

City of Afton

FARMSITE PERMIT APPLICATION

Please reference Sections 12-55 & 12-86 of the Afton City Code.

This application must accompany a request for an "Ag Building" exemption from the MN Bldg Code.

Owner Address City State Zip Phone

Applicant Address City State Zip Phone (if different than owner)

Project Address

Afton MN 55001

Zoning Classification Existing Use of Property PID# (attach County land classification)

Description of Request List your property's agricultural product(s):

Email Address

Applicant attests: I hereby affirm that my property and the building(s) I am requesting to construct conforms to the following requirements for a commercial food producing use as defined in Afton City Code in order to be EXEMPT from inspections under the MN Building Code, per MN State Statute 326B.103: (Owner please place your initials on each line you are attesting to)

Subd. 3. Agricultural building. "Agricultural building" means a structure that is:

- (1) on agricultural land as determined by the governing assessor for the municipality or county under section 273.13. subdivision 23:
(2) designed, constructed, and used to house farm implements, livestock, or agricultural products under section 273.13. subdivision 23: and
(3) used by the owner, lessee, and sublessee of the building and members of their immediate families, their employees, and persons engaged in the pickup or delivery of agricultural products.

By signing this application, I acknowledge that I understand the limitations of use for an "Ag Building" as detailed and agree to pay all expenses incurred by the City of Afton. In connection with this request, my signature constitutes permission for representatives of the City of Afton to enter the property, during business hours, to evaluate this request. The City shall arrange with the owner to inspect the property and buildings after completion for which permits have been issued.

Furthermore, I understand and hereby agree that the work for which this permit is issued shall be performed according to the following: (1) the conditions of the permit, (2) the approved plans and specifications, (3) the applicable city approvals, ordinances and codes, (4) the state building code, and (5) applicable Minnesota State Statutes.

I understand that this permit will expire if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days anytime after work has commenced; and that I am responsible for contacting the City to request inspections in conformance with the state building code and/or city ordinances.

Signature of Owner/Applicant Date

Please make checks payable to: City of Afton

FEES: FARMSITE \$50.00

ESCROW:

TOTAL: DATE PAID: CHECK #: RECVD. BY:

ATTACH A COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION

# **CITY OF AFTON**

## **ADMINISTRATIVE PERMIT**

### **Agriculture Building**

as designated by

**MN State Statute 326B.103**

**exemption to the MN Bldg Code**

**FEE**

**\$150.00**

**+**

**ESCROW**

**\$600.00**

City of Afton  
**ADMINISTRATIVE PERMIT APPLICATION**  
**Agriculture Building**

Reference MN State Statute 326B.103 exemption to the MN Bldg Code.  
 A Farmsite Permit Application must accompany this request.

Owner	Address	City	State	Zip	Phone
Applicant (if different than owner)	Address	City	State	Zip	Phone
Project Address		<b>AFTON</b>	<b>MN</b>	<b>55001</b>	
Afton Zoning Classification	Existing Use of Property	County Assessor Land Classification			
Email Address					
Description of Request: _____					
List your property's agricultural products: _____					
Is this a change in use for an existing building? <input type="checkbox"/> Yes <input type="checkbox"/> No					
<p><b>Applicant attests:</b> I hereby affirm my property and the building(s) I am requesting to construct conforms to the following requirements in order to be EXEMPT from inspections under the MN Building Code, per MN State Statute 326B.103:  <i>(Owner please place your initials on each line you are attesting to and supply the required information)</i></p>					
<p><b>Subd. 3. Agricultural building.</b> "Agricultural building" means a structure that is:</p>					
<p>_____ (1) on agricultural land as determined by the governing assessor for the municipality or county under section <u>273.13, subdivision 23</u>; and, <i>(must be determined by the Washington County Assessor to be classified as "agricultural" land – PLEASE ATTACH the Washington County land appraisal statement)</i></p>					
<p>_____ (2) designed, constructed, and used to house farm implements, livestock, or agricultural products under section <u>273.13, subdivision 23</u>; <i>(which are for sale)</i>; and,</p>					
<p>_____ (3) used by the owner, lessee, and sublessee of the building and members of their immediate families, their employees, and persons engaged in the pickup or delivery of agricultural products <i>(No commercial use, public attendance, or public events or activities may be held in this building.)</i></p>					
<p>By signing this application, I agree to pay all expenses incurred by the City of Afton. In connection with this request, my signature constitutes permission for representatives of the City of Afton to enter my property, during business hours, to evaluate this request. The applicant is responsible to contact the City to arrange final inspection of the property and buildings after completion for which permits have been issued. Upon final inspection the Certificate of Compliance shall be issued. Furthermore, I understand and hereby agree that the work for which this permit is issued shall be performed according to the following: (1) the conditions of the permit, (2) the approved plans, (3) the applicable city approvals, ordinances and codes, and (4) applicable Minnesota State Statutes.</p>					
<p>I understand that this permit will expire if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days any time after work has commenced; and that I am responsible for contacting the City to request inspections in conformance with the state building code and/or city ordinances.</p>					
Signature of Owner/Applicant					Date
Make checks payable to: <b>City of Afton</b>					
<b>FEES:</b>		<b>ESCROW:</b>		TOTAL: _____	
\$150.00		\$600.00		DATE PAID: _____	
CHECK #: _____					
RECV'D BY: _____					

**City of Afton**  
**ADMINISTRATIVE PERMIT CHECKLIST**  
**Agriculture Building**

City

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- \_\_\_\_\_ Completed application form, including full legal name (first, middle, and last) and address of the applicant, fee owner, and any other persons having a legal interest in the property.
- \_\_\_\_\_ Fee as set forth in the current Fee schedule as adopted by the City.
- \_\_\_\_\_ Location map showing the general location of the proposed use within the City
- \_\_\_\_\_ Legal description of the property, including street address, if any, property identification number, and proof of legal ownership. (NOTE: The Washington County Land Appraisal Statement stating the land is assessed as “agriculture” must be attached.)
- \_\_\_\_\_ A completed Farm Site Permit Application with fees must be attached to this application.
- \_\_\_\_\_ Written statement explaining requested use of the property.
- \_\_\_\_\_ Site Plan (and/or Certificate of Survey) drawn to scale showing:
- Property dimensions
  - Adjacent roads and location of existing and proposed curb cuts, driveways, and parking space
  - Location of existing and proposed buildings, including setbacks, dimensions and square footage
  - Building setbacks from property lines and the crest of slopes greater than 18 percent
  - Existing topographic information and finished grading and drainage plan
  - Existing and proposed wells and septic systems
  - Sewer and water plan with estimated use per day (if applicable)
  - Existing vegetation and proposed landscaping and screening plans, including species and sizes of trees and shrubs
  - Location of wetlands
  - Soil type and soil limitations for the intended use. If severe soil limitations for the intended use are noted, a plan or statement indicating the soil conservation practice or practices to be used to overcome said limitation shall be made part of the permit application
  - Type of business or activity and proposed number of employees (if applicable)
  - Proposed floor plan, with uses indicated, and elevations of buildings (if applicable)
  - Photometric lighting plan
  - Total percentage of impervious surface
- \_\_\_\_\_ Four-sided color building elevations, identifying primary and secondary building materials.
- \_\_\_\_\_ Map showing principal land uses within five hundred (500) feet of the subject parcel
- \_\_\_\_\_ An accurate list showing the names and mailing addresses of the recorded owners of all property within a minimum of 500 feet of the boundaries of the property for which the application is submitted
- \_\_\_\_\_ The applicant will sign the Certificate of Compliance and submit it with the farmsite application. The City will sign it after final inspection.

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***Note: The City may waive or modify submittal requirements if appropriate to the specific situation. Call the City Zoning Administrator at (651) 436-8957 with questions about specific submittal requirements.***

City of Afton

# Certificate of Compliance

## Agricultural Building

### Building Permit Exemption

I hereby attest and affirm that the accessory building at \_\_\_\_\_, allowed under an Administrative Permit by the City of Afton as an Agricultural Building and deemed exempt from MN Building Code requirements under MN State Statue 326B.103, Subd. 3 is located on land classified as "Agricultural" by the Washington County Assessor.

I hereby certify that the USE of this accessory building at \_\_\_\_\_ as an agricultural building under requirements in MN State Statue 326B.103, Subd. 3 meets and will continue to meet the following requirements:

Said accessory building is designed, constructed, and used to house farm implements, livestock, or agricultural products under section 273.13, subdivision 23 of Minnesota Statutes; and, is used by the owner, lessee, and sublessee of the building and members of their immediate families, their employees, and persons engaged in the pickup or delivery of agricultural products. The building will be used only as provided in applicable law.

PROPERTY OWNERS:

CITY OF AFTON:

\_\_\_\_\_, owner \_\_\_\_\_  
Date

\_\_\_\_\_  
Afton City Administrator \_\_\_\_\_  
Date

\_\_\_\_\_. owner \_\_\_\_\_  
Date