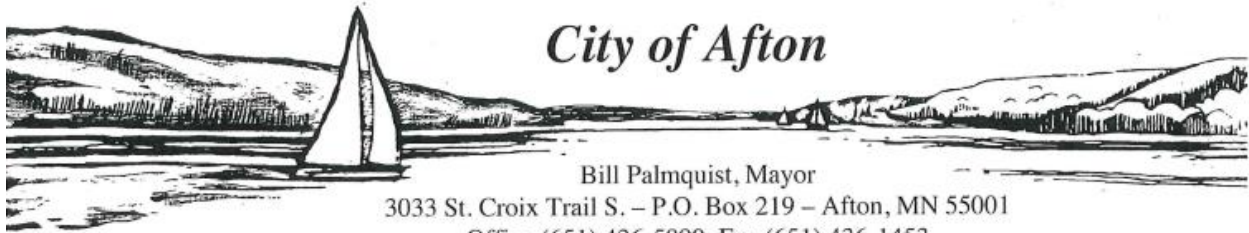


CITY OF AFTON DRIVEWAY PERMIT APPLICATION

Owner	Address	City	State	Zip	Phone
Applicant (if different than owner)	Address	City	State	Zip	Phone
Project Address					
Zoning Classification	Existing Use of Property	AFTON MN 55001 PID# or Legal Description			
Description of Request					
<p>By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, applicant signature constitutes permission for a representative of the City of Afton to enter project property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City: 651-436-5090.</p>					
Signature of Owner/Applicant					Date
Email Address:					
<u>FEES:</u>		<u>ESCROW:</u>			
Driveway (B. Insp)	\$250.00	Driveway	\$1,500.00	TOTAL:	_____
				DATE PAID:	_____
				CHECK #:	_____
Make checks payable to: City of Afton				RECVD. BY:	_____
ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION					

I understand and hereby agree that the work for which the permit is issued shall be performed according to the following: (1) the conditions of the permit, (2) the approved plans and specifications, (3) the applicable city approvals, ordinances and codes, and (4) the state building code.

I understand that the permit will expire if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days anytime after work has commenced. I understand that I am responsible for ensuring that all required inspections are requested at least 24 hours in advance and in conformance with the state building code.



City of Afton

Bill Palmquist, Mayor

3033 St. Croix Trail S. – P.O. Box 219 – Afton, MN 55001

Office (651) 436-5090 Fax (651) 436-1453

www.ci.afton.mn.us

Annie Perkins - Ward 1

Lucia Wroblewski - Ward 2

Stan Ross - Ward 3

Randy Nelson - Ward 4

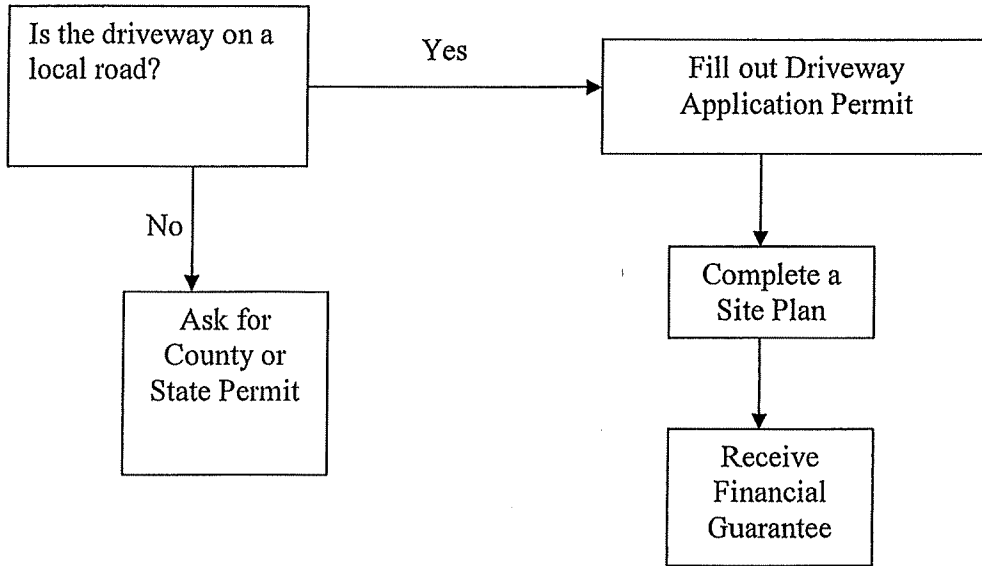
EXCAVATOR AND OPERATOR'S NOTICE

THIS NOTICE IS FOR ALL EXCAVATORS AND OPERATORS APPLYING FOR PERMITS INVOLVING EXCAVATIONS REGARDING YOUR OBLICATIONS TO COMPLY WITH MINNESOTA STATE STATUTE 216D.02 TO 2016D.07 AND ARE ATTACHED TO THIS NOTICE.

THIS NOTICE IS A REQUIREMENT OF STATE STATUTE 216D.03 TO 216D.07; NOTICE TO EXCAVATORS AND OPERATORS

PLEASE NOTE: THIS NOTICE IS POSTED SEPERATELY UNDER ANY PERMIT APPLICATION FORM IT APPLIES TO ON THE CITY'S WEBSITE

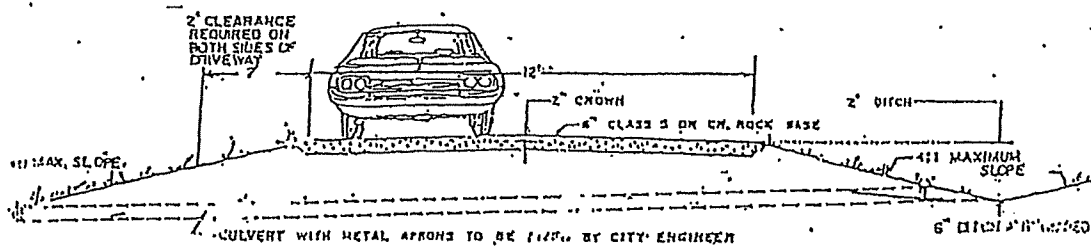
City of Afton DRIVEWAY PERMIT CHECKLIST



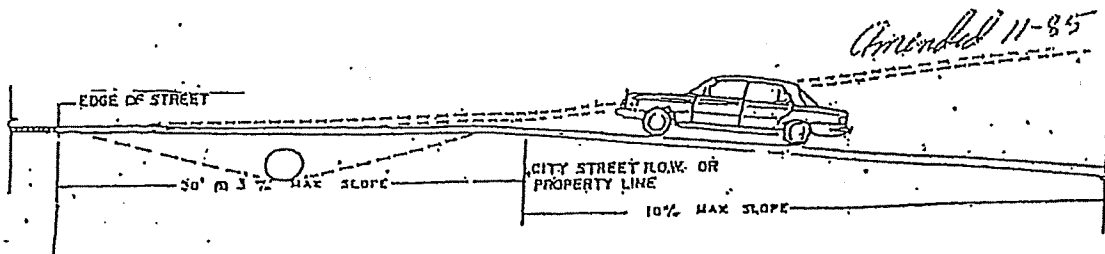
CITY OF AFTON Application Checklist for Driveway

Applicant		City Staff
_____	Application for Driveway Permit	_____
_____	Site plan (drawn to scale)	_____
_____	Proposed Driveway Dimensions	_____
_____	Driveway Grade Percent	_____
_____	Proposed Driveway Surface Type & Thickness	_____
_____	Financial Guarantee	_____
_____	County or State Access Permit (If Applicable)	_____

(k) Typical driveway cross section.



(l) Typical driveway profile.



Sec. 12-84. Driveway access permits and standards.⁴⁶

- A. *Access required.* All lots or parcels shall have direct adequate physical access for emergency or public safety vehicles along the frontage of the lot or parcel from either an existing improved city street or an existing private road approved by the City. In addition to the required direct physical access, a lot or parcel may have a private easement access driveway to the lot over adjacent lots or parcels.
- B. *Permit required.* Construction or alteration of all driveways onto city streets, approved private roads, county roads, and state roads shall require a driveway access permit. All driveways onto a street designated as a state highway shall require an access permit from the state. All driveways onto a street designated as an approved private road or city street shall require an access permit from the City Engineer. All driveways onto a county road shall require an access permit from the county highway department and must meet all county regulations. A performance deposit shall be required as per the City ordinance.
- C. *Permit application.* All applications for a city driveway permit shall be submitted to the Zoning Administrator. Applications shall include:
 1. Application for driveway permit;
 2. A site plan drawn to scale including, but not limited to, the following information: Proposed location of driveway, all structures on the lot, septic system drainfield, well, and major topographic features;
 3. Financial guarantee;
 4. Copy of an issued county or state access permit if required.
- D. *Driveway design standards.* All driveways and all applications for such shall indicate that the proposed driveway meets the following standards:

⁴⁶ Code 1982, § 301.510; Res. No. 1997-16, § 11, 6-17-97, Cross reference(s)--Streets and sidewalks, ch. 20.

LAND USE

	Residential Uses	Commercial and Industrial Uses
Maximum slope	12%, but driveways with slopes greater than 10% must have bituminous surface	8%
Minimum width	12 feet	16 feet
Maximum width	22 feet	As determined by the City
Minimum clearance each side of centerline	6 feet, but if less 10 feet bituminous surface may be required by City Engineer	10 feet
Surface strength	Minimum of 6 inches class V gravel or its equivalent as determined by the City Engineer	
Culverts	Size and type to be determined by the Zoning Administrator as per engineering standards. Aprons or an alternative as per engineering standards shall be required	
Maximum side	4:1, but slopes as steep ⁴⁷ as 3:1 may be allowed in an area of fill subject to approval of the City Engineer. Where existing slopes are steeper than 3:1, a driveway may be permitted upon compliance with a stabilization plan prepared by a registered professional ⁴⁸ engineer to the satisfaction of the City Engineer.	4:1
Minimum width in right-of-way	16 feet	As determined by the Zoning Administrator
Maximum grade in right-of-way	3%	3%
Minimum turning radius onto street	5 feet	10 feet
Maximum turning radius onto street	15 feet	40 feet
Minimum driveway angle in right-of-way	60°-90°	60°-90°
Minimum vertical	12 feet	12 feet clearance
Minimum lot line setback	10 feet	10 feet
Minimum setback from principle structure	3 feet	5 feet
Minimum setback from intersection of two or more rights-of way	60 feet (20 feet in VHS)	60 feet

All applications for a driveway permit that do not meet these minimum standards shall submit any additional information as may be required by the Zoning Administrator.

⁴⁷ Amendment 02-2009, 4/21/2009

⁴⁸ Amendment 02-2009, 4/21/2009

AFTON CODE

- E. *Turnaround.* All residential structures set back more than 150 feet from the centerline of the fronting city street or approved private road shall provide a turnaround in the driveway near the principal structure. The turnaround area shall be a minimum of 40 feet by 50 feet, have a minimum turning radius of 45 feet if a cul-de-sac, or be a design approved by the Zoning Administrator. All turnarounds shall have the same surface strength as required for the driveway.
- F. *Permit issuance restricted.* No building or septic permit shall be issued for a particular parcel of property until a driveway permit has been approved or issued.
- G. *Conformity of work.* Before any site preparation work is done, that part of the driveway located in the street right-of-way shall be constructed according to the permit.
- H. *Number and type.* The number and types of driveways onto city streets may be controlled and limited in the interests of public safety and efficient traffic flow as determined by the Zoning Administrator.
- I. *Change of use.* Upon a change in land use or a major change in the traffic pattern of the existing use, existing driveways are not automatically perpetuated and a new driveway application may be required.
- J. *Financial guarantee.* To assure compliance with this article and the conditions of any driveway permit, the Zoning Administrator may require a financial guarantee from each applicant. The financial guarantee may be in the form of a performance bond, irrevocable letter of credit or escrow deposit as regulated in other sections of this article. The amount of the financial guarantee shall be equal to 125 percent of the estimated cost of the construction of the driveway, or an amount determined by the Zoning Administrator. A financial guarantee shall be released to the applicant upon satisfactory completion of the driveway installation according to this article and any conditions of the driveway permit.

K. *Typical driveway cross section.* (see p. 42)

INSERT PICTURE HERE

L. *Typical driveway profile.* (see p. 42)

INSERT PICTURE HERE

M. *Review and approval.* The City Engineer shall review and approve driveway plans that have greater than a ten percent grade, provide less than a 16-foot clearance, and have less than a 4:1 side slope. The City Engineer shall determine if the plans must be prepared by a registered professional engineer and if a financial guarantee in the amount of 125 percent of the cost of construction of the driveway and stabilization of the slopes must be posted with the City. A financial guarantee valid for one year following completion may be required for erosion control and slope stabilization. Soil conservation service and watershed district approval (where applicable) will be required. The applicant will be responsible for all costs incurred by the City for review of the plans, inspection, as well as preparation of any legal documents required for approval.

Sec. 12-85. Grading permits.

Repealed.⁴⁹

See 12-215 Land reclamation & land grading

Sec. 12-86. Farm site plan permits.⁵⁰

⁴⁹ Ordinance 08-2005, 5/17/08

⁵⁰ Code 1982, § 301.512, Ordinance 12-2005, 9/20/2005

Sec. 12-140. Agricultural (A) zoning district.¹²⁰

A. *Purpose.* The A zoning district is intended to recognize land in the City that is primarily rural in character with the primary land use being farming or agriculture. This district is designated in recognition of the comprehensive plan that states the City's policy to retain prime agricultural land and to encourage the continuance of commercial farming. While non-farm housing is a permitted use as regulated herein, the primary purpose of the district is to preserve and protect land for commercial farming.

B. *Permitted uses and structures.* The following uses shall be permitted:

1. Single Family Residential housing at a density of one dwelling unit per 10 acres provided that: (Total Acreage / 10 = allowed density) All numbers shall be rounded down. Each

¹²⁰ Code 1982, § 301.610, Ordinance 7-2006, 8/15/2006

CD12:66

dwelling unit shall be located on a separately owned parcel which shall be at least five acres in area;

2. The parcel on which a dwelling unit is located shall have at least 300 feet of frontage along an existing, improved public street;
3. The driveway serving the parcel shall be separated from adjacent driveways on the same side of the street by the following distances depending upon street type:
 - a. Local street..... 300 feet
 - b. Collector street..... 300 feet
 - c. Minor arterial..... 500 feet
 - d. Minimum distance from the intersection of two or more of the above..... 100 feet
4. The dwelling shall be set back at least 105 feet from the nearest existing or planned street centerline and be separated at least 500 feet from the nearest farm building;
5. 20 acres are required to subdivide a property, of which two or more parcels may qualify if 100% of all of the land owners apply.
6. Other uses as permitted by Section 12-134 for the zoning district.

C. *Accessory uses and structures.* Uses and structures which are customarily accessory and clearly incidental and subordinate to permitted uses and structures, and those accessory uses permitted by Section 12-134 for the zoning district shall be permitted.

D. *Conditionally Permitted Uses.* The following Conditionally Permitted Uses may be approved by the City Council provided that the provisions and requirements of this article are fully met:

1. Agricultural service establishments incidental to the principal agricultural use of the property primarily engaged in performing agricultural animal husbandry or horticultural services on a fee or contract basis including corn shelling, hay baling, thrashing, sorting, grading and packing of fruits and vegetables for the grower; agricultural produce milling and processing; horticultural services; fruit picking, grain cleaning; harvesting and plowing; farm equipment service and repair; veterinary services; and the boarding and training of horses; and
2. Those uses listed as being allowed by Conditional Use Permit in the A zoning district in Section 12-134.

E. *Standards for granting Conditional Use Permits.* No Conditional Use Permit shall be issued by the City Council unless following review and written findings it determines that the proposed use satisfies the conditions set forth in Sections 12-78 and 12-139.

F. *Prohibited uses and structures.* All other uses and structures which are not specifically permitted or permitted by Conditional Use Permit shall be prohibited.

G. *Minimum lot sizes, yard requirements and structure spacings:*

1. Lot size. Five acres with a minimum buildable area of 2 ½ acres, not to exceed a density of three dwelling units in any quarter/quarter section.
2. Yard requirements. As regulated by Section 12-132.
3. Structure spacing. Non-farm uses shall be separated at least 500 feet from the nearest farm building.