



HERITAGE PRESERVATION COMMISSION DESIGN REVIEW MEETING AGENDA

Wednesday, September 19, 2018
5:00 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL**

_____ Co-Chair Vujovich
_____ Co-Chair Randers
_____ Commissioner Cox
_____ Commissioner Bolton-Iverson
_____ Commissioner Stern

3. **APPROVAL OF AGENDA**

A. Approval of Agenda for September 19, 2018 meeting

4. **APPROVAL OF MINUTES**

A. Approval of minutes of the July 18, 2018 meeting

5. **BUSINESS**

A. Design Review - 15945 35th St. S. House exterior remodel review

B. Vacant Commercial Properties

C. 38th Annual Statewide Historic Preservation Conference. Discussion report by commissioner Cox

D. Other

6. **ADJOURNMENT**

A quorum of the City Council or Other Commissions may be present to receive information.

**HERITAGE PRESERVATION COMMISSION
DESIGN REVIEW
City of Afton, Minnesota**

**MEETING MINUTES
July 18, 2018**

- Item 1. CALL TO ORDER:** The meeting was called to order at 5:00 pm.
- Item 2. ROLL CALL:**
- Present: Commissioners Randers, Cox, Stern
Absent: Commissioner Vujovich, Bolton-Iverson
City Official: Richard Bend, Mayor
Present: City Official: Ron Moorese, City Administrator
- Item 3. APPROVAL OF AGENDA:** A motion was made by Cox to add "Item 5D: Other" and to approve to the July 18, 2018 Agenda
- Seconded by: Stern
Vote taken: Vote: Yes - 3, No - 0, Motion carried
- Item 4. APPROVAL OF MINUTES:** A motion was made by Randers to approve the June 20, 2018 Minutes.
- Seconded by: Cox
Vote taken: Vote: Yes - 3, No - 0, Motion carried
- Item 5. BUSINESS:**
- A. Design Review – Jim Gehrke House – 3561 St. Croix Tr. S.:
1. Jim and Judy Gehrke, property owners, presented a final packet of drawings for a Formal Design review. The packet will including a historical compliance statement, site plan and time table.
 2. Commissioner Cox reviewed the September 20, 2017 Design Review meeting Minutes where suggestions were made by the commission:
 - a) Use Smart Board siding with a 4" lap.
 - b) Window to have historic grids which could be 2-grid in the upper sash.
 - c) Consider a window next to the garage door with a planter flower box to give a "carriage house" look.
 - d) Earth tones are recommended.
 - e) This building is in the "river Zone" – please review the requirements.
 3. Commissioner Stern suggested:
 - a) Adding a trellis structure at the south front area to feature access to the entrance located toward the rear of the house.
 - b) Reducing the size of the garage door.

4. A window with a flower box will be added to the west elevation.
5. Shingles will be grey tone.
6. Windows will have historic grids (NOTE: sketches were made on the owner's full-size drawing set.
7. A historic-looking garage door will be emailed to Jim Gehrke. The door can be purchased through Twin City Garage Door Co.

A motion was made by Randers to proceed with construction subject to the DR/HPC review of the suggestions listed above.

Seconded by: Stern

Vote taken: Vote: Yes - 3, No - 0, Motion carried

B. Adding a Covered Entrance to City Hall:

Commissioner Randers presented several styles of canvas awnings that could be used at the City Hall Entrance. The "Black", "Hip-Shaped" style made by ACME Awning was selected with an approximate cost of \$,3000. White post supports were selected as well (see the attached photo). This would be a good and less expensive solution than the "Portico" structure previously reviewed.

C. Vacant Commercial Properties:

Ron Moore reported that the City Council is open to meeting with the HPC in a month or so to discuss developing an ordinance that would address vacant storefronts, vacant properties and possibly demolition by neglect.

D. Other: The "Rediscover Afton" event has been postponed by the City Council.

Item 6 ADJOURNMENT:

A motion to adjourn was made by Cox.

Seconded by: Randers

Vote taken: Vote: Yes - 3, No - 0, Motion carried

The next DR/HPC meeting will be:

***** Wednesday ~ August 15th or 22nd, 2018 @ 5:00pm *****

Attachment: Afton City Hall selected awing design

CC To: Jim and Judy Gehrke



✓
recommended

Important Note: Colors viewed on monitors and printed copies may vary from the actual canvas.
Please refer to canvas samples provided for color accuracy and selection.



*Rendering is not to scale; size and position are approximate.
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