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PROCEEDINGS OF THE AFTON CITY COUNCIL  
CITY OF AFTON  
WASHINGTON COUNTY, MINNESOTA

APPROVED City Council Special Meeting Minutes  
August 29, 2016  
Afton City Hall  
3033 St. Croix Trail  
Afton, MN 55001  
4:00 p.m.

1. THE MEETING WAS CALLED TO ORDER at 4:30 P.M. by Mayor Bend.

2. ROLL CALL: Council Members Nelson, Ross, Palmquist and Mayor Bend. Absent: Richter. Quorum Present.

ALSO PRESENT: City Accountant Tom Niedzwiecki and City Administrator Ron Moorse

3. APPROVAL OF AGENDA –

A. Agenda for the Special City Council Meeting of August 29, 2016 -

Motion/Second: Palmquist/Nelson. To approve the agenda of the August 29, 2016 Special City Council meeting as presented. Motion carried 4-0-0.

4. CITY COUNCIL BUSINESS –

A. Maintenance of Cemetery Road (Upper 34<sup>th</sup> Street)

Moorse provided background regarding the historic maintenance of the road by the property owners and their concerns about potential liability if they continue to maintain the road. The Council discussed options for addressing the liability issue to enable the property owners to continue to maintain the road. The Council also discussed the immediate maintenance needs for the road.

Moorse indicated that, while Tri County, the City's road maintenance contractor, has indicated they do not want to take on regular maintenance of the road, they have provided a price quote to provide the maintenance currently needed on the roadway. The cost would be \$3,666 for the lime rock and \$500 for grading with a skid loader, for a total cost of \$4,166.

Motion/Second: Palmquist/Nelson. To direct staff and the City Attorney to quickly draft an agreement with the property owners that would involve the City's contractor completing the immediate road repairs and the property owners paying the cost, and to authorize a culvert to be installed at the driveway entrance to Mt. Hope Cemetery at a cost of \$200. Motion carried 4-0-0.

Motion/Second: Bend/Nelson. Directing the City Administrator and City attorney to structure a maintenance and assessment agreement with the property owners for on-going maintenance of the road, with the property benefiting properties paying the costs and the City contracting for the maintenance work. Motion carries 4-0-0.

B. Special Benefits Appraisal Update. Moorse indicated a special benefits appraisal was prepared in 2013 to provide a guide to the level of assessments to be levied for partial funding of the Downtown Village Improvements Project. Because it has been nearly three years since the special benefits appraisal was prepared, it would be beneficial to have the appraisal updated to reflect current market information.

Because the appraiser who conducted the initial special benefits appraisal was not able to provide a proposal with a cost and timing to complete an update, the Council did not take any action regarding the update of the appraisal.

C. Afton Area Business Association (AABA) request for funding assistance for a shuttle bus for the Art-In-

56 The Park event. Moorse indicated that the annual Art In The Park event will have greater parking  
57 challenges in 2016 because of the planned closure of CR 21 south of Town Square Park. To address this  
58 increased parking challenge, the AABA is planning to use a shuttle bus system similar to the one used for  
59 the 4th of July Parade. The Afton Area Business Association is requesting that the Council consider  
60 helping to fund the \$755 cost of a proposed shuttle bus plan to address parking issues during the Art In The  
61 Park event.

62 Motion by Mayor Bend to contribute \$200 to the AABA to costs regarding undue impacts of downtown  
63 construction. Palmquist offered an amendment to contribute an amount equal to half of the cost of the shuttle  
64 bus. Mayor Bend accepted the amendment. Motion carried 4-0-0.

65 5. ADJOURNMENT

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67 Motion/Second: Bend/Nelson. To adjourn the meeting at 5:00 P.M. Motion carried 4-0-0.  
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70 Respectfully submitted by:  
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74 Ron Moorse, City Administrator  
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77 Approved by Council on September 20, 2016 as (check one): Presented:  X  Amended: \_\_\_\_\_  
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80 Signed by Mayor Richard Bend \_\_\_\_\_ Date \_\_\_\_\_