City of Afton

CITY COUNCIL AGENDA
AFTON CITY COUNCIL CHAMBERS
3033 St. Croix Trail South
TUESDAY, December 17, 2019
7:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

_____Mayor Palmquist
_____Council Member Nelson
_____Council Member Ross
_____Council Member Wroblewski
_____Council Member Perkins

4. APPROVAL OF AGENDA

A. Approval of the Agenda for the Regular City Council Meeting of December 17, 2019 -

5. APPROVAL OF MINUTES

A. Minutes of the November 19, 2019 Regular City Council Meeting-
B. Minutes of the December 4, 2019 Special City Council Meeting-

6. PUBLIC INPUT

Citizens may share their comments or concerns on any issue that is a responsibility or function of the Afton City Council, whether or not the issue is on the Agenda. Persons who wish to address the Council must fill out a Comment Card before the meeting begins and give it to the City Administrator or Council Chair. The Council Chair will request you to come to the podium, state your full name and address and present your comments. You are encouraged to limit your presentation to no more than 3 minutes. The Council Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City of Afton's responsibilities. The Council Chair may also limit the number of individual presentations to accommodate the scheduled agenda items.

7. REPORTS/PRESENTATIONS

A. Sheriff's Monthly Report –
B. Tom Niedzwiecki, Budget Report -
C. Lower St. Croix Fire District Report –

8. CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by City Council and will be enacted in one motion. If a member wishes to discuss an item, that item will be removed from the Consent Agenda and considered separately. (Roll Call for Consent Agenda approval if Resolutions included):

A. Just and Correct Claims
B. 4M Fund Transfers – NOVEMBER – **Resolution 2019-41**

9. BUDGET AND TAX LEVY HEARING

A. 2020 Proposed Budget and Tax Levy –

- **Resolution 2019-42 - 2020 Budget**
- **Resolution 2019-43 – 2020 Tax Levy**

10. CITY COUNCIL BUSINESS

A. Planning Commission Report – (PC Chair Report & Draft PC Minutes)

1. Draft PLCD Ordinance Amendment
2. Draft Short Term Residential Rentals Ordinance

B. Engineering Report – (Engineer Staff Report)

1. 2020 Washington County Culvert Replacement Project CSAH 21
2. WSB 2020 Fee Schedule

C. Administration –

1. Afton Creek Preserve Construction Update
2. River Road Sanitary Sewer Project Update
3. Afton Historical Museum Application for National Registry
4. Four Paws Animal Carcass Disposal
5. County Road 21 Snow Storage
6. Vimeo storage Proposal from Afton Historical Museum
7. Laserfiche goals
8. Public Works Infrastructure Cost Planning Spreadsheet (PWICOPS)
9. Firearms Ordinance Violation Update
10. Afton House Liquor License Renewal for 2020
11. Lumberyard Pub Liquor License Renewal for 2020
12. Proposal for Use of New Ice Breaker Equipment to Break Up Compacted Snow

D. Committee Reports -

1. Public Works
2. Personnel
3. Parks
4. Heritage Preservation Commission / Design Review
5. Natural Resources and Groundwater

11. COUNCIL, CONSULTANT AND STAFF REPORTS, ANNOUNCEMENTS AND UPDATES

A. Ward 1 Council Member Perkins
B. Ward 2 Council Member Wroblewski
C. Ward 3 Council Member Ross
D. Ward 4 Council Member Nelson
E. Mayor Palmquist
F. City Attorney Knaak
G. City Administrator Moorse

12. ADJOURN

A quorum of the City Council or Other Commissions may be present to receive information at, but not limited to, any of the following meetings: Planning Commission; the Public Works Committee; Parks Committee; Design Review and Historic Preservation Commission; Lower St. Croix Cable Commission; LSCWMO; MSCWMO; I-94 Corridor Coalition and the 5-City Mayor's Alliance.

PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

DRAFT City Council Regular Meeting Minutes
November 19, 2019
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
7:00 P.M.

1. **THE MEETING WAS CALLED TO ORDER** at 7:00 P.M. by Mayor Bill Palmquist

2. **THE PLEDGE OF ALLEGIANCE** – was recited.

3. **ROLL CALL:** Mayor Palmquist, Council Members Lucia Wroblewski, Stan Ross, Randy Nelson. **A Quorum was Present.** Annie Perkins absent (excused).

   ALSO PRESENT: City Accountant Tom Niedzwiecki, City Administrator Ron Moorse, City Engineer Nick Guilliams.

4. **APPROVAL OF AGENDA –**
   Add items: "Laserfiche update", "report on video server", "City reimbursement for barriers on 60th", "minutes of Oct 21 work session", "holiday gathering" & "work session"
   Motion/Second Palmquist/Ross to approve the agenda for the November 19, 2019 Regular City Council meeting with additions listed. Passed 4-0.

5. **APPROVAL OF MINUTES**
   A. Minutes of the October 15, 2019 Regular City Council meeting
   Motion/Second Ross/Wroblewski to accept the minutes of the October 15, 2019 Regular City Council meeting as amended. Passed 4-0.
   B. Minutes of the October 21 Work Session.
   Motion/Second Ross/Wroblewski to approve the minutes of the October 21 City Council Work Session. Passed 4-0.

6. **PUBLIC INPUT –**
   David Husebye, 5830 Osgood Ave Ct S; Stated he was concerned over a meeting he attended where Mr Carlson showed lack of concern for the environment. He displayed photos showing runoff issues from the development. The developer's agreement states the environment will be protected.

7. **REPORTS/PRESENTATIONS –**
   A. Sheriff's Monthly Report
   Deputy Steve Wittle took questions regarding on the monthly incident report.

   B. Tom Niedzwiecki, Budget Report
   Provided an overview of the financial reports.

   C. Lower St. Croix Fire District Report
   Council member Nelson reported that a major fire occurred on Hudson Road at BJ Transport.
   At the regular meeting the Asst. Fire Chief indicated they would like to do inspections at commercial properties

8. **CONSENT AGENDA**
   A. Just and Correct Claims

B. 4M Fund Transfer August – Resolution 2019- 39
Motion/Second <u>Ross/ Palmquist</u> to approve Resolution 2019-39, 4M fund transfers for October. Roll call: All aye, Passed 4-0.

9. CITY COUNCIL BUISINESS

A. Planning Commission Report – (PC report & Draft PC minutes)

1. Draft PLCD ordinance amendment

Chair Kopitzke stated that the Planning Commission would like to include enforcement language. The Public hearing is planned to be held in January.
Council member Ross expressed concern about attendance at meetings.
Council member Wroblewski stated that she would like to see stronger language in the section on requiring "harmony"; so that the city would have more control to prioritize the location of open space in relation to the land use of existing area.
Mayor Palmquist suggested including a link between proposed development and surrounding natural features
Council member Wroblewski recommended enhancing item #3 with potential natural corridors

B. Engineering Report – (Engineer Staff Report & Council Update)

1. Pay Voucher No 3 – Great Northern Landscapes for the Downtown Village Improvement Project

Engineer Guilliams stated that this is the final pay voucher. The work is still under warranty until 2 years after the planting date and when accepted.
Council member Ross asked about remaining trees that need replacement. Also who is responsible for maintenance of the center of island? (city)
Motion/Second <u>Ross/Nelson</u> to approve Pay Voucher No 3 to Great Northern Landscapes in the amount of $549.95. Passed 4-0.

2. Proposal for All-Way Stop analysis at Trading Post Trail and 50th St.

Engineer Guilliams stated that a study is needed. There is a State statute that determines where stop signs can be.
Council member Wroblewski stated that blinking lights at 2-way stop can help also, and an approach warning. Would like input from residents.
Council member Ross recommended a white line at the stop sign.
Wroblewski get input from public works committee
Motion/Second <u>Ross/Wroblewski</u> to refer item to the Public Works committee. Passed 4-0.

3. Cooperative Agreement with Washington County for Maintenance of Street Improvements

Engineer Guilliams stated the agreement is standard with the city responsible for the dranaige pond - ponds take city drainage also.
Council member Ross asked if we are budgeting correctly for future maintenance on these items. Currently cleaning out pond in Carver Park.
Motion/Second <u>Ross/Nelson</u> to approve the maintenance agreement with Washington County for maintenance of street improvements. Passed 4-0.

C. Administration –

1. Afton Creek Preserve Construction Update

Administrator Moorse stated that a Special meeting was held on the 15th to discuss issue of ponds not functioning. Action plan has been provided.
Engineer Guilliams stated that infiltration testing occurred this week. Both were passing results (pond 4 and 2).
John, Developers engineer, stated no clay was found.
Council member Wroblewski asked about pond 7? How much time is reasonable? timeline? Are we limited in options over winter?

Hildebrand answered they would like to hear from the developers engineer on their solution. There are numerous solutions that could be done. (John indicated he would like 2 weeks)
Mayor Palmquist stated there is a hole in tree coverage where is it needed the most to screen neighbor property. Property owner will allow contractor to use part of her land to plant if needed.
Council member Wroblewski has a list of issues going back to May. Realty signs in ROW, no const. traffic sign off Odell.
Council member Ross stated there are signs everywhere in Afton, we need to be consistent. Everything within ROW should come down.
Mayor Palmquist agreed that we need to be equitable.
Administrator Moorse could have discussion with the AABA. Realty signs have been removed on multiple occasions if left out.
Council member Wroblewski asked about elevations (Guilliams replied they are all very close to plan and are not affecting drainage)
Regarding Pond 5 Hildebrand stated the adjacent landowners had noticed increased flowage. The berm was built to design but adjacent owners not pleased with quantity of water flowing. Could come up with a solution. They have reasonable concerns about quantity and rate of discharge.
Motion/Second <u>Ross/Palmquist</u> to hold Special Council meeting on December 4 to discuss construction and view results of tests on pond 7. Passed 4-0.

2. Tom Gasser Retaining Wall and Rain Garden at 4220 River Rd

Administrator Moorse provided a summary: Tom Gasser obtained a variance to construct an addition on the existing house at 4220 River Road. The addition is now built and the project is nearly complete. While the plan for the project included the construction of a retaining wall along the west side (rear) of the addition, the plan did not include the rear retaining wall extending 7 feet beyond the south end of the addition or a retaining wall along the south side of the addition. A retaining wall has been installed three feet from the south property line. While the project plan included a rain garden setback five feet from the south property line, a rain garden has been installed less than one foot from the south property line. The property owner to the south is concerned that the rain garden was built too close to her property and with no advance notice to her, and the retaining wall was built too close to her property and again with no notice to her.
Motion/Second <u>Ross/Wroblewski</u> move to deny request from Tom Gasser to allow the retaining wall on the south side of the house to remain in its current location 3 feet from the property line and to allow the rain garden on the south side of the property to remain in its current location one foot from the property line.
Discussion
Mayor Palmquist stated that a variance was granted and it has to be built the way it was approved.
Tom Gasser stated the retaining wall variance was followed for height and distance from house. The landscaper took around house to follow contour, the excavator had to fit around house.
Council member Ross stated there is another complaint from neighbors to the north about a fence.
Council member Wroblewski stated that the work looks nice but we need to stick to the rules. The rain garden can be moved.
Administrator Moorse stated the south side retaining wall is 7' away from house.
Mayor Palmquist stated that the issues is not coming in for review, and not building as per the plan.
Janel Woodfill, neighbor on south; Concerned about amount of excavation and equipment. Raingarden was put in wrong place.
Council member Wroblewski offered a friendly amendment to move raingarden and retaining wall on south side to proper locations.
Mayor Palmquist stated the variance was to minimize the cut into the bluff.
Council member Ross stated we need to stick to the spirit of the variance.
Pond will have to move, retaining wall moved within 3' of house.
Motion Vote: Passed 4-0.

3. Short term rentals Draft Ordinance
Administrator Moorse provided a draft ordinance for review.
Council member Nelson stated he is not in favor of this use in Afton.
Council member Wroblewski suggested no license for more than 6 persons regardless of septic. Include a license denial clause.
Mayor Palmquist stated issues arise when it's not someone's home and it's being rented. Owners must homestead.
Council member Ross stated he has concerns about enforcement.
Council member Wroblewski stated she would like public input.
Mayor Palmquist stated the ordinance should go to Planning Commission to hold public hearings.
Administrator Moorse suggested putting information in the newsletter
Motion/Second Palmquist /Nelson to send draft ordinance to Planning Commission for review and to hold public hearing after notice is published in the newsletter. Passed 4-0.

4. Highland Sanitation Request for Rate Increases
Highland Sanitation has requested rate increases for its solid waste disposal service and its recycling service for 2020.
Motion/Second Ross/Nelson to approve rate increase as per staff recommendations and amend amounts after discussion.
Discussion
Mayor Palmquist asked about tipping fee (what trucks pay at end facility)
Bobby Stewart, Highland Sanitation explained there have been many changes in the acceptable purity of recyclables. Their largest expenses are labor costs.
Discussion was held regarding signing a 5 yr contract and then re-setting rates every year.
Council member Ross stated that when Highland was selected, the rate we paid was a small factor in overall rating for selection. They have always been very responsive to issues.
Ross withdraw motion
Motion/Second Ross/ to approve the rate increase of 6%, 9.1%, 3.5% recycling split increase with staff. (No second, motion fails)
Mayor Palmquist would support the staff recommendation
Motion/Second Ross/Nelson to approve staff recommendation of rate increase to reflect the increase in the tipping fee: 4.4% to 7.34%, depending on cart size
- **Increase related to the CPI: Consumer Price Index-all items – including fuel: 1.7%**
- **Total increase: 5.1% to 9.1%, depending on cart size.**

Recycling
- **Increase related to the CPI-all items – including fuel: 1.7%**

Passed 4-0.

5. City Docks Plan Revision and Cost Increase
Administrator Moorse provided the following information: Representatives from MEECO, including a structural engineer, recently saw the dock structure for the first time, the engineer noticed cracks in the welds connecting the spud pole holders to the corners of the main frame of the dock. The engineer recommended replacing the existing spud pole holders, which are connected to the main frame of the dock on only two sides in the corner, with a redesigned full frame corner walk attached to the main frame of the dock that would have built-in spud pole holders that would be secured on all sides.
Gordy Jarvis, a member of the City's Dock Committee and the person responsible for the routine maintenance of the docks, has indicated he has repaired a number of cracked welds in the spud pole holders and has had to totally re-weld one holder. Glenn Bowman, Gordy Jarvis and Ken Johnson, all members of the City's Dock Committee, agree with the recommendation to redesign the corners of the dock structure to eliminate the spud pole holder issue.

The cost of fabricating the redesigned corner walks is $6,415. This additional cost would bring the total MEECO cost to 34,465, and the total cost for the dock project to $64,665. The City Docks Fund has a balance of $70,000.

Motion/Second Nelson/Wroblewski to have the user weld the corners and stick with the original bid.

Discussion

Mayor Palmquist feels it should be done right

Council member Wroblewski asked if we pay for maintenance? Has it been done properly?

Council member Nelson replied that yes there has been spot welding. Would recommend continue and revisit in a year or two.

Motion vote: 2-2, fails.

Motion/Second Palmquist /Ross to approve bid as recommended by dock committee.

Motion withdrawn

Motion/Second Palmquist/Wroblewski to approve bid and not spend any more on this project. Passed 3-1 (Nelson Nay).

6. Resolution Designating Polling Place for 2020 resolution 2019-40
   Motion/Second Palmquist/Ross to approve Resolution 2019-40 Designating Shepherd of the Valley church as the Polling location for 2020 elections. Roll Call: All Aye, Passed 4-0.

7. Solution for area of drainage from levee/trail
   No action

8. Laserfiche update
   Council member Ross provided a summary of current status and future goals.

9. Vimeo update
   Council member Ross provided an update on the Vimeo account.

10. Reimbursement for barriers on 60th St
    Council member Wroblewski asked if we have reimbursed for the barriers yet?
    Administrator Moorse is working on it.

11. Holiday Gathering
    Will be held next month at 6:00 prior to the Council meeting.

12. Work Session / Special Mtg
    Will be scheduled Dec. 4 at 5:00

D. Committee Reports

1. Public Works – no meeting
2. Personnel – no meeting
3. Parks – no report
4. Heritage Preservation Commission / Design Review – design reviews
5. Natural Resources and Groundwater – articles for newsletter

10. COUNCIL, CONSULTANT, AND STAFF REPORTS, ANNOUNCEMENTS, AND UPDATES

A. Ward 1 Council Member Perkins – absent
B. Ward 2 Council Member Wroblewski – no report
C. Ward 3 Council Member Ross – no report
D. Ward 4 Council Member Nelson – Mtg we held at the Eastwood property. Interest from Belwin.
E. Mayor Palmquist – no report

F. City Attorney Knaak – absent
G. City Administrator Moorse – no report

11. ADJOURN

Motion/Second Nelson/Ross to adjourn. Passed 4-0.

Meeting adjourned at 10:10pm.

Respectfully submitted by:

_____

Julie Yoho, City Clerk

Approved by Council December 17, 2019 as (check one): Presented: _____ Amended: _____

Mayor Bill Palmquist_____ Date_____

PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

DRAFT City Council Special Meeting Minutes
December 4, 2019
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
5:00 P.M.

---

1. **THE MEETING WAS CALLED TO ORDER** at 5:00 P.M. by Mayor Palmquist.

2. **ROLL CALL:** Council Members Nelson, Ross, Wroblewski and Perkins and Mayor Palmquist. **Quorum Present.**
ALSO PRESENT: City Administrator Ron Moorse, City Engineers Nick Guilliams and Jennifer Hildebrand and City Attorney Fritz Knaak.

3. **APPROVAL OF AGENDA**
Motion/Second: Ross/Wroblewski. To approve the agenda as written. Motion carried 5-0-0.

4. **CITY COUNCIL BUSINESS**

a. **Afton Creek Preserve Improvements**
City Engineer Jennifer Hildebrand summarized the status of all stormwater ponds in the development. The Council then discussed concerns specific to the inadequate functioning of Pond 7, and the developer's proposed potential option of using drain tile to assist in meeting the required draw-down timing, if the removal of sediment from the surface of the pond does not enable the pond top meet the draw-down timing in the spring.

Mayor Palmquist indicated he appreciated that the developer provided additional details regarding a drain tile option for Pond 7, but the information was received only several hours prior to the meeting, which did not give staff or Council time to review the information.

Wrobleski indicated the developer has not been responsive to the City's concerns, and had time earlier in the year to address the Pond 7 inadequacy, but chose not to do so. Specific deadlines need to be set for actions required of the developer.

Motion/Second: Wroblewski/Perkins. To direct our City Administrator to make official notification to Mr. Carlson that the Afton Creek Preserve Development will be found in default if within 15 days a detailed plan is not submitted, reviewed and approved by WSB. I want to add language specifying that the first detailed draft must be submitted to WSB within 7-10 days so that the review work and necessary coordination be done with WSB to gain approval within that time frame of 15 days from notification. We should also add that immediately following approval of the plan, the construction work to make Pond 7 functional must be complete within six weeks of the approval of the plan The construction work will be monitored by WSB and we should make it clear that to avoid default they must make sufficient progress within 15 days to meet the deadline of six weeks. If within a 15 day time period it becomes clear that progress has not been made, default can be declared at every subsequent 15 day mark. This repeats until the pond work is complete on or before the six week deadline. At each subsequent 15 day marker, progress will be reviewed and if found insufficient, the city may exercise its rights per the Development agreement to take over, engineer and construct the project using the letter of credit funds to guarantee that the work is done by March. Again all this is to ensure that there be no further delays to the necessary work to be done to make Pond 7 functional before the March of 2020 deadline."

The Council discussed the motion and Hildebrand clarified a list of items still to be addressed regarding the stormwater ponds.
Perkins proposed an amendment to the motion to add the list of items from Hildebrand to the motion.

Wrobleski accepted the amendment.
Motion failed 2-3-0.

Mayor Palmquist indicated there are a number of actions that could be taken in preparation for the snow melt and spring precipitation. He also indicated the developer needs to determine a contingency plan in case the draintile plan does not provide the required draw down timing. He also asked what is necessary to convert Pond 7 to a wet pond.

Hildebrand suggested a list of action items that could be completed in advance of the next Council meeting. The list was as follows:

1. Site Specific Management Plan for Proactive Protection Measures for Spring 2020 Runoff
2. Pumping Plan for infiltration basins/ponds/basins/berms not functioning needing immediate drawdown (including but not limited to type of equipment to be used and discharge location of where to pump the surface water)
3. Proposal for work that IS able to be conducted during the winter of 2019/2020; including data to support drain tile solution (borings, soil evaluation, perched water evaluation, etc.) (including estimated deadlines for completion)
4. Planting plan for all areas listed above which are not expressing vegetation
5. Detailed calculations and supporting documents for proposed drain tile plan received on 12/4/2019
6. Detailed plan, including calculations, of an alternative when/if Drain Tile Plan is not adequate after evaluation of forensic data (Wet Pond alternative or other) if Infiltration Basin 7 remains non-functional

The Council directed the developer to complete the list of action items and provide the information in advance of the December 17 Council meeting.

b. Sewer Line Easement on the Len Evanoff Property at 4102 River Road

Moorse explained that in a recent discussion with the Evanoffs and their attorney theyindicated that as compensation for an easement related to the River Road sanitary sewer line project, they wanted the City to pay for their sewer assessment and interest payments for a total of $15,000. In staff;s discussion regarding this issue with the City Attorney, he advised that the City does not need an easement over the Evanoff property for a sewer line, because the City already has a Public Utility and Public Roadway Right-of-Way and Maintenance Agreement that was granted by all property owners along River Road in 1990. The easement includes language that allows the City to enter upon the private properties the reasonable distance and extent necessary for the construction, maintenance and repair of the road and all culverts, catch basins, sewer lines, etc.

Moorse indicated staff has advised the attorney for the Evanoffs by email of this agreement and has requested the attorney advise the Evanoffs of the agreement, so that the sewer line work can proceed.

The Council discussed the right-of-way agreement and the compensation demand and agreed the City should proceed as planned with the sewer line project.

Motion/Second: Ross/Nelson. To proceed as planned with the sewer line project. Motion carried 4-0-1 (Perkins abstained)

5. ADJOURN –

Motion/Second: Palmquist/Ross. To adjourn the meeting at 6:47 p.m. Motion carried 5-0-0.

Respectfully submitted by:

_____

Ronald J. Moorse, City Administrator

Approved by Council (on December 17, 2019) as (check one): Presented: _____ Amended: _____

Signed by Mayor Bill Palmquist_____ Date_____

Citations for: Afton

11/1/2019 To 11/30/2019

Agcy	Date	Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description	Statute
WCSO	11/2/2019	820001930602	WC115	M. Tellez	Citation	0	HUDSON RD S				Afton	MOV-Speed-Exceed Limit	169.14.2(a)
WCSO	11/4/2019	820001930801	WC13130	T. Freeman	Citation	0	MANNING AVE S		50TH ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	11/5/2019	820012930901	WC170	S. Wittl	Citation	0	HUDSON BLVD S		INDIAN TRL S		Afton	DL-Drive After Revocation/DAR	171.24.2
WCSO	11/7/2019	820025931101	WC1280	T. VanSomeren	Citation	0	I94		MANNING AVE S		Afton	DL-Drive After Revocation/DAR	171.24.2
WCSO	11/8/2019	820003931201	WC115	M. Tellez	Citation	0	MANNING AVE S		VALLEY CREEK RD		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	11/8/2019	820003931203	WC115	M. Tellez	Citation	0	MANNING AVE S		LAKE RD		Afton	DL-Drive After Revocation/DAR MOV-Speed-Exceed 55 mph	171.24.2
WCSO	11/8/2019	820003931203	WC115	M. Tellez	Citation	0	MANNING AVE S		LAKE RD		Afton	DL-Drive After Revocation/DAR MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	11/8/2019	820025931201	WC1280	T. VanSomeren	Citation	0	I94		NEAL AVE S		Afton	DL-Drive After Revocation/DAR	171.24.2
WCSO	11/15/2019	820007931801	WC13130	Tyler Freeman	Citation	0	MANNING AVE N		60TH ST N		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	11/16/2019	820013932002	WC13097	B. Gunderson	Citation	4200	MANNING AVE S				Afton	DL-Drive After Revocation/DAR	171.24.2
WCSO	11/16/2019	820025932001	WC1280	T. VanSomeren	Citation	0	HUDSON RD S		NEAL AVE S		Afton	DL-Drive After Suspension/DAS REG-Expired Registration/# of Plates Reqd	171.24.1
WCSO	11/16/2019	820025932001	WC1280	T. VanSomeren	Citation	0	HUDSON RD S		NEAL AVE S		Afton	DL-Drive After Suspension/DAS REG-Expired Registration/# of Plates Reqd	169.79.1
WCSO	11/23/2019	820029932701	WC13130	T. Freeman	Citation	0	MANNING AVE S		VALLEY CREEK RD		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)

Citations for: Afton

11/1/2019 To 11/30/2019

Agcy	Date	Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description	Statute
WCSO	11/23/2019	820029932702	WC13097	B. Gunderson	Citation	0	MANNING AVE S		15TH ST S		Afton	MOV-Speed-Exceed 55 mph DL-Driving w/o Valid MN Drivers License/More than one DL/Wrong Class Traffic - Careless Driving - Operate any vehicle carelessly on street or highway	169.14.2(a)(3)
WCSO	11/23/2019	820029932702	WC13097	B. Gunderson	Citation	0	MANNING AVE S		15TH ST S		Afton	MOV-Speed-Exceed 55 mph DL-Driving w/o Valid MN Drivers License/More than one DL/Wrong Class Traffic - Careless Driving - Operate any vehicle carelessly on street or highway	171.02.1(a)
WCSO	11/23/2019	820029932702	WC13097	B. Gunderson	Citation	0	MANNING AVE S		15TH ST S		Afton	MOV-Speed-Exceed 55 mph DL-Driving w/o Valid MN Drivers License/More than one DL/Wrong Class Traffic - Careless Driving - Operate any vehicle carelessly on street or highway	169.13.2(a)
WCSO	11/24/2019	820015932801	WC115	M. Tellez	Citation	0	MANNING AVE N		30TH ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	11/24/2019	820015932802	WC115	M. Tellez	Citation	0	Masnning Ave S		HUDSON RD S		Afton	Wireless Comm Device-Engage in cellular/video call	169.475.2(a)(2)
WCSO	11/26/2019	820007933001	WC13083	S. Irvin	Citation	0	HWY 94		MANNING AVE N		Afton	DL-Drive After Suspension/DAS Traffic Regulation-Uninsured Vehicle; 1st, 2nd Violation	171.24.1

Citations for: Afton

11/1/2019 To 11/30/2019

Agcy	Date	Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description	Statute
WCSO	11/26/2019	820007933001	WC13083	S. Irvin	Citation	0	HWY 94		MANNING AVE N		Afton	DL-Drive After Suspension/DAS Traffic Regulation-Uninsured Vehicle; 1st, 2nd Violation	169.797.3a
WCSO	11/27/2019	820001933101	WC115	M. Tellez	Citation	0	MANNING AVE N		15TH ST S		Afton	MOV-Passing on Right When Prohibited	169.18.4

Incident Summary Report PUBLIC

From:11/1/2019 12:00:00 AM To:11/30/2019 11:59:59 PM

WASHINGTON COUNTY SHERIFFS OFFICE

AFTON

11/1/2019 11:07:35 PM	WC19047732	12XXX HUDSON RD S, AFTON	FIRE
11/2/2019 8:22:43 AM	WC19047773	12XXX Hudson Rd S, AFTON	FIRE
11/2/2019 7:06:59 PM	WC19047858	12XXX 4th St S, AFTON	MEDICAL
11/3/2019 8:49:45 AM	WC19047924	I94 Wb Jeo Manning Ave N, AFTON	ACCIDENT
11/3/2019 2:55:14 PM	WC19047961	2XXX Saint Croix Trl S, AFTON	ACCIDENT
11/3/2019 8:23:28 PM	WC19047999	12XXX 22nd St S, AFTON	DWI
11/4/2019 7:02:06 AM	WC19048035	3XXX Manning Ave S, AFTON	BURGLARY
11/4/2019 1:33:47 PM	WC19048078	16XXX 31st St S, AFTON	LOCKOUT
11/4/2019 2:20:51 PM	WC19048086	16XXX 32nd St S, AFTON	PUBLIC WORKS CONCERN
11/4/2019 5:06:01 PM	WC19048104	15XXX 11th St S, AFTON	CIVIL MATTER/DISPUTE
11/5/2019 12:06:04 PM	WC19048213	32nd St S / Saint Croix Trl S, AFTON	PUBLIC WORKS CONCERN
11/5/2019 3:22:17 PM	WC19048236	Indian Trl S / Hudson Rd S, AFTON	TRAFFIC STOP
11/5/2019 5:28:21 PM	WC19048260	Neal Ave S / Hudson Rd S, AFTON	ANIMAL COMPLAINT
11/6/2019 6:50:35 AM	WC19048342	15XXX 50th St S, AFTON	CITIZEN/PUBLIC ASSIST
11/6/2019 7:13:25 AM	WC19048329	Saint Croix Trl S / 50th St S, AFTON	ACCIDENT
11/6/2019 11:38:59 AM	WC19048389	12XXX 32nd St S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
11/6/2019 2:53:35 PM	WC19048408	2XXX Saint Croix Trl S, AFTON	MEDICAL
11/6/2019 5:20:43 PM	WC19048422	14XXX Afton Blvd S, AFTON	ANIMAL COMPLAINT
11/6/2019 5:36:29 PM	WC19048426	Neal Ave S / 40th St S, AFTON	ACCIDENT
11/6/2019 5:49:44 PM	WC19048427	Unknown, AFTON	CITIZEN/PUBLIC ASSIST
11/7/2019 11:35:52 AM	WC19048550	15XXX Afton Blvd S, AFTON	OFFICER INFORMATION
11/7/2019 10:57:00 PM	WC19048637	I94 Eb At Manning Ave S, AFTON	TRAFFIC STOP
11/8/2019 8:45:17 AM	WC19048700	XXX Stagecoach Trl S, AFTON	SUSPICIOUS PERSON/ACTIVITY
11/8/2019 5:36:57 PM	WC19048791	12XXX 3rd St S, AFTON	NEIGHBOR DISPUTE
11/8/2019 10:40:59 PM	WC19048842	I94 Wb At Neal Ave S, AFTON	TRAFFIC STOP
11/10/2019 3:59:39 PM	WC19049095	I94 Eb Jeo Neal Ave N, AFTON	DRIVING COMPLAINT
11/10/2019 4:08:15 PM	WC19049098	Saint Croix Trl S / 50th St S, AFTON	CITIZEN/PUBLIC ASSIST
11/10/2019 5:31:04 PM	WC19049109	I94 Eb Jeo Neal Ave N, AFTON	ACCIDENT
11/10/2019 8:18:06 PM	WC19049130	4XXX Trading Post Trl S, AFTON	SHOTS FIRED/SHOOTING COMPLAINT
11/11/2019 8:16:36 PM	WC19049261	14XXX 15th St S, AFTON	ANIMAL COMPLAINT
11/12/2019 5:27:19 PM	WC19049360	14XXX Afton Blvd S, AFTON	MEDICAL
11/13/2019 11:14:57 AM	WC19049453	2XXX Neal Ave S, AFTON	CIVIL MATTER/DISPUTE
11/13/2019 11:24:27 AM	WC19049456	unknown, AFTON	FRAUD/SCAM
11/13/2019 11:57:16 AM	WC19049461	I94 Eb Jwo Neal Ave N, AFTON	ACCIDENT
11/13/2019 3:48:03 PM	WC19049501	1XXX Indian Trail Path S, AFTON	CITIZEN/PUBLIC ASSIST
11/14/2019 7:28:13 AM	WC19049561	13XXX 50th St S, AFTON	WELFARE CHECK
11/14/2019 1:25:44 PM	WC19049593	15XXX Afton Hills Dr S, AFTON	CITIZEN/PUBLIC ASSIST
11/14/2019 1:32:25 PM	WC19049594	5XXX Trading Post Trl S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
11/14/2019 6:02:11 PM	WC19049626	Hudson Rd S / Indian Trl S, AFTON	ACCIDENT

Incident Summary Report PUBLIC

From:11/1/2019 12:00:00 AM To:11/30/2019 11:59:59 PM

11/14/2019 6:28:31 PM	WC19049632	Stagecoach Trl S / Saint Croix Trl S, AFTON	ANIMAL COMPLAINT
11/15/2019 9:16:27 AM	WC19049693	I94 Wb Jeo Manning Ave N, AFTON	TRAFFIC COMPLAINT
11/15/2019 2:02:27 PM	WC19049709	3XXX Pasture Ridge Rd S, AFTON	FRAUD/SCAM
11/15/2019 5:48:05 PM	WC19049745	Saint Croix Trl S / 30th St S, AFTON	ACCIDENT
11/16/2019 7:54:04 AM	WC19049827	14XXX Hudson Rd S, AFTON	ANIMAL COMPLAINT
11/16/2019 1:46:54 PM	WC19049863	15XXX Afton Blvd S, AFTON	CITIZEN/PUBLIC ASSIST
11/16/2019 2:49:03 PM	WC19049874	Saint Croix Trl S / Stagecoach Trl S, AFTON	ANIMAL COMPLAINT
11/16/2019 3:04:13 PM	WC19049878	Saint Croix Trl S / River Rd S, AFTON	PARKING COMPLAINT
11/16/2019 4:32:00 PM	WC19049894	15XXX AFTON BLVD S, AFTON	ANIMAL COMPLAINT
11/16/2019 5:09:45 PM	WC19049898	Division St / Stagecoach Trl S, AFTON	ACCIDENT
11/16/2019 10:30:48 PM	WC19049932	HUDSON RD S / NEAL AVE S, AFTON	TRAFFIC STOP
11/17/2019 11:12:34 AM	WC19049985	42nd St S / Pasture Ridge Rd S, AFTON	CITIZEN/PUBLIC ASSIST
11/18/2019 10:01:14 AM	WC19050110	Odell Ave S / Trading Post Trl S, AFTON	CITIZEN/PUBLIC ASSIST
11/18/2019 12:47:08 PM	WC19050125	4XXX Pheasant Ct S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
11/18/2019 4:50:12 PM	WC19050175	13XXX 15th St S, AFTON	ANIMAL COMPLAINT
11/18/2019 6:03:04 PM	WC19050184	13XXX Hudson Rd S, AFTON	FRAUD/SCAM
11/18/2019 9:09:21 PM	WC19050202	I94 EB JEO NEAL AVE N, AFTON	ACCIDENT
11/19/2019 7:46:29 AM	WC19050234	15XXX Afton Hills Dr S, AFTON	CITIZEN/PUBLIC ASSIST
11/19/2019 7:23:32 PM	WC19050309	3XXX SAINT CROIX TRL S, AFTON	OTHER
11/20/2019 9:26:23 AM	WC19050383	I94 WB JEO MANNING AVE N, AFTON	ACCIDENT
11/20/2019 10:18:23 AM	WC19050391	14XXX Hudson Rd S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
11/20/2019 2:38:20 PM	WC19050428	4XXX Penfield Ct S, AFTON	CITIZEN/PUBLIC ASSIST
11/20/2019 3:43:30 PM	WC19050436	12XXX 10th St S, AFTON	ANIMAL COMPLAINT
11/21/2019 2:16:09 AM	WC19050499	2XXX STAGECOACH TRL S, AFTON	DWI
11/22/2019 3:21:49 PM	WC19050703	5XXX Trading Post Trl S, AFTON	WELFARE CHECK
11/23/2019 6:28:40 PM	WC19050857	15XXX 50th St S, AFTON	DRIVING COMPLAINT
11/24/2019 6:25:43 AM	WC19050920	14XXX Hudson Rd S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
11/24/2019 11:33:11 AM	WC19050944	14XXX Valley Creek Trl S, AFTON	911 ABANDONED/HANGUP/OPEN LINE
11/24/2019 3:51:48 PM	WC19050979	14XXX 32nd St S, AFTON	ANIMAL COMPLAINT
11/24/2019 5:31:18 PM	WC19050992	I94 Eb Jeo Neal Ave N, AFTON	DRIVING COMPLAINT
11/25/2019 6:55:55 AM	WC19051049	12XXX 3rd St S, AFTON	MEDICAL
11/25/2019 12:34:27 PM	WC19051096	4XXX Pateley Bridge Ave S, AFTON	ANIMAL COMPLAINT
11/25/2019 3:26:42 PM	WC19051116	Unknown, AFTON	CITIZEN/PUBLIC ASSIST
11/25/2019 4:26:00 PM	WC19051126	40th St S/Neal Ave S, AFTON	TRAFFIC STOP
11/25/2019 5:31:49 PM	WC19051137	I94 Eb Jwo Neal Ave N, AFTON	WELFARE CHECK
11/25/2019 8:20:01 PM	WC19051151	I94 Wb Jeo Manning Ave N, AFTON	TRAFFIC COMPLAINT
11/26/2019 7:50:40 AM	WC19051194	I94 Eb Jeo Manning Ave S, AFTON	TRAFFIC STOP
11/26/2019 10:32:02 PM	WC19051317	I94 Wb At Neal Ave S, AFTON	ACCIDENT
11/27/2019 1:59:04 AM	WC19051342	13XXX Tomahawk Dr S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
11/27/2019 10:05:25 AM	WC19051377	I94 Wb Jeo Neal Ave N, AFTON	TRAFFIC COMPLAINT

Incident Summary Report PUBLIC

From:11/1/2019 12:00:00 AM To:11/30/2019 11:59:59 PM

11/27/2019 11:48:55 AM	WC19051395	12XXX Hudson Rd S, AFTON	THEFT
11/27/2019 12:19:32 PM	WC19051401	14XXX 15th St S, AFTON	ANIMAL COMPLAINT
11/27/2019 4:13:37 PM	WC19051427	5XXX Odell Ave S, AFTON	DRUNK/INTOXICATED
11/27/2019 9:22:34 PM	WC19051450	31st St S / Pike Ave S, AFTON	SUSPICIOUS PERSON/ACTIVITY
11/28/2019 8:15:13 AM	WC19051498	I94 Eb Jeo Manning Ave S, AFTON	TRAFFIC STOP
11/28/2019 11:18:34 AM	WC19051510	I94 Eb Jeo Manning Ave S, AFTON	DRIVING COMPLAINT
11/28/2019 1:45:24 PM	WC19051524	4XXX Neal Ave S, AFTON	ASSIST OTHER AGENCY
11/28/2019 7:21:52 PM	WC19051552	2XXX Meadow Pass, AFTON	911 ABANDONED/HANGUP/OPEN LINE
11/29/2019 5:02:13 PM	WC19051654	12XXX Hudson Rd S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
11/30/2019 8:29:11 AM	WC19051705	I94 Wb Jeo Manning Ave N, AFTON	ACCIDENT
11/30/2019 11:31:43 AM	WC19051713	I94 Wb Jeo Neal Ave N, AFTON	ASSIST OTHER AGENCY
11/30/2019 7:37:05 PM	WC19051761	I94 Eb Jeo Manning Ave S, AFTON	TRAFFIC COMPLAINT
11/30/2019 8:43:00 PM	WC19051769	2XXX Neal Ave S, AFTON	DWI

City of Afton – Financial Reports
November 2019

Ref	Description	Pages
A.	Balance Sheet	A1 to A2
B.	Statement of Changes in Fund Balance: Year to Date	B1 to B3
C.	Statement of Revenue and Expenditures: General Fund Summary plus Detail for All Other Funds	C1 to C14
D.	Detail Statement of Revenue and Expenditures: General Fund Only	D1 to D6
E.	#550, 560 & 600 Summary of Special Activity & MN Investment Funds - YTD	E1
F.	#550 Detail of General Special Activity Funds - YTD	F1 to F3
G.	#560 Detail of Other Special Activity Funds - YTD	G1
H.	#115 Building and Land Fund: YTD Detail	H1
I.	#410 Sanitary Sewer Utility Oper Fund: LTD Summary & YTD Detail	I1 to I6
J.	#120 Street Improvement Fund: YTD Detail	J1
K.	#122 Bridge Replacement Fund: YTD Detail	K1
L.	#200 Park Reserve Fund – YTD Detail	L1
M.	#805 City Infra-Structure Imp Fund: LTD Summary & YTD 2018 Detail	M1 to M4
N.	#806 PFA Loans & #807 Temp Imp Bond Debt Serv Funds: LTD	N1
O.	#725 2014A & #726 2017B Road Bond Debt Serv Funds: Five Year Summary	O1
P.	#810 City Dock Fund: YTD Detail by Account	P1
Q.	General Fund Streets, Rehab and Public Works: YTD Detail	Q1 to Q4
R.	Customer Receipts & Other Deposits – Current Month	R1 to R4
S.	Building Inspection Fees – YTD	S1 to S6

Focus Areas for Discussion:

1. Full Year estimate for the General Fund is a favorable **$36,341,** lower by about $10,000 from last month, primarily due to reducing the Property Tax estimate.
2. The Claims include $63,000 to Rumcpa for rip rap on the Levee, eligible for DNR funding, $17,052 to Meeco Sullivan as downpymt on Dock Repair, $49,624 2019 Debt Serv re. Fire Station, $15,616 re. Assessment/Condemnation appeals, $12,671 Engineering charged to Afton Creek Preserve Escrow & $25,868 engineering re. 2020 Pavement Project.
3. $5,500 was set up as prepaid snow & ice of the $12,385 paid in advance for sand & salt. This is the amount left after deducting the 3 year avg for Nov & Dec.

Prepared by Thomas H. Niedzwiecki, Accountant

City of Afton
Balance Sheet
November 30, 2019

Account #	Account Description	#100 General Fund	#550 Spec Act Fd - General	#100 + #550 Total General Fund	#115 Bldg & Land Fund	#410 Sanitary Sewer Oper Fund	#120 Street Imp Capital Fund	#122 Bridge Replacement Fund	#700 2017 Road Projects	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund
	Assets											
100	4M Fund: General Fund	695,528		695,528								
100.8	Petty Cash	224		224								
115	4M Fund: Bldg & Land Capital Fund			0	14,282							
120	4M Fund: Street Imp Fd - Regular			0			813,500					
120	4M Fund: Street Imp Fd - Downtown			0								
122	4M Fund: Bridge Replacement			0				72,923				
700	4M Fund: 2017 Pavement Project			0								
200	4M Fund: Park Reserve Fund			0						256,492		
250	4M Fund: Special Reserve Fund			0							481,256	
400	4M Fund: 201 Project Fund			0								425
410	4M Fund: Sanitary Sewer Operations			0		50,423						
500	4M Fund: Fire Station Debt Serv Fund			0								
550	4M Fd: Spec Activities Fd - General		296,129	296,129								
560	4M Fd: Spec Activities Fd - Other			0								
600	4M Fund: MN Investment Fund			0								
700	4M Fund: Road Construction Fund			0								
725	4M Fund: 2014A Road Debt Serv Fd			0								
726	4M Fund: 2017B Road Debt Serv Fd			0								
805	4M Fund: City Infrastructure Fund			0								
806	4M Fund: PFA Loan Debt Serv Fd			0								
807	4M Fd: Dwntwn Tmp Imp Debt Serv Fd			0								
810	4M Fund: City Dock Fund			0								
	Total Cash and Investments	695,751	296,129	991,880	14,282	50,423	813,500	72,923	0	256,492	481,256	425
1170	Taxes Receivable from County			0								
11xx	Fees & Other Receivables	5,200		5,200								
1110	Grants Receivable			0								
1115	Special Assessments Receivable			0								
Various	Year End Transfers	0		0								
1414/2414	Due (Owed): 250 Spec Res & 100 General			0								
	Total Assets and Other Debits	700,951	296,129	997,080	14,282	50,423	813,500	72,923	0	256,492	481,256	425
	Liabilities and Fund Balances											
2001	Permit Escrow & Fees (net payable)	47,178		47,178								
2005	Accounts Payable	159,810		159,810								
2121	Bldg Surcharges Payable	468		468								
2022	Accrued Expenses			0								
	Total Accounts and Other Payables	207,455	0	207,455	0	0	0	0	0	0	0	0
2510	Deferred Revenue - Grants			0								
2115	Deferred Revenue - Special Assessments			0								
Various	Fund Balance - Beginning of Year	336,339.20	395,559	731,898	10,912	53,143	783,276	40,226	0	76,514	472,535	1,181
Various	Current Year Net Increase (Decrease)	157,156	(99,430)	57,727	3,370	(2,720)	30,224	32,697	0	179,978	8,721	(756)
Various	Fund Balance - End of Period	493,495.68	296,129	789,625	14,282	50,423	813,500	72,923	0	256,492	481,256	425
	Total Liabilities and Fund Balances	700,951	296,129	997,080	14,282	50,423	813,500	72,923	0	256,492	481,256	425

Prepared by Thomas H. Kredzwiecki, Accountant

A1

City of Afton
Balance Sheet
November 30, 2019

Account #	Account Description	#500 Fire Station: Debt Serv Fund	#560 Spec Act Fd - Other	#805 City Infrastructure Imp Fund	#806 PFA Loan Debt Serv Fund	#807 Dwntwn Tmp Imp Debt Serv Fund	#725 2014A Road Debt Serv Fd	#726 2017B Road Debt Serv Fd	#810 City Dock Fund	**Total All Governmental Funds**	#600 MN Investment Fd (Fiduciary)
	Assets										
100	4M Fund: General Fund									**695,528**	
100.8	Petty Cash									**224**	
115	4M Fund: Bldg & Land Capital Fund									**14,282**	
120	4M Fund: Street Imp Fd - Regular									**813,500**	
120	4M Fund: Street Imp Fd - Downtown									**0**	
122	4M Fund: Bridge Replacement									**72,923**	
700	4M Fund: 2017 Pavement Project									**0**	
200	4M Fund: Park Reserve Fund									**256,492**	
250	4M Fund: Special Reserve Fund									**481,256**	
400	4M Fund: 201 Project Fund									**425**	
410	4M Fund: Sanitary Sewer Operations									**50,423**	
500	4M Fund: Fire Station Debt Serv Fund	2,706								**2,706**	
550	4M Fd: Spec Activities Fd - General									**296,129**	
560	4M Fd: Spec Activities Fd - Other		309							**309**	
600	4M Fund: MN Investment Fund									**0**	109,190.28
700	4M Fund: Road Construction Fund									**0**	
725	4M Fund: 2014A Road Debt Serv Fd						337,865			**337,865**	
726	4M Fund: 2017B Road Debt Serv Fd							390,318		**390,318**	
805	4M Fund: City Infrastructure Fund			815,380						**815,380**	
806	4M Fund: PFA Loan Debt Serv Fd				334,486					**334,486**	
807	4M Fd: Dwntwn Tmp Imp Debt Serv Fd					45,020				**45,020**	
810	4M Fund: City Dock Fund								53,283	**53,283**	
	Total Cash and Investments	2,706	309	815,380	334,486	45,020	337,865	390,318	53,283	**4,660,548**	109,190.28
1170	Taxes Receivable from County									**0**	
11xx	Fees & Other Receivables									**5,200**	
1110	Grants Receivable									**0**	
1115	Special Assessments Receivable									**0**	
Various	Year End Transfers					0				**0**	0.00
1414/2414	Due (Owed): 250 Spec Res & 100 General									**0**	0.00
	Total Assets and Other Debits	2,706	309	815,380	334,486	45,020	337,865	390,318	53,283	4,665,748	109,190.28
	Liabilities and Fund Balances										
2001	Permit Escrow & Fees (net payable)									**47,178**	
2005	Accounts Payable									**159,810**	
2121	Bldg Surcharges Payable									**468**	
2022	Accrued Expenses									**0**	
	Total Accounts and Other Payables	0	0	0	0	0	0	0	0	**207,455**	0.00
2510	Deferred Revenue - Grants									**0**	
2115	Deferred Revenue - Special Assessments									**0**	
Various	Fund Balance - Beginning of Year	2,512	2	(815,949)	324,615	39,801	339,215	389,387	65,581	**2,514,849**	107,167.55
Various	Current Year Net Increase (Decrease)	194	307	1,631,329	9,871	5,219	(1,351)	931	(12,298)	**1,943,443**	2,022.73
Various	Fund Balance - End of Period	2,706	309	815,380	334,486	45,020	337,865	390,318	53,283	**4,458,293**	109,190.28
	Total Liabilities and Fund Balances	2,706	309	815,380	334,486	45,020	337,865	390,318	53,283	4,665,748	109,190.28

Prepared by Thomas H. Niedzwiecki, Accountant

A2

City of Afton - Statement of Changes in Fund Balances
for Year to Date November 30, 2019

Description	#100 General Fund	#550 Spec Act Fd - General	#100 + #550 Total General Fund	#115 Bldg & Land Fund	#410 Sanitary Sewer Oper Fund	#120 Street Imp Capital Fund	#122 Bridge Replacement Fund
Beginning Fund Balances	**$336,339**	**395,559**	**731,898**	**10,912**	**53,143**	**783,276**	**40,226**
Section I. Revenues							
Property Taxes	2,215,211	0	2,215,211	0	0	120,500	0
Intergovernmental Revenues	3,065	0	3,065	0	0	0	0
Charges for Services	2,560	0	2,560	0	40,275	0	0
Fines and Forfeitures	11,767	0	11,767	0	0	0	0
Licenses, Fees and Permits	200,684	0	200,684	0	0	0	0
Special Assessments	0	0	0	0	0	0	0
Misc Revenue/Gaming Tax	1,796	167	1,962	0	0	0	0
DNR Flood Improvement Project	0	0	0	0	0	0	0
Other Grants/State Fire Aid	7,876	10,000	17,876	0	0	0	0
Interest Income	8,346	7,229	15,575	210	893	12,604	856
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0
Park Fees	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Total Revenue	**2,451,303**	**17,396**	**2,468,699**	**210**	**41,168**	**133,104**	**856**
Other Financing Sources/Transfers	**0**	**(92,340)**	**(92,340)**	**6,000**	**15,000**	**0**	**50,000**
Section II. Expenditures							
General and Administrative							
Wages and Benefits	256,540	0	256,540	0	0	0	0
Professional Services	231,605	1,466	233,071	0	0	0	0
Other Expenditures	53,647	9,697	63,345	0	0	0	0
Total General and Administrative	541,792	11,163	552,956	0	0	0	0
Public Safety/State Fire Aid	360,892	0	360,892	0	0	0	0
Public Health/Cons of Natural Resources	441	0	441	0	58,888	0	0
Streets	220,481	0	220,481	0	0	0	0
Downtown Improvement Projects	0	0	0	0	0	0	0
Other Street Imp/Road Paving Project	3,898	13,322	17,220	0	0	102,879	18,159
Buildings and Land/City Dock	10,918	0	10,918	2,840	0	0	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0
Parks and Recreation	18,900	0	18,900	0	0	0	0
Debt Service - Int Exp, Issue, Admin	0	0	0	0	0	0	0
Debt Service - Principal Retirement	0	0	0	0	0	0	0
Total Expenditures	**1,157,323**	**24,485**	**1,181,808**	**2,840**	**58,888**	**102,879**	**18,159**
Other Financing Uses/Transfers	**1,136,824**	**0**	**1,136,824**	**0**	**0**		**0**
Revenues Over (Under) Expenditures	**157,156**	**(99,430)**	**57,727**	**3,370**	**(2,720)**	**30,224**	**32,697**
Ending Fund Balances	**493,496**	**296,129**	**789,625**	**14,282**	**50,423**	**813,500**	**72,923**

Prepared by Thomas H. Niedzwiecki, Accountant

File: Afton Financial Reports November 2019.xlsm Sheet: Funds YTD
12/10/2019

B1

City of Afton - Statement of Changes in Fund Balances
for Year to Date November 30, 2019

Description	#700 2017 Road Project Fd	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Service Fund	#560 Spec Act Fd - Other	#805 City Infrastructure Imp Fund
Beginning Fund Balances	**0.00**	**76,514**	**472,535**	**1,181**	**2,512**	**2**	**(815,949)**
Section I. Revenues							
Property Taxes	0	0	0	0	0	0	0
Intergovernmental Revenues	0	0	0	0	0	11,561	0
Charges for Services	0	0	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0	0	0
Licenses, Fees and Permits	0	0	0	0	0	0	0
Special Assessments	0	0	0	0	0	0	0
Misc Revenue/Gaming Tax	0	0	0	0	0	0	0
DNR Flood Improvement Project	0	0	0	0	0	0	1,301,382
Other Grants/State Fire Aid	0	0	0	0	0	50,819	145,000
Interest Income	0	3,255	8,621	17	194	56	14,455
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0
Park Fees	0	190,000	0	0	0	0	0
	0	0	0	0	0	0	0
Total Revenue	**0**	**193,255**	**8,621**	**17**	**194**	**62,435**	**1,460,837**
Other Financing Sources/Transfers	**0**	**0**	**100**	**0**	**49,624**	**0**	**275,023**
Section II. Expenditures							
General and Administrative							
Wages and Benefits	0	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0	0
Other Expenditures	0	0	0	0	0	11,310	0
Total General and Administrative	0	0	0	0	0	11,310	0
Public Safety/State Fire Aid	0	0	0	0	0	50,819	0
Public Health/Cons of Natural Resources	0	0	0	0	0	0	0
Streets	0	0	0	0	0	0	0
Downtown Improvement Projects	0	0	0	0	0	0	104,531
Other Street Imp/Road Paving Project	0	0	0	772	0	0	0
Buildings and Land/City Dock	0	0	0	0	0	0	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0
Parks and Recreation	0	13,277	0	0	0	0	0
Debt Service - Int Exp, Issue, Admin	0	0	0	0	49,624	0	0
Debt Service - Principal Retirement	0	0	0	0	0	0	0
Total Expenditures	**0**	**13,277**	**0**	**772**	**49,624**	**62,128**	**104,531**
Other Financing Uses/Transfers	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Revenues Over (Under) Expenditures	**0**	**179,978**	**8,721**	**(756)**	**194**	**307**	**1,631,329**
Ending Fund Balances	**0**	**256,492**	**481,256**	**425**	**2,706**	**309**	**815,380**

Prepared by Thomas H. Niedzwiecki, Accountant

File: Afton Financial Reports November 2019.xlsm Sheet: Funds YTD
12/10/2019

B2

City of Afton - Statement of Changes in Fund Balances for Year to Date November 30, 2019

Description	#806 PFA Loan Debt Serv Fund	#807 Dwntwn Tmp Imp Debt Serv Fund	#725 2014A Road Debt Serv Fd	#726 2017B Road Debt Serv Fd	#810 City Dock Fund	**Total Governmental Funds**	#600 MN Investment Fd (Fiduciary)
Beginning Fund Balances	**324,615**	**39,801**	**339,215**	**389,387**	**65,581**	**2,514,849.12**	**107,168**
Section I. Revenues							
Property Taxes	0	0	0	0	0	**2,335,711**	0
Intergovernmental Revenues	0	0	0	0	0	**14,626**	0
Charges for Services	0	0	0	0	3,850	**46,685**	0
Fines and Forfeitures	0	0	0	0	0	**11,767**	0
Licenses, Fees and Permits	0	0	0	0	0	**200,684**	0
Special Assessments	157,862	0	0	0	0	**157,862**	0
Misc Revenue/Gaming Tax	0	0	0	0	0	**1,962**	0
DNR Flood Improvement Project	0	0	0	0	0	**1,301,382**	0
Other Grants/State Fire Aid	0	0	0	0	0	**213,694**	0
Interest Income	5,472	709	2,774	2,006	1,260	**68,957**	2,023
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	**0**	0
Park Fees	0	0	0	0	0	**190,000**	0
	0	0	0	0	0	**0**	0
Total Revenue	**163,334**	**709**	**2,774**	**2,006**	**5,110**	**4,543,330**	**2,023**
Other Financing Sources/Transfers	**70,000**	**37,000**	**275,000**	**390,000**	**0**	**983,066**	**0**
Section II. Expenditures							
General and Administrative							
Wages and Benefits	0	0	0	0	0	**256,540**	0
Professional Services	0	0	0	0	0	**233,071**	0
Other Expenditures	90,188	0	0	0	0	**164,842**	0
Total General and Administrative	90,188	0	0	0	0	**654,453**	0
Public Safety/State Fire Aid	0	0	0	0	0	**411,711**	0
Public Health/Cons of Natural Resources	0	0	0	0	0	**59,329**	0
Streets	0	0	0	0	0	**220,481**	0
Downtown Improvement Projects	0	0	0	0	0	**104,531**	0
Other Street Imp/Road Paving Project	0	0	0	0	0	**139,031**	0
Buildings and Land/City Dock	0	0	0	0	17,409	**31,167**	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	**0**	0
Parks and Recreation	0	0	0	0	0	**32,176**	0
Debt Service - Int Exp, Issue, Admin	22,275	32,490	84,125	71,075	0	**259,589**	0
Debt Service - Principal Retirement	111,000	0	195,000	320,000	0	**626,000**	0
Total Expenditures	**223,463**	**32,490**	**279,125**	**391,075**	**17,409**	**2,538,469**	**0**
Other Financing Uses/Transfers	**0**	**0**	**0**	**0**	**0**	**1,136,824**	**0**
Revenues Over (Under) Expenditures	**9,871**	**5,219**	**(1,351)**	**931**	**(12,298)**	**1,943,443**	**2,023**
Ending Fund Balances	**334,486**	**45,020**	**337,865**	**390,318**	**53,283**	**4,458,293**	**109,190**

Prepared by Thomas H. Niedzwiecki, Accountant

File: Afton Financial Reports November 2019.xlsm Sheet: Funds YTD
12/10/2019

B3

City of Afton

Statement of Revenue and Expenditures

General Fund Summary plus Detail for All Other Funds

Year to Date 11/30/19

	Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Remaining Budget $	YTD Act as % of Annual Budget
#100 GENERAL FUND									
A: REVENUES									
1-PROPERTY TAXES	1,676,572	1,861,437	2,020,162	2,127,129	1,004,319	2,215,211	2,251,291	36,080	98.4%
2-INTERGOVERNMENTAL REVENUES	8,998	9,076	9,854	9,327	0	3,065	2,734	(331)	112.1%
3-CHARGES FOR SERVICES	137	114	68	653	0	2,560	135	(2,425)	1896.3%
4-FINES AND FORFEITURES	15,861	15,086	11,061	8,700	1,254	11,767	12,250	483	96.1%
5-LICENSES, FEES, PERMITS	190,172	281,870	279,359	175,415	2,877	200,684	153,400	(47,284)	130.8%
7-MISCELLANEOUS REVENUE	4,700	4,357	1,832	1,462	226	1,796	2,500	705	71.8%
9-OTHER GRANTS	8,410	8,410	8,710	8,410	0	7,876	8,290	415	95.0%
10-INTEREST INCOME	144	955	12,772	10,330	387	8,346	1,000	(7,346)	834.6%
11-TIF DISTRICT	0	0	0	0	0	0	0	0	
TOTAL REVENUES	1,904,993	2,181,305	2,343,817	2,341,426	1,009,062	2,451,303	2,431,600	(19,703)	100.8%
B: EXPENDITURES									
GENERAL AND ADMINISTRATIVE									
1-WAGES & BENEFITS	234,446	241,650	242,814	258,043	22,867	256,540	303,949	47,409	84.4%
2-PROFESSIONAL SERVICES	153,655	193,329	210,229	193,126	20,455	231,605	174,870	(56,735)	132.4%
4-OTHER EXPENDITURES	58,017	47,538	46,974	64,660	2,592	53,647	63,500	9,853	84.5%
TOTAL GENERAL & ADMINISTRATIVE	446,119	482,517	500,017	515,829	45,914	541,792	542,319	527	99.9%
5-PUBLIC SAFETY	392,065	413,237	420,994	440,440	144	360,892	455,307	94,415	79.3%
6-PUBLIC HEALTH	1,087	1,784	1,270	641	0	441	1,500	1,059	29.4%
7-STREETS	218,410	162,992	241,863	248,711	7,342	220,481	265,000	44,519	83.2%
9-OTHER PUBLIC WORKS	1,914	1,910	1,864	3,217	75	3,898	5,050	1,152	77.2%
10-BUILDINGS & LAND	10,334	8,296	8,823	11,882	570	10,918	11,500	582	94.9%
11-TIF DISTRICT	0	0	0	0	0	0	0	0	
12-PARKS & RECREATION	3,921	13,181	15,459	16,118	154	18,900	14,100	(4,800)	134.0%
TOTAL EXPENDITURES	1,073,850	1,083,917	1,190,291	1,236,837	54,198	1,157,323	1,294,776	137,453	89.4%
C: OTHER FINANCING SOURCES (USES)	(805,133)	(1,096,493)	(1,148,933)	(1,101,055)	(568,312)	(1,136,824)	(1,136,824)	0	
Net GENERAL FUND	26,010	895	4,594	3,534	386,552	157,156	0	(157,156)	

C1

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 11/30/19

		Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Remaining Budget $	YTD Act as % of Annual Budget
#115 BUILDINGS AND LAND CAPITAL FUND										
A: Revenues										
4012	Current Tax Levy - Bldg & Land	6,000	6,000	6,000	6,000	3,000	6,000	6,000	0	100.0%
4022	Levy: Afton Septic System - City Bldgs	15,000	15,000	0	0	0	0	0	0	
4216	Rent of City Garage - Stagecoach	0	0	0	600	0	0	0	0	
4600	Grant/Insurance: City Hall	0	750	0	0	0	0	0	0	
4831	Trf in re. Park Structures	0	0	0	0	0	0	0	0	
4832	Wash Cty Sheriff Deputy Office Facility	0	0	0	104,250	0	0	0	0	
6910	Trf in fr General Fund (Non Budgeted)	20,000	25,000	25,000	0	0	0	0	0	
4906	Interest - Bldg & Land Fund	17	158	696	561	14	210	0	0	
	TOTAL REVENUE	41,017	46,908	31,696	111,411	3,014	6,210	6,000	(210)	103.5%
B: Expenditures										
6003	City Hall Improvements	2,563	17,091	1,200	0	0	1,498	0	(1,498)	
6004	Bldg Repair & Maintenance	0	0	221	9,971	0	1,342	0	0	
6005	City Garage Improvements	0	0	0	0	0	0	0	0	
6007	Wash Cty Sheriff Deputy Office Facility	0	0	113,980	73,367	0	0	0	0	
	TOTAL EXPENDITURES	2,563	17,091	115,402	83,338	0	2,840	0	(2,840)	
Net BLDG & LAND CAPITAL FUND		38,454	29,817	(83,706)	28,073	3,014	3,370	6,000	2,630	56.2%

C2

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 11/30/19

		Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Remaining Budget $	YTD Act as % of Annual Budget
#120 STREET IMP CAPITAL FUND										
A: Revenues										
4013	Current Tax Levy - Street Improvements	200,000	200,000	275,000	70,000	60,250	120,500	120,500	0	100.0%
4018	Tax Levy - Downtown Projects	0	0	100,000	0	0	0	0	0	
4907	Interest - Street Imp Fund	130	1,078	4,437	10,416	991	12,604	0	(12,604)	
4016	MN Small City Assistance for Streets	60,510	0	38,913	39,716	0	0	0	0	
	TOTAL REVENUE	260,640	201,078	418,350	120,132	61,241	133,104	120,500	(12,604)	110.5%
B: Expenditures										
7937	Bridge Repair & Replacement	1,806	2,902	1,910	0	0	0	0	0	
7938	Culvert Repair & Replacement	0	0	0	22,723	1,068	33,281	0	(33,281)	
7936	General Street Projects (Various)	73	31,886	0	0	0	0	0	0	
7943	2017 Street Projects	0	0	3,211,458	179,892	0	0	0	0	
7944	2018 Street Projects	0	0	0	27,135	0	0	0	0	
7945	2019 Street Projects	0	0	0	0	0	2,733	0	(2,733)	
7946	2020 Street Projects	0	0	0	0	25,868	34,196	0	(34,196)	
7981	Village Local Road Improvements	250,099	86,205	29,240	0	0	0	0	0	
7982	CR21 Improvement Project	23,383	3,527	1,191	(325)	0	0	0	0	
7984	River Road Sanitary Options	0	0	0	3,419	2,215	32,670	0	(32,670)	
	TOTAL EXPENDITURES	275,360	124,520	3,243,799	232,844	29,150	102,879	0	(102,879)	
C: Oth Fin Sources (Uses)/Transfers										
6910	Oper Trf fr General Fd (Non Budgeted)	43,500	230,000	100,000	0	0	0	0	0	
6926	Trf to 805 City Infrastructure Fund	0	0	0	120,745	0	0	0	0	
6920	Trf fr 700 Road Const Fd	0	0	3,211,458	0	0	0	0	0	
6848	Oper Trf from Road Construction Fund	0	0	(805,497)	284,513	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	43,500	230,000	2,505,960	405,259	0	0	0	0	
Net 120 STREET IMP CAPITAL FUND		28,780	306,558	(319,488)	292,546	32,091	30,224	120,500	90,276	25.1%
#122 BRIDGE REPLACEMENT FUND										
A: Revenues										
4017	Levy - Bridge Replacement	0	0	0	49,671	25,000	50,000	50,000	0	100.0%
xxxx	Interest Income - 4M Fund	0	0	0	2	69	856	0	(856)	
	TOTAL REVENUE	0	0	0	49,673	25,069	50,856	50,000	(856)	101.7%
B: Expenditures/Transfers										
7771	Engineering - Bridge Replacement	0	0	0	9,447	5,890	14,907	0	(14,907)	
7772	Construction - Bridge Replacement	0	0	0	0	0	0	0	0	
7773	Bridge Repairs & Maintenance	0	0	0	0	0	3,253	0	(3,253)	
	TOTAL EXPENDITURES	0	0	0	9,447	5,890	18,159	0	(18,159)	
Net 122 BRIDGE REPLACEMENT FUND		0	0	0	40,226	19,179	32,697	50,000	17,303	65.4%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 11/30/19

		Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Remaining Budget $	YTD Act as % of Annual Budget
#200 PARK RESERVE FUND										
A: Revenues										
4425	Park Dedication Fees	54,743	56,360	10,000	30,000	0	190,000	0	(190,000)	
4426	Afton Donation Program - Parks	0	0	2,400	2,400	0	0	0	0	
4903	Interest Income - 4M Fund	26	229	878	1,160	323	3,255	0	(3,255)	
		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	54,769	56,589	13,278	33,560	323	193,255	0	(193,255)	
B: Expenditures										
6115	Park & Open Space Public Works	0	0	2,474	12,418	0	12,556	0	(12,556)	
6116	Town Square Park Restroom	280	1,450	115,854	448	0	0	0	0	
6117	Grant - Lucy Winton Bell Athletic Fields	0	0	0	0	0	0	0	0	
6125	Bike Trail Improvements	0	0	0	0	0	721	0	(721)	
	TOTAL EXPENDITURES	280	1,450	118,328	12,866	0	13,277	0	(13,277)	
C: Oth Fin Sources (Uses)/Transfers										
	Transfer to City Infrastructure Imp Fund	0	0	0	0	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	0	0	0	0	0	0	0	0	
Net PARK RESERVE FUND		54,489	55,139	(105,050)	20,694	323	179,978	0	(179,978)	
#250 SPECIAL RESERVE FUND										
A: Revenues										
6936	Levy/Trf from Genl Fd - Special Reserve	5,000	88,000	9,500	5,000	0	100	100	0	100.0%
4912	Interest - Spec Reserve 4M Fund	102	955	2,862	7,249	606	8,621	0	(8,621)	
	TOTAL REVENUE	5,102	88,955	12,362	12,249	606	8,721	100	(8,621)	8721.3%
B: Expenditures										
6918	Trf to General/Special Act Funds	0	0	75,000	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	75,000	0	0	0	0	0	
Net SPECIAL RESERVE FUND		5,102	88,955	(62,638)	12,249	606	8,721	100	(8,621)	8721.3%

C4

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 11/30/19

		Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Remaining Budget $	YTD Act as % of Annual Budget
#400 201 PROJECT FUND										
A: Revenues										
4625	201 Project Revenue	3,787	6,450	5,891	470	0	0	0	0	
4904	Interest - 201 Project	0	1	10	28	1	17	0	(17)	
	TOTAL REVENUE	3,787	6,451	5,901	498	1	17	0	(17)	
B: Expenditures										
5915	201 Project maintenance	9,160	5,718	2,884	1,068	75	772	0	(772)	
5918	201 Project Mgmt	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	9,160	5,718	2,884	1,068	75	772	0	(772)	
Net 201 PROJECT FUND		(5,373)	734	3,018	(571)	(74)	(756)	0	756	
#410 SANITARY SEWER UTILITY FD										
A: Revenues										
4022	Levy - Sanitary Sewer Operations	0	0	15,000	15,000	7,500	15,000	15,000	0	100.0%
4023	Fees - Sanitary Sewer Operations	0	0	0	29,850	4,195	40,275	0	(40,275)	
xxxx	Interest Income - 4M Fund	0	0	0	13	54	893	0	(893)	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	15,000	44,863	11,749	56,168	15,000	(41,168)	374.5%
B: Expenditures										
6062	Contract Services - Other	0	0	745	782	2,328	5,918	0	(5,918)	
6065	Oper & Mgmt Fees/Permits	0	0	1,508	20,509	1,508	17,628	0	(17,628)	
6066	Chemical & Lab Fees	0	0	0	10,582	587	10,219	0	(10,219)	
6068	Electricity - Lift Stations	0	0	0	15,004	2,454	17,677	0	(17,677)	
6069	Insurance	0	0	0	0	0	5,291	0	(5,291)	
6083	Sanitary Sewer Spec Assessments	0	0	0	2,590	0	2,156	0	(2,156)	
	TOTAL EXPENDITURES	0	0	2,254	49,467	6,878	58,888	0	(58,888)	
Net 410 SANITARY SEWER UTILITY FD		0	0	12,746	(4,604)	4,871	(2,720)	15,000	17,720	-18.1%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 11/30/19

		Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Remaining Budget $	YTD Act as % of Annual Budget
#500 FIRE STATION DEBT SERV FUND										
A: Revenues										
4050	Fire Station Curr Tax Levy	57,933	49,893	49,833	49,784	24,812	49,624	49,625	1	100.0%
4904	Interest - Fire Station 4M Fund	1	30	91	236	33	194	0	(194)	
	TOTAL REVENUE	57,934	49,923	49,924	50,020	24,845	49,818	49,625	(193)	100.4%
B: Expenditures										
6850	Fire Station Debt Service Expense	57,933	49,898	49,833	49,784	49,624	49,624	49,625	1	100.0%
		0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	57,933	49,898	49,833	49,784	49,624	49,624	49,625	1	100.0%
Net FIRE STATION DEBT SERV FUND		1	25	91	236	(24,779)	194	0	(194)	

C6

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 11/30/19

		Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Remaining Budget $	YTD Act as % of Annual Budget
#550 SPECIAL ACTIVITIES FD - GENERAL										
A. 4914	Interest - Spec Activity Fd (Unallocated)	59	464	1,706	6,272	377	7,229	0	(7,229)	
B. Cable Comm/4th of July Reserve/CC Contingency/Comm Garden										
4816	Community Garden	88	0	0	0	0	0	0	0	
4817	MN Historic Preservation Design Guidelines	8,000	(8,225)	0	0	0	10,000	0	(10,000)	
4818	City Share High Speed Internet	0	0	124,850	0	0	(124,850)	0	124,850	
4819	Afton Residents for Preservation & Conservation	0	0	1,500	0	0	0	0	0	
6910	Oper Trf fr Gen'l Fd/City Council Contingency	(1,200)	0	0	4,000	0	0	0	0	
6366	City Council Contingency Reserve	0	(5,006)	5,461	(13,377)	(1,084)	1,770	0	(1,770)	
Total B. Cable Comm/4th of July Reserve		6,888	(13,231)	131,811	(9,377)	(1,084)	(113,080)	0	113,080	
C. Codification/Comp Plan/Moratoria										
6934	Oper Trf fr Gen'l Fd - Codification + Oth Rev	100	100	100	100	250	500	500	0	100.0%
6935	Oper Trf fr Gen'l Fund - Comprehensive Plan	2,000	3,000	14,000	4,000	2,000	4,000	4,000	0	
6958	Comm Growth Options (1000 Friends Grant)	0	0	0	0	0	0	0	0	
6356	Comprehensive Plan Expenses	(8,208)	0	0	(5,049)	(83)	(1,466)	0	1,466	
6358	Community Growth Options: Expense	0	0	0	0	0	0	0	0	
Total C. Codification of Ordinances		(6,108)	3,100	14,100	(949)	2,167	3,034	4,500	1,466	67.4%
D. Flood & Storm Water Control and Mitigation										
6931	Oper Trf fr Gen'l Fund (Flood Control)	5,500	3,500	5,500	5,500	2,750	5,500	5,500	0	100.0%
6932	Oper Trf fr Gen'l Fund (Storm Water Run-off)	3,500	5,500	3,500	5,500	1,750	3,500	3,500	0	100.0%
6942	LSCV Water Mgmt Org Revenue	0	0	0	0	0	0	0	0	
7833	TAG re. Wastewater Community Assessment	15,982	0	0	0	0	0	0	0	
7836	Flood & Storm Water Exp - General	6,440	(200)	0	0	(5,550)	(13,322)	0	13,322	
7842	Engineering Exp re. Old Village Public Process	0	0	0	0	0	0	0	0	
7843	Snow & Ice Reserve	15,000	0	15,000	0	0	0	0	0	
Total D. Flood Control & Mitigation		46,423	8,800	24,000	11,000	(1,050)	(4,322)	9,000	13,322	-48.0%
E. Charitable Gaming Fund										
4950	10% Charitable Gaming Tax	0	84	411	250	0	167	0	(167)	
5450	Charitable Gaming Expenditures	0	0	0	0	0	0	0	0	
Total E. Charitable Gaming Fund		0	84	411	250	0	167	0	(167)	
G. TIF District No. 1 (Afton Market Square)										
4924	TIF District #1 Taxes	0	0	0	0	0	0	0	0	
5424	TIF District #1 Distributions/Expenses	(849)	0	0	0	0	0	0	0	
Total G. TIF District No. 1 (Afton Market Square)		(849)	0	0	0	0	0	0	0	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 11/30/19

		Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Remaining Budget $	YTD Act as % of Annual Budget
I. City Vehicles/Equipment										
6933	Oper Trf fr Gen'l - City Vehicles	2,500	2,500	2,500	2,500	1,250	6,410	2,500	(3,910)	256.4%
5508	City Equipment	0	0	(2,435)	(1,319)	0	0	0	0	
5977	John Deere X749 Tractor	0	0	0	0	0	0	0	0	
5978	John Deere Z950M Ztrak	0	0	0	0	0	(9,900)	0	9,900	
Total I. City Vehicles		2,500	2,500	65	1,181	1,250	(3,490)	2,500	5,990	-139.6%
K. Audit/Legal Reserve										
4842	Oper Trf fr Gen'l - Audit/Legal	100	1,000	1,000	1,000	0	100	100	0	100.0%
6342	Legal Exp - Deductible/CoPays	0	0	0	(5,817)	0	0	0	0	
Total K. Audit/Legal Reserve		100	1,000	1,000	(4,817)	0	100	100	0	100.0%
L. MN Unemployment Claims										
4843	Oper Trf fr Gen'l - MN Unemployment	3,000	1,000	1,000	1,000	500	1,000	1,000	0	100.0%
4844	Oper Trf fr Gen'l - Severance & Oth PTO	0	0	0	0	0	0	0	0	
6343	MN Unemployment Claim Expense	0	0	0	0	0	0	0	0	
6344	Severance Pay	0	0	0	0	0	0	0	0	
6345	Vacation, Sick & Other PTO	0	0	0	0	0	0	0	0	
Total L. MN Unemployment Claims		3,000	1,000	1,000	1,000	500	1,000	1,000	0	100.0%
M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk										
4844	Oper Trf fr Gen'l - Parks Capital Repairs/Trail & Ped Brid	5,500	5,500	5,500	5,500	2,750	5,500	5,500	0	100.0%
4846	Oper Trf fr Gen'l - Sidewalk	2,000	2,000	2,000	2,000	250	500	500	0	100.0%
6348	Parks Capital Repairs/Trail & Ped Bridge Expense	0	0	(5,000)	0	0	0	0	0	
Total M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk		7,500	7,500	2,500	7,500	3,000	6,000	6,000	0	100.0%
N. Election Expense Reserve										
4847	Oper Trf fr Gen'l - Election Levy	5,500	5,500	5,500	16,500	2,750	5,500	5,500	0	100.0%
6347	Election Expenses	(121)	(7,207)	(1,550)	(24,591)	0	(1,567)	0	1,567	
Total N. Election Expense Reserve		5,379	(1,707)	3,950	(8,091)	2,750	3,933	5,500	1,567	71.5%
Net 550 SPECIAL ACTIVITIES FD - GENERAL		64,892	9,510	180,544	3,970	7,909	(99,430)	28,600	128,030	-347.7%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 11/30/19

		Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Remaining Budget $	YTD Act as % of Annual Budget
#560 SPEC ACTIVITIES FUND - OTHER										
A: Revenues										
4940	State Fire Aid Received	47,348	49,011	43,475	50,414	0	50,819	45,000	(5,819)	112.9%
4815	Cable Distributions Received	9,115	6,253	10,881	12,391	0	11,561	0	(11,561)	
xxxx	Interest Income - 4M Fund	0	0	0	2	0	56	0	(56)	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	56,463	55,264	54,356	62,807	0	62,435	45,000	(17,435)	138.7%
B: Expenditures										
5440	State Fire Aid Distributed	(47,348)	(49,011)	43,475	50,414	0	50,819	45,000	(5,819)	112.9%
5561	Communications Expenses	(2,605)	(17,594)	12,346	24,475	0	11,310	0	(11,310)	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	(49,952)	(66,605)	55,821	74,888	0	62,128	45,000	(17,128)	138.1%
Net 560 SPEC ACTIVITIES FUND - OTHER		106,415	121,869	(1,465)	(12,082)	0	307	0	(307)	
#600 MN INVESTMENT FUND										
A: Revenues										
4886	Chandler Exhibits Loan Repayment	0	0	0	0	0	0	0	0	
4904	Interest - MN Invest 4M Fund	48	226	743	1,790	138	2,023	0	(2,023)	
	TOTAL REVENUE	48	226	743	1,790	138	2,023	0	(2,023)	
B: Expenditures										
8986	Chandler Exhibits Repay MN Invest Fd	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	0	0	0	0	0	
Net MN INVESTMENT FUND		48	226	743	1,790	138	2,023	0	(2,023)	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 11/30/19

		Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Remaining Budget $	YTD Act as % of Annual Budget
#700 2017 ROAD PAVING CONSTRUCTION FD										
A: Revenues										
4716	2017B Road Bond Proceeds	0	0	3,500,000	0	0	0	0	0	
xxxx	Interest Income - 4M Fund	0	0	0	0	0	0	0	0	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	3,500,000	0	0	0	0	0	
B: Expenditures/Transfers										
7741	2017B Road Bond Issue Exp	0	0	4,029	0	0	0	0	0	
6948	Trf to Street Imp Fund for Construction Costs	0	0	3,211,458	284,513	0	0	0	0	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	3,215,487	284,513	0	0	0	0	
Net 700 2017 ROAD PAVING CONSTRUCTION FD		0	0	284,513	(284,513)	0	0	0	0	
#725 2014A ROAD DEBT SERVICE FUND										
A: Revenues										
4725	Road Paving Debt Levy Proceeds	310,000	260,000	260,000	170,000	137,500	275,000	275,000	0	100.0%
4716	2017B Road Bond Proceeds	0	0	0	0	0	0	0	0	
4916	Interest - Road Debt Service 4M Fund	99	513	2,489	7,169	247	2,774	0	(2,774)	
	TOTAL REVENUE	310,099	260,513	262,489	177,169	137,747	277,774	275,000	(2,774)	101.0%
B: Expenditures										
6948	Oper Trf to Street Imp Fd re. 2017 Pavement Project	10,853	0	0	0	0	0	0	0	
7715	2014A Road Bond Principal	0	0	165,000	180,000	0	195,000	0	(195,000)	
7735	Interest Expense - 2014A Refunding Bonds	104,751	97,250	94,425	89,250	0	83,625	0	(83,625)	
7736	2014A Refunding Bonds Admin Expense	(234,040)	1,900	0	0	0	500	0	(500)	
7741	2017B Road Tax Abate Bds Issue/Admin Expense	0	0	0	1,882	0	0	0	0	
7742	Interest Expense - 2017B Road Tax Abate Bds	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	(118,437)	99,150	259,425	271,132	0	279,125	0	(279,125)	
Net 725 2014A ROAD PAVING DEBT SERV FD		428,536	161,363	3,064	(93,963)	137,747	(1,351)	275,000	276,351	-0.5%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 11/30/19

		Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Remaining Budget $	YTD Act as % of Annual Budget
#726 2017B ROAD DEBT SERV FD										
A: Revenues										
4726	Levy 2017B Road Bond	0	0	0	480,000	195,000	390,000	390,000	0	100.0%
xxxx	Interest Income - 4M Fund	0	0	0	58	234	2,006	0	(2,006)	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	0	480,058	195,234	392,006	390,000	(2,006)	100.5%
B: Expenditures										
7742	2017B Road Bond Int Exp	0	0	0	88,735	0	70,575	0	(70,575)	
7747	2017B Road Bond Admin Exp	0	0	0	1,936	0	500	0	(500)	
7716	2017B Road Bond Principal	0	0	0	0	0	320,000	0	(320,000)	
	TOTAL EXPENDITURES	0	0	0	90,671	0	391,075	0	(391,075)	
Net 726 2017B ROAD DEBT SERV FD		0	0	0	389,387	195,234	931	390,000	389,069	0.2%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 11/30/19

		Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Remaining Budget $	YTD Act as % of Annual Budget
#805 CITY INFRASTRUCTURE IMP FD										
A: Revenues										
4917	Interest Income	395	4,602	3,306	1,821	1,022	14,455	0	(14,455)	
4829	2017A Dwntwn Tmp Bond Proceeds	0	0	1,980,000	0	0	0	0	0	
4849	DNR BWSR Grant	0	0	0	84,710	0	0	0	0	
4852	VBWD Grant $50M/Yr for 10 Yrs	0	50,000	50,000	100,000	0	50,000	50,000	0	100.0%
4853	Wash Cty Share Downtown/Village Road Project	0	0	4,092,589	33,610	0	21,366	0	(21,366)	
486x	CWRF and PSIG Grant & Loan Proceeds	0	0	6,788,796	1,191,225	0	275,023	0	(275,023)	
4894	DNR Flood Imp Grant	0	0	1,611,106	500	0	1,280,016	0	(1,280,016)	
4895	PFA/Imp Bd Levy	48,937	98,000	0	0	0	0	0	0	
4896	DNR Flood Imp Grant Match - Tax Levy	95,000	95,000	95,000	95,000	47,500	95,000	95,000	0	100.0%
	TOTAL REVENUE	144,332	247,602	14,620,797	1,506,866	48,522	1,735,860	145,000	(1,590,860)	1197.1%
B: Expenditures										
8871	Wetland Credits	0	0	51,748	0	0	0	0	0	
8891	Downtown Property Purchase/Expense	0	1,727	541	368	21	319	0	(319)	
8892	Dwntown Imp - Easements & Damages	0	9,200	33,121	0	0	11,584	0	(11,584)	
8893	Single Audit Expense				2,000	0	1,600	0	(1,600)	
8894	Septic Permits, Fees, Admin	0	85,087	116,239	4,177	0	6,963	0	(6,963)	
8895	DNR Flood Imp Proj - Engineering	0	67,891	14,066	0	0	0	0	0	
8896	Sanitary Sewer Improvements	0	152,851	73,817	14,580	0	3,595	0	(3,595)	
8897	Septic Construction Engineering	0	8,545	151,858	39,660	0	3,958	0	(3,958)	
8898	Flood Mitigation/ROW Services	1,240,442	18,935	14,086	0	0	0	0	0	
8899	Village Improvements	0	22,670	1,305,268	431,585	69,324	99,037	0	(8,545)	
8901	Septic Construction	0	0	12,047,009	1,596,291	0	(22,525)	0	(8,545)	
	TOTAL EXPENDITURES	1,240,442	366,905	13,807,751	2,088,660	69,345	104,531	0	(45,110)	
C: Oth Fin Sources (Uses)/Trfs incl Debt Service										
4848	Trf from Park Reserve Fd	0	0	805,497	0	0	0	0	0	
xxxx	2015A & 2017B Bonds	0	(1,608)	(3,786,795)	(120,745)	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	0	(1,608)	(2,981,297)	(120,745)	0	0	0	0	
Net 800 CITY INFRASTRUCTURE IMP FD		(1,096,109)	(120,911)	(2,168,252)	(702,539)	(20,822)	1,631,329	145,000	(1,545,750)	1125.1%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 11/30/19

		Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Remaining Budget $	YTD Act as % of Annual Budget
#806 PFA LOAN DEBT SERV FUND										
A: Revenues										
4879	Sanitary Sewer Spec Assessments	0	0	102,054	295,941	57,833	157,862	0	(157,862)	
4899	Levy PFA Loan Debt Serv	0	0	70,000	27,000	35,000	70,000	70,000	0	100.0%
xxxx	Interest Income - 4M Fund	0	0	0	19	308	5,472	0	(5,472)	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	172,054	322,960	93,141	233,334	70,000	(163,334)	333.3%
B: Expenditures										
7744	2017 L054 Storm Wtr PFA Int Exp	0	0	0	7,052	0	9,454	0	(9,454)	
7745	2017 L055 Sanitary Sewer PFA Int Exp	0	0	0	11,739	0	11,971	0	(11,971)	
7743 7746	2017 Sanitary Sewer PFA Issue/Admin Exp	0	0	16,061	0	0	850	0	(850)	
7749	Dwntwn Imp - Special Assessmt Exp	0	0	105,179	54,595	15,616	90,188	0	(90,188)	
7754	2017 L054 Storm Wtr PFA Principal	0	0	0	24,815	0	52,000	0	(52,000)	
7755	2017 L055 Sanitary Sewer PFA Principal	0	0	0	28,959	0	59,000	0	(59,000)	
7743		0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	121,240	127,159	15,616	223,463	0	(223,463)	
Net 806 PFA LOAN DEBT SERV FUND		0	0	50,814	195,801	77,525	9,871	70,000	60,129	14.1%
#807 DOWNTWN TMP IMP DEBT SERV FD										
A: Revenues										
4898	Levy Dwntwn Tmp Imp Bond	0	0	28,000	73,000	18,500	37,000	37,000	0	100.0%
4926	Interest Income - 4M Fund	0	0	0	2	32	709	0	(709)	
6854	Trf fr General Fund	0	0	0	15,000	0	0	0	0	
	TOTAL REVENUE	0	0	28,000	88,002	18,532	37,709	37,000	(709)	101.9%
B: Expenditures										
7724	2017A Dwntwn Imp Bond Admin Exp	0	0	0	0	0	1,800	0	(1,800)	
7737	2017A Dwntwn Imp Bond Int Exp	0	0	7,041	2,332	0	0	0	0	
7739	2017A Dwntwn Imp Bond Int Exp	0	0	16,027	30,690	0	30,690	0	(30,690)	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	23,068	33,022	0	32,490	0	(32,490)	
Net 807 DOWNTOWN TMP IMP DEBT SERV FUN		0	0	4,932	54,980	18,532	5,219	37,000	31,781	14.1%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 11/30/19

		Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Remaining Budget $	YTD Act as % of Annual Budget
#810 CITY DOCK FUND										
A: Revenues										
4812	Lease of City Docks	3,850	3,850	3,850	3,850	0	3,850	3,850	0	100.0%
4909	Interest Income - 4M Fund	25	125	435	1,133	89	1,260	0	(1,260)	
	TOTAL REVENUE	3,875	3,975	4,285	4,983	89	5,110	3,850	(1,260)	132.7%
B: Expenditures										
8930	Dock Improvements	0	0	0	3,920	17,233	17,409	0	(17,409)	
	TOTAL EXPENDITURES	0	0	0	3,920	17,233	17,409	0	(17,409)	
Net 810 CITY DOCK FUND		3,875	3,975	4,285	1,063	(17,144)	(12,298)	3,850	16,148	-319.4%

City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 11/30/19

		Audited 2014	Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Estimate Remaining Year	Full Year 2019 Estimate	Full Year Estimate Favorable (Unfavorable) to Budget $	%
#100 GENERAL FUND													
1-PROPERTY TAXES:													
4000	Current Tax Levy	860,094	899,578	961,378	974,335	984,222	414,257	1,003,011	1,051,047	20,000	1,023,011	(28,036)	-2.7%
4005	Fiscal Disparity	47,649	44,904	44,674	46,265	54,350	20,352	63,842	63,420	0	63,842	422	0.7%
4015	Delinq Taxes, Penalties, Int & Adj	17,950	5,456	23,892	10,629	17,503	1,398	11,533	0	0	11,533	11,533	
4013	Street Improvement Capital Fund	200,000	200,000	200,000	375,000	70,000	60,250	120,500	120,500	0	120,500	0	0.0%
6928	Special Reserve Fund	294	5,000	3,000	9,500	5,000	0	100	100	0	100	0	0.0%
6932	Stormwater Fund	3,500	3,500	3,500	3,500	3,500	1,750	3,500	3,500	0	3,500	0	0.0%
6933	Vehicle/Equipment Replacement Fund	2,500	2,500	2,500	2,500	2,500	1,250	2,500	2,500	0	2,500	0	0.0%
6935	Comprehensive Plan	2,000	2,000	3,000	4,000	4,000	2,000	4,000	4,000	0	4,000	0	0.0%
6936	Flood Fund	5,500	5,500	5,500	5,500	5,500	2,750	5,500	5,500	0	5,500	0	0.0%
6937	DNR Grant Match	95,000	95,000	95,000	95,000	95,000	47,500	95,000	95,000	0	95,000	0	0.0%
6934	Codification	100	100	100	100	100	250	500	500	0	500	0	0.0%
4843	MN Unemployment Claims	3,000	3,000	1,000	1,000	1,000	500	1,000	1,000	0	1,000	0	0.0%
4847	Election Fund	5,500	5,500	5,500	5,500	5,500	2,750	5,500	5,500	0	5,500	0	0.0%
6910	City Council Contingency Fund	0	0	0	0	0	0	0	0	0	0	0	
4842	Audit and Legal Reserve	100	100	1,000	1,000	1,000	0	100	100	0	100	0	0.0%
4844	Parks Capital Repairs/Trail & Ped Bridge	5,500	5,500	5,500	5,500	5,500	2,750	5,500	5,500	0	5,500	0	0.0%
4022	Afton Septic System - City Bldgs	15,000	15,000	15,000	15,000	15,000	7,500	15,000	15,000	0	15,000	0	0.0%
4017	Bridge Replacement Fund	0	0	0	0	49,671	25,000	50,000	50,000	0	50,000	0	0.0%
4846	Sidewalk	2,000	2,000	2,000	2,000	2,000	250	500	500	0	500	0	0.0%
4012	Bldg & Land Capital Fund	6,000	6,000	6,000	6,000	6,000	3,000	6,000	6,000	0	6,000	0	0.0%
4818	City Share High Speed Internet	0	0	75,000	50,000	0	0	0	0	0	0	0	
4050	Debt Service Levy, Fire Hall Remodeling	57,356	57,933	49,893	49,833	49,784	24,812	49,624	49,624	0	49,624	0	0.0%
4898	Debt Serv Levy - Downtown Imp Tmp Bond	0	0	28,000	28,000	30,000	18,500	37,000	37,000	0	37,000	0	0.0%
4899	Debt Serv Levy - Downtown Imp PFA Loans	0	8,000	70,000	70,000	70,000	35,000	70,000	70,000	0	70,000	0	0.0%
4726	Debt Serv Levy - 2017B Road Bond	0	0	0	0	390,000	195,000	390,000	390,000	0	390,000	0	0.0%
4725	Debt Serv Levy - 2014A Road Bond	305,000	310,000	260,000	260,000	260,000	137,500	275,000	275,000	0	275,000	0	0.0%
	TOTAL PROPERTY TAXES	1,634,042	1,676,572	1,861,437	2,020,162	2,127,129	1,004,319	2,215,211	2,251,291	20,000	2,235,211	(16,080)	-0.7%
2-INTERGOVERNMENTAL REVENUE:													
4100	Gravel Tax/West Lakeland Cent College	(2,374)	(2,333)	(2,160)	(2,267)	(2,510)	0	(2,545)	(2,400)	0	(2,545)	(145)	6.0%
4108	Market Value Credit - Ag	5,797	10,033	9,596	10,423	10,635	0	5,292	4,000	0	5,292	1,292	32.3%
4112	PERA Rate Increase Aid	634	634	634	634	634	0	317	634	317	634	0	0.0%
4175	Agricultural perserve credit	659	663	1,005	1,064	568	0	0	500	500	500	0	0.0%
	TOTAL INTERGOVT REVENUES	4,715	8,998	9,076	9,854	9,327	0	3,065	2,734	817	3,882	1,148	42.0%
3-CHARGES FOR SERVICES:													
4205	Assessment Search	50	20	80	60	80	0	60	35	0	60	25	71.4%
4210	Sale of City Data (Various Media)	20	117	34	8	73	0	0	100	0	0	(100)	-100.0%
4215	Rent of City Garage	0	0	0	0	500	0	2,500	0	0	2,500	2,500	
	TOTAL CHARGES FOR SERVICES	70	137	114	68	653	0	2,560	135	0	2,560	2,425	1796.3%

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 11/30/19

		Audited 2014	Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Estimate Remaining Year	Full Year 2019 Estimate	Full Year Estimate Favorable (Unfavorable) to Budget $	%
4-FINES & FORFEITURES:													
4300	County Fines & Fees	10,359	15,861	14,422	11,061	8,700	1,254	11,767	12,000	500	12,267	267	2.2%
4305	Other Fines & Forfeitures	0	0	664	0	0	0	0	250	0	0	(250)	-100.0%
	TOTAL FINES & FORFEITURES	10,359	15,861	15,086	11,061	8,700	1,254	11,767	12,250	500	12,267	17	0.1%
5-LICENSES, FEES, PERMITS:													
4400	Building Permit Fees - Afton	86,885	117,818	206,416	193,823	105,130	2,627	136,479	86,000	0	136,479	50,479	58.7%
4401	Building & Eng'g Inspection Fees	800	1,050	1,550	2,390	1,445	250	5,005	1,000	0	5,005	4,005	400.5%
4404	4th of July permits	250	0	0	0	0	0	0	0	0	0	0	
4405	Pet License & Impound Fees	335	1,025	325	1,055	230	0	680	300	0	680	380	126.7%
4410	Liquor Licenses	3,000	3,000	5,023	3,500	1,750	0	3,350	3,000	0	3,350	350	11.7%
4415	Other Licenses	413	260	589	1,119	1,496	0	834	350	0	834	484	138.3%
4435	Street Opening & Utility Permit Fees	750	500	2,250	3,500	500	0	2,000	1,750	0	2,000	250	14.3%
4437	Utility Franchise Fees	59,438	59,554	57,833	62,497	59,174	0	47,396	58,000	14,000	61,396	3,396	5.9%
4440	Zoning Fees & Permits	10,248	6,965	7,886	11,475	5,690	0	4,940	3,000	0	4,940	1,940	64.7%
	TOTAL LICENSES, FEES, PERMITS	162,119	190,172	281,870	279,359	175,415	2,877	200,684	153,400	14,000	214,684	61,284	40.0%
7-MISCELLANEOUS REVENUE:													
4601	Insurance dividend	3,208	3,271	3,972	998	471	0	1,195	2,000	0	1,195	(805)	-40.3%
4604	Park rental & cleaning fees	825	560	225	225	275	0	375	500	0	375	(125)	-25.0%
4615	Settlements/Other Income/Transfer	10	869	160	609	716	226	226	0	0	226	226	
	TOTAL MISCELLANEOUS REVENUE	4,043	4,700	4,357	1,832	1,462	226	1,796	2,500	0	1,796	(705)	-28.2%
9-OTHER GRANTS:													
4810	County Grant-recycling grant	7,178	7,210	7,210	7,210	7,210	0	6,676	7,090	0	6,676	(415)	-5.8%
4814	Cable Commission Grant	1,200	1,200	1,200	1,500	1,200	0	1,200	1,200	0	1,200	0	0.0%
	TOTAL OTHER GRANTS	8,378	8,410	8,410	8,710	8,410	0	7,876	8,290	0	7,876	(415)	-5.0%
10-INTEREST REVENUES:													
4901	Interest - 4M Fund General	54	144	955	12,772	10,330	387	8,346	1,000	500	8,846	7,846	784.6%
	TOTAL INTEREST REVENUES	54	144	955	12,772	10,330	387	8,346	1,000	500	8,846	7,846	784.6%
	TOTAL REVENUES	1,823,780	1,904,993	2,181,305	2,343,817	2,341,426	1,009,062	2,451,303	2,431,600	35,817	2,487,120	55,520	2.3%

D2

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 11/30/19

		Audited 2014	Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Estimate Remaining Year	Full Year 2019 Estimate	Full Year Estimate Favorable (Unfavorable) to Budget $	%
B: EXPENDITURES													
1-WAGES & BENEFITS:													
5002	Mayor & Council	13,200	13,400	13,200	13,200	13,200	1,100	12,100	13,200	1,100	13,200	0	0.0%
5004	Administrator	81,575	88,150	91,483	92,150	92,150	8,258	89,072	102,100	8,258	97,330	4,770	4.7%
5005	Intern (s)	0	0	0	0	0	0	0	500	0	0	500	100.0%
5007	Office Assistant	17,717	16,059	18,272	21,793	23,705	2,141	21,687	26,800	2,200	23,887	2,913	10.9%
5008	Office Manager/Clerk	38,593	38,922	38,798	28,930	39,171	4,192	43,934	54,600	4,200	48,134	6,466	11.8%
5115	Contract Office - Administration	0	0	0	5,221	300	0	0		0	0		
5020	Maintenance Personnel incl Vehicle Allowance	17,849	17,300	18,816	24,076	27,916	2,049	28,612	40,000	2,000	30,612	9,388	23.5%
5014	FICA & Medicare	13,425	17,702	17,854	18,047	18,133	1,466	16,014	18,146	1,500	17,514	632	3.5%
5018	Insurance Benefits (Disability)	642	646	648	227	463	47	518	720	47	565	155	21.5%
5037	Other Financial Benefits	16,200	26,400	26,400	26,400	26,400	2,311	25,085	26,400	2,311	27,396	(996)	-3.8%
5053	PERA	11,416	12,178	13,008	12,771	13,913	1,303	14,879	18,383	1,400	16,279	2,104	11.4%
5024	Workers Comp Insurance	2,530	3,689	3,171	0	2,691	0	4,638	3,100	0	4,638	(1,538)	-49.6%
	TOTAL WAGES & BENEFITS	213,147	234,446	241,650	242,814	258,043	22,867	256,540	303,949	23,016	279,556	24,393	8.0%
2-PROFESSIONAL SERVICES:													
5120	Contract - Videographer	606	710	1,807	2,475	3,691	615	3,609	4,000	400	4,009	(9)	-0.2%
5302	Assessor Fees	20,191	20,716	21,269	22,215	23,592	0	26,015	24,000	0	26,015	(2,015)	-8.4%
5304	Accounting fees	13,365	14,375	15,247	17,130	17,637	2,400	24,127	17,350	3,000	27,127	(9,777)	-56.4%
5305	Auditing fees	5,350	5,450	5,350	6,600	10,875	0	19,295	15,000	0	19,295	(4,295)	-28.6%
5310	Engineering Fees	12,722	17,707	23,561	24,410	34,079	10,512	48,455	20,600	3,000	51,455	(30,855)	-149.8%
5315	Recording fees	151	46	0	0	552	46	276	300	24	300	0	0.0%
5320	Legal fees - Prosecution	29,698	25,140	23,160	27,943	26,374	2,849	29,320	29,800	2,250	31,570	(1,770)	-5.9%
5321	Legal fees - General/Civil	13,772	20,447	21,951	19,082	21,652	1,651	18,781	22,000	2,250	21,031	969	4.4%
5330	Planning Fees	0	0	0	6,200	5,368	255	433	4,120	300	733	3,387	82.2%
5335	Other Fees for Service	0	0	(433)	1,150	0	202	202	1,500	300	502	998	66.5%
5350	Building Inspection Fees - Stensland	36,910	48,921	80,054	82,429	47,634	1,925	58,314	34,400	0	58,314	(23,914)	-69.5%
5360	Misc Dev Fees	(200)	(345)	0	0	0	0	0	0	0	0	0	
5370	Well Monitoring Program	144	0	768	0	1,075	0	2,182	1,200	0	2,182	(982)	-81.9%
5380	Watershed Management	488	488	595	596	596	0	596	600	0	596	4	0.6%
	TOTAL PROFESSIONAL SERVICES	133,198	153,655	193,329	210,229	193,126	20,455	231,605	174,870	11,524	243,129	(68,259)	-39.0%

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 11/30/19

		Audited 2014	Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Estimate Remaining Year	Full Year 2019 Estimate	Full Year Estimate Favorable (Unfavorable) to Budget $	%
4-OTHER EXPENDITURES:													
5500	Office Equipment	176	1,612	576	0	0	0	0	700	0	0	700	100.0%
5505	Bank/IRS Fees/Penalties/Sales Tax	135	347	262	314	873	79	399	400	50	449	(49)	-12.3%
5510	Comp Svc (All Hard/Software, GIS, Web, Email)	4,825	5,396	5,610	6,900	16,830	785	8,206	9,500	800	9,006	494	5.2%
5516	Copier Lease	6,424	6,796	3,243	2,760	2,521	230	2,530	3,500	230	2,760	740	21.1%
5520	Equipment Maintenance	62	0	0	0	0	0	0	500	0	0	500	100.0%
5525	Insurance-General Property & Liability	18,377	17,886	17,250	15,962	21,705	0	21,722	21,600	0	21,722	(122)	-0.6%
5535	Misc. Expense	230	956	21	574	111	0	333	1,500	100	433	1,067	71.1%
5540	Office Supplies	2,673	2,953	2,631	3,563	3,230	108	2,908	4,000	150	3,058	942	23.5%
5545	Other Administration	475	713	400	320	120	41	41	500	50	91	409	81.8%
5550	Postage	4,816	3,439	3,281	3,847	4,266	620	2,315	3,500	200	2,515	985	28.2%
5555	Publishing & Printing	2,336	3,656	2,201	407	1,143	0	771	2,000	200	971	1,029	51.4%
5560	Newsletter	5,281	6,058	5,339	4,804	4,144	897	5,741	6,000	500	6,241	(241)	-4.0%
5565	Telephone	2,759	2,682	2,703	3,051	3,595	300	3,295	3,500	205	3,500	0	0.0%
5575	Travel & Mileage	180	0	132	186	162	0	376	500	124	500	0	0.0%
5580	Membership & Dues	2,987	3,158	3,207	3,229	3,384	0	3,474	3,200	0	3,474	(274)	-8.6%
5585	Seminars & Education	1,932	2,364	682	1,059	2,576	(467)	1,535	2,600	500	2,035	565	21.7%
	TOTAL OTHER EXPENDITURES	53,668	58,017	47,538	46,974	64,660	2,592	53,647	63,500	3,109	56,756	6,744	10.6%
SUBTOTAL GENERAL & ADMINISTRATIVE		400,012	446,119	482,517	500,017	515,829	45,914	541,792	542,319	37,649	579,441	(37,122)	-6.8%
5-PUBLIC SAFETY:													
5605	Animal Control	1,899	2,823	1,959	1,280	2,884	144	3,416	4,000	150	3,566	434	10.8%
5625	Fire & Ambulance Service	213,705	219,953	232,893	243,296	249,166	0	260,296	260,296	0	260,296	0	0.0%
5626	Fire Relief Association	0	0	0	0	0	0	0	0	0	0	0	
5636	Police Service - Additional Patrols	0	0	0	0	2,044	0	2,448	2,000	0	2,448	448	22.4%
5635	Police Service - County	168,494	169,289	178,385	176,419	186,346	0	94,732	189,011	94,279	189,011	0	0.0%
	TOTAL PUBLIC SAFETY	384,098	392,065	413,237	420,994	440,440	144	360,892	455,307	94,429	455,321	882	0.2%
6-PUBLIC HEALTH:													
5705	Recycling - Afton	150	268	1,076	525	(304)	0	(28)	500	100	72	428	85.6%
5720	Refuse Hauling - City Hall	1,630	819	708	745	945	0	469	1,000	531	1,000	0	0.0%
	TOTAL PUBLIC HEALTH	1,780	1,087	1,784	1,270	641	0	441	1,500	631	1,072	428	28.5%

City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 11/30/19

		Audited 2014	Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Estimate Remaining Year	Full Year 2019 Estimate	Full Year Estimate Favorable (Unfavorable) to Budget $	%
7-STREETS:													
5820	Gravel Road Maintenance	1,755	3,530	7,944	13,721	10,348	249	5,759	4,000	0	5,759	(1,759)	-44.0%
5825	Crackseal/Seal Coat/Gravel Shouldering	90,685	51,829	11,701	33,098	50,469	0	13,543	75,000	0	13,543	61,457	81.9%
5830	Snow & Ice Control	115,692	62,431	78,910	76,152	132,082	6,061	115,178	113,000	18,000	133,178	(20,178)	-17.9%
5835	Surf maint/Sweeping/Pothole Repair	29,844	49,873	33,139	28,672	2,262	0	15,379	10,000	0	15,379	(5,379)	-53.8%
5845	Brush,Tree,Mow,Bridge,Culvert,Guardrail	25,502	40,117	21,136	80,978	45,273	920	57,858	52,000	3,000	60,858	(8,858)	-17.0%
5850	Street Lighting	3,982	4,286	3,164	4,494	3,397	105	1,671	5,500	125	1,796	3,704	67.3%
5855	Gas Lamps - Operating Costs	2,851	2,491	1,889	1,236	1,393	0	0	0	0	0	0	
5856	Gas Lamps - Capital	0	0	0	0	0	0	0	0	0	0	0	
5860	Signs & Signals	2,977	3,247	3,413	2,624	1,879	0	9,100	3,500	0	9,100	(5,600)	-160.0%
5870	Other - Road Maint.	758	605	1,696	888	1,608	7	1,993	2,000	100	2,093	(93)	-4.6%
	TOTAL STREETS	274,047	218,410	162,992	241,863	248,711	7,342	220,481	265,000	21,225	241,706	23,294	8.8%
9-OTHER PUBLIC WORKS EXPENDITURES:													
5910	Flood Control (Operate Pump/Dike)	803	0	0	0	0	0	0	1,600	0	0	1,600	100.0%
5920	Repair & Maint - Equipment	1,312	1,080	1,324	1,506	2,481	75	3,392	1,500	250	3,642	(2,142)	-142.8%
5925	Fuel & Lubricants	478	558	311	263	361	0	506	1,000	0	506	494	49.4%
5930	Tools & Minor Equipment	243	277	275	95	375	0	0	950	100	100	850	89.5%
	TOTAL OTHER PUBLIC WORKS	2,836	1,914	1,910	1,864	3,217	75	3,898	5,050	350	4,248	802	15.9%
SUBTOTAL STREETS, REHAB & PUBLIC WORKS		276,883	220,324	164,902	243,727	251,928	7,417	224,379	270,050	21,575	245,954	24,096	8.9%
9-BUILDINGS & LAND:													
6010	Gas Heat - 3033 City Hall	2,060	1,937	1,071	533	0	53	1,043	2,200	200	1,243	957	43.5%
6020	Electricity	1,822	1,731	1,635	2,039	2,750	174	2,350	2,000	450	2,800	(800)	-40.0%
6030	Miscellaneous Expense	777	1,036	944	910	229	20	1,502	800	150	1,652	(852)	-106.5%
6035	Cleaning	1,031	874	273	13	7	0	0	500	50	50	450	90.0%
6040	Repair & Maintenance	898	1,910	902	2,644	2,789	60	650	2,000	300	950	1,050	52.5%
6045	City Garage Exp - 1675 Stagecoach	3,264	2,557	3,182	2,147	4,588	83	2,568	2,500	150	2,718	(218)	-8.7%
6046	Garage Expense - Sheriff, Public Works	0	0	0	0	0	163	1,905	1,000	400	2,305	1,305	130.5%
6050	Supplies	594	288	289	536	1,519	18	900	500	100	1,000	(500)	-99.9%
	TOTAL BUILDINGS & LAND	10,446	10,334	8,296	8,823	11,882	570	10,918	11,500	1,800	12,718	1,391	12.1%

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 11/30/19

		Audited 2014	Audited 2015	Audited 2016	Audited 2017	Audited 2018	Month(s) of Nov-19	YTD Actual 11/30/19	Annual Budget 2019	Estimate Remaining Year	Full Year 2019 Estimate	Full Year Estimate Favorable (Unfavorable) to Budget $	%
12-PARKS & RECREATION:													
6105	4th of July Celebration	3,691	3,500	3,500	3,500	3,500	0	3,500	3,500	0	3,500	0	0.0%
6135	Park Maintenance	1,275	359	569	2,587	3,380	0	3,069	1,300	300	3,369	(2,069)	-159.1%
6136	Park Utilities	0	0	0	0	0	154	3,093	0	250	3,343	3,343	
6140	Miscellaneous expense	52	62	112	18	238	0	238	300	0	238	63	20.8%
6205	Cemetery maintenance	0	0	9,000	9,354	9,000	0	9,000	9,000	0	9,000	0	0.0%
	TOTAL PARKS & RECREATION	5,018	3,921	13,181	15,459	16,118	154	18,900	14,100	550	19,450	1,337	9.5%
OVERALL TOTAL EXPENDITURES		1,078,237	1,073,850	1,083,917	1,190,291	1,236,837	54,198	1,157,323	1,294,776	156,633	1,313,956	(8,988)	-0.7%
C: OTHER FINANCING SOURCES (USES)													
4725	Tax Levy to 2014A Road Bond	(305,000)	(310,000)	(260,000)	(260,000)	(260,000)	(137,500)	(275,000)	(275,000)	0	(275,000)	0	0.0%
4726	Tax Levy to 2017B Road Bond	0	0	0	0	(390,000)	(195,000)	(390,000)	(390,000)	0	(390,000)	0	0.0%
4898	Tax Levy to Dwntwn Imp Tmp Bonds	0	0	(28,000)	(28,000)	(30,000)	(18,500)	(37,000)	(37,000)	0	(37,000)	0	0.0%
4899	Tax Levy to Dwntwn Imp PFA Loans	0	0	(70,000)	(70,000)	(70,000)	(35,000)	(70,000)	(70,000)	0	(70,000)	0	0.0%
4050	Tax Levy to Fire Hall Debt Service Fund	(57,356)	(57,933)	(49,893)	(49,833)	(49,784)	(24,812)	(49,624)	(49,624)	0	(49,624)	0	0.0%
6920	Oper trf to Bldg & Land Fund - Budgeted	(6,000)	(6,000)	(6,000)	(6,000)	(6,000)	(3,000)	(6,000)	(6,000)	0	(6,000)	0	0.0%
6920	Oper trf to Bldg & Land Fund - UnBudgeted	0	(20,000)	(25,000)	(25,000)	0	0	0	0	0	0	0	
6921	Oper trf to Street Imp -UnBudgeted	0	(43,500)	(230,000)	(100,000)	0	0	0	0	0	0	0	
6925	Oper trf to Street Imp -Budgeted	(200,000)	(200,000)	(200,000)	(375,000)	(70,000)	(60,250)	(120,500)	(120,500)	0	(120,500)	0	0.0%
6928	Oper Trf from(to) Special Reserve Fund	(294)	(5,000)	(3,000)	(9,500)	(5,000)	0	(100)	(100)	0	(100)	0	0.0%
6932	Oper Trf to Stormwater Fund	(3,500)	(3,500)	(3,500)	(3,500)	(3,500)	(1,750)	(3,500)	(3,500)	0	(3,500)	0	0.0%
6933	Oper Trf to Vehicle Fund	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(1,250)	(2,500)	(2,500)	0	(2,500)	0	0.0%
6935	Oper Trf to Comprehensive Plan	(2,000)	(2,000)	(3,000)	(4,000)	(4,000)	(2,000)	(4,000)	(4,000)	0	(4,000)	0	0.0%
6936	Oper Trf to Flood Mitigation & Control	(5,500)	(5,500)	(5,500)	(5,500)	(5,500)	(2,750)	(5,500)	(5,500)	0	(5,500)	0	0.0%
6937	Oper Trf to DNR Grant Match	(95,000)	(95,000)	(95,000)	(95,000)	(95,000)	(47,500)	(95,000)	(95,000)	0	(95,000)	0	0.0%
6934	Oper trf to Codification (Spec Act Fd)	(100)	(100)	(100)	(100)	(100)	(250)	(500)	(500)	0	(500)	0	0.0%
4843	Oper Trf to MN Unemployment Claims	(3,000)	(3,000)	(1,000)	(1,000)	(1,000)	(500)	(1,000)	(1,000)	0	(1,000)	0	0.0%
4847	Oper Trf to Election Expense Fund	(5,500)	(5,500)	(5,500)	(5,500)	(5,500)	(2,750)	(5,500)	(5,500)	0	(5,500)	0	0.0%
6910	City Council Contingency Fund	0	0	0	(10,000)	0	0	0	0	0	0	0	
4842	Oper Trf to Audit and Legal Reserve	(100)	(100)	(1,000)	(1,000)	(1,000)	0	(100)	(100)	0	(100)	0	0.0%
4844	Oper Trf to Parks Capital Repairs/Trail & Ped Bridge	(5,500)	(5,500)	(5,500)	(5,500)	(5,500)	(2,750)	(5,500)	(5,500)	0	(5,500)	0	0.0%
4022	Oper Trf to Afton Septic System - City Bldgs	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(7,500)	(15,000)	(15,000)	0	(15,000)	0	0.0%
4818	Oper Trf to Spec Act Fd re High Speed Internet	0	(8,000)	(75,000)	(50,000)	0	0	0	0	0	0	0	
4846	Oper Trf to Sidewalk	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(250)	(500)	(500)	0	(500)	0	0.0%
4017	Oper Trf to Bridge Replacement Fund	0	0	0	0	(49,671)	(25,000)	(50,000)	(50,000)	0	(50,000)	0	0.0%
6954	Oper Trf to 807 Tmp Bond Debt Fund	0	0	0	0	(15,000)	0	0	0	0	0	0	
6929	Trf (to)/from Special Activities Fund (Various)	0	(15,000)	(10,000)	(25,000)	(15,000)	0	0	0	0	0	0	
	TOTAL OTH FINANCING/TRANSFERS	(708,350)	(805,133)	(1,096,493)	(1,148,933)	(1,101,055)	(568,312)	(1,136,824)	(1,136,824)	0	(1,136,824)	0	0.0%
REVENUES OVER (UNDER) EXPENDITURES		**37,193**	**26,010**	**895**	**4,594**	**3,534**	**386,552**	**157,156**	**$0**	**($120,816)**	**36,341**	**$36,341**	
	Fund Balance - Beginning of Period	**264,114**	**301,307**	**327,317**	**328,212**	**332,805**		**$336,339**					
	Fund Balance - End of Period	**301,307**	**327,317**	**328,212**	**332,805**	**336,339**		**$493,496**					

City of Afton
Summary of Special Activities and MN Investment Funds
YTD 11/30/19

	Balance 12/31/2013	Balance 12/31/2014	Balance 12/31/2015	Balance 12/31/2016	Balance 12/31/2017	Balance 12/31/2018	Receipts	Disbursements	Transfers	Balance 11/30/2019
#550 Special Activities Fund - General										
A. Interest (unallocated)	3,848.46	3,871.67	3,930.92	4,394.61	6,100.51	12,372.80	7,229.14			19,601.94
B2. 4th of July Reserve	0.00	0.00	0.00	0.00	0.00	0.00				0.00
B3. City Council Contingency Reserve	13,452.60	10,975.00	9,775.00	4,768.56	10,229.76	853.12	6,592.75	4,822.89		2,622.98
B4. Community Garden	(87.88)	(87.88)	(0.00)	(0.00)	(0.00)	(0.00)				(0.00)
B4. MN Historic Preservation Design Guidelines	0.00	0.00	8,000.00	(225.00)	(225.00)	(225.00)	10,000.00			9,775.00
B5. Afton Residents for Preservation & Conservation	0.00	0.00	0.00	0.00	1,500.00	1,500.00				1,500.00
C1. Codification	3,650.20	3,750.20	3,850.20	3,950.20	4,050.20	4,150.20	500.00			4,650.20
C2. Comprehensive Plan	7,673.28	8,155.36	1,947.36	4,947.36	18,947.36	17,898.61	4,000.00	1,466.00		20,432.61
D1. Flood Control (Acct 7836)	8,445.20	5,063.99	17,004.27	22,304.27	27,804.27	33,304.27	5,500.00	13,321.91		25,482.36
D2. Storm Water Control	17,933.70	21,433.70	24,933.70	28,433.70	31,933.70	37,433.70	3,500.00			40,933.70
D3. Snow & Ice Reserve	0.00	0.00	15,000.00	15,000.00	30,000.00	30,000.00				30,000.00
D6. TAG Wastewater Comm Assessmnt (Acct 7833)	(15,982.34)	(15,982.34)	0.00	0.00	0.00	0.00				0.00
E. Charitable Gaming Fund	0.00	0.00	0.00	84.47	495.80	746.17	166.83			913.00
F. Applicant Pass-Thru Expenses	0.00	0.00	0.00	0.00	0.00	0.00				0.00
G. TIF Dist No. 1 (Afton Market Square)	849.01	849.01	0.00	0.00	0.00	0.00				0.00
I. City Vehicles	1,648.96	4,148.96	6,648.96	9,148.96	9,214.39	10,395.39	6,409.75	9,900.00		6,905.14
K. Audit/Legal Reserve	38,336.57	38,436.57	38,536.57	39,536.57	40,536.57	35,719.38	100.00			35,819.38
L. MN UI Claims, Severance & Oth PTO	20,788.53	23,788.53	26,788.53	27,788.53	28,788.53	29,788.53	1,000.00			30,788.53
M. Parks Capital, Pedestrian Bike Trail & Bridge	10,959.94	16,459.94	21,959.94	27,459.94	27,959.94	33,459.94	5,500.00			38,959.94
N. Election Expense	6,402.20	5,780.27	11,159.33	9,452.67	13,402.67	5,311.65	5,500.00	1,567.31		9,244.34
O. Sidewalk	8,000.00	10,000.00	12,000.00	14,000.00	16,000.00	18,000.00	500.00			18,500.00
P. High Speed Internet	0.00	0.00	0.00	0.00	124,850.00	124,850.00	150.00	125,000.00		0.00
Total #550 Special Activities Fund - General	125,918.43	136,642.98	201,534.78	211,044.84	391,588.70	395,558.76	56,648.47	156,078.11	0.00	296,129.12
#560 Special Activities Fund - Other										
A. State Fire Aid (Pass-Thru)	0.00	0.00	0.00	0.00	0.00	0.00	50,818.75	50,818.75		0.00
B. Community Communications	23,978.90	18,378.87	24,889.73	13,549.11	12,083.74	(0.00)	11,561.00	11,309.61		251.39
C. Interest (Unallocated)	0.00	0.00	0.00	0.00	0.00	2.13	55.68			57.81
Total #550 Special Activities Fund	23,978.90	18,378.87	24,889.73	13,549.11	12,083.74	2.13	62,435.43	62,128.36	0.00	309.20
#600 MN Investment Fund										
4886/8986 Chandler Exhibits	100,985.08	104,361.13	104,409.10	104,635.25	105,377.87	107,167.55	2,022.73		0.00	109,190.28
Total #600 MN Investment Fund	100,985.08	104,361.13	104,409.10	104,635.25	105,377.87	107,167.55	2,022.73	0.00	0.00	109,190.28

E1

City of Afton
#550 General Special Activities Fund - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4817 · MN Hist Pres Design Guidelines							
Depo...	08/26/2019	331386		MN Historical Society: G-MHCG-1904-23226 Legacy Grant		10,000.00	10,000.00
Total 4817 · MN Hist Pres Design Guidelines					0.00	10,000.00	10,000.00
4818 · Levy City Share HSpeed Internet							
Gene...	10/31/2019	HS Internet	550 Special Activities Fd - General:B. Cable Comm/J...	Trf $150 fr City Council Contingency to cover HS Internet Exp		150.00	150.00
Bill	10/31/2019	A-N090470	Century Link Asset Accounting - BART	Total Job Costs $598,948.51. City cost reimburseable to Century Link is $125,000.00	125,000.00		(124,850.00)
Total 4818 · Levy City Share HSpeed Internet					125,000.00	150.00	(124,850.00)
4842 · Oper Trf Audit/Legal Reserve							
Depo...	06/30/2019			Audit and Legal		100.00	100.00
Depo...	11/30/2019			Audit and Legal	0.00		100.00
Total 4842 · Oper Trf Audit/Legal Reserve					0.00	100.00	100.00
4843 · Oper Trf - MN Unemploy Claims							
Depo...	06/30/2019			MN Unemployment Claims		500.00	500.00
Depo...	11/30/2019			MN Unemployment Claims		500.00	1,000.00
Total 4843 · Oper Trf - MN Unemploy Claims					0.00	1,000.00	1,000.00
4844 · Oper Trf - Pedestrian Bike Trai							
Depo...	06/30/2019			Parks Capital		2,750.00	2,750.00
Depo...	11/30/2019			Parks Capital		2,750.00	5,500.00
Total 4844 · Oper Trf - Pedestrian Bike Trai					0.00	5,500.00	5,500.00
4846 · Oper Trf in - Sidewalk							
Depo...	06/30/2019			Sidewalk		250.00	250.00
Depo...	11/30/2019			Sidewalk		250.00	500.00
Total 4846 · Oper Trf in - Sidewalk					0.00	500.00	500.00
4847 · Oper Trf In - Election Levy							
Depo...	06/30/2019			Elections		2,750.00	2,750.00
Depo...	11/30/2019			Elections		2,750.00	5,500.00
Total 4847 · Oper Trf In - Election Levy					0.00	5,500.00	5,500.00
4914 · Special Activity - Interest							
Gene...	01/31/2019	interest		Interest Income		723.48	723.48
Gene...	02/28/2019	interest		Interest Income		652.10	1,375.58
Gene...	03/31/2019	interest		Interest Income		721.77	2,097.35
Gene...	04/30/2019	interest		Interest Income		713.85	2,811.20
Gene...	05/31/2019	interest		Interest Income		723.62	3,534.82
Gene...	06/30/2019	interest		Interest Income		692.03	4,226.85
Gene...	07/31/2019	interest		Interest Income		707.40	4,934.25
Gene...	08/31/2019	interest		Interest Income		679.02	5,613.27
Gene...	09/30/2019	interest		Interest Income		634.46	6,247.73
Gene...	10/31/2019	interest		Interest Income		604.55	6,852.28
Gene...	11/30/2019	interest		Interest Income		376.86	7,229.14
Total 4914 · Special Activity - Interest					0.00	7,229.14	7,229.14
4950 · 10% Charitable Gaming Tax							
Depo...	07/02/2019	12850		Merrick May 2019: Lumberyard Pub		28.00	28.00
Depo...	09/10/2019	12977		Merrick Char Gaming July 2019: Lumberyard Pub		90.07	118.07
Depo...	10/31/2019	13128		Merrick: Sept 2019 Charitable Gaming Lumberyard Pub		48.76	166.83
Total 4950 · 10% Charitable Gaming Tax					0.00	166.83	166.83
6932 · Oper Trf - Stormwater Run-off							
Depo...	06/30/2019			Stormwater		1,750.00	1,750.00
Depo...	11/30/2019			Stormwater		1,750.00	3,500.00
Total 6932 · Oper Trf - Stormwater Run-off					0.00	3,500.00	3,500.00

F1

City of Afton
#550 General Special Activities Fund - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
6933 · Oper Trf - City Vehicles							
Depo...	05/28/2019	13129		Houghton's Auction Service: Sale of Flood Pump Total $7,819.50		3,909.75	3,909.75
Depo...	06/30/2019			City Vehicles		1,250.00	5,159.75
Depo...	11/30/2019			City Vehicles		1,250.00	6,409.75
Total 6933 · Oper Trf - City Vehicles					0.00	6,409.75	6,409.75
6934 · Oper Trf - Codification							
Depo...	06/30/2019			Codification		250.00	250.00
Depo...	11/30/2019			Codification		250.00	500.00
Total 6934 · Oper Trf - Codification					0.00	500.00	500.00
6935 · Oper Trf - Comprehensive Plan							
Depo...	06/30/2019			Comp Plan		2,000.00	2,000.00
Depo...	11/30/2019			Comp Plan		2,000.00	4,000.00
Total 6935 · Oper Trf - Comprehensive Plan					0.00	4,000.00	4,000.00
6936 · Oper Trf - Flood Control							
Depo...	06/30/2019			Flood Control		2,750.00	2,750.00
Depo...	11/30/2019			Flood Control		2,750.00	5,500.00
Total 6936 · Oper Trf - Flood Control					0.00	5,500.00	5,500.00
5978 · City Vehicle - JD Z950M ZTrak							
Bill	05/31/2019	06264430 05092019	Frontier Ag & Turf (Hastings)	John Deere Z950M ZTrak w Z-Glide Front Suspension Kit	9,900.00		(9,900.00)
Total 5978 · City Vehicle - JD Z950M ZTrak					9,900.00	0.00	(9,900.00)
6347 · Elections Expense							
Payc...	01/14/2019	23040	Arco, Laurie		35.00		(35.00)
Payc...	01/14/2019	23040	Arco, Laurie		4.90		(39.90)
Gene...	01/14/2019	Wages	100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Ben...	2018 Accrual: Laurie Arco		35.00	(4.90)
Bill	01/31/2019	151940	Wash Cty (Elections)	2019 Automark Ext Maint Fees	1,550.00		(1,554.90)
Gene...	07/15/2019	PRExpReimb		Julie Yoho: Election expense	12.41		(1,567.31)
Total 6347 · Elections Expense					1,602.31	35.00	(1,567.31)
6356 · Comp Plan Expenses							
Bill	02/28/2019	6	WSB (SWMP Updates)	SWMP update R-011680-000	838.00		(838.00)
Bill	06/30/2019	7	WSB (SWMP Updates)	SWMP update R-011680-000	545.00		(1,383.00)
Bill	11/30/2019	10	WSB (City Engineer)	Comp Plan	83.00		(1,466.00)
Total 6356 · Comp Plan Expenses					1,466.00	0.00	(1,466.00)
6366 · City Council Contingency Exp							
Bill	02/27/2019	AcctRFPa	Niedzwiecki, Thomas H.	Assistance re. Acct RFP including prep and attendance at interviews	400.00		(400.00)
Depo...	02/28/2019	10016548		LMCIT: Claim 68150 Lightning damage less $250 deductible		4,183.00	3,783.00
Bill	04/30/2019	60992	Minuteman Press	Street Banners (grand opening re. projects)	1,268.50		2,514.50
Bill	04/30/2019	2019 Contribution	Youth Service Bureau	YSB Services - 2019	1,500.00		1,014.50
Depo...	05/28/2019	13129		Houghton's Auction Service: Sale of Flood Pump Total $7,819.50		3,909.75	4,924.25
Depo...	07/31/2019	177420		LMC City of Excellence Award		1,000.00	5,924.25
Bill	08/21/2019	LMC Awards 2019	Stan Ross {DD} Reimb Exp	Stan Ross: Attendance at LMC Awards Dinner to accept City of Excellence Award for Afton	420.00		5,504.25
Gene...	08/31/2019	Lightning	550 Special Activities Fd - General:B. Cable Comm/J...	Reclass LMCIT: Claim 68150 Lightning damage less $250 deductible	2,500.00		3,004.25
Gene...	10/31/2019	HS Internet	550 Special Activities Fd - General:B. Cable Comm/J...	Trf $150 fr City Council Contingency to cover HS Internet Exp	150.00		2,854.25
Bill	11/30/2019	64729	Minuteman Press	28 Street Banners 20 x 39 double sided per Stan Ross Job 124845	1,084.39		1,769.86
Total 6366 · City Council Contingency Exp					7,322.89	9,092.75	1,769.86
7800 · Flood, Storm Wtr & Snow Ice							
7836 · Flood & Storm Wtr Exp - Gen'l							
Bill	03/31/2019	601	Tri-County Services (Streets, Other)	Dig out pumps old shop move to shop. install new battery for pump getting sold	955.00		(955.00)
Bill	03/31/2019	600	Tri-County Services (Streets, Other)	install flood gate	650.00		(1,605.00)
Bill	04/17/2019	3000807983	Centerpoint Energy	15995 Upper 34th St S: install service and meter	0.00		(1,605.00)
Bill	04/17/2019	3000807983	Centerpoint Energy	15995 Upper 34th St S: out of season charge	0.00		(1,605.00)
Bill	04/17/2019	3000807983	Centerpoint Energy	15995 Upper 34th St S: Vac Truck frost burner charge	0.00		(1,605.00)
Bill	04/17/2019	96769	Menards - Hudson	toughstuff brackets and tightmesh	68.91		(1,673.91)

F2

City of Afton
#550 General Special Activities Fund - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Bill	04/30/2019	inv00006	Hi Tower Imagery	Drone footage of flood prevention system	300.00		(1,973.91)
Bill	04/30/2019	2	Hi Tower Imagery	Pictures & video of levee from the effects of winter flooding	150.00		(2,123.91)
Bill	07/31/2019	6	WSB (City Engineer)	2019 Flood	166.00		(2,289.91)
Bill	09/30/2019	8	WSB (City Engineer)	2019 Flood	1,232.00		(3,521.91)
Bill	10/31/2019	Black Dirt	Nininger DIrt & Grading	17 loads of black dirt @$250: For Levee (Flood related)	4,250.00		(7,771.91)
Bill	11/30/2019	721	Tri-County Services (Streets, Other)	Grade low spots	3,500.00		(11,271.91)
Bill	11/30/2019	721	Tri-County Services (Streets, Other)	Clean up debris from high water	2,050.00		(13,321.91)
Total 7836 · Flood & Storm Wtr Exp - Gen'l					13,321.91	0.00	(13,321.91)
Total 7800 · Flood, Storm Wtr & Snow Ice					13,321.91	0.00	(13,321.91)
TOTAL					**158,613.11**	**59,183.47**	**(99,429.64)**

F3

12/10/19

City of Afton
#560 Other Special Activities Fund - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4815 · Cable Comm Dist - Year End							
Depo...	04/17/2019	2036		Cable Commission: 2018 Year End DIstribution		11,561.00	11,561.00
Total 4815 · Cable Comm Dist - Year End					0.00	11,561.00	11,561.00
4920 · Special Act Other - Interest							
Gene...	05/31/2019	Interest		Interest Income		5.64	5.64
Gene...	06/30/2019	Interest		Interest Income		17.14	22.78
Gene...	07/31/2019	Interest		Interest Income		16.60	39.38
Gene...	08/31/2019	Interest		Interest Income		10.82	50.20
Gene...	09/30/2019	Interest		Interest Income		3.52	53.72
Gene...	10/31/2019	Interest		Interest Income		1.66	55.38
Gene...	11/30/2019	Interest		Interest Income		0.30	55.68
Total 4920 · Special Act Other - Interest					0.00	55.68	55.68
4940 · State Fire Aid Received							
Depo...	03/14/2019	6708773		St of MN: Firefighters Relief Assoc 2019		1,000.00	1,000.00
Depo...	09/30/2019	7292968		St of MN: Firefighters Relief Assoc 2019		40,453.69	41,453.69
Depo...	09/30/2019	7292967		St of MN: Firefighters Relief Assoc 2019 Supplemental		9,365.06	50,818.75
Total 4940 · State Fire Aid Received					0.00	50,818.75	50,818.75
5440 · State Fire Aid Paid							
Bill	03/31/2019	StateFireAid219SBR	LSCV Fire Relief Assn (State Aid)	2019 State Fire Aid Supplemental	1,000.00		(1,000.00)
Bill	09/30/2019	2019StateAid	LSCV Fire Relief Assn (State Aid)	2019 State Fire Aid	49,818.75		(50,818.75)
Total 5440 · State Fire Aid Paid					50,818.75	0.00	(50,818.75)
5561 · Communications							
Bill	03/31/2019	45370	CDI (Cities Digital)	Laserfiche Avante software	1,474.75		(1,474.75)
Bill	05/29/2019	AV Stack Parts	Stan Ross {DD} Reimb Exp	Parts to rebuild AV Stack	139.69		(1,614.44)
Bill	05/31/2019	Banners 4/28/19	Natural Imagery	Banners (2 Seasons) Project Fee (ordered by Stan Ross)	500.00		(2,114.44)
Bill	07/17/2019	45754	Z Systems	New Council Chambers Equipment: Cameras, Workstation, Installation, Cables, Mounting Equip	6,889.92		(9,004.36)
Bill	08/31/2019	46612	CDI (Cities Digital)	Laserfiche Annual Support: 11/13/19 to 11/13/20	950.00		(9,954.36)
Gene...	08/31/2019	Lightning	550 Special Activities Fd - General:B. Cable Comm/J...	Reclass LMCIT: Claim 68150 Lightning damage less $250 deductible		500.00	(9,454.36)
Bill	09/30/2019	Reimb Vimeo 2019	Richard Glasgow {DD} Reimb Exp	Reimburse for Vimeo service (used to stream meetings on City website)	199.00		(9,653.36)
Bill	09/30/2019	2391	StarTech Computing, Inc	MS office issues, printer issues, Surface issues, create wireless networks, other specific Counc...	1,656.25		(11,309.61)
Total 5561 · Communications					11,809.61	500.00	(11,309.61)
TOTAL					**62,628.36**	**62,935.43**	**307.07**

G1

12/10/19

City of Afton
#115 Bldg & Land Fund - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4012 · Bldg & Land Curr Tax Levy							
Depo...	06/30/2019			Bldg & Land Capital		3,000.00	3,000.00
Depo...	11/30/2019			Bldg & Land Capital		3,000.00	6,000.00
Total 4012 · Bldg & Land Curr Tax Levy					0.00	6,000.00	6,000.00
4906 · Bldg & Land Interest Earnings							
Gene...	01/31/2019	interest		Interest Income		20.25	20.25
Gene...	02/28/2019	interest		Interest Income		18.30	38.55
Gene...	03/31/2019	interest		Interest Income		20.04	58.59
Gene...	04/30/2019	interest		Interest Income		19.42	78.01
Gene...	05/31/2019	interest		Interest Income		19.83	97.84
Gene...	06/30/2019	interest		Interest Income		18.90	116.74
Gene...	07/31/2019	interest		Interest Income		19.30	136.04
Gene...	08/31/2019	interest		Interest Income		22.42	158.46
Gene...	09/30/2019	interest		Interest Income		20.13	178.59
Gene...	10/31/2019	interest		Interest Income		17.71	196.30
Gene...	11/30/2019	interest		Interest Income		13.97	210.27
Total 4906 · Bldg & Land Interest Earnings					0.00	210.27	210.27
6003 · City Hall Improvements							
Bill	08/31/2019	MessageBoard	Stan Ross {DD} Reimb Exp	Stan Ross: New Message Board at City Hall	779.05		(779.05)
Bill	10/31/2019	20923	Prairie Restorations, Inc	Plantings (Variety)	332.26		(1,111.31)
Bill	10/31/2019	PollinatorPro...	Jensen, Grant (Reimb Exp)	Reimb Exp re. City Hall Pollinator planting project	387.04		(1,498.35)
Total 6003 · City Hall Improvements					1,498.35	0.00	(1,498.35)
6004 · Bldg Repair & Maintenance							
Bill	05/31/2019	6524	Ray Anderson & Sons	Dumpster 1675 Stage Coach Trl (old garage)	150.00		(150.00)
Bill	05/31/2019	6525	Ray Anderson & Sons	Dumpster 1675 Stage Coach Trl (old garage)	150.00		(300.00)
Bill	09/30/2019	fe26002	Freeway Electric, Inc	Relocate flag pole light and power to bulletin board	627.50		(927.50)
Bill	09/30/2019	21653	Minnesota Native Landscapes	Bee Lawn mix seed MNLAFT1901	349.51		(1,277.01)
Bill	09/30/2019	2019-1001	Native Sun Seeds and Plants, LLC	Various plants, mostly goldenrod	65.00		(1,342.01)
Total 6004 · Bldg Repair & Maintenance					1,342.01	0.00	(1,342.01)
TOTAL					**2,840.36**	**6,210.27**	**3,369.91**

H1

12/10/19

City of Afton
410 Sanitary Sewer Utility Operations - LTD Summary
January 2014 through November 2019

	Jan - Dec 14	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Dec 18	Jan - Nov 19	TOTAL
410 Sanitary Sewer Utility							
A. Rev							
4022 Sanitary Sewer - Levy	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	90,000.00
4023 Sanitary Sewer Oper - Fees	0.00	0.00	0.00	0.00	29,850.00	40,275.00	70,125.00
4919 Sanitary Sewer Interest	0.00	0.00	0.00	0.00	12.88	892.62	905.50
Total A. Rev	15,000.00	15,000.00	15,000.00	15,000.00	44,862.88	56,167.62	161,030.50
B. Exp							
6060 Sanitary Sewer Oper - Exp							
6062 Oth Contract Services	0.00	0.00	0.00	0.00	(781.75)	(5,917.53)	(6,699.28)
6065 Oper & Mgmt Fees	0.00	0.00	0.00	(1,508.33)	(20,508.65)	(17,627.94)	(39,644.92)
6066 Chemicals & Lab Fees	0.00	0.00	0.00	0.00	(10,582.28)	(10,218.62)	(20,800.90)
6068 Electric - Lift Stations	0.00	0.00	0.00	0.00	(15,004.05)	(17,676.83)	(32,680.88)
6069 Insurance - Sanitary Sewer	0.00	0.00	0.00	0.00	0.00	(5,291.00)	(5,291.00)
6060 Sanitary Sewer Oper - Exp - Other	0.00	0.00	0.00	(745.19)	0.00	0.00	(745.19)
Total 6060 Sanitary Sewer Oper - Exp	0.00	0.00	0.00	(2,253.52)	(46,876.73)	(56,731.92)	(105,862.17)
6083 Sanitary Sewer Spec Assessments	0.00	0.00	0.00	0.00	(2,589.77)	(2,155.93)	(4,745.70)
Total B. Exp	0.00	0.00	0.00	(2,253.52)	(49,466.50)	(58,887.85)	(110,607.87)
Total 410 Sanitary Sewer Utility	15,000.00	15,000.00	15,000.00	12,746.48	(4,603.62)	(2,720.23)	50,422.63
TOTAL	**15,000.00**	**15,000.00**	**15,000.00**	**12,746.48**	**(4,603.62)**	**(2,720.23)**	**50,422.63**

I1

City of Afton
410 Sanitary Sewer Fund - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4022 · Levy Sanitary Sewer Oper							
Depo...	06/30/2019			Septic System City Bldg		7,500.00	7,500.00
Depo...	11/30/2019			Septic System City Bldg		7,500.00	15,000.00
Total 4022 · Levy Sanitary Sewer Oper					0.00	15,000.00	15,000.00
4023 · Fees Sanitary Sewer Oper							
Depo...	01/22/2019	44198		Afton St Croix		1,750.00	1,750.00
Depo...	01/22/2019	995122		John Thompson and Diane Benike		50.00	1,800.00
Depo...	01/22/2019	18299		Roger Larson		250.00	2,050.00
Depo...	01/22/2019	5600		Scott Anderson		50.00	2,100.00
Depo...	01/22/2019	2690		Elaine Mucciacciaro		150.00	2,250.00
Depo...	01/22/2019	5659		Jessica Mulle		100.00	2,350.00
Depo...	01/22/2019	1347		Lone Star on St Croix LLC		200.00	2,550.00
Depo...	01/22/2019	5448		Calla Lili: David and Kathleen Feehan-Schmidt		250.00	2,800.00
Depo...	01/22/2019	2654		Elaine Mucciacciaro		50.00	2,850.00
Depo...	02/28/2019	10411		George and Kathine Weed		600.00	3,450.00
Depo...	02/28/2019	5604		Scott Anderson		50.00	3,500.00
Depo...	02/28/2019	6596		Bill Palmquist		50.00	3,550.00
Depo...	02/28/2019	5673		Jessica Mulle		100.00	3,650.00
Depo...	02/28/2019	995123		John Thompson and Diane Benike		50.00	3,700.00
Depo...	02/28/2019	5602		Scott Anderson		50.00	3,750.00
Depo...	02/28/2019	6590		Bill Palmquist		50.00	3,800.00
Depo...	02/28/2019	3731		Paul Nickerson		600.00	4,400.00
Depo...	02/28/2019	5452		Kathleen and David Feehan-Schmidt		250.00	4,650.00
Depo...	02/28/2019	44225		Afton St Croix		1,750.00	6,400.00
Depo...	02/28/2019	1352		Lone Star on St Croix		200.00	6,600.00
Depo...	02/28/2019	18302		Roger Larson		50.00	6,650.00
Depo...	02/28/2019	1356		Lone Star on St Croix		200.00	6,850.00
Depo...	02/28/2019	5456		Kathleen and David Feehan-Schmidt		250.00	7,100.00
Depo...	02/28/2019	18306		Roger Larson		50.00	7,150.00
Depo...	03/25/2019	5639		Jessica Mulle		100.00	7,250.00
Depo...	03/25/2019	6601		Bill Palmquist		50.00	7,300.00
Depo...	03/25/2019	2695		Elaine Mucciacciaro		100.00	7,400.00
Depo...	03/25/2019	5461		Kathleen and David Feehan Schmidt		250.00	7,650.00
Depo...	03/25/2019	6158		Kevin Shosten		50.00	7,700.00
Depo...	03/25/2019	44266		Afton St Croix		1,750.00	9,450.00
Depo...	03/25/2019	995124		John Thompson and Diane Benike		50.00	9,500.00
Depo...	03/25/2019	3609		Thorn Butler		100.00	9,600.00
Depo...	03/25/2019	5605		Scott Anderson		50.00	9,650.00
Depo...	04/17/2019	3548		Paul and Rebecca Nickerson		900.00	10,550.00
Depo...	04/17/2019	995126		John Thompson and Diane Benike		50.00	10,600.00
Depo...	04/17/2019	3614		Thorn Butler		100.00	10,700.00
Depo...	04/17/2019	6604		Bill Palmquist		50.00	10,750.00
Depo...	04/17/2019	44337		Afton St Croix		1,750.00	12,500.00
Depo...	04/17/2019	5622		Scott Anderson		50.00	12,550.00
Depo...	04/17/2019	18309		Roger Larson		50.00	12,600.00
Depo...	04/17/2019	1360		Lone Star on St Croix		200.00	12,800.00
Gene...	04/22/2019	Petty Cash		Petty Cash Activity 01/16/19 thru 04/22/19		350.00	13,150.00
Depo...	04/23/2019	5466		Kathleen and David Feehan-Schmidt		250.00	13,400.00
Depo...	04/30/2019	44387		Afton St Croix Co		1,750.00	15,150.00
Depo...	04/30/2019	18314		Roger Larson		50.00	15,200.00
Depo...	04/30/2019	5651		Jessica Mulle		100.00	15,300.00
Depo...	04/30/2019	1363		Lone Star on St Croix		200.00	15,500.00
Depo...	04/30/2019	2699		Elaine Mucciacciaro		50.00	15,550.00
Depo...	05/28/2019	1365		Lone Star on St Croix		200.00	15,750.00
Depo...	05/28/2019	11879		Louis and Linda Tilton		35.00	15,785.00
Depo...	05/28/2019	12130		Hubert and Helen Schneider		35.00	15,820.00
Depo...	05/28/2019	995128		John Thompson and Diane Benike		50.00	15,870.00
Depo...	05/28/2019	6615		Bill Palmquist		50.00	15,920.00
Depo...	05/28/2019	13809		Donald and Vicki Bulger		35.00	15,955.00
Depo...	05/28/2019	2100		Kristin Durkopp		35.00	15,990.00
Depo...	05/28/2019	2704		Elaine Mucciacciaro		50.00	16,040.00
Depo...	05/28/2019	5618		Mary McLarin and Julie Marcus		35.00	16,075.00
Depo...	05/28/2019	5188		Ronald Raedeke and Susan Loomis		35.00	16,110.00

I2

City of Afton
410 Sanitary Sewer Fund - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Depo...	06/17/2019	6712		Thomas and Kathryn Gasser		35.00	16,145.00
Depo...	06/17/2019	5475		Kathleen and David Feehan-Schmidt		250.00	16,395.00
Depo...	06/17/2019	10328		Matt and Kristy Cooper		35.00	16,430.00
Depo...	06/17/2019	2110		Kristin Durkopp		35.00	16,465.00
Depo...	06/17/2019	2708		Elaine Mucciaacciaro		150.00	16,615.00
Depo...	06/17/2019	995129		John Thompson and Diane Beniki		50.00	16,665.00
Depo...	06/17/2019	5150		Brad and Michelle Holz		35.00	16,700.00
Depo...	06/17/2019	3496		Paul and Rebecca Nickerson		600.00	17,300.00
Depo...	06/17/2019	6624		Bill Palmquist		50.00	17,350.00
Depo...	06/17/2019	1115		Kevin and Kirsten Langstraat		70.00	17,420.00
Depo...	06/17/2019	12134		Hubert and Helen Schneider		35.00	17,455.00
Depo...	06/17/2019	5624		Mary McLaurin and Julie Marcus		35.00	17,490.00
Depo...	06/17/2019	3052		Marcia Dahleen		150.00	17,640.00
Depo...	06/17/2019	5609		Scott Anderson		50.00	17,690.00
Depo...	06/17/2019	5473		Kathleen and David Feehan-Schmidt		250.00	17,940.00
Depo...	06/17/2019	5615		Jessica Mulle		100.00	18,040.00
Depo...	06/17/2019	5146		Brad and Michelle Holz		35.00	18,075.00
Depo...	06/17/2019	10321		Matt and Kristy Cooper		35.00	18,110.00
Depo...	06/17/2019	44440		Afton St Croix Co		1,750.00	19,860.00
Depo...	06/17/2019	18318		Roger Larson		50.00	19,910.00
Depo...	07/02/2019	44516		Afton St Croix		1,750.00	21,660.00
Depo...	07/02/2019	5618		Jessica Mulle		100.00	21,760.00
Depo...	07/02/2019	5198		Ronald Raedeke and Susan Loomis		35.00	21,795.00
Depo...	07/02/2019	13863		Donald and Vicki Bulger		35.00	21,830.00
Depo...	07/09/2019	1368		Lone Star on St Croix		200.00	22,030.00
Depo...	07/09/2019	13895		Donald and Vicki Bulger		35.00	22,065.00
Depo...	07/09/2019	6634		Bill Palmquist		50.00	22,115.00
Depo...	07/09/2019	5625		Mary McLaurin and Julie Marcus		35.00	22,150.00
Depo...	07/09/2019	1121		Kevin and Kirsten Langstraat		35.00	22,185.00
Depo...	07/09/2019	3616		Thorn Butler		100.00	22,285.00
Depo...	07/09/2019	10306		Matt and Kristy Cooper		35.00	22,320.00
Depo...	07/31/2019	18322		Roger Larsen		50.00	22,370.00
Depo...	07/31/2019	2123		Kristin Durkopp		35.00	22,405.00
Depo...	07/31/2019	12139		Hubert and Helen Schneider		35.00	22,440.00
Depo...	07/31/2019	995130		John Thompson and Diane Benike		50.00	22,490.00
Depo...	07/31/2019	3503		Paul and Rebecca Nickerson		300.00	22,790.00
Depo...	07/31/2019	1373		Lone Star on the St Croix		200.00	22,990.00
Depo...	07/31/2019	5612		Scott Anderson		100.00	23,090.00
Depo...	07/31/2019	44583		Afton St Croix		1,750.00	24,840.00
Depo...	07/31/2019	11891		Louis and Linda Tilton		140.00	24,980.00
Depo...	07/31/2019	6732		Thomas and Kathryn Gasser		35.00	25,015.00
Depo...	07/31/2019	6728		Thomas and Kathryn Gasser		35.00	25,050.00
Depo...	08/26/2019	44673		Afton St Croix		1,750.00	26,800.00
Depo...	08/26/2019	3618		Thorn Butler		100.00	26,900.00
Depo...	08/26/2019	5481		Kathleen and David Feehan-Schmidt		250.00	27,150.00
Depo...	08/26/2019	5211		Ronald Raedeke and Susan Loomis		70.00	27,220.00
Depo...	08/26/2019	30279149		Matt and Kristy Cooper		35.00	27,255.00
Depo...	08/26/2019	2131		Kristin Durkopp		35.00	27,290.00
Depo...	08/26/2019	5735		Jessica Mulle		100.00	27,390.00
Depo...	08/26/2019	6639		Bill Palmquist		50.00	27,440.00
Depo...	08/26/2019	5629		Mary McLaurin and Julie Marcus		210.00	27,650.00
Depo...	08/26/2019	1376		Lone Star on St Croix		200.00	27,850.00
Depo...	08/26/2019	995131		John Thompson and Diane Benike		50.00	27,900.00
Depo...	08/26/2019	13933		Donald and Vicki Bulger		35.00	27,935.00
Depo...	08/26/2019	5478		Kathleen and David Feehan-Schmidt		250.00	28,185.00
Depo...	08/26/2019	18324		Roger Larson		50.00	28,235.00
Depo...	08/26/2019	5155		Brad and Michelle Holz		35.00	28,270.00
Depo...	08/26/2019	10084		Kevin Shosten		350.00	28,620.00
Depo...	08/26/2019	5615		Scott Anderson		50.00	28,670.00
Depo...	08/26/2019	1130		Kevin and Kirsten Langstraat		35.00	28,705.00
Depo...	09/10/2019	1384		Lone Star on St Croix		200.00	28,905.00
Depo...	09/10/2019	2135		Kristin Durkopp		35.00	28,940.00
Depo...	09/10/2019	18353		Roger Larson		50.00	28,990.00
Depo...	09/10/2019	5160		Michelle Holz		35.00	29,025.00
Depo...	09/10/2019	12150		Hubert and Helen Schneider		175.00	29,200.00

I3

City of Afton
410 Sanitary Sewer Fund - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Depo...	09/17/2019	995133		John Thompson and Diane Benike		50.00	29,250.00
Depo...	09/17/2019	3559		Paul and Rebecca Nickerson		600.00	29,850.00
Depo...	09/17/2019	34086862		Matt and Kristy Cooper		35.00	29,885.00
Depo...	09/17/2019	1134		Kevin and Kirsten Langstraat		35.00	29,920.00
Depo...	09/17/2019	13965		Donald and Vicki Bulger		35.00	29,955.00
Depo...	09/17/2019	3037		Marcia Dahleen		200.00	30,155.00
Gene...	10/08/2019	Petty Cash		Petty Cash Activity 04/8/19 thru 10/8/19		450.00	30,605.00
Depo...	10/10/2019	44723		Afton St Croix Co		1,750.00	32,355.00
Depo...	10/10/2019	5751		Jessica Mulle		200.00	32,555.00
Depo...	10/10/2019	6756		Thomas and Kathryn Gasser		35.00	32,590.00
Depo...	10/10/2019	6758		Thomas and Kathryn Gasser		35.00	32,625.00
Depo...	10/10/2019	5485		Kathleen and David Feehan Schmidt		250.00	32,875.00
Depo...	10/10/2019	2664		Elaine Mucciacciaro		250.00	33,125.00
Depo...	10/10/2019	6647		Bill Palmquist		50.00	33,175.00
Depo...	10/10/2019	6759		Thomas and Kathryn Gasser		35.00	33,210.00
Depo...	10/10/2019	5218		Ronald Raedeke		35.00	33,245.00
Depo...	10/10/2019	18355		Roger Larson		50.00	33,295.00
Depo...	10/10/2019	13997		Donald and Vicki Bulger		35.00	33,330.00
Depo...	10/10/2019	5170		Michelle Holz		35.00	33,365.00
Depo...	10/29/2019	5767		Jessica Mulle		100.00	33,465.00
Depo...	10/29/2019	11907		Louis and Linda Tilton		140.00	33,605.00
Depo...	10/29/2019	2151		Kristin Durkopp		35.00	33,640.00
Depo...	10/29/2019	1145		Kevin and Kirsten Langstraat		35.00	33,675.00
Depo...	10/29/2019	5009		Andrew Lutz		50.00	33,725.00
Depo...	10/29/2019	44809		Afton St Croix Co		1,750.00	35,475.00
Depo...	10/29/2019	6651		Bill Palmquist		50.00	35,525.00
Depo...	10/29/2019	38177602		Matt and Kristy Cooper		35.00	35,560.00
Depo...	10/29/2019	37983208		Memorial Lutheran Church		50.00	35,610.00
Depo...	10/29/2019	5617		Scott Anderson		100.00	35,710.00
Depo...	10/29/2019	995135		John Thompson and Diane Benike		50.00	35,760.00
Depo...	10/29/2019	5175		Brad and Michelle Holz		35.00	35,795.00
Depo...	10/31/2019	1389		Lone Star on St Croix		200.00	35,995.00
Depo...	10/31/2019	6766		Thomas and Kathryn Gasser		35.00	36,030.00
Depo...	10/31/2019	18360		Roger Larson		50.00	36,080.00
Depo...	11/18/2019	1152		Kevin and Kirsten Langstraat		35.00	36,115.00
Depo...	11/18/2019	3623		Butler		100.00	36,215.00
Depo...	11/18/2019	5230		Raedeke		70.00	36,285.00
Depo...	11/18/2019	42334861		Cooper		35.00	36,320.00
Depo...	11/18/2019	3041		Dahleen		100.00	36,420.00
Depo...	11/18/2019	1157		Korn		250.00	36,670.00
Depo...	11/18/2019	14028		Bulger		35.00	36,705.00
Depo...	11/18/2019	2159		Durkopp		35.00	36,740.00
Depo...	11/18/2019	1393		Lone Star		200.00	36,940.00
Depo...	11/18/2019	41720840		Memorial Lutheran Church		50.00	36,990.00
Depo...	11/18/2019	995136		Thompson		50.00	37,040.00
Depo...	11/18/2019	995001		Shosten		50.00	37,090.00
Depo...	11/18/2019	3561		Nickerson		600.00	37,690.00
Depo...	11/18/2019	6656		Palmquist		50.00	37,740.00
Depo...	11/30/2019	6781		Gasser		35.00	37,775.00
Depo...	11/30/2019	3002		Houts		100.00	37,875.00
Depo...	11/30/2019	5685		Mulle		100.00	37,975.00
Depo...	11/30/2019	5488		Cala Lili		500.00	38,475.00
Depo...	11/30/2019	44901		Afton St Croix		1,750.00	40,225.00
Depo...	11/30/2019	5010		Lutz		50.00	40,275.00
Total 4023 · Fees Sanitary Sewer Oper					0.00	40,275.00	40,275.00
4919 · Sanitary Sewer - Interest							
Gene...	01/31/2019	Interest		Interest Income		99.12	99.12
Gene...	02/28/2019	Interest		Interest Income		88.65	187.77
Gene...	03/31/2019	Interest		Interest Income		97.24	285.01
Gene...	04/30/2019	Interest		Interest Income		92.16	377.17
Gene...	05/31/2019	Interest		Interest Income		89.58	466.75
Gene...	06/30/2019	Interest		Interest Income		81.91	548.66
Gene...	07/31/2019	Interest		Interest Income		72.91	621.57

I4

City of Afton
410 Sanitary Sewer Fund - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Gene...	08/31/2019	Interest		Interest Income		78.80	700.37
Gene...	09/30/2019	Interest		Interest Income		73.03	773.40
Gene...	10/31/2019	Interest		Interest Income		65.35	838.75
Gene...	11/30/2019	Interest		Interest Income		53.87	892.62
Total 4919 · Sanitary Sewer - Interest					0.00	892.62	892.62
6060 · Sanitary Sewer Expenses							
6062 · Other Contract Services							
Bill	03/31/2019	6062	Get Connected Tech	Quarterly Monitoring of Afton Sewage Site, 1st qtr 2019: 3 months @ $65	195.00		(195.00)
Bill	06/26/2019	151080	Get Connected Tech	Quarterly Monitoring of Afton Sewage Site, 2nd qtr 2019: 3 months @ $65	195.00		(390.00)
Bill	06/30/2019	102461	Petersen Mgmt (Lab Fees)	service call re generator	181.50		(571.50)
Bill	08/31/2019	151089	Get Connected Tech	Quarterly Monitoring of Afton Sewage Site, 3rd qtr 2019: 3 months @ $65	195.00		(766.50)
Bill	09/30/2019	101544	Petersen Mgmt (Lab Fees)	Onsite labor by outside services	2,056.98		(2,823.48)
Bill	09/30/2019	103762	Petersen Mgmt (Lab Fees)	Lawn maintenance July and Aug 2019	530.27		(3,353.75)
Bill	10/31/2019	104198	Petersen Mgmt (Lab Fees)	Lawn maintenance Sept 2019	235.68		(3,589.43)
Bill	11/30/2019	104481	Petersen Mgmt (Other Services)	Lawn Maintenance Oct 2019	117.85		(3,707.28)
Bill	11/30/2019	19333	Top Notch Sewer & Drain Cleaning	Pump lift station, dispose, jet sewer line	2,210.25		(5,917.53)
Total 6062 · Other Contract Services					5,917.53	0.00	(5,917.53)
6065 · Oper & Mgmt Fees							
Bill	01/31/2019	100019	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Jan2019	1,508.33		(1,508.33)
Bill	02/28/2019	100464	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Feb2019	1,508.33		(3,016.66)
Bill	02/28/2019	100678	Petersen Mgmt (Lab Fees)	2/13/19 service work on generator	608.81		(3,625.47)
Bill	03/31/2019	100849	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Mar2019	1,508.33		(5,133.80)
Bill	04/30/2019	101379	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Apr2019	1,508.33		(6,642.13)
Bill	05/21/2019	101703	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees may2019	1,508.33		(8,150.46)
Bill	06/26/2019	102145	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Jun2019	1,508.33		(9,658.79)
Bill	06/30/2019	102469	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Jun2019 tech service 6/11/19	427.50		(10,086.29)
Bill	07/31/2019	102689	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Jul2019	1,508.33		(11,594.62)
Bill	08/31/2019	103121	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Aug2019	1,508.33		(13,102.95)
Bill	09/30/2019	103537	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Sep2019	1,508.33		(14,611.28)
Bill	10/31/2019	104013	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Oct2019	1,508.33		(16,119.61)
Bill	11/30/2019	104461	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Nov2019	1,508.33		(17,627.94)
Total 6065 · Oper & Mgmt Fees					17,627.94	0.00	(17,627.94)
6066 · Chemicals & Lab Fees							
Bill	02/28/2019	100485	Petersen Mgmt (Lab Fees)	Lab Fees 1/9/19	295.35		(295.35)
Bill	02/28/2019	100308	Petersen Mgmt (Lab Fees)	Lab Fees 1/16/19 and 1/24/19	503.80		(799.15)
Bill	02/28/2019	100678	Petersen Mgmt (Lab Fees)	Lab Fees 1/31/19	227.70		(1,026.85)
Bill	02/28/2019	100678	Petersen Mgmt (Lab Fees)	Lab Fees 2/13/19	391.05		(1,417.90)
Bill	03/31/2019	100846	Petersen Mgmt (Lab Fees)	Lab Fees 2/7/19	64.35		(1,482.25)
Bill	03/31/2019	100846	Petersen Mgmt (Lab Fees)	Lab Fees 3/4/19	282.70		(1,764.95)
Bill	03/31/2019	101038	Petersen Mgmt (Lab Fees)	Lab Fees 3/13/19	260.70		(2,025.65)
Bill	04/17/2019	101082	Petersen Mgmt (Lab Fees)	Lab Fees 3/21/19	341.55		(2,367.20)
Bill	04/30/2019	101377	Petersen Mgmt (Lab Fees)	Chemical refill 4/4/19	1,631.85		(3,999.05)
Bill	05/31/2019	102037	Petersen Mgmt (Lab Fees)	Lab fees 5/21/19	255.20		(4,254.25)
Bill	06/30/2019	102461	Petersen Mgmt (Lab Fees)	Lab fees 6/5/19	233.20		(4,487.45)
Bill	06/30/2019	102461	Petersen Mgmt (Lab Fees)	Lab fees 6/19/19	233.20		(4,720.65)
Bill	07/31/2019	102682	Petersen Mgmt (Lab Fees)	Lab fees	466.40		(5,187.05)
Bill	07/31/2019	102967	Petersen Mgmt (Lab Fees)	Lab fees	233.20		(5,420.25)
Bill	08/31/2019	103264	Petersen Mgmt (Lab Fees)	Lab fees and Chemicals	1,718.90		(7,139.15)
Bill	08/31/2019	103374	Petersen Mgmt (Lab Fees)	Lab fees and Chemicals	233.20		(7,372.35)
Bill	09/30/2019	101544	Petersen Mgmt (Lab Fees)	Lab fees, Chemicals	455.40		(7,827.75)
Bill	09/30/2019	103760	Petersen Mgmt (Lab Fees)	Lab fees, Chemicals	440.55		(8,268.30)
Bill	10/31/2019	104198	Petersen Mgmt (Lab Fees)	Lab fees, Chemicals	1,362.92		(9,631.22)
Bill	11/30/2019	104621	Petersen Mgmt (Lab Fees)	Lab fees, Chemicals	293.70		(9,924.92)
Bill	11/30/2019	104540	Petersen Mgmt (Lab Fees)	Lab fees, Chemicals	293.70		(10,218.62)
Total 6066 · Chemicals & Lab Fees					10,218.62	0.00	(10,218.62)
6068 · Electricity - Lift Stations							
Bill	01/31/2019	013119	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	586.77		(586.77)
Bill	01/31/2019	013119	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	1,250.72		(1,837.49)
Bill	02/28/2019	022819	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	635.95		(2,473.44)

City of Afton
410 Sanitary Sewer Fund - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	1,016.65		(3,490.09)
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	571.49		(4,061.58)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	1,002.48		(5,064.06)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	622.20		(5,686.26)
Bill	04/30/2019	043019a	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	993.90		(6,680.16)
Bill	05/31/2019	053119	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	1,032.19		(7,712.35)
Bill	05/31/2019	053119	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	1,101.64		(8,813.99)
Bill	06/30/2019	063019	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	945.17		(9,759.16)
Bill	07/31/2019	073119	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	410.62		(10,169.78)
Bill	07/31/2019	073119	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	958.73		(11,128.51)
Bill	07/31/2019	073119	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	852.51		(11,981.02)
Bill	08/31/2019	083119	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	524.25		(12,505.27)
Bill	08/31/2019	083119	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	882.66		(13,387.93)
Bill	09/30/2019	093019	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	517.05		(13,904.98)
Bill	10/31/2019	103119	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	841.29		(14,746.27)
Bill	10/31/2019	103119	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	476.35		(15,222.62)
Bill	11/30/2019	113019	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	922.71		(16,145.33)
Bill	11/30/2019	113019	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	550.30		(16,695.63)
Bill	11/30/2019	113019a	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	981.20		(17,676.83)
Total 6068 · Electricity - Lift Stations					17,676.83	0.00	(17,676.83)
6069 · Insurance - Sanitary Sewer							
Bill	05/31/2019	051519 0515...	LMCIT (Ins)	Sanitary Sewer Property 5/15/19 to 5/15/20	5,291.00		(5,291.00)
Bill	06/26/2019	MEL 051519...	LMCIT (Ins)	MEL Ins 5/15/19 to 5/15/20	909.00		(6,200.00)
Depo...	07/09/2019	23305		LMCIT Refund (ins pd twice)		909.00	(5,291.00)
Total 6069 · Insurance - Sanitary Sewer					6,200.00	909.00	(5,291.00)
Total 6060 · Sanitary Sewer Expenses					57,640.92	909.00	(56,731.92)
6083 · Sanitary Sewer Spec Assessments							
Bill	03/31/2019	CityHall2019...	Wash Cty (Prop Records & Taxpayer Serv)	Full Year 2019 Special Assessment 3033 St Croix Trl S City Hall 22.028.20.11.0017	840.20		(840.20)
Bill	03/31/2019	HistSociety2...	Wash Cty (Prop Records & Taxpayer Serv)	Full Year 2019 Special Assessment Historical Society 22.028.20.11.0004	1,068.73		(1,908.93)
Bill	04/30/2019	156537	Wash Cty (Assessment & Taxation)	2019 Special Assessment billing	247.00		(2,155.93)
Total 6083 · Sanitary Sewer Spec Assessments					2,155.93	0.00	(2,155.93)
TOTAL					**59,796.85**	**57,076.62**	**(2,720.23)**

I6

12/10/19

City of Afton
#120 Street Improvement Fund - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4013 · Current Tax Levy - Street Imp							
Deposit	06/30/2019			Street Imp		60,250.00	60,250.00
Deposit	11/30/2019			Street Imp		60,250.00	120,500.00
Total 4013 · Current Tax Levy - Street Imp					0.00	120,500.00	120,500.00
4907 · Pub Wks 4M Fd Interest Earnings							
General Jo...	01/31/2019	Interest		Interest Income		580.62	580.62
General Jo...	02/28/2019	Interest		Interest Income		751.27	1,331.89
General Jo...	03/31/2019	Interest		Interest Income		962.61	2,294.50
General Jo...	04/30/2019	Interest		Interest Income		1,389.15	3,683.65
General Jo...	05/31/2019	Interest		Interest Income		1,413.86	5,097.51
General Jo...	06/30/2019	Interest		Interest Income		1,354.80	6,452.31
General Jo...	07/31/2019	Interest		Interest Income		1,382.35	7,834.66
General Jo...	08/31/2019	Interest		Interest Income		1,356.06	9,190.72
General Jo...	09/30/2019	Interest		Interest Income		1,237.98	10,428.70
General Jo...	10/31/2019	Interest		Interest Income		1,184.02	11,612.72
General Jo...	11/30/2019	Interest		Interest Income		991.19	12,603.91
Total 4907 · Pub Wks 4M Fd Interest Earnings					0.00	12,603.91	12,603.91
7900 · Street Imp Capital Projects							
7938 · Culvert Repair & Replacement							
Bill	05/31/2019	4 April 2019	WSB (City Engineer)	Culverts	249.00		(249.00)
Bill	10/31/2019	704	Tri-County Services (Streets, Other)	Culvert installation 60th Street	25,400.00		(25,649.00)
Bill	10/31/2019	705	Tri-County Services (Streets, Other)	dump truck hauling gravel 60th St	665.00		(26,314.00)
Bill	10/31/2019	bl0000010571	TrueNorth Steel	culverts 60th St	5,899.92		(32,213.92)
Bill	11/30/2019	15031	Rumpca Excavating Inc	60th St	1,067.51		(33,281.43)
Total 7938 · Culvert Repair & Replacement					33,281.43	0.00	(33,281.43)
7945 · 2019 Street Projects							
Bill	05/31/2019	1 April 2019	WSB (Pavement Mgmt)	2019 Pavement Project	2,733.00		(2,733.00)
Total 7945 · 2019 Street Projects					2,733.00	0.00	(2,733.00)
7946 · 2020 Street Projects							
Bill	08/31/2019	7	WSB (City Engineer)	2020 Street Improvement Project	875.00		(875.00)
Bill	09/30/2019	1	WSB (Pavement Mgmt)	2020 Pavement Improvement Project	931.00		(1,806.00)
Bill	10/31/2019	2	WSB (Pavement Mgmt)	2020 Pavement Improvement Project	6,521.50		(8,327.50)
Bill	11/30/2019	3	WSB (Pavement Mgmt)	2020 Pavement Improvement Project	25,868.00		(34,195.50)
Total 7946 · 2020 Street Projects					34,195.50	0.00	(34,195.50)
7984 · River Road Sanitary Options							
Bill	02/28/2019	1	WSB (City Engineer)	River Road Sanitary Sewer	581.00		(581.00)
Bill	03/31/2019	2	WSB (City Engineer)	River Road Sanitary Sewer	1,659.50		(2,240.50)
Bill	05/31/2019	4 April 2019	WSB (City Engineer)	River Road Sanitary Sewer	332.00		(2,572.50)
Bill	05/31/2019	1 April 2019	WSB (River Road Sanitary Sewer)	River Road Sanitary Sewer Improvements	1,027.00		(3,599.50)
Bill	06/30/2019	2	WSB (River Road Sanitary Sewer)	River Road Sanitary Sewer Improvements	8,958.00		(12,557.50)
Bill	07/31/2019	744361244	Finance and Commerce	River Road Sanitary Imp Project	212.29		(12,769.79)
Bill	07/31/2019	6	WSB (City Engineer)	River Road Sanitary Sewer	83.00		(12,852.79)
Bill	07/31/2019	3	WSB (River Road Sanitary Sewer)	River Road Sanitary Sewer Improvements	8,647.75		(21,500.54)
Bill	08/31/2019	4	WSB (River Road Sanitary Sewer)	River Road Sanitary Sewer Improvements	5,798.50		(27,299.04)
Bill	09/30/2019	5	WSB (River Road Sanitary Sewer)	River Road Sanitary Sewer Improvements	2,486.00		(29,785.04)
Bill	10/31/2019	9	WSB (City Engineer)	River Road Sanitary Project	670.00		(30,455.04)
Bill	11/30/2019	10	WSB (City Engineer)	River Road Sanitary Project	1,825.00		(32,280.04)
Bill	11/30/2019	6	WSB (River Road Sanitary Sewer)	River Road Sanitary Sewer Improvements	389.50		(32,669.54)
Total 7984 · River Road Sanitary Options					32,669.54	0.00	(32,669.54)
Total 7900 · Street Imp Capital Projects					102,879.47	0.00	(102,879.47)
TOTAL					**102,879.47**	**133,103.91**	**30,224.44**

J1

12/10/19

City of Afton
K. #122 Bridge Replacement Fund - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4017 · Tax Levy - Bridge Replacement							
Deposit	06/30/2019			Bridge Replacement		25,000.00	25,000.00
Deposit	11/30/2019			Bridge Replacement		25,000.00	50,000.00
Total 4017 · Tax Levy - Bridge Replacement					0.00	50,000.00	50,000.00
4918 · Bridge Replacement - Interest							
General Jo...	01/31/2019	Interest		Interest Income		74.50	74.50
General Jo...	02/28/2019	Interest		Interest Income		67.41	141.91
General Jo...	03/31/2019	Interest		Interest Income		73.95	215.86
General Jo...	04/30/2019	Interest		Interest Income		71.03	286.89
General Jo...	05/31/2019	Interest		Interest Income		71.10	357.99
General Jo...	06/30/2019	Interest		Interest Income		68.16	426.15
General Jo...	07/31/2019	Interest		Interest Income		73.53	499.68
General Jo...	08/31/2019	Interest		Interest Income		105.19	604.87
General Jo...	09/30/2019	Interest		Interest Income		95.22	700.09
General Jo...	10/31/2019	Interest		Interest Income		87.18	787.27
General Jo...	11/30/2019	Interest		Interest Income		68.52	855.79
Total 4918 · Bridge Replacement - Interest					0.00	855.79	855.79
7770 · Bridge Repair & Replacement Exp							
7771 · Bridge Replacement - Engineer							
Bill	03/31/2019	2	WSB (Bridge Insp/Imp)	Bridge Safety Inspections	1,050.00		(1,050.00)
Bill	05/31/2019	4 April 2019	WSB (City Engineer)	Bridge	124.50		(1,174.50)
Bill	09/30/2019	1	WSB (Bridge Insp/Imp)	Bridge No. 82505 Improvements	1,732.00		(2,906.50)
Bill	10/31/2019	2	WSB (Bridge Insp/Imp)	Bridge No. 82505 Improvements	6,110.50		(9,017.00)
Bill	11/30/2019	3	WSB (Bridge Insp/Imp)	Bridge No. 82505 Improvements	5,266.00		(14,283.00)
Bill	11/30/2019	1	WSB (Bridge Insp/Imp)	2019 Bridge Safety inspections	623.50		(14,906.50)
Total 7771 · Bridge Replacement - Engineer					14,906.50	0.00	(14,906.50)
7773 · Bridge Repairs & Maintenance							
Bill	08/31/2019	678	Tri-County Services (Streets, Other)	dig out debris under bridge trading post. grade, seed hydro seed	2,500.00		(2,500.00)
Bill	10/09/2019	695	Tri-County Services (Streets, Other)	Move jersey barrier back and pick up jersey barrier	752.50		(3,252.50)
Total 7773 · Bridge Repairs & Maintenance					3,252.50	0.00	(3,252.50)
Total 7770 · Bridge Repair & Replacement Exp					18,159.00	0.00	(18,159.00)
TOTAL					**18,159.00**	**50,855.79**	**32,696.79**

K1

12/10/19

City of Afton
200 Park Reserve Fund Stmt of Rev & Exp - Detail
January through November 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
200 Park Reserve Fd							
A. Rev							
4425 Park Dedication Fees							
Deposit	04/17/2019	6467		Albert W Carlson Afton Creek Preserve Dev LLC: Park Dedication Fee		180,000.00	180,000.00
Deposit	07/31/2019	5390 1456		Kerry and Judy White: Park Dedication Fee Res 2019-29		10,000.00	190,000.00
Total 4425 Park Dedication Fees					0.00	190,000.00	190,000.00
4903 Interest Income - 4M Fund							
General Journal	01/31/2019	interest		Interest Income		141.90	141.90
General Journal	02/28/2019	interest		Interest Income		129.88	271.78
General Journal	03/31/2019	interest		Interest Income		142.88	414.66
General Journal	04/30/2019	interest		Interest Income		138.49	553.15
General Journal	05/31/2019	interest		Interest Income		234.91	788.06
General Journal	06/30/2019	interest		Interest Income		456.39	1,244.45
General Journal	07/31/2019	interest		Interest Income		468.60	1,713.05
General Journal	08/31/2019	interest		Interest Income		435.73	2,148.78
General Journal	09/30/2019	interest		Interest Income		403.21	2,551.99
General Journal	10/31/2019	interest		Interest Income		379.22	2,931.21
General Journal	11/30/2019	interest		Interest Income		323.45	3,254.66
Total 4903 Interest Income - 4M Fund					0.00	3,254.66	3,254.66
Total A. Rev					0.00	193,254.66	193,254.66
B. Exp							
6115 Pub Wks - Park & Open Space							
Bill	07/31/2019	20190	St Croix Recreation Fun Playgrounds Inc.	Estate old leg package wv10153	420.00		(420.00)
Bill	07/31/2019	f3839	Flagship Recreation	Install playground equip at Town Square Park	3,734.00		(4,154.00)
Bill	07/31/2019	inv 075618	Landscape Structures	Playground equip for Town Square Park	5,358.75		(9,512.75)
Bill	07/31/2019	f3855	Flagship Recreation	Wood fiber for playground equip at Town Square Park	500.00		(10,012.75)
General Journal	08/31/2019	ParkSigns	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub ...	Reclass $2,000 of Park related signs to Park Reserve Fund	2,000.00		(12,012.75)
Bill	09/30/2019	212	Croixcavating	Town Square Park baseball outfield drainage enhancement.	543.00		(12,555.75)
Total 6115 Pub Wks - Park & Open Space					12,555.75	0.00	(12,555.75)
6125 Bike Trail Improvements							
Bill	09/20/2019	326875/6	Gertens	Hardwood Mulch by bike path behind City Hall	250.44		(250.44)
Bill	09/20/2019	326880/6	Gertens	Aged and screened compost by bike path behind city hall	470.50		(720.94)
Total 6125 Bike Trail Improvements					720.94	0.00	(720.94)
Total B. Exp					13,276.69	0.00	(13,276.69)
Total 200 Park Reserve Fd					13,276.69	193,254.66	179,977.97
TOTAL					**13,276.69**	**193,254.66**	**179,977.97**

L1

12/10/19

City of Afton
805 City Infra-Structure Improvement Fund - LTD Summary
April 2011 through November 2019

	Apr - Dec 11	Jan - Dec 12	Jan - Dec 13	Jan - Dec 14	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Dec 18	Jan - Nov 19	TOTAL
805 City InfraStructure Imp Fd										
A. Rev										
4917 Interest Income	0.00	2.04	2.55	3.26	395.48	4,602.22	3,305.81	1,820.97	14,455.47	24,587.80
4828 2015A Dwntwn Tmp Bond Proceeds	0.00	0.00	0.00	0.00	3,755,000.00	0.00	0.00	0.00	0.00	3,755,000.00
4829 2017A Dwntwn Tmp Bond Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	1,980,000.00	0.00	0.00	1,980,000.00
4849 DNR BWSR Grant	0.00	0.00	129,850.00	0.00	0.00	0.00	0.00	84,710.07	0.00	214,560.07
4850 Park Reserve Trf re. Dwntwn Imp	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
4851 VBWD Easement	0.00	0.00	0.00	0.00	5,800.00	0.00	0.00	0.00	0.00	5,800.00
4852 VBWD Grant $50M/Yr 10 Yrs	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00	100,000.00	50,000.00	250,000.00
4853 County Share Dwntwn/Septic Proj	0.00	0.00	0.00	0.00	0.00	0.00	4,092,588.89	33,609.96	21,365.98	4,147,564.83
4861 CWRF G 054 Grant Stormwater	0.00	0.00	0.00	0.00	0.00	0.00	349,938.00	0.00	0.00	349,938.00
4862 CWRF L 054 Ln Proceeds Stormwtr	0.00	0.00	0.00	0.00	0.00	0.00	656,371.52	233,935.55	18,144.87	908,451.94
4863 CWRF G 055 Grant Sanitary Sewer	0.00	0.00	0.00	0.00	0.00	0.00	398,320.00	0.00	0.00	398,320.00
4864 CWRF L 055 Ln Proceeds Sanitary Swr	0.00	0.00	0.00	0.00	0.00	0.00	1,001,173.03	150,278.31	10,947.42	1,162,398.76
4865 PSIG G 056 Sanitary Sewer	0.00	0.00	0.00	0.00	0.00	0.00	4,382,993.48	807,011.35	245,930.21	5,435,935.04
4871 Rental Inc - Flood Levee Prop	0.00	850.00	1,700.00	0.00	0.00	0.00	0.00	0.00	0.00	2,550.00
4894 MnDNR Grant - Other	0.00	9,247.38	10,024.53	0.00	35,137.00	0.00	1,611,106.29	499.81	1,280,016.00	2,946,031.01
4895 MnDNR Grant - Land Purchase	0.00	351,673.70	616,669.52	0.00	0.00	0.00	0.00	0.00	0.00	968,343.22
4896 Flood Levy Imp Proj - Tax Levy	0.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	760,000.00
Total A. Rev	0.00	456,773.12	953,246.60	95,003.26	3,891,332.48	149,602.22	14,620,797.02	1,506,866.02	1,735,859.95	23,409,480.67
B. Exp										
7728 2015A Dwntwn Tmp Bond Principal	0.00	0.00	0.00	0.00	0.00	0.00	(3,755,000.00)	0.00	0.00	(3,755,000.00)
7738 2015A Dwntwn Tmp Imp Bond Issue Exp	0.00	0.00	0.00	0.00	(53,263.75)	(1,608.00)	(575.00)	0.00	0.00	(55,446.75)
7740 2017A Dwntwn Tmp Imp Bond Issue Exp	0.00	0.00	0.00	0.00	0.00	0.00	(31,219.80)	0.00	0.00	(31,219.80)
8871 Wetland Credits	0.00	0.00	0.00	0.00	0.00	0.00	(51,747.88)	0.00	0.00	(51,747.88)
8891 Dwntown Prop Purch/Exp	0.00	(372,221.16)	(780,944.33)	(933.95)	(2,481.58)	(1,726.95)	(540.66)	(367.77)	(319.29)	(1,159,535.69)
8892 Dwntown Imp - Easemnts & Damages	0.00	0.00	0.00	(11,700.00)	(633,200.00)	(9,200.00)	(33,120.68)	0.00	(11,584.00)	(698,804.68)
8893 Single Audit Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(2,000.00)	(1,600.00)	(3,600.00)
8894 Septic Permits, Fees, Admin	0.00	0.00	0.00	(10,558.00)	(42,355.31)	(85,086.73)	(116,238.58)	(4,177.00)	(6,962.84)	(265,378.46)
8895 DNR Flood Imp Proj - Engineer	(6,673.00)	(54,384.11)	(29,242.00)	(157,437.85)	(198,277.10)	(67,890.74)	(14,066.00)	0.00	0.00	(527,970.80)
8896 Sanitary Sewer Imp	0.00	(395.00)	(87,311.07)	(293,780.46)	(194,199.55)	(152,850.73)	(73,817.14)	(14,579.82)	(3,594.68)	(820,528.45)
8897 Septic Construction Eng'g	0.00	0.00	0.00	(540.77)	(9,048.00)	(8,545.49)	(151,858.16)	(39,659.80)	(3,958.28)	(213,610.50)
8898 Flood Mitigation/ROW Serv	0.00	(9,754.75)	(4,480.00)	(19,787.25)	(87,667.80)	(18,935.00)	(14,085.50)	0.00	0.00	(154,710.30)
8899 Village Improvements	0.00	0.00	(33,513.00)	(28,452.75)	0.00	(22,669.68)	(1,305,268.17)	(431,584.90)	(99,036.60)	(1,920,525.10)
8901 Septic Construction	0.00	0.00	0.00	0.00	0.00	0.00	(12,047,008.52)	(1,596,291.03)	22,524.60	(13,620,774.95)
Total B. Exp	(6,673.00)	(436,755.02)	(935,490.40)	(523,191.03)	(1,220,493.09)	(368,513.32)	(17,594,546.09)	(2,088,660.32)	(104,531.09)	(23,278,853.36)
C. Transfers										
6913 Trf fr 120 Street Improvements	0.00	0.00	0.00	0.00	0.00	0.00	805,497.42	(120,745.17)	0.00	684,752.25
Total C. Transfers	0.00	0.00	0.00	0.00	0.00	0.00	805,497.42	(120,745.17)	0.00	684,752.25
Total 805 City InfraStructure Imp Fd	(6,673.00)	20,018.10	17,756.20	(428,187.77)	2,670,839.39	(218,911.10)	(2,168,251.65)	(702,539.47)	1,631,328.86	815,379.56
TOTAL	**(6,673.00)**	**20,018.10**	**17,756.20**	**(428,187.77)**	**2,670,839.39**	**(218,911.10)**	**(2,168,251.65)**	**(702,539.47)**	**1,631,328.86**	**815,379.56**

M1

City of Afton
#805 City Infra-Structure Imp Projects - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4852 · VBWD Grant $50M/Yr 10 Yrs							
Deposit	10/31/2019	4864		Valley Branch Watershed: 2019 Grant		50,000.00	50,000.00
Total 4852 · VBWD Grant $50M/Yr 10 Yrs					0.00	50,000.00	50,000.00
4853 · County Share Dwntwn/Septic Proj							
Deposit	06/20/2019	481670		Wash Cty: May 2019 Share of Downtown Projects		21,365.98	21,365.98
Total 4853 · County Share Dwntwn/Septic Proj					0.00	21,365.98	21,365.98
4862 · CWRF L 054 Loan Proceeds							
Deposit	01/28/2019	1500006227		MPFA CWRF L 054 FY 2017 19		475.81	475.81
Deposit	02/26/2019	1500006301		MPFA CWRF L 054 FY 2017 20		15,751.82	16,227.63
Deposit	04/25/2019	1500006438		MPFA CWRF L 054 FY 2017 21		1,917.24	18,144.87
Total 4862 · CWRF L 054 Loan Proceeds					0.00	18,144.87	18,144.87
4864 · CWRF L 055 Loan Proceeds							
Deposit	01/28/2019	1500006228		MPFA CWRF L 055 FY 2017 9		3,349.83	3,349.83
Deposit	04/25/2019	1500006439		MPFA CWRF L 055 FY 2017 10		7,597.59	10,947.42
Total 4864 · CWRF L 055 Loan Proceeds					0.00	10,947.42	10,947.42
4865 · PSIG G 056 Grant							
Deposit	02/26/2019	1500006302		MPFA PSIG G 056 FY 2017 17		245,930.21	245,930.21
Total 4865 · PSIG G 056 Grant					0.00	245,930.21	245,930.21
4894 · MnDNR Grant - Other							
Deposit	02/06/2019	FM00548814		DNR OMB Pay Request #15: 651-259-5566		1,280,016.00	1,280,016.00
Total 4894 · MnDNR Grant - Other					0.00	1,280,016.00	1,280,016.00
4896 · Flood Levy Imp Proj - Tax Levy							
Deposit	06/30/2019			DNR Match		47,500.00	47,500.00
Deposit	11/30/2019			DNR Match		47,500.00	95,000.00
Total 4896 · Flood Levy Imp Proj - Tax Levy					0.00	95,000.00	95,000.00
4917 · Int Inc - City Infrastructr Fd							
General Jou...	01/31/2019	interest		Interest Income		0.43	0.43
General Jou...	01/31/2019	interest		Interest Income		1.28	1.71
General Jou...	02/28/2019	interest		Interest Income		1,376.06	1,377.77
General Jou...	03/01/2019	Bank Diff		Bank difference		0.01	1,377.78
General Jou...	03/31/2019	interest		Interest Income		2,233.96	3,611.74
General Jou...	04/30/2019	interest		Interest Income		1,777.73	5,389.47
General Jou...	05/31/2019	interest		Interest Income		1,667.70	7,057.17
General Jou...	06/30/2019	interest		Interest Income		1,306.29	8,363.46
General Jou...	07/31/2019	interest		Interest Income		1,335.93	9,699.39
General Jou...	08/31/2019	interest		Interest Income		1,337.03	11,036.42
General Jou...	09/30/2019	interest		Interest Income		1,222.70	12,259.12
General Jou...	10/31/2019	interest		Interest Income		1,174.03	13,433.15
General Jou...	11/30/2019	interest		Interest Income		1,022.32	14,455.47
Total 4917 · Int Inc - City Infrastructr Fd					0.00	14,455.47	14,455.47
8800 · DNR Flood Imp Expense							
8891 · DNR Flood Imp - Prop Purch/Exp							
Bill	02/28/2019	022819	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	67.07		(67.07)
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	51.29		(118.36)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	29.96		(148.32)
Bill	04/30/2019	043019a	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	28.96		(177.28)
Bill	05/31/2019	053119	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	26.12		(203.40)
Bill	07/31/2019	073119	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	12.73		(216.13)
Bill	07/31/2019	073119	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	20.59		(236.72)
Bill	08/31/2019	083119	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	20.56		(257.28)
Bill	10/31/2019	103119	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	20.56		(277.84)
Bill	10/31/2019	103119a	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	20.79		(298.63)

M2

City of Afton
#805 City Infra-Structure Imp Projects - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Bill	11/30/2019	113019	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	20.66		(319.29)
Total 8891 · DNR Flood Imp - Prop Purch/Exp					319.29	0.00	(319.29)
8892 · Dwntwn Imp - Easemnts & Damages							
Bill	02/28/2019	Appraisal re Easemnt	Afton St. Croix Company	Reimb for Afton St Croix obtaining its own appraisal re. Easement for Downtown Village Imp Proj	5,000.00		(5,000.00)
Bill	07/31/2019	19-0311afjh	McKinzie Metro Appraisal	Court hearings, etc re. easement acquisitions for Downtown Project	6,050.00		(11,050.00)
Bill	07/31/2019	17-0321afj2	McKinzie Metro Appraisal	Printed copies of appraisal reports re. easement acquisitions for Downtown Project	534.00		(11,584.00)
Total 8892 · Dwntwn Imp - Easemnts & Damages					11,584.00	0.00	(11,584.00)
8893 · Single Audit Expense							
Bill	03/31/2019	252431	CarlsonSV (Single Audit)	Final billing on 2017 single audit	1,600.00		(1,600.00)
Total 8893 · Single Audit Expense					1,600.00	0.00	(1,600.00)
8894 · Septic Permits, Fees, Admin							
Bill	02/27/2019	2017ATmpBds	Niedzwiecki, Thomas H.	Assistance with Cash Flow re. Repayment of 2017A Temp Imp Bonds	535.00		(535.00)
Bill	02/28/2019	Feb2019	Holstad & Knaak, PLC	Condemnation	834.93		(1,369.93)
Bill	03/31/2019	March2019	Holstad & Knaak, PLC	Condemnation	1,825.06		(3,194.99)
Bill	03/31/2019	2	WSB (City Engineer)	Condemnation	83.00		(3,277.99)
Bill	04/17/2019	10000068357	Minnesota Pollution Control Agency	Afton WWTP 2318 St Croix Trl S: Wastewater Annual permit fees	505.00		(3,782.99)
Bill	04/30/2019	April2019	Holstad & Knaak, PLC	Condemnation	3,179.85		(6,962.84)
Total 8894 · Septic Permits, Fees, Admin					6,962.84	0.00	(6,962.84)
8896 · Sanitary Sewer Improvements							
Bill	06/30/2019	11903788	Wenck Associates Inc.	Wastewater system engineering	1,006.92		(1,006.92)
Bill	07/31/2019	11904967	Wenck Associates Inc.	Wastewater system engineering	632.00		(1,638.92)
Bill	08/31/2019	11905789	Wenck Associates Inc.	Wastewater system engineering (monitoring well sampling)	1,001.78		(2,640.70)
Bill	10/31/2019	11907614	Wenck Associates Inc.	Monitoring Well Sampling	953.98		(3,594.68)
Total 8896 · Sanitary Sewer Improvements					3,594.68	0.00	(3,594.68)
8897 · Septic Construction Eng'g							
Bill	01/31/2019	11900195	Wenck Associates Inc.	Afton LSTS - bidding, contruction and post construction services	1,012.08		(1,012.08)
Bill	02/28/2019	11900979	Wenck Associates Inc.	Afton LSTS - bidding, contruction and post construction services	1,050.20		(2,062.28)
Bill	02/28/2019	11900196	Wenck Associates Inc.	Afton LSTS - bidding, contruction and post construction services	790.00		(2,852.28)
Bill	03/31/2019	11901631	Wenck Associates Inc.	Afton LSTS - bidding, contruction and post construction services	632.00		(3,484.28)
Bill	08/31/2019	11905790	Wenck Associates Inc.	Post construction site visit	474.00		(3,958.28)
Total 8897 · Septic Construction Eng'g					3,958.28	0.00	(3,958.28)
8899 · Village Improvements							
General Jou...	01/01/2019	Dwtn Imp	805 City InfraStructure Imp Fd:B. Exp:8899 Vi...	Great Northern Landscaping - 12/31/18 Retainage on Downtown Imp		4,655.75	4,655.75
Bill	02/28/2019	26	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	10,993.50		(6,337.75)
Bill	03/31/2019	27	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	12,387.50		(18,725.25)
Bill	05/31/2019	29 April 2019	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	1,770.00		(20,495.25)
Bill	05/31/2019	28 March 2019	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	2,415.50		(22,910.75)
Bill	07/31/2019	6	WSB (City Engineer)	Downtown Project	1,963.00		(24,873.75)
Bill	08/31/2019	7	WSB (City Engineer)	Downtown Project	1,778.00		(26,651.75)
Bill	09/30/2019	8	WSB (City Engineer)	Downtown Project	702.50		(27,354.25)
Bill	10/31/2019	9	WSB (City Engineer)	Downtown Project	2,358.50		(29,712.75)
Bill	11/26/2019	15112	Rumpca Excavating Inc	Riprap Class II thru IV (MA) 1,800 tons @ $35	63,000.00		(92,712.75)
Bill	11/26/2019	Pay Application #4	Great Northern Landscapes, Inc.	Downtown Village Landscaping Project, Application 4	5,949.85		(98,662.60)
Bill	11/30/2019	10	WSB (City Engineer)	Downtown Project	374.00		(99,036.60)
Total 8899 · Village Improvements					103,692.35	4,655.75	(99,036.60)
8901 · Septic Construction							
General Jou...	01/01/2019	Sewer Retng	805 City InfraStructure Imp Fd:B. Exp:8901 Se...	Reverse Geislinger - 12/31/18 Retainage on Sanitary Sewer (Pay Voucher #19)		291,343.82	291,343.82
Bill	04/30/2019	Pay Voucher #21	Geislinger and Sons, Inc.	Proj 01856-52: Downtown Village Imp: Pay Voucher #21	243,569.22		47,774.60
Bill	10/31/2019	PayVoucher#22	Geislinger and Sons, Inc.	Proj 01856-52: Downtown Village Imp: Pay Voucher #22	25,250.00		22,524.60
Total 8901 · Septic Construction					268,819.22	291,343.82	22,524.60
Total 8800 · DNR Flood Imp Expense					400,530.66	295,999.57	(104,531.09)

M3

12/10/19

City of Afton

#805 City Infra-Structure Imp Projects - Detail by Account

January through November 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
TOTAL					400,530.66	2,031,859.52	1,631,328.86

M4

12/10/19

City of Afton

806 PFA Loans & 807 Tmp Imp Bond Debt Serv Fds - LTD Summary

January 2015 through November 2019

	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Dec 18	Jan - Nov 19	TOTAL
806 PFA Loan Debt Serv						
4879 Sanitary Sewr Spec Assessments	0.00	0.00	102,054.25	295,940.95	157,862.04	555,857.24
4899 Levy PFA Loan Debt Serv	8,000.00	70,000.00	70,000.00	27,000.00	70,000.00	245,000.00
4925 PFA Loan Debt Serv Interest	0.00	0.00	0.00	19.31	5,471.92	5,491.23
7743 2017 Storm Wtr PFA Issue Exp	0.00	0.00	(8,000.00)	0.00	0.00	(8,000.00)
7744 2017 L054 Storm Wtr PFA Int Exp	0.00	0.00	0.00	(7,052.13)	(9,454.49)	(16,506.62)
7745 2017 L055 Sanitary Sewer PFA Int Exp	0.00	0.00	0.00	(11,738.68)	(11,970.77)	(23,709.45)
7746 2017 Sanitary Sewer PFA Issue Exp	0.00	0.00	(8,060.93)	0.00	(850.00)	(8,910.93)
7749 Dwtn Imp - Special Assess Exp	0.00	0.00	(105,179.00)	(54,594.60)	(90,188.00)	(249,961.60)
7754 2017 L054 Storm Wtr PFA Principal	0.00	0.00	0.00	(24,815.00)	(52,000.00)	(76,815.00)
7755 2017 L055 Sanitary Sewer PFA Princpl	0.00	0.00	0.00	(28,959.00)	(59,000.00)	(87,959.00)
Total 806 PFA Loan Debt Serv	8,000.00	70,000.00	50,814.32	195,800.85	9,870.70	334,485.87
807 Downtwn Tmp Imp Debt Service						
4898 Levy Dwntwn Imp 2017A Tmp Imp Bd	0.00	28,000.00	28,000.00	73,000.00	37,000.00	166,000.00
4926 Tmp Imp Bd Debt Serv Interest	0.00	0.00	0.00	1.51	709.35	710.86
6854 Trf fr Genl re Tmp Bond Debt	0.00	0.00	0.00	15,000.00	0.00	15,000.00
7724 2017A Dwntwn Imp Bd Admin Exp	0.00	0.00	0.00	(2,332.00)	(1,800.00)	(4,132.00)
7737 Int Exp 2015A Dwntwn Tmp Imp Bd	(19,948.45)	(28,162.50)	(7,040.61)	0.00	0.00	(55,151.56)
7739 Int Exp 2017A Dwntwn Tmp Imp Bd	0.00	0.00	(16,027.00)	(30,690.00)	(30,690.00)	(77,407.00)
Total 807 Downtwn Tmp Imp Debt Service	(19,948.45)	(162.50)	4,932.39	54,979.51	5,219.35	45,020.30
TOTAL	**(11,948.45)**	**69,837.50**	**55,746.71**	**250,780.36**	**15,090.05**	**379,506.17**

N1

12/10/19

City of Afton

#725 2014A & #726 2017B Road Bond Debt Fds - 5 Year Summary

January 2015 through November 2019

	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Dec 18	Jan - Nov 19	TOTAL
725 2014A Road Debt Serv Fd						
4715 2014A Road Bond Proceeds	2,950,000.00	0.00	0.00	0.00	0.00	2,950,000.00
4725 2014A Debt Serv Levy - Road Bond	310,000.00	260,000.00	260,000.00	170,000.00	275,000.00	1,275,000.00
4916 Interest Inc - Road Debt Serv	98.88	512.99	2,488.98	7,168.93	2,774.23	13,044.01
7715 2014A Road Bond Principal	0.00	(140,000.00)	(165,000.00)	(180,000.00)	(195,000.00)	(680,000.00)
7725 Interest Expense - 2005A Road Bonds	(10,852.71)	0.00	0.00	0.00	0.00	(10,852.71)
7726 2005A Bond Admin Expense	0.00	0.00	0.00	0.00	0.00	0.00
7735 2014A Refund Bds Int Exp	(62,625.83)	(99,000.00)	(94,425.00)	(89,250.00)	(83,625.00)	(428,925.83)
7736 2014A Refund Bd Admin Exp	234,040.24	(1,900.00)	0.00	(1,882.00)	(500.00)	229,758.24
Total 725 2014A Road Debt Serv Fd	3,420,660.58	19,612.99	3,063.98	(93,963.07)	(1,350.77)	3,348,023.71
726 2017B Road Debt Serv Fd						
4726 2017B Debt Serv Levy - Road Bond	0.00	0.00	0.00	480,000.00	390,000.00	870,000.00
4923 2017B Road Debt Interest	0.00	0.00	0.00	58.09	2,005.92	2,064.01
7716 2017B Road Bond Principal	0.00	0.00	0.00	0.00	(320,000.00)	(320,000.00)
7742 2017B Int Exp $3.5MM Road Bond	0.00	0.00	0.00	(88,734.94)	(70,575.00)	(159,309.94)
7747 2017B $3.5MM Road Bd Admin Exp	0.00	0.00	0.00	(1,936.00)	(500.00)	(2,436.00)
Total 726 2017B Road Debt Serv Fd	0.00	0.00	0.00	389,387.15	930.92	390,318.07
TOTAL	**3,420,660.58**	**19,612.99**	**3,063.98**	**295,424.08**	**(419.85)**	**3,738,341.78**

12/10/19

City of Afton
#810 City Dock Fund - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4812 · Dock Lease Revenue							
Dep...	06/17/2019	44440		Afton St Croix Co - 2019 Dock Lease Pymt		3,850.00	3,850.00
Total 4812 · Dock Lease Revenue					0.00	3,850.00	3,850.00
4909 · Dock 4M Fd - Interest Earnings							
Gen...	01/31/2019	Interest		Interest Income		124.51	124.51
Gen...	02/28/2019	Interest		Interest Income		111.83	236.34
Gen...	03/31/2019	Interest		Interest Income		123.23	359.57
Gen...	04/30/2019	Interest		Interest Income		119.42	478.99
Gen...	05/31/2019	Interest		Interest Income		121.61	600.60
Gen...	06/30/2019	Interest		Interest Income		117.51	718.11
Gen...	07/31/2019	Interest		Interest Income		121.34	839.45
Gen...	08/31/2019	Interest		Interest Income		118.48	957.93
Gen...	09/30/2019	Interest		Interest Income		110.03	1,067.96
Gen...	10/31/2019	Interest		Interest Income		103.79	1,171.75
Gen...	11/30/2019	Interest		Interest Income		88.64	1,260.39
Total 4909 · Dock 4M Fd - Interest Earnings					0.00	1,260.39	1,260.39
8830 · City Dock Improvements							
Bill	04/17/2019	inv-deposit	Meeco Sullivan	Heavy duty underwater column angles, braces, plates, truss, decking, ...	0.00		0.00
Bill	09/30/2019	8	WSB (City Engineer)	City Dock Repair	176.00		(176.00)
Bill	11/26/2019	DockRepair...	Meeco Sullivan	Down payment on Dock Repair: Total $28,050. 40 underwater colum...	14,025.00		(14,201.00)
Bill	11/26/2019	DockRepair...	Meeco Sullivan	Down payment on Dock Repair: Total $6,415. Change order for full f...	3,207.50		(17,408.50)
Total 8830 · City Dock Improvements					17,408.50	0.00	(17,408.50)
TOTAL					**17,408.50**	**5,110.39**	**(12,298.11)**

City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Amount
5820 · Gravel Road Maintenance					
Bill	04/30/2019	609	Tri-County Services (Streets, Other)	road grading	(760.00)
Bill	05/31/2019	189	Croixcavating	Class 5 to Trading Post Rd	(60.00)
Bill	05/31/2019	14531	Rumpca Excavating Inc	lime rock, C5	(135.27)
Bill	05/31/2019	620	Tri-County Services (Streets, Other)	road grade	(760.00)
Bill	06/26/2019	190	Croixcavating	Class 5 30th St	(50.00)
Bill	07/31/2019	192	Croixcavating	Carver park driveway, concrete curbs to 33th st	(135.00)
Bill	07/31/2019	639	Tri-County Services (Streets, Other)	road grader 60th oak green	(570.00)
Bill	07/31/2019	658	Tri-County Services (Streets, Other)	road grade 60th and trading post	(475.00)
Bill	07/31/2019	660	Tri-County Services (Streets, Other)	grade mount hope	(237.50)
Bill	08/31/2019	680	Tri-County Services (Streets, Other)	road grader 60th	(570.00)
Bill	08/31/2019	677	Tri-County Services (Streets, Other)	dump truck hauling gravel 60th	(1,330.00)
Bill	10/31/2019	706	Tri-County Services (Streets, Other)	gravel and grading trading post fix road by new development	(427.50)
Bill	11/30/2019	15031	Rumpca Excavating Inc	Mt Hope	(248.81)
Total 5820 · Gravel Road Maintenance					(5,759.08)
5825 · Crackseal/Seal Coat/Shouldering					
Bill	07/31/2019	14710	Rumpca Excavating Inc	lime rock, C5	(103.61)
Bill	07/31/2019	14572	Rumpca Excavating Inc	lime rock, C5	(201.19)
Bill	07/31/2019	14744	Rumpca Excavating Inc	lime rock, C5, riprap classII thru IV	(866.80)
Bill	07/31/2019	653	Tri-County Services (Streets, Other)	dump truck with shouldering machine	(4,947.50)
Bill	07/31/2019	652	Tri-County Services (Streets, Other)	rip rap odell ave	(380.00)
Bill	08/31/2019	190831	Commercial Asphalt Company	MV4 Wear Rec	(634.79)
Bill	09/30/2019	14859	Rumpca Excavating Inc	lime rock, C5	(95.78)
Bill	09/30/2019	14902	Rumpca Excavating Inc	lime rock, C5	(2,913.50)
Bill	10/09/2019	693	Tri-County Services (Streets, Other)	Shouldering, dump truck, skid loader	(3,400.00)
Total 5825 · Crackseal/Seal Coat/Shouldering					(13,543.17)
5830 · Snow & Ice Control					
Bill	01/31/2019	578	Tri-County Services (Snow Ice)	Snow & Ice Control 1/17/19 to 2/5/19	(11,560.00)
Bill	02/28/2019	Snow Feb 2019	Jason Lee Johnson	Snow Removal 23.5 hours @ $18	(423.00)
Bill	02/28/2019	10108	M.R.I.	Vaccuum excavator with Crew - cleaned ice out of culvert	(750.00)
Bill	02/28/2019	587	Tri-County Services (Snow Ice)	Snow & Ice Control 2/6/19 to 2/28/19	(37,251.25)
Bill	03/31/2019	487878	Holst Excavating	Sand and Salt 35.23 @ $39.00	(1,373.97)
Bill	03/31/2019	10113	M.R.I.	Vaccuum excavator with Crew - cleaned ice out of culvert 3/1/19	(1,200.00)
Bill	03/31/2019	596	Tri-County Services (Snow Ice)	Snow & Ice Control 2/28/19 to 3/15/19	(12,835.00)
Bill	04/30/2019	155431	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	snow & ice control 2019 sand and salt	(23,987.60)
Bill	04/30/2019	611	Tri-County Services (Snow Ice)	Snow & Ice Control 4/11 & 4/12	(3,485.00)
Bill	07/31/2019	158160	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	sand and salt 4/9 & 4/29	(3,115.87)
Bill	09/18/2019	1916	Twin City Erosion Control, Inc	Liquid de ice applied 4/29/19 (invoice date)	(750.00)
Bill	10/31/2019	16784	Northern Salt, Inc	23.36 tons of salt @ $125 plus $150 delivery	(3,070.00)
Bill	10/31/2019	16786	Northern Salt, Inc	23.62 tons of salt @ $125 plus $150 delivery	(3,102.50)
Bill	10/31/2019	16787	Northern Salt, Inc	23.73 tons of salt @ $125 plus $150 delivery	(3,116.25)
Bill	10/31/2019	16788	Northern Salt, Inc	23.57 tons of salt @ $125 plus $150 delivery	(3,096.25)
Gene...	11/19/2019	PrepaidSalt		Prepaid Salt: 44% of Total $12,385. 44% is 3 yr avg for Jan-Mar Sand & Salt	5,500.00
Bill	11/30/2019	62108	Great Rivers Printing	salt/sand stickers	(90.00)
Bill	11/30/2019	714	Tri-County Services (Snow Ice)	Snow & Ice Control 11/4 thru 12/3/19 120.75 hrs @ $95	(11,471.25)
Total 5830 · Snow & Ice Control					(115,177.94)
5835 · Surf Maint/Bit Patch/Sweeping					
Bill	03/31/2019	595	Tri-County Services (Streets, Other)	tar trailer pot hole patching	(1,615.00)
Bill	04/17/2019	in34221	City of Saint Paul	asphalt mix	(310.60)
Bill	04/30/2019	610	Tri-County Services (Streets, Other)	street sweeping	(3,600.00)

Q1

City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Amount
Bill	05/31/2019	621	Tri-County Services (Streets, Other)	street sweep	(160.00)
Bill	05/31/2019	617	Tri-County Services (Streets, Other)	skid loader & dump truck tar chunks oak green	(380.00)
Bill	07/31/2019	in35881	City of Saint Paul	asphalt mix	(811.80)
Bill	07/31/2019	638	Tri-County Services (Streets, Other)	pot holes 30th, 8th, valley creek	(3,632.50)
Bill	07/31/2019	659	Tri-County Services (Streets, Other)	gravel for oak green	(570.00)
Bill	08/31/2019	679	Tri-County Services (Streets, Other)	tar patch oakgreen ave	(2,000.00)
Bill	08/31/2019	676	Tri-County Services (Streets, Other)	skid loader final grade city hall	(850.00)
Bill	08/31/2019	675	Tri-County Services (Streets, Other)	skid loader class 5 stock pile and wash out	(570.00)
Bill	10/31/2019	710	Tri-County Services (Streets, Other)	skid loader and dump truck. Mt Hope	(878.75)
Total 5835 · Surf Maint/Bit Patch/Sweeping					(15,378.65)
5845 · Brush/Tree/Sod/Seed					
Bill	01/31/2019	577	Tri-County Services (Streets, Other)	Tree trimming, chipping and brushing: 40th to 30 street, 50th & Trading Post	(9,677.50)
Bill	03/31/2019	599	Tri-County Services (Streets, Other)	vac steam culverts: all trading post, river road, 42 street, 50 street	(3,552.50)
Bill	06/30/2019	3253064-00	County Materials Corporation	parking curb	(413.00)
Bill	06/30/2019	6686938	SavATree	Stump grinding: near park pavillion and south of Selma's	(170.00)
Bill	07/31/2019	6706332	SavATree	up hill west of 33rd st off of st croix trail	(700.00)
Bill	07/31/2019	640	Tri-County Services (Streets, Other)	trees down call out sheriff	(570.00)
Bill	07/31/2019	654	Tri-County Services (Streets, Other)	2 guys trying to find culvert river road with vac	(285.00)
Bill	07/31/2019	655	Tri-County Services (Streets, Other)	dump truck, skid steer, ditch work culvert, grade and seed	(1,140.00)
Bill	07/31/2019	661	Tri-County Services (Streets, Other)	ditch mow	(5,747.50)
Bill	08/31/2019	6693105	SavATree	Stump Grinding: NW corner of Park & south of Selma's	(480.00)
Bill	08/31/2019	674	Tri-County Services (Streets, Other)	Multiple dates and locations: bucket truck, chipper, brush mower	(20,520.00)
Bill	08/31/2019	673	Tri-County Services (Streets, Other)	Mow ditches	(5,177.50)
Bill	08/31/2019	672	Tri-County Services (Streets, Other)	Haul water blvd downtown afton	(500.00)
Bill	10/09/2019	694	Tri-County Services (Streets, Other)	Trees down. trading post, afton hills, 42nd st	(1,425.00)
Bill	10/31/2019	709	Tri-County Services (Streets, Other)	15th St Tree trim 10/14, brush chipper, brush hog valley creek	(4,500.00)
Bill	10/31/2019	707	Tri-County Services (Streets, Other)	drainage ditch 59th St, ditch odell, fix wash out on trading post, vac trading post culvert and ...	(2,080.00)
Deposit	11/18/2019	1101017298		Xcel Energy: Reimb for replacing 2 poles 1028 Indian Trl: Inv #103826101 Vendor ID 2001186	250.00
Bill	11/30/2019	7097631	SavATree	Remove basswood left side of maint gravel road at end of upper 34th St	(1,000.00)
Bill	11/30/2019	7097634	SavATree	Grind stump basswood left side of maint gravel road at end of upper 34th St	(170.00)
Total 5845 · Brush/Tree/Sod/Seed					(57,858.00)
5850 · Street Lighting					
Bill	01/31/2019	013119	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(121.18)
Bill	01/31/2019	013119	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(131.58)
Bill	02/28/2019	022819	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(0.63)
Bill	02/28/2019	022819	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(146.15)
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(62.02)
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(121.24)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(60.87)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(115.32)
Bill	05/31/2019	053119	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(61.35)
Bill	05/31/2019	053119	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(94.32)
Bill	06/30/2019	063019	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(60.85)
Bill	07/31/2019	073119	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(37.77)
Bill	07/31/2019	073119	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(28.99)
Bill	08/31/2019	083119	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(58.09)
Bill	08/31/2019	083119	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(70.62)
Bill	09/30/2019	093019	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(58.58)
Bill	09/30/2019	093019	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(76.16)
Bill	10/31/2019	655907910	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(117.53)
Bill	10/31/2019	103119	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(58.61)
Bill	10/31/2019	103119	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(84.01)

Q2

City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Amount
Bill	11/30/2019	113019	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(104.89)
Total 5850 · Street Lighting					(1,670.76)
5860 · Signs & Signals					
Bill	01/31/2019	190104	Safety Signs, LLC	Traffic Signs	(3,900.00)
Bill	03/31/2019	602	Tri-County Services (Streets, Other)	pick up road closed signs	(95.00)
Bill	04/30/2019	10-952314	Econo Signs	Signs	(227.90)
Bill	05/31/2019	10-952806	Econo Signs	Signs	(183.06)
Bill	05/31/2019	623	Tri-County Services (Streets, Other)	installation of ballards	(1,950.00)
Bill	06/26/2019	10-953378	Econo Signs	Signs	(547.62)
Bill	07/31/2019	trfinv013593	Newman Traffic Signs	Various signs	(403.01)
Gene...	08/31/2019	ParkSigns	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B...	Reclass $2,000 of Park related signs to Park Reserve Fund	2,000.00
Bill	09/30/2019	trfinv015289	Newman Traffic Signs	Various signs	(1,793.89)
Bill	10/31/2019	708	Tri-County Services (Streets, Other)	Bollards installation	(2,000.00)
Total 5860 · Signs & Signals					(9,100.48)
5870 · Other Road Maintenance					
Bill	01/30/2019	9000156	Gopher State One Call	2019 Facility Operator Fee	(50.00)
Bill	01/31/2019	8120154	Gopher State One Call	Cafton01 FTP Tickets	(2.70)
Bill	01/31/2019	9010157	Gopher State One Call	Cafton01 FTP Tickets	(2.70)
Bill	03/31/2019	95746	Menards - Hudson	pothole patch	(15.78)
Bill	03/31/2019	9030162	Gopher State One Call	Cafton01 FTP Tickets	(1.35)
Bill	04/30/2019	040163	Gopher State One Call	Cafton01 FTP Tickets	(16.20)
Gene...	05/15/2019	PRExpReimb		Ken Johnson fuel	(85.43)
Bill	05/31/2019	9050164	Gopher State One Call	Cafton01 FTP Tickets	(20.25)
Bill	06/30/2019	9060164	Gopher State One Call	Cafton01 FTP Tickets	(20.25)
Bill	06/30/2019	2762	Menards - Hudson	safety cone	(274.68)
Bill	06/30/2019	109847366	Uline	reflective bollard sleeve	(432.00)
Bill	07/31/2019	9070164	Gopher State One Call	Cafton01 FTP Tickets	(9.45)
Bill	07/31/2019	657	Tri-County Services (Streets, Other)	put out barriers and signs odell and trading post	(1,000.00)
Bill	08/31/2019	9080164	Gopher State One Call	Cafton01 FTP Tickets	(8.10)
Bill	09/30/2019	9090164	Gopher State One Call	Cafton01 FTP Tickets	(32.40)
Bill	10/31/2019	9100164	Gopher State One Call	Cafton01 FTP Tickets	(14.85)
Bill	11/30/2019	9110164	Gopher State One Call	Cafton01 FTP Tickets	(6.75)
Total 5870 · Other Road Maintenance					(1,992.89)
5920 · Repair & Maint Equipment					
Bill	01/31/2019	w68100	Frontier Ag & Turf (New Richmond)	Lawn Mower 749	(212.57)
Bill	03/31/2019	w69792	Frontier Ag & Turf (New Richmond)	Snowblower 54 inch	(435.76)
Bill	04/17/2019	w70455	Frontier Ag & Turf (New Richmond)	lawn mower x749	(378.20)
Bill	04/17/2019	w70454	Frontier Ag & Turf (New Richmond)	tractor 4700	(314.46)
Bill	05/31/2019	w28638	Frontier Ag & Turf (Hastings)	Repair Tractor 4700	(549.67)
Bill	07/31/2019	w72620	Frontier Ag & Turf (New Richmond)	lawn mower with 54 x749	(868.28)
Bill	07/31/2019	w73797	Frontier Ag & Turf (New Richmond)	Z950M 60 in	(135.24)
Bill	07/31/2019	w73798	Frontier Ag & Turf (New Richmond)	Lawn mower x749 54 in	(119.29)
Bill	08/31/2019	75552	All Seasons Rental	Equipment supplies	(59.80)
Bill	09/30/2019	76911	All Seasons Rental	Equipment supplies	(44.48)
Bill	10/31/2019	w75078	Frontier Ag & Turf (New Richmond)	Lawn mower x749 54 in	(199.49)
Bill	11/30/2019	w76173	Frontier Ag & Turf (New Richmond)	Lawn mower x749 54 in	(74.81)
Total 5920 · Repair & Maint Equipment					(3,392.05)
5925 · Fuel & Lubricants					
Gene...	04/22/2019	Petty Cash		Petty Cash Activity 01/16/19 thru 04/22/19	(45.08)

Q3

City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
January through November 2019

Type	Date	Num	Source Name	Memo	Amount
Gene...	10/08/2019	Petty Cash		Petty Cash Activity 04/8/19 thru 10/8/19	(461.19)
Total 5925 · Fuel & Lubricants					(506.27)
TOTAL					**(224,379.29)**

Q4

City of Afton
Customer Receipts and Other Deposits - Sorted by Account
November 2019

Type	Date	Num	Name	Memo	Class	Debit	Credit
100 · 4M 101/USB 2934 - General Fund							
Deposit	11/07/2019			Deposit		467.32	
Deposit	11/13/2019			Fines&Fees		1,253.93	
Deposit	11/18/2019			Deposit		4,611.00	
Deposit	11/30/2019			PropTaxes1stHalf2019		1,061,536.95	
Deposit	11/30/2019			Deposit		5,300.00	
Total 100 · 4M 101/USB 2934 - General Fund						1,073,169.20	0.00
2001 · Permit Escrow & Fees							
Payment	11/18/2019	144	Koziar, Scott D Z19-40 Driveway	Driveway Escrow Koziar, Scott D Z19-40 Driveway			1,500.00
Payment	11/18/2019	144	Koziar, Scott D Z19-40 Driveway	Pymt of Driveway Insp Fee: Koziar, Scott D Z19-40 Driveway			250.00
Payment	11/30/2019	27940	Belwin Z19-41 Vegetative Cutting	Veg Cutting Escrow: Belwin Z19-41 Vegetative Cutting			200.00
Total 2001 · Permit Escrow & Fees						0.00	1,950.00
2120 · Building Surcharges Payable							
2121 · Afton Bldg Surcharges Payable							
Sales Rece...	11/18/2019	B19-210	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Mai Choua Lor 1069 Manning Av S		1.00
Sales Rece...	11/30/2019	B19-224	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Husnik, Paul 12380 8th St Ct S		1.00
Sales Rece...	11/30/2019	B19-220	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Finch, David & Beth 13580 40th		15.00
Sales Rece...	11/30/2019	B19-218	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Beltrame, Bob 14623 32nd St S		1.00
Sales Rece...	11/30/2019	B19-216	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Pesavento, Louise 15785 Afton H		12.50
Sales Rece...	11/30/2019	B19-113	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Johnson, Leslie 14830 42nd St S		1.00
Sales Rece...	11/30/2019	B19-215	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Semo, Steve & Jennifer 5525 Ode		7.50
Sales Rece...	11/30/2019	B19-226	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Brooks, Jerry 1600 Quant Av S		1.00
Sales Rece...	11/30/2019	B19-225	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Borguardt, Mark 2421 Stagecoach		1.00
Sales Rece...	11/30/2019	B19-223	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Launderville, Josh 15221 Aft Hi		1.00
Sales Rece...	11/30/2019	B19-221	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Snyder, Robert 14061 Oakgreen C		1.00
Sales Rece...	11/30/2019	B19-212	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Risberg, Mark 3131 Nybeck Av S		1.00
Sales Rece...	11/30/2019	B19-211	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Vang, Paolee 2005 Oakgreen Av S		1.00
Sales Rece...	11/30/2019	B19-214	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Coffin, Sandy 14501 41st St S		1.00
Sales Rece...	11/30/2019	B19-219	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Kretman, Wade 13853 50th St S		1.00
Sales Rece...	11/30/2019	B19-217	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Hasse, Terry 12265 30th St		1.00
Sales Rece...	11/30/2019	B19-222	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Semo, Steve & Jennifer 5525 Ode		1.00
Total 2121 · Afton Bldg Surcharges Payable						0.00	49.00
Total 2120 · Building Surcharges Payable						0.00	49.00
4000 · Current Tax Levy							
Deposit	11/30/2019		100 Gen'l Fd:A. Rev:A01 Prop Taxes:4000 Current Tax Levy	Current General Levy			414,256.82
Total 4000 · Current Tax Levy						0.00	414,256.82
4005 · Fiscal Disparity							
Deposit	11/30/2019		100 Gen'l Fd:A. Rev:A01 Prop Taxes:4005 Fiscal Disparity	Current Fiscal Disparity			20,351.54
Deposit	11/30/2019		100 Gen'l Fd:A. Rev:A01 Prop Taxes:4005 Fiscal Disparity	FD Prior Years		0.00	
Total 4005 · Fiscal Disparity						0.00	20,351.54
4012 · Bldg & Land Curr Tax Levy							
Deposit	11/30/2019		115 Bldg & Land Capital Fund:A. Rev:4012 Curr Tax Levy - B...	Bldg & Land Capital			3,000.00
Total 4012 · Bldg & Land Curr Tax Levy						0.00	3,000.00
4013 · Current Tax Levy - Street Imp							
Deposit	11/30/2019		120 Street Imp Capital Fd:A. Rev:4013 Curr Tax Levy - Street ...	Street Imp			60,250.00
Total 4013 · Current Tax Levy - Street Imp						0.00	60,250.00
4015 · Delinquent Taxes							
Deposit	11/30/2019		100 Gen'l Fd:A. Rev:A01 Prop Taxes:4015 Delinq Taxes, Penal...	Delinquent			1,398.46
Deposit	11/30/2019		100 Gen'l Fd:A. Rev:A01 Prop Taxes:4015 Delinq Taxes, Penal...	Misc Special Assessments		0.00	
Deposit	11/30/2019		100 Gen'l Fd:A. Rev:A01 Prop Taxes:4015 Delinq Taxes, Penal...	Penalty & Interest		0.00	
Total 4015 · Delinquent Taxes						0.00	1,398.46
4017 · Tax Levy - Bridge Replacement							

R1

City of Afton
Customer Receipts and Other Deposits - Sorted by Account
November 2019

Type	Date	Num	Name	Memo	Class	Debit	Credit
Deposit	11/30/2019		122 Bridge Repair & Replacement Fd:4017 Tax Levy - Bridge ...	Bridge Replacement			25,000.00
Total 4017 · Tax Levy - Bridge Replacement						0.00	25,000.00
4022 · Levy Sanitary Sewer Oper							
Deposit	11/30/2019		410 Sanitary Sewer Utility:A. Rev:4022 Sanitary Sewer - Levy	Septic System City Bldg			7,500.00
Total 4022 · Levy Sanitary Sewer Oper						0.00	7,500.00
4023 · Fees Sanitary Sewer Oper							
Deposit	11/18/2019	1152	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Kevin and Kirsten Langstraat			35.00
Deposit	11/18/2019	3623	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Butler			100.00
Deposit	11/18/2019	5230	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Raedeke			70.00
Deposit	11/18/2019	42334861	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Cooper			35.00
Deposit	11/18/2019	3041	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Dahleen			100.00
Deposit	11/18/2019	1157	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Korn			250.00
Deposit	11/18/2019	14028	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Bulger			35.00
Deposit	11/18/2019	2159	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Durkopp			35.00
Deposit	11/18/2019	1393	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Lone Star			200.00
Deposit	11/18/2019	41720840	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Memorial Lutheran Church			50.00
Deposit	11/18/2019	995136	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Thompson			50.00
Deposit	11/18/2019	995001	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Shosten			50.00
Deposit	11/18/2019	3561	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Nickerson			600.00
Deposit	11/18/2019	6656	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Palmquist			50.00
Deposit	11/30/2019	6781	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Gasser			35.00
Deposit	11/30/2019	3002	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Houts			100.00
Deposit	11/30/2019	5685	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Mulle			100.00
Deposit	11/30/2019	5488	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Cala Lili			500.00
Deposit	11/30/2019	44901	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Afton St Croix			1,750.00
Deposit	11/30/2019	5010	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Lutz			50.00
Total 4023 · Fees Sanitary Sewer Oper						0.00	4,195.00
4050 · Fire Station Curr Tax Levy							
Deposit	11/30/2019		500 Fire Station Debt Serv Fund:A. Rev:4050 Fire Station Curr...	Fire Station Debt Service			24,812.00
Total 4050 · Fire Station Curr Tax Levy						0.00	24,812.00
4300 · County Fines & Fees							
Deposit	11/13/2019	100000003...	100 Gen'l Fd:A. Rev:A04 Fines & Forfeitures:4300 Cty Fines &...	MN Dept of Finance: Wash Cty Fines and Fees Oct19			1,253.93
Total 4300 · County Fines & Fees						0.00	1,253.93
4400 · Afton Bldg Inspection Fees							
Sales Rece...	11/18/2019	B19-210	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Mai Choua Lor 1069 Manning Av S		110.00
Sales Rece...	11/30/2019	B19-224	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Husnik, Paul 12380 8th St Ct S		109.00
Sales Rece...	11/30/2019	B19-220	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Finch, David & Beth 13580 40th		495.00
Sales Rece...	11/30/2019	B19-218	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Beltrame, Bob 14623 32nd St S		109.00
Sales Rece...	11/30/2019	B19-216	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Pesavento, Louise 15785 Afton H		412.50
Sales Rece...	11/30/2019	B19-113	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Johnson, Leslie 14830 42nd St S		109.00
Sales Rece...	11/30/2019	B19-215	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Semo, Steve & Jennifer 5525 Ode		247.50
Sales Rece...	11/30/2019	B19-226	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Brooks, Jerry 1600 Quant Av S		109.00
Sales Rece...	11/30/2019	B19-225	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Borguardt, Mark 2421 Stagecoach		109.00
Sales Rece...	11/30/2019	B19-223	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Launderville, Josh 15221 Aft Hi		109.00
Sales Rece...	11/30/2019	B19-221	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Snyder, Robert 14061 Oakgreen C		109.00
Sales Rece...	11/30/2019	B19-212	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Risberg, Mark 3131 Nybeck Av S		109.00
Sales Rece...	11/30/2019	B19-211	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Vang, Paolee 2005 Oakgreen Av S		109.00
Sales Rece...	11/30/2019	B19-214	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Coffin, Sandy 14501 41st St S		109.00
Sales Rece...	11/30/2019	B19-219	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Kretman, Wade 13853 50th St S		109.00
Sales Rece...	11/30/2019	B19-217	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Hasse, Terry 12265 30th St		54.00
Sales Rece...	11/30/2019	B19-222	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Semo, Steve & Jennifer 5525 Ode		109.00
Total 4400 · Afton Bldg Inspection Fees						0.00	2,627.00
4615 · Misc Revenue							
Deposit	11/30/2019		100 Gen'l Fd:A. Rev:A07 Miscellaneous Revenue:4615 Misc R...	Misc Revenue - Non Levy: 30% MnDOT			225.50

R2

City of Afton
Customer Receipts and Other Deposits - Sorted by Account
November 2019

Type	Date	Num	Name	Memo	Class	Debit	Credit
Total 4615 · Misc Revenue						0.00	225.50
4725 · 2014A Debt Serv Levy - Road Bd							
Deposit	11/30/2019		725 2014A Road Debt Serv Fd:4725 2014A Debt Serv Levy - ...	2014A Road Bond Debt Service			137,500.00
Total 4725 · 2014A Debt Serv Levy - Road Bd						0.00	137,500.00
4726 · 2017B Debt Levy - Road Bond							
Deposit	11/30/2019		726 2017B Road Debt Serv Fd:4726 2017B Debt Serv Levy - ...	2017B Road Bond Debt Service			195,000.00
Total 4726 · 2017B Debt Levy - Road Bond						0.00	195,000.00
4842 · Oper Trf Audit/Legal Reserve							
Deposit	11/30/2019		550 Special Activities Fd - General:K. Audit/Legal Reserve:484...	Audit and Legal		0.00	
Total 4842 · Oper Trf Audit/Legal Reserve						0.00	0.00
4843 · Oper Trf - MN Unemploy Claims							
Deposit	11/30/2019		550 Special Activities Fd - General:L. Unemployment & Other ...	MN Unemployment Claims			500.00
Total 4843 · Oper Trf - MN Unemploy Claims						0.00	500.00
4844 · Oper Trf - Pedestrian Bike Trai							
Deposit	11/30/2019		550 Special Activities Fd - General:M. Pedestrian Bike Trail/Sid...	Parks Capital			2,750.00
Total 4844 · Oper Trf - Pedestrian Bike Trai						0.00	2,750.00
4846 · Oper Trf in - Sidewalk							
Deposit	11/30/2019		550 Special Activities Fd - General:M. Pedestrian Bike Trail/Sid...	Sidewalk			250.00
Total 4846 · Oper Trf in - Sidewalk						0.00	250.00
4847 · Oper Trf In - Election Levy							
Deposit	11/30/2019		550 Special Activities Fd - General:N. Elections:4847 Oper Trf ...	Elections			2,750.00
Total 4847 · Oper Trf In - Election Levy						0.00	2,750.00
4879 · Downtown Special Assessments							
Deposit	11/18/2019	3040	806 PFA Loan Debt Serv:4879 Sanitary Sewr Spec Assessments	Marcia Dahleen 22.028.20.11.0020 3060 St Croix Trl S			840.00
Deposit	11/30/2019		806 PFA Loan Debt Serv:4879 Sanitary Sewr Spec Assessments	Septic Special Assessments			56,992.63
Total 4879 · Downtown Special Assessments						0.00	57,832.63
4896 · Flood Levy Imp Proj - Tax Levy							
Deposit	11/30/2019		805 City InfraStructure Imp Fd:A. Rev:4896 Flood Levy Imp P...	DNR Match			47,500.00
Total 4896 · Flood Levy Imp Proj - Tax Levy						0.00	47,500.00
4898 · Levy Dwntwn Imp Tmp Imp Bd							
Deposit	11/30/2019		807 Downtwn Tmp Imp Debt Service:4898 Levy Dwntwn Imp ...	Levy Downtown Temp Imp Bond			18,500.00
Total 4898 · Levy Dwntwn Imp Tmp Imp Bd						0.00	18,500.00
4899 · Levy PFA Loan Debt Serv							
Deposit	11/30/2019		806 PFA Loan Debt Serv:4899 Levy PFA Loan Debt Serv	Levy PFA Loan(s)			35,000.00
Total 4899 · Levy PFA Loan Debt Serv						0.00	35,000.00
6932 · Oper Trf - Stormwater Run-off							
Deposit	11/30/2019		550 Special Activities Fd - General:D. Flood, Storm Wtr & Sno...	Stormwater			1,750.00
Total 6932 · Oper Trf - Stormwater Run-off						0.00	1,750.00
6933 · Oper Trf - City Vehicles							
Deposit	11/30/2019		550 Special Activities Fd - General:I. City Vehicles:6933 Oper ...	City Vehicles			1,250.00
Total 6933 · Oper Trf - City Vehicles						0.00	1,250.00
6934 · Oper Trf - Codification							
Deposit	11/30/2019		550 Special Activities Fd - General:C. Codification/Comp Plan:...	Codification			250.00

R3

12/10/19

City of Afton
Customer Receipts and Other Deposits - Sorted by Account
November 2019

Type	Date	Num	Name	Memo	Class	Debit	Credit
Total 6934 · Oper Trf - Codification						0.00	250.00
6935 · Oper Trf - Comprehensive Plan							
Deposit	11/30/2019		550 Special Activities Fd - General:C. Codification/Comp Plan:...	Comp Plan			2,000.00
Total 6935 · Oper Trf - Comprehensive Plan						0.00	2,000.00
6936 · Oper Trf - Flood Control							
Deposit	11/30/2019		550 Special Activities Fd - General:D. Flood, Storm Wtr & Sno...	Flood Control			2,750.00
Total 6936 · Oper Trf - Flood Control						0.00	2,750.00
5585 · Seminars & Education							
Deposit	11/07/2019	FS00246797	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5585 Seminars ...	MN Historical Society:2019 SHPO Reimb Grant #FS00246797: Jim C...			467.32
Total 5585 · Seminars & Education						0.00	467.32
5845 · Brush/Tree/Sod/Seed							
Deposit	11/18/2019	1101017298	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets...	Xcel Energy: Reimb for replacing 2 poles 1028 Indian Trl: Inv #10382...			250.00
Total 5845 · Brush/Tree/Sod/Seed						0.00	250.00
6918 · Trf fr/to Special Reserve							
Deposit	11/30/2019		250 Special Reserve Fund:C. Transfers:6910 Oper Trf fr Gener...	Special Reserve		0.00	
Total 6918 · Trf fr/to Special Reserve						0.00	0.00
TOTAL						**1,073,169.20**	**1,073,169.20**

R4

12/10/19

City of Afton
Building Inspection Fees by Account - Detail Afton
January through November 2019

Date	Num	Valuation/Memo	Class	Class	Amount
Jan 19					
01/22/2019	B19-02	na	mech	Afton Bldg Insp Fees:Weed, katherine & George 15895	109.00
01/22/2019	B19-03	na	mech	Afton Bldg Insp Fees:Morri, Jake & Jenn 1073 Indian	109.00
01/22/2019	B19-01	$14,500	Plumb	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P	247.50
01/22/2019	B18-207	$19,637	mech	Afton Bldg Insp Fees:Wipperfurth, Casandra & Joel 43	330.00
01/24/2019	B19-05	na	mech	Afton Bldg Insp Fees:Bibritsch Family Trust 15677 Af	109.00
01/24/2019	B19-04	$90,000	Garage	Afton Bldg Insp Fees:Bailey, Steve 14701 42nd St S	1,485.00
Jan 19					2,389.50
Feb 19					
02/28/2019	B19-16	na	bldg	Afton Bldg Insp Fees:Stransky, Jerome 14220 15th St	109.00
02/28/2019	B19-17	na	bldg	Afton Bldg Insp Fees:Agen, Jeff & Jennifer 1023 Indi	109.00
02/28/2019	B19-12	$18,000	bldg	Afton Bldg Insp Fees:Larson, Trevor & Greta 989 Indi	297.00
02/28/2019	B19-10	$250,000	SFD	Afton Bldg Insp Fees:Distinctive 12234 Meadow Bluff	4,950.00
02/28/2019	B19-08	$690,000	SFD	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356	11,385.00
02/28/2019	B19-20	na	bldg	Afton Bldg Insp Fees:Anderson, Paul; 14935 45th St S	109.00
02/28/2019	B19-06	na	mech	Afton Bldg Insp Fees:Sales, Greg 15196 Aft Hills Dr	109.00
02/28/2019	B19-07	na	mech	Afton Bldg Insp Fees:Hager, Dean 2903 Nybeck Av S	109.00
02/28/2019	B19-14	na	mech	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P	109.00
02/28/2019	B19-13	na	mech	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P	109.00
02/28/2019	B19-15	na	mech	Afton Bldg Insp Fees:Inspiri Design 16100 45th St	54.00
02/28/2019	B19-18	na	mech	Afton Bldg Insp Fees:Boomer, George 615 Indian Tr S	109.00
02/28/2019	B19-19	na	mech	Afton Bldg Insp Fees:Corcoran, William 13404 15th St	109.00
Feb 19					17,667.00
Mar 19					
03/25/2019	B19-32	na	Remodel	Afton Bldg Insp Fees:Peine, Mark 571 Neal Av S	109.00
03/25/2019	B19-30	$105,000	Remodel	Afton Bldg Insp Fees:Morris, John 3250 Pennington Av	1,732.50
03/25/2019	B19-28	$25,200	Garage	Afton Bldg Insp Fees:Niswanger 2770 Trading Pst Trl	412.50
03/25/2019	B19-26	na	windows, door	Afton Bldg Insp Fees:Denny, John 14505 50th St S	109.00
03/25/2019	B19-25	na	bldg	Afton Bldg Insp Fees:Wade, James & Marj 13506 Vly Cr	109.00
03/25/2019	B19-22	na	bldg	Afton Bldg Insp Fees:McDowell, Erin 15601 36th St S	109.00
03/25/2019	B19-31	na	mech	Afton Bldg Insp Fees:Leasure, Mark & Scaramuzzp, Tin	54.00
03/25/2019	B19-27	na	mech	Afton Bldg Insp Fees:Hinz, Tom 4787 Manning Av S	109.00
03/25/2019	B19-21	na	mech	Afton Bldg Insp Fees:Afton Hist Mus 3165 St Cr Trl S	109.00
03/25/2019	B19-29	na	plumb	Afton Bldg Insp Fees:Lantz, Fontaine 1801 Manning Av	109.00
03/25/2019	B19-23	na	plumb	Afton Bldg Insp Fees:Bibritsch Family Trust 15677 Af	109.00
Mar 19					3,071.00
Apr 19					
04/17/2019	B19-53	na	bldg	Afton Bldg Insp Fees:Jordan, Jim 15120 42nd St	109.00
04/17/2019	B19-51	na	bldg	Afton Bldg Insp Fees:O'Gorman, Frank 2451 Stagecoach	109.00
04/17/2019	B19-52	na	bldg	Afton Bldg Insp Fees:Wilcox, Linda 5628 Trading Pst	109.00
04/17/2019	B19-48	na	bldg	Afton Bldg Insp Fees:Anderson, Gary 623 Neal Av S	109.00
04/17/2019	B19-49	$500,000	New SFD	Afton Bldg Insp Fees:Amaris Homes 2158 Oakgreen Av S	8,250.00
04/17/2019	B19-24	422,000	new SFD	Afton Bldg Insp Fees:Coulter, Amy 14460 15th St Circ	6,963.00

S1

City of Afton
Building Inspection Fees by Account - Detail Afton
January through November 2019

Date	Num	Valuation/Memo	Class	Class	Amount
04/17/2019	B19-40	na	bldg	Afton Bldg Insp Fees:Masiowski, Mike 13695 Tomahalk	109.00
04/17/2019	B19-39	$200,000	Remodel	Afton Bldg Insp Fees:Cook, Vega & Eric 3787 St Crx T	3,300.00
04/17/2019	B19-37	na	bldg	Afton Bldg Insp Fees:Husebye, David 5830 Osgood	109.00
04/17/2019	B19-35	na	bldg	Afton Bldg Insp Fees:Hartigan, Michael 14480 32nd St	109.00
04/17/2019	B19-36	na	bldg	Afton Bldg Insp Fees:Haskins, Sally 4500 River Rd S	109.00
04/17/2019	B19-47	$13,634	mech	Afton Bldg Insp Fees:Distinctive 12234 Meadow Bluff	231.00
04/17/2019	B19-46	$18,852	mech	Afton Bldg Insp Fees:Winters-Bursack 2771 Nybeck Av	313.50
04/17/2019	B19-44	$23,475	mech	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356	396.00
04/17/2019	B19-45	$25,291	mech	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356	429.00
04/17/2019	B19-43	na	mech	Afton Bldg Insp Fees:Larson, Greta 989 Indian Trl S	109.00
04/17/2019	B19-41	na	mech	Afton Bldg Insp Fees:Lantz, Fontaine 1801 Manning Av	109.00
04/17/2019	B19-33	na	mech	Afton Bldg Insp Fees:Whittall, Nicholas & Meredith 1	109.00
04/17/2019	B19-34	na	mech	Afton Bldg Insp Fees:Christenson, Tom 1688 Strawberr	109.00
04/17/2019	B19-38	na	mech	Afton Bldg Insp Fees:Morris, John 3250 Pennington Av	109.00
04/17/2019	B19-54	na	plumb	Afton Bldg Insp Fees:Boomer, George 615 Indian Tr S	54.00
04/17/2019	B19-42	$10,000	plumb	Afton Bldg Insp Fees:Anel, Jon 12234 Meadow Bluff Tr	198.00
04/17/2019	B19-50	na	plumb	Afton Bldg Insp Fees:Snelling, Matt 3465 St Crx Trl	109.00
04/23/2019	B19-55	na	plumb	Afton Bldg Insp Fees:Boisjoli 15489 45th St S	109.00
04/23/2019	B19-57	na	mech	Afton Bldg Insp Fees:Morris, John 3250 Pennington Av	109.00
04/23/2019	B19-56	na	mech	Afton Bldg Insp Fees:Aronson, Steve 15248 Afton Hill	109.00
04/30/2019	B19-58	$113,069	pole bldg	Afton Bldg Insp Fees:Narducci, Gary 3475 Neal Av	825.00
04/30/2019	B19-62	$13,250	reroof	Afton Bldg Insp Fees:Williams, Elise 5515 Osgood Av	109.00
04/30/2019	B19-61	$21,829	windows	Afton Bldg Insp Fees:Amaral, Jim 5380 O'Dell Av	109.00
04/30/2019	B19-60	$6,000	remodel	Afton Bldg Insp Fees:Haukland, Roger 5333 Manning Av	109.00
04/30/2019	B19-59	na	mech	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S	109.00
04/30/2019	B19-63	na	deck	Afton Bldg Insp Fees:Ostertag, Darin & Nicole 12070	109.00
04/30/2019	B19-65	$5,910	bldg	Afton Bldg Insp Fees:McDowell, Erin 15601 36th St S	109.00
04/30/2019	B19-64	$5,217	Bldg	Afton Bldg Insp Fees:Wurzer, Cathy 15677 Afton Blvd	109.00
04/30/2019	B19-66	$10,780	reroof	Afton Bldg Insp Fees:Flicker, Tom 5665 Osgood Av S	109.00
04/30/2019	B19-68	$9,676	reroof	Afton Bldg Insp Fees:Novolony, Tony 13406 10th St S	109.00
04/30/2019	B19-67	$86,500	remodel	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S	1,419.00
04/30/2019	B19-69	$50,000	remodel	Afton Bldg Insp Fees:Staples, Thomas 14040 30th St S	109.00
04/30/2019	B19-72	$4,270	mech	Afton Bldg Insp Fees:Haglund, Dave 593 Neal Av S	54.00
04/30/2019	B19-71	$25,675	bldg	Afton Bldg Insp Fees:Canas, Jose 12701 2nd St S	412.50
04/30/2019	B19-70	$15,000	mech	Afton Bldg Insp Fees:Stiff, David 15577 42th St S	109.00
Apr 19					25,897.00
May 19					
05/28/2019	B19-73	$400	HVAC	Afton Bldg Insp Fees:Kittel, Dave 13637 50th St S	54.00
05/28/2019	B19-75	$14,000	reroof	Afton Bldg Insp Fees:Boyum, John 2322 Trading Post T	109.00
05/28/2019	B19-76	$9,000	Deck	Afton Bldg Insp Fees:Wynne 3396 Neal Av S	165.00
05/28/2019	B19-78	$13,000	reroof	Afton Bldg Insp Fees:Boisjoli 15489 45th St S	109.00
05/28/2019	B19-79	$50,000	Pool	Afton Bldg Insp Fees:Agnessi, Mark 14255 East Oakgre	109.00
05/28/2019	B19-81	$170,000	addition	Afton Bldg Insp Fees:Johnson, Ken 3752 River Rd S	2,805.00
05/28/2019	B19-82	$17,000	remodel	Afton Bldg Insp Fees:Mohs, John 15339 Afton Hills Dr	280.50
05/28/2019	B19-84	$400,000	remodel, addition	Afton Bldg Insp Fees:Gasser, Tom 4220 River Rd S	6,600.00
05/28/2019	B19-74	$3,100	mech	Afton Bldg Insp Fees:Dorgan, Steve & Krista 4723 Par	54.00

City of Afton
Building Inspection Fees by Account - Detail Afton
January through November 2019

Date	Num	Valuation/Memo	Class	Class	Amount
05/28/2019	B19-86	$1,000	mech	Afton Bldg Insp Fees:Staples, Thomas 14040 30th St S	109.00
05/28/2019	B19-80	$9,875	plumb	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S	165.00
May 19					10,559.50
Jun 19					
06/17/2019	B19-91	$4,518	bldg	Afton Bldg Insp Fees:Seebergert, Michael 135 Croixvi	109.00
06/17/2019	B19-87	$19,000	bldg	Afton Bldg Insp Fees:Kadrie, Julie 4390 Partridge Cr	313.50
06/17/2019	B19-88	$4,000	mech	Afton Bldg Insp Fees:Ross, John 4840 Pleasant Ct S	54.00
06/17/2019	B19-89	$8,122	mech	Afton Bldg Insp Fees:Redinger, David 4374 Partridge	109.00
06/17/2019	B19-90	$16,000	mech	Afton Bldg Insp Fees:Weilandt, Karl & Shannon 13663	109.00
06/17/2019	B19-94	$8,495	mech	Afton Bldg Insp Fees:Gillman, Kathleen 3396 Neal Av	54.00
06/17/2019	B19-95 96	$18,000	mech	Afton Bldg Insp Fees:Amaris Homes 2158 Oakgreen Av S	297.00
06/17/2019	B19-92	$15,000	plumb	Afton Bldg Insp Fees:Pruban, Raymond 2158 Oakgreen A	247.50
06/17/2019	B19-93	$500	plumb	Afton Bldg Insp Fees:Stiff, David 15577 42th St S	54.00
Jun 19					1,347.00
Jul 19					
07/02/2019	B19-106	$21,350	Bldg	Afton Bldg Insp Fees:Hase, Erin 12390 8th St Ct	330.00
07/02/2019	B19-105	$576,861	SFD	Afton Bldg Insp Fees:Bursack, Chris & Winte, Heidi 2	9,570.00
07/02/2019	B19-104	$8,000	Bldg	Afton Bldg Insp Fees:Nichols, Dale 15685 St Crx Trl	109.00
07/02/2019	B19-107	$27,155	bldg	Afton Bldg Insp Fees:Windmill Marina 16052 32nd St	445.50
07/02/2019	B19-103	$958,000	SFD	Afton Bldg Insp Fees:Knuth, Steve & Jennifer 2249 Ne	15,840.00
07/02/2019	B19-97	$80,000	bldg	Afton Bldg Insp Fees:Sanford, Martha 762 Stagecoach	1,080.00
07/02/2019	B19-99	$80,000	bldg	Afton Bldg Insp Fees:Hartman, Todd 15081 50th St	1,320.00
07/02/2019	B19-100	$12,000	bldg	Afton Bldg Insp Fees:Hlavacek, Doug 1010 Stagecoach	109.00
07/02/2019	B19-101	$15,200	bldg	Afton Bldg Insp Fees:Kopitzke, Ken 4248 Odell	247.50
07/02/2019	B19-108	$7,600	mech	Afton Bldg Insp Fees:Santore, David 13901 Tomahawk	109.00
07/02/2019	B19-102	$40,000	plumb	Afton Bldg Insp Fees:Knuth, Steve & Jennifer 2249 Ne	660.00
07/02/2019	B19-98	$2,236	plumb	Afton Bldg Insp Fees:Doherty, Sally 13575 40th St S	54.00
07/31/2019	B19-114	$13,750	bldg	Afton Bldg Insp Fees:Kassenborg, Heidi 14141 44th St	231.00
07/31/2019	B19-111	$27,200	bldg	Afton Bldg Insp Fees:Stagg, Leann 15851 Afton Hills	445.50
07/31/2019	B19-109	$10,000	mech	Afton Bldg Insp Fees:Narducci, Gary 3475 Neal Av	109.00
07/31/2019	B19-112	$19,875	mech	Afton Bldg Insp Fees:Coulter, Amy 14460 15th St Circ	330.00
07/31/2019	B19-113	$2,500	plumb	Afton Bldg Insp Fees:McGinn, Kate 250 Indian Trl	109.00
07/31/2019	B19-135	$30,000	bldg	Afton Bldg Insp Fees:Frost, George 1395 Neal Av	495.00
07/31/2019	B19-121	$3,631	bldg	Afton Bldg Insp Fees:Fesier, Nancy 4627 River Rd S	109.00
07/31/2019	B19-118	$6340	bldg	Afton Bldg Insp Fees:Kunz, Cathy Ganz 12694 50th St	109.00
07/31/2019	B19-115	$39,000	bldg	Afton Bldg Insp Fees:McGinn, Kate 250 Indian Trl	109.00
07/31/2019	B19-117	$6,984	bldg	Afton Bldg Insp Fees:Arends, Debbie 14682 Aft Blvd S	109.00
07/31/2019	B19-122	$39,000	bldg	Afton Bldg Insp Fees:Hulton, John 15220 Aft Hills Dr	647.00
07/31/2019	B19-19	$28,500	bldg	Afton Bldg Insp Fees:Truman, Jen 1674 Quant Av S	462.00
07/31/2019	B19-125	$29,848	bldg	Afton Bldg Insp Fees:Kopitzke, Ken 4248 Odell	109.00
07/31/2019	B19-128	$48,000	bldg	Afton Bldg Insp Fees:Morehead, Mike & Barbara 1940 Q	792.00
07/31/2019	B19-124	$36,700	bldg	Afton Bldg Insp Fees:Dahl, Kathy 16100 45th St S	610.50
07/31/2019	B19-110	$20,000	bldg	Afton Bldg Insp Fees:Stagg, Leann 15851 Afton Hills	330.00
07/31/2019	B19-133	$15,000	bldg	Afton Bldg Insp Fees:Sorenson, Lyle 15707 Aft Hills	247.50

City of Afton
Building Inspection Fees by Account - Detail Afton
January through November 2019

Date	Num	Valuation/Memo	Class	Class	Amount
07/31/2019	B19-132	$5,468	bldg	Afton Bldg Insp Fees:Cooper, Matt 3904 River Rd S	109.00
07/31/2019	B19-131	$17,200	bldg	Afton Bldg Insp Fees:Lambert, Mary 1980 Neal Av S	109.00
07/31/2019	B19-123	$1,500	mech	Afton Bldg Insp Fees:Custom One Homes 2771 Nybeck Av	109.00
07/31/2019	B19-126	$2,000	mech	Afton Bldg Insp Fees:Lindquist, Lonny 12390 8th St C	109.00
07/31/2019	B19-127	$5,200	mech	Afton Bldg Insp Fees:Tix, Katy 13720 34th St S	55.00
07/31/2019	B19-129	$8,789	mech	Afton Bldg Insp Fees:Yurek, Leo 4723 River Rd	109.00
07/31/2019	B19-130	$500	plumb	Afton Bldg Insp Fees:Anderson, Scott 3190 Perrot Av	54.00
07/31/2019	B19-120	$2,500	plumb	Afton Bldg Insp Fees:Stagg, Leann 15851 Afton Hills	109.00
07/31/2019	B19-134	$9,000	plumb	Afton Bldg Insp Fees:Johnson, Ken 3752 River Rd S	109.00
Jul 19					36,099.50
Aug 19					
08/26/2019	B19-157	$28,542	Bldg	Afton Bldg Insp Fees:Leplavy, David 5458 Trading Pst	109.00
08/26/2019	B19-137	$15,000	Bldg	Afton Bldg Insp Fees:Cook, Vega & Eric 3787 St Crx T	247.50
08/26/2019	B19-138	$850,000	New SFD	Afton Bldg Insp Fees:Olsen, Tim & Shelby 14649 32nd	14,025.00
08/26/2019	B19-140	$70,000	Bldg	Afton Bldg Insp Fees:Klima, Charles 2598 Stagecoach	1,155.00
08/26/2019	B19-149	na	bldg	Afton Bldg Insp Fees:Johnson, Brad 3456 Nybeck Av S	109.00
08/26/2019	B19-150	$34,000	bldg	Afton Bldg Insp Fees:Thompson, Nathan & Nicole 13769	577.50
08/26/2019	B19-152	$21,840	bldg	Afton Bldg Insp Fees:Enos, Becky & Walker, Patricia	363.00
08/26/2019	B19-153	$22,000	bldg	Afton Bldg Insp Fees:Bean, Robert 5520 St Croix Tr S	415.00
08/26/2019	B19-155	$12,545	bldg	Afton Bldg Insp Fees:Leekley, Nan 5045 Quadrant Av	214.50
08/26/2019	B19-151	$20,000	bldg	Afton Bldg Insp Fees:Oakes, David & Sandra 12380 8th	330.00
08/26/2019	B19-156	$5,000	bldg	Afton Bldg Insp Fees:Wade, James & Marj 13506 Vly Cr	109.00
08/26/2019	B19-145	$4,300	mech	Afton Bldg Insp Fees:Maynard, Paul & Robin 13233 Hud	54.00
08/26/2019	B19-144	$8,920	mech	Afton Bldg Insp Fees:Brower, Charles 1784 Stagecoach	109.00
08/26/2019	B19-143	$895	mech	Afton Bldg Insp Fees:Oakes, David & Sandra 12380 8th	109.00
08/26/2019	B19-154	$8,500	mech	Afton Bldg Insp Fees:Ramsden, William 14001 Valley C	109.00
08/26/2019	B19-158	$6,450	mech	Afton Bldg Insp Fees:Sales, Greg 15196 Aft Hills Dr	109.00
08/26/2019	B19-146	$16,910	plumb	Afton Bldg Insp Fees:Gasser, Tom 4220 River Rd S	280.50
08/26/2019	B19-139	$12,000	plumb	Afton Bldg Insp Fees:3787 St Croix Tr S	109.00
08/26/2019	B19-141	$24,000	plumb	Afton Bldg Insp Fees:Custom One Homes 2771 Nybeck Av	396.00
08/26/2019	B19-142	na	Sewer Hookup	Expenses (Dev Exp):Memorial Lutheran Church	109.00
08/26/2019	B19-136	$6,800	Sewer hookup	Afton Bldg Insp Fees:Brasel, Jean 3175 Perro Av N	109.00
Aug 19					19,148.00
Sep 19					
09/10/2019	B19-159	$8,205	bldg	Afton Bldg Insp Fees:Hannanan, Jack 14515 32nd St	109.00
09/10/2019	B19-160	$24,000	bldg	Afton Bldg Insp Fees:Koch, Ehrick 14041 Valley Cr Tr	109.00
09/10/2019	B19-164	$18,322	bldg	Afton Bldg Insp Fees:Eisinger, Richard 15843 45th St	109.00
09/10/2019	B19-163	$23,683	bldg	Afton Bldg Insp Fees:Seftick, Dan 12903 3rd St	109.00
09/10/2019	B19-162	$7,782	mech	Afton Bldg Insp Fees:Smillie, Erin 14719 Hudson Rd S	109.00
09/17/2019	B19-166	$35,000	bldg	Afton Bldg Insp Fees:Whitman, Doug & Patty 543 Stage	577.50
09/17/2019	B19-167	$5,300	bldg	Afton Bldg Insp Fees:Hlavacek, Doug 1010 Stagecoach	109.00
09/17/2019	B19-169	$10,000	bldg	Afton Bldg Insp Fees:Springer, Greg 4340 Penfield Av	109.00
09/17/2019	B19-171	$14,000	bldg	Afton Bldg Insp Fees:Barton, Roger 13035 Val Crk Trl	109.00
09/17/2019	B19-172	$5,840	mech	Afton Bldg Insp Fees:Blumenstein, Raquel 4771 St Crx	54.00

12/10/19

City of Afton
Building Inspection Fees by Account - Detail Afton
January through November 2019

Date	Num	Valuation/Memo	Class	Class	Amount
09/17/2019	B19-170	$5,015	mech	Afton Bldg Insp Fees:Dickes, Bill & Jan 14708 57th S	109.00
09/17/2019	B19-168	$12,463	mech	Afton Bldg Insp Fees:Fischer, Laura 14071 15th St S	109.00
09/17/2019	B19-165	$500	mech	Afton Bldg Insp Fees:Klein, Robert 13923 W Oakgreen	54.00
Sep 19					1,775.50
Oct 19					
10/10/2019	B19-174	$500	plumb	Afton Bldg Insp Fees:Pauley, David 12937 3rd St	54.00
10/10/2019	B19-173	$2,000	mech	Afton Bldg Insp Fees:15196 Afton Hills Dr S	110.00
10/10/2019	B19-175	$28,400	bldg	Afton Bldg Insp Fees:Palmer, Margaret 4357 Pasture R	495.00
10/10/2019	B19-176	$25,000	bldg	Afton Bldg Insp Fees:Knuth, Steve & Jennifer 2249 Ne	109.00
10/10/2019	B19-177	$7,000	bldg	Afton Bldg Insp Fees:Johnson, Ken 3752 River Rd S	109.00
10/10/2019	B19-178	$27,875	bldg	Afton Bldg Insp Fees:Lenander, Duane & Jennifer 1246	462.00
10/10/2019	B19-180	$18,980	mech	Afton Bldg Insp Fees:Olsen, Tim & Shelby 14649 32nd	330.00
10/10/2019	B19-179	$12,860.40	bldg	Afton Bldg Insp Fees:Bibritsch Family Trust 15677 Af	231.00
10/10/2019	B19-182	$24,100	bldg	Afton Bldg Insp Fees:Schnarr, Steve 4504 Parsons Ct	109.00
10/10/2019	B19-183	$5,000	bldg	Afton Bldg Insp Fees:Morehead, Mike & Barbara 1940 Q	109.00
10/10/2019	B19-184	$3,500	plumb	Afton Bldg Insp Fees:Blagini, Sue E 15904 Aft Blvd S	109.00
10/10/2019	B19-185	$2,000	plumb	Afton Bldg Insp Fees:Thoemke, Michael 15909 Aft Blvd	109.00
10/10/2019	B19-188	$2,000	plumb	Afton Bldg Insp Fees:Becker Builders 4357 Pasture Rd	109.00
10/10/2019	B19-187	$1,600	bldg	Afton Bldg Insp Fees:Schimek, Michelle 3483 Norsted	109.00
10/10/2019	B19-186	$34,000	bldg	Afton Bldg Insp Fees:Reyers, Jan 1370 Indian Trl S	109.00
10/29/2019	B19-197	$65,000	bldg	Afton Bldg Insp Fees:Asmus, Brian 5161 Trading Pst T	1,072.50
10/29/2019	B19-193	$2,990	bldg	Afton Bldg Insp Fees:Southward, Curtis 12633 50th St	109.00
10/29/2019	B19-181	$450,000	SFD bldg	Afton Bldg Insp Fees:Groves, Mike 1028 Indian Trl S	7,425.00
10/29/2019	B19-189	$18,000	bldg	Afton Bldg Insp Fees:Kim, David 13316 40th St	300.00
10/29/2019	B19-191	$6,300	mech	Afton Bldg Insp Fees:Gotch, Robert 15676 15th St S	109.00
10/29/2019	B19-192	$5,291	mech	Afton Bldg Insp Fees:Anderson, Gary 623 Neal Av S	109.00
10/29/2019	B19-195	$7,092	mech	Afton Bldg Insp Fees:Stein, Mary 15821 Afton Hills D	109.00
10/29/2019	B19-194	$6,500	mech	Afton Bldg Insp Fees:Hendel Homes 2249 Neal St S	218.00
10/29/2019	B19-198	$10,000	plumb	Afton Bldg Insp Fees:Perkins, Annie 4042 River Rd S	109.00
10/29/2019	B19-196	$2,500	plumb	Afton Bldg Insp Fees:Gasparini, Jim 3160 Perrot Av S	109.00
10/29/2019	B19-190		plumb	Afton Bldg Insp Fees:Andersen, Sandi 3494 St Croix T	109.00
10/31/2019	B19-208	$3,000	bldg	Afton Bldg Insp Fees:Brower, Marilyn 1770 Stagecoach	109.00
10/31/2019	B19-201	$159,000	bldg carriage house/garage	Afton Bldg Insp Fees:Bolton-Iverson, Kathy 3602 St C	2,640.00
10/31/2019	B19-205	$5,000	mech	Afton Bldg Insp Fees:Canas, Donna Mae 12799 2nd St S	109.00
10/31/2019	B19-204	$4,000	mech	Afton Bldg Insp Fees:Sanderson, Duane 2150 St Crx Tr	54.00
10/31/2019	B19-206	$4,366	mech	Afton Bldg Insp Fees:Diggins, Clay 2888 Trading Post	109.00
10/31/2019	B19-200	$21,931	mech	Afton Bldg Insp Fees:Ownbey, Bruce 15172 Aft Hills D	109.00
10/31/2019	B19-199	$10,800	mech	Afton Bldg Insp Fees:Kunz, Cathy Ganz 12694 50th St	109.00
10/31/2019	B19-209	$3,500	plumb	Afton Bldg Insp Fees:Muellerleile, Patrick 15375 Aft	54.00
10/31/2019	B19-207	$500	plumb	Afton Bldg Insp Fees:Knee, Ed 3404 Pennington Av S	54.00
10/31/2019	B19-202	na	plumb	Afton Bldg Insp Fees:Bolton-Iverson, Kathy 3602 St C	109.00
Oct 19					15,897.50
Nov 19					
11/18/2019	B19-210	$9,000	mech	Afton Bldg Insp Fees:Mai Choua Lor 1069 Manning Av S	110.00

S5

12/10/19

City of Afton
Building Inspection Fees by Account - Detail Afton
January through November 2019

Date	Num	Valuation/Memo	Class	Class	Amount
11/30/2019	B19-224	$9,888	bldg	Afton Bldg Insp Fees:Husnik, Paul 12380 8th St Ct S	109.00
11/30/2019	B19-220	$31,820	bldg	Afton Bldg Insp Fees:Finch, David & Beth 13580 40th	495.00
11/30/2019	B19-218	$6,051	bldg	Afton Bldg Insp Fees:Beltrame, Bob 14623 32nd St S	109.00
11/30/2019	B19-216	$23,835	bldg	Afton Bldg Insp Fees:Pesavento, Louise 15785 Afton H	412.50
11/30/2019	B19-113		bldg	Afton Bldg Insp Fees:Johnson, Leslie 14830 42nd St S	109.00
11/30/2019	B19-215	$14,500	bldg	Afton Bldg Insp Fees:Semo, Steve & Jennifer 5525 Ode	247.50
11/30/2019	B19-226	$4,784	mech	Afton Bldg Insp Fees:Brooks, Jerry 1600 Quant Av S	109.00
11/30/2019	B19-225	$8,800	mech	Afton Bldg Insp Fees:Borguardt, Mark 2421 Stagecoach	109.00
11/30/2019	B19-223	$2,000	mech	Afton Bldg Insp Fees:Launderville, Josh 15221 Aft Hi	109.00
11/30/2019	B19-221	$5,195	mech	Afton Bldg Insp Fees:Snyder, Robert 14061 Oakgreen C	109.00
11/30/2019	B19-212	$2,000	mech	Afton Bldg Insp Fees:Risberg, Mark 3131 Nybeck Av S	109.00
11/30/2019	B19-211	$9,200	mech	Afton Bldg Insp Fees:Vang, Paolee 2005 Oakgreen Av S	109.00
11/30/2019	B19-214	$3,500	mech	Afton Bldg Insp Fees:Coffin, Sandy 14501 41st St S	109.00
11/30/2019	B19-219	$7,420	mech	Afton Bldg Insp Fees:Kretman, Wade 13853 50th St S	109.00
11/30/2019	B19-217	$1,950	plumb	Afton Bldg Insp Fees:Hasse, Terry 12265 30th St	54.00
11/30/2019	B19-222	$5,000	plumb	Afton Bldg Insp Fees:Semo, Steve & Jennifer 5525 Ode	109.00
Nov 19					2,627.00
TOTAL					**136,478.50**

S6

City of Afton
Claims to be Approved
November 20, 2019 thru December 17, 2019

Checks Numbered			
From	**To**	**Description**	**To Be Approved**
23580		Routine Vendor Bills	$191.78
23581		Rumpca Excavating: Riprap Class II thru IV. Village Improvements	$63,000.00
23582	23583	Meeco Sullivan: Down payment on Dock Repair	$17,052.50
23584		Great Northern Landscapes: Pay Application #4	$5,949.85
23585	23606	Routine Vendor Bills	$10,133.59
23607		LSCV Fire District: 2019 Debt Service Levy on Fire Station Remodel/Expansion Project	$49,624.00
23608	23623	Significant Vendor Bills by Size or Nature (includes $15,616 re. Assessment/Condemnation appeals, $12,671 Engineering charged to Afton Creek Preserve Escrow & $25,868 engineering re. 2020 Pavement Project)	$99,666.10
201912001	201912012	EFT/Direct Deposit: 11/30/19 Staff Payroll + Exp Reimb + PERA & Payroll Taxes	$10,652.91
201912013	201912030	EFT: Phone, Postage, Copier Lease, Utility Bills	$4,293.01
201912031	201912046	EFT/Dir Dep: 12/15/19 Staff & Council Pay/Exp + Employee Exp Reimb + PERA & Payroll Taxes	$12,063.70
201912047		EFT: US Bank Credit Card	$78.59
		Claims to be approved at 12/17/19 meeting	**$272,706.03**

Submitted by Thomas H. Niedzwiecki, Accountant
File: Afton 2019 Claim Summary.xlsm Worksheet: Nov19 12/11/2019

12/10/19

City of Afton
Claims to be Approved
November 20 through December 17, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Liability Che...	**11/30/2019**	**23580**	**Madison National Life**	**103815000000000**	**100 · 4M 101/USB 2934 - General Fund**	**(191.78)**
				103815000000000	2325 · Madison Life ST & LT Disability	144.68
				103815000000000	2325 · Madison Life ST & LT Disability	47.10
TOTAL						191.78
Bill Pmt -Ch...	**11/26/2019**	**23581**	**Rumpca Excavating Inc**		**100 · 4M 101/USB 2934 - General Fund**	**(63,000.00)**
Bill	11/26/2019	15112	805 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements	Riprap Class II thru IV (MA) 1,800 tons @ $35	8899 · Village Improvements	63,000.00
TOTAL						63,000.00
Bill Pmt -Ch...	**11/26/2019**	**23582**	**Meeco Sullivan**		**100 · 4M 101/USB 2934 - General Fund**	**(14,025.00)**
Bill	11/26/2019	DockRepair10...	810 City Dock Fund:B. Exp:8830 City Dock Improvements	Down payment on Dock Repair: Total $28,050. 40 underwater column angl...	8830 · City Dock Improvements	14,025.00
TOTAL						14,025.00
Bill Pmt -Ch...	**11/26/2019**	**23583**	**Meeco Sullivan**		**100 · 4M 101/USB 2934 - General Fund**	**(3,207.50)**
Bill	11/26/2019	DockRepair 1...	810 City Dock Fund:B. Exp:8830 City Dock Improvements	Down payment on Dock Repair: Total $6,415. Change order for full frame c...	8830 · City Dock Improvements	3,207.50
TOTAL						3,207.50
Bill Pmt -Ch...	**11/26/2019**	**23584**	**Great Northern Landscapes, Inc.**	**Project No. 1856-52 Downtown Village**	**100 · 4M 101/USB 2934 - General Fund**	**(5,949.85)**
Bill	11/26/2019	Pay Applicatio...	805 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements	Downtown Village Landscaping Project, Application 4	8899 · Village Improvements	5,949.85
TOTAL						5,949.85
Bill Pmt -Ch...	**12/12/2019**	**23585**	**Croix Crystal Water Treatment**	**cooler lease and water**	**100 · 4M 101/USB 2934 - General Fund**	**(20.25)**
Bill	11/30/2019	62662	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 · Misc Exp - Bldg & Land	20.25
TOTAL						20.25
Bill Pmt -Ch...	**12/12/2019**	**23586**	**Culligan of Stillwater**	**Account # 306-01656131-9**	**100 · 4M 101/USB 2934 - General Fund**	**(69.80)**
Bill	11/30/2019	306x01521606	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6136 Park Utilities	Town Square Park restroom	6136 · Park Utilities	69.80
TOTAL						69.80
Bill Pmt -Ch...	**12/12/2019**	**23587**	**Frontier Ag & Turf (New Richmond)**	**Acct No. AFTON002**	**100 · 4M 101/USB 2934 - General Fund**	**(74.81)**
Bill	11/30/2019	w76173	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5920 Repairs...	Lawn mower x749 54 in	5920 · Repair & Maint Equipment	74.81
TOTAL						74.81
Bill Pmt -Ch...	**12/12/2019**	**23588**	**Gopher State One Call**	**Acct No. MN00128**	**100 · 4M 101/USB 2934 - General Fund**	**(6.75)**
Bill	11/30/2019	9110164	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other Road M...	Cafton01 FTP Tickets	5870 · Other Road Maintenance	6.75
TOTAL						6.75
Bill Pmt -Ch...	**12/12/2019**	**23589**	**Great Rivers Printing**	**Acct No. 3006**	**100 · 4M 101/USB 2934 - General Fund**	**(90.00)**
Bill	11/30/2019	62108	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Snow & Ice C...	salt/sand stickers	5830 · Snow & Ice Control	90.00

City of Afton
Claims to be Approved
November 20 through December 17, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						90.00
Bill Pmt -Ch...	**12/12/2019**	**23590**	**Kathi Pelnar**	**Humane Animal Control Service**	**100 · 4M 101/USB 2934 - General Fund**	**(143.68)**
Bill	11/30/2019	Nov2019	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5605 Animal C...	animal control	5605 · Animal Control	143.68
TOTAL						143.68
Bill Pmt -Ch...	**12/12/2019**	**23591**	**Menards - Hudson**		**100 · 4M 101/USB 2934 - General Fund**	**(64.10)**
Bill	11/30/2019	12636	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	4.65
Bill	11/30/2019	11581	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	13.02
Bill	11/30/2019	12191	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	supplies	6040 · City Property Maintenance	46.43
TOTAL						64.10
Bill Pmt -Ch...	**12/12/2019**	**23592**	**Metro Sales Inc.**	**Acct No 016181, Contract Number 28746-01**	**100 · 4M 101/USB 2934 - General Fund**	**(185.29)**
Bill	11/30/2019	inv1469922	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	CONTRACT Ricoh/MPC4503 Color Copier Serial No. E175MC60291	5510 · Computer Service/Software	185.29
TOTAL						185.29
Bill Pmt -Ch...	**12/12/2019**	**23593**	**Minuteman Press**	**Salesperson: Pete Keskey**	**100 · 4M 101/USB 2934 - General Fund**	**(1,084.39)**
Bill	11/30/2019	64729	550 Special Activities Fd - General:B. Cable Comm/July 4th/Comm Garden:6366 Cit...	28 Street Banners 20 x 39 double sided per Stan Ross Job 124845	6366 · City Council Contingency Exp	1,084.39
TOTAL						1,084.39
Bill Pmt -Ch...	**12/12/2019**	**23594**	**Petersen Mgmt (Lab Fees)**		**100 · 4M 101/USB 2934 - General Fund**	**(587.40)**
Bill	11/30/2019	104621	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Chemicals ...	Lab fees, Chemicals	6066 · Chemicals & Lab Fees	293.70
Bill	11/30/2019	104540	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Chemicals ...	Lab fees, Chemicals	6066 · Chemicals & Lab Fees	293.70
TOTAL						587.40
Bill Pmt -Ch...	**12/12/2019**	**23595**	**Petersen Mgmt (Oper & Mgmt Fees)**	**Cust No. 3477**	**100 · 4M 101/USB 2934 - General Fund**	**(1,508.33)**
Bill	11/30/2019	104461	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6065 Oper & M...	Operations and management fees Nov2019	6065 · Oper & Mgmt Fees	1,508.33
TOTAL						1,508.33
Bill Pmt -Ch...	**12/12/2019**	**23596**	**Petersen Mgmt (Other Services)**	**Customer #3477**	**100 · 4M 101/USB 2934 - General Fund**	**(117.85)**
Bill	11/30/2019	104481	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6062 Oth Contra...	Lawn Maintenance Oct 2019	6062 · Other Contract Services	117.85
TOTAL						117.85
Bill Pmt -Ch...	**12/12/2019**	**23597**	**River Valley Printing**		**100 · 4M 101/USB 2934 - General Fund**	**(705.00)**
Bill	11/30/2019	6719	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 4-pg newsletters and budget inserts	5560 · Newsletter Expenses	395.00
Bill	11/30/2019	6740	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1295 4-pg newsletters	5560 · Newsletter Expenses	310.00
TOTAL						705.00
Bill Pmt -Ch...	**12/12/2019**	**23598**	**Rumpca Excavating Inc**		**100 · 4M 101/USB 2934 - General Fund**	**(1,316.32)**
Bill	11/30/2019	15031	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5820 Gravel Road ...	Mt Hope	5820 · Gravel Road Maintenance	248.81
			120 Street Imp Capital Fd:B. Exp:7938 Culvert Repair & Replacement	60th St	7938 · Culvert Repair & Replacement	1,067.51

City of Afton
Claims to be Approved
November 20 through December 17, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						1,316.32
Bill Pmt -Ch...	**12/12/2019**	**23599**	**SavATree**	**Acct key 1017952**	**100 · 4M 101/USB 2934 - General Fund**	**(1,000.00)**
Bill	11/30/2019	7097631	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Brush/Tree/M...	Remove basswood left side of maint gravel road at end of upper 34th St	5845 · Brush/Tree/Sod/Seed	1,000.00
TOTAL						1,000.00
Bill Pmt -Ch...	**12/12/2019**	**23600**	**StarTech Computing, Inc**		**100 · 4M 101/USB 2934 - General Fund**	**(437.50)**
Bill	11/30/2019	2884	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Flexnet maintenance agreement: Various tickets	5510 · Computer Service/Software	250.00
Bill	11/30/2019	3038	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Flexnet maintenance agreement: Various tickets	5510 · Computer Service/Software	187.50
TOTAL						437.50
Bill Pmt -Ch...	**12/12/2019**	**23601**	**Top Notch Sewer & Drain Cleaning**		**100 · 4M 101/USB 2934 - General Fund**	**(2,210.25)**
Bill	11/30/2019	19333	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6062 Oth Contra...	Pump lift station, dispose, jet sewer line	6062 · Other Contract Services	2,210.25
TOTAL						2,210.25
Bill Pmt -Ch...	**12/12/2019**	**23602**	**USPS (Postmaster)**		**100 · 4M 101/USB 2934 - General Fund**	**(120.00)**
Bill	11/30/2019	PO Box 219 2...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Renew PO Box 219 for 2020	5550 · Postage	120.00
TOTAL						120.00
Bill Pmt -Ch...	**12/12/2019**	**23603**	**Wash Cty (Recorder)**		**100 · 4M 101/USB 2934 - General Fund**	**(46.00)**
Bill	11/30/2019	4217682	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5315 Recording Fees	4217682 Belwin	5315 · Recording Fees	46.00
TOTAL						46.00
Bill Pmt -Ch...	**12/12/2019**	**23604**	**Menards - Hudson**	**Account No. 30890280**	**100 · 4M 101/USB 2934 - General Fund**	**(13.47)**
Bill	11/30/2019	13087	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	supplies	6040 · City Property Maintenance	13.47
TOTAL						13.47
Bill Pmt -Ch...	**12/12/2019**	**23605**	**SavATree**	**Acct key 1017952**	**100 · 4M 101/USB 2934 - General Fund**	**(170.00)**
Bill	11/30/2019	7097634	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Brush/Tree/M...	Grind stump basswood left side of maint gravel road at end of upper 34th St	5845 · Brush/Tree/Sod/Seed	170.00
TOTAL						170.00
Bill Pmt -Ch...	**12/12/2019**	**23606**	**StarTech Computing, Inc**		**100 · 4M 101/USB 2934 - General Fund**	**(162.40)**
Bill	11/30/2019	3259	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Flexnet maintenance agreement: Various tickets	5510 · Computer Service/Software	162.40
TOTAL						162.40
Bill Pmt -Ch...	**12/17/2019**	**23607**	**LSCVFPD (Debt Serv Levy)**	**Fire Hall Remodel/Expansion Debt Service Levy**	**100 · 4M 101/USB 2934 - General Fund**	**(49,624.00)**
Bill	11/30/2019	DebtLevy19	500 Fire Station Debt Serv Fund:B. Exp:6905 Fire Hall Debt Serv Levy	2019 Debt Service Levy for Fire Hall Remodel/Expansion Project	6905 · Fire Hall Debt Serv Levy	49,624.00
TOTAL						49,624.00
Bill Pmt -Ch...	**12/17/2019**	**23608**	**Felhaber Larson**	**File No. 0299687**	**100 · 4M 101/USB 2934 - General Fund**	**(832.00)**

City of Afton
Claims to be Approved
November 20 through December 17, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Bill	11/30/2019	653474	806 PFA Loan Debt Serv:7749 Dwtn Imp - Special Assess Exp	Village Wastewater Trmt Facility: Special Assessments	7749 · Dwtn Imp - Special Assess Exp	832.00
TOTAL						832.00
Bill Pmt -Ch...	**12/17/2019**	**23609**	**Felhaber Larson**	**File No. 0299687**	**100 · 4M 101/USB 2934 - General Fund**	**(14,784.00)**
Bill	11/30/2019	653475	806 PFA Loan Debt Serv:7749 Dwtn Imp - Special Assess Exp	Afton St Croix Condemnation Appeal	7749 · Dwtn Imp - Special Assess Exp	14,784.00
TOTAL						14,784.00
Bill Pmt -Ch...	**12/17/2019**	**23610**	**Holstad & Knaak, PLC**	**Legal Services**	**100 · 4M 101/USB 2934 - General Fund**	**(4,500.00)**
Bill	11/30/2019	112719	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal Fees	Civil	5321 · Legal Fees - General	1,650.82
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Legal Fees	Criminal	5320 · Legal Fees - Prosecution	2,849.18
TOTAL						4,500.00
Bill Pmt -Ch...	**12/17/2019**	**23611**	**Niedzwiecki, Thomas H.**	**Accounting Services**	**100 · 4M 101/USB 2934 - General Fund**	**(2,470.00)**
Bill	11/30/2019	113019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees	Monthly charge for Accounting Services per Contract Effective 6/1/19	5304 · Accounting Fees	2,400.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Monthly charge for QB Pro software including Payroll Service & Forms	5540 · Office Supplies	30.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Mailing envelopes, copies of invoices, misc postage	5540 · Office Supplies	40.00
TOTAL						2,470.00
Bill Pmt -Ch...	**12/17/2019**	**23612**	**Northwest Assoc (City Projects)**	**Technical Assistance - City Projects**	**100 · 4M 101/USB 2934 - General Fund**	**(254.60)**
Bill	11/30/2019	24533	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	City Projects	5330 · Planning Fees	254.60
TOTAL						254.60
Bill Pmt -Ch...	**12/17/2019**	**23613**	**Stensland Inspection Services**	**Building Inspection Services**	**100 · 4M 101/USB 2934 - General Fund**	**(1,925.00)**
Bill	11/30/2019	Nov2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - Stensland	Bldg Permits	5350 · Building Insp Fees - Stensland	1,925.00
TOTAL						1,925.00
Bill Pmt -Ch...	**12/17/2019**	**23614**	**Tri-County Services (Snow Ice)**		**100 · 4M 101/USB 2934 - General Fund**	**(11,471.25)**
Bill	11/30/2019	714	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Snow & Ice C...	Snow & Ice Control 11/4 thru 12/3/19 120.75 hrs @ $95	5830 · Snow & Ice Control	11,471.25
TOTAL						11,471.25
Bill Pmt -Ch...	**12/17/2019**	**23615**	**Tri-County Services (Streets, Other)**		**100 · 4M 101/USB 2934 - General Fund**	**(5,550.00)**
Bill	11/30/2019	721	550 Special Activities Fd - General:D. Flood, Storm Wtr & Snow Ice:7836 Flood & ...	Grade low spots	7836 · Flood & Storm Wtr Exp - Gen'l	3,500.00
			550 Special Activities Fd - General:D. Flood, Storm Wtr & Snow Ice:7836 Flood & ...	Clean up debris from high water	7836 · Flood & Storm Wtr Exp - Gen'l	2,050.00
TOTAL						5,550.00
Bill Pmt -Ch...	**12/17/2019**	**23616**	**WSB (3M Working Groups)**	**R-011907-000 3M Working Groups**	**100 · 4M 101/USB 2934 - General Fund**	**(462.50)**
Bill	11/30/2019	15	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Engineering Services for 3M Working Groups	5310 · Engineering Fees	462.50
TOTAL						462.50
Bill Pmt -Ch...	**12/17/2019**	**23617**	**WSB (Applicants)**	**Customer No. 01856**	**100 · 4M 101/USB 2934 - General Fund**	**(11,859.50)**
Bill	11/30/2019	24	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Afton Creek Preserve Construction Coordination	5310 · Engineering Fees	11,859.50

City of Afton
Claims to be Approved
November 20 through December 17, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						11,859.50
Bill Pmt -Ch...	**12/17/2019**	**23618**	**WSB (Bridge Insp/Imp)**	**Project # R 014673**	**100 · 4M 101/USB 2934 - General Fund**	**(5,266.00)**
Bill	11/30/2019	3	122 Bridge Repair & Replacement Fd:7770 Bridge Repair & Replacemnt Exp:7771 ...	Bridge No. 82505 Improvements	7771 · Bridge Replacement - Engineer	5,266.00
TOTAL						5,266.00
Bill Pmt -Ch...	**12/17/2019**	**23619**	**WSB (Bridge Insp/Imp)**	**Project # R 014854**	**100 · 4M 101/USB 2934 - General Fund**	**(623.50)**
Bill	11/30/2019	1	122 Bridge Repair & Replacement Fd:7770 Bridge Repair & Replacemnt Exp:7771 ...	2019 Bridge Safety inspections	7771 · Bridge Replacement - Engineer	623.50
TOTAL						623.50
Bill Pmt -Ch...	**12/17/2019**	**23620**	**WSB (City Engineer)**	**R-013251-000 City Engineer**	**100 · 4M 101/USB 2934 - General Fund**	**(12,747.75)**
Bill	11/30/2019	10	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	City engineer	5310 · Engineering Fees	9,387.25
			120 Street Imp Capital Fd:B. Exp:7984 River Road Sanitary Options	River Road Sanitary Project	7984 · River Road Sanitary Options	1,825.00
			805 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements	Downtown Project	8899 · Village Improvements	374.00
			550 Special Activities Fd - General:C. Codification/Comp Plan:6356 Comprehensive ...	Comp Plan	6356 · Comp Plan Expenses	83.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Afton Creek - charged to escrow	5310 · Engineering Fees	811.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Gasser - charged to escrow	5310 · Engineering Fees	267.50
TOTAL						12,747.75
Bill Pmt -Ch...	**12/17/2019**	**23621**	**WSB (Pavement Mgmt)**	**Project # R-014501**	**100 · 4M 101/USB 2934 - General Fund**	**(25,868.00)**
Bill	11/30/2019	3	120 Street Imp Capital Fd:B. Exp:7946 2020 Street Projects	2020 Pavement Improvement Project	7946 · 2020 Street Projects	25,868.00
TOTAL						25,868.00
Bill Pmt -Ch...	**12/17/2019**	**23622**	**WSB (River Road Sanitary Sewer)**	**Project R-014030-000**	**100 · 4M 101/USB 2934 - General Fund**	**(389.50)**
Bill	11/30/2019	6	120 Street Imp Capital Fd:B. Exp:7984 River Road Sanitary Options	River Road Sanitary Sewer Improvements	7984 · River Road Sanitary Options	389.50
TOTAL						389.50
Bill Pmt -Ch...	**12/17/2019**	**23623**	**WSB (Utility Permits)**	**Project R-013274**	**100 · 4M 101/USB 2934 - General Fund**	**(662.50)**
Bill	11/30/2019	5	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	2019 Utility Permits	5310 · Engineering Fees	662.50
TOTAL						662.50
Bill Pmt -Ch...	**11/21/2019**	**201912001**	**Stan Ross {DD} Reimb Exp**		**100 · 4M 101/USB 2934 - General Fund**	**(202.07)**
Bill	11/20/2019	GameCamera...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5335 Other Fees for Service	Stan Ross: Game Camera + Accessories re. Afton Creek Preserve Dev	5335 · Other Fees for Service	202.07
TOTAL						202.07
Check	**11/20/2019**	**201912002**	**QuickBooks Payroll Service**	**Created by Direct Deposit Service on 11/19/2019**	**100 · 4M 101/USB 2934 - General Fund**	**(1.75)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 1 direct deposit(s) at $1.75 each	5505 · Bank/IRS/Sales Tax	1.75
TOTAL						1.75
Paycheck	**11/27/2019**	**201912003**	**Johnson, Kenneth L**	**Direct Deposit**	**100 · 4M 101/USB 2934 - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	964.08
				Direct Deposit	2302 · PERA Payable - Staff	(62.67)

City of Afton
Claims to be Approved
November 20 through December 17, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5053 · PERA Contribution - Employer	72.31
				Direct Deposit	2302 · PERA Payable - Staff	(72.31)
				Direct Deposit	2210 · Federal Withholding	(81.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	59.77
				Direct Deposit	2205 · Soc Sec Payable - Employer	(59.77)
				Direct Deposit	2204 · Social Security W/H - Employee	(59.77)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	13.97
				Direct Deposit	2213 · Medicare Payable - Employer	(13.97)
				Direct Deposit	2212 · Medicare W/H - Employee	(13.97)
				Direct Deposit	2208 · MN State Withholding	(40.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(706.67)
TOTAL						0.00
Paycheck	**11/27/2019**	**201912004**	**Meade, Debra J**	**Direct Deposit**	**100 · 4M 101/USB 2934 - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 · Intern/Office Assistant Wages	843.57
				Direct Deposit	2302 · PERA Payable - Staff	(54.83)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5053 · PERA Contribution - Employer	63.27
				Direct Deposit	2302 · PERA Payable - Staff	(63.27)
				Direct Deposit	2210 · Federal Withholding	(90.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5051 · Social Security Tax - Employer	52.31
				Direct Deposit	2205 · Soc Sec Payable - Employer	(52.31)
				Direct Deposit	2204 · Social Security W/H - Employee	(52.31)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5052 · Medicare Tax - Employer	12.23
				Direct Deposit	2213 · Medicare Payable - Employer	(12.23)
				Direct Deposit	2212 · Medicare W/H - Employee	(12.23)
				Direct Deposit	2208 · MN State Withholding	(36.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(75.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(523.20)
TOTAL						0.00
Paycheck	**11/27/2019**	**201912005**	**Yoho, Julie D**	**Direct Deposit**	**100 · 4M 101/USB 2934 - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 · Office Manager Wages	1,908.27
				Direct Deposit	2302 · PERA Payable - Staff	(124.04)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 · PERA Contribution - Employer	143.12
				Direct Deposit	2302 · PERA Payable - Staff	(143.12)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5018 · Insurance Benefits	18.75
				Direct Deposit	2325 · Madison Life ST & LT Disability	(18.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	2325 · Madison Life ST & LT Disability	(35.87)
				Direct Deposit	2210 · Federal Withholding	(118.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 · Social Security Tax - Employer	118.32
				Direct Deposit	2205 · Soc Sec Payable - Employer	(118.32)
				Direct Deposit	2204 · Social Security W/H - Employee	(118.32)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 · Medicare Tax - Employer	27.67
				Direct Deposit	2213 · Medicare Payable - Employer	(27.67)
				Direct Deposit	2212 · Medicare W/H - Employee	(27.67)
				Direct Deposit	2208 · MN State Withholding	(60.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,424.37)
TOTAL						0.00
Paycheck	**11/27/2019**	**201912006**	**Moorse, Ronald J**	**Direct Deposit**	**100 · 4M 101/USB 2934 - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 · Administrator Salary	4,129.17
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 · PERA Contribution - Employer	309.69
				Direct Deposit	2302 · PERA Payable - Staff	(309.69)
				Direct Deposit	2302 · PERA Payable - Staff	(268.40)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 · Flexible Benefits	1,155.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5018 · Insurance Benefits	28.35
				Direct Deposit	2325 · Madison Life ST & LT Disability	(28.35)

City of Afton
Claims to be Approved
November 20 through December 17, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	2325 · Madison Life ST & LT Disability	(108.81)
				Direct Deposit	2210 · Federal Withholding	(1,100.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5051 · Social Security Tax - Employer	327.65
				Direct Deposit	2205 · Soc Sec Payable - Employer	(327.65)
				Direct Deposit	2204 · Social Security W/H - Employee	(327.65)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5052 · Medicare Tax - Employer	76.62
				Direct Deposit	2213 · Medicare Payable - Employer	(76.62)
				Direct Deposit	2212 · Medicare W/H - Employee	(76.62)
				Direct Deposit	2208 · MN State Withholding	(285.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,118.19)
TOTAL						0.00
Bill Pmt -Ch...	**11/27/2019**	**201912007**	**Christiansen, Bret J**	**1099 Vendor $30.00 per Hour**	**100 · 4M 101/USB 2934 - General Fund**	**(307.50)**
Bill	11/27/2019	October219	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - Video Meetings	Videographer 10.25 hrs @ $30/hr	5120 · Contract - Video Meetings	307.50
TOTAL						307.50
Liability Che...	**11/30/2019**	**201912008**	**PERA (Staff)**	**3030-01 210990**	**100 · 4M 101/USB 2934 - General Fund**	**(1,098.33)**
				3030-01 210990	2302 · PERA Payable - Staff	509.94
				3030-01 210990	2302 · PERA Payable - Staff	588.39
TOTAL						1,098.33
Liability Che...	**11/30/2019**	**201912009**	**IRS (US Treasury)**	**41-1290668**	**100 · 4M 101/USB 2934 - General Fund**	**(2,766.08)**
				41-1290668	2210 · Federal Withholding	1,389.00
				41-1290668	2213 · Medicare Payable - Employer	130.49
				41-1290668	2212 · Medicare W/H - Employee	130.49
				41-1290668	2205 · Soc Sec Payable - Employer	558.05
				41-1290668	2204 · Social Security W/H - Employee	558.05
TOTAL						2,766.08
Liability Che...	**11/30/2019**	**201912010**	**MN Dept of Revenue**	**5050730**	**100 · 4M 101/USB 2934 - General Fund**	**(421.00)**
				5050730	2208 · MN State Withholding	421.00
TOTAL						421.00
Check	**11/26/2019**	**201912011**	**QuickBooks Payroll Service**	**Created by Direct Deposit Service on 11/25/2019**	**100 · 4M 101/USB 2934 - General Fund**	**(1.75)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 1 direct deposit(s) at $1.75 each	5505 · Bank/IRS/Sales Tax	1.75
TOTAL						1.75
Liability Che...	**11/26/2019**	**201912012**	**QuickBooks Payroll Service**	**Created by Payroll Service on 11/25/2019**	**100 · 4M 101/USB 2934 - General Fund**	**(5,854.43)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 4 direct deposit(s) at $1.75 each	5505 · Bank/IRS/Sales Tax	7.00
			QuickBooks Payroll Service	Created by Payroll Service on 11/25/2019	2110 · Direct Deposit Liabilities	5,847.43
TOTAL						5,854.43
Bill Pmt -Ch...	**11/30/2019**	**201912013**	**Comcast {City Hall} 8772105 720001508**	**Account # 8772 10 572 0001508**	**100 · 4M 101/USB 2934 - General Fund**	**(299.55)**
Bill	11/30/2019	113019	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Comcast Business Internet and Voice - City Hall	5565 · Telephone	299.55
TOTAL						299.55

City of Afton
Claims to be Approved
November 20 through December 17, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	**11/30/2019**	**201912014**	**Comcast {Garage} 8772105 720011622**		**100 · 4M 101/USB 2934 - General Fund**	**(141.74)**
Bill	11/30/2019	113019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6046 Garage Exp - Sheriff, PW	Sheriff Phone and Internet	6046 · City Garage - 3033 Sheriff & PW	141.74
TOTAL						141.74
Bill Pmt -Ch...	**11/30/2019**	**201912015**	**CP Energy {EFT} 528 0051**		**100 · 4M 101/USB 2934 - General Fund**	**(52.79)**
Bill	11/30/2019	113019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6010 Gas Heat - 3033 City Hall	3033 St Croix Trl S Meter: M20111533249 Acct# 5280051-3	6010 · Gas Heat - 3033 City Hall	52.79
TOTAL						52.79
Bill Pmt -Ch...	**11/30/2019**	**201912016**	**CP Energy {EFT} 621 7601**	**Meter # M19702480474 Account No. 6217601-1**	**100 · 4M 101/USB 2934 - General Fund**	**(31.60)**
Bill	11/30/2019	113019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Exp - 1675 Stagecoach	1675 Stagecoach Trl S: City Garage	6045 · Garage Exp - 1675 Stagecoach	31.60
TOTAL						31.60
Bill Pmt -Ch...	**11/30/2019**	**201912017**	**CP Energy {EFT} 1080 5248**	**Acct#10805248-1**	**100 · 4M 101/USB 2934 - General Fund**	**(21.44)**
Bill	11/30/2019	113019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6046 Garage Exp - Sheriff, PW	Acct#10805248-1 M20171727088 3033 St Croix Trl S Sheriff Garage (need...	6046 · City Garage - 3033 Sheriff & PW	21.44
TOTAL						21.44
Bill Pmt -Ch...	**11/30/2019**	**201912018**	**Neopost 2888 {EFT}**	**Acct # 7900 0440 8026 2888**	**100 · 4M 101/USB 2934 - General Fund**	**(500.00)**
Bill	11/30/2019	113019	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Acct # 7900 0440 8026 2888 Postage PPLN01	5550 · Postage	500.00
TOTAL						500.00
Bill Pmt -Ch...	**11/30/2019**	**201912019**	**US Bank [EFT} Equip Finance**	**Acct# 1473396 Contract # 500-0466085-000**	**100 · 4M 101/USB 2934 - General Fund**	**(230.00)**
Bill	11/30/2019	113019	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	Ricoh C4503 copier lease S/N E175MC60291	5516 · Copier Lease	230.00
TOTAL						230.00
Bill Pmt -Ch...	**11/30/2019**	**201912020**	**US Bank {EFT} (Safe Deposit Box)**	**Safety Deposit Box**	**100 · 4M 101/USB 2934 - General Fund**	**(52.30)**
Bill	11/30/2019	113019	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Safe deposit rent	5505 · Bank/IRS/Sales Tax	52.30
TOTAL						52.30
Bill Pmt -Ch...	**11/30/2019**	**201912021**	**Xcel Energy {EFT} (51-0895 3451)**	**Acct: 51-0895345-1 Meter# 000071246886**	**100 · 4M 101/USB 2934 - General Fund**	**(20.66)**
Bill	11/30/2019	113019	805 City InfraStructure Imp Fd:B. Exp:8891 Dwntown Prop Purch/Exp	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises...	8891 · DNR Flood Imp - Prop Purch/Exp	20.66
TOTAL						20.66
Bill Pmt -Ch...	**11/30/2019**	**201912022**	**Xcel Energy {EFT} (51-11935 1802)**		**100 · 4M 101/USB 2934 - General Fund**	**(19.95)**
Bill	11/30/2019	113019	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6136 Park Utilities	Acct No. 51-0011119351802 Park Restroom: 3418 St Croix Trl S. Meter 2...	6136 · Park Utilities	19.95
TOTAL						19.95
Bill Pmt -Ch...	**11/30/2019**	**201912023**	**Xcel Energy {EFT} (51-11957 7713)**		**100 · 4M 101/USB 2934 - General Fund**	**(104.89)**
Bill	11/30/2019	113019	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street Lighting	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901...	5850 · Street Lighting	104.89

City of Afton
Claims to be Approved
November 20 through December 17, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						104.89
Bill Pmt -Ch...	**11/30/2019**	**201912024**	**Xcel Energy {EFT} (51-11957 8190)**		**100 · 4M 101/USB 2934 - General Fund**	**(550.30)**
Bill	11/30/2019	113019	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter ...	6068 · Electricity - Lift Stations	550.30
TOTAL						550.30
Bill Pmt -Ch...	**11/30/2019**	**201912025**	**Xcel Energy {EFT} (51-11983 9027)**	**Acct No. 51-0011983902-7**	**100 · 4M 101/USB 2934 - General Fund**	**(922.71)**
Bill	11/30/2019	113019	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croi...	6068 · Electricity - Lift Stations	922.71
TOTAL						922.71
Bill Pmt -Ch...	**11/30/2019**	**201912026**	**Xcel Energy {EFT} (51-5247 6229)**	**201 Project: 4105 River Rd Meter No. 0098359441**	**100 · 4M 101/USB 2934 - General Fund**	**(75.01)**
Bill	11/30/2019	113019	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	201 Project: 4105 River Rd Meter No. 0098359441	5915 · 201 Project Maintenance	75.01
TOTAL						75.01
Bill Pmt -Ch...	**11/30/2019**	**201912027**	**Xcel Energy {EFT} (51-5700 4296)**	**Acct #51-5700429-6 Meter #0077765464**	**100 · 4M 101/USB 2934 - General Fund**	**(173.70)**
Bill	11/30/2019	113019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3033 St. Croix Trail S Meter #77765464 Premises #303084797 City Hall &...	6020 · Electricity	173.70
TOTAL						173.70
Bill Pmt -Ch...	**11/30/2019**	**201912028**	**Xcel Energy {EFT} (51-6257 8029)**	**3420 St. Croix Trl S Meter #0096987678**	**100 · 4M 101/USB 2934 - General Fund**	**(63.81)**
Bill	11/30/2019	113019	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6136 Park Utilities	Town Square Park 3420 St. Croix Trl S Meter #96987678 Premises 30332...	6136 · Park Utilities	63.81
TOTAL						63.81
Bill Pmt -Ch...	**11/30/2019**	**201912029**	**Xcel Energy {EFT} (51-7576 3714)**	**Acct#51-7576371-4 Meter #19818068**	**100 · 4M 101/USB 2934 - General Fund**	**(51.36)**
Bill	11/30/2019	113019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Exp - 1675 Stagecoach	City Garage 1675 Stagecoach Trl S: Acct#51-7576371-4 Meter #19818068 ...	6045 · Garage Exp - 1675 Stagecoach	51.36
TOTAL						51.36
Bill Pmt -Ch...	**11/30/2019**	**201912030**	**Xcel Energy {EFT} (51-11983 9027)**	**Acct No. 51-0011983902-7**	**100 · 4M 101/USB 2934 - General Fund**	**(981.20)**
Bill	11/30/2019	113019a	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croi...	6068 · Electricity - Lift Stations	981.20
TOTAL						981.20
Paycheck	**12/12/2019**	**201912031**	**Johnson, Kenneth L**	**Direct Deposit**	**100 · 4M 101/USB 2934 - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	776.62
				Direct Deposit	2302 · PERA Payable - Staff	(50.48)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5053 · PERA Contribution - Employer	58.25
				Direct Deposit	2302 · PERA Payable - Staff	(58.25)
				Direct Deposit	2210 · Federal Withholding	(60.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	48.15
				Direct Deposit	2205 · Soc Sec Payable - Employer	(48.15)
				Direct Deposit	2204 · Social Security W/H - Employee	(48.15)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	11.27
				Direct Deposit	2213 · Medicare Payable - Employer	(11.27)
				Direct Deposit	2212 · Medicare W/H - Employee	(11.27)
				Direct Deposit	2208 · MN State Withholding	(31.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(575.72)

City of Afton
Claims to be Approved
November 20 through December 17, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						0.00
Paycheck	**12/12/2019**	**201912032**	**Meade, Debra J**	**Direct Deposit**	**100 · 4M 101/USB 2934 - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 · Intern/Office Assistant Wages	1,005.80
				Direct Deposit	2302 · PERA Payable - Staff	(65.38)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5053 · PERA Contribution - Employer	75.44
				Direct Deposit	2302 · PERA Payable - Staff	(75.44)
				Direct Deposit	2210 · Federal Withholding	(105.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5051 · Social Security Tax - Employer	62.35
				Direct Deposit	2205 · Soc Sec Payable - Employer	(62.35)
				Direct Deposit	2204 · Social Security W/H - Employee	(62.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5052 · Medicare Tax - Employer	14.58
				Direct Deposit	2213 · Medicare Payable - Employer	(14.58)
				Direct Deposit	2212 · Medicare W/H - Employee	(14.58)
				Direct Deposit	2208 · MN State Withholding	(44.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(75.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(639.49)
TOTAL						0.00
Paycheck	**12/12/2019**	**201912033**	**Yoho, Julie D**	**Direct Deposit**	**100 · 4M 101/USB 2934 - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 · Office Manager Wages	2,185.54
				Direct Deposit	2302 · PERA Payable - Staff	(142.06)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 · PERA Contribution - Employer	163.92
				Direct Deposit	2302 · PERA Payable - Staff	(163.92)
				Direct Deposit	2210 · Federal Withholding	(149.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 · Social Security Tax - Employer	135.50
				Direct Deposit	2205 · Soc Sec Payable - Employer	(135.50)
				Direct Deposit	2204 · Social Security W/H - Employee	(135.50)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 · Medicare Tax - Employer	31.69
				Direct Deposit	2213 · Medicare Payable - Employer	(31.69)
				Direct Deposit	2212 · Medicare W/H - Employee	(31.69)
				Direct Deposit	2208 · MN State Withholding	(74.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,653.29)
TOTAL						0.00
Paycheck	**12/12/2019**	**201912034**	**Moorse, Ronald J**	**Direct Deposit**	**100 · 4M 101/USB 2934 - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 · Administrator Salary	4,129.17
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 · PERA Contribution - Employer	309.69
				Direct Deposit	2302 · PERA Payable - Staff	(309.69)
				Direct Deposit	2302 · PERA Payable - Staff	(268.40)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 · Flexible Benefits	1,155.50
				Direct Deposit	2210 · Federal Withholding	(1,100.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5051 · Social Security Tax - Employer	327.65
				Direct Deposit	2205 · Soc Sec Payable - Employer	(327.65)
				Direct Deposit	2204 · Social Security W/H - Employee	(327.65)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5052 · Medicare Tax - Employer	76.63
				Direct Deposit	2213 · Medicare Payable - Employer	(76.63)
				Direct Deposit	2212 · Medicare W/H - Employee	(76.63)
				Direct Deposit	2208 · MN State Withholding	(285.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,226.99)
TOTAL						0.00
Paycheck	**12/12/2019**	**201912035**	**Nelson, Randall P**	**Direct Deposit**	**100 · 4M 101/USB 2934 - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	200.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)

City of Afton
Claims to be Approved
November 20 through December 17, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 · PERA Contribution - Employer	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Paycheck	**12/12/2019**	**201912036**	**Palmquist, William B**	**Direct Deposit**	**100 · 4M 101/USB 2934 - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	300.00
				Direct Deposit	2303 · PERA Payable - Council	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 · PERA Contribution - Employer	15.00
				Direct Deposit	2303 · PERA Payable - Council	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 · Medicare Tax - Employer	4.35
				Direct Deposit	2213 · Medicare Payable - Employer	(4.35)
				Direct Deposit	2212 · Medicare W/H - Employee	(4.35)
				Direct Deposit	2110 · Direct Deposit Liabilities	(280.65)
TOTAL						0.00
Paycheck	**12/12/2019**	**201912037**	**Perkins, Anne E**	**Direct Deposit**	**100 · 4M 101/USB 2934 - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	200.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 · PERA Contribution - Employer	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Paycheck	**12/12/2019**	**201912038**	**Ross, Stanley A**	**Direct Deposit**	**100 · 4M 101/USB 2934 - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	200.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 · PERA Contribution - Employer	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Paycheck	**12/12/2019**	**201912039**	**Wroblewski, Lucia B**	**Direct Deposit**	**100 · 4M 101/USB 2934 - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 · PERA Contribution - Employer	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Bill Pmt -Ch...	**12/12/2019**	**201912040**	**Christiansen, Bret J**	**1099 Vendor $30.00 per Hour**	**100 · 4M 101/USB 2934 - General Fund**	**(307.50)**

City of Afton
Claims to be Approved
November 20 through December 17, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Bill	11/30/2019	Nov2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - Video Meetings	Videographer 10.25 hrs @ $30/hr	5120 · Contract - Video Meetings	307.50
TOTAL						307.50
Liability Che...	**12/11/2019**	**201912041**	**QuickBooks Payroll Service**	**Created by Payroll Service on 12/09/2019**	**100 · 4M 101/USB 2934 - General Fund**	**(7,215.29)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 9 direct deposit(s) at $1.75 each	5505 · Bank/IRS/Sales Tax	15.75
			QuickBooks Payroll Service	Created by Payroll Service on 12/09/2019	2110 · Direct Deposit Liabilities	7,199.54
TOTAL						7,215.29
Check	**12/11/2019**	**201912042**	**QuickBooks Payroll Service**	**Created by Direct Deposit Service on 12/09/2019**	**100 · 4M 101/USB 2934 - General Fund**	**(1.75)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 1 direct deposit(s) at $1.75 each	5505 · Bank/IRS/Sales Tax	1.75
TOTAL						1.75
Liability Che...	**12/17/2019**	**201912043**	**PERA (Staff)**	**3030-01 210990**	**100 · 4M 101/USB 2934 - General Fund**	**(1,133.62)**
				3030-01 210990	2302 · PERA Payable - Staff	526.32
				3030-01 210990	2302 · PERA Payable - Staff	607.30
TOTAL						1,133.62
Liability Che...	**12/17/2019**	**201912044**	**PERA (Council)**	**3030-51 207620**	**100 · 4M 101/USB 2934 - General Fund**	**(110.00)**
				3030-51 207620	2303 · PERA Payable - Council	55.00
				3030-51 207620	2303 · PERA Payable - Council	55.00
TOTAL						110.00
Liability Che...	**12/17/2019**	**201912045**	**IRS (US Treasury)**	**41-1290668**	**100 · 4M 101/USB 2934 - General Fund**	**(2,861.54)**
				41-1290668	2210 · Federal Withholding	1,414.00
				41-1290668	2213 · Medicare Payable - Employer	150.12
				41-1290668	2212 · Medicare W/H - Employee	150.12
				41-1290668	2205 · Soc Sec Payable - Employer	573.65
				41-1290668	2204 · Social Security W/H - Employee	573.65
TOTAL						2,861.54
Liability Che...	**12/17/2019**	**201912046**	**MN Dept of Revenue**	**5050730**	**100 · 4M 101/USB 2934 - General Fund**	**(434.00)**
				5050730	2208 · MN State Withholding	434.00
TOTAL						434.00
Bill Pmt -Ch...	**12/09/2019**	**201912047**	**US Bank {EFT} Credit Card ..4776**	**5592 8500 0104 4776 CPN 002015242**	**100 · 4M 101/USB 2934 - General Fund**	**(78.59)**
Bill	11/30/2019	101719 111519	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5545 Other Administration	Subway CC Workshop	5545 · Other Admin Expense	41.04
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Ron Moorse Franklin Planner	5540 · Office Supplies	37.55
TOTAL						78.59

RESOLUTION 2019-41

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION APPROVING 4M FUND TRANSFERS FOR NOVEMBER OF 2019

BE IT RESOLVED THAT the City Council of the City of Afton, County of Washington, Minnesota, authorizes the transfer of the following sums of money between the City's 4M Fund Accounts, as detailed in Exhibit A – 4M Fund Transfers – Month of NOVEMBER, 2019.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 17TH DAY OF DECEMBER, 2019.

SIGNED:

_____

Bill Palmquist, Mayor

ATTEST:

_____

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Ross:
Nelson:
Wroblewski:
Perkins:
Palmquist:

City of Afton
Exhibit A: 4M Fund Transfers

	A	B	C	D	E
1			Month of:	Nov-19	
2		4M Fund Accounts			
3	#	From	To	Amount	Comments
4	1	100 - 4M101 General	120 · 4M116 - Street Improvement	$60,250.00	2nd Half 2019 Levy re. Street Improvements
5	2	100 - 4M101 General	122 · 4M117 - Bridge Replacement Fund	$25,000.00	2nd Half 2019 Levy re. Bridge Replacement
6	3	100 - 4M101 General	500 - 4M111 Fire Dist Debt Service	$24,812.00	2nd Half 2019 Fire Dist Debt Serv Levy
7	4	100 - 4M101 General	550 · 4M106 - Spec Activities General	$1,750.00	2nd Half 2019 Levy re. Stormwater
8	5	100 - 4M101 General	550 · 4M106 - Spec Activities General	$2,750.00	2nd Half 2019 Levy re. Flood Control
9	6	100 - 4M101 General	550 · 4M106 - Spec Activities General	$250.00	2nd Half 2019 Levy re. Codification
10	7	100 - 4M101 General	550 · 4M106 - Spec Activities General	$2,000.00	2nd Half 2019 Levy re. Comp Plan
11	8	100 - 4M101 General	550 · 4M106 - Spec Activities General	$1,250.00	2nd Half 2019 Levy re. Vehicle/Equipment Replacement
12	9	100 - 4M101 General	805 - 4M114 City Infra-Structure Improvement Fund	$47,500.00	2nd Half 2019 DNR Match Levy
13	10	100 - 4M101 General	806 · 4M122 - PFA Loan Debt Serv	$35,000.00	2nd Half 2019 PFA Debt Service Levy
14	11	100 - 4M101 General	807 - 4M201 2017A Downtown Temp Imp Bond	$18,500.00	2nd Half 2019 Temp Imp Bd Debt Service Levy
15	12	100 - 4M101 General	550 · 4M106 - Spec Activities General	$500.00	2nd Half 2019 Levy re. MN Unemployment Claims
16	13	100 - 4M101 General	550 · 4M106 - Spec Activities General	$2,750.00	2nd Half 2019 Levy re. Elections
17	14	100 - 4M101 General	550 · 4M106 - Spec Activities General	$2,750.00	2nd Half 2019 Levy re. Parks Capital, Pedestrian Bike Trail/Bridge
18	15	100 - 4M101 General	550 · 4M106 - Spec Activities General	$250.00	2nd Half 2019 Levy re. Sidewalk
19	16	100 - 4M101 General	115 - 4M104 - Bldg & Land Capital Fund	$3,000.00	2nd Half 2019 Bldg & Land Levy
20	17	100 - 4M101 General	410 · 4M118 - Sanitary Sewer	$7,500.00	2nd Half 2019 Levy Afton Septic System
21	18	100 - 4M101 General	725 · 4M109 - 2014A Road Debt Serv	$137,500.00	2nd Half 2019 2014A Road Debt Serv Levy
22	19	100 - 4M101 General	726 · 4M121 - 2017B Road Debt Serv	$195,000.00	2nd Half 2019 2017B Road Debt Serv Levy
23	20	805 - 4M114 City Infra-Structure Improvement Fund	100 - 4M101 General	$69,344.51	805 Downtown Project Expenses
24	21	550 · 4M106 - Spec Activities General	100 - 4M101 General	$6,717.39	Expenses: 550 Special Act - General
25	22	100 - 4M101 General	410 · 4M118 - Sanitary Sewer	$4,195.00	410 Sanitary Sewer Utility - Revenue
26	23	410 · 4M118 - Sanitary Sewer	100 - 4M101 General	$6,879.04	410 Sanitary Sewer Utility - Expenses
27	24	120 · 4M116 - Street Improvement	100 - 4M101 General	$29,150.01	120 Street Imp Fd Expenses
28	25	122 · 4M117 - Bridge Replacement Fund	100 - 4M101 General	$5,889.50	122 Bridge Replacement Fund Expenses
29	26	201 - 4M103 201 Project Fund	100 - 4M101 General	$75.01	201 Project Expense
30	27	100 - 4M101 General	806 · 4M122 - PFA Loan Debt Serv	$56,992.63	2nd Half 2019 Downtown Special Assessments
31	28	100 - 4M101 General	806 · 4M122 - PFA Loan Debt Serv	$840.00	Downtown Special Assessments (prepaid)
32	29	806 · 4M122 - PFA Loan Debt Serv	100 - 4M101 General	$15,616.00	806 PFA Loan/Assessment Expenses
33	30	810 City Dock Fund (35001-110)	100 - 4M101 General	$17,232.50	City Dock Fund Expenses
34					

Recommended by Thomas H. Niedzwiecki, Accountant
File: Afton 2019 Bank Transfers.xlsm Worksheet: Nov19 12/10/2019

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Dec. 17, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: December 10, 2019

Re: 2020 Budget and Tax Levy Hearing - **Resolutions 2019-42 and 2019-43**

Proposed 2020 Budget and Tax Levy

The proposed 2020 budget reflects an on-going effort to provide sufficient funding to meet current and long term capital improvement needs including street improvements and bridge improvements, as well as to absorb increased costs for contracted services, while managing the impact on the tax levy. The proposed budget reflects a 2.5% increase in the General Fund Levy and a 4.96% increase in the overall tax levy, which results in the City's tax rate decreasing from 32.983% to 30.752%. An overview of the proposed 2020 budget, as well as the detailed budget, are attached.

The Council discussed the 2020 Proposed Budget and tax levy in work sessions on August 21 and August 29. The discussions included both the General Fund operating expenditures, which involve the day-to-day operations of the City, and capital expenditures including street improvements, bridge improvements, the Downtown Improvement Project and the River Road Sanitary Sewer Project.

2020 Tax Levy

The proposed 2020 tax levy is $2,363,021, which is a $111,730 or 4.96% increase over the 2019 tax levy. The main items causing the tax levy increase are as follows:

- An increase of $26,635 or 2.5% in the General Fund tax levy, which is used to fund the day-to-day operations of the City. This includes the cost of City staff, police services, fire services, street and park maintenance, and accounting, legal, building inspection, and assessing services.
- An increase of $50,000 or 9.8% in the levee for street improvements, as called for by the long term street improvement funding plan to enable pay-as-you-go funding.
- An increase of $15,000 or 5.5% in the debt service levy for the 2014A road bond, to reflect an increasing debt service payment
- An increase of $11,650 or 67.1% in Accounting Fees, to reflect the current market rate for contracted accounting services
- An increase of $10,289 or 5.4% in Police Service costs

Impact on Property Owners

The proposed tax levy increase of 4.96% would have the following impacts on the City's share of property taxes:

Residential property valued at $200,000: City tax increase of $27.45, or 4.6%
Residential property valued at $500,000: City tax increase of $82.99, or 5.03%
Commercial property valued at $500,000: City tax increase of $104.90 or 3.44%

General Fund Budget
The General Fund Budget includes expenditures and revenues related to the general day-to-day operation of the City. The proposed 2020 General Fund expenditures are $1,339,716. This is an increase of $44,940 or 3.5% from the 2019 budget.

Budget and Tax Hearing
The Budget and Tax Hearing is an opportunity for the public to provide comments and ask questions regarding the budget and tax levy.

Resolutions
Attached are a resolution approving the final 2020 budget and a resolution adopting the final tax levies for 2020. These resolutions reflect the preliminary budget and tax levy approved in September as well as the budget and tax levy amounts in the attached proposed budget overview.

Council Action Requested:
Motion regarding the adoption of resolution 2019-42 adopting the final 2020 budget
Motion regarding the adoption of resolution 2019-43 adopting the final 2020 tax levies

RESOLUTION 2019-42

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION ADOPTING THE FINAL 2020 BUDGET

BE IT RESOLVED by the City Council of the City of Afton, County of Washington, Minnesota, to adopt the final 2020 Budget as presented in Attachment A.

Total Budget **$2,549,980**

The City Administrator/Clerk is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Washington County, Minnesota.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 17th DAY OF DECEMBER, 2019.

SIGNED:

_____
Bill Palmquist, Mayor

ATTEST:

_____
Ronald J. Moorse, City Administrator

Motion by:
Second by:
Nelson:
Ross:
Perkins:
Wroblewski:
Palmquist:

RESOLUTION 2019-43

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION ADOPTING THE FINAL TAX LEVIES FOR 2020

BE IT RESOLVED by the City Council of the City of Afton, County of Washington, Minnesota, that the following sum of money be levied in the current year for collection in 2020, upon taxable property in the City of Afton, for the following purposes:

Final General Certified Levy	$1,519,957
Final Debt Service Fund Certified Levy: Fire Station Expansion/Remodel	$49,064
Final Debt Serv Fund Certified Levy – Road Improvement 2014A	$290,000
Final Debt Serv Fund Certified Levy – Road Improvement 2017B	$390,000
Final Debt Service Fund Certified Levy – Downtown Improvement Projects (Temp Bonds $42,000+ PFA Loans $72,000)	$114,000
Total Final Certified Levy	**$2,363,021**

The City Administrator/Clerk is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Washington County, Minnesota.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 17TH DAY OF DECEMBER, 2019.

SIGNED:

_____
Bill Palmquist, Mayor

ATTEST:

_____
Ronald J. Moorse, City Administrator

Motion by:
Second by:
Nelson:
Ross:
Perkins:
Wroblewski:
Palmquist:

City of Afton 2020 Proposed Budget Overview

The following is an overview of the City of Afton proposed 2020 budget and tax levy. The proposed 2020 budget reflects an on-going effort to provide sufficient funding to meet current and long term capital improvement needs including street improvements and bridge improvements, as well as to absorb increased costs for contracted services, while managing the impact on the tax levy.

General Fund Budget

The General Fund Budget includes expenditures and revenues related to the general day-to-day operation of the City.

General Fund Expenditure Highlights

The proposed 2020 General Fund expenditures are $1,339,716. This is an increase of $44,940 or 3.5% from the 2019 budget.

An outline of the key items affecting the General Fund expenditures is as follows:

- Police Service expense is up $ 10,289 or 5.4%
- Accounting expense is up $11,650 or 67.1%, due to increased fee level for accounting services
- Engineering Fees expense is up $4,400 or 21.4% to reflect actual costs

General Fund Revenue Highlights

- All revenues are generally flat. While actual Building Permit revenue is higher than the amount budgeted, the City has been budgeting these revenues conservatively.

Tax Levies and Transfers

General Fund Levy

- The proposed 2020 General Fund tax levy is $1,077,682. This is an increase of $26,635 or 2.5% over the 2019 General Fund levy.

Capital Improvement Levies

- Street Improvement Levy

  The total 2020 levy for street improvements ($560,500) which is comprised of the $170,500 Street Improvement Capital Fund levy and the $390,000 debt service levy for the 2017B Road Bond, reflects an increase of $50,000 or 9.8% over the 2019 levy for street improvements, as called for by the long term street improvement funding plan to enable pay-as-you-go funding.

Total Tax Levy

- The proposed 2020 budget results in a total tax levy, including the General Fund levy and the debt service and transfer levies, of $2,363,021. This is an increase of $111,730, or 4.96% over the total 2019 levy.

Tax Rate

Based on the total proposed levy, the tax rate would be reduced from 32.983% to 30.752%.

Impact of Tax Levy On Property Owners

The proposed tax levy increase of 4.96% would have the following impacts on the City's share of property taxes:

Residential property valued at $200,000: City tax increase of $27.45, or 4.6%
Residential property valued at $500,000: City tax increase of $82.99, or 5.03%
Commercial property valued at $500,000: City tax increase of $104.90 or 3.44%

Sanitary Sewer Budget and Tax Levy

The 2020 proposed budget includes a separate operating budget for the Sanitary Sewer operation to account for the operating costs of the wastewater collection and treatment system, particularly the costs of the wastewater treatment facility, as well as the user fee revenues necessary to fund the operating costs. The $50 per-unit user fee is not proposed to change for 2020.

Capital Improvement Projects and Funding

Street and Bridge Improvements Planning

Streets

The balance in the Street Improvement Fund in 2020 will be approximately $1 million. This balance will be used to fund the planned 2020 Street Improvement Project.

Bridges

In 2018, the Council authorized a levy of $49,671 for bridge and other infrastructure replacement, as a first step in providing sufficient funding for bridge replacement needs. The 2020 proposed budget reflects a levy in the amount of $51,000.

Funding for the Downtown Village Improvement Project and River Road Sewer Line Replacements

Downtown Project

The Downtown Village Improvement Project is now substantially complete. Due to project costs exceeding current project revenues, including engineering costs, legal costs for assessment appeals and easement condemnation processes, and the as-yet uncertain results of the on-going easement condemnation hearing processes, a funding gap is anticipated for the Downtown Project. While it may be possible to obtain additional revenues to at least partially bridge the funding gap, the timing of some revenues does not match the required timing of payments, particularly the repayment of temporary bonds that were used to provide cash flow for the Downtown Project.

River Road Sewer Line Replacements

The sewer lines that are a part of the "201" sewer system that serves approximately 12 properties on River Road are in poor condition. Efforts are on-going to provide a cost-effective solution to replace these sewer lines. The cost is estimated at $400,000.

Funding Options

Options being considered for addressing these funding needs include an internal loan to be repaid with known future revenues, and a longer term bond issue. Based on funds available to both reduce the principal amount of a bond issue and to assist in the payment of the debt service on the bonds, the debt service could be totally or substantially funded with planned project revenues to be received in the coming years, and by in-place debt service levies.

City of Afton
Preliminary 2020 General Fund Budget

	#100 GENERAL FUND	Audited 2016	Audited 2017	Audited 2018	Year to Date 7/31/2019	Annual Budget 2019	Remaining Budget $	Annual Budget 2020	Increase (Decrease) 2020 minus 2019 Budget $	%
A: Revenue										
1-PROPERTY TAXES:										
4000	**General Fund Levy**	961,378	974,335	984,222	588,754	**1,051,047**	462,293	**1,077,682**	26,635	2.5%
4003	**Market Value Credit**	0	0	0	0	0	0	0	0	
4005	Fiscal Disparity	44,674	46,265	54,350	43,491	63,420	19,929	75,075	11,655	18.4%
4015	Delinq Taxes, Penalties & Int	23,892	10,629	17,503	10,135	0	(10,135)	0	0	
4013	Street Improvement Capital Fund	200,000	375,000	70,000	60,250	120,500	60,250	170,500	50,000	41.5%
6928	Special Reserve Fund	3,000	9,500	5,000	100	**100**	0	**100**	0	0.0%
6932	Stormwater Fund	3,500	3,500	3,500	1,750	3,500	1,750	3,500	0	0.0%
6933	Vehicle/Equipment Replacement Fund	2,500	2,500	2,500	1,250	2,500	1,250	2,500	0	0.0%
6935	Comprehensive Plan/Planning	3,000	4,000	4,000	2,000	4,000	2,000	3,500	(500)	-12.5%
6936	Flood Fund	5,500	5,500	5,500	2,750	5,500	2,750	5,500	0	0.0%
6937	DNR Levee Project Grant Match	95,000	95,000	95,000	47,500	95,000	47,500	95,000	0	0.0%
6934	Codification	100	100	100	250	500	250	500	0	0.0%
4843	MN Unemployment Claims	1,000	1,000	1,000	500	1,000	500	1,000	0	0.0%
6939	Election Fund	5,500	5,500	5,500	2,750	5,500	2,750	7,000	1,500	27.3%
6910	City Council Contingency Fund	0	0	0	0	0	0	0	0	
4842	Audit and Legal Reserve	1,000	1,000	1,000	100	100	0	100	0	0.0%
4844	Parks Capital Repairs/Trail & Ped Bridge	5,500	5,500	5,500	2,750	5,500	2,750	5,500	0	0.0%
4022	Afton Septic System - City Bldgs + City Share Oper E	15,000	15,000	15,000	7,500	15,000	0	15,000	0	0.0%
4017	Bridge Replacement Fund	0	0	49,671	25,000	50,000	0	51,000	1,000	2.0%
4846	Sidewalk	2,000	2,000	2,000	250	500	250	500	0	0.0%
4012	Bldg & Land Capital Fund	6,000	6,000	6,000	3,000	6,000	3,000	6,000	0	0.0%
4818	City Share High Speed Internet	75,000	50,000	0	0	0	0	0	0	
Subtotal - General Prop Tax Levy		**1,453,544**	**1,612,329**	**1,327,346**	**800,080**	**1,429,667**	**597,087**	**1,519,957**	**90,290**	**6.3%**
4050	Debt Service Levy, Fire Hall Remodeling	49,893	49,833	49,784	24,812	49,624	24,812	49,064	(560)	-1.1%
4898	Debt Service Levy, Dwntwn Imp Tmp Bond	28,000	28,000	30,000	18,500	37,000	18,500	42,000	5,000	13.5%
4899	Debt Service Levy, Dwntwn Imp Bond/PFA	70,000	70,000	70,000	35,000	70,000	35,000	72,000	2,000	2.9%
4726	Debt Service Levy, 2017B Road Bond	0	0	390,000	195,000	390,000	195,000	390,000	0	0.0%
4725	Debt Serv Levy - 2014A Road Bond	260,000	260,000	260,000	137,500	275,000	137,500	290,000	15,000	5.5%
	TOTAL PROPERTY TAXES	**1,861,437**	**2,020,162**	**2,127,130**	**1,210,892**	**2,251,291**	**1,007,899**	**2,363,021**	**111,730**	**4.96%**
									2,549,980	

City of Afton
Preliminary 2020 General Fund Budget

		Audited 2016	Audited 2017	Audited 2018	Year to Date 7/31/2019	Annual Budget 2019	Remaining Budget $	Annual Budget 2020	Increase (Decrease) 2020 minus 2019 Budget $	%
2-INTERGOVERNMENTAL REVENUE:										
4100	Gravel Tax/West Lakeland Cent College	(2,160)	(2,267)	(2,510)	(2,545)	(2,400)	145	(2,500)	(100)	4.2%
4108	MV Credit - Ag	9,597	10,423	10,635	0	4,000	4,000	4,000	0	0.0%
4112	PERA Rate Increase Aid	634	634	634	317	634	317	634	0	0.0%
4175	Agricultural perserve credit	1,005	1,064	568	0	500	500	500	0	0.0%
	TOTAL INTERGOVT REVENUES	**9,076**	**9,854**	**9,327**	**(2,228)**	**2,734**	**4,962**	**2,634**	**(100)**	**-3.7%**
3-CHARGES FOR SERVICES:										
4205	Assessment Search	80	60	80	40	35	(5)	35	0	0.0%
4210	Sale of Copies	34	8	73	0	100	100	100	0	0.0%
4215	Rent of City Garage	0	0	500	500	0	0	500	500	
	TOTAL CHARGES FOR SERVICES	**114**	**68**	**653**	**540**	**135**	**95**	**635**	**500**	**370.4%**
4-FINES & FORFEITURES:										
4300	County Fines & Fees	14,422	11,061	8,700	7,525	12,000	4,475	10,000	(2,000)	-16.7%
4305	Other Fines & Forfeitures	664	0	0	0	250	250	250	0	0.0%
	TOTAL FINES & FORFEITURES	**15,086**	**11,061**	**8,700**	**7,525**	**12,250**	**4,725**	**10,250**	**(2,000)**	**-16.3%**
5-LICENSES, FEES, PERMITS:										
4400	Building Permit Fees - Afton	206,416	193,823	105,130	97,031	86,000	(11,031)	91,000	5,000	5.8%
4401	Building & Eng'g Inspection Fees	1,550	2,390	1,445	2,520	1,000	(1,520)	1,000	0	0.0%
4404	4th of July permits	0	0	0	0	0	0	0	0	
4405	Pet License & Impound Fees	325	1,055	230	625	300	(325)	300	0	0.0%
4410	Liquor Licenses	5,023	3,500	1,750	3,350	3,000	(350)	3,000	0	0.0%
4415	Other Licenses	589	1,119	1,496	569	350	(219)	350	0	0.0%
4435	R-O-W Permit/Utility Permit Fees	2,250	3,500	500	750	1,750	1,000	1,750	0	0.0%
4437	Utility Franchise Fees	57,832	62,497	59,174	23,359	58,000	34,641	59,000	1,000	1.7%
4440	Zoning Fees & Permits	7,885	11,475	5,690	3,630	3,000	(630)	4,000	1,000	33.3%
	TOTAL LICENSES, FEES, PERMITS	**281,870**	**279,359**	**175,415**	**131,833**	**153,400**	**21,567**	**160,400**	**7,000**	**4.6%**

City of Afton
Preliminary 2020 General Fund Budget

		Audited 2016	Audited 2017	Audited 2018	Year to Date 7/31/2019	Annual Budget 2019	Remaining Budget $	Annual Budget 2020	Increase (Decrease) 2020 minus 2019 Budget $	%
7-MISCELLANEOUS REVENUE:										
4601	Insurance dividend	3,972	998	471	0	2,000	2,000	500	(1,500)	-75.0%
4604	Park rental & cleaning fees	225	225	275	350	500	150	250	(250)	-50.0%
4615	Settlements/Other Income/Transfer	160	609	716	0	0	0	0	0	
	TOTAL MISCELLANEOUS REVENUE	**4,357**	**1,832**	**1,462**	**350**	**2,500**	**2,150**	**750**	**(1,750)**	**-70.0%**
9-OTHER GRANTS:										
4810	County Grant-recycling grant	7,210	7,210	7,210	6,676	7,090	415	7,090	0	0.0%
4814	Cable Commission Distribution	1,200	1,500	1,200	1,200	1,200	0	1,200	0	0.0%
	TOTAL OTHER GRANTS	**8,410**	**8,710**	**8,410**	**7,876**	**8,290**	**415**	**8,290**	**0**	**0.0%**
10-INTEREST REVENUES:										
4901	Interest - 4M Fund General	955	12,772	10,329	6,026	1,000	(5,026)	4,000	3,000	300.0%
4905	Miscellaneous Income	0	0	0	0	0	0	0	0	
	TOTAL INTEREST REVENUES	**955**	**12,772**	**10,329**	**6,026**	**1,000**	**(5,026)**	**4,000**	**3,000**	**300.0%**
	TOTAL REVENUES	**2,181,305**	**2,343,818**	**2,341,426**	**1,362,812**	**2,431,600**	**1,036,788**	**2,549,980**	**118,380**	**4.87%**

City of Afton
Preliminary 2020 General Fund Budget

		Audited 2016	Audited 2017	Audited 2018	Year to Date 7/31/2019	Annual Budget 2019	Remaining Budget $	Annual Budget 2020	Increase (Decrease) 2020 minus 2019 Budget $	%
B: EXPENDITURES										
1-WAGES & BENEFITS:										
5002	Mayor & Council	13,200	13,200	13,200	7,700	13,200	5,500	13,200	0	0.0%
5004	City Administrator	91,483	92,150	92,150	56,038	102,100	46,062	105,000	2,900	2.8%
5005/511	Intern(s)/Contract Office Admin	0	5,221	300	0	500	500	500	0	0.0%
5007	Office Assistant	18,272	21,793	23,705	13,283	26,800	13,517	27,550	750	2.8%
5008	City Clerk	38,798	28,930	39,171	26,890	54,600	27,710	56,130	1,530	2.8%
5020	Maintenance Personnel (incl Mileage)	18,816	24,076	27,916	17,177	40,000	22,823	37,000	(3,000)	-7.5%
5014	FICA & Medicare	17,854	18,047	18,133	9,929	18,146	8,217	18,313	167	0.9%
5018/37	Ins Benefits (Disability)and Other Fin'l (CA)	27,048	26,627	26,863	16,171	27,120	10,949	27,120	0	0.0%
5053	PERA	13,008	12,771	13,913	9,471	18,383	8,912	18,552	169	0.9%
5024	Workers Comp Insurance	3,171	0	2,691	3,568	3,100	(468)	3,100	0	0.0%
	TOTAL WAGES & BENEFITS	**241,650**	**242,815**	**258,042**	**160,228**	**303,949**	**143,721**	**306,465**	**2,516**	**0.8%**
2-PROFESSIONAL SERVICES:										
5120	Contract - Videographer	1,807	2,475	3,691	2,356	4,000	1,644	4,000	0	0.0%
5302	Assessor Fees	21,269	22,215	23,592	26,015	24,000	(2,015)	26,500	2,500	10.4%
5304	Accounting fees	15,247	17,130	17,637	14,527	17,350	2,823	29,000	11,650	67.1%
5305	Auditing fees	5,350	6,600	10,875	10,995	15,000	4,005	15,000	0	0.0%
5310	Engineering Fees	23,561	24,410	34,079	24,528	20,600	(3,928)	25,000	4,400	21.4%
5315	Recording fees	0	0	552	184	300	116	300	0	0.0%
5320	Legal fees - Prosecution	23,160	27,943	26,374	17,807	29,800	11,993	30,000	200	0.7%
5321	Legal fees - General/Civil	21,951	19,082	21,652	12,295	22,000	9,705	24,000	2,000	9.1%
5323	Legal fees - Special/Co-Pays	0	0	0	0	0	0	0	0	
5330	Planning Fees	0	6,200	5,368	(50)	4,120	4,170	4,200	80	1.9%
5335	Other Fees for Service/YSB/4H	(433)	1,150	0	0	1,500	1,500	1,500	0	0.0%
5350	Building Inspection Fees - Stensland	80,054	82,429	47,634	40,772	34,400	(6,372)	38,500	4,100	11.9%
5360	Misc Dev Fees	0	0	0	0	0	0	0	0	
5370	Well Monitoring Program	768	0	1,075	2,182	1,200	(982)	2,000	800	66.7%
5380	Watershed Management	595	596	596	596	600	4	600	0	0.0%
	TOTAL PROFESSIONAL SERVICES	**193,329**	**210,230**	**193,125**	**152,207**	**174,870**	**22,663**	**200,600**	**25,730**	**14.7%**

City of Afton
Preliminary 2020 General Fund Budget

		Audited 2016	Audited 2017	Audited 2018	Year to Date 7/31/2019	Annual Budget 2019	Remaining Budget $	Annual Budget 2020	Increase (Decrease) 2020 minus 2019 Budget $	%
4-OTHER EXPENDITURES:										
5500	Office Equipment	576	0	0	0	700	700	700	0	0.0%
5505	Bank/IRS Fees/Penalties/Interest	262	314	873	240	400	160	400	0	0.0%
5510	Comp Svc (All HW/SW, GIS, Web, Email)	5,610	6,900	16,830	5,499	9,500	4,001	11,000	1,500	15.8%
5516	Copier Lease	3,243	2,760	2,521	1,610	3,500	1,890	3,500	0	0.0%
5520	Equipment Maintenance	0	0	0	0	500	500	500	0	0.0%
5525	Insurance-General Liability	17,250	15,962	21,705	21,722	21,600	(122)	22,500	900	4.2%
5535	Misc. Expense	21	574	113	0	1,500	1,500	1,500	0	0.0%
5540	Office Supplies	2,631	3,563	3,230	2,382	4,000	1,618	4,000	0	0.0%
5545	Other Administration	400	320	120	0	500	500	500	0	0.0%
5550	Postage	3,281	3,847	4,266	1,604	3,500	1,896	3,800	300	8.6%
5555	Publishing & Printing	2,201	407	1,143	635	2,000	1,365	2,000	0	0.0%
5560	Newsletter	5,339	4,804	4,144	3,354	6,000	2,646	5,000	(1,000)	-16.7%
5565	Telephone	2,703	3,051	3,595	2,097	3,500	1,403	3,500	0	0.0%
5575	Travel & Mileage	132	186	162	337	500	163	500	0	0.0%
5580	Membership & Dues	3,207	3,229	3,384	45	3,200	3,155	3,300	100	3.1%
5585	Seminars & Education incl ICMA	682	1,059	2,576	1,484	2,600	1,116	2,600	0	0.0%
	TOTAL OTHER EXPENDITURES	**47,538**	**46,976**	**64,662**	**41,011**	**63,500**	**22,489**	**65,300**	**1,800**	**2.8%**
SUBTOTAL GENERAL & ADMINISTRATIVE		**482,517**	**500,021**	**515,829**	**353,446**	**542,319**	**188,873**	**572,365**	**30,046**	5.5%
5-PUBLIC SAFETY:										
5605	Animal Control	1,959	1,280	2,884	2,453	4,000	1,547	3,500	(500)	-12.5%
5625	Fire & Ambulance Service	232,893	243,296	249,166	195,222	260,296	65,074	263,651	3,355	1.3%
5636	Police Service - Additional Patrols	0	0	2,044	0	2,000	2,000	5,000	3,000	150.0%
5635	Police Service - County	178,385	176,419	186,346	94,732	189,011	94,279	199,300	10,289	5.4%
	TOTAL PUBLIC SAFETY	**413,237**	**420,995**	**440,440**	**292,407**	**455,307**	**162,900**	**471,451**	**16,144**	**3.5%**
6-PUBLIC HEALTH:										
5705	Recycling - Afton	1,076	525	(304)	(88)	500	588	500	0	0.0%
5720	Refuse Hauling - City Hall	708	745	945	469	1,000	531	1,000	0	0.0%
	TOTAL PUBLIC HEALTH	**1,784**	**1,270**	**641**	**381**	**1,500**	**1,119**	**1,500**	**0**	**0.0%**

City of Afton
Preliminary 2020 General Fund Budget

		Audited 2016	Audited 2017	Audited 2018	Year to Date 7/31/2019	Annual Budget 2019	Remaining Budget $	Annual Budget 2020	Increase (Decrease) 2020 minus 2019 Budget $	%
7-STREETS:										
5820	Gravel Road Maintenance	7,944	13,721	10,348	3,183	4,000	817	0	(4,000)	-100.0%
5825	Crackseal/Seal Coat/Gravel Shouldering	11,701	33,098	50,469	6,499	75,000	68,501	70,000	(5,000)	-6.7%
5830	Snow & Ice Control	78,910	76,152	132,082	95,982	113,000	17,018	115,000	2,000	1.8%
5835	Surf maint/Sweeping/Pothole Repair	33,139	28,672	2,262	11,080	10,000	(1,080)	10,000	0	0.0%
5845	Brush/Tree/Mow/Bridge/Culvert/Guardrail	21,136	80,978	45,273	22,256	52,000	29,745	52,000	0	0.0%
5850	Street Lights	3,164	4,494	3,397	1,042	5,500	4,458	5,000	(500)	-9.1%
5855	Gas Lamps - Operating Costs	1,889	1,236	1,393	0	0	0	0	0	
5856	Gas Lamps - Capital	0	0	0	0	0	0	0	0	
5860	Signs & Signals	3,413	2,624	1,879	7,307	3,500	(3,807)	3,500	0	0.0%
5870	Other - Road Maint.	1,696	888	1,608	1,931	2,000	69	2,000	0	0.0%
	TOTAL STREETS	**162,992**	**241,863**	**248,711**	**149,279**	**265,000**	**115,721**	**257,500**	**(7,500)**	**-2.8%**
9-OTHER PUBLIC WORKS EXPENDITURES:										
5910	Flood Control: Oper Pump/Levee Annual Maint	0	0	0	0	1,600	1,600	1,600	0	0.0%
5920	Repair $ Maint - Equipment	1,324	1,506	2,481	3,013	1,500	(1,513)	3,000	1,500	100.0%
5925	Fuel & Lubricants	311	263	361	45	1,000	955	1,000	0	0.0%
5930	Tools & Minor Equipment	275	95	375	0	950	950	950	0	0.0%
5940	Sidewalk improvements	0	0	0	0	0	0	0	0	
	TOTAL OTHER PUBLIC WORKS	**1,910**	**1,864**	**3,217**	**3,059**	**5,050**	**1,991**	**6,550**	**1,500**	**29.7%**
SUBTOTAL STREETS, REHAB & PUBLIC WORKS		**164,902**	**243,727**	**251,928**	**152,337**	**270,050**	**117,713**	**264,050**	**(6,000)**	-2.2%
9-BUILDINGS & LAND:										
6010	Gas Heat - 3033 City Hall	1,071	533	0	933	2,200	1,267	**2,200**	0	0.0%
6020	Electricity	1,635	2,039	2,750	1,528	2,000	472	2,000	0	0.0%
6030	Miscellaneous Expense	944	910	229	1,352	800	(552)	**800**	0	0.0%
6035	Cleaning	273	13	7	0	500	500	**500**	0	0.0%
6040	Repair & Maintenance	902	2,644	2,789	484	2,000	1,516	2,500	500	25.0%
6045	City Garage Exp - 1165 Stagecoach	3,182	2,147	4,588	2,337	2,500	163	**2,500**	0	0.0%
6046	Garage Exp - Sheriff & PW	0	0	0	1,255	1,000	(255)	1,000	0	0.0%
6050	Supplies	289	536	1,519	485	500	15	550	50	10.0%
	TOTAL BUILDINGS & LAND	**8,296**	**8,822**	**11,882**	**8,373**	**11,500**	**3,127**	**12,050**	**550**	**4.8%**

City of Afton
Preliminary 2020 General Fund Budget

		Audited 2016	Audited 2017	Audited 2018	Year to Date 7/31/2019	Annual Budget 2019	Remaining Budget $	Annual Budget 2020	Increase (Decrease) 2020 minus 2019 Budget $	%
12-PARKS & RECREATION:										
6105	4th of July Celebration	3,500	3,500	3,500	3,500	3,500	0	3,500	0	0.0%
6135	Park Maintenance	569	2,587	3,380	2,973	1,300	(1,673)	2,500	1,200	92.3%
6136	Park Utilities	0	0	0	2,556	0	(2,556)	3,000	3,000	
6140	Miscellaneous expense	112	16	238	238	300	63	300	0	0.0%
6205	Cemetery Maintenance	9,000	9,354	9,000	9,000	9,000	0	9,000	0	0.0%
	TOTAL PARKS & RECREATION	**13,181**	**15,457**	**16,118**	**18,267**	**14,100**	**(4,167)**	**18,300**	**4,200**	**29.8%**
OVERALL TOTAL EXPENDITURES		**1,083,917**	**1,190,292**	**1,236,838**	**825,210**	**1,294,776**	**469,566**	**1,339,716**	**44,940**	3.5%

City of Afton
Preliminary 2020 General Fund Budget

		Audited 2016	Audited 2017	Audited 2018	Year to Date 7/31/2019	Annual Budget 2019	Remaining Budget $	Annual Budget 2020	Increase (Decrease) 2020 minus 2019 Budget $	%
C: OTHER FINANCING SOURCES (USES)										
4050	Tax Levy to Fire Hall Debt Service Fund	(49,893)	(49,833)	(49,784)	(24,812)	(49,624)	(24,812)	(49,064)	560	-1.1%
4898	Tax Levy re Dwntwn Imp Tmp Bonds	(28,000)	(28,000)	(30,000)	(18,500)	(37,000)	(18,500)	(42,000)	(5,000)	13.5%
4899	Tax Levy re Dwntwn Imp Bonds/PFA	(70,000)	(70,000)	(70,000)	(35,000)	(70,000)	(35,000)	(72,000)	(2,000)	2.9%
xxxx	Debt Service Levy, 2017B Road Bond	0	0	(390,000)	(195,000)	(390,000)	(195,000)	(390,000)	0	0.0%
4725	Tax Levy to 2014A Road Construction Debt Serv Fd	(260,000)	(260,000)	(260,000)	(137,500)	(275,000)	(137,500)	(290,000)	(15,000)	5.5%
6920	Oper trf to Bldg & Land Fund - Budgeted	(6,000)	(6,000)	(6,000)	(3,000)	(6,000)	(3,000)	(6,000)	0	0.0%
4818	City Share High Speed Internet	(75,000)	(50,000)	0	0	0	0	0	0	
6920	Oper trf to Bldg & Land Fund - Unbudgeted	**(25,000)**	**(25,000)**	**0**	0	0	0	0	0	
6921	Oper Trf to Street Imp - UnBudgeted	**(230,000)**	**(100,000)**	**0**	0	0	0	0	0	
6925	Oper trf to Street Imp- Budgeted	(200,000)	(375,000)	(70,000)	(60,250)	(120,500)	(60,250)	(170,500)	(50,000)	41.5%
6928	Oper Trf from(to) Special Reserve Fund	(3,000)	(9,500)	(5,000)	(100)	(100)	0	(100)	0	0.0%
6932	Oper Trf to Stormwater Fund	(3,500)	(3,500)	(3,500)	(1,750)	(3,500)	(1,750)	(3,500)	0	0.0%
6933	Oper Trf to Vehicle Fund	(2,500)	(2,500)	(2,500)	(1,250)	(2,500)	(1,250)	(2,500)	0	0.0%
6935	Oper Trf to Comprehensive Plan	(3,000)	(4,000)	(4,000)	(2,000)	(4,000)	(2,000)	(3,500)	500	-12.5%
6936	Oper Trf to Flood Mitigation & Control	(5,500)	(5,500)	(5,500)	(2,750)	(5,500)	(2,750)	(5,500)	0	0.0%
6937	Oper Trf to DNR Grant Match	(95,000)	(95,000)	(95,000)	(47,500)	(95,000)	(47,500)	(95,000)	0	0.0%
6934	Oper trf to Codification (Spec Act Fd)	(100)	(100)	(100)	(250)	(500)	(250)	(500)	0	0.0%
4843	Oper Trf to MN Unemployment Claims	(1,000)	(1,000)	(1,000)	(500)	(1,000)	(500)	(1,000)	0	0.0%
6939	Oper Trf to Election Fund	(5,500)	(5,500)	(5,500)	(2,750)	(5,500)	(2,750)	(7,000)	(1,500)	27.3%
6910	City Council Contingency Fund	0	(10,000)	0	0	0	0	0	0	
4842	Audit Legal Reserve	(1,000)	(1,000)	(1,000)	(100)	(100)	0	(100)	0	0.0%
6944	Oper Trf Parks Capital (Incl Trail & Ped Bridge)	(5,500)	(5,500)	(5,500)	(2,750)	(5,500)	(2,750)	(5,500)	0	0.0%
4022	Oper Trf to Afton Septic System - City Bldgs	(15,000)	(15,000)	(15,000)	(7,500)	(15,000)	(7,500)	(15,000)	0	0.0%
6944	Oper Trf to Sidewalk	(2,000)	(2,000)	(2,000)	(250)	(500)	(250)	(500)	0	0.0%
4017	Bridge Replacement Fund	0	0	(49,671)	(25,000)	(50,000)	(25,000)	(51,000)	(1,000)	2.0%
6954	Oper Trf to 807 Tmp Bond Debt Fund	0	0	(15,000)	0	0	0	0	0	
6929	Trf (to) fr Special Activities Fd (Various)	**(10,000)**	**(25,000)**	**(15,000)**	0	0	0	0	0	
	TOTAL OTH FINANCING/TRANSFERS	**(1,096,493)**	**(1,148,933)**	**(1,101,055)**	**(568,512)**	**(1,136,824)**	**(568,312)**	**(1,210,264)**	**(73,440)**	**6.5%**
REVENUES OVER (UNDER) EXPENDITURES		**$895**	**$4,593**	**$3,533**	**($30,910)**	**0**	**($1,090)**	**0**	**1,090**	
	Fund Balance - Beginning of Period	**$327,317**	**$328,212**	**$332,805**	**$336,338**					
	Fund Balance - End of Period	**$328,212**	**$332,805**	**$336,338**	**$305,428**					
	Check Total (Actual) - Rev Over (Under) Exp	894.62	4,593.56	3,533.95	(30,909.68)					
	Check Total (Actual) - Fund Balance	328,211.69	332,805.25	336,339.20	305,429.52					

City of Afton
Preliminary 2020 General Fund Budget

		Audited 2016	Audited 2017	Audited 2018	Year to Date 7/31/2019	Annual Budget 2019	Remaining Budget $	Annual Budget 2020	Increase (Decrease) 2020 minus 2019 Budget $	%
	Total General Fund Expenses					1,294,776		1,339,716	This is the balancing formula for the General Fund Levy	
	Less Fiscal Disparity Levy					(63,420)		(75,075)		
	Less Non-Levy Revenue - General Fund					(180,309)		(186,959)		
	General Fund Levy					**1,051,047**		**1,077,682**		
						0		0		
410 - Sanitary Sewer Operations (estimates)										
4022	Levy - Sanitary Sewer Operations	0	0	0	7,500	15,000	7,500	15,000	0	0.0%
4023	User Fees - Sanitary Sewer Operations	0	0	0	15,000	33,000	15,000	33,000	0	0.0%
	Total Revenue				22,500	48,000	22,500	48,000	0	0.0%
6061	Wages & Benefits	0	0	0	0	0	0	0	0	
6062	Other Contract Services	0	0	0	195	2,000	1,805	2,000	0	0.0%
6065	Oper & Mgmt Fees	0	0	0	12,067	20,000	7,933	22,000	2,000	10.0%
6066	Lab Fees	0	0	0	5,623	9,500	3,877	10,000	500	5.3%
6068	Electricity - Lift Stations	0	0	0	6,755	12,000	5,245	12,000	0	0.0%
6069	Insurance - Prop & Liab	0	0	0	0	1,000	1,000	6,000	5,000	500.0%
6083	Special Assessments	0	0	0	2,590	0	(2,590)	0	0	
	Total Expenses				27,230	44,500	17,270	52,000	7,500	16.9%
	TOTAL SANITARY SEWER OPERATIONS	**0**	**0**	**0**	**(4,730)**	**3,500**		**(4,000)**	**(7,500)**	**-214.3%**

CITY OF AFTON
DRAFT PLANNING COMMISSION MINUTES

December 2, 2019

---

1. **CALL TO ORDER** – Chair Kopitzke called the meeting to order at 7:00 PM

2. **PLEDGE OF ALLEGIANCE** – was recited.

3. **ROLL CALL** – Present: Chair Kris Kopitzke, Scott Patten, Doug Parker, Justin Sykora, Kuchen Hale, Roger Bowman. Absent were Sally Doherty, James Langan, Christian Dawson. (all excused).
ALSO IN ATTENDANCE – Council member Wroblewski, City Administrator Ron Moorse

4. **APPROVAL OF AGENDA** –
Add item 8b "attendance"
Motion/Second Parker/Hale To approve the Agenda of the December 2, 2019 Planning Commission meeting with addition of item 8b. Passed 6-0.

5. **APPROVAL OF MINUTES** –
A. November 4, 2019
Motion/Second Kopitzke/Patten To approve the minutes of the November 4, 2019 Planning Commission meeting. Passed 4-0-2 (Hale, Sykora abstain).

6. **REPORTS AND PRESENTATIONS** - None

7. **PUBLIC HEARINGS** – None

8. **NEW BUSINESS** –
A. Draft Short Term Residential Rentals Ordinance
Administrator Moorse provided an overview of the draft ordinance.
Hale stated that she holds a similar license for a property in WI and it includes the following requirements: water testing, nuisance, noise ordinance, good neighbor policy, max occupancy by bedroom and septic requirements. Who licenses? The County does in WI and the property is inspected annually or biannually.
Kopitzke would rather have a house rented than sit empty. What is the cities enforcement capability?
Hale asked if anyone has checked with the county? Other cities? Licensing authority?
Bowman asked if minimum insurance should be required? (Hale responded that is the responsibility of the property owner, if there is a problem it would come to the owner not the licensing authority)
Kopitzke stated that occupancy varies greatly from house to house.
Patten stated that it is a question of occupancy and frequency in regards to the septic requirements.
Parker stated that if the septic was designed for the house, there shouldn't be a need to check system for compliance unless renting for higher occupancy.
Hale stated there can be issues if the renters are not respecting neighbors. Feels the City should not be the license holder.
Discussion was held over the requirement that the property be homesteaded. Patten and Bowman stated that it prevents people from creating a business in residential area.
Kopitzke asked why no license is required within the VHS-C?
Sykora found information on Washington County lodging regulations – will email the link.
Hale stated the most important components are maximum occupancy, well, septic.
Kopitzke would reference bed & breakfast ordinance.
Hale stated she is against the VHS-C being treated differently.
Bowman stated these shouldn't be treated differently than a B&B.
Parker asked if there is currently a problem? (potential) Why not address when there is?
Sykora stated the properties don't need to be homesteaded; he likes the idea of requiring septic compliance if not homesteaded. There could be a distinction between how many times per year it's rented, triggering other regulations.
Kopitzke suggested including a special event clause.

Parker stated that people may do anyway, without a license.
Hale replied that having an ordinance gives the city enforcement options if there are issues.
Patten stated the property needs to be homesteaded otherwise puts the property into different category.
Rentals over 30 days don't have a maximum occupancy.
Bowman would like to solicit comments and find out if there have been problems.
Hale would like to talk to county and other small towns.
Planning Commission will look at again in January.

B. Attendance
Chair Kopitzke reminded members to let Ron know in advance if you are unable to attend a meeting. Three excused and one non-excused absence are allowed.

9. OLD BUSINESS –

A. Draft PLCD Ordinance Amendment
Clarifications were made since the Planning Commission last saw the draft: language regarding the EAW requirement, park dedication, open space connection/corridor, enforcement.
Bowman asked if we should develop a list of vegetation that is allowed to be planted.
Sykora suggested changing the language to "native to fit the local ecotype". The EAW will include a vegetative survey. Lists of vegetation are available through the state and other resources.
The ordinance will reference the enforcement component which will be part of the developer's agreement.
Administrator Moorse stated that in the current development, the enforcement elements were in the agreement, but were not sufficiently defined.
Motion/Second <u>Patten/Parker</u> to make edits as suggested and hold a public hearing at next available meeting date. Passed 6-0.

B. Update on City Council actions
Council member Wroblewski provided a summary of the November City Council meeting.

10. ADJOURN
Motion/Second Patten/Bowman to adjourn. Passed 6-0.

Meeting adjourned at 8:25 PM.

Respectfully submitted by:

_____
Julie Yoho, City Clerk

To be approved on January 6, 2019 as (check one): Presented: _____ or Amended: _____

DRAFT

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Dec. 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: December 10, 2019

Re: Draft PLCD Ordinance amendment

Based on the Council's discussion and direction at its November 19 meeting, staff made changes to the draft PLCD ordinance amendment to reflect the recommendations from the Planning Commission and the Council's addition of language to Sec. 12-2375 A.3 regarding the protection of and connection to significant natural features. The Planning Commission, at its December 2, 2019 meeting, discussed the revised ordinance amendment and recommended several additional changes as outlined below. The changes are all under Sec. 12-2375. General standards for approval, and are highlighted in yellow on the attached page of the ordinance amendment.

Planning Commission Recommendations

1. Add language regarding natural and wildlife corridors to the language the Council added in item A.3.
2. Add the word "native" to item A.4.
3. Add the requirement for a two-step enforcement protocol in item A.5 to strengthen enforcement of the Developer's Agreement by providing the City with the authority to issue an immediate cease and desist order in a situation such as when the developer is violating a condition of approval, a city ordinance or an agreed upon process or procedure, or is taking actions that are or could cause immediate and irreparable harm, such as negative environmental impacts. The City Attorney has advised that the City's authority to require an immediate cease and desist order is limited, unless the developer would agree to provide that authority in the Developer's Agreement.
4. Add language to require "native" prairie; and forbs, trees and shrubs "that fit the local eco-type" in item A.13.

COUNCIL ACTION REQUESTED:
Motion regarding finalizing the draft PLCD ordinance amendment for a public hearing.

The Permitted Uses are:

A. Those uses that are permitted in the underlying zoning district;

B. Subdivisions that require the construction of a new public street in the AG zoning

district; **Sec. 12-2375. General standards for approval.**

A. A Conditional Use Permit shall be required for all preservation and land conservation developments. The City may approve the preservation and land conservation development only if it finds that the development satisfies all of the following standards:

1. The preservation and land conservation development is consistent with the comprehensive plan of the City.
2. The preservation and land conservation development is an effective and unified treatment of the development possibilities on the project site and the development plan provides for the preservation of unique natural amenities.
3. The preservation and land conservation development can be planned and developed to harmonize with any existing or proposed development in the areas surrounding the project site. **This includes working with the City regarding the layout of the open space parcel to protect sensitive natural resources and natural features and to make connections with adjacent open space with significant natural features, which could include natural and wildlife corridors.**
4. **Pre-development seeding with a native prairie grass/wildflower mix shall be provided on all lots and on the undeveloped parcel.**
5. **The Developer shall enter into a Developer's Agreement with the City regarding the installation of required improvements, and shall provide financial guarantees as required in Sections 12-1471 to 12-1476 of the subdivision ordinance. The Developer's Agreement shall include a two-step enforcement protocol as follows:**
   a. **Immediate cease and desist order**
   b. **Declaration of default with default remedies**
6. **The homeowner's association restrictive covenants shall contain a provision that in the event the homeowner's association becomes insolvent or ceases operating control shall at its option be transferred to the City of Afton or another method of succession shall be dictated by the City.**
7. **The homeowner's association documents shall contain a waiver of assessment appeal running in favor of the City of Afton.**
8. **Any provisions in the homeowner's association restrictive covenants allowing changes in lots shall be in compliance with Afton's requirements.**
9. **Any covenant amendment provisions in the homeowner's restrictive covenants permitting changes after a certain number of years have passed shall be in compliance with restrictions on future subdivision of PLCD lots and other provisions of Afton's ordinances.**
10. **Any public walking paths shall be included in the Final Development Plan.**
11. **The City of Afton shall be a named insured on the homeowner association insurance policy and the policy shall cover those risks identified by the city, including but not limited to coverage for personal injuries and any other losses occurring as a result of the public use of the walking trails on the conservation area.**
12. **The homeowner's association shall be required to indemnify and hold the City of Afton harmless from all losses incurred as a result of the public's use of the conservation area walking trails.**
13. **Residential lots shall be subject to restrictive covenants in favor of the other lot owners in the development and the City of Afton requiring that 60% of each lot remain planted in native ~~natural~~ prairie, and forbs, shrubs and trees that fit the local eco-type, and appropriate language shall be inserted in the homeowners association documents to ensure enforcement of the maintenance of the lots in accordance with these requirements.**

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Dec. 17, 2019

Council Action Memo

To: Mayor Palmquist and Members of the City Council

From: Ron Moorse, City Administrator

Date: December 11, 2019

Re: Short Term Residential Rental Ordinance

Planning Commission Feedback

The Council referred the draft short term rental ordinance to the Planning Commission for review and comment and then for a public hearing in February. The public hearing will be publicized in the City Newsletter and on the City's Facebook page, in an effort to obtain feedback from residents regarding the need for short term rental regulations and the type of regulations needed.

Planning Commission Feedback

The following is an outline of feedback from the Planning Commission regarding the short term rental ordinance.

- Require annual water testing
- Check with County and small communities regarding short term rental regulations:
    - Washington County does not have regulations or licensing regarding short term rentals, because they believe this is a local issue and cities and townships should make decisions about regulating short term rentals.
    - The Council has reviewed an ordinance from Lake County, which includes the City of Two Harbors
    - Attached is the City of Stillwater short term rental ordinance and related materials.
        - The Stillwater ordinance has three classes of rentals, each with differences in requirements
        - The ordinance sets a specific limit on number of guests, based on the number of bedrooms
        - The ordinance requires inspections by the Fire Department and building inspector
- Questioned the need to require a property to be homesteaded. Property owners have incentive to manage the use of a home whether it is their primary residence or not. Property owners are generally not present when the home is being rented.
- Questioned whether an ordinance is needed if we are not experiencing problems
- Cautioned that the more flexible rules for short term rentals could encourage Bed and Breakfast operators to switch to short term rentals so they don't need to be present during rentals.
- Suggested that more/stricter rules could be required for properties that are rented more often
- Suggested consideration of noise and nuisance rules
- Suggested inspections for building code life-safety items such as egress windows and exits.
- Concerned about enforcement difficulties

Additional Staff Recommendations

Staff reviewed the City's Home Occupation and Bed and Breakfast ordinances to determine if any of the standards required for those uses would be applicable to the short term rentals ordinance, and found that several appeared to apply as follows:

- No exterior signage is allowed, other than those types of signage allowed in the zoning district
- There shall not be any exterior indication that the property is used for short term rentals
- Short term rental facilities shall meet current side and rear setbacks
- Off-street parking sufficient for all guests must be provided

Finalize the Ordinance for a Public Hearing in February

Based on the Council's discussion and direction, staff will place the ordinance into a formal ordinance format for a public hearing at the February 3, 2020 Planning Commission meeting.

Council Action Requested

Motion regarding finalizing the short term rental ordinance for a public hearing.

Sec. 12-232. Short-Term Rentals

A. *Scope*. This section applies to all short-term rentals in the City of Afton.

B. *Purpose*. The City of Afton has adopted this ordinance for the purpose of allowing short-term rentals consistent with rural residential or agricultural zone uses.

C. *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this section, except where expressly defined in another section, article or the context clearly indicates a different meaning.

Certificate of Septic System Compliance. A certificate that was issued on a new septic system installed within the past five years or a copy of a compliance inspection which was performed within the past three years.
City. City of Afton.
Dwelling. A principal structure that contains one dwelling unit, intended or designated to be used, rented, leased, let or hired out to be occupied for living purposes.
Dwelling Unit. A single unit providing complete, independent living facilities for one (1) or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.
Owner. Any person who, alone or with others, has title or interest in any building, property, dwelling, dwelling unit or portion thereof, with or without accompanying actual possession thereof, including any person who as tenant, agent, executor, administrator, trustee, or guardian of an estate has charge, care, control of any -dwelling or dwelling unit.
Person. Any individual, firm, corporation, association, governmental entity, or partnership and its agents or assigns.
Short-term rental. A dwelling unit, or a portion of a dwelling unit, rented for a period of less than thirty (30) days. No more than one (1) rental of a short-term rental dwelling unit or portion thereof shall be permitted per day. Use of a short-term rental dwelling unit for any commercial or social events is prohibited.

D. *License prohibited for non-homestead status property.* No person shall allow any non-homestead status short-term rental dwelling unit to be occupied or let or offered to let to another for occupancy, or charge or rent, with the exception of a short term rental dwelling unit located in the VHS-C zoning district.

E. *Short-term rental license required.* No person shall allow any short-term rental dwelling unit to be occupied or let or offered to let to another for occupancy, or charge, or rent unless the owner has obtained a valid short-term rental license under the terms of this section.

F. *Short-term rental license application.* Application for the issuance or renewal of a short-term rental license must include a valid copy of a certificate of septic system compliance and any information deemed necessary by the zoning administrator and may be obtained through any readily available means, written or electronic, as deemed appropriate and expeditious by the zoning administrator.

G. *License issuance & renewal.* The initial short-term rental license shall expire one year from the date the license is issued. Subsequent renewals shall not be for a period of more than three years.

1. Licenses shall be issued exclusively for principal structures with one dwelling unit, with the exception of a duplex with a valid conditional use permit, which has two dwelling units.
2. Licenses shall not be issued for occupancy by more than 6 persons, unless the applicant provides documentation that the septic system is sized for additional occupancy.

H. *License denial, cancellation, or revocation.* Application for a short-term rental license may be denied, canceled or revoked upon notice and the provision of an opportunity for hearing for good cause, including the violation of, or noncompliance with, any license requirement or standard, or any applicable law, statute or ordinance.

I. *Inspections.* Any property licensed under this section shall be subject to lawful inspection by the zoning administrator and the zoning administrator's authorized representatives upon a schedule determined by the zoning administrator or upon complaint.

J. *License transfer prohibited.* Short-term rental licenses are non-transferable.

K. *Severability.* If any portion of this section is determined to be invalid or unconstitutional by a court of competent jurisdiction, that portion shall be deemed severed from the section, and such determination shall not affect the validity of the remainder of the section.

Stillwater City Code

Stillwater
Planning Department

Sec. 41-8. - Short term home rental regulations.

Subd. 1. *Purpose* . The purpose of this section 41-8 is to allow short term home rentals where appropriate while mitigating impacts upon surrounding properties by implementing balanced regulations to protect the integrity of the city's neighborhoods as well as protect the general public health, safety and welfare.

Subd. 2. *Definitions* . For the purposes of this section 41-8 the following terms, phrases, words and their derivations shall have the meanings as given here. When consistent with the context, words in the plural include the singular and words in the singular include the plural.

(1) *Primary residence* , means the dwelling unit within which a person lives for six months plus a day during a calendar year.

(2) *Primary resident* , means a person living on a property where the property is the person's primary residence.

(3) *Short term home rental, Type A* (hosted short term rental), means a dwelling unit that is offered to transient guests for a period of less than 30 consecutive days, where a primary resident of the property is present while the transient guests are present.

(4) *Short term home rental, Type B* (unhosted short term rental), means a dwelling unit that is offered to transient guests for a period of less than 30 consecutive days, where the property serves as a person's primary residence but a primary resident of the property is not present while the transient guests are present. This Type B also includes short term home rental of any accessory dwelling units, non-owner occupied duplexes or "mother-in-law" apartments.

(5) *Short term home rental, Type C* (dedicated short term rental) means a dwelling unit that is offered to transient guests for a period of less than 30 consecutive days, where the property does not serve as a person's primary residence

(6) *Short term home rental, Type D (bed & breakfast)* - see the definition of bed and breakfast in City Code section 31-101, paragraph 16.

Subd. 3. *License required* . No property may be used for Type A, B or C short term home rental unless a license is granted by the city. Type D short term rentals do not require a license but are subject to the provisions of City Code section 31-504.

(1) *Term* . Licenses shall be valid for three years, unless it is revoked.

(2) *Renewal* . A renewal license must be applied for every three years. The renewal license application may only be submitted after the property has passed a city inspection as required and appropriate fees have been paid.

(3) *Non-Transferable* . Licenses are non-transferable and shall expire upon change of ownership of the property.

Subd. 4. *License application* . Any property owner desiring to undertake short term home rentals must apply to the community development department for a short term home rental license. A license must be approved prior to operating within the city. The license application request must be submitted on the form provided by the city and must include all the information requested on the application form. A criminal background check consistent with Minn. Stat. §299C will be conducted on managers (as defined by Minn. Stat. §299C.67, Sub. 4) as part of the license application review.

Subd. 5. *License fee* . The license application form must be accompanied by payment in full of the required license application fee. The license application fee will be determined by the city council in the city fee schedule.

Subd. 6. *License issuance* . The process for review and issuance of a license will vary depending upon the type of short term home rental as follows:

(1) Type A - Hosted short term home rentals. Type A short term home rental licenses will be issued administratively if all the terms and conditions of section 41-8 are met.

(2) Type B - Unhosted short term rental. Type B short term home rental licenses will be issued administratively if all the terms and conditions of section 41-8 are met, however, prior to issuing a Type B license, a neighborhood notification is required, as specified herein:

a. Notices must be mailed by the city to all surrounding property owners according to the following standards:

i. 150 feet of all applicant properties zoned RB, CCR, CR, TH, CTHR, RCL, RCM, RCH, CBD;

ii. 200 feet of all applicant properties zoned RA, LR, CTR, TR;

iii. 500 feet of all applicant properties zoned AP.

b. If there are no objections received by the city within 10 days after mailing the notices, then the license shall be issued.

c. If objections are received, then the license application must be considered by the planning commission as follows:

i. The planning commission must hold a hearing. Notices for the hearing will be mailed ten days prior to the hearing using the distance requirements in subd. 5(2)(a).

ii. After considering the license request and comments from the neighbors, the planning commission may either approve a one-year provisional license, with or without conditions, or deny the license request.

d. If the planning commission approves a one-year provisional license and there are no substantiated relevant complaints from neighbors or guests during the provisional year, the license will automatically extend two additional years.

(3) Type C - Dedicated short term rental. Type C short term home rental licenses will be issued administratively if all the terms and conditions of section 41-8 are met and a conditional use permit is granted. The conditional use permit application will be reviewed according to the process established in City Code sections 31-204 and 31-207.

(4) Type D - Bed & Breakfast. Type D short term home rentals are also known as bed and breakfasts and, in addition to the requirements herein, are regulated in City Code section 31-504.

Subd. 7. *Zoning district* . Short term home rentals shall only be allowed in specific zoning districts as identified in City Code section 31-315 (allowable uses for residential zoning districts) and section 31-325 (allowable uses for non-residential zoning districts).

Subd. 8. *Performance standards* . Type A, B and C short term home rentals shall be subject to the performance standards identified below. In addition to the relevant sections noted below, Type D short term home rentals shall also be subject to the standards found in City Code section 31-504. For Type D, if the terms of the section below and section 31-504 are in conflict, section 31-504 shall apply.

(1) *Parking* .

a. In residential zoning districts, all guest parking must be accommodated on improved driveways and improved parking surfaces on the premises. No on-street parking is allowed for guests. At a minimum, parking shall be provided as follows:

i. Units with one to two bedrooms or sleeping areas, one space.

ii. Units with three-bedrooms or sleeping areas, two spaces.

iii. Units with four or more bedrooms or sleeping areas, number of spaces equal to the number of bedrooms or sleeping areas, minus one.

b. In the CBD zoning district, guest parking must either be accommodated on the property of the short term home rental dwelling unit at the same minimum numbers specified above in (1)(a), or a parking mitigation plan must be approved by the parking commission.

(2) *Length of guest stay* . The minimum length of stay is one day. The maximum length of stay is 30 days.

(3) *Number of guests* . The maximum number of guests will be limited to two times the number of bedrooms, or sleeping areas, plus one.

(4) *Guest records* . The licensee for Type B and C short term rentals must keep a guest record including the name, address, phone number, and vehicle license plate information for all guests and must provide a report to the city upon 48 hours' notice.

(5) *Manager information* . For Type B and C short term home rentals, the licensee must provide the name, phone number and address of the owner, operating lessee or managing agent/representative to all property owners within 150 of the property lines. The licensee shall provide any changes to this information to the community development department and to the neighboring properties within ten days of any such changes.

(6) *Guest disclosures* . The licensee must disclose in writing to their guests the following rules and regulations and must submit a copy of the disclosure to the city with the license application and renewal applications. In addition, the disclosures must be conspicuously displayed in the home. The disclosures must include the following:

a. For Type B and C short term home rentals, the name, phone number and address of the owner, operating lessee or managing agent/representative;

b The maximum number of guests allowed at the property;

c. The maximum number of vehicles allowed at the property and the approved parking areas;

d. Property rules related to use of outdoor features, such as decks, patios, grills, recreational fires, saunas and other recreational facilities;

e. That City nuisance ordinances will be enforced by the Stillwater Police Department, including reduced noise levels between 10:00 p.m. and 8:00 a.m.;

f. That no events are allowed to be hosted by a guest on the premises.

(7) *Posting of license number.* The licensee must post the city license number at the property and on all print, poster or web advertisements.

(8) *Proximity of assistance* . For Type B and Type C short term home rentals, the property owner or a manager/representative must be located within 30 minutes travel time of the property.

(9) *Garbage* . As required by City Code Chapter 30-1, Subd. 5, all garbage must be kept in rubbish containers that are stored out of view of a public street.

(10) *Signage* . For Type A, B or C short term home rental no signage is allowed on the property. Type D is allowed to have signage as regulated in City Code section 31-504.

(11) *Events* . Events are not allowed to be hosted by guests on the premises. For purposes of this section 41-8, an event means a gathering on the premises of more than three un-registered guests. Events hosted by the property owner are allowed but must comply with all applicable city ordinances and policies, including the prohibition on renting out private residential property for events.

(12) *Insurance* . The licensee must provide proof of sufficient and suitable property insurance with the license application and must be able to confirm that the coverage remains in place within 24 hours of a request by the city.

(13) There shall be no change in the exterior appearance of the home or premises, or other visible evidence of the conduct of a short term home rental, except that additional on-site city code compliant parking may be provided.

Subd. 9. *Required health and safety inspections.*

(1) *Type A, B and C short term home rentals.* Type A, B and C license applications will not be accepted without an approved inspection report signed by the city's fire department and building department. The inspection must have been completed no more than 60 days prior to submission of the license application. The list of health and safety items that will be inspected will be included in license application materials so that the licensee will know in advance what items will be inspected. If the inspection identifies items that must be corrected, all corrections must be completed and verified by the city before the license will be issued.

(2) *Type D short term home rentals.* Type D short term home rentals are required to have inspections as regulated by City Code Section 31-504.

Subd. 10. *Site Plan and Floor Plan for Type A, B and C short term home rentals.*

(1) The applicant must submit a site plan of the property drawn to scale, showing parking and driveways, all structures and outdoor recreational areas that guests will be allowed to use, including, but not limited to, deck/patio, barbeque grill, recreational fire, or sauna.

(2) The applicant must submit a floor plan of the residence drawn to scale identifying which rooms are proposed to be used as guest bedrooms or sleeping areas.

Subd. 11. *Limit on number of licenses.*

(1) Type A. No more than thirty-five (35) Type A licenses shall be issued at any one time.

(2) Type B. No more than thirty-five (35) Type B licenses shall be issued at any one time.

(3) Type C. No more than fifteen (15) Type C licenses shall be issued at any one time.

Subd. 12. *Lodging and Sales taxes.* In addition to state sales tax, Types A, B, C and D short term home rentals are required to pay the city lodging tax directly to the city on a quarterly basis. The property owner must provide information on a web-based booking service(s) used for the property. If no sales are made during a quarter, a report must be submitted to the city stating that no sales were made or lodging tax collected during that quarter.

Subd. 13. *Interchangeability of License Types.* A licensee may use the license to operate any short term home rental type equal to or less restrictive than the one for which the license was issued. For example, if an owner is issued a Type C license, the property is permitted to operate as a Type C, B or A. If a Type B license is issued, the property is permitted to operate as a Type B or A. However, a Type D owner may only operate as a bed and breakfast.

Subd. 14. *Enforcement* .

(1) *Injunctive relief* . In the event of a violation or threatened violation of this ordinance, the city, in addition to other remedies, is entitled to seek injunctive relief or proceedings to prevent, restrain, correct or abate such violations or threatened violations.

(2) *Misdemeanor* . The penalty for a violation of this ordinance shall be a misdemeanor.

(3) *Fines* . In addition to penalty provisions in (1) and (2) above, the administrative fines for violations of this section 41-8 shall be as established by the city council in the annual fee schedule.

(4) *Suspension or revocation* . Any short term home rental license may be suspended or revoked for one or more of the following reasons:

a. It is the third substantiated and relevant complaint or violation of the ordinance within a 12-month period.

b. The licensee has failed to pay all of the appropriate fees related to the license, or is delinquent on any other city fees;

c. The licensee has made fraudulent statements, misrepresentations, not fully disclosed information or made false statements in the application for or in the course of the licensee's business;

d. The licensee has been convicted of any crime or offense in the previous five years involving or relating to the short term home rental business and the licensee has failed to show competent evidence of sufficient rehabilitation and present fitness to perform the duties of the business;

e. The licensee has acted in an unauthorized manner or beyond the scope of the license granted.

In such cases, the license may be forwarded to a hearing officer for consideration of suspension or revocation. The hearing officer procedure is set forth in City Code Section 22-10, Subdivision 4. If the license is suspended, the length of suspension shall be stated in the hearing officer's decision. If a license is revoked, the owner is prohibited from making application for another license for any type of short-term home rental for a period of six months.

(Ord. No. 1124, § 2, 5-21-19)

Stillwater
Planning Department

216 4th Street North Stillwater MN 55082
651-430-8800
www.ci.stillwater.mn.us

Short Term Home Rental Licensing Instructions- Initial License

The City of Stillwater adopted Ordinance No. 1093 to allow Short Term Home Rentals (aka VRBOs) where appropriate while mitigating impacts upon surrounding properties by implementing balanced regulations to protect the integrity of the city's neighborhoods as well as protect the general public health, safety and welfare. To administer those regulations each property owner that wants to operate a Short Term Home Rental (STHR) must first apply for and receive a license.

A. Procedure Overview

1. **Complete Zoning Checklist**
   The owner contacts the Community Development Department (651-430-8820) for a zoning checklist. Fill out the top portion of the form and return it and the appropriate fee to the Community Development Department Secretary.
2. **City Reviews Zoning Checklist**
   City staff will review the zoning checklist and if satisfactory will forward it to the Building Department and Fire Department. At the same time, staff will send an email notifying you that you can contact the Building Department to schedule an inspection of the home you want to license. Without the zoning checklist review, the inspection cannot be scheduled.
3. **Schedule Inspection**
   The owner then contacts the Building Department (651-430-8825) to schedule a home inspection. A list of items that will be inspected are included in the attached inspection report form.
4. **Inspection**
   Fire Department staff and/or Building Department staff will inspect your property for safety items. If code compliant, they will sign off on the inspection report. If not, corrections must be made and a re-inspection scheduled.
5. **Apply for License and Conditional Use Permit**
   After the inspection is approved for Type A and Type B vacation rentals, the owner may complete and submit the license application form to the Community Development Department. If the inspection was for a Type C vacation rental, then the owner would apply for both the license and a Conditional Use Permit concurrently.
6. **City Reviews Application**
   The procedure for review of the application depends upon the type of STHR. (See attached ordinance for definition of the various types.) A STHR license is valid for three years.
   a. Type A licenses will be reviewed by staff.
   b. Type B licenses will be reviewed by staff, but may also require Planning Commission review if neighbors have concerns. When a Type B license application is received, city staff will mail notices to neighbors. If no concerns are voiced in response to the notice, staff can issue a license. If concerns are voiced, then staff will schedule a hearing by the Planning Commission.
   c. Type C licensees need a Conditional Use Permit approved by the Planning Commission and a license issued by city staff.
      i. The Conditional Use Permit will be scheduled for a public hearing by the Planning Commission. When approved, it is filed in chain of title and whoever owns the property owns the Conditional Use Permit as well. This use permit only needs to be issued once.
      ii. With a valid Conditional Use Permit, city staff will then review and issue the Type C license.
7. **City Issues License**
   When the license application is approved, city staff will forward the license to the applicant and a copy to the City Finance Department for lodging tax purposes.

B. Instructions for Completing Zoning Checklist Form

1. The property owner completes Section A of the Zoning Checklist form. Fill out the top portion of the form and return it and the appropriate fee to the Community Development Department Secretary.
   i. Fees:
      (1) Type A or Type B vacation rental:
      --License fee and initial inspection fee* **$300**
      *Each additional inspection will be $150 and due prior to scheduling.
      (2) Type C vacation rental:
      -License fee and initial inspection fee* **$300**
      -Conditional Use Permit application fee **$525**
      Total of **$825.** Minimum of $300 due with Zoning Checklist submittal. Applicants can either pay the entire $825 at once, or separate the fees into two payments, **$300** with Zoning Checklist submittal and **$525** when submitting the CUP application. *Any additional inspections will $150 and due prior to scheduling.

2. There are four types of Short Term Home Rentals (STHR). Types A through D. The definition of each is found in the definition section of the attached ordinance.
3. A staff member in the Community Development Department will complete Section B. If the items in this section cannot be answered based upon the information provided in Section B, staff will contact the applicant for clarification.

C. Instructions for Completing License Application Form

1. The applicant is responsible for completing all sections of this form.
2. Section B.
   i. If the owner is also the operator, you may skip Section B.
3. Section C.
   i. Question 4 – Primary residence means that during a calendar year you live there six months plus one day.
4. Section D
   i. Question 3 – The maximum number of guests that may stay in a STHR is two times the number of bedrooms plus one.
   ii. Question 4 – Guest vehicles must be accommodated on the property, not on the street.
      (1) One off-street parking space is required for a one to two bedroom STHR.
      (2) Two spaces are required for a three bedroom STHR. Four and four plus bedroom STHRs must have parking spaces equal to the number of bedrooms minus one.
      (3) Each of these off-street parking spaces must be either bituminous paved or concrete or in a garage.
      (4) The total impervious surface on the property, including the parking for the guests, must stay within the maximum amount of impervious surface allowed in the subject zoning district.
      (5) The parking area and total square footage of impervious surface on the property has to be shown on the site plan that you attach to this application form.
   iii. Question 5 – As with guest vehicles, any boats or trailers must be accommodated on the property. This will have to be shown in the site plan that you attach to the application form.
5. Section F contains a listing of all attachments that are required in order for the application to be considered complete. All licenses will be processed in the order that complete applications are received. So, if an attachment is missing or incomplete, the application is not placed in the cue to be processed.

D. Lodging Tax

1. The owner is responsible for paying the City Lodging Tax on a quarterly basis. Attached is the Local Lodging Tax Return form and its instructions. If you have questions on that form, please contact Jenn Sundberg at jsundberg@ci.stillwater.mn.us

E. License Renewal

1. The license for Type A, B and C Short Term Home Rentals are valid for three years. Please begin the renewal process in plenty of time so that the license does not lapse. All owners must be re-inspected as part of the renewal process. Renewal fees are as follows:

   -License renewals (initial inspection included*) **$300**

   *Any additional inspections will be $150 and due prior to scheduling.

F. Ordinance Enforcement and License Revocation

1. In the event of a violation of the ordinance, the city is entitled to seek injunctive relief or proceedings to prevent, restrain, correct or abate the violations.
2. If three substantiated and relevant complaints are received from neighbors or guests within a 12 month period, the license shall be revoked. The revocation may be appealed to the city council. If a license is revoked, the owner is prohibited from making application for another license for any type of Short Term Home Rental for six months
3. In addition to penalty provisions above, the fine for the first substantiated and relevant complaint or violation shall be $250. The fine for the second shall be $1,000. The fine for the third shall be $2,000 and will start the process of STHR license revocation.

Stillwater
Planning Department

SHORT TERM HOME RENTAL ZONING CHECKLIST

License application fee: $300
(fee includes initial inspection)
Date paid: _____
Receipt number: _____

Section A. To be completed by the applicant.	
Owner's Name: _____	Owner's Phone#: _____
Owner's Address: _____	Owner's Email: _____
Operator's Name: _____	Operator's Phone#: _____
Operator's Address: _____	Operator's Email: _____
Site Address:	
Short Term Home Rental type desired (circle only one):	Type A Type B Type C
For B and C's- The owner or operator must be within a 30 minute drive of the property when guests are present. Address while guests are present: _____ What would average travel time be? _____	
Number of Bedrooms:	Number of Bedrooms for STHR guests:
How many parking spaces (garage spaces or outside on bituminous or concrete surface) will be available for guests on the property? _____	

Section B. To be completed by city staff.			
Yes	No	N/A	
☐	☐	☐	1. Zoning of the site: _____ Is the desired STHR allowed in this zoning district?
☐	☐	☐	2. If the desired license is Type C STHR, does the property have a valid Conditional Use Permit? If not, has a complete application been submitted for the Conditional Use Permit?
☐	☐	☐	3. If owner not on site while guests are present, is owner or operator within 30 minutes' drive time of the property?
			4. Off-street parking for residential zoning districts.
			(a) How many off-street parking spaces are required? _____
			(b) How many off-street parking spaces are available on the property? _____
☐	☐	☐	(c) Are all of the spaces improved with bituminous or concrete surface?
☐	☐	☐	(d) Are the minimum number of improved off-street spaces provided?
☐	☐	☐	(e) Does the total impervious surface area on the property, including the parking spaces and driveway, comply with the maximum allowance for impervious surface coverage in the subject zoning district?
			5. Off-street parking for Central Business District.
			(a) How many off-street parking spaces are required? _____

Yes	No	N/A	
			(b) How many off-street parking spaces are available on the property? _____
☐	☐	☐	(c) Are all of the spaces improved with bituminous or concrete surface? _____
☐	☐	☐	(d) Are the minimum number of improved off-street spaces provided? If not, has the Parking Commission approved a parking mitigation plan?
			6. Available licenses.
			(a) Is there a license available for the type of STHR that is desired? [Total number of licenses allowed for the STHR type desired _____. Total number of valid licenses of this type already issued _____. Total remaining _____]
☐	☐	☐	7. If a Type A or B vacation rental, has the $300 license application fee and initial inspection fee been paid?
☐	☐	☐	8. If a Type C vacation rental, has the $300 license application fee and initial inspection fee been paid? Has the $525 Conditional Use Permit fee been paid?

☐ Property eligible to apply for a STHR license or renewal.	☐ Property NOT eligible to apply for a STHR license or renewal

City staff Comments:

Staff member's Name (Printed):

Review date:

Staff member's signature:

Stillwater
The Birthplace of Minnesota

SHORT TERM HOME RENTAL INSPECTION REPORT

Initial Inspection Fee Paid: _____
Additional Inspection Fee: _____

Owner's Name: _____	Owner's Phone#: _____
Operator's Name: _____	Operator's Phone#: _____
Site Address:	
# Bedrooms: All legal bedrooms?	
Inspectors' Names (Printed):	Initial Inspection Date:
Building Inspector Signature:	Re-inspection Date:
Fire Inspector Signature:	Final Approval Date

Yes	No	Corrected	N/A	
				1. Primary Exit
☐	☐	☐	☐	(a) At least one exit door with direct access to the outside, or to a protected corridor in the case of a condominium or apartment building, shall be provided for each short term rental unit
☐	☐	☐	☐	(b) The exit door shall be side-hinged and not less than 3' wide and 6'8" tall.
☐	☐	☐	☐	(c) A landing must be provided on each side of each exterior door. The landing width shall not be less than the width of the door and shall have a minimum dimension of 36" measured in the direction of travel.
☐	☐	☐	☐	(d) The exit door shall open from the inside without the use of a key, tool or special knowledge.
☐	☐	☐	☐	(e) Handrails shall be provided on at least one side of each continuous run of stairs.
☐	☐	☐	☐	(f) Stairs and decks must be properly constructed and maintained.
☐	☐	☐	☐	(g) Guards shall be installed along open-sided walking surfaces that are more than 30" above another floor or grade. Insect screening is not considered a guard. Guards shall be at least 36" high with spindle spacing less than 4" apart.
Comments:				
				2. Emergency Escape and Rescue Openings
				Homes built prior to the adoption of the 2012 International Residential Code are required to meet the standards in this section only as is practical and found satisfactory by inspector.
☐	☐	☐	☐	(a) Window sill height shall be no higher than 44" above the finished floor.
☐	☐	☐	☐	(b) Minimum **clear** window **opening** of 5.7 square feet or 5 square feet it at ground level
☐	☐	☐	☐	1. Minimum **clear** opening height of at least 24"
☐	☐	☐	☐	2. Minimum **clear** opening width of at least 20"
☐	☐	☐	☐	(c) Windows must be operational from the inside of the sleeping room without the use of keys, tools or special knowledge.

Yes	No	Corrected	N/A	
☐	☐	☐	☐	(d) Bars, grills and similar devices are not recommended over emergency escape openings. If present, they must open from the inside without use of keys, tools, special knowledge or greater force than what is required for normal operation of the window itself.
☐	☐	☐	☐	(e) Windows under decks must fully open and provides a path not less than 36" in height to public street, alley, yard or court.
Comments:				
				3. Smoke & Carbon Monoxide Alarms
☐	☐	☐	☐	(a) Smoke alarms shall be listed and labeled as UL 217 compliant. Carbon monoxide alarms must be listed as complying with UL 2034.
☐	☐	☐	☐	(b) Smoke alarms must be installed in each sleeping room, outside each sleeping area and on each additional story of the residence, including the basement.
☐	☐	☐	☐	(c) Carbon monoxide alarms must be installed outside of the sleeping rooms and not more than 10' from each separate sleeping area or bedroom.
Comments:				
				4. Fire Extinguishers
☐	☐	☐	☐	(a) A minimum of one portable, 5 pound type ABC fire extinguisher must be mounted <u>on each floor available to the rental guests.</u> Extinguishers must be maintained per manufacturer's directions, mounted no greater than 48" above the floor and in a visible spot, such as a hallway.
☐	☐	☐	☐	(b) Main floor fire extinguishers must be mounted in the <u>kitchen, in a visible spot.</u>
Comments:				
				5. Electrical Outlets
☐	☐	☐	☐	(a) GFCI protected outlets are required within 2' of any sink, at all kitchen and bathroom countertops, all outdoor outlets, for any sauna or other wet locations
Comments:				
				6. Hot Water
☐	☐	☐	☐	(a) The maximum hot water temperature discharging from bathtub fillers shall not exceed 120°F by a temperature-limiting device in accordance with ASSE 1070/CSA B125.3. Water heater thermostats shall not be considered an acceptable control for meeting this provision.
☐	☐	☐	☐	(b) Showers and tub-shower combinations must be provided with anti-scald valves.
Comments:				

Yes	No	Corrected	N/A	
				7. Tempered Glass
☐	☐	☐	☐	(a) Glazing in walls, enclosures or fences within 5' vertically and/or horizontally of saunas, steam rooms, bathtub and showers.
☐	☐	☐	☐	(b) Windows less than 36" above stairways, stairway landings, ramps and at the bottom of stairways.
☐	☐	☐	☐	(c) Glazing in doors and windows within a 24" arc of the door in a closed position
☐	☐	☐	☐	(d) Guard and railings
☐	☐	☐	☐	(e) Individual window panes that are over 9 square feet, bottom edge of glass is less than 18" above the floor, top edge of glass is more than 36" above the floor and has a walking surface within 36" horizontally from the window
Comments:				
				8. Guard Rails
☐	☐	☐	☐	(a) Guards shall be installed along open-sided walking surfaces that are more than 30" above another floor or grade, such as decks, screen porches, balconies, lofted areas and stairs. Insect screening is not considered a guard
Comments:				
				9. Roof-top use in Downtown District
☐	☐	☐	☐	(a) The STHR is located in a sprinkled building.
☐	☐	☐	☐	(b) Building code for fall protection and exiting are met.
☐	☐	☐	☐	(c) Use Permit for property specifically allows the roof-top use.
Comments:				
				10. Corrections and notes

Stillwater
Planning Department

SHORT TERM HOME RENTAL LICENSE APPLICATION

A. Property owner's information

Site address of Short Term Home Rental: _____

Property owner's name: _____

Property owner's signature: _____

Property owner's address: _____

_____

Property owner's phone number: _____ Public phone number: _____

Property owner's email: _____ SSN (kept private): _____

B. Operator's information

Operator's name: _____

Operator's address: _____

_____

Operator's phone number: _____ Public phone number: _____

Operator's email: _____

C. License type

1. For which Short Term Home Rental license is application being submitted? Circle only one:
   Type A Type B Type C
2. If a Type C license application is being submitted, has a Conditional Use Permit been issued by the City for the property?
   Yes No Not a Type C license application
3. If a Type C license is being submitted, and a Conditional Use Permit has not been issued by the City, has a complete Conditional Use Permit application form been submitted to and accepted by the City?
   Yes No Not a Type C license application
4. Is the home the property owner's primary residence?
   Yes No
5. Will property owner be present during guest stays?
   Yes No
6. If a Type B or Type C property, will the owner or operator be within a 30 minute drive of the property?
   Yes No (How long will average drive time be? _____)
7. Address while away? (if applicable) _____

D. Facility information

1. Number of legal bedrooms: _____
2. Number of bedrooms to be offered to guests: _____
3. Maximum number of guests to be allowed by owner/operator: _____
4. Number of off-street parking spaces on the property for guests: _____
5. Are each of the off-street parking spaces either in a garage or on bituminous or concrete surfaces? Yes No
6. Per Ordinance 1093, I agree to keep a vehicle registration log of all guests' vehicles which includes, guests name, vehicle license plate number, make/ model, and provide it to the city within 48 hours if requested?

   Yes No
7. Will guest boats and/or other trailers/RVs be allowed? Yes No
8. How is the property zoned? _____
9. Have any exterior home alterations been done, or planned, to accommodate the Short Term Home Rental (other than extra parking spaces for guests)? Yes No

   If yes, please explain: _____

   _____

   _____

   _____

E. Listing information

1. On which websites is or will the Short Term Home Rental be listed? Please give the name and website address for each.

   _____

   _____

2. Will the Short Term Home Rental be listed or advertised anywhere else? If so, please give specifics.

   _____

   _____

F. REQUIRED ATTACHEMENTS

Please check box if included:

- ☐ 1. An inspection report approved and signed by City inspector(s).
- ☐ 2. Site plan, drawn to scale, showing parking and driveways, all structures and outdoor recreational areas that guests will be allowed to use, including, but not limited to, deck/patio, barbeque grill, recreational fire, or sauna.
- ☐ 3. A floor plan, drawn to scale, of the home identifying which rooms will be used as transient guest bedrooms.
- ☐ 4. Proof of suitable and sufficient insurance.
- ☐ 5. A copy of the Guest Disclosure required by Ordinance 1093, Subd 7 E
- ☐ 6. Minnesota Sales Tax Account Number (7 digits) OR proof that Minnesota Tax Account Number has been applied for.
- ☐ 7. $300 payment for license application and initial inspection.

G. Applicant's signature

Applicant's name: _____

By signing this application form, I certify that to the best of my knowledge the property meets, and will be operated according to, the standards found in Ordinance 1093.

Applicant's signature: _____ Date: _____

wsb

Memorandum

To: Honorable Mayor and City Council, City of Afton

From: Nick Guilliams, City Engineer

Date: December 17, 2019

Re: December Engineering Staff Report

---

1. **CSAH 21 Culvert Replacement**

   Washington County has plans to replace a box culvert on CSAH 21 located approximately ½ mile north of the junction with CSAH 18 (near Old Putman Road) next summer. This work will require a full closure of CSAH 21 for about 3 weeks. A detour will be posted. The work is planned to start after July 4th, 2020. Residents in the area have been notified and easements have been obtained.

2. **WSB 2020 Rate Schedule**

   WSB is grateful for our relationship with you, your team and community, and we look forward helping the City achieve its goals in 2020. WSB continues to focus on improving the services we provide through advancements in technology and public engagement.

   Attached is our rate 2020 Rate Schedule for our typical services for your information. We are committed to providing the highest quality services at a reasonable price. To that end, we are proposing an average increase of 2.5% for our 2020 rates. We're thankful for our relationship with the City of Afton and the opportunity to serve you.

   Action: Consider approval of WSB 2020 Rate Schedule.

If you have any questions, please contact me at 612-419-3589 or nguilliams@wsbeng.com

178 E 9TH STREET | SUITE 200 | SAINT PAUL, MN | 55101 | 651.286.8450 | WSBENG.COM

MINNESOTA DEPARTMENT OF TRANSPORTATION
WASHINGTON COUNTY

CONSTRUCTION PLANS FOR CULVERT A AND APPROACH GRADING

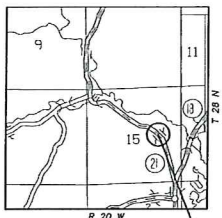
LOCATED 0.5 MILES N.W. OF JCT. OF C.S.A.H. 18 ON C.S.A.H. 21 OVER UNNAMED STREAM,
IN THE CITY OF AFTON, MN. (Geographical Description)
SEC. 15 TWP. 28 N R 20 W (Legal Description)

STATE AID PROJ. NO. 082-621-039
COUNTY PROJ. NO. 20-22110

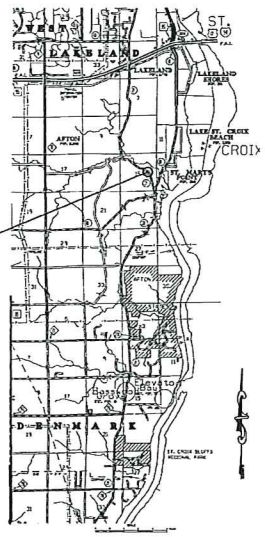
GROSS LENGTH	223.57	FEET	0.042	MILES
BRIDGES-LENGTH	3.04	FEET	0.001	MILES
EXCEPTIONS-LENGTH		FEET		MILES
NET. LENGTH	223.57	FEET	0.042	MILES

PLAN SYMBOLS

COUNTY LINE
TOWNSHIP OR RANGE LINE
SECTION LINE
QUARTER LINE
SIXTEENTH LINE
EXISTING R/W
NEW R/W
TEMP EASE
RAILROAD R/W
UNIMPROVED RD. OR SHLD.
EDGE OF LAKE
SWAMP BOUNDARY
MISCELLANEOUS BOUNDARY
CORPORATE OR CITY LIMITS
VACATED PLATTED PROPERTY
RECREATIONAL TRAIL
ALIGNMENT STATIONS 112 112
ALIGNMENT POINTS
RIVER OR CREEK
DRAINAGE DITCH
BRIDGE
RAILROAD (SINGLE TRACK)
RR CROSSING PAVEMENT MARKING
RR CROSSING GATE
RR CROSSBUCK SIGN
RR CROSSBUCK SIGN W/LIGHTS
BARBED WIRE FENCE
CHAIN LINK FENCE
WOVEN WIRE, COMBINATION WOVEN AND BARB
WOOD FENCE
BILLBOARD
RETAINING WALL
GUARDRAIL (CABLE)
GUARDRAIL (PLATE BEAM)
DRAIN TILE
CULVERT
CULVERT WITH APRONS
WOODS OR BRUSH, NURSERY
DECIDUOUS TREES
CONIFER (EVERGREEN) TREES
HEDGE
BUSH OR SHRUB
STUMP
SWAMP OR MARSH
MONUMENT (CI,ACF,ACP,BCP,...)
CONCRETE OR STONE MONUMENT
IRON PIPE
IRON PIN OR REBAR
IRON PIN WITH BRASS DISK
NAIL, PK NAIL, SPIKE, STP, T-BAR,
VERTICAL CONTROL B.M.
HORIZONTAL CONTROL
POWER POLE
LIGHT POLE
LIGHT AND TELEPHONE POLE
LIGHT, TELEPHONE AND POWER POLE
GUY POLE GP
POLE ANCHOR
TELEPHONE POLE
TELEPHONE AND POWER POLE
UNDERGROUND CABLE PEDESTAL PED
TELEPHONE MANHOLE (VAULT) MH
ELECTRIC CABLE IN CONDUIT
TELEPHONE CABLE IN CONDUIT SEPTIC TANK
BURIED ELECTRIC CABLE P-BUR
BURIED TELEPHONE CABLE T-BUR
GAS LINE G
WATER LINE
VALVE
FIRE HYDRANT
WATER MANHOLE
WELL WELL
LAWN SPRINKLER HEAD
MANHOLE MH
CATCH BASIN CB
SEPTIC TANK
FORCE MAIN LIFT STA. LIFT
SEWER LINE
PERMANENT BARRICADE
TRAFFIC SIGNAL LIGHT
HAND HOLE
ENTRANCE
BUILDING NUMBER 1-S-F
SATELLITE DISH
STEEL TOWER TOWER
FLAG POLE F.P.



PROP. CULVERT A
S.A.P. 082-621-039
BEG. PROJ. STA. 739+07.30
END PROJ. STA. 741+30.87
EXIST. CULVERT (NO NAME)
7'x5' CONCRETE BOX CULVERT
STRUCTURE LENGTH: 30.3'
ROADWAY WIDTH: 21.8'
YEAR BUILT: UNKNOWN



PROJECT LOCATION
Outline Map of Minnesota showing location of the County within the State.

WASHINGTON COUNTY

SUBSURFACE UTILITY NOTE

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

GOVERNING SPECIFICATIONS

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN. SEE SPECIAL PROVISIONS FOR ALL XXXX.6XX SERIES PAY ITEMS FOR ADDITIONAL REQUIREMENTS.

ALL TRAFFIC CONTROL DEVICES, TEMPORARY LANE CLOSURE ARRANGEMENTS AND PROCEDURES, SHALL CONFORM TO THE REQUIREMENTS OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

LIST OF SHEETS

NO.	TITLE
1	TITLE SHEET
2-3	TRAFFIC CONTROL
4	GENERAL PLAN & ELEVATION
5	CULVERT TYPICAL SECTION & QUANTITIES
6	CULVERT SURVEY
7	CULVERT SURVEY ~ PLAN & PROFILE
8-11	APPROACH GRADING PLANS
12-19	EROSION CONTROL PLAN
20-22	GUARDRAIL DETAILS

THIS PLAN CONTAINS 22 SHEETS.

DESIGN DESIGNATION FOR:	C.S.A.H. 21
FUNCTIONAL CLASSIFICATION	MAJOR COLLECTOR
NO. OF TRAFFIC LANES	2
NO. OF PARKING LANES	NA
DRIVING LANE WIDTH	12'
SHOULDER WIDTH	4'
ADT (CURRENT YEAR) 2019	992
ADT (PROJECTED YEAR) 2039	1309
PAVEMENT DESIGN	9 TON
ESALS (20)	272,496
R-VALUE	15
SOIL FACTOR	NA
DESIGN SPEED	30 MPH
BASED ON SIGHT DISTANCE	495'
HEIGHT OF EYE / HEIGHT OF OBJECT	3.5' / 2.0'
DESIGN SPEED NOT ACHIEVED AT:	NA

Chad Darnell
CHAD DARNELL

DESIGN ENGINEER: I HEREBY CERTIFY THAT THIS PLAN (SHEETS 1, 4-22) WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DATE 7-10-18 LICENSE NUMBER 45944

APPROVED: COUNTY ENGINEER — DATE

APPROVED: CITY OF AFTON — DATE

DISTRICT STATE AID ENGINEER: REVIEWED FOR COMPLIANCE WITH STATE-AID RULES/POLICY — DATE

APPROVED FOR STATE-AID FUNDING: STATE-AID ENGINEER — DATE

ERICKSON ENGINEERING
WWW.ERICKSONENGINEERING.COM
952-929-6791

STATE AID PROJECT NO. 082-621-039	C.S.A.H. 21
SHEET NO. 1 OF 22 SHEETS	CULVERT A

wsb

December 2, 2019

Mr. Ron Moorse
City Administrator
City of Afton
3033 St. Croix Trail South
PO Box 219
Afton, MN 55001

Re: WSB 2020 Rate Schedule

Dear Mr. Moorse:

Thank you for your partnership. WSB is grateful for our relationship with you, your team and community, and we look forward to supporting you as we work together to achieve your visions for the future.

We are proud of the work we've accomplished with partners like you in 2019. As a firm, we continue to invest heavily in programs, services, and products that allow us to better serve our clients. We believe that culture drives results and we know that a strong culture is built on the staff we hire. We continue to invest in our staff and make strategic hires that help elevate our talent and in return, help us bring innovative and forward-thinking ideas to your community.

We believe in technology and the role it plays and will play in the future. We continue to explore new technologies to deliver thoughtful, efficient, and creative solutions to your challenges. In the past year, we've developed applications, including WSB 360, SmartPix, and TrueView, that combine Artificial Intelligence, Augmented Reality, Virtual Reality, and GIS to solve complex problems. Additionally, our Datafi application is used to manage projects, create field inspections and run reports, and has had great success in improving efficiencies for clients. We are going to remain at the forefront of leveraging new technologies that are shaping our world.

Enclosed is our 2020 Rate Schedule for our typical services for your information. We are committed to providing the highest quality services at a reasonable price. To that end, we have an average increase of 2.5% for our 2020 rates.

We are invested in our clients, people, work, and the communities that we serve. Thank you again for the opportunity to work with you.

Sincerely,

WSB

Nick Guilliams, PE
Senior Project Manager

Enclosure

srb

170 E 5TH STREET | SUITE 200 | SAINT PAUL, MN | 55101 | 651.286.8450 | WSBENG.COM

2020 Rate Schedule

wsb

	Billing Rate/Hour
PRINCIPAL | ASSOCIATE	$152 - $192
SR. PROJECT MANAGER | SR. PROJECT ENGINEER	$152 - $192
PROJECT MANAGER	$135 - $150
PROJECT ENGINEER | GRADUATE ENGINEER	$90 - $146
ENGINEERING TECHNICIAN | ENGINEERING SPECIALIST	$58 - $146
LANDSCAPE ARCHITECT | SR. LANDSCAPE ARCHITECT	$70 - $150
ENVIRONMENTAL SCIENTIST | SR. ENVIRONMENTAL SCIENTIST	$58 - $146
PLANNER | SR. PLANNER	$70 - $150
GIS SPECIALIST | SR. GIS SPECIALIST	$70 - $150
CONSTRUCTION OBSERVER	$95 - $120
SURVEY	
One-Person Crew	$149
Two-Person Crew	$196
Three-Person Crew	$211
OFFICE TECHNICIAN	$53 - $94

Costs associated with word processing, cell phones, reproduction of common correspondence, and mailing are included in the above hourly rates. Vehicle mileage is included in our billing rates [excluding geotechnical and construction materials testing (CMT) service rates]. Mileage can be charged separately, if specifically outlined by contract. | Reimbursable expenses include costs associated with plan, specification, and report reproduction; permit fees; delivery costs; etc. | Multiple rates illustrate the varying levels of experience within each category. | Rate Schedule is adjusted annually.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Dec. 17, 2019

Council Action Memo

To: Mayor Palmquist and Members of the City Council

From: Ron Moorse, City Administrator

Date: December 11, 2019

Re: Afton Creek Preserve Construction Update

At its December 4, 2019 Special Meeting, the Council discussed its concerns regarding the stormwater ponds, and particularly Pond 7, and regarding the lack of detailed information provided by the developer concerning solutions for the inadequate functioning of Pond 7. The Council outlined a number of actions and items of information to be provided by the developer for the December 17 Council meeting as follows:

- Site Specific Management Plan for Proactive Protection Measures for Spring 2020 Runoff
- Pumping Plan for infiltration basins/ponds/basins/berms not functioning needing immediate drawdown (including but not limited to type of equipment to be used and discharge location of where to pump the surface water)
- Proposal for work that IS able to be conducted during the winter of 2019/2020; including data to support drain tile solution (borings, soil evaluation, perched water evaluation, etc.) (including estimated deadlines for completion)
- Planting plan for all areas listed above which are not expressing vegetation
- Detailed calculations and supporting documents for proposed drain tile plan received on 12/4/2019
- Detailed plan, including calculations, of an alternative when/if Drain Tile Plan is not adequate after evaluation of forensic data (Wet Pond alternative or other) if Infiltration Basin 7 remains non-functional

Subsequent to the Council meeting, the developer and his engineer met with the City's engineers to discuss the items outlined by the Council, and agreed to provide the requested information for the December 17 Council meeting. Attached are the following items received from the developer:

- Afton Creek Development Contingency Plans for 2020
  - Spring Thaw action levels
  - Winter Work
  - Seeding Plan 2020
  - Basin and Pond Failure Contingency Plan
  - Overflow Berm at Pond 5
  - Basins 2 and 4 – 48 Hour Draw Down contingency plan
- Map showing additional grading to be completed south of Pond 5
- Calculations related to the draw down time for Pond 7 with the drain tile option
- Memorandum from Chuck Plowe regarding the option of converting Pond 7 to a wet pond
- Memorandum from Nick Guilliams regarding the Pond Draw Down Time Measurement Procedure

City Engineer Review

The City Engineer has indicated that, in general, the developer has provided the information requested, consistent with the meeting the City Engineer had with the developer and his engineer on December 9. The City Engineer was not able to review in detail the information provided regarding the drain tile option and the wet pond option in time to include comments in this memo, but will provide comments to both the Council and the developer in advance of the meeting.

COUNCIL ACTION REQUESTED:

Motion regarding the construction of the Afton Creek Preserve improvements.

AFTON CREEK DEVELOPMENT

Contingency Plans for 2020
Prepared 12/11/2019

Spring Thaw 2020

It is understood that spring rainfalls can occur during frozen ground conditions; those rains, in conjunction with spring snow melt, can create increased groundwater runoff from the site. Given the lack of established vegetation in ponds, infiltration basins, and some surrounding areas, there is risk of sediment leaving the site. The two primary areas of concern are at Pond 7 and the overflow berm at pond 5. The following is our sediment management plan including pumping of infiltration basins in the event of excess groundwater accumulation or runoff.

Action Level 1: Forecasting Phase – Prior to spring thaw / ice out with long range temperature forecasts

- As spring thaw approaches, monitor daily weather forecasts for air temperatures rising above freezing
- Stage adequate bio rolls and reinforced silt fence in the existing pole building on lot 4 of block 3 for quick deployment in anticipation of potential sediment release from the site.

Action Level 2: Forecasted Rainfall – anticipated rain events greater than ½" prior to ground thaw

- Install bio rolls and reinforced silt fence in high risk discharge areas surrounding pond 7 and the overflow berm of pond 5
- Stage three 4" pumps & dewatering bags in the existing pole building on lot 4 of block 3 for quick deployment in anticipation of potential flooding of basing 2, 4, and 7; as well as pond 5 and adjacent overflow cell.
- Developer will start daily monitoring of water levels in each basin and pond 5; elevated water levels will warrant pumping.

Action Level 3: High water levels in ponds

- If water levels are anticipated to reach or exceed overflow levels, pumps will be deployed, and water will be pumped offsite through dewatering bags.
    - Pond 7 – the dewatering bag will be placed in the existing culvert apron under 60th street.
    - All other ponds – dewatering bags will be placed on the downstream side of the outside pond berm

Winter Work 2019/2020

In the late fall of 2019, we agreed to conduct further exploratory work and testing on basin 2, 4, 7, and pond 5 to ascertain the functionality of each. Surface layer silt was removed from basin 2,4, and 7; in addition, each was scarified to a depth of 6" with roto tiller attachment on a skid steer Caterpillar 247 track machine. As built surveys were conducted to show that the site was built in compliance with the approved plans. Double ring infiltrometer testing was completed to ensure appropriate infiltration rates were being met based on proposed calculations. Work was completed on pond 5 overflow berm to bring it up to the proposed plan elevations. Hand borings were completed at pond 7 to help rule out a shelfed water condition due to possible clay layers. At this time, we feel no additional work can be productively

completed during winter 2019/2020. It is our goal to closely monitor each of these basins and the overflow cell of pond 5 through the spring thaw and early summer to ensure everything is functioning properly. Failure to function will result in further maintenance as needed.

Seeding Plan 2020

All areas requiring further establishment will be seeded as soon as the weather permits in the spring; minimum requirements will be ground temperatures of approximately 50 degrees to provide adequate germination. We will loosen the soil prior to seeding with a "power rake" attachment on a skid steer or by dragging the area with a harrow drag. Each area will then be seeded utilizing a combination of a broadcast and brillion seeder attached to a low ground pressure tractor. Once each area is seeded it will be drug with a harrow drag to ensure the seed is properly bedded. Bare ground will then be topped with straw mulch or erosion blanket if the grade of the slope requires it. All areas except the basins will receive MNDOT seed mix 21-111 @ 30 lbs. per acre in conjunction with MNDOT seed mix 21-111 @ 100 lbs./AC. The basins will be seeded with MNDOT Seed Mix 328 at 88 lbs./AC with no mulch or straw so that it will not affect infiltration rates.

Basin and Pond Failure plan 2020

Note: WSB has agreed to come up with a method for measuring the draw down period. The draw down period starts when a basin reaches its highest level and is complete when the water level reaches 2" in the bottom of the basin.

Pond 7 – 24 Hour Draw Down

Drain Tile: In the event this pond does not pass the method of measurement developed by WSB, we have proposed to install a drain tile system that assists in the infiltration and draining process of this pond. The proposed plan for this system is enclosed with this contingency plan. All calculations for that system are included with the plan. Our engineer (Chuck Plowe) and the City Engineer (Nick Guilliams) have both expressed that this is a common solution for situations such as this. Both have communicated that this will likely solve any potential latency in draw down; as well as, prevent sediment from leaving the site.

Holding Pond: It has been expressed by our engineer that a holding pond will not work in this area due to lack of available space. In order to reach adequate depths, there would need to be substantial retaining walls installed. All other ponds in this development have drainage and utility easements for maintenance; increased slopes for a holding pond here would eliminate any existing space for vehicular access to conduct routine maintenance. The required steep slope and high walls would create several safety concerns for residents of the development, local traffic and surrounding neighbors. We have included a rough sketch with basic calculations of size and scope; however, Plowe Engineering has expressed a strong opinion that this would not be a sound solution.

Overflow Berm at Pond 5

We have identified that additional grading is required on the south side of pond 5 to redirect runoff that is bypassing pond 5 and its adjacent overflow pond. Included with this contingency plan is a drawing showing the additional grading to be completed south of pond 5. This work will

be completed once the frost has come out of the ground early summer of 2020. All disturbed areas will be reestablished with appropriate seed within 7 days.

Basins 2 & 4 – 48 Hour Draw Down

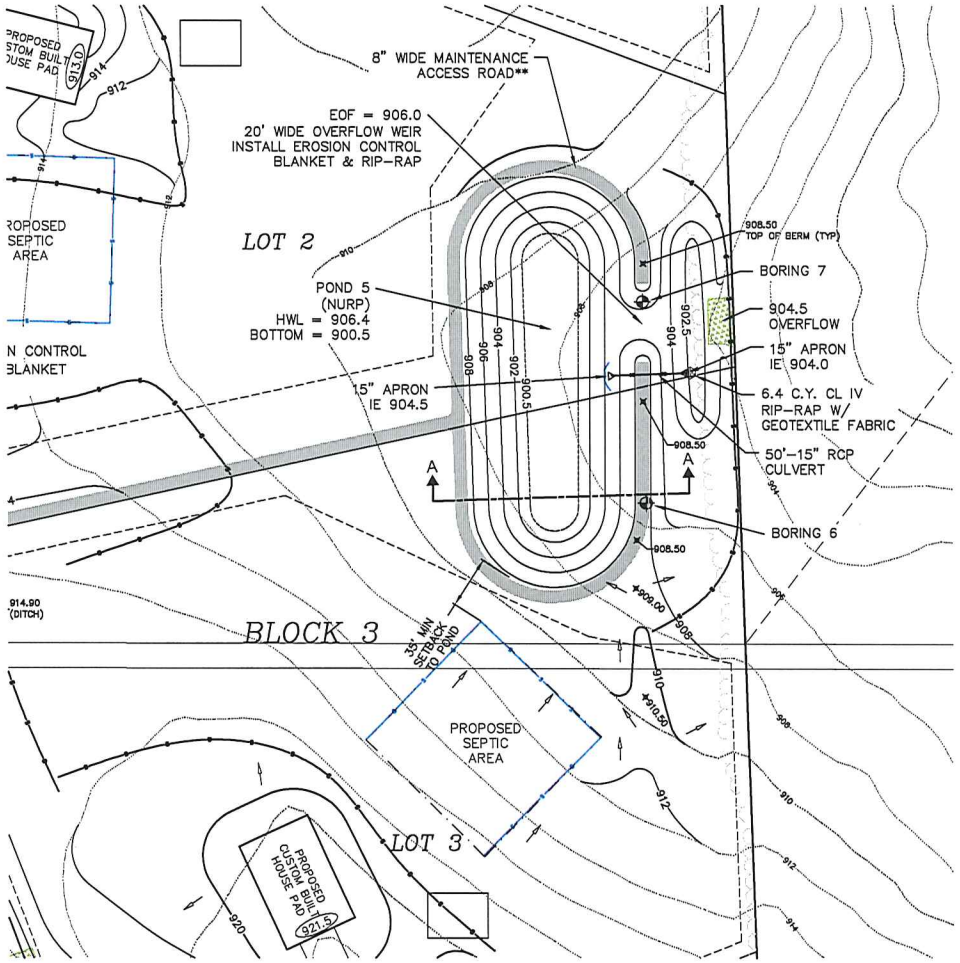
Given the work and testing that was completed at basin 2 & 4 prior to winter conditions, we are very confident both will function properly after the spring thaw. If they do not meet the required draw down periods, we are prepared to replace the top 6" of infiltration media. Seeding in compliance with our afore mentioned seeding plan would be completed to reestablish both the basin sides and bottom. If replacement of the surface media proves to be inconsequential, we will retain Plowe Engineering to engineer a drain tile solution similar to pond 7.

NOTE: HOUSE PAD GRADING CONCEPTUAL ONLY. FINAL GRADING TO BE DETERMINED WITH ACTUAL HOUSE PLAN AND LOCATION.

—S— PROPOSED SILT FENCE

PROPOSED ROCK CONSTRUCTION ENTRANCE*
*TO BE INSTALLED PRIOR TO START OF HOUSE PAD GRADING

SECTION A-A
NOT TO SCALE



TEMPORARY SEEDING AND EROSION CONTROL SHALL BE REQUIRED AS NOTED IN THE STORM WATER POLLUTION PREVENTION PLAN.

EXISTING ROW CROP CULTIVATED AREAS THAT ARE NOT SODDED WITH NEW HOME CONSTRUCTION WILL BE SEEDED TO ESTABLISH A NATIVE LANDSCAPE TO PROVIDE A LONG TERM ECOLOGICALLY SOUND LANDSCAPE. THE WORK SHALL BE DONE BY NATIVE LANDSCAPE PROFESSIONALS TO ENSURE SEEDING METHOD USED AND SITE PREPARATION IS PERFORMED PROPERLY. TWO TO THREE YEARS OF ESTABLISHMENT PERIOD VEGETATION MANAGEMENT WILL BE DONE.

DRAWN BY: C.M.	DESIGN BY: C.W.P.
CHCKD BY: C.W.P.	PROJ. NO. 17-1707

ORIGINAL DATE: AUGUST 14, 2017

DATE	REVISION DESCRIPTION

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

CHARLES W. PLOVE
DATE: 12.10.2019 LIC. NO. 18227

AFTON CREEK PRESERVE
AFTON, MINNESOTA
POND 5 GRADING PLAN

PREPARED FOR:
AFTON CREEK PRESERVE DEVELOPMENT, LLC

SITE PLANNING & ENGINEERING
PLOWE ENGINEERING, INC.
6776 LAKE DRIVE
SUITE 110
LINO LAKES, MN 55014
PHONE: (651) 361-8210
FAX: (651) 361-8701

NORTH

0 20 40
1 INCH = 40 FEET

PLOWE
ENGINEERING, INC.
6776 Lake Drive, Suite 110
Lino Lakes, MN 55014
Office 651-361-8210
Fax 651-361-8701
www.plowe.com

To: Nick Guilliams, City Engineer, City of Afton

From: Charles W. Plowe, PE

Date: December 11, 2019

Re: Afton Creek Preserve
POND 7

Based on information previously provided we are hopeful that infiltration draw down time for Pond 7 will meet the required 24 hours following the treatment of the pond surface that was completed recently. If the infiltration does not meet the requirement during our monitoring of the pond this coming summer, we propose the option of a filtration system that would include drain tile below the pond filtration media.

Based on the following calculations the estimated draw time for pond 7 with the filtration (drain tile) system is approximately 11 hours.

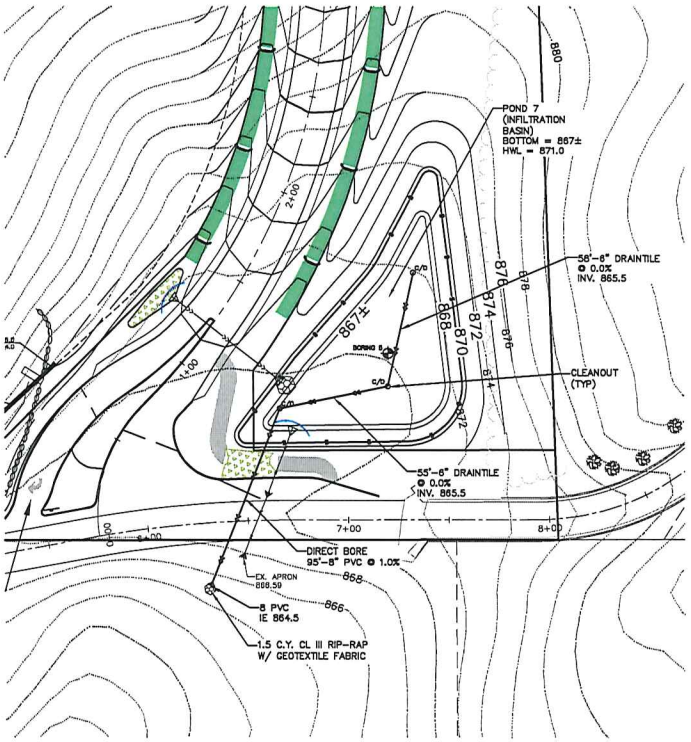
Treatment volume = 3,777 cu. ft.

Pond surface area at the culvert outlet invert = 5,160 sq. ft.

Equivalent height of volume = 3777 cu. ft. / 5160 sq. ft. = 0.732 ft.

Infiltration rate = 0.80 in./hr. = 0.0667 ft./hr.

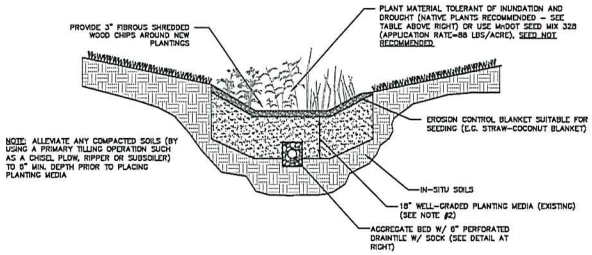
0.732 ft. height / 0.0667 ft./hr. = 11 hours (less than 24 hours)



1. AGGREGATE SHALL BE THE FOLLOWING:
   1"-1.5" DOUBLE WASHED STONE
   -OR-
   1/4"-1/2" WASHED RIVER RUN PEA GRAVEL
2. WELL-BLENDED FILTRATION MEDIA TO BE COMPRISED OF (BY VOLUME):
   70-80% CLEAN CONSTRUCTION SAND (AASHTO M-6 OR ASTM C-33, GRAIN SIZE 0.02"-0.04")
   20-30% ORGANIC LEAF COMPOST: MnDOT GRADE 2 COMPOST
3. NO MINING OF SANDY SOILS ALLOWED IN BASIN.
4. FINAL GRADE ONLY UPON STABILIZATION OF UPSTREAM AREAS.
5. BASIN TO REMAIN UNLINED.
6. PROTECT BASIN FROM RUN-OFF DURING LOT CONSTRUCTION ACTIVITIES. EXCAVATE BASIN TO FINAL GRADE ONLY UPON STABILIZATION OF CONTRIBUTING DRAINAGE AREAS.
7. USE LOW-IMPACT, EARTH MOVING EQUIPMENT (WIDE TRACK OR MARSH TRACK EQUIPMENT, OR LIGHT-EQUIPMENT WITH TURF-TYPE TIRES.)

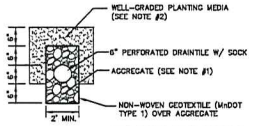
PLANTING SUGGESTIONS for RAINWATER GARDEN

BOTTOM OF BASIN	SIDE SLOPES
NATIVE PLANTINGS	NATIVE PLANTINGS
GIANT BUR-REED	BIG BLUESTEM
WOOL GRASS SEDGE	BLUE JOINT GRASS
CORD GRASS	SWITCH GRASS
BLUE FLAG IRIS	BLUE VERVAIN
SWAMP MILKWEED	PRAIRIE BLAZINGSTAR
TAMARACK	TAMARACK
JOE-PYE WEED	NEW ENGLAND ASTER
NEW ENGLAND ASTER	RED-OSIER DOGWOOD
PRAIRIE BLAZINGSTAR	SANDBAR WILLOW
BONESET	BLACK CHOKECHERRY
BLACK WILLOW	BLACK WILLOW



BIO-FILTRATION BASIN

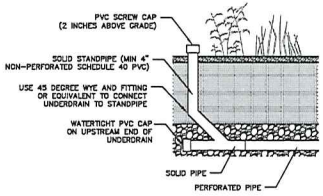
NOT TO SCALE



NOTE: OUTSIDE OF BIO-FILTRATION BASIN, USE SOLID PIPE WITHOUT ROCK AND FABRIC. SEE PLAN FOR LOCATIONS.

DRAINTILE

NOT TO SCALE



DRAIN TILE CLEAN-OUT

NOT TO SCALE

DRAWN BY: C.M.	DESIGN BY: C.W.P.
CHCKD BY: C.W.P.	PROJ. NO. 17-1707

ORIGINAL DATE: AUGUST 14, 2017

DATE	REVISION DESCRIPTION

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

CHARLES W. PLOWE LIC. NO. 18227

DATE: 12.04.2019

AFTON CREEK PRESERVE

AFTON, MINNESOTA

POND 7 DRAINTILE PLAN

PREPARED FOR:
AFTON CREEK PRESERVE DEVELOPMENT, LLC

SITE PLANNING & ENGINEERING

PLOWE ENGINEERING, INC.

6776 LAKE DRIVE
SUITE 110
LINO LAKES, MN 55014
PHONE: (651) 361-8210
FAX: (651) 361-8701

NORTH

0 15 30

1 INCH = 30 FEET

PLOWE
ENGINEERING, INC.
6776 Lake Drive, Suite 110
Lino Lakes, MN 55014
Office 651-361-8210
Fax 651-361-8701
www.plowe.com

To: Nick Guilliams, City Engineer, City of Afton

From: Charles W. Plowe, PE

Date: December 11, 2019

Re: Afton Creek Preserve
POND 7

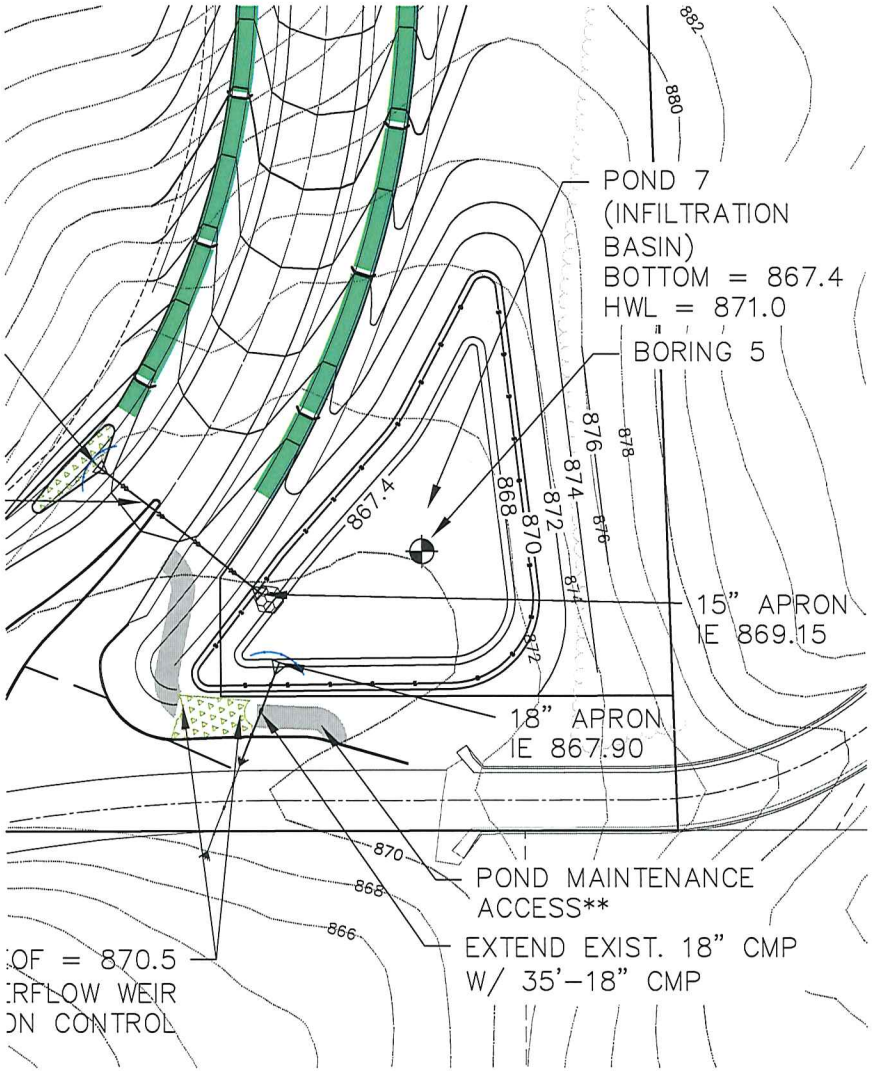
We have reviewed an option of wet pond (NURP POND) for Pond 7. A drawing is attached that shows the area and depth needed to meet the required dead storage volume of runoff for the 2.5" rainfall event.

Required volume below the culvert outlet elevation = 32,452 cu. ft.
Volume provided in the attached plan = 33,100 cu. ft.

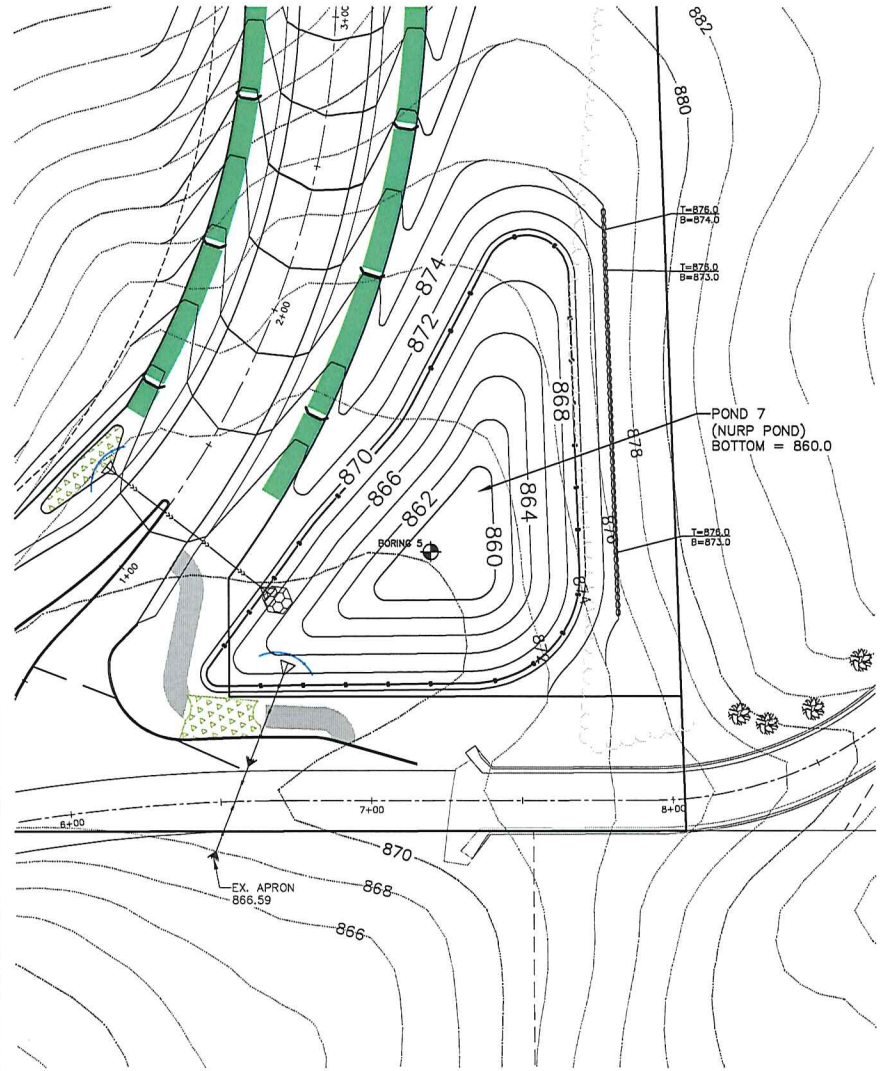
The pond construction would result in the following:

- 8 ft. depth from NWL (Existing culvert elevation)
- Move easterly closer to adjacent property
- Construction of a minimum 3 ft. high retaining wall that would be 16 feet above the pond bottom
- A vehicle access maintenance road along the east and north sides is not feasible
- Pond side slopes are 3:1; Other on-site project NURP ponds are 4:1 or flatter slopes.
- There may be some safety concern due to the pond depth, slopes, retaining wall and location next to Oakridge Trail South and 60th Street

It is our opinion; this would not be a preferred option if an alternative to the current pond 7 is required.



INFILTRATION BASIN



NURP POND

DRAWN BY: C.M.	DESIGN BY: C.W.P.
CHCKD BY: C.W.P.	PROJ. NO. 17-1707

ORIGINAL DATE: AUGUST 14, 2017

DATE	REVISION DESCRIPTION

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

CHARLES W. PLOWE
DATE: 12.11.2019 LIC. NO. 18227

AFTON CREEK PRESERVE
AFTON, MINNESOTA
POND 7 GRADING PLAN

PREPARED FOR:
AFTON CREEK PRESERVE DEVELOPMENT, LLC

SITE PLANNING & ENGINEERING
PLOWE ENGINEERING, INC.
6776 LAKE DRIVE
SUITE 110
LINO LAKES, MN 55014
PHONE: (651) 361-8210
FAX: (651) 361-8701

NORTH

0 10 20
1 INCH = 20 FEET

wsb

Memorandum

To: Afton Creek Preserve Development Team

From: Nick Guilliams, City Engineer

Date: December 11, 2019

Re: Pond Draw Down Measurement

Per our meeting on Monday, December 9th, the question of how we will measure the draw down period of the storm water ponds to ensure they meet permit requirements was discussed. Per the MPCA stormwater manual, the drawdown period is defined as the time from the high-water level in the practice to 1 to 2 inches above the bottom of the facility.

Measuring the drawdown period is not an exact science. The typical practice is to start the clock as the end of a rainfall event because that is easy to determine. The clock stops once there is 0 to 2 inches of water in the bottom of the basin.

This can also be measured by placing a measuring stick with 1" increments in the geometric center of the pond and using a time lapse camera to document when the high-water level occurs and when the bottom of the basin reaches 0 to 2 inches.

Let me know if you have any questions.

701 XENIA AVENUE S | SUITE 300 | MINNEAPOLIS, MN | 55416 | 763.541.4800 | WSBENG.COM

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Dec. 17, 2019

Council Action Memo

To: Mayor Palmquist and Members of the City Council

From: Ron Moorse, City Administrator

Date: December 11, 2019

Re: River Road Sanitary Sewer Project Update

The installation of a gravity sewer line on the Evanoff property is scheduled to move forward on Monday, December 16, based on the River Road Public Utility and Public Road Right-of-Way and Maintenance Agreement. Staff has advised the Evanoffs and their attorney of the project schedule. The attorney for the Evanoff's has indicated they are strongly considering a Declaratory Judgment action with a simultaneous injunction motion prior to December 16. Staff is planning and preparing to move forward with the project on the 16th, and will update the Council if any legal action is taken.

COUNCIL ACTION REQUESTED:
No action required.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Dec. 17, 2019

Council Action Memo

To: Mayor Palmquist and Members of the City Council

From: Ron Moorse, City Administrator

Date: December 11, 2019

Re: Afton Historical Museum Application for National Register

---

The Minnesota Historical Society has advised the Afton Historical Museum that the Historical Museum building should be designated for inclusion on the National Register of Historic Places. This designation would enable the Afton Historical Museum to be eligible for funding necessary for significant building improvements. The Historical Society also advised that there is grant funding available for preparing the application for inclusion on the National Register.

COUNCIL ACTION REQUESTED:
Motion regarding supporting the Afton Historical Museum's application for grant funding for the preparation of an application for inclusion on the National Register of Historic Places.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Dec. 17, 2019

Council Action Memo

To: Mayor Palmquist and Members of the City Council

From: Ron Moorse, City Administrator

Date: December 11, 2019

Re: Four Paws Animal Carcass Disposal Arrangement

Four Paws currently has an agreement with Washington County to dispose of animal carcasses on County road right-of-way. The City currently has an arrangement with Tri County to provide this service, but it is not a core service of Tri County, and they have indicated that, if the City had another option, they would not object to the City using a different provider for this service.

The number of instances of the need to dispose of an animal carcass in the City 's public right-of-way is small, approximately a dozen per year, about half of these deer. Tri County currently charges $75 per animal, whether large, medium or small. Four Paws charges $30 per small animal, $45 for medium animals (raccoons) and $89 for large animals (deer). Based on half of the animals being deer, the cost with Four Paws would be similar or lower than the cost with Tri County.

Staff recommends the City enter into an arrangement with Four Paws for the disposal of animal carcasses in the City's public right-of-way, with the costs listed above.

COUNCIL ACTION REQUESTED:
Motion regarding entering into an arrangement with Four Paws for the disposal of animal carcasses from the City's public right-of-way.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Dec. 17, 2019

Council Action Memo

To: Mayor Palmquist and Members of the City Council

From: Ron Moorse, City Administrator

Date: December 11, 2019

Re: County Road 21/St. Croix Trail Excess Snow Storage

By mid-winter of 2019, so much snow had been plowed onto the boulevard along County Road 21 in the Downtown Village that there was no room for more snow if another significant snowfall occurred. Washington County then loaded the snow along the boulevard into trucks and hauled it away to make room for more. To save time and expense related to hauling the snow, the County requested, and was granted, permission to haul the snow to the "Carver" Park area. Planning ahead for the coming winter, the Public Works Committee is recommending the County be permitted to store excess snow in Carver Park again this year, if necessary, with the condition that fiber rolls be placed along the edges of the ponds in the park to prevent silt from the melting snow from running into the ponds.

COUNCIL ACTION REQUESTED:
Motion regarding allowing Washington County to store excess snow in the Carver park area , with the condition that fiber rolls be placed along the edges of the ponds in the park to prevent silt from the melting snow from running into the ponds.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Dec. 17, 2019

Council Action Memo

To: Mayor Palmquist and Members of the City Council

From: Ron Moorse, City Administrator

Date: December 11, 2019

Re: Public Meeting Video Storage Proposal from the Afton Historical Museum

---

The video recordings of the Council and Planning Commission meetings are currently being stored and accessed electronically through Vimeo, a video storage and access platform. Council member Ross has reorganized the Vimeo plan under which Afton's recordings, along with those of other lower St. Croix valley cities were stored and accessed, so that Afton is fully in control of its own videos.

There are a number of questions to be addressed regarding the storage and access of the videos, such as how many years of meeting videos should be directly accessible on the City's website vs. being archived, how long should meeting videos be kept, and how is it best to store the videos from a long term perspective. Please see the attached memo from Council member Ross regarding these questions.

Proposal from Afton Historical Museum to Archive, Catalog and Store Meeting Videos
Attached is a proposal from the Afton Historical Museum to archive, catalog and store public meeting videos at a cost of $5,250.

COUNCIL ACTION REQUESTED:
Motion regarding the proposal from the Afton Historical Museum for the storage of public meeting videos.

Vimeo
City of Afton, meeting video server
Tuesday, November 19, 2019

Vimeo is an Internet based video streaming service (similar to YouTube) that has been used by all five valley governments providing video streaming of meetings to the public. It was initially configured as a single joint account from which all cities would upload their meeting videos.

In the past year all cities except Afton have stopped using this joint account concept. Working with staff I have taken possession of this account and reconfigured it into a private account specific to Afton and no longer has any links to the other cities. Afton now has complete control over this site and the meeting video content.

This leaves Afton with 182 online videos dating back to 2013. I would recommend that we archive[1] all but the last 12 months of CC and PC meeting videos and then have a rolling archival policy that keeps only the last 12 months of video active.

1) "Archive" means that we change the individual video's attribute on the Vimeo server from "viewable" to "private" or "hidden". The video still resides on the Vimeo server but can only be accessed by the "Afton Team" made up of myself and staff. If requested, a team member can change the attribute of all or any videos back to viewable with a click of a button.

At some point the city will run out of storage room and will have to start deleting the videos. I recommend that the old videos be off loaded from Vimeo, stored on electronic media, and reside in the museum's new environmentally controlled artifact storage room. These videos would become a part of the museum's collection and be available to the public. We presently have a collection of old meetings on DVDs given to the museum about three (3) years ago.

**FYI - The cost of the Vimeo Pro version is $199 per year which is set up to auto renew using the city's credit card.

Stan

Ward3 Council
City of Afton
3033 St Croix Trail S
PO Box 219
Afton, MN 55001

Afton Museum Proposal to archive, catalog and store meeting videos

12.08.19

This is a proposal for the Afton Historical Museum (the museum) to place into its new environmentally controlled artifact storage room a compilation of all available City Council and Planning Commission meeting videos.

Presently the museum has 197 DVDs and five (5) mini audio tapes brought to the museum several years ago. In addition, there will be another 168 online videos by the end of 2019 stored on Vimeo.

The museum proposes to:

a) Capture all 365 videos and the 5 audio tapes.
b) Convert all to .MP4 file format (currently the state-of-the-art file format).
c) Purchase approximately 20 - 128gb solid state non-volatile USB Flash Memory devices (aka Thumb Drives).
d) Purchase the required number of external Solid State Hard Drives (SSD) to act as a backup to the Thumb Drives.
e) Label all drives by year.
f) Organize and transfer all videos (by year) onto the Thumb Drives and external SSD.
g) Place all drives into an approved museum grade archival box.
h) Catalog each Thumb Drive.
i) Enter into the museum's artifact data base (Past Perfect) software the Thumb Drive contents and location in our storage room.
j) Make these drives available to the public using the quick look up Past Perfect software.

Cost:

a) The museum will perform all listed activities including project materials and labor to complete the project at a cost of $5250.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Dec. 17, 2019

Council Action Memo

To: Mayor Palmquist and Members of the City Council

From: Ron Moorse, City Administrator

Date: December 11, 2019

Re: Laserfiche Update and Goals

Attached is an email from Council member Ross with an update regarding the City's Laserfiche system and goals for 2020. In a meeting with Jenn LeMere of Cities Digital, the vendor for Laserfiche, she was able to partially fix a communication issue with the new complaint tracking workflow, but will not be able to provide a complete fix until a free upgrade to the Laserfiche software is done on December 9. Jenn also created a first iteration of a task management workflow that is not full-functioning but can be used by staff to determine the final workflow design.

Staff also discussed converting the City's paper forms to workflows. The first set of forms will be the zoning application forms. A key advantage of these workflows will be that the application materials are placed into the property file in the Laserfiche system as part of the application process. Another benefit, that would require the public portal option, is that an applicant, after first meeting with staff to discuss the application, can submit the application and all required materials on-line directly into the property file in Laserfiche. The workflow can be set up to accept the application as complete only after all required materials have been provided. The workflow also records the date on which the application is complete, which then can be used to track the 60 Day Rule for action on a zoning application.

While the training hours required for the development of these workflows expire at the end of the year, Jenn advised that, as long as there is a plan in place for developing specific workflows, the hours can carry over into 2020.

A common request from residents, contractors, etc, is the ability to pay for permits, licenses, application fees, and utility fees electronically. This can be provided through the Public Portal addition to Laserfiche referenced above and an ecommerce package.

COUNCIL ACTION REQUESTED:
Motion regarding Laserfiche goals for 2020.

From: ward3
Sent: Tuesday, November 19, 2019 2:51 PM
To: Ron Moorse <rmoorse@ci.afton.mn.us>; Jennifer LeMere <jennifer.lemere@citiesdigital.com>; Julie Yoho (City Clerk) <jyoho@ci.afton.mn.us>; Deb Meade <officeasst@ci.afton.mn.us>; mayor <mayor@ci.afton.mn.us>
Subject: Laserfiche

Ron, I would like us to meet with Jennifer LeMere this week Thursday (any time after 1:30) or next week (Monday through Wednesday). Here are my goals:

History:

1) In August 2016 the City Council approved the purchase of Laserfiche software and computer hardware upgrades for a cost of $16,500.
2) In September 2017 the City Council approved payment to Cities Digital for a cost of $16,175 to scan all property files.
3) Training was included with the initial purchase of which $4493 remains and will expire in one (1) month.

Present Day:

1) All property files are now in an electronic format.
2) Staff can search on property files.
3) First Work Flow for complaint tracking is complete.

Remaining:

1) Confirm that the Complaint Work Flow is working by Wednesday next week.
2) Create the Work Flow projects to:
    a. Create a task management Work Flow to track and tabulate requests made to the staff.
    b. Convert all of our current paper forms to Work Flows.
3) Use the remaining training funds to complete 2a and 2b above.

2020 Goals:

1) Move ahead with a Public Portal addition to Laserfiche (~$10k) and implement an eCommerce package on our web site.
2) The eCommerce package must allow the user to pay by credit card, set up recurring payments and bank transfers on line.
3) Staff can use this software to process payments for walk in customers.

Stan

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Dec. 17, 2019

Council Action Memo

To: Mayor Palmquist and Members of the City Council

From: Ron Moorse, City Administrator

Date: December 11, 2019

Re: Public Works Infrastructure Cost Planning Spreadsheet

Similar to the street improvement cost planning spreadsheet Council member Ross developed to assist in the long term planning and funding of street improvements, he is now in the process of developing a Public Works Infrastructure Cost Planning Spreadsheet to assist in the planning and funding of the maintenance and improvements to a broad range of additional City infrastructure, including storm water ponds and storm sewer lines; the stormwater lift station; main street landscaping, lighting and sidewalks; and sanitary sewer lines and lift stations. Staff is in the process of inventorying the infrastructure and will then develop cost projections for the maintenance activities. This information will be input into the spreadsheet to enable planning for the funding of the maintenance activities. Council member Ross will provide and walk through the spreadsheet at the Council meeting.

COUNCIL ACTION REQUESTED:
Motion regarding support for the Public Works Infrastructure Cost Planning Spreadsheet.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Dec. 17, 2019

Council Action Memo

To: Mayor Palmquist and Members of the City Council

From: Ron Moorse, City Administrator

Date: December 11, 2019

Re: Firearms Ordinance Violation Update

Earlier this year, the City adopted an ordinance amendment to add more restrictions on the discharge of firearms. One of the additional restrictions was that a firearm could not be discharged within 500 feet of a house or accessory building on an adjacent property without the permission of the owners of the adjacent property. A second restriction was that a firearm could not be discharged if there was a reasonable expectation that the projectile would cross a property line, unless the owner of the adjacent property granted permission.

Recently, there was an incident in which a hunter shot at a deer and the shotgun slug went through the wall of a house on an adjacent property. Fortunately, no one was injured in the incident. The Sheriff's Department responded to and investigated the incident. The owner of the house, the owner of the property on which the hunting had occurred and the hunter who fired the slug were very cooperative with the investigation and were able to work out an agreement with the hunter that would prohibit any more hunting on the property so this type of incident would not occur again. The owner of the house was satisfied with the resolution and did not want to have any charges filed. Since there was an agreement among all involved, the Sheriff's Department has indicated it would not pursue charges further at the house owner's request. The Sheriff's Department believes charging the hunter now would just escalate tension between the neighbors who believed the agreement they worked out resolved the issue.

City Firearms Ordinance

Regarding the City's firearms ordinance, the Deputy who responded to the incident determined that the firearm was discharged more than 500 feet away from the house. Also, the opinion of the deputy is that the hunter should have reasonably expected the slug to cross the property line if the target (deer) was missed. The Deputy also advised that the owners of the house were aware of the location where the hunting was taking place on the adjacent property and were also aware of the direction in which the hunter would be aiming while shooting at a deer. Given all the circumstances, including the distance from the house and the wooded area between the hunter and the house, the house owners were okay with the hunting and had allowed it this year and in years past.

City Attorney Advice

The City Attorney has cautioned that the City needs to be consistent in its enforcement of the ordinance. If the Sheriff's Department is not going to pursue charges against the hunter, the City should, at minimum, provide a letter to the hunter to document the violation and to indicate the City is declining to prosecute due to the resolution that was worked out among the victim, the adjacent property owner and the hunter. The City could also move forward with a criminal complaint if it deems it to be necessary.

COUNCIL ACTION REQUESTED:

No action required.

10C10

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Dec. 17, 2019

Council Action Memo

To: Mayor Palmquist and Members of the City Council

From: Ron Moorse, City Administrator

Date: December 11, 2019

Re: Afton St. Croix Company 2020 Liquor License Renewal

Attached are the 2020 Liquor License Renewal Forms for the **Afton St. Croix Co** dba Afton House Inn.
The insurance certificate and the fees have been received.

COUNCIL ACTION REQUESTED:
Motion regarding the approval of the 2020 Liquor License renewal for the Afton St. Croix Company dba Afton House Inn.

RECEIVED
NOV 26 2019
CITY OF AFTON

Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul , Minnesota 55101
651-201-7507

RENEWAL OF LIQUOR , WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the $20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: CMBS **License Period Ending:** 12/31/2019 **Iden:** 1594

Issuing Authority: Afton

Licensee Name: Afton St. Croix Co.

Trade Name: Afton House Inn

Address: 3291 S St. Croix Tr/PO Box 326

Afton, MN 55001

Business Phone: 6514368883

License Fees: **Off Sale:** $150.00 **On Sale:** $1,400.00 **Sunday:** $200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. $100,000 in cash or securities or $100,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than $25,000 at on sale, or $50,000 at off sale).

3-1-51 [redacted] 11-22-19

Licensee Signature DOB SSN Date
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature Date
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date
County Board issued licenses only(Signature certifies licensee is eligible for license).

Police/Sheriff Signature Date
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years.
Report violations on back, then sign here.

Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

N/A

Indicate below any direct or indirect interest in other liquor establishments:

N/A

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses fines or other penalties, including alcohol penalties):

N/A

Report below details involving any license rejections or revocations:

N/A

City/County Comments:

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/18/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Paulet/Slater
711 Hale Ave North
Suite 101
St. Paul MN 55128

CONTACT NAME: Jill Privette
PHONE (A/C, No, Ext): (651) 644-0311
FAX (A/C, No): (651) 641-8981
E-MAIL ADDRESS: jprivette@pauletslater.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Midwest Insurance Company	
INSURER B: Illinois Casualty	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Afton St. Croix Company
DBA: Afton House Inn
PO Box 326
Afton MN 55001

COVERAGES — CERTIFICATE NUMBER: 19/20 LIQ/WC — REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE / OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY / PRO-JECT / LOC OTHER:						EACH OCCURRENCE	$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
							PRODUCTS - COMP/OP AGG	$
								$
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS / SCHEDULED AUTOS HIRED AUTOS / NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR EXCESS LIAB / CLAIMS-MADE DED / RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N/A If yes, describe under DESCRIPTION OF OPERATIONS below			0101WP103297803	6/1/2019	6/1/2020	X PER STATUTE / OTH-ER	
							E.L. EACH ACCIDENT	$ 500,000
							E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000
B	Liquor Liability Continuous Til Cancelled			LL91816	12/31/2019	12/31/2020	Each Occurrence	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Provides Evidence of Insurance as respects location at 3291 St Croix Trail South, Afton MN, 55001.
Coverage extends to grounds, patios & decks, as well as the sidewalk on the south side of the building.

CERTIFICATE HOLDER
(651) 436-1453 deputyclerk@ci.afton.mn.us
City of Afton
3033 St. Croix Trail S
PO Box 219
Afton, MN 55001

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Jeffrey Stanley/JP2

© 1988-2014 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

10C11

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Dec. 17, 2019

Council Action Memo

To: Mayor Palmquist and Members of the City Council

From: Ron Moorse, City Administrator

Date: December 12, 2019

Re: BJs Restaurant LLC dba Lumberyard Pub 2020 Liquor License Renewal

---

Attached are the 2020 Liquor License Renewal Forms for the BJs Restaurant LLC dba Lumberyard Pub. The insurance certificate is attached and the fees have been received.

COUNCIL ACTION REQUESTED:
Motion regarding the approval of the 2020 Liquor License renewal for BJs Restaurants LLC dba Lumberyard Pub.

RECEIVED
DEC 12 2019
CITY OF AFTON

Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the $20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code:	ONSS	License Period Ending:	12/31/2019	Iden:	59316
Issuing Authority:	Afton				
Licensee Name:	BJs Restaurants LLC				
Trade Name:	The Lumberyard Pub				
Address:	3121 St. Croix Tr. S.				
	Afton, MN 55001				
Business Phone:	6124904323				
License Fees:	Off Sale: $150.00	On Sale: $1,400.00		Sunday: $200.00	

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. $100,000 in cash or securities or $100,000 surety bond may be submitted in lieu of liquor liability. (3.2 liquor licenses are exempt if sales are less than $25,000 at on sale, or $50,000 at off sale).

[signature]	7-21-1961	[redacted]	12-11-19
Licensee Signature	DOB	SSN	Date

(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature — Date
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature — Date
County Board issued licenses only(Signature certifies licensee is eligible for license).

Police/Sheriff Signature — Date
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

Norman Kordell 1212 Chokecherry Rd, Lino Lakes MN 55038 (612) 386-8506

Indicate below any direct or indirect interest in other liquor establishments:

none

- hold liquor license for "Potential future" Boatyard Bar + Grill

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses fines or other penalties, including alcohol penalties):

none

Report below details involving any license rejections or revocations:

none

City/County Comments:

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/20/19

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

KIM L BROWN INC, KLB Insurance
PO Box 25407
Woodbury, MN 55125
www.klbins.com

CONTACT NAME: Kim L. Brown
PHONE (A/C, No, Ext): (651)730-9803 FAX (A/C, No): (651)578-2427
E-MAIL ADDRESS: kim@klbins.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Employers Insurance Company	15571
INSURER B: Illinois Casualty Company	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED

Lumberyard Pub
BJS Restaurants LLC
3121 St Croix Trail S.
Afton, MN 55001

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:			BP39118	12/31/19	12/31/20	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 0
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB [ ] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	EIG2961671-00	11/20/19	11/20/20	[X] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$ 100,000
							E.L. DISEASE - EA EMPLOYEE	$ 100,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000
B	Liquor Liability			LL101121	12/31/19	12/31/20	Occurence Aggregate	$500,000 Unlimited

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage is continuous until canceled. All outdoor patio seating area is included in the coverage and extends up to 1000 feet from the premise. Coverage also applies for all catered events for food and liquor on and off premise.
Location address: 1601 31st St. South Afton MN.

CERTIFICATE HOLDER

City Of Afton
3033 St. Croix Trail S.
PO BOX 219
Afton, MN 55001
Deputyclerk@ci.afton.mn.us

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kim L. Brown

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

State of Minnesota

Minnesota Department of Health

Food, Pools & Lodging Services Section
P. O. Box 64975
St. Paul, MN 55164-0975

CERTIFIED FOOD PROTECTION MANAGER

NO. FM85813

To: Kelly M. Vecere

EFFECTIVE DATE 09/14/2019

Renewal Issued: 07/19/2019

EXPIRATION DATE 09/14/2022

State of Minnesota

Minnesota Department of Health

Food, Pools & Lodging Services Section
P. O. Box 64975
St. Paul, MN 55164-0975

CERTIFIED FOOD PROTECTION MANAGER

NO. FM85813

To: Kelly M. Vecere

EFFECTIVE DATE 09/14/2019

Renewal Issued: 09/14/2019

EXPIRATION DATE 09/14/2022

10C12

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Dec. 17, 2019

Council Action Memo

To: Mayor Palmquist and Members of the City Council

From: Ron Moorse, City Administrator

Date: December 12, 2019

Re: Proposal for Use of New Ice Breaker Equipment to Break Up Compacted Snow

---

In response to complaints regarding compacted snow and ice causing slippery road conditions, Tri County Services has proposed the purchase and use of an ice breaker attachment to a truck or tractor that breaks up compacted snow and ice. The ice breaker is a roller that has short spikes that break up compacted snow and ice without damaging the road pavement. (See attached). The roller, used in tandem with an underbody blade, can clear compacted snow and ice that cannot be removed by a snow plow or salt-sand, particularly during very cold temperatures. The cost of purchasing the attachment would be borne by Tri County Services.

Staff is reluctant to recommend the general use of the ice breaker without some testing on roads that are planned to be reconstructed in the near future, to ensure the ice breaker does not damage the road surface. However, staff does recommend a pilot project to determine whether the ice breaker is safe for road pavement.

COUNCIL ACTION REQUESTED:
Motion regarding the use of new ice breaker equipment to break up compacted snow and ice.

Your Airfield Solutions Partner

TEAM EAGLE

Airfield Equipment

RAIKO

Icebreaker

Breaks up ice and compacted snow without damage to pavement.

RAIKO T

Raiko Icebreakers are pushed in front of a working machine such as loaders, graders, tractors, plow trucks etc., equipped with a tilt cylinder. These devices increase the utlity of working machines to improve cost-efficiency.

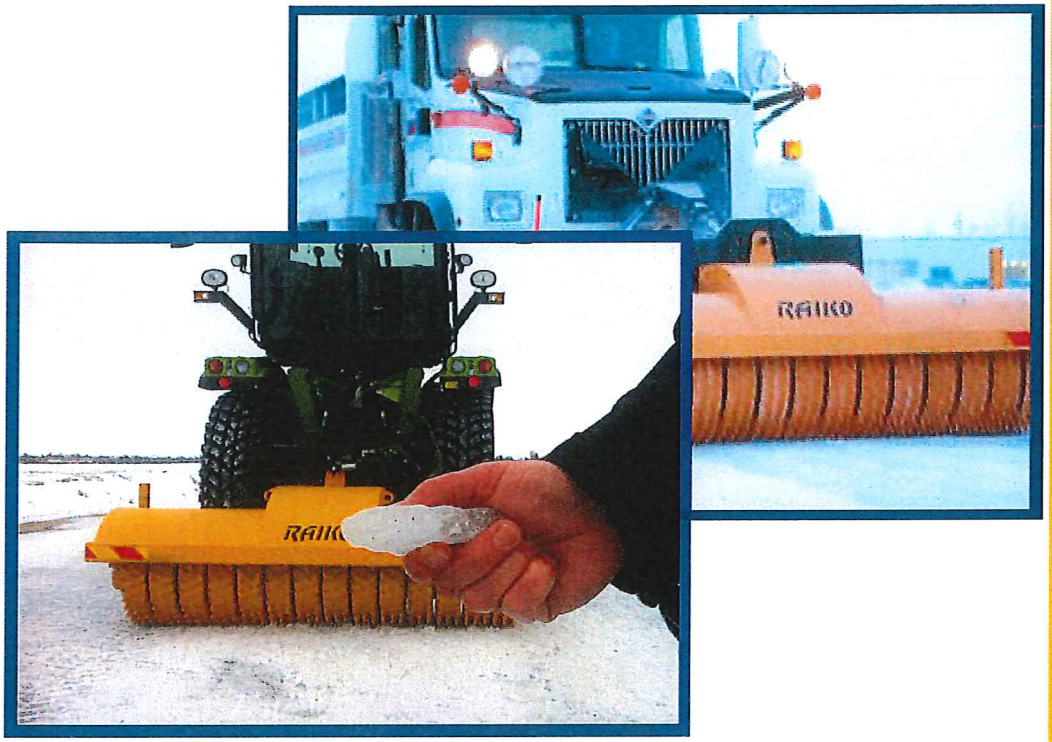
RAIKO P

Equipped with a dedicated blade, the Raiko P for wheel loaders is designed to be pushed in front. The entire device can be operated by using the wheel loader's controls. Wheel loaders are well suited for removing hard-packed ice layers from roads, yards and light traffic routes.

Leading in Efficiency

Destroy several inches of solid ice.

Increasing Productivity & Reducing Costs



Flexible and freely rotating spiked roller sections

Virtually soundless due to its unique structure

Low operating costs

Technical Specifications	Pushable Model					Wheel Loader Model	
	T7	T8	T12	T14	T15	P14	P15
Total width	1520 mm	1700 mm	2420 mm	2780 mm	2960 mm	2780 mm	2960 mm
	59.8"	66.9"	95.3"	109.4"	116.5"	109.4"	116.5"
Total length	905 mm	905 mm	905 mm	905 mm	905 mm	1994 mm	1994 mm
	35.6"	35.6"	35.6"	35.6"	35.6"	78.5"	78.5"
Total height	1169 mm	1169 mm	1169 mm	1169 mm	1169 mm	1403 mm	1403 mm
	46.0"	46.0"	46.0"	46.0"	46.0"	55.2"	55.2"
Weight	990 kg	1040 kg	1370 kg	1580 kg	1750 kg	2150 kg	2330 kg
	2180 lb	2293 lb	3020 lb	3483 lb	3858 lb	4740 lb	5137 lb
Working width	1210 mm	1390 mm	2110 mm	2470 mm	2648 mm	2470 mm	2650 mm
	47.6"	54.7"	83.1"	97.2"	104"	97.2"	104.3"
Oil demand	20 l/min	20 l/min	20 l/min	20 l/min	20 l/min	20 l/min	20 l/min
	5.3 gpm	5.3 gpm	5.3 gpm	5.3 gpm	5.3 gpm	5.3 gpm	5.3 gpm
Working pressure	180 bar	180 bar	180 bar	180 bar	180 bar	180 bar	180 bar
	2611 psi	2611 psi	2611 psi	2611 psi	2611 psi	2611 psi	2611 psi
Recommended weight of working machine		>2500 kg	>5000 kg	>5000 kg	>5000 kg	>5000 kg	>5000 kg
		>5512 lb	>11023 lb	>11023 lb	>11023 lb	>11023 lb	>11023 lb

For more information visit:

team-eagle.com