



## HERITAGE PRESERVATION COMMISSION DESIGN REVIEW MEETING AGENDA

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Wednesday, November 15, 2017  
5:00 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL**

\_\_\_\_\_ Co-Chair Vujovich  
\_\_\_\_\_ Co-Chair Randers  
\_\_\_\_\_ Commissioner Cox  
\_\_\_\_\_ Commissioner Bolton-Iverson  
\_\_\_\_\_ Commissioner Stern

3. **APPROVAL OF AGENDA**

A. Approval of Agenda for November 15, 2017 meeting

4. **APPROVAL OF MINUTES**

A. Approval of minutes of the September 20, 2017 meeting

5. **BUSINESS**

A. Design Review SavATree Sign at 12450 Hudson Road  
B. Legacy Grant Options

6. **ADJOURNMENT**

A quorum of the City Council or Other Commissions may be present to receive information.

**HERITAGE PRESERVATION COMMISSION  
DESIGN REVIEW  
City of Afton, Minnesota**

**MEETING MINUTES  
September 20, 2017**

- Item 1. CALL TO ORDER:** The meeting was called to order at 5:26 pm.
- Item 2. ROLL CALL:**
- Present: Commissioners Cox, Vujovich, Bolton-Iverson  
 Absent: Commissioners Randers, Stern  
 Absent: City Official: Richard Bend, Mayor  
 City Official: Ron Moorse, City Administrator
- Item 3. APPROVAL OF AGENDA:** A motion was made by Vujovich to approve the September 20, 2017 Agenda.
- Seconded by: Cox  
 Vote taken: Vote: Yes - 3, No - 0, Motion carried
- Item 4. APPROVAL OF MINUTES:** A motion was made by Vujovich to approve the June 21, 2017 Minutes.
- Seconded by: Bolton-Iverson  
 Vote taken: Vote: Yes - 3, No - 0, Motion carried
- Item 5. BUSINESS:**
- A. Design Review - Gehrke new house at 3561 St. Croix Trail:
- Mr. Gehrke presented the drawings for his home "Gehrke Cabin" to be located at 3561 St. Croix Trail South in downtown Afton.
- Upon review, the DR/HPC requests that Mr. Gehrke submit a site plan that shows the driveway and house location. If there is room, the preference would be to enter the garage on the side of the structure.
- Show building setbacks (side, rear, etc.)
- An Application for Certificate of Appropriateness was handed out to Jim Gehrke to be completed and turned into the City of Afton, Attn: Ron Moorse. Please copy Jim Cox (HPC) at [jim.cox@msn.com](mailto:jim.cox@msn.com).

Additional suggestions were made by the commission as follows:

1. Use Smart Board siding with a 4" lap.
2. Window to have historic grids which could be two grids in the upper sash.
3. Consider a window next to the garage door with a planter flower box to give a "carriage house" look.
4. Earth tones are good. This building is in the "River Zone" - review the requirements.

This item of business will be continued to the next DR/HPC meeting in October 2017.

B. Jim Cox Report on Statewide Historic Preservation Conference ~ Albert Lea, MN:

Topics covered through the conference focused on preservation of historic properties. One of the most important lectures was delivered by Roger Axel, City of New Hope's Building Official. He reviewed the new Minnesota "Conservation Code for Existing Buildings" which benefits historic remodeling's and renovations.

The Friday afternoon tour featured a trip to the Grand Meadow Quarry, an archeology site plus a prairie school bank designed by Purcell & Elmslie as well as the Grand Army of the Republic which is a small meeting hall built in 1891 by a fraternal organization of Civil War veterans.

C. Other:

1. New Public Restrooms:

A tour of the nearly complete restroom facility was made to confirm trim colors. The colors were reviewed on site after the HPC meeting by Vujovich, Bolton-Iverson, Cox and Bill Palmquist. After much discussion, we recommended the "Red" color on the fascia and also want the painter to paint the thin white metal drip strip above the fascia "Red" as well.

**Item 6 ADJOURNMENT:**

A motion to adjourn was made by Bolton-Iverson.

Seconded by: Cox

Vote taken: Vote: Yes - 3, No - 0, Motion carried

**The next DR/HPC meeting will be: Wednesday ~ October 18, 2017 @ 5:00pm**

# **Design Review/Heritage Preservation Commission Memo**

## **Meeting: November 15, 2017**

To: Design Review/Heritage Preservation Commission Members  
From: Ron Moorse, City Administrator  
Date: November 8, 2017  
Re: Design Review – SavATree Sign at 12450 Hudson Road

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SavATree has applied for a sign permit for a business sign for their headquarters building at 12450 Hudson Road. The sign permit review process requires a design review by the HPC. The sign is to be located to the east of their driveway and 10 feet south of their front property line as shown on the attached survey. An image of the proposed sign is also attached.

### **Commission Recommendation Requested**

Motion regarding the Commission's recommendations concerning the proposed SavATree business sign at 12450 Hudson Road.





Trees | Shrubs | Lawn | Ticks | Consulting

