

The meeting was held remotely via Zoom due to the Covid-19 pandemic.

1. **CALL TO ORDER** – Chair Kopitzke called the meeting to order at 7:02 PM
2. **ROLL CALL** – Present: Chair Kris Kopitzke, Kuchen Hale, Doug Parker, Sally Doherty, Scott Patten & Justin Sykora. Absent were James Langan, Roger Bowman & Christian Dawson. A quorum was present.
ALSO IN ATTENDANCE – Council member Wroblewski, City Administrator Ron Moore

3. **APPROVAL OF AGENDA** –
Motion/Second Doherty/Hale To approve the agenda for the October 5, 2020 Planning Commission meeting. Roll call: all aye, Passed 6-0.

4. **APPROVAL OF MINUTES** –
 - A. August 31, 2020
Motion/Second Kopitzke/Hale To approve minutes of the August 31, 2020 Planning Commission meeting as amended. Roll call: all aye, Passed 6-0.
(Line 50 summary should be moved to before meeting closed.)

5. **REPORTS AND PRESENTATIONS** - None

6. **PUBLIC HEARINGS** –
 - A. Ordinance Amendment Regarding Architectural Standards for Industrial Use Structures Ord 09-2020
Chair Kopitzke opened the public hearing at 7:08 PM
Administrator Moore provided a summary of the ordinance amendment.
No public comments were received.
Motion/Second Parker/Patten to close public hearing. Roll call: all aye, passed 6-0.
Public Hearing closed at 7:12 PM

Planning Commission discussion

Kopitzke stated his preference to regulate these items through the building permit process rather than an ordinance.

Hale stated the colors should blend in with area rather than strict rules. Also light pollution is an important part.

Doherty stated the framework is good with a few revisions.

Kopitzke stated people should be able to do what they want on their property.

The following are recommended changes to the language:

1. Add text “Institutional structures Meet safety codes and fire requirements”. Delete “earthtones” add “colors harmonious with surrounding neighborhood”. Made of materials “or other as consistent with buildings in this zone”.

delete item b facades

item C delete “same as”, add “similar”

delete item d

item f add “whenever possible”

delete item h

item I add “shall be substantially screened”

delete item j

Add item K referring to “lighting that is hooded and downcast, minimum needed for safety”.

Motion/second Hale/Parker to recommend approval of the ordinance amendment by city council with changes made. Roll call: 4 aye, 2 nay (Patten & Kopitzke). Passed 4-2

58 **7. NEW BUSINESS –**

59 A. Draft ordinance Amendment Requiring the Lower St. Croix Bluffland and Shoreland Management Overlay
60 District Regulations to be Provided to Buyers of Property in the /District

61 Administrator Moorse provided a summary of the ordinance amendment.

62 The Planning Commission members discussed if Realtors were the best way to get the information out and felt it
63 should not be their responsibility. Concerns were raised regarding enforceability and timing – receiving the
64 information at closing may be too late. Also how could we track if the information was provided?

65 Wykora why just for the river area.

66 Suggestions included:

- 67
- 68 • Keep it outside of an ordinance. Directly contact the agents who do the most work in Afton.
 - 69 • Include the information on the website in a “new residents” section.
 - 70 • Put the information in the newsletter.
 - 71 • Post signs along River Road and other sensitive areas such as Valley Creek and Lake Edith stating permits
72 required.

73 **8. OLD BUSINESS –**

74 A. Update on City Council actions

75 Council member Wroblewski provided a summary of the September City Council meeting.

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77 **9. ADJOURN**

78 **Motion/Second Doherty/Hale To adjourn. Roll call: all aye, Passed 6-0.**

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80 Meeting adjourned at 9:00pm.

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83 Respectfully submitted by:

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85 JY

86 Julie Yoho, City Clerk

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89 **To be approved on October 5, 2020 as (check one): Presented: X or Amended: _____**

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