City of Afton

HERITAGE PRESERVATION COMMISSION
DESIGN REVIEW MEETING AGENDA

Wednesday, October 24, 2019
4:00 P.M.
(RESCHEDULED FROM OCT. 16)

1. **CALL TO ORDER**

2. **ROLL CALL**

_____ Co-Chair Vujovich
_____ Co-Chair Randers
_____ Commissioner Cox
_____ Commissioner Bolton-Iverson
_____ Commissioner Stern

3. **APPROVAL OF AGENDA**
   A. Approval of Agenda for October 16, 2019 meeting

4. **APPROVAL OF MINUTES**
   A. Approval of minutes of the September 18, 2019 meeting

5. **BUSINESS**
   A. Vacant Properties
   B. Annual Report (Final review)
   C. Kathy Bolton-Iverson - New House at 3602 St. Croix Trail, COA
   D. Archeological projects - Update

6. **ADJOURNMENT**

A quorum of the City Council or Other Commissions may be present to receive information.

HERITAGE PRESERVATION COMMISSION
DESIGN REVIEW
City of Afton, Minnesota

MEETING MINUTES
September 18, 2019

Item 1. CALL TO ORDER: The meeting was called to order at 5:23 pm.

Item 2. ROLL CALL:

Present: Commissioners Vujovich, Randers, Cox, Bolton-Iverson
City Official: Ron Moorse, City Administrator

Absent: Commissioner Stern
City Official: Annie Perkins, Councilmember

Item 3. APPROVAL OF AGENDA: A motion was made by Vujovich to add Commissioner Bolton-Iverson New House Proposal for 3602 St. Croix Tr. site.

Seconded by: Cox
Vote taken: Vote: Yes – 3, No – 0, Abstained – 1
Motion carried

A motion was made by Randers to approve to the amended September 18, 2019 Agenda.

Seconded by: Vujovich
Vote taken: Vote: Yes – 4, No - 0, Motion carried

Item 4. APPROVAL OF MINUTES: A motion was made by Bolton-Iverson to approve the June 19, 2019 Minutes.

Seconded by: Randers
Vote taken: Vote: Yes – 4, No - 0, Motion carried

Item 5. BUSINESS:

A. Vacant Properties:

1. Ordinance #03-2019, regarding Vacant Properties, has been added to the Afton Code. City Administrator, Ron Moorse, is the Enforcement Officer. He will start the process of reviewing and notifying the Vacant Property Owners regarding the requirement to register their building and pay a $500 annual fee.

2. A Code Compliance Inspection will be made. See the Ordinance for more details.

B. Annual Report (Final Review):

1. The Report has been reviewed and approved. It can be sent to SHPO (Minnesota State Historic Preservation Office).

C. Annual Statewide HPC Conference – St. Cloud September 12-13, 2019 (Comm. Cox Report):

1. Commissioner Cox reported that it was an interesting conference with tours of the historic Sterns County Courthouse built in 1921-1922. The Cathedral of St. Mary's and other buildings and landscape gardens.

2. The Conference theme focused on "Economics of Historic Preservation".

3. One of the most important sessions was given on "Reuse as a Process".

   a. Restoration and re-use of historic properties in our cities is of great concern.

   b. Saving the buildings and getting them set for re-use is subject to "Market Forces".

      i. Identify the Building
      ii. Determine the "Re-Use" options
      iii. Find the Money

   c. Some HPC Commissions have developed a financial model for the project and its future operation. It is important to review the surrounding business owners and get their input.

   d. Promote a "Vision" – Don't lose focus on promoting progress

      i. Set-up a "Timeline" (showing history of the area)
      ii. Provide an accurate assessment of the building condition
         – Does it meet Code? Is it Safe?
      iii. Identify reconstruction needs
      iv. Resolve any legal issues

4. NOTE: Next year, the 40th Annual Statewide Historic Preservation Conference will be held in Stillwater, MN. This may be a good chance for other Commissioners to attend. The Conference will be held in Mid-September 2020.

D. Archeological Grant - Update:

1. The City has approved the firm Blondo Consulting, LLC to perform the Archeological studies of the three (3) properties:

   a. Selma's
   b. Boles Creek
   c. Bissell Mound

E. Other:

1. Bolton-Iverson New House plans for 3602 St. Croix Tr. S.:

   Commissioner Bolton-Iverson had a packet distributed of the currently vacant site 3602 St. Croix Trail, the lot just north of her current residence. The packet includes a Site Plan and Schematics for a house she wishes to build on the property (see attached).

   A motion was made by Randers to approve the concept plan as submitted and Bolton-Iverson submits and Application for COA "Certificate of Appropriateness" which will include Site and Building Drawings, Color selections, Material samples, etc.

   Seconded by: Cox
   Vote taken: Vote: Yes – 3, No – 0, Abstained – 1
   Motion carried

   The Commission looks forward to receiving and reviewing the finished/final Site and Building Drawings that will be submitted for a Building Permit.

2. City Hall – Front Entry Door Color Selection

   After the meeting, the Commissioners reviewed color charts and selected "SW7665 Wall Street" color, a medium dark grey color.

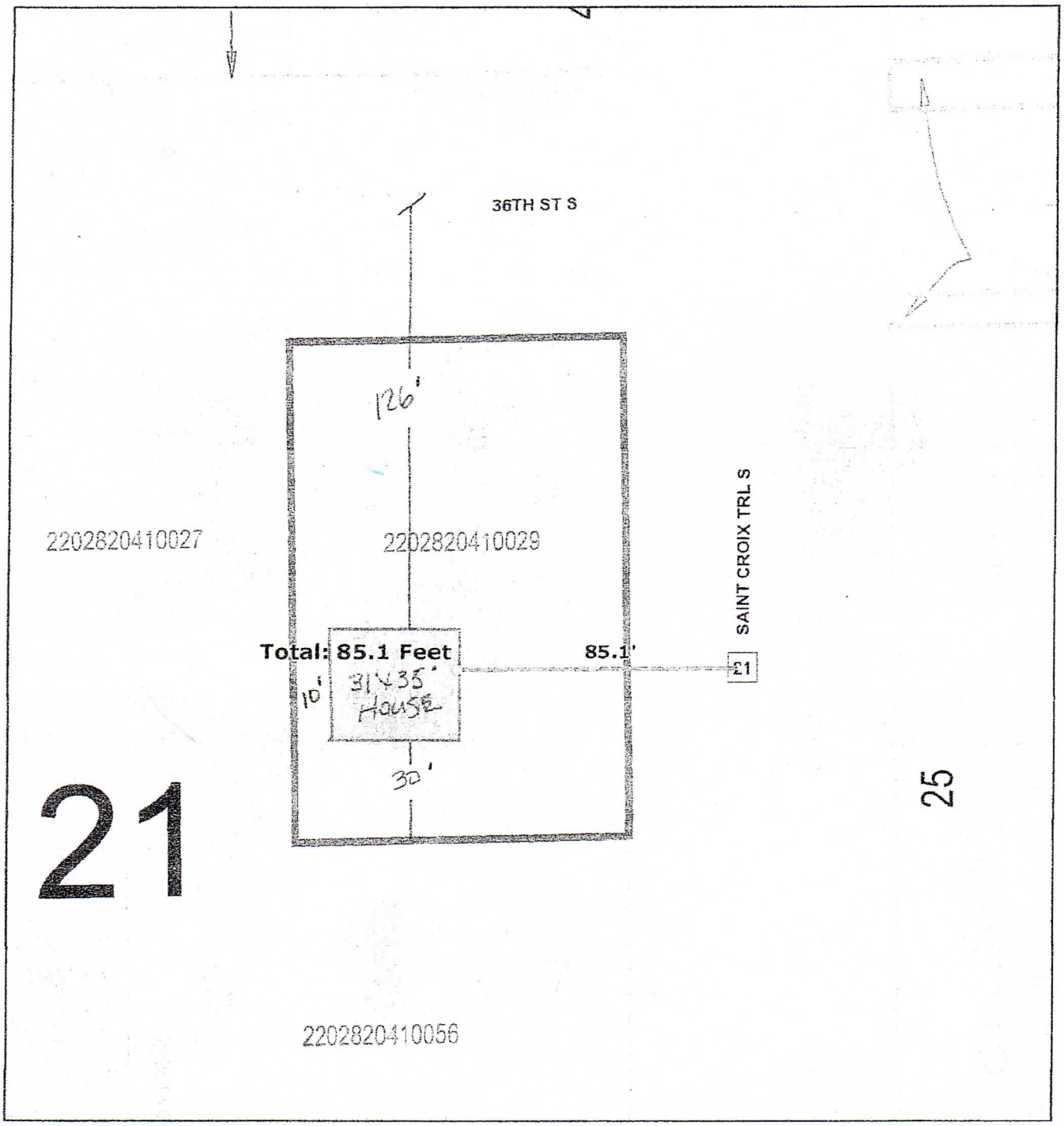
Item 6 ADJOURNMENT: A motion to adjourn was made by Cox.

Seconded by: Bolton-Iverson
Vote taken: Vote: Yes 4, No – 0, Motion carried

The <u>next</u> DR/HPC meeting will be: Wednesday ~ October 16, 2019 @ 5:00pm

Attachments: Bolton-Iverson Site Plan dated 9/17/2019

Bolton-Iverson Site Plan



September 17, 2019

1:500

0 20 40 80 ft

0 5 10 20 m

3602 ST. CROIX TRAIL
AFTON, MN 55001

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search,appraisal, survey, or for zoning verification.

Small Building proposed on lot located at 3602 St. Croix Trail

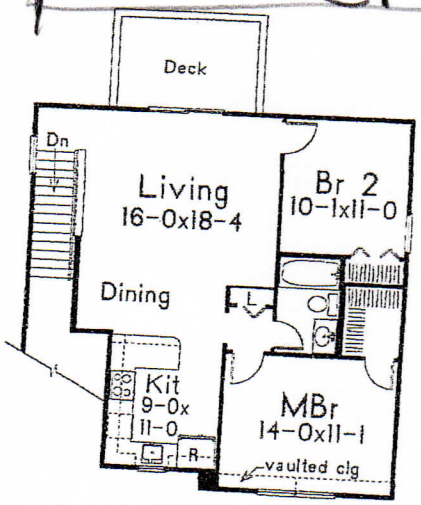
The porch would bave a metal roof with asphault scalped shingles on the rest of the building

The arches of building would be replaced with detail as seen on photos provided label # 1

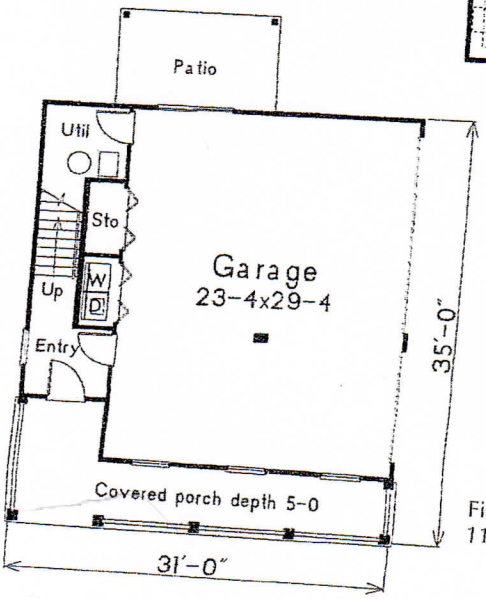
The posts would have similar detail as to the photos provided #2

The peak of the front of the building would have scalloped detail as in photos # 3

The windows would have similar detail and shape as seen in photo # 4



Second Floor
819 sq. ft.



First Floor
110 sq. ft.

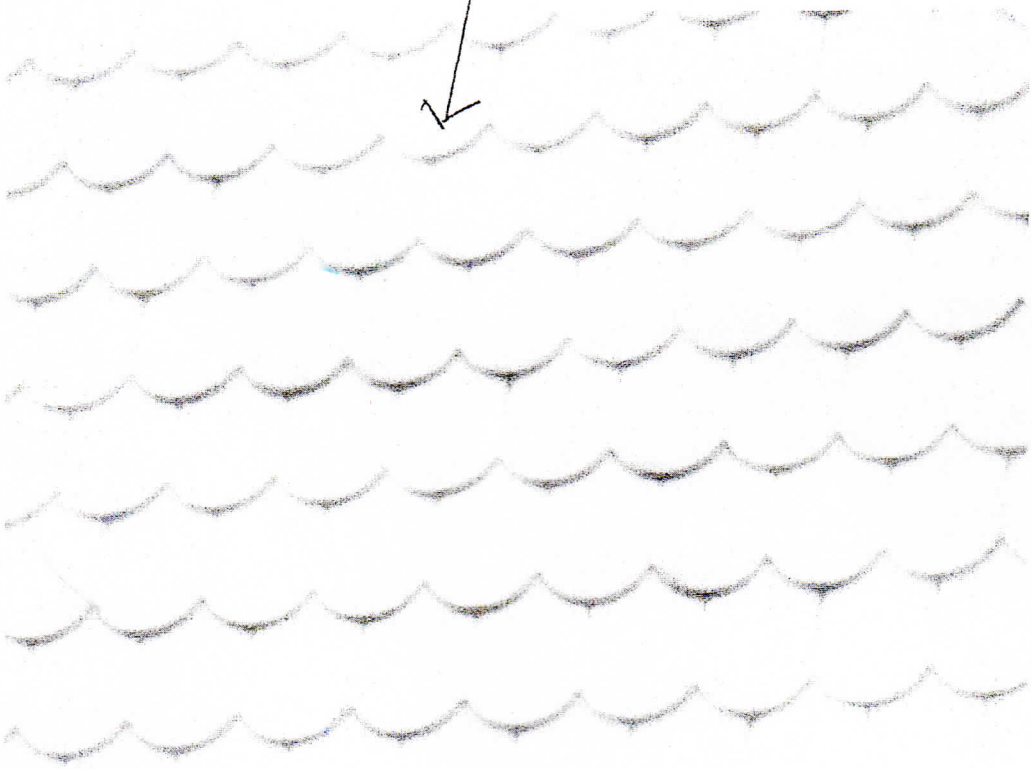
Artist drawings and photos shown may vary slightly from the actual working drawings

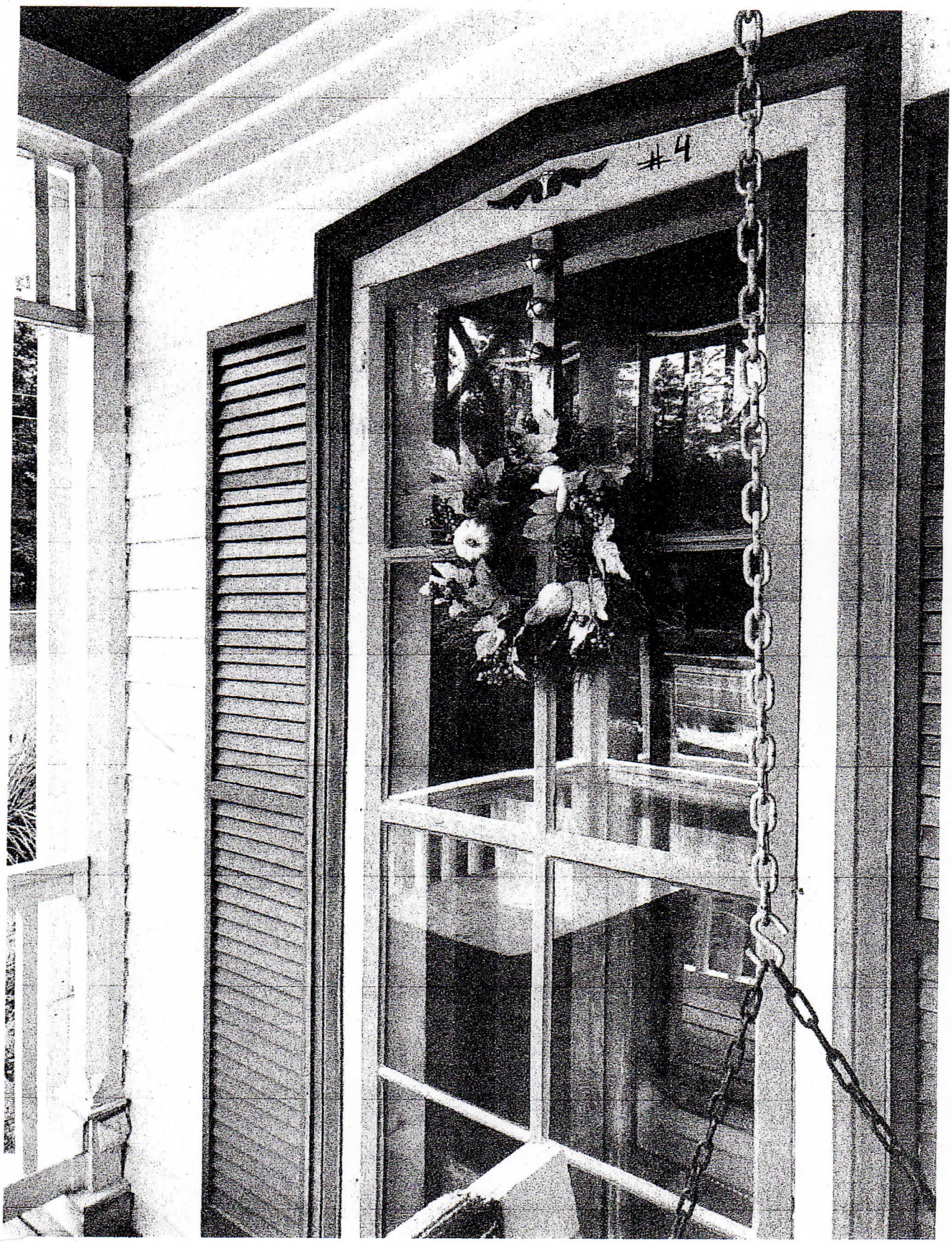
Reply Delete Junk Block ...

Afton

Kathy B.I.
Thu 9/12/2019 4:28 PM
You

#3





Sent from my Sprint Samsung Galaxy Note10+.
Get Outlook for Android

Afton Improvements

Kathy B.I.

Thu 9/12/2019 3:41 PM

To: Kathy B.I. <itskbi@hotmail.com>