

**09-12-2023**

**HPC Meeting  
Supplemental Packet**

HERITAGE PRESERVATION COMMISSION/DESIGN REVIEW

City of Afton, Minnesota

MEETING MINUTES July 12, 2023

Item 1. CALL TO ORDER: The meeting was called to order by Chair Edwards at 6:05 pm.

Item 2. ROLL CALL: Present: Commissioners Vujovich, Edwards and Thomas. Quorum present. City Officials: Mayor Bill Palmquist - Council Liaison and Ron Moore, City Administrator.

Item 3. APPROVAL OF AGENDA: A motion was made Vujovich and seconded by Thomas to approve the July 12, 2023 Agenda. Vote taken: Vote: Yes – 3, No - 0, Motion carried.

Item 4. APPROVAL OF MINUTES: A motion was made Vujovich and seconded by Thomas to approve the June 21, 2023 minutes. Vote taken: Vote: Yes – 3, No - 0, Motion carried. Item 5. BUSINESS:

A. Annual Commission Goals and Work Plan

The Commission members discussed the walking tour upgrade project and a possible grant application. They agreed a copy of the current walking tour brochure needs to be obtained. It was also suggested that the commission should look into whether a grant could be obtained for plaques for the City's historic sites.

B. Grant Received for a Historical Research Project Regarding the Valley Creek Women's Club

The Commission members discussed the grant received for a Historical Research Project Regarding the Valley Creek Women's Club.

C. Election of Secretary

Due to a lack of full attendance, the Secretary position was not addressed.

D. Annual State Historic Preservation Conference Attendance

After consideration by both Jacob Edwards and Kate Thomas, it was agreed that Kate Thomas would attend the State Historic Preservation Conference. Moore indicated that scholarship grants are normally provided to cover expenses related to the conference including the registration fee and lodging. Moore indicated he would contact Michael Koop at the Minnesota Historical Society regarding the scholarship application.

E. Update Regarding the Lerk's Bar Property

Vujovich reported that Jim Cox had prepared some sketches regarding accessibility solutions for the Lerks building, and that he (Vujovich) would also be interested in providing assistance to the property owner. Bill Palmquist indicated that he would contact the Lerks property owner to connect him with Jim Cox and Peter Vujovich.

Item 5 ADJOURNMENT: A motion to adjourn the meeting at 6:44 p.m. was made by Thomas and seconded by Vujovich: Vote taken: Vote: Yes – 3, No – 0, Motion carried.

The next DR/HPC meeting will be: Thursday, August 10, 2023 at **6:30 p.m. at the Afton Historical Museum**