



## HERITAGE PRESERVATION COMMISSION DESIGN REVIEW MEETING AGENDA

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Thursday, September 3, 2020  
4:00 P.M.

**Note: Due to the Covid-19 Virus and the related Governor's Executive Order, the September 3, 2020 Heritage Preservation Commission meeting will be held remotely using the Zoom video conference application. Instructions for participating in the meeting remotely are provided below.**

### Instructions for Participating in the Meeting Remotely Via Zoom

Options for Joining the Zoom Meeting:

- **RECOMMENDED:** Use your computer, tablet or smart phone to join the meeting by logging on to <https://us02web.zoom.us/j/84148102394> (Meeting ID: 841 4810 2394 )

Or

- Dial-in Number (to call in to the meeting)

+1 312 626 6799. When prompted, enter Meeting ID: 841 4810 2394

Or

- Use One Tap Mobile
- +13126266799,,84148102394# US (Chicago)
- +16465588656,,84148102394# US (New York)

1. **CALL TO ORDER**
2. **ROLL CALL**

\_\_\_\_\_ Co-Chair Vujovich  
\_\_\_\_\_ Co-Chair Randers  
\_\_\_\_\_ Commissioner Cox  
\_\_\_\_\_ Commissioner Bolton-Iverson  
\_\_\_\_\_ Commissioner Stern

3. **APPROVAL OF AGENDA**
  - A. Approval of Agenda for September 3, 2020 meeting
4. **BUSINESS**
  - A. Design Review – Additions to House at 15945 35<sup>th</sup> Street
5. **ADJOURNMENT**

**A quorum of the City Council or Other Commissions may be present to receive information.**

CITY OF AFTON  
HERITAGE PRESERVATION COMMISSION

**APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**

PROPERTY ADDRESS:	15945 35th St S Afton MN 55001			
APPLICANT'S NAME:	Stephanie E Thorn Butler			
APPLICANT'S MAILING ADDRESS:	15945 35th St S Afton MN 55001			
CONTACT NUMBERS:	Home: 954 856 0035	Work: same	Cell: same	Email: thorn@thornitree construction.com
PROPERTY OWNER'S NAME:	same			
PROPERTY OWNER'S MAILING ADDRESS:	same			

1. Describe in detail each proposed exterior alteration, improvement or repair (use additional paper if needed).

see attached document and photos

2. Will the repair or alteration match existing or original materials and design? YES  No  If No, explain:

3. If work proposed involves repointing or tuck-pointing, will the new mortar match the original mortar in color, joint profile, and composition? YES  NO  NA  
Note: Obtain and refer to preservation brief #2 when masonry alterations are proposed.

4. Is there any pending action by another City Department or Regulatory Agency? (Housing, Inspection, Zoning, etc.)  
YES  NO  If Yes, please specify: \_\_\_\_\_

5. Is this request the result of a disability: YES  NO   
If yes, please explain: \_\_\_\_\_

6. What are the approximate start and finish dates of the proposed work?  
Start Date: 9/1/20 Completion Date: 9/29/20

**APPLICATION APPROVALS EXPIRE AFTER 12 MONTHS**

APPLICANT'S SIGNATURE: \_\_\_\_\_

NOTE: If proposed work involves repairs to or replacement of exterior components matching the existing (or original) materials and design, Application MAY be approved by staff. All work must be completed with GOOD WORKMANSHIP and meeting construction industry standards. If any changes are proposed for an exterior design feature, the historic preservation commission must review the application.

Attendance at the commission meeting is strongly recommended. See attached instructions.

The commission meets the third Wednesday of each month at the City Hall, 3033 St. Croix Trail South, Afton, MN @ 5:00pm. The Applicant may call (651) 436-5090 for assistance in completing this application.

FOR OFFICE USE ONLY:			
Received by:	/HPC:	Date:	Reference #:
Comments:			Bldg. Permit #:

# CITY OF AFTON DESIGN REVIEW APPLICATION

Owner <b>Stephanie &amp; Thorn Butler</b>	Address <b>15945 35th St S</b>	City <b>Afton</b>	State <b>MN</b>	Zip <b>55001</b>	Phone <b>954 856-0035</b>
Applicant (if different than owner)	Address	City	State	Zip	Phone

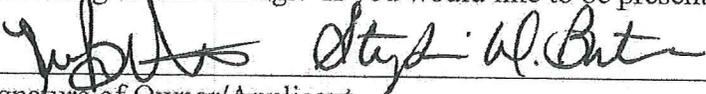
Project Address  
**15945 35th St S**, AFTON MN 55001

Zoning Classification <b>Residential</b>	Existing Use of Property <b>Primary Residence</b>	PID# or Legal Description <b>22.028.20.41.0009.</b>
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Description of Request:

- **Replace Windows and front door**
- **Add two dormers**

By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.

	<b>8/24/20</b>
Signature of Owner/Applicant	Date

DATE RECEIVED: \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_

**ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION**

DUPRE CONSULTING LLC  
(651) 468-6205  
ndupre.consulting@gmail.com



**15945 35th Street South  
Afton, MN**

**Dormer Design  
Plan & Sections**

Prepared for  
Thorn Butler  
Afton, MN

I hereby certify that this plan, specification, or report was Prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name Norman Dupre IV

Signature 

Date 8/21/2020 License #56043

# Design Criteria

## **Project Information:**

**Project:** Dormer Design

**Project Location:** 15945 35<sup>th</sup> Street South of Afton, MN

## **Building Code Used For Design:**

Minnesota Residential Code, 2020 Edition. (IRC 2018)

## **Load Criteria:**

1. The design of the wood, and connections are based on a maximum roof snow load of 35 PSF. The lateral force design is based on an ultimate wind speed of 115 MPH, exposure B.

## **General Notes:**

1. The intent of these drawings is primarily to provide structural information that may be outside the scope of conventional residential construction. If any discrepancies are noted, they should be brought to the engineer's attention prior to construction. In addition to these drawings, all structural provisions of the Minnesota Residential Code shall be followed.
2. The drawings represent the finished structure. All means and methods not explicitly addressed are the responsibility of the contractor.
3. The contractor shall verify/field check, all sizes, dimensions, elevations, locations, etc. of elements of the existing construction which are relative to new construction.
4. All dimensions involving new work tying into or governed by existing construction shall be field checked by the contractor and furnished to the subcontractor prior to fabrication of any work.
5. The contractor shall properly brace the structure during construction.

**Structural Wood:**

1. Dimensional lumber shall be Northern SPF No. 2 or better, UNO. See IRC Table R602.3(1) for fastening schedule.
2. All wood in direct contact with concrete, earth, or weathering shall be treated.
3. All steel in contact with treated wood (connectors, joist hangers, nails, bolts, etc.) shall be stainless steel or galvanized.
4. Engineered lumber shall have the following minimum properties:
  - A. Laminated Veneer Lumber (LVL):

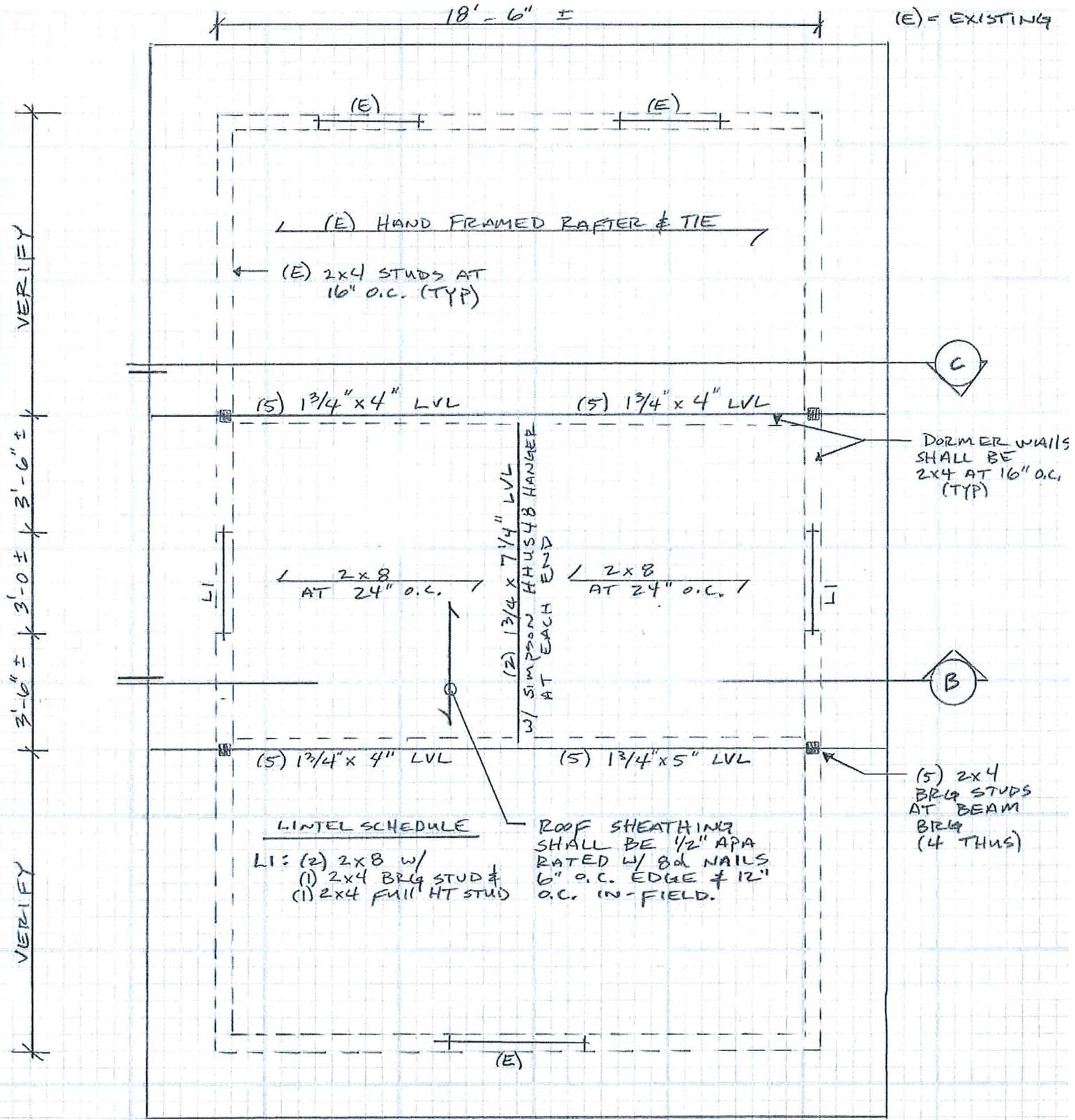
Allowable bending stress,	$F_b = 2,600$ PSI
Allowable shear stress,	$F_v = 285$ PSI
Modulus of elasticity,	$E = 1,900,000$ PSI
  - B. Multi-ply members shall be fastened together according to manufacturer's recommendations, unless noted otherwise on plans.
5. See the manufacturer's specifications for all connectors. Simpson products called out herein may be replaced with USP or similar of equal or greater capacity.



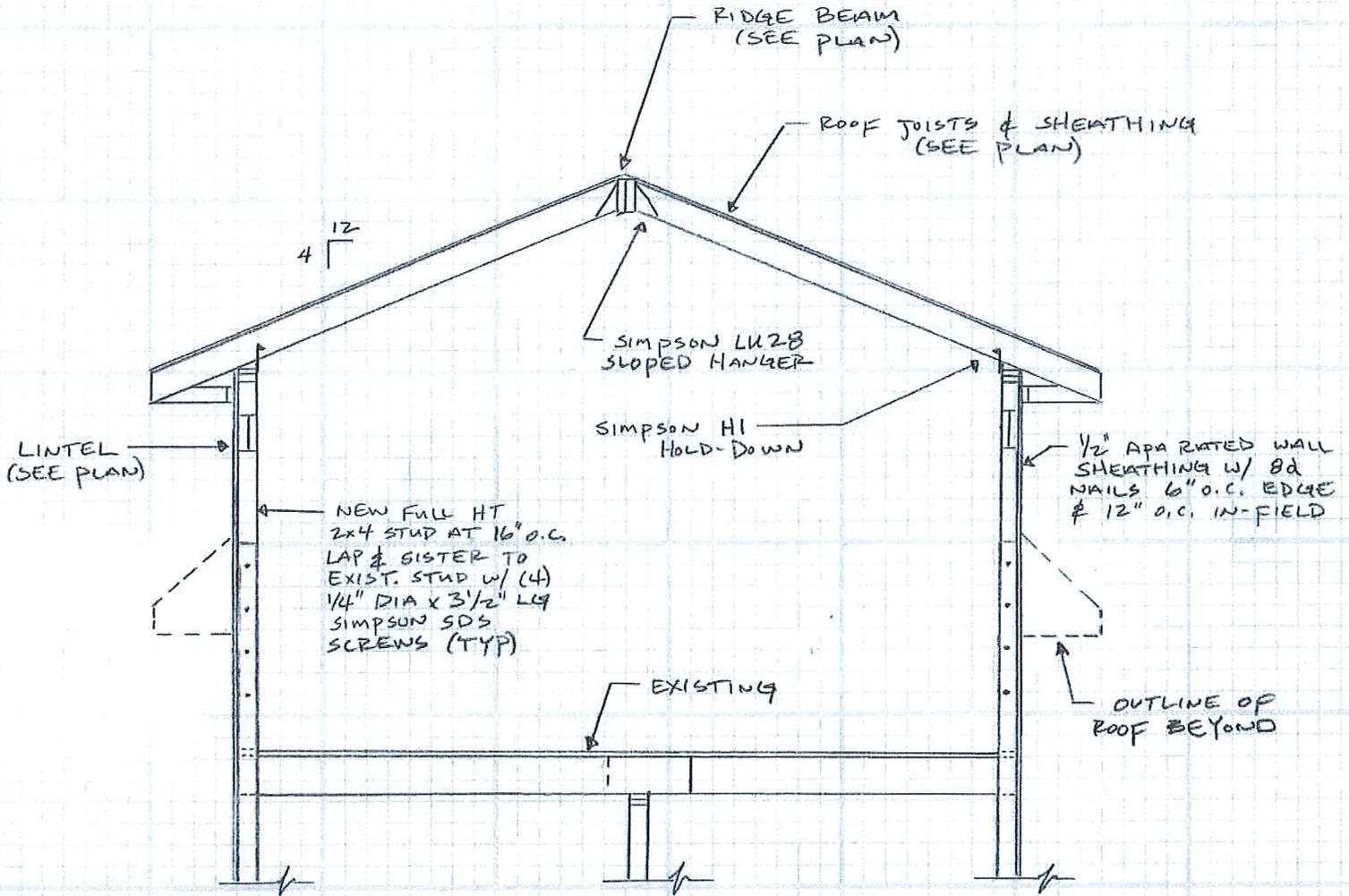
**DUPRE CONSULTING LLC**  
 1487 23rd Street  
 Houlton, WI 54082  
 ndupre.consulting@gmail.com  
 (651) 468 - 6205

PROJECT: DORMER DESIGN  
15945 35<sup>TH</sup> STREET S.  
AFTON, MN

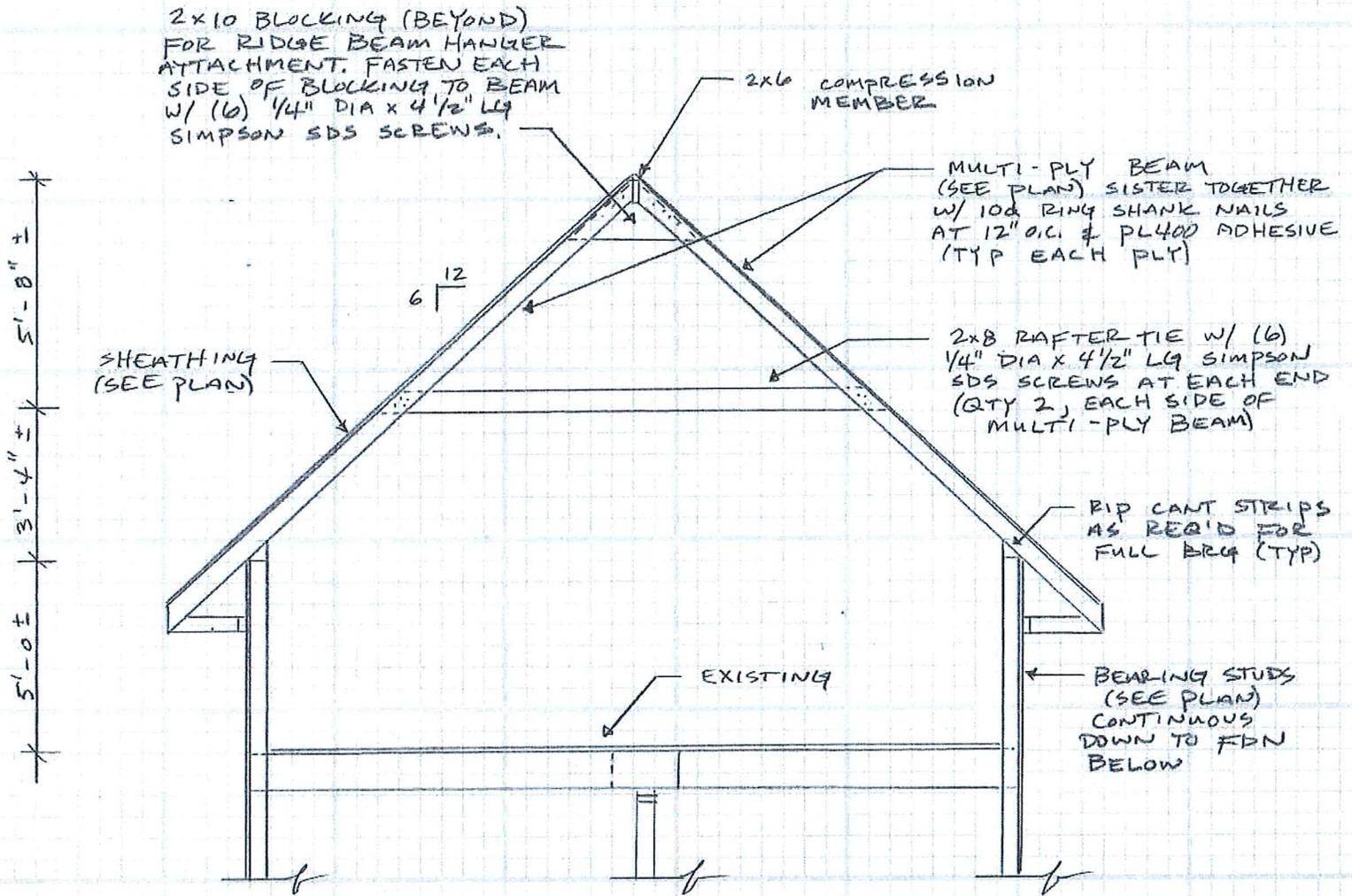
Pg 1 of 3



**A HIGH ROOF PLAN**  
 1/4" = 1'-0" N



**B** SECTION  
1/4" = 1'-0"



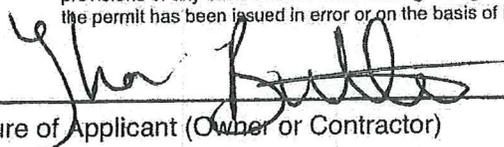
C SECTION  
1/4" = 1'-0"

# AFTON BUILDING PERMIT APPLICATION

Main Office 436-5090

**Building Official/Inspections: 436-6469**

No. \_\_\_\_\_

Project Address (if known)		Street	City	State	Zip
		15945 35th St S.	Afton	MN	55001
Legal Description and Parcel Identification Number				P.I.D.	
				22.028.20.41.0009	
Owner Name		Street	City	State	Zip
Thorn Butler		15945 35th St S.	Afton	MN	55001
Contractor Name		Street	City	State	Zip
Contractor's State License Number (If Required)			Expiration Date		Phone
Use of Building			Completed Valuation (Include Labor and Materials)		
Residential					
Class of Work: <input type="checkbox"/> New <input checked="" type="checkbox"/> Add <input type="checkbox"/> Alter <input type="checkbox"/> Repair <input type="checkbox"/> Repair <input type="checkbox"/> Move <input type="checkbox"/> Demolish <input type="checkbox"/> Remodel					
Total Building Area:	Bsmt.	1st	2nd	No. of Bathrooms	
	Garage	Open Porch	Deck(s)	Crawlspace	
			100 sf		
Describe Work:					
Add 2 Dormers (Shed Dormers)					
<p><b>NOTICE:</b>    Separate permits are required for electrical works and installation of septic systems. The permit will become null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. Permit is valid for 1 year, all work must be complete within 1 year unless extension is applied for and approved.</p> <p>I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. This building permit may be suspended or revoked if the permit has been issued in error or on the basis of incorrect or insufficient information or in violation of any ordinance or regulation of the City of Afton.</p>					
Signature of Applicant (Owner or Contractor)				Date	
				8-21-2020	

**Fees due and payable to: City of Afton**

Building Permit	\$ _____
Inspection Fee	\$ _____
Surcharge	\$ _____
Park Fee	\$ _____
Plumbing	\$ _____
HVAC	\$ _____
<b>TOTAL:</b>	\$ _____

## Building Permit Approval

by: \_\_\_\_\_ Date: \_\_\_\_\_

Building Official

Date Paid	_____
Amount	_____
Check #	_____
Recvd. by	_____



Property Records & Taxpayer Services

14949 62nd Street North PO Box 6  
Stillwater, MN 55082-0006  
(651) 430-6175  
www.co.washington.mn.us

Property ID #: 22.028.20.41.0009

Property Address: 15945 35TH ST S  
AFTON MN



02016440

Taxpayer: STEPHANIE W & THORN R BUTLER  
15945 35TH ST S  
AFTON MN 55001-9433

Municipality: CITY OF AFTON

Tax Description: LOTS 1 AND 2, BLOCK 3 VILLAGE OF AFTON, EXCEPT THE EAST 10 FEET OF LOT 2,  
WASHINGTON COUNTY MN  
Block 3 Lot 1 AFTON

VALUATION NOTICE

2019 Values for Taxes Payable in

2020

Property tax notices are delivered on the following schedule:

Valuation and Classification Notice		
Step 1	Primary Class:	Res Hstd
	Estimated Market Value:	253,500
	Homestead Exclusion:	14,400
	Taxable Market Value:	239,100
<i>See Details Below</i>		
Proposed Tax Notice		
Step 2	2020 Proposed Tax:	Coming November 2019
Property Tax Statement		
Step 3	1st Half Taxes:	Coming March 2020
	2nd Half Taxes:	
	Total Taxes Due in 2020:	



02016440

The time to appeal or question your  
**CLASSIFICATION or VALUATION is NOW!**  
It will be too late when proposed taxes are sent

Property Classification	Taxes Payable in 2019 (2018 Assessment)	Taxes Payable in 2020 (2019 Assessment)
<i>The assessor has determined your property's classification(s) to be:</i>		
	Res Non-Hstd	Res Hstd
<i>The classification(s) of your property affect the rate at which your value is taxed.</i>		
<input checked="" type="checkbox"/> If this box is checked, your classification has changed from last year's assessment.		

How to Respond

If you believe your valuation and property class are correct, it is not necessary to contact your assessor or attend any listed meetings.

If the property information is not correct, you disagree with the values, or have other questions about this notice, **please contact your assessor first to discuss any questions or concerns.** Often your issues can be resolved at this level. If your questions or concerns are not resolved, more formal appeal options are available.

**Please read the back of this notice** for important information about the formal appeal process.

Property Valuation	Taxes Payable in 2019 (2018 Assessment)	Taxes Payable in 2020 (2019 Assessment)
<i>The assessor has estimated your property's market value to be:</i>		
<b>Estimated Market Value (EMV)</b>	215,400	253,500
<i>Several factors can reduce the amount that is subject to tax:</i>		
Green Acres Value Deferral		
Rural Preserve Value Deferral		
Open Space Deferral		
Platted Vacant Land Deferral		
Exclusion for Veterans with Disabilities		
Mold Damage Exclusion		
Homestead Market Value Exclusion		14,400
<b>Taxable Market Value (TMV)</b>	<b>215,400</b>	<b>239,100</b>

Open Book Meeting(s)

April 4, 2019 5:00-7:00 p.m. Cottage Grove City Hall 12800 Ravine Parkway S	April 10, 2019 5:00-7:00 p.m. Oakdale City Hall 1584 Hadley Ave N	April 18, 2019 5:00-7:00 p.m. Woodbury City Hall 8301 Valley Creek Rd	April 24, 2019 2:00-7:00 p.m. Washington County Gov't Ctr 14949 62nd St N
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County Board of Appeal and Equalization

5:00 PM, TUESDAY, JUNE 18, 2019, GOV'T CENTER STILLWATER - CALL 651-430-6175 BY MAY 8, 2019 FOR AN APPOINTMENT

Property information is available on the county website or at our office during normal business hours. Call 651-430-6175 for more information.

Detail of proposal for exterior improvement for 15945 35<sup>th</sup> St. S Afton, MN 55001

1. Replace Windows and Front Door

2. Add two dormers

Pictures Attached:

Existing Condition Pictures:

Existing A

Front – facing 35<sup>th</sup> St

Add centered dormer, metal porch roof and metal dormer roof

Existing B

Side- facing St. Croix Trail

Replace windows

Existing C

Back- facing levee

Add centered dormer, metal dormer roof and replace windows

Existing D

Front door/windows

Windows to replace 2 existing doors

New front door replaces large window to correct & center front entrance

Plan Pictures:

Plan A Porch & dormer metal roof plan

Plan B Windows example

Plan C Dormer 1 example

Plan D Dormer 2 example

Plan E Front door design



