



**Parks Committee Meeting
Wednesday, August 24th, 2022
6:00 PM**

Due to the Covid-19 Virus the August 24, 2022 Parks Committee meeting will be held remotely and in person using the Zoom video conference application.

Instructions for Participating in the Meeting Remotely Via Zoom

Options for Joining the Zoom Meeting:

- **RECOMMENDED:** Use your computer, tablet or smart phone to join the meeting by logging on to
 - <https://us02web.zoom.us/j/83811685740?pwd=RjBQakRyczFBazZiOWhsanE3TTAxQT09>
Meeting ID: (838 1168 5740)
Passcode: 065804
Dial-in Number (to call in to the meeting)
+1 312 626 6799. When prompted, enter Meeting ID: 838 1168 5740

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - A. Minutes of the July 27, 2022 Parks Committee meeting**
- 5. Business**
 - A. Park Dedication Fund Balance
 - B. Town Square Park
 - C. Meadow Ridge
 - D. Pollinator Trail at City Hall
 - E. Bike Trails
 - F. Meridian Volunteers
- 6. Adjournment**

City of Afton Parks Committee Meeting Minutes

Wednesday, July 27, 2022

6:00 p.m.

Attendees: Grant Jensen, chair; Angela Tangen, Karen Weiss, Bob Dickie, Julie Zeidel, Joseph Novik, Ward 2 Council Member Lucia Wroblewski, and Ken Johnson (virtual)

Call to Order

Chairman Jensen called the meeting to order at 6:08 p.m. and made a motion to approve the current agenda. Mr. Dickie approved; Ms. Zeidel seconded.

Approval of Minutes

Chairman Jensen made a motion to approve the meeting minutes. Mr. Dickie approved; and Mr. Novik seconded.

Items of Business:

A. Parks Dedication Fund

Chairman Jensen presented the financials consisting of the Parks Dedication Fund balance currently at \$334,116.

B. Town Square Park

Chairman Jensen opened the discussion regarding the Town Square Park. Mr. Dickie gave an overview of the status of the project, including concerns about the fencing at the site. Mr. Johnson asked for feedback regarding the fencing for the park, with possible consideration for the option of vegetation outlining the park. Ms. Weiss offered ideas and items for consideration. Further discussion and review of court layout, fencing, and greenery options for future meetings.

Mr. Dickie provided an update on the issue of the refrigerator in the park. An enclosure was built and provides a covering and lockable case that provides for a more appealing visual. Additionally, the picnic structure was painted and a change in lighting is being considered. Mr. Johnson will follow-up with lighting options for the Committee's consideration.

Mr. Johnson provided an update on the roofs of both structures in the park. Each needs repair and the recommendation are for replacement. Ms. Weiss suggested that we look at other products that will hold up better to the elements. Additional research will be done on pricing for a new product to use for roofing.

C. Roadside Cleanup

Ms. Tangen provided a short summary on the development of the CARD (Clean Afton Roads & Ditches) program and will plan to give full presentation at the September meeting.

D. Meadow Ridge Pollinator Project

Chairman Jensen reported on the status of the project. Due to the lack of rain, there hasn't been much activity on the project.

E. Pollinator Trail at City Hall

Chairman Jensen reported on the status of the project. Some of the plantings for the trail have been rearranged impacting the design; and an organized plan for watering was discussed along with a planting schedule for the fall. Proposed budget item is for fencing for the trees and tree diapers.

Mr. Johnson reported that the new recycle containers have been installed in the park which allowed for a garbage container to be available for placement along the trail near the bench along the trail.

Recommendation was made by Ms. Weiss to submit a short update in the newsletter regarding the status of the project, and how the weather has impacted the planting schedule. Committee supported this suggestion unanimously.

F. Bike Trails

Mr. Dickie provided an update on the trail system, incorporating some observations about the bike trail mapping that was at the Stillwater Lumberjack days. Made the recommendation for the City Council to continue to work to develop a complete mapping system.

Ms. Weiss suggested that the *Share the Road* signs for bicycles be created to draw awareness and enhance safety. Mr. Dickie is collecting signage samples for review by the committee. Ms. Weiss suggested that the Committee consider sending a representative to an upcoming City Council meeting to present an update on the work of the Committee and keep them apprised of the annual objectives.

MOTION: Ms. Weiss made a motion to propose that the City Council put together a volunteer commission to develop a study on road use in Afton focusing on current speed limits, usage, and road sharing. The Parks Committee feels that this lies outside of the Committee's scope, but safety and community feedback has made this a priority issue that needs timely consideration. Mr. Dickie seconded. Motion approved by members.

G. Meridian Volunteers

Tabled for next meeting.

H. Adjournment

Motion to adjourn meeting. Mr. Dickie seconded. Meeting adjourned at 7:30 p.m.

Parks Committee Memo

Meeting: August 24, 2022

**City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001**

To: Parks Committee Members
From: Ron Moorse, City Administrator
Date: August 17, 2022
Re: Park Dedication Fund Balance

The Park Dedication Fund balance as of August 1, 2022 is \$334,406.00

Midwest Fence & Mfg.

525 E. Villaume Ave.
 South St. Paul, MN 55075
 Phone: 651.451.2222 | Fax: 651.451.6939

Company: City of Afton
 Address: _____
 City: Afton State: MN Zip: 55001

Contact: Ken Johnson
 Office #: _____
 PO #: _____

Date: 8/3/2022
 Cell #: 651-387-6587
 Job #: _____

Job Site: Steamboat Park
3418 St. Croix Trail
Afton, MN 55001

Estimator: Nick Hatchett
 Email: NickH@Midwestfenceco.com
 Mobile: 763-268-9026

Quantity	Description	Amount
	Fence Removal & Disposal By Others	
	Furnish & Install:	
88 L.F.	5' High Black Vinyl Chain Link Fence - Baseball Backstop	
20 L.F.	12' High Black Vinyl Chain Link Fence - Top/Middle/Bottom Rail - Behind Basketball Hoop	
286 L.F.	4' High Black Vinyl Chain Link Fence - Basketball/Pickleball Court Perimeter	
1	4' Wide x 4' High Black Vinyl Chain Link Fence - Single Swing Gate	
	Total	\$ 22,886.00
	Back Stop - Fence Specs:	
	Line Posts: 2" O.D., Driven / End/Corner Posts: 2-1/2" O.D., Concrete Set	
	Top Rail: 1-5/8" O.D.	
	Chain Link: 8 Gauge, 2" Mesh	
	Basketball Fence Specs:	
	Basketball Fence - 3" Posts, Concrete Set, Top, Middle, & Bottom Rail	
	Perimeter of PickleballBasketeball Court:	
	Line Posts: 2" O.D., Driven / End/Corner/Gate Posts: 2-1/2" O.D., Concrete Set	
	Top Rail: 1-5/8" O.D.	
	Chain Link: 8 Gauge, 2" Mesh	
	Note:	
	Current lead time is 8-10 weeks	
Proposal is valid for 14 days.		TOTAL \$ 22,886.00

Fence lines, property lines and elevations to be provided by owner, construction manager or general contractor. ALL permits, fees and private utilities are the sole responsibility of the customer. Unless otherwise stated, owner is responsible for obstruction removal of every nature which will interfere with the fence installation. This proposal assumes normal ground conditions and excludes installation through rock, concrete and backfill. Unless otherwise stated, ALL hand digging is excluded. Should rocky or excessive hard digging be encountered, this proposal is subject to additional labor costs. Midwest Fence shall furnish only the materials and labor specified in this proposal. Any deviation from the above specifications will be subject to a change order.

A Service charge of 1.5% (18% annually) will be applied on all past due balances. The purchaser shall be responsible for any and all collection and legal costs incurred by Midwest Fence in the event of this bill becoming past due. Midwest Fence reserves the right to lien the improved property if payment in full as agreed to in this contract is not received.

Customer Signature _____ Date _____