



**Parks Committee Meeting  
Wednesday, August 23, 2023  
6:00 PM**

Due to the Covid-19 Virus the August 23, 2023 Parks Committee meeting will be held remotely and in person using the Zoom video conference application.

**Instructions for Participating in the Meeting Remotely Via Zoom**

Options for Joining the Zoom Meeting:

- **RECOMMENDED:** Use your computer, tablet or smart phone to join the meeting by logging on to
  - <https://us02web.zoom.us/j/83926966648?pwd=MEZydmErY3JCcDRxMnc0cHIERVZmQT09>  
Meeting ID: (839 2696 6648)  
Passcode: 262864  
Dial-in Number (to call in to the meeting)  
+1 312 626 6799. When prompted, enter Meeting ID: 839 2696 6648

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
  - A. Minutes of the July 26, 2023 Parks Committee Meeting
- 5. Business**
  - A. Park Dedication Fund Balance
  - B. Tree Donation
  - C. Levee Plantings
  - D. CARD Program
  - E. Town Square Park
- 6. Adjournment**

City of Afton Parks Committee Meeting Minutes

Wednesday, July 26, 2023

6:00 p.m.

Attendees: Grant Jensen, chair; Angela Tangen, Karen Weiss, Bob Dickie, Julie Zeidel, Jane Tar, Lori Swanson (new member), Nick Livingston, liaisons, Annie Perkins, and Ken Johnson

**Call to Order**

Chairman Jensen called the meeting to order at 6:13 p.m.

**Approval of Minutes**

Chairman Jensen made a motion to approve the May and June meeting minutes. Chairman Jensen noted the changes in the minutes were that the Committee voted to accept the funds rather than the land from residential developers. Mr. Dickie approved; and Ms. Tangen seconded the approval of May minutes. Mr. Dickie made a motion; and Ms. Tangen seconded the motion for approval of June minutes.

**Items of Business:**

**A. Parks Dedication Fund**

Chairman Jensen presented the financials consisting of the Parks Dedication Fund balance currently at \$310,191. Ms. Weiss made a recommendation to have a fund ledger created to keep an accurate account of the financials.

**B. Tree Donation**

Ken Johnson received a request for a tree donation in memory of a loved one. Committee discussed the type of tree, specific location, and planting timeline. Mr. Johnson will follow-up with the family and present additional information to the Parks Committee at the August meeting.

**C. Levee Plantings**

Levee plantings were approved by the City Council and waiting final authorization by the Corps of Engineers. This pilot project will determine the future course of action for additional plantings. Ms. Perkins referenced the Council's concern with the maintenance of the plantings and determined that this should be considered before any further developments are implemented.

**D. Town Square Park**

Chairman Jensen opened the discussion regarding the Town Square Park (TSP) and the five-year plan. The plan parameters that are requested by the Council for the Parks Committee are for just the TSP, and not the larger park plan.

Mr. Jensen gave an overview of the Scope of Service from WSB proposal. Discussion followed about the idea of creating a plan, that is smaller in scale than the WSB proposal, and going back to the City Council for review. Chairman Jensen asked each committee member to give feedback on the WSB proposal, and consensus was that the Committee could put together a recommendation with additional discussion and information sharing from the general public.

Ms. Weiss made a motion to engage WSB in a community outreach plan, utilizing print and digital platforms; second Ms. Lori. Committee was in favor to move this recommendation to the Council for consideration.

#### **E. Pollinator Trail at City Hall**

Chairman Jensen reported that weeding will occur every Thursday evening at 7:00 pm. Committee members are encouraged to participate.

#### **F. Adjournment**

Motion to adjourn meeting by Mr. Livingston. Ms. Swanson seconded. Meeting adjourned at 7:30 p.m.

# **Parks Committee Memo**

## **Meeting: August 23, 2023**

**City of Afton**  
**3033 St. Croix Trl, P.O. Box 219**  
**Afton, MN 55001**

To: Parks Committee Members

From: Ron Moorse, City Administrator

Date: August 17, 2023

Re: Park Dedication Fund Balance

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The Park Dedication Fund balance as of July 1, 2023 is \$311,550. The accountant has been requested to provide a more detailed report on the Fund on a periodic basis.