

City of Afton
Claims to be Approved
July 22, 2020 thru August 18, 2020

<u>Checks Numbered</u>			<u>To Be Approved</u>
<u>From</u>	<u>To</u>	<u>Description</u>	
23544		Postmaster re. Newsletter Postage (issued from Check Stock at City Hall)	\$202.12
23952		CarlsonSV 2019 Financial Audit (later adjusted down by \$3,500)	\$9,470.00
23953	23974	Routine Vendor Bills, Applicant Refunds	\$14,289.49
23975	23989	Significant Vendor Bills by Size or Nature	\$75,557.34
23990	24000	More Routine Vendor Bills	\$3,733.31
23928		LSCV Fire District: 3rd Quarter 2020 Fire & Ambulance Services	\$65,912.75
202008001	202008010	EFT/Direct Deposit: 7/31/20 Staff Payroll + Exp Reimb + PERA & Payroll Taxes	\$11,519.00
202008011	202008028	EFT: Phone, Postage, Copier Lease, Utility Bills	\$2,518.68
202008029	202008047	EFT/Dir Dep: 8/15/20 Staff & Council Pay/Exp + Employee Exp Reimb + PERA & Payroll Taxes	\$14,021.79
202008048	202008049	EFT: US Bank City Credit Card & Direct Charge fr Intuit for Deposit Slips and Check Stock	\$557.79
Claims to be approved at 8/18/20 meeting			\$197,782.27



Submitted by Thomas H. Niedzwiecki, Accountant
 File: Afton 2020 Claim Summary.xlsm Worksheet: Jul20 8/12/2020

City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	07/31/2020	23544	USPS (Postmaster)		100 · 4M 101/USB 2934 - General Fund	(202.12)
Bill	07/31/2020	AugustNewsle...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	Newsletter Postage	5560 · Newsletter Expenses	202.12
TOTAL						202.12
Bill Pmt -Ch...	07/22/2020	23952	CarlsonSV (Financial Audit)	Client ID M03987	100 · 4M 101/USB 2934 - General Fund	(9,470.00)
Bill	06/30/2020	272472	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5305 Auditing Fees	2019 City Audit (Final payment): Total Cost of Audit \$19,470 less \$10,000 ...	5305 · Auditing Fees	9,470.00
TOTAL						9,470.00
Bill Pmt -Ch...	07/22/2020	23953	LMCIT (Worker's Comp)	WC1002578-4 Acct# 40002875	100 · 4M 101/USB 2934 - General Fund	(712.00)
Bill	07/22/2020	WCAud 05151...	100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5024 Worker's Comp Insur...	Worker's Comp Audit 1002578-3 Acct# 40002875 policy period 05/15/2019...	5024 · Workers Comp Insurance	712.00
TOTAL						712.00
Liability Che...	07/31/2020	23954	Madison National Life	103815000000000	100 · 4M 101/USB 2934 - General Fund	(191.78)
				103815000000000	2325 · Madison Life ST & LT Disability	144.68
				103815000000000	2325 · Madison Life ST & LT Disability	47.10
TOTAL						191.78
Check	07/31/2020	23955	Olson, Tim & Shelby Z19-29 14649 32nd St	Refund Driveway Escrow Z19-29 Olson	100 · 4M 101/USB 2934 - General Fund	(1,500.00)
			Olson, Tim & Shelby Z19-29 14649 32nd St	Refund Driveway Escrow Z19-29 Olson	2001 · Permit Escrow & Fees	1,500.00
TOTAL						1,500.00
Bill Pmt -Ch...	08/10/2020	23956	Advantage Signs & Graphics, Inc.		100 · 4M 101/USB 2934 - General Fund	(494.70)
Bill	07/31/2020	00042409	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5860 Signs & Signals	signage	5860 · Signs & Signals	494.70
TOTAL						494.70
Bill Pmt -Ch...	08/10/2020	23957	Bayport Printing House, Inc.	Acct# CLAF01	100 · 4M 101/USB 2934 - General Fund	(140.00)
Bill	07/31/2020	2769-20	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Bldg insp forms	5540 · Office Supplies	140.00
TOTAL						140.00
Bill Pmt -Ch...	08/10/2020	23958	Blue Tarp Financial (Northern Tool)	Acct No. 444582	100 · 4M 101/USB 2934 - General Fund	(330.64)
Bill	07/31/2020	35023632	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Parts and Supplies	6135 · Park Maintenance	330.64
TOTAL						330.64
Bill Pmt -Ch...	08/10/2020	23959	Croix Crystal Water Treatment	cooler lease and water	100 · 4M 101/USB 2934 - General Fund	(13.50)
Bill	07/31/2020	65121	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 · Misc Exp - Bldg & Land	13.50
TOTAL						13.50
Bill Pmt -Ch...	08/10/2020	23960	Election Systems & Software, Inc.	Acct No.16414	100 · 4M 101/USB 2934 - General Fund	(1,143.75)
Bill	07/31/2020	1146984	550 Special Activities Fd - General:N. Elections:6347 Election Expense	Protective Shields	6347 · Elections Expense	1,143.75

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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						1,143.75
Bill Pmt -Ch...	08/10/2020	23961	Floyd Total Security	Acct No. 120857	100 · 4M 101/USB 2934 - General Fund	(92.07)
Bill	07/31/2020	370498	100 Gen'l Fd.B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	Base Alarm Monitoring 3 Months	6040 · City Property Maintenance	92.07
TOTAL						92.07
Bill Pmt -Ch...	08/10/2020	23962	Gopher State One Call		100 · 4M 101/USB 2934 - General Fund	(24.30)
Bill	07/31/2020	50165	100 Gen'l Fd.B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other Road M...	CAfton01 FTP Tickets	5870 · Other Road Maintenance	8.10
Bill	07/31/2020	70164	100 Gen'l Fd.B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other Road M...	CAfton01 FTP Tickets	5870 · Other Road Maintenance	16.20
TOTAL						24.30
Bill Pmt -Ch...	08/10/2020	23963	GovOffice		100 · 4M 101/USB 2934 - General Fund	(1,620.00)
Bill	07/31/2020	inv14640	100 Gen'l Fd.B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Annual hosting fee 2020	5510 · Computer Service/Software	780.00
			100 Gen'l Fd.B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Extended storage plan annual fee	5510 · Computer Service/Software	840.00
TOTAL						1,620.00
Bill Pmt -Ch...	08/10/2020	23964	Innovative Office Solutions LLC		100 · 4M 101/USB 2934 - General Fund	(628.17)
Bill	07/31/2020	in3033896	100 Gen'l Fd.B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	office supplies	5540 · Office Supplies	263.94
Bill	07/31/2020	in3056108	100 Gen'l Fd.B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	office supplies	5540 · Office Supplies	63.36
Bill	07/31/2020	in3047042	100 Gen'l Fd.B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	office supplies	5540 · Office Supplies	40.28
Bill	07/31/2020	in2998924	100 Gen'l Fd.B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	office supplies	5540 · Office Supplies	260.59
TOTAL						628.17
Bill Pmt -Ch...	08/10/2020	23965	Menards - Hudson		100 · 4M 101/USB 2934 - General Fund	(204.33)
Bill	07/31/2020	28520	100 Gen'l Fd.B. Exp:B04 Bldgs & Land:6050 Supplies	supplies, minor equipment	6050 · Supplies - Bldg & Land	11.97
Bill	07/31/2020	27525	100 Gen'l Fd.B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies, minor equipment	6135 · Park Maintenance	30.95
Bill	07/31/2020	28296	100 Gen'l Fd.B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5930 Tools ...	supplies, minor equipment	5930 · Tools & Minor Equipment	43.16
Bill	07/31/2020	27335	100 Gen'l Fd.B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies, minor equipment	6135 · Park Maintenance	20.45
Bill	07/31/2020	28080	100 Gen'l Fd.B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies, minor equipment	6135 · Park Maintenance	42.43
Bill	07/31/2020	28575	100 Gen'l Fd.B. Exp:B04 Bldgs & Land:6050 Supplies	supplies, minor equipment	6050 · Supplies - Bldg & Land	55.37
TOTAL						204.33
Bill Pmt -Ch...	08/10/2020	23966	Petersen Mgmt (Lab Fees)	Cust No. 3477	100 · 4M 101/USB 2934 - General Fund	(233.20)
Bill	07/31/2020	107838	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Chemicals ...	Lab fees, Chemicals	6066 · Chemicals & Lab Fees	233.20
TOTAL						233.20
Bill Pmt -Ch...	08/10/2020	23967	Petersen Mgmt (Oper & Mgmt Fees)	Cust No. 3477	100 · 4M 101/USB 2934 - General Fund	(1,508.33)
Bill	07/31/2020	107533	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6065 Oper & M...	Operations and management fees Jul2020	6065 · Oper & Mgmt Fees	1,508.33
TOTAL						1,508.33
Bill Pmt -Ch...	08/10/2020	23968	Rumpca Excavating Inc		100 · 4M 101/USB 2934 - General Fund	(87.69)
Bill	07/31/2020	15499	100 Gen'l Fd.B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Brush/Tree/M...	1 loads lime rock	5845 · Brush/Tree/Sod/Seed	87.69
TOTAL						87.69

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Bill Pmt -Ch...	08/10/2020	23969	StarTech Computing, Inc		100 · 4M 101/USB 2934 - General Fund	(3,808.00)
Bill	07/30/2020	50857	560 Spec Act Fd - Other:B. Community Communications:5561 Communications Ex...	One time fee to migrate Exchange mailboxes to MS Exchange	5561 · Communications	1,800.00
Bill	07/31/2020	50808	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Flex Net Agreement 2/1/20 to 1/31/21 + Other maintenance, equipment, sup...	5510 · Computer Service/Software	64.00
Bill	07/31/2020	50795	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Flex Net Agreement 2/1/20 to 1/31/21 + Other maintenance, equipment, sup...	5510 · Computer Service/Software	1,944.00
TOTAL						3,808.00
Bill Pmt -Ch...	08/10/2020	23970	Twin Cities Pioneer Press	Acct # 415245	100 · 4M 101/USB 2934 - General Fund	(241.03)
Bill	07/31/2020	0620415245	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing & Printing	Legals:	5555 · Publishing & Printing	241.03
TOTAL						241.03
Bill Pmt -Ch...	08/10/2020	23971	Twin City Hardware	CU1088621	100 · 4M 101/USB 2934 - General Fund	(52.00)
Bill	07/31/2020	ps10105151	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	Hardware, supplies	6040 · City Property Maintenance	52.00
TOTAL						52.00
Bill Pmt -Ch...	08/10/2020	23972	Uline		100 · 4M 101/USB 2934 - General Fund	(144.00)
Bill	07/31/2020	121642227	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other Road M...	65 gallon steel tuff liner	5870 · Other Road Maintenance	72.00
Bill	07/31/2020	122534474	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other Road M...	65 gallon steel tuff liner	5870 · Other Road Maintenance	72.00
TOTAL						144.00
Bill Pmt -Ch...	08/11/2020	23973	MN Sec of State - Notary		100 · 4M 101/USB 2934 - General Fund	(120.00)
Bill	07/31/2020	JennyMooreN...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5545 Other Administration	Notary Commission for Jenny Moore	5545 · Other Admin Expense	120.00
TOTAL						120.00
Check	07/31/2020	23974	Fleetwood, Brooke Z20-09 12631 15th St S	Refund Brooke Fleetwood Z20-09 Pool Escrow	100 · 4M 101/USB 2934 - General Fund	(1,000.00)
			Fleetwood, Brooke Z20-09 12631 15th St S	Refund Brooke Fleetwood Z20-09 Pool Escrow	2001 · Permit Escrow & Fees	1,000.00
TOTAL						1,000.00
Bill Pmt -Ch...	08/18/2020	23975	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M 101/USB 2934 - General Fund	(2,480.00)
Bill	07/31/2020	073120	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees	Monthly charge for Accounting Services per Contract Effective 6/1/19	5304 · Accounting Fees	2,400.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Monthly charge for QB Pro software including Payroll Service & Forms	5540 · Office Supplies	40.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Mailing envelopes, copies of invoices, misc postage	5540 · Office Supplies	40.00
TOTAL						2,480.00
Bill Pmt -Ch...	08/18/2020	23976	Rumpca Excavating Inc		100 · 4M 101/USB 2934 - General Fund	(6,957.69)
Bill	07/31/2020	15549	120 Street Imp Capital Fd:B. Exp:7946 2020 Street Projects	60th St Additional 2 inches	7946 · 2020 Street Projects	6,957.69
TOTAL						6,957.69
Bill Pmt -Ch...	08/18/2020	23977	Stensland Inspection Services	Building Inspection Services	100 · 4M 101/USB 2934 - General Fund	(7,367.00)
Bill	07/31/2020	July2020	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - Stensland	Bldg Permits	5350 · Building Insp Fees - Stensland	7,367.00
TOTAL						7,367.00

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	08/18/2020	23978	WSB (Applicants)	Customer No. 01856	100 · 4M 101/USB 2934 - General Fund	(4,549.50)
Bill	07/31/2020	32	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Afton Creek Preserve Construction Project Management	5310 · Engineering Fees	4,549.50
TOTAL						4,549.50
Bill Pmt -Ch...	08/18/2020	23979	WSB (City Engineer)	R-015364-000 City Engineer	100 · 4M 101/USB 2934 - General Fund	(13,051.50)
Bill	07/31/2020	6	805 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements 120 Street Imp Capital Fd:B. Exp:7984 River Road Sanitary Options 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees 120 Street Imp Capital Fd:B. Exp:7938 Culvert Repair & Replacement 122 Bridge Repair & Replacement Fd:7770 Bridge Repair & Replacemnt Exp:7771 ... 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees 120 Street Imp Capital Fd:B. Exp:7946 2020 Street Projects 100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5825 Crackseal/Seal.. 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Downtown Project River Road Edlund Escrow Lisa Buck Escrow 30th St Culvert Bridge, Guardrail City Engineering 30th St Reclamation/Paving Project Crackseal Lake Edith Clear Cutting (to be charged to property owner)	8899 · Village Improvements 7984 · River Road Sanitary Options 5310 · Engineering Fees 5310 · Engineering Fees 7938 · Culvert Repair & Replacement 7771 · Bridge Replacement - Engineer 5310 · Engineering Fees 7946 · 2020 Street Projects 5825 · Crackseal/Seal Coat/Shouldering 5310 · Engineering Fees	586.00 518.00 344.00 569.00 778.50 2,127.00 3,305.50 4,339.50 332.00 152.00
TOTAL						13,051.50
Bill Pmt -Ch...	08/18/2020	23980	WSB (DNR Flood Imp)		100 · 4M 101/USB 2934 - General Fund	(1,856.25)
Bill	07/31/2020	1	550 Special Activities Fd - General:D. Flood, Storm Wtr & Snow Ice:7836 Flood & ...	FEMA Levee Certification	7836 · Flood & Storm Wtr Exp - Gen'l	1,856.25
TOTAL						1,856.25
Bill Pmt -Ch...	08/18/2020	23981	WSB (River Road Sanitary Sewer)	Project R-014030-000	100 · 4M 101/USB 2934 - General Fund	(1,055.00)
Bill	07/31/2020	13	120 Street Imp Capital Fd:B. Exp:7984 River Road Sanitary Options	River Road Sanitary Sewer Improvements	7984 · River Road Sanitary Options	1,055.00
TOTAL						1,055.00
Bill Pmt -Ch...	08/18/2020	23982	WSB (Utility Permits)	Project R-013274	100 · 4M 101/USB 2934 - General Fund	(331.00)
Bill	07/31/2020	11	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	2020 Utility Permits	5310 · Engineering Fees	331.00
TOTAL						331.00
Bill Pmt -Ch...	08/18/2020	23983	Holstad & Knaak, PLC	Legal Services	100 · 4M 101/USB 2934 - General Fund	(4,500.00)
Bill	07/31/2020	July2020	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Legal Fees	Civil Criminal	5321 · Legal Fees - General 5320 · Legal Fees - Prosecution	2,250.00 2,250.00
TOTAL						4,500.00
Bill Pmt -Ch...	08/18/2020	23984	Tri-County Services (Streets, Other)		100 · 4M 101/USB 2934 - General Fund	(1,600.00)
Bill	07/31/2020	18	550 Special Activities Fd - General:D. Flood, Storm Wtr & Snow Ice:7836 Flood & ...	Installation of wall path on dike	7836 · Flood & Storm Wtr Exp - Gen'l	1,600.00
TOTAL						1,600.00
Bill Pmt -Ch...	08/18/2020	23985	Tri-County Services (Streets, Other)		100 · 4M 101/USB 2934 - General Fund	(16,226.90)
Bill	07/31/2020	22	120 Street Imp Capital Fd:B. Exp:7946 2020 Street Projects	60th St Gravel (raise from 4 in to 6 in)	7946 · 2020 Street Projects	12,521.90
Bill	07/31/2020	23	120 Street Imp Capital Fd:B. Exp:7946 2020 Street Projects	60th St Gravel: road grader and packer	7946 · 2020 Street Projects	3,705.00
TOTAL						16,226.90
Bill Pmt -Ch...	08/18/2020	23986	Tri-County Services (Streets, Other)		100 · 4M 101/USB 2934 - General Fund	(1,662.50)

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Bill	07/31/2020	17	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5825 Crackseal/Seal...	Shoulder repair washouts	5825 · Crackseal/Seal Coat/Shouldering	1,425.00
Bill	07/31/2020	19	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5835 Surf Maint/Bit...	Rip rap washout River Rd 7/22	5835 · Surf Maint/Bit Patch/Sweeping	237.50
TOTAL						1,662.50
Bill Pmt -Ch...	08/18/2020	23987	Tri-County Services (Streets, Other)		100 · 4M 101/USB 2934 - General Fund	(6,292.50)
Bill	07/31/2020	16	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Brush/Tree/M...	Ditch mowing, brush hog	5845 · Brush/Tree/Sod/Seed	6,292.50
TOTAL						6,292.50
Bill Pmt -Ch...	08/18/2020	23988	Tri-County Services (Streets, Other)		100 · 4M 101/USB 2934 - General Fund	(2,370.00)
Bill	07/31/2020	20	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Brush/Tree/M...	Sheriff calls of trees down: trading post, osgood, 15th St	5845 · Brush/Tree/Sod/Seed	570.00
Bill	07/31/2020	24	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Brush/Tree/M...	tree removal on Pennington	5845 · Brush/Tree/Sod/Seed	1,800.00
TOTAL						2,370.00
Bill Pmt -Ch...	08/18/2020	23989	Tri-County Services (Streets, Other)		100 · 4M 101/USB 2934 - General Fund	(5,257.50)
Bill	07/31/2020	21	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Brush/Tree/M...	brushing, hauling, tree trimming, brush hog	5845 · Brush/Tree/Sod/Seed	5,257.50
TOTAL						5,257.50
Bill Pmt -Ch...	08/18/2020	23990	Advantage Signs & Graphics, Inc.		100 · 4M 101/USB 2934 - General Fund	(1,100.65)
Bill	07/31/2020	43142	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5860 Signs & Signals	signage	5860 · Signs & Signals	605.95
Bill	07/31/2020	42409	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5860 Signs & Signals	signage	5860 · Signs & Signals	494.70
TOTAL						1,100.65
Bill Pmt -Ch...	08/18/2020	23991	DERO		100 · 4M 101/USB 2934 - General Fund	(87.00)
Bill	07/31/2020	inv-00042793	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Cust No. 44674 Metal hose retrofit	6135 · Park Maintenance	87.00
TOTAL						87.00
Bill Pmt -Ch...	08/18/2020	23992	Get Connected Tech		100 · 4M 101/USB 2934 - General Fund	(195.00)
Bill	07/31/2020	151105	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6062 Oth Contra...	Quarterly Monitoring of Afton Sewage Site, 3rd Qtr 2020: 3 months @ \$65	6062 · Other Contract Services	195.00
TOTAL						195.00
Bill Pmt -Ch...	08/18/2020	23993	Great Rivers Printing		100 · 4M 101/USB 2934 - General Fund	(138.00)
Bill	07/31/2020	64107	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6140 Misc Expense	Acct No. 3006 t shirts, polo, sweatshirts	6140 · Misc Exp - Parks	138.00
TOTAL						138.00
Bill Pmt -Ch...	08/18/2020	23994	Menards - Hudson		100 · 4M 101/USB 2934 - General Fund	(22.47)
Bill	07/31/2020	29042	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other Road M...	Account No. 30890280 supplies, minor equipment	5870 · Other Road Maintenance	22.47
TOTAL						22.47
Bill Pmt -Ch...	08/18/2020	23995	Northwest Assoc (City Projects)		100 · 4M 101/USB 2934 - General Fund	(109.60)
Bill	07/31/2020	24847	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	Technical Assistance - City Projects City Projects	5330 · Planning Fees	109.60

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TOTAL						109.60
Bill Pmt -Ch...	08/18/2020	23996	Petersen Mgmt (Lab Fees)	Cust No. 3477	100 · 4M 101/USB 2934 - General Fund	(233.20)
Bill	07/31/2020	107905	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Chemicals ...	Lab fees, Chemicals	6066 · Chemicals & Lab Fees	233.20
TOTAL						233.20
Bill Pmt -Ch...	08/18/2020	23997	River Valley Printing	Cust No. 1483	100 · 4M 101/USB 2934 - General Fund	(310.00)
Bill	07/31/2020	6915	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1295 4-pg newsletters	5560 · Newsletter Expenses	310.00
TOTAL						310.00
Bill Pmt -Ch...	08/18/2020	23998	StarTech Computing, Inc		100 · 4M 101/USB 2934 - General Fund	(177.40)
Bill	07/31/2020	5823	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Flex Net Agreement 2/1/20 to 1/31/21 + Other maintenance, equipment, sup...	5510 · Computer Service/Software	177.40
TOTAL						177.40
Bill Pmt -Ch...	08/18/2020	23999	Twin Cities Pioneer Press	Acct # 415245	100 · 4M 101/USB 2934 - General Fund	(59.42)
Bill	07/31/2020	0720415245	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing & Printing	Legals:	5555 · Publishing & Printing	59.42
TOTAL						59.42
Bill Pmt -Ch...	08/18/2020	24000	LED Supply Co.		100 · 4M 101/USB 2934 - General Fund	(1,300.57)
Bill	07/31/2020	inv-103098	115 Bldg & Land Capital Fund:B. Exp:6003 City Hall Improvements 115 Bldg & Land Capital Fund:B. Exp:6005 City Garage Improvements	Contractor Labor to install LED lighting at City Hall Contractor Labor to install LED lighting at PW Garage	6003 · City Hall Improvements 6005 · City Garage Improvements	884.39 416.18
TOTAL						1,300.57
Paycheck	07/30/2020	202008001	Johnson, Kenneth L	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	1,241.10
				Direct Deposit	2302 · PERA Payable - Staff	(80.67)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5053 · PERA Contribution - Employer	93.08
				Direct Deposit	2302 · PERA Payable - Staff	(93.08)
				Direct Deposit	2210 · Federal Withholding	(112.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	76.94
				Direct Deposit	2205 · Soc Sec Payable - Employer	(76.94)
				Direct Deposit	2204 · Social Security W/H - Employee	(76.94)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	18.00
				Direct Deposit	2213 · Medicare Payable - Employer	(18.00)
				Direct Deposit	2212 · Medicare W/H - Employee	(18.00)
				Direct Deposit	2208 · MN State Withholding	(54.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(899.49)
TOTAL						0.00
Paycheck	07/30/2020	202008002	Moore, Jenny L	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 · Intern/Office Assistant Wages	646.25
				Direct Deposit	2302 · PERA Payable - Staff	(42.01)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5053 · PERA Contribution - Employer	48.47
				Direct Deposit	2302 · PERA Payable - Staff	(48.47)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5051 · Social Security Tax - Employer	40.07
				Direct Deposit	2205 · Soc Sec Payable - Employer	(40.07)
				Direct Deposit	2204 · Social Security W/H - Employee	(40.07)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5052 · Medicare Tax - Employer	9.37

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Type	Date	Num	Name	Memo	Account	Original Amount
				Direct Deposit	2213 · Medicare Payable - Employer	(9.37)
				Direct Deposit	2212 · Medicare W/H - Employee	(9.37)
				Direct Deposit	2208 · MN State Withholding	(6.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(548.80)
TOTAL						0.00
Paycheck	07/30/2020	202008003	Rielander, Daryl H	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	278.10
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	17.24
				Direct Deposit	2205 · Soc Sec Payable - Employer	(17.24)
				Direct Deposit	2204 · Social Security W/H - Employee	(17.24)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	4.03
				Direct Deposit	2213 · Medicare Payable - Employer	(4.03)
				Direct Deposit	2212 · Medicare W/H - Employee	(4.03)
				Direct Deposit	2110 · Direct Deposit Liabilities	(256.83)
TOTAL						0.00
Paycheck	07/30/2020	202008004	Thomas, Mason R	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	305.14
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	18.91
				Direct Deposit	2205 · Soc Sec Payable - Employer	(18.91)
				Direct Deposit	2204 · Social Security W/H - Employee	(18.91)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	4.43
				Direct Deposit	2213 · Medicare Payable - Employer	(4.43)
				Direct Deposit	2212 · Medicare W/H - Employee	(4.43)
				Direct Deposit	2208 · MN State Withholding	(8.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(273.80)
TOTAL						0.00
Paycheck	07/30/2020	202008005	Yoho, Julie D	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 · Office Manager Wages	2,478.00
				Direct Deposit	2302 · PERA Payable - Staff	(161.07)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 · PERA Contribution - Employer	185.85
				Direct Deposit	2302 · PERA Payable - Staff	(185.85)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5018 · Insurance Benefits	18.75
				Direct Deposit	2325 · Madison Life ST & LT Disability	(18.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	2325 · Madison Life ST & LT Disability	(35.87)
				Direct Deposit	2210 · Federal Withholding	(181.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 · Social Security Tax - Employer	153.63
				Direct Deposit	2205 · Soc Sec Payable - Employer	(153.63)
				Direct Deposit	2204 · Social Security W/H - Employee	(153.63)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 · Medicare Tax - Employer	35.93
				Direct Deposit	2213 · Medicare Payable - Employer	(35.93)
				Direct Deposit	2212 · Medicare W/H - Employee	(35.93)
				Direct Deposit	2208 · MN State Withholding	(88.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,822.50)
TOTAL						0.00
Paycheck	07/30/2020	202008006	Moorse, Ronald J	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 · Administrator Salary	4,129.17
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 · PERA Contribution - Employer	309.69
				Direct Deposit	2302 · PERA Payable - Staff	(309.69)
				Direct Deposit	2302 · PERA Payable - Staff	(268.40)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 · Flexible Benefits	1,155.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5018 · Insurance Benefits	28.35

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			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	2325 · Madison Life ST & LT Disability	(28.35)
				Direct Deposit	2325 · Madison Life ST & LT Disability	(108.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	2210 · Federal Withholding	(1,094.00)
				Direct Deposit	5051 · Social Security Tax - Employer	327.65
				Direct Deposit	2205 · Soc Sec Payable - Employer	(327.65)
				Direct Deposit	2204 · Social Security W/H - Employee	(327.65)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5052 · Medicare Tax - Employer	76.63
				Direct Deposit	2213 · Medicare Payable - Employer	(76.63)
				Direct Deposit	2212 · Medicare W/H - Employee	(76.63)
				Direct Deposit	2208 · MN State Withholding	(284.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,125.18)
TOTAL						0.00
Liability Che...	07/29/2020	202008007	QuickBooks Payroll Service	Created by Payroll Service on 07/28/2020	100 · 4M 101/USB 2934 - General Fund	(6,937.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 6 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	10.50
			QuickBooks Payroll Service	Created by Payroll Service on 07/28/2020	2110 · Direct Deposit Liabilities	6,926.60
TOTAL						6,937.10
Liability Che...	07/31/2020	202008008	PERA (Staff)	3030-01 210990	100 · 4M 101/USB 2934 - General Fund	(1,189.24)
				3030-01 210990	2302 · PERA Payable - Staff	552.15
				3030-01 210990	2302 · PERA Payable - Staff	637.09
TOTAL						1,189.24
Liability Che...	07/31/2020	202008009	IRS (US Treasury)	41-1290668	100 · 4M 101/USB 2934 - General Fund	(2,952.66)
				41-1290668	2210 · Federal Withholding	1,387.00
				41-1290668	2213 · Medicare Payable - Employer	148.39
				41-1290668	2212 · Medicare W/H - Employee	148.39
				41-1290668	2205 · Soc Sec Payable - Employer	634.44
				41-1290668	2204 · Social Security W/H - Employee	634.44
TOTAL						2,952.66
Liability Che...	07/31/2020	202008010	MN Dept of Revenue	5050730	100 · 4M 101/USB 2934 - General Fund	(440.00)
				5050730	2208 · MN State Withholding	440.00
TOTAL						440.00
Bill Pmt -Ch...	07/31/2020	202008011	Comcast {City Hall} 8772105 720001508	Account # 8772 10 572 0001508	100 · 4M 101/USB 2934 - General Fund	(316.26)
Bill	07/31/2020	073120	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Comcast Business Internet and Voice - City Hall	5565 · Telephone	316.26
TOTAL						316.26
Bill Pmt -Ch...	07/31/2020	202008012	Comcast {Garage} 8772105 720011622		100 · 4M 101/USB 2934 - General Fund	(144.22)
Bill	07/31/2020	073120	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6046 Garage Exp - Sheriff, PW	Sheriff Phone and Internet	6046 · City Garage - 3033 Sheriff & PW	144.22
TOTAL						144.22
Bill Pmt -Ch...	07/31/2020	202008013	CP Energy {EFT} 528 0051		100 · 4M 101/USB 2934 - General Fund	(22.12)
Bill	07/31/2020	073120	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6010 Gas Heat - 3033 City Hall	3033 St Croix Trl S Meter: M20111533249 Acct# 5280051-3	6010 · Gas Heat - 3033 City Hall	22.12

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TOTAL						22.12
Bill Pmt -Ch...	07/31/2020	202008014	CP Energy {EFT} 621 7601	Meter # M19702480474 Account No. 6217601-1	100 · 4M 101/USB 2934 - General Fund	(32.30)
Bill	07/31/2020	073120	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Exp - 1675 Stagecoach	1675 Stagecoach Trl S: City Garage	6045 · Garage Exp - 1675 Stagecoach	32.30
TOTAL						32.30
Bill Pmt -Ch...	07/31/2020	202008015	CP Energy {EFT} 1080 5248	Acct#10805248-1	100 · 4M 101/USB 2934 - General Fund	(21.06)
Bill	07/31/2020	073120	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6046 Garage Exp - Sheriff, PW	Acct#10805248-1 M20171727088 3033 St Croix Trl S Sheriff Garage (need...	6046 · City Garage - 3033 Sheriff & PW	21.06
TOTAL						21.06
Bill Pmt -Ch...	07/31/2020	202008016	US Bank {EFT} Equip Finance	Acct# 1473396 Contract # 500-0466085-000	100 · 4M 101/USB 2934 - General Fund	(230.00)
Bill	07/31/2020	073120	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	Ricoh C4503 copier lease S/N E175MC60291	5516 · Copier Lease	230.00
TOTAL						230.00
Bill Pmt -Ch...	07/31/2020	202008017	Xcel Energy {EFT} (51-0895 3451)	Acct: 51-0895345-1 Meter# 000071246886	100 · 4M 101/USB 2934 - General Fund	(18.03)
Bill	07/31/2020	073120	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises...	6068 · Electricity - Lift Stations	18.03
TOTAL						18.03
Bill Pmt -Ch...	07/31/2020	202008018	Xcel Energy {EFT} (51-11935 1802)		100 · 4M 101/USB 2934 - General Fund	(15.01)
Bill	07/31/2020	073120	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6136 Park Utilities	Acct No. 51-0011119351802 Park Restroom: 3418 St Croix Trl S. Meter 2...	6136 · Park Utilities	15.01
TOTAL						15.01
Bill Pmt -Ch...	07/31/2020	202008019	Xcel Energy {EFT} (51-11957 7713)		100 · 4M 101/USB 2934 - General Fund	(78.42)
Bill	07/31/2020	073120	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street Lighting	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901...	5850 · Street Lighting	78.42
TOTAL						78.42
Bill Pmt -Ch...	07/31/2020	202008020	Xcel Energy {EFT} (51-11957 8190)		100 · 4M 101/USB 2934 - General Fund	(381.55)
Bill	07/31/2020	073120	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter ...	6068 · Electricity - Lift Stations	381.55
TOTAL						381.55
Bill Pmt -Ch...	07/31/2020	202008021	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7	100 · 4M 101/USB 2934 - General Fund	(899.55)
Bill	07/31/2020	073120	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croi...	6068 · Electricity - Lift Stations	899.55
TOTAL						899.55
Bill Pmt -Ch...	07/31/2020	202008022	Xcel Energy {EFT} (51-5247 6229)	201 Project: 4105 River Rd Meter No. 0098359441	100 · 4M 101/USB 2934 - General Fund	(71.36)
Bill	07/31/2020	073120	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	201 Project: 4105 River Rd Meter No. 0098359441	6068 · Electricity - Lift Stations	71.36
TOTAL						71.36
Bill Pmt -Ch...	07/31/2020	202008023	Xcel Energy {EFT} (51-5371 3569)	51-53713569 15891 34th St. S: Automatic Protective Lighting Service	100 · 4M 101/USB 2934 - General Fund	(16.34)

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Bill	07/31/2020	073120	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	51-53713569 15891 34th St. S: Automatic Protective Lighting Service	6020 · Electricity	16.34
TOTAL						16.34
Bill Pmt -Ch...	07/31/2020	202008024	Xcel Energy {EFT} (51-5700 4296)	Acct #51-5700429-6 Meter #0077765464	100 · 4M 101/USB 2934 - General Fund	(91.45)
Bill	07/31/2020	073120	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3033 St. Croix Trail S Meter #77765464 Premises #303084797 City Hall &...	6020 · Electricity	91.45
TOTAL						91.45
Bill Pmt -Ch...	07/31/2020	202008025	Xcel Energy {EFT} (51-6223 9212)	Acct No. 51-6223921-2 Street Lighting	100 · 4M 101/USB 2934 - General Fund	(58.67)
Bill	07/31/2020	073120	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street Lighting	Street Lighting Service	5850 · Street Lighting	58.67
TOTAL						58.67
Bill Pmt -Ch...	07/31/2020	202008026	Xcel Energy {EFT} (51-6257 8029)	3420 St. Croix Trl S Meter #0096987678	100 · 4M 101/USB 2934 - General Fund	(74.60)
Bill	07/31/2020	073120	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6136 Park Utilities	Town Square Park 3420 St. Croix Trl S Meter #96987678 Premises 30332...	6136 · Park Utilities	74.60
TOTAL						74.60
Bill Pmt -Ch...	07/31/2020	202008027	Xcel Energy {EFT} (51-6852 6052)	Acct #51-6852605-2 Install No. 184509 & 184508	100 · 4M 101/USB 2934 - General Fund	(28.53)
Bill	07/31/2020	073120	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Automatic Protective Light Service Install No. 184509 & 184508	6020 · Electricity	28.53
TOTAL						28.53
Bill Pmt -Ch...	07/31/2020	202008028	Xcel Energy {EFT} (51-7576 3714)	Acct#51-7576371-4 Meter #19818068	100 · 4M 101/USB 2934 - General Fund	(19.21)
Bill	07/31/2020	073120	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Exp - 1675 Stagecoach	City Garage 1675 Stagecoach Trl S: Acct#51-7576371-4 Meter #19818068 ...	6045 · Garage Exp - 1675 Stagecoach	19.21
TOTAL						19.21
Bill Pmt -Ch...	08/13/2020	202008029	Johnson, Ken {DD} (Reimb Exp)	Expense Reimbursement	100 · 4M 101/USB 2934 - General Fund	(186.30)
Bill	07/31/2020	FedEx signs	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5860 Signs & Signals	Signs	5860 · Signs & Signals	186.30
TOTAL						186.30
Check	08/12/2020	202008030	QuickBooks Payroll Service	Created by Direct Deposit Service on 08/10/2020	100 · 4M 101/USB 2934 - General Fund	(1.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 1 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	1.75
TOTAL						1.75
Paycheck	08/13/2020	202008031	Cernohous, Cole G	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	189.26
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	11.73
				Direct Deposit	2205 · Soc Sec Payable - Employer	(11.73)
				Direct Deposit	2204 · Social Security W/H - Employer	(11.73)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	2.74
				Direct Deposit	2213 · Medicare Payable - Employer	(2.74)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.74)
				Direct Deposit	2110 · Direct Deposit Liabilities	(174.79)
TOTAL						0.00
Paycheck	08/13/2020	202008032	Johnson, Kenneth L	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00

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Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &... 550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit Direct Deposit Direct Deposit	5020 · Maintenance Person 6347 · Elections Expense 2302 · PERA Payable - Staff	1,172.15 55.16 (79.78)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &... 550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit Direct Deposit Direct Deposit Direct Deposit	5053 · PERA Contribution - Employer 5053 · PERA Contribution - Employer 2302 · PERA Payable - Staff 2210 · Federal Withholding	87.91 4.14 (92.05) (110.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &... 550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit Direct Deposit Direct Deposit Direct Deposit	5051 · Social Security Tax - Employer 5051 · Social Security Tax - Employer 2205 · Soc Sec Payable - Employer 2204 · Social Security W/H - Employee	72.68 3.42 (76.10) (76.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &... 550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit Direct Deposit Direct Deposit Direct Deposit Direct Deposit	5052 · Medicare Tax - Employer 5052 · Medicare Tax - Employer 2213 · Medicare Payable - Employer 2212 · Medicare W/H - Employee 2208 · MN State Withholding	16.99 0.80 (17.79) (17.79) (53.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(890.64)
TOTAL						0.00
Paycheck	08/13/2020	202008033	Moore, Jenny L	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit Direct Deposit	5007 · Intern/Office Assistant Wages 2302 · PERA Payable - Staff	1,227.88 (79.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit Direct Deposit	5053 · PERA Contribution - Employer 2302 · PERA Payable - Staff	92.09 (92.09)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit Direct Deposit Direct Deposit	5051 · Social Security Tax - Employer 2205 · Soc Sec Payable - Employer 2204 · Social Security W/H - Employee	76.13 (76.13) (76.13)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit Direct Deposit Direct Deposit Direct Deposit	5052 · Medicare Tax - Employer 2213 · Medicare Payable - Employer 2212 · Medicare W/H - Employee 2208 · MN State Withholding	17.80 (17.80) (17.80) (35.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,019.14)
TOTAL						0.00
Paycheck	08/13/2020	202008034	Rielander, Daryl H	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &... 100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit Direct Deposit Direct Deposit	5020 · Maintenance Person 5051 · Social Security Tax - Employer 2205 · Soc Sec Payable - Employer	200.85 12.46 (12.46)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit Direct Deposit Direct Deposit	2204 · Social Security W/H - Employee 5052 · Medicare Tax - Employer 2213 · Medicare Payable - Employer	(12.46) 2.91 (2.91)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.91)
				Direct Deposit	2110 · Direct Deposit Liabilities	(185.48)
TOTAL						0.00
Paycheck	08/13/2020	202008035	Thomas, Mason R	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &... 100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit Direct Deposit Direct Deposit	5020 · Maintenance Person 5051 · Social Security Tax - Employer 2205 · Soc Sec Payable - Employer	297.41 18.44 (18.44)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit Direct Deposit Direct Deposit	2204 · Social Security W/H - Employee 5052 · Medicare Tax - Employer 2213 · Medicare Payable - Employer	(18.44) 4.31 (4.31)
				Direct Deposit	2212 · Medicare W/H - Employee	(4.31)
				Direct Deposit	2208 · MN State Withholding	(7.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(267.66)

City of Afton
Claims to be Approved
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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						0.00
Paycheck	08/13/2020	202008036	Yoho, Julie D	Direct Deposit	100 - 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 - Office Manager Wages	1,495.20
			550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit	6347 - Elections Expense	1,176.00
				Direct Deposit	2302 - PERA Payable - Staff	(173.63)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 - PERA Contribution - Employer	112.14
			550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit	5053 - PERA Contribution - Employer	88.20
				Direct Deposit	2302 - PERA Payable - Staff	(200.34)
				Direct Deposit	2210 - Federal Withholding	(202.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 - Social Security Tax - Employer	92.71
			550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit	5051 - Social Security Tax - Employer	72.91
				Direct Deposit	2205 - Soc Sec Payable - Employer	(165.62)
				Direct Deposit	2204 - Social Security W/H - Employee	(165.62)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 - Medicare Tax - Employer	21.68
			550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit	5052 - Medicare Tax - Employer	17.05
				Direct Deposit	2213 - Medicare Payable - Employer	(38.73)
				Direct Deposit	2212 - Medicare W/H - Employee	(38.73)
				Direct Deposit	2208 - MN State Withholding	(100.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(1,991.22)
TOTAL						0.00
Paycheck	08/13/2020	202008037	Moorse, Ronald J	Direct Deposit	100 - 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 - Administrator Salary	4,129.17
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 - PERA Contribution - Employer	309.69
				Direct Deposit	2302 - PERA Payable - Staff	(309.69)
				Direct Deposit	2302 - PERA Payable - Staff	(268.40)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 - Flexible Benefits	1,155.50
				Direct Deposit	2210 - Federal Withholding	(1,094.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5051 - Social Security Tax - Employer	327.65
				Direct Deposit	2205 - Soc Sec Payable - Employer	(327.65)
				Direct Deposit	2204 - Social Security W/H - Employee	(327.65)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5052 - Medicare Tax - Employer	76.63
				Direct Deposit	2213 - Medicare Payable - Employer	(76.63)
				Direct Deposit	2212 - Medicare W/H - Employee	(76.63)
				Direct Deposit	2208 - MN State Withholding	(284.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(3,233.99)
TOTAL						0.00
Paycheck	08/13/2020	202008038	Nelson, Randall P	Direct Deposit	100 - 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 - Mayor & Council Wages	200.00
				Direct Deposit	2303 - PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 - PERA Contribution - Employer	10.00
				Direct Deposit	2303 - PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 - Medicare Tax - Employer	2.90
				Direct Deposit	2213 - Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 - Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 - Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Paycheck	08/13/2020	202008039	Palmquist, William B	Direct Deposit	100 - 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 - Mayor & Council Wages	300.00
				Direct Deposit	2303 - PERA Payable - Council	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 - PERA Contribution - Employer	15.00
				Direct Deposit	2303 - PERA Payable - Council	(15.00)

City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 · Medicare Tax - Employer	4.35
				Direct Deposit	2213 · Medicare Payable - Employer	(4.35)
				Direct Deposit	2212 · Medicare W/H - Employee	(4.35)
				Direct Deposit	2110 · Direct Deposit Liabilities	(280.65)
TOTAL						0.00
Paycheck	08/13/2020	202008040	Perkins, Anne E	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	200.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 · PERA Contribution - Employer	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Paycheck	08/13/2020	202008041	Ross, Stanley A	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	200.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 · PERA Contribution - Employer	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Paycheck	08/13/2020	202008042	Wroblewski, Lucia B	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 · PERA Contribution - Employer	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Liability Che...	08/12/2020	202008043	QuickBooks Payroll Service	Created by Payroll Service on 08/11/2020	100 · 4M 101/USB 2934 - General Fund	(8,812.97)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 12 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	21.00
			QuickBooks Payroll Service	Created by Payroll Service on 08/11/2020	2110 · Direct Deposit Liabilities	8,791.97
TOTAL						8,812.97
Liability Che...	08/18/2020	202008044	PERA (Council)	3030-51 207620	100 · 4M 101/USB 2934 - General Fund	(110.00)
				3030-51 207620	2303 · PERA Payable - Council	55.00
				3030-51 207620	2303 · PERA Payable - Council	55.00
TOTAL						110.00
Liability Che...	08/18/2020	202008045	PERA (Staff)	3030-01 210990	100 · 4M 101/USB 2934 - General Fund	(1,295.79)

City of Afton
Claims to be Approved
July 22 through August 18, 2020

Type	Date	Num	Name	Memo	Account	Original Amount
				3030-01 210990	2302 · PERA Payable - Staff	601.62
				3030-01 210990	2302 · PERA Payable - Staff	694.17
TOTAL						1,295.79
Liability Che...	08/18/2020	202008046	IRS (US Treasury)	41-1290668	100 · 4M 101/USB 2934 - General Fund	(3,135.98)
				41-1290668	2210 · Federal Withholding	1,406.00
				41-1290668	2213 · Medicare Payable - Employer	176.86
				41-1290668	2212 · Medicare W/H - Employee	176.86
				41-1290668	2205 · Soc Sec Payable - Employer	688.13
				41-1290668	2204 · Social Security W/H - Employee	688.13
TOTAL						3,135.98
Liability Che...	08/18/2020	202008047	MN Dept of Revenue	5050730	100 · 4M 101/USB 2934 - General Fund	(479.00)
				5050730	2208 · MN State Withholding	479.00
TOTAL						479.00
Bill Pmt -Ch...	08/18/2020	202008048	Intuit Software		100 · 4M 101/USB 2934 - General Fund	(483.88)
Bill	07/31/2020	39623253	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	400 Deposit Slips and 2000 Checks	5540 · Office Supplies	483.88
TOTAL						483.88
Bill Pmt -Ch...	08/18/2020	202008049	US Bank (EFT) Credit Card ..4776	5592 8500 0104 4776 CPN 002015242	100 · 4M 101/USB 2934 - General Fund	(73.91)
Bill	07/31/2020	061320 071520	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing & Printing	Pioneer Press Circ	5555 · Publishing & Printing	10.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5535 Misc Expense	Amazon: note pages for planner	5535 · Miscellaneous Expense	63.91
TOTAL						73.91

City of Afton
Exhibit A: 4M Fund Transfers

A	B	C	D	E
1	Month of:		Jul-20	
2	4M Fund Accounts			
3	<u><i>From</i></u>	<u><i>To</i></u>	<u><i>Amount</i></u>	<u><i>Comments</i></u>
4	1 100 - 4M101 General	410 - 4M118 - Sanitary Sewer	\$2,485.00	410 Sanitary Sewer Utility - Revenue
5	2 410 - 4M118 - Sanitary Sewer	100 - 4M101 General	\$3,540.22	410 Sanitary Sewer Utility - Expenses
6	3 120 - 4M116 - Street Improvement	100 - 4M101 General	\$29,875.59	120 Street Imp Fd Expenses
7	4 122 - 4M117 - Bridge Replacement Fund	100 - 4M101 General	\$2,127.00	122 Bridge Replacement Fund Expenses
8	5 115 - 4M104 - Bldg & Land Capital Fund	100 - 4M101 General	\$1,300.57	115 Bldg & Land Fund Expenses
9	6 550 - 4M106 - Spec Activities General	100 - 4M101 General	\$4,600.00	Expenses: 550 Special Act - General
10	7 560 - 4M119 - Spec Activities Other	100 - 4M101 General	\$1,800.00	Expenses: 560 Special Act - Other
11	8 100 - 4M101 General	805 - 4M114 City Infra-Structure Improvement Fund	\$20,370.00	Downtown Project Revenue (Wash Cty DNR)
12	9 805 - 4M114 City Infra-Structure Improvement Fund	100 - 4M101 General	\$586.00	805 Downtown Project Expenses
13	10 806 - 4M122 - PFA Loan Debt Serv	100 - 4M101 General	\$122,953.15	806 PFA 8/20/20 Loan Payments
14				
15				
16				



Recommended by Thomas H. Niedzwiecki, Accountant
File: Afton 2020 Bank Transfers.xlsm Worksheet: Jul20 8/12/2020

RESOLUTION 2020-41

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

**A RESOLUTION APPROVING 4M FUND TRANSFERS
FOR JULY OF 2020**

BE IT RESOLVED THAT the City Council of the City of Afton, County of Washington, Minnesota, authorizes the transfer of the following sums of money between the City's 4M Fund Accounts, as detailed in Exhibit A – 4M Fund Transfers – Month of JULY of 2020.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 18TH DAY OF AUGUST, 2020.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moore, City Administrator

Motion by:

Second by:

Ross:

Nelson:

Wroblewski:

Palmquist:

Perkins:

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date August 18, 2020

Council Action Memo

To: Mayor Palmquist and Members of the City Council
From: Ron Moore, City Administrator
Date: August 12, 2020
Re: Extension of the Declaration of Local Emergency - **Resolution 2020-42**

At the March 26, 2020 Emergency City Council meeting, the Mayor declared a local emergency regarding Covid-19 through the adoption of a local emergency proclamation. At the same meeting, the Council extended the period of the Mayor-declared local emergency. The City Attorney has advised that the emergency declaration cannot be extended for a period greater than thirty days, but can be extended for a series of thirty day periods. At its July 21, 2020 meeting, the Council adopted a resolution to extend the period of the Mayor-declared local emergency until August 21, 2020. A resolution extending the emergency declaration until September 21, 2020 is attached for the Council's consideration.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of resolution 2020-42 extending the period of the Mayor-declared local emergency through September 21, 2020.

RESOLUTION 2020-42

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION ENACTED UNDER AUTHORITY OF MINNESOTA STATUTES SECTIONS 12.29 AND 12.37 TO EXTEND THE PERIOD OF A MAYOR-DECLARED LOCAL EMERGENCY

WHEREAS, the Mayor of Afton (the “Mayor”) has found that the following situation (the “Situation”) exists:

WHEREAS, the virus named “SARS-CoV-2,” is a new strain of coronavirus that has not previously been identified in humans and can easily spread from person to person and which causes a disease named “coronavirus disease 2019,” commonly known as “COVID-19,” which is a respiratory disease that can result in serious injury or death; and

WHEREAS, on January 21, 2020 the first case of COVID-19 was detected in the United States; on March 6, 2020 the first case of COVID-19 was detected in the State of Minnesota; and as of March 16, 2020, there are fifty-four known cases of COVID-19 in Minnesota; and

WHEREAS, on January 31, 2020, the United States Department of Health and Human Services Secretary Alex Azar declared a public health emergency for COVID-19, beginning on January 27, 2020; and

WHEREAS, on March 13, 2020, President Donald Trump declared that the COVID-19 outbreak in the United States constitutes a National Emergency; and

WHEREAS, on March 13, 2020, Governor Tim Walz declared a Peacetime State of Emergency to authorize all necessary resources to be used in support of the COVID-19 response; and

WHEREAS, COVID-19 has been identified by the World Health Organization as a pandemic, and the United States Centers for Disease Control has provided guidance for individuals, healthcare professionals, and businesses to slow the spread of COVID-19, which include cancelling or postponing in-person events that involve more than fifty people for eight weeks; and

WHEREAS, additional local cases will trigger a more aggressive public health response that is predicted to impact residents of Afton and those who work in or travel through the City, including City employees; and

WHEREAS, the need for social distancing, school closings, and quarantine methods to stop the spread of COVID-19 is expected to cause significant challenges and will require expending significant public resources; and

WHEREAS, the Mayor finds that this situation threatens the health, safety, and welfare of the citizens of the community, threatens the provision of City services and will cause a significant impact on the ability of public safety personnel to address any immediate dangers to the public as a result of COVID-19; and

WHEREAS, the Mayor finds that traditional sources of financial aid, assistance and relief will not be able to compensate for the potential impact of COVID-19, and have determined that the necessary resources to respond to and recover from this pandemic will exceed those resources available within the City of Afton, and additional resources will be needed from Washington County and state and federal sources; and

WHEREAS, Minnesota Statutes, section 12.29 authorizes the Mayor to declare the existence of a local emergency, invoke necessary portions of the City's Emergency Operations Plans and authorize aid and services in accordance with inter jurisdictional agreements, such as mutual aid agreements; and

WHEREAS, under Minnesota Statutes, section 12.37 this emergency declaration authorizes the City to enter into contracts and perform other duties without following many of the time-consuming legal procedures normally required, including:

- Arranging for the performance of public work
- Contracting
- Incurring obligations
- Employing temporary workers
- Renting equipment
- Purchasing supplies and materials
- Complying with limitations on tax levies
- Appropriating and expending public funds, including publication of ordinances and resolutions, advertisement for bids, provisions of civil service laws and rules, competitive bidding, and budget requirements; and

WHEREAS, the Mayor finds that the Situation is sudden and unforeseen and could not have been anticipated; and

WHEREAS, the Mayor finds that the conditions in Minnesota and the threat to the visitors to and residents of the City of Afton has worsened considerably as a result of the Situation; and

WHEREAS, the Mayor has declared that the Situation is a local emergency; and

WHEREAS, the City Council of Afton agrees with the Mayor's findings and further finds that the Situation will last for more than three days;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AFTON MINNESOTA AS FOLLOWS:

The city council declares that the Situation constitutes a local emergency continuing until at least September 21, 2020, prior to which time the city council will make a determination regarding whether to further extend the emergency declaration.

This declaration of a local emergency will invoke the city's Emergency Operations Plan. The portions that are necessary for response to and recovery from the emergency must be used.

Passed by the City Council of Afton, Minnesota this 18th day of August, 2020.

Bill Palmquist, Mayor

Attested:

Ronald J. Moore, City Administrator

City of Afton

3033 St. Croix Trl, P.O. Box 219

Afton, MN 55001

Meeting Date August 18, 2020

Council Action Memo

To: Mayor Palmquist and Members of the City Council
 From: Ron Moore, City Administrator
 Date: August 11, 2020
 Re: Ordinance Amendment Regarding Firearms Discharge, Gun Ranges and Nuisance Noise –
Ordinance 05-2020

Council Referral of Ordinance Amendment to the Planning Commission

The City Council, at its July 21, 2020 meeting, discussed the Planning Commission's recommendation and concerns regarding the proposed ordinance amendment 05-2020 regarding the discharge of firearms, gun ranges, and nuisance noises, and referred the ordinance amendment back to the Planning Commission for further review and recommendations.

Planning Commission Discussion and Recommendation

The Planning Commission discussed their concerns regarding the proposed ordinance amendment and alternatives for addressing those concerns. An outline of main points of the discussion is as follows;

- The same rules should apply to all firearms discharge. For example, if 100 rounds over a two hour period are allowed for clay pigeon shooting the same number and time period should be allowed for all shooting.
- Two key goals are safety and noise abatement
- From a safety standpoint, a permanent shooting range with a proper backstop is safer than shooting without proper safety precautions
- Noise abatement could include time limits, frequency of shooting, limits on number of rounds and notification to neighbors
- It could be difficult to document the noise and where it is coming from
- The City Attorney has advised that a video of the noise taken with a cell phone would be acceptable documentation
- The regulations should be focused on addressing repetitive, persistent shooting multiple times per week
- Shooting should not be allowed two days in a row on the same property
- New regulations should have a sunset clause to encourage continuing discussion as well as evaluation of the new regulations

Elements of Planning Commission's Recommendation

The Planning Commission, on a vote of 5 aye, 3 nay, recommended a temporary ordinance amendment that sunsets on March 1, 2021 and declares the following to be nuisances affecting the public health and safety (in Section 12-207. Miscellaneous nuisances)

- Firearms discharged on a property for more than 2 hours per day
- Firearms discharged on a property more than two days per week
- Firearms discharged on a property two days in a row

The elements of the Planning Commission's recommended language are reflected in the attached Planning Commission-Recommended Ordinance Amendment.

Council Discussion

The Council may want to discuss the Planning Commission's recommended ordinance language in relation to the purpose of the ordinance as identified by the Council, and in relation to the direction provided to the Planning Commission by the Council.

Purpose of Ordinance as Identified by the Council

The purpose of the ordinance amendment is to address noise and safety concerns related to the current ability to discharge firearms with no restrictions on the number of rounds, the duration and frequency of shooting and the noise generated by the firearms discharge. The focus of the ordinance amendment is loud, repetitive shooting that occurs over a significant period of time and multiple times per week.

Council's Direction to the Planning Commission

The Council's Direction to the Planning Commission was to work toward a solution that balances the ability to shoot firearms with the protection of neighbors from excessive, repetitive noise; to protect Afton's traditional ability to shoot firearms, while protecting the ability of residents to enjoy the solitude of their natural open spaces which is also an important element of Afton's heritage and character.

Planning Commission's Recommended Language in Comparison to the Ordinance Referred to the Planning Commission

- The Planning Commission's recommended ordinance language limits firearms discharge to two non-consecutive days per week, and places a two hour limit on firearms discharge per day, other than for allowed hunting; but does not place a limit on the number of rounds that can be discharged during the two hour time period. The currently proposed ordinance that was referred to the Planning Commission limits firearms discharge to one-day per month, and allows the discharge of 20 rounds per day without a time limit, other than for allowed hunting; with the exception of 100 rounds during a two hour time period once per month for clay pigeon shooting.
- The Planning Commission's recommended ordinance language adds specific regulations regarding the frequency of firearms discharge to the miscellaneous nuisance section of the Zoning Code. The currently proposed ordinance adds nuisance noise language to the noise ordinance, adds language regulating the frequency and number of rounds to the firearms discharge ordinance and adds a definition of gun range.
- The Planning Commission's recommended ordinance language places a sunset date of March 1, 2021 on the ordinance amendment.

Public Comments Received

Comments have been solicited from residents regarding regulations regarding the discharge of firearms. Comments received are attached.

Background

The Council has been working to address noise and safety concerns related to residents using their property in a manner similar to a gun range since early 2019. At that time, the City's ordinance regarding the discharge of firearms was one sentence long, and addressed only one issue – shooting on another person's land without permission. (see below Sec. 14-1)

Sec. 14-1. Use, discharge of weapons. Within the city, it shall be unlawful for any person to discharge out of doors upon the land of another, including all land owned by the City, any firearm, such firearm to include rifle, shotgun, pistol, or device capable of propelling metal pellets by air, spring, CO2, or other means, without having in his possession, written permission from the owner or tenant of such land to discharge such firearm thereon.

The relatively new firearms discharge ordinance 01-2019 (see attached) added necessary additional regulations including a minimum distance from houses and the prohibition of shooting across property lines. The firearms ordinance amendment and the public hearing regarding the ordinance amendment were discussed in the City

Newsletter and a public hearing was held by the Council. The Council hoped that this minor language change would be sufficient to prevent further concerns. (Please see the attached documents related to the Council's consideration of the 2019 Firearms ordinance amendment as well as the current ordinance amendment)

Since that time, the amount of shooting by residents on larger lots who are using their property as a gun range has increased significantly, as have the number of complaints. While the increase in firearms discharge has come mostly from residents who are new to the community, the complaints have come mostly from residents who have lived here for many years. The following are examples of the wide range of locations on which excessive repetitive shooting has been or is occurring:

- Cedar Bluff (Manning and 22nd Street) – 2.5-acre lots, semi-automatic rifle excessive repetitive shooting multiple times per week, less than 100 feet from the adjacent side property line and less than 150 feet from the adjacent house
- 30th Street - Semi-automatic rifle excessive repetitive shooting multiple times per week
- A property owner on Afton Boulevard went to court to obtain a restraining order against a neighboring property owner for excessive shooting
- Valley Creek Trail, excessive shooting
- Neal Avenue south of Afton Boulevard, excessive repetitive shooting
- During a recent neighborhood meeting on Afton Hills Drive, there were a number of complaints about the increased frequency of shooting
- A Park Ranger at Afton State Park recently reported prolonged shooting to the Sheriff's Department

The 2019 firearms discharge ordinance amendment does not adequately protect residents from the impacts of loud, repetitive shooting. (Emails received from residents expressing concerns regarding the impacts of increased shooting are attached.) These emails provide important information regarding the extent of shooting that is occurring and the impact of the shooting on the neighboring residents. While the number of properties on which this is happening is small, the properties are widely spread across the city and the impact on neighboring residents is very substantial.

Video of Repetitive Firearms Discharge Sound

The Planning Commission has received, via email, a video of the sound of repetitive shooting at a distance of approximately 750 feet. A link to this video is also posted on the website along with the Planning Commission meeting packet.

Overview and Purpose of Currently Proposed Ordinance Amendment

The attached ordinance amendment was developed by the City Council over a period of nearly one and one-half years, with input from both long time and newer residents, and both hunters and non-hunters. The ordinance adds and clarifies a number of regulations related to the discharge of firearms. The purpose of the ordinance amendment is to address noise and safety concerns related to the current ability to discharge firearms with no restrictions on the number of rounds, the duration and frequency of shooting and the noise generated by the firearms discharge. The focus of the ordinance amendment is loud, repetitive shooting that occurs over a significant period of time and multiple times per week.

Background and Basis for Proposed Firearms Discharge Limitations

- Number of Rounds Per Day and Number of Days Per Month.
Due to the concern that the City's current noise ordinance would be difficult or impossible to enforce in relation to firearms discharge noise without significant revisions, it was determined that limiting the number of rounds and number of days per month was the best way to prevent noise problems, because a specific number of rounds and days is clearly measurable and enforceable. The number of rounds per day and number of days per month were based on the number of rounds required to check the

functioning of a firearm after it is cleaned, to sight-in a firearm and to do minimal target shooting, as well as the frequency with which these activities generally occur. A range of 10 rounds to 50 rounds per day was discussed, and a range of once per week to once per month was discussed. It was determined that the ability to discharge 20 rounds per day once per month was a reasonable balance between enabling firearms to be maintained and sighted-in and limiting the noise impacts on neighboring residents.

- Distance from Property Lines.

The initial firearms ordinance amendment that added the 500 foot distance from an adjacent house was based on the DNR's hunting regulations, which require a 500 foot distance from an adjacent house. The 1320 foot distance from property lines for clay pigeon shooting came from research regarding other ordinances, and from the goal of reducing the noise impact on neighboring residents. Videos of repetitive shooting at a minimum distance of 750 feet demonstrate that a distance of 750 feet is not adequate to reduce the noise impact on neighboring residents.

Main Elements of the Proposed Ordinance Amendment

The Council met in two work sessions in June to discuss options for addressing concerns regarding the discharge of firearms, and particularly when residents are using their property in a manner similar to a gun range, whereby they discharge a high number of rounds per day several days per week. The Council discussed these concerns from both a safety and a nuisance noise perspective, and directed staff to draft an ordinance amendment that included the following elements:

- Add new language to the firearms discharge ordinance that limits firearms discharge as follows; Other than for allowed hunting, it is unlawful for a person to discharge more than 20 rounds from any firearm within a 24 hour period and on more than one day per calendar month in Afton; with the exception that clay pigeon shooting with shotguns is allowed once per month up to a maximum of 100 rounds and over a maximum time period of two hours, if there is a minimum distance of 1,320 feet from the shooting area to the nearest property line on any adjacent parcel.

Note: a recent review of this language identified that the language would allow multiple persons to discharge firearms on a given property, which would substantially increase the number of rounds that could be discharged on the property. To address this, the following revised language has been drafted:

Other than for allowed hunting, the number of rounds discharged from any and all firearms on any parcel, or on 2 or more parcels of land under common ownership, shall not exceed a total of 20 rounds per day. Firearms shall not be discharged on a parcel, or on 2 or more parcels under common ownership, on more than one day per calendar month, with the exception that clay pigeon shooting with shotguns is allowed once per month up to a maximum of 100 rounds and over a maximum time period of two hours, if there is a minimum distance of 1,320 feet from the shooting area to the nearest property line on any adjacent parcel.

- The proposed exception for clay pigeon shooting is to acknowledge that this activity has been occurring over the years on large rural parcels without complaints from neighbors. The required distance of 1,320 feet is to continue to avoid both noise and safety impacts.

- Add a definition of “gun range” to the Zoning Code as follows:

Gun Range means a commercial or private parcel, or multiple parcels under the same ownership, or facility where skeet and trap shooting or other similar shooting sports and the shooting of rifles, shotguns and pistols takes place whereby firearms discharge occurs more than one day per calendar month, and whereby more than 20 rounds are discharged over any 24 hour period; with the exception that clay pigeon shooting with shotguns once per month up to a maximum of 100 rounds and over a maximum time period of two hours, if there is a minimum distance of 1,320 feet from the shooting area to the nearest property line on any adjacent parcel, is not considered a gun range.

- Add language in the nuisance/noise ordinance that adds a definition of public nuisance noises and prohibits such noises as follows:
Public Nuisance Noises.
It is unlawful for any person to cause or allow to be emitted a Public Nuisance Noise. A Public Nuisance Noise is any noise which unreasonably annoys, injures, interferes with, or endangers the comfort, repose, health or safety of persons residing within separate residences in the same community or neighborhood.
- a. Examples of public nuisance noises include, but are not limited to, the following:
 - 1). The discharge of more than 20 rounds from a firearm in a 24 hour period and on more than one day per calendar month in Afton, other than for allowed hunting; with the exception that clay pigeon shooting with shotguns is allowed once per month up to a maximum of 100 rounds and over a maximum time period of two hours, if there is a minimum distance of 1,320 feet from the shooting area to the nearest property line on any adjacent parcel
 - 2). Those noises listed as prohibited in paragraph D of Sec. 12-208. (See the attached ordinance.)
 - 3). Those noises generated by the operations with hourly restrictions listed in paragraph E of Sec. 12-208 when generated beyond the allowed hours. (See the attached ordinance.)
 - b. Exemptions to Public Nuisance Noise Prohibition.
 - 1). Between the hours of 7 a.m. and 8 p.m., the following shall be exempt from this Chapter; except if other state and local restrictions apply:
 - a). Sounds originating from residential property as a result of temporary projects for the construction, maintenance, or repair of homes, grounds, and appurtenances;
 - b). Sounds created by the discharge of firearms in the course of legally hunting during any state defined hunting season, and otherwise meeting all other firearm discharge guidelines found in city ordinances.
 - c). Sounds created by the installation or repair of essential utility services;
 - d). Sounds originating from temporary, residential construction sites as a result of construction activity
 - e). Sounds originating from forestry activities
 - f). Sounds originating from farming activities

Planning Commission Concerns and Issues

The Planning Commission, at its July 6, 2020 meeting, held a public hearing regarding the Ordinance Amendment Regarding Firearms Discharge, Gun Ranges and Nuisance Noise. The Planning Commission recommended that the Council not move forward with the proposed ordinance amendment, but rather allow further discussion and recommendations by the Planning Commission regarding a range of issues and concerns regarding the ordinance amendment, which are outlined below.

- The background and basis used by the City Council to determine the number of rounds, number of days per month and distance from property lines were not provided or explained
- There should be consideration of different rules for different types of firearms (rifles vs. shotguns vs. handguns) and for different zoning districts and lot sizes
- The number of rounds allowed and the number of days per month allowed are both too low
- The required distance from property lines is too large
- The proposed definition of gun range is inconsistent with the definition of shooting range in State Statute 87A.

- The Council had agreed that only essential needs were to be addressed during this time of remote meetings, with its challenges regarding public participation
- Notice of the public hearing and information regarding the ordinance amendment were not adequately disseminated to the public, and there was confusing and contradictory information on the website regarding the public hearing and whether the Planning Commission was meeting regularly
- The proposed language regarding nuisance noise is subjective and would be difficult or impossible to enforce

Balancing the Level of Regulation

In considering regulations regarding the discharge of firearms, the challenge is to find a balance between Afton's history of limited firearms regulations vs. the impacts on the quality of life of residents adjacent to a property on which firearms are being repetitively discharged for extended periods of time multiple times per week. Two questions involved in this challenge are:

- What types of firearms discharge are incompatible with the ability of adjacent residents to enjoy a reasonable quality of life?
- How can these types of firearms discharge be regulated in a way that has the least impact on the types of firearms discharge that do not prevent residents from enjoying a reasonable quality of life.

Improvements to City Website Regarding Public Hearing Notices and Remote Meeting Links

Since the July 6 Planning Commission meeting, a number of changes have been made to the City website to make it easier to be aware of upcoming public hearings and to access the remote meeting link and the agenda packet for Council and Planning Commission meetings. The website Meeting Calendar now includes the link to the Zoom meeting and the link to the agenda packet. A new "Public Hearing Notices" tab has been added as the top tab on the left side of the Homepage. This tab will provide links to the public hearing notices for all upcoming public hearings.

Council Action Requested

Motion regarding an ordinance amendment regarding firearms discharge and nuisance noise for public comment at a public hearing to be held at the Monday, August 31 Planning Commission meeting.

Ordinance Amendment Regarding Firearms Discharge, Gun Ranges and Nuisance Noise, as proposed by the City Council and referred to the Planning Commission.

ORDINANCE 05-2020

CITY OF AFTON

WASHINGTON COUNTY, MINNESOTA

AN ORDINANCE AMENDING SECTION 14-1 OF CHAPTER 14, AND SECTIONS 12-77, 12-207 AND 12-208 OF CHAPTER 12 OF THE CITY CODE REGARDING THE DISCHARGE OF FIREARMS, GUN RANGES, NUISANCES and NOISE

THE CITY COUNCIL OF THE CITY OF AFTON, MINNESOTA HEREBY ORDAINS:

The following sections of the Afton Code of Ordinances shall be amended by adding the **bold and underlined** language and deleting the ~~strike-through~~ language.

Sec. 14-1. Use, discharge of firearms.

- (a) NOTHING IN THIS SECTION SHALL REGULATE, CONTROL OR PREEMPT THE USE OF FIREARMS FOR SELF DEFENSE WHICH SHALL BE SOLELY REGULATED AND CONTROLLED BY APPLICABLE MN STATE STATUTES (609.06 and 609.65)
- (b) Firearm definition – A firearm is defined as any gun from which any projectile is discharged or propelled by means of an explosion, excluding devices used exclusively for the firing of stud cartridges, explosive rivets, or similar industrial apparatus, instruments, or equipment used by construction personnel, licensed physicians or veterinarians in the course or scope of their professions.
- (c) Within the city, it shall be unlawful for any person to discharge out of doors upon the land of another, including all land owned by the City, any firearm, without having, in possession, written permission from the owner or tenant of such land to discharge such firearm thereon, which must include the full name, address, phone number, and signature of the landowner or lessee as well as the full name of the person given permission to hunt or shoot.
- (d) It is unlawful for any person to discharge any firearm in any place or manner so as to endanger any person or property.
- (e) It is unlawful for any person to discharge a firearm in a city park, on any school property, or in any property located in an area zoned commercial or industrial with the exception of police officers acting in the scope of their lawful authority.
- (f) It is unlawful to discharge a firearm across or within the right of way of any public road or highway.
- (g) Firearms may not be discharged:
 - 1. Except by the landowner and his/her immediate family in residence on the property or in the presence of the landowner or lessee of the land, or with the written permission of the landowner or lessee of the land. The person authorized to hunt/shoot must have in their possession the written permission which must include the full name, address, phone number, and signature of the landowner or lessee as well as the full name of the person given permission to hunt or shoot.
 - 2. Within 500 feet of any residence or accessory building on a parcel under separate ownership from the parcel on which the firearm is discharged, unless the person has written permission from the land owner as required in paragraph (g) 1 above.

3. Before 0900 hours or after one-half hour before sunset, except when hunting game or non-game animals in compliance with the requirements of Minnesota Hunting Restrictions and Requirements (MN State Statute 97B)
- (h) No firearm shall be discharged in a manner reasonably expected to cause a projectile to cross the boundary of a parcel not under common ownership with the parcel from which the projectile is fired, unless the person has written permission from the land owner as required in paragraph (g) 1 above.
- (i) It is unlawful to discharge a firearm while under the influence of a controlled substance or under the influence of alcohol.
- (j) Individuals discharging firearms must be adults or must be under the supervision of a responsible adult, with the exception of juveniles 16 and over during the hunting season who meet the legal requirements to hunt according to Minnesota's hunting regulations. Nothing in this paragraph shall prohibit juveniles from hunting in compliance with the requirements of Minnesota Hunting Restrictions and Requirements (MN State Statute 97B)
- (k) **Other than for allowed hunting, it is unlawful for the owner of a parcel, or multiple parcels under common ownership, to discharge more than 20 rounds from any firearm within a 24 hour period and on more than one day per calendar month on any owned parcel or parcels; with the exception that clay pigeon shooting with shotguns is allowed once per month up to a maximum of 100 rounds and over a maximum time period of two hours, if there is a minimum distance of 1,320 feet from the shooting area to the nearest house on any adjacent parcel.**

Sec. 12-77 Definitions

Gun Range means a commercial or private parcel, or multiple parcels under the same ownership, or facility where skeet and trap shooting or other similar shooting sports and the shooting of rifles, shotguns and pistols takes place whereby firearms discharge occurs more than one day per calendar month, and whereby more than 20 rounds are discharged over any 24 hour period; with the exception that clay pigeon shooting with shotguns once per month up to a maximum of 100 rounds and over a maximum time period of two hours, if there is a minimum distance of 1,320 feet from the shooting area to the nearest house on any adjacent parcel, is not considered a gun range.

Sec. 12-207. Miscellaneous nuisances.

A. It shall be a nuisance for any person to store or keep any vehicle of a type requiring a license to operate on the public highway, but without a current license attached thereto, whether such vehicle is dismantled or not, outside of an enclosed building in any zoning district.

B. Creating or maintaining a junkyard or vehicle dismantling yard shall be a nuisance and shall be prohibited.

C. The following are declared to be nuisances endangering public health:

1. Causing or suffering the effluent from any cesspool, septic tank, drainfield or human sewage disposal system to discharge upon the surface of the ground, or dumping the contents thereof at any place except as authorized by the state pollution control agency.

2. Causing or suffering the pollution of any public well or cistern, stream or lake, canal or body of water by sewage, industrial waste or other substances.

3. Causing or suffering carcasses of animals to not be buried or destroyed or otherwise disposed of within 24 hours after death.

D. The following are declared to be nuisances affecting the public peace and safety, **including interfering unreasonably with the enjoyment of life or property.**

1. The placing or throwing on any street, alley, road, highway, sidewalk or other public property of any glass, tacks, nails, bottles or other nuisances that may injure any person or animal or may cause damage to any pneumatic tire when passing over the same.

2. The ownership, possession or control of any unused refrigerator or other container, with doors that fasten automatically when closed, of sufficient size to retain any person and that is exposed and accessible to the public without having the doors, lids, hinges or latches removed or having locks to prevent access by the public.

3. Public Nuisance Noises.

It is unlawful for any person to cause or allow to be emitted a Public Nuisance Noise. A Public Nuisance Noise is any noise which unreasonably annoys, injures, interferes with, or endangers the comfort, repose, health or safety of persons residing within separate residences in the same community or neighborhood.

a. Examples of public nuisance noises include, but are not limited to, the following:

- 1). The discharge of more than 20 rounds from a firearm in a 24 hour period and on more than one day per calendar week, other than for allowed hunting; with the exception that clay pigeon shooting with shotguns is allowed once per month up to a maximum of 100 rounds and over a maximum time period of two hours, if there is a minimum distance of 1,320 feet from the shooting area to the nearest house on any adjacent parcel.**
- 2). Those noises listed as prohibited in paragraph D of Sec. 12-208**
- 3). Those noises generated by the operations with hourly restrictions listed in paragraph E of Sec. 12-208 when generated beyond the allowed hours.**

b. Exemptions to Public Nuisance Noise Prohibition.

1). Between the hours of 7 a.m. and 8 p.m., the following shall be exempt from this Chapter; except if other state and local restrictions apply:

a). Sounds originating from residential property as a result of temporary projects for the construction, maintenance, or repair of homes, grounds, and appurtenances;

b). Sounds created by the discharge of firearms in the course of legally hunting during any state defined hunting season, and otherwise meeting all other firearm discharge guidelines found in city ordinances.

c). Sounds created by the installation or repair of essential utility services;

d). Sounds originating from temporary, residential construction sites as a result of construction activity

e). Sounds originating from forestry activities

f). Sounds originating from farming activities

Sec. 12-208. Noise.

A. Definitions. Except as provided in this section, words or phrases used in this section and defined in the rules of the state pollution control agency noise section, Mn Rules, § 7030, shall have the meanings given in those rules.

1. A-weighted means a specific weighting of the sound pressure level for the purpose of determining the human response to sound. The specific weighting characteristics and tolerances are those given in American National Standards Institute S1.4-1983, section 5.1.

2. Cut-out or bypass means a mechanism which varies the exhaust system gas flow so as to discharge the

exhaust gas and acoustic energy to the atmosphere without passing through the entire length of the system including all exhaust system sound attenuation components.

3. dB(A) means a unit of sound level expressed in decibels (dB) and A-weighted.

4. Exhaust system means a combination of components which provides an enclosed flow of exhaust gas from engine parts to the atmosphere.

5. Holiday means any day fixed by the United States or by state law for suspension of business in whole or in part.

6. L10 means the sound level, expressed in dB(A) which is exceeded ten percent of the time for a one-hour period, as measured by test procedures approved by the director of the MPCA.

7. L50 means the sound level, expressed in dB(A) which is exceeded 50 percent of the time for a one-hour period, as measured by test procedures approved by the director of the MPCA.

8. MPCA means the state pollution control agency.

9. Noise means any sound not occurring in the natural environment, including but not limited to, sounds emanating from airways, roadways, waterways, industrial, commercial, and residential sources.

10. Noise control officer means the City Zoning Administrator or other person appointed by the City Council.

11. Noise pollution means the presence of any noise or combination of noises in such quantity, at such levels, of such nature and duration, or under such conditions as could potentially be injurious to human health, safety, or welfare; or to animal life; or could interfere unreasonably with the enjoyment of life or property. **Noise pollution includes public nuisance noises, as defined in Sec. 12-207.**

12. Person means any individual, firm, partnership, corporation, trustee, association, the state and its agencies and subdivision, or any body of persons whether incorporated or not. With respect to acts prohibited or required herein, person shall include employees and licensees.

(Paragraphs B and C are not proposed to be amended, so were purposely not included)

D. Noises prohibited.

1. Horns, audible signaling devices, etc. No person shall sound any signaling device on any vehicle except as a warning of danger.

2. Engine exhausts. No person shall discharge the exhaust or permit the discharge of the exhaust of any steam engine, stationary internal combustion engine, motor boat, motor vehicle, motorcycle, all terrain vehicle, snowmobile or any recreational device except through a muffler or other device that effectively prevents loud or explosive noises therefrom and complies with all applicable state laws, regulations, and this article. No exhaust system on any engine shall be modified, altered, or repaired in any manner, including the use of a muffler cut-out or bypass, that shall amplify or otherwise increase noise above that emitted by the device as originally equipped.

3. Radios, phonographs, paging systems, etc. No person shall use or operate or permit the use or operation of any radio receiving set, musical instrument, phonograph, paging system, machine or other device for production or reproduction of sound in a distinctly and loudly audible manner so as to disturb the peace, quiet, and comfort of any person nearby. Operation of any such set, instrument, phonograph, machine or other device between the hours of 10:00 p.m. and 7:00 a.m. in such a manner as to be plainly audible at the property line of the structure or building in which it is located, or at a distance of 50 feet if the source is located outside a structure or building, shall be prima facie evidence of violation of this section.

4. Social gatherings. No person shall participate in any party or other gathering of people giving rise to noise which disturbs the peace, quiet or repose of the occupants of adjoining or other property. When a police officer determines that a gathering is creating such noise disturbance, the officer shall order all persons present, other than the owner or tenant of the premises where the disturbance is occurring, to disperse immediately. No person shall refuse to leave after being ordered by a police officer to do so. Every owner or tenant of such premises who has knowledge of the disturbance shall cooperate with police officers and shall make every reasonable effort to see that the disturbance is abated.

5. Loudspeakers, amplifiers for advertising, etc. No person shall operate or permit the use or operation of any loudspeaker, sound amplifier, or other device for the production or reproduction of sound on a street or other public place for the purpose of commercial advertising or attracting the attention of the public for any purpose whatsoever.

6. Schools, churches, etc. No person shall create any excessive noise on a street, alley or public grounds

adjacent to any school, institution of learning, church or other place of worship.

E. Hourly restriction on certain operations.

1. Domestic power equipment. No person shall operate a garden or lawn tractor, power lawn mower, power hedge clipper, chain saw, mulcher, garden tiller, edger, power device for bug eradication, drill, or other similar domestic power maintenance equipment except between the hours of 7:00 a.m. and 10:00 p.m. Snow removal equipment is exempt from this provision.

2. Refuse hauling. No person shall collect or remove garbage or refuse in any residential district except between the hours of 6:00 a.m. and 6:00 p.m., Monday through Saturday.

3. Construction activities. No person shall engage in or permit construction activities involving the use of any electric, diesel, or gas-powered machine or other power equipment except between the hours of 7:00 a.m. and 10:00 p.m.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 16th DAY OF June, 2020.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:

Second by:

Perkins:

Wroblewski:

Ross:

Nelson:

Palmquist:

Ordinance Amendment Regarding Firearms Discharge and Nuisance Noise,
as recommended by the Planning Commission

ORDINANCE 05-2020 PC

CITY OF AFTON

WASHINGTON COUNTY, MINNESOTA

**AN ORDINANCE AMENDING SECTION 12-207 OF CHAPTER 12 OF THE CITY CODE REGARDING
NUISANCES**

THE CITY COUNCIL OF THE CITY OF AFTON, MINNESOTA HEREBY ORDAINS:

The following sections of the Afton Code of Ordinances shall be amended by adding the bold and underlined language and deleting the ~~strikethrough~~ language.

Sec. 12-207. Miscellaneous nuisances.

A. It shall be a nuisance for any person to store or keep any vehicle of a type requiring a license to operate on the public highway, but without a current license attached thereto, whether such vehicle is dismantled or not, outside of an enclosed building in any zoning district.

B. Creating or maintaining a junkyard or vehicle dismantling yard shall be a nuisance and shall be prohibited.

C. The following are declared to be nuisances endangering public health:

1. Causing or suffering the effluent from any cesspool, septic tank, drainfield or human sewage disposal system to discharge upon the surface of the ground, or dumping the contents thereof at any place except as authorized by the state pollution control agency.

2. Causing or suffering the pollution of any public well or cistern, stream or lake, canal or body of water by sewage, industrial waste or other substances.

3. Causing or suffering carcasses of animals to not be buried or destroyed or otherwise disposed of within 24 hours after death.

D. The following are declared to be nuisances affecting the public peace and safety:

1. **Other than for allowed hunting, the discharge of firearms on a parcel, or one or more parcels under common ownership, more than two hours per day, or more than two days per week, or on two consecutive days.**

2. The placing or throwing on any street, alley, road, highway, sidewalk or other public property of any glass, tacks, nails, bottles or other nuisances that may injure any person or animal or may cause damage to any pneumatic tire when passing over the same.

3. The ownership, possession or control of any unused refrigerator or other container, with doors that fasten automatically when closed, of sufficient size to retain any person and that is exposed and accessible to the public without having the doors, lids, hinges or latches removed or having locks to prevent access by the public.

Ordinance Amendment Sunset Provision:

This ordinance amendment shall become null and void on March 1, 2021, unless further action is taken to allow it to remain in effect.

ORDINANCE 01-2019

CITY OF AFTON

WASHINGTON COUNTY, MINNESOTA

AN ORDINANCE AMENDING SECTION 14-1 OF THE CITY CODE RELATED TO THE USE AND DISCHARGE OF WEAPONS

THE CITY COUNCIL OF THE CITY OF AFTON, MINNESOTA HEREBY ORDAINS:

The following sections of the Afton Code of Ordinances shall be amended by adding the bold and underlined language and deleting the strike-through language.

Sec. 14-1. Use, discharge of weapons firearms.

- (a) NOTHING IN THIS SECTION SHALL REGULATE, CONTROL OR PREEMPT THE USE OF FIREARMS FOR SELF DEFENSE WHICH SHALL BE SOLELY REGULATED AND CONTROLLED BY APPLICABLE MIN STATE STATUTES (609.06 and 609.65)
- (b) Firearm definition – A firearm is defined as any gun from which any projectile is discharged or propelled by means of an explosion, excluding devices used exclusively for the firing of stud cartridges, explosive rivets, or similar industrial apparatus, instruments, or equipment used by construction personnel, licensed physicians or veterinarians in the course or scope of their professions.
- (c) Within the city, it shall be unlawful for any person to discharge out of doors upon the land of another, including all land owned by the City, any firearm, such firearm to include rifle, shotgun, pistol, or device capable of propelling metal pellets by air, spring, CO2, or other means, without having, in his possession, written permission from the owner or tenant of such land to discharge such firearm thereon, which must include the full name, address, phone number, and signature of the landowner or lessee as well as the full name of the person given permission to hunt or shoot.
- (d) It is unlawful for any person to discharge any firearm in any place or manner so as to endanger any person or property.
- (e) It is unlawful for any person to discharge a firearm in a city park, on any school property, or in any property located in an area zoned commercial or industrial with the exception of police officers acting in the scope of their lawful authority.
- (f) It is unlawful to discharge a firearm across or within the right of way of any public road or highway.
- (g) Firearms may not be discharged:
 - 1. Except by the landowner and his/her immediate family in residence on the property or in the presence of the landowner or lessee of the land, or with the written permission of the landowner or lessee of the land. The person authorized to hunt/shoot must have in their possession the written permission which must include the full name, address, phone number, and signature of the landowner or lessee as well as the full name of the person given permission to hunt or shoot.
 - 2. Within 500 feet of any residence or accessory building on a parcel under separate ownership from the parcel on which the firearm is discharged, unless the person has written permission from the land owner as required in paragraph (g) 1 above.

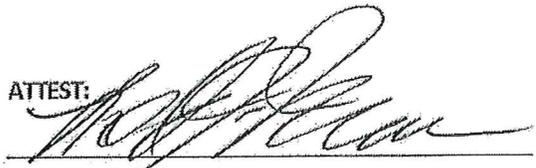
ORDINANCE 01-2019

3. Before 0900 hours or after one-half hour before sunset, except when hunting game or non-game animals in compliance with the requirements of Minnesota Hunting Restrictions and Requirements (MN State Statute 97B)
- (h) No firearm shall be discharged in a manner reasonably expected to cause a projectile to cross the boundary of a parcel not under common ownership with the parcel from which the projectile is fired, unless the person has written permission from the land owner as required in paragraph (g) 1 above.
- (i) It is unlawful to discharge a firearm while under the influence of a controlled substance or under the influence of alcohol.
- (j) Individuals discharging firearms must be adults or must be under the supervision of a responsible adult, with the exception of juveniles 16 and over during the hunting season who meet the legal requirements to hunt according to Minnesota's hunting regulations. Nothing in this paragraph shall prohibit juveniles from hunting in compliance with the requirements of Minnesota Hunting Restrictions and Requirements (MN State Statute 97B)

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 21ST DAY OF MAY, 2019.

SIGNED:


Bill Palmquist, Mayor

ATTEST:


Ronald J. Moorse, City Administrator

- Motion by: Wroblewski
Second by: Perkins
Perkins: Aye
Wroblewski: Aye
Ross: Nay
Nelson: Nay
Palmquist: Aye

Most Recent Public Comments Regarding Regulations Regarding the Discharge of Firearms

Jenny Moore

From: Bill mayor
Sent: Thursday, August 6, 2020 9:07 PM
To: Ron Moorese
Subject: Fw: Request for Opinion - Newsletter

For the collected comments.

From: DAVID WERMUS <dwermus@mac.com>
Sent: Thursday, August 6, 2020 4:47 PM
To: Bill mayor <mayor@ci.afton.mn.us>; ward 3 <ward3@ci.afton.mn.us>
Subject: Request for Opinion - Newsletter

Hello Mayor Bill, Stan —

We read through the latest newsletter about some of the complaints you all have been getting about some of the residents shooting off of firearms in the city limits.

We hear it too. But admittedly, it does not bother us.

Granted, if we lived next to someone who was essentially using their property as a firing range, that might be a different story. But we hear them off in the distance.

Nevertheless, Kristin and I believe the matter is quite simple. The state and DNR have laws in place regulating the discharge of firearms. Let's stick to that and any noise abatement ordinances we may want to consider.

To try to find ways to expand on Ord 1-2019 seems like a bridge too far. I not really sure why that was passed, since it essentially summarizes DNR Code.

If someone is doing something that is legal (within the state and DNR limitations/laws), it is a waste of time and resource to instruct a person call the deputies (which was suggested in the newsletter) while engaged in an otherwise legal activity. I question - how is this an appropriate response? The deputies can and will do nothing other that show up and say "a neighbor complained" and then leave.

If we could draft an ordinance establishing that "residents are forbade from annoying their neighbors and generally acting like jerks," then yes, I'd be for it. I don't think Fritz would give the thumbs up on that.

Leadership in the City Hall can help by communicating neighborly expectations.

In the meanwhile, let's continue to rely on state and DNR regs and recognize that we will never be able to please everybody, all the time.

Kindest regards,

David Wermus
15102 Afton Hills Dr.

Jenny Moore

From: Ron Moose
Sent: Friday, August 7, 2020 8:55 AM
To: Bill mayor
Subject: RE: Opinion on gun shooting in Afton

Got it.

From: Bill mayor <mayor@ci.afton.mn.us>
Sent: Thursday, August 6, 2020 9:08 PM
To: Ron Moose <rmoose@ci.afton.mn.us>
Subject: Fw: Opinion on gun shooting in Afton

For the collected comments.

From: Susan F. Winsor <susanwinsor@mac.com>
Sent: Thursday, August 6, 2020 2:24 PM
To: Bill mayor <mayor@ci.afton.mn.us>
Subject: Opinion on gun shooting in Afton

Hi Bill,

Thanks for asking for opinions on shooting on private property in Afton. My yardstick is that whatever the activity, it should not interfere with the rights/peace and quiet/safety of others. So with motorcycle noise, I feel the loud bikes ruin my peace and quiet.

the folks shooting on their own property— My issue is the noise, not the guns per se. Can they use silencers/ If not perhaps it should not be allowed. If I were a neighbor I would have huge issues with repeated semi automatic shots or even the regular shooting of single shots. Once a month, a few shots, no problem. But regular shooting, not OK with me for disturbing my peace and quiet. That is why gun ranges exist. Some time ago, I complained to the sheriff that every weekend there were guns being fired a good part of both weekend days. Long story short, it was someone killing or slaughtering deer and ended up being illegal for other reasons than the noise.

But it bothered me that every weekend involved that noise.

Thanks for asking!

Sincerely,

Susan Winsor

Jenny Moore

From: Julie Yoho
Sent: Tuesday, August 11, 2020 3:25 PM
To: Ron Moorese
Subject: FW: Comments, Suggestions & Service Requests (form) has been filled out on your site.

Firearms comments

-----Original Message-----

From: Please Do Not Click Reply <support@govoffice.com>
Sent: Tuesday, August 11, 2020 3:14 PM
To: Julie Yoho <jyoho@ci.afton.mn.us>
Subject: Comments, Suggestions & Service Requests (form) has been filled out on your site.

Your Site has received new information through an online form.
Online Form: Comments, Suggestions & Service Requests Site URL: www.ci.afton.mn.us

Please enter your Comment, Suggestion or Service Request: Reading the firearms ordinance, I am wondering why shotguns are getting an exemption? Can 0.22's get one as well? I moved to the country to be able to have some freedom, but it seems that I didn't move far enough.

I get it when there are some using high caliber guns. And I get the nuisance issue. But we should also have a time of day to be able to shoot. Construction and general agriculture can also be a noise nuisance.

First Name: Allen
Last Name: Tiedke
Street Address: 14433 50th Street South City, State, Zipcode: Afton
Telephone: (651) 280-9869
E-Mail: altiedke@gmail.com

This person selected the following option(s).
-General Comment

Do Not Click Reply - This e-mail has been generated from an online form.

Jenny Moore

From: Julie Yoho
Sent: Wednesday, August 12, 2020 8:42 AM
To: Ron Moorese
Subject: FW: Comments, Suggestions & Service Requests (form) has been filled out on your site.

Firearms comments

-----Original Message-----

From: Please Do Not Click Reply <support@govoffice.com>
Sent: Wednesday, August 12, 2020 7:28 AM
To: Julie Yoho <jyoho@ci.afton.mn.us>
Subject: Comments, Suggestions & Service Requests (form) has been filled out on your site.

Your Site has received new information through an online form.

Online Form: Comments, Suggestions & Service Requests Site URL: www.ci.afton.mn.us

Please enter your Comment, Suggestion or Service Request: Gunfire - I have been a resident of Afton since 1985. I have and continue to appreciate the lovely semi - rural are that we live in. I am concerned with the excessive gunfire that have heard over the last year. When we moved here, the population was considerable less and most land was rural agriculture. Each fall, I heard the gunfire during the designated hunting season. I did not enjoy the sound - experience. But I was aware of where it was occurring and that it was self limited to that particular hunting season. Over the last year or two noted a significant increase in gun fire. In particular this past 6 months. What was most disturbing was the gunfire that was obviously target shooting - persistent rapid firing of guns. The sound that I heard came from 2 specific locations. It was so unsettling - disturbing. In particular this past spring, at a time in our nation - community where there was so much unrest and anxiety relating to CV19, political issues and the tragic shooting of George Flood. At a time when we were required to be sheltered in place - limited contact with family friends or neighbors then to hear the excessive gun fire. On 2 occasions I awoke in the middle of the nite (2-3 am) to hear gun fire in the near distance. I regret not calling in to report this to the Washington county Sheriff. the other issue is that have a growing population - farms are turning into housing developments. I believe we are becoming to densely populated to even have hunting But due to the power - pressure - influence of gun activists that what will never occur. that is until someone is shot. I appreciate the councils work addressing this very serious issue. Thank you for considering my concerns

First Name: holly

Last Name: melroe

Street Address: 1585 oakgreen ave south City, State, Zipcode: afton

Telephone: (651) 270-8977

E-Mail: hollymelro@gmail.com

This person selected the following option(s).

-General Comment

Do Not Click Reply - This e-mail has been generated from an online form.

Correspondence Received from Residents Regarding the Firearms Discharge Issue

Ron Moorse

From: Dave Heng <dheng@mmm.com>
Sent: Thursday, February 21, 2019 3:16 PM
To: Ron Moorse; Bill mayor
Cc: Ward 2 Council Member ward2; Kari Kull-Heng
Subject: Afton Firearms Ordinances

Hi Bill and Ron,

My name is Dave Heng and I live at 12312 Meadow Bluff Trail with my wife, Kari, and our three boys, Oliver (8), Wendel (6), and Graham (2). I was emailing last week with Lucia W. and she suggested that I email this concern to you as well. We have a new neighbor that regularly shoots firearms off of his back porch and he does that at a close distance to our home (I would guess that our homes are about 100 feet apart in a residential neighborhood). We've reached out to our neighbor several times now with no response, so we're not sure how to proceed. The regular gunfire causes many issues for us and we're concerned about the safety of the situation. Most importantly, I'm concerned about my kids' welfare and I want them to be able to play outside in a peaceful environment without close gunfire. We've done some digging into firearms laws for the City of Afton and for MN and we're starting to realize that the only guidance given by the City (we think) is that all residents must follow DNR guidelines. From everything I could find online, it sounds like the DNR's guidance is only targeted at hunters that are hunting on other people's land, not their own property. The DNR rule is that firearms are not to be fired on someone else's property within 500 feet of a home. Do you have any suggestions on how to learn more about the laws in Afton or how we may be able to get a new law/ordinance enacted in Afton? Other similar cities have these types of ordinances already (some examples are below) to keep residential areas safe, so there is some precedence in other MN towns. Any thoughts on how to improve this situation? Can you help us out or provide some guidance?

Thank you,
-Dave Heng

Some Additional Gun Law Info for the City of Stillwater as an example:

Can I hunt in Stillwater?

Projectiles are banned within the city limits of Stillwater. It is unlawful to shoot any type of projectile including: guns, BB-guns and bow and arrows.

<https://www.ci.stillwater.mn.us/?SEC=C5B60CB7-2D02-4629-B8CD-9264A00722AD#FACB0E44-7A81-4C53-B924-47F0370F163C>

Some Additional Gun Law Info for the City of Woodbury as an example:

I did some additional digging into the City of Woodbury's firearms regulations and here is what I found.

- 1) Woodbury has defined areas that are "closed", "open", or "restricted". The map can be found here: <https://www.woodburymn.gov/police/Hunting%20Map.pdf>. The majority of Woodbury is closed to firearms.
- 2) It is unlawful for any person to discharge any firearm* within a "closed area" designated by the City of Woodbury. The Woodbury Public Safety Department may grant a limited permit to allow the discharge of a firearm* by person(s) demonstrating a reasonable necessity for such action.
- 3) In "open areas" it is unlawful to discharge any firearm* other than a shotgun.
 - a. The maximum size shot that may be used in such designated areas is a No. 2 steel shot or smaller, or a No. 4 lead/Bismuth/tungsten/Hevi-Shot or smaller (smaller shot sizes smaller actually go up in numbers, i.e., shot 5, 6, 7, 8). The use of appropriate shot is also dictated by Minnesota Department of Natural Resources regulations. The use of shotgun slugs is prohibited. The Woodbury Public Safety Department may grant a limited permit to allow the discharge of a firearm* other than a shotgun or a shotgun with slugs.

----- Original message -----

From: Clay Diggins <Clay.Diggins@slumberland.com>

Date: 5/25/20 08:59 (GMT-06:00)

To: ward3 <ward3@ci.afton.mn.us>

Cc: Clay Diggins <Clay.Diggins@slumberland.com>

Subject: Afton culture

Hi Stan,

I want to keep you updated on the shooting situation since Deb and Larry joined the city council meeting last Tuesday.

Friday evening going into Memorial weekend I got home from work. Deb was working in the flowerbeds outside our back door when all at once rapid fire shooting began. This was over the top and we called the Sheriff to report. I also videoed a sequence from my back doorstep capturing the noise level.

Deputy Sheriff Nick Davis called to say he was on his way and while on the phone with him I put the speakerphone on and he heard the rapid fire shooting clearly.

Nick called and met the shooter at the end of his driveway. I understand we were not the only ones calling this incident into the police. The shooter reported to the deputy that they were shooting a 5.56 caliber high powered rifle. This accounts for the very loud reports. It is also very disturbing to learn that this was happening. A 5.56 caliber can kill someone at over half a mile and I have no idea where the shooter's muzzle was pointing. Clearly not ok. I know Washington county is deemed a slug only zone for hunting for this very reason. I didn't count how many rounds were fired but likely over 100. The rifle is a semiautomatic which fires in very quick fashion. The impression this makes is dramatic and frightening.

Deputy Davis then stopped over at our place where we learned others had called in as well and not the first time. I told him we would be calling the shooter in more frequently and he agreed it was good to do that. The frequency and number of complaints may give credence to the fact that the need for change is urgent.

We later spoke with our neighbors Trish and Larry. Their property also adjoins the shooter's. They were out on their deck Friday evening when the shooting started and ran inside for safety. They also took a recording of part of the incident. I also happen to know that they have two small grandchildren who come to visit and have been frightened to death by the shooting. This is just not right.

I will get both recordings to you and I also ask you to share this report with the council.

Having lived in Afton for over 30 years I have never brought up an issue to the city council before. The culture of Afton has always been one of respect where people are considerate of the community. Many people and families are out walking and cycling on our roads and imagine their reaction when rapid fire shooting erupts. Especially difficult for children. Active shooting ranges is not the Afton we value.

I say this from the perspective of an avid outdoorsman myself who regularly visits one of the commercial shooting ranges where shooting is safely managed. There are many safe options close by for shooters to use where they can enjoy their sport and not threaten others.

As long time residents who value the Afton lifestyle my family appreciates the work you and the council are doing to protect what we have.

Clay Diggins

As an aside, there was additional shooting Sunday evening that I did not call in. Too tired.

Sent from my iPhone

Ron Moose

From: Ward 2 Council Member ward2
Sent: Monday, June 8, 2020 7:34 PM
To: Ron Moose
Cc: Bill mayor
Subject: FW: Firearms Discharge Ordinance

More input from another resident.

Lucia

From: Clay Diggins [mailto:Clay.Diggins@slumberland.com]
Sent: Sunday, June 7, 2020 12:49 PM
To: ward2 <ward2@ci.afton.mn.us>
Subject: Re: Firearms Discharge Ordinance

Well written Lucia. I agree with you 100%. I also am a gun owner and avid hunter who goes to established and legal gun ranges to target practice.

Thank you for your leadership on this issue on behalf of Afton.

Clay

Sent from my iPhone

On Jun 7, 2020, at 9:53 AM, ward2 <ward2@ci.afton.mn.us> wrote:

Hi everyone –

As most of you if not all of you are aware, early last year there was an ongoing and excessive discharge of rifle fire in Ward 2 in a 2.5 acre neighborhood. It eventually caused a young family to move out of our city for fear for their young children who were no longer able to play in their own backyard – fear for their own safety - and also because of the complete disregard for the peace and comfort of his neighbors by the violator. Our firearms discharge ordinance was woefully inadequate as it was basically useless. I worked hard to help draft the discharge of firearms ordinance we currently have. It was a compromise of suggestions made for consideration by the full council and the vote was closer than I had expected or liked but it passed 3-2.

The CC at that time did not have an appetite to address the issue that was left dangling – that is the excessive discharge of firearms that occurs more and more often in our city beyond the 500 foot requirement from a neighboring building. As a cop and a resident of this city for 25 years I understood that this problem would crop up again and again unless the issue of people shooting excessively and running their own gun ranges was addressed. Well at the last CC meeting we received public input from two separate parcel owners highlighting the excess rifle and other firearms discharges occurring next to them. Mr Ross – Ward 3 CC member – advised the discharges were beyond anything he ever expected would occur in Afton, that it was well beyond reasonable, and that we needed to do something to prohibit such. It is significant that Mr Ross voted against the current ordinance – which both of the citizens noted was inadequate to address these issues. I also noted again – as I have every meeting

dealing with this issue – that Gun Ranges are not an allowed use in any zone in Afton per our ordinances.

So we had a CC work session last Wednesday discussing the matter. We have another work session this Wednesday at 5 pm. Like our CC meetings it is available to be viewed by the public per the instructions for Zoom noted in the packet. At this meeting I expect a more detailed draft of revisions to code and ordinance will be provided and discussed for possible action at the next CC meeting.

Immediately after our last CC meeting, I submitted the original draft considerations proposed last year to our City Administrator to be reconsidered. I have also emailed him with my suggestions for consideration for this next go round as I discussed at the last work session.

These incidents of excess gunfire and operating private gun ranges are increasing. The two I am personally aware of involve relatively new residents to our city. I will reiterate that no one is advocating for taking away anyone's right to own firearms or possess legal firearms. I am not aware of any CC member advocating for prohibiting legal hunting in our city. Anyone saying this is what the City is proposing is not telling the truth. I am a retired cop and a former Use of Force and Firearms instructor as well as a former SWAT operator. I enjoy target shooting but I have never in my 28 years of owning property in Afton, discharged my firearm or done any target shooting on my property for safety concerns and out of respect for my neighbor's rights to peace and quiet. There are plenty of target/gun ranges around that are regulated, controlled, safe and environmentally conscious.

I would encourage any of you with concerns regarding this issue to email the City Administrator, Mayor, and entire CC about your views and ask that your concerns be read at the next meeting as I believe the city may be voting to take action this month. The last time this occurred there was plenty of blow back by some "guns rights" advocates some of whom repeated untruths about the City prohibiting ownership of firearms or halting hunting. I think it's important for this city's residents to make their voices heard so that a vocal minority (some of whom may not even reside in Afton) does not dictate for Afton what is in the residents' best interests.

I have recordings of only a sliver of what led to this renewed action on this issue. It is way beyond anything that any reasonable person living in our city should have to tolerate. It is against our own code prohibiting gun ranges. I urge everyone to put themselves in the position of having a neighbor right next door to you discharging firearms as target shooting in disregard of everyone else – and remember they wear good ear protection when they do so and the discharge and safety considerations impact not only kids, grandkids, adults, but also horses, dogs, birds, and our beloved wildlife. Those are our Afton values as I have always viewed them.

Best regards to you and wishing you good health during this Covid crisis –

Lucia Wroblewski
Ward 2 CC member

Ron Moose

From: Ward 2 Council Member ward2
Sent: Monday, June 8, 2020 7:32 PM
To: Ron Moose
Cc: Bill mayor
Subject: FW: Firearms Discharge Ordinance

More info regarding firearms from a resident.

Lucia

From: Bill Rahn [mailto:waywardrahn@gmail.com]
Sent: Sunday, June 7, 2020 12:44 PM
To: ward2 <ward2@ci.afton.mn.us>
Subject: Re: Firearms Discharge Ordinance

Thank You Lucia!

We hear gunshots frequently coming from a mile or more away from us to the North. Occasionally I suspect that someone is using a "bumpstock" type device. It used to be happening with our next door neighbor (I think I mentioned it to you when you visited back in March), but it was not a frequent occurrence, and that property is now empty. The noise from the north is on a (nearly) daily basis.

Thanks for all you do!
Stay Safe!

On Sun, Jun 7, 2020 at 9:53 AM ward2 <ward2@ci.afton.mn.us> wrote:

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advised the discharges were beyond anything he ever expected would occur in Afton, that it was well beyond reasonable, and that we needed to do something to prohibit such. It is significant that Mr Ross voted against the current ordinance – which both of the citizens noted was inadequate to address these issues. I also noted again – as I have every meeting dealing with this issue – that Gun Ranges are not an allowed use in any zone in Afton per our ordinances.

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I would encourage any of you with concerns regarding this issue to email the City Administrator, Mayor, and entire CC about your views and ask that your concerns be read at the next meeting as I believe the city may be voting to take action this month. The last time this occurred there was plenty of blow back by some "guns rights" advocates some of whom repeated untruths about the City prohibiting ownership of firearms or halting hunting. I think it's important for this city's residents to make their voices heard so that a vocal minority (some of whom may not even reside in Afton) does not dictate for Afton what is in the residents' best interests.

I have recordings of only a sliver of what led to this renewed action on this issue. It is way beyond anything that any reasonable person living in our city should have to tolerate. It is against our own code prohibiting gun ranges. I urge everyone to put themselves in the position of having a neighbor right next door to you discharging firearms as target shooting in disregard of everyone else – and remember they wear good ear protection when they do so and the discharge and safety considerations impact not only kids, grandkids, adults, but also horses, dogs, birds, and our beloved wildlife. Those are our Afton values as I have always viewed them.

Ron Moorse

From: Ron Moorse
Sent: Tuesday, June 16, 2020 3:27 PM
To: Bill mayor; Anne Perkins; Ward 2 Council Member ward2; ward 3; Randy ward4
Subject: FW: Produced amendments for the ordinance for discharge of firearms, gun ranges, etc.

I am forwarding an email regarding the firearms discharge ordinance.
Ron

From: ward1 <ward1@ci.afton.mn.us>
Sent: Tuesday, June 16, 2020 3:21 PM
To: Ron Moorse <rmoorse@ci.afton.mn.us>
Subject: FW: Produced amendments for the ordinance for discharge of firearms, gun ranges, etc.

Hi Ron,

Could you please forward this to the other Council members and mayor for tonight's discussion?

Thank you!
Annie

From: raisedbychickens@gmail.com <raisedbychickens@gmail.com>
Sent: Monday, June 15, 2020 3:09 PM
To: ward1 <ward1@ci.afton.mn.us>
Subject: Produced amendments for the ordinance for discharge of firearms, gun ranges, etc.

Hello Annie,
I just left you voice mail.

I'm a resident of Ward 1 (on 36th St. S.) and want to provide some feedback regarding the "meeting date June 16, 2020 council action memo" dated June 9th.

Overall, I want to thank you for your work on this issue.

I have one piece of input. I would suggest that in the updates to #3 (public nuisance noises), a.1, that you consider the minimum distance from which firearms can be discharged be measured relative to the *nearest property line* of any adjacent parcel, not the *nearest house* on any adjacent parcel.

The current ordinance allows a property owner to discharge firearms next to their property line as long as the person discharging the firearms maintains a minimum distance of 500 feet from any residence or accessory building on a parcel under separate ownership (see Section 14-1, item (g), number 2). That seems odd – I don't see a minimum distance from the property line? Perhaps in at least the updates for the clay pigeons you could think about making sure that people don't discharge the rounds next to their property line, which could interfere with the enjoyment of neighbors who are outside and behind their house, even if the house is at least 1320 feet away.

Thanks,

Val
651-261-0947

Ron Moore

From: Ron Moore
Sent: Monday, June 29, 2020 9:01 AM
To: Julie Yoho
Subject: firearms email

Julie,
Another firearms email.
Ron

----- Forwarded Message -----

From: James Rickard <jgrickard@yahoo.com>
To: Ron Moore <rmoore@ci.afton.mn.us>
Cc: Ward2 <ward2@ci.afton.mn.us>; Lucia and Jen <ljlabsdance@gmail.com>
Sent: Tuesday, June 16, 2020, 10:49:04 AM CDT
Subject: Comments for Public Hearing

Mr. Moore,

Could you please read the following comments into the public record during the hearing on the proposed changes to Afton's firearms discharge ordinances.

Thank you.

Mr. Mayor and members of the Afton City Council,

As a resident of Afton, I am in support of the proposed changes to Afton's firearms discharge ordinance. The right to bear arms does not provide the right to use them in ways that infringe on other's rights of tranquility. I believe the proposed changes do not place undue burden on those who wish to enjoy use of firearms on their property. I wish to point out however that the language of the ordinance will NOT fully preserve the intended tranquility as they only place limits on the "owner" of the property. This language will not prevent shooting parties where friends, family and others are involved. I urge the City to clarify this language to ensure the intended outcomes of the ordinance changes are achieved.

Thank you for your consideration and your service to the Community.

James Rickard
5650 Odell Avenue South

Ron Moorse

From: Ron Moorse
Sent: Monday, June 29, 2020 8:44 AM
To: Julie Yoho
Subject: FW: Firearms Discharge Ordinance

Julie,
Another firearms email.
Ron

From: Ray Lehman [<mailto:raylehman@hotmail.com>]
Sent: Sunday, June 7, 2020 10:33 AM
To: ward2 <ward2@ci.afton.mn.us>
Subject: RE: Firearms Discharge Ordinance

Thank you for your work and insight on this issue. I have often heard a lot of shots fired with what sound like large and rapid fire weapons. Mostly coming from the west of me on 50th and Trading Post. As an Army veteran and ex hunter I know the sound.

I support your efforts on this issue. I again thank you for your efforts and well written informational email.

Regards

Ray

Dear Afton City Council,

We would like to offer our apologies for contributing to a situation that finds you contemplating a large change in the firearms ordinance for our city. We are now aware of the fact that our shooting over the past few weeks has been overly loud and unpleasant to some of our neighbors. We are sincerely sorry if it has disturbed or frightened anyone. That was certainly not our intent.

Unfortunately, we were unable to reach out to any of these neighbors before things escalated to this point. The city administrator and the sheriff's deputies could not reveal the identity of those complaining. The former mayor recently attempted to organize a meeting but evidently there was no interest in meeting with us prior to this point.

We believe that this issue can and should be worked out between reasonable people and even if our neighbors are unwilling to speak with us, we plan to greatly reduce any disturbance we cause.

We respectfully ask for the opportunity to do so before significantly changing a policy that could negatively affect a large number of Afton's citizens and bring us one step closer to becoming Woodbury.

Sincerely,

Curtis and Lisa Dunn

Jenny Moore

From: Ward 2 Council Member ward2
Sent: Monday, July 27, 2020 8:09 PM
To: Ron Moose
Subject: RE: Firearms discharge incident

Ron,

On 7-25-20 (Saturday night) I actually witnessed a handful of intermittent shots at about 2152 hours when I got home and got out of my truck in my driveway. It was one shot followed by 10 seconds or so and then there would be another surprise shot. It was lightly raining and completely dark at that time. It sounded like it was east and possibly south from my place at 4081 Neal Av. They were clear gunshots and sounded louder than handgun and sounded a distance away.

Five minutes after coming inside my home it began raining harder and storming. And I got a call from our Mayor asking if I'd heard the shots and I told him I had and clarified where it sounded like they were coming from. A neighbor near him called him and reported it sounded like it was west of them toward Neal. So the sounds were likely somewhere in Afton between my place and the State Park.

I was not home that evening. I had left at 5 pm and got home at 9:52 pm.

You can count me as a witness. I know what gunfire sounds like and it was clearly gunfire in the dark and in the rain. I think it's important that we count this incident as real and part of the history of this issue and that it was witnessed by a number of legitimate witnesses who reported the same thing.

Hope you had a good weekend Ron!

Lucia

From: Ron Moose <rmoose@ci.afton.mn.us>
Sent: Monday, July 27, 2020 8:36 AM
To: Bill mayor <mayor@ci.afton.mn.us>; Anne Perkins <ward1@ci.afton.mn.us>; Ward 2 Council Member ward2 <ward2@ci.afton.mn.us>; ward 3 <ward3@ci.afton.mn.us>; Randy ward4 <ward4@ci.afton.mn.us>
Subject: Firearms discharge incident

On Saturday night, there was gunfire going on for an extended period of time, north and west of Afton State Park, to the point that a ranger from the State Park called the sheriff. The exact location of the gunfire was unclear. It was a shot every 20-30 seconds for an extended part of the evening. It started up again after it was dark outside, and the number of shots increased and the intervals decreased.

Ron

Staff Memos and Related Information Regarding the Firearms Discharge Issue and Ordinance
Amendment

Meeting Date April 25, 2019

Council Memo

To: Mayor Palmquist and Members of the City Council
From: Ron Moorse, City Administrator
Date: April 18, 2019
Re: Ordinance Regarding Discharge of Firearms on Small Lots

At its April 16 regular meeting, the Council agreed that it would review and discuss the revised draft Discharge of Firearms ordinance prepared by Richard Bend and Council member Wroblewski and the initial draft ordinance prepared by staff, as well as the comments received from the public at the Council meeting, as the basis for developing a proposed ordinance for public feedback at a public hearing at the May 21 Council meeting. The revised draft ordinance and the initial draft ordinance are attached.

An outline of the comments received from the public is as follows:

- The ordinance should not conflict with State Statutes
- The ordinance should not prohibit buckshot
- The ordinance should not prohibit shooting/hunting within 1,000 feet of a house, etc. That would prevent hunting on a 10-acre lot. The distance should be 500 feet, which is the same as State Statute.
- Require non-lead ammunition

Ordinance Review Process

From an overall perspective, the key element of the ordinance is the prohibition of discharge of a firearm on lots of less than 5 acres. This restriction addresses a number of concerns that are not addressed by the DNR's hunting regulations. The other element of the ordinance, that can become complex, is the regulation of shooting/target shooting.

Staff recommends the ordinance review process begin with a review of the revised draft ordinance developed by Richard Bend and Council member Wroblewski to decide which provisions to keep, which provisions to remove and which provisions to revise. Then the initial draft ordinance prepared by staff can be reviewed to determine if any provisions in that ordinance should be added to the revised draft ordinance.

Meeting Date May 21, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: May 16, 2019

Re: Ordinance Amending Sec. 14-1 of the City Code Regarding the Use and Discharge of Firearms –
Public Hearing - Ordinance 01-2019

Background

At its April 16 regular meeting, the Council agreed that it would review and discuss the revised draft Discharge of Firearms ordinance prepared by Richard Bend and Council member Wroblewski and the initial draft ordinance prepared by staff, as well as the comments received from the public at the Council meeting, as the basis for developing a proposed ordinance for public feedback at a public hearing at the May 21 Council meeting. The Council met in a work session on April 25 to discuss the draft ordinance and public feedback, and provided direction to staff for the preparation of an ordinance for consideration by the Council and for public feedback at a public hearing at the May 21 Council meeting. The proposed ordinance amendment is attached.

Public Hearing

The public hearing is an opportunity for the public to provide feedback regarding the proposed ordinance.

Discussion and Consideration

After receiving the feedback from the public, the Council may discuss and consider the proposed ordinance.

Council Member Wroblewski and Richard Bend Suggested Information

While not included in the final proposed ordinance, Council member Wroblewski and Mayor Bend identified a number of factors to consider when discharging a firearm. These are as follows:

In determining whether a discharge endangers any person or property and in determining whether a projectile might reasonably be expected to cross a boundary; angle of discharge, type of projectile, potential distance of its travel, land topography, location of parcel boundaries, field of fire, and background beyond the target are all factors which the shooter is responsible to take under consideration prior to discharging a firearm.

COUNCIL ACTION REQUESTED:

Motion regarding Ordinance 01-2019 amending Sec. 14-1 of the City Code regarding the use and discharge of firearms.

Discharge of Firearms Ordinance
4/30/19 revised draft – Wroblewski

NOTHING IN THIS SECTION SHALL REGULATE, CONTROL OR PREEMPT THE USE OF FIREARMS FOR SELF DEFENSE WHICH SHALL BE SOLELY REGULATED AND CONTROLLED BY APPLICABLE MN STATE STATUTES

Firearm definition – A firearm is defined as any gun from which any projectile is discharged or propelled by means of an explosion, excluding devices used exclusively for the firing of stud cartridges, explosive rivets, or similar industrial apparatus, instruments, or equipment used by construction personnel, licensed physicians or veterinarians in the course or scope of their professions.

It is unlawful for any person to discharge any firearm in any place or manner so as to endanger any person or property.

It is unlawful for any person to discharge a firearm in a city park, on any school property, or in any property located in an area zoned commercial or industrial with the exception of police officers acting in the scope of their lawful authority.

Firearms may not be discharged:

1. Except by the landowner and his/her immediate family in residence on the property or in the presence of the landowner or lessee of the land, or with the written permission of the landowner or lessee of the land. The person authorized to hunt/shoot must have in their possession the written permission which must include the full name, address, phone number, and signature of the landowner or lessee as well as the full name of the person given permission to hunt or shoot.
2. Within 500 feet of any residence or accessory building on a parcel under separate ownership from the parcel on which the firearm is discharged.
3. Before 0900 hrs. or after one-half hour before sunset, except when hunting game or non-game animals in compliance with MN statutes. This numbered paragraph contains the only noise limitation on discharge of a firearm in Afton.

No firearm shall be discharged in a manner reasonably expected to cause a projectile to cross the boundary of a parcel not under common ownership with the parcel from which the projectile is fired.

In determining whether a discharge endangers any person or property and in determining whether a projectile might reasonably be expected to cross a boundary, angle of discharge, type of projectile, potential distance of its travel, land topography, location of parcel boundaries, field of fire, and background beyond the target are all factors which the shooter is responsible to take under consideration prior to discharging a firearm.

It is unlawful to discharge a firearm while under the influence of a controlled substance or with a blood alcohol content of .04% or above.

Individuals discharging firearms must be adults or be in the presence of and supervised by a responsible adult with the exception of juveniles 16 and over during the hunting season who meet the legal requirements to hunt according to Minnesota's hunting regulations.

Meeting Date June 10, 2020

Council Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorese, City Administrator

Date: June 8, 2020

Re: Regulations Regarding the Discharge of Firearms.

The Council met in a work session on June 3 to discuss options for addressing concerns regarding the discharge of firearms, and particularly residents using their property in a manner similar to a gun range, in that they discharge a high number of rounds per day several days per week. The Council discussed these concerns from both a safety and a noise/nuisance perspective, and directed staff to draft an ordinance amendment that included the following elements:

- new language in the firearms discharge ordinance regarding the number of rounds that could be discharged per day and per week, other than for hunting; as well as language that allows the owner of a homesteaded residential parcel to exceed the maximum number of rounds per day if allowed by the affected neighbors.
- Add a definition of “gun range” that involves the discharge of firearms whereby firearms discharge occurs more than one day per calendar week and whereby more than 20 rounds are discharged over any 24 hour period. (This definition applies to the existing ordinance that prohibits gun ranges in all zoning districts)
- Add language in the nuisance/noise ordinance that adds a definition of public nuisance noises and prohibits such noises.

An ordinance amendment that reflects these elements is attached for the Council’s consideration, discussion and feedback.

Meeting Date June 3, 2020

Council Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: May 27, 2020
Re: Regulations Regarding the Discharge of Firearms.

In considering regulations regarding the discharge of firearms, the challenge is to find a balance between Afton's history of limited firearms regulations vs. the impacts on the quality of life of residents adjacent to a property on which firearms are being discharged for extended periods of time multiple times per week. Afton's limited firearms regulations are designed to facilitate hunting and hunting-related activities such as sighting-in rifles and occasional clay pigeon shooting. The relatively new firearms discharge ordinance (see attached) added necessary additional regulations regarding distance from houses and shooting across property lines. However, it does not address the noise and safety concerns related to the discharge of firearms on a property for extended periods multiple times per week. There are a number of potential options to consider in relation to addressing these concerns. The options are outlined below.

Options for Addressing Excessive Firearms Discharge Concerns

Clarify the Current Prohibition of Gun Ranges

The zoning code specifically prohibits gun clubs and gun ranges in all zoning districts, for the purpose of avoiding the noise impacts of gun ranges. However, there is not a definition of gun range in the code. One option is to add a definition of gun range that includes commercial gun ranges, but also includes the use of any property as a gun range. The prohibition of gun ranges could include specific and limited exceptions for sighting-in rifles prior to a hunting season, for occasional clay pigeon shooting and for other minor, relatively low-impact activities.

Noise Ordinance

The attached noise ordinance (attached to the nuisance ordinance) includes restrictions on noise levels, and requires testing procedures to determine noise exceedances. The noise ordinance is more focused on noise generated by an on-going use rather than temporary exceedances. For example, the two noise levels defined in the ordinances are L10, which relates to noise exceeding the allowed levels 10% of the time for a one hour period, and L50, noise exceeding allowed levels 50% of the time for a one hour period. Noise testing would need to be done to obtain evidence of an exceedance. Also, the noise ordinance does not include allowed noise levels for the Ag zone.

The noise ordinance does include a definition of noise pollution which fits the situation of the discharge of firearms on a property for extended periods multiple times per week. Noise pollution means the presence of any noise or combination of noises in such quantity, at such levels, of such nature and duration, or under such conditions as could potentially be injurious to human health, safety, or welfare; or to animal life; **or could interfere unreasonably with the enjoyment of life or property.**

Firearms Discharge Ordinance

An element of a preliminary firearms discharge ordinance that was proposed early in the ordinance update process was a limitation on the number of rounds that could be discharged on a property over a one week period. The maximum number of rounds was proposed to be between 20 and 50. It was also proposed that, with the exception of hunting, firearms not be discharged on a parcel, or two or more parcels of land under common ownership, on more than one day

per calendar week. A limit on the number of rounds and days per week would prohibit the ability to discharge a large number of rounds multiple times during a week. As indicated above, a specific and limited exception for an activity such as occasional clay pigeon shooting could be included in the ordinance.

Nuisance Ordinance

The attached nuisance ordinance is very narrow and does not currently address activities such as noise and firearms discharge. The nuisance ordinance could be expanded to include impacts from activities such as the discharge of firearms on a property for extended periods multiple times per week. While the standards for determining a nuisance could be less technical than those in the noise ordinance, standards would need to be developed. The nuisance ordinance uses the following language in relation to nuisance impacts: **“detrimental to or shall endanger the public health, safety, comfort or general welfare.”** This language could be supplemented with the language from the noise pollution definition: **“or could interfere unreasonably with the enjoyment of life or property.”** A more specific standard or example could be the exceedance of a maximum number of rounds per week, as set out in the firearms ordinance paragraph above. Again, the language could include a specific limited exception for an activity such as clay pigeon shooting.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date August 18, 2020

Council Action Memo

To: Mayor Palmquist and Members of the City Council
From: Ron Moorse, City Administrator
Date: August 12, 2020
Re: Planning Commission Discussion Regarding Moving Forward with City Business During the Covid-19 Pandemic

The Planning Commission, at its August 3, 2020 meeting, discussed moving forward with the City's business during the Covid-19 pandemic. The Commission endorses, and is fully using, the Zoom meeting format, and is prepared to address all issues that are brought to the Commission. The Commission also suggested that the City's messaging on the City website, in the City Newsletter and on social media should clearly reflect that the City is ready and able to carry on with City business despite the Covid-19 Pandemic, while following the guidelines for prevention of the spread of the Covid-19 virus.

Council Action Requested

No action required.



Memorandum

To: Honorable Mayor and City Council, City of Afton

From: Nick Guilliams, City Engineer
Klay Eckles, Senior Project Manager

Date: August 18th, 2020

Re: August Engineering Staff Report

1. 30th Street Engineering Services

30th Street pavement restoration work is slated to begin mid-September. In order to ensure a successful project, construction oversight and project management services are typically employed. A proposal has been provided to perform these services. Note that WSB is not providing oversight on the 30th St culvert project, but some project coordination work has been and will continue to be provided. The effort involved in providing coordination for the culvert work will be provided as needed and as requested. An attempt has been made to include some hours in this proposal to account for possible additional coordination work for the culvert project.

Action: Recommend approval of the proposal for engineering services for a not to exceed amount of \$21,058.

2. FEMA Levee Certification Process

A memo has been prepared for Council information concerning the Certification process and included in the council packet. Since the Levee project was accepted by the Army Corps, WSB has been working to expedite the FEMA approval process. The necessary docs have been signed by the City Administrator and submitted to FEMA for approval. Some additional work will be required to get the final approval as the internal process continues.

3. Afton Creek Preserve and 60th St. Update

The Afton Creek Preserve continues to move forward. The corrective actions on two ponds in the development are complete, except for the encroachment that occurred on a nearby property. Negotiations are ongoing and a settlement on the issue is near. Remaining erosion control is largely "housekeeping" in nature. All the infrastructure in the entire project will be inspected in coming weeks to develop a final "punch list". Early this fall all remaining items and restoration will be addressed as we get back into good weather for restoration.

The Developer is anxious to complete the paving on 60th street. There has been some delay due to the engineering associated with coming up with a drainage solution right at the intersection of the development and 60th. Now that survey work has been completed the design will finish up shortly, allowing the developer to get quotes to complete the work.



August 17, 2020

Honorable Mayor and City Council
 City of Afton
 3033 St Croix Trail S
 Afton, Minnesota 55001

Re: Construction Coordination Services Proposal:
 2020 30th Street Reclamation Project
 And:
 Limited project assistance for the 30th Street Culvert Replacement
 WSB Project 14501-2

Dear Honorable Mayor and Council Members:

As requested, we are providing you a proposal for construction coordination services for 2020 30th Street 30th Street Reclamation Project as well as limited assistance as requested for the 30th Street Culvert Replacement in the City of Afton. The proposed improvements include:

Reclamation

- **30th Street S** from west of the culvert crossing to 300 feet west of Nybeck Avenue

Culvert Replacement

- **30th Street S** at the creek crossing

Proposed Services

Culvert Replacement:

- Right-of-entry processing for adjacent properties that may be impacted by the culvert replacement work
- Utility relocation coordination and assistance
- As Built survey
- Other services as requested

Reclamation Construction Coordination Services:

- Project management and coordination/meetings with City staff and the Contractor
- Notification of residents of construction activities and closures
- Contract administration and pay voucher preparation
- Construction oversight during the reclamation and paving
- Construction surveying services during construction and for record plan preparation
- Environmental Compliance oversight during construction and after rain events

Proposed Fee

We are proposing to complete the work on a cost-reimbursable basis in accordance with our current fee schedule. Estimated fees for:

Construction Coordination Services:

• <i>Project Management and Coordination</i>	-	\$5,152
• <i>Contract Administration</i>	-	\$1,278
• <i>Construction Inspection and Oversight</i>	-	\$11,780
• <i>Survey Services</i>	-	\$2,308
• <i>Environmental Compliance Services</i>	-	\$540
		\$21,058

Thank you for this opportunity to provide professional consulting services to the City of Afton. If this proposal is acceptable, please execute the signature block below and return as our authorization to proceed.

Please do not hesitate to contact me at 651-286-8458 if you have any questions.

Sincerely,

Klay Eckles, PE
Project Manager

Nick Guilliams, PE
City Engineer

PROPOSAL FOR:

Construction Coordination Services 2020 30th Street Reclamation Project, and limited project assistance for the 30th Street Culvert Replacement

ACCEPTED BY:

City of Afton, MN

Name _____

Title _____

Date _____



Memorandum

To: Ron Moore, City Administrator, City of Afton

From: Nick Guilliams, City Engineer
Jake Newhall, Project Manager

Date: August 18, 2020

Re: Levee FEMA certification

This memo is provided as an update on the FEMA certification process of the levee in the downtown village. On May 21, 2020 the levee was accepted back into the United States Army Corps non-federal levee program. This was the first step before the levee can be certified by FEMA.

WSB began the levee FEMA certification process soon after acceptance by the corps. WSB has completed the required documentation and has submitted everything to FEMA. It can typically take 6 months to 1-year to get through the FEMA certification process.

WSB agreed to get the levee back into the corps non-federal levee program as part of our scope to finalize the downtown village project. That process took approximately 1-year to complete and required a greater than anticipated effort to complete.

The FEMA certification process was not in WSB's scope on the downtown village project and is being billed on a cost reimbursable basis. To date, costs to complete the FEMA certification process totals \$5,903. Another \$4,000 is anticipated to complete the process but will be highly dependent on the comments received from FEMA. In addition to the \$5,903 that has been spent by WSB, a one-time fee of \$9,000 is required by FEMA to process the application. This cost will be passed through to the City.

If you have any questions, please contact me at 612-419-3589 or nguilliams@wsbeng.com