



**CITY COUNCIL AGENDA
AFTON CITY COUNCIL CHAMBERS
3033 St. Croix Trail South
TUESDAY, July 16, 2019
7:00 P.M.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL**
- _____ Mayor Palmquist
 - _____ Council Member Nelson
 - _____ Council Member Ross
 - _____ Council Member Wroblewski
 - _____ Council Member Perkins

4. APPROVAL OF AGENDA

- A. Approval of the Agenda for the Regular City Council Meeting of July 16, 2019 -

5. APPROVAL OF MINUTES

- A. Minutes of the June 18, 2019 Regular City Council Meeting-
B. Minutes of the June 12, 2019 Council Work Session-
C. Minutes of the June 12, 2019 Special Council meeting-

6. PUBLIC INPUT

Citizens may share their comments or concerns on any issue that is a responsibility or function of the Afton City Council, whether or not the issue is on the Agenda. Persons who wish to address the Council must fill out a Comment Card before the meeting begins and give it to the City Administrator or Council Chair. The Council Chair will request you to come to the podium, state your full name and address and present your comments. You are encouraged to limit your presentation to no more than 3 minutes. The Council Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City of Afton's responsibilities. The Council Chair may also limit the number of individual presentations to accommodate the scheduled agenda items.

7. REPORTS/PRESENTATIONS

- A. Sheriff's Monthly Report -
B. Tom Niedzwiecki, Budget Report -
C. Lower St. Croix Fire District Report -

8. CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by City Council and will be enacted in one motion. If a member wishes to discuss an item, that item will be removed from the Consent Agenda and considered separately. (Roll Call for Consent Agenda approval if Resolutions included):

- A. Just and Correct Claims
B. 4M Fund Transfers – JUNE – **Resolution 2019-28**

9. CITY COUNCIL BUSINESS

A. Planning Commission Report – (PC Chair Report & Draft PC Minutes)

1. Kerry and Judy White Application for a Minor Subdivision at 1132 Indian Trail – **Resolution 2019-29**
2. Rebecca Enos Variance Application at 15234 Afton Hills Court - **Resolution 2019-30**
3. Kathy and David Boisjoli Application for an Ordinance Amendment to Allow a Small Commercial Riding Stable in the Rural Residential Zoning District, and an Application for a Conditional Use Permit for a Small Commercial Riding Stable at 15489 45th Street –
 - a. **Ordinance 04-2019**
 - b. **Resolution 2019-31**
4. PLCD Ordinance Review - Update

B. Engineering Report – (Engineer Staff Report & Council Update)

1. Afton Creek Preserve Subdivision Construction Update

C. Administration –

1. Snowplowing Contract Extension with Tri County Services
2. City Dock Rehabilitation Plan and Cost Update
3. Additional Patrols for Speed Enforcement
4. Randall Morgan Request to Vacate Scenic Easements on the Property at Stagecoach Trail and Sand Hill Road with PID# 10.028.20.23.0008
5. Reimbursement of Council Member Ross for Expenses Related to His Attendance at the League of Minnesota Cities' City of Excellence Award Dinner
6. Afton Parade Committee Request Regarding Fee for Parking During 4th of July Parade
7. Laserfiche Workflow Implementation Plan
8. Replacement of City Hall Bulletin Board Kiosk

D. Committee Reports -

1. Public Works
2. Personnel
3. Parks
4. Heritage Preservation Commission / Design Review
5. Natural Resources and Groundwater

10. COUNCIL, CONSULTANT AND STAFF REPORTS, ANNOUNCEMENTS AND UPDATES

- A. Ward 1 Council Member Perkins
- B. Ward 2 Council Member Wroblewski
- C. Ward 3 Council Member Ross
- D. Ward 4 Council Member Nelson
- E. Mayor Palmquist
- F. City Attorney Knaak
- G. City Administrator Moorse

11. ADJOURN

A quorum of the City Council or Other Commissions may be present to receive information at, but not limited to, any of the following meetings: Planning Commission; the Public Works Committee; Parks Committee; Design Review and Historic Preservation Commission; Lower St. Croix Cable Commission; LSCWMO; MSCWMO; I-94 Corridor Coalition and the 5-City Mayor's Alliance.

53 conditions not safe or wide enough for construction trucks. Regarding house removal, it could be moved
54 elsewhere.

55 On other item for the NRG, Keith Hoffman & Mark Have have worked hard to collect water samples. 87
56 kits were returned. 11 have tested positive so far for coliform bacteria. Thank you for making resources
57 available for testing.

58

59 **7. REPORTS/PRESENTATIONS –**

60 **A. Sheriff’s Monthly Report**

61 No report

62

63 **B. Tom Niedzwiecki, Budget Report**

64 No report

65

66 **C. Lower St. Croix Fire District Report**

67 Tom Wilson, LSCFD Fire Board Chair. Provided the budget overview for 2020. There will be a 1.29%
68 increase for Afton.

69 Jim Stanley, LSCFD. Discussed the role of the fire dept. in local events. Noted that the Afton parade is
70 one of the only in area that do not have a permit process.

71 Brief discussion was held and the council agreed to look at guidelines and requirements for future years.

72

73 **8. CONSENT AGENDA**

74 **A. Just and Correct Claims**

75 **B. 4M Fund Transfer May – Resolution 2019-26**

76 **Motion/Second Palmquist/Ross to approve Resolution 2019-26 approving 4M fund transfers for May.**

77 **Roll call: All aye, passed 5-0.**

78

79 **9. CITY COUNCIL BUISINESS**

80 **A. Planning Commission Report – (PC report & Draft PC minutes)**

81 1. Ordinance Amending Article IX Sewer of Chapter 12 – Ordinance 02-2019.

82 Council member Ross suggested language to cap to prevent output from reaching flood waters.

83 “providing tank can be capped to prevent output to drainfield”.

84 **Motion/Second Palmquist/Ross to adopt Ordinance 02-2019 Amending Article IX, Sewer of**

85 **Chapter 12 Land Use. Roll call: All Aye, Passed 5-0.**

86

87 **Motion/Second Palmquist/Wroblewski to adopt summary Ordinance for publication. Passed**

88 **5-0.**

89

90 2. PLCD Ordinance Review – Update

91 Chair Kopitzke provided an update on the review.

92

93 3. Pervious Pavers

94 **Motion/Second Ross/Palmquist move to hold discussion on pervious pavers at a later date when**

95 **we understand maintenance requirements on the pavers we currently have. Passed 5-0.**

96

97 **B. Engineering Report – (Engineer Staff Report & Council Update)**

98 1. Afton Creek Preserve Construction Update

99 Engineer Guilliams reported that grading is progressing for culverts and roads. The site is monitored
100 daily and weekly. So far the site is compliant, no major issues have been discovered.

101 Jennifer Hildebrand from WSB Environmental Compliance is here to answer questions.

102 Council member Ross asked about the erosion control not being in place as brought up tonight.

103 Guilliams stated the site is compliant, the culvert mentioned is underground and more silt fencing
104 was added.

105 Council member Ross stated this is a sensitive project. Trucks are not allowed to go down Trading
106 Post.
107 Engineer Guilliams stated that the Sheriff is aware and tickets can be issued if weight limits are
108 exceeded.
109 Council member Wroblewski asked if the inspector is onsite 2x day? (Yes, typically morning and
110 afternoon) Has the fuel tank been removed? Toilet?
111 Representative from Petersen Co., the contractor for developer; and the Developer's Rep are present.
112 They were unsure if these items had been removed.
113 Council member Wroblewski stated that these items should have been done before any grading.
114 How are we going to deal with violations?
115 Attorney Knaak stated that a stop-order can be issued. Recommend documenting every violation and
116 allow reasonable time to remedy.
117 Council member Ross asked why these items haven't been taken care of? Read the agreement.
118 Mayor Palmquist stated that these items were figured out months ago.
119 Council member Perkins asked what the expected timeframe is for these to be done?
120 Council member Ross recommended we set deadline of 1 week.
121 **Motion/Second Ross/Nelson to give the developer 1 week to comply with items in the**
122 **Development Agreement.**
123 Attorney Knaak recommending specifying in a written notice.
124 Council member Wroblewski stated it included items P – S in the Developers Agreement at a
125 minimum.
126 Mayor Palmquist suggested friendly amendment to leave the house out of it as it's an agenda item.
127 Council member Ross stated it needs to be done by June 25, end of the business day. Including fuel
128 tank, toilet, and contents of barn.
129 **Motion vote: Passed 5-0.**
130
131 Engineer Guilliams stated that construction and culvert replacement on Stagecoach Tr will start July
132 8th.
133

134 C. Administration –

135 1. Bruce Smith Request

136 Bruce Smith, Afton Creek Preserve LLC, is requesting the Council clarify the language in the
137 Developer's Agreement regarding the removal of the house and other structures on the 5550
138 Odell parcel. He would like the Council to clarify whether the requirement to remove all of the
139 structures on the lot was based on the lot not complying with minimum buildability standards
140 and whether it is the intent to leave the lot vacant indefinitely.
141

142 **Motion/Second Ross/Wroblewski move to direct the developer to adhere to Developers** 143 **Agreement and no changes will be entertained.**

144 Discussion

145 Mayor Palmquist asked how can the roads be started without the house being moved?

146 Council member Wroblewski stated the requirements are clear in the Developers Agreement.

147 Abide by the contract that was signed.

148 Council member Ross stated that this is not news to the land owner or developer. The
149 requirement was put in place months ago.

150 Council member Wroblewski stated that the trees were already removed for the road.

151 Attorney Knaak recommended the city document when precisely the road is started, the
152 definition as per the city engineer. The Agreement states there will be a roadway through the
153 parcel.

154 City Engineer Guilliams stated the site is currently in a rough state. There are no defined road
155 sections or materials yet; likely 2-3 weeks out. Roads in other parts could be done, but it's likely
156 all roads will be done at the same time for efficiency.

157 Council member Ross stated the agreement says “when road construction starts”. No more work
158 can occur on that lot until the buildings are gone.

159 **Motion Vote: Passed 4-1 (Palmquist nay)**
160

161 2. Solar Garden subscription agreement with Novel Energy Solutions

162 **Motion/Second Ross/Palmquist to adopt Resolution 2019-27 regarding the Subscription**
163 **Agreement with Novel Energy Solutions for Xcel Energy Bill Credits. Roll call: All Aye,**
164 **Passed 5-0.**
165

166 3. Parks Committee recommendations regarding Town Square Park improvements

167 **Motion/Second Palmquist/Ross to approve the purchase of playground equipment from**
168 **Landscape Structures in the amount of \$5,358.75, the installation of the play equipment and**
169 **expansion of the playground area by Flagship Recreation in the amount of \$3,734.00 and the**
170 **provision and installation of additional wood chips for the existing playground area by**
171 **Flagship Recreation in the amount of \$500.00.**

172 Discussion

173 Council member Wroblewski asked where the funds are coming from (Park dedication fund).

174 Ken Johnson noted that the four old spring toys are being remove, along with the teeter totter.

175 Council member Ross stated that the Parks committee has been concerned that city has liability with
176 the older equipment. This company is offering discount and donating equipment. They are local
177 company and their children play here.

178 Motion vote: Passed 5-0.
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180 4. 3M Settlement Working Group process

181 The Government and 3M Working Group is now moving into a process through which the MPCA’s
182 engineering consultant is collecting the Cities’ preferred solutions for addressing PFAS
183 contamination in both the short term and long term. They will use this information to develop
184 alternative scenarios for the Conceptual Drinking Water Supply Plan, which is the goal of the
185 Government and 3M Working Group. Staff met with the MPCA’s consultant on June 12 to share the
186 City’s preferred solution, which is to plan for and have funding set aside for, over the long term, the
187 installation and maintenance of Granulated Activated Carbon water filters in homes and businesses
188 as individual private wells are found to be contaminated.
189

190 Council member Nelson stated that we need to have a consistent message that we need dedicated
191 funding for every household to have filtration.

192 Mayor Palmquist agreed and stated that we are not pursuing a system for the town, but will treat
193 each household as needed.

194 **Motion/Second Ross/Nelson to direct staff to stay with original plan of having funding set**
195 **aside for the long term for individual homes to have filters as needed and do not pursue a**
196 **central water system. Passed 5-0.**
197

198 5. Ordinance amendment regarding vacant building registration – Ordinance 03-2019

199 Staff has prepared an ordinance amending Chapter 14 of the City Code to add regulations regarding
200 vacant buildings. The ordinance has been placed in Chapter 14 Offenses and Miscellaneous
201 Provisions. The purpose of the ordinance is to avoid buildings becoming vacant, minimize the time
202 a building is vacant and keep vacant buildings safe and well-maintained.

203 **Motion/Second Ross/Nelson to adopt Ordinance 03-2019, an ordinance amending**
204 **Chapter 14 of the City Code to add regulations regarding vacant buildings. Roll Call,**
205 **All aye, Passed 5-0.**
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207 **Motion/Second Ross/Wroblewski to adopt Summary Ordinance 03-2019 for**
208 **publication. Passed 5-0.**

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6. Enforcement

Council member Ross stated there is a vacant house off 34th St which has been unoccupied for 5 years. We need a judge to sign off on the ordinance in order for it to be in the system to have the sheriff act on violations.

Attorney Knaak stated that the sheriff uses an electronic filing system which requires processing for each city. They need the number to be able to issue a citation.

Council member Ross requested that Ron send a letter to the owner now since the sheriff can't issue a citation until the ordinance is in the system.

7. 60th St Maintenance agreement with Denmark Township

Motion/Second Ross/Palmquist to approve the 60th St Maintenance agreement with Denmark Township. Passed 5-0.

8. Hiring of Bret Christianson as contracted videographer

Motion/Second Nelson/Ross to approve hiring of Bret Christianson as videographer. Passed 5-0.

9. Bollards for Trail along Levee

Bollards have now been installed at the entrances to the trail located in the Pike Street right-of-way to keep motorized vehicles from using the trail. Additional bollards or other barriers should be installed at the entrances to the trail on the levee. The entrances are at the Steamboat Park parking lot, 33rd Street and 32nd Street. Three bollards are needed at the entrances at Steamboat Park and 32nd Street. The Council may want to consider a more attractive barrier at the 33rd Street trail entrance, which is at the flood gate that opens to a view of the river. Windmill Marina has placed a large planted pot on the east side of the flood gate. The Council may want to consider a similar planted pot on the west side of the flood gate rather than a set of bollards. The cost to purchase and install six bollards is \$2,000.

The color of the visible portion of the bollards installed on Pike Street is white. Council member Ross has suggested the bollards should be covered with yellow covers with red reflective stripes. Information regarding the bollard covers is attached. The cost of the bollard covers is \$38.00 each.

Motion/Second Ross/Nelson to authorize staff to purchase additional bollards and work with Tri-County for installation ASAP at the entrances to the trail along the levee.

Palmquist friendly amendment (accepted) to include purchase of covers after investigating the correct size.

Motion Vote: Passed 5-0.

Motion/Second Palmquist/Ross to authorize staff to purchase large planter to block bike trail at amount not to exceed \$400. Passed 5-0.

D. Committee Reports

1. Public Works – no report
2. Personnel – Need to meet
3. Parks – no report
4. Heritage Preservation Commission / Design Review – meet tomorrow
5. Natural Resources and Groundwater – well tests

10. COUNCIL, CONSULTANT, AND STAFF REPORTS, ANNOUNCEMENTS, AND UPDATES

- A. Ward 1 Council Member Perkins – ditch washout off 45th
- B. Ward 2 Council Member Wroblewski – researching fireworks due to issues in Meadow Bluff

- 261 C. Ward 3 Council Member Ross – no report
- 262 D. Ward 4 Council Member Nelson – Fire Dept mtg. vehicle purchases is delayed for now
- 263 E. Mayor Palmquist – fee for assessor, Zero Waste group speaker on July 20
- 264 F. City Attorney Knaak – no report
- 265 G. City Administrator Moorese – no report

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267 **11. ADJOURN**

268 **Motion/Second Ross/Wroblewski to adjourn. Passed 5-0.**

269 Meeting adjourned at 9:34 p.m.

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273 Respectfully submitted by:

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Julie Yoho, City Clerk

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279 Approved by Council July 16, 2019 as (check one): Presented: _____ Amended: _____

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282 Mayor Bill Palmquist _____ Date _____

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**PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA**

**DRAFT City Council Work Session Minutes
June 12, 2019
5:30 P.M.**

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9 **1. THE MEETING WAS CALLED TO ORDER** at 5:30 P.M. by Mayor Palmquist.

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11 **2. ROLL CALL:** Council Members Nelson, Ross, Wroblewski and Perkins and Mayor Palmquist. **Quorum Present.**

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13 **ALSO PRESENT:** City Administrator Ron Moorese

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15 **3. APPROVAL OF AGENDA**

16 **Motion/Second: Ross/Wroblewski. To approve the agenda. Motion carried 5-0-0.**

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18 **4. CITY COUNCIL BUSINESS**

19 **A. Solar Garden Subscription Agreement**

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21 Mike Masloski, of Novel Energy Solutions, presented information regarding the Solar Garden Subscription Agreement that is available to the City in relation to the solar garden to be constructed on the Mn/DOT gravel pit site on Hudson Road, and answered questions from the Council regarding the agreement.

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25 **B. House on Wastewater Treatment System Site.**

26 The Council discussed the option of a land exchange involving the Gehrke parcel on Kelles Creek and a five acre parcel with the house on the treatment site. The Council discussed the value difference between the two properties and agreed that a land exchange would need to involve equal value for each party. A majority of the Council agreed that if the DNR approves a land exchange and there is not a significant impact on the DNR grant, and if the City and Mr. Gehrke can reach agreement on the financial aspect of a land exchange, they would be supportive of the land exchange.

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34 **C. Afton Creek Preserve Construction Monitoring**

35 The Council discussed a number of elements of the monitoring of construction, including the authorized haul route and weight limits and damage to road, erosion control, when and how a stop work order can be issued and when and how to determine the contractor is in default and shut down the project.

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39 **D. 3M Settlement Working Group Process**

40 Moorese indicated the MPCA's consultant is collecting and aggregating the Cities' preferred solutions for addressing PFAS contamination in both the short term and long term. They will use this information to develop alternative scenarios that best implement the solutions. Afton's preferred solution is to plan for and have funding set aside for, over the long term, the installation and maintenance of Granulated Activated Carbon water filters in all homes and businesses with wells contaminated by PFAS. Moorese indicated the consultant asked whether Afton would be interested in a small community water system to serve the downtown village area.

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47 Mayor Palmquist, with agreement from the full Council, indicated the City's position has been and needs to continue to be that the short and long term solution is funding set aside for water filter systems in homes and businesses as their wells become contaminated.

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52 **5. ADJOURN –**

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54 **Motion/Second: Ross/Wroblewski. To adjourn the meeting at 6:42 p.m. Motion carried 5-0-0.**

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56 Respectfully submitted by:

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59 _____
Ronald J. Moorse, City Administrator

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61 **Approved by Council (on July 16, 2019 as (check one): Presented: ___ Amended: _____**

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63 **Signed by Mayor Bill Palmquist _____ Date _____**

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PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

DRAFT City Council Special Meeting Minutes
June 12, 2019
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
6:42 P.M.

14 **1. THE MEETING WAS CALLED TO ORDER** at 6:42 P.M. by Mayor Palmquist.

15
16 **2. ROLL CALL:** Council Members Nelson, Ross, Wroblewski and Perkins and Mayor Palmquist. **Quorum**
17 **Present.**

18 **ALSO PRESENT:** City Administrator Ron Moore and City Attorney Fritz Knaak.

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21 **3. APPROVAL OF AGENDA**

22 **Motion/Second: Ross/Palmquist. To approve the agenda as written. Motion carried 5-0-0.**

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24 **4. CLOSED SESSION**

25 **Motion/Second: Palmquist/Ross. To move into a closed session for the purpose of discussing pending**
26 **litigation. Motion carried 5-0-0.**

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28 **Motion/Second: Ross/Palmquist. To come out of the closed session at 7:15 p.m. Motion carried 5-0-0.**

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30 **5. ADJOURN –**

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32 **Motion/Second: Ross/Wroblewski. To adjourn the meeting at 7:16 p.m. Motion carried 5-0-0.**

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34 Respectfully submitted by:

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37 _____
38 Ronald J. Moore, City Administrator

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40 **Approved by Council (on July 16, 2019) as (check one): Presented: _____ Amended: _____**

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42 **Signed by Mayor Bill Palmquist _____ Date _____**

Citations for: Afton

6/1/2019 To 6/30/2019

Agcy	Date	Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description	Statute
WCSO	6/1/2019	820032915201	WC115	M. Tellez	Citation	0	MANNING AVE S		15TH ST S		Afton	MOV-Passing on Right When Prohibited	169.18.4
WCSO	6/1/2019	820050915201	WC159	A. Degel	Citation	0	MANNING AVE S		HUDSON RD		Afton	MOV-Fail to Obey Traffic Control Device MOV-Insurance-Owner Fail To Produce Proof-No Proof of insurance	169.06.4(a)
WCSO	6/1/2019	820050915201	WC159	A. Degel	Citation	0	MANNING AVE S		HUDSON RD		Afton	MOV-Fail to Obey Traffic Control Device MOV-Insurance-Owner Fail To Produce Proof-No Proof of insurance	169.791.4
WCSO	6/1/2019	820050915202	WC159	A. Degel	Citation	0	MANNING AVE S		HUDSON RD		Afton	MOV-Fail to Obey Traffic Control Device MOV-Insurance-Owner Fail To Produce Proof-No Proof of insurance	152.027.4(a)
WCSO	6/2/2019	820001915302	WC115	M. Tellez	Citation	0	MANNING AVE S		VALLEY CREEK RD		Afton	EQ-Traffic Regulation-Prohibited Lights - Blue Lights	169.64.4
WCSO	6/2/2019	820001915303	WC115	M. Tellez	Citation	0	MANNING AVE S		50TH ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	6/2/2019	820001915304	0	M. Tellez	Citation	0	MANNING AVE S		22ND ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	6/3/2019	820023915401	WC165	A. Loehr	Citation	0	MANNING AVE S		LAKE RD		Afton	MOV-Right of Way-Left Turn Yield to Oncoming	169.20.2
WCSO	6/12/2019	820001916301	WC115	M. Tellez	Citation	0	MANNING AVE S		40TH ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	6/15/2019	820074916602	WC125 7	E. Turnipseed	Citation	0	SAINT CROIX TRL S		70TH ST S		Afton	MOV-Stop Sign Violation REG-Expired Registration/# of Plates Reqd	169.30(b)
WCSO	6/15/2019	820074916602	WC125 7	E. Turnipseed	Citation	0	SAINT CROIX TRL S		70TH ST S		Afton	MOV-Stop Sign Violation REG-Expired Registration/# of Plates Reqd	169.79.1

Citations for: Afton

6/1/2019 To 6/30/2019

Agcy	Date	Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description	Statute
WCSO	6/19/2019	820030917001	WC115	M. Tellez	Citation	0	MANNING AVE S		50TH ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	6/19/2019	820030917003	WC115	M. Tellez	Citation	0	MANNING AVE S		60TH ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	6/19/2019	820030917004	WC115	M. Tellez	Citation	0	MANNING AVE S		VALLEY CREEK RD		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	6/20/2019	820012917101	WC128 0	T. VanSomeren	Citation	0	SAINT CROIX TRL S		AFTON BLVD S		Afton	DL-Drive After Suspension/DAS	171.24.1
WCSO	6/25/2019	820030917601	WC128 2	M. Ramos	Citation	0	MANNING AVE S		BAILEY RD		Afton	DL-Driving w/o Valid MN Drivers License/More than one DL/Wrong Class	171.02.1(a)
WCSO	6/26/2019	820001917701	WC115	M. Tellez	Citation	0	MANNING AVE S		60TH ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	6/26/2019	820007917701	WC129 7	R. Corniea	Citation	0	MANNING AVE S		LAKE RD		Afton	Traffic Regulation - Driver Must Carry Proof of Insurance when Operating Vehicle	169.791.2(a)

Incident Summary Report

From:6/1/2019 12:00:00 AM To:6/30/2019 11:59:59 PM



WASHINGTON COUNTY SHERIFFS OFFICE

AFTON

6/1/2019 8:25:29 AM	WC19022360	40th St S / Neal Ave S, AFTON	CAR DEER
6/1/2019 10:41:04 AM	WC19022374	Perrot Ave S / Afton Blvd S, AFTON	DRIVING COMPLAINT
6/1/2019 1:52:40 PM	WC19022404	Manning Ave S / 15th St S, AFTON	INCIDENT
6/1/2019 10:07:16 PM	WC19022501	Manning Ave S / Manning Ave S To 194 Eb Ramp, AFTON	TRAFFIC STOP
6/2/2019 9:30:57 AM	WC19022561	Manning Ave S / Valley Creek Rd, AFTON	INCIDENT
6/2/2019 10:00:31 AM	WC19022565	Manning Ave S / 40th St S, AFTON	INCIDENT
6/2/2019 11:33:15 AM	WC19022567	Manning Ave S / 22nd St S, AFTON	INCIDENT
6/2/2019 7:34:25 PM	WC19022619	15XXX Upper 34th St S, AFTON	MEDICAL
6/2/2019 8:57:02 PM	WC19022632	12XXX Meadow Bluff Trl, AFTON	FIREWORKS
6/3/2019 9:32:08 AM	WC19022698	13XXX 15th St S, AFTON	CIVIL MATTER/DISPUTE
6/3/2019 12:27:54 PM	WC19022720	Manning Ave S / 22nd St S, AFTON	TRAFFIC STOP
6/3/2019 6:32:47 PM	WC19022784	5XXX Saint Croix Trl S, AFTON	ACCIDENT
6/3/2019 7:30:26 PM	WC19022792	Pennington Ave S / Afton Blvd S, AFTON	SUSPICIOUS PERSON/ACTIVITY
6/3/2019 8:26:11 PM	WC19022800	194 Eb At Manning Ave S, AFTON	DRIVING COMPLAINT
6/4/2019 8:48:21 AM	WC19022870	13XXX 15th St S, AFTON	THEFT
6/4/2019 3:32:25 PM	WC19022925	Unknown, AFTON	LOST PROPERTY/ITEM
6/4/2019 6:31:38 PM	WC19022949	15XXX Afton Blvd S, AFTON	OFFICER INFORMATION
6/5/2019 4:44:44 AM	WC19023003	3XXX Saint Croix Trl S, AFTON	CITIZEN/PUBLIC ASSIST
6/5/2019 9:41:03 AM	WC19023024	13XXX Tomahawk Ln S, AFTON	MEDICAL
6/5/2019 7:48:53 PM	WC19023110	32nd St S / Perrot Ave S, AFTON	ANIMAL COMPLAINT
6/5/2019 8:56:59 PM	WC19023124	13XXX Hudson Rd S, AFTON	CITIZEN/PUBLIC ASSIST
6/5/2019 10:28:15 PM	WC19023145	15XXX 32nd St S, AFTON	ANIMAL COMPLAINT
6/6/2019 7:45:48 PM	WC19023315	Neal Ave S / 22nd St S, AFTON	TRAFFIC COMPLAINT
6/6/2019 8:11:25 PM	WC19023322	XXX Stagecoach Trl S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
6/7/2019 10:26:38 AM	WC19023405	3XXX Pennington Ave S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
6/7/2019 11:11:51 AM	WC19023418	3XXX River Rd S, AFTON	DRIVING COMPLAINT
6/7/2019 11:36:22 AM	WC19023419	1XXX Stagecoach Trl S, AFTON	PROPERTY DAMAGE
6/7/2019 12:26:24 PM	WC19023426	2121NEALL AVE S, AFTON	DRIVING COMPLAINT
6/7/2019 6:41:30 PM	WC19023487	12XXX 2nd St S, AFTON	MEDICAL
6/8/2019 6:32:47 AM	WC19023565	Afton Blvd S / Afton Boulevard Ct S, AFTON	ANIMAL COMPLAINT
6/8/2019 8:28:38 AM	WC19023573	194 Eb Jwo Neal Ave N, AFTON	ANIMAL COMPLAINT
6/8/2019 12:21:52 PM	WC19023605	1XXX Sand Hill Rd, AFTON	MEDICAL
6/8/2019 6:16:31 PM	WC19023672	14XXX 15th St S, AFTON	911 ABANDONED/HANGUP/OPEN LINE
6/8/2019 7:33:51 PM	WC19023686	3XXX Saint Croix Trl S, AFTON	DRIVING COMPLAINT
6/8/2019 7:48:52 PM	WC19023689	Saint Croix River-a, AFTON	WATER INCIDENT/VIOLATION
6/8/2019 9:30:01 PM	WC19023729	2XXX Stagecoach Trl S, AFTON	SUSPICIOUS PERSON/ACTIVITY
6/9/2019 3:31:08 PM	WC19023845	NEAL AVE S / 30TH ST S, AFTON	FLEEING

Incident Summary Report

From:6/1/2019 12:00:00 AM To:6/30/2019 11:59:59 PM

6/10/2019 9:24:37 AM	WC19023931	1XXX Stagecoach Trl S, AFTON	THEFT
6/10/2019 12:49:20 PM	WC19023965	13XXX Hudson Rd S, AFTON	911 ABANDONED/HANGUP/OPEN LINE
6/10/2019 2:20:18 PM	WC19023981	3XXX Saint Croix Trl S, AFTON	DRIVING COMPLAINT
6/10/2019 3:46:47 PM	WC19023988	Saint Croix Trl S / Stagecoach Trl S, AFTON	DEAD DEER
6/10/2019 5:32:46 PM	WC19024005	12XXX 15th St S, AFTON	FIRE
6/10/2019 5:41:32 PM	WC19024009	194 Eb Jeo Manning Ave S, AFTON	DRIVING COMPLAINT
6/11/2019 9:17:17 AM	WC19024079	14XXX Tomahawk Dr S, AFTON	ASSIST OTHER AGENCY
6/11/2019 1:04:59 PM	WC19024117	12XXX 40th St S, AFTON	911 ABANDONED/HANGUP/OPEN LINE
6/12/2019 1:16:49 AM	WC19024203	15XXX Afton Hills Dr S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
6/12/2019 8:13:28 AM	WC19024221	5XXX Osgood Avenue Ct S, AFTON	VACATION CHECK
6/12/2019 10:58:34 AM	WC19024252	4XXX River Rd S, AFTON	CITIZEN/PUBLIC ASSIST
6/12/2019 11:27:07 AM	WC19024258	2XXX Meadow Vista Way, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
6/12/2019 12:53:43 PM	WC19024276	2XXX Meadow Vista Way, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
6/12/2019 2:06:38 PM	WC19024291	Manning Ave S / 40th St S, AFTON	INCIDENT
6/12/2019 3:24:47 PM	WC19024302	Saint Croix Trl S / River Rd S, AFTON	CITIZEN/PUBLIC ASSIST
6/12/2019 5:08:04 PM	WC19024316	12XXX 30th St S, AFTON	VEHICLE UNLOCK
6/12/2019 10:29:27 PM	WC19024354	3XXX Saint Croix Trl S, AFTON	ANIMAL COMPLAINT
6/13/2019 10:20:15 AM	WC19024415	16XXX 32nd St S, AFTON	MEDICAL
6/13/2019 1:29:17 PM	WC19024451	14XXX 60th St S, AFTON	TRESPASSING
6/13/2019 1:34:46 PM	WC19024454	4XXX River Rd S, AFTON	CITIZEN/PUBLIC ASSIST
6/14/2019 9:42:01 AM	WC19024587	Unknown, AFTON	TRAFFIC COMPLAINT
6/14/2019 9:10:01 PM	WC19024686	Saint Croix River-a, AFTON	WATER INCIDENT/VIOLATION
6/15/2019 11:31:18 AM	WC19024757	21XXX -2549 STAGECOACH TRL S, AFTON	DIRECTED PATROL
6/15/2019 3:50:49 PM	WC19024789	194 Eb At Manning Ave S, AFTON	ANIMAL COMPLAINT
6/15/2019 11:01:56 PM	WC19024867	194 Eb Jeo Manning Ave S, AFTON	DRIVING COMPLAINT
6/16/2019 4:59:24 AM	WC19024913	2XXX Meadow Point Path, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
6/16/2019 5:33:59 PM	WC19024977	194 Eb At Manning Ave S, AFTON	DRIVING COMPLAINT
6/16/2019 9:21:59 PM	WC19025002	12XXX Hudson Rd S, AFTON	SUSPICIOUS PERSON/ACTIVITY
6/17/2019 1:01:29 AM	WC19025022	194 Wb At Neal Ave S, AFTON	ANIMAL COMPLAINT
6/17/2019 8:36:56 PM	WC19025161	15XXX 15th St S, AFTON	CIVIL MATTER/DISPUTE
6/17/2019 9:24:04 PM	WC19025166	XXX Neal Ave S, AFTON	SUSPICIOUS PERSON/ACTIVITY
6/18/2019 12:58:28 PM	WC19025254	XXX NEAL AVE S, AFTON	EXTRA PATROL REQUEST
6/18/2019 1:24:44 PM	WC19025258	14XXX Valley Creek Trl S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
6/18/2019 2:00:52 PM	WC19025262	River Rd S / 50th St S, AFTON	SUSPICIOUS PERSON/ACTIVITY
6/18/2019 7:07:24 PM	WC19025316	Saint Croix River-a, AFTON	WATER INCIDENT/VIOLATION
6/19/2019 7:01:22 AM	WC19025376	5XXX Trading Post Trl S, AFTON	911 ABANDONED/HANGUP/OPEN LINE
6/19/2019 7:52:31 AM	WC19025379	Manning Ave S / 50th St S, AFTON	INCIDENT
6/19/2019 10:18:01 AM	WC19025405	XXX Stagecoach Trl S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
6/19/2019 11:34:24 AM	WC19025427	Unknown, AFTON	INCIDENT
6/19/2019 2:13:39 PM	WC19025447	Manning Ave S / 15th St S, AFTON	INCIDENT
6/19/2019 3:18:50 PM	WC19025460	Unknown, AFTON	OTHER
6/20/2019 7:16:18 AM	WC19025587	50th St S / Neal Ave S, AFTON	FOUND DOG
6/20/2019 9:39:08 AM	WC19025612	2XXX Saint Croix Trl S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC

Incident Summary Report

From:6/1/2019 12:00:00 AM To:6/30/2019 11:59:59 PM

6/20/2019 4:37:31 PM	WC19025693	14XXX 15th St S, AFTON	MEDICAL
6/20/2019 6:54:08 PM	WC19025711	31XXX -3148 SAINT CROIX TRL S, AFTON	TRAFFIC STOP
6/20/2019 10:30:04 PM	WC19025740	Saint Croix River-a, AFTON	WATER INCIDENT/VIOLATION
6/21/2019 10:06:01 AM	WC19025797	XXX Indian Trl S, AFTON	CITIZEN/PUBLIC ASSIST
6/22/2019 8:59:02 AM	WC19025997	12XXX 40th St S, AFTON	MEDICAL
6/22/2019 4:57:34 PM	WC19026064	XX Lakeland Beach, AFTON	VEHICLE UNLOCK
6/22/2019 5:44:11 PM	WC19026075	13XXX Valley Creek Trl S, AFTON	MEDICAL
6/23/2019 12:22:51 AM	WC19026149	Strawberry Hill Rd S / 15th St S, AFTON	ANIMAL COMPLAINT
6/23/2019 2:29:08 AM	WC19026160	194 Eb At Manning Ave S, AFTON	ANIMAL COMPLAINT
6/23/2019 3:59:21 AM	WC19026171	13XXX 40th St S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
6/23/2019 6:33:18 PM	WC19026244	Unknown, AFTON	LOST PROPERTY/ITEM
6/23/2019 8:36:44 PM	WC19026250	5XXX Osgood Avenue Ct S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
6/24/2019 8:09:32 AM	WC19026294	13XXX Valley Creek Trl S, AFTON	MEDICAL
6/24/2019 9:10:44 AM	WC19026302	194 Wb Jeo Manning Ave N, AFTON	TRAFFIC COMPLAINT
6/24/2019 2:32:08 PM	WC19026340	50th St S / Norcrest Ave S, AFTON	911 ABANDONED/HANGUP/OPEN LINE
6/25/2019 8:38:27 AM	WC19026454	14XXX 42nd St S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
6/25/2019 9:43:17 AM	WC19026468	3XXX Saint Croix Trl S, AFTON	VEHICLE UNLOCK
6/25/2019 9:51:27 AM	WC19026473	1XXX Stagecoach Trl S, AFTON	PROPERTY DAMAGE
6/25/2019 11:28:42 AM	WC19026484	194 Eb Jeo Manning Ave S, AFTON	ASSIST OTHER AGENCY
6/25/2019 4:51:27 PM	WC19026526	3XXX Saint Croix Trl S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
6/25/2019 9:37:05 PM	WC19026580	12XXX Hudson Rd S, AFTON	ACCIDENT
6/26/2019 7:48:45 AM	WC19026628	Unknown, AFTON	INCIDENT
6/26/2019 2:28:55 PM	WC19026682	13XXX 40th St S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
6/26/2019 5:14:14 PM	WC19026707	Saint Croix Trl S / Afton Blvd S, AFTON	TRAFFIC COMPLAINT
6/26/2019 5:49:38 PM	WC19026708	3XXX Saint Croix Trl S, AFTON	TRAFFIC COMPLAINT
6/26/2019 8:49:08 PM	WC19026742	Manning Ave S / Lake Rd, AFTON	TRAFFIC STOP
6/27/2019 6:33:54 PM	WC19026874	14XXX 30th St S, AFTON	SHOTS FIRED/SHOOTING COMPLAINT
6/27/2019 9:38:14 PM	WC19026901	194 Eb Jeo Manning Ave S, AFTON	DRIVING COMPLAINT
6/28/2019 1:53:34 PM	WC19027006	Trading Post Trl S / Valley Creek Trl S, AFTON	911 ABANDONED/HANGUP/OPEN LINE
6/28/2019 4:04:01 PM	WC19027022	SAINT CROIX RIVER-A, AFTON	BOAT STOP
6/29/2019 8:17:47 PM	WC19027264	45TH ST S / SAINT CROIX TRL S, AFTON	ACCIDENT
6/30/2019 7:36:41 AM	WC19027332	194 Eb Jeo Manning Ave S, AFTON	DRIVING COMPLAINT
6/30/2019 8:54:08 AM	WC19027339	Afton Blvd S / Saint Croix Trl S, AFTON	CITIZEN/PUBLIC ASSIST
6/30/2019 9:42:54 AM	WC19027342	15XXX Afton Hills Dr S, AFTON	CITIZEN/PUBLIC ASSIST
6/30/2019 11:10:10 AM	WC19027348	Meadow Bluff Trl / 22nd St S, AFTON	911 ABANDONED/HANGUP/OPEN LINE
6/30/2019 4:44:20 PM	WC19027378	2XXX Meadow Vista Way, AFTON	911 ABANDONED/HANGUP/OPEN LINE
6/30/2019 5:02:06 PM	WC19027383	5XXX Osgood Avenue Ct S, AFTON	Follow Up
6/30/2019 9:11:38 PM	WC19027415	SAINT CROIX RIVER-A, AFTON	BOAT STOP

City of Afton – Financial Reports

June 2019

Ref	Description	Pages
A.	Balance Sheet	A1 to A2
B.	Statement of Changes in Fund Balance: Year to Date	B1 to B3
C.	Statement of Revenue and Expenditures: General Fund Summary plus Detail for All Other Funds	C1 to C14
D.	Detail Statement of Revenue and Expenditures: General Fund Only	D1 to D6
E.	#550, 560 & 600 Summary of Special Activity & MN Investment Funds - YTD	E1
F.	#550 Detail of General Special Activity Funds - YTD	F1 to F2
G.	#560 Detail of Other Special Activity Funds - YTD	G1
H.	#115 Building and Land Fund: YTD Detail	H1
I.	#410 Sanitary Sewer Utility Oper Fund: LTD Summary & YTD Detail	I1 to I4
J.	#120 Street Improvement Fund: YTD Detail	J1
K.	#122 Bridge Replacement Fund: YTD Detail	K1
L.	#200 Park Reserve Fund – YTD Detail	L1
M.	#805 City Infra-Structure Imp Fund: LTD Summary & YTD 2018 Detail	M1 to M3
N.	#806 PFA Loans & #807 Tmp Imp Bond Debt Serv Funds: LTD	N1
O.	#725 2014A & #726 2017B Road Bond Debt Serv Funds: Five Year Summary	O1
P.	#810 City Dock Fund: YTD Detail by Account	P1
Q.	General Fund Streets, Rehab and Public Works: YTD Detail	Q1 to Q2
R.	Customer Receipts & Other Deposits – Current Month	R1 to R4
S.	Building Inspection Fees.– YTD	S1 to S3

Focus Areas for Discussion:

1. **Cash Flow & 1st Half Property Tax Collections are Strong at 53.8% of Budget.**
2. **8/1/19 Bond Payments on 2014A & 2017B Road Bonds (all interest).**
3. **Property & Casualty Annual Insurance Premium**
4. **Expenses re. Court File 82-CV-15-2287.**
5. **Wash Cty 2019 Assessing Fee**
6. **New John Deere Z950M ZTrak**
7. **Workers Comp Annual Insurance Premium**
8. **2018 Audit Fees**
9. **Sale of Flood Pump**
10. **Review City Council Contingency Reserve**


 Prepared by Thomas H. Niedzwiecki, Accountant

**City of Afton
Balance Sheet
June 30, 2019**

Account #	Account Description	#100 General Fund	#550 Spec Act Fd - General	#100 + #550 Total General Fund	#115 Bldg & Land Fund	#410 Sanitary Sewer Oper Fund	#120 Street Imp Capital Fund	#122 Bridge Replacement Fund	#700 2017 Road Projects	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund
Assets												
100	4M Fund: General Fund	615,195		615,195								
100.8	Petty Cash	310		310								
115	4M Fund: Bldg & Land Capital Fund			0	13,729							
120	4M Fund: Street Imp Fd - Regular			0			834,438					
120	4M Fund: Street Imp Fd - Downtown			0								
122	4M Fund: Bridge Replacement			0				64,478				
700	4M Fund: 2017 Pavement Project			0								
200	4M Fund: Park Reserve Fund			0						257,758		
250	4M Fund: Special Reserve Fund			0							477,684	
400	4M Fund: 201 Project Fund			0								767
410	4M Fund: Sanitary Sewer Operations			0		47,608						
500	4M Fund: Fire Station Debt Serv Fund			0								
550	4M Fd: Spec Activities Fd - General		408,008	408,008								
560	4M Fd: Spec Activities Fd - Other			0								
600	4M Fund: MN Investment Fund			0								
700	4M Fund: Road Construction Fund			0								
725	4M Fund: 2014A Road Debt Serv Fd			0								
726	4M Fund: 2017B Road Debt Serv Fd			0								
805	4M Fund: City Infrastructure Fund			0								
806	4M Fund: PFA Loan Debt Serv Fd			0								
807	4M Fd: Dwntwn Tmp Imp Debt Serv Fd			0								
810	4M Fund: City Dock Fund			0								
	Total Cash and Investments	615,505	408,008	1,023,513	13,729	47,608	834,438	64,478	0	257,758	477,684	767
1170	Taxes Receivable from County			0								
11xx	Fees & Other Receivables	(773)		(773)								
1110	Grants Receivable			0								
1115	Special Assessments Receivable			0								
Various	Year End Transfers			0								
1414/2414	Due (Owed): 250 Spec Res & 100 General			0								
	Total Assets and Other Debits	614,731	408,008	1,022,739	13,729	47,608	834,438	64,478	0	257,758	477,684	767
Liabilities and Fund Balances												
2001	Permit Escrow & Fees (net payable)	108,581		108,581								
2005	Accounts Payable	36,375		36,375								
2121	Bldg Surcharges Payable	0		0								
2022	Accrued Expenses			0								
	Total Accounts and Other Payables	144,956	0	144,956	0	0	0	0	0	0	0	0
2510	Deferred Revenue - Grants			0								
2115	Deferred Revenue - Special Assessments			0								
Various	Fund Balance - Beginning of Year	335,849	395,559	731,407	10,912	53,143	783,276	40,226	0	76,514	472,535	1,181
Various	Current Year Net Increase (Decrease)	133,927	12,449	146,376	2,817	(5,535)	51,163	24,252	0	181,244	5,149	(414)
Various	Fund Balance - End of Period	469,775	408,008	877,783	13,729	47,608	834,438	64,478	0	257,758	477,684	767
	Total Liabilities and Fund Balances	614,731	408,008	1,022,739	13,729	47,608	834,438	64,478	0	257,758	477,684	767

A1

City of Afton
Balance Sheet
June 30, 2019

Account #	Account Description	#500 Fire Station: Debt Serv Fund	#560 Spec Act Fd - Other	#805 City Infrastructure Imp Fund	#806 PFA Loan Debt Serv Fund	#807 Downtwn Tmp Imp Debt Serv Fund	#725 2014A Road Debt Serv Fd	#726 2017B Road Debt Serv Fd	#810 City Dock Fund	Total All Governmental Funds	#600 MN Investment Fd (Fiduciary)
Assets											
100	4M Fund: General Fund									615,195	
100.8	Petty Cash									310	
115	4M Fund: Bldg & Land Capital Fund									13,729	
120	4M Fund: Street Imp Fd - Regular									834,438	
120	4M Fund: Street Imp Fd - Downtown									0	
122	4M Fund: Bridge Replacement									64,478	
700	4M Fund: 2017 Pavement Project									0	
200	4M Fund: Park Reserve Fund									257,758	
250	4M Fund: Special Reserve Fund									477,684	
400	4M Fund: 201 Project Fund									767	
410	4M Fund: Sanitary Sewer Operations									47,608	
500	4M Fund: Fire Station Debt Serv Fund	27,351								27,351	
550	4M Fd: Spec Activities Fd - General									408,008	
560	4M Fd: Spec Activities Fd - Other		9,471							9,471	
600	4M Fund: MN Investment Fund									0	108,340.91
700	4M Fund: Road Construction Fund									0	
725	4M Fund: 2014A Road Debt Serv Fd						239,340			239,340	
726	4M Fund: 2017B Road Debt Serv Fd							228,298		228,298	
805	4M Fund: City Infrastructure Fund			822,925						822,925	
806	4M Fund: PFA Loan Debt Serv Fd				389,105					389,105	
807	4M Fd: Downtwn Tmp Imp Debt Serv Fd					67,551				67,551	
810	4M Fund: City Dock Fund								70,149	70,149	
	Total Cash and Investments	27,351	9,471	822,925	389,105	67,551	239,340	228,298	70,149	4,574,166	108,340.91
1170	Taxes Receivable from County									0	
11xx	Fees & Other Receivables									(773)	
1110	Grants Receivable									0	
1115	Special Assessments Receivable									0	
Various	Year End Transfers									0	0.00
1414/2414	Due (Owed): 250 Spec Res & 100 General									0	0.00
	Total Assets and Other Debits	27,351	9,471	822,925	389,105	67,551	239,340	228,298	70,149	4,573,392	108,340.91
Liabilities and Fund Balances											
2001	Permit Escrow & Fees (net payable)									108,581	
2005	Accounts Payable									36,375	
2121	Bldg Surcharges Payable									0	
2022	Accrued Expenses									0	
	Total Accounts and Other Payables	0	0	0	0	0	0	0	0	144,956	0.00
2510	Deferred Revenue - Grants									0	
2115	Deferred Revenue - Special Assessments									0	
Various	Fund Balance - Beginning of Year	2,512	2	(815,949)	324,615	64,801	339,215	389,387	65,581	2,539,359	107,167.55
Various	Current Year Net Increase (Decrease)	24,839	9,469	1,638,874	64,490	2,750	(99,876)	(161,089)	4,568	1,889,078	1,173.36
Various	Fund Balance - End of Period	27,351	9,471	822,925	389,105	67,551	239,340	228,298	70,149	4,428,436	108,340.91
	Total Liabilities and Fund Balances	27,351	9,471	822,925	389,105	67,551	239,340	228,298	70,149	4,573,392	108,340.91

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**City of Afton - Statement of Changes in Fund Balances
for Year to Date June 30, 2019**

Description	#100 General Fund	#550 Spec Act Fd - General	#100 + #550 Total General Fund	#115 Bldg & Land Fund	#410 Sanitary Sewer Oper Fund	#120 Street Imp Capital Fund	#122 Bridge Replacement Fund
Beginning Fund Balances	335,849	395,559	731,407	10,912	53,143	783,276	40,226
Section I. Revenues							
Property Taxes	1,210,892	0	1,210,892	0	0	60,250	0
Intergovernmental Revenues	(2,545)	0	(2,545)	0	0	0	0
Charges for Services	540	0	540	0	19,910	0	0
Fines and Forfeitures	6,420	0	6,420	0	0	0	0
Licenses, Fees and Permits	86,576	0	86,576	0	0	0	0
Special Assessments	0	0	0	0	0	0	0
Misc Revenue/Gaming Tax	250	0	250	0	0	0	0
DNR Flood Improvement Project	0	0	0	0	0	0	0
Other Grants/State Fire Aid	1,200	0	1,200	0	0	0	0
Interest Income	3,964	4,227	8,191	117	549	6,452	426
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0
Park Fees	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Total Revenue	1,307,298	4,227	1,311,524	117	20,459	66,702	426
Other Financing Sources/Transfers	0	18,260	18,260	3,000	7,500	0	25,000
Section II. Expenditures							
General and Administrative							
Wages and Benefits	136,084	0	136,084	0	0	0	0
Professional Services	123,513	1,383	124,896	0	0	0	0
Other Expenditures	36,868	6,531	43,399	0	0	0	0
Total General and Administrative	296,465	7,914	304,379	0	0	0	0
Public Safety/State Fire Aid	132,828	0	132,828	0	0	0	0
Public Health/Cons of Natural Resources	506	0	506	0	33,494	0	0
Streets	147,820	0	147,820	0	0	0	0
Downtown Improvement Projects	0	0	0	0	0	0	0
Other Street Imp/Road Paving Project	1,936	2,124	4,060	0	0	15,540	1,175
Buildings and Land/City Dock	8,294	0	8,294	300	0	0	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0
Parks and Recreation	17,011	0	17,011	0	0	0	0
Debt Service - Int Exp, Issue, Admin	0	0	0	0	0	0	0
Debt Service - Principal Retirement	0	0	0	0	0	0	0
Total Expenditures	604,859	10,038	614,897	300	33,494	15,540	1,175
Other Financing Uses/Transfers	568,512	0	568,512	0	0	0	0
Revenues Over (Under) Expenditures	133,927	12,449	146,376	2,817	(5,535)	51,163	24,252
Ending Fund Balances	469,775	408,008	877,783	13,729	47,608	834,438	64,478


Prepared by Thomas H. Niedzwiecki, Accountant

**City of Afton - Statement of Changes in Fund Balances
for Year to Date June 30, 2019**

Description	#700 2017 Road Project Fd	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Service Fund	#560 Spec Act Fd - Other	#805 City Infrastructure Imp Fund
Beginning Fund Balances	0.00	76,514	472,535	1,181	2,512	2	(815,949)
Section I. Revenues							
Property Taxes	0	0	0	0	0	0	0
Intergovernmental Revenues	0	0	0	0	0	11,561	0
Charges for Services	0	0	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0	0	0
Licenses, Fees and Permits	0	0	0	0	0	0	0
Special Assessments	0	0	0	0	0	0	0
Misc Revenue/Gaming Tax	0	0	0	0	0	0	0
DNR Flood Improvement Project	0	0	0	0	0	0	1,301,382
Other Grants/State Fire Aid	0	0	0	0	0	1,000	47,500
Interest Income	0	1,244	5,049	11	27	23	8,363
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0
Park Fees	0	180,000	0	0	0	0	0
	0	0	0	0	0	0	0
Total Revenue	0	181,244	5,049	11	27	12,584	1,357,245
Other Financing Sources/Transfers	0	0	100	0	24,812	0	275,023
Section II. Expenditures							
General and Administrative							
Wages and Benefits	0	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0	0
Other Expenditures	0	0	0	0	0	2,114	0
Total General and Administrative	0	0	0	0	0	2,114	0
Public Safety/State Fire Aid	0	0	0	0	0	1,000	0
Public Health/Cons of Natural Resources	0	0	0	0	0	0	0
Streets	0	0	0	0	0	0	0
Downtown Improvement Projects	0	0	0	0	0	0	(6,606)
Other Street Imp/Road Paving Project	0	0	0	425	0	0	0
Buildings and Land/City Dock	0	0	0	0	0	0	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0
Parks and Recreation	0	0	0	0	0	0	0
Debt Service - Int Exp, Issue, Admin	0	0	0	0	0	0	0
Debt Service - Principal Retirement	0	0	0	0	0	0	0
Total Expenditures	0	0	0	425	0	3,114	(6,606)
Other Financing Uses/Transfers	0	0	0	0	0	0	0
Revenues Over (Under) Expenditures	0	181,244	5,149	(414)	24,839	9,469	1,638,874
Ending Fund Balances	0	257,758	477,684	767	27,351	9,471	822,925


Prepared by Thomas H. Niedzwiecki, Accountant

**City of Afton - Statement of Changes in Fund Balances
for Year to Date June 30, 2019**

Description	#806 PFA Loan Debt Serv Fund	#807 Downtwn Tmp Imp Debt Serv Fund	#725 2014A Road Debt Serv Fd	#726 2017B Road Debt Serv Fd	#810 City Dock Fund	Total Governmental Funds	#600 MN Investment Fd (Fiduciary)
Beginning Fund Balances	324,615	64,801	339,215	389,387	65,581	2,539,358.65	107,168
Section I. Revenues							
Property Taxes	0	0	0	0	0	1,271,142	0
Intergovernmental Revenues	0	0	0	0	0	9,016	0
Charges for Services	0	0	0	0	3,850	24,300	0
Fines and Forfeitures	0	0	0	0	0	6,420	0
Licenses, Fees and Permits	0	0	0	0	0	86,576	0
Special Assessments	75,994	0	0	0	0	75,994	0
Misc Revenue/Gaming Tax	0	0	0	0	0	250	0
DNR Flood Improvement Project	0	0	0	0	0	1,301,382	0
Other Grants/State Fire Aid	0	0	0	0	0	49,700	0
Interest Income	3,324	405	1,399	798	718	37,097	1,173
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0
Park Fees	0	0	0	0	0	180,000	0
	0	0	0	0	0	0	0
Total Revenue	79,317	405	1,399	798	4,568	3,041,878	1,173
Other Financing Sources/Transfers	35,000	18,500	137,500	195,000	0	757,954	0
Section II. Expenditures							
General and Administrative							
Wages and Benefits	0	0	0	0	0	136,084	0
Professional Services	0	0	0	0	0	124,896	0
Other Expenditures	38,568	0	0	0	0	84,081	0
Total General and Administrative	38,568	0	0	0	0	345,061	0
Public Safety/State Fire Aid	0	0	0	0	0	133,828	0
Public Health/Cons of Natural Resources	0	0	0	0	0	34,000	0
Streets	0	0	0	0	0	147,820	0
Downtown Improvement Projects	0	0	0	0	0	(6,606)	0
Other Street Imp/Road Paving Project	0	0	0	0	0	21,199	0
Buildings and Land/City Dock	0	0	0	0	0	8,594	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0
Parks and Recreation	0	0	0	0	0	17,011	0
Debt Service - Int Exp, Issue, Admin	11,259	16,155	43,775	36,888	0	108,077	0
Debt Service - Principal Retirement	0	0	195,000	320,000	0	515,000	0
Total Expenditures	49,827	16,155	238,775	356,888	0	1,323,982	0
Other Financing Uses/Transfers	0	0	0	0	0	568,512	0
Revenues Over (Under) Expenditures	64,490	2,750	(99,876)	(161,089)	4,568	1,889,078	1,173
Ending Fund Balances	389,105	67,551	239,340	228,298	70,149	4,428,436	108,341


Prepared by Thomas H. Niewiecki, Accountant

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 6/30/19

	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Jun-19	YTD Actual 6/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#100 GENERAL FUND									
A: REVENUES									
1-PROPERTY TAXES	1,676,572	1,861,437	2,020,162	2,127,129	1,210,892	1,210,892	2,251,291	1,040,399	53.8%
2-INTERGOVERNMENTAL REVENUES	8,998	9,076	9,854	9,327	0	(2,545)	2,734	5,279	-93.1%
3-CHARGES FOR SERVICES	137	114	68	653	10	540	135	(405)	400.0%
4-FINES AND FORFEITURES	15,861	15,086	11,061	8,700	1,390	6,420	12,250	5,830	52.4%
5-LICENSES, FEES, PERMITS	190,172	281,870	279,359	175,415	1,399	86,576	153,400	66,824	56.4%
7-MISCELLANEOUS REVENUE	4,700	4,357	1,832	1,462	0	250	2,500	2,250	10.0%
9-OTHER GRANTS	8,410	8,410	8,710	8,410	0	1,200	8,290	7,090	14.5%
10-INTEREST INCOME	144	955	12,772	10,330	275	3,964	1,000	(2,964)	396.4%
11-TIF DISTRICT	0	0	0	0	0	0	0	0	
TOTAL REVENUES	1,904,993	2,181,305	2,343,817	2,341,426	1,213,966	1,307,298	2,431,600	1,124,302	53.8%
B: EXPENDITURES									
GENERAL AND ADMINISTRATIVE									
1-WAGES & BENEFITS	234,446	241,650	242,814	258,043	24,597	136,084	303,949	167,865	44.8%
2-PROFESSIONAL SERVICES	153,655	193,329	210,229	193,126	11,582	123,513	174,870	51,357	70.6%
4-OTHER EXPENDITURES	58,017	47,538	46,974	64,660	2,984	36,868	63,500	26,632	58.1%
TOTAL GENERAL & ADMINISTRATIVE	446,119	482,517	500,017	515,829	39,163	296,465	542,319	245,854	54.7%
5-PUBLIC SAFETY	392,065	413,237	420,994	440,440	0	132,828	455,307	322,479	29.2%
6-PUBLIC HEALTH	1,087	1,784	1,270	641	262	506	1,500	994	33.7%
7-STREETS	218,410	162,992	241,863	224,201	1,968	147,820	265,000	117,180	55.8%
9-OTHER PUBLIC WORKS	1,914	1,910	1,864	3,217	0	1,936	5,050	3,114	38.3%
10-BUILDINGS & LAND	10,334	8,296	8,823	11,882	1,255	8,294	11,500	3,206	72.1%
11-TIF DISTRICT	0	0	0	0	0	0	0	0	
12-PARKS & RECREATION	3,921	13,181	15,459	16,118	866	17,011	14,100	(2,911)	120.6%
TOTAL EXPENDITURES	1,073,850	1,083,917	1,190,291	1,212,328	43,514	604,859	1,294,776	689,917	46.7%
C: OTHER FINANCING SOURCES (USES)									
	(805,133)	(1,096,493)	(1,148,933)	(1,126,055)	(568,512)	(568,512)	(1,136,824)	(568,312)	
Net GENERAL FUND	26,010	895	4,594	3,043	601,940	133,927	0	(133,927)	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 6/30/19

	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Jun-19	YTD Actual 6/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#115 BUILDINGS AND LAND CAPITAL FUND									
A: Revenues									
4012	6,000	6,000	6,000	6,000	3,000	3,000	6,000	3,000	50.0%
4022	15,000	15,000	15,000	0	0	0	0	0	
4023	0	0	0	0	0	0	0	0	
4216	0	0	0	600	0	0	0	0	
4600	0	750	0	0	0	0	0	0	
4831	0	0	0	0	0	0	0	0	
4832	0	0	0	104,250	0	0	0	0	
6910	20,000	25,000	25,000	0	0	0	0	0	
4906	17	158	696	561	19	117	0	0	
TOTAL REVENUE	41,017	46,908	46,696	111,411	3,019	3,117	6,000	2,883	51.9%
B: Expenditures									
6003	2,563	17,091	1,200	0	0	0	0	0	
6004	0	0	221	9,971	0	300	0	0	
6005	0	0	0	0	0	0	0	0	
6007	0	0	113,980	73,367	0	0	0	0	
6060	0	0	0	0	0	0	0	0	
6065	0	0	2,254	0	0	0	0	0	
6083	0	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	2,563	17,091	117,655	83,338	0	300	0	(300)	
Net BLDG & LAND CAPITAL FUND	38,454	29,817	(70,959)	28,073	3,019	2,817	6,000	3,183	46.9%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 6/30/19

	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Jun-19	YTD Actual 6/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#120 STREET IMP CAPITAL FUND									
A: Revenues									
4013	200,000	200,000	275,000	70,000	60,250	60,250	120,500	60,250	50.0%
4018	0	0	100,000	0	0	0	0	0	
4907	130	1,078	4,437	10,416	1,355	6,452	0	(6,452)	
4016	60,510	0	38,913	39,716	0	0	0	0	
	<u>260,640</u>	<u>201,078</u>	<u>418,350</u>	<u>120,132</u>	<u>61,605</u>	<u>66,702</u>	<u>120,500</u>	<u>53,798</u>	55.4%
B: Expenditures									
7935	0	0	0	0	0	0	0	0	
7937	1,806	2,902	1,910	0	0	0	0	0	
7938	0	0	0	22,723	0	249	0	(249)	
7936	73	31,886	0	0	0	0	0	0	
7943	0	0	0	179,892	0	0	0	0	
7944	0	0	0	27,135	0	0	0	0	
7945	0	0	0	0	0	2,733	0	(2,733)	
7981	250,099	86,205	29,240	0	0	0	0	0	
7982	23,383	3,527	1,191	(325)	0	0	0	0	
7984	0	0	0	3,419	8,958	12,558	0	(12,558)	
	<u>275,360</u>	<u>124,520</u>	<u>32,341</u>	<u>232,844</u>	<u>8,958</u>	<u>15,540</u>	<u>0</u>	<u>(15,540)</u>	
C: Oth Fin Sources (Uses)/Transfers									
6910	43,500	230,000	100,000	0	0	0	0	0	
6926	0	0	0	120,745	0	0	0	0	
6848	0	0	(805,497)	284,513	0	0	0	0	
	<u>43,500</u>	<u>230,000</u>	<u>(705,497)</u>	<u>405,259</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
Net 120 STREET IMP CAPITAL FUND	28,780	306,558	(319,488)	292,546	52,647	51,163	120,500	69,337	42.5%
#122 BRIDGE REPLACEMENT FUND									
A: Revenues									
4017	0	0	0	49,671	25,000	25,000	50,000	25,000	50.0%
xxxx	0	0	0	2	68	426	0	(426)	
xxxx	<u>0</u>	<u>0</u>	<u>0</u>	<u>49,673</u>	<u>25,068</u>	<u>25,426</u>	<u>50,000</u>	<u>24,574</u>	50.9%
	<u>0</u>	<u>0</u>	<u>0</u>	<u>49,673</u>	<u>25,068</u>	<u>25,426</u>	<u>50,000</u>	<u>24,574</u>	
B: Expenditures/Transfers									
7771	0	0	0	9,447	0	1,175	0	(1,175)	
7772	0	0	0	0	0	0	0	0	
xxxx	0	0	0	0	0	0	0	0	
	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,447</u>	<u>0</u>	<u>1,175</u>	<u>0</u>	<u>(1,175)</u>	
Net 122 BRIDGE REPLACEMENT FUND	0	0	0	40,226	25,068	24,252	50,000	25,748	48.5%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 6/30/19

		Audited	Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2015	2016	2017	2018	Jun-19	6/30/19	2019	Budget \$	% of Annual Budget
#200 PARK RESERVE FUND										
A: Revenues										
4425	Park Dedication Fees	54,743	56,360	10,000	30,000	0	180,000	0	(180,000)	
4426	Afton Donation Program - Parks	0	0	2,400	2,400	0	0	0	0	
4903	Interest Income - 4M Fund	26	229	878	1,160	456	1,244	0	(1,244)	
		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	54,769	56,589	13,278	33,560	456	181,244	0	(181,244)	
B: Expenditures										
6115	Park & Open Space Public Works	0	0	2,474	12,418	0	0	0	0	
6116	Town Square Park Restroom	280	1,450	115,854	448	0	0	0	0	
6117	Grant - Lucy Winton Bell Athletic Fields	0	0	0	0	0	0	0	0	
6125	Bike Trail Improvements	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	280	1,450	118,328	12,866	0	0	0	0	
C: Oth Fin Sources (Uses)/Transfers										
	Transfer to City Infrastructure Imp Fund	0	0	0	0	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	0	0	0	0	0	0	0	0	
Net PARK RESERVE FUND		54,489	55,139	(105,050)	20,694	456	181,244	0	(181,244)	
#250 SPECIAL RESERVE FUND										
A: Revenues										
6936	Levy/Trf from Genl Fd - Special Reserve	5,000	88,000	9,500	5,000	100	100	100	0	100.0%
4912	Interest - Spec Reserve 4M Fund	102	955	2,862	7,249	744	5,049	0	(5,049)	
	TOTAL REVENUE	5,102	88,955	12,362	12,249	844	5,149	100	(5,049)	5149.3%
B: Expenditures										
6918	Trf to General/Special Act Funds	0	0	75,000	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	75,000	0	0	0	0	0	
Net SPECIAL RESERVE FUND		5,102	88,955	(62,638)	12,249	844	5,149	100	(5,049)	5149.3%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 6/30/19

		Audited	Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2015	2016	2017	2018	Jun-19	6/30/19	2019	Budget \$	% of Annual Budget
#400 201 PROJECT FUND										
A: Revenues										
4625	201 Project Revenue	3,787	6,450	5,891	470	0	0	0	0	
4904	Interest - 201 Project	0	1	10	28	2	11	0	(11)	
	TOTAL REVENUE	3,787	6,451	5,901	498	2	11	0	(11)	
B: Expenditures										
5915	201 Project maintenance	9,160	5,718	2,884	1,068	56	425	0	(425)	
5918	201 Project Mgmt	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	9,160	5,718	2,884	1,068	56	425	0	(425)	
Net 201 PROJECT FUND		(5,373)	734	3,018	(571)	(55)	(414)	0	414	
#410 SANITARY SEWER UTILITY FD										
A: Revenues										
4022	Levy - Sanitary Sewer Operations	0	0	0	15,000	7,500	7,500	15,000	7,500	50.0%
4023	Fees - Sanitary Sewer Operations	0	0	0	29,850	3,800	19,910	0	(19,910)	
xxxx	Interest Income - 4M Fund	0	0	0	13	82	549	0	(549)	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	0	44,863	11,382	27,959	15,000	(12,959)	186.4%
B: Expenditures										
6062	Contract Services - Other	0	0	0	782	377	572	0	(572)	
6065	Oper & Mgmt Fees/Permits	0	0	0	20,509	1,936	10,086	0	(10,086)	
6066	Chemical & Lab Fees	0	0	0	10,582	466	4,721	0	(4,721)	
6068	Electricity - Lift Stations	0	0	0	15,004	945	9,759	0	(9,759)	
6069	Insurance	0	0	0	0	909	6,200	0	(6,200)	
6083	Sanitary Sewer Spec Assessments	0	0	0	2,590	0	2,156	0	(2,156)	
	TOTAL EXPENDITURES	0	0	0	49,467	4,633	33,494	0	(33,494)	
Net 410 SANITARY SEWER UTILITY FD		0	0	0	(4,604)	6,749	(5,535)	15,000	20,535	-36.9%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 6/30/19

	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Jun-19	YTD Actual 6/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#500 FIRE STATION DEBT SERV FUND									
A: Revenues									
4050 Fire Station Curr Tax Levy	57,933	49,893	49,833	49,784	24,812	24,812	49,625	24,813	50.0%
4904 Interest - Fire Station 4M Fund	1	30	91	236	5	27	0	(27)	
TOTAL REVENUE	57,934	49,923	49,924	50,020	24,817	24,839	49,625	24,786	50.1%
B: Expenditures									
6850 Fire Station Debt Service Expense	57,933	49,898	49,833	49,784	0	0	49,625	49,625	0.0%
	0	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	57,933	49,898	49,833	49,784	0	0	49,625	49,625	0.0%
Net FIRE STATION DEBT SERV FUND	1	25	91	236	24,817	24,839	0	(24,839)	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 6/30/19

	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Jun-19	YTD Actual 6/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#550 SPECIAL ACTIVITIES FD - GENERAL									
A. 4914 Interest - Spec Activity Fd (Unallocated)	59	464	1,706	6,272	692	4,227	0	(4,227)	
B. Cable Comm/4th of July Reserve/CC Contingency/Comm Garden									
4816 Community Garden	88	0	0	0	0	0	0	0	
4817 MN Historic Preservation Design Guidelines	8,000	(8,225)	0	0	0	0	0	0	
4818 City Share High Speed Internet	0	0	124,850	0	0	0	0	0	
4819 Afton Residents for Preservation & Conservation	0	0	1,500	0	0	0	0	0	
6910 Oper Trf fr Gen'l Fd/City Council Contingency	(1,200)	0	0	4,000	0	0	0	0	
6366 City Council Contingency Reserve	0	(5,006)	5,461	(13,377)	0	4,924	0	(4,924)	
Total B. Cable Comm/4th of July Reserve	6,888	(13,231)	131,811	(9,377)	0	4,924	0	(4,924)	
C. Codification/Comp Plan/Moratoria									
6934 Oper Trf fr Gen'l Fd - Codification + Oth Rev	100	100	100	100	250	250	500	250	50.0%
6935 Oper Trf fr Gen'l Fund - Comprehensive Plan	2,000	3,000	14,000	4,000	2,000	2,000	4,000	2,000	
6958 Comm Growth Options (1000 Friends Grant)	0	0	0	0	0	0	0	0	
6356 Comprehensive Plan Expenses	(8,208)	0	0	(5,049)	(545)	(1,383)	0	1,383	
6358 Community Growth Options: Expense	0	0	0	0	0	0	0	0	
Total C. Codification of Ordinances	(6,108)	3,100	14,100	(949)	1,705	867	4,500	3,633	19.3%
D. Flood & Storm Water Control and Mitigation									
6931 Oper Trf fr Gen'l Fund (Flood Control)	5,500	3,500	5,500	5,500	2,750	2,750	5,500	2,750	50.0%
6932 Oper Trf fr Gen'l Fund (Storm Water Run-off)	3,500	5,500	3,500	5,500	1,750	1,750	3,500	1,750	50.0%
6942 LSCV Water Mgmt Org Revenue	0	0	0	0	0	0	0	0	
7833 TAG re. Wastewater Community Assessment	15,982	0	0	0	0	0	0	0	
7836 Flood & Storm Water Exp - General	6,440	(200)	0	0	0	(2,124)	0	2,124	
7842 Engineering Exp re. Old Village Public Process	0	0	0	0	0	0	0	0	
7843 Snow & Ice Reserve	15,000	0	15,000	0	0	0	0	0	
Total D. Flood Control & Mitigation	46,423	8,800	24,000	11,000	4,500	2,376	9,000	6,624	26.4%
E. Charitable Gaming Fund									
4950 10% Charitable Gaming Tax	0	84	411	250	0	0	0	0	
5450 Charitable Gaming Expenditures	0	0	0	0	0	0	0	0	
Total E. Charitable Gaming Fund	0	84	411	250	0	0	0	0	
G. TIF District No. 1 (Afton Market Square)									
4924 TIF District #1 Taxes	0	0	0	0	0	0	0	0	
5424 TIF District #1 Distributions/Expenses	(849)	0	0	0	0	0	0	0	
Total G. TIF District No. 1 (Afton Market Square)	(849)	0	0	0	0	0	0	0	

City of Afton
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	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Jun-19	YTD Actual 6/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
I. City Vehicles/Equipment									
6933 Oper Trf fr Gen'l - City Vehicles	2,500	2,500	2,500	2,500	1,250	5,160	2,500	(2,660)	206.4%
5508 City Equipment	0	0	(2,435)	(1,319)	0	0	0	0	
5977 John Deere X749 Tractor	0	0	0	0	0	0	0	0	
5978 John Deere Z950M Ztrak	0	0	0	0	0	(9,900)	0	9,900	
Total I. City Vehicles	2,500	2,500	65	1,181	1,250	(4,740)	2,500	7,240	-189.6%
K. Audit/Legal Reserve									
4842 Oper Trf fr Gen'l - Audit/Legal	100	1,000	1,000	1,000	100	100	100	0	100.0%
6342 Legal Exp - Deductible/CoPays	0	0	0	(5,817)	0	0	0	0	
Total K. Audit/Legal Reserve	100	1,000	1,000	(4,817)	100	100	100	0	100.0%
L. MN Unemployment Claims									
4843 Oper Trf fr Gen'l - MN Unemployment	3,000	1,000	1,000	1,000	500	500	1,000	500	50.0%
4844 Oper Trf fr Gen'l - Severance & Oth PTO	0	0	0	0	0	0	0	0	
6343 MN Unemployment Claim Expense	0	0	0	0	0	0	0	0	
6344 Severance Pay	0	0	0	0	0	0	0	0	
6345 Vacation, Sick & Other PTO	0	0	0	0	0	0	0	0	
Total L. MN Unemployment Claims	3,000	1,000	1,000	1,000	500	500	1,000	500	50.0%
M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk									
4844 Oper Trf fr Gen'l - Parks Capital Repairs/Trail & Ped Brid	5,500	5,500	5,500	5,500	2,750	2,750	5,500	2,750	50.0%
4846 Oper Trf fr Gen'l - Sidewalk	2,000	2,000	2,000	2,000	250	250	500	250	50.0%
6348 Parks Capital Repairs/Trail & Ped Bridge Expense	0	0	(5,000)	0	0	0	0	0	
Total M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk	7,500	7,500	2,500	7,500	3,000	3,000	6,000	3,000	50.0%
N. Election Expense Reserve									
4847 Oper Trf fr Gen'l - Election Levy	5,500	5,500	5,500	16,500	2,750	2,750	5,500	2,750	50.0%
6347 Election Expenses	(121)	(7,207)	(1,550)	(24,591)	0	(1,555)	0	1,555	
Total N. Election Expense Reserve	5,379	(1,707)	3,950	(8,091)	2,750	1,195	5,500	4,305	21.7%
Net 550 SPECIAL ACTIVITIES FD - GENERAL	64,892	9,510	180,544	3,970	14,497	12,449	28,600	16,151	43.5%

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	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Jun-19	YTD Actual 6/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#560 SPEC ACTIVITIES FUND - OTHER									
A: Revenues									
4940 State Fire Aid Received	47,348	49,011	43,475	50,414	0	1,000	45,000	44,000	2.2%
4815 Cable Distributions Received	9,115	6,253	10,881	12,391	0	11,561	0	(11,561)	
xxxx Interest Income - 4M Fund	0	0	0	2	17	23	0	(23)	
xxxx	0	0	0	0	0	0	0	0	
TOTAL REVENUE	56,463	55,264	54,356	62,807	17	12,584	45,000	32,416	28.0%
B: Expenditures									
5440 State Fire Aid Distributed	(47,348)	(49,011)	(43,475)	50,414	0	1,000	45,000	44,000	2.2%
5561 Communications Expenses	(2,605)	(17,594)	(12,346)	24,475	0	2,114	0	(2,114)	
xxxx	0	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	(49,952)	(66,605)	(55,821)	74,888	0	3,114	45,000	41,886	6.9%
Net 560 SPEC ACTIVITIES FUND - OTHER	106,415	121,869	110,177	(12,082)	17	9,469	0	(9,469)	
#600 MN INVESTMENT FUND									
A: Revenues									
4886 Chandler Exhibits Loan Repayment	0	0	0	0	0	0	0	0	
4904 Interest - MN Invest 4M Fund	48	226	743	1,790	192	1,173	0	(1,173)	
TOTAL REVENUE	48	226	743	1,790	192	1,173	0	(1,173)	
B: Expenditures									
8986 Chandler Exhibits Repay MN Invest Fd	0	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	0	0	0	0	0	0	0	0	
Net MN INVESTMENT FUND	48	226	743	1,790	192	1,173	0	(1,173)	

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	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Jun-19	YTD Actual 6/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#700 2017 ROAD PAVING CONSTRUCTION FD									
A: Revenues									
4716	2017B Road Bond Proceeds	0	0	0	0	0	0	0	
xxxx	Interest Income - 4M Fund	0	0	0	0	0	0	0	
xxxx		0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	0	0	0	0	0	
B: Expenditures/Transfers									
7741	2017B Road Bond Issue Exp	0	0	0	0	0	0	0	
6948	Trf to Street Imp Fund for Construction Costs	0	0	0	284,513	0	0	0	
xxxx		0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	284,513	0	0	0	
	Net 700 2017 ROAD PAVING CONSTRUCTION FD	0	0	0	(284,513)	0	0	0	
#725 2014A ROAD DEBT SERVICE FUND									
A: Revenues									
4725	Road Paving Debt Levy Proceeds	310,000	260,000	260,000	170,000	137,500	275,000	137,500	50.0%
4716	2017B Road Bond Proceeds	0	0	3,500,000	0	0	0	0	
4916	Interest - Road Debt Service 4M Fund	99	513	2,489	7,169	180	1,399	(1,399)	
	TOTAL REVENUE	310,099	260,513	3,762,489	177,169	137,680	275,000	136,101	50.5%
B: Expenditures									
6948	Oper Trf to Street Imp Fd re. 2017 Pavement Project	10,853	0	3,211,458	0	0	0	0	
7715	2014A Road Bond Principal	0	0	165,000	180,000	0	195,000	(195,000)	
7735	Interest Expense - 2014A Refunding Bonds	104,751	97,250	94,425	89,250	0	43,275	(43,275)	
7736	2014A Refunding Bonds Admin Expense	(234,040)	1,900	0	0	0	500	(500)	
7741	2017B Road Tax Abate Bds Issue/Admin Expense	0	0	4,029	1,882	0	0	0	
7742	Interest Expense - 2017B Road Tax Abate Bds	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	(118,437)	99,150	3,474,912	271,132	0	238,775	(238,775)	
	Net 725 2014A ROAD PAVING DEBT SERV FD	428,536	161,363	287,577	(93,963)	137,680	(99,876)	374,876	-36.3%

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		Audited	Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2015	2016	2017	2018	Jun-19	6/30/19	2019	Budget \$	% of Annual Budget
#726 2017B ROAD DEBT SERV FD										
A: Revenues										
4726	Levy 2017B Road Bond	0	0	0	480,000	195,000	195,000	390,000	195,000	50.0%
xxxx	Interest Income - 4M Fund	0	0	0	58	57	798	0	(798)	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	0	480,058	195,057	195,798	390,000	194,202	50.2%
B: Expenditures										
7742	2017B Road Bond Int Exp	0	0	0	88,735	0	36,888	0	(36,888)	
7747	2017B Road Bond Admin Exp	0	0	0	1,936	0	0	0	0	
7716	2017B Road Bond Principal	0	0	0	0	0	320,000	0	(320,000)	
	TOTAL EXPENDITURES	0	0	0	90,671	0	356,888	0	(356,888)	
Net 726 2017B ROAD DEBT SERV FD		0	0	0	389,387	195,057	(161,089)	390,000	551,089	-41.3%

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	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Jun-19	YTD Actual 6/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#805 CITY INFRASTRUCTURE IMP FD									
A: Revenues									
4917 Interest Income	395	4,602	3,306	1,821	1,306	8,363	0	(8,363)	
4829 2017A Dwntrn Tmp Bond Proceeds	0	0	1,980,000	0	0	0	0	0	
4849 DNR BWSR Grant	0	0	0	84,710	0	0	0	0	
4852 VBWD Grant \$50M/Yr for 10 Yrs	0	50,000	50,000	100,000	0	0	50,000	50,000	0.0%
4853 Wash Cty Share Downtown/Village Road Project	0	0	4,092,589	33,610	21,366	21,366	0	(21,366)	
486x CWRf and PSIG Grant & Loan Proceeds	0	0	6,788,796	1,191,225	0	275,023	0	(275,023)	
4894 DNR Flood Imp Grant	0	0	1,611,106	500	0	1,280,016	0	(1,280,016)	
4895 PFA/Imp Bd Levy	48,937	98,000	98,000	0	0	0	0	0	
4896 DNR Flood Imp Grant Match - Tax Levy	95,000	95,000	95,000	95,000	47,500	47,500	95,000	47,500	50.0%
TOTAL REVENUE	144,332	247,602	14,718,797	1,506,866	70,172	1,632,268	145,000	(1,487,268)	1125.7%
B: Expenditures									
8871 Wetland Credits	0	0	51,748	0	0	0	0	0	
8891 Downtown Property Purchase/Expense	0	1,727	541	368	0	203	0	(203)	
8892 Dwntrn Imp - Easements & Damages	0	9,200	33,121	0	0	5,000	0	(5,000)	
8893 Single Audit Expense	0	0	0	2,000	0	1,600	0	(1,600)	
8894 Septic Permits, Fees, Admin	0	85,087	116,239	4,177	0	6,963	0	(6,963)	
8895 DNR Flood Imp Proj - Engineering	0	67,891	14,066	0	0	0	0	0	
8896 Sanitary Sewer Improvements	0	152,851	73,817	14,580	1,007	1,007	0	(1,007)	
8897 Septic Construction Engineering	0	8,545	151,858	39,660	0	3,484	0	(3,484)	
8898 Flood Mitigation/ROW Services	1,240,442	18,935	14,086	0	0	0	0	0	
8899 Village Improvements	0	22,670	1,305,268	431,585	0	22,911	0	(8,545)	
8901 Septic Construction	0	0	12,047,009	1,596,291	0	(47,775)	0	(8,545)	
TOTAL EXPENDITURES	1,240,442	366,905	13,807,751	2,088,660	1,007	(6,606)	0	(35,348)	
C: Oth Fin Sources (Uses)/Trfs incl Debt Service									
4848 Trf from Park Reserve Fd	0	0	805,497	0	0	0	0	0	
6913 Trf fr 120 Street Imp Fund	0	(1,608)	(47,856)	(120,745)	0	0	0	0	
TOTAL OTH FIN SOURCES (USES)	0	(1,608)	757,642	(120,745)	0	0	0	0	
Net 800 CITY INFRASTRUCTURE IMP FD	(1,096,109)	(120,911)	1,668,687	(702,539)	69,165	1,638,874	145,000	(1,451,920)	1130.3%

City of Afton
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		Audited	Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2015	2016	2017	2018	Jun-19	6/30/19	2019	Budget \$	% of Annual Budget
#806 PFA LOAN DEBT SERV FUND										
A: Revenues										
4879	Sanitary Sewer Spec Assessments	0	0	0	295,941	75,994	75,994	0	(75,994)	
4899	Levy PFA Loan Debt Serv	0	0	0	27,000	35,000	35,000	70,000	35,000	50.0%
xxxx	Interest Income - 4M Fund	0	0	0	19	515	3,324	0	(3,324)	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	0	322,960	111,508	114,317	70,000	(44,317)	163.3%
B: Expenditures										
7744	2017 L054 Storm Wtr PFA Int Exp	0	0	0	7,052	0	4,624	0	(4,624)	
7745	2017 L055 Sanitary Sewer PFA Int Exp	0	0	0	11,739	0	5,786	0	(5,786)	
7746	2017 Sanitary Sewer PFA Issue/Admin Exp	0	0	0	0	0	850	0	(850)	
7749	Dwntwn Imp - Special Assessmt Exp	0	0	0	54,595	6,776	38,568	0	(38,568)	
7754	2017 L054 Storm Wtr PFA Principal	0	0	0	24,815	0	0	0	0	
7755	2017 L055 Sanitary Sewer PFA Principal	0	0	0	28,959	0	0	0	0	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	127,159	6,776	49,827	0	(49,827)	
Net 806 PFA LOAN DEBT SERV FUND		0	0	0	195,801	104,732	64,490	70,000	5,510	92.1%
#807 DOWNTWN TMP IMP DEBT SERV FD										
A: Revenues										
4898	Levy Dwntwn Tmp Imp Bond	0	0	0	73,000	18,500	18,500	37,000	18,500	50.0%
4926	Interest Income - 4M Fund	0	0	0	2	84	405	0	(405)	
6854	Trf fr General Fund	0	0	0	40,000	0	0	0	0	
	TOTAL REVENUE	0	0	0	113,002	18,584	18,905	37,000	18,095	51.1%
B: Expenditures										
7724	2017A Dwntwn Imp Bond Admin Exp	0	0	0	2,332	0	810	0	(810)	
7739	2017A Dwntwn Imp Bond Int Exp	0	0	0	30,690	0	15,345	0	(15,345)	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	33,022	0	16,155	0	(16,155)	
Net 807 DOWNTOWN TMP IMP DEBT SERV FUN		0	0	0	79,980	18,584	2,750	37,000	34,250	7.4%

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		Audited	Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2015	2016	2017	2018	Jun-19	6/30/19	2019	Budget \$	% of Annual Budget
#810 CITY DOCK FUND										
A: Revenues										
4812	Lease of City Docks	3,850	3,850	3,850	3,850	3,850	3,850	3,850	0	100.0%
4909	Interest Income - 4M Fund	25	125	435	1,133	118	718	0	(718)	
	TOTAL REVENUE	3,875	3,975	4,285	4,983	3,968	4,568	3,850	(718)	118.7%
B: Expenditures										
8930	Dock Improvements	0	0	0	3,920	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	3,920	0	0	0	0	
Net 810 CITY DOCK FUND		3,875	3,975	4,285	1,063	3,968	4,568	3,850	(718)	118.7%

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Detail Statement of Revenue and Expenditures - General Fund Only
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	Audited 2014	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Jun-19	YTD Actual 6/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget	Annual Budget 2018	Annual Budget 2017
#100 GENERAL FUND												
1-PROPERTY TAXES:												
4000 Current Tax Levy	860,094	899,578	961,378	974,335	984,222	588,754	588,754	1,051,047	462,293	56.0%	1,007,067	1,003,443
4005 Fiscal Disparity	47,649	44,904	44,674	46,265	54,350	43,491	43,491	63,420	19,929	68.6%	55,664	49,525
4015 Delinq Taxes, Penalties, Int & Adj	17,950	5,456	23,892	10,629	17,503	10,135	10,135	0	(10,135)		0	0
4013 Street Improvement Capital Fund	200,000	200,000	200,000	375,000	70,000	60,250	60,250	120,500	60,250	50.0%	70,000	375,000
6928 Special Reserve Fund	294	5,000	3,000	9,500	5,000	100	100	100	0	100.0%	5,000	9,500
6932 Stormwater Fund	3,500	3,500	3,500	3,500	3,500	1,750	1,750	3,500	1,750	50.0%	3,500	3,500
6933 Vehicle/Equipment Replacement Fund	2,500	2,500	2,500	2,500	2,500	1,250	1,250	2,500	1,250	50.0%	2,500	2,500
6935 Comprehensive Plan	2,000	2,000	3,000	4,000	4,000	2,000	2,000	4,000	2,000	50.0%	4,000	4,000
6936 Flood Fund	5,500	5,500	5,500	5,500	5,500	2,750	2,750	5,500	2,750	50.0%	5,500	5,500
6937 DNR Grant Match	95,000	95,000	95,000	95,000	95,000	47,500	47,500	95,000	47,500	50.0%	95,000	95,000
6934 Codification	100	100	100	100	100	250	250	500	250	50.0%	100	100
4843 MN Unemployment Claims	3,000	3,000	1,000	1,000	1,000	500	500	1,000	500	50.0%	1,000	1,000
4847 Election Fund	5,500	5,500	5,500	5,500	5,500	2,750	2,750	5,500	2,750	50.0%	5,500	5,500
6910 City Council Contingency Fund	0	0	0	0	0	0	0	0	0		0	0
4842 Audit and Legal Reserve	100	100	1,000	1,000	1,000	100	100	100	0	100.0%	1,000	1,000
4844 Parks Capital Repairs/Trail & Ped Bridge	5,500	5,500	5,500	5,500	5,500	2,750	2,750	5,500	2,750	50.0%	5,500	5,500
4022 Afton Septic System - City Bldgs	15,000	15,000	15,000	15,000	15,000	7,500	7,500	15,000	7,500	50.0%	15,000	15,000
4017 Bridge Replacement Fund	0	0	0	0	49,671	25,000	25,000	50,000	25,000	50.0%	49,671	0
4846 Sidewalk	2,000	2,000	2,000	2,000	2,000	250	250	500	250	50.0%	2,000	2,000
4012 Bldg & Land Capital Fund	6,000	6,000	6,000	6,000	6,000	3,000	3,000	6,000	3,000	50.0%	6,000	6,000
4818 City Share High Speed Internet	0	0	75,000	50,000	0	0	0	0	0		0	50,000
4050 Debt Service Levy, Fire Hall Remodeling	57,356	57,933	49,893	49,833	49,784	24,812	24,812	49,624	24,812	50.0%	49,784	49,833
4898 Debt Serv Levy - Downtown Imp Tmp Bond	0	0	28,000	28,000	30,000	18,500	18,500	37,000	18,500	50.0%	30,000	28,000
4899 Debt Serv Levy - Downtown Imp PFA Loans	0	8,000	70,000	70,000	70,000	35,000	35,000	70,000	35,000	50.0%	70,000	70,000
4726 Debt Serv Levy - 2017B Road Bond	0	0	0	0	390,000	195,000	195,000	390,000	195,000	50.0%	390,000	0
4725 Debt Serv Levy - 2014A Road Bond	305,000	310,000	260,000	260,000	260,000	137,500	137,500	275,000	137,500	50.0%	260,000	260,000
TOTAL PROPERTY TAXES	1,634,042	1,676,572	1,861,437	2,020,162	2,127,129	1,210,892	1,210,892	2,251,291	1,040,399	53.8%	2,133,786	2,041,901
2-INTERGOVERNMENTAL REVENUE:												
4100 Gravel Tax/West Lakeland Cent College	(2,374)	(2,333)	(2,160)	(2,267)	(2,510)	0	(2,545)	(2,400)	145		(2,400)	(2,400)
4108 Market Value Credit - Ag	5,797	10,033	9,596	10,423	10,635	0	0	4,000	4,000	0.0%	4,000	4,000
4112 PERA Rate Increase Aid	634	634	634	634	634	0	0	634	634	0.0%	634	634
4175 Agricultural perserve credit	659	663	1,005	1,064	568	0	0	500	500	0.0%	500	500
TOTAL INTERGOVT REVENUES	4,715	8,998	9,076	9,854	9,327	0	(2,545)	2,734	5,279	-93.1%	2,734	2,734
3-CHARGES FOR SERVICES:												
4205 Assessment Search	50	20	80	60	80	10	40	35	(5)	114.3%	35	35
4210 Sale of City Data (Various Media)	20	117	34	8	73	0	0	100	100	0.0%	100	100
4215 Rent of City Garage	0	0	0	0	500	0	500	0	(500)		0	0
TOTAL CHARGES FOR SERVICES	70	137	114	68	653	10	540	135	(405)	400.0%	135	135

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 6/30/19

	Audited 2014	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Jun-19	YTD Actual 6/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget	Annual Budget 2018	Annual Budget 2017
4-FINES & FORFEITURES:												
4300 County Fines & Fees	10,359	15,861	14,422	11,061	8,700	1,390	6,420	12,000	5,580	53.5%	14,000	14,000
4305 Other Fines & Forfeitures	0	0	664	0	0	0	0	250	250	0.0%	250	250
TOTAL FINES & FORFEITURES	10,359	15,861	15,086	11,061	8,700	1,390	6,420	12,250	5,830	52.4%	14,250	14,250
5-LICENSES, FEES, PERMITS:												
4400 Building Permit Fees - Afton	86,885	117,818	206,416	193,823	105,130	1,347	60,931	86,000	25,069	70.9%	86,000	86,000
4401 Building & Eng'g Inspection Fees	800	1,050	1,550	2,390	1,445	0	1,770	1,000	(770)	177.0%	250	250
4404 4th of July permits	250	0	0	0	0	0	0	0	0		0	0
4405 Pet License & Impound Fees	335	1,025	325	1,055	230	10	585	300	(285)	195.0%	300	300
4410 Liquor Licenses	3,000	3,000	5,023	3,500	1,750	0	3,350	3,000	(350)	111.7%	2,600	2,600
4415 Other Licenses	413	260	589	1,119	1,496	42	519	350	(169)	148.2%	350	350
4435 Street Opening & Utility Permit Fees	750	500	2,250	3,500	500	0	250	1,750	1,500	14.3%	1,750	1,750
4437 Utility Franchise Fees	59,438	59,554	57,833	62,497	59,174	0	16,362	58,000	41,638	28.2%	58,000	58,000
4440 Zoning Fees & Permits	10,248	6,965	7,886	11,475	5,690	0	2,810	3,000	190	93.7%	3,000	3,000
TOTAL LICENSES, FEES, PERMITS	162,119	190,172	281,870	279,359	175,415	1,399	86,576	153,400	66,824	56.4%	152,250	152,250
7-MISCELLANEOUS REVENUE:												
4601 Insurance dividend	3,208	3,271	3,972	998	471	0	0	2,000	2,000	0.0%	2,000	2,000
4604 Park rental & cleaning fees	825	560	225	225	275	0	250	500	250	50.0%	500	500
4615 Settlements/Other Income/Transfer	10	869	160	609	716	0	0	0	0		0	0
TOTAL MISCELLANEOUS REVENUE	4,043	4,700	4,357	1,832	1,462	0	250	2,500	2,250	10.0%	2,500	2,500
9-OTHER GRANTS:												
4810 County Grant-recycling grant	7,178	7,210	7,210	7,210	7,210	0	0	7,090	7,090	0.0%	7,090	7,090
4814 Cable Commission Grant	1,200	1,200	1,200	1,500	1,200	0	1,200	1,200	0	100.0%	1,200	1,200
TOTAL OTHER GRANTS	8,378	8,410	8,410	8,710	8,410	0	1,200	8,290	7,090	14.5%	8,290	8,290
10-INTEREST REVENUES:												
4901 Interest - 4M Fund General	54	144	955	12,772	10,330	275	3,964	1,000	(2,964)	396.4%	1,000	50
TOTAL INTEREST REVENUES	54	144	955	12,772	10,330	275	3,964	1,000	(2,964)	396.4%	1,000	50
TOTAL REVENUES	1,823,780	1,904,993	2,181,305	2,343,817	2,341,426	1,213,966	1,307,298	2,431,600	1,124,302	53.8%	2,314,945	2,222,110

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	Audited 2014	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Jun-19	YTD Actual 6/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget	Annual Budget 2018	Annual Budget 2017
B: EXPENDITURES												
1-WAGES & BENEFITS:												
5002 Mayor & Council	13,200	13,400	13,200	13,200	13,200	1,100	6,600	13,200	6,600	50.0%	13,200	13,200
5004 Administrator	81,575	88,150	91,483	92,150	92,150	7,963	47,780	102,100	54,320	46.8%	99,700	97,759
5005 Intern (s)	0	0	0	0	0	0	0	500	500	0.0%	500	4,500
5007 Office Assistant	17,717	16,059	18,272	21,793	23,705	2,199	11,229	26,800	15,571	41.9%	20,500	16,556
5008 Office Manager/Clerk	38,593	38,922	38,798	28,930	39,171	4,048	22,267	54,600	32,333	40.8%	51,535	44,150
5115 Contract Office - Administration	0	0	0	5,221	300	0	0					
5020 Maintenance Personnel incl Vehicle Allowance	17,849	17,300	18,816	24,076	27,916	4,014	14,349	40,000	25,651	35.9%	25,400	24,669
5014 FICA & Medicare	13,425	17,702	17,854	18,047	18,133	1,583	8,377	18,146	9,769	46.2%	16,129	15,364
5018 Insurance Benefits (Disability)	642	646	648	227	463	47	283	720	437	39.3%	720	720
5037 Other Financial Benefits	16,200	26,400	26,400	26,400	26,400	2,255	13,530	26,400	12,870	51.3%	26,400	26,400
5053 PERA	11,416	12,178	13,008	12,771	13,913	1,388	8,102	18,383	10,281	44.1%	16,340	15,063
5024 Workers Comp Insurance	2,530	3,689	3,171	0	2,691	0	3,568	3,100	(468)	115.1%	3,100	3,100
TOTAL WAGES & BENEFITS	213,147	234,446	241,650	242,814	258,043	24,597	136,084	303,949	167,865	44.8%	273,524	261,481
2-PROFESSIONAL SERVICES:												
5120 Contract - Videographer	606	710	1,807	2,475	3,691	255	2,041	4,000	1,959	51.0%	2,800	2,000
5302 Assessor Fees	20,191	20,716	21,269	22,215	23,592	0	26,015	24,000	(2,015)	108.4%	22,700	21,850
5304 Accounting fees	13,365	14,375	15,247	17,130	17,637	2,400	12,127	17,350	5,223	69.9%	16,850	16,500
5305 Auditing fees	5,350	5,450	5,350	6,600	10,875	0	10,635	15,000	4,365	70.9%	8,900	8,700
5310 Engineering Fees	12,722	17,707	23,561	24,410	34,079	4,234	21,433	20,600	(833)	104.0%	20,000	20,000
5315 Recording fees	151	46	0	0	552	46	138	300	162	46.0%	300	300
5320 Legal fees - Prosecution	29,698	25,140	23,160	27,943	26,374	2,546	14,707	29,800	15,093	49.4%	28,000	28,000
5321 Legal fees - General/Civil	13,772	20,447	21,951	19,082	21,652	1,954	10,895	22,000	11,105	49.5%	22,000	22,000
5330 Planning Fees	0	0	0	6,200	5,368	147	(318)	4,120	4,438	-7.7%	4,000	4,000
5335 Other Fees for Service	0	0	(433)	1,150	0	0	0	1,500	1,500	0.0%	1,500	1,500
5350 Building Inspection Fees - Stensland	36,910	48,921	80,054	82,429	47,634	0	25,244	34,400	9,156	73.4%	34,400	34,400
5360 Misc Dev Fees	(200)	(345)	0	0	0	0	0	0	0		0	0
5370 Well Monitoring Program	144	0	768	0	1,075	0	0	1,200	1,200	0.0%	1,200	1,000
5380 Watershed Management	488	488	595	596	596	0	596	600	4	99.4%	600	500
TOTAL PROFESSIONAL SERVICES	133,198	153,655	193,329	210,229	193,126	11,582	123,513	174,870	51,357	70.6%	163,250	160,750

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4-OTHER EXPENDITURES:												
5500 Office Equipment	176	1,612	576	0	0	0	0	700	700	0.0%	700	700
5505 Bank/IRS Fees/Penalties/Sales Tax	135	347	262	314	873	25	218	400	182	54.4%	400	400
5510 Comp Svc (All Hard/Software, GIS, Web, Email)	4,825	5,396	5,610	6,900	16,830	(95)	3,335	9,500	6,165	35.1%	9,500	9,500
5516 Copier Lease	6,424	6,796	3,243	2,760	2,521	230	1,380	3,500	2,120	39.4%	7,000	7,000
5520 Equipment Maintenance	62	0	0	0	0	0	0	500	500	0.0%	1,000	1,000
5525 Insurance-General Property & Liability	18,377	17,886	17,250	15,962	21,705	1,595	23,317	21,600	(1,717)	107.9%	21,000	21,000
5535 Misc. Expense	230	956	21	574	111	0	0	1,500	1,500	0.0%	2,000	2,000
5540 Office Supplies	2,673	2,953	2,631	3,563	3,230	70	1,596	4,000	2,404	39.9%	4,000	4,000
5545 Other Administration	475	713	400	320	120	0	0	500	500	0.0%	500	500
5550 Postage	4,816	3,439	3,281	3,847	4,266	(97)	617	3,500	2,883	17.6%	3,500	3,500
5555 Publishing & Printing	2,336	3,656	2,201	407	1,143	247	537	2,000	1,463	26.8%	2,800	2,800
5560 Newsletter	5,281	6,058	5,339	4,804	4,144	675	3,162	6,000	2,838	52.7%	6,000	6,000
5565 Telephone	2,759	2,682	2,703	3,051	3,595	300	1,797	3,500	1,703	51.4%	3,500	3,500
5575 Travel & Mileage	180	0	132	186	162	0	105	500	395	21.0%	500	500
5580 Membership & Dues	2,987	3,158	3,207	3,229	3,384	0	45	3,200	3,155	1.4%	3,000	3,000
5585 Seminars & Education	1,932	2,364	682	1,059	2,576	35	760	2,600	1,840	29.2%	2,500	2,500
TOTAL OTHER EXPENDITURES	53,668	58,017	47,538	46,974	64,660	2,984	36,868	63,500	26,632	58.1%	67,900	67,900
SUBTOTAL GENERAL & ADMINISTRATIVE	400,012	446,119	482,517	500,017	515,829	39,163	296,465	542,319	245,854	54.7%	504,674	490,131
5-PUBLIC SAFETY:												
5605 Animal Control	1,899	2,823	1,959	1,280	2,884	0	2,453	4,000	1,547	61.3%	4,000	4,000
5625 Fire & Ambulance Service	213,705	219,953	232,893	243,296	249,166	0	130,148	260,296	130,148	50.0%	249,166	243,296
5626 Fire Relief Association	0	0	0	0	0	0	0	0	0	0.0%	0	0
5636 Police Service - Additional Patrols	0	0	0	0	2,044	0	0	2,000	2,000	0.0%	5,000	0
5635 Police Service - County	168,494	169,289	178,385	176,419	186,346	0	227	189,011	188,784	0.1%	180,000	175,000
TOTAL PUBLIC SAFETY	384,098	392,065	413,237	420,994	440,440	0	132,828	455,307	322,479	29.2%	438,166	422,296
6-PUBLIC HEALTH:												
5705 Recycling - Afton	150	268	1,076	525	(304)	185	239	500	261	47.8%	500	500
5720 Refuse Hauling - City Hall	1,630	819	708	745	945	77	267	1,000	733	26.7%	1,500	1,500
TOTAL PUBLIC HEALTH	1,780	1,087	1,784	1,270	641	262	506	1,500	994	33.7%	2,000	2,000

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7-STREETS:												
5820 Gravel Road Maintenance	1,755	3,530	7,944	13,721	10,348	50	1,765	4,000	2,235	44.1%	4,000	4,000
5825 Crackseal/Seal Coat/Gravel Shouldering	90,685	51,829	11,701	33,098	50,469	0	0	75,000	75,000	0.0%	75,000	75,000
5830 Snow & Ice Control	115,692	62,431	78,910	76,152	107,572	0	117,375	113,000	(4,375)	103.9%	110,000	110,000
5835 Surf maint/Sweeping/Pothole Repair	29,844	49,873	33,139	28,672	2,262	0	6,066	10,000	3,934	60.7%	10,000	46,000
5845 Brush,Tree,Mow,Bridge,Culvert,Guardrail	25,502	40,117	21,136	80,978	45,273	583	13,813	52,000	38,187	26.6%	50,000	39,000
5850 Street Lighting	3,982	4,286	3,164	4,494	3,397	61	976	5,500	4,524	17.7%	12,000	5,000
5855 Gas Lamps - Operating Costs	2,851	2,491	1,889	1,236	1,393	0	0	0	0	0	0	2,700
5856 Gas Lamps - Capital	0	0	0	0	0	0	0	0	0	0	0	0
5860 Signs & Signals	2,977	3,247	3,413	2,624	1,879	548	6,904	3,500	(3,404)	197.2%	4,000	4,000
5870 Other - Road Maint.	758	605	1,696	888	1,608	727	921	2,000	1,079	46.1%	2,000	2,000
TOTAL STREETS	274,047	218,410	162,992	241,863	224,201	1,968	147,820	265,000	117,180	55.8%	267,000	287,700
9-OTHER PUBLIC WORKS EXPENDITURES:												
5910 Flood Control (Operate Pump/Dike)	803	0	0	0	0	0	0	1,600	1,600	0.0%	1,600	1,600
5920 Repair & Maint - Equipment	1,312	1,080	1,324	1,506	2,481	0	1,891	1,500	(391)	126.0%	1,500	1,500
5925 Fuel & Lubricants	478	558	311	263	361	0	45	1,000	955	4.5%	1,000	1,000
5930 Tools & Minor Equipment	243	277	275	95	375	0	0	950	950	0.0%	950	950
TOTAL OTHER PUBLIC WORKS	2,836	1,914	1,910	1,864	3,217	0	1,936	5,050	3,114	38.3%	5,050	5,050
SUBTOTAL STREETS, REHAB & PUBLIC WORKS	276,883	220,324	164,902	243,727	227,418	1,968	149,755	270,050	120,295	55.5%	272,050	292,750
9-BUILDINGS & LAND:												
6010 Gas Heat	2,060	1,937	1,071	533	0	0	0	2,200	2,200	0.0%	2,200	2,200
6020 Electricity	1,822	1,731	1,635	2,039	2,750	123	2,376	2,000	(376)	118.8%	2,000	2,000
6030 Miscellaneous Expense	777	1,036	944	910	229	719	873	800	(73)	109.1%	800	800
6035 Cleaning	1,031	874	273	13	7	0	0	500	500	0.0%	2,000	2,000
6040 Repair & Maintenance	898	1,910	902	2,644	2,789	12	392	2,000	1,608	19.6%	2,000	2,000
6045 City Garage Expense	3,264	2,557	3,182	2,147	4,588	272	4,236	2,500	(1,736)	169.4%	2,500	2,500
xxxx Deputy Facility/PW Garage	0	0	0	0	0	0	0	1,000	1,000	0.0%	1,000	0
6050 Supplies	594	288	289	536	1,519	130	417	500	83	83.5%	500	500
TOTAL BUILDINGS & LAND	10,446	10,334	8,296	8,823	11,882	1,255	8,294	11,500	3,206	72.1%	13,000	12,000

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12-PARKS & RECREATION:												
6105 4th of July Celebration	3,691	3,500	3,500	3,500	3,500	0	3,500	3,500	0	100.0%	3,500	3,500
6135 Park Maintenance	1,275	359	569	2,587	3,380	736	4,274	1,300	(2,974)	328.7%	1,200	1,200
6140 Miscellaneous expense	52	62	112	18	238	130	238	300	63	79.2%	300	300
6205 Cemetery maintenance	0	0	9,000	9,354	9,000	0	9,000	9,000	0	100.0%	9,000	9,000
TOTAL PARKS & RECREATION	5,018	3,921	13,181	15,459	16,118	866	17,011	14,100	(2,911)	120.6%	14,000	14,000
OVERALL TOTAL EXPENDITURES	1,078,237	1,073,850	1,083,917	1,190,291	1,212,328	43,514	604,859	1,294,776	689,917	46.7%	1,243,890	1,233,177
C: OTHER FINANCING SOURCES (USES)												
4725 Tax Levy to 2014A Road Bond	(305,000)	(310,000)	(260,000)	(260,000)	(260,000)	(137,500)	(137,500)	(275,000)	(137,500)		(260,000)	(260,000)
4726 Tax Levy to 2017B Road Bond	0	0	0	0	(390,000)	(195,000)	(195,000)	(390,000)	(195,000)		(390,000)	0
4898 Tax Levy to Dwtwn Imp Tmp Bonds	0	0	(28,000)	(28,000)	(30,000)	(18,500)	(18,500)	(37,000)	(18,500)		(30,000)	(28,000)
4899 Tax Levy to Dwtwn Imp PFA Loans	0	0	(70,000)	(70,000)	(70,000)	(35,000)	(35,000)	(70,000)	(35,000)		(70,000)	(70,000)
4050 Tax Levy to Fire Hall Debt Service Fund	(57,356)	(57,933)	(49,893)	(49,833)	(49,784)	(24,812)	(24,812)	(49,624)	(24,812)		(49,784)	(49,833)
6920 Oper trf to Bldg & Land Fund - Budgeted	(6,000)	(6,000)	(6,000)	(6,000)	(6,000)	(3,000)	(3,000)	(6,000)	(3,000)		(6,000)	(6,000)
6920 Oper trf to Bldg & Land Fund - UnBudgeted	0	(20,000)	(25,000)	(25,000)	0	0	0	0	0		0	0
6921 Oper trf to Street Imp -UnBudgeted	0	(43,500)	(230,000)	(100,000)	0	0	0	0	0		0	0
6925 Oper trf to Street Imp -Budgeted	(200,000)	(200,000)	(200,000)	(375,000)	(70,000)	(60,250)	(60,250)	(120,500)	(60,250)		(70,000)	(375,000)
6928 Oper Trf from(to) Special Reserve Fund	(294)	(5,000)	(3,000)	(9,500)	(5,000)	(100)	(100)	(100)	0		(5,000)	(9,500)
6932 Oper Trf to Stormwater Fund	(3,500)	(3,500)	(3,500)	(3,500)	(3,500)	(1,750)	(1,750)	(3,500)	(1,750)		(3,500)	(3,500)
6933 Oper Trf to Vehicle Fund	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(1,250)	(1,250)	(2,500)	(1,250)		(2,500)	(2,500)
6935 Oper Trf to Comprehensive Plan	(2,000)	(2,000)	(3,000)	(4,000)	(4,000)	(2,000)	(2,000)	(4,000)	(2,000)		(4,000)	(4,000)
6936 Oper Trf to Flood Mitigation & Control	(5,500)	(5,500)	(5,500)	(5,500)	(5,500)	(2,750)	(2,750)	(5,500)	(2,750)		(5,500)	(5,500)
6937 Oper Trf to DNR Grant Match	(95,000)	(95,000)	(95,000)	(95,000)	(95,000)	(47,500)	(47,500)	(95,000)	(47,500)		(95,000)	(95,000)
6934 Oper trf to Codification (Spec Act Fd)	(100)	(100)	(100)	(100)	(100)	(250)	(250)	(500)	(250)		(100)	(100)
4843 Oper Trf to MN Unemployment Claims	(3,000)	(3,000)	(1,000)	(1,000)	(1,000)	(500)	(500)	(1,000)	(500)		(1,000)	(1,000)
4847 Oper Trf to Election Expense Fund	(5,500)	(5,500)	(5,500)	(5,500)	(5,500)	(2,750)	(2,750)	(5,500)	(2,750)		(5,500)	(5,500)
6910 City Council Contingency Fund	0	0	0	(10,000)	0	0	0	0	0		0	0
4842 Oper Trf to Audit and Legal Reserve	(100)	(100)	(1,000)	(1,000)	(1,000)	(100)	(100)	(100)	0		(1,000)	(1,000)
4844 Oper Trf to Parks Capital Repairs/Trail & Ped Bridge	(5,500)	(5,500)	(5,500)	(5,500)	(5,500)	(2,750)	(2,750)	(5,500)	(2,750)		(5,500)	(5,500)
4022 Oper Trf to Afton Septic System - City Bldgs	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(7,500)	(7,500)	(15,000)	(7,500)		(15,000)	(15,000)
4818 Oper Trf to Spec Act Fd re High Speed Internet	0	(8,000)	(75,000)	(50,000)	0	0	0	0	0		0	(50,000)
4846 Oper Trf to Sidewalk	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(250)	(250)	(500)	(250)		(2,000)	(2,000)
4017 Oper Trf to Bridge Replacement Fund	0	0	0	0	(49,671)	(25,000)	(25,000)	(50,000)	(25,000)		(49,671)	0
6954 Oper Trf to 807 Tmp Bond Debt Fund	0	0	0	0	(40,000)	0	0	0	0		0	0
6929 Trf (to)/from Special Activities Fund (Various)	0	(15,000)	(10,000)	(25,000)	(15,000)	0	0	0	0		0	0
TOTAL OTH FINANCING/TRANSFERS	(708,350)	(805,133)	(1,096,493)	(1,148,933)	(1,126,055)	(568,512)	(568,512)	(1,136,824)	(568,312)		(1,071,055)	(988,933)
REVENUES OVER (UNDER) EXPENDITURES	37,193	26,010	895	4,594	3,043	601,940	133,927	\$0	(133,927)		\$0	\$0
Fund Balance - Beginning of Period	264,114	301,307	327,317	327,317	328,212		\$331,255					
Fund Balance - End of Period	301,307	327,317	328,212	331,911	331,255		\$465,182					

D6

City of Afton
Summary of Special Activities and MN Investment Funds
YTD 6/30/19

	Balance 12/31/2013	Balance 12/31/2014	Balance 12/31/2015	Balance 12/31/2016	Balance 12/31/2017	Balance 12/31/2018	Receipts	Disbursements	Transfers	Balance 6/30/2019
#550 Special Activities Fund - General										
A. Interest (unallocated)	3,848.46	3,871.67	3,930.92	4,394.61	6,100.51	12,372.80	4,226.85			16,599.65
B2. 4th of July Reserve	0.00	0.00	0.00	0.00	0.00	0.00				0.00
B3. City Council Contingency Reserve	13,452.60	10,975.00	9,775.00	4,768.56	10,229.76	853.12	8,092.75	3,168.50		5,777.37
B4. Community Garden	(87.88)	(87.88)	(0.00)	(0.00)	(0.00)	(0.00)				(0.00)
B4. MN Historic Preservation Design Guidelines	0.00	0.00	8,000.00	(225.00)	(225.00)	(225.00)				(225.00)
B5. Afton Residents for Preservation & Conservation	0.00	0.00	0.00	0.00	1,500.00	1,500.00				1,500.00
C1. Codification	3,650.20	3,750.20	3,850.20	3,950.20	4,050.20	4,150.20	250.00			4,400.20
C2. Comprehensive Plan	7,673.28	8,155.36	1,947.36	4,947.36	18,947.36	17,898.61	2,000.00	1,383.00		18,515.61
D1. Flood Control (Acct 7836)	8,445.20	5,063.99	17,004.27	22,304.27	27,804.27	33,304.27	2,750.00	2,123.91		33,930.36
D2. Storm Water Control	17,933.70	21,433.70	24,933.70	28,433.70	31,933.70	37,433.70	1,750.00			39,183.70
D3. Snow & Ice Reserve	0.00	0.00	15,000.00	15,000.00	30,000.00	30,000.00				30,000.00
D6. TAG Wastewater Comm Assessmnt (Acct 7833)	(15,982.34)	(15,982.34)	0.00	0.00	0.00	0.00				0.00
E. Charitable Gaming Fund	0.00	0.00	0.00	84.47	495.80	746.17				746.17
F. Applicant Pass-Thru Expenses	0.00	0.00	0.00	0.00	0.00	0.00				0.00
G. TIF Dist No. 1 (Afton Market Square)	849.01	849.01	0.00	0.00	0.00	0.00				0.00
I. City Vehicles	1,648.96	4,148.96	6,648.96	9,148.96	9,214.39	10,395.39	5,159.75	9,900.00		5,655.14
K. Audit/Legal Reserve	38,336.57	38,436.57	38,536.57	39,536.57	40,536.57	35,719.38	100.00			35,819.38
L. MN UI Claims, Severance & Oth PTO	20,788.53	23,788.53	26,788.53	27,788.53	28,788.53	29,788.53	500.00			30,288.53
M. Parks Capital, Pedestrian Bike Trail & Bridge	10,959.94	16,459.94	21,959.94	27,459.94	27,959.94	33,459.94	2,750.00			36,209.94
N. Election Expense	6,402.20	5,780.27	11,159.33	9,452.67	13,402.67	5,311.65	2,750.00	1,554.90		6,506.75
O. Sidewalk	8,000.00	10,000.00	12,000.00	14,000.00	16,000.00	18,000.00	250.00			18,250.00
P. High Speed Internet	0.00	0.00	0.00	0.00	124,850.00	124,850.00				124,850.00
Total #550 Special Activities Fund - General	125,918.43	136,642.98	201,534.78	211,044.84	391,588.70	395,558.76	30,579.35	18,130.31	0.00	408,007.80
#560 Special Activities Fund - Other										
A. State Fire Aid (Pass-Thru)	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00		0.00
B. Community Communications	23,978.90	18,378.87	24,889.73	13,549.11	12,083.74	(0.00)	11,561.00	2,114.44		9,446.56
C. Interest (Unallocated)	0.00	0.00	0.00	0.00	0.00	2.13	22.78			24.91
Total #560 Special Activities Fund	23,978.90	18,378.87	24,889.73	13,549.11	12,083.74	2.13	12,583.78	3,114.44	0.00	9,471.47
#600 MN Investment Fund										
4886/8986 Chandler Exhibits	100,985.08	104,361.13	104,409.10	104,635.25	105,377.87	107,167.55	1,173.36		0.00	108,340.91
Total #600 MN Investment Fund	100,985.08	104,361.13	104,409.10	104,635.25	105,377.87	107,167.55	1,173.36	0.00	0.00	108,340.91

City of Afton
#550 General Special Activities Fund - Detail by Account
 January through June 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4842 · Oper Trf Audit/Legal Reserve							
Depo...	06/30/2019			Audit and Legal		100.00	100.00
Total 4842 · Oper Trf Audit/Legal Reserve					0.00	100.00	100.00
4843 · Oper Trf - MN Unemploy Claims							
Depo...	06/30/2019			MN Unemployment Claims		500.00	500.00
Total 4843 · Oper Trf - MN Unemploy Claims					0.00	500.00	500.00
4844 · Oper Trf - Pedestrian Bike Trai							
Depo...	06/30/2019			Parks Capital		2,750.00	2,750.00
Total 4844 · Oper Trf - Pedestrian Bike Trai					0.00	2,750.00	2,750.00
4846 · Oper Trf in - Sidewalk							
Depo...	06/30/2019			Sidewalk		250.00	250.00
Total 4846 · Oper Trf in - Sidewalk					0.00	250.00	250.00
4847 · Oper Trf In - Election Levy							
Depo...	06/30/2019			Elections		2,750.00	2,750.00
Total 4847 · Oper Trf In - Election Levy					0.00	2,750.00	2,750.00
4914 · Special Activity - Interest							
Gene...	01/31/2019	interest		Interest Income		723.48	723.48
Gene...	02/28/2019	interest		Interest Income		652.10	1,375.58
Gene...	03/31/2019	interest		Interest Income		721.77	2,097.35
Gene...	04/30/2019	interest		Interest Income		713.85	2,811.20
Gene...	05/31/2019	interest		Interest Income		723.62	3,534.82
Gene...	06/30/2019	interest		Interest Income		692.03	4,226.85
Total 4914 · Special Activity - Interest					0.00	4,226.85	4,226.85
6932 · Oper Trf - Stormwater Run-off							
Depo...	06/30/2019			Stormwater		1,750.00	1,750.00
Total 6932 · Oper Trf - Stormwater Run-off					0.00	1,750.00	1,750.00
6933 · Oper Trf - City Vehicles							
Depo...	05/28/2019	13129		Houghton's Auction Service: Sale of Flood Pump Total \$7,819.50		3,909.75	3,909.75
Depo...	06/30/2019			City Vehicles		1,250.00	5,159.75
Total 6933 · Oper Trf - City Vehicles					0.00	5,159.75	5,159.75
6934 · Oper Trf - Codification							
Depo...	06/30/2019			Codification		250.00	250.00
Total 6934 · Oper Trf - Codification					0.00	250.00	250.00
6935 · Oper Trf - Comprehensive Plan							
Depo...	06/30/2019			Comp Plan		2,000.00	2,000.00
Total 6935 · Oper Trf - Comprehensive Plan					0.00	2,000.00	2,000.00
6936 · Oper Trf - Flood Control							
Depo...	06/30/2019			Flood Control		2,750.00	2,750.00
Total 6936 · Oper Trf - Flood Control					0.00	2,750.00	2,750.00
5978 · City Vehicle - JD Z950M ZTrak							
Bill	05/31/2019	06264430 05092019	Frontier Ag & Turf (Hastings)	John Deere Z950M ZTrak w Z-Glide Front Suspension Kit	9,900.00		(9,900.00)
Total 5978 · City Vehicle - JD Z950M ZTrak					9,900.00	0.00	(9,900.00)
6347 · Elections Expense							
Payc...	01/14/2019	23040	Arco, Laurie		35.00		(35.00)
Payc...	01/14/2019	23040	Arco, Laurie		4.90		(39.90)
Gene...	01/14/2019	Wages	100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Ben...	2018 Accrual: Laurie Arco		35.00	(4.90)

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City of Afton
#550 General Special Activities Fund - Detail by Account
 January through June 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Bill	01/31/2019	151940	Wash Cty (Elections)	2019 Automark Ext Maint Fees	1,550.00		(1,554.90)
Total 6347 · Elections Expense					1,589.90	35.00	(1,554.90)
6356 · Comp Plan Expenses							
Bill	02/28/2019	6	WSB (SWMP Updates)	SWMP update R-011680-000	838.00		(838.00)
Bill	06/30/2019	7	WSB (SWMP Updates)	SWMP update R-011680-000	545.00		(1,383.00)
Total 6356 · Comp Plan Expenses					1,383.00	0.00	(1,383.00)
6366 · City Council Contingency Exp							
Bill	02/27/2019	AcctRFPa	Niedzwiecki, Thomas H.	Assistance re. Acct RFP including prep and attendance at interviews	400.00		(400.00)
Depo...	02/28/2019	10016548		LMCIT: Claim 68150 Lightning damage less \$250 deductible		4,183.00	3,783.00
Bill	04/30/2019	60992	Minuteman Press	Street Banners (grand opening re. projects)	1,268.50		2,514.50
Bill	04/30/2019	2019 Contribution	Youth Service Bureau	YSB Services - 2019	1,500.00		1,014.50
Depo...	05/28/2019	13129		Houghton's Auction Service: Sale of Flood Pump Total \$7,819.50		3,909.75	4,924.25
Total 6366 · City Council Contingency Exp					3,168.50	8,092.75	4,924.25
7800 · Flood, Storm Wtr & Snow Ice							
7836 · Flood & Storm Wtr Exp - Gen'l							
Bill	03/31/2019	601	Tri-County Services (Streets, Other)	Dig out pumps old shop move to shop. install new battery for pump getting sold	955.00		(955.00)
Bill	03/31/2019	600	Tri-County Services (Streets, Other)	install flood gate	650.00		(1,605.00)
Bill	04/17/2019	3000807983	Centerpoint Energy	15995 Upper 34th St S: install service and meter	0.00		(1,605.00)
Bill	04/17/2019	3000807983	Centerpoint Energy	15995 Upper 34th St S: out of season charge	0.00		(1,605.00)
Bill	04/17/2019	3000807983	Centerpoint Energy	15995 Upper 34th St S: Vac Truck frost burner charge	0.00		(1,605.00)
Bill	04/17/2019	96769	Menards - Hudson	toughstuff brackets and tightmesh	68.91		(1,673.91)
Bill	04/30/2019	inv00006	Hi Tower Imagery	Drone footage of flood prevention system	300.00		(1,973.91)
Bill	04/30/2019	2	Hi Tower Imagery	Pictures & video of levee from the effects of winter flooding	150.00		(2,123.91)
Total 7836 · Flood & Storm Wtr Exp - Gen'l					2,123.91	0.00	(2,123.91)
Total 7800 · Flood, Storm Wtr & Snow Ice					2,123.91	0.00	(2,123.91)
TOTAL					18,165.31	30,614.35	12,449.04

City of Afton
#560 Other Special Activities Fund - Detail by Account
January through June 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4815 · Cable Comm Dist - Year End							
Depo...	04/17/2019	2036		Cable Commission: 2018 Year End Distribution		11,561.00	11,561.00
Total 4815 · Cable Comm Dist - Year End					0.00	11,561.00	11,561.00
4920 · Special Act Other - Interest							
Gene...	05/31/2019	Interest		Interest Income		5.64	5.64
Gene...	06/30/2019	Interest		Interest Income		17.14	22.78
Total 4920 · Special Act Other - Interest					0.00	22.78	22.78
4940 · State Fire Aid Received							
Depo...	03/14/2019	6708773		St of MN: Firefighters Relief Assoc 2019		1,000.00	1,000.00
Total 4940 · State Fire Aid Received					0.00	1,000.00	1,000.00
5440 · State Fire Aid Paid							
Bill	03/31/2019	StateFireAid219SBR	LSCV Fire Relief Assn (State Aid)	2019 State Fire Aid Supplemental	1,000.00		(1,000.00)
Total 5440 · State Fire Aid Paid					1,000.00	0.00	(1,000.00)
5561 · Communications							
Bill	03/31/2019	45370	Cities Digital	Laserfiche Avante software	1,474.75		(1,474.75)
Bill	05/29/2019	AV Stack Parts	Stan Ross (DD) Reimb Exp	Parts to rebuild AV Stack	139.69		(1,614.44)
Bill	05/31/2019	Banners 4/28/19	Natural Imagery	Banners (2 Seasons) Project Fee (ordered by Stan Ross)	500.00		(2,114.44)
Total 5561 · Communications					2,114.44	0.00	(2,114.44)
TOTAL					3,114.44	12,583.78	9,469.34

City of Afton
#115 Bldg & Land Fund - Detail by Account
 January through June 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4012 · Bldg & Land Curr Tax Levy							
Depo...	06/30/2019			Bldg & Land Capital		3,000.00	3,000.00
Total 4012 · Bldg & Land Curr Tax Levy					0.00	3,000.00	3,000.00
4906 · Bldg & Land Interest Earnings							
Gene...	01/31/2019	interest		Interest Income		20.25	20.25
Gene...	02/28/2019	interest		Interest Income		18.30	38.55
Gene...	03/31/2019	interest		Interest Income		20.04	58.59
Gene...	04/30/2019	interest		Interest Income		19.42	78.01
Gene...	05/31/2019	interest		Interest Income		19.83	97.84
Gene...	06/30/2019	interest		Interest Income		18.90	116.74
Total 4906 · Bldg & Land Interest Earnings					0.00	116.74	116.74
6004 · Bldg Repair & Maintenance							
Bill	05/31/2019	6524	Ray Anderson & Sons	Dumpster 1675 Stage Coach Trl (old garage)	150.00		(150.00)
Bill	05/31/2019	6525	Ray Anderson & Sons	Dumpster 1675 Stage Coach Trl (old garage)	150.00		(300.00)
Total 6004 · Bldg Repair & Maintenance					300.00	0.00	(300.00)
TOTAL					300.00	3,116.74	2,816.74

City of Afton
410 Sanitary Sewer Utility Operations - LTD Summary
 January 2014 through June 2019

	<u>Jan - Dec 14</u>	<u>Jan - Dec 15</u>	<u>Jan - Dec 16</u>	<u>Jan - Dec 17</u>	<u>Jan - Dec 18</u>	<u>Jan - Jun 19</u>	<u>TOTAL</u>
410 Sanitary Sewer Utility							
A. Rev							
4022 Sanitary Sewer - Levy	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	7,500.00	82,500.00
4023 Sanitary Sewer Oper - Fees	0.00	0.00	0.00	0.00	29,850.00	19,910.00	49,760.00
4919 Sanitary Sewer Interest	0.00	0.00	0.00	0.00	12.88	548.66	561.54
Total A. Rev	<u>15,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>44,862.88</u>	<u>27,958.66</u>	<u>132,821.54</u>
B. Exp							
6060 Sanitary Sewer Oper - Exp							
6062 Oth Contract Services	0.00	0.00	0.00	0.00	(781.75)	(571.50)	(1,353.25)
6065 Oper & Mgmt Fees	0.00	0.00	0.00	(1,508.33)	(20,508.65)	(10,086.29)	(32,103.27)
6066 Lab Fees	0.00	0.00	0.00	0.00	(10,582.28)	(4,720.65)	(15,302.93)
6068 Electric - Lift Stations	0.00	0.00	0.00	0.00	(15,004.05)	(9,759.16)	(24,763.21)
6069 Insurance - Sanitary Sewer	0.00	0.00	0.00	0.00	0.00	(6,200.00)	(6,200.00)
6060 Sanitary Sewer Oper - Exp - Other	0.00	0.00	0.00	(745.19)	0.00	0.00	(745.19)
Total 6060 Sanitary Sewer Oper - Exp	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(2,253.52)</u>	<u>(46,876.73)</u>	<u>(31,337.60)</u>	<u>(80,467.85)</u>
6083 Sanitary Sewer Spec Assessments	0.00	0.00	0.00	0.00	(2,589.77)	(2,155.93)	(4,745.70)
Total B. Exp	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(2,253.52)</u>	<u>(49,466.50)</u>	<u>(33,493.53)</u>	<u>(85,213.55)</u>
Total 410 Sanitary Sewer Utility	<u>15,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>12,746.48</u>	<u>(4,603.62)</u>	<u>(5,534.87)</u>	<u>47,607.99</u>
TOTAL	<u><u>15,000.00</u></u>	<u><u>15,000.00</u></u>	<u><u>15,000.00</u></u>	<u><u>12,746.48</u></u>	<u><u>(4,603.62)</u></u>	<u><u>(5,534.87)</u></u>	<u><u>47,607.99</u></u>

City of Afton
410 Sanitary Sewer Fund - Detail by Account
 January through June 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4022 - Levy Sanitary Sewer Oper							
Depo...	06/30/2019		Septic System City Bldg			7,500.00	7,500.00
Total 4022 - Levy Sanitary Sewer Oper					0.00	7,500.00	7,500.00
4023 - Fees Sanitary Sewer Oper							
Depo...	01/22/2019	44198	Afton St Croix			1,750.00	1,750.00
Depo...	01/22/2019	995122	John Thompson and Diane Benike			50.00	1,800.00
Depo...	01/22/2019	18299	Roger Larson			250.00	2,050.00
Depo...	01/22/2019	5600	Scott Anderson			50.00	2,100.00
Depo...	01/22/2019	2690	Elaine Mucciacciaro			150.00	2,250.00
Depo...	01/22/2019	5659	Jessica Mulle			100.00	2,350.00
Depo...	01/22/2019	1347	Lone Star on St Croix LLC			200.00	2,550.00
Depo...	01/22/2019	5448	Calla Lili: David and Kathleen Feehan-Schmidt			250.00	2,800.00
Depo...	01/22/2019	2654	Elaine Mucciacciaro			50.00	2,850.00
Depo...	02/28/2019	10411	George and Kathine Weed			600.00	3,450.00
Depo...	02/28/2019	5604	Scott Anderson			50.00	3,500.00
Depo...	02/28/2019	6596	Bill Palmquist			50.00	3,550.00
Depo...	02/28/2019	5673	Jessica Mulle			100.00	3,650.00
Depo...	02/28/2019	995123	John Thompson and Diane Benike			50.00	3,700.00
Depo...	02/28/2019	5602	Scott Anderson			50.00	3,750.00
Depo...	02/28/2019	6590	Bill Palmquist			50.00	3,800.00
Depo...	02/28/2019	3731	Paul Nickerson			600.00	4,400.00
Depo...	02/28/2019	5452	Kathleen and David Feehan-Schmidt			250.00	4,650.00
Depo...	02/28/2019	44225	Afton St Croix			1,750.00	6,400.00
Depo...	02/28/2019	1352	Lone Star on St Croix			200.00	6,600.00
Depo...	02/28/2019	18302	Roger Larson			50.00	6,650.00
Depo...	02/28/2019	1356	Lone Star on St Croix			200.00	6,850.00
Depo...	02/28/2019	5456	Kathleen and David Feehan-Schmidt			250.00	7,100.00
Depo...	02/28/2019	18306	Roger Larson			50.00	7,150.00
Depo...	03/25/2019	5639	Jessica Mulle			100.00	7,250.00
Depo...	03/25/2019	6601	Bill Palmquist			50.00	7,300.00
Depo...	03/25/2019	2695	Elaine Mucciacciaro			100.00	7,400.00
Depo...	03/25/2019	5461	Kathleen and David Feehan Schmidt			250.00	7,650.00
Depo...	03/25/2019	6158	Kevin Shosten			50.00	7,700.00
Depo...	03/25/2019	44266	Afton St Croix			1,750.00	9,450.00
Depo...	03/25/2019	995124	John Thompson and Diane Benike			50.00	9,500.00
Depo...	03/25/2019	3609	Thorn Butler			100.00	9,600.00
Depo...	03/25/2019	5605	Scott Anderson			50.00	9,650.00
Depo...	04/17/2019	3548	Paul and Rebecca Nickerson			900.00	10,550.00
Depo...	04/17/2019	995126	John Thompson and Diane Benike			50.00	10,600.00
Depo...	04/17/2019	3614	Thorn Butler			100.00	10,700.00
Depo...	04/17/2019	6604	Bill Palmquist			50.00	10,750.00
Depo...	04/17/2019	44337	Afton St Croix			1,750.00	12,500.00
Depo...	04/17/2019	5622	Scott Anderson			50.00	12,550.00
Depo...	04/17/2019	18309	Roger Larson			50.00	12,600.00
Depo...	04/17/2019	1360	Lone Star on St Croix			200.00	12,800.00
Gene...	04/22/2019	Petty Cash	Petty Cash Activity 01/16/19 thru 04/22/19			350.00	13,150.00
Depo...	04/23/2019	5466	Kathleen and David Feehan-Schmidt			250.00	13,400.00
Depo...	04/30/2019	44387	Afton St Croix Co			1,750.00	15,150.00
Depo...	04/30/2019	18314	Roger Larson			50.00	15,200.00
Depo...	04/30/2019	5651	Jessica Mulle			100.00	15,300.00
Depo...	04/30/2019	1363	Lone Star on St Croix			200.00	15,500.00
Depo...	04/30/2019	2699	Elaine Mucciacciaro			50.00	15,550.00
Depo...	05/28/2019	1365	Lone Star on St Croix			200.00	15,750.00
Depo...	05/28/2019	11879	Louis and Linda Tilton			35.00	15,785.00
Depo...	05/28/2019	12130	Hubert and Helen Schneider			35.00	15,820.00
Depo...	05/28/2019	995128	John Thompson and Diane Benike			50.00	15,870.00
Depo...	05/28/2019	6615	Bill Palmquist			50.00	15,920.00
Depo...	05/28/2019	13809	Donald and Vicki Bulger			35.00	15,955.00
Depo...	05/28/2019	2100	Kristin Durkopp			35.00	15,990.00
Depo...	05/28/2019	2704	Elaine Mucciacciaro			50.00	16,040.00
Depo...	05/28/2019	5618	Mary McLarin and Julie Marcus			35.00	16,075.00
Depo...	05/28/2019	5188	Ronald Raedeke and Susan Loomis			35.00	16,110.00
Depo...	06/17/2019	6712	Thomas and Kathryn Gasser			35.00	16,145.00

City of Afton
410 Sanitary Sewer Fund - Detail by Account
January through June 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Depo...	06/17/2019	5475		Kathleen and David Feehan-Schmidt		250.00	16,395.00
Depo...	06/17/2019	10328		Matt and Kristy Cooper		35.00	16,430.00
Depo...	06/17/2019	2110		Kristin Durkopp		35.00	16,465.00
Depo...	06/17/2019	2708		Elaine Mucciaacciario		150.00	16,615.00
Depo...	06/17/2019	995129		John Thompson and Diane Beniki		50.00	16,665.00
Depo...	06/17/2019	5150		Brad and Michelle Holz		35.00	16,700.00
Depo...	06/17/2019	3496		Paul and Rebecca Nickerson		600.00	17,300.00
Depo...	06/17/2019	6624		Bill Palmquist		50.00	17,350.00
Depo...	06/17/2019	1115		Kevin and Kirsten Langstraat		70.00	17,420.00
Depo...	06/17/2019	12134		Hubert and Helen Schneider		35.00	17,455.00
Depo...	06/17/2019	5624		Mary McLaurin and Julie Marcus		35.00	17,490.00
Depo...	06/17/2019	3052		Marcia Dahleen		150.00	17,640.00
Depo...	06/17/2019	5609		Scott Anderson		50.00	17,690.00
Depo...	06/17/2019	5473		Kathleen and David Feehan-Schmidt		250.00	17,940.00
Depo...	06/17/2019	5615		Jessica Mulle		100.00	18,040.00
Depo...	06/17/2019	5146		Brad and Michelle Holz		35.00	18,075.00
Depo...	06/17/2019	10321		Matt and Kristy Cooper		35.00	18,110.00
Depo...	06/17/2019	44440		Afton St Croix Co		1,750.00	19,860.00
Depo...	06/17/2019	18318		Roger Larson		50.00	19,910.00
Total 4023 · Fees Sanitary Sewer Oper					0.00	19,910.00	19,910.00
4919 · Sanitary Sewer - Interest							
Gene...	01/31/2019	Interest		Interest Income		99.12	99.12
Gene...	02/28/2019	Interest		Interest Income		88.65	187.77
Gene...	03/31/2019	Interest		Interest Income		97.24	285.01
Gene...	04/30/2019	Interest		Interest Income		92.16	377.17
Gene...	05/31/2019	Interest		Interest Income		89.58	466.75
Gene...	06/30/2019	Interest		Interest Income		81.91	548.66
Total 4919 · Sanitary Sewer - Interest					0.00	548.66	548.66
6060 · Sanitary Sewer Expenses							
6062 · Other Contract Services							
Bill	03/31/2019	6062	Get Connected Tech	Quarterly Monitoring of Afton Sewage Site, 1st qtr 2019: 3 months @ \$65	195.00		(195.00)
Bill	06/26/2019	151080	Get Connected Tech	Quarterly Monitoring of Afton Sewage Site, 2nd qtr 2019: 3 months @ \$65	195.00		(390.00)
Bill	06/30/2019	102461	Petersen Mgmt (Lab Fees)	service call re generator	181.50		(571.50)
Total 6062 · Other Contract Services					571.50	0.00	(571.50)
6065 · Oper & Mgmt Fees							
Bill	01/31/2019	100019	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Jan2019	1,508.33		(1,508.33)
Bill	02/28/2019	100464	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Feb2019	1,508.33		(3,016.66)
Bill	02/28/2019	100678	Petersen Mgmt (Lab Fees)	2/13/19 service work on generator	608.81		(3,625.47)
Bill	03/31/2019	100849	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Mar2019	1,508.33		(5,133.80)
Bill	04/30/2019	101379	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Apr2019	1,508.33		(6,642.13)
Bill	05/21/2019	101703	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Apr2019	1,508.33		(8,150.46)
Bill	06/26/2019	102145	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Jun2019	1,508.33		(9,658.79)
Bill	06/30/2019	102469	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Jun2019 tech service 6/11/19	427.50		(10,086.29)
Total 6065 · Oper & Mgmt Fees					10,086.29	0.00	(10,086.29)
6066 · Lab Fees							
Bill	02/28/2019	100485	Petersen Mgmt (Lab Fees)	Lab Fees 1/9/19	295.35		(295.35)
Bill	02/28/2019	100308	Petersen Mgmt (Lab Fees)	Lab Fees 1/16/19 and 1/24/19	503.80		(799.15)
Bill	02/28/2019	100678	Petersen Mgmt (Lab Fees)	Lab Fees 1/31/19	227.70		(1,026.85)
Bill	02/28/2019	100678	Petersen Mgmt (Lab Fees)	Lab Fees 2/13/19	391.05		(1,417.90)
Bill	03/31/2019	100846	Petersen Mgmt (Lab Fees)	Lab Fees 2/7/19	64.35		(1,482.25)
Bill	03/31/2019	100846	Petersen Mgmt (Lab Fees)	Lab Fees 3/4/19	282.70		(1,764.95)
Bill	03/31/2019	101038	Petersen Mgmt (Lab Fees)	Lab Fees 3/13/19	260.70		(2,025.65)
Bill	04/17/2019	101082	Petersen Mgmt (Lab Fees)	Lab Fees 3/21/19	341.55		(2,367.20)
Bill	04/30/2019	101377	Petersen Mgmt (Lab Fees)	Chemical refill 4/4/19	1,631.85		(3,999.05)
Bill	05/31/2019	102037	Petersen Mgmt (Lab Fees)	Lab fees 5/21/19	255.20		(4,254.25)
Bill	06/30/2019	102461	Petersen Mgmt (Lab Fees)	Lab fees 6/5/19	233.20		(4,487.45)
Bill	06/30/2019	102461	Petersen Mgmt (Lab Fees)	Lab fees 6/19/19	233.20		(4,720.65)

City of Afton
410 Sanitary Sewer Fund - Detail by Account
 January through June 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Total 6066 · Lab Fees					4,720.65	0.00	(4,720.65)
6068 · Electricity - Lift Stations							
Bill	01/31/2019	013119	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	586.77		(586.77)
Bill	01/31/2019	013119	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	1,250.72		(1,837.49)
Bill	02/28/2019	022819	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	635.95		(2,473.44)
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	1,016.65		(3,490.09)
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	571.49		(4,061.58)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	1,002.48		(5,064.06)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	622.20		(5,686.26)
Bill	04/30/2019	043019a	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	993.90		(6,680.16)
Bill	05/31/2019	053119	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	1,032.19		(7,712.35)
Bill	05/31/2019	053119	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	1,101.64		(8,813.99)
Bill	06/30/2019	063019	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	945.17		(9,759.16)
Total 6068 · Electricity - Lift Stations					9,759.16	0.00	(9,759.16)
6069 · Insurance - Sanitary Sewer							
Bill	05/31/2019	051519 0515...	LMCIT (Ins)	Sanitary Sewer Property 5/15/19 to 5/15/20	5,291.00		(5,291.00)
Bill	06/26/2019	MEL 051519...	LMCIT (Ins)	MEL Ins 5/15/19 to 5/15/20	909.00		(6,200.00)
Total 6069 · Insurance - Sanitary Sewer					6,200.00	0.00	(6,200.00)
Total 6060 · Sanitary Sewer Expenses					31,337.60	0.00	(31,337.60)
6083 · Sanitary Sewer Spec Assessments							
Bill	03/31/2019	CityHall2019...	Wash Cty (Prop Records & Taxpayer Serv)	Full Year 2019 Special Assessment 3033 St Croix Trl S City Hall 22.028.20.11.0017	840.20		(840.20)
Bill	03/31/2019	HistSociety2...	Wash Cty (Prop Records & Taxpayer Serv)	Full Year 2019 Special Assessment Historical Society 22.028.20.11.0004	1,068.73		(1,908.93)
Bill	04/30/2019	156537	Wash Cty (Assessment & Taxation)	2019 Special Assessment billing	247.00		(2,155.93)
Total 6083 · Sanitary Sewer Spec Assessments					2,155.93	0.00	(2,155.93)
TOTAL					33,493.53	27,958.66	(5,534.87)

City of Afton
#120 Street Improvement Fund - Detail by Account

January through June 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4013 - Current Tax Levy - Street Imp							
Deposit	06/30/2019			Street Imp		60,250.00	60,250.00
Total 4013 - Current Tax Levy - Street Imp					0.00	60,250.00	60,250.00
4907 - Pub Wks 4M Fd Interest Earnings							
General Jo...	01/31/2019	Interest		Interest Income		580.62	580.62
General Jo...	02/28/2019	Interest		Interest Income		751.27	1,331.89
General Jo...	03/31/2019	Interest		Interest Income		962.61	2,294.50
General Jo...	04/30/2019	Interest		Interest Income		1,389.15	3,683.65
General Jo...	05/31/2019	Interest		Interest Income		1,413.86	5,097.51
General Jo...	06/30/2019	Interest		Interest Income		1,354.80	6,452.31
Total 4907 - Pub Wks 4M Fd Interest Earnings					0.00	6,452.31	6,452.31
7900 - Street Imp Capital Projects							
7938 - Culvert Repair & Replacement							
Bill	05/31/2019	4 April 2019	WSB (City Engineer)	Culverts	249.00		(249.00)
Total 7938 - Culvert Repair & Replacement					249.00	0.00	(249.00)
7984 - River Road Sanitary Options							
Bill	02/28/2019	1	WSB (City Engineer)	River Road Sanitary Sewer	581.00		(581.00)
Bill	03/31/2019	2	WSB (City Engineer)	River Road Sanitary Sewer	1,659.50		(2,240.50)
Bill	05/31/2019	4 April 2019	WSB (City Engineer)	River Road Sanitary Sewer	332.00		(2,572.50)
Bill	05/31/2019	1 April 2019	WSB (River Road Sanitary Sewer)	River Road Sanitary Sewer Improvements	1,027.00		(3,599.50)
Bill	06/30/2019	2	WSB (River Road Sanitary Sewer)	River Road Sanitary Sewer Improvements	8,958.00		(12,557.50)
Total 7984 - River Road Sanitary Options					12,557.50	0.00	(12,557.50)
Total 7900 - Street Imp Capital Projects					12,806.50	0.00	(12,806.50)
TOTAL					12,806.50	66,702.31	53,895.81

07/10/19

City of Afton
K. #122 Bridge Replacement Fund - Detail by Account
 January through June 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4017 · Tax Levy - Bridge Replacement							
Deposit	06/30/2019			Bridge Replacement		25,000.00	25,000.00
Total 4017 · Tax Levy - Bridge Replacement					0.00	25,000.00	25,000.00
4918 · Bridge Replacement - Interest							
General Jo...	01/31/2019	Interest		Interest Income		74.50	74.50
General Jo...	02/28/2019	Interest		Interest Income		67.41	141.91
General Jo...	03/31/2019	Interest		Interest Income		73.95	215.86
General Jo...	04/30/2019	Interest		Interest Income		71.03	286.89
General Jo...	05/31/2019	Interest		Interest Income		71.10	357.99
General Jo...	06/30/2019	Interest		Interest Income		68.16	426.15
Total 4918 · Bridge Replacement - Interest					0.00	426.15	426.15
7770 · Bridge Replacement Expense							
7771 · Bridge Replacement - Engineer							
Bill	03/31/2019	2	WSB (Bridge Inspections)	Bridge Safety Inspections	1,050.00		(1,050.00)
Bill	05/31/2019	4 April 2019	WSB (City Engineer)	Bridge	124.50		(1,174.50)
Total 7771 · Bridge Replacement - Engineer					1,174.50	0.00	(1,174.50)
Total 7770 · Bridge Replacement Expense					1,174.50	0.00	(1,174.50)
TOTAL					1,174.50	25,426.15	24,251.65

K1

City of Afton
200 Park Reserve Fund Stmt of Rev & Exp - Detail
 January through June 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
200 Park Reserve Fd							
A. Rev							
4425 Park Dedication Fees							
Deposit	04/17/2019	6467		Albert W Carlson Afton Creek Preserve Dev LLC: Park Dedication Fee		180,000.00	180,000.00
Total 4425 Park Dedication Fees					0.00	180,000.00	180,000.00
4903 Interest Income - 4M Fund							
General Journal	01/31/2019	interest		Interest Income		141.90	141.90
General Journal	02/28/2019	interest		Interest Income		129.88	271.78
General Journal	03/31/2019	interest		Interest Income		142.88	414.66
General Journal	04/30/2019	interest		Interest Income		138.49	553.15
General Journal	05/31/2019	interest		Interest Income		234.91	788.06
General Journal	06/30/2019	interest		Interest Income		456.39	1,244.45
Total 4903 Interest Income - 4M Fund					0.00	1,244.45	1,244.45
Total A. Rev					0.00	181,244.45	181,244.45
Total 200 Park Reserve Fd					0.00	181,244.45	181,244.45
TOTAL					0.00	181,244.45	181,244.45

City of Afton
805 City Infra-Structure Improvement Fund - LTD Summary
 April 2011 through June 2019

	Apr - Dec 11	Jan - Dec 12	Jan - Dec 13	Jan - Dec 14	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Dec 18	Jan - Jun 19	TOTAL
805 City InfraStructure Imp Fd										
A. Rev										
4917 Interest Income	0.00	2.04	2.55	3.26	395.48	4,602.22	3,305.81	1,820.97	8,363.46	18,495.79
4828 2015A Dwtwn Tmp Bond Proceeds	0.00	0.00	0.00	0.00	3,755,000.00	0.00	0.00	0.00	0.00	3,755,000.00
4829 2017A Dwtwn Tmp Bond Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	1,980,000.00	0.00	0.00	1,980,000.00
4849 DNR BWSR Grant	0.00	0.00	129,850.00	0.00	0.00	0.00	0.00	84,710.07	0.00	214,560.07
4850 Park Reserve Trf re. Dwtwn Imp	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
4851 VBWD Easement	0.00	0.00	0.00	0.00	5,800.00	0.00	0.00	0.00	0.00	5,800.00
4852 VBWD Grant \$50M/Yr 10 Yrs	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00	100,000.00	0.00	200,000.00
4853 County Share Dwtwn/Septic Proj	0.00	0.00	0.00	0.00	0.00	0.00	4,092,588.89	33,609.96	21,365.98	4,147,564.83
4861 CWRf G 054 Grant Stormwater	0.00	0.00	0.00	0.00	0.00	0.00	349,938.00	0.00	0.00	349,938.00
4862 CWRf L 054 Ln Proceeds Stormwtr	0.00	0.00	0.00	0.00	0.00	0.00	656,371.52	233,935.55	18,144.87	908,451.94
4863 CWRf G 055 Grant Sanitary Sewer	0.00	0.00	0.00	0.00	0.00	0.00	398,320.00	0.00	0.00	398,320.00
4864 CWRf L 055 Ln Proceeds Sanitary Swr	0.00	0.00	0.00	0.00	0.00	0.00	1,001,173.03	150,278.31	10,947.42	1,162,398.76
4865 PSIG G 056 Sanitary Sewer	0.00	0.00	0.00	0.00	0.00	0.00	4,382,993.48	807,011.35	245,930.21	5,435,935.04
4871 Rental Inc - Flood Levee Prop	0.00	850.00	1,700.00	0.00	0.00	0.00	0.00	0.00	0.00	2,550.00
4894 MndNR Grant - Other	0.00	9,247.38	10,024.53	0.00	35,137.00	0.00	1,611,106.29	499.81	1,280,016.00	2,946,031.01
4895 MndNR Grant - Land Purchase	0.00	351,673.70	616,669.52	0.00	0.00	0.00	0.00	0.00	0.00	968,343.22
4896 Flood Levy Imp Proj - Tax Levy	0.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	47,500.00	712,500.00
Total A. Rev	0.00	456,773.12	953,246.60	95,003.26	3,891,332.48	149,602.22	14,620,797.02	1,506,866.02	1,632,267.94	23,305,888.66
B. Exp										
7728 2015A Dwtwn Tmp Bond Principal	0.00	0.00	0.00	0.00	0.00	0.00	(3,755,000.00)	0.00	0.00	(3,755,000.00)
7738 2015A Dwtwn Tmp Imp Bond Issue Exp	0.00	0.00	0.00	0.00	(53,263.75)	(1,608.00)	(575.00)	0.00	0.00	(55,446.75)
7740 2017A Dwtwn Tmp Imp Bond Issue Exp	0.00	0.00	0.00	0.00	0.00	0.00	(31,219.80)	0.00	0.00	(31,219.80)
8871 Wetland Credits	0.00	0.00	0.00	0.00	0.00	0.00	(51,747.88)	0.00	0.00	(51,747.88)
8891 Dwtwn Prop Purch/Exp	0.00	(372,221.16)	(780,944.33)	(933.95)	(2,481.58)	(1,726.95)	(540.66)	(367.77)	(203.40)	(1,159,419.80)
8892 Dwtwn Imp - Easemnts & Damages	0.00	0.00	0.00	(11,700.00)	(633,200.00)	(9,200.00)	(33,120.68)	0.00	(5,000.00)	(692,220.68)
8893 Single Audit Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(2,000.00)	(1,600.00)	(3,600.00)
8894 Septic Permits, Fees, Admin	0.00	0.00	0.00	(10,558.00)	(42,355.31)	(85,086.73)	(116,238.58)	(4,177.00)	(6,962.84)	(265,378.46)
8895 DNR Flood Imp Proj - Engineer	(6,673.00)	(54,384.11)	(29,242.00)	(157,437.85)	(198,277.10)	(67,890.74)	(14,066.00)	0.00	0.00	(527,970.80)
8896 Sanitary Sewer Imp	0.00	(395.00)	(87,311.07)	(293,780.46)	(194,199.55)	(152,850.73)	(73,817.14)	(14,579.82)	(1,006.92)	(817,940.69)
8897 Septic Construction Eng'g	0.00	0.00	0.00	(540.77)	(9,048.00)	(8,545.49)	(151,858.16)	(39,659.80)	(3,484.28)	(213,136.50)
8898 Flood Mitigation/ROW Serv	0.00	(9,754.75)	(4,480.00)	(19,787.25)	(87,667.80)	(18,935.00)	(14,085.50)	0.00	0.00	(154,710.30)
8899 Village Improvements	0.00	0.00	(33,513.00)	(28,452.75)	0.00	(22,669.68)	(1,305,268.17)	(431,584.90)	(22,910.75)	(1,844,399.25)
8901 Septic Construction	0.00	0.00	0.00	0.00	0.00	0.00	(12,047,008.52)	(1,596,291.03)	47,774.60	(13,595,524.95)
Total B. Exp	(6,673.00)	(436,755.02)	(935,490.40)	(523,191.03)	(1,220,493.09)	(368,513.32)	(17,594,546.09)	(2,088,660.32)	6,606.41	(23,167,715.86)
C. Transfers										
6913 Trf fr 120 Street Improvements	0.00	0.00	0.00	0.00	0.00	0.00	805,497.42	(120,745.17)	0.00	684,752.25
Total C. Transfers	0.00	0.00	0.00	0.00	0.00	0.00	805,497.42	(120,745.17)	0.00	684,752.25
Total 805 City InfraStructure Imp Fd	(6,673.00)	20,018.10	17,756.20	(428,187.77)	2,670,839.39	(218,911.10)	(2,168,251.65)	(702,539.47)	1,638,874.35	822,925.05
TOTAL	(6,673.00)	20,018.10	17,756.20	(428,187.77)	2,670,839.39	(218,911.10)	(2,168,251.65)	(702,539.47)	1,638,874.35	822,925.05

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City of Afton
#805 City Infra-Structure Imp Projects - Detail by Account
 January through June 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4853 · County Share Dwtwn/Septic Proj							
Deposit	06/20/2019	481670		Wash Cty: May 2019 Share of Downtown Projects		21,365.98	21,365.98
Total 4853 · County Share Dwtwn/Septic Proj					0.00	21,365.98	21,365.98
4862 · CWRFL 054 Loan Proceeds							
Deposit	01/28/2019	1500006227		MPFA CWRFL 054 FY 2017 19		475.81	475.81
Deposit	02/26/2019	1500006301		MPFA CWRFL 054 FY 2017 20		15,751.82	16,227.63
Deposit	04/25/2019	1500006438		MPFA CWRFL 054 FY 2017 21		1,917.24	18,144.87
Total 4862 · CWRFL 054 Loan Proceeds					0.00	18,144.87	18,144.87
4864 · CWRFL 055 Loan Proceeds							
Deposit	01/28/2019	1500006228		MPFA CWRFL 055 FY 2017 9		3,349.83	3,349.83
Deposit	04/25/2019	1500006439		MPFA CWRFL 055 FY 2017 10		7,597.59	10,947.42
Total 4864 · CWRFL 055 Loan Proceeds					0.00	10,947.42	10,947.42
4865 · PSIG G 056 Grant							
Deposit	02/26/2019	1500006302		MPFA PSIG G 056 FY 2017 17		245,930.21	245,930.21
Total 4865 · PSIG G 056 Grant					0.00	245,930.21	245,930.21
4894 · MnDNR Grant - Other							
Deposit	02/06/2019	FM00548814		DNR OMB Pay Request #15: 651-259-5566		1,280,016.00	1,280,016.00
Total 4894 · MnDNR Grant - Other					0.00	1,280,016.00	1,280,016.00
4896 · Flood Levy Imp Proj - Tax Levy							
Deposit	06/30/2019			DNR Match		47,500.00	47,500.00
Total 4896 · Flood Levy Imp Proj - Tax Levy					0.00	47,500.00	47,500.00
4917 · Int Inc - City Infrastruct Fd							
General Jou...	01/31/2019	interest		Interest Income		0.43	0.43
General Jou...	01/31/2019	interest		Interest Income		1.28	1.71
General Jou...	02/28/2019	interest		Interest Income		1,376.06	1,377.77
General Jou...	03/01/2019	Bank Diff		Bank difference		0.01	1,377.78
General Jou...	03/31/2019	interest		Interest Income		2,233.96	3,611.74
General Jou...	04/30/2019	interest		Interest Income		1,777.73	5,389.47
General Jou...	05/31/2019	interest		Interest Income		1,667.70	7,057.17
General Jou...	06/30/2019	interest		Interest Income		1,306.29	8,363.46
Total 4917 · Int Inc - City Infrastruct Fd					0.00	8,363.46	8,363.46
8800 · DNR Flood Imp Expense							
8891 · DNR Flood Imp - Prop Purch/Exp							
Bill	02/28/2019	022819	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	67.07		(67.07)
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	51.29		(118.36)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	29.96		(148.32)
Bill	04/30/2019	043019a	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	28.96		(177.28)
Bill	05/31/2019	053119	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	26.12		(203.40)
Total 8891 · DNR Flood Imp - Prop Purch/Exp					203.40	0.00	(203.40)
8892 · Dwtwn Imp - Easemnts & Damages							
Bill	02/28/2019	Appraisal re Easemnt	Afton St. Croix Company	Reimb for Afton St Croix obtaining its own appraisal re. Easement for Downtown Village Imp Proj	5,000.00		(5,000.00)
Total 8892 · Dwtwn Imp - Easemnts & Damages					5,000.00	0.00	(5,000.00)
8893 · Single Audit Expense							
Bill	03/31/2019	252431	CarlsonSV (Single Audit)	Final billing on 2017 single audit	1,600.00		(1,600.00)
Total 8893 · Single Audit Expense					1,600.00	0.00	(1,600.00)
8894 · Septic Permits, Fees, Admin							
Bill	02/27/2019	2017ATmpBds	Niedzwiecki, Thomas H.	Assistance with Cash Flow re. Repayment of 2017A Temp Imp Bonds	535.00		(535.00)
Bill	02/28/2019	Feb2019	Holstad & Knaak, PLC	Condemnation	834.93		(1,369.93)
Bill	03/31/2019	March2019	Holstad & Knaak, PLC	Condemnation	1,825.06		(3,194.99)

City of Afton
#805 City Infra-Structure Imp Projects - Detail by Account
 January through June 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Bill	03/31/2019	2	WSB (City Engineer)	Condemnation	83.00		(3,277.99)
Bill	04/17/2019	10000068357	Minnesota Pollution Control Agency	Afton WWTP 2318 St Croix Trl S: Wastewater Annual permit fees	505.00		(3,782.99)
Bill	04/30/2019	April2019	Holstad & Knaak, PLC	Condemnation	3,179.85		(6,962.84)
Total 8894 · Septic Permits, Fees, Admin					6,962.84	0.00	(6,962.84)
8896 · Sanitary Sewer Improvements							
Bill	06/30/2019	11903788	Wenck Associates Inc.	Wastewater system engineering	1,006.92		(1,006.92)
Total 8896 · Sanitary Sewer Improvements					1,006.92	0.00	(1,006.92)
8897 · Septic Construction Eng'g							
Bill	01/31/2019	11900195	Wenck Associates Inc.	Afton LSTS - bidding, construction and post construction services	1,012.08		(1,012.08)
Bill	02/28/2019	11900979	Wenck Associates Inc.	Afton LSTS - bidding, construction and post construction services	1,050.20		(2,062.28)
Bill	02/28/2019	11900196	Wenck Associates Inc.	Afton LSTS - bidding, construction and post construction services	790.00		(2,852.28)
Bill	03/31/2019	11901631	Wenck Associates Inc.	Afton LSTS - bidding, construction and post construction services	632.00		(3,484.28)
Total 8897 · Septic Construction Eng'g					3,484.28	0.00	(3,484.28)
8899 · Village Improvements							
General Jou...	01/01/2019	Dwtn Imp	805 City InfraStructure Imp Fd:B. Exp:8899 Vi...	Great Northern Landscaping - 12/31/18 Retainage on Downtown Imp		4,655.75	4,655.75
Bill	02/28/2019	26	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	10,993.50		(6,337.75)
Bill	03/31/2019	27	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	12,387.50		(18,725.25)
Bill	05/31/2019	29 April 2019	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	1,770.00		(20,495.25)
Bill	05/31/2019	28 March 2019	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	2,415.50		(22,910.75)
Total 8899 · Village Improvements					27,566.50	4,655.75	(22,910.75)
8901 · Septic Construction							
General Jou...	01/01/2019	Sewer Retng	805 City InfraStructure Imp Fd:B. Exp:8901 Se...	Reverse Geislinger - 12/31/18 Retainage on Sanitary Sewer (Pay Voucher #19)		291,343.82	291,343.82
Bill	04/30/2019	Pay Voucher #21	Geislinger and Sons, Inc.	Proj 01856-52: Downtown Village Imp: Pay Voucher #21	243,569.22		47,774.60
Total 8901 · Septic Construction					243,569.22	291,343.82	47,774.60
Total 8800 · DNR Flood Imp Expense					289,393.16	295,999.57	6,606.41
TOTAL					289,393.16	1,928,267.51	1,638,874.35

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City of Afton
806 PFA Loans & 807 Tmp Imp Bond Debt Serv Fds - LTD Summary
 January 2015 through June 2019

	<u>Jan - Dec 15</u>	<u>Jan - Dec 16</u>	<u>Jan - Dec 17</u>	<u>Jan - Dec 18</u>	<u>Jan - Jun 19</u>	<u>TOTAL</u>
806 PFA Loan Debt Serv						
4879 Sanitary Sewr Spec Assessments	0.00	0.00	102,054.25	295,940.95	75,993.65	473,988.85
4899 Levy PFA Loan Debt Serv	8,000.00	70,000.00	70,000.00	27,000.00	35,000.00	210,000.00
4925 PFA Loan Debt Serv Interest	0.00	0.00	0.00	19.31	3,323.83	3,343.14
7743 2017 Storm Wtr PFA Issue Exp	0.00	0.00	(8,000.00)	0.00	0.00	(8,000.00)
7744 2017 L054 Storm Wtr PFA Int Exp	0.00	0.00	0.00	(7,052.13)	(4,623.78)	(11,675.91)
7745 2017 L055 Sanitary Sewer PFA Int Exp	0.00	0.00	0.00	(11,738.68)	(5,785.63)	(17,524.31)
7746 2017 Sanitary Sewer PFA Issue Exp	0.00	0.00	(8,060.93)	0.00	(850.00)	(8,910.93)
7749 Dwtwn Imp - Special Assess Exp	0.00	0.00	(105,179.00)	(54,594.60)	(38,568.00)	(198,341.60)
7754 2017 L054 Storm Wtr PFA Principal	0.00	0.00	0.00	(24,815.00)	0.00	(24,815.00)
7755 2017 L055 Sanitary Sewer PFA Princpl	0.00	0.00	0.00	(28,959.00)	0.00	(28,959.00)
Total 806 PFA Loan Debt Serv	8,000.00	70,000.00	50,814.32	195,800.85	64,490.07	389,105.24
807 Downtwn Tmp Imp Debt Service						
4898 Levy Dwtwn Imp 2017A Tmp Imp Bd	0.00	28,000.00	28,000.00	73,000.00	18,500.00	147,500.00
4926 Tmp Imp Bd Debt Serv Interest	0.00	0.00	0.00	1.51	404.69	406.20
6854 Trf fr Genl re Tmp Bond Debt	0.00	0.00	0.00	40,000.00	0.00	40,000.00
7724 2017A Dwtwn Imp Bd Admin Exp	0.00	0.00	0.00	(2,332.00)	(810.00)	(3,142.00)
7737 Int Exp 2015A Dwtwn Tmp Imp Bd	(19,948.45)	(28,162.50)	(7,040.61)	0.00	0.00	(55,151.56)
7739 Int Exp 2017A Dwtwn Tmp Imp Bd	0.00	0.00	(16,027.00)	(30,690.00)	(15,345.00)	(62,062.00)
Total 807 Downtwn Tmp Imp Debt Service	(19,948.45)	(162.50)	4,932.39	79,979.51	2,749.69	67,550.64
TOTAL	(11,948.45)	69,837.50	55,746.71	275,780.36	67,239.76	456,655.88

07/10/19

City of Afton
#725 2014A & #726 2017B Road Bond Debt Fds - 5 Year Summary
January 2015 through June 2019

	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Dec 18	Jan - Jun 19	TOTAL
725 2014A Road Debt Serv Fd						
4715 2014A Road Bond Proceeds	2,950,000.00	0.00	0.00	0.00	0.00	2,950,000.00
4725 2014A Debt Serv Levy - Road Bond	310,000.00	260,000.00	260,000.00	170,000.00	137,500.00	1,137,500.00
4916 Interest Inc - Road Debt Serv	98.88	512.99	2,488.98	7,168.93	1,399.31	11,669.09
7715 2014A Road Bond Principal	0.00	(140,000.00)	(165,000.00)	(180,000.00)	(195,000.00)	(680,000.00)
7725 Interest Expense - 2005A Road Bonds	(10,852.71)	0.00	0.00	0.00	0.00	(10,852.71)
7726 2005A Bond Admin Expense	0.00	0.00	0.00	0.00	0.00	0.00
7735 2014A Refund Bds Int Exp	(62,625.83)	(99,000.00)	(94,425.00)	(89,250.00)	(43,275.00)	(388,575.83)
7736 2014A Refund Bd Admin Exp	234,040.24	(1,900.00)	0.00	(1,882.00)	(500.00)	229,758.24
Total 725 2014A Road Debt Serv Fd	3,420,660.58	19,612.99	3,063.98	(93,963.07)	(99,875.69)	3,249,498.79
726 2017B Road Debt Serv Fd						
4726 2017B Debt Serv Levy - Road Bond	0.00	0.00	0.00	480,000.00	195,000.00	675,000.00
4923 2017B Road Debt Interest	0.00	0.00	0.00	58.09	798.46	856.55
7716 2017B Road Bond Principal	0.00	0.00	0.00	0.00	(320,000.00)	(320,000.00)
7742 2017B Int Exp \$3.5MM Road Bond	0.00	0.00	0.00	(88,734.94)	(36,887.50)	(125,622.44)
7747 2017B \$3.5MM Road Bd Admin Exp	0.00	0.00	0.00	(1,936.00)	0.00	(1,936.00)
Total 726 2017B Road Debt Serv Fd	0.00	0.00	0.00	389,387.15	(161,089.04)	228,298.11
TOTAL	3,420,660.58	19,612.99	3,063.98	295,424.08	(260,964.73)	3,477,796.90

07/10/19

City of Afton
#810 City Dock Fund - Detail by Account
 January through June 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4812 · Dock Lease Revenue							
Dep...	06/17/2019	44440		Afton St Croix Co - 2019 Dock Lease Pymt		3,850.00	3,850.00
Total 4812 · Dock Lease Revenue					0.00	3,850.00	3,850.00
4909 · Dock 4M Fd - Interest Earnings							
Gen...	01/31/2019	Interest		Interest Income		124.51	124.51
Gen...	02/28/2019	Interest		Interest Income		111.83	236.34
Gen...	03/31/2019	Interest		Interest Income		123.23	359.57
Gen...	04/30/2019	Interest		Interest Income		119.42	478.99
Gen...	05/31/2019	Interest		Interest Income		121.61	600.60
Gen...	06/30/2019	Interest		Interest Income		117.51	718.11
Total 4909 · Dock 4M Fd - Interest Earnings					0.00	718.11	718.11
8830 · City Dock Improvements							
Bill	04/17/2019	inv-deposit	Meecco Sullivan	Heavy duty underwater column angles, braces, plates, truss, decking, ...	0.00		0.00
Total 8830 · City Dock Improvements					0.00	0.00	0.00
TOTAL					0.00	4,568.11	4,568.11

City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
 January through June 2019

Type	Date	Num	Source Name	Memo	Amount
5820 · Gravel Road Maintenance					
Bill	04/30/2019	609	Tri-County Services (Streets, Other)	road grading	(760.00)
Bill	05/31/2019	189	Croixcavating	Class 5 to Trading Post Rd	(60.00)
Bill	05/31/2019	14531	Rumpca Excavating Inc	lime rock, C5	(135.27)
Bill	05/31/2019	620	Tri-County Services (Streets, Other)	road grade	(760.00)
Bill	06/26/2019	190	Croixcavating	Class 5 30th St	(50.00)
Total 5820 · Gravel Road Maintenance					(1,765.27)
5830 · Snow & Ice Control					
Bill	01/31/2019	578	Tri-County Services (Snow Ice)	Snow & Ice Control 1/17/19 to 2/5/19	(11,560.00)
Bill	02/28/2019	Snow Feb 2019	Jason Lee Johnson	Snow Removal 23.5 hours @ \$18	(423.00)
Bill	02/28/2019	10108	M.R.I.	Vacuuum excavator with Crew - cleaned ice out of culvert	(750.00)
Bill	02/28/2019	587	Tri-County Services (Snow Ice)	Snow & Ice Control 2/6/19 to 2/28/19	(37,251.25)
Bill	02/28/2019	152530	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	snow & ice control 2018 sand and salt	(9,353.64)
Bill	03/31/2019	487878	Holst Excavating	Sand and Salt 35.23 @ \$39.00	(1,373.97)
Bill	03/31/2019	10113	M.R.I.	Vacuuum excavator with Crew - cleaned ice out of culvert 3/1/19	(1,200.00)
Bill	03/31/2019	596	Tri-County Services (Snow Ice)	Snow & Ice Control 2/28/19 to 3/15/19	(12,835.00)
Bill	04/17/2019	150739	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	snow & ice control 2018 sand and salt	(15,155.89)
Bill	04/30/2019	155431	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	snow & ice control 2019 sand and salt	(23,987.60)
Bill	04/30/2019	611	Tri-County Services (Snow Ice)	Snow & Ice Control 4/11 & 4/12	(3,485.00)
Total 5830 · Snow & Ice Control					(117,375.35)
5835 · Surf Maint/Bit Patch/Sweeping					
Bill	03/31/2019	595	Tri-County Services (Streets, Other)	tar trailer pot hole patching	(1,615.00)
Bill	04/17/2019	in34221	City of Saint Paul	asphalt mix	(310.60)
Bill	04/30/2019	610	Tri-County Services (Streets, Other)	street sweeping	(3,600.00)
Bill	05/31/2019	621	Tri-County Services (Streets, Other)	street sweep	(160.00)
Bill	05/31/2019	617	Tri-County Services (Streets, Other)	skid loader & dump truck tar chunks oak green	(380.00)
Total 5835 · Surf Maint/Bit Patch/Sweeping					(6,065.60)
5845 · Brush/Tree/Sod/Seed					
Bill	01/31/2019	577	Tri-County Services (Streets, Other)	Tree trimming, chipping and brushing: 40th to 30 street, 50th & Trading Post	(9,677.50)
Bill	03/31/2019	599	Tri-County Services (Streets, Other)	vac steam culverts: all trading post, river road, 42 street, 50 street	(3,552.50)
Bill	06/30/2019	3253064-00	County Materials Corporation	parking curb	(413.00)
Bill	06/30/2019	6686938	SavATree	Stump grinding: near park pavillion and south of Selma's	(170.00)
Total 5845 · Brush/Tree/Sod/Seed					(13,813.00)
5850 · Street Lighting					
Bill	01/31/2019	013119	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(121.18)
Bill	01/31/2019	013119	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(131.58)
Bill	02/28/2019	022819	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(0.63)
Bill	02/28/2019	022819	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(146.15)
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(62.02)
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(121.24)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(60.87)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(115.32)
Bill	05/31/2019	053119	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(61.35)
Bill	05/31/2019	053119	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(94.32)
Bill	06/30/2019	063019	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(60.85)
Total 5850 · Street Lighting					(975.51)
5860 · Signs & Signals					

07/10/19

City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
January through June 2019

Type	Date	Num	Source Name	Memo	Amount
Bill	01/31/2019	190104	Safety Signs, LLC	Traffic Signs	(3,900.00)
Bill	03/31/2019	602	Tri-County Services (Streets, Other)	pick up road closed signs	(95.00)
Bill	04/30/2019	10-952314	Econo Signs	Signs	(227.90)
Bill	05/31/2019	10-952806	Econo Signs	Signs	(183.06)
Bill	05/31/2019	623	Tri-County Services (Streets, Other)	installation of ballards	(1,950.00)
Bill	06/26/2019	10-953378	Econo Signs	Signs	(547.62)
Total 5860 · Signs & Signals					(6,903.58)
5870 · Other Road Maintenance					
Bill	01/30/2019	9000156	Gopher State One Call	2019 Facility Operator Fee	(50.00)
Bill	01/31/2019	8120154	Gopher State One Call	Cafton01 FTP Tickets	(2.70)
Bill	01/31/2019	9010157	Gopher State One Call	Cafton01 FTP Tickets	(2.70)
Bill	03/31/2019	95746	Menards - Hudson	pothole patch	(15.78)
Bill	03/31/2019	9030162	Gopher State One Call	Cafton01 FTP Tickets	(1.35)
Bill	04/30/2019	040163	Gopher State One Call	Cafton01 FTP Tickets	(16.20)
Gene...	05/15/2019	PRExpReimb		Ken Johnson fuel	(85.43)
Bill	05/31/2019	9050164	Gopher State One Call	Cafton01 FTP Tickets	(20.25)
Bill	06/30/2019	9060164	Gopher State One Call	Cafton01 FTP Tickets	(20.25)
Bill	06/30/2019	2762	Menards - Hudson	safety cone	(274.68)
Bill	06/30/2019	109847366	Uline	reflective bollard sleeve	(432.00)
Total 5870 · Other Road Maintenance					(921.34)
5920 · Repair & Maint Equipment					
Bill	01/31/2019	w68100	Frontier Ag & Turf (New Richmond)	Lawn Mower 749	(212.57)
Bill	03/31/2019	w69792	Frontier Ag & Turf (New Richmond)	Snowblower 54 inch	(435.76)
Bill	04/17/2019	w70455	Frontier Ag & Turf (New Richmond)	lawn mower x749	(378.20)
Bill	04/17/2019	w70454	Frontier Ag & Turf (New Richmond)	tractor 4700	(314.46)
Bill	05/31/2019	w28638	Frontier Ag & Turf (Hastings)	Repair Tractor 4700	(549.67)
Total 5920 · Repair & Maint Equipment					(1,890.66)
5925 · Fuel & Lubricants					
Gene...	04/22/2019	Petty Cash		Petty Cash Activity 01/16/19 thru 04/22/19	(45.08)
Total 5925 · Fuel & Lubricants					(45.08)
TOTAL					(149,755.39)

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City of Afton
Customer Receipts and Other Deposits - Sorted by Account
 June 2019

Type	Date	Num	Name	Memo	Class	Debit	Credit
100 - 4M 101/USB 2934 - General Fund							
Deposit	06/17/2019			Deposit		18,289.96	
Deposit	06/17/2019			Fines&Fees		1,389.93	
Deposit	06/20/2019			Deposit		21,365.98	
Deposit	06/30/2019			PropTaxes1stHalf2019		1,277,741.54	
Total 100 - 4M 101/USB 2934 - General Fund						1,318,787.41	0.00
2120 - Building Surcharges Payable							
2121 - Afton Bldg Surcharges Payable							
Sales Rece...	06/17/2019	B19-91	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Seebergert, Michael 135 Croixvi		1.00
Sales Rece...	06/17/2019	B19-87	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Kadrie, Julie 4390 Partridge Cr		9.50
Sales Rece...	06/17/2019	B19-88	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Ross, John 4840 Pleasant Ct S		1.00
Sales Rece...	06/17/2019	B19-89	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Redinger, David 4374 Partridge		1.00
Sales Rece...	06/17/2019	B19-90	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Weilandt, Karl & Shannon 13663		1.00
Sales Rece...	06/17/2019	B19-94	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Gillman, Kathleen 3396 Neal Av		1.00
Sales Rece...	06/17/2019	B19-95 96	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Amaris Homes 2158 Oakgreen Av S		9.00
Sales Rece...	06/17/2019	B19-92	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Pruban, Raymond 2158 Oakgreen A		7.50
Sales Rece...	06/17/2019	B19-93	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Stiff, David 15577 42th St S		1.00
Total 2121 - Afton Bldg Surcharges Payable						0.00	32.00
Total 2120 - Building Surcharges Payable						0.00	32.00
4000 - Current Tax Levy							
Deposit	06/30/2019		100 Gen'l Fd:A. Rev:A01 Prop Taxes:4000 Current Tax Levy	Current General Levy			588,754.22
Total 4000 - Current Tax Levy						0.00	588,754.22
4005 - Fiscal Disparity							
Deposit	06/30/2019		100 Gen'l Fd:A. Rev:A01 Prop Taxes:4005 Fiscal Disparity	Current Fiscal Disparity			43,068.44
Deposit	06/30/2019		100 Gen'l Fd:A. Rev:A01 Prop Taxes:4005 Fiscal Disparity	FD Prior Years			422.39
Total 4005 - Fiscal Disparity						0.00	43,490.83
4012 - Bldg & Land Curr Tax Levy							
Deposit	06/30/2019		115 Bldg & Land Capital Fund:A. Rev:4012 Curr Tax Levy - B...	Bldg & Land Capital			3,000.00
Total 4012 - Bldg & Land Curr Tax Levy						0.00	3,000.00
4013 - Current Tax Levy - Street Imp							
Deposit	06/30/2019		120 Street Imp Capital Fd:A. Rev:4013 Curr Tax Levy - Street ...	Street Imp			60,250.00
Total 4013 - Current Tax Levy - Street Imp						0.00	60,250.00
4015 - Delinquent Taxes							
Deposit	06/30/2019		100 Gen'l Fd:A. Rev:A01 Prop Taxes:4015 Delinq Taxes, Penal...	Delinquent			10,077.19
Deposit	06/30/2019		100 Gen'l Fd:A. Rev:A01 Prop Taxes:4015 Delinq Taxes, Penal...	Misc Special Assessments		0.00	
Deposit	06/30/2019		100 Gen'l Fd:A. Rev:A01 Prop Taxes:4015 Delinq Taxes, Penal...	Penalty & Interest			57.77
Total 4015 - Delinquent Taxes						0.00	10,134.96
4017 - Tax Levy - Bridge Replacement							
Deposit	06/30/2019		122 Bridge Replacement Fd:4017 Tax Levy - Bridge Replacem...	Bridge Replacement			25,000.00
Total 4017 - Tax Levy - Bridge Replacement						0.00	25,000.00
4022 - Levy Sanitary Sewer Oper							
Deposit	06/30/2019		410 Sanitary Sewer Utility:A. Rev:4022 Sanitary Sewer - Levy	Septic System City Bldg			7,500.00
Total 4022 - Levy Sanitary Sewer Oper						0.00	7,500.00

City of Afton
Customer Receipts and Other Deposits - Sorted by Account
 June 2019

Type	Date	Num	Name	Memo	Class	Debit	Credit
4023 · Fees Sanitary Sewer Oper							
Deposit	06/17/2019	6712	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Thomas and Kathryn Gasser			35.00
Deposit	06/17/2019	5475	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Kathleen and David Feehan-Schmidt			250.00
Deposit	06/17/2019	10328	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Matt and Kristy Cooper			35.00
Deposit	06/17/2019	2110	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Kristin Durkopp			35.00
Deposit	06/17/2019	2708	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Elaine Mucciacciario			150.00
Deposit	06/17/2019	995129	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	John Thompson and Diane Beniki			50.00
Deposit	06/17/2019	5150	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Brad and Michelle Holz			35.00
Deposit	06/17/2019	3496	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Paul and Rebecca Nickerson			600.00
Deposit	06/17/2019	6624	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Bill Palmquist			50.00
Deposit	06/17/2019	1115	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Kevin and Kirsten Langstraat			70.00
Deposit	06/17/2019	12134	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Hubert and Helen Schneider			35.00
Deposit	06/17/2019	5624	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Mary McLaurin and Julie Marcus			35.00
Deposit	06/17/2019	3052	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Marcia Dahleen			150.00
Deposit	06/17/2019	5609	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Scott Anderson			50.00
Deposit	06/17/2019	5473	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Kathleen and David Feehan-Schmidt			250.00
Deposit	06/17/2019	5615	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Jessica Mulle			100.00
Deposit	06/17/2019	5146	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Brad and Michelle Holz			35.00
Deposit	06/17/2019	10321	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Matt and Kristy Cooper			35.00
Deposit	06/17/2019	44440	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Afton St Croix Co			1,750.00
Deposit	06/17/2019	18318	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Roger Larson			50.00
Total 4023 · Fees Sanitary Sewer Oper						0.00	3,800.00
4050 · Fire Station Curr Tax Levy							
Deposit	06/30/2019		500 Fire Station Debt Serv Fund:A. Rev:4050 Fire Station Curr...	Fire Station Debt Service			24,812.00
Total 4050 · Fire Station Curr Tax Levy						0.00	24,812.00
4205 · Assessment Search Fees							
Deposit	06/17/2019	54532	100 Gen'l Fd:A. Rev:A03 Chrges for Svcs:4205 Assess Search ...	Galowitz: Ryan & Julia Jordan 12433 8th St S 0602820340001			10.00
Total 4205 · Assessment Search Fees						0.00	10.00
4300 · County Fines & Fees							
Deposit	06/17/2019	8200902678	100 Gen'l Fd:A. Rev:A04 Fines & Forfeitures:4300 Cty Fines &...	MN Dept of Finance: Wash Cty Fines and Fees May19			1,389.93
Total 4300 · County Fines & Fees						0.00	1,389.93
4400 · Afton Bldg Inspection Fees							
Sales Rece...	06/17/2019	B19-91	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Seebergert, Michael 135 Croixvi		109.00
Sales Rece...	06/17/2019	B19-87	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Kadrie, Julie 4390 Partridge Cr		313.50
Sales Rece...	06/17/2019	B19-88	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Ross, John 4840 Pleasant Ct S		54.00
Sales Rece...	06/17/2019	B19-89	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Redinger, David 4374 Partridge		109.00
Sales Rece...	06/17/2019	B19-90	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Weilandt, Karl & Shannon 13663		109.00
Sales Rece...	06/17/2019	B19-94	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Gillman, Kathleen 3396 Neal Av		54.00
Sales Rece...	06/17/2019	B19-95 96	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Amaris Homes 2158 Oakgreen Av S		297.00
Sales Rece...	06/17/2019	B19-92	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Pruban, Raymond 2158 Oakgreen A		247.50
Sales Rece...	06/17/2019	B19-93	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Stiff, David 15577 42th St S		54.00
Total 4400 · Afton Bldg Inspection Fees						0.00	1,347.00
4405 · Pet License & Impound Fees							
Deposit	06/17/2019	2406	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Sally and Paul Haskins			10.00
Total 4405 · Pet License & Impound Fees						0.00	10.00
4725 · 2014A Debt Serv Levy - Road Bd							
Deposit	06/30/2019		725 2014A Road Debt Serv Fd:4725 2014A Debt Serv Levy - ...	2014A Road Bond Debt Service			137,500.00
Total 4725 · 2014A Debt Serv Levy - Road Bd						0.00	137,500.00
4726 · 2017B Debt Levy - Road Bond							
Deposit	06/30/2019		726 2017B Road Debt Serv Fd:4726 2017B Debt Serv Levy - ...	2017B Road Bond Debt Service			195,000.00
Total 4726 · 2017B Debt Levy - Road Bond						0.00	195,000.00

City of Afton
Customer Receipts and Other Deposits - Sorted by Account

June 2019

Type	Date	Num	Name	Memo	Class	Debit	Credit
4812 · Dock Lease Revenue							
Deposit	06/17/2019	44440	810 City Dock Fund:A. Rev:4812 Dock Lease Revenue	Afton St Croix Co - 2019 Dock Lease Pymt			3,850.00
Total 4812 · Dock Lease Revenue						0.00	3,850.00
4842 · Oper Trf Audit/Legal Reserve							
Deposit	06/30/2019		550 Special Activities Fd - General:K. Audit/Legal Reserve:484...	Audit and Legal			100.00
Total 4842 · Oper Trf Audit/Legal Reserve						0.00	100.00
4843 · Oper Trf - MN Unemploy Claims							
Deposit	06/30/2019		550 Special Activities Fd - General:L. Unemployment & Other ...	MN Unemployment Claims			500.00
Total 4843 · Oper Trf - MN Unemploy Claims						0.00	500.00
4844 · Oper Trf - Pedestrian Bike Trail							
Deposit	06/30/2019		550 Special Activities Fd - General:M. Pedestrian Bike Trail/Sid...	Parks Capital			2,750.00
Total 4844 · Oper Trf - Pedestrian Bike Trail						0.00	2,750.00
4846 · Oper Trf in - Sidewalk							
Deposit	06/30/2019		550 Special Activities Fd - General:M. Pedestrian Bike Trail/Sid...	Sidewalk			250.00
Total 4846 · Oper Trf in - Sidewalk						0.00	250.00
4847 · Oper Trf In - Election Levy							
Deposit	06/30/2019		550 Special Activities Fd - General:N. Elections:4847 Oper Trf ...	Elections			2,750.00
Total 4847 · Oper Trf In - Election Levy						0.00	2,750.00
4853 · County Share Dwtwn/Septic Proj							
Deposit	06/20/2019	481670	805 City InfraStructure Imp Fd:A. Rev:4853 County Share Dw...	Wash Cty: May 2019 Share of Downtown Projects			21,365.98
Total 4853 · County Share Dwtwn/Septic Proj						0.00	21,365.98
4879 · Downtown Special Assessments							
Deposit	06/17/2019	042084	806 PFA Loan Debt Serv:4879 Sanitary Sewr Spec Assessments	FSA Title Services: Timothy and Monica Doherty Sellers 15954 Afton...			9,144.12
Deposit	06/30/2019		806 PFA Loan Debt Serv:4879 Sanitary Sewr Spec Assessments	Septic Special Assessments			66,849.53
Total 4879 · Downtown Special Assessments						0.00	75,993.65
4896 · Flood Levy Imp Proj - Tax Levy							
Deposit	06/30/2019		805 City InfraStructure Imp Fd:A. Rev:4896 Flood Levy Imp P...	DNR Match			47,500.00
Total 4896 · Flood Levy Imp Proj - Tax Levy						0.00	47,500.00
4898 · Levy Dwtwn Imp Tmp Imp Bd							
Deposit	06/30/2019		807 Dwtwn Tmp Imp Debt Service:4898 Levy Dwtwn Imp ...	Levy Downtown Temp Imp Bond			18,500.00
Total 4898 · Levy Dwtwn Imp Tmp Imp Bd						0.00	18,500.00
4899 · Levy PFA Loan Debt Serv							
Deposit	06/30/2019		806 PFA Loan Debt Serv:4899 Levy PFA Loan Debt Serv	Levy PFA Loan(s)			35,000.00
Total 4899 · Levy PFA Loan Debt Serv						0.00	35,000.00
6932 · Oper Trf - Stormwater Run-off							
Deposit	06/30/2019		550 Special Activities Fd - General:D. Flood, Storm Wtr & Sno...	Stormwater			1,750.00
Total 6932 · Oper Trf - Stormwater Run-off						0.00	1,750.00
6933 · Oper Trf - City Vehicles							
Deposit	06/30/2019		550 Special Activities Fd - General:I. City Vehicles:6933 Oper ...	City Vehicles			1,250.00
Total 6933 · Oper Trf - City Vehicles						0.00	1,250.00
6934 · Oper Trf - Codification							
Deposit	06/30/2019		550 Special Activities Fd - General:C. Codification/Comp Plan:...	Codification			250.00
Total 6934 · Oper Trf - Codification						0.00	250.00

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City of Afton
Customer Receipts and Other Deposits - Sorted by Account

June 2019

Type	Date	Num	Name	Memo	Class	Debit	Credit
6935 · Oper Trf - Comprehensive Plan							
Deposit	06/30/2019		550 Special Activities Fd - General:C. Codification/Comp Plan...	Comp Plan			2,000.00
Total 6935 · Oper Trf - Comprehensive Plan						0.00	2,000.00
6936 · Oper Trf - Flood Control							
Deposit	06/30/2019		550 Special Activities Fd - General:D. Flood, Storm Wtr & Sno...	Flood Control			2,750.00
Total 6936 · Oper Trf - Flood Control						0.00	2,750.00
5550 · Postage							
Deposit	06/17/2019	232540724...	100 Genl Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	USPS Refund			96.84
Total 5550 · Postage						0.00	96.84
6918 · Trf fr/to Special Reserve							
Deposit	06/30/2019		250 Special Reserve Fund:C. Transfers:6910 Oper Trf fr Gener...	Special Reserve			100.00
Total 6918 · Trf fr/to Special Reserve						0.00	100.00
TOTAL						1,318,787.41	1,318,787.41

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City of Afton
Building Inspection Fees by Account - Detail Afton
 January through June 2019

Date	Num	Valuation/Memo	Class	Class	Amount
Jan 19					
01/22/2019	B19-02	na	mch	Afton Bldg Insp Fees:Weed, Katherine & George 15895	109.00
01/22/2019	B19-03	na	mch	Afton Bldg Insp Fees:Morri, Jake & Jenn 1073 Indian	109.00
01/22/2019	B19-01	\$14,500	Plumb	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P	247.50
01/22/2019	B18-207	\$19,637	mch	Afton Bldg Insp Fees:Wipperfurth, Casandra & Joel 43	330.00
01/24/2019	B19-05	na	mch	Afton Bldg Insp Fees:Bibritsch Family Trust 15677 Af	109.00
01/24/2019	B19-04	\$90,000	Garage	Afton Bldg Insp Fees:Bailey, Steve 14701 42nd St S	1,485.00
					2,389.50
Jan 19					
					2,389.50
Feb 19					
02/28/2019	B19-16	na	bldg	Afton Bldg Insp Fees:Stransky, Jerome 14220 15th St	109.00
02/28/2019	B19-17	na	bldg	Afton Bldg Insp Fees:Agen, Jeff & Jennifer 1023 Indi	109.00
02/28/2019	B19-12	\$18,000	bldg	Afton Bldg Insp Fees:Larson, Trevor & Greta 989 Indi	297.00
02/28/2019	B19-10	\$250,000	SFD	Afton Bldg Insp Fees:Distinctive 12234 Meadow Bluff	4,950.00
02/28/2019	B19-08	\$690,000	SFD	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356	11,385.00
02/28/2019	B19-20	na	bldg	Afton Bldg Insp Fees:Anderson, Paul; 14935 45th St S	109.00
02/28/2019	B19-06	na	mch	Afton Bldg Insp Fees:Sales, Greg 15196 Aft Hills Dr	109.00
02/28/2019	B19-07	na	mch	Afton Bldg Insp Fees:Hager, Dean 2903 Nybeck Av S	109.00
02/28/2019	B19-14	na	mch	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P	109.00
02/28/2019	B19-13	na	mch	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P	109.00
02/28/2019	B19-15	na	mch	Afton Bldg Insp Fees:Inspiri Design 16100 45th St	54.00
02/28/2019	B19-18	na	mch	Afton Bldg Insp Fees:Boomer, George 615 Indian Tr S	109.00
02/28/2019	B19-19	na	mch	Afton Bldg Insp Fees:Corcoran, William 13404 15th St	109.00
					17,667.00
Feb 19					
					17,667.00
Mar 19					
03/25/2019	B19-32	na	Remodel	Afton Bldg Insp Fees:Peine, Mark 571 Neal Av S	109.00
03/25/2019	B19-30	\$105,000	Remodel	Afton Bldg Insp Fees:Morris, John 3250 Pennington Av	1,732.50
03/25/2019	B19-28	\$25,200	Garage	Afton Bldg Insp Fees:Niswanger 2770 Trading Pst Trl	412.50
03/25/2019	B19-26	na	windows, door	Afton Bldg Insp Fees:Denny, John 14505 50th St S	109.00
03/25/2019	B19-25	na	bldg	Afton Bldg Insp Fees:Wade, James & Marj 13506 Vly Cr	109.00
03/25/2019	B19-22	na	bldg	Afton Bldg Insp Fees:McDowell, Erin 15601 36th St S	109.00
03/25/2019	B19-31	na	mch	Afton Bldg Insp Fees:Leasure, Mark & Scaramuzzp, Tin	54.00
03/25/2019	B19-27	na	mch	Afton Bldg Insp Fees:Hinz, Tom 4787 Manning Av S	109.00
03/25/2019	B19-21	na	mch	Afton Bldg Insp Fees:Afton Hist Mus 3165 St Cr Trl S	109.00
03/25/2019	B19-29	na	plumb	Afton Bldg Insp Fees:Lantz, Fontaine 1801 Manning Av	109.00
03/25/2019	B19-23	na	plumb	Afton Bldg Insp Fees:Bibritsch Family Trust 15677 Af	109.00
					3,071.00
Mar 19					
					3,071.00
Apr 19					
04/17/2019	B19-53	na	bldg	Afton Bldg Insp Fees:Jordan, Jim 15120 42nd St	109.00
04/17/2019	B19-51	na	bldg	Afton Bldg Insp Fees:O'Gorman, Frank 2451 Stagecoach	109.00
04/17/2019	B19-52	na	bldg	Afton Bldg Insp Fees:Wilcox, Linda 5628 Trading Pst	109.00
04/17/2019	B19-48	na	bldg	Afton Bldg Insp Fees:Anderson, Gary 623 Neal Av S	109.00
04/17/2019	B19-49	\$500,000	New SFD	Afton Bldg Insp Fees:Amaris Homes 2158 Oakgreen Av S	8,250.00
04/17/2019	B19-24	422,000	new SFD	Afton Bldg Insp Fees:Coulter, Amy 14460 15th St Circ	6,963.00

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City of Afton
Building Inspection Fees by Account - Detail Afton
January through June 2019

Date	Num	Valuation/Memo	Class	Class	Amount
04/17/2019	B19-40	na	bldg	Afton Bldg Insp Fees:Masiowski, Mike 13695 Tomahawk	109.00
04/17/2019	B19-39	\$200,000	Remodel	Afton Bldg Insp Fees:Cook, Vega & Eric 3787 St Crx T	3,300.00
04/17/2019	B19-37	na	bldg	Afton Bldg Insp Fees:Husebye, David 5830 Osgood	109.00
04/17/2019	B19-35	na	bldg	Afton Bldg Insp Fees:Hartigan, Michael 14480 32nd St	109.00
04/17/2019	B19-36	na	bldg	Afton Bldg Insp Fees:Haskins, Sally 4500 River Rd S	109.00
04/17/2019	B19-47	\$13,634	mech	Afton Bldg Insp Fees:Distinctive 12234 Meadow Bluff	231.00
04/17/2019	B19-46	\$18,852	mech	Afton Bldg Insp Fees:Winters-Bursack 2771 Nybeck Av	313.50
04/17/2019	B19-44	\$23,475	mech	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356	396.00
04/17/2019	B19-45	\$25,291	mech	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356	429.00
04/17/2019	B19-43	na	mech	Afton Bldg Insp Fees:Larson, Greta 989 Indian Trl S	109.00
04/17/2019	B19-41	na	mech	Afton Bldg Insp Fees:Lantz, Fontaine 1801 Manning Av	109.00
04/17/2019	B19-33	na	mech	Afton Bldg Insp Fees:Whittall, Nicholas & Meredith 1	109.00
04/17/2019	B19-34	na	mech	Afton Bldg Insp Fees:Christenson, Tom 1688 Strawberr	109.00
04/17/2019	B19-38	na	mech	Afton Bldg Insp Fees:Morris, John 3250 Pennington Av	109.00
04/17/2019	B19-54	na	plumb	Afton Bldg Insp Fees:Boomer, George 615 Indian Tr S	54.00
04/17/2019	B19-42	\$10,000	plumb	Afton Bldg Insp Fees:Anel, Jon 12234 Meadow Bluff Tr	198.00
04/17/2019	B19-50	na	plumb	Afton Bldg Insp Fees:Snelling, Matt 3465 St Crx Trl	109.00
04/23/2019	B19-55	na	plumb	Afton Bldg Insp Fees:Boisjoli 15489 45th St S	109.00
04/23/2019	B19-57	na	mech	Afton Bldg Insp Fees:Morris, John 3250 Pennington Av	109.00
04/23/2019	B19-56	na	mech	Afton Bldg Insp Fees:Aronson, Steve 15248 Afton Hill	109.00
04/30/2019	B19-58	\$113,069	pole bldg	Afton Bldg Insp Fees:Narducci, Gary 3475 Neal Av	825.00
04/30/2019	B19-62	\$13,250	reroof	Afton Bldg Insp Fees:Williams, Elise 5515 Osgood Av	109.00
04/30/2019	B19-61	\$21,829	windows	Afton Bldg Insp Fees:Amaral, Jim 5380 O'Dell Av	109.00
04/30/2019	B19-60	\$6,000	remodel	Afton Bldg Insp Fees:Haukland, Roger 5333 Manning Av	109.00
04/30/2019	B19-59	na	mech	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S	109.00
04/30/2019	B19-63	na	deck	Afton Bldg Insp Fees:Ostertag, Darin & Nicole 12070	109.00
04/30/2019	B19-65	\$5,910	bldg	Afton Bldg Insp Fees:McDowell, Erin 15601 36th St S	109.00
04/30/2019	B19-64	\$5,217	Bldg	Afton Bldg Insp Fees:Wurzer, Cathy 15677 Afton Blvd	109.00
04/30/2019	B19-66	\$10,780	reroof	Afton Bldg Insp Fees:Flicker, Tom 5665 Osgood Av S	109.00
04/30/2019	B19-68	\$9,676	reroof	Afton Bldg Insp Fees:Novolony, Tony 13406 10th St S	109.00
04/30/2019	B19-67	\$86,500	remodel	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S	1,419.00
04/30/2019	B19-69	\$50,000	remodel	Afton Bldg Insp Fees:Staples, Thomas 14040 30th St S	109.00
04/30/2019	B19-72	\$4,270	mech	Afton Bldg Insp Fees:Haglund, Dave 593 Neal Av S	54.00
04/30/2019	B19-71	\$25,675	bldg	Afton Bldg Insp Fees:Canas, Jose 12701 2nd St S	412.50
04/30/2019	B19-70	\$15,000	mech	Afton Bldg Insp Fees:Stiff, David 15577 42th St S	109.00
Apr 19					25,897.00
May 19					
05/28/2019	B19-73	\$400	HVAC	Afton Bldg Insp Fees:Kittel, Dave 13637 50th St S	54.00
05/28/2019	B19-75	\$14,000	reroof	Afton Bldg Insp Fees:Boyum, John 2322 Trading Post T	109.00
05/28/2019	B19-76	\$9,000	Deck	Afton Bldg Insp Fees:Wynne 3396 Neal Av S	165.00
05/28/2019	B19-78	\$13,000	reroof	Afton Bldg Insp Fees:Boisjoli 15489 45th St S	109.00
05/28/2019	B19-79	\$50,000	Pool	Afton Bldg Insp Fees:Agnessi, Mark 14255 East Oakgre	109.00
05/28/2019	B19-81	\$170,000	addition	Afton Bldg Insp Fees:Johnson, Ken 3752 River Rd S	2,805.00
05/28/2019	B19-82	\$17,000	remodel	Afton Bldg Insp Fees:Moys, John 15339 Afton Hills Dr	280.50
05/28/2019	B19-84	\$400,000	remodel, addition	Afton Bldg Insp Fees:Gasser, Tom 4220 River Rd S	6,600.00
05/28/2019	B19-74	\$3,100	mech	Afton Bldg Insp Fees:Dorgan, Steve & Krista 4723 Par	54.00

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07/10/19

City of Afton
Building Inspection Fees by Account - Detail Afton
 January through June 2019

<u>Date</u>	<u>Num</u>	<u>Valuation/Memo</u>	<u>Class</u>	<u>Class</u>	<u>Amount</u>
05/28/2019	B19-86	\$1,000	mech	Afton Bldg Insp Fees:Staples, Thomas 14040 30th St S	109.00
05/28/2019	B19-80	\$9,875	plumb	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S	165.00
May 19					10,559.50
Jun 19					
06/17/2019	B19-91	\$4,518	bldg	Afton Bldg Insp Fees:Seebergert, Michael 135 Croixvi	109.00
06/17/2019	B19-87	\$19,000	bldg	Afton Bldg Insp Fees:Kadrie, Julie 4390 Partridge Cr	313.50
06/17/2019	B19-88	\$4,000	mech	Afton Bldg Insp Fees:Ross, John 4840 Pleasant Ct S	54.00
06/17/2019	B19-89	\$8,122	mech	Afton Bldg Insp Fees:Redinger, David 4374 Partridge	109.00
06/17/2019	B19-90	\$16,000	mech	Afton Bldg Insp Fees:Weilandt, Karl & Shannon 13663	109.00
06/17/2019	B19-94	\$8,495	mech	Afton Bldg Insp Fees:Gillman, Kathleen 3396 Neal Av	54.00
06/17/2019	B19-95 96	\$18,000	mech	Afton Bldg Insp Fees:Amaris Homes 2158 Oakgreen Av S	297.00
06/17/2019	B19-92	\$15,000	plumb	Afton Bldg Insp Fees:Pruban, Raymond 2158 Oakgreen A	247.50
06/17/2019	B19-93	\$500	plumb	Afton Bldg Insp Fees:Stiff, David 15577 42th St S	54.00
Jun 19					1,347.00
TOTAL					60,931.00

City of Afton
Claims to be Approved
June 19, 2019 thru July 16, 2019

<u>Checks Numbered</u>			
<u>From</u>	<u>To</u>	<u>Description</u>	<u>To Be Approved</u>
23302	23316	Applicant & Park Deposit Refunds + Routine Bills - Various	\$8,158.44
23317		US Bank: 8/1/19 2014A Road Bond Payment (all interest)	\$40,350.00
23318		US Bank: 8/1/19 2017B Road Bond Payment (all interest)	\$33,687.50
23319		Fire District: 3rd Qtr Fire & Ambulance Services	\$65,074.00
23320		Stensland Inspection: June Bldg Permits (recorded in July since permit revenue deposited in July)	\$12,285.00
23321	23326	Significant Vendor Bills by Size or Nature	\$19,616.17
23327	23334	8 Void Checks (Printer issue)	\$0.00
23335	23337	More Significant Vendor Bills by Size or Nature	\$12,352.50
23338	23359	Routine Vendor Bills + Council Pay	\$4,874.53
201907001	201907011	EFT/Direct Deposit: 6/30/19 Staff Payroll + Videographer + PERA & Payroll Taxes	\$11,387.52
201907012	201907025	EFT: Bldg Surcharge, Phone, Postage, Copier Lease, Utility Bills	\$3,004.11
201907026	201907038	EFT/Dir Dep: 7/15/19 Staff & Council Pay/Exp + PERA & Payroll Taxes	\$13,379.03
Claims to be approved at 7/16/19 meeting			\$224,168.80



Submitted by Thomas H. Niedzwiecki, Accountant

File: Afton 2019 Claim Summary.xlsm Worksheet: Jun19 7/10/2019

City of Afton
Claims to be Approved
 June 19 through July 16, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Check	06/24/2019	23302	Friedlander, Ruth Z18-13 2900 Stagecoach	Refund Variance Escrow Z19-13	100 · 4M 101/USB 2934 - General Fund	(600.00)
			Friedlander, Ruth Z18-13 2900 Stagecoach	Refund Variance Escrow Z19-13	2001 · Permit Escrow & Fees	600.00
TOTAL						600.00
Check	06/24/2019	23303	Friedlander, Ruth Z18-14 Subdivision	Refund Minor Subdivision Escrow Z19-14	100 · 4M 101/USB 2934 - General Fund	(1,500.00)
			Friedlander, Ruth Z18-14 Subdivision	Refund Minor Subdivision Escrow Z19-14	2001 · Permit Escrow & Fees	1,500.00
TOTAL						1,500.00
Bill Pmt -Ch...	06/24/2019	23304	Christiansen, Bret J	1099 Vendor \$30.00 per Hour	100 · 4M 101/USB 2934 - General Fund	(255.00)
Bill	06/24/2019	June2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - Video Meetings	Videographer 8.5 hrs @ \$30/hr	5120 · Contract - Video Meetings	255.00
TOTAL						255.00
Bill Pmt -Ch...	06/27/2019	23305	LMCIT (Ins)	Acct No. 40002868	100 · 4M 101/USB 2934 - General Fund	(2,504.00)
Bill	06/26/2019	MEL 051519 ...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5525 Ins - Gen'l Liability 410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6069 Insurance -...	MEL Ins 5/15/19 to 5/15/20 MEL Ins 5/15/19 to 5/15/20	5525 · Ins - General Liability 6069 · Insurance - Sanitary Sewer	1,595.00 909.00
TOTAL						2,504.00
Bill Pmt -Ch...	06/27/2019	23306	All Seasons Rental	Account No. 30890280	100 · 4M 101/USB 2934 - General Fund	(23.99)
Bill	06/26/2019	73911	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Equipment supplies	6135 · Park Maintenance	23.99
TOTAL						23.99
Bill Pmt -Ch...	06/27/2019	23307	Croixcavating		100 · 4M 101/USB 2934 - General Fund	(50.00)
Bill	06/26/2019	190	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5820 Gravel Road ...	Class 5 30th St	5820 · Gravel Road Maintenance	50.00
TOTAL						50.00
Bill Pmt -Ch...	06/27/2019	23308	Econo Signs	Customer No, 55001	100 · 4M 101/USB 2934 - General Fund	(547.62)
Bill	06/26/2019	10-953378	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5860 Signs & Signals	Signs	5860 · Signs & Signals	547.62
TOTAL						547.62
Bill Pmt -Ch...	06/27/2019	23309	Get Connected Tech		100 · 4M 101/USB 2934 - General Fund	(195.00)
Bill	06/26/2019	151080	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6062 Oth Contra...	Quarterly Monitoring of Afton Sewage Site, 2nd qtr 2019: 3 months @ \$65	6062 · Other Contract Services	195.00
TOTAL						195.00
Bill Pmt -Ch...	06/27/2019	23310	Menards - Hudson		100 · 4M 101/USB 2934 - General Fund	(132.72)
Bill	06/26/2019	1337	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	supplies	6040 · City Property Maintenance	11.96
Bill	06/26/2019	1822	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	7.99
Bill	06/26/2019	1671	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	35.44
Bill	06/26/2019	1088	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies	6135 · Park Maintenance	8.36
Bill	06/26/2019	1744	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies	6135 · Park Maintenance	68.97
TOTAL						132.72

City of Afton
Claims to be Approved
 June 19 through July 16, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	06/27/2019	23311	Petersen Mgmt (Oper & Mgmt Fees)	Cust No. 3477	100 · 4M 101/USB 2934 - General Fund	(1,508.33)
Bill	06/26/2019	102145	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6065 Oper & M...	Operations and management fees Jun2019	6065 · Oper & Mgmt Fees	1,508.33
TOTAL						1,508.33
Bill Pmt -Ch...	06/27/2019	23312	StarTech Computing, Inc		100 · 4M 101/USB 2934 - General Fund	(250.00)
Bill	06/26/2019	1123	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Flexnet Maintenance and Support	5510 · Computer Service/Software	250.00
TOTAL						250.00
Liability Che...	06/30/2019	23313	Madison National Life	103815000000000	100 · 4M 101/USB 2934 - General Fund	(191.78)
				103815000000000	2325 · Madison Life ST & LT Disability	144.68
				103815000000000	2325 · Madison Life ST & LT Disability	47.10
TOTAL						191.78
Bill Pmt -Ch...	06/30/2019	23314	Afton Area Business Association	Ref Park Deposit AABA 6/22, 6/23 Strawberry Festival	100 · 4M 101/USB 2934 - General Fund	(200.00)
Bill	06/30/2019	Refund 6/22,6/...		Ref Park Deposit AABA 6/22, 6/23 Strawberry Festival	1185 · Park Deposits	200.00
TOTAL						200.00
Bill Pmt -Ch...	06/30/2019	23315	Hannigan, Chip or Sonja	Refund Park Deposit 6/29/19	100 · 4M 101/USB 2934 - General Fund	(100.00)
Bill	06/30/2019	Refund 6/29 P...		Refund Park Deposit 6/29/19	1185 · Park Deposits	100.00
TOTAL						100.00
Bill Pmt -Ch...	06/30/2019	23316	Sweeney, Tom	Refund Park Deposit 6/15/19	100 · 4M 101/USB 2934 - General Fund	(100.00)
Bill	06/30/2019	Refund Park 6/...		Refund Park Deposit 6/15/19	1185 · Park Deposits	100.00
TOTAL						100.00
Bill Pmt -Ch...	07/16/2019	23317	US Bank (2014A Road Bd Pymts)	Acct # 0020325NS Abatement Refunding Bond Series 2014A	100 · 4M 101/USB 2934 - General Fund	(40,350.00)
Bill	07/16/2019	2014A 8/1/19 ...	725 2014A Road Debt Serv Fd:7735 2014A Refund Bds Int Exp	GO Tax Abatement 2014A: Interest due 8/1/19	7735 · 2014A Refunding Bds Int Exp	40,350.00
TOTAL						40,350.00
Bill Pmt -Ch...	07/16/2019	23318	US Bank (2017B Road Bd Pymt)	Acct # 0045524NS GO Abatement Bond Series 2017B	100 · 4M 101/USB 2934 - General Fund	(33,687.50)
Bill	07/16/2019	2017B 8/1/19 ...	726 2017B Road Debt Serv Fd:7742 2017B Int Exp \$3.5MM Road Bond	GO Tax Abatement 2017B: Interest due 8/1/19	7742 · 2017B Int Exp \$3.5MM Road Bond	33,687.50
TOTAL						33,687.50
Bill Pmt -Ch...	07/16/2019	23319	LSCV Fire District (Regular)	Fire Protection Services	100 · 4M 101/USB 2934 - General Fund	(65,074.00)
Bill	07/16/2019	fd3rdQtr19	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5625 Fire & A...	3rd Quarter 2019	5625 · Fire & Ambulance Services	65,074.00
TOTAL						65,074.00
Bill Pmt -Ch...	07/16/2019	23320	Stensland Inspection Services	Building Inspection Services	100 · 4M 101/USB 2934 - General Fund	(12,285.00)
Bill	07/16/2019	June 2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - Stensland	Bldg Permits	5350 · Building Insp Fees - Stensland	12,285.00

City of Afton
Claims to be Approved
 June 19 through July 16, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						12,285.00
Bill Pmt -Ch...	07/16/2019	23321	Felhaber Larson	File No. 0299687.00001	100 · 4M 101/USB 2934 - General Fund	(6,776.00)
Bill	06/30/2019	647037	806 PFA Loan Debt Serv:7749 Dwtm Imp - Special Assess Exp	Village Wastewater Treatment Facility: Special assessment	7749 · Dwtm Imp - Special Assess Exp	6,776.00
TOTAL						6,776.00
Bill Pmt -Ch...	07/16/2019	23322	Holstad & Knaak, PLC	Legal Services	100 · 4M 101/USB 2934 - General Fund	(4,500.00)
Bill	06/30/2019	June 2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Legal Fees	Civil Criminal	5321 · Legal Fees - General 5320 · Legal Fees - Prosecution	1,954.29 2,545.71
TOTAL						4,500.00
Bill Pmt -Ch...	07/16/2019	23323	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M 101/USB 2934 - General Fund	(2,470.00)
Bill	06/30/2019	063019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Monthly charge for Accounting Services per Contract Effective 6/1/19 Monthly charge for QB Pro software including Payroll Service & Forms Mailing envelopes, copies of invoices, misc postage	5304 · Accounting Fees 5540 · Office Supplies 5540 · Office Supplies	2,400.00 30.00 40.00
TOTAL						2,470.00
Bill Pmt -Ch...	07/16/2019	23324	Wenck Associates Inc.	project 2656-04	100 · 4M 101/USB 2934 - General Fund	(1,006.92)
Bill	06/30/2019	11903788	805 City InfraStructure Imp Fd:B. Exp:8896 Sanitary Sewer Imp	Wastewater system engineering	8896 · Sanitary Sewer Improvements	1,006.92
TOTAL						1,006.92
Bill Pmt -Ch...	07/16/2019	23325	WSB (3M Working Groups)	R-011907-000 3M Working Groups	100 · 4M 101/USB 2934 - General Fund	(1,322.25)
Bill	06/30/2019	10	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Engineering Services for 3M Working Groups	5310 · Engineering Fees	1,322.25
TOTAL						1,322.25
Bill Pmt -Ch...	07/16/2019	23326	WSB (Applicants)	Customer No. 01856	100 · 4M 101/USB 2934 - General Fund	(3,541.00)
Bill	06/30/2019	19 May2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Afton Creek Preserve Construction Coordination	5310 · Engineering Fees	3,541.00
TOTAL						3,541.00
Check	07/16/2019	23327	Void		100 · 4M 101/USB 2934 - General Fund	0.00
TOTAL						0.00
Check	07/16/2019	23328	Void		100 · 4M 101/USB 2934 - General Fund	0.00
TOTAL						0.00
Check	07/16/2019	23329	Void		100 · 4M 101/USB 2934 - General Fund	0.00
TOTAL						0.00
Check	07/16/2019	23330	Void		100 · 4M 101/USB 2934 - General Fund	0.00
TOTAL						0.00

07/10/19

City of Afton
Claims to be Approved
 June 19 through July 16, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Check	07/16/2019	23331	Void		100 · 4M 101/USB 2934 - General Fund	0.00
TOTAL						0.00
Check	07/16/2019	23332	Void		100 · 4M 101/USB 2934 - General Fund	0.00
TOTAL						0.00
Check	07/16/2019	23333	Void		100 · 4M 101/USB 2934 - General Fund	0.00
TOTAL						0.00
Check	07/16/2019	23334	Void		100 · 4M 101/USB 2934 - General Fund	0.00
TOTAL						0.00
Bill Pmt -Ch...	07/16/2019	23335	WSB (City Engineer)	R-013251-000 City Engineer	100 · 4M 101/USB 2934 - General Fund	(2,849.50)
Bill	06/30/2019	5	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	City engineer	5310 · Engineering Fees	2,849.50
TOTAL						2,849.50
Bill Pmt -Ch...	07/16/2019	23336	WSB (River Road Sanitary Sewer)	Project R-014030-000	100 · 4M 101/USB 2934 - General Fund	(8,958.00)
Bill	06/30/2019	2	120 Street Imp Capital Fd:B. Exp:7984 River Road Sanitary Options	River Road Sanitary Sewer Improvements	7984 · River Road Sanitary Options	8,958.00
TOTAL						8,958.00
Bill Pmt -Ch...	07/16/2019	23337	WSB (SWMP Updates)	R-011680-000	100 · 4M 101/USB 2934 - General Fund	(545.00)
Bill	06/30/2019	7	550 Special Activities Fd - General:C. Codification/Comp Plan:6356 Comprehensive ...	SWMP update R-011680-000	6356 · Comp Plan Expenses	545.00
TOTAL						545.00
Bill Pmt -Ch...	07/16/2019	23338	WSB (Utility Permits)	01856	100 · 4M 101/USB 2934 - General Fund	(62.00)
Bill	06/30/2019	1 May2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	2019 Utility Permits	5310 · Engineering Fees	62.00
TOTAL						62.00
Bill Pmt -Ch...	07/16/2019	23339	County Materials Corporation	customer # 47338	100 · 4M 101/USB 2934 - General Fund	(413.00)
Bill	06/30/2019	3253064-00	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Brush/Tree/M...	parking curb	5845 · Brush/Tree/Sod/Seed	413.00
TOTAL						413.00
Bill Pmt -Ch...	07/16/2019	23340	Culligan of Stillwater	Account # 306-01656131-9	100 · 4M 101/USB 2934 - General Fund	(69.80)
Bill	06/30/2019	306x01401502	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Town Square Park restroom	6135 · Park Maintenance	69.80
TOTAL						69.80
Bill Pmt -Ch...	07/16/2019	23341	Freeway Electric, Inc		100 · 4M 101/USB 2934 - General Fund	(214.33)
Bill	06/30/2019	16124	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	power pole in park	6135 · Park Maintenance	214.33
TOTAL						214.33

City of Afton
Claims to be Approved
June 19 through July 16, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	07/16/2019	23342	Gopher State One Call	Acct No. MN00128	100 · 4M 101/USB 2934 - General Fund	(20.25)
Bill	06/30/2019	9060164	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other Road M...	Cafton01 FTP Tickets	5870 · Other Road Maintenance	20.25
TOTAL						20.25
Bill Pmt -Ch...	07/16/2019	23343	Great Rivers Printing	Acct No. 3006	100 · 4M 101/USB 2934 - General Fund	(129.50)
Bill	06/30/2019	60655	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6140 Misc Expense	t shirts	6140 · Misc Exp - Parks	129.50
TOTAL						129.50
Bill Pmt -Ch...	07/16/2019	23344	Highland Sanitation	Acct No. 7208	100 · 4M 101/USB 2934 - General Fund	(76.60)
Bill	06/30/2019	606248	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Health:5720 City Hall ...	trash, recycling service	5720 · Refuse Hauling - City Hall	76.60
TOTAL						76.60
Bill Pmt -Ch...	07/16/2019	23345	LMC (conferences)		100 · 4M 101/USB 2934 - General Fund	(35.00)
Bill	06/30/2019	295468	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5585 Seminars & Education	2019 annual conference: Laurel Ross	5585 · Seminars & Education	35.00
TOTAL						35.00
Bill Pmt -Ch...	07/16/2019	23346	Menards - Hudson		100 · 4M 101/USB 2934 - General Fund	(361.20)
Bill	06/30/2019	2762	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other Road M...	safety cone	5870 · Other Road Maintenance	274.68
Bill	06/30/2019	2216	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	86.52
TOTAL						361.20
Bill Pmt -Ch...	07/16/2019	23347	Northwest Assoc (City Projects)	Technical Assistance - City Projects	100 · 4M 101/USB 2934 - General Fund	(147.40)
Bill	06/30/2019	24286	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	City Projects	5330 · Planning Fees	147.40
TOTAL						147.40
Bill Pmt -Ch...	07/16/2019	23348	Northwest Assoc (Private Projects)	Technical Assistance - Private Projects	100 · 4M 101/USB 2934 - General Fund	(47.10)
Bill	06/30/2019	24287	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	Afton Creek Preserve	5330 · Planning Fees	47.10
TOTAL						47.10
Bill Pmt -Ch...	07/16/2019	23349	Petersen Mgmt (Lab Fees)	Cust No. 3477	100 · 4M 101/USB 2934 - General Fund	(647.90)
Bill	06/30/2019	102461	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Lab Fees	Lab fees 6/5/19	6066 · Lab Fees	233.20
			410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Lab Fees	Lab fees 6/19/19	6066 · Lab Fees	233.20
			410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6062 Oth Contra...	service call re generator	6062 · Other Contract Services	181.50
TOTAL						647.90
Bill Pmt -Ch...	07/16/2019	23350	Petersen Mgmt (Oper & Mgmt Fees)	Cust No. 3477	100 · 4M 101/USB 2934 - General Fund	(427.50)
Bill	06/30/2019	102469	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6065 Oper & M...	Operations and management fees Jun2019 tech service 6/11/19	6065 · Oper & Mgmt Fees	427.50
TOTAL						427.50
Bill Pmt -Ch...	07/16/2019	23351	Pioneer Press	Acct # 415245	100 · 4M 101/USB 2934 - General Fund	(247.20)

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Bill	06/30/2019	0619415245	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing & Printing	Legals:	5555 · Publishing & Printing	247.20
TOTAL						247.20
Bill Pmt -Ch...	07/16/2019	23352	River Valley Printing	Cust No. 1483	100 · 4M 101/USB 2934 - General Fund	(290.00)
Bill	06/30/2019	6613	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 6-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						290.00
Bill Pmt -Ch...	07/16/2019	23353	SavATree	Acct key 1017952	100 · 4M 101/USB 2934 - General Fund	(170.00)
Bill	06/30/2019	6686938	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Brush/Tree/M...	Stump grinding: near park pavillion and south of Selma's	5845 · Brush/Tree/Sod/Seed	170.00
TOTAL						170.00
Bill Pmt -Ch...	07/16/2019	23354	Squire House Gardens	Recycling certificate Sept 22, 2015 "caught recycling"	100 · 4M 101/USB 2934 - General Fund	(219.00)
Bill	06/30/2019	1100-1186	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	grasses and sedums	6030 · Misc Exp - Bldg & Land	219.00
TOTAL						219.00
Bill Pmt -Ch...	07/16/2019	23355	Thoennes Plumbing		100 · 4M 101/USB 2934 - General Fund	(351.00)
Bill	06/30/2019	14890	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Bottle filler valve on drinking fountain	6135 · Park Maintenance	351.00
TOTAL						351.00
Bill Pmt -Ch...	07/16/2019	23356	Uline	Cust No. 16730136	100 · 4M 101/USB 2934 - General Fund	(432.00)
Bill	06/30/2019	109847366	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other Road M...	reflective bollard sleeve	5870 · Other Road Maintenance	432.00
TOTAL						432.00
Bill Pmt -Ch...	07/16/2019	23357	Wash Cty (Recorder)		100 · 4M 101/USB 2934 - General Fund	(46.00)
Bill	06/30/2019	p433261	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof.Serv:5315 Recording Fees	4196240 Michael Oth and Cynthia Kivisto	5515 · Recording Expense	46.00
TOTAL						46.00
Paycheck	07/15/2019	23358	Nelson, Randall P		100 · 4M 101/USB 2934 - General Fund	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5002 · Mayor & Council Wages	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5053 · PERA Contribution - Employer	10.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2303 · PERA Payable - Council	(10.00)
					5052 · Medicare Tax - Employer	2.90
					2213 · Medicare Payable - Employer	(2.90)
					2212 · Medicare W/H - Employee	(2.90)
TOTAL						187.10
Paycheck	07/15/2019	23359	Palmquist, William B		100 · 4M 101/USB 2934 - General Fund	(280.65)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5002 · Mayor & Council Wages	300.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2303 · PERA Payable - Council	(15.00)
					5053 · PERA Contribution - Employer	15.00
					2303 · PERA Payable - Council	(15.00)
					5052 · Medicare Tax - Employer	4.35
					2213 · Medicare Payable - Employer	(4.35)

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						2212 · Medicare W/H - Employee	(4.35)
TOTAL							<u>280.65</u>
Paycheck	06/27/2019	201907001	Cernohous, Cole G	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00	
				100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	204.00
				100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	12.65
					Direct Deposit	2205 · Soc Sec Payable - Employer	(12.65)
					Direct Deposit	2204 · Social Security W/H - Employee	(12.65)
				100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	2.96
					Direct Deposit	2213 · Medicare Payable - Employer	(2.96)
					Direct Deposit	2212 · Medicare W/H - Employee	(2.96)
					Direct Deposit	2110 · Direct Deposit Liabilities	(188.39)
TOTAL							<u>0.00</u>
Paycheck	06/27/2019	201907002	Johnson, Kenneth L	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00	
				100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	1,272.05
				100 Gen'l Fd.B. Exp:B02 Public Safety & Health:B2.2 Public Health:5705 Recycling...	Direct Deposit	5705 · Recycling - Afton	160.68
					Direct Deposit	2302 · PERA Payable - Staff	(93.13)
				100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5053 · PERA Contribution - Employer	95.40
				100 Gen'l Fd.B. Exp:B02 Public Safety & Health:B2.2 Public Health:5705 Recycling...	Direct Deposit	5053 · PERA Contribution - Employer	12.05
					Direct Deposit	2302 · PERA Payable - Staff	(107.45)
					Direct Deposit	1190 · Other Receivables	126.54
					Direct Deposit	2210 · Federal Withholding	(134.00)
				100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	78.87
				100 Gen'l Fd.B. Exp:B02 Public Safety & Health:B2.2 Public Health:5705 Recycling...	Direct Deposit	5051 · Social Security Tax - Employer	9.96
					Direct Deposit	2205 · Soc Sec Payable - Employer	(88.83)
					Direct Deposit	2204 · Social Security W/H - Employee	(88.83)
				100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	18.45
				100 Gen'l Fd.B. Exp:B02 Public Safety & Health:B2.2 Public Health:5705 Recycling...	Direct Deposit	5052 · Medicare Tax - Employer	2.33
					Direct Deposit	2213 · Medicare Payable - Employer	(20.78)
					Direct Deposit	2212 · Medicare W/H - Employee	(20.78)
					Direct Deposit	2208 · MN State Withholding	(69.00)
					Direct Deposit	2110 · Direct Deposit Liabilities	(1,153.53)
TOTAL							<u>0.00</u>
Paycheck	06/27/2019	201907003	Meade, Debra J	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00	
				100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 · Intern/Office Assistant Wages	946.31
					Direct Deposit	2302 · PERA Payable - Staff	(61.51)
				100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5053 · PERA Contribution - Employer	70.97
					Direct Deposit	2302 · PERA Payable - Staff	(70.97)
					Direct Deposit	2210 · Federal Withholding	(99.00)
				100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5051 · Social Security Tax - Employer	58.67
					Direct Deposit	2205 · Soc Sec Payable - Employer	(58.67)
					Direct Deposit	2204 · Social Security W/H - Employee	(58.67)
				100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5052 · Medicare Tax - Employer	13.72
					Direct Deposit	2213 · Medicare Payable - Employer	(13.72)
					Direct Deposit	2212 · Medicare W/H - Employee	(13.72)
					Direct Deposit	2208 · MN State Withholding	(47.00)
					Direct Deposit	2110 · Direct Deposit Liabilities	(75.00)
					Direct Deposit	2110 · Direct Deposit Liabilities	(591.41)
TOTAL							<u>0.00</u>
Paycheck	06/27/2019	201907004	Yoho, Julie D	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00	
				100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 · Office Manager Wages	1,949.05
					Direct Deposit	2302 · PERA Payable - Staff	(126.69)

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Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 - PERA Contribution - Employer	146.18
				Direct Deposit	2302 - PERA Payable - Staff	(146.18)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5018 - Insurance Benefits	18.75
				Direct Deposit	2325 - Madison Life ST & LT Disability	(18.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	2325 - Madison Life ST & LT Disability	(35.87)
				Direct Deposit	2210 - Federal Withholding	(123.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 - Social Security Tax - Employer	120.84
				Direct Deposit	2205 - Soc Sec Payable - Employer	(120.84)
				Direct Deposit	2204 - Social Security W/H - Employee	(120.84)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 - Medicare Tax - Employer	28.26
				Direct Deposit	2213 - Medicare Payable - Employer	(28.26)
				Direct Deposit	2212 - Medicare W/H - Employee	(28.26)
				Direct Deposit	2208 - MN State Withholding	(68.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(1,446.39)
TOTAL						0.00
Paycheck	06/27/2019	201907005	Moorse, Ronald J	Direct Deposit	100 - 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 - Administrator Salary	3,981.67
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 - PERA Contribution - Employer	298.63
				Direct Deposit	2302 - PERA Payable - Staff	(298.63)
				Direct Deposit	2302 - PERA Payable - Staff	(258.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 - Flexible Benefits	1,127.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5018 - Insurance Benefits	28.35
				Direct Deposit	2325 - Madison Life ST & LT Disability	(28.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	2325 - Madison Life ST & LT Disability	(108.81)
				Direct Deposit	2210 - Federal Withholding	(1,064.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5051 - Social Security Tax - Employer	316.77
				Direct Deposit	2205 - Soc Sec Payable - Employer	(316.77)
				Direct Deposit	2204 - Social Security W/H - Employee	(316.77)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5052 - Medicare Tax - Employer	74.09
				Direct Deposit	2213 - Medicare Payable - Employer	(74.09)
				Direct Deposit	2212 - Medicare W/H - Employee	(74.09)
				Direct Deposit	2208 - MN State Withholding	(288.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(2,998.69)
TOTAL						0.00
Liability Che...	06/26/2019	201907006	QuickBooks Payroll Service	Created by Payroll Service on 06/24/2019	100 - 4M 101/USB 2934 - General Fund	(6,462.16)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 5 direct deposit(s) at \$1.75 each	5505 - Bank/IRS/Sales Tax	8.75
			QuickBooks Payroll Service	Created by Payroll Service on 06/24/2019	2110 - Direct Deposit Liabilities	6,453.41
TOTAL						6,462.16
Paycheck	06/27/2019	201907007	Pahl, Thomas W	Direct Deposit	100 - 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 - Maintenance Person	341.38
				Direct Deposit	2302 - PERA Payable - Staff	(22.19)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5053 - PERA Contribution - Employer	25.60
				Direct Deposit	2302 - PERA Payable - Staff	(25.60)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 - Social Security Tax - Employer	21.17
				Direct Deposit	2205 - Soc Sec Payable - Employer	(21.17)
				Direct Deposit	2204 - Social Security W/H - Employee	(21.17)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 - Medicare Tax - Employer	4.95
				Direct Deposit	2213 - Medicare Payable - Employer	(4.95)
				Direct Deposit	2212 - Medicare W/H - Employee	(4.95)
				Direct Deposit	2110 - Direct Deposit Liabilities	(293.07)
TOTAL						0.00
Liability Che...	06/26/2019	201907008	QuickBooks Payroll Service	Created by Payroll Service on 06/25/2019	100 - 4M 101/USB 2934 - General Fund	(294.82)

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			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax QuickBooks Payroll Service	Fee for 1 direct deposit(s) at \$1.75 each Created by Payroll Service on 06/25/2019	5505 - Bank/IRS/Sales Tax 2110 - Direct Deposit Liabilities	1.75 293.07
TOTAL						294.82
Liability Che...	06/30/2019	201907009	IRS (US Treasury)	41-1290668	100 - 4M 101/USB 2934 - General Fund	(2,947.38)
				41-1290668	2210 - Federal Withholding	1,420.00
				41-1290668	2213 - Medicare Payable - Employer	144.76
				41-1290668	2212 - Medicare W/H - Employee	144.76
				41-1290668	2205 - Soc Sec Payable - Employer	618.93
				41-1290668	2204 - Social Security W/H - Employee	618.93
TOTAL						2,947.38
Liability Che...	06/30/2019	201907010	MN Dept of Revenue	5050730	100 - 4M 101/USB 2934 - General Fund	(472.00)
				5050730	2208 - MN State Withholding	472.00
TOTAL						472.00
Liability Che...	06/30/2019	201907011	PERA (Staff)	3030-01 210990	100 - 4M 101/USB 2934 - General Fund	(1,211.16)
				3030-01 210990	2302 - PERA Payable - Staff	562.33
				3030-01 210990	2302 - PERA Payable - Staff	648.83
TOTAL						1,211.16
Bill Pmt -Ch...	06/30/2019	201907012	MN Dept of Labor & Ind (Bldg Surchg)	Building Surcharges Cert #2164	100 - 4M 101/USB 2934 - General Fund	(1,018.08)
Bill	06/30/2019	BldgSurchg06...		2nd Quarter 2019 Building Surcharges Cert #2164	2121 - Afton Bldg Surcharges Payable	1,018.08
TOTAL						1,018.08
Bill Pmt -Ch...	06/30/2019	201907013	Comcast (City Hall) 877 2105 720001508	Account # 8772 10 572 0001508	100 - 4M 101/USB 2934 - General Fund	(299.55)
Bill	06/30/2019	063019	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Comcast Business Internet and Voice	5565 - Telephone	299.55
TOTAL						299.55
Bill Pmt -Ch...	06/30/2019	201907014	Comcast (Garage) 720011622 S139.22		100 - 4M 101/USB 2934 - General Fund	(139.23)
Bill	06/30/2019	063019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	Sheriff Phone and Internet	6045 - City Garage Expense	139.23
TOTAL						139.23
Bill Pmt -Ch...	06/30/2019	201907015	CP Energy (EFT) 528 0051		100 - 4M 101/USB 2934 - General Fund	(55.36)
Bill	06/30/2019	063019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	3033 St Croix Trl S Meter: M20111533249 Acct# 5280051-3	6045 - City Garage Expense	55.36
TOTAL						55.36
Bill Pmt -Ch...	06/30/2019	201907016	CP Energy (EFT) 621 7601	Meter # M19702480474 Account No. 6217601-1	100 - 4M 101/USB 2934 - General Fund	(52.94)
Bill	06/30/2019	063019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	1675 Stagecoach Trl S: City Garage	6045 - City Garage Expense	52.94
TOTAL						52.94
Bill Pmt -Ch...	06/30/2019	201907017	CP Energy (EFT) 1080 5248	Acct#10805248-1	100 - 4M 101/USB 2934 - General Fund	(24.03)

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Bill	06/30/2019	063019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	Acct#10805248-1 M20171727088 3033 St Croix Trl S Sheriff Garage (need...	6045 · City Garage Expense	24.03
TOTAL						24.03
Bill Pmt -Ch...	06/30/2019	201907018	US Bank (EFT) Equip Finance	Acct# 1473396 Contract # 500-0466085-000	100 · 4M 101/USB 2934 - General Fund	(230.00)
Bill	06/30/2019	063019	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	Ricoh C4503 copier lease S/N E175MC60291	5516 · Copier Lease	230.00
TOTAL						230.00
Bill Pmt -Ch...	06/30/2019	201907019	Xcel Energy (EFT) (51-11957 8190)		100 · 4M 101/USB 2934 - General Fund	(945.17)
Bill	06/30/2019	063019	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter ...	6068 · Electricity - Lift Stations	945.17
TOTAL						945.17
Bill Pmt -Ch...	06/30/2019	201907020	Xcel Energy (EFT) (51-5247 6229)	201 Project: 4105 River Rd Meter No. 0098359441	100 · 4M 101/USB 2934 - General Fund	(56.19)
Bill	06/30/2019	063019	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	201 Project: 4105 River Rd Meter No. 0098359441	5915 · 201 Project Maintenance	56.19
TOTAL						56.19
Bill Pmt -Ch...	06/30/2019	201907021	Xcel Energy (EFT) (51-5371 3569)	15891 34th St. S: Automatic Protective Lighting Service	100 · 4M 101/USB 2934 - General Fund	(16.88)
Bill	06/30/2019	063019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	15891 34th St. S: Automatic Protective Lighting Service	6020 · Electricity	16.88
TOTAL						16.88
Bill Pmt -Ch...	06/30/2019	201907022	Xcel Energy (EFT) (51-5700 4296)	Acct #51-5700429-6 Meter #0077765464	100 · 4M 101/USB 2934 - General Fund	(50.72)
Bill	06/30/2019	063019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3033 St. Croix Trail S Meter #77765464 Premises #303084797 City Hall &...	6020 · Electricity	50.72
TOTAL						50.72
Bill Pmt -Ch...	06/30/2019	201907023	Xcel Energy (EFT) (51-6223 9212)	Acct No. 51-6223921-2 Street Lighting	100 · 4M 101/USB 2934 - General Fund	(60.85)
Bill	06/30/2019	063019	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street Lighting	Street Lighting Service	5850 · Street Lighting	60.85
TOTAL						60.85
Bill Pmt -Ch...	06/30/2019	201907024	Xcel Energy (EFT) (51-6257 8029)	3420 St. Croix Trl S Meter #0096987678	100 · 4M 101/USB 2934 - General Fund	(25.75)
Bill	06/30/2019	063019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Town Square Park 3420 St. Croix Trl S Meter #96987678 Premises 30332...	6020 · Electricity	25.75
TOTAL						25.75
Bill Pmt -Ch...	06/30/2019	201907025	Xcel Energy (EFT) (51-6852 6052)	Acct #51-6852605-2 Install No. 184509 & 184508	100 · 4M 101/USB 2934 - General Fund	(29.36)
Bill	06/30/2019	063019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Automatic Protective Light Service Install No. 184509 & 184508	6020 · Electricity	29.36
TOTAL						29.36
Paycheck	07/15/2019	201907026	Cernohous, Cole G	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	162.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	10.04
				Direct Deposit	2205 · Soc Sec Payable - Employer	(10.04)
				Direct Deposit	2204 · Social Security W/H - Employee	(10.04)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	2.35

07/10/19

City of Afton
Claims to be Approved
 June 19 through July 16, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
				Direct Deposit	2213 - Medicare Payable - Employer	(2.35)
				Direct Deposit	2212 - Medicare W/H - Employee	(2.35)
				Direct Deposit	2110 - Direct Deposit Liabilities	(149.61)
TOTAL						0.00
Paycheck	07/15/2019	201907027	Johnson, Kenneth L	Direct Deposit	100 - 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 - Maintenance Person	1,325.61
				Direct Deposit	2302 - PERA Payable - Staff	(86.16)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5053 - PERA Contribution - Employer	99.42
				Direct Deposit	2302 - PERA Payable - Staff	(99.42)
				Direct Deposit	2210 - Federal Withholding	(122.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 - Social Security Tax - Employer	82.19
				Direct Deposit	2205 - Soc Sec Payable - Employer	(82.19)
				Direct Deposit	2204 - Social Security W/H - Employee	(82.19)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 - Medicare Tax - Employer	19.22
				Direct Deposit	2213 - Medicare Payable - Employer	(19.22)
				Direct Deposit	2212 - Medicare W/H - Employee	(19.22)
				Direct Deposit	2208 - MN State Withholding	(62.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(954.04)
TOTAL						0.00
Paycheck	07/15/2019	201907028	Meade, Debra J	Direct Deposit	100 - 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 - Intern/Office Assistant Wages	1,070.69
				Direct Deposit	2302 - PERA Payable - Staff	(69.59)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5053 - PERA Contribution - Employer	80.30
				Direct Deposit	2302 - PERA Payable - Staff	(80.30)
				Direct Deposit	1190 - Other Receivables	47.33
				Direct Deposit	2210 - Federal Withholding	(111.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5051 - Social Security Tax - Employer	66.38
				Direct Deposit	2205 - Soc Sec Payable - Employer	(66.38)
				Direct Deposit	2204 - Social Security W/H - Employee	(66.38)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5052 - Medicare Tax - Employer	15.52
				Direct Deposit	2213 - Medicare Payable - Employer	(15.52)
				Direct Deposit	2212 - Medicare W/H - Employee	(15.52)
				Direct Deposit	2208 - MN State Withholding	(53.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(75.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(727.53)
TOTAL						0.00
Paycheck	07/15/2019	201907029	Yoho, Julie D	Direct Deposit	100 - 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 - Office Manager Wages	2,397.57
				Direct Deposit	2302 - PERA Payable - Staff	(155.84)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 - PERA Contribution - Employer	179.82
				Direct Deposit	2302 - PERA Payable - Staff	(179.82)
				Direct Deposit	1190 - Other Receivables	921.34
				Direct Deposit	2210 - Federal Withholding	(173.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 - Social Security Tax - Employer	148.65
				Direct Deposit	2205 - Soc Sec Payable - Employer	(148.65)
				Direct Deposit	2204 - Social Security W/H - Employee	(148.65)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 - Medicare Tax - Employer	34.77
				Direct Deposit	2213 - Medicare Payable - Employer	(34.77)
				Direct Deposit	2212 - Medicare W/H - Employee	(34.77)
				Direct Deposit	2208 - MN State Withholding	(92.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(2,714.65)
TOTAL						0.00

City of Afton
Claims to be Approved
June 19 through July 16, 2019

Type	Date	Num	Name	Memo	Account	Original Amount	
Paycheck	07/15/2019	201907030	Moorse, Ronald J	Direct Deposit	100 - 4M 101/USB 2934 - General Fund	0.00	
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 - Administrator Salary	4,129.17
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 - PERA Contribution - Employer	309.69
					Direct Deposit	2302 - PERA Payable - Staff	(309.69)
					Direct Deposit	2302 - PERA Payable - Staff	(268.40)
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 - Flexible Benefits	1,155.50
					Direct Deposit	2210 - Federal Withholding	(1,100.00)
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5051 - Social Security Tax - Employer	327.65
					Direct Deposit	2205 - Soc Sec Payable - Employer	(327.65)
					Direct Deposit	2204 - Social Security W/H - Employee	(327.65)
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5052 - Medicare Tax - Employer	76.62
					Direct Deposit	2213 - Medicare Payable - Employer	(76.62)
					Direct Deposit	2212 - Medicare W/H - Employee	(76.62)
					Direct Deposit	2208 - MN State Withholding	(300.00)
					Direct Deposit	2110 - Direct Deposit Liabilities	(3,212.00)
TOTAL						0.00	
Paycheck	07/15/2019	201907031	Perkins, Anne E	Direct Deposit	100 - 4M 101/USB 2934 - General Fund	0.00	
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 - Mayor & Council Wages	200.00
					Direct Deposit	2303 - PERA Payable - Council	(10.00)
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 - PERA Contribution - Employer	10.00
					Direct Deposit	2303 - PERA Payable - Council	(10.00)
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 - Medicare Tax - Employer	2.90
					Direct Deposit	2213 - Medicare Payable - Employer	(2.90)
					Direct Deposit	2212 - Medicare W/H - Employee	(2.90)
					Direct Deposit	2110 - Direct Deposit Liabilities	(187.10)
				TOTAL			
Paycheck	07/15/2019	201907032	Ross, Stanley A	Direct Deposit	100 - 4M 101/USB 2934 - General Fund	0.00	
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 - Mayor & Council Wages	200.00
					Direct Deposit	2303 - PERA Payable - Council	(10.00)
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 - PERA Contribution - Employer	10.00
					Direct Deposit	2303 - PERA Payable - Council	(10.00)
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 - Medicare Tax - Employer	2.90
					Direct Deposit	2213 - Medicare Payable - Employer	(2.90)
					Direct Deposit	2212 - Medicare W/H - Employee	(2.90)
					Direct Deposit	2110 - Direct Deposit Liabilities	(187.10)
				TOTAL			
Paycheck	07/15/2019	201907033	Wroblewski, Lucia B	Direct Deposit	100 - 4M 101/USB 2934 - General Fund	0.00	
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 - Mayor & Council Wages	200.00
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 - PERA Contribution - Employer	10.00
					Direct Deposit	2303 - PERA Payable - Council	(10.00)
					Direct Deposit	2303 - PERA Payable - Council	(10.00)
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 - Medicare Tax - Employer	2.90
					Direct Deposit	2213 - Medicare Payable - Employer	(2.90)
					Direct Deposit	2212 - Medicare W/H - Employee	(2.90)
					Direct Deposit	2110 - Direct Deposit Liabilities	(187.10)
				TOTAL			
Liability Che...	07/12/2019	201907034	QuickBooks Payroll Service	Created by Payroll Service on 07/09/2019	100 - 4M 101/USB 2934 - General Fund	(8,408.13)	
				100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 8 direct deposit(s) at \$1.75 each	5505 - Bank/IRS/Sales Tax	14.00
				QuickBooks Payroll Service	Created by Payroll Service on 07/09/2019	2110 - Direct Deposit Liabilities	8,394.13

07/10/19

City of Afton
Claims to be Approved
June 19 through July 16, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						8,408.13
Liability Che...	07/15/2019	201907035	PERA (Council)	3030-51 207620	100 - 4M 101/USB 2934 - General Fund	(110.00)
				3030-51 207620	2303 - PERA Payable - Council	55.00
				3030-51 207620	2303 - PERA Payable - Council	55.00
TOTAL						110.00
Liability Che...	07/15/2019	201907036	PERA (Staff)	3030-01 210990	100 - 4M 101/USB 2934 - General Fund	(1,249.22)
				3030-01 210990	2302 - PERA Payable - Staff	579.99
				3030-01 210990	2302 - PERA Payable - Staff	669.23
TOTAL						1,249.22
Liability Che...	07/15/2019	201907037	IRS (US Treasury)	41-1290668	100 - 4M 101/USB 2934 - General Fund	(3,104.68)
				41-1290668	2210 - Federal Withholding	1,506.00
				41-1290668	2213 - Medicare Payable - Employer	164.43
				41-1290668	2212 - Medicare W/H - Employee	164.43
				41-1290668	2205 - Soc Sec Payable - Employer	634.91
				41-1290668	2204 - Social Security W/H - Employee	634.91
TOTAL						3,104.68
Liability Che...	07/15/2019	201907038	MN Dept of Revenue	5050730	100 - 4M 101/USB 2934 - General Fund	(507.00)
				5050730	2208 - MN State Withholding	507.00
TOTAL						507.00

07/10/19

City of Afton
Claims to be Approved
July 17, 2019

Supplemental claim

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	07/17/2019	23360	Z Systems		100 · 4M 101/USB 2934 - General Fund	(6,889.92)
Bill	07/17/2019	45754	560 Spec Act Fd - Other:B. Community Communications:5561 Communications Ex...	New Council Chambers Equipment: Cameras, Workstation, Installation, Cab...	5561 · Communications	6,889.92
TOTAL						6,889.92

 7-10-19

RESOLUTION 2019-28

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

**A RESOLUTION APPROVING 4M FUND TRANSFERS
FOR JUNE OF 2019**

BE IT RESOLVED THAT the City Council of the City of Afton, County of Washington, Minnesota, authorizes the transfer of the following sums of money between the City's 4M Fund Accounts, as detailed in Exhibit A – 4M Fund Transfers – Month of JUNE, 2019.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 16TH DAY OF JULY, 2019.

SIGNED:

Bill Palmquist, Mayor

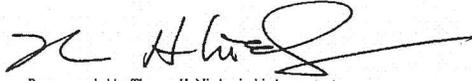
ATTEST:

Ronald J. Moore, City Administrator

- Motion by:
- Second by:
- Ross:
- Nelson:
- Wroblewski:
- Perkins:
- Palmquist:

City of Afton
Exhibit A: 4M Fund Transfers

A	B	C	D	E
1	Month of:			Jun-19
2	4M Fund Accounts			
3	<u>#</u>	<u>From</u>	<u>To</u>	<u>Amount</u> <u>Comments</u>
4	1	General (35001-101)	Street Improvements Fund (35001-108)	\$60,250.00 1st Half 2019 Levy re. Street Improvements
5	2	General (35001-101)	Street Improvements Fund (35001-108)	\$25,000.00 1st Half 2019 Levy re. Bridge Replacement
6	3	General (35001-101)	Fire Dist Debt Service (35001-111)	\$24,812.00 1st Half 2019 Fire Dist Debt Serv Levy
7	4	General (35001-101)	Special Activities Fund (35001-106)	\$1,750.00 1st Half 2019 Levy re. Stormwater
8	5	General (35001-101)	Special Activities Fund (35001-106)	\$2,750.00 1st Half 2019 Levy re. Flood Control
9	6	General (35001-101)	Special Activities Fund (35001-106)	\$250.00 1st Half 2019 Levy re. Codification
10	7	General (35001-101)	Special Reserve Fund (MN-01-0001-2001)	\$100.00 Full Year 2019 Levy re. Special Reserve
11	8	General (35001-101)	Special Activities Fund (35001-106)	\$2,000.00 1st Half 2019 Levy re. Comp Plan
12	9	General (35001-101)	Special Activities Fund (35001-106)	\$1,250.00 1st Half 2019 Levy re. Vehicle/Equipment Replacement
13	10	General (35001-101)	City Infra-Structure Improvement Fund (35001-114)	\$47,500.00 1st Half 2019 DNR Match Levy
14	11	General (35001-101)	City Infra-Structure Improvement Fund (35001-114)	\$35,000.00 1st Half 2019 PFA Debt Service Levy
15	12	General (35001-101)	City Infra-Structure Improvement Fund (35001-114)	\$18,500.00 1st Half 2019 Temp Imp Bd Debt Service Levy
16	13	General (35001-101)	Special Activities Fund (35001-106)	\$500.00 1st Half 2019 Levy re. MN Unemployment Claims
17	14	General (35001-101)	Special Activities Fund (35001-106)	\$2,750.00 1st Half 2019 Levy re. Elections
18	15	General (35001-101)	Special Activities Fund (35001-106)	\$100.00 Full Year 2019 Levy re. Audit & Legal Reserve
19	16	General (35001-101)	Special Activities Fund (35001-106)	\$2,750.00 1st Half 2019 Levy re. Parks Capital, Pedestrian Bike Trail/Bridge
20	17	General (35001-101)	Special Activities Fund (35001-106)	\$250.00 1st Half 2019 Levy re. Sidewalk
21	18	General (35001-101)	Bldg & Land Cap (35001-104)	\$3,000.00 1st Half 2019 Bldg & Land Levy
22	19	General (35001-101)	Bldg & Land Cap (35001-104)	\$7,500.00 1st Half 2019 Levy Afton Septic System - City Bldgs
23	20	General (35001-101)	Road Debt Service Fd (35001-109)	\$137,500.00 1st Half 2019 2014A Road Debt Serv Levy
24	21	General (35001-101)	Road Debt Service Fd (35001-109)	\$195,000.00 1st Half 2019 2017B Road Debt Serv Levy
25	22	100 - 4M101 General	805 - 4M114 City Infra-Structure Improvement Fund	\$21,365.98 Downtown Project Revenue (Wash Cty)
26	23	805 - 4M114 City Infra-Structure Improvement Fund	100 - 4M101 General	\$1,006.92 805 Downtown Project Expenses
27	24	550 - 4M106 - Spec Activities General	100 - 4M101 General	\$545.00 Expenses: 550 Special Act - General
28	25	100 - 4M101 General	410 - 4M118 - Sanitary Sewer	\$3,800.00 410 Sanitary Sewer Utility - Revenue
29	26	410 - 4M118 - Sanitary Sewer	100 - 4M101 General	\$4,632.90 410 Sanitary Sewer Utility - Expenses
30	27	120 - 4M116 - Street Improvement	100 - 4M101 General	\$8,958.00 120 Street Imp Fd Expenses
31	28	201 - 4M103 201 Project Fund	100 - 4M101 General	\$56.19 201 Project Expense
32	29	General (35001-101)	City Dock Fund (35001-110)	\$3,850.00 2019 City Dock Lease Pymt
33	30	General (35001-101)	806 - 4M Fd - PFA Loan Debt Serv	\$9,144.12 Downtown Special Assessments (prepaid)
34	31	General (35001-101)	806 - 4M Fd - PFA Loan Debt Serv	\$66,849.53 Downtown Special Assessments (via Levy)
35				


 Recommended by Thomas H. Niedzwiecki, Accountant
 File: Afton 2019 Bank Transfers.xlsm Worksheet: Jun19 7/10/2019

CITY OF AFTON

DRAFT PLANNING COMMISSION MINUTES*(Meeting rescheduled from July 1 due to lack of quorum) July 8, 2019*

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1. **CALL TO ORDER** – Chair Kopitzke called the meeting to order at 7:00 PM
 2. **PLEDGE OF ALLEGIANCE** – was recited.
 3. **ROLL CALL** – Present: Chair Kris Kopitzke, Sally Doherty, Christian Dawson, Justin Sykora, Roger Bowman, Doug Parker. A Quorum was present. Absent were Scott Patten, James Langan, & Kuchen Hale (all excused).
ALSO IN ATTENDANCE – Council member Wroblewski, City Administrator Ron Moore
 4. **APPROVAL OF AGENDA** –
Motion/Second Parker/Dawson To approve the Agenda of the July 8, 2019 Planning Commission meeting. Passed 6-0.
 5. **APPROVAL OF MINUTES** –
A. June 3, 2019
Motion/Second Bowman/Sykora To approve the minutes of the June 3, 2019 Planning Commission meeting. Passed 5-0-1. (Kopitzke abstain due to absence)
 6. **REPORTS AND PRESENTATIONS** - None
 7. **PUBLIC HEARINGS** –
A. Kerry White Application for Minor Subdivision at 1132 Indian Trail
Chair Kopitzke opened the Public hearing at 7:05 PM
Administrator Moore provided an overview of the application:
Kerry and Judy White have applied for a minor subdivision at 1132 Indian Trail to subdivide the existing 27.4 acre parcel into two lots. The existing 27.4-acre lot has an existing house and compliant septic system. The property is zoned Rural Residential, and the adjacent properties to the north, east and south are zoned Rural Residential. The property to the west is zoned Agricultural. The proposed parcel A is proposed to be accessed via an existing farm access driveway that is to be upgraded in a way that meets the property owner's needs and City regulations.

No comments were received from the public
Motion/Second Sykora/Parker to close public hearing. Passed 6-0.
Public hearing closed at 7:10 pm.
Discussion
Bowman asked about Rural Residential rules for driveway setback? (10') entrance looks tight next to slope area. Also concerned over oddly shaped lot.
Doherty agrees about the oddly shaped lot. (owner wanted to divide the parcel equally between fields and woods, include tree stand area on one lot).
Parker & Kopitzke agreed about the oddly shaped lot.
Motion/Second Sykora/Doherty move to recommend approval with findings and conditions listed along with additional condition that the lot line be changed in the back.
Findings
1. The subject property is located in the Rural Residential zone, as are the properties to the north, east and south. The property to the west is zoned Agricultural.
2. The Rural Residential zone allows residential use with five-acre minimum lot size.
3. The subdivision meets subdivision requirements

Conditions
1. Easements as required by the City Engineer shall be granted
2. All drainage and utility easements shall be subject to the review and approval of the City Engineer.

- 56 3. All grading, drainage and erosion control issues shall be subject to review and approval by
- 57 the City Engineer, and by the Valley Branch Watershed District if they meet permit
- 58 thresholds.
- 59 4. Scenic easements shall be placed on all slopes greater than 18%
- 60 5. The applicant shall execute a scenic easement agreement and shall record the scenic
- 61 easement concurrent with the subdivision
- 62 6. A public road right-of-way easement shall be dedicated over the area within 30 feet of the
- 63 centerline of Indian Trail.
- 64 7. Park dedication requirements shall be satisfied prior to recording of the subdivision, in
- 65 accordance with Section 12-1270 of the Subdivision Ordinance
- 66 8. A permit for individual septic system to serve a new home on the additional parcel
- 67 shall be obtained from the Washington County Public Health Department at the
- 68 time of application for building permit for the home, and all requirements of the
- 69 septic permit shall be met.
- 70 9. The driveway to serve Parcel A shall comply with Section 12-84 of the Zoning
- 71 Ordinance and be subject to review and approval by the City Engineer.
- 72

73 Discussion

74 Kopitzke asked if lot line is changed are they required to come back to PC? (no)

75 Kopitzke stated that another option is to put that area into a conservation easement.

76 Moore stated that they could extend the scenic easement.

77 Bowman stated that our approach is to not allow oddly shaped lots. Trying not to continue problem.

78 Sykora stated he could amend motion to require either a lot line change or amend the scenic easement.

79 Bowman stated that it sets precedent for the future.

80 Doherty does not support amending the motion. Make a note to city council that the scenario was discussed.

81 **Motion vote:**

82 **Vote passed 5-1 (Kopitzke nay)**

83

84 **B.** Rebecca Enos application for a variance at 15234 Afton Hills Dr

85 Chair Kopitzke opened the Public hearing at 7:26 p.m.

86 Administrator Moore provided a summary of the application:

87 Rebecca Enos has applied for a variance to construct a 30 ft. by 26 ft. accessory building closer to the front lot

88 line of the property than the existing house at 15234 Afton Hills Court.

89

90 No public comments were received

91 **Motion/Second Parker/Doherty To close public hearing. Passed 6-0.**

92 Public Hearing closed at 7:31 p.m.

93 Discussion

94 Bowman recommended the screening be maintained when the older existing trees die.

95 Kopitzke stated that this is a unique lot, no other location to place it.

96 Sykora asked about secondary (or third) septic location, does it need to be identified before approval?

97 Moore if site of garage is only other potential septic site, we can ask owners and provide info to council

98 Doherty asked about distance from house to garage? 2 variances are needed, one for the location in front of

99 house, one if further than 25' away from house. Since the distance is not specified, would want it to be a

100 condition.

101 Bowman would enhance screening

102 Sykora would like to encourage natural plantings such as cedar, native shrubs.

103 Parker provide screening all year

104 **Motion/Second Bowman/Parker recommend approval with findings and conditions listed with additional**

105 **conditions that the garage be located within 25' of home, and screening enhanced to include native species**

106 **that provide year round screening.**

107 **Findings**

- 108 1. **The subject property is located in the Rural Residential zone, as are the**
109 **surrounding properties.**
110 2. **The property is a substandard parcel, due to the lot size of 2.4 acres vs. the required**
111 **minimum lot size of 5 acres.**
112 3. **The parcel is a corner lot with frontage on both Afton Hills Court and Afton Hills**
113 **Drive.**
114 4. **There is not sufficient space to build to the north or west of the house. A location to**
115 **the east of the house would take out many trees and would require the construction**
116 **of an additional driveway running across the front yard of the property.**
117

118 **Conditions**

- 119 1. **The garage shall be located and constructed according to the surveys and plans**
120 **submitted with the variance application, subject to revisions as required or**
121 **approved by the City.**
122 2. **Vegetation removal shall be minimized**

123 **Vote: Passed 6-0.**
124

125 C. Kathy & David Boisjoli Application for ordinance amendment

126 Chair Kopitzke opened the Public Hearing at 7:50pm.

127 Administrator Moose provided a summary:

128 Private riding stables are allowed as a conditional use in the Agricultural and Rural Residential zoning districts,
129 and commercial riding stables are allowed as a conditional use in the Agricultural zoning district, but not in the
130 Rural Residential zoning district. Until recently, Kathy Boisjoli and two other therapists had been providing
131 equine-assisted therapy by renting a stable at a farm in Woodbury. Each therapist had horses that were boarded
132 at the farm and used for the equine-assisted therapy. When the owner of the farm decided not to renew the
133 lease, the Boisjolis purchased a 20-acre farm with a stable at 15489 45th Street with the plan to board the horses
134 and continue the equine-assisted therapy in Afton. Because the property at 15489 45th street is zoned Rural
135 Residential, a commercial riding stable is not allowed.

136
137 No public comments were received

138 **Motion/Second Doherty/Bowman to close public hearing. Passed 6-0**

139 Hearing closed at 7:58 pm
140

141 Discussion

142 Sykora asked why 9 horses? (based on acreage and animal units)

143 Moose stated that regarding the ordinance amendment, the property is in RR, want to keep small riding stable.

144 Bowman suggested changing language to include therapy with private stable

145 Moose boarding of others makes it commercial.

146 Dawson recommended including specific language with “therapy”

147 Doherty stated that the ordinance change allows commercial use; what if next applicant’s commercial use isn’t
148 as agreeable?

149 Bowman what are limitations on business in RR? (business can be run from home, but not one that uses an
150 accessory building.)

151 Parker asked what if rezoned to AG? Would solve the problem

152 Doherty replied it would be “spot zoning” as adjacent properties are RR.

153 Parker asked about duration of CUP? (goes with the property)

154 Kathy Boisjoli, Applicant; stated that the most traffic would be 3 cars per hour. Have to be licensed equine
155 physco-therapist.

156 Doherty asked about septic (2 on property - one for house, one for barn)

157 Doherty recommended focus on private use

158 Bowman stated that we allow business that reflect the rural nature of community. In the CUP limitations can
159 be placed as animal based therapy (licensed by state) or animal/equine assisted certified therapy.

160 Kathy stated there are licenses for equine assisted physco-therapy (2 governing organizations) and a license
161 administered by state board for licensed mental health professionals.
162 Key terms: Private use, owner and resident of home, licensed health care professional, animal use
163 Bowman recommended adding to list of allowed uses
164 Parker expressed concern over future requests
165 Moorse recommended the tie to riding stable as there are minimum acreage requirements.
166 Doherty recommended telling the City Council the direction the PC is going and request a month to develop
167 the language.

168 **Motion/Second Kopitzke/Doherty move to recommend that City Council look at the stable use as private**
169 **with a CUP specific to therapy operated out of the home; maintaining rural character.**

170 **Doherty offered friendly amendment to extend another month to develop language and would like**
171 **feedback from the council before next meeting. (Accepted)**

172 **Motion vote: Passed 6-0.**

173

174 **Motion/Second Doherty/Bowman move to deny CUP application because there is no ordinance to support**
175 **it at this time. Fees will be reapplied toward a new CUP that will match ordinance language change that**
176 **may be proposed. Passed 6-0.**

177

178

179 Applicants returned regarding 7b with a question regarding the ordinance language requiring 25' setback to
180 house. Language states either screening is required, or the building needs to be within 25', not both.

181 Sykora recommended the City Council be informed.

182 Applicant was asked to provide the distance and have screening plan for the City Council

183

184 **8. NEW BUSINESS – none**

185

186 **9. OLD BUSINESS –**

187 A. Review & clarification of elements of PLCD ordinance language

188 Kopitzke asked for summary of the joining discussion: parcels can be joined but cannot be counted in
189 increased density, may be included in PLCD if it improves design goals. Also cannot be used to meet open
190 space requirements.

191 Doherty feels the loose ends were tightened up and language clarified.

192 Sykora stated there wasn't anything guiding them to say no or yes last time, now there is better way to make
193 a decision.

194 Doherty noted that it is unlikely that a perfect parcel will surface

195 Dawson stated the language is "may be included" to allow for option. More useful and clear.

196

197 The commission reviewed the list of conditions in Resolution 2018-59, specifically items in bold to
198 determine if they should be included in all PLCD language. The majority were kept, with a few changes.

199 The list is attached.

200 Bowman & Parker expressed concerns over enforcement

201

202 **Motion/Second Bowman/Parker to include item #36 regarding requirement that 60% of each lot be**
203 **planted in natural vegetation. Passed 4-2 (Doherty & Kopitzke Nay)**

204

205

206 B. Update on City Council actions

207 Council member Wroblewski provided a summary of the June City Council meeting.

208

209 **11. ADJOURN**

210 **Motion/Second Sykora/Doherty To adjourn. Passed 6-0.**

211

212 Meeting adjourned at 9:45 p.m.

213

214

215

216 Respectfully submitted by:

217

218

219 _____
Julie Yoho, City Clerk

220

221

222 To be approved on August 5, 2019 as (check one): Presented: _____ or Amended: _____

DRAFT

RESOLUTION 2018 - 59

CITY OF AFTON
COUNTY OF WASHINGTON, MINNESOTA

A RESOLUTION APPROVING THE FINAL PLAT FOR J.P. HOMES, INC. "AFTON CREEK PRESERVE"

WHEREAS, J.P. Bush Homes, Inc. has made application for approval of a final plat to subdivide 18 lots from 218 acres for a Preservation and Land Conservation Development subdivision to be known as Afton Creek Preserve; and,

WHEREAS, based upon review of the application and evidence received, the Afton City Council now makes the following findings of fact:

- A. The legal description of the property is attached as Exhibit A.
- B. The 2008 Afton Comprehensive Plan allows Preservation and Land Conservation Development subdivisions in the Agricultural District.
- C. The property is zoned Ag, Agricultural District, which allows Preservation and Land Conservation Developments with a Conditional Use Permit and single family dwellings as a permitted use.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Afton that based on the foregoing information and applicable ordinances, the request is hereby **APPROVED** and is subject to the following conditions:

- 1. Access and traffic related issues shall be subject to review and approval by the City Engineer.
- 2. The developer shall obtain and provide an easement providing access to Odell Avenue prior to the approval of the final plat.
- 3. The developer shall provide an acceptable method of ensuring adequate long term maintenance of the 5550 Odell Avenue parcel.
- 4. Street-related designs and specifications, including but not limited to right-of-way width, shall be subject to review and approval by the City Engineer to insure they meet Afton's standards.
- 5. The acceptability of the drainage and utility easement within Lot 4, Block 3 and related maintenance responsibilities shall be subject to review and approval by the City Engineer.
- 6. ~~In accordance with the submitted seeding restoration plan, pre-development seeding with a prairie grass/wildflower mix shall be provided on all lots and on the open space parcels. Maintenance responsibilities associated with the restoration seeded areas shall also be addressed by the applicant (to the satisfaction of the City).~~
- 7. Wetland-related issues shall be subject to review and approval by the City Engineer.
- 8. The proposed 20-foot wide access easement width between Lots 5 and 6, Block 2 shall be determined acceptable to the City Engineer and/or Fire Chief.
- 9. Easements for drainage and utilities shall be provided over individual lots as recommended by the City Engineer.
- 10. Review of proposed septic designs and final septic permits shall be received from Washington County prior to building permit approval.
- 11. The applicant shall pave 60th Street from Trading Post Trail to Neal Avenue.
- 12. The farm access shall be prohibited as a construction thoroughfare or road during development of the PLCD and redeployed to the benefit of the neighborhood.
- 13. All proposed right-of-way dedication and street construction plans are subject to review and approval of the City Engineer.
- 14. Driveways accessing the proposed lots shall comply with Section 12-84 of the Zoning Ordinance.

Commented [JY(C1)]: Keep this item with change

15. All grading, drainage and erosion control issues are subject to review and approval by the City Engineer and South Washington Watershed District.
21. All drainage and utility easements shall be subject to review and approval of the City Engineer.
22. Park dedication requirements shall be satisfied at the time of final plat approval.
23. ~~The Developer shall enter into a Developer's Agreement with the City regarding the installation of required improvements, and shall provide financial guarantees as required in Sections 12-1471 to 12-1476 of the subdivision ordinance.~~
24. The developer shall grant a conservation easement over the required open space parcels to the Minnesota Land Trust, the provisions of which shall be approved by both the City and the Minnesota Land Trust.
25. ~~The homeowner's association restrictive covenants shall contain a provision that in the event the homeowner's association becomes insolvent or ceases operating control shall at its option be transferred to the city of Afton or another method of succession shall be dictated by the City.~~
26. ~~The homeowner's association documents shall contain a waiver of assessment appeal running in favor of the city.~~
27. The provision in the homeowner's association restrictive covenants require any changes in lots require city approval ~~allowing changes in lots upon the vote of 2/3 of the residents shall be changed to comply with Afton's requirements.~~
28. ~~The public walking paths shall be added to the Final Development Plan.~~
29. ~~The city of Afton shall be a named insured on the homeowner association insurance policy, provide a certificate of insurance to the City, and the policy shall cover those risks identified by the city, including but not limited to coverage for personal injuries and any other losses occurring as a result of the public use of the walking trails on the conservation area.~~
30. ~~The homeowner's association shall be required to indemnify and hold the city of Afton harmless from all losses incurred as a result of the public's use of the conservation area walking trails.~~
31. ~~Covenant amendment provisions in the homeowner's restrictive covenants permitting changes after a certain number of years have passed shall be amended to remove the current conflict with restrictions on future subdivision of PLCD lots and other provisions of Afton's ordinances.~~
32. Architectural controls shall be removed from the homeowner's association restrictive covenants.
33. Prairie Restoration shall be the vendor planting the conservation easement and the initial planting of all residential lots with a seed mix matching the one submitted with the preliminary plat application.
34. Provisions on setbacks shall be removed from the homeowner's restrictive covenants and Afton's restrictions shall control.
35. The provisions restricting certain pets shall be removed from the homeowner's restrictive covenants; Afton's ordinances shall control pets.
36. Residential lots shall be subject to restrictive covenants in favor of the other lot owners in the development and ~~the City of Afton requiring that 60% of each lot remain planted in natural prairie, forbs, shrubs and trees, and appropriate language shall be inserted in the homeowners association documents to ensure enforcement of the maintenance of the lots in accordance with these requirements.~~
37. All bid documents received by the developer must be approved by the City's engineers prior to acceptance.
38. No work shall commence until the final plat has been approved.
39. The letter of credit securing performance shall include amounts necessary to pay the city's engineers for on-site monitoring, review of plans and specifications and intermediate and final certifications of completion required prior to all final releases.
40. All fund releases shall be based on completion of plans and specifications and sign-off by the city's engineers.
41. The final release of funds shall not occur until all improvements in the development, including construction of homes and accessory structures on all lots, has occurred.

Commented [JY(C2)]: keep

Commented [JY(C3)]: Keep

Commented [JY(C4)]: Keep

Commented [JY(C5)]: Keep with change

Commented [JY(C6)]: Do not include. Not standard

Commented [JY(C7)]: Keep with change

Commented [JY(C8)]: Keep with change

Commented [JY(C9)]: Do not keep

Commented [JY(C10)]: Keep

42. The development agreement shall be personally guaranteed by Albert W. Carlson in a form acceptable to the city.
43. Costs of completion shall be calculated based on an assumed annual 4%, year over year, with provision for a 10-year build-out.
44. **The final plat application shall include estimated initial costs including but not limited to grading, surface water controls and roads and also a final cost estimate, both of which shall be subject to approval by the city's engineers.**
45. **No final plat approval shall occur until both the development contract and the tri-party agreement between the developer, the city and the Minnesota Land Trust or other equivalent organization approved by the city, has been executed by all parties.**
46. Plat improvements and off-site improvements shall be separately secured by separate letters of credit.
47. Albert W. Carlson will at his expense install a 60' road access to the development through the lot at 5550 Odell Avenue. Included will be the removal of existing structures, erosion control management, complete road installation, boulevard/tree landscape. Similarly, Albert W. Carlson, at his expense, will install bituminous improvements on 60th Street as determined necessary by the City Council.
48. Albert W. Carlson will provide proof of his funding capabilities to the City of Afton. Funding for the City's security of development completion and any release of funds must be approved by City staff, consultants and City Council.
49. Lots 1,2,3,4 Block 2, abutting the Turner Rhode Horse Farm, will have a 100 foot setback instead of the required 50 foot setback. Will Carlson will install evergreen trees and prairie grass as a screening buffer within the 100 foot setback area. Tree height will be a minimum of 12 feet with proper spacing for screening.
50. Lot 13 Block 2 and lots 1,2,3, 4 Block 3 that are abutting the Graham, Dawson/Lewandowski, McConnell, Rickard, Mettler, Dickes and Forbes properties will also have an increased setback of 100 feet. Albert W. Carlson will also provide evergreen trees in locations that help screen sightlines to new homes.
51. Albert W. Carlson has 2.5 acres of land abutting the Turner Rhode Horse Farm that are not being used in the development site requirements or lots. He shall offer either an easement for use of this land or the sale of this land for \$1.00 to the Turner Rhode Horse Farm owners.
52. Albert W. Carlson will transfer ownership of the farm access road at no cost to either or both Dawson/Lewandowski and McConnell, the abutting property owners.
53. No construction related traffic to be allowed on Odell.
54. Tree border to be provided to block farm access road from the development on eastern boundary.
55. Tree border to be provided along eastern boundary of the development abutting existing properties.
56. The Home Owners Association (HOA) plan and documents to be reviewed and approved by the city attorney.
57. The Home Owners Association shall develop a stormwater pond maintenance plan for eastern boundary.
58. A minimum of a 48 hour notice shall be provided to the Turner Rhode Horse Farm in advance of controlled burns for the maintenance of the prairie grass, and the burning shall be done only when the prevailing winds will carry all or most of the smoke away from the Horse Farm.
59. City to review and approve a tree/vegetation plan for the 100 foot setback area abutting the Turner Rhode Horse Farm, and no tree removals shall be allowed in this area without the approval of the City.
60. The developer/HOA shall be responsible for on-going maintenance of the 5550 Odell parcel.
61. The boundaries of the new lots adjacent to the open space outlots shall be marked by fencing, at minimum at the property corners, as approved by both the City and the Minnesota Land Trust, to enable a visual demarcation of the property boundaries to prevent encroachments into the conservation easement area.
62. A Letter of Credit, in a form and amount acceptable to the City and the City Engineer, shall be provided to ensure sufficient financial security for the completion of the development.
63. **All new streets shall be named in accordance with the Washington County street naming conventions.**

Commented [JY(C11)]: Keep

Commented [JY(C12)]: Keep with change

Commented [JY(C13)]: Keep

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date July 16, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: July 10, 2019

Re: Kerry and Judy White Application for a Minor Subdivision at 1132 Indian Trail –
Resolution 2019-29

Kerry and Judy White have applied for a minor subdivision at 1132 Indian Trail to subdivide the existing 27.4 acre parcel into two lots. The existing 27.4-acre lot has an existing house and compliant septic system. The property is zoned Rural Residential, and the adjacent properties to the north, east and south are zoned Rural Residential. The property to the west is zoned Agricultural. The proposed parcel A is proposed to be accessed via an existing farm access driveway that is to be upgraded in a way that meets the property owner's needs and City regulations.

Minimum Requirements

Each of the two proposed lots meets all minimum requirements, including the following

1. 300 feet of frontage on a public road right-of-way
2. Five acre lot size
3. 2.5 acres of contiguous buildable area
4. Land suitable for driveway access

Septic System Sites

Soil borings have been completed for septic system sites on Parcel A. A letter from the Washington County Septic Inspector indicating the suitability of soils for septic system sites has been obtained. Additional soil testing, percolation tests and a septic design will be required before a septic permit can be granted by Washington County.

Park Dedication

Recognizing that the additional parcel will impact the City's park system, park dedication will be required. The 2012 Parks Plan does not appear to direct any land dedication to occur at or near the subject site. This being the case, a cash contribution in lieu of land dedication may be required (7.5 percent of the pre-development value with a minimum of \$5,000 per lot and a maximum of \$10,000 per lot). The Parks Committee will address the question of land dedication vs. a cash contribution at its June 26 meeting.

Drainage and Utility Easements

The City Engineer has indicated that 10 foot wide drainage and utility easements are required along the perimeter of each parcel. These easements are reflected in the subdivision survey, and dedication of drainage and utility easements as required by the City Engineer should be a condition of approval.

Scenic Easements

The property to be subdivided includes areas of land with slopes of 18% or greater. To protect these areas with steep slopes, they are required to be placed into scenic easements as part of the subdivision process.

Public Right-of-Way Easements

The City does not have public right-of-way easements for Indian Trail. The property line of the adjacent properties, including the subject property, extends to or beyond the centerline of Indian Trail. Without a public right-of-way easement over the road, shoulder and ditch area, the City needs to rely on a prescriptive easement to allow public use and maintenance of the street, as well as the installation of public utilities. Necessary public right-of-way easements, with a width of 30 feet, are acquired at the time land is subdivided. The survey shows the public right-of-way easement along the perimeter of the property.

Natural Features

The Subdivision Ordinance (Section 12-1257) directs the preservation of natural site features including large trees and wetlands. While it does not appear that the proposed subdivision will have any significant impacts in this regard; home, accessory building and driveway placement should give due consideration to the preservation of significant trees and wetlands.

Findings

The following are recommended findings. The Council may revise or add findings.

1. The subject property is located in the Rural Residential zone, as are the properties to the north, east and south. The property to the west is zoned Agricultural.
2. The Rural Residential zone allows residential use with five-acre minimum lot size.
3. The subdivision meets subdivision requirements

Conditions

If the Council recommends approval of the subdivision application, it is recommended that the following conditions be placed on the approval, as well as additional conditions the Council may include.

1. Easements as required by the City Engineer shall be granted
2. All drainage and utility easements shall be subject to the review and approval of the City Engineer.
3. All grading, drainage and erosion control issues shall be subject to review and approval by the City Engineer, and by the Valley Branch Watershed District if they meet permit thresholds.
4. Scenic easements shall be placed on all slopes greater than 18%
5. The applicant shall execute a scenic easement agreement and shall record the scenic easement concurrent with the subdivision
6. A public road right-of-way easement shall be dedicated over the area within 30 feet of the centerline of Indian Trail.
7. Park dedication requirements shall be satisfied prior to recording of the subdivision, in accordance with Section 12-1270 of the Subdivision Ordinance
8. A permit for individual septic system to serve a new home on the additional parcel shall be obtained from the Washington County Public Health Department at the time of application for building permit for the home, and all requirements of the septic permit shall be met.
9. The driveway to serve Parcel A shall comply with Section 12-84 of the Zoning Ordinance and be subject to review and approval by the City Engineer.

Planning Commission Discussion and Recommendation

The Planning Commission discussed that, although the creation of irregularly shaped lots is discouraged, the proposed Parcel B is irregularly shaped, particularly in relation to the rectangular extension at the southwest corner of the parcel. While the new lot line between the proposed two parcels generally follows the boundary of steep topography, Parcel B includes the rectangle of flatter topography in the southwest corner. The applicants explained that the purpose of the lot layout is to include some land with flatter topography in Parcel B, and to provide a deer hunting location for Parcel B. The Planning Commission is recommending an additional condition of approval to require the rectangular extension on Parcel B to be removed from parcel B and added to Parcel A.

The current subdivision proposal has been revised from the original proposal, in which the lot line between the two proposed parcels intersected Indian Trail at substantially less than the required 90 degree angle, and extended significantly farther to the north. The City's planning consultant, in his review of the subdivision survey, focused on revising the lot line to address the requirement that side lot lines be at right angles to street lines. He indicated this revision was important because lot lines are generally assumed to be at right angles to street lines. Using the initial survey could have resulted in substantial confusion regarding the location of the property line. The planning consultant did not express a concern regarding the rectangular extension on Parcel B.

Resolutions

Attached is a resolution of approval reflecting the Planning Commission's recommendation, and a resolution of denial.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of a resolution concerning the Kerry and Judy White Minor Subdivision application at 1132 Indian Trail, including findings, and conditions if applicable.

RESOLUTION 2019-29

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION APPROVING THE APPLICATION BY KERRY AND JUDY WHITE FOR A MINOR SUBDIVISION AT 1132 INDIAN TRAIL

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
- WHEREAS,** Kerry and Judy White have applied for a minor subdivision at 1132 Indian Trail; and
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and
- WHEREAS,** the Planning Commission held a public hearing on the application at its rescheduled regular meeting of July 8, 2019 and recommended APPROVAL of the Minor Subdivision on a vote of 6-0-0; and
- WHEREAS,** the legal description of the property is attached as Exhibit A, and
- WHEREAS,** the City Council heard the request at its regular meeting on July 16, 2019, at which it considered all of the comments, concerns and recommendations of the Planning Commission, Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby APPROVE the Kerry and Judy White application for a minor subdivision at 1132 Indian Trail, based on the findings listed below and with the conditions listed below.

Findings

1. The subject property is located in the Rural Residential zone, as are the properties to the north, east and south. The property to the west is zoned Agricultural.
2. The Rural Residential zone allows residential use with five-acre minimum lot size.
3. The subdivision meets subdivision requirements

Conditions

1. Easements as required by the City Engineer shall be granted
2. All drainage and utility easements shall be subject to the review and approval of the City Engineer.
3. All grading, drainage and erosion control issues shall be subject to review and approval by the City Engineer, and by the Valley Branch Watershed District if they meet permit thresholds.
4. Scenic easements shall be placed on all slopes greater than 18%
5. The applicant shall execute a scenic easement agreement and shall record the scenic easement concurrent with the subdivision

6. A public road right-of-way easement shall be dedicated over the area within 30 feet of the centerline of Indian Trail.
7. Park dedication requirements shall be satisfied prior to recording of the subdivision, in accordance with Section 12-1270 of the Subdivision Ordinance
8. A permit for individual septic system to serve a new home on the additional parcel shall be obtained from the Washington County Public Health Department at the time of application for building permit for the home, and all requirements of the septic permit shall be met.
9. The driveway to serve Parcel A shall comply with Section 12-84 of the Zoning Ordinance and be subject to review and approval by the City Engineer.
10. The subdivision shall be revised to remove the rectangular extension from the southwest corner of Parcel B and add it to Parcel A.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 16TH DAY OF JULY, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moore, City Administrator

Motion by:

Second by:

Nelson:

Ross:

Wroblewski:

Perkins:

Palmquist:

RESOLUTION 2019-29XX

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

**A RESOLUTION DENYING THE APPLICATION BY KERRY AND JUDY WHITE FOR
A MINOR SUBDIVISION AT 1132 INDIAN TRAIL**

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, Kerry and Judy White have applied for a minor subdivision at 1132 Indian Trail; and

WHEREAS, City staff reviewed the request and drafted a report for consideration; and

WHEREAS, the Planning Commission held a public hearing on the application at its rescheduled regular meeting of July 8, 2019 and recommended APPROVAL of the Minor Subdivision on a vote of 6-0-0; and

WHEREAS, the legal description of the property is attached as Exhibit A, and

WHEREAS, the City Council heard the request at its regular meeting on July 16, 2019, at which it considered all of the comments, concerns and recommendations of the Planning Commission, Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby DENY the Kerry and Judy White application for a minor subdivision at 1132 Indian Trail, based on the findings listed below.

Findings

1. The subject property is located in the Rural Residential zone, as are the properties to the north, east and south. The property to the west is zoned Agricultural.
2. The Rural Residential zone allows residential use with five-acre minimum lot size.
3. Both proposed parcels, and particularly Parcel B, are irregularly shaped and could easily be revised to be much less irregular.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 16TH DAY OF JULY, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moose, City Administrator

Motion by:

Second by:

Nelson:

Ross:

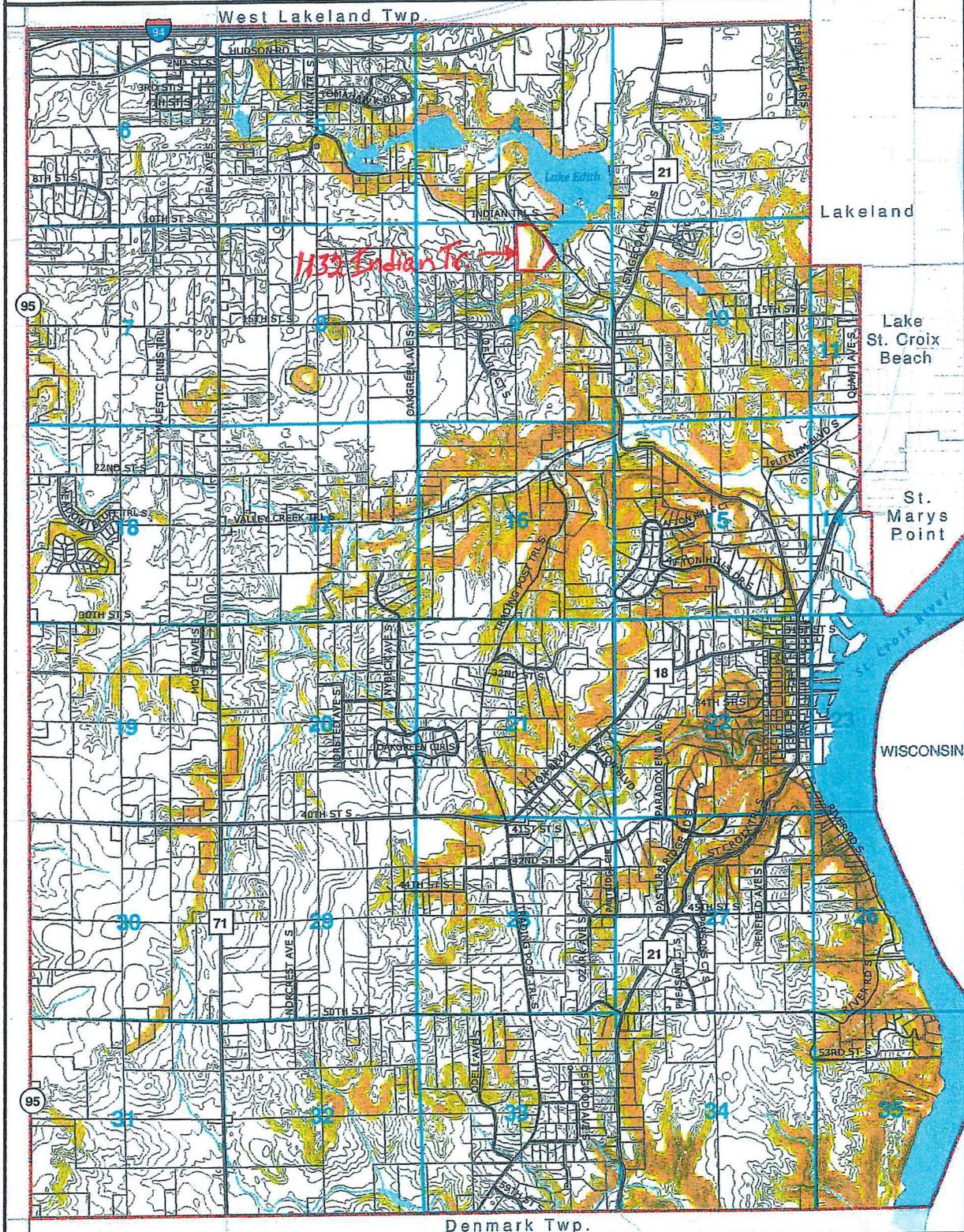
Wroblewski:

Perkins:

Palmquist:

Topography & Steep Slopes

MAP 5

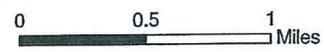


Steep Slopes

- Slope Greater than 12%
- Slope Greater than 18%
- 10-Foot Contours

- City of Afton
- Section Lines
- Parcel Boundaries

- Major Roads
- Local Road
- Lakes
- Streams



Afton



Department of Public Health and Environment

Lowell Johnson
Director

David Brummel
Deputy Director

May 14, 2019

GEO Code: 09.028.20.12.0007

Kerry White
1132 Indian Trail South
City of Afton, MN 55001

LOT SPLIT APPROVAL

On April 23, 2019, the Department received a Septic Permit Application for a lot split for the property located at 1132 Indian Trail South, City of Afton, Minnesota, GeoCode 09.028.20.12.0007. On May 13, 2019, the Department conducted a site review of the proposed lot. Based on the observations on May 13, 2019, and Tradewell Soil Testings soil observation log, the proposed lot appears to have suitable soil for individual sewage treatment systems and the Department is approving the proposed subdivision as suitable to accommodate long-term sewage treatment.

It should be noted that the soil testing conducted for this lot was preliminary and only for the purpose of determining suitability of this lot to support long-term sewage treatment. Section 9.5 of the Washington County Development Code, Chapter Four, Individual Sewage Treatment System Regulations (Washington County Ordinance #196) states:

Complete testing on each individual lot will be required prior to permit issuance independent of any prior approved subdivision testing. A minimum of four (4) satisfactory soil borings outlining an area of 5,000 square feet are required.

Before an installation permit can be issued by the Department for a specific subsurface sewage treatment system, at least four additional soil borings and at least one percolation test must be conducted by a designer licensed by the Minnesota Pollution Control Agency.

For the lot, rope off and protect both the primary and secondary individual sewage treatment system from all traffic. Any excavation in the primary and secondary individual sewage treatment system would nullify this approval and may subsequently cause the lot to be declared unbuildable. The minor subdivision is approved only for the lot configuration submitted in the application. Any changes to the lot configurations will nullify this approval.

If you have any questions or comments, please contact me at 651-430-6692.

Sincerely,

Paul O'Neel
Environmental Specialist
Washington County Department of
Public Health & Environment
paul.oneel@co.washington.mn.us

MINOR SUBDIVISION

~for~ **KERRY and JUDY WHITE**
 ~of~ **1132 Indian Trail South**
Afton, Minnesota 55001

PROPOSED DESCRIPTION FOR PARCEL A

That part of the Northwest Quarter of the Northeast Quarter of Section 9, Township 28 North, Range 20 West, Washington County, Minnesota, which lies southerly of Indian Trail, and lies northerly, northwesterly, and westerly of the following described "Line A". "Line A" is described as commencing at the Southwest corner of said Northwest Quarter of the Northeast Quarter, thence northerly on an assumed bearing of North 00 degrees 22 minutes 36 seconds West along the West line of said Northwest Quarter of the Northeast Quarter, a distance of 150.02 feet to the point of beginning of the line being described; thence South 89 degrees 20 minutes 17 seconds East a distance of 350.07 feet; thence North 45 degrees 08 minutes 34 seconds East a distance of 70.07 feet; thence North 00 degrees 22 minutes 36 seconds West a distance of 573.36 feet; thence North 45 degrees 39 minutes 22 seconds East a distance of 420.94 feet and to the center line of said Indian Trail and said "Line A" there terminating.

EXCEPT

Those portions of the Northwest Quarter of the Northeast Quarter and the South Half of the Northwest Quarter all in of Section 9, Township 28 North, Range 20 West, Washington County, Minnesota, described as follows:

Beginning at the North Quarter corner of Section 9, Township 28 North, Range 20 West, Washington County Minnesota; thence South 01 degree 11 minutes 46 seconds East, on an assumed bearing along the East line of the Northeast Quarter of the Northwest Quarter of said Section 9, a distance of 1326.65 feet to the Southeast corner of said Northeast Quarter of the Northwest Quarter; thence South 89 degrees 52 minutes 10 seconds West, along the South line of the North Half of the Northwest Quarter 2627.40 feet to the Southwest corner of the Northwest Quarter of the Northwest Quarter of said Section 9; thence South 89 degrees 12 minutes 38 seconds East 249.60 feet; thence South 89 degrees 27 minutes 19 seconds East 258.64 feet; thence South 89 degrees 48 minutes 01 second East 290.51 feet; thence South 89 degrees 42 minutes 54 seconds East 515.33 feet; thence North 89 degrees 41 minutes 05 seconds East 523.47 feet; thence North 89 degrees 27 minutes 53 seconds East 439.97 feet; thence North 89 degrees 27 minutes 53 seconds East 439.97 feet; thence North 01 degree 02 minutes 13 seconds West 250.06 feet; thence North 01 degree 35 minutes 16 seconds West 275.14 feet; thence North 00 degrees 55 minutes 23 seconds West 234.96 feet; thence North 00 degrees 55 minutes 11 seconds West 182.01 feet; thence North 03 degrees 02 minutes 56 seconds West 107.96 feet to the point of beginning.

Subject to a drainage and utility easement over, under and across the westerly 10 feet, southerly 10 feet, southerly 10 feet of the northerly 40 feet; and a 10 foot wide drainage and utility easement which adjoins and lies to the left of the above described "Line A".

PROPOSED DESCRIPTION FOR PARCEL B

The Land referred to herein below is situated in the County of Washington, State of Minnesota, and is described as follows:

Northwest Quarter of the Northeast Quarter (NW 1/4 of NE 1/4), Section Nine (9), Township Twenty-eight (28) North, Range Twenty (20) West, that part of the Northwest (NW) 1/4 lying South of Indian Trail except beginning at a point on the East line of said Quarter Quarter, where the same is intersected by the public highway known as Indian Trail and running thence South along the East line of said Quarter Quarter 263 feet and 3 inches to the Southeast corner thereof; thence West along the South line of said Quarter Quarter 525 feet to a point; thence in a Northeasterly direction to a point in the center line of said public highway, aforesaid, known as the Indian Trail, which point is 249 feet and 4 inches Northwesterly as measured along the center line of said road from the point of beginning; then Southeasterly along the center line of said road 249 feet and 4 inches to the place of beginning, EXCEPT the portion thereof embraced within the following land:

That part of the Northwest Quarter of the Northeast Quarter of Section 9, Township 28 North, Range 20 West, Washington County, Minnesota, which lies southerly of Indian Trail, and lies northerly, northwesterly, and westerly of the following described "Line A". "Line A" is described as commencing at the Southwest corner of said Northwest Quarter of the Northeast Quarter, thence northerly on an assumed bearing of North 00 degrees 22 minutes 36 seconds West along the West line of said Northwest Quarter of the Northeast Quarter, a distance of 150.02 feet to the point of beginning of the line being described; thence South 89 degrees 20 minutes 17 seconds East a distance of 350.07 feet; thence North 45 degrees 08 minutes 34 seconds East a distance of 70.07 feet; thence North 00 degrees 22 minutes 36 seconds West a distance of 573.36 feet; thence North 45 degrees 39 minutes 22 seconds East a distance of 420.94 feet and to the center line of said Indian Trail and said "Line A" there terminating.

Subject to a drainage and utility easement over, under and across the southerly 10 feet, westerly 10 feet, easterly 10 feet, southwesterly 10 feet of the northeasterly 40 feet; and a 10 foot wide drainage and utility easement which adjoins and lies to the right of the above described "Line A".

PROPOSED SCENIC EASEMENT DESCRIPTION

A perpetual easement for scenic purposes over, under and across the following described parcel of land:

The Land referred to herein below is situated in the County of Washington, State of Minnesota, and is described as follows: Northwest Quarter of the Northeast Quarter (NW 1/4 of NE 1/4), Section Nine (9), Township Twenty-eight (28) North, Range Twenty (20) West, that part of the Northwest (NW) 1/4 lying South of Indian Trail except beginning at a point on the East line of said Quarter Quarter, where the same is intersected by the public highway known as Indian Trail and running thence South along the East line of said Quarter Quarter 263 feet and 3 inches to the Southeast corner thereof; thence West along the South line of said Quarter Quarter 525 feet to a point; thence in a Northeasterly direction to a point in the center line of said public highway, aforesaid, known as the Indian Trail, which point is 249 feet and 4 inches Northwesterly as measured along the center line of said road from the point of beginning; then Southeasterly along the center line of said road 249 feet and 4 inches to the place of beginning, EXCEPT the portion thereof embraced within the following land:

Those portions of the Northwest Quarter of the Northeast Quarter and the South Half of the Northwest Quarter all in of Section 9, Township 28 North, Range 20 West, Washington County, Minnesota, described as follows:

Beginning at the North Quarter corner of Section 9, Township 28 North, Range 20 West, Washington County Minnesota; thence South 01 degree 11 minutes 46 seconds East, on an assumed bearing along the East line of the Northeast Quarter of the Northwest Quarter of said Section 9, a distance of 1326.65 feet to the Southeast corner of said Northeast Quarter of the Northwest Quarter; thence South 89 degrees 52 minutes 10 seconds West, along the South line of the North Half of the Northwest Quarter 2627.40 feet to the Southwest corner of the Northwest Quarter of the Northwest Quarter of said Section 9; thence South 89 degrees 12 minutes 38 seconds East 249.60 feet; thence South 89 degrees 27 minutes 19 seconds East 258.64 feet; thence South 89 degrees 48 minutes 01 second East 290.51 feet; thence South 89 degrees 42 minutes 54 seconds East 515.33 feet; thence North 89 degrees 41 minutes 05 seconds East 523.47 feet; thence North 89 degrees 27 minutes 53 seconds East 439.97 feet; thence North 89 degrees 27 minutes 53 seconds East 439.97 feet; thence North 01 degree 02 minutes 13 seconds West 250.06 feet; thence North 01 degree 35 minutes 16 seconds West 275.14 feet; thence North 00 degrees 55 minutes 23 seconds West 234.96 feet; thence North 00 degrees 55 minutes 11 seconds West 182.01 feet; thence North 03 degrees 02 minutes 56 seconds West 107.96 feet to the point of beginning.

Proposed Perpetual Scenic Easement described as follows:

Commencing at the Southwest corner of said Northwest Quarter of the Northeast Quarter of Section 9, Township 28 North, Range 20 West; thence on an assumed bearing of North 89 degrees 20 minutes 17 seconds East along the South line thereof a distance of 300.00 feet to the point of beginning of the easement being described; thence North 00 degrees 22 minutes 36 seconds East a distance of 180.00 feet; thence North 30 degrees 00 minutes 00 seconds East a distance of 112.00 feet; thence North 90 degrees 00 minutes 00 seconds East a distance of 39.96 feet; thence North 00 degrees 22 minutes 36 seconds West a distance of 193.44 feet; thence North 50 degrees 00 minutes 00 seconds East a distance of 73.53 feet; thence North 82 degrees 00 minutes 00 seconds East a distance of 100.00 feet; thence North 24 degrees 00 minutes 00 seconds East a distance of 100.00 feet; thence South 80 degrees 00 minutes 00 seconds West a distance of 130.00 feet; thence North 45 degrees 00 minutes 00 seconds West a distance of 75.00 feet; thence North 00 degrees 00 minutes 00 seconds East a distance of 50.00 feet; thence North 73 degrees 00 minutes 00 seconds East a distance of 50.00 feet; thence North 16 degrees 00 minutes 00 seconds East a distance of 185.00 feet; thence North 05 degrees 00 minutes 00 seconds East a distance of 125.00 feet; thence North 19 degrees 00 minutes 00 seconds West a distance of 170.00 feet; thence North 78 degrees 00 minutes 00 seconds West a distance of 180.00 feet; thence North 70 degrees 00 minutes 00 seconds West a distance of 65.00 feet; thence North 05 degrees 00 minutes 00 seconds East a distance of 19.00 feet to a point, distant 40.00 feet southerly of the center line of Indian Trail as traveled; thence South 89 degrees 48 minutes 35 seconds East a distance of 45.44 feet; thence southeasterly along a tangential curve, concave to the south, having a radius of 582.00, central angle of 7 degrees 32 minutes 28 seconds, a distance of 77.00 feet; thence South 82 degrees 16 minutes 07 seconds East a distance of 119.91 feet; thence southeasterly along a tangential curve, concave to the south, having a radius of 282.00 feet, central angle of 33 degrees 27 minutes 42 seconds, a distance of 166.44 feet; thence South 48 degrees 48 minutes 25 seconds East a distance of 245.39 feet; thence South 44 degrees 20 minutes 38 seconds East a distance of 31.98 feet; thence South 13 degrees 13 minutes 16 seconds East a distance of 276.31 feet; thence South 39 degrees 00 minutes 00 seconds West a distance of 46.18 feet; thence South 32 degrees 00 minutes 00 seconds East a distance of 144.72 feet; thence South 27 degrees 00 minutes 00 seconds West a distance of 291.46 feet; thence South 21 degrees 00 minutes 00 seconds West a distance of 240.00 feet; thence South 53 degrees 00 minutes 00 seconds East a distance of 375.00 feet; thence North 10 degrees 00 minutes 00 seconds East a distance of 191.19 feet to a point, distant 40.00 feet southwesterly of said center line of Indian Trail, as traveled, thence South 21 degrees 20 minutes 17 seconds East a distance of 133.62 feet; thence southeasterly along a tangential curve, concave to the northeast, having a radius of 602.70 feet, central angle of 4 degrees 11 minutes 00 seconds, a distance of 43.79 feet; thence South 40 degrees 49 minutes 56 seconds West a distance of 539.17 feet to said South line of said Northwest Quarter of the Northeast Quarter; thence westerly along said South line a distance of 490.03 feet to said point of beginning.

PROPOSED PUBLIC RIGHT OF WAY EASEMENT

A perpetual easement for public right of way purposes over, under and across the northerly, northeasterly and easterly 30 feet of the following described parcel of land:

The Land referred to herein below is situated in the County of Washington, State of Minnesota, and is described as follows: Northwest Quarter of the Northeast Quarter (NW 1/4 of NE 1/4), Section Nine (9), Township Twenty-eight (28) North, Range Twenty (20) West, that part of the Northwest (NW) 1/4 lying South of Indian Trail except beginning at a point on the East line of said Quarter Quarter, where the same is intersected by the public highway known as Indian Trail and running thence South along the East line of said Quarter Quarter 263 feet and 3 inches to the Southeast corner thereof; thence West along the South line of said Quarter Quarter 525 feet to a point; thence in a Northeasterly direction to a point in the center line of said public highway, aforesaid, known as the Indian Trail, which point is 249 feet and 4 inches Northwesterly as measured along the center line of said road from the point of beginning; then Southeasterly along the center line of said road 249 feet and 4 inches to the place of beginning.

NOTES

- Fee ownership is vested in Kerry and Judy White
- Parcel ID Number: 09.028.20.12.0007
- Address of the surveyed premises: 1132 Indian Trail South, Afton, MN 55001
- Field survey was completed by E.G. Rud and Sons, Inc. on 03/21/19.
- Bearings shown are on Washington County Coordinate System. (NAD83-1986 Adjustment)
- This survey was prepared based upon Title Commitment File No. T19-03021 prepared by American Title, dated March 11, 2019.
- Due to field work being completed during the winter season there may be improvements in addition to those shown that were not visible due to snow and ice conditions characteristic of Minnesota winters.
- Contours shown are from MNGeo Lidar topography and supplemented by field shots. Surveyed premises shown on this survey map is in Flood Zone X (Areas determined to be outside the 0.2% annual chance floodplain), and Flood Zones AE (Base Flood Elevations Determined.), according to Flood Insurance Rate Map Number 27163CD0366E Community No. 275226 Panel No. 0366E Suffix E by the Federal Emergency Management Agency, effective date February 3rd, 2010.

ZONING AND SETBACKS

CURRENT ZONING: RR (RURAL RESIDENTIAL)

- SETBACKS:**
 - INDIAN TRAIL SOUTH SIDE YARD SETBACK 105 FEET FROM CENTERLINE
 - REAR YARD SETBACK 50 FEET
 - MAXIMUM BUILDING HEIGHT 35 FEET
 - SLOPES 20 FEET FROM CREST OF SLOPE EXCEEDING 18%.
- DEVELOPMENT REQUIREMENTS FOR ZONE - RR (RURAL RESIDENTIAL)**
 - MINIMUM LOT AREA 5 ACRES
 - MINIMUM STREET FRONTAGE 300 FEET
 - MINIMUM LOT DEPTH 300 FEET
 - THREE TIME THE WIDTH OF THE LOT ON ANY LOT OF TEN ACRES OR MORE.
 - 10% OR 1/2 ACRE WHICHEVER IS GREATER INCLUDES STRUCTURE AND/OR IMPERVIOUS SURFACE.
 - 18% FOR STRUCTURES EXCEPT SUBSTANDARD STRUCTURES.
- MAXIMUM SITE COVERAGE**
- MAXIMUM BUILDABLE SLOPE**
- MAXIMUM SLOPE FOR SEWAGE TREATMENT SYSTEMS AND DRIVEWAYS** 12%

IMPERVIOUS SURFACE CALCULATIONS

PARCEL	PROPOSED HOUSE PAD	PROPOSED DRIVEWAY	EXISTING DRIVEWAY	EXISTING IMPERVIOUS	TOTAL IMPERVIOUS	PERCENT IMPERVIOUS
PARCEL A	2984 S.F.	10,346 S.F.	N/A	3,079 S.F.	2,303 S.F.	5.4%
PARCEL B	N/A	N/A	N/A	5382 S.F.	5382 S.F.	0.9%

PROPOSED HOUSE AND DRIVEWAY SIZE AND LOCATION ARE SUBJECT TO CHANGE PENDING FINAL DESIGN.

OVERALL PROPERTY DESCRIPTION

The Land referred to herein below is situated in the County of Washington, State of Minnesota, and is described as follows:

Northwest Quarter of the Northeast Quarter (NW 1/4 of NE 1/4), Section Nine (9), Township Twenty-eight (28) North, Range Twenty (20) West, that part of the Northwest (NW) 1/4 lying South of Indian Trail except beginning at a point on the East line of said Quarter Quarter, where the same is intersected by the public highway known as Indian Trail and running thence South along the East line of said Quarter Quarter 263 feet and 3 inches to the Southeast corner thereof; thence West along the South line of said Quarter Quarter 525 feet to a point; thence in a Northeasterly direction to a point in the center line of said public highway, aforesaid, known as the Indian Trail, which point is 249 feet and 4 inches Northwesterly as measured along the center line of said road from the point of beginning; then Southeasterly along the center line of said road 249 feet and 4 inches to the place of beginning, EXCEPT the portion thereof embraced within the following land:

Those portions of the Northwest Quarter of the Northeast Quarter and the South Half of the Northwest Quarter all in of Section 9, Township 28 North, Range 20 West, Washington County, Minnesota, described as follows:

Beginning at the North Quarter corner of Section 9, Township 28 North, Range 20 West, Washington County Minnesota; thence South 01 degree 11 minutes 46 seconds East, on an assumed bearing along the East line of the Northeast Quarter of the Northwest Quarter of said Section 9, a distance of 1326.65 feet to the Southeast corner of said Northeast Quarter of the Northwest Quarter; thence South 89 degrees 52 minutes 10 seconds West, along the South line of the North Half of the Northwest Quarter 2627.40 feet to the Southwest corner of the Northwest Quarter of the Northwest Quarter of said Section 9; thence South 89 degrees 12 minutes 38 seconds East 249.60 feet; thence South 89 degrees 27 minutes 19 seconds East 258.64 feet; thence South 89 degrees 48 minutes 01 second East 290.51 feet; thence South 89 degrees 42 minutes 54 seconds East 515.33 feet; thence North 89 degrees 41 minutes 05 seconds East 523.47 feet; thence North 89 degrees 27 minutes 53 seconds East 439.97 feet; thence North 89 degrees 27 minutes 53 seconds East 439.97 feet; thence North 01 degree 02 minutes 13 seconds West 250.06 feet; thence North 01 degree 35 minutes 16 seconds West 275.14 feet; thence North 00 degrees 55 minutes 23 seconds West 234.96 feet; thence North 00 degrees 55 minutes 11 seconds West 182.01 feet; thence North 03 degrees 02 minutes 56 seconds West 107.96 feet to the point of beginning.

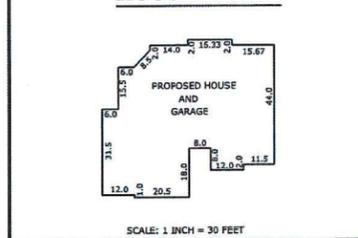
VICINITY MAP

PART OF SEC. 9, TWP. 28, RNG. 20



WASHINGTON COUNTY, MINNESOTA (NO SCALE)

HOUSE DETAIL



LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES IRON MONUMENT SET, MARKED RLS# 41578
- ⊕ DENOTES WASHINGTON COUNTY CAST IRON MONUMENT
- ⊙ DENOTES SEPTIC SOIL BORING. (BY OTHERS)
- ⊙ DENOTES HOUSE PAD BORING LOCATION
- ⊙ DENOTES EXISTING SPOT ELEVATION
- ⊙ DENOTES POWER POLE
- ⊙ DENOTES LIDAR CONTOURS

E.G. RUD & SONS, INC.
 Professional Land Surveyors
 6776 Lake Drive NE, Suite 110
 Lino Lakes, MN 55014
 Tel. (651) 361-8200 Fax (651) 361-8701

BENCHMARK

MNDOT STATION NAME: TOLMIE
 ELEVATION = 922.77 FEET (NAVD88)

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

ASON E. RUD
 Date: June 5, 2019 License No. 41578

NO.	DATE	DESCRIPTION	BY
1	05/09/19	CORRECTIONS TO LEGAL DESC	CJT
2	05/09/19	REVISE SCENIC EASE ON PARCEL B	CJT
3	06/06/19	REV: PER CITY OF AFTON- 6/3/19	CJT

SLOPE EXHIBIT

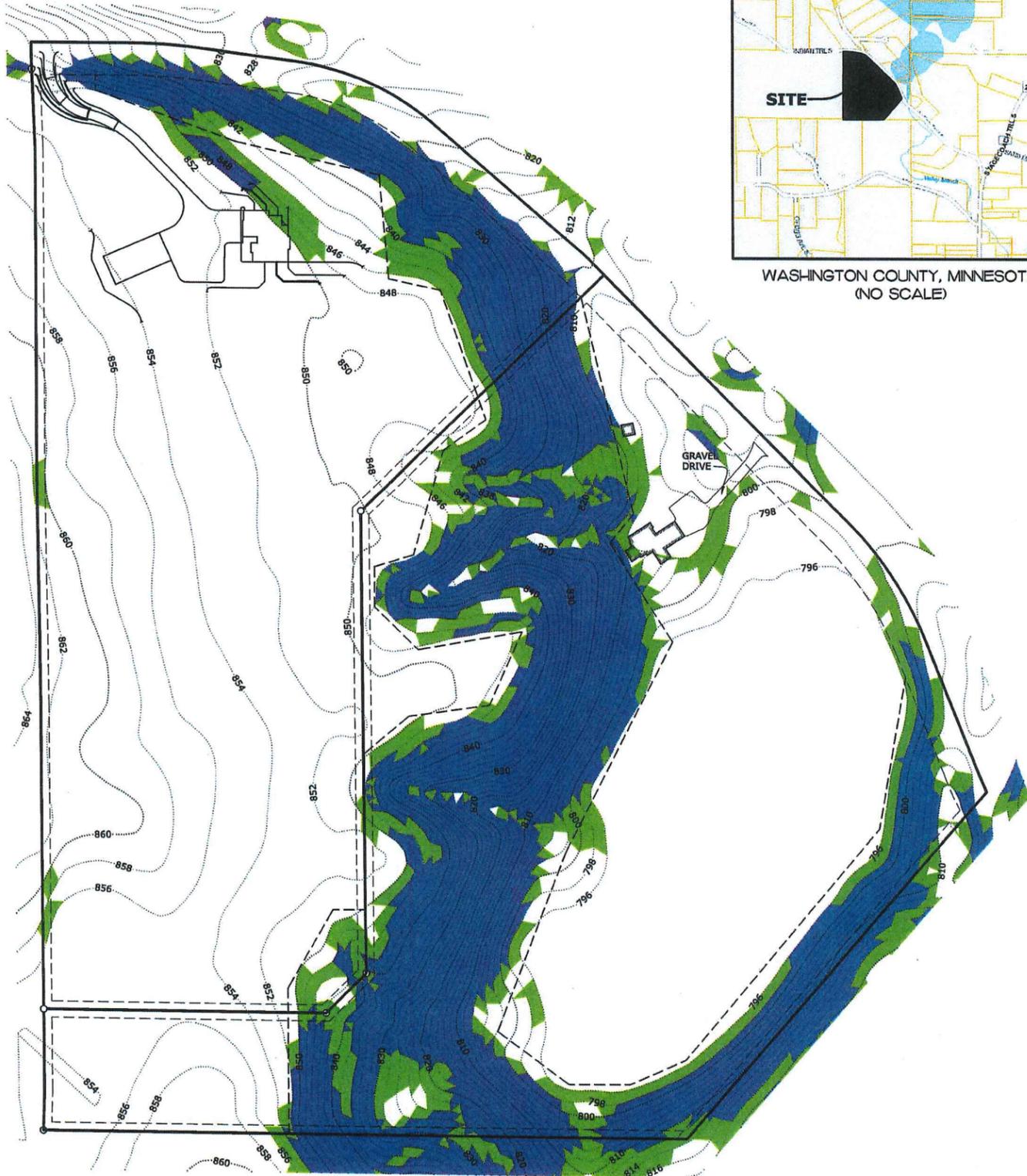
~for~ **KERRY WHITE AND MEGAN GROVES**
 ~of~ **1132 Indian Trail South**
Afton, Minnesota 55001

VICINITY MAP

PART OF SEC. 9, TWP. 28, RNG. 20



WASHINGTON COUNTY, MINNESOTA
 (NO SCALE)

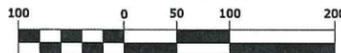


 DENOTES SLOPES BETWEEN 12% AND 18%
 DENOTES SLOPES 18% OR GREATER



NORTH

GRAPHIC SCALE



1 INCH = 100 FEET

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.


 JASON E. RUD

Date: June 5, 2019 License No. 41578



E. G. RUD & SONS, INC.

Professional Land Surveyors
 6776 Lake Drive NE, Suite 110
 Lino Lakes, MN 55014
 Tel. (651) 361-8200 Fax (651) 361-8701

www.egrud.com

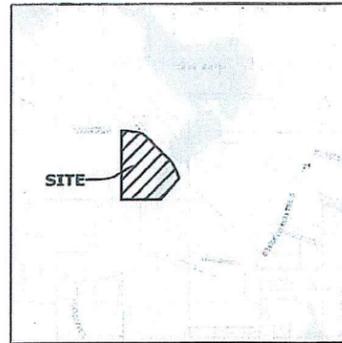
DRAWN BY:	CJT	JOB NO:	19150PP	DATE:	06/05/19
CHECK BY:	JER	SCANNED	<input type="checkbox"/>		
1	06/05/19	REV. SLOPE @ EX. DRIVE ENT.		CJT	
2	06/10/19	ELIMINATE 0-12% SLOPE COLOR		CJT	
3					
NO.	DATE	DESCRIPTION		BY	

19150PP

MINOR SUBDIVISION / GRADING AND EROSION CONTROL PLAN

~for~ KERRY and JUDY WHITE
 ~of~ 1132 Indian Trail South
 Afton, Minnesota 55001

VICINITY MAP
 PART OF SEC. 9, TWP. 28, RNG. 20



WASHINGTON COUNTY, MINNESOTA
 (NO SCALE)

PROPOSED DESCRIPTION FOR PARCEL A

That part of the Northwest Quarter of the Northeast Quarter of Section 9, Township 28 North, Range 20 West, Washington County, Minnesota, which lies southerly of Indian Trail, and lies northerly, northwesterly, and westerly of the following described "Line A", "Line A" is described as commencing at the Southwest corner of said Northwest Quarter of the Northeast Quarter, thence northerly on an assumed bearing of North 00 degrees 22 minutes 36 seconds West along the West line of said Northwest Quarter of the Northeast Quarter, a distance of 150.02 feet to the point of beginning of the line being described; thence South 89 degrees 20 minutes 17 seconds East a distance of 350.07 feet; thence North 45 degrees 08 minutes 34 seconds East a distance of 70.07 feet; thence North 00 degrees 22 minutes 36 seconds West a distance of 573.36 feet; thence North 45 degrees 39 minutes 22 seconds East a distance of 420.94 feet and to the center line of said Indian Trail and said "Line A" there terminating.

EXCEPT

Those portions of the Northwest Quarter of the Northeast Quarter and the South Half of the Northwest Quarter all in of Section 9, Township 28 North, Range 20 West, Washington County, Minnesota, described as follows:

Beginning at the North Quarter corner of Section 9, Township 28 North, Range 20 West, Washington County Minnesota; thence South 01 degree 11 minutes 46 seconds East, on an assumed bearing along the East line of the Northeast Quarter of the Northwest Quarter of said Section 9, a distance of 1326.65 feet to the Southeast corner of said Northeast Quarter of the Northwest Quarter; thence South 89 degrees 52 minutes 10 seconds West, along the South line of the North Half of the Northwest Quarter 2627.40 feet to the Southwest corner of the Northwest Quarter of the Northwest Quarter of said Section 9; thence South 89 degrees 12 minutes 38 seconds East 249.60 feet; thence South 89 degrees 27 minutes 19 seconds East 258.64 feet; thence South 89 degrees 48 minutes 01 second East 290.51 feet; thence South 89 degrees 42 minutes 54 seconds East 515.33 feet; thence North 89 degrees 41 minutes 05 seconds East 523.47 feet; thence North 89 degrees 27 minutes 53 seconds East 439.97 feet; thence North 89 degrees 27 minutes 58 seconds East 349.84 feet; thence North 01 degree 22 minutes 38 seconds East 53.04 feet; thence North 01 degree 03 minutes 44 seconds West 228.82 feet; thence North 01 degree 02 minutes 13 seconds West 250.06 feet; thence North 01 degree 35 minutes 16 seconds West 275.14 feet; thence North 00 degrees 55 minutes 23 seconds West 234.96 feet; thence North 00 degrees 55 minutes 11 seconds West 182.01 feet; thence North 03 degrees 02 minutes 56 seconds West 107.96 feet to the point of beginning.

Subject to a drainage and utility easement over, under and across the westerly 10 feet, southerly 10 feet, southerly 10 feet of the northerly 40 feet; and a 10 foot wide drainage and utility easement which adjoins and lies to the left of the above described "Line A".

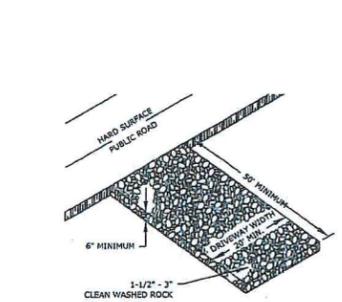
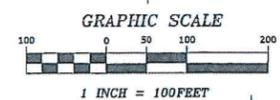
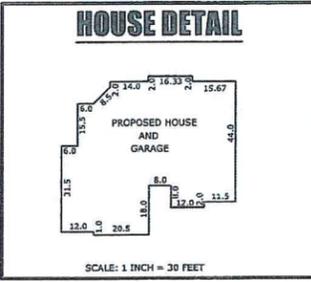
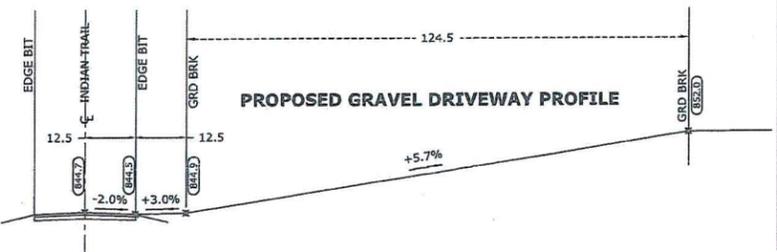
PROPOSED DESCRIPTION FOR PARCEL B

The Land referred to herein below is situated in the County of Washington, State of Minnesota, and is described as follows:

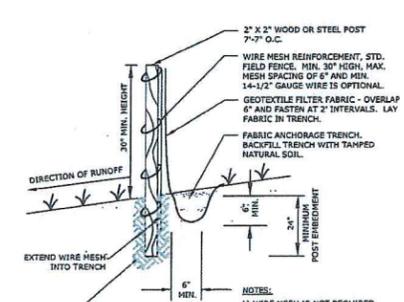
Northwest Quarter of the Northeast Quarter (NW 1/4 of NE 1/4), Section Nine (9), Township Twenty-eight (28) North, Range Twenty (20) West, that part of the Northwest (NW) 1/4 lying South of Indian Trail except beginning at a point on the East line of said Quarter Quarter, where the same is intersected by the public highway known as Indian Trail and running thence South along the East line of said Quarter Quarter 263 feet and 3 inches to the Southeast corner thereof; thence West along the South line of said Quarter Quarter 525 feet to a point; thence in a Northeasterly direction to a point in the center line of said public highway, aforesaid, known as the Indian Trail, which point is 249 feet and 4 inches Northwesterly as measured along the center line of said road from the point of beginning; then Southeasterly along the center line of said road 249 feet and 4 inches to the place of beginning, EXCEPT the portion thereof embraced within the following land:

That part of the Northwest Quarter of the Northeast Quarter of Section 9, Township 28 North, Range 20 West, Washington County, Minnesota, which lies southerly of Indian Trail, and lies northerly, northwesterly, and westerly of the following described "Line A", "Line A" is described as commencing at the Southwest corner of said Northwest Quarter of the Northeast Quarter, thence northerly on an assumed bearing of North 00 degrees 22 minutes 36 seconds West along the West line of said Northwest Quarter of the Northeast Quarter, a distance of 150.02 feet to the point of beginning of the line being described; thence South 89 degrees 20 minutes 17 seconds East a distance of 350.07 feet; thence North 45 degrees 08 minutes 34 seconds East a distance of 70.07 feet; thence North 00 degrees 22 minutes 36 seconds West a distance of 573.36 feet; thence North 45 degrees 39 minutes 22 seconds East a distance of 420.94 feet and to the center line of said Indian Trail and said "Line A" there terminating.

Subject to a drainage and utility easement over, under and across the southerly 10 feet, westerly 10 feet, southeasterly 10 feet, southwesterly 10 feet of the northeasterly 40 feet; and a 10 foot wide drainage and utility easement which adjoins and lies to the right of the above described "Line A".



ROCK CONSTRUCTION ENTRANCE
 N.T.S.



SILT FENCE
 N.T.S.

EROSION CONTROL / REVEGETATION SPECS.

- Prior to rough grading, install silt stop fence in locations shown. Additional silt stop fence will be required where local conditions require. Install tree protection as deemed necessary by the city forester prior to any grading.
- Any grading shall proceed on an area by area basis to minimize uncompleted areas.
- As each area outside the street is graded, provide native topsoil, seed, and mulch anchored with a straight set disc within seven days after rough grading.
- Maintain and repair silt stop fences (including removal of accumulated silt) until vegetation is established.
- Any sediment tracked onto the street from construction activities will be removed on a daily basis.

IMPERVIOUS SURFACE CALCULATIONS

PROPOSED HOUSE PAD	PROPOSED DRIVEWAY	EXISTING DRIVEWAY	EXISTING HOUSE/SHED	TOTAL IMPERVIOUS	PERCENT IMPERVIOUS
2984 S.F.	10,346 S.F.	N/A	2,303 S.F.	13,330 S.F.	2.4%
N.T.S.	N/A	3,079 S.F.	2,303 S.F.	5382 S.F.	0.9%

PROPOSED HOUSE AND DRIVEWAY SIZE AND LOCATION ARE SUBJECT TO CHANGE PENDING FINAL DESIGN.

ZONING AND SETBACKS

CURRENT ZONING: RR (RURAL RESIDENTIAL)

SETBACKS:
 INDIAN TRAIL SOUTH SIDE YARD SETBACK 105 FEET FROM CENTERLINE
 SIDE YARD SETBACK 50 FEET
 REAR YARD SETBACK 50 FEET
 MAXIMUM BUILDING HEIGHT 35 FEET
 SLOPES 20 FEET FROM CREST OF SLOPE EXCEEDING 18%.

DEVELOPMENT REQUIREMENTS FOR ZONE - RR (RURAL RESIDENTIAL)
 MINIMUM LOT AREA 5 ACRES
 MINIMUM STREET FRONTAGE 300 FEET
 MINIMUM LOT DEPTH 300 FEET
 MAXIMUM LOT DEPTH THREE TIME THE WIDTH OF THE LOT ON ANY LOT OF TEN ACRES OR MORE.
 MAXIMUM SITE COVERAGE 10% OR 1/2 ACRE WHICHEVER IS GREATER INCLUDES STRUCTURE AND/OR IMPERVIOUS SURFACE.
 MAXIMUM BUILDABLE SLOPE 18% FOR STRUCTURES EXCEPT SUBSTANDARD STRUCTURES.
 MAXIMUM SLOPE FOR SEWAGE TREATMENT SYSTEMS AND DRIVEWAYS 12%

NOTES

- Fee ownership is vested in Kerry and Judy White
- Parcel ID Number: 09-028.20.12.0007
- Address of the surveyed premises: 1132 Indian Trail South, Afton, MN 55001
- Field survey was completed by E.G. Rud and Sons, Inc. on 03/21/19.
- Bearings shown are on Washington County Coordinate System. (NAD83-1986 Adjustment)
- This survey was prepared based upon Title Commitment File No. T19-03021 prepared by American Title, dated March 11, 2019.
- Due to field work being completed during the winter season there may be improvements in addition to those shown that were not visible due to snow and ice conditions characteristic of Minnesota winters.
- Contours shown are from MNCG Lidar topography and supplemented by field shots.
- Surveyed premises shown on this survey map is in Flood Zone X (Areas determined to be outside the 0.2% annual chance floodplain.) and Flood Zone AE (Base Flood Elevations Determined), according to Flood Insurance Rate Map Number 27163C0366E Community No. 275226 Panel No. 0366E Suffix E by the Federal Emergency Management Agency, effective date February 3rd, 2010.

- ## LEGEND
- DENOTES IRON MONUMENT FOUND AS LABELED
 - DENOTES IRON MONUMENT SET, MARKED RLS# 41578
 - ⊕ DENOTES WASHINGTON COUNTY CAST IRON MONUMENT
 - ⊙ DENOTES SEPTIC SOIL BORING. (BY OTHERS)
 - ⊙ DENOTES HOUSE PAD BORING LOCATION
 - ⊙ DENOTES EXISTING SPOT ELEVATION
 - ⊙ DENOTES POWER POLE
 - ⊙ DENOTES LIDAR CONTOURS
 - ⊙ DENOTES PROPOSED ELEVATION
 - DENOTES DRAINAGE ARROW
 - ⊙ DENOTES SILT FENCE
 - ⊙ DENOTES PROPOSED CONTOURS
 - ⊙ DENOTES RETAINING WALL

WEST LINE OF THE N1/2 OF THE NW1/4 OF SEC.9, T.28, R.20.

EAST LINE OF THE NW1/4 OF THE NE1/4 OF SEC.9, T.28, R.20.

E.G. RUD & SONS, INC.
 Professional Land Surveyors
 6776 Lake Drive NE, Suite 110
 Lino Lakes, MN 55014
 Tel. (651) 361-8200 Fax (651) 361-8701

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

ASON E. RUD
 Date: June 6, 2019 License No. 41578

DRAWN BY: CJT	JOB NO: 19150PP	DATE: 04/30/19
CHECK BY: JER	SCANNED	
1 05/09/19	CORRECTIONS TO LEGAL DESC	CJT
2 05/10/19	DRIVEWAY GRADES/PROFILE	CJT
3 06/05/19	REV. per CITY OF AFTON-6/3/19	CJT
NO.	DATE	DESCRIPTION

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date July 16, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: July 10, 2019

Re: Rebecca Enos Variance Application at 15234 Afton Hills Court – **Resolution 2019-30**

Attachments:

- Subject property location map
- Variance Application Letter
- Certificate of survey dated 12-4-18
- Aerial photo with topography dated October 29, 2018
- Aerial photo undated
- Site Sketch for Septic System dated 11-5-92
- Photos of house and representative of proposed garage
- Variance Questionnaire
- Variance Application

Rebecca Enos has applied for a variance to construct a 30 ft. by 26 ft. accessory building closer to the front lot line of the property than the existing house at 15234 Afton Hills Court. The code does not allow an accessory building to be located closer to the front lot line than the house unless the following conditions can be met:

1. The proposed accessory building shall be located on a lot of five or more acres
2. The proposed accessory building shall be screened from the public street and neighboring parcels by existing vegetation that provides year-round screening and exceeds the height of the accessory building unless the accessory building is of the same design and material as the principal building and is located 25 feet or less from the principal building, provided all other required setbacks are met.

Because the subject parcel is less than five acres in size, the parcel cannot meet both of the conditions listed above. However, the proposed accessory building would be substantially screened and is proposed to be constructed of the same materials as the house.

The applicant has explored other location options for the accessory building. The septic system is located behind the existing garage, and beyond the septic system is a steep slope. There is not enough space to locate the new garage to the side of the existing garage without the need for a side yard setback variance.

Findings

The following are recommended findings. The Council may revise or add findings.

1. The subject property is located in the Rural Residential zone, as are the surrounding properties.
2. The property is a substandard parcel, due to the lot size of 2.4 acres vs. the required minimum lot size of 5 acres.
3. The parcel is a corner lot with frontage on both Afton Hills Court and Afton Hills Drive.
4. There is not sufficient space to build to the north or west of the house. A location to the east of the house would take out many trees and would require the construction of an additional driveway running across the front yard of the property.

Conditions

If the Council recommends approval of the variance application, it is recommended that the following conditions be placed on the approval, as well as additional conditions the Council may include.

1. The garage shall be located and constructed according to the surveys and plans submitted with the variance application, subject to revisions as required or approved by the City.
2. Vegetation removal shall be minimized.

Planning Commission Discussion and Recommendation

The Planning Commission discussed that the proposed accessory building would not be fully screened from the neighbor to the west; and as the mature amur maples, which currently provide some screening, die off over time they should be replaced with new screening. The Commission also discussed that one exception to the prohibition against locating an accessory building closer to the front lot line than the principal structure requires the accessory building to be located within 25 feet of the principal building and to be constructed of the same materials. The Commission noted that the accessory building is proposed to be constructed of the same materials as the house, and agreed that the accessory building should be located within 25 feet of the house. The accessory building is currently proposed to be located approximately 40 feet from the house. Based on its discussion, the Commission recommended approval of the variance application with the conditions listed above as well as the following additional conditions:

- A. Enhance the existing screening with native vegetation, including red cedars and native shrubs.
- B. The accessory building shall be located within 25 feet of the house.

Resolutions

Attached are a resolution reflecting the Planning Commission's recommendation of approval with additional conditions, and a resolution of denial for the Council's consideration.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of a resolution regarding the Rebecca Enos variance application at 15234 Afton Hills Court, including findings, and conditions if applicable.

RESOLUTION 2019-30

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION APPROVING THE APPLICATION BY REBECCA ENOS FOR A VARIANCE AT 15234 AFTON HILLS CIRCLE

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
- WHEREAS,** Rebecca Enos has applied for a variance at 15234 Afton Hills Circle to allow an accessory building to be located closer to the front property line than the principal structure; and
- WHEREAS,** City staff reviewed the requests and drafted a report for consideration; and
- WHEREAS,** the Planning Commission held a public hearing on the application at its rescheduled regular meeting of July 8, 2019 and recommended APPROVAL of the variance application on a vote of 6-0-0; and
- WHEREAS,** the legal description of the property is attached as Exhibit A, and
- WHEREAS,** the City Council heard the request at its regular meeting on July 16, 2019, at which it considered all of the comments, concerns and recommendations of the Planning Commission, Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby APPROVE the Rebecca Enos application for a variance at 15234 Afton Hills Circle, based on the findings listed below and with the conditions listed below.

Findings

1. The subject property is located in the Rural Residential zone, as are the surrounding properties.
2. The property is a substandard parcel, due to the lot size of 2.4 acres vs. the required minimum lot size of 5 acres.
3. The parcel is a corner lot with frontage on both Afton Hills Court and Afton Hills Drive.
4. There is not sufficient space to build to the north or west of the house. A location to the east of the house would take out many trees and would require the construction of an additional driveway running across the front yard of the property.

Conditions

1. The garage shall be located and constructed according to the surveys and plans submitted with the variance application, subject to revisions as required or approved by the City.
2. Vegetation removal shall be minimized.
3. Enhance the existing screening with native vegetation, including red cedars and native shrubs.

4. The accessory building shall be located within 25 feet of the house.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 16TH DAY OF JULY, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:

Second by:

Nelson:

Ross:

Wroblewski:

Perkins:

Palmquist:

RESOLUTION 2019-30XX

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

**A RESOLUTION DENYING THE APPLICATION BY REBECCA ENOS FOR A
VARIANCE AT 15234 AFTON HILLS CIRCLE**

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, Rebecca Enos has applied for a variance at 15234 Afton Hills Circle to allow an accessory building to be located closer to the front property line than the principal structure; and

WHEREAS, City staff reviewed the requests and drafted a report for consideration; and

WHEREAS, the Planning Commission held a public hearing on the application at its rescheduled regular meeting of July 8, 2019 and recommended APPROVAL of the variance application on a vote of 6-0-0; and

WHEREAS, the legal description of the property is attached as Exhibit A, and

WHEREAS, the City Council heard the request at its regular meeting on July 16, 2019, at which it considered all of the comments, concerns and recommendations of the Planning Commission, Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby DENY the Rebecca Enos application for a variance at 15234 Afton Hills Circle, based on the findings listed below.

Findings

1. The subject property is located in the Rural Residential zone, as are the surrounding properties.
2. The property is a substandard parcel, due to the lot size of 2.4 acres vs. the required minimum lot size of 5 acres.
3. The parcel is a corner lot with frontage on both Afton Hills Court and Afton Hills Drive.
4. There is space to build the accessory building to the east of the house.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 16TH DAY OF JULY, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:

Second by:

Nelson:

Ross:

Wroblewski:

Perkins:

Palmquist:

Rebecca J. Enos
Patricia F. Walker, M.D.
15234 Afton Hills Ct. S.
Afton, MN 55001

May 24, 2019

Ron Morse, Administrator
City of Afton
Afton, MN 55001

Dear City Planning Commissioners and City Council Members:

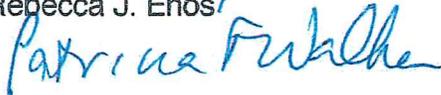
We are applying for a variance to the city ordinance to allow us to build a garage in front of our home. The placement of the garage will be in compliance with the 105 foot set back requirements from the road and the 25 foot set back from the side property line. Our mound septic system is located on the backside of the house. From the septic back the property is a steep bluff. The back of the house is not buildable. We believe we have chosen a site that is the most concealed from the road and neighbors and does not change the look of our house. The view of the garage from the road is blocked by two rows of mature pine trees and from the side lot, by mature pine trees and Japanese maples. Enclosed is a view of the site from the neighbor's driveway as well as a picture of our home. We chose the site to take advantage of a turnout of our existing driveway and to have the least impact on the view of the house as you drive up the main driveway. This location also allows us to save the most mature trees. We plan to use Sussel Builders, using building materials and design that match the siding, garage doors and finishes of the house.

Our neighborhood has many lots that have a garage in front of the house. We believe our plans will not change the feeling of this beautiful wooded and scenic place. Thank you for your consideration of our request.

Sincerely,



Rebecca J. Enos



Patricia F. Walker, MD

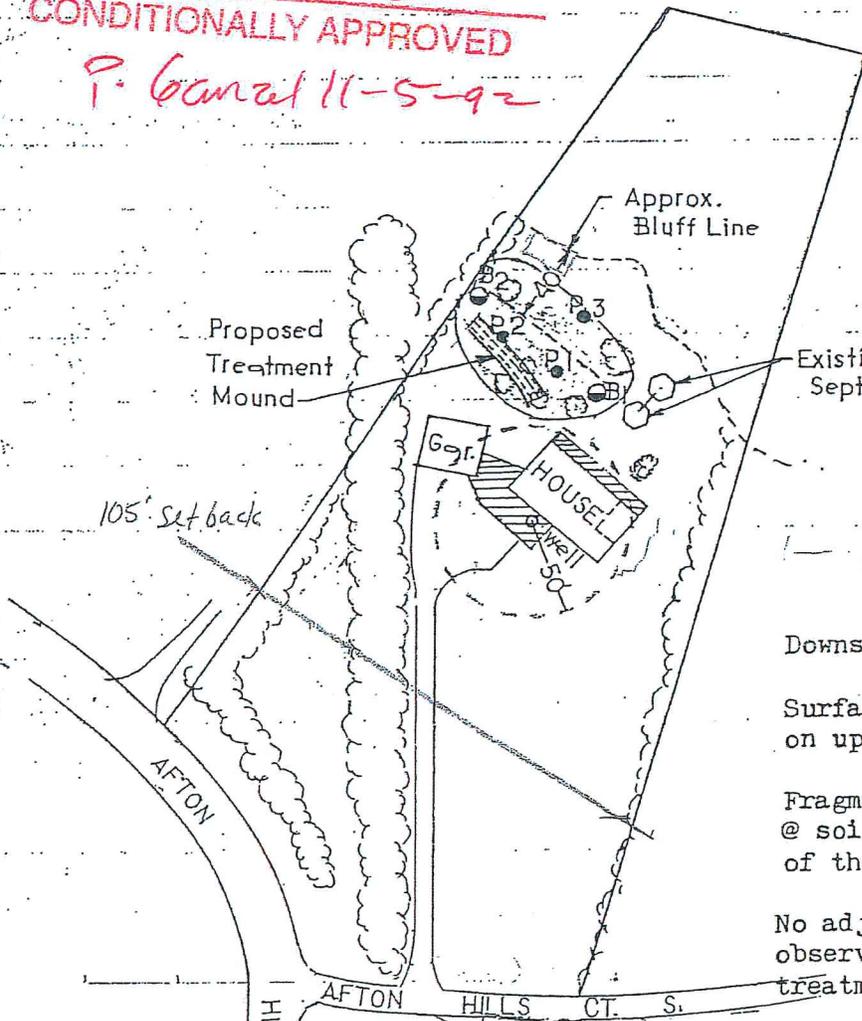
Site Sketch

Approx. Scale: 1" = 100'

- ⊙ denotes approx. location of Backhoe Boring
- denotes approx. location of Percolation Test

Location: 15234 Afton Hills Ct. S., Afton, MN

PERMIT # 01 92160
 CONDITIONALLY APPROVED
 P. Canal 11-5-92



Notes:

Downslope Absorption Width: 24'±

Surface water diversion needed on upslope side of mound.

Fragments of bedrock exposed @ soil surface in the area of the proposed mound and dikes.

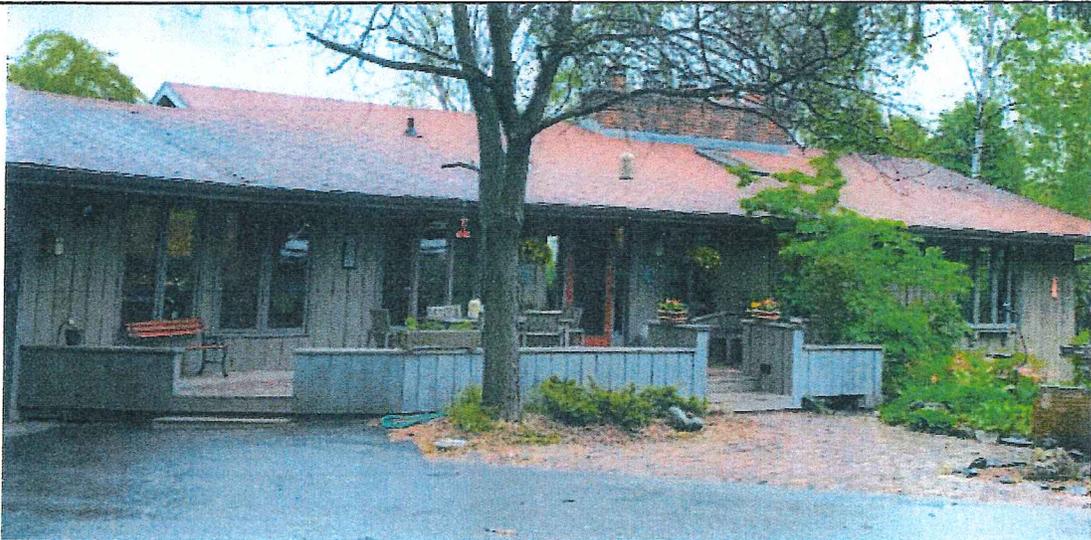
No adjacent neighboring wells observed within 50' of the proposed treatment mound.

SUBJECT TO APPROVAL
 OF COUNTY BUILDING OFFICIAL

View from northerly neighbor's driveway in to area where garage is proposed:



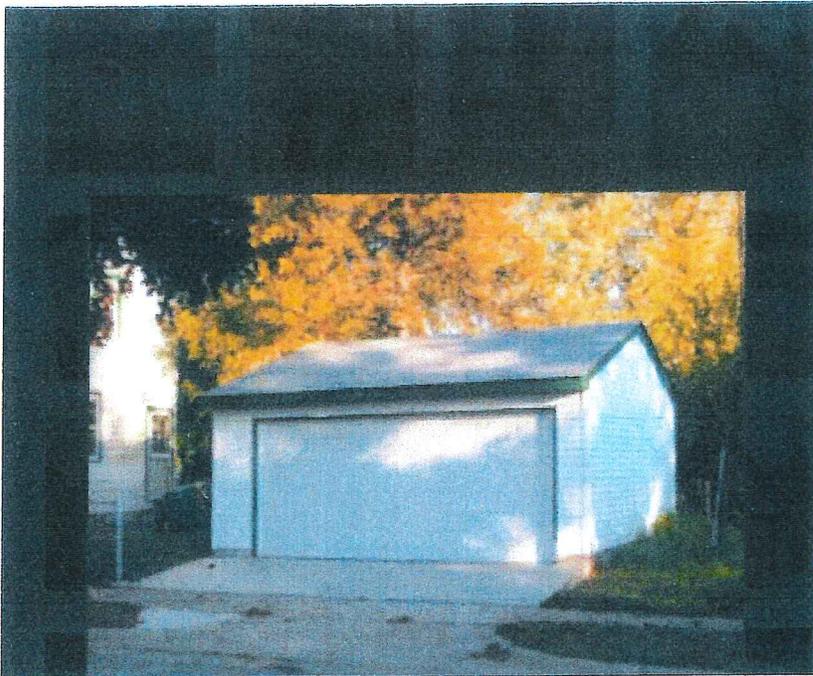
The garage will be built with materials to match the house, the front of which is pictured below:



(Representative) garage sample from Sussel Builders (will also have a small side entry door and the garage will match the house in design, color, roof, siding and finishes):



Garage Portfolio | Sussel Builders
www.susselbuilders.com



Applicant(s): Rebecca J. Enos + Patricia F. Walker
 Phone: 651 503-4798
 Mailing Address: 15234 Afton Hills Ct. S., Afton, MN 55001
 Property Address for variance: Same

Variance request description: To Build a Garage in front + to the side of
The house

City Ordinance Section number(s), that variance is requested for: _____

Answer the following questions to the best of your ability - based on the criteria found in section 12-77 of Afton's Code (Land Use, Appeals and Variances). Completing this questionnaire will help the Planning Commission and the City of Afton evaluate your application in light of the requirements of Afton's Variance Ordinance. It does not guarantee that your variance request will be approved. If needed use a separate page.

Background: This questionnaire is designed to help you and the City of Afton determine whether a variance should be granted. Please consult with the City Administrator who can help you with your variance application and explain the Variance Ordinance to you. The City Administrator will work with you to ensure that the variance you request is the minimum variance required to provide the same rights commonly enjoyed by other properties in the same zoning district. Because of special provisions for certain types of construction, the City Administrator will also determine whether the property is in the Flood Plain District. There are also special provisions for earth-sheltered construction.

Criteria #1 *The requested use, must be a reasonable use in order to receive a variance. Applicant - Please explain why the proposed use which requires a variance is a reasonable use for this property?*

There is no buildable spot to the side or behind the house

Criteria #2 *Exceptional or extraordinary circumstances apply to the property which do not apply generally to other properties in the same zone or vicinity, and result from lot size, shape, topography, or other circumstances over which the property owner, since enactment of this Ordinance, have had no control. Applicant - What exceptional or extraordinary circumstances related to the property do not apply generally to other properties in the same zone or vicinity? Extraordinary circumstances would include lot size, irregular lot shape or topography. Are there other circumstances over which you, as the property owner, have no control?*

Explain? The lot is 2.4 acres and is situated on a corner lot.
The back of the house has the septic system = bluff. The back of the garage (current) is steep making extending the garage deeper not practical.

Criteria #3 That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance.

Applicant - How does the literal interpretation of the provisions of the Afton ordinance (from which you are requesting a variance) deprive you of rights commonly enjoyed by other properties in the same zoning district? Explain: Many of the homes in our neighborhood have 2 or more garages of which many are built in front of the house. Our request is in keeping with the feel of the area. It's location will be well

Criteria #4 The special conditions or circumstances do not result from actions of the applicant. *Screened from the record*

Applicant - How did these exceptional circumstances related to the property come about? Did actions by you create these circumstances? Explain: These problems have existed since the development of the area in the 60's

Criteria #5 That granting the variance requested will not confer on the applicant any special privilege that is denied by this Ordinance to owners of other lands, structures, or buildings in the same district.

Applicant - Will the granting of the requested variance confer on you, the applicant, any special privilege that is denied by this ordinance to owners of other lands, structures, or buildings in the same zoning district? Explain: We believe this request is consistent with other owners requests.

Criteria #6 The variance requested is the minimum variance which would alleviate the hardship.

Applicant - Is the variance you are requesting the minimum variance which would alleviate the practical difficulty or hardship for your property? Explain: Any other location would require more variances

Criteria #7 The variance would not be materially detrimental to the purposes of this Ordinance, or to property in the same zone. **Applicant (Optional)** - Will the variance be materially detrimental to the purposes of this Ordinance, or to property in the same zone? How would the use of the property, if allowed by the variance, affect other properties in the vicinity?

Explain: This should have no affect on other properties

Criteria #8 Economic conditions or circumstances alone shall not be considered in the granting of a variance request if a reasonable use of the property exists under the terms of the ordinance. **Applicant** - Is the requested variance for economic reasons?

Explain: No

Criteria #9 In the Flood Plain District, no variance shall be granted which permits a lower degree of flood protection than the Regulatory Flood Protection Elevation for the particular area or permits standards lower than those required by state law. **Applicant (optional), PC** - Is the property in a Flood Plain District? Yes No

Criteria #10 Variances shall be granted for earth-sheltered construction by state statutes when in harmony with this Ordinance. **Applicant** - Is the variance for earth-sheltered construction? Yes No

ADDITIONAL CRITERIA THAT MAY BE CONSIDERED BY THE PLANNING COMMISSION (PC) AND/OR CITY COUNCIL(CC)- Applicant responses to criteria #11 and criteria #12 are optional.

Criteria #11 *Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance.* **Applicant (Optional), PC** - Is the requested variance in harmony with the Afton ordinances and code? How will this variance if granted (and the proposed use of the property allowed) affect the essential character of the area?

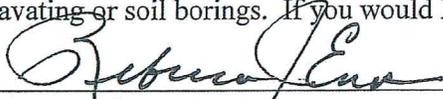
Explain: This request is in keeping with the essential character of the neighborhood

Criteria #12 *Variances shall only be permitted when they are in harmony with the general purposes and intent of the Afton Comprehensive Plan.* **Applicant (Optional), PC** - Is the requested variance in harmony with the Afton comprehensive plan?

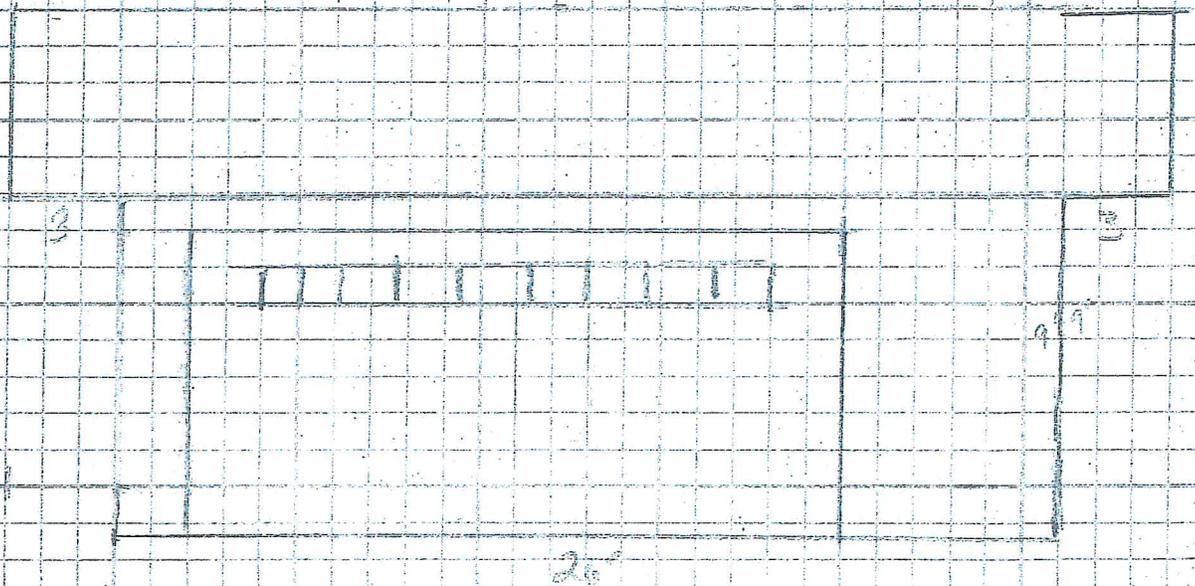
Explain: Yes

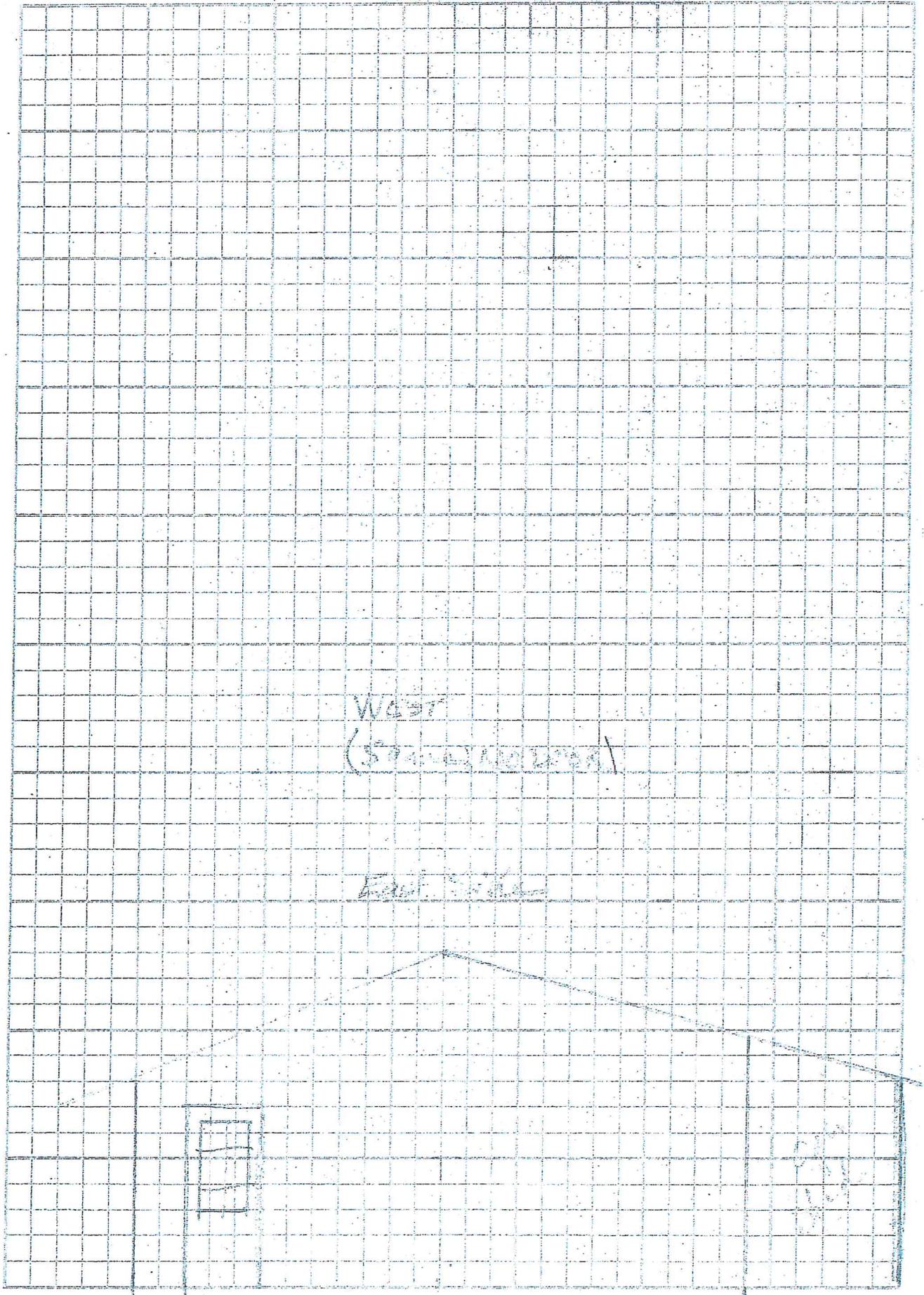
**CITY OF AFTON
VARIANCE APPLICATION**

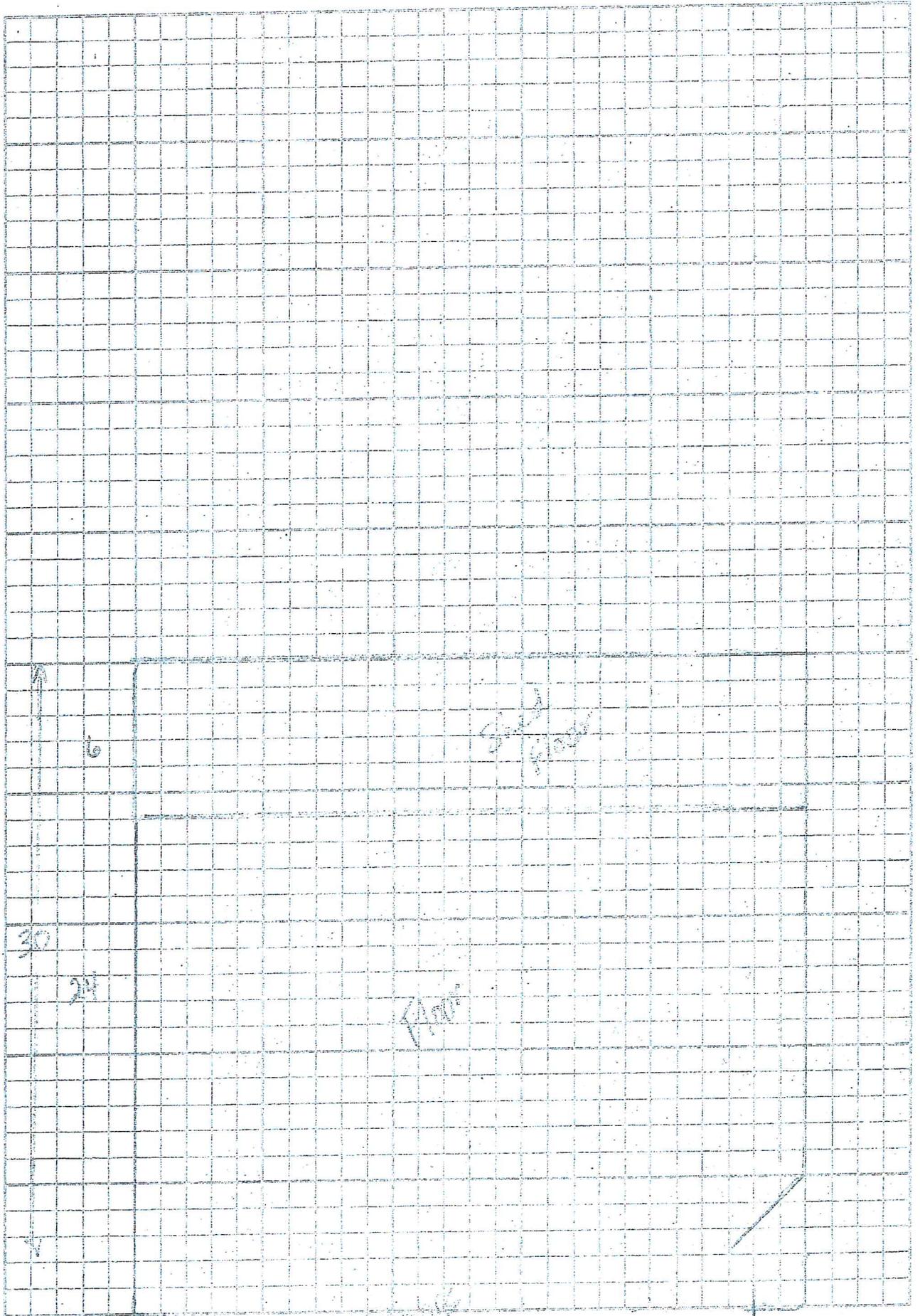
(Reference Sections: 12-55, 12-77, 12-328 12-835, 12-1020, 12-1266, 12-1955, 12-2228)

Owner	Address	City	State	Zip	Phone
Rebecca J Enos	15234 Afton Hills Ct S	Afton	MN	55001	651-523-4798
Applicant (if different than owner)	Address	City	State	Zip	Phone
Project Address		AFTON		MN 55001	
15234 Afton Hills Ct. S.					
Zoning Classification	Existing Use of Property	PID# or Legal Description			
	Residential				
Please list the section(s) of the code from which the variance(s) are requested.					
Description of Request					
Grant a variance to allow us to Build a 30x24 Garage in front the house.					
By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.					
 Signature of Owner/Applicant				5/23/19 Date	
Make checks payable to: City of Afton					
If multiple variances are necessary from the applicant only one fee is required. However, the deposit fee must be multiplied by the number of variances sought.					
<u>FEES:</u>		<u>ESCROWS:</u>		TOTAL: 850.00	
Variance	\$250	\$600	DATE PAID: 5-24-19		
Renewal/Extension	\$250	\$350	CHECK #: 6431		
			RECVD BY: [Signature]		

FORM NO. 1







Double 30

CERTIFICATE OF SURVEY

Survey Made For:

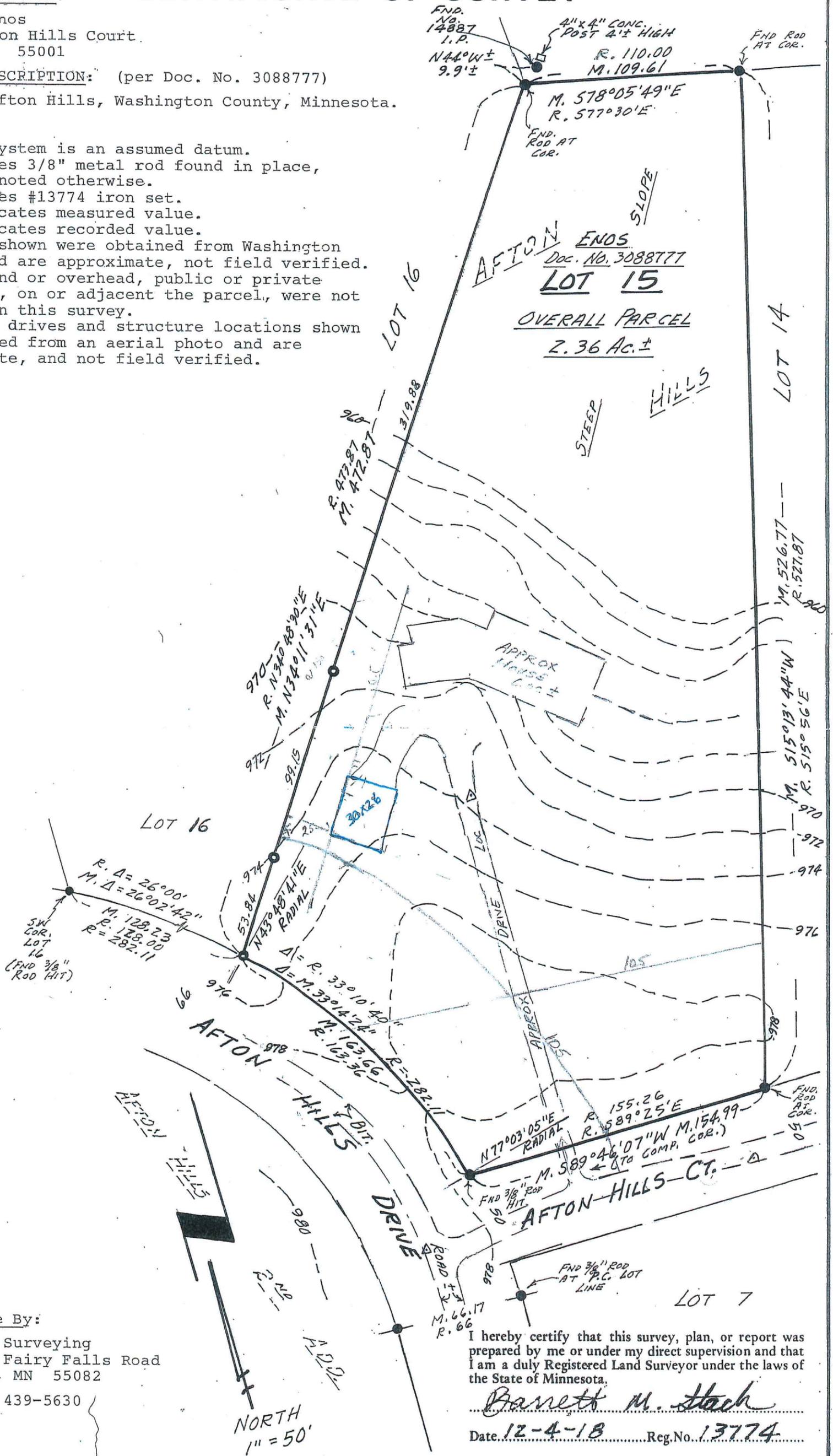
Rebecca Enos
15234 Afton Hills Court
Afton, MN 55001

PARCEL DESCRIPTION: (per Doc. No. 3088777)

Lot 15, Afton Hills, Washington County, Minnesota.

NOTES:

- Bearing system is an assumed datum.
- Indicates 3/8" metal rod found in place, unless noted otherwise.
 - Indicates #13774 iron set.
 - "M." Indicates measured value.
 - "R." Indicates recorded value.
- Contours shown were obtained from Washington County and are approximate, not field verified. Underground or overhead, public or private utilities, on or adjacent the parcel, were not located in this survey. Roadways, drives and structure locations shown were scaled from an aerial photo and are approximate, and not field verified.



Survey Done By:

Stack Land Surveying
9090 North Fairy Falls Road
Stillwater, MN 55082

tel: (651) 439-5630

NORTH
1" = 50'

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

Barnett M. Stack

Date: 12-4-18 Reg. No. 13774



16

AFTON HILLS

15

14

LANE

39

AFTON

HILLS

COURT

City of Afton
 3033 St. Croix Trl, P.O. Box 219
 Afton, MN 55001

Meeting Date July 16, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moore, City Administrator

Date: July 9, 2019

Re: Kathy and David Boisjoli Application for an Ordinance Amendment to Allow a Small Commercial Riding Stable in the Rural Residential Zoning District, and an Application for a Conditional Use Permit for a Small Commercial Riding Stable at 15489 45th Street – **Resolution 2019-31**

Background

Kathy Boisjoli and three other therapists have been providing equine-assisted psychotherapy at a rented farm with a barn in Woodbury. Each therapist has horses that are boarded at the farm and used for the equine-assisted therapy. The Boisjolis recently purchased a 20-acre farm with a stable at 15489 45th Street with the plan to board the horses and continue the equine-assisted therapy in Afton. Because the property at 15489 45th street is zoned Rural Residential, a commercial riding stable is not allowed.

While private riding stables are allowed as a conditional use in both the Agricultural and Rural Residential zoning districts and commercial riding stables are allowed as a conditional use in the Agricultural zoning district, commercial riding stables are not allowed in the Rural Residential zoning district.

Applications

Because the zoning code does not allow a commercial riding stable in the rural residential zone, Kathy and David Boisjoli have applied for an ordinance amendment to add a small commercial riding stable with nine horses or less as a conditional use in the Rural Residential zoning district, and to revise the definition of riding stable to add equine-assisted therapy as an allowed activity at a commercial riding stable. They have also applied for a Conditional Use Permit for a commercial riding stable with 9 horses or less, to be used to provide equine-assisted therapy, at 15489 45th Street. The conditional use permit application is contingent on the approval of the ordinance amendment. The ordinance amendment and the CUP application materials are attached, including a letter outlining the proposed plan for providing equine-assisted therapy.

Ordinance Amendment

The ordinance amendment has three elements.

1. Revise the definition of riding stable to include equine assisted therapy as an activity allowed at a riding stable.
2. Add a definition of “Riding Stable, Commercial - Small” that limits the number of horses that can be boarded to a maximum of nine.
3. Add “Riding Stable, Commercial – Small” as an allowed conditional use in the Rural Residential zoning district

Findings

The following are recommended findings. The Council may revise or add findings.

1. Private riding stables are allowed as a conditional use in the Agricultural and Rural Residential zoning districts, and commercial riding stables are allowed as a conditional use in the Agricultural zoning district, but not in the Rural Residential zoning district.
2. A commercial riding stable is required for the boarding of horses not owned by the property owner

3. The impacts of the activities related to the equine-assisted psychotherapy are similar to the impacts of other activities allowed at a riding stable, such as riding of horses, training of horses and riders and boarding of horses.

Planning Commission Discussion and Recommendation Regarding the Ordinance Amendment

The Planning Commission was concerned about allowing the commercial riding stable use in the Rural Residential Zone. However, the Commission also believed the equine assisted psychotherapy use was a good fit with Afton's rural, agricultural character, as well as with the private riding stable use in the Rural Residential zone. The Commission recommended that the consideration of the ordinance amendment regarding the small commercial riding stable be continued for one month to enable the staff and Planning Commission to develop a revised ordinance amendment to allow equine assisted psychotherapy as an activity on a property with a private riding stable (on a property of a minimum of 20 acres), if a licensed professional clinical counselor owns and resides at the property, operates the riding stable and provides equine-assisted mental health therapy on the property. These revisions were acceptable to the applicant. The Commission is requesting feedback from the Council regarding whether to move forward in the new direction with the ordinance amendment.

Conditional Use Permit Application

The conditional use permit application proposes the boarding of up to nine horses to be used in providing equine-assisted therapy. The property has an existing riding stable with boarding stalls. The riding stable has its own septic system and sanitation facilities.

Planning Commission Recommendation Regarding the Conditional Use Permit Application

The Planning Commission recommended denial of the Conditional Use Permit application because the ordinance amendment that would have allowed the CUP for a small commercial riding stable was continued for probable revision. Also, a denial stops the 60 Day Rule clock for taking action on the application, while a continuation would have required an extension of the 60 Day time period. The Planning Commission also recommended that the CUP application fees be allowed to be transferred to a new CUP application to reflect a revised ordinance amendment.

Findings

The following are recommended findings. The Council may revise or add findings.

1. The subject property is zoned Rural Residential. The surrounding properties are zoned Rural Residential
2. The property is 20 acres in size, which is the minimum size required for a riding stable.
3. The impacts of the activities related to the equine-assisted psychotherapy are similar to the impacts of other activities allowed at a riding stable, such as riding of horses, training of horses and riders and boarding of horses
4. The horses owned by the three part-time therapists are proposed to be boarded at the riding stable
5. The property has an existing riding stable with boarding stalls.
6. The riding stable has its own septic system and sanitation facilities.
7. No new structures or expansion of existing structures are proposed.

Conditions

1. Hours of operation shall not exceed Monday 9-5, Tuesday 9-5, Wednesday 9-6, Thursday 9-7 and Friday 9-5.

2. An Amended Conditional Use Permit shall be required for any future expansions or alterations.
3. Design, location, and specifications of any signs shall conform to the Afton Sign Ordinance. All signs shall require a permit to be issued by the Zoning Administrator.
4. The total number of horses allowed to be boarded is a maximum of nine.
5. Any lighting shall conform to Afton's ordinances
6. Non-compliance with the conditions of this permit shall be considered a violation and may result in revocation of this permit.

Resolution

Attached is a resolution of denial to reflect the Planning Commission's recommendation. Also attached is a resolution of approval that could be used if the Council wants to move forward with the conditional use permit without additional work by the Planning Commission on a revised ordinance amendment.

COUNCIL ACTION REQUESTED:

1. **Motion to provide feedback to the Planning Commission regarding the Commission's proposed revisions to the initial ordinance amendment regarding allowing a small commercial riding stable in the Rural Residential zone.**
2. **Motion regarding the adoption of a resolution regarding the application by Kathy and David Boisjoli for a Conditional Use Permit for a Small Commercial Riding Stable at 15489 45th Street**

RESOLUTION 2019-31
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION DENYING THE APPLICATION BY KATHY AND DAVID BOISJOLI FOR A CONDITIONAL USE PERMIT FOR A COMMERCIAL RIDING STABLE WITH NINE HORSES OR LESS, TO BE USED TO PROVIDE EQUINE-ASSISTED PSYCHOTHERAPY AT 15489 45TH STREET

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, Kathy and David Boisjoli have applied for an ordinance amendment to allow a small commercial riding stable in the Rural Residential zone, and a conditional use permit for a commercial riding stable with 9 horses or less to be used to provide equine-assisted therapy, at 15489 45th Street; and

WHEREAS, The proposed ordinance amendment was continued by the Planning Commission to enable consideration of revisions to the ordinance amendment; and

WHEREAS, City staff reviewed the conditional use permit application and drafted a report for consideration; and

WHEREAS, the Planning Commission held a public hearing on the application at its regular meeting of July 8, 2019 and recommended DENIAL of the Conditional Use Permit, due to the lack of approval of the related ordinance amendment, on a vote of 6-0-0; and

WHEREAS, the legal description of the property is attached as Exhibit A, and

WHEREAS, the City Council heard the request at its regular meeting on July 16, 2019, at which it considered all of the comments, concerns and recommendations of the Planning Commission, Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby DENY the Kathy and David Boisjoli application for a conditional use permit at 15489 45th Street, based on the findings listed below.

Findings

1. The subject property is zoned Rural Residential. The surrounding properties are zoned Rural Residential
2. The Planning Commission continued action on the ordinance amendment which was to allow a small commercial riding stable in the Rural Residential zone, to provide an opportunity to consider an alternative ordinance amendment that would allow equine-assisted psychotherapy therapy as part of a private riding stable under certain conditions.

3. The Council supports the consideration of the alternative ordinance amendment described in #2 above.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 16TH DAY OF JULY, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:

Second by:

Nelson:

Ross:

Wroblewski:

Perkins:

Palmquist:

RESOLUTION 2019-XX

**CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA**

A RESOLUTION APPROVING THE APPLICATION BY KATHY AND DAVID BOISJOLI FOR A CONDITIONAL USE PERMIT FOR A COMMERCIAL RIDING STABLE WITH NINE HORSES OR LESS, TO BE USED TO PROVIDE EQUINE-ASSISTED PSYCHOTHERAPY AT 15489 45TH STREET

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, Kathy and David Boisjoli have applied for an ordinance amendment ...and a conditional use permit for a commercial riding stable with 9 horses or less, to be used to provide equine-assisted therapy, at 15489 45th Street; and

WHEREAS, City staff reviewed the requests and drafted a report for consideration; and

WHEREAS, the Planning Commission held a public hearing on the application at its regular meeting of March 4, 2019 and recommended DENIAL of the Conditional Use Permit on a vote of 6-0-0; and

WHEREAS, the legal description of the property is attached as Exhibit A, and

WHEREAS, the City Council heard the request at its regular meeting on July 16, 2019, at which it considered all of the comments, concerns and recommendations of the Planning Commission, Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby APPROVE the Kathy and David Boisjoli application for a conditional use permit at 15489 45th Street, based on the findings listed below and with the conditions listed below.

Findings

1. The subject property is zoned Rural Residential. The surrounding properties are zoned Rural Residential
2. The property is 20 acres in size, which is the minimum size required for a riding stable.
3. The impacts of the activities related to the equine-assisted psychotherapy are similar to the impacts of other activities allowed at a riding stable, such as riding of horses, training of horses and riders and boarding of horses
4. The horses owned by the three part-time therapists are proposed to be boarded at the riding stable
5. The property has an existing riding stable with boarding stalls.
6. The riding stable has its own septic system and sanitation facilities.

7. No new structures or expansion of existing structures are proposed.

Conditions

1. Hours of operation shall not exceed Monday 9-5, Tuesday 9-5, Wednesday 9-6, Thursday 9-7 and Friday 9-5.
2. An Amended Conditional Use Permit shall be required for any future expansions or alterations.
3. Design, location, and specifications of any signs shall conform to the Afton Sign Ordinance. All signs shall require a permit to be issued by the Zoning Administrator.
4. The total number of horses allowed to be boarded is a maximum of nine.
5. Any lighting shall conform to Afton's ordinances
6. Non-compliance with the conditions of this permit shall be considered a violation and may result in revocation of this permit.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 16TH DAY OF JULY, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:

Second by:

Nelson:

Ross:

Wroblewski:

Perkins:

Palmquist:

RECEIVED

JUN 05 2019

CITY OF AFTON

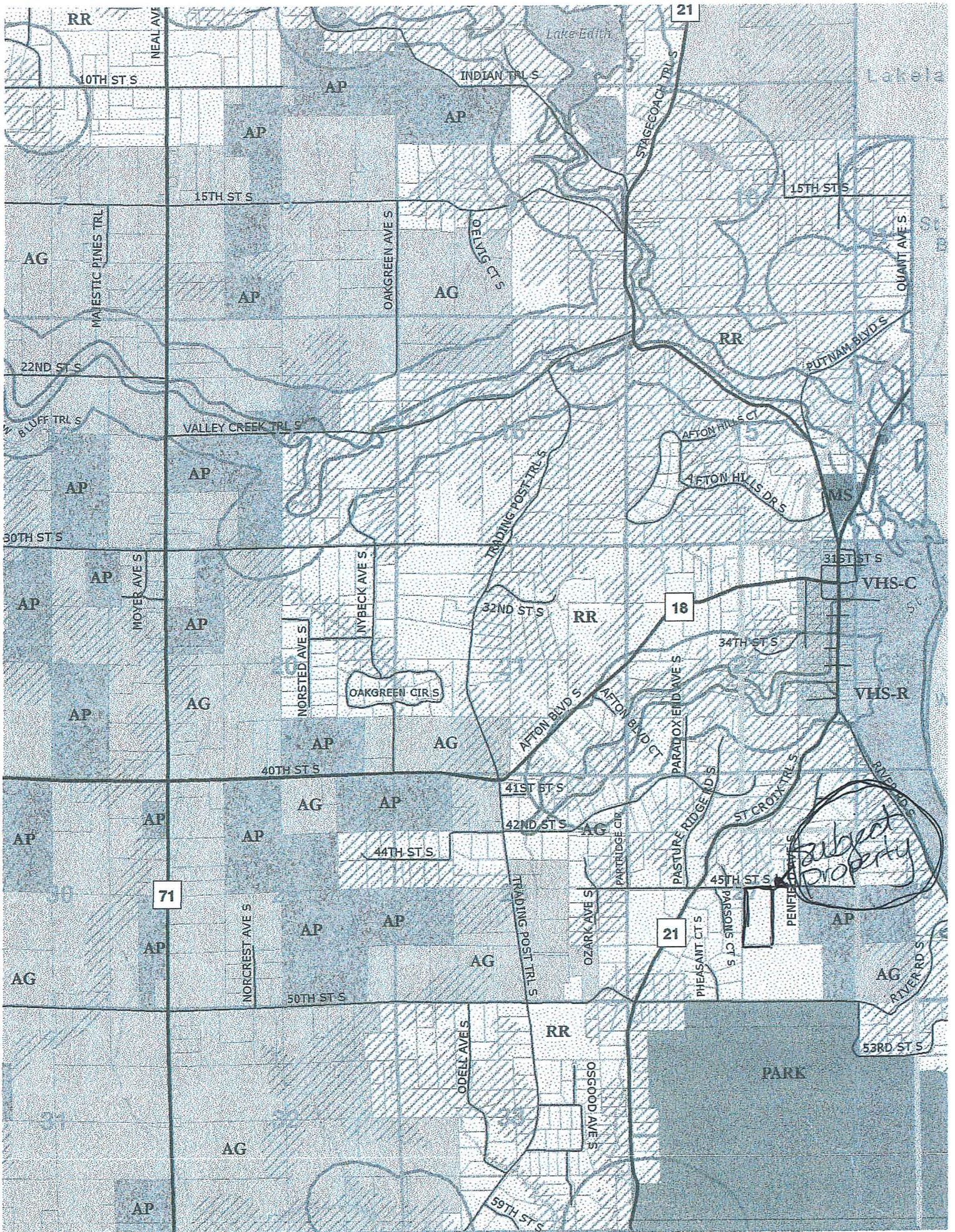
CITY OF AFTON
ZONING PERMIT APPLICATION

ORDINANCE AMENDMENT APPLICATION

Owner <i>Kathy and David Boisjoli</i>	Address <i>15489 45th St S</i>	City <i>Afton</i>	State <i>MN</i>	Zip <i>55001</i>	Phone <i>651-315-5254</i>
Applicant (if different than owner) <i>same</i>	Address	City	State	Zip	Phone
Project Address <i>15489 45th St. S</i>		AFTON	MN	55001	
Description of Request <i>Ordinance Amendment for a small commercial riding stable (9 horses or less) in a rural residential zone.</i>					
By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton in processing this application. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City. Your signature and payment of fees and escrow is received by the city to process the application only and does not constitute any approvals of this application request.					
Signature of Owner/Applicant <i>Kathy Boisjoli David Boisjoli</i>			Date <i>5/25/19</i>		
FEE:	ESCROW:				
\$350.00	\$1500.00	TOTAL:	\$1850.00		
		DATE PAID:	_____		
		CHECK #:	_____		
		RECVD. BY:	_____		
Make checks payable to: City of Afton					

CITY OF AFTON
CONDITIONAL USE PERMIT APPLICATION
 (Reference Code Section 12-78; also see Section 12-134 Use Table)

Owner	Address	City	State	Zip	Phone
	Kathy and David Boisjoli 15489 45 th St S.	Afton	MN	55001	651-315-5254
Applicant (if different than owner)	Address	City	State	Zip	Phone
Project Address					
15489 45 th St. S		AFTON	MN	55001	
Zoning Classification	Existing Use of Property	PID# or Legal Description			
Rural Residential	Home + horse hobby farm	27.028.20.42.0003			
Description of Request					
Conditional Use Permit for a small equine assisted psychotherapy practice helping people heal from depression, anxiety, and PTSD through horses, nature and a peaceful setting.					
By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City. If work authorized by this Conditional Use Permit is not started <u>within 12 months of the date issued</u> , this CUP will EXPIRE and be INVALID.					
Signature of Owner/Applicant				Date	
David Boisjoli / Kathy Boisjoli				6/13/19	
Make checks payable to City of Afton:					
FEES:		ESCROW DEPOSIT:			
CUP	\$250	CUP Escrow	\$600	TOTAL:	_____
Amended CUP	\$250	Amend CUP Escrow	\$350	DATE PAID:	_____
City Engineer	_____	Engineer Escrow	_____	CHECK #:	_____
Other	_____	Other	_____	RECVD. BY:	_____
ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION					





Date: May 24, 2019
To: Ron Moore, City Administrator
From: Kathy Boisjoli, Owner
Subj: Healing Lives Counseling CUP and Ordinance Amendment request

Healing Lives is a small counseling practice providing equine assisted psychotherapy to people struggling with depression, anxiety, and PTSD. Healing Lives offers equine assisted psychotherapy for adults, children, and families struggling with a myriad of mental health challenges ranging from depression, anxiety to post traumatic stress disorder. Equine Assisted Psychotherapy (EAP) is a powerful way to help people heal from trauma and enjoy healthier relationships and connect with others.

Healing Lives utilizes *Trauma-Focused Equine Assisted Psychotherapy (TF-EAPT™)*, which is based on the neuroscience of human and horse brain development, the impact of trauma, and the role of relationships in healing. This is specifically an approach that heals mental health issues and is different from therapeutic riding for people with physical issues and special needs. Healing Lives focuses on mental health challenges.

Kathy and David Boisjoli purchased the home, outbuildings and 20 acres at 15489 45th St S in Afton, MN on April 8, 2019 to live in the home and operate the Healing Lives equine assisted psychotherapy business in the pole barn and surrounding pasture.

Healing Lives has 3 part time independent contractor therapists and myself for an equivalent of 2 FTEs providing equine assisted psychotherapy. The plan is to board 9 horses on the 20 acre property. Five of the horses are owned by Healing Lives and 4 horses are owned by the independent contractor therapists. Equine assisted psychotherapy will occur in several areas of the property. There is an outdoor round pen, an outdoor fenced in area which will be used as an outdoor arena, and several paddocks toward the back of the property.

The property has an existing pole building that has 4 stalls for horses. The pole building currently has a fully functioning indoor bathroom with a septic system for the pole barn. The pole barn will be used for equine assisted psychotherapy sessions when it is raining or there is inclement weather.

Hours of operation would be Monday 9-5, Tuesday 9-5, Wednesday 9-6, Thursday 9-7 and Friday 9-5. Sessions are an hour in length so at most traffic would be 3 cars on the hour during hours of operation. There is existing parking space in front of the pole building to accommodate 5 parking spots.

We are requesting an ordinance amendment to allow a small commercial riding stable of 9 horses or less in a rural residential zone. Additionally, we are requesting a Commercial Use Permit to enable Healing Lives to provide equine assisted psychotherapy services to the community. We believe this use of the 20 acres preserves Afton's rural focus and heritage in having up to 9 horses grazing the land and providing a peaceful, natural setting to help others heal from mental health challenges.

ORDINANCE 04-2019

CITY OF AFTON

WASHINGTON COUNTY, MINNESOTA

AN ORDINANCE AMENDING SECTIONS 12-77 AND 12-134 OF CHAPTER 12 OF THE CITY CODE REGARDING COMMERCIAL RIDING STABLES

THE CITY COUNCIL OF THE CITY OF AFTON, MINNESOTA HEREBY ORDAINS:

The following sections of the Afton Code of Ordinances shall be amended by adding the **bold and underlined** language and deleting the ~~strike-through~~ language.

Sec. 12-77. Definitions

Riding stable means the training and riding of horses for private or public use on lots of 20 or more acres that require indoor riding structures of appropriate size. This may also include boarding of horses, training of horses and riders and similar uses and activities, **and equine-assisted therapy.**

Riding stable, commercial-small means a riding stable with nine or fewer horses.

Sec. 12-134. Uses

	Agricultural	Rural	VHS-	VHS-	Light Industrial	Light Industrial	Light Industrial	Marine Service
	(A)	Residential	Residential	Commercial	(I1-A)	(I1-B)	(I1-C)	(MS)
		(R)	(VHS-	(VHS-C)				
Riding stable, private (minimum of 20 acres)	C	C	N	N	N	N	C	N
Riding stable, commercial (minimum of 20 acres) ¹¹⁰	C	N	N	N	N	N	N	N
<u>Riding Stable, Commercial - Small (Minimum of 20 acres)</u>	<u>C</u>	<u>C</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>
Sales, open lot and outdoor	N	N	N	N	N	N	N	N
Sales, seasonal agricultural ¹¹¹	N	N	N	C	N	N	N	N

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 16TH DAY OF JULY, 2019.

SIGNED:

Bill Palmquist, Mayor

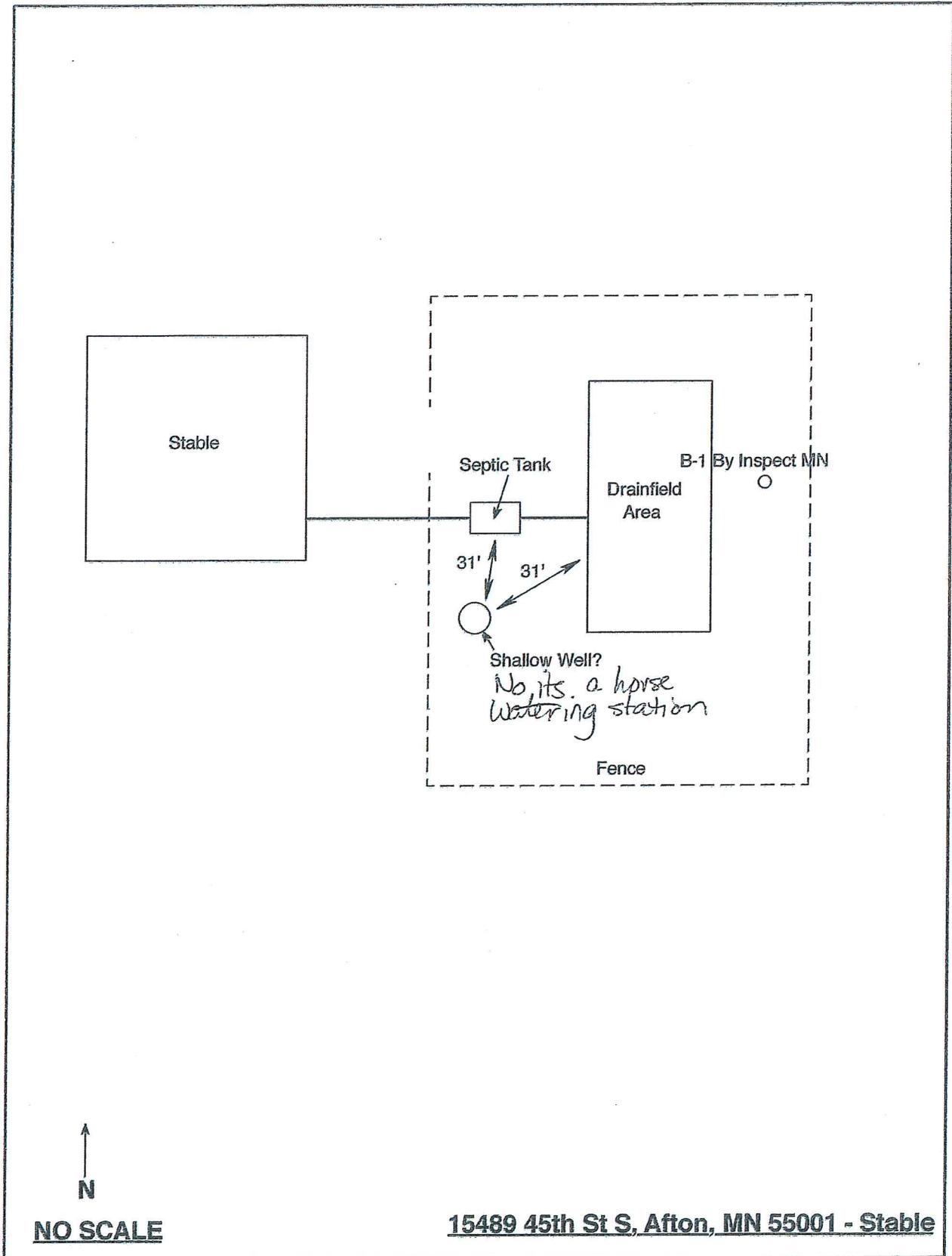
ATTEST:

Ronald J. Moore, City Administrator

ORDINANCE 04-2019

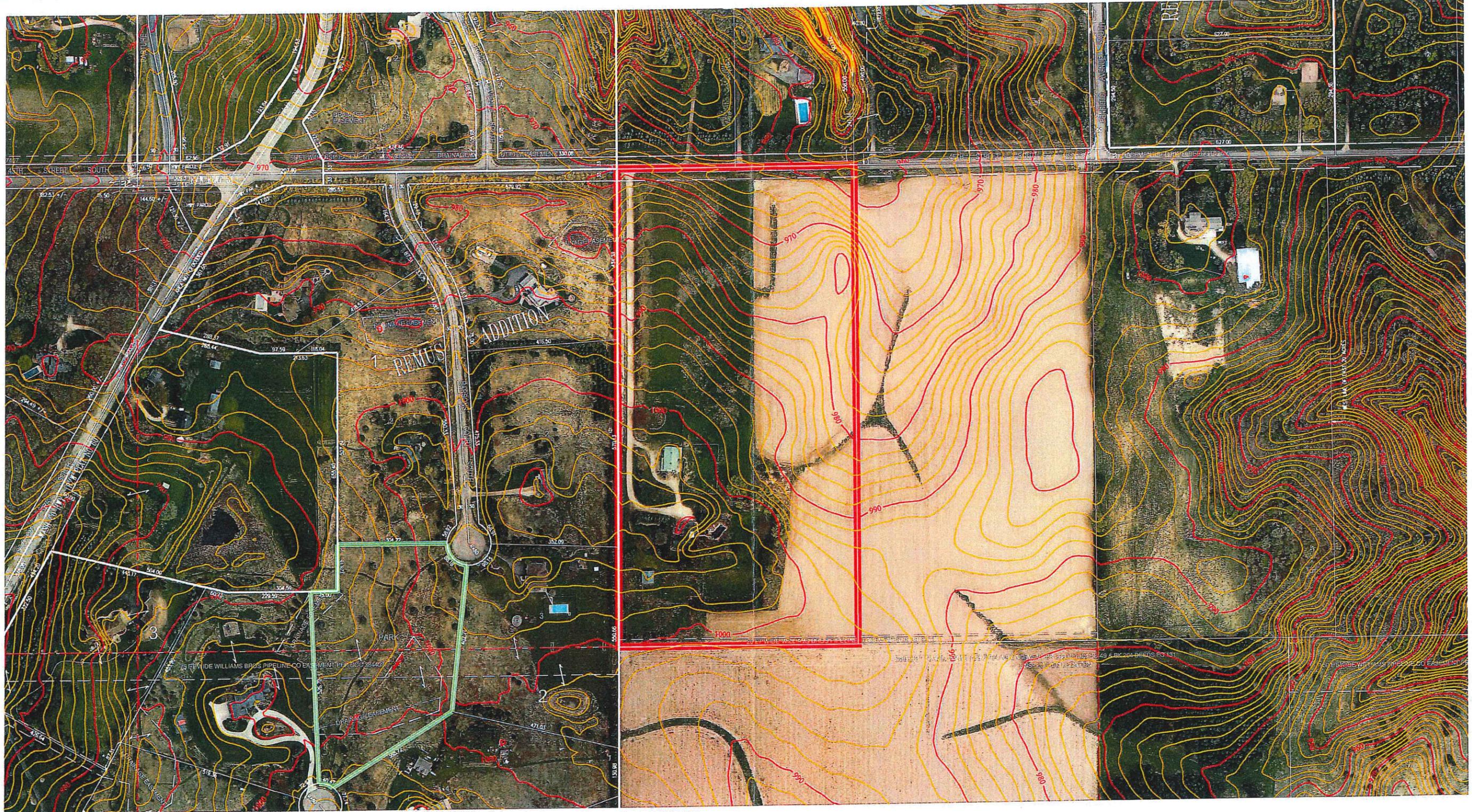
Motion by:
Second by:
Perkins:
Wroblewski:
Ross:
Nelson:
Palmquist:

sewer info



NO SCALE

15489 45th St S, Afton, MN 55001 - Stable



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Washington County

PUBLIC WORKS DEPARTMENT
SURVEY DIVISION

11660 Myron Road North
Stillwater, Minnesota 55082
(651) 430-4300
publicworks@co.washington.mn.us
www.co.washington.mn.us/surveyor

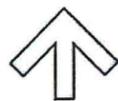
CONTOUR LEGEND

- 10 FOOT INTERVAL CONTOUR
- 2 FOOT INTERVAL CONTOUR

Contours are provided courtesy of the Minnesota Department of Natural Resources (DNR). The Minnesota DNR makes no representation or warranties, express or implied, with respect to the reuse of data provided herewith, regardless of its format or the means of transmission. There is no guarantee or representation to the user as to the accuracy, currency, suitability, or reliability of this data for any purpose. The user accepts the data 'as is', and assumes all risks associated with its use. The Minnesota DNR assumes no responsibility for actual or consequential damage incurred as a result of any user's reliance on this data.

LEGEND

- DNR PROTECTED WATERS
- DNR PROTECTED WETLAND
- DNR PROTECTED WATERCOURSE
- MUNICIPAL BOUNDARY
- PARK BOUNDARY



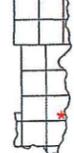
NORTH

SCALE: 1 inch = 260 feet

SECTION-TOWNSHIP-RANGE INDEX

2102820	2202820	2302820
2602820	2702820	2802820
3302820	3402820	3502820

COUNTY VICINITY MAP



SECTION VICINITY MAP

22	21	12	11
NW	+	NW	NE
23	24	13	14
+	+	+	+
32	31	42	41
SW	+	SE	+
33	34	43	44

PROPERTY IDENTIFICATION NUMBER FORMAT (GEOCODE)

SECTION NUMBER	TOWNSHIP NUMBER	RANGE NUMBER	QUARTER NUMBER	SUBDIVISION NUMBER
##	###	###	##	####
(0001)	- LAST FOUR DIGITS OF PROPERTY IDENTIFICATION NUMBER			

THIS DRAWING IS THE RESULT OF A COMPILATION AND REPRODUCTION OF LAND RECORDS AS THEY APPEAR IN VARIOUS WASHINGTON COUNTY OFFICES. WASHINGTON COUNTY IS NOT RESPONSIBLE FOR ANY INACCURACIES.

PROPERTY LINES AS SHOWN ARE FOR REFERENCE PURPOSES AND MAY NOT REPRESENT ACTUAL LOCATIONS.

MAP LAST UPDATED: May 13, 2019

NO ADDITIONAL CHANGES HAVE BEEN REPORTED TO DATE

DATE OF CONTOURS: November, 2011 DATE OF PHOTOGRAPHY: April, 2017

Printed May 23, 2019 at 11:52 a.m. by SURV/PUB

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date July 16, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: July 10, 2019
Re: Extension of Snow Plowing Contract with Tri County Services

Tri County Services is interested in a five-year extension of the snow plowing contract, with an increase in the hourly rate from \$85 per hour to \$95 per hour, for the duration of the five year period. The City has surveyed the rates charged by other firms for the plowing of city streets, and has found the rate proposed by Tri County Services to be the lowest rate. Attached is a revised snow plowing agreement reflecting the new term and the new hourly rate. The new contract term is July 17, 2019 to April 30, 2024.

The revised contract also reflects an increase in the amount paid to replace a mail box hit by a snowplow. The new amount is \$60, which is an increase from the current \$40. Along with this increase, staff and Tri County Services have discussed implementing a policy to encourage the use of swingaway mailbox supports to avoid damage to mailbox posts. The policy would be somewhat similar to a policy used by Washington County for mailboxes along County Roads.

COUNCIL ACTION REQUESTED:

Motion regarding a five year extension of the snowplowing contract with Tri County Services.

SNOW REMOVAL SERVICES AGREEMENT
Between
THE CITY OF AFTON
and
TRI COUNTY SERVICES, INC.

1. Purpose/Intent of Agreement

a. Street Snow Removal

The purpose of this Agreement is to provide the City of Afton (hereinafter "City") and Tri County Services, Inc. (hereinafter "Contractor") with a mutually acceptable agreement in connection with planned and emergency snow removal operations on local City streets and roadways within the City of Afton, Minnesota.

b. Routes

Exhibit "A" to this Agreement identifies the "primary routes" and "secondary routes" and Exhibit "B" identifies the "mainline routes" which outline the Contractor's responsibility for snow removal operations under the terms and conditions of this agreement.

The City reserves the right to expand, decrease or modify the designated routes contained in Exhibits A & B hereto, provided the City gives 24 hour prior notification to the Contractor.

c. Street Removal Policy

The City's snow removal policy requires the removal of snow from all local public streets, roads, cart ways, and cul-de-sacs after the accumulation of snow and ice, except for routes identified on Exhibit "B" to this Agreement.

Contractor shall make plow passes on all roads listed on Exhibit "A" primary routes for a snow event by 6:30 a.m. following an overnight storm (after 10:00 p.m.). Contractor shall make plow passes on all roads listed on Exhibit "A" secondary routes upon a snow event by 9:00 a.m. following an overnight storm (after 10:00 p.m.). Contractor shall make plow passes on all Exhibit "B" mainline routes within 4 hours of any snow event or by 6:30 a.m. following an overnight storm (after 10:00 p.m.).

The Contractor shall be able to respond and begin snow removal operations within two (2) hours and no later than four (4) hours from the start time requested by the City for any given snow removal request.

2. Length of Agreement

- a. This agreement shall commence on July 17, 2019 and be for a period not to exceed five years ending on April 30, 2019. The contract shall, however, be reviewed on an annual basis every April and is subject to termination by the City if the quality or performance of the work by the Contractor is unacceptable as determined by the City or the Contractor fails to adhere to any of the conditions of this Agreement. This Agreement may also be renewed prior to or after its expiration by written mutual consent of both the City and the Contractor.
- b. This Agreement may be terminated for good cause, including failure to perform in accordance with the performance standards contained in paragraphs 1c and 6 of this Agreement, by the City at any time during the term of this Agreement period, subject to written notice being delivered by registered mail sent to Contractor's latest known address.
- c. The City cannot and will not guarantee a minimum number of work hours for any snow removal operations during the term of this Agreement.

3. Equipment

- a. The Contractor shall supply all necessary equipment and vehicles in connection with its services to be provided under this Agreement.
- b. All vehicles of the Contractor shall be properly equipped and outfitted to meet all local, county, state or federal laws required for on-the-road emergency snow removal operations.

4. Operation and Maintenance

- a. The Contractor shall ensure that each of its operators provided with each piece of equipment is fully trained and properly licensed with the State of Minnesota to operate the vehicle or any anticipated replacement thereof. The Contractor shall make every effort possible to ensure that the same operator performs the snow removal operations for the City during the term of this Agreement.
- b. The hourly rates contained this Agreement shall cover all operation and maintenance expenses including but not limited to fuel, lubricants, supplies and support services. It shall also include depreciation on the vehicle and related equipment including the repair, maintenance and replacement of all materials and supplies including cutting edges and tire chain cross links. It shall also include all labor, tools and equipment necessary for making any and all repairs or replacements which may be

necessary to keep and maintain the equipment and all parts thereof in proper and safe working order and serviceable repair.

- c. The Contractor shall assume all responsibility and costs associated with maintaining proper and necessary protection/shelter/storage for both vehicles/equipment and their operators. This does not prohibit, however, the Contractor from leasing space from the City for the storage of vehicles and equipment.

5. Hourly Rates

- a. All hourly rates quoted shall include full operation by a qualified operator.
- b. All rates quoted shall be on an hourly basis and shall be rounded to the nearest 0.1 (tenth) hour.
- c. No premium calculation or additional adjustment shall be given to the rates quoted for any hours worked regardless of day, date, time or day or consecutive hours worked in any given snow removal operation or calendar week unless specifically provided for in this Agreement under Paragraph 7d.
- d. The hourly rate shall be paid for the actual number of hours the vehicle/equipment is operated under the direction of the City. The City shall not be responsible for payment for any time taken for rest or meal breaks by the operators of the vehicles/equipment.
- e. The hourly rate for snow removal services shall be \$95.00 per hour. The Contractor, with the consent of the City, may amend the hourly rate with 30 days written notice. Any change in rate shall not affect any outstanding bills previously submitted to the City.

6. Performance Requirements

- a. The Contractor shall ensure that at least one of its contact persons is available and accessible 24 hours per day, seven days per week.
- b. The Contractor shall be able to respond and begin snow removal operations within two (2) hours and no later than four (4) hours from the start time requested by the City for any given snow removal request. The Contractor shall ensure that its equipment and operators are ready and able to continuously provide snow removal services through the completion of the routes designated in the attached exhibits as directed by and to the satisfaction of the City. The Contractor shall not allow any given operator of its vehicles/equipment to work more than 16 consecutive hours without

an eight hour break. The Contractor shall be responsible for providing replacement personnel if snow removal operations require more than 16 consecutive hours of operation.

- c. The Contractor shall ensure that all equipment provided is maintained in a proper manner to minimize required maintenance or emergency repairs during the performance of snow removal operations.
- d. The Contractor shall maintain communication with the City through wireless phones at no cost to the City. The Contractor shall ensure that its vehicles/equipment operators maintain full availability for communication at all times during any snow removal operation.
- e. The Contractor and its designated operators shall respond to all directions given by the City in a positive, courteous and timely manner during any snow removal operation. The Contractor shall adhere to the snow plowing schedules contained in Exhibit "A" and Exhibit "B".
- f. The Contractor and its designated operators shall be responsible for their actions and compliance with all regulatory laws and ordinances governing the operation of vehicles/equipment while performing snow removal operations for the City.
- g. The Contractor shall waive any and all objections, rights to objections and claims for additional compensation, damages or loss of revenue resulting from work performed by the City either prior to, during or after any scheduled or emergency snow removal operation in lieu of these contractual services as may be necessary due to non performance or excessive delays of the Contractor.
- h. The mailbox owner assumes all risk of damage to a mailbox, except where a mailbox is damaged through direct contact by snow removal vehicles. If a mailbox is damaged due to direct contact by a snow removal vehicle, the Contractor will repair or replace the mailbox with a standard metal mailbox, acceptable for delivery by the U. S. Post Service, and a swing-away support. If the property owner wants a different type of mailbox and/or support, the Contractor will pay the cost not to exceed \$60.00.

If a mailbox is damaged due to indirect contact, including the force of snow generated by the snow removal vehicle, the City and Contractor assume no responsibility. With wet and heavy snow the Contractor shall slow down in an effort to minimize damage to mailboxes.

The snow plow operator will make every effort to remove snow as close to the curb-line as practical to provide access to mailboxes for the Postal

Department. However, it is not possible to provide perfect conditions and minimize damage to mailboxes with the size of the equipment used by the City's contractors. Therefore, the final cleaning adjacent to mailboxes is the responsibility of each resident.

Except as provided in any license or franchise agreement the City will not be responsible for damage to utility pedestals and transformers within the right of way resulting from direct contract from the snow and ice removal equipment use for the City. The City will request from the owners that all pedestal or transformers are marked with a minimum Five foot identification marker attached to the transformer or pedestal.

Landscaping, including, but not limited to, grass and sprinkler heads which are installed by a property owner within the road right-of-way will be the responsibility of the owner and the owner will assume all risk and damage will not be considered for compensation. The City cannot reasonably control drift discharge of snow from a snowplow or snow blower.

This Agreement shall not limit the Contractor's liability to a third party should a court over-rule the City's standards on compensation for damages. If a court were to rule that a mailbox owner is entitled to damages in excess of what this agreement allows, and the mailbox was damaged by the Contractor's actions, the Contractor is solely responsible for paying such damages to the mailbox owner. The Contractor shall also be solely responsible for any damage to items in the right-of-way should a court determine that the Contractor is legally liable for such damages.

The Contractor, at its sole expense, may settle any claim for mailbox damages or other damages to items in the right of way. The Contractor may not seek any contribution from the City.

7. Compensation

- a. The Contractor's billing invoices shall be submitted to the City on a monthly basis. All submitted bills shall be received at least 10 days before the regularly scheduled monthly City Council meeting.
- b. All payment requests must be prepared and submitted by the Contractor as verified and approved by the City Administrator. All payment requests so received shall be processed and paid by the City no less than fifteen (15) nor more than thirty (30) days after each regularly scheduled monthly City Council meeting.

- c. No payment shall be made for any nonproductive or rest time exceeding 10% of any singular snow removal operation. Compensable time shall include time spent performing the snow removal operations subject to the exceptions identified herein and shall include travel time to and from the Contractor's base of operations or City limits, whichever is the shorter distance. Compensable time shall also include the travel time to and from the Contractor's base of operation to the county garage for materials.
- d. A premium adjustment of \$10.00 an hour per piece of equipment operated will be made for each hour worked between the hours of 12:00 a.m. to 12 midnight on the holidays of Thanksgiving, Christmas, and New Years Day.

8. Insurance/Liability/Claims

- a. The Contractor agrees to indemnify, and hold harmless the City and all of its agents and employees from any and all claims, demands, actions or causes of action of whatsoever nature or character arising out of or by reason of the Contractor's performance or failure to perform under this Agreement. The Contractor will defend the City from any allegations of wrongdoing or negligence in any such situation. It is hereby understood and agreed that any and all employees of the Contractor, and all other persons engaged by the Contractor in the performance of services under this Agreement required or provided for hereunder by the Contractor, shall not be considered employees of the City; and that any and all claims that may arise under the Workers Compensation Act of the State of Minnesota on behalf of said employees of or third parties engaged by Contractor as a consequence of any act or omission on the part of such persons while so engaged in the performance of these services to be rendered herein by the Contractor shall in no way be the obligation or reasonability of the City.
- b. The Contractor shall adhere to the following insurance requirements:
 - b1. Workers' Compensation Insurance- Contractor must provide Workers' Compensation Insurance for all of its employees in accordance with the statutory requirements of the State of Minnesota. Such coverage shall include Coverage B, Employer's Liability with the following minimum insurance limits:
 - \$500,000 Bodily Injury by Disease per employee
 - \$500,000- Bodily Injury by Disease aggregate
 - \$500,000- Bodily Injury by Accident
 - b2. Commercial General Liability Insurance- Contractor is required to maintain insurance protecting it from claims for damages for bodily injury and property damage arising from operations under this Agreement. The insurance minimum limits are as follows:

- \$1,000,000- per occurrence
- \$2,000,000- annual aggregate
- \$2,000,000- annual aggregate- products/completed operations
- The \$2,000,000 limits can be met by a \$1,000,000 Commercial General Liability Policy and a \$1,000,000 umbrella liability policy

The following coverages must be included:

- Premises and Operations Bodily Injury and Property Damage
- Personal and Advertising Injury
- Blanket Contractual Liability
- Products and Completed Operations Liability

The City of Afton must be named as an Additional Insured.

b3. Commercial Automobile Liability Insurance- Contractor is required to maintain insurance protecting it from claims for damages for bodily injury and property damage resulting from the ownership, operation, maintenance, or use of all autos which may arise from operations under this Agreement. The insurance minimum limits are as follows:

- \$1,000,000- per occurrence Combined Single Limit for Bodily Injury and Property Damage

In addition, the following coverages should be included: Owned, Hired, and Non-owned Automobiles.

b4. The Contractor will also adhere to these additional insurance conditions:

- Contractor's policies shall be primary insurance to any other valid and collectible insurance available to the City with respect to any claim arising out of Contractor's performance under this Agreement.
- Contractor's policies and certificate of insurance shall contain a provision that coverage afforded under policies shall not be cancelled without at least thirty (30) days advance written notice to the City Administrator.
- Contractor shall obtain insurance policies from insurance companies that have an "AM BEST" rating of A- (minus); Financial Size Category (FSC) VII or better, and are authorized to do business in the State of Minnesota.
- The City reserves the right to immediately terminate this Agreement if Contractor is not in compliance with the

insurance requirements and retains all rights to pursue any legal remedies against Contractor.

- All insurance policies must be open to inspection by the City, and copies of policies must be submitted to the City's authorized representative upon written request.
 - Contractor is required to submit a certificate of insurance acceptable to the City as evidence of having met the insurance coverage requirements.
- c. The Contractor agrees to comply with all state and federal laws and local ordinances governing the employment of personnel including, but not limited to, Minnesota State Section 181.59 relating to discrimination in employment, and Section 290.07 requiring the certification of income tax withholding.
- d. The Contractor agrees to make a good faith effort to process and resolve all claims submitted by affected property owners of the City of Afton within a ninety (90) day period.

9. Dispute Resolution

- a. The Parties shall cooperate and use their best efforts to ensure that the various provisions of the Agreement are fulfilled. The Parties agree to act in good faith to undertake resolution of disputes, in an equitable and timely manner and in accordance with the provisions of this Agreement. If disputes cannot be resolved informally by the Parties, the following procedures shall be used:
- Whenever there is a failure between the Parties to resolve a dispute on their own, the Parties shall first attempt to mediate the dispute. The parties shall agree upon a mediator, or if they cannot agree, shall obtain a list of court-approved mediators from the Washington County District Court Administrator and select a mediator by alternately striking names from the list. The City shall strike the first name, followed by the Contractor, and this shall continue until one name remains.
 - If the dispute is not resolved within thirty (30) days after the end of mediation proceedings, the Parties may litigate the matter.

10. Cancellation

- a. Notwithstanding any other provision of this Agreement, the City or the Contractor may terminate this Agreement upon ninety (90) days written notice; after which said ninety (90) days this Agreement shall be terminated.

11. Data Practices Act

- a. Contractor agrees to abide by the applicable provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, pertaining to privacy or confidentiality. Contractor understands that all of the data created, collected, received, stored, used, maintained, or disseminated by Contractor in performing those functions that the City would perform as a government entity, is subject to the requirements of Chapter 13 and Contractor must comply with those requirements as if it were a government entity. This does not create a duty on the part of the Contractor to provide the public with access to public data if the public data is available from the City, except as required by the terms of this Agreement.

SNOW REMOVAL SERVICES AGREEMENT between THE CITY OF AFTON and TRI COUNTY SERVICES, INC.

The foregoing has been agreed to on behalf of the parties by their duly authorized agents as set forth below.

CITY OF AFTON

Mayor

Date

Attest:

City Administrator

Date

TRI COUNTY SERVICES, INC.

Title: _____

Date

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date July 16, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moore, City Administrator
Date: July 10, 2019
Re: City Dock Rehabilitation Plan and Cost Update

Ken Johnson, Public Works Supervisor, has been coordinating a process to develop a plan for the rehabilitation of the City Dock, including obtaining pricing for both the materials and the installation. Updated information is to be provided and discussed at a Public Works Committee meeting on Monday, July 15, and the information will then be provided at the Council meeting.

COUNCIL ACTION REQUESTED:

No Action Required – update only.

City of Afton
 3033 St. Croix Trl, P.O. Box 219
 Afton, MN 55001

Meeting Date July 16, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
 From: Ron Moore, City Administrator
 Date: July 10, 2019
 Re: Additional Patrols for Speed Enforcement

During the Memorial Day Holiday Weekend, the Washington County Sheriff's Department provided additional patrol hours for speed enforcement. Based on feedback received, the effort was effective. The cost for the additional patrol hours was \$1,019.18. The schedule for the additional patrol hours was as follows:

Friday May 24 th	3:30 PM-7:30 PM
Saturday May 25 th	11:30 AM-2:30PM 3:30 PM-6:30 PM
Sunday May 26 th	11:30 AM-2:30 PM 3:30 PM-6:30 PM

Staff has contacted the Sheriff's Department regarding a similar effort over the Labor Day Holiday weekend. The budgeted amount for additional speed enforcement is \$2,000. There is sufficient funding remaining to provide a similar schedule of additional patrol over the Labor Day Holiday Weekend.

COUNCIL ACTION REQUESTED:

Motion regarding additional speed enforcement patrol hours over the Labor Day Holiday weekend.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date July 16, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moore, City Administrator

Date: July 10, 2019

Re: Randall Morgan Request to Vacate Scenic Easements at the Parcel in the Southeast Quadrant of Stagecoach Trail and Sand Hill Road with PID# 10.028.20.23.0008

Background

In 2013, Randall Morgan inquired regarding building a house on the parcel at Stagecoach Trail and Sand Hill Road with PID# 10.028.20.23.0008 in a location different from the location set out in the subdivision resolution that created the lot. The subdivision resolution, of which Mr. Morgan was aware prior to purchasing the property, called for the house to be built in the flatter southern portion of the lot, due to steep slopes in the northern portion of the lot. The resolution also called for scenic easements to be placed on all areas with slopes of 18% or greater. A survey showing the steep slopes was included with the resolution.

Mr. Morgan wanted to build a driveway to access the property from the north and build a home in the northern portion of the lot. He believed the survey identifying the steep slopes was incorrect, and provided survey information that he argued showed the slopes in the northern portion of the property were less than 18%. After a review of the surveys that indicated there appeared to be validity to both surveys, a driveway permit was granted and Mr. Morgan began to construct the driveway. When Council members who approved the subdivision became aware of the driveway work, they advised staff that the approval of the subdivision specifically identified the allowed house location as being in the southern portion of the lot, due to the subdivision survey that showed steep slopes to the north. Based on this information, a stop work order was placed on the driveway work. Mr. Morgan then sued the City to be able to complete the driveway and build the house. The City was successful in defending itself in the suit based on the original survey and the subdivision resolution that placed scenic easements over the northern portion of the lot. Mr. Morgan chose not to appeal the Judge's order in favor of the City. The Judge's order is attached.

Mr. Morgan's Request

Mr. Morgan is now re-arguing the validity of the original survey, as well as issues resolved by the Judge's order, and is requesting the City vacate the scenic easements to enable him to build a driveway and house in the northern portion of the lot. Mr. Morgan has provided an extensive set of exhibits that are attached.

Staff Recommendation

It is staff's recommendation that the scenic easements should not be vacated and that neither a driveway nor a house should be allowed in the northern portion of the property.

COUNCIL ACTION REQUESTED:

Motion regarding the request from Randall Morgan to vacate Scenic Easements on the parcel at Stagecoach Trail and Sand Hill Road with PID# 10.028.20.23.0008 to allow a driveway and house to be built in the area of the scenic easements.

mail to every party affected thereby or upon such party's attorney of record, whether or not such party has appeared in the action, at the party or attorney's last known mail or e-mail address. Such transmittal shall constitute due and proper notice of the Order for all purposes.

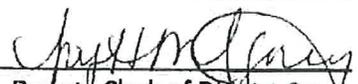
LET JUDGMENT BE ENTERED ACCORDINGLY.

Dated: 2-27-2018 
Richard C. Ilkka
Judge of District Court

JUDGMENT

Pursuant to the Rules of Civil Procedure, I hereby certify that the foregoing Order constitutes the judgment of this court.

Annette Fritz
Court Administrator

Date: 2/27/18 By: 
Deputy Clerk of District Court

MEMORANDUM

Re: Morgan v. City of Afton
Court File No. 82-CV-17-398

Shari and Randall Morgan ("Plaintiffs") purchased 5.01 acres of land in Afton, Minnesota on April 10, 2013. They applied for and received a driveway permit and began work on the driveway. A stop work order was issued by the City of Afton ("the City") on July 24, 2013. Plaintiffs brought an action against the City by Petition for Writ of Mandamus, which was served on July 21, 2014. The Petition requests that the Court order the City to comply with its building codes relative to a driveway permit and any subsequent building permit and issue an injunction enjoining the City from preventing or denying a driveway permit and building permit and to remove the stop work order.

The parties have each moved for summary judgment. Summary judgment shall be granted if the pleadings, depositions, answers to interrogatories, admissions, and affidavits show that there is no genuine issue as to any material fact and that either party is entitled to judgment as a matter of law. Minn. R. Civ. P. 56.03. The parties have agreed that, although Plaintiffs have not submitted an application for a building permit, the legal issues are sufficiently ripe to be presented to the Court. The parties have stipulated to the facts in the case as set forth below.

The City has a number of provisions in its zoning ordinance that deal with development on slopes in excess of 18%. Afton City Ordinance 12-132 establishes minimum requirements for all zoning districts, including a limitation on construction on slopes greater than 18%. Afton City Ordinance 12-84, regarding driveway permits, ordinarily allows maximum side slopes of 4:1, which can be increased to 3:1 (18%) (more slope can be allowed with an approved stabilization plan). Afton City Ordinance 12-215

subpart (D)(l), says "No slopes of 18% or greater shall be disturbed." Afton City Ordinance Section 12-1384 requires a scenic easement for all slopes exceeding 18%. The Afton City Code does not define how the slope is calculated.

Plaintiff Randall Morgan owns a 5.01 acre parcel of property at Stagecoach Trail and Sandhill Road. Prior to 2009, this lot was part of a 10.5 acre parcel at 1501 Stagecoach Trail South, owned by John and Susan Blomquist. In June 2009, the Blomquists applied to subdivide the larger parcel into two properties. As part of the application, the Blomquists submitted a map showing the proposed location of the house and driveway, and the areas of the property in which the slopes exceeded 18%. The southern portion had an existing home on it. The newly-created northern lot had no structures on it.

On July 21, 2009, the City Council approved the subdivision application via Resolution 2009-24. In the resolution approving the subdivision, the City imposed several conditions, including:

- c. That the driveway be placed just north of the lot division line.
- d. An approved driveway permit from Washington County must be presented prior to final approval.
- j. The applicant shall dedicate a scenic easement over all slopes over 18 percent on the parcel proposed for subdivision.

The Blomquists submitted a proposed scenic easement dated July 27, 2009. In a letter dated July 30, 2009, Carol Hansen from Washington County Traffic Operations addressed the driveway access at the new parcel. She noted that "The City of Afton has denied access to Sand Hill Road for topographic reasons." Therefore, the County approved driveway access to Stagecoach Trail.

The City sent the subdivision resolution to Washington County for recording. It was recorded as document #3756125. However, the easement was apparently only recorded with one of the subdivided parcels, and not with the new parcel. At the time Plaintiff contacted the City regarding the property, the scenic easement did not appear to be recorded against the property. The City re-submitted the materials to Washington County and they were recorded on August 21, 2013 as document #3960966.

In 2013, Plaintiff Randall Morgan contacted City Administrator Ron Moose regarding the potential of developing the property. Mr. Moose started working at the City in 2010 and was not aware of the 2009 subdivision process.

On March 18, 2013, Plaintiff emailed Mr. Moose, stating his review of a county contour map did not show slopes exceeding 18%. In the email, Plaintiff requested that Mr. Moose review the map and advise whether it would "satisfy the City to issue a driveway and building permit." Mr. Moose responded in an email dated March 21, 2013, stating: "Yes. Our building inspector reviewed the topo and determined there are no 18% slopes where the house is located on the property."

On April 10, 2013, Plaintiff submitted a driveway permit application. Plaintiffs' proposed plan involved a driveway off Sand Hill Road. As part of the driveway permit application, Plaintiff included the contour map previously emailed to Mr. Moose on March 18, 2013.

Because the information provided by Plaintiff did not match the information provided during the Blomquist subdivision in 2009, Mr. Moose advised Plaintiff in a May 16, 2013 email "you need to provide a certification from a surveyor that there are no 18% slopes on the property." In addition, Mr. Moose advised Plaintiff that the subdivision had

required scenic easements on the property, and those easements would need to be vacated.

Plaintiff responded that "the original subdivisions slope calculation survey was done wrong." He also stated that his title company found no scenic easement recorded on the property. Plaintiff retained Jonathan Faraci, a licensed surveyor and engineer to examine the slopes at the property. Mr. Faraci prepared a slope calculation worksheet, dated June 5, 2013, which determined that there were 18% slopes only on a small corner of the property. Plaintiff shared Mr. Faraci's findings with Afton.

Mr. Moose approved the driveway permit and Plaintiff began work on the driveway, including substantial grading.

After work had begun, members of the public raised questions about why the property was being allowed to be developed in a manner inconsistent with the conditions of the 2009 subdivision approval. City staff realized that the Washington County Recorder's office had not recorded the scenic easement on both parcels created by the 2009 subdivision process. The City re-submitted this information to the County.

Mr. Moose issued a stop work order for the driveway on July 24, 2013.

Plaintiff served this action as a writ of mandamus on July 21, 2014.

Over the course of the litigation, the parties agreed to jointly obtain a new survey of the property. The survey was completed by Joel Anez on March 30, 2015. The survey used cross-hatch markings to show areas with greater than 18% slope. The new survey varied slightly from both prior surveys. It found areas of 18% slope beyond the small corner marked on the slope calculations worksheet provided by Plaintiff with the driveway application. However, it also went into more detail than the survey completed for the

subdivision process in 2009, showing that the lot was not entirely 18% in slope, but had some topographic variance.

Plaintiff has submitted a concept plan to the City that involves putting a house at the end of the driveway that he started.

Based on the above stipulated facts, both parties have moved for summary judgment in their favor. Plaintiffs first argue that Afton Ordinance 12-1384(e) is void for vagueness. This ordinance provides:

"Scenic easements shall be required on slopes of 18 percent and greater, wetlands, drainageways, and other lands and soils judged to be fragile by the soil conservation service. Scenic easements also shall be required on slopes greater than 12 percent if the land is unbuildable or heavily wooded and would be affected adversely by development. Such easements shall be required as a condition of subdivision approval, and shall prohibit the following activities: ... construction of any structure including driveways. Such scenic easements shall be recorded against the affected lots in the subdivision."

Afton City Ordinance 12-1384(e). Slope is defined as "rise or fall in land surface, expressed as the ratio h:v in which 'h' is horizontal distance and 'v' is vertical rise or fall of the land surface. Equivalently, slope may be expressed as a percentage, calculated to be 100 times 'v' divided by 'h'." Afton City Ordinance 12-55.

An ordinance is void for vagueness "if it defines an act in a manner that encourages arbitrary and discriminatory enforcement or if the law is so indefinite that people must guess at its meaning." In re On-Sale Liquor License, Class B, 763 N.W.2d 359, 366 (Minn. App. 2009). Plaintiffs must show that the ordinance "lacks specificity as to his own behavior and not as to some hypothetical situation." City of Edina v. Dreher, 454 N.W.2d 621, 622 (Minn. App. 1990). An ordinance that is flexible and reasonably broad will be upheld if it is clear what it prohibits. State v. Reha, 483 N.W.2d 688, 691 (Minn. 1992).

Plaintiffs argue that the definition of slope is subjective and open to arbitrary enforcement because it does not provide any procedures or standards to be used in measuring slopes. Plaintiffs point to the differences in the surveys which they argue are the result of vagueness in how slope is defined. The 2009 survey found areas of 18% or greater slope on the property. The 2015 survey found 18% or greater slope in the same area as the 2009 survey, but was more detailed and found more variation in the area such that the area of 18% or greater slope contained some areas with less than 18% slope. The 2013 slope calculation worksheet which found only a small area of 18% or greater slope specifically states that it is not a survey.

The ordinance provides a definition of slope. The two surveys, while differing in details, generally agree as to the area of the property that contains 18% slope. Surveys involve the use of judgment by the surveyor. The courts have recognized that successive surveys seldom completely agree. See, Dittrich v. Ubl, 13 N.W.2d 384, 390 (Minn. 1944). There is no evidence that a surveyor would find the ordinance so vague that he would have to guess at its meaning when conducting a survey. The fact that the two surveys of the property produced similar results leads to the conclusion that people do not have to guess at the meaning of the ordinance. The ordinance sets forth the definition of slope sufficiently such that it does not encourage arbitrary and discriminatory enforcement. The ordinance is not unconstitutionally vague.

Plaintiffs next argue that Minn. Stat. §15.99 requires approval of their driveway permit. An agency must approve or deny a written request for a permit relating to zoning within 60 days. Minn. Stat. §15.99, subd. 2(a). Failure to deny a request within 60 days is approval of the request. Id. Plaintiffs submitted their application for a driveway permit

on April 10, 2013. The permit was not approved until July 17, 2013. Plaintiffs argue that the City's failure to act on the permit application resulted in automatic approval of the driveway permit that cannot be revoked.

A city cannot grant a permit that exceeds its authority under the controlling law. Breza v. City of Minnetrista, 725 N.W.2d 106, 114 (Minn. 2006). The city ordinances clearly forbid issuance of permits that would permit construction in an area of 18% or greater slope. Failure to act within a timely manner under Minn. Stat. §15.99 does not result in the issuance of a permit that violates city ordinances. Id. The City's failure to act on the driveway permit application within 60 days can not lead to approval of a permit that allows a driveway in an area of 18% slope. Minn. Stat. §15.99 does not require issuance of the requested permit under the facts of this case. The Court notes that even if Plaintiffs prevailed on this argument, the approval would go only to the driveway and would not require automatic approval of any future application for a building permit for a house.

Plaintiffs' final argument is that they should be allowed to build on the property as a matter of public policy. They argue that they acted in good faith and invested in the property as a result of indications by the City that there was no slope of 18% on the property, they provided the 2013 slope calculation to the City that did not show any area with 18% or greater slope in the area in which they wish to build, they followed all procedures in obtaining the driveway permit, and they expended time and resources in constructing the driveway.

The City argues that it made no representations to the Plaintiffs, but merely accepted Plaintiffs' representations that the topographic map submitted by Plaintiffs did

not show any 18% slope. The City argues that, even if it made an error in issuing the driveway permit, it can still enforce the ordinance. A city "cannot be estopped from correctly enforcing [an] ordinance even if the property owner relied to his detriment on prior city action." Mohler v. City of St. Louis Park, 643 N.W.2d 623, 638 (Minn. App. 2002). The City did not represent to Plaintiffs that the property had no 18% slope that would interfere with construction, but only agreed that the documentation submitted by Plaintiffs showed this. The City mistakenly issued a driveway permit based on the information submitted by Plaintiffs. A mistake by a city official is not wrongful conduct that would estop the City from enforcing the city ordinance. City of North Oaks v. Sarpal, 797 N.W.2d 18, 25 – 26 (Minn. 2011). Plaintiffs are not precluded from using the property and can build a house on the lower portion of it. Public policy does not require that Plaintiffs be allowed to build a house on the area of the property that has 18% slope.

The City has moved for summary judgment claiming that it had a rational basis for denying the driveway application. The Court, in reviewing zoning decisions, is to determine whether the City's action was reasonable, whether the action was arbitrary or capricious, or whether the reasons given by the city were legally sufficient and have a factual basis. VanLandschoot v. Mendota Heights, 336 N.W.2d 503, 508 (Minn. 1983).

The city ordinances forbid development on slopes exceeding 18%. Afton City Ordinance 12-132. This ordinance alone gives the City a rational basis to deny the driveway permit and the proposed construction of a house on the site as proposed by Plaintiffs, regardless of any argument by Plaintiffs that, due to the recording error of Washington County, the scenic easement was not recorded against the property prior to their purchase of the property. Both the 2009 and the 2015 surveys show slopes of 18%

in the area of Plaintiffs' proposed construction. The City's action in denying construction in this area was reasonable and was not arbitrary or capricious. Summary judgment will be granted in favor of Defendant.

R.C.I.

XXXX Sand Hill Road Afton, MN

- Partial vacation and modification to scenic easements to comply with Afton's Code of Ordinances.
- Driveway permit.

Background

1. In 2009, the Blomquist property at 1501 Stagecoach Trail was subdivided to create a new lot. This is evidenced in Resolution 2009-24 (See Exhibit 1, see Exhibit 2 for a map view).
2. Randall Morgan (Morgan) saw the property advertised and then explored doing some research on the property before considering giving an offer to purchase the lot.
3. Morgan reviewed the listing paperwork and observed that the "no easements" box was checked on the disclosure statement (See Exhibit 3). To verify that no easements were recorded on the property, besides utilities, Morgan then checked with the Registers of Deeds office at Washington County and there were no easements recorded against the PID number for the lot. Morgan also researched the Washington County topography map on the website and reviewed the map which shows no slopes over 18% on the lot (See Exhibits 4 & 5). Morgan further wanted to assure himself that there were no easements against the property, so he asked Afton's Zoning Administrator, Ron Moose, on March, 18 2013. Specifically, Morgan asked Moose to review a layout of a proposed house and driveway location on a map which was created from the same digital contour map that Pioneer Engineering used back in 2009 from the Washington County Survey Project Coordinator, John Baer. Ron Moose replied in an email on March 21, 2013, "Yes. Our Building Inspector has reviewed the topo and determined there are no 18% slopes where the house is located on the property," (See Exhibit 6) confirming that the proposed house and driveway location will satisfy the City's requirements to issue a driveway and building permit.

Morgan then pursued buying the parcel of land.

4. After Ron Moose assured that there were no slope issues on the lot, Morgan entered into a Purchase Agreement on March 21, 2013, to purchase of the lot. When the title insurance work was done on the lot prior to closing, no scenic easements were recorded against the PID number. So, Morgan performed on the Purchase Agreement and closed on the Lot on April 9, 2013.
5. Morgan applied for a Driveway permit on April 10, 2013 (See Exhibit 7 & 7a) and paid for (See Exhibit 8) and received a driveway permit on July 13th 2013 (See Exhibit 9). Engineering from WSB & Assoc. was completed on July 3, 2013 for the driveway and was emailed to Morgan on July 9, 2013 (See Exhibit 10).
6. A driveway permit is an administrative permit and could have been issued that day. It took several emails and over three months after submittal of the driveway permit to finally get the driveway permit issued. The driveway permit was also approved by default per MN Stat 15.99 subdivision.

2(a) "...Failure of an agency to deny a request within 60 days is approval of the request..." The City's failure to act on the permit application resulted in an automatic approval of the driveway permit that cannot be revoked (see Exhibit 11.) This is also clearly stated in Afton's Code of Ordinances Sec.12-79 Administrative Action (See Exhibit 12).

A driveway off Sand Hill Road was installed on July 18, 2013. Ron Moose emailed Morgan in the late afternoon on July 18, 2013, asking Morgan to stop work because somebody informed Ron Moose that there was a scenic easement on the lot. A "stop work order" was issued on July 24, 2013, on the driveway. On July 30, 2013, Ron Moose sent an email, stating that document #3756125 shows a scenic easement included in the resolution that approved the subdivision of the Blomquist property. Morgan went to Washington County to research document #3756125 and found out that document #3756125 was recorded on the neighboring piece of property in 2009, the wrong piece of property.

The City of Afton did not do their due diligence in 2009, to make sure that this very important document, that they require per the subdivision process, was recorded on the right piece of property before the subdivision was approved.

The City then resubmitted the resolution paperwork to Washington County on August 21, 2013 as document #3960966 and recorded it on Morgan's property after the driveway was completely installed. No fraudulent information or facts were submitted when Morgan applied for the driveway permit. The City of Afton's action of recording a resolution on the wrong property has now created a hardship for Morgan. Morgan, who verified that there was no easement through four different processes, approaching the City of Afton's Representative for these type of matters, Zoning Administrator Ron Morse who then verify and assured Morgan that there were no slopes over 18%, paid for Title Search / Insurance before purchasing the land, applied, paid, and waited an unreasonable amount of time to receive an administrative permit for the driveway. Morgan has been beyond diligent, and furthermore, has been subjected to hardship and duress for nearly six years (as this is still not resolved as of July 2019).

With a driveway off Sand Hill Road now, Carol Hanson, Office Specialist Traffic Operations from Washington County, says, that because there is now an access to the property from Sand Hill Road, an access to a County Road would be denied. There can only be one access per parcel (See Exhibit 13).

7. Three Surveyors, Jonathan Faraci, of Lake and Land Surveying, Inc. MN Reg # 16464, Dan McGibbon of McGibbon Land Surveying MN Reg# 18883, and Milo Horak of Landmark Surveying, Inc. MN Reg # 52577, (who actually checked the site with field measurements), have all concluded how Jonathan Faraci calculated the slope, is how calculating the slope should be interpreted, based on how it is written in the Afton Code of Ordinances (See Exhibits 14, 15, 16, & 17).
8. In 2009, Pioneer Engineering performed the survey work for the Blomquist minor subdivision in question (one parcel split).
Pioneer Engineering made three mistakes, specifically: (See Exhibits 18 & 19)
 1. **Slope Calculation:** The slope calculation, by calculating slope over 2" contour intervals, instead of how the Code of Ordinance is written at 100' horizontal intervals.
 2. **Foundation/House Placement**

- i. Placing the proposed top of foundation of the house at the same elevation as the 24" CMP invert crossing Stagecoach Trail.
 - ii. Placing the proposed top of foundation of the house 7' below Stagecoach Trail.
 - iii. Placing the proposed house within a stand of 100' virgin white pines.
3. **Easement:** Stagecoach Trail and Sand Hill, road ditches was incorrectly made into a scenic easement. Road right- a-way are exempted from Scenic easements. Pioneer Engineering calculated the road ditches as 18%, (see Exhibit 18) but then exempted that area on the Scenic Easement (See Exhibit 2) and shifted the scenic easement inwards on the property where the slope is less than 13%
9. Pictures of Property (See Exhibits 20, 21, & 22).
10. The City of Afton has a preexisting condition with a driveway permit and building permit on how 18% slope was calculated back in 1995. It was on a house Morgan built at 13233 Hudson Rd with the slope calculated at 100' horizontal distance, with the topography of the land having very similar slope issues.
11. The Sandhill property is approved as buildable lot for a single-family home. Morgan is simply asking, with a driveway in place, and three MN Register Surveyors saying the driveway and proposed house location are outside of an 18% slope that Morgan wishes to redesign and record a new Scenic Easement description to reflect what Lake and Land Surveying, Inc., did on June 5, 2013, and what three Minnesota Licensed, Registered Land Surveyors all concur upon to reflect how the Code is written. There are numerous mistakes created by the original Surveyor as noted above and redefining the scenic easement will correct the mistakes created.
12. To see if there are other discrepancies within land use in Afton, Morgan asked for the survey (from the Surveyor, Ty Dodge) on one random and unrelated listed property. On this one random property, this shows that errors by Surveyor's can happen and do happen. (See Exhibit 23). The error here, per Afton Code of Ordinances is the proposed house site is about 5 feet from the top of an 18% slope, when it should be 40 feet. This is on a survey, approved by the City of Afton, which no one has caught going thru the approval process of a subdivision.
13. In Afton's Code of Ordinances, here are examples of how the slope is calculated in how the ordinances are written (See Exhibit 24).
14. Afton landowner, Matt Twomey, was approved for a variance for a driveway constructed on a slope over 18% in 2015 (See Exhibit 25).

Summary

In 2009, the City of Afton did not follow their own rules and make sure that the scenic easement for the Blomquist Subdivision (document #3756125) was filed at the Washington County Recorder's Office properly. This negligent action caused a ripple of events that inconvenienced, confused, and harmed the Zoning Administrator, the Buyer (Morgan), and the Title Company, despite their best and diligent efforts

to affirm there were no scenic easements recorded against the property.

If the City had properly recorded the scenic easement, none of this would be an issue to Morgan because he would have never purchased the property. But, because there was not an scenic easement filed against the deed to the correct property, the City cannot expect Morgan or the Title Company to have discovered it.

The City of Afton found the 2009 document (#3756125) on July 30, 2013, more than four months after Morgan asked the Zoning Administrator (on March 18, 2013) if there were any 18% slopes on the property and Morgan was reassured that there was not with an email dated March 21, 2013.

Regarding the scenic easement, Pioneer Engineering has numerous mistakes on the survey, including how slope is calculated per the City of Afton's Code of Ordinances. Three other Surveyors, who confirmed that Pioneer's method *did not* follow the Afton's Code of Ordinances. Those same Surveyors have affirmed the methodology used by Land and Lake Surveying, Inc., in that it *does adhere* to the written language of Afton's Code of Ordinances. Regarding the methodology, some Surveyors say that 2' vertical height intervals is how one should calculate slope, but the City of Afton's Code of Ordinances does not define how slope is calculated beside the example in Exhibit 24. Morgan ran into this same situation back in 1995, where there is a precedent, in that City of Afton calculated slope at a 100-foot horizontal distance and at an 18-foot vertical rise, then at that point is when slope equaled 18%, and approved a driveway and building permit. It been 24 years since then and the Code of Ordinance hasn't changed the definition of slope, which creates a precedent of slope calculation for this situation. At least since 1995, the City has chosen not to amend the ordinances in order to better define how slope is calculated in these situations.

The Sand Hill property in question has planted red pines, a gentle rolling hillside, with no ravines, and a Southern exposure. If there was a small 2' by 90' mold board plow berm diagonally crossing a building site that created a 18.01% slope, 3 foot wide area on the down slope, this shouldn't be consider a scenic area, that is why 100' grids should be used to average out inconsistencies of a property slope. The scenic easement the City of Afton recorded four months after Morgan purchased the property should be discarded and a new scenic easement should be written to show what is highlighted in Exhibit 26. Even if the 100' grid pattern isn't used, the area showing 18% slope is almost entirely inside the triangle area. The SW diagonal line Exhibit 26 could be moved 10' to the SW to encompass any 18% entirely, if any exist.

Council Action Requested

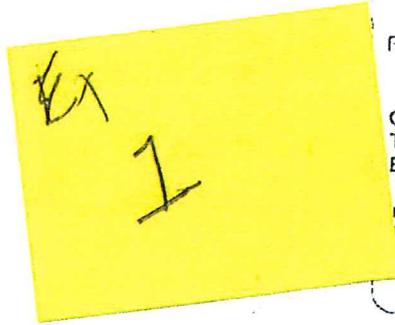
A. Motion to invalidate and/or override Pioneer Engineering's scenic easement, After Morgan having correctly rerecord a new scenic easement reflecting Lake and Land Surveying, Inc.'s slope calculation for the scenic easement (or very similar).

B. Make it of public record that the driveway is permitted as built.

If Motion A Passes, the Motion B is a rescinded because then the driveway would then be outside of a scenic easement.

Exhibits

- 1 Blomquist subdivision
- 2 Pioneer Engineering survey
- 3 Blomquist disclosure - no easements
- 4 Washington County topography map, overview
- 5 Washington County topography map, close up
- 6 Email- no 18% slope on property
- 7 Driveway application
- 8 Driveway permit escrow payment
- 9 Driveway permit
- 10 WSB Engineering driveway conditions
- 11 MN Stat 15.99
- 12 Afton's Code of Ordinances Sec.12-79 Administrative Action
- 13 Carol Hanson letter Washington County Traffic Operations
- 14 Lake and Land Surveying Slope calculations
- 15 Dan McGibbon Surveying letter
- 16 Landmark Surveying- field measurements
- 17 Landmark Surveying letter
- 18 Pioneer Engineering Computer aid slope per 2' intervals, proposed house location
- 19 Pioneer Engineering Proposed scenic easement
- 20 Picture driveway
- 21 Picture Sand Hill Road
- 22 Picture Aerial of lot
- 23 Mistake on an approved subdivision
- 24 Example on how to calculate slope in Afton's Code of Ordinance
- 25 Matt Twomey variance
- 26 Map of new Scenic Easement



3756125

Receipt#: 110441



RES

\$46.00

Certified Filed and/or recorded on:
8/24/2009 12:27 PM

3756125

CRV Not Required
Transfer Entered
Exempt from Tax

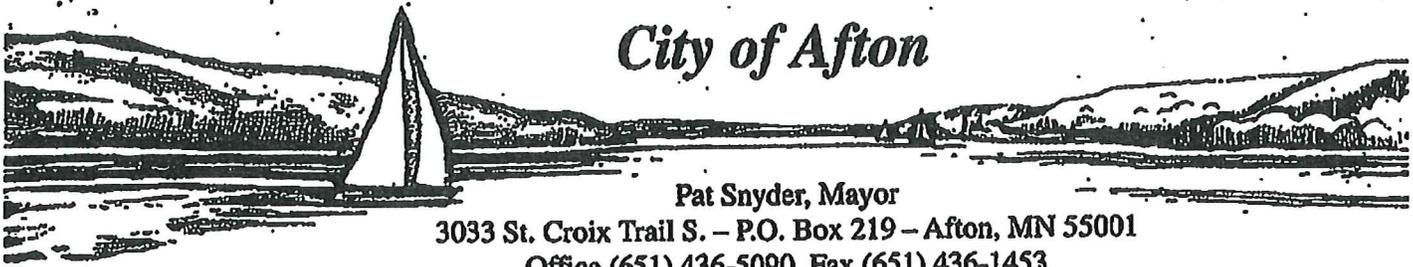
Office of the County Recorder
Property Records & Taxpayer Services
Washington County, MN

Return to:
CITY OF AFTON
PO BOX 219
AFTON MN 55601

Kevin J Corbid, County Recorder

City of Afton

Resolution #2009-24



City of Afton

Pat Snyder, Mayor

3033 St. Croix Trail S. – P.O. Box 219 – Afton, MN 55001

Office (651) 436-5090 Fax (651) 436-1453

www.ci.afton.mn.us

Bill Palmquist - Ward 1

Joe Richter - Ward 2

Peg Nolz - Ward 3

Randy Nelson - Ward 4

CERTIFICATION

I certify this to be a true and correct copy of Resolution # 2009-24 as approved by the Afton City Council at their meeting on July 21st 2009 at the City Hall of Afton, 3033 Saint Croix Trail South, Afton, MN 55001.



James E. Norman
Interim City Administrator

8/3/09
Date



RESOLUTION 2009-24

**CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA**

**A RESOLUTION APPROVING A MINOR SUBDIVISION FOR JOHN AND
SUSAN BLOMQUIST TO SUBDIVIDE A PARCEL LOCATED AT 1501
STAGECOACH TRAIL SOUTH FROM A LARGER 10.5 ACRE PARCEL INTO
A 5.01 ACRE PARCEL (NORTH LOT) AND A 5.34 ACRE PARCEL (SOUTH
LOT) IN THE CITY OF AFTON**

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, John and Susan Blomquist submitted a Minor Subdivision application to the City to subdivide a 10.5 acre piece of property from the parcel identified as PID# 10.028.20.23.0002, (See Exhibit A), and create two(2) new parcels per attached surveys; and

WHEREAS, the proposed subdivision qualifies as a minor subdivision as illustrated in Section 12-1262 of the Zoning Ordinance; and

WHEREAS, the City Council considered all of the comments, concerns and recommendations as described in the Planning Staff report presented at the regularly scheduled City Council meeting on July 21, 2009; and

WHEREAS, the City Council approved the Minor Subdivision by motion on July 21, 2009;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton hereby acknowledges and approves, in resolution form, the Minor Subdivision as requested by the applicant, subject to the following conditions:

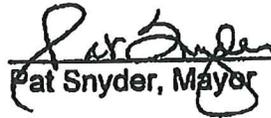
CONDITIONS:

- a. Soil borings and suitability for individual sewage treatment system shall be presented prior to final approval for both lots.
- b. A drawing showing the location of all buildings shall be submitted, along with a drainage plan and location of proposed dwelling units, prior to final approval.
- c. That the driveway shall be placed just north of the lot division line.

- d. An approved driveway permit from Washington County must be presented prior to final approval.
- e. There will be no private road.
- f. A park fee consistent with the ordinance is to be assessed.
- g. The signatures of all property owners consenting to the subdivision shall be provided.
- h. Setbacks for both lots and verification of the 2.5 acres of buildable area shall be provided.
- i. The applicant pay park dedication fee of \$3,806.00.
- j. The applicant shall dedicate a scenic easement over all slopes over 18 percent on the parcel proposed for subdivision.
- k. Dedicated right-of-way to the public for County Road 21 (Stagecoach Trail S.) and Sand Hill Road S. to be recorded on the new parcel.

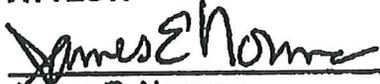
ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 21st DAY OF JULY 2009.

SIGNED:



Pat Snyder, Mayor

ATTEST:



James E. Norman
Interim City Administrator

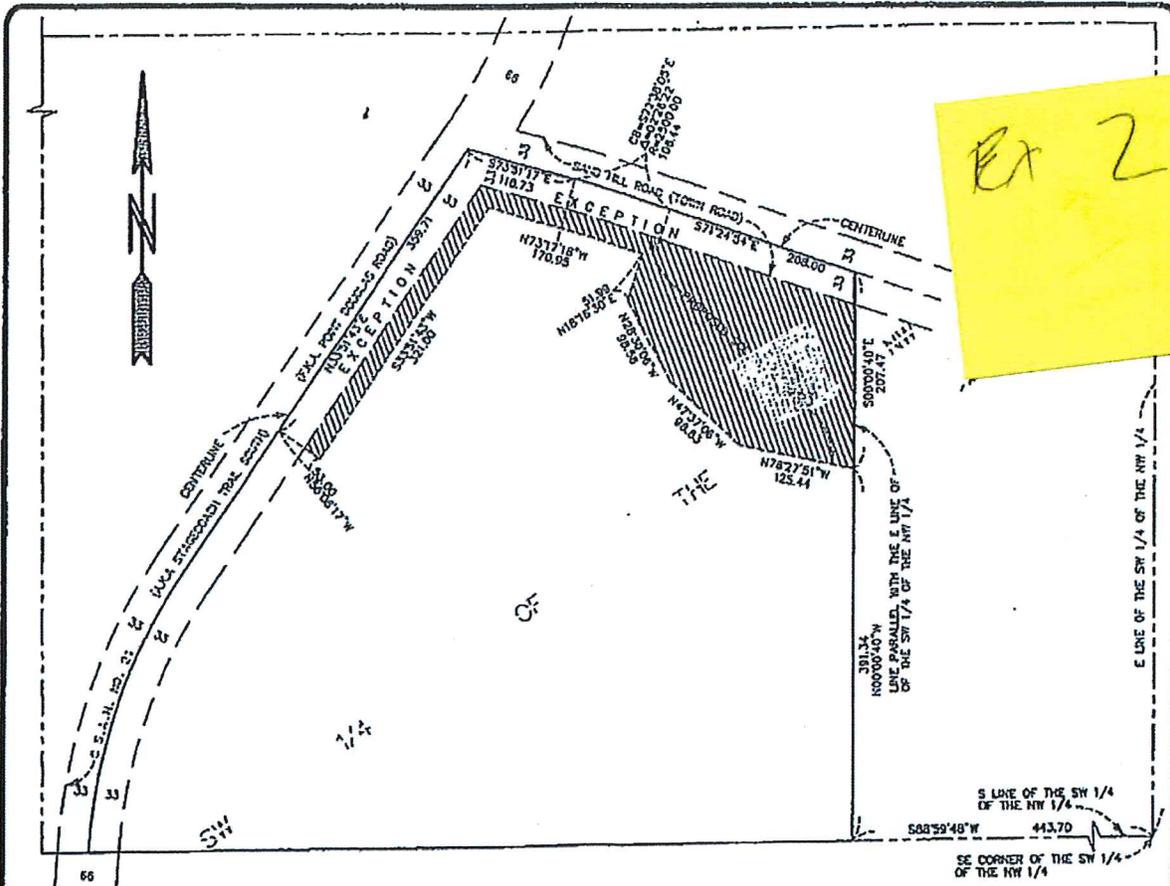
Motion:	Snyder
Second:	Palmquist
Palmquist:	Yes
Richter:	Yes
Nolz:	Yes
Nelson:	Absent
Snyder:	Yes

EXHIBIT "A"

Legal Description of PID# 10.028.20.23.0002

ALL THAT PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 10, TOWNSHIP 28, RANGE 20, WASHINGTON COUNTY, MINNESOTA LYING EASTERLY OF THE CENTERLINE OF C.S.A.H. 21 (AKA STAGECOACH TRAIL SOUTH) (FKA POINT DOUGLAS ROAD), LYING SOUTH OF THE CENTERLINE OF SAND HILL ROAD AND LYING WESTERLY OF THE FOLLOWING DESCRIBED LINE "A" AND ITS NORTHERLY EXTENSION:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER; THENCE ON AN ASSUMED BEARING OF SOUTH 88 DEGREES 59 MINUTES 48 SECONDS WEST, ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, A DISTANCE OF 443.70 FEET TO THE POINT OF BEGINNING OF SAID LINE "A"; THENCE NORTH 00 DEGREES 00 MINUTES 40 SECONDS WEST, PARALLEL WITH THE EAST LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, A DISTANCE OF 598.81 FEET, TO THE CENTERLINE OF SAID SAND HILL ROAD AND THERE TERMINATING.



PROPOSED SCENIC EASEMENT

AN EASEMENT FOR SCENIC PURPOSES LYING OVER, UNDER, AND ACROSS THAT PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 10, TOWNSHIP 28, RANGE 20, WASHINGTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER; THENCE ON AN ASSUMED BEARING OF SOUTH 88 DEGREES 59 MINUTES 48 SECONDS WEST, ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, A DISTANCE OF 443.70 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 40 SECONDS WEST, PARALLEL WITH THE EAST LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, A DISTANCE OF 391.34 FEET, TO THE POINT OF BEGINNING OF THE EASEMENT TO BE DESCRIBED; THENCE NORTH 78 DEGREES 27 MINUTES 51 SECONDS WEST, A DISTANCE OF 125.44 FEET; THENCE NORTH 47 DEGREES 37 MINUTES 06 SECONDS WEST, A DISTANCE OF 98.83 FEET; THENCE NORTH 28 DEGREES 30 MINUTES 06 SECONDS WEST, A DISTANCE OF 98.58 FEET; THENCE NORTH 18 DEGREES 16 MINUTES 30 SECONDS EAST, A DISTANCE OF 51.89 FEET; THENCE NORTH 73 DEGREES 17 MINUTES 18 SECONDS WEST, A DISTANCE OF 170.95 FEET; THENCE SOUTH 33 DEGREES 51 MINUTES 43 SECONDS WEST, A DISTANCE OF 321.00 FEET; THENCE NORTH 58 DEGREES 08 MINUTES 17 SECONDS WEST, A DISTANCE OF 53.00 FEET TO THE CENTERLINE OF C.S.A.H. NO. 21; THENCE NORTH 33 DEGREES 51 MINUTES 43 SECONDS EAST, ALONG SAID CENTERLINE, A DISTANCE OF 359.71 FEET TO THE INTERSECTION WITH THE CENTERLINE OF SAND HILL ROAD; THENCE SOUTH 73 DEGREES 51 MINUTES 17 SECONDS EAST, ALONG SAID CENTERLINE, A DISTANCE OF 118.73 FEET; THENCE SOUTHEASTERLY A DISTANCE OF 108.44 FEET, ALONG SAID CENTERLINE, ALONG A TANGENTIAL CURVE, CONCAVE TO THE SOUTHWEST, HAVING A CENTRAL ANGLE OF 02 DEGREES 26 MINUTES 22 SECONDS AND A RADIUS OF 2500.00 FEET; THENCE SOUTH 71 DEGREES 24 MINUTES 54 SECONDS EAST, TANGENT TO SAID CURVE, ALONG SAID CENTERLINE, A DISTANCE OF 208.00 FEET; TO THE INTERSECTION WITH A LINE BEARING NORTH 00 DEGREES 00 MINUTES 40 SECONDS WEST PARALLEL WITH THE EAST LINE OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER FROM THE POINT OF BEGINNING; THENCE SOUTH 00 DEGREES 00 MINUTES 40 SECONDS EAST, ALONG SAID LINE PARALLEL WITH THE EAST LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, A DISTANCE 207.47 FEET TO THE POINT OF BEGINNING.

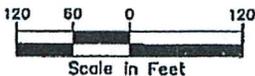
EXCEPT SAND HILL ROAD (TOWN ROAD) AND C.S.A.H. 21 (A.K.A. STAGECOACH TRAIL SOUTH) (F.K.A. POINT DOUGLAS ROAD).

* THIS SKETCH DOES NOT PURPORT TO SHOW THE EXISTENCE OR NONEXISTENCE OF ANY ENCROACHMENTS FROM OR ONTO THE HEREON DESCRIBED LAND, EASEMENTS OF RECORD OR UNRECORDED EASEMENTS WHICH AFFECT SAID LAND OR ANY IMPROVEMENTS TO SAID LAND.

WE HEREBY CERTIFY TO JOHN BLOMQUIST THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME, OR UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA, DATED THIS 27TH DAY OF JULY, 2009.

SIGNED: PIONEER ENGINEERING, P.A.

BY: Peter J. Halkinson, Professional Land Surveyor
Minnesota License No. 42299



Sheet 1 of 1		Cad File: 109061102 SCENIC EASEMENT Date: 7/27/09 Folder #: 7172 Drawn by: PJB/NJK	Description Sketch for: JOHN BLOMQUIST
	CIVIL ENGINEERS LAND PLANNERS LAND SURVEYORS LANDSCAPE ARCHITECTS 2422 Enterprise Drive Mendota Heights, MN 55120 (651) 681-1914 Fax: 681-9488 www.pioneereng.com		



VACANT LAND DISCLOSURE STATEMENT

This form approved by the Minnesota Association of REALTORS®, which disclaims any liability arising out of use or misuse of this form. © 2009 Minnesota Association of REALTORS®, Edina, MN

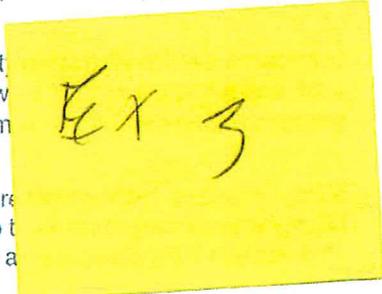
- 1. Date 8-13-12
2. Page 1 of 5 pages

3. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

4. NOTICE: This disclosure is not a warranty or a guaranty of any kind by Seller(s) or licensee(s) representing or assisting any party(ies) in the transaction.

6. INSTRUCTIONS TO BUYER: Buyers are encouraged to thoroughly inspect the property by a third party, and to inquire about any specific areas of concern. NOTE: If Seller answers listed below, it does not necessarily mean that it does not exist on the property. "NO" means that it exists on the property.

10. INSTRUCTIONS TO SELLER: (1) Complete this form yourself. (2) Consult prior disclosure report(s) when completing this form. (3) Describe conditions affecting the property to be disclosed. Attach additional pages with your signature if additional space is required. (5) Answer a question that does not apply, write "NA" (not applicable).



14. Property located at 15XX Stagecoach Tr So
15. City of Afton, County of Washburn, State of Minnesota.

16. A. GENERAL INFORMATION:

17. (1) When did you acquire the property? 1990

18. (2) Type of title evidence: [] Abstract [] Registered (Torrens)

19. Location of Abstract: _____

20. Is there an existing Owner's Title Insurance Policy? [] Yes [X] No

21. (3) Has the land been surveyed? [] Yes [] No

22. Year surveyed: 7-2009

23. (4) What company/person performed the survey? Pioneer Eng

24. Name: _____ Address: _____ Phone: _____

25. (5) Is this platted land? [X] Yes [] No

26. If "Yes," Subdivided

27. has the plat been recorded? [X] Yes [] No

28. do you have a certificate of survey in your possession? [X] Yes [] No

29. If "Yes,"

30. Who completed the survey? Pioneer Eng When? 2009

31. (6) Are you aware of any property markers on the property? [X] Yes [] No

32. If "Yes," give details: Corners are marked

33. (7) For property abutting a lake, stream or river, does the property meet the minimum local government lot size requirements? [] Yes [] No [] Unknown

35. If "No," or "Unknown", Buyer should consult the local zoning authority.

36. To your knowledge,

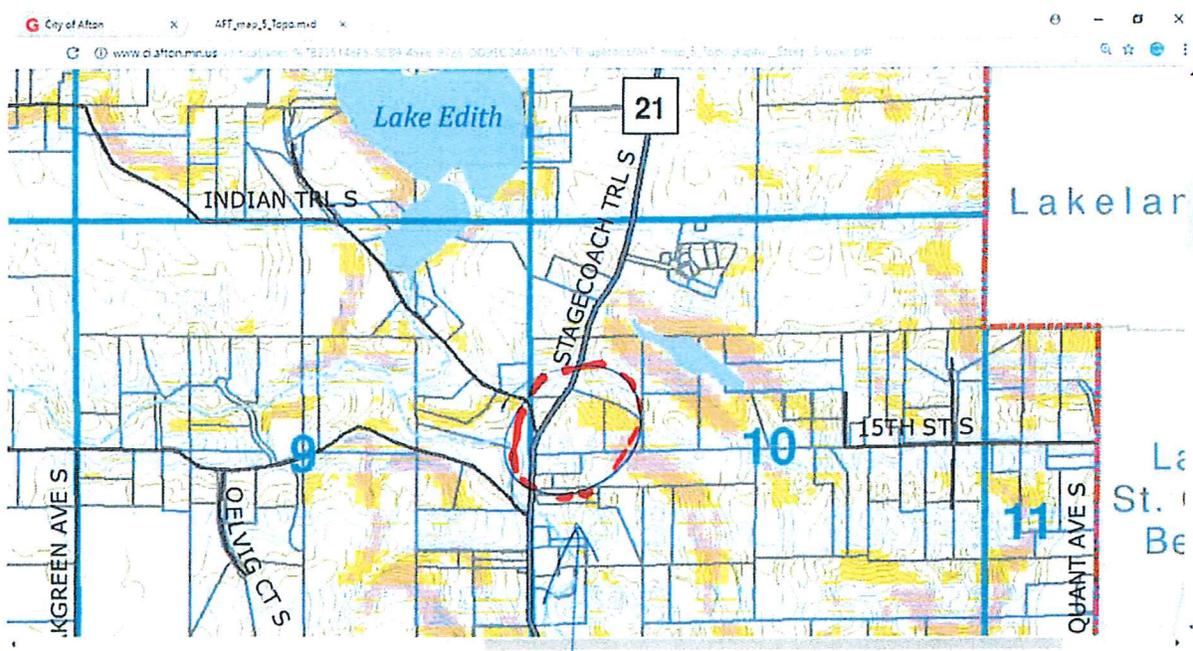
37. (8) are there encroachments? [] Yes [X] No

38. (9) are there easements, other than utility or drainage easements? [] Yes [X] No

39. (10) is the property located in a drainage district and/or drain tiled? [] Yes [X] No

40. (11) is the property located in a designated flood plain? [] Yes [X] No

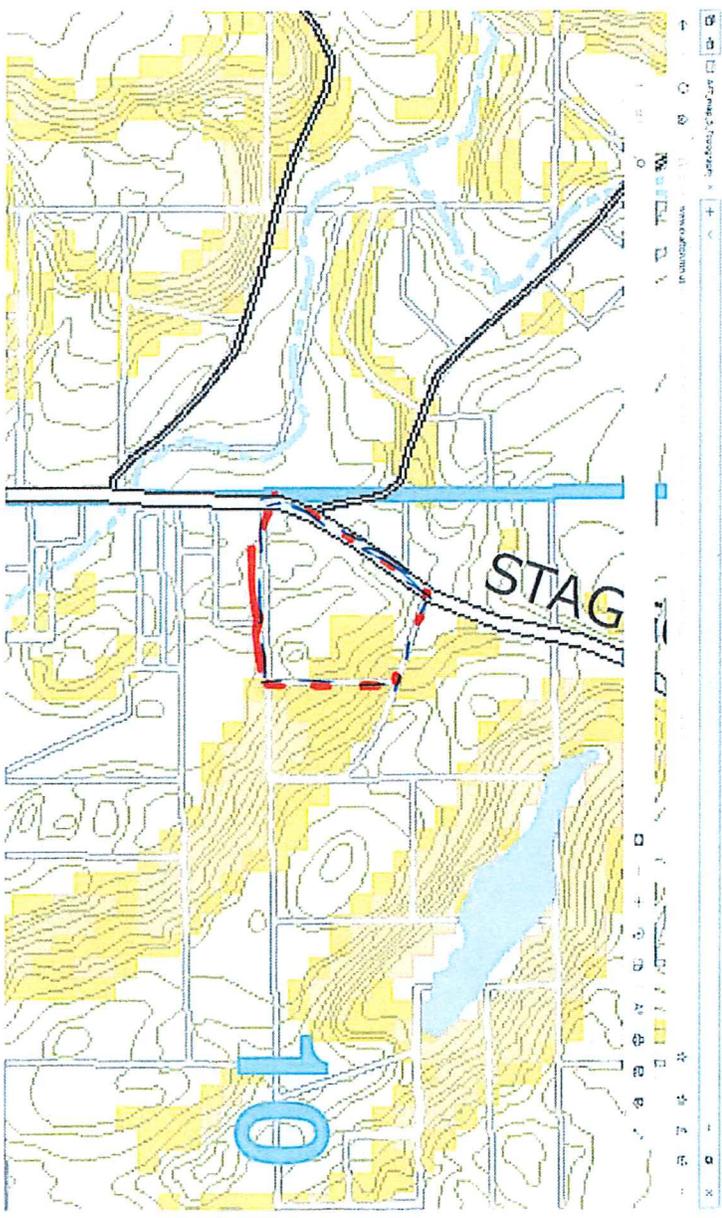
41. ORIGINAL COPY TO LISTING BROKER; COPIES TO SELLER, BUYER, SELLING BROKER.



KE
4

Property

Ex 5



Randall Morgan

From: Ron Moore [rmoorse@ci.afton.mn.us]
Sent: Thursday, March 21, 2013 8:22 AM
To: morganconstructioninc@msn.com; morganconstructioninc@msn.com
Subject: RE: Slope calculations

Yes. Our building inspector has reviewed the topo and determined there are no 18% slopes where the house is located on the property.

Ron

From: Randall Morgan [mailto:morganconstructioninc@msn.com]
Sent: Thursday, March 21, 2013 7:45 AM
To: Ron Moore
Subject: FW: Slope calculations

Ron,
Did you get this email?

Randall J. Morgan



13404 15th Street S Afton, MN 55001

Phone 612 867-5727

email: rmorgan@morganci.com

website: www.Morganci.com

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From: Randall Morgan [mailto:morganconstructioninc@msn.com]
Sent: Monday, March 18, 2013 1:37 PM
To: 'Ron Moore'
Subject: Slope calculations

Ron,

I finally bought the digital contour map of the Bloomquist lot from John Baer, Survey Project Coordinator, Washington County Survey & Land Management, and paid to put the proposed building on AutoCad ,at my desired location on the lot. With 100' grid centered on the proposed building location, all calculation are under the 18% by Afton zoning codes. Can you review and email me back confirming that this will satisfy the City to issue a driveway and building permit so I can purse buying the parcel of land to build my house on there. The existing neighbors house is on the drawing to the East also.

Thanks

EX 7

Z-15-13

CITY OF AFTON
 DRIVEWAY PERMIT APPLICATION

Owner	Address	City	State	Zip	Phone
Randy Morgan	13404 15th St S	Afton	MN	55001	612.867.5727
Applicant (if different than owner)	Address	City	State	Zip	Phone
Project Address					
1275 Sand Hill Road (tentative address)		AFTON	MN	55001	
Zoning Classification	Existing Use of Property	PID# or Legal Description			
	Vacant lot	Attached			
Description of Request		10.028.20.23.0008			
New Driveway					
By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, applicant signature constitutes permission for a representative of the City of Afton to enter project property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City: 651-436-5090.					
Signature of Owner/Applicant					Date
					4/10/13
FEES:		ESCROW:		TOTAL: \$4,750	
Driveway (B. Insp)	\$250.00	Driveway	\$1,500.00	DATE PAID:	4-10-13
				CHECK #:	8930
Make checks payable to: City of Afton				RECVD. BY:	AS
ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION					

PAID

I understand and hereby agree that the work for which the permit is issued shall be performed according to the following: (1) the conditions of the permit, (2) the approved plans and specifications, (3) the applicable city approvals, ordinances and codes, and (4) the state building code.

I understand that the permit will expire if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days anytime after work has commenced. I understand that I am responsible for ensuring that all required inspections are requested at least 24 hours in advance and in conformance with the state building code.

1002820230

EX 7a



12' WIDE
CLASS 9 GRAVEL
DRIVE

SAND HILL ROAD
STAGECOAL

1002820230008

766.2

688.23

13% SLOPE OR LESS

343.95'

13% TO 18% SLOPE

18% SLOPE AND GREATER

DRIVE

802.8

431.98'

15.65% SLOPE

14.02% SLOPE

16.12% SLOPE

14.39% SLOPE

11.70% SLOPE

17.01% SLOPE

17.27% SLOPE

770

760

720

802.5

8930

RANDALL J. MORGAN
SHARI B. KASSLER-MORGAN
13233 HUDSON RD. S.
AFTON, MN 55001
(651) 436-2999



75-1019-919

4/10/2013

PAY
TO THE
ORDER OF

City of Afton

\$ **1,750.00

One Thousand Seven Hundred Fifty and 00/100***** DOLLARS

City of Afton


AUTHORIZED SIGNATURE

MEMO

Driveway fee and escrow fee

⑈008930⑈ ⑆096960696⑆ 2013 28 2⑈

RANDALL J. MORGAN SHARI B. KASSLER-MORGAN

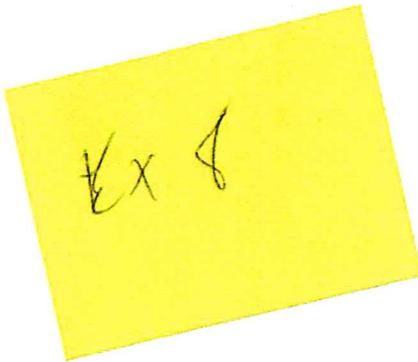
8930

City of Afton

Driveway fee and escrow fee

4/10/2013

1,750.00



Lake Elmo Bank Chec Driveway fee and escrow fee

1,750.00

RANDALL J. MORGAN SHARI B. KASSLER-MORGAN

8930

City of Afton

Driveway fee and escrow fee

4/10/2013

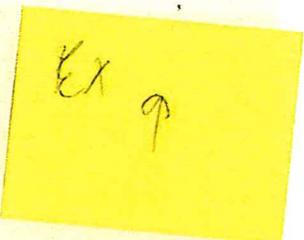
1,750.00



Lake Elmo Bank Chec Driveway fee and escrow fee

1,750.00

City of Afton
BUILDING PERMIT



PERMIT NO.: 2-15-13

ISSUED TO: Randy Morgan

ADDRESS: 1225 Summit Hill Rd
(tentative)

WORK AUTHORIZED: Downing

INSPECTION	DATE	INSPECTOR	INSPECTION	DATE	INSPECTOR
FOOTING			GAS PIPING		
FOUNDATION			INSULATION		
PLUMBING ROUGH-IN			FIREPLACE ROUGH-IN		
FRAMING			FIREPLACE FINAL		
MECH. ROUGH-IN			PLUMBING FINAL		
SEPTIC			BUILDING FINAL		
ELECTRICAL			4 OTHER 5.20 culvert		

This card must be posted near entrance or in a conspicuous place and maintained until all inspections have been approved. Call the City of Afton at 436-6469 to schedule inspections (please provide homeowner's name and address).

ISSUED THIS 12th DAY OF July 2013 BY: [Signature]
BUILDING OFFICIAL

Randall J. Morgan



13404 15th Street S Afton, MN 55001

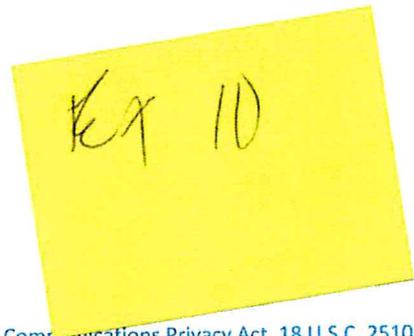
Phone 612 867-5727

email: rmorgan@morganci.com

website: www.Morganci.com

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From: Ron Moore [<mailto:rmoore@ci.afton.mn.us>]
Sent: Tuesday, July 09, 2013 10:49 AM
To: rmorgan@morganci.com
Cc: D Stensland
Subject: FW: Afton Driveway Permit – Sandhill Road

Randy,
Here is the City Engineer's report regarding your driveway permit.
Ron

From: Diane Hankee [<mailto:DHankee@wsbeng.com>]
Sent: Wednesday, July 03, 2013 1:07 PM
To: Ron Moore; D Stensland; John Hanson
Subject: Afton Driveway Permit – Sandhill Road

Please find attached the driveway permit requirements.

Diane Hankee, PE
Municipal Project Manager
d: 651-286-8479 | c: 612-360-1298
WSB & Associates, Inc. | 477 Temperance Street | St. Paul, MN 55101



engineering
planning
environmental
construction

We're proud to be a
Top 100 Workplace



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Engineering ■ Planning ■ Environmental ■ Construction

477 Temperance Street
St. Paul, MN 55101
Tel: 651-286-8450
Fax: 651-286-8488

July 3, 2013

Mr. Ron Moorse
City Administrator
P.O. Box 219
Afton, MN 55001

Re: Grading Permit Application
Sandhill Road
WSB Project No. 1856-360

Dear Mr. Moorse:

We have reviewed the enclosed grading plan for the construction of a new residential driveway. The proposed driveway will be installed along a steep embankment requiring erosion control during construction and immediate site restoration. The following are conditions of the permit:

1. The applicant is to obtain a VBWD permit which addresses the low floor elevation requirements. Disturbed areas shall be restored within 7 days and erosion control in place prior to construction. If more than one acre is disturbed, the applicant will also need to obtain a NPDES permit.
2. Erosion control at a minimum shall include still fence along the downstream side of the driveway and around the entire construction area. In areas receiving higher volumes of runoff, additional rows of silt fence are to be installed.
3. Site restoration will require quality topsoil, seed with erosion control blanket or sod. Erosion control blanket is to be installed per manufacturer's recommendations including staking.
4. Grading within the road right of way and site will require a Minnesota State Gopher One call.
5. The driveway shall meet the following criteria:
 - a. Minimum width of 12' (within the property)
 - b. Minimum width of 16' (within the right of way)
 - c. Maximum slope of 10% (unpaved)
 - d. Maximum slope of 12% (paved)
 - e. Maximum slope of 3% (within the right of way)

Minneapolis ■ St. Cloud
Equal Opportunity Employer

Mr. Ron Moorse
July 3, 2013
Page 2

- f. Radii at street is to be 5' minimum and 15' maximum
 - g. Minimum of 6" of class V aggregate base
 - h. Angle in right of way is to be 60-90 degrees
6. Grading work must completed and restored by October 31, 2013 upon which the City will be completing an onsite inspection.

If you have any questions regarding the Grading Permit, you can contact me at dhankee@wsbeng.com (763) 286-8479.

call to size culvert

Sincerely,

WSB & Associates, Inc.



Diane L. Hanke, PE
City Engineer

cc: John Hanson, Barr Engineering (VBWD)
Duane Stensland, Building Official

Office of the Revisor of Statutes

2018 Minnesota Statutes

15.99 TIME DEADLINE FOR AGENCY ACTION.

Subdivision 1. **Definitions.** (a) For purposes of this section, the following terms shall have the meaning given them:

(b) "Agency" means a department, agency, board, commission, or other group in the executive branch of state government; a statutory or home rule charter city, county, town, or school district; any metropolitan agency or regional entity; and any other political subdivision of the state.

(c) "Request" means a written application related to zoning, septic systems, watershed district review, soil and water conservation district review, or the expansion of the metropolitan urban service area, for a permit, license, or other governmental approval of an action. A request must be submitted in writing to the agency on an application form provided by the agency, if one exists. The agency may reject as incomplete a request not on a form of the agency if the request does not include information required by the agency. A request not on a form of the agency must clearly identify on the first page the specific permit, license, or other governmental approval being sought. No request shall be deemed made if not in compliance with this paragraph.

(d) "Applicant" means a person submitting a request under this section. An applicant may designate a person to act on the applicant's behalf regarding a request under this section and any action taken by or notice given to the applicant's designee related to the request shall be deemed taken by or given to the applicant.

Subd. 2. **Deadline for response.** (a) Except as otherwise provided in this section, section [462.358, subdivision 3b](#), or [473.175](#), or chapter 505, and notwithstanding any other law to the contrary, an agency must approve or deny within 60 days a written request relating to zoning, septic systems, watershed district review, soil and water conservation district review, or expansion of the metropolitan urban service area for a permit, license, or other governmental approval of an action. Failure of an agency to deny a request within 60 days is approval of the request. If an agency denies the request, it must state in writing the reasons for the denial at the time that it denies the request.

(b) When a vote on a resolution or properly made motion to approve a request fails for any reason, the failure shall constitute a denial of the request provided that those voting against the motion state on the record the reasons why they oppose the request. A denial of a request because of a failure to approve a resolution or motion does not preclude an immediate submission of a same or similar request.

(c) Except as provided in paragraph (b), if an agency, other than a multimember governing body, denies the request, it must state in writing the reasons for the denial at the time that it denies the request. If a multimember governing body denies a request, it must state the reasons for denial on the record and provide the applicant in writing a statement of the reasons for the denial. If the written statement is not adopted at the same time as the denial, it must be adopted at the next meeting following the denial of the request but before the expiration of the time allowed for making a decision under this section. The written statement must be consistent with the reasons stated in the record at the time of the denial. The written statement must be provided to the applicant upon adoption.

Subd. 3. **Application; extensions.** (a) The time limit in subdivision 2 begins upon the agency's receipt of a written request containing all information required by law or by a previously adopted rule, ordinance, or policy of the agency, including the applicable application fee. If an agency receives a written request that does not contain all required information, the 60-day limit starts over only if the agency sends written notice within 15 business days of receipt of the request telling the requester what information is missing.

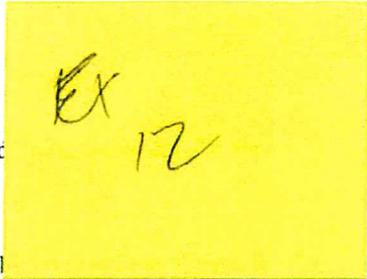
(b) If a request relating to zoning, septic systems, watershed district review, soil and water conservation district review, or expansion of the metropolitan urban service area requires the approval of more than one state agency in the executive branch, the 60-day period in subdivision 2 begins to run for all executive branch agencies on the day a request containing all required information is received by one state agency. The agency receiving the request must forward copies to other state agencies whose approval is required.

(c) An agency response, including an approval with conditions, meets the 60-day time limit if the agency can document that the response was sent within 60 days of receipt of the written request. Failure to satisfy the conditions, if any, may be a basis to revoke or rescind the approval by the agency and will not give rise to a claim that the 60-day limit was not met.

(d) The time limit in subdivision 2 is extended if a state statute, federal law, or court order requires a process to occur before the agency acts on the request, and the time periods prescribed in the state statute, federal law, or court order make it impossible to act on the request within 60 days. In cases described in this paragraph, the deadline is extended to 60 days after completion of the last process required in the applicable statute, law, or order. Final approval of an agency receiving a request is not considered a process for purposes of this paragraph.

(e) The time limit in subdivision 2 is extended if: (1) a request submitted to a state agency requires prior approval of a federal agency; or (2) an application submitted to a city, county, town, school district, metropolitan or regional entity, or other political subdivision requires prior approval of a state or federal agency. In cases described in this paragraph, the deadline for agency action is extended to 60 days after the required prior approval is granted.

LAND USE



however, the Zoning Administrator may waive submission information not c
administrative review.

1. Name and mailing address of the applicant;
2. The legal property description of the land involved in the request, including the property;
3. The names and mailing addresses of the owners of the property and any other persons having a legal interest therein;
4. Site plan drawn to scale, dimensions indicated, including: proposed structure, house, existing accessory buildings, well, septic system (tank and drainfield), adjacent public streets, driveway, location of existing and proposed utility lines, lot size and lot dimensions:
 - a. Distance between existing structures, proposed structures, well, and septic system.
 - b. Setbacks of existing and proposed structures from: Lot lines, non-buildable easements, public street right-of-way line or centerline, shoreline, bluffline or crest of slope 18 percent or steeper.
 - c. Possible location of any and all detached accessory buildings permitted by this article for the property for which the application is being made.
5. Landscaping and screening plans including species and size of trees and shrubs proposed;
6. Finished grading and drainage plans sufficient to drain the developed portion of the site and to retain as much run-off on the site as possible;
7. Type of business or activity and proposed number of employees or occupants;
8. Proposed floor plan and elevations of all buildings with use indicated;
9. Photometric lighting plan;
10. Soil type and soil limitations for the intended use. A plan or statement indicating the soil conservation practice or practices to be used to overcome any soil limitation shall be made part of the application;
11. A location map showing the parcel's general location within the City;
12. Proof of ownership of the property for which the application is submitted, consisting of an abstract of title or registered property certificate certified by a licensed abstractor, or a title opinion prepared by an attorney licensed to practice in the state, together with any unrecorded documents whereby the petitioners acquired legal or equitable ownership.
13. An accurate list showing the names and mailing addresses of the recorded owner of all property within a minimum of 500 feet of the boundaries of the property for which the application is submitted, the accuracy of which is verified by the applicant.

C. *Administrative Action.* The Zoning Administrator shall make a determination on approval or denial of the administrative permit within sixty (60) days from the date of submission of a complete application unless the review is extended as allowed by Minnesota Statutes 15.99.

D. *Review Criteria.* The Zoning Administrator shall consider possible adverse effects of the proposed administrative permit. Its decision shall be based upon (but not limited to) the following factors:

1. The proposed action has been considered in relation to the specific policies and provisions of and has been found to be consistent with the official City Comprehensive Plan.
2. The proposed use is or will be compatible with present and future land uses of the area.
3. The proposed use conforms with all performance standards contained herein.
4. The use, event, or activity is allowed by administrative permit and conforms to the applicable standards outlined in the zoning district in which⁴⁷ such use, event or activity is proposed.

E. *Approval Report.* A written report or letter of approval shall be issued to the applicant when a determination⁴⁸ of compliance has been made. Specific conditions to assure compliance with applicable evaluation criteria, codes, ordinances, and the standards of this Ordinance shall be attached to the permit or letter.

F. *Non-Compliance.* Determination of non-compliance with applicable codes, ordinances, and the standards in this Ordinance shall be communicated to the applicant in writing and the application of the permit shall be considered denied; unless, within ten (10) days of the date of such notice, the applicant submits revised plans and/or information with which the Zoning Administrator is able to determine compliance.

⁴⁷ Ord 02-2009, 4/21/2009

⁴⁸ Ord 02-2009, 4/21/2009

AFTON CODE

G. *City Council Action.* Upon receiving the request and any report and recommendation of the Planning Commission and the City Staff, the City Council shall have the option to set and hold a public hearing if deemed necessary and shall make a recorded finding of fact.

1. Approval of a proposed conditional use permit shall require passage by a majority vote of all members of the City Council.
2. In the case of a conditional use permit, the City Council may impose any condition it considers necessary to protect the public health, safety, and welfare.
3. A certified copy of any conditional use permit issued by the City Council shall be filed with the county recorder. Such filing shall be made by the Zoning Administrator or other agent designated by the City Council as soon as is reasonably possible after the filing of the conditional use permit with the Zoning Administrator. The cost of such filing with the County Recorder shall be borne by the applicant.
4. Whenever an application for a conditional use permit has been considered and denied by the City Council, a similar application for the conditional use permit affecting the same property shall not be considered again by the Planning Commission or City Council for at least six (6) months from the date of its denial, unless a decision to reconsider such matter is made by not less than a majority vote of the full City Council.

H. *Performance Bond.*

1. Except in the case of a non-income producing residential property, upon approval of a conditional use permit the City shall be provided with a surety bond, cash escrow, certificate of deposit, securities, or cash deposit prior to the issuing of building permits or initiation of work on the proposed improvements or development. Said security shall be non-cancelable and shall guarantee conformance and compliance with the conditions of the conditional use permit and the ordinances of the City.
2. The security shall be in the amount of 125 percent of the total cost of the site improvements to be installed by the applicant pursuant to the conditional use permit.
3. The City shall hold the security until completion of the proposed improvements or development and a certificate of occupancy indicating compliance with the conditional use permit and ordinances of the City has been issued by the City Building Official.
4. Failure to comply with the conditional use permit or the ordinances of the City shall result in forfeiture of the security.

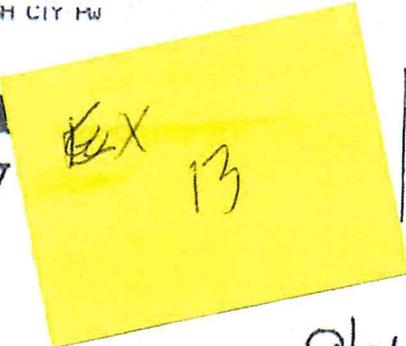
I. *Conditional Use Permit Amendments.* Any change involving structural alteration, enlargement, intensification of use, or similar change not specifically permitted by the conditional use permit issued shall require an amended conditional use permit and shall procedures shall apply as if a new permit were being issues. An amended conditional use permit application and requests for changes in conditions shall be administered in a manner similar to that required for a conditional use permit.

J. *Revocation.* If an approved conditional use permit is in violation of this Ordinance or the conditions of permit approval, the City may initiate a process to revoke the conditional use permit. The City shall then conduct a public hearing to consider the revocation of a conditional use permit. The public hearing shall be conducted by the Planning Commission, which shall make a recommendation to the City Council. In considering revocation, the Planning Commission and the City Council shall consider compliance with the approved conditions of the conditional use permit and the standards listed in Section 12-78 (E) of the Afton Code of Ordinance.

Sec. 12-79. Administrative Permit⁴⁶

- A. *Purpose.* The purpose of this section is to establish regulations and procedures for the processing and consideration of activities allowed by administrative permit, and of matter requiring the approvals of the Zoning Administrator with the goal of protecting the health, safety, and welfare of the citizens of the City.
- B. *Application.* Requests for administrative permits, as provided within this Ordinance, shall be filed with the Zoning Administrator on an official application form. Such application shall be accompanied by a deposit and fee per the City's current fee schedule. The application shall also include the information required below,

⁴⁶ Ord 2004-16, 12/21/2004



Public Works Department

Donald J. Thelton, P.E.
Director/County Engineer

Wayne H. Sandberg, P.E.
Deputy Director/Assistant County Engineer

July 30, 2009

8/3/09 Revision

John Blomquist
1525 Stagecoach Trail South
Afton MN 55001

Dear Mr. Blomquist,

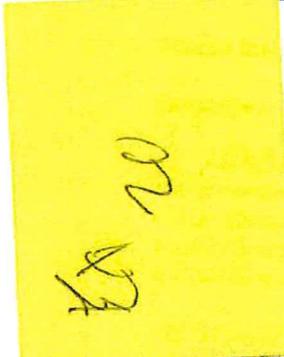
Washington County has reviewed the proposed Blomquist Subdivide for a residential access to County State Aid Highway 21 at 1501 Stagecoach Trail in Afton for a future home to be built.

The City of Afton has denied access to Sand Hill Road for topographic reasons and, as we understand, has also denied an access easement across the proposed southern lot. Washington County would approve a future access onto CSAH 21 for the northern parcel as close as practical to the proposed lot line.

The conditions for this access were discussed over the phone between you and Joe Gustafson, our Transportation Engineer. As noted in that conversation, the County has agreed to the following Special Provisions as conditions for approval of this future access:

- Remove northern access to your property at 1501 Stagecoach Trail, currently there are three. This would require grading in the roadway inslope and match the area on either side of the access to prevent future use of that location as an access point. This work would require a Right of Way Permit, which is enclosed. We will waive the fee for this reduction in access to the County Road System.
- Access Permit (enclosed) is required and should be submitted when the time comes to build on the north lot.

free to give us a call if you have any questions or want to discuss in further detail.



Hanson

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13

Washington County Assistant Traffic Engineer
Joe Gustafson – Washington County Transportation Engineer
Charles Marohn – City of Afton Planner
James Norman – City of Afton Administrator

Phone 612 867-5727

email: rmorgan@morganci.com

website: www.Morganci.com

Electronic Privacy Notice:

This e-mail, and any attachments, contains information that is, or may be, covered by the Electronic Communications Privacy Act, 18 U.S.C. 2510-2521, and is also confidential and proprietary in nature. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or otherwise disclosing this information in any manner. Instead, please reply to the sender that you have received this communication in error, and then immediately delete it. Thank you in advance for your cooperation.

From: Carol Hanson [<mailto:Carol.Hanson@co.washington.mn.us>]

Sent: Friday, February 07, 2014 8:43 AM

To: 'Randall Morgan'

Subject: RE: 1275 Sand Hill Rd Afton

Randall,

As practical as possible, the County prefers access/residential driveways be installed to the local City Street System, rather than the County Road System.

Best Regards,
Carol

Carol Hanson
Washington County Public Works
11660 Myeron Road N
Stillwater MN 55082
(651) 430-4313

From: Randall Morgan [<mailto:morganconstructioninc@msn.com>]

Sent: Wednesday, February 05, 2014 9:35 AM

To: Carol Hanson

Subject: 1275 Sand Hill Rd Afton

Carol,

Thanks for talking to me this morning.

I'm attaching your original letter dated July, 30 2009 stating denied driveway access to Sand Hill Rd for topographical reason. The topographical slope calculation was done incorrectly and I have had a MN Registered Land Surveyor / Engineer and another Land Surveyor recalculate the slope to reverse what the first Land Surveyor did. I have attached a copy of a driveway permit for access from Sand Hill Rd. The Driveway access has been graded and installed.

I'm also attaching the resolution for your review. Condition C. should now be voided since there is access install off of Sand Hill Rd and it is in the best interest of the public to reduce access point from and to an artillery road, and shift access to a secondary road.

Thanks for your time

Randall J. Morgan
President

MORGANCONSTRUCTIONINC@msn.com

From: Carol Hanson [Carol.Hanson@co.washington.mn.us]
Sent: Friday, February 7, 2014 10:01 AM
To: 'Randall Morgan'
Subject: RE: 1275 Sand Hill Rd Afton, should be 1355 Sand Hill Rd

Randall,
Unfortunately, if you have access to a City Street, then an access to the County Road would be denied. We would not approve a second access to the parcel. Only one access per parcel.

The second paragraph in my letter explains that due to the denied access onto Sand Hill, we would then approve an access onto the County Road.

You need to contact the Surveyors/Land Management Office at Washington County for the address. Their general number is 430-6875.

Best Regards,
Carol

Carol Hanson
Washington County Public Works
11660 Myeron Road N
Stillwater MN 55082
(651) 430-4313

From: Randall Morgan [<mailto:morganconstructioninc@msn.com>]
Sent: Friday, February 07, 2014 9:43 AM
To: Carol Hanson
Subject: RE: 1275 Sand Hill Rd Afton, should be 1355 Sand Hill Rd

Carol

Ken 14

LEGAL DESCRIPTION:

All that part of the Southwest Quarter of the Northwest Quarter of Township 28, Range 20, Washington County, Minnesota lying easterly of the centerline of C.S.A.H. No. 21 (AKA Stage Coach Trail South) (AKA Sand Hill Road), lying South of the centerline of Sand Hill Road and lying West of the following described line "A" and its Northerly extension: Commencing at the Southeast Corner of said Southwest Quarter of the Northwest Quarter on an assumed bearing of South 88 degrees 59 minutes 48 seconds West, a distance of 443.70 feet to the point of beginning of said line "A"; thence North 00 degrees 00 minutes 40 seconds West, parallel with the east line of said Southwest Quarter of the Northwest Quarter, a distance of 598.81 feet to the centerline of said Sand Hill Road and there terminating. EXCEPT all that part thereof lying southerly of the following described line "B": Commencing at the point of beginning of the above described line "A"; thence North 00 degrees 00 minutes 40 seconds West, along said line "A" a distance of 254.86 feet to the point of beginning of said line "B"; thence North 83 degrees 41 minutes 39 seconds West, a distance of 685.23 feet to the centerline of said C.S.A.H. No. 21 and there terminating.

NOTES:

The vertical relief was obtained from Washington County Surveyor's Office. The vertical relief was produced by aerial means. The contour interval is two feet. The datum NAVD83.

Slope is calculated as rise over a 100 foot run times 100 as per City of Afton's slope calculations.

Boundary lines provided by Washington County Surveyor's Office GIS.

Site Address: XXXX Sand Hill Road, Afton, MN



SCALE

1 inch = 60 ft.

I certify that this survey, plan or report was prepared by me or under my direct supervision, and that I am a duly Registered Land Surveyor and Engineer under the laws of the State of Minnesota.

Jonathan Jones June 5, 2013

Minnesota Registration No. 16464

SLOPE CALCULATIONS

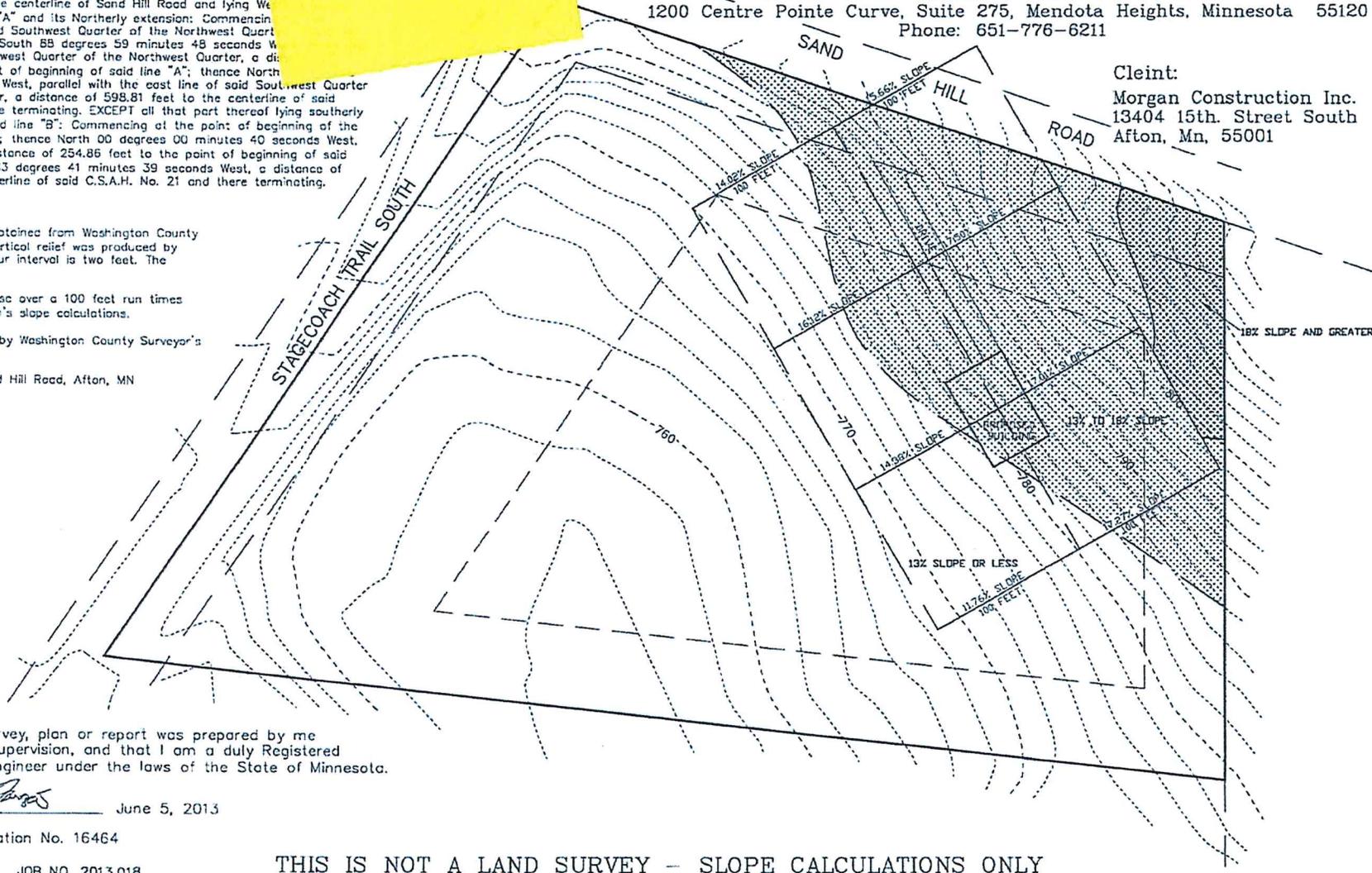
LAKE AND LAND SURVEYING, INC.

1200 Centre Pointe Curve, Suite 275, Mendota Heights, Minnesota 55120

Phone: 651-776-6211

Client:

Morgan Construction Inc.
13404 15th. Street South
Afton, Mn, 55001



THIS IS NOT A LAND SURVEY - SLOPE CALCULATIONS ONLY

McGibbon Land Surveying
2214 Tower Ct.
Woodbury, MN 55125
651-442-9823

November 13, 2013

Morgan Construction
13404 15th Street South
Afton, MN 55001
Attn: Randy Morgan



Re: Review of slope calculation drawing by
Lake and Land Surveying Inc.
Dated June 5, 2013.

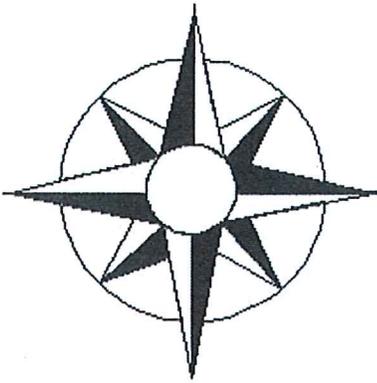
Dear Randy;

I have reviewed the above drawing and, with the exception of one of the 100 foot lines that does not show the elevation at the end, I am in agreement with the percent of slope to a tenth of a percent using the elevation interpolated at each end.

I hereby certify that I am a duly Licensed Land Surveyor
under the laws of the State of Minnesota.

A handwritten signature in blue ink, which appears to read "Daniel R. McGibbon", is written over a horizontal line.

Daniel R. McGibbon PLS
Minnesota License No. 18883



LANDMARK SURVEYING, INC.

P.O. Box 65
Scandia, Minnesota 55073

Tel: 651-433-3421 + Cell: 651-755-5760
inthefield@frontiernet.net

DATE: April 04, 2018

CLIENT: Morgan Construction
553 Neal Avenue South
Afton, MN 55001



JOB NUMBER: 2015-09

PROJECT: Site survey and slope calculations

PROJECT LOCATION: Part of the Southwest Quarter of the Northwest Quarter of Section 10, Township 28 North, Range 20 West, City of Afton, Washington County, Minnesota.

Mr. Morgan,

Landmark Surveying, Inc. was retained in 2015 to prepare a topography survey of a portion of your property. I personally was involved with the field measurements and the computer aided surface modeling. Per your request, I have reviewed our surface measurements and computer aided modeling relative to the slope calculations performed by Jonathan L. Faraci, Minnesota Land Surveyor and Engineer, on a document titled SLOPE CALCULATIONS, dated June 5, 2013. Based on Landmark Surveying Inc.'s field measurements and computer aided surface modeling, the slope calculations performed by Mr. Faraci, over the 100 foot intervals as depicted on said SLOPE CALCULATIONS document are in agreement with our field measurements.

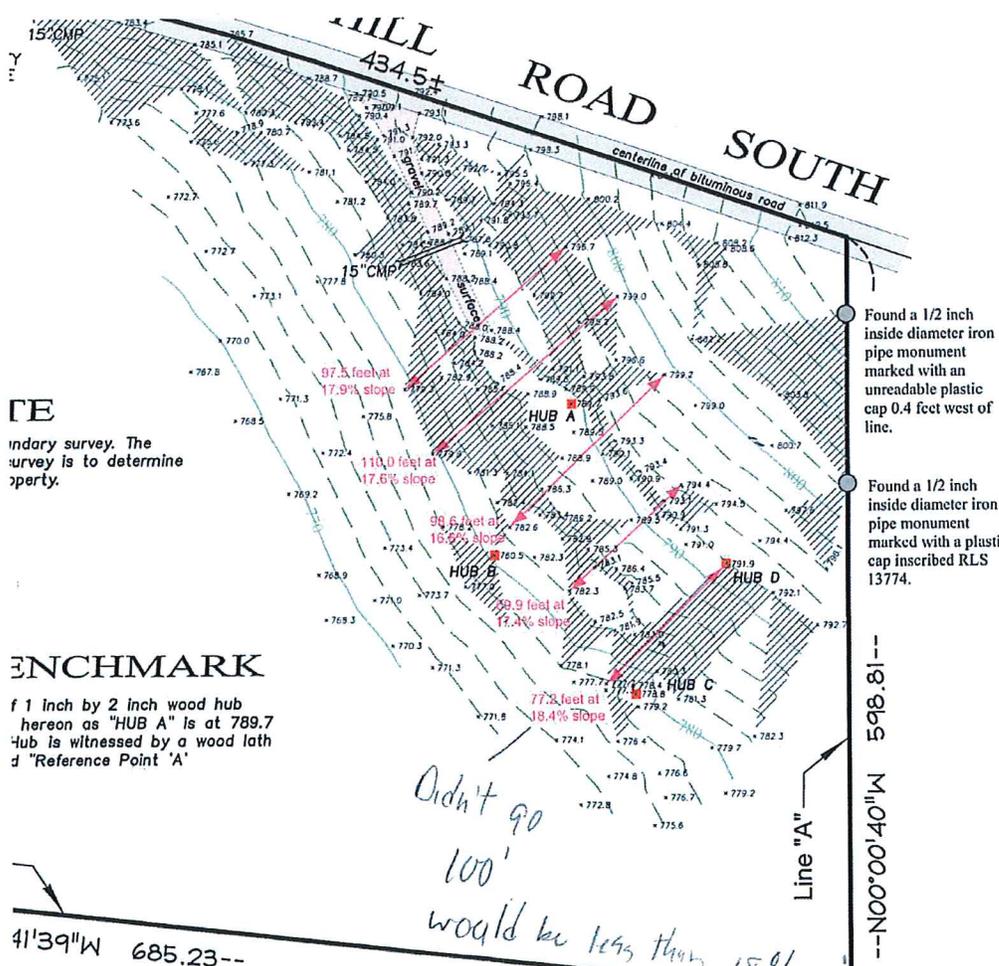
I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Landmark Surveying, Inc.

Milo B Horak, Minnesota License No. 52577

April 4, 2018

Date



LEGEND

Orientation of the bearing system is the Washington County Coordinate System, NAD 83 1986 adjustment.

Distances are in feet and decimals of a foot.

Elevations are based on the National Vertical Datum 1988 adjustment.

Contours are at two foot intervals.

- Denotes a found monument, described as shown.
- × 975.7 Denotes location of field measurement.
- ▨ Denotes areas of slopes being 18% or greater.
- 97.4 feet at 17.9% slope Denotes the overall distance and slope as measured between the field measured locations at the ends of the arrows. These locations are at a high end and low end of 18% slope areas. They also show the general slope of the site from top to bottom.
- Denotes location of 1 Inch by 2 Inch wood hub. Hubs were set for onsite orientation purposes.

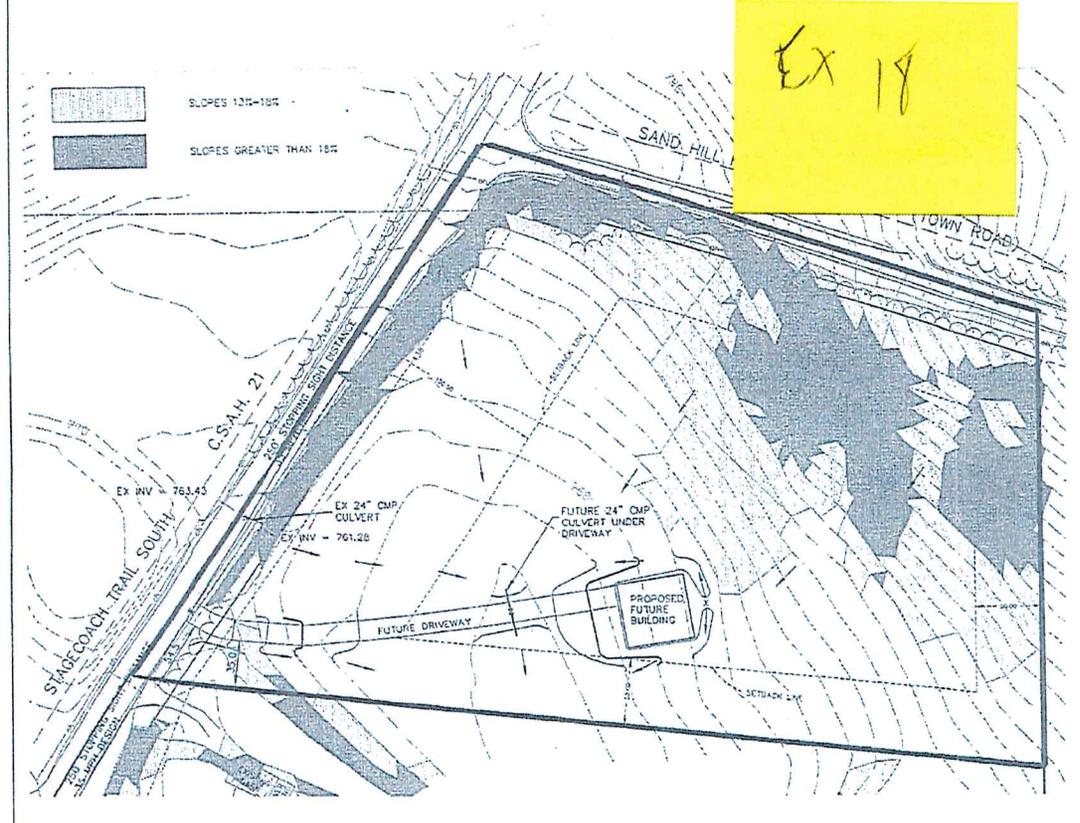
CE
Boundary survey. The survey is to determine property.

ENCHMARK
A 1 Inch by 2 Inch wood hub hereon as "HUB A" is at 789.7. Hub is witnessed by a wood lathe and "Reference Point 'A'".

Didn't go 100' would be less than 18% slope
CO12:21 Del slope calculated to be 100 times V divided by H

--- NW 1/4

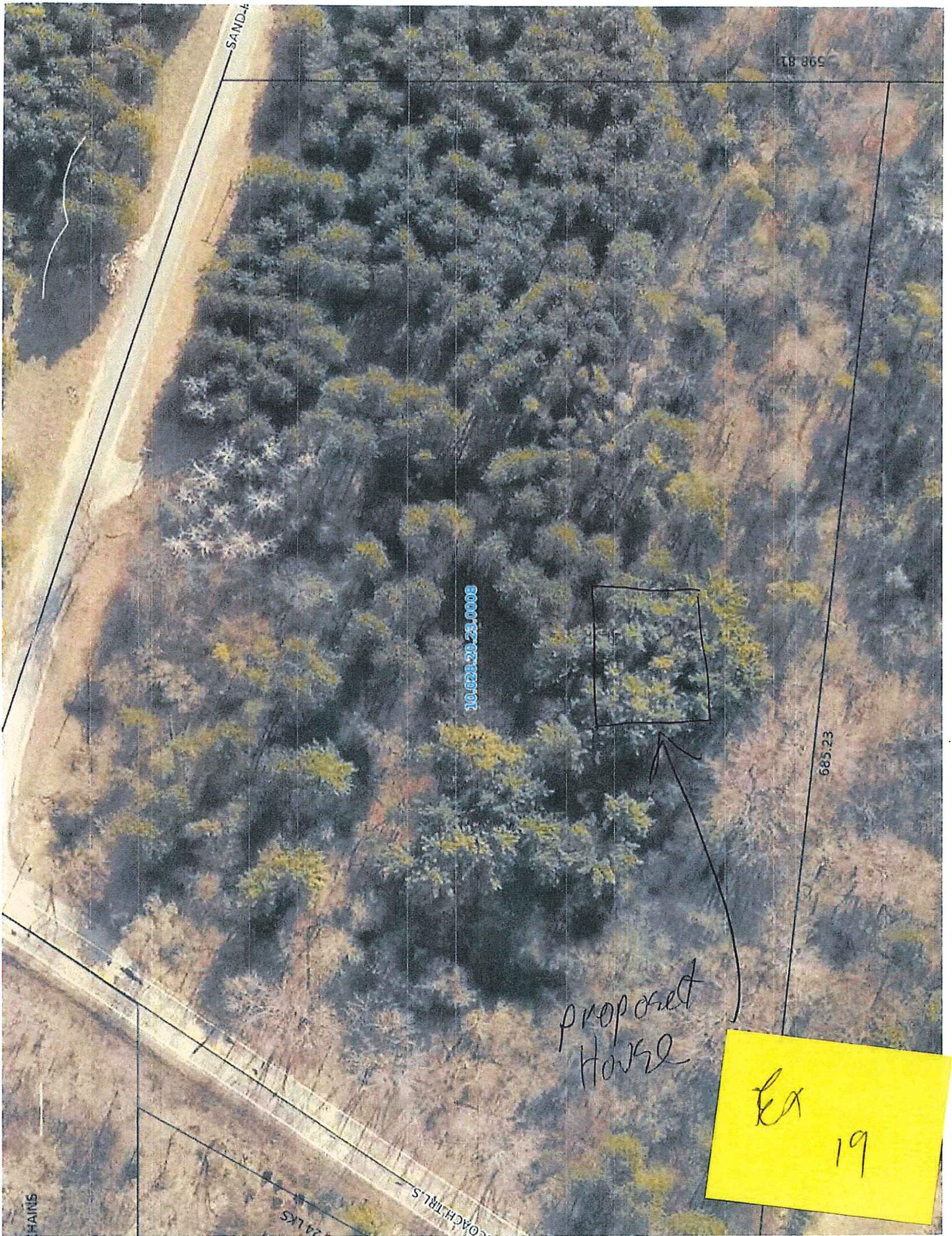
15XX Stagecoach Trail Afton



EX 18

@ 150,000

5 Hours



SANDH

18 365

10.028.20.23.0008

685.23

proposed
House

EX
19

CHAINS

24KS

COUCHTRLS

Et. 3



Looking down drive off of Sand Hill

P1

EX 22

SAND LA

598.81



10/02/2023 0008

685.23

HAINS

LA LKS

ONCH TPLS

AFTON CODE

DIVISION 2. DISTRICTS

Sec. 12-636. Designation of districts.

- A. For the purpose of protecting the natural resources and natural scenic values of the land within the boundaries of the Lower St. Croix Riverway and because there is a difference in development patterns, rural and village historic site (VHS) districts shall be established.
- B. The boundaries of the Lower St. Croix Riverway and the urban and rural zoning districts within the Riverway include all of the land riverward of the legally described boundary line in the official copy of the Lower St. Croix National Scenic Riverway Master Plan and as shown on the map designated as the City of Afton, Lower St. Croix Riverway zoning district map.
- C. The boundaries of the Lower St. Croix Riverway zoning district map designated as the City of Afton, Lower St. Croix Riverway District zoning map published herewith is made a part of this article and is on file with the Zoning Administrator.

Sec. 12-637. Minimum district dimensional requirements.³¹³

A. The following chart sets forth the minimum area, setbacks, and other requirements of each district:

	Rural	VHS
Minimum lot size above ordinary high-water mark	5 acres	1 acre
Lot width at building setback line	200 feet	150 feet
Lot width at waterline	200 feet	150 feet
Building setback from ordinary high-water mark	200 feet	100 feet
Building setback from bluffline	100 feet	40 feet
On-site sewage treatment system setback from ordinary high-water mark	200 feet	100 feet
On-site sewage treatment system setback from bluffline	40 feet	40 feet
Maximum structure height	35 feet	35 feet
Maximum total lot area covered by impervious surface ³¹⁴	10% (1-1/2 acres)	20% or 4,350 s.f., whichever is greater ³¹⁵
On slopes less than 12 percent, the controlled vegetative cutting areas setback are from:		
Ordinary high water mark	200 feet	100 feet
Blufflines	<u>40 feet</u>	40 feet

- B. No structures shall be placed or grading done on any slopes greater than 12 percent (12 feet vertical rise in 100 feet horizontal distance).
- C. No structures shall be placed in any floodway. Structures proposed within a floodplain shall be consistent with city floodplain ordinance, article V of this chapter, and state floodplain ordinances.
- D. Exceptions to the minimal dimensional requirements include the following:

AFTON CODE

Sec. 12-402. Placement of structures on lots.²⁴²

When more than one setback applies to a site, structures and facilities must be located to meet all setbacks. On an undeveloped bluffland or shoreland lot which has two adjacent lots, with principal dwelling structures on both such adjacent lots within 200 feet of the common lot line, any new structure shall be setback from the ordinary high water mark the average setback of such adjacent structures plus 40 feet or the minimum standard setback, whichever is less.

A. Structure and on-site sewage system setbacks (in feet) from ordinary high water level*.

of Public Waters	Structures Unsewered (feet)	Setbacks (feet)	Sewage Treatment System Classes
Lakes:			
Natural Environment	200		150
Recreational Rivers:			
Tributary	200		150
Trout Streams	200		150

B. The following additional structure setbacks apply, regardless of the classification of the water body:

- | Setback from: | Setback (in feet) |
|--|-------------------|
| 1. Top of bluff | 40 |
| 2. Unplatted cemetery | 150 |
| 3. All other setbacks shall meet the zoning ordinance, article II of this chapter. | |

- C. Development on a lot, any portion of which is within 75 feet of the ordinary high water mark of any unclassified body of water, shall be subject to a building and septic system setback of 75 feet from such ordinary high water mark. All other lot requirements shall be subject to the regulations of the zoning ordinance, article II of this chapter, for the basic zoning district in which the lot is located.
- D. Maximum site coverage by any structure and parking area is ten percent or one-half acre, whichever is greater.
- E. Structures and accessory facilities, except stairways and landings, must not be placed within bluff impact zones.

Sec. 12-403. Design criteria for structures.²⁴³

- A. High water elevations. Structures must be placed in accordance with any floodplain regulations applicable to the site. Where these controls do not exist, the elevation to which the lowest floor, including basement, is placed or floodproofed must be determined as follows:
1. For lakes, by placing the lowest floor at a level at least three feet above the highest known water level, or three feet above the ordinary high water level, whichever is higher;
 2. For rivers and streams, by placing the lowest floor at least three feet above the flood of record, if data are available. If data are not available, by placing the lowest floor at least three feet above the ordinary high water level, or by conducting a technical evaluation to determine effects of proposed construction upon flood stages and flood flows and to establish a flood protection elevation. Under all three

²⁴² Code 1982, § 303.5.21

²⁴³ Code 1982, § 303.5.22

AFTON CODE

1. Front setbacks. Where a vacant lot is adjacent to structures existing at the time of adoption of this article having a substandard setback from that required by this section, the Zoning Administrator shall determine a reasonable, average, calculated front yard setback to implement the requirements of this section, and to fulfill its purpose and intent. However, in no case shall a building be required to be setback more than 180 feet from the street centerline, except where an industrial district is adjacent to a residential district. In a residential zoning district, the front yard setback shall conform to the established setback line, unless the Zoning Administrator determines that another setback is more appropriate as provided herein.⁷⁵
2. Setbacks from slopes. All structures, including but not limited to, driveways, decks, swimming pools, and so forth, shall be setback a minimum of 20 feet from the crest of all slopes exceeding 18 percent as determined by the Zoning Administrator. An exception to this requirement, allowing an encroachment within the 20 setback from an 18 percent slope, is allowed outside of the Lower St. Croix River Bluffland and Shoreland Management District via a CUP. As a condition of approval the applicant must submit an erosion control plan for the proposed encroachment. The erosion control plan shall be reviewed and approved by the City Engineer. In addition, the Zoning Administrator shall require a performance bond or Letter of Credit for a period of two (2) years beginning at the time of completion to ensure the applicant adheres to the erosion control, landscaping and any revegetation plan. The performance bond or letter of credit shall equal 125% of the total cost of the erosion control as recommended by the City Engineer.⁷⁶
3. Setbacks adjacent to residential zoning districts. Where a commercial or industrial zoning district is adjacent to a residential zoning district, the minimum commercial or industrial building setback from the lot line shall be 75 feet.
4. Setbacks along collector and arterial streets. Along streets designated as collectors and arterials in the comprehensive plan, the minimum setback for all structures shall be as required in Subsection (A)(6) of this section from the nearest planned street centerline.
5. Setbacks from private roads. All setback requirements of this section shall also be applicable to private roads and easement access rights-of-way.
6. Side yard setback from interior lot line on substandard lots. The side yard setbacks for all structures from interior lot lines on lots in the rural residential and agricultural zones, which are less than five acres in size and which were of record prior to March 3, 1970, shall be 25 feet rather than 50 feet if the proposed structure meets the requirements for a Administrative Permit as set out in Section 12-79 and meets all other zoning ordinance requirements.
7. Side yard setback from interior lot line on extreme substandard rural residential lots. The sideyard setback for all structures from interior lot lines on lots in the rural residential district which are two acres or less in size and/or have a lot width of 200 feet or less the setback shall be 10 feet rather than 25 feet if the proposed use meets all other zoning ordinance requirements.⁷⁷

F. Height.⁷⁸

1. No structure except those for public utilities, wind generators, farm buildings, churches and other places of worship shall exceed a height of 35 feet. The maximum height limitations for churches and other places of worship shall be as follows:
 - a. A maximum height of thirty-five (35) feet for the occupied area of the structure;
 - b. A maximum height of fifty (50) feet for the structural elements;
 - c. A maximum height of sixty (60) feet for the following non-structural elements: spires or steeples, belfries or bell towers, cupolas, crosses or other religious symbols or decorative elements;

- G. Public convenience structures. No public convenience structure shall be located within the public right-ofway except by Administrative Permit issued by the Zoning Administrator. Such structures shall include but not be limited to trash containers, institutional directional signs, bicycle racks, benches, planting boxes, awnings, flag

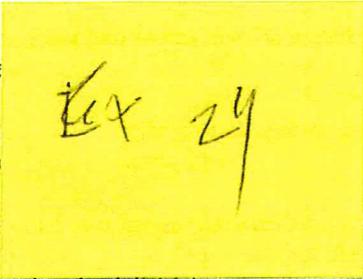
⁷⁵ Ord. 1997-27, 1/18/00, Ord. 1997-32, 3/14/00

⁷⁶ Ord 13-2004, 9/21/2004

⁷⁷ Ord 2004-45, 8/17/2004

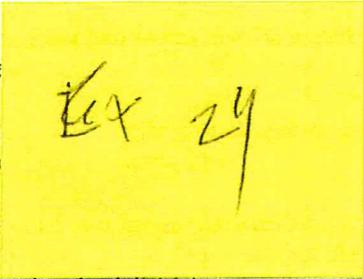
⁷⁸ Ord 03-2015, 8/18/2015

AFTON CODE

Bed and breakfast means a residence at which  to a maximum of four persons to whom breakfast but no other meal may be served.

Bluff means a topographic feature such as a hill or ridge provided in the Lower St. Croix bluffland and shoreland district, having the following characteristics:

- A. A slope of 18 percent or greater as measured from the bluffline to 60 feet or more.
- B. The slope drains towards the water body or watershed channel.
- C. Part or all of the feature is located in the shoreland district.



Not in district Bluff

Bluff impact zone means land located within 40 feet from a crest of a bluff.

Bluffline means a line along a crest of a slope connecting the points at which the slope, proceeding away from the waterbody, river or adjoining watershed channel becomes less than 18 percent and only includes slopes greater than 18 percent which drains toward the waterbody, river or adjoining watershed channel, except as provided in Section 12-579.

Boardinghouse means a building other than a motel or hotel where, for compensation and by prearrangement for definite periods, meals and/or sleeping rooms are provided for three or more unrelated persons, but not to exceed eight persons. Access to all boarding rooms shall be through the main entrance of the house; no boarding room shall have separate access.

Buildable area means all land having a slope of 13 percent or less having enough suitable soil for the installation of two on-site sewage treatment systems and that land having a slope between 13 and 18 percent meeting the requirements of Section 12-132(B)(11). Buildable area does not include floodplains, wetlands, ponds, lakes and other bodies of water; parks, scenic and conservation easements or other unbuildable easements; steep slopes or rights-of-way. Buildable area may include required building setbacks.¹⁰

Building means any structure, either temporary or permanent, having a roof, and used or built for the shelter or enclosure of any person, animal, or chattel of property of any kind. When any portion thereof is completely separated from every other part thereof by division walls from the ground up, and without openings, each portion of such building shall be deemed a separate building.

Building code means the Minnesota State Building Code.

Building official means the officer or other designated authority, certified by the state under M.S.A. § 16-861, charged with the administration and enforcement of the state building code, or his duly authorized representative. Also known as the City Building Official.

Building setback line means a line within a lot parallel to a public right-of-way line, a side or rear lot line, a bluffline or a high water mark or line, behind which buildings or structures must be placed.

Business means any occupation, employment, or enterprise wherein merchandise is exhibited or sold, or where services are offered for compensation.

Carport means an automobile shelter having one or more sides open.

Certificate of occupancy. See Section 12-87.

Channel means a natural or artificial watercourse with definite bed and banks to confine and conduct continuously or periodically flowing water, including but not limited to streams, rivers, creeks, ditches, drainage ways, canals, conduits, culverts, waterways, gullies, ravines or washes; and including any area adjacent thereto which is required to carry and discharge the regional flood.

¹⁰ Ord 1997-10, 5/19/1998

LAND USE

the holder of the servient estate, his heirs, successors or assigns. Unless specifically provided by the parties, no such easement shall give the holder or any beneficiary the right to enter on the land except for enforcement of the easement.

Screening means and includes earth mounds, berms or ground forms; fences and walls; landscaping (plant materials) or landscaped fixtures, such as timbers; used in combination or singularly, so as to block direct visual access to an object throughout the year. In article IV of this chapter, screening does not include fences and walls.

Setback means the minimum horizontal distance between a structure, sewage treatment system, or other facility and a street right-of-way, ordinary high water level mark, sewage treatment system, bluffline, road, highway, property line or other facility.

Shelter, fallout or blast means a structure or portion of a structure intended to provide protection to human life during periods of danger from nuclear fallout, blasts, air raids, storms, or other emergencies.

Shopping center means any grouping of two or more principal retail uses whether on a single lot or on abutting lots under multiple or single ownership.

Sign means a notice which directs attention to a product, place, activity, person, institution, organization, or business for public view.²²

Slope means rise or fall in land surface, expressed as the ratio h:v in which 'h' is horizontal distance and 'v' is vertical rise or fall of the land surface. Equivalently, slope may be expressed as a percentage, calculated to be 100 times 'v' divided by 'h'.²³

Story means that portion of a building included between the upper surface of a floor and the upper surface of the floor or roof next above. A basement shall be counted as a story. A mezzanine shall not be counted as a story.²⁴

Story Above Grade means any story having its finished floor surface entirely above grade plane, except that a basement shall be considered as a story above grade plane where the finished surface of the floor above the basement is:

1. More than 6 feet (1829 mm) above grade plane.
2. More than 6 feet (1829 mm) above the finished ground level for more than 50 percent of the total building perimeter.
3. More than 12 feet (3658 mm) above the finished ground level at any point.²⁵

Storage site means any tract or parcel of land, including any constructed storage platform, tank, or other artificial or natural area or containment facility where manure is stored or kept and which is so located that the escape or movement of the manure or a solution thereof from the storage site into the underlying ground might result in pollution of any waters.

Street means a public right-of-way which affords a primary means of access to abutting property, and shall also include avenue, highway, road, or way.

Street, collector means a street which serves or is designed to serve as a trafficway for a neighborhood or as a feeder to a major road.

Street, intermediate or minor arterial means a street which serves or is designed to serve heavy flows of traffic and which is used primarily as a route for traffic between communities and/or other heavy traffic generating areas.

Street, local means a street intended to serve primarily as an access to abutting properties.

²² Repealed Ord 02-2008; Ord 01-2014, 5/20/2014

²³ Ord 02-2011, 7/19/2011

²⁴ Ord 02-2011, 7/19/2011

²⁵ Ord 02-2011, 7/19/2011

AFTON CODE

It is not intended by this article to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this article imposes greater restrictions, the provisions of this article shall prevail. Where the conditions imposed by any provision of this article are either more restrictive or less restrictive than comparable conditions imposed by any other law, ordinance, statute, resolution or regulation of any kind, the regulations which are most restrictive or which impose higher standards or requirements shall prevail.

Sec. 12-283. Definitions.²²⁹

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Bluff means a topographic feature such as a hill, cliff, or embankment having the following characteristics:

- A. Is a slope of 18 percent or greater as measured over horizontal distances of 50 feet or more.
- B. The slope drains toward the water body.
- C. Part or all of the feature is located in the shoreland area.

Bluff impact zone means a bluff and land located within 40 feet from the top of a bluff.

Bluffline means a line along the top of a slope connecting the points at which the slope, proceeding away from the water, becomes less than 18 percent and it only includes slopes greater than 18 percent visible from the waterbody. The location of the bluffline for any particular property shall be certified by the Zoning Administrator who may require certification by a registered land surveyor. All setbacks required shall be applicable to each bluffline.

Boathouse means a structure designed and used solely for the storage of boats or boating equipment.

Building line means a line parallel to a lot line or the ordinary high water level at the required setback beyond which a structure may not extend.

Commissioner means the commissioner of the department of natural resources.

Conditional use means a land use or development as defined by this article which may be allowed as provided by this article.

Deck means a horizontal, unenclosed platform with or without attached railings, seats, trellises, or other features, attached or functionally related to a principal use or site and at any point extending more than three feet aboveground.

Duplex means a dwelling structure on a lot having two units, being attached by common walls and each unit equipped with separate sleeping, cooking, eating, living and sanitation facilities, and meeting the density requirements.

Dwelling site means a designated location for residential use by one or more persons using temporary or moveable shelter, including camping and recreational vehicle sites.

Dwelling unit means any structure or portion of a structure, or other shelter designed as short or long-term living quarters for one or more persons, including rental or timeshare accommodations such as motel, hotel, bed and breakfast and resort rooms and cabins.

Earthen tone shall mean shades of brown or green which blend with the surrounding vegetation so as to be visually inconspicuous from the water during summer months.

²²⁹ Code 1982, § 303.2.7; Res. No. 1997-16, § 17, 6-17-97, Cross reference(s)--Definitions generally, § 1-2.

AFTON CODE

DIVISION 2. DISTRICTS

Sec. 12-636. Designation of districts.

- A. For the purpose of protecting the natural resources and natural scenic values of the land within the boundaries of the Lower St. Croix Riverway and because there is a difference in development patterns, rural and village historic site (VHS) districts shall be established.
- B. The boundaries of the Lower St. Croix Riverway and the urban and rural zoning districts within the Riverway include all of the land riverward of the legally described boundary line in the official copy of the Lower St. Croix National Scenic Riverway Master Plan and as shown on the map designated as the City of Afton, Lower St. Croix Riverway zoning district map.
- C. The boundaries of the Lower St. Croix Riverway zoning district map designated as the City of Afton, Lower St. Croix Riverway District zoning map published herewith is made a part of this article and is on file with the Zoning Administrator.

Sec. 12-637. Minimum district dimensional requirements.³¹³

A. The following chart sets forth the minimum area, setbacks, and other requirements of each district:

	Rural	VHS
Minimum lot size above ordinary high-water mark	5 acres	1 acre
Lot width at building setback line	200 feet	150 feet
Lot width at waterline	200 feet	150 feet
Building setback from ordinary high-water mark	200 feet	100 feet
Building setback from bluffline	100 feet	40 feet
On-site sewage treatment system setback from ordinary high-water mark	200 feet	100 feet
On-site sewage treatment system setback from bluffline	40 feet	40 feet
Maximum structure height	35 feet	35 feet
Maximum total lot area covered by impervious surface ³¹⁴	10% (1-1/2 acres)	20% or 4,350 s.f., whichever is greater ³¹⁵
On slopes less than 12 percent, the controlled vegetative cutting areas setback are from:		
Ordinary high water mark	200 feet	100 feet
Blufflines	40 feet	40 feet

- B. No structures shall be placed or grading done on any slopes greater than 12 percent (12 feet vertical rise in 100 feet horizontal distance).
- C. No structures shall be placed in any floodway. Structures proposed within a floodplain shall be consistent with city floodplain ordinance, article V of this chapter, and state floodplain ordinances.
- D. Exceptions to the minimal dimensional requirements include the following:

AFTON CODE

Sec. 12-703. Site preservation.

The following standards and criteria are provided to preserve vegetative and topographical screening, and to retard surface run-off, soil erosion, and nutrient loss.

Sec. 12-704. Vegetative cutting.

- A. On land within 200 feet of the ordinary high water mark in rural districts, 100 feet of the ordinary high water mark in urban districts, and 40 feet landward of blufflines and on slopes greater than 12 percent in all districts, there shall be no vegetative cutting of live trees or shrubs without a vegetative cutting permit from the City Zoning Administrator. A permit may be issued only if:
1. The cutting, including topping, involves trees less than six inches in diameter at breast height;
 2. The cutting, including topping, involves vegetation which is not screening any structure from view from the river;
 3. The essential character, quality, and density of existing growths is preserved and continuous canopy cover is maintained;
 4. Diseased trees are to be removed, and their removal is in the public interest; or
 5. The cutting is necessary for the maintenance of transportation or utility rights-of-way.
- B. A vegetative cutting permit is not required for the following provided the existing quality, character, density, and canopy is maintained as viewed from the river:
1. Clearing for a validly permitted structure, septic system, roadway, and parking areas.
 2. Maintenance trimming or pruning on a particular parcel or in transportation or utility rights-of-way.

Sec. 12-705. Grading and filling.

- A. Grading, filling, excavating, or otherwise changing the topography landward of the ordinary high water mark shall not be conducted without a grading permit from the City Zoning Administrator. A grading permit may be issued only if:
1. Slopes greater than 12 percent (12 feet vertical rise in 100 horizontal feet) are preserved to the greatest extent possible;
 2. Earthmoving, erosion, vegetative cutting, draining or filling of wetlands, and the destruction of natural amenities is minimized;
 3. The smallest amount of ground is exposed for as short a time as feasible;
 4. During construction, temporary ground cover, such as mulch is used and permanent ground cover, such as sod, is planted upon completion;
 5. Methods to prevent erosion and trap sediment are employed; and
 6. Fill is stabilized to accepted engineering standards.
- B. A separate grading and filling permit is not required for grading, filling, or excavating the minimum area necessary for a structure, sewage disposal system, and private road and parking area undertaken pursuant to a validly issued building permit.

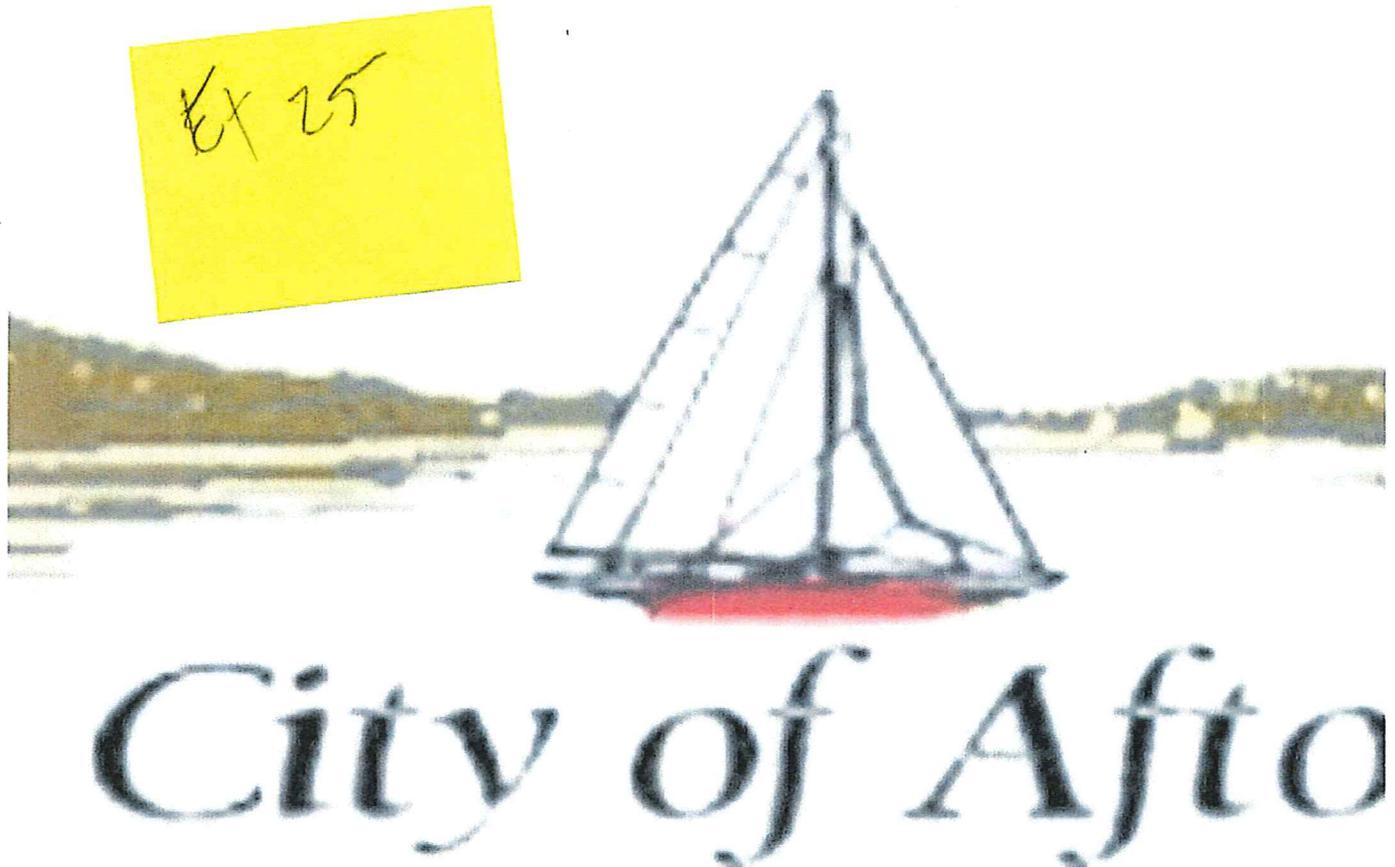
Sec. 12-706. Conditionally Permitted Uses.²⁸³

- A. Determination. Conditionally Permitted Uses are uses which normally are not permitted in the urban or rural districts of the St. Croix Riverway unless it is determined by the City Council, after a public hearing before the Planning Commission, that the proposed use shall:

²⁸³ Res. No. 1997-16, § 18, 6-17-97, (Ord 1997-15, 1/19/99

Variance approved for steep driveway in Afton

By [Amber Kispert-Smith](#) on Jul 10, 2015 at 12:41 a.m.



Afton City Council approved a variance during its June 16 meeting.

The variance, for a property along 15th Street owned by Matt Twomey, will allow a 12-foot driveway to be constructed on a slope greater than 18 percent.

The driveway will serve a 45-acre parcel.

LEGAL DESCRIPTION:

All that part of the Southwest Quarter of the Northwest Quarter of Section 10, Township 28, Range 20, Washington County, Minnesota lying easterly of the centerline of C.S.A.H. No. 21 (AKA Stage Coach Trail South) (AKA Point Douglas Road), lying South of the centerline of Sand Hill Road and lying Westerly of the following described line "A" and its Northerly extension: Commencing at the Southeast Corner of said Southwest Quarter of the Northwest Quarter; thence on an assumed bearing of South 08 degrees 59 minutes 48 seconds West, along the south line of said Southwest Quarter of the Northwest Quarter, a distance of 443.70 feet to the point of beginning of said line "A"; thence North 00 degrees 00 minutes 40 seconds West, parallel with the east line of said Southwest Quarter of the Northwest Quarter, a distance of 598.81 feet to the centerline of said Sand Hill Road and there terminating; EXCEPT that part thereof lying southerly of the following described line "B": Commencing at the point of beginning of the above described line "A"; thence North 60 degrees 00 minutes 40 seconds West, along said line "A" a distance of 254.86 feet to the point of beginning of said line "B"; thence North 83 degrees 41 minutes 39 seconds West, a distance of 685.23 feet to the centerline of said C.S.A.H. No. 21 and there terminating.

NOTES:

The vertical relief was obtained from Washington County Surveyor's Office. The vertical relief was produced by aerial means. The contour interval is two feet. The datum: NAVD83.

Slope is calculated as rise over a 100 feet run times 100 as per City of Atton's slope calculations.

Boundary lines provided by Washington County Surveyor's Office GIS.

Site Address: XXXX Sand Hill Road, Atton, MN

SLOPE CALCULATIONS

LAKE AND LAND SURVEYING, INC.

1200 Centre Pointe Curve, Suite 275, Mendota Heights, Minnesota 55120
Phone: 651-776-6211

Client:
Morgan Construction Inc.
13404 15th. Street South
Atton, Mn, 55001

Ex 26



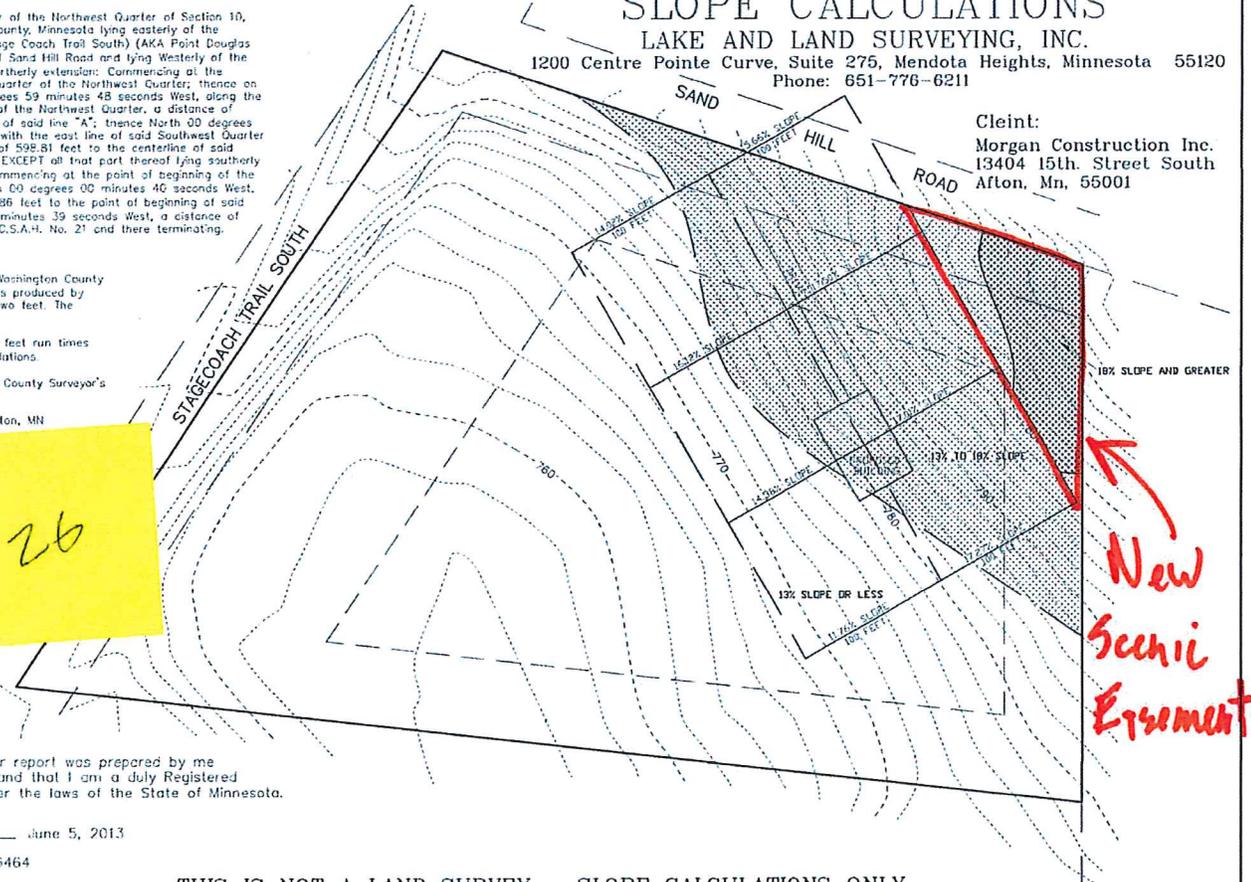
SCALE

1 inch = 60 ft.

I certify that this survey, plan or report was prepared by me or under my direct supervision, and that I am a duly Registered Land Surveyor and Engineer under the laws of the State of Minnesota.

Jonathan Jones June 5, 2013

Minnesota Registration No. 16464



New Section Easement

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date July 16, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: July 10, 2019

Re: Reimbursement of Council Member Ross for Expenses Related to his attendance at the League of Minnesota Cities' City of Excellence Award Dinner

Attached is an email from Council member Ross requesting the Council to consider reimbursing him for expenses in the amount of \$420.00 for his attendance at the League of Minnesota Cities Conference in Duluth to represent the City at the City of Excellence Award Dinner.

COUNCIL ACTION REQUESTED:

Motion regarding the reimbursement of Council member Ross for expenses in the amount of \$420.00 for his attendance at the League of Minnesota Cities Conference in Duluth to represent the City at the City of Excellence Award Dinner.

Ron Moore

From: ward3
Sent: Sunday, June 30, 2019 11:00 AM
To: Ron Moore; mayor
Subject: LMC - award dinner expenses

Ron, I would like the council to consider reimbursement for my expenses to go to the LMC award dinner.

- 1) Miles 360 @ \$0.58 = \$154 (IRS 2019 rate)
- 2) One night Lodging \$266

Total = \$420

Stan

City of Afton
Ward3
Afton, MN 55001
651-436-3500

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date July 16, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: July 11, 2019

Re: Afton Parade Committee Request to Charge a Fee for Parking During the 4th of July Parade

The Afton Parade Committee is requesting to be able to charge a fee for parking at the Steamboat Park parking lot and the Carver Park parking lot during the 4th of July Parade. Stan Ross, President of the Afton Parade Committee, will explain the purpose of the request at the Council meeting. The contract between the City and the Afton Parade Committee indicates that "...all money collected from sponsors, vendor fees and any other miscellaneous fees remain the property of APC and that APC is allowed to utilize those funds as necessary to operate the parade and associated costs." The parking fee would be a new revenue to the Afton Parade Committee that is not reflected in the contract.

COUNCIL ACTION REQUESTED:

Motion regarding the Afton Parade Committee request to charge a fee for parking at the Steamboat Park parking lot and the Carver Park parking lot during the 4th of July Parade.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date July 16, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: July 11, 2019

Re: Laserfiche Workflow Implementation Plan

Council member Ross, Julie Yoho-City Clerk and Ron Moorse-City Administrator will meet on Monday, July 15 to discuss a plan for Laserfiche workflow implementation, and will report on the plan at the Council meeting.

COUNCIL ACTION REQUESTED:

No Action Required – update only.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date July 16, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moore, City Administrator
Date: July 11, 2019
Re: Replacement of City Hall Bulletin Board Kiosk

The City Hall Bulletin Board kiosk located outside of the entrance to City Hall is in poor condition and needs replacement. Staff had researched cost information for a replacement and found costs to be between \$1,500 and \$2,000. Council member Ross has volunteered to construct a new kiosk, with the City purchasing the materials at an estimated cost of \$600.

COUNCIL ACTION REQUESTED:

Motion regarding the purchase of materials for a replacement City Hall kiosk at a cost of \$600.