



# City of Afton

## HERITAGE PRESERVATION COMMISSION DESIGN REVIEW MEETING AGENDA

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Wednesday, July 10, 2024

6:00 P.M.

3033 St. Croix Trail

Afton, MN 55001

### AGENDA

1. **CALL TO ORDER**

2. **ROLL CALL**

- \_\_\_\_\_ Chair Edwards
- \_\_\_\_\_ Vice Chair Livingston
- \_\_\_\_\_ Commissioner Bolton-Iverson
- \_\_\_\_\_ Commissioner Vujovich
- \_\_\_\_\_ Commissioner Thomas

3. **APPROVAL OF AGENDA**

A. Approval of Agenda for July 10, 2024 meeting

4. **APPROVAL OF MINUTES**

A. Minutes of the June 12, 2024 Meeting

5. **BUSINESS**

I. Plaque project (KT)

- a. Placement of bronze plaques for public sites: park and museum? (Mayor)
- b. Placement of bronze plaques for business buildings (Jill)
- c. Placement of plaques on residential buildings (Kathy)
- d. Log hours: 75 hours needed

II. Walking Tour QR Code Project

- a. Suggestions from Leslie (AHS) and final text
- b. How it will appear on the website (map/text/photos)
- c. Final costs for metal signs and window clings
- d. Metal sign sites

A quorum of the City Council or Other Commissions may be present to receive information.

## Minutes HPC June 12, 2024, 6:00pm

1. **CALL TO ORDER** 6:05pm
2. **ROLL CALL**
  - Yes Chair Edwards
  - Yes Vice Chair Livingston
  - No Commissioner Bolton-Iverson
  - No Commissioner Vujovich
  - Yes Commissioner Thomas
3. **APPROVAL OF AGENDA**
  - A. Approval of Agenda for June 12, 2024 meeting: Livingston; Thomas; pass
4. **APPROVAL OF MINUTES**
  - A. Minutes of the May 8, 2024 Meeting: Thomas; Livingston; pass
5. **BUSINESS**
  - I. Design Review – Krista and Steven Dorgan Health/Wellness Center at 3185 St. Croix Trail South: Thomas; Livingston; pass
    - After much discussion on historic details (trims, paint color, windows, size of roof deck, etc.) everyone agreed on these items:
      - Remove door side windows
      - Add at least one window to the attic gable
      - Add trim wrap to the top of columns
      - Add rails to the end of porches
      - Make all siding horizontal (including gables; if funds allow use shakes on west/street gable).
    - Strongly suggested if funds allow: add skinny sills to windows and wrap bottom of columns
    - Designer also clarified that the drawing shows shingles on the porch roof but the rest of the building will have a metal roof
    - No decision from owner on paint color yet other than probably a historic blue; no decision on width of LP siding
    - Parking discussed with Afton Historical Society President Stan Ross, but agreement needs to be with the City of Afton since they own the building and land (rented to the museum).
  - II. MN Department of Transportation Invitation to Serve as Consulting Party on the 95/CSAH 18 Roundabout
    - Yes, the HPC would like to consult with MN DOT
  - III. AHS update (Leslie): none but we all received the email that city gov't people are invited to the AHS Interpretive Plan Focus Group on Monday 6/17/2024. There will be other focus groups if one can't attend this meeting.
  - IV. Plaque project (KT)
    - a. Owners contacted? (Kathy/Jill)
      - Everyone on Jill's list said yes to a bronze plaque: Cushing (Afton Inn), Village School (next to HortaCulture), Selma's, Citizen's State Bank, Carnithan-Squires House. Jill will check about putting the plaque on the Afton House Inn since they have their own hand-make one; also that the plaque will read "Cushing Hotel" as the historic name.
      - Kathy not here; Kate will check in with her
      - Bill will check with the City Council and Park committee -- maybe a stone near the entrance? He'll also ask AHS about a plaque on the building ("Congregation

- Church”).
- b. Decide final design (show Jacob’s example):
    - Shown and everyone agrees on the design and wording.
    - Hold off on ordering until we get matching hours and know placement of the plaques (on buildings or by sidewalk)
  - c. Remember to log your hours
- V. Walking Tour QR Code Project
- a. Next steps for what will appear online (KT): wait until the next meeting
    - See Leslie’s email with her suggested changes; decide final text
    - Add photos; see <https://historicplace.org/marine/>
  - b. QR code signs and window clings (KT)
    - Updated designs from Stillwater: 10x10 metal, 5x5 window clings (double-sided); cost: Metal 10x10 \$80+set-up; clings 5x5 \$5+set-up
    - Kate showed PowerPoint examples: all agreed to this wording with the same font as the Stillwater example and the same blue color
      - o Top line: Afton History Spots
      - o Tiny second line: A Project of Afton Heritage Commission and Afton Historical Society
      - o Big middle line: Old Village Walking Tour
      - o Bottom line with QR code: Scan me to learn more
    - Need single map file from Leslie; still needed
    - Kate will call for cost estimates for signs and window clings
  - d. Locations for signs: Kate walked around and took photos. Will present next month.
    - Ron will check with county if we can attach signs to their road posts
    - Kate will ask Matt how they are attaching their signs elsewhere.
    - Park Bulletin Board & City Hall Display Case – these can be window clings
    - Levee walk location?

**Meeting adjourned 7:55pm** Thomas; Livingston; pass