



SPECIAL COUNCIL MEETING AGENDA

AFTON CITY COUNCIL CHAMBERS

3033 St. Croix Trail South

Thursday, June 22, 2017

At 5:30 p.m.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA – June 22, 2017 Special Council Meeting**
- 4. CITY COUNCIL BUSINESS**
 - A. Downtown Village Improvement Project Assessment Appeals (This item will be addressed in a closed session)**
 - B. Use of Grant Funds for an Update of the Natural Resources Inventory**
- 5. ADJOURN**

A quorum of the City Council or Other Commissions may be present to receive information at, but not limited to, any of the following meetings: Planning Commission; the Public Works Committee; Parks Committee; Design Review and Heritage Preservation Commission; Lower St. Croix Cable Commission; LSCWMO; MSCWMO; I-94 Corridor Coalition and the 5-City Mayor's Alliance.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 22, 2017

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: June 20, 2017
Re: Downtown Village Improvement Project Assessment Appeals

The Council will meet with the City Attorney in a closed session to discuss the Downtown Village Improvement Project assessment appeals. An email from the Myhers' attorney regarding the assessment appeal and the power pole relocation issue is being provided in a separate confidential envelope.

Council Action Requested:

Motion regarding direction to the City Attorney regarding the assessment appeals.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 22, 2017

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: June 20, 2017
Re: Proposal to Prepare a Natural Resources Inventory Update for the Will Carlson PLCD Property

Attached is a proposal from Emmons and Olivier Resources, Inc. to update the natural resources inventory data for the 200+ acres of property west of Trading Post Trail and North of 60th Street, owned by Will Carlson and proposed for a Preservation and Land Conservation Development (PLCD) subdivision. The cost for the proposal is a not-to-exceed amount of \$1,400. This item was discussed at the May 16, 2017 regular Council meeting, in relation to a grant received in the amount of \$1,500 for recognition and support of the City's efforts to protect Afton's natural and scenic assets. The Council discussed the use of the grant funds for the Natural Resources Inventory update, and the majority wanted to retain the grant funding at this time vs. use it for the Natural Resources Inventory update.

Mayor Bend has requested this item be considered again in light of questions and concerns regarding the impact of the Carlson PLCD subdivision on the natural resources of the subdivision site.

Council Action Requested:

Motion regarding the proposal from Emmons and Olivier Resources, Inc. for an update to the natural resources inventory data for the Will Carlson property that is currently proposed for a PLCD subdivision, at a not-to-exceed cost of \$1,400.



Richard Bend
Mayor- City of Afton
3033 Saint Croix Trail
PO Box 219
Afton, MN 55001

May 11, 2017

RE: Proposal to Prepare Natural Resource Inventory Update for Will Carlson Property

Mayor Bend,

Emmons & Olivier Resources, Inc. (EOR) is pleased to provide this quote to update the natural resources inventory data for a 200 acre parcel currently owned by Will Carlson. The parcel is located in the SE Quarter of Section 32 and the SW Quarter of Section 33 (the site). EOR authored the 2001 Afton Natural Resources Inventory (NRI). We have the original data NRI data and can efficiently provide updated natural resource information in a timely manner. EOR will complete a field inventory and submit a report of findings by June 30, 2017. The City of Afton is responsible for securing access to the site and confirming in writing that EOR staff is granted permission to enter the property.

SCOPE OF SERVICES

EOR will provide the following services for the 200-acre Will Carlson property.

1. Gather updated natural resource data from outside sources that were not available in 2001 and create baseline mapping for the site and adjacent, abutting lands. This shall include readily available land cover, rare species, native plant communities, wetlands, topography and soils. A GIS will be built with these updated data sources.
2. Conduct field inventory on all natural communities identified in the 2001 NRI within the site. This shall include vegetative species composition, wildlife observations, invasive species, representative and notable digital images. All data points and images will be accurately georeferenced by GPS.
3. Field verify existing land cover data for the site and update if needed.
4. Prepare a summary report for the site that includes field inventory findings, updated natural resource mapping and brief ecological stewardship recommendations for all natural communities.
5. Submit to the City an electronic copy of summary report and GIS data used to prepare maps. This report will be in plain language comprehensible by City leaders.
6. Conference call with City representative(s) to discuss findings and answer questions.

COMPENSATION

EOR has applied the preferred client hourly rate to our cost estimate for this project. A not-to-exceed cost of \$1,400 is proposed for this project. Total cost invoiced will only include actual time and expenses.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Naber".

Jason R. Naber
Biologist-Sr. Partner