

**ORDINANCE 06-2023**

**CITY OF AFTON  
WASHINGTON COUNTY, MINNESOTA**

**AN ORDINANCE AMENDING THE SCHEDULE FOR FEES, CHARGES AND EXPENSES**

The following text is taken from the Afton City Code Book -- Chapter 3.

**THEREFORE, BE IT ORDAINED** by the City Council of the City of Afton that the Afton Code of Ordinances be amended as shown below.

Delete the strike-through language and add the bold and underlined language as shown below:

**ARTICLE I. FEES, CHARGES AND EXPENSES**

**DIVISION 1. GENERALLY**

**Section 3-1. Schedule for Fees, Charges and Expenses**

Fees and charges, as well as expenses incurred by the City for engineering, planning, attorney and other services related to the processing of applications shall be established by this Ordinance and collected by the City Administrator for deposit in the City's accounts. Fees shall be established as follows. The Council may establish charges for public hearings, special meetings, or other such Council or Planning Commission actions as are necessary to process applications.

(Ord. 07-2010, 7/20/10)

**Section 3-2. Establishment of Fees**

Fees shall be established as follows. The Council may establish charges for Staff time, use of consultants, public hearings, special meetings, or other such Council or Planning Commission actions as are necessary to process applications. The Fee Schedule shall be established and adopted from time to time by the City Council by Resolution.

**Section 3-3. Fees Posted & Available.**

A copy of any Resolution adopted by the City Council establishing the specific fees authorized herein shall be posted or otherwise available at City Hall during normal business hours.

(Ord. 03-2010, 3/16/10)

**Section 3-4 - 3-35. Reserved.**

**DIVISION 2. CITY FEE SCHEDULE**

**Section 3-36. Administratively Issued Permits**

Fees are in addition to any building permit fees.

	<u>FEE</u>	<u>ESCROW</u>
Administrative Permit	\$150	\$1,000 \$600
Animal Kennel	\$60	\$200
Design Review	0	
Fence *	\$60	\$1,000
Grading Permit **	\$250	\$1,000
Moving/Relocating Structure	\$75	
Sign Permit	\$150	\$200
Sign Permit –Temporary / Renewal	\$25	
Tennis Court	\$60	\$1,000
Vegetative Cutting / debris removal		<u>\$200</u>
Small Project Permit	\$25	

**Section 3-37. Building Permits**

Building permits, other than those specified below, are based on project valuation. Please refer to Attachment A: Building Permit Fee Table (attached).

	<u>FEE</u>	<u>ESCROW</u>
Demolition Permit	<del>\$110</del> <u>140 to \$500</u>	\$250
	<u>based on project valuation</u>	
Exterior Door Replacement	<del>\$110</del> <u>140 to \$500</u>	
	<u>based on project valuation</u>	
Mechanical		
A/C, Water or Garage Heater, Gas Lines, Soft Water System	\$55 <u>140</u>	
Furnace, HVAC, Fireplace	<del>\$110</del> <u>140</u>	
Plumbing		
Commercial: 1% of the project valuation	\$75 minimum.	
Residential:		
One Bathroom incl. rough-ins	<del>\$60</del> <u>140</u>	
Each Additional Bathroom	<del>\$10</del>	
Roof replacement	<del>\$110</del> <u>140 to \$500</u>	
	<u>based on project valuation</u>	
Swimming Pool - Building Permit	\$500	
Admin Permit - Fence Fee and Escrow required	*	
Grading Permit - Often required	**	

Siding Replacement	<del>\$110</del> <u>140 to \$500</u>
<u>based on project valuation</u>	
Utility Permit	\$250
Window Replacement	<del>\$110</del> <u>140 to \$500</u>
<u>based on project valuation</u>	
Other Permit Not Specified	<del>\$110</del> <u>140</u>

**Section 3-38. Conditional Use Permit**

As a land use issue, Conditional Use Permit applications must be heard by the Planning Commission and will be either approved or denied by City Council.

	<u>FEE</u>	<u>ESCROW</u>
Conditional Use Permit	\$450	\$1,000
Conditional Use Permit –Tower Structures	\$450	\$8,000
Conditional Use Permit - Amended	\$450	\$1,000
Conditional Use Permit - Renewal	\$250	\$350
Conditional Use Permit/Renewal/Amendment To increase Impervious Surface over 35% in Industrial District	\$450	\$1,000

**Section 3-39. Licenses, Fees & Other Permits**

	<u>FEE</u>	<u>ESCROW</u>
<b>A. Annual Licenses:</b>		
Adult Entertainment License	\$10,000 per year	
Adult Entertainment Investigation	\$1,500	
Aircraft (Unpowered/Powered Vehicles)	\$100	
Charitable Gambling	10% of net gambling profits payable monthly	
Commercial Fertilizer License (Lawns) <sup>1</sup>	\$200	\$1,000 <sup>1</sup>
Commercial Fertilizer Permit	\$100	
Golf Cart		
Individual	\$25	
Business		
Includes first two carts	\$50	
Additional carts/each	\$10	
Pawnbroker / secondhand dealer license	\$100 per year	
Pawnbroker Investigation: Actual cost	\$3,000 maximum	
Peddler / Solicitor License	\$50	
Liquor Licenses		
On Sale	<u>\$1,400</u>	

<sup>1</sup> Also requires \$1,000 Corporate Bond

Off Sale	\$150
Sunday	\$200
2 A.M. Closing	\$100
On Sale Wine Only	\$750
Other - Temporary	As determined by City Council
	Temporary fee waived for local non-profit organizations
Tree Service License	\$25
Short Term Home Rental License	\$250

**B. Bi-Annual Licenses:**

Dog or Cat (Altered or with chip implant)	\$5
Dog or Cat (Non-Altered)	\$10

**Section 3-40. Miscellaneous Fees. FEE**

Animal - Impounded / Claimed	
Charges due from Owner:	
Daily boarding fee	\$20
Veterinary services	Actual Cost
Administration fee	\$8
Impound Fee	\$95
Comprehensive Plan	\$50
City Consultant Fees: As billed to the city for phone calls, site visits, plan reviews, etc.	
Copies - per 8-1/2 x 11 page	\$0.25
Per 11x17 page	\$1
CD/DVD copy of meeting	\$10
Dockage Charge, City Dock	
Non-resident (per 4 hour increment)	\$5
City Resident (per 4 hour increment)	\$3
Overnight	\$20
Election Filing Fee	\$2
Complete Ordinance Book	\$100
Returned Check	\$35
Zoning Code	\$50

**Section 3-41. Park Fees. FEE**

Park Reservation Fees:	<u>Resident</u>		<u>Non-Resident</u>	
	<u>Fee</u>	<u>Deposit</u>	<u>Fee</u>	<u>Deposit</u>
Whole Park*	\$100	\$200	\$200	\$200
Picnic Shelter	\$25	\$100	\$100	\$100
Gazebo	\$25	\$100	\$100	\$100

\*Does not include playground / play structure

<b>Section 3-42. Zoning Fees</b>	<b><u>FEE</u></b>	<b><u>ESCROW</u><sup>2</sup></b>
Appeals	\$250	\$600
Comprehensive Plan Amendment	\$450	\$1,500
Ordinance Amendment	\$450	\$1,500
Driveway Permit (Zoning/Engineering) <sup>3</sup>	\$250	\$1,500
Farm Site Plan	\$50	
Grading Permit	\$250	\$1,000
Landscape Performance Bond- Industrial <sup>2</sup>	125% of the estimated cost to furnish and plant required vegetation, as approved by the City.	
Subdivision		
Simple Subdivision	\$250	\$600
Minor Subdivision	\$250	\$1,500
Major Subdivision: Sketch Plan & Preliminary Plat (required for more than 3 lots and PAUDs)		
0 - 5 Acres	\$500 + \$100 per lot	\$2,500
> 5 - 40 Acres	\$1,000 + \$100 per lot	\$5,000
> 40 - 80 Acres	\$2,000 + \$100 per lot	\$7,500
> 80 Acres	\$5,000 + \$100 per lot	\$10,000
Final Plat	\$250	\$1000
Park Dedication Fee:		
<u>Residential</u>	7.5% of the predevelopment value of the property being subdivided, subject to a minimum fee of \$5,000 per dwelling unit and a maximum fee of \$10,000 per dwelling unit, or that portion of land which could be purchased with the amount of park dedication fee payment owed by the subject subdivision on a per dwelling unit basis.	
<u>Commercial</u>	7.5% of the predevelopment value of the property being subdivided, subject to a minimum fee of \$5,000 per lot or dwelling unit and a maximum fee of \$10,000 per lot or dwelling unit, or that portion of land which could be purchased with the amount of park dedication fee payment owed by the subject subdivision on a per lot or per dwelling unit basis.	
Previously Created Lots	\$500 <sup>2</sup>	
Rezoning	\$450	\$1,500
Comprehensive Plan	\$350	\$1,500
Ag Preserve Certification	\$50	
From Ag Preserve to Agricultural	\$350	
Variance	\$450	\$600
Variance Extension	\$250	\$350
Street Permit:		
Street Opening	\$150 + <sup>4</sup>	Waived if Franchise
Street Vacation	\$250	\$500

**Section 3-43. After-The-Fact Fees.**

<sup>2</sup> Additional escrow may be required for more complex applications

<sup>3</sup> Deposit held until Final Certificate of Occupancy issued.

<sup>4</sup> \$150.00 plus \$40.00 per 100 feet

In any case in which a property owner/contractor/developer/applicant has moved forward with a project involving grading, filling, construction, etc., prior to obtaining the required permit, CUP, variance, or other regulatory approval, the fees associated with the project will be tripled.  
(Ord. 06-2010, 6/15/10)

Section 3-44 Sewer Fees

Sewer fee per Equivalent Residential Unit (ERU) \$50/month

Penalty fee for illegal connection to  
City sanitary sewer system \$1,000/month

Penalty fee for failure to connect to  
City sanitary sewer system by 12/31/24 The sewer fee per ERU will be tripled

Sewer Connection Charge

Single-Family Residential properties in the VHS-R District: \$14,900

Single Family Residential properties in the VHS-R District in the flood zone \$16,500

Single Family Residential properties on Pennington Avenue \$13,700

Single Family Residential properties on River Road \$16,100

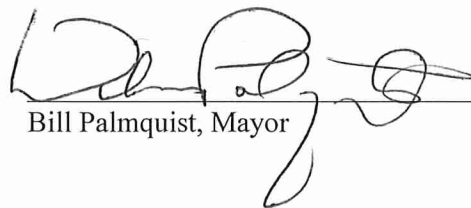
For commercial properties, the sewer connection charge will be determined  
based on the number of ERU's to be added

Section 3-45 – 3-65. Reserved.


This change will take effect upon publication of this ordinance.

**ADOPTED BY THE CITY OF AFTON CITY COUNCIL THIS 15TH DAY OF AUGUST, 2023.**

SIGNED:

  
\_\_\_\_\_  
Bill Palmquist, Mayor

ATTEST:

  
\_\_\_\_\_  
Ronald J. Moorse, City Administrator

MOTION:

SECOND:

Nelson:

Ross:

Wroblewski:

Perkins:

Palmquist: