



City of Afton

HIGH SPEED INTERNET COMMITTEE AGENDA

Thursday, June 18, 2015

7:00 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA** - for June 18, 2015 meeting
4. **APPROVAL OF MINUTES** - for May 21, 2015 meeting
5. **BUSINESS**
 1. Review Feedback from Newsletter Survey
 2. Scope of Work Status Updates
6. **ADJOURNMENT**

A quorum of the City Council or Other Commissions may be present to receive information.

May 21, 2015 – High Speed Internet Meeting

Attendees: Yung, Marc, Stan, Van, Roger and Jane Leonard

Deborah Clayton has decided not to participate on the team.

Jane Leonard from the Office of Broadband was invited to the meeting and spent some time reviewing a number of topics related to the services provided by their organization. The Office of Broadband manages grants statewide to applicants for installation/upgrades to internet service.

A few of the highlights of Jane's presentation:

- \$10.5 million funding pending governor's signature.
- Reviewed coverage maps for the state.
- There are sometimes options for higher speed if the customer is willing to pay. They may be unaware that this option exists.
- Coverage maps are based on census blocks. 600 to 3000 households – census block. If 1 house in the census block is served, the entire block is considered served.
- In Afton ~60 homes are unserved (from Yung)
- Need to get the Application Evaluation Criteria from Jane (slide)
- Jane can provide the grant application form to us.
- Size of grant does not matter, information quality is more important
- Application window – end of June into September
- Provider we partner with would have to provide all of the technical detail that would be necessary for the grant.
- Need to pick a partner for the grant.
- Both unserved and underserved should be included in the grant application.
- Jane will send last years RFP.
- Construction would be summer 2016 for this years grant awards. All installs must be complete in 2016, all work to be completed by 2017.
- 50% match required to receive a grant. The match can come from anyone or any combination of contributors.
- Option would be to do a survey to determine take up rate. The take up rate is weighed as part of the application.
- Include the survey results with the application to help establish the need for services.
- Business impact should be in the application – home offices and other business.

Questions/options for gathering information on unserved or underserved Afton locations:

- Survey the business association.
- How do we find people that are working out of their homes?

- Put together a list of people in the area we believe is not served in order to survey them on the take up rate and other factors.
- What about a survey to the city to ask about underserved or unserved that we are not aware of.
- Use the city newsletter to ask residences about service.

Action Items:

- Use the newsletter to ask about service.
- Yung will put out a sample questions to the team for review.
- Stan to ask Ron about newsletter, email address for responses.
- Team to review any feedback at the next meeting
- Roger to request regular meeting time 3rd Thursday of each month for the team.

Next meeting June 18th Thursday at 7:00PM.