



CITY COUNCIL AGENDA
AFTON CITY COUNCIL CHAMBERS
3033 St. Croix Trail South
TUESDAY, May 21, 2019
7:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL**
- _____ Mayor Palmquist
 - _____ Council Member Nelson
 - _____ Council Member Ross
 - _____ Council Member Wroblewski
 - _____ Council Member Perkins

4. APPROVAL OF AGENDA

- A. Approval of the Agenda for the Regular City Council Meeting of May 21, 2019 -

5. APPROVAL OF MINUTES

- A. Minutes of the April 16, 2019 Regular City Council Meeting-
- B. Minutes of the April 15, 2019 Special City Council meeting-
- C. Minutes of the April 15, 2019 River Road Neighborhood Meeting-
- D. Minutes of the April 25, 2019 Council Work Session-

6. PUBLIC INPUT

Citizens may share their comments or concerns on any issue that is a responsibility or function of the Afton City Council, whether or not the issue is on the Agenda. Persons who wish to address the Council must fill out a Comment Card before the meeting begins and give it to the City Administrator or Council Chair. The Council Chair will request you to come to the podium, state your full name and address and present your comments. You are encouraged to limit your presentation to no more than 3 minutes. The Council Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City of Afton's responsibilities. The Council Chair may also limit the number of individual presentations to accommodate the scheduled agenda items.

7. REPORTS/PRESENTATIONS

- A. Sheriff's Monthly Report -
- B. Tom Niedzwiecki, Budget Report -
- C. Lower St. Croix Fire District Report -

8. PUBLIC HEARINGS

- A. **Ordinance Amending Section 14.1 Use and Discharge of Weapons – Public Hearing - Ordinance 01-2019**

9. CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by City Council and will be enacted in one motion. If a member wishes to discuss an item, that item will be removed from the Consent Agenda and considered separately. (Roll Call for Consent Agenda approval if Resolutions included):

- A. Just and Correct Claims
- B. 4M Fund Transfers – APRIL – **Resolution 2019-24**

10. CITY COUNCIL BUSINESS

A. Planning Commission Report – (PC Chair Report & Draft PC Minutes)

1. Comments Regarding Lake St. Croix Beach Draft 2040 Comprehensive Plan
2. Election of Officers - Update
3. PLCD Ordinance Review - Update

B. Engineering Report – (Engineer Staff Report & Council Update)

1. River Road Sanitary Sewer
2. Change Order No. 12 – Downtown Village Improvement Project
3. Pay Voucher No. 21 from Geislinger and Sons, Inc. for the Downtown Village Improvement Project

C. Administration –

1. Michael Orth and Cynthia Kovisto Application for a Simple Subdivision at 16226 53rd Street and Parcel with PID# 35.028.20.21.0026 – **Resolution 2019-25**
2. Selection of Accounting Services Provider
3. 60th Street Culvert Replacements
4. Additional Downtown Banners
5. Planning Commission Member Reappointments
6. Reappointment of Jim Cox and Peter Vujovich to the Design Review/Heritage Preservation Commission
7. Appointment of Grant Jensen to the Parks Committee
8. Afton Historical Museum Connection to the Municipal Sanitary Sewer System
9. Illegal Congregating and Illegal Dumping - Signage on Putnam Boulevard Near Closed Bridge Over Valley Creek
10. 2019 Pay Adjustments
11. 60th Street Maintenance Agreement with Denmark Township
12. Schedule Council Work Session
13. Attorney Tom Radio Updates Regarding Assessment Appeals and Afton Marina Matter (**Closed Session**)

D. Committee Reports -

1. Public Works
2. Personnel
3. Parks
4. Heritage Preservation Commission / Design Review
5. Natural Resources and Groundwater

11. COUNCIL, CONSULTANT AND STAFF REPORTS, ANNOUNCEMENTS AND UPDATES

- A.** Ward 1 Council Member Perkins
- B.** Ward 2 Council Member Wroblewski
- C.** Ward 3 Council Member Ross
- D.** Ward 4 Council Member Nelson
- E.** Mayor Palmquist
- F.** City Attorney Knaak
- G.** City Administrator Moore

12. ADJOURN

A quorum of the City Council or Other Commissions may be present to receive information at, but not limited to, any of the following meetings: Planning Commission; the Public Works Committee; Parks Committee; Design Review and Historic Preservation Commission; Lower St. Croix Cable Commission; LSCWMO; MSCWMO; I-94 Corridor Coalition and the 5-City Mayor's Alliance.

**PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA**

**DRAFT City Council Regular Meeting Minutes
April 16, 2019
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
7:00 P.M.**

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11 **1. THE MEETING WAS CALLED TO ORDER** at 7:00 P.M. by Mayor Bill Palmquist

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13 **2. THE PLEDGE OF ALLEGIANCE** – was recited.

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15 **3. ROLL CALL:** Mayor Palmquist, Council Members Wroblewski, Ross, Nelson, Perkins. **A Quorum was Present.**

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18 **ALSO PRESENT:** Nick Guilliams (City Engineer), City Administrator Ron Moorese, City Attorney Fritz Knaak, Planning Commission Chair Kris Kopitzke, Accountant Tom Niedzwiecki

19
20
21 **4. APPROVAL OF AGENDA** –

22 Council member Ross added item C24 “Direct Sherriff to add extra patrol over Memorial weekend”.
23 Mayor Palmquist added Items C25 “culvert”, C26 “Compensation for drone operator”, & C27 “River Road”.
24 Move item C13 move to item C1.

25 **Motion/Second Ross/Wroblewski To approve agenda for the April 16, 2019 Regular City Council meeting with additions noted. Passed 5-0.**

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28 **5. APPROVAL OF MINUTES**

29 **A. Minutes of March 19, 2019 Regular City Council meeting**

30 **Motion/Second Ross/Wroblewski to approve the minutes of the March 19, 2019 Regular City Council meeting. Passed 4-0-1 (Perkins abstain due to absence)**

31
32 **B. Minutes of March 25, 2019 Special City Council meeting**

33 **Motion/Second Wroblewski/Ross to approve the minutes of the March 25, 2019 Special City Council meeting. Passed 5-0.**

34
35 **C. Minutes of March 25, 2019 Council Work Session**

36
37 **Motion/Second Ross/Wroblewski to approve the minutes of the March 25, 2019 City Council Work Session. Passed 5-0.**

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39
40 **6. PUBLIC INPUT** –

41 Jeff Walker, 1022 Indian Tr S. Spoke regarding the proposed gun ordinance. The Cedar Bluff development has small lots and a homeowners association which isn't planning to enact rules. Only one person is complaining about the gun noise. Would ask council not to address the issue.

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45 DeDe Armstrong, 3085 St Croix Tr. Spoke regarding the firearms ordinance - has concerns with how it is written in that it would be unlawful to use in self-defense. Also the language regarding firearms and use under age 18 conflicts with DNR which allows youth hunting.

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53 Kathy Delaney, 14906 50th St S. Spoke about the gun ordinance - thought there already was an ordinance on the books about hunting in Afton, wants to be sure people are aware of DNR rules and that we are following state statutes. Also, if dogs are harassing hooved animals the owners are allowed to shoot.

54 Dave Heng, 12312 Meadow Bluff Trail. His neighbor has been firing numerous rounds next to their house,
55 often, repeated gunfire for 2 hours. Afraid for children playing outside. Would like reasonable view on what
56 is safe.

57
58 Duane Heng, 9524 Dale Road, Woodbury. His grandchildren live next to the person who is shooting. This is
59 not a hunting issue, the man is target shooting on his property. Issue is that those shells cannot leave his
60 property. What is a safe distance? Is concerned about the distance the bullets can travel as he is shooting into
61 the woods. There is a safety risk. He does not have enough space to shoot, cannot do in confined areas.

62
63 Jack Kollmer, 1248 Stagecoach Tr. Concerns with the firearms ordinance. Disagrees with the prohibition on
64 discharge of buckshot – preferred to use on coyotes on small parcels. Other items in the ordinance have
65 conflicting language, council needs to be aware of.

66
67 Randy Graham, 5912 Trading Post Trail. Would like to thank the council for addressing this issue of shooting,
68 surprised there is nothing on the books. Important that we have some sort of regulation and to get public input
69 on this.

70
71 Kathy Graham, 5912 Trading Post Tr. Noted that there are two different drafts of the ordinance and both have
72 good parts. The focus is on discharge, not hunting or ownership. This is a starting place for good ordinance.

73
74 Ann Dieperink, 19695 37th St S. For the first 10 years they lived in Afton, their house was shot at. Happy
75 someone is starting to look at the situation. Allows hunting on her land and supports hunters. Would also
76 like the council to consider non-lead regulations.

78 7. REPORTS/PRESENTATIONS –

79
80 A. Sheriff's Monthly Report
81 none

82
83 B. Tom Niedzwiecki, Budget Report
84 Tom provided an overview of the March financial reports. He reviewed the city infrastructure fund in
85 detail.
86 Council member Ross asked about funds for payment to Century Link (in account waiting).

87
88 C. Lower St. Croix Fire District Report
89 Council member Nelson reported they are starting to talk about new ladder truck purchase.

91 8. CONSENT AGENDA

92 A. Just and Correct Claims

93 B. 4M Fund Transfer March – Resolution 2019-21

94 **Motion/Second Ross/Wroblewski to approve Resolution 2019-21 approving the 4M fund transfer for**
95 **March. Roll call: All aye, passed 5-0.**

96 9. CITY COUNCIL BUSINESS

97 A. **Planning Commission Report** – (PC report & Draft PC minutes)

98 1. Gary Swanson Application for minor subdivision and variance at 5550 Neal Ave

99 Administrator Moore provided a summary: The applicant owns an 80 acre parcel at 5468 Neal
100 Avenue that includes a house and accessory buildings, and an adjacent 1-acre parcel to the south on
101 which are located a number of accessory buildings. The applicant also owns the 79 acre parcel at
102 5550 Neal Avenue, on which are also located a house and multiple accessory buildings. The applicant
103 operates a farm using all three parcels. The applicant has applied for a minor subdivision at 5550
104 Neal Avenue to divide a 5-acre parcel that includes a house and 3 accessory buildings, from the
105

106 existing 79-acre parcel. The proposed 5-acre parcel has 300 feet of frontage on Neal Avenue and has
107 direct access to Neal Avenue
108 Kopitzke stated the Planning commission was unanimous in recommending approval
109 **Motion/Second Wroblewski / Ross To adopt Resolution 2019-22 approving the Gary Swanson**
110 **application for minor subdivision and variance at 5550 Neal Avenue.**
111 Mayor Palmquist stated this is keeping ag buildings available for ag use.
112 Roll call: All Aye, Passed 5-0.

- 113
114 2. Election of Officers – Update
115 Nominations include Kopitzke for Chair, Doherty for Vice Chair. Waiting to see if Patten wants to
116 continue as Secretary.
117
118 3. PLCD Ordinance Review – Update
119 Chair Kopitzke provided an update on the review.

120 **B. Engineering Report – (Engineer Staff Report & Council Update)**
121 No report
122

123 **C. Administration – (some items taken out of order)**

- 124 1. Road Improvements for 2020 and Related Road Coring
125 It is recommended that core samples be taken on the roads recommended for improvements to
126 determine if the depth of asphalt is sufficient to enable a mill and overlay vs. a reclamation.
127 **Motion/Second Ross/Wroblewski to approve WSB for coring of the roads recommended for**
128 **improvement in 2020, at a cost not to exceed \$2,848. Passed 5-0.**
129
130 2. Soil Borings on 60th Street
131 The portion of 60th Street from Trading Post Trail to Neal Avenue, which is currently gravel, is
132 going to be paved by the developer of the Afton Creek Preserve subdivision. To determine if the
133 existing gravel base is adequate for paving, soil borings are needed along the road.
134 **Motion/Second Palmquist/Ross to approve WSB for soil borings on 60th Street in an amount**
135 **not to exceed \$4,500.**
136 Council member Wroblewski stated that the borings should be paid for by the Afton Creek
137 developer.
138 Mayor Palmquist stated that the city has to be sure it's done correctly.
139 **Motion withdrawn**
140 **Motion/Second Ross/Wroblewski to direct staff to inform the developer that they are**
141 **responsible for street boring with city engineer review. Passed 5-0.**
142
143 3. Bridge Repairs Update
144 City Engineer Guilliams reported that several bridge repairs are needed based on inspection. WSB
145 is still working with Valley Branch Watershed; no work can be done until after June 15.
146
147 4. Town Square Park Drainage Improvement
148 During heavy rain events, Town Square Park experiences substantial pooling of water in the area
149 south of the ballfield. A low-cost solution was tried in 2018, but it did not solve the drainage
150 problem. The City Engineer has prepared a drainage solution that involves a drain and a storm
151 sewer line connecting to the storm sewer in St. Croix Trail. The proposed solution cost estimate is
152 \$22,940. This cost could be funded with Park Dedication funds.
153 Council member Wroblewski asked how often this happens? Is it a large problem?
154 Council member Nelson asked if we have given the low cost solution enough time to work?
155 Council member Ross stated that the solution tried last year didn't help. Spent a little money to
156 solve big problem, wasted money because it failed. Park will need restoration work.
157

158 Mayor Palmquist asked if the area can be graded?
159 Council member Ross stated that the sidewalk is a natural dam
160 Council member Perkins asked if this would come out of park dedication funds? What other
161 priorities are there? (yes, and funds can only be spent on capital improvements)
162 Other options were discussed

163 Council member Perkins suggested having a walking meeting to see some of these items.

164 **Motion/Second Palmquist/ Ross to authorize staff to obtain bids for the Town Square Park
165 drainage solution.**

166 Council member Ross added friendly amendment **“to have completed by mid-June”**. (accepted)

167 Council member Nelson asked if the current fix isn't working? (Ken Johnson, Public Works replied
168 that it works to small percent, but not as well as we'd like it too).

169 **Vote: Passed 5-0.**

- 170
- 171 5. Ditch at 50th Street and St. Croix Trail
172 Working with the County to develop safety improvements
- 173
- 174 6. City Dock Structure Improvements
175 Stabilizers need to be replaced. Specific costs are being figured out, work to be done next winter.
176
- 177 7. Sale of Flood Pumps
178 The Council has authorized the sale of one of its two diesel-powered flood pumps by auction at a
179 minimum price of \$8,000. Bids are currently being accepted for the pump, and will continue to be
180 accepted through April 22.
181 The Council has also discussed the possible sale of the second diesel-powered flood pump. This
182 pump is mounted on a trailer, similar to the pump being offered at auction. However, the pump
183 itself is owned by the DNR, so cannot be sold. The pump can be transferred to another public
184 entity. The trailer and accessories can be sold to the public entity to which the pump is transferred.
185 The value of the trailer and accessories is estimated at about \$4,500. Staff is requesting direction
186 from the Council regarding whether the pump and trailer should be retained or whether the pump
187 should be transferred back to the DNR and the trailer sold.
188 Council member Nelson stated he would return the pump to the DNR.
189 Mayor Palmquist asked why we are looking to get rid of the pump?
190 Council member Ross stated the city is running out of room in the garage.
191 Johnson stated that both of the new pumps would have to fail for it to be needed. Also the levee
192 would have to be modified to park the pump there to use. It is a back-up to the other 2 pumps.
193 **Motion/Second Ross/Nelson to direct staff to return the DNR pump and sell the trailer. Passed
194 3-2 (Palmquist, Wroblewski Nay).**
- 195
- 196 8. Maintenance of St. Croix Trail Boulevard Turf
197 The new grass in the boulevard area along St. Croix Trail will need to be adequately watered
198 particularly at key times of the summer, in order for it to survive and thrive. It will also need to be
199 regularly mowed. Staff recommends an early effort to strongly encourage the property owners
200 along St. Croix Trail to adequately maintain the grass, including watering and mowing. The City
201 may also want to have a plan for quickly dealing with situations where the grass is not being
202 adequately watered. While staff recommends the City not be involved in watering the grass, the
203 City may be the provider of last resort in some cases. If that is a possibility, staff recommends the
204 Council consider putting in place a fee for this service that can be assessed to the property if not
205 paid.
206 Mayor Palmquist asked if we can require people to maintain grass on land they don't own?
207 Attorney Knaak replied that the city can require, but will take a specific ordinance.
208 Council member Perkins asked why there is high maintenance grass planted there?

209 Administrator Moorse replied that it its county land and the city is required to replace the grass if it
210 dies. The County has guidelines on what can be planted there.

211 **Motion/Second Palmquist/Wroblewski to have staff explore options for boulevard grass**
212 **maintenance. Passed 5-0**

213 Suggestion to put information in newsletter to remind people to water.

214
215 9. Purchase of Mower

216 The City currently has a John Deere tractor mower that is used for all mowing needs, including the
217 parks and the levee. In 2018, it also began to be used for snowblowing of the new sidewalks in the
218 Downtown Village area. Ken Johnson, Public Works Supervisor, is concerned that both the
219 mowing and snowblowing workload will reduce the life of the current mower. He also would like a
220 mower that is more efficient in the parks and on the levee. Ken has recommended that a zero turn
221 mower be purchased to increase the efficiency of mowing, and to reduce the use of the current
222 mower to extend its life. The replacement cost for the current mower would be \$16,000. The cost
223 of the John Deere zero turn mower is \$9,900.

224 **Motion/Second Palmquist /Ross to authorize purchase of the John Deere Z950M ZTrak**
225 **mower at a cost of \$9,900.**

226 Council member Nelson noted this is commercial grade.

227 Mayor Palmquist amended the motion to “**pending staffs receipt and approval**”. (accepted)

228 **Vote: Passed 5-0**

229
230 10. Accounting Services Update (taken out of order)

231 Waiting for 1 more proposal. Ron will schedule interviews at a work session.

232
233 11. Removal of Trees at Rinta Park

234 In 2018, Barbara Ronningen, who coordinates the Rinta Park community gardens, requested the
235 removal of approximately 15 trees along the east edge of the gardens that overshadow the gardens.
236 The cost of the removals would be funded from the Park Maintenance budget. The City Forester
237 has advised that the trees proposed to be removed are not quality trees and he recommends their
238 removal. Tri County has recently indicated the price quote of \$800 is still valid.

239 **Motion/Second Wroblewski/Perkins to approve \$800 for Tri County to remove approximately**
240 **15 trees along the east edge of the Rinta Park Community Gardens. Passed 4-1 (Ross nay)**

241
242 12. Social Media Policy

243 **Motion/Second Palmquist/Ross to adopt the League of Minnesota Cities social media policy.**
244 **Passed 5-0.**

245
246 13. Firearms Ordinance (taken out of order as item 1)

247 Mayor Palmquist stated that no action was planned for tonight, want to take multiple months to
248 review.

249 Administrator Moorse provided a summary of the draft ordinance

250 Council member Ross stated there are laws stating you cannot shoot across property lines.

251 Attorney Knaak stated that State law prohibits any discharge within 500 feet of any residence,
252 blanket prohibition.

253 Mayor Palmquist stated that he'd understood that was a hunting ordinance.

254 Knaak stated the prohibition is blanket. There are exceptions regarding wild animals where it is
255 allowed. If in residential neighborhood, cannot discharge.

256 The landowner said the deputy was not familiar with Afton regulations when called.

257 Council member Wroblewski stated the law is not clear since it is in the hunting area.

258 Mayor Palmquist stated that this needs more research, many cities and counties have these types of
259 ordinances.

- 260 Knaak stated that the city has authority over discharge and otherwise has to conform with state law.
261 City could regulate discharge within 1000' rather than 500'.
262 Council member Wroblewski first thing is to be sure anything can be used for self-defense. This is
263 not about hunting, but about sensible regulation. This is a first draft.
264 Mayor Palmquist stated this is not the only complaint that has come in, there have been other issues
265 in other locations.
266 Council member Nelson stated that there have been many good comments tonight and agree that we
267 should talk to sheriff about 500 ft rule.
268 Knaak cited MN law 97.b.01 trespass:. "occupied by human or livestock."
269 **Motion/Second Ross/Nelson to have staff contact Sherriff office to clarify Afton's position and**
270 **make sure they are aware; send letter to property owner.**
271 Council member Perkins requested the Sherriff make a visit.
272 Knaak recommended leaving it to their discretion.
273 Council member Wroblewski would like to clarify regarding occupancy
274 Council member Nelson stated the motion can give relief and we can keep working on the
275 ordinance.
276 **Motion vote: Passed 5-0.**
277 Mayor Palmquist suggested continuing to work session and set dated for a public hearing.
278
279 14. Light Pole Banners
280 The AABA and the Re-Discover Afton committees would like the city to finance the creation of 26
281 light pole banners with a summer / pollinator friendly / eco theme that can be used every year
282 during the summer. As a point of reference, the AABA paid for the Christmas banners and the
283 Jessie Diggins committee paid for the red, white and blue light pole banners. The cost would be
284 approximately \$3000.
285 **Motion/Second Nelson/Wroblewski to deny request.**
286 Mayor Palmquist stated he could support the city contributing for half but not paying for all.
287 Council member Ross stated the Rediscover Afton committee would like to have the village
288 decorated for the event.
289 Mayor Palmquist stated he would support if they were pollinator focused and council can review
290 prior.
291 **Motion withdrawn**
292 **Motion/Second Palmquist/Ross to approve contributing to the purchase of light pole banners**
293 **with a pollinator / eco-friendly design approved by the city in an amount not to exceed \$3000.**
294 **Passed 4-1. (Wroblewski nay).**
295
296 15. Parks Committee Recommendations regarding Bees and Pollinators and Large Planted Pots at Town
297 Square Park – **Resolution 2019-23**
298 Resolution to promote a healthy environment for bees and pollinators. The resolution
299 includes information regarding the need to promote a healthy environment for bees and
300 pollinators and actions the City can take to address that need.
301 **Motion/Second Wroblewski/Perkins to approve resolution 2019-23 promoting a**
302 **healthy environment for bees, pollinators, beneficial insects and people too. Roll call:**
303 **All aye, passed 5-0.**
304
305 The Park Committee has recommended purchasing large planted pots to be placed around the
306 hemisphere at Town Square Park, at a cost of \$500.
307 **Motion/Second Palmquist/ Nelson to approve the purchase of large planted pots to be**
308 **placed around the hemisphere at Town Square Park, at a cost not to exceed \$500.**
309 **Passed 5-0.**
310
311

- 312 **Motion/Second Palmquist/Ross to have staff look into implementing a pollinator-**
313 **friendly pilot program. Passed 5-0.**
314
- 315 16. Large Planted Pots at 33rd Street and St. Croix Trail
316 The Re-Discover Afton committee would like to place two to four of the same planted pots at the
317 intersection of 33rd and St. Croix Trail for the event, and is requesting that the City purchase the
318 panted pots at a cost of approximately \$500.
319 Council member Perkins recommended looking at this one request next year.
320 **Motion/Second Wroblewski/Palmquist to not approve and revisit next year. Passed 5-0.**
321
- 322 17. Referral of Sanitary Sewer Ordinance Amendments to the Planning Commission
323 **Motion/Second Nelson/Ross to refer amendments to the sanitary sewer ordinance to the**
324 **Planning Commission. Passed 5-0.**
325
- 326 18. City Council Audio/Video System Improvements
327 At its March 19, 2019 regular meeting, the Council reviewed options for Council Chambers
328 Audio/Video improvements. The Council approved replacement of the existing camera, and the
329 replacement of the existing DVD players with a new software system for recording and for
330 controlling the video inputs during recording, at a total cost not to exceed \$6,000. This package of
331 improvements was a portion of one of the options proposed by the contractor, Z Systems. The
332 contractor has indicated that the cost of this portion of the option, including labor, is \$6,900. In
333 order to move forward with the selected option, the Council needs to authorize the expenditure of an
334 additional \$900.
335 **Motion/Second Ross/Nelson to authorize additional \$900 for total of \$6,900 for Council**
336 **Chambers Audio/Video improvements. Passed 5-0.**
337
- 338 19. Planning Commission Member Reappointments (Bowman, Langan)
339 **Motion/Second Ross/Nelson to reappoint Roger Bowman and James Langan to additional**
340 **three-year terms on the Planning Commission expiring on February 15, 2022. Passed 5-0.**
341
- 342 20. Appointment of Grant Jensen to the Parks Committee
343 **Motion/Second Ross/Nelson to appoint Grant Jensen to the Parks Committee for a three-year**
344 **term expiring on March 31, 2022. Passed 5-0.**
345
- 346 21. Appointment of Cole Cernohous to Seasonal Maintenance Employee Position
347 **Motion/Second Ross/Palmquist to appoint Cole Cernohous to a seasonal maintenance position**
348 **at a pay rate of \$12.00 per hour, with a start date of May 1, 2019. Passed 5-0.**
349
- 350 22. Excess Liability Coverage and Statutory Liability Limits
351 **Motion/Second Wroblewski/Ross to not waive the monetary limits on tort liability established**
352 **by Minnesota Statutes, Section 466.04. Passed 5-0.**
353
- 354 23. Schedule Council Work Sessions
355 A work session will be scheduled for Thursday April 25 at 5:00.
356
- 357 24. Sheriff patrols
358 **Motion/Second Ross/Palmquist to add extra speed patrols over Memorial Day weekend on Hwy**
359 **21. Passed 5-0.**
360
- 361 25. Culvert
362 **Motion/Second Ross/Palmquist to authorize public works to install culvert at 35th & St Croix**
363 **trail. Passed 5-0**

- 364
365 26. Drone operator
366 **Motion/Second Palmquist/Ross To pay drone operator \$300 for photos and video and also**
367 **Spencer Klover for 4 hours of his time in making the flood video. Passed 5-0.**
368
369 27. River road
370 At the April 15 meeting residents indicated they want to move ahead with plan for replacement of
371 sewer lines, construction in 2020.
372 Council member Nelson stated that is sounds like fall is best time to do the project. We need to find
373 out where we are with DNR and county money.
374 Council member Ross stated that we need the plans to know costs.
375 Council member Wroblewski agreed about the fall timeframe, and noted the residents have already
376 been assessed.
377 **Motion/Second Ross/Nelson to direct staff to authorize WSB to provide a quote to create a bid**
378 **package with the intent that the project is to be completed in 2020, contingent on city’s financial**
379 **situation.**
380 Mayor Palmquist friendly amendment: **“with the understanding owners have already been**
381 **assessed for this work.” (accepted)**
382 Council member Perkins stated that the owners care about timing and want it done sooner rather than
383 later. Have been assessed and don’t know timeframe of when it will work. Friendly amendment
384 **“project completed by 2020 or sooner” (accepted)**
385 **Vote: Passed 5-0.**
386

387 **D. Committee Reports**

- 388 1. Public Works – no report
389 2. Personnel – no report
390 3. Parks – roadside clean up and park clean up on agenda
391 4. Heritage Preservation Commission / Design Review – grant application in, meeting tomorrow
392 5. Natural Resources and Groundwater – water sampling
393

394 **10. COUNCIL, CONSULTANT, AND STAFF REPORTS, ANNOUNCEMENTS, AND UPDATES**

- 395 A. Ward 1 Council Member Perkins – no report
396 B. Ward 2 Council Member Wroblewski – Xcel substation, attended water consortium meeting, native plant
397 sale on June 8
398 C. Ward 3 Council Member Ross – Valley Creek is done getting their service installed from Century Link.
399 Sentence to service may take down trees for free.
400 **Motion/Second Ross/Palmquist to have staff check with Sentence to Serve prior to awarding bid for**
401 **tree removal. Passed 5-0.**
402 D. Ward 4 Council Member Nelson – no report
403 E. Mayor Palmquist – attended Asian carp program
404 F. City Attorney Knaak – condemnation process in progress. Diggins matter is resolved. Abandoned house.
405 G. City Administrator Moorse – no report
406

407 **11. ADJOURN**

408 **Motion/Second Nelson/Ross to adjourn. Passed 5-0.**

409 Meeting adjourned at 10:35 PM
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414 Respectfully submitted by:
415

416 _____

417 Julie Yoho, City Clerk

418

419

420 Approved by Council May 21, 2019 as (check one): Presented: _____ Amended: _____

421

422

423 Mayor Bill Palmquist _____ Date _____

424

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 21, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: May 16, 2019

Re: Meeting Minutes

The minutes of the April 15 and April 25 Council meetings will be emailed for Council review in advance of the Council meeting.

Citations for: Afton

4/1/2019 To 4/30/2019

Agcy	Date	Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description	Statute
WCSO	4/6/2019	820007909601	WC1297	R. Corniea	Citation	0	SAINT CROIX TRL S		RIVER RD S		Afton	Traffic Regulation - Driver Must Carry Proof of Insurance when Operating Vehicle	169.791.2(a)
WCSO	4/7/2019	820030909702	WC115	M. Tellez	Citation	0	HUDSON rd		INDIAN TRL S		Afton	MOV-Speed-Exceed Limit	169.14.2(a)
WCSO	4/7/2019	820030909703	WC115	M. Tellez	Citation	0	MANNING AVE S		22nd ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	4/13/2019	820009910301	WC138	J. Stoffel	Citation	0	MANNING AVE S		50TH ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	4/16/2019	820087910602	WC115	M. Tellez	Citation	0	MANNING AVE S		VALLEY CREEK RD		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	4/16/2019	820012910601	WC1280	T. VanSomeren	Citation	0	MANNING AVE S		30TH ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	4/17/2019	820087910701	WC115	M. Tellez	Citation	0	MANNING AVE S		60TH ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	4/17/2019	820087910702	WC115	M. Tellez	Citation	0	MANNING AVE S		50TH ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	4/20/2019	820001911002	WC117	M. Petrey	Citation	4200	SAINT CROIX TRL S				Afton	MOV-Speed-Exceed Limit	169.14.2(a)
WCSO	4/20/2019	820001911003	WC117	M. Petrey	Citation	4200	SAINT CROIX TRL S				Afton	MOV-Speed-Exceed Limit	169.14.2(a)
WCSO	4/20/2019	820001911004	WC117	M. Petrey	Citation	4200	SAINT CROIX TRL S				Afton	MOV-Speed-Exceed Limit	169.14.2(a)
WCSO	4/20/2019	820001911006	WC117	M. Petrey	Citation	4200	SAINT CROIX TRL S				Afton	MOV-Speed-Exceed Limit	169.14.2(a)
WCSO	4/20/2019	820001911007	WC117	M. Petrey	Citation	4200	SAINT CROIX TRL S				Afton	MOV-Speed-Exceed Limit	169.14.2(a)
CGPD	4/20/2019	820754911001	4260830	Jordan Ziebarth	Citation	5000	Manning Ave				Afton	Citation for Speed.	169.14.2(a)(3)
WCSO	4/21/2019	820025911101	WC1280	T. VanSomeren	Citation	0	HUDSON RD S		NEAL AVE S		Afton	DL-Drive After Suspension/DAS	171.24.1
WCSO	4/24/2019	820029911401	WC1267	S. Lester	Citation	0	MANNING AVE S		50TH ST S		Afton	MOV-Speed-Exceed Speed Limit Posted in Local Jurisdiction	169.14.5
WCSO	4/27/2019	820016911701	WC12957	L. Rinzel	Citation	0	MANNING AVE S		22ND ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)

Citations for: Afton

4/1/2019 To 4/30/2019

Agcy	Date	Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description	Statute
WCSO	4/27/2019	820016911702	WC129 57	L. Rinzel	Citation	0	MANNING AVE S		22ND ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	4/28/2019	820016911703	WC129 57	L. Rinzel	Citation	0	MANNING AVE S		40TH ST S		Afton	Traffic Regulation - Driver Must Carry Proof of Insurance when Operating Vehicle	169.791.2(a)
WCSO	4/29/2019	820082911901	WC160	K. Medicott	Citation	0	15TH ST S				Afton	CRIM-DOMESTIC ABUSE-VIOLATE NO CONTACT ORDER	629.75.2(b)
WCSO	4/29/2019	820026911901	WC129 57	L. Rinzel	Citation	0	MANNING AVE S		22ND ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)

Incident Summary Report

From:4/1/2019 12:00:00 AM To:4/30/2019 11:59:59 PM



WASHINGTON COUNTY SHERIFFS OFFICE

AFTON

4/2/2019 6:20:56 AM	WC19013120	13XXX 50th St S, AFTON	MOTOR VEHICLE THEFT
4/2/2019 7:18:53 AM	WC19013121	Hudson Rd S / Neal Ave S, AFTON	CITIZEN/PUBLIC ASSIST
4/2/2019 8:49:24 AM	WC19013138	16XXX 50th St S, AFTON	SUICIDE ATTEMPT/THREATS OF
4/2/2019 11:21:25 AM	WC19013165	Unknown, AFTON	CITIZEN/PUBLIC ASSIST
4/2/2019 4:07:13 PM	WC19013204	15XXX Afton Blvd S, AFTON	Phone Call
4/2/2019 9:39:58 PM	WC19013245	194 Wb Jwo Neal Ave N, AFTON	WELFARE CHECK
4/3/2019 12:01:07 AM	WC19013257	13XXX 50th St S, AFTON	RECOVERED STOLEN
4/3/2019 9:11:53 AM	WC19013307	15XXX Afton Hills Dr S, AFTON	CITIZEN/PUBLIC ASSIST
4/3/2019 2:34:26 PM	WC19013347	194 Eb Jwo Manning Ave S, AFTON	TRAFFIC COMPLAINT
4/4/2019 12:16:09 PM	WC19013459	12XXX Meadow Bluff Trl, AFTON	FRAUD/SCAM
4/4/2019 3:14:49 PM	WC19013474	3XXX Perrot Ave S, AFTON	THEFT
4/4/2019 3:46:29 PM	WC19013484	3XXX Perrot Ave S, AFTON	INCIDENT
4/4/2019 7:55:42 PM	WC19013521	Unknown, AFTON	WELFARE CHECK
4/6/2019 2:14:10 AM	WC19013760	194 Eb Jwo Manning Ave S, AFTON	DRIVING COMPLAINT
4/6/2019 11:19:37 AM	WC19013785	4XXX Saint Croix Trl S, AFTON	MEDICAL
4/6/2019 11:38:27 AM	WC19013789	2XXX Stagecoach Trl S, AFTON	CITIZEN/PUBLIC ASSIST
4/6/2019 4:44:56 PM	WC19013822	16XXX 15th St S, AFTON	WELFARE CHECK
4/6/2019 6:19:31 PM	WC19013826	Saint Croix Trl S / River Rd S, AFTON	TRAFFIC STOP
4/6/2019 7:37:07 PM	WC19013837	Unknown, AFTON	FOUND PROPERTY/ITEM
4/7/2019 10:17:59 AM	WC19013909	XXX Indian Trl S, AFTON	WELFARE CHECK
4/7/2019 11:48:48 AM	WC19013917	Saint Croix Trl S / Saint Mary's Dr S, AFTON	Injured deer
4/7/2019 12:13:16 PM	WC19013921	15XXX Afton Blvd S, AFTON	CIVIL MATTER/DISPUTE
4/7/2019 5:34:02 PM	WC19013949	Hudson Rd S / Neal Ave S, AFTON	INCIDENT
4/7/2019 6:50:42 PM	WC19013958	Neal Ave S / 60th St S, AFTON	CITIZEN/PUBLIC ASSIST
4/7/2019 9:12:58 PM	WC19013969	Manning Ave S / Lake Rd, AFTON	INCIDENT
4/8/2019 3:24:07 PM	WC19014061	14XXX 50th St S, AFTON	SUSPICIOUS PERSON/ACTIVITY
4/8/2019 3:42:01 PM	WC19014066	194 Eb Jwo Manning Ave S, AFTON	TRAFFIC COMPLAINT
4/8/2019 3:44:11 PM	WC19014067	5XXX Saint Croix Trl S, AFTON	SUSPICIOUS PERSON/ACTIVITY
4/8/2019 10:18:48 PM	WC19014111	15XXX Upper 34th St S, AFTON	MEDICAL
4/9/2019 12:04:21 AM	WC19014123	1XXX Neal Ave S, AFTON	MEDICAL
4/9/2019 2:12:45 AM	WC19014130	Unknown, AFTON	SUICIDE ATTEMPT/THREATS OF
4/9/2019 8:02:57 AM	WC19014150	194 Wb Jwo Manning Ave N, AFTON	ACCIDENT
4/9/2019 8:27:51 AM	WC19014159	Trading Post Trl S / 42nd St S, AFTON	NUISANCE
4/9/2019 8:49:26 PM	WC19014259	XXX Stagecoach Trl S, AFTON	FRAUD/SCAM
4/10/2019 7:24:42 AM	WC19014288	15th St S / Majestic Pines Trl, AFTON	ANIMAL COMPLAINT

Incident Summary Report

From:4/1/2019 12:00:00 AM To:4/30/2019 11:59:59 PM

4/10/2019 2:20:48 PM	WC19014346	3XXX Perrot Ave S, AFTON	MEDICAL
4/10/2019 3:49:07 PM	WC19014357	15th St S / Neal Ave S, AFTON	ANIMAL COMPLAINT
4/11/2019 6:59:00 AM	WC19014424	194 Eb At Manning Ave S, AFTON	ACCIDENT
4/11/2019 9:57:41 AM	WC19014457	1-75 Manning Ave S, AFTON	ACCIDENT
4/11/2019 8:34:07 PM	WC19014523	Manning Ave S / Hudson Rd S, AFTON	ACCIDENT
4/12/2019 11:21:13 AM	WC19014598	Majestic Pines Trl / 15th St S, AFTON	ANIMAL COMPLAINT
4/12/2019 11:49:16 AM	WC19014599	12XXX -12999 HUDSON RD S, AFTON	SECURITY DETAIL
4/13/2019 7:25:39 AM	WC19014712	Manning Ave S / 50th St S, AFTON	TRAFFIC STOP
4/14/2019 12:20:45 AM	WC19014821	194 Eb At Manning Ave S, AFTON	DRIVING COMPLAINT
4/14/2019 8:22:46 AM	WC19014846	15XXX Afton Blvd S, AFTON	CITIZEN/PUBLIC ASSIST
4/14/2019 9:05:59 AM	WC19014848	194 Eb At Manning Ave S, AFTON	CITIZEN/PUBLIC ASSIST
4/15/2019 5:48:29 PM	WC19015016	15XXX Afton Blvd S, AFTON	ANIMAL COMPLAINT
4/15/2019 10:25:43 PM	WC19015048	XX Croixview Dr S, AFTON	CITIZEN/PUBLIC ASSIST
4/16/2019 1:07:53 AM	WC19015062	5XXX Saint Croix Trl S, AFTON	ABDUCTION/KIDNAPPING
4/16/2019 7:12:36 AM	WC19015065	2XXX Trading Post Trl S, AFTON	OFFICER INFORMATION
4/16/2019 8:26:09 AM	WC19015070	Manning Ave S / 22nd St S, AFTON	INCIDENT
4/16/2019 8:41:55 AM	WC19015071	30th St S / Trading Post Trl S, AFTON	CITIZEN/PUBLIC ASSIST
4/16/2019 1:45:47 PM	WC19015102	194 Wb Jeo Manning Ave N, AFTON	CITIZEN/PUBLIC ASSIST
4/16/2019 5:35:58 PM	WC19015138	5XXX Saint Croix Trl S, AFTON	CITIZEN/PUBLIC ASSIST
4/16/2019 6:17:10 PM	WC19015147	1XXX Quant Ave S, AFTON	CITIZEN/PUBLIC ASSIST
4/16/2019 6:57:35 PM	WC19015165	30th St S / Manning Ave S, AFTON	TRAFFIC STOP
4/17/2019 10:30:42 AM	WC19015255	Manning Ave S / 50th St S, AFTON	INCIDENT
4/17/2019 12:34:41 PM	WC19015268	4XXX Trading Post Trl S, AFTON	Lightning Strike
4/17/2019 3:48:21 PM	WC19015293	2XXX Trading Post Trl S, AFTON	Electical Hazard
4/18/2019 11:53:45 AM	WC19015398	5XXX Odell Ave S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
4/18/2019 3:38:29 PM	WC19015429	5XXX Saint Croix Trl S, AFTON	CITIZEN/PUBLIC ASSIST
4/18/2019 6:33:09 PM	WC19015451	1XXX Neal Ave S, AFTON	MEDICAL
4/19/2019 2:45:30 AM	WC19015488	12XXX Hudson Rd S, AFTON	SUSPICIOUS PERSON/ACTIVITY
4/19/2019 1:35:50 PM	WC19015567	194 Eb At Manning Ave S, AFTON	DRIVING COMPLAINT
4/19/2019 3:24:05 PM	WC19015600	194 Wb Jeo Manning Ave N, AFTON	TRAFFIC COMPLAINT
4/19/2019 10:45:24 PM	WC19015654	50TH ST S / PHEASANT CT S, AFTON	ACCIDENT
4/20/2019 8:43:46 AM	WC19015685	50th St S / Quadrant Ave S, AFTON	ANIMAL COMPLAINT
4/20/2019 9:18:15 AM	WC19015688	Afton Blvd S / Trading Post Trl S, AFTON	DRIVING COMPLAINT
4/20/2019 12:49:30 PM	WC19015716	3XXX Saint Croix Trl S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
4/20/2019 1:22:19 PM	WC19015721	15XXX Afton Blvd S, AFTON	ANIMAL COMPLAINT
4/20/2019 1:30:51 PM	WC19015724	42XXX -4439 PASTURE RIDGE RD S, AFTON	TRAFFIC STOP
4/20/2019 2:03:08 PM	WC19015732	45XXX -4998 SAINT CROIX TRL S, AFTON	TRAFFIC STOP
4/20/2019 3:56:05 PM	WC19015742	45XXX -4998 SAINT CROIX TRL S, AFTON	TRAFFIC STOP

Incident Summary Report

From:4/1/2019 12:00:00 AM To:4/30/2019 11:59:59 PM

4/20/2019 6:23:10 PM	WC19015769	37XXX -4499 SAINT CROIX TRL S, AFTON	TRAFFIC STOP
4/21/2019 1:17:31 AM	WC19015829	15XXX Afton Blvd S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
4/21/2019 10:12:37 AM	WC19015854	14XXX 15th Street Cir S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
4/21/2019 10:54:33 AM	WC19015857	3XXX Saint Croix Trl S, AFTON	MEDICAL
4/21/2019 6:00:25 PM	WC19015896	194 Eb At Manning Ave S, AFTON	ASSIST OTHER AGENCY
4/21/2019 9:30:54 PM	WC19015920	Hudson Rd S / Manning Ave S, AFTON	TRAFFIC STOP
4/22/2019 1:40:37 AM	WC19015946	3XXX Nybeck Ave S, AFTON	MEDICAL
4/22/2019 6:11:57 AM	WC19015951	40th St S / Neal Ave S, AFTON	ANIMAL COMPLAINT
4/22/2019 2:13:33 PM	WC19016012	Afton Blvd S / Trading Post Trl S, AFTON	CITIZEN/PUBLIC ASSIST
4/22/2019 4:00:38 PM	WC19016023	12XXX HUDSON RD S, AFTON	THREATS
4/22/2019 7:20:45 PM	WC19016052	194 Eb Jwo Neal Ave N, AFTON	ANIMAL COMPLAINT
4/23/2019 7:50:01 AM	WC19016102	1XXX Stagecoach Trl S, AFTON	MEDICAL
4/23/2019 10:47:56 AM	WC19016143	16XXX 15TH ST S, AFTON	DANCO VIOLATION
4/23/2019 8:38:58 PM	WC19016222	32nd St S / Saint Croix Trl S, AFTON	fire complaint
4/24/2019 1:55:55 PM	WC19016317	3XXX Norsted Ave S, AFTON	911 ABANDONED/HANGUP/OPEN LINE
4/24/2019 5:24:07 PM	WC19016356	Manning Ave S / 40th St S, AFTON	TRAFFIC STOP
4/24/2019 8:33:56 PM	WC19016379	40th St S / Trading Post Trl S, AFTON	ACCIDENT
4/24/2019 9:26:46 PM	WC19016386	40th St S / Trading Post Trl S, AFTON	ACCIDENT
4/25/2019 6:33:11 AM	WC19016410	15XXX Upper 34th St S, AFTON	ANIMAL COMPLAINT
4/25/2019 2:53:14 PM	WC19016485	194 Eb Jwo Neal Ave N, AFTON	ACCIDENT
4/25/2019 11:18:45 PM	WC19016567	12XXX 8th Street Ct S, AFTON	MEDICAL
4/26/2019 6:06:25 AM	WC19016609	3XXX Neal Ave S, AFTON	MEDICAL
4/26/2019 9:56:19 AM	WC19016648	Unknown, AFTON	OTHER
4/26/2019 1:04:15 PM	WC19016687	HUDSON RD S / MANNING AVE S, AFTON	DRIVING COMPLAINT
4/26/2019 6:33:16 PM	WC19016739	15XXX 11th St S, AFTON	FRAUD/SCAM
4/26/2019 7:32:51 PM	WC19016753	2XXX Saint Croix Trl S, AFTON	MEDICAL
4/27/2019 7:50:27 AM	WC19016828	15XXX 42nd St S, AFTON	911 ABANDONED/HANGUP/OPEN LINE
4/27/2019 6:05:51 PM	WC19016885	Manning Ave S / 40th St S, AFTON	CITIZEN/PUBLIC ASSIST
4/27/2019 6:46:18 PM	WC19016896	15XXX -1999 MANNING AVE S, AFTON	TRAFFIC STOP-SPEED
4/27/2019 9:53:19 PM	WC19016925	Manning Ave S / Lake Rd, AFTON	TRAFFIC STOP-NO PROOF OF INSURANCE
4/29/2019 3:56:14 PM	WC19017155	15XXX Afton Blvd S, AFTON	ANIMAL COMPLAINT
4/29/2019 7:43:45 PM	WC19017170	Manning Ave S / Hudson Rd S, AFTON	TRAFFIC STOP-SPEED
4/30/2019 12:56:41 PM	WC19017260	16XXX 15TH ST S, AFTON	PROPERTY DAMAGE

City of Afton – Financial Reports

April 2019

Ref	Description	Pages
A.	Balance Sheet	A1 to A2
B.	Statement of Changes in Fund Balance: Year to Date	B1 to B3
C.	Statement of Revenue and Expenditures: General Fund Summary plus Detail for All Other Funds	C1 to C14
D.	Detail Statement of Revenue and Expenditures: General Fund Only	D1 to D6
E.	#550, 560 & 600 Summary of Special Activity & MN Investment Funds - YTD	E1
F.	#550 Detail of General Special Activity Funds - YTD	F1
G.	#560 Detail of Other Special Activity Funds - YTD	G1
H.	#115 Building and Land Fund: YTD Detail	H1
I.	#410 Sanitary Sewer Utility Oper Fund: LTD Summary & YTD Detail	I1 to I3
J.	#120 Street Improvement Fund: YTD Detail	J1
K.	#122 Bridge Replacement Fund: YTD Detail	K1
L.	#200 Park Reserve Fund – YTD Detail	L1
M.	#805 City Infra-Structure Imp Fund: LTD Summary & YTD 2018 Detail	M1 to M3
N.	#806 PFA Loans & #807 Tmp Imp Bond Debt Serv Funds: LTD	N1
O.	#725 2014A & #726 2017B Road Bond Debt Serv Funds: Five Year Summary	O1
P.	#810 City Dock Fund: YTD Detail by Account	P1
Q.	General Fund Streets, Rehab and Public Works: YTD Detail	Q1
R.	Customer Receipts & Other Deposits – Current Month	R1 to R4
S.	Building Inspection Fees – YTD	S1 to S2

Comments:

- We are paying Geislinger Pay Voucher #21 \$243,569.22. Retainage is now \$117,232.10. This is about \$70,000 more than the estimate we had at 12/31/18.
- We received \$180,000 in Park Dedication Fees for the Afton Creed Preserve.
- We received \$11,561 in Cable Commission 2018 Y/E Distribution.
- YTD we have spent \$11,449 on Flood related expenses. Acct 7836.
- \$13,365 was spent on repairing the City Dock. Acct 8930.
- **Cash Flow Watch**
The 100 General Fund at 4/30/19 has a negative fund balance of \$28,125. The Bank Transfer Resolution includes approval for a temporary transfer of up to \$100,000 from the 250 Special Reserve Fund until we receive 1st half Prop Taxes in July.


 Prepared by Thomas H. Niedzwiecki, Accountant

City of Afton
Balance Sheet
April 30, 2019

Account #	Account Description	#100 General Fund	#550 Spec Act Fd - General	#100 + #550 Total General Fund	#115 Bldg & Land Fund	#410 Sanitary Sewer Oper Fund	#120 Street Imp Capital Fund	#122 Bridge Replacement Fund	#700 2017 Road Projects	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund
Assets												
100	4M Fund: General Fund	389,121		389,121								
100.8	Petty Cash	310		310								
115	4M Fund: Bldg & Land Capital Fund			0	10,990							
120	4M Fund: Street Imp Fd - Regular			0			784,719					
120	4M Fund: Street Imp Fd - Downtown			0								
122	4M Fund: Bridge Replacement			0								
700	4M Fund: 2017 Pavement Project			0				39,463				
200	4M Fund: Park Reserve Fund			0								
250	4M Fund: Special Reserve Fund			0						257,067		
400	4M Fund: 201 Project Fund			0							475,965	
410	4M Fund: Sanitary Sewer Operations			0								901
500	4M Fund: Fire Station Debt Serv Fund			0		49,398						
550	4M Fd: Spec Activities Fd - General		385,543	385,543								
560	4M Fd: Spec Activities Fd - Other			0								
600	4M Fund: MN Investment Fund			0								
700	4M Fund: Road Construction Fund			0								
725	4M Fund: 2014A Road Debt Serv Fd			0								
726	4M Fund: 2017B Road Debt Serv Fd			0								
805	4M Fund: City Infrastructure Fund			0								
806	4M Fund: PFA Loan Debt Serv Fd			0								
807	4M Fd: Dwtwn Tmp Imp Debt Serv Fd			0								
810	4M Fund: City Dock Fund			0								
	Total Cash and Investments	389,432	385,543	774,974	10,990	49,398	784,719	39,463	0	257,067	475,965	901
1170	Taxes Receivable from County			0								
11xx	Fees & Other Receivables	(700)		(700)								
1110	Grants Receivable			0								
1115	Special Assessments Receivable			0								
Various	Year End Transfers			0								
1407/2407	Due (Owed): Street Imp Fd & City Infrastr Fd			0								
	Total Assets and Other Debits	388,732	385,543	774,274	10,990	49,398	784,719	39,463	0	257,067	475,965	901
Liabilities and Fund Balances												
2001	Permit Escrow & Fees (net payable)	115,745		115,745								
2005	Accounts Payable	300,392		300,392								
2121	Bldg Surcharges Payable	719		719								
2022	Accrued Expenses			0								
	Total Accounts and Other Payables	416,857	0	416,857	0	0	0	0	0	0	0	0
2510	Deferred Revenue - Grants			0								
2115	Deferred Revenue - Special Assessments			0								
Various	Fund Balance - Beginning of Year	335,849	395,559	731,407	10,912	53,143	783,276	40,226	0	76,514	472,535	1,181
Various	Current Year Net Increase (Decrease)	(363,974)	(10,016)	(373,990)	78	(3,745)	1,443	(763)	0	180,553	3,430	(280)
Various	Fund Balance - End of Period	(28,125)	385,543	357,418	10,990	49,398	784,719	39,463	0	257,067	475,965	901
	Total Liabilities and Fund Balances	388,732	385,543	774,274	10,990	49,398	784,719	39,463	0	257,067	475,965	901

Prepared by Thomas H. Niedzwiecki, Accountant

A1

City of Afton
Balance Sheet
April 30, 2019

Account #	Account Description	#500 Fire Station: Debt Serv Fund	#560 Spec Act Fd - Other	#805 City Infrastructure Imp Fund	#806 PFA Loan Debt Serv Fund	#807 Downtwn Tmp Imp Debt Serv Fund	#725 2014A Road Debt Serv Fd	#726 2017B Road Debt Serv Fd	#810 City Dock Fund	Total All Governmental Funds	#600 MN Investment Fd (Fiduciary)
Assets											
100	4M Fund: General Fund									389,121	
100.8	Petty Cash									310	
115	4M Fund: Bldg & Land Capital Fund									10,990	
120	4M Fund: Street Imp Fd - Regular									784,719	
120	4M Fund: Street Imp Fd - Downtown									0	
122	4M Fund: Bridge Replacement									39,463	
700	4M Fund: 2017 Pavement Project									0	
200	4M Fund: Park Reserve Fund									257,067	
250	4M Fund: Special Reserve Fund									475,965	
400	4M Fund: 201 Project Fund									901	
410	4M Fund: Sanitary Sewer Operations									49,398	
500	4M Fund: Fire Station Debt Serv Fund	2,530								2,530	
550	4M Fd: Spec Activities Fd - General									385,543	
560	4M Fd: Spec Activities Fd - Other		10,088							10,088	
600	4M Fund: MN Investment Fund									0	107,950.15
700	4M Fund: Road Construction Fund									0	
725	4M Fund: 2014A Road Debt Serv Fd						101,473			101,473	
726	4M Fund: 2017B Road Debt Serv Fd							33,181		33,181	
805	4M Fund: City Infrastructure Fund			756,304						756,304	
806	4M Fund: PFA Loan Debt Serv Fd				301,923					301,923	
807	4M Fd: Downtwn Tmp Imp Debt Serv Fd					48,877				48,877	
810	4M Fund: City Dock Fund								52,695	52,695	
	Total Cash and Investments	2,530	10,088	756,304	301,923	48,877	101,473	33,181	52,695	3,700,548	107,950.15
1170	Taxes Receivable from County									0	
11xx	Fees & Other Receivables									(700)	
1110	Grants Receivable									0	
1115	Special Assessments Receivable									0	
Various	Year End Transfers									0	0.00
1407/2407	Due (Owed): Street Imp Fd & City Infrastr F									0	0.00
	Total Assets and Other Debits	2,530	10,088	756,304	301,923	48,877	101,473	33,181	52,695	3,699,848	107,950.15
Liabilities and Fund Balances											
2001	Permit Escrow & Fees (net payable)									115,745	
2005	Accounts Payable									300,392	
2121	Bldg Surcharges Payable									719	
2022	Accrued Expenses									0	
	Total Accounts and Other Payables	0	0	0	0	0	0	0	0	416,857	0.00
2510	Deferred Revenue - Grants									0	
2115	Deferred Revenue - Special Assessments									0	
Various	Fund Balance - Beginning of Year	2,512	2	(815,949)	324,615	64,801	339,215	389,387	65,581	2,539,359	107,167.55
Various	Current Year Net Increase (Decrease)	18	10,086	1,572,253	(22,692)	(15,924)	(237,743)	(356,206)	(12,886)	743,633	782.60
Various	Fund Balance - End of Period	2,530	10,088	756,304	301,923	48,877	101,473	33,181	52,695	3,282,991	107,950.15
	Total Liabilities and Fund Balances	2,530	10,088	756,304	301,923	48,877	101,473	33,181	52,695	3,699,848	107,950.15

A2

**City of Afton - Statement of Changes in Fund Balances
for Year to Date April 30, 2019**

Description	#100 General Fund	#550 Spec Act Fd - General	#100 + #550 Total General Fund	#115 Bldg & Land Fund	#410 Sanitary Sewer Oper Fund	#120 Street Imp Capital Fund	#122 Bridge Replacement Fund
Beginning Fund Balances	335,849	395,559	731,407	10,912	53,143	783,276	40,226
Section I. Revenues							
Property Taxes	0	0	0	0	0	0	0
Intergovernmental Revenues	(2,545)	0	(2,545)	0	0	0	0
Charges for Services	520	0	520	0	15,550	0	0
Fines and Forfeitures	3,773	0	3,773	0	0	0	0
Licenses, Fees and Permits	73,922	0	73,922	0	0	0	0
Special Assessments	0	0	0	0	0	0	0
Misc Revenue/Gaming Tax	125	0	125	0	0	0	0
DNR Flood Improvement Project	0	0	0	0	0	0	0
Other Grants/State Fire Aid	1,200	0	1,200	0	0	0	0
Interest Income	3,057	2,811	5,868	78	377	3,684	287
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0
Park Fees	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Total Revenue	80,052	2,811	82,863	78	15,927	3,684	287
Other Financing Sources/Transfers	0	0	0	0	0	0	0
Section II. Expenditures							
General and Administrative							
Wages and Benefits	83,396	0	83,396	0	0	0	0
Professional Services	54,958	838	55,796	0	0	0	0
Other Expenditures	9,630	540	10,171	0	0	0	0
Total General and Administrative	147,984	1,378	149,362	0	0	0	0
Public Safety/State Fire Aid	132,828	0	132,828	0	0	0	0
Public Health/Cons of Natural Resources	20	0	20	0	19,672	0	0
Streets	141,962	0	141,962	0	0	0	0
Downtown Improvement Projects	0	0	0	0	0	0	0
Other Street Imp/Road Paving Project	1,386	11,449	12,835	0	0	2,241	1,050
Buildings and Land/City Dock	6,020	0	6,020	0	0	0	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0
Parks and Recreation	13,827	0	13,827	0	0	0	0
Debt Service - Int Exp, Issue, Admin	0	0	0	0	0	0	0
Debt Service - Principal Retirement	0	0	0	0	0	0	0
Total Expenditures	444,026	12,827	456,853	0	19,672	2,241	1,050
Other Financing Uses/Transfers	0	0	0	0	0	0	0
Revenues Over (Under) Expenditures	(363,974)	(10,016)	(373,990)	78	(3,745)	1,443	(763)
Ending Fund Balances	(28,125)	385,543	357,418	10,990	49,398	784,719	39,463

THW
Prepared by Thomas H. Wiedziewski, Accountant

**City of Afton - Statement of Changes in Fund Balances
for Year to Date April 30, 2019**

Description	#700 2017 Road Project Fd	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Service Fund	#560 Spec Act Fd - Other	#805 City Infrastructure Imp Fund
Beginning Fund Balances	0.00	76,514	472,535	1,181	2,512	2	(815,949)
Section I. Revenues							
Property Taxes	0	0	0	0	0	0	0
Intergovernmental Revenues	0	0	0	0	0	11,561	0
Charges for Services	0	0	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0	0	0
Licenses, Fees and Permits	0	0	0	0	0	0	0
Special Assessments	0	0	0	0	0	0	0
Misc Revenue/Gaming Tax	0	0	0	0	0	0	0
DNR Flood Improvement Project	0	0	0	0	0	0	1,280,016
Other Grants/State Fire Aid	0	0	0	0	0	1,000	0
Interest Income	0	553	3,430	8	18	0	5,389
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0
Park Fees	0	180,000	0	0	0	0	0
	0	0	0	0	0	0	0
Total Revenue	0	180,553	3,430	8	18	12,561	1,285,405
Other Financing Sources/Transfers	0	0	0	0	0	0	275,023
Section II. Expenditures							
General and Administrative							
Wages and Benefits	0	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0	0
Other Expenditures	0	0	0	0	0	1,475	0
Total General and Administrative	0	0	0	0	0	1,475	0
Public Safety/State Fire Aid	0	0	0	0	0	1,000	0
Public Health/Cons of Natural Resources	0	0	0	0	0	0	0
Streets	0	0	0	0	0	0	0
Downtown Improvement Projects	0	0	0	0	0	0	(11,825)
Other Street Imp/Road Paving Project	0	0	0	288	0	0	0
Buildings and Land/City Dock	0	0	0	0	0	0	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0
Parks and Recreation	0	0	0	0	0	0	0
Debt Service - Int Exp, Issue, Admin	0	0	0	0	0	0	0
Debt Service - Principal Retirement	0	0	0	0	0	0	0
Total Expenditures	0	0	0	288	0	2,475	(11,825)
Other Financing Uses/Transfers	0	0	0	0	0	0	0
Revenues Over (Under) Expenditures	0	180,553	3,430	(280)	18	10,086	1,572,253
Ending Fund Balances	0	257,067	475,965	901	2,530	10,088	756,304

TH
Prepared by Thomas H. Niemi, Accountant

**City of Afton - Statement of Changes in Fund Balances
for Year to Date April 30, 2019**

Description	#806 PFA Loan Debt Serv Fund	#807 Dwntrn Tmp Imp Debt Serv Fund	#725 2014A Road Debt Serv Fd	#726 2017B Road Debt Serv Fd	#810 City Dock Fund	Total Governmental Funds	#600 MN Investment Fd (Fiduciary)
Beginning Fund Balances	324,615	64,801	339,215	389,387	65,581	2,539,358.65	107,168
Section I. Revenues							
Property Taxes	0	0	0	0	0	0	0
Intergovernmental Revenues	0	0	0	0	0	9,016	0
Charges for Services	0	0	0	0	0	16,070	0
Fines and Forfeitures	0	0	0	0	0	3,773	0
Licenses, Fees and Permits	0	0	0	0	0	73,922	0
Special Assessments	0	0	0	0	0	0	0
Misc Revenue/Gaming Tax	0	0	0	0	0	125	0
DNR Flood Improvement Project	0	0	0	0	0	1,280,016	0
Other Grants/State Fire Aid	0	0	0	0	0	2,200	0
Interest Income	2,261	231	1,032	681	479	24,377	783
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0
Park Fees	0	0	0	0	0	180,000	0
	0	0	0	0	0	0	0
Total Revenue	2,261	231	1,032	681	479	1,589,499	783
Other Financing Sources/Transfers	0	0	0	0	0	275,023	0
Section II. Expenditures							
General and Administrative							
Wages and Benefits	0	0	0	0	0	83,396	0
Professional Services	0	0	0	0	0	55,796	0
Other Expenditures	13,694	0	0	0	0	25,339	0
Total General and Administrative	13,694	0	0	0	0	164,530	0
Public Safety/State Fire Aid	0	0	0	0	0	133,828	0
Public Health/Cons of Natural Resources	0	0	0	0	0	19,692	0
Streets	0	0	0	0	0	141,962	0
Downtown Improvement Projects	0	0	0	0	0	(11,825)	0
Other Street Imp/Road Paving Project	0	0	0	0	0	16,414	0
Buildings and Land/City Dock	0	0	0	0	13,365	19,385	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0
Parks and Recreation	0	0	0	0	0	13,827	0
Debt Service - Int Exp, Issue, Admin	11,259	16,155	43,775	36,888	0	108,077	0
Debt Service - Principal Retirement	0	0	195,000	320,000	0	515,000	0
Total Expenditures	24,953	16,155	238,775	356,888	13,365	1,120,889	0
Other Financing Uses/Transfers	0	0	0	0	0	0	0
Revenues Over (Under) Expenditures	(22,692)	(15,924)	(237,743)	(356,206)	(12,886)	743,633	783
Ending Fund Balances	301,923	48,877	101,473	33,181	52,695	3,282,991	107,950


Prepared by Thomas H. Niedzwiecki, Accountant

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 4/30/19

	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Apr-19	YTD Actual 4/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#100 GENERAL FUND								
A: REVENUES								
1-PROPERTY TAXES	1,861,437	2,020,162	2,127,129	0	0	2,251,291	2,251,291	0.0%
2-INTERGOVERNMENTAL REVENUES	9,076	9,854	9,327	0	(2,545)	2,734	5,279	-93.1%
3-CHARGES FOR SERVICES	114	68	653	20	520	135	(385)	385.2%
4-FINES AND FORFEITURES	15,086	11,061	8,700	1,784	3,773	12,250	8,477	30.8%
5-LICENSES, FEES, PERMITS	281,870	279,359	175,415	44,285	73,922	153,400	79,478	48.2%
7-MISCELLANEOUS REVENUE	4,357	1,832	1,462	125	125	2,500	2,375	5.0%
9-OTHER GRANTS	8,410	8,710	8,410	1,200	1,200	8,290	7,090	14.5%
10-INTEREST INCOME	955	12,772	10,330	453	3,057	1,000	(2,057)	305.7%
11-TIF DISTRICT	0	0	0	0	0	0	0	
TOTAL REVENUES	2,181,305	2,343,817	2,341,426	47,867	80,052	2,431,600	2,351,548	3.3%
B: EXPENDITURES								
GENERAL AND ADMINISTRATIVE								
1-WAGES & BENEFITS	241,650	242,814	258,043	22,014	83,396	303,949	220,553	27.4%
2-PROFESSIONAL SERVICES	193,329	210,229	193,126	12,705	54,958	174,870	119,912	31.4%
4-OTHER EXPENDITURES	47,538	46,974	64,660	2,719	9,630	63,500	53,870	15.2%
TOTAL GENERAL & ADMINISTRATIVE	482,517	500,017	515,829	37,438	147,984	542,319	394,335	27.3%
5-PUBLIC SAFETY	413,237	420,994	440,440	65,561	132,828	455,307	322,479	29.2%
6-PUBLIC HEALTH	1,784	1,270	641	20	20	1,500	1,480	1.3%
7-STREETS	162,992	241,863	224,201	47,719	141,962	265,000	123,038	53.6%
9-OTHER PUBLIC WORKS	1,910	1,864	3,217	738	1,386	5,050	3,664	27.4%
10-BUILDINGS & LAND	8,296	8,823	11,882	1,779	6,020	11,500	5,480	52.3%
11-TIF DISTRICT	0	0	0	0	0	0	0	
12-PARKS & RECREATION	13,181	15,459	16,118	849	13,827	14,100	273	98.1%
TOTAL EXPENDITURES	1,083,917	1,190,291	1,212,328	154,104	444,026	1,294,776	850,750	34.3%
C: OTHER FINANCING SOURCES (USES)								
	(1,096,493)	(1,148,933)	(1,126,055)	0	0	(1,136,824)	(1,136,824)	
Net GENERAL FUND	895	4,594	3,043	(106,237)	(363,974)	0	363,974	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 4/30/19

	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Apr-19	YTD Actual 4/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#115 BUILDINGS AND LAND CAPITAL FUND								
A: Revenues								
4012 Current Tax Levy - Bldg & Land	6,000	6,000	6,000	0	0	6,000	6,000	0.0%
4022 Levy: Afton Septic System - City Bldgs	15,000	15,000	0	0	0	0	0	
4023 Sanitary Sewer Oper - Fees	0	0	0	0	0	0	0	
4216 Rent of City Garage - Stagecoach	0	0	600	0	0	0	0	
4600 Grant/Insurance: City Hall	750	0	0	0	0	0	0	
4831 Trf in re. Park Structures	0	0	0	0	0	0	0	
4832 Wash Cty Sheriff Deputy Office Facility	0	0	104,250	0	0	0	0	
6910 Trf in fr General Fund (Non Budgeted)	25,000	25,000	0	0	0	0	0	
4906 Interest - Bldg & Land Fund	158	696	561	19	78	0	0	
TOTAL REVENUE	46,908	46,696	111,411	19	78	6,000	5,922	1.3%
B: Expenditures								
6003 City Hall Improvements	17,091	1,200	0	0	0	0	0	
6004 Bldg Repair & Maintenance	0	221	9,971	0	0	0	0	
6005 City Garage Improvements	0	0	0	0	0	0	0	
6007 Wash Cty Sheriff Deputy Office Facility	0	113,980	73,367	0	0	0	0	
6060 Sanitary Sewer Oper - Lab Exp	0	0	0	0	0	0	0	
6065 Sanitary Sewer - Oper & Mgmt Exp	0	2,254	0	0	0	0	0	
6083 Sanitary Sewer Assessment Exp	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	17,091	117,655	83,338	0	0	0	0	
Net BLDG & LAND CAPITAL FUND	29,817	(70,959)	28,073	19	78	6,000	5,922	1.3%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 4/30/19

		Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2016	2017	2018	Apr-19	4/30/19	2019	Budget \$	% of Annual Budget
#120 STREET IMP CAPITAL FUND									
A: Revenues									
4013	Current Tax Levy - Street Improvements	200,000	275,000	70,000	0	0	120,500	120,500	0.0%
4018	Tax Levy - Downtown Projects	0	100,000	0	0	0	0	0	
4907	Interest - Street Imp Fund	1,078	4,437	10,416	1,389	3,684	0	(3,684)	
4016	MN Small City Assistance for Streets	0	38,913	39,716	0	0	0	0	
	TOTAL REVENUE	201,078	418,350	120,132	1,389	3,684	120,500	116,816	3.1%
B: Expenditures									
7935	Pennington Av Improvements	0	0	0	0	0	0	0	
7937	Bridge Repair & Replacement	2,902	1,910	0	0	0	0	0	
7938	Culvert Repair & Replacement	0	0	22,723	0	0	0	0	
7936	General Street Projects (Various)	31,886	0	0	0	0	0	0	
7943	2017 Street Projects	0	0	179,892	0	0	0	0	
7944	2018 Street Projects	0	0	27,135	0	0	0	0	
7981	Village Local Road Improvements	86,205	29,240	0	0	0	0	0	
7982	CR21 Improvement Project	3,527	1,191	(325)	0	0	0	0	
7984	River Road Sanitary Options	0	0	3,419	0	2,241	0	(2,241)	
		0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	124,520	32,341	232,844	0	2,241	0	(2,241)	
C: Oth Fin Sources (Uses)/Transfers									
6910	Oper Trf fr General Fd (Non Budgeted)	230,000	100,000	0	0	0	0	0	
6926	Trf to 805 City Infrastructure Fund	0	0	120,745	0	0	0	0	
6848	Oper Trf from Road Construction Fund	0	(805,497)	284,513	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	230,000	(705,497)	405,259	0	0	0	0	
Net 120 STREET IMP CAPITAL FUND		306,558	(319,488)	292,546	1,389	1,443	120,500	119,057	1.2%
#122 BRIDGE REPLACEMENT FUND									
A: Revenues									
4017	Levy - Bridge Replacement	0	0	49,671	0	0	50,000	50,000	0.0%
xxxx	Interest Income - 4M Fund	0	0	2	71	287	0	(287)	
xxxx		0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	49,673	71	287	50,000	49,713	0.6%
B: Expenditures/Transfers									
7771	Engineering - Bridge Replacement	0	0	9,447	0	1,050	0	(1,050)	
7772	Construction - Bridge Replacement	0	0	0	0	0	0	0	
xxxx		0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	9,447	0	1,050	0	(1,050)	
Net 122 BRIDGE REPLACEMENT FUND		0	0	40,226	71	(763)	50,000	50,763	-1.5%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 4/30/19

	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Apr-19	YTD Actual 4/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#200 PARK RESERVE FUND								
A: Revenues								
4425 Park Dedication Fees	56,360	10,000	30,000	180,000	180,000	0	(180,000)	
4426 Afton Donation Program - Parks	0	2,400	2,400	0	0	0	0	
4903 Interest Income - 4M Fund	229	878	1,160	138	553	0	(553)	
	0	0	0	0	0	0	0	
TOTAL REVENUE	56,589	13,278	33,560	180,138	180,553	0	(180,553)	
B: Expenditures								
6115 Park & Open Space Public Works	0	2,474	12,418	0	0	0	0	
6116 Town Square Park Restroom	1,450	115,854	448	0	0	0	0	
6117 Grant - Lucy Winton Bell Athletic Fields	0	0	0	0	0	0	0	
6125 Bike Trail Improvements	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	1,450	118,328	12,866	0	0	0	0	
C: Oth Fin Sources (Uses)/Transfers								
Transfer to City Infrastructure Imp Fund	0	0	0	0	0	0	0	
TOTAL OTH FIN SOURCES (USES)	0	0	0	0	0	0	0	
Net PARK RESERVE FUND	55,139	(105,050)	20,694	180,138.5	180,553	0	(180,553)	
#250 SPECIAL RESERVE FUND								
A: Revenues								
6936 Levy/Trf from Genl Fd - Special Reserve	88,000	9,500	5,000	0	0	100	100	0.0%
4912 Interest - Spec Reserve 4M Fund	955	2,862	7,249	859	3,430	0	(3,430)	
TOTAL REVENUE	88,955	12,362	12,249	859	3,430	100	(3,330)	3429.8%
B: Expenditures								
6918 Trf to General/Special Act Funds	0	75,000	0	0	0	0	0	
TOTAL EXPENDITURES	0	75,000	0	0	0	0	0	
Net SPECIAL RESERVE FUND	88,955	(62,638)	12,249	859	3,430	100	(3,330)	3429.8%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 4/30/19

		Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2016	2017	2018	Apr-19	4/30/19	2019	Budget \$	% of Annual
									Budget
#400 201 PROJECT FUND									
A: Revenues									
4625	201 Project Revenue	6,450	5,891	470	0	0	0	0	
4904	Interest - 201 Project	1	10	28	2	8	0	(8)	
	TOTAL REVENUE	6,451	5,901	498	2	8	0	(8)	
B: Expenditures									
5915	201 Project maintenance	5,718	2,884	1,068	36	288	0	(288)	
5918	201 Project Mgmt	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	5,718	2,884	1,068	36	288	0	(288)	
Net 201 PROJECT FUND		734	3,018	(571)	(35)	(280)	0	280	
#410 SANITARY SEWER UTILITY FD									
A: Revenues									
4022	Levy - Sanitary Sewer Operations	0	0	15,000	0	0	15,000	15,000	0.0%
4023	Fees - Sanitary Sewer Operations	0	0	29,850	5,900	15,550	0	(15,550)	
xxxx	Interest Income - 4M Fund	0	0	13	92	377	0	(377)	
xxxx		0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	44,863	5,992	15,927	15,000	(927)	106.2%
B: Expenditures									
6062	Contract Services - Other	0	0	782	0	195	0	(195)	
6065	Oper & Mgmt Fees	0	0	20,509	1,508	6,642	0	(6,642)	
6066	Chemical & Lab Fees	0	0	10,582	1,973	3,999	0	(3,999)	
6068	Electricity - Lift Stations	0	0	15,004	2,619	6,680	0	(6,680)	
6083	Sanitary Sewer Spec Assessments	0	0	2,590	247	2,156	0	(2,156)	
	TOTAL EXPENDITURES	0	0	49,467	6,347	19,672	0	(19,672)	
Net 410 SANITARY SEWER UTILITY FD		0	0	(4,604)	(355)	(3,745)	15,000	18,745	-25.0%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 4/30/19

		Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2016	2017	2018	Apr-19	4/30/19	2019	Budget \$	% of Annual
									Budget
#500 FIRE STATION DEBT SERV FUND									
A: Revenues									
4050	Fire Station Curr Tax Levy	49,893	49,833	49,784	0	0	49,625	49,625	0.0%
4904	Interest - Fire Station 4M Fund	30	91	236	5	18	0	(18)	
	TOTAL REVENUE	49,923	49,924	50,020	5	18	49,625	49,607	0.0%
B: Expenditures									
6850	Fire Station Debt Service Expense	49,898	49,833	49,784	0	0	49,625	49,625	0.0%
		0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	49,898	49,833	49,784	0	0	49,625	49,625	0.0%
	Net FIRE STATION DEBT SERV FUND	25	91	236	5	18	0	(18)	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 4/30/19

	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Apr-19	YTD Actual 4/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#550 SPECIAL ACTIVITIES FD - GENERAL								
A. 4914 Interest - Spec Activity Fd (Unallocated)	464	1,706	6,272	714	2,811	0	(2,811)	
B. Cable Comm/4th of July Reserve/CC Contingency/Comm Garden								
4816 Community Garden	0	0	0	0	0	0	0	
4817 MN Historic Preservation Design Guidelines	(8,225)	0	0	0	0	0	0	
4818 City Share High Speed Internet	0	124,850	0	0	0	0	0	
4819 Afton Residents for Preservation & Conservation	0	1,500	0	0	0	0	0	
6910 Oper Trf fr Gen'l Fd/City Council Contingency	0	0	4,000	0	0	0	0	
6366 City Council Contingency Reserve	(5,006)	5,461	(13,377)	(2,769)	1,015	0	(1,015)	
Total B. Cable Comm/4th of July Reserve	(13,231)	131,811	(9,377)	(2,769)	1,015	0	(1,015)	
C. Codification/Comp Plan/Moratoria								
6934 Oper Trf fr Gen'l Fd - Codification + Oth Rev	100	100	100	0	0	500	500	0.0%
6935 Oper Trf fr Gen'l Fund - Comprehensive Plan	3,000	14,000	4,000	0	0	4,000	4,000	
6958 Comm Growth Options (1000 Friends Grant)	0	0	0	0	0	0	0	
6356 Comprehensive Plan Expenses	0	0	(5,049)	0	(838)	0	838	
6358 Community Growth Options: Expense	0	0	0	0	0	0	0	
Total C. Codification of Ordinances	3,100	14,100	(949)	0	(838)	4,500	5,338	-18.6%
D. Flood & Storm Water Control and Mitigation								
6931 Oper Trf fr Gen'l Fund (Flood Control)	3,500	5,500	5,500	0	0	5,500	5,500	0.0%
6932 Oper Trf fr Gen'l Fund (Storm Water Run-off)	5,500	3,500	5,500	0	0	3,500	3,500	0.0%
6942 LSCV Water Mgmt Org Revenue	0	0	0	0	0	0	0	
7833 TAG re. Wastewater Community Assessment	0	0	0	0	0	0	0	
7836 Flood & Storm Water Exp - General	(200)	0	0	(9,844)	(11,449)	0	11,449	
7842 Engineering Exp re. Old Village Public Process	0	0	0	0	0	0	0	
7843 Snow & Ice Reserve	0	15,000	0	0	0	0	0	
Total D. Flood Control & Mitigation	8,800	24,000	11,000	(9,844)	(11,449)	9,000	20,449	-127.2%
E. Charitable Gaming Fund								
4950 10% Charitable Gaming Tax	84	411	250	0	0	0	0	
5450 Charitable Gaming Expenditures	0	0	0	0	0	0	0	
Total E. Charitable Gaming Fund	84	411	250	0	0	0	0	
G. TIF District No. 1 (Afton Market Square)								
4924 TIF District #1 Taxes	0	0	0	0	0	0	0	
5424 TIF District #1 Distributions/Expenses	0	0	0	0	0	0	0	
Total G. TIF District No. 1 (Afton Market Square)	0	0	0	0	0	0	0	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 4/30/19

	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Apr-19	YTD Actual 4/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
I. City Vehicles/Equipment								
69xx Oper Trf fr Gen'l - City Vehicles	2,500	2,500	2,500	0	0	2,500	2,500	0.0%
5508 City Equipment	0	(2,435)	(1,319)	0	0	0	0	
5977 John Deere X749 Tractor	0	0	0	0	0	0	0	
Total I. City Vehicles	2,500	65	1,181	0	0	2,500	2,500	0.0%
K. Audit/Legal Reserve								
4842 Oper Trf fr Gen'l - Audit/Legal	1,000	1,000	1,000	0	0	100	100	0.0%
6342 Legal Exp - Deductible/CoPays	0	0	(5,817)	0	0	0	0	
Total K. Audit/Legal Reserve	1,000	1,000	(4,817)	0	0	100	100	0.0%
L. MN Unemployment Claims								
4843 Oper Trf fr Gen'l - MN Unemployment	1,000	1,000	1,000	0	0	1,000	1,000	0.0%
4844 Oper Trf fr Gen'l - Severance & Oth PTO	0	0	0	0	0	0	0	
6343 MN Unemployment Claim Expense	0	0	0	0	0	0	0	
6344 Severance Pay	0	0	0	0	0	0	0	
6345 Vacation, Sick & Other PTO	0	0	0	0	0	0	0	
Total L. MN Unemployment Claims	1,000	1,000	1,000	0	0	1,000	1,000	0.0%
M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk								
4844 Oper Trf fr Gen'l - Parks Capital Repairs/Trail & Ped Brid	5,500	5,500	5,500	0	0	5,500	5,500	0.0%
4846 Oper Trf fr Gen'l - Sidewalk	2,000	2,000	2,000	0	0	500	500	0.0%
6348 Parks Capital Repairs/Trail & Ped Bridge Expense	0	(5,000)	0	0	0	0	0	
Total M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk	7,500	2,500	7,500	0	0	6,000	6,000	0.0%
N. Election Expense Reserve								
4847 Oper Trf fr Gen'l - Election Levy	5,500	5,500	16,500	0	0	5,500	5,500	0.0%
6347 Election Expenses	(7,207)	(1,550)	(24,591)	0	(1,555)	0	1,555	
Total N. Election Expense Reserve	(1,707)	3,950	(8,091)	0	(1,555)	5,500	7,055	-28.3%
Net 550 SPECIAL ACTIVITIES FD - GENERAL	9,510	180,544	3,970	(11,899)	(10,016)	28,600	38,616	-35.0%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 4/30/19

		Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2016	2017	2018	Apr-19	4/30/19	2019	Budget \$	% of Annual Budget
#560 SPEC ACTIVITIES FUND - OTHER									
A: Revenues									
4940	State Fire Aid Received	49,011	43,475	50,414	0	1,000	45,000	44,000	2.2%
4815	Cable Distributions Received	6,253	10,881	12,391	11,561	11,561	0	(11,561)	
xxxx	Interest Income - 4M Fund	0	0	2	0	0	0	0	
xxxx		0	0	0	0	0	0	0	
	TOTAL REVENUE	55,264	54,356	62,807	11,561	12,561	45,000	32,439	27.9%
B: Expenditures									
5440	State Fire Aid Distributed	(49,011)	(43,475)	50,414	0	1,000	45,000	44,000	2.2%
5561	Communications Expenses	(17,594)	(12,346)	24,475	0	1,475	0	(1,475)	
xxxx		0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	(66,605)	(55,821)	74,888	0	2,475	45,000	42,525	5.5%
Net 560 SPEC ACTIVITIES FUND - OTHER		121,869	110,177	(12,082)	11,561	10,086	0	(10,086)	
#600 MN INVESTMENT FUND									
A: Revenues									
4886	Chandler Exhibits Loan Repayment	0	0	0	0	0	0	0	
4904	Interest - MN Invest 4M Fund	226	743	1,790	195	783	0	(783)	
	TOTAL REVENUE	226	743	1,790	195	783	0	(783)	
B: Expenditures									
8986	Chandler Exhibits Repay MN Invest Fd	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	0	0	0	0	
Net MN INVESTMENT FUND		226	743	1,790	195	783	0	(783)	

City of Afton
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General Fund Summary plus Detail for All Other Funds
Year to Date 4/30/19

	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Apr-19	YTD Actual 4/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#700 2017 ROAD PAVING CONSTRUCTION FD								
A: Revenues								
4716 2017B Road Bond Proceeds	0	0	0	0	0	0	0	
xxxx Interest Income - 4M Fund	0	0	0	0	0	0	0	
xxxx	0	0	0	0	0	0	0	
TOTAL REVENUE	0	0	0	0	0	0	0	
B: Expenditures/Transfers								
7741 2017B Road Bond Issue Exp	0	0	0	0	0	0	0	
6948 Trf to Street Imp Fund for Construction Costs	0	0	284,513	0	0	0	0	
xxxx	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	0	0	284,513	0	0	0	0	
Net 700 2017 ROAD PAVING CONSTRUCTION FD	0	0	(284,513)	0	0	0	0	
#725 2014A ROAD DEBT SERVICE FUND								
A: Revenues								
4725 Road Paving Debt Levy Proceeds	260,000	260,000	170,000	0	0	275,000	275,000	0.0%
4716 2017B Road Bond Proceeds	0	3,500,000	0	0	0	0	0	
4916 Interest - Road Debt Service 4M Fund	513	2,489	7,169	183	1,032	0	(1,032)	
TOTAL REVENUE	260,513	3,762,489	177,169	183	1,032	275,000	273,968	0.4%
B: Expenditures								
6948 Oper Trf to Street Imp Fd re. 2017 Pavement Project	0	3,211,458	0	0	0	0	0	
7715 2014A Road Bond Principal	0	165,000	180,000	0	195,000	0	(195,000)	
7735 Interest Expense - 2014A Refunding Bonds	97,250	94,425	89,250	0	43,275	0	(43,275)	
7736 2014A Refunding Bonds Admin Expense	1,900	0	0	0	500	0	(500)	
7741 2017B Road Tax Abate Bds Issue/Admin Expense	0	4,029	1,882	0	0	0	0	
7742 Interest Expense - 2017B Road Tax Abate Bds	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	99,150	3,474,912	271,132	0	238,775	0	(238,775)	
Net 725 2014A ROAD PAVING DEBT SERV FD	161,363	287,577	(93,963)	183	(237,743)	275,000	512,743	-86.5%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 4/30/19

		Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2016	2017	2018	Apr-19	4/30/19	2019	Budget \$	% of Annual
									Budget
#726 2017B ROAD DEBT SERV FD									
A: Revenues									
4726	Levy 2017B Road Bond	0	0	480,000	0	0	390,000	390,000	0.0%
xxxx	Interest Income - 4M Fund	0	0	58	59	681	0	(681)	
xxxx		0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	480,058	59	681	390,000	389,319	0.2%
B: Expenditures									
7742	2017B Road Bond Int Exp	0	0	88,735	0	36,888	0	(36,888)	
7747	2017B Road Bond Admin Exp	0	0	1,936	0	0	0	0	
7716	2017B Road Bond Principal	0	0	0	0	320,000	0	(320,000)	
	TOTAL EXPENDITURES	0	0	90,671	0	356,888	0	(356,888)	
Net 726 2017B ROAD DEBT SERV FD		0	0	389,387	59	(356,206)	390,000	746,206	-91.3%

City of Afton
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General Fund Summary plus Detail for All Other Funds
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	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Apr-19	YTD Actual 4/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#805 CITY INFRASTRUCTURE IMP FD								
A: Revenues								
4917 Interest Income	4,602	3,306	1,821	1,778	5,389	0	(5,389)	
4829 2017A Dwntrwn Tmp Bond Proceeds	0	1,980,000	0	0	0	0	0	
4849 DNR BWSR Grant	0	0	84,710	0	0	0	0	
4852 VBWD Grant \$50M/Yr for 10 Yrs	50,000	50,000	100,000	0	0	50,000	50,000	0.0%
4853 Wash Cty Share Downtown/Village Road Project	0	4,092,589	33,610	0	0	0	0	
486x CWRf and PSIG Grant & Loan Proceeds	0	6,788,796	1,191,225	9,515	275,023	0	(275,023)	
4894 DNR Flood Imp Grant	0	1,611,106	500	0	1,280,016	0	(1,280,016)	
4895 PFA/Imp Bd Levy	98,000	98,000	0	0	0	0	0	
4896 DNR Flood Imp Grant Match - Tax Levy	95,000	95,000	95,000	0	0	95,000	95,000	0.0%
TOTAL REVENUE	247,602	14,718,797	1,506,866	11,293	1,560,428	145,000	(1,415,428)	1076.2%
B: Expenditures								
8871 Wetland Credits	0	51,748	0	0	0	0	0	
8891 Downtown Property Purchase/Expense	1,727	541	368	59	177	0	(177)	
8892 Dwntrwn Imp - Easements & Damages	9,200	33,121	0	0	5,000	0	(5,000)	
8893 Single Audit Expense			2,000	3,685	1,600	0	(1,600)	
8894 Septic Permits, Fees, Admin	85,087	116,239	4,177	0	6,963	0	(6,963)	
8895 DNR Flood Imp Proj - Engineering	67,891	14,066	0	0	0	0	0	
8896 Sanitary Sewer Improvements	152,851	73,817	14,580	0	0	0	0	
8897 Septic Construction Engineering	8,545	151,858	39,660	0	3,484	0	(3,484)	
8898 Flood Mitigation/ROW Services	18,935	14,086	0	0	0	0	0	
8899 Village Improvements	22,670	1,305,268	431,585	0	18,725	0	(8,545)	
8901 Septic Construction	0	12,047,009	1,596,291	243,569	(47,775)	0	(8,545)	
TOTAL EXPENDITURES	366,905	13,807,751	2,088,660	247,313	(11,825)	0	(34,315)	
C: Oth Fin Sources (Uses)/Trfs incl Debt Service								
4848 Trf from Park Reserve Fd	0	805,497	0	0	0	0	0	
6913 Trf fr 120 Street Imp Fund	(1,608)	(47,856)	(120,745)	0	0	0	0	
TOTAL OTH FIN SOURCES (USES)	(1,608)	757,642	(120,745)	0	0	0	0	
Net 800 CITY INFRASTRUCTURE IMP FD	(120,911)	1,668,687	(702,539)	(236,020)	1,572,253	145,000	(1,381,113)	1084.3%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 4/30/19

	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Apr-19	YTD Actual 4/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#806 PFA LOAN DEBT SERV FUND								
A: Revenues								
4879 Sanitary Sewer Spec Assessments	0	0	295,941	0	0	0	0	
4899 Levy PFA Loan Debt Serv	0	0	27,000	0	0	70,000	70,000	0.0%
xxxx Interest Income - 4M Fund	0	0	19	548	2,261	0	(2,261)	
xxxx	0	0	0	0	0	0	0	
TOTAL REVENUE	0	0	322,960	548	2,261	70,000	67,739	3.2%
B: Expenditures								
7744 2017 L054 Storm Wtr PFA Int Exp	0	0	7,052	0	4,624	0	(4,624)	
7745 2017 L055 Sanitary Sewer PFA Int Exp	0	0	11,739	0	5,786	0	(5,786)	
7746 2017 Sanitary Sewer PFA Issue/Admin Exp	0	0	0	0	850	0	(850)	
7749 Dwntrwn Imp - Special Assessmt Exp	0	0	54,595	3,168	13,694	0	(13,694)	
7754 2017 L054 Storm Wtr PFA Principal	0	0	24,815	0	0	0	0	
7755 2017 L055 Sanitary Sewer PFA Principal	0	0	28,959	0	0	0	0	
xxxx	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	0	0	127,159	3,168	24,953	0	(24,953)	
Net 806 PFA LOAN DEBT SERV FUND	0	0	195,801	(2,620)	(22,692)	70,000	92,692	-32.4%
#807 DOWNTWN TMP IMP DEBT SERV FD								
A: Revenues								
4898 Levy Dwntrwn Tmp Imp Bond	0	0	73,000	0	0	37,000	37,000	0.0%
4926 Interest Income - 4M Fund	0	0	2	88	231	0	(231)	
6854 Trf fr General Fund	0	0	40,000	0	0	0	0	
TOTAL REVENUE	0	0	113,002	88	231	37,000	36,769	0.6%
B: Expenditures								
7724 2017A Dwntrwn Imp Bond Admin Exp	0	0	2,332	810	810	0	(810)	
7739 2017A Dwntrwn Imp Bond Int Exp	0	0	30,690	0	15,345	0	(15,345)	
xxxx	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	0	0	33,022	810	16,155	0	(16,155)	
Net 807 DOWNTOWN TMP IMP DEBT SERV FUN	0	0	79,980	(722)	(15,924)	37,000	52,924	-43.0%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 4/30/19

		Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2016	2017	2018	Apr-19	4/30/19	2019	Budget \$	% of Annual Budget
#810 CITY DOCK FUND									
A: Revenues									
4812	Lease of City Docks	3,850	3,850	3,850	0	0	3,850	3,850	0.0%
4909	Interest Income - 4M Fund	125	435	1,133	119	479	0	(479)	
	TOTAL REVENUE	3,975	4,285	4,983	119	479	3,850	3,371	12.4%
B: Expenditures									
8930	Dock Improvements	0	0	3,920	13,365	13,365	0	(13,365)	
	TOTAL EXPENDITURES	0	0	3,920	13,365	13,365	0	(13,365)	
Net 810 CITY DOCK FUND		3,975	4,285	1,063	(13,246)	(12,886)	3,850	16,736	-334.7%

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 4/30/19

	Audited 2014	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Apr-19	YTD Actual 4/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget	Annual Budget 2018	Annual Budget 2017
#100 GENERAL FUND												
1-PROPERTY TAXES:												
4000 Current Tax Levy	860,094	899,578	961,378	974,335	984,222	0	0	1,051,047	1,051,047	0.0%	1,007,067	1,003,443
4005 Fiscal Disparity	47,649	44,904	44,674	46,265	54,350	0	0	63,420	63,420	0.0%	55,664	49,525
4015 Delinq Taxes, Penalties, Int & Adj	17,950	5,456	23,892	10,629	17,503	0	0	0	0	0.0%	0	0
4013 Street Improvement Capital Fund	200,000	200,000	200,000	375,000	70,000	0	0	120,500	120,500	0.0%	70,000	375,000
6928 Special Reserve Fund	294	5,000	3,000	9,500	5,000	0	0	100	100	0.0%	5,000	9,500
6932 Stormwater Fund	3,500	3,500	3,500	3,500	3,500	0	0	3,500	3,500	0.0%	3,500	3,500
6933 Vehicle/Equipment Replacement Fund	2,500	2,500	2,500	2,500	2,500	0	0	2,500	2,500	0.0%	2,500	2,500
6935 Comprehensive Plan	2,000	2,000	3,000	4,000	4,000	0	0	4,000	4,000	0.0%	4,000	4,000
6936 Flood Fund	5,500	5,500	5,500	5,500	5,500	0	0	5,500	5,500	0.0%	5,500	5,500
6937 DNR Grant Match	95,000	95,000	95,000	95,000	95,000	0	0	95,000	95,000	0.0%	95,000	95,000
6934 Codification	100	100	100	100	100	0	0	500	500	0.0%	100	100
4843 MN Unemployment Claims	3,000	3,000	1,000	1,000	1,000	0	0	1,000	1,000	0.0%	1,000	1,000
4847 Election Fund	5,500	5,500	5,500	5,500	5,500	0	0	5,500	5,500	0.0%	5,500	5,500
6910 City Council Contingency Fund	0	0	0	0	0	0	0	0	0	0.0%	0	0
4842 Audit and Legal Reserve	100	100	1,000	1,000	1,000	0	0	100	100	0.0%	1,000	1,000
4844 Parks Capital Repairs/Trail & Ped Bridge	5,500	5,500	5,500	5,500	5,500	0	0	5,500	5,500	0.0%	5,500	5,500
4022 Afton Septic System - City Bldgs	15,000	15,000	15,000	15,000	15,000	0	0	15,000	15,000	0.0%	15,000	15,000
4017 Bridge Replacement Fund	0	0	0	0	49,671	0	0	50,000	50,000	0.0%	49,671	0
4846 Sidewalk	2,000	2,000	2,000	2,000	2,000	0	0	500	500	0.0%	2,000	2,000
4012 Bldg & Land Capital Fund	6,000	6,000	6,000	6,000	6,000	0	0	6,000	6,000	0.0%	6,000	6,000
4818 City Share High Speed Internet	0	0	75,000	50,000	0	0	0	0	0	0.0%	0	50,000
4050 Debt Service Levy, Fire Hall Remodeling	57,356	57,933	49,893	49,833	49,784	0	0	49,624	49,624	0.0%	49,784	49,833
4898 Debt Serv Levy - Downtown Imp Tmp Bond	0	0	28,000	28,000	30,000	0	0	37,000	37,000	0.0%	30,000	28,000
4899 Debt Serv Levy - Downtown Imp PFA Loans	0	8,000	70,000	70,000	70,000	0	0	70,000	70,000	0.0%	70,000	70,000
4726 Debt Serv Levy - 2017B Road Bond	0	0	0	0	390,000	0	0	390,000	390,000	0.0%	390,000	0
4725 Debt Serv Levy - 2014A Road Bond	305,000	310,000	260,000	260,000	260,000	0	0	275,000	275,000	0.0%	260,000	260,000
TOTAL PROPERTY TAXES	1,634,042	1,676,572	1,861,437	2,020,162	2,127,129	0	0	2,251,291	2,251,291	0.0%	2,133,786	2,041,901
2-INTERGOVERNMENTAL REVENUE:												
4100 Gravel Tax/West Lakeland Cent College	(2,374)	(2,333)	(2,160)	(2,267)	(2,510)	0	(2,545)	(2,400)	145		(2,400)	(2,400)
4108 Market Value Credit - Ag	5,797	10,033	9,596	10,423	10,635	0	0	4,000	4,000	0.0%	4,000	4,000
4112 PERA Rate Increase Aid	634	634	634	634	634	0	0	634	634	0.0%	634	634
4175 Agricultural perserve credit	659	663	1,005	1,064	568	0	0	500	500	0.0%	500	500
TOTAL INTERGOVT REVENUES	4,715	8,998	9,076	9,854	9,327	0	(2,545)	2,734	5,279	-93.1%	2,734	2,734
3-CHARGES FOR SERVICES:												
4205 Assessment Search	50	20	80	60	80	20	20	35	15	57.1%	35	35
4210 Sale of City Data (Various Media)	20	117	34	8	73	0	0	100	100	0.0%	100	100
4215 Rent of City Garage	0	0	0	0	500	0	500	0	(500)		0	0
TOTAL CHARGES FOR SERVICES	70	137	114	68	653	20	520	135	(385)	385.2%	135	135

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	Audited 2014	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of Apr-19	YTD Actual 4/30/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget	Annual Budget 2018	Annual Budget 2017
4-FINES & FORFEITURES:												
4300 County Fines & Fees	10,359	15,861	14,422	11,061	8,700	1,784	3,773	12,000	8,227	31.4%	14,000	14,000
4305 Other Fines & Forfeitures	0	0	664	0	0	0	0	250	250	0.0%	250	250
TOTAL FINES & FORFEITURES	10,359	15,861	15,086	11,061	8,700	1,784	3,773	12,250	8,477	30.8%	14,250	14,250
5-LICENSES, FEES, PERMITS:												
4400 Building Permit Fees - Afton	86,885	117,818	206,416	193,823	105,130	25,897	49,025	86,000	36,976	57.0%	86,000	86,000
4401 Building & Eng'g Inspection Fees	800	1,050	1,550	2,390	1,445	1,270	1,770	1,000	(770)	177.0%	250	250
4404 4th of July permits	250	0	0	0	0	0	0	0	0	0	0	0
4405 Pet License & Impound Fees	335	1,025	325	1,055	230	405	565	300	(265)	188.3%	300	300
4410 Liquor Licenses	3,000	3,000	5,023	3,500	1,750	0	3,350	3,000	(350)	111.7%	2,600	2,600
4415 Other Licenses	413	260	589	1,119	1,496	425	451	350	(101)	128.9%	350	350
4435 Street Opening & Utility Permit Fees	750	500	2,250	3,500	500	0	0	1,750	1,750	0.0%	1,750	1,750
4437 Utility Franchise Fees	59,438	59,554	57,833	62,497	59,174	15,388	16,362	58,000	41,638	28.2%	58,000	58,000
4440 Zoning Fees & Permits	10,248	6,965	7,886	11,475	5,690	900	2,400	3,000	600	80.0%	3,000	3,000
TOTAL LICENSES, FEES, PERMITS	162,119	190,172	281,870	279,359	175,415	44,285	73,922	153,400	79,478	48.2%	152,250	152,250
7-MISCELLANEOUS REVENUE:												
4601 Insurance dividend	3,208	3,271	3,972	998	471	0	0	2,000	2,000	0.0%	2,000	2,000
4604 Park rental & cleaning fees	825	560	225	225	275	125	125	500	375	25.0%	500	500
4615 Settlements/Other Income/Transfer	10	869	160	609	716	0	0	0	0	0	0	0
TOTAL MISCELLANEOUS REVENUE	4,043	4,700	4,357	1,832	1,462	125	125	2,500	2,375	5.0%	2,500	2,500
9-OTHER GRANTS:												
4810 County Grant-recycling grant	7,178	7,210	7,210	7,210	7,210	0	0	7,090	7,090	0.0%	7,090	7,090
4814 Cable Commission Grant	1,200	1,200	1,200	1,500	1,200	1,200	1,200	1,200	0	100.0%	1,200	1,200
TOTAL OTHER GRANTS	8,378	8,410	8,410	8,710	8,410	1,200	1,200	8,290	7,090	14.5%	8,290	8,290
10-INTEREST REVENUES:												
4901 Interest - 4M Fund General	54	144	955	12,772	10,330	453	3,057	1,000	(2,057)	305.7%	1,000	50
TOTAL INTEREST REVENUES	54	144	955	12,772	10,330	453	3,057	1,000	(2,057)	305.7%	1,000	50
TOTAL REVENUES	1,823,780	1,904,993	2,181,305	2,343,817	2,341,426	47,867	80,052	2,431,600	2,351,548	3.3%	2,314,945	2,222,110

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B: EXPENDITURES												
1-WAGES & BENEFITS:												
5002 Mayor & Council	13,200	13,400	13,200	13,200	13,200	900	3,600	13,200	9,600	27.3%	13,200	13,200
5004 Administrator	81,575	88,150	91,483	92,150	92,150	7,963	31,853	102,100	70,247	31.2%	99,700	97,759
5005 Intern (s)	0	0	0	0	0	0	0	500	500	0.0%	500	4,500
5007 Office Assistant	17,717	16,059	18,272	21,793	23,705	1,848	6,930	26,800	19,870	25.9%	20,500	16,556
5008 Office Manager/Clerk	38,593	38,922	38,798	28,930	39,171	4,023	14,140	54,600	40,460	25.9%	51,535	44,150
5115 Contract Office - Administration	0	0	0	5,221	300	0	0	0	0			
5020 Maintenance Personnel incl Vehicle Allowance	17,849	17,300	18,816	24,076	27,916	2,302	7,014	40,000	32,986	17.5%	25,400	24,669
5014 FICA & Medicare	13,425	17,702	17,854	18,047	18,133	1,420	5,293	18,146	12,853	29.2%	16,129	15,364
5018 Insurance Benefits (Disability)	642	646	648	227	463	47	188	720	532	26.2%	720	720
5037 Other Financial Benefits	16,200	26,400	26,400	26,400	26,400	2,255	9,020	26,400	17,380	34.2%	26,400	26,400
5053 PERA	11,416	12,178	13,008	12,771	13,913	1,255	5,357	18,383	13,026	29.1%	16,340	15,063
5024 Workers Comp Insurance	2,530	3,689	3,171	0	2,691	0	0	3,100	3,100	0.0%	3,100	3,100
TOTAL WAGES & BENEFITS	213,147	234,446	241,650	242,814	258,043	22,014	83,396	303,949	220,553	27.4%	273,524	261,481
2-PROFESSIONAL SERVICES:												
5120 Contract - Videographer	606	710	1,807	2,475	3,691	383	1,230	4,000	2,770	30.8%	2,800	2,000
5302 Assessor Fees	20,191	20,716	21,269	22,215	23,592	0	657	24,000	23,343	2.7%	22,700	21,850
5304 Accounting fees	13,365	14,375	15,247	17,130	17,637	2,350	7,327	17,350	10,023	42.2%	16,850	16,500
5305 Auditing fees	5,350	5,450	5,350	6,600	10,875	240	1,615	15,000	13,385	10.8%	8,900	8,700
5310 Engineering Fees	12,722	17,707	23,561	24,410	34,079	0	6,568	20,600	14,032	31.9%	20,000	20,000
5315 Recording fees	151	46	0	0	552	0	0	300	300	0.0%	300	300
5320 Legal fees - Prosecution	29,698	25,140	23,160	27,943	26,374	2,315	9,387	29,800	20,413	31.5%	28,000	28,000
5321 Legal fees - General/Civil	13,772	20,447	21,951	19,082	21,652	1,788	7,215	22,000	14,785	32.8%	22,000	22,000
5330 Planning Fees	0	0	0	6,200	5,368	335	764	4,120	3,356	18.5%	4,000	4,000
5335 Other Fees for Service	0	0	(433)	1,150	0	0	0	1,500	1,500	0.0%	1,500	1,500
5350 Building Inspection Fees - Stensland	36,910	48,921	80,054	82,429	47,634	5,295	19,599	34,400	14,801	57.0%	34,400	34,400
5360 Misc Dev Fees	(200)	(345)	0	0	0	0	0	0	0		0	0
5370 Well Monitoring Program	144	0	768	0	1,075	0	0	1,200	1,200	0.0%	1,200	1,000
5380 Watershed Management	488	488	595	596	596	0	596	600	4	99.4%	600	500
TOTAL PROFESSIONAL SERVICES	133,198	153,655	193,329	210,229	193,126	12,705	54,958	174,870	119,912	31.4%	163,250	160,750

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4-OTHER EXPENDITURES:												
5500 Office Equipment	176	1,612	576	0	0	0	0	700	700	0.0%	700	700
5505 Bank/IRS Fees/Penalties/Sales Tax	135	347	262	314	873	21	165	400	235	41.3%	400	400
5510 Comp Svc (All Hard/Software, GIS, Web, Email)	4,825	5,396	5,610	6,900	16,830	407	2,726	9,500	6,774	28.7%	9,500	9,500
5516 Copier Lease	6,424	6,796	3,243	2,760	2,521	230	920	3,500	2,580	26.3%	7,000	7,000
5520 Equipment Maintenance	62	0	0	0	0	0	0	500	500	0.0%	1,000	1,000
5525 Insurance-General Liability	18,377	17,886	17,250	15,962	21,705	0	0	21,600	21,600	0.0%	21,000	21,000
5535 Misc. Expense	230	956	21	574	111	0	0	1,500	1,500	0.0%	2,000	2,000
5540 Office Supplies	2,673	2,953	2,631	3,563	3,230	477	1,115	4,000	2,885	27.9%	4,000	4,000
5545 Other Administration	475	713	400	320	120	0	0	500	500	0.0%	500	500
5550 Postage	4,816	3,439	3,281	3,847	4,266	414	714	3,500	2,786	20.4%	3,500	3,500
5555 Publishing & Printing	2,336	3,656	2,201	407	1,143	31	228	2,000	1,772	11.4%	2,800	2,800
5560 Newsletter	5,281	6,058	5,339	4,804	4,144	766	2,009	6,000	3,991	33.5%	6,000	6,000
5565 Telephone	2,759	2,682	2,703	3,051	3,595	300	1,198	3,500	2,302	34.2%	3,500	3,500
5575 Travel & Mileage	180	0	132	186	162	72	105	500	395	21.0%	500	500
5580 Membership & Dues	2,987	3,158	3,207	3,229	3,384	0	0	3,200	3,200	0.0%	3,000	3,000
5585 Seminars & Education	1,932	2,364	682	1,059	2,576	0	450	2,600	2,150	17.3%	2,500	2,500
TOTAL OTHER EXPENDITURES	53,668	58,017	47,538	46,974	64,660	2,719	9,630	63,500	53,870	15.2%	67,900	67,900
SUBTOTAL GENERAL & ADMINISTRATIVE	400,012	446,119	482,517	500,017	515,829	37,438	147,984	542,319	394,335	27.3%	504,674	490,131
5-PUBLIC SAFETY:												
5605 Animal Control	1,899	2,823	1,959	1,280	2,884	487	2,453	4,000	1,547	61.3%	4,000	4,000
5625 Fire & Ambulance Service	213,705	219,953	232,893	243,296	249,166	65,074	130,148	260,296	130,148	50.0%	249,166	243,296
5626 Fire Relief Association	0	0	0	0	0	0	0	0	0		0	0
5636 Police Service - Additional Patrols	0	0	0	0	2,044	0	0	2,000	2,000	0.0%	5,000	0
5635 Police Service - County	168,494	169,289	178,385	176,419	186,346	0	227	189,011	188,784	0.1%	180,000	175,000
TOTAL PUBLIC SAFETY	384,098	392,065	413,237	420,994	440,440	65,561	132,828	455,307	322,479	29.2%	438,166	422,296
6-PUBLIC HEALTH:												
5705 Recycling - Afton	150	268	1,076	525	(304)	0	0	500	500	0.0%	500	500
5720 Refuse Hauling - City Hall	1,630	819	708	745	945	20	20	1,000	980	2.0%	1,500	1,500
TOTAL PUBLIC HEALTH	1,780	1,087	1,784	1,270	641	20	20	1,500	1,480	1.3%	2,000	2,000

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7-STREETS:												
5820 Gravel Road Maintenance	1,755	3,530	7,944	13,721	10,348	760	760	4,000	3,240	19.0%	4,000	4,000
5825 Crackseal/Seal Coat/Gravel Shouldering	90,685	51,829	11,701	33,098	50,469	0	0	75,000	75,000	0.0%	75,000	75,000
5830 Snow & Ice Control	115,692	62,431	78,910	76,152	107,572	42,628	117,375	113,000	(4,375)	103.9%	110,000	110,000
5835 Surf maint/Sweeping/Pothole Repair	29,844	49,873	33,139	28,672	2,262	3,911	5,526	10,000	4,474	55.3%	10,000	46,000
5845 Brush,Tree,Mow,Bridge,Culvert,Guardrail	25,502	40,117	21,136	80,978	45,273	0	13,230	52,000	38,770	25.4%	50,000	39,000
5850 Street Lighting	3,982	4,286	3,164	4,494	3,397	176	759	5,500	4,741	13.8%	12,000	5,000
5855 Gas Lamps - Operating Costs	2,851	2,491	1,889	1,236	1,393	0	0	0	0	0	0	2,700
5856 Gas Lamps - Capital	0	0	0	0	0	0	0	0	0	0	0	0
5860 Signs & Signals	2,977	3,247	3,413	2,624	1,879	228	4,223	3,500	(723)	120.7%	4,000	4,000
5870 Other - Road Maint.	758	605	1,696	888	1,608	16	89	2,000	1,911	4.4%	2,000	2,000
TOTAL STREETS	274,047	218,410	162,992	241,863	224,201	47,719	141,962	265,000	123,038	53.6%	267,000	287,700
9-OTHER PUBLIC WORKS EXPENDITURES:												
5910 Flood Control (Operate Pump/Dike)	803	0	0	0	0	0	0	1,600	1,600	0.0%	1,600	1,600
5920 Repair & Maint - Equipment	1,312	1,080	1,324	1,506	2,481	693	1,341	1,500	159	89.4%	1,500	1,500
5925 Fuel & Lubricants	478	558	311	263	361	45	45	1,000	955	4.5%	1,000	1,000
5930 Tools & Minor Equipment	243	277	275	95	375	0	0	950	950	0.0%	950	950
TOTAL OTHER PUBLIC WORKS	2,836	1,914	1,910	1,864	3,217	738	1,386	5,050	3,664	27.4%	5,050	5,050
SUBTOTAL STREETS, REHAB & PUBLIC WORKS	276,883	220,324	164,902	243,727	227,418	48,457	143,348	270,050	126,702	53.1%	272,050	292,750
9-BUILDINGS & LAND:												
6010 Gas Heat	2,060	1,937	1,071	533	0	0	0	2,200	2,200	0.0%	2,200	2,200
6020 Electricity	1,822	1,731	1,635	2,039	2,750	457	1,820	2,000	180	91.0%	2,000	2,000
6030 Miscellaneous Expense	777	1,036	944	910	229	33	121	800	680	15.1%	800	800
6035 Cleaning	1,031	874	273	13	7	0	0	500	500	0.0%	2,000	2,000
6040 Repair & Maintenance	898	1,910	902	2,644	2,789	178	380	2,000	1,620	19.0%	2,000	2,000
6045 City Garage Expense	3,264	2,557	3,182	2,147	4,588	1,010	3,472	2,500	(972)		2,500	2,500
xxxx Deputy Facility/PW Garage	0	0	0	0	0	0	0	1,000	1,000	0.0%	1,000	0
6050 Supplies	594	288	289	536	1,519	101	227	500	273	45.4%	500	500
TOTAL BUILDINGS & LAND	10,446	10,334	8,296	8,823	11,882	1,779	6,020	11,500	5,480	52.3%	13,000	12,000

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12-PARKS & RECREATION:												
6105 4th of July Celebration	3,691	3,500	3,500	3,500	3,500	0	3,500	3,500	0	100.0%	3,500	3,500
6135 Park Maintenance	1,275	359	569	2,587	3,380	849	1,327	1,300	(27)	102.1%	1,200	1,200
6140 Miscellaneous expense	52	62	112	18	238	0	0	300	300	0.0%	300	300
6205 Cemetery maintenance	0	0	9,000	9,354	9,000	0	9,000	9,000	0	100.0%	9,000	9,000
TOTAL PARKS & RECREATION	5,018	3,921	13,181	15,459	16,118	849	13,827	14,100	273	98.1%	14,000	14,000
OVERALL TOTAL EXPENDITURES	1,078,237	1,073,850	1,083,917	1,190,291	1,212,328	154,104	444,026	1,294,776	850,750	34.3%	1,243,890	1,233,177
C: OTHER FINANCING SOURCES (USES)												
4725 Tax Levy to 2014A Road Bond	(305,000)	(310,000)	(260,000)	(260,000)	(260,000)	0	0	(275,000)	(275,000)		(260,000)	(260,000)
4726 Tax Levy to 2017B Road Bond	0	0	0	0	(390,000)	0	0	(390,000)	(390,000)		(390,000)	0
4898 Tax Levy to Dwntrwn Imp Tmp Bonds	0	0	(28,000)	(28,000)	(30,000)	0	0	(37,000)	(37,000)		(30,000)	(28,000)
4899 Tax Levy to Dwntrwn Imp PFA Loans	0	0	(70,000)	(70,000)	(70,000)	0	0	(70,000)	(70,000)		(70,000)	(70,000)
4050 Tax Levy to Fire Hall Debt Service Fund	(57,356)	(57,933)	(49,893)	(49,833)	(49,784)	0	0	(49,624)	(49,624)		(49,784)	(49,833)
6920 Oper trf to Bldg & Land Fund - Budgeted	(6,000)	(6,000)	(6,000)	(6,000)	(6,000)	0	0	(6,000)	(6,000)		(6,000)	(6,000)
6920 Oper trf to Bldg & Land Fund - UnBudgeted	0	(20,000)	(25,000)	(25,000)	0	0	0	0	0		0	0
6921 Oper trf to Street Imp -UnBudgeted	0	(43,500)	(230,000)	(100,000)	0	0	0	0	0		0	0
6925 Oper trf to Street Imp -Budgeted	(200,000)	(200,000)	(200,000)	(375,000)	(70,000)	0	0	(120,500)	(120,500)		(70,000)	(375,000)
6928 Oper Trf from(to) Special Reserve Fund	(294)	(5,000)	(3,000)	(9,500)	(5,000)	0	0	(100)	(100)		(5,000)	(9,500)
6932 Oper Trf to Stormwater Fund	(3,500)	(3,500)	(3,500)	(3,500)	(3,500)	0	0	(3,500)	(3,500)		(3,500)	(3,500)
6933 Oper Trf to Vehicle Fund	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	0	0	(2,500)	(2,500)		(2,500)	(2,500)
6935 Oper Trf to Comprehensive Plan	(2,000)	(2,000)	(3,000)	(4,000)	(4,000)	0	0	(4,000)	(4,000)		(4,000)	(4,000)
6936 Oper Trf to Flood Mitigation & Control	(5,500)	(5,500)	(5,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)		(5,500)	(5,500)
6937 Oper Trf to DNR Grant Match	(95,000)	(95,000)	(95,000)	(95,000)	(95,000)	0	0	(95,000)	(95,000)		(95,000)	(95,000)
6934 Oper trf to Codification (Spec Act Fd)	(100)	(100)	(100)	(100)	(100)	0	0	(500)	(500)		(100)	(100)
4843 Oper Trf to MN Unemployment Claims	(3,000)	(3,000)	(1,000)	(1,000)	(1,000)	0	0	(1,000)	(1,000)		(1,000)	(1,000)
4847 Oper Trf to Election Expense Fund	(5,500)	(5,500)	(5,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)		(5,500)	(5,500)
6910 City Council Contingency Fund	0	0	0	(10,000)	0	0	0	0	0		0	0
4842 Oper Trf to Audit and Legal Reserve	(100)	(100)	(1,000)	(1,000)	(1,000)	0	0	(100)	(100)		(1,000)	(1,000)
4844 Oper Trf to Parks Capital Repairs/Trail & Ped Bridge	(5,500)	(5,500)	(5,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)		(5,500)	(5,500)
4022 Oper Trf to Afton Septic System - City Bldgs	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	0	0	(15,000)	(15,000)		(15,000)	(15,000)
4818 Oper Trf to Spec Act Fd re High Speed Internet	0	(8,000)	(75,000)	(50,000)	0	0	0	0	0		0	(50,000)
4846 Oper Trf to Sidewalk	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	0	0	(500)	(500)		(2,000)	(2,000)
4017 Oper Trf to Bridge Replacement Fund	0	0	0	0	(49,671)	0	0	(50,000)	(50,000)		(49,671)	0
6954 Oper Trf to 807 Tmp Bond Debt Fund	0	0	0	0	(40,000)	0	0	0	0		0	0
6929 Trf (to)/from Special Activities Fund (Various)	0	(15,000)	(10,000)	(25,000)	(15,000)	0	0	0	0		0	0
TOTAL OTH FINANCING/TRANSFERS	(708,350)	(805,133)	(1,096,493)	(1,148,933)	(1,126,055)	0	0	(1,136,824)	(1,136,824)		(1,071,055)	(988,933)
REVENUES OVER (UNDER) EXPENDITURES	37,193	26,010	895	4,594	3,043	(106,237)	(363,974)	\$0	363,974		\$0	\$0
Fund Balance - Beginning of Period	264,114	301,307	327,317	327,317	328,212		\$331,255					
Fund Balance - End of Period	301,307	327,317	328,212	331,911	331,255		(\$32,718)					

D6

City of Afton
Summary of Special Activities and MN Investment Funds
YTD 4/30/19

	Balance 12/31/2013	Balance 12/31/2014	Balance 12/31/2015	Balance 12/31/2016	Balance 12/31/2017	Balance 12/31/2018	Receipts	Disbursements	Transfers	Balance 4/30/2019
#550 Special Activities Fund - General										
A. Interest (unallocated)	3,848.46	3,871.67	3,930.92	4,394.61	6,100.51	12,372.80	2,811.20			15,184.00
B2. 4th of July Reserve	0.00	0.00	0.00	0.00	0.00	0.00				0.00
B3. City Council Contingency Reserve	13,452.60	10,975.00	9,775.00	4,768.56	10,229.76	853.12	4,183.00	3,168.50		1,867.62
B4. Community Garden	(87.88)	(87.88)	(0.00)	(0.00)	(0.00)	(0.00)				(0.00)
B4. MN Historic Preservation Design Guidelines	0.00	0.00	8,000.00	(225.00)	(225.00)	(225.00)				(225.00)
B5. Afton Residents for Preservation & Conservation	0.00	0.00	0.00	0.00	1,500.00	1,500.00				1,500.00
C1. Codification	3,650.20	3,750.20	3,850.20	3,950.20	4,050.20	4,150.20				4,150.20
C2. Comprehensive Plan	7,673.28	8,155.36	1,947.36	4,947.36	18,947.36	17,898.61		838.00		17,060.61
D1. Flood Control (Acct 7836)	8,445.20	5,063.99	17,004.27	22,304.27	27,804.27	33,304.27		10,998.91		22,305.36
D2. Storm Water Control	17,933.70	21,433.70	24,933.70	28,433.70	31,933.70	37,433.70				37,433.70
D3. Snow & Ice Reserve	0.00	0.00	15,000.00	15,000.00	30,000.00	30,000.00				30,000.00
D6. TAG Wastewater Comm Assessmnt (Acct 7833)	(15,982.34)	(15,982.34)	0.00	0.00	0.00	0.00				0.00
E. Charitable Gaming Fund	0.00	0.00	0.00	84.47	495.80	746.17				746.17
F. Applicant Pass-Thru Expenses	0.00	0.00	0.00	0.00	0.00	0.00				0.00
G. TIF Dist No. 1 (Afton Market Square)	849.01	849.01	0.00	0.00	0.00	0.00				0.00
I. City Vehicles	1,648.96	4,148.96	6,648.96	9,148.96	9,214.39	10,395.39				10,395.39
K. Audit/Legal Reserve	38,336.57	38,436.57	38,536.57	39,536.57	40,536.57	35,719.38				35,719.38
L. MN UI Claims, Severance & Oth PTO	20,788.53	23,788.53	26,788.53	27,788.53	28,788.53	29,788.53				29,788.53
M. Parks Capital, Pedestrian Bike Trail & Bridge	10,959.94	16,459.94	21,959.94	27,459.94	27,959.94	33,459.94				33,459.94
N. Election Expense	6,402.20	5,780.27	11,159.33	9,452.67	13,402.67	5,311.65		1,554.90		3,756.75
O. Sidewalk	8,000.00	10,000.00	12,000.00	14,000.00	16,000.00	18,000.00				18,000.00
P. High Speed Internet	0.00	0.00	0.00	0.00	124,850.00	124,850.00				124,850.00
Total #550 Special Activities Fund - General	125,918.43	136,642.98	201,534.78	211,044.84	391,588.70	395,558.76	6,994.20	16,560.31	0.00	385,992.65
#560 Special Activities Fund - Other										
A. State Fire Aid (Pass-Thru)	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00		0.00
B. Community Communications	23,978.90	18,378.87	24,889.73	13,549.11	12,083.74	(0.00)	11,561.00	1,474.75		10,086.25
C. Interest (Unallocated)	0.00	0.00	0.00	0.00	0.00	2.13				2.13
Total #560 Special Activities Fund	23,978.90	18,378.87	24,889.73	13,549.11	12,083.74	2.13	12,561.00	2,474.75	0.00	10,088.38
#600 MN Investment Fund										
4886/8986 Chandler Exhibits	100,985.08	104,361.13	104,409.10	104,635.25	105,377.87	107,167.55	782.60		0.00	107,950.15
Total #600 MN Investment Fund	100,985.08	104,361.13	104,409.10	104,635.25	105,377.87	107,167.55	782.60	0.00	0.00	107,950.15

City of Afton
#550 General Special Activities Fund - Detail by Account
 January through April 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4914 · Special Activity - Interest							
Gene...	01/31/2019	interest		Interest Income		723.48	723.48
Gene...	02/28/2019	interest		Interest Income		652.10	1,375.58
Gene...	03/31/2019	interest		Interest Income		721.77	2,097.35
Gene...	04/30/2019	interest		Interest Income		713.85	2,811.20
Total 4914 · Special Activity - Interest					0.00	2,811.20	2,811.20
6347 · Elections Expense							
Payc...	01/14/2019	23040	Arco, Laurie		35.00		(35.00)
Payc...	01/14/2019	23040	Arco, Laurie		4.90		(39.90)
Gene...	01/14/2019	Wages	100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Ben...	2018 Accrual: Laurie Arco		35.00	(4.90)
Bill	01/31/2019	151940	Wash Cty (Elections)	2019 Automark Ext Maint Fees	1,550.00		(1,554.90)
Total 6347 · Elections Expense					1,589.90	35.00	(1,554.90)
6356 · Comp Plan Expenses							
Bill	02/28/2019	6	WSB (SWMP Updates)	SWMP update R-011680-000	838.00		(838.00)
Total 6356 · Comp Plan Expenses					838.00	0.00	(838.00)
6366 · City Council Contingency Exp							
Bill	02/27/2019	AcctRFPa	Niedzwiecki, Thomas H.	Assistance re. Acct RFP including prep and attendance at interviews	400.00		(400.00)
Depo...	02/28/2019	10016548		LMCIT: Claim 68150 Lightning damage less \$250 deductible		4,183.00	3,783.00
Bill	04/30/2019	60992	Minuteman Press	Street Banners (grand opening re. projects)	1,268.50		2,514.50
Bill	04/30/2019	2019 Contribution	Youth Service Bureau	YSB Services - 2019	1,500.00		1,014.50
Total 6366 · City Council Contingency Exp					3,168.50	4,183.00	1,014.50
7800 · Flood, Storm Wtr & Snow Ice							
7836 · Flood & Storm Wtr Exp - Gen'l							
Bill	03/31/2019	601	Tri-County Services (Streets, Other)	Dig out pumps old shop move to shop. install new battery for pump getting sold	955.00		(955.00)
Bill	03/31/2019	600	Tri-County Services (Streets, Other)	install flood gate	650.00		(1,605.00)
Bill	04/17/2019	3000807983	Centerpoint Energy	15995 Upper 34th St S: install service and meter	6,110.00		(7,715.00)
Bill	04/17/2019	3000807983	Centerpoint Energy	15995 Upper 34th St S: out of season charge	1,840.00		(9,555.00)
Bill	04/17/2019	3000807983	Centerpoint Energy	15995 Upper 34th St S: Vac Truck frost burner charge	1,375.00		(10,930.00)
Bill	04/17/2019	96769	Menards - Hudson	toughstuff brackets and tightmesh	68.91		(10,998.91)
Bill	04/30/2019	inv00006	Hi Tower Imagery	Drone footage of flood prevention system	300.00		(11,298.91)
Bill	04/30/2019	2	Hi Tower Imagery	Pictures & video of levee from the effects of winter flooding	150.00		(11,448.91)
Total 7836 · Flood & Storm Wtr Exp - Gen'l					11,448.91	0.00	(11,448.91)
Total 7800 · Flood, Storm Wtr & Snow Ice					11,448.91	0.00	(11,448.91)
TOTAL					17,045.31	7,029.20	(10,016.11)

City of Afton
#560 Other Special Activities Fund - Detail by Account
January through April 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4815 · Cable Comm Dist - Year End							
Depo...	04/17/2019	2036		Cable Commission: 2018 Year End DItribution		11,561.00	11,561.00
Total 4815 · Cable Comm Dist - Year End					0.00	11,561.00	11,561.00
4940 · State Fire Aid Received							
Depo...	03/14/2019	6708773		St of MN: Firefighters Relief Assoc 2019		1,000.00	1,000.00
Total 4940 · State Fire Aid Received					0.00	1,000.00	1,000.00
5440 · State Fire Aid Paid							
Bill	03/31/2019	StateFireAid219SBR	LSCV Fire Relief Assn (State Aid)	2019 State Fire Aid Supplemental	1,000.00		(1,000.00)
Total 5440 · State Fire Aid Paid					1,000.00	0.00	(1,000.00)
5561 · Communications							
Bill	03/31/2019	45370	Cities Digital	Laserfiche Avante software	1,474.75		(1,474.75)
Total 5561 · Communications					1,474.75	0.00	(1,474.75)
TOTAL					2,474.75	12,561.00	10,086.25

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City of Afton
#115 Bldg & Land Fund - Detail by Account
 January through April 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4906 - Bldg & Land Interest Earnings							
Gene...	01/31/2019	interest		Interest Income		20.25	20.25
Gene...	02/28/2019	interest		Interest Income		18.30	38.55
Gene...	03/31/2019	interest		Interest Income		20.04	58.59
Gene...	04/30/2019	interest		Interest Income		19.42	78.01
Total 4906 - Bldg & Land Interest Earnings						0.00	78.01
TOTAL						0.00	78.01

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City of Afton
410 Sanitary Sewer Utility Operations - LTD Summary
 January 2014 through April 2019

	<u>Jan - Dec 14</u>	<u>Jan - Dec 15</u>	<u>Jan - Dec 16</u>	<u>Jan - Dec 17</u>	<u>Jan - Dec 18</u>	<u>Jan - Apr 19</u>	<u>TOTAL</u>
410 Sanitary Sewer Utility							
A. Rev							
4022 Sanitary Sewer - Levy	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	0.00	75,000.00
4023 Sanitary Sewer Oper - Fees	0.00	0.00	0.00	0.00	29,850.00	15,550.00	45,400.00
4919 Sanitary Sewer Interest	0.00	0.00	0.00	0.00	12.88	377.17	390.05
Total A. Rev	<u>15,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>44,862.88</u>	<u>15,927.17</u>	<u>120,790.05</u>
B. Exp							
6060 Sanitary Sewer Oper - Exp							
6062 Oth Contract Services	0.00	0.00	0.00	0.00	(781.75)	(195.00)	(976.75)
6065 Oper & Mgmt Fees	0.00	0.00	0.00	(1,508.33)	(20,508.65)	(6,642.13)	(28,659.11)
6066 Lab Fees	0.00	0.00	0.00	0.00	(10,582.28)	(3,999.05)	(14,581.33)
6068 Electric - Lift Stations	0.00	0.00	0.00	0.00	(15,004.05)	(6,680.16)	(21,684.21)
6060 Sanitary Sewer Oper - Exp - Other	0.00	0.00	0.00	(745.19)	0.00	0.00	(745.19)
Total 6060 Sanitary Sewer Oper - Exp	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(2,253.52)</u>	<u>(46,876.73)</u>	<u>(17,516.34)</u>	<u>(66,646.59)</u>
6083 Sanitary Sewer Spec Assessments	0.00	0.00	0.00	0.00	(2,589.77)	(2,155.93)	(4,745.70)
Total B. Exp	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(2,253.52)</u>	<u>(49,466.50)</u>	<u>(19,672.27)</u>	<u>(71,392.29)</u>
Total 410 Sanitary Sewer Utility	<u>15,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>12,746.48</u>	<u>(4,603.62)</u>	<u>(3,745.10)</u>	<u>49,397.76</u>
TOTAL	<u><u>15,000.00</u></u>	<u><u>15,000.00</u></u>	<u><u>15,000.00</u></u>	<u><u>12,746.48</u></u>	<u><u>(4,603.62)</u></u>	<u><u>(3,745.10)</u></u>	<u><u>49,397.76</u></u>

City of Afton
410 Sanitary Sewer Fund - Detail by Account
 January through April 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4023 · Fees Sanitary Sewer Oper							
Depo...	01/22/2019	44198	Afton St Croix			1,750.00	1,750.00
Depo...	01/22/2019	995122	John Thompson and Diane Benike		50.00		1,800.00
Depo...	01/22/2019	18299	Roger Larson		250.00		2,050.00
Depo...	01/22/2019	5600	Scott Anderson		50.00		2,100.00
Depo...	01/22/2019	2690	Elaine Mucciacciaro		150.00		2,250.00
Depo...	01/22/2019	5659	Jessica Mulle		100.00		2,350.00
Depo...	01/22/2019	1347	Lone Star on St Croix LLC		200.00		2,550.00
Depo...	01/22/2019	5448	Calla Lili: David and Kathleen Feehan-Schmidt		250.00		2,800.00
Depo...	01/22/2019	2654	Elaine Mucciacciaro		50.00		2,850.00
Depo...	02/28/2019	10411	George and Kathine Weed		600.00		3,450.00
Depo...	02/28/2019	5604	Scott Anderson		50.00		3,500.00
Depo...	02/28/2019	6596	Bill Palmquist		50.00		3,550.00
Depo...	02/28/2019	5673	Jessica Mulle		100.00		3,650.00
Depo...	02/28/2019	995123	John Thompson and Diane Benike		50.00		3,700.00
Depo...	02/28/2019	5602	Scott Anderson		50.00		3,750.00
Depo...	02/28/2019	6590	Bill Palmquist		50.00		3,800.00
Depo...	02/28/2019	3731	Paul Nickerson		600.00		4,400.00
Depo...	02/28/2019	5452	Kathleen and David Feehan-Schmidt		250.00		4,650.00
Depo...	02/28/2019	44225	Afton St Croix		1,750.00		6,400.00
Depo...	02/28/2019	1352	Lone Star on St Croix		200.00		6,600.00
Depo...	02/28/2019	18302	Roger Larson		50.00		6,650.00
Depo...	02/28/2019	1356	Lone Star on St Croix		200.00		6,850.00
Depo...	02/28/2019	5456	Kathleen and David Feehan-Schmidt		250.00		7,100.00
Depo...	02/28/2019	18306	Roger Larson		50.00		7,150.00
Depo...	03/25/2019	5639	Jessica Mulle		100.00		7,250.00
Depo...	03/25/2019	6601	Bill Palmquist		50.00		7,300.00
Depo...	03/25/2019	2695	Elaine Mucciacciaro		100.00		7,400.00
Depo...	03/25/2019	5461	Kathleen and David Feehan Schmidt		250.00		7,650.00
Depo...	03/25/2019	6158	Kevin Shosten		50.00		7,700.00
Depo...	03/25/2019	44266	Afton St Croix		1,750.00		9,450.00
Depo...	03/25/2019	995124	John Thompson and Diane Benike		50.00		9,500.00
Depo...	03/25/2019	3609	Thorn Butler		100.00		9,600.00
Depo...	03/25/2019	5605	Scott Anderson		50.00		9,650.00
Depo...	04/17/2019	3548	Paul and Rebecca Nickerson		900.00		10,550.00
Depo...	04/17/2019	995126	John Thompson and Diane Benike		50.00		10,600.00
Depo...	04/17/2019	3614	Thorn Butler		100.00		10,700.00
Depo...	04/17/2019	6604	Bill Palmquist		50.00		10,750.00
Depo...	04/17/2019	44337	Afton St Croix		1,750.00		12,500.00
Depo...	04/17/2019	5622	Scott Anderson		50.00		12,550.00
Depo...	04/17/2019	18309	Roger Larson		50.00		12,600.00
Depo...	04/17/2019	1360	Lone Star on St Croix		200.00		12,800.00
Gene...	04/22/2019	Petty Cash	Petty Cash Activity 01/16/19 thru 04/22/19		350.00		13,150.00
Depo...	04/23/2019	5466	Kathleen and David Feehan-Schmidt		250.00		13,400.00
Depo...	04/30/2019	44387	Afton St Croix Co		1,750.00		15,150.00
Depo...	04/30/2019	18314	Roger Larson		50.00		15,200.00
Depo...	04/30/2019	5651	Jessica Mulle		100.00		15,300.00
Depo...	04/30/2019	1363	Lone Star on St Croix		200.00		15,500.00
Depo...	04/30/2019	2699	Elaine Mucciacciaro		50.00		15,550.00
Total 4023 · Fees Sanitary Sewer Oper					0.00	15,550.00	15,550.00
4919 · Sanitary Sewer - Interest							
Gene...	01/31/2019	Interest	Interest Income			99.12	99.12
Gene...	02/28/2019	Interest	Interest Income			88.65	187.77
Gene...	03/31/2019	Interest	Interest Income			97.24	285.01
Gene...	04/30/2019	Interest	Interest Income			92.16	377.17
Total 4919 · Sanitary Sewer - Interest					0.00	377.17	377.17
6060 · Sanitary Sewer Expenses							
6062 · Other Contract Services							
Bill	03/31/2019	6062	Get Connected Tech	Quarterly Monitoring of Afton Sewage Site, 1st qtr 2019: 3 months @ \$65	195.00		(195.00)
Total 6062 · Other Contract Services					195.00	0.00	(195.00)

City of Afton
410 Sanitary Sewer Fund - Detail by Account
 January through April 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
6065 · Oper & Mgmt Fees							
Bill	01/31/2019	100019	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Jan2019	1,508.33		(1,508.33)
Bill	02/28/2019	100464	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Feb2019	1,508.33		(3,016.66)
Bill	02/28/2019	100678	Petersen Mgmt (Lab Fees)	2/13/19 service work on generator	608.81		(3,625.47)
Bill	03/31/2019	100849	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Mar2019	1,508.33		(5,133.80)
Bill	04/30/2019	101379	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Apr2019	1,508.33		(6,642.13)
Total 6065 · Oper & Mgmt Fees					6,642.13	0.00	(6,642.13)
6066 · Lab Fees							
Bill	02/28/2019	100485	Petersen Mgmt (Lab Fees)	Lab Fees 1/9/19	295.35		(295.35)
Bill	02/28/2019	100308	Petersen Mgmt (Lab Fees)	Lab Fees 1/16/19 and 1/24/19	503.80		(799.15)
Bill	02/28/2019	100678	Petersen Mgmt (Lab Fees)	Lab Fees 1/31/19	227.70		(1,026.85)
Bill	02/28/2019	100678	Petersen Mgmt (Lab Fees)	Lab Fees 2/13/19	391.05		(1,417.90)
Bill	03/31/2019	100846	Petersen Mgmt (Lab Fees)	Lab Fees 2/7/19	64.35		(1,482.25)
Bill	03/31/2019	100846	Petersen Mgmt (Lab Fees)	Lab Fees 3/4/19	282.70		(1,764.95)
Bill	03/31/2019	101038	Petersen Mgmt (Lab Fees)	Lab Fees 3/13/19	260.70		(2,025.65)
Bill	04/17/2019	101082	Petersen Mgmt (Lab Fees)	Lab Fees 3/21/19	341.55		(2,367.20)
Bill	04/30/2019	101377	Petersen Mgmt (Lab Fees)	Chemical refill 4/4/19	1,631.85		(3,999.05)
Total 6066 · Lab Fees					3,999.05	0.00	(3,999.05)
6068 · Electricity - Lift Stations							
Bill	01/31/2019	013119	Xcel Energy (EFT) (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	586.77		(586.77)
Bill	01/31/2019	013119	Xcel Energy (EFT) (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	1,250.72		(1,837.49)
Bill	02/28/2019	022819	Xcel Energy (EFT) (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	635.95		(2,473.44)
Bill	03/31/2019	033119	Xcel Energy (EFT) (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	1,016.65		(3,490.09)
Bill	03/31/2019	033119	Xcel Energy (EFT) (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	571.49		(4,061.58)
Bill	04/30/2019	043019	Xcel Energy (EFT) (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	1,002.48		(5,064.06)
Bill	04/30/2019	043019	Xcel Energy (EFT) (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	622.20		(5,686.26)
Bill	04/30/2019	043019a	Xcel Energy (EFT) (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	993.90		(6,680.16)
Total 6068 · Electricity - Lift Stations					6,680.16	0.00	(6,680.16)
Total 6060 · Sanitary Sewer Expenses					17,516.34	0.00	(17,516.34)
6083 · Sanitary Sewer Spec Assessments							
Bill	03/31/2019	CityHall2019...	Wash Cty (Prop Records & Taxpayer Serv)	Full Year 2019 Special Assessment 3033 St Croix Trl S City Hall 22.028.20.11.0017	840.20		(840.20)
Bill	03/31/2019	HistSociety2...	Wash Cty (Prop Records & Taxpayer Serv)	Full Year 2019 Special Assessment Historical Society 22.028.20.11.0004	1,068.73		(1,908.93)
Bill	04/30/2019	156537	Wash Cty (Assessment & Taxation)	2019 Special Assessment billing	247.00		(2,155.93)
Total 6083 · Sanitary Sewer Spec Assessments					2,155.93	0.00	(2,155.93)
TOTAL					19,672.27	15,927.17	(3,745.10)

City of Afton
#120 Street Improvement Fund - Detail by Account

January through April 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4907 - Pub Wks 4M Fd Interest Earnings							
General Jo...	01/31/2019	Interest		Interest Income		580.62	580.62
General Jo...	02/28/2019	Interest		Interest Income		751.27	1,331.89
General Jo...	03/31/2019	Interest		Interest Income		962.61	2,294.50
General Jo...	04/30/2019	Interest		Interest Income		1,389.15	3,683.65
Total 4907 - Pub Wks 4M Fd Interest Earnings					0.00	3,683.65	3,683.65
7900 - Street Imp Capital Projects							
7984 - River Road Sanitary Options							
Bill	02/28/2019	1	WSB (City Engineer)	River Road Sanitary Sewer	581.00		(581.00)
Bill	03/31/2019	2	WSB (City Engineer)	River Road Sanitary Sewer	1,659.50		(2,240.50)
Total 7984 - River Road Sanitary Options					2,240.50	0.00	(2,240.50)
Total 7900 - Street Imp Capital Projects					2,240.50	0.00	(2,240.50)
TOTAL					2,240.50	3,683.65	1,443.15

J1

City of Afton
K. #122 Bridge Replacement Fund - Detail by Account
January through April 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4918 · Bridge Replacement - Interest							
General Jo...	01/31/2019	Interest		Interest Income		74.50	74.50
General Jo...	02/28/2019	Interest		Interest Income		67.41	141.91
General Jo...	03/31/2019	Interest		Interest Income		73.95	215.86
General Jo...	04/30/2019	Interest		Interest Income		71.03	286.89
Total 4918 · Bridge Replacement - Interest					0.00	286.89	286.89
7770 · Bridge Replacement Expense							
7771 · Bridge Replacement - Engineer							
Bill	03/31/2019	2	WSB (Bridge Inspections)	Bridge Safety Inspections	1,050.00		(1,050.00)
Total 7771 · Bridge Replacement - Engineer					1,050.00	0.00	(1,050.00)
Total 7770 · Bridge Replacement Expense					1,050.00	0.00	(1,050.00)
TOTAL					1,050.00	286.89	(763.11)

K1

City of Afton
200 Park Reserve Fund Stmt of Rev & Exp - Detail
 January through April 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
200 Park Reserve Fd							
A. Rev							
4425 Park Dedication Fees							
Deposit	04/17/2019	6467		Albert W Carlson Afton Creek Preserve Dev LLC: Park Dedication Fee		180,000.00	180,000.00
Total 4425 Park Dedication Fees					0.00	180,000.00	180,000.00
4903 Interest Income - 4M Fund							
General Journal	01/31/2019	interest		Interest Income		141.90	141.90
General Journal	02/28/2019	interest		Interest Income		129.88	271.78
General Journal	03/31/2019	interest		Interest Income		142.88	414.66
General Journal	04/30/2019	interest		Interest Income		138.49	553.15
Total 4903 Interest Income - 4M Fund					0.00	553.15	553.15
Total A. Rev					0.00	180,553.15	180,553.15
Total 200 Park Reserve Fd					0.00	180,553.15	180,553.15
TOTAL					0.00	180,553.15	180,553.15

L1

City of Afton 805 City Infra-Structure Improvement Fund - LTD Summary

April 2011 through April 2019

	Apr - Dec 11	Jan - Dec 12	Jan - Dec 13	Jan - Dec 14	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Dec 18	Jan - Apr 19	TOTAL
805 City InfraStructure Imp Fd										
A. Rev										
4917 Interest Income	0.00	2.04	2.55	3.26	395.48	4,602.22	3,305.81	1,820.97	5,389.47	15,521.80
4828 2015A Dwtwn Tmp Bond Proceeds	0.00	0.00	0.00	0.00	3,755,000.00	0.00	0.00	0.00	0.00	3,755,000.00
4829 2017A Dwtwn Tmp Bond Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	1,980,000.00	0.00	0.00	1,980,000.00
4849 DNR BWSR Grant	0.00	0.00	129,850.00	0.00	0.00	0.00	0.00	84,710.07	0.00	214,560.07
4850 Park Reserve Trf re. Dwtwn Imp	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
4851 VBWD Easement	0.00	0.00	0.00	0.00	5,800.00	0.00	0.00	0.00	0.00	5,800.00
4852 VBWD Grant \$50M/Yr 10 Yrs	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00	100,000.00	0.00	200,000.00
4853 County Share Dwtwn/Septic Proj	0.00	0.00	0.00	0.00	0.00	0.00	4,092,588.89	33,609.96	0.00	4,126,198.85
4861 CWRP G 054 Grant Stormwater	0.00	0.00	0.00	0.00	0.00	0.00	349,938.00	0.00	0.00	349,938.00
4862 CWRP L 054 Ln Proceeds Stormwtr	0.00	0.00	0.00	0.00	0.00	0.00	656,371.52	233,935.55	18,144.87	908,451.94
4863 CWRP G 055 Grant Sanitary Sewer	0.00	0.00	0.00	0.00	0.00	0.00	398,320.00	0.00	0.00	398,320.00
4864 CWRP L 055 Ln Proceeds Sanitary Swr	0.00	0.00	0.00	0.00	0.00	0.00	1,001,173.03	150,278.31	10,947.42	1,162,398.76
4865 PSIG G 056 Sanitary Sewer	0.00	0.00	0.00	0.00	0.00	0.00	4,382,993.48	807,011.35	245,930.21	5,435,935.04
4871 Rental Inc - Flood Levee Proj	0.00	850.00	1,700.00	0.00	0.00	0.00	0.00	0.00	0.00	2,550.00
4894 MnDNR Grant - Other	0.00	9,247.38	10,024.53	0.00	35,137.00	0.00	1,611,106.29	499.81	1,280,016.00	2,946,031.01
4895 MnDNR Grant - Land Purchase	0.00	351,673.70	616,669.52	0.00	0.00	0.00	0.00	0.00	0.00	968,343.22
4896 Flood Levy Imp Proj - Tax Levy	0.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	0.00	665,000.00
Total A. Rev	0.00	456,773.12	953,246.60	95,003.26	3,891,332.48	149,602.22	14,620,797.02	1,506,866.02	1,560,427.97	23,234,048.69
B. Exp										
7728 2015A Dwtwn Tmp Bond Principal	0.00	0.00	0.00	0.00	0.00	0.00	(3,755,000.00)	0.00	0.00	(3,755,000.00)
7738 2015A Dwtwn Tmp Imp Bond Issue Exp	0.00	0.00	0.00	0.00	(53,263.75)	(1,608.00)	(575.00)	0.00	0.00	(55,446.75)
7740 2017A Dwtwn Tmp Imp Bond Issue Exp	0.00	0.00	0.00	0.00	0.00	0.00	(31,219.80)	0.00	0.00	(31,219.80)
8871 Wetland Credits	0.00	0.00	0.00	0.00	0.00	0.00	(51,747.88)	0.00	0.00	(51,747.88)
8891 Dwtown Prop Purch/Exp	0.00	(372,221.16)	(780,944.33)	(933.95)	(2,481.58)	(1,726.95)	(540.66)	(367.77)	(177.28)	(1,159,393.68)
8892 Dwtown Imp - Easemnts & Damages	0.00	0.00	0.00	(11,700.00)	(633,200.00)	(9,200.00)	(33,120.68)	0.00	(5,000.00)	(692,220.68)
8893 Single Audit Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(2,000.00)	(1,600.00)	(3,600.00)
8894 Septic Permits, Fees, Admin	0.00	0.00	0.00	(10,558.00)	(42,355.31)	(85,086.73)	(116,238.58)	(4,177.00)	(6,962.84)	(265,378.46)
8895 DNR Flood Imp Proj - Engineer	(6,673.00)	(54,384.11)	(29,242.00)	(157,437.85)	(198,277.10)	(67,890.74)	(14,066.00)	0.00	0.00	(527,970.80)
8896 Sanitary Sewer Imp	0.00	(395.00)	(87,311.07)	(293,780.46)	(194,199.55)	(152,850.73)	(73,817.14)	(14,579.82)	0.00	(816,933.77)
8897 Septic Construction Eng'g	0.00	0.00	0.00	(540.77)	(9,048.00)	(8,545.49)	(151,858.16)	(39,659.80)	(3,484.28)	(213,136.50)
8898 Flood Mitigation/ROW Serv	0.00	(9,754.75)	(4,480.00)	(19,787.25)	(87,667.80)	(18,935.00)	(14,085.50)	0.00	0.00	(154,710.30)
8899 Village Improvements	0.00	0.00	(33,513.00)	(28,452.75)	0.00	(22,669.68)	(1,305,268.17)	(431,584.90)	(18,725.25)	(1,840,213.75)
8901 Septic Construction	0.00	0.00	0.00	0.00	0.00	0.00	(12,047,008.52)	(1,596,291.03)	47,774.60	(13,595,524.95)
Total B. Exp	(6,673.00)	(436,755.02)	(935,490.40)	(523,191.03)	(1,220,493.09)	(368,513.32)	(17,594,546.09)	(2,088,660.32)	11,824.95	(23,162,497.32)
C. Transfers										
6913 Trf fr 120 Street Improvements	0.00	0.00	0.00	0.00	0.00	0.00	805,497.42	(120,745.17)	0.00	684,752.25
Total C. Transfers	0.00	0.00	0.00	0.00	0.00	0.00	805,497.42	(120,745.17)	0.00	684,752.25
Total 805 City InfraStructure Imp Fd	(6,673.00)	20,018.10	17,756.20	(428,187.77)	2,670,839.39	(218,911.10)	(2,168,251.65)	(702,539.47)	1,572,252.92	756,303.62
TOTAL	(6,673.00)	20,018.10	17,756.20	(428,187.77)	2,670,839.39	(218,911.10)	(2,168,251.65)	(702,539.47)	1,572,252.92	756,303.62

MI

City of Afton
#805 City Infra-Structure Imp Projects - Detail by Account

January through April 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4862 - CWRFL 054 Loan Proceeds							
Deposit	01/28/2019	1500006227		MPFA CWRFL 054 FY 2017 19		475.81	475.81
Deposit	02/26/2019	1500006301		MPFA CWRFL 054 FY 2017 20		15,751.82	16,227.63
Deposit	04/25/2019	1500006438		MPFA CWRFL 054 FY 2017 21		1,917.24	18,144.87
Total 4862 - CWRFL 054 Loan Proceeds					0.00	18,144.87	18,144.87
4864 - CWRFL 055 Loan Proceeds							
Deposit	01/28/2019	1500006228		MPFA CWRFL 055 FY 2017 9		3,349.83	3,349.83
Deposit	04/25/2019	1500006439		MPFA CWRFL 055 FY 2017 10		7,597.59	10,947.42
Total 4864 - CWRFL 055 Loan Proceeds					0.00	10,947.42	10,947.42
4865 - PSIG G 056 Grant							
Deposit	02/26/2019	1500006302		MPFA PSIG G 056 FY 2017 17		245,930.21	245,930.21
Total 4865 - PSIG G 056 Grant					0.00	245,930.21	245,930.21
4894 - MnDNR Grant - Other							
Deposit	02/06/2019	FM00548814		DNR OMB Pay Request #15: 651-259-5566		1,280,016.00	1,280,016.00
Total 4894 - MnDNR Grant - Other					0.00	1,280,016.00	1,280,016.00
4917 - Int Inc - City Infrastructr Fd							
General Jou...	01/31/2019	interest		Interest Income		0.43	0.43
General Jou...	01/31/2019	interest		Interest Income		1.28	1.71
General Jou...	02/28/2019	interest		Interest Income		1,376.06	1,377.77
General Jou...	03/01/2019	Bank Diff		Bank difference		0.01	1,377.78
General Jou...	03/31/2019	interest		Interest Income		2,233.96	3,611.74
General Jou...	04/30/2019	interest		Interest Income		1,777.73	5,389.47
Total 4917 - Int Inc - City Infrastructr Fd					0.00	5,389.47	5,389.47
8800 - DNR Flood Imp Expense							
8891 - DNR Flood Imp - Prop Purch/Exp							
Bill	02/28/2019	022819	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	67.07		(67.07)
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	51.29		(118.36)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	29.96		(148.32)
Bill	04/30/2019	043019a	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	28.96		(177.28)
Total 8891 - DNR Flood Imp - Prop Purch/Exp					177.28	0.00	(177.28)
8892 - Dwtwn Imp - Easemnts & Damages							
Bill	02/28/2019	Appraisal re Easemnt	Afton St. Croix Company	Reimb for Afton St Croix obtaining its own appraisal re. Easement for Downtown Village Imp Proj	5,000.00		(5,000.00)
Total 8892 - Dwtwn Imp - Easemnts & Damages					5,000.00	0.00	(5,000.00)
8893 - Single Audit Expense							
Bill	03/31/2019	252431	CarlsonSV (Single Audit)	Final billing on 2017 single audit	1,600.00		(1,600.00)
Total 8893 - Single Audit Expense					1,600.00	0.00	(1,600.00)
8894 - Septic Permits, Fees, Admin							
Bill	02/27/2019	2017ATmpBds	Niedzwiecki, Thomas H.	Assistance with Cash Flow re. Repayment of 2017A Temp Imp Bonds	535.00		(535.00)
Bill	02/28/2019	Feb2019	Holstad & Knaak, PLC	Condemnation	834.93		(1,369.93)
Bill	03/31/2019	March2019	Holstad & Knaak, PLC	Condemnation	1,825.06		(3,194.99)
Bill	03/31/2019	2	WSB (City Engineer)	Condemnation	83.00		(3,277.99)
Bill	04/17/2019	10000068357	Minnesota Pollution Control Agency	Afton WWTP 2318 St Croix Trl S: Wastewater Annual permit fees	505.00		(3,782.99)
Bill	04/30/2019	April2019	Holstad & Knaak, PLC	Condemnation	3,179.85		(6,962.84)
Total 8894 - Septic Permits, Fees, Admin					6,962.84	0.00	(6,962.84)
8897 - Septic Construction Eng'g							
Bill	01/31/2019	11900195	Wenck Associates Inc.	Afton LSTS - bidding, construction and post construction services	1,012.08		(1,012.08)
Bill	02/28/2019	11900979	Wenck Associates Inc.	Afton LSTS - bidding, construction and post construction services	1,050.20		(2,062.28)
Bill	02/28/2019	11900196	Wenck Associates Inc.	Afton LSTS - bidding, construction and post construction services	790.00		(2,852.28)
Bill	03/31/2019	11901631	Wenck Associates Inc.	Afton LSTS - bidding, construction and post construction services	632.00		(3,484.28)

M2

City of Afton
#805 City Infra-Structure Imp Projects - Detail by Account
 January through April 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Total 8897 · Septic Construction Eng'g					3,484.28	0.00	(3,484.28)
8899 · Village Improvements							
General Jou...	01/01/2019	Dwtn Imp	805 City InfraStructure Imp Fd:B. Exp:8899 Vi...	Great Northern Landscaping - 12/31/18 Retainage on Downtown Imp		4,655.75	4,655.75
Bill	02/28/2019	26	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	10,993.50		(6,337.75)
Bill	03/31/2019	27	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	12,387.50		(18,725.25)
Total 8899 · Village Improvements					23,381.00	4,655.75	(18,725.25)
8901 · Septic Construction							
General Jou...	01/01/2019	Sewer Retng	805 City InfraStructure Imp Fd:B. Exp:8901 Se...	Reverse Geislinger - 12/31/18 Retainage on Sanitary Sewer (Pay Voucher #19)		291,343.82	291,343.82
Bill	04/30/2019	Pay Voucher #21	Geislinger and Sons, Inc.	Proj 01856-52: Downtown Village Imp: Pay Voucher #21	243,569.22		47,774.60
Total 8901 · Septic Construction					243,569.22	291,343.82	47,774.60
Total 8800 · DNR Flood Imp Expense					284,174.62	295,999.57	11,824.95
TOTAL					284,174.62	1,856,427.54	1,572,252.92

M3

City of Afton
806 PFA Loans & 807 Tmp Imp Bond Debt Serv Fds - LTD Summary
 January 2015 through April 2019

	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Dec 18	Jan - Apr 19	TOTAL
806 PFA Loan Debt Serv						
4879 Sanitary Sewr Spec Assessments	0.00	0.00	102,054.25	295,940.95	0.00	397,995.20
4899 Levy PFA Loan Debt Serv	8,000.00	70,000.00	70,000.00	27,000.00	0.00	175,000.00
4925 PFA Loan Debt Serv Interest	0.00	0.00	0.00	19.31	2,261.14	2,280.45
7743 2017 Storm Wtr PFA Issue Exp	0.00	0.00	(8,000.00)	0.00	0.00	(8,000.00)
7744 2017 L054 Storm Wtr PFA Int Exp	0.00	0.00	0.00	(7,052.13)	(4,623.78)	(11,675.91)
7745 2017 L055 Sanitary Sewer PFA Int Exp	0.00	0.00	0.00	(11,738.68)	(5,785.63)	(17,524.31)
7746 2017 Sanitary Sewer PFA Issue Exp	0.00	0.00	(8,060.93)	0.00	(850.00)	(8,910.93)
7749 Dwtwn Imp - Special Assess Exp	0.00	0.00	(105,179.00)	(54,594.60)	(13,693.50)	(173,467.10)
7754 2017 L054 Storm Wtr PFA Principal	0.00	0.00	0.00	(24,815.00)	0.00	(24,815.00)
7755 2017 L055 Sanitary Sewer PFA Princpl	0.00	0.00	0.00	(28,959.00)	0.00	(28,959.00)
Total 806 PFA Loan Debt Serv	8,000.00	70,000.00	50,814.32	195,800.85	(22,691.77)	301,923.40
807 Downtwn Tmp Imp Debt Service						
4898 Levy Dwtwn Imp 2017A Tmp Imp Bd	0.00	28,000.00	28,000.00	73,000.00	0.00	129,000.00
4926 Tmp Imp Bd Debt Serv Interest	0.00	0.00	0.00	1.51	231.12	232.63
6854 Trf fr Genl re Tmp Bond Debt	0.00	0.00	0.00	40,000.00	0.00	40,000.00
7724 2017A Dwtwn Imp Bd Admin Exp	0.00	0.00	0.00	(2,332.00)	(810.00)	(3,142.00)
7737 Int Exp 2015A Dwtwn Tmp Imp Bd	(19,948.45)	(28,162.50)	(7,040.61)	0.00	0.00	(55,151.56)
7739 Int Exp 2017A Dwtwn Tmp Imp Bd	0.00	0.00	(16,027.00)	(30,690.00)	(15,345.00)	(62,062.00)
Total 807 Downtwn Tmp Imp Debt Service	(19,948.45)	(162.50)	4,932.39	79,979.51	(15,923.88)	48,877.07
TOTAL	(11,948.45)	69,837.50	55,746.71	275,780.36	(38,615.65)	350,800.47

City of Afton
#725 2014A & #726 2017B Road Bond Debt Fds - 5 Year Summary
 January 2015 through April 2019

	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Dec 18	Jan - Apr 19	TOTAL
725 2014A Road Debt Serv Fd						
4715 2014A Road Bond Proceeds	2,950,000.00	0.00	0.00	0.00	0.00	2,950,000.00
4725 2014A Debt Serv Levy - Road Bond	310,000.00	260,000.00	260,000.00	170,000.00	0.00	1,000,000.00
4916 Interest Inc - Road Debt Serv	98.88	512.99	2,488.98	7,168.93	1,032.29	11,302.07
7715 2014A Road Bond Principal	0.00	(140,000.00)	(165,000.00)	(180,000.00)	(195,000.00)	(680,000.00)
7725 Interest Expense - 2005A Road Bonds	(10,852.71)	0.00	0.00	0.00	0.00	(10,852.71)
7726 2005A Bond Admin Expense	0.00	0.00	0.00	0.00	0.00	0.00
7735 2014A Refund Bds Int Exp	(62,625.83)	(99,000.00)	(94,425.00)	(89,250.00)	(43,275.00)	(388,575.83)
7736 2014A Refund Bd Admin Exp	234,040.24	(1,900.00)	0.00	(1,882.00)	(500.00)	229,758.24
Total 725 2014A Road Debt Serv Fd	3,420,660.58	19,612.99	3,063.98	(93,963.07)	(237,742.71)	3,111,631.77
726 2017B Road Debt Serv Fd						
4726 2017B Debt Serv Levy - Road Bond	0.00	0.00	0.00	480,000.00	0.00	480,000.00
4923 2017B Road Debt Interest	0.00	0.00	0.00	58.09	681.28	739.37
7716 2017B Road Bond Principal	0.00	0.00	0.00	0.00	(320,000.00)	(320,000.00)
7742 2017B Int Exp \$3.5MM Road Bond	0.00	0.00	0.00	(88,734.94)	(36,887.50)	(125,622.44)
7747 2017B \$3.5MM Road Bd Admin Exp	0.00	0.00	0.00	(1,936.00)	0.00	(1,936.00)
Total 726 2017B Road Debt Serv Fd	0.00	0.00	0.00	389,387.15	(356,206.22)	33,180.93
TOTAL	3,420,660.58	19,612.99	3,063.98	295,424.08	(593,948.93)	3,144,812.70

05/15/19

City of Afton
#810 City Dock Fund - Detail by Account
January through April 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4909 · Dock 4M Fd - Interest Earnings							
Gen...	01/31/2019	Interest		Interest Income		124.51	124.51
Gen...	02/28/2019	Interest		Interest Income		111.83	236.34
Gen...	03/31/2019	Interest		Interest Income		123.23	359.57
Gen...	04/30/2019	Interest		Interest Income		119.42	478.99
Total 4909 · Dock 4M Fd - Interest Earnings					0.00	478.99	478.99
8830 · City Dock Improvements							
Bill	04/17/2019	inv-deposit	Meeco Sullivan	Heavy duty underwater column angles, braces, plates, truss, decking, ...	13,365.00		(13,365.00)
Total 8830 · City Dock Improvements					13,365.00	0.00	(13,365.00)
TOTAL					13,365.00	478.99	(12,886.01)

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City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
January through April 2019

Type	Date	Num	Source Name	Memo	Amount
5820 · Gravel Road Maintenance					
Bill	04/30/2019	609	Tri-County Services (Streets, Other)	road grading	(760.00)
Total 5820 · Gravel Road Maintenance					(760.00)
5830 · Snow & Ice Control					
Bill	01/31/2019	578	Tri-County Services (Snow Ice)	Snow & Ice Control 1/17/19 to 2/5/19	(11,560.00)
Bill	02/28/2019	Snow Feb 2019	Jason Lee Johnson	Snow Removal 23.5 hours @ \$18	(423.00)
Bill	02/28/2019	10108	M.R.I.	Vacuum excavator with Crew - cleaned ice out of culvert	(750.00)
Bill	02/28/2019	587	Tri-County Services (Snow Ice)	Snow & Ice Control 2/6/19 to 2/28/19	(37,251.25)
Bill	02/28/2019	152530	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	snow & ice control 2018 sand and salt	(9,353.64)
Bill	03/31/2019	487878	Holst Excavating	Sand and Salt 35.23 @ \$39.00	(1,373.97)
Bill	03/31/2019	10113	M.R.I.	Vacuum excavator with Crew - cleaned ice out of culvert 3/1/19	(1,200.00)
Bill	03/31/2019	596	Tri-County Services (Snow Ice)	Snow & Ice Control 2/28/19 to 3/15/19	(12,835.00)
Bill	04/17/2019	150739	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	snow & ice control 2018 sand and salt	(15,155.89)
Bill	04/30/2019	155431	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	snow & ice control 2019 sand and salt	(23,987.60)
Bill	04/30/2019	611	Tri-County Services (Snow Ice)	Snow & Ice Control 4/11 & 4/12	(3,485.00)
Total 5830 · Snow & Ice Control					(117,375.35)
5835 · Surf Maint/Bit Patch/Sweeping					
Bill	03/31/2019	595	Tri-County Services (Streets, Other)	tar trailer pot hole patching	(1,615.00)
Bill	04/17/2019	in34221	City of Saint Paul	asphalt mix	(310.60)
Bill	04/30/2019	610	Tri-County Services (Streets, Other)	street sweeping	(3,600.00)
Total 5835 · Surf Maint/Bit Patch/Sweeping					(5,525.60)
5845 · Brush/Tree/Sod/Seed					
Bill	01/31/2019	577	Tri-County Services (Streets, Other)	Tree trimming, chipping and brushing: 40th to 30 street, 50th & Trading Post	(9,677.50)
Bill	03/31/2019	599	Tri-County Services (Streets, Other)	vac steam culverts: all trading post, river road, 42 street, 50 street	(3,552.50)
Total 5845 · Brush/Tree/Sod/Seed					(13,230.00)
5850 · Street Lighting					
Bill	01/31/2019	013119	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(121.18)
Bill	01/31/2019	013119	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(131.58)
Bill	02/28/2019	022819	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(0.63)
Bill	02/28/2019	022819	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(146.15)
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(62.02)
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(121.24)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(60.87)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(115.32)
Total 5850 · Street Lighting					(758.99)
5860 · Signs & Signals					
Bill	01/31/2019	190104	Safety Signs, LLC	Traffic Signs	(3,900.00)
Bill	03/31/2019	602	Tri-County Services (Streets, Other)	pick up road closed signs	(95.00)
Bill	04/30/2019	10-952314	Econo Signs	Signs	(227.90)
Total 5860 · Signs & Signals					(4,222.90)
5870 · Other Road Maintenance					
Bill	01/30/2019	9000156	Gopher State One Call	2019 Facility Operator Fee	(50.00)
Bill	01/31/2019	8120154	Gopher State One Call	Cafton01 FTP Tickets	(2.70)
Bill	01/31/2019	9010157	Gopher State One Call	Cafton01 FTP Tickets	(2.70)
Bill	03/31/2019	95746	Menards - Hudson	pothole patch	(15.78)

05/15/19

City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
 January through April 2019

Type	Date	Num	Source Name	Memo	Amount
Bill	03/31/2019	9030162	Gopher State One Call	Cafton01 FTP Tickets	(1.35)
Bill	04/30/2019	040163	Gopher State One Call	Cafton01 FTP Tickets	(16.20)
Total 5870 · Other Road Maintenance					(88.73)
5920 · Repair & Maint Equipment					
Bill	01/31/2019	w68100	Frontier Ag & Turf (New Richmond)	Lawn Mower 749	(212.57)
Bill	03/31/2019	w69792	Frontier Ag & Turf (New Richmond)	Snowblower 54 inch	(435.76)
Bill	04/17/2019	w70455	Frontier Ag & Turf (New Richmond)	lawn mower x749	(378.20)
Bill	04/17/2019	w70454	Frontier Ag & Turf (New Richmond)	tractor 4700	(314.46)
Total 5920 · Repair & Maint Equipment					(1,340.99)
5925 · Fuel & Lubricants					
Gene...	04/22/2019	Petty Cash		Petty Cash Activity 01/16/19 thru 04/22/19	(45.08)
Total 5925 · Fuel & Lubricants					(45.08)
TOTAL					(143,347.64)

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City of Afton
Customer Receipts and Other Deposits - Sorted by Account

April 2019

Type	Date	Num	Name	Memo	Class	Debit	Credit
100 · 4M 101/USB 2934 - General Fund							
Deposit	04/12/2019			Fines&Fees		1,784.43	
Deposit	04/17/2019			Deposit		299,988.80	
Deposit	04/22/2019			Deposit		1,500.00	
Deposit	04/23/2019			Deposit		780.00	
Deposit	04/25/2019			Pub Facilities Authority		9,514.83	
Deposit	04/30/2019			Deposit		22,264.51	
Total 100 · 4M 101/USB 2934 - General Fund						335,832.57	0.00
100.8 · Petty Cash							
Deposit	04/22/2019		Petty Cash (Deb and Julie)	Deposit excess petty cash 4/22/19			1,500.00
Total 100.8 · Petty Cash						0.00	1,500.00
2001 · Permit Escrow & Fees							
Payment	04/17/2019	6468	Carlson Afton Creek Preserve Z17-19 2434	Escrow Carlson Afton Creek Preserve Z17-19 2434			75,128.80
Payment	04/17/2019	6423	Amaris Homes Z19-12 2158 Oakgreen Av S	Driveway Escrow Amaris Homes Z19-12 2158 Oakgreen Av S			1,500.00
Payment	04/17/2019	6423	Amaris Homes Z19-12 2158 Oakgreen Av S	Pymt of Driveway Insp Fee Amaris Homes Z19-12 2158 Oakgreen Av S			250.00
Payment	04/17/2019	7897	Swanson, Gary & Lori Z19-11 5468 Neal Av	Variance Escrow Swanson, Gary & Lori Z19-11 5468 Neal Av			600.00
Payment	04/17/2019	7897	Swanson, Gary & Lori Z19-11 5468 Neal Av	Pymt of Variance Fee Swanson, Gary & Lori Z19-11 5468 Neal Av			250.00
Payment	04/17/2019	7896	Swanson, Gary & Lori Z19-10 5468 Neal Av	Minor Subdiv Escrow Swanson, Gary & Lori Z19-10 5468 Neal Av			1,500.00
Payment	04/17/2019	7896	Swanson, Gary & Lori Z19-10 5468 Neal Av	Pymt of Minor Subdiv Fee Swanson, Gary & Lori Z19-10 5468 Neal Av			250.00
Payment	04/17/2019	4882	Coulter, Ann Z19-09 14460 15th St Circle	Driveway Escrow lter, Ann Z19-09 14460 15th St Circle			1,500.00
Payment	04/17/2019	4882	Coulter, Ann Z19-09 14460 15th St Circle	Pymt of Driveway Insp Fee Coulter, Ann Z19-09 14460 15th St Circle			250.00
Payment	04/30/2019	4672	Clark, Graham & Marea Z19-15 2164 Oakgree	Veg Cutting Escrow Clark, Graham & Marea Z19-15 2164 Oakgree			200.00
Payment	04/30/2019	4972	Alber Carlson Trust Z19-14 xxx60th St S	Sign Escrow Alber Carlson Trust Z19-14 xxx60th St S			200.00
Payment	04/30/2019	4972	Alber Carlson Trust Z19-14 xxx60th St S	Pymt of Sign Permit Alber Carlson Trust Z19-14 xxx60th St S			150.00
Total 2001 · Permit Escrow & Fees						0.00	81,778.80
1100 · Taxes and Other Receivables							
1185 · Park Deposits							
Deposit	04/23/2019	4461	Park Deposits	Tom Jineerney BoatArt LLC: 1950 Quasar Av S LSCB 6/15/19			100.00
Deposit	04/30/2019	1115	Park Deposits	Stephanie Butler 15945 35th St S Afton, MN 55001: Park Deposit 5/5...			100.00
Total 1185 · Park Deposits						0.00	200.00
Total 1100 · Taxes and Other Receivables						0.00	200.00
2120 · Building Surcharges Payable							
2121 · Afton Bldg Surcharges Payable							
Sales Rece...	04/17/2019	B19-53	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Jordan, Jim 15120 42nd St		1.00
Sales Rece...	04/17/2019	B19-51	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:O'Gorman, Frank 2451 Stagecoach		1.00
Sales Rece...	04/17/2019	B19-52	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Wilcox, Linda 5628 Trading Pst		1.00
Sales Rece...	04/17/2019	B19-48	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Anderson, Gary 623 Neal Av S		1.00
Sales Rece...	04/17/2019	B19-49	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Amaris Homes 2158 Oakgreen Av S		250.00
Sales Rece...	04/17/2019	B19-24	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Coulter, Amy 14460 15th St Circ		211.00
Sales Rece...	04/17/2019	B19-40	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Masiowski, Mike 13695 Tomahawk		1.00
Sales Rece...	04/17/2019	B19-39	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Cook, Vega & Eric 3787 St Crx T		100.00
Sales Rece...	04/17/2019	B19-37	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Husebye, David 5830 Osgood		1.00
Sales Rece...	04/17/2019	B19-35	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Hartigan, Michael 14480 32nd St		1.00
Sales Rece...	04/17/2019	B19-36	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Haskins, Sally 4500 River Rd S		1.00
Sales Rece...	04/17/2019	B19-47	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Distinctive 12234 Meadow Bluff		7.00
Sales Rece...	04/17/2019	B19-46	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Winters-Bursack 2771 Nybeck Av		9.50
Sales Rece...	04/17/2019	B19-44	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356		12.00
Sales Rece...	04/17/2019	B19-45	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356		13.00
Sales Rece...	04/17/2019	B19-43	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Larson, Greta 989 Indian Trl S		1.00
Sales Rece...	04/17/2019	B19-41	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Lantz, Fontaine 1801 Manning Av		1.00
Sales Rece...	04/17/2019	B19-33	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Whittall, Nicholas & Meredith I		1.00
Sales Rece...	04/17/2019	B19-34	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Christenson, Tom 1688 Strawberry		1.00
Sales Rece...	04/17/2019	B19-38	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Morris, John 3250 Pennington Av		1.00
Sales Rece...	04/17/2019	B19-54	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Boomer, George 615 Indian Tr S		1.00
Sales Rece...	04/17/2019	B19-42	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Anel, Jon 12234 Meadow Bluff Tr		6.00
Sales Rece...	04/17/2019	B19-50	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Snelling, Matt 3465 St Crx Trl		1.00
Sales Rece...	04/23/2019	B19-55	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Boisjoli 15489 45th St S		1.00
Sales Rece...	04/23/2019	B19-57	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Morris, John 3250 Pennington Av		1.00

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City of Afton
Customer Receipts and Other Deposits - Sorted by Account

April 2019

Type	Date	Num	Name	Memo	Class	Debit	Credit
Sales Rece...	04/23/2019	B19-56	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Aronson, Steve 15248 Afton Hill		1.00
Sales Rece...	04/30/2019	B19-58	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Narducci, Gary 3475 Neal Av		25.00
Sales Rece...	04/30/2019	B19-62	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Williams, Elise 5515 Osgood Av		1.00
Sales Rece...	04/30/2019	B19-61	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Amaral, Jim 5380 O'Dell Av		1.00
Sales Rece...	04/30/2019	B19-60	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Haukland, Roger 5333 Manning Av		1.00
Sales Rece...	04/30/2019	B19-59	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S		1.00
Sales Rece...	04/30/2019	B19-63	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Ostertag, Darin & Nicole 12070		1.00
Sales Rece...	04/30/2019	B19-65	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:McDowell, Erin 15601 36th St S		1.00
Sales Rece...	04/30/2019	B19-64	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Wurzer, Cathy 15677 Afton Blvd		1.00
Sales Rece...	04/30/2019	B19-66	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Flicker, Tom 5665 Osgood Av S		1.00
Sales Rece...	04/30/2019	B19-68	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Novolony, Tony 13406 10th St S		1.00
Sales Rece...	04/30/2019	B19-67	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S		43.00
Sales Rece...	04/30/2019	B19-69	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Staples, Thomas 14040 30th St S		1.00
Sales Rece...	04/30/2019	B19-72	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Haglund, Dave 593 Neal Av S		1.00
Sales Rece...	04/30/2019	B19-71	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Canas, Jose 12701 2nd St S		12.50
Sales Rece...	04/30/2019	B19-70	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Stiff, David 15577 42th St S		1.00
Total 2121 - Afton Bldg Surcharges Payable						0.00	719.00
Total 2120 - Building Surcharges Payable						0.00	719.00
4023 - Fees Sanitary Sewer Oper							
Deposit	04/17/2019	3548	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper ...	Paul and Rebecca Nickerson			900.00
Deposit	04/17/2019	995126	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper ...	John Thompson and Diane Benike			50.00
Deposit	04/17/2019	3614	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper ...	Thorn Butler			100.00
Deposit	04/17/2019	6604	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper ...	Bill Palmquist			50.00
Deposit	04/17/2019	44337	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper ...	Afton St Croix			1,750.00
Deposit	04/17/2019	5622	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper ...	Scott Anderson			50.00
Deposit	04/17/2019	18309	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper ...	Roger Larson			50.00
Deposit	04/17/2019	1360	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper ...	Lone Star on St Croix			200.00
Deposit	04/23/2019	5466	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper ...	Kathleen and David Feehan-Schmidt			250.00
Deposit	04/30/2019	44387	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper ...	Afton St Croix Co			1,750.00
Deposit	04/30/2019	18314	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper ...	Roger Larson			50.00
Deposit	04/30/2019	5651	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper ...	Jessica Mulle			100.00
Deposit	04/30/2019	1363	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper ...	Lone Star on St Croix			200.00
Deposit	04/30/2019	2699	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper ...	Elaine Mucciacciaro			50.00
Total 4023 - Fees Sanitary Sewer Oper						0.00	5,550.00
4205 - Assessment Search Fees							
Deposit	04/17/2019	54190	100 Gen'l Fd:A. Rev:A03 Chrges for Svcs:4205 Assess Search ...	Galowitz Olson: Landucci homes 21xx Neal Av S			10.00
Deposit	04/17/2019	54150	100 Gen'l Fd:A. Rev:A03 Chrges for Svcs:4205 Assess Search ...	Galowitz Olson: Teresa Raiche 3133 Moyer Av S			10.00
Total 4205 - Assessment Search Fees						0.00	20.00
4300 - County Fines & Fees							
Deposit	04/12/2019	8200880776	100 Gen'l Fd:A. Rev:A04 Fines & Forfeitures:4300 Cty Fines & ...	MN Dept of Finance: Wash Cty Fines and Fees Mar19			1,784.43
Total 4300 - County Fines & Fees						0.00	1,784.43
4400 - Afton Bldg Inspection Fees							
Sales Rece...	04/17/2019	B19-53	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Jordan, Jim 15120 42nd St		109.00
Sales Rece...	04/17/2019	B19-51	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:O'Gorman, Frank 2451 Stagecoach		109.00
Sales Rece...	04/17/2019	B19-52	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Wilcox, Linda 5628 Trading Pst		109.00
Sales Rece...	04/17/2019	B19-48	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Anderson, Gary 623 Neal Av S		109.00
Sales Rece...	04/17/2019	B19-49	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Amaris Homes 2158 Oakgreen Av S		8,250.00
Sales Rece...	04/17/2019	B19-24	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Coulter, Amy 14460 15th St Circ		6,963.00
Sales Rece...	04/17/2019	B19-40	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Masiowski, Mike 13695 Tomahawk		109.00
Sales Rece...	04/17/2019	B19-39	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Cook, Vega & Eric 3787 St Crx T		3,300.00
Sales Rece...	04/17/2019	B19-37	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Husebye, David 5830 Osgood		109.00
Sales Rece...	04/17/2019	B19-35	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Hartigan, Michael 14480 32nd St		109.00
Sales Rece...	04/17/2019	B19-36	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Haskins, Sally 4500 River Rd S		109.00
Sales Rece...	04/17/2019	B19-47	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Distinctive 12234 Meadow Bluff		231.00
Sales Rece...	04/17/2019	B19-46	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Winters-Bursack 2771 Nybeck Av		313.50
Sales Rece...	04/17/2019	B19-44	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356		396.00
Sales Rece...	04/17/2019	B19-45	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356		429.00
Sales Rece...	04/17/2019	B19-43	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Larson, Greta 989 Indian Trl S		109.00

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City of Afton
Customer Receipts and Other Deposits - Sorted by Account

April 2019

Type	Date	Num	Name	Memo	Class	Debit	Credit
Sales Rece...	04/17/2019	B19-41	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Lantz, Fontaine 1801 Manning Av		109.00
Sales Rece...	04/17/2019	B19-33	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Whittall, Nicholas & Meredith 1		109.00
Sales Rece...	04/17/2019	B19-34	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Christenson, Tom 1688 Strawberr		109.00
Sales Rece...	04/17/2019	B19-38	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Morris, John 3250 Pennington Av		109.00
Sales Rece...	04/17/2019	B19-54	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Boomer, George 615 Indian Tr S		54.00
Sales Rece...	04/17/2019	B19-42	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Anel, Jon 12234 Meadow Bluff Tr		198.00
Sales Rece...	04/17/2019	B19-50	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Snelling, Matt 3465 St Crx Trl		109.00
Sales Rece...	04/23/2019	B19-55	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Boisjoli 15489 45th St S		109.00
Sales Rece...	04/23/2019	B19-57	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Morris, John 3250 Pennington Av		109.00
Sales Rece...	04/23/2019	B19-56	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Aronson, Steve 15248 Afton Hill		109.00
Sales Rece...	04/30/2019	B19-58	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Narducci, Gary 3475 Neal Av		825.00
Sales Rece...	04/30/2019	B19-62	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Williams, Elise 5515 Osgood Av		109.00
Sales Rece...	04/30/2019	B19-61	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Amaral, Jim 5380 O'Dell Av		109.00
Sales Rece...	04/30/2019	B19-60	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Haukland, Roger 5333 Manning Av		109.00
Sales Rece...	04/30/2019	B19-59	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S		109.00
Sales Rece...	04/30/2019	B19-63	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Ostertag, Darin & Nicole 12070		109.00
Sales Rece...	04/30/2019	B19-65	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:McDowell, Erin 15601 36th St S		109.00
Sales Rece...	04/30/2019	B19-64	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Wurzer, Cathy 15677 Afton Blvd		109.00
Sales Rece...	04/30/2019	B19-66	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Flicker, Tom 5665 Osgood Av S		109.00
Sales Rece...	04/30/2019	B19-68	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Novolony, Tony 13406 10th St S		109.00
Sales Rece...	04/30/2019	B19-67	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S		1,419.00
Sales Rece...	04/30/2019	B19-69	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Staples, Thomas 14040 30th St S		109.00
Sales Rece...	04/30/2019	B19-72	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Haglund, Dave 593 Neal Av S		54.00
Sales Rece...	04/30/2019	B19-71	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Canas, Jose 12701 2nd St S		412.50
Sales Rece...	04/30/2019	B19-70	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Stiff, David 15577 42th St S		109.00
Total 4400 · Afton Bldg Inspection Fees						0.00	25,897.00
4405 · Pet License & Impound Fees							
Deposit	04/17/2019	7196	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Bria Barrett			10.00
Deposit	04/17/2019	9407	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	John and Kathy Morris			5.00
Deposit	04/17/2019	17803	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Marjorie and Jim Wade			5.00
Deposit	04/17/2019	3122	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	JoAnn Fox			20.00
Deposit	04/17/2019	1079	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Kate Thomas			5.00
Deposit	04/17/2019	5163	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Adrienne Matisiak			5.00
Deposit	04/17/2019	5681	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Erin and Ron Omann			10.00
Deposit	04/17/2019	1265	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Robert Cabral			10.00
Deposit	04/17/2019	2016	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Jennifer Backes			20.00
Deposit	04/17/2019	7171	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Kimberlee Fleming			35.00
Deposit	04/17/2019	3887	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Chris and Rachel Eroman			10.00
Deposit	04/17/2019	2112	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Kathy Bolton Iverson			10.00
Deposit	04/30/2019	9415	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Tom and Carol Slattery			25.00
Total 4405 · Pet License & Impound Fees						0.00	170.00
4415 · Other License Fees							
Deposit	04/17/2019	60311371	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4415 Other Lice...	TruGreen: Commercial Lawn Fertilizer App Lic			200.00
Deposit	04/17/2019	172650	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4415 Other Lice...	SavATree: Commercial Lawn Fertilizer App Lic			200.00
Deposit	04/30/2019	17808	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4415 Other Lice...	James and Marjorie Wade Sign Permit re Art Opener St Croix Valley ...			25.00
Total 4415 · Other License Fees						0.00	425.00
4425 · Park & Open Space Dedicatn Fees							
Deposit	04/17/2019	6467	200 Park Reserve Fd.A. Rev:4425 Park Dedication Fees	Albert W Carlson Afton Creek Preserve Dev LLC: Park Dedication Fee			180,000.00
Total 4425 · Park & Open Space Dedicatn Fees						0.00	180,000.00
4437 · Utility Franchise Fees							
Deposit	04/30/2019	1001017114	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4437 Utility Fran...	Xcel: 1st Quarter 2019 Franchise Fees			8,460.11
Deposit	04/30/2019	1548178	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4437 Utility Fran...	Centerpoint: 1st Quarter 2019 Franchise Fees			6,927.40
Total 4437 · Utility Franchise Fees						0.00	15,387.51
4604 · Park Rental Fees							
Deposit	04/23/2019	4461	100 Gen'l Fd.A. Rev:A07 Miscellaneous Revenue:4604 Park Re...	Tom Jineerney BoatArt LLC: 1950 Quasar Av S LSCB 6/15/19			100.00
Deposit	04/30/2019	1116	100 Gen'l Fd.A. Rev:A07 Miscellaneous Revenue:4604 Park Re...	Stephanie Butler 15945 35th St S Afton, MN 55001: Park Rental 5/5/19			25.00

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City of Afton
Customer Receipts and Other Deposits - Sorted by Account
 April 2019

Type	Date	Num	Name	Memo	Class	Debit	Credit
Total 4604 · Park Rental Fees						0.00	125.00
4814 · Cable Comm Dist - Regular							
Deposit	04/17/2019	2041	100 Gen'l Fd:A. Rev:A09 Other Grants:4814 Cable Comm Dist ...	Cable Commission: 2019 Regular Distribution			1,200.00
Total 4814 · Cable Comm Dist - Regular						0.00	1,200.00
4815 · Cable Comm Dist - Year End							
Deposit	04/17/2019	2036	560 Spec Act Fd - Other:B. Community Communications:4815 ...	Cable Commission: 2018 Year End Distribution			11,561.00
Total 4815 · Cable Comm Dist - Year End						0.00	11,561.00
4862 · CWRFL 054 Loan Proceeds							
Deposit	04/25/2019	1500006438	805 City InfraStructure Imp Fd:A. Rev:4862 CWRFL 054 Ln ...	MPFA CWRFL 054 FY 2017 21			1,917.24
Total 4862 · CWRFL 054 Loan Proceeds						0.00	1,917.24
4864 · CWRFL 055 Loan Proceeds							
Deposit	04/25/2019	1500006439	805 City InfraStructure Imp Fd:A. Rev:4864 CWRFL 055 Ln ...	MPFA CWRFL 055 FY 2017 10			7,597.59
Total 4864 · CWRFL 055 Loan Proceeds						0.00	7,597.59
TOTAL						335,832.57	335,832.57

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City of Afton
Building Inspection Fees by Account - Detail Afton
 January through April 2019

Date	Num	Valuation/Memo	Class	Class	Amount
Jan 19					
01/22/2019	B19-02	na	mech	Afton Bldg Insp Fees:Weed, katherine & George 15895	109.00
01/22/2019	B19-03	na	mech	Afton Bldg Insp Fees:Morri, Jake & Jenn 1073 Indian	109.00
01/22/2019	B19-01	\$14,500	Plumb	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P	247.50
01/22/2019	B18-207	\$19,637	mech	Afton Bldg Insp Fees:Wipperfurth, Casandra & Joel 43	330.00
01/24/2019	B19-05	na	mech	Afton Bldg Insp Fees:Bibritsch Family Trust 15677 Af	109.00
01/24/2019	B19-04	\$90,000	Garage	Afton Bldg Insp Fees:Bailey, Steve 14701 42nd St S	1,485.00
					2,389.50
Jan 19					
Feb 19					
02/28/2019	B19-16	na	bdlg	Afton Bldg Insp Fees:Stransky, Jerome 14220 15th St	109.00
02/28/2019	B19-17	na	bdlg	Afton Bldg Insp Fees:Agen, Jeff & Jennifer 1023 Indi	109.00
02/28/2019	B19-12	\$18,000	bdlg	Afton Bldg Insp Fees:Larson, Trevor & Greta 989 Indi	297.00
02/28/2019	B19-10	\$250,000	SFD	Afton Bldg Insp Fees:Distinctive 12234 Meadow Bluff	4,950.00
02/28/2019	B19-08	\$690,000	SFD	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356	11,385.00
02/28/2019	B19-20	na	bdlg	Afton Bldg Insp Fees:Anderson, Paul; 14935 45th St S	109.00
02/28/2019	B19-06	na	mech	Afton Bldg Insp Fees:Sales, Greg 15196 Aft Hills Dr	109.00
02/28/2019	B19-07	na	mech	Afton Bldg Insp Fees:Hager, Dean 2903 Nybeck Av S	109.00
02/28/2019	B19-14	na	mech	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P	109.00
02/28/2019	B19-13	na	mech	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P	109.00
02/28/2019	B19-15	na	mech	Afton Bldg Insp Fees:Inspiri Design 16100 45th St	54.00
02/28/2019	B19-18	na	mech	Afton Bldg Insp Fees:Boomer, George 615 Indian Tr S	109.00
02/28/2019	B19-19	na	mech	Afton Bldg Insp Fees:Corcoran, William 13404 15th St	109.00
					17,667.00
Feb 19					
Mar 19					
03/25/2019	B19-32	na	Remodel	Afton Bldg Insp Fees:Peine, Mark 571 Neal Av S	109.00
03/25/2019	B19-30	\$105,000	Remodel	Afton Bldg Insp Fees:Morris, John 3250 Pennington Av	1,732.50
03/25/2019	B19-28	\$25,200	Garage	Afton Bldg Insp Fees:Niswanger 2770 Trading Pst Trl	412.50
03/25/2019	B19-26	na	windows, door	Afton Bldg Insp Fees:Denny, John 14505 50th St S	109.00
03/25/2019	B19-25	na	bdlg	Afton Bldg Insp Fees:Wade, James & Marj 13506 Vly Cr	109.00
03/25/2019	B19-22	na	bdlg	Afton Bldg Insp Fees:McDowell, Erin 15601 36th St S	109.00
03/25/2019	B19-31	na	mech	Afton Bldg Insp Fees:Leasure, Mark & Scaramuzzp, Tin	54.00
03/25/2019	B19-27	na	mech	Afton Bldg Insp Fees:Hinz, Tom 4787 Manning Av S	109.00
03/25/2019	B19-21	na	mech	Afton Bldg Insp Fees:Afton Hist Mus 3165 St Cr Trl S	109.00
03/25/2019	B19-29	na	plumb	Afton Bldg Insp Fees:Lantz, Fontaine 1801 Manning Av	109.00
03/25/2019	B19-23	na	plumb	Afton Bldg Insp Fees:Bibritsch Family Trust 15677 Af	109.00
					3,071.00
Mar 19					
Apr 19					
04/17/2019	B19-53	na	bdlg	Afton Bldg Insp Fees:Jordan, Jim 15120 42nd St	109.00
04/17/2019	B19-51	na	bdlg	Afton Bldg Insp Fees:O'Gorman, Frank 2451 Stagecoach	109.00
04/17/2019	B19-52	na	bdlg	Afton Bldg Insp Fees:Wilcox, Linda 5628 Trading Pst	109.00
04/17/2019	B19-48	na	bdlg	Afton Bldg Insp Fees:Anderson, Gary 623 Neal Av S	109.00
04/17/2019	B19-49	\$500,000	New SFD	Afton Bldg Insp Fees:Amaris Homes 2158 Oakgreen Av S	8,250.00
04/17/2019	B19-24	422,000	new SFD	Afton Bldg Insp Fees:Coulter, Amy 14460 15th St Circ	6,963.00

City of Afton
Building Inspection Fees by Account - Detail Afton
 January through April 2019

Date	Num	Valuation/Memo	Class	Class	Amount
04/17/2019	B19-40	na	bldg	Afton Bldg Insp Fees:Masiowski, Mike 13695 Tomahawk	109.00
04/17/2019	B19-39	\$200,000	Remodel	Afton Bldg Insp Fees:Cook, Vega & Eric 3787 St Crx T	3,300.00
04/17/2019	B19-37	na	bldg	Afton Bldg Insp Fees:Husebye, David 5830 Osgood	109.00
04/17/2019	B19-35	na	bldg	Afton Bldg Insp Fees:Hartigan, Michael 14480 32nd St	109.00
04/17/2019	B19-36	na	bldg	Afton Bldg Insp Fees:Haskins, Sally 4500 River Rd S	109.00
04/17/2019	B19-47	\$13,634	mech	Afton Bldg Insp Fees:Distinctive 12234 Meadow Bluff	231.00
04/17/2019	B19-46	\$18,852	mech	Afton Bldg Insp Fees:Winters-Bursack 2771 Nybeck Av	313.50
04/17/2019	B19-44	\$23,475	mech	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356	396.00
04/17/2019	B19-45	\$25,291	mech	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356	429.00
04/17/2019	B19-43	na	mech	Afton Bldg Insp Fees:Larson, Greta 989 Indian Trl S	109.00
04/17/2019	B19-41	na	mech	Afton Bldg Insp Fees:Lantz, Fontaine 1801 Manning Av	109.00
04/17/2019	B19-33	na	mech	Afton Bldg Insp Fees:Whittall, Nicholas & Meredith I	109.00
04/17/2019	B19-34	na	mech	Afton Bldg Insp Fees:Christenson, Tom 1688 Strawberr	109.00
04/17/2019	B19-38	na	mech	Afton Bldg Insp Fees:Morris, John 3250 Pennington Av	109.00
04/17/2019	B19-54	na	plumb	Afton Bldg Insp Fees:Boomer, George 615 Indian Tr S	54.00
04/17/2019	B19-42	\$10,000	plumb	Afton Bldg Insp Fees:Anel, Jon 12234 Meadow Bluff Tr	198.00
04/17/2019	B19-50	na	plumb	Afton Bldg Insp Fees:Snelling, Matt 3465 St Crx Trl	109.00
04/23/2019	B19-55	na	plumb	Afton Bldg Insp Fees:Boisjoli 15489 45th St S	109.00
04/23/2019	B19-57	na	mech	Afton Bldg Insp Fees:Morris, John 3250 Pennington Av	109.00
04/23/2019	B19-56	na	mech	Afton Bldg Insp Fees:Aronson, Steve 15248 Afton Hill	109.00
04/30/2019	B19-58	\$113,069	pole bldg	Afton Bldg Insp Fees:Narducci, Gary 3475 Neal Av	825.00
04/30/2019	B19-62	\$13,250	reroof	Afton Bldg Insp Fees:Williams, Elise 5515 Osgood Av	109.00
04/30/2019	B19-61	\$21,829	windows	Afton Bldg Insp Fees:Amaral, Jim 5380 O'Dell Av	109.00
04/30/2019	B19-60	\$6,000	remodel	Afton Bldg Insp Fees:Haukland, Roger 5333 Manning Av	109.00
04/30/2019	B19-59	na	mech	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S	109.00
04/30/2019	B19-63	na	deck	Afton Bldg Insp Fees:Ostertag, Darin & Nicole 12070	109.00
04/30/2019	B19-65	\$5,910	bldg	Afton Bldg Insp Fees:McDowell, Erin 15601 36th St S	109.00
04/30/2019	B19-64	\$5,217	Bldg	Afton Bldg Insp Fees:Wurzer, Cathy 15677 Afton Blvd	109.00
04/30/2019	B19-66	\$10,780	reroof	Afton Bldg Insp Fees:Flicker, Tom 5665 Osgood Av S	109.00
04/30/2019	B19-68	\$9,676	reroof	Afton Bldg Insp Fees:Novolony, Tony 13406 10th St S	109.00
04/30/2019	B19-67	\$86,500	remodel	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S	1,419.00
04/30/2019	B19-69	\$50,000	remodel	Afton Bldg Insp Fees:Staples, Thomas 14040 30th St S	109.00
04/30/2019	B19-72	\$4,270	mech	Afton Bldg Insp Fees:Haglund, Dave 593 Neal Av S	54.00
04/30/2019	B19-71	\$25,675	bldg	Afton Bldg Insp Fees:Canas, Jose 12701 2nd St S	412.50
04/30/2019	B19-70	\$15,000	mech	Afton Bldg Insp Fees:Stiff, David 15577 42th St S	109.00
Apr 19					25,897.00
TOTAL					49,024.50

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 21, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: May 16, 2019

Re: Ordinance Amending Sec. 14-1 of the City Code Regarding the Use and Discharge of Firearms –
Public Hearing - Ordinance 01-2019

Background

At its April 16 regular meeting, the Council agreed that it would review and discuss the revised draft Discharge of Firearms ordinance prepared by Richard Bend and Council member Wroblewski and the initial draft ordinance prepared by staff, as well as the comments received from the public at the Council meeting, as the basis for developing a proposed ordinance for public feedback at a public hearing at the May 21 Council meeting. The Council met in a work session on April 25 to discuss the draft ordinance and public feedback, and provided direction to staff for the preparation of an ordinance for consideration by the Council and for public feedback at a public hearing at the May 21 Council meeting. The proposed ordinance amendment is attached.

Public Hearing

The public hearing is an opportunity for the public to provide feedback regarding the proposed ordinance.

Discussion and Consideration

After receiving the feedback from the public, the Council may discuss and consider the proposed ordinance.

Council Member Wroblewski and Richard Bend Suggested Information

While not included in the final proposed ordinance, Council member Wroblewski and Mayor Bend identified a number of factors to consider when discharging a firearm. These are as follows:

In determining whether a discharge endangers any person or property and in determining whether a projectile might reasonably be expected to cross a boundary; angle of discharge, type of projectile, potential distance of its travel, land topography, location of parcel boundaries, field of fire, and background beyond the target are all factors which the shooter is responsible to take under consideration prior to discharging a firearm.

COUNCIL ACTION REQUESTED:

Motion regarding Ordinance 01-2019 amending Sec. 14-1 of the City Code regarding the use and discharge of firearms.

ORDINANCE 01-2019

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

AN ORDINANCE AMENDING SECTION 14-1 OF THE CITY CODE RELATED TO THE USE AND DISCHARGE OF WEAPONS

THE CITY COUNCIL OF THE CITY OF AFTON, MINNESOTA HEREBY ORDAINS:

The following sections of the Afton Code of Ordinances shall be amended by adding the **bold and underlined** language and deleting the ~~strike-through~~ language.

Sec. 14-1. Use, discharge of ~~weapons~~ **firearms**.

- (a) **NOTHING IN THIS SECTION SHALL REGULATE, CONTROL OR PREEMPT THE USE OF FIREARMS FOR SELF DEFENSE WHICH SHALL BE SOLELY REGULATED AND CONTROLLED BY APPLICABLE MN STATE STATUTES (609.06 and 609.65)**
- (b) **Firearm definition – A firearm is defined as any gun from which any projectile is discharged or propelled by means of an explosion, excluding devices used exclusively for the firing of stud cartridges, explosive rivets, or similar industrial apparatus, instruments, or equipment used by construction personnel, licensed physicians or veterinarians in the course or scope of their professions.**
- (c) Within the city, it shall be unlawful for any person to discharge out of doors upon the land of another, including all land owned by the City, any firearm, ~~such firearm to include rifle, shotgun, pistol, or device capable of propelling metal pellets by air, spring, CO2, or other means,~~ without having, in his possession, written permission from the owner or tenant of such land to discharge such firearm thereon, **which must include the full name, address, phone number, and signature of the landowner or lessee as well as the full name of the person given permission to hunt or shoot.**
- (d) **It is unlawful for any person to discharge any firearm in any place or manner so as to endanger any person or property.**
- (e) **It is unlawful for any person to discharge a firearm in a city park, on any school property, or in any property located in an area zoned commercial or industrial with the exception of police officers acting in the scope of their lawful authority.**
- (f) **It is unlawful to discharge a firearm across or within the right of way of any public road or highway.**
- (g) **Firearms may not be discharged:**

ORDINANCE 01-2019

1. Except by the landowner and his/her immediate family in residence on the property or in the presence of the landowner or lessee of the land, or with the written permission of the landowner or lessee of the land. The person authorized to hunt/shoot must have in their possession the written permission which must include the full name, address, phone number, and signature of the landowner or lessee as well as the full name of the person given permission to hunt or shoot.
2. Within 500 feet of any residence or accessory building on a parcel under separate ownership from the parcel on which the firearm is discharged, unless the person has written permission from the land owner as required in paragraph (g) 1 above.
3. Before 0900 hours or after one-half hour before sunset, except when hunting game or non-game animals in compliance with the requirements of Minnesota Hunting Restrictions and Requirements (MN State Statute 97B)

(h) No firearm shall be discharged in a manner reasonably expected to cause a projectile to cross the boundary of a parcel not under common ownership with the parcel from which the projectile is fired, unless the person has written permission from the land owner as required in paragraph (g) 1 above.

(i) It is unlawful to discharge a firearm while under the influence of a controlled substance or under the influence of alcohol.

(j) Individuals discharging firearms must be adults or must be under the supervision of a responsible adult, with the exception of juveniles 16 and over during the hunting season who meet the legal requirements to hunt according to Minnesota's hunting regulations. Nothing in this paragraph shall prohibit juveniles from hunting in compliance with the requirements of Minnesota Hunting Restrictions and Requirements (MN State Statute 97B)

(Code 1982, § 707.101)

(Ord 1997-48, 1/15/02)

(Ord 04-2016, 4/19/16)

State law references—Authority to regulate discharge of firearms, M.S.A. § 471.633 and M.S.A. Hunting Restrictions and Requirements, § 97B.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 21ST DAY OF MAY, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

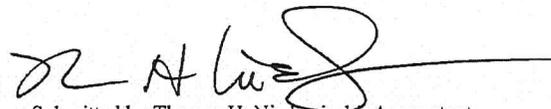
ORDINANCE 01-2019

Ronald J. Moorse, City Administrator

- Motion by:
- Second by:
- Perkins:
- Wroblewski:
- Ross:
- Nelson:
- Palmquist:

City of Afton
Claims to be Approved
April 17, 2019 thru May 21, 2019

<u>Checks Numbered</u>			
<u>From</u>	<u>To</u>	<u>Description</u>	<u>To Be Approved</u>
23195		Centerpoint Energy: 15995 Upper 34th St S: install service & meter	\$9,325.00
23196		Meeeco Sullivan: Heavy duty underwater column angles, braces, plates, truss, decking, brackets: 1/2 Down on Total Contract of \$26,730	\$13,365.00
23197	23198	Significant Vendor Bills by Size or Nature	\$17,907.89
23199	23229	Routine Vendor Bills + Council Pay	\$9,961.86
23230	23241	Significant Vendor Bills by Size or Nature	\$50,614.60
23242	23245	More Routine Vendor Bills	\$2,003.55
23246		Geislinger & Sons: Pay Voucher #21	\$243,569.22
201905001	201905011	EFT/Direct Deposit: 4/30/19 Staff Payroll + Videographer + PERA & Payroll Taxes	\$11,054.65
201905012	201905033	EFT: Phone, Postage, Copier Lease, Utility Bills	\$5,406.94
201905034	201905045	EFT/Dir Dep: 5/15/19 Staff & Council Pay/Exp + PERA, Payroll Taxes & Bldg Surcharges	\$11,395.16
Claims to be approved at 5/21/19 meeting			\$374,603.87



Submitted by Thomas H. Niedzwiecki, Accountant

File: Afton 2019 Claim Summary.xlsm Worksheet: Apr19 5/15/2019

05/15/19

City of Afton
Claims to be Approved
 April 17 through May 21, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	04/17/2019	23195	Centerpoint Energy	Cust# 8537953 Acct# 10848403-1	100 - 4M 101/USB 2934 - General Fund	(9,325.00)
Bill	04/17/2019	3000807983	550 Special Activities Fd - General:D. Flood, Storm Wtr & Snow Ice:7836 Flood & ... 550 Special Activities Fd - General:D. Flood, Storm Wtr & Snow Ice:7836 Flood & ... 550 Special Activities Fd - General:D. Flood, Storm Wtr & Snow Ice:7836 Flood & ...	15995 Upper 34th St S: install service and meter 15995 Upper 34th St S: out of season charge 15995 Upper 34th St S: Vac Truck frost burner charge	7836 - Flood & Storm Wtr Exp - Gen'l 7836 - Flood & Storm Wtr Exp - Gen'l 7836 - Flood & Storm Wtr Exp - Gen'l	6,110.00 1,840.00 1,375.00
TOTAL						9,325.00
Bill Pmt -Ch...	04/17/2019	23196	Meecco Sullivan		100 - 4M 101/USB 2934 - General Fund	(13,365.00)
Bill	04/17/2019	inv-deposit	810 City Dock Fund:B. Exp:8830 City Dock Improvements	Heavy duty underwater column angles, braces, plates, truss, decking, brackets	8830 - City Dock Improvements	13,365.00
TOTAL						13,365.00
Bill Pmt -Ch...	04/17/2019	23197	Felhaber Larson	File No. 0299687.00001	100 - 4M 101/USB 2934 - General Fund	(2,752.00)
Bill	04/17/2019	643606	806 PFA Loan Debt Serv:7749 Dwtm Imp - Special Assess Exp	Village Wastewater Treatment Facility: Special assessment	7749 - Dwtm Imp - Special Assess Exp	2,752.00
TOTAL						2,752.00
Bill Pmt -Ch...	04/17/2019	23198	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	Account No. 20490	100 - 4M 101/USB 2934 - General Fund	(15,155.89)
Bill	04/17/2019	150739	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Snow & Ice C...	snow & ice control 2018 sand and salt	5830 - Snow & Ice Control	15,155.89
TOTAL						15,155.89
Bill Pmt -Ch...	04/17/2019	23199	City of Saint Paul	Customer No. 2092	100 - 4M 101/USB 2934 - General Fund	(310.60)
Bill	04/17/2019	in34221	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5835 Surf Maint/Bit...	asphalt mix	5835 - Surf Maint/Bit Patch/Sweeping	310.60
TOTAL						310.60
Bill Pmt -Ch...	04/17/2019	23200	Frontier Ag & Turf (New Richmond)		100 - 4M 101/USB 2934 - General Fund	(692.66)
Bill	04/17/2019	w70455	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5920 Repairs...	lawn mower x749	5920 - Repair & Maint Equipment	378.20
Bill	04/17/2019	w70454	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5920 Repairs...	tractor 4700	5920 - Repair & Maint Equipment	314.46
TOTAL						692.66
Bill Pmt -Ch...	04/17/2019	23201	Menards - Hudson		100 - 4M 101/USB 2934 - General Fund	(99.45)
Bill	04/17/2019	96769	550 Special Activities Fd - General:D. Flood, Storm Wtr & Snow Ice:7836 Flood & ...	toughstuff brackets and tightmesh	7836 - Flood & Storm Wtr Exp - Gen'l	68.91
Bill	04/17/2019	97174	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 - Supplies - Bldg & Land	30.54
TOTAL						99.45
Bill Pmt -Ch...	04/17/2019	23202	Minnesota Pollution Control Agency	Afton WWTP, 2318 St Croix Trl S	100 - 4M 101/USB 2934 - General Fund	(505.00)
Bill	04/17/2019	10000068357	805 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, Admin	Afton WWTP 2318 St Croix Trl S: Wastewater Annual permit fees	8894 - Septic Permits, Fees, Admin	505.00
TOTAL						505.00
Bill Pmt -Ch...	04/17/2019	23203	Northwest Assoc (City Projects)	Technical Assistance - City Projects	100 - 4M 101/USB 2934 - General Fund	(335.00)
Bill	04/17/2019	24125	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	City Projects	5330 - Planning Fees	335.00
TOTAL						335.00
Bill Pmt -Ch...	04/17/2019	23204	Petersen Mgmt (Lab Fees)	Cust No. 3477	100 - 4M 101/USB 2934 - General Fund	(341.55)

05/15/19

City of Afton
Claims to be Approved
 April 17 through May 21, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Bill	04/17/2019	101082	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Lab Fees	Lab Fees 3/21/19	6066 · Lab Fees	341.55
TOTAL						341.55
Bill Pmt -Ch...	04/17/2019	23205	Pioneer Press	Acct # 415245	100 · 4M 101/USB 2934 - General Fund	(30.90)
Bill	04/17/2019	0319415245	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing & Printing	Legals:	5555 · Publishing & Printing	30.90
TOTAL						30.90
Bill Pmt -Ch...	04/17/2019	23206	River Valley Printing	Cust No. 1483	100 · 4M 101/USB 2934 - General Fund	(290.00)
Bill	04/17/2019	6522	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 6-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						290.00
Bill Pmt -Ch...	04/17/2019	23207	US Bank (2017A Tmp Imp Bd)	Acct No. 0043900NS	100 · 4M 101/USB 2934 - General Fund	(450.00)
Bill	04/17/2019	5309276	807 Downtwn Tmp Imp Debt Service:7724 2017A Dwtwn Imp Bd Admin Exp	Afton MN GO Abatement Bonds 2017A ;Admin Fee 3/1/19 to 2/29/20	7724 · 2017A Dwtwn Imp Bd Admin Exp	450.00
TOTAL						450.00
Liability Che...	04/30/2019	23208	Madison National Life	103815000000000	100 · 4M 101/USB 2934 - General Fund	(191.78)
				103815000000000	2325 · Madison Life ST & LT Disability	144.68
				103815000000000	2325 · Madison Life ST & LT Disability	47.10
TOTAL						191.78
Bill Pmt -Ch...	04/30/2019	23209	Culligan of Stillwater	Account # 306-01656131-9	100 · 4M 101/USB 2934 - General Fund	(338.60)
Bill	04/30/2019	306x01338803	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Town Square Park restroom	6135 · Park Maintenance	338.60
TOTAL						338.60
Bill Pmt -Ch...	04/30/2019	23210	Menards - Hudson	Account No. 30890280	100 · 4M 101/USB 2934 - General Fund	(32.49)
Bill	04/30/2019	97673	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	32.49
TOTAL						32.49
Bill Pmt -Ch...	04/30/2019	23211	StarTech Computing, Inc		100 · 4M 101/USB 2934 - General Fund	(407.40)
Bill	04/30/2019	49118	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Flexnet Maintenance and Support	5510 · Computer Service/Software	407.40
TOTAL						407.40
Bill Pmt -Ch...	04/30/2019	23212	Thoennes Plumbing		100 · 4M 101/USB 2934 - General Fund	(138.00)
Bill	04/30/2019	14778	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Repair at bathroom in City Park	6135 · Park Maintenance	138.00
TOTAL						138.00
Paycheck	05/15/2019	23213	Nelson, Randall P		100 · 4M 101/USB 2934 - General Fund	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5002 · Mayor & Council Wages	200.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5053 · PERA Contribution - Employer	10.00
					2303 · PERA Payable - Council	(10.00)

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City of Afton
Claims to be Approved
 April 17 through May 21, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5052 · Medicare Tax - Employer 2213 · Medicare Payable - Employer 2212 · Medicare W/H - Employee	2.90 (2.90) (2.90)
TOTAL						187.10
Paycheck	05/15/2019	23214	Palmquist, William B		100 · 4M 101/USB 2934 - General Fund	(280.65)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5002 · Mayor & Council Wages 2303 · PERA Payable - Council	300.00 (15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5053 · PERA Contribution - Employer 2303 · PERA Payable - Council	15.00 (15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5052 · Medicare Tax - Employer 2213 · Medicare Payable - Employer 2212 · Medicare W/H - Employee	4.35 (4.35) (4.35)
TOTAL						280.65
Bill Pmt -Ch...	05/15/2019	23215	Croix Crystal Water Treatment	cooler lease and water	100 · 4M 101/USB 2934 - General Fund	(33.25)
Bill	04/30/2019	60494	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 · Misc Exp - Bldg & Land	33.25
TOTAL						33.25
Bill Pmt -Ch...	05/15/2019	23216	Croixcavating		100 · 4M 101/USB 2934 - General Fund	(72.00)
Bill	04/30/2019	182	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Take skating rink house to storage. Rake town square ballfield	6135 · Park Maintenance	72.00
TOTAL						72.00
Bill Pmt -Ch...	05/15/2019	23217	Culligan of Stillwater	Account # 306-01656131-9	100 · 4M 101/USB 2934 - General Fund	(79.78)
Bill	04/30/2019	306x01360104	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Town Square Park restroom	6135 · Park Maintenance	79.78
TOTAL						79.78
Bill Pmt -Ch...	05/15/2019	23218	Econo Signs	Customer No, 55001	100 · 4M 101/USB 2934 - General Fund	(227.90)
Bill	04/30/2019	10-952314	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5860 Signs & Signals	Signs	5860 · Signs & Signals	227.90
TOTAL						227.90
Bill Pmt -Ch...	05/15/2019	23219	Floyd Total Security	Acct No. 120857	100 · 4M 101/USB 2934 - General Fund	(92.07)
Bill	04/30/2019	1297530	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	Base Alarm Monitoring 3 Months	6040 · City Property Maintenance	92.07
TOTAL						92.07
Bill Pmt -Ch...	05/15/2019	23220	Gopher State One Call	Acct No. MN00128	100 · 4M 101/USB 2934 - General Fund	(16.20)
Bill	04/30/2019	040163	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other Road M...	Cafton01 FTP Tickets	5870 · Other Road Maintenance	16.20
TOTAL						16.20
Bill Pmt -Ch...	05/15/2019	23221	Highland Sanitation	Acct No. 7208	100 · 4M 101/USB 2934 - General Fund	(19.81)
Bill	04/30/2019	592160	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Health:5720 City Hall ...	Illegal dumping 782 Indian Trail S	5720 · Refuse Hauling - City Hall	19.81
TOTAL						19.81

05/15/19

City of Afton
Claims to be Approved
April 17 through May 21, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	05/15/2019	23222	Innovative Office Solutions LLC		100 · 4M 101/USB 2934 - General Fund	(407.30)
Bill	04/30/2019	in2507842	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	office supplies	5540 · Office Supplies	143.78
Bill	04/30/2019	in2507574	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	office supplies	5540 · Office Supplies	263.52
TOTAL						407.30
Bill Pmt -Ch...	05/15/2019	23223	Kathi Pelnar	Humane Animal Control Service	100 · 4M 101/USB 2934 - General Fund	(487.07)
Bill	04/30/2019	April2019	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5605 Animal C...	animal control	5605 · Animal Control	487.07
TOTAL						487.07
Bill Pmt -Ch...	05/15/2019	23224	Lakeland Heating & Air Conditioning		100 · 4M 101/USB 2934 - General Fund	(86.00)
Bill	04/30/2019	4459	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	Service Call re humidifier	6040 · City Property Maintenance	86.00
TOTAL						86.00
Bill Pmt -Ch...	05/15/2019	23225	Menards - Hudson		100 · 4M 101/USB 2934 - General Fund	(132.12)
Bill	04/30/2019	98591	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies	6135 · Park Maintenance	31.57
Bill	04/30/2019	98255	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies	6135 · Park Maintenance	39.97
Bill	04/30/2019	98107	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	19.60
Bill	04/30/2019	98444	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	17.99
Bill	04/30/2019		100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	blade kit	6045 · City Garage Expense	22.99
TOTAL						132.12
Bill Pmt -Ch...	05/15/2019	23226	Petersen Mgmt (Lab Fees)	Cust No. 3477	100 · 4M.101/USB 2934 - General Fund	(1,631.85)
Bill	04/30/2019	101377	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Lab Fees	Chemical refill 4/4/19	6066 · Lab Fees	1,631.85
TOTAL						1,631.85
Bill Pmt -Ch...	05/15/2019	23227	Petersen Mgmt (Oper & Mgmt Fees)	Cust No. 3477	100 · 4M 101/USB 2934 - General Fund	(1,508.33)
Bill	04/30/2019	101379	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6065 Oper & M...	Operations and management fees Apr2019	6065 · Oper & Mgmt Fees	1,508.33
TOTAL						1,508.33
Bill Pmt -Ch...	05/15/2019	23228	River Valley Printing	Cust No. 1483	100 · 4M 101/USB 2934 - General Fund	(290.00)
Bill	04/30/2019	6543	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 6-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						290.00
Bill Pmt -Ch...	05/15/2019	23229	Wash Cty (Assessment & Taxation)	JDE Account # 20490	100 · 4M 101/USB 2934 - General Fund	(247.00)
Bill	04/30/2019	156537	410 Sanitary Sewer Utility:B. Exp:6083 Sanitary Sewer Spec Assessments	2019 Special Assessment billing	6083 · Sanitary Sewer Spec Assessments	247.00
TOTAL						247.00
Bill Pmt -Ch...	05/21/2019	23230	Holstad & Knaak, PLC	Legal Services	100 · 4M 101/USB 2934 - General Fund	(7,282.50)
Bill	04/30/2019	April2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal Fees	Civil	5321 · Legal Fees - General	1,788.08
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Legal Fees	Criminal	5320 · Legal Fees - Prosecution	2,314.57
			805 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, Admin	Condemnation	8894 · Septic Permits, Fees, Admin	3,179.85
TOTAL						7,282.50

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	05/21/2019	23231	Minuteman Press	Salesperson: Pete Keskey	100 · 4M 101/USB 2934 - General Fund	(1,268.50)
Bill	04/30/2019	60992	550 Special Activities Fd - General:B. Cable Comm/July 4th/Comm Garden:6366 Cit...	Street Banners (grand opening re. projects)	6366 · City Council Contingency Exp	1,268.50
TOTAL						1,268.50
Bill Pmt -Ch...	05/21/2019	23232	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M 101/USB 2934 - General Fund	(250.00)
Bill	04/29/2019	acctrfpb	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees	Assistant re. Acct RFP, including search and comm with additional candidates	5304 · Accounting Fees	250.00
TOTAL						250.00
Bill Pmt -Ch...	05/21/2019	23233	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M 101/USB 2934 - General Fund	(240.00)
Bill	04/29/2019	Audit2018b	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5305 Auditing Fees	Assistance re. 2018 Audit: 4 hours @ \$60	5305 · Auditing Fees	240.00
TOTAL						240.00
Bill Pmt -Ch...	05/21/2019	23234	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M 101/USB 2934 - General Fund	(360.00)
Bill	04/29/2019	2017ATmpBdsa	807 Downtwn Tmp Imp Debt Service:7724 2017A Dwtwn Imp Bd Admin Exp	Assistance with Cash Flow re. 2017A Temp Bonds	7724 · 2017A Dwtwn Imp Bd Admin Exp	360.00
TOTAL						360.00
Bill Pmt -Ch...	05/21/2019	23235	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M 101/USB 2934 - General Fund	(2,170.00)
Bill	04/30/2019	043019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Monthly charge for Accounting Services per Contract Extension Monthly charge for QB Pro software including Payroll Service & Forms Mailing envelopes, copies of invoices, misc postage	5304 · Accounting Fees 5540 · Office Supplies 5540 · Office Supplies	2,100.00 30.00 40.00
TOTAL						2,170.00
Bill Pmt -Ch...	05/21/2019	23236	Stensland Inspection Services	Building Inspection Services	100 · 4M 101/USB 2934 - General Fund	(5,295.00)
Bill	04/30/2019	April2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - Stensland	Bldg Permits	5350 · Building Insp Fees - Stensland	5,295.00
TOTAL						5,295.00
Bill Pmt -Ch...	05/21/2019	23237	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	Account No. 20490	100 · 4M 101/USB 2934 - General Fund	(23,987.60)
Bill	04/30/2019	155431	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Snow & Ice C...	snow & ice control 2019 sand and salt	5830 · Snow & Ice Control	23,987.60
TOTAL						23,987.60
Bill Pmt -Ch...	05/21/2019	23238	Youth Service Bureau		100 · 4M 101/USB 2934 - General Fund	(1,500.00)
Bill	04/30/2019	2019 Contribu...	550 Special Activities Fd - General:B. Cable Comm/July 4th/Comm Garden:6366 Cit...	YSB Services - 2019	6366 · City Council Contingency Exp	1,500.00
TOTAL						1,500.00
Bill Pmt -Ch...	05/21/2019	23239	Felhaber Larson	File No. 0299687.00001	100 · 4M 101/USB 2934 - General Fund	(416.00)
Bill	04/30/2019	644880	806 PFA Loan Debt Serv:7749 Dwtwn Imp - Special Assess Exp	Village Wastewater Treatment Facility: Special assessment	7749 · Dwtwn Imp - Special Assess Exp	416.00
TOTAL						416.00
Bill Pmt -Ch...	05/21/2019	23240	Tri-County Services (Snow Ice)		100 · 4M 101/USB 2934 - General Fund	(3,485.00)

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Bill	04/30/2019	611	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Snow & Ice C...	Snow & Ice Control 4/11 & 4/12	5830 · Snow & Ice Control	3,485.00
TOTAL						3,485.00
Bill Pmt -Ch...	05/21/2019	23241	Tri-County Services (Streets, Other)		100 · 4M 101/USB 2934 - General Fund	(4,360.00)
Bill	04/30/2019	610	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5835 Surf Maint/Bit...	street sweeping	5835 · Surf Maint/Bit Patch/Sweeping	3,600.00
Bill	04/30/2019	609	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5820 Gravel Road ...	road grading	5820 · Gravel Road Maintenance	760.00
TOTAL						4,360.00
Bill Pmt -Ch...	05/21/2019	23242	Menards - Hudson	Account No. 30890280	100 · 4M 101/USB 2934 - General Fund	(13.82)
Bill	04/30/2019	98817	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies	6135 · Park Maintenance	13.82
TOTAL						13.82
Bill Pmt -Ch...	05/21/2019	23243	Northwest Assoc (Private Projects)	Technical Assistance - Private Projects	100 · 4M 101/USB 2934 - General Fund	(31.40)
Bill	04/30/2019	24177	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	Afton Creek Preserve	5330 · Planning Fees	31.40
TOTAL						31.40
Bill Pmt -Ch...	05/21/2019	23244	Hi Tower Imagery		100 · 4M 101/USB 2934 - General Fund	(450.00)
Bill	04/30/2019	inv00006	550 Special Activities Fd - General:D. Flood, Storm Wtr & Snow Ice:7836 Flood & ...	Drone footage of flood prevention system	7836 · Flood & Storm Wtr Exp - Gen'l	300.00
Bill	04/30/2019	2	550 Special Activities Fd - General:D. Flood, Storm Wtr & Snow Ice:7836 Flood & ...	Pictures & video of levee from the effects of winter flooding	7836 · Flood & Storm Wtr Exp - Gen'l	150.00
TOTAL						450.00
Bill Pmt -Ch...	05/21/2019	23245	Petersen Mgmt (Oper & Mgmt Fees)	Cust No. 3477	100 · 4M 101/USB 2934 - General Fund	(1,508.33)
Bill	05/21/2019	101703	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6065 Oper & M...	Operations and management fees Apr2019	6065 · Oper & Mgmt Fees	1,508.33
TOTAL						1,508.33
Bill Pmt -Ch...	05/21/2019	23246	Geislinger and Sons, Inc.	Project 01856-52 Afton	100 · 4M 101/USB 2934 - General Fund	(243,569.22)
Bill	04/30/2019	Pay Voucher #...	805 City InfraStructure Imp Fd:B. Exp:8901 Septic Construction	Proj 01856-52: Downtown Village Imp: Pay Voucher #21	8901 · Septic Construction	243,569.22
TOTAL						243,569.22
Paycheck	04/30/2019	201905001	Moorse, Ronald J	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 · Administrator Salary	3,981.67
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 · PERA Contribution - Employer	298.63
				Direct Deposit	2302 · PERA Payable - Staff	(298.63)
				Direct Deposit	2302 · PERA Payable - Staff	(258.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 · Flexible Benefits	1,127.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5018 · Insurance Benefits	28.35
				Direct Deposit	2325 · Madison Life ST & LT Disability	(28.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	2325 · Madison Life ST & LT Disability	(108.81)
				Direct Deposit	2210 · Federal Withholding	(864.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5051 · Social Security Tax - Employer	316.77
				Direct Deposit	2205 · Soc. Sec Payable - Employer	(316.77)
				Direct Deposit	2204 · Social Security W/H - Employee	(316.77)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5052 · Medicare Tax - Employer	74.08
				Direct Deposit	2213 · Medicare Payable - Employer	(74.08)
				Direct Deposit	2212 · Medicare W/H - Employee	(74.08)
				Direct Deposit	2208 · MN State Withholding	(288.00)

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Type	Date	Num	Name	Memo	Account	Original Amount
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,198.70)
TOTAL						0.00
Paycheck	04/30/2019	201905002	Johnson, Kenneth L	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	1,261.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	2302 · PERA Payable - Staff	(81.97)
				Direct Deposit	5053 · PERA Contribution - Employer	94.58
				Direct Deposit	2302 · PERA Payable - Staff	(94.58)
				Direct Deposit	2210 · Federal Withholding	(114.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	78.19
				Direct Deposit	2205 · Soc Sec Payable - Employer	(78.19)
				Direct Deposit	2204 · Social Security W/H - Employee	(78.19)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	18.29
				Direct Deposit	2213 · Medicare Payable - Employer	(18.29)
				Direct Deposit	2212 · Medicare W/H - Employee	(18.29)
				Direct Deposit	2208 · MN State Withholding	(58.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(910.55)
TOTAL						0.00
Paycheck	04/30/2019	201905003	Meade, Debra J	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 · Intern/Office Assistant Wages	924.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	2302 · PERA Payable - Staff	(60.06)
				Direct Deposit	5053 · PERA Contribution - Employer	69.30
				Direct Deposit	2302 · PERA Payable - Staff	(69.30)
				Direct Deposit	2210 · Federal Withholding	(97.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5051 · Social Security Tax - Employer	57.29
				Direct Deposit	2205 · Soc Sec Payable - Employer	(57.29)
				Direct Deposit	2204 · Social Security W/H - Employee	(57.29)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5052 · Medicare Tax - Employer	13.40
				Direct Deposit	2213 · Medicare Payable - Employer	(13.40)
				Direct Deposit	2212 · Medicare W/H - Employee	(13.40)
				Direct Deposit	2208 · MN State Withholding	(46.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(75.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(575.25)
TOTAL						0.00
Paycheck	04/30/2019	201905004	Pahl, Thomas W	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	54.19
				Direct Deposit	2302 · PERA Payable - Staff	(3.52)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5053 · PERA Contribution - Employer	4.06
				Direct Deposit	2302 · PERA Payable - Staff	(4.06)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	3.36
				Direct Deposit	2205 · Soc Sec Payable - Employer	(3.36)
				Direct Deposit	2204 · Social Security W/H - Employee	(3.36)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	0.79
				Direct Deposit	2213 · Medicare Payable - Employer	(0.79)
				Direct Deposit	2212 · Medicare W/H - Employee	(0.79)
				Direct Deposit	2110 · Direct Deposit Liabilities	(46.52)
TOTAL						0.00
Paycheck	04/30/2019	201905005	Yoho, Julie D	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 · Office Manager Wages	2,109.63
				Direct Deposit	2302 · PERA Payable - Staff	(137.13)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 · PERA Contribution - Employer	158.22
				Direct Deposit	2302 · PERA Payable - Staff	(158.22)

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Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5018 · Insurance Benefits	18.75
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	2325 · Madison Life ST & LT Disability	(18.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	2325 · Madison Life ST & LT Disability	(35.87)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	2210 · Federal Withholding	(141.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 · Social Security Tax - Employer	130.79
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	2205 · Soc Sec Payable - Employer	(130.79)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	2204 · Social Security W/H - Employee	(130.79)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 · Medicare Tax - Employer	30.59
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	2213 · Medicare Payable - Employer	(30.59)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	2212 · Medicare W/H - Employee	(30.59)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	2208 · MN State Withholding	(76.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	2110 · Direct Deposit Liabilities	(1,558.25)
TOTAL						0.00
Liability Che...	04/29/2019	201905006	QuickBooks Payroll Service	Created by Payroll Service on 04/25/2019	100 · 4M 101/USB 2934 - General Fund	(6,373.02)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 5 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	8.75
			QuickBooks Payroll Service	Created by Payroll Service on 04/25/2019	2110 · Direct Deposit Liabilities	6,364.27
TOTAL						6,373.02
Liability Che...	04/30/2019	201905007	PERA (Staff)	3030-01 210990	100 · 4M 101/USB 2934 - General Fund	(1,166.28)
				3030-01 210990	2302 · PERA Payable - Staff	541.49
				3030-01 210990	2302 · PERA Payable - Staff	624.79
TOTAL						1,166.28
Liability Che...	04/30/2019	201905008	IRS (US Treasury)	41-1290668	100 · 4M 101/USB 2934 - General Fund	(2,663.10)
				41-1290668	2210 · Federal Withholding	1,216.00
				41-1290668	2213 · Medicare Payable - Employer	137.15
				41-1290668	2212 · Medicare W/H - Employee	137.15
				41-1290668	2205 · Soc Sec Payable - Employer	586.40
				41-1290668	2204 · Social Security W/H - Employee	586.40
TOTAL						2,663.10
Liability Che...	04/30/2019	201905009	MN Dept of Revenue	5050730	100 · 4M 101/USB 2934 - General Fund	(468.00)
				5050730	2208 · MN State Withholding	468.00
TOTAL						468.00
Bill Pmt -Ch...	05/07/2019	201905010	Spencer D Klover (DD)	Videographer \$30.00/hour	100 · 4M 101/USB 2934 - General Fund	(382.50)
Bill	04/30/2019	April2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - Video Meetings	Videographer 8.75 hours @ \$30 + 4 @ \$30 (Drone)	5120 · Contract - Video Meetings	382.50
TOTAL						382.50
Check	05/06/2019	201905011	QuickBooks Payroll Service	Created by Direct Deposit Service on 05/03/2019	100 · 4M 101/USB 2934 - General Fund	(1.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 1 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	1.75
TOTAL						1.75
Bill Pmt -Ch...	04/30/2019	201905012	Comcast {City Hall} 877 2105 720001508	Account # 8772 10 572 0001508	100 · 4M 101/USB 2934 - General Fund	(299.55)
Bill	04/30/2019	043019	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Comcast Business Internet and Voice	5565 · Telephone	299.55

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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						299.55
Bill Pmt -Ch...	04/30/2019	201905013	Comcast {Garage} 720011622 \$139.22		100 · 4M 101/USB 2934 - General Fund	(139.32)
Bill	04/30/2019	043019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	Sheriff Phone and Internet (three months)	6045 · City Garage Expense	139.32
TOTAL						139.32
Bill Pmt -Ch...	04/30/2019	201905014	CP Energy (EFT) 528 0051		100 · 4M 101/USB 2934 - General Fund	(166.19)
Bill	04/30/2019	043019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	3033 St Croix Trl S Meter: M20111533249 Acct# 5280051-3	6045 · City Garage Expense	166.19
TOTAL						166.19
Bill Pmt -Ch...	04/30/2019	201905015	CP Energy (EFT) 621 7601	Meter # M19702480474 Account No. 6217601-1	100 · 4M 101/USB 2934 - General Fund	(285.26)
Bill	04/30/2019	043019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	1675 Stagecoach Trl S: City Garage	6045 · City Garage Expense	285.26
TOTAL						285.26
Bill Pmt -Ch...	04/30/2019	201905016	CP Energy (EFT) 1080 5248	Acct#10805248-1	100 · 4M 101/USB 2934 - General Fund	(80.22)
Bill	04/30/2019	043019	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	Acct#10805248-1 M20171727088 3033 St Croix Trl S Sheriff Garage (need...	6045 · City Garage Expense	80.22
TOTAL						80.22
Bill Pmt -Ch...	04/30/2019	201905017	Neopost 2888 {EFT}	Acct # 7900 0440 8026 2888	100 · 4M 101/USB 2934 - General Fund	(408.25)
Bill	04/30/2019	043019	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Acct # 7900 0440 8026 2888 Postage PPLN01	5550 · Postage	408.25
TOTAL						408.25
Bill Pmt -Ch...	04/30/2019	201905018	US Bank {EFT} Equip Finance	Acct# 1473396 Contract # 500-0466085-000	100 · 4M 101/USB 2934 - General Fund	(230.00)
Bill	04/30/2019	043019	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	Ricoh C4503 copier lease S/N E175MC60291	5516 · Copier Lease	230.00
TOTAL						230.00
Bill Pmt -Ch...	04/30/2019	201905019	Xcel Energy {EFT} (51-0895 3451)	Acct: 51-0895345-1 Meter# 000071246886	100 · 4M 101/USB 2934 - General Fund	(29.96)
Bill	04/30/2019	043019	805 City InfraStructure Imp Fd:B. Exp:8891 Dwtown Prop Purch/Exp	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises...	8891 · DNR Flood Imp - Prop Purch/Exp	29.96
TOTAL						29.96
Bill Pmt -Ch...	04/30/2019	201905020	Xcel Energy {EFT} (51-11935 1802)		100 · 4M 101/USB 2934 - General Fund	(135.05)
Bill	04/30/2019	043019	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Acct No. 51-0011119351802 Park Restroom: 3418 St Croix Trl S. Meter 2...	6135 · Park Maintenance	135.05
TOTAL						135.05
Bill Pmt -Ch...	04/30/2019	201905021	Xcel Energy {EFT} (51-11957 7713)		100 · 4M 101/USB 2934 - General Fund	(115.32)
Bill	04/30/2019	043019	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street Lighting	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901...	5850 · Street Lighting	115.32
TOTAL						115.32
Bill Pmt -Ch...	04/30/2019	201905022	Xcel Energy {EFT} (51-11957 8190)		100 · 4M 101/USB 2934 - General Fund	(622.20)

05/15/19

City of Afton
Claims to be Approved
April 17 through May 21, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Bill	04/30/2019	043019	410 Sanitary Sewer Utility;B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter ...	6068 · Electricity - Lift Stations	622.20
TOTAL						622.20
Bill Pmt -Ch...	04/30/2019	201905023	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7	100 · 4M 101/USB 2934 - General Fund	(1,002.48)
Bill	04/30/2019	043019	410 Sanitary Sewer Utility;B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croi...	6068 · Electricity - Lift Stations	1,002.48
TOTAL						1,002.48
Bill Pmt -Ch...	04/30/2019	201905024	Xcel Energy {EFT} (51-5247 6229)	201 Project: 4105 River Rd Meter No. 0098359441	100 · 4M 101/USB 2934 - General Fund	(36.34)
Bill	04/30/2019	043019	400 201 Project Fund;B. Exp:5915 201 Project Maintenance	201 Project: 4105 River Rd Meter No. 0098359441	5915 · 201 Project Maintenance	36.34
TOTAL						36.34
Bill Pmt -Ch...	04/30/2019	201905025	Xcel Energy {EFT} (51-5371 3569)	15891 34th St. S: Automatic Protective Lighting Service	100 · 4M 101/USB 2934 - General Fund	(16.99)
Bill	04/30/2019	043019	100 Gen'l Fd;B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	15891 34th St. S: Automatic Protective Lighting Service	6020 · Electricity	16.99
TOTAL						16.99
Bill Pmt -Ch...	04/30/2019	201905026	Xcel Energy {EFT} (51-5700 4296)	Acct #51-5700429-6 Meter #0077765464	100 · 4M 101/USB 2934 - General Fund	(222.71)
Bill	04/30/2019	043019	100 Gen'l Fd;B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3033 St. Croix Trail S Meter #77765464 Premises #303084797 City Hall &...	6020 · Electricity	222.71
TOTAL						222.71
Bill Pmt -Ch...	04/30/2019	201905027	Xcel Energy {EFT} (51-6223 9212)	Acct No. 51-6223921-2 Street Lighting	100 · 4M 101/USB 2934 - General Fund	(60.87)
Bill	04/30/2019	043019	100 Gen'l Fd;B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street Lighting	Street Lighting Service	5850 · Street Lighting	60.87
TOTAL						60.87
Bill Pmt -Ch...	04/30/2019	201905028	Xcel Energy {EFT} (51-6257 8029)	3420 St. Croix Trl S Meter #0096987678	100 · 4M 101/USB 2934 - General Fund	(188.08)
Bill	04/30/2019	043019	100 Gen'l Fd;B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Town Square Park 3420 St. Croix Trl S Meter #96987678 Premises 30332...	6020 · Electricity	188.08
TOTAL						188.08
Bill Pmt -Ch...	04/30/2019	201905029	Xcel Energy {EFT} (51-6852 6052)	Acct #51-6852605-2 Install No. 184509 & 184508	100 · 4M 101/USB 2934 - General Fund	(29.51)
Bill	04/30/2019	043019	100 Gen'l Fd;B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Automatic Protective Light Service Install No. 184509 & 184508	6020 · Electricity	29.51
TOTAL						29.51
Bill Pmt -Ch...	04/30/2019	201905030	Xcel Energy {EFT} (51-7576 3714)	Acct#51-7576371-4 Meter #19818068	100 · 4M 101/USB 2934 - General Fund	(185.87)
Bill	04/30/2019	043019	100 Gen'l Fd;B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371-4 Meter #19818068 ...	6045 · City Garage Expense	185.87
TOTAL						185.87
Bill Pmt -Ch...	04/30/2019	201905031	Xcel Energy {EFT} (51-0895 3451)	Acct: 51-0895345-1 Meter# 000071246886	100 · 4M 101/USB 2934 - General Fund	(28.96)
Bill	04/30/2019	043019a	805 City InfraStructure Imp Fd;B. Exp:8891 DwnTown Prop Purch/Exp	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises...	8891 · DNR Flood Imp - Prop Purch/Exp	28.96
TOTAL						28.96
Bill Pmt -Ch...	04/30/2019	201905032	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7	100 · 4M 101/USB 2934 - General Fund	(993.90)

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City of Afton
Claims to be Approved
 April 17 through May 21, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Bill	04/30/2019	043019a	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croi...	6068 · Electricity - Lift Stations	993.90
TOTAL						993.90
Bill Pmt -Ch...	04/30/2019	201905033	Xcel Energy {EFT} (51-7576 3714)	Acct#51-7576371-4 Meter #19818068	100 · 4M 101/USB 2934 - General Fund	(129.91)
Bill	04/30/2019	043019a	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371-4 Meter #19818068 ...	6045 · City Garage Expense	129.91
TOTAL						129.91
Paycheck	05/15/2019	201905034	Johnson, Kenneth L	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	1,144.00
				Direct Deposit	2302 · PERA Payable - Staff	(74.36)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5053 · PERA Contribution - Employer	85.80
				Direct Deposit	2302 · PERA Payable - Staff	(85.80)
				Direct Deposit	1190 · Other Receivables	85.43
				Direct Deposit	2210 · Federal Withholding	(101.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	70.92
				Direct Deposit	2205 · Soc. Sec Payable - Employer	(70.92)
				Direct Deposit	2204 · Social Security W/H - Employee	(70.92)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	16.58
				Direct Deposit	2213 · Medicare Payable - Employer	(16.58)
				Direct Deposit	2212 · Medicare W/H - Employee	(16.58)
				Direct Deposit	2208 · MN State Withholding	(52.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(914.57)
TOTAL						0.00
Paycheck	05/15/2019	201905035	Meade, Debra J	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 · Intern/Office Assistant Wages	1,029.00
				Direct Deposit	2302 · PERA Payable - Staff	(66.89)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5053 · PERA Contribution - Employer	77.18
				Direct Deposit	2302 · PERA Payable - Staff	(77.18)
				Direct Deposit	2210 · Federal Withholding	(107.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5051 · Social Security Tax - Employer	63.80
				Direct Deposit	2205 · Soc. Sec Payable - Employer	(63.80)
				Direct Deposit	2204 · Social Security W/H - Employee	(63.80)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5052 · Medicare Tax - Employer	14.92
				Direct Deposit	2213 · Medicare Payable - Employer	(14.92)
				Direct Deposit	2212 · Medicare W/H - Employee	(14.92)
				Direct Deposit	2208 · MN State Withholding	(51.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(75.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(650.39)
TOTAL						0.00
Paycheck	05/15/2019	201905036	Pahl, Thomas W	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	66.94
				Direct Deposit	2302 · PERA Payable - Staff	(4.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5053 · PERA Contribution - Employer	5.02
				Direct Deposit	2302 · PERA Payable - Staff	(5.02)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	4.15
				Direct Deposit	2205 · Soc. Sec Payable - Employer	(4.15)
				Direct Deposit	2204 · Social Security W/H - Employee	(4.15)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	0.97
				Direct Deposit	2213 · Medicare Payable - Employer	(0.97)
				Direct Deposit	2212 · Medicare W/H - Employee	(0.97)
				Direct Deposit	2110 · Direct Deposit Liabilities	(57.47)

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City of Afton
Claims to be Approved
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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						0.00
Paycheck	05/15/2019	201905037	Yoho, Julie D	Direct Deposit	100 - 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 - Office Manager Wages	2,109.63
				Direct Deposit	2302 - PERA Payable - Staff	(137.13)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 - PERA Contribution - Employer	158.22
				Direct Deposit	2302 - PERA Payable - Staff	(158.22)
				Direct Deposit	2210 - Federal Withholding	(141.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 - Social Security Tax - Employer	130.80
				Direct Deposit	2205 - Soc Sec Payable - Employer	(130.80)
				Direct Deposit	2204 - Social Security W/H - Employee	(130.80)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 - Medicare Tax - Employer	30.59
				Direct Deposit	2213 - Medicare Payable - Employer	(30.59)
				Direct Deposit	2212 - Medicare W/H - Employee	(30.59)
				Direct Deposit	2208 - MN State Withholding	(76.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(1,594.11)
TOTAL						0.00
Paycheck	05/15/2019	201905038	Moorse, Ronald J	Direct Deposit	100 - 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 - Administrator Salary	3,981.67
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 - PERA Contribution - Employer	298.63
				Direct Deposit	2302 - PERA Payable - Staff	(298.63)
				Direct Deposit	2302 - PERA Payable - Staff	(258.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 - Flexible Benefits	1,127.50
				Direct Deposit	2210 - Federal Withholding	(1,064.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5051 - Social Security Tax - Employer	316.77
				Direct Deposit	2205 - Soc Sec Payable - Employer	(316.77)
				Direct Deposit	2204 - Social Security W/H - Employee	(316.77)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5052 - Medicare Tax - Employer	74.09
				Direct Deposit	2213 - Medicare Payable - Employer	(74.09)
				Direct Deposit	2212 - Medicare W/H - Employee	(74.09)
				Direct Deposit	2208 - MN State Withholding	(288.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(3,107.50)
TOTAL						0.00
Paycheck	05/15/2019	201905039	Ross, Stanley A	Direct Deposit	100 - 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 - Mayor & Council Wages	200.00
				Direct Deposit	2303 - PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 - PERA Contribution - Employer	10.00
				Direct Deposit	2303 - PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 - Medicare Tax - Employer	2.90
				Direct Deposit	2213 - Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 - Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 - Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Paycheck	05/15/2019	201905040	Wroblewski, Lucia B	Direct Deposit	100 - 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 - Mayor & Council Wages	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 - PERA Contribution - Employer	10.00
				Direct Deposit	2303 - PERA Payable - Council	(10.00)
				Direct Deposit	2303 - PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 - Medicare Tax - Employer	2.90
				Direct Deposit	2213 - Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 - Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 - Direct Deposit Liabilities	(187.10)

05/15/19

City of Afton
Claims to be Approved
 April 17 through May 21, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						0.00
Liability Che...	05/14/2019	201905041	QuickBooks Payroll Service	Created by Payroll Service on 05/09/2019	100 · 4M 101/USB 2934 - General Fund	(6,785.49)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 7 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	12.25
			QuickBooks Payroll Service	Created by Payroll Service on 05/09/2019	2110 · Direct Deposit Liabilities	6,773.24
TOTAL						6,785.49
Liability Che...	05/15/2019	201905042	PERA (Council)	3030-51 207620	100 · 4M 101/USB 2934 - General Fund	(90.00)
				3030-51 207620	2303 · PERA Payable - Council	45.00
				3030-51 207620	2303 · PERA Payable - Council	45.00
TOTAL						90.00
Liability Che...	05/15/2019	201905043	PERA (Staff)	3030-01 210990	100 · 4M 101/USB 2934 - General Fund	(1,166.39)
				3030-01 210990	2302 · PERA Payable - Staff	541.54
				3030-01 210990	2302 · PERA Payable - Staff	624.85
TOTAL						1,166.39
Liability Che...	05/15/2019	201905044	IRS (US Treasury)	41-1290668	100 · 4M 101/USB 2934 - General Fund	(2,886.28)
				41-1290668	2210 · Federal Withholding	1,413.00
				41-1290668	2213 · Medicare Payable - Employer	150.20
				41-1290668	2212 · Medicare W/H - Employee	150.20
				41-1290668	2205 · Soc Sec Payable - Employer	586.44
				41-1290668	2204 · Social Security W/H - Employee	586.44
TOTAL						2,886.28
Liability Che...	05/15/2019	201905045	MN Dept of Revenue	5050730	100 · 4M 101/USB 2934 - General Fund	(467.00)
				5050730	2208 · MN State Withholding	467.00
TOTAL						467.00

RESOLUTION 2019-24

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

**A RESOLUTION APPROVING 4M FUND TRANSFERS
FOR APRIL OF 2019**

BE IT RESOLVED THAT the City Council of the City of Afton, County of Washington, Minnesota, authorizes the transfer of the following sums of money between the City's 4M Fund Accounts, as detailed in Exhibit A – 4M Fund Transfers – Month of APRIL, 2019.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 21ST DAY OF MAY, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:

Second by:

Ross:

Nelson:

Wroblewski:

Perkins:

Palmquist:

City of Afton
Exhibit A: 4M Fund Transfers

A	B	C	D	E
1			Month of: Apr-19	
2	4M Fund Accounts			
3	<u>#</u>	<u>From</u>	<u>To</u>	<u>Amount</u> <u>Comments</u>
4	1	805 - 4M114 City Infra-Structure Improvement Fund	100 - 4M101 General	\$247,312.99 805 Downtown Project Expenses
5	2	100 - 4M101 General	805 - 4M114 City Infra-Structure Improvement Fund	\$9,514.83 Downtown Project Revenue (PFA Loans & Grants)
6	3	550 - 4M106 - Spec Activities General	100 - 4M101 General	\$12,612.41 Expenses: 550 Special Act - General
7	4	100 - 4M101 General	560 - 4M119 - Spec Activities Other	\$11,561.00 Revenue: 550 Special Act - General
8	5	560 - 4M119 - Spec Activities Other	100 - 4M101 General	\$1,474.75 Expenses: 560 Special Act - Other
9	6	100 - 4M101 General	410 - 4M118 - Sanitary Sewer	\$5,900.00 410 Sanitary Sewer Utility - Revenue
10	7	410 - 4M118 - Sanitary Sewer	100 - 4M101 General	\$6,347.31 410 Sanitary Sewer Utility - Expenses
11	8	100 - 4M101 General	200 Park Reserve Fund (35001-102)	\$180,000.00 200 Park Reserve Dedication Fee
12	9	201 - 4M103 201 Project Fund	100 - 4M101 General	\$36.34 201 Project Expense
13	10	807 Downtown Temp Imp Bond Fund	100 - 4M101 General	\$810.00 2017A Dwn town Temp Imp: Admin Exp
14	11	810 City Dock Fund (35001-110)	100 - 4M101 General	\$13,365.00 City Dock Fund Expenses
15	12	806 - 4M122 - PFA Loan Debt Serv	100 - 4M101 General	\$3,168.00 806 PFA Loan/Assessment Expenses
16				
17	13	Special Reserve Fund (MN-01-0001-2001)	General Fund	\$100,000.00 Temporary Cash Flow Transfer
18				
19				
20				
21				
22				
23				
24				

Temporary transfer to cover Cash Flow needs until 1st half general property taxes are received in July. While we are seeking approval at this time, the actual transfer won't be made until it is actually needed and only in the amount needed.



CITY OF AFTON
DRAFT PLANNING COMMISSION MINUTES
May 6, 2019

- 1
- 2
- 3
- 4
- 5 **1. CALL TO ORDER** – Chair Kris Kopitzke called the meeting to order at 7:00 PM
- 6
- 7 **2. PLEDGE OF ALLEGIANCE** – was recited.
- 8
- 9 **3. Oath of Office** – Kuchen Hale
- 10
- 11 **4. ROLL CALL** – Present: Kris Kopitzke, Sally Doherty, Christian Dawson, Doug Parker, Roger Bowman,
12 Justin Sykora, Kuchen Hale. A Quorum was present. Absent were Scott Patten & Scott Langan (excused).
13 **ALSO IN ATTENDANCE** – Mayor Palmquist, City Administrator Ron Moose
- 14
- 15 **5. APPROVAL OF AGENDA** –
16 **Motion/Second Hale/Doherty To approve the agenda for the May 6, 2019 Planning Commission**
17 **meeting. Passed 6-0.**
- 18
- 19 **6. APPROVAL OF MINUTES** –
20 **A. February 4, 2019**
21 **Motion/Second Bowman/Sykora To approve the minutes of the February 4, 2019 Planning Commission**
22 **meeting. Passed 4-0-3 (Doherty, Hale, Dawson abstain due to absence).**
23 **B. April 1, 2019**
24 **Motion/Second Parker/Kopitzke To approve the minutes of the April 1, 2019 Planning Commission**
25 **meeting. Passed 5-0-2 (Doherty, Hale abstain due to absence).**
- 26
- 27 **7. REPORTS AND PRESENTATIONS** - None
- 28
- 29 **8. PUBLIC HEARINGS** – none
- 30
- 31 **9. NEW BUSINESS** – none
32 **A. City of Lake St Croix Beach Draft 2040 Comprehensive plan**
33 Discussion was held over septic and well systems, ground and surface water management, municipal
34 sewer system.
35 Comments: maintain low density development along border, concerns about water quality/would like to
36 see the updated implementation plan for water management, address exploration of city sewer, desire to
37 have a collective effort on water issues, land density and monitoring of existing septic systems.
38 **Motion/Second Kopitzke/Hale to recommend providing comments listed above to the city council**
39 **regarding the City of Lake St Croix Beach draft 2040 Comprehensive plan. Passed 7-0-0.**
- 40
- 41 **10. OLD BUSINESS** –
42 **A. Election of Officers - Secretary**
43 **Motion/Second Dawson/Doherty To nominate Doug Parker for Secretary. Passed 6-0-1 (Parker**
44 **abstain).**
45
46 **B. Review & clarification of elements of PLCD ordinance language**
47 **a. Discuss approaches to prohibit further subdivision of PLCD lots.**
48 Sykora asked what happens if the HOA dissolves over time? Language is needed.
49 Administrator Moose stated that the responsibilities go back to the city and city can assess for
50 maintenance expenses.
51 Sykora asked if HOA dissolves do the majority of owners take place of the HOA?
52 Doherty recommended changing language to read “and/or” any government having jurisdiction.
53 Dawson stated approval should be required of all people in the PLCD and abutting landowners.
54 Hale stated it has to stay within the PLCD, not abutting properties.
55 Moose stated there are limitations on a city empowering abutting properties to have control.

56 Doherty asked why are there particular constraints on these parcels and groups if changes occur in
57 future?
58 Bowman stated that a PLCD development was an exception to agriculture, not zoned RR.
59 Hale stated if the HOA dissolves, falls under city jurisdiction.
60 Dawson stated that a PLCD is allowed in areas they typically can't be in due to the conservation benefit.
61 If it is developed more, it loses the conservation element and restriction of further development.
62 Doherty stated that if changes occur in the future in Afton's density; the ordinance could be changed
63 Kopitzke stated that the language like this is already in the ordinance, question is if there should be
64 more.
65 Sykora asked about the intent
66 Hale stated the reason to allow the higher density is to have contiguous open space.
67 Moose stated that if density were to change, the Met council would have to approve, likely regional
68 sewer. Would take time.
69 Dawson stated that in the event of HOA disbandment, the city could hire someone to run, the
70 management company would follow covenants.

71
72 b. Clarify the purpose and language of the conservation easement requirements

73 Doherty stated that neighbors shouldn't have control over other properties.
74 Bowman stated that the purpose was to protect values.
75 Kopitzke not enough incentive for developer to try.
76 Hale would like it to include language that the MN Land Trust has to agree to be involved.

77 **Motion/Second Doherty/Hale to change language to read:**

78 **Sec. 12-2380. Final development plan.**

79 **E. The applicant(s) shall grant a Conservation Easement which shall run with the land in**
80 **perpetuity to the City of Afton, ~~all of the owners of the lots and parcels to be created in the~~**
81 **PLCD, ~~all land owners of property within Afton abutting the PLCD and the Minnesota Land~~**
82 **Trust (or similar independent third party approved by the City of Afton), which restricts the**
83 **lots and parcels, as well as the development rights on the undeveloped parcel(s), within the**
84 **PLCD to the number of dwelling units approved for the PLCD and the land cover and use**
85 **approved by the City of Afton as a part of this PLCD.**

86 Moose stated that the MN Land Trust needs to approve of the HOA covenants.

87 **Hale friendly amendment (accepted) to include language "MN Land review and approve the**
88 **HOA covenants".**

89 **Motion vote: Passed 7-0.**

90
91 **Motion/Vote Hale/Dawson Add language that "The MN Land Trust (or similar independent**
92 **third party approved by the City of Afton) provide written statement that they will agree to the**
93 **conservation easement over the land prior to final PLCD approval." Passed 7-0.**

94
95 c. constraints on open space parcel

96 Dawson questioned what is definition of developable land to get credit for density?

97 Kopitzke asked about use of open space - are trails are allowed? Ag? Soccer field?

98 Hale stated that we need to see what MN Land Trust rules are before adding any language

99 Sykora stated we need to define natural area and have it spelled out in easement language

100 Bowman stated it has to be appropriate use for that particular piece of land. How is use enforced?

101 Kopitzke would like a copy of conservation easement for review next month.

102 Sykora define open space (next month).

103
104 C. Pervious Pavers

105 Sykora asked what is the benefit unless water is captured and treated? It is good to slow down flow
106 but doesn't treat problem. Function of design and maintenance.

107 Parker stated that it only works if ground is not already saturated. Other issues are maintenance,
108 how to measure permeability, can't use salt.
109 Bowman stated that the purpose was to find a way to get more hard surface without violating
110 pervious surface requirements.
111 Hale stated that we need to know storm drain capacity. If pervious, how do we capture and treat or
112 be sure it goes toward storm drain?
113 Dawson stated that there needs to be guidelines to show how it can be allowed and done correctly.
114 Doherty stated that it would be a nice option for property owners.
115 Kopitzke likes the 50% rule like Minnetrista has.
116 Hale asked when was the ordinance created? What was the intention? What is capacity of system?
117 Kopitzke state that we need current ordinance, capacity, draft ordinance language for next month.
118 Bowman stated that he would vote against change. Cannot measure and control or do anything
119 about it if there are violations.

120
121 E. Update on City Council actions
122 Council member Wroblewski provided a summary of the April City Council meeting.
123

124 **11. ADJOURN**
125 **Motion/Second Parker/Doherty To adjourn. Passed 7-0.**

126
127 Meeting adjourned at 9:12 PM.
128

129
130
131
132 Respectfully submitted by:

133
134 _____
135 Julie Yoho, City Clerk
136

137
138 **To be approved on June 3, 2019 as (check one): Presented: _____ or Amended: _____**

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 21, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorese, City Administrator

Date: May 13, 2019

Re: City of Lake St. Croix Beach Draft 2040 Comprehensive Plan

The City of Lake St. Croix Beach has provided its draft 2040 Comprehensive Plan for Afton's review and comment. The Plan is posted on the City's website as part of the Council meeting packet.

Attachments

- Goals and Policies
- 2016 General Land Use Map
- Surface Water Management Plan

Comprehensive Plan Review Process

The City's review of the Draft 2040 Comprehensive Plan involves providing comments to the City of Lake St. Croix Beach. The first step is the Planning Commission providing a set of recommended comments to the Council. The Council then reviews the Draft 2040 Comprehensive Plan, along with the Planning Commission's recommended comments, and determines final comments to be provided to the City of Lake St. Croix Beach.

Comprehensive Plan Overview

Staff has attached materials to provide an overview of the Lake St. Croix Beach Comprehensive Plan. Lake St. Croix Beach is developed with individual private septic systems on small lots, and is served by a municipal water system. Because Lake St. Croix Beach is almost fully developed, there is not a significant opportunity for additional development. The western border of Lake St. Croix Beach is directly adjacent to the City of Afton's rural residential development. The eastern border of Lake St. Croix Beach is adjacent to the St. Croix River. It is important that the land use along the western border continue to be single family detached housing, which is most compatible with Afton's rural development. It is also important that the septic systems in Lake St. Croix Beach be maintained in compliance with the state and county septic system regulations, in order to protect the groundwater and to protect the water quality of the St. Croix River.

Planning Commission Recommended Comments

Based on the Planning Commission's review and discussion regarding the Comprehensive Plan, the Planning Commission has provided the following set of recommended comments regarding the Plan to the City Council.

1. Afton appreciates that Lake St. Croix Beach has a Surface Water Management Plan and would like to see an updated implementation plan.

2. Afton requests that Lake St. Croix Beach increase its diligence in protecting groundwater, including ensuring septic systems are compliant with State and County requirements.
3. Afton requests that the Comprehensive Plan include the exploration of a municipal sanitary sewer system and recognize the need for a pathway to a sanitary sewer system.
4. Afton offers its experience and knowledge regarding the funding and construction of a sanitary sewer system.
5. Afton appreciates the single-family residential development along the western border of Lake St. Croix Beach and requests that the current density remain.

COUNCIL ACTION REQUESTED:

Motion regarding comments to be provided to the City of Lake St. Croix Beach regarding their Draft 2040 Comprehensive Plan.

PREFACE

Goals and Policies

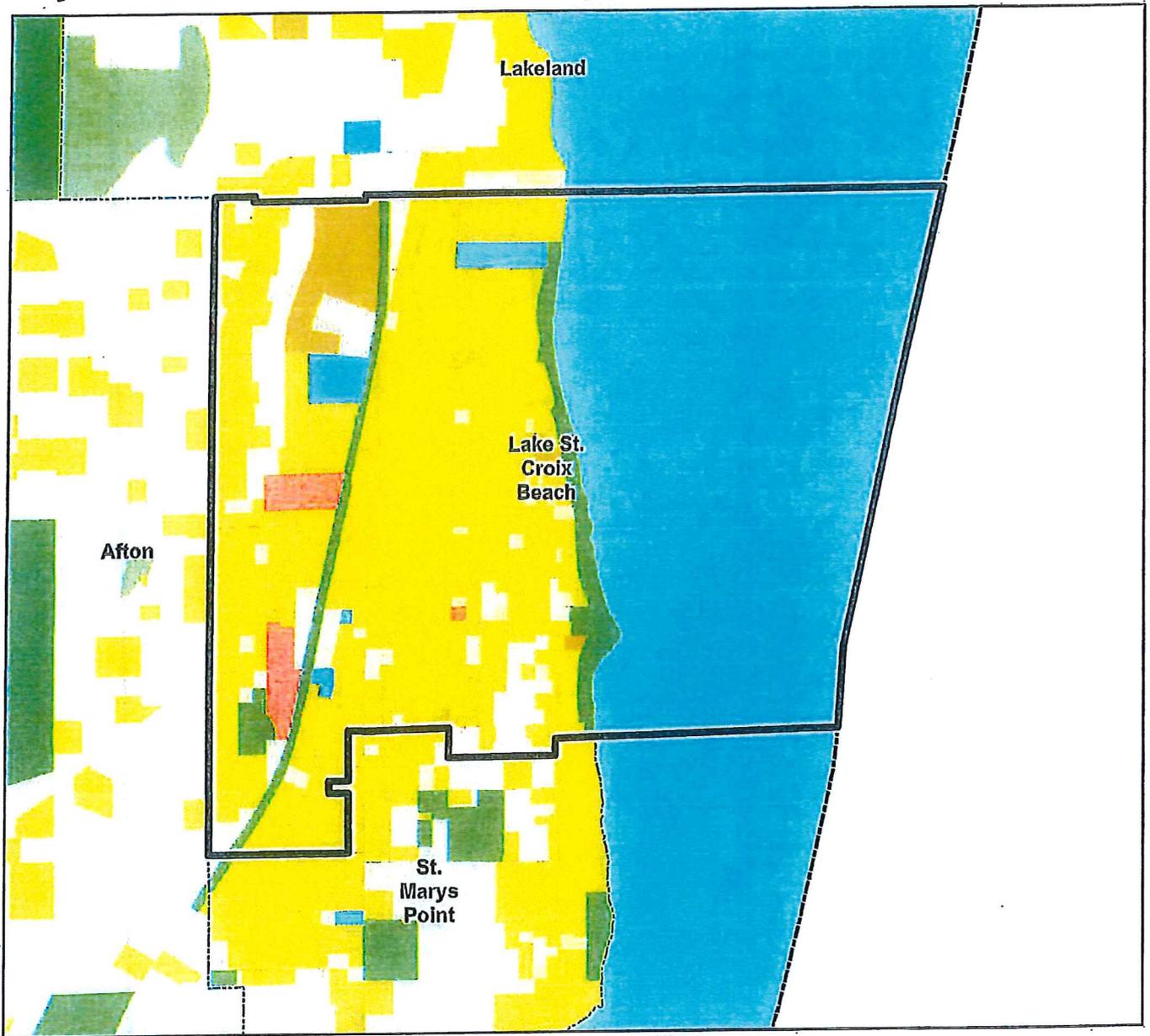
The following goals are established:

1. To develop our city in accordance with a plan developed by the community and coordinated with Washington County, Metropolitan Council and adjacent governmental units.
2. To develop our city consistent with the aesthetics of the St. Croix River Valley.
3. To provide an orderly and efficient program for capital expenditures.
4. To keep the need for public expenditures at the lowest level possible consistent with providing essential services.
5. To maintain on-site sewer systems recognizing that central sewer systems will not be available for the foreseeable future.
6. To assure a strong line of communication between the citizens, governing and regulatory bodies to assure maximum cooperation and citizen effort in the development of our city.
7. To minimize the adverse impact of the city on water resources and the environment.
8. To assure safe and orderly traffic circulation on the streets and highways within the city.
9. To satisfy the recreational facility needs of our citizens and to honor the historic dedication of St. Croix River uses to residents of the city.
10. To promote conditions favorable to meet the housing needs of our citizens.
11. To cooperate with other communities in the St. Croix Valley to provide consistency, economy and uniformity in the development and maintenance of the communities of the Valley.
12. To encourage the sharing of municipal services.

The City will adopt the following policies to achieve these goals:

1. Complete and implement this plan in accordance with the standards of the County and Metropolitan Council and in cooperation with adjacent governmental units.
2. Zone for lot sizes and establish conditions for obtaining permits that assure consistency with a city in its non-sewered setting.
3. Establish a capital improvement plan.
4. Take advantage of volunteer help and monetary grants that are available from public and private sources.
5. Continue to require permits for septic systems. Establish a system of maintenance for such septic systems. Require substandard systems causing problems to be brought to code. Inspect and monitor building and maintenance of on-site sewer and improve water systems.
6. Continue to inform citizens through the use of monthly newsletters. Encourage citizen attendance at Commission, Committee and Council meetings, public hearings and City activities.
7. Encourage builders to protect and preserve existing trees and to plant new ones. Inspect and monitor building and maintenance of on-site sewer and municipal water systems.
8. Maintain roads in a safe and orderly fashion, minimize entries to County State Aid Highway (CSAH) 18 and discourage blind corners, vegetative overgrowth affecting line of sight and/or road narrowing and other dangerous conditions. Provide a uniform program of street lighting and proper signs.
9. Establish a plan for the orderly and safe development and maintenance of the parklands and recreational facilities and manage recreational boat use along the city's shoreland park.
10. Encourage and assist homeowners to upgrade houses and keep them in good repair and to monitor impact to floodplain neighborhood from high water events.
11. Maintain the present program of joint planning and joint powers agreements with other communities in the Valley, and take advantage of all opportunities for further joint efforts.

2016 Generalized Land Use City of Lake St. Croix Beach, Washington County



2016 Generalized Land Use

- | | | |
|-----------------------------|--------------------------------|------------------------------|
| Farmstead | Mixed Use Residential | Major Highway |
| Seasonal/Vacation | Mixed Use Industrial | Railway |
| Single Family Detached | Mixed Use Commercial and Other | Airport |
| Manufactured Housing Park | Industrial and Utility | Agricultural |
| Single Family Attached | Extractive | Undeveloped |
| Multifamily | Institutional | Water |
| Retail and Other Commercial | Park, Recreational or Preserve | County Boundaries |
| Office | Golf Course | City and Township Boundaries |
| | | NCompass Street Centerlines |

Local Surface Water Management Plan
City of Lake St. Croix Beach, Minnesota

DRAFT
May 9, 2009

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Local Surface Water Management Plan

Purpose

The City of Lake St. Croix Beach has prepared this Surface Water Management Plan to consolidate information on the City's overall surface water management objectives, implementation and funding. The City has adopted the Middle St. Croix Watershed Management Organization Water Management Plan by reference along with elements of the Metropolitan Council Water Resources Management Plan. It is the City's goal to protect valuable natural resources and to have no adverse impact on the water quality of the St. Croix River as it passes through our city.

The City of Lake St. Croix Beach's Plan is intended to support the goals and policies of the Middle St. Croix Watershed Management Organization (MSCWMO). The MSCWMO is a Joint Powers Watershed Management Organization composed of ten St. Croix Valley communities that was established under State Statute 103B to cooperatively manage water resources within the watershed. The ten member communities of the MSCWMO are Afton, Bayport, Baytown Township, Lakeland, Lakeland Shores, Lake St. Croix Beach, Oak Park Heights, St. Mary's Point, Stillwater, and West Lakeland Township. Lake St. Croix Beach appoints one manager and one alternate to serve on the ten member WMO Board. Lake St. Croix Beach represents about 3 percent of the 19.8 square mile MSCWMO Watershed area.

The purpose of the WMO and of this Plan, is to conserve natural resources through land use planning, flood control, and other conservation projects in order to ensure continued public health and welfare. The specific purposes for the Plan and the WMO Plan are:

- 1) Cooperatively manage water resources in the watershed.
- 2) Inventory and assess the resources of the watershed.
- 3) Monitor the water quality of lakes and streams in the watershed.
- 4) Provide education on water related issues in the watershed.
- 5) Review development plans for stormwater management, erosion and sediment control, and provide wetland and shoreland protection.
- 6) Plan and implement capital improvement projects that enhance the water resources of the watershed.

Land and Surface Water Features

The Middle St. Croix Watershed is unique when compared to other watersheds in Washington County in that it has many small, parallel sub watersheds that all flow into the St. Croix River, whereas the other watersheds generally have one major drainage with a headwaters and outlet.

Generally speaking the drainage pattern in Lake St. Croix Beach is from west to east; however there are a number of isolated low areas within the City which prevent discharge directly into the St. Croix River. Most of the City drains internally, with very little area draining directly into the River. There are two concentrated discharge sites which flow into the River.

The MSCWMO Plan includes a detailed assessment of the land and water resources found within the MSCWMO and reference is made to the WMO Plan for this information. The MPCA's online mapping tool identifies the special and impaired waters information for the waters listed in Table C -1.

Table C -1. Special and Impaired Waters in Lake St. Croix Beach

Water Body	Designation	Requirements
St. Croix River	Outstanding Resources Value Water (ORVW) Restricted Discharge	NPDES Construction Permit requires additional measures for construction activities; water quality volume and buffer zones
St. Croix River	Impaired for Mercury (Hg)	Approved TMDL. Statewide implementation. No direct local requirements.
	Impaired for PCB	TMDL not yet completed. No current local requirements.
	Phosphorus	Fish consumption advisories apply to both impairments 20% phosphorus load reduction goal set

Protected waters are shown in Figure 2.11 of the MSCWMO Plan and the wetlands within the City are illustrated in Figure 2.7 of the MSCWMO Plan. The St. Croix River is the only Protected Water that is within or that borders Lake St. Croix Beach. Four wetlands are identified in the City. Three of these wetlands are located along the St. Croix River and the fourth is located near the intersection of Ramada Ave. and 20th St.

Stormwater Management System

The City has no formal storm sewer or ditch system. The City has installed drainage structures at strategic locations along roadways to address periodic street flooding. There are two concentrated discharge points from the City to the St. Croix River located at Upper 17th St. and Riviera Ave and on Riviera Ave near 16th St. Several Planned Unit Developments located in the City have stormwater facilities which include ponds. The City has a policy for inspection and maintenance on these facilities. The City also inspects mandated stormwater facilities at private residences and businesses each year as part of the CUP renewal process.

X/15TH

Surface Water Management Requirements and Standards

The City will carry out sound stormwater management practices which are consistent with the City's ordinances and the policies of the MSCWMO Plan. The City will update their current ordinances listed in Table C-2 to match the standards identified in the MSCWMO Watershed Management Plan for stormwater treatment and volume control, erosion and sediment control and groundwater management. 7 AND VALLEY BRANCH

The City will follow a process to review proposed development for potential wetland impacts. The City will support the administration of the Minnesota Wetland Conservation Act by the MSCWMO. The City will require treatment of stormwater runoff for new projects and encourage treatment of existing discharges prior to discharge to wetlands and the maintenance of a natural buffer around wetlands. The City shall support the restoration of disturbed wetlands within the city.

Table C-2. Ordinances Relating to Surface Water Management

Ordinance Chapter	Description
301.10	Adoption of Model Zoning Code, Land coverage and Drainage Component.
302.	Adoption of Lower St. Croix Bluffland and Shoreland Management Ordinance
402.	Adoption of Model Floodplain Regulation
403.	Soil Erosion
404.	Restrictive Soils
506.	Individual Sewage Treatment System Code
507.	Water Drainage Code
509.	Water Supply System Code

The City has adopted the State Wild and Scenic Rivers Management Program (SWSRMP) which includes special shoreland and bluffland management provisions for the St. Croix River Corridor. The City also participates in the National Flood Insurance

Program and has adopted the Washington County Model Floodplain Regulation which regulates any development or redevelopment in the floodplain. The Minnesota DNR reviews and approves all development requiring variances or special uses in the St. Croix Riverway District and floodplain.

ψ VALLEY BRANCH

The City will incorporate the MSCWMO performance standards into its existing practices, and will refer projects to the MSCWMO for full review when deemed necessary based on the activities listed below. Projects that require full review by MSCWMO will be subject to a \$250.00 fee, which shall be paid to the City of Lake St. Croix Beach. The MSCWMO will then invoice the City in the amount of \$250.00 for full review. Lake St. Croix Beach will adopt the MSCWMO review comments into its commentary for each project.

- 1) Any project undertaking grading, filling, or other land alteration activities which involve movement of earth or removal of vegetation on greater than 10,000 square feet of land.
- 2) All major subdivisions. Major Subdivisions are defined as subdivisions with 4 or more lots.
- 3) Any project with wetland impacts.
- 4) Any project with grading within the public waters.
- 5) Any project with grading within the wetland buffer as identified in the MSCWMO Plan.
- 6) Any project with grading within 40 feet of the bluff line.
- 7) Redevelopment on a site of 5 acres or more, where pervious surface is disturbed and final impervious surface, in aggregate, exceeds 1 acre or 5% of a site, which causes a change in runoff characteristics or removal of vegetation.
- 8) Development projects that impact 2 or more of the member communities.

Projects that do not trigger full review may still require staff level review by the MSCWMO as follows:

ψ v B

Performance Standards in Section 5 of the WMP will apply to development within the Middle St. Croix watershed and focus on stormwater management, erosion and sediment control, and wetland protection. The Performance Standards will apply to all projects that trigger the MSCWMO review process. In addition, whenever a project requires a building permit that adds five hundred square feet of additional impervious surface, or a project requires a variance from the current local impervious surface zoning requirements for the property, the Performance

Standards will apply. Building permits for new construction in an approved major subdivision that meets the requirements of the Performance Standards are exempt from the water quantity and quality standards as long as the individual property does not exceed the impervious surface percentage approved for the given parcel in that subdivision. All projects regardless of whether public or private can be reviewed.

The erosion and sediment goal of the MSCWMO and the City is to prevent erosion and subsequent sedimentation from surface runoff within the watershed on construction sites, agricultural lands, and along stream banks, lakeshores and roadsides. To achieve this, the City supports the MSCWMO goals and policies to:

- 1) Promote methods that prevent erosion;
- 2) Intercept eroded material before it leaves the site; and
- 3) Require sedimentation basins or other areas for sediment to be safely controlled.

Groundwater Management

2014-2024
Groundwater provides all of the drinking water and the majority of water for commercial, industrial, and irrigation needs in Washington County. The protection and conservation of groundwater is critical to safe drinking water, a healthy ecosystem and economic vigor. The City supports the goals and policies within the Washington County Groundwater Plan 2003-2013 which covers the protection and conservation of groundwater resources by coordinating with other governmental bodies, writing policies, regulation and education. Groundwater quality and quantity are the two main focuses of the plan.

Groundwater recharge in Lake St. Croix Beach occurs both vertically and horizontally. Most of the City is an important groundwater recharge area given the granular soils. With coarse soils over shallow bedrock, septic tank effluent passing through existing drywells could have a high probability to contaminate groundwater. The existence of many shallow private wells located in the City may also be a potential risk to groundwater. The entire City is served by a water system operated by the City of Lakeland. The Lakeland Water Utility has a Wellhead Protection Plan and only a small portion of Lake St. Croix Beach is located within the wellhead protection area.

In 1987 the Minnesota Department of Health issued a Well Advisory for Lakeland, Lakeland Shores, Afton and West Lakeland Township located adjacent to and north of Lake St. Croix Beach. Wells were identified with higher than average volatile organic compounds (VOCs). At least two sources of plumes were identified in the area, one with fluorocarbons and petroleum products (Ray's Truck Stop Plume) and the other with solvents. As a result of VOCs detected in nearly 200 wells, the communities of Lakeland and Lakeland Shores were connected to a municipal water system installed in 1991. Lake

St. Croix Beach connected to the system in 1991-1994 due to concerns over nitrates found in private wells. Well sampling continues to be conducted by the Minnesota Pollution Control Agency (MPCA) and well monitoring collected by the MPCA to date indicates that the plumes are fully contained.

Water Based Recreation

The beautiful St. Croix River is one of Lake St. Croix Beach's key assets. Water based recreation is plentiful on the St. Croix River. Residents and visitors enjoy the 0.7 miles of beach which makes up the City's Riverfront parks. Activities include but are not limited to swimming, fishing, sailing, and pleasure boating.

Fish and Wildlife Habitat

The St. Croix River contains many species of fish and attracts many types of waterfowl. Upland game animals such as deer are not uncommon along the River and in the wooded areas of the City. The City has wetland areas including a wooded wetland and seasonally flooded shoreland areas which attract birds and other wetland wildlife.

Assessment of Problems Goals and Corrective Actions

Water Quantity

St. Croix River Flooding. Property owners in the flood plain experience property damage, expenses and inconvenience associated with periodic flooding of the St. Croix River. Major flood events have occurred in 1965, 1969, 1993, 1997 and 2001. 8.55% of the land located in the City is within the 1% annual chance flood boundary (100 year floodplain.)

Goal: To minimize property damage and threats to public health and safety associated with flooding of the St. Croix River.

Action:

- The City maintains a levee system and participates in the Non-Federal Flood Control Works (NFFCW) inspection and rehabilitation program through the U.S Army Corps of Engineers. The levees are inspected annually by the City and biannually by the Army Corps of Engineers.
- The City has prepared a Flood Management Manual and during a flood event property owners in the flood plain, with the assistance of City Officials and other residents sandbag and pump to protect public and private properties within the floodplain.
- The City encourages property owners in the floodplain to consider elevating existing structures above the 100 year flood level, to flood proof

to an elevation above the 100 year floodplain, or to participate in federal buyouts. A number of homes have been elevated or removed since the 2001 flood.

- The City will enforce existing codes related to development and redevelopment in the floodplain. The lowest level of any new structures shall be built 2 feet above the 100 year flood elevation.

Stormwater Runoff. The volume, rate and quality of stormwater runoff is directly related to surface coverage. Increased stormwater runoff is a result of increased impervious surfaces. Impervious surfaces have a larger impact on water quality as they provide less detention storage and deliver water faster downstream. Periodic flooding is caused by large stormwater events and snowmelt. With no formal storm sewer or ditch system to drain streets periodic ponding occurs in areas along roadways and in low areas of the City.

Goal: To reduce stormwater runoff volume to prevent flooding and infiltrate stormwater to promote groundwater recharge and to protect the water quality of receiving bodies.

Action:

- The City will require that development and redevelopment include facilities to provide water quality treatment and control runoff at or below existing rates and as required by the MSCWMO. Examples include swales, detention areas, raingardens, etc.
- Sump drainage structures and raingardens will be installed to alleviate local flooding problems when identified.
- The City will explore expanding limitation of impervious surfaces to areas outside of the Riverway District.

Water Quality

Stormwater runoff is considered the leading source of water pollution in the United States. Water runoff from impervious surfaces and lawns introduces pollutants that can be transported by the runoff into receiving water bodies. Nonpoint source pollution from animal wastes, construction sites, leaves, grass clippings, failing septic systems, automobile wear, emissions, waste oils, pesticides, fertilizers and road salting cause pollution loading of local waters.

Goal: To minimize impact of current and future development on water quality of wetlands and the St. Croix River.

Action:

- Reduce nonpoint sources of pollution through the support and use of low impact development practices and Best Management Practices aimed at protecting water quality and maintaining stormwater runoff rates and volumes at or below predevelopment conditions.
- Runoff will be prevented through reduction in impervious surfaces.
- Efforts will be made to infiltrate stormwater to promote groundwater recharge and to protect the water quality of receiving bodies.

Areas of implementation will include the following:

Construction Project Management

- The City will control erosion from construction sites through enforcement of existing codes and referral of qualifying projects to MSCWMO for review.

Street Repair and Maintenance

- The City will establish a program for Best Practices for use of sand and de-icing products to balance groundwater, surface water, budget, and transportation safety and educate contractors involved in these activities. The Minnesota Snow and Ice Control Field Handbook for Snowplow Operators will be made a term of contracts and provided to contractors.
- The City will sweep the streets during the spring of each year to remove sand and salt deposited by winter street sanding. The City will also sweep the streets in late fall to remove leaves and sediment.
- New road and road improvement projects shall be completed in a manner that incorporates performance standards as set forth by the MSCWMO.

Park and Landscape Maintenance

- The city will investigate and assess existing park and landscape maintenance activities and implement pollution prevention practices. The City will educate contractors involved in these activities.

Residential Stewardship

- The City will educate and encourage residents to minimize fertilizer and pesticide use, and to implement modified lawn care practices.

- Installation of raingardens to infiltrate stormwater runoff and use of rain barrels to capture and reuse runoff will be encouraged.

Best Management Practices

- When considering applications for new construction and reconstruction the City will require onsite treatment devices such as swales, raingardens and drainage structures be used whenever possible or as required by the MSCWMO.
- The City will lead by example and manage its properties in accordance with the appropriate Best Management Practices.

Erosion

Contaminants and nutrients are generally associated with sediment runoff. High phosphorus concentrations contribute to algae growth and poor water quality. Phosphorus in stormwater runoff bonds with soil particles and limiting the movement of soil particles will benefit downstream water bodies. Soil erosion can also cause problems for drainage conveyance systems and deposition of eroded material can reduce the effectiveness of these systems. Soil erosion can create pond and detention basin performance and maintenance issues. The shoreline bluffs and levees located in the City have experienced serious sloughing and erosion caused by high water and stormwater runoff.

Goal: To prevent erosion and the movement of sediment.

Action:

- The City will prevent soil erosion through public education and enforcement of existing City and MSCWMO policies and performance standards.
- The City will continue to partner with agencies including but not limited to the MSCWMO, Washington Conservation District (WCD), the MN Board of Water and Soil Resources (BWSR) and organizations such as Great River Greening to repair and protect publicly owned shoreline and bluff land along the St. Croix River from erosion.
- The City will control erosion from construction sites through enforcement of existing codes and referral of qualifying projects to MSCWMO for review.
- Construction will be prohibited on slopes greater than 12%.

Groundwater

There is a need to prevent contamination of aquifers and to promote groundwater recharge. The City is an important groundwater recharge area given the granular soils. Private wells and individual sewage treatment systems (ISTS) within the City may be a potential risk to groundwater.

Goal: To prevent contamination of aquifers and promote groundwater recharge.

Action:

- Groundwater protection will be a goal when making land use decisions in the City.
- The City will encourage homeowners with private wells to hook up to city water system and require proper well abandonment when wells are taken out of service.
- The City will encourage the use of water conservation techniques and landscape alternatives such as the use of low maintenance native plants to reduce dependency on groundwater supplies.
- The City has adopted and will enforce the ISTS regulations of Washington County which regulates design, use and maintenance of ISTS.
- The City will continue its Memorandum of Agreement with Washington County to enforce the maintenance and inspection portion of the ISTS ordinance.
- The City will be proactive in the elimination of drywells in the community.
- The City will provide education to residents and public officials on the inter-relation of surface and groundwater quality and quantity, the value and need to protect recharge areas and wetlands and implementation of BMPs to protect groundwater resources.
- The City will require a groundwater monitoring or protection plan as part of the CUP application for businesses that store, use or transplant hazardous materials.

Public Participation/Education

There is a need to increase public participation and knowledge of water resources to gain public support for implementation of this Plan.

Goal: Increase public knowledge of the cumulative effects of individual actions and increase participation in stormwater management and protection of water resources.

Action:

- The City will increase public participation and knowledge in management of water resources of the community by providing information in City newsletters, and by offering classes, hands on training and technical assistance to residents regarding BMPs.
- The City will educate public officials about managing community water resources.
- When practical the City will use our public spaces to display BMPs.
- The City will support the efforts of the MSCWMO, the WCD and other water resource management organizations in their public information efforts.

Wetlands

There is a need to protect wetlands within the City for their valuable functions of stormwater quality treatment, groundwater recharge, open space and wildlife habitat.

Goal: To maintain and protect the quality and quantity of wetlands within the City

Action:

- The City will support the policies and performance standards of the MSCWMO regarding wetlands.
- The City will require treatment of stormwater runoff for new projects and encourage treatment of existing discharges prior to discharge to wetlands and the maintenance of a natural buffer around wetlands.
- The City will maintain buffer zones of un-mowed natural vegetation on public properties along the St. Croix River. ?

- The City shall support the restoration of disturbed wetlands within the city.

Recreation, Fish and Wildlife

Water based recreation is plentiful on the St. Croix River and these activities may be threatened by reduced water quality. Despite federal protection as a wild and scenic river Lake St. Croix was listed as impaired by the MPCA in 2008 because of high levels of phosphorus. Flooding and stormwater runoff has caused erosion on the bluffs and shore land of the St. Croix River located in the City. Non-native invasive plants such as buckthorn are found throughout the City and can reduce native plant diversity, can reduce tree seedling regeneration, degrade habitat for wildlife, and increase erosion.

Goal: To protect the natural and scenic qualities of the St. Croix River, manage water recreation activities, and improve fish and wildlife habitat.

Action:

- The City will maintain the scenic beauty of the St. Croix River by enforcing the adopted SWSRMP shoreland and bluffland management provisions.
- The parks and open spaces located on public property will be managed in a way that sets the best example for stewardship of natural resources in the community.
- The City will control sediment and nutrient loading of the St. Croix River by reducing stormwater runoff.
- The City will control erosion by stabilizing slopes and make efforts to maintain the ecological health of the bluffland ecosystems.
- The City will remove invasive plants from public property and replace them with native plants and encourage residents to remove buckthorn and other invasive species from private property.

Maintenance/Inspection

The function of water resource facilities can deteriorate without regular maintenance.

Goal: Preserve the function of surface water management facilities.

Action:

- Routine inspection and maintenance of drainage systems will be completed to assure that the facilities are functioning adequately and to maximize system performance.
- The City will develop standards to insure consistency and documentation of maintenance and inspections.
- Public drainage structures will be cleaned on an annual basis by the City. Surface water management structures on private property will be inspected regularly and the maintenance will be the responsibility of the property owner.
- The City will sweep streets in the early spring and fall to remove sediment and organic materials.

Implementation Plan

This City intends to cooperate with the MSCWMO in implementing their 2006 Watershed Management Plan. The City recognizes that the MSCWMO Plan is intended to be in effect until 2014 and this Plan will be updated within 2 years of the WMO Plan update. This implementation plan is intended to provide guidance in carrying out the Plan goals and objectives. Capital improvement projects, studies and ongoing maintenance, inspection, monitoring and other management activities are summarized. These items were developed by assessing and prioritizing the current problem areas and issues of concern in the city. The key implementation activities and projects are summarized and prioritized in Table C-3 along with planning level cost estimates.

Table C-3. Implementation Program Priority Projects and Activities

ID	Project Name	Description	Year	Cost/Funding Source
1	Update City Codes and Ordinances related to water management	Incorporate MSCWMO Standards, Washington County Groundwater Plan, NPDES Standards, and Wetland Conservation Act.	2009-2010	\$500
2	City Hall Raingardens and Native Plant Display	Installation of raingarden adjacent to City Hall including a native plant display garden and a second raingarden N of 20 th St to address street ponding.	2009	\$3000 50% MSCWMO Cost-share grant
3	Shoreline Buffer and Erosion Control Between 20 th St. and 21 st St.	Remove invasive species, stabilize area of active erosion and create native buffer to protect St. Croix River	2009-2010	\$25,000. BWSR Native Buffer Cost Share Grant: \$18,750. City share: \$6250.

UP
DATE

4	Inspection and maintenance of stormwater facilities	Regular inspection and maintenance of stormwater facilities on public and private property.	2009-2016	Undetermined maintenance cost. Inspection by trained volunteers.
5	Street Sweeping	Sweep streets in spring and early fall.	2009-2016	\$6700 per year
6	Surface Water Management	Installation of Drainage Structures, BMPs and flood protection.	2009-2016	\$5000 annually. Pursue grants to increase installation of BMPs and reduce costs to residents
7	Levee inspection, maintenance and repair	Annual inspection of levee, removal of woody vegetation and erosion control. Repair as needed.	2009-2016	2009: \$1500 Future needs undetermined. Flood damage repair costs covered by NFFCW
8	Water Samples and Testing	Collect grab samples at 2 existing stormwater discharge sites and test for pollutants and set standards to improve quality of water discharging to River.	2009-2010	\$700
8	Public Education and Participation	Provide information in monthly City newsletters, offer classes training and technical assistance to residents regarding BMPs.	2009-2016	\$200 per year
9	Stormwater Facilities Inspection and Maintenance Policy	Review current policies and update. Create chart for use in inspections and for documentation. Train volunteers to complete inspections.	2009-2010	\$500
9	Parks/Public Space Management	Review existing practices and implement standards and policies incorporating best practices.	2009	\$100
10	Snowplowing Policy	Review and update existing policy to incorporate best practices for use of sand and salt on roadways.	2009	\$100
11	Invasive Species Removal	Remove invasive species from public properties.	2009-2016	\$500 per year
12	Bluff Erosion Control Plan	Evaluate condition and prioritize sections for erosion repair and protection.	2009	\$400
13	Bluff Erosion Protection and Repair	Repair and protect City owned bluffs from erosion.	2009-2016 as needed	Undetermined. Pursue grants to reduce residents cost burden.

Plan Amendments

The Community is dynamic as people move in and out, businesses come and go, and neighborhoods are developed and redeveloped. This plan will be evaluated, maintained, updated and enhanced over time. Amendment proposals can be requested by persons either residing in or having business with the City. Proposed amendments are reviewed by staff and if determined to be reasonable and necessary, the need for a public hearing shall be measured, and the amendment shall be considered at a regular or special City Council meeting. The City Council and the MSCWMO will determine whether or not to approve proposed amendments.



Memorandum

To: Honorable Mayor and City Council, City of Afton
From: Nick Guilliams, City Engineer
Date: May 21, 2019
Re: May Engineering Staff Report

1. River Road Sanitary Sewer

At the April 25, City Council Work Session, WSB was directed to prepare a proposal to prepare construction documents (plans and specifications), estimate of probable cost, bidding services, and construction observation for the replacement of approximately 2,200 of 4-inch diameter gravity sewer and approximately 600 linear feet of 2-inch forcemain along River Road.

The current bidding environment is resulting in much larger than anticipated costs due to a heavy volume of construction activity in Minnesota. WSB is seeing bids as much as 20% higher than the engineer's estimate. WSB recommends bidding the project in August with a contractor option to construct the improvements in the Fall of 2019 or Spring of 2020. This will likely result in much more favorable bid prices.

Action: Consider approval of proposal from WSB to prepare construction documents (plans and specifications), estimate of probable cost, bidding services, and construction observation for the replacement of approximately 2,200 of 4-inch diameter gravity sewer and approximately 600 linear feet of 2-inch forcemain along River Road for a not to exceed cost of \$34,786.00

2. Change Order No. 12 – Downtown Village Improvements Project

Change Order No. 12 for the Downtown Village Improvements Project is for work to replace the retaining wall on the west end of St. Croix Trail west of 31st Street and cost adjustment for the generator that powers the storm water and sanitary lift stations. The cost to replace the retaining wall is being paid for by Washington County. After contract award, the contractor was directed to not purchase materials or complete work related to the generator and storm water lift station due to uncertainty of funding at the time.

The project was bid on June 12, 2016 and the contractor was not directed to proceed with the purchase of the generator until May 25, 2017. The material cost of the generator increased by \$10,745.10 during this time.

Action: Recommend approval of Change Order No. 12 for the Downtown Village Improvements Project to Geislinger and Sons, Inc. in the amount of \$19,489.50

3. Pay Voucher No. 21 – Downtown Village Improvement Project

Pay Voucher No. 21 is for outstanding costs to complete work at the Afton House, work associated with Change Order No. 12, and other quantity adjustments for work previously completed. This pay voucher also includes a reduction in the retainage from 2.5% to 1%. The contractor has recently completed most of the punch list with the only minor items remaining. The remaining 1% will be released upon closeout of the project.

\$117,232.10 will still be retained to assure the contractor properly completes all remaining punch list items. Construction bonds will also remain active until the project is officially closed in the unlikely event that major work is required during the warranty period.

Action: Recommend approval of Pay Voucher No. 21 to Geislinger and Sons, Inc. in the amount of \$243,569.22

If you have any questions, please contact me at 612-419-3589 or nguilliams@wsbeng.com



April 25, 2019

Ron Moore, City Administrator
City of Afton
3033 St. Croix Trail
P.O. Box 219
Afton, MN 55001

Re: River Road Sanitary Sewer

Dear Mr. Moore:

Thank you for opportunity to provide the City of Afton this proposal for professional engineering services for preparation of plans and specifications (construction bid documents) and construction administration for the replacement of the sanitary sewer in River Road. The following proposal for professional services summarizes or project understanding and outlines proposed engineering services for these improvements.

PROJECT UNDERSTANDING

The proposed sanitary sewer improvement will replace approximately 2200 linear feet of an existing 4-inch diameter PVC sanitary sewer in River Road. In addition to the sewer replacement, 13 properties will be re-connected to the new 6-inch gravity sewer line and 2 properties will be provided connections to the existing forcemain to remain in place. WSB has reviewed alternatives to replacement of this sewer and has determined that the most cost-effective method of replacement is pipe bursting the existing 4-inch sewer line.

The proposed improvement scope of services is for the preparation of plans and specifications and construction services for the replacing the 4-inch sewer with a 6-inch sewer utilizing pipe bursting methods.

PROPOSED SERVICES

The proposed scope of services consists of the preparation of construction documents (plans and specifications), estimate of probable costs, submitting advertisement for bidding, bid tabulation, and bid recommendation with tabulated results. Also provided in the scope of services are construction services including construction observation, erosion control inspections, and processing pay vouchers.

WSB will perform the following tasks to complete construction bidding documents (plans and specifications):

- Prepare Plans and Specifications for soliciting bids. The construction documents (plans and specifications) will be prepared in accordance with the City's engineering requirements and detail plates. The plans will generally include the following sheets (or combined items on sheets) for the proposed public improvements:
 - Title sheet
 - General Layout plan
 - Statement of Estimated Quantities

- General Construction notes
- Standard details
- Erosion control and restoration plans
- Existing Conditions and Removals
- Construction Plan and Profile sheets
- Storm Water Pollution Prevention Plan
- Traffic Control Plan

WSB survey crew will provide survey data for the two proposed service locations at the existing forcemain.

WSB will perform utility coordination with private utility owners and the City during preparation of construction documents.

Specifications will be prepared utilizing the City's Standard Specifications as a base document, supplemented by special provisions as necessary.

WSB will prepare a storm water pollution prevention plan (SWPPP) for the construction activities, if necessary for the anticipated construction impact area of disturbance. All permitting is included.

WSB will work prepare a traffic control plan including detour routes and coordination with Washington County.

- Bidding administration services. Preparation of the advertisement for bids, submittal of the advertisement to the local paper, publication of project documents on Quest CDN.com, submittal of advertisement to Finance and Commerce publications, responding to potential bidder's questions during the bidding period, attendance at the bid opening, tabulation of bids and preparation of a bid results letter with recommendation regarding award.

WSB will provide the following tasks to complete construction phase services:

- Contract Administration. Perform project documentation with daily reports and quantity documentation for payment applications through the Client, documentation and coordination of any change orders (if necessary), coordination with the contractor, coordination with utility companies, property owners and project personnel. WSB will have a representative at the pre-construction meeting and weekly construction meetings.
- Construction Observation. WSB will provide construction observer for the duration of the project. Construction observation is proposed on a part-time, as-needed basis. We anticipate the construction schedule will be four (4) weeks in length. WSB will provide construction engineering support to address clarification of the design intent, questions about the plans and specifications and construction related items, as needed. The construction observer's responsibilities on the project include the following:
 - Monitor contractor for compliance with plans and specifications
 - Track quantities and material certifications
 - Coordinate contractor submittals with engineer
 - Monitor conformance with applicable permit requirements
 - Monitor construction in accordance with Client construction practices and design standards
 - Coordinate with Client personnel on construction activities, as needed
 - Prepare project documentation such as daily work activities and quantities
 - Coordinate with public on construction activities, as needed

- Construction Engineering Support. WSB will provide construction engineering support to resolve plan and construction clarification as needed. This task includes reviewing construction questions as pertains to design and specifications
- Construction Survey Staking. WSB will provide survey support for this project and have provided a two-person survey crew to address staking needs on the project.
- Record Plans. WSB will provide a set of record plan drawings in the Client format, to the Client upon completion of the project documenting any project changes from the original plan.

Proposed fees for preparation of construction documents, bidding and construction engineering services are an hourly not to exceed basis for the scope described in the amount of \$34,786.00. This amount is 11.5% of the estimated construction cost of \$300,000. The proposal is based on WSB's 2019 fee schedule. In the event the City decides to complete the project in 2020, annual rate increases are typically 3%.

Thank you for your time and we appreciate you considering our request. Please let me know if you have any questions or need any other information.

Sincerely,

WSB

Nick Guilliams, PE
Project Manager

Enclosure

ng

CHANGE ORDER NO. 12

DOWNTOWN VILLAGE IMPROVEMENT PROJECT

May 14, 2019

CITY OF AFTON, MN
WSB PROJECT NO. 1856-52 (previously 1856-40)

OWNER:

CITY OF AFTON
3033 ST CROIX TRAIL S
AFTON, MN 55001

CONTRACTOR:

GEISLINGER & SONS, INC.
511 CENTRAL AVE S
PO BOX 437
WATKINS, MN 55389

YOU ARE DIRECTED TO MAKE THE FOLLOWING CHANGES IN THE CONTRACT DOCUMENT DESCRIPTION:

ADDITIONAL QUANTITY/COST TO RECONSTRUCT IMPACTED RETAINING WALL ALONG ST. CROIX TRAIL

ADDITIONAL COST OF MATERIALS INCURRED WITH DELAYING PURCHASE OF THE LIFT STATION GENERATOR DUE TO UNCERTAINTY OF STAGE 5 CONSTRUCTION

IT IS UNDERSTOOD THAT THIS CHANGE ORDER INCLUDES ALL ADDITIONAL COSTS AND TIME EXTENSIONS WHICH ARE IN ANY WAY, SHAPE, OR FORM ASSOCIATED WITH THE WORK ELEMENTS DESCRIBED ABOVE.

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIME:

ORIGINAL CONTRACT PRICE:	\$12,542,476.71	ORIGINAL CONTRACT TIME:	11/30/2018
PREVIOUS CHANGE ORDERS:	\$324,564.88	NET CHANGE FROM PREVIOUS CHANGE ORDERS:	NONE
CONTRACT PRICE PRIOR TO THIS CHANGE ORDER:	\$12,867,041.59	CONTRACT TIME PRIOR TO THIS CHANGE ORDER:	11/30/2018
NET INCREASE OF THIS CHANGE ORDER:	\$19,489.50	NET INCREASE WITH CHANGE ORDER:	NONE
CONTRACT PRICE WITH ALL APPROVED CHANGE ORDERS:	\$12,886,531.09	CONTRACT TIME WITH APPROVED CHANGE ORDERS:	11/30/2018

RECOMMENDED/APPROVED BY:

NICK GUILLIAMS, PE,
CITY ENGINEER/ PROJECT MANAGER

WSB
ENGINEER

APPROVED BY:

CONTRACTOR SIGNATURE

GEISLINGER & SONS, INC.
CONTRACTOR

APPROVED BY:

WASHINGTON COUNTY

5-15-19

DATE

APPROVED BY:

CITY ADMINISTRATOR

DATE

CHANGE ORDER NO. 12 DETAIL

DOWNTOWN VILLAGE IMPROVEMENT PROJECT

May 14, 2019

**CITY OF AFTON, MN
WSB PROJECT NO. 1856-520**

Item No.	Mat. No.	Description	Unit	Unit Cost	Quantity	COST
ADDED BID ITEMS						
87		PREFABRICATED MODULAR BLOCK WALL	SF	\$ 65.00	118	\$ 7,670.00
315		GENERATOR COST ADJUSTMENT	LS	\$ 11,819.50	1	\$ 11,819.50
TOTAL CHANGE ORDER NO. 12						\$19,489.50
TOTAL ADJUSTMENT TO ORIGINAL CONTRACT AMOUNT						\$19,489.50



May 15, 2019

Mr. Ron Moore
City of Afton
3033 St. Croix Trail South
Afton, MN 55001

Mr. Kevin Peterson
Washington County
14949 62nd Street North
Stillwater, MN 55082

Re: Construction Pay Voucher No. 21
Downtown Village Improvement Project
City of Afton / Washington County
WSB Project No. 1856-52

Dear Mr. Moore and Mr. Peterson:

Please find enclosed Construction Pay Voucher No. 21 for the above referenced project in the amount of \$243,569.22. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of Afton and Washington County approve Construction Pay Voucher No. 21 for Geislinger and Sons, Inc.

The amount indicated above reflects work certified to date through May 14, 2019. The retainage has been reduced to 1%. Please include one executed copy of the signed voucher with the payment to Geislinger and Sons, Inc. and return one executed copy to our office for our file. If you have any questions or comments regarding this voucher, please contact me at (651) 286-8453. Thank you.

Sincerely,

WSB

Nick Guilliams, PE
Project Manager

Enclosures

kkp



CITY OF AFTON

3033 Saint Croix Trail
Afton, MN 55001

Project 01856-52 - AFTON - Downtown Village Improvement Project
Pay Voucher No. 21

Contractor: Geislinger and Sons, Inc.
511 Central Avenue South
Watkins, MN 55389

Contract No. _____
Vendor No. _____
For Period: 2/1/2019 - 5/14/2019
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$12,542,476.71
Contract Changes	\$344,054.38
Revised Contract	\$12,886,531.09

Work Certified To Date

Base Bid Items	\$11,358,603.68
Backsheet	(\$1,000.00)
Change Order	\$365,606.62
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$11,723,210.30

Funds Encumbered

Original	\$12,542,476.71
Additional	N/A
Total	\$12,542,476.71

	Work Certified This Pay Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
01856-52	\$69,457.50	\$11,723,210.30	\$117,232.10	\$11,362,408.98	\$243,569.22	\$11,605,978.20
Percent Retained: 1.0000%				Percent Complete: 90.9726%		
Amount Paid This Pay Voucher					\$243,569.22	

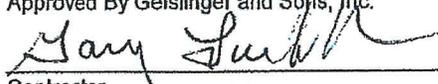
This is to certify that the items of work shown in this certificate of Pay Voucher have been actually furnished for the work comprising the above mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By


County/City/Project Engineer

May 15, 2019

Date

Approved By Geislinger and Sons, Inc.


Contractor

5/14/2019

Date

Approved By


City of Afton

5-16-19

Date

Approved By


Washington County

5-15-19

Date

CITY OF AFTON
 3033 Saint Croix Trail
 Afton, MN 55001
 Project No. 01856-52
 Pay Voucher No. 21

01856-52 Payment Summary

No.	From Date	To Date	Work Certified Per Pay Voucher	Amount Retained Per Pay Voucher	Amount Paid Per Pay Voucher
1	03/13/2017	04/30/2017	\$1,202,028.58	\$60,101.43	\$1,141,927.15
2	05/01/2017	05/31/2017	\$1,594,172.45	\$79,708.62	\$1,514,463.83
3	06/01/2017	06/30/2017	\$1,481,064.15	\$74,053.21	\$1,407,010.94
4	07/01/2017	07/31/2017	\$896,312.39	\$44,815.62	\$851,496.77
5	08/01/2017	08/31/2017	\$731,355.04	\$36,567.75	\$694,787.29
6	09/01/2017	09/30/2017	\$1,032,908.44	\$51,645.42	\$981,263.02
7	10/01/2017	10/31/2017	\$969,692.31	\$48,484.62	\$921,207.69
8	11/01/2017	11/30/2017	\$1,444,172.22	\$72,208.61	\$1,371,963.61
9	12/01/2017	12/31/2017	\$758,242.86	\$37,912.14	\$720,330.72
10	01/01/2018	01/31/2018	\$134,158.51	\$6,707.93	\$127,450.58
11	02/01/2018	04/12/2018	\$370,239.64	\$18,511.98	\$351,727.66
12	04/13/2018	05/07/2018	\$13,679.40	\$683.97	\$12,995.43
13	05/08/2018	06/12/2018	\$56,510.61	\$2,825.53	\$53,685.08
14	06/13/2018	06/30/2018	\$116,775.44	\$5,838.77	\$110,936.67
15	07/01/2018	07/31/2018	\$334,976.58	\$16,748.83	\$318,227.75
16	08/01/2018	08/31/2018	\$171,070.80	\$8,553.54	\$162,517.26
17	09/01/2018	09/30/2018	\$46,860.92	(\$281,512.46)	\$328,373.38
18	10/01/2018	10/31/2018	\$75,985.06	\$1,899.63	\$74,085.43
19	11/01/2018	11/30/2018	\$39,828.86	\$995.72	\$38,833.14
20	12/01/2018	01/31/2019	\$183,718.54	\$4,592.96	\$179,125.58
21	02/01/2019	05/14/2019	\$69,457.50	(\$174,111.72)	\$243,569.22
Totals:			\$11,723,210.30	\$117,232.10	\$11,605,978.20

01856-52 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
001	1,294,242.97	12,942.43	1,229,493.25	51,807.29	1,281,300.54
002	664,132.64	6,641.33	643,733.65	13,757.66	657,491.31
003	250,538.97	2,505.39	244,275.50	3,758.08	248,033.58
004	2,632,385.23	26,323.85	2,557,800.60	48,260.78	2,606,061.38
005	2,266,574.10	22,665.74	2,198,385.74	45,522.62	2,243,908.36
006	314,509.48	3,145.09	306,646.74	4,717.65	311,364.39
007	2,246,712.90	22,467.13	2,179,312.35	44,933.42	2,224,245.77
008	924,525.89	9,245.26	901,412.74	13,867.89	915,280.63
009	373,335.68	3,733.36	364,002.29	5,600.03	369,602.32
010	243,759.78	2,437.60	237,665.79	3,656.39	241,322.18
011	385,968.72	3,859.69	376,319.50	5,789.53	382,109.03
012	126,523.95	1,265.24	123,360.85	1,897.86	125,258.71
Totals:	\$11,723,210.28	\$117,232.11	\$11,362,408.97	\$243,569.20	\$11,605,978.17

01856-52 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Pay Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
01	Local	163,106.44	7,707,738.46	7,312,999.47	7,036,795.16
02	State	72,775.38	4,537,719.67	4,604,328.44	4,061,815.28
03	State	7,687.39	641,072.96	625,148.80	507,367.74
Totals:		\$243,569.21	\$12,886,531.09	\$12,542,476.71	\$11,605,978.17

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 21, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moore, City Administrator

Date: May 16, 2019

Re: Michael Orth and Cynthia Kivisto Application for Simple Subdivision at 16226 53rd Street and the Parcel with PID# 028.20.21.0026 - **Resolution 2019-25**

Michael Orth and Cynthia Kivisto own the parcel at 16226 53rd Street. They also own the parcel with PID# 028.20.21.0026 that is directly adjacent to the east, and which extends east of Swede Hill Road. The 53rd Street parcel is developed with a house. The parcel with PID# 028.20.21.0026 is an undeveloped parcel subject to a conservation easement held by the DNR which prohibits the development of the land and protects the land as open space.

The applicants have applied for a simple subdivision for a lot line rearrangement to divide the parcel with PID# 028.20.21.0026 in two and add the portion of the parcel west of Swede Hill Road to their parcel on 53rd Street (to become Parcel A). The portion of the parcel east of Swede Hill Road (Parcel B) is to be sold to the owners of the parcel directly adjacent to the southern boundary of Parcel B.

Because the subdivision does not result in an increase in the number of lots, the proposal requires a simple subdivision. A simple subdivision does not require a public hearing, only action by the City Council. Attached is the simple subdivision application, a survey showing the simple subdivision and the purchase agreement with the adjacent property owner for the purchase of Parcel B.

Parcel B

The owners of the parcel to the south of Parcel B, who will be purchasing Parcel B, would prefer to keep Parcel B as a separate lot. While Parcel B meets the size and public road frontage requirements for a lot, it is not developable, due to the conservation easement. Combining Parcel B with the parcel to the south at the time of sale would eliminate the separate, undevelopable parcel.

Findings

The following is the set of recommended findings. The Council may revise the findings as desired.

1. The proposed simple subdivision involves two parcels, all of which are zoned Rural Residential
2. The surrounding land is zoned Rural Residential, with the exception of Afton State Park to the south.
3. The proposed simple subdivision does not increase the number of lots
4. The parcel with PID # 028.20.21.0026 is subject to a conservation easement that protects the parcel as open space and prohibits development on the parcel.
5. The new Parcel B is planned to be sold to the owners of the property directly adjacent to the south.

Conditions

If the Council approves the simple subdivision, the following is a recommended condition of approval. The Council may revise or add conditions.

1. The existing conservation easement shall remain in force on all property that was subject to the conservation easement prior to the simple subdivision.

Resolutions

Attached are resolutions of approval and denial for the Council's consideration.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of a resolution regarding the Michael Orth and Cynthia Kivisto application for a Simple Subdivision at 16226 53rd Street and the parcel with PID# 028.20.21.0026, with findings, and conditions if desired.

RESOLUTION 2019-25

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION APPROVING THE MICHAEL ORTH AND CYNTHIA KIVISTO APPLICATION FOR A SIMPLE SUBDIVISION FOR A LOT LINE REARRANGEMENT AT 16226 53RD STREET AND THE PARCEL WITH PID# 28.028.20.21.0026

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
- WHEREAS,** Michael Orth and Cynthia Kivisto have applied for a simple subdivision for a lot line rearrangement to divide the parcel with PID# 28.028.20.21.0026 into two portions and combine one portion with the adjacent parcel under their ownership at 16226 53rd Street; and
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and
- WHEREAS,** the legal description of the property is attached as Exhibit A, and
- WHEREAS,** the City Council heard the request at its regular meeting on May 21, 2019, at which it considered all of the comments, concerns and recommendations of the Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby APPROVE the Michael Orth and Cynthia Kivisto application for a simple subdivision at 16226 53rd Street and the parcel with PID # 028.20.21.0026, based on the findings listed below.

Findings

1. The proposed subdivision includes two parcels zoned Rural Residential
2. The surrounding land is zoned Rural Residential, with the exception of Afton State Park to the South.
3. The proposed simple subdivision does not increase the number of lots.
4. The parcel with PID # 028.20.21.0026 is subject to a conservation easement that protects the parcel as open space and prohibits development on the parcel.
5. The new Parcel B is planned to be sold to the owners of the property directly adjacent to the south.

Conditions

1. The existing conservation easement shall remain in force on all property that was subject to the conservation easement prior to the simple subdivision.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 21ST DAY OF MAY, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:

Second by:

Nelson:

Ross:

Wroblewski:

Perkins:

Palmquist:

RESOLUTION 2019-25XX

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION DENYING THE MICHAEL ORTH AND CYNTHIA KIVISTO APPLICATION FOR A SIMPLE SUBDIVISION FOR A LOT LINE REARRANGEMENT AT 16226 53RD STREET AND THE PARCEL WITH PID# 28.028.20.21.0026

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, Michael Orth and Cynthia Kivisto have applied for a simple subdivision for a lot line rearrangement to divide the parcel with PID# 28.028.20.21.0026 into two portions and combine one portion with the adjacent parcel under their ownership at 16226 53rd Street; and

WHEREAS, City staff reviewed the request and drafted a report for consideration; and

WHEREAS, the legal description of the property is attached as Exhibit A, and

WHEREAS, the City Council heard the request at its regular meeting on May 21, 2019, at which it considered all of the comments, concerns and recommendations of the Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby DENY the Michael Orth and Cynthia Kivisto application for a simple subdivision at 16226 53rd Street and the parcel with PID # 028.20.21.0026, based on the findings listed below.

Findings

1. The proposed subdivision includes two parcels zoned Rural Residential
2. The surrounding land is zoned Rural Residential, with the exception of Afton State Park to the South.
3. The proposed simple subdivision does not increase the number of lots.
4. The parcel with PID # 028.20.21.0026 is subject to a conservation easement that protects the parcel as open space and prohibits development on the parcel.
5. The new Parcel B is planned to be sold to the owners of the property directly adjacent to the south.
6. While the new Parcel B meets the size and public road frontage requirements, it is not developable, due to the conservation easement.
7. Combining the new Parcel B with the parcel to the south at the time of sale would eliminate the separate, undevelopable parcel.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 21ST DAY OF MAY, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moore, City Administrator

Motion by:

Second by:

Nelson:

Ross:

Wroblewski:

Perkins:

Palmquist:

May 6, 2019

AFTON CITY COUNCIL

ATTN: RON MOORSE

We are requesting approval for a Simple Subdivision. The property address is 16226 53rd Street South in Afton. We currently own 2 PIDs: 35.028.20.22.0006 (Parcel ¹A) and 35.028.20.21.0026 (Parcel ²B). Parcel ¹A is where our house is located. Parcel ²B, the parcel we wish to split, is subject to a DNR conservation easement and is non-buildable.

Our plan is to split Parcel ²B into 2 pieces. One piece would join Parcel ¹A to become part of PID # 35.028.20.22.0006. The new acreage would be approximately 8.5 acres. The second piece would remain under the current PID number and be sold to the adjacent property owners, the Stenders. This is approximately 10 acres. We have a signed purchase agreement for this sale.

A new PID would not be created; we would simply change the boundary line between the two PIDs. The new boundary would follow a logical dividing line, Swede Hill Road.

Maps and descriptions of the current and proposed property lines that support this request are included or have been emailed to you.

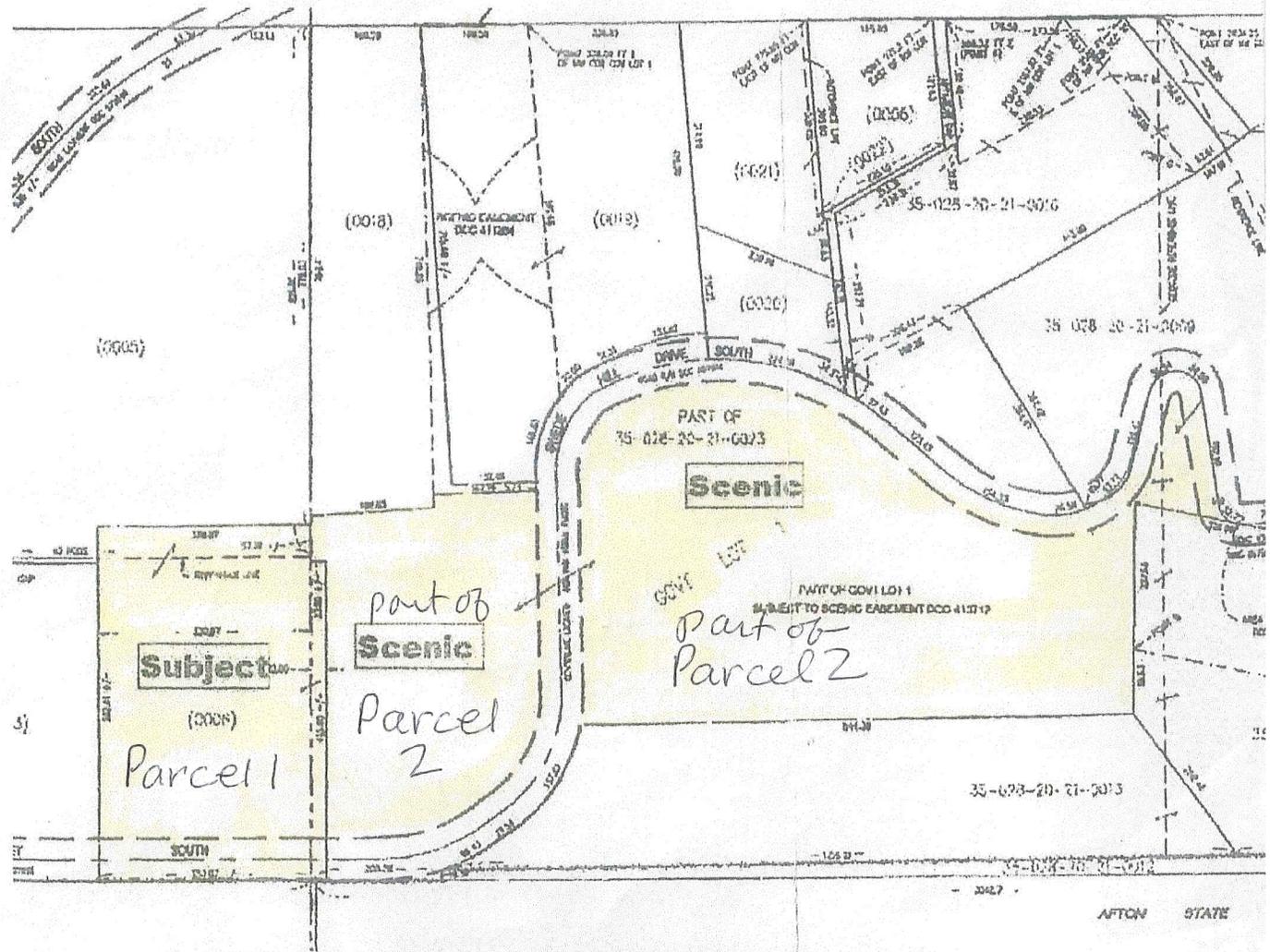
Thank you for your consideration.

SINCERELY,

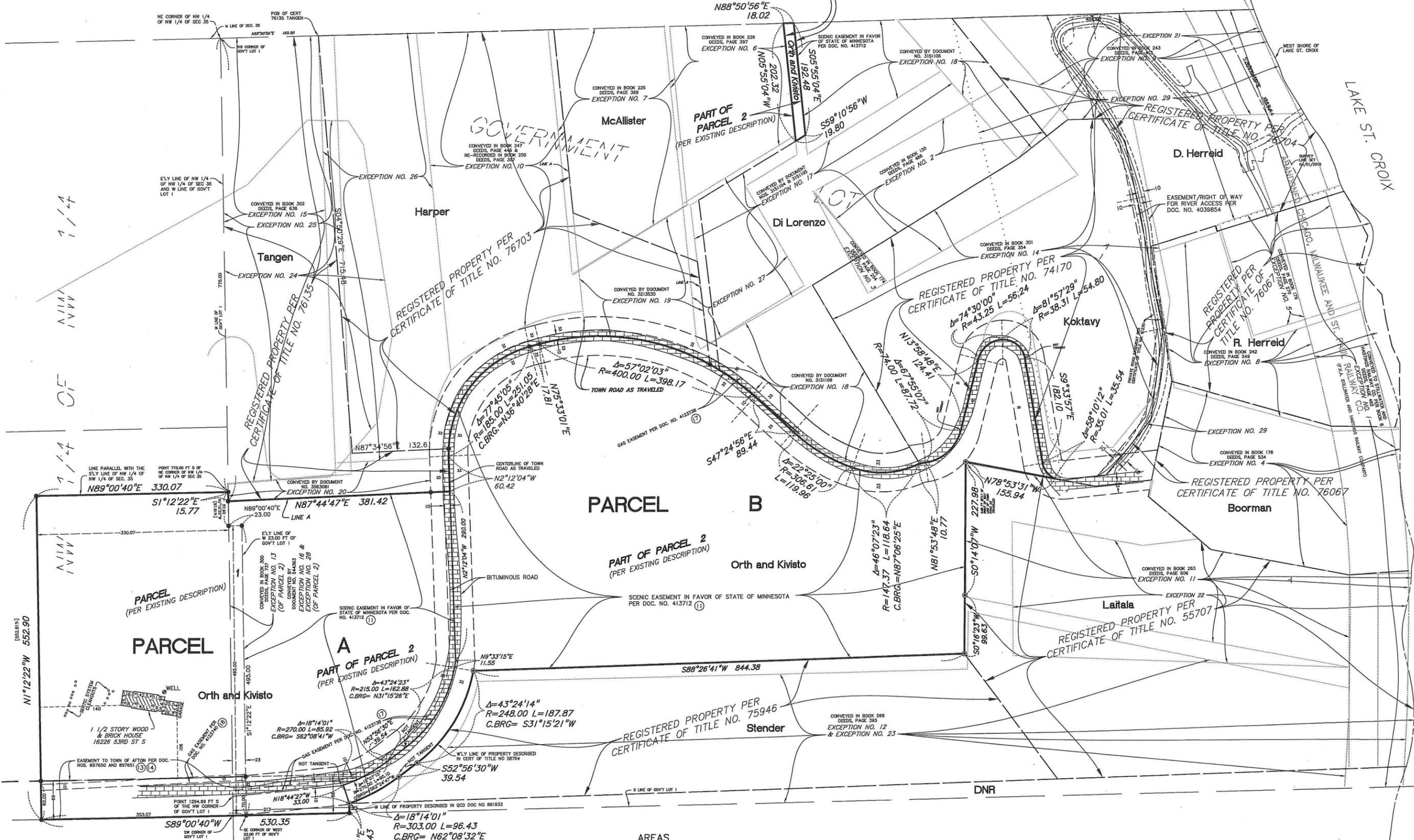


MICHAEL ORTH AND CINDY KIVISTO

Current map of Parcels 1 and 2



PART OF PARCEL B



GENERAL NOTES

- Survey coordinate and bearing basis: Washington County Coordinates NAD 83 (1986)
- Adjoining ownership information shown hereon was obtained from the Washington County Property Tax Information web site.

LEGEND

- Denotes found iron monument
- ⊙ Denotes found Judicial Landmark

AREAS

Proposed Parcel A = 369,172 square feet or 8.475 acres
 Net Proposed Parcel A (excludes right of way) = 314,548 square feet or 7.221 acres

southerly portion of Proposed Parcel B = 437,273 square feet or 10.038 acres
 northerly portion of Proposed Parcel B = 3,545 square feet or 0.081 acres

Total Gross Proposed Parcel B = 440,818 square feet or 10.119 acres
 Net Proposed Parcel B (excludes right of ways) = 369,776 square feet or 8.489 acres

Dated this 2nd day of May, 2019

Certified by: *Arlee J. Carlson*
 Arlee J. Carlson, P.L.S. Minn. Lic. No. 44900



SUNDE LAND SURVEYING
 9001 East Bloomington Freeway (35W) • Suite 118
 Bloomington, Minnesota 55420-3435
 952-881-2455 (Fax: 952-888-9526)
 www.sunde.com

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 21, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: May 10, 2019

Re: Selection of an Accounting Firm to Provide Accounting Services - Resolution 2019-XX

Background

Due to the planned retirement of Tom Niedzwiecki as City Accountant, the City requested proposals for professional accounting services. The City received two proposals and interviewed the two firms on March 6. The two firms were RiverBluff Accounting and Abdo, Eick and Meyers (AEM). The two firms are substantially different. RiverBluff Accounting is substantially smaller, has fund accounting experience but no municipal accounting experience and has a significantly lower cost structure. AEM is a larger firm, has substantial experience in both fund accounting and municipal accounting, and has a significantly higher cost structure. The Council was not comfortable with the large difference in price and experience and no options between the two. The Council directed staff to try to find additional qualified firms. Tom Niedzwiecki identified two additional firms, one of which (Ahola Mack) provided a proposal.

Most recently, Tom Niedzwiecki has reconsidered his decision to discontinue providing services to Afton, and has provided a proposal for a two year period (see attached). The proposed compensation is \$2,400 per month. This flat fee includes 15 hours each for Budget and Annual Audit work that are currently billed in addition to the monthly rate. Attendance at City Council meetings is also included in the flat fee. But the proposal includes language that attendance would be mutually determined by the City and Mr. Niedzwiecki, because he wants to have more flexibility regarding attendance at Council meetings, and he would be willing to meet with staff and the Mayor prior to the meeting if he intended to not attend.

In addition, River Bluff Accounting has withdrawn its proposal, and has indicated that, if the opportunity arises again in the future, it would be interested in submitting a new proposal at that time.

The following is an updated list of the Accounting firms that have submitted proposals and the annual costs reflected in their proposals. (Note: All of the proposals, with the exception of the proposal from Tom Niedzwiecki, would require additional costs for Tom Niedzwiecki to assist in the transition to a new firm.)

Abdo, Eicke, and Meyer: \$40,500
 (This is a revised proposal to reflect providing all monthly reports currently provided. The original proposal was \$38,100)

Ahola Mack \$38,840

Tom Niedzwiecki: **\$28,800**

COUNCIL ACTION REQUESTED:

Motion regarding the selection of a firm to provide accounting services.

ACCOUNTANT AGREEMENT

THIS ACCOUNTANT AGREEMENT (“Agreement”) is entered into this 21st day of May, 2019, by and between the **City of Afton**, a Minnesota municipal corporation (“City”) and **Thomas H. Niedzwiecki** (“Accountant”).

RECITALS

WHEREAS, City desires to retain the services of an Accountant to perform certain duties as determined by the City Council, and

WHEREAS, the Accountant is qualified and willing to accept and perform the responsibilities as Accountant subject to the terms of this Agreement.

NOW, THEREFORE, City and Accountant agree as follows:

AGREEMENT

1. **General.** Upon the terms and conditions set forth in this Agreement, City hereby contracts with the Accountant to perform certain duties to be mutually agreed upon by the Accountant and the City Council.
2. **Term of Agreement.** The term of this Agreement shall be for two years beginning 6/1/19 through 5/31/21, and may be terminated by either the City or Accountant as provided in Paragraph 3. The Agreement may be renewed for an additional term by Agreement of the City and the Accountant.
3. **Termination of Agreement.** This Agreement may be terminated at any time upon the mutual Agreement of the City and the Accountant. This Agreement may be terminated by the City for any reason by providing a 90 day advance written notice to the Accountant. This Agreement may be terminated by the Accountant for any reason by providing a 90 day advance written notice to the City.
4. **Duties.** The duties of the Accountant shall include preparation of monthly financial reports, monthly escrow and permit fee accounting and reports, monthly, quarterly and annual payroll taxes, monthly, quarterly and annual building inspection accounting and reports, benefit plan reporting, on-call for accounting questions, annual update of budget template, assistant in preparation of annual budget (up to 15 hours, then considered additional services), preparation of audit workpapers and other documentation for annual audit (up to 15 hours, then considered additional services), processing of all invoices including assignment or review of account and fund classification and preparation of check and invoice packets in “signature and mail ready form”, processing of semi-monthly payroll for staff, processing of monthly payroll for Council, preparation of monthly Claims to be Approved reports, internal control monitoring including review of physical checks for two signatures, cash flow management, fund transfers, monthly bank reconciliations, petty cash accounting and data entry of deposits.

5. **Schedule.** The Accountant's normal work schedule and attendance at City Council meetings will be determined by the Accountant following consultation with the City Administrator. Travel to and from Afton to pick up or return documents will not be counted as time worked.

6. **Compensation and Benefits.** In consideration of the performance of the duties required by this Agreement, the Accountant will be paid a monthly rate of \$2,400. Accountant will provide his own computer hardware, software and other office equipment, however, charges for Quickbooks Accounting Software including Payroll Service, Payroll Forms, mailing envelopes, copies of invoices and miscellaneous postage will be billed based on expected usage and cost. In the event of a power outage at the Accountant's normal place of business, the City will facilitate temporary office space, internet service and use of general office equipment. Additional time for services not covered in Paragraph 4 will be billed by the Accountant to the City at \$75 per hour. The Accountant shall provide a written record of all time spent on additional services. The Accountant's compensation shall not be subject to FICA, PERA, and Medicare deduction. The position of Accountant is an Independent Contractor position, and shall not be eligible for cash overtime or compensatory time in lieu of overtime. In recognition of the fact that the Accountant is an Independent Contractor, the Accountant shall not be eligible nor shall he receive any fringe benefits from the City. Therefore, by way of example and without limitation, the Accountant shall not be eligible for group insurance benefits, workers' compensation, paid holidays, vacation, sick leave, severance, or city retirement benefits.

7. **Indemnification.** The City will indemnify, defend, and hold harmless Accountant from any and all claims, actions, losses, damages, civil penalties, fines, liability, cost or expense, including reasonable attorney's fees, directly or indirectly incurred or suffered by Accountant resulting in any way from any action or conduct on the part of City or its councilmembers, commissioners, officers, employees, agents, contractors, licensees, invitees, or other representatives. Accountant will indemnify and hold City harmless from all claims, actions, damages, expenses, losses, penalties, fines, attorney's fees or other costs resulting from Accountant's acts of negligence, recklessness or intentional misconduct.

8. **General provisions.**
 - a. All notices, requests and demands given to or made pursuant to this Agreement shall be in writing and personally delivered or mailed, postage prepaid, as follows:

To City:

Honorable Mayor and City Council
City of Afton
PO Box 219
Afton, MN 55001

To the Accountant:

Mr. Thomas H. Niedzwiecki
14317 St. Croix Trail North
Marine On St. Croix, MN 55047

- b. **Complete Agreement.** This Agreement constitutes the entire agreement between the parties and supersedes any prior oral or written agreements between the parties. This Agreement can only be modified by written Agreement of both parties. This Agreement shall be interpreted in accordance with the laws of the State of Minnesota. If the parties disagree upon the interpretation of the Agreement, and cannot resolve their differences in good faith, the parties agree to request nonbinding mediation from the Minnesota Bureau of Mediation Services. Each party will be responsible for its own attorney's fees, and the parties will split equally any other mediation fees.

- c. **Legality.** The parties covenant and agree that the provisions contained herein are reasonable and are not known or believed to be in violation of any federal or state law or regulation. In the event a court of competent jurisdiction finds any provision contained herein to be illegal or unenforceable, such court may modify such provision to make it valid and enforceable. Such modification shall not affect the remainder of this Agreement which shall continue at all times to be valid and enforceable. No payment may be made under this Agreement in excess of the maximum amount permitted by law.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

CITY OF AFTON

By: _____
Bill Palmquist
Mayor

By: _____
Ronald J. Moorse
City Administrator

ACCOUNTANT

By: _____
Thomas H. Niedzwiecki

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 21, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: May 16, 2019
Re: 60th Street Culvert Replacements

There are a number of culverts under the portion of 60th Street that is to be paved. While most are not currently in need of replacement, it is the City's practice to replace culverts prior to a street improvement, to avoid having to excavate a newer street to replace the culverts in the future. While the Afton Creek Preserve subdivision developer is required to pave the road, which has been discussed as including ensuring an adequate base, staff is requesting clarification from the Council regarding whether the replacement of culverts should be the responsibility of the developer or the City. The Developer's Agreement does not specify that the paving includes the replacement of culverts.

COUNCIL ACTION REQUESTED:

Motion regarding the replacement of the culverts on the portion of 60th Street that is to be paved.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 21, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: May 16, 2019
Re: Downtown Village Banners

The Council, at its April 16, 2019 meeting, approved the expenditure of \$3,000 for spring/summer banners along St. Croix Trail in the Downtown Village area. The banners were purchased at a cost of \$1,600. Council member Ross is able to purchase additional seasonal banners at a cost of \$1,100, and has requested that the Council consider allowing the remaining portion of the \$3,000 to be used to purchase additional seasonal banners.

COUNCIL ACTION REQUESTED:

Motion regarding the use of the remaining amount of the \$3,000 of funding approved for banners for the Downtown Village area to purchase additional seasonal banners.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 21, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: May 10, 2019
Re: Planning Commission Member Reappointments

The current terms of Planning Commission members Roger Bowman and James Langan have expired, and each has indicated an interest in being reappointed to an additional three-year term. The Council may reappoint each to a three year term expiring on February 15, 2022.

COUNCIL ACTION REQUESTED:

Motion regarding the reappointment of Roger Bowman and James Langan to additional three year terms on the Planning Commission expiring on February 15, 2022.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 21, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: May 16, 2019
Re: Design Review/Heritage Preservation Commission Reappointments

Jim Cox and Peter Vujovich have both indicated they would like to be reappointed to additional three-year terms on the Design Review/Heritage Preservation Commission. The Council may consider the reappointments at this time.

COUNCIL ACTION REQUESTED:

Motion regarding the reappointment of Jim Cox and Peter Vujovich to additional three-year terms on the Design Review/Heritage Preservation Commission expiring on February 15, 2022.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 21, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: May 15, 2019
Re: Appointment of Grant Jensen to the Parks Committee

Attached is an application from Grant Jensen to serve on the Parks Committee. The Council may, at this time, consider the appointment of Grant Jensen to a three-year term on the Parks Committee expiring on February 30, 2022

COUNCIL ACTION REQUESTED:

Motion regarding the appointment of Grant Jensen to a three-year term on the Parks Committee expiring on February 30, 2022.

RECEIVED

APR 03 2019

CITY OF AFTON

CITY OF AFTON
APPLICATION FOR APPOINTMENT TO A CITY
COMMITTEE OR COMMISSION

DATE 4/3/19 PLEASE CHECK ONE: New Application Reappointment

NAME Grant Jensen

ADDRESS 15336 Afton Blvd S, AFTON, MN 55001

(Provide P O Box if applicable)

HOME PHONE (651) 436-3993 _____ CELL (619) 855-7072 _____ WORK Same as cell _____

EMAIL ADDRESS Jensen.grant@gmail.com _____

YEARS AS AFTON RESIDENT 6 _____ WARD # 3 _____

1. COMMITTEE OR COMMISSION YOU ARE APPLYING FOR?

Parks Committee

2. CURRENT OR PREVIOUS PARTICIPATION ON AFTON CITY OR CIVIC
COMMITTEES, COMMISSIONS, PROJECTS: N/A

3. OTHER CITIZEN, PROFESSIONAL OR POLITICAL EXPERIENCE YOU FEEL IS
RELEVANT TO SERVING ON THIS COMMITTEE/COMMISSION:

BA in Urban Studies & Planning UCSD; Founder & Past President of Urban Studies & Planning Club at UCSD; Education and experience in horticulture and landscape architecture; Board member and volunteer coordinator for Blue Sky Ranch in Lakeside, CA; 10+ years professional experience in web design & marketing

4. WHAT DO YOU SEE AS THE CRITICAL OBLIGATION FOR A MEMBER OF THIS
COMMITTEE/COMMISSION? To make parks safe, beautiful and useable, while also keeping them ecologically healthy in relation to both a local ecosystem and to broader regional and planetary ecosystems.

(Please attach additional sheets if more space is needed to comment further regarding your interest or qualifications for this appointment.)

*** Please submit your application to ***

City of Afton
3033 St. Croix Trail South
PO Box 219
Afton, MN 55001
Or email: deputyclerk@ci.afton.mn.us or fax: (651) 436-1453

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 21, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: May 10, 2019

Re: Afton Historical Museum Connection to the Municipal Sanitary Sewer System

Stan Ross, President of the Afton Historical Society, has requested that the Council approve the connection of the Afton Historical Museum building to the sanitary sewer system. The Council has levied for sufficient funds for this connection. The cost of the connection is \$6,850 (see attached price quote from Tri County Services).

COUNCIL ACTION REQUESTED:

Motion regarding the connection of the Afton Historical Museum to the sanitary sewer system at a cost of \$6,850.

Tri County Services, Inc
 14235 80th Street South
 Hastings, MN 55033

Estimate

Date	Estimate #
7/19/2018	19

Name / Address
City of Afton

Project

Description	Qty	Rate	Total
historical museum sewer hook up		6,850.00	6,850.00
		Total	\$6,850.00

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 21, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: May 16, 2019

Re: Illegal Dumping and Congregating in Putnam Boulevard Right-of-Way Near Closed Bridge Over Valley Creek

The City has been advised that illegal dumping is occurring in the Putnam Boulevard right-of-way near the closed bridge over Valley Creek. Also, people are congregating in the area after dark. While the City has placed signage on Putnam Boulevard to indicate the bridge is closed, the Council may want to consider adding signage indicating that dumping in the right-of-way is illegal and congregating in the right-of-way is illegal, and violators will be prosecuted.

COUNCIL ACTION REQUESTED:

Motion regarding the placing of signage on Putnam Boulevard near the Valley Creek bridge indicating dumping and congregating in the right-of-way are illegal.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 21, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moore, City Administrator

Date: May 15, 2019

Re: 2019 Pay Adjustments

General Pay Adjustments

The annual pay adjustments for City staff are generally based on the level of pay adjustments being provided by other cities in the metro area, to enable Afton's pay levels to remain competitive with other cities. Staff has obtained survey information regarding 2019 pay adjustments in the metro area. The information, which is summarized below, indicates that the majority of cities are providing pay adjustments of 3.0%. The full range of adjustments runs from 2.5% to 3.0%.

Survey of Metro Area City Pay Adjustments for 2019

<u>% Adjustment</u>	<u>Number of Cities</u>
2.5%	2
2.75%	3
3.0%	15
Range:	2.5 – 3.0%
Average:	2.91%
Mode:	3.0%

The survey results indicate a pay adjustment of 3.0% is appropriate. It is recommended that a pay adjustment of 3.0% be provided to the Office Assistant, the Public Works Supervisor and seasonal staff, and that the pay adjustments be made effective as of March 1, 2019.

City Clerk Pay Adjustment

When the City Clerk was hired on May 22, 2017, the City's pay level for the position was substantially below the market rate. Rather than starting at the full market rate, the employment agreement for the City Clerk reflected a lower starting pay rate and annual pay adjustments of 4% on the first two anniversary dates. The 4% adjustment at the two year anniversary date is scheduled for May 22, 2019.

City Administrator Pay Adjustment

The City Administrator's pay adjustment for 2019 was previously approved in December of 2018.

Council Action Requested

Motion regarding a pay adjustment of 3.0% for 2019, effective March 1, 2019, for the Office Assistant, Public Works Supervisor and seasonal staff; and a pay adjustment of 4% for the City Clerk, effective May 22, 2019.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 21, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: May 16, 2019

Re: Revision of 60th Street Maintenance Agreement with Denmark Township

60th Street is a gravel road that is the boundary between Afton and Denmark Township, and the street right-of-way is partially in Afton and partially in Denmark Township. Afton and Denmark have an agreement regarding the shared maintenance of 60th Street. The agreement provides that Afton will maintain the portion of 60th Street between Neal Avenue and Manning Avenue, as well as the portion between Trading Post Trail and Oakgreen Avenue. Denmark maintains the portion of the street between Neal and Oakgreen.

60th Street is to be paved between Trading Post Trail and Neal Avenue, as part of the Afton Creek Preserve subdivision development. Denmark Township prefers to maintain gravel roads vs. paved roads, so does not want to maintain the paved portion of the street. To address this issue, the maintenance agreement is to be amended so that Denmark Township becomes responsible for maintaining the gravel portion of 60th Street between Neal Avenue and Manning, and Afton is responsible for maintaining the paved portion between Neal Avenue and Trading Post Trail. Staff is meeting with Denmark Township on Thursday, May 16 to discuss the revision of the maintenance agreement, and will provide information about the meeting and the agreement at the Council meeting.

COUNCIL ACTION REQUESTED:

Motion regarding the revision of the 60th Street Maintenance Agreement with Denmark Township.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 21, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moore, City Administrator

Date: May 16, 2019

Re: Schedule Council Work Session

Staff would like to schedule a Council work session to review a proposed Solar Garden Subscription Agreement related to the solar garden to be constructed on the Mn/DOT gravel pit property on Hudson Road. The subscription agreement provides credits to the City on its electricity bills. A representative of Novel Energy Solutions, the firm that is building the solar garden, is available to attend the work session to explain the subscription agreement and answer any questions related to the agreement.

COUNCIL ACTION REQUESTED:

Motion regarding scheduling a work session.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 21, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: May 10, 2019

Re: Attorney Tom Radio Updates Regarding Assessment Appeals and the Afton Marina Matter - **Closed Session**

Tom Radio will attend the Council meeting to provide and discuss updated information regarding outstanding assessment appeals and the Afton Marina matter. The discussion will be held in a closed session.

COUNCIL ACTION REQUESTED:

Action as may be necessary to provide direction to Mr. Radio.