

ORDINANCE 05-2023

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

AN ORDINANCE AUTHORIZING ADMINISTRATIVE CITATIONS FOR VIOLATION OF THE CITY CODE AND THE ESTABLISHMENT OF A SCHEDULE OF FEES FOR ADMINISTRATIVE CITATIONS

BE IT ORDAINED by the City Council of the City of Afton that the Afton Code of Ordinances be amended with the language shown below.

ARTICLE VI. ADMINISTRATIVE CITATIONS

Section 3-300. Administrative citations.

Sec. 2-300. - Administrative citations.

(a) Issuance of citation. A person authorized to enforce provisions of the City Code may issue an administrative citation upon belief that a code violation has occurred. A citation may be issued for each separate code violation observed on a property. The citation must be issued in person or by mail to the person responsible for the violation or attached to the motor vehicle in case of a vehicular offense. The citation must state the date, time, and nature of the offense, the name of the issuing person, the amount of the scheduled civil penalty, and the manner for paying the civil penalty or appealing the citation. Each day any violation of any provision of this Code or of any ordinance shall continue shall constitute a separate offense. Consequently, if, after issuance of a citation, the person responsible for the violation does not appeal, as outlined in subsection (c) below, or remedy the violation within ten days, the city may continue to issue citations until the violation has been remedied.

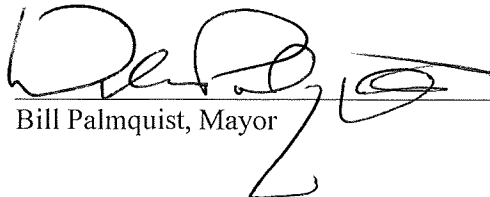
(b) Civil penalty. An administrative offense may be subject to a civil penalty not exceeding \$2,000.00, with the exception of higher penalties for repeat offenses and other offenses as set out in a schedule of civil penalties for administrative citations. The city must adopt by resolution a schedule of civil penalties for administrative citations.

(c) Appeal. The person responsible for the violation must either pay the scheduled civil penalty or request an appeal hearing within ten days after the date of issuance to the city clerk. The appellant must provide an address to which the city can send a notice of hearing. Payment of the civil penalty constitutes admission of the violation.

This change will take effect upon publication of this ordinance.

ADOPTED BY THE CITY OF AFTON CITY COUNCIL THIS 15TH DAY OF AUGUST, 2023.

SIGNED:


Bill Palmquist, Mayor

ATTEST:



Ronald J. Moorse, City Administrator

MOTION: Wroblewski
SECOND: Ross
Nelson: Aye
Ross: Aye
Wroblewski: Aye
Perkins: Aye
Palmquist: Aye