City of Afton

CITY COUNCIL AGENDA
AFTON CITY COUNCIL CHAMBERS
3033 St. Croix Trail South
TUESDAY, May 15, 2018
7:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

_____Mayor Bend
_____Council Member Nelson
_____Council Member Ross
_____Council Member Richter
_____Council Member Palmquist

4. APPROVAL OF AGENDA

A. Approval of the Agenda for the Regular City Council Meeting of May 15, 2018 -

5. APPROVAL OF MINUTES

A. Minutes of the April 17, 2018 Regular City Council Meeting-
B. Minutes of the April 4, 2018 City Council Work Session-

6. PUBLIC INPUT

Citizens may share their comments or concerns on any issue that is a responsibility or function of the Afton City Council, whether or not the issue is on the Agenda. Persons who wish to address the Council must fill out a Comment Card before the meeting begins and give it to the City Administrator or Council Chair. The Council Chair will request you to come to the podium, state your full name and address and present your comments. You are encouraged to limit your presentation to no more than 3 minutes. The Council Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City of Afton's responsibilities. The Council Chair may also limit the number of individual presentations to accommodate the scheduled agenda items.

7. REPORTS/PRESENTATIONS

A. Sheriff's Monthly Report –
B. Tom Niedzwiecki, Budget Report -
C. Lower St. Croix Fire District Report –
D. Stillwater Schools Superintendent Denise Pontrelli
E. Jill Lucas, Valley Branch Watershed District Board of Managers
F. Afton Historical Museum Presentation of Framed Historic Plat

8. EXTENSION OF TEMPORARY MORATORIUM – PUBLIC HEARING

A. Ordinance Amendment Extending Ordinance 04-2017, an Interim Ordinance Placing a Temporary Moratorium on Zoning Applications for Certain Use Classifications in the City - **Ordinance 02-2018**

9. CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by City Council and will be enacted in one motion. If a member wishes to discuss an item, that item will be removed from the Consent Agenda and considered separately. (Roll Call for Consent Agenda approval if Resolutions included):

A. Just and Correct Claims
B. 4M Fund Transfers – APRIL - **Resolution 2018-24**

10. CITY COUNCIL BUSINESS

A. Planning Commission Report – (PC Chair Report & Draft PC Minutes)

1. Nicholas Squires Variance Application at 14641 Afton Boulevard – **Resolution 2018-25**
2. Tom Hinz Variance Application at 4787 Manning Avenue – **Resolution 2018-26**
3. Ray Pruban Minor Subdivision Application at 2158 Oakgreen Avenue – **Resolution 2018-27**

B. Engineering Report – (Engineer Staff Report & Council Update)

1. Change Order No. 10 for the Downtown Village Improvement Project
2. 2018 Crack Filling Project Price Quotes
3. Scope of Work and Cost for Hydrologic Analysis for the Bridge on Valley Creek Trail Over Valley Creek

C. Administration –

1. Preparation of a Development Agreement for the Afton Creek Preserve Subdivision
2. Draft Ordinance Amendment Regarding Industrial Uses
3. Additional Speed/Noise Patrol During the Summer Months
4. Painting of City Hall
5. Seasonal Staff Hires and Pay Adjustments
6. Planning Commission Compensation
7. Rinta Park Tree Removals
8. Laserfiche Scanning Options
9. Schedule Special Council Meeting
10. Schedule Council Work Session
11. Paperless Agenda Packets Technology
12. **Closed Session:** Nationstar Settlement Proposal

D. Committee Reports -

1. Public Works
2. Personnel
3. Parks
4. Heritage Preservation Commission / Design Review
5. Natural Resources and Groundwater

10. COUNCIL, CONSULTANT AND STAFF REPORTS, ANNOUNCEMENTS AND UPDATES

A. Ward 1 Council Member Palmquist
B. Ward 2 Council Member Richter
C. Ward 3 Council Member Ross
D. Ward 4 Council Member Nelson
E. Mayor Bend
F. City Attorney Knaak
G. City Administrator Moorse

11. ADJOURN

A quorum of the City Council or Other Commissions may be present to receive information at, but not limited to, any of the following meetings: Planning Commission; the Public Works Committee; Parks Committee; Design Review and Historic Preservation Commission; Lower St. Croix Cable Commission; LSCWMO; MSCWMO; I-94 Corridor Coalition and the 5-City Mayor's Alliance.

PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

DRAFT City Council Regular Meeting Minutes
April 17, 2018
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
7:00 P.M.

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1. **THE MEETING WAS CALLED TO ORDER** at 7:00 P.M. by Mayor Richard Bend

2. **THE PLEDGE OF ALLEGIANCE** – was recited.

3. **ROLL CALL:** Mayor Richard Bend, Council Members Richter, Palmquist, Ross, Nelson. **Quorum Present.**

   ALSO PRESENT: Nick Guilliams, Sean Delmore (City Engineers), City Administrator Ron Moorse, City Attorney Fritz Knaak, Planning Commission Chair Kris Kopitzke, City Clerk Julie Yoho.

4. **APPROVAL OF AGENDA** – [some agenda items were discussed out of sequence]
   A. Agenda for the Regular City Council Meeting of April 17, 2018
   Add item C13, "LMC Conference"
   Motion/Second Palmquist/Richter To approve the Agenda of the April 17, 2018 Regular City Council Meeting. Passed 5-0.

5. **APPROVAL OF MINUTES**
   A. Minutes of the March 20, 2018 Regular City Council Meeting **Motion/Second Ross/Bend To approve the minutes of the March 20, 2018 Regular City Council Meeting. Passed 5-0.**

6. **PUBLIC INPUT** –
   Kathy Graham, 5912 Trading Post Trail, spoke against the Carlson PLCD stating that this plan hasn't changed much from the original. The city is giving up too much, the developer hasn't compromised. The road to Odell is disruptive to neighborhood.

   Lucia Wroblewski, 4081 Neal Ave S, requested that the council members publically explain their positions.

   Nancy Turner, 13926 60th St S, specifically chose to live in Afton for the ordinances. Now her land is proposed to be surrounded by development. Setback is not sufficient. Would like conservation easement around her land.

   Paul Wolner, 13446 50th St S, thanked the council members who will vote no on the proposed development proposal. The development goes against ordinances, the Planning Commission recommendations, the neighbors, and opens the door for development in Afton. Feels there have been too many work-arounds allowing this development to happen.

   David Husebye, 5830 Osgood Ave Ct S, thanked the council for all the time involved in considering the development proposal. Concerned about groundwater movement under 60th street and impacts on potential paving. Also concerned on speed proposed for the road and traffic safety with a left hand turn. Odell traffic will increase and make it unsafe for pedestrians.

Franz Hall, 5730 Trading Post Trail, former city planner and architect, 27 yr residents of Afton. Spoke against the proposed PLCD development as he feels it goes against existing ordinances.

Mary McConnell, 5680 Odell, spoke against the Carlson PLCD proposal as shown and stated she was in support of the 9 lot proposal. Disputed the mayor's findings, stated that road to Odell needs to be denied. Encouraged the council to uphold the planning commission's recommendations.

Patrick Leahy, 5680 Odell, stated that the letters of support from state agencies for this development were only concerned with protecting Trout Brook. The council has a bigger responsibility to protect its citizens. Requests for compromise have been ignored by the developer. Request the council deny the application.

7. REPORTS/PRESENTATIONS -

A. Sheriff's Monthly Report
Deputy Steve Wodell introduced himself

B. Tom Niedzwiecki, Budget Report
No report

C. Lower St. Croix Fire District Report
No report

8. CONSENT AGENDA

A. Just and Correct Claims
B. 4M Fund Transfer – March – Resolution2018-16

Motion/Second Nelson/Ross To approve consent agenda and Resolution 2018-16 approving March transfers. Roll call: All aye, passed 5-0.

9. CITY COUNCIL BUSINESS

A. Planning Commission Report – (PC report & Draft PC minutes)

1. Afton Creek Preserve Application for Rezoning, Preliminary Plat and Conditional Use Permit for a Preservation and Land Conservation Development (PLCD) Subdivision to create 18 lots on 219 acres of land at 14220 60th Street and parcels with PID Numbers 33.028.20.32.0001, 32.028.20.41.0002, 32.028.20.42.0004, and 32.028.20.43.0001 and the parcel with PID Number to be assigned (33.028.20.33.000X described in document No. 4142813).
   - **Denial of the establishment of a public road right-of-way easement through the lot at 5550 Odell Avenue - Resolution 2018-17**
   - **Preliminary Plat – Resolution 2018-18**
   - **Conditional Use Permit – Resolution 2018-19**

Kris Kopitzke, PC Chair asked about the Squires Variance Application. Administrator Moorse indicated will be reviewed next month.

Administrator Moorse provided the following information regarding the Afton Creek Preserve Application: At its March 20, 2018 meeting, the City Council took action on two resolutions related to the Afton Creek Preserve PLCD subdivision. The Council adopted a resolution denying the dedication of the 5-acre parcel at 5550 Odell Avenue as parkland with the reservation of a public roadway easement. The Council adopted a resolution approving the rezoning of the 5-acre parcel at 14622 60th Street from Rural Residential to Agriculture. The Council also continued action regarding the preliminary plat and conditional use permit to the April 17, 2018 Council meeting.

Additional findings for the resolution denying the dedication of the 5-acre parcel at 5550 Odell Avenue as parkland with the reservation of a public roadway easement

At the March 20 meeting, there was discussion regarding providing additional findings regarding the resolution denying the dedication of the 5-acre parcel at 5550 Odell Avenue as parkland with the reservation of a public roadway easement. Council member Richter has provided the following list of findings related to the resolution.

Findings for *denying* acceptance of parkland and public roadway easement at 5550 Odell Avenue

1. The land proposed for parkland is not included in the 2012 Park Plan,
2. The Parks Plan requires land proposed for parkland to be suitable for park use. The proposed land is not suitable because there is an existing residence and outbuildings on the property and it is located on a lot in the middle of an existing long-platted platted subdivision,
3. The Parks Plan requires a clear use for the land. Other than the road for a proposed development, there is no park use. A road through a park is inconsistent with City ordinances,
4. The proposed parkland does not provide aesthetic, recreational or scenic value, protect natural or cultural resources, wildlife habitat or unique landforms, and does not link current recreation areas, as called for in the Parks Plan,
5. The proposed parkland located adjacent to existing properties would detract from the value and enjoyment of those properties and interfere with their peace, harmony and security in violation of Sec. 12.2379.B.2 that requires that the proposed development not have an undue and adverse impact on the reasonable enjoyment of neighboring property,
6. The proposed park on a lot in the middle of an established subdivision disrupts long-established expectations of land use, lot configurations, and residential use by adjoining property owners that induced them to buy and invest in their properties,
7. A neighborhood park in the middle of an established subdivision is inconsistent with the Park Plan, paragraph 11.H that recommends that parks be planned based on input from residents because the residents surrounding the proposed park and within ½ mile of the park are strongly opposed to a park at this location,
8. There will be a maintenance cost with no perceived benefit.
9. The acceptance would enable a park and vehicular access from the proposed development through the Odell Avenue subdivision, disrupt the peace, harmony, and security of this established neighborhood, and fail to harmonize with the existing adjacent neighborhood as required by Sec. 12-1377,
10. There would be an adverse impact from the park and proposed development on traffic along Odell, a local road designed primarily for residences that abut it, and because Odell Avenue has areas of steep grades, sharp curves, variable geometry, and reduced sightlines.
11. A neighborhood park in the middle of an established subdivision is inconsistent with the Park Plan.
12. The land does not meet an identified park need.
13. Because there is to be a road running through it, the parcel does not provide recreational or scenic value, or wildlife habitat.
14. The predominant public opinion is in opposition to accepting the parcel as parkland with the right-of way easement.

Bob Kirmis, City Planner provided a brief overview of the project. He noted that the determination of acceptability of a proposed right-of-way connection to Odell Ave is required to take action on the preliminary plat design.

Council member Richter asked about the resolution findings from March regarding the access to Odell and whether the council had already denied the right of way.
City Attorney Knaak replied that the resolution passed in March was specific to deny the parkland dedication. The findings of fact relate to that specific proposal. They may also relate to the resolution tonight.

Motion/Second <u>Richter/Palmquist</u> To approve Resolution 2018-17 denying the establishment of a public road right of way through the lot at 5550 Odell Ave South.

Discussion

Council member Richter asked Council member Palmquist what his idea for a compromise was. Council member Palmquist replied that he was looking at 14 lots and an easement that wraps around the horse property.

Council member Richter stated that the mayor and the developer have not been willing to compromise. The Odell access exists only to allow more lots for the developer.

Mayor bend call the question

Ross asked for clarification on the resolution being vote on.

Resolution 2018-17 denying a public road right of way through the lot at 5550 Odell.

Roll call vote:

Ross, Nay, Richter Aye, Palmquist Aye, Nelson Nay, Bend Nay. Motion Fails 2-3.

Motion/Second <u>Bend/Nelson</u> To approve Resolution 2018-xx (to become 2018-18) approving the Afton Creek Preserve Preliminary Plat for a Preservation and Land Conservation Development (PLCD) Subdivision at 14622 60th Street and Parcels with PID Numbers 33.028.20.32.0001, 32.028.20.41.0002, 32.028.20.42.0004, and 32.028.20.43.0001 and the parcel with PID number be assigned (33.028.20.33.000x described in document No 4142813) with the following Findings and Conditions:

<u>Findings:</u>

1. The preservation and land conservation development (PLCD) is consistent with the comprehensive plan of the City, which allows the PLCD with a density of 4 dwelling units per quarter-quarter section and includes the following land use strategies:
    - "Encourage the use of conservation or open space design subdivisions where the subdivision permanently preserves open space or agricultural land uses or creates transition zones with adjoining zones or jurisdictions"
    - "Partner with the Minnesota Land Trust and other independent non-profit organizations that can serve as holding entities for conservation easements."
2. The preservation and land conservation development is an effective and unified treatment of the development possibilities on the project site and the development plan provides for the preservation of unique natural amenities, through the preservation of 110 acres of open space, and particularly along the full length of the Trout Brook trout stream.
3. The preservation and land conservation development has been planned to harmonize with existing or proposed development in the areas surrounding the project site, because the lot size is similar to the lot size on adjacent properties, scenic easements are proposed to be placed over the wooded areas along the northern boundary of the property, and the open space area on the west portion of the property can be coordinated with open space preservation farther west as that property develops.
4. The tract of land, which is 218 acres, exceeds the minimum requirement of eighty (80) contiguous acres in size
5. The proposal better adapts itself to the physical and aesthetic setting of the site and with the surrounding land uses than could be developed using strict standards and land uses allowed within the underlying zoning district, because the proposal preserves 110 acres of open space and does not include any new lots within the Shoreland District.
6. The proposal would benefit the area surrounding the project to a greater degree than development allowed within the underlying zoning district, because the proposal preserves 110 acres of open space, including along the full length of the Trout Brook trout stream, and provides for the possibility of expanding the open space farther to the west.

7. The proposal would provide land use and/or site design flexibility while enhancing site or building aesthetics to achieve an overall higher quality of development than would otherwise occur in the underlying zoning district, because the proposal provides for 5-acre lots located away from the trout stream and preserves 110 acres of open space, including along the full length of the trout stream.
8. The proposal would ensure the concentration of open space into more workable or usable areas and would preserve the natural resources of the site more effectively than would otherwise occur in the underlying zoning district, because the proposal preserves 110 acres of open space, including along the full length of the Trout Brook trout stream.
9. At least fifty (50) percent of the total tract is preserved as an undeveloped parcel
10. The uses proposed will not have an undue and adverse impact on the reasonable enjoyment of neighboring property and will not be detrimental to potential surrounding uses because the lot sizes are similar to adjacent lot sizes, the traffic generated by the proposed subdivision is within the capabilities of streets which serve or will serve the subdivision and will not degrade the level of service outside the proposed subdivision (to a level less than the existing level of service), and the inclusion of the Odell Avenue street connection provides additional options for traffic access and distribution.
11. The provision and construction of dwelling units and common open space are balanced and coordinated, because the lots meet the 5-acre requirements and the proposal preserves 110 acres of open space, including along the full length of the trout stream.
12. The PLCD will not create an excessive burden on parks, schools, streets, and other public facilities and utilities that serve or are proposed to serve the district, because the proposal includes 18 lots, each with its own private well and septic system, which will not generate significant increased service or public facilities needs.
13. The proposed total development is designed in such a manner as to form a desirable and unified environment within its own boundaries. Examples of this are as follows:
    - All proposed lots are to receive direct internal access via streets proposed within the subdivision.
    - All proposed lots are subject to uniform covenants including, but not limited to, covenants which govern the architectural appearance of homes and landscaping.
    - All proposed lots exhibit uniform (5 acre) sizes.
    - Within the boundaries of the PLCD, homes are generally proposed to occupy the eastern area of the site which border existing residential lots of similar size. Conversely, proposed open spaces primarily border agricultural lands on the western half of the site. In this regard, the proposed land use arrangement takes into account existing surrounding uses to create a unified (rather than fragmented) design.
    - Protection of Trout Brook and surrounding land via the establishment of conservation easements will maintain the existing natural environment of the area.
    - Stormwater drainage resulting from the proposed development is to be managed internally such that lands outside the boundaries of the site will not be adversely impacted by the development.
14. The proposed land use is consistent with the proposed land use in the City's current (2030) Comprehensive Plan.
15. The proposed land use is consistent with the proposed land use in the City's draft 2040 Comprehensive Plan.
16. Traffic generated by the proposed subdivision is within the capabilities of streets which serve or will serve the subdivision and will not degrade the level of service outside the proposed subdivision (to a level less than the existing level of service).
17. Proposed lot sizes (areas and widths) meet minimum requirements of the City's Ordinance (for PLCD's).

18. All proposed lots exhibit a minimum of 2.5 acres of buildable area (upland) consistent with Zoning Ordinance requirements.
19. Proposed access point locations and sight distances within the proposed subdivision meet applicable City requirements.
20. The inclusion of the Odell Avenue street connection provides additional options for traffic access and distribution.
21. The Odell Avenue street connection provides a convenient pedestrian access to conservation areas within the subdivision.
22. The inclusion of the Odell Avenue street connection eliminates the need for variance processing (as required of the previously considered cul-de-sac design alternative).
23. All proposed lots demonstrate an ability to accommodate private waste disposal systems in a manner consistent with City requirements.
24. Stormwater runoff upon the subject site is to be properly managed and improved in accordance with the approved stormwater management plan.
25. Impacts upon the adjoining horse farm have been minimized through the placement of staggered rows of tree plantings on abutting residential lots.
26. The PLCD design results in a land use density which is below the applicable AG, Agricultural zoning district density requirement.
27. The proposed land use is consistent with the City's overall land use plan for the area.
28. The PLCD design results in the ability to protect the sensitive environmental features on the site by preserving all lands near the trout stream.
29. Proposed lot sizes in the PLCD design are consistent with the lot sizes in surrounding neighborhoods.
30. The preservation and conversion of the conservation area to native habitat would be beneficial for stormwater, groundwater, and wildlife habitat and would be a positive amenity for the community.
31. Zoning Ordinance requirements imposed upon PLCD developments have been satisfied.

Conditions

1. Access and traffic related issues shall be subject to review and approval by the City Engineer.
2. The developer shall obtain and provide an easement providing access to Odell Avenue prior to the approval of the final plat.
3. The developer shall provide an acceptable method of ensuring adequate long term maintenance of the 5550 Odell Avenue parcel.
4. Street-related designs and specifications, including but not limited to right-of-way width, shall be subject to further comment and recommendation by the City Engineer to insure they meet Afton's standards.
5. The acceptability of the drainage and utility easement within Lot 4, Block 3 and related maintenance responsibilities shall be subject to further comment and recommendation by the City Engineer.
6. The plat drawing shall be modified such that the side lot lines of Lot 2, Block 3 shall be drawn substantially at right angles to straight street lines and radial to curved street lines.
7. The two open space parcels shall be designated as outlots.
8. The applicant identify the proposed ownership and management of the conservation areas. This issue should be subject to further comment and recommendation by the City Attorney.
9. The applicant provide explanation (acceptable to the City) regarding the lack of proposed front yard tree plantings for Lot 8, Block 2.
10. In accordance with the submitted seeding plan, pre-development seeding with a prairie grass/wildflower mix shall be provided on all lots and on the open space parcels. Maintenance responsibilities associated with the seeded areas shall also be addressed by the applicant (to the satisfaction of the City).

11. Wetland-related issues shall be subject to review and approval by the City Engineer.
12. The proposed 20-foot wide access easement width between Lots 5 and 6, Block 2 shall be determined acceptable to the City Engineer and/or Fire Chief.
13. Easements for drainage and utilities shall be provided over individual lots as recommended by the City Engineer.
14. The City Engineer and/or Washington County Department of Public Health provide review and approval regarding the need to update the previously provided soils report to correspond to the updated plat drawing.
15. Review of proposed septic designs and final septic permits shall be received from Washington County prior to building permit approval.
16. The applicant shall pave 60th Street from Trading Post Trail to Neal Avenue.
17. The farm access shall be prohibited as a construction thoroughfare or road during development of the PLCD and redeployed to the benefit of the neighborhood.
20. All proposed right-of-way dedication and street construction plans are subject to review and approval of the City Engineer.
21. Driveways accessing the proposed lots shall comply with Section 12-84 of the Zoning Ordinance
22. All grading, drainage and erosion control issues are subject to review and approval by the City Engineer and South Washington Watershed District.
23. All drainage and utility easements shall be subject to review and approval of the City Engineer.
24. Park dedication requirements shall be satisfied at the time of final plat approval
25. The Developer shall enter into a Developer's Agreement with the City regarding the installation of required improvements, and shall provide financial guarantees as required in Sections 12-1471 to 12-1476 of the subdivision ordinance.

Additional Findings:

Introduction

Afton's Preservation and Land Conservation Developments ordinance ("PLCD") is designed to preserve open space, agricultural land (not use), wildlife habitat, vistas, ground water recharge areas, areas with sensitive soils, areas identified in the Comprehensive Plan for preservation and to preserve natural amenities of the site.

The Afton Creek Preserve Development ("ACPD") has been recognized as meeting these goals by the governing watershed, soil conservation district, Minnesota Land Trust and Minnesota Department of Natural Resources.

This subdivision is designed to both preserve and restore a trout stream identified for preservation in the Comprehensive Plan by making it impossible to place homes in the adjacent shoreland district; if not approved three homes can currently be placed adjacent to the trout stream, with more possible in the future if there are zoning changes. The PLCD prevents future placement of homes in the shoreland district surrounding the trout stream even in the event of zoning changes.

This subdivision more than meets the one residential lot per ten-acre density requirements set forth in the PLCD ordinance by yielding a density of less than one per twelve acres.

The proposed findings supplied in support of approval of the Afton Creek Preserve Development conform precisely to the recommendations of the Minnesota League of Cities information memo titled, *Taking the Mystery Out of Findings of* Fact.
The proposed findings also follow League guidance to focus on whether an application meets ordinance standards, not resident opinions:

"B. Role of neighborhood opinion
Neighborhood opinion alone is not a valid basis for granting or denying a

CUP. While city officials may feel their decision should reflect the overall preferences of residents, their task is limited to evaluating how the CUP application meets the ordinance standards. Residents can often provide important facts to help the city address whether the application meets the standards, but unsubstantiated opinions and reactions to an application do not form a legitimate basis for a CUP decision. If neighborhood opinion serves as the sole basis of the decision, it could be overturned by a court if challenged." *League of Minnesota Cities, Information Memo, Land Use Conditional Use Permits, pg. 4.*

As recommended by the League, findings in favor of ACPD approval do the following:

1. They rely on documented facts.
2. They rely on applicable provisions of Afton Comprehensive Plan and Ordinances.
3. They accurately cite the precise provisions relied upon.
4. Sound reasoning and analysis support each finding.
5. They do not rely on opposition and opinions of neighbors.
6. They, as did the developer in its design, address all legal criteria required by Afton's ordinances while ignoring non-regulatory concerns of the neighbors such as the number of homes in the development.

Findings:	Materials and analysis supporting findings:
1. The preservation and land conservation development is consistent with the comprehensive plan of the City and the City's PLCD ordinance.	Afton's PLCD ordinance spells out the purposes for its use: "A. To permit subdivisions in the Agricultural Zoning District which require the construction of a new public street. B. To encourage a more creative and efficient development of land and its improvements through the preservation of agricultural land, natural features and amenities than is possible under the more restrictive application of zoning requirements, while at the same time, meeting the standards and purposes of the comprehensive plan and preserving the health, safety, and welfare of the citizens of the City. C. To preserve open space, to preserve the natural resources of the site and to preserve wildlife habitat and corridors. D. To facilitate the economical provision of streets and public utilities.

	E. To allow the transfer of development rights (density) within a subdivision in order to preserve agricultural land, open space, natural features and amenities." *Afton Ordinances, Article XII, Sec. 12-2373.* "Agricultural Zoning using a Preservation and Land Conservation Development on a minimum of 80 acres: 4 dwelling units per quarter-quarter section. Land developed under this option would be subject to conservation easements, and subdividers would be required to set aside an extensive part of their property for continued farming or conservation. The City intends to provide more intensive land use planning throughout this zone so as to coordinate and link the preservation areas for maximum benefit and minimal impact to the character of the community." *Comp. Plan, pg 22* Comp. Plan Policy: "c. Agricultural with a Preservation and Land Conservation Development and a minimum of 80 acres - 4 dwelling units per quarter-quarter section." *Comp. Plan pg. 27* "Protect steep slopes, tree cover, wetlands and other fragile lands through conservation easements, scenic easements, and other available means…" *Comp. Plan pg 20* "Partner with the Minnesota Land Trust and other independent, non-profit organizations that can serve as holding entities for conservation easements." *Comp. Plan, pg 28* "Encourage the use of conservation or open space design subdivisions where the subdivision permanently preserves open space or agricultural land uses or creates transition zones with adjoining zones or jurisdictions." *Comp. Plan pg. 28* See also, every citation to provisions of the Comprehensive Plan which are referred to as specifically supporting other findings. For the above reasons, the PLCD meets the requirements of *Afton Ordinances, Article XII, Sec. 12-2375, A.*

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2. The preservation and land conservation development is an effective and unified treatment of the development possibilities on the project site and the development plan provides for the preservation of unique natural amenities.	All residential parcels within the development are adjacent to parcels containing residences and the conservation parcels protect natural amenities identified by the South Washington Watershed, *Exbt. 1,* The Washington Conservation District, *Exbt. 2,* and the Minnesota Land Trust, *Exbt 3,* as areas which should be protected. The PLCD is designed to preserve the natural amenity of Trout Brook which is specifically called out for preservation in Afton's Comprehensive Plan: "The City seeks to protect a number of significant natural features within its boundaries. These include Trout Brook…" Comp. Plan pg. 40. "Passing through Afton Alps and Afton State Park before discharging into the St. Croix River, Trout Brook has been classified by the DNR as a protected waterbody. The brook has seeps and spring discharges typical along the stream channel and its tributaries. It is one of the most significant perennial streams in the watershed." Comp Plan pg 78 For the above reasons the PLCD meets the requirements of *Afton Ordinances, Article XII, Sec. 12-2375, B.*
3. The preservation and land conservation development can be planned and developed to harmonize with any existing or proposed development in the areas surrounding the project site.	The development places the residential lots along the east and northern boundaries of the development, providing consistency with the current five-acre minimum zoning for those areas and places the 99.73-acre conservation area on the western side of the development where it provides a smooth transition between its use and that of the adjoining property. Even if changes in local zoning in the future permit subdivision of lots to the north, east and west to higher densities than the current 5-acre minimum lot requirements, the presence of lower densities in the PLCD will continue to provide an ecological, scenic and aesthetic benefit to the community as a whole. For the above reasons the PLCD meets the requirements of *Afton Ordinances, Article XII, Sec. 12-2375, C.*

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4. The tract is a minimum of eighty (80) contiguous acres in size	The total tract is in excess of two hundred acres. For the above reason the PLCD meets the requirements of *Afton Ordinances, Article XII, Sec. 12-2375, D.*
5. The proposal better adapts itself to the physical and aesthetic setting of the site and with the surrounding land uses than could be developed using strict standards and land uses allowed within the underlying zoning district.	The development plans place homes more than a quarter mile from 60th Street, the nearest street from which they can be seen. and can be subject to CUP imposed color restrictions causing them to blend into the hillside. There will be no houses alongside 60th Street. The underlying zoning would permit three five-acre residential lots right on 60th Street in the shoreland, clearly visible and, due to the absence of any CUP requirement, no restrictions imposable on color or visibility. For the above reasons the PLCD meets the requirements of *Afton Ordinances, Article XII, Sec. 12-2375, D, 1.*
6. The proposal would benefit the area surrounding the project to a greater degree than development allowed within the underlying zoning district.	Development within the existing zoning district would place residences in the shoreland district, immediately adjacent to Trout Brook, further degrading a Department of Natural Resources designated impaired trout stream in need of restoration and placing homes directly in the Trout Brook drainage, leaving open for future development the entire high ecological value area to the north. Alternative development patterns would do less to protect the environment from future development and leave open the risk of immediate damage through placement of homes in the shoreland district. Residents close to the proposed PLCD have a preferred local alternative, Exbt. 4, which would protect none of the environmentally fragile drainage to Trout Brook and leaves open the potential for three homes in the shoreland district off 60th Street. The neighbors stated their preference for this alternative in Exbt. 5. Also attached is Exbt. 6 which shows the alternative as it was presented to them by the developer. It showed access easements with questions marks as required by City Ordinance Sec. 12-1378 C and J. "J. Dead-end streets shall be prohibited, except as stubs to permit future street extension into

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	adjoining tracts, or when designed as cul-de-sac streets. A temporary turn-around or cul-de-sac shall be required by the City if a road will be a dead end until an adjoining tract is developed." The required Sec. 12-1378 connections to the undeveloped parcel enable future development when expected and inevitable local zoning changes occur in the future. The end result of the locally preferred alternative will be permanent destruction of the otherwise preserved drainage causing environmental damage to Trout Brook. This is as anticipated and described by the Minnesota Land Trust's rejection of this alternative, *Exbt. 3.* For the above reasons and those listed in findings 8, 9, and 10 below, the PLCD meets the requirements of *Afton Ordinances, Article XII, Sec. 12-2375, D3.*
7. The eastern one-third of the ACPD property containing the majority of the residential lots is currently in agricultural use but is poor agricultural land.	See attached Exbt. 7, Afton Comp Plan, Appendix I, Map 3, showing the eastern one-third of the property does not meet the Metropolitan Council's Prime Ag Criteria.
8. Most of the eastern and southern part of the property is not in agricultural use because it is unsuitable for agricultural use due to steep slopes, riparian wetland and ephemeral drainage.	See attached Exbt. 8 showing the drainage easement covering most of the eastern one-third of the property and shoreland district, the stream, and the riparian wetland in the southern part of the property, and finally, the steep slopes in the conservation area in south-east part of the property. *Applicant's Preliminary Plat survey, Exhibit F*
9. The ACPD satisfies and accomplishes the environmental objectives of the special Agricultural Preserve Overlay District in which it is to be located to a greater degree and more completely than the current use by converting poor and unusable agricultural land to residential property and, in the case of environmentally fragile land, to open space protected by a conservation easement.	The Agricultural Overlay District states: "To address environmental concerns detailed within this plan and to maintain our overall 1/10 density, this plan creates an Agricultural Preserves Overlay District. With the Agricultural Preserves Overlay District, the Agricultural District is envisioned to allow for three development scenarios: *** 3. Agricultural Zoning using a Preservation and Land Conservation Development on a minimum of 80 acres: 4 dwelling units per quarter-quarter section. Land developed under this option would be subject to conservation easements, and subdividers would be required to set aside an extensive part of their property for continued farming or conservation." *Comp. Plan, pg 22.*

	Improvements resulting from PLCD: "Converting agricultural lands to grasslands like prairie can offer measurable benefits to water quality. Excess phosphorus, one of the leading causes of the eutrophication of lakes and streams, has a minimum of a six fold decrease in entering nearby waterbodies when converting land from row crops to grasslands. Converting 135 acres of row crops to prairie within the Trout Brook watershed will dramatically improve the water quality of Trout Brook and assist in reaching the Phosphorus reduction goals outlined in the Lower St Croix TMDL." *Washington Conservation District letter to the city. Exbt. 2* The current use of much of the site involves row-crops planted on steep slopes above Trout Brook with resulting phosphate and nitrogen loaded fertilizer runoff into the stream causes algae blooms, and vegetative choking of the waterway. Restoration resulting from the PLCD will restore large sections of the upper slopes to native prairie, addressing Trout Creek degradation and reversing damage identified by watershed directed studies: "Discussion of Fishery Low base flow and a lack of well-developed pool-riffle sequences limit suitability for cold-water and warm-water species. Do *[Sic]* to its relatively small drainage area Trout Brook derives most of its flow from base flow. <u>This flow has likely been reduced by the conversion of the watershed landscape from prairie, forest and wetlands to agriculture</u>" *Trout Brook Management Plan, Emmons & Olivier Resources, Inc. for the Lower St. Croix Watershed Management Organization* "Sources of Pollutiont *[Sic]* … agricultural runoff … fertilizers, herbicides, pesticides..." *Trout Brook Management Plan, Emmons & Olivier.* In addressing the impact of the development on overland sheet flow onto adjacent property to the east, the city engineers stated: "The City and developer are aware of the sensitivity of the properties that have existing drainage problems and modeling currently shows, flow rates specifically off the eastern properties will be greatly reduced in typical storm events because there are no existing stormwater

	controls." *Memorandum to City Administrator, 2/27/18, pg. 5* For the above reasons the PLCD meets the requirements of *Afton Ordinances, Article XII Sections 12-2375, B. and D. 2., D.3., and D4* Recommended CUP provision: All development requirements specified by the city engineers now existing or later communicated shall be met, including but not limited to those stated in existing memorandums to the city and/or developer.
10. The proposal would provide land use and/or site design flexibility while enhancing site or building aesthetics to achieve an overall higher quality of development than would otherwise occur in the underlying zoning district.	See supporting references in 6 above and 8 below. In addition, the proposed development is designed not only to withstand current developments, but to provide long term protection against future increases in density as a result of changes in the zoning of the underlying zoning district through: 1. a conservation easement on the open space 2. restrictions on subdivision of the residential lots contained in the homeowners' association bylaws and 3. the restrictions running with the land in favor of owners of land adjacent to the development. CUP provisions requiring limited visibility of homes from adjacent streets and from neighboring homes can further improve the conservation easement over development alternatives. For the above reasons the PLCD meets the requirements of *Afton Ordinances, Article XII, Sec. 12-2375, D, 3*
11. The proposal would ensure the concentration of open space into more workable or usable areas and would preserve the natural resources of the site more effectively than would otherwise occur in the underlying zoning district.	Three residential lots can currently be placed in the shoreland district, immediately adjacent to Trout Brook. The ACPD prevents that from occurring now or in the future, even in the event the underlying zoning changes, through the use of a conservation easement, homeowners' association provisions and restrictions on use running in favor of landowners adjoining the ACPD and others. The alternative proposal announced as acceptable to the ten objecting neighbors would not protect the natural resources of the site more effectively.

	Neither a continuation of the current use or the marginally better neighbors' preferred alternative discussed fully in finding 7 above would protect the current open space and cropland from long term development. In either case the city's goals, strategies and policies in favor of long-term preservation of low density and of the environment would be frustrated. <u>The open space and ecological preservation failures of the locally preferred alternative are articulated in the Minnesota Land Trust's rejection and refusal to hold a conservation easement on its open space.</u> *Exbt 3.* For the above reasons the PLCD meets the requirements of *Afton Ordinances, Article XII, Sec. 12-2375, D, 4.* Recommended CUP Provision: The applicant(s) shall grant a Conservation Easement which shall run with the land in perpetuity to the City of Afton, all of the owners of the lots and parcels to be created in the PLCD, all land owners of property within Afton abutting the PLCD and the Minnesota Land Trust (or similar independent third party approved by the City of Afton), which restricts the lots and parcels, as well as the development rights on the undeveloped parcel(s), within the PLCD to the number of dwelling units approved for the PLCD and the land cover and use approved by the City of Afton as a part of this PLCD.
12. At least fifty (50) percent of the total tract is preserved as an undeveloped parcel	The undeveloped parcel is _____ acres, constituting _____ % of the whole development acreage, thus meeting the requirements of *Afton Ordinances, Article XII, Sec. 12-2375, E.*
13. The uses proposed will not have an undue and adverse impact on the reasonable enjoyment of neighboring property and will not be detrimental to potential surrounding uses.	The residential lots adjacent to the development consist of wooded lots, visually and acoustically buffered by vegetation and land contour, with homes in the development located at distances from the existing homes in the neighborhood further removed than existing homes are from each other.

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	The horse farm which occupies a centrally located position along the 60th Street boundary of the development will be bounded on one side by 60th Street as it is today, on the west side by native prairie in the conservation easement, on the north side by more fifty percent or more of each lot planted in native prairie, and on the east side by wooded conservation easement and by a residential lot's native prairie occupying fifty percent or more of the lot. Western boundary of the development is in open space and agricultural use consistent with and not adversely impacted by native prairie and woodland. Recommended CUP provisions: 1. The fifty-foot setback of every residential lot adjoining the horse farm with a scenic easement and ten-foot-high vegetative screening. There shall be a one-hundred-foot-wide strip planted in native vegetation on all residential lots adjoining the horse farm with the exception of any infringing portion of a driveway,
14. The provision and construction of dwelling units and common open space are balanced and coordinated.	2. The development more than meets the PLCD requirement of 5 acres of open space for each five-acre residential lot by providing more than one hundred acres of open space for the less than one hundred acres of residential lots.
15. The PLCD will not create an excessive burden on parks, schools, streets, and other public facilities and utilities that serve or are proposed to serve the development.	"Upon review of the preliminary plat documents and supporting traffic study, WSB determined that the project is technically feasible from a traffic engineering standpoint based on the current posted speed limit, projected traffic volumes, and additional speed data. This conclusion was based on preliminary plat documents meeting Minnesota Department of Transportation (MnDOT) guidelines which follows American Association of State and Highway and Transportation Officials (ASSHTO)." WSB *Memorandum to City Administrator, 2/27/18, pg. 1.* In addressing traffic safety at both the 60th Street access and the Odell Ave. access the city engineers found: "There is no recorded accident history at this location that would indicate any deficiencies in traffic operations." WSB *Memorandum to City Administrator, 2/27/18, pgs. 2 & 3.*

	The conclusion of the city engineer's traffic review was: "There is no evidence or data that has been submitted that shows there are any safety issues associated with the access road or the approaches from Trading Post and 60th Street or Odell Avenue." WSB *Memorandum to City Administrator, 2/27/18, pg. 3* The city engineer's October 12, 2017 follow-up road safety report indicates that an increase in the already acceptable level of road safety at the curve on Trading Post and 60th Street is possible by the Afton City Council passing a resolution to place warning signs for the curve. The PLCD has within its boundaries more common walking area than other developments in Afton satisfying the requirement of providing recreational and park-like amenities. It does this without cost to the city. All water and septic systems are homeowner-provided through private wells and septic systems. The city provides no utilities or public facilities. Road infrastructure is constructed by the developer who, in addition to providing the internal roads in the development, is paving an external gravel city road, 60th, from its junction with Trading Post to its intersection with Neal, lifting a substantial infrastructure improvement cost off the city's shoulders. Afton is part of a multi-city school district. Eighteen additional homes have an insignificant impact on schools. Recommended CUP provisions: 1. Placement of 20 MPH speed advisory plaques (W13-1P in place of the existing Chevrons (W1-8) as advised by the city engineer with placement as shown on the engineer's attached Exhb. 9 WSB *Memorandum to City Administrator, 10/12/17, Figure 3.* 2. The developer will post an irrevocable letter of credit with such release schedule and other provisions as the City shall in its sole discretion dictate in an amount

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	equal to one-hundred fifty percent of the cost of constructing the development and maintaining the development during completion, including but not limited to grading, landscaping, internal road construction, paving of 60th Street, construction of access roads, removal of improvements on the external five acre parcel through which an access road is to be built, re-landscaping of same with native vegetation, removal of invasive species on same, the city's engineering and legal costs in monitoring and enforcing construction to insure that it is in compliance with all specifications. 3. Requirement that the developer pave 60th Street from its intersection with Trading Post to Neal to standards specified by the City's engineer at no cost to the City, including that portion lying within Denmark Township if and only if Denmark Township's approves of the paving. 4. The City Engineer shall conduct a curve warning analysis along Trading Post Trail in the area from 60th Street to 42nd Street, at the developer's expense and in the event that study shows that additional warning signs are advisable, they shall be installed at the developer's expense. 5. Sight distance standards shall be maintained during construction and shall be a required punch list item upon completion of construction, all subject to review and sign-off by the city engineer. 6. In the event that a speed study shows that the speed limit on Odell can be lowered to 30, it shall be lowered by the city. The speed study shall be conducted and paid for by the developer.
16. Anecdotal evidence submitted by neighborhood residents with respect to the dangerous current condition of Trading Post and Odell Ave. is unpersuasive given the lack of corroborating data, accident history or non-compliance with MnDOT standards.	See city engineer's report quotes listed under finding #16 above and as additionally supported by additional information provided in memorandums themselves.

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17. Neighborhood speculation that Odell Ave. and Trading Post would become dangerous as a result of the additional traffic generated by ACPD traffic is unpersuasive.	City engineer's report: "From a traffic engineering standpoint, 170 additional trips per day is a minor increase in traffic volume that will not alter existing roadway characteristics." WSB *Memorandum to City Administrator, 2/27/18, pgs. 2 & 3.*
18. Neither the connection of ACPD's northern street to the City street through the five-acre park nor the connection of that street to Odell causes Odell to become something other than a local street.	The city engineer has stated that the connection of a subdivision does not in common usage cause a local street to become a collector street. It is Afton's established practice to connect new developments to local streets without changing the "local" designation of the streets connected to; this is demonstrated by more than a dozen examples of this having been done in the city. In many of these cases, the total volume of traffic added to a local street following in connection of multiple developments exceeded the volume of traffic being added by the ACPD.
19. The proposed total development is designed in such a manner as to form a desirable and unified environment within its own boundaries.	The development is self-contained with lots conforming to city requirements with respect to set-backs, other restrictions and has a desirable impact on adjacent parcels by controlling impervious surface runoff and eliminating surface water run-off onto adjacent parcels which has been taking place prior to development.
20. The drainage of stormwater which has adversely impacted adjacent residential parcels will be reduced by the ACPD.	"The City Engineer's role was to determine if the project is technically feasible in terms of meeting stormwater management requirements from all jurisdictions, and based on the information provided, the Engineer believes this project will improve the drainage." WSB Memorandum to City Administrator, 2/27/18, pg. 5
21. Incorporation by reference	For the reasons articulated in the above findings and supporting analysis and materials cited, the Afton Creek Preserve meets the requirements of Afton's Comprehensive Plan and the requirements of Afton's Ordinances, including but not limited to those listed in Article XII. Wherever materials or analysis is listed opposite a given finding but could equally apply to different finding, it is intended by the council to apply also to that or those different findings.

List of Exhibits to Preliminary Plat Approval and CUP Approval findings:

1. E-mail from South Washington Watershed from John Loomis, Water Resources Program Manager.
2. Washington Conservation District letter from Jay Riggs, District Manager of the Washington Conservation District.

3. Minnesota Land Trust letter from Wayne Ostlie refusing neighbors' preferred alternative.
4. Map of neighbors' preferred alternative.
5. Letter to Council stating the ten signatory's preference for the neighbors' preferred alternative.
6. Map developer presented to neighbors on which their slightly different map was based.
7. Map showing eastern one-third of the development does not meet the Metropolitan Council's Prime Ag Criteria.
8. Map showing the drainage easement covering most of the eastern one-third of the development and the high value ecological resources protected by the conservation easement.

Exhibit 1

From: Loomis, John [mailto:john.loomis@woodburymn.gov]
Sent: Friday, October 13, 2017 8:34 AM
To: Ron Moorse <rmoorse@ci.afton.mn.us>
Subject: Afton Creek Preserve PLCD

Ron,

I am writing to commend and congratulate the City of Afton for the development and implementation of the Preservation and Land Conservation Development (PLCD) ordinance as related to the proposed ACPD. It is an innovative approach to allow development and protect valued resources. We hope that the successful implementation of the ordinance will serve as a model not only for other landowners in Afton, but throughout southern Washington County.

One of the greatest threats to Trout Brook is runoff and erosion of bluffs and streambanks. We worked with Bob Schuster in the past to limit those threats to Trout Brook by stabilizing active ravines and converting turf grass along the top of the bluff to native prairie. While those efforts were valuable and did help to protect Trout Brook, we are thrilled that the proposed conservation easement will permanently protect the bluff and stream corridor. Further, planting natives on the new residential lots which previously were used to grow row crop as proposed will directly attack the cause of runoff and erosion concerns. We look forward to working with the City of Afton and Minnesota Land Trust to continue to restore and protect Trout Brook.

The PLCD concept and this proposed project are great assets to the community and watershed. Thank you for the chance to be involved in the development process and for your commitment to protecting Trout Brook. Let me know if you need anything else.

John Loomis
Water Resources Program Manager
South Washington Watershed District
@SoWashWD
2302 Tower Drive
Woodbury, MN 55125
P: (651) 714-3714

Exhibit 2

WASHINGTON CONSERVATION DISTRICT
455 HAYWARD AVE N
OAKDALE, MN 55128
651-330-8220 [PHONE]
651-330-7747 [FAX]
WWW.MNWCD.ORG

February 20, 2018
Mr. Ron Moorse
Administrator
3033 St Croix Trail S
Afton, MN 55001
Dear Mr. Moorse,

As the District Manager of the Washington Conservation District, it is our mission to enhance, protect, and preserve the natural resources of Washington County through conservation projects, technical guidance, and educational services to citizens and local government. The developer of the ACPD has asked us to provide some feedback on the benefits of the 135 acres of prairie restoration in his proposed design.

We support the implementation of sustainable landscapes such as tallgrass prairie for the multiple benefits they provide. Converting agricultural lands to grasslands like prairie can offer measurable benefits to water quality. Excess phosphorus, one of the leading causes of the eutrophication of lakes and streams, has a minimum of a six fold decrease in entering nearby waterbodies when converting land from row crops to grasslands. Converting 135 acres of row crops to prairie within the Trout Brook watershed will dramatically improve the water quality of Trout Brook and assist in reaching the Phosphorus reduction goals outlined in the Lower St Croix TMDL.

In addition to water quality, prairie restoration offers habitat for a wide variety of plants and animals. The St Croix Valley hosts a diversity of wildlife; many are listed by the Minnesota Department of Natural Resources as "Species of Greatest Conservation Need". One of the groups of birds especially in decline is grassland birds. These species depend on large tracts of remnant or restored grasslands such as the bobolink and the meadowlark. Prairie restorations at a scale like the Afton Creek Preserve will provide habitat for these species. Not only is the scale of this restoration important, but the location is valuable as well. The monarch butterfly uses the St Croix River flyway on it migration. Finding large populations of milkweed and other important nectar species along its migratory route is critical for this iconic species.

Please consider these important ecological benefits in your review of the prairie restoration at Afton Creek Preserve.

Sincerely,

Exhibit 3

From: Wayne Ostlie [mailto:wayneostlie@minnesotalandtrust.org]
Sent: Tuesday, February 27, 2018 9:11 AM
To: Joe Bush <joe@joebushmn.com>
Subject: Re: Please call joe bush

Joe:

Thanks for passing along the revised site plan for our review. After a review, here are my thoughts:

- The revised plan does far less for protection of Trout Brook than any of the previous plans and is inferior in that regard. The original design created a substantial buffer of habitat along Trout Brook. Although this design retains that buffer along the lower portion of the design, the upstream section is no longer addressed through this site plan.
- The shape of the proposed conservation easement is very irregular with significantly more edge than would be optimal from ecological and easement enforcement standpoints. As you recall, one of the main elements we addressed in the previous designs was the creation of a large block of habitat (to the extent possible) that would provide habitat for wildlife. That gets sacrificed to a significant degree through this proposed site plan.
- The site plan also places 4 lots in positions that back up to the proposed easement area. We have found that these situations often create long-term enforcement headaches through encroachment from adjacent landowners. Although there are ways to ameliorate this threat to some degree (fencing, etc.), it is unclear whether those measures are proposed here. The previous site plan also had four lots, but the conservation benefit was significantly greater.
- Finally, the potential for a road to cut across the heart of the easement area is problematic. To accommodate the potential for this road, this thoroughfare would need to be incorporated into the design of the easement area. Our preference would be to excluded it altogether from the easement area. This would effectively split the easement into two parts, which would again be a detriment to any habitat values for wildlife and add enforcement risk and associated costs going forward.

Overall, this is a significant step backward in terms of conservation value when compared with previous plans. Quite frankly, this proposed site plan would not meet the Land Trust's mission and we would not be interested in holding an easement as designed.

Thanks for the opportunity to review.

Wayne

--
Wayne Ostlie
Director of Land Protection
Minnesota Land Trust
2356 University Ave W., Suite 240
St. Paul, MN 55114

Office: (651) 917-6292
Cell: (651) 894-3870
wostlie@mnland.org
www.mnland.org

Protecting the places you treasure...forever.

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Exhibit 4

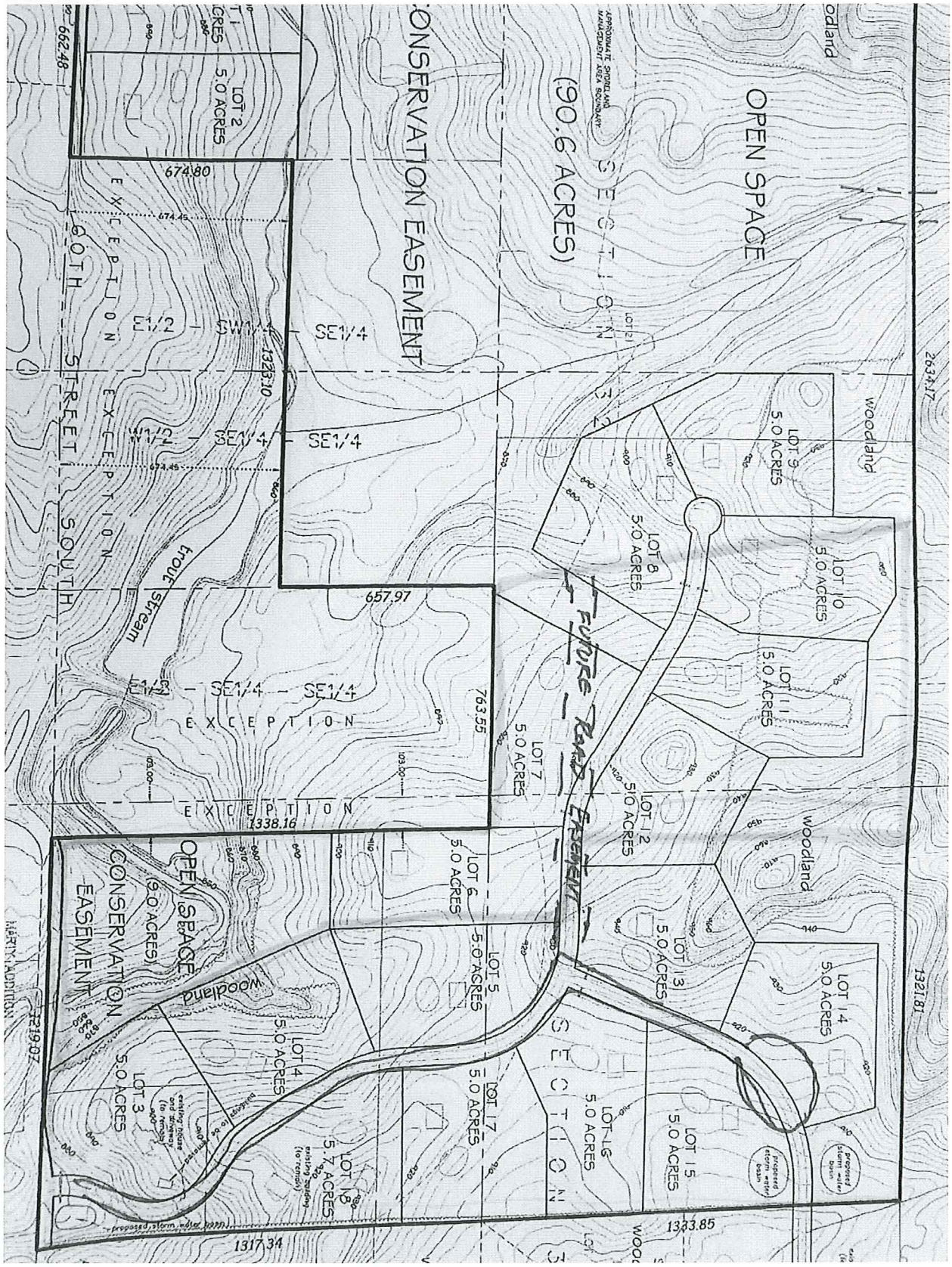
OPEN SPACE
(90.6 ACRES)
CONSERVATION EASEMENT
SECTION 32
LOT 2
5.0 ACRES
674.80
EXCEPTION
GOTH STREET SOUTH
E1/2 - SW1/4 - SE1/4
W1/2 - SE1/4 - SE1/4
1323.10
trout stream
657.97
E1/2 - SE1/4 - SE1/4
EXCEPTION
763.55
1338.16
LOT 9
5.0 ACRES
LOT 8
5.0 ACRES
LOT 10
5.0 ACRES
LOT 11
5.0 ACRES
LOT 7
5.0 ACRES
LOT 12
5.0 ACRES
FUTURE ROAD EASEMENT
woodland
LOT 6
5.0 ACRES
LOT 5
5.0 ACRES
LOT 13
5.0 ACRES
LOT 14
5.0 ACRES
OPEN SPACE
(9.0 ACRES)
CONSERVATION EASEMENT
woodland
LOT 4
5.0 ACRES
LOT 3
5.0 ACRES
LOT 17
5.0 ACRES
LOT 16
5.0 ACRES
LOT 15
5.0 ACRES
LOT 18
5.7 ACRES
1317.34
1333.85
1321.81
2634.17
662.48
MARTY ADDITION

Exhibit 5

From: Mary McConnell [mailto:marymcconnell@comcast.net]
Sent: Thursday, March 01, 2018 10:30 AM
To: mayor <mayor@ci.afton.mn.us>; ward1 <ward1@ci.afton.mn.us>; ward2 <ward2@ci.afton.mn.us>; ward3 <ward3@ci.afton.mn.us>; ward4 <ward4@ci.afton.mn.us>; 'Randy' <rpnelson501@gmail.com>; 'Joe Richter' <joerichter@mac.com>
Cc: Ron Moorse <rmoorse@ci.afton.mn.us>
Subject: Carlson PLCD-Revised Bush Proposal and Neighborhood Support

Mayor and City Council Members: A group of neighbors met with Joe Bush this past Sunday at his request where he proposed a new concept plan. The concept plan shows 9 lots on a cul-de-sac utilizing the single Schuster access with a 50-acre conservation easement east of the development and north of the Turner property. I have attached a rough drawing of the proposal we viewed. The neighbors can support this concept layout and we hope you will too. We think it addresses the community concerns about road safety, density and the impacts on the Turner/Rhode horse sanctuary in a meaningful way. This plan also does not require a variance from our ordinances as we understand it. Its reduced size also exposes the City to less financial risk.

We appreciate the thought that went into this layout by the developer and your efforts to encourage the developer to address our concerns with this revised plan.

While some may be concerned that this smaller plan does not lock up the entire 100 acres in a conservation easement at this time, Mr. Bush has indicated that the remaining 50 acres will not be farmed in row crops but will remain in native grasses and pollinator plants and possibly be used for a bee operation mitigating any water quality concerns.

Thank you.

Mary McConnell
Kathy Graham
Randy Graham
Teresa Lewandowski
Christian Dawson
James Rickard
Nicole Ricard
Patrick Leahy
Nancy Turner
Tom Rhode

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Exhibit 6

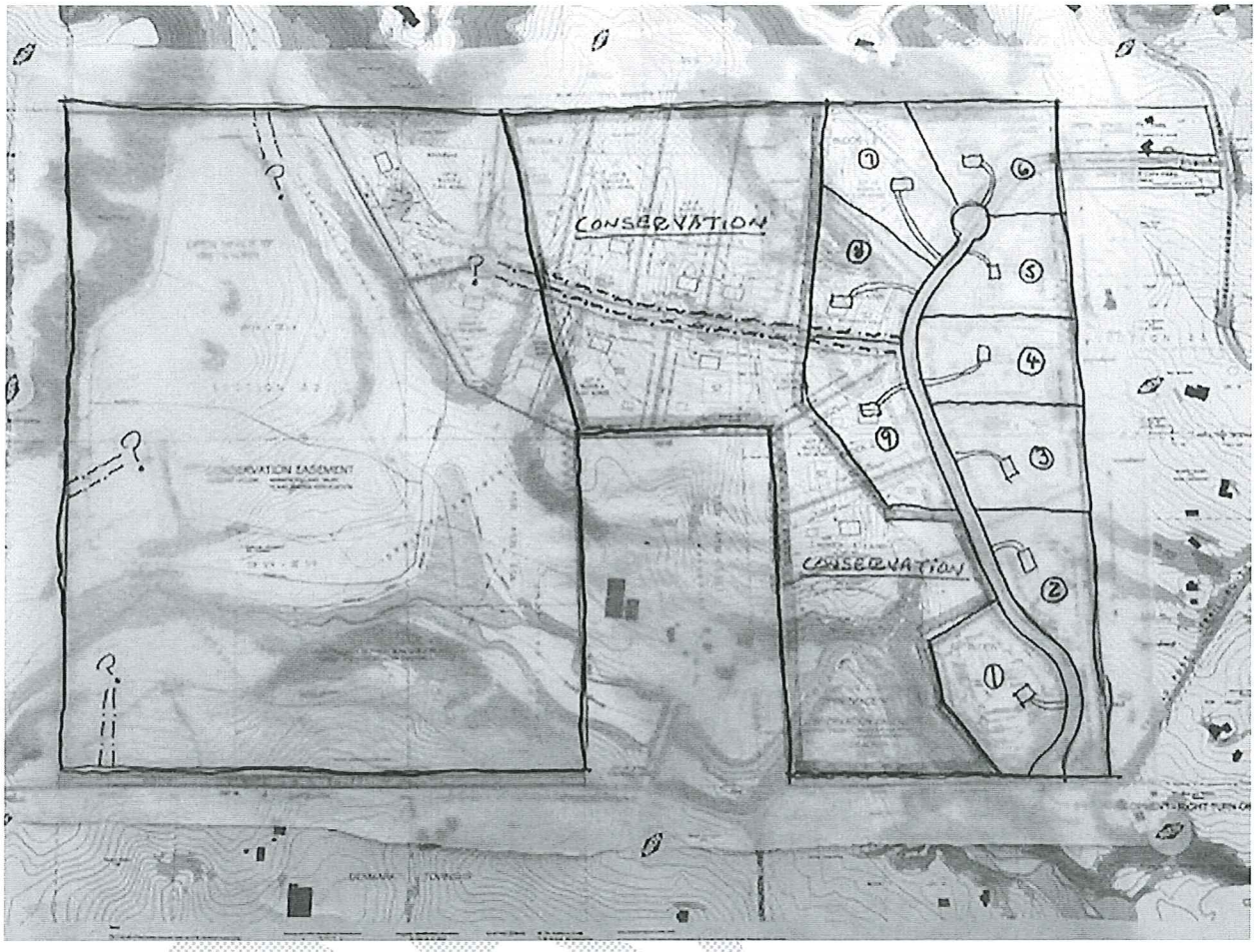

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Exhibit 7

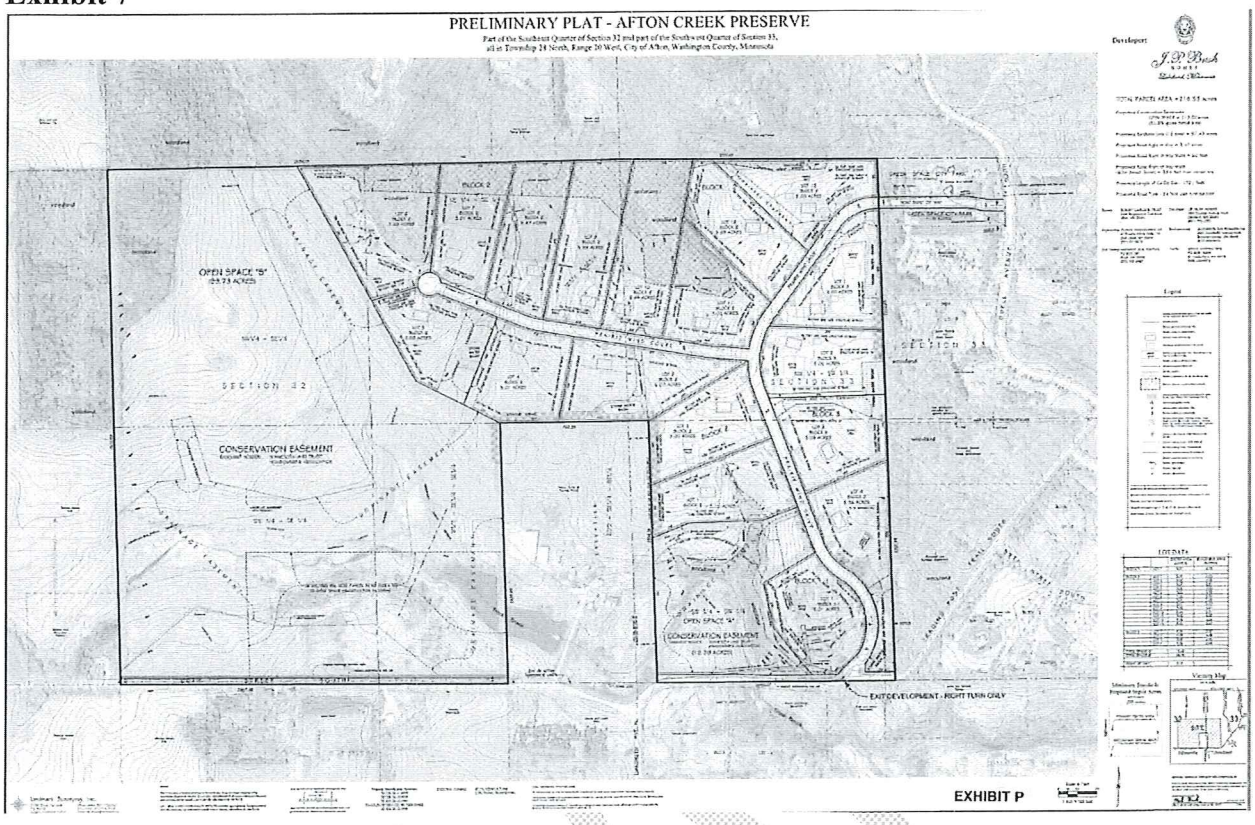

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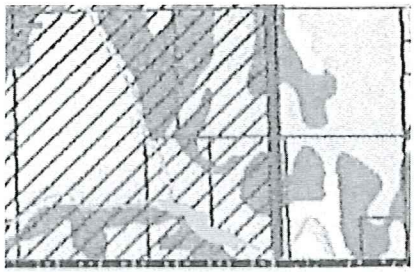
Exhibit 8 (From Afton Comprehensive Plan, Map 3)

Map Image Cropped to show development only:



Agricultural Class

Prime Soils (Class I & II)

Soils of Statewide Importance

Area Meeting Met Council Prime Ag Criteria

City of Afton

Section Lines

Parcel Boundaries

Roads

Major Roads

Local Road

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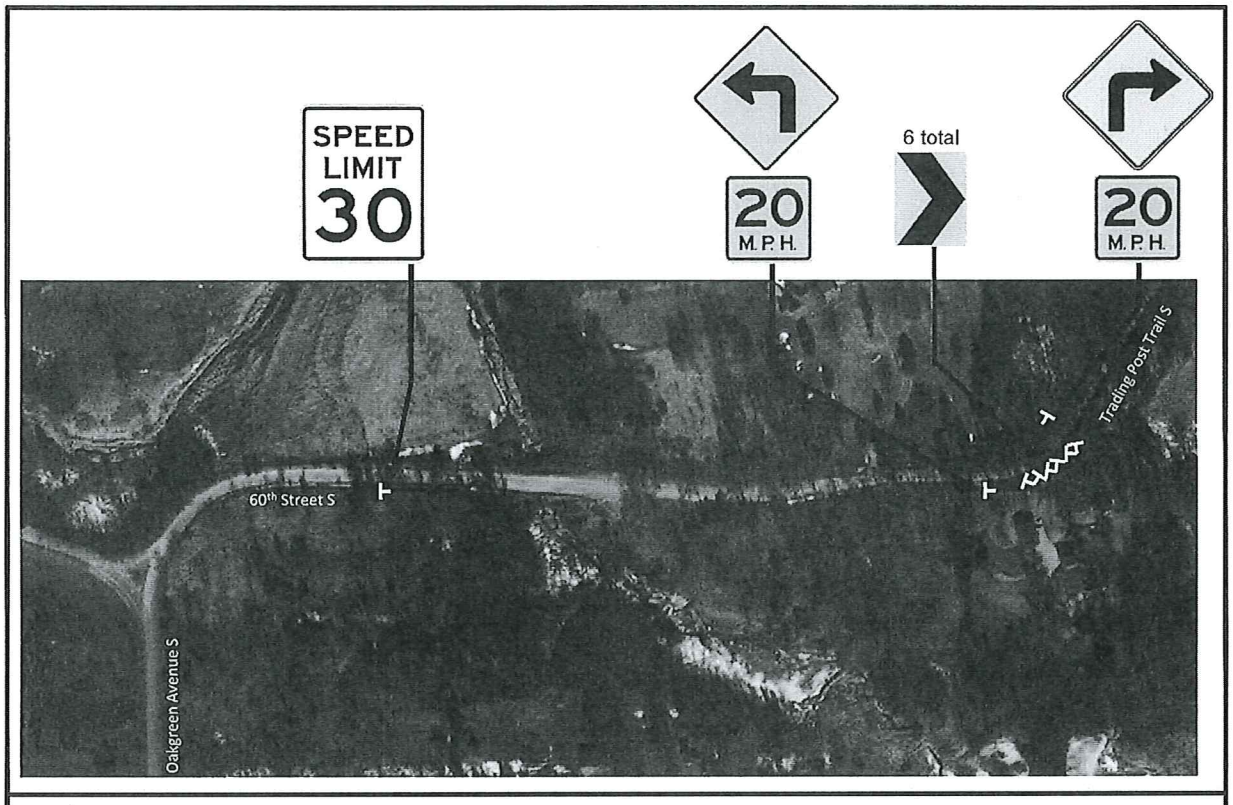
Exhibit 9



WSB & Associates, Inc.

Trading Post Trail/60th Street Speed and Warning Signs, Afton, Minnesota

Figure 3
Project Location
Recommended Signage

Additional conditions:

1. The final plat shall contain as built house locations and residential site grading plans.
2. The final plat maps shall show septic sites conforming to Afton's ordinance requirements including but not limited to setback requirements.
3. The homeowner's association restrictive covenants shall contain a provision that in the event the homeowner's association becomes insolvent or ceases operating control shall at its option be transferred to the city of Afton or another method of succession shall be dictated by the City.
4. The homeowner's association documents shall contain a waiver of assessment appeal running in favor of the city.
5. The provision in the homeowner's association restrictive covenants allowing changes in lots upon the vote of 2/3 of the residents shall be changed to comply with Afton's requirements.
6. The public walking paths shall be added to the plat maps.
7. The city of Afton shall be a named insured on the homeowner association insurance policy and the policy shall cover those risks identified by the city, including but not limited to coverage for personal injuries and any other losses occurring as a result of the public use of the walking trails on the conservation area.
8. The homeowner's association shall be required to indemnify and hold the city of Afton harmless from all losses incurred as a result of the public's use of the conservation area walking trails.

9. Covenant amendment provisions in the homeowner's restrictive covenants permitting changes after a certain number of years have passed shall be amended to remove the current conflict with restrictions on future subdivision of PLCD lots and other provisions of Afton's ordinances.
10. Architectural controls shall be removed from the homeowner's association restrictive covenants.
11. Prairie Restoration shall be the vendor planting the conservation easement and the initial planting of all residential lots with a seed mix matching the one submitted with the preliminary plat application.
12. The reference to a lot 20 shall be removed from the final plat documentation.
13. Provisions on setbacks shall be removed from the homeowner's restrictive covenants and Afton's restrictions shall control.
14. The provisions restricting certain pets shall be removed from the homeowner's restrictive covenants; Afton's ordinances shall control pets.
15. Residential lots shall be subject to perpetual easements in favor of the other lot owners in the development and the city of Afton requiring that 60% of each lot remain planted in natural prairie and appropriate language shall be inserted in the homeowner's association documents to insure enforcement of maintenance of these prairie areas.
16. All bid documents received by the developer must be approved by the City's engineers prior to acceptance.
17. No work shall commence until the final plat has been approved.
18. The letter of credit securing performance shall include amounts necessary to pay the city's engineers for on-site monitoring, review of plans and specifications and intermediate and final certifications of completion required prior to all find releases.
19. All fund releases shall be based on completion of plans and specifications and sign-off by the city's engineers.
20. The final release of funds shall not occur until all improvements in the development, including construction of homes and accessory structures on all lots, has occurred.
21. The development agreement shall be personally guaranteed by Wil Carlson in a form acceptable to the city.
22. Costs of completion shall be calculated based on an assumed annual 4%, year over year, with provision for a 10-year build-out.
23. The final plat application shall include estimated initial costs including but not limited to grading, surface water controls and roads and also a final cost estimate, both of which shall be subject to approval by the city's engineers.
24. No final plat approval shall occur until both the development contract and the tri-party agreement between the developer, the city and the Minnesota Land Trust has been executed by all parties.
25. Plat improvements and off-site improvements shall be separately secured by separate letters of credit.
26. The city accepts and adopts the attached conditions proposed by the developer in its letter of April 12, 2018, with the exception of the $100,000 park dedication fee payment.

Additional Findings:

The condition requiring the developer provide an access to the development through the Odell parcel mitigates impacts on the neighborhood by satisfying the public need to distribute and dilute traffic from the development onto multiple streets, thereby reducing the volume of traffic on individual streets. It also diverts traffic away from streets less capable of handling higher traffic volumes to 60th Street. Requiring the developer to pave 60th Street from Trading Post to Neal Avenue assists in diverting the development's increased traffic flows away from narrow winding roads onto 60th Street which is an open, straight road, thereby enhancing public safety and facilitating efficient traffic flows. Paving the road will encourage development residents to utilize its direct route to the high density metropolitan areas to the west of the development in preference to using the winding, narrow neighborhood roads.

Motion Discussion

Council member Ross clarified his position on the project. He primarily had financial concerns. He pointed out that the city does not have design powers but has to react to proposals given. This plan does not require variances, having two exits splits traffic flow, the farm access road issue is resolved, 60th will be paved, there is a park dedication fee. There are processes that will be put in place to protect the city from financial exposure on roads and infrastructure. He is satisfied that the financial risk has been rectified.

Council member Palmquist stated he felt there could have been something significantly better here.

Friendly amendment that a conservation easement be granted for the property at 5550 Odell and the house taken down.

Mayor Bend stated that the removal of the house is a condition, the easement is not. The owner of the property has to be willing to grant an easement. After discussion with Joe Bush, Bend will accept amendment if the owner will agree to a conservation easement.

Council member Palmquist asked about maintenance on that parcel. Attorney Knaak stated that could be common property of the association. Mr. Bush stated they were willing to maintain that property.

Council member Richter stated the financial concerns raised are standard everywhere. The only way this project would compromise is if Odell was denied, now there is no compromise.

Council member Nelson stated that the lot sizes in the area are similar in size, environmentally we are protecting groundwater and trout brook, reduces run off.

Mayor Bend stated why he is support of the project. Regarding road safety, he has chosen to believe the engineers. Needs to make decisions for the city as a whole. Maximum density is 1 per 10. This is 1 per 12 acres. Regarding alternatives, the 9 acre concept left lots on west side that were immediately developable and put land with least ecological value in conservation easement. He believes in the ordinances as written and after reviewing this proposal fits within parameters.

Council member Richter stated the Odell access lies outside the PLCD and cannot be joined. That language is being ignored.

Mayor Bend asked Attorney Knaak to clarify. Attorney Knaak replied there are no variances required and the 5550 Odell parcel is not part of the PLCD.

Mayor Bend stated he needs to accept the City Attorney and City Engineers review on this.

Motion vote on Resolution 2018-xx (to become 2018-18) to approve the Preliminary Plat with Findings and Conditions above.

Further Discussion

Council member Palmquist stated he wants 100' rear yard setbacks as a condition. Mayor Bend stated that is included in his findings and conditions. Council member Palmquist asked about the $100,000 park dedication fee. Mayor Bend stated that the public walking trail on the conservation easement land may limit the park dedication fee.

Motion/Second <u>Palmquist/Ross</u> To remove the park dedication fee limit of $100,000 and remove condition #3. (?)

Council member Richter stated the park dedication fee is non-negotiable and is not dependent on conservation easements, we have never applied it that way.

Mayor Bend asked attorney Knaak. Attorney Knaak stated it is within parameters of the ordinance and the park dedication fee can be set later.

Vote all aye, passed 5-0.

Palmquist asked if there was a 100' setback around turner horse farm, and can the city have input on vegetation. Knaak replied that a covenant could be put in as a condition.

Discussion was held on the best way to accomplish this.

Attorney Knaak stated a condition of development would be prior approval of tree/vegetation plan which would not permit removal.

Motion/Second <u>Bend/ Nelson</u> To accept a condition drafted by Attorney Knaak stating these objectives regarding vegetation buffer around the Turner horse farm. All aye, passed 5-0.

Discussion was held regarding prescribed burns near the horse farm. Administrator Moorse will draft a condition regarding prescribed burns.

Council member Richter would like to add the following conditions as friendly amendment:

- no construction related traffic on Odell (accepted)
- tree border to block farm access road from PLCD on eastern boundary (accepted)
- tree border along eastern boarder abutting existing properties (prior to construction)
- DOT speed study on Odell (not accepted as friendly amendment)
- WSB analysis of Odell intersections (not accepted as friendly amendment)
- WSB analysis of 60th and Oakgreen (not accepted)
- Sightline improvement around (not accepted)
- HOA plan reviewed by city attorney (accepted)
- Monitor compliance with PLCD standards (already in)
- HOA develop Stormwater pond maintenance plan for eastern boundary (accepted)
- Washout of seeds on sloped areas (already in)
- Culvert replacement

Accepted amendments above added to conditions and findings

Motion vote on Resolution 2018-xx (to become 2018-18) to approve the Preliminary Plat with Findings and Conditions above and friendly amendments.
Roll call: Nelson Aye, Palmquist Nay, Ross Aye, Richter Nay, Bend Aye. Passed 3-2.

Resolution 2018-xx (to become 2018-19) to approve the CUP
Motion / Second <u>Nelson/Bend</u> To approve Resolution 2018-xx (to become 2018-19) Approving the Conditional Use Permit for the Afton Creek Preserve.
Discussion
Attorney Knaak pointed out that the CUP is additional protection, put conditions in CUP as well. If conditions are not followed they can be enforced civilly if needed.
Mayor Bend stated conditions for prelim plat should be here also
Roll call vote: Nelson Aye, Ross Aye, Richter Nay, Palmquist Nay, Bend Aye. Passed 3-2.

B. Engineering Report – (Engineer Staff Report & Council Update)

1. Change Order No. 9, Downtown Village Improvement Project

Motion/Second <u>Palmquist/Ross</u> to approve Change Order No. 9 to Geislinger and Sons Inc. in the amount of $173,974.01. Passed 5-0.

2. City Engineer Proposal to the City in the 3M Settlement Working Group Process

Administrator Moorse provided the following information: a proposal from WSB to represent the City in the 3M Settlement Working Group Process. The proposal identifies the two WSB staff who would serve as the City's representative on the Working Group. While the proposal indicates the costs would be billed on an hourly basis based on the standard hourly billing rates, it does not identify the hourly rates of Todd Hubmer or Greg Johnson. Also, at this time, the meeting schedule for the Working Group has not been fully defined, which makes it difficult to provide a cost estimate. Staff's recommendation is that the proposal be approved on an interim basis and that full approval be considered when an overall cost estimate can be provided.

Motion/Second <u>Palmquist/Ross</u> To approve the proposal for WSB to represent the city of Afton in the 3M Settlement Working Group Process. Passed 5-0.

C. Administration –

1. Letter to MPCA Commissioner regarding Afton's priorities in relation to the use of the 3M Settlement Funds
   At its April 4 work session, the Council discussed drafting a letter to John Linc Stine, the Commissioner of the MPCA, regarding the City's priorities regarding the use of the 3M settlement funds. Todd Hubmer has suggested that a meeting with the Commissioner and his staff would be a preferable option. The scheduling of such a meeting will be discussed at the Council meeting.
   Motion/Second Palmquist/Bend To authorize staff to organize a meeting with the MPCA Commissioner to discuss the City's priorities regarding the use of 3M settlement funds. Passed 5-0.

2. Pay Voucher No. 11 from Geislinger and Sons, Inc. for Downtown Village Improvement Project
   Motion/Second Ross/Palmquist To approve the payment of Pay Voucher No. 11 from Geislinger and Sons, Inc. for the Downtown Village Improvement Project in the amount of $292,052.81. Passed 5-0

3. Revise Date for Prepayment of Assessments Without Interest. – **Resolution 2018-20**
   Motion/Second Palmquist/Richter adopting Resolution 2018-20, revising the date for the prepayment of assessments without interest to July 1, 2018. Roll Call, all aye, passed 5-0

4. Abatement of Assessment at 15909 Afton Boulevard Due to Deferral – **Resolution 2018-21**
   Motion/Second Palmquist/Ross adopting Resolution 2018-21 regarding the abatement of the assessment on the Thoemke property at 15909 Afton Boulevard. Roll Call, all aye, passed 5-0

5. Proclamation Regarding Jessie Diggins Day on May 12 – Resolution **2018-22**
   Motion/Second Bend/Ross adopting Resolution 2018-22 proclaiming May 12, 2018 as Jessie Diggins Day. Roll call, all aye, passed 5-0

6. Afton Historical Museum Proposal for Review of Property File Documents
   Staff is preparing to have all documents in the property files scanned for input into Laserfiche and then shredded. The Afton Historical Museum believes it is important that, prior to shredding, the files be reviewed to identify original documents with historic value, so that those original documents can be preserved. Cities Digital, who will be doing the scanning, has indicated they will deliver the property files back to the City or to the Museum after the documents are scanned. The Museum has provided the attached proposal for review of the files. The proposed cost is $70 per box of files, which the Museum estimated at 60 boxes. Cities Digital believes it will be closer to 80 boxes of files. The total cost would be between $4,200 and $5,600.
   Motion/Second Palmquist/Nelson to authorize the Afton Historic Museum to do a historic review of the City's property files at a cost not to exceed $5,600. Passed 3-1-1 (Ross abstain, Richter nay)

7. Paperless Agenda Packets Technology Update
   Council member Ross provided a report on his testing of the Microsoft Surface. He would recommend it. The council will test it out at an upcoming work session.

8. Sandy Alexander Park Bench Donation
   Motion/Second Bend/Nelson To accept the picnic table donation, in the amount of $1,200, from Sandy Alexander in memory of Richard Balsimo. Passed 5-0

9. Draft Ordinance Amendment Regarding Allowed Uses, Design Standards and Exterior Storage in the Industrial Zones

Motion/Second Palmquist/Ross To refer the attached draft ordinance amendment regarding allowed uses, design standards, landscape requirements and exterior storage in the Industrial zones to the Planning Commission for review and comment and for a public hearing.
Discussion
Council member Richter asked about several items, Administrator Moose will review and be sure the items that were to be added are there. Council member Richter asked if a study should be done to determine impact.
Palmquist amend motion to include the uses that were missing which Moorse will add. (Nelson accept). Bend friendly amendment to require native trees (accepted). Passed 4-1 (Richter Nay)

10. Rediscover Afton Event, August 4 - **Resolution 2018-23**
Motion/Second Palmquist/Ross To approve Resolution 2018-23 in support of the Rediscover Afton Event scheduled for August 4, 2018. Roll call, All aye, passed.

11. Cooperative Agreement with Washington County for BoldPlanning Software for Developing a Continuity of Operations Plan and Updating the Emergency Operations Plan
Washington County has purchased software for developing Continuity of Operations Plans and for updating Emergency Operations Plans. The software walks users through the process of creating or updating the plans and because the plans are in a digital format, they are easy to update on an annual basis. The County has offered to provide the software, along with training, to the cities in the County at no cost, as long as the County continues to receive a grant to pay the annual costs for the software, and as long as the cities continue to update their plans periodically. The County has provided a Cooperative Agreement for participation by the cities. The Cooperative Agreement is attached. Staff recommends participation by Afton, because the software will facilitate the needed updating of the City's Emergency Operations Plan and will facilitate the development of a Continuation of Operations Plan, which the City does not currently have.

Motion/Second Ross/Palmquist To approve participation in a Cooperative Agreement with the County for the use of BoldPlanning Software, and authorizing the City Administrator to sign the Cooperative Agreement.

Council member Nelson stated that the Fire Dept. would like to implement safety inspections in commercial buildings and have requested a list of properties.
Will be discussed further at a work session.

12. Schedule Work session
A work session will be scheduled in the next week or two.

13. LMC Conference
Council members Ross and Richter would like to attend.

D. Committee Reports

1. Public Works – crack filling will be needed on estimated 6 miles. 30th St Culvert project, bridge reports and snow removal payment schedule were discussed. The boat dock needs repair.
2. Personnel – no report
3. Parks – Lynn Kaye is resigning
4. Heritage Preservation Commission / Design Review – no report
5. Natural Resources and Groundwater – no report

10. COUNCIL, CONSULTANT, AND STAFF REPORTS, ANNOUNCEMENTS, AND UPDATES

A. Ward 1 Council Member Palmquist – levee pumps will be turning on
B. Ward 2 Council Member Richter – no report
C. Ward 3 Council Member Ross – no report
D. Ward 4 Council Member Nelson – no report
E. Mayor Bend – no report
F. City Attorney Knaak – no report
G. City Administrator Moorse – no report

11. ADJOURN –
Motion/Second Bend/Ross to adjourn. Passed 5-0.

Meeting adjourned at 10:55 pm.

Respectfully submitted by:

_____
Julie Yoho, City Clerk

Approved by Council (May 15, 2018) as (check one): Presented: _____ Amended: _____

Mayor Richard Bend_____ Date_____

DRAFT

PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

DRAFT City Council Work Session Minutes
April 4, 2018
5:00 P.M.

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1. **THE MEETING WAS CALLED TO ORDER** at 5:00 P.M. by Mayor Bend.

2. **ROLL CALL:** Council Members Nelson, Ross, Richter and Palmquist, and Mayor Bend. **Quorum Present.**

   ALSO PRESENT: City Administrator Ron Moorse, City Engineers Nick Guilliams and Todd Hubmer and Senator Karla Bigham.

3. **APPROVAL OF AGENDA**
   Motion/Second: Bend/Ross. Motion carried 5-0-0.

4. **CITY COUNCIL BUSINESS**

A. Planning for Rediscover Afton Event

Dave Jarvis, of the Afton St. Croix Company, explained that the Afton Area Business Association is planning a Rediscover Afton Event to celebrate the completion of the Downtown Village Improvement Project. He described the details of the event and requested the City Council's support for the event.

The Council directed Administrator Moorse to place this topic on the April 17 Council meeting agenda to enable the Council to formally endorse the event.

B. Pennington Avenue Sewer Connection Options

Moorse explained that several properties on the east side of Pennington Avenue have septic systems located at the top of the bluff, while the new sanitary sewer lines are located at the bottom of the bluff. Due to the steep slope, and bedrock near the surface, the cost of the private connections to the sewer line is high. In addition, a significant number of properties on the west side of Pennington, that were not included in the sanitary sewer project, have small lots and will need to be connected to the sanitary sewer system at some point in the future.

Moorse also outlined that, at the February 28 Council work session, the City Engineer presented several options for making the private connections to the properties on Pennington Avenue, including running a sewer line along Pennington Avenue. The Council agreed that the costs of the options that included running a sewer line along Pennington were too high, and that the option of running the lines up the platted right-of-way lanes from Perrot was preferred. This option addresses the properties on the east side of Pennington at a feasible cost, but does not address the future connection of the small parcels on the west side of Pennington.

The City Engineer provided options and costs related to extending the lines from the platted right-of-way lanes to serve the parcels on the west side of Pennington. The City Engineer also indicated that it appears there are PFA grant funds remaining that could be used for a portion of these costs. The Council discussed the details of the connections for the properties on the west side of Pennington and agreed that a sewer line should be installed in the 34th Street right-of-way to serve 3403 and 3369 Pennington and to enable service to the west side of Pennington.

C. Downtown Improvement Project Financial Update. Todd Hubmer provided a Downtown Improvement Project Financial Update, and indicated there is funding available from the PFA to fund a significant portion of the costs of serving the properties on Pennington Avenue.

D. 3M Settlement Update

Moorse indicated the Minnesota Pollution Control Agency (MPCA) has developed a proposed process and structure for determining how the $850 million of 3M settlement funds are to be used. Comments regarding the proposed process and structure will be accepted by the MPCA until April 16.

Moorse also advised that, beyond commenting on the proposed process and structure for determining the uses of the settlement funds, the City needs to determine its short term and long term needs and goals in relation to safe

drinking water and how those translate into priorities for the use of the funds, so that these priorities can be pursued during the proposed process.

Senator Karla Bigham described proposed legislation that would place the settlement funds into a segregated account to be used only for uses related to safe drinking water in the east metro area.
The Council directed staff to prepare a letter to the MPCA Commissioner setting out Afton's priorities in relation to the use of the 3M settlement funds, and to bring the letter to the April 17 Council meeting for approval.

The Council discussed having the City Engineer represent the City in the MPCA's Working Group process that will determine how the 3M settlement funds are used. The City Engineer indicated a proposal for this representation will be provided for the April 17 Council meeting.

E. Industrial Zone Ordinance Amendment

Moorse explained that the Council authorized Mayor Bend, Council member Nelson and Administrator Moorse to review the industrial zone regulations and provide recommendations for amendments. This group has met with Chris Eng, Washington County Economic Development Director, and has reviewed lists of allowed light industrial uses from other cities, to identify desired and feasible uses in the industrial zones, as well as currently allowed uses that would hinder the ability to obtain the desired uses. The group has also discussed uses that do not fit the rural character desired in Afton. In addition, the group identified a number of currently allowed residential-related uses that would conflict with industrial uses.

The group also reviewed landscaping and design standards from other cities to update the existing Industrial district standards to better match and facilitate the types of uses desired. The results of the group's work are proposed additions to the current list of allowed uses in the industrial zones, a list of currently allowed uses proposed to be deleted, and proposed revisions to the existing architectural standards and landscape requirements.

The Council discussed the list of uses to be added and deleted.
Council member Richter questioned the magnitude of the ultimate buildout and suggested the need for controls to limit the amount and impact of the development.

F. Goal Setting for 2018

Moorse indicated the packet contained goals accomplished in 2017 and an initial listing of goals for 2018.
The Council determined that, because the meeting had already run long, the goal setting item should be discussed at a future work session.

G. High Speed Internet Project Update

Council member Ross explained there is an area along Valley Creek Trail that does not have high speed internet service and was mistakenly not included in the CenturyLink project. Discussions with CenturyLink have led to a proposal by CenturyLink to share the costs of serving this area, although the contract calls for CenturyLink to provide service to all areas not served. The Council directed that a letter be sent to CenturyLink advising them that they are responsible for providing service to the area and that they would be in breach of the contract if they do not serve the area.

5. ADJOURN –

Motion/Second: Nelson/Richter. To adjourn the meeting at 7:34 p.m. Motion carried 5-0-0.

Respectfully submitted by:

_____

Ronald J. Moorse, City Administrator

Approved by Council (on May 15, 2018) as (check one): Presented: _____ Amended: _____

Signed by Mayor Richard Bend_____ Date_____

for: Afton

› 4/30/2018

Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description
820025809401	1280	T. VanSomeren	Citation	0	MANNING AVE S		22ND ST S		Afton	CRIM-Possession of Drug Paraphernalia
820018810101	1253	A. Jaring	Citation	0	MANNING AVE S		10TH ST S		Afton	DL-Drive After Suspension/DAS
820766810908	4324	Young	Citation	0	MANNING AVE S		40TH ST S		Afton	MOV-Speed-Exceed 55 mph
820087811703	115	M. Tellez	Citation	0	ST CROIX TR S		45TH ST S		Afton	MOV-Speed-Exceed 30 mph-Urban District
820087811705	115	M. Tellez	Citation	0	MANNING AVE S		VALLEY CREEK RD		Afton	MOV-Speed-Exceed 55 mph
820030811801	115	M. Tellez	Citation	0	MANNING AVE S		VALLEY CREEK RD		Afton	MOV-Speed-Exceed 55 mph
820030811802	115	M. Tellez	Citation	0	MANNING AVE S		8TH ST S		Afton	MOV-Speed-Exceed 55 mph
820030811803	115	M. Tellez	Citation	0	MANNING AVE S		VALLEY CREEK RD		Afton	MOV-Speed-Exceed 55 mph
820030811806	115	M. Tellez	Citation	0	MANNING AVE S		8TH ST S		Afton	MOV-Speed-Exceed 55 mph
820030811807	115	M. Tellez	Citation	0	MANNING AVE S		VALLEY CREEK RD		Afton	MOV-Speed-Exceed 55 mph
820030811808	115	M. Tellez	Citation	0	MANNING AVE S		VALLEY RD		Afton	MOV-Speed-Exceed 55 mph

5/01/18 5:00:02

Washington County Sheriff's Office
CONTRACT ICR's
Contract Report for AFTON
For the Period 4/01/18 To 4/30/18

Date	Time	ICR #	ID#	Street Name	Complaint
4/01/18	14:58:55	118010827	0076	I94	DRIVING COMPLAINT
4/01/18	17:00:28	118010839	0090	I94	DRIVING COMPLAINT
4/01/18	20:13:35	118010848	0192	40TH ST	VEHICLE VS DEER MN:865JWT
4/01/18	23:04:00	118010855	0077	40TH ST	POSSIBLE TRESSPASER
4/01/18	23:04:00	118607682	0079	40TH ST	ASSIST OTHER AGENCY - POSSIBLE
4/02/18	11:27:40	118010894	0063	PASTURE RIDGE R	SUSPICIOUS VEHICLE
4/02/18	12:00:07	118010896	0100	STAGECOACH TR	OFFICERS INFO
4/02/18	21:34:52	118010978	0064	TRADING POST TR	VEH OFF ROADWAY
4/03/18	12:22:53	118011044	0063	RIVER RD	PROPERTY DAMAGE
4/03/18	12:50:41	118011049	0151	RIVER RD	ACCIDENT
4/03/18	14:01:32	118011065	0138	PENNINGTON AV	SUICIDAL MALE LEVEL 1
4/03/18	19:17:57	118011101	0076	DIVISION ST	ANIMAL COMPLAINT
4/03/18	19:36:07	118011103	0076	10TH ST	SUSPICIOUS PHONE CALLS
4/03/18	19:59:58	118011106	0170	NEAL AV	FIRE ALARM AUDIBLE
4/04/18	7:53:32	118011136	0067	NEAL AV	VEHICLE OFF THE ROAD
4/04/18	9:53:52	118011158	0067	I94	TRAFFIC HAZARD
4/04/18	10:08:23	118011163	0100	SAINT CROIX TR	ERRATIC DRIVER AOA **RS
4/04/18	10:58:29	118011174	0067	RIVER RD	MEDICAL LEVEL 1
4/04/18	22:54:41	118011262	1280	MANNING AV	TRAFFIC - DRUG PARA
4/05/18	7:50:00	118011277	0141	I94	ACCIDENT
4/05/18	12:26:49	118011337		OAKGREEN CIR S	RECEIPT# 180001493
4/05/18	22:29:15	118011414	0100	MEADOW VISTA WA	VOR
4/06/18	21:09:47	118011545	1280	STAGECOACH TR	SUSPICIOUS SITUATION/WELFARE C
4/07/18	15:46:24	118011596	0192	AFTON BLVD	COMMERCIAL BURG ALARM
4/08/18	10:41:35	118011640	0130	40TH ST	DOG AT LARGE
4/09/18	16:29:26	118011794	1286	50TH ST	VEHICLE LOCKOUT
4/10/18	9:59:37	118011883	0094	40TH ST	SUSPICIOUS PHONE CALL
4/10/18	15:49:45	118011933	0084	MANNING AV	DRIVING COMPLAINT
4/10/18	18:55:20	118011967	1280	STRAWBERRY HILL	MEDICAL LEVEL 1
4/10/18	21:25:55	118011988	1280	HUDSON RD	CAR VS DEER
4/11/18	0:12:24	118011996	1253	MANNING AV	TRAFFIC - DAS
4/11/18	12:06:49	118012048	0091	VALLEY CREEK TR	THEFT NEW CONSTRUCTION *RST
4/11/18	16:29:31	118012086	0084	MANNING AV	POSS IMPAIRED DRIVER
4/11/18	18:27:17	118012096	0093	57TH ST	SCAM REPORT
4/12/18	12:17:49	118012187	0094	NYBECK AV	SCAM REPORT
4/12/18	14:50:36	118012206	0094	TRADING POST TR	OFFICER INFORMATION
4/12/18	20:03:51	118012231	1280	NEAL AV	SUSPICIOUS ACTIVITY **CALL W
4/13/18	1:31:43	118012243	0092	22ND ST	CAR VS TREE ON FIRE
4/13/18	1:31:43	118608628	0100	22ND ST	ASSIST OTHER AGENCY-CAR VS TRE
4/14/18	16:51:24	118012440	1280	NEAL AV	VEHICLE OFF ROADWAY **FEM

4/15/18 9:52:05 118012492 0130 11TH ST LOOSE DOG/NEIGHBOR COMPLAINT
4/15/18 16:38:08 118012515 0086 I94 VEHICLE OFF ROADWAY
4/16/18 5:08:59 118012542 1253 30TH ST PUBLIC ASSIST
4/16/18 13:37:29 118012597 8TH ST RECEIPT# 180001677
4/16/18 14:12:24 118012601 TRADING POST TR RECEIPT# 180001680
4/16/18 15:19:39 118012605 TRADING POST TR RECEIPT# 180001684
4/17/18 15:09:11 118012743 0093 50TH ST SCAM REPORT **RSTK-170
4/17/18 17:30:22 118012767 0093 INDIAN TR RESIDENTIAL BURG ALARM
4/17/18 18:03:25 118012775 0093 SAINT CROIX TR ALARM
4/17/18 19:32:36 118012786 0170 SAINT CROIX TR AFTON CITY HALL MEETING
4/17/18 23:10:39 118012799 0074 I94 DRIVING COMPLAINT
4/17/18 23:23:45 118012800 I94 ASSIST OTHER AGENCY/TRAFFIC/CO

5/01/18 5:00:02

Washington County Sheriff's Office
CONTRACT ICR's
Contract Report for AFTON
For the Period 4/01/18 To 4/30/18

Date Time ICR # ID# Street Name Complaint

4/17/18 23:35:10 118012801 0086 HUDSON RD ALARM
4/18/18 10:04:13 118012837 14515 32ND ST RECEIPT# 180001713
4/18/18 14:33:31 118012890 0067 VALLEY CREEK TR LOOSE HORSES *RSTK CALL*
4/18/18 16:10:20 118012909 0065 HUDSON RD DRIVING COMPLAINT
4/19/18 12:04:15 118012994 0151 MANNING AV ROLLOVER
4/19/18 12:04:15 118609182 MANNING AV ASSIST OTHER AGENCY-ROLLOVER/A
4/19/18 16:37:32 118013035 0076 I94 ERRATIC DRIVER
4/19/18 19:24:14 118105927 MANNING AV TRAFFIC
4/20/18 6:42:20 118013081 0085 INDIAN TR ABANDON VEHICLE
4/20/18 18:35:34 118013179 0098 MANNING AV DRIVING COMPLAINT
4/21/18 1:38:57 118013214 0084 I94 DRIVING COMPLAINT
4/21/18 15:15:39 118013252 0091 2ND ST SHOOTING COMPLAINT
4/21/18 15:49:55 118013256 0091 HUDSON RD COMMERCIAL ALARM
4/21/18 16:35:02 118013260 0091 SAINT CROIX TR NATURAL GAS ODOR
4/21/18 17:45:04 118013264 0091 AFTON BLVD NEIGHBOR DISPUTE
4/21/18 18:48:22 118013274 1280 WEST OAKGREEN C MEDICAL LEVEL 1
4/22/18 4:28:02 118013310 0082 SAINT CROIX TR ANIMAL CONCERN
4/22/18 7:51:49 118013312 0151 50TH ST STALLED VEHICLE INFO
4/22/18 10:41:09 118013321 0151 ST CROIX TR DIRECTED PATROL-SPEED/LOUD EXH
4/22/18 11:32:11 118013324 0151 35TH ST ABANDONED VEHICLES
4/22/18 20:31:32 118013369 0094 4TH ST WELFARE CHECK ** RESTACK--C
4/23/18 18:38:28 118013498 0170 50TH ST FOUND DOG
4/23/18 22:19:56 118013516 1267 I94 TRAFFIC - WRONG WAY DRIVER
4/24/18 0:57:24 118013519 1277 PENFIELD AV OVERDUE FEMALES *RESTACK 21
4/24/18 2:22:09 118013525 1277 PENFIELD AV WELFARE CHECK
4/24/18 13:07:55 118013580 AFTON BLVD WARRANT / WB / CR175434
4/24/18 17:09:11 118013609 0093 AFTON HILLS DR SUSPICIOUS VEHICLE
4/25/18 21:36:16 118013774 0074 NYBECK AV SUSPICIOUS VEHICLES

4/26/18 19:07:52 118013902 1280 NEAL AV SMOKE CONCERN
4/27/18 9:05:13 118013957 0138 60TH ST INFORMATION ONLY/GAS PURGE
4/27/18 10:28:11 118013970 0151 QUANT AV ALARM
4/27/18 10:28:11 118501123 0100 QUANT AV AOA-OPEN DOOR AT ALARM
4/27/18 11:32:52 118013991 0151 OELVIG AV MEDICAL LEVEL 1
4/27/18 11:49:21 118013997 0097 15TH ST OFFICER INFORMATION/EXTRA PATR
4/27/18 11:53:17 118013998 0115 ST CROIX TR SPEEDING 45/30
4/27/18 12:18:52 118014001 0100 4TH ST OFFICERS INFO
4/27/18 13:41:58 118014024 0115 MANNING AV SPEEDING 70/55
4/27/18 17:15:14 118014058 1280 I94 ACCIDENT
4/27/18 19:49:02 118014083 1280 42ND ST FOUND PROPERTY
4/28/18 6:43:43 118014116 0079 HUDSON RD ALARM
4/28/18 8:13:55 118014122 0115 MANNING AV SPEEDING 83/55
4/28/18 9:55:01 118014125 0115 MANNING AV SPEEDING 72/55
4/28/18 10:23:50 118014131 0115 MANNING AV SPEEDING 71/55
4/28/18 13:17:33 118014141 0115 MANNING AV SPEEDING 71/55
4/28/18 14:01:46 118014144 0115 MANNING AV SPEEDING 72/55
4/28/18 14:18:13 118014147 0115 MANNING AV SPEEDING 71/55
4/28/18 18:45:06 118014170 0087 50TH ST ACCIDENT
4/28/18 23:35:15 118014196 1211 NEAL AV GUN SHOTS HEARD
4/29/18 7:23:00 118014207 0063 RIVER RD ALARM
4/29/18 13:20:50 118014230 0151 ST CROIX TR DIRECTED PATROL SPEED/LOUD MUF
4/29/18 14:10:21 118014238 0063 AFTON PARKING QUESTION **RESTACK:
4/30/18 8:23:14 118014309 15TH ST RECEIPT# 180001913

Washington County Sheriff's Office
CONTRACT ICR's
Contract Report for AFTON
For the Period 4/01/18 To 4/30/18

Date Time ICR # ID# Street Name Complaint

4/30/18 8:27:49 118014310 0130 NEALAV FOUND DOG
4/30/18 18:05:45 118014405 0129 SAND HILL RD MEDICAL LEVEL 3
4/30/18 18:21:03 118014408 1267 HUDSON RD INFORMATIONAL

Total ICRs Processed: 107

** END OF REPORT **

City of Afton – Financial Reports
April, 2018

Ref	Description	Pages
A.	Balance Sheet + Cash Position Schedules	A1 to A4
B.	Statement of Changes in Fund Balance: Current Month	B1
C.	Statement of Changes in Fund Balance: Year to Date	C1
D.	Statement of Revenue and Expenditures: General Fund Summary plus Detail for All Other Funds	D1 to D8
E.	Detail Statement of Revenue and Expenditures: General Fund Only	E1 to E6
F.	Summary and Detail of Special Activities Fund - YTD	F1 to F3
G.	Street Improvement Fund: YTD Detail by Account	G1
H.	Building and Land Fund: YTD Detail by Account	H1 to H2
I.	City Dock Fund: YTD Detail by Account	I1
J.	General Fund Streets, Rehab and Public Works: YTD Detail by Account	J1
K.	Customer Receipts and Other Deposits – MTD Sorted by Account	K1 to K2
L.	Claims Paid during April: **$538,565.09**	L1 to L15
M.	Permit Escrow and Fee Detail	M1 to M16
N.	Building Insp Fees by Acct: YTD Detail for Afton	N1 to N2
O.	Park Reserve Fund – YTD Detail by Account	O1
P.	Road Debt Service Fund – YTD Detail by Account	P1
Q.	City Infra-Structure Improvement Fund – LTD Summary + YTD 2018 Detail	Q1 to Q4

Significant Revenue:

- $7,210 Acct#4810 Wash Cty 2018 Recycling Grant

Downtown Projects Cash Flow:

In April we received $165,872 in PFA Grants and Loans which exceeded $56,610 expenses for the month so we were able to reduce the Cash Flow transfer form cash flow transfer from the Street Improvement Fund by $109,000, putting the total transfer at $324,000.

Significant Expense:

- Snow & Ice thru 4/30/18 is now at $89,173, 81.1% of the Annual Budget. We have $30,000 in the Special Activities Fund for Snow & Ice Reserve which we may need later this year.
- $23,592 Acct#5302 Wash Cty 2018 Assessment Services. This acct is now slightly above budget by $892.
- $3,500 to Tri-County to remove the old garage. This is recorded in Acct#6004 in the Bldg & Land Capital Fund.
- $4,250 Acct #6007 ½ of the $8,500 to add a restroom in the Sheriff Garage/Office. Wash Cty will reimburse for the entire amount.

Prepared by Thomas H. Niedzwiecki, Accountant

City of Afton
Balance Sheet
April 30, 2018

Account #	Account Description	#100 General Fund	#115 Buildings & Land Capital Fund	#120 Street Imp Capital Fund	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Serv Fund	#550 Spec Act Fd + #600 MN Investment Fd	#800 & 805 City Infrastructure Improvement Fund	#725 Road Debt Serv Fd	#810 City Dock Fund	**Total All Funds**
	Assets												
100	4M Fund: General Fund	130,075											**130,075**
100.8	Petty Cash	399											**399**
115	4M Fund: Bldg & Land Capital Fund		(29,618)										**(29,618)**
120	4M Fund: Street Imp Fd - Regular			791,844									**791,844**
120	4M Fund: Street Imp Fd - Downtown			180,569									**180,569**
120/725	4M Fund: 2017 Pavement Project										368,267		**368,267**
200	4M Fund: Park Reserve Fund				66,868								**66,868**
250	4M Fund: Special Reserve Fund					462,077							**462,077**
400	4M Fund: 201 Project Fund						1,783						**1,783**
500	4M Fund: Fire Station Debt Serv Fund							2,286					**2,286**
550	4M Fund: Special Activities Fund								403,027				**403,027**
600	4M Fund: MN Investment Fund								105,833				**105,833**
700	4M Fund: Road Construction Fund												**0**
725	4M Fund: Road Debt Service Fund										206,965		**206,965**
800/805	4M Fund: City Infrastructure Fund									879			**879**
810	4M Fund: City Dock Fund											64,797	**64,797**
	Total Cash and Investments	130,474	(29,618)	972,413	66,868	462,077	1,783	2,286	508,860	879	575,232	64,797	**2,756,051**
11xx	Fees & Other Receivables	(836)											**(836)**
2001	Permit Escrow & Fees (net receivable)	0											**0**
1407/2407	Due (Owed): Street Imp Fd & City Infrastr Fd	0	0	324,000	0	0	0	0	0.00	(324,000)	0	0	**0**
	Total Assets and Other Debits	129,638	(29,618)	1,296,413	66,868	462,077	1,783	2,286	508,860.41	(323,121)	575,232	64,797	2,755,215
	Liabilities and Fund Balances												
2001	Permit Escrow & Fees (net payable)	32,042											**32,042**
2002	Accounts Payable	123,172											**123,172**
2022	Accrued Expenses	0											**0**
2120	Building Surcharges Payable	4											**4**
2200	Payroll Tax Liablities/Withholding	0											**0**
	Total Accounts and Other Payables	155,217	0	0	0	0	0	0	0.00	0	0	0	**155,217**
2701	2014A Refunding Road Bonds										2,465,000		**2,465,000**
2704	2017B Road Tax Abate Bonds										3,500,000		**3,500,000**
2703	2017A Downtown GO Temp Imp Bonds									1,980,000			**1,980,000**
Various	Fund Balance - Beginning of Year	332,805	40,586	1,296,227	55,820	460,286	1,752	2,276	509,050.31	(2,279,774)	(5,290,989)	64,519	**(4,807,443)**
Various	Current Year Net Increase (Decrease)	(358,385)	(70,204)	186	11,048	1,792	31	10	(189.90)	(23,347)	(98,779)	278	**(537,560)**
Various	Fund Balance - End of Period	(25,580)	(29,618)	1,296,413	66,868	462,077	1,783	2,286	508,860.41	(2,303,121)	(5,389,768)	64,797	**(5,345,003)**
	Total Liabilities and Fund Balances	129,638	(29,618)	1,296,413	66,868	462,077	1,783	2,286	508,860.41	(323,120.91)	575,232	64,797	2,755,215

Prepared by Thomas H. Niedzwiecki, Accountant

File: Afton Financial Reports April 2018.xlsm Worksheet: Balance Sheet 5/9/2018 Page 1 of 1

A1

City of Afton
120 Street Improvement Fund Balance
April 30, 2018

Date	Memo	Street Improvements - Regular	Downtown Improvement Project	2017 Street Pavement Project	Total Balance 120 Street Improvement Fund
	120 Street Improvement Fund Balance 12/31/17	**791,658.05**	**204,569.00**	**0.00**	**996,227.05**
01/01/2018	Rev 12/31/17 Trf to Infrastructure Fd to cover Downtown Project Exp		300,000.00		**1,296,227.05**
JanFeb18	Interest Income	2,171.15			**1,298,398.20**
JanFeb18	Street Imp Expenses:	(2,940.00)			**1,295,458.20**
JanFeb18	Trf to Infrastructure Fund to cover Downtown Project Expenses		(160,000.00)		**1,135,458.20**
03/31/2018	Interest Income	1,287.10			**1,136,745.30**
03/31/2018	Street Imp Expenses:	(1,396.50)			**1,135,348.80**
03/31/2018	Trf to Infrastructure Fund to cover Downtown Project Expenses		(273,000.00)		**862,348.80**
04/30/2018	Interest Income	1,064.24			**863,413.04**
04/30/2018	Trf to/fr Infrastructure Fund to cover Downtown Project Expenses		109,000.00		**972,413.04**
	120 Street Improvement Fund Balance 4/30/18	**791,844.04**	**180,569.00**	**0.00**	**972,413.04**

City of Afton
805 City Infrastructure Fund Balance
April 30, 2018

Date	Memo	Revenue	Expense	Balance
	805 City Infrastructure Fund Balance 12/31/17	**25,447,929.67**	**27,567,475.25**	**225.93**
JanFeb18	Interest Income	674.60		900.53
01/01/2018	Reverse City Infrastructure Fd: Due to Street Imp Fd re. Downtown Project		300,000.00	(299,099.47)
JanFeb18	MPFA PSIG and CWRF Loan/Grant Proceeds	376,839.22		77,739.75
JanFeb18	DNR Grant - Other	499.81		78,239.56
JanFeb18	Downtown Improvement Projects Expense		212,867.24	(134,627.68)
JanFeb18	Expense: 2017A Dwntown Temp Imp Bds		16,061.00	(150,688.68)
JanFeb18	Expense: PFA Loans		8,997.86	(159,686.54)
JanFeb18	City Infrastructure Fd: Due to Street Imp Fd re. Downtown Project	160,000.00		313.46
03/31/2018	Interest Income	324.65		638.11
03/31/2018	MPFA PSIG and CWRF Loan/Grant Proceeds	19,648.48		20,286.59
03/31/2018	DNR Grant - BWSR	84,710.07		104,996.66
03/31/2018	Downtown Improvement Projects Expense		389,389.78	(284,393.12)
03/31/2018	Expense: 2017A Dwntown Temp Imp Bds		450.00	(284,843.12)
03/31/2018	Downtown Special Assessments	12,728.45		(272,114.67)
03/31/2018	City Infrastructure Fd: Due to Street Imp Fd re. Downtown Project	273,000.00		885.33
04/30/2018	Interest Income	0.68		886.01
04/30/2018	MPFA PSIG and CWRF Loan/Grant Proceeds	165,872.25		166,758.26
04/30/2018	Downtown Improvement Projects Expense		56,610.17	110,148.09
04/30/2018	Expense: Downtown Debt Serv/Assessments		269.00	109,879.09
04/30/2018	City Infrastructure Fd: Due to/fr Street Imp Fd re. Downtown Project		109,000.00	879.09
		0.00		879.09
	805 City Infrastructure Fund Balance 4/30/18	**1,094,298.21**	**1,093,645.05**	**879.09**

A3

City of Afton
725 Road Debt Service Fund Balance
March 31, 2018

Date	Memo	2014A Refunding Road Bonds	2017B Road Bond	Due from City Infrastructure Fund (Temporary Cash Flow Transfers)	Total Balance 725 Road Debt Service Fund
	725 Road Debt Service Balance 12/31/17	**433,178.34**	**420,832.72**	**0.00**	**854,011.06**
JanFeb18	2/1/18 2014A Road Bond Payment	(225,975.00)			**628,036.06**
JanFeb18	2/1/18 2017B Road Bond Payment		(51,847.44)		**576,188.62**
JanFeb19	2014A & 2017B Road Bonds: Admin Exp	(1,166.00)	(718.00)		**574,304.62**
JanFeb18	Interest Income	96.72			**574,401.34**
03/31/2018	Interest Income	169.21			**574,473.83**
04/30/2018	Interest Income	661.46			**575,062.80**
	725 Road Debt Service Balance 4/30/18	**206,964.73**	**368,267.28**	**0.00**	**575,232.01**

City of Afton - Statement of Changes in Fund Balances
for Month of April 2018

#	Description	#100 General Fund	#115 Buildings & Land Capital Fund	#120 Street Imp Capital Fund	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Service Fund	#550 Spec Act Fd + #600 MN Investment Fd	#800 & 805 City Infrastructure Improvement Fund	#725 Road Debt Serv Fd	#810 City Dock Fund	**Total All Funds**
A	**Beginning Fund Balances**	**98,232**	**(20,430)**	**1,295,349**	**65,661**	**461,546**	**1,630**	**2,283**	**508,600**	**(2,412,115)**	**(5,390,429)**	**64,715**	**(5,324,957.77)**
	Section I. Revenues												
1	Property Taxes	0	0	0	0	0	0	0	0	0	0	0	**0**
	Intergovernmental Revenues	0	0	0	0	0	0	0	0	0	0	0	**0**
19	Charges for Services	55	0	0	0	0	231	0	0	0	0	0	**286**
21	Fines and Forfeitures	542	0	0	0	0	0	0	0	0	0	0	**542**
	Licenses, Fees and Permits	1,136	0	0	0	0	0	0	0	0	0	0	**1,136**
25	Special Assessments	0	0	0	0	0	0	0	0	0	0	0	**0**
35	Misc Revenue/Gaming Tax	0	0	0	0	0	0	0	20	0	0	0	**20**
36	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	165,872	0	0	**165,872**
36	Other Grants/State Fire Aid	7,210	0	0	1,200	0	0	0	0	0	0	0	**8,410**
	Interest Income	354	50	1,064	70	531	2	3	598	1	661	81	**3,415**
37	TIF District/MN Inv Fund Loan	0	0	0	0	0	0	0	0	0	0	0	**0**
	Park Fees	0	0	0	0	0	0	0	0	0	0	0	**0**
		0	0	0	0	0	0	0	0	0	0	0	**0**
B	**Total Revenue**	**9,298**	**50**	**1,064**	**1,270**	**531**	**232**	**3**	**617**	**165,873**	**661**	**81**	**179,681**
C	**Other Financing Sources/Transfers**	**0**	**2,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2,000**
	Section II. Expenditures												
	General and Administrative												
1	Wages and Benefits	20,824	0	0	0	0	0	0	0	0	0	0	**20,824**
2	Professional Services	37,354	0	0	0	0	0	0	0	0	0	0	**37,354**
3	Other Expenditures	4,020	0	0	0	0	0	0	357	0	0	0	**4,377**
	Total General and Administrative	62,198	0	0	0	0	0	0	357	0	0	0	**62,555**
5	Public Safety/State Fire Aid	62,292	0	0	0	0	0	0	0	0	0	0	**62,292**
9	Public Health/Cons of Natural Resources	0	0	0	0	0	0	0	0	0	0	0	**0**
11	Streets	6,952	0	0	0	0	0	0	0	0	0	0	**6,952**
13	Downtown Improvement Projects	0	0	0	0	0	0	0	0	56,610	0	0	**56,610**
13	Other Street Imp/Road Paving Project	0	0	0	0	0	79	0	0	0	0	0	**79**
14	Buildings and Land/City Dock	1,331	11,238	0	0	0	0	0	0	0	0	0	**12,569**
15	TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0	0	0	0	0	**0**
15	Parks and Recreation	338	0	0	63	0	0	0	0	0	0	0	**400**
16	Debt Service - Interest Expense	0	0	0	0	0	0	0	0	269	0	0	**269**
	Debt Service - Principal Retirement	0	0	0	0	0	0	0	0	0	0	0	**0**
D	**Total Expenditures**	**133,110**	**11,238**	**0**	**63**	**0**	**79**	**0**	**357**	**56,879**	**0**	**0**	**201,726**
E	**Other Financing Uses/Transfers**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
E	**Revenues Over (Under) Expenditures**	**(123,812)**	**(9,188)**	**1,064**	**1,207**	**531**	**153**	**3**	**260**	**108,994**	**661**	**81**	**(20,045)**
F	**Ending Fund Balances**	**(25,580)**	**(29,618)**	**1,296,413**	**66,868**	**462,077**	**1,783**	**2,286**	**508,860**	**(2,303,121)**	**(5,389,768)**	**64,797**	**(5,345,003)**

Prepared by Thomas H. Nieniewiecki, Accountant

File: Afton Financial Reports April 2018.xlsm Sheet: Funds Monthly
5/9/2018

City of Afton - Statement of Changes in Fund Balances
for Year to Date April 30, 2018

#	Description	#100 General Fund	#115 Buildings & Land Capital Fund	#120 Street Imp Capital Fund	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Service Fund	#550 Spec Act Fd + #600 MN Investment Fd	#800 & 805 City Infrastructure Improvement Fund	#725 Road Debt Serv Fd	#810 City Dock Fund	**Total All Funds**
A	**Beginning Fund Balances**	**332,805**	**40,586**	**1,296,227**	**55,820**	**460,286**	**1,752**	**2,276**	**509,050**	**(2,279,774)**	**(5,290,989)**	**64,519**	**(4,807,442.93)**
	Section I. Revenues												
1	Property Taxes	0	0	0	0	0	0	0	0	0	0	0	**0**
	Intergovernmental Revenues	(2,510)	0	0	0	0	0	0	0	0	0	0	**(2,510)**
19	Charges for Services	75	0	0	0	0	327	0	0	0	0	0	**403**
21	Fines and Forfeitures	2,257	0	0	0	0	0	0	0	0	0	0	**2,257**
	Licenses, Fees and Permits	25,982	0	0	0	0	0	0	0	0	0	0	**25,982**
25	Special Assessments	0	0	0	0	0	0	0	0	12,728	0	0	**12,728**
35	Misc Revenue/Gaming Tax	925	0	0	0	0	0	0	63	0	0	0	**988**
36	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	647,570	0	0	**647,570**
36	Other Grants/State Fire Aid	8,410	0	0	1,200	0	0	0	14,391	0	0	0	**24,001**
	Interest Income	2,549	113	4,522	281	1,792	9	10	1,836	1,000	927	278	**13,317**
37	TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0	0	0	0	0	**0**
	Park Fees	0	0	0	10,000	0	0	0	0	0	0	0	**10,000**
		0	0	0	0	0	0	0	0	0	0	0	**0**
B	**Total Revenue**	**37,689**	**113**	**4,522**	**11,481**	**1,792**	**336**	**10**	**16,290**	**661,298**	**927**	**278**	**734,736**
C	**Other Financing Sources/Transfers**	**0**	**8,050**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**8,050**
	Section II. Expenditures												
	General and Administrative												
1	Wages and Benefits	76,666	0	0	0	0	0	0	0	0	0	0	**76,666**
2	Professional Services	71,085	0	0	0	0	0	0	0	0	0	0	**71,085**
3	Other Expenditures	11,775	0	0	0	0	0	0	14,480	0	0	0	**26,255**
	Total General and Administrative	159,525	0	0	0	0	0	0	14,480	0	0	0	**174,005**
5	Public Safety/State Fire Aid	126,104	0	0	0	0	0	0	2,000	0	0	0	**128,104**
9	Public Health/Cons of Natural Resources	71	0	0	0	0	0	0	0	0	0	0	**71**
11	Streets	92,738	0	0	0	0	0	0	0	0	0	0	**92,738**
13	Downtown Improvement Projects	0	0	0	0	0	0	0	0	658,867	0	0	**658,867**
13	Other Street Imp/Road Paving Project	0	0	4,337	0	0	305	0	0	0	0	0	**4,642**
14	Buildings and Land/City Dock	4,303	78,366	0	0	0	0	0	0	0	0	0	**82,669**
15	TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0	0	0	0	0	**0**
15	Parks and Recreation	13,332	0	0	432	0	0	0	0	0	0	0	**13,765**
16	Debt Service - Interest Expense	0	0	0	0	0	0	0	0	25,778	99,706	0	**125,484**
	Debt Service - Principal Retirement	0	0	0	0	0	0	0	0	0	0	0	**0**
D	**Total Expenditures**	**396,074**	**78,366**	**4,337**	**432**	**0**	**305**	**0**	**16,480**	**684,645**	**99,706**	**0**	**1,280,346**
E	**Other Financing Uses/Transfers**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
E	**Revenues Over (Under) Expenditures**	**(358,385)**	**(70,204)**	**186**	**11,048**	**1,792**	**31**	**10**	**(190)**	**(23,347)**	**(98,779)**	**278**	**(537,560)**
F	**Ending Fund Balances**	**(25,580)**	**(29,618)**	**1,296,413**	**66,868**	**462,077**	**1,783**	**2,286**	**508,860**	**(2,303,121)**	**(5,389,768)**	**64,797**	**(5,345,002.57)**

Prepared by Thomas H. Niedzwiecki, Accountant

File: Afton Financial Reports April 2018.xlsm Sheet: Funds YTD
5/9/2018

C1

City of Afton

Statement of Revenue and Expenditures

General Fund Summary plus Detail for All Other Funds

Year to Date 4/30/18

#100 GENERAL FUND	Audited 2014	Audited 2015	Audited 2016	UnAudited 2017	Month of Apr-18	YTD Actual 4/30/18	Annual Budget 2018	Remaining Budget $	YTD Act as % of Annual Budget
A: REVENUES									
1-PROPERTY TAXES	1,634,042	1,676,572	1,861,437	2,020,162	0	0	2,133,786	2,133,786	0.0%
2-INTERGOVERNMENTAL REVENUES	4,715	8,998	9,076	9,854	0	(2,510)	2,734	5,244	-91.8%
3-CHARGES FOR SERVICES	70	137	114	68	55	75	135	60	55.7%
4-FINES AND FORFEITURES	10,359	15,861	15,086	11,061	542	2,257	14,250	11,993	15.8%
5-LICENSES, FEES, PERMITS	162,119	190,172	281,870	279,359	1,136	25,982	152,250	126,268	17.1%
7-MISCELLANEOUS REVENUE	4,043	4,700	4,357	1,832	0	925	2,500	1,575	37.0%
9-OTHER GRANTS	8,378	8,410	8,410	8,710	7,210	8,410	8,290	(120)	101.4%
10-INTEREST INCOME	54	144	955	12,772	354	2,549	1,000	(1,549)	254.9%
11-TIF DISTRICT	0	0	0	0	0	0	0	0	
TOTAL REVENUES	1,823,780	1,904,993	2,181,305	2,343,817	9,298	37,689	2,314,945	2,277,256	1.6%
B: EXPENDITURES									
GENERAL AND ADMINISTRATIVE									
1-WAGES & BENEFITS	213,147	234,446	241,650	242,814	20,824	76,666	273,524	196,858	28.0%
2-PROFESSIONAL SERVICES	133,198	153,655	193,329	210,229	37,354	71,085	163,250	92,165	43.5%
4-OTHER EXPENDITURES	53,668	58,017	47,538	46,974	4,020	11,775	67,900	56,125	17.3%
TOTAL GENERAL & ADMINISTRATIVE	400,012	446,119	482,517	500,017	62,198	159,525	504,674	345,149	31.6%
5-PUBLIC SAFETY	384,098	392,065	413,237	420,994	62,292	126,104	438,166	312,062	28.8%
6-PUBLIC HEALTH	1,780	1,087	1,784	1,270	0	71	2,000	1,929	3.6%
7-STREETS	274,047	218,410	162,992	241,863	6,952	92,738	267,000	174,262	34.7%
9-OTHER PUBLIC WORKS	2,836	1,914	1,910	1,864	0	0	5,050	5,050	0.0%
10-BUILDINGS & LAND	10,446	10,334	8,296	8,823	1,331	4,303	13,000	8,697	33.1%
11-TIF DISTRICT	0	0	0	0	0	0	0	0	
12-PARKS & RECREATION	5,018	3,921	13,181	15,459	338	13,332	14,000	668	95.2%
TOTAL EXPENDITURES	1,078,237	1,073,850	1,083,917	1,190,291	133,110	396,074	1,243,890	847,816	31.8%
C: OTHER FINANCING SOURCES (USES)	(708,350)	(805,133)	(1,096,493)	(1,148,933)	0	0	(1,071,055)	(1,071,055)	
Net GENERAL FUND	37,193	26,010	895	4,594	(123,812)	(358,385)	0	358,385	

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City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 4/30/18

		Audited 2014	Audited 2015	Audited 2016	UnAudited 2017	Month of Apr-18	YTD Actual 4/30/18	Annual Budget 2018	Remaining Budget $	YTD Act as % of Annual Budget
#115 BUILDINGS AND LAND CAPITAL FUND										
A: Revenues										
4012	Current Tax Levy - Bldg & Land	6,000	6,000	6,000	6,000	0	0	6,000	6,000	0.0%
4022	Levy/Charges: Afton Septic System	15,000	15,000	15,000	15,000	2,000	8,050	15,000	6,950	53.7%
4600	Grant/Insurance: City Hall	(64)	0	750	0	0	0	0	0	
4831	Trf in re. Park Structures	0	0	0	0	0	0	0	0	
6910	Trf in fr General Fund (Non Budgeted)	0	20,000	25,000	25,000	0	0	0	0	
4906	Interest - Bldg & Land Fund	3	17	158	696	50	113	0	(113)	
	TOTAL REVENUE	20,939	41,017	46,908	46,696	2,050	8,163	21,000	12,837	38.9%
B: Expenditures										
6003	City Hall Improvements	4,114	2,563	17,091	1,200	0	0	0	0	
6004	Bldg Repair & Maintenance	0	0	0	221	3,500	4,050	0	(4,050)	
6005	City Garage Improvements	0	0	0	0	0	0	0	0	
6007	City Garage/Sheriff Deputy Office Facility	0	0	0	113,980	4,250	61,409	0	(112,973)	
6022	Septic System Operations	0	0	0	2,254	3,488	12,907	0	(12,907)	
	TOTAL EXPENDITURES	4,114	2,563	17,091	117,655	11,238	78,366	0	(78,366)	
Net BLDG & LAND CAPITAL FUND		16,825	38,454	29,817	(70,959)	(9,188)	(70,204)	21,000	91,204	-334.3%
#120 STREET IMP CAPITAL FUND										
A: Revenues										
4013	Current Tax Levy - Street Improvements	200,000	200,000	200,000	375,000	0	0	70,000	70,000	0.0%
4907	Interest - Street Imp Fund	66	130	1,078	4,437	1,064	4,522	0	(4,522)	
4016	MN Small City Assistance for Streets	0	60,510	0	38,913	0	0	0	0	
	TOTAL REVENUE	200,066	260,640	201,078	418,350	1,064	4,522	70,000	65,478	6.5%
B: Expenditures										
7935	Pennington Av Improvements	2,227	0	0	0	0	0	0	0	
7937	Bridge Repair & Replacement	2,469	1,806	2,902	1,910	0	4,337	0	(4,337)	
7938	Culvert Repair & Replacement	0	0	0	0	0	0	0	0	
7936	General Street Projects (Various)	3,143	73	31,886	0	0	0	0	0	
7943	2017 Street Projects	0	0	0	3,075,139	0	0	0	0	
7981	Village Local Road Improvements	89,427	250,099	86,205	29,240	0	0	0	0	
7982	CR21 Improvement Project	23,269	23,383	3,527	1,191	0	0	0	0	
		0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	120,535	275,360	124,520	3,107,480	0	4,337	0	(4,337)	
C: Oth Fin Sources (Uses)/Transfers										
6910	Oper Trf fr General Fd (Non Budgeted)	0	43,500	230,000	100,000	0	0	0	0	
6848	Oper Trf from Road Debt/Construction Fund	0	0	0	3,075,139	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	0	43,500	230,000	3,175,139	0	0	0	0	
Net STREET IMP CAPITAL FUND		79,531	28,780	306,558	486,009	1,064	186	70,000	69,814	0.3%

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City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
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		Audited 2014	Audited 2015	Audited 2016	UnAudited 2017	Month of Apr-18	YTD Actual 4/30/18	Annual Budget 2018	Remaining Budget $	YTD Act as % of Annual Budget
#200 PARK RESERVE FUND										
A: Revenues										
4425	Park Dedication Fees	10,000	54,743	56,360	10,000	0	10,000	0	(10,000)	
4426	Afton Donation Program - Parks	1,200	0	0	2,400	1,200	1,200	0	(1,200)	
4903	Interest Income - 4M Fund	7	26	229	878	70	281	0	(281)	
		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	11,207	54,769	56,589	13,278	1,270	11,481	0	(11,481)	
B: Expenditures										
6115	Park & Open Space Public Works	10,803	280	1,450	118,328	63	432	0	(432)	
6117	Grant - Lucy Winton Bell Athletic Fields	0	0	0	0	0	0	0	0	
6125	Bike Trail Improvements	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	10,803	280	1,450	118,328	63	432	0	(432)	
C: Oth Fin Sources (Uses)/Transfers										
	Transfer to City Infrastructure Imp Fund	0	0	0	0	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	0	0	0	0	0	0	0	0	
Net PARK RESERVE FUND		404	54,489	55,139	(105,050)	1,207	11,048	0	(11,048)	
#250 SPECIAL RESERVE FUND										
A: Revenues										
6936	Levy/Trf from Genl Fd - Special Reserve	294	5,000	88,000	9,500	0	0	5,000	5,000	0.0%
4912	Interest - Spec Reserve 4M Fund	34	102	955	2,862	531	1,792	0	(1,792)	
	TOTAL REVENUE	328	5,102	88,955	12,362	531	1,792	5,000	3,208	35.8%
B: Expenditures										
6918	Trf to General/Special Act Funds	0	0	0	75,000	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	75,000	0	0	0	0	
Net SPECIAL RESERVE FUND		328	5,102	88,955	(62,638)	531	1,792	5,000	3,208	35.8%
#400 201 PROJECT FUND										
A: Revenues										
4625	201 Project Revenue	1,347	3,787	6,450	5,891	231	327	0	(327)	
4904	Interest - 201 Project	(1)	0	1	10	2	9	0	(9)	
	TOTAL REVENUE	1,346	3,787	6,451	5,901	232	336	0	(336)	
B: Expenditures										
5915	201 Project maintenance	696	9,160	5,718	2,884	79	305	0	(305)	
5918	201 Project Mgmt	10	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	706	9,160	5,718	2,884	79	305	0	(305)	
Net 201 PROJECT FUND		641	(5,373)	734	3,018	153	31	0	(31)	

City of Afton
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Year to Date 4/30/18

		Audited 2014	Audited 2015	Audited 2016	UnAudited 2017	Month of Apr-18	YTD Actual 4/30/18	Annual Budget 2018	Remaining Budget $	YTD Act as % of Annual Budget
#500 FIRE STATION DEBT SERV FUND										
A: Revenues										
4050	Fire Station Curr Tax Levy	57,356	57,933	49,893	49,833	0	0	49,784	49,784	0.0%
4904	Interest - Fire Station 4M Fund	2	1	30	91	3	10	0	(10)	
	TOTAL REVENUE	57,358	57,934	49,923	49,924	3	10	49,784	49,774	0.0%
B: Expenditures										
6850	Fire Station Debt Service Expense	57,356	57,933	49,898	49,833	0	0	49,784	49,784	0.0%
		0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	57,356	57,933	49,898	49,833	0	0	49,784	49,784	0.0%
Net FIRE STATION DEBT SERV FUND		2	1	25	91	3	10	0	(10)	
#550 SPECIAL ACTIVITIES FUND										
A. 4914	Interest - Spec Activity Fd (Unallocated)	23	59	464	1,706	465	1,381	0	(1,381)	
B. Cable Comm/4th of July Reserve/CC Contingency/Comm Garden										
4815	Cable Distributions Received	0	9,115	6,253	10,881	0	12,391	0	(12,391)	
4816	Community Garden	(2,478)	88	0	0	0	0	0	0	
4817	MN Historic Preservation Design Guidelines	5,267	8,000	(8,225)	0	0	0	0	0	
4818	City Share High Speed Internet	0	0	0	124,850	0	0	0	0	
4819	Afton Residents for Preservation & Conservation	0	0	0	1,500	0	0	0	0	
6910	Oper Trf fr Gen'l Fd/City Council Contingency	0	(1,200)	0	10,000	0	0	0	0	
6366	City Council Contingency Reserve	0	0	(5,006)	(4,539)	0	(1,500)	0	1,500	
5561	Communications Expenses	(10,867)	(2,605)	(17,594)	(12,346)	(357)	(1,710)	0	1,710	
Total B. Cable Comm/4th of July Reserve		(8,078)	13,399	(24,572)	130,346	(357)	9,180	0	(9,180)	
C. Codification/Comp Plan/Moratoria										
6934	Oper Trf fr Gen'l Fd - Codification + Oth Rev	100	100	100	100	0	0	100	100	0.0%
6935	Oper Trf fr Gen'l Fund - Comprehensive Plan	2,000	2,000	3,000	14,000	0	0	4,000	4,000	
6958	Comm Growth Options (1000 Friends Grant)	0	0	0	0	0	0	0	0	
6356	Comprehensive Plan Expenses	(1,518)	(8,208)	0	0	0	0	0	0	
6358	Community Growth Options: Expense	0	0	0	0	0	0	0	0	
Total C. Codification of Ordinances		582	(6,108)	3,100	14,100	0	0	4,100	4,100	0.0%

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City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
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		Audited 2014	Audited 2015	Audited 2016	UnAudited 2017	Month of Apr-18	YTD Actual 4/30/18	Annual Budget 2018	Remaining Budget $	YTD Act as % of Annual Budget
D. Flood & Storm Water Control and Mitigation										
6931	Oper Trf fr Gen'l Fund (Flood Control)	5,500	5,500	3,500	5,500	0	0	5,500	5,500	0.0%
6932	Oper Trf fr Gen'l Fund (Storm Water Run-off)	3,500	3,500	5,500	3,500	0	0	3,500	3,500	0.0%
6942	LSCV Water Mgmt Org Revenue	0	0	0	0	0	0	0	0	
7833	TAG re. Wastewater Community Assessment	(8,881)	15,982	0	0	0	0	0	0	
7836	Flood & Storm Water Exp - General	0	6,440	(200)	0	0	0	0	0	
7842	Engineering Exp re. Old Village Public Process	0	0	0	0	0	0	0	0	
7843	Snow & Ice Reserve	0	15,000	0	15,000	0	0	0	0	
Total D. Flood Control & Mitigation		119	46,423	8,800	24,000	0	0	9,000	9,000	0.0%
E. Charitable Gaming Fund										
4950	10% Charitable Gaming Tax	0	0	84	411	20	63	0	(63)	
5450	Charitable Gaming Expenditures	0	0	0	0	0	0	0	0	
Total E. Charitable Gaming Fund		0	0	84	411	20	63	0	(63)	
F. Developer/Applicant Pass-Thru Expenses										
4341	Engineering Services Reimbursed	4,696	18,177	0	0	0	0	0	0	
4342	Legal Services Reimbursed	0	700	0	0	0	0	0	0	
4343	Planner Services Reimbursed	3,991	2,400	0	0	0	0	0	0	
4344	Other Dev Fees Reimbursed	0	0	0	0	0	0	0	0	
5341	Engineering Services Pass-Thru	(4,696)	(18,177)	0	0	0	0	0	0	
5342	Legal Services Pass-Thru	0	(700)	0	0	0	0	0	0	
5343	Planner Services Pass-Thru	(3,991)	(2,400)	0	0	0	0	0	0	
5344	Other Dev Fees Pass-Thru	0	0	0	0	0	0	0	0	
Total F. Developer/Applicant Pass-Thru Expenses		0	0	0	0	0	0	0	0	
G. TIF District No. 1 (Afton Market Square)										
4924	TIF District #1 Taxes	0	0	0	0	0	0	0	0	
5424	TIF District #1 Distributions/Expenses	0	(849)	0	0	0	0	0	0	
Total G. TIF District No. 1 (Afton Market Square)		0	(849)	0	0	0	0	0	0	
H. State Fire Aid										
4940	State Fire Aid Received	44,687	47,348	49,011	43,475	0	2,000	45,000	43,000	4.4%
5440	State Fire Aid Distributed	(44,687)	(47,348)	(49,011)	(43,475)	0	(2,000)	(45,000)	(43,000)	
Total H. State Fire Aid		0	0	0	0	0	0	0	0	
I. City Vehicles/Equipment										
69xx	Oper Trf fr Gen'l - City Vehicles	2,500	2,500	2,500	2,500	0	0	2,500	2,500	0.0%
5508	City Equipment	0	0	0	(2,435)	0	0	0	0	
5977	John Deere Tractor	0	0	0	0	0	(1,319)	0	1,319	
Total I. City Vehicles		2,500	2,500	2,500	65	0	(1,319)	2,500	3,819	-52.8%

City of Afton
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		Audited 2014	Audited 2015	Audited 2016	UnAudited 2017	Month of Apr-18	YTD Actual 4/30/18	Annual Budget 2018	Remaining Budget $	YTD Act as % of Annual Budget
K. Audit/Legal Reserve										
4842	Oper Trf fr Gen'l - Audit/Legal	100	100	1,000	1,000	0	0	1,000	1,000	0.0%
6342	Legal Exp - Deductible/CoPays	0	0	0	0	0	0	0	0	
Total K. Audit/Legal Reserve		100	100	1,000	1,000	0	0	1,000	1,000	0.0%
L. MN Unemployment Claims										
4843	Oper Trf fr Gen'l - MN Unemployment	3,000	3,000	1,000	1,000	0	0	1,000	1,000	0.0%
4844	Oper Trf fr Gen'l - Severance & Oth PTO	0	0	0	0	0	0	0	0	
6343	MN Unemployment Claim Expense	0	0	0	0	0	0	0	0	
6344	Severance Pay	0	0	0	0	0	0	0	0	
6345	Vacation, Sick & Other PTO	0	0	0	0	0	0	0	0	
Total L. MN Unemployment Claims		3,000	3,000	1,000	1,000	0	0	1,000	1,000	0.0%
M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk										
4844	Oper Trf fr Gen'l - Parks Capital Repairs/Trail & Ped Brid	5,500	5,500	5,500	5,500	0	0	5,500	5,500	0.0%
4846	Oper Trf fr Gen'l - Sidewalk	2,000	2,000	2,000	2,000	0	0	2,000	2,000	0.0%
6348	Parks Capital Repairs/Trail & Ped Bridge Expense	0	0	0	(5,000)	0	0	0	0	
Total M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk		7,500	7,500	7,500	2,500	0	0	7,500	7,500	0.0%
N. Election Expense Reserve										
4847	Oper Trf fr Gen'l - Election Levy	5,500	5,500	5,500	5,500	0	0	5,500	5,500	0.0%
6347	Election Expenses	(6,122)	(121)	(7,207)	(1,550)	0	(9,951)	0	9,951	
Total N. Election Expense Reserve		(622)	5,379	(1,707)	3,950	0	(9,951)	5,500	15,451	-180.9%
Net SPECIAL ACTIVITIES FUND		5,125	71,403	(1,831)	179,078	127	(645)	24,100	13,794	-2.7%
#600 MN INVESTMENT FUND										
A: Revenues										
4886	Chandler Exhibits Loan Repayment	9,204	0	0	0	0	0	0	0	
4904	Interest - MN Invest 4M Fund	43	48	226	743	133	455	0	(455)	
	TOTAL REVENUE	9,247	48	226	743	133	455	0	(455)	
B: Expenditures										
8986	Chandler Exhibits Repay MN Invest Fd	5,871	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	5,871	0	0	0	0	0	0	0	
Net MN INVESTMENT FUND		3,376	48	226	743	133	455	0	(455)	

City of Afton
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#725 ROAD PAVING DEBT SERVICE FUND										
A: Revenues										
4725	Road Paving Debt Levy Proceeds	305,000	310,000	260,000	260,000	0	0	650,000	650,000	0.0%
4916	Interest - Road Debt Service 4M Fund	63	99	513	2,489	661	927	0	(927)	
	TOTAL REVENUE	305,063	310,099	260,513	262,489	661	927	650,000	649,073	0.1%
B: Expenditures										
6948	Oper Trf to Street Imp Fd re. 2017 Pavement Project	130,632	10,853	0	3,075,139	0	0	0	0	
7726	2005A Bond Admin Expense	425	0	0	0	0	0	0	0	
7735	Interest Expense - 2014A Refunding Bonds	0	104,751	97,250	54,050	0	45,975	105,000	59,025	43.8%
7736	2014A Refunding Bonds Admin Expense	38,845	(234,040)	1,900	0	0	1,166	0	(1,166)	
7741	2017B Road Tax Abate Bds Issue/Admin Expense	0	0	0	4,029	0	718	0	(718)	
7742	Interest Expense - 2017B Road Tax Abate Bds	0	0	0	0	0	51,847	120,000	68,153	43.2%
	TOTAL EXPENDITURES	169,902	(118,437)	99,150	3,133,217	0	99,706	225,000	125,294	44.3%
Net ROAD PAVING DEBT SERV FUND		135,161	428,536	161,363	(2,870,728)	661	(98,779)	425,000	523,779	-23.2%

City of Afton
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General Fund Summary plus Detail for All Other Funds
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#800/805 CITY INFRASTRUCTURE IMP FD										
A: Revenues										
4917	Interest Income	3	395	4,602	3,306	1	1,000	0	(1,000)	
4849	DNR BWSR Grant	0	0	0	0	0	84,710	0	(84,710)	
4852	VBWD Grant $50M/Yr for 10 Yrs	0	0	50,000	50,000	0	0	0	0	
4853	Wash Cty Share Downtown/Village Road Project	0	0	0	4,092,589	0	0	0	0	
486x	CWRF and PSIG Proceeds	0	0	0	6,788,796	165,872	562,360	0	(562,360)	
4879	Downtown Special Assessments	0	0	0	102,054	0	12,728	0	(12,728)	
4894	DNR Flood Imp Grant	0	0	0	1,611,106	0	500	0	(500)	
4895	PFA/Imp Bd Levy	0	48,937	98,000	98,000	0	0	100,000	100,000	0.0%
4896	DNR Flood Imp Grant Match - Tax Levy	95,000	95,000	95,000	95,000	0	0	95,000	95,000	0.0%
	TOTAL REVENUE	95,003	144,332	247,602	12,840,851	165,873	661,298	195,000	(466,298)	339.1%
B: Expenditures										
8870	Downtown - Special Assessment Exp	0	0	0	105,179	6,048	29,196	0	(29,196)	
8871	Wetland Credits	0	0	0	51,748	0	0	0	0	
8891	Downtown Property Purchase/Expense	0	0	1,727	541	45	89	0	(89)	
8892	Dwntown Imp - Easements & Damages	0	0	9,200	33,121	0	0	0	0	
8894	Septic Permits, Fees, Admin	0	0	85,087	116,239	0	274	0	(274)	
8895	DNR Flood Imp Proj - Engineering	0	0	67,891	14,066	0	0	0	0	
8896	Sanitary Sewer Improvements	0	0	152,851	73,817	0	(378)	0	378	
8897	Septic Construction Engineering	0	0	8,545	151,858	0	3,509	0	(3,509)	
8898	Flood Mitigation/ROW Services	523,191	1,240,442	18,935	14,086	0	0	0	0	
8899	Village Improvements	0	0	22,670	1,305,268	37,522	130,778	0	(8,545)	
8901	Septic Construction	0	0	0	11,541,511	12,995	495,399	0	(8,545)	
	TOTAL EXPENDITURES	523,191	1,240,442	366,905	13,407,433	56,610	658,867	0	(49,781)	
C: Oth Fin Sources (Uses)/Trfs incl Debt Service										
7737/39	Interest Exp - Downtown Temp Imp Bond	0	0	(28,163)	(23,068)	0	(15,345)	0	15,345	
7744/46	Interest Exp - PFA Loans	0	0	0	0	0	(8,998)	0	8,998	
7738/40	Bond Issue/Admin Expense	0	0	(1,608)	(47,856)	(269)	(1,435)	0	1,435	
	TOTAL OTH FIN SOURCES (USES)	0	0	(29,771)	(70,923)	(269)	(25,778)	0	25,778	
Net 800 CITY INFRASTRUCTURE IMPROVEMEN		(428,188)	(1,096,109)	(149,074)	(637,505)	108,994	(23,347)	195,000	(390,739)	-12.0%
#810 CITY DOCK FUND										
A: Revenues										
4812	Lease of City Docks	3,850	3,850	3,850	3,850	0	0	3,850	3,850	0.0%
4909	Interest Income - 4M Fund	22	25	125	435	81	278	0	(278)	
	TOTAL REVENUE	3,872	3,875	3,975	4,285	81	278	3,850	3,572	7.2%
B: Expenditures										
8930	Dock Improvements	1,115	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	1,115	0	0	0	0	0	0	0	
Net 810 CITY DOCK FUND		2,757	3,875	3,975	4,285	81	278	3,850	3,572	7.2%

City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 4/30/18

#100 GENERAL FUND		Audited 2014	Audited 2015	Audited 2016	UnAudited 2017	Month of Apr-18	YTD Actual 4/30/18	Annual Budget 2018	Remaining Budget $	YTD Act as % of Annual Budget		Annual Budget 2017	Annual Budget 2016
1-PROPERTY TAXES:													
4000	Current Tax Levy	860,094	899,578	961,378	974,335	0	0	1,007,067	1,007,067	0.0%		1,003,443	974,804
4005	Fiscal Disparity	47,649	44,904	44,674	46,265	0	0	55,664	55,664	0.0%		49,525	43,820
4015	Delinq Taxes, Penalties, Int & Adj	17,950	5,456	23,892	10,629	0	0	**0**	0			**0**	**0**
4013	Street Improvement Capital Fund	200,000	200,000	200,000	375,000	0	0	70,000	70,000	0.0%		375,000	200,000
6928	Special Reserve Fund	294	5,000	3,000	9,500	0	0	5,000	5,000	0.0%		9,500	78,000
6932	Stormwater Fund	3,500	3,500	3,500	3,500	0	0	3,500	3,500	0.0%		3,500	3,500
6933	Vehicle/Equipment Replacement Fund	2,500	2,500	2,500	2,500	0	0	2,500	2,500	0.0%		2,500	2,500
6935	Comprehensive Plan	2,000	2,000	3,000	4,000	0	0	4,000	4,000	0.0%		4,000	3,000
6936	Flood Fund	5,500	5,500	5,500	5,500	0	0	5,500	5,500	0.0%		5,500	5,500
6937	DNR Grant Match	95,000	95,000	95,000	95,000	0	0	95,000	95,000	0.0%		95,000	95,000
6934	Codification	100	100	100	100	0	0	100	100	0.0%		100	100
4843	MN Unemployment Claims	3,000	3,000	1,000	1,000	0	0	1,000	1,000	0.0%		1,000	1,000
4847	Election Fund	5,500	5,500	5,500	5,500	0	0	5,500	5,500	0.0%		5,500	5,500
6910	City Council Contingency Fund	0	0	0	0	0	0	0	0			0	0
4842	Audit and Legal Reserve	100	100	1,000	1,000	0	0	1,000	1,000	0.0%		1,000	1,000
4844	Parks Capital Repairs/Trail & Ped Bridge	5,500	5,500	5,500	5,500	0	0	5,500	5,500	0.0%		5,500	5,500
4022	Afton Septic System - City Bldgs	15,000	15,000	15,000	15,000	0	0	15,000	15,000	0.0%		15,000	15,000
xxxx	Bridge Replacement Fund	0	0	0	0	0	0	49,671	49,671	0.0%		0	0
4846	Sidewalk	2,000	2,000	2,000	2,000	0	0	2,000	2,000	0.0%		2,000	2,000
4012	Bldg & Land Capital Fund	6,000	6,000	6,000	6,000	0	0	6,000	6,000	0.0%		6,000	6,000
4818	City Share High Speed Internet	0	0	75,000	50,000	0	0	0	0			50,000	0
4050	Debt Service Levy, Fire Hall Remodel	57,356	57,933	49,893	49,833	0	0	49,784	49,784	0.0%		49,833	58,468
4898	Debt Serv Levy - Downtown Imp Tmp Bond	0	0	28,000	28,000	0	0	30,000	30,000	0.0%		28,000	28,000
4899	Debt Serv Levy - Downtown Imp PFA Loans	0	8,000	70,000	70,000	0	0	70,000	70,000	0.0%		70,000	70,000
4898	Debt Serv Levy - 2017B Road Bond	0	0	0	0	0	0	390,000	390,000	0.0%		0	0
4725	Debt Serv Levy - 2014A Road Bond	305,000	310,000	260,000	260,000	0	0	260,000	260,000	0.0%		260,000	260,000
	TOTAL PROPERTY TAXES	1,634,042	1,676,572	1,861,437	2,020,162	0	0	2,133,786	2,133,786	0.0%	0	2,041,901	1,858,692
2-INTERGOVERNMENTAL REVENUE:													
4100	Gravel Tax/West Lakeland Cent College	(2,374)	(2,333)	(2,160)	(2,267)	0	(2,510)	(2,400)	110			(2,400)	(2,400)
4108	Market Value Credit - Ag	5,797	10,033	9,596	10,423	0	0	4,000	4,000	0.0%		4,000	4,000
4112	PERA Rate Increase Aid	634	634	634	634	0	0	634	634	0.0%		634	634
4175	Agricultural perserve credit	659	663	1,005	1,064	0	0	500	500	0.0%		500	500
	TOTAL INTERGOVT REVENUES	4,715	8,998	9,076	9,854	0	(2,510)	2,734	5,244	-91.8%		2,734	2,734
3-CHARGES FOR SERVICES:													
4205	Assessment Search	50	20	80	60	0	20	35	15	57.1%		35	35
4210	Sale of City Data (Various Media)	20	117	34	8	55	55	100	45	55.3%		100	100
	TOTAL CHARGES FOR SERVICES	70	137	114	68	55	75	135	60	55.7%		135	135

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City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 4/30/18

		Audited 2014	Audited 2015	Audited 2016	UnAudited 2017	Month of Apr-18	YTD Actual 4/30/18	Annual Budget 2018	Remaining Budget $	YTD Act as % of Annual Budget		Annual Budget 2017	Annual Budget 2016
4-FINES & FORFEITURES:													
4300	County Fines & Fees	10,359	15,861	14,422	11,061	542	2,257	14,000	11,743	16.1%		14,000	14,000
4305	Other Fines & Forfeitures	0	0	664	0	0	0	250	250	0.0%		250	250
	TOTAL FINES & FORFEITURES	10,359	15,861	15,086	11,061	542	2,257	14,250	11,993	15.8%		14,250	14,250
5-LICENSES, FEES, PERMITS:													
4400	Building Permit Fees - Afton	86,885	117,818	206,416	193,823	436	25,200	86,000	60,800	29.3%		86,000	80,000
4401	Building & Eng'g Inspection Fees	800	1,050	1,550	2,390	0	250	250	0	100.0%		250	250
4404	4th of July permits	250	0	0	0	0	0	0	0			0	0
4405	Pet License & Impound Fees	335	1,025	325	1,055	0	5	300	295	1.7%		300	300
4410	Liquor Licenses	3,000	3,000	5,023	3,500	0	0	2,600	2,600	0.0%		2,600	2,600
4415	Other Licenses	413	260	589	1,119	0	428	350	(78)	122.3%		350	350
4435	Street Opening & Utility Permit Fees	750	500	2,250	3,500	0	250	1,750	1,500	14.3%		1,750	1,750
4437	Utility Franchise Fees	59,438	59,554	57,833	62,497	0	(1,500)	58,000	59,500	-2.6%		58,000	58,000
4440	Zoning Fees & Permits	10,248	6,965	7,886	11,475	700	1,350	3,000	1,650	45.0%		3,000	3,000
	TOTAL LICENSES, FEES, PERMITS	162,119	190,172	281,870	279,359	1,136	25,982	152,250	126,268	17.1%		152,250	146,250
7-MISCELLANEOUS REVENUE:													
4601	Insurance dividend	3,208	3,271	3,972	998	0	0	2,000	2,000	0.0%		2,000	2,000
4604	Park rental & cleaning fees	825	560	225	225	0	100	500	400	20.0%		500	500
4615	Settlements/Other Income/Transfer	10	869	160	609	0	825	0	(825)			0	0
	TOTAL MISCELLANEOUS REVENUE	4,043	4,700	4,357	1,832	0	925	2,500	1,575	37.0%		2,500	2,500
9-OTHER GRANTS:													
4810	County Grant-recycling grant	7,178	7,210	7,210	7,210	7,210	7,210	7,090	(120)	101.7%		7,090	7,090
4815	Cable Commission Grant	1,200	1,200	1,200	1,500	0	1,200	1,200	0	100.0%		1,200	1,200
	TOTAL OTHER GRANTS	8,378	8,410	8,410	8,710	7,210	8,410	8,290	(120)	101.4%		8,290	8,290
10-INTEREST REVENUES:													
4901	Interest - 4M Fund General	54	144	955	12,772	354	2,549	1,000	(1,549)	254.9%		50	50
	TOTAL INTEREST REVENUES	54	144	955	12,772	354	2,549	1,000	(1,549)	254.9%		50	50
	TOTAL REVENUES	1,823,780	1,904,993	2,181,305	2,343,817	9,298	37,689	2,314,945	2,277,256	1.6%	#	2,222,110	2,032,901

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City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 4/30/18

		Audited 2014	Audited 2015	Audited 2016	UnAudited 2017	Month of Apr-18	YTD Actual 4/30/18	Annual Budget 2018	Remaining Budget $	YTD Act as % of Annual Budget	Annual Budget 2017	Annual Budget 2016
B: EXPENDITURES												
1-WAGES & BENEFITS:												
5002	Mayor & Council	13,200	13,400	13,200	13,200	1,100	4,400	13,200	8,800	33.3%	13,200	13,200
5004	Administrator	81,575	88,150	91,483	92,150	7,679	30,717	99,700	68,983	30.8%	97,759	94,912
5005	Intern (s)	0	0	0	0	0	0	500	500	0.0%	4,500	4,500
5007	Office Assistant	17,717	16,059	18,272	21,793	1,901	6,380	20,500	14,120	31.1%	16,556	16,074
5008	Office Manager/Clerk	38,593	38,922	38,798	28,930	3,464	11,630	51,535	39,905	22.6%	44,150	42,864
5115	Contract Office - Administration	0	0	0	5,221	0	0					
5020	Maintenance Personnel incl Vehicle Allowance	17,849	17,300	18,816	24,076	1,955	5,111	25,400	20,289	20.1%	24,669	23,951
5014	FICA & Medicare	13,425	17,702	17,854	18,047	1,332	5,296	16,129	10,833	32.8%	15,364	14,956
5018	Insurance Benefits (Disability)	642	646	648	227	28	113	720	607	15.8%	720	720
5037	Other Financial Benefits	16,200	26,400	26,400	26,400	2,200	8,800	26,400	17,600	33.3%	26,400	26,400
5053	PERA	11,416	12,178	13,008	12,771	1,166	4,220	16,340	12,120	25.8%	15,063	14,663
5024	Workers Comp Insurance	2,530	3,689	3,171	0	0	0	3,100	3,100	0.0%	3,100	2,600
	TOTAL WAGES & BENEFITS	213,147	234,446	241,650	242,814	20,824	76,666	273,524	196,858	28.0%	261,481	254,840
2-PROFESSIONAL SERVICES:												
5120	Contract - Videographer	606	710	1,807	2,475	656	1,525	2,800	1,275	54.5%	2,000	1,000
5302	Assessor Fees	20,191	20,716	21,269	22,215	23,272	23,592	22,700	(892)	103.9%	21,850	21,200
5304	Accounting fees	13,365	14,375	15,247	17,130	1,326	5,529	16,850	11,321	32.8%	16,500	15,350
5305	Auditing fees	5,350	5,450	5,350	6,600	2,700	5,400	8,900	3,500	60.7%	8,700	5,700
5310	Engineering Fees	12,722	17,707	23,561	24,410	1,548	3,654	20,000	16,346	18.3%	20,000	20,000
5315	Recording fees	151	46	0	0	(46)	(92)	300	392	-30.7%	300	300
5320	Legal fees - Prosecution	29,698	25,140	23,160	27,943	2,066	8,615	28,000	19,385	30.8%	28,000	28,000
5321	Legal fees - General/Civil	13,772	20,447	21,951	19,082	1,934	7,411	22,000	14,589	33.7%	22,000	22,000
5330	Planning Fees	0	0	0	6,200	1,818	2,354	4,000	1,646	58.9%	4,000	0
5335	Other Fees for Service	0	0	(433)	1,150	0	0	1,500	1,500	0.0%	1,500	1,500
5350	Building Inspection Fees - Stensland	36,910	48,921	80,054	82,429	2,080	11,425	34,400	22,975	33.2%	34,400	32,000
5360	Misc Dev Fees	(200)	(345)	0	0	0	0	0	0		0	0
5370	Well Monitoring Program	144	0	768	0	0	1,075	1,200	125	89.6%	1,000	1,000
5380	Watershed Management	488	488	595	596	0	596	600	4	99.4%	500	500
	TOTAL PROFESSIONAL SERVICES	133,198	153,655	193,329	210,229	37,354	71,085	163,250	92,165	43.5%	160,750	148,550

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City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 4/30/18

		Audited 2014	Audited 2015	Audited 2016	UnAudited 2017	Month of Apr-18	YTD Actual 4/30/18	Annual Budget 2018	Remaining Budget $	YTD Act as % of Annual Budget	Annual Budget 2017	Annual Budget 2016
4-OTHER EXPENDITURES:												
5500	Office Equipment	176	1,612	576	0	0	0	700	700	0.0%	700	600
5505	Bank/IRS Fees/Penalties/Sales Tax	135	347	262	314	14	142	400	258	35.4%	400	400
5510	Comp Svc (All Hard/Software, GIS, Web, Email)	4,825	5,396	5,610	6,900	902	3,089	9,500	6,411	32.5%	9,500	9,500
5516	Copier Lease	6,424	6,796	3,243	2,760	230	690	7,000	6,310	9.9%	7,000	7,500
5520	Equipment Maintenance	62	0	0	0	0	0	1,000	1,000	0.0%	1,000	1,000
5525	Insurance-General Liability	18,377	17,886	17,250	15,962	0	0	21,000	21,000	0.0%	21,000	21,000
5535	Misc. Expense	230	956	21	574	0	506	2,000	1,494	25.3%	2,000	2,000
5540	Office Supplies	2,673	2,953	2,631	3,563	368	1,061	4,000	2,939	26.5%	4,000	4,000
5545	Other Administration	475	713	400	320	0	0	500	500	0.0%	500	500
5550	Postage	4,816	3,439	3,281	3,847	955	1,722	3,500	1,778	49.2%	3,500	3,500
5555	Publishing & Printing	2,336	3,656	2,201	407	49	430	2,800	2,370	15.4%	2,800	2,800
5560	Newsletter	5,281	6,058	5,339	4,804	580	1,450	6,000	4,550	24.2%	6,000	6,000
5565	Telephone	2,759	2,682	2,703	3,051	300	1,198	3,500	2,302	34.2%	3,500	3,500
5575	Travel & Mileage	180	0	132	186	41	81	500	419	16.2%	500	500
5580	Membership & Dues	2,987	3,158	3,207	3,229	0	0	3,000	3,000	0.0%	3,000	3,000
5585	Seminars & Education	1,932	2,364	682	1,059	580	1,405	2,500	1,095	56.2%	2,500	2,500
	TOTAL OTHER EXPENDITURES	53,668	58,017	47,538	46,974	4,020	11,775	67,900	56,125	17.3%	67,900	68,300
SUBTOTAL GENERAL & ADMINISTRATIVE		400,012	446,119	482,517	500,017	62,198	159,525	504,674	345,149	31.6%	490,131	471,690
5-PUBLIC SAFETY:												
5605	Animal Control	1,899	2,823	1,959	1,280	0	1,294	4,000	2,706	32.4%	4,000	4,000
5625	Fire & Ambulance Service	213,705	219,953	232,893	243,296	62,292	124,583	249,166	124,583	50.0%	243,296	232,893
xxxx	Police Service - Additional Patrols	0	0	0	0	0	0	5,000	5,000	0.0%	0	0
5635	Police Service - County	168,494	169,289	178,385	176,419	0	227	180,000	179,773	0.1%	175,000	171,250
	TOTAL PUBLIC SAFETY	384,098	392,065	413,237	420,994	62,292	126,104	438,166	312,062	28.8%	422,296	408,143
6-PUBLIC HEALTH:												
5705	Recycling - Afton	150	268	1,076	525	0	12	500	488	2.3%	500	500
5720	Refuse Hauling - City Hall	1,630	819	708	745	0	60	1,500	1,440	4.0%	1,500	1,500
	TOTAL PUBLIC HEALTH	1,780	1,087	1,784	1,270	0	71	2,000	1,929	3.6%	2,000	2,000

City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 4/30/18

		Audited 2014	Audited 2015	Audited 2016	UnAudited 2017	Month of Apr-18	YTD Actual 4/30/18	Annual Budget 2018	Remaining Budget $	YTD Act as % of Annual Budget	Annual Budget 2017	Annual Budget 2016
7-STREETS:												
5820	Gravel Road Maintenance	1,755	3,530	7,944	13,721	0	0	4,000	4,000	0.0%	4,000	4,000
5825	Crackseal/Seal Coat/Gravel Shouldering	90,685	51,829	11,701	33,098	0	0	75,000	75,000	0.0%	75,000	75,000
5830	Snow & Ice Control	115,692	62,431	78,910	76,152	6,290	89,173	110,000	20,827	81.1%	110,000	110,000
5835	Surf maint/Sweeping/Pothole Repair	29,844	49,873	33,139	28,672	0	0	10,000	10,000	0.0%	46,000	46,000
5845	Brush,Tree,Mow,Bridge,Culvert,Guardrail	25,502	40,117	21,136	80,978	0	0	50,000	50,000	0.0%	39,000	39,000
5850	Street Lighting	3,982	4,286	3,164	4,494	424	1,726	12,000	10,274	14.4%	5,000	5,000
5855	Gas Lamps - Operating Costs	2,851	2,491	1,889	1,236	238	1,101	0	(1,101)		2,700	2,700
5856	Gas Lamps - Capital	0	0	0	0	0	0	0	0		0	0
5860	Signs & Signals	2,977	3,247	3,413	2,624	0	688	4,000	3,312	17.2%	4,000	4,000
5870	Other - Road Maint.	758	605	1,696	888	0	50	2,000	1,950	2.5%	2,000	2,000
	TOTAL STREETS	274,047	218,410	162,992	241,863	6,952	92,738	267,000	174,262	34.7%	287,700	287,700
9-OTHER PUBLIC WORKS EXPENDITURES:												
5910	Flood Control (Operate Pump/Dike)	803	0	0	0	0	0	1,600	1,600	0.0%	1,600	1,600
5920	Repair & Maint - Equipment	1,312	1,080	1,324	1,506	0	0	1,500	1,500	0.0%	1,500	1,500
5925	Fuel & Lubricants	478	558	311	263	0	0	1,000	1,000	0.0%	1,000	1,000
5930	Tools & Minor Equipment	243	277	275	95	0	0	950	950	0.0%	950	950
	TOTAL OTHER PUBLIC WORKS	2,836	1,914	1,910	1,864	0	0	5,050	5,050	0.0%	5,050	5,050
SUBTOTAL STREETS, REHAB & PUBLIC WORKS		276,883	220,324	164,902	243,727	6,952	92,738	272,050	179,312	34.1%	292,750	292,750
9-BUILDINGS & LAND:												
6010	Gas Heat	2,060	1,937	1,071	533	0	0	2,200	2,200	0.0%	2,200	2,500
6020	Electricity	1,822	1,731	1,635	2,039	268	1,028	2,000	972	51.4%	2,000	1,750
6030	Miscellaneous Expense	777	1,036	944	910	33	121	800	680	15.1%	800	500
6035	Cleaning	1,031	874	273	13	0	7	2,000	1,993	0.3%	2,000	1,000
6040	Repair & Maintenance	898	1,910	902	2,644	336	711	2,000	1,289	35.5%	2,000	2,000
6045	City Garage Expense	3,264	2,557	3,182	2,147	639	2,007	2,500	493		2,500	2,500
xxxx	Deputy Facility/PW Garage	0	0	0	0	0	0	1,000	1,000	0.0%	0	0
6050	Supplies	594	288	289	536	55	430	500	70	86.0%	500	500
	TOTAL BUILDINGS & LAND	10,446	10,334	8,296	8,823	1,331	4,303	13,000	8,697	33.1%	12,000	10,750

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 4/30/18

		Audited 2014	Audited 2015	Audited 2016	UnAudited 2017	Month of Apr-18	YTD Actual 4/30/18	Annual Budget 2018	Remaining Budget $	YTD Act as % of Annual Budget	Annual Budget 2017	Annual Budget 2016
12-PARKS & RECREATION:												
6105	4th of July Celebration	3,691	3,500	3,500	3,500	0	3,500	3,500	0	100.0%	3,500	3,500
6135	Park Maintenance	1,275	359	569	2,587	338	832	1,200	368	69.4%	1,200	1,200
6140	Miscellaneous expense	52	62	112	18	0	0	300	300	0.0%	300	300
6205	Cemetery maintenance	0	0	9,000	9,354	0	9,000	9,000	0	100.0%	9,000	2,500
	TOTAL PARKS & RECREATION	5,018	3,921	13,181	15,459	338	13,332	14,000	668	95.2%	14,000	7,500
OVERALL TOTAL EXPENDITURES		1,078,237	1,073,850	1,083,917	1,190,291	133,110	396,074	1,243,890	847,816	31.8%	1,233,177	1,192,833
C: OTHER FINANCING SOURCES (USES)												
4725	Tax Levy to 2014A Road Debt Service	(305,000)	(310,000)	(260,000)	(260,000)	0	0	(260,000)	(260,000)		(260,000)	(260,000)
xxxx	Tax Levy to 2017B Road Debt Service	0	0	0	0	0	0	(390,000)	(390,000)		0	0
4898	Tax Levy to Dwntwn Imp Tmp Bonds	0	0	(28,000)	(28,000)	0	0	(30,000)	(30,000)		(28,000)	(28,000)
4899	Tax Levy to Dwntwn Imp PFA Loans	0	0	(70,000)	(70,000)	0	0	(70,000)	(70,000)		(70,000)	(70,000)
4050	Tax Levy to Fire Hall Debt Service Fund	(57,356)	(57,933)	(49,893)	(49,833)	0	0	(49,784)	(49,784)		(49,833)	(58,468)
6920	Oper trf to Bldg & Land Fund - Budgeted	(6,000)	(6,000)	(6,000)	(6,000)	0	0	(6,000)	(6,000)		(6,000)	(6,000)
6920	Oper trf to Bldg & Land Fund - UnBudgeted	0	(20,000)	(25,000)	(25,000)	0	0	0	0		0	0
6921	Oper trf to Street Imp -UnBudgeted	0	(43,500)	(230,000)	(100,000)	0	0	0	0		0	0
6925	Oper trf to Street Imp -Budgeted	(200,000)	(200,000)	(200,000)	(375,000)	0	0	(70,000)	(70,000)		(375,000)	(200,000)
6928	Oper Trf from(to) Special Reserve Fund	(294)	(5,000)	(3,000)	(9,500)	0	0	(5,000)	(5,000)		(9,500)	(78,000)
6932	Oper Trf to Stormwater Fund	(3,500)	(3,500)	(3,500)	(3,500)	0	0	(3,500)	(3,500)		(3,500)	(3,500)
6933	Oper Trf to Vehicle Fund	(2,500)	(2,500)	(2,500)	(2,500)	0	0	(2,500)	(2,500)		(2,500)	(2,500)
6935	Oper Trf to Comprehensive Plan	(2,000)	(2,000)	(3,000)	(4,000)	0	0	(4,000)	(4,000)		(4,000)	(3,000)
6936	Oper Trf to Flood Mitigation & Control	(5,500)	(5,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)		(5,500)	(5,500)
6937	Oper Trf to DNR Grant Match	(95,000)	(95,000)	(95,000)	(95,000)	0	0	(95,000)	(95,000)		(95,000)	(95,000)
6934	Oper trf to Codification (Spec Act Fd)	(100)	(100)	(100)	(100)	0	0	(100)	(100)		(100)	(100)
4843	Oper Trf to MN Unemployment Claims	(3,000)	(3,000)	(1,000)	(1,000)	0	0	(1,000)	(1,000)		(1,000)	(1,000)
4847	Oper Trf to Election Expense Fund	(5,500)	(5,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)		(5,500)	(5,500)
6910	City Council Contingency Fund	0	0	0	(10,000)	0	0	0	0		0	0
4842	Oper Trf to Audit and Legal Reserve	(100)	(100)	(1,000)	(1,000)	0	0	(1,000)	(1,000)		(1,000)	(1,000)
4844	Oper Trf to Parks Capital Repairs/Trail & Ped Bridge	(5,500)	(5,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)		(5,500)	(5,500)
4022	Oper Trf to Afton Septic System - City Bldgs	(15,000)	(15,000)	(15,000)	(15,000)	0	0	(15,000)	(15,000)		(15,000)	(15,000)
4818	Oper Trf to Spec Act Fd re High Speed Internet	0	(8,000)	(75,000)	(50,000)	0	0	0	0		(50,000)	0
4846	Oper Trf to Sidewalk	(2,000)	(2,000)	(2,000)	(2,000)	0	0	(2,000)	(2,000)		(2,000)	(2,000)
xxxx	Oper Trf to Bridge Replacement Fund	0	0	0	0	0	0	(49,671)	(49,671)		0	0
6929	Trf (to)/from Special Activities Fund (Various)	0	(15,000)	**(10,000)**	**(25,000)**	0	0	0	0		0	0
	TOTAL OTH FINANCING/TRANSFERS	(708,350)	(805,133)	(1,096,493)	(1,148,933)	0	0	(1,071,055)	(1,071,055)		(988,933)	(840,068)
REVENUES OVER (UNDER) EXPENDITURES		**37,193**	**26,010**	**895**	**4,594**	**(123,812)**	**(358,385)**	**$0**	**358,385**		**$0**	**$0**
	Fund Balance - Beginning of Period	**264,114**	**301,307**	**327,317**	**328,212**		**$332,805**					
	Fund Balance - End of Period	**301,307**	**327,317**	**328,212**	**332,805**		**($25,580)**					

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City of Afton
Summary of Special Activities and MN Investment Funds
YTD 4/30/18

#550 Special Activities Fund	Balance 12/31/2014	Balance 12/31/2015	Balance 12/31/2016	Balance 12/31/2017	Receipts	Disbursements	Transfers	Balance 4/30/2018
A. Interest (unallocated)	3,871.67	3,930.92	4,394.61	6,100.51	1,381.12			7,481.63
B1. Cable Commission (Communications)	18,378.87	24,889.73	13,549.11	12,083.74	12,390.88	1,710.39		22,764.23
B3. City Council Contingency Reserve	10,975.00	9,775.00	4,768.56	10,229.76		1,500.00		8,729.76
B4. Community Garden	(87.88)	(0.00)	(0.00)	(0.00)				(0.00)
B4. MN Historic Preservation Design Guidelines	0.00	8,000.00	(225.00)	(225.00)				(225.00)
B5. Afton Residents for Preservation & Conservation	0.00	0.00	0.00	1,500.00				1,500.00
C1. Codification	3,750.20	3,850.20	3,950.20	4,050.20				4,050.20
C2. Comprehensive Plan	8,155.36	1,947.36	4,947.36	18,947.36				18,947.36
D1. Flood Control (Acct 7836)	5,063.99	17,004.27	22,304.27	27,804.27				27,804.27
D2. Storm Water Control	21,433.70	24,933.70	28,433.70	31,933.70				31,933.70
D3. Snow & Ice Reserve	0.00	15,000.00	15,000.00	30,000.00				30,000.00
D6. TAG Wastewater Comm Assessmnt (Acct 7833)	(15,982.34)	0.00	0.00	0.00				0.00
E. Charitable Gaming Fund	0.00	0.00	84.47	495.80	62.92			558.72
G. TIF Dist No. 1 (Afton Market Square)	849.01	0.00	0.00	0.00				0.00
H. State Fire Aid (Pass-Thru)	0.00	0.00	0.00	0.00	2,000.00	2,000.00		0.00
I. City Vehicles	4,148.96	6,648.96	9,148.96	9,214.39		1,319.00		7,895.39
K. Audit/Legal Reserve	38,436.57	38,536.57	39,536.57	40,536.57				40,536.57
L. MN UI Claims, Severance & Oth PTO	23,788.53	26,788.53	27,788.53	28,788.53				28,788.53
M. Parks Capital, Pedestrian Bike Trail & Bridge	16,459.94	21,959.94	27,459.94	27,959.94				27,959.94
N. Election Expense	5,780.27	11,159.33	9,452.67	13,402.67		9,950.75		3,451.92
O. Sidewalk	10,000.00	12,000.00	14,000.00	16,000.00				16,000.00
P. High Speed Internet	0.00	0.00	0.00	124,850.00				124,850.00
Total #550 Special Activities Fund	155,021.85	226,424.51	224,593.95	403,672.44	15,834.92	16,480.14	0.00	403,027.22
#600 MN Investment Fund								
4886/8986 Chandler Exhibits	104,361.13	104,409.10	104,635.25	105,377.87	333.66		0.00	105,711.53
Total #600 MN Investment Fund	104,361.13	104,409.10	104,635.25	105,377.87	333.66	0.00	0.00	105,711.53

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City of Afton
Special Activities Fund - Detail by Account
January through April 2018

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4815 · Cable Comm Dist - Year End							
Depo...	02/26/2018	2023		Cable Commission: 2017 year end distribution		12,390.88	12,390.88
Total 4815 · Cable Comm Dist - Year End					0.00	12,390.88	12,390.88
4914 · Special Activity - Interest							
Gene...	01/31/2018	interest		Interest Income		286.07	286.07
Gene...	02/28/2018	interest		Interest Income		273.80	559.87
Gene...	03/31/2018	interest		Interest Income		356.51	916.38
Gene...	04/30/2018	interest		Interest Income		464.74	1,381.12
Total 4914 · Special Activity - Interest					0.00	1,381.12	1,381.12
4940 · State Fire Aid Received							
Depo...	03/14/2018	5927980		St of MN: Firefighters Relief Assoc 2018 Supplemental		2,000.00	2,000.00
Total 4940 · State Fire Aid Received					0.00	2,000.00	2,000.00
4950 · 10% Charitable Gaming Tax							
Depo...	03/12/2018	11810		Merrick: Lumberyard Pub Jan 2018		43.38	43.38
Depo...	04/30/2018	11937		Merrick Charitable Gaming Lumberyard Pub March 2018		19.54	62.92
Total 4950 · 10% Charitable Gaming Tax					0.00	62.92	62.92
5020 · Maintenance Person							
Payc...	02/15/2018	22393	Johnson, Kenneth L		0.00		0.00
Total 5020 · Maintenance Person					0.00	0.00	0.00
5051 · Social Security Tax - Employer							
Payc...	02/15/2018	22393	Johnson, Kenneth L		3.70		(3.70)
Payc...	02/15/2018	201802024	Yoho, Julie D	Direct Deposit	115.93		(119.63)
Payc...	02/28/2018	201803002	Yoho, Julie D	Direct Deposit	71.06		(190.69)
Total 5051 · Social Security Tax - Employer					190.69	0.00	(190.69)
5052 · Medicare Tax - Employer							
Payc...	02/15/2018	22393	Johnson, Kenneth L		0.87		(0.87)
Payc...	02/15/2018	201802024	Yoho, Julie D	Direct Deposit	27.11		(27.98)
Payc...	02/28/2018	201803002	Yoho, Julie D	Direct Deposit	16.62		(44.60)
Total 5052 · Medicare Tax - Employer					44.60	0.00	(44.60)
5053 · PERA Contribution - Employer							
Payc...	02/15/2018	22393	Johnson, Kenneth L		4.48		(4.48)
Payc...	02/15/2018	201802024	Yoho, Julie D	Direct Deposit	140.25		(144.73)
Payc...	02/28/2018	201803002	Yoho, Julie D	Direct Deposit	85.95		(230.68)
Total 5053 · PERA Contribution - Employer					230.68	0.00	(230.68)
5440 · State Fire Aid Paid							
Bill	03/14/2018	FireAid18Supplemntal	LSCV Fire Relief Assn (State Aid)	2018 State Fire Aid $2,000 Supplemental	2,000.00		(2,000.00)
Total 5440 · State Fire Aid Paid					2,000.00	0.00	(2,000.00)
5561 · Communications							
Bill	01/31/2018	46157	StarTech Computing, Inc	MS Server 2016 Std Licenss	210.00		(210.00)
Bill	02/28/2018	46316	StarTech Computing, Inc	winx dvd ripper	48.90		(258.90)
Bill	03/31/2018	1038646	Metro Sales Inc.	2 Canon DR-C225 scanners	670.00		(928.90)
Bill	03/31/2018	45989	StarTech Computing, Inc	Foxit Phanton PDF Standard 9.0	129.00		(1,057.90)
Bill	03/31/2018	46133	StarTech Computing, Inc	1 HP Chromebook	295.51		(1,353.41)
Bill	04/30/2018	13261	Audio Logic Systems	installed Euro connector	85.00		(1,438.41)
Bill	04/30/2018	46445	StarTech Computing, Inc	Godaddy.com UCC SSL Cert	271.98		(1,710.39)
Total 5561 · Communications					1,710.39	0.00	(1,710.39)
5977 · City Vehicles - JD Tractor X749							
Bill	02/28/2018	TractorCabCover	AHW	Tractor Cab Cover for JD Tractor	1,319.00		(1,319.00)

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City of Afton
Special Activities Fund - Detail by Account
January through April 2018

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Total 5977 · City Vehicles - JD Tractor X749					1,319.00	0.00	(1,319.00)
6347 · Elections Expense							
Bill	01/31/2018	012918	Hudson Bagel & Coffee Co.	Food for Election Judges	210.66		(210.66)
Bill	01/31/2018	0118415245	Pioneer Press	Legals: Notice of public accuracy test (election)	120.73		(331.39)
Bill	01/31/2018	134390	Wash Cty (Elections)	2018 Automark Ext Maint Fees	1,550.00		(1,881.39)
Payc...	02/15/2018	22393	Johnson, Kenneth L		59.75		(1,941.14)
Payc...	02/15/2018	201802024	Yoho, Julie D	Direct Deposit	1,869.92		(3,811.06)
Payc...	02/15/2018	22398	Arco, Laurie		350.00		(4,161.06)
Payc...	02/15/2018	22398	Arco, Laurie		116.49		(4,277.55)
Payc...	02/15/2018	22399	Grodahl, Donnelle		238.00		(4,515.55)
Payc...	02/15/2018	22400	Jahn, Roxane		80.00		(4,595.55)
Payc...	02/15/2018	22401	Jensen, Mary S		160.00		(4,755.55)
Payc...	02/15/2018	22402	Kiefner, Janice A		80.00		(4,835.55)
Payc...	02/15/2018	22403	Kopitzke, Karen		80.00		(4,915.55)
Payc...	02/15/2018	22404	Loving, Denise		80.00		(4,995.55)
Payc...	02/15/2018	22405	McDonald, Lee Ann		80.00		(5,075.55)
Payc...	02/15/2018	22406	Nalipinski, Daniel A		252.00		(5,327.55)
Payc...	02/15/2018	22407	Peterson, Cynthia		80.00		(5,407.55)
Payc...	02/15/2018	22408	Reyers, Bonnie		80.00		(5,487.55)
Payc...	02/15/2018	22409	Schmitz, Ted		65.00		(5,552.55)
Payc...	02/15/2018	22410	Shouman, Kristen		160.00		(5,712.55)
Payc...	02/15/2018	22411	Showalter, John J		252.00		(5,964.55)
Payc...	02/28/2018	201803002	Yoho, Julie D	Direct Deposit	1,146.08		(7,110.63)
Payc...	02/28/2018	201803002	Yoho, Julie D	Direct Deposit	45.35		(7,155.98)
Payc...	02/28/2018	22421	Grodahl, Donnelle		140.00		(7,295.98)
Payc...	02/28/2018	22422	Jahn, Roxane		70.00		(7,365.98)
Payc...	02/28/2018	22423	Jensen, Mary S		150.00		(7,515.98)
Payc...	02/28/2018	22424	Kasowan, Susan		80.00		(7,595.98)
Payc...	02/28/2018	22425	Kiefner, Janice A		80.00		(7,675.98)
Payc...	02/28/2018	22426	Kopitzke, Karen		80.00		(7,755.98)
Payc...	02/28/2018	22427	Loving, Denise		80.00		(7,835.98)
Payc...	02/28/2018	22428	McDonald, Lee Ann		70.00		(7,905.98)
Payc...	02/28/2018	22429	Nalipinski, Daniel A		238.00		(8,143.98)
Payc...	02/28/2018	22430	Peterson, Cynthia		80.00		(8,223.98)
Payc...	02/28/2018	22431	Reyers, Bonnie		115.00		(8,338.98)
Payc...	02/28/2018	22432	Shouman, Kristen		150.00		(8,488.98)
Payc...	02/28/2018	22433	Showalter, John J		252.00		(8,740.98)
Payc...	02/28/2018	22434	Wasmundt, Gary M		224.00		(8,964.98)
Payc...	02/28/2018	22450	Eklund, Marilyn	Replacement for Ck#22435 presumed lost	150.00		(9,114.98)
Payc...	02/28/2018	22436	Scott, Elsie		150.00		(9,264.98)
Bill	02/28/2018	Election2018	Hudson Bagel & Coffee Co.	Food for Election Judges	219.80		(9,484.78)
Total 6347 · Elections Expense					9,484.78	0.00	(9,484.78)
6366 · City Council Contingency Exp							
Bill	02/28/2018	Feb2018	Youth Service Bureau	YSB Services - 2018	1,500.00		(1,500.00)
Total 6366 · City Council Contingency Exp					1,500.00	0.00	(1,500.00)
TOTAL					**16,480.14**	**15,834.92**	**(645.22)**

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City of Afton
Street Improvement Fund - Detail by Account
January through April 2018

Type	Date	Num	Source Name	Memo	Amount
4907 · Pub Wks 4M Fd Interest Earnings					
General Jo...	01/31/2018	Interest		Interest Income	1,113.27
General Jo...	02/28/2018	Interest		Interest Income	1,057.88
General Jo...	03/31/2018	Interest		Interest Income	1,287.10
General Jo...	04/30/2018	Interest		Interest Income	1,064.24
Total 4907 · Pub Wks 4M Fd Interest Earnings					4,522.49
7900 · Street Imp Capital Projects					
7937 · Bridge Repair & Replacement					
Bill	02/28/2018	2	WSB (Bridge Inspections)	Bridge Safety Inspections	(2,940.00)
Bill	03/31/2018	3	WSB (Bridge Inspections)	Bridge Safety Inspections	(1,396.50)
Total 7937 · Bridge Repair & Replacement					(4,336.50)
Total 7900 · Street Imp Capital Projects					(4,336.50)
TOTAL					**185.99**

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City of Afton
Bldg & Land Fund - Detail by Account
January through April 2018

Type	Date	Num	Source Name	Memo	Amount
4022 · Afton Septic System - City Bldg					
Depo...	01/31/2018	10352		George Weed: Dec 2017	50.00
Depo...	01/31/2018	1295		Lone Star on St Croix Dec 2017	200.00
Depo...	01/31/2018	10352		George Weed: Sanitary Sewer Fee 2018	550.00
Depo...	02/26/2018	43447		Afton St Croix: Dec17 sanitary sewer fee	1,750.00
Depo...	03/12/2018	1301		Lone Star on St Croix, LLC	200.00
Depo...	03/12/2018	3489		Selma's	900.00
Depo...	03/12/2018	1010		Richard Balsimo	100.00
Depo...	03/12/2018	995110		John Thompson	50.00
Depo...	03/27/2018	5421		Calli Lili, Kathleen Feehan Schmidt	250.00
Depo...	03/27/2018	1308		Lone Star on St Croix	200.00
Depo...	03/31/2018	1013		Richard Balsimo	50.00
Depo...	03/31/2018	43525		Afton St Croix Co	1,750.00
Depo...	04/30/2018	43560		Afton St Croix Co	1,750.00
Depo...	04/30/2018	995111		John Thompson	50.00
Depo...	04/30/2018	1315		Lone Star on St Croix	200.00
Total 4022 · Afton Septic System - City Bldg					8,050.00
4906 · Bldg & Land Interest Earnings					
Gene...	01/31/2018	interest		Interest Income	21.92
Gene...	02/28/2018	interest		Interest Income	15.87
Gene...	03/31/2018	interest		Interest Income	24.91
Gene...	04/30/2018	interest		Interest Income	49.96
Total 4906 · Bldg & Land Interest Earnings					112.66
6004 · Bldg Repair & Maintenance					
Bill	01/31/2018	12630	Freeway Electric, Inc	City Hall: 2 outside LED building fixtures - entrance and flagpole	(550.00)
Bill	04/30/2018	347	Tri-County Services (Streets, Other)	Removal of old garage	(3,500.00)
Total 6004 · Bldg Repair & Maintenance					(4,050.00)
6007 · Garage, Deputy Office Facility					
Bill	01/20/2018	1549	Douglas Kropelnicki Construction Inc.	Final invoice less 10% retainer of total contract price $159,727.44	(40,354.70)
Gene...	01/31/2018	PRExpReimb		Ken Johnson: garage supplies	(37.48)
Bill	01/31/2018	64670	Menards - Hudson	supplies	(14.48)
Bill	01/31/2018	Add'l Carpet ...	Seestedt's	Carpet Deputy office	(243.54)
Bill	01/31/2018	1549a	Douglas Kropelnicki Construction Inc.	Final invoice less $2,500 for Spring Painting: Total contract price $159,727.44	(15,972.74)
Bill	01/31/2018	10-942503	Econo Signs	Barricade Light for City Garage	(116.30)
Bill	01/31/2018	Carpet 2/6/18	Knutson, Kim	Carpet Squares - Sheriff's Office	(420.00)
Bill	04/30/2018	Sheriff Restr...	Home & Business Handyworks (Bill Baglio)	Install restroom at Sheriff Garage/Office. 1/2 down of $8,500	(4,250.00)
Total 6007 · Garage, Deputy Office Facility					(61,409.24)
6022 · Septic System Operations					
Bill	01/31/2018	094913	Petersen Management Co. LLC	Operation and Management Fees Jan 2018	(1,508.33)
Bill	01/31/2018	095241	Petersen Management Co. LLC	Operation and Management Fees Feb 2018	(1,508.33)
Bill	01/31/2018	013118	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	(745.19)
Bill	01/31/2018	095318	Petersen Management Co. LLC	Operation and Management Fees Lab Fees 1/24/18	(184.25)
Bill	01/31/2018	095376	Petersen Management Co. LLC	Operation and Management Fees Lab Fees 1/26/18	(155.65)
Bill	02/28/2018	095412	Petersen Management Co. LLC	Operation and Management Fees Lab Fees 1/29/18	(339.90)
Bill	02/28/2018	022818	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	(290.86)
Bill	02/28/2018	022818	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626	(294.70)
Bill	02/28/2018	095754	Petersen Management Co. LLC	Outside Services Lab Fees 2/20, 2/26	(662.20)
Bill	02/28/2018	095758	Petersen Management Co. LLC	Operation and Managemant Fees: Mar2018	(1,508.33)
Bill	03/31/2018	033118	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	(373.40)

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City of Afton
Bldg & Land Fund - Detail by Account
January through April 2018

Type	Date	Num	Source Name	Memo	Amount
Bill	03/31/2018	095997	Petersen Management Co. LLC	Afton MN Outside Services Lab Fees 3/7/18	(339.90)
Bill	03/31/2018	96148	Petersen Management Co. LLC	Oper and Mgmt fees April 2018	(1,508.33)
Gene...	04/01/2018	Utility Adj		Adjust Utility Auto Pays:Xcel Energy {EFT} (51-11983 9027) 201801036	745.19
Bill	04/30/2018	096200	Petersen Management Co. LLC	Lab fees 3/22/18	(339.90)
Bill	04/30/2018	096347	Petersen Management Co. LLC	Lab fees 4/4/18	(339.90)
Bill	04/30/2018	096347	Petersen Management Co. LLC	Lab fees 3/29/18	(184.25)
Bill	04/30/2018	043018	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	(647.84)
Bill	04/30/2018	043018	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626	(113.64)
Bill	04/30/2018	043018	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	(309.55)
Bill	04/30/2018	043018	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	(789.64)
Bill	04/30/2018	096551	Petersen Management Co. LLC	Oper and Mgmt Fees	(1,508.33)
Total 6022 · Septic System Operations					(12,907.23)
TOTAL					**(70,203.81)**

H2

City of Afton
City Dock Fund - Detail by Account
January through April 2018

Type	Date	Num	Source Name	Memo	Amount
4909 · Dock 4M Fd - Interest Earnings					
Gene...	01/31/2018	Interest		Interest Income	61.96
Gene...	02/28/2018	Interest		Interest Income	60.38
Gene...	03/31/2018	Interest		Interest Income	74.48
Gene...	04/30/2018	Interest		Interest Income	81.35
Total 4909 · Dock 4M Fd - Interest Earnings					278.17
TOTAL					**278.17**

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City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
January through April 2018

Type	Date	Num	Source Name	Memo	Amount
5830 · Snow & Ice Control					
Bill	01/31/2018	317	Tri-County Services (Snow Ice)	Snow & Ice Control Jan 2018	(22,801.25)
Bill	02/28/2018	SnowIceDwntwnCityHal	Handyman Services of MN	Snow plow: Downtown sidewalks and City Hall	(450.00)
Bill	02/28/2018	135694	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	Sand and Salt Dec 2017	(819.81)
Bill	02/28/2018	135694	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	Sand and Salt Jan 2018	(4,360.19)
Bill	02/28/2018	321	Tri-County Services (Snow Ice)	Snow & Ice Control Feb 2018	(19,082.50)
Bill	02/28/2018	136315	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	snow & ice control Feb 14 2018	(15,129.24)
Gene...	03/29/2018	Void22452		Void Check No. 22452 Handyman Services 3/15/18	450.00
Bill	03/29/2018	SnowRemovalMar2018	Baglio Bill (1099 Vendor)	Snow removal/filling of ice rink	(450.00)
Bill	03/31/2018	329	Tri-County Services (Snow Ice)	Snow & Ice Control 3/6/18 to 4/4/18: 153 hours	(13,005.00)
Bill	03/31/2018	137936	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	snow & ice control March 3/13, 3/14/ 2018 sand and salt	(7,235.01)
Bill	04/30/2018	340	Tri-County Services (Snow Ice)	Snow & Ice Control 4/14/18 to 4/17/18: 74 hours	(6,290.00)
Total 5830 · Snow & Ice Control					(89,173.00)
5850 · Street Lighting					
Bill	01/31/2018	013118	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(211.33)
Bill	01/31/2018	013118	Xcel Energy {EFT} (51-5700 4296)	3033 St. Croix Trail S Meter #0077765464	(198.79)
Bill	02/28/2018	022818	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(212.43)
Bill	02/28/2018	022818	Xcel Energy {EFT} (51-5700 4296)	3033 St. Croix Trail S Meter #77765464 Premises #303084797	(592.90)
Gene...	03/01/2018	VoidCheck		Void Check #201709029 Xcel 8/31/17	404.64
Bill	03/31/2018	033118	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(212.95)
Bill	03/31/2018	033118	Xcel Energy {EFT} (51-5700 4296)	3033 St. Croix Trail S Meter #77765464 Premises #303084797	(278.46)
Bill	04/30/2018	043018	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(210.69)
Bill	04/30/2018	043018	Xcel Energy {EFT} (51-5700 4296)	3033 St. Croix Trail S Meter #77765464 Premises #303084797	(213.55)
Total 5850 · Street Lighting					(1,726.46)
5855 · Gas Lamps - Operating Costs					
Bill	01/31/2018	013118	CP Energy {EFT} 8000015314	5280051 & 5297140 Meter M19810528546 & M19981171295	(213.48)
Bill	02/28/2018	022818	CP Energy {EFT} 8000015314	5280051 & 5297140 Meter M19810528546 & M19981171295	(243.39)
Bill	03/31/2018	033118	CP Energy {EFT} 8000015314	5280051 & 5297140 Meter M19810528546 & M19981171295	(406.38)
Bill	04/30/2018	043018	CP Energy {EFT} 8000015314	5280051 & 5297140 Meter M19810528546 & M19981171295	(237.53)
Total 5855 · Gas Lamps - Operating Costs					(1,100.78)
5860 · Signs & Signals					
Bill	01/31/2018	10-942592	Econo Signs	12 x 18 prismatic signs no parking	(90.97)
Bill	01/31/2018	TI-0317819	Newman Traffic Signs	No Snowmobile	(124.50)
Bill	03/29/2018	33806	Advantage Signs & Graphics, Inc.	signage	(169.00)
Bill	03/29/2018	10-943463	Econo Signs	Weight limit signs	(44.27)
Bill	03/31/2018	9658	City of Maplewood	street ID signage	(259.45)
Total 5860 · Signs & Signals					(688.19)
5870 · Other Road Maintenance					
Bill	01/31/2018	80000151	Gopher State One Call	Cafton01 FTP Tickets	(50.00)
Total 5870 · Other Road Maintenance					(50.00)
TOTAL					**(92,738.43)**

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City of Afton
Customer Receipts and Other Deposits - Sorted by Account
April 2018

Type	Date	Num	Name	Memo	Class	Debit	Credit
100 · 4M Fund/US Bank - General Fund							
Deposit	04/12/2018			Fines&Fees		542.12	
Deposit	04/24/2018			Pub Facilities Authority		165,872.25	
Deposit	04/30/2018			Deposit		7,210.00	
Deposit	04/30/2018			Deposit		7,317.85	
Total 100 · 4M Fund/US Bank - General Fund						180,942.22	0.00
2001 · Permit Escrow & Fees							
Payment	04/30/2018	6390	Belwin Z18-09 Vegetative Cutting	Escrow Belwin Z18-09 Vegetative Cutting			200.00
Payment	04/30/2018	6300	Mann, Nancy Z18-08 9684 Min Subdiv Amaris	Escrow Mann, Nancy Z18-08 9684 Welliington Minor Subdiv Amaris			1,500.00
Payment	04/30/2018	6300	Mann, Nancy Z18-08 9684 Min Subdiv Amaris	Pymt of Fee: Mann, Nancy Z18-08 9684 Welliington Minor Subdiv A...			250.00
Payment	04/30/2018	5115	Hinz, Thomas & Louise Z18-07 4787 Manning	Variance Escrow Hinz, Thomas & Louise Z18-07 Variance 4787 Man...			600.00
Payment	04/30/2018	5115	Hinz, Thomas & Louise Z18-07 4787 Manning	Pymt of Var Fee Hinz, Thomas & Louise Z18-07 Variance 4787 Mann...			250.00
Payment	04/30/2018	2378	Have, Mark Z18-06 12745 32nd St S	Admin Escrow: Have, Mark Z18-06 12745 32nd St S			150.00
Payment	04/30/2018	2378	Have, Mark Z18-06 12745 32nd St S	Pymt of Ag Admin Fee: Have, Mark Z18-06 Ag & Farm Site 12745 3...			150.00
Payment	04/30/2018	2378	Have, Mark Z18-06 12745 32nd St S	Pymt of Farmsite Fee: Have, Mark Z18-06 Ag & Farm Site 12745 32n...			50.00
Total 2001 · Permit Escrow & Fees						0.00	3,150.00
1100 · Taxes and Other Receivables							
1185 · Park Deposits							
Deposit	04/30/2018	1046	Park Deposits	Jessie Diggins "Bringing Home the Gold" Committee Town Square Pa...			200.00
Total 1185 · Park Deposits						0.00	200.00
Total 1100 · Taxes and Other Receivables						0.00	200.00
4022 · Afton Septic System - City Bldg							
Deposit	04/30/2018	43560	115 Bldg & Land Capital Fund:A. Rev:4022 Levy Afton Septic ...	Afton St Croix Co			1,750.00
Deposit	04/30/2018	995111	115 Bldg & Land Capital Fund:A. Rev:4022 Levy Afton Septic ...	John Thompson			50.00
Deposit	04/30/2018	1315	115 Bldg & Land Capital Fund:A. Rev:4022 Levy Afton Septic ...	Lone Star on St Croix			200.00
Total 4022 · Afton Septic System - City Bldg						0.00	2,000.00
4210 · Photocopy Sales							
Deposit	04/30/2018	289122	100 Gen'l Fd:A. Rev:A03 Chrges for Svcs:4210 Photocopy Sales	Andrew Gibbons: Stinson Leonard Street			55.25
Total 4210 · Photocopy Sales						0.00	55.25
4300 · County Fines & Fees							
Deposit	04/12/2018	8200762440	100 Gen'l Fd:A. Rev:A04 Fines & Forfeitures:4300 Cty Fines &...	MN Dept of Finance: Wash Cty Fines and Fees Mar18			542.12
Total 4300 · County Fines & Fees						0.00	542.12
4400 · Afton Bldg Inspection Fees							
Sales Rece...	04/30/2018	B18-40	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Petterson, Kristin 3988 River R		109.00
Sales Rece...	04/30/2018	B18-39	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:McDowell, Erin 15601 36th St S		109.00
Sales Rece...	04/30/2018	B18-37	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Staples, Thomas 14040 30th St S		109.00
Sales Rece...	04/30/2018	B18-36	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Meyers, Jeffrey 4969 Neal Av S		109.00
Total 4400 · Afton Bldg Inspection Fees						0.00	436.00
4420 · Afton Surcharges							
Sales Rece...	04/30/2018	B18-40	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Petterson, Kristin 3988 River R		1.00
Sales Rece...	04/30/2018	B18-39	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:McDowell, Erin 15601 36th St S		1.00
Sales Rece...	04/30/2018	B18-37	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Staples, Thomas 14040 30th St S		1.00
Sales Rece...	04/30/2018	B18-36	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Meyers, Jeffrey 4969 Neal Av S		1.00
Total 4420 · Afton Surcharges						0.00	4.00
4426 · Afton Donation Program - Parks							
Deposit	04/30/2018	10075	200 Park Reserve Fd:A. Rev:4426 Afton Donation Program - P...	Sandi Alexander-Whalen Picnic Table at Beach			1,200.00
Total 4426 · Afton Donation Program - Parks						0.00	1,200.00
4625 · 201 Project Revenue							
Deposit	04/30/2018	12040	400 201 Project Fund:A. Rev:4625 201 Project Revenue	Hubert and Helen Schneider			36.48
Deposit	04/30/2018	1017	400 201 Project Fund:A. Rev:4625 201 Project Revenue	Kevin and Kirsten Langstraat			47.42

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City of Afton
Customer Receipts and Other Deposits - Sorted by Account
April 2018

Type	Date	Num	Name	Memo	Class	Debit	Credit
Deposit	04/30/2018	11803	400 201 Project Fund:A. Rev:4625 201 Project Revenue	Louis and Linda Tilton			21.89
Deposit	04/30/2018	6510	400 201 Project Fund:A. Rev:4625 201 Project Revenue	Thomas and Kathryn Gasser			55.44
Deposit	04/30/2018	15642591	400 201 Project Fund:A. Rev:4625 201 Project Revenue	John and Kathleen Orner			21.89
Deposit	04/30/2018	13244	400 201 Project Fund:A. Rev:4625 201 Project Revenue	Donald Bulger			47.42
Total 4625 · 201 Project Revenue						0.00	230.54
4810 · County Recycling Grant							
Deposit	04/30/2018	462533	100 Gen'l Fd:A. Rev:A09 Other Grants:4810 County Recycling ...	Wash Cty Recycling Grant 2018			7,210.00
Total 4810 · County Recycling Grant						0.00	7,210.00
4862 · CWRF L 054							
Deposit	04/24/2018	1500005507	800 City InfraStructure Imp Fd:A. Rev:4862 CWRF L 054	MPFA CWRF L 054 FY 2017			40,601.57
Total 4862 · CWRF L 054						0.00	40,601.57
4865 · PSIG G 056							
Deposit	04/24/2018	1500005508	800 City InfraStructure Imp Fd:A. Rev:4865 PSIG G 056	MPFA PSIG G 056 FY 2017			125,270.68
Total 4865 · PSIG G 056						0.00	125,270.68
4950 · 10% Charitable Gaming Tax							
Deposit	04/30/2018	11937	550 Special Activities Fund:E. Charitable Gaming Tax:4950 10...	Merrick Charitable Gaming Lumberyard Pub March 2018			19.54
Total 4950 · 10% Charitable Gaming Tax						0.00	19.54
5510 · Computer Service/Software							
Deposit	04/30/2018	37968	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer...	Press Enter Refund			22.52
Total 5510 · Computer Service/Software						0.00	22.52
TOTAL						**180,942.22**	**180,942.22**

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City of Afton
Claims Paid
April 2018

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	**04/01/2018**	**21982**	**USPS (Postmaster)**		**100 · 4M Fund/US Bank - Gene...**	**(186.40)**
Bill	04/01/2018	Newslett...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Newsletter postage	5550 · Postage	186.40
TOTAL						186.40
Bill Pmt -C...	**04/30/2018**	**21983**	**USPS (Postmaster)**		**100 · 4M Fund/US Bank - Gene...**	**(186.40)**
Bill	04/01/2018	032918	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Newsletter postage	5550 · Postage	186.40
TOTAL						186.40
Bill Pmt -C...	**04/30/2018**	**21984**	**USPS (Postmaster)**		**100 · 4M Fund/US Bank - Gene...**	**(186.42)**
Bill	04/24/2018	042418	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Newsletter postage	5550 · Postage	186.42
TOTAL						186.42
Bill Pmt -C...	**04/17/2018**	**22493**	**Holstad & Knaak, PLC**	**Legal Services**	**100 · 4M Fund/US Bank - Gene...**	**(4,300.00)**
Bill	03/31/2018	March2018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal Fees	Civil / General	5321 · Legal Fees - General	2,194.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Legal Fees	Prosecution	5320 · Legal Fees - Prosecution	2,106.00
TOTAL						4,300.00
Bill Pmt -C...	**04/17/2018**	**22494**	**Petersen Management Co. LLC**	**Cust No. 3477**	**100 · 4M Fund/US Bank - Gene...**	**(1,508.33)**
Bill	03/31/2018	96148	115 Bldg & Land Capital Fund:B. Exp:6022 Septic System Operations	Oper and Mgmt fees April 2018	6022 · Septic System Operations	1,508.33
TOTAL						1,508.33
Bill Pmt -C...	**04/12/2018**	**22495**	**City of Maplewood**	**Acct No. 1834**	**100 · 4M Fund/US Bank - Gene...**	**(259.45)**
Bill	03/31/2018	9658	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5860 Signs &...	street ID signage	5860 · Signs & Signals	259.45
TOTAL						259.45
Bill Pmt -C...	**04/12/2018**	**22496**	**Croix Crystal Water Treatment**	**cooler lease and water**	**100 · 4M Fund/US Bank - Gene...**	**(33.25)**
Bill	03/31/2018	56182	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 · Misc Exp - Bldg & Land	33.25
TOTAL						33.25
Bill Pmt -C...	**04/12/2018**	**22497**	**Lakeland Heating & Air Conditioning**		**100 · 4M Fund/US Bank - Gene...**	**(150.00)**
Bill	03/31/2018	3910	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	Service Call re humidifier	6040 · City Property Maintenance	150.00
TOTAL						150.00
Bill Pmt -C...	**04/12/2018**	**22498**	**Menards - Hudson**		**100 · 4M Fund/US Bank - Gene...**	**(23.10)**

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City of Afton
Claims Paid
April 2018

Type	Date	Num	Name	Memo	Account	Original Amount
Bill	03/31/2018	71240	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	supplies	6040 · City Property Maintenance	17.16
Bill	03/31/2018	71152	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	supplies	6040 · City Property Maintenance	5.94
TOTAL						23.10
Bill Pmt -C...	**04/12/2018**	**22499**	**Pioneer Press**	**Acct # 415245**	**100 · 4M Fund/US Bank - Gene...**	**(28.84)**
Bill	03/31/2018	318415245	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing & Printing	Legals:	5555 · Publishing & Printing	28.84
TOTAL						28.84
Paycheck	**04/12/2018**	**22500**	**Johnson, Kenneth L**		**100 · 4M Fund/US Bank - Gene...**	**(602.11)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5020 · Maintenance Person	819.00
					2302 · PERA Payable - Staff	(53.24)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5053 · PERA Contribution - Empl...	61.43
					2302 · PERA Payable - Staff	(61.43)
					2210 · Federal Withholding	(65.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5051 · Social Security Tax - Empl...	50.78
					2205 · Soc Sec Payable - Employer	(50.78)
					2204 · Social Security W/H - Em...	(50.78)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5052 · Medicare Tax - Employer	11.87
					2213 · Medicare Payable - Emplo...	(11.87)
					2212 · Medicare W/H - Employee	(11.87)
					2208 · MN State Withholding	(36.00)
TOTAL						602.11
Paycheck	**04/12/2018**	**22501**	**Pahl, Thomas W**		**100 · 4M Fund/US Bank - Gene...**	**(95.58)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5020 · Maintenance Person	103.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5051 · Social Security Tax - Empl...	6.42
					2205 · Soc Sec Payable - Employer	(6.42)
					2204 · Social Security W/H - Em...	(6.42)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5052 · Medicare Tax - Employer	1.50
					2213 · Medicare Payable - Emplo...	(1.50)
					2212 · Medicare W/H - Employee	(1.50)
TOTAL						95.58
Paycheck	**04/12/2018**	**22502**	**Nelson, Randall P**		**100 · 4M Fund/US Bank - Gene...**	**(187.10)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		5002 · Mayor & Council Wages	200.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		5053 · PERA Contribution - Empl...	10.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		5052 · Medicare Tax - Employer	2.90
					2213 · Medicare Payable - Emplo...	(2.90)
					2212 · Medicare W/H - Employee	(2.90)
TOTAL						187.10

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City of Afton
Claims Paid
April 2018

Type	Date	Num	Name	Memo	Account	Original Amount
Paycheck	**04/12/2018**	**22503**	**Palmquist, William B**		**100 · 4M Fund/US Bank - Gene...**	**(187.10)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		5002 · Mayor & Council Wages	200.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		5053 · PERA Contribution - Empl...	10.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		5052 · Medicare Tax - Employer	2.90
					2213 · Medicare Payable - Emplo...	(2.90)
					2212 · Medicare W/H - Employee	(2.90)
TOTAL						187.10
Paycheck	**04/12/2018**	**22504**	**Richter, Joseph J**		**100 · 4M Fund/US Bank - Gene...**	**(187.10)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		5002 · Mayor & Council Wages	200.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		5053 · PERA Contribution - Empl...	10.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		5052 · Medicare Tax - Employer	2.90
					2213 · Medicare Payable - Emplo...	(2.90)
					2212 · Medicare W/H - Employee	(2.90)
TOTAL						187.10
Bill Pmt -C...	**04/12/2018**	**22505**	**Anderson, Barton or Susan**	**Refund SA Interest**	**100 · 4M Fund/US Bank - Gene...**	**(125.00)**
Bill	03/31/2018	Refund S...	805 Downtown Imp Debt Service:4879 Dwntwn Spec Assessments	Refund SA Interest	4879 · Downtown Special Assess...	125.00
TOTAL						125.00
Bill Pmt -C...	**04/12/2018**	**22506**	**Snelling, Matthew or Christen**	**Refund SA Interest**	**100 · 4M Fund/US Bank - Gene...**	**(173.00)**
Bill	03/31/2018	Refund S...	805 Downtown Imp Debt Service:4879 Dwntwn Spec Assessments	Refund SA Interest	4879 · Downtown Special Assess...	173.00
TOTAL						173.00
Bill Pmt -C...	**04/12/2018**	**22507**	**Tilton, Louis or Linda**	**Refund SA Interest**	**100 · 4M Fund/US Bank - Gene...**	**(168.75)**
Bill	03/31/2018	Refund S...	805 Downtown Imp Debt Service:4879 Dwntwn Spec Assessments	Refund SA Interest	4879 · Downtown Special Assess...	168.75
TOTAL						168.75
Bill Pmt -C...	**04/12/2018**	**22508**	**Valerie J Stochr and Carol A Iwata**	**Refund SA Interest**	**100 · 4M Fund/US Bank - Gene...**	**(187.50)**
Bill	03/31/2018		805 Downtown Imp Debt Service:4879 Dwntwn Spec Assessments	Refund SA Interest	4879 · Downtown Special Assess...	187.50
TOTAL						187.50
Bill Pmt -C...	**04/12/2018**	**22509**	**Afton Parade Committee**		**100 · 4M Fund/US Bank - Gene...**	**(1,750.00)**

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City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	03/31/2018	2018_04	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6105 4th of July Celebration	Afton Parade Committee: 2nd half 2018	6105 · 4th of July Celebration	1,750.00
TOTAL						1,750.00
Bill Pmt -C...	**04/12/2018**	**22510**	**Christiansen, Bret J**		**100 · 4M Fund/US Bank - Gene...**	**(100.00)**
Bill	03/31/2018	VideoMa...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - Video Meeti...	Videographer @ $25/hr	5120 · Contract - Video Meetings	100.00
TOTAL						100.00
Bill Pmt -C...	**04/12/2018**	**22511**	**CNA Surety (Valley Agencies)**	**Company # 0601, Policy # 69721463**	**100 · 4M Fund/US Bank - Gene...**	**(225.00)**
Bill	03/31/2018	060118	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees	CNA Surety Bond thru Valley Agencies $50,000: Thomas H. N...	5304 · Accounting Fees	225.00
TOTAL						225.00
Bill Pmt -C...	**04/12/2018**	**22512**	**Highland Sanitation**	**Acct No. 7208**	**100 · 4M Fund/US Bank - Gene...**	**(59.64)**
Bill	03/31/2018	458811	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Health:5720 Cit...	Trash Pickup	5720 · Refuse Hauling - City Hall	59.64
TOTAL						59.64
Bill Pmt -C...	**04/12/2018**	**22513**	**Innovative Office Solutions LLC**	**customer # V105001**	**100 · 4M Fund/US Bank - Gene...**	**(100.65)**
Bill	03/31/2018	1984573	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	supplies	5540 · Office Supplies	100.65
TOTAL						100.65
Bill Pmt -C...	**04/12/2018**	**22514**	**Kathi Pelnar**	**Humane Animal Control Service**	**100 · 4M Fund/US Bank - Gene...**	**(144.26)**
Bill	03/31/2018	March2018	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5605 Ani...	animal control	5605 · Animal Control	144.26
TOTAL						144.26
Bill Pmt -C...	**04/12/2018**	**22515**	**LSCV Fire Relief Assn (State Aid)**	**State Fire Aid**	**100 · 4M Fund/US Bank - Gene...**	**(2,000.00)**
Bill	03/14/2018	FireAid1...	550 Special Activities Fund:H. State Fire Aid:5440 State Fire Aid Paid	2018 State Fire Aid $2,000 Supplemental	5440 · State Fire Aid Paid	2,000.00
TOTAL						2,000.00
Bill Pmt -C...	**04/12/2018**	**22516**	**Metro Sales Inc.**	**Acct No 016181, Contract Number 28746-01**	**100 · 4M Fund/US Bank - Gene...**	**(670.00)**
Bill	03/31/2018	1038646	550 Special Activities Fund:B. Cable Comm/July 4th/Comm Garden:5561 Co...	2 Canon DR-C225 scanners	5561 · Communications	670.00
TOTAL						670.00
Bill Pmt -C...	**04/12/2018**	**22517**	**Petersen Management Co. LLC**	**Cust No. 3477**	**100 · 4M Fund/US Bank - Gene...**	**(339.90)**
Bill	03/31/2018	095997	115 Bldg & Land Capital Fund:B. Exp:6022 Septic System Operations	Afton MN Outside Services Lab Fees 3/7/18	6022 · Septic System Operations	339.90

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Claims Paid
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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						339.90
Bill Pmt -C...	**04/12/2018**	**22518**	**US Bank (Bonds)**	**Acct No. 0043900NS**	**100 · 4M Fund/US Bank - Gene...**	**(450.00)**
Bill	03/31/2018	4941808	805 Downtown Imp Debt Service:7740 2017A Dwntwn Tmp Imp Bond Issue ...	2017A Tmp Imp Bonds Admin Fee 3/1/18 to 2/28/19	7740 · 2017A Dwntwn Imp Bond...	450.00
TOTAL						450.00
Bill Pmt -C...	**04/17/2018**	**22519**	**Geislinger and Sons, Inc.**	**Project 01856-52 Afton**	**100 · 4M Fund/US Bank - Gene...**	**(351,727.66)**
Bill	03/31/2018	PayVouc...	800 City InfraStructure Imp Fd:B. Exp:8901 Septic Construction	Proj 01856-52: Downtown Village Imp: Pay Voucher #11	8901 · Septic Construction	351,727.66
TOTAL						351,727.66
Bill Pmt -C...	**04/17/2018**	**22520**	**LSCV Fire District (Regular)**	**Fire Protection Services**	**100 · 4M Fund/US Bank - Gene...**	**(62,291.50)**
Bill	04/17/2018	2Qtr2018	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5625 Fir...	2nd Quarter 2018	5625 · Fire & Ambulance Services	62,291.50
TOTAL						62,291.50
Bill Pmt -C...	**04/17/2018**	**22521**	**Michael W. Pofahl (CPA)**		**100 · 4M Fund/US Bank - Gene...**	**(2,700.00)**
Bill	03/31/2018	041218	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5305 Auditing Fees	2017 Audit: Progress billing $2,700 of $5,950	5305 · Auditing Fees	2,700.00
TOTAL						2,700.00
Bill Pmt -C...	**04/17/2018**	**22522**	**Niedzwiecki, Thomas H.**	**Accounting Services**	**100 · 4M Fund/US Bank - Gene...**	**(1,396.00)**
Bill	03/31/2018	033118	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees	Monthly charge for Accounting Services per Contract	5304 · Accounting Fees	1,226.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Monthly charge for QB Pro software including Payroll Service ...	5540 · Office Supplies	30.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Mailing envelopes, copies of invoices, misc postage	5540 · Office Supplies	40.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees	Attendance at CC Meeting	5304 · Accounting Fees	100.00
TOTAL						1,396.00
Bill Pmt -C...	**04/17/2018**	**22523**	**Stensland Inspection Services**	**Building Inspection Services**	**100 · 4M Fund/US Bank - Gene...**	**(6,082.00)**
Bill	03/31/2018	March2018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - Stensl...	Bldg Permits	5350 · Building Insp Fees - Stensl...	6,082.00
TOTAL						6,082.00
Bill Pmt -C...	**04/17/2018**	**22524**	**Tri-County Services (Snow Ice)**		**100 · 4M Fund/US Bank - Gene...**	**(13,005.00)**
Bill	03/31/2018	329	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Snow &...	Snow & Ice Control 3/6/18 to 4/4/18: 153 hours	5830 · Snow & Ice Control	13,005.00
TOTAL						13,005.00
Bill Pmt -C...	**04/17/2018**	**22525**	**Wash Cty (Rd & Bridge)(Trans & Phys Dev)**	**Account No. 20490**	**100 · 4M Fund/US Bank - Gene...**	**(7,235.01)**
Bill	03/31/2018	137936	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Snow &...	snow & ice control March 3/13, 3/14/ 2018 sand and salt	5830 · Snow & Ice Control	7,235.01

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Claims Paid
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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						7,235.01
Bill Pmt -C...	**04/17/2018**	**22526**	**WSB (Applicants)**	**Customer No. 01856**	**100 · 4M Fund/US Bank - Gene...**	**(7,439.00)**
Bill	03/31/2018	7	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Afton Creek Preserve Plan Review	5310 · Engineering Fees	7,439.00
TOTAL						7,439.00
Bill Pmt -C...	**04/17/2018**	**22527**	**WSB (Bridge Inspections)**	**Project # 01856**	**100 · 4M Fund/US Bank - Gene...**	**(1,396.50)**
Bill	03/31/2018	3	120 Street Imp Capital Fd:B. Exp:7937 Bridge Repair & Replacement	Bridge Safety Inspections	7937 · Bridge Repair & Replace...	1,396.50
TOTAL						1,396.50
Bill Pmt -C...	**04/17/2018**	**22528**	**WSB (City Engineer)**	**R-011166-000**	**100 · 4M Fund/US Bank - Gene...**	**(940.00)**
Bill	03/31/2018	2 /032218	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	2018 City Engineering	5310 · Engineering Fees	940.00
TOTAL						940.00
Bill Pmt -C...	**04/17/2018**	**22529**	**WSB (Downtown Village Imp Proj)**	**Downtown Village Imp Proj No. 01856-520**	**100 · 4M Fund/US Bank - Gene...**	**(37,445.50)**
Bill	03/31/2018	15	800 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements	Downtown Village Improvement Project No. 01856-520	8899 · Village Improvements	37,445.50
TOTAL						37,445.50
Bill Pmt -C...	**04/12/2018**	**22530**	**PressEnter**	**Acct # 33299 Customer # 33881**	**100 · 4M Fund/US Bank - Gene...**	**(75.00)**
Bill	03/31/2018	020118 t...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Proofpoint Essentials	5510 · Computer Service/Software	75.00
TOTAL						75.00
Bill Pmt -C...	**04/12/2018**	**22531**	**StarTech Computing, Inc**		**100 · 4M Fund/US Bank - Gene...**	**(424.51)**
Bill	03/31/2018	45989	550 Special Activities Fund:B. Cable Comm/July 4th/Comm Garden:5561 Co...	Foxit Phanton PDF Standard 9.0	5561 · Communications	129.00
Bill	03/31/2018	46133	550 Special Activities Fund:B. Cable Comm/July 4th/Comm Garden:5561 Co...	1 HP Chromebook	5561 · Communications	295.51
TOTAL						424.51
Bill Pmt -C...	**04/19/2018**	**22532**	**Home Depot**		**100 · 4M Fund/US Bank - Gene...**	**(199.00)**
Bill	04/19/2018	CityHall...	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	City Hall Grill	6040 · City Property Maintenance	199.00
TOTAL						199.00
Paycheck	**04/30/2018**	**22533**	**Johnson, Kenneth L**		**100 · 4M Fund/US Bank - Gene...**	**(692.71)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5020 · Maintenance Person	949.00
					2302 · PERA Payable - Staff	(61.69)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5053 · PERA Contribution - Empl...	71.18

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Type	Date	Num	Name	Memo	Account	Original Amount
					2302 · PERA Payable - Staff	(71.18)
					2210 · Federal Withholding	(80.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5051 · Social Security Tax - Empl...	58.84
					2205 · Soc Sec Payable - Employer	(58.84)
					2204 · Social Security W/H - Em...	(58.84)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5052 · Medicare Tax - Employer	13.76
					2213 · Medicare Payable - Emplo...	(13.76)
					2212 · Medicare W/H - Employee	(13.76)
					2208 · MN State Withholding	(42.00)
TOTAL						692.71
Paycheck	**04/30/2018**	**22534**	**Pahl, Thomas W**		**100 · 4M Fund/US Bank - Gene...**	**(77.00)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5020 · Maintenance Person	83.38
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5051 · Social Security Tax - Empl...	5.17
					2205 · Soc Sec Payable - Employer	(5.17)
					2204 · Social Security W/H - Em...	(5.17)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5052 · Medicare Tax - Employer	1.21
					2213 · Medicare Payable - Emplo...	(1.21)
					2212 · Medicare W/H - Employee	(1.21)
TOTAL						77.00
Liability Ch...	**04/30/2018**	**22535**	**Madison National Life**	**103815000000000**	**100 · 4M Fund/US Bank - Gene...**	**(137.16)**
				103815000000000	2325 · Madison Life ST & LT Di...	108.81
				103815000000000	2325 · Madison Life ST & LT Di...	28.35
TOTAL						137.16
Check	**04/30/2018**	**22536**	**Murphy, Kevin Z17-25 5805 Manning Av S**	**Refund Escrow Net of Exp Z17-25**	**100 · 4M Fund/US Bank - Gene...**	**(1,454.00)**
			Murphy, Kevin Z17-25 5805 Manning Av S	Refund Escrow Net of Exp Z17-25	2001 · Permit Escrow & Fees	1,454.00
TOTAL						1,454.00
Bill Pmt -C...	**04/30/2018**	**22537**	**Avenet LLC**		**100 · 4M Fund/US Bank - Gene...**	**(450.00)**
Bill	04/30/2018	42488	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	GovOffice additional storage	5510 · Computer Service/Software	450.00
TOTAL						450.00
Bill Pmt -C...	**04/30/2018**	**22538**	**Culligan of Stillwater**	**Account # 306-0227421-5-0**	**100 · 4M Fund/US Bank - Gene...**	**(62.85)**
Bill	04/30/2018	01119500	200 Park Reserve Fd:B. Exp:6115 Pub Wks - Park & Open Space	Town Square Park restroom April 2018	6115 · Park & Open Space Public...	62.85
TOTAL						62.85
Bill Pmt -C...	**04/30/2018**	**22539**	**Floyd Total Security**	**Acct No. 120857**	**100 · 4M Fund/US Bank - Gene...**	**(86.85)**

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	04/30/2018	1239194	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	Base Alarm Monitoring 3 Months	6040 · City Property Maintenance	86.85
TOTAL						86.85
Bill Pmt -C...	**04/30/2018**	**22540**	**Klover Media LLC**		**100 · 4M Fund/US Bank - Gene...**	**(450.00)**
Bill	04/30/2018	#Afton001	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - Video Meeti...	PFC Meeting	5120 · Contract - Video Meetings	450.00
TOTAL						450.00
Bill Pmt -C...	**04/30/2018**	**22541**	**LMC (conferences)**		**100 · 4M Fund/US Bank - Gene...**	**(580.00)**
Bill	04/30/2018	270976	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5585 Seminars & Education	Anne Perkins: Land Use	5585 · Seminars & Education	30.00
Bill	04/30/2018	271515	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5585 Seminars & Education	2018 Annual Conf: Joe Richter and Stan Ross	5585 · Seminars & Education	550.00
TOTAL						580.00
Bill Pmt -C...	**04/30/2018**	**22542**	**Menards - Hudson**		**100 · 4M Fund/US Bank - Gene...**	**(104.76)**
Bill	04/30/2018	71547	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	supplies	6040 · City Property Maintenance	49.77
Bill	04/30/2018	72162	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	54.99
TOTAL						104.76
Bill Pmt -C...	**04/30/2018**	**22543**	**Northwest Assoc (Meetings)**	**Meetings: Job No. 280.03**	**100 · 4M Fund/US Bank - Gene...**	**(400.00)**
Bill	04/30/2018	23487	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	CC meeting 3/19/18 and PC Mtg 3/5/18	5330 · Planning Fees	400.00
TOTAL						400.00
Bill Pmt -C...	**04/30/2018**	**22544**	**Petersen Management Co. LLC**		**100 · 4M Fund/US Bank - Gene...**	**(864.05)**
Bill	04/30/2018	096200	115 Bldg & Land Capital Fund:B. Exp:6022 Septic System Operations	Lab fees 3/22/18	6022 · Septic System Operations	339.90
Bill	04/30/2018	096347	115 Bldg & Land Capital Fund:B. Exp:6022 Septic System Operations	Lab fees 4/4/18	6022 · Septic System Operations	339.90
			115 Bldg & Land Capital Fund:B. Exp:6022 Septic System Operations	Lab fees 3/29/18	6022 · Septic System Operations	184.25
TOTAL						864.05
Bill Pmt -C...	**04/30/2018**	**22545**	**PressEnter**	**Acct # 33299 Customer # 33881**	**100 · 4M Fund/US Bank - Gene...**	**(52.48)**
Bill	04/30/2018	FinalBill ...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Proofpoint Essentials: Final bill 2/1/18 to 4/4/18	5510 · Computer Service/Software	52.48
TOTAL						52.48
Bill Pmt -C...	**04/30/2018**	**22546**	**River Valley Printing**	**Cust No. 1483**	**100 · 4M Fund/US Bank - Gene...**	**(290.00)**
Bill	04/30/2018	183	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 4-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						290.00
Bill Pmt -C...	**04/30/2018**	**22547**	**StarTech Computing, Inc**		**100 · 4M Fund/US Bank - Gene...**	**(374.00)**

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	04/30/2018	46568	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Flex net maintenance	5510 · Computer Service/Software	374.00
TOTAL						374.00
Check	**04/30/2018**	**22548**	**Rankin, Rod B17-77 10484 Grand Valley Ln**	**Refund Driveway Escrow B17-77**	**100 · 4M Fund/US Bank - Gene...**	**(1,500.00)**
			Rankin, Rod B17-77 10484 Grand Valley Ln	Refund Driveway Escrow B17-77	2001 · Permit Escrow & Fees	1,500.00
TOTAL						1,500.00
Paycheck	**04/12/2018**	**201804025**	**Meade, Debra J**	**Direct Deposit**	**100 · 4M Fund/US Bank - Gene...**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5007 · Intern/Office Assistant Wa...	929.25
				Direct Deposit	2302 · PERA Payable - Staff	(60.40)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5053 · PERA Contribution - Empl...	69.69
				Direct Deposit	2302 · PERA Payable - Staff	(69.69)
				Direct Deposit	1190 · Other Receivables	40.77
				Direct Deposit	2210 · Federal Withholding	(99.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5051 · Social Security Tax - Empl...	57.62
				Direct Deposit	2205 · Soc Sec Payable - Employer	(57.62)
				Direct Deposit	2204 · Social Security W/H - Em...	(57.62)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5052 · Medicare Tax - Employer	13.47
				Direct Deposit	2213 · Medicare Payable - Emplo...	(13.47)
				Direct Deposit	2212 · Medicare W/H - Employee	(13.47)
				Direct Deposit	2208 · MN State Withholding	(27.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(712.53)
TOTAL						0.00
Paycheck	**04/12/2018**	**201804026**	**Yoho, Julie D**	**Direct Deposit**	**100 · 4M Fund/US Bank - Gene...**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5008 · Office Manager Wages	1,688.96
				Direct Deposit	2302 · PERA Payable - Staff	(109.78)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5053 · PERA Contribution - Empl...	126.67
				Direct Deposit	2302 · PERA Payable - Staff	(126.67)
				Direct Deposit	2210 · Federal Withholding	(95.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5051 · Social Security Tax - Empl...	104.71
				Direct Deposit	2205 · Soc Sec Payable - Employer	(104.71)
				Direct Deposit	2204 · Social Security W/H - Em...	(104.71)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5052 · Medicare Tax - Employer	24.49
				Direct Deposit	2213 · Medicare Payable - Emplo...	(24.49)
				Direct Deposit	2212 · Medicare W/H - Employee	(24.49)
				Direct Deposit	2208 · MN State Withholding	(56.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,298.98)
TOTAL						0.00
Paycheck	**04/12/2018**	**201804027**	**Moorse, Ronald J**	**Direct Deposit**	**100 · 4M Fund/US Bank - Gene...**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5004 · Administrator Salary	3,839.58
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5053 · PERA Contribution - Empl...	287.97
				Direct Deposit	2302 · PERA Payable - Staff	(287.97)

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City of Afton
Claims Paid
April 2018

Type	Date	Num	Name	Memo	Account	Original Amount
				Direct Deposit	2302 · PERA Payable - Staff	(249.57)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5037 · Flexible Benefits	1,100.00
				Direct Deposit	2210 · Federal Withholding	(588.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5051 · Social Security Tax - Empl...	306.26
				Direct Deposit	2205 · Soc Sec Payable - Employer	(306.26)
				Direct Deposit	2204 · Social Security W/H - Em...	(306.26)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5052 · Medicare Tax - Employer	71.63
				Direct Deposit	2213 · Medicare Payable - Emplo...	(71.63)
				Direct Deposit	2212 · Medicare W/H - Employee	(71.63)
				Direct Deposit	2208 · MN State Withholding	(278.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,446.12)
TOTAL						0.00
Paycheck	**04/12/2018**	**201804028**	**Bend, Richard H**	**Direct Deposit**	**100 · 4M Fund/US Bank - Gene...**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5002 · Mayor & Council Wages	300.00
				Direct Deposit	2303 · PERA Payable - Council	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5053 · PERA Contribution - Empl...	15.00
				Direct Deposit	2303 · PERA Payable - Council	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5052 · Medicare Tax - Employer	4.35
				Direct Deposit	2213 · Medicare Payable - Emplo...	(4.35)
				Direct Deposit	2212 · Medicare W/H - Employee	(4.35)
				Direct Deposit	2110 · Direct Deposit Liabilities	(280.65)
TOTAL						0.00
Paycheck	**04/12/2018**	**201804029**	**Ross, Stanley A**	**Direct Deposit**	**100 · 4M Fund/US Bank - Gene...**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5002 · Mayor & Council Wages	200.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5053 · PERA Contribution - Empl...	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Emplo...	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Liability Ch...	**04/11/2018**	**201804030**	**QuickBooks Payroll Service**	**Created by Payroll Service on 04/10/2018**	**100 · 4M Fund/US Bank - Gene...**	**(5,934.13)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 5 direct deposit(s) at $1.75 each	5505 · Bank/IRS/Sales Tax	8.75
			QuickBooks Payroll Service	Created by Payroll Service on 04/10/2018	2110 · Direct Deposit Liabilities	5,925.38
TOTAL						5,934.13
Liability Ch...	**04/17/2018**	**201804031**	**PERA (Council)**	**3030-51 207620**	**100 · 4M Fund/US Bank - Gene...**	**(110.00)**
				3030-51 207620	2303 · PERA Payable - Council	55.00
				3030-51 207620	2303 · PERA Payable - Council	55.00

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City of Afton
Claims Paid
April 2018

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						110.00
Liability Ch...	**04/17/2018**	**201804032**	**PERA (Staff)**	**3030-01 210990**	**100 · 4M Fund/US Bank - Gene...**	**(1,018.75)**
				3030-01 210990	2302 · PERA Payable - Staff	472.99
				3030-01 210990	2302 · PERA Payable - Staff	545.76
TOTAL						1,018.75
Liability Ch...	**04/17/2018**	**201804033**	**IRS (US Treasury)**	**41-1290668**	**100 · 4M Fund/US Bank - Gene...**	**(2,176.40)**
				41-1290668	2210 · Federal Withholding	847.00
				41-1290668	2213 · Medicare Payable - Emplo...	138.91
				41-1290668	2212 · Medicare W/H - Employee	138.91
				41-1290668	2205 · Soc Sec Payable - Employer	525.79
				41-1290668	2204 · Social Security W/H - Em...	525.79
TOTAL						2,176.40
Liability Ch...	**04/17/2018**	**201804034**	**MN Dept of Revenue**	**5050730**	**100 · 4M Fund/US Bank - Gene...**	**(397.00)**
				5050730	2208 · MN State Withholding	397.00
TOTAL						397.00
Bill Pmt -C...	**04/17/2018**	**201804035**	**MN Dept of Labor & Ind (Bldg Surchg)**	**Building Surcharges Cert #2164**	**100 · 4M Fund/US Bank - Gene...**	**(671.52)**
Bill	03/31/2018	1stQtr18...		1st Quarter 2018 Building Surcharges Cert #2164	2121 · Afton Bldg Surcharges Pa...	671.52
TOTAL						671.52
Paycheck	**04/30/2018**	**201805001**	**Meade, Debra J**	**Direct Deposit**	**100 · 4M Fund/US Bank - Gene...**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5007 · Intern/Office Assistant Wa...	971.25
				Direct Deposit	2302 · PERA Payable - Staff	(63.13)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5053 · PERA Contribution - Empl...	72.84
				Direct Deposit	2302 · PERA Payable - Staff	(72.84)
				Direct Deposit	2210 · Federal Withholding	(103.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5051 · Social Security Tax - Empl...	60.21
				Direct Deposit	2205 · Soc Sec Payable - Employer	(60.21)
				Direct Deposit	2204 · Social Security W/H - Em...	(60.21)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5052 · Medicare Tax - Employer	14.08
				Direct Deposit	2213 · Medicare Payable - Emplo...	(14.08)
				Direct Deposit	2212 · Medicare W/H - Employee	(14.08)
				Direct Deposit	2208 · MN State Withholding	(29.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(701.83)
TOTAL						0.00
Paycheck	**04/30/2018**	**201805002**	**Yoho, Julie D**	**Direct Deposit**	**100 · 4M Fund/US Bank - Gene...**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5008 · Office Manager Wages	1,774.92

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City of Afton
Claims Paid
April 2018

Type	Date	Num	Name	Memo	Account	Original Amount
				Direct Deposit	2302 · PERA Payable - Staff	(115.37)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5053 · PERA Contribution - Empl...	133.12
				Direct Deposit	2302 · PERA Payable - Staff	(133.12)
				Direct Deposit	2210 · Federal Withholding	(105.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5051 · Social Security Tax - Empl...	110.05
				Direct Deposit	2205 · Soc Sec Payable - Employer	(110.05)
				Direct Deposit	2204 · Social Security W/H - Em...	(110.05)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5052 · Medicare Tax - Employer	25.73
				Direct Deposit	2213 · Medicare Payable - Emplo...	(25.73)
				Direct Deposit	2212 · Medicare W/H - Employee	(25.73)
				Direct Deposit	2208 · MN State Withholding	(60.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,358.77)
TOTAL						0.00
Paycheck	**04/30/2018**	**201805003**	**Moorse, Ronald J**	**Direct Deposit**	**100 · 4M Fund/US Bank - Gene...**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5004 · Administrator Salary	3,839.58
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5053 · PERA Contribution - Empl...	287.97
				Direct Deposit	2302 · PERA Payable - Staff	(287.97)
				Direct Deposit	2302 · PERA Payable - Staff	(249.57)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5037 · Flexible Benefits	1,100.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5018 · Insurance Benefits	28.35
				Direct Deposit	2325 · Madison Life ST & LT Di...	(28.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	2325 · Madison Life ST & LT Di...	(108.81)
				Direct Deposit	2210 · Federal Withholding	(588.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5051 · Social Security Tax - Empl...	306.25
				Direct Deposit	2205 · Soc Sec Payable - Employer	(306.25)
				Direct Deposit	2204 · Social Security W/H - Em...	(306.25)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5052 · Medicare Tax - Employer	71.62
				Direct Deposit	2213 · Medicare Payable - Emplo...	(71.62)
				Direct Deposit	2212 · Medicare W/H - Employee	(71.62)
				Direct Deposit	2208 · MN State Withholding	(278.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,337.33)
TOTAL						0.00
Liability Ch...	**04/27/2018**	**201805004**	**QuickBooks Payroll Service**	**Created by Payroll Service on 04/26/2018**	**100 · 4M Fund/US Bank - Gene...**	**(5,403.18)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 3 direct deposit(s) at $1.75 each	5505 · Bank/IRS/Sales Tax	5.25
			QuickBooks Payroll Service	Created by Payroll Service on 04/26/2018	2110 · Direct Deposit Liabilities	5,397.93
TOTAL						5,403.18
Liability Ch...	**04/30/2018**	**201805005**	**PERA (Staff)**	**3030-01 210990**	**100 · 4M Fund/US Bank - Gene...**	**(1,054.87)**
				3030-01 210990	2302 · PERA Payable - Staff	489.76
				3030-01 210990	2302 · PERA Payable - Staff	565.11
TOTAL						1,054.87
Liability Ch...	**04/30/2018**	**201805006**	**IRS (US Treasury)**	**41-1290668**	**100 · 4M Fund/US Bank - Gene...**	**(2,209.84)**

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City of Afton
Claims Paid
April 2018

Type	Date	Num	Name	Memo	Account	Original Amount
				41-1290668	2210 · Federal Withholding	876.00
				41-1290668	2213 · Medicare Payable - Emplo...	126.40
				41-1290668	2212 · Medicare W/H - Employee	126.40
				41-1290668	2205 · Soc Sec Payable - Employer	540.52
				41-1290668	2204 · Social Security W/H - Em...	540.52
TOTAL						2,209.84
Liability Ch...	**04/30/2018**	**201805007**	**MN Dept of Revenue**	**5050730**	**100 · 4M Fund/US Bank - Gene...**	**(409.00)**
				5050730	2208 · MN State Withholding	409.00
TOTAL						409.00
Bill Pmt -C...	**04/30/2018**	**201805010**	**CP Energy {EFT} 6217601**	**Meter # M19702480474 Account No. 6217601-1**	**100 · 4M Fund/US Bank - Gene...**	**(221.50)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	1675 Stagecoach Trl S: City Garage	6045 · City Garage Expense	221.50
TOTAL						221.50
Bill Pmt -C...	**04/30/2018**	**201805011**	**CP Energy {EFT} 8000015314**	**Acct No. 8000015314-0**	**100 · 4M Fund/US Bank - Gene...**	**(237.53)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5855 Gas La...	5280051 & 5297140 Meter M19810528546 & M19981171295	5855 · Gas Lamps - Operating Co...	237.53
TOTAL						237.53
Bill Pmt -C...	**04/30/2018**	**201805012**	**CP Energy {EFT} 10805248**	**Acct#10805248-1**	**100 · 4M Fund/US Bank - Gene...**	**(151.25)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	Acct#10805248-1 M20171727088 3033 St Croix Trl S Garage	6045 · City Garage Expense	151.25
TOTAL						151.25
Bill Pmt -C...	**04/30/2018**	**201805013**	**Xcel Energy {EFT} (51-0895 3451)**	**Acct: 51-0895345-1 Meter# 000071246886**	**100 · 4M Fund/US Bank - Gene...**	**(21.56)**
Bill	04/30/2018	043018	800 City InfraStructure Imp Fd:B. Exp:8891 Dwntown Prop Purch/Exp	Eastwood - Septic Property 2318 St Croix Trl S Meter# 969876...	8891 · DNR Flood Imp - Prop Pu...	21.56
TOTAL						21.56
Bill Pmt -C...	**04/30/2018**	**201805014**	**Xcel Energy {EFT} (51-11935 1802)**		**100 · 4M Fund/US Bank - Gene...**	**(153.68)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Acct No. 51-0011119351802 Park Restroom: 3418 St Croix Trl...	6135 · Park Maintenance	153.68
TOTAL						153.68
Bill Pmt -C...	**04/30/2018**	**201805015**	**Xcel Energy {EFT} (51-11957 7713)**		**100 · 4M Fund/US Bank - Gene...**	**(113.64)**
Bill	04/30/2018	043018	115 Bldg & Land Capital Fund:B. Exp:6022 Septic System Operations	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Me...	6022 · Septic System Operations	113.64
TOTAL						113.64
Bill Pmt -C...	**04/30/2018**	**201805016**	**Xcel Energy {EFT} (51-11957 8190)**		**100 · 4M Fund/US Bank - Gene...**	**(309.55)**

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City of Afton
Claims Paid
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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	04/30/2018	043018	115 Bldg & Land Capital Fund:B. Exp:6022 Septic System Operations	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH S...	6022 · Septic System Operations	309.55
TOTAL						309.55
Bill Pmt -C...	**04/30/2018**	**201805017**	**Xcel Energy {EFT} (51-11983 9027)**	**Acct No. 51-0011983902-7**	**100 · 4M Fund/US Bank - Gene...**	**(647.84)**
Bill	04/30/2018	043018	115 Bldg & Land Capital Fund:B. Exp:6022 Septic System Operations	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2...	6022 · Septic System Operations	647.84
TOTAL						647.84
Bill Pmt -C...	**04/30/2018**	**201805018**	**Xcel Energy {EFT} (51-4272 6298)**	**3175 St. Croix Trail S Meter #0098360010**	**100 · 4M Fund/US Bank - Gene...**	**(24.25)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3175 St. Croix Trail S Meter #98360010 Premises #302192631	6020 · Electricity	24.25
TOTAL						24.25
Bill Pmt -C...	**04/30/2018**	**201805019**	**Xcel Energy {EFT} (51-5247 6229)**	**201 Project: 4105 River Rd Meter No. 0098359441**	**100 · 4M Fund/US Bank - Gene...**	**(78.92)**
Bill	04/30/2018	043018	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	201 Project: 4105 River Rd Meter No. 0098359441	5915 · 201 Project Maintenance	78.92
TOTAL						78.92
Bill Pmt -C...	**04/30/2018**	**201805020**	**Xcel Energy {EFT} (51-5371 3569)**	**15891 34th St. S: Automatic Protective Lighting Service**	**100 · 4M Fund/US Bank - Gene...**	**(17.15)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	15891 34th St. S: Automatic Protective Lighting Service	6020 · Electricity	17.15
TOTAL						17.15
Bill Pmt -C...	**04/30/2018**	**201805021**	**Xcel Energy {EFT} (51-5700 4296)**	**Acct #51-5700429-6 Meter #0077765464**	**100 · 4M Fund/US Bank - Gene...**	**(213.55)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street L...	3033 St. Croix Trail S Meter #77765464 Premises #303084797	5850 · Street Lighting	213.55
TOTAL						213.55
Bill Pmt -C...	**04/30/2018**	**201805022**	**Xcel Energy {EFT} (51-6223 9212)**	**Acct No. 51-6223921-2 Street Lighting**	**100 · 4M Fund/US Bank - Gene...**	**(210.69)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street L...	Street Lighting Service	5850 · Street Lighting	210.69
TOTAL						210.69
Bill Pmt -C...	**04/30/2018**	**201805023**	**Xcel Energy {EFT} (51-6257 8029)**	**3420 St. Croix Trl S Meter #0096987678**	**100 · 4M Fund/US Bank - Gene...**	**(178.31)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Town Square Park 3420 St. Croix Trl S Meter #96987678 Pre...	6020 · Electricity	178.31
TOTAL						178.31
Bill Pmt -C...	**04/30/2018**	**201805024**	**Xcel Energy {EFT} (51-6852 6052)**	**Acct #51-6852605-2 Install No. 184509 & 184508**	**100 · 4M Fund/US Bank - Gene...**	**(44.46)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Automatic Protective Light Service Install No. 184509 & 184508	6020 · Electricity	44.46

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City of Afton
Claims Paid
April 2018

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						44.46
Bill Pmt -C...	**04/30/2018**	**201805025**	**Xcel Energy {EFT} (51-7576 3714)**	**Acct#51-7576371-4 Meter #19818068**	**100 · 4M Fund/US Bank - Gene...**	**(141.35)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371-4 Meter ...	6045 · City Garage Expense	141.35
TOTAL						141.35
Bill Pmt -C...	**04/30/2018**	**201805026**	**Xcel Energy {EFT} (51-0895 3451)**	**Acct: 51-0895345-1 Meter# 000071246886**	**100 · 4M Fund/US Bank - Gene...**	**(23.43)**
Bill	04/30/2018	043018	800 City InfraStructure Imp Fd:B. Exp:8891 Dwntown Prop Purch/Exp	Eastwood - Septic Property 2318 St Croix Trl S Meter# 969876...	8891 · DNR Flood Imp - Prop Pu...	23.43
TOTAL						23.43
Bill Pmt -C...	**04/30/2018**	**201805027**	**Xcel Energy {EFT} (51-11983 9027)**	**Acct No. 51-0011983902-7**	**100 · 4M Fund/US Bank - Gene...**	**(789.64)**
Bill	04/30/2018	043018	115 Bldg & Land Capital Fund:B. Exp:6022 Septic System Operations	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2...	6022 · Septic System Operations	789.64
TOTAL						789.64
Bill Pmt -C...	**04/30/2018**	**201805028**	**Xcel Energy {EFT} (51-4272 6298)**	**3175 St. Croix Trail S Meter #0098360010**	**100 · 4M Fund/US Bank - Gene...**	**(3.55)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3175 St. Croix Trail S Meter #98360010 Premises #302192631	6020 · Electricity	3.55
TOTAL						3.55
Bill Pmt -C...	**04/30/2018**	**201805029**	**Xcel Energy {EFT} (51-7576 3714)**	**Acct#51-7576371-4 Meter #19818068**	**100 · 4M Fund/US Bank - Gene...**	**(125.33)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371-4 Meter ...	6045 · City Garage Expense	125.33
TOTAL						125.33
Bill Pmt -C...	**04/30/2018**	**201805030**	**Comcast {EFT} (8772 10 572 0001508)**	**Account # 8772 10 572 0001508**	**100 · 4M Fund/US Bank - Gene...**	**(299.55)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Comcast Business Internet and Voice	5565 · Telephone	299.55
TOTAL						299.55
Bill Pmt -C...	**04/30/2018**	**201805031**	**Neopost 2888 {EFT}**	**Acct # 7900 0440 8026 2888**	**100 · 4M Fund/US Bank - Gene...**	**(396.25)**
Bill	04/30/2018	55610351	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Acct # 7900 0440 8026 2888 Postage PPLN01	5550 · Postage	396.25
TOTAL						396.25
Bill Pmt -C...	**04/30/2018**	**201805032**	**US Bank [EFT} Equip Finance**	**Acct# 1473396 Contract # 500-0466085-000**	**100 · 4M Fund/US Bank - Gene...**	**(230.00)**
Bill	04/30/2018	354180556	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	Ricoh C4503 copier lease S/N E175MC60291	5516 · Copier Lease	230.00
TOTAL						230.00

Total claims Paid during April $ 530,565.09

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City of Afton
Permit Escrow & Fee Detail
As of April 30, 2018

Type	Date	Num	Memo	Class	Amount
30th St Subdiv Z31-13					
Invoice	12/31/2013	Z13-31	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Total 30th St Subdiv Z31-13					199.50
4960 Pleasant Ct					
Invoice	08/31/2012	WSBJun12	WSB Engineering: June 2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Total 4960 Pleasant Ct					60.50
50th St Dr/34th Lot Review					
Invoice	10/31/2011	WSBSep11	WSB Engineering Expenses Sep11	Invoices(Dev Fees):4341 Engineering Fees	112.00
Invoice	08/31/2012	WSBJun12	WSB Engineering: June 2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Total 50th St Dr/34th Lot Review					172.50
Afton Marina Z18-03 Driveway					
Payment	03/12/2018	13738	Escrow Afton Marina Z18-03 Driveway		-1,500.00
Invoice	03/12/2018	Z18-03	Driveway Bldg Insp Fee Afton Marina Z18-03 Driveway	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	03/12/2018	13738	Pymt of Bldg Insp Fee Afton Marina Z18-03 Driveway		-250.00
Total Afton Marina Z18-03 Driveway					-1,500.00
Afton Marina Z18-04 CUP Restaurant					
Payment	03/12/2018	31886	CUP Escrow Afton Marina Z18-04 CUP Restaurant		-600.00
Invoice	03/12/2018	Z18-04	CUP Fee Afton Marina Z18-04 CUP Restaurant	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	03/12/2018	31886	Pymt of CUP Fee Afton Marina Z18-04 CUP Restaurant		-250.00
General Journal	04/30/2018	5330 Planng	Northwest Assoc 23485: Afton Marina Development		248.00
Total Afton Marina Z18-04 CUP Restaurant					-352.00
Anchor Bank Z16-24 13900 Hudson Rd					
Payment	07/31/2016	3554	Anchor Bank Z16-24 CUP Escrow 13900 Hudson Rd		-600.00
Invoice	07/31/2016	Z16-24	Anchor Bank Z16-24 CUP Fee 13900 Hudson Rd	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2016	3554	Pymt of Anchor Bank Z16-24 CUP Fee 13900 Hudson Rd		-250.00
Total Anchor Bank Z16-24 13900 Hudson Rd					-600.00
Backes, Jennifer & Terrel Z17-09 Vly Crk					
Payment	05/25/2017	331	Driveway Escrow Backes, Jennifer & Terrel Z17-09 Vly Crk		-1,500.00
Invoice	05/25/2017	Z17-09	Driveway Insp Fee Backes, Jennifer & Terrel Z17-09 Vly Crk	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	05/25/2017	331	Pymt of Driveway Insp fee Backes, Jennifer & Terrel Z17-09 Vly Crk		-250.00
Total Backes, Jennifer & Terrel Z17-09 Vly Crk					-1,500.00
Belwin Cons Z17-08 1553 Stagecoach Trl					
Payment	05/25/2017	6234	Escrow Belwin Cons Z17-08 1553 Stagecoach Trl		-600.00
General Journal	07/31/2017	5310 Eng'g	WSB Engineer May17 #5: Belwin Cons Z17-08		311.50
Total Belwin Cons Z17-08 1553 Stagecoach Trl					-288.50
Belwin Z011-11 Land Restoration					
Payment	09/20/2011	5283	Escrow Deposit Z011-11 Ecological Land Restoration		-600.00
Invoice	09/20/2011	Z011-11	Z011-11 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	09/20/2011	5283	Pymt of CUP fee		-250.00
Total Belwin Z011-11 Land Restoration					-600.00
Belwin Z18-09 Vegetative Cutting					
Payment	04/30/2018	6390	Escrow Belwin Z18-09 Vegetative Cutting		-200.00
Total Belwin Z18-09 Vegetative Cutting					-200.00
Berggren, Mike Trudy Z239-08 Variance					
Payment	01/27/2009	4349	Z239-08 Variance 13645 Valley Crk Trl		-600.00
Invoice	01/27/2009	Z239-08	Z239-08 Variance Fee re. Garages	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	01/27/2009	4349	Pymt of Z239-08 Variance Fee		-150.00
Payment	06/29/2009	4435	Z212-09 Demolition Deposit		-250.00
Invoice	06/29/2009	Z212-09	Z212-09 Demolition Fee 13645 Val Crk Trl	Invoices(Dev Fees):4440 Zoning Fees	100.00

City of Afton
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As of April 30, 2018

Type	Date	Num	Memo	Class	Amount
Payment	06/29/2009	4435	Pymt of Z212-09 Demolition Fee		-100.00
Invoice	06/30/2009	WashCty	Wash Cty Recording Fees	Invoices(Dev Fees):4344 Misc Dev Fees	46.00
Check	06/30/2009	14869	Refund 212-09 Demolition Deposit		250.00
Total Berggren, Mike Trudy Z239-08 Variance					-554.00
Berggren/DNR Grading Permit					
Invoice	11/30/2006	SEHOct06	SEH Engineering Oct06	Invoices(Dev Fees):4341 Engineering Fees	524.00
Invoice	02/28/2007	07-0208	Grading Permit Fee: Stream Restoration Valley Creek	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	02/28/2007	EF2600917 DNR	Pymt of Fee & Expenses		-624.00
Invoice	02/28/2007	SEHJan07	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	178.00
Invoice	07/31/2008	CGIJul08	Community Growth: Planner Jul08	Invoices(Dev Fees):4343 Planning Fees	756.50
Invoice	08/31/2008	SEHJul08	SEH Engineering: Jul08	Invoices(Dev Fees):4341 Engineering Fees	218.00
Invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	200.25
Invoice	09/30/2008	SEHAug08	SEH Engineering: Aug08	Invoices(Dev Fees):4341 Engineering Fees	208.00
Invoice	10/31/2008	SEHSep08	SEH Engineering Expenses Sep08	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	12/31/2008	CGIDec08	Community Growth Institute: Dec08	Invoices(Dev Fees):4343 Planning Fees	89.00
Invoice	02/28/2009	SEHJan09	SEH Engineering Services: Jan09	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	03/31/2009	CGIMar09	Community Growth: Mar09 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	23.00
Invoice	04/30/2009	SEHMar09	SEH Engineering: Mar09	Invoices(Dev Fees):4341 Engineering Fees	61.50
Invoice	04/30/2009	CGIApr09	CGI Planning Services: Apr09	Invoices(Dev Fees):4343 Planning Fees	414.00
Invoice	05/31/2009	CGI52509	CGI Expenses: Inv#1718 052509	Invoices(Dev Fees):4343 Planning Fees	230.00
Invoice	05/31/2009	SEHApr09	SEH Engineering: 217414 Apr09	Invoices(Dev Fees):4341 Engineering Fees	301.00
Invoice	07/31/2009	WSBJun09	WSB #1 Jun09 Engineering	Invoices(Dev Fees):4341 Engineering Fees	84.00
General Journal	01/31/2013	Applicant	Reverse Expense previously charged to Applicant: Berggren - DNR		-178.00
General Journal	01/31/2013	Applicant	Reverse Expense previously charged to Applicant: Berggren - DNR		-84.00
Total Berggren/DNR Grading Permit					3,305.25
Boy Scout Troop 226					
Payment	05/08/2012	4392	Park Cleaning Deposit 5/6/12		-25.00
Total Boy Scout Troop 226					-25.00
Brockman Invest Z17-30 13380 Hudson Rd S					
Payment	09/30/2017	3561	Grading Escrow Brockman Invest Z17-30 13380 Hudson Rd S		-1,000.00
Invoice	09/30/2017	B17-30	Grading Permit Brockman Invest Z17-30 13380 Hudson Rd S	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	09/30/2017	3561	Pymt of Grading Permit Brockman Invest Z17-30 13380 Hudson Rd S		-100.00
Total Brockman Invest Z17-30 13380 Hudson Rd S					-1,000.00
Brockman Trucking Z13-26					
Invoice	12/31/2013	Z13-26	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	970.50
Invoice	02/28/2014	WSB Feb14	WSB Engineering Services Feb14	Invoices(Dev Fees):4341 Engineering Fees	182.00
Total Brockman Trucking Z13-26					1,152.50
Brockman Trucking Z16-24					
General Journal	09/30/2016	5330 Planng	Northwest Assoc: Brockman Z16-24		80.50
General Journal	11/24/2016	5310 Eng'g	WSB Engineer Sep16 #10: Brockman Trucking Z16-24		403.00
General Journal	11/30/2016	5310 Eng'g	WSB Engineer Sep16 #9: Brockman Trucking Z16-24		315.50
General Journal	12/01/2016	5310 Eng'g	WSB Engineer Jul16: Brockman Trucking Z16-24		471.25
General Journal	12/01/2016	5310 Eng'g	WSB Engineer Aug16: Brockman Trucking Z16-24		160.00
Total Brockman Trucking Z16-24					1,430.25
Brown Trout Z16-40 15311 Putnam					
Payment	01/24/2017	1006	Minor Sub Escrow Brown Trout Z16-40 15311 Putnam & 2573 Stagecoach		-1,500.00
Invoice	01/24/2017	Z16-40	Minor Sub Fee: Brown Trout Z16-40 15311 Putnam & 2573 Stagecoach	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	01/24/2017	1008	Pymt of Minor Sub Fee: Brown Trout Z16-40 15311 Putnam & 2573 Stagecoach		-250.00
Total Brown Trout Z16-40 15311 Putnam					-1,500.00
Carlson Afton Creek Preserve Z17-19 2434					
Payment	08/22/2017	6221	Major Subdiv Escrow Carlson, Will Z17-19 2434 Stagecoach Trl		-10,000.00
Payment	08/22/2017	6221	Pymt of Major Subdiv Fee Carlson, Will Z17-19 2434 Stagecoach Trl		-6,900.00
Invoice	08/22/2017	Z17-19	Major Subdiv Fee Carlson, Will Z17-19 2434 Stagecoach Trl	Invoices(Dev Fees):4440 Major Subdivision	6,900.00

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City of Afton
Permit Escrow & Fee Detail
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Type	Date	Num	Memo	Class	Amount
General Journal	10/31/2017	5330 Planng	Northwest Assoc 23219: Afton Creek Preserve		400.00
General Journal	10/31/2017	5330 Planng	Northwest Assoc 23218: Afton Creek Preserve		3,166.35
General Journal	10/31/2017	5310 Eng'g	WSB Engineer Sep17 #2: Afton Creek Preserve		7,551.25
General Journal	10/31/2017	5310 Eng'g	WSB Engineer Aug17 #1: Afton Creek Preserve		2,064.75
General Journal	11/30/2017	5330 Planng	Northwest Assoc 23273: Afton Creek Preserve		2,158.45
General Journal	11/30/2017	5310 Eng'g	WSB Engineer Oct17 #3: Afton Creek Preserve		8,597.50
General Journal	12/31/2017	5330 Planng	Northwest Assoc 23333: Afton Creek Preserve		2,177.35
General Journal	12/31/2017	5310 Eng'g	WSB Engineer Dec17 #4: Afton Creek Preserve		152.00
General Journal	12/31/2017	5310 Eng'g	WSB Engineer Dec17 #5: Afton Creek Preserve		1,299.00
General Journal	01/31/2018	5330 Planng	Northwest Assoc 23384: Afton Creek Preserve		2,726.15
General Journal	02/26/2018	Escrow Trf	Transfer Escrow: Carlson 17-21 to 17-19		-600.00
General Journal	02/26/2018	Escrow Trf	Transfer Escrow: Carlson 17-21 to 17-19		-1,500.00
General Journal	02/26/2018	5310 Eng'g	WSB Engineer 2017 #4: Carlson Z17-19 Afton Creek Preserve		1,076.65
Payment	02/26/2018		Pay Exp + Addl Escrow Carlson Afton Creek Preserve Z17-19 2434		-26,269.45
General Journal	02/28/2018	5330 Planng	Northwest Assoc 22342: Afton Creek Preserve		4,868.15
General Journal	02/28/2018	5310 Eng'g	WSB Engineer 2018 #6: Carlson Z17-19 Afton Creek Preserve		871.00
General Journal	03/31/2018	5310 Eng'g	WSB Engineer 2018 #7: Carlson Z17-19 Afton Creek Preserve		7,439.00
General Journal	04/30/2018	5330 Planng	Northwest Assoc 23486: Afton Creek Preserve		2,888.00
General Journal	04/30/2018	5310 Eng'g	WSB Engineer 2018 #8: Carlson Z17-19 Afton Creek Preserve		8,216.00
General Journal	04/30/2018	5330 Planng	Northwest Assoc 23548: Afton Creek Preserve		1,557.00
Total Carlson Afton Creek Preserve Z17-19 2434					18,839.15
Carlson, Will Z16-31 2434 Stagecoach Trl					
Payment	08/31/2016	6153	Rezoning Escrow Carlson, Will Z16-31 2434 Stagecoach Trl		-1,500.00
Invoice	08/31/2016	Z16-31	Rezoning Fee Carlson, Will Z16-31 2434 Stagecoach Trl	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	08/31/2016	6153	Pymt of Rezoning Fee Carlson, Will Z16-31 2434 Stagecoach Trl		-350.00
General Journal	09/30/2016	5330 Planng	Northwest Assoc: Carlson Z16-31		97.75
Total Carlson, Will Z16-31 2434 Stagecoach Trl					-1,402.25
Carlson, Will Z16-37 2434 Stagecoach Trl					
Payment	12/27/2016	4994	Carlson, Will Escrow Z16-37 2434 Stagecoach Trl		-2,500.00
Invoice	12/27/2016	Z16-37	Sketch Plan Carlson, Will Z16-37 2434 Stagecoach Trl	Invoices(Dev Fees):4440 Zoning Fees	500.00
Payment	12/27/2016	494	Pymt Carlson, Will Z16-37 2434 Stagecoach Trl		-500.00
General Journal	04/30/2017	5310 Eng'g	WSB Engineer: March 2017 Carlson PLCD		1,386.00
Total Carlson, Will Z16-37 2434 Stagecoach Trl					-1,114.00
Carlson, Will Z17-15 2534 Stagecoach Tr S					
Payment	07/10/2017	5281	Escrow (admin permit) Carlson, Will Z17-15 2534 Stagecoach Tr S		-600.00
Invoice	07/10/2017	Z17-15	Admin Permit Carlson, Will Z17-15 2534 Stagecoach Tr S	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	07/10/2017	5281	Pymt of Admin Permit Carlson, Will Z17-15 2534 Stagecoach Tr S		-150.00
Total Carlson, Will Z17-15 2534 Stagecoach Tr S					-600.00
Carlson, Will Z17-16 2534 Stagecoach Tr S					
Payment	07/10/2017	5281	Veg Cutting Escrow Carlson, Will Z17-15 2534 Stagecoach Tr S		-200.00
Total Carlson, Will Z17-16 2534 Stagecoach Tr S					-200.00
Cedar Bluffs/Pratt					
Invoice	07/31/2011	KnaakJul11	Knaack & Assoc: legal serv re. Cedar Bluff	Invoices(Dev Fees):4342 Legal Fees	284.44
Invoice	08/31/2011	WSB6-180	WSB: Engineering	Invoices(Dev Fees):4341 Engineering Fees	280.00
Invoice	08/31/2011	WashCtyAug	Wash Cty: Recording fee	Invoices(Dev Fees):4344 Misc Dev Fees	9.50
Invoice	09/30/2011	WSBSep11	WSB Engineering Fees Sep11	Invoices(Dev Fees):4341 Engineering Fees	1,195.50
Invoice	10/18/2011	Z014-11	Z014-11 Sign Permit	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	10/18/2011	Z014-11	Z014-11 Temp/Renewal re. Sign Permit	Invoices(Dev Fees):4440 Zoning Fees	25.00
Payment	10/18/2011	1003	Pymt of Z014-11 Temp/Renewal re. sign permit		-25.00
Payment	10/18/2011	1003	Pymt of Z014-11 sign permit		-275.00
Payment	10/18/2011	1003	Z014-11 sign deposit		-200.00
Invoice	10/31/2011	WSBSep11	WSB Engineering Expenses Sep11	Invoices(Dev Fees):4341 Engineering Fees	2,538.00
Payment	11/30/2011	74796	Pymt of Expenses per Invoice CBD11-2011		-4,297.94
Invoice	11/30/2011	WSBNov11	WSB Engineering Expenses: Nov2011	Invoices(Dev Fees):4341 Engineering Fees	2,316.00
Invoice	12/31/2011	180-9 Nov11	WSB City Engineer Nov11	Invoices(Dev Fees):4341 Engineering Fees	804.00
Payment	03/15/2012	75997	Pymt of escrow Invoice CBD1-2012		-2,975.50
Invoice	05/31/2012	WSB 180-10	WSB Engineering Services Apr12	Invoices(Dev Fees):4341 Engineering Fees	200.00

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City of Afton
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Type	Date	Num	Memo	Class	Amount
Payment	07/31/2012	77809	Pymt of engineering fee		-200.00
Invoice	10/31/2012	WSBSep12	WSB Engineering Sep2012	Invoices(Dev Fees):4341 Engineering Fees	242.00
Invoice	11/30/2012	WSBOct12	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	847.00
Invoice	12/31/2012	WSBNov12	WSB Engineering Nov12	Invoices(Dev Fees):4341 Engineering Fees	642.00
General Journal	01/01/2013	Applicant	Additional Expenses not previously charged to Applicant: Cedar Bluff		171.00
Payment	01/30/2013	80888	Pymt of outstanding balance		-1,731.00
Invoice	01/31/2013	WSB 180-14	WSB Engineering: Jan13 180-14	Invoices(Dev Fees):4341 Engineering Fees	60.50
Invoice	02/28/2013	WSB 180-15	WSB Engineering: Feb13 180-15	Invoices(Dev Fees):4341 Engineering Fees	665.00
Payment	05/30/2013	2030	Pymt of WSB engineering services		-725.50
Invoice	07/31/2013	WSB Jul13	WSB Engineering Jul13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Invoice	11/30/2013	ROW Record	Wash Cty Recording Fee	Invoices(Dev Fees):4250 Recording Fees	46.00
Invoice	12/31/2013	WSBNov13	WSB Eng'g Nov 2013	Invoices(Dev Fees):4341 Engineering Fees	66.50
General Journal	04/15/2014	Applicant	Addl Exp charged to Applicant: Twomey: WSB Dec Invoice		69.00
Invoice	05/31/2014	Cedar Bluff	WSB Engineering Fees 180-18	Invoices(Dev Fees):4341 Engineering Fees	207.00
Invoice	08/31/2014	WSB 19	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	345.00
Payment	09/16/2014	2058	Pymt of balance		-519.00
Invoice	12/31/2014	WSBAug14	WSB Engineering August 2014	Invoices(Dev Fees):4341 Engineering Fees	174.00
Invoice	03/31/2015	WSB180-21	WSB Engineering 180-21	Invoices(Dev Fees):4341 Engineering Fees	143.00
General Journal	04/01/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		276.00
General Journal	04/01/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		69.00
Payment	04/01/2015	2069	Pymt of expenses $276, $69 & $174		-519.00
Invoice	08/31/2015	WSB 180-22	WSB 180-22 Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	297.00
Invoice	09/30/2015	WSB180-24	WSB Engineering 180-24	Invoices(Dev Fees):4341 Engineering Fees	214.50
Payment	10/31/2015	2097	Pymt of WSB invoice 022815		-143.00
General Journal	11/30/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		71.50
General Journal	11/30/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		143.00
Payment	11/30/2015	2101	Invoice CBD11-2015 WSB June, July, Aug & Oct		-726.00
Total Cedar Bluffs/Pratt					414.00
Chrome-X LLC Z15-25 PO Box 221					
Payment	07/31/2015	1002	Partial pymt of $250 fee & $600 Escrow		-155.00
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	234.00
Total Chrome-X LLC Z15-25 PO Box 221					79.00
Clover, Phillip					
Invoice	12/31/2000		Opening balance		5,070.65
Invoice	05/11/2001	Clover1	Ck 6795 HR Green Engineering Fee - Plat Review	Invoices(Dev Fees):4341 Engineering Fees	90.00
Invoice	08/12/2001	Clover2	Ck 7081 Howard R. Green Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	180.00
Payment	08/30/2001	57251	Pymt from Universal Title Co.		-5,340.65
Invoice	09/30/2001	Clover3	Ck 7160 Howard Green Engineering Fee	Expenses (Dev Exp):Clover Estates	270.00
Invoice	11/09/2001	Clover4	Zoning Fee (Driveway)	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	11/09/2001	6975	Pymt of Zoning Fee (Driveway)		-250.00
Invoice	11/30/2001	Clover5	Ck 7317 Howard Green Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	803.25
Payment	02/28/2002	7074	Pymt of balance thru 1/31/02		-1,073.25
Invoice	02/28/2002	Clover6	Septic system & inspection fee	Invoices(Dev Fees):4430 Septic Sys & Insp Fees	300.00
Invoice	02/28/2002	Clover7	Park Dedication Fee	Invoices(Dev Fees):4425 Park Dedication Fee	24,300.00
Payment	02/28/2002	7074	Pymt of septic system & inspection fee		-300.00
Payment	02/28/2002	7074	Pymt of park dedication fee		-24,300.00
Invoice	08/31/2002	Clover8	Howard R. Green: plat review	Invoices(Dev Fees):4341 Engineering Fees	25.00
Invoice	02/28/2003	Clover9	Howard Green: Plat review	Invoices(Dev Fees):4341 Engineering Fees	232.50
Invoice	02/28/2003	Clover10	Howard Green: Plat review	Invoices(Dev Fees):4341 Engineering Fees	232.50
Invoice	04/30/2003	Clover11	Howard Green: 4/9 Eng'g	Invoices(Dev Fees):4341 Engineering Fees	93.00
Invoice	05/31/2003	Clover11	Howard R. Green: meet w/Clover at site	Invoices(Dev Fees):4341 Engineering Fees	186.00
Invoice	08/31/2003	Clover12	SEH engineering fees	Invoices(Dev Fees):4341 Engineering Fees	580.05
Invoice	09/30/2003	Clover13	SEH Engineering Clover Subdivision	Invoices(Dev Fees):4341 Engineering Fees	748.45
Invoice	10/31/2003	Clover14	SEH Engineering Fees: Clover subdivision	Invoices(Dev Fees):4341 Engineering Fees	790.71
Invoice	11/30/2003	Clover15	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	903.73
Invoice	12/31/2003	Clover16	SEH: Engineering re. pavement repairs	Invoices(Dev Fees):4341 Engineering Fees	183.15
Invoice	11/30/2006	SEHOct06	SEH engineering Oct06	Invoices(Dev Fees):4341 Engineering Fees	384.00
Invoice	12/31/2006	SEHDec06	SEH: Engineering fees Dec06	Invoices(Dev Fees):4341 Engineering Fees	1,189.50
General Journal	01/31/2012	Escrow W/O	Write off outstanding balance per CC 1/17/12: 6+ Years Past Due		-477.94
Total Clover, Phillip					5,070.65

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City of Afton
Permit Escrow & Fee Detail
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Type	Date	Num	Memo	Class	Amount
Deming, David Z016-11 Veg Cutting					
Payment	11/30/2011	9466	Z016-11 Veg Cutting Deposit 16200 45th St S		-200.00
Invoice	11/30/2011	B063-11	Z016-11 Veg Cutting Permit	Invoices(Dev Fees):4440 Vegetative Cutting	150.00
Payment	11/30/2011	9480	Partial pay of Z016-11 Veg Cutting Permit		-50.00
Total Deming, David Z016-11 Veg Cutting					-100.00
Dickinson, Dan Grading & Variance					
Payment	07/15/2002	4235	Initial Grading Deposit 15876 Afton Blvd S.		-1,000.00
Payment	07/15/2002	4235	Initial Variance deposit (lot area per dwelling 7,000 ft)		-250.00
Invoice	07/31/2002	Dickinson1	Resolution recording fee	Invoices(Dev Fees):4250 Recording Fees	20.00
Check	01/20/2004	9332	Refund Grading & Variance Deposit net of expenses		0.00
Check	03/31/2004	9524	Refund Grading & Variance Deposit net of expenses		1,230.00
Payment	05/27/2004	5095	Final Inspection Deposit Permit A35-04		-200.00
Check	02/28/2005	10429	Refund Bldg Insp Deposit Permit A35-04		200.00
Payment	07/31/2015	5816	Z15-30 Variance Escrow (lot area)		-600.00
Invoice	07/31/2015	Z15-30 CUP	Z15-30 Variance Fee (lot area)	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	5816	Pymt of Z15-30 Variance Fee (lot area)		-250.00
Total Dickinson, Dan Grading & Variance					-600.00
Du, Haiwei Z207 2997 Trading Post Trl					
Payment	01/31/2008	24566	Z200-08 Admin Permit Build SFD w/i 20' of Bluffline		-100.00
Invoice	01/31/2008	Z200Fee	Z200-08 Admin Fee	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	01/31/2008	24566	Pymt of Z200 Admin Permit Fee		-60.00
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	113.90
Invoice	01/31/2008	SEHJan08	SEH Engineering Exp Jan08	Invoices(Dev Fees):4341 Engineering Fees	276.08
Invoice	02/29/2008	NACFeb08	NAC: Planning Feb08	Invoices(Dev Fees):4343 Planning Fees	22.80
Payment	03/31/2008	24564	Z207-08 Deposit Extend Driveway New SFD		-1,500.00
Invoice	03/31/2008	Z207-08	Z207-08 Driveway Permit	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	03/31/2008	24564	Pymt of Z207 Driveway permit		-250.00
Payment	03/31/2008	3412	Erosion Control Deposit Z208-08		-14,831.25
Invoice	03/31/2008	NACMar08	NAC Planning: Mar08	Invoices(Dev Fees):4343 Planning Fees	114.00
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	11.40
Invoice	05/31/2008	SEHMar08	SEH Engineering: Mar08	Invoices(Dev Fees):4341 Engineering Fees	871.00
Invoice	12/31/2011	230-11 WSB	WSB City Engineer Nov11	Invoices(Dev Fees):4341 Engineering Fees	224.00
General Journal	06/30/2012	Forfeit Esc	Forfeit Escrow outstanding balance to City per CC 5/15/12: Category 4		1,500.00
Total Du, Haiwei Z207 2997 Trading Post Trl					-13,298.07
Dunn, Curtis Z15-35 14320 30th St S					
Payment	08/27/2015	4517	Z15-35 Driveway Escrow 14320 30th St S		-1,500.00
Invoice	08/27/2015	Z15-35	Z15-35 Driveway Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	08/27/2015	4517	Pymt of Z15-35 Driveway Bldg Insp Fee		-250.00
General Journal	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Dunn Z15-35		117.00
General Journal	11/30/2016	5310 Eng'g	WSB Engineer Sep16 #9: Dunn, Curt & Lisa Driveway Z16-35		60.50
General Journal	07/31/2017	5310 Eng'g	WSB Engineer May17 #5: Dunn, Curtis Z15-35		404.00
Total Dunn, Curtis Z15-35 14320 30th St S					-918.50
Dunn, Curtis Z17-35 14320 30th St S					
Payment	10/31/2017	4636	Pool Escrow Dunn, Curtis Z17-35 14320 30th St S		-1,000.00
Invoice	10/31/2017	Z17-35	Pool Fence Permit Dunn, Curtis Z17-35 14320 30th St S	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	10/31/2017	4636	Pymt of Fence Permit Dunn, Curtis Z17-35 14320 30th St S		-60.00
General Journal	10/31/2017	5310 Eng'g	WSB Engineer Aug17 #8: Dunn, Curtis Z17-35 14320 30th St S		1,121.75
General Journal	11/30/2017	5310 Eng'g	WSB Engineer Oct17 #2: Dunn Driveway		58.50
Total Dunn, Curtis Z17-35 14320 30th St S					180.25
Equaris Proposal					
Invoice	03/31/2011	WSB2-230	WSB Engineering: Equaris proposal, memo	Invoices(Dev Fees):4341 Engineering Fees	336.00
Total Equaris Proposal					336.00
Esertz Ent Z26-13 13380 Hudson Rd					
Payment	11/26/2013	46070	Z26-13 CUP Escrow truck parking facility		-600.00
Invoice	11/26/2013	Z26 CUP	Z26-13 CUP fee re truck parking facility	Invoices(Dev Fees):4440 Zoning Fees	250.00

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City of Afton
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Type	Date	Num	Memo	Class	Amount
Payment	11/26/2013	46071	Pymt of Z26 CUP fee		-250.00
Total Esertz Ent Z26-13 13380 Hudson Rd					-600.00
Finch, David & Elizabeth 4885 Pheasant Ct					
Payment	04/30/2009	3336	Park Deposit MPA Picnic		-100.00
Check	06/30/2009	14800	Refund MPA Picnic Park Deposit		100.00
Payment	07/31/2013	4147	Z13-06 Barn for horses, equip, hay		-600.00
Invoice	07/31/2013	Z13-06	Admin Permit Z13-06	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	07/31/2013	Z13-07	Z13-07 Farmsite	Invoices(Dev Fees):4440 Zoning Fees	50.00
Payment	07/31/2013	4147	Pymt of Admin & Farmsite fees		-200.00
Total Finch, David & Elizabeth 4885 Pheasant Ct					-600.00
Friedlander, Ruth Z17-22 2948 Stagecoach					
Payment	08/22/2017	10709	Demo Escrow Friedlander, Ruth Z17-22 2948 Stagecoach		-250.00
Invoice	08/22/2017	Z17-22	Demo Fee Friedlander, Ruth Z17-22 2948 Stagecoach	Invoices(Dev Fees):4440 Zoning Fees	110.00
Payment	08/22/2017	10709	Pymt of Demo Fee Friedlander, Ruth Z17-22 2948 Stagecoach		-110.00
Total Friedlander, Ruth Z17-22 2948 Stagecoach					-250.00
GJ&W Afton Ctr Dev & EAW					
Invoice	11/30/2006	SEHOct06	SEH Engineering Services Oct06	Invoices(Dev Fees):4341 Engineering Fees	704.00
Invoice	12/31/2006	SEHNov06	SEH: Engineering Nov06	Invoices(Dev Fees):4341 Engineering Fees	1,038.73
Invoice	12/31/2006	LegalNov06	Hamilton: Legal fees Nov06	Invoices(Dev Fees):4342 Legal Fees	45.00
Invoice	12/31/2006	SEHDec06	SEH Engineering Dec06	Invoices(Dev Fees):4341 Engineering Fees	342.12
Invoice	01/31/2007	LegalJan07	Jensen, Bell et al: Legal services Jan07	Invoices(Dev Fees):4342 Legal Fees	108.00
Invoice	03/31/2007	JensenFeb07	Jensen Legal Fees Feb07	Invoices(Dev Fees):4342 Legal Fees	963.00
Invoice	04/30/2007	JensenMar07	Jensen Legal Fees Mar07	Invoices(Dev Fees):4342 Legal Fees	1,494.00
Invoice	05/31/2007	JensenApr07	Jensen: Legal services Apr07	Invoices(Dev Fees):4342 Legal Fees	504.00
Invoice	10/31/2008	Jensen	Jensen, Bell: Legal Expenses	Invoices(Dev Fees):4342 Legal Fees	36.00
Invoice	11/30/2008	SEHOct08	SEH Engineering: Oct08	Invoices(Dev Fees):4341 Engineering Fees	6,992.00
Invoice	12/31/2008	CGIDec08	Community Growth Institute: Dec08	Invoices(Dev Fees):4343 Planning Fees	89.00
Invoice	12/31/2008	SEHNov08	SEH Engineering: Nov08	Invoices(Dev Fees):4341 Engineering Fees	5,322.19
Invoice	12/31/2008	SEHDec08	SEH Engineering: Dec08	Invoices(Dev Fees):4341 Engineering Fees	9,334.72
Invoice	02/28/2009	SEHJan09	SEH Engineering Services: Jan09	Invoices(Dev Fees):4341 Engineering Fees	1,102.00
Invoice	03/31/2009	SEHFeb09	SEH Engineering Services Feb09	Invoices(Dev Fees):4341 Engineering Fees	7,888.40
Invoice	04/30/2009	SEHMar09	SEH Engineering: Mar09	Invoices(Dev Fees):4341 Engineering Fees	1,108.42
Invoice	05/31/2009	CGI052509	CGI Expenses: Inv#1718 052509	Invoices(Dev Fees):4343 Planning Fees	2,874.00
Invoice	05/31/2009	SEHApr09	SEH Engineering: 217415 Apr09	Invoices(Dev Fees):4341 Engineering Fees	840.00
Invoice	07/31/2009	CGIJun09	CGI Planner Expenses thru 062509	Invoices(Dev Fees):4343 Planning Fees	253.00
Total GJ&W Afton Ctr Dev & EAW					41,038.58
Hall, Justin & Jennifer Z17-18 2698 Meadw					
Payment	07/31/2017	1746	Driveway Escrow Hall, Justin & Jennifer Z17-18 2698 Meadow Vista Way		-1,500.00
Invoice	07/31/2017	Z17-18	Driveway Insp Fee Hall, Justin & Jennifer Z17-18 2698 Meadow Vista Way	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	07/31/2017	1746	Pymt of Driveway Insp Fee Hall, Justin & Jennifer Z17-18 2698 Meadow Vista Way		-250.00
Total Hall, Justin & Jennifer Z17-18 2698 Meadw					-1,500.00
Hartung, Dan Z16-15 2698 Meadow Vista Way					
Payment	05/17/2016	956	Driveway Escrow Hurtung, Dan Z16-15 2698 Meadow Vista Way		-1,500.00
Invoice	05/17/2016	Z16-15	Driveway Insp Fee Hartung, Dan Z16-15 2698 Meadow Vista Way	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	05/17/2016	946	Pymt of Driveway Insp Fee Hartung, Dan Z16-15 2698 Meadow Vista Way		-250.00
Total Hartung, Dan Z16-15 2698 Meadow Vista Way					-1,500.00
Haukedahl, Seth Z17-28 6211 Oakgreen Av S					
Payment	09/20/2017	132	Driveway Escrow Haukedahl, Seth Z17-28 6211 Oakgreen Av S		-1,500.00
Invoice	09/20/2017	B17-28	Driveway Insp Fee Haukedahl, Seth Z17-28 6211 Oakgreen Av S	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	09/20/2017	132	Pymt of Driveway Insp Fee Haukedahl, Seth Z17-28 6211 Oakgreen Av S		-250.00
Total Haukedahl, Seth Z17-28 6211 Oakgreen Av S					-1,500.00
Have, Mark Z18-06 12745 32nd St S					
Payment	04/30/2018	2378	Admin Escrow: Have, Mark Z18-06 12745 32nd St S		-150.00
Invoice	04/30/2018	Z18-06	Admin Fee: Have, Mark Z18-06 Ag & Farm Site 12745 32nd St S	Invoices(Dev Fees):4440 Zoning Fees	150.00

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City of Afton
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Type	Date	Num	Memo	Class	Amount
Invoice	04/30/2018	Z18-06	Farmsite Fee: Have, Mark Z18-06 Ag & Farm Site 12745 32nd St S	Invoices(Dev Fees):4440 Zoning Fees	50.00
Payment	04/30/2018	2378	Pymt of Ag Admin Fee: Have, Mark Z18-06 Ag & Farm Site 12745 32nd St S		-150.00
Payment	04/30/2018	2378	Pymt of Farmsite Fee: Have, Mark Z18-06 Ag & Farm Site 12745 32nd St S		-50.00
Total Have, Mark Z18-06 12745 32nd St S					-150.00
Heller, Darin B033 Fence Deposit					
Payment	04/30/2010	7485	B-033-10 Swimming Pool Fence Deposit		-3,850.00
Payment	04/30/2010	7484	B033 Pool Deposit		-60.00
Invoice	04/30/2010	B-033-10	Swimming Pool Fee (Bldg Permit B-033)	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	04/30/2010	7484	Pymt of Pool Fee B-033-10		-60.00
Check	07/29/2010	15809	Refund pool fence deposit Z-007-10		3,850.00
Total Heller, Darin B033 Fence Deposit					-60.00
Hill, Peter & Cherie Z15-29 WCD 13212 McG					
Payment	07/31/2015	12258	Grading permit escrow Wash Conserv District		-600.00
Invoice	07/31/2015	Z15-29 CUP	WCD Grading CUP	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	12258	Pymt of WCD Grading CUP Fee		-250.00
Total Hill, Peter & Cherie Z15-29 WCD 13212 McG					-600.00
Hinz, Thomas & Louise Z18-07 4787 Manning					
Payment	04/30/2018	5115	Variance Escrow Hinz, Thomas & Louise Z18-07 Variance 4787 Manning		-600.00
Invoice	04/30/2018	Z18-07	Variance Fee Hinz, Thomas & Louise Z18-07 Variance 4787 Manning	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	04/30/2018	5115	Pymt of Var Fee Hinz, Thomas & Louise Z18-07 Variance 4787 Manning		-250.00
Total Hinz, Thomas & Louise Z18-07 4787 Manning					-600.00
Islamic Soc Z16-05,06 12585 Hudson Rd					
Payment	03/21/2016	1166	Z16-05 CUP Escrow Mosque 12585 Hudson Rd		-600.00
Payment	03/21/2016	1165	16-05 CUP Fee Mosque 12585 Hudson Rd		-250.00
Invoice	03/21/2016	Z16-05	16-05 CUP Fee Mosque 12585 Hudson Rd	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	03/21/2016	1174	16-06 Variance Escrow Mosque 12585 Hudson Rd		-600.00
Payment	03/21/2016	1173	16-06 Variance Fee Mosque 12585 Hudson Rd		-250.00
Invoice	03/21/2016	Z16-06	16-06 Variance Fee Mosque 12585 Hudson Rd	Invoices(Dev Fees):4440 Zoning Fees	250.00
General Journal	05/31/2016	5310 Eng'g	WSB Engineer: March 2016		1,135.00
General Journal	09/30/2016	5330 Planng	Northwest Assoc: ISWEM Z16-05		46.00
General Journal	11/30/2016	5330 Planng	Northwest Assoc: Proposed Mosque Z16-05		23.00
General Journal	11/30/2016	5310 Eng'g	WSB Engineer Sep16 #9: Islamic Soc of Woodbury Z16-05 Stormwater Review		60.50
General Journal	12/01/2016	5310 Eng'g	WSB Engineer Apr16 #4: Islamic Soc of Woodbury Z16-05		863.50
General Journal	12/01/2016	5310 Eng'g	WSB Engineer Jun16 #6: Islamic Soc of Woodbury Z16-05		73.50
General Journal	12/01/2016	5310 Eng'g	WSB Engineer Sep16 #9: Islamic Soc of Woodbury Z16-05		60.50
Total Islamic Soc Z16-05,06 12585 Hudson Rd					1,062.00
Iverson, Ross Z204214 2555 Trdng Post Trl					
Payment	05/31/2006	5458	Driveway Deposit: to access future home site		-1,500.00
Invoice	05/31/2006	Z214	Driveway Inspection Fee	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	05/31/2006	5458	Pymt of Driveway Inspection Fee		-250.00
Payment	03/14/2007	8119	Admin Permit for B16-07 Z204 SFD		-100.00
Invoice	03/14/2007	Z204	Z204 Admin fee for B16-07 SFD	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	03/14/2007	8119	Pymt of Z204 Admin permit B16-07		-60.00
Invoice	04/30/2007	SEHMar07	SEH Engineering Mar07	Invoices(Dev Fees):4341 Engineering Fees	616.58
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	182.20
Check	05/31/2009	14728	Refund Admin Permit Deposit Z204-07		100.00
Total Iverson, Ross Z204214 2555 Trdng Post Trl					-701.22
Johnson, Justin & Jessica 14872 V Crk Trl					
Payment	04/30/2014	Cash	Variance Deposit Z14-15		-600.00
Payment	04/30/2014	350	Renewal/Amendment Deposit Z14-15		-350.00
Invoice	04/30/2014	Z14-15 Var	Z14-15 Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Invoice	04/30/2014	Z14-16 Var	Renewal/Amendment Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	04/30/2014	cash	Pymt of variance fee		-250.00
Payment	04/30/2014	cash	Pymt of renewal/amendment fee		-150.00

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Type	Date	Num	Memo	Class	Amount
Check	11/26/2014	19753	Refund Variance Escrow Z14-15		600.00
Total Johnson, Justin & Jessica 14872 V Crk Trl					-350.00
Johnson, Michael/Carolyn Z17-24 771 Ind					
Payment	08/31/2017	5698	Variance Escrow Johnson, Michael/Carolyn Z17-24 771 Ind		-600.00
Payment	08/31/2017	5698	Pymt of Variance Fee Johnson, Michael/Carolyn Z17-24 771 Ind		-250.00
Invoice	08/31/2017	B17-24	Variance Fee Johnson, Michael/Carolyn Z17-24 771 Ind	Invoices(Dev Fees):4440 Zoning Fees	250.00
Total Johnson, Michael/Carolyn Z17-24 771 Ind					-600.00
Junker, Mervin Z17-05 1069 Manning Av S					
Payment	03/31/2017	1642	Minor Sub Escrow Junker, Mervin Z17-05 1069 Manning Av S		-1,500.00
Invoice	03/31/2017	Z17-05	Minor Sub Fee Junker, Mervin Z17-05 1069 Manning Av S	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	03/31/2017	1642	Pymt of Minor Sub Fee Junker, Mervin Z17-05 1069 Manning Av S		-250.00
Check	11/30/2017	22231	Partial Refund Z17-05 1069 Manning		1,000.00
Total Junker, Mervin Z17-05 1069 Manning Av S					-500.00
Khandpur Z17-10 2668 Meadow Vista Way					
Payment	05/25/2017	37947	Driveway Escrow Khandpur Z17-10 2668 Meadow Vista Way		-1,500.00
Invoice	05/25/2017	Z17-10	Driveway Insp Fee Khandpur Z17-10 2668 Meadow Vista Way	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	05/25/2017	37947	Pymt of Driveway Insp fee Khandpur Z17-10 2668 Meadow Vista Way		-250.00
Total Khandpur Z17-10 2668 Meadow Vista Way					-1,500.00
Krahn, Kurt & Kathy Z13-29 15820 37th					
Invoice	12/31/2013	Z1-14	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Payment	01/27/2014	4990	Z13-29 variance deposit		-600.00
Invoice	01/27/2014	Z13-29	z13-29 variance fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	01/27/2014	4990	z13-29 pymt of variance fee		-250.00
Total Krahn, Kurt & Kathy Z13-29 15820 37th					-400.50
Lakeview Inv 14833 50th St Z14-33					
Payment	10/29/2014	6001	Z14-33 major subdiv escrow		-7,500.00
Payment	10/29/2014	6001	Pymt major subdiv fee $2000 + $100/lot		-2,800.00
Invoice	10/29/2014	Z14-33	Z14-33 major subdiv fee $2000 + $100/lot	Invoices(Dev Fees):4440 Major Subdivision	2,800.00
Invoice	10/31/2014	WSB420-9	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	414.00
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4343 Planning Fees	553.76
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4343 Planning Fees	500.00
Invoice	12/31/2014	Z14-33	WSB: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4341 Engineering Fees	113.00
Invoice	12/31/2014	Z14-33	WSB: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4341 Engineering Fees	565.00
Invoice	02/28/2015	Planning	The Planning Company 2465	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	02/28/2015	Planning	The Planning Company 2466	Invoices(Dev Fees):4343 Planning Fees	650.00
Invoice	03/31/2015	PlngCo2527	The Planning Company 2527	Invoices(Dev Fees):4343 Planning Fees	687.50
Invoice	03/31/2015	WSB450-2	WSB Engineering 450-2	Invoices(Dev Fees):4341 Engineering Fees	903.50
Invoice	03/31/2015	KnaakMar15	Holstad & Knaak: Legal services Mar2015	Invoices(Dev Fees):4342 Legal Fees	700.00
Payment	04/30/2015	1210459	Escrow re Construction Estimate		-232,689.00
Invoice	04/30/2015	Planning Co	2580 The Planning Company	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	04/30/2015	WSB 450-3	WSB Engineering 450-3	Invoices(Dev Fees):4341 Engineering Fees	71.50
Invoice	04/30/2015	Planning Co	The Planning company 2581	Invoices(Dev Fees):4343 Planning Fees	562.50
Invoice	05/31/2015	WSB450-4	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	214.50
Check	06/30/2015	20306	Reduction Escrow Trading Post Reserve Z14-33		0.00
Check	06/30/2015	20307	Reduction Escrow Trading Post Reserve Z14-33		184,176.50
Invoice	06/30/2015	WSB480-1	WSB Engineering 480-1	Invoices(Dev Fees):4341 Engineering Fees	1,608.00
Invoice	08/31/2015	WSB 480-2	WSB 480-2 Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	4,460.28
Invoice	09/30/2015	WSB Various	WSB Engineering Various	Invoices(Dev Fees):4341 Engineering Fees	4,679.00
Invoice	10/31/2015	Lakeview	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	1,315.50
Total Lakeview Inv 14833 50th St Z14-33					-37,264.46
Lenander, Duane & Jenn Z18-05 12468 Meadw					
Payment	03/27/2018	2099	Driveway Escrow Lenander, Duane & Jenn Z18-05 12468 Meadw		-1,500.00
Invoice	03/27/2018	Z18-05	Driveway Insp Fee Lenander, Duane & Jenn Z18-05 12468 Meadw	Invoices(Dev Fees):4401 Building Inspection Fee	250.00

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Type	Date	Num	Memo	Class	Amount
Payment	03/27/2018	2099	Pymt of Driveway Insp Fee Lenander, Duane & Jenn Z18-05 12468 Meadw		-250.00
Total Lenander, Duane & Jenn Z18-05 12468 Meadw					-1,500.00
LOC, LLC Z15-44 xxx Hudson Rd Variance					
Payment	12/31/2015	3975	Z15-44 xxx Hudson Rd Variance		-600.00
Invoice	12/31/2015	Z15-44	Z15-44 xxx Hudson Rd Variance	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	12/31/2015	3975	Pymt of Z15-44 Variance Fee		-250.00
Total LOC, LLC Z15-44 xxx Hudson Rd Variance					-600.00
Localized LLC Z16-33					
General Journal	11/30/2016	5330 Planng	Northwest Assoc 22635: Localized LLC Z16-33		80.50
Total Localized LLC Z16-33					80.50
Localized, LLC Z16-20 2167 Oakgreen Av S					
Payment	06/21/2016	5003	Rezoning Escrow Z16-20 2167 Oakgreen Av S		-1,500.00
Invoice	06/21/2016	Z16-20	Rezoning Fee Z16-20 2167 Oakgreen Av S	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	06/21/2016	5003	Pymt of Rezoning Fee Z16-20 2167 Oakgreen Av S		-350.00
Total Localized, LLC Z16-20 2167 Oakgreen Av S					-1,500.00
Lucas Woodland B063-11 15222 Afton Blvd S					
Payment	11/30/2011	1301	Admin Permit Deposit B-063-11 Demo Extension		-1,000.00
Invoice	11/30/2011	B063-11	Admin Permit B063-11 Cert of Occupancy	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	11/30/2011	1302	Pymt of Admin Permit B063-11 Cert of Occupancy		-150.00
Total Lucas Woodland B063-11 15222 Afton Blvd S					-1,000.00
Maas, Gary Z15-26 3185 St Crx Trl					
Payment	07/31/2015		Escrow Vegitative Cutting Z15-26		-200.00
Total Maas, Gary Z15-26 3185 St Crx Trl					-200.00
Maas, Gary Z15-38 16688 7th St S					
Payment	10/31/2015	6938	Z15-38 Minor Subdivision Escrow Deposit		-1,500.00
Invoice	10/31/2015	Z15-38	Z15-38 Minor Subdivision Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	10/31/2015	6938	Pymt of Z15-38 minor sub fee		-250.00
Total Maas, Gary Z15-38 16688 7th St S					-1,500.00
Mann, Nancy Z18-08 9684 Min Subdiv Amaris					
Payment	04/30/2018	6300	Escrow Mann, Nancy Z18-08 9684 Welliington Minor Subdiv Amaris		-1,500.00
Invoice	04/30/2018	Z18-08	Minor Subdiv Fee: Mann, Nancy Z18-08 9684 Welliington Minor Subdiv Amaris	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	04/30/2018	6300	Pymt of Fee: Mann, Nancy Z18-08 9684 Welliington Minor Subdiv Amaris		-250.00
Total Mann, Nancy Z18-08 9684 Min Subdiv Amaris					-1,500.00
Marcus, Julie Z16-36 4270 River Rd S					
Payment	12/27/2016	4694 5631	Marcus, Julie & Mary McLaurin Escrow Z16-36 4270 River Rd S		-600.00
Invoice	12/27/2016	Z16-36	Marcus, Julie & Mary McLaurin Variance Fee Z16-36 4270 River Rd S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	12/27/2016	4694 5631	Pymt Marcus, Julie & Mary McLaurin Variance Fee Z16-36 4270 River Rd S		-250.00
Total Marcus, Julie Z16-36 4270 River Rd S					-600.00
McDonough, M Z15-32 Pool					
Payment	08/27/2015	2109	Z15-32 Pool Escrow (Prestige Pools)		-1,000.00
Invoice	08/27/2015	Z15-32	Z15-32 Fee re. Pool	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	08/27/2015	2109	Pymt of Zoning Fee Z15-32 re Pool		-100.00
Payment	08/27/2015	2109	Z15-33 Fence Permit for Pool		-1,000.00
Invoice	08/27/2015	Z15-33	Z15-33 Fence Permit	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	08/27/2015	2109	Pymt of Z15-33 Fence Permit Fee		-60.00
Total McDonough, M Z15-32 Pool					-2,000.00
Meisner, Roger Z16-19 1520 Stagecoach					
Payment	11/30/2016	2159	Variance Escrow Meisner, Roger Z16-19 1520 Stagecoach		-600.00
Invoice	11/30/2016	Z16-19	Variance Fee Meisner, Roger Z16-19 1520 Stagecoach	Invoices(Dev Fees):4440 Zoning Fees	250.00

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Type	Date	Num	Memo	Class	Amount
Payment	11/30/2016	2159	Pymt of Variance Fee Meisner, Roger Z16-19 1520 Stagecoach		-250.00
Total Meisner, Roger Z16-19 1520 Stagecoach					-600.00
Meissner, Joe 14186 Valley Cr					
Invoice	06/30/2010	WashCty	Wash Cty Recording Fee	Invoices(Dev Fees):4250 Recording Fees	46.00
Invoice	08/31/2010	Variance	Wash Cty Recording Fee - Variance	Invoices(Dev Fees):4250 Recording Fees	46.00
Payment	01/23/2012		Pymt re. re-recording variance		-46.00
Total Meissner, Joe 14186 Valley Cr					46.00
Morgan, Randy Z13-15 Sand Hill Driveway					
Payment	07/25/2013	8930	Z13-15 Driveway Escrow		-1,500.00
Invoice	07/25/2013	Z13-15	Z13-15 Bldg Insp Fee	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	07/25/2013	8930	Pymt of Bldg Insp Fee Driveway		-250.00
Invoice	07/31/2013	WSB Jul13	WSB Engineering Jul13	Invoices(Dev Fees):4341 Engineering Fees	133.00
Invoice	08/31/2013	WSB 360-7	WSB Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	266.00
Invoice	09/30/2013	WSB Sep13	WSB Engineer services	Invoices(Dev Fees):4341 Engineering Fees	133.00
Invoice	05/31/2014	Z13-15	WSB Engineering Fees 420-4	Invoices(Dev Fees):4341 Engineering Fees	69.00
General Journal	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Morgan Z13-15		500.50
General Journal	11/30/2015	5310 Eng'g	WSB Engineer: Sep 2015		143.00
Total Morgan, Randy Z13-15 Sand Hill Driveway					-255.50
Murphy, Elaine Z15-28 WCD 4969 Neal					
Payment	07/31/2015	12258	Grading permit escrow Wash Conserv District		-600.00
Invoice	07/31/2015	Z15-28 CUP	WCD Grading CUP	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	12258	Pymt of WCD Grading CUP Fee		-250.00
General Journal	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Murphy Z15-18		321.75
General Journal	11/30/2015	5310 Eng'g	WSB Engineer: Sep 2015		234.00
General Journal	11/30/2015	5310 Eng'g	WSB Engineer: Oct 2015		58.50
Total Murphy, Elaine Z15-28 WCD 4969 Neal					14.25
Murphy, Kevin Z17-25 5805 Manning Av S					
Payment	09/20/2017	1019	Escrow Minor Subdiv Murphy, Kevin Z17-25 5805 Manning Av S		-1,500.00
Invoice	09/20/2017	B17-25	Minor Subdiv Fee Murphy, Kevin Z17-25 5805 Manning Av S	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	09/20/2017	1019	Pymt of Minor Subdiv Fee Murphy, Kevin Z17-25 5805 Manning Av S		-250.00
General Journal	04/30/2018	5315 Record	Wash Cty Recording Fee: Kevin Murphy Z17-25		46.00
Check	04/30/2018	22536	Refund Escrow Net of Exp Z17-25		1,454.00
Total Murphy, Kevin Z17-25 5805 Manning Av S					0.00
Myers, Jim Z15-14 1405 Sandhill Rd					
Payment	05/31/2015	104362	Z15-14 Driveway Escrow		-1,500.00
Invoice	05/31/2015	z15-14	Z15-14 Driveway Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	104362	Pymt of Driveway Bldg Insp Fee		-250.00
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	71.50
Total Myers, Jim Z15-14 1405 Sandhill Rd					-1,428.50
Nelson Estates Z16-26 Prelim Plat					
Payment	07/22/2014	1008319	Minor Subdiv Escrow 1093 Indian Trl S Z24-14		-5,000.00
Invoice	07/22/2014	Z14-24	Minor Sub Fee Z14-24 $1,000 + $100 4 lots	Invoices(Dev Fees):4440 Minor Subdivision	1,400.00
Payment	07/22/2014	1008379	Pymt of minor sub fees		-1,400.00
Invoice	08/31/2014	NWA Z14-24	NW Assoc Planning Fees	Invoices(Dev Fees):4343 Planning Fees	1,421.90
Invoice	09/30/2014	NWA Z14-24	Northwest Assoc: 21465 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	1,265.20
Invoice	10/31/2014	WSB420-9	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	364.00
General Journal	11/30/2015	5330 Planng	Northwest Assoc: Nelson Estates - Reithmeyer Plat		94.50
General Journal	12/01/2016	5330 Planng	Northwest Assoc: Nelson Estates - Prelim Plat		57.50
General Journal	12/01/2016	5310 Eng'g	WSB Engineer: Nelson Estates - Prelim Plat		340.50
Total Nelson Estates Z16-26 Prelim Plat					-1,456.40
Nelson Estates Z16-34 Final Plat					
General Journal	07/31/2016	5330 Planng	Northwest Assoc: Nelson Estates - Reithmeyer Plat		959.00
General Journal	08/31/2016	5330 Planng	Northwest Assoc: Nelson Estates Z16-26		200.00
General Journal	08/31/2016	5330 Planng	Northwest Assoc: Nelson Estates Z16-26		70.00

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Type	Date	Num	Memo	Class	Amount
General Journal	09/30/2016	5330 Planng	Northwest Assoc: Reithmeyer Z16-26		57.50
Payment	11/24/2016	3008	Escrow Z16-34 1093 Indian Trl S		-1,000.00
Invoice	11/24/2016	Z16-34	Final Plat Fee Escrow Z16-34 1093 Indian Trl S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	11/24/2016	3008	Pymt of Final Plat Fee Escrow Z16-34 1093 Indian Trl S		-250.00
General Journal	11/30/2016	5330 Planng	Northwest Assoc: Nelson Estates Z16-34		103.50
General Journal	11/30/2016	5330 Planng	Northwest Assoc 22636: Nelson Estates Final Plat Z16-34		855.00
General Journal	12/01/2016	Applicant	Applicant Expense Adj: Nelson Estates Final Plat		17.90
Check	11/30/2017	22257	Refund Escrow Z16.34 Major Subdiv Nelson Est		1,262.90
Total Nelson Estates Z16-34 FInal Plat					2,525.80
Osborn, Jaeson & Kayla Z15-41 15612 36th					
Payment	11/16/2015	5516	Driveway Escrow Z15-41 15612 36th St S Amaris Homes		-1,500.00
Invoice	11/16/2015	Z15-41	Driveway Bldg Insp Fee Z15-41	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	11/16/2015	5516	Pymt of Bldg Insp Fee (Driveway)		-250.00
Total Osborn, Jaeson & Kayla Z15-41 15612 36th					-1,500.00
Osborn, Jay Z1-13 3850 Oak Green Av S					
Payment	02/28/2013	113	Escrow Ag Bldg Z1-13		-1,000.00
Invoice	02/28/2013	Z1-13	Z1-13 Admin Permit Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	02/28/2013	113	Pymt of Z1-13 admin permit fee		-150.00
Total Osborn, Jay Z1-13 3850 Oak Green Av S					-1,000.00
Osborn, Jay Z1-14 3850 Oak Green Av S					
Invoice	12/31/2013	Z1-14	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	66.50
Payment	01/29/2014	5014	Escrow Z14-1 Ag Purpose - horses		-600.00
Invoice	01/29/2014	Z1-15	Z14-1 ag admin permit	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	01/29/2014	5013	Pymt of z14-1 ag admin fee		-150.00
Invoice	01/29/2014	Z1-14	Farmsite fee	Invoices(Dev Fees):4440 Zoning Fees	50.00
Payment	01/29/2014	5015	pymt of farmsite fee		-50.00
Total Osborn, Jay Z1-14 3850 Oak Green Av S					-533.50
Paddock, Bruce Z15-16 22.028.20.14.0064					
Payment	05/31/2015	5811	Z15-16 Variance Escrow Buildability		-600.00
Invoice	05/31/2015	z15-16	Z15-16 Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	5811	Pymt of variance fee Z15-16		-250.00
Total Paddock, Bruce Z15-16 22.028.20.14.0064					-600.00
Pentel, Sylvia Z009 1501 Stagecoach Trl					
Payment	05/19/2010	3013	Z-009-10 Driveway Deposit		-1,500.00
Invoice	05/19/2010	Z-009-10	Z009 Building Insp fee for Driveway	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/19/2010	3013	Pymt of Z009 Bldg Insp Fee for Driveway		-250.00
Payment	05/19/2010	3013	Grading Deposit		-1,000.00
Invoice	05/19/2010	Pentel	Grading Permit	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	05/19/2010	3013	Pymt of Grading Permit		-100.00
Invoice	06/30/2010	WSBJun10	WSB Engineering Exp: Grading Permit	Invoices(Dev Fees):4341 Engineering Fees	56.00
General Journal	07/29/2010	Rev Invoice	Reverse Original $100 Charge for Grading Permit 5/19/10		-100.00
Check	07/29/2010	15810	Refund grading permit deposit and fee		1,100.00
Invoice	07/31/2010	WSBJul10	WSB Eng'g: Engineering Services re. grading permit	Invoices(Dev Fees):4341 Engineering Fees	336.00
Invoice	01/31/2011	WSBJan11	WSB: Engineering re. Grading Permit	Invoices(Dev Fees):4341 Engineering Fees	152.00
Invoice	02/28/2011	WSB4-140	WSB Engineering: grading permit	Invoices(Dev Fees):4341 Engineering Fees	188.00
Invoice	07/31/2012	WSBMay2012	WSB EngineeringMay2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Invoice	09/30/2013	WashCty	Wash Cty Recording Fee	Invoices(Dev Fees):4344 Misc Dev Fees	46.00
Total Pentel, Sylvia Z009 1501 Stagecoach Trl					-661.50
Rambo, Lyle Z17-31 12560 15th St S					
Payment	10/16/2017	1042	Solar Amendment Escrow Rambo, Lyle Z17-31 12560 15th St S		-1,500.00
Invoice	10/16/2017	Z17-31	Solar Amendment Rambo, Lyle Z17-31 12560 15th St S	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	10/16/2017	50386	Pymt of Solar Amendment Fee Rambo, Lyle Z17-31 12560 15th St S		-350.00
Total Rambo, Lyle Z17-31 12560 15th St S					-1,500.00
Rankin, Rod B17-77 10484 Grand Valley Ln					

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Type	Date	Num	Memo	Class	Amount
Payment	06/21/2017	124628	Driveway Escrow Rankin, Rod B17-77 10484 Grand Valley Ln		-1,500.00
Invoice	06/21/2017	B17-77	Bldg Insp Fee Rankin, Rod B17-77 10484 Grand Valley Ln	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	06/21/2017	124628	Pymt of Bldg Insp Fee Rankin, Rod B17-77 10484 Grand Valley Ln		-250.00
Check	04/30/2018	22548	Refund Driveway Escrow B17-77		1,500.00
Total Rankin, Rod B17-77 10484 Grand Valley Ln					0.00
Reithmeyer, Joe & Kim Z15-37 1093					
Payment	09/23/2015	15666	Z15-37 Minor Subdiv 1093 Ind Trl S & 1093 Lk Edith Ln		-1,500.00
Invoice	09/23/2015	MinorZ15-37	Minor Subdiv Fee Z15-37	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	09/23/2015	15666	Pymt of Minorsubdiv Fee Z15-37		-250.00
General Journal	12/01/2016	5310 Eng'g	WSB Engineer: Reithmeyer Land Use Application		143.00
Total Reithmeyer, Joe & Kim Z15-37 1093					-1,357.00
Rivas Brown Trout Z16-12 13 15311 Putnam					
Payment	04/30/2016	3226	Z16-12 Driveway Escrow 15311 Putnam		-600.00
Invoice	04/30/2016	Z16-13	Z16-13 Minor Subdiv fee 15311 Putnam/2573 Stagecoach	Invoices(Dev Fees):4440 Zoning Fees	250.00
Invoice	04/30/2016	Z16-12	Z16-12 Driveway fee 15311 Putnam/2573 Stagecoach	Invoices(Dev Fees):4440 Zoning Fees	200.00
Payment	04/30/2016	3227	Z16-13 Minor Subdiv fee 15311 Putnam/2573 Stagecoach		-1,500.00
Payment	04/30/2016	3226	Pymt of Z16-12 driveway fee 15311 Putnam/2573 Stagecoach		-200.00
Payment	04/30/2016	3227	Pymt of Z16-13 Minor Subdiv fee 15311 Putnam/2573 Stagecoach		-250.00
Total Rivas Brown Trout Z16-12 13 15311 Putnam					-2,100.00
Riverbank Exchange Z215 13900 Hudson Rd					
Invoice	12/31/2004	Zeller15	SEH Engineering Services Dec04	Invoices(Dev Fees):4341 Engineering Fees	246.00
Invoice	11/30/2008	JensenSep08	Jensen, et al: Legal Expenses Sep08	Invoices(Dev Fees):4342 Legal Fees	864.00
Payment	09/08/2009	109076	Z215 CUP Deposit Commercial Bldg		-600.00
Invoice	09/08/2009	Z215-09	Z215 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	09/08/2009	109076	Pymt of CUP Z215 Fee		-150.00
Total Riverbank Exchange Z215 13900 Hudson Rd					510.00
Ryan, Paula Z17-32 12338 Meadow Bluff					
Payment	10/16/2017	7007	Pool Fence Escrow Ryan, Paula Z17-32 12338 Meadow Bluff		-1,000.00
Invoice	10/16/2017	Z17-32	Fence Permit Ryan, Paula Z17-32 12338 Meadow Bluff	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	10/16/2017	7007	Pymt of Fence Permit Ryan, Paula Z17-32 12338 Meadow Bluff		-60.00
Total Ryan, Paula Z17-32 12338 Meadow Bluff					-1,000.00
SavATree Z16-03 xxx Hudson Rd					
Payment	03/21/2016	090418	Z16-03 CUP Escrow		-600.00
Payment	03/21/2016	090418	Z16-03 CUP Fee		-250.00
Invoice	03/21/2016	Z16-03	Z16-03 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
General Journal	05/31/2016	5310 Eng'g	WSB Engineer: March 2016		886.00
Total SavATree Z16-03 xxx Hudson Rd					286.00
SavATree Z17-36 5 Oaks 120 Stagecoach					
Payment	12/19/2017	25220	Veg Cutting Escrow SavATree Z17-36 5 Oaks 120 Stagecoach		-200.00
Total SavATree Z17-36 5 Oaks 120 Stagecoach					-200.00
SavATree Z18-01 10245 Hudson Rd S					
Payment	01/09/2018	25215	Escrow re Sign SavATree Z18-01 10245 Hudson Rd S		-200.00
Invoice	01/09/2018	Z18-01	Sign Permit SavATree Z18-01 10245 Hudson Rd S	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	01/09/2018	25215	Pymt of sign permit SavATree Z18-01 10245 Hudson Rd S		-150.00
Total SavATree Z18-01 10245 Hudson Rd S					-200.00
Scheel, Bill 13404 15th St S					
Payment	05/31/2015	1039	Z15-17 Minor Subdivision Escrow		-1,500.00
Invoice	05/31/2015	z15-17	Z15-17 Minor Subdiv fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	1040	Pymt of Z15-17 minor subdivision fee		-250.00
Total Scheel, Bill 13404 15th St S					-1,500.00

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Type	Date	Num	Memo	Class	Amount
SEV MN1 LLC Z16-25 12351 15th St S					
Payment	07/31/2016	1029	SEV MN1 LLC Z16-25 Rezoning for solar farms 12351 15th St S		-1,500.00
Invoice	07/31/2016	Z16-25	SEV MN1 LLC Z16-25 12351 15th St S	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	07/31/2016	1029	Pymt of SEV MN1 LLC Z16-25 12351 15th St S		-350.00
General Journal	09/24/2016	5330 Planng	Northwest Assoc: SEV Z16-25		28.75
Total SEV MN1 LLC Z16-25 12351 15th St S					-1,471.25
Snelling, Matt Z17-17 15991 Upper 34th St					
Payment	07/10/2017	480	Driveway Escrow Snelling, Matt Z17-17 15991 Upper 34th St		-1,500.00
Invoice	07/10/2017	Z17-17	Driveway Insp Fee Snelling, Matt Z17-17 15991 Upper 34th St	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	07/10/2017	480	Pymt of Driveway Insp Fee Snelling, Matt Z17-17 15991 Upper 34th St		-250.00
Total Snelling, Matt Z17-17 15991 Upper 34th St					-1,500.00
Teitelbaum, Chaim Z16-09 15511 Aft Hills					
Payment	04/25/2016	1596	Z16-09 Minor Subdivision Escrow 15511 Aft Hills Dr S		-1,500.00
Invoice	04/25/2016	Z16-09	Z16-09 Minor Subdivision fee 15511 Aft Hills Dr S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	04/25/2016	1596	Pymt of Z16-09 Minor Subdivision fee 15511 Aft Hills Dr S		-250.00
General Journal	04/30/2016	Applicant	Applicant Expense NAC Apr16: Chaim Teitelbaum		280.00
Total Teitelbaum, Chaim Z16-09 15511 Aft Hills					-1,220.00
Thao, David Z15-2012416 Meadow Bluff Tr					
Payment	07/16/2015	212217	Z15-20 Driveway/Erosion Escrow ($1,500 + Excess $1,500)		-3,000.00
Invoice	07/16/2015	Z15-20	Z15-20 Driveway/Erosion Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/16/2015	212217	Pymt of Z15-20 Bldg Insp Fee		-250.00
Total Thao, David Z15-2012416 Meadow Bluff Tr					-3,000.00
Three Sister's Springs					
Invoice	07/31/2004	Three01	SEH: Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	364.00
Payment	08/31/2004	1206	Refundable Developer Deposit to cover expenses		-9,500.00
Invoice	08/31/2004	Three02	Park Dedication Fee	Invoices(Dev Fees):4425 Park Dedication Fee	17,906.00
Payment	08/31/2004	1205	Pymt of Park Dedication Fee		-17,906.00
Invoice	08/31/2004	Three03	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,726.39
Invoice	09/30/2004	Three04	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	275.50
Invoice	09/30/2004	Three05	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	316.12
Invoice	10/31/2004	Three06	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,556.12
Invoice	11/30/2004	Three07	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	184.50
Invoice	12/31/2004	Three08	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	30.75
Invoice	04/30/2005	Three09	SEH: Engineer services	Invoices(Dev Fees):4341 Engineering Fees	64.00
Invoice	07/31/2005	Three10	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	166.07
Invoice	11/30/2005	SEH138812	SEH: Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	586.85
Invoice	12/31/2005	SEHNov05	SEH: Site inspection	Invoices(Dev Fees):4341 Engineering Fees	128.00
Invoice	12/31/2005	SEHNov05	SEH: Paving of wear course	Invoices(Dev Fees):4341 Engineering Fees	684.25
Invoice	06/30/2006	SEHMay06	SEH: eng'g update	Invoices(Dev Fees):4341 Engineering Fees	64.00
Invoice	10/31/2006	SEHSep06	SEH: Engineering Sep06	Invoices(Dev Fees):4341 Engineering Fees	211.12
Invoice	11/30/2006	SEHOct06	SEH: Final Inspection Oct06	Invoices(Dev Fees):4341 Engineering Fees	291.35
Invoice	12/31/2006	SEHNov06	SEH: Engineering Nov06	Invoices(Dev Fees):4341 Engineering Fees	128.00
Invoice	02/24/2007	Transfer	Transfer from Three Sisters to Valley Creek Proj/Landsmith	Invoices(Dev Fees):4440 Zoning Fees	2,850.98
Invoice	10/31/2007	SEHSep07	SEH Engineering Sep07	Invoices(Dev Fees):4341 Engineering Fees	33.50
Invoice	11/30/2007	SEHOct07	SEH: Engineering Services Oct07	Invoices(Dev Fees):4341 Engineering Fees	317.89
Invoice	06/30/2008	SEHMay08	SEH: engineering fees	Invoices(Dev Fees):4341 Engineering Fees	142.08
Total Three Sister's Springs					621.47
Vang, Jack SWWD Z15-9 12788 50th St S					
Payment	04/30/2015	4010	CUP Escrow Z15-9 Conservation Projects		-1,700.00
Invoice	04/30/2015	Z15-9	CUP Fee grassed waterway & extended detention	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	04/30/2015	4010	Pymt of CUP Fee		-250.00
Invoice	05/31/2015	WSB450-4	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	825.50
Invoice	06/30/2015	WSB450-2	WSB Engineering 450-2	Invoices(Dev Fees):4341 Engineering Fees	58.50
Total Vang, Jack SWWD Z15-9 12788 50th St S					-816.00
VBWD Fetcher Both Up & Down Stream					

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Type	Date	Num	Memo	Class	Amount
Invoice	12/14/2007	Z234	Z234 Grading Permit re. Pond	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	12/14/2007	141756	Grading Deposit Z234 1916 Oakgreen (Valley Br WMO)		-1,000.00
Payment	12/14/2007	141756	Pymt of Z234 Grading Permit Fee		-100.00
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	114.00
Invoice	03/31/2008	NACMar08	NAC Planning: Mar08	Invoices(Dev Fees):4343 Planning Fees	17.10
Invoice	05/16/2008	Z211Fee	Z211 Downstream Zoning Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	05/16/2008	Z210Fee	Z210 Upstream Zoning Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/16/2008	145285	Pymt of Downstream Z211 zoning fee		-150.00
Payment	05/16/2008	145284	Pymt of upstream Z210 zoning fee		-150.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	05/31/2008	CGIMay08	Community Growth Institute: May08	Invoices(Dev Fees):4343 Planning Fees	311.50
Invoice	06/19/2008	Z217	Z217 Grading Fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	06/19/2008	145282	Pymt of Z217 Grading Fee		-100.00
Payment	06/19/2008	145282	Z217 Upstream Grading Permit 14020, 14100, 14186		-1,000.00
Payment	06/19/2008	145283	Z218 Downstream Grading Deposit 2398 St Crx Trl		-1,000.00
Invoice	06/19/2008	Z218	Z218 Upstream Grading Fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	06/19/2008	145283	Pymt of Z218 Upstream Grading Fee		-100.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	1,001.25
Invoice	06/30/2008	SEHMay08	SEH: engineering fees (Upstream)	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	06/30/2008	SEHMay08	SEH: engineering fees (Downstream)	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08 Upstream	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08 Downstream	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	08/31/2008	SEHJul08	SEH Engineering: Jul08	Invoices(Dev Fees):4341 Engineering Fees	275.25
Invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	111.25
Invoice	09/30/2008	SEHAug08	SEH Engineering: Aug08	Invoices(Dev Fees):4341 Engineering Fees	511.71
Invoice	09/30/2008	CGISep08	CGI Planning Exp: Sep08	Invoices(Dev Fees):4343 Planning Fees	445.00
Total VBWD Fetcher Both Up & Down Stream					1,026.81
VBWD Z15-10					
Payment	06/23/2010	162285	Land grading (remove dam & repace w rock rapids)		-1,000.00
Invoice	06/23/2010	Z-015-10	land grading zoning fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Invoice	06/23/2010	Z-015-10	Z15-10 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	06/23/2010	162285	Pymt of Z15-10 zoning fee		-100.00
Payment	06/23/2010	162284	Pymt of Z15-10 CUP fee		-150.00
Total VBWD Z15-10					-1,000.00
VBWD Z15-18 FOC					
Payment	05/31/2015	2016	Z15-18 Minor Subdivision Escrow		-1,500.00
Invoice	05/31/2015	z15-18	Z15-18 Minor subdivision fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	2016	Pymt of z15-18 minor subdivision fee		-250.00
Invoice	08/31/2015	WSB 450-6	WSB 450-6 Engineering	Invoices(Dev Fees):4341 Engineering Fees	292.50
Total VBWD Z15-18 FOC					-1,207.50
VBWD Z15-22, CWF, FOC Review					
Invoice	06/30/2015	WSB450-5	WSB Engineering 450-5	Invoices(Dev Fees):4341 Engineering Fees	494.00
Payment	07/16/2015	208467	Z15-22 Grading Escrow Neal & Trading Pst Tr		-600.00
Invoice	07/16/2015	Z15-22	Z15-22 CUP Grading re Neal & Trading Pst Tr	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/16/2015	208468	Pymt of Z15-22 CUP Fee		-250.00
Invoice	08/31/2015	WSB 450-6	WSB 450-6 Engineering	Invoices(Dev Fees):4341 Engineering Fees	1,001.25
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	539.00
General Journal	12/01/2016	5310 Eng'g	WSB Engineer Jun16: VBWD Z15-22, CWF, FOC Review		484.00
General Journal	12/01/2016	5310 Eng'g	WSB Engineer Jul16: VBWD Z15-22, CWF, FOC Review		90.75
Total VBWD Z15-22, CWF, FOC Review					2,009.00
Vine Hill Partners/Lucas Woodland Demo					
Payment	12/21/2011	1304	Escrow Demo existing home		-250.00
Invoice	12/21/2011	B138-11	B138-11 Demo Existing Home	Invoices(Dev Fees):4440 Zoning Fees	110.00
Payment	12/21/2011	5371	Pymt of Demo Permit B138-11		-110.00

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City of Afton
Permit Escrow & Fee Detail
As of April 30, 2018

Type	Date	Num	Memo	Class	Amount
Total Vine Hill Partners/Lucas Woodland Demo					-250.00
Voxland, Jared 13804 40th S Z13-5					
Payment	04/16/2013	121	Z13-5 Demolition deposit 13804 40th St S		-250.00
Invoice	04/16/2013	Z13-5	Demo Permit $110 x 3	Invoices(Dev Fees):4440 Zoning Fees	330.00
Payment	04/16/2013	121	Pymt of Demo permit fee $110 x 3		-330.00
General Journal	11/26/2013	Z005-2013	Reverse after the fact fee (CC forgave): Jared Voxland Demo permit		-220.00
Check	11/27/2013	18868	Reverse after the fact fee (CC forgave): Jared Voxland Demo permit		470.00
Payment	05/20/2014	5028	Z14-16 new foundation for barn		-600.00
Invoice	05/20/2014	Z14-16 barn	Z1Admin permit Z14-16 new foundation for barn	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/20/2014	5028	Pymt of Admin permit Z14-16 new foundation for barn		-150.00
Total Voxland, Jared 13804 40th S Z13-5					-600.00
Vujovich, Peter Variance 1296 Indian Trl					
Payment	11/30/2002	5177	Initial Deposit		-250.00
Invoice	11/30/2002	Vujovich1	Zoning fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	11/30/2002	5177	Pymt of zoning fee		-150.00
Invoice	02/29/2004	Vujovich2	NW Assoc Consultant: Planner	Invoices(Dev Fees):4343 Planning Fees	63.60
Invoice	03/31/2004	Vujovich3	NW Assoc Consultants	Invoices(Dev Fees):4343 Planning Fees	346.75
Invoice	04/30/2004	Vujovich4	NW Assoc planning fees	Invoices(Dev Fees):4343 Planning Fees	78.88
Total Vujovich, Peter Variance 1296 Indian Trl					239.23
Walker, Jeffrey Grading/Farm Site					
Payment	05/12/2004	4141	Grading Deposit		-500.00
Invoice	05/12/2004	Walker1	Farm Site Permit Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	05/12/2004	Walker2	SUP Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/12/2004	4140	Pymt of SUP & Farm Site Fee		-300.00
Invoice	05/31/2004	Walker3	NW Assoc: Planning	Invoices(Dev Fees):4343 Planning Fees	442.85
Invoice	05/31/2004	Walker4	Wash Cty: mailing labels	Invoices(Dev Fees):4344 Misc Dev Fees	53.13
Invoice	05/31/2004	Walker5	NW Assoc: 5/7/04 Meeting re. lawsuit	Invoices(Dev Fees):4343 Planning Fees	32.40
Invoice	06/30/2004	Walker6	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,000.12
Invoice	06/30/2004	Walker7	Hamilton et al: legal fees	Invoices(Dev Fees):4342 Legal Fees	2,246.00
Invoice	07/31/2004	Walker8	Hamilton, et al: legal fees	Invoices(Dev Fees):4342 Legal Fees	1,015.00
Invoice	07/31/2004	Walker9	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	439.87
Invoice	07/31/2004	Walker10	Lenny Jenks: Walker transcript	Invoices(Dev Fees):4344 Misc Dev Fees	125.00
Invoice	08/31/2004	Walker11	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	195.37
Invoice	09/30/2004	Walker12	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	435.00
Invoice	09/30/2004	Walker13	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	61.50
Invoice	11/30/2004	Walker14	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	29.00
Invoice	12/31/2004	Walker15	Hamilton, Quigley et al: legal services	Invoices(Dev Fees):4342 Legal Fees	101.50
Invoice	02/28/2006	SEHJan06	SEH engineering services Jan06	Invoices(Dev Fees):4341 Engineering Fees	128.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	67.00
General Journal	01/31/2012	Escrow W/O	Write off outstanding balance per CC 1/17/12: 6+ Years Past Due		-2,074.24
Total Walker, Jeffrey Grading/Farm Site					3,797.50
Wamstad Miller Est Z17-34 12200 22nd					
Payment	10/31/2017	2236	Minor Subdiv Escrow Miller, Bernise Estate Z17-34 12200 22nd		-1,500.00
Invoice	10/31/2017	Z17-34	Minor Subdiv Fee Miller, Bernise Estate Z17-34 12200 22nd	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	10/31/2017	2236	Pymt of Minor Subdiv Fee Miller, Bernise Estate Z17-34 12200 22nd		-250.00
General Journal	03/01/2018	5310 Eng'g	WSB Engineer 2017 Oct #10: Wamstad 17-34		163.75
General Journal	03/01/2018	Applicant	Applicant Expense Wash Cty Recorder:" Wamstad 17-34		46.00
Check	03/29/2018	22483	Refund Z17-34 Escrow less Exp		1,290.25
Total Wamstad Miller Est Z17-34 12200 22nd					0.00
Wash Cty Pub Safety Tower Z209,213					
Invoice	11/30/2007	NACNov07	NAC: Planner Services Nov07	Invoices(Dev Fees):4343 Planning Fees	161.20
Invoice	11/30/2007	NACOct07	NAC: Planner Services Oct07	Invoices(Dev Fees):4343 Planning Fees	119.60
Invoice	12/31/2007	NACDec07	NAC Planning Dec07	Invoices(Dev Fees):4343 Planning Fees	292.64
Invoice	12/31/2007	JensenDec07	Jensen: Legal Dec07	Invoices(Dev Fees):4342 Legal Fees	171.00
Payment	04/21/2008	244177	Deposit Pub Safety Radio Tower Z209		-8,000.00
Invoice	04/21/2008	Z209	Z209 Design Review Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	04/21/2008	244177	Pymt of Design Review Fee Z209		-150.00
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	22.80

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City of Afton
Permit Escrow & Fee Detail
As of April 30, 2018

Type	Date	Num	Memo	Class	Amount
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	119.70
Payment	05/16/2008	246176	Z213 Setback Variance Deposit		-600.00
Invoice	05/16/2008	Z213Fee	Z213 Setback Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/16/2008	246176	Pymt of Z213 Setback Variance Fee		-150.00
Invoice	05/31/2008	CGIMay08	Community Growth Institute: May08	Invoices(Dev Fees):4343 Planning Fees	2,493.25
General Journal	06/30/2008	Z213WashCty	Reverse Variance Fee Z213 Stealth Tower: No Setback Variance Needed		-150.00
Check	06/30/2008	13833	Refund Wash Cty Pub Safety Tower Variance Fee and Deposit Z213		750.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	155.75
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	89.00
Invoice	07/31/2008	CGIJul08	Community Growth: Planner Jul08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	133.50
Invoice	09/30/2008	CGISep08	CGI Planning Exp: Sep08	Invoices(Dev Fees):4343 Planning Fees	178.00
Invoice	10/31/2008	JensenJun08	Jensen, Bell: Legal Expenses	Invoices(Dev Fees):4342 Legal Fees	234.00
Invoice	11/30/2008	JensenSep08	Jensen, et al: Legal Expenses Sep08	Invoices(Dev Fees):4342 Legal Fees	666.00
Invoice	11/30/2008	CGIOct08	Community Growth: Planner Exp Oct08	Invoices(Dev Fees):4343 Planning Fees	356.00
Invoice	12/31/2008	CGINov08	Community Growth Institute: 1584 Nov08	Invoices(Dev Fees):4343 Planning Fees	311.50
Invoice	12/31/2008	CGINov08	Community Growth Institute: 1584 Nov08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	12/31/2008	CGIDec08	Community Growth Institute: 1609 Dec08	Invoices(Dev Fees):4343 Planning Fees	44.50
Invoice	01/31/2009	CGIJan09	Community Growth Institute: Jan09	Invoices(Dev Fees):4343 Planning Fees	287.25
Invoice	03/31/2009	CGIMar09	Community Growth: Mar09 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	23.00
Invoice	04/30/2009	CGIApr09	CGI Planning Services: Apr09	Invoices(Dev Fees):4343 Planning Fees	92.00
Check	12/22/2010	16216	Partial Refund Wash Cty Pub Safety Tower Z209 CUP		1,415.81
Total Wash Cty Pub Safety Tower Z209,213					-500.00
Weber, Scott 1267 Stagecoach Z14-8					
Payment	04/09/2014	2538	Minor Subdivision Z14-8		-1,500.00
Invoice	04/09/2014	Minor Subd	Minor Subdivision Fee Z14-8	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	04/09/2014	2538	Pymt of minor subdiv fee		-250.00
Total Weber, Scott 1267 Stagecoach Z14-8					-1,500.00
Weissner Z15-29 Plan Review					
General Journal	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Weissner Z15-29		386.75
Total Weissner Z15-29 Plan Review					386.75
White, Kerry & Judy Z17-03 1132 Ind Trl S					
Payment	03/31/2017	13156	Grading Escrow White, Kerry & Judy Z17-03 1132 Ind Trl S		-1,000.00
Invoice	03/31/2017	Z17-03	Grading Fee White, Kerry & Judy Z17-03 1132 Ind Trl S	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	03/31/2017	13156	Pymt of grading fee White, Kerry & Judy Z17-03 1132 Ind Trl S		-100.00
General Journal	04/30/2017	5310 Eng'g	WSB Engineer Mar17 White, Kerry & Judy Z17-03 1132 Ind Trl S		584.50
General Journal	07/31/2017	5310 Eng'g	WSB Engineer May17 #5: White, Kerry & Judy Z17-03		76.00
Total White, Kerry & Judy Z17-03 1132 Ind Trl S					-339.50
Wilcox, Jesse & Jenny Z15-31 Variance					
Payment	09/23/2015	12952	Z15-31 Variance Escrow 14725 Aft Blvd S		-600.00
Invoice	09/23/2015	Variance Z1	Z15-31 Variance 14725 Aft Blvd S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	09/23/2015	12952	Pymt of Z15-31 Variance 14725 Aft Blvd S		-250.00
Total Wilcox, Jesse & Jenny Z15-31 Variance					-600.00
Z16-38 13506 Valley Crk Trl					
Payment	12/27/2016	217447	Escrow Z16-38 13506 Valley Crk Trl		-600.00
Invoice	12/27/2016	Z16-38	CUP Fee Z16-38 13506 Valley Crk Trl	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	12/27/2016	217447	Pymt of CUP Fee Z16-38 13506 Valley Crk Trl		-250.00
Total Z16-38 13506 Valley Crk Trl					-600.00
TOTAL					**-31,041.71**

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City of Afton
Building Inspection Fees by Account - Detail Afton
January through April 2018

Date	Num	Valuation/Memo	Class	Class	Amount
Jan 18					
01/09/2018	B17-223	na	hvac	Afton Bldg Insp Fees:Housker, Jed 4354 Trading Pst T	109.00
01/09/2018	B17-227	$52,000	hvac	Afton Bldg Insp Fees:Marcus, Julie 4270 River Rd S	825.00
01/09/2018	B17-226	na	hvac	Afton Bldg Insp Fees:Bohacek, Peter 14675 Afton Blvd	109.00
01/09/2018	B17-224	na	hvac	Afton Bldg Insp Fees:Crowley, Pat 13955 Tomahawk Ln	109.00
01/09/2018	B17-225	na	hvac	Afton Bldg Insp Fees:Johnson, Mark 14830 42nd St	54.00
01/09/2018	B18-01	$17,000	remodel	Afton Bldg Insp Fees:Thrall, Jay 4293 Trading Pst Tr	280.50
01/09/2018	B18-02	na	remodel hvac	Afton Bldg Insp Fees:McLaurin, Mary 4270 River Rd	109.00
01/18/2018	B18-03	na	reroof	Afton Bldg Insp Fees:Afton Marina & Yacht Club	109.00
01/31/2018	B18-10	na	reroof	Afton Bldg Insp Fees:Clancy, Anne 3 Coulee Ridge Rd	109.00
01/31/2018	B18-09	$61,750	remodel	Afton Bldg Insp Fees:Erling, Frank & Julie 4210 Past	1,023.00
01/31/2018	B18-08	$21,000	remodel	Afton Bldg Insp Fees:Peterson, Steve 15497 Aft Blvd	346.50
01/31/2018	B18-04	$26,000	garage repair and replace	Afton Bldg Insp Fees:Perkins, Annie 4042 River Rd S	429.00
01/31/2018	B18-07	$16,300	hvac new	Afton Bldg Insp Fees:Dunn, Lisa & Curtis 14320 30th	280.50
01/31/2018	B18-05	na	hvac	Afton Bldg Insp Fees:Madden, Tonny 15396 Aft Hills C	109.00
01/31/2018	B18-06	na	hvac	Afton Bldg Insp Fees:Weatherby, Carolle 13823 Tomaha	54.00
Jan 18					4,055.50
Feb 18					
02/26/2018	B18-14	$100,000	Remodel	Afton Bldg Insp Fees:Belz, Rob 14023 50th St S	2,475.00
02/26/2018	B18-15	na	Doors	Afton Bldg Insp Fees:Wade, James & Marj 13506 Vly Cr	109.00
02/26/2018	B18-19	$80,000	addition/remodel	Afton Bldg Insp Fees:Floeder, Mary 1172 Indian Trl	1,320.00
02/26/2018	B18-16	na	mech	Afton Bldg Insp Fees:Power, Tim & Bonnie 5199 Neal A	109.00
02/26/2018	B18-17	na	mech	Afton Bldg Insp Fees:Rivas, Tim 15901 Putnam Blvd	109.00
02/26/2018	B18-18	na	mech	Afton Bldg Insp Fees:Haukland, Roger 5333 Manning Av	109.00
02/26/2018	B18-11	na	mech	Afton Bldg Insp Fees:Ispiri 4210 Pasture Ridge Rd	54.23
02/26/2018	B18-13	na	mech	Afton Bldg Insp Fees:Niswanger 2770 Trading Pst Trl	109.00
02/26/2018	B18-12	na	mech	Afton Bldg Insp Fees:City of Afton 3165 St Croix Trl	109.00
Feb 18					4,503.23
Mar 18					
03/12/2018	B18-22	$18,000	Remodel	Afton Bldg Insp Fees:Meyers, Jeffrey 4969 Neal Av S	412.50
03/12/2018	B18-21	na	mech	Afton Bldg Insp Fees:Johnson, Michael 771 Indian Trl	109.00
03/12/2018	B18-23	na	mech	Afton Bldg Insp Fees:Cardinal Remodeling 14023 50th	109.00
03/12/2018	B18-20	na	mech	Afton Bldg Insp Fees:Knight Const Design 2770 Tradin	109.00
03/27/2018	B18-24	$18,000	mech new home	Afton Bldg Insp Fees:Johnson, Michael 771 Indian Trl	297.00
03/31/2018	B18-25	na	plumbing	Afton Bldg Insp Fees:Belz, Rob 14023 50th St S	109.00
03/31/2018	B18-27	$22,000	plumbing	Afton Bldg Insp Fees:Lauman, Mike 771 Indian Trl S	363.00
03/31/2018	B18-29	$36,000	pole barn	Afton Bldg Insp Fees:Geller, Greg 1027 Indian Trl Pa	594.00
03/31/2018	B18-28	na	windows	Afton Bldg Insp Fees:Meyers, Jeffrey 4969 Neal Av S	109.00
03/31/2018	B18-30	$805,000	New SFD	Afton Bldg Insp Fees:Lenander, Duane & Jennifer 1246	13,282.50
03/31/2018	B18-31	$19,850	Remodel	Afton Bldg Insp Fees:Graham, Randy 5912 Trading Post	330.00
03/31/2018	B18-32	na	mech	Afton Bldg Insp Fees:Craft, Jason 1037 Indian Trl Pa	109.00
03/31/2018	B18-33	na	plumbing	Afton Bldg Insp Fees:Peterson, Steve 15497 Aft Blvd	109.00
03/31/2018	B18-35	na	plumbing	Afton Bldg Insp Fees:Tschida, Mary 5252 Trading Post	54.00
03/31/2018	B18-34	na	reroof	Afton Bldg Insp Fees:Flinch, Jim 3346 Trading Pst Tr	109.00

N1

City of Afton
Building Inspection Fees by Account - Detail Afton
January through April 2018

Date	Num	Valuation/Memo	Class	Class	Amount
Mar 18					16,205.00
Apr 18					
04/30/2018	B18-40	na	hvac	Afton Bldg Insp Fees:Petterson, Kristin 3988 River R	109.00
04/30/2018	B18-39	na	door	Afton Bldg Insp Fees:McDowell, Erin 15601 36th St S	109.00
04/30/2018	B18-37	na	window, doors	Afton Bldg Insp Fees:Staples, Thomas 14040 30th St S	109.00
04/30/2018	B18-36	na	van, hood	Afton Bldg Insp Fees:Meyers, Jeffrey 4969 Neal Av S	109.00
Apr 18					436.00
TOTAL					**25,199.73**

N2

City of Afton
200 Park Reserve Fund Stmt of Rev & Exp - Detail
January through April 2018

Type	Date	Num	Source Name	Memo	Amount
200 Park Reserve Fd					
A. Rev					
4425 Park Dedication Fees					
Deposit	03/31/2018	2160		Charles and Danielle Wamstad: Park Dedication Fee	10,000.00
Total 4425 Park Dedication Fees					10,000.00
4426 Afton Donation Program - Parks					
Deposit	04/30/2018	10075		Sandi Alexander-Whalen Picnic Table at Beach	1,200.00
Total 4426 Afton Donation Program - Parks					1,200.00
4903 Interest Income - 4M Fund					
General Journal	01/31/2018	interest		Interest Income	68.63
General Journal	02/28/2018	interest		Interest Income	65.35
General Journal	03/31/2018	interest		Interest Income	76.98
General Journal	04/30/2018	interest		Interest Income	69.58
Total 4903 Interest Income - 4M Fund					280.54
Total A. Rev					11,480.54
B. Exp					
6115 Pub Wks - Park & Open Space					
Bill	01/31/2018	306x01087608	Culligan of Stillwater	Town Square Park restroom	(125.85)
Bill	02/28/2018	1102308	Culligan of Stillwater	Town Square Park restroom	(62.85)
Bill	03/29/2018	101265	Ed's Trophies Inc.	Sign: In loving memory of Blackie and Amy Hancock	(180.85)
Bill	04/30/2018	01119500	Culligan of Stillwater	Town Square Park restroom April 2018	(62.85)
Total 6115 Pub Wks - Park & Open Space					(432.40)
Total B. Exp					(432.40)
Total 200 Park Reserve Fd					11,048.14
TOTAL					**11,048.14**

City of Afton
725 Road Debt Service Fund - Detail
January through April 2018

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4916 · Interest Inc - Road Debt Serv							
General Journal	01/31/2018	interest		Interest Income		49.57	49.57
General Journal	02/28/2018	interest		Interest Income		47.15	96.72
General Journal	03/31/2018	interest		Interest Income		169.21	265.93
General Journal	04/30/2018	interest		Interest Income		661.46	927.39
Total 4916 · Interest Inc - Road Debt Serv					0.00	927.39	927.39
7735 · 2014A Refunding Bds Int Exp							
Bill	01/16/2018	2014A 2/1/18 P...	US Bank (2014A Road Bd Pymts)	GO Tax Abatement 2014A: Interest due 2/1/18	45,975.00		(45,975.00)
Total 7735 · 2014A Refunding Bds Int Exp					45,975.00	0.00	(45,975.00)
7736 · 2014A Refunding Bds Admin Exp							
Bill	01/31/2018	Admin 2014A	US Bank (Admin Fee)	2018 Admin Fee: GO Tax Abatement 2014A	450.00		(450.00)
Bill	02/28/2018	18-009	Springsted Incorporated	project no. 001129.105	716.00		(1,166.00)
Total 7736 · 2014A Refunding Bds Admin Exp					1,166.00	0.00	(1,166.00)
7741 · 2017B $3.5MM Road Bd Issue Exp							
Bill	02/28/2018	18-009	Springsted Incorporated	project no. 001129.105	718.00		(718.00)
Total 7741 · 2017B $3.5MM Road Bd Issue Exp					718.00	0.00	(718.00)
7742 · 2017B Int Exp $3.5MM Road Bond							
Bill	01/16/2018	2017B 2/1/18 P...	US Bank (2017B Road Bd Pymt)	GO Tax Abatement 2017B: Interest due 2/1/18	51,847.44		(51,847.44)
Total 7742 · 2017B Int Exp $3.5MM Road Bond					51,847.44	0.00	(51,847.44)
TOTAL					**99,706.44**	**927.39**	**(98,779.05)**

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05/09/18

City of Afton
City Infra-Structure Improvement Projects - LTD Summary
April 2011 through April 2018

	Apr - Dec 11	Jan - Dec 12	Jan - Dec 13	Jan - Dec 14	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Apr 18	TOTAL
120 Street Imp Capital Fd									
B. Exp									
7981 Village Local Rd Imp	0.00	0.00	(6,079.50)	(89,427.00)	(250,098.57)	(86,205.18)	(29,240.07)	0.00	(461,050.32)
7982 CR21 Imp Proj	0.00	0.00	(2,827.50)	(23,269.25)	(23,382.75)	(3,527.00)	(1,190.93)	0.00	(54,197.43)
Total B. Exp	0.00	0.00	(8,907.00)	(112,696.25)	(273,481.32)	(89,732.18)	(30,431.00)	0.00	(515,247.75)
Total 120 Street Imp Capital Fd	0.00	0.00	(8,907.00)	(112,696.25)	(273,481.32)	(89,732.18)	(30,431.00)	0.00	(515,247.75)
800 City InfraStructure Imp Fd									
A. Rev									
4849 DNR BWSR Grant	0.00	0.00	129,850.00	0.00	0.00	0.00	0.00	84,710.07	214,560.07
4850 Park Reserve Trf re. Dwntwn Imp	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	100,000.00
4851 VBWD Easement	0.00	0.00	0.00	0.00	5,800.00	0.00	0.00	0.00	5,800.00
4852 VBWD Grant $50M/Yr 10 Yrs	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00	0.00	100,000.00
4853 County Share Dwntwn/Septic Proj	0.00	0.00	0.00	0.00	0.00	0.00	4,092,588.89	0.00	4,092,588.89
4861 CWRF G 054	0.00	0.00	0.00	0.00	0.00	0.00	349,938.00	0.00	349,938.00
4862 CWRF L 054	0.00	0.00	0.00	0.00	0.00	0.00	656,371.52	132,356.29	788,727.81
4863 CWRF G 055	0.00	0.00	0.00	0.00	0.00	0.00	398,320.00	0.00	398,320.00
4864 CWRF L 055	0.00	0.00	0.00	0.00	0.00	0.00	1,001,173.03	0.00	1,001,173.03
4865 PSIG G 056	0.00	0.00	0.00	0.00	0.00	0.00	4,382,993.48	430,003.66	4,812,997.14
4871 Rental Inc - Flood Levee Prop	0.00	850.00	1,700.00	0.00	0.00	0.00	0.00	0.00	2,550.00
4894 MnDNR Grant - Other	0.00	9,247.38	10,024.53	0.00	35,137.00	0.00	1,611,106.29	499.81	1,666,015.01
4895 MnDNR Grant - Land Purchase	0.00	351,673.70	616,669.52	0.00	0.00	0.00	0.00	0.00	968,343.22
4896 Flood Levy Imp Proj - Tax Levy	0.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	0.00	570,000.00
4917 Interest Income	0.00	2.04	2.55	3.26	395.48	4,602.22	3,305.81	999.93	9,311.29
Total A. Rev	0.00	456,773.12	953,246.60	95,003.26	136,332.48	149,602.22	12,640,797.02	648,569.76	15,080,324.46
B. Exp									
8870 Dwtn Imp - Special Assess Exp	0.00	0.00	0.00	0.00	0.00	0.00	(105,179.00)	(29,195.60)	(134,374.60)
8871 Wetland Credits	0.00	0.00	0.00	0.00	0.00	0.00	(51,747.88)	0.00	(51,747.88)
8891 Dwntown Prop Purch/Exp	0.00	(372,221.16)	(780,944.33)	(933.95)	(2,481.58)	(1,726.95)	(540.66)	(89.12)	(1,158,937.75)
8892 Dwntown Imp - Easemnts & Damages	0.00	0.00	0.00	(11,700.00)	(633,200.00)	(9,200.00)	(33,120.68)	0.00	(687,220.68)
8894 Septic Permits, Fees, Admin	0.00	0.00	0.00	(10,558.00)	(42,355.31)	(85,086.73)	(116,238.58)	(274.00)	(254,512.62)
8895 DNR Flood Imp Proj - Engineer	(6,673.00)	(54,384.11)	(29,242.00)	(157,437.85)	(198,277.10)	(67,890.74)	(14,066.00)	0.00	(527,970.80)
8896 Sanitary Sewer Imp	0.00	(395.00)	(87,311.07)	(293,780.46)	(194,199.55)	(152,850.73)	(73,817.14)	377.75	(801,976.20)
8897 Septic Construction Eng'g	0.00	0.00	0.00	(540.77)	(9,048.00)	(8,545.49)	(151,858.16)	(3,509.30)	(173,501.72)
8898 Flood Mitigation/ROW Serv	0.00	(9,754.75)	(4,480.00)	(19,787.25)	(87,667.80)	(18,935.00)	(14,085.50)	0.00	(154,710.30)
8899 Village Improvements	0.00	0.00	(33,513.00)	(28,452.75)	0.00	(22,669.68)	(1,305,268.17)	(130,778.25)	(1,520,681.85)
8901 Septic Construction	0.00	0.00	0.00	0.00	0.00	0.00	(11,541,511.10)	(495,398.67)	(12,036,909.77)
Total B. Exp	(6,673.00)	(436,755.02)	(935,490.40)	(523,191.03)	(1,167,229.34)	(366,905.32)	(13,407,432.87)	(658,867.19)	(17,502,544.17)
Total 800 City InfraStructure Imp Fd	(6,673.00)	20,018.10	17,756.20	(428,187.77)	(1,030,896.86)	(217,303.10)	(766,635.85)	(10,297.43)	(2,422,219.71)
805 Downtown Imp Debt Service									
4879 Dwntwn Spec Assessments	0.00	0.00	0.00	0.00	0.00	0.00	102,054.25	12,728.45	114,782.70
4897 Levy PFA Loan Interest	0.00	0.00	0.00	0.00	8,000.00	0.00	0.00	0.00	8,000.00
4898 Levy Dwntwn Imp Tmp Imp Bd	0.00	0.00	0.00	0.00	0.00	28,000.00	28,000.00	0.00	56,000.00
4899 Levy Dwntwn Imp Bond	0.00	0.00	0.00	0.00	0.00	70,000.00	70,000.00	0.00	140,000.00
7737 Int Exp 2015A Dwntwn Tmp Imp Bd	0.00	0.00	0.00	0.00	(19,948.45)	(28,162.50)	(7,040.61)	0.00	(55,151.56)
7738 2015A Dwntwn Tmp Imp Bond Issue Exp	0.00	0.00	0.00	0.00	(53,263.75)	(1,608.00)	(575.00)	0.00	(55,446.75)
7739 Int Exp 2017A Dwntwn Tmp Imp Bd	0.00	0.00	0.00	0.00	0.00	0.00	(16,027.00)	(15,345.00)	(31,372.00)
7740 2017A Dwntwn Tmp Imp Bond Issue Exp	0.00	0.00	0.00	0.00	0.00	0.00	(31,219.80)	(1,166.00)	(32,385.80)
7743 2017 Storm Wtr PFA Issue Exp	0.00	0.00	0.00	0.00	0.00	0.00	(8,000.00)	0.00	(8,000.00)
7744 2017 Storm Wtr PFA Interest Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(2,792.22)	(2,792.22)

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City of Afton
City Infra-Structure Improvement Projects - LTD Summary
April 2011 through April 2018

	Apr - Dec 11	Jan - Dec 12	Jan - Dec 13	Jan - Dec 14	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Apr 18	TOTAL
7745 2017 Sanitary Sewer PFA Issue Exp	0.00	0.00	0.00	0.00	0.00	0.00	(8,060.93)	0.00	(8,060.93)
7746 2017 Sanitary Sewer PFA Int Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(6,205.64)	(6,205.64)
7748 Dwntwn Debt Serv/Assessmnt Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(269.00)	(269.00)
Total 805 Downtown Imp Debt Service	0.00	0.00	0.00	0.00	(65,212.20)	68,229.50	129,130.91	(13,049.41)	119,098.80
TOTAL	**(6,673.00)**	**20,018.10**	**8,849.20**	**(540,884.02)**	**(1,369,590.38)**	**(238,805.78)**	**(667,935.94)**	**(23,346.84)**	**(2,818,368.66)**

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City of Afton
City Infra-Structure Imp Projects - Detail by Account
January through April 2018

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4849 · DNR BWSR Grant							
Deposit	03/27/2018	16916		DNR FY 2013 Competitiive Grant Program: Water/Soil Resources Board		84,710.07	84,710.07
Total 4849 · DNR BWSR Grant					0.00	84,710.07	84,710.07
4862 · CWRF L 054							
Deposit	01/23/2018	1500005347		MPFA CWRF L 054 FY 2017		70,961.61	70,961.61
Deposit	02/27/2018	1500005409		MPFA CWRF L 054 FY 2017		16,216.61	87,178.22
Deposit	03/27/2018	1500005460		MPFA CWRF L 054 FY 2017		4,576.50	91,754.72
Deposit	04/24/2018	1500005507		MPFA CWRF L 054 FY 2017		40,601.57	132,356.29
Total 4862 · CWRF L 054					0.00	132,356.29	132,356.29
4865 · PSIG G 056							
Deposit	01/23/2018	1500005348		MPFA PSIG G 056 FY 2017		227,228.52	227,228.52
Deposit	02/27/2018	1500005408		MPFA PSIG G 056 FY 2017		62,432.48	289,661.00
Deposit	03/27/2018	1500005461		MPFA PSIG G 056 FY 2017		15,071.98	304,732.98
Deposit	04/24/2018	1500005508		MPFA PSIG G 056 FY 2017		125,270.68	430,003.66
Total 4865 · PSIG G 056					0.00	430,003.66	430,003.66
4879 · Downtown Special Assessments							
Bill	03/31/2018	Refund SA Interest	Anderson, Barton or Susan	Refund SA Interest	125.00		(125.00)
Bill	03/31/2018	Refund SA Interest	Tilton, Louis or Linda	Refund SA Interest	168.75		(293.75)
Bill	03/31/2018	Refund SA Interest	Snelling, Matthew or Christen	Refund SA Interest	173.00		(466.75)
Bill	03/31/2018		Valerie J Stochr and Carol A Iwata	Refund SA Interest	187.50		(654.25)
Deposit	03/31/2018	35973		FSA Title Services re: 15955 35th St S (Seller Estate of Richard Balsimo)		13,382.70	12,728.45
Total 4879 · Downtown Special Assessments					654.25	13,382.70	12,728.45
4894 · MnDNR Grant - Other							
Deposit	01/09/2018	2200388678		DNR Emer Mgmt: DR 1982 P0720 1/2/18		499.81	499.81
Total 4894 · MnDNR Grant - Other					0.00	499.81	499.81
4917 · Int Inc - City Infrastructr Fd							
General Jou...	01/31/2018	interest		Interest Income		345.92	345.92
General Jou...	02/28/2018	interest		Interest Income		328.68	674.60
General Jou...	03/31/2018	interest		Interest Income		324.65	999.25
General Jou...	04/30/2018	interest		Interest Income		0.68	999.93
Total 4917 · Int Inc - City Infrastructr Fd					0.00	999.93	999.93
7739 · 2017A Int Exp Dwntwn Tmp Imp Bd							
Bill	02/20/2018	040118 Tmp Bd Pymt	US Bank (Bonds)	2017A Tmp Imp Bond: Interest Payment 10/1/17 to 4/1/18	15,345.00		(15,345.00)
Total 7739 · 2017A Int Exp Dwntwn Tmp Imp Bd					15,345.00	0.00	(15,345.00)
7740 · 2017A Dwntwn Imp Bonds Adm Exp							
Bill	02/28/2018	18-009	Springsted Incorporated	2017 Continuing Disclosure Services	716.00		(716.00)
Bill	03/31/2018	4941808	US Bank (Bonds)	2017A Tmp Imp Bonds Admin Fee 3/1/18 to 2/28/19	450.00		(1,166.00)
Total 7740 · 2017A Dwntwn Imp Bonds Adm Exp					1,166.00	0.00	(1,166.00)
7744 · 2017 Storm Wtr PFA Interest Exp							
Bill	02/20/2018	PFA Loans Int 022018	Minnesota Public Facilities Authority	PFA Interest: MPFA CWRF L 054 FY17	2,792.22		(2,792.22)
Total 7744 · 2017 Storm Wtr PFA Interest Exp					2,792.22	0.00	(2,792.22)
7746 · 2017 Sanitary Sewer PFA Int Exp							
Bill	02/20/2018	PFA Loans Int 022018	Minnesota Public Facilities Authority	PFA Interest: MPFA CWRF L 055 FY17	6,205.64		(6,205.64)
Total 7746 · 2017 Sanitary Sewer PFA Int Exp					6,205.64	0.00	(6,205.64)
7748 · Dwntwn Debt Serv/Assessmnt Exp							
Bill	04/30/2018	140080	Wash Cty (Taxation Division)	Downtown 2018 Special Assessment Billing	269.00		(269.00)
Total 7748 · Dwntwn Debt Serv/Assessmnt Exp					269.00	0.00	(269.00)
8800 · DNR Flood Imp Expense							

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City of Afton
City Infra-Structure Imp Projects - Detail by Account
January through April 2018

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
8870 · Dwtn Imp - Special Assess Exp							
Bill	01/31/2018	624588	Felhaber Larson	Special Assessment Appeals: Village Wastewater Treatment Facility	15,808.00		(15,808.00)
Bill	02/28/2018	70274	Larson King LLP	Special assessment appeal: Afton Marine & Yacht Club: File #26290089	1,989.10		(17,797.10)
Bill	02/28/2018	625478	Felhaber Larson	Special Assessment Appeals: Village Wastewater Treatment Facility	5,350.50		(23,147.60)
Bill	04/30/2018	627424	Felhaber Larson	Special Assessment Appeals: Village Wastewater Treatment Facility	5,024.00		(28,171.60)
Bill	04/30/2018	628449	Felhaber Larson	Special Assessment Appeals: Village Wastewater Treatment Facility	1,024.00		(29,195.60)
Total 8870 · Dwtn Imp - Special Assess Exp					29,195.60	0.00	(29,195.60)
8891 · DNR Flood Imp - Prop Purch/Exp							
Bill	02/28/2018	022818	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	22.51		(22.51)
Bill	03/31/2018	033118	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	21.62		(44.13)
Bill	04/30/2018	043018	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	21.56		(65.69)
Bill	04/30/2018	043018	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	23.43		(89.12)
Total 8891 · DNR Flood Imp - Prop Purch/Exp					89.12	0.00	(89.12)
8894 · Septic Permits, Fees, Admin							
Bill	01/31/2018	012918	Holstad & Knaak, PLC	Condemnation	149.00		(149.00)
Bill	02/28/2018	Feb2018	Holstad & Knaak, PLC	Condemnation	125.00		(274.00)
Total 8894 · Septic Permits, Fees, Admin					274.00	0.00	(274.00)
8896 · Sanitary Sewer Improvements							
Deposit	02/26/2018	67765		WSB: Refund overpayment WSB 01856-410 Inv 36		377.75	377.75
Total 8896 · Sanitary Sewer Improvements					0.00	377.75	377.75
8897 · Septic Construction Eng'g							
Bill	01/31/2018	11800255	Wenck Associates Inc.	Afton LSTS bidding, construction and post-construction services	2,557.50		(2,557.50)
Bill	02/28/2018	11800963	Wenck Associates Inc.	Afton LSTS bidding, construction and post-construction services	951.80		(3,509.30)
Total 8897 · Septic Construction Eng'g					3,509.30	0.00	(3,509.30)
8899 · Village Improvements							
Bill	02/28/2018	520-14	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	55,811.00		(55,811.00)
Bill	03/31/2018	15	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	37,445.50		(93,256.50)
Bill	04/30/2018	16/042418	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	37,521.75		(130,778.25)
Total 8899 · Village Improvements					130,778.25	0.00	(130,778.25)
8901 · Septic Construction							
Bill	01/31/2018	151052	Get Connected Tech	Installed video verified security system for Afton Sewage	3,030.00		(3,030.00)
Bill	01/31/2018	Pay Voucher No. 10	Geislinger and Sons, Inc.	Proj 01856-52: Downtown Village Imp: Pay Voucher #10	127,450.58		(130,480.58)
Bill	03/29/2018	151053	Get Connected Tech	Quarterly Monitoring of Afton Sewage Site	195.00		(130,675.58)
Bill	03/31/2018	PayVoucherNo. 11	Geislinger and Sons, Inc.	Proj 01856-52: Downtown Village Imp: Pay Voucher #11	351,727.66		(482,403.24)
Bill	04/30/2018	Pay Voucher #12	Geislinger and Sons, Inc.	Proj 01856-52: Downtown Village Imp: Pay Voucher #12	12,995.43		(495,398.67)
Total 8901 · Septic Construction					495,398.67	0.00	(495,398.67)
Total 8800 · DNR Flood Imp Expense					659,244.94	377.75	(658,867.19)
TOTAL					**685,677.05**	**662,330.21**	**(23,346.84)**

Q4

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 15, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: May 10, 2018

Re: Ordinance Amendment Extending Ordinance 04-2017, an Interim Ordinance Placing a Temporary Moratorium on Zoning Applications for Certain Use Classifications in the City - **Ordinance 02-2018**

On July 24, 2017, the Council adopted interim ordinance 04-2017 placing a temporary moratorium on zoning applications for certain use classifications in the City to enable the City to conduct studies for the purpose of consideration of possible revision and amendments to the City's official controls to address issues related to its use classifications, most specifically to those matters related to exterior storage in industrially zoned areas within the City. The interim ordinance and moratorium expire on June 15, 2018. The process of completing the studies and drafting and adopting an ordinance that reflects the results of the studies of uses that involve exterior storage as well as other industrial use regulations has not been completed, and is not expected to be completed until at least the June 19 meeting of the City Council. An ordinance amendment extending the moratorium to July 24, 2017 is attached for the Council's consideration.

Council Action Requested:
Motion regarding the adoption of Ordinance 02-2018 extending Interim Ordinance 04-2017 and the related temporary moratorium from June 15, 2018 to July 24, 2018.

ORDINANCE NO. 02-2018
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

AN ORDINANCE AMENDMENT EXTENDING ORDINANCE NO. 04-2017, AN INTERIM ORDINANCE PLACING A TEMPORARY MORATORIUM ON ZONING APPLICATIONS FOR CERTAIN USE CLASSIFICATIONS IN THE CITY AND DIRECTING THAT STUDIES OF OFFICIAL CONTROLS RELATED THERETO BE CONDUCTED

The Interim ordinance shall be amended by adding the **bold and underlined** language and deleting the strike-through language.

The City Council ("Council") of the City of Afton, Minnesota ("City"), does hereby ordain:

Section 1. Moratorium.

Section A. Purpose.

1. The City has adopted official zoning controls through the adoption of its Zoning Code, Chapter 12 of the Afton City Code, which regulates the use classifications.

2. Section 12-134 of the City's Code of Ordinances defines certain use classifications within the City.

3. Recently, the City has reviewed language within its Zoning Code regarding the use classifications in its Industrial Zones to ensure the classifications are relevant, functional, and reflect conformity with current technology, community plans, and conformity with usages in other areas within and adjoining the City. Specifically, the City is looking at the way land in industrial areas of the City is being or may be utilized for exterior storage of any kind.

4. Because of these important zoning and permitting issues, the City and this Council desire to conduct further studies for the purpose of consideration of possible revision and amendments to the City's official controls to address issues related to its use classifications as identified in Section 12-134, most specifically to those matters related to exterior storage in industrially zoned areas within the City. The purpose of such revisions and amendments is to create a clearer and more updated regulatory framework. Those areas of the City currently zoned for industrial uses are identified in the attached document and incorporated herein as **Exhibit A.**

5. This Council, therefore, pursuant to Minnesota Statutes, Section 462.355, Subdivision 4(a), finds that a moratorium is required to protect the permitting and planning process within the City for those use classifications involving exterior storage within an industrial zone. This Council further finds that it is necessary to preserve within this process the existing use classifications. The study period required under the moratorium,

including all necessary revisions and amendments to the City's Zoning Code is anticipated to be completed by ~~June 15~~, **July 24**, 2018.

Section B. Moratorium Established and Scope.

1. In accordance with the findings set forth within Section 1(A) of this Ordinance and pursuant to the direction of this Council, there is hereby established a moratorium on the consideration of new zoning applications, the issuance of new permits for use or any expanded new use of land currently identified on the attached **Exhibit A** as being industrially zoned within the City in which exterior storage of any sort is to be used or proposed.

2. During the period of the moratorium, permits previously issued for the identified use classifications shall continue under the existing regulations established by the City Code.

Section C. Applicability.

The moratorium shall be applied throughout the City of Afton from the Effective Date.

Section 2. Effective Date.

This ordinance shall be in full force and effect from and after its passage and publication according to law and shall remain effective until ~~June 15~~, **July 24,** 2018 unless further extended by order of this Council.

PASSED AND ADOPTED by the City Council of the City of Afton, Washington County, Minnesota, on this ~~24th day of July, 2017~~ **15th day of May, 2018**.

CITY OF AFTON

_____

Richard Bend, Mayor

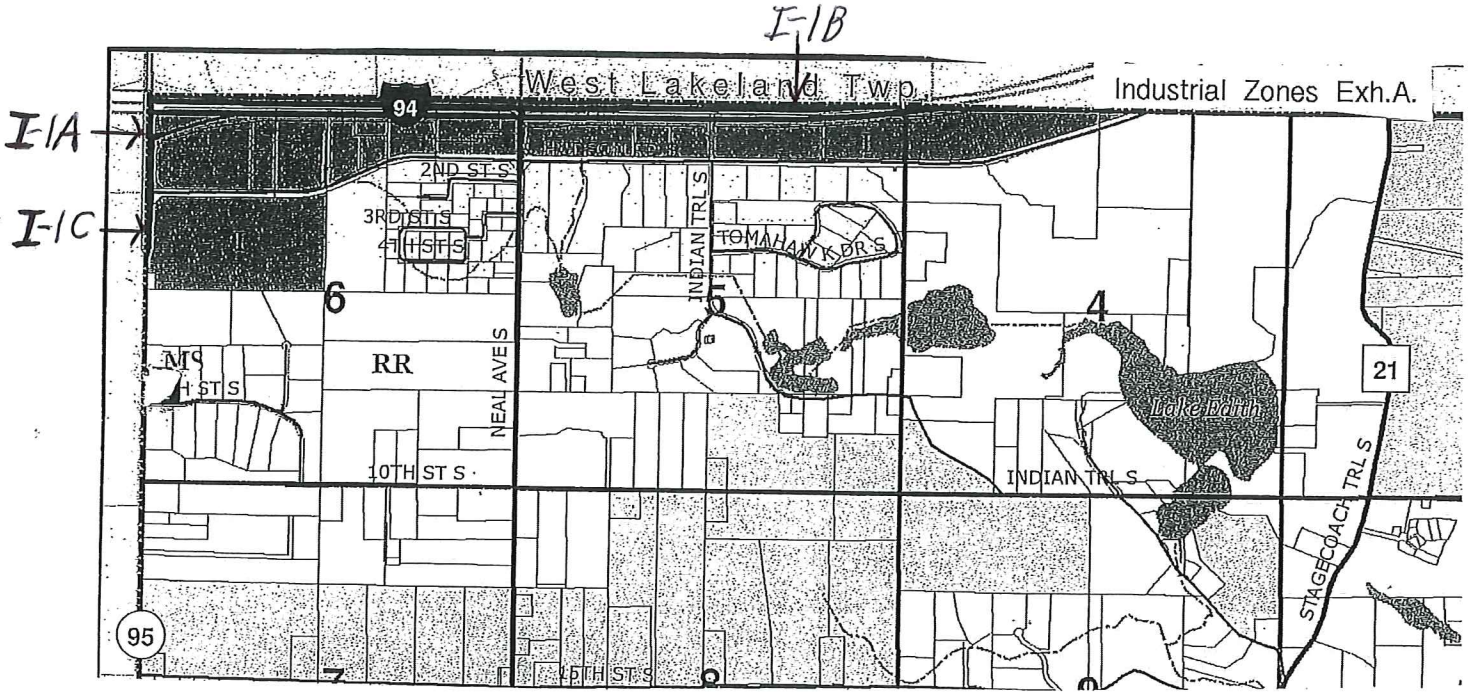
ATTEST:

_____

(SEAL)

Ronald J. Moorse, City Administrator

Document Drafted by:
Frederic W. Knaak, Esq.
4501 Allendale Drive
St. Paul, MN 55127
(651) 490-9078/fknaak@klaw.us


I-1B
West Lakeland Twp.
Industrial Zones Exh.A.
I-1A
I-1C
94
2ND ST S
3RD ST S
4TH ST S
INDIAN TRL S
TOMAHAWK DR S
6
5
4
RR
NEAL AVE S
10TH ST S
INDIAN TRL S
Lake Beth
21
STAGECOACH TRL S
95
12TH ST S

City of Afton
Claims to be Approved
April 18, 2018 thru May 15, 2018

Checks Numbered			
From	**To**	**Description**	**To Be Approved**
21983	21984	Check(s) from Administrator stock: Postage	$372.82
22532	22536	4/30/18 Staff Payroll & Benefits, One Applicant Refund & One Routine Vendor Bill	$2,559.87
22537	22552	Routine Vendor Bills	$5,930.16
22553	22564	Significant Vendor Bills by Size or Nature	$91,576.51
22565	22570	5/15/18 Staff & Council Payroll + Expense Reimb	$1,569.71
22571	22576	More Routine Vendor Bills	$904.67
22577	22583	More Significant Vendor Bills by Size or Nature	$16,664.13
22584		Geislinger & Sons: Pay Voucher #12	$12,995.43
201805001	201805009	EFT/Direct Deposit: 4/30/18 Staff Payroll + Videographer + PERA & Payroll Taxes	$9,284.89
201805010	201805032	EFT: Copier Lease, Postage + Utility Bills	$4,632.98
201805033	201805043	EFT/Dir Dep: 5/15/18 Staff & Council Pay/Exp + PERA & Payroll Taxes (201805041 is Void)	$10,530.57
		Claims to be approved at 5/15/18 meeting	**$157,021.74**

City of Afton
Claims to be Approved
April 18 through May 15, 2018

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	**04/30/2018**	**21983**	**USPS (Postmaster)**		**100 · 4M Fund/US Bank - General Fund**	**(186.40)**
Bill	04/01/2018	032918	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Newsletter postage	5550 · Postage	186.40
TOTAL						186.40
Bill Pmt -Ch...	**04/30/2018**	**21984**	**USPS (Postmaster)**		**100 · 4M Fund/US Bank - General Fund**	**(186.42)**
Bill	04/24/2018	042418	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Newsletter postage	5550 · Postage	186.42
TOTAL						186.42
Bill Pmt -Ch...	**04/19/2018**	**22532**	**Home Depot**		**100 · 4M Fund/US Bank - General Fund**	**(199.00)**
Bill	04/19/2018	CityHallGrill	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	City Hall Grill	6040 · City Property Maintenance	199.00
TOTAL						199.00
Paycheck	**04/30/2018**	**22533**	**Johnson, Kenneth L**		**100 · 4M Fund/US Bank - General Fund**	**(692.71)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5020 · Maintenance Person	949.00
					2302 · PERA Payable - Staff	(61.69)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5053 · PERA Contribution - Employer	71.18
					2302 · PERA Payable - Staff	(71.18)
					2210 · Federal Withholding	(80.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5051 · Social Security Tax - Employer	58.84
					2205 · Soc Sec Payable - Employer	(58.84)
					2204 · Social Security W/H - Employee	(58.84)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5052 · Medicare Tax - Employer	13.76
					2213 · Medicare Payable - Employer	(13.76)
					2212 · Medicare W/H - Employee	(13.76)
					2208 · MN State Withholding	(42.00)
TOTAL						692.71
Paycheck	**04/30/2018**	**22534**	**Pahl, Thomas W**		**100 · 4M Fund/US Bank - General Fund**	**(77.00)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5020 · Maintenance Person	83.38
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5051 · Social Security Tax - Employer	5.17
					2205 · Soc Sec Payable - Employer	(5.17)
					2204 · Social Security W/H - Employee	(5.17)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5052 · Medicare Tax - Employer	1.21
					2213 · Medicare Payable - Employer	(1.21)
					2212 · Medicare W/H - Employee	(1.21)
TOTAL						77.00
Liability Che...	**04/30/2018**	**22535**	**Madison National Life**	**103815000000000**	**100 · 4M Fund/US Bank - General Fund**	**(137.16)**
				103815000000000	2325 · Madison Life ST & LT Disability	108.81
				103815000000000	2325 · Madison Life ST & LT Disability	28.35
TOTAL						137.16
Check	**04/30/2018**	**22536**	**Murphy, Kevin Z17-25 5805 Manning Av S**	**Refund Escrow Net of Exp Z17-25**	**100 · 4M Fund/US Bank - General Fund**	**(1,454.00)**
			Murphy, Kevin Z17-25 5805 Manning Av S	Refund Escrow Net of Exp Z17-25	2001 · Permit Escrow & Fees	1,454.00
TOTAL						1,454.00

City of Afton
Claims to be Approved
April 18 through May 15, 2018

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	**04/30/2018**	**22537**	**Avenet LLC**		**100 · 4M Fund/US Bank - General Fund**	**(450.00)**
Bill	04/30/2018	42488	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	GovOffice additional storage	5510 · Computer Service/Software	450.00
TOTAL						450.00
Bill Pmt -Ch...	**04/30/2018**	**22538**	**Culligan of Stillwater**	**Account # 306-0227421-5-0**	**100 · 4M Fund/US Bank - General Fund**	**(62.85)**
Bill	04/30/2018	01119500	200 Park Reserve Fd:B. Exp:6115 Pub Wks - Park & Open Space	Town Square Park restroom April 2018	6115 · Park & Open Space Public Works	62.85
TOTAL						62.85
Bill Pmt -Ch...	**04/30/2018**	**22539**	**Floyd Total Security**	**Acct No. 120857**	**100 · 4M Fund/US Bank - General Fund**	**(86.85)**
Bill	04/30/2018	1239194	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	Base Alarm Monitoring 3 Months	6040 · City Property Maintenance	86.85
TOTAL						86.85
Bill Pmt -Ch...	**04/30/2018**	**22540**	**Klover Media LLC**		**100 · 4M Fund/US Bank - General Fund**	**(450.00)**
Bill	04/30/2018	#Afton001	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - Video Meetings	PFC Meeting	5120 · Contract - Video Meetings	450.00
TOTAL						450.00
Bill Pmt -Ch...	**04/30/2018**	**22541**	**LMC (conferences)**		**100 · 4M Fund/US Bank - General Fund**	**(580.00)**
Bill	04/30/2018	270976	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5585 Seminars & Education	Anne Perkins: Land Use	5585 · Seminars & Education	30.00
Bill	04/30/2018	271515	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5585 Seminars & Education	2018 Annual Conf: Joe Richter and Stan Ross	5585 · Seminars & Education	550.00
TOTAL						580.00
Bill Pmt -Ch...	**04/30/2018**	**22542**	**Menards - Hudson**		**100 · 4M Fund/US Bank - General Fund**	**(104.76)**
Bill	04/30/2018	71547	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	supplies	6040 · City Property Maintenance	49.77
Bill	04/30/2018	72162	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	54.99
TOTAL						104.76
Bill Pmt -Ch...	**04/30/2018**	**22543**	**Northwest Assoc (Meetings)**	**Meetings: Job No. 280.03**	**100 · 4M Fund/US Bank - General Fund**	**(400.00)**
Bill	04/30/2018	23487	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	CC meeting 3/19/18 and PC Mtg 3/5/18	5330 · Planning Fees	400.00
TOTAL						400.00
Bill Pmt -Ch...	**04/30/2018**	**22544**	**Petersen Management Co. LLC**		**100 · 4M Fund/US Bank - General Fund**	**(864.05)**
Bill	04/30/2018	096200	115 Bldg & Land Capital Fund:B. Exp:6022 Septic System Operations	Lab fees 3/22/18	6022 · Septic System Operations	339.90
Bill	04/30/2018	096347	115 Bldg & Land Capital Fund:B. Exp:6022 Septic System Operations	Lab fees 4/4/18	6022 · Septic System Operations	339.90
			115 Bldg & Land Capital Fund:B. Exp:6022 Septic System Operations	Lab fees 3/29/18	6022 · Septic System Operations	184.25
TOTAL						864.05
Bill Pmt -Ch...	**04/30/2018**	**22545**	**PressEnter**	**Acct # 33299 Customer # 33881**	**100 · 4M Fund/US Bank - General Fund**	**(52.48)**
Bill	04/30/2018	FinalBill 041018	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Proofpoint Essentials: Final bill 2/1/18 to 4/4/18	5510 · Computer Service/Software	52.48
TOTAL						52.48
Bill Pmt -Ch...	**04/30/2018**	**22546**	**River Valley Printing**	**Cust No. 1483**	**100 · 4M Fund/US Bank - General Fund**	**(290.00)**

City of Afton
Claims to be Approved
April 18 through May 15, 2018

Type	Date	Num	Name	Memo	Account	Original Amount
Bill	04/30/2018	183	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 4-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						290.00
Bill Pmt -Ch...	**04/30/2018**	**22547**	**StarTech Computing, Inc**		**100 · 4M Fund/US Bank - General Fund**	**(374.00)**
Bill	04/30/2018	46568	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Flex net maintenance	5510 · Computer Service/Software	374.00
TOTAL						374.00
Check	**04/30/2018**	**22548**	**Rankin, Rod B17-77 10484 Grand Valley Ln**	**Refund Driveway Escrow B17-77**	**100 · 4M Fund/US Bank - General Fund**	**(1,500.00)**
			Rankin, Rod B17-77 10484 Grand Valley Ln	Refund Driveway Escrow B17-77	2001 · Permit Escrow & Fees	1,500.00
TOTAL						1,500.00
Bill Pmt -Ch...	**05/15/2018**	**22549**	**Audio Logic Systems**		**100 · 4M Fund/US Bank - General Fund**	**(85.00)**
Bill	04/30/2018	13261	550 Special Activities Fund:B. Cable Comm/July 4th/Comm Garden:5561 Communi...	installed Euro connector	5561 · Communications	85.00
TOTAL						85.00
Bill Pmt -Ch...	**05/15/2018**	**22550**	**Menards - Hudson**	**Account No. 30890280**	**100 · 4M Fund/US Bank - General Fund**	**(19.88)**
Bill	04/30/2018	72667	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies	6135 · Park Maintenance	19.88
TOTAL						19.88
Bill Pmt -Ch...	**05/15/2018**	**22551**	**River Valley Printing**	**Cust No. 1483**	**100 · 4M Fund/US Bank - General Fund**	**(290.00)**
Bill	04/30/2018	6211	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 4-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						290.00
Bill Pmt -Ch...	**05/15/2018**	**22552**	**StarTech Computing, Inc**		**100 · 4M Fund/US Bank - General Fund**	**(320.29)**
Bill	04/30/2018	46415	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	switch	5510 · Computer Service/Software	48.31
Bill	04/30/2018	46445	550 Special Activities Fund:B. Cable Comm/July 4th/Comm Garden:5561 Communi...	Godaddy.com UCC SSL Cert	5561 · Communications	271.98
TOTAL						320.29
Bill Pmt -Ch...	**05/15/2018**	**22553**	**Felhaber Larson**	**File No. 0299687.00001**	**100 · 4M Fund/US Bank - General Fund**	**(5,024.00)**
Bill	04/30/2018	627424	800 City InfraStructure Imp Fd:B. Exp:8870 Dwtn Imp - Special Assess Exp	Special Assessment Appeals: Village Wastewater Treatment Facility	8870 · Dwtn Imp - Special Assess Exp	5,024.00
TOTAL						5,024.00
Bill Pmt -Ch...	**05/15/2018**	**22554**	**Holstad & Knaak, PLC**	**Legal Services**	**100 · 4M Fund/US Bank - General Fund**	**(4,000.00)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal Fees	Civil / General	5321 · Legal Fees - General	1,934.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Legal Fees	Prosecution	5320 · Legal Fees - Prosecution	2,066.00
TOTAL						4,000.00
Bill Pmt -Ch...	**05/15/2018**	**22555**	**Home & Business Handyworks (Bill Baglio)**	**1099 Vendor**	**100 · 4M Fund/US Bank - General Fund**	**(4,250.00)**
Bill	04/30/2018	Sheriff Restro...	115 Bldg & Land Capital Fund:B. Exp:6007 Garage, Deputy Office Facility	Install restroom at Sheriff Garage/Office. 1/2 down of $8,500	6007 · Garage, Deputy Office Facility	4,250.00
TOTAL						4,250.00

City of Afton
Claims to be Approved
April 18 through May 15, 2018

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	**05/15/2018**	**22556**	**Michael W. Pofahl (CPA)**		**100 · 4M Fund/US Bank - General Fund**	**(2,300.00)**
Bill	04/30/2018	050218	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5305 Auditing Fees	2017 Audit: Final billing $2,300 of $5,950	5305 · Auditing Fees	2,300.00
TOTAL						2,300.00
Bill Pmt -Ch...	**05/15/2018**	**22557**	**Niedzwiecki, Thomas H.**	**Accounting Services**	**100 · 4M Fund/US Bank - General Fund**	**(400.00)**
Bill	04/29/2018	2017Audit	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5305 Auditing Fees	assistance over and above contract services re 2017 Audit	5305 · Auditing Fees	400.00
TOTAL						400.00
Bill Pmt -Ch...	**05/15/2018**	**22558**	**Niedzwiecki, Thomas H.**	**Accounting Services**	**100 · 4M Fund/US Bank - General Fund**	**(1,396.00)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees	Monthly charge for Accounting Services per Contract	5304 · Accounting Fees	1,226.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Monthly charge for QB Pro software including Payroll Service & Forms	5540 · Office Supplies	30.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Mailing envelopes, copies of invoices, misc postage	5540 · Office Supplies	40.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees	Attendance at CC Meeting	5304 · Accounting Fees	100.00
TOTAL						1,396.00
Bill Pmt -Ch...	**05/15/2018**	**22559**	**Northwest Assoc (City Projects)**	**Technical Assistance - City Projects**	**100 · 4M Fund/US Bank - General Fund**	**(761.05)**
Bill	04/30/2018	23485	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	City Projects	5330 · Planning Fees	761.05
TOTAL						761.05
Bill Pmt -Ch...	**05/15/2018**	**22560**	**Northwest Assoc (Private Projects)**	**Technical Assistance - Private Projects**	**100 · 4M Fund/US Bank - General Fund**	**(2,888.00)**
Bill	04/30/2018	23486	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	Afton Creek Preserve	5330 · Planning Fees	2,888.00
TOTAL						2,888.00
Bill Pmt -Ch...	**05/15/2018**	**22561**	**Wash Cty (Prop Records & Taxpayer Serv)**	**PROP ID 04.028.20.43.0005**	**100 · 4M Fund/US Bank - General Fund**	**(23,271.71)**
Bill	04/30/2018	138838	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5302 Assessor Fees	2018 Assessing Fee	5302 · Assessor Fees	23,271.71
TOTAL						23,271.71
Bill Pmt -Ch...	**05/15/2018**	**22562**	**WSB (Applicants)**	**Customer No. 01856**	**100 · 4M Fund/US Bank - General Fund**	**(8,216.00)**
Bill	04/30/2018	8/042418	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Afton Creek Preserve Plan Review	5310 · Engineering Fees	8,216.00
TOTAL						8,216.00
Bill Pmt -Ch...	**05/15/2018**	**22563**	**WSB (City Engineer)**	**R-011166-000**	**100 · 4M Fund/US Bank - General Fund**	**(1,548.00)**
Bill	04/30/2018	3/042418	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	2018 City Engineering	5310 · Engineering Fees	1,548.00
TOTAL						1,548.00
Bill Pmt -Ch...	**05/15/2018**	**22564**	**WSB (Downtown Village Imp Proj)**	**Downtown Village Imp Proj No. 01856-520**	**100 · 4M Fund/US Bank - General Fund**	**(37,521.75)**
Bill	04/30/2018	16/042418	800 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements	Downtown Village Improvement Project No. 01856-520	8899 · Village Improvements	37,521.75
TOTAL						37,521.75
Paycheck	**05/15/2018**	**22565**	**Johnson, Kenneth L**		**100 · 4M Fund/US Bank - General Fund**	**(846.44)**

City of Afton
Claims to be Approved
April 18 through May 15, 2018

Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5020 · Maintenance Person	1,170.00
					2302 · PERA Payable - Staff	(76.05)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5053 · PERA Contribution - Employer	87.75
					2302 · PERA Payable - Staff	(87.75)
					2210 · Federal Withholding	(105.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5051 · Social Security Tax - Employer	72.54
					2205 · Soc Sec Payable - Employer	(72.54)
					2204 · Social Security W/H - Employee	(72.54)
			100 Gen'l Fd:B Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5052 · Medicare Tax - Employer	16.97
					2213 · Medicare Payable - Employer	(16.97)
					2212 · Medicare W/H - Employee	(16.97)
					2208 · MN State Withholding	(53.00)
TOTAL						846.44
Paycheck	**05/15/2018**	**22566**	**Nelson, Randall P**		**100 · 4M Fund/US Bank - General Fund**	**(187.10)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5002 · Mayor & Council Wages	200.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5053 · PERA Contribution - Employer	10.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5052 · Medicare Tax - Employer	2.90
					2213 · Medicare Payable - Employer	(2.90)
					2212 · Medicare W/H - Employee	(2.90)
TOTAL						187.10
Paycheck	**05/15/2018**	**22567**	**Palmquist, William B**		**100 · 4M Fund/US Bank - General Fund**	**(187.10)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5002 · Mayor & Council Wages	200.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5053 · PERA Contribution - Employer	10.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5052 · Medicare Tax - Employer	2.90
					2213 · Medicare Payable - Employer	(2.90)
					2212 · Medicare W/H - Employee	(2.90)
TOTAL						187.10
Paycheck	**05/15/2018**	**22568**	**Richter, Joseph J**		**100 · 4M Fund/US Bank - General Fund**	**(187.10)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5002 · Mayor & Council Wages	200.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5053 · PERA Contribution - Employer	10.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5052 · Medicare Tax - Employer	2.90
					2213 · Medicare Payable - Employer	(2.90)
					2212 · Medicare W/H - Employee	(2.90)
TOTAL						187.10
Paycheck	**05/15/2018**	**22569**	**Neitzel, Donald R**		**100 · 4M Fund/US Bank - General Fund**	**(52.54)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5020 · Maintenance Person	56.90
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5051 · Social Security Tax - Employer	3.53
					2205 · Soc Sec Payable - Employer	(3.53)
					2204 · Social Security W/H - Employee	(3.53)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5052 · Medicare Tax - Employer	0.83
					2213 · Medicare Payable - Employer	(0.83)
					2212 · Medicare W/H - Employee	(0.83)
TOTAL						52.54

City of Afton
Claims to be Approved
April 18 through May 15, 2018

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	**05/15/2018**	**22570**	**Thomas W Pahl (Reimb Exp)**		**100 · 4M Fund/US Bank - General Fund**	**(109.43)**
Bill	04/30/2018	Park Exp April...	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Park supplies and equipment	6135 · Park Maintenance	109.43
TOTAL						109.43
Bill Pmt -Ch...	**05/15/2018**	**22571**	**Croix Crystal Water Treatment**	**cooler lease and water**	**100 · 4M Fund/US Bank - General Fund**	**(33.25)**
Bill	04/30/2018	56797	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 · Misc Exp - Bldg & Land	33.25
TOTAL						33.25
Bill Pmt -Ch...	**05/15/2018**	**22572**	**Innovative Office Solutions LLC**		**100 · 4M Fund/US Bank - General Fund**	**(298.47)**
Bill	04/30/2018	2032247	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	supplies	5540 · Office Supplies	178.09
Bill	04/30/2018	2038092	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	supplies	5540 · Office Supplies	120.38
TOTAL						298.47
Bill Pmt -Ch...	**05/15/2018**	**22573**	**Menards - Hudson**	**Account No. 30890280**	**100 · 4M Fund/US Bank - General Fund**	**(54.51)**
Bill	04/30/2018	73330	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies	6135 · Park Maintenance	54.51
TOTAL						54.51
Bill Pmt -Ch...	**05/15/2018**	**22574**	**Northwest Assoc (Meetings)**	**Meetings: Job No. 280.03**	**100 · 4M Fund/US Bank - General Fund**	**(200.00)**
Bill	04/30/2018	23549	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	CC meeting 4/17/18	5330 · Planning Fees	200.00
TOTAL						200.00
Bill Pmt -Ch...	**05/15/2018**	**22575**	**Pioneer Press**	**Acct # 415245**	**100 · 4M Fund/US Bank - General Fund**	**(49.44)**
Bill	04/30/2018	0418415245	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing & Printing	Legals:	5555 · Publishing & Printing	49.44
TOTAL						49.44
Bill Pmt -Ch...	**05/15/2018**	**22576**	**Wash Cty (Taxation Division)**		**100 · 4M Fund/US Bank - General Fund**	**(269.00)**
Bill	04/30/2018	140080	805 Downtown Imp Debt Service:7748 Dwntwn Debt Serv/Assessmnt Exp	Downtown 2018 Special Assessment Billing	7748 · Dwntwn Debt Serv/Assessmnt Exp	269.00
TOTAL						269.00
Bill Pmt -Ch...	**05/15/2018**	**22577**	**Felhaber Larson**	**File No. 0299687.00001**	**100 · 4M Fund/US Bank - General Fund**	**(1,024.00)**
Bill	04/30/2018	628449	800 City InfraStructure Imp Fd:B. Exp:8870 Dwtn Imp - Special Assess Exp	Special Assessment Appeals: Village Wastewater Treatment Facility	8870 · Dwtn Imp - Special Assess Exp	1,024.00
TOTAL						1,024.00
Bill Pmt -Ch...	**05/15/2018**	**22578**	**Northwest Assoc (City Projects)**	**Technical Assistance - City Projects**	**100 · 4M Fund/US Bank - General Fund**	**(704.80)**
Bill	04/30/2018	23547	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	City Projects	5330 · Planning Fees	704.80
TOTAL						704.80
Bill Pmt -Ch...	**05/15/2018**	**22579**	**Northwest Assoc (Private Projects)**	**Technical Assistance - Private Projects**	**100 · 4M Fund/US Bank - General Fund**	**(1,557.00)**
Bill	04/30/2018	23548	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	Afton Creek Preserve	5330 · Planning Fees	1,557.00

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TOTAL						1,557.00
Bill Pmt -Ch...	**05/15/2018**	**22580**	**Petersen Management Co. LLC**	**Cust No. 3477**	**100 · 4M Fund/US Bank - General Fund**	**(1,508.33)**
Bill	04/30/2018	096551	115 Bldg & Land Capital Fund:B. Exp:6022 Septic System Operations	Oper and Mgmt Fees	6022 · Septic System Operations	1,508.33
TOTAL						1,508.33
Bill Pmt -Ch...	**05/15/2018**	**22581**	**Stensland Inspection Services**	**Building Inspection Services**	**100 · 4M Fund/US Bank - General Fund**	**(2,080.00)**
Bill	04/30/2018	April 2018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - Stensland	Bldg Permits	5350 · Building Insp Fees - Stensland	2,080.00
TOTAL						2,080.00
Bill Pmt -Ch...	**05/15/2018**	**22582**	**Tri-County Services (Snow Ice)**		**100 · 4M Fund/US Bank - General Fund**	**(6,290.00)**
Bill	04/30/2018	340	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Snow & Ice C...	Snow & Ice Control 4/14/18 to 4/17/18: 74 hours	5830 · Snow & Ice Control	6,290.00
TOTAL						6,290.00
Bill Pmt -Ch...	**05/15/2018**	**22583**	**Tri-County Services (Streets, Other)**		**100 · 4M Fund/US Bank - General Fund**	**(3,500.00)**
Bill	04/30/2018	347	115 Bldg & Land Capital Fund:B. Exp:6004 Bldg Repair & Maint	Removal of old garage	6004 · Bldg Repair & Maintenance	3,500.00
TOTAL						3,500.00
Bill Pmt -Ch...	**05/15/2018**	**22584**	**Geislinger and Sons, Inc.**	**Project 01856-52 Afton**	**100 · 4M Fund/US Bank - General Fund**	**(12,995.43)**
Bill	04/30/2018	Pay Voucher #...	800 City InfraStructure Imp Fd:B. Exp:8901 Septic Construction	Proj 01856-52: Downtown Village Imp: Pay Voucher #12	8901 · Septic Construction	12,995.43
TOTAL						12,995.43
Paycheck	**04/30/2018**	**201805001**	**Meade, Debra J**	**Direct Deposit**	**100 · 4M Fund/US Bank - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 · Intern/Office Assistant Wages	971.25
				Direct Deposit	2302 · PERA Payable - Staff	(63.13)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5053 · PERA Contribution - Employer	72.84
				Direct Deposit	2302 · PERA Payable - Staff	(72.84)
				Direct Deposit	2210 · Federal Withholding	(103.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5051 · Social Security Tax - Employer	60.21
				Direct Deposit	2205 · Soc Sec Payable - Employer	(60.21)
				Direct Deposit	2204 · Social Security W/H - Employee	(60.21)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5052 · Medicare Tax - Employer	14.08
				Direct Deposit	2213 · Medicare Payable - Employer	(14.08)
				Direct Deposit	2212 · Medicare W/H - Employee	(14.08)
				Direct Deposit	2208 · MN State Withholding	(29.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(701.83)
TOTAL						0.00
Paycheck	**04/30/2018**	**201805002**	**Yoho, Julie D**	**Direct Deposit**	**100 · 4M Fund/US Bank - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 · Office Manager Wages	1,774.92
				Direct Deposit	2302 · PERA Payable - Staff	(115.37)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 · PERA Contribution - Employer	133.12
				Direct Deposit	2302 · PERA Payable - Staff	(133.12)
				Direct Deposit	2210 · Federal Withholding	(105.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 · Social Security Tax - Employer	110.05
				Direct Deposit	2205 · Soc Sec Payable - Employer	(110.05)
				Direct Deposit	2204 · Social Security W/H - Employee	(110.05)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 · Medicare Tax - Employer	25.73

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				Direct Deposit	2213 · Medicare Payable - Employer	(25.73)
				Direct Deposit	2212 · Medicare W/H - Employee	(25.73)
				Direct Deposit	2208 · MN State Withholding	(60.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,358.77)
TOTAL						0.00
Paycheck	**04/30/2018**	**201805003**	**Moorse, Ronald J**	**Direct Deposit**	**100 · 4M Fund/US Bank - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 · Administrator Salary	3,839.58
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 · PERA Contribution - Employer	287.97
				Direct Deposit	2302 · PERA Payable - Staff	(287.97)
				Direct Deposit	2302 · PERA Payable - Staff	(249.57)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 · Flexible Benefits	1,100.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5018 · Insurance Benefits	28.35
				Direct Deposit	2325 · Madison Life ST & LT Disability	(28.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	2325 · Madison Life ST & LT Disability	(108.81)
				Direct Deposit	2210 · Federal Withholding	(588.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5051 · Social Security Tax - Employer	306.25
				Direct Deposit	2205 · Soc Sec Payable - Employer	(306.25)
				Direct Deposit	2204 · Social Security W/H - Employee	(306.25)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5052 · Medicare Tax - Employer	71.62
				Direct Deposit	2213 · Medicare Payable - Employer	(71.62)
				Direct Deposit	2212 · Medicare W/H - Employee	(71.62)
				Direct Deposit	2208 · MN State Withholding	(278.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,337.33)
TOTAL						0.00
Liability Che...	**04/27/2018**	**201805004**	**QuickBooks Payroll Service**	**Created by Payroll Service on 04/26/2018**	**100 · 4M Fund/US Bank - General Fund**	**(5,403.18)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 3 direct deposit(s) at $1.75 each	5505 · Bank/IRS/Sales Tax	5.25
			QuickBooks Payroll Service	Created by Payroll Service on 04/26/2018	2110 · Direct Deposit Liabilities	5,397.93
TOTAL						5,403.18
Liability Che...	**04/30/2018**	**201805005**	**PERA (Staff)**	**3030-01 210990**	**100 · 4M Fund/US Bank - General Fund**	**(1,054.87)**
				3030-01 210990	2302 · PERA Payable - Staff	489.76
				3030-01 210990	2302 · PERA Payable - Staff	565.11
TOTAL						1,054.87
Liability Che...	**04/30/2018**	**201805006**	**IRS (US Treasury)**	**41-1290668**	**100 · 4M Fund/US Bank - General Fund**	**(2,209.84)**
				41-1290668	2210 · Federal Withholding	876.00
				41-1290668	2213 · Medicare Payable - Employer	126.40
				41-1290668	2212 · Medicare W/H - Employee	126.40
				41-1290668	2205 · Soc Sec Payable - Employer	540.52
				41-1290668	2204 · Social Security W/H - Employee	540.52
TOTAL						2,209.84
Liability Che...	**04/30/2018**	**201805007**	**MN Dept of Revenue**	**5050730**	**100 · 4M Fund/US Bank - General Fund**	**(409.00)**
				5050730	2208 · MN State Withholding	409.00
TOTAL						409.00
Bill Pmt -Ch...	**05/02/2018**	**201805008**	**Spencer D Klover (DD)**	**Videographer $25.00/hour**	**100 · 4M Fund/US Bank - General Fund**	**(206.25)**

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Bill	04/30/2018	Video April2018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - Video Meetings	8.25 hours @ $25	5120 · Contract - Video Meetings	206.25
TOTAL						206.25
Check	**05/01/2018**	**201805009**	**QuickBooks Payroll Service**	**Created by Direct Deposit Service on 04/30/2018**	**100 · 4M Fund/US Bank - General Fund**	**(1.75)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 1 direct deposit(s) at $1.75 each	5505 · Bank/IRS/Sales Tax	1.75
TOTAL						1.75
Bill Pmt -Ch...	**04/30/2018**	**201805010**	**CP Energy {EFT} 6217601**	**Meter # M19702480474 Account No. 6217601-1**	**100 · 4M Fund/US Bank - General Fund**	**(221.50)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	1675 Stagecoach Trl S: City Garage	6045 · City Garage Expense	221.50
TOTAL						221.50
Bill Pmt -Ch...	**04/30/2018**	**201805011**	**CP Energy {EFT} 8000015314**	**Acct No. 8000015314-0**	**100 · 4M Fund/US Bank - General Fund**	**(237.53)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5855 Gas Lamps - ...	5280051 & 5297140 Meter M19810528546 & M19981171295	5855 · Gas Lamps - Operating Costs	237.53
TOTAL						237.53
Bill Pmt -Ch...	**04/30/2018**	**201805012**	**CP Energy {EFT} 10805248**	**Acct#10805248-1**	**100 · 4M Fund/US Bank - General Fund**	**(151.25)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	Acct#10805248-1 M20171727088 3033 St Croix Trl S Garage	6045 · City Garage Expense	151.25
TOTAL						151.25
Bill Pmt -Ch...	**04/30/2018**	**201805013**	**Xcel Energy {EFT} (51-0895 3451)**	**Acct: 51-0895345-1 Meter# 000071246886**	**100 · 4M Fund/US Bank - General Fund**	**(21.56)**
Bill	04/30/2018	043018	800 City InfraStructure Imp Fd:B. Exp:8891 Dwntown Prop Purch/Exp	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises...	8891 · DNR Flood Imp - Prop Purch/Exp	21.56
TOTAL						21.56
Bill Pmt -Ch...	**04/30/2018**	**201805014**	**Xcel Energy {EFT} (51-11935 1802)**		**100 · 4M Fund/US Bank - General Fund**	**(153.68)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Acct No. 51-0011119351802 Park Restroom: 3418 St Croix Trl S. Meter 2...	6135 · Park Maintenance	153.68
TOTAL						153.68
Bill Pmt -Ch...	**04/30/2018**	**201805015**	**Xcel Energy {EFT} (51-11957 7713)**		**100 · 4M Fund/US Bank - General Fund**	**(113.64)**
Bill	04/30/2018	043018	115 Bldg & Land Capital Fund:B. Exp:6022 Septic System Operations	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901...	6022 · Septic System Operations	113.64
TOTAL						113.64
Bill Pmt -Ch...	**04/30/2018**	**201805016**	**Xcel Energy {EFT} (51-11957 8190)**		**100 · 4M Fund/US Bank - General Fund**	**(309.55)**
Bill	04/30/2018	043018	115 Bldg & Land Capital Fund:B. Exp:6022 Septic System Operations	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter ...	6022 · Septic System Operations	309.55
TOTAL						309.55
Bill Pmt -Ch...	**04/30/2018**	**201805017**	**Xcel Energy {EFT} (51-11983 9027)**	**Acct No. 51-0011983902-7**	**100 · 4M Fund/US Bank - General Fund**	**(647.84)**
Bill	04/30/2018	043018	115 Bldg & Land Capital Fund:B. Exp:6022 Septic System Operations	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croi...	6022 · Septic System Operations	647.84
TOTAL						647.84
Bill Pmt -Ch...	**04/30/2018**	**201805018**	**Xcel Energy {EFT} (51-4272 6298)**	**3175 St. Croix Trail S Meter #0098360010**	**100 · 4M Fund/US Bank - General Fund**	**(24.25)**

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Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3175 St. Croix Trail S Meter #98360010 Premises #302192631	6020 · Electricity	24.25
TOTAL						24.25
Bill Pmt -Ch...	**04/30/2018**	**201805019**	**Xcel Energy {EFT} (51-5247 6229)**	**201 Project: 4105 River Rd Meter No. 0098359441**	**100 · 4M Fund/US Bank - General Fund**	**(78.92)**
Bill	04/30/2018	043018	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	201 Project: 4105 River Rd Meter No. 0098359441	5915 · 201 Project Maintenance	78.92
TOTAL						78.92
Bill Pmt -Ch...	**04/30/2018**	**201805020**	**Xcel Energy {EFT} (51-5371 3569)**	**15891 34th St. S: Automatic Protective Lighting Service**	**100 · 4M Fund/US Bank - General Fund**	**(17.15)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	15891 34th St. S: Automatic Protective Lighting Service	6020 · Electricity	17.15
TOTAL						17.15
Bill Pmt -Ch...	**04/30/2018**	**201805021**	**Xcel Energy {EFT} (51-5700 4296)**	**Acct #51-5700429-6 Meter #0077765464**	**100 · 4M Fund/US Bank - General Fund**	**(213.55)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street Lighting	3033 St. Croix Trail S Meter #77765464 Premises #303084797	5850 · Street Lighting	213.55
TOTAL						213.55
Bill Pmt -Ch...	**04/30/2018**	**201805022**	**Xcel Energy {EFT} (51-6223 9212)**	**Acct No. 51-6223921-2 Street Lighting**	**100 · 4M Fund/US Bank - General Fund**	**(210.69)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street Lighting	Street Lighting Service	5850 · Street Lighting	210.69
TOTAL						210.69
Bill Pmt -Ch...	**04/30/2018**	**201805023**	**Xcel Energy {EFT} (51-6257 8029)**	**3420 St. Croix Trl S Meter #0096987678**	**100 · 4M Fund/US Bank - General Fund**	**(178.31)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Town Square Park 3420 St. Croix Trl S Meter #96987678 Premises 30332...	6020 · Electricity	178.31
TOTAL						178.31
Bill Pmt -Ch...	**04/30/2018**	**201805024**	**Xcel Energy {EFT} (51-6852 6052)**	**Acct #51-6852605-2 Install No. 184509 & 184508**	**100 · 4M Fund/US Bank - General Fund**	**(44.46)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Automatic Protective Light Service Install No. 184509 & 184508	6020 · Electricity	44.46
TOTAL						44.46
Bill Pmt -Ch...	**04/30/2018**	**201805025**	**Xcel Energy {EFT} (51-7576 3714)**	**Acct#51-7576371-4 Meter #19818068**	**100 · 4M Fund/US Bank - General Fund**	**(141.35)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371-4 Meter #19818068 ...	6045 · City Garage Expense	141.35
TOTAL						141.35
Bill Pmt -Ch...	**04/30/2018**	**201805026**	**Xcel Energy {EFT} (51-0895 3451)**	**Acct: 51-0895345-1 Meter# 000071246886**	**100 · 4M Fund/US Bank - General Fund**	**(23.43)**
Bill	04/30/2018	043018	800 City InfraStructure Imp Fd:B. Exp:8891 Dwntown Prop Purch/Exp	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises...	8891 · DNR Flood Imp - Prop Purch/Exp	23.43
TOTAL						23.43
Bill Pmt -Ch...	**04/30/2018**	**201805027**	**Xcel Energy {EFT} (51-11983 9027)**	**Acct No. 51-0011983902-7**	**100 · 4M Fund/US Bank - General Fund**	**(789.64)**
Bill	04/30/2018	043018	115 Bldg & Land Capital Fund:B. Exp:6022 Septic System Operations	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croi...	6022 · Septic System Operations	789.64
TOTAL						789.64

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Bill Pmt -Ch...	**04/30/2018**	**201805028**	**Xcel Energy {EFT} (51-4272 6298)**	**3175 St. Croix Trail S Meter #0098360010**	**100 · 4M Fund/US Bank - General Fund**	**(3.55)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3175 St. Croix Trail S Meter #98360010 Premises #302192631	6020 · Electricity	3.55
TOTAL						3.55
Bill Pmt -Ch...	**04/30/2018**	**201805029**	**Xcel Energy {EFT} (51-7576 3714)**	**Acct#51-7576371-4 Meter #19818068**	**100 · 4M Fund/US Bank - General Fund**	**(125.33)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371-4 Meter #19818068 ...	6045 · City Garage Expense	125.33
TOTAL						125.33
Bill Pmt -Ch...	**04/30/2018**	**201805030**	**Comcast {EFT} (8772 10 572 0001508)**	**Account # 8772 10 572 0001508**	**100 · 4M Fund/US Bank - General Fund**	**(299.55)**
Bill	04/30/2018	043018	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Comcast Business Internet and Voice	5565 · Telephone	299.55
TOTAL						299.55
Bill Pmt -Ch...	**04/30/2018**	**201805031**	**Neopost 2888 {EFT}**	**Acct # 7900 0440 8026 2888**	**100 · 4M Fund/US Bank - General Fund**	**(396.25)**
Bill	04/30/2018	55610351	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Acct # 7900 0440 8026 2888 Postage PPLN01	5550 · Postage	396.25
TOTAL						396.25
Bill Pmt -Ch...	**04/30/2018**	**201805032**	**US Bank [EFT} Equip Finance**	**Acct# 1473396 Contract # 500-0466085-000**	**100 · 4M Fund/US Bank - General Fund**	**(230.00)**
Bill	04/30/2018	354180556	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	Ricoh C4503 copier lease S/N E175MC60291	5516 · Copier Lease	230.00
TOTAL						230.00
Paycheck	**05/15/2018**	**201805033**	**Meade, Debra J**	**Direct Deposit**	**100 · 4M Fund/US Bank - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 · Intern/Office Assistant Wages	1,065.75
				Direct Deposit	2302 · PERA Payable - Staff	(69.27)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5053 · PERA Contribution - Employer	79.93
				Direct Deposit	2302 · PERA Payable - Staff	(79.93)
				Direct Deposit	2210 · Federal Withholding	(112.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5051 · Social Security Tax - Employer	66.08
				Direct Deposit	2205 · Soc Sec Payable - Employer	(66.08)
				Direct Deposit	2204 · Social Security W/H - Employee	(66.08)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5052 · Medicare Tax - Employer	15.46
				Direct Deposit	2213 · Medicare Payable - Employer	(15.46)
				Direct Deposit	2212 · Medicare W/H - Employee	(15.46)
				Direct Deposit	2208 · MN State Withholding	(34.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(768.94)
TOTAL						0.00
Paycheck	**05/15/2018**	**201805034**	**Yoho, Julie D**	**Direct Deposit**	**100 · 4M Fund/US Bank - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 · Office Manager Wages	2,231.84
				Direct Deposit	2302 · PERA Payable - Staff	(145.07)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 · PERA Contribution - Employer	167.39
				Direct Deposit	2302 · PERA Payable - Staff	(167.39)
				Direct Deposit	2210 · Federal Withholding	(156.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 · Social Security Tax - Employer	138.37
				Direct Deposit	2205 · Soc Sec Payable - Employer	(138.37)
				Direct Deposit	2204 · Social Security W/H - Employee	(138.37)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 · Medicare Tax - Employer	32.37
				Direct Deposit	2213 · Medicare Payable - Employer	(32.37)
				Direct Deposit	2212 · Medicare W/H - Employee	(32.37)

City of Afton
Claims to be Approved
April 18 through May 15, 2018

Type	Date	Num	Name	Memo	Account	Original Amount
				Direct Deposit	2208 · MN State Withholding	(83.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,677.03)
TOTAL						0.00
Paycheck	**05/15/2018**	**201805035**	**Moorse, Ronald J**	**Direct Deposit**	**100 · 4M Fund/US Bank - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 · Administrator Salary	3,839.58
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 · PERA Contribution - Employer	287.97
				Direct Deposit	2302 · PERA Payable - Staff	(287.97)
				Direct Deposit	2302 · PERA Payable - Staff	(249.57)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 · Flexible Benefits	1,100.00
				Direct Deposit	2210 · Federal Withholding	(588.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5051 · Social Security Tax - Employer	306.26
				Direct Deposit	2205 · Soc Sec Payable - Employer	(306.26)
				Direct Deposit	2204 · Social Security W/H - Employee	(306.26)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5052 · Medicare Tax - Employer	71.63
				Direct Deposit	2213 · Medicare Payable - Employer	(71.63)
				Direct Deposit	2212 · Medicare W/H - Employee	(71.63)
				Direct Deposit	2208 · MN State Withholding	(278.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,446.12)
TOTAL						0.00
Paycheck	**05/15/2018**	**201805036**	**Bend, Richard H**	**Direct Deposit**	**100 · 4M Fund/US Bank - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	300.00
				Direct Deposit	2303 · PERA Payable - Council	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 · PERA Contribution - Employer	15.00
				Direct Deposit	2303 · PERA Payable - Council	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 · Medicare Tax - Employer	4.35
				Direct Deposit	2213 · Medicare Payable - Employer	(4.35)
				Direct Deposit	2212 · Medicare W/H - Employee	(4.35)
				Direct Deposit	2110 · Direct Deposit Liabilities	(280.65)
TOTAL						0.00
Paycheck	**05/15/2018**	**201805037**	**Ross, Stanley A**	**Direct Deposit**	**100 · 4M Fund/US Bank - General Fund**	**0.00**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	200.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 · PERA Contribution - Employer	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Liability Che...	**05/14/2018**	**201805038**	**QuickBooks Payroll Service**	**Created by Payroll Service on 05/08/2018**	**100 · 4M Fund/US Bank - General Fund**	**(6,368.59)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 5 direct deposit(s) at $1.75 each	5505 · Bank/IRS/Sales Tax	8.75
			QuickBooks Payroll Service	Created by Payroll Service on 05/08/2018	2110 · Direct Deposit Liabilities	6,359.84
TOTAL						6,368.59
Liability Che...	**05/15/2018**	**201805039**	**PERA (Council)**	**3030-51 207620**	**100 · 4M Fund/US Bank - General Fund**	**(110.00)**
				3030-51 207620	2303 · PERA Payable - Council	55.00
				3030-51 207620	2303 · PERA Payable - Council	55.00

City of Afton
Claims to be Approved
April 18 through May 15, 2018

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						110.00
Liability Che...	**05/15/2018**	**201805040**	**PERA (Staff)**	**3030-01 210990**	**100 · 4M Fund/US Bank - General Fund**	**(1,163.00)**
				3030-01 210990	2302 · PERA Payable - Staff	539.96
				3030-01 210990	2302 · PERA Payable - Staff	623.04
TOTAL						1,163.00
Liability Che...	**05/15/2018**	**201805041**	**IRS (US Treasury)**	**VOID: 41-1290668**	**100 · 4M Fund/US Bank - General Fund**	**0.00**
TOTAL						0.00
Liability Che...	**05/15/2018**	**201805042**	**MN Dept of Revenue**	**5050730**	**100 · 4M Fund/US Bank - General Fund**	**(448.00)**
				5050730	2208 · MN State Withholding	448.00
TOTAL						448.00
Liability Che...	**05/15/2018**	**201805043**	**IRS (US Treasury)**	**41-1290668**	**100 · 4M Fund/US Bank - General Fund**	**(2,440.98)**
				41-1290668	2210 · Federal Withholding	961.00
				41-1290668	2213 · Medicare Payable - Employer	153.21
				41-1290668	2212 · Medicare W/H - Employee	153.21
				41-1290668	2205 · Soc Sec Payable - Employer	586.78
				41-1290668	2204 · Social Security W/H - Employee	586.78
TOTAL						2,440.98

RESOLUTION 2018-24

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION APPROVING 4M FUND TRANSFERS FOR APRIL, 2018

BE IT RESOLVED THAT the City Council of the City of Afton, County of Washington, Minnesota, authorizes the transfer of the following sums of money between the City's 4M Fund Accounts, as detailed in Exhibit A – 4M Fund Transfers – Month of APRIL, 2018.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 15TH DAY OF MAY, 2018.

SIGNED:

_____

Richard Bend, Mayor

ATTEST:

_____

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

City of Afton
Exhibit A: 4M Fund Transfers

		Month of:	Apr-18	
	4M Fund Accounts			
#	***From***	***To***	***Amount***	***Comments***
1	City Infra-Structure Improvement Fund (35001-114)	General (35001-101)	$56,610.17	Apr18 Downtown Project Expense
2	General (35001-101)	City Infra-Structure Improvement Fund (35001-114)	$165,872.25	Downtown Project Revenue (Various Sources)
3	City Infra-Structure Improvement Fund (35001-114)	General (35001-101)	$269.00	Admin Exp on Downtown Debt & Assessments
4	Bldg & Land Cap (35001-104)	General (35001-101)	$11,237.86	Apr18 PW Garage, Deputy Facility, Septic Operations
5	General (35001-101)	Bldg & Land Cap (35001-104)	$2,000.00	Apr18 Septic Operations Receipts
6	General (35001-101)	Special Activities Fund (35001-106)	$19.54	Apr18 Spec Act Fd Revenue
7	Special Activities Fund (35001-106)	General (35001-101)	$356.98	Apr18 Spec Act Fd Expense
8	General (35001-101)	201 Project Fund (35001-103)	$230.54	Apr18 201 Project Revenue
9	201 Project Fund (35001-103)	General (35001-101)	$78.92	Apr18 201 Project Expense
10	General (35001-101)	Park Reserve Fund (35001-102)	$1,200.00	Park Donation Program
11	Park Reserve Fund (35001-102)	General (35001-101)	$62.85	Apr18 Park Fund Expenses

Recommended by Thomas H. Niedzwiecki, Accountant
File: Afton 2018 Bank Transfers.xlsm Worksheet: Apr18 5/9/2018

CITY OF AFTON
DRAFT PLANNING COMMISSION MINUTES
May 7, 2018

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1. **CALL TO ORDER** – Chair Kris Kopitzke called the meeting to order at 7:02 PM

2. **PLEDGE OF ALLEGIANCE** – was recited.

3. **ROLL CALL** – Present: Chair Kris Kopitzke, Lucia Wroblewski, Mark Nelson, Roger Bowman, Sally Doherty, Justin Sykora, James Langan. A Quorum was present. Absent were Scott Patten & Annie Perkins (excused)
   ALSO IN ATTENDANCE – City Council member Joe Richter, City Administrator Ron Moorse, City Clerk Julie Yoho

4. **APPROVAL OF AGENDA** –
   Motion/Second: Bowman/Wroblewski To approve the agenda of the May 7, 2018 Planning Commission meeting. Passed 7-0-0.

5. **APPROVAL OF MINUTES** –
   A. April 2, 2018
   Motion/Second: Nelson/Wroblewski To approve the minutes of the April 2, 2018 Planning Commission meeting as presented. Passed 7-0-0.

6. **REPORTS AND PRESENTATIONS** – none

7. **PUBLIC HEARINGS** –
   A. **Tom Hinz Variance Application at 4787 Manning Ave**
   Chair Kopitzke opened the public hearing at 7:04 pm.

   Administrator Moorse provided the following summary:
   Background
   Thomas and Louise Hinz are proposing to relocate the driveway at 4787 Manning Avenue to the north to provide a safer entrance to Manning Avenue. The property is 4.7 acres and is zoned Agriculture, as is the property to the north, south and east. The current driveway has a poor sightline to traffic coming over a hill to the south. The Minnesota Department of Transportation (Mn/DOT), which is constructing road improvements on Manning Avenue in the area of 4787 Manning Avenue, has proposed relocating the driveway to the north to improve the sightline. Because the preferred location of the driveway is in the area of an existing culvert under Manning Avenue, the driveway is proposed to be located north of the culvert, three feet from the north property line. Plans from Mn/DOT showing the existing driveway, the proposed driveway and the existing culvert located between the existing and proposed driveways are attached. The proposed plans require a variance to the required ten foot sideyard setback.
   The City Engineer has viewed the current and proposed driveway location, and is recommending the driveway be moved to the proposed location to improve the safety of access to Manning Avenue.
   Variance Needed
   To allow the proposed driveway relocation, a variance to allow a sideyard setback of 3 feet vs. the required 10 feet is necessary.

   Tom Hinz, Applicant, stated he would like to move the driveway for safety reasons

   No other comments were received from the public

   Motion/Second Doherty/Bowman to close public hearing. Passed 7-0-0.
   Public Hearing closed at 7:08 pm.

   Discussion

DRAFT

Bowman asked if the neighbor has had any comments. Hinz replied that it is farmland that was handed down. No comments have been received.
Wroblewski asked if it will make a significant difference. Hinz replied yes it will help.
Langan asked if an engineer had ever looked at from the state. Hinz replied that yes, if it was a road intersection they would relocate. Since it's a driveway there is not enough traffic.
Langan asked if moving the driveway would be in compliance with standards.
Doherty asked if there was support from MNDOT. Administrator Moorse replied that there is a sketch from MNDOT depicting where the new driveway would go. The City engineer looked at and recommended moving the driveway.
Doherty asked if there minimum driveway separation in Ag zone? Would moving the driveway potentially affect the neighbor in the future? Administrator Moorse replied yes, separation is 300'. Would potentially impact neighbor by 7 feet.

Motion/Second <u>Wroblewski/Nelson</u> To recommend approval of the variance request to relocate the driveway with findings listed below and conditional to removal of current driveway.
<u>Findings</u>
1. **The property and all surrounding property is zoned Agriculture**
2. **The parcel is 4.7 acres.**
3. **The property is located on Manning Avenue, on which the amount of traffic has been increasing.**
4. **The sightline from the existing driveway to traffic coming over a hill from the south is inadequate.**
5. **The Minnesota Department of Transportation (MN/DOT) which is constructing road improvements on Manning Avenue in the area of 4787 Manning Avenue, has proposed relocating the driveway to the north to improve the sightline.**
   5a. MN/DOT proposed the new location
   5b. Conforming setback would interfere with culvert location
6. **An existing culvert under Manning Avenue requires the driveway to be moved farther north than otherwise necessary to provide an adequate sightline.**
7. **The City Engineer is recommending the driveway be moved to the proposed location to improve the sightline to traffic and the safety of access to Manning Avenue.**

Discussion
Langan stated he is bothered that the neighbor hasn't commented. Administrator Moorse described the process of mailing notification. It is a rented farm field.
Doherty added findings 5a & 5b.
Vote 7-0-0 passed.

B. Ray Pruban Minor Subdivision at 2158 Oakgreen Ave
Chair Kopitzke Opened public hearing at 7:21 pm

Administrator Moorse provided the following summary:
Ray Pruban has applied for a minor subdivision at 2158 Oakgreen Avenue to subdivide the existing 45 acre parcel into three lots. Mr. Pruban has a purchase agreement on the property that is subject to approval of the minor subdivision.
Minimum Requirements
Each of the three parcels meets all minimum requirements, including the following
1. 300 feet of width on a public road right-of-way
2. Five acre lot size
3. 2.5 acres of contiguous buildable area
4. Land suitable for driveway access

The subdivision meets the following Agriculture zone requirements
1. Density of 3 lots per qtr-qtr section

2. The access for each parcel is through a driveway directly from Oakgreen Avenue
3. The driveways are a minimum of 300 feet apart

Septic System Sites

Soil borings have been completed for septic system sites on each parcel. The soil borings indicate the soils appear to be suitable for septic systems. It is recommended that obtaining a letter from the Washington County Septic Inspector indicating the suitability of soils for septic system sites be a condition of approval. Additional soil testing, percolation tests and a septic design will be required before a septic permit can be granted by Washington County.

Park Dedication

Recognizing that the two additional parcels will impact the City's park system, park dedication will be required. The 2012 Parks Plan does not appear to direct any land dedication to occur at or near the subject site. This being the case, a cash contribution in lieu of land dedication may be required (7.5 percent of the pre-development value with a minimum of $5,000 per lot and a maximum of $10,000 per lot). The Parks Committee addressed the question of land dedication vs. a cash contribution at its April 25 meeting, with the recommendation that a cash contribution be required in lieu of a land dedication.

Drainage and Utility Easements

The City Engineer has indicated that 10 foot wide drainage and utility easements are required along the perimeter of each parcel. These easements are reflected in the subdivision survey, and dedication of drainage and utility easements as required by the City Engineer should be a condition of approval.

Scenic Easements

The property to be subdivided includes areas of land with slopes of 18% or greater. To protect these areas with steep slopes, they are required to be placed into scenic easements as part of the subdivision process. While the subdivision survey labels these as conservation easements, the survey will be corrected to label them as scenic easements.

Public Road Right-of-Way

While there is a 16.5 foot wide strip of property under separate ownership between the Oakgreen Avenue road surface and the subject property, this strip is overlaid by public right-of-way easements that provide access to the subject property along Oakgreen Avenue. These easements are shown on the survey.

In the southeast corner of the subject property, a portion of the Oakgreen Avenue road surface is on the subject property. A public road right-of-way easement should be dedicated over this area.

Natural Features

The Subdivision Ordinance (Section 12-1257) directs the preservation of natural site features including large trees. While it does not appear that the proposed subdivision will have any significant impacts in this regard; home, accessory building and driveway placement should give due consideration to the preservation of significant trees.

Pre-existing Storm Water Pond and Easement

In the southeast corner of the subject property, the survey shows a surface water drainage easement and grades related to a stormwater pond. The easement and pond are pre-existing.

Ray Pruban, applicant, stated he would like to build green homes on the lots.

Krista Anderson, 2170 Oakgreen Ave S. Borders this property. Would like to subdivide in the future has questions about how this will affect.

Administrator Moorse explained there are two easements along the road for access. There is a 16.5 foot wide strip of property under Anderson's ownership between the Oakgreen Avenue road surface and the subject property, this strip is overlaid by public right-of-way easements that provide access to the subject property along Oakgreen Avenue.

Pruban stated he is unsure how the easement impacts as there are other conditions that would have to be met

No other comments were received

Motion/Second <u>Bowman/Doherty</u> to close public hearing. Passed 7-0-0.
Public Hearing closed at 7:36 pm.

Bowman asked Krista Anderson how this impacts them. Anderson replied that it crosses their 16.5' piece of land which has an easement over. The piece has its own property ID and they are taxed on it.
Nelson stated that the cul-de-sac is at quarter-quarter section line and asked about house location.
Pruban stated he had looked at creating 4 lots, but parcel "C" cannot be subdivided due to inadequate road frontage.
Doherty stated that south of this is zoned RR.
Nelson stated he was concerned there would be additional subdivision in future
Bowman asked about the ravine area and if house site on lot "c" should move north.
Pruban replied it is a large area of open farm field where there is some grade for a walk out. Home locations are preliminary. He owns the quarter-quarter section.

Motion/Second <u>Doherty/Nelson</u> To recommend approval of the Ray Pruban minor subdivision application with findings and conditions below, noting the 5th finding that no variance is needed.
Findings

1. The subject property is located in the Agriculture zone, as are the properties to the west, north and east. The properties to the south are zoned Rural Residential.
2. The Agriculture zone allows residential use with five–acre minimum lot size at a density of 3 lots per qtr-qtr section.
3. The property includes a full qtr-qtr section plus an additional 5 acres to the southwest.
4. The subdivision meets all subdivision requirements
5. No variance is required
6. A 16'.5 strip of property exists under easement with separate ownership outside the road bed.

Conditions

1. Easements as required by the City Engineer shall be granted
2. All drainage and utility easements shall be subject to the review and approval of the City Engineer.
3. All grading, drainage and erosion control issues shall be subject to review and approval by the City Engineer, and by the Valley Branch Watershed District if they meet permit thresholds.
4. Scenic easements shall be placed on all slopes greater than 18%
5. The developer shall execute a scenic easement agreement and shall record the scenic easement concurrent with the subdivision
6. A public road right-of-way easement shall be dedicated over the area where the Oakgreen Avenue road surface is on the subject property
7. Park dedication requirements shall be satisfied at the time of final subdivision approval in accordance with Section 12-1270 of the Subdivision Ordinance
8. The developer shall obtain a letter from the Washington County Septic Inspector indicating the suitability of soils for septic system sites
9. Permits for individual septic systems to serve new homes on each of the parcels shall be obtained from the Washington County Public Health Department at the time of application for building permits for those homes, and all requirements of the septic permits shall be met.
10. All driveways shall comply with Section 12-84 of the Zoning Ordinance and be subject to review and approval by the City Engineer.

Discussion

Kopitzke stated he would prefer cash in lieu of parks dedication in the conditions
Langan stated he has issue with the access. This is not public use of property which is how the easement is written. Would like to see clarification from city attorney to address these concerns.
Doherty/Nelson friendly amendment to add 6th finding "A 16'.5 strip of property exists under easement with separate ownership outside the road bed".

Motion Vote, Passed 5-2 (Bowman, Langan Nay)

8. NEW BUSINESS

A. Schedule Special Planning Commission meeting

A Special Planning Commission meeting will be scheduled for May 23 to discuss the CUP application received from Afton Marina.

9. OLD BUSINESS –

A. Draft Ordinance Amendment with Proposed Revisions to Industrial Zone Regulations

Council extended the moratorium & will review again at their meeting on the 15th. Another draft will be coming and a date for the public hearing will need to be scheduled.
Discussion was held over proposed changes.
Bowman stated the overall issue is traffic and seeking higher quality use. Try to be restrictive as possible.
Kopitzke stated he does not like the architectural standards.
Other items noted included allowing fuel storage by variance, wording in item #4, retaining general language for review of architectural design, add plant value to offer alternative to lawn, consider if 10% garage door restriction is too limiting, consider allowing certain types of retail such as Ag supplies, and retain nursery use.

B. Update on City Council Actions

1. Council highlights from the April 17, 2018 Council meeting

Council member Richter provided a summary of the Council meeting.

10. ADJOURN

Motion/Second <u>Wroblewski/Bowman</u> To adjourn. Passed 7-0-0.

Meeting adjourned at 8:53 pm

Respectfully submitted by:

_____

Julie Yoho, City Clerk

To be approved on June 4, 2018 as (check one): Presented: _____ or Amended: _____

DRAFT

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 15, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: May 8, 2018

Re: Nicholas Squires Variance Application at 14641 Afton Boulevard – **Resolution 2018-25**

Background

Nicholas Squires is proposing to construct a 1,920 square foot accessory building in the front yard of his property at 14641 Afton Boulevard. A photo showing the type of building proposed is attached.
The property does not have any frontage on Afton Boulevard, but is located at the end of a private driveway that serves several properties and is also located at the end of a platted but unimproved public street right-of-way. The parcel is 11 acres, which allows an accessory building up to 2,500 square feet. The side and rear setbacks for an accessory building up to 1500 square feet are 50 feet. The setbacks for an accessory building greater than 1500 square feet are 100 feet.

While the required front yard setback is generally 105 feet from the centerline of a public road, the property does not have frontage on an improved public road. Because the property does not abut an existing improved public right-of-way or an approved private road, the property does not have a front lot line. (from Sec. 12-55. Definitions: ***"Lot line, front means that boundary of a lot which abuts an existing improved public right-of-way or an approved private road.***

Lot line, side means any boundary of a lot which is not a front lot line or a rear lot line"

Based on these definitions, the northwestern lot line of the property, which faces Afton Boulevard and intersects the bulb of the cul-de-sac of the unimproved right-of-way, is a side lot line.

Because the proposed accessory building is larger than 1500 sq. ft., the required side yard and rear yard setbacks are 100 feet. The accessory building is proposed to be located with a setback to the northeast side lot line of 250 feet and a setback from the rear lot line of 300 feet. The setback from the northwest side lot line is proposed to be 54 feet vs. the required 100 feet. The accessory building is also proposed to be located 250 feet from the center of the platted cul-de-sac bulb, so that if the cul-de-sac is constructed in the future, the building will meet the required front yard setback.

As shown on the attached site plan, only a relatively small portion of the property is suitable and available for a building site, due to topography and the location of the well and drainfield.

There is a creek running along the southern and western edges of the property, and there is a steep slope running down to the creek. The accessory building is proposed to be located 211 feet from the creek. The required setback is 200 feet. The building is proposed to be located 51 feet from the crest of the bluff that leads down to the creek. The required setback is 40 feet.

Variance Needed

To allow the proposed accessory building, a variance to allow a side yard setback of 54 feet vs. the required 100 feet is necessary.

Planning Commission Recommendation

The Planning Commission recommended, on a vote of 7-0-0, approval of the variance application, with the following findings and conditions.

Findings

1. The property and all surrounding property is zoned Rural Residential
2. The parcel is 11 acres, which allows an accessory building of up to 2,500 sq. ft.
3. The property is very oddly shaped, with triangular shaped property lines
4. Large portions of the property have slopes that are not suitable as building sites
5. An accessory building of up to 1500 sq. ft. could be constructed in the proposed building location without the need for a variance.
6. The perimeter of the property is heavily wooded.
7. The proposal would not disrupt the existing natural vegetation
8. The proposed accessory building meets the stream and bluff setback requirements
9. The parcel abuts a platted but unimproved public right-of-way.

Conditions

1. Any disturbed soils shall be restored as soon as possible, and any erosion control measures recommended by the City Engineer shall be put in place prior to construction and kept in place for the period recommended by the City Engineer.
2. Existing vegetative screening shall be maintained
3. The project must conform with septic site requirements

Resolutions

Attached is a resolution of approval reflecting the Planning Commission's recommendation, and a resolution of denial, for the Council's consideration.

Council Action Requested:

Motion regarding the adoption of a resolution concerning the Nicholas Squires variance application at 14641 Afton Boulevard, with findings, and conditions if applicable.

RESOLUTION 2018-25

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION APPROVING THE NICHOLAS SQUIRES VARIANCE APPLICATION FOR THE CONSTRUCTION OF AN ACCESSORY BUILDING AT 14641 AFTON BOULEVARD

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, Nicholas Squires has submitted a variance application at 14641 Afton Boulevard; and

WHEREAS, the proposal is to construct a 1920 Square foot accessory building with a setback of 52 feet from the side property line vs. the required 100 feet; and

WHEREAS, City staff reviewed the request and drafted a report for consideration; and

WHEREAS, the Planning Commission held a public hearing on the request at its regular meeting of April 2, 2018 and recommended APPROVAL of the application on a vote of 7-0-0; and

WHEREAS, the City Council heard the request at its regular meeting on May 15, 2018, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby APPROVE the Nicholas Squires variance application at 14641 Afton Boulevard based on the findings of fact and conditions as listed below:

Findings

1. The property and all surrounding property is zoned Rural Residential
2. The parcel is 11 acres, which allows an accessory building of up to 2,500 sq. ft.
3. The property is very oddly shaped, with triangular shaped property lines
4. Large portions of the property have slopes that are not suitable as building sites
5. An accessory building of up to 1500 sq. ft. could be constructed in the proposed building location without the need for a variance.
6. The perimeter of the property is heavily wooded.
7. The proposal would not disrupt the existing natural vegetation
8. The proposed accessory building meets the stream and bluff setback requirements
9. The parcel abuts a platted but unimproved public right-of-way.

Conditions

1. Any disturbed soils shall be restored as soon as possible, and any erosion control measures recommended by the City Engineer shall be put in place prior to construction and kept in place for the period recommended by the City Engineer.

RESOLUTION 2018-25

2. Existing vegetative screening shall be maintained
3. The project must conform with septic site requirements

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 15H DAY OF MAY, 2018.

SIGNED:

_____

Richard Bend, Mayor

ATTEST:

_____

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Bend:
Nelson:

RESOLUTION 2018-XX25

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION DENYING THE NICHOLAS SQUIRES VARIANCE APPLICATION FOR THE CONSTRUCTION OF AN ACCESSORY BUILDING AT 14641 AFTON BOULEVARD

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, Nicholas Squires has submitted a variance application at 14641 Afton Boulevard; and

WHEREAS, the proposal is to construct a 1920 Square foot accessory building with a setback of 52 feet from the side property line vs. the required 100 feet; and

WHEREAS, City staff reviewed the request and drafted a report for consideration; and

WHEREAS, the Planning Commission held a public hearing on the request at its regular meeting of April 2, 2018 and recommended APPROVAL of the application on a vote of 7-0-0; and

WHEREAS, the City Council heard the request at its regular meeting on May 15, 2018, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby DENY the Nicholas Squires variance application at 14641 Afton Boulevard based on the findings of fact listed below:

Findings

1. The property and all surrounding property is zoned Rural Residential
2. An accessory building of up to 1500 sq. ft. could be constructed in the proposed building location without the need for a variance.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 15TH DAY OF MAY, 2018.

SIGNED:

_____

Richard Bend, Mayor

RESOLUTION 2018-XX25

ATTEST:

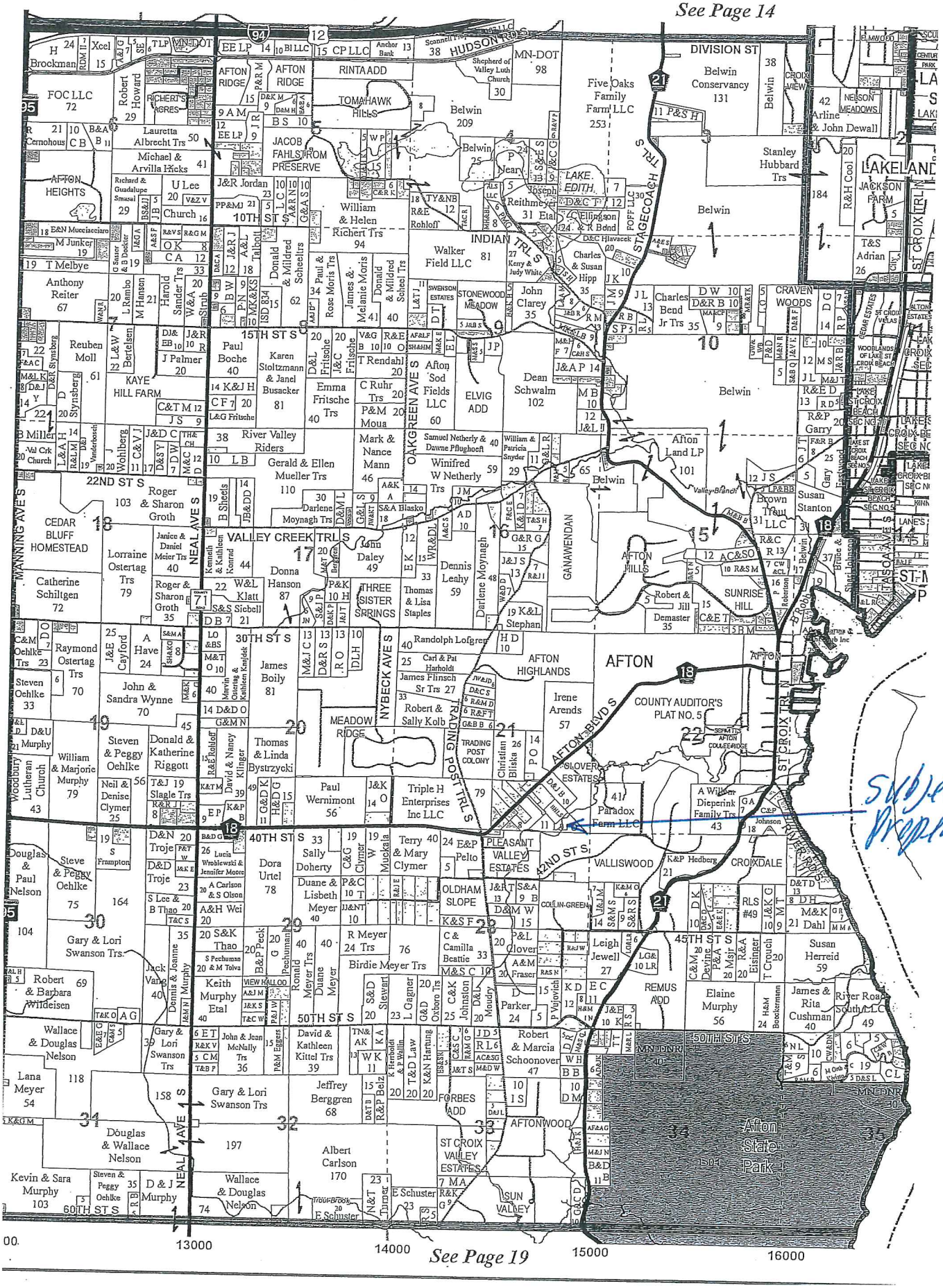
_____

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Bend:
Nelson:

Cities of Afton, St. Marys Point, Lakeland, Lake St. Croix Beach & Lakeland Shores

See Page 14



See Page 19

RECEIVED
FEB 14 2018
CITY OF AFTON

Z18-02

CITY OF AFTON
VARIANCE APPLICATION
(Reference Sections: 12-55, 12-77, 12-328 12-835, 12-1020, 12-1266, 12-1955, 12-2228)

Owner	Address	City	State	Zip	Phone
Nicholas A Squires	14641 Afton Blvd	Afton	MN	55001	651 436 6779

Applicant (if different than owner)	Address	City	State	Zip	Phone
~~[illegible]~~					651 343 2033 cell

Project Address: 14641 Afton Blvd S — AFTON MN 55001

Zoning Classification	Existing Use of Property	PID# or Legal Description
RR	primary residence	see attached

Please list the section(s) of the code from which the variance(s) are requested.

CD 12:46 10. A & C 100' setback

Description of Request

My practical difficulty is building an accessory structure of 1920 sq ft
Existing topography and lot dimentions do not permit 100' set back
I can fit a 32x40 (1500 sq ft) conforming structure 54' from property line
However this size is inadequate. request variance for 48x40 structure.
proposed building sit is 1,000 f. from stree

By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.

Signature of Owner/Applicant: [signature] Date: 2-12-18

Make checks payable to: **City of Afton**

If multiple variances are necessary from the applicant only **one** fee is required. However, the deposit fee must be multiplied by the number of variances sought.

FEES:		**ESCROWS:**
Variance	$250	$600
Renewal/Extension	$250	$350

TOTAL: $850.00
DATE PAID: 2-14-18
~~CHECK~~ #: cash
RECVD BY: dm

Z:\central files 1\FORMS\Variance Forms\Application.DOC

City of Afton, Minnesota **[VARIANCE QUESTIONAIRE]**

Applicant(s): Nicholas A Squires
Phone: 651 343 7033
Mailing Address: 14641 Afton Blvd S
Property Address for variance: same

Variance request description: Request a 54' set back for 1920 sqft accessory Building due to practical difficulty in obtains 100' set back anywhere on property

City Ordinance Section number(s), that variance is requested for: CD. 12:46 A&C 100' setback accessory building over 1500 sqft

Answer the following questions to the best of your ability - based on the criteria found in section 12-77 of Afton's Code (Land Use, Appeals and Variances). Completing this questionnaire will help the Planning Commission and the City of Afton evaluate your application in light of the requirements of Afton's Variance Ordinance. It does not guarantee that your variance request will be approved. If needed use a separate page.

Background: This questionnaire is designed to help you and the City of Afton determine whether a variance should be granted. Please consult with the City Administrator who can help you with your variance application and explain the Variance Ordinance to you. The City Administrator will work with you to ensure that the variance you request is the minimum variance required to provide the same rights commonly enjoyed by other properties in the same zoning district. Because of special provisions for certain types of construction, the City Administrator will also determine whether the property is in the Flood Plain District. There are also special provisions for earth-sheltered construction.

Criteria #1 *The requested use, must be a reasonable use in order to receive a variance.* **Applicant -** Please explain why the proposed use which requires a variance is a reasonable use for this property?

Location is Extreemly well screened and ergonomic to the property. I would like to build a 2500 sqft Building But for the purpose of being reasonable I'm requesting a small area

Criteria #2 *Exceptional or extraordinary circumstances apply to the property which do not apply generally to other properties in the same zone or vicinity, and result from lot size, shape, topography, or other circumstances over which the property owner, since enactment of this Ordinance, have had no control.* **Applicant -** What exceptional or extraordinary circumstances related to the property do not apply generally to other properties in the same zone or vicinity? Extraordinary circumstances would include lot size, irregular lot shape or topography. Are there other circumstances over which you, as the property owner, have no control?

Explain? property is 1000 ft from a public road, topography and lot dimentions limit location of accessory structure, A 1500 sqft 40x37.5 structure would be conforming in this location, however this size is inadequate for our needs, I'm requesting to add 10.5' in length (40x48). This is the minimum size to suit our needs.

Criteria #3 *That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance.* **Applicant -** How does the literal interpretation of the provisions of the Afton ordinance (from which you are requesting a variance) deprive you of rights commonly enjoyed by other properties in the same zoning district? Explain: most people with 10+ acres can have an accessory building up to 2500 sq ft provisions prior to 2014 ordinance change required only 100ft from stre. we are 1000f.

Criteria #4 *The special conditions or circumstances do not result from actions of the applicant.* **Applicant -** How did these exceptional circumstances related to the property come about? Did actions by you create these circumstances? Explain: Existing lot dimentions and topoghraphy limit buildable locations / Iregular Lot

Criteria #5 *That granting the variance requested will not confer on the applicant any special privilege that is denied by this Ordinance to owners of other lands, structures, or buildings in the same district.* **Applicant -** Will the granting of the requested variance confer on you, the applicant, any special privilege that is denied by this ordinance to owners of other lands, structures, or buildings in the same zoning district? Explain: no

Criteria #6 *The variance requested is the minimum variance which would alleviate the hardship.* **Applicant -** Is the variance you are requesting the minimum variance which would alleviate the practical difficulty or hardship for your property? Explain: I would like to build a 2400 sq ft structure, 1500 sqft will not acomadate our current parking & storage needs let alone future growth. 1920 sqft is the reasonable minimum

Criteria #7 *The variance would not be materially detrimental to the purposes of this Ordinance, or to property in the same zone.* **Applicant (Optional) -** Will the variance be materially detrimental to the purposes of this Ordinance, or to property in the same zone? How would the use of the property, if allowed by the variance, affect other properties in the vicinity?
Explain: The structure is not visable from any street or neighboring property. and is only for personal parking/storage

Criteria #8 *Economic conditions or circumstances alone shall not be considered in the granting of a variance request if a reasonable use of the property exists under the terms of the ordinance.* **Applicant -** Is the requested variance for economic reasons?
Explain: partly, the cost per foot of a inadequate 1500 sq ft structure is much higher than the proposed 1920 sq ft Building therefore to pay almost same $ for a building knowing it will be inadequate is not worth it

Criteria #9 *In the Flood Plain District, no variance shall be granted which permits a lower degree of flood protection than the Regulatory Flood Protection Elevation for the particular area or permits standards lower than those required by state law.* **Applicant (optional), PC -** Is the property in a Flood Plain District? ☐ Yes ☒ No

Criteria #10 *Variances shall be granted for earth-sheltered construction by state statutes when in harmony with this Ordinance.* **Applicant -** Is the variance for earth-sheltered construction? ☐ Yes ☒ No

ADDITIONAL CRITERIA THAT MAY BE CONSIDERED BY THE PLANNING COMMISSION (PC) AND/OR CITY COUNCIL(CC)- Applicant responses to criteria #11 and criteria #12 are optional.

Criteria #11 *Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance.* **Applicant (Optional), PC** - Is the requested variance in harmony with the Afton ordinances and code? How will this variance if granted (and the proposed use of the property allowed) affect the essential character of the area?

Explain: it is in harmony structure shall be well crafted/ pleasant apperance and ergonomic to the property will not be visable to public or neighbors

Criteria #12 *Variances shall only be permitted when they are in harmony with the general purposes and intent of the Afton Comprehensive Plan.* **Applicant (Optional), PC** - Is the requested variance in harmony with the Afton comprehensive plan?

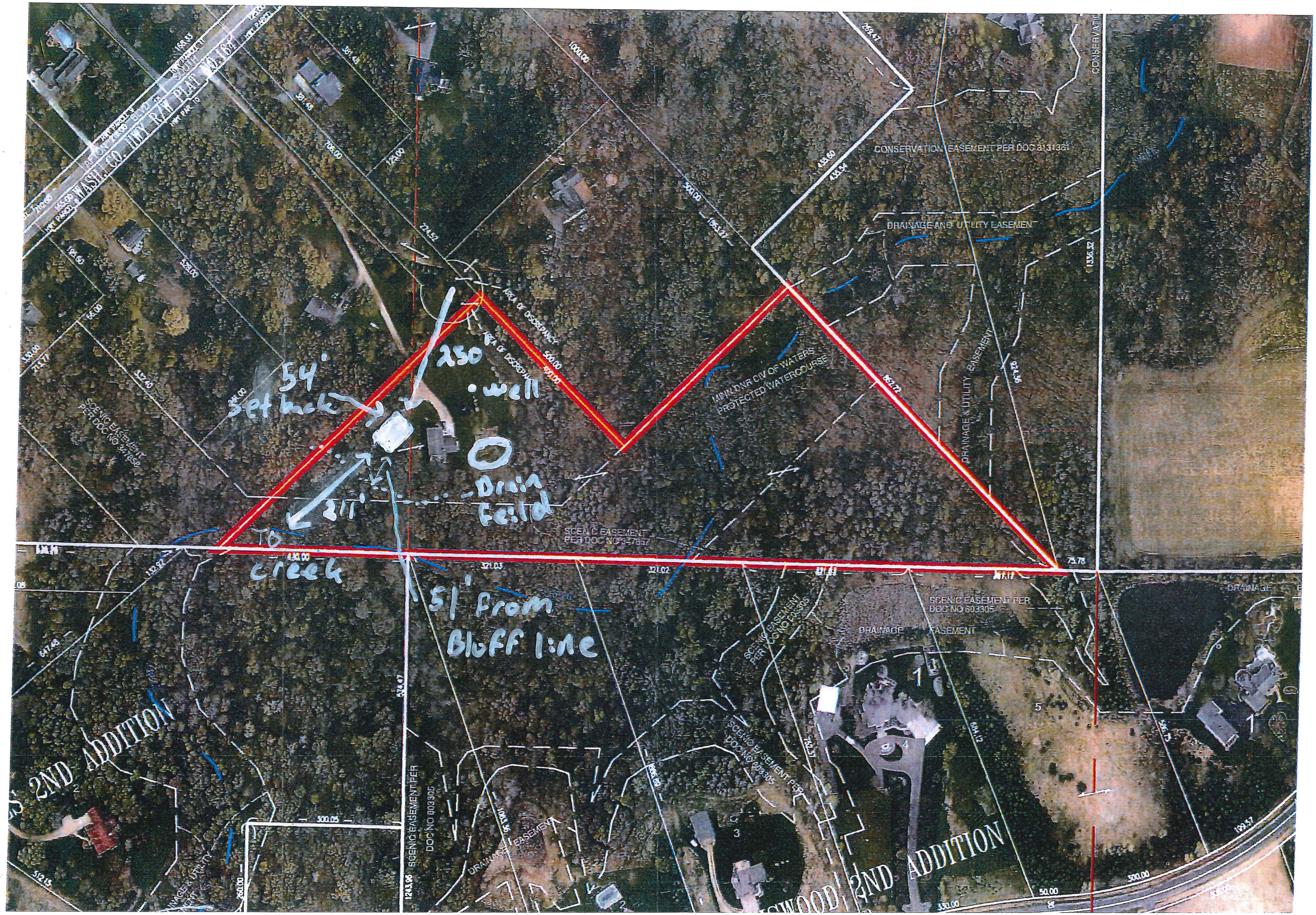
Explain: yes

Green area represents 40x37.5 conforming building site

Red area represents 40x48 and the additional 420 sqft relating to the variance application

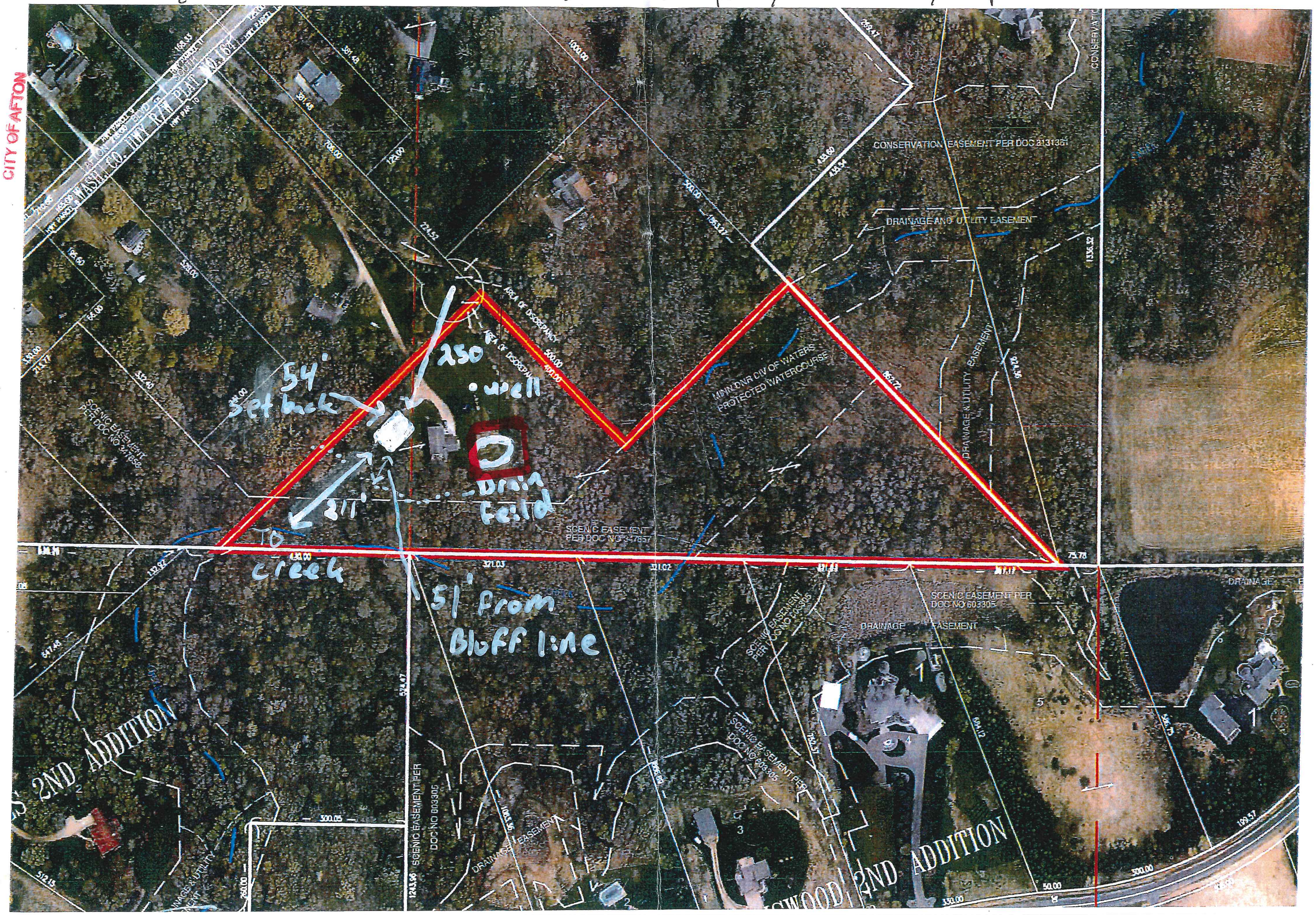
22' Between primary and accessory structures

Property is 11 acres heavily wooded


N
54' Set back
250' well
Drain Field
TO creek
51' from Bluff line
CONSERVATION EASEMENT PER DOC 8131361
DRAINAGE AND UTILITY EASEMENT
MINN DNR DIV OF WATERS PROTECTED WATERCOURSE
SCENIC EASEMENT PER DOC NO 347857
SCENIC EASEMENT PER DOC NO 603305
DRAINAGE EASEMENT
2ND ADDITION
2ND ADDITION

Red square indicates 100'x100' area required for primary and secondary septic drain field

RECEIVED
APR 30 2018
CITY OF AFTON



Accessory structure 40x48 1920 sq ft

set back to Future public road	250'
set back to NW property line	54' *
set back to North property line	250'
set back to bluff line	51'
set back to creek	211'

North

CITY OF AFTON
APPROVED PLANNING COMMISSION MINUTES
April 2, 2018

1. **CALL TO ORDER** – Chair Kris Kopitzke called the meeting to order at 7:00 PM

2. **PLEDGE OF ALLEGIANCE** – was recited.

3. **OATH OF OFFICE – Annie Perkins, Justin Sykora**

4. **ROLL CALL** – Present: Chair Kris Kopitzke, Lucia Wroblewski, Mark Nelson, Roger Bowman, Sally Doherty, Annie Perkins, Justin Sykora. A Quorum was present. Absent were Scott Patten & James Langan (both excused).
   ALSO IN ATTENDANCE – City Council member Joe Richter, City Administrator Ron Moorse, City Clerk Julie Yoho

5. **APPROVAL OF AGENDA** – remove item 8b item withdrawn
   Motion/Second: Bowman/Nelson to approve the agenda of the April 2, 2018 meeting. Passed 7-0-0.

6. **APPROVAL OF MINUTES –**
   A. March 5, 2018
   Changes were noted
   Motion/Second: Nelson/Wroblewski To approved the minutes of the March 5, 2018 Planning Commission meeting as amended. Passed 5-0-2. (Perkins, Sykora abstain)

7. **REPORTS AND PRESENTATIONS** – none

8. **PUBLIC HEARINGS –**

A. Nicholas Squires Variance Application at 14641 Afton Blvd
Chair Kopitzke opened the Public Hearing at 7:13 pm
Administrator Moorse provided the following information:
Background
Nicholas Squires is proposing to construct a 1,920 square foot accessory building in the front yard of his property at 14641 Afton Boulevard. A photo showing the type of building proposed is attached.
The property does not have any frontage on Afton Boulevard, but is located at the end of a private driveway that serves several properties and is also located at the end of a platted but unimproved public street right-of-way. The parcel is 11 acres, which allows an accessory building up to 2,500 square feet. The side and rear setbacks for an accessory building up to 1500 square feet are 50 feet. The setbacks for an accessory building greater than 1500 square feet are 100 feet.

While the required front yard setback is generally 105 feet from the centerline of a public road, the property does not have frontage on an improved public road. Because the property does not abut an existing improved public right-of-way or an approved private road, the property does not have a front lot line. (from Sec. 12-55. Definitions: ***"Lot line, front means that boundary of a lot which abuts an existing improved public right-of-way or an approved private road.***
Lot line, side means any boundary of a lot which is not a front lot line or a rear lot line"

Based on these definitions, the northwestern lot line of the property, which faces Afton Boulevard and intersects the bulb of the cul-de-sac of the unimproved right-of-way, is a side lot line.

Because the proposed accessory building is larger than 1500 sq. ft., the required side yard and rear yard setbacks are 100 feet. The accessory building is proposed to be located with a setback to the northeast side lot line of 250 feet and a setback from the rear lot line of 300 feet. The setback from the northwest side lot line is proposed to be 54 feet vs. the required 100 feet. The accessory building is also proposed to be located 250 feet from the center of the platted cul-de-sac bulb, so that if the cul-de-sac is constructed in the future, the building will meet the required front yard setback.

As shown on the site plan, only a relatively small portion of the property is suitable and available for a building site, due to topography and the location of the well and drainfield.

There is a creek running along the southern and western edges of the property, and there is a steep slope running down to the creek. The accessory building is proposed to be located 211 feet from the creek. The required setback is 200 feet. The building is proposed to be located 51 feet from the crest of the bluff that leads down to the creek. The required setback is 40 feet.

Variance Needed
To allow the proposed accessory building, a variance to allow a front yard setback of 54 feet vs. the required 100 feet is necessary.

Findings
The following is a list of recommended findings. The Planning Commission may want to provide additional findings.

1. The property and all surrounding property is zoned Rural Residential
2. The parcel is 11 acres, which allows an accessory building of up to 2,500 sq. ft.
3. The property is very oddly shaped, with triangular shaped property lines
4. Large portions of the property have slopes that are not suitable as building sites
5. An accessory building of up to 1500 sq. ft. could be constructed in the proposed building location without the need for a variance.
6. The perimeter of the property is heavily wooded.
7. The proposal would not disrupt the existing natural vegetation
8. The proposed accessory building meets the stream and bluff setback requirements
9. The parcel abuts a platted but unimproved public right-of-way.

Conditions
If the Planning Commission recommends approval of the variance application, the Commission may also place conditions on the approval to mitigate the impact of the variance. The following are recommended conditions.

1. Any disturbed soils shall be restored as soon as possible, and any erosion control measures recommended by the City Engineer shall be put in place prior to construction and kept in place for the period recommended by the City Engineer.
2. Existing vegetative screening shall be maintained
3. The color of the building shall be earth tone

Nicholas Squires explained why he would like to place the building in that location (no other suitable site)
No comments were received from the public.
Motion/Second Doherty/Nelson To close the public hearing. Passed 7-0-0.

Hearing closed at 7:18 pm

Discussion
Nelson asked about showing an alternate septic site on the plans as typically applications show both the existing and the alternate.
Doherty pointed out that if the building was less than 1500 sq ft, a variance would not be required
Perkins stated the application was well written. Question over the diagram showing the conforming vs the size requiring variance. Nicholas explained that the depiction was of the extra sq footage which puts it into requiring a variance.
Doherty pointed out that a smaller building can be closer to the side lot line.
Wroblewski asked if the applicant has an attached garage? (yes).
Sykora asked about the woods and types vegetation. Nicholas answered it is a variety of trees, not all buckthorn.

Motion/Second <u>Doherty/Wroblewski</u> To approve the Nicholas Squires Variance application with findings and conditions listed here except condition #3 requiring the color to be earth tone.
Discussion
Administrator Moorse clarified that it is a requirement of a building permit to have a primary and secondary septic site identified.
Motion Amendment <u>Doherty/Wroblewski</u> To add new condition #3 "must conform with septic site requirements"
Motion Vote, Passed 7-0-0.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 15, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: May 8, 2018

Re: Hinz Variance Application at 4787 Manning Avenue – **Resolution 2018-26**

Background

Thomas and Louise Hinz are proposing to relocate the driveway at 4787 Manning Avenue to the north to provide a safer entrance to Manning Avenue. The property is 4.7 acres and is zoned Agriculture, as is the property to the north, south and east. The current driveway has a poor sightline to traffic coming over a hill to the south. The Minnesota Department of Transportation (Mn/DOT), which is constructing road improvements on Manning Avenue in the area of 4787 Manning Avenue, has indicated it will relocate the driveway to the north to improve the sightline. Because the preferred location of the driveway is in the area of an existing culvert under Manning Avenue, the driveway is proposed to be located north of the culvert, three feet from the north property line. Plans from Mn/DOT showing the existing driveway, the proposed driveway and the existing culvert located between the existing and proposed driveways are attached. The proposed plans require a variance to the required ten foot sideyard setback.

The City Engineer has viewed the current and proposed driveway location, and is recommending the driveway be moved to the proposed location to improve the safety of access to Manning Avenue.

Variance Needed

To allow the proposed driveway relocation, a variance to allow a sideyard setback of 3 feet vs. the required 10 feet is necessary.

Planning Commission recommendation

The Planning Commission, at its May 7, 2018 meeting, recommended approval of the Hinz variance application with the following findings and conditions.

Findings

1. The property and all surrounding property is zoned Agriculture
2. The parcel is 4.7 acres.
3. The property is located on Manning Avenue, on which the amount of traffic has been increasing.
4. The sightline from the existing driveway to traffic coming over a hill from the south is inadequate.
5. The Minnesota Department of Transportation (MN/DOT) which is constructing road improvements on Manning Avenue in the area of 4787 Manning Avenue, has proposed relocating the driveway to the north to improve the sightline.
6. An existing culvert under Manning Avenue requires the driveway to be moved farther north than otherwise necessary to provide an adequate sightline.
7. The City Engineer is recommending the driveway be moved to the proposed location to improve the sightline to traffic and the safety of access to Manning Avenue.
8. It is not possible to conform to setback requirements and improve the sight distance without relocating the existing culvert under Manning Avenue, which Mn/DOT will not do.

Conditions

1. The current driveway shall be removed when the new driveway is in place.

Resolutions

Attached is a resolution of approval reflecting the Planning Commission's recommendation, and a resolution of denial, for the Council's consideration.

Council Action Requested:

Motion regarding a resolution concerning the Thomas and Louise Hinz variance application at 4787 Manning Avenue, with findings, and conditions if applicable.

RESOLUTION 2018-26
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION APPROVING THE HINZ APPLICATION FOR A VARIANCE REQUIRED TO CONSTRUCT A DRIVEWAY AT 4787 MANNING AVENUE

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, Tom and Louise Hinz have applied for a variance at 4787 Manninag Avenue; and

WHEREAS, the proposal is to relocate the existing driveway to the north three feet from the north property line to provide a safer sight distance from the crest of a hill to the south; and

WHEREAS, City staff reviewed the request and drafted a report for consideration; and

WHEREAS, the Planning Commission held a public hearing on the request at its regular meeting of May 7, 2018 and recommended APPROVAL of the application on a vote of 7-0-0; and

WHEREAS, the City Council heard the request at its regular meeting on May 15, 2018, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby APPROVE the Hinz application for a variance at 4787 Manning Avernue, based on the findings of fact and conditions as listed below:

Findings

1. The property and all surrounding property is zoned Agriculture
2. The parcel is 4.7 acres.
3. The property is located on Manning Avenue, on which the amount of traffic has been increasing.
4. The sightline from the existing driveway to traffic coming over a hill from the south is inadequate.
5. The Minnesota Department of Transportation (MN/DOT) which is constructing road improvements on Manning Avenue in the area of 4787 Manning Avenue, has proposed relocating the driveway to the north to improve the sightline.
6. An existing culvert under Manning Avenue requires the driveway to be moved farther north than otherwise necessary to provide an adequate sightline.
7. The City Engineer is recommending the driveway be moved to the proposed location to improve the sightline to traffic and the safety of access to Manning Avenue.
8. It is not possible to conform to setback requirements and improve the sight distance without relocating the existing culvert under Manning Avenue, which Mn/DOT will not do.

RESOLUTION 2018-26

Conditions

1. The current driveway shall be removed when the new driveway is in place.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 15H DAY OF MAY, 2018.

SIGNED:

_____

Richard Bend, Mayor

ATTEST:

_____

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Bend:
Nelson:

RESOLUTION 2018-XX26
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION DENYING THE HINZ APPLICATION FOR A VARIANCE REQUIRED TO CONSTRUCT A DRIVEWAY AT 4787 MANNING AVENUE

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, Tom and Louise Hinz have applied for a variance at 4787 Manninag Avenue; and

WHEREAS, the proposal is to relocate the existing driveway to the north three feet from the north property line to provide a safer sight distance from the crest of a hill to the south; and

WHEREAS, City staff reviewed the request and drafted a report for consideration; and

WHEREAS, the Planning Commission held a public hearing on the request at its regular meeting of May 7, 2018 and recommended APPROVAL of the application on a vote of 7-0-0; and

WHEREAS, the City Council heard the request at its regular meeting on May 15, 2018, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby DENY the Hinz application for a variance at 4787 Manning Avernue, based on the findings of fact listed below:

Findings

1. The property and all surrounding property is zoned Agriculture
2. In the Agriculture zone, a driveway serving a parcel shall be separated from adjacent driveways on the same side of the street by 300 feet on a collector street and by 500 feet on a minor collector street. Locating the driveway 3 feet from the property line vs. 10 feet could affect the parcel to the north at the time of a future subdivision.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 15TH DAY OF MAY, 2018.

SIGNED:

_____
Richard Bend, Mayor

ATTEST:

_____

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 15, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: May 8, 2018

Re: Ray Pruban Application for a Minor Subdivision at 2158 Oakgreen Avenue – **Resolution 2018– 27**

Ray Pruban has applied for a minor subdivision at 2158 Oakgreen Avenue to subdivide the existing 45 acre parcel into three lots. Mr. Pruban has a purchase agreement on the property that is subject to approval of the minor subdivision.

Minimum Requirements
Each of the three parcels meets all minimum requirements, including the following

1. 300 feet of width on a public road right-of-way
2. Five acre lot size
3. 2.5 acres of contiguous buildable area
4. Land suitable for driveway access
5. Land suitable for septic sites

The subdivision meets the following Agriculture zone requirements

1. Density of 3 lots per qtr-qtr section
2. The access for each parcel is through a driveway directly from Oakgreen Avenue
3. The driveways are a minimum of 300 feet apart

Septic System Sites
Soil borings have been completed for septic system sites on each parcel. The soil borings indicate the soils appear to be suitable for septic systems. A letter has been obtained from the Washington County Septic Inspector indicating the soils in the areas of proposed septic systems are suitability for septic system sites. Additional soil testing, percolation tests and a septic design will be required before a septic permit can be granted by Washington County.

Park Dedication
Recognizing that the two additional parcels will impact the City's park system, park dedication will be required. The 2012 Parks Plan does not appear to direct any land dedication to occur at or near the subject site. This being the case, a cash contribution in lieu of land dedication may be required (7.5 percent of the pre-development value with a minimum of $5,000 per lot and a maximum of $10,000 per lot). The Parks Committee addressed the question of land dedication vs. a cash contribution at its April 25 meeting, with the recommendation that a cash contribution be required in lieu of a land dedication. The Planning Commission also recommended a cash contribution.

Drainage and Utility Easements
The City Engineer has indicated that 10 foot wide drainage and utility easements are required along the perimeter of each parcel. These easements are reflected in the subdivision survey, and dedication of drainage and utility easements as required by the City Engineer should be a condition of approval.

Grading, Drainage and Erosion Control
Attached is a memorandum from the City Engineer regarding the grading, drainage and erosion control plan. The plan is subject to review and approval by the City Engineer, as well as by other jurisdictions, such as the Valley Branch Watershed District.

Scenic Easements
The property to be subdivided includes areas of land with slopes of 18% or greater. To protect these areas with steep slopes, they are required to be placed into scenic easements as part of the subdivision process.
While the subdivision survey labels these as conservation easements, the survey will be corrected to label them as scenic easements.

Public Road Right-of-Way
While there is a 16.5 foot wide strip of property under separate ownership between the Oakgreen Avenue road surface and the subject property, this strip is overlaid by public right-of-way easements that provide access to the subject property along Oakgreen Avenue. These easements are shown on the survey. A question was raised at the Planning Commission meeting regarding whether the public right-of-way easements could be used for private driveways to provide access to the proposed lots. The City Attorney has indicated the easements can be used for private driveways to access the proposed lots.

In the southeast corner of the subject property, a portion of the Oakgreen Avenue road surface is on the subject property. A public road right-of-way easement should be dedicated over this area.

Natural Features
The Subdivision Ordinance (Section 12-1257) directs the preservation of natural site features including large trees. While it does not appear that the proposed subdivision will have any significant impacts in this regard; home, accessory building and driveway placement should give due consideration to the preservation of significant trees.

Pre-existing Storm Water Pond and Easement
In the southeast corner of the subject property, the survey shows a surface water drainage easement and grades related to a stormwater pond. The easement and pond are pre-existing.

Planning Commission Recommendation
The Planning Commission, at its May 7, 2018 meeting, recommended approval of the Ray Pruban subdivision on a vote of 5-2-0 (Bowman and Langan), with the following findings and conditions.

Findings
1. The subject property is located in the Agriculture zone, as are the properties to the west, north and east. The properties to the south are zoned Rural Residential.
2. The Agriculture zone allows residential use with five–acre minimum lot size at a density of 3 lots per qtr-qtr section.
3. The property includes a full qtr-qtr section plus an additional 5 acres to the southwest.
4. The subdivision meets all subdivision requirements
5. The subdivision does not require any variances
6. There is a 16.5 foot wide strip of property along the eastern boundary of the subject property that is under separate ownership but falls within an existing public right-of-way easement.

Conditions
1. Easements as required by the City Engineer shall be granted
2. All drainage and utility easements shall be subject to the review and approval of the City Engineer.

3. All grading, drainage and erosion control issues shall be subject to review and approval by the City Engineer, and by the Valley Branch Watershed District if they meet permit thresholds.
4. Scenic easements shall be placed on all areas with slopes of 18% or greater
5. The developer shall execute a scenic easement agreement and shall record the scenic easement concurrent with the subdivision
6. A public road right-of-way easement shall be dedicated over the area where the Oakgreen Avenue road surface is on the subject property
7. Park dedication requirements shall be satisfied at the time of final subdivision approval in accordance with Section 12-1270 of the Subdivision Ordinance. The park dedication requirements shall be met with a cash contribution vs. a land dedication.
8. Permits for individual septic systems to serve new homes on each of the parcels shall be obtained from the Washington County Public Health Department at the time of application for building permits for those homes, and all requirements of the septic permits shall be met.
9. All driveways shall comply with Section 12-84 of the Zoning Ordinance and be subject to review and approval by the City Engineer.

Resolutions

Attached is a resolution of approval reflecting the Planning Commission's recommendation, as well as a resolution of denial, for the Council's consideration.

Council Action Requested:

Motion regarding the adoption of a resolution regarding the Ray Pruban Minor Subdivision application at 2158 Oakgreen Avenue, including findings, and conditions if applicable.

RESOLUTION 2018-27

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION APPROVING THE RAY PRUBAN MINOR SUBDIVISION APPLICATION AT 2158 OAKGREEN AVENUE

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, Ray Pruban has applied for a minor subdivision at 2158 Oakgreen Avenue; and

WHEREAS, the application proposes a subdivision to create three lots from the existing 45 acre parcel; and

WHEREAS, City staff reviewed the request and drafted a report for consideration; and

WHEREAS, the legal description of the property is attached as Exhibit A, and

WHEREAS, the Planning Commission held a public hearing on the application at its regular meeting of May 7, 2018 and recommended APPROVAL of the minor subdivision on a vote of 5-2-0; and

WHEREAS, the City Council heard the request at its regular meeting on May 15, 2018, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby APPROVE the Ray Pruban application for a Minor Subdivision at 2158 Oakgreen Avenue, based on the findings listed below and subject to the conditions listed below.

Findings

1. The subject property is located in the Agriculture zone, as are the properties to the west, north and east. The properties to the south are zoned Rural Residential.
2. The Agriculture zone allows residential use with five–acre minimum lot size at a density of 3 lots per qtr-qtr section.
3. The property includes a full qtr-qtr section plus an additional 5 acres to the southwest.
4. The subdivision meets all subdivision requirements
5. The subdivision does not require any variances
6. There is a 16.5 foot wide strip of property along the eastern boundary of the subject property that is under separate ownership but falls within an existing public right-of-way easement.

Conditions

1. Easements as required by the City Engineer shall be granted
2. All drainage and utility easements shall be subject to the review and approval of the City Engineer.
3. All grading, drainage and erosion control issues shall be subject to review and approval by the City Engineer, and by the Valley Branch Watershed District if they meet permit thresholds.
4. Scenic easements shall be placed on all areas with slopes of 18% or greater
5. The developer shall execute a scenic easement agreement and shall record the scenic easement concurrent with the subdivision

RESOLUTION 2018-27

6. A public road right-of-way easement shall be dedicated over the area where the Oakgreen Avenue road surface is on the subject property
7. Park dedication requirements shall be satisfied at the time of final subdivision approval in accordance with Section 12-1270 of the Subdivision Ordinance. The park dedication requirements shall be met with a cash contribution vs. a land dedication.
8. Permits for individual septic systems to serve new homes on each of the parcels shall be obtained from the Washington County Public Health Department at the time of application for building permits for those homes, and all requirements of the septic permits shall be met.
9. All driveways shall comply with Section 12-84 of the Zoning Ordinance and be subject to review and approval by the City Engineer.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 15TH DAY OF MAY, 2018.

SIGNED:

_____

Richard Bend, Mayor

ATTEST:

_____

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

RESOLUTION 2018-XX27

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION DENYING THE RAY PRUBAN MINOR SUBDIVISION APPLICATION AT 2158 OAKGREEN AVENUE

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, Ray Pruban has applied for a minor subdivision at 2158 Oakgreen Avenue; and

WHEREAS, the application proposes a subdivision to create three lots from the existing 45 acre parcel; and

WHEREAS, City staff reviewed the request and drafted a report for consideration; and

WHEREAS, the legal description of the property is attached as Exhibit A, and

WHEREAS, the Planning Commission held a public hearing on the application at its regular meeting of May 7, 2018 and recommended APPROVAL of the minor subdivision on a vote of 5-2-0; and

WHEREAS, the City Council heard the request at its regular meeting on May 15, 2018, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby DENY the Ray Pruban application for a Minor Subdivision at 2158 Oakgreen Avenue, based on the findings listed below.

Findings

1. The subject property is located in the Agriculture zone, as are the properties to the west, north and east. The properties to the south are zoned Rural Residential.
2. The Agriculture zone allows residential use with five–acre minimum lot size at a density of 3 lots per qtr-qtr section.
3. The subject property includes a full qtr-qtr section plus a five-acre area to the south.
4. The southerly lot (Parcel C) includes the five-acre area to the south of the full qtr-qtr section. The house located on the southerly lot is proposed to be located in the area to the south of the full qtr-qtr section.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 15TH DAY OF MAY, 2018.

SIGNED:

_____
Richard Bend, Mayor

ATTEST:

_____
Ronald J. Moorse, City Administrator

RESOLUTION 2018-XX27

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

AMARIS
CUSTOM HOMES
...where healthy living is built-in

April 18, 2018

Mr. Ron Moorse
City of Afton
3033 St Croix Trail S
PO Box 219
Afton, MN 55001

Reference: Minor Subdivision Application
2158 Oakgreen Avenue South

Dear Mr. Ron Moorse,

Enclosed is the official application for the minor subdivision of 2158 Oakgreen Ave South we have been discussing. The application is pretty straight forward as far as I can see, but there are a few things worth bringing to your attention for clarification purposes.

1) In our initial discussion you mentioned a strip of land that came up in the past. Based on the information you provided and our own investigations there is a strip of land that runs along the east property line and the road. However, a public right of way easement was granted to the City of Afton for this and this is shown on the survey. I have attached that document for reference.

2) Although not specifically asked for or listed in the checklist for a minor subdivision we engaged Midwest Natural Resources to complete a wetland delineation report. With the time of year it is and the extended winter weather conditions a formal wetland delineation has not yet been completed as of this application. However,, preliminary findings have been outlined in the attached preliminary determination letter. I have identified the three potential wetland locations outlined in that letter as areas A, B and C.

    a. Ares A appears to be in an area the surveyor has identified as a 13% grade.

    b. Area B appears to be in an area the surveyor has identified as an 18% grade that we are proposing a conservation easement to the City of Afton.

    c. Area C appears to be in the surface water drainage basin and already covered by a drainage and utility easement document no. 3681423 conveyed to Valley Branch Water Shed District.

    We will need further direction if a completed wetland delineation report is required at the minor subdivision stage and clarity on to whom any easements will run to.

3) On April 2nd we made application with Washington County for the approval of the septic system review for the development. In speaking with Chris LeClair we were thinking we'd be able to get out to the site by now and tentatively was rescheduled

AMARIS HOMES, LLC | P.O. BOX 251276 | WOODBURY, MN 55125

P 651.426.0584 W WWW.AMARISCUSTOMHOMES.COM F 651.426.0585

AMARIS
CUSTOM HOMES
...where healthy living is built-in

for next week but that was before we got hit with 15 more inches of snow. Chris has promised I am on the top of the list and I am proposing we proceed with the minor subdivision application and I will produce that letter from the county prior to the actual meetings taking place. That should give us enough time...we can only hope.

As you already know Amaris Homes is a custom green home builder with an excellent reputation of building sustainable, healthy, durable green homes. Our intent is to offer these three lots to purchasers who wish to build with Amaris Homes and take advantage of the type of product we offer. I look forward to working together to getting this approved and our continuing our investment in the City of Afton.

If there are any questions, please do not hesitate to email or call.

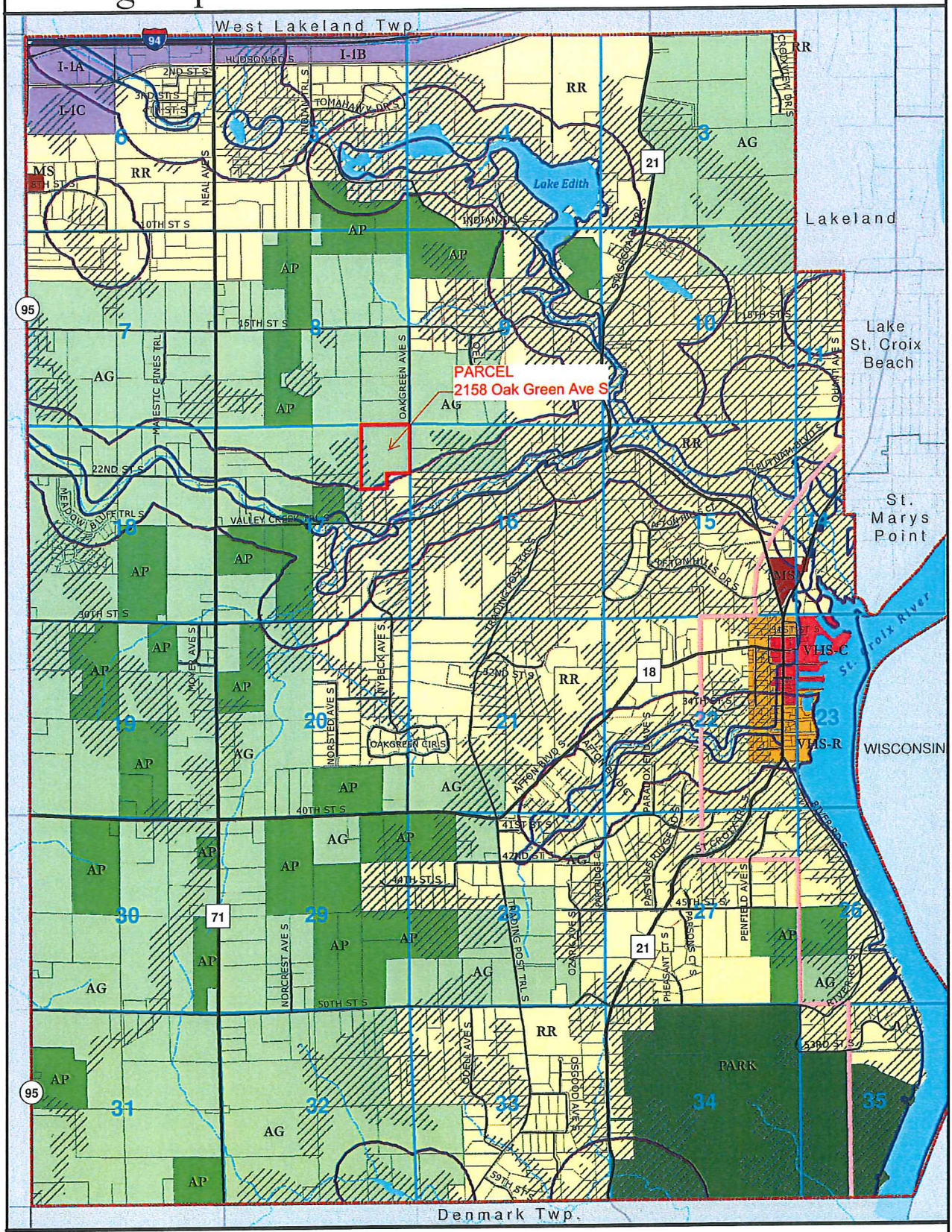
Sincerely,

Raymond Pruban
Chief Manager
Amaris Homes, LLC
Cell 651-242-4850
Email rpruban@amariscustomhomes.com

LOCATION MAP

Zoning Map

MAP 11



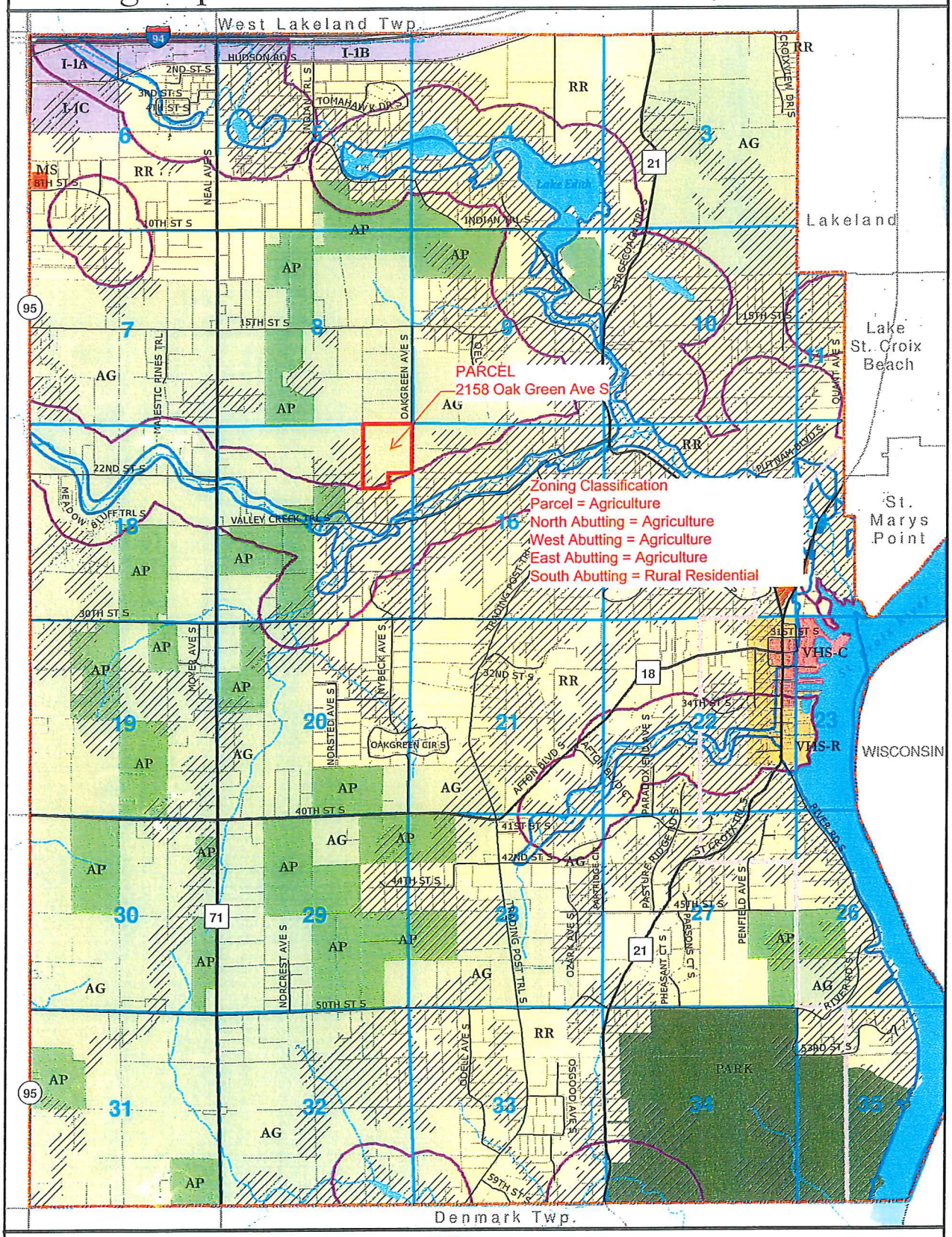
Map prepared October 2010 1000 Friends of Minnesota TRC

Data Sources: City of Afton, Metropolitan Council, MN DNR, MN DOT, Washington County

Zoning Map

ZONING CLASSIFICATION

MAP 11



Zoning Districts
- Agriculture
- Ag Preserve
- Village Historic Site- Commercial
- Industrial
- Village Historic Site- Residential
- Rural Residential
- State Park
- Marina Services
- Conservancy Overlay
- St. Croix River Bluffland
- Floodplain Overlay (100 Year)
- Shoreland Management Areas
- City of Afton
- Parcel Boundaries
- Section Lines
- Major Road
- Local Road
- Lakes & Rivers
- Streams

0 0.5 1 Miles

N

Afton

Community Growth Institute

Map prepared October 2010 1000 Friends of Minnesota TRC

Data Sources: City of Afton, Metropolitan Council, MN DNR, MN DOT, Washington County

701 Xenia Avenue South | Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

Memorandum

To: ***Ron Moorse, City Administrator***

From: ***Nick Guilliams, Project Manager***

Date: ***May 8, 2018***

Re: ***2158 Oakgreen Avenue***
Minor Subdivision
Grading and Erosion Control Plan Review Comments
WSB Project No. 011166

We have reviewed the Grading and Erosion Control Plan provided by E.G. Rud and Sons, Inc. dated 4/18/2018 for the minor subdivision at 2158 Oakgreen Avenue.

These items are subject to additional comments following responses from the owner and feedback from other reviewing agencies. Based on our review of the grading and erosion control plan for 2158 Oakgreen Avenue, we offer the following comments.

Drainage, Grading, Erosion Control Comments:

1. Prior to the start of any grading activities, permits will need to be obtained and submitted to the City to keep on file from the following agencies:
   - Minnesota Pollution Control Agency (NPDES)
   - Valley Branch Watershed District

2. Provide for how the drainage flows across the 3 parcels, particularly from the proposed building sites east, to the edge of Oakgreen Avenue. Show any existing or proposed culverts that assist in drainage.

3. Show proposed contours around the houses for Parcel 'A' and Parcel 'B' to demonstrate how they will drain

4. The driveway for Parcel 'C' encroaches on the surface water drainage easement.

5. Provide additional silt fence downstream of all disturbed areas

6. Provide construction entrance locations

Washington County

Department of Public Health and Environment

Lowell Johnson
Director

David Brummel
Deputy Director

May 2, 2018

GEO Code: 17.028.20.11.0001

Amaris Homes, LLC
PO Box 251276
Woodbury, MN 55125

SUBDIVISION APPROVAL

On April 3rd, 2018, the Department received a Septic Permit Application for a 4 Lot Subdivision located at 2158 Oakgreen Avenue South in the City of Afton, Minnesota, GeoCode 17.028.20.11.0001. On April 30th, 2018, the Department conducted a site review of the proposed lots. Based on the observations on April 30th, 2018, and SP Testing Incs's soil observation logs on each lot, the proposed subdivision appears to have suitable soil for individual sewage treatment systems and the Department is approving the proposed subdivision as suitable to accommodate long-term sewage treatment.

It should be noted that the soil testing conducted by SP Testing Inc. was preliminary and was conducted only for the purpose of determining suitability of this lot to support long-term sewage treatment. Section 9.5 of the Washington County Development Code, Chapter Four, Individual Sewage Treatment System Regulations (Washington County Ordinance #179) states:

> *Complete soil testing on each individual lot must be conducted prior to permit issuance independent of any prior subdivision or lot approval testing. For permit issuance, a minimum of four (4) soil observations encompassing the proposed sewage treatment area are required.*

Before permits will be issued by this Department for a specific subsurface sewage treatment system design on a specific lot, at least four additional soil borings and at least one percolation test must be conducted by a designer licensed by the Minnesota Pollution Control Agency. The preliminary soil borings conducted by Brian Humpal may not be used by another designer for a specific SSTS design.

For each lot, rope off and protect the area reserved for the primary and secondary individual sewage treatment system from all traffic. Any excavation in the primary and secondary individual sewage treatment system area would nullify this approval and may subsequently cause the lot to be declared unbuildable. The minor subdivision is approved only for the lot configuration submitted in the application. Any changes to the lot configurations will nullify this approval.

If you have any questions or comments, please contact me at 651-430-6679.

Sincerely,

Joe Sanders
Environmental Specialist
Washington County Department of Public Health & Environment
14949 62nd St N, Room 4600 | Stillwater MN 55082
Joe.Sanders@co.washington.mn.us

Report of Geotechnical Exploration

2158 Oakgreen Avenue South

Afton, Minnesota

March 15, 2018

Allied Project 18017

ITCO Allied Engineering Company

7125 West 126th Street, Suite 500
Savage, Minnesota 55378

Ph: 952-890-5909
Fax: 952-890-5883

SUBGRADE EXPLORATION

FOR

2158 OAKGREEN AVENUE SOUTH

Afton, Minnesota

Allied Project No. 18017

March 15, 2018

INTRODUCTION

This report presents the results of subgrade exploration performed by our firm for a minor residential subdivision with large lots. This work was requested by Mr. Ray Pruban of Amaris Homes, LLC on February 16, 2018 and authorized by the same on February 28, 2018. Our work was performed as outlined in our proposal for soil exploration dated February 20, 2018.

PROJECT INFORMATION

The site is located at 2158 Oakgreen Avenue South, Afton, Washington County. The site is approximately 45 acres in size and it will be subdivided into approximately two 10-acre lots and one 25-acre lot that will be split into two lots in the future.

BORING LOCATIONS AND ELEVATIONS

The borings were put down where the three proposed residences will be located and as shown on the site plan included in the appendix. The borings were staked in the field by E.G. Rud & Sons, Inc. and they also provided the ground elevation at each boring location. Elevations listed on the boring logs are based on these ground elevations.

FIELD EXPLORATION

Three Standard Penetration Test (SPT) borings were each put down to a depth of 16 feet on each of the residential lots. The borings were augered to 14.5 feet of depth and the split spoon sampler was driven to 16 feet for the last 1.5 feet of samples. The borings were put down in accordance with ASTM 1586-99: "Standard Method for Penetration Test and Split-Barrel Sampling of Soils". Using this procedure, a 2" O.D. split barrel sampler is driven into the soil by a 140-lb weight falling a distance of 30 inches. After an initial set of 6", the number of blows required to drive the sampler an additional 12 inches is known as the standard penetration resistance or N-value. The N-value provides an indication of the relative density of cohesionless (coarse grained) soils or of the consistency of cohesive (fine-grained) soils.

As the samples were obtained in the field, they were visually and manually classified. Representative portions of the samples were then sealed in clean glass soil jars and returned to the laboratory for further examination and verification of the field classification. The recovered soil samples were classified in accordance with the Unified Soil Classification System, ASTM D: 2488-00. A chart illustrating this classification method is included in the appendix to this report. Logs of the test borings indicating the depth and identification of the various strata, measured penetration resistances, soil classifications and the results of water level checks are included in the appendix to this report.

SUBSURFACE CONDITIONS

Boring A

Boring A consisted of at least 2 feet of topsoil, underlain by 4 inches of sandy clay with some gravel from at least 2.5 feet to 2.88 feet of depth, sand with gravel to 5 feet of depth, sand and gravel to 7.88 feet of depth, and very fine sand with silt (loess) to 16 feet of depth.

Boring B

Boring B consisted of 3 feet of topsoil, underlain by sand with some pea gravel and silt to 5 feet of depth, sand with gravel to 7.5 feet of depth, fine to medium sand with a layer of clayey sand to 10 feet of depth, fine to medium sand to 12.5 feet of depth, sand with some gravel to at least 14 feet of depth, and fine sand from at least 14.5 feet to 16 feet of depth.

Boring C

Boring C consisted of 2.7 feet of topsoil, underlain by moist sand and gravel to 5 feet of depth, coarse sand and gravel to 7.5 feet of depth, moist coarse sand and gravel to at least 9 feet of depth, fine sand with some clay from at least 10 feet to 12.5 feet of depth, and sand with some gravel to 16 feet of depth..

N-values ranged from 5 to 47, indicating that the soils ranged from loose to dense in consistency. N-values below 6 are considered low for residential structures. There was an N-value of 5 in boring B at 5-6.5 feet of depth.

Groundwater was not encountered in any of the borings. Groundwater conditions may vary both seasonally and annually based on precipitation amounts, patterns, and both surface and subsurface drainage in the local area.

Included in the appendix to this report are logs of the test borings, which describe the conditions, encountered at each drilling location. The depth of the individual strata of soil may vary at and between the drilling locations due to unsampled intervals, the occurrence of transitions between soil layers and the natural variability of the subsurface conditions.

CONCLUSIONS AND RECOMMENDATIONS

Organic topsoil, peat, organic soils, and any soft soil layers, which may be encountered, should not be relied upon for support of the proposed residential footings, slabs or controlled fills that will support these elements. These materials should be removed and replaced below the proposed structure. A qualified soil technician should examine the excavated areas before suitable fill material is placed. ITCO Allied Engineering Co. can provide this service during construction.

It should be possible to provide support for the planned structure with a conventional spread footing foundation system. If unsuitable soils are encountered, these can be corrected by using excavation and controlled refilling procedures together with an observational approach. This would require excavation in order to prepare for the placement of controlled fill to make grade for concrete for footings or slabs.

The non-root infested and inorganic on-site soils would generally be suitable for reuse as controlled and compacted fill material. The topsoil or other materials, which would not be suitable for use as controlled fill, may be able to be used as surface fill in the lawn and landscaping areas. Additional recommendations are presented in the following sections.

1. EXCAVATION

In general, grubbing and stripping operations should remove all significantly organic or root infested soils from the areas to be worked. Frozen material, soft consistency clays or otherwise unsuitable soil and debris should be removed. Where undocumented fill or otherwise unsuitable soils are exposed in the base of excavations, which will support slabs, pavements or footings, these materials should also be removed. Frozen soils resulting from frost penetration may turn soft upon thawing and would need to be removed.

For the support of fill sequences, slabs, or footings it will be important to remove unsuitable soils prior to the placement of the controlled and compacted fill to make grade for concrete foundations and slabs. Once the organic topsoil layers and otherwise unsuitable materials have been removed, the completed excavations should be observed by an experienced soil engineer or technician and the conditions judged to be suitable prior to the placement of controlled and compacted fill to make grade for concrete footings or slabs. The following areas should be observed at the time of construction and unsuitable soil removed and replaced as necessary to obtain suitable soil and adequate compaction of the soil for the proposed residential structure or other facilities.

Soil Boring	Soil depth associated with soils requiring modification
A	Remove at least 2 feet of topsoil*
B	Remove 3 feet of topsoil*
C	Remove 2.7 feet of topsoil*

*If a full basement will be provided the topsoil would be removed as part of the basement excavation. However, for a slab on grade residential structure and a garage, the topsoil will need to be removed and replaced below the slabs. Suitable fill should be placed as described in FILL PLACEMENT below.

Regarding the low N-value found in boring B mentioned previously, this should likely be sufficiently deep for a slab on grade building so that no corrections would be required and for a full basement the low N-value layer would be removed as part of the basement excavation. However, it is recommended that a foundation inspection be done for any slab on grade buildings on lot B.

2. FOUNDATIONS

It may be possible to provide support for spread footing foundations systems using excavation and controlled filling procedures outlined above under EXCAVATION. As mentioned previously, the topsoil, peat, organic silt, organic clay, soft silt, and any uncontrolled fill encountered during the excavation work should not be relied upon for support of footings, slabs or controlled fills which will support these elements. It will be important to monitor the conditions exposed in the excavations during the grading work prior to the placement of fill to make grade for concrete for footings or slabs. Hand auger borings and Dynamic Cone Penetrometer (DCP) tests should be done in the completed excavations and the exposed conditions judged suitable by an experienced soil engineer or technician prior to the placement of footings or fill. ITCO Allied Engineering Co. is capable of and available to do this work.

Once the recommendations presented in this report have been implemented, a net allowable bearing pressure of 2000 pounds per square foot may be utilized for the proportioning of individual footings. In designing the footings, it is recommended that they be designed to exert approximately equal pressures to the bearing strata. This should limit total and differential settlements to 1" and ½" respectively.

For frost protection, we recommend that footings in unheated areas be placed at a depth of 48 inches below finished grade. For decks and porches it is recommended that this be increased to 60 inches if the soil is frost susceptible. In heated portions of the building, a depth of 42 inches would be adequate. Where full or partial basements are utilized, frost depths for garage areas and porch structures should be maintained as outlined above.

3. FILL PLACEMENT

In the event that unsuitable soils are encountered and need to be replaced, the fill material should be mineral soil, preferably granular, and free of debris, boulders and organic material. The non-organic

on-site soils would be suitable for reuse as controlled fill material provided that they are dry enough to meet compaction requirements. It may be difficult to dry wet soils sufficiently and it may be necessary to replace some of this material with off site material.

Fill should be placed and compacted in a manner that will allow complete compaction of the entire fill layer to a minimum of 95% of the Standard Proctor Density according to ASTM D: 698 in the building pad area. Required compaction should be increased to 98% below all footings. For roadway construction, the top 3 feet of roadway subgrade should be compacted to 100%. A minimum of one representative field density test should be performed for each two feet of fill placed at a time in a given work area. Density tests in mass fill areas should be performed at a rate judged sufficient to represent the fill sequence as a whole. Where sand fills are to be compacted, smooth "drum" type vibratory equipment would be preferred, however, a sheepsfoot roller with short wide pads may provide adequate compaction.

Fill areas should be properly oversized to provide for adequate distribution of the imposed loads. The fill supporting structural elements should extend at least one foot horizontally beyond the structure, slab or edge of the footing. Fill surfaces should extend downward and outward on a 1:1 slope to competent soil. If the fill slope is unconfined by other soils, the downward and outward slope should be flattened and stabilized. Also, no unremedied excavations should be carried out within the fill oversize area

4. FINAL SITE TOPOGRAPHY

The final soil surfaces should be graded to provide adequate drainage away from structures and pavements in order to minimize deleterious effects associated with water infiltration. The areas adjacent to footing walls should be adequately compacted (not loosely placed) and provided with drainage outlets to avoid this zone acting as a "sump" and creating nuisance water conditions. Compliance with the building code provision for positive surface drainage away from the structure should also aid in reducing the quantity of infiltration into the backfill zones adjacent to foundation walls.

STANDARD OF CARE

The recommendations contained in this report are professional opinions. These opinions were arrived at in accordance with generally accepted engineering practices currently in use at this time, location and for projects of this type. Other than this, no warranty is implied or intended. Soil samples recovered from the test borings will be retained in our offices for a period of thirty days from the date of this report. After that time they will be discarded unless prior written instructions to the contrary are received.

I hereby certify that this report and/or specification has been prepared by me or under my direct supervision and that I am a duly registered Professional Engineer under the laws of the State of Minnesota. If you have any further questions or we can be of any further assistance, please do not hesitate to phone or write.

ITCO ALLIED ENGINEERING COMPANY

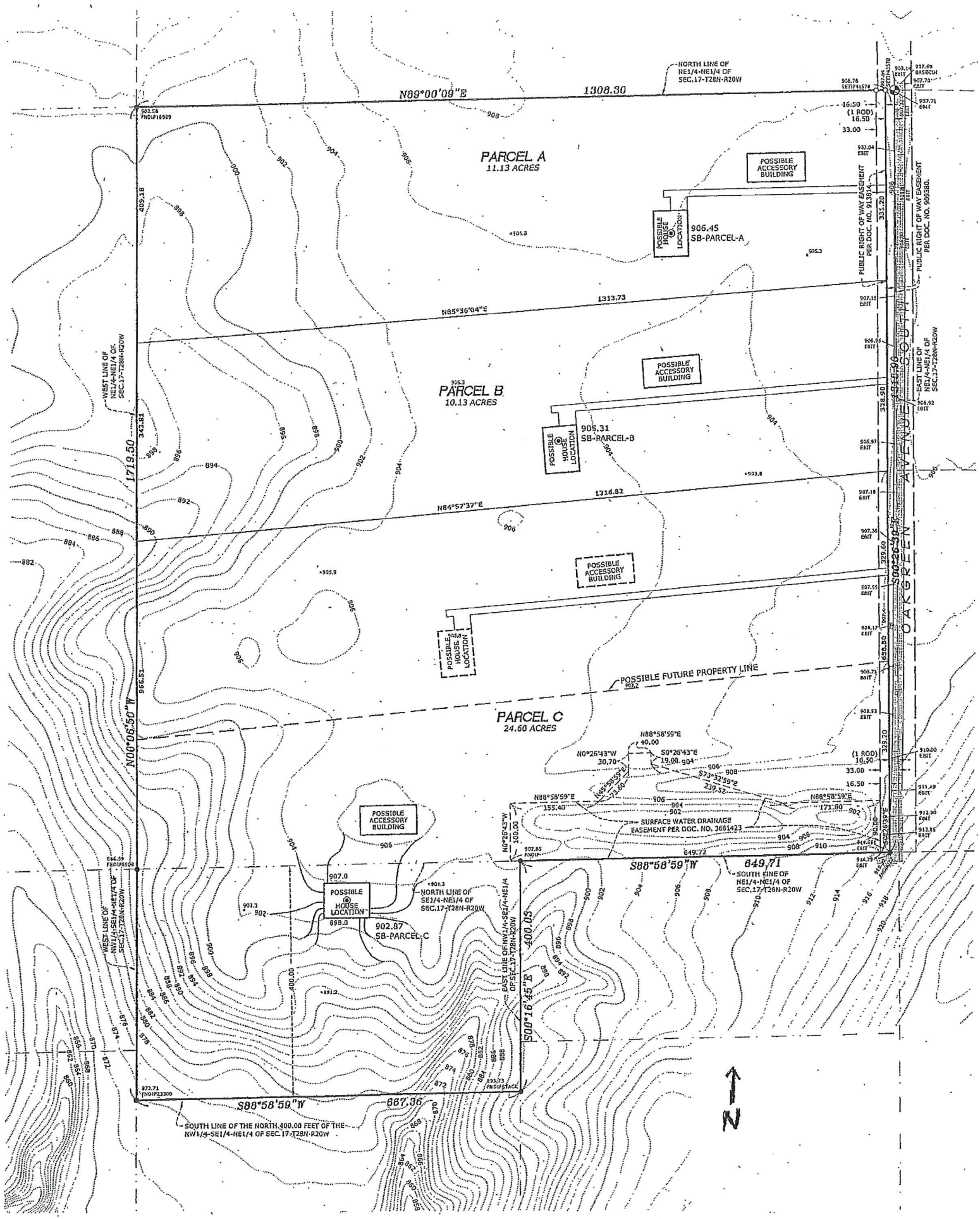
Robert Sullentrop

Robert Sullentrop, P.E.

Minnesota Registration No. 17823

APPENDIX A

Boring Location Plan



VICINITY MAP

APPENDIX B

Boring Logs

ITCO ALLIED ENGINEERING CO.

Project: 2158 Oakgreen Avenue South

LOG OF BORING A

Sheet 1 of 1

DRILLER Mike

TECHNICIAN Tom

BORING NO. / LOCATION A

DRY ON COMPLETION ? Yes

DATE March 13, 2018

SURFACE ELEV. 906.5 FT.

REFUSAL: No DEPTH ____ FT. ELEV. ____ FT.

SAMPLED 16.0 FT. 4.9 M

BORING TIME: 11:00 AM

BOTTOM OF HOLE DEPTH 14.5 FT. ELEV. 892.0 FT.

BORING ADVANCED BY: POWER AUGERING X

WATER LEVEL DATA (IF APPLICABLE)

DRILLING:	DEPTH	____ FT.
	ELEV.	____ FT.
After 24 Hrs	DEPTH	____ FT.
	ELEV.	____ FT.
Cave-in	DEPTH	13.0 FT.

STRATUM DEPTH FT.	STRATUM DEPTH ELEV.	SAMPLE DEPTH FROM FT.	SAMPLE DEPTH TO FT.	SAMPLE NUMBER	SAMPLE TYPE	FIELD RESULTS N-Value	FIELD RESULTS Qp	LABORATORY RESULTS LL	LABORATORY RESULTS PI	LABORATORY RESULTS %M	STRATUM DESCRIPTION
0.0	906.5	0.0	2.0	1	Grab						Moist/Wet Dark Brown Clayey Topsoil
2.5	904.0	2.5	4.0	2	SS	17					4" Brn Sndy Clay W/Sm Gravel, CL Brown Sand W/Gravel, SW
5.0	901.5	5.0	6.5	3	SS	35					Brown Sand & Gravel, SW
7.5	899.0	7.5	9.0	4	SS	17					4" Brown Sand & Gravel, SW Yellow Very Fine Sand W/Silt, SP-SM (Loess)
10.0	896.5	10.0	11.5	5	SS	46					
12.5	894.0	12.5	14.0	6	SS	47					Yellow/Orange Very Fine sand W/Silt, SP-SM (Loess)
14.5	892	14.5	16.0	7	SS	38					

REMARKS:

ITCO ALLIED ENGINEERING CO.

Project: 2158 Oakgreen Avenue South

LOG OF BORING B

Sheet 1 of 1

DRILLER Mike

TECHNICIAN Tom

BORING NO. / LOCATION B

DRY ON COMPLETION ? Yes

DATE March 13, 2018

SURFACE ELEV. 905.3 FT.

REFUSAL: No DEPTH ____ FT. ELEV. ____ FT.

SAMPLED 16.0 FT. 4.9 M

BORING TIME: 12:15 PM

BOTTOM OF HOLE DEPTH 14.5 FT. ELEV. 890.8 FT.

BORING ADVANCED BY: POWER AUGERING X

WATER LEVEL DATA (IF APPLICABLE)

DRILLING: DEPTH ____ FT. ELEV. ____ FT.

After 24 Hrs DEPTH ____ FT. ELEV. ____ FT.

Cave-in DEPTH 13.7 FT.

STRATUM DEPTH FT.	STRATUM DEPTH ELEV.	SAMPLE DEPTH FROM FT.	SAMPLE DEPTH TO FT.	SAMPLE NUMBER	SAMPLE TYPE	FIELD RESULTS N-Value	FIELD RESULTS Qp	LABORATORY RESULTS LL	LABORATORY RESULTS PI	LABORATORY RESULTS %M	STRATUM DESCRIPTION
0.0	905.3	0.0	2.0	1	Grab						Dark Brown/Black Clayey Topsoil
2.5	902.8	2.5	4.0	2	SS	8					6" Dark Brown/Black Clayey Topsoil Dark Brown Sand W/Some Pea Gravel & Silt, SW-SM
5.0	900.3	5.0	6.5	3	SS	5					Brown Sand W/Gravel, SW
7.5	897.8	7.5	9.0	4	SS	11					Light Brn Fine to Medium Sand, SP W/Layer of Clayey Sand, SC
10.0	895.3	10.0	11.5	5	SS	10					Brown Fine to Medium Sand, SP
12.5	892.8	12.5	14.0	6	SS	15					Brown Sand W/Some Gravel, SW
14.5	890.8	14.5	16.0	7	SS	10					Light Brown Fine Sand, SP

REMARKS:

ITCO ALLIED ENGINEERING CO.

Project: 2158 Oakgreen Avenue South

LOG OF BORING C

Sheet 1 of 1

DRILLER Mike

TECHNICIAN Tom

BORING NO. / LOCATION C

DRY ON COMPLETION ? Yes

DATE March 13, 2018

SURFACE ELEV. 902.9 FT.

REFUSAL: No DEPTH ____ FT. ELEV. ____ FT.

SAMPLED 16.0 FT. 4.9 M

BORING TIME: 1:35 PM

BOTTOM OF HOLE DEPTH 14.5 FT. ELEV. 888.4 FT.

BORING ADVANCED BY: POWER AUGERING X.

WATER LEVEL DATA (IF APPLICABLE)

DRILLING: DEPTH ____ FT. ELEV. ____ FT.

After 24 Hrs DEPTH ____ FT. ELEV. ____ FT.

Cave-in DEPTH 13.5 FT.

STRATUM DEPTH FT.	STRATUM DEPTH ELEV.	SAMPLE DEPTH FROM FT.	SAMPLE DEPTH TO FT.	SAMPLE NUMBER	SAMPLE TYPE	FIELD RESULTS N-Value	FIELD RESULTS Qp	LABORATORY RESULTS LL	LABORATORY RESULTS PI	LABORATORY RESULTS %M	STRATUM DESCRIPTION
0.0	902.9	0.0	2.0	1	Grab						Moist Dark Brown Clayey Topsoil
2.5	900.4	2.5	4.0	2	SS	19					2" Moist Dark Brn Clayey Topsoil Moist Brown Sand & Gravel, SW
5.0	897.9	5.0	6.5	3	SS	14					Coarse Sand & Gravel, SP
7.5	895.4	7.5	9.0	4	SS	12					Moist Coarse Sand & Gravel, SP
10.0	892.9	10.0	11.5	5	SS	6					Brown Fine Sand W/Some Clay, SP
12.5	890.4	12.5	14.0	6	SS	10					Brown Sand W/Some Gravel, SW
14.5	888.4	14.5	16.0	7	SS	16					

REMARKS:

APPENDIX C

Soil Classification System

ALLIED TEST DRILLING COMPANY SOIL CLASSIFICATION SYSTEMS

Unified Soil Classification System ASTM: D 2488-84

Major Divisions			Group Symbol	Typical Group Names
COARSE-GRAINED SOILS Granular soils More than 50% retained on the No. 200 sieve	GRAVELS More than 50% of coarse fraction retained on No. 4 sieve	Clean gravels < 5% passing No. 200 sieve	GW	Well-graded gravels, Well-grade gravel with sand[1]
			GP	Poorly-graded gravel, Poorly-graded gravel with sand[1]
		Gravel with fines >12% passing No. 200 sieve	GM	Silty gravel, Silty gravel with sand[1]
			GC	Clayey gravel, Clayey gravel with sand[1]
	SANDS 50% or more of coarse fraction passes No. 4 sieve	Clean sands < 5% passing No. 200 sieve	SW	Well-graded sand, Well-graded sand with gravel[2]
			SP	Poorly-graded sand, Poorly graded sand with gravel[2]
		Sand with fines >12% passing No. 200 sieve	SM	Silty sand, Silty sand with gravel[2]
			SC	Clayey sand, Clayey sand with gravel[2]
FINE-GRAINED SOILS Cohesive soils 50% or more passes the No. 200 sieve	SILTS AND CLAYS Liquid limit less than 50		ML	Silt, Silt with sand[3], Sandy silt[4]
			CL	Lean clay, Lean clay with sand[3], Sandy lean clay[4]
			OL	Organic silt, Organic clay
	SILTS AND CLAYS Liquid limit more than 50		MH	Elastic silt, Elastic silt with sand[3], Sandy elastic silt[4]
			CH	Fat clay, Fat clay with sand[3]
			OH	Organic clay, Organic silt
HIGHLY ORGANIC SOILS			PT	Peat

Boundary classifications are designated by dual group symbols. For example, (SP-SM) for Poorly-graded sand with silt.
[1]More than 15% sand [2]More than 15% gravel [3]15% to 30% retained on No. 200 sieve [4]30% retained on No. 200 sieve

AASHTO Soil Classification System

	Granular Materials (35% or less passing No. 200 sieve)							Silt-Clay Materials (>35% passing No. 200 sieve)				
	A-1		A-3	A-2				A-4	A-5	A-6	A-7	A-8
	A-1-a	A-1-b		A-2-4	A-2-5	A-2-6	A-2-7					
Sieve Analysis: Percent Passing												
No. 10	50 max											
No. 40	30 max	50 max	51 min									
No.200	15 max	25 max	10 max	35 max	35 max	35 max	35 max	36 min	36 min	36 min	36 min	
Characteristics of Fraction Passing No. 40:												
Liquid limit				40 max	41 min	40 max	41 min	40 max	41 min	40 max	41 min	
Plastic ~~limit~~ index	6 max		NP	10 max	10 max	11 min	11 min	10 max	10 max	11 min	11 min	
Usual Types of Significant Constituents	stone fragments gravel and sand		fine sand	silty or clayey gravel and sand				silty soils		clayey soils		Peat, highly organic soils
General Subgrade Rating	Excellent to good					Fair to poor						Unsatisfactory

2018

Washington County

SEPTIC PERMIT APPLICATION

Washington County Department of Public Health & Environment
14949-62nd St N, P.O. Box 6, Stillwater MN 55082-0006
651.430.6655 FAX: 651.430.6730

PERMIT NUMBER

Property & Applicant Information

Property Address:	PIN:
Use of Building: ☒ Single Family Home ☐ Non-Single Family	Application Type: ☒ New ☐ Replace or Alter Existing

Property Owner

Name(s) Amaris Homes, LLC	Address P. O. Box 251276 City Woodbury Zip 55125	Phone Number(s) 651-426-0584

Applicant (If Different From Owner)

Name(s) Nance L Mann	Address 9684 Wellington Ct City Woodbury MN Zip 55125	Phone Number(s)

Email Address For Issued Permit	rpruban@amarishomes.com

Permit Types

Installation and Modification Permits

Type	Purpose	√	Total Fee
Installing a new or replacement system	Single Family Dwelling	☐	$714
	Non-Single Family/Commercial	☐	$1,066
	Installation Permit Renewal	☐	$153
Other	System Abandonment	☐	$122
	Tank Replacement Only	☐	
	System Repair	☐	
	Connect to Existing System	☐	
Subdivision/Lot Split/ Soil Review	# of Lots: 3 X $87 per lot + Base fee $204= 466.00	☒	
Make Checks Payable to WASHINGTON COUNTY		Total Fee	

The following exhibits are required as part of the application and shall be attached hereto: Soil Boring Logs; Site Plan drawn to scale showing location of buildings, lot lines, soil hydraulic loading rate information, soil boring holes, proposed location of system and location of well(s), the System Design; and the Final Building Plan. The house and drainfield areas must be staked. Inaccurate or incomplete information will result in delays in processing or denial of the application.

AGREEMENT: The undersigned hereby makes Application for Permit to Install or Extend the Sewage Treatment System herein specified, agreeing that all work shall be done in strict accordance with ordinances and regulations of the County of Washington, Minnesota. Applicant agrees that the Site Plan, Sketches, and Design submitted herewith, and which are reviewed by Washington County, together with any requirements and/or restrictions made necessary by conditions peculiar to a particular location, shall become part of the permit. Owner and Applicant further agree to provide access, at reasonable times, to Washington County for the purpose of performing inspections required and that no part of the system shall be covered until it has been inspected and accepted. APPLICATION IS FOR AN INSTALLATION AT A SPECIFIC LOCATION; ANY DEVIATION FROM THE APPROVED LOCATION SHALL VOID THE PERMIT. It shall be the responsibility of the applicant for the permit to notify the Washington County Department of Public Health and Environment that the installation is ready for inspection.

PERMITS WILL NOT BE ISSUED ONCE FROZEN GROUND CONDITIONS EXIST due to the inability to conduct soil reviews unless arrangements are made BY THE APPLICANT to provide a backhoe, geo-probe, or any other device that can penetrate the frozen soil to allow Washington County to conduct a soil review. In accordance with Minnesota Statute 15.99, Subdivision 2, Washington County has up to 60 days to review and approve or deny a complete permit application.

Digitally signed by Raymond Pruban Jr
DN: cn=Raymond Pruban Jr, o=P O Box 251276 Woodbury, MN 55125, ou=Amaris Homes, LLC, email=rpruban@amarischustomhomes.com, c=US
Signature of Applicant (if Different from Owner) — April 02 2018 Date

I hereby give the Washington County Department of Public Health and Environment permission to enter upon my property during normal business hours for the purpose of determining the suitability of the location, design, and construction, which may include minor excavations or soil borings by the Department.

AuthentiSIGN
Nance Mann
4/2/2018 3:06:19 PM CDT
Signature of Owner — April 02, 2018 Date

SP TESTING INC.

Steven B. Schirmers – 951 Katydid Lane NE – St. Michael, MN 55376
Cert. No 627 – State License #394 – Phone 763-497-3566 – Fax 763-497-5011
www.sptesting.wastewater@comcast.net – schirmerswastewater.com

April 2, 2018

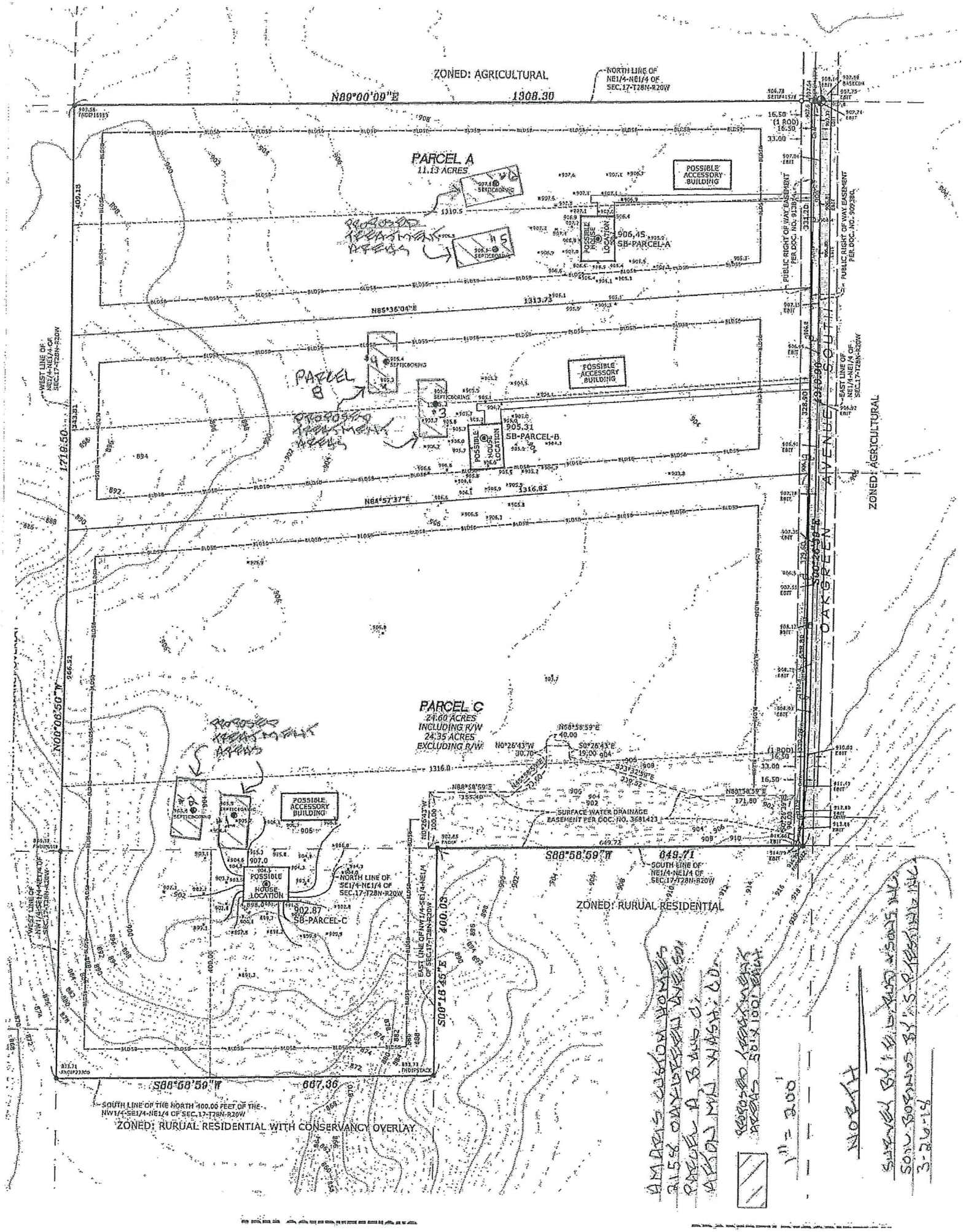
INVOICE

Amaris Custom Home
2158 Oakgreen Ave. S.
3 lot sub-division, Parcels A, B & C
Afton, MN

6 preliminary soil borings completed for
Lots A, B & C x $300 per lot= $900.00

Upon Reciept

Thank You


ZONED: AGRICULTURAL
NORTH LINE OF NE1/4-NE1/4 OF SEC.17-T28N-R20W
N89°00'09"E
1308.30
PARCEL A
11.13 ACRES
POSSIBLE ACCESSORY BUILDING
SEPTICBORING
PROPOSED TREATMENT AREAS
906.45
SB-PARCEL-A
N85°36'04"E
1313.73
PARCEL B
905.31
SB-PARCEL-B
N84°57'37"E
1316.82
PARCEL C
24.60 ACRES
INCLUDING R/W
24.35 ACRES
EXCLUDING R/W
SURFACE WATER DRAINAGE EASEMENT PER DOC. NO. 3681423
S88°58'59"W
649.71
SOUTH LINE OF NE1/4-NE1/4 OF SEC.17-T28N-R20W
ZONED: RURUAL RESIDENTIAL
POSSIBLE HOUSE LOCATION
902.87
SB-PARCEL-C
NORTH LINE OF SE1/4-NE1/4 OF SEC.17-T28N-R20W
S00°16'45"E
400.03
S88°58'59"W
667.36
SOUTH LINE OF THE NORTH 400.00 FEET OF THE NW1/4-SE1/4-NE1/4 OF SEC.17-T28N-R20W
ZONED: RURUAL RESIDENTIAL WITH CONSERVANCY OVERLAY
OAKGREEN AVENUE SOUTH
ZONED: AGRICULTURAL
PUBLIC RIGHT OF WAY EASEMENT PER DOC. NO. 9130
PUBLIC RIGHT OF WAY EASEMENT PER DOC. NO. 9093
WEST LINE OF NE1/4-NE1/4 OF SEC.17-T28N-R20W
EAST LINE OF NE1/4-NE1/4 OF SEC.17-T28N-R20W
N00°06'50"W
1719.50
1316.0
1316.0
1 = 200'
NORTH

SP TESTING INC.

Steven B. Schirmers – 951 Katydid Lane NE – St. Michael, MN 55376
Cert. No 627 – State License #394 – Phone 763-497-3566 – Fax 763-497-5011
www.sptesting.wastewater@comcast.net – schirmerswastewater.com

April 2, 2018

Amaris Custom Homes
2158 Oakgreen Ave. S.
3 Lot Sub-Division Lots A, B & C
Afton, MN

The soils were thawed using coal for 6 days prior to the soil borings.

This letter is in regard with preliminary soil borings for a proposed 3 lot sub-division. 10,000 sq.ft. is required for septic systems.

Soil borings indicated no mottled soil (redox feature) to a depth of 24".

Parcel C the borings were completed deeper finding rocky soil (stones) which mix the soil sample & indicated possible periodically saturated soil (iron deposits which may be redox features at 40" to 54".

A complete site evaluation & design will need to be completed prior to obtaining a building permit. Soil pits will need to be completed for the soil log profiles on all 3 parcels to determine whether a trench system or a mound system will be needed.

Steven B. Schirmers

Soil Observation Log

www.SepticResource.com vers 12.4

Owner Information

Property Owner / project: Amaris Homes Date 4/2/2018

Property Address / PID: 2158 Oakgreen Ave. S.Afton
3 lot sub-division parcels A. B, & C

Soil Survey Information

☐ refer to attached soil survey

Parent matl's: ☐ Till ☐ Outwash ☐ Lacustrine ☐ Alluvium ☐ Organic ☐ Bedrock

landscape position: ☐ Summit ☐ Shoulder ☐ Side slope ☐ Toe slope

soil survey map units: _____ slope _____ % direction- downhill

Soil Log #1

☑ Boring ☐ Pit Elevation 905.7 Depth to SHWT >54"

Depth (in)	Texture	fragment %	matrix color	redox color	consistence	grade	shape
0 - 12	loam		10YR 3/2		Friable	Weak	Granular
12 - 24	silty clay loam		10YR 4/3		Firm	Moderate	Prismatic
24 - 34	sandy loam		10YR 5/4		Friable	Weak	Granular
34 - 54	medium sand		10YR 5/3		Loose		Single grain

Comments: Below 54" rocky medium to coarse sand w/thin layers 1/2" thich fine sandy silty loam w/ mottles 10YR 6/8

2158 Oakgreen Ave. S.Afton **Soil Log #2**

☑ Boring ☐ Pit Elevation 903.6 Depth to SHWT >40"

Depth (in)	Texture	fragment %	matrix color	redox color	consistence	grade	shape
0 - 6	loam		10YR 3/2		Friable	Weak	Granular
6-24	silty clay loam		10YR 4/3 - 10YR5/4		Firm	Moderate	Prismatic
24 - 28	sandy clay laom		10YR 5/4		Firm	Moderate	Prismatic
28 - 36	loamy medium sand	<35	10YR 5/3		Firm	Moderate	Prismatic
36 - 40	medium sand				Loose		Single grain

2158 Oakgreen Ave. S.Afton **Soil Log #3**

☑ Boring ☐ Pit Elevation 905.6 Depth to SHWT >36"

Depth (in)	Texture	fragment %	matrix color	redox color	consistence	grade	shape
0 - 10	loam		10YR3/3		Friable	Weak	Granular
10 - 26	loam		10YR 4/3		Friable	Weak	Granular
26 - 32	sandy loam		10YR 5/4		Friable	Weak	Granular
32 - 36	loamy medium sand	<35	10YR 5/3		Loose		Single grain
36 - 50	medium sand	<35	10YR 5/3		Loose		Single grain

I hereby certify this work was completed in accordance with MN 7080 and any local req's.

Designer Signature

SP Testing Inc
Company

394
License #

Soil Observation Log

www.SepticResource.com vers 12.4

Owner Information

Property Owner / project: Amaaris Homes Date 4/2/2018

Property Address / PID: 2158 Oakgreen Ave. S., Afton
3 lot sub-division, parcels A, B& C

Soil Survey Information

☐ refer to attached soil survey

Parent matl's: ☐ Till ☐ Outwash ☐ Lacustrine ☐ Alluvium ☐ Organic ☐ Bedrock

landscape position: ☐ Summit ☐ Shoulder ☐ Side slope ☐ Toe slope

soil survey map units: _____ slope _____ % direction- downhill

Soil Log #4

☑ Boring ☐ Pit Elevation 905.4 Depth to SHWT ≥24"

Depth (in)	Texture	fragment %	matrix color	redox color	consistence	grade	shape
0 - 10	loam		10YR 3/2		Friable	Weak	Granular
10 - 24	clay loam		10YR 5/4		Friable	Moderate	Prismatic

Comments:

2158 Oakgreen Ave. S., Afton			soil log #5				
	☑ Boring	☐ Pit	Elevation 906.9		Depth to SHWT >24		
Depth (in)	Texture	fragment %	matrix color	redox color	consistence	grade	shape
0 - 12	loam		10YR 3/2		Friable	Weak	Granular
12 - 16	Silty loam		10YR 4/3		Friable	Weak	Blocky
16 - 24	clay loam		10YR 5/4		Firm	Moderate	Prismatic

2158 Oakgreen Ave. S., Afton			Soil Log #6				
	☑ Boring	☐ Pit	Elevation 907.8		Depth to SHWT >24		
Depth (in)	Texture	fragment %	matrix color	redox color	consistence	grade	shape
0 - 10	loam		10YR 3/2		Friable	Weak	Granular
10 - 14	Silty loam		10YR 4/3		Friable	Weak	Blocky
14 - 24	Silty clay loam		10YR 5/4		Firm	Moderate	Prismatic

I hereby certify this work was completed in accordance with MN 7080 and any local req's.

Stn B. Se

Designer Signature

SP Testing Inc.

Company

394

License #

MIDWEST NATURAL RESOURCES

April 11, 2018

Ray Pruban
Amaris Homes, LLC.
2115 County Road D, Suite B
Maplewood, MN 55109

RE: Preliminary Wetland Determination for 2158 Oakgreen Ave. S. Property, Afton, MN

Mr. Pruban,

On March 28th, Midwest Natural Resources, Inc. (MNR) surveyed the approximate 45 acre property located at 2158 Oakgreen Ave. S. in Afton, Minnesota (**Figure 1**) for the presence of wetlands. Prior to the site visit, a Level 1 delineation of the site was conducted and involved a GIS review of the site in order to determine any potential preliminary wetland boundaries. GIS spatial data that was reviewed included: aerial photos (current and historic), National Wetland Inventory, MN DNR Pubic Waters Inventory, Washington County Soil Survey, and LiDAR.

From the initial Level 1 review of the site, we determined two depressional areas along the southern boundary as being potential wetland areas. The two potential wetland areas were investigated and were determined to not being considered wetland based on a lack of hydrophytic vegetation. These two areas were dominated by upland grasses and forbs that were planted when these two basins were constructed in the late 2000's. At the time of the site visit soils were not investigated due to frozen conditions. It appears these two basins were constructed to hold water from drain tile runoff from the agricultural fields located north of the two basins. An inlet was observed in the larger of the two basins on the north side which is likely connected to drain tile from the adjacent field.

Two other areas were reviewed on-site for the presence of wetland and they include a ravine area located in the southern part of the property and a swale area located along the western boundary. The ravine area was a highly eroded channel within a deciduous woodland dominated by black cherry, hackberry and bur oak. This highly eroded ravine is likely a result of directed drain tile runoff from the fields to the north prior to the installation of the two depressional areas that now receive the drain tile runoff. No signs of wetland vegetation was observed in the ravine area and no flowing water was observed. The second area is a swale located along the western property line within a box elder dominated woodland. This area has runoff directed towards it from the adjacent lands where it flows through in a western direction to an off-site area dominated by upland grasses.

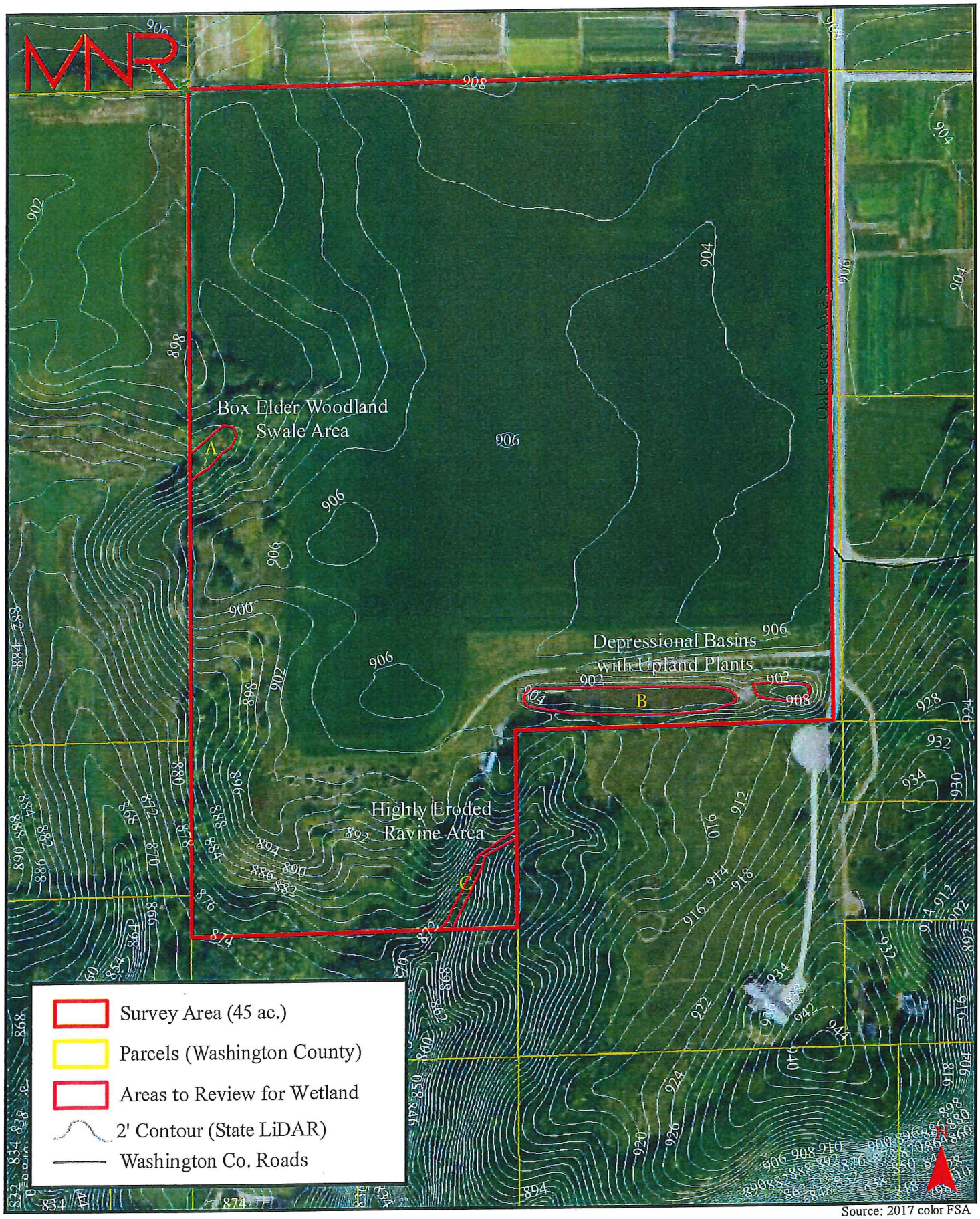
Historic imagery was also reviewed for signatures that would be associated with the presence of wetland within the agricultural fields. Based on our review of all available historic imagery, it was determined that only one area may be considered wetland but a signature was only observed in a couple of the years. A full imagery review will be submitted with the determination report for the site. Based on our initial imagery review we believe there will be no wetland areas located within the agricultural fields.

No other areas within the 45 acre property were determined to potentially be considered wetland. Once the growing season begins another site visit will take place to officially record the conditions in these areas reviewed for the presence of wetland.

Feel free to contact me, with any questions you may have regarding our preliminary review of the site for wetlands.

Respectfully submitted,
Midwest Natural Resources, Inc.

Ken Arndt
Sr. Forest Ecologist
Certified Wetland Delineator



Source: 2017 color FSA

Site Map
2158 Oakgreen Ave. S.
Afton, MN

Figure 1

218-08

RECEIVED
APR 18 2018
CITY OF AFTON

CITY OF AFTON
MINOR SUBDIVISION PERMIT APPLICATION

Owner	Address	City	State	Zip	Phone
Nance Mann	9684 Wellington Court	Woodbury	MN	55125	

Applicant (if different than owner)	Address	City	State	Zip	Phone
Amaris Homes, LLC	P. O . Box 251276	Woodbury	MN	55125	651-242-4850

Project Address
2158 Oakgreen Avenue South **AFTON** **MN** **55001**

Zoning Classification	Existing Use of Property	PID# or Legal Description
Agriculture	Farm	1702820110001

Description of Request
Minor subdivision into three lots (11 acres, 10 acres and 24.6 acres)

By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.

Signature of Owner/Applicant — Date: 04-18-2018

Make checks payable to **City of Afton:**

FEES:		**Escrow:**			
Minor Subdivision	$250.00	Minor Subdivision	$1,500.00	TOTAL:	$1,750.00
				DATE PAID:	4-18-18
				CHECK #:	6300
				RECVD. BY:	MG

ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION

CITY OF AFTON
PLANNING COMMISSION
NOTICE OF PUBLIC HEARING

TO WHOM IT MAY CONCERN: Notice is hereby given that the City of Afton Planning Commission will convene on Monday, May 7, 2018 at 7:00 PM at Afton City Hall, 3033 St. Croix Trail S., to conduct the following public hearing:

To consider a minor subdivision application by Ray Pruban to create three lots at 2158 Oakgreen Avenue.

All interested persons are encouraged to attend the public hearing. Public hearings are held for the purpose of providing information regarding land use proposals and receiving comments and questions from the public regarding the proposals.

Materials will be available for viewing at Afton City Hall, 3033 St. Croix Trail, Afton MN and will be posted on the City website, at www.ci.afton.mn.us, on the Thursday prior to the meeting. Click on "City Commissions and Committees" and go into "Planning Commission Packets."

A quorum of the City Council or other Commissions may also be present to receive information at the meeting.

Ron Moorse
City Administrator
City of Afton

LANDUCCI HOMES INC
or Current Resident
13230 20TH STREET CT N
STILLWATER MN 55082

HYBERTSON BRION L & STACY L SURRATT
or Current Resident
13710 VALLEY CREEK TRL S
AFTON MN 55001

HEDDLE DANIEL J & DEBRA A
or Current Resident
2303 OAKGREEN AVE S
AFTON MN 55001

SCANLON GARY L & LENORE G
or Current Resident
13726 VALLEY CREEK TRL
AFTON MN 55001

ANDERSON ALAN D & KRISTA A
or Current Resident
2170 OAK GREEN AVE S
AFTON MN 55001

LACHO DONALD P & MARY A
or Current Resident
13676 VALLEY CRK TRL S
AFTON MN 55001

THOMAS KATHLEEN M
or Current Resident
13736 VALLEY CREEK TRL
AFTON MN 55001

VANG PAOLEE
or Current Resident
2005 OAKGREEN AVE S
AFTON MN 55001

LOCALIZED LLC
or Current Resident
PO BOX 196
AFTON MN 55001

AFTON SOD FIELDS LLC
or Current Resident
27 PIPERS PASS
HAINES CITY FL 33844

FRITSCHE EMMA L TRS
or Current Resident
13681 15TH ST S
AFTON MN 55001

MOUA PATRICK B & MAI YANG MOUA
or Current Resident
1916 OAKGREEN AVE S
AFTON MN 55001

WADE JAMES W & MARJORIE A
or Current Resident
13506 VALLEY CREEK TRL S
AFTON MN 55001

MANN NANCE L
or Current Resident
9684 WELLINGTON CT
WOODBURY MN 55125

BLASKO SCOTT C & AUDREY L
or Current Resident
PO BOX 88
AFTON MN 55001

label size 1" x 2 5/8" compatible with Avery ®5160/8160
Étiquette de format 25 mm x 67 mm compatible avec Avery ®5160/8160
STAPLES
label size 1" x 2 5/8" compatible with Avery ®5160/8160
Étiquette de format 25 mm x 67 mm compatible avec Avery ®5160/8160
STAPLES

Authentisign ID: [illegible]

Edina Realty

a Berkshire Hathaway affiliate

ADDENDUM TO PURCHASE AGREEMENT: COUNTEROFFER

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1. Date 02/17/2018
2. Page 1

3. Addendum to Purchase Agreement between parties, dated February 7th, 20 18,
4. pertaining to the purchase and sale of the Property located at 2158 Oakgreen Ave S
5. Afton MN 55001.

6. *This Counteroffer does not include the terms or conditions in any previous Counteroffer(s).*

7. The Purchase Agreement is rejected and the following Counteroffer is hereby made. All terms and conditions remain
8. the same, as stated in the Purchase Agreement, except the following:

9. *(Select appropriate changes from original offer.)*

10. [x] Sale price shall be $ [redacted].

11. [ ] Earnest money shall be a total of $ _____.

12. [ ] Cash of at least _____ percent (%) of the sale price, which includes the earnest money; PLUS:

13. [ ] Financing, the total amount secured against the Property to fund the purchase, not to exceed _____
14. percent (%) of the sale price.

15. [ ] Closing date shall be _____, 20 _____.

16. [ ] Seller agrees to complete all FHA/Lender required repairs, not to exceed $ _____.

17. [ ] Seller shall pay Buyer's closing costs, prepaids, insurance and _____
18. not to exceed $ _____.

19. [x] Other:
20. If any Green Acres taxes are due to take Property out of tax preferred status to be paid by buyer at closing.
21.
22.
23.
24.
25.
26.

27. Authorized Signature: Wanee Mann 02/19/2018 (Seller) 2/19/2018 5:55:19 PM CST (Date) | Raymond Pruban (Buyer) Digitally signed by Raymond Pruban Jr DN: cn=Raymond Pruban Jr, o=P O Box 251276 Woodbury, MN 55125, ou=Amaris Homes, LLC, email=rpruban@amariscustomhomes.com, c=US Date: 2018.02.26 08:49:26 -06'00' (Date)

28. _____ (Seller) (Date) | _____ (Buyer) (Date)

29. ATTACH ONLY THE FINAL COUNTEROFFER ADDENDUM TO THE PURCHASE AGREEMENT.

30. THIS IS A LEGALLY BINDING CONTRACT BETWEEN BUYER(S) AND SELLER(S).
31. IF YOU DESIRE LEGAL OR TAX ADVICE, CONSULT AN APPROPRIATE PROFESSIONAL.

MN:APAcC (8/17)

Instanet

Authenticity ID: [illegible]

AMARIS COMPANY

PURCHASE AGREEMENT: LAND (NON-RESIDENTIAL)

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1. Page 1 Date 02/07/2018

2. BUYER (S): Amaris Homes, LLC and or its Assigns

3.

4. Buyer's earnest money in the amount of Two Thousand

5. Dollars

6. ($ 2,000.00) shall be delivered no later than two (2) Business Days after

7. Final Acceptance Date of this Purchase Agreement to be deposited in the trust account of: *(Check one.)*

8. ☐ listing broker; or

9. ☒ Title Smart, White Bear Lake Mn (Trustee),

10. within three (3) Business Days of receipt of the earnest money or Final Acceptance Date of this Purchase

11. Agreement, whichever is later.

12. Said earnest money is part payment for the purchase of the property legally described as

13. Section/Township/Range SECTION 17 TOWNSHIP 028 RANGE 020 NE1/4-NE1/4 EXC E 132 & PT NW1/4-SE1/4-NE1/4 S

14.

15. Street Address 2138 Oakgreen Avenue S

16. PID # (s) 1702320110001

17. , City of Afton

18. County of Washington State of Minnesota, including all fixtures, if any,

19. ☒ INCLUDING ☐ EXCLUDING all emblements within the Property at the time of this Purchase Agreement, if any, *(Check one.)*

20. (collectively the "Property") and ☐ INCLUDING ☐ EXCLUDING the following personal property, if any, which shall *(Check one.)*

21. be transferred with no additional monetary value, and free and clear of all liens and encumbrances:

22.

23.

24.

25. all of which Property Seller has this day agreed to sell to Buyer for the sum of ($ 590,000.00)

26. Five Hundred Ninety Thousand

27. Dollars,

28. which Buyer agrees to pay in the following manner:

29. CASH of $ [redacted] or more in Buyer's sole discretion, which includes the earnest

30. money and the balance to be paid at the time of closing.

31. The date of closing shall be August 7th , 20 18 .

32. DUE DILIGENCE: This Purchase Agreement ☒ IS ☐ IS NOT subject to a due diligence contingency. (If answer is *(Check one.)*

33. IS, see attached *Addendum to Commercial Purchase Agreement: Due Diligence.*)

34. This Purchase Agreement ☐ IS ☒ IS NOT subject to cancellation of a previously written purchase agreement dated *(Check one.)*

35. , 20 , (If answer is IS, said cancellation shall be obtained

36. no later than , 20

37. If said cancellation is not obtained by said date, this Purchase Agreement is canceled. Buyer and Seller shall

38. immediately sign a written cancellation of Purchase Agreement confirming said cancellation and directing all earnest

39. money paid here to be refunded to Buyer.)

Instanet Forms

AMARIL COMPANY

PURCHASE AGREEMENT:
LAND (NON-RESIDENTIAL)

41. Property located at 2158 Oakgreen Avenue S Afton MN 55001

42. OTHER CONTINGENCIES: This Purchase Agreement is subject to the following contingencies, and if
43. the checked contingencies specified below, if any, are not satisfied or waived, in writing, by Buyer by
44. Closing, 20 _____, this Purchase Agreement is canceled as of said date. Buyer and Seller
45. shall immediately sign a written cancellation of Purchase Agreement confirming said cancellation and directing all
46. earnest money paid here to be refunded to Buyer. *(Check all that apply)*

47. ☐ FINANCING CONTINGENCY: Buyer shall provide Seller, or licensee representing or assisting Seller, with the
48. Written Statement, on or before the date specified on line 44.

49. For purposes of this Contingency, "Written Statement" means a Written Statement prepared by Buyer's
50. mortgage originator(s) or lender(s) after the Final Acceptance Date that Buyer is approved for the loan(s)
51. specified in this Purchase Agreement, including both the first mortgage and any subordinate financing, if any,
52. and stating that an appraisal, satisfactory to the lender(s), has been completed and stating conditions required
53. by lender(s) to close the loan.

54. Upon delivery of the Written Statement to Seller, or licensee representing or assisting Seller, the responsibility
55. for satisfying all conditions, except work orders, required by mortgage originator(s) or lender(s) are deemed
56. accepted by Buyer. Upon delivery of the Written Statement, if this Purchase Agreement does not close on the
57. stated closing date for ANY REASON relating to financing, other than Seller's failure to complete work orders
58. to the extent required by this Purchase Agreement, including but not limited to interest rate and discount points,
59. if any, Seller may, at Seller's option, declare this Purchase Agreement canceled, in which case this Purchase
60. Agreement is canceled. If Seller declares this Purchase Agreement canceled, Buyer and Seller shall
61. immediately sign a written cancellation of Purchase Agreement confirming said cancellation and directing all
62. earnest money paid here to be forfeited to Seller as liquidated damages. In the alternative, Seller may seek
63. all other remedies allowed by law.

64. If the Written Statement is not provided by the date specified on line 44, Seller may, at Seller's option, declare
65. this Purchase Agreement canceled by written notice to Buyer at any time prior to Seller receiving the Written
66. Statement, in which case this Purchase Agreement is canceled. In the event Seller declares this Purchase
67. Agreement canceled, Buyer and Seller shall immediately sign a written cancellation of Purchase Agreement
68. confirming said cancellation and directing all earnest money paid here to be refunded to Buyer.

69. If the Written Statement is not provided, and Seller has not previously canceled this Purchase Agreement, this
70. Purchase Agreement is canceled as of the closing date specified in this Purchase Agreement. Buyer and
71. Seller shall immediately sign a written cancellation of Purchase Agreement confirming said cancellation and
72. directing all earnest money paid here to be refunded to Buyer.

73. ☒ OTHER CONTINGENCIES:
The Purchase Agreement is subject to the Buyers Due Diligence of the Property, in
74. the Buyers sole and absolute discretion, including but not limited to, unresolved
title conditions, boundary and topographic surveys, soil borings and conditions,
75. environmental reports and studies, zoning, wetland reports and studies, and Buyer
obtaining all required governmental agency permits and the Buyer being able to
76. develop the Property as intended by the Buyer including obtaining financing for the
intended development. If the Buyer terminates the Purchase Agreement prior to
77. closing all earnest money shall be refunded to the Buyer.
78.
The Seller agrees to allow the Buyer and/or its sub-contractors to enter the
79. Property to conduct its Due Diligence which may include disruption of the property,
such as removal of trees and brush to gain access to conduct testing, soil boring
80. holes and soil test pits, etc. The Buyer shall fill all soil boring holes and test
pits but shall not be required to return Property to original condition (such as
81. seeding or replacement of trees or brush). Any trees or brush taken down shall
82. remain on the property).

83.

84. Seller's expenses for these contingencies, if any, shall not exceed $ 0.00 .

AMARIL COMPANY

PURCHASE AGREEMENT:
LAND (NON-RESIDENTIAL)

86. Property located at 2158 Oakgreen Avenue S Afton MN 55001

87. DEED/MARKETABLE TITLE: Upon performance by Buyer, Seller shall deliver a: *(Check one.)*
88. [x] Warranty Deed, [ ] Personal Representative's Deed, [ ] Contract for Deed, [ ] Trustee's Deed, or
89. [ ] Other: _____ Deed joined in by spouse, if any, conveying marketable title, subject to
90. (a) building and zoning laws, ordinances, state and federal regulations;
91. (b) restrictions relating to use or improvement of the Property without effective forfeiture provisions;
92. (c) reservation of any mineral rights by the State of Minnesota;
93. (d) utility and drainage easements which do not interfere with existing improvements; and
94. (e) others (must be specified in writing): _____
95. _____

96. TENANTS/LEASES: Property [ ] IS [x] IS NOT *(Check one.)* subject to rights of tenants. (If answer is IS, see attached *Addendum*
97. *to Commercial Purchase Agreement: Due Diligence.)*
98. Seller shall not execute leases from the date of this Purchase Agreement to the date of closing, the term of which lease
99. extends beyond the date of closing, without the prior written consent of Buyer. Buyer's consent or denial shall be
100. provided to Seller within _____ days of Seller's written request. Said consent
101. shall not be unreasonably withheld.

102. REAL ESTATE TAXES: Real estate taxes due and payable in the year of closing shall be prorated between Seller and
103. Buyer on a calendar year basis to the actual date of closing unless otherwise provided in this Purchase Agreement.
104. Real estate taxes, including penalties, interest, and any associated fees, payable in the years prior to closing shall be
105. paid by Seller. Real estate taxes payable in the years subsequent to closing shall be paid by Buyer.

106. DEFERRED TAXES/SPECIAL ASSESSMENTS:
107. [ ] BUYER SHALL PAY [x] SELLER SHALL PAY *(Check one.)* on date of closing any deferred real estate taxes
108. (e.g. Green Acres) or special assessments, payment of which is required as a result of the closing of this sale.
109. [ ] BUYER AND SELLER SHALL PRORATE AS OF THE DATE OF CLOSING [x] SELLER SHALL PAY ON *(Check one.)*
110. DATE OF CLOSING all installments of special assessments certified for payment, with the real estate taxes due and
111. payable in the year of closing.
112. [ ] BUYER SHALL ASSUME [x] SELLER SHALL PAY *(Check one.)* on date of closing all other special assessments levied as
113. of the date of this Purchase Agreement.
114. [ ] BUYER SHALL ASSUME [x] SELLER SHALL PROVIDE FOR PAYMENT OF *(Check one.)* special assessments pending as
115. of the date of this Purchase Agreement for improvements that have been ordered by any assessing authorities.
116. (Seller's provision for payment shall be by payment into escrow of two (2) times the estimated amount of the
117. assessments or less, as required by Buyer's lender.)

118. Buyer shall pay any unpaid special assessments payable in the year following closing and thereafter, the payment of
119. which is not otherwise here provided.

120. As of the date of this Purchase Agreement, Seller represents that Seller [ ] HAS [x] HAS NOT *(Check one.)* received a notice
121. regarding any new improvement project from any assessing authorities, the costs of which project may be assessed
122. against the Property. Any such notice received by Seller after the date of this Purchase Agreement and before
123. closing shall be provided to Buyer immediately. If such notice is issued after the date of this Purchase Agreement and
124. on or before the date of closing, then the parties may agree in writing, on or before the date of closing, to pay, provide
125. for the payment of, or assume the special assessments. In the absence of such agreement, either party may declare
126. this Purchase Agreement canceled by written notice to the other party, or licensee representing or assisting the other
127. party, in which case this Purchase Agreement is canceled. If either party declares this Purchase Agreement canceled,
128. Buyer and Seller shall immediately sign a written cancellation of Purchase Agreement confirming said cancellation and
129. directing all earnest money paid here to be refunded to Buyer.

Property located at 3158 Oakgreen Avenue S Afton MN 55001.

POSSESSION: Seller shall deliver possession of the Property: *(Check one.)*

[x] **IMMEDIATELY AFTER CLOSING;** or

[ ] **OTHER:** _____.

Seller agrees to remove ALL DEBRIS AND ALL PERSONAL PROPERTY NOT INCLUDED HERE from the Property by possession date.

PRORATIONS: All interest and rents shall be prorated between the parties as of date of closing, unless otherwise agreed to in writing. Buyer shall pay Seller for remaining gallons of fuel oil or liquid petroleum gas on the day of closing, at the rate of the last fill by Seller.

TITLE AND EXAMINATION: Within a reasonable time period after Final Acceptance Date of this Purchase Agreement, Seller shall provide one of the following title evidence options, at Seller's selection, which shall include proper searches covering bankruptcies, state and federal judgments, and liens, and levied and pending special assessments to Buyer or Buyer's designated title service provider:

(a) A commitment for an owner's policy of title insurance on a current ALTA form issued by an insurer licensed to write title insurance in Minnesota as selected by Buyer. Seller shall be responsible for the title search and exam costs related to the commitment. Buyer shall be responsible for all additional costs related to the issuance of the title insurance policy(ies), including but not limited to the premium(s), Buyer's name search, and plat drawing, if any. Seller shall deliver any abstract of title and a copy of any owner's title insurance policy for the Property, if in Seller's possession or control, to Buyer or Buyer's designated title service provider. Any abstract of title or owner's title insurance policy provided shall be immediately returned to Seller, or licensee representing or assisting Seller, upon cancellation of this Purchase Agreement.

(b) An abstract of title certified to date if Abstract Property or a Registered Property Abstract ("RPA") certified to date if Registered (Torrens) Property. Seller shall pay for the abstracting or RPA costs and deliver any abstract for this Property in Seller's possession or control to Buyer or Buyer's designated title service provider. Any abstract shall be immediately returned to Seller, or licensee representing or assisting Seller, upon cancellation of this Purchase Agreement. If Property is abstract and Seller does not have an abstract of title, Option (a) will automatically apply.

Seller shall use Seller's best efforts to provide marketable title by the date of closing. In the event that Seller has not provided marketable title by the date of closing, Seller shall have an additional thirty (30) days to make title marketable or, in the alternative, Buyer may waive title defects by written notice to Seller. In addition to the thirty (30)-day extension, Buyer and Seller may by mutual agreement further extend the closing date. Lacking such extension, either party may declare this Purchase Agreement canceled by written notice to the other party, or licensee representing or assisting the other party, in which case this Purchase Agreement is canceled. If either party declares this Purchase Agreement canceled, Buyer and Seller shall immediately sign a written cancellation of Purchase Agreement confirming said cancellation and directing all earnest money paid here to be refunded to Buyer.

SUBDIVISION OF LAND, BOUNDARIES, AND ACCESS: If this sale constitutes or requires a subdivision of land owned by Seller, Seller shall pay all subdivision expenses and obtain all necessary governmental approvals. Seller warrants the legal description of the real Property to be conveyed has been or shall be approved for recording as of the date of closing. Seller warrants that there is a right of access to the Property from a public right of way.

MECHANIC'S LIENS: Seller warrants that prior to the closing, payment in full will have been made for all labor, materials, machinery, fixtures, or tools furnished within the 120 days immediately preceding the closing in connection with construction, alteration, or repair of any structure on, or improvement to, the Property.

NOTICES: Seller warrants that Seller has not received any notice from any governmental authority as to condemnation proceedings or violation of any law, ordinance, or regulation. If the Property is subject to restrictive covenants, Seller warrants that Seller has not received any notice from any person or authority as to a breach of the covenants. Any such notices received by Seller shall be provided to Buyer immediately.

178. Property located at 2158 Oakgreen Avenue S Afton MN 55001.

179. **DIMENSIONS:** Buyer acknowledges any dimensions or acreage of land or improvements provided by Seller, third
180. party, or broker representing or assisting Seller are approximate. Buyer shall verify the accuracy of information to
181. Buyer's satisfaction, if material, at Buyer's sole cost and expense.

182. **ACCESS AGREEMENT:** Seller agrees to allow Buyer reasonable access to the Property for performance of any
183. surveys, inspections, or tests as agreed to here. Buyer shall restore the premises to the same condition it was in prior
184. to the surveys, inspections, or tests and pay for any restoration costs.

185. **RISK OF LOSS:** If there is any loss or damage to the Property between the Final Acceptance Date and the date of closing
186. for any reason, including fire, vandalism, flood, earthquake, or act of God, the risk of loss shall be on Seller. If the Property
187. is destroyed or substantially damaged before the closing date, this Purchase Agreement is canceled, at Buyer's
188. option, by written notice to Seller, or licensee representing or assisting Seller. If Buyer cancels this Purchase Agreement,
189. Buyer and Seller shall immediately sign a written cancellation of Purchase Agreement confirming said cancellation
190. and directing all earnest money paid here to be refunded to Buyer.

191. **TIME OF ESSENCE:** Time is of the essence in this Purchase Agreement.

192. **CALCULATION OF DAYS:** Any calculation of days begins on the first day (calendar or Business Days as specified)
193. following the occurrence of the event specified and includes subsequent days (calendar or Business Days as specified)
194. ending at 11:59 P.M. on the last day.

195. **BUSINESS DAYS:** "Business Days" are days which are not Saturdays, Sundays, or state or federal holidays unless
196. stated elsewhere by the parties in writing.

197. **DEFAULT:** If Buyer defaults in any of the agreements here, Seller may cancel this Purchase Agreement, and any
198. payments made here, including earnest money, shall be retained by Seller as liquidated damages and Buyer and
199. Seller shall affirm the same by a written cancellation agreement.

200. If Buyer defaults in any of the agreements here, Seller may terminate this Purchase Agreement under the provisions
201. of MN Statute 559.21.

202. If this Purchase Agreement is not canceled or terminated as provided here, Buyer or Seller may seek actual damages
203. for breach of this Purchase Agreement or specific performance of this Purchase Agreement; and, as to specific
204. performance, such action must be commenced within six (6) months after such right of action arises.

205. **METHAMPHETAMINE PRODUCTION DISCLOSURE:**
206. (A Methamphetamine Production Disclosure is required by MN Statute 152.0275, Subd. 2 (m).)

207. [X] Seller is not aware of any methamphetamine production that has occurred on the Property.

208. [ ] Seller is aware that methamphetamine production has occurred on the Property.
209. *(See Disclosure Statement: Methamphetamine Production.)*

210. **NOTICE REGARDING AIRPORT ZONING REGULATIONS:** The Property may be in or near an airport safety zone
211. with zoning regulations adopted by the governing body that may affect the Property. Such zoning regulations are
212. filed with the county recorder in each county where the zoned area is located. If you would like to determine if such
213. zoning regulations affect the Property, you should contact the county recorder where the zoned area is located.

214. **NOTICE REGARDING PREDATORY OFFENDER INFORMATION:** Information regarding the predatory offender
215. registry and persons registered with the predatory offender registry under MN Statute 243.166 may be
216. obtained by contacting the local law enforcement offices in the community where the Property is located
217. or the Minnesota Department of Corrections at (651) 361-7200, or from the Department of Corrections web
218. site at www.corr.state.mn.us.

219. **SUBJECT TO RIGHTS OF TENANTS, IF ANY, BUYER HAS THE RIGHT TO VIEW THE PROPERTY PRIOR TO**
220. **CLOSING TO ESTABLISH THAT THE PROPERTY IS IN SUBSTANTIALLY THE SAME CONDITION AS OF THE**
221. **DATE OF THIS PURCHASE AGREEMENT.**

222. BUYER IS NOT RELYING ON ANY ORAL REPRESENTATIONS REGARDING THE CONDITION OF THE PROPERTY.

AMARIS COMPANY

PURCHASE AGREEMENT: LAND (NON-RESIDENTIAL)

Property located at 2158 Oakgreen Avenue S Afton MN 55001.

SPECIAL DISCLOSURES: Seller discloses, to the best of Seller's knowledge, that the Property described in this Purchase Agreement consists of approximately 45.9 acres and is currently zoned Agriculture

Seller discloses, to the best of Seller's knowledge, that the Property ☐ IS ☒ IS NOT in a designated flood plain area. (Check one.)

Seller discloses, to the best of Seller's knowledge, that the Property ☐ DOES ☒ DOES NOT currently receive preferential tax treatment (e.g. Green Acres). (Check one.)

Seller discloses, to the best of Seller's knowledge, that the Property ☐ IS ☒ IS NOT enrolled in any federal, state, or local governmental programs (e.g., CREP, CRP, EQIP, WRP, conservation programs, riparian buffers, Sustainable Forest Incentive Act, etc.). (Check one.)

ENVIRONMENTAL CONCERNS: To the best of Seller's knowledge there are no hazardous substances or underground storage tanks, except where noted here:

None

(Check appropriate boxes.)

SELLER WARRANTS THAT THE PROPERTY IS EITHER DIRECTLY OR INDIRECTLY CONNECTED TO:

CITY SEWER ☐ YES ☒ NO / CITY WATER ☐ YES ☒ NO

SUBSURFACE SEWAGE TREATMENT SYSTEM

SELLER ☐ DOES ☒ DOES NOT KNOW OF A SUBSURFACE SEWAGE TREATMENT SYSTEM ON OR SERVING THE PROPERTY. (If answer is DOES, and the system does not require a state permit, see *Subsurface Sewage Treatment System Disclosure Statement.*) (Check one.)

PRIVATE WELL

SELLER ☐ DOES ☒ DOES NOT KNOW OF A WELL ON OR SERVING THE PROPERTY. (If answer is DOES and well is located on the Property, see *Well Disclosure Statement.*) (Check one.)

To the best of Seller's knowledge, the Property ☐ IS ☒ IS NOT in a Special Well Construction Area. (Check one.)

THIS PURCHASE AGREEMENT ☐ IS ☒ IS NOT SUBJECT TO AN *ADDENDUM TO PURCHASE AGREEMENT: SUBSURFACE SEWAGE TREATMENT SYSTEM AND WELL INSPECTION CONTINGENCY.* (If answer is IS, see attached *Addendum.*) (Check one.)

IF A WELL OR SUBSURFACE SEWAGE TREATMENT SYSTEM EXISTS ON THE PROPERTY, BUYER HAS RECEIVED A *DISCLOSURE STATEMENT: WELL AND/OR A DISCLOSURE STATEMENT : SUBSURFACE SEWAGE TREATMENT SYSTEM.*

AMARIS COMPANY

PURCHASE AGREEMENT: LAND (NON-RESIDENTIAL)

260. Property located at 2158 Oakgreen Avenue S Afton MN 55001

261. **AGENCY NOTICE**

262. Thomas Havron (Licensee) is ☐ Seller's Agent ☒ Buyer's Agent ☐ Dual Agent ☐ Facilitator. (Check one.)

263. Amaris Company, LLC (Real Estate Company Name)

264. Kim Anderson (Licensee) is ☒ Seller's Agent ☐ Buyer's Agent ☐ Dual Agent ☐ Facilitator. (Check one.)

265. Edina Realty Inc (Real Estate Company Name)

266. **DUAL AGENCY DISCLOSURE:** Dual agency occurs when one broker or salesperson represents both parties to a
267. transaction, or when two salespersons licensed to the same broker each represent a party to the transaction. Dual
268. agency requires the informed consent of all parties, and means that the broker or salesperson owes the same fiduciary
269. duties to both parties to the transaction. This role limits the level of representation the broker and salespersons can
270. provide, and prohibits them from acting exclusively for either party. In dual agency, confidential information about price,
271. terms, and motivation for pursuing a transaction will be kept confidential unless one party instructs the broker or
272. salesperson in writing to disclose specific information about him or her. Other information will be shared. Dual agents
273. may not advocate for one party to the detriment of the other.

274. **CONSENT TO DUAL AGENCY**

275. Broker represents both parties involved in the transaction, which creates a dual agency. This means that Broker and
276. its salespersons owe fiduciary duties to both parties. Because the parties may have conflicting interests, Broker and its
277. salespersons are prohibited from advocating exclusively for either party. Broker cannot act as a dual agent in this
278. transaction without the consent of both parties. Both parties acknowledge that

279. (1) confidential information communicated to Broker which regards price, terms, or motivation to buy, sell, or lease will
280. remain confidential unless the parties instruct Broker in writing to disclose this information. Other information will
281. be shared;

282. (2) Broker and its salespersons will not represent the interest of either party to the detriment of the other; and

283. (3) within the limits of dual agency, Broker and its salesperson will work diligently to facilitate the mechanics of the
284. sale.

285. With the knowledge and understanding of the explanation above, the parties authorize and instruct Broker and its
286. salespersons to act as dual agents in this transaction.

287. SELLER: _____ BUYER: Authorized [signature] Declined 2/7/2018 3:17:08 PM GST

288. _____ (Date) 02/07/2018 (Date)

289. SELLER: _____ BUYER: _____

290. _____ (Date) _____ (Date)

291. **CLOSING COSTS:** Buyer or Seller may be required to pay certain closing costs, which may effectively increase the
292. cash outlay at closing or reduce the proceeds from the sale.

AMARIS COMPANY

PURCHASE AGREEMENT: LAND (NON-RESIDENTIAL)

Property located at 2150 Oakgreen Avenue S Afton MN 55001

FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT ("FIRPTA"): Section 1445 of the Internal Revenue Code provides that a transferee ("Buyer") of a United States real property interest must be notified in writing and must withhold tax if the transferor ("Seller") is a foreign person and no exceptions from FIRPTA withholding apply. Buyer and Seller agree to comply with FIRPTA requirements under Section 1445 of the Internal Revenue Code.

Seller shall represent and warrant, under the penalties of perjury, whether Seller is a "foreign person" (as the same is defined within FIRPTA), prior to closing. Any representations made by Seller with respect to this issue shall survive the closing and delivery of the deed.

Buyer and Seller shall complete, execute, and deliver, on or before closing, any instrument, affidavit, or statement reasonably necessary to comply with the FIRPTA requirements, including delivery of their respective federal taxpayer identification numbers or Social Security numbers.

Due to the complexity and potential risks of failing to comply with FIRPTA, including the Buyer's responsibility for withholding the applicable tax, Buyer and Seller should seek appropriate legal and tax advice regarding FIRPTA compliance, as the respective licensees representing or assisting either party will be unable to assure either party whether the transaction is exempt from FIRPTA withholding requirements.

NOTE: MN Statute 500.21 establishes certain restrictions on the acquisition of title to agricultural land by aliens and non-American corporations. Please seek appropriate legal advice if this Purchase Agreement is for the sale of agricultural land and Buyer is a foreign person.

ENTIRE AGREEMENT: This Purchase Agreement and any addenda or amendments signed by the parties shall constitute the entire agreement between Buyer and Seller. Any other written or oral communication between Buyer and Seller, including, but not limited to, e-mails, text messages, or other electronic communications are not part of this Purchase Agreement. This Purchase Agreement can be modified or canceled only in writing by Buyer and Seller or by operation of law. All monetary sums are deemed to be United States currency for purposes of this Purchase Agreement.

ELECTRONIC SIGNATURES: The parties agree the electronic signature of any party on any document related to this transaction constitute valid, binding signatures.

FINAL ACCEPTANCE: To be binding, this Purchase Agreement must be fully executed by both parties and a copy must be delivered.

SURVIVAL: All warranties specified in this Purchase Agreement shall survive the delivery of the deed or contract for deed.

OTHER:
Investors or partners in Amaris Homes and or its assigns may be licensed realtors.

If any Green acres taxes are due to take Property out of tax preferred status to be paid by seller at closing.

AMARIS COMPANY

PURCHASE AGREEMENT: LAND (NON-RESIDENTIAL)

Property located at 2158 Oakgreen Avenue S Afton MN 55001

ADDENDA: Attached addenda are a part of this Purchase Agreement.

NOTE: Disclosures and optional Arbitration Agreement are not part of this Purchase Agreement.

I, the owner of the Property, accept this Purchase Agreement and authorize the listing broker to withdraw said Property from the market, unless instructed otherwise in writing.

I agree to purchase the Property for the price and on the terms and conditions set forth above.
I have reviewed all pages of this Purchase Agreement.

I have reviewed all pages of this Purchase Agreement.

[X] If checked, this Agreement is subject to attached *Addendum to Purchase Agreement: Counteroffer.*

FIRPTA: Seller represents and warrants, under penalty of perjury, that Seller [ ] IS [X] IS NOT a foreign person (i.e., a (Check one.) non-resident alien individual, foreign corporation, foreign partnership, foreign trust, or foreign estate for purposes of income taxation. (*See lines 295-311.*)) This representation and warranty shall survive the closing of the transaction and the delivery of the deed.

SELLER	BUYER
Authentisign: Nance Mann 2/19/2018 5:55:29 PM CST	Authentisign: [illegible] 2/6/2018 3:17:10 PM CST
By:	By:
Its: (Title)	Its: Chief Manager Amaris Development, LLC (Title)
02/19/2018 (Date)	02/07/2018 (Date)

SELLER	BUYER
By:	By:
Its: (Title)	Its: (Title)
(Date)	(Date)

FINAL ACCEPTANCE DATE: _____ The Final Acceptance Date is the date on which the fully executed Purchase Agreement is delivered.

THIS IS A LEGALLY BINDING CONTRACT BETWEEN BUYER(S) AND SELLER(S).
IF YOU DESIRE LEGAL OR TAX ADVICE, CONSULT AN APPROPRIATE PROFESSIONAL.

913814 911663
2.

EASEMENT

In consideration of the sum of Ten and No/100 Dollars and other good, fair and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, ~~Richard J. Schreier and _____, husband and wife,~~ Robert C. Mogren and Darlene Mogren, husband and wife, and Gerald C. Mogren and Arlene, husband and wife, (**"Grantors"**), hereby grant and convey to the City of Afton, a Minnesota municipal corporation (**"Grantee"**), for the benefit of the public, a perpetual, non-exclusive, permanent easement for the construction, installation, maintenance, replacement and operation of public right-of-way including, without limitation, sidewalks, landscaping, utilities, traffic signals, and all necessary appurtenances thereto, over, under, upon and across that certain real property situated in Washington County, Minnesota, legally described on Exhibit "A" attached hereto (the **"Easement Area"**).

Grantors represent and warrant to Grantee that Grantors are the fee owners of, and possesses marketable title to, the Easement Area and have the lawful right and authority to grant and convey this Easement.

This Easement shall run with the Easement Area, be a servitude thereon, and be binding upon, and inure to the benefit of the parties hereto, and their respective successors and assigns

IN WITNESS WHEREOF, the undersigned has hereunto made and executed this Easement effective as of the 10th day of August, 1996.

~~Richard J. Schreier~~

Robert C. Mogren

Robert C. Mogren

Darlene Mogren

Gerald C. Mogren

Gerald C. Mogren

Arlene Mogren

ENTERED IN TRANSFER RECORD
WASHINGTON COUNTY, MINNESOTA
December 10 1996
R H STAFFORD, AUDITOR-TREASURER
BY Kathleen O Tooce DEPUTY

267/22117868 6/27/96

C. I. TITLE INC.
P. O. BOX 17266
ST. PAUL, MN 55117

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

~~This instrument was acknowledged before me this ___ day of _____, 1996, by Richard J. Schreier and _____, husband and wife.~~

_____
Notary Public

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

This instrument was acknowledged before me this 10th day of August, 1996, by Robert C. Mogren and Darlene Mogren, husband and wife.

BRUCE M. MOGREN
NOTARY PUBLIC—MINNESOTA
WASHINGTON COUNTY
My Commission Expires OCT 5, 1998

Bruce M Mogren
Notary Public

BRUCE M. MOGREN
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan. 31, 2000

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

This instrument was acknowledged before me this 10th day of August, 1996, by Gerald C. Mogren and Arlene H Mogren, husband and wife.

BRUCE M. MOGREN
NOTARY PUBLIC—MINNESOTA
WASHINGTON COUNTY
My Commission Expires OCT 5, 1998

Bruce M Mogren
Notary Public

BRUCE M. MOGREN
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan. 31, 2000

THIS INSTRUMENT WAS DRAFTED BY:
POPHAM, HAIK, SCHNOBRICH & KAUFMAN, LTD.
3300 Piper Jaffray Tower
222 South Ninth Street
Minneapolis, MN 55402

267/22117868 6/27/96

EXHIBIT "A"

EASEMENT AREA

That part of the East Two Rods of the Northeast Quarter of the Northeast Quarter (NE 1/4 of the NE 1/4) of Section Seventeen (17), Township Twenty-eight (28), Range Twenty (20)West, Washington County, Minnesota, lying west of the easterly one rod thereof.

913814

OFFICE OF
COUNTY RECORDER
WASHINGTON COUNTY
[illegible]

DEC 10 9 55 AM '96

DOC. 913814
[illegible]
[illegible]ORDER

Cindy Koormann

CI Title

8/9.00

909380 √

EASEMENT

In consideration of the sum of Ten and No/100 Dollars and other good, fair and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Mary Kay Johnson, single, Adam Manley Johnson, single, Krista Adele Anderson and Alan Douglas Anderson, husband and wife, (collectively, **"Grantors"**), hereby grant and convey to the City of Afton, a Minnesota municipal corporation (**"Grantee"**), for the benefit of the public, a perpetual, non-exclusive, permanent easement for the construction, installation, maintenance, replacement and operation of public right-of-way including, without limitation, sidewalks, landscaping, utilities, traffic signals, and all necessary appurtenances thereto (the **"Easement"**) over, under, upon and across that certain real property situated in Washington County, Minnesota, legally described on Exhibit "A" attached hereto (the **"Easement Area"**).

Grantors represent and warrant to Grantee that Grantors are the fee owners of, and possesses marketable title to, the Easement Area and have the lawful right and authority to grant and convey this Easement.

This Easement shall run with the Easement Area, be a servitude thereon, and be binding upon, and inure to the benefit of the parties hereto, and their respective successors and assigns

IN WITNESS WHEREOF, the undersigned has hereunto made and executed this Easement effective as of the 9th day of October, 1996.

Mary Kay Johnson
Mary Kay Johnson

Adam Manley Johnson
Adam Manley Johnson

Krista Adele Anderson
Krista Adele Anderson

Alan Douglas Anderson

NOTARY PUBLIC MINNESOTA
NICOLE DOLL
HENNEPIN COUNTY
My Commission Expires Jul. 23, 1997

N Doll

MINNESOTA
Oct 15 1996
AFFORD, AUDITOR-TREASURER
Sherry A Mill

267/22117561 10/3/96

STATE OF MINNESOTA)
) ss.
COUNTY OF Hennepin

This instrument was acknowledged before me this 8 day of October, 1996, by Mary Kay Johnson, single.Adam Manley Johnson

Linda M. Hines
Notary Public

LINDA M. HINES
NOTARY PUBLIC- MINNESOTA
MY COMMISSION EXPIRES 1-31-2000

STATE OF MINNESOTA)
) ss.
COUNTY OF Hennepin

This instrument was acknowledged before me this 8 day of October, 1996, by Adam Manley Johnson, single.

Linda M. Hines
Notary Public

LINDA M. HINES
NOTARY PUBLIC- MINNESOTA
MY COMMISSION EXPIRES 1-31-2000

STATE OF MINNESOTA)
) ss.
COUNTY OF Hennepin

This instrument was acknowledged before me this 9th day of October, 1996, by Krista Adele Anderson and Alan Douglas Anderson, wife and husband.

Nicole Doll
Notary Public

NOTARY PUBLIC MINNESOTA
NICOLE DOLL
HENNEPIN COUNTY
My Commission Expires Jul. 23, 1997

THIS INSTRUMENT WAS DRAFTED BY:
POPHAM, HAIK, SCHNOBRICH & KAUFMAN, LTD.
3300 Piper Jaffray Tower
222 South Ninth Street
Minneapolis, MN 55402

267/22117561 10/3/96

STATE OF MINNESOTA)
) ss.
COUNTY OF Hennepin

This instrument was acknowledged before me this 8 day of October, 1996, by Mary Kay Johnson, single.Adam Manley Johnson

Notary Public

LINDA M. HINES
NOTARY PUBLIC- MINNESOTA
MY COMMISSION EXPIRES 1-31-2000

STATE OF MINNESOTA)
) ss.
COUNTY OF Hennepin

This instrument was acknowledged before me this 8 day of October, 1996, by Adam Manley Johnson, single.

Notary Public

LINDA M. HINES
NOTARY PUBLIC- MINNESOTA
MY COMMISSION EXPIRES 1-31-2000

STATE OF MINNESOTA)
) ss.
COUNTY OF Hennepin)

This instrument was acknowledged before me this 24 day of October, 1996, by Krista Adele Anderson and Alan Douglas Anderson, wife and husband.

Notary Public

VERNE BETLACH
NOTARY PUBLIC- MINNESOTA
MY COMMISSION EXPIRES
JANUARY 31, 2000

267/22117561 10/3/96

EXHIBIT "A"

EASEMENT AREA

The East One Rod of the Northeast Quarter of the Northeast Quarter (NE 1/4 of the NE 1/4) of Section Seventeen (17), Township Twenty-eight (28), Range Twenty (20) West, Washington County, Minnesota.

909380

Nov 5 2 10 PM '96

909380

Metro Legal
Nancy Chadwick

1950

MINOR SUBDIVISION / GRADING AND EROSION CONTROL PLAN

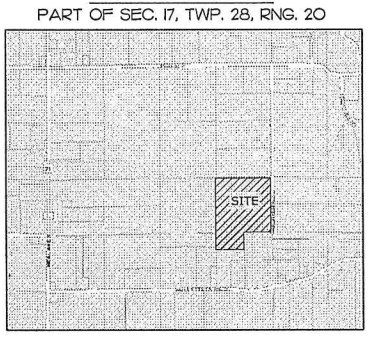
~for~ AMARIS DEVELOPMENT, LLC
~of~ 2158 OAKGREEN AVENUE SOUTH
AFTON, MN 55001

EROSION CONTROL / REVEGETATION SPECS.

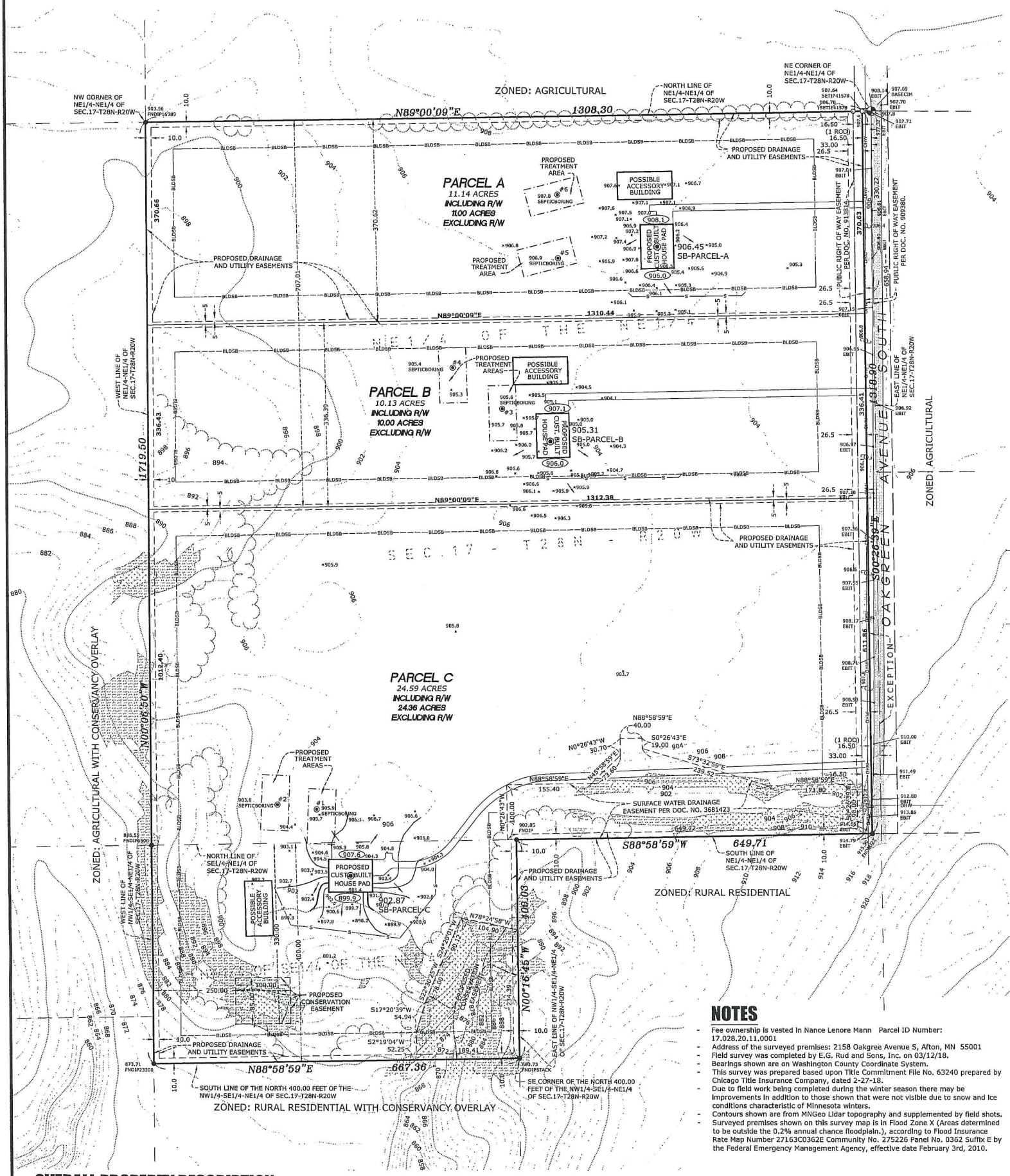
1. Prior to rough grading, install silt stop fence in locations shown. Additional silt stop fence will be required where local conditions require. Install tree protection as deemed necessary by the city forester prior to any grading.
2. Any grading shall proceed on an area by area basis to minimize uncompleted areas.
3. As each area outside the street is graded, provide native topsoil, seed, and mulch anchored with a straight set disc within seven days after rough grading.
4. Maintain and repair silt stop fences (including removal of accumulated silt) until vegetation is established.
5. Any sediment tracked onto the street from construction activities will be removed on a daily basis.

VICINITY MAP

PART OF SEC. 17, TWP. 28, RNG. 20



WASHINGTON COUNTY, MINNESOTA
(NO SCALE)

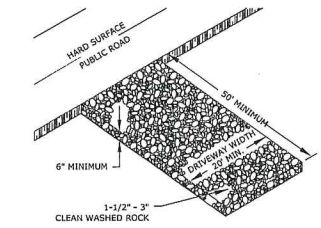


NORTH

GRAPHIC SCALE
100 0 50 100 200
1 INCH = 100FEET

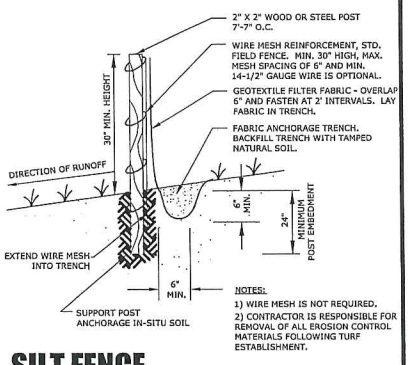
LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES IRON MONUMENT SET, MARKED RLS# 41578
- DENOTES WASHINGTON COUNTY CAST IRON MONUMENT
- DENOTES SEPTIC SOIL BORING. (BY OTHERS)
- DENOTES HOUSE PAD BORING LOCATION
- x 952.36 DENOTES EXISTING SPOT ELEVATION
- DENOTES POWER POLE
- DENOTES TELEPHONE PEDESTAL
- DENOTES PROPOSED CONTOURS
- DENOTES LIDAR CONTOURS
- OHW DENOTES OVERHEAD WIRE
- DENOTES BITUMINOUS SURFACE
- DENOTES TREE LINE FROM AERIAL
- DENOTES 13%-18% SLOPE
- DENOTES 18% AND GREATER SLOPE
- S DENOTES PROPOSED SILT FENCE
- 800.0 DENOTES PROPOSED ELEVATION



ROCK CONSTRUCTION ENTRANCE

N.T.S.



NOTES:
1) WIRE MESH IS NOT REQUIRED.
2) CONTRACTOR IS RESPONSIBLE FOR REMOVAL OF ALL EROSION CONTROL MATERIALS FOLLOWING TURF ESTABLISHMENT.

SILT FENCE

N.T.S.

NOTES

- Fee ownership is vested in Nance Lenore Mann Parcel ID Number: 17.028.20.11.0001
- Address of the surveyed premises: 2158 Oakgree Avenue S, Afton, MN 55001
- Field survey was completed by E.G. Rud and Sons, Inc. on 03/12/18.
- Bearings shown are on Washington County Coordinate System.
- This survey was prepared based upon Title Commitment File No. 63240 prepared by Chicago Title Insurance Company, dated 2-27-18.
- Due to field work being completed during the winter season there may be improvements in addition to those shown that were not visible due to snow and ice conditions characteristic of Minnesota winters.
- Contours shown are from MNGeo Lidar topography and supplemented by field shots.
- Surveyed premises shown on this survey map is in Flood Zone X (Areas determined to be outside the 0.2% annual chance floodplain.), according to Flood Insurance Rate Map Number 27163C0362E Community No. 275226 Panel No. 0362 Suffix E by the Federal Emergency Management Agency, effective date February 3rd, 2010.

OVERALL PROPERTY DESCRIPTION

The Northeast Quarter (1/4) of the Northeast Quarter (1/4) of Section 17, Township 28, Range 20, Washington County, Minnesota, except the East 1 Rod thereof; and the North 400 feet of the Northwest Quarter (1/4) of the Southeast Quarter (1/4) of the Northeast Quarter (1/4) of Section 17, Township 28, Range 20, Washington County, Minnesota.

ZONING AND SETBACKS

CURRENT ZONING: AGRICULTURAL WITH CONSERVANCY OVERLAY

PROPOSED ZONING: AGRICULTURAL WITH CONSERVANCY OVERLAY

SETBACKS:

OAKGREEN AVENUE SOUTH	105 FEET FROM CENTERLINE
SIDE YARD SETBACK	50 FEET
REAR YARD SETBACK	50 FEET
MAXIMUM BUILDING HEIGHT	35 FEET

DEVELOPMENT REQUIREMENTS FOR ZONE - A (AGRICULTURAL)

MINIMUM LOT AREA	10 ACRES
MINIMUM STREET FRONTAGE	300 FEET
MINIMUM LOT DEPTH	300 FEET
MAXIMUM LOT DEPTH	THREE TIME THE WIDTH OF THE LOT ON ANY LOT OF TEN ACRES OR MORE.
MAXIMUM SITE COVERAGE	10% OR 1/2 ACRE WHICHEVER IS GREATER INCLUDES STRUCTURE AND/OR IMPERVIOUS SURFACE.
MAXIMUM BUILDABLE SLOPE	18% FOR STRUCTURES EXCEPT SUBSTANDARD STRUCTURES.
MAXIMUM SLOPE FOR SEWAGE TREATMENT SYSTEMS AND DRIVEWAYS	12%

AREA COMPUTATIONS

TOTAL AREA OF SITE: 45.86 ACRES
PROPOSED NUMBER OF LOTS: 3
DENSITY: 0.06 UNITS PER ACRES

BUILDABLE AREA

(CONTIGUOUS AREA OF LOT LESS SLOPE 13% OR GREATER AND NON-TYPICAL DRAINAGE AND UTILITY EASEMENT)

PARCEL A: 11.00 ACRES
PARCEL B: 10.00 ACRES
PARCEL C: 20.59 ACRES

IMPERVIOUS SURFACE CALCULATIONS

	PROPOSED HOUSE PAD	PROPOSED DRIVEWAY	EXISTING BITUMINOUS	TOTAL IMPERVIOUS	PERCENT IMPERVIOUS
PARCEL A	4,800 S.F.	5,400 S.F.	N/A	10,200 S.F.	2.1%
PARCEL B	4,800 S.F.	7,816 S.F.	N/A	12,616 S.F.	2.9%
PARCEL C	4,800 S.F.	12,804 S.F.	312 S.F.	17,916 S.F.	1.7%

PROPOSED HOUSE AND DRIVEWAY SIZE AND LOCATION ARE SUBJECT TO CHANGE PENDING FINAL DESIGN.

BENCHMARK

MNDOT STATION NAME: TOLMIE
ELEVATION = 922.777 FEET (NAVD88)

PROPOSED DESCRIPTION FOR PARCEL A

The north 370.62 feet of the Northeast Quarter (1/4) of the Northeast Quarter (1/4) of Section 17, Township 28, Range 20, Washington County, Minnesota.
Except the East 1 Rod thereof.

PROPOSED DESCRIPTION FOR PARCEL B

The south 336.39 feet of the north 707.01 feet of the Northeast Quarter (1/4) of the Northeast Quarter (1/4) of Section 17, Township 28, Range 20, Washington County, Minnesota.
Except the East 1 Rod thereof.

PROPOSED DESCRIPTION FOR PARCEL C

That part of the Northeast Quarter (1/4) of the Northeast Quarter (1/4) of Section 17, Township 28, Range 20, Washington County, Minnesota, which lies south of the north 707.01 feet thereof.
Except the East 1 Rod thereof.

AND

The North 400 feet of the Northwest Quarter (1/4) of the Southeast Quarter (1/4) of the Northeast Quarter (1/4) of Section 17, Township 28, Range 20, Washington County, Minnesota.

PROPOSED DRAINAGE AND UTILITY EASEMENT DESCRIPTION FOR PARCEL A

A perpetual easement for drainage and utility purposes, over, under and across the west 10.00 feet; the north 10.00 feet; the south 5.00 feet; and the east 26.50 feet of the following described property:

The north 370.62 feet of the Northeast Quarter (1/4) of the Northeast Quarter (1/4) of Section 17, Township 28, Range 20, Washington County, Minnesota.
Except the East 1 Rod thereof.

PROPOSED DRAINAGE AND UTILITY EASEMENT DESCRIPTION FOR PARCEL B

A perpetual easement for drainage and utility purposes, over, under and across the west 10.00 feet; the north 5.00 feet; the south 5.00 feet; and the east 26.50 feet of the following described property:

The south 336.39 feet of the north 707.01 feet of the Northeast Quarter (1/4) of the Northeast Quarter (1/4) of Section 17, Township 28, Range 20, Washington County, Minnesota.
Except the East 1 Rod thereof.

PROPOSED CONSERVATION EASEMENT DESCRIPTION FOR PARCEL C

The part of the north 400 feet of the Northwest Quarter (1/4) of the Southeast Quarter (1/4) of the Northeast Quarter (1/4) of Section 17, Township 28, Range 20, Washington County, Minnesota, described as follows:

Beginning at the southeast corner of said north 400 feet of the Northwest Quarter (1/4) of the Southeast Quarter (1/4) of the Northeast Quarter (1/4); thence on an assumed bearing of North 00 degrees 16 minutes 45 seconds West, along the east line of said Northwest Quarter (1/4) of the Southeast Quarter (1/4) of the Northeast Quarter (1/4), a distance of 234.39 feet; thence North 78 degrees 24 minutes 58 seconds West a distance of 104.90 feet; thence South 24 degrees 20 minutes 01 second West a distance of 90.12 feet; thence South 22 degrees 30 minutes 25 seconds West a distance of 78.00 feet; thence South 17 degrees 20 minutes 39 seconds West a distance of 54.94 feet; thence South 02 degrees 19 minutes 04 seconds West a distance of 52.25 feet to the south line of said Northwest Quarter (1/4) of the Southeast Quarter (1/4) of the Northeast Quarter (1/4); thence North 88 degrees 58 minutes 59 seconds East, along said south line, a distance of 189.41 feet to the point of beginning.

AND

The south 85.00 feet of the north 330.00 feet of the east 100.00 feet of the west 250.00 feet of the Northwest Quarter (1/4) of the Southeast Quarter (1/4) of the Northeast Quarter (1/4) of Section 17, Township 28, Range 20, Washington County, Minnesota.

PROPOSED DRAINAGE AND UTILITY EASEMENT DESCRIPTION FOR PARCEL C

A perpetual easement for drainage and utility purposes, over, under and across the west 10.00 feet; the north 5.00 feet; the east 26.50 feet; and the south 10 feet of the east 659.71 feet of the following described property:

That part of the Northeast Quarter (1/4) of the Northeast Quarter (1/4) of Section 17, Township 28, Range 20, Washington County, Minnesota, which lies south of the north 707.01 feet thereof.
Except the East 1 Rod thereof.

AND

A perpetual easement for drainage and utility purposes, over, under and across the west 10.00 feet; the south 10.00 feet; and the east 10.00 feet of the following described property:

The North 400 feet of the Northwest Quarter (1/4) of the Southeast Quarter (1/4) of the Northeast Quarter (1/4) of Section 17, Township 28, Range 20, Washington County, Minnesota.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JASON E. RUD

Date: 4/19/18 License No. 41578

DRAWN BY: JEN	JOB NO: 18113PP	DATE: 04/03/18	
CHECK BY: JER	SCANNED ☐		
1	4/19/18	REVISED PARCELS	BPN
2			
3			
NO.	DATE	DESCRIPTION	BY

E. G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
Tel. (651) 361-8200 Fax (651) 361-8701
www.egrud.com

18113PP

WSB

477 Temperance Street | St. Paul, MN 55101 | (651) 286-8450

Memorandum

To: ***Honorable Mayor and City Council, City of Afton***

From: ***Nick Guilliams, PE, City Engineer***

Date: ***May 15, 2018***

Re: ***May Engineering Staff Report***
WSB Project No. 11166-000

---

1. Downtown Village Improvement Project Change Order No. 10

Change Order No. 10 for the Downtown Village Improvement Project includes Washington County initiated items to reclaim the pavement and upgrade the guardrail to current standards on the north end of St. Croix Trail. The total cost of the change order is $18,070.43 which will be paid by Washington County.

Action: Recommend approval of Change Order No. 10 in the amount of $18,070.42 to Geislinger and Sons, Inc.

2. Crackfill Quotes

As discussed at the April Public Works Committee meeting, staff was directed to obtain quotes to crackfill 8.2 miles of various roads throughout the City has shown in the attached figure. The lowest quote was from Fahrner Asphalt Sealers, LLC. in the amount of $45,279.68. WSB estimates a not to exceed fee of $2,000 to administer the project and perform as needed construction observation services.

Action: Recommend approval of the quote received from Fahrner Asphalt Sealers, LLC in the amount of $$45,279.68 and approve a construction administration and inspection fee to WSB and Associates for a not to exceed amount of $2,000.

3. Trading Post Trail Bridge Over Valley Creek

At the May 3, 2018 City Council Work Session staff was asked to provide a cost to work with the Valley Branch Watershed District to determine if this bridge can be replaced as a culvert. WSB proposes to perform a hydrologic model of the existing drainage area and coordinate with the VBWD so a determination can be made. WSB proposes to perform this work for a not to exceed cost of $3,500.

CHANGE ORDER NO. 10

DOWNTOWN VILLAGE IMPROVEMENT PROJECT

May 7, 2018

CITY OF AFTON, MN
WSB PROJECT NO. 1856-52 (previously 1856-40)

OWNER:	CONTRACTOR:
CITY OF AFTON 3033 ST CROIX TRAIL S AFTON, MN 55001	GEISLINGER & SONS, INC. 511 CENTRAL AVE S PO BOX 437 WATKINS, MN 55389

YOU ARE DIRECTED TO MAKE THE FOLLOWING CHANGES IN THE CONTRACT DOCUMENT DESCRIPTION:

WORK NECESSARY DUE TO PROJECT FIELD MODIFICATIONS, QUANTITY ADJUSTMENTS, CONFLICTS WITH EXISTING UTILITIES, ETC. AS SHOWN ON THE ATTACHED DETAIL.

IT IS UNDERSTOOD THAT THIS CHANGE ORDER INCLUDES ALL ADDITIONAL COSTS AND TIME EXTENSIONS WHICH ARE IN ANY WAY, SHAPE, OR FORM ASSOCIATED WITH THE WORK ELEMENTS DESCRIBED ABOVE.

CHANGE IN CONTRACT PRICE:		CHANGE IN CONTRACT TIME:	
ORIGINAL CONTRACT PRICE:	$12,542,476.71	ORIGINAL CONTRACT TIME:	11/30/2018
PREVIOUS CHANGE ORDERS:	$227,063.87	NET CHANGE FROM PREVIOUS CHANGE ORDERS:	NONE
CONTRACT PRICE PRIOR TO THIS CHANGE ORDER:	$12,769,540.58	CONTRACT TIME PRIOR TO THIS CHANGE ORDER:	11/30/2018
NET INCREASE OF THIS CHANGE ORDER:	$18,070.43	NET INCREASE WITH CHANGE ORDER:	NONE
CONTRACT PRICE WITH ALL APPROVED CHANGE ORDERS:	$12,787,611.01	CONTRACT TIME WITH APPROVED CHANGE ORDERS	11/30/2018

RECOMMENDED/APPROVED BY:

NICK GUILLIAMS, PE,
CITY ENGINEER/ PROJECT MANAGER

WSB & ASSOCIATES, INC.
ENGINEER

APPROVED BY:

CONTRACTOR SIGNATURE

GEISLINGER & SONS, INC.
CONTRACTOR

APPROVED BY:

CITY ADMINISTRATOR

DATE

CHANGE ORDER NO. 10 DETAIL

DOWNTOWN VILLAGE IMPROVEMENT PROJECT — May 7, 2018

CITY OF AFTON, MN
WSB PROJECT NO. 1856-520

Item No.	Mat. No.	Description	Unit	Unit Cost	Quantity	COST
DELETED BID ITEMS						
20	2104.503	REMOVE BITUMINOUS PAVEMENT	SY	$ (1.60)	4408	$ (7,052.80)
36	2104.523	SALVAGE ENERGY ABSORBING TERMINAL	EA	$ (325.00)	2	$ (650.00)
64	2211.503	AGGREGATE BASE (CV) CLASS 5	CY	$ (23.20)	977	$ (22,666.40)
232	2554.501	TRAFFIC BARRIER DESIGN B8338	LF	$ (24.00)	374	$ (8,976.00)
234	2554.602	INSTALL ENERGY ABSORBING TERMINAL	EA	$ (1,600.00)	2	$ (3,200.00)
235	2554.615	IMPACT ATTENUATOR	AMBY	$ (2,200.00)	1	$ (2,200.00)

ADDED BID ITEMS

295	ADDITIONAL WORK THAT WAS NECESSARY TO RECLAIM THE NORTH END OF ST. CROIX TRAIL. THE WORK WAS DONE ON A TIME AND MATERIALS BASIS.	$ 33,985.34
296	ADDITIONAL WORK THAT WAS NECESSARY TO CHANGE THE GUARDRAILS. THE WORK WAS DONE ON A TIME AND MATERIALS BASIS.	$ 24,484.02
302	ADDITIONAL WORK THAT WAS NECESSARY TO RELOCATE A PRIVATE ELECTRICAL SERVICE LINE DUE TO UTILITY RELOCATION CONFLICTS. THE WORK WAS DONE ON A TIME AND MATERIALS BASIS.	$ 4,346.27

TOTAL CHANGE ORDER NO. 9 — **$18,070.43**

TOTAL ADJUSTMENT TO ORIGINAL CONTRACT AMOUNT — **$18,070.43**

WORK ORDER – MINOR EXTRA WORK NO. 3

CONTRACTOR: Geislinger & Sons/Arnt C&B	FEDERAL PROJECT NO. N/A	STATE PROJECT NO. 082-618-021
ADDRESS: Washington County	LOCATION OF WORK Sta. 150+08 to Sta. 163+60	
This Contract uses MnDOT Standard Specifications for Construction 2014 Edition		

This Contract is between the State of Minnesota, acting through its Commissioner of Transportation, and Contractor as follows:

Issue:

Plan revisions to reclaim pavement on County Road 21 from sta. 150+08 to sta. 163+60. Work included is to mill and reclaim bituminous pavement, grade, and repave. This work is to be completed under live traffic following traffic procedures laid out within the Minnesota MUTCD.

The Engineer has determined the Contract needs to be revised in accordance with MnDOT 1402.

Resolution and Authorization:

1. The Contractor will complete the work as requested. A quote has been provided and work has been approved based on the quote provided.

2. Payment for this work will be at Negotiated Unit Prices as provided in MnDOT Specification 1904, as shown in the estimate of cost.

3. This Work Order covers the known and anticipated costs and contract time adjustment (if any) attributable to the work covered by this Work Order. Payment for this work shall be as shown in the cost breakdown and be considered full compensation for all labor, equipment, materials, and other costs required to complete the work.

ESTIMATE OF COST

INCREASE

ITEM NO.	ITEM	UNIT	UNIT PRICE		QUANTITY	AMOUNT	GROUP
1	Mobilize Mill	LS	$1,000.00		1.00	$1,000.00	
2	Mill Bituminous Pavement(8")	SY	$4.34		4,408.00	$19,130.72	
3	Mobilize Reclaimer	LS	$500.00		1.00	$500.00	
4	Reclaim Remaining Bituminous	SY	$1.08		4,088.00	$4,415.04	
5	Fine Grade Reclaim	LS	$5,850.00		1.00	$5,850.00	
N/A	Prime Contractor Markup	LS	N/A		10%	$3,089.58	
					Total	$33,985.34	

* Denotes Contract Unit Price

DECREASE

ITEM NO.	ITEM	UNIT	UNIT PRICE		QUANTITY	AMOUNT	GROUP
2104.505	Remove Bituminous Pavement	SY	$1.60	*	4,408.00	$7,052.80	
2211.503	Aggregate Base Class 5 (CV)	CY	$23.20	*	977.00	$22,666.40	
					Total	$29,719.20	

* Denotes Contract Unit Price

WORK ORDER – MINOR EXTRA WORK NO. 3

NET CHANGES

ITEM NO.	ITEM	AMOUNT	GROUP
N/A	Increase	$33,985.34	
N/A	Decrease	$29,719.20	
	Total Changes	$4,266.14	

Signature	Date
Project Engineer/Supervisor	3/7/18
Contractor Authorized Representative	3/7/18
Washington County Representative	3/6/18

ATTACHMENTS: By signing this agreement, the Contractor acknowledges receipt of the specified attachments (if applicable.)

- ☐ Plans (Specify plan sheets attached)
- ☐ Specifications (Specify Specifications attached)
- ☒ Other Quote

Original to Project File
Copy to Contractor, Construction and Innovative Contracting (submit with Final);
Copy to Local Agency and MN/DOT Municipal Agreement Unit if funded wholly or in part by Local Agency Funds

WORK ORDER – MINOR EXTRA WORK NO. 4

CONTRACTOR: Geislinger & Sons	FEDERAL PROJECT NO. N/A	STATE PROJECT NO. 082-618-021
ADDRESS: Washington County	LOCATION OF WORK Sta. 159+98 to Sta. 163+60	
This Contract uses MnDOT Standard Specifications for Construction 2014 Edition		

This Contract is between the State of Minnesota, acting through its Commissioner of Transportation, and Contractor as follows:

Issue:

Plan revisions to meet current guardrail standards along with the replacement and adjustment of posts installed to meet new design standards. The revisions are in accordance with MnDOT technical memorandum No. 16-09-TS-04, "Implementation of MnDOT single slope median barrier design and MnDOT type 31 guardrail design."

The Engineer has determined the Contract needs to be revised in accordance with MnDOT 1402.

Resolution and Authorization:

1. *The Contractor will complete the work as requested. A quote has been provided and work has been approved based on the quote provided.*

2. Payment for this work will be at Negotiated Unit Prices as provided in MnDOT Specification 1904, as shown in the estimate of cost.

3. This Work Order covers the known and anticipated costs and contract time adjustment (if any) attributable to the work covered by this Work Order. Payment for this work shall be as shown in the cost breakdown and be considered full compensation for all labor, equipment, materials, and other costs required to complete the work.

ESTIMATE OF COST

INCREASE

ITEM NO.	ITEM	UNIT	UNIT PRICE		QUANTITY	AMOUNT	GROUP
2104.509	Remove E.A.T	EA	$325.00		2.00	$650.00	
2554.501	Traffic Barrier Design type 31	LF	$25.50		500.00	$12,750.00	
2554.523	End Treatment – Tangent Terminal	EA	$2,950.00		2.00	$5,900.00	
N/A	Raise 8338 (Steel Post)	LF	$6.40		125.00	$800.00	
N/A	Change 6' post to 7'	EA	$35.97		60.00	$2,158.20	
N/A	Prime Contractor Markup	LS	N/A		10%	$2,225.82	
					Total	$24,484.02	

* Denotes Contract Unit Price

WORK ORDER – MINOR EXTRA WORK NO. 4

DECREASE

ITEM NO.	ITEM	UNIT	UNIT PRICE		QUANTITY	AMOUNT	GROUP
2104.523	Salvage Energy Absorbing Terminal	EA	$325.00	*	2.00	$650.00	
2554.501	Traffic Barrier Design B8338	LF	$24.00	*	374.00	$8,976.00	
2554.602	Install E.A.T	EA	$1,600.00	*	2.00	$3,200.00	
2554.615	Impact Attenuator	AMBY	$2,200.00	*	1.00	$2,200.00	
					Total	$15,026.00	

* Denotes Contract Unit Price

NET CHANGES

ITEM NO.	ITEM	AMOUNT	GROUP
N/A	Increase	$24,484.02	
N/A	Decrease	$15,026.00	
	Total Changes	$9,458.02	

Net change totals:

Signature	Date
Project Engineer/Supervisor	3/7/18
Contractor Authorized Representative	3/7/18
Washington County Representative	3/6/18

ATTACHMENTS: By signing this agreement, the Contractor acknowledges receipt of the specified attachments (if applicable.)

- ☐ Plans (Specify plan sheets attached)
- ☐ Specifications (Specify Specifications attached)
- ☒ Other Quote

Original to Project File
Copy to Contractor, Construction and Innovative Contracting (submit with Final);
Copy to Local Agency and MN/DOT Municipal Agreement Unit if funded wholly or in part by Local Agency Funds

MnDOT TP-2460-0112-16

STATE OF MINNESOTA DEPARTMENT OF TRANSPORTATION

Contract No.

WORK ORDER – MINOR EXTRA WORK NO. 10

CONTRACTOR: Geislinger & Sons	FEDERAL PROJECT NO. N/A	STATE PROJECT NO. 082-618-021
ADDRESS: 2845 Stagecoach trail	LOCATION OF WORK 2845 Stagecoach trail	

This Contract uses MnDOT Standard Specifications for Construction 2014 Edition

This Contract is between the State of Minnesota, acting through its Commissioner of Transportation, and Contractor as follows:

Issue:

Utility relocations are needed to allow the Stagecoach Trail part of the base contract work. Utility relocations occurred causing a well electrical service to be disconnected at 2845 Stagecoach Trail. The Engineer determined that reconnecting the well service is extra work necessary to complete the project.

The Engineer has determined the Contract needs to be revised in accordance with specification 1402.

Resolution and Authorization:

1. The Contractor will complete the work as requested. A quote has been provided and work has been approved based on the quote provided.
2. Payment for this work will be at a Force Account basis as provided in MnDOT Specification 1904, as shown in the estimate of cost.
3. This Work Order covers the known and anticipated costs and contract time adjustment (if any) attributable to the work covered by this Work Order. Payment for this work shall be as shown in the cost breakdown and be considered full compensation for all labor, equipment, materials, and other costs required to complete the work.

ESTIMATE OF COST

INCREASE

ITEM NO.	ITEM	UNIT	UNIT PRICE		QUANTITY	AMOUNT	GROUP
N/A	2845 StageCoach Trail, Roberson Well Repair (Force Account)	LS	$4,346.27		1.00	$4,346.27	
					Total	$4,346.27	

* Denotes Contract Unit Price

Signature	Date
Project Engineer/Supervisor	4/3/18
Contractor Authorized Representative	4/2/2018
Washington County Authorized Representative	4/2/18

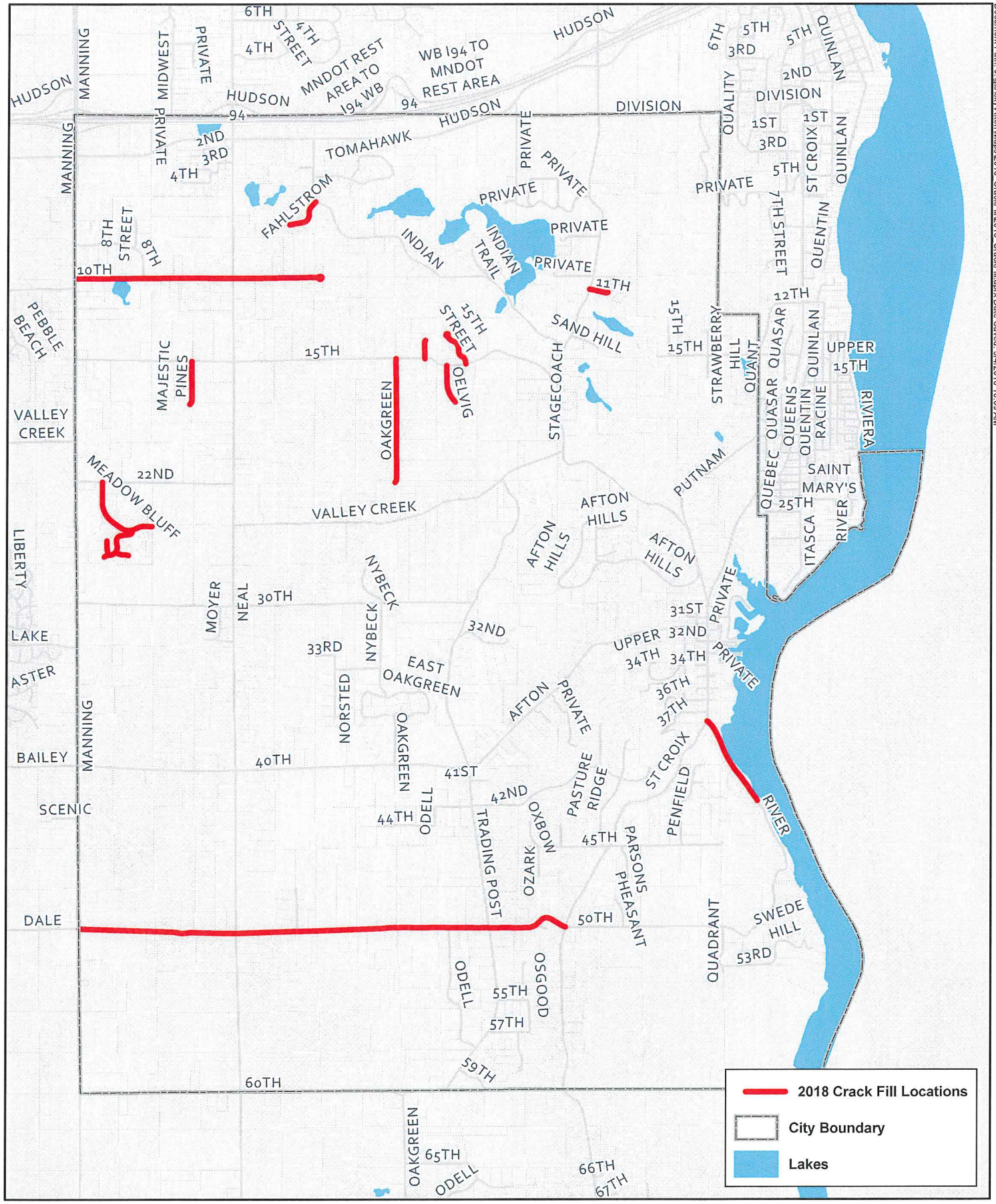
STATE OF MINNESOTA DEPARTMENT OF TRANSPORTATION Contract No.

WORK ORDER – MINOR EXTRA WORK NO. 10

ATTACHMENTS: By signing this agreement, the Contractor acknowledges receipt of the specified attachments (if applicable.)

- ☐ Plans (Specify plan sheets attached)
- ☐ Specifications (Specify Specifications attached)
- ☒ Other Force Account

Original to Project File
Copy to Contractor, Construction and Innovative Contracting (submit with Final);
Copy to Local Agency and MN/DOT Municipal Agreement Unit if funded wholly or in part by Local Agency Funds



Project Location Map

2018 Crack Fill Streets
Afton, MN

City of Afton

N

0 3,000 Feet
1 inch equals 1 mile

WSB

Document Path: J:\gis\city\AftonMaps\2018_CrackFill\2018_CrackFill.aprx Date Saved: 5/4/2018 10:09 AM

Action: Consider approval of scope for WSB & Associates to analyze hydrologic conditions and coordinate with the VBWD to determine if the bridge over valley creek can be replaced as a culvert for a not to exceed amount of $3,500.00

If you have any questions, please contact me at 612-419-3589 or nguilliams@wsbeng.com

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 15, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: May 10, 2018

Re: Preparation of Development Agreement for the Afton Creek Preserve Subdivision

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At its May 2, 2018 Special Meeting, the Council reviewed a proposal from attorney Mark Vierling for the preparation of a development agreement for the Afton Creek Preserve Subdivision. The Council also asked City Attorney Fritz Knaak if he was interested in preparing the development agreement. Mr. Knaak indicated that he was interested and also would recommend Tim Keane, City Attorney for South St. Paul. Mr. Knaak indicated he would submit a proposal for preparing the development agreement and would also contact Mr.Keane regarding his interest. Attached is a proposal from Mr. Knaak.

Council Action Requested

Motion regarding selecting an attorney to prepare a development agreement for the Afton Creek Preserve Subdivision

Frederic W. Knaak*
fknaak@klaw.us

Wayne B. Holstad**
wholstad@klaw.us

Craig J. Beuning
cbeuning@klaw.us

*Also Licensed in Wisconsin & Colorado

*Qualified Neutral under Rule 114

**Also Licensed in Iowa, Federal Court of Claims, & US Court of Appeals Washington, D.C.

HOLSTAD & KNAAK PLC
"Local in character, national in reputation, international in reach"

Of Counsel
Thomas M. Dailey, P.A.
(1943-2015)
Joseph B. Marshall

Paralegal
Michelle E. Hagland
mhagland@klaw.us

Legal Assistant
legalassistant@klaw.us

May 10, 2018

Mr. Ron Moorse
City Administrator
City of Afton
3033 St. Croix Trail S.
Afton, MN 55001

RE: Development Agreement Proposal

Dear Mr. Moorse:

I appreciate the opportunity to propose a contract for my legal services apart from my usual and ordinary representation of the City of Afton for the purpose drafting a Development Agreement between the City and the developer of the Afton Creek Preserve development under the City's Preservation and Land Conservation Development.

Scope of Work:

A development agreement being managed by the City (as opposed to simply responding to one proposed by a developer) requires: 1) the drafting of a base line template; 2) utilization of the template as a basis for input from the City staff (i.e. the manager, engineer and planner) as well as members of the City Council; 3) finalization of the Development Agreement draft; 4) participation in any discussions or negotiations with the developer for the purpose of creating the final draft language; and 5) execution and recording of the final document.

Proposal:

I am familiar both with the development and the City's applicable ordinances. I understand that the City would wish to see the project move forward as expeditiously as possible.

The timeline I would initially suggest would be for the baseline draft to be completed no later than June 1. Allowing for active input by staff and counsel, I believe it would be realistic to set June 15 as the final deadline for a document ready to present to the developer. Allowing for some give-and-take, it would be possible to have the document ready for council approval contemporaneously with final plat approval at the June 19th meeting.

I would propose doing this for a single flat fee of $1500, which is based on an expected need of approximately 10 to 15 hours of time for this work.

I am attaching for your information a copy of the Development Agreement I have just completed for the City of Newport for reference purposes. While the situation in the case of Afton is unique, you can see that sensitive environmental issues and financial guarantees were of great importance in that matter as well. I hope this can provide you with some additional assurance as to our capabilities in these matters.

Again, thank you for the opportunity to make this proposal.

Sincerely,

Frederic W. Knaak
Afton City Attorney

CITY OF NEWPORT
WASHINGTON COUNTY, MINNESOTA

PRIVATE IMPROVEMENT
DEVELOPER'S AGREEMENT

THIS AGREEMENT made and entered into this _____ day of May, 2018, by and between the

CITY OF NEWPORT
City Hall
596 Seventh Avenue
Newport, MN 55055

A municipal corporation organized under the laws of the State of Minnesota, (the "City"), and

GOLDEN VALLEY LAND COMPANY, INC.
6001 Glenwood Avenue
Golden Valley, MN 55422

A Minnesota Corporation organized under the laws of the State of Minnesota (the "Developer").

WITNESSETH, That:

WHEREAS, the Developer has made, by its representative, Peter Knaeble, an application to the City Council, for approval of a Planned Unit Development as allowed under the City's zoning code and within the corporate limits of the City on land legally described in the official records of Washington County, Minnesota, as follows:

LEGAL DESCRIPTION:

PID #30.028.21.21.0001 (aka "the City parcel")
PID #30.028.21.24.0001 (aka "Reiling Parcel")
PID # 30.028.21.22.0001 (aka "the Haley Parcel")
PID #30.028.21.23.0001 (aka "the Butler Parcel")

WHEREAS, the City Council granted all necessary preliminary and final approvals to the Planned Unit Development proposal, on March 15 , 2018, upon the condition that certain changes be made to the proposal in accordance with the recommendations of the City's staff prior to Final Plat approval and on the condition that the Developer enter into this agreement stipulating the conditions for land acquisition, the installation of stormwater treatment, water, sewer, and other public improvements as well as the development of on-site improvements herein after described, all in accordance with the terms and conditions hereinafter set forth.

Definitions

Completion of the Development: A point in time when a Certificate of Occupancy has been issued and the driveway installed for all buildable lots within the development, and all open area within or disturbed as part of the development is vegetated.

Improvements: Shall include all Grading, Landscaping, Sanitary Sewers and Appurtenances, Storm Sewers and Appurtenances, Watermain and Appurtenances, Trails, Public Access and Street and Roadway improvements as shown by the Plans and Specifications prepared by prepared by Civil Site Group, 4931 West 35th Street, Suite 200, St. Louis Park, MN 55416 entitled "Bailey Meadows PUD" dated March 3, 2018 and revised thru April 22, 2018 as approved by the City of Newport.

NOW, THEREFORE, in consideration of the premises and of the mutual promises and conditions hereinafter contained, it is hereby agreed as follows:

Land Acquisition

This development is predicated upon the purchase in fee by the Developer of all of the above-described parcels. That parcel described as the "City Parcel" shall be conveyed to Developer by the City for $1,297,000, to be closed not later than June 1, 2019, a portion of which price may be calculated to include a future property assessment. The Developer further agrees to a cash contribution in the amount of $865,000 to pay for a portion of the planned trunk sewer and water lines to the site. This amount shall be due and payable to the City no later than May 18, 2018.

The Developer shall furnish the City with evidence of fee ownership of the property being platted by way of an attorneys title opinion or title insurance commitment dated not earlier than 30 days prior to the execution of the Plat.

Designation of Improvements

The City shall initiate, construct and finance a Public Improvement Project to extend trunk sewer and water lines to the above-noted properties. The City shall construct water lines to the property by September 5, 2018 and sanitary sewer facilities by October 26, 2018. The City further agrees that prior to construction of these improves it will undertake, with Developer's cooperation as necessary, a determination as to whether Developer has sufficient means to construct the minimum improvements noted below. If such means are determined not to exist, the City may demand such further security as necessary as to assure completion of the minimum improvements by the Developer prior to undertaking the City's obligation to extend trunk water and sewer lines to the above-noted properties.

Other improvements than those noted above will be installed at Developer's expense by the Developer including; Grading, Landscaping, Sanitary Sewers and Appurtenances not otherwise constructed as part of the City's Public Improvement Project, Storm Sewers and Appurtenances, Watermain and Appurtenances not otherwise constructed as part of the City's Public Improvement Project., and Street and Roadway Improvements as shown by the Engineering Plans and Specifications prepared by Civil Site Group, 4931 West 35th Street, Suite 200, St. Louis Park, MN 55416 entitled "Bailey Meadows PUD" dated March 3, 2018 and revised thru April 22, 2018 as approved by the City of Newport and as hereinafter referred to as " Improvements",

A. Improvements

The developer shall create a 186-lot residential subdivision, including all internal improvements as discussed below. Sizes of the lots shall range in width between 50 and 80 feet.

The Developer will construct and install at the Developer's expense the following internal improvements according to the following terms and conditions:

1. Site Work

All site grading including building sites, rights-of-way for all interior and adjacent public streets, pathways, park areas, common greenways, open spaces, storm water storage ponds surface drainage ways, and all private streets and driveways, all in accordance with the approved grading, drainage, and site plan. A grading plan with maximum two (2) foot contours and cross sections, as necessary, shall be submitted and approved by the City prior to commencement of any site grading or construction. A Grading Verification Plan shall be submitted to the City at the end of grading activities. Grading prior to the ownership of the City parcel by Developer will be allowed to the extent the work is otherwise governed by this agreement and the work is approved by the City.

2. Erosion and Siltation Control

The Developer shall be responsible for controlling soil erosion in accordance with all local, State and Federal regulations, the Bailey Meadows PUD plans, approved permits and specification and the following provisions:

a. All development shall conform to the natural limitations presented by the topography and soil of the Subdivision to create the best potential for preventing soil erosion. The Developer shall submit an erosion control plan, detailing all erosion control measures to be implemented during construction, said plan shall be approved by the City prior to the commencement of site grading or construction.

b. Erosion and siltation control measures shall be coordinated with the different stages of development. Appropriate control measures as required by the City shall be installed prior to development when necessary to control erosion and siltation.

c. Land shall be developed in increments of workable size such that adequate erosion and siltation controls can be provided as construction progresses. The smallest practical area of land shall be exposed at any one period of time. Such exposed areas shall be identified on the approved grading plan.

d. As part of the mass grading of the site, topsoil shall be removed and set aside for respreading over the developed area. Topsoil shall be of a quality at least equal to the soil quality prior to development. Topsoil shall not be removed from the site unless authorized by the City.

e. Failed erosion control structures or apparent need for additional erosion control measures will be addressed within twenty-four (24) hours notification by the City. If the Developer fails to perform the requested corrections in the time frame given, the Developer hereby grants the City consent to enter onto the property to perform the corrective work. The Developer will reimburse the City for all erosion control work performed on their behalf.

3. The Developer shall be responsible for constructing the following utilities;

a. Sanitary Sewer System and Appurtenances as described on the Bailey Meadows plans and specification. Said facilities including sewer service lines extending from the sanitary sewer main to the lot line of each dwelling to be served by said line.

b. Watermain System and Appurtenances as described on the Bailey Meadows plans and specification. Said facilities including, water service lines and curb boxes extending from the watermain to the easement line of the lot line of the property served by said line.

c. Storm Sewer System and Appurtenances and Ponding Improvements as described on the Bailey Meadows plans and specification. Said facilities including, storm sewer leads, catch basins, manholes, drainage structures, ponds and appurtenances connecting to the Storm Sewer system.

d. Roadway, Trails and Signages as described on the Bailey Meadows plans and specification. Said facilities shall include roadway base, curb and gutter, signage, parking stalls and sidewalks associated with said improvements.

Said facilities, which after construction and review and inspection and recommendation of acceptance by the City Engineer shall become the property of the City. All sidewalks shall, upon transfer to the City, be subsequently subject to Newport Code §26-21 and the City may assess subsequent property owners in the Development for subsequent repair or maintenance of the sidewalks in that Development.

4. Record Drawings

The Developer shall prepare Record Drawings of the Public and Private Improvements from construction data collected by the Construction Contractor and the City Engineer. The Record Drawings shall be provided to the City of Newport within 90 days of Completion of the Development in hardcopy and electronic format

5. Iron Monuments

As per Minnesota State Statute 505.03 the Developer shall place iron monuments at all lot and block corners and at all other angle points on boundary lines. Where lot lines are platted in wetland areas, the Developer shall place approved wetland boundary markers on the designated wetland edge. Markers shall be placed on every other lot line where the wetland boundary intersects with the lot line. Markers shall be placed before grading activities begin, and shall remain undisturbed while grading activities continue.

6. Conservation Areas

The developer shall install signage along the boundaries of the dedicated Conservation Areas adjacent to Ria Lake and La Lake Park. Signs shall be installed at least every one hundred feet (100') along the Conservation Area boundaries, with at least one sign on each private lot. The signs shall identify the area as a public conservation area where no vegetative cutting, construction, disturbance, or other encroachment is permitted.

7. Curb Stops

The Developer shall make all necessary adjustments to the curb stops to bring them flush with the topsoil (after final grading). Curb stops shall be located on the edge of the Lot drainage and utility easement. The Developer shall be responsible for any damage that may occur from the time of installation to the time of final approval by the City. The responsibility for adjustment and damage to the curb stops shall be transferred to a building permit applicant if proper security is provided to the City.

8. Lot Trees/Sodding and Landscaping

The Developer shall complete all vegetative plantings as described by the approved Landscape Plan. The Developer shall maintain the vegetative plantings installed as described by the Engineering Plans for a period of twelve months following the completion and final acceptance by the City of the development. Any plant stock, which dies or fails to flourish during the twelve-month period shall be replaced by the Developer and maintained through a further twelve-month period.

The Developer will be responsible for sodding all interior and right-of-way areas that are not paved and all disturbed areas. The Developer will also be responsible for sodding drainage swales and emergency overflow swales as directed by the City. The responsibility for sodding boulevards may be transferred to a building permit applicant when proper security is provided to the City. The sodding limits must extend to the back curb or to the shoulders of all adjacent roadways.

A final detailed landscape plan shall be submitted to and approved by the City before building permits will be issued or by a time as authorized by the City in writing.

The Developer shall provide a financial guarantee for all improvements, as described herein and shall include the estimated cost of the Landscape Plan improvements and sodding described by said plans

8. Signage

The Developer shall be financially responsible for all Public traffic signs and provide other traffic control signs determined to be necessary by the City.

9. Advertising Signs

All signs advertising the PUD and general sales of lots or residences within the development (including lighting of such signs) must comply with the City's sign ordinance and policies and be approved by the City in advance of installation.

10. Tree Protection and Removal

The Developer shall protect existing trees and remove trees as per the approved final grading plan before building permits will be issued or by a time as authorized by the City in writing.

11. Street Maintenance

The Developer shall be responsible for street maintenance, including curbs, sodding of right-of-way areas, and street sweeping until the project is complete. All streets shall be maintained free of debris and soil until the development is completed. Warning signs shall be placed when hazards develop in streets to prevent the public from traveling on same and directing attention to detours. If and when the street becomes impassible, such streets shall be barricaded and closed. In the event residences are occupied or actively under construction prior to completing streets, the Developer shall maintain a smooth driving surface, adequate drainage, and provide snow and ice control on all incomplete streets.

It is understood that the City will perform snow plowing and any other normal City street maintenance after completion of construction and during the Warranty Period. If the Developer requests and the City agrees to provide any snowplowing or other maintenance prior to completion of construction, such plowing and maintenance shall be at the expense and risk of the Developer. The City shall not be responsible for any damage to any improvements prior to completion of construction.

12. Damage Responsibilities

The Developer shall be financially responsible for the repair of any damage done to the streets and public utilities from the time of installation until the development is fully completed and approved by the City.

13. Street Lights

The Developer shall furnish streetlights in accordance with the approved plans. The streetlights shall conform to City Code in all respects.

General Requirements:

a. Street lighting systems located on City property shall be owned, installed, operated and maintained by the electric utility company. The City and the electric utility company shall enter into a contractual agreement to the rate and maintenance of the street lighting system.

b. It shall be the responsibility of the Developer to:

1) Pay the electric utility company for the purchase of all components of the street lighting system.

2) Pay the electric utility company any cost incurred in the installation of the street lighting units not covered in the electric utility company rate for this service.

3) The style of the lighting system along with the purchase and installation costs will be established by the City Council. An alternate lighting system style will require City approval. The Developer shall pay any additional costs.

4) All of the street lighting costs shall be guaranteed by part of the Developer's security as outlined in this Agreement.

14. Park Dedication and Improvements

The City will provide a reduction in the usual and ordinary Park Dedication Fees as provided in City Code commensurate with the value of a trail connection to be constructed on the Properties by the Developer. This credit will be applied to the Developer's first phase of construction and will be based on actual costs, but in no event, will the City provide credit for more than 60 lots ($120,000).

15. Storm Water Holding Ponds/Groundwater Issues

The City shall maintain ownership of all storm water holding facilities as located of said property, as required by the City. The Developer shall be responsible for storm sewer cleaning and holding pond dredging, as required, by the City prior to completion of the development. Upon completion of the development, the Developer shall submit to the City a certified as built grading plan showing that the facilities meet all design contours as set by the City. To the extent any further maintenance of the facilities were to be required of the City in the future, Developer shall agree for the City to assess those costs to the Developer or to any future property owner in the Development in a manner proportionate to the overall percentage of the property in the development owned by that individual owner.

The Developer shall be financially responsible for any corrective action deemed necessary by the City because of groundwater encountered during, or because of, the building phase of development.

All wetland and drainage areas within public drainage easements shall not be filled, altered or disturbed without the prior written consent of the City. In the event that any drainage areas on a lot have been filled, altered. or disturbed without the prior written consent of the City and the same is not corrected within thirty (30) days after notice thereof by the City to the owner(s) of such lot, the City, and its agents and contractors, shall have the right to enter upon such lot for the purpose of performing work necessary to correct the disturbance and repairing any damage caused by the disturbance, and assess the costs thereof against the lot, provided, however, that in the event of an emergency, the City shal not be required to provide notice and an opportunity to the lot owner(s) to perform such necessary work, but may nonetheless assess the cost thereof to the lot.

16. Grading and Surfacing of Roadways

Streets shall be graded to the full width of the right-of-way in accordance with street grades

submitted to and approved by the Public Works Department. All street grading and gravel base construction will be in accordance with specifications on file in the Public Works Department. Grading must be completed prior to the installation of applicable underground utilities, either private or public in nature. Gravel base construction shall be undertaken after completion of the installation of underground utilities.

Following Public Works Department Approval of street grading and after utility installation, streets shall be surfaced and provided with concrete curbs and gutters in accordance with the latest recommended plans and specifications prepared by the Public Works Department, approved by the Council, and on file at the City. Developer shall wait to pave the bituminous wear course on streets until the earlier of the following to occur: (1) three years from the date of installation of the bituminous base course; and (2) the completion of 90% of the residential homes construction for the applicable phase of the development. A bituminous ramping wedge must be installed by the developer along with the bituminous base course. Prior to paving the bituminous wear course, the ramping wedge must be milled off. The City will thoroughly inspect all curb and gutter for damage prior to the installation of the bituminous wear course and may require repairs and/or replacement by Developer depending on the severity of the damage.

17. Grading and Surfacing of Trails

Trails shall be graded in accordance with the plans approved by the City. All grading and base construction will be in accordance with specifications on file in the Public Works Department. Following Public Works Department approval of trail grading, trails shall be surfaced in accordance with the plans and specifications approved by the City. The City will thoroughly inspect the trails and may require repairs and/or replacement by the Developer. The Developer shall restore the vegetated areas adjacent to the trails within the trail easement area with a seed mix approved by the City.

18. Other Governmental Jurisdictions

The Developer shall be responsible for securing all necessary approvals and permits from all appropriate Federal, State, Regional, and local jurisdictions prior to the commencement of site grading or construction and prior to the City awarding construction contracts for public utilities.

19, Other Private Improvements

Developer shall be responsible for the installation, pursuant to plans approved by the City, of electricity, telephone, natural gas, and other private utilities for the PUD. These items shall be installed underground in a common trench to the extent feasible (except for such appurtenant equipment related thereto as is normally installed above ground, such as transformers, meters, and the like) and in the platted utility easements provided in the Plat.

B. Plan Security Requirements

Estimated Costs for Phase 1 of the Improvements listed below shall be verified as shown by the Developer's Engineer construction estimates.

Description of Improvement		Estimated Cost
1. Removals, Grading and Erosion Control		$ 1,265,218.74
2. Improvements		
a. Sanitary Sewer	$ 183,173.00	
b. Storm Sewer and Ponding		$ 201,370.00
c. Watermain		$ 170,227.00
d. Roadway Construction	$ 373,587.40	
e. Signage		$ 5,000.00
f. Landscaping		$ 273,000.00
3. Street Sweeping and Debris Control		$ Included in Item 1 above
a. Utility Protection and Repair		$ Included in Item 2 above
b. Wetland Protection, Certification and Cleaning		$ Included in Item 1 above
Subtotal of items 1-3		$ 2,471,576.14
Subtotal X 125%		$ 3,089,470.18
Estimated Legal, Engineering and Administrative fee (5%)		$ 123,578.81
Subtotal plus Legal, Eng., & Admin. Fees		$ 2,595,154.95
TOTAL SECURITY REQUIREMENT		$ 3,336,627.79

It is recognized and noted that the funds associated with each category in paragraph B are for estimating the total Plan security. The City reserves the right to utilize this security partially or wholly to insure the compliance of any and all of the requirements set forth in paragraph A of this document.

C. Construction of Plan Improvements

1. Construction

The construction, installation, materials, and equipment shall be in accordance with Plans and Specifications prepared by prepared by Civil Site Group, 4931 West 35th Street, Suite 200, St. Louis Park, MN 55416 entitled "Bailey Meadows PUD" dated March 3, 2018 and revised thru April 22, 2018 as approved by the City of Newport. All costs associated with said construction; maintenance and operation through Completion of the Development shall be the responsibility of the Developer.

The developer shall give 48-hour notice to the City Public Works Department prior to start of construction activities.

2. Inspection

All of the work shall be under and subject to the inspection and approval of the City and, where appropriate, any other governmental agency having jurisdiction, any costs associated with said inspections shall be borne by the Developer.

Upon notice by the Developer that any of the improvements have been completed, the City Engineer will inspect the improvements in a timely manner to insure that the improvements were constructed in accordance with the approved plans and terms of this Agreement. Stormwater basins will not be accepted until one year after construction has been completed and it is established that they are functioning in accordance with the approved plans.

3. As-built Plans

The Developer shall furnish, at no cost to the City, at least two sets of as-built plans indicating the location of all utilities in place. The plans shall be in a form approved by the City Engineer who shall certify to the City hat said plans correctly represent the locations of the utilities as contracted.

4. Faithful Performance of Construction Contracts

The Developer will fully and faithfully comply with all terms and conditions of any and all contracts entered into by the Developer for the installation and construction of all Improvements and hereby guarantees the workmanship and materials for a period of two (2) years following the City's final acceptance of Improvements. Concurrently with the execution hereof by the Developer, the Developer will furnish to, and at all times thereafter maintain with the City, an irrevocable Performance Bond or Letter of Credit, based on one hundred twenty-five percent (125%) of the total estimated cost of the Improvements as indicated in Section B. The Performance Bond or Letter of Credit shall be for the exclusive use and benefit of the City of Newport and shall state thereon that the same is issued to guarantee and assure performance by the Developer of all the terms and conditions of this Developer's Agreement and construction of all required improvements in accordance with the ordinances and specifications of the City. Cash Escrow in the amount of $ 70,000 shall be deposited with the City for payment of Legal, Engineering, and Administrative fees. The City reserves the right to draw, in whole or in part, on any portion of the Performance Bond and Cash Escrow for guaranteeing the terms and conditions of this agreement. The Performance Bond shall be renewed or replaced by not later than thirty (30) days prior to its expiration with a like letter. If the Performance Bond is not renewed by the Developer and the City elects to undertake legal action to cause renewal of the Letter of Credit all the City's Legal and Administrative costs incurred in said action shall be borne by the Developer. The face value of the bond may be reduced, upon application of the Developer, to an amount necessary to guarantee the two-year warranty following acceptance of the improvements by the City.

5. Reduction of Security Guarantee for Improvements

The Developer may request reduction of the Security Guarantee based on prepayment or the value of the completed improvements at the time of the requested reduction. If requested, by the Developer the City will perform an evaluation of the work completed only twice per calendar year. If additional evaluations are requested, the Developer will be responsible for the estimated costs incurred by the City for performing the additional evaluations. The amount of reduction will be determined by the City.

6. Payment of Costs and Assessments for Plan Improvements

If the construction of the Plan Improvements does not proceed, the Developer hereby agrees to pay the City for the costs incurred by the City for engineering services, detailed design, right-of-way acquisition, and related City and consultant legal, administrative and fiscal costs incurred regarding the proposed Plan Improvements.

a. Easements

Prior to approval of the final plat, the Developer shall dedicate to the City, at no cost, all temporary and permanent easements necessary for the construction of the Plan Improvements as determined by the City. All such easements required by the City shall be provided on City easement documents, containing such terms and conditions as the City shall determine.

All permanent easements necessary for the installation and maintenance of stormwater Improvements shall be shown on the final plat and be granted to the City upon recording of said plat. All other required easements such as roadway, path, trail, scenic, and wetland conservation easements, shall be fully executed by the grantee and submitted to the City on separate documents prior to the execution of the final plat by the City. Copies of the recorded documents shall be provided to the City.

After recording of said plat, additional easements necessitated by Developer initiated changes to the utility or grading design shall be provided on an amended final plat and be granted to the City upon recording of said plat. Separate documents in lieu of an amended final plat may be allowed at the City's discretion.

7. Required Prepayment of any Assessment upon Sale of Developer

If a transfer of a lot is made, before a building permit will be issued, all delinquencies shall be paid on said lot in a manner agreeable to the Developer and the City.

General:

A. Binding Effect

1. The terms and provisions hereof shall be binding upon and inure to the benefit of the heirs, representatives, successors and assigns of the parties hereto and shall be binding upon all future owners of all or any part of the PUD/ Subdivision and shall be deemed covenants running with the land. References herein to Developer, if there be more than one, shall mean each and all of them. The Developer's Agreement, at the option of the City, shall be placed on record so as to give notice hereof to subsequent purchasers and encumbrances of all or any part of the PDD/Subdivision and all recording fees, if any, shall be paid by the Developer.

The terms and provisions of this Developer's Agreement shall not be binding upon the owners of individual units, and shall not be deemed to run with the title of the individual units of the development. This provision does not release any future Developer or the Developer's successors or assigns from the terms and provisions of this Developer's Agreement.

2. Final Plat Approval

The City agrees to give final approval to the plat of the Subdivision and approval of the Development Agreement upon execution and delivery of this Developer's Agreement and of all required documents, and security.

3. Incorporation of Reference

All plans, special provisions, proposals, specifications, and contracts for the improvements furnished and let pursuant to this Developer's Agreement shall be and hereby are made part of this Developer's Agreement by reference as fully as if set out herein in full.

4. Conditions of Approval

a. No grading or building permits shall be issued by the City unless the plans or application are in conformance with the City's Comprehensive Plan, the conditions of PUD approval, and engineering standards as determined by the City Engineer, this agreement, approval of site clean-up and remediation in whole or in part by the MPCA, and all local, state and federal regulations.

b. If the Developer does not pay all bills submitted by the City pursuant to the Developer's Agreement within thirty (30) days after receipt, the City may halt all plat development work until the bills are paid in full, and that the Developer shall reimburse the City for its costs incurred in the enforcement of this Developer's Agreement including reasonable engineering and attorney's fees.

5. Notice/Remedies on Default or Violation of this Developer's Agreement

a. Whenever any event of default or failure to conform to the terms and conditions of this Developer's Agreement occurs, the City shall give written notice of the event of default or failure to perform to the Developer by United States Mail at its last known addresses. If the Developer fails to cure the event of default or failure to perform within fifteen 15 days after the date of the mailed notice, in addition to any other remedy provided in this Developer's Agreement and without waiver of any such right, the City may avail itself of any or all of the following remedies for as long as the Developer is in default.

1) Halt all plat development work and construction of development improvements until such time as the event of default is cured.

2) Refuse to issue building permits or occupancy permits as to any lot until such time as the event of default is cured.

3) Apply to a court of competent jurisdiction to enjoin continuation of the event of default.

4) If the event of default is a failure of the Developer to complete, construct, install or correct the development improvements in accordance with the plans and specifications and this Developer's Agreement, the City may perform the construction or work and the Developer shall reimburse the City for its expenses incurred. This provision shall be a license granted by the Developer to the City to act but shall not require the City

to take any such action. The Developer consents to such an action by the City and waives any claims Developer may have against the City for damage in the event the City exercises its rights in accordance with this provision. This remedy is in addition to and not in lieu of the City's right to draw on all security referenced in this Developer's Agreement.

5) Terminate this Developer's Agreement by written notice to Developer, at which time all terms and conditions as contained herein shall be of no further force and effect and all obligations of the parties imposed hereunder shall be null and void.

6) Draw upon and utilize Developer's funds and/or security in order to cover the costs of the City in order to correct the event of default.

5. Indemnification

To the fullest extent permitted by law, the Developers shall indemnify and hold harmless the City of Newport, its agents and employees from and against any and all claims, damages, losses or expenses, including but not limited to attorney's fees, arising out of the issuance of this Developer's Agreement by the City of Newport.

6. Guarantee and Warranty Bond

The Developer shall guarantee all construction associated with the Improvements for a period of twenty-four months following acceptance of the improvements. The guarantee shall be assured by the provision of an irrevocable letter of credit naming the City of Newport.

7. Insurance Coverage

The Developer shall arrange for insurance coverage as required by State Law and shall provide the following minimum coverages:

Policy	**Minimum Coverage**
General Liability Each Occurrence	$ 1,500,000
Fire	50,000
Medical Expense	1,000/10,000
Limited Pollution	1,000,000
Workers Comp	Statutory
Umbrella Policy	3,000,000

The City of Newport and its Agents shall be Named Insured's on the insurance policies, and require that face amount of these policies meet the minimum statutory requirements for local governments:

IN WITNESS WHEREOF, the City and Developer have caused this agreement to be duly executed on the day and year first above written.

CITY OF NEWPORT

By_____
Daniel Lund, Mayor

And_____
Deb Hill, City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF WASHINGTON)

On this ____day of_____, 2017, before me, a Notary Public within and for said County, personally appeared Daniel Lund and Deb Hill, to me personally known, being each by me duly sworn did say that they are respectively the Mayor and City Administrator of the City of Newport, the Minnesota Statutory City named in the foregoing instrument; and that said instrument was signed on behalf of the above-named statutory city by authority of its City Council.

_____
Notary Public

DEVELOPER

_____ By _____
Its _____

_____ By _____
Its _____

STATE OF MINNESOTA)
) ss. **(CORPORATE ACKNOWLEDGEMENT)**
COUNTY OF WASHINGTON)

On this _____ day of _____, 2018, before me, a Notary Public within and for said County personally appeared _____ and _____, to me personally known, who being each by me duly sworn did say that they are respectively the _____ and the _____ of _____, the corporation named in the foregoing instrument, and that said instrument was signed in behalf of said corporation by authority of its Board of Directors and said _____ and _____ acknowledged said instrument to be the free act and deed of said corporation.

_____
Notary Public

10C2

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 15, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: May 9, 2018

Re: Draft Industrial Zone Ordinance Amendment

In July of 2017, the Council established a moratorium on the consideration of new zoning applications, the issuance of new permits for use or any expanded new use of land currently identified as being industrially zoned within the City in which exterior storage of any sort is to be used or proposed. The purpose of the moratorium was to provide an opportunity for the City to conduct further study for the purpose of consideration of possible revision and amendments to the City's official controls to address issues related to its use classifications as identified in Section 12-134, most specifically to those matters related to exterior storage in industrially zoned areas within the City. The purpose of such revisions and amendments is to create a clearer and more updated regulatory framework.

The attached ordinance amendment reflecting revisions to the list of uses allowed in the Industrial zones, clarifying exterior storage regulations, and updating design standards and landscape requirements was drafted for review by the Planning Commission and City Council prior to finalizing the ordinance amendment for a public hearing. The ordinance amendment was discussed by the Planning Commission at its May 7, 2018 meeting, and is now before the Council for additional feedback. Based on feedback from both the Council and Planning Commission, a final ordinance amendment could be placed on the June Planning Commission meeting for a public hearing and recommendation, and brought to the June 19 Council meeting for Council action.

<u>Planning Commission Feedback Regarding Draft Ordinance Amendment</u>
The following outline of Planning Commission feedback does not necessarily represent a consensus of the Planning Commission, but rather reflects comments from individual members.

1. Terminal, Transportation/Motor Freight should be eliminated as an allowed use, rather than allowing existing Terminals to remain as allowed uses. This would make existing Terminal uses legally non-conforming, so that they could continue to operate, but could not be expanded.

2. Nursery, retail sale of plants is currently allowed in the Ag zone and the I1-A and I1-B zones, and is commonly found in industrial zones. This use should remain as an allowed use.

3. A number of items listed as architectural standards are actually phrased as being encouraged vs. required.

4. Limiting overhead garage doors to 10% of the perimeter of a building and not allowing them to be visible from a public street seems too restrictive to accommodate some of the uses that are proposed to be allowed.

5. The prohibition of fuel storage tanks should be reviewed in terms of providing some type of limited fuel storage tanks. Does this prohibition include fuel storage for emergency generators?

6. In the Landscaping Standards section, language should be added to encourage prairie grass and similar native vegetation vs. manicured turf.

Staff is scheduled to meet with the Washington County Economic Development Director on May 11 to discuss the feedback from the Planning Commission, and will report on that discussion at the Council meeting.

Outline of Proposed Ordinance Changes

Uses to be Added to the List of Allowed Uses in the Light Industrial Zones

- Data Center
- Laboratory, dental, medical
- Flex office (i.e. for engineers, architects, accountants), 5,000 square feet or less in floor area, when located in a multi-tenant building
- Office/warehouse (e-commerce - taking and fulfilling orders, 5,000 square feet or less in floor area, when located in a multi-tenant building
- Training facility (not commercial - operated by a company for its own employees)
- Business service (IT, accounting, etc.)
- Distribution center, 30,000 square feet or less in floor area
- Laboratory, research and development.

Uses to be Deleted from the list of Allowed Uses in the Light Industrial Zones

Note: Any currently allowed use that is currently operating will become legally nonconforming and will be allowed to continue but not to expand.

- Animal Impounding Facility (Delete only from allowed uses in the I1C Zone)
- Blacktop or crushing operations for Hwy construction (temp.)
- Exterior sales and storage (wholesale only)
- Garage, storage commercial (mini storage)
- Nursery, retail sale of plants
- Terminal, transportation/motor freight
- Transportation School
- Residential waterfront uses
- Residential S-F detached housing
- Riding stable
- Private swimming pool
- Private tennis courts
- Recreation equipment storage – private
- Arts and Crafts studio
- Nature Center
- Schools - Public

Elimination of Terminal, Transportation/Motor Freight as an Allowed Use

Staff recommends that, moving forward, no new motor freight or transportation terminals be allowed in the Industrial zones. This can be accomplished in two ways. One method is that the motor freight/transportation terminal use could be deleted from the list of allowed uses. This would make all existing terminals legally non-conforming, which means they could continue to operate but could not be expanded. A second method is that only terminals in existence as of a recent date i.e. May 1, 2018, would continue to be an allowed use. This would prohibit any new terminals and would enable the existing terminals to continue as legally conforming uses. The potential downside to this option is that the existing terminals would be able to expand. Staff is requesting feedback from the Planning Commission and Council regarding which option to use.

Clarification of Exterior Storage and Screening Definitions and Requirements

- Exterior storage includes parking of motor freight trailers, school buses and equipment.
- Exterior storage-screened: Requires a wall made only of materials allowed to be used for the principal structure, requires vegetative screening of the wall, and limits the area of exterior storage to a maximum of 10% of the area of the principal structure.
- Additional screening requirement in the I1c zone
    - A 95% opaque vegetative screen is required along the entire southern and eastern boundaries of the I1c zone

Definitions of Proposed Additional Allowed Uses
At the end of the ordinance amendment are definitions of the proposed additional allowed uses.

Nursery Uses
The code allows nursery and garden supplies (wholesale) in all Industrial zones. The code does not allow Nursery, wholesale growing of plants. The code currently allows Nursery, retail sale of plants, in the I1-A and I1-B zones but not in the I1-C zone. This is the only retail use allowed in the Industrial zones. There are currently no Nursery, retail sale of plants uses in the Industrial zones. The ordinance amendment deletes this use from the list of allowed uses in the Industrial zones.

Responses to Questions from April Planning Commission Meeting
Attached are responses to questions raised by Planning Commission members at the April Planning Commission meeting, based on advice from the Washington County Economic Development Director.

Groundwater Impacts
Council member Richter has raised the question of the impact on groundwater if the industrial zone is built out to its maximum density with the uses proposed to be allowed. Staff is working with the City Engineer and Planning Consultant regarding how best to determine the magnitude of water usage and whether it would have an adverse impact on groundwater.

Council Action Requested:
Motion to provide feedback regarding the draft Industrial District ordinance amendment and the timing of a public hearing regarding the ordinance amendment.

Ordinance 01-2018

COUNTY OF WASHINGTON
CITY OF AFTON

AN ORDINANCE AMENDING CHAPTER 12 REGARDING ALLOWED USES, DESIGN STANDARDS, LANDSCAPE REQUIREMENTS AND EXTERIOR STORAGE IN THE INDUSTRIAL ZONES

THE CITY COUNCIL OF THE CITY OF AFTON, MINNESOTA HEREBY ORDAINS:

The following sections of the Afton Code of Ordinances shall be amended by adding the **bold and underlined** language and deleting the strike-through language.

Sec. 12-134 Uses

Uses in the various districts shall be as follows:

P	= Permitted use
A	= Permitted accessory use
A/C	= Permitted accessory, conditional use permit required*
C	= Conditionally Permitted Use
I	= Interim U se Permit[90]
ADMIN	= Administrative Permit Required
N	= Not allowed
*	= Except as otherwise noted

	Agricultural (A)	Rural Residential (R)	VHS-Residential (VHS-R)	VHS-Commercial (VHS-C)	Light Industrial (I1-A)	Light Industrial (I1-B)	Light Industrial (I1-C)	Marine Service (MS)
Agricultural, rural	P	P	N	N	P	P	P	N
Agricultural, suburban	P	P	N	N	P	P	P	N
Airports, airstrips, heliports	N	N	N	N	N	N	N	N
Animal impounding facility	N	N	N	N	P	P	~~C~~[91] **N**	N
Animals, commercial training	C	N	N	N	C	C	C[92]	N
Antennae or towers over 35 feet in height	C	C	N	N	C	C	N	N
Archery range, commercial	N	N	N	N	N	N	N	N
Armories, convention halls and similar uses	N	N	N	N	N	N	N	N
Auto/car wash	N	N	N	N	N	N	N	N
Auto reduction yard/junkyard	N	N	N	N	N	N	N	N
Auto repair	N	N	N	N	N	N	N	N
Automobile service station	N	N	N	N	N	N	N	N
Barbershop, beauty shops	N	N	N	C	N	N	N	N

	Agricultural	Rural	VHS-	VHS-	Light Industrial	Light Industrial	Light Industrial	Marine Service
	(A)	Residential	Residential	Commercial	(I1-A)	(I1-B)	(I1-C)	(MS)
		(R)	(VHS-R)	(VHS-C)				
Boat, boat trailer and marine storage and repair, enclosed screened	N	N	N	N	N	N	N	C
Broadcasting studio	N	N	N	C	N	N	C	N
Business Service	**N**	**N**	**N**	**P**	**P**	**P**	**P**	**N**
Cafes and restaurants	N	N	N	C	N	N	N	N
Campgrounds	N	N	N	N	N	N	N	N
Cemeteries	C	N	N	N	N	N	N	N
Churches	C	C	C	C	N	N	N	N
Clear cutting	See Section 12-218							
*Clubs or lodges	N	N	N	N	N	N	N	N
*Commercial recreation	N	N	N	N	N	N	N	N
Commercial schools	N	N	N	C	N	N	N	N
Data Center	**N**	**N**	**N**	**N**	**C**	**C**	**C**	**N**
Disposal, solid & liquid waste	N	N	N	C	N	N	N	N
Distribution Center	**N**	**N**	**N**	**N**	**C**	**C**	**C**	**N**
Domestic pets	A	A	A	A	N	N	A/C[94]	N
Drive-in business	N	N	N	N	N	N	N	N
Duplex	N	C	N	N	N	N	N	N
Essential services, government uses	N	C	C	C	C	C	C	N
Essential services, public utility	C	C	C	C	C	C	C	N
Explosives, manufacture, storage or use	N	N	N	N	N	N	N	N
Exterior sales and storage	N	N	N	N	N	N	N	N
Exterior sales and storage (wholesale only)	N	N	N	N	~~C~~ **N**	~~C~~ **N**	N	N
Farm, see agriculture								
Farm equipment sales	N	N	N	N	N	N	N	N
Farmers market	N	N	N	N	N	N	N	N
Feedlots, commercial (see 12-188)	C	N	N	N	N	N	N	N
Fences	See Section 12-190							
Flammable gases and liquids, business distribution	N	N	N	N	N	N	N	N
Flex Office	**N**	**N**	**N**	**N**	**C**	**C**	**C**	**N**
Forests	P	P	P	P	P	P	C[95]	N
Fuel sales (wholesale and storage)	N	N	N	N	N	N	N	N
Fulfillment Ctr-Ecommerce	**N**	**N**	**N**	**N**	**C**	**C**	**C**	**N**
Funeral Homes	N	N	N	N	N	N	N	N
Garage, private	A	A	A	A	A	A	A/C[96]	N
Garage, repair (commercial)	N	N	N	N	N	N	N	N
Garage, storage (commercial)	N	N	N	N	N	N	N	N

	Agricultural (A)	Rural Residential (R)	VHS-Residential (VHS-R)	VHS-Commercial (VHS-C)	Light Industrial (I1-A)	Light Industrial (I1-B)	Light Industrial (I1-C)	Marine Service (MS)
Golf courses	C	N	N	N	N	N	N	N
Grading	See Sections 12-215, 12-216							
Greenhouses (commercial production only)	C	N	N	N	N	N	N	N
Guest house[97]	Deleted							
Gun clubs	N	N	N	N	N	N	N	N
Gun ranges	N	N	N	N	N	N	N	N
Home occupation	P	P	P	P	N	N	~~P~~ **N**	N
Hotel (see Section 12-223)	N	N	N	C	N	N	N	N
Institutional housing	N	C	N	N	N	N	N	N
Junkyard	N	N	N	N	N	N	N	N
Kennels, private (see Section 12-55)	C	C	N	N	N	N	N	N
Kennels, commercial (see Section 12-55)	N	N	N	N	N	N	N	N
Land reclamation	See Section 12-215							
Live entertainment or dancing[98]	Deleted							
Laboratory-Medical, Dental	**N**	**N**	**N**	**N**	**C**	**C**	**C**	**N**
Laboratory – R&D	**N**	**N**	**N**	**N**	**C**	**C**	**C**	**N**
Lodging room (not more than two)	A	C	C	N	N	N	N	N
Manufacturing, heavy	N	N	N	N	N	N	N	N
Manufacturing, light industrial (maximum height 25 feet in I-1C)[99]	N	N	N	N	C	C	C	N
Marina (including boat rental)[100]	N	N	N	C	N	N	N	N
Medical uses	N	N	N	C	N	N	N	N
Mining, sand and gravel	N	N	N	N	N	N	N	N
Mobile home court/park	N	N	N	N	N	N	N	N
Motel	N	N	N	N	N	N	N	N
Multiple family dwellings (three or more units)	N	N	N	N	N	N	N	N
Nature center (public and private)	C	C	N	N	N	N	~~C~~ **N**	N
Nursery, retail sale of plants[101]	S	N	N	N	~~C~~ **N**	~~C~~ **N**	N	N
Nursery, wholesale growing of plants	P	C	N	N	N	N	N	N

	Agricultural	Rural	VHS-	VHS-	Light Industrial	Light Industrial	Light Industrial	Marine Service
	(A)	Residential	Residential	Commercial	(I1-A)	(I1-B)	(I1-C)	(MS)
		(R)	(VHS-R)	(VHS-C)				
Nursery and garden supplies (wholesale)	C	N	N	N	C	C	C[102]	N
Offices (Maximum Height of 35 feet in I-1C)[103]	N	N	C	C	C[104]	C[105]	C	N
Offices, accessory	N	N	N	C	C	C	C	A
Office/Warehouse	**N**	**N**	**N**	**N**	**C**	**C**	**C**	**N**
Off-street loading	N	N	N	A	A	A	A/C[106]	A
Off-street parking	A	A	A	A	A	A	A/C[107]	N
Photo/art studio	N	N	N	C	N	N	N	N
Race tracks	N	N	N	N	N	N	N	N
*Recreation areas (commercial)	N	N	N	N	N	N	N	N
Recreation equipment storage (private)	A	A	A	A	N	N	~~A~~ **N**	N
Reduction or processing of refuse, trash and garbage	N	N	N	N	N	N	N	N
Rental of cars, trailers, campers, trucks and similar equipment	N	N	N	N	N	N	N	N
Repair garage (commercial)	N	N	N	N	N	N	N	N
Repair shop (small appliances)	N	N	N	C	N	N	N	N
Research (see Section 12-55)	C	C	N	N	C	C	C	N
Research, agricultural	C	C	N	N	C	C	C	N
	NO CUP FOR HOMES							
Residential, multiple family	N	N	N	N	N	N	N	N
Residential, single-family detached[108]	P	P	P	P	N	N	~~P~~ **N**	C
Residential waterfront uses	A	A	A	A	N	N	~~A~~ **N**	N
Resorts	N	N	N	N	N	N	N	N
Rest or nursing home	N	N	N	N	N	N	N	N
Retail business	N	N	N	C	N	N	N	N
Retail business, accessory to office[109]	N	N	N	C	C	C	C	N
Retail sales of agricultural supplies	C	N	N	N	N	N	N	N

	Agricultural	Rural	VHS-	VHS-	Light Industrial	Light Industrial	Light Industrial	Marine Service
	(A)	Residential	Residential	Commercial	(I1-A)	(I1-B)	(I1-C)	(MS)
		(R)	(VHS-R)	(VHS-C)				
Riding stable, private (minimum of 20 acres)	C	C	N	N	N	N	~~C~~ **N**	N
Riding stable, commercial (minimum of 20 acres)[110]	C	N	N	N	N	N	N	N
Sales, open lot and outdoor	N	N	N	N	N	N	N	N
Sales, seasonal agricultural[111]	N	N	N	C	N	N	N	N
Schools, private	N	N	N	N	N	N	N	N
Schools, public	N	C	N	N	N	N	~~C~~ **N**	N
Service station	N	N	N	N	N	N	N	N
Shopping center[112]	Deleted							
Signs	See Section 12-210							
Stand, private roadside (notify neighbor for CUP)[113]	ADMIN	C	N	C	N	N	C	N
Storage, highway during construction	ADMIN	ADMIN	ADMIN	ADMIN	ADMIN	ADMIN	I	N
Storage, enclosed or screened principal use	N	N	N	N	N	N	N	A
Storage, open principal use	N	N	N	N	N	N	N	N
Storage, enclosed, accessory to a principal use	A	A	A	A	A	A	C[115]	N
Storage, not accessory to permitted principal use	N	N	N	N	N	N	N	N
Storage, underground, flammable materials accessory to agricultural or residential use	C	C	C	C	N	N	N[116]	N
Studio, arts or crafts	C	C	C	C	N	N	~~C~~ **N**	N
Supper Club[117]	N	N	N	C	N	N	N	N
Swimming pool (commercial	N	N	N	N	N	N	N	N
Swimming pool (private)	ADMIN	ADMIN	ADMIN	ADMIN	N	N	~~ADMIN~~ **N**	N
Taverns and bars[118]	N	N	N	C	N	N	N	N
Tennis courts, private	ADMIN	ADMIN	ADMIN	ADMIN	N	N	~~C~~ **N**	N
Training Facility	**N**	**N**	**N**	**N**	**C**	**C**	**C**	**N**
Terminal, Transportation/motor freight	N	N	N	N	C	C	N	N
if existing prior to 5/1/2018								

	Agricultural (A)	Rural Residential (R)	VHS-Residential (VHS-R)	VHS-Commercial (VHS-C)	Light Industrial (I1-A)	Light Industrial (I1-B)	Light Industrial (I1-C)	Marine Service (MS)
Theater	N	N	N	C	N	N	N	N
Theater, drive-in	N	N	N	N	N	N	N	N
Townhouses	N	N	N	N	N	N	N	N
Trailer Parks	N	N	N	N	N	N	N	N
Truck & auto service station	N	N	N	N	N	N	N	N
Temporary farm dwelling (mobile home)	ADMIN	ADMIN	N	N	N	N	N[120]	N
Transportation School [121]	N	N	N	N	N	~~C~~ **N**	N	N
Used auto parts	N	N	N	N	N	N	N	N
Utility substation	C	C	C	C	C	C	C	C
Vegetative cutting	See Section 12-218							
Vehicle sales	N	N	N	N	N	N	N	N
Veterinary clinic	C	N	N	N	N	N	N	N
Warehousing	N	N	N	N	C[122]	C[123]	C[124]	N
Waterfront uses (commercial	N	N	N	C	N	N	N	N
Waterfront uses (residential)	A	A	A	A	N	N	~~A~~ **N**	N
Wholesale business	N	N	N	N	C[125]	C[126]	C[127]	N

Sec. 12-143. Light Industrial (I-1A), Light Industrial (I-1B), and Light Industrial (I-1C).

A. Purpose. The purpose of these districts is to preserve land along major traffic routes to be used by industrial uses that will provide a sound tax base for the City.

B. Permitted Uses. As permitted and regulated in Section 12-134.

C. Accessory uses. As permitted and regulated in Section 12-134.

D. Architectural Standards.

1. In the industrial zone, structures must be of fire resistive construction and exterior surfaces of all structures must be faced with brick, stone, architectural concrete (block), precast concrete, **EIFS/stucco panels**, or glass, of earthtones or other tones or colors in harmony with the natural characteristics of the area in which it is constructed and approved by the Design Review Commission, acting as the architectural standards committee.

1. **Architectural Review. Building design shall be reviewed and evaluated by the Design Review Commission, City Planner and/or Zoning Administrator.**
2. **Blank facades without windows and doors are prohibited.**
3. **All sides of structures shall have the same quality of architectural treatment.**

4. **Variety and creativity in building façade is encouraged through changes in building materials (but not in quality of materials), fenestration height and roof lines. Primary facades should not present a continuous wall without architectural details that add visual interest.**

5. **Minimizing continuous expanses of wall through façade articulation, recession or projection is encouraged.**

6. **The incorporation of topographical features into the form of the structure when possible, utilizing natural grades to create unique design, is encouraged.**

7. **Rooftop Equipment. The view of all rooftop equipment and related piping, ducting, electrical and mechanical utilities abutting a street on buildings constructed shall be screened from the ground level view. Screening may include parapet walls, penthouses, or other architecturally integrated elements. Wood fencing or chain link with slats shall not be used for screening. The term "ground level view" shall be defined as the view of the building from the property line(s) that abuts a street. A cross sectional drawing shall be provided that illustrates the sight lines from the ground level view.**

8. **Rooftop solar collectors, skylights and other potentially reflective rooftop building elements shall be designed and installed in a manner the prevents reflected glare and obstruction of views from other sites and structures. Screening may be in the form of walls constructed of the same building material and macth the coloring of the principal building**

9. **Roofline. Roof slopes shall not exceed 1:12 for all principal buildings.**

10. **Overhead Garage Doors. Overhead garage doors shall not be visible from a public street and shall not exceed 10% of the perimeter of the building exterior**

11. **Fuel Storage Tanks Prohibited. Above ground and underground fuel storage tanks are prohibited**

12. **Delivery, service, storage, maintenance and trash collection areas shall be located out of view from the public right-of-way or substantially screened through landscaping or architectural features that match the primary structure. Service, storage and trash collection areas are not allowed in setback areas.**

13. **All permanent utilities connecting to a building shall be underground.**

E. Landscaping Standards. All properties zoned Light Industrial shall be landscaped in accordance with the following:

1. **Total green space shall be a minimum of 20% of the gross lot area.**

2. The minimum number of major or overstory trees on any given site shall be as indicated below. These are the minimum substantial plantings, in addition to other understory trees, shrubs, flowers, and ground cover deemed appropriate for a complete quality landscape treatment of the site.

a. Industrial sites shall contain at a minimum the greater of one (1) tree per 500 square feet of gross building floor area, or one (1) tree per 25 lineal feet of site perimeter.

3. Minimum Size of Plantings. Required trees and shrubs shall be of the following minimum planting size:
a. Deciduous trees-Three (3) inches in diameter as measured 6 inches above ground.

b. Coniferous trees- Six (6) feet in height.

c. Shrubs- Shrubs used for screening shall be in #5 containers.

4. Sodding and Ground Cover. All areas not otherwise improved in accordance with approved site plans shall be planted with tough native materials where appropriate to reduce the amount of watering required and to increase permeability of the site as approved by the Planning Commission and City Council.

5. **The front or side yard from a public street shall be at least 10 feet deep, measured from the street right-of-way line. This yard shall be kept clear of all structures, storage, and off-street parking. Except for driveways, this front or side yard shall extend along the entire frontage of the lot and along both streets in the case of a corner lot.**

6. Buffer Yard. Where any business or industrial use (structure, parking or storage) is adjacent to property zoned for residential use, that business or industry shall provide a landscaped buffer yard a minimum of 100 feet in width along the boundary of the residential property to provide screening. Where the use is adjacent to property zoned for industrial use, a landscaped buffer yard a minimum of 50 feet in width shall be required. The screening required in this section shall provide 95 percent opacity year round.

a. Plant Units Required. Within the landscaped buffer yard, a minimum of two hundred (200) plant units shall be required for each one hundred (100) feet of property line. Credit for plant units shall be assigned as follows:

Vegetation	Plant Unit Value
Evergreen Trees	15
Deciduous Trees	10
Evergreen/Coniferous Shrubs	5
Shrubs/Bushes	1

8. Landscape Guarantee. An agreement will be signed between the City and the owner which states that in exchange for issuance of a building permit, the owner will construct, install, and maintain all items shown on the approved plan and that he/she will replace and/or correct any deficiencies or defaults that occur in the plan for a period of two complete growing seasons subsequent to the installation of

the landscaping plan. A **letter of credit or cash deposit** ~~landscaping performance bond~~ will be submitted along with the agreement at this time.

a. If after two growing seasons all the commitments are met, then the **letter of credit or cash deposit** ~~bond~~ and contract agreement are released to the applicant or property owner.

b. According to ordinance, the developer/owner is responsible for permanently maintaining the landscaping in a neat and proper fashion.

9. **It shall be the responsibility of the current property owner to see that the approved landscaping plan is maintained in an attractive and well-kept condition. Maintenance shall include replacement of dead or damaged plant material; the furnishing and installation of mulch; weeding; mowing of grass; cleaning of litter; or any other action deemed necessary by the city to ensure the requirements of this section are met. Any action that reduces canopy cover and/or landscaping below what is required in this section shall require in-kind replacement. Failure to maintain a landscape area shall be deemed a violation of this article.**

10. Parking areas that contain more than four parking spaces shall be landscaped throughout the lot to the extent of at least ten percent of the hard surface area of the parking lot and driveways to the public right-of-way, as measured from the outside curb. These landscaped areas shall consist of curb islands approximately ten feet in width at the ends of each row of parking, excluding locations of handicapped spaces. Curb islands shall also be designed to break up longer rows of parking. Where feasible, linear parking lot landscaped islands, parking lot rain gardens, depressed infiltration curb islands, and demonstrated parking areas shall also be included in the parking lot design. A combination of at least one tree and shrubs or semi-annual flower species plants shall be planted in curb islands or interior parking lot open space for each ten required parking spaces. Where the city determines that the parking lot design cannot reasonably accommodate curb islands or other landscaping open space features or cannot accommodate that amount of landscaping cited herein, plant materials shall be moved to the outside perimeter of the parking lots.

All landscaping shall comply with Sections 12-191 and 12-192. (See below)

F. Lighting. The following shall apply to all Industrial properties in addition to the requirements set forth in Section 12-195.

1. Any light fixture intended to illuminate the site shall contain a cutoff which directs the light at an angle of ninety (90) degrees or less. Exposure of the light source shall not be permitted in view of adjacent property or public right-of-way.

2. The maximum height above the ground grade for light fixtures mounted on a pole is twenty-five (25 feet).

3. No light sources shall be located on the roof unless said light enhances the architectural features of the building and is approved by the Zoning Administrator and the Design Review Commission.

4. **All light poles shall be black or another similarly dark color.**

F. Exterior Storage Screening Standards

1. Exterior storage includes the storage of goods, materials, equipment, including motor freight trailers and school buses, manufactured products and similar items not fully enclosed by a building.

2. Exterior storage requires screening with a wall constructed only of the materials allowed to be used for the principal structure, and requires vegetative screening of the wall.

3. The area of exterior storage is limited to a maximum of 10% of the area of the principal structure.

Sec. 12-55 Definitions

Business Service means a service provided to other businesses such as Information Technology services or accounting services.

Data Center means a facility used to house computer systems and associated components, such as telecommunications and storage systems.

Distribution Center means a use that, apart from storing products, offers value-added services like product mixing, order fulfillment, cross docking, packaging etc. Typically retail and wholesale orders are shipped from a distribution center and not a warehouse. The maximum size allowed for a distribution center is 30,000 sq. ft.

Flex Office means industrial space that starts with warehouse space, a portion of which can be converted to office or showroom space. The space can be "flexed" into larger of smaller office vs. warehouse spaces as needed.

Fulfillment Center – Ecommerce means industrial space that serves ecommerce merchants by enabling them to outsource warehousing and shipping. Sellers send merchandise to the fulfillment center, and the outsourced provider ships it to customers for them. The maximum size allowed for a fulfillment center is 30,000 sq. ft.

Training Facility. An indoor training facility operated by a company to train its own employees. Not commercial.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS ____ DAY OF ____, 2018.

SIGNED:

_____

Richard Bend, Mayor

ATTEST:

_____

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 15, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: May 10, 2018

Re: Additional Speed/Noise Enforcement During the Summer Months

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In response to concerns regarding the need for additional speed/noise enforcement, the Council included funding of $5,000 in the 2018 General Fund Budget for additional speed and noise enforcement by the Washington County Sheriff's Department. In past years, additional enforcement has been provided starting on the Memorial Day Holiday weekend. The cost for the additional enforcement is $60.00 per hour. The additional enforcement is normally provided in 4-hour increments. It is recommended that additional enforcement be provided for at least two 4-hour increments during the Memorial Day Holiday weekend. The Council may also want to consider planning for additional enforcement during the 4th of July Holiday weekend.

Council Action Requested:
Motion regarding additional speed/noise enforcement.

10C4

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 15, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: May 10, 2018

Re: Repainting of City Hall

City Hall is in need of repainting, due to discoloring of the siding and because it will be adjacent to the new Deputies Facility, which will be painted this spring. Repainting would enable the City Hall to match the color of the Deputies Facility (which will be white). Staff has obtained two price quotes for the repainting. The quotes are attached. There is a substantial difference in the prices quoted, although the work proposed is similar. It is recommended that the price quote from Kerschbaum Renovation in the amount of $4,400 be accepted. This price includes $220.00 to stain the stairs on the side of the building.

Council Action Requested:
Motion regarding accepting the price quote of Kerschbaum Renovation in the amount of $4,400 for the painting of the City Hall and staining the exterior stairs.

Kerschbaum Renovation
Proposal

(651)334-4115/(715)273-6650
W4155 – 650th Avenue
Beldenville, WI 54003

Name Afton city hall
Address: 3033 St Croix Trail S Afton mn

Phone Number 651 387 6587

Job description Paint city Hall

Pressure wash siding and facia.

tape/plastic all windows etc.

Apply one coat Bonding primer to siding and fascia . Sherwin Williams

Apply two coats Sherwin Williams latex super paint to siding and Fascia.

includes all materials and labor. Including new shutters.

install new shutters.

#Excludes windows.

optional one coat deck stain on stairs $220.00

Total $4400.00
Respectfully submitted on date 4/29/18

Douglas Kropelnicki Construction Inc.

7335 Hidden Valley Trail
Cottage Grove ,MN 55016

Estimate

Date	Estimate #
2/24/2018	1444

Name / Address
City Of Afton 3033 St Croix Trail S. PO Box 219 Afton MN 55001

Project
City Hall Repaint

Description	Qty	Cost	Total
Refinish exterior of city hall to include power washing, priming and caulking of existing metal siding and trim. Finish will be two coats of Hirshfield's 929X Heavy Duty Eggshell (0021 Barely White). Does not include any repairs of loose or damaged siding or trim. Any such repairs will be billed on a hourly basis agreed on in advance of repairs		10,695.00	10,695.00
		Total	$10,695.00

Customer Signature _____

Planning Commission salary survey

City	Amount	comments
Oakdale	$17/$15	Chair/member; per meeting
Cottage Grove	0	
Bayport	0	
Stillwater	0	
Woodbury	0	
Lake Elmo	0	
Lakeland	0	no planning commission

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 15, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: May 9, 2018

Re: Seasonal Staff Hires and Pay Adjustments

Two seasonal staff are needed for the summer months. One with higher level equipment operation skills and ability to work with limited supervision. The other works fewer hours and does more routine maintenance tasks. In the fall of 2017, Tom Pahl was hired as a seasonal maintenance worker. He also performed janitorial tasks at City Hall during a portion of the winter. Mr. Pahl has demonstrated a high level of skill and knowledge in the areas of equipment operation and facility maintenance, and a high level of initiative. Mr. Paul was hired at the rate of $11.50 per hour, and has performed well beyond expectations. It is recommended that Mr. Pahl's pay rate be increased to 12.75 per hour, which is the rate the City has paid in the past for a high quality lead seasonal maintenance worker.
Will Gasperini served in the second seasonal maintenance position in 2017 at a rate of $11.00/hour, and performed well in the position. It is recommended that he be hired again at the rate of $11.25/hour.

Council Action Requested:
Motion regarding hiring Tom Pahl as the lead seasonal maintenance worker at the rate of $12.75/hour and hiring Will Gasperini as a seasonal maintenance worker at the rate of $11.25/hour.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 15, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: May 10, 2018

Re: Planning Commission Member Compensation

Council member Richter has requested the topic of compensation for Planning Commission members be discussed by the Council. Staff has surveyed cities in Washington County regarding compensation for Planning Commission members. The results of the survey are attached. The one City that provides compensation to Planning Commission members is Oakdale. Oakdale pays $17.00 per meeting for the commission chair and $15.00 per meeting for the commission members. Oakdale has been providing compensation to Planning Commission members for at least 30 years, based on the time and transportation required of the members.

Council Action Requested:
Motion regarding compensation for Planning Commission members.

Planning Commission salary survey

City	Amount	comments
Oakdale	$17/$15	Chair/member; per meeting
Cottage Grove	0	
Bayport	0	
Stillwater	0	
Woodbury	0	
Lake Elmo	0	
Lakeland	0	no planning commission

10C7

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 15, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council

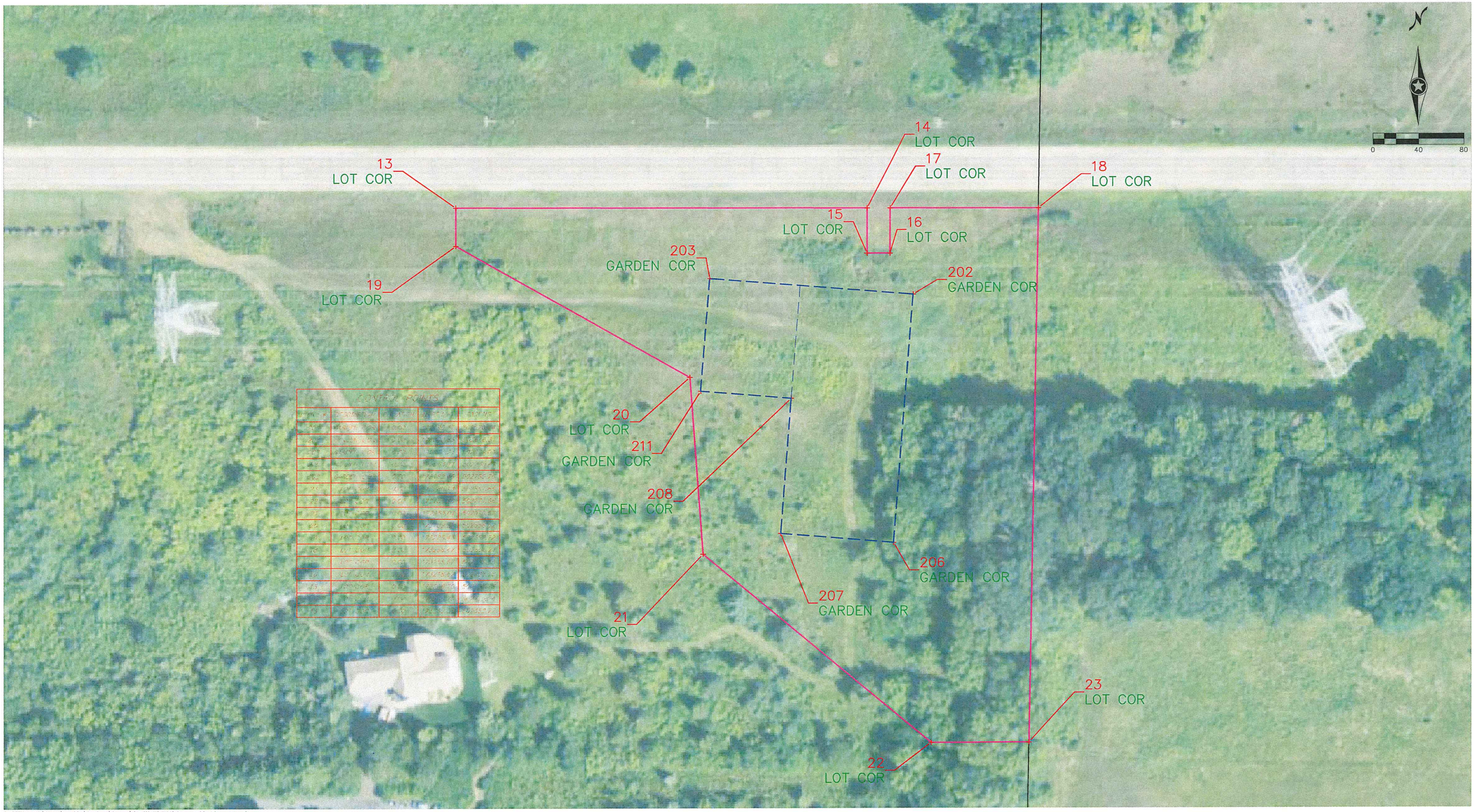
From: Ron Moorse, City Administrator

Date: May 10, 2018

Re: Rinta Park Tree Removal

Barbara Ronningen, who coordinates the Rinta Park community gardens, has requested the removal of approximately 15 trees along the east edge of the gardens that overshade the gardens. These trees are on the west edge of a large grove of trees (see the attached map). Tri County has provided a price quote of $800 for the tree removals. The cost of the removals would be funded from the Park Maintenance budget.

Council Action Requested:
Motion regarding the price quote of Tri County for the removal of approximately 15 trees along the east edge of the Rinta Park Community Gardens.



Prepared by:

WSB & Associates, Inc.
701 Xenia Avenue South, Suite 300
Minneapolis, MN 55416
www.wsbeng.com
763-541-4800 - Fax 763-541-1700
INFRASTRUCTURE ENGINEERING PLANNING CONSTRUCTION

1 ACRE GARDEN

On City Owned Parcel

City of Afton, Minnesota

WSB Project No.

Date:8/16/12

G:\LOGOS\Afton.jpg

1 AC GARDEN

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 15, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: May 10, 2018

Re: Laserfiche Scanning Options and Costs

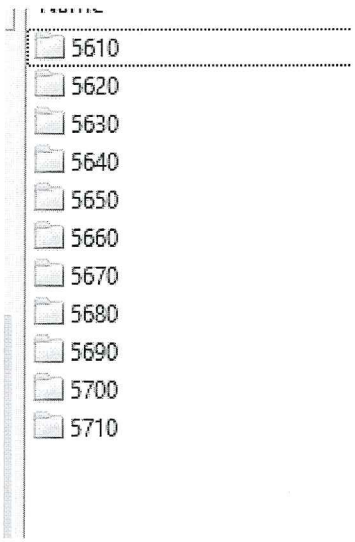
Staff is working with Cities Digital regarding the scanning of property files. Cities Digital has scanned a sample of the City's property files, and has explained how the documents will be placed into the Laserfiche property files. The basic method of scanning is that all documents in a property file are scanned as one document and placed in the address file. This is the method that has been approved at a cost of $16,175.90. (see attached price quote). There is another method that is used by a significant number of cities, including the City of Oak Park Heights, who has been providing advice to staff regarding the Laserfiche implementation process. This method involves scanning each property file as multiple documents based on the desired structure of the Laserfiche property files, i.e. building permits, licenses, planning and zoning, public works, etc. (see the attached email regarding the Oak Park Heights file structure). This is the preferred method, but it has an additional cost of $5,000 (see attached price quote). While the one document for each property file could be separated into multiple documents and distributed into the preferred file structure after the property files were scanned and placed into the Laserfiche property files, the administrative staff would not have time available to accomplish that.

Council Action Requested:
Motion regarding the additional cost of $5,000 to enable the property file documents to be sorted into the proper property file structure as they are scanned.

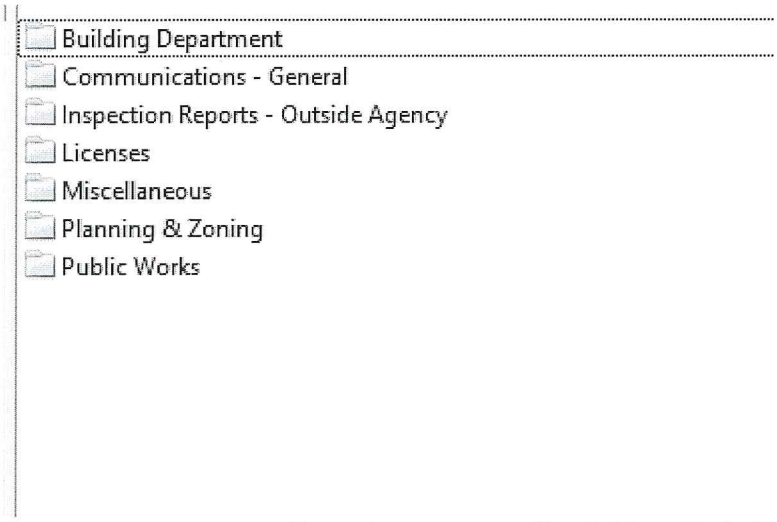
From: Jennifer Pinski <jpinski@cityofoakparkheights.com>
Sent: Tuesday, May 8, 2018 3:25 PM
To: Julie Yoho (City Clerk) <jyoho@ci.afton.mn.us>
Subject: RE: Property files in Laserfiche

We sorted them by document type. Here are some snapshots of the folder structure. First we have the street name.

Then, under each street is a folder for each house number.



Each house number has the same folders under it:



Documents are scanned into the corresponding folder. So, building permits would go under Building Department, dog licenses would go under the Licenses folder. Right-of-Way permits would go under the Public Works folder, etc. Some folders will not have anything in them at this time, like if they don't have any licenses or outside agency inspections. We do still have the folders for possible future use and because it was easier to set up the folders for each address exactly the same.

We don't bother with metadata most of the time. We simply scan into the appropriate folder. Or sometimes – scan the whole folder and then break the large document into smaller pieces and put them into the appropriate folders. I hope that makes sense. Let me know if you have any other questions! Happy to help!

Jennifer

CITIES DIGITAL
TAKE INFORMATION FURTHER

2000 O'Neil Rd., Suite 150
Hudson, WI 54016

Quote

Date:	Quote Number :	Revision:
4/26/2018	QUO-05452-V8J8	0

Prepared For:
City of Afton
3033 St. Croix Trail S
P.O. Box 219
Afton, MN 55001-0219

Contact:
Phone: (855) 714-2800
Fax: 866-592-7343
Sales@CitiesDigital.com
www.CitiesDigital.com

Product	Product ID	Quantity	Unit Price	Ext Amount
Services				
Document Scanning - E Size (Price per image)	CD2941	6990	$1.00	$6,990.00
Folded drawings inside planning files - guestimate on quantity				
DVD Burning (Each)	CD2949	2	$19.95	$39.90
Onsite Pick up / Drop off (With in 100mi. Of Hudson, WI)	CD3010	1	$59.00	$59.00
Document Scanning – TIER 2 (Price per image)	CD8050	93000	$0.07	$6,045.00
31 Cabinets				
Document Scanning – TIER 2 (Price per image)	CD8050	46800	$0.07	$3,042.00
13 Cabinets				
			Subtotal	$16,175.90
			Freight	$0.00
			Tax	$0.00
			TOTAL	$16,175.90

All sales are final, VPCI and Cities Digital do not accept returns of software and all sales are final. If your product is damaged we will replace it within 30 days of purchase at no charge. Prices are subject to change.

CITIES DIGITAL
TAKE INFORMATION FURTHER

2000 O'Neil Rd., Suite 150
Hudson, WI 54016

Quote

Date:	Quote Number :	Revision:
4/26/2018	QUO-05452-V8J8	0

Prepared For:

City of Afton
3033 St. Croix Trail S
P.O. Box 219
Afton, MN 55001-0219

Contact:

Phone: (855) 714-2800
Fax: 866-592-7343
Sales@CitiesDigital.com
www.CitiesDigital.com

Product	Product ID	Quantity	Unit Price	Ext Amount
Services				
Document Scanning - E Size (Price per image)	CD2941	6990	$1.00	$6,990.00
Folded drawings inside planning files - guestimate on quantity				
DVD Burning (Each)	CD2949	2	$19.95	$39.90
Onsite Pick up / Drop off (With in 100mi. Of Hudson, WI)	CD3010	1	$59.00	$59.00
Document Scanning – TIER 2 (Price per image)	CD8050	93000	$0.07	$6,045.00
31 Cabinets				
Document Scanning – TIER 2 (Price per image)	CD8050	46800	$0.07	$3,042.00
13 Cabinets				
Document Sorting per/hr	CD8050	200	$25.00	$5,000.00
			Subtotal	$21,175.90
			Freight	$0.00
			Tax	$0.00
			TOTAL	$21,175.90

All sales are final, VPCI and Cities Digital do not accept returns of software and all sales are final. If your product is damaged we will replace it within 30 days of purchase at no charge. Prices are subject to change.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 15, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: May 10, 2018

Re: Schedule Special Council Meeting

The Boatyard Grill is proposing a restaurant in a portion of an existing building on the Afton Marina property. The restaurant use is an allowed use, but requires a Conditional Use Permit. The Afton Marina made a CUP application for the restaurant use in February, but the application could not be processed due to the need to resolve the question of whether the building was in the floodway or not. It has been determined that the building is not in the floodway, but rather is in the flood fringe, which allows the restaurant use. However, the timing of obtaining this determination caused the Afton Marina/Boatyard Grill to miss the deadline for the May 7 Planning Commission meeting. The Boatyard Grill has asked if there is a way to move the process along, rather than waiting for the June meetings of the Planning Commission and Council, in order to have an opportunity to get the restaurant open for the summer season. Staff has worked with the Planning Commission to schedule a Special Planning Commission meeting on Wednesday, May 23, at which a public hearing regarding the CUP application will be held. Staff is now working with the Council to find a date for a Special Council meeting during the week of May 29 for consideration of the application, and will provide the date at the Council meeting.

Council Action Requested:
Motion regarding scheduling a Special Council meeting for consideration of the Afton Marina/Boatyard Grill application for a CUP for a restaurant use on the Afton Marina property.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 15, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: May 10, 2018

Re: Schedule Council Work Session

There are a number of items to be discussed by the Council in a work session. The Council may want to schedule a work session on the same date as the planned Special Council meeting. Agenda items for the work session could include 2018 goals, fire inspection program, and industrial zone ordinance amendment.

Council Action Requested:
Motion regarding scheduling a Council work session.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 15, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: May 10, 2018

Re: Paperless Agenda Technology

Council member Ross has tried out a Microsoft Surface for use by Council members for agenda packets and other Council uses. Council member Ross is recommending the Microsoft Surface as the paperless agenda technology solution for the Council. The cost of the Surface is $1,200, which does not include the Microsoft Office Suite software. However, Council member Ross is recommending Microsoft 365, which provides the office suite software at a cost of $100 per year for 5 users. The Surface also has the option of a pen/stylus that can be used to write on the screen to make notes, etc. The cost of the pen is $100. Lastly, StarTech, the City's IT consultant, will configure all five Surfaces for $500.

Council Action Requested

Motion regarding the purchase of the Microsoft Surface for each Council member, including Microsoft 365 and configuration by StarTech, for a total cost of $6,600. (The purchase of the pen would be an additional $100 per pen.)

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 15, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: May 10, 2018

Re: Nationstar Mortgage Settlement Agreement

A proposed settlement agreement regarding a claim by Nationstar Mortgage concerning the property at 3787 St. Croix Trail is being provided to the Council in a separate confidential envelope for discussion in a closed session at the May 15 Council meeting.

Council Action Requested:
Motion regarding the proposed Nationstar Mortgage settlement agreement.

Holstad & Knaak, PLC
4501 Allendale Drive
St. Paul, MN 55127
651-490-9078

April 27, 2018

City of Afton
ATTN: Accounting
3033 St. Croix Trail
P.O. Box 219
Afton, MN 55001

STATEMENT OF SERVICES RENDERED
Monthly Fee for General Legal Services
Flat Fee of $4,000.00* (see Summary)

CIVIL

3-26-18	Miscellaneous research	1.00
3-28-18	Miscellaneous correspondence review; research	1.00
3-29-18	Miscellaneous correspondence review; telephonic conference with client	2.00
3-30-18	Miscellaneous correspondence; draft correspondence and proposed Motion	.75
4-2-18	Review correspondence with staff	.50
4-4-18	Draft documents; meeting with staff	4.75
4-5-18	Telephone conference with R. Morse; draft documents; research	2.00
4-6-18	Review correspondence; research; telephone conference with council member	2.50
4-9-18	Legal research	1.00
4-10-18	Telephone conference with R. Morse; telephone conference with council members re: development	1.25
4-12-18	Review client correspondence; opinion	2.00
4-15-18	Review materials for council meeting	1.00
4-16-18	Telephone conference with staff and council; research; meeting prep	1.25
4-17-18	Prepare for and attend council meeting	5.00
4-18-18	Miscellaneous correspondence and research	1.25
4-23-18	Miscellaneous correspondence review	1.25
4-24-18	Telephone conference with R. Morse; miscellaneous research	.75
	HOURS	**28.50**

CRIMINAL

3-27-18	Stillwater calendar	4.00
4-3-18	Stillwater calendar	4.00
4-10-18	Criminal calendar	2.00
4-12-18	Stillwater calendar	2.00
4-17-18	Stillwater prosecution calendar	4.00
4-19-18	Omnibus calendar	1.50
4-24-18	Prosecution calendar	4.00
	HOURS	**21.50**

Paralegal:
Review court notices, emails, requests for records and respond to same, correspondence to court, State Patrol, Washington County Sheriff's Department, and defense attorneys regarding reports, files and court appearances, compile records, reports and draft new case file sheet for court, miscellaneous correspondence, discuss prosecution files with attorney Knaak, review files in MNCIS and update files regarding same, prepare files for prosecutor, research addresses, continue to review disposition tracking problems, reports, investigation, conferences with BCA, prepare files for court, multiple telephone conferences with witnesses, miscellaneous criminal prosecution duties.

CRIMINAL HOURS: 33.00

Assist with various civil files, correspondence, documents, ordinance matters, research, miscellaneous drafting documents, correspondence and telephone conferences regarding same, miscellaneous civil matters; locate and review city ordinances, print various research results, conference with counsel; multiple telephone conferences with court personnel; review real estate forms; follow up on sample testing.

CIVIL HOURS: 22.50

COSTS: $0

SUMMARY

TOTAL HOURS:	Civil:	51.00 (Attorney and Paralegal hours)
	Criminal:	54.50 (Attorney and Paralegal hours)
	TOTAL HOURS:	105.50

Monthly Amount: $4,000.00
***10 hours of litigation included in contract**

TOTAL DUE: $4,000.00

I certify that this bill is accurate and correct.

s/s Frederic W. Knaak

Frederic W. Knaak
Attorney at Law

PLEASE MAKE YOUR CHECK PAYABLE TO HOLSTAD & KNAAK, PLC
THANK YOU!

April

Afton

Customers	12	
Citations	12	
Charges	17	
Disposed	2	% Resolved
CFD/DUP	2	28.57%
Contest/NG	3	
DNQ	5	
Extension	3	
No Guidelines	2	
Parking	1	
Petty Misdemeanor	7	
Misdemeanor	9	