



HERITAGE PRESERVATION COMMISSION DESIGN REVIEW MEETING AGENDA

Wednesday, May 8, 2024

6:00 P.M.

3033 St. Croix Trail
Afton, MN 55001

AGENDA

1. **CALL TO ORDER**

2. **ROLL CALL**

_____ Chair Edwards
_____ Vice Chair Livingston
_____ Commissioner Bolton-Iverson
_____ Commissioner Vujovich
_____ Commissioner Thomas

3. **APPROVAL OF AGENDA**

A. Approval of Agenda for May 8, 2024 meeting

4. **APPROVAL OF MINUTES**

A. Minutes of the January 10, 2024 Meeting

5. **BUSINESS**

I. Design Review for the Dorgan Project

II. Organization

- a. Set monthly meeting day
- b. Who responds to emails sent to the committee?

III. Announcements

- a. AHS update (Leslie)
- b. SHPO plaque grant awarded! Can we announce in the city newsletter? Maybe also mention the online QR code Walking Tour signs to come this summer?
- c. VCWC Legacy grant: KT needs to ask the City of Afton to consider historical markers for old Township Hall and/or a new project to document all the separate areas that became Afton (Swede Hill, South Afton, VC, etc.). Is HPC interested now or should we table until current projects completed?
- d. Bdote Tour with MN Humanities Council (resources for First Nation local history) (KT)

IV. Plaque project (KT)

- a. Need to decide specific locations; who will contact property owners about plaque placement?
- b. Decide final design (show Jacob's example); who will order? Who will install?
- c. Grant requirements: log hours outside of meeting time for our grant match (date and hours worked)

- Log time spent on plaques and on the walking tour
 - Each month, send your times to Jenny Moore, Office Assistant
- V. Walking Tour QR Code Project
- a. Next steps for what will appear online (KT)
- See attached suggestions to make our online tour match the museum's paper copy
 1. Leslie agreed at January meeting that we can discuss syncing the two versions.
 2. Is AHS ok with these changes to standardize the historic names and addresses, plus update the intro and add the missing historically designated properties?
 - Process to add photos and stories to these priority sites? (4 businesses, plus historic sites)
 1. Museum
 2. Afton House Inn/Cushing Hotel
 3. Selma's Ice Cream Parlour
 4. Afton Village School/Brick Schoolhouse (now a B&B)
 5. Carnithan-Squires House (now Horta Culture)
 6. Afton Public Square
 7. Putnam House (Little Red House/Parsonage)
 - We agreed the next sites for stories and photos would be: Emil Asp Blacksmith shop; Asa and Flora Tracy House; Steamboat Landing Park; Citizen State Bank; Bolles Mill roadside marker.
- b. QR code signs and window clings (KT)
- Updated designs from Stillwater
 1. Are these ok? 10x10 metal signs, 5x5 window clings (double-sided)
 2. If not, who will design and work with the company to get estimates?
 3. Locations for signs: Park bulletin board, city hall display, museum, road posts
 - Who will walk around and choose sites for signs?
 - Costs
 - Set-up fees for window clings & metal signs \$25-50 each
 - Metal signs 10x10 \$80+ each
 - Window clings, double-sided, 5x5 \$5+ each

VI. ADJOURNMENT

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| <p>A quorum of the City Council or Other Commissions may be present to receive information.</p> |
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