



SPECIAL COUNCIL MEETING AGENDA

AFTON CITY COUNCIL CHAMBERS

3033 St. Croix Trail South

Tuesday, May 2, 2017

At 6:45 p.m.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA – May 2, 2017 Special Council Meeting**
- 4. CITY COUNCIL BUSINESS**
 - A. City Clerk Hiring Process
- 5. ADJOURN**

A quorum of the City Council or Other Commissions may be present to receive information at, but not limited to, any of the following meetings: Planning Commission; the Public Works Committee; Parks Committee; Design Review and Heritage Preservation Commission; Lower St. Croix Cable Commission; LSCWMO; MSCWMO; I-94 Corridor Coalition and the 5-City Mayor's Alliance.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date May 2, 2017

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: April 27, 2017
Re: City Clerk Hiring Process

At the April 24 Special Council meeting, the Personnel Committee reported that Mayor Bend was working to contact a reference of one of the City Clerk candidates and to contact two other candidates to which offers had previously been made. While Mayor Bend was not able to contact the reference, he was able to contact Julie Yoho, who was one of the top three candidates in the first round of interviews. Ms. Yoho expressed a continuing interest in the position, subject to flexibility in her work schedule. Mayor Bend and Administrator Moorse then met with Ms. Yoho. Based on prior interviews and the meeting, it became clear that Ms. Yoho is the top candidate available, due to her experience supporting the White Bear Lake Conservation District Board and her background in permitting and GIS. Work schedule flexibility and a compensation package were discussed and an employment package that was acceptable to Ms. Yoho was developed for presentation to the Council. The details of the work schedule and compensation package, as well as Ms. Yoho's resume, will be provided separately.

Council Action Requested:

Motion regarding the hiring of Julie Yoho for the City Clerk position.