



HERITAGE PRESERVATION COMMISSION DESIGN REVIEW MEETING AGENDA

Wednesday, March 20, 2019
5:00 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL**

_____ Co-Chair Vujovich
_____ Co-Chair Randers
_____ Commissioner Cox
_____ Commissioner Bolton-Iverson
_____ Commissioner Stern

3. **APPROVAL OF AGENDA**

A. Approval of Agenda for March 20, 2019 meeting

4. **APPROVAL OF MINUTES**

A. Approval of minutes of the February 27, 2019 meeting

5. **BUSINESS**

- A. Vacant Properties
- B. Grants for Archeological Studies
- C. 2019 HPC Goals
- D. Bolles Creek Historic Site
- E. Other

6. **ADJOURNMENT**

A quorum of the City Council or Other Commissions may be present to receive information.

**HERITAGE PRESERVATION COMMISSION
DESIGN REVIEW
City of Afton, Minnesota**

**MEETING MINUTES
February 27, 2019**

- Item 1. CALL TO ORDER:** The meeting was called to order at 5:05 pm.
- Item 2. ROLL CALL:**
- Present: Commissioners Randers, Cox, Bolton-Iverson, Stern
City Official: Ron Moorese, City Administrator
- Absent: Commissioner Vujovich
City Official: Annie Perkins, Councilmember
- Item 3. APPROVAL OF AGENDA:** A motion was made by Stern to approve to the February 27, 2019 Agenda.
- Seconded by: Bolton-Iverson
Vote taken: Vote: Yes - 4, No - 0, Motion carried
- Item 4. APPROVAL OF MINUTES:** A motion was made by Randers to approve the January 16, 2019 Minutes.
- Seconded by: Bolton-Iverson
Vote taken: Vote: Yes - 4, No - 0, Motion carried
- Item 5. BUSINESS:**
- A. Vacant Commercial Properties:
1. The City Council will be setting up a work session to review vacant properties and the need to have our local Fire Department make annual inspections of vacant properties.
- The article regarding *Vacant Storefronts by Emily Northey* should be sent to and read by each person prior to attending the work session.
- A hardcopy of the Vacant Storefronts article should be provided to City Councilmembers for review.
- These items are on the City Council Agenda in March 2019.
- B. Grant for Archeological Studies:
1. Commissioner Cox will continue to work with Ron Moorese, City Administrator, to pursue grants to study two or more properties.

C. 2019 HPC Goals:

1. Ron Moore will submit the 2018 Annual Report to SHPO.
2. Commissioners will submit historic preservation goals for 2019 via email to Ron Moore and Commissioner/Secretary Cox.

D. Other

1. We need to continue our work related to local designated historic properties which includes Kathy Bolton-Iverson and Martin Stern properties:
 - a. Purchase historic plaque
 - b. Provide Owner with a Findings brochure
2. Bolton-Iverson is proposing to build a new house on her adjacent lot. She will be submitting a Site Plan and building style for review. A site variance is required. This issue is on the March 4, 2019 Planning Commission Agenda.
3. Parks Committee member, Bob Dickie, spoke to the HPC regarding the Bolles Creek marker and plaque located along the trail north of Afton.

It needs a "historic review" and the marker needs to be upgraded. The Parks Committee will work together with the HPC to study the existing site and generate ideas for preservation and possible improvements. Funding opportunities will be discussed.

Commissioner Stern suggested that improvements may include a park-like space with benches.

Item 6 ADJOURNMENT:

A motion to adjourn was made by Cox.

Seconded by: Bolton-Iverson

Vote taken: Vote: Yes - 4, No - 0, Motion carried

The next DR/HPC meeting will be: Wednesday ~ March 20, 2019 @ 5:00pm