

SUPPLEMENTAL PACKET

9.C.2

Ron Moore

From: Perkins, Annie <Annie.Perkins@sfiprogram.org>
Sent: Tuesday, March 19, 2019 4:04 PM
To: Ron Moore
Cc: Julie Yoho (City Clerk)
Subject: Council Meeting input for tonight

Hi Ron,

I greatly appreciate you relaying these comments to my co-council members and Mayor for tonight's meeting.

Regarding: Selection of Accounting Services Provider

Dear Council Members and Mayor,

I will keep this short and succinct. I feel strongly that we either select River Bluff for accounting services, or put out another Request for Proposal. Our long-standing, trusted accountant Tom N. has made it clear that he feels extremely comfortable in the abilities of Principle Mary Paul of River Bluff, and her partner in handling our accounting needs.

The cost differential between the two proposals is staggering. Keeping in mind, our current 2019 budget for these services is \$17,350. Abdo, Eick & Meyers (AEM) estimate came in **over 100% higher than that of River Bluff**, and is approximately **%180 OVER BUDGET**. (*Calculations based on \$50,000 estimate for AEM as original estimate did not include monthly report costs, not to mention it only covers 20 hours/week versus River Bluff's 30 hours/week – the amount Tom N. confirmed is needed to complete the work*).

Approval for this unwarranted cost increment would be a blatant, nearing negligent, misuse of taxpayers' dollars. I strongly urge you against approval of AEM's proposal.

Sincerely,

Annie Perkins

Annie Perkins LEED Green Associate
Senior Director, Strategic Partnerships

Sustainable Forestry Initiative
212 K Street, NW Suite 750
Washington, DC 20037

Phone: 202.558.0016
annie.perkins@sfiprogram.org

Cost Comparison Accounting Services

	<u>RiverBluff Accounting</u>	<u>AEM</u>
Monthly fee	\$ 1,800	\$ 3,175
Additional Services	Rate: \$65/hr (Assume 0.5hr at \$65/hr)	Rate: \$150-\$365/hr (Assume 0.5hr at \$180/hr)
	\$ 32.50	\$ 90
Provide Current Monthly Reports	Included	\$ 300
QuickBooks*	\$ 67.50	\$ 67.50
Total per month	<u>\$ 1,932.50</u>	<u>\$ 3,632.50</u>
Subtotal per year	\$23,190	\$43,590
Subtotal per 8 months	\$15,456	\$29,060
Plus Tom H. for 4 months	\$ 6,000	\$ 6,000
Attend 1 Council Meeting/yr.	<u>\$ 100</u>	<u>\$ 200</u>
Total per year	\$21,556	\$35,260
Tom N. transition consulting during first year (50 hrs @ \$60/hr)	\$ 3,000	\$ 3,000
Total Plus Transition	\$24,556	\$38,260

*Cost depends on the version of QuickBooks needed. The amount used in the cost comparison is QuickBooks Online Plus and Quickbooks payroll enhanced, plus \$20/month to reflect five employees

- QuickBooks online Essentials \$17.50 per month.
- QuickBooks online Plus \$30.00 per month. (QBO Plus had a price increased in March 2019 from \$25 to \$30/mo.)

- QuickBooks Payroll Enhanced \$17.50 per month. QuickBooks Payroll Full Service \$40 per month.
- Fee for each employee (up to 10) is \$4 per month per employee. 11 or more is \$2.50 per month per employee.

Comparison of accounting services costs paid by other similarly-sized cities

<u>City</u>	<u>Population</u>	<u>Accounting Services Cost</u>
City of Bayport	3,735	\$ 95,000
City of Newport	3,577	\$ 78,000
City of Oak Park Heights	4,918	\$200,000
City of Scandia	4,120	\$ 12,000

Additional Accounting Services Information

AEM provides payroll and financial management services to the City of Independence, a rural city in western Hennepin County with a population of 3,700. The annual cost for these services is \$69,000. They use the Banyon municipal accounting software. AEM has been providing accounting services to Independence for about seven years.

Tom Niedzwiecki is willing to extend his current contract with Afton to June 30, 2019 with a fee increase to \$2,000 per month and the current \$100 fee per Council meeting.

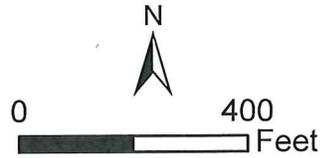


Legend

- Approximate Jersey Barrier Location (Assumes 697.0 Tie In)
- Approximate Levee Location



**Figure 1:
Jersey Barrier Map**



9.C.12

RECEIVED
MAR 13 2019
CITY OF AFTON

CITY OF AFTON
APPLICATION FOR APPOINTMENT TO A CITY
COMMITTEE OR COMMISSION

DATE 3/12/19 PLEASE CHECK ONE: New Application Reappointment

NAME: Valerie Stoehr _____

ADDRESS: 15800 36TH ST S, PO Box 395, AFTON, MN 55001
(Provide P O Box if applicable)

HOME PHONE _____ CELL 651 261 0947 WORK _____

EMAIL ADDRESS raisedbychickens@gmail.com _____

YEARS AS AFTON RESIDENT 19 WARD # 1

1. COMMITTEE OR COMMISSION YOU ARE APPLYING FOR?

Natural Resources and Groundwater Committee

2. CURRENT OR PREVIOUS PARTICIPATION ON AFTON CITY OR CIVIC COMMITTEES, COMMISSIONS, PROJECTS:

Regularly attended meetings of the citizen committee that provided guidance about the design of the improvements to the Old Village, as part of the recent infrastructure project; served on the Afton Citizens' Forum (no longer functioning) when I first moved to town. _____

3. OTHER CITIZEN, PROFESSIONAL OR POLITICAL EXPERIENCE YOU FEEL IS RELEVANT TO SERVING ON THIS COMMITTEE/COMMISSION:

I have extensive professional experience leading committees, projects, and people; I've led projects and divisions with \$2-4 million budgets. I've served in leadership roles at nonprofits. I formerly served as a volunteer guardian ad litem (advocate for the child) for the Washington County juvenile courts. I am a seasoned committee member and am equipped to be an informed, responsive, and accountable committee member.

4. WHAT DO YOU SEE AS THE CRITICAL OBLIGATION FOR A MEMBER OF THIS COMMITTEE/COMMISSION?

1) To attend meetings and to do the work necessary to be prepared to conduct the business of the meeting as reflected in the meeting packet and agenda; 2) To engage in the work of the committee and be accountable to commitments made; 3) To treat other committee members, city staff, and others with whom we engage with respect; 4) To use resources in the city, county, state, and elsewhere to gather information that assists the committee in making informed and prudent decisions; and 5) To be familiar with city ordinances, the comp. plan, city programs, and other data regarding the city's groundwater and natural resources, and to aid the city in developing and maintaining programs that protect these resources. _____