



HERITAGE PRESERVATION COMMISSION DESIGN REVIEW MEETING AGENDA

Wednesday, February 27, 2019
5:00 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL**

_____ Co-Chair Vujovich
_____ Co-Chair Randers
_____ Commissioner Cox
_____ Commissioner Bolton-Iverson
_____ Commissioner Stern

3. **APPROVAL OF AGENDA**

A. Approval of Agenda for February 27, 2019 meeting

4. **APPROVAL OF MINUTES**

A. Approval of minutes of the January 16, 2019 meeting

5. **BUSINESS**

- A. Vacant Properties
- B. Grants for Archeological Studies
- C. 2019 HPC Goals
- D. Other

6. **ADJOURNMENT**

A quorum of the City Council or Other Commissions may be present to receive information.

**HERITAGE PRESERVATION COMMISSION
DESIGN REVIEW
City of Afton, Minnesota**

**MEETING MINUTES
January 16, 2019**

- Item 1. CALL TO ORDER:** The meeting was called to order at 5:20 pm.
- Item 2. ROLL CALL:** Present: Commissioners Randers, Cox, Bolton-Iverson
Absent: Commissioner Vujovich, Stern
City Official: TBD
City Official: Ron Moorese, City Administrator
- Item 3. APPROVAL OF AGENDA:** A motion was made by Bolton-Iverson to approve to the January 16, 2019 Agenda.
Seconded by: Cox
Vote taken: Vote: Yes - 3, No - 0, Motion carried
- Item 4. APPROVAL OF MINUTES:** A motion was made by Bolton-Iverson to approve the November 28, 2018 Minutes.
Seconded by: Randers
Vote taken: Vote: Yes - 3, No - 0, Motion carried
- Item 5. BUSINESS:**
- A. Vacant Commercial Properties:
1. The City Council will be setting up a work session to review vacant properties and the need to have our local Fire Department make annual inspections of vacant properties.

The article regarding *Vacant Storefronts by Emily Northey* should be sent to and read by each person prior to attending the work session.
- B. Grant for Archeological Studies:
1. Commissioner Cox will continue to work with Ron Moorese, City Administrator, to pursue grants to study two properties.
- C. Other:
1. We need to continue our work related to local designated historic properties which includes Kathy Bolton-Iverson and Martin Stern properties:
 - a. Purchase historic plaque
 - b. Provide Owner with a Findings brochure

2. Ron Moorse will submit the 2018 Annual Report to SHPO (MN State Historic Preservation Office).
3. Bolton-Iverson is proposing to build a new house on her adjacent lot. She will be submitting a Site Plan and building style for review.

Item 6 ADJOURNMENT:

A motion to adjourn was made by Bolton-Iverson.

Seconded by: Cox

Vote taken: Vote: Yes – 3, No – 0, Motion carried

The next DR/HPC meeting will be: **Wednesday ~ February 27, 2019 @ 5:00pm**
(The 4th week this month only)