



PERSONNEL COMMITTEE MEETING AGENDA

Thursday, January 25, 2018

1:00 p.m.

Afton City Hall

3033 St. Croix Trail South

1. **CALL TO ORDER**

2. **BUSINESS**

A. Laserfiche Implementation

- i. Afton Historical Museum reviewing property files
- ii. Scanning of property files
- iii. File Structure

B. Workload Planning

- i. Task Management - Outlook set-up and training
- ii. Paperless agenda packets
- iii. Special election

C. Pay Equity Report

D. Job Evaluation/Reclassification

3. **ADJOURNMENT**

A quorum of the City Council or Other Commissions may be present to receive information.