

ORDINANCE 01-2016

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

**AN ORDINANCE AMENDING THE SCHEDULE FOR FEES, CHARGES AND EXPENSES AND
ATTACHMENT A**

THEREFORE, BE IT ORDAINED by the City Council of the City of Afton that the Afton Code of Ordinances be amended as shown below.

Delete the strike-through language and modify the underlined language as shown below:

ARTICLE I. FEES, CHARGES AND EXPENSES

DIVISION 1. GENERALLY

Section 3-1. Schedule for Fees, Charges and Expenses

Fees and charges, as well as expenses incurred by the City for engineering, planning, attorney and other services related to the processing of applications shall be established by this Ordinance and collected by the City Administrator for deposit in the City's accounts. Fees shall be established as follows. The Council may establish charges for public hearings, special meetings, or other such Council or Planning Commission actions as are necessary to process applications.

(Ord. 07-2010, 7/20/10)

Section 3-2. Establishment of Fees

Fees shall be established as follows. The Council may establish charges for Staff time, use of consultants, public hearings, special meetings, or other such Council or Planning Commission actions as are necessary to process applications. The Fee Schedule shall be established and adopted from time to time by the City Council by Resolution.

Section 3-3. Fees Posted & Available.

A copy of any Resolution adopted by the City Council establishing the specific fees authorized herein shall be posted or otherwise available at City Hall during normal business hours.

(Ord. 03-2010, 3/16/10)

Section 3-4 - 3-35. Reserved.

DIVISION 2. CITY FEE SCHEDULE

Section 3-36. Administratively Issued Permits

Fees are in addition to any building permit fees.

	<u>FEE</u>	<u>ESCROW</u>
Administrative Permit	\$150	\$600
Animal Kennel	\$60	\$200

Design Review	\$50	
Fence *	\$60	\$1,000
Grading Permit **	\$100	\$1,000
Moving/Relocating Structure	\$75	
Sign Permit	\$150	\$200
Sign Permit –Temporary / Renewal	\$25	
Tennis Court	\$60	\$1,000
Vegetative Cutting / debris removal		\$200

Section 3-37. Building Permits

Building permits, other than those specified below, are based on project valuation. Please refer to Attachment A: Building Permit Fee Table (attached).

	<u>FEE</u>	<u>ESCROW</u>
Demolition Permit	\$110	\$250
Exterior Door Replacement	\$110	
Mechanical		
A/C, Water or Garage Heater, Gas Lines, Soft Water System	\$55	
Furnace, HVAC, Fireplace	\$110	
Plumbing		
Commercial: 1% of the project valuation; \$75 minimum.		
Residential:		
One Bathroom incl. rough-ins	\$60	
Each Additional Bathroom	\$10	
Roof replacement	\$110	
Swimming Pool - Building Permit	\$110	
Admin Permit - Fence Fee and Escrow required	*	
Grading Permit - Often required	**	
Siding Replacement	\$110	
Utility Permit	\$250	
Window Replacement	\$110	
Other Permit Not Specified	\$110	

Section 3-38. Conditional Use Permit

As a land use issue, Conditional Use Permit applications must be heard by the Planning Commission and will be either approved or denied by City Council.

	<u>FEE</u>	<u>ESCROW</u>
Conditional Use Permit	\$250	\$600
Conditional Use Permit –Tower Structures	\$250	\$8,000

Conditional Use Permit - Amended	\$250	\$350
Conditional Use Permit - Renewal	\$250	\$350
Conditional Use Permit/Renewal/Amendment To increase Impervious Surface over 35% in Industrial District	\$250	\$1,000

Section 3-39. Licenses, Fees & Other Permits

FEE

ESCROW

A. Annual Licenses:

Adult Entertainment License	\$10,000 per year	
Adult Entertainment Investigation	\$1,500	
Aircraft (Unpowered/Powered Vehicles)	\$100	
Charitable Gambling	10% of net gambling profits payable monthly	
Commercial Fertilizer License (Lawns) ¹	\$200	\$1,000 ¹
Commercial Fertilizer Permit	\$100	
Golf Cart		
Individual	\$25	
Business		
Includes first two carts	\$50	
Additional carts/each	\$10	
Pawnbroker / secondhand dealer license	\$100 per year	
Pawnbroker Investigation: Actual cost	\$3,000 maximum	
Peddler / Solicitor License	-\$25 \$50	
Liquor Licenses		
On Sale	\$1,200 \$1,400	
Off Sale	\$100 \$150	
Sunday	\$200	
2 A.M. Closing	\$100	
On Sale Wine Only	\$750	
Other - Temporary	As determined by City Council	
<u>Solid Waste Hauler</u>	<u>\$100</u>	

B. Bi-Annual Licenses:

Dog or Cat (Altered or with chip implant)	\$5
Dog or Cat (Non-Altered)	\$10

Section 3-40. Miscellaneous Fees.

FEE

Animal - Impounded / Claimed	
Charges due from Owner:	
Daily boarding fee	\$20
Veterinary services	Actual Cost

¹ Also requires \$1,000 Corporate Bond

Administration fee	\$8
Impound Fee	\$95
Comprehensive Plan	\$50
City Consultant Fees: As billed to the city for phone calls, site visits, plan reviews, etc.	
Copies - per 8-1/2 x 11 page	\$0.25
Per 11x17 page	\$1
CD/DVD copy of meeting	\$10
Dockage Charge, City Dock	
Non-resident (per 4 hour increment)	\$5
City Resident (per 4 hour increment)	\$3
Overnight	\$20
Election Filing Fee	\$2
Ordinance Book	\$100
Returned Check	\$35
Zoning Code	\$50

Section 3-41. Park Fees.

FEE

Fourth of July:	
Booth Permit	\$50
Street Vendor	\$15

Park Reservation Fees:

	<u>Resident</u>		<u>Non-Resident</u>	
	<u>Fee</u>	<u>Deposit</u>	<u>Fee</u>	<u>Deposit</u>
Whole Park*	\$100	\$200	\$200	\$200
Picnic Shelter	\$25	\$100	\$100	\$100
Gazebo	\$25	\$100	\$100	\$100

*Does not include playground / play structure

Section 3-42. Zoning Fees

FEE

ESCROW²

Appeals	\$100	\$250
Comprehensive Plan Amendment	\$350	\$1,500
Ordinance Amendment	\$350	\$1,500
Driveway Permit (Zoning/Engineering) ³	\$250	\$1,500
Farm Site Plan	\$50	
Grading Permit	\$100	\$1,000
Landscape Performance Bond- Industrial ²	125% of the estimated cost to furnish and plant required vegetation, as approved by the City.	
Subdivision		
Simple Subdivision	\$250	\$600
Minor Subdivision	\$250	\$1,500

² Additional escrow may be required for more complex applications

³ Deposit held until Final Certificate of Occupancy issued.

Major Subdivision: Sketch Plan & Preliminary Plat (required for more than 3 lots and PAUDs)

0 - 5 Acres	\$500 + \$100 per lot	\$2,500
> 5 - 40 Acres	\$1,000 + \$100 per lot	\$5,000
> 40 - 80 Acres	\$2,000 + \$100 per lot	\$7,500
> 80 Acres	\$5,000 + \$100 per lot	\$10,000
Final Plat	\$250	\$1000

Park Dedication Fee:

Residential 7.5% of the predevelopment value of the property being subdivided, subject to a minimum fee of \$5,000 per dwelling unit and a maximum fee of \$10,000 per dwelling unit, or that portion of land which could be purchased with the amount of park dedication fee payment owed by the subject subdivision on a per dwelling unit basis.

Commercial	\$1,500 ⁴
Industrial	\$1,500 ⁵
Previously Created Lots	\$500 ²

Rezoning

Comprehensive Plan	\$350	\$1,500
Ag Preserve Certification	\$50	
From Ag Preserve to Agricultural	\$350 \$150	

Variance	\$250	\$600
Variance Extension	\$250	\$350

Street Permit:

Street Opening	\$150 + ⁵	Waived if Franchise
Street Vacation	\$250	\$500

Section 3-43. After-The-Fact Fees.

In any case in which a property owner/contractor/developer/applicant has moved forward with a project involving grading, filling, construction, etc., prior to obtaining the required permit, CUP, variance, or other regulatory approval, the fees associated with the project will be tripled.

⁴ Per acre for all land which comprises the Subdivision

⁵ \$150.00 plus \$40.00 per 100 feet

Section 3-44. Attachment A. Building Permit Fee Table.

BUILDING PERMIT FEE TABLE 2010				Adopted 2/19/13
Value	MN Surcharge	Plan Review/ Inspections	City Fee	Permit Total
\$1,000.00	\$5.00	\$75.00	\$30.00	\$110.00
\$2,000.00	\$5.00	\$75.00	\$30.00	\$110.00
\$3,000.00	\$5.00	\$75.00	\$30.00	\$110.00
\$4,000.00	\$5.00	\$75.00	\$30.00	\$110.00
\$5,000.00	\$5.00	\$75.00	\$30.00	\$110.00
\$6,000.00	\$5.00	\$75.00	\$30.00	\$110.00
\$7,000.00	\$5.00	\$75.00	\$40.50	\$120.50
\$8,000.00	\$5.00	\$75.00	\$57.00	\$137.00
\$9,000.00	\$5.00	\$75.00	\$73.50	\$153.50
\$10,000.00	\$5.00	\$75.00	\$90.00	\$170.00
\$11,000.00	\$5.50	\$75.00	\$106.50	\$187.00
\$12,000.00	\$6.00	\$75.00	\$123.00	\$204.00
\$13,000.00	\$6.50	\$78.00	\$136.50	\$221.00
\$14,000.00	\$7.00	\$84.00	\$147.00	\$238.00
\$15,000.00	\$7.50	\$90.00	\$157.50	\$255.00
\$16,000.00	\$8.00	\$96.00	\$168.00	\$272.00
\$17,000.00	\$8.50	\$102.00	\$178.50	\$289.00
\$18,000.00	\$9.00	\$108.00	\$189.00	\$306.00
\$19,000.00	\$9.50	\$114.00	\$199.50	\$323.00
\$20,000.00	\$10.00	\$120.00	\$210.00	\$340.00
\$25,000.00	\$12.50	\$150.00	\$262.50	\$425.00
\$50,000.00	\$25.00	\$300.00	\$525.00	\$850.00
\$100,000.00	\$50.00	\$600.00	\$1,050.00	\$1,700.00
\$150,000.00	\$75.00	\$900.00	\$1,575.00	\$2,550.00
\$200,000.00	\$100.00	\$1,200.00	\$2,100.00	\$3,400.00
\$250,000.00	\$125.00	\$1,500.00	\$2,625.00	\$4,250.00
\$300,000.00	\$150.00	\$1,800.00	\$3,150.00	\$5,100.00
\$350,000.00	\$175.00	\$2,100.00	\$3,675.00	\$5,950.00
\$400,000.00	\$200.00	\$2,400.00	\$4,200.00	\$6,800.00
\$401,000.00	\$200.50	\$2,406.00	\$4,210.50	\$6,817.00
\$450,000.00	\$225.00	\$2,700.00	\$4,725.00	\$7,650.00
\$500,000.00	\$250.00	\$3,000.00	\$5,250.00	\$8,500.00
\$550,000.00	\$275.00	\$3,300.00	\$5,775.00	\$9,350.00
\$600,000.00	\$300.00	\$3,600.00	\$6,300.00	\$10,200.00
\$650,000.00	\$325.00	\$3,900.00	\$6,825.00	\$11,050.00
\$700,000.00	\$350.00	\$4,200.00	\$7,350.00	\$11,900.00
\$750,000.00	\$375.00	\$4,500.00	\$7,875.00	\$12,750.00
\$800,000.00	\$400.00	\$4,800.00	\$8,400.00	\$13,600.00
\$850,000.00	\$425.00	\$5,100.00	\$8,925.00	\$14,450.00
\$900,000.00	\$450.00	\$5,400.00	\$9,450.00	\$15,300.00
\$950,000.00	\$475.00	\$5,700.00	\$9,975.00	\$16,150.00
\$1,000,000.00	\$500.00	\$6,000.00	\$10,500.00	\$17,000.00

PROJECTS VALUED OVER \$1,000,000

Single Family Homes:

\$5000.00 for the first 1 million, and \$3.00 for each additional \$1000 or any fraction thereof.

Examples:

\$1,001,000.00	\$500.50	\$5,003.00	\$10,510.50	\$16,014.00
\$1,500,000.00	\$750.00	\$6,500.00	\$15,750.00	\$23,000.00
\$2,000,000.00	\$1,000.00	\$8,000.00	\$21,000.00	\$30,000.00

Multifamily, Commercial, or Industrial Property:

The Inspection Fee for Projects in excess of \$1 million will be 1% of the Project Value.

(Ord. 07-2010, 7/20/10)

Section 3-45 – 3-65. Reserved.

This change will take effect upon publication of this ordinance.

PASSED BY THE CITY OF AFTON CITY COUNCIL THIS 19th DAY OF JANUARY, 2016.

SIGNED:


Richard Bend, Mayor

ATTEST:


Ronald J. Moorse, City Administrator

- MOTION: Palmquist
- SECOND: Richter
- Palmquist: Aye
- Richter: Aye
- Ross: Aye
- Nelson: Aye
- Bend: Aye

ATTACHMENT A

2016 City of Afton Annual Appointments

Item	CITY OF AFTON	2015 APPOINTMENTS PRIMARY / ALTERNATE	2016 APPOINTMENTS PRIMARY / ALTERNATE
1	Mayor Pro Tem	Richter	Richter
2	Planning Commission Liaison	Ross / Bend	Ross / Bend
3	Design Review/Heritage Preservation Commission Liaison	Palmquist / Bend	Palmquist / Bend
4	Emergency Preparedness	Palmquist Nelson	Palmquist Nelson
5	Finance Committee	Bougie Moorse Niedzwiecki Richter	Bougie Moorse Niedzwiecki Richter
6	Parks Committee	Palmquist Nelson	Palmquist Nelson
7	Personnel Committee	Bend Ross	Bend Ross
8	Public Works Committee	Richter Nelson	Richter Nelson
9	Technology and High Speed Internet Access Committee	Ross / Richter	Ross / Richter
10	City Weed Inspector	Bend	Bend
11	City Forester	Tim Power	Tim Power
	COMMUNITY	2015 PRIMARY / ALTERNATE	2016 PRIMARY / ALTERNATE
12	Lower St. Croix Valley Cable Representatives	Richter Bend	Richter Bend
13	St. Croix Valley Alliance	Bend	Bend
14	MSCWMO Representative	Appt'd from Natural Resources & Groundwater Committee	To be appointed from Natural Resources & Groundwater Committee
15	I-94 Corridor Coalition --TAC	Nelson / Palmquist Moorse	Nelson / Palmquist Moorse
16	Yellow Ribbon Network	TBD	Judy Seeberger
17	LSCV Fire Protection District Board Representatives	Bend Nelson / Alt. Richter	Bend Nelson / Alt. Richter
18	Lower St. Croix Partnership Team	P. Nolz	Palmquist
19	Washington County Groundwater Advisory Committee	Bend	Bend
20	Washington County Water Consortium	Bend	Bend
21	Great Rivers	Bend	Bend