



HERITAGE PRESERVATION COMMISSION DESIGN REVIEW MEETING AGENDA

Wednesday, January 15, 2020
5:00 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL**

_____ Co-Chair Vujovich
_____ Co-Chair Randers
_____ Commissioner Cox
_____ Commissioner Bolton-Iverson
_____ Commissioner Stern

3. **APPROVAL OF AGENDA**

A. Approval of Agenda for January 15, 2020 meeting

4. **APPROVAL OF MINUTES**

A. Approval of minutes of the October 24, 2019 meeting

5. **BUSINESS**

- A. Vacant Properties
- B. Annual Report
- C. Kathy Bolton-Iverson - New House at 3602 St. Croix Trail
- D. Archeological projects - Update
- E. 33rd Street Tiny House
- F. Other

6. **ADJOURNMENT**

A quorum of the City Council or Other Commissions may be present to receive information.

**HERITAGE PRESERVATION COMMISSION
DESIGN REVIEW
City of Afton, Minnesota**

**MEETING MINUTES
October 24, 2019**

- Item 1. CALL TO ORDER:** The meeting was called to order at 4:00 pm.
- Item 2. ROLL CALL:** Present: Commissioners Vujovich, Randers, Cox,
Bolton-Iverson
City Official: Ron Moore, City Administrator
- Absent: Commissioner Stern
City Official: Annie Perkins, Councilmember
- Item 3. APPROVAL OF AGENDA:** A motion was made by Cox to approve to the
October 24, 2019 Agenda.
- Seconded by: Vujovich
Vote taken: Vote: Yes - 4, No - 0, Motion carried
- Item 4. APPROVAL OF MINUTES:** A motion was made by Vujovich to approve the
September 18, 2019 Minutes.
- Seconded by: Randers
Vote taken: Vote: Yes - 4, No - 0, Motion carried
- Item 5. BUSINESS:**
- A. Vacant Properties:
1. Administrator Moore stated letters to Vacant Property owners are being worked on and will be sent out soon.
 2. The City became aware of a vacant near 34th and Oakgreen Ave. Upon notification, the Owner cleaned the property and made repairs to the residence.
- B. Annual Report (Final Review):
1. The report has been sent to SHPO (MN State Historic Preservation Office).
- C. Kathy Bolton-Iverson - New House at 3602 St. Croix Tr., COA:
1. Commissioner Bolton-Iverson presented her COA (Certificate of Appropriateness) packet along with paint colors and a siding sample.
- A motion was made by Cox to approve the COA submission and requested she submit a Site Plan that shows the driveway layout and any landscaping that is planned.
- Seconded by: Vujovich
Vote taken: Vote: Yes - 3, No - 0, Abstained - 1
Motion carried

D. Archeological Grant - Update:

1. Commissioner Cox reported he met a member of the Blondo team, Kelly Wolf, MA, RPA and her assistant toured Bissell Mound on October 17, 2019 along with Carolyn Dunn (photographer)
2. Ms. Wolf conducted the initial walk-through across the top of the mound and around the base of the perimeter.
3. At the suggestion of a neighbor property owner, the near by smaller Bissell Mound was also climbed. An archeological "horizontal control marker", placed in 1975 by the Minnesota Highway Department, was found at the very top of the mound.
4. Blondo Consulting ~ Excerpt from Blondo Consulting, LLC Archeology Scope of Work (dated 8/26/2019) : *"Historical Research for the Bissell Mounds will follow a similar approach to the above Bolle Mill site. Further work to assess the significance and better understand the site. Verification of site information will be completed by a field visit by professional archaeologists, and discussions with the Dakota and Ho-Chunk communities. Despite the general consensus that the mounds are geological in nature, oral tradition suggests a variety of long term uses of the site from habitation to burials to campsite for American Indian Movement (AIM) members visiting Minneapolis during the 1970's. It is anticipated that through this process, a better understanding of the site, either as an archaeological, burial, traditional cultural property, or geological formation can be completed, and local designation be accomplished."*
5. The study Blondo Consulting LLC contract includes three (3) sites:
 - a) Boles Mill
 - b) The Bissell Mounds
 - c) Site 21WA0116 (downtown Afton)
6. The report will be completed by late spring of 2020.

E. Other:

1. Kathy Bolton-Iverson - Parcel B of 3632 St. Croix Trail South (West of her current residence) - New House Design:
 - a) The Commission requests additional information regarding the final design details of the front of the house incorporating ideas discussed in the June 19, 2019 HPC meeting. Also, please submit a final Site Plan that shows the location and elevation of the house with respect to existing topography.

Item 6 ADJOURNMENT:

A motion to adjourn was made by Cox.

Seconded by: Bolton-Iverson

Vote taken: Vote: Yes 4, No - 0, Motion carried

The next DR/HPC meeting will be: **Wednesday ~ November 20, 2019 @ 5:00pm**