

City of Afton

Special Event Permit Application - \$25.00 Fee

Afton City Hall, 3033 St. Croix Trail S., Afton MN 55045 (651) 436-5090 Fax (651) 436-1453

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

NAME OF ORGANIZATION: _____

APPLICANT NAME: _____

ADDRESS: _____ **CITY:** _____ **STATE:** _____ **ZIP:** _____

DAYTIME PHONE: () _____ **EVE. PHONE:** () _____ **CELL OR FAX:** () _____

MANAGER ON SITE DAY OF EVENT: _____ **PAGER/CELL:** () _____

Any change in the above information, please notify City Hall. Event may trigger additional License requirements.

SPECIAL EVENT INFORMATION

RUN/WALK RALLY PARADE WEDDING CEREMONY/PHOTOS
 FAIR CONCERT PICNIC OTHER (Specify) _____

EVENT TITLE: _____

EVENT DATE(S): _____ **ESTIMATED ATTENDANCE** _____

LOCATION: _____ **AREA OR PARK** _____

HOURS OF EVENT: _____ AM/PM TO _____ AM/PM **SET UP TIMES** _____ AM/PM TO _____ AM/PM

TAKE DOWN TIME: _____ AM/PM TO _____ AM/PM **DESCRIPTION OF EVENT SET UP:** _____

ALCOHOL/FOOD SERVED: YES NO **ALCOHOL/SOLD:** YES NO **GAMBLING/RAFFLE** Y N

OPEN TO PUBLIC: YES NO *EVENTS ARE SUBJECT TO NOISE ORDINANCE Sec. 12-209(D)(3&4)

REQUESTED RESOURCES, SUCH AS BARRICADES, POLICE, ETC. _____

*****Please attach additional sheets as necessary, including plans, fencing, maps, etc. If staff is needed the event will be billed accordingly.*

DEPARTMENTAL/OFFICE ROUTING

CONDITIONS FOR APPROVAL: _____

Reason for Denial: _____

City Administrator	Date
Police	Date
Public Works	Date
Fire Dept. (if required)	Date
FEE of \$25.00 Collected _____	

DATE: _____
DEPT: _____
PHONE: _____