

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56

**PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA**

APPROVED City Council Regular Meeting Minutes
March 15, 2016
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
7:00 P.M.

1. THE MEETING WAS CALLED TO ORDER at 7:00 P.M. by Mayor Bend.

2. THE PLEDGE OF ALLEGIANCE – was recited.

3. ROLL CALL: Council Members Nelson, Ross, Richter, Palmquist and Mayor Bend. **Quorum Present.**

ALSO PRESENT: City Attorney Fritz Knaak, City Engineer Diane Hankee, Planning Commission Chair Barbara Ronningen, City Administrator Ron Moore and Deputy Clerk Kim Swanson Linner. City Accountant, Tom Niedzwiecki, joined the meeting in progress.

4. APPROVAL OF AGENDA –

A. Agenda for the Regular City Council Meeting of March 15, 2016 – Item 7B, Jim Bougie, Finance Committee Report was deleted. Item 9B3, Pennington Erosion Repair report was added. From Item 9C1, Jeff Brower was invited to introduce himself to Council for appointment to the Afton Branding Committee under Item 7F. Item 9C9, Schedule Special City Council meeting was deleted.

Motion/Second: Palmquist/Richter. To approve the agenda of the March 15, 2016 Regular City Council Meeting as amended. Motion carried 5-0-0.

5. APPROVAL OF MINUTES -

A. Minutes of the February 16, 2016 Regular City Council Meeting Minutes – Council Member Palmquist commented that he liked the shortened version of the minutes, with the agenda item summarized and the council action taken. He felt if anyone wants to get the detailed discussion, they can go to the City Website and watch the meeting videos. It was agreed by all that the minutes can be the shortened version going forward.

Motion/Second: Richter/Ross. To approve the minutes of the February 16, 2016 Regular City Council meeting as presented. Motion carried 4-0-1 (Abstain: Nelson).

6. PUBLIC INPUT –

Al Leopold, 12230 8th Street S, spoke in defense of his neighborhood; they don't want any more land use changes in the northwest quadrant where a portion was rezoned to Industrial (due to litigation) and is adjacent to Rural Residential.

Mark Thieroff, attorney representing the Hoelderles, would prefer to speak during the item on the agenda.

Danielle and Charlie Wamstad, 1987 Manning Avenue, support the land use for wedding venues to keep the rural character and to provide opportunities for residents on large parcels. They felt the Conditional Use Permit was appropriate for the governance and safety controls of the wedding venue use.

7. REPORTS/PRESENTATIONS -

A. Sheriff's Monthly Report – Deputy Sullivan reported that “crime is afoot” in that there are many phone or email scams being run in the name of the IRS. The phone calls can either be live or automated; they indicate there is a problem with your tax return, or there will be a warrant for your arrest if you don't pay money. He strongly cautioned: DON'T PAY ANYBODY ANYTHING!!! The authentic IRS only sends information through the U.S. Postal Service. Also, Deputy Bell was moved to K-9 duty; he informed Council a deputy new to the department, Laura Jackson, is being assigned to Afton.

B. Jim Bougie, Finance Committee Report – [Item was deleted.]

- 57 C. Tom Niedzwiecki, Budget Report – [This item will “float” until Mr. Niedzwiecki arrives from another
58 meeting.]
59 D. Lower St. Croix Fire District Report – Nelson reported that the Community Event sign will be installed at
60 the Fire Station soon.
61 E. Valley Branch Watershed District (VBWD) – Jennifer Koehler, from Barr Engineering, gave a brief
62 presentation updating Council on the Kelle’s Creek Septic System Inspection Program. The water quality study
63 indicated that the impairment comes from non-compliant septic systems making up 60-84% of the bacteria load to
64 Kelle’s Creek. A Clean Water Fund Grant will pay for inspections of septic systems in close proximity to the Creek
65 (an estimated 100 households). This is a voluntary inspection program, and residents are highly encouraged to
66 participate. Owners of septic systems found to be non-compliant will be connected to potential funding sources for
67 replacing the septic system.
68 F. Afton Branding Committee – Jeff Brower was in attendance to introduce himself to Council; he has
69 experience and background in business development and marketing and would like to use that to help Afton explore
70 the branding of the city. His family homesteaded in Afton in the 1800’s.

71
72 **8. CONSENT AGENDA – Items C, D, E, F and H were pulled from the Consent Agenda.**

- 73 A. Just and Correct Claims
74 B. 4-M Transfer - JANUARY & FEBRUARY 2016 – **Resolution 2016-13**
75 C. 2016 Cost of Living Adjustment
76 D. Re-appoint James Langan to a 3-year term on the Planning Commission.
77 E. Re-appoint Mark Nelson to a 3-year term on the Planning Commission
78 F. Renew Contract with Tom Niedzwiecki for Accountant Services **Resolution 2016-14**
79 G. Watershed District Boundary Changes – **Resolution 2016-15**
80 H. County Economic Development Services Plan and Proposed Legislation - **Resolution 2016-16**
81 I. Waive Park Reservation Fee for AABA.

82
83 **Motion/Second: Richter/Palmquist. To approve the Consent Agenda, Items A, B, G and I. including**
84 **Resolution 2016-13 and Resolution 2015-15. ROLL CALL: All Ayes. Motion carried 5-0-0.**

- 85
86 A. Just and Correct Claims
87 B. 4-M Transfer - JANUARY & FEBRUARY 2016 – **Resolution 2016-13**
88 C. 2016 Cost of Living Adjustment – Richter thought the increase should justify the work staff are doing, and
89 questioned giving the same increase “across the board.” Moorse explained that the increase is compared to
90 the general market and is meant for salaries to be competitive to other cities.

91 **Motion/Second: Bend/Ross. To authorize a 2% increase to city staff [Office Assistant and Public Works**
92 **staff] in lieu of a cost of living raise, to be retroactive to March 1, 2016. Motion carried 5-0-0.**

- 93
94 D. Re-appoint James Langan to a 3-year term on the Planning Commission -
95 E. Re-appoint Mark Nelson to a 3-year term on the Planning Commission -
96 Richter wanted to be able to recognize and thank the volunteers serving Afton. Langan and Nelson were
97 thanked for their service.

98 **Motion/Second: Richter/Ross. To re-appoint James Langan and Mark Nelson to 3-year terms for the**
99 **Planning Commission which will expire in February 2019. Motion carried 5-0-0.**

- 100
101 F. Renew Contract with Tom Niedzwiecki for Accountant Services Resolution 2016-14 – Administrator
102 Moorse summarized that the current three-year contract with Tom Niedzwiecki for accounting services
103 expires on April 15, 2016. Contract services added in 2015 were for Mr. Niedzwiecki’s attendance at
104 regular City Council meetings to provide budget and financial updates at a cost of \$100 per meeting. The
105 new contract proposed an increase by 3% in each year of the contract and an increase by \$50 per month to
106 cover expenses related to continuing education and professional dues.

107 **Motion/Second: Palmquist/Richter. To adopt Resolution 2016-14 approving a three year contract**

108 **with Tom Niedzwiecki for accounting services expiring on April 15, 2019, with the elimination of the**
109 **reference to the continuing education and professional dues stipend. ROLL CALL: All Ayes. Motion carried**
110 **5-0-0.**

111
112 **G. Watershed District Boundary Changes – Resolution 2016-15**

113 **H. County Economic Development Services Plan and Proposed Legislation - Resolution 2016-16** – This item
114 was pulled from the Consent Agenda but it was clarified that Item 8I was the item to be pulled.
115 **Motion/Second: Richter/Bend. To approve Resolution 2016-16 indicating Afton City Council’s support for**
116 **the proposed legislation related to the Washington County Community Development Agency (CDA). ROLL**
117 **CALL: All Ayes. Motion carried 5-0-0.**

118
119 **Motion/Second: Bend/Richter. To reconsider Item 8I from the Consent Agenda. Motion carried 5-0-0.**

120
121 **I. Waive Park Reservation Fee for AABA** – Council wanted to discuss the proposal to waive the Town
122 Square Park reservation fee by the Afton Area Business Association (AABA). It was noted that the AABA
123 is a non-profit, but not a charitable organization. That is distinctly different from, for example, the Afton
124 Historical Society/Museum, which is non-profit and a charitable organization. The AABA acts as a
125 Chamber of Commerce for the benefit of businesses. They use the vendor fees (reported to be \$200 for
126 non-food vendors and \$400 for food vendors per weekend event) for advertising for businesses and
127 community events and for putting on other events in the Village.

128 **Motion/Second: Palmquist/Nelson. To waive the park reservation fee for the use of Town Square Park by the**
129 **AABA for the 2016 Art in the Park event in September 2016. Motion carried 5-0-0.**

130
131 **5. CITY COUNCIL BUSINESS -**

132 **A. Planning Commission Report** – Chair Barbara Ronningen reported for the Planning Commission and
133 referred Council to the Planning Commission draft minutes provided.

134
135 1. Tom and Clare Hoelderle Ordinance Amendment to allow a Commercial Wedding Venue use in the in
136 the Rural Residential (RR) District by a Conditional Use Permit – Administrator Moose summarized that this
137 ordinance amendment had a Public Hearing at the Planning Commission, but that commissioners wanted additional
138 information about the number of properties this might be applicable to in Afton. They had concerns about the
139 impact of allowing this use throughout the Rural Residential zoning districts, questions about whether a 20 acre lot
140 would provide for a sufficient buffer from adjacent Rural Residential properties and questions about how the use
141 relates to the Comprehensive Plan’s policies regarding commercial uses in the Rural Residential zoning district.
142 Staff determined that about 24 parcels appear to be eligible to meet the criteria of a 20 acre parcel size and having
143 frontage on a County or State Highway in the Rural Residential zone. A map showed the locations of those parcels.
144 Staff also estimated that there are approximately 45 parcels in the Agricultural zone that would meet those criteria.
145 Moose reviewed that the specific language of the zoning code amendment was proposed by the applicant and
146 reflected generally how the Hoelderles would plan to operate the wedding venue use. The Planning Commission
147 discussed the need for additional performance standards, which were attached for Council’s consideration. The PC
148 questioned how the city could enforce standards and compliance with conditions. Conformance with the
149 Comprehensive Plan caused additional concern for the Planning Commission, as did the definition of
150 “commercial.” Moose indicated that the Planning Commission recommended, on a vote of 5-3-0, that the
151 ordinance amendment be denied.

152
153 **Motion/Second: Bend/Richter. To DENY the adoption of the proposed Ordinance 03-2016, an ordinance**
154 **amendment to the zoning code to allow a commercial wedding venue as an accessory use to a principal**
155 **dwelling, on lots 20 acres or greater, located on a state or county road in the Rural Residential zoning district**
156 **with a Conditional Use Permit. ROLL CALL: All Ayes. Motion carried 5-0-0.**

157
158 2. Nature’s Trees, dba St. Croix SavATree, for a Conditional Use Permit (CUP) at a 5.9 acre parcel at the
159 Hudson Road property with PID# 06.028.20.24.0002 – Administrator Moose summarized that Nature’s
160 Trees/SavATree received variances to the zoning code at the February 16, 2016 Council Meeting to construct its

161 Minneapolis/St. Paul headquarters facility on a 5.9 acre site in the northeast corner of the property on Hudson Road
162 with PID# 06.028.20.24.0002. The subdivision of this parcel will create the 5.9 acre parcel, to be recorded subject
163 to the approval of a Conditional Use Permit (CUP) for the use. The proposed facility will have offices in the front
164 and the rear portion of the building will be used for the storage and service of a fleet of trucks and equipment and
165 the storage of supplies. The CUP process allows the City to review the proposed uses and place conditions on the
166 uses to address any concerns regarding the impacts of the site or neighboring area. The offices will be staffed per
167 normal business hours and operation of the rear portion of the facility will have field personnel coming to the
168 facility in the morning, being dispatched for the day to work on client properties, and returning at the end of the
169 day. The applicant has indicated there will be no chipping/processing of wood debris on the site. Fueling of trucks
170 and equipment will take place on-site, requiring bulk fuel storage in 1,500 to 2,000 gallon outdoor tanks
171 specifically designed for this purpose. The Planning Commission questioned the fuel storage tanks and whether
172 they would have containment around them and whether they will meet state and/or federal regulations. The
173 proposed conditions require that the tanks will meet MPCA regulations. Mn/DOT has requested that all
174 requirements and permitting related to accessing Hudson Road be met; the city recommends that as a condition of
175 the CUP. Moose indicated that a condition of the subdivision creating the 5.9 acre Nature's Trees/SavATree parcel
176 include the dedication of a public road right-of-way adjacent to the northwest corner of the 5.9 acre parcel. The
177 subdivision approval included conditions related to the use of the public right-of-way lane adjacent to the SavATree
178 parcel for a driveway to serve the SavATree facility. The City Attorney has drafted an agreement that provides for
179 the following:

- 180 a. Grants a temporary license to allow a driveway to be constructed on the public right-of-way lane
181 adjacent to the SavATree parcel; and,
- 182 b. Provides that the City shall have no responsibility for the construction or maintenance of the
183 driveway, or the future construction of a public road.

184 Moose indicated that the Valley Branch Watershed District (VBWD) has approved a permit for SavATree. The
185 City Engineer has reviewed the grading and drainage plan and does not have any significant concerns. Moose
186 reported that the Planning Commission recommended, on a vote of 8-0-0, approval of the CUP application, subject
187 to conditions.
188

189 **Motion/Second: Palmquist/Ross. To adopt Resolution 2016-17 approving Nature's Trees/SavATree**
190 **Conditional Use Permit for a headquarters facility on the planned 5.9 acre parcel in the northeast corner of**
191 **the property on Hudson Road with PID#06.028.20.24.0002, subject to the following conditions and as a**
192 **friendly amendment, adding #19. Amendment to motion was accepted by Palmquist and Ross.**
193

194 **Conditions of Approval**

- 195 **1. All conditions of the June 16, 2015 approval of the subdivision to create the 5.9 acre parcel shall be**
196 **met and the subdivision shall be recorded before the proposed use can begin.**
- 197 **2. Easements as required by the City Engineer shall be granted.**
- 198 **3. Scenic easements shall be placed on all slopes greater than 18%.**
- 199 **4. The developer shall execute a scenic easement agreement.**
- 200 **5. The developer shall obtain a permit for constructing a driveway in the road right-of-way.**
- 201 **6. The City shall have no responsibility for the construction or maintenance of the driveway, or the**
202 **construction of a public road, and the developer shall enter into an agreement setting out the**
203 **developer's responsibilities related to the driveway and the public road.**
- 204 **7. The developer shall execute the public right-of-way agreement as drafted by the City Attorney**
205 **including providing that the City is under no obligation to improve the right-of-way.**
- 206 **8. The developer shall follow the requirements in the septic system permit issued by the Washington**
207 **County Public Health Department.**
- 208 **9. Grading plans shall be reviewed and approved by the City Engineer.**
- 209 **10. Any permits required by Mn/DOT shall be acquired and all requirements placed on the permits shall**
210 **be met.**
- 211 **11. A permit shall be obtained from the Valley Branch Watershed District, and all requirements of that**
212 **permit shall be met.**

- 213 **12. The grading plan shall be constructed according to plans approved by the City Engineer. Silt fences**
214 **or other types of erosion control shall be properly installed prior to construction; and shall be**
215 **maintained in good condition until the construction is complete.**
216 **13. There shall be no chipping/processing of wood debris on the site.**
217 **14. The floor drain system for the shop area shall meet applicable MPCA requirements.**
218 **15. The bulk fuel storage tanks must meet and continue to meet MPCA requirements, and procedures**
219 **for preventing spills during fueling must be put in place and followed.**
220 **16. Non-compliance with the conditions of this permit shall be considered a violation, and may result in**
221 **revocation of this permit.**
222 **17. Compliance with conditions of this permit shall be monitored on a periodic basis.**
223 **18. Construction shall begin within one year of the date of issuance of this permit or the permit shall**
224 **become null and void.**
225 **19. Garage doors shall be closed when repairs or adjustments to equipment or operations with noise are**
226 **taking place.**

227
228 **ROLL CALL: Ayes – Nelson, Ross, Palmquist, Bend; Nay - Richter. Motion carried 4-1-0.**
229

230 **B. Engineering Report – City Engineer Diane Hankee reported on:**

- 231 1. Staff Report/Council Update – Engineers are finalizing construction documents and securing permit
232 approvals. It is anticipated to go out for bids in April, with construction beginning in June 2016.
233
234 2. Levee Approval – Permitted Aesthetic Items – Engineers included “placeholders” of aesthetic items
235 such as benches, lighting and marina signing in the submittal to USACE for their approval process.
236
237 3. Pennington Erosion Repair – It was determined that the work that Comcast did in the area on a utility
238 permit started the erosion. Staff is recommending repairs to stay at the public works level.
239

240 **C. Administration –**

- 241 1. Appointments to the Afton Branding Committee – Administrator Moose indicated that the City
242 received applications from Lucy McAllister, Jeff Brower and Scott Patten to serve on the Afton Branding
243 Committee.
244

245 **Motion/Second: Palmquist/Ross. To appoint Lucy McAllister, Jeff Brower and Scott Patten to the Afton**
246 **Branding Committee. Motion carried 5-0-0.**
247

248 **Item 7C: Tom Niedzwiecki, Financial Report** – The City Accountant arrived from his other meeting and reported
249 to the Council at this time. He noted that the Unaudited Reports for Year Ended December 31, 2015 were provided
250 to Council and will be coordinated with the Auditor. He reported that he and Deputy Clerk Swanson Linner will
251 continue to work on closing out old escrow accounts; he noted that some are potential write-offs, or can be placed
252 in a holding account until at such time that they may be collected. Park reservations will no longer appear on the
253 Escrow Report, as they are temporary deposits. Staff has requested that routine bills be paid by “auto-pay;” both
254 staff and council members have the opportunity to sign up for Direct Deposit.
255

256 2. Advertise opening on the Planning Commission – Administrator Moose announced that Planning
257 Commissioner Kitty Kilmer has chosen not to be reappointed. Council thanked her for her long-time and dedicated
258 service. The opening will be advertised in the next newsletter.
259

260 3. Restructuring of Deputy Clerk Position – Administrator Moose summarized that he and the Personnel
261 Committee have reviewed the current staffing structure and priority workload needs, as well as pay survey
262 information, and have developed a proposed restructuring of the Deputy Clerk position. An updated set of job
263 duties, a new position title, a new pay range, and a new pay rate were recommended due to changes in
264 responsibilities and staff restructuring. The recent hiring of the new Office Assistant has also provided an
265 opportunity for flexibility in the allocation of tasks among staff. The restructured duties will include completing a

266 backlog of a number of zoning tasks. With the expanded duties, Moose and the Personnel Committee believed the
267 position would be similar to a City Clerk position, which was recommended as the new title of the position. A
268 market survey for the City Clerk positions and a Planner position, that does the zoning-related duties, were
269 included. A new pay range was proposed for the City Clerk position with a starting rate of \$25.40.
270 The new pay structure is not an automatic step range; it is to be based on performance. The proposed placement in
271 the pay range would provide a 7% pay adjustment.

272
273 **Motion/Second: Richter/Ross. To restructure the Deputy Clerk position, adding zoning-related duties, re-**
274 **titling the position as City Clerk, and approving a 7% pay rate increase to \$25.40 retroactive to March 1,**
275 **2016. Motion carried 5-0-0.**

276
277 4. City Administrator Pay Adjustment – Administrator Moose indicated that the City Administrator
278 employment agreement calls for the City Administrator to be placed into step 2 of the 2015 pay schedule subject to
279 performance meeting expectations. The performance evaluation process has been completed and the Council found
280 that the City Administrator’s performance was “superb.” The step 2 salary in the 2015 pay schedule is \$92,150,
281 which is an increase of 4.5% over the current salary of \$88,150.

282
283 **Motion/Second: Palmquist/Nelson. To adjust the City Administrator salary to \$92,150, which is the step 2**
284 **salary in the 2015 City Administrator pay schedule. Motion carried 5-0-0.**

285
286 5. Agreement with CenturyLink for High Speed Internet Access Expansion Project – Administrator
287 Moose indicated that he and the High Speed Internet Committee met with Richard Gacke of CenturyLink earlier
288 today to review the final plan/proposal from CenturyLink for the expansion of high speed internet access
289 throughout the City. Mr. Gacke indicated the expansion project should be able to be accomplished at a cost not to
290 exceed \$250,000, with the City and CenturyLink sharing the costs equally. The plan/proposal by CenturyLink was
291 presented to Council by Council Member Ross.

292
293 **Motion/Second: Palmquist/Ross. To enter into an agreement with CenturyLink according to their proposal**
294 **for the expansion of high speed internet access throughout the City of Afton, setting out the expansion**
295 **requirements and the cost parameters of the project, which are not to exceed \$125,000 for the City’s match.**
296 **Motion carried 5-0-0.**

297
298 6. Agreement with Afton Historical Museum for Cemetery Operation and Maintenance – Administrator
299 Moose indicated that Council Member Stan Ross, who is also President of the Afton Historical Society, prepared
300 an outline of an agreement between the City and the Afton Historical Museum for the maintenance and restoration
301 of the City’s Mount Hope Cemetery. The City Attorney indicated after reviewing the draft agreement that, although
302 the agreement requires the Museum to carry liability insurance, the agreement language nevertheless would make
303 Afton the liable party for any action of the Museum’s volunteers including, presumably, the Museum members.
304 While there is nothing wrong with this, given that the City would be liable for whatever would happen at the
305 cemetery under the current scenario, it does call into question what the purpose would be of the Museum
306 purchasing insurance. The City Attorney suggested that the agreement leave the Museum liable for the acts of its
307 members, agents and volunteers, agreeing to indemnify the City for the actions of these individuals, and the City
308 agreeing to indemnify the Museum for the actions of the City and its employees, exclusive of who might be at the
309 Cemetery for the Museum.

310
311 Ross indicated he would like to have the Afton Historical Society present a budget to the city. It was suggested
312 that the presentation be at the April Council meeting so that the final form of the agreement can have the costs
313 plugged into it.

314 No action was taken.

315
316 7. Ordinance for the Operation and Maintenance of City Owned Cemeteries – The City Attorney was
317 directed to draft an ordinance establishing regulations related to the maintenance and operation of the Cemetery.

318 Council also wondered if the City’s pioneer “infant” cemetery, St. Paulus, should be included with Mount Hope
319 Cemetery.
320

321 8. Tree Removal Along Quadrant Avenue – Administrator Moose reported that there are approximately
322 15 cedar trees growing along the edge of Quadrant Avenue that are extending well over the road surface. Since they
323 are conifers, it would not be possible to trim the trees without having an unattractive visual impact. Tri County has
324 provided a price quote of \$2,500 to remove the trees.
325

326 **Motion/Second: Richter/Nelson. To accept the price quote from Tri-County for the removal of 15 cedar**
327 **trees along Quadrant Avenue in an amount not to exceed \$2,500. Motion carried 5-0-0.**
328

329 9. Schedule Special Council Meeting and Council Work Session [Item was deleted.]
330

331 **D. Committee Reports -**

- 332 1. Public Works –met to do the spring road tour.
333 2. Personnel – software items are being looked into by the [now] City Clerk.
334 3. Parks – Afton did not receive the grant for the Town Square Restroom Building. The Committee would
335 like to use the Park Dedication funds, as they need to be used for capital improvements for parks. They wanted
336 approval to send the plans out to get firm cost quotes.
337

338 **Motion/Second: Bend/Palmquist. To approve that the Parks Committee send out the plans to get firm cost**
339 **quotes to construct the Town Square Park restroom building. Motion carried 5-0-0.**
340

- 341 4. HPC/DR – work on the local designation process continues with consultant Tom Zahn.
342 5. Natural Resources and Groundwater – their joint meeting with the City Council is tomorrow.
343 6. High Speed Internet – already reported.
344

345 **10. COUNCIL, CONSULTANT AND STAFF REPORTS, ANNOUNCEMENTS AND UPDATES**

- 346 **A.** Ward 1 Council Member Palmquist – none.
347 **B.** Ward 2 Council Member Richter – none.
348 **C.** Ward 3 Council Member Ross – none.
349 **D.** Ward 4 Council Member Nelson – Gateway Corridor meeting was delayed; Council should purchase
350 chambers chairs like the Fire Station has.
351 **E.** Mayor Bend – attended the Lower St. Croix Valley Foundation meeting with Gary Kriesel; there is interest
352 in extending the Afton-Lakeland Trail to Steamboat Park or River Road.
353 **F.** City Attorney Knaak –Prosecution Report on file.
354 **G.** City Administrator Moose – none.
355

356 **11. ADJOURN –**
357

358 **Motion/Second: Palmquist/Richter. To adjourn the meeting at 10:58 p.m. Motion carried 5-0-0.**
359

360 Respectfully submitted by:
361

362 _____
363 Kim Swanson Linner, City Clerk
364

365 **Approved by Council (on April 19, 2016) as (check one): Presented: X Amended: _____**
366

367 **Signed by Mayor Richard Bend _____ Date _____**
368