



CITY COUNCIL AGENDA
AFTON CITY COUNCIL CHAMBERS
3033 St. Croix Trail South
TUESDAY, August 21, 2018
7:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL**
- Mayor Bend
 - Council Member Nelson
 - Council Member Ross
 - Council Member Richter
 - Council Member Palmquist

4. APPROVAL OF AGENDA

- A. Approval of the Agenda for the Regular City Council Meeting of August 21, 2018 -

5. APPROVAL OF MINUTES

- A. Minutes of the July 17, 2018 Regular City Council Meeting-
B. Minutes of the July 24, 2018 Special City Council Meeting-
C. Minutes of the July 24, 2018 Council Work Session-

6. PUBLIC INPUT

Citizens may share their comments or concerns on any issue that is a responsibility or function of the Afton City Council, whether or not the issue is on the Agenda. Persons who wish to address the Council must fill out a Comment Card before the meeting begins and give it to the City Administrator or Council Chair. The Council Chair will request you to come to the podium, state your full name and address and present your comments. You are encouraged to limit your presentation to no more than 3 minutes. The Council Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City of Afton's responsibilities. The Council Chair may also limit the number of individual presentations to accommodate the scheduled agenda items.

7. REPORTS/PRESENTATIONS

- A. Sheriff's Monthly Report -
B. Tom Niedzwiecki, Budget Report -
C. Lower St. Croix Fire District Report -

8. CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by City Council and will be enacted in one motion. If a member wishes to discuss an item, that item will be removed from the Consent Agenda and considered separately. (Roll Call for Consent Agenda approval if Resolutions included):

- A. Just and Correct Claims
B. 4M Fund Transfer – There is no 4M Fund Transfer for JULY at this time.

9. CITY COUNCIL BUSINESS

- A. **Planning Commission Report – (PC Chair Report & Draft PC Minutes)**

1. Ruth Friedlander application for minor subdivision, variance and rezoning at 2900 Stagecoach

Trail, 2948 Stagecoach Trail, the undeveloped parcels with PID #'s 22.028.20.11.0039, 22.028.20.11.0040 and 22.028.20.12.0002 and the parcel at 15785 Afton Hills Drive - **Resolution 2018-32**

2. River Valley Riders Amended CUP Application Regarding an Indoor Riding Arena at 2007 Neal Avenue – **Resolution 2018-37**
3. Steve and Jennifer Knuth/Nathan Landucci, Landucci Homes Variance Application at the Property on Valley Creek Trail approximately 1300 feet east of Neal Avenue with Property Identification Numbers 17.028.20.24.0001 and 17.028.20.24.0002 – **Resolution 2018- 38**
4. Comprehensive Plan Update – **Resolution 2018-33**

B. Engineering Report – (Engineer Staff Report & Council Update)

1. Change Order No. 11 for the Downtown Village Improvement Project
2. Change Order No. 1 for the Downtown Village Landscape Improvement Project
3. 3M Settlement Working Group Updates

C. Administration –

1. Decorative Street Light Dimming
2. Levee Vegetation and Maintenance
3. Rediscover Afton Event Funding
4. City Hall Covered Entrance
5. Replacement of City Hall Outdoor Bulletin Board
6. Pay Voucher No. 15 from Geislinger for the Downtown Village Improvement Project
7. Pay Voucher No. 2 from Great Northern Landscapes, Inc. for the Downtown Village Landscape Improvement Project
8. City Representative on the Government/3M Working Group
9. Items in PLCD Ordinance Needing Clarification or Revision
10. Information Regarding Ordinances Banning Plastic Straws and Plastic Utensils at Restaurants and Bars
11. Refunds of Interest to Those who Prepaid Their Assessments Prior to July 1, 2018
12. Town Square Park Ballfield Area Drainage Solution and Restroom Final Landscaping
13. Bridge Maintenance and Repairs
14. Schedule W.S.

D. Committee Reports -

1. Public Works
2. Personnel
3. Parks
4. Heritage Preservation Commission / Design Review
5. Natural Resources and Groundwater

10. COUNCIL, CONSULTANT AND STAFF REPORTS, ANNOUNCEMENTS AND UPDATES

- A. Ward 1 Council Member Palmquist
- B. Ward 2 Council Member Richter
- C. Ward 3 Council Member Ross
- D. Ward 4 Council Member Nelson
- E. Mayor Bend
- F. City Attorney Knaak
- G. City Administrator Moore

11. ADJOURN

A quorum of the City Council or Other Commissions may be present to receive information at, but not limited to, any of the following meetings: Planning Commission; the Public Works Committee; Parks Committee; Design Review and Historic Preservation Commission; Lower St. Croix Cable Commission; LSCWMO; MSCWMO; I-94 Corridor Coalition and the 5-City Mayor's Alliance.

PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

DRAFT City Council Regular Meeting Minutes
July 17, 2018
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
7:00 P.M.

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- 11 **1. THE MEETING WAS CALLED TO ORDER** at 7:00 P.M. by Mayor Richard Bend
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13 **2. THE PLEDGE OF ALLEGIANCE** – was recited.
14
15 **3. ROLL CALL:** Mayor Richard Bend, Council Members Palmquist, Ross. **Quorum Present.** Absent Richter
16 & Nelson (excused).
17
18 **ALSO PRESENT:** Todd Hubner, (City Engineer), City Administrator Ron Moorse, City Attorney Fritz
19 Knaak, City Accountant Tom Niedzwiecki (for first portion of the meeting), Planning Commission Chair Kris
20 Kopitzke.
21
22 **4. APPROVAL OF AGENDA** – [some agenda items were discussed out of sequence]
23 **A. Agenda for the Regular City Council Meeting of July 17, 2018**
24 Item C3 withdrawn; 9a2 need super majority, strike; add item 9b4 & 9b5 30th St Culvert
25 **Motion/Second Palmquist/Ross to approve Agenda of the July 17, 2018 Regular City Council**
26 **Meeting as amended. Passed 3-0.**
27
28 **5. APPROVAL OF MINUTES**
29 **A. Minutes of the June 19 Regular City Council Meeting**
30 **Motion/Second Ross/Palmquist To approve the minutes of the June 19, 2018 Regular City Council**
31 **Meeting. Passed 3-0.**
32 **B. May 2, 2018 Work Session**
33 **Motion/Second Palmquist/Ross To approve the minutes of the May 2, 2018 City Council Work**
34 **Session. Passed 3-0.**
35 **C. May 2, 2018**
36 **Motion/Second Ross/Palmquist To approve the minutes of the May 2, 2018 City Council Special**
37 **Meeting. Passed 3-0**
38 **D. May 7, 2018**
39 **Motion/Second Palmquist/Ross To approve the minutes of the May 7, 2018 City Council Special**
40 **Meeting. Passed 3-0.**
41 **E. May 30, 2018**
42 **Motion/Second Ross/Palmquist To approve the minutes of the May 30, 2018 City Council Work**
43 **Session Passed 3-0.**
44
45 **6. PUBLIC INPUT** –
46
47 Marcus Benson 12115 8th St, Is having issues with the neighbors landscaping and grading causing damage to
48 surrounding properties. He's had problems with water in the basement. The neighbor is running landscape
49 business out of their home, heavy equipment being parked in the road, etc.
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51 David Newberg, Stillwater on behalf of Freidlander application. Scenic easements are being proposed, not
52 comfortable with easements being put on their existing property. Ask to table the application or remove the
53 scenic easements.

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Brian Warden 12440 42nd St S. presented information on pool safety covers. Would like to use one at his property. The cover isolates the pool itself, not just the pool deck.

Nick, Performance Pool & Spa. Stated that 90% of his projects have automatic covers. The covers meet ASTM standards for weight load. Majority of his projects have bot a fence and cover. Several adjoining cities and counties allow cover in lieu of fence.

7. REPORTS/PRESENTATIONS -

A. Sheriff's Monthly Report

Deputy Van Somern, afternoon deputy. The monthly report shows an increase in calls due to new record keeping system, not spike in crime. Tracks all calls now.

Council member Palmquist asked about the 40th & Neal intersection. Deputy replied it is bad intersection, and there is more traffic due to construction on other roads. Could do extra patrol, a "stop ahead" sign could be added. It is a County road.

B. Tom Niedzwiecki, Budget Report

Tom provided the monthly financial summary. The first half of property taxes came in. A work session for the audit will be scheduled.

C. Lower St. Croix Fire District Report

No report

8. CONSENT AGENDA

A. Just and Correct Claims

B. 4M Fund Transfer – JUNE – Resolution 2018- Motion/Second Palmquist/Ross Approving Resolution 2018-31. Roll call, All Aye, Passed 3-0.

9. CITY COUNCIL BUISINESS

A. Planning Commission Report – (PC report & Draft PC minutes)

Planning Commission Chair Kopitzke provided summary of the July meeting

1. Ruth Friedlander application for Minor Subdivision

Moorse provided the following summary of the application:

Ruth Friedlander has applied for a minor subdivision, variance and rezoning at 2900 Stagecoach Trail, 2948 Stagecoach Trail, the undeveloped parcels with PID #'s 22.028.20.11.0039, 22.028.20.11.0040 and 22.028.20.12.0002 and the parcel at 15785 Afton Hills Drive.

The minor subdivision is being proposed to address multiple parcels under one ownership that are totally or partially unbuildable due to steep slopes. The three smallest parcels (existing Parcels 2, 3 and 4 as designated on the attached survey) are unbuildable due to steep slopes, the parcel at 2948 Stagecoach Trail (existing Parcel 1) is unbuildable because there is a steep slope between Stagecoach Trail and the buildable portion of the lot, and the mid-portion of the parcel at 2900 Stagecoach Trail (existing Parcel 5) is unbuildable due to steep slopes.

The Planning Commission recommended approval without variance.

Council Member Palmquist asked about future sewer hookup and which parcel that is (small one off Stagecoach zoned RR)

Council Member Ross asked about the scenic easement concern. (To be imposed as part of subdivision).

City Attorney Knaak stated there are restrictions on the steep grades here in term of use. The scenic easement requirement doesn't vary from past practice of requirements for subdivision. Could have impact on current uses.

105 Council member Palmquist stated that we always have easements on areas over 18% slope. What is
106 the actual impact of slope on its own v.s. slope with scenic easement?
107 Mayor Bend stated the existing use is that the house is already there. If scenic easement is put on,
108 does the house have to be removed? No. If changes are made to the house, it could impact then (deck,
109 remodel, any increase of footprint) . Are there any different effects of easement than what they are
110 already subject to? What is the adverse effect? Cannot avoid placing scenic easement under current
111 ordinances.
112 Knaak stated that they can't increase the size of the house without a variance as it is – would have to
113 build on same footprint.
114 Administrator Moose stated that the scenic easement has a list, for example they can't remove trees.
115 Could write specific language to allow mowing to continue as existing use.
116 Dan Thermes on behalf of Ruth Freidlander, applicant. Would like definition for easement on the
117 property and some flexibility.
118 Moose suggested the city extend review to the August meeting
119 Newberg stated the prospective buyers will back out if there are scenic easements.
120 Council and staff will work on what can be done
121 **Motion/Second Palmquist/Ross Move to table extend the 60 days review and work with**
122 **applicant on options. Passed 3-0.**

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124 **B. Engineering Report – (Engineer Staff Report & Council Update)**

- 125 1. Pay Voucher No 1 (Final) from Fahrner Asphalt Sealers for the 2018 Crack Seal Project
126 **Motion/Second Palmquist/Ross To approve Pay Voucher No 1 from Fahrner Asphalt Sealers.**
127 **Passed 3-0.**
128
129 2. Annual Bridge safety inspection
130 City Engineer Hubner explained there are several bridges due for inspection this year. Estimate is
131 \$2,100 to complete inspections
132 **Motion/Second Palmquist / Ross To authorize WSB to complete bridge inspections. Passed 3-**
133 **0.**
134
135 3. Downtown Village Improvement project update
136 City Engineer Hubner provided an update. Additional seeding will occur in august. Contract goes
137 through Oct. 31 so will address issues. Landscapers will be back next week. WSB will work on
138 proposal for the drainage issues in Town Square Park.
139
140 4. St Croix Trail Carriage walk
141 **Motion/Second Palmquist/Ross To authorize staff to work with contractor if sidewalk is**
142 **damaged and replace if needed. Passed 3-0**
143
144 5. 30th St guardrail
145 Moose stated Tri County has a proposal not to exceed \$5000 to reform the guardrail with new base
146 **Motion/Second Palmquist/Ross to authorize staff to work with Tri County to rework guardrail**
147 **on 30th st. Passed 3-0.**
148

149 **C. Administration –**

- 150 1. Town Square Park drainage- already discussed
151 2. Pay Voucher No. 14 from Geislinger for the Downtown Improvement Project
152 **Motion/Second Ross/Palmquist to approve payment of Pay Voucher No. 14 from Geislinger for**
153 **the Downtown Improvement Project. Passed 3-0**
154 3. Schiltgen Request - Withdrawn
155 4. HPC recommendation regarding vacant storefronts ordinances
156 **Motion/Second Bend/Ross move to table for consideration in work session. Passed 3-0.**

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5. Jeanine Campbell park bench donation
Motion/Second Bend/Ross to accept \$1200 donation for park bench near playground.
Council member Palmquist stated that we cannot promise the specific location for these donations
Bend accept amendment to accept with condition that location may change if ok with donor. (accepted) Passed 3-0.
6. Agreement regarding MN DOT use of property at 14523 Hudson rd
Administrator Moore provided the following information:
The Minnesota Department of Transportation (Mn/DOT) is planning to lease a portion of their property at 14523 Hudson Road, which is zoned Rural Residential, for a solar array use. While the City's Zoning Code does not allow such a solar array in the Rural Residential zone, Mn/DOT is asserting that it is exempt from the City's zoning regulations, and is prepared to litigate if the City asserts its zoning authority to prohibit the use. The City Attorney has indicated he believes the exemption claimed by Mn/DOT is not as clear as Mn/DOT has asserted. However, to avoid the prospect of two public entities spending taxpayer dollars to litigate the question of the City's zoning authority, the Council agreed to enter into a settlement agreement with Mn/DOT to minimize the impact of the solar array.
Motion/second Bend / Ross to approve settlement agreement with MN DOT regarding use of property at 14523 for a solar array.
Council member Palmquist stated he dislikes the agreement. Council member Ross stated he hopes it doesn't interfere with air traffic into Lake Elmo airport.
Vote, Passed 3-0
7. City dock Maintenance Committee
Motion/Second Ross/Palmquist To form a dock maintenance committee.
Mayor Bend suggested calling it an "advisory group" (friendly amendment -accepted) Passed 3-0
8. Interpretation of PLCD cul-de-sac Language
Administrator Moore provided the following information:
The PLCD ordinance includes language that allows the maximum length of cul-de-sacs to be exceeded. Council member Richter has requested that this language be clarified as to whether the allowance of additional length for cul-de-sacs also allows a proportional increase in the number of lots allowed along a cul-de-sac. (See the specific language from Sec. 12-2376 in bold below). The process for clarifying the interpretation of ordinance language is to refer the language interpretation question to the Planning Commission for a public hearing and a recommendation. The Council then makes a final determination regarding the interpretation.
Motion/Second Palmquist/Ross To refer the language to the Planning Commission for a potential public hearing.
Discussion
Council member Ross asked if other items need to be reviewed?
Moore replied we should identify specific items to be addressed by the planning commission
Ross felt it shouldn't be held to this one specific concept.
Council member Palmquist stated this is not an appropriate way to change the ordinance.
Mayor Bend agreed and stated there needs to be a discussion over interpretation
Motion withdrawn (Palmquist/Ross)
Motion/Second Palmquist/Bend To authorize staff to look at entire PLCD ordinance language and bring to City Council. Passed 3-0.

208 **Motion/Second Bend/Ross Issue of number of homes on cul de sac not be referred as a single item**
209 **for review, but only in conjunction with all other provisions of the PLCD ordinance that the**
210 **council thinks should be examined and revised. Passed 3-0.**

211 Council member Palmquist added that in discussion of PLCD language to include a section that
212 prohibits variance to cul-de-sacs.

213
214 9. Consideration of Combining Parks and Natural Resources and Groundwater Committee
215 Council member Palmquist stated the NRGK is down to 4 people. Both groups have similar goals and
216 objectives
217 Mayor Bend stated he has discussed with the Parks Chair. Felt they needed to visit and have a work
218 session to see if they want to work together.

219
220 10. Auto Cover for Pools as Alternative for Fencing
221 Administrator Moorse provided the following information:
222 The City Code currently requires a fence enclosing a pool to prevent children from entering the pool
223 accidentally or without proper supervision. With the improvement in the quality and the safety and
224 security features of auto covers for pools, a number of cities are allowing the use of auto covers as an
225 alternative to a fence enclosure. Approximately 60 cities and counties in the metro area now allow
226 auto covers as an alternative to fence enclosures for pools. The list of cities and Counties will be
227 provided at the Council meeting. Several residents have recently inquired about using an auto cover
228 vs. a fence. While aesthetics is a primary reason, the quality auto covers also provide a high level of
229 safety and security. However, there is a wide range in the quality of auto covers. The City's Building
230 inspector, who has recommended the change to allow auto covers, has also recommended that the City
231 require auto covers that meet specific standards and are UL listed.

232 Because the fence requirement for pools is in the zoning code, a change to allow auto covers would
233 require an ordinance amendment to be referred to the Planning Commission for a public hearing and a
234 recommendation. If the Council is open to considering the change, an ordinance amendment could be
235 prepared for a public hearing to be held at an upcoming Planning Commission meeting.

236 **Motion/Second Bend/Ross To refer an ordinance amendment allowing auto covers as an**
237 **alternative to a fence enclosure for a pool to the Planning Commission for a public hearing and**
238 **recommendation.**

239 Discussion
240 Council member Ross stated that an asymmetrically shaped pool cannot have a cover.
241 Council member Palmquist stated the cover will only work if put on.

242 **Motion vote, Passed 3-0.**

243
244 11. City of Lake St Croix Beach interest in flood pump
245 Administrator Moorse provided the following information
246 With the installation of the storm water lift station in the levee, there is no longer a need for the City
247 to have three flood pumps. The City of Lake St. Croix Beach has expressed an interest in acquiring
248 one of the City's two smaller flood pumps. Ken Johnson, Public Works Supervisor, has advised that
249 the City retain the one large pump, but that the two smaller pumps are no longer needed. One of the
250 smaller pumps is owned by the City. The other is owned by the DNR, and the City has an agreement
251 with the DNR for the use and maintenance of the pump.

252 **Motion/Second Palmquist/Ross To Authorize staff to explore the sale of the diesel pump that we**
253 **own and retain the other pumps in perpetuity. Bend friendly amendment strike "perpetuity"**
254 **change to "until no longer needed" (accepted) passed 3-0.**

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256 12. Industrial Ordinance Amendment Summary Ordinance for Publication – Summary Ordinance 01-
257 2018

258 **Motion/Second Bend/Ross To adopt summary ordinance 01-2018 for publication. Roll call: all**
259 **aye, Passed 3-0.**

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13. Appointment of Election Judges – Resolution 2018-34
Motion/Second Palmquist/Ross To approve Resolution 2018-34 appoint election judges for 2018. Roll call, all aye 3-0.

14. Rediscover Afton Event funding request
Council member Ross summarized the event, he is not part of the committee. It is an AABA event, proposed for August. WSB would like to do a formal event once all construction work is done.
Council member Palmquist stated he would happy to do and even to thank all the people who've helped; but wait until its done.
Mayor Bend agreed it would be best to partner with WSB and to wait until next year when all is done.
Motion/Second Palmquist/Ross To authorize Stan Ross to work with WSB on a construction completion celebration. Passed 3-0.

15. Schedule Work Session
Items will include Xcel energy substation application

16. Scannell properties appeal
Motion/Second Palmquist/Bend To adopt Resolution 2018-35, a Resolution of the City Council of Afton, Minnesota, acting in its capacity as the board of appeals and adjustment pursuant to Afton city code §12-77 on the matter of the appeal of Scannell properties of June 1, 2018. Roll Call, All aye, Passed 3-0.

17. Discussion regarding banning plastic straws
Administrator Moore provided the following information:
Council member Palmquist has requested that the Council have a brief discussion regarding banning plastic straws in Afton, as well as a potential ban on plastic bags and plastic utensils, with the outcome of the discussion being direction to staff to prepare information and materials for the Council to consider at the August Council meeting and use the time in between to talk to the few businesses that this would impact.
Motion/Second Palmquist/Ross to authorize Staff to prepare information to develop a draft ordinance. Passed 3-0.

D. Committee Reports

1. Public Works –no report
2. Personnel – no report
3. Parks – signage
4. Heritage Preservation Commission / Design Review – meet tomorrow
5. Natural Resources and Groundwater – putting water testing data together

10. COUNCIL, CONSULTANT, AND STAFF REPORTS, ANNOUNCEMENTS, AND UPDATES

- A. Ward 1 Council Member Palmquist – nothing
- B. Ward 2 Council Member Richter – absent
- C. Ward 3 Council Member Ross – nothing
- D. Ward 4 Council Member Nelson – absent
- E. Mayor Bend – nothing
- F. City Attorney Knaak – nothing
- G. City Administrator Moore – nothing

11. ADJOURN –

Motion/Second Bend/Palmquist To adjourn. Passed 3-0
Meeting adjourned 10:26 pm

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Respectfully submitted by:

Julie Yoho, City Clerk

Approved by Council (August 21, 2018) as (check one): Presented: _____ Amended: _____

Mayor Richard Bend _____ Date _____

PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

DRAFT City Council Special Meeting Minutes
July 24, 2018
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
6:30 P.M.

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1. **THE MEETING WAS CALLED TO ORDER** at 6:30 P.M. by Mayor Bend.
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 - 14 2. **ROLL CALL:** Council Members Ross, and Richter and Mayor Bend. Members absent, Council members
15 Nelson and Palmquist. **Quorum Present.**

16 **ALSO PRESENT:** City Administrator Ron Moorse and City Attorney Fritz Knaak.

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- 18 3. **APPROVAL OF AGENDA –**
 - 19 **Motion/Second: Richter/Ross. To approve the meeting agenda as presented. Motion carried 3-0-0.**

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22 **4. CITY COUNCIL BUSINESS**

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24 **A.** Schiltgen Request to determine the Parcel at 12916 15th Street is a nominal 20-acre parcel

25 Moorse explained that Amy and Brian Schiltgen are in the process of purchasing the property at 12916 15th

26 Street for continued agricultural use. In addition, they currently farm 33 acres through a lease arrangement.

27 The current accessory buildings on the 15th Street property are not large enough to accommodate their

28 farm equipment. The storage of their farm equipment requires a building larger than the 2,500 square feet

29 maximum allowed on a parcel less than 20 acres. The 15th Street parcel is 19.7 acres. The 19.7 acres is

30 1.5% less than the full 20 acres. They are requesting that the parcel be determined to be nominally a 20

31 acre parcel. The determination of a nominal parcel is provided for in the zoning code.

32

33 Moorse indicated that, while the language of the nominal parcel definition refers to a parcel that has been

34 reduced in size due to right-of-way dedication or a perturbation in the rectangular survey system, the parcel

35 at 12916 15th Street was reduced below 20 acres due to a historical lot split that created a small lot in the

36 southeast corner of the former parcel, which reduced the parcel to 19.7 acres. (The house on this small

37 parcel was built in 1922). However, the parcel size is very close to 20 acres and the request is based on the

38 need for an agricultural building to support an agricultural use.

39

40 The Council discussed the request. Council member Richter expressed a concern regarding the Schiltgens’

41 possible interest in a future subdivision of the property that would not be currently allowed.

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43 The Schiltgens indicated their interest is in being able to have a building large enough to store their ag

44 equipment.

45

46 **Motion/Second: Bend/Ross. To determine that the parcel at 12916 15th Street is a nominal 20-acre parcel specifically**

47 **for the purpose of allowing the Schiltgens to build an ag building large enough to store their ag equipment and not to**

48 **allow a subdivision. Motion carried 3-0-0.**

49

50 **B.** Soil Borings Necessary to Determine Construction Options Related to Sewer line Improvements on

51 River Road

52

53 Moorse referenced a memorandum from Nick Guilliams City Engineer regarding a proposal for the completion of

54 soil borings along River Road to determine if there is bedrock in the locations where sewer lines are to be upgraded.

55 The proposal included a cost of \$4,000.

56

57 **Motion/Second: Richter/Ross. To approve the proposal from WSB for soil borings necessary to plan sewer**
58 **line upgrades along River Road, at a cost of \$4,000. Motion carried 3-0-0.**

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60 **5. ADJOURN –**

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62 **Motion/Second: Richter/Bend. To adjourn the meeting at 7:10 p.m. Motion carried 3-0-0.**

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Respectfully submitted by:

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Ronald J. Moore, City Administrator

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73 **Approved by Council on August 21, 2018 as (check one): Presented: ___ Amended: _____**

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75 **Signed by Mayor Richard Bend _____ Date _____**

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PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

DRAFT City Council Work Session Minutes
July 24, 2018
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
5:00 P.M.

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12 **1. THE MEETING WAS CALLED TO ORDER** at 5:00 P.M. by Mayor Bend.

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14 **2. ROLL CALL:** Council Members Ross and Richter and Mayor Bend. Members Absent: Council members
15 Nelson and Palmquist. **Quorum Present.**

16 **ALSO PRESENT:** City Administrator Ron Moorse and City Attorney Fritz Knaak.

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19 **3. APPROVAL OF AGENDA**

20 **Motion/Second: Bend/Ross. To approve the agenda as written. Motion carried 3-0-0.**

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22 **4. CITY COUNCIL BUSINESS**

23
24 **A.** Xcel Energy Proposal for a Substation on the parcel in the southwest quadrant of Neal Avenue and 40th
25 Street

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27 Moorse indicated Xcel Energy is proposing to locate a substation on the parcel in the southwest quadrant of Neal
28 Avenue and 40th Street. There is an existing farm access driveway that is proposed to be used to access the site
29 from 40th Street. Due to steep slopes on both sides of the driveway, the substation proposal will involve an
30 application for a variance for grading to widen the driveway to enable delivery of the equipment and materials
31 needed for the construction of the substation.

32
33 Representatives of Xcel Energy outlined the substation proposal. They outlined the need for the substation and the
34 benefits to Afton, including reliability of power.

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36 Several residents whose properties are in close proximity to the proposed substation location expressed concerns
37 regarding the impact of the substation on their properties and on the natural character of the area. They also
38 indicated an electrical substation is commonly located in the path of future development so that it is existing when
39 the development comes. Due to the current and planned low development density in Afton, the substation is not
40 needed for Afton development, but rather is needed for development in Woodbury and Cottage Grove. The
41 substation should be located in one of those cities.

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43 **5. ADJOURN –**

44
45 **Motion/Second: Bend/Ross. To adjourn the meeting at 6:30 p.m. Motion carried 3-0-0.**

46
47 Respectfully submitted by:

48
49
50 _____
51 Ronald J. Moorse, City Administrator

52
53 **Approved by Council on August 21, 2018 as (check one): Presented: Amended:**

54
55 **Signed by Mayor Richard Bend** _____ **Date** _____

Citations for: Afton
7/1/2018 To 7/31/2018

Agcy	Date	Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description	Statute
WCSO	7/7/2018	820007818801	WC5419	M. Petrey	Citation	4200	SAINT CROIX TRL S				Afton	DL-Failure to Obtain New Drivers License after Changing Name or Address	171.11
WCSO	7/7/2018	820007818802	WC5419	M. Petrey	Citation	4200	SAINT CROIX TRL S				Afton	MOV-Speed-Exceed Limit	169.14.2(a)
WCSO	7/7/2018	820007818803	WC5419	M. Petrey	Citation	4200	SAINT CROIX TRL S				Afton	MOV-Speed-Exceed Limit	169.14.2(a)
WCSO	7/7/2018	820009818801	WPT201801	J. Ryan	Citation	0	St Croix River		Afton Marina		Afton	Wild, Scenic Recreational River -Operate motorboat in excess of a slow-no wake speed	6105.0330.2
WCSO	7/7/2018	820009818802	WPT201801	J. Ryan	Citation	0	St Croix River		North of Afton Marina		Afton	Wild, Scenic Recreational River -Operate motorboat in excess of a slow-no wake speed	6105.0330.2
WCSO	7/8/2018	820024818901	WC7761	J. Stoehr	Citation	0	SAINT CROIX TRL S		33RD ST S		Afton	MOV-Passing-Prohibited by Signs-No Passing Zone	169.18.5(b)(3)
WCSO	7/8/2018	820024818902	WC7761	J. Stoehr	Citation	0	SAINT CROIX TRL S		33RD ST S		Afton	MOV-Passing-Prohibited by Signs-No Passing Zone	169.18.5(b)(3)
WCSO	7/10/2018	820013819101	WC12112	S. Lester	Citation	0	I94		MANNING AVE S		Afton	MOV-Speed-Exceed Speed Limit Posted in Local Jurisdiction	169.14.5
WCSO	7/19/2018	820030820001	WC5942	M. Tellez	Citation	0	MANNING AVE S		22ND ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	7/19/2018	820012820001	WC11652	T. VanSomeren	Citation	0	40TH ST S		NEAL AVE S		Afton	MOV-Right of Way-Enter/Cross Road-Yield	169.20.4
WCSO	7/21/2018	820012820201	WC8159	S. Wittl	Citation	0	SAINT CROIX TRL S		45TH ST S		Afton	MOV-Speed-Exceed 30 mph-Urban District	169.14.2(a)(1)
WCSO	7/21/2018	820000030417	WC1401	Lawrence Cable	Citation	0	St Croix River				Afton		86B.301.1(2)

City of Afton – Financial Reports July, 2018

Ref	Description	Pages
A.	Balance Sheet	A1 to A2
B.	Statement of Changes in Fund Balance: Year to Date	B1 to B3
C.	Statement of Revenue and Expenditures: General Fund Summary plus Detail for All Other Funds	C1 to C14
D.	Detail Statement of Revenue and Expenditures: General Fund Only	D1 to D6
E.	Summary of Special Activities Fund - YTD	E1
F.	#410 Sanitary Sewer Utility Oper Fund: LTD	F1
G.	#122 Bridge Replacement Fund: LTD	G1
H.	#700 2017 Road Pavement Fund: LTD	H1
I.	#805 City Infra-Structure Imp Fund: LTD	I1
J.	#806 PFA Loans & #807 Tmp Imp Bond Debt Serv Funds: LTD	J1
K.	#725 2014A & #726 2017B Road Bond Debt Serv Funds: LTD	K1 to K3

Based on 2017 Audit and as needed additional funds were set up in the accounting system (Quickbooks), making all appropriate changes to match the audited financial statements (Governmental Accounting), evaluating cash flow and cash positions for all major projects, reissued revised Unaudited financial statements for 2017 and making all changes to ongoing presentation of financial reports for monthly reports presented to City Council.

Please plan for additional time during the Council meeting or in a workshop to go through the changes.


 Prepared by Thomas H. Niedzwiecki, Accountant

City of Afton
Balance Sheet
July 31, 2018

Account #	Account Description	#100 General Fund	#550 Spec Act Fd - General	#100 + #550 Total General Fund	#115 Bldg & Land Fund	#410 Sanitary Sewer Oper Fund	#120 Street Imp Capital Fund	#122 Bridge Replacement Fund	#700 2017 Road Projects	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund
Assets												
100	4M Fund: General Fund	932,837		932,837								
100.8	Petty Cash	438		438								
115	4M Fund: Bldg & Land Capital Fund			0	(85,956)							
120	4M Fund: Street Imp Fd - Regular			0			438,286					
120	4M Fund: Street Imp Fd - Downtown			0								
122	4M Fund: Bridge Replacement			0				17,838				
700	4M Fund: 2017 Pavement Project			0								
200	4M Fund: Park Reserve Fund			0						82,528		
250	4M Fund: Special Reserve Fund			0							466,348	
400	4M Fund: 201 Project Fund			0								1,604
410	4M Fund: Sanitary Sewer Operations			0		53,017						
500	4M Fund: Fire Station Debt Serv Fund			0								
550	4M Fd: Spec Activities Fd - General		391,371	391,371								
560	4M Fd: Spec Activities Fd - Other			0								
600	4M Fund: MN Investment Fund			0								
700	4M Fund: Road Construction Fund			0					104,621			
725	4M Fund: 2014A Road Debt Serv Fd			0								
726	4M Fund: 2017B Road Debt Serv Fd			0								
805	4M Fund: City Infrastructure Fund			0								
806	4M Fund: PFA Loan Debt Serv Fd			0								
807	4M Fd: Dwtwn Tmp Imp Debt Serv Fd			0								
810	4M Fund: City Dock Fund			0								
	Total Cash and Investments	933,274	391,371	1,324,645	(85,956)	53,017	438,286	17,838	104,621	82,528	466,348	1,604
11xx	Fees & Other Receivables	(500)		(500)								
1407/2407	Due (Owed): Street Imp Fd & City Infrastr F	0	0	0	0	0	900,000	0	0	0	0	0
	Total Assets and Other Debits	932,774	391,371	1,324,145	(85,956)	53,017	1,338,286	17,838	104,621	82,528	466,348	1,604
Liabilities and Fund Balances												
2001	Permit Escrow & Fees (net payable)	31,940		31,940								
2005	Accounts Payable	550,897		550,897								
2121	Building Surcharges Payable	123		123								
2200	Payroll Tax Liabilities/Withholding	0		0								
	Total Accounts and Other Payables	582,960	0	582,960	0	0	0	0	0	0	0	0
2510	Deferred Revenue - Grants			0								
2115	Deferred Revenue - Special Assessments			0								
Various	Fund Balance - Beginning of Year	332,805	391,589	724,394	(17,161)	57,746	490,730	0	284,513	55,820	460,286	1,752
Various	Current Year Net Increase (Decrease)	17,009	(218)	16,791	(68,795)	(4,730)	847,557	17,838	(179,892)	26,708	6,062	(147)
Various	Fund Balance - End of Period	349,814	391,371	741,185	(85,956)	53,017	1,338,286	17,838	104,621	82,528	466,348	1,604
	Total Liabilities and Fund Balances	932,774	391,371	1,324,145	(85,956)	53,017	1,338,286	17,838	104,621	82,528	466,348	1,604


Prepared by Thomas H. Niedzwiecki, Accountant

A1

City of Afton
Balance Sheet
July 31, 2018

Account #	Account Description	#500 Fire Station: Debt Serv Fund	#560 Spec Act Fd - Other	#805 City Infrastructure Imp Fund	#806 PFA Loan Debt Serv Fund	#807 Dwtwn Tmp Imp Debt Serv Fund	#725 2014A Road Debt Serv Fd	#726 2017B Road Debt Serv Fd	#810 City Dock Fund	Total All Governmental Funds	#600 MN Investment Fd (Fiduciary)
Assets											
100	4M Fund: General Fund									932,837	
100.8	Petty Cash									438	
115	4M Fund: Bldg & Land Capital Fund									(85,956)	
120	4M Fund: Street Imp Fd - Regular									438,286	
120	4M Fund: Street Imp Fd - Downtown									0	
122	4M Fund: Bridge Replacement									17,838	
700	4M Fund: 2017 Pavement Project									0	
200	4M Fund: Park Reserve Fund									82,528	
250	4M Fund: Special Reserve Fund									466,348	
400	4M Fund: 201 Project Fund									1,604	
410	4M Fund: Sanitary Sewer Operations									53,017	
500	4M Fund: Fire Station Debt Serv Fund	27,194								27,194	
550	4M Fd: Spec Activities Fd - General									391,271	
560	4M Fd: Spec Activities Fd - Other		14,840							14,840	
600	4M Fund: MN Investment Fund									0	106,292.90
700	4M Fund: Road Construction Fund									104,621	
725	4M Fund: 2014A Road Debt Serv Fd						206,133			206,133	
726	4M Fund: 2017B Road Debt Serv Fd							195,047		195,047	
805	4M Fund: City Infrastructure Fund			1,431						1,431	
806	4M Fund: PFA Loan Debt Serv Fd				202,550					202,550	
807	4M Fd: Dwtwn Tmp Imp Debt Serv Fd					25,860				25,860	
810	4M Fund: City Dock Fund								68,936	68,936	
	Total Cash and Investments	27,194	14,840	1,431	202,550	25,860	206,133	195,047	68,936	3,144,925	106,292.90
11xx	Fees & Other Receivables									(500)	
1407/2407	Due (Owed): Street Imp Fd & City Infrastr Fd	0	0	(900,000)	0	0	0	0	0	0	0.00
	Total Assets and Other Debits	27,194	14,840	(898,569)	202,550	25,860	206,133	195,047	68,936	3,144,425	106,292.90
Liabilities and Fund Balances											
2001	Permit Escrow & Fees (net payable)									31,940	
2005	Accounts Payable									550,897	
2121	Building Surcharges Payable									123	
2200	Payroll Tax Liabilities/Withholding									0	
	Total Accounts and Other Payables	0	0	0	0	0	0	0	0	582,960	0.00
2510	Deferred Revenue - Grants			0			0	0		0	
2115	Deferred Revenue - Special Assessments			0			0	0		0	
Various	Fund Balance - Beginning of Year	2,276	12,084	(113,410)	128,814	(15,179)	433,178	0	64,519	2,570,362	105,377.87
Various	Current Year Net Increase (Decrease)	24,919	2,757	(785,159)	73,736	41,039	(227,045)	195,047	4,418	(8,897)	915.03
Various	Fund Balance - End of Period	27,194	14,840	(898,569)	202,550.29	25,860	206,133	195,047	68,936	2,561,465	106,292.90
	Total Liabilities and Fund Balances	27,194	14,840	(898,569)	202,550	25,860	206,133	195,047	68,936	3,144,425	106,292.90


Prepared by Thomas H. Niedzwiecki, Accountant

A2

**City of Afton - Statement of Changes in Fund Balances
for Year to Date July 31, 2018**

Description	#100 General Fund	#550 Spec Act Fd - General	#100 + #550 Total General Fund	#115 Bldg & Land Fund	#410 Sanitary Sewer Oper Fund	#120 Street Imp Capital Fund	#122 Bridge Replacement Fund
Beginning Fund Balances	332,805	391,589	724,394	40,586	0	490,730	0
Section I. Revenues							
Property Taxes	1,251,435	0	1,251,435	0	0	0	0
Intergovernmental Revenues	(2,193)	0	(2,193)	0	0	19,858	0
Charges for Services	143	0	143	4,250	15,000	0	0
Fines and Forfeitures	4,842	0	4,842	0	0	0	0
Licenses, Fees and Permits	83,569	0	83,569	0	0	0	0
Special Assessments	0	0	0	0	0	0	0
Misc Revenue/Gaming Tax	281	112	393	0	0	0	0
DNR Flood Improvement Project	0	0	0	0	0	0	0
Other Grants/State Fire Aid	8,410	0	8,410	0	0	0	0
Interest Income	4,949	3,025	7,975	257	0	7,261	0
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0
Park Fees	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Total Revenue	1,351,436	3,138	1,354,573	4,507	15,000	27,119	0
Other Financing Sources/Transfers	0	16,350	16,350	3,000	7,500	840,497	24,836
Section II. Expenditures							
General and Administrative							
Wages and Benefits	147,927	0	147,927	0	0	0	0
Professional Services	127,633	5,817	133,450	0	0	0	0
Other Expenditures	41,713	12,569	54,282	0	0	0	0
Total General and Administrative	317,273	18,387	335,660	0	0	0	0
Public Safety/State Fire Aid	282,686	0	282,686	0	0	0	0
Public Health/Cons of Natural Resources	443	0	443	0	27,230	0	0
Streets	174,316	0	174,316	0	0	0	0
Downtown Improvement Projects	0	0	0	0	0	0	0
Other Street Imp/Road Paving Project	1,698	0	1,698	0	0	20,059	6,998
Buildings and Land/City Dock	6,931	1,319	8,250	76,303	0	0	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0
Parks and Recreation	14,503	0	14,503	0	0	0	0
Debt Service - Int Exp, Issue, Admin	0	0	0	0	0	0	0
Debt Service - Principal Retirement	0	0	0	0	0	0	0
Total Expenditures	797,849	19,706	817,555	76,303	27,230	20,059	6,998
Other Financing Uses/Transfers	536,578	0	536,578	0	0	0	0
Revenues Over (Under) Expenditures	17,009	(218)	16,791	(68,795)	(4,730)	847,557	17,838
Ending Fund Balances	349,814	391,371	741,185	(28,210)	(4,730)	1,338,286	17,838

**City of Afton - Statement of Changes in Fund Balances
for Year to Date July 31, 2018**

Description	#700 2017 Road Project Fd	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Service Fund	#560 Spec Act Fd - Other	#805 City Infrastructure Imp Fund
Beginning Fund Balances	284,513.41	55,820	460,286	1,752	2,276	12,084	226
Section I. Revenues							
Property Taxes	0	0	0	0	0	0	0
Intergovernmental Revenues	0	0	0	0	0	12,391	0
Charges for Services	0	0	0	470	0	0	0
Fines and Forfeitures	0	0	0	0	0	0	0
Licenses, Fees and Permits	0	0	0	0	0	0	0
Special Assessments	0	0	0	0	0	0	0
Misc Revenue/Gaming Tax	0	0	0	0	0	0	0
DNR Flood Improvement Project	0	0	0	0	0	0	85,210
Other Grants/State Fire Aid	0	1,200	0	0	0	2,000	47,500
Interest Income	0	550	3,562	16	27	0	1,003
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0
Park Fees	0	30,000	0	0	0	0	0
	0	0	0	0	0	0	0
Total Revenue	0	31,750	3,562	486	27	14,391	133,713
Other Financing Sources/Transfers	0	0	2,500	0	24,892	0	725,570
Section II. Expenditures							
General and Administrative							
Wages and Benefits	0	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0	0
Other Expenditures	0	0	0	0	0	9,634	0
Total General and Administrative	0	0	0	0	0	9,634	0
Public Safety/State Fire Aid	0	0	0	0	0	2,000	0
Public Health/Cons of Natural Resources	0	0	0	0	0	0	0
Streets	0	0	0	0	0	0	0
Downtown Improvement Projects	0	0	0	0	0	0	838,944
Other Street Imp/Road Paving Project	0	0	0	633	0	0	0
Buildings and Land/City Dock	0	0	0	0	0	0	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0
Parks and Recreation	0	5,042	0	0	0	0	0
Debt Service - Int Exp, Issue, Admin	0	0	0	0	0	0	0
Debt Service - Principal Retirement	0	0	0	0	0	0	0
Total Expenditures	0	5,042	0	633	0	11,634	838,944
Other Financing Uses/Transfers	179,892	0	0	0	0	0	805,497
Revenues Over (Under) Expenditures	(179,892)	26,708	6,062	(147)	24,919	2,757	(785,159)
Ending Fund Balances	104,621	82,528	466,348	1,604	27,194	14,840	(784,933)

**City of Afton - Statement of Changes in Fund Balances
for Year to Date July 31, 2018**

Description	#806 PFA Loan Debt Serv Fund	#807 Dwntrn Tmp Imp Debt Serv Fund	#725 2014A Road Debt Serv Fd	#726 2017B Road Debt Serv Fd	#810 City Dock Fund	Total Governmental Funds	#600 MN Investment Fd (Fiduciary)
Beginning Fund Balances	0	0	433,178	0	64,519	2,570,362.47	105,378
Section I. Revenues							
Property Taxes	0	0	0	0	0	1,251,435	0
Intergovernmental Revenues	0	0	0	0	0	30,056	0
Charges for Services	0	0	0	0	3,850	23,713	0
Fines and Forfeitures	0	0	0	0	0	4,842	0
Licenses, Fees and Permits	0	0	0	0	0	83,569	0
Special Assessments	194,351	0	0	0	0	194,351	0
Misc Revenue/Gaming Tax	0	0	0	0	0	393	0
DNR Flood Improvement Project	0	0	0	0	0	85,210	0
Other Grants/State Fire Aid	0	0	0	0	0	59,110	0
Interest Income	0	0	3,371	0	568	24,589	915
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0
Park Fees	0	0	0	0	0	30,000	0
	0	0	0	0	0	0	0
Total Revenue	194,351	0	3,371	0	4,418	1,787,268	915
Other Financing Sources/Transfers	(8,000)	58,000	40,000	285,000	0	2,036,495	0
Section II. Expenditures							
General and Administrative							
Wages and Benefits	0	0	0	0	0	147,927	0
Professional Services	0	0	0	0	0	133,450	0
Other Expenditures	40,051	0	0	0	0	103,967	0
Total General and Administrative	40,051	0	0	0	0	385,345	0
Public Safety/State Fire Aid	0	0	0	0	0	284,686	0
Public Health/Cons of Natural Resources	0	0	0	0	0	27,672	0
Streets	0	0	0	0	0	174,316	0
Downtown Improvement Projects	0	0	0	0	0	838,944	0
Other Street Imp/Road Paving Project	0	0	0	0	0	29,388	0
Buildings and Land/City Dock	0	0	0	0	0	84,553	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0
Parks and Recreation	0	0	0	0	0	19,545	0
Debt Service - Int Exp, Issue, Admin	18,791	16,961	90,416	89,953	0	216,121	0
Debt Service - Principal Retirement	53,774	0	180,000	0	0	233,774	0
Total Expenditures	112,615	16,961	270,416	89,953	0	2,294,343	0
Other Financing Uses/Transfers	0	0	0	0	0	1,521,967	0
Revenues Over (Under) Expenditures	73,736	41,039	(227,045)	195,047	4,418	(8,897)	915
Ending Fund Balances	73,736	41,039	206,133	195,047	68,936	2,561,465	106,293

B3

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 7/31/18

	Month(s) of	YTD Actual		Remaining	YTD Act as
	Jul-18	7/31/18	Annual Budget 2018	Budget \$	% of Annual Budget
#100 GENERAL FUND					
A: REVENUES					
1-PROPERTY TAXES	0	1,251,435	2,481,572	1,230,137	50.4%
2-INTERGOVERNMENTAL REVENUES	317	(2,193)	2,734	4,927	-80.2%
3-CHARGES FOR SERVICES	40	143	135	(8)	106.2%
4-FINES AND FORFEITURES	840	4,842	14,250	9,408	34.0%
5-LICENSES, FEES, PERMITS	10,391	83,569	152,250	68,682	54.9%
7-MISCELLANEOUS REVENUE	(670)	281	2,500	2,220	11.2%
9-OTHER GRANTS	0	8,410	8,290	(120)	101.4%
10-INTEREST INCOME	1,564	4,949	50	(4,899)	9898.2%
11-TIF DISTRICT	0	0	0	0	
TOTAL REVENUES	12,482	1,351,436	2,661,781	1,310,345	50.8%
B: EXPENDITURES					
GENERAL AND ADMINISTRATIVE					
1-WAGES & BENEFITS	21,316	147,927	261,481	113,554	56.6%
2-PROFESSIONAL SERVICES	16,896	127,633	160,750	33,117	79.4%
4-OTHER EXPENDITURES	6,569	41,713	67,900	26,187	61.4%
TOTAL GENERAL & ADMINISTRATIVE	44,780	317,273	490,131	172,858	64.7%
5-PUBLIC SAFETY	156,197	282,686	422,296	139,610	66.9%
6-PUBLIC HEALTH	(307)	443	2,000	1,557	22.1%
7-STREETS	19,076	174,316	287,700	113,384	60.6%
9-OTHER PUBLIC WORKS	1,698	1,698	5,050	3,352	33.6%
10-BUILDINGS & LAND	994	6,931	12,000	5,069	57.8%
11-TIF DISTRICT	0	0	0	0	
12-PARKS & RECREATION	409	14,503	14,000	(503)	103.6%
TOTAL EXPENDITURES	222,846	797,849	1,233,177	435,328	64.7%
C: OTHER FINANCING SOURCES (USES)					
	0	(536,578)	(1,428,604)	(892,027)	
Net GENERAL FUND	(210,364)	17,009	0	(17,009)	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 7/31/18

		Month(s) of	YTD Actual		Remaining	YTD Act as
		Jul-18	7/31/18	Annual Budget 2018	Budget \$	% of Annual Budget
#115 BUILDINGS AND LAND CAPITAL FUND						
A: Revenues						
4012	Current Tax Levy - Bldg & Land	0	3,000	6,000	3,000	50.0%
4022	Levy: Afton Septic System - City Bldgs	0	0	15,000	15,000	0.0%
4023	Sanitary Sewer Oper - Fees	0	0	0	(112,973)	
4600	Grant/Insurance: City Hall	0	0	0	0	
4831	Trf in re. Park Structures	0	0	0	0	
4832	Wash Cty Sheriff Deputy Office Facility	0	4,250	0	(112,973)	
4900	Trf in fr General Fund (Non Budgeted)	0	0	0	0	
4906	Interest - Bldg & Land Fund	44	257	0	(257)	
	TOTAL REVENUE	44	7,507	21,000	13,493	35.7%
B: Expenditures						
6003	City Hall Improvements	0	0	0	0	
6004	Bldg Repair & Maintenance	165	4,515	0	(4,515)	
6005	City Garage Improvements	0	0	0	0	
6007	Wash Cty Sheriff Deputy Office Facility	665	71,788	0	(112,973)	
6060	Sanitary Sewer Oper - Lab Exp	0	0	0	(112,973)	
6065	Sanitary Sewer - Oper & Mgmt Exp	0	0	0	(112,973)	
6083	Sanitary Sewer Assessment Exp	0	0	0	0	
	TOTAL EXPENDITURES	830	76,303	0	(76,303)	
Net BLDG & LAND CAPITAL FUND		(786)	(68,795)	21,000	89,795	-327.6%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 7/31/18

	Month(s) of	YTD Actual		Annual Budget 2018	Remaining Budget \$	YTD Act as % of Annual Budget
		Jul-18	7/31/18			
#120 STREET IMP CAPITAL FUND						
A: Revenues						
4013	Current Tax Levy - Street Improvements	0	35,000	70,000	35,000	50.0%
4018	Tax Levy - Downtown Projects	0	0	0	0	
4017	Levy - Bridge Replacement	0	0	0	0	
4907	Interest - Street Imp Fund	954	7,261	0	(7,261)	
4016	MN Small City Assistance for Streets	19,858	19,858	0	(19,858)	
	TOTAL REVENUE	20,812	62,119	70,000	7,881	88.7%
B: Expenditures						
7935	Pennington Av Improvements	0	0	0	0	
7937	Bridge Repair & Replacement	0	0	0	0	
7771	Bridge Replacement - Engineer	0	0	0	0	
7938	Culvert Repair & Replacement	20,059	20,059	0	(20,059)	
7936	General Street Projects (Various)	0	0	0	0	
7943	2017 Street Projects	0	0	0	0	
7981	Village Local Road Improvements	0	0	0	0	
7982	CR21 Improvement Project	0	0	0	0	
	TOTAL EXPENDITURES	20,059	20,059	0	(20,059)	
C: Oth Fin Sources (Uses)/Transfers						
6910	Oper Trf fr General Fd (Non Budgeted)	0	0	0	0	
6848	Oper Trf from Road Debt/Construction Fund	0	805,497	0	(805,497)	
	TOTAL OTH FIN SOURCES (USES)	0	805,497	0	(805,497)	
Net 120 STREET IMP CAPITAL FUND		753	847,557	70,000	(777,557)	1210.8%
#122 BRIDGE REPLACEMENT FUND						
A: Revenues						
4017	Levy - Bridge Replacement	0	24,836	0	(24,836)	
xxxx	Interest Income - 4M Fund	0	0	0	0	
xxxx		0	0	0	0	
	TOTAL REVENUE	0	24,836	0	(24,836)	
B: Expenditures/Transfers						
7771	Engineering - Bridge Replacement	2,661	6,998	0	(6,998)	
7772	Construction - Bridge Replacement	0	0	0	0	
xxxx		0	0	0	0	
	TOTAL EXPENDITURES	2,661	6,998	0	(6,998)	
Net 122 BRIDGE REPLACEMENT FUND		(2,661)	17,838	0	(17,838)	

City of Afton
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		Month(s) of	YTD Actual		Remaining	YTD Act as
		Jul-18	7/31/18	Annual Budget 2018	Budget \$	% of Annual Budget
#200 PARK RESERVE FUND						
A: Revenues						
4425	Park Dedication Fees	20,000	30,000	0	(30,000)	
4426	Afton Donation Program - Parks	0	1,200	0	(1,200)	
4903	Interest Income - 4M Fund	93	550	0	(550)	
		0	0	0	0	
	TOTAL REVENUE	20,093	31,750	0	(31,750)	
B: Expenditures						
6115	Park & Open Space Public Works	152	5,042	0	(5,042)	
6117	Grant - Lucy Winton Bell Athletic Fields	0	0	0	0	
6125	Bike Trail Improvements	0	0	0	0	
	TOTAL EXPENDITURES	152	5,042	0	(5,042)	
C: Oth Fin Sources (Uses)/Transfers						
	Transfer to City Infrastructure Imp Fund	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	0	0	0	0	
Net PARK RESERVE FUND		19,941	26,708	0	(26,708)	
#250 SPECIAL RESERVE FUND						
A: Revenues						
6936	Levy/Trf from Genl Fd - Special Reserve	0	2,500	9,500	7,000	26.3%
4912	Interest - Spec Reserve 4M Fund	643	3,562	0	(3,562)	
	TOTAL REVENUE	643	6,062	9,500	3,438	63.8%
B: Expenditures						
6918	Trf to General/Special Act Funds	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	0	
Net SPECIAL RESERVE FUND		643	6,062	9,500	3,438	63.8%

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	Month(s) of	YTD Actual		Annual Budget 2018	Remaining Budget \$	YTD Act as % of Annual Budget
		Jul-18	7/31/18			
#400 201 PROJECT FUND						
A: Revenues						
4625	201 Project Revenue	47	470	0	(470)	
4904	Interest - 201 Project	2	16	0	(16)	
	TOTAL REVENUE	50	486	0	(486)	
B: Expenditures						
5915	201 Project maintenance	90	633	0	(633)	
5918	201 Project Mgmt	0	0	0	0	
	TOTAL EXPENDITURES	90	633	0	(633)	
Net 201 PROJECT FUND		(40)	(147)	0	147	
#410 SANITARY SEWER UTILITY FD						
A: Revenues						
4022	Levy - Sanitary Sewer Operations	0	7,500	0	(7,500)	
4023	Fees - Sanitary Sewer Operations	4,900	15,000	0	(15,000)	
xxxx	Interest Income - 4M Fund	0	0	0	0	
xxxx		0	0	0	0	
	TOTAL REVENUE	4,900	22,500	0	(22,500)	
B: Expenditures						
6062	Contract Services - Other	0	195	0	(195)	
6065	Oper & Mgmt Fees	3,017	12,067	0	(12,067)	
6066	Chemical & Lab Fees	1,746	5,623	0	(5,623)	
6068	Electricity - Lift Stations	1,587	6,755	0	(6,755)	
6083	Sanitary Sewer Spec Assessments	0	2,590	0	(2,590)	
	TOTAL EXPENDITURES	6,350	27,230	0	(27,230)	
Net 410 SANITARY SEWER UTILITY FD		(1,450)	(4,730)	0	4,730	

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	Month(s) of	YTD Actual		Remaining Budget \$	YTD Act as % of Annual Budget	
	Jul-18	7/31/18	Annual Budget 2018			
#500 FIRE STATION DEBT SERV FUND						
A: Revenues						
4050	Fire Station Curr Tax Levy	0	24,892	49,834	24,942	49.9%
4904	Interest - Fire Station 4M Fund	10	27	0	(27)	
	TOTAL REVENUE	10	24,919	49,834	24,915	50.0%
B: Expenditures						
6850	Fire Station Debt Service Expense	0	0	49,834	49,834	0.0%
	TOTAL EXPENDITURES	0	0	49,834	49,834	0.0%
Net FIRE STATION DEBT SERV FUND		10	24,919	0	(24,919)	

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	Month(s) of	YTD Actual		Annual Budget 2018	Remaining Budget \$	YTD Act as % of Annual Budget
		Jul-18	7/31/18			
#550 SPECIAL ACTIVITIES FD - GENERAL						
A. 4914 Interest - Spec Activity Fd (Unallocated)	582	3,025	0	(3,025)		
B. Cable Comm/4th of July Reserve/CC Contingency/Comm Garden						
4816 Community Garden	0	0	0	0		
4817 MN Historic Preservation Design Guidelines	0	0	0	0		
4818 City Share High Speed Internet	0	0	0	0		
4819 Afton Residents for Preservation & Conservation	0	0	0	0		
6910 Oper Trf fr Gen'l Fd/City Council Contingency	0	0	0	0		
6916 City Council Contingency Reserve	0	(1,500)	0	1,500		
Total B. Cable Comm/4th of July Reserve	0	(1,500)	0	1,500		
C. Codification/Comp Plan/Moratoria						
6934 Oper Trf fr Gen'l Fd - Codification + Oth Rev	0	100	100	0	100.0%	
6935 Oper Trf fr Gen'l Fund - Comprehensive Plan	0	2,000	4,000	2,000		
6958 Comm Growth Options (1000 Friends Grant)	0	0	0	0		
6356 Comprehensive Plan Expenses	0	0	0	0		
6358 Community Growth Options: Expense	0	0	0	0		
Total C. Codification of Ordinances	0	2,100	4,100	2,000	51.2%	
D. Flood & Storm Water Control and Mitigation						
6931 Oper Trf fr Gen'l Fund (Flood Control)	0	2,750	5,500	2,750	50.0%	
6932 Oper Trf fr Gen'l Fund (Storm Water Run-off)	0	2,750	3,500	750	78.6%	
6942 LSCV Water Mgmt Org Revenue	0	0	0	0		
7833 TAG re. Wastewater Community Assessment	0	0	0	0		
7836 Flood & Storm Water Exp - General	0	0	0	0		
7842 Engineering Exp re. Old Village Public Process	0	0	0	0		
7843 Snow & Ice Reserve	0	0	0	0		
Total D. Flood Control & Mitigation	0	5,500	9,000	3,500	61.1%	
E. Charitable Gaming Fund						
4950 10% Charitable Gaming Tax	40	112	0	(112)		
5450 Charitable Gaming Expenditures	0	0	0	0		
Total E. Charitable Gaming Fund	40	112	0	(112)		
G. TIF District No. 1 (Afton Market Square)						
4924 TIF District #1 Taxes	0	0	0	0		
5424 TIF District #1 Distributions/Expenses	0	0	0	0		
Total G. TIF District No. 1 (Afton Market Square)	0	0	0	0		

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	Month(s) of	YTD Actual		Annual Budget 2018	Remaining Budget \$	YTD Act as % of Annual Budget
		Jul-18	7/31/18			
I. City Vehicles/Equipment						
69xx Oper Trf fr Gen'l - City Vehicles	0	1,250	2,500	1,250	50.0%	
5508 City Equipment	0	(1,319)	0	1,319		
5977 John Deere X749 Tractor	0	0	0	0		
Total I. City Vehicles	0	(69)	2,500	2,569	-2.8%	
K. Audit/Legal Reserve						
4842 Oper Trf fr Gen'l - Audit/Legal	0	500	1,000	500	50.0%	
6342 Legal Exp - Deductible/CoPays	(2,418)	(5,817)	0	5,817		
Total K. Audit/Legal Reserve	(2,418)	(5,317)	1,000	6,317	-531.7%	
L. MN Unemployment Claims						
4843 Oper Trf fr Gen'l - MN Unemployment	0	500	1,000	500	50.0%	
4844 Oper Trf fr Gen'l - Severance & Oth PTO	0	0	0	0		
6343 MN Unemployment Claim Expense	0	0	0	0		
6344 Severance Pay	0	0	0	0		
6345 Vacation, Sick & Other PTO	0	0	0	0		
Total L. MN Unemployment Claims	0	500	1,000	500	50.0%	
M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk						
4844 Oper Trf fr Gen'l - Parks Capital Repairs/Trail & Ped Brid	0	2,750	5,500	2,750	50.0%	
4846 Oper Trf fr Gen'l - Sidewalk	0	1,000	2,000	1,000	50.0%	
6348 Parks Capital Repairs/Trail & Ped Bridge Expense	0	0	0	0		
Total M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk	0	3,750	7,500	3,750	50.0%	
N. Election Expense Reserve						
4847 Oper Trf fr Gen'l - Election Levy	0	2,750	5,500	2,750	50.0%	
6347 Election Expenses	(841)	(11,069)	0	11,069		
Total N. Election Expense Reserve	(841)	(8,319)	5,500	13,819	-151.3%	
Net 550 SPECIAL ACTIVITIES FD - GENERAL	(2,637)	(218)	30,600	30,818	-0.7%	

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General Fund Summary plus Detail for All Other Funds
Year to Date 7/31/18

		Month(s) of	YTD Actual		Remaining	YTD Act as
		Jul-18	7/31/18	Annual Budget 2018	Budget \$	% of Annual Budget
#560 SPEC ACTIVITIES FUND - OTHER						
A: Revenues						
4940	State Fire Aid Received	0	2,000	45,000	43,000	4.4%
4815	Cable Distributions Received	0	12,391	0	(12,391)	
xxxx	Interest Income - 4M Fund	0	0	0	0	
xxxx		0	0	0	0	
	TOTAL REVENUE	0	14,391	45,000	30,609	32.0%
B: Expenditures						
5440	State Fire Aid Distributed	0	2,000	(45,000)	(47,000)	
5561	Communications Expenses	0	9,634	0	(9,634)	
xxxx		0	0	0	0	
	TOTAL EXPENDITURES	0	11,634	(45,000)	(56,634)	
Net 560 SPEC ACTIVITIES FUND - OTHER		0	2,757	90,000	87,243	3.1%
#600 MN INVESTMENT FUND						
A: Revenues						
4886	Chandler Exhibits Loan Repayment	0	0	0	0	
4904	Interest - MN Invest 4M Fund	160	915	0	(915)	
	TOTAL REVENUE	160	915	0	(915)	
B: Expenditures						
8986	Chandler Exhibits Repay MN Invest Fd	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	0	
Net MN INVESTMENT FUND		160	915	0	(915)	

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		Month(s) of	YTD Actual		Remaining	YTD Act as
		Jul-18	7/31/18	Annual Budget 2018	Budget \$	% of Annual Budget
#700 2017 ROAD PAVING CONSTRUCTION FD						
A: Revenues						
4716	2017B Road Bond Proceeds	0	0	0	0	
xxxx	Interest Income - 4M Fund	0	0	0	0	
xxxx		0	0	0	0	
	TOTAL REVENUE	0	0	0	0	
B: Expenditures/Transfers						
7741	2017B Road Bond Issue Exp	0	0	0	0	
6948	Trf to Street Imp Fund for Construction Costs	0	179,892	0	(179,892)	
xxxx		0	0	0	0	
	TOTAL EXPENDITURES	0	179,892	0	(179,892)	
Net 700 2017 ROAD PAVING CONSTRUCTION FD		0	(179,892)	0	179,892	
#725 2014A ROAD DEBT SERVICE FUND						
A: Revenues						
4725	Road Paving Debt Levy Proceeds	(90,000)	40,000	260,000	220,000	15.4%
4716	2017B Road Bond Proceeds	0	0	0	0	
4916	Interest - Road Debt Service 4M Fund	889	3,371	0	(3,371)	
	TOTAL REVENUE	(89,111)	43,371	260,000	216,629	16.7%
B: Expenditures						
6948	Oper Trf to Street Imp Fd re. 2017 Pavement Project	0	0	0	0	
7715	2014A Road Bond Principal	0	180,000	0	(180,000)	
7735	Interest Expense - 2014A Refunding Bonds	43,275	89,250	105,000	15,750	85.0%
7736	2014A Refunding Bonds Admin Expense	0	0	0	0	
7741	2017B Road Tax Abate Bds Issue/Admin Expense	0	1,166	0	(1,166)	
7742	Interest Expense - 2017B Road Tax Abate Bds	0	0	0	0	
	TOTAL EXPENDITURES	43,275	270,416	105,000	(165,416)	257.5%
Net 725 2014A ROAD PAVING DEBT SERV FD		(132,386)	(227,045)	155,000	382,045	-146.5%

City of Afton
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General Fund Summary plus Detail for All Other Funds
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		Month(s) of	YTD Actual		Remaining	YTD Act as
		Jul-18	7/31/18	Annual Budget 2018	Budget \$	% of Annual Budget
#726 2017B ROAD DEBT SERV FD						
A: Revenues						
4726	Levy 2017B Road Bond	90,000	285,000	0	(285,000)	
xxxx	Interest Income - 4M Fund	0	0	0	0	
xxxx		0	0	0	0	
	TOTAL REVENUE	90,000	285,000	0	(285,000)	
B: Expenditures						
7742	2017B Road Bond int Exp	36,888	88,735	0	(88,735)	
7747	2017B Road Bond Admin Exp	0	1,218	0	(1,218)	
xxxx		0	0	0	0	
	TOTAL EXPENDITURES	36,888	89,953	0	(89,953)	
Net 726 2017B ROAD DEBT SERV FD		53,113	195,047	0	(195,047)	

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City of Afton
Statement of Revenue and Expenditures
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	Month(s) of	YTD Actual		Annual Budget 2018	Remaining Budget \$	YTD Act as % of Annual Budget
		Jul-18	7/31/18			
#805 CITY INFRASTRUCTURE IMP FD						
A: Revenues						
4917	Interest Income	1	1,003	0	(1,003)	
4829	2017A Dwntrwn Tmp Bond Proceeds	0	0	0	0	
4849	DNR BWSR Grant	0	84,710	0	(84,710)	
4852	VBWD Grant \$50M/Yr for 10 Yrs	0	0	0	0	
4853	Wash Cty Share Downtown/Village Road Project	0	0	0	0	
486x	CWRF and PSIG Grant & Loan Proceeds	64,917	725,570	0	(725,570)	
4894	DNR Flood Imp Grant	0	500	0	(500)	
4895	PFA/Imp Bd Levy	0	0	0	0	
4896	DNR Flood Imp Grant Match - Tax Levy	0	47,500	95,000	47,500	50.0%
	TOTAL REVENUE	64,918	859,283	95,000	(764,283)	904.5%
B: Expenditures						
8871	Wetland Credits	0	0	0	0	
8891	Downtown Property Purchase/Expense	29	170	0	(170)	
8892	Dwntown Imp - Easements & Damages	0	0	0	0	
8894	Septic Permits, Fees, Admin	0	2,390	0	(2,390)	
8895	DNR Flood Imp Proj - Engineering	0	0	0	0	
8896	Sanitary Sewer Improvements	(2,036)	(1,333)	0	1,333	
8897	Septic Construction Engineering	9,632	24,689	0	(24,689)	
8898	Flood Mitigation/ROW Services	0	0	0	0	
8899	Village Improvements	59,542	340,279	0	(8,545)	
8901	Septic Construction	318,228	472,751	0	(8,545)	
	TOTAL EXPENDITURES	385,395	838,944	0	(43,006)	
C: Oth Fin Sources (Uses)/Trfs incl Debt Service						
4848	Oper Trf from Park/Street Funds	0	(805,497)	0	805,497	
7738/774C	Bond Issue Expense	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	0	(805,497)	0	805,497	
Net 800 CITY INFRASTRUCTURE IMP FD		(320,477)	(785,159)	95,000	84,220	-826.5%

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General Fund Summary plus Detail for All Other Funds
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		Month(s) of	YTD Actual		Remaining	YTD Act as
		Jul-18	7/31/18	Annual Budget 2018	Budget \$	% of Annual Budget
#806 PFA LOAN DEBT SERV FUND						
A: Revenues						
4879	Sanitary Sewer Spec Assessments	62,205	194,351	0	(194,351)	
4899	Levy PFA Loan Debt Serv	(43,000)	(8,000)	0	8,000	
xxxx	Interest Income - 4M Fund	0	0	0	0	
xxxx		0	0	0	0	
	TOTAL REVENUE	19,205	186,351	0	(186,351)	
B: Expenditures						
7744	2017 L054 Storm Wtr PFA Int Exp	4,260	7,052	0	(7,052)	
7745	2017 L055 Sanitary Sewer PFA Int Exp	5,533	11,739	0	(11,739)	
7749	Dwntwn Imp - Special Assessmt Exp	5,146	40,051	0	(40,051)	
7754	2017 L054 Storm Wtr PFA Principal	24,815	24,815	0	(24,815)	
7755	2017 L055 Sanitary Sewer PFA Principal	28,959	28,959	0	(28,959)	
xxxx		0	0	0	0	
	TOTAL EXPENDITURES	68,713	112,615	0	(112,615)	
Net 806 PFA LOAN DEBT SERV FUND		(49,508)	73,736	0	(73,736)	
#807 DOWNTWN TMP IMP DEBT SERV FD						
A: Revenues						
4898	Levy Dwntwn Tmp Imp Bond	43,000	58,000	0	(58,000)	
xxxx	Interest Income - 4M Fund	0	0	0	0	
xxxx		0	0	0	0	
	TOTAL REVENUE	43,000	58,000	0	(58,000)	
B: Expenditures						
7724	2017A Dwntwn Imp Bond Admin Exp	0	1,616	0	(1,616)	
7739	2017A Dwntwn Imp Bond Int Exp	0	15,345	0	(15,345)	
xxxx		0	0	0	0	
	TOTAL EXPENDITURES	0	16,961	0	(16,961)	
Net 807 DOWNTOWN TMP IMP DEBT SERV FUND		43,000	41,039	0	(41,039)	

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		Jul-18	7/31/18	Annual Budget 2018	Budget \$	% of Annual Budget
#810 CITY DOCK FUND						
A: Revenues						
4812	Lease of City Docks	0	3,850	3,850	0	100.0%
4909	Interest Income - 4M Fund	104	568	0	(568)	
	TOTAL REVENUE	104	4,418	3,850	(568)	114.8%
B: Expenditures						
8812	Dock Lease Refund from 2003	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	0	
Net 810 CITY DOCK FUND		104	4,418	3,850	(568)	114.8%

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City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
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	Audited 2014	Audited 2015	Audited 2016	Unaudited 2017	Month(s) of Jul-18	YTD Actual 7/31/18	Annual Budget 2018	Remaining Budget \$	YTD Act as % of Annual Budget
#100 GENERAL FUND									
1-PROPERTY TAXES:									
4000 Current Tax Levy	860,094	899,578	961,378	974,335	0	658,139	1,003,443	345,304	65.6%
4005 Fiscal Disparity	47,649	44,904	44,674	46,265	0	41,120	49,525	8,405	83.0%
4015 Delinq Taxes, Penalties, Int & Adj	17,950	5,456	23,892	10,629	0	15,599	0	(15,599)	
4013 Street Improvement Capital Fund	200,000	200,000	200,000	375,000	0	35,000	375,000	340,000	9.3%
6928 Special Reserve Fund	294	5,000	3,000	9,500	0	2,500	9,500	7,000	26.3%
6932 Stormwater Fund	3,500	3,500	3,500	3,500	0	2,750	3,500	750	78.6%
6933 Vehicle/Equipment Replacement Fund	2,500	2,500	2,500	2,500	0	1,250	2,500	1,250	50.0%
6935 Comprehensive Plan	2,000	2,000	3,000	4,000	0	2,000	4,000	2,000	50.0%
6936 Flood Fund	5,500	5,500	5,500	5,500	0	2,750	5,500	2,750	50.0%
6937 DNR Grant Match	95,000	95,000	95,000	95,000	0	95,000	95,000	47,500	50.0%
6934 Codification	100	100	100	100	0	100	100	0	100.0%
4843 MN Unemployment Claims	3,000	3,000	1,000	1,000	0	500	1,000	500	50.0%
4847 Election Fund	5,500	5,500	5,500	5,500	0	2,750	5,500	2,750	50.0%
6910 City Council Contingency Fund	0	0	0	0	0	0	0	0	
4842 Audit and Legal Reserve	100	100	1,000	1,000	0	500	1,000	500	50.0%
4844 Parks Capital Repairs/Trail & Ped Bridge	5,500	5,500	5,500	5,500	0	2,750	5,500	2,750	50.0%
4022 Afton Septic System - City Bldgs	15,000	15,000	15,000	15,000	0	7,500	15,000	7,500	50.0%
4017 Bridge Replacement Fund	0	0	0	0	0	24,836	49,671	24,836	50.0%
4846 Sidewalk	2,000	2,000	2,000	2,000	0	1,000	2,000	1,000	50.0%
4012 Bldg & Land Capital Fund	6,000	6,000	6,000	6,000	0	3,000	6,000	3,000	50.0%
4818 City Share High Speed Internet	0	0	75,000	50,000	0	0	50,000	50,000	0.0%
4050 Debt Service Levy, Fire Hall Remodeling	57,356	57,933	49,893	49,833	0	24,892	49,833	24,941	50.0%
4898 Debt Serv Levy - Downtown Imp Tmp Bond	0	0	28,000	28,000	0	15,000	28,000	13,000	53.6%
4899 Debt Serv Levy - Downtown Imp PFA Loans	0	8,000	70,000	70,000	0	35,000	70,000	35,000	50.0%
4726 Debt Serv Levy - 2017B Road Bond	0	0	0	0	0	195,000	390,000	195,000	50.0%
4725 Debt Serv Levy - 2014A Road Bond	305,000	310,000	260,000	260,000	0	130,000	260,000	130,000	50.0%
TOTAL PROPERTY TAXES	1,634,042	1,676,572	1,861,437	2,020,162	0	1,251,435	2,481,572	1,230,137	50.4%
2-INTERGOVERNMENTAL REVENUE:									
4100 Gravel Tax/West Lakeland Cent College	(2,374)	(2,333)	(2,160)	(2,267)	0	(2,510)	(2,400)	110	
4108 Market Value Credit - Ag	5,797	10,033	9,596	10,423	0	0	4,000	4,000	0.0%
4112 PERA Rate Increase Aid	634	634	634	634	317	317	634	317	50.0%
4175 Agricultural preserve credit	659	663	1,005	1,064	0	0	500	500	0.0%
TOTAL INTERGOVT REVENUES	4,715	8,998	9,076	9,854	317	(2,193)	2,734	4,927	-80.2%
3-CHARGES FOR SERVICES:									
4205 Assessment Search	50	20	80	60	30	70	35	(35)	200.0%
4210 Sale of City Data (Various Media)	20	117	34	8	10	73	100	27	73.3%
TOTAL CHARGES FOR SERVICES	70	137	114	68	40	143	135	(8)	106.2%

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 7/31/18

	Audited 2014	Audited 2015	Audited 2016	Unaudited 2017	Month(s) of Jul-18	YTD Actual 7/31/18	Annual Budget 2018	Remaining Budget \$	YTD Act as % of Annual Budget
4-FINES & FORFEITURES:									
4300 County Fines & Fees	10,359	15,861	14,422	11,061	840	4,842	14,000	9,158	34.6%
4305 Other Fines & Forfeitures	0	0	664	0	0	0	250	250	0.0%
TOTAL FINES & FORFEITURES	10,359	15,861	15,086	11,061	840	4,842	14,250	9,408	34.0%
5-LICENSES, FEES, PERMITS:									
4400 Building Permit Fees - Afton	86,885	117,818	206,416	193,823	5,406	61,715	86,000	24,285	71.8%
4401 Building & Eng'g Inspection Fees	800	1,050	1,550	2,390	360	1,110	250	(860)	444.0%
4404 4th of July permits	250	0	0	0	0	0	0	0	
4405 Pet License & Impound Fees	335	1,025	325	1,055	75	80	300	220	26.7%
4410 Liquor Licenses	3,000	3,000	5,023	3,500	1,750	1,750	2,600	850	67.3%
4415 Other Licenses	413	260	589	1,119	50	564	350	(214)	161.1%
4435 Street Opening & Utility Permit Fees	750	500	2,250	3,500	0	250	1,750	1,500	14.3%
4437 Utility Franchise Fees	59,438	59,554	57,833	62,497	0	13,859	58,000	44,141	23.9%
4440 Zoning Fees & Permits	10,248	6,965	7,886	11,475	2,750	4,240	3,000	(1,240)	141.3%
TOTAL LICENSES, FEES, PERMITS	162,119	190,172	281,870	279,359	10,391	83,569	152,250	68,682	54.9%
7-MISCELLANEOUS REVENUE:									
4601 Insurance dividend	3,208	3,271	3,972	998	0	0	2,000	2,000	0.0%
4604 Park rental & cleaning fees	825	560	225	225	125	250	500	250	50.0%
4615 Settlements/Other Income/Transfer	10	869	160	609	(795)	31	0	(31)	
TOTAL MISCELLANEOUS REVENUE	4,043	4,700	4,357	1,832	(670)	281	2,500	2,220	11.2%
9-OTHER GRANTS:									
4810 County Grant-recycling grant	7,178	7,210	7,210	7,210	0	7,210	7,090	(120)	101.7%
4815 Cable Commission Grant	1,200	1,200	1,200	1,500	0	1,200	1,200	0	100.0%
TOTAL OTHER GRANTS	8,378	8,410	8,410	8,710	0	8,410	8,290	(120)	101.4%
10-INTEREST REVENUES:									
4901 Interest - 4M Fund General	54	144	955	12,772	1,564	4,949	50	(4,899)	9898.2%
TOTAL INTEREST REVENUES	54	144	955	12,772	1,564	4,949	50	(4,899)	9898.2%
TOTAL REVENUES	1,823,780	1,904,993	2,181,305	2,343,817	12,482	1,351,436	2,661,781	1,310,345	50.8%

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 7/31/18

	Audited 2014	Audited 2015	Audited 2016	Unaudited 2017	Month(s) of Jul-18	YTD Actual 7/31/18	Annual Budget 2018	Remaining Budget \$	YTD Act as % of Annual Budget
B: EXPENDITURES									
1-WAGES & BENEFITS:									
5002 Mayor & Council	13,200	13,400	13,200	13,200	1,100	7,700	13,200	5,500	58.3%
5004 Administrator	81,575	88,150	91,483	92,150	7,679	53,754	97,759	44,005	55.0%
5005 Intern (s)	0	0	0	0	0	0	4,500	4,500	0.0%
5007 Office Assistant	17,717	16,059	18,272	21,793	1,880	12,617	16,556	3,939	76.2%
5008 Office Manager/Clerk	38,593	38,922	38,798	28,930	3,059	22,561	44,150	21,589	51.1%
5115 Contract Office - Administration	0	0	0	5,221	0	300			
5020 Maintenance Personnel incl Vehicle Allowance	17,849	17,300	18,816	24,076	2,811	14,576	24,669	10,093	59.1%
5014 FICA & Medicare	13,425	17,702	17,854	18,047	1,364	10,191	15,364	5,173	66.3%
5018 Insurance Benefits (Disability)	642	646	648	227	75	245	720	475	34.0%
5037 Other Financial Benefits	16,200	26,400	26,400	26,400	2,200	15,400	26,400	11,000	58.3%
5053 PERA	11,416	12,178	13,008	12,771	1,149	7,893	15,063	7,170	52.4%
5024 Workers Comp Insurance	2,530	3,689	3,171	0	0	2,691	3,100	409	86.8%
TOTAL WAGES & BENEFITS	213,147	234,446	241,650	242,814	21,316	147,927	261,481	113,854	56.6%
2-PROFESSIONAL SERVICES:									
5120 Contract - Videographer	606	710	1,807	2,475	225	2,356	2,000	(356)	117.8%
5302 Assessor Fees	20,191	20,716	21,269	22,215	0	23,592	21,850	(1,742)	108.0%
5304 Accounting fees	13,365	14,375	15,247	17,130	1,326	9,507	16,500	6,993	57.6%
5305 Auditing fees	5,350	5,450	5,350	6,600	1,800	7,400	8,700	1,300	85.1%
5310 Engineering Fees	12,722	17,707	23,561	24,410	4,410	20,436	20,000	(436)	102.2%
5315 Recording fees	151	46	0	0	92	506	300	(206)	168.7%
5320 Legal fees - Prosecution	29,698	25,140	23,160	27,943	2,382	15,719	28,000	12,281	56.1%
5321 Legal fees - General/Civil	13,772	20,447	21,951	19,082	1,618	12,307	22,000	9,693	55.9%
5330 Planning Fees	0	0	0	6,200	496	4,309	4,000	(309)	107.7%
5335 Other Fees for Service	0	0	(433)	1,150	0	0	1,500	1,500	0.0%
5350 Building Inspection Fees - Stensland	36,910	48,921	80,054	82,429	4,547	29,830	34,400	4,570	86.7%
5360 Misc Dev Fees	(200)	(345)	0	0	0	0	0	0	
5370 Well Monitoring Program	144	0	768	0	0	1,075	1,000	(75)	107.5%
5380 Watershed Management	488	488	595	596	0	596	500	(96)	119.2%
TOTAL PROFESSIONAL SERVICES	133,198	153,655	193,329	210,229	16,896	127,633	160,750	33,117	79.4%

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 7/31/18

	Audited 2014	Audited 2015	Audited 2016	Unaudited 2017	Month(s) of Jul-18	YTD Actual 7/31/18	Annual Budget 2018	Remaining Budget \$	YTD Act as % of Annual Budget
4-OTHER EXPENDITURES:									
5500 Office Equipment	176	1,612	576	0	0	0	700	700	0.0%
5505 Bank/IRS Fees/Penalties/Sales Tax	135	347	262	314	16	191	400	209	47.7%
5510 Comp Svc (All Hard/Software, GIS, Web, Email)	4,825	5,396	5,610	6,900	3,725	7,727	9,500	1,773	81.3%
5516 Copier Lease	6,424	6,796	3,243	2,760	230	1,380	7,000	5,620	19.7%
5520 Equipment Maintenance	62	0	0	0	0	0	1,000	1,000	0.0%
5525 Insurance-General Liability	18,377	17,886	17,250	15,962	869	21,705	21,000	(705)	103.4%
5535 Misc. Expense	230	956	21	574	15	15	2,000	1,985	0.8%
5540 Office Supplies	2,673	2,953	2,631	3,563	213	1,684	4,000	2,316	42.1%
5545 Other Administration	475	713	400	320	0	120	500	380	24.0%
5550 Postage	4,816	3,439	3,281	3,847	648	2,371	3,500	1,129	67.7%
5555 Publishing & Printing	2,336	2,114	2,201	407	222	814	2,800	1,986	29.1%
5560 Newsletter	5,281	6,058	5,339	4,804	290	2,030	6,000	3,970	33.8%
5565 Telephone	2,759	2,682	2,703	3,051	300	2,097	3,500	1,403	59.9%
5575 Travel & Mileage	180	0	132	186	40	122	500	378	24.3%
5580 Membership & Dues	2,987	3,158	3,207	3,229	0	113	3,000	2,887	3.8%
5585 Seminars & Education	1,932	2,364	682	1,059	0	1,345	2,500	1,155	53.8%
TOTAL OTHER EXPENDITURES	53,668	58,017	47,538	46,974	6,569	41,713	67,900	26,187	61.4%
SUBTOTAL GENERAL & ADMINISTRATIVE	400,012	446,119	482,517	500,017	44,780	317,273	490,131	173,158	64.7%
5-PUBLIC SAFETY:									
5605 Animal Control	1,899	2,823	1,959	1,280	236	1,915	4,000	2,085	47.9%
5625 Fire & Ambulance Service	213,705	219,953	232,893	243,296	62,292	186,875	243,296	56,422	76.8%
5626 Fire Relief Association	0	0	0	0	0	0	0	0	
5635 Police Service - County	168,494	169,289	178,385	176,419	93,670	93,896	175,000	81,104	53.7%
TOTAL PUBLIC SAFETY	384,098	392,065	413,237	420,994	156,197	282,686	422,296	139,610	66.9%
6-PUBLIC HEALTH:									
5705 Recycling - Afton	150	268	1,076	525	(529)	(334)	500	834	-66.9%
5720 Refuse Hauling - City Hall	1,630	819	708	745	221	777	1,500	723	51.8%
TOTAL PUBLIC HEALTH	1,780	1,087	1,784	1,270	(307)	443	2,000	1,557	22.1%

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City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 7/31/18

	Audited 2014	Audited 2015	Audited 2016	Unaudited 2017	Month(s) of Jul-18	YTD Actual 7/31/18	Annual Budget 2018	Remaining Budget \$	YTD Act as % of Annual Budget
7-STREETS:									
5820 Gravel Road Maintenance	1,755	3,530	7,944	13,721	654	4,434	4,000	(434)	110.8%
5825 Crackseal/Seal Coat/Gravel Shouldering	90,685	51,829	11,701	33,098	1,323	50,300	75,000	24,700	67.1%
5830 Snow & Ice Control	115,692	62,431	78,910	76,152	0	93,632	110,000	16,368	85.1%
5835 Surf maint/Sweeping/Pothole Repair	29,844	49,873	33,139	28,672	765	2,262	46,000	43,738	4.9%
5845 Brush,Tree,Mow,Bridge,Culvert,Guardrail	25,502	40,117	21,136	80,978	16,065	18,585	39,000	20,415	47.7%
5850 Street Lighting	3,982	4,286	3,164	4,494	250	2,646	5,000	2,354	52.9%
5855 Gas Lamps - Operating Costs	2,851	2,491	1,889	1,236	0	1,393	2,700	1,307	51.6%
5856 Gas Lamps - Capital	0	0	0	0	0	0	0	0	
5860 Signs & Signals	2,977	3,247	3,413	2,624	0	950	4,000	3,050	23.7%
5870 Other - Road Maint.	758	605	1,696	888	19	113	2,000	1,887	5.7%
TOTAL STREETS	274,047	218,410	162,992	241,863	19,076	174,316	287,700	113,384	60.6%
9-OTHER PUBLIC WORKS EXPENDITURES:									
5910 Flood Control (Operate Pump/Dike)	803	0	0	0	0	0	1,600	1,600	0.0%
5920 Repair & Maint - Equipment	1,312	1,080	1,324	1,506	1,494	1,494	1,500	6	99.6%
5925 Fuel & Lubricants	478	558	311	263	204	204	1,000	796	20.4%
5930 Tools & Minor Equipment	243	277	275	95	0	0	950	950	0.0%
TOTAL OTHER PUBLIC WORKS	2,836	1,914	1,910	1,864	1,698	1,698	5,050	3,352	33.6%
SUBTOTAL STREETS, REHAB & PUBLIC WORKS	276,883	220,324	164,902	243,727	20,774	176,014	292,750	116,736	60.1%
9-BUILDINGS & LAND:									
6010 Gas Heat	2,060	1,937	1,071	533	0	0	2,200	2,200	0.0%
6020 Electricity	1,822	1,731	1,635	2,039	97	1,435	2,000	565	71.7%
6030 Miscellaneous Expense	777	1,036	944	910	(152)	41	800	759	5.2%
6035 Cleaning	1,031	874	273	13	0	7	2,000	1,993	0.3%
6040 Repair & Maintenance	898	1,910	902	2,644	593	1,573	2,000	427	78.7%
6045 City Garage Expense	3,264	2,557	3,182	2,147	184	2,696	2,500	(196)	
6050 Supplies	594	288	289	536	271	1,179	500	(679)	235.8%
TOTAL BUILDINGS & LAND	10,446	10,334	8,296	8,823	994	6,931	12,000	5,069	57.8%

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City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 7/31/18

	Audited 2014	Audited 2015	Audited 2016	Unaudited 2017	Month(s) of Jul-18	YTD Actual 7/31/18	Annual Budget 2018	Remaining Budget \$	YTD Act as % of Annual Budget
12-PARKS & RECREATION:									
6105 4th of July Celebration	3,691	3,500	3,500	3,500	0	3,500	3,500	0	100.0%
6135 Park Maintenance	1,275	359	569	2,587	409	1,765	1,200	(565)	147.1%
6140 Miscellaneous expense	52	62	112	18	0	238	300	62	79.3%
6205 Cemetery maintenance	0	0	9,000	9,354	0	9,000	9,000	0	100.0%
TOTAL PARKS & RECREATION	5,018	3,921	13,181	15,459	409	14,503	14,000	(503)	103.6%
OVERALL TOTAL EXPENDITURES	1,078,237	1,073,850	1,083,917	1,190,291	222,846	797,849	1,233,177	435,628	64.7%
C: OTHER FINANCING SOURCES (USES)									
4725 Tax Levy to 2014A Road Bond	(305,000)	(310,000)	(260,000)	(260,000)	0	(130,000)	(260,000)	(130,000)	
4726 Tax Levy to 2017B Road Bond	0	0	0	0	0	(195,000)	(390,000)	(195,000)	
4898 Tax Levy to Dwtwn Imp Tmp Bonds	0	0	(28,000)	(28,000)	0	(15,000)	(28,000)	(13,000)	
4899 Tax Levy to Dwtwn Imp PFA Loans	0	0	(70,000)	(70,000)	0	(35,000)	(70,000)	(35,000)	
4050 Tax Levy to Fire Hall Debt Service Fund	(57,356)	(57,933)	(49,893)	(49,833)	0	(24,892)	(49,833)	(24,941)	
6920 Oper trf to Bldg & Land Fund - Budgeted	(6,000)	(6,000)	(6,000)	(6,000)	0	(3,000)	(6,000)	(3,000)	
6920 Oper trf to Bldg & Land Fund - UnBudgeted	0	(20,000)	(25,000)	(25,000)	0	0	0	0	
6921 Oper trf to Street Imp -UnBudgeted	0	(43,500)	(230,000)	(100,000)	0	0	0	0	
6925 Oper trf to Street Imp -Budgeted	(200,000)	(200,000)	(200,000)	(375,000)	0	(35,000)	(375,000)	(340,000)	
6928 Oper Trf from(to) Special Reserve Fund	(294)	(5,000)	(3,000)	(9,500)	0	(2,500)	(9,500)	(7,000)	
6932 Oper Trf to Stormwater Fund	(3,500)	(3,500)	(3,500)	(3,500)	0	(2,750)	(3,500)	(750)	
6933 Oper Trf to Vehicle Fund	(2,500)	(2,500)	(2,500)	(2,500)	0	(1,250)	(2,500)	(1,250)	
6935 Oper Trf to Comprehensive Plan	(2,000)	(2,000)	(3,000)	(4,000)	0	(2,000)	(4,000)	(2,000)	
6936 Oper Trf to Flood Mitigation & Control	(5,500)	(5,500)	(5,500)	(5,500)	0	(2,750)	(5,500)	(2,750)	
6937 Oper Trf to DNR Grant Match	(95,000)	(95,000)	(95,000)	(95,000)	0	(47,500)	(95,000)	(47,500)	
6934 Oper trf to Codification (Spec Act Fd)	(100)	(100)	(100)	(100)	0	(100)	(100)	0	
4843 Oper Trf to MN Unemployment Claims	(3,000)	(3,000)	(1,000)	(1,000)	0	(500)	(1,000)	(500)	
4847 Oper Trf to Election Expense Fund	(5,500)	(5,500)	(5,500)	(5,500)	0	(2,750)	(5,500)	(2,750)	
6910 City Council Contingency Fund	0	0	0	(10,000)	0	0	0	0	
4842 Oper Trf to Audit and Legal Reserve	(100)	(100)	(1,000)	(1,000)	0	(500)	(1,000)	(500)	
4844 Oper Trf to Parks Capital Repairs/Trail & Ped Bridge	(5,500)	(5,500)	(5,500)	(5,500)	0	(2,750)	(5,500)	(2,750)	
4022 Oper Trf to Afton Septic System - City Bldgs	(15,000)	(15,000)	(15,000)	(15,000)	0	(7,500)	(15,000)	(7,500)	
4818 Oper Trf to Spec Act Fd re High Speed Internet	0	(8,000)	(75,000)	(50,000)	0	0	(50,000)	(50,000)	
4846 Oper Trf to Sidewalk	(2,000)	(2,000)	(2,000)	(2,000)	0	(1,000)	(2,000)	(1,000)	
4017 Oper Trf to Bridge Replacement Fund	0	0	0	0	0	(24,836)	(49,671)	(24,836)	
6929 Trf (to)/from Special Activities Fund (Various)	0	(15,000)	(10,000)	(25,000)	0	0	0	0	
TOTAL OTH FINANCING/TRANSFERS	(708,350)	(805,133)	(1,096,493)	(1,148,933)	0	(536,578)	(1,428,604)	(892,027)	
REVENUES OVER (UNDER) EXPENDITURES	37,193	26,010	895	4,594	(210,364)	17,009	\$0	(17,009)	
Fund Balance - Beginning of Period	264,114	301,307	327,317	328,212		\$332,805			
Fund Balance - End of Period	301,307	327,317	328,212	332,805		\$349,814			

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City of Afton
Summary of Special Activities and MN Investment Funds
YTD 7/31/18

	Balance 12/31/2013	Balance 12/31/2014	Balance 12/31/2015	Balance 12/31/2016	Balance 12/31/2017	Receipts	Disbursements	Transfers	Balance 7/31/2018
#550 Special Activities Fund - General									
A. Interest (unallocated)	3,848.46	3,871.67	3,930.92	4,394.61	6,100.51	3,025.47			9,125.98
B2. 4th of July Reserve	0.00	0.00	0.00	0.00	0.00				0.00
B3. City Council Contingency Reserve	13,452.60	10,975.00	9,775.00	4,768.56	10,229.76		1,500.00		8,729.76
B4. Community Garden	(87.88)	(87.88)	(0.00)	(0.00)	(0.00)				(0.00)
B4. MN Historic Preservation Design Guidelines	0.00	0.00	8,000.00	(225.00)	(225.00)				(225.00)
B5. Afton Residents for Preservation & Conservation	0.00	0.00	0.00	0.00	1,500.00				1,500.00
C1. Codification	3,650.20	3,750.20	3,850.20	3,950.20	4,050.20	100.00			4,150.20
C2. Comprehensive Plan	7,673.28	8,155.36	1,947.36	4,947.36	18,947.36	2,000.00			20,947.36
D1. Flood Control (Acct 7836)	8,445.20	5,063.99	17,004.27	22,304.27	27,804.27	2,750.00			30,554.27
D2. Storm Water Control	17,933.70	21,433.70	24,933.70	28,433.70	31,933.70	2,750.00			34,683.70
D3. Snow & Ice Reserve	0.00	0.00	15,000.00	15,000.00	30,000.00				30,000.00
D6. TAG Wastewater Comm Assessmnt (Acct 7833)	(15,982.34)	(15,982.34)	0.00	0.00	0.00				0.00
E. Charitable Gaming Fund	0.00	0.00	0.00	84.47	495.80	112.16			607.96
F. Applicant Pass-Thru Expenses	0.00	0.00	0.00	0.00	0.00				0.00
G. TIF Dist No. 1 (Afton Market Square)	849.01	849.01	0.00	0.00	0.00				0.00
I. City Vehicles	1,648.96	4,148.96	6,648.96	9,148.96	9,214.39	1,250.00	1,319.00		9,145.39
K. Audit/Legal Reserve	38,336.57	38,436.57	38,536.57	39,536.57	40,536.57	500.00	5,817.19		35,219.38
L. MN UI Claims, Severance & Oth PTO	20,788.53	23,788.53	26,788.53	27,788.53	28,788.53	500.00			29,288.53
M. Parks Capital, Pedestrian Bike Trail & Bridge	10,959.94	16,459.94	21,959.94	27,459.94	27,959.94	2,750.00			30,709.94
N. Election Expense	6,402.20	5,780.27	11,159.33	9,452.67	13,402.67	2,750.00	11,069.33		5,083.34
O. Sidewalk	8,000.00	10,000.00	12,000.00	14,000.00	16,000.00	1,000.00			17,000.00
P. High Speed Internet	0.00	0.00	0.00	0.00	124,850.00				124,850.00
Total #550 Special Activities Fund - General	125,918.43	136,642.98	201,534.78	211,044.84	391,588.70	19,487.63	19,705.52	0.00	391,370.81
#560 Special Activities Fund - Other									
A. State Fire Aid (Pass-Thru)	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00		0.00
B. Community Communications	23,978.90	18,378.87	24,889.73	13,549.11	12,083.74	12,390.88	9,634.31		14,840.31
	0.00	0.00	0.00	0.00	0.00				0.00
Total #560 Special Activities Fund	23,978.90	18,378.87	24,889.73	13,549.11	12,083.74	14,390.88	11,634.31	0.00	14,840.31
#600 MN Investment Fund									
4886/8986 Chandler Exhibits	100,985.08	104,361.13	104,409.10	104,635.25	105,377.87	915.03		0.00	106,292.90
Total #600 MN Investment Fund	100,985.08	104,361.13	104,409.10	104,635.25	105,377.87	915.03	0.00	0.00	106,292.90

City of Afton
410 Sanitary Sewer Utility Operations - LTD Summary
 January 2014 through July 2018

	Jan - Dec 14	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Jul 18	TOTAL
410 Sanitary Sewer Utility						
A. Rev						
4022 Sanitary Sewer - Levy	15,000.00	15,000.00	15,000.00	15,000.00	7,500.00	67,500.00
4023 Sanitary Sewer Oper - Fees	0.00	0.00	0.00	0.00	15,000.00	15,000.00
Total A. Rev	15,000.00	15,000.00	15,000.00	15,000.00	22,500.00	82,500.00
B. Exp						
6060 Sanitary Sewer Oper - Exp						
6062 Oth Contract Services	0.00	0.00	0.00	0.00	(195.00)	(195.00)
6065 Oper & Mgmt Fees	0.00	0.00	0.00	(1,508.33)	(12,066.64)	(13,574.97)
6066 Lab Fees	0.00	0.00	0.00	0.00	(5,622.93)	(5,622.93)
6068 Electric - Lift Stations	0.00	0.00	0.00	0.00	(6,755.31)	(6,755.31)
6060 Sanitary Sewer Oper - Exp - Other	0.00	0.00	0.00	(745.19)	0.00	(745.19)
Total 6060 Sanitary Sewer Oper - Exp	0.00	0.00	0.00	(2,253.52)	(24,639.88)	(26,893.40)
6083 Sanitary Sewer Spec Assessments	0.00	0.00	0.00	0.00	(2,589.77)	(2,589.77)
Total B. Exp	0.00	0.00	0.00	(2,253.52)	(27,229.65)	(29,483.17)
Total 410 Sanitary Sewer Utility	15,000.00	15,000.00	15,000.00	12,746.48	(4,729.65)	53,016.83
TOTAL	15,000.00	15,000.00	15,000.00	12,746.48	(4,729.65)	53,016.83

08/16/18

City of Afton
122 Bridge Replacement Fund - LTD Summary
January through July 2018

	<u>TOTAL</u>
122 Bridge Replacement Fd	
4017 Tax Levy - Bridge Replacement	24,835.50
7770 Bridge Replacemnt Exp	
7771 Bridge Replacemnt - Engineer	<u>(6,997.75)</u>
Total 7770 Bridge Replacemnt Exp	<u>(6,997.75)</u>
Total 122 Bridge Replacement Fd	<u>17,837.75</u>
TOTAL	<u><u>17,837.75</u></u>

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City of Afton
700 2017 Road Pavement Fund - LTD Summary
 January 2017 through July 2018

	<u>Jan - Dec 17</u>	<u>Jan - Jul 18</u>	<u>TOTAL</u>
700 Road Paving Construction Fund			
A. Rev			
4716 2017B Road Bond Proceeds	3,500,000.00	0.00	3,500,000.00
Total A. Rev	3,500,000.00	0.00	3,500,000.00
B. Exp			
7741 2017B \$3.5MM Road Bd Issue Exp	(4,028.68)	0.00	(4,028.68)
Total B. Exp	(4,028.68)	0.00	(4,028.68)
C. Transfers			
6948 Trf to Street Improvement Fd	(3,211,457.91)	(179,892.41)	(3,391,350.32)
Total C. Transfers	(3,211,457.91)	(179,892.41)	(3,391,350.32)
Total 700 Road Paving Construction Fund	284,513.41	(179,892.41)	104,621.00
TOTAL	284,513.41	(179,892.41)	104,621.00

City of Afton
805 City Infra-Structure Improvement Fund - LTD Summary
 April 2011 through July 2018

	Apr - Dec 11	Jan - Dec 12	Jan - Dec 13	Jan - Dec 14	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Jul 18	TOTAL
805 City InfraStructure Imp Fd									
A. Rev									
4917 Interest Income	0.00	2.04	2.55	3.26	395.48	4,602.22	3,305.81	1,002.85	9,314.21
4828 2015A Dwtwn Tmp Bond Proceeds	0.00	0.00	0.00	0.00	3,755,000.00	0.00	0.00	0.00	3,755,000.00
4829 2017A Dwtwn Tmp Bond Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	1,980,000.00	0.00	1,980,000.00
4849 DNR BWSR Grant	0.00	0.00	129,850.00	0.00	0.00	0.00	0.00	84,710.07	214,560.07
4850 Park Reserve Trf re. Dwtwn Imp	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	100,000.00
4851 VBWD Easement	0.00	0.00	0.00	0.00	5,800.00	0.00	0.00	0.00	5,800.00
4852 VBWD Grant \$50M/Yr 10 Yrs	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00	0.00	100,000.00
4853 County Share Dwtwn/Septic Proj	0.00	0.00	0.00	0.00	0.00	0.00	4,092,588.89	0.00	4,092,588.89
4861 CWRf G 054 Grant	0.00	0.00	0.00	0.00	0.00	0.00	349,938.00	0.00	349,938.00
4862 CWRf L 054 Loan Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	656,371.52	156,295.93	812,667.45
4863 CWRf G 055 Grant	0.00	0.00	0.00	0.00	0.00	0.00	398,320.00	0.00	398,320.00
4864 CWRf L 055 Loan Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	1,001,173.03	23,291.82	1,024,464.85
4865 PSIG G 056	0.00	0.00	0.00	0.00	0.00	0.00	4,382,993.48	545,982.44	4,928,975.92
4871 Rental Inc - Flood Levee Prop	0.00	850.00	1,700.00	0.00	0.00	0.00	0.00	0.00	2,550.00
4894 MnDNR Grant - Other	0.00	9,247.38	10,024.53	0.00	35,137.00	0.00	1,611,106.29	499.81	1,666,015.01
4895 MnDNR Grant - Land Purchase	0.00	351,673.70	616,669.52	0.00	0.00	0.00	0.00	0.00	968,343.22
4896 Flood Levy Imp Proj - Tax Levy	0.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	47,500.00	617,500.00
Total A. Rev	0.00	456,773.12	953,246.60	95,003.26	3,891,332.48	149,602.22	14,620,797.02	859,282.92	21,026,037.62
B. Exp									
7728 2015A Dwtwn Tmp Bond Principal	0.00	0.00	0.00	0.00	0.00	0.00	(3,755,000.00)	0.00	(3,755,000.00)
7738 2015A Dwtwn Tmp Imp Bond Issue Exp	0.00	0.00	0.00	0.00	(53,263.75)	(1,608.00)	(575.00)	0.00	(55,446.75)
7740 2017A Dwtwn Tmp Imp Bond Issue Exp	0.00	0.00	0.00	0.00	0.00	0.00	(31,219.80)	0.00	(31,219.80)
8871 Wetland Credits	0.00	0.00	0.00	0.00	0.00	0.00	(51,747.88)	0.00	(51,747.88)
8891 Dwtwn Prop Purch/Exp	0.00	(372,221.16)	(780,944.33)	(933.95)	(2,481.58)	(1,726.95)	(540.66)	(169.66)	(1,159,018.29)
8892 Dwtwn Imp - Easemnts & Damages	0.00	0.00	0.00	(11,700.00)	(633,200.00)	(9,200.00)	(33,120.68)	0.00	(687,220.68)
8894 Septic Permits, Fees, Admin	0.00	0.00	0.00	(10,558.00)	(42,355.31)	(85,086.73)	(116,238.58)	(2,389.50)	(256,628.12)
8895 DNR Flood Imp Proj - Engineer	(6,673.00)	(54,384.11)	(29,242.00)	(157,437.85)	(198,277.10)	(67,890.74)	(14,066.00)	0.00	(527,970.80)
8896 Sanitary Sewer Imp	0.00	(395.00)	(87,311.07)	(293,780.46)	(194,199.55)	(152,850.73)	(73,817.14)	1,332.98	(801,020.97)
8897 Septic Construction Eng'g	0.00	0.00	0.00	(540.77)	(9,048.00)	(8,545.49)	(151,858.16)	(24,688.60)	(194,681.02)
8898 Flood Mitigation/ROW Serv	0.00	(9,754.75)	(4,480.00)	(19,787.25)	(87,667.80)	(18,935.00)	(14,085.50)	0.00	(154,710.30)
8899 Village Improvements	0.00	0.00	(33,513.00)	(28,452.75)	0.00	(22,669.68)	(1,305,268.17)	(340,278.65)	(1,730,182.25)
8901 Septic Construction	0.00	0.00	0.00	0.00	0.00	0.00	(12,047,008.52)	(472,750.75)	(12,519,759.27)
Total B. Exp	(6,673.00)	(436,755.02)	(935,490.40)	(523,191.03)	(1,220,493.09)	(368,513.32)	(17,594,546.09)	(838,944.18)	(21,924,606.13)
C. Transfers									
6913 Trf fr 120 Street Improvements	0.00	0.00	0.00	0.00	0.00	0.00	805,497.42	(805,497.42)	0.00
Total C. Transfers	0.00	0.00	0.00	0.00	0.00	0.00	805,497.42	(805,497.42)	0.00
Total 805 City InfraStructure Imp Fd	(6,673.00)	20,018.10	17,756.20	(428,187.77)	2,670,839.39	(218,911.10)	(2,168,251.65)	(785,158.68)	(898,568.51)
TOTAL	(6,673.00)	20,018.10	17,756.20	(428,187.77)	2,670,839.39	(218,911.10)	(2,168,251.65)	(785,158.68)	(898,568.51)

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City of Afton
806 PFA Loans & 807 Tmp Imp Bond Debt Serv Fds - LTD Summary
 January 2015 through July 2018

	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Jul 18	TOTAL
806 PFA Loan Debt Serv					
4879 Sanitary Sewr Spec Assessments	0.00	0.00	102,054.25	194,351.38	296,405.63
4899 Levy PFA Loan Debt Serv	8,000.00	70,000.00	70,000.00	(8,000.00)	140,000.00
7743 2017 Storm Wtr PFA Issue Exp	0.00	0.00	(8,000.00)	0.00	(8,000.00)
7744 2017 L054 Storm Wtr PFA Int Exp	0.00	0.00	0.00	(7,052.13)	(7,052.13)
7745 2017 L055 Sanitary Sewer PFA Int Exp	0.00	0.00	0.00	(11,738.68)	(11,738.68)
7746 2017 Sanitary Sewer PFA Issue Exp	0.00	0.00	(8,060.93)	0.00	(8,060.93)
7749 Dwtwn Imp - Special Assess Exp	0.00	0.00	(105,179.00)	(40,050.60)	(145,229.60)
7754 2017 L054 Storm Wtr PFA Principal	0.00	0.00	0.00	(24,815.00)	(24,815.00)
7755 2017 L055 Sanitary Sewer PFA Princpl	0.00	0.00	0.00	(28,959.00)	(28,959.00)
Total 806 PFA Loan Debt Serv	8,000.00	70,000.00	50,814.32	73,735.97	202,550.29
807 Downtwn Tmp Imp Debt Service					
4898 Levy Dwtwn Imp 2017A Tmp Imp Bd	0.00	28,000.00	28,000.00	58,000.00	114,000.00
7724 2017A Dwtwn Imp Bd Adm. Exp	0.00	0.00	0.00	(1,616.00)	(1,616.00)
7737 Int Exp 2015A Dwtwn Tmp Imp Bd	(19,948.45)	(28,162.50)	(7,040.61)	0.00	(55,151.56)
7739 Int Exp 2017A Dwtwn Tmp Imp Bd	0.00	0.00	(16,027.00)	(15,345.00)	(31,372.00)
Total 807 Downtwn Tmp Imp Debt Service	(19,948.45)	(162.50)	4,932.39	41,039.00	25,860.44
TOTAL	(11,948.45)	69,837.50	55,746.71	114,774.97	228,410.73

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City of Afton
#725 2014A & #726 2017B Road Bond Debt Fds - LTD Summary
 January 2005 through July 2018

	<u>Jan - Dec 05</u>	<u>Jan - Dec 06</u>	<u>Jan - Dec 07</u>	<u>Jan - Dec 08</u>	<u>Jan - Dec 09</u>	<u>Jan - Dec 10</u>	<u>Jan - Dec 11</u>
725 2014A Road Debt Serv Fd							
4715 2014A Road Bond Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4725 2014A Debt Serv Levy - Road Bond	0.00	242,000.00	241,778.00	244,272.00	248,000.00	257,000.00	267,000.00
4916 Interest Inc - Road Debt Serv	9,115.02	544.07	2,872.83	1,549.54	212.37	65.92	41.38
7715 2014A Road Bond Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7725 Interest Expense - 2005A Road Bonds	(51,755.00)	(155,265.00)	(155,265.02)	(152,858.77)	(150,073.37)	(146,952.52)	(143,481.67)
7726 2005A Bond Admin Expense	0.00	(402.50)	(402.50)	(402.50)	(402.50)	(402.50)	(402.50)
7735 2014A Refund Bds Int Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7736 2014A Refund Bd Admin Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 725 2014A Road Debt Serv Fd	(42,639.98)	86,876.57	88,983.31	92,560.27	97,736.50	109,710.90	123,157.21
726 2017B Road Debt Serv Fd							
4726 2017B Debt Serv Levy - Road Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7742 2017B Int Exp \$3.5MM Road Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7747 2017B \$3.5MM Road Bd Admin Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 726 2017B Road Debt Serv Fd	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	<u>(42,639.98)</u>	<u>86,876.57</u>	<u>88,983.31</u>	<u>92,560.27</u>	<u>97,736.50</u>	<u>109,710.90</u>	<u>123,157.21</u>

KI

City of Afton
#725 2014A & #726 2017B Road Bond Debt Fds - LTD Summary
 January 2005 through July 2018

	Jan - Dec 12	Jan - Dec 13	Jan - Dec 14	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Jul 18
725 2014A Road Debt Serv Fd							
4715 2014A Road Bond Proceeds	0.00	0.00	0.00	2,950,000.00	0.00	0.00	0.00
4725 2014A Debt Serv Levy - Road Bond	282,000.00	292,000.00	305,000.00	310,000.00	260,000.00	260,000.00	40,000.00
4916 Interest Inc - Road Debt Serv	43.55	47.24	62.98	98.88	512.99	2,488.98	3,371.02
7715 2014A Road Bond Principal	0.00	0.00	0.00	0.00	(140,000.00)	(165,000.00)	(180,000.00)
7725 Interest Expense - 2005A Road Bonds	(139,610.42)	(135,380.01)	(130,631.92)	(10,852.71)	0.00	0.00	0.00
7726 2005A Bond Admin Expense	(402.50)	(402.50)	(425.00)	0.00	0.00	0.00	0.00
7735 2014A Refund Bds Int Exp	0.00	0.00	0.00	(62,625.83)	(99,000.00)	(94,425.00)	(89,250.00)
7736 2014A Refund Bd Admin Exp	0.00	0.00	(38,845.41)	234,040.24	(1,900.00)	0.00	(1,166.00)
Total 725 2014A Road Debt Serv Fd	142,030.63	156,264.73	135,160.65	3,420,660.58	19,612.99	3,063.98	(227,044.98)
726 2017B Road Debt Serv Fd							
4726 2017B Debt Serv Levy - Road Bond	0.00	0.00	0.00	0.00	0.00	0.00	285,000.00
7742 2017B Int Exp \$3.5MM Road Bond	0.00	0.00	0.00	0.00	0.00	0.00	(88,734.94)
7747 2017B \$3.5MM Road Bd Admin Exp	0.00	0.00	0.00	0.00	0.00	0.00	(1,218.00)
Total 726 2017B Road Debt Serv Fd	0.00	0.00	0.00	0.00	0.00	0.00	195,047.06
TOTAL	142,030.63	156,264.73	135,160.65	3,420,660.58	19,612.99	3,063.98	(31,997.92)

K2

City of Afton
#725 2014A & #726 2017B Road Bond Debt Fds - LTD Summary
 January 2005 through July 2018

	<u>TOTAL</u>
725 2014A Road Debt Serv Fd	
4715 2014A Road Bond Proceeds	2,950,000.00
4725 2014A Debt Serv Levy - Road Bond	3,249,050.00
4916 Interest Inc - Road Debt Serv	21,026.77
7715 2014A Road Bond Principal	(485,000.00)
7725 Interest Expense - 2005A Road Bonds	(1,372,126.41)
7726 2005A Bond Admin Expense	(3,645.00)
7735 2014A Refund Bds Int Exp	(345,300.83)
7736 2014A Refund Bd Admin Exp	192,128.83
Total 725 2014A Road Debt Serv Fd	4,206,133.36
726 2017B Road Debt Serv Fd	
4726 2017B Debt Serv Levy - Road Bond	285,000.00
7742 2017B Int Exp \$3.5MM Road Bond	(88,734.94)
7747 2017B \$3.5MM Road Bd Admin Exp	(1,218.00)
Total 726 2017B Road Debt Serv Fd	195,047.06
TOTAL	<u><u>4,401,180.42</u></u>

$4,206,133.36$
 $(2,950,000.00)$ 2014A Road Bond Proceeds
 $(710,000.00)$ Principal paid on 2005A Road Bonds
 $(340,000.00)$ Add'l Principal paid with 2014A Refunding
 $3,290,000$ balance on 2005A Bonds minus $2,950,000$ 2014A Refunding Bonds

\$ 206,133.36 Balance in # 725 2014A Road Debt Serv Fund.

K3

City of Afton
Claims to be Approved
July 18, 2018 thru August 21, 2018

<u>Checks Numbered</u>			
From	To	Description	To Be Approved
22714		Void	\$0.00
22715	22716	7/31/18 Staff Payroll & Benefits	\$820.37
22717		MN PFA: 8/20/18 Payment on PFA Loans: Principal \$53,744, Interest \$9,793	\$63,566.95
22718	22734	Routine Vendor Bills + One Applicant Refund: #22723 & 22734 are Void	\$10,447.59
22735	22738	8/15/18 Staff & Council Payroll	\$1,714.84
22739	22740	One Park Deposit Refund + One Spec Assessment Interest Refund	\$2,509.47
22741		Geislinger & Sons: Pay Voucher #15	\$318,227.75
22742		Great Northern Landscapes: Pay Application #3	\$22,614.75
22743		Wash Cty Sheriff: 1st Half 2018 Police Services	\$93,669.61
22744		US Bank: 10/1/18 Payment on 2017A Temp Imp Bond (All Interest)	\$15,345.00
22745		County Materials: Culvert	\$20,059.25
22746	22755	Significant Vendor Bills by Size or Nature	\$79,756.80
22756	22770	Routine Vendor Bills	\$14,234.29
201808001	201808010	EFT/Direct Deposit: 7/31/18 Staff Payroll + Videographer + PERA & Payroll Taxes	\$9,762.65
201808011	201808021	EFT/Dir Dep: 8/15/18 Staff & Council Pay/Exp + PERA & Payroll Taxes	\$11,302.88
201808022	201808039	EFT: Postage, Copier Lease + Utility Bills	\$3,182.09
Claims to be approved at 8/21/18 meeting			\$667,214.29


 Submitted by Thomas H. Niedzwiecki, Accountant
 File: Afton 2018 Claim Summary.xlsx Worksheet: Jul18 8/16/2018

08/15/18

City of Afton
Claims to be Approved
July 18 through August 21, 2018

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	07/18/2018	22714	Comcast Business	<i>Manual Void</i>	100 - 4M Fund/US Bank - General Fund	660.00
Bill	07/18/2018	DeputyInternet	115 Bldg & Land Capital Fund:B. Exp:6007 Garage, Deputy Office Facility	Connect Deputy Facility to high speed internet (Voided and replaced with 60...	6007 - Garage, Deputy Office Facility	660.00
TOTAL						660.00
Paycheck	07/31/2018	22715	Johnson, Kenneth L		100 - 4M Fund/US Bank - General Fund	(628.59)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5020 - Maintenance Person	858.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2302 - PERA Payable - Staff	(55.77)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5053 - PERA Contribution - Employer	64.35
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2302 - PERA Payable - Staff	(64.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2210 - Federal Withholding	(70.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5051 - Social Security Tax - Employer	53.20
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2205 - Soc Sec Payable - Employer	(53.20)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2204 - Social Security W/H - Employee	(53.20)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5052 - Medicare Tax - Employer	12.44
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2213 - Medicare Payable - Employer	(12.44)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2212 - Medicare W/H - Employee	(12.44)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2208 - Min State Withholding	(38.00)
TOTAL						628.59
Liability Che...	07/31/2018	22716	Madison National Life	103815000000000	100 - 4M Fund/US Bank - General Fund	(191.78)
			103815000000000	103815000000000	2325 - Madison Life ST & LT Disability	144.68
			103815000000000	103815000000000	2325 - Madison Life ST & LT Disability	47.10
TOTAL						191.78
Bill Pmt -Ch...	07/31/2018	22717	Minnesota Public Facilities Authority	Afton cw01 & cw02	100 - 4M Fund/US Bank - General Fund	(63,566.95)
Bill	07/31/2018	082018 Payment	806 PFA Loan Debt Serv:7744 2017 L054 Storm Wtr PFA Int Exp 806 PFA Loan Debt Serv:7754 2017 L054 Storm Wtr PFA Principal 806 PFA Loan Debt Serv:7745 2017 L055 Sanitary Sewer PFA Int Exp 806 PFA Loan Debt Serv:7755 2017 L055 Sanitary Sewer PFA Princpl	PFA Interest: Stormwater MPFA CWRFL 054 FY17 PFA Principal: Stormwater MPFA CWRFL 054 FY17 PFA Interest: Sanitary Sewer MPFA CWRFL 055 FY17 PFA Principal: Sanitary Sewer MPFA CWRFL 055 FY17	7744 - 2017 Storm Wtr PFA Interest Exp 7754 - 2017 L054 Storm Wtr PFA Princpl 7745 - 2017 L055 Sanit Swr PFA Int Exp 7755 - 2017 L055 Sanit Swr PFA Princpl	4,259.91 24,815.00 5,533.04 28,959.00
TOTAL						63,566.95
Bill Pmt -Ch...	07/31/2018	22718	LMCIT (Ins)	Acct No. 40000030	100 - 4M Fund/US Bank - General Fund	(869.00)
Bill	07/31/2018	PR 071118	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5525 Ins - Gen'l Liability	PR Endorsement 7/11/18	5525 - Ins - General Liability	869.00
TOTAL						869.00
Bill Pmt -Ch...	07/31/2018	22719	Petersen Mgmt (Lab Fees)	Cust No. 3477	100 - 4M Fund/US Bank - General Fund	(311.30)
Bill	07/31/2018	097529	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Lab Fees	Lab Fees 7/3/18	6066 - Lab Fees	311.30
TOTAL						311.30
Bill Pmt -Ch...	07/31/2018	22720	Petersen Mgmt (Oper & Mgmt Fees)	Cust No. 3477	100 - 4M Fund/US Bank - General Fund	(1,508.33)
Bill	07/31/2018	097546	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6065 Oper & M...	Operations and management fees July 2018	6065 - Oper & Mgmt Fees	1,508.33
TOTAL						1,508.33
Bill Pmt -Ch...	07/31/2018	22721	SavATree		100 - 4M Fund/US Bank - General Fund	(2,850.00)
Bill	07/31/2018	5740893	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Brush/Tree/M...	North of residence on 35th st s, east of St Croix Trl	5845 - Brush/Tree/Sod/Seed	1,950.00

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	07/31/2018	5812584	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Brush/Tree/M...	South side of city park	5845 · Brush/Tree/Sod/Seed	900.00
TOTAL						2,850.00
Bill Pmt -Ch...	07/31/2018	22722	Avenet LLC		100 · 4M Fund/US Bank - General Fund	(1,350.00)
Bill	07/31/2018	42818	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Annual Service Package thru 7/31/19 Additional 7 GB of storage	5510 · Computer Service/Software 5510 · Computer Service/Software	650.00 700.00
TOTAL						1,350.00
Bill Pmt -Ch...	07/31/2018	22723	Comcast Business	VOID:	100 · 4M Fund/US Bank - General Fund	0.00
TOTAL						0.00
Bill Pmt -Ch...	07/31/2018	22724	Floyd Total Security	Acct No. 120857	100 · 4M Fund/US Bank - General Fund	(86.85)
Bill	07/31/2018	1253876	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	Base Alarm Monitoring 3 Months	6040 · City Property Maintenance	86.85
TOTAL						86.85
Bill Pmt -Ch...	07/31/2018	22725	Freeway Electric, Inc		100 · 4M Fund/US Bank - General Fund	(165.00)
Bill	07/31/2018	16073	115 Bldg & Land Capital Fund:B. Exp:6004 Bldg Repair & Maint	City Hall: relocate flag pole light	6004 · Bldg Repair & Maintenance	165.00
TOTAL						165.00
Bill Pmt -Ch...	07/31/2018	22726	Frontier Ag & Turf (New Richmond)		100 · 4M Fund/US Bank - General Fund	(1,376.79)
Bill	07/31/2018	W62639	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5920 Repairs...	Tractor 4700 maint and repair	5920 · Repair & Maint Equipment	330.12
Bill	07/31/2018	W62638	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5920 Repairs...	Lawn Mower x749	5920 · Repair & Maint Equipment	1,046.67
TOTAL						1,376.79
Bill Pmt -Ch...	07/31/2018	22727	Highland Sanitation	Acct No. 7208	100 · 4M Fund/US Bank - General Fund	(221.31)
Bill	07/31/2018	499889	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Health:5720 City Hall ...	Trash Pickup	5720 · Refuse Hauling - City Hall	221.31
TOTAL						221.31
Bill Pmt -Ch...	07/31/2018	22728	Innovative Office Solutions LLC	customer # V105001	100 · 4M Fund/US Bank - General Fund	(140.09)
Bill	07/31/2018	IN2133335	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	office supplies	5540 · Office Supplies	140.09
TOTAL						140.09
Bill Pmt -Ch...	07/31/2018	22729	Menards - Hudson		100 · 4M Fund/US Bank - General Fund	(210.25)
Bill	07/31/2018	79562	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	Supplies	6050 · Supplies - Bldg & Land	19.38
Bill	07/31/2018	78829	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Supplies + kawasaki 800 psi	6135 · Park Maintenance	190.87
TOTAL						210.25
Bill Pmt -Ch...	07/31/2018	22730	River Valley Printing	Cust No. 1483	100 · 4M Fund/US Bank - General Fund	(290.00)
Bill	07/31/2018	6272	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 4-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						290.00

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	07/31/2018	22731	Rumpca Excavating Inc		100 · 4M Fund/US Bank - General Fund	(313.67)
Bill	07/31/2018	13881	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5820 Gravel Road ...	lime rock	5820 · Gravel Road Maintenance	313.67
TOTAL						313.67
Bill Pmt -Ch...	07/31/2018	22732	Telephone Warehouse Inc.		100 · 4M Fund/US Bank - General Fund	(155.00)
Bill	07/31/2018	10370	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Scrv/Software	Phone	5510 · Computer Service/Software	155.00
TOTAL						155.00
Check	07/31/2018	22733	Hinz, Thomas & Louise Z18-07 4787 Manning	Refund Driveway Escrow Z18-07	100 · 4M Fund/US Bank - General Fund	(600.00)
			Hinz, Thomas & Louise Z18-07 4787 Manning	Refund Driveway Escrow Z18-07	2001 · Permit Escrow & Fees	600.00
TOTAL						600.00
Bill Pmt -Ch...	08/03/2018	22734	Mancock, Richard	VOID: Refund Spec Assess Interest	100 · 4M Fund/US Bank - General Fund	0.00
TOTAL						0.00
Paycheck	08/15/2018	22735	Johnson, Kenneth L		100 · 4M Fund/US Bank - General Fund	(774.16)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5020 · Maintenance Person	1,066.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2302 · PERA Payable - Staff	(69.29)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5053 · PERA Contribution - Employer	79.95
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2302 · PERA Payable - Staff	(79.95)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2210 · Federal Withholding	(93.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5051 · Social Security Tax - Employer	66.09
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2205 · Soc Sec Payable - Employer	(66.09)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2204 · Social Security W/H - Employee	(66.09)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5052 · Medicare Tax - Employer	15.46
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2213 · Medicare Payable - Employer	(15.46)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2212 · Medicare W/H - Employee	(15.46)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2208 · MN State Withholding	(48.00)
TOTAL						774.16
Paycheck	08/15/2018	22736	Nelson, Randall P		100 · 4M Fund/US Bank - General Fund	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5002 · Mayor & Council Wages	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5053 · PERA Contribution - Employer	10.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5052 · Medicare Tax - Employer	2.90
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2213 · Medicare Payable - Employer	(2.90)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2212 · Medicare W/H - Employee	(2.90)
TOTAL						187.10
Paycheck	08/15/2018	22737	Palmquist, William B		100 · 4M Fund/US Bank - General Fund	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5002 · Mayor & Council Wages	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5053 · PERA Contribution - Employer	10.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5052 · Medicare Tax - Employer	2.90
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2213 · Medicare Payable - Employer	(2.90)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2212 · Medicare W/H - Employee	(2.90)

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TOTAL						187.10
Paycheck	08/15/2018	22738	Richter, Joseph J		100 - 4M Fund/US Bank - General Fund	(566.48)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5002 - Mayor & Council Wages	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2303 - PERA Payable - Council	(10.00)
					5053 - PERA Contribution - Employer	10.00
					2303 - PERA Payable - Council	(10.00)
					1190 - Other Receivables	379.38
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5052 - Medicare Tax - Employer	2.90
					2213 - Medicare Payable - Employer	(2.90)
					2212 - Medicare W/H - Employee	(2.90)
TOTAL						566.48
Bill Pmt -Ch...	07/31/2018	22739	Memorial Lutheran Church (Vendor)	Refund Park Dep: 7/29 & 8/26 2018	100 - 4M Fund/US Bank - General Fund	(400.00)
Bill	07/31/2018	ParkDeposit J...		Refund Park Dep: 7/29 & 8/26 2018	1185 - Park Deposits	400.00
TOTAL						400.00
Bill Pmt -Ch...	08/15/2018	22740	Meacock, Richard	Refund Spec Assess Interest	100 - 4M Fund/US Bank - General Fund	(2,109.47)
Bill	07/31/2018	Refund SA Int...	806 PFA Loan Debt Serv:4879 Sanitary Sewr Spec Assessments	Refund Spec Assess Interest	4879 - Downtown Special Assessments	2,109.47
TOTAL						2,109.47
Bill Pmt -Ch...	08/21/2018	22741	Geislinger and Sons, Inc.	Project 01856-52 Afton	100 - 4M Fund/US Bank - General Fund	(318,227.75)
Bill	07/31/2018	PayVoucher#15	805 City InfraStructure Imp Fd:B. Exp:8901 Septic Construction	Proj 01856-52: Downtown Village Imp: Pay Voucher #15	8901 - Septic Construction	318,227.75
TOTAL						318,227.75
Bill Pmt -Ch...	08/21/2018	22742	Great Northern Landscapes, Inc.	Project No. 1856-52 Downtown Village	100 - 4M Fund/US Bank - General Fund	(22,614.75)
Bill	07/31/2018	PayApp#3	805 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements	Downtown Village Landscaping Project, Application 3	8899 - Village Improvements	22,614.75
TOTAL						22,614.75
Bill Pmt -Ch...	08/21/2018	22743	Wash Cty (Sheriff)	Acct No. 20490	100 - 4M Fund/US Bank - General Fund	(93,669.61)
Bill	07/31/2018	143498	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5635 Police Ser...	Jan-Jun 2018 Police Services	5635 - Police Services	93,669.61
TOTAL						93,669.61
Bill Pmt -Ch...	08/21/2018	22744	US Bank (2017A Tmp Imp Bd)	Acct No. 0043900NS	100 - 4M Fund/US Bank - General Fund	(15,345.00)
Bill	08/21/2018	100118 Int Pymt	805 City InfraStructure Imp Fd:B. Exp:7740 2017A Dwtwn Tmp Imp Bond Issue ...	Afton MN GO Abatement Bonds 2017A ; Interest Pymt 10/1/18 (4/1/18 to ...	7740 - 2017A Dwtwn Imp Bond Issue Exp	15,345.00
TOTAL						15,345.00
Bill Pmt -Ch...	08/21/2018	22745	County Materials Corporation	customer # 47338	100 - 4M Fund/US Bank - General Fund	(20,059.25)
Bill	07/31/2018	3105022-00	120 Street Imp Capital Fd:B. Exp:7938 Culvert Repair & Replacement	culvert	7938 - Culvert Repair & Replacement	20,059.25
TOTAL						20,059.25
Bill Pmt -Ch...	08/21/2018	22746	Felhaber Larson	File No. 0299687.00001	100 - 4M Fund/US Bank - General Fund	(5,146.00)

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	07/31/2018	631804	806 PFA Loan Debt Serv:7749 Dwrtn Imp - Special Assess Exp	Village Wastewater Treatment Facility: Special assessment	7749 · Dwrtn Imp - Special Assess Exp	5,146.00
TOTAL						5,146.00
Bill Pmt -Ch...	08/21/2018	22747	Holstad & Knaak, PLC	Legal Services	100 · 4M Fund/US Bank - General Fund	(4,000.00)
Bill	07/31/2018	072618	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Legal Fees	Civil / General Prosecution	5321 · Legal Fees - General 5320 · Legal Fees - Prosecution	1,618.00 2,382.00
TOTAL						4,000.00
Bill Pmt -Ch...	08/21/2018	22748	LMCIT (Deductible)	File GL11268	100 · 4M Fund/US Bank - General Fund	(2,418.09)
Bill	07/31/2018	gl11268	550 Special Activities Fd - General:K. Audit/Legal Reserve:6342 Legal Exp - Deduc...	Nationstar Mortgage LLC File GL11268 Land Use and Special Risk Litigation	6342 · Legal Exp - Deductible/CoPays	2,418.09
TOTAL						2,418.09
Bill Pmt -Ch...	08/21/2018	22749	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - General Fund	(1,800.00)
Bill	07/30/2018	2017 Audit Fo...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5305 Auditing Fees	Add assistance re 2017 Audit: incl addl funds, entries, report format, cash flo...	5305 · Auditing Fees	1,800.00
TOTAL						1,800.00
Bill Pmt -Ch...	08/21/2018	22750	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - General Fund	(1,396.00)
Bill	07/31/2018	073118	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees	Monthly charge for Accounting Services per Contract Monthly charge for QB Pro software including Payroll Service & Forms Mailing envelopes, copies of invoices, misc postage Attendance at CC Meeting	5304 · Accounting Fees 5540 · Office Supplies 5540 · Office Supplies 5304 · Accounting Fees	1,226.00 30.00 40.00 100.00
TOTAL						1,396.00
Bill Pmt -Ch...	08/21/2018	22751	Stensland Inspection Services	Building Inspection Services	100 · 4M Fund/US Bank - General Fund	(4,547.00)
Bill	07/31/2018	July2018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - Stensland	Bldg Permits	5350 · Building Insp Fees - Stensland	4,547.00
TOTAL						4,547.00
Bill Pmt -Ch...	08/21/2018	22752	Wenck Associates Inc.	project 2656-04	100 · 4M Fund/US Bank - General Fund	(9,631.80)
Bill	07/31/2018	11804816	805 City InfraStructure Imp Fd:B. Exp:8897 Septic Construction Eng'g	Afton LSTS - bidding, construction and post construction services	8897 · Septic Construction Eng'g	9,631.80
TOTAL						9,631.80
Bill Pmt -Ch...	08/21/2018	22753	WSB (Applicants)	Customer No. 01856	100 · 4M Fund/US Bank - General Fund	(414.25)
Bill	07/31/2018	R-010641-000...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Afton Creek Preserve Plan Review	5310 · Engineering Fees	414.25
TOTAL						414.25
Bill Pmt -Ch...	08/21/2018	22754	WSB (City Engineer)	R-011166-000	100 · 4M Fund/US Bank - General Fund	(13,476.25)
Bill	07/31/2018	R011166-000-6	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees 100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5825 Crackseal/Seal... 122 Bridge Replacement Fd:7770 Bridge Replacemnt Exp:7771 Bridge Replacemnt ... 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	City engineer 2018 crack fill VBWD bridge/culvert analysis Afton Marina CUP	5310 · Engineering Fees 5825 · Crackseal/Seal Coat/Shouldering 7771 · Bridge Replacement - Engineer 5310 · Engineering Fees	5,957.50 1,322.50 2,661.25 3,535.00
TOTAL						13,476.25
Bill Pmt -Ch...	08/21/2018	22755	WSB (Downtown Village Imp Proj)	Downtown Village Imp Proj No. 01856-520	100 · 4M Fund/US Bank - General Fund	(36,927.50)

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Bill	07/31/2018	0-001856-520-...	805 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements	Downtown Village Improvement Project No. 01856-520	8899 - Village Improvements	36,927.50
TOTAL						36,927.50
Bill Pmt -Ch...	08/15/2018	22756	All Seasons Rental	Account No. 30890280	100 - 4M Fund/US Bank - General Fund	(60.75)
Bill	07/31/2018	66930	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	mowers	6135 - Park Maintenance	60.75
TOTAL						60.75
Bill Pmt -Ch...	08/15/2018	22757	Frontier Ag & Turf (Hastings)	Acct No. AFTON002	100 - 4M Fund/US Bank - General Fund	(117.12)
Bill	07/31/2018	P25236	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5920 Repairs...	parts	5920 - Repair & Maint Equipment	117.12
TOTAL						117.12
Bill Pmt -Ch...	08/15/2018	22758	Gopher State One Call	Acct No. MN00128	100 - 4M Fund/US Bank - General Fund	(18.90)
Bill	07/31/2018	80212	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other Road M...	Cafeteria: FTP Tickets	5870 - Other Road Maintenance	18.90
TOTAL						18.90
Bill Pmt -Ch...	08/15/2018	22759	Kathi Pelmar	Humane Animal Control Service	100 - 4M Fund/US Bank - General Fund	(236.17)
Bill	07/31/2018	July2018	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5605 Animal C...	animal control	5605 - Animal Control	236.17
TOTAL						236.17
Bill Pmt -Ch...	08/15/2018	22760	Kendrick Electric		100 - 4M Fund/US Bank - General Fund	(664.75)
Bill	07/31/2018	32254	115 Bldg & Land Capital Fund:B. Exp:6007 Garage, Deputy Office Facility	repair wire, out from west garage wall	6007 - Garage, Deputy Office Facility	664.75
TOTAL						664.75
Bill Pmt -Ch...	08/15/2018	22761	Menards - Hudson		100 - 4M Fund/US Bank - General Fund	(133.96)
Bill	07/31/2018	80107	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Supplies	6135 - Park Maintenance	11.55
Bill	07/31/2018	80062	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Supplies	6135 - Park Maintenance	11.16
Bill	07/31/2018	79872	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Supplies	6135 - Park Maintenance	32.45
Bill	07/31/2018	80708	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Supplies	6135 - Park Maintenance	34.04
Bill	07/31/2018	80211	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Supplies	6135 - Park Maintenance	24.96
Bill	07/31/2018	80199	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Supplies	6135 - Park Maintenance	19.80
TOTAL						133.96
Bill Pmt -Ch...	08/15/2018	22762	Northwest Assoc (City Projects)	Technical Assistance - City Projects	100 - 4M Fund/US Bank - General Fund	(496.00)
Bill	07/31/2018	23717	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	City Projects	5330 - Planning Fees	496.00
TOTAL						496.00
Bill Pmt -Ch...	08/15/2018	22763	Northwest Assoc (Private Projects)	Technical Assistance - Private Projects	100 - 4M Fund/US Bank - General Fund	(165.00)
Bill	07/31/2018	23718	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	Afton Creek Preserve	5330 - Planning Fees	60.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	Boat yard grill CUP	5330 - Planning Fees	105.00
TOTAL						165.00
Bill Pmt -Ch...	08/15/2018	22764	Petersen Mgmt (Lab Fees)		100 - 4M Fund/US Bank - General Fund	(1,434.68)

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	07/31/2018	097708	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Lab Fees	Chemical Refill and Lab Fees 7/18, 7/11	6066 · Lab Fees	1,128.88
Bill	07/31/2018	799247	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Lab Fees	Lab Fees 7/31	6066 · Lab Fees	305.80
TOTAL						1,434.68
Bill Pmt -Ch...	08/15/2018	22765	Petersen Mgmt (Oper & Mgmt Fees)	Cust No. 3477	100 · 4M Fund/US Bank - General Fund	(1,508.33)
Bill	07/31/2018	097838	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6065 Oper & M...	Operations and management fees August 2018	6065 · Oper & Mgmt Fees	1,508.33
TOTAL						1,508.33
Bill Pmt -Ch...	08/15/2018	22766	Pioneer Press	Acct # 415245	100 · 4M Fund/US Bank - General Fund	(222.48)
Bill	07/31/2018	0718415245	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing & Printing	Legals:	5555 · Publishing & Printing	222.48
TOTAL						222.48
Bill Pmt -Ch...	08/15/2018	22767	StarTech Computing, Inc		100 · 4M Fund/US Bank - General Fund	(2,219.90)
Bill	07/31/2018	47114	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Flexnet maint	5510 · Computer Service/Software	2,219.90
TOTAL						2,219.90
Bill Pmt -Ch...	08/15/2018	22768	Thoennes Plumbing		100 · 4M Fund/US Bank - General Fund	(464.25)
Bill	07/31/2018	14624	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	Install spin down filters for city hall and garage	6040 · City Property Maintenance	464.25
TOTAL						464.25
Bill Pmt -Ch...	08/15/2018	22769	Tri-County Services (Streets, Other)		100 · 4M Fund/US Bank - General Fund	(6,400.00)
Bill	07/31/2018	508	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Brush/Tree/M...	mow ditches	5845 · Brush/Tree/Sod/Seed	700.00
Bill	07/31/2018	502	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Brush/Tree/M...	mow Puttman Ave and Strwaberry Hill	5845 · Brush/Tree/Sod/Seed	600.00
Bill	07/31/2018	501	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Brush/Tree/M...	shouldering roads	5845 · Brush/Tree/Sod/Seed	5,100.00
TOTAL						6,400.00
Bill Pmt -Ch...	08/15/2018	22770	Wash Cty (Recorder)		100 · 4M Fund/US Bank - General Fund	(92.00)
Bill	07/31/2018	80118	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5315 Recording Fees	4159621 Teitelbaum	5315 · Recording Expense	46.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5315 Recording Fees	4159622 Afton City	5315 · Recording Expense	46.00
TOTAL						92.00
Paycheck	07/31/2018	201808001	Meade, Debra J	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 · Intern/Office Assistant Wages	934.50
				Direct Deposit	2302 · PERA Payable - Staff	(60.74)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5053 · PERA Contribution - Employer	70.09
				Direct Deposit	2302 · PERA Payable - Staff	(70.09)
				Direct Deposit	1190 · Other Receivables	40.39
				Direct Deposit	2210 · Federal Withholding	(99.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5051 · Social Security Tax - Employer	57.94
				Direct Deposit	2205 · Soc Sec Payable - Employer	(57.94)
				Direct Deposit	2204 · Social Security W/H - Employee	(57.94)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5052 · Medicare Tax - Employer	13.55
				Direct Deposit	2213 · Medicare Payable - Employer	(13.55)
				Direct Deposit	2212 · Medicare W/H - Employee	(13.55)
				Direct Deposit	2208 · MN State Withholding	(27.00)

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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL				Direct Deposit	2110 · Direct Deposit Liabilities	(716.66)
						0.00
Paycheck	07/31/2018	201808002	Pahl, Thomas W	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	436.69
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	27.07
				Direct Deposit	2205 · Soc Sec Payable - Employer	(27.07)
				Direct Deposit	2204 · Social Security W/H - Employee	(27.07)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	6.33
				Direct Deposit	2213 · Medicare Payable - Employer	(6.33)
				Direct Deposit	2212 · Medicare W/H - Employee	(6.33)
				Direct Deposit	2110 · Direct Deposit Liabilities	(403.29)
TOTAL						0.00
Paycheck	07/31/2018	201808003	Yoho, Julie D	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 · Office Manager Wages	1,403.81
			550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit	6347 · Elections Expense	439.18
				Direct Deposit	2302 · PERA Payable - Staff	(119.79)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 · PERA Contribution - Employer	105.28
			550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit	5053 · PERA Contribution - Employer	32.94
				Direct Deposit	2302 · PERA Payable - Staff	(138.22)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5018 · Insurance Benefits	14.28
			550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit	5018 · Insurance Benefits	4.47
				Direct Deposit	2325 · Madison Life ST & LT Disability	(18.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	2325 · Madison Life ST & LT Disability	(27.32)
			550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit	2325 · Madison Life ST & LT Disability	(8.55)
				Direct Deposit	2210 · Federal Withholding	(112.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 · Social Security Tax - Employer	87.03
			550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit	5051 · Social Security Tax - Employer	27.23
				Direct Deposit	2205 · Soc Sec Payable - Employer	(114.26)
				Direct Deposit	2204 · Social Security W/H - Employee	(114.26)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 · Medicare Tax - Employer	20.35
			550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit	5052 · Medicare Tax - Employer	6.37
				Direct Deposit	2213 · Medicare Payable - Employer	(26.72)
				Direct Deposit	2212 · Medicare W/H - Employee	(26.72)
				Direct Deposit	2208 · MN State Withholding	(63.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,371.35)
TOTAL						0.00
Paycheck	07/31/2018	201808004	Moorse, Ronald J	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 · Administrator Salary	3,839.58
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 · PERA Contribution - Employer	287.97
				Direct Deposit	2302 · PERA Payable - Staff	(287.97)
				Direct Deposit	2302 · PERA Payable - Staff	(249.57)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 · Flexible Benefits	1,100.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5018 · Insurance Benefits	28.35
				Direct Deposit	2325 · Madison Life ST & LT Disability	(28.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	2325 · Madison Life ST & LT Disability	(108.81)
				Direct Deposit	2210 · Federal Withholding	(838.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5051 · Social Security Tax - Employer	306.26
				Direct Deposit	2205 · Soc Sec Payable - Employer	(306.26)
				Direct Deposit	2204 · Social Security W/H - Employee	(306.26)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5052 · Medicare Tax - Employer	71.62
				Direct Deposit	2213 · Medicare Payable - Employer	(71.62)
				Direct Deposit	2212 · Medicare W/H - Employee	(71.62)
				Direct Deposit	2208 · MN State Withholding	(278.00)

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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL				Direct Deposit	2110 · Direct Deposit Liabilities	(3,087.32)
						0.00
Liability Che...	07/30/2018	201808005	QuickBooks Payroll Service	Created by Payroll Service on 07/26/2018	100 · 4M Fund/US Bank - General Fund	(5,585.62)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 4 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	7.00
			QuickBooks Payroll Service	Created by Payroll Service on 07/26/2018	2110 · Direct Deposit Liabilities	5,578.62
TOTAL						5,585.62
Liability Che...	07/31/2018	201808006	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - General Fund	(1,046.50)
				3030-01 210990	2302 · PERA Payable - Staff	485.87
				3030-01 210990	2302 · PERA Payable - Staff	560.63
TOTAL						1,046.50
Liability Che...	07/31/2018	201808007	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - General Fund	(2,497.78)
				41-1290668	2210 · Federal Withholding	1,119.00
				41-1290668	2213 · Medicare Payable - Employer	130.66
				41-1290668	2212 · Medicare W/H - Employee	130.65
				41-1290668	2205 · Soc Sec Payable - Employer	558.73
				41-1290668	2204 · Social Security W/H - Employee	558.73
TOTAL						2,497.78
Liability Che...	07/31/2018	201808008	MN Dept of Revenue	5050730	100 · 4M Fund/US Bank - General Fund	(406.00)
				5050730	2208 · MN State Withholding	406.00
TOTAL						406.00
Bill Pmt -Ch...	08/03/2018	201808009	Spencer D Klover (DD)	Videographer \$30.00/hour	100 · 4M Fund/US Bank - General Fund	(225.00)
Bill	07/31/2018	July 2018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - Video Meetings	Videographer 7.50 hours @ \$30	5120 · Contract - Video Meetings	225.00
TOTAL						225.00
Check	08/02/2018	201808010	QuickBooks Payroll Service	Created by Direct Deposit Service on 08/01/2018	100 · 4M Fund/US Bank - General Fund	(1.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 1 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	1.75
TOTAL						1.75
Paycheck	08/15/2018	201808011	Moorse, Ronald J	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 · Administrator Salary	3,839.58
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 · PERA Contribution - Employer	287.97
				Direct Deposit	2302 · PERA Payable - Staff	(287.97)
				Direct Deposit	2302 · PERA Payable - Staff	(249.57)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 · Flexible Benefits	1,100.00
				Direct Deposit	2210 · Federal Withholding	(838.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5051 · Social Security Tax - Employer	306.25
				Direct Deposit	2205 · Soc Sec Payable - Employer	(306.25)
				Direct Deposit	2204 · Social Security W/H - Employee	(306.25)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5052 · Medicare Tax - Employer	71.63
				Direct Deposit	2213 · Medicare Payable - Employer	(71.63)
				Direct Deposit	2212 · Medicare W/H - Employee	(71.63)
				Direct Deposit	2208 · MN State Withholding	(278.00)

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Type	Date	Num	Name	Memo	Account	Original Amount
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,196.13)
TOTAL						0.00
Paycheck	08/15/2018	201808012	Meade, Debra J	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 · Intern/Office Assistant Wages	1,144.50
				Direct Deposit	2302 · PERA Payable - Staff	(74.39)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5053 · PERA Contribution - Employer	85.84
				Direct Deposit	2302 · PERA Payable - Staff	(85.84)
				Direct Deposit	2210 · Federal Withholding	(119.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5051 · Social Security Tax - Employer	70.96
				Direct Deposit	2205 · Soc. Sec Payable - Employer	(70.96)
				Direct Deposit	2204 · Social Security W/H - Employee	(70.96)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5052 · Medicare Tax - Employer	16.59
				Direct Deposit	2213 · Medicare Payable - Employer	(16.59)
				Direct Deposit	2212 · Medicare W/H - Employee	(16.59)
				Direct Deposit	2208 · MN State Withholding	(38.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(825.56)
TOTAL						0.00
Paycheck	08/15/2018	201808013	Yoho, Julie D	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 · Office Manager Wages	1,157.55
			550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit	6347 · Elections Expense	1,192.06
				Direct Deposit	2302 · PERA Payable - Staff	(152.72)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 · PERA Contribution - Employer	86.82
			550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit	5053 · PERA Contribution - Employer	89.40
				Direct Deposit	2302 · PERA Payable - Staff	(176.22)
				Direct Deposit	2210 · Federal Withholding	(169.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 · Social Security Tax - Employer	71.77
			550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit	5051 · Social Security Tax - Employer	73.91
				Direct Deposit	2205 · Soc. Sec Payable - Employer	(145.68)
				Direct Deposit	2204 · Social Security W/H - Employee	(145.68)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 · Medicare Tax - Employer	16.78
			550 Special Activities Fd - General:N. Elections:6347 Election Expense	Direct Deposit	5052 · Medicare Tax - Employer	17.29
				Direct Deposit	2213 · Medicare Payable - Employer	(34.07)
				Direct Deposit	2212 · Medicare W/H - Employee	(34.07)
				Direct Deposit	2208 · MN State Withholding	(90.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,758.14)
TOTAL						0.00
Paycheck	08/15/2018	201808014	Pahl, Thomas W	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	557.81
				Direct Deposit	2210 · Federal Withholding	(6.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	34.59
				Direct Deposit	2205 · Soc. Sec Payable - Employer	(34.59)
				Direct Deposit	2204 · Social Security W/H - Employee	(34.59)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	8.09
				Direct Deposit	2213 · Medicare Payable - Employer	(8.09)
				Direct Deposit	2212 · Medicare W/H - Employee	(8.09)
				Direct Deposit	2208 · MN State Withholding	(6.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(503.13)
TOTAL						0.00
Paycheck	08/15/2018	201808015	Bend, Richard H	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	300.00
				Direct Deposit	2303 · PERA Payable - Council	(15.00)

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Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 · PERA Contribution - Employer	15.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	2303 · PERA Payable - Council	(15.00)
				Direct Deposit	5052 · Medicare Tax - Employer	4.35
				Direct Deposit	2213 · Medicare Payable - Employer	(4.35)
				Direct Deposit	2212 · Medicare W/H - Employee	(4.35)
				Direct Deposit	2110 · Direct Deposit Liabilities	(280.65)
TOTAL						0.00
Paycheck	08/15/2018	201808016	Ross, Stanley A	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	2303 · PERA Payable - Council	(10.00)
				Direct Deposit	5053 · PERA Contribution - Employer	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Liability Che...	08/14/2018	201808017	QuickBooks Payroll Service	Created by Payroll Service on 08/12/2018	100 · 4M Fund/US Bank - General Fund	(6,761.21)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 6 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	10.50
			QuickBooks Payroll Service	Created by Payroll Service on 08/12/2018	2110 · Direct Deposit Liabilities	6,750.71
TOTAL						6,761.21
Liability Che...	08/15/2018	201808018	PERA (Council)	3030-51 207620	100 · 4M Fund/US Bank - General Fund	(110.00)
				3030-51 207620	2303 · PERA Payable - Council	55.00
				3030-51 207620	2303 · PERA Payable - Council	55.00
TOTAL						110.00
Liability Che...	08/15/2018	201808019	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - General Fund	(1,175.95)
				3030-01 210990	2302 · PERA Payable - Staff	545.97
				3030-01 210990	2302 · PERA Payable - Staff	629.98
TOTAL						1,175.95
Liability Che...	08/15/2018	201808020	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - General Fund	(2,795.72)
				41-1290668	2210 · Federal Withholding	1,225.00
				41-1290668	2213 · Medicare Payable - Employer	161.79
				41-1290668	2212 · Medicare W/H - Employee	161.79
				41-1290668	2205 · Soc Sec Payable - Employer	623.57
				41-1290668	2204 · Social Security W/H - Employee	623.57
TOTAL						2,795.72
Liability Che...	08/15/2018	201808021	MN Dept of Revenue	5050730	100 · 4M Fund/US Bank - General Fund	(460.00)
				5050730	2208 · MN State Withholding	460.00
TOTAL						460.00
Bill Pmt -Ch...	07/31/2018	201808022	Comcast {EFT} (8772 10 572 0001508)	Account # 8772 10 572 0001508	100 · 4M Fund/US Bank - General Fund	(299.55)

City of Afton
Claims to be Approved
 July 18 through August 21, 2018

Type	Date	Num	Name	Memo	Account	Original Amount
Bill	07/31/2018	073118	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Comcast Business Internet and Voice	5565 · Telephone	299.55
TOTAL						299.55
Bill Pmt -Ch...	07/31/2018	201808023	CP Energy {EFT} 528 0051		100 · 4M Fund/US Bank - General Fund	(78.73)
Bill	07/31/2018	073118	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	3033 St Croix Trl S Meter: M20111533249 Acct# 5280051-3	6045 · City Garage Expense	78.73
TOTAL						78.73
Bill Pmt -Ch...	07/31/2018	201808024	CP Energy (EFT) 621 7601	Meter # M19702480474 Account No. 6217601-1	100 · 4M Fund/US Bank - General Fund	(32.26)
Bill	07/31/2018	073118	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	1675 Stagecoach Trl S: City Garage	6045 · City Garage Expense	32.26
TOTAL						32.26
Bill Pmt -Ch...	07/31/2018	201808025	CP Energy {EFT} 1080 5248	Acct#10805248-1	100 · 4M Fund/US Bank - General Fund	(48.92)
Bill	07/31/2018	073118	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	Acct#10805248-1 M20171727088 3033 St Croix Trl S Garage	6045 · City Garage Expense	48.92
TOTAL						48.92
Bill Pmt -Ch...	07/31/2018	201808026	Neopost 2888 {EFT}	Acct # 7900 0440 8026 2888	100 · 4M Fund/US Bank - General Fund	(396.25)
Bill	07/31/2018	073118	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Acct # 7900 0440 8026 2888 Postage PPLN01	5550 · Postage	396.25
TOTAL						396.25
Bill Pmt -Ch...	07/31/2018	201808027	US Bank {EFT} Equip Finance	Acct# 1473396 Contract # 500-0466085-000	100 · 4M Fund/US Bank - General Fund	(230.00)
Bill	07/31/2018	073118	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	Ricoh C4503 copier lease S/N E175MC60291	5516 · Copier Lease	230.00
TOTAL						230.00
Bill Pmt -Ch...	07/31/2018	201808028	Xcel Energy {EFT} (51-0895 3451)	Acct: 51-0895345-1 Meter# 000071246886	100 · 4M Fund/US Bank - General Fund	(29.02)
Bill	07/31/2018	073118	805 City InfraStructure Imp Fd:B. Exp:8891 Dwtown Prop Purch/Exp	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises...	8891 · DNR Flood Imp - Prop Purch/Exp	29.02
TOTAL						29.02
Bill Pmt -Ch...	07/31/2018	201808029	Xcel Energy {EFT} (51-11935 1802)		100 · 4M Fund/US Bank - General Fund	(19.08)
Bill	07/31/2018	073118	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Acct No. 51-0011119351802 Park Restroom: 3418 St Croix Trl S. Meter 2...	6135 · Park Maintenance	19.08
TOTAL						19.08
Bill Pmt -Ch...	07/31/2018	201808030	Xcel Energy {EFT} (51-11957 7713)		100 · 4M Fund/US Bank - General Fund	(80.90)
Bill	07/31/2018	073118	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901...	6068 · Electricity - Lift Stations	80.90
TOTAL						80.90
Bill Pmt -Ch...	07/31/2018	201808031	Xcel Energy {EFT} (51-11957 8190)		100 · 4M Fund/US Bank - General Fund	(453.62)
Bill	07/31/2018	073118	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter ...	6068 · Electricity - Lift Stations	453.62
TOTAL						453.62
Bill Pmt -Ch...	07/31/2018	201808032	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7	100 · 4M Fund/US Bank - General Fund	(1,052.54)

08/15/18

City of Afton
Claims to be Approved
July 18 through August 21, 2018

Type	Date	Num	Name	Memo	Account	Original Amount
Bill	07/31/2018	073118	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croi...	6068 · Electricity - Lift Stations	1,052.54
TOTAL						1,052.54
Bill Pmt -Ch...	07/31/2018	201808033	Xcel Energy {EFT} (51-5247 6229)	201 Project: 4105 River Rd Meter No. 0098359441	100 · 4M Fund/US Bank - General Fund	(89.52)
Bill	07/31/2018	073118	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	201 Project: 4105 River Rd Meter No. 0098359441	5915 · 201 Project Maintenance	89.52
TOTAL						89.52
Bill Pmt -Ch...	07/31/2018	201808034	Xcel Energy {EFT} (51-5371 3569)	15891 34th St. S: Automatic Protective Lighting Service	100 · 4M Fund/US Bank - General Fund	(16.53)
Bill	07/31/2018	073118	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	15891 34th St. S: Automatic Protective Lighting Service	6020 · Electricity	16.53
TOTAL						16.53
Bill Pmt -Ch...	07/31/2018	201808035	Xcel Energy {EFT} (51-5700 4296)	Acct #51-5700429-6 Meter #0077765464	100 · 4M Fund/US Bank - General Fund	(170.80)
Bill	07/31/2018	073118	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street Lighting	3033 St. Croix Trail S Meter #77765464 Premises #303084797	5850 · Street Lighting	170.80
TOTAL						170.80
Bill Pmt -Ch...	07/31/2018	201808036	Xcel Energy {EFT} (51-6223 9212)	Acct No. 51-6223921-2 Street Lighting	100 · 4M Fund/US Bank - General Fund	(79.67)
Bill	07/31/2018	073118	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street Lighting	Street Lighting Service	5850 · Street Lighting	79.67
TOTAL						79.67
Bill Pmt -Ch...	07/31/2018	201808037	Xcel Energy {EFT} (51-6257 8029)	3420 St. Croix Trl S Meter #0096987678	100 · 4M Fund/US Bank - General Fund	(37.50)
Bill	07/31/2018	073118	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Town Square Park 3420 St. Croix Trl S Meter #96987678 Premises 30332...	6020 · Electricity	37.50
TOTAL						37.50
Bill Pmt -Ch...	07/31/2018	201808038	Xcel Energy {EFT} (51-6852 6052)	Acct #51-6852605-2 Install No. 184509 & 184508	100 · 4M Fund/US Bank - General Fund	(43.06)
Bill	07/31/2018	073118	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Automatic Protective Light Service Install No. 184509 & 184508	6020 · Electricity	43.06
TOTAL						43.06
Bill Pmt -Ch...	07/31/2018	201808039	Xcel Energy {EFT} (51-7576 3714)	Acct#51-7576371-4 Meter #19818068	100 · 4M Fund/US Bank - General Fund	(24.14)
Bill	07/31/2018	073118	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371-4 Meter #19818068 ...	6045 · City Garage Expense	24.14
TOTAL						24.14

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: August 10, 2018
Re: Ruth Friedlander Application for minor subdivision, variance and rezoning at 2900 Stagecoach Trail, 2948 Stagecoach Trail, the undeveloped parcels with PID #'s 22.028.20.11.0039, 22.028.20.11.0040 and 22.028.20.12.0002 and the parcel at 15785 Afton Hills Drive.
Resolution 2018-32

Subdivision Application Continued to August 21 Council Meeting

The Council, at its July 17, 2018 meeting, reviewed the Ruth Friedlander application for a minor subdivision, variance and rezoning at 2900 Stagecoach Trail, 2948 Stagecoach Trail, the undeveloped parcels with PID #'s 22.028.20.11.0039, 22.028.20.11.0040 and 22.028.20.12.0002 and the parcel at 15785 Afton Hills Drive. Due to questions and concerns from the Pesaventos, who own the parcel at 15785 Afton Hills Drive, regarding the requirement to place scenic easements on steep slopes within the proposed subdivision, the application was continued to the August 21, 2018 Council meeting to enable the City staff to work through the scenic easement questions and concerns of the Pesaventos.

Subdivision Application No Longer Viable if the Pesaventos Withdraw from Participation in the Subdivision.

The Pesaventos have indicated they are not interested in participating in the subdivision if scenic easements are required to be placed on their property. Staff has indicated to the Pesaventos that the Council had suggested there could be some flexibility in the extent of the scenic easements and the specific prohibitions of the scenic easements, but that the Council would not fully waive the requirement. Staff requested that, if the Pesaventos had a proposal regarding the scenic easements they should provide it for the Council's consideration. As of the writing of this report, they have not responded to staff's request. If the Pesaventos are not interested in participating in the subdivision, the subdivision is no longer a viable application.

Attachments

- Survey showing the six existing parcels and the two proposed new parcels
- Sketch showing the ownership of the six existing parcels and the boundary line between the proposed two new parcels
- Sketch showing the two parcels that are zoned VHS-R
- Email from the Pesaventos, owners of existing parcel 6, indicating their intention to purchase approximately 7.5 acres (actually 7.25 acres) of property from Ruth Friedlander to be combined with their property
- Trust Agreement regarding the upland portion of existing parcels 1 and 5

Minor Subdivision

The minor subdivision is being proposed to address multiple parcels under one ownership that are totally or partially unbuildable due to steep slopes. The three smallest parcels (existing Parcels 2, 3 and 4 as designated on the attached survey) are unbuildable due to steep slopes, the parcel at 2948 Stagecoach Trail (existing Parcel 1) is

unbuildable because there is a steep slope between Stagecoach Trail and the buildable portion of the lot, and the mid-portion of the parcel at 2900 Stagecoach Trail (existing Parcel 5) is unbuildable due to steep slopes.

The minor subdivision does not create any additional lots, but combines several parcels under the same ownership and rearranges lot lines to add property to the adjacent parcel under separate ownership to the north at 15785 Afton Hills Drive (existing Parcel 6). The result of the subdivision will be two parcels instead of six parcels (see the attached sketch of the parcels). Parcel A will be 2.14 acres and Parcel B will be 11.07 acres. The eastern portion of Parcel 1, which has buildable topography and is adjacent to Parcel 5, is proposed to be added to the eastern portion of Parcel 5 to provide as much accessible buildable area to this parcel as possible. The result would be that the new Parcel A would have 2.14 acres vs. the current lot size of 1.86 acres and would have more buildable area than it currently has. All of the land other than the new Parcel A would be combined with existing Parcel 6 to create a new Parcel B with 11.07 acres.

While the western boundary of Parcel A could have been moved to the west far enough to create a five-acre lot, the additional land would have been steep slopes and/or inaccessible to the eastern portion of the parcel. The proposed lot configuration was chosen to provide as much accessible buildable area to Parcel A as possible and to use the eastern boundary line of existing Parcel 2 as the western boundary line of new Parcel A to avoid irregularly-shaped parcels.

Nonconforming Lot

At the Planning Commission meeting, there was discussion regarding whether a subdivision that includes a nonconforming lot can be approved without a variance. The Planning Commission's approval recommendation reflects the Planning Commission's agreement that a variance is not required. Staff has reviewed this question with the City Attorney. The City Attorney has indicated that if all of the parcels to be combined were under common ownership, they would be required to be combined in a way that creates fully conforming lots. (See Sec. 12-132. B. 3 below.) However, if all of the lots are not under the same ownership, a subdivision can be approved without a variance as long as the resulting parcels are not more nonconforming than prior to the subdivision. (See Sec. 12-1262 B below).

In this case, while four of the parcels are owned by Ruth Friedlander, the upland portions of existing parcels 1 and 5 are owned by the Brooke D. Mordy Trust. (see the trust agreement attached). While this is a revocable trust, the ownership of the parcel has not been transferred to Ms. Friedlander at this time. As discussed at the Planning Commission meeting, the ownership of this parcel will need to be transferred to Ms. Friedlander prior to the recording of the subdivision. This requirement was included as a condition of the Planning Commission's approval recommendation. The City Attorney has indicated that, because portions of existing parcels 1 and 5 are not currently under the ownership of Ms. Friedlander, the subdivision can be approved without a variance because not all parcels involved in the subdivision are under the same ownership and no parcel is made more nonconforming by the subdivision.

Sec. 12-132. Minimum requirements

B. Exceptions to minimum area, height, and other requirements:

3. If in a group of two or more contiguous lots or parcels of land owned or controlled by the same person, any individual lot or parcel does not meet the full width or area requirements of this article, such individual lot or parcel cannot be considered as a separate parcel of land for purposes of sale or

development, but must be combined with adjacent lots or parcels under the same ownership so that the combination of lots or parcels will equal one or more parcels of land each meeting the full lot width and area requirements of this Article.

Sec. 12-1262. Land division.³³¹

- B. In cases where adjoining contiguous property owners wish to exchange or otherwise divide land with the intent of enlarging one of the parcels and as a result of such division neither parcel will be more nonconforming in accordance with the zoning ordinance, article II of this chapter, approval must be obtained from the City Council upon recommendation of the Planning Commission after review of the minor lot subdivision application.
- C. Some of the requirements for minor subdivision approval may be waived. However, the newly acquired land must be combined on the deed for recording purposes as the remainder of the owner's property.

Rezoning

Existing Parcels 2 and 3, which are to be combined with the existing Parcel 6, are currently zoned VHS-R. Because Parcel 6 is zoned Rural Residential, the two parcels need to be rezoned to Rural Residential to avoid portions of the proposed new Parcel B being in different zoning districts.

Septic System

The septic system that serves Parcel A has recently been replaced. Because of the nonconforming size of Parcel A, staff recommended to the Planning Commission that the conditions of approval of the subdivision should include the requirement that when the septic system becomes noncompliant, Parcel A would be required to hook up to the City sanitary sewer system if there is capacity in the system at that time. The Planning Commission had concerns about setting a precedent of connecting parcels outside of the VHS zones to the sanitary sewer system. The Commission did not include this condition in their recommendation and agreed a decision regarding a solution to a future nonconforming septic system should be made at that future time.

Planning Commission Recommendation

The Planning Commission, on a vote of 7-0-0, recommended approval of the subdivision and rezoning without the need for a variance.

Findings

The following is the set of findings recommended by the Planning Commission. Findings 13 and 14 were added by staff to reflect the City Attorney's opinion related to not all of the parcels involved in the subdivision being under the same ownership and no parcel being less nonconforming than prior to the subdivision. The Council may revise the findings as desired.

1. The proposed subdivision includes two parcels zoned VHS-R and four parcels zoned Rural Residential
2. The land to the north, south and east of the subdivision is zoned Rural Residential and the land to the south is zoned VHS-R.
3. The proposed minor subdivision does not create any additional lots.
4. The proposed subdivision combines several parcels that are under the same ownership.
5. The proposed subdivision reduces the number of parcels from six to two.
6. The proposed subdivision adds 7.25 acres to existing parcel 6, which is currently nonconforming with a lot area of 3.82 acres vs. the required minimum lot area of 5.0 acres.

7. The proposed subdivision results in one nonconforming lot becoming fully conforming and one nonconforming lot becoming less nonconforming.
8. The proposed subdivision includes a lot (Parcel A) that has a lot area of 2.14 acres vs. the required minimum lot area of 5 acres.
9. Proposed Parcel A is less nonconforming than the existing Parcel 5, and has a greater amount of buildable area than existing Parcel 5.
10. The proposed subdivision eliminates a flag lot.
11. With the exception of the nonconforming lot area of the new Parcel A, the subdivision meets all subdivision requirements.
12. The proposed subdivision makes the currently nonconforming existing Parcel 6 a conforming parcel with a lot area of 11.07 acres.
13. No parcel resulting from the proposed subdivision is less nonconforming than prior to the subdivision.
14. Portions of existing parcels 1 and 5 are not currently under the ownership of Ruth Friedlander.

Conditions

The following is the set of conditions recommended by the Planning Commission. If the Council approves the subdivision, the following is a recommended set of conditions of approval. The Council may revise the conditions as desired.

1. Drainage and utility easements as required by the City Engineer shall be granted.
2. Scenic easements shall be placed on all areas with slopes of 18% or greater, and on all areas with slopes of 12% or greater in the Lower St. Croix River Bluffland and Shoreland Management District.
3. The developer shall execute a scenic easement agreement and shall record the scenic easement concurrent with the subdivision.
4. The ownership of the upland portions of existing parcels 1 and 5 shall be transferred to Ruth Friedlander prior to the recording of the subdivision.

Resolutions

Attached for Council consideration are a resolution of approval reflecting the Planning Commission's recommendation and a resolution of denial.

Council Action Requested:

Motion regarding the adoption of resolution 2018-32 regarding the Ruth Friedlander application for a minor subdivision, variance and rezoning at 2900 Stagecoach Trail, 2948 Stagecoach Trail, the undeveloped parcels with PID #'s 22.028.20.11.0039, 22.028.20.11.0040 and 22.028.20.12.0002 and the parcel at 15785 Afton Hills Drive, with findings, and conditions if applicable.

RESOLUTION 2018-32

**CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA**

A RESOLUTION APPROVING THE RUTH FRIEDLANDER MINOR SUBDIVISION AND REZONING APPLICATION AT 2900 STAGECOACH TRAIL, 2948 STAGECOACH TRAIL, THE UNDEVELOPED PARCELS WITH PID #'S 22.028.20.11.0039, 22.028.20.11.0040 AND 22.028.20.12.0002 AND THE PARCEL AT 15785 AFTON HILLS DRIVE

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, Ruth Friedlander has applied for a minor subdivision, variance and rezoning at 2900 Stagecoach Trail, 2948 Stagecoach Trail, the undeveloped parcels with PID #'s 22.028.20.11.0039, 22.028.20.11.0040 and 22.028.20.12.0002 and the parcel at 15785 Afton Hills Drive; and

WHEREAS, the application proposes a subdivision to enable a lot line rearrangement to reconfigure six existing lots into two lots, a variance to allow a subdivision with an existing nonconforming lot, and a rezoning to rezone two parcels from VHS-R to Rural Residential; and,

WHEREAS, City staff reviewed the request and drafted a report for consideration; and

WHEREAS, the legal description of the property is attached as Exhibit A, and

WHEREAS, the Planning Commission held a public hearing on the application at its regular meeting of July 9, 2018 and recommended APPROVAL of the rezoning and the minor subdivision without the need for a variance on a vote of 7-0-0; and

WHEREAS, the City Council heard the request at its regular meeting on July 17, 2018, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby APPROVE the Ruth Friedlander application for a minor subdivision and rezoning at 2900 Stagecoach Trail, 2948 Stagecoach Trail, the undeveloped parcels with PID #'s 22.028.20.11.0039, 22.028.20.11.0040 and 22.028.20.12.0002 and the parcel at 15785 Afton Hills Drive, based on the findings listed below and subject to the conditions listed below.

Findings

1. The proposed subdivision includes two parcels zoned VHS-R and four parcels zoned Rural Residential
2. The land to the north, south and east of the subdivision is zoned Rural Residential and the land to the south is zoned VHS-R.
3. The proposed minor subdivision does not create any additional lots.
4. The proposed subdivision combines several parcels that are under the same ownership.
5. The proposed subdivision reduces the number of parcels from six to two.
6. The proposed subdivision adds 7.25 acres to existing parcel 6, which is currently nonconforming with a lot area of 3.82 acres vs. the required minimum lot area of 5.0 acres.

RESOLUTION 2018-32

7. The proposed subdivision results in one nonconforming lot becoming fully conforming and one nonconforming lot becoming less nonconforming.
8. The proposed subdivision includes a lot (Parcel A) that has a lot area of 2.14 acres vs. the required minimum lot area of 5 acres.
9. Proposed Parcel A is less nonconforming than the existing Parcel 5, and has a greater amount of buildable area than existing Parcel 5.
10. The proposed subdivision eliminates a flag lot.
11. With the exception of the nonconforming lot area of the new Parcel A, the subdivision meets all subdivision requirements.
12. The proposed subdivision makes the currently nonconforming existing Parcel 6 a conforming parcel with a lot area of 11.07 acres.
13. No parcel resulting from the proposed subdivision is less nonconforming than prior to the subdivision.
14. Portions of existing parcels 1 and 5 are not currently under the ownership of Ruth Friedlander.

Conditions

1. Drainage and utility easements as required by the City Engineer shall be granted.
2. Scenic easements shall be placed on all areas with slopes of 18% or greater, and on all areas with slopes of 12% or greater in the Lower St. Croix River Bluffland and Shoreland Management District.
3. The developer shall execute a scenic easement agreement and shall record the scenic easement concurrent with the subdivision.
4. The ownership of the upland portions of existing parcels 1 and 5 shall be transferred to Ruth Friedlander prior to the recording of the subdivision.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 17TH DAY OF JULY, 2018.

SIGNED:

Richard Bend, Mayor

ATTEST:

Ronald J. Moorese, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

RESOLUTION 2018-32XX

**CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA**

A RESOLUTION DENYING THE RUTH FRIEDLANDER MINOR SUBDIVISION, VARIANCE AND REZONING APPLICATION AT 2900 STAGECOACH TRAIL, 2948 STAGECOACH TRAIL, THE UNDEVELOPED PARCELS WITH PID #'S 22.028.20.11.0039, 22.028.20.11.0040 AND 22.028.20.12.0002 AND THE PARCEL AT 15785 AFTON HILLS DRIVE

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
- WHEREAS,** Ruth Friedlander has applied for a minor subdivision, rezoning and variance at 2900 Stagecoach Trail, 2948 Stagecoach Trail, the undeveloped parcels with PID #'s 22.028.20.11.0039, 22.028.20.11.0040 and 22.028.20.12.0002 and the parcel at 15785 Afton Hills Drive; and
- WHEREAS,** the application proposes a subdivision to enable a lot line rearrangement to reconfigure six existing lots into two lots, a variance to allow a subdivision with an existing nonconforming lot, and a rezoning to rezone two parcels from VHS-R to Rural Residential; and,
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and
- WHEREAS,** the legal description of the property is attached as Exhibit A, and
- WHEREAS,** the Planning Commission held a public hearing on the application at its regular meeting of July 9, 2018 and recommended APPROVAL of the rezoning and minor subdivision without the need for a variance on a vote of 7-0-0; and
- WHEREAS,** the City Council heard the request at its regular meeting on July 17, 2018, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby DENY the Ruth Friedlander application for a minor subdivision, variance and rezoning at 2900 Stagecoach Trail, 2948 Stagecoach Trail, the undeveloped parcels with PID #'s 22.028.20.11.0039, 22.028.20.11.0040 and 22.028.20.12.0002 and the parcel at 15785 Afton Hills Drive, based on the findings listed below.

Findings

1. The proposed subdivision includes two parcels zoned VHS-R and four parcels zoned Rural Residential
2. Some of the contiguous parcels are under common ownership
3. The proposed subdivision includes a lot (Parcel A) that has a lot area of 2.14 acres vs. the required minimum lot area of 5 acres.
4. Sec. 12-132 B. 3 requires that, if in a group of two or more contiguous parcels owned by the same person, any individual lot does not meet the full width and area requirements, the lot must be combined with adjacent parcels under the same ownership so that the combination of parcels equal one or more parcels each meeting the full width and area requirements.

RESOLUTION 2018-32XX

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 17TH DAY OF JULY, 2018.

SIGNED:

Richard Bend, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:

Second by:

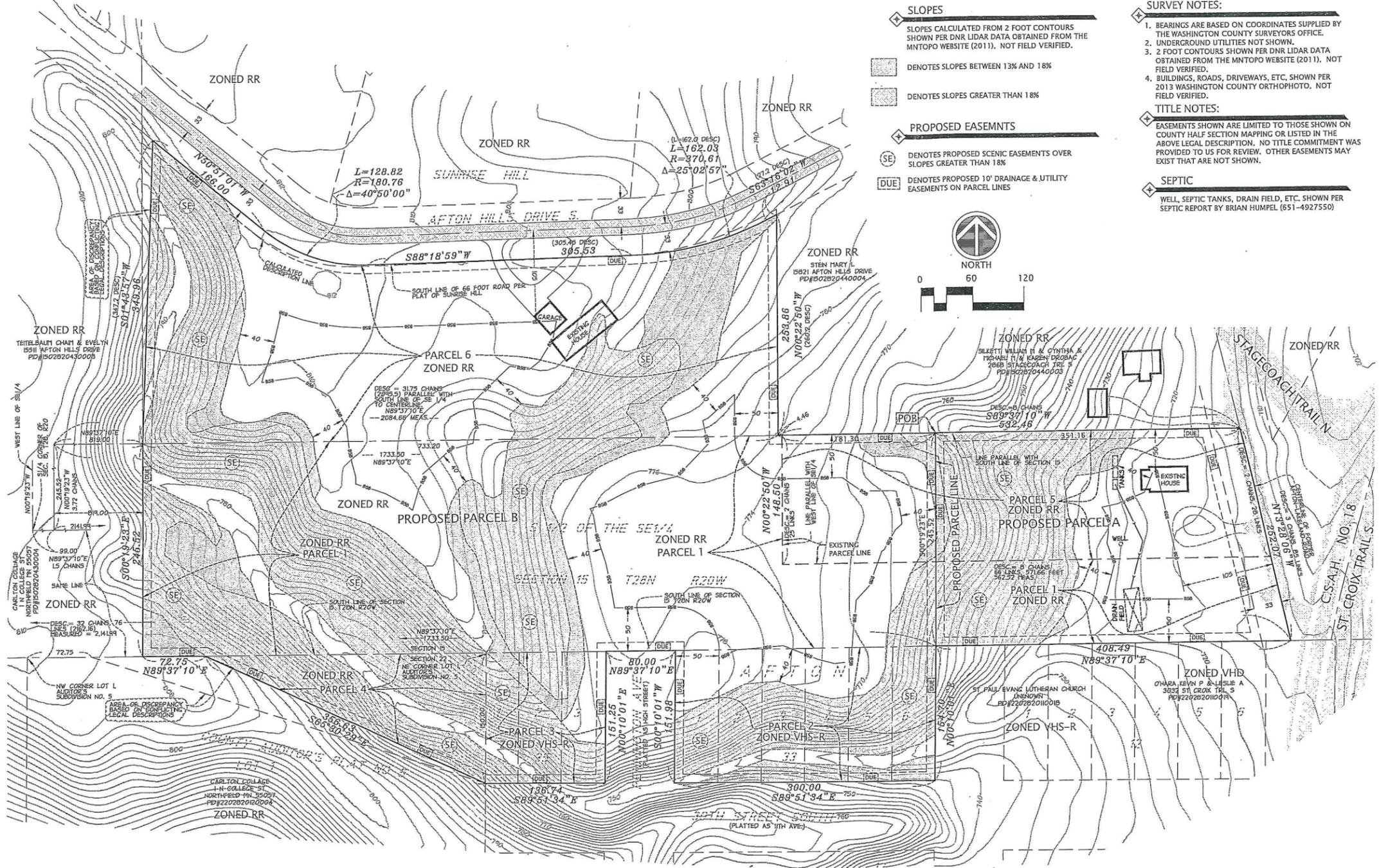
Palmquist:

Richter:

Ross:

Nelson:

Bend:



SLOPES

SLOPES CALCULATED FROM 2 FOOT CONTOURS SHOWN PER DNR LIDAR DATA OBTAINED FROM THE MNTPO WEBSITE (2011). NOT FIELD VERIFIED.

☐ DENOTES SLOPES BETWEEN 13% AND 18%

☐ DENOTES SLOPES GREATER THAN 18%

PROPOSED EASEMENTS

☐ DENOTES PROPOSED SCENIC EASEMENTS OVER SLOPES GREATER THAN 18%

☐ DENOTES PROPOSED 10' DRAINAGE & UTILITY EASEMENTS ON PARCEL LINES

SURVEY NOTES:

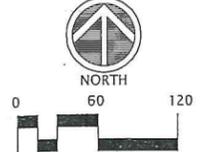
1. BEARINGS ARE BASED ON COORDINATES SUPPLIED BY THE WASHINGTON COUNTY SURVEYORS OFFICE.
2. UNDERGROUND UTILITIES NOT SHOWN.
3. 2 FOOT CONTOURS SHOWN PER DNR LIDAR DATA OBTAINED FROM THE MNTPO WEBSITE (2011). NOT FIELD VERIFIED.
4. BUILDINGS, ROADS, DRIVEWAYS, ETC. SHOWN PER 2013 WASHINGTON COUNTY ORTHOPHOTO. NOT FIELD VERIFIED.

TITLE NOTES:

EASEMENTS SHOWN ARE LIMITED TO THOSE SHOWN ON COUNTY HALF SECTION MAPPING OR LISTED IN THE ABOVE LEGAL DESCRIPTION. NO TITLE COMMITMENT WAS PROVIDED TO US FOR REVIEW. OTHER EASEMENTS MAY EXIST THAT ARE NOT SHOWN.

SEPTIC

WELL, SEPTIC TANKS, DRAIN FIELD, ETC. SHOWN PER SEPTIC REPORT BY BRIAN HUMPEL (651-4927550)



ZONING/SETBACKS

THE MAJORITY OF THIS PARCEL IS WITHIN THE RURAL RESIDENTIAL (RR) ZONING DISTRICT. PORTIONS OF THIS PARCEL THAT ARE WITHIN THE PLAT OF AFTON ARE IN THE VILLAGE HISTORIC SITE - RESIDENTIAL AND ARE UNBUILDABLE.

RR SETBACKS:
 FRONT = 105' FROM CENTERLINE OF ROAD
 SIDE = 50'
 REAR = 50'
 SLOPES GREATER THAN 13% = 40'
 ☐ DENOTES BUILDING SETBACK LINE

EXISTING AREAS:

TOTAL AREA OF PARCEL SHOWN = 575,367 SQ.FT. / 13.21 ACRES
 INCLUDING 8,318 SQ.FT. OF RIGHT OF WAY FOR STAGECOACH TRAIL S.

EXISTING FRIEDLANDER PARCELS:
 PARCEL 1 = 236,811 SQ.FT. / 5.44 ACRES
 PARCEL 2 = 46,002 SQ.FT. / 1.06 ACRES
 PARCEL 3 = 20,641 SQ.FT. / 0.47 ACRES
 PARCEL 4 = 24,333 SQ.FT. / 0.56 ACRES
 PARCEL 5 = 80,971 SQ.FT. / 1.86 ACRES

EXISTING PESAVENTO PARCEL:
 PARCEL 6 = 166,613 SQ.FT. / 3.82 ACRES

PROPOSED PARCEL AREAS:

TOTAL AREA = 575,367 SQ.FT. / 13.21 ACRES

PROPOSED FRIEDLANDER PARCEL:
 PARCEL A = 93,255 SQ.FT. / 2.14 ACRES
 AREA LESS THAN 13% SLOPES = 1.20 ACRES
 AREA BETWEEN 13% - 18% SLOPES = .08 ACRES
 AREA ABOVE 18% SLOPES = 0.86 ACRES
 AREA OF EXISTING RIGHT OF WAY = 0.19 ACRES
 BUILDABLE = 1.09 ACRES (LESS 18% SLOPES AND R/W)

PROPOSED PESAVENTO PARCEL:
 PARCEL B = 482,113 SQ.FT. / 11.07 ACRES
 AREA LESS THAN 13% SLOPES = 5.08 ACRES
 AREA BETWEEN 13% - 18% SLOPES = 0.94 ACRES
 AREA ABOVE 18% SLOPES = 5.05 ACRES
 AREA OF EXISTING RIGHT OF WAY = 0 ACRES
 BUILDABLE = 6.02 ACRES (LESS 18% SLOPES AND R/W)

FRIEDLANDER TO PESAVENTO = 7.25 ACRES



PROPOSED PARCEL DESCRIPTIONS:

PROPOSED PARCEL A (FRIEDLANDER)
 All that part of the South Half of the Southeast Quarter of Section 15, Township 28, Range 20, Washington County, Minnesota described as follows: COMMENCING at the South Quarter corner of said Section 15; thence on an assumed bearing of North 89 degrees 37 minutes 10 seconds East along the south line of said Southeast Quarter a distance of 99.00 feet to the POINT OF BEGINNING of the land to be described; thence North 00 degrees 19 minutes 23 seconds West parallel with the west line of said Southeast Quarter a distance of 245.52 feet; thence North 89 degrees 37 minutes 10 seconds East parallel with said south line a distance of 1,733.50 feet; thence North 00 degrees 19 minutes 23 seconds East parallel with said south line a distance of 245.52 feet to the POINT OF BEGINNING of the land to be described; thence South 00 degrees 19 minutes 23 seconds East parallel with said south line a distance of 245.52 feet to the intersection with a line that bears North 89 degrees 37 minutes 10 seconds East from the point of beginning; thence South 89 degrees 37 minutes 10 seconds West a distance of 351.16 feet to the POINT OF BEGINNING.

PROPOSED PARCEL B (PESAVENTO)
 All that part of the South Half of the Southeast Quarter of Section 15, Township 28, Range 20, Washington County, Minnesota described as follows: COMMENCING at the Southeast corner of said Section 15; thence on an assumed bearing of North 89 degrees 37 minutes 10 seconds East along the south line of said Southeast Quarter a distance of 99.00 feet to the POINT OF BEGINNING of the land to be described; thence North 00 degrees 19 minutes 23 seconds West parallel with the west line of said Southeast Quarter a distance of 245.52 feet; thence North 89 degrees 37 minutes 10 seconds East parallel with said south line a distance of 1,733.50 feet; thence North 00 degrees 19 minutes 23 seconds East parallel with said south line a distance of 245.52 feet to said south line; thence South 89 degrees 37 minutes 10 seconds East a distance of 408.49 feet to the centerline of Stagecoach Trail South (formerly Afton-Lakeland Road); thence North 13 degrees 28 minutes 06 seconds West along said centerline a distance of 252.07 feet to the intersection with a line that bears North 89 degrees 37 minutes 10 seconds East from the point of beginning; thence South 89 degrees 37 minutes 10 seconds West a distance of 351.16 feet to the POINT OF BEGINNING.

Lots 1 through 6, Block 33, AFTON, according to the recorded plat thereof, Washington County, Minnesota. Parcel Identification No. 22-028-20-11-0039

Lots 1 through 3, Block 35, AFTON, according to the recorded plat thereof, Washington County, Minnesota. Parcel Identification No. 22-028-20-11-0040

That part of Lot 1, COUNTY AUDITOR'S PLAT NO. 5, Washington County, Minnesota, described as follows:
 Beginning at the northeast corner of said Lot 1; thence South along the east line of said Lot 1 a distance of 150.00 feet; thence northwesterly to a point on the north line of said Lot 1 distant 72.75 feet East of the northwest corner of said Lot 1; thence East along the north line of said Lot 1 to the point of beginning, according to the plat thereof on file and of record in the Office of the County Recorder, in and for Washington County, Minnesota. Parcel Identification No. 22-028-20-12-0002

CONTINUED PROPOSED PARCEL C (PESAVENTO)
 That part of the South 1/2 of Southeast 1/4 of Section 15, Township 28, Range 20, Washington County, Minnesota described as follows: Commencing at the Southeast corner of said 1/4, thence East along the South line of said 1/4 for 99.0 feet, thence North parallel to the West line of said 1/4 for 819.0 feet to the point of beginning of the property to be described, thence continuing East for 733.2 feet, thence North at right angles for 260.2 feet to the Southerly right of way line of a 66 foot road, thence by a deflection angle to the left of 116 degrees 32' 30" along the said Southerly right of way line for 27.2 feet, thence to the right on a curve having a radius of 370.61 feet, an intersection angle of 25 degrees 03' for an arc distance of 162.0 feet, thence West on a curve having a radius of 305.45 feet, an intersection angle of 40 degrees 50' for an arc distance of 128.83 feet, thence Northwesterly on a curve having a radius of 166.0 feet, an intersection angle of 40 degrees 50' for an arc distance of 128.83 feet, thence Northwesterly on a curve having a radius of 337.61 feet, an intersection angle of 25 degrees 03' for an arc distance of 147.60 feet, thence North 50 degrees 08' 30" West for 300.0 feet and there terminating.

EXISTING FRIEDLANDER PARCEL DESCRIPTIONS:

All that part of the South Half of the Southeast Quarter (S1/2 of SE1/4) of Section Fifteen (15), Township Twenty-eight (28) North, Range Twenty (20) West, described as follows: Beginning a point in the Southern boundary line of Section Fifteen (15), in Township Twenty-eight (28) North, Range Twenty (20) West, One(1) Chain and Fifty (50) Links East of the Quarter Stake between Sections Fifteen (15) and Twenty-two (22); thence North and parallel with subdivision line running North from said Quarter Stake, Three (3) Chains and Seventy-two (72) Links; thence East and parallel with said South line of Section, Thirty-one (31) Chains and Seventy-five (75) Links to the middle line of Afton and Lakeland Road, (so-called); thence South 15' East along the middle line of said Road, Three (3) Chains and Eighty-five (85) Links to said section line; thence West on said Section line Thirty-two (32) Chains and Seventy-six (76) Links to place of beginning.

Excepting therefrom that part described as follows:
 All that part of the South Half of the Southeast Quarter (S1/2 of SE1/4) of Section Fifteen (15), Township Twenty-eight (28) North, Range Twenty (20) West, described as follows to wit: Commencing at the center of the Afton-Lakeland Road (so-called) at a point three (3) chains and eighty-five (85) links measured along the center of said road from the South line of said Section Fifteen (15); thence West parallel with the South line of said Section Fifteen (15), eight chains to a point; thence South Two (2) chains and Twenty-five (25) links parallel with the West Line of said Section Fifteen (15), thence East eight (8) chains and sixty-six (66) links parallel with the South line of said Section Fifteen (15) to the center of the Afton-Lakeland Road; thence North two (2) chains and twenty-eight (28) links along the center of said road to the place of beginning.

And also excepting therefrom that part described as follows:
 The East 819 feet of the West 918 feet of the South 245.52 feet of the South Half of the Southeast Quarter (S1/2 of SE1/4) of Section Fifteen (15), Township Twenty-eight (28) North, Range Twenty (20) West, as measured along the South and West lines of said South Half of the Southeast Quarter (S1/2 of SE1/4). Parcel Identification No. 15-028-20-44-0005

Lots 1 through 6, Block 33, AFTON, according to the recorded plat thereof, Washington County, Minnesota. Parcel Identification No. 22-028-20-11-0039

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EXISTING PESAVENTO PARCEL DESCRIPTION:

The following described property:

In Washington County, Minnesota described as follows:

That part of the South 1/2 of Southeast 1/4 of Section 15, Township 28, Range 20, described as follows: Commencing at the Southeast corner of said 1/4, thence East along the South line of said 1/4 for 99.0 feet, thence North parallel to the West line of said 1/4 for 819.0 feet to the point of beginning of the property to be described, thence continuing East for 733.2 feet, thence North at right angles for 260.2 feet to the Southerly right of way line of a 66 foot road, thence by a deflection angle to the left of 116 degrees 32' 30" along the said Southerly right of way line for 27.2 feet, thence to the right on a curve having a radius of 370.61 feet, an intersection angle of 25 degrees 03' for an arc distance of 162.0 feet, thence West on a curve having a radius of 305.45 feet, an intersection angle of 40 degrees 50' for an arc distance of 128.83 feet, thence Northwesterly on a curve having a radius of 166.0 feet, an intersection angle of 40 degrees 50' for an arc distance of 128.83 feet, thence Northwesterly on a curve having a radius of 337.61 feet, an intersection angle of 25 degrees 03' for an arc distance of 147.60 feet, thence North 50 degrees 08' 30" West for 300.0 feet and there terminating.

MINOR SUBDIVISION

CONTACT:
 RUTH FRIEDLANDER
 255 KELLOGG BLVD. E #504
 ST. APUL, MN 55101-1468
 651-492-7550

CONTACT:
 STEVE PESAVENTO
 15785 AFTON HILLS DRIVE S.
 AFTON, MN 55001
 651-581-4623

COUNTY/CITY:
 WASHINGTON COUNTY
 CITY OF AFTON

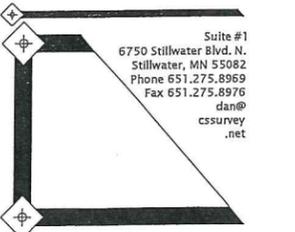
REVISIONS:
 DATE REVISION
 6-11-18 PRELIMINARY ISSUE

CERTIFICATION:
 I hereby certify that this plan was prepared by me, or under my direct supervision, and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.
 Daniel L. Thurmes Registration Number: 25718
 Date: 6-11-18

PROJECT LOCATION:
 2900 STAGECOACH TRAIL S.
 PID#1502820440006

2948 STAGECOACH TRAIL S.
 PID#1502820440005
 PID#2202820110039
 PID#2202820110040
 PID#2202820120002

15785 AFTON HILLS DRIVE S
 PID#1502820430003



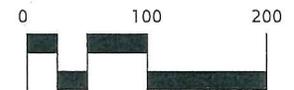
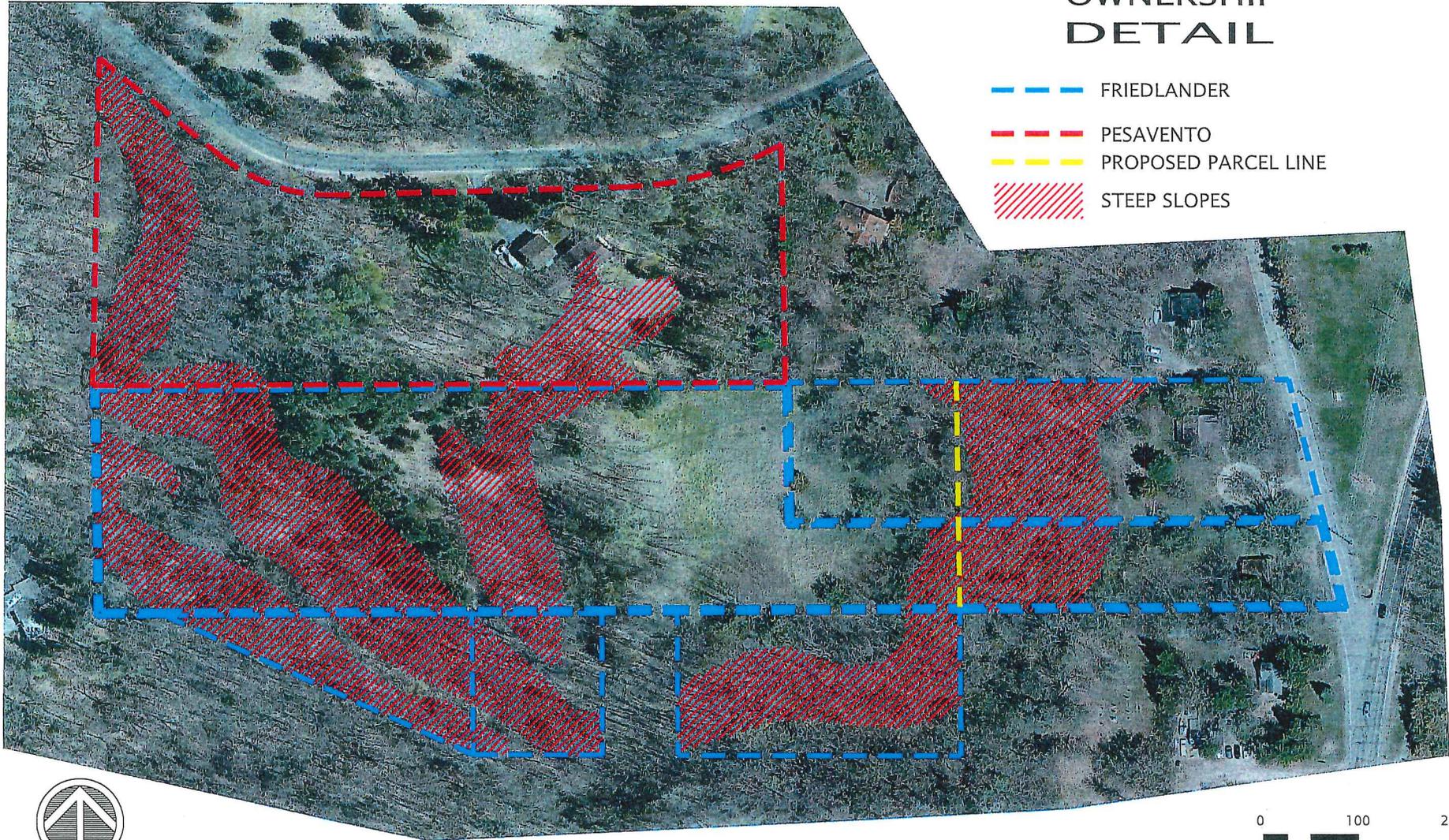
CORNERSTONE LAND SURVEYING, INC.

FILE NAME SURVZZ496
 PROJECT NO. 2218496

MINOR SUBDIVISION

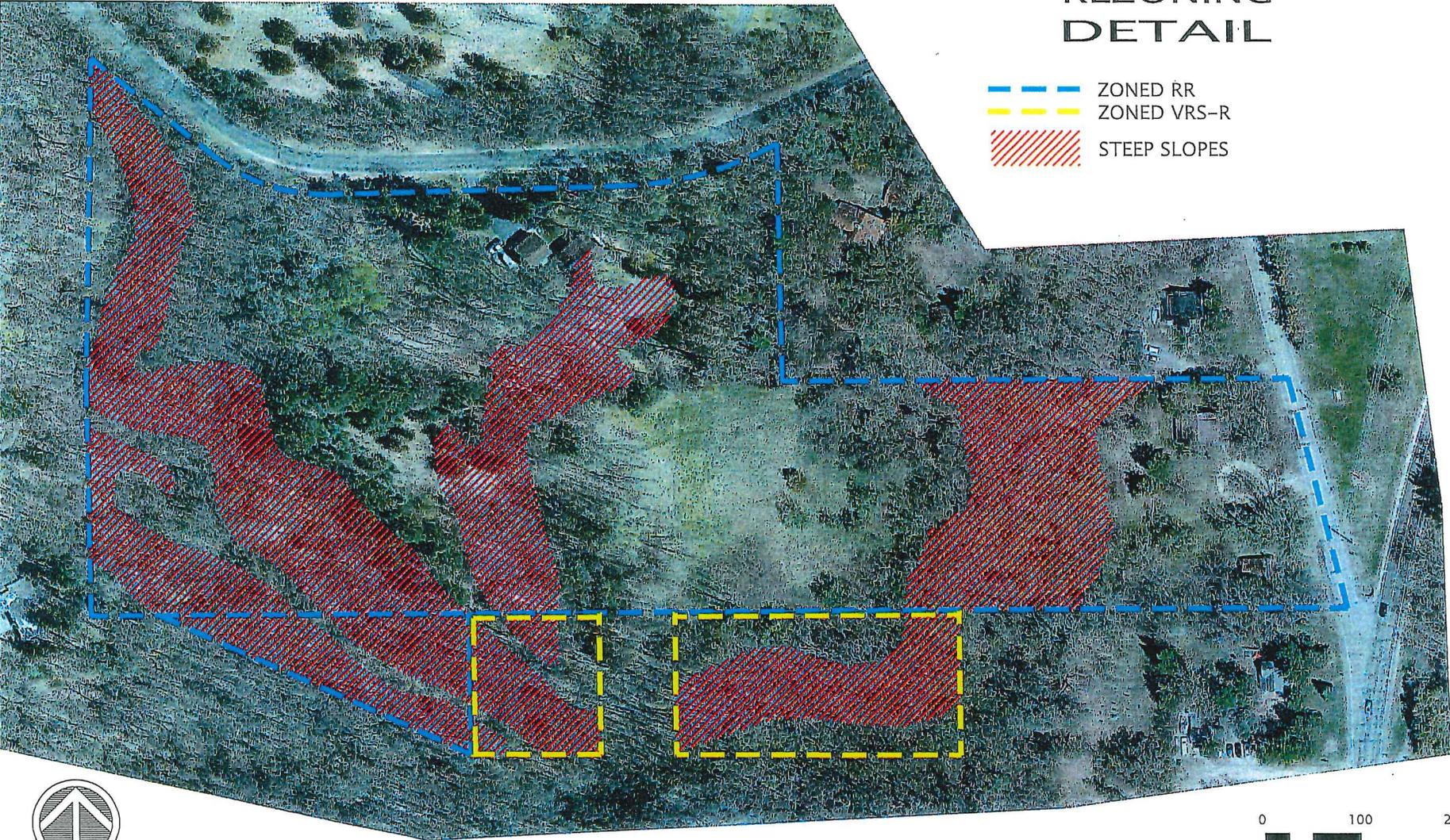
OWNERSHIP DETAIL

-  FRIEDLANDER
-  PESAVENTO
-  PROPOSED PARCEL LINE
-  STEEP SLOPES

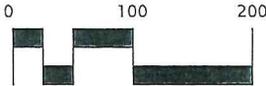


REZONING DETAIL

-  ZONED RR
-  ZONED VRS-R
-  STEEP SLOPES



NORTH



Ron Moore

From: Ron Moore
Sent: Tuesday, August 14, 2018 10:00 AM
To: 'steve pesavent'
Subject: RE: Friedlander Subdivision and Scenic Easements

Steve,

It appeared that the Council was open to some flexibility in the scenic easement requirements. I don't know how much flexibility they would allow. It is possible that they would agree to not placing scenic easements on your existing lot, but I believe they would want to have scenic easements placed on the new property that would be added to your lot. If this is acceptable to you, I could request the Council to consider it at their August 21 meeting. If this is not acceptable, I will so advise the Council for their consideration of the subdivision. Please let me know your position on this.

Thanks,
Ron

From: steve pesavent [mailto:spesavent@yahoo.com]
Sent: Tuesday, August 14, 2018 8:07 AM
To: Ron Moore <rmoorse@ci.afton.mn.us>
Cc: lahofschulte@yahoo.com
Subject: Re: Friedlander Subdivision and Scenic Easements

Hi Ron

Thank you for the email, after my wife Louise and I talked at great length about this, We are going to decline moving forward with any additional restrictions on private property and the financial impact it would have on our current lot, we have lived in Afton for eleven years, and were excited to purchase the land behind our Home, we were shocked that the city is ignoring a long held tradition in this country of private property rights, if the City Council would be Interested in keeping with that tradition, Please let us know.

Thank you

Steve and Louise Pesavento

Sent from my iPhone

On Aug 8, 2018, at 4:44 PM, Ron Moore <rmoorse@ci.afton.mn.us> wrote:

Steve,

The Friedlander subdivision was continued from the July 17 Council meeting to the August 21 Council meeting to provide an opportunity to try to work through your questions and concerns regarding placing scenic easements on the property included in the subdivision. The Council had indicated they would be open to considering flexibility in the elements of the scenic easement to accommodate the maintenance of your backyard and other routine maintenance activities. There was also discussion about clarifying the actual impact of the scenic easement vs. the impact of current regulations regarding steep slopes existing on your property. I would like to meet again with you to discuss these items, if you have an interest in doing that. Please let me know if you would like to meet.

Thanks,

Accommodation Party Agreement

1. Parties:
 - a.) Ruth Mordy Friedlander ("Friedlander")
 - b.) Brooke D Mordy Living Trust by Brooke D Mordy Trustee ("Mordy")

2. Recitals:
 - a.) Friedlander owns property in Washington County, which includes both the homestead parcel and additional upland parcels that Friedlander would like to hold separate from her homestead parcel.
 - b.) Friedlander wishes to sell her homestead parcel but that parcel contains less than 5 acres of land and the City of Afton requires a minimum of 5 acres on unsewered lots unless they are grandfathered in by historic ownership.
 - c.) Friedlander fears that, if she continues to hold title to both the homestead parcel as well as the upland parcel, the city may require her to add more acreage to the homestead parcel to create a 5 acre lot. If Friedlander were to take such land from her upland parcel, it would render the upland parcel unbuildable.
 - d.) In order to make clear that the homestead parcel consists only of its historical description and should be deemed to be separate from the upland parcel, Friedlander wishes to convey the upland parcel to Mordy, her mother, to hold bare title as a accommodation party, until Friedlander has been able to sell and convey her homestead parcel.
 - e.) Mordy is willing to act as such an accommodation party to hold bare title to the upland parcel as long as all responsibility for taxes and upkeep and liability for third party injuries remain with Friedlander. Mordy also does not want the value of the upland parcel to be included in her estate should she die while holding title.

NOW THEREFORE, in consideration of their mutual promises, the parties agree as follows:

1. Friedlander agrees to convey to Mordy the upland parcel (described in exhibit A).
2. Friedlander agrees to pay all expenses with respect to the upland parcel as long as title to it remains in the name of Mordy, including but not limited to:
 - i. Real estate taxes and assessments
 - ii. Third party personal injury claims
 - iii. Any mortgages or other liens against the upland parcelFriedlander agrees to defend and hold Mordy harmless for any such claims
3. Mordy agrees to return title to the upland parcel to Friedlander, upon the request of Friedlander or the earlier death of Mordy. To that end, Mordy shall execute a Transfer on Date of Death Deed to Friedlander
4. The parties agreed that Mordy shall be merely the bare record owner of the upland parcel but all equitable interest in the upland parcel and all responsibilities with respect thereto should remain with Friedlander.



Exhibit A

November 19, 2009

Legal Descriptions

Parcel Identification No. 15-028-20-44-0005

All that part of the South Half of the Southeast Quarter (S1/2 of SE1/4) of Section Fifteen (15), Township Twenty-eight (28) North, Range Twenty (20) West, described as follows: Beginning a point in the Southern boundary line of Section Fifteen (15), in Township Twenty-eight (28) North, Range Twenty (20) West, One (1) Chain and Fifty (50) Links East of the Quarter Stake between Sections Fifteen (15) and Twenty-two (22); thence North and parallel with subdivision line running North from said Quarter Stake, Three (3) Chains and Seventy-two (72) Links; thence East and parallel with said South line of Section, Thirty-one (31) Chains and Seventy-five (75) Links to the middle line of Afton and Lakeland Road, (so-called); thence South 15° East along the middle line of said Road, Three (3) Chains and Eighty-five (85) Links to said Section line; thence West on said Section line Thirty-two (32) Chains and Seventy-six (76) Links to place of beginning.

Excepting therefrom that part described as follows:

All that part of the South Half of the Southeast Quarter (S1/2 of SE1/4) of Section Fifteen (15), Township Twenty-eight (28) North, Range Twenty (20) West, described as follows to wit: Commencing at the center of the Afton-Lakeland Road (so-called) at a point three (3) chains and eighty-five (85) links measured along the center of said road from the South line of said Section Fifteen (15); thence West parallel with the South line of said Section Fifteen (15), eight chains to a point; thence South Two (2) chains and Twenty-five (25) links parallel with the West Line of said Section Fifteen (15), thence East eight (8) chains and sixty-six (66) links parallel with the South line of said Section Fifteen (15) to the center of the Afton-Lakeland Road; thence North two (2) chains and twenty-eight (28) links along the center of said road to the place of beginning.

And also excepting therefrom that part described as follows:

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Parcel Identification No. 22-028-20-11-0039

Lots 1 through 6, Block 33, AFTON, according to the recorded plat thereof, Washington County, Minnesota.

Parcel Identification No. 22-028-20-11-0040

Lots 1 through 3, Block 35, AFTON, according to the recorded plat thereof, Washington County, Minnesota.

9/8/2010
Friedlander Descriptions
Page 2 of 2

Parcel Identification No. 22-028-20-12-0002

That part of Lot 1, COUNTY AUDITOR'S PLAT NO. 5, Washington County, Minnesota, described as follows:

Beginning at the northeast corner of said Lot 1; thence South along the east line of said Lot 1 a distance of 150.00 feet; thence northwesterly to a point on the north line of said Lot 1 distant 72.75 feet East of the northwest corner of said Lot 1; thence East along the north line of said Lot 1 to the point of beginning, according to the plat thereof on file and of record in the Office of the County Recorder, in and for Washington County, Minnesota.

3792186



Receipt#: 132317

WAR \$46.00
SDT \$1.65
Conservation Fee: \$5.00
CRV Not Required
No Delinquent Taxes
Transfer Entered

Certified Filed and/or recorded on:
5/21/2010 4:44 PM

3792186

Office of the County Recorder
Property Records & Taxpayer Services
Washington County, MN

Kevin J Corbid, County Recorder
Molly O'Rourke, Auditor Treasurer

Return to:
BROOKE D MORDY
1585 DODD RD #203
MENDOTA HEIGHTS MN 55118

15.028.20.44.0005
22.028.20.11.0039
22.028.20.11.0040
22.028.20.12.0002

(Top 3 inches reserved for recording data)

WARRANTY DEED
Individual(s) to Individual(s)

Minnesota Uniform Conveyancing Blanks
Form 10.1.1 (2006)

DEED TAX DUE: \$ _____

DATE: _____
(month/day/year)

FOR VALUABLE CONSIDERATION, Ruth M. Friedlander, an unmarried woman
(insert name and marital status of each Grantor)

hereby conveys and warrants to Brooke D. Mordy, Trustee of the Revocable Trust of Brooke D. Mordy
(insert name of each Grantee)

_____ ("Grantee"), real property

in Washington County, Minnesota, legally described as follows:

See Exhibit A

Subject to that certain mortgage dated February 13, 2003 in favor of U.S. Bank, National Association ND, recorded as document # 3331366 April 30, 2003 the repayment of which will continue to be the responsibility of grantor.

Check here if all or part of the described real property is Registered (Torrens) []

THE TOTAL CONSIDERATION FOR THIS TRANSFER
OF PROPERTY IS \$500.00 OR LESS.

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:

Check applicable box:

[X] The Seller certifies that the Seller does not know of any wells on the described real property.

[] A well disclosure certificate accompanies this document.

[X] I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

Handwritten signature of Ruth M. Friedlander

(signature)

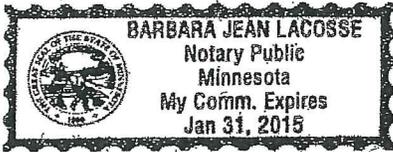
(signature)

State of Minnesota, County of Washington

This instrument was acknowledged before me on 5/19/10, by Ruth M. Friedlander, an unmarried woman
(month/day/year)

(insert name and marital status of each Grantor)

(Seal, if any)



Barbara J. Lacosse
(signature of notarial officer)

Title (and Rank): CSM

My commission expires: 1-31-2015
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
(insert name and address)

John G. Hoeschler
800 Lone Oak Rd
Eagan, Mn 55121

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:
(insert name and address of Grantee to whom tax statements should be sent)

Brooke D. Mandy
1585 Dodd Rd #203
Mendota Heights, MN
55118

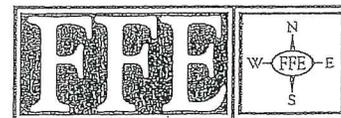


Exhibit A

November 19, 2009

Legal Descriptions

Parcel Identification No. 15-028-20-44-0005

All that part of the South Half of the Southeast Quarter (S1/2 of SE1/4) of Section Fifteen (15), Township Twenty-eight (28) North, Range Twenty (20) West, described as follows:
Beginning a point in the Southern boundary line of Section Fifteen (15), in Township Twenty-eight (28) North, Range Twenty (20) West, One (1) Chain and Fifty (50) Links East of the Quarter Stake between Sections Fifteen (15) and Twenty-two (22); thence North and parallel with subdivision line running North from said Quarter Stake, Three (3) Chains and Seventy-two (72) Links; thence East and parallel with said South line of Section, Thirty-one (31) Chains and Seventy-five (75) Links to the middle line of Afton and Lakeland Road, (so-called); thence South 15° East along the middle line of said Road, Three (3) Chains and Eighty-five (85) Links to said Section line; thence West on said Section line Thirty-two (32) Chains and Seventy-six (76) Links to place of beginning.

Excepting therefrom that part described as follows:

All that part of the South Half of the Southeast Quarter (S1/2 of SE1/4) of Section Fifteen (15), Township Twenty-eight (28) North, Range Twenty (20) West, described as follows to wit:
Commencing at the center of the Afton-Lakeland Road (so-called) at a point three (3) chains and eighty-five (85) links measured along the center of said road from the South line of said Section Fifteen (15); thence West parallel with the South line of said Section Fifteen (15), eight chains to a point; thence South Two (2) chains and Twenty-five (25) links parallel with the West Line of said Section Fifteen (15), thence East eight (8) chains and sixty-six (66) links parallel with the South line of said Section Fifteen (15) to the center of the Afton-Lakeland Road; thence North two (2) chains and twenty-eight (28) links along the center of said road to the place of beginning.

And also excepting therefrom that part described as follows:

The East 819 feet of the West 918 feet of the South 245.52 feet of the South Half of the Southeast Quarter (S1/2 of SE1/4) of Section Fifteen (15), Township Twenty-eight (28) North, Range Twenty (20) West, as measured along the South and West lines of said South Half of the Southeast Quarter (S1/2 of SE1/4).

Parcel Identification No. 22-028-20-11-0039

Lots 1 through 6, Block 33, AFTON, according to the recorded plat thereof, Washington County, Minnesota.

Parcel Identification No. 22-028-20-11-0040

Lots 1 through 3, Block 35, AFTON, according to the recorded plat thereof, Washington County, Minnesota.

Parcel Identification No. 22-028-20-12-0002

That part of Lot 1, COUNTY AUDITOR'S PLAT NO. 5, Washington County, Minnesota, described as follows:

Beginning at the northeast corner of said Lot 1; thence South along the east line of said Lot 1 a distance of 150.00 feet; thence northwesterly to a point on the north line of said Lot 1 distant 72.75 feet East of the northwest corner of said Lot 1; thence East along the north line of said Lot 1 to the point of beginning, according to the plat thereof on file and of record in the Office of the County Recorder, in and for Washington County, Minnesota.

Ron Moore

From: Smillie, Steve <SteveSmillie@edinarealty.com>
Sent: Tuesday, June 26, 2018 9:13 AM
To: Ron Moore
Subject: FW: Friedlander lot re-alignment

See below

From: steve pesavent [mailto:spesavent@yahoo.com]
Sent: Tuesday, June 26, 2018 8:21 AM
To: Smillie, Steve <SteveSmillie@edinarealty.com>; lahofschulte@yahoo.com
Subject: Friedlander lot re-alignment

Ron Morris,

As current property owners at 15785 Afton Hills Drive, it is our intention to purchase part of Ruth Friedlander's land, as part of a minor subdivision. The current land for sale being offered is approximately ~7.5 acres. Our current property aligns to Ruth Friedlander's land that sits to the south of our property and are going to combine land with the existing parcel.

Thank you

Steve and Louise Pesavento

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City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorese, City Administrator
Date: August 15, 2018
Re: River Valley Riders Application for an Amended Conditional Use Permit for an Indoor Riding Arena at 2007 Neal Avenue –**Resolution 2018-37**

Background

In 2009, the River Valley Riders obtained approval of a Conditional Use Permit (CUP) for an outdoor riding arena for therapeutic riding and carriage driving for people with special needs at 2007 Neal Avenue. The outdoor riding arena was the first stage of a much larger master plan for an indoor riding arena and related indoor spaces. River Valley Riders has now applied for an amended CUP to allow the second phase of their riding arena master plan to proceed. The second phase is the construction of an indoor riding arena to extend the number of months per year during which it can provide therapeutic riding and carriage driving for people with special needs. This second phase of the master plan does not include related indoor spaces such as offices, a public viewing area or a restroom. These spaces will be constructed in a third phase of the master plan. Attached are a narrative from River Valley Riders regarding the second phase of the master plan and the master plan for the facility.

Permanent vs. Temporary Restroom Facilities

The current outdoor riding arena operates with a portable restroom. The indoor riding arena, which will serve the same clients as the outdoor riding arena, is proposed to continue to operate with a portable restroom until the next phase of the master plan, which will include a septic system and a permanent restroom. The City's Building Official has indicated the continued use of the portable restroom on an interim basis is allowed with approval by the Washington County Public Health Department.

Stormwater Management

When the outdoor riding arena was constructed, the bulk of the drainage infrastructure for both the outdoor riding arena and the then-planned indoor riding arena was installed, based on the review and approval of the drainage plans by the Valley Branch Watershed District. Because the proposed indoor riding arena is not in the same location as the original plan, the drainage plan is being revised for review by the VBWD. Any changes to the drainage infrastructure required by the VBWD will need to be made as part of the indoor riding arena project.

Findings

The following is a recommended set of findings. The Council may revise the findings as desired.

1. In 2009, a CUP was approved for the subject property for an outdoor riding arena as the first phase of a master plan that included an indoor riding arena
2. River Valley Riders has applied for an amended CUP to construct an indoor riding arena
3. The subject property is zoned Ag which allows an indoor riding arena with a conditional use permit
4. As part of the outdoor riding arena construction, the bulk of the drainage infrastructure for both the outdoor riding arena and the indoor riding arena was installed

5. The outdoor riding arena operates with a portable restroom. The indoor riding arena will serve the same clients as the outdoor riding arena.
6. The City's Building Official has indicated the continued use of the portable restroom on an interim basis is allowed with approval by the Washington County Public Health Department.

Conditions

If the Council decides to approve the amendment to the CUP, the following is a recommended set of conditions of approval. The Council may revise the conditions as desired.

1. The property owner shall obtain approval from the Washington County Public Health Department for continued use of the portable restroom for the indoor riding arena use.
2. A permit shall be obtained from the Valley Branch Watershed District (VBWD), and all requirements of that permit shall be met
3. Grading and drainage improvements shall be constructed according to final plans approved by the VBWD. Silt fences or other types of erosion control shall be properly installed prior to construction; and shall be maintained in good condition until the construction is complete.
4. Any additional lighting shall be subject to review and approval by the City Engineer and City Administrator.
5. Non-compliance with the conditions of this permit shall be considered a violation, and may result in revocation of this permit.
6. Construction shall begin within one year of the date of issuance of this permit or the permit shall become null and void.

Planning Commission Recommendation:

The Planning Commission, on a vote of 6-0-0, recommended approval of the River Valley Riders application for an amended Conditional Use Permit for an indoor riding arena at 2007 Neal Avenue, with the findings and conditions listed above.

Resolutions

Attached is a resolution of approval reflecting the Planning Commission's recommendation, and a resolution of denial, for the Council's consideration.

Council Action Requested:

Motion regarding the adoption of a resolution regarding the River Valley Riders application for an amended CUP for an indoor riding arena at 2007 Neal Avenue.

RESOLUTION 2018-37

CITY OF AFTON WASHINGTON COUNTY, MINNESOTA

A RESOLUTION APPROVING THE RIVER VALLEY RIDERS APPLICATION FOR AN AMENDED CONDITIONAL USE PERMIT REGARDING AN INDOOR RIDING ARENA AT 2007 NEAL AVENUE.

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and,
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and,
- WHEREAS,** River Valley Riders has made an application for an amended CUP application regarding an indoor riding arena at 2007 Neal Avenue; and,
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and,
- WHEREAS,** the Planning Commission held a public hearing on the application at its regular meeting of August 6, 2018, and recommended approval on a vote of 6-0-0; and,
- WHEREAS,** the City Council heard the request at its regular meeting on August 21, 2018, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby APPROVE the River Valley Riders application for an amended CUP regarding an indoor riding arena at 2007 Neal Avenue based on the findings and conditions as listed below:

Findings:

1. In 2009, a Conditional Use Permit (CUP) was approved for the subject property for an outdoor riding arena as the first phase of a master plan that included an indoor riding arena
2. River Valley Riders has applied for an amended CUP to construct an indoor riding arena
3. The subject property is 38 acres in size and is zoned Ag which allows an indoor riding arena with a conditional use permit
4. As part of the outdoor riding arena construction, the bulk of the drainage infrastructure for both the outdoor riding arena and the indoor riding arena was installed
5. The outdoor riding arena operates with a portable restroom. The indoor riding arena will serve the same clients as the outdoor riding arena.
6. The City's Building Official has indicated the continued use of the portable restroom on an interim basis is allowed with approval by the Washington County Public Health Department.
7. The Washington County Public Health Department has approved the continued use of the portable restroom on an interim basis.

Conditions of Approval:

1. The property owner shall obtain approval from the Washington County Public Health Department for continued use of the portable restroom for the indoor riding arena use.
2. A permit shall be obtained from the Valley Branch Watershed District (VBWD), and all requirements of that permit shall be met for the duration of the permit.
3. Grading and drainage improvements shall be constructed according to final plans approved by the VBWD. Silt fences or other types of erosion control shall be properly installed prior to construction; and shall be maintained in good condition until the construction is complete.

RESOLUTION 2018-37

4. Any additional lighting shall be subject to review and approval by the City Engineer and City Administrator.
5. All appropriate provisions of the Afton Code of Ordinances shall be complied with for the duration of the permit.
6. Non-compliance with the conditions of this permit shall be considered a violation, and may result in revocation of this permit.
7. Construction shall begin within one year of the date of issuance of this permit or the permit shall become null and void.
8. An amended Conditional Use Permit shall be required for any future expansions or alterations.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 21ST DAY OF AUGUST, 2018.

SIGNED:

Richard Bend, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

RESOLUTION 2018-37

**CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA**

**A RESOLUTION DENYING THE RIVER VALLEY RIDERS APPLICATION FOR AN AMENDED
CONDITIONAL USE PERMIT REGARDING AN INDOOR RIDING ARENA AT 2007 NEAL
AVENUE.**

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and,
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and,
- WHEREAS,** River Valley Riders has made an application for an amended CUP application regarding an indoor riding arena at 2007 Neal Avenue; and,
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and,
- WHEREAS,** the Planning Commission held a public hearing on the application at its regular meeting of August 6, 2018, and recommended approval on a vote of 6-0-0; and,
- WHEREAS,** the City Council heard the request at its regular meeting on August 21, 2018, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby DENY the River Valley Riders application for an amended CUP regarding an indoor riding arena at 2007 Neal Avenue based on the findings listed below:

Findings:

1. In 2009, a CUP was approved for the subject property for an outdoor riding arena as the first phase of a master plan that included an indoor riding arena
2. The indoor riding arena requires an amended CUP.
3. The subject property is zoned Ag which allows an indoor riding arena with a conditional use permit
4. As part of the outdoor riding arena construction, the bulk of the drainage infrastructure for both the outdoor riding arena and the indoor riding arena was installed. Because the location of the indoor riding arena has changed, a review of the revised drainage plan is needed to ensure the drainage will reach the drainage infrastructure.
5. The indoor riding arena is proposed to operate with a portable restroom.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 21ST DAY OF AUGUST, 2018.

SIGNED:

Richard Bend, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

RESOLUTION 2018-37

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

subject property



000
1000
2000
3000
4000
5000

HUDSON RD
DIVISION ST
MANNING AVE S
22ND ST S
30TH ST S
40TH ST S
50TH ST S
AFTON HILLS
AFTON HIGHLANDS
AFTON
AFTONWOOD
ST CROIX VALLEY ESTATES
VALLEY CREEK TRLS
MEADOW RIDGE
NYBECK AVE S
RADING POST TRLS
AFTON BLVD S
GLOVER ESTATES
VALLISWOOD
CROIXDALE
REMUSS ADD
Afton State Park



River Valley Riders

Date: July 17, 2018

To: Ron Moorse, City Administrator
Duane Stensland, Building Inspector
Isaac Stensland, Building Inspector

From: Cheryl Holt, RVR Board Officer/Instructor

Subj: River Valley Riders Indoor Arena Project

Thank you for reviewing our building proposal for 2007 Neal Ave. South, Afton, MN. This memo will explain the planned usage of the indoor arena as compared to the current outdoor arena, usage of porta-potty and next stage of build.

The planned usage of the indoor arena will be the same as the current outdoor arena. We have carriage driving and therapeutic horseback riding classes on Tuesdays, Wednesdays and Thursdays. In May and September, we do accommodate small school groups during the day when they have funding for the activity. These school groups are the same or smaller than our normal classes that are detailed below.

Carriage driving would only be in the indoor arena if it was raining, otherwise those classes are conducted on our carriage path and in the mowed areas of the field. If raining, two carriages, two horses, six volunteers and two clients would be in the indoor arena at the same time. The volunteers include the instructors.

Therapeutic horseback riding has a maximum of six riders in a class, three classes each evening (Tues/Wed/Thurs). The riders require one to three volunteers each depending on their abilities. Overall average is two volunteers per rider. In a class there would be six riders, six-eighteen volunteers, plus two or three instructors, so at any one time less than thirty people, plus six horses.

Riders/Drivers are brought to the site by a parent or caregiver. These people often sit under the picnic shelter or in their cars. Horses are brought to the site by their owners, who are included in the volunteer count.

With the indoor arena, a limited number of parents/caregivers could stand at the end of the arena to watch the lesson, this would add another 6-8 people that could be inside the roof of the arena. We would fence off this end of the arena which will include a mounting area and room for 6-8 people to stand and watch the lesson. At this time, the indoor arena will not comfortably accommodate any spectators, so they may chose to continue to stay at the picnic shelter or in their cars.

River Valley Riders, 8362 Tamarack Village, Suite 119-440, Woodbury, MN 55125



River Valley Riders

Currently the indoor arena usage is to keep our lessons on track by avoiding cancelations due to rain/heat and to extend our riding season from "May to October" to "April to November". If the weather is nice we would be riding in the outdoor arena or on our carriage path. The indoor arena is a big step to our final vision but cannot be fully used to its capacity at this time. We could expand our season, but not increase the number of riders/drivers/volunteers until we have the rest of the site complete to accommodate RVR owned horses living on the property.

Our current porta-potty is located near the picnic shelter and is ADA compliant. With the build of the indoor arena we plan to add another ADA compliant porta-potty near the human door entrance of the indoor arena. We are planning to put up a canopy over the human door entrance that will reach the door of the porta-potty.

Our next phase of the site project does include bathrooms/septic. We plan to build onto the west end of the indoor arena. This add on would include the required bathrooms, septic system, viewing room for parents/caregivers, storage and an office. We would begin fundraising activities for this addition as soon as the indoor arena is complete.

Please let me know if you have any further questions or need further clarification.

Best regards,

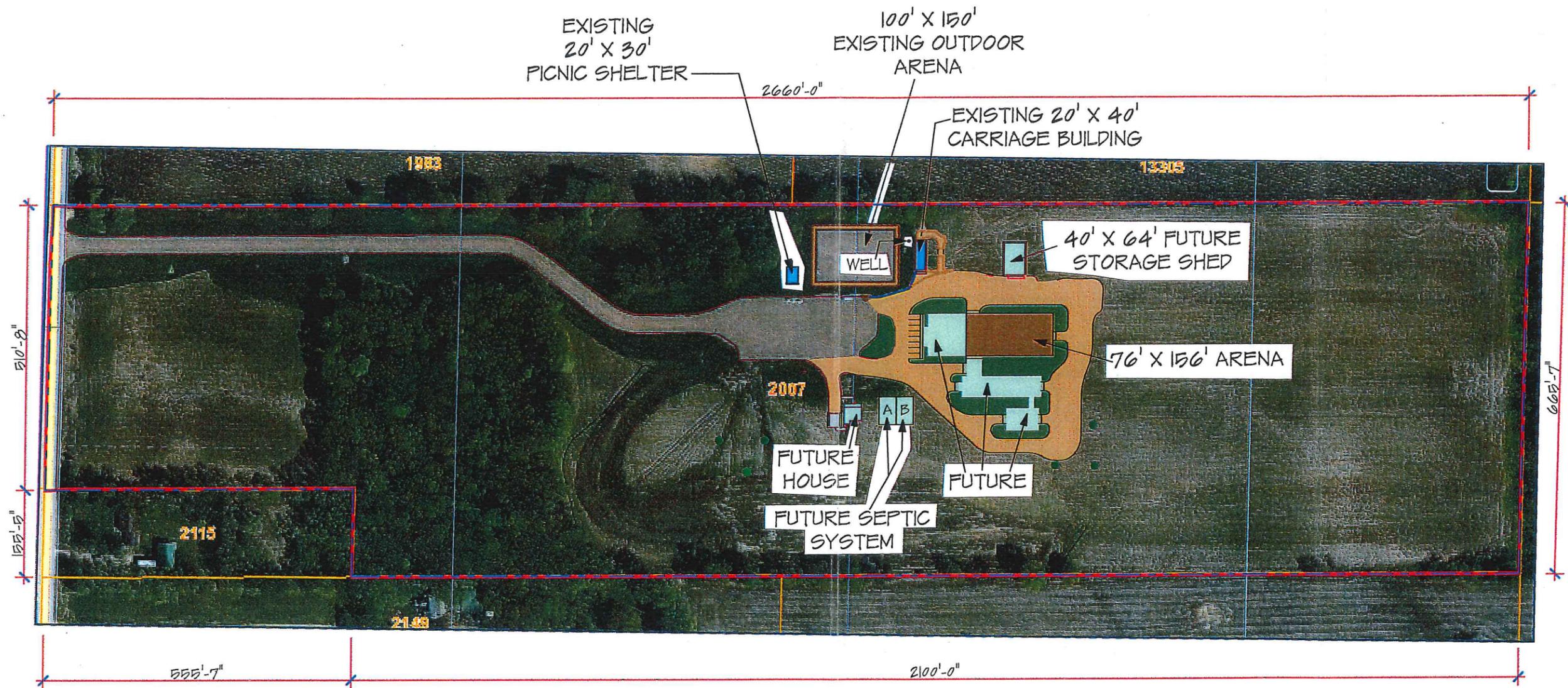
Cheryl Holt
RVR Board Officer/Instructor
Cell 651-494-7883

21877

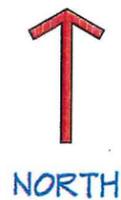
CITY OF AFTON CONDITIONAL USE PERMIT APPLICATION

CUP RENEWAL or EXTENSION

Owner	Address	City	State	Zip	Phone
River Valley Riders (Cheryl Holt-E)	2007 Neal Ave. South	Afton	MN	55001	651-494-7883
Applicant (if different than owner)	<i>(Bd Officer)</i> Address	City	State	Zip	Phone
River Valley Riders (Cheryl Holt-Bd)	2007 Neal Ave. South	Afton	MN	55001	651-494-7883
Project Address					
2007 Neal Ave. South		AFTON	MN	55001	
Zoning Classification	Existing Use of Property	PID# or Legal Description			
Agricultural	Operating an outdoor riding arena. <i>for therapeutic riding & carriage driving.</i>	17.028.20.21.0001			
Description of Request					
<i>Building an indoor arena, 156' x 76' x 16', wood structure. Use will be the same as the outdoor arena - therapeutic riding + carriage driving for people with special needs.</i>					
By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City. If work authorized by this Conditional Use Permit is not started within 12 months of the date issued , this CUP will EXPIRE and be INVALID.					
<i>Cheryl Holt</i>				<i>7/11/18</i>	
Signature of Owner/Applicant				Date	
Make checks payable to City of Afton :					
FEES:		ESCROW DEPOSIT:			
CUP Renewal	\$250	Escrow	\$350.00	TOTAL:	<u>600.00</u>
CUP Extension	\$250	(for CUP's with timelines)		DATE PAID:	<u>7/11/18</u>
City Engineer	_____	Eng Escrow	_____	CHECK #:	<u>1822</u>
Other	_____	Other	_____	REC'D. BY:	<u><i>[Signature]</i></u>
ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION					



SITE PLAN

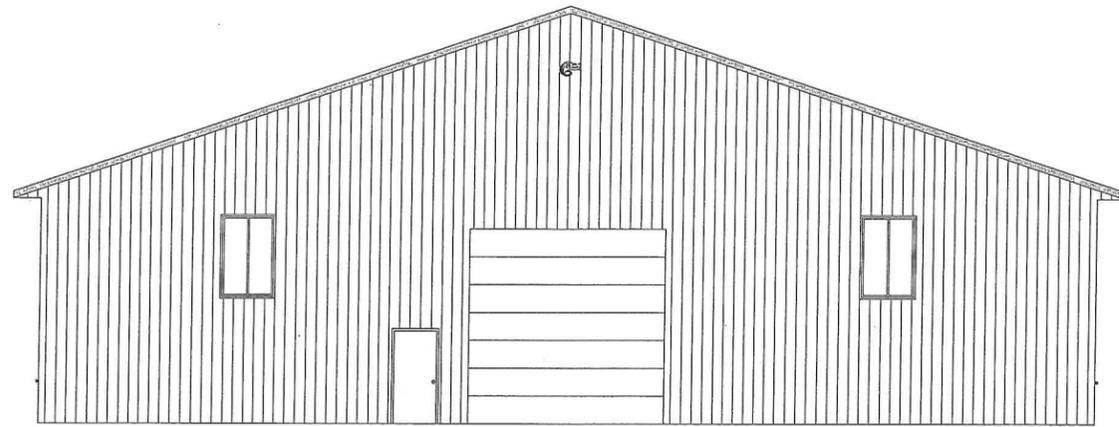


DRAWN BY: R.S.
 DATE: 7/9/2018
 SHEET 1 OF 3

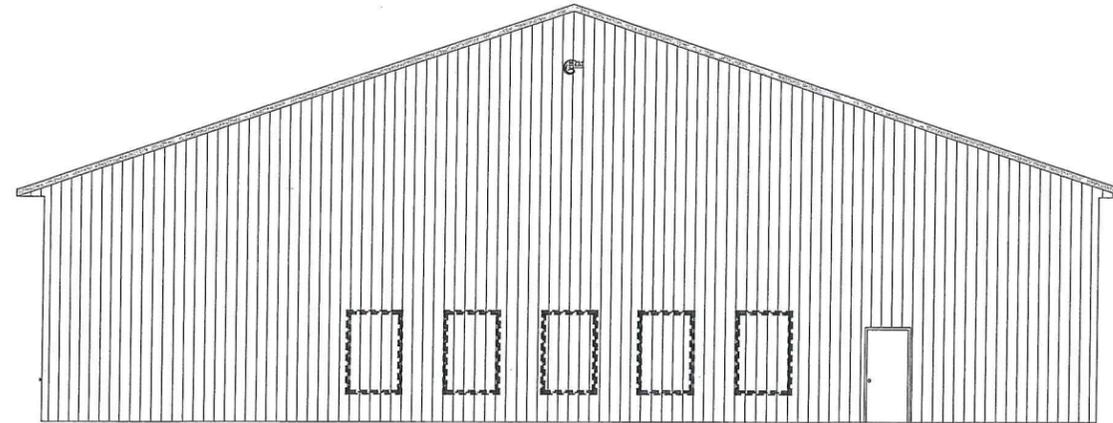
PROJECT NAME: RIVER VALLEY RIDERS
 AFTON, MINNESOTA
 PROJECT NUMBER: (18-)
 BUILDING DESCRIPTION: 76'-0" X 156'-0" X 16'-0" ARENA
 DESIGN NUMBER: P18119

582 Industrial Drive
 P.O. Box 660
 Winsted, Minnesota 55385
 320-485-2844 800-710-4726
 Fax 320-485-3825
 www.rambuildings.com
 Contractor License Number BC171976

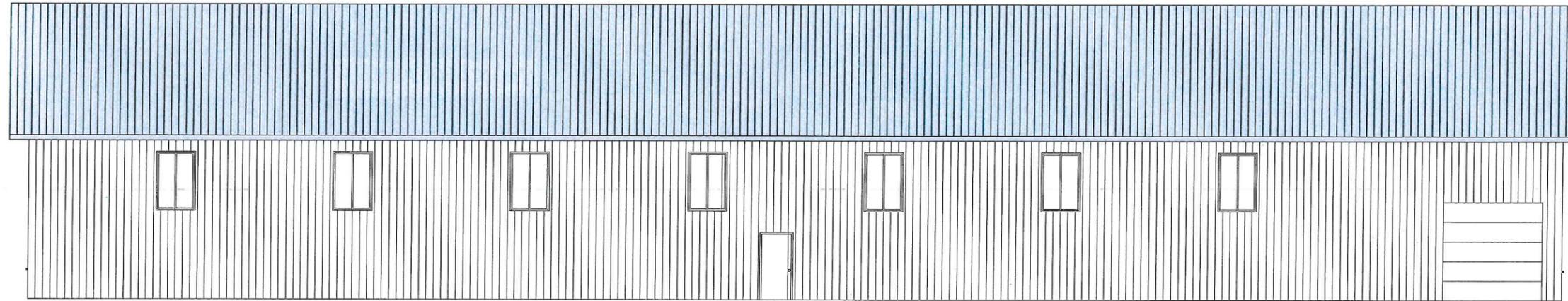
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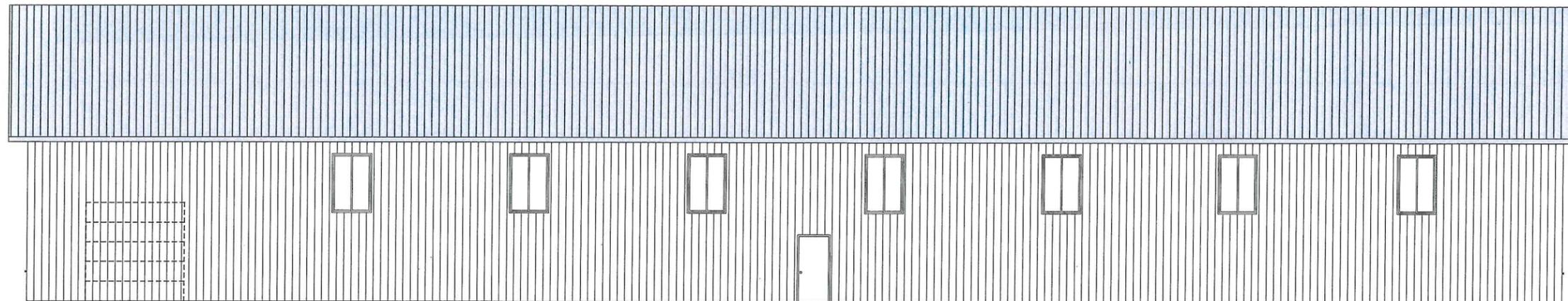
ENDWALL 1



ENDWALL 2



SIDEWALL 1



SIDEWALL 2

DRAWN BY: JEREMY B.
DATE: 7/9/2018
SHEET 2 OF 3

RIVER VALLEY RIDERS
AFTON, MINNESOTA

PROJECT NAME:
PROJECT NUMBER: (18-___)

BUILDING DESCRIPTION:
76'-0" X 156'-0" X 16'-0" ARENA

DESIGN NUMBER: P18119

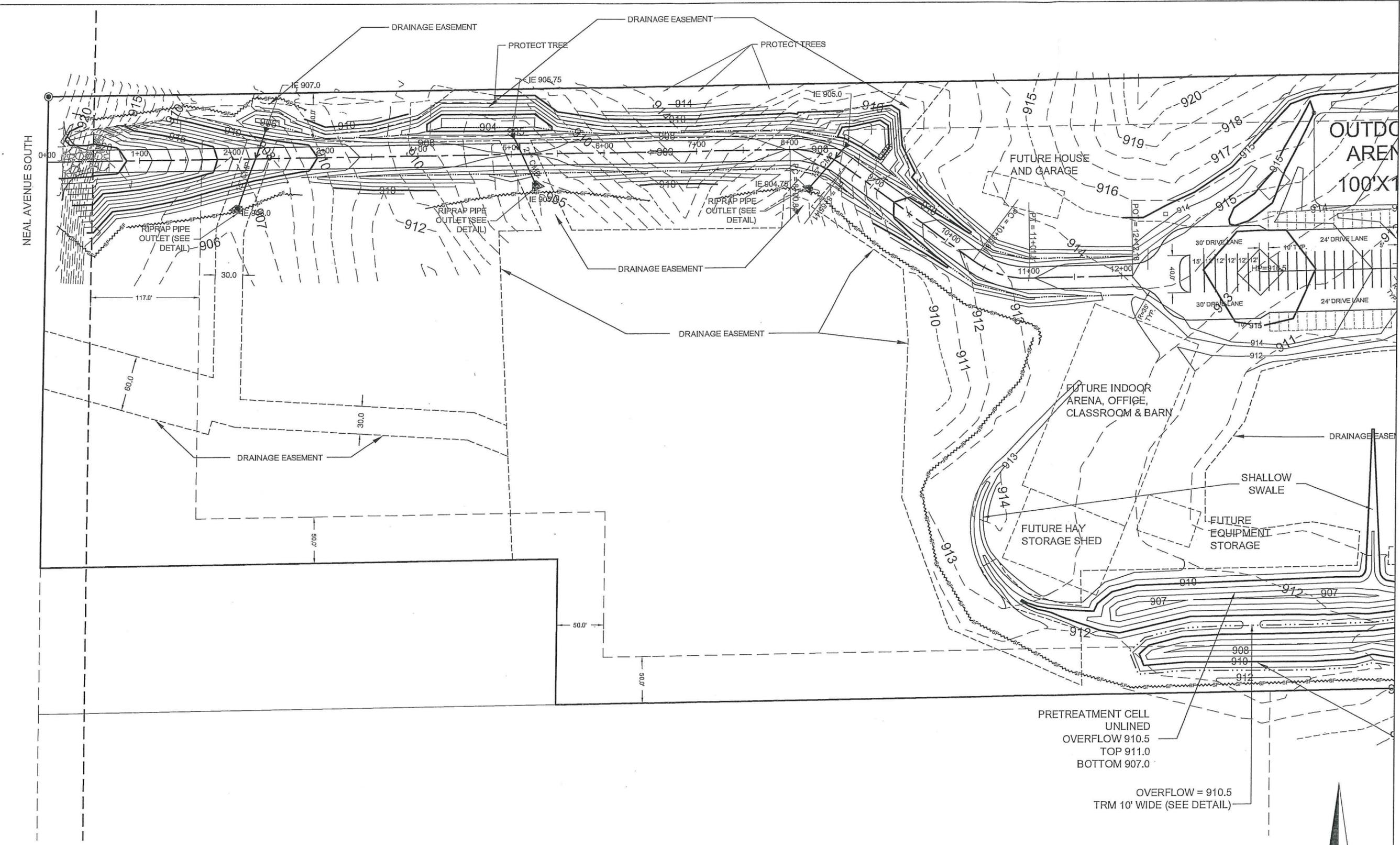
592 Industrial Drive
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320-485-2844 800-710-4728
www.rambuildings.com
Fax 320-485-3625
Contractor License Number BC171976



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7/9/2018 3:55 PM

Drainage Plan



PRETREATMENT CELL
UNLINED
OVERFLOW 910.5
TOP 911.0
BOTTOM 907.0

OVERFLOW = 910.5
TRM 10' WIDE (SEE DETAIL)



SCALE IN FEET
0 25 50 100

Plot Date: 03/29/2011
 Drawing Name: X:\Clients_P\Valley_Riders\0001_River_Valley_Riders\0001_Heres_Corral\03_GIS\Drawings\SitePlan\DRG_SITEPLAN.dwg
 Xref: X:\BASE\XREF\CONTOURS_P_BASE\PLT_CONTOURS_P_CD_EASEMENTS

NO	DATE	BY	REVISION
6			
5			
4	5/12/2011	RR	REVISED POND 4 GRADING AND CULVERT OUTLET ELEVATION
3	5/11/2011	DD	REVISED DRAINAGE EASEMENTS
2	5/09/2011	RR	ADDED RIPRAP AT CULVERT OUTLETS
1	3/28/2011	RR	ADJUSTED CULVERT LENGTHS

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Rich Romness
RICH ROMNESS
DATE: MARCH 15, 2011 LICENSE # 22821

SUBMISSION DATE:
07/31/2009

DESIGN BY: RWR
DRAWN BY: IKR

EOR PROJECT NO.
00903-0001

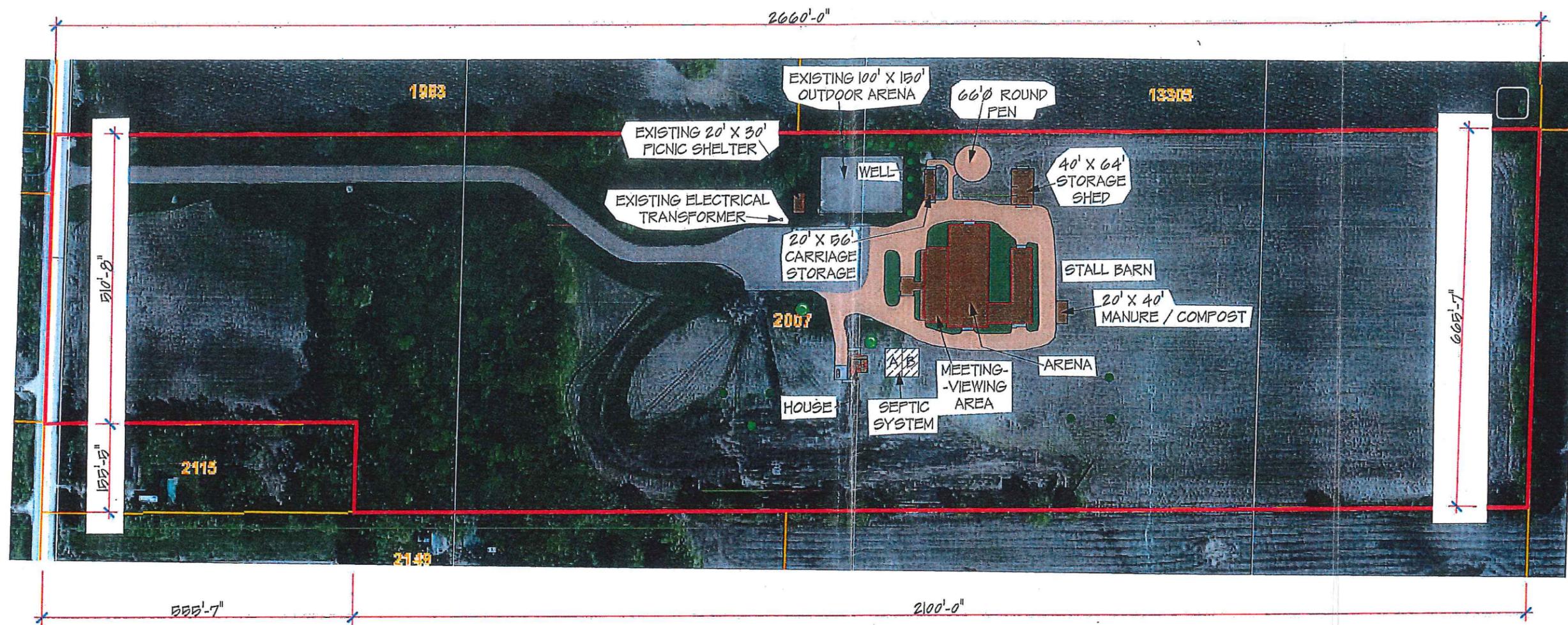
EOR Emmons & Olivier Resources, Inc.
651 Hale Avenue North
Oakdale, MN 55128
ecology Tele: 651.770.8448
community www.eorinc.com

RIVER VALLEY RIDERS
260 SOUTH 4TH STREET
BAYPORT, MN 55003

THERAPEUTIC RIDING ARENA
SITE IMPROVEMENTS
AFTON, MINNESOTA
STATE PROJECT NO. --- CITY PROJECT NO. ---

DRIVEWAY GRADING PLAN
SHEET 4 OF 11 SHEETS

Previous Master Plan



SITE PLAN

1" = 100'-0"



BUILDING SQUARE FOOT AREAS	
BUILDING	SQ. FT.
20' X 56' CARRIAGE STORAGE	1,120 SF
40' X 64' STORAGE SHED	2,560 SF
20' X 40' MANURE / COMPOST	800 SF
ARENA	12,060 SF
STALL BARN WITH GROOMING AREA	6,456 SF
VIEWING AREA - LOUNGE	6,024 SF
PORCH	1,774 SF
DRIVE-THRU DROP OFF AREA	912 SF
CARETAKER HOUSE	864 SF
HOUSE PORCH	198 SF

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DRAWN BY: R.S.
DATE: 2-27-16
SHEET 2 OF 3

PROJECT NAME: RIVER VALLEY RIDERS
PROJECT NUMBER:
BUILDING DESCRIPTION: PERSPECTIVE, SITE, BUILDINGS
DESIGN NUMBER: P14-025

592 Industrial Drive
P.O. Box 660
Winsted, Minnesota 55395
320-485-2844 800-710-4726
Fax 320-485-3625
www.rambuildings.com
Contractor License Number 20171976

RAM CONSTRUCTION SERVICES
General Contracting, Inc.

City of Afton
 3033 St. Croix Trl, P.O. Box 219
 Afton, MN 55001

Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
 From: Ron Moore, City Administrator
 Date: August 15, 2018
 Re: Steve and Jennifer Knuth/Nathan Landucci, Landucci Homes Variance Application at the Property on Valley Creek Trail with Property Identification Numbers 17.028.20.24.0001 and 17.028.20.24.0002 - **Resolution 2018-38**

Steve and Jennifer Knuth/Nathan Landucci, Landucci Homes have applied for a variance to allow the 40-acre property on the north side of Valley Creek Trail, approximately 1300 feet east of Neal Avenue, with Property Identification Numbers 17.028.20.24.0001 and 17.028.20.24.0002, to be accessed via a driveway from Neal Avenue through a private easement across an adjacent parcel to the north to serve a proposed house on the property. Nathan Landucci, Landucci Homes, currently owns 120 acres of land in several adjacent parcels north of Valley Creek Trail and East of Neal Avenue, including the two subject parcels totaling 40 acres. (See the attached map).

Steve and Jennifer Knuth are interested in purchasing the two parcels totaling 40 acres on the north side of Valley Creek Trail, approximately 1300 feet east of Neal Avenue, for a home site. Due to steep topography and the location of a tributary to Valley Creek on the parcels, the southern portions of the parcels are not buildable. The Knuth's would like to build a house on the north side of the tributary. They propose to access the property from Neal Avenue via a driveway constructed on a private easement through an adjacent parcel to the north. The length of the driveway would be approximately 2,800 feet. The property would be given a Neal Avenue address to facilitate public safety access.

Sec. 12-84 of the Zoning Code requires that "All lots or parcels shall have **direct adequate physical access** for emergency or public safety vehicles **along the frontage of the lot** or parcel **from either an existing improved city street** or an existing private road approved by the City. **In addition** to the required direct physical access, **a lot or parcel may have a private easement access driveway to the lot over adjacent lots or parcels.** (highlighting added by staff). (Note: Private roads are no longer allowed). The purpose of this language is to enable emergency or public safety vehicles to readily access a property by referencing the address on a public road.

Variance

The Knuth's and Mr. Landucci are requesting a variance to allow a private easement access driveway to serve the property without also having direct physical access along the frontage of the property from an improved public street. As indicated above, due to steep topography and the location of a tributary to Valley Creek in the southern portion of the parcels, the southern portion of the parcels are not buildable and the northern portions of the parcels are not accessible from Valley Creek Trail.

The City's general policy is not to facilitate development on property that does not have direct access from a

public road to avoid increasing the density of development on the property. In this case, the proposed development is one house on 40 acres, which is well below the City's one lot per 10-acre density limit. As indicated above, the driveway to serve the proposed house would come from Neal Avenue through a parcel owned by Mr. Landucci/Landucci Homes. Mr. Landucci is planning a Preservation and Land Conservation Development (PLCD) subdivision that would include this parcel and parcels to the east totaling 80 acres. If the PLCD was to move forward, the area on which the proposed driveway for the Knuth house would be located would become a public road to serve both the PLCD subdivision and the Knuth property. The public road would enable the Knuth property to meet the requirement of direct physical access along the frontage of the lot.

Width of Driveway Easement

The driveway easement is proposed to have a width of 66 feet. While the width of the proposed driveway is substantially less than 66 feet, the applicant's engineer has indicated the proposed 66 foot width is needed for the grading required for the installation of necessary culverts and to match the driveway with the grade of the property. The Planning Commission suggested that the driveway easement be reduced to 22 feet in width and that a temporary construction easement be provided to enable any necessary grading.

Questions Discussed at Planning Commission Meeting

The following questions regarding the variance application were discussed at the Planning Commission meeting.

1. Can a variance application involve a zoning regulation that is not a dimensional regulation i.e. a setback distance or the height of a building? The definition of variance in the zoning code indicates a variance is normally limited to height, bulk, density and yard requirements. The City Attorney has indicated the State Statute regarding variances indicates any conditions imposed by a zoning code can be varied if the situation meets the criteria of practical difficulty, with the exception of a variance to allow a type of use that is not allowed.
2. Because the variance application materials refer to a potential PLCD plan that would include a public road in the area of the proposed driveway, should the public notice regarding the variance application have included information regarding the potential PLCD and public road? The City Attorney has indicated the public notice should include information if it relates to a submitted application, but should not speculate on a potential application.
3. One of the three factors used to determine practical difficulty for a variance is whether the plight of the landowners is due to circumstances unique to the property not created by the landowners. Is the difficulty regarding access a self-created circumstance caused by purchasing a parcel that does not have access directly from a public road? The City Attorney has indicated the tributary is a pre-existing circumstance unique to the property not created by the landowners.

Tributary Map

Attached is a map showing the location of the tributary on the subject property based on a water overlay map on the Washington County property data website.

Map of Landucci Property

Attached is a map showing the 80 acres of property owned by Mr. Landucci in relation to the subject property.

Findings

The following is a recommended set of findings. The Council may revise the findings as desired.

1. The proposed variance application involves two parcels zoned Ag.
2. The surrounding land is zoned Ag.
3. The proposal would allow one house on 40 acres of property.
4. Due to steep topography and the location of a tributary to Valley Creek in the southern portion of the parcels, the southern portion of the parcels are not buildable and the northern portions of the parcels are not accessible from Valley Creek Trail.
5. The proposed driveway would be approximately 2,800 feet in length.
6. The current property owner is in the process of planning a PLCD subdivision on the 80 acres of property to the north of the subject parcel, in which the area of the proposed driveway easement is planned to become a public road to serve the PLCD subdivision.

Conditions

If the Council decides to approve the variance, the following is a recommended set of conditions of approval.

The Council may revise the conditions as desired.

1. The subject parcel shall be given a Neal Avenue address to facilitate public safety access
2. A turnaround, meeting the requirements of Sec. 12-84. E., shall be provided at the end of the driveway to enable public safety vehicles to turn around to exit the property
3. the two subject parcels, totaling 40 acres, shall be combined
4. A driveway permit is required and the driveway shall meet all driveway standards and shall be subject to review and approval by the City.

Planning Commission Recommendation

The Planning Commission considered a motion to approve the variance application, but to allow only a 22' wide driveway easement, to be located on the northern portion of the proposed 66' wide easement area, with a temporary construction easement of 33', with the findings and conditions listed below. The motion to recommend approval of the variance failed on a vote of 3-3-0.

Findings:

1. The proposed variance application involves two parcels zoned Ag.
2. The surrounding land is zoned Ag.
3. The proposal would allow one house on 40 acres of property.
4. The area of the proposed driveway is in the same location as an existing farm access drive
5. The area of the proposed driveway easement is planned by the property owner to become a public road to serve a future PLCD subdivision.
6. Due to steep topography and the location of a tributary to Valley Creek in the southern portion of the parcels, the southern portion of the parcels are not buildable and the northern portions of the parcels are not accessible from Valley Creek Trail.
7. The proposed driveway would be approximately 2,800 feet in length.

Conditions

1. The subject parcel shall be given a Neal Avenue address to facilitate public safety access.
2. A turnaround, meeting the requirements of Sec. 12-84. E., shall be provided at the end of the driveway near the proposed house to enable public safety vehicles to turn around to exit the property.
3. The two subject parcels, totaling 40 acres, shall be combined.
4. A driveway permit is required from both the City and Washington County, and the driveway shall meet all driveway standards and shall be subject to review and approval by the City Engineer and the Valley Branch Watershed District.

5. A permit shall be obtained from the Valley Branch Watershed District (VBWD), and all requirements of that permit shall be met for the duration of the permit. Grading and drainage improvements shall be constructed according to final plans approved by the VBWD and the City Engineer. Silt fences or other types of erosion control shall be properly installed prior to construction; and shall be maintained in good condition until the construction is complete.
6. The width of the driveway easement shall be a maximum of 22 feet, and shall be located in the northern portion of the proposed 66 foot easement area.
7. A temporary construction easement beyond the driveway easement, for the construction of the driveway, may be granted as needed.
8. The approval of the driveway easement shall not be construed as any inference of support for or approval of a future public road in the area of the driveway easement, or of a Preservation and Land Conservation Development (PLCD).
9. The construction of the driveway must improve current runoff conditions

Resolutions

Attached are a resolution of approval and a resolution of denial for the Council's consideration.

Council Action Requested:

Motion regarding the adoption of a resolution concerning the Steve and Jennifer Knuth/Nathan Landucci, Landucci Homes application for a variance to allow the 40-acre property on the north side of Valley Creek Trail, with Property Identification Numbers 17.028.20.24.0001 and 17.028.20.24.0002, to be accessed via a driveway from Neal Avenue through a private easement across an adjacent parcel to the north to serve a proposed house on the property, rather than having direct access along the frontage of the lot from an existing improved public street, with findings, and conditions if applicable.

RESOLUTION 2018-38

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION APPROVING THE KNUTH/LANDUCCI VARIANCE APPLICATION AT THE PROPERTY ON THE NORTH SIDE OF VALLEY CREEK TRAIL, 1300 FEET EAST OF NEAL AVENUE, WITH PROPERTY IDENTIFICATION NUMBERS 17.028.20.24.0001 AND 17.028.20.24.0002

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and,
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and,
- WHEREAS,** Steve and Jennifer Knuth and Nathan Landucci/Landucci Homes have made an application for a variance at the property on Valley Creek Trail with property identification numbers 17.028.20.24.0001 and 17.028.20.24.0002; and,
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and,
- WHEREAS,** the Planning Commission held a public hearing on the application at its regular meeting of August 6, 2018, and a motion for approval of the variance failed on a vote of 3-3-0; and,
- WHEREAS,** the City Council heard the request at its regular meeting on August 21, 2018, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby APPROVE the Steve and Jennifer Knuth and Nathan Landucci/Landucci Homes application for a variance at the property on Valley Creek Trail with property identification numbers 17.028.20.24.0001 and 17.028.20.24.0002, based on the findings and conditions as listed below:

Findings:

1. The proposed variance application involves two parcels zoned Ag.
2. The surrounding land is zoned Ag.
3. The proposal would allow one house on 40 acres of property.
4. The area of the proposed driveway is in the same location as an existing farm access drive
5. The area of the proposed driveway easement is planned by the property owner to become a public road to serve a future PLCD subdivision.
6. Due to steep topography and the location of a tributary to Valley Creek in the southern portion of the parcels, the southern portion of the parcels are not buildable and the northern portions of the parcels are not accessible from Valley Creek Trail.
7. The proposed driveway would be approximately 2,800 feet in length.

Conditions

1. The subject parcel shall be given a Neal Avenue address to facilitate public safety access.
2. A turnaround, meeting the requirements of Sec. 12-84. E., shall be provided at the end of the driveway near the proposed house to enable public safety vehicles to turn around to exit the property.
3. The two subject parcels, totaling 40 acres, shall be combined.

RESOLUTION 2018-38

4. A driveway permit is required from both the City and Washington County, and the driveway shall meet all driveway standards and shall be subject to review and approval by the City Engineer and the Valley Branch Watershed District.
5. A permit shall be obtained from the Valley Branch Watershed District (VBWD), and all requirements of that permit shall be met for the duration of the permit. Grading and drainage improvements shall be constructed according to final plans approved by the VBWD and the City Engineer. Silt fences or other types of erosion control shall be properly installed prior to construction; and shall be maintained in good condition until the construction is complete.
6. The width of the driveway easement shall be a maximum of 22 feet, and shall be located in the northern portion of the proposed 66 foot easement area.
7. A temporary construction easement beyond the driveway easement, for the construction of the driveway, may be granted as needed.
8. The approval of the driveway easement shall not be construed as any inference of support for or approval of a future public road in the area of the driveway easement, or of a Preservation and Land Conservation Development (PLCD).
9. The construction of the driveway must improve current runoff conditions

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 21ST DAY OF AUGUST, 2018.

SIGNED:

Richard Bend, Mayor

ATTEST:

Ronald J. Moore, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

RESOLUTION 2018-38XX

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION DENYING THE KNUTH/LANDUCCI VARIANCE APPLICATION AT THE PROPERTY ON THE NORTH SIDE OF VALLEY CREEK TRAIL, 1300 FEET EAST OF NEAL AVENUE, WITH PROPERTY IDENTIFICATION NUMBERS 17.028.20.24.0001 AND 17.028.20.24.0002

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and,
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and,
- WHEREAS,** Steve and Jennifer Knuth and Nathan Landucci/Landucci Homes have made an application for a variance at the property on Valley Creek Trail with property identification numbers 17.028.20.24.0001 and 17.028.20.24.0002; and,
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and,
- WHEREAS,** the Planning Commission held a public hearing on the application at its regular meeting of August 6, 2018, and a motion for approval of the variance failed on a vote of 3-3-0; and,
- WHEREAS,** the City Council heard the request at its regular meeting on August 21, 2018, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby DENY the Steve and Jennifer Knuth and Nathan Landucci/Landucci Homes application for a variance at the property on Valley Creek Trail with property identification numbers 17.028.20.24.0001 and 17.028.20.24.0002, based on the findings listed below:

Findings:

1. The proposed variance application involves two parcels zoned Ag.
2. The surrounding land is zoned Ag.
3. The area of the proposed driveway easement is planned by the property owner to become a public road to serve a future PLCD subdivision.
4. Due to steep topography and the location of a tributary to Valley Creek in the southern portion of the parcels, the southern portion of the parcels are not buildable and the northern portions of the parcels are not accessible from Valley Creek Trail.
5. The proposed driveway would be approximately 2,800 feet in length.
6. The construction of the proposed driveway would require a substantial amount of grading, would create a substantial amount of impervious surface and would disturb a substantial amount of land.
7. The City's general policy is not to facilitate development on property that does not have direct access from a public road.

RESOLUTION 2018-38XX

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 21ST DAY OF AUGUST, 2018.

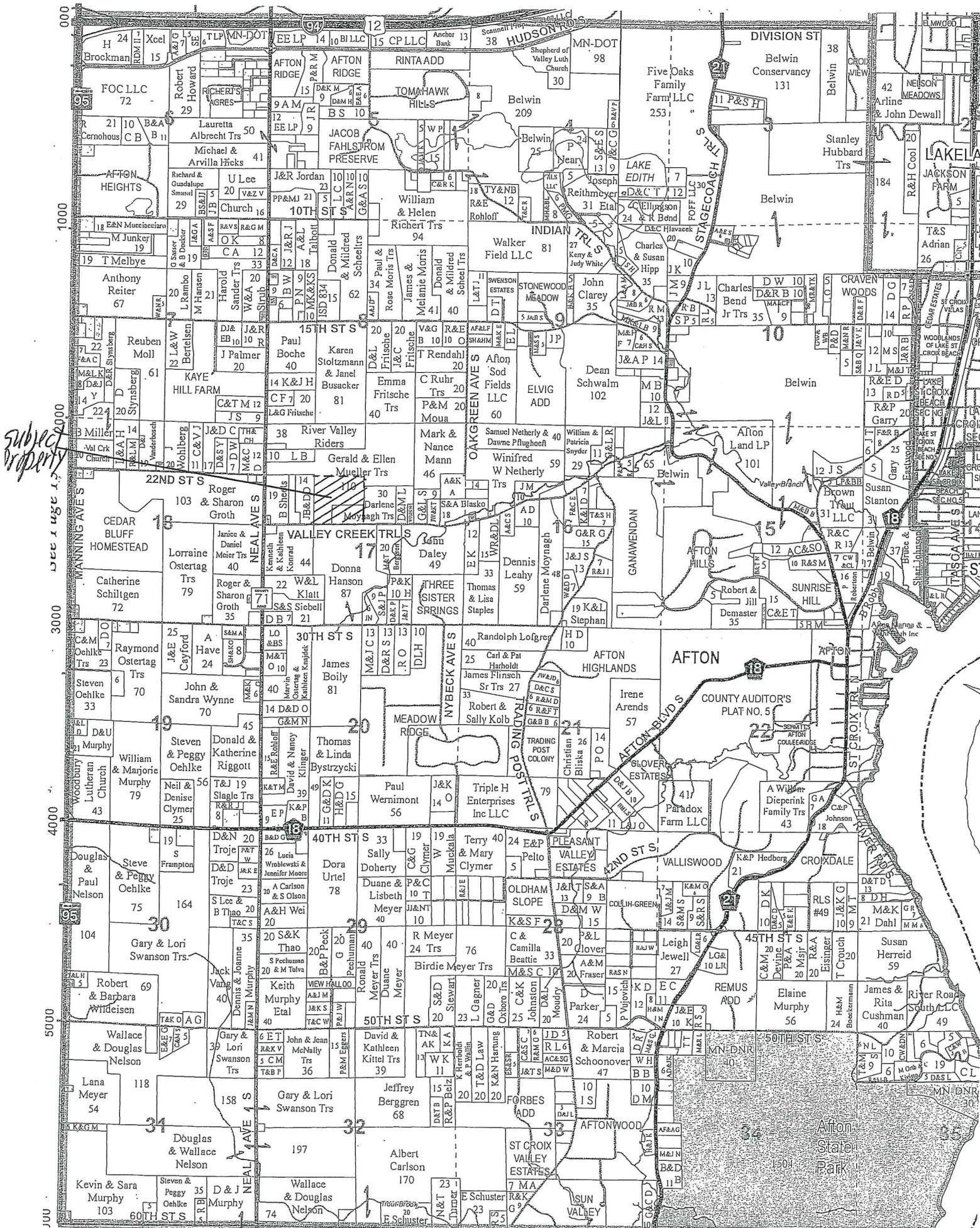
SIGNED:

Richard Bend, Mayor

ATTEST:

Ronald J. Moore, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:



subject property

see page 17

JUU

LAKELAI
JACKSON FARM
T&S Adrian

AFTON

COUNTY AUDITOR'S
PLAT NO. 5

Afton State
Park

Boundary Survey

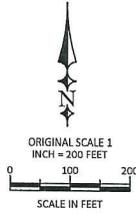
Valley Creek Trail S., Afton

The SE 1/4 of the NW 1/4 of Section 17, T.28N, R20W.

ERICKSON
CIVIL

333 North Main Street, Suite 201
Stillwater, Minnesota 55082
Phone (612) 309-3804

www.ericksoncivilsite.com



LEGEND

- DENOTES FOUND 1/2 INCH DIA. BY 16 INCH IRON PIPE MONUMENT MARKED WITH A PLASTIC CAP INSCRIBED "FREEMAN LS 16989", UNLESS SHOWN OTHERWISE
- △ DENOTES FOUND 1 INCH MAG NAIL WITH 1 1/2 INCH DISC INSCRIBED "FREEMAN LS 16989", UNLESS SHOWN OTHERWISE

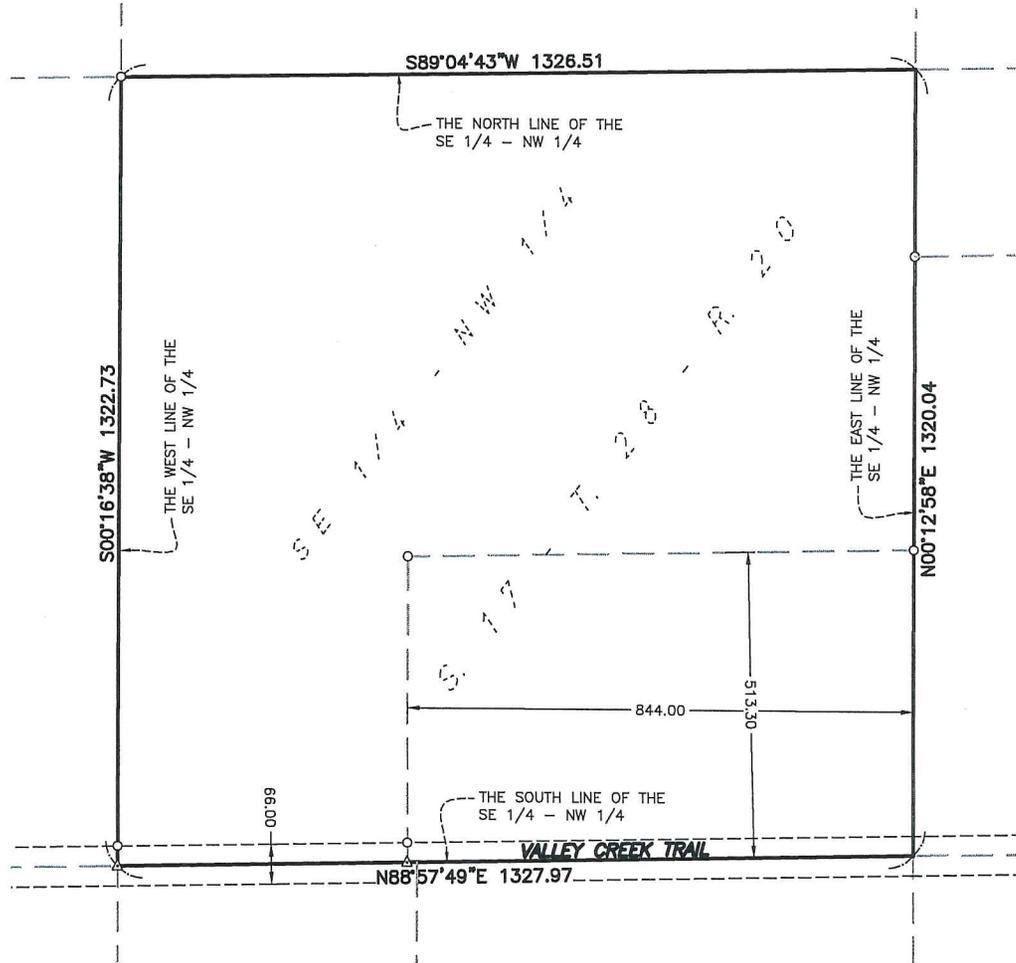
LEGAL DESCRIPTION:

The Southeast Quarter of the Northwest Quarter (SE 1/4 of NW 1/4) of Section Seventeen (17), Township Twenty-eight (28) North, Range Twenty (20) West, except a highway easement to Washington County and described in Book 245 of Deeds, page 292, subject to an easement for roadway purposes over the South 33 feet thereof.

Subject to existing easements and highways.

NOTES

- 1) ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE NORTH LINE OF SECTION 17, T28N - R20W BETWEEN THE N 1/4 AND THE NE 1/4 BEARING N 89°00'09" E
- 2) TOTAL LOT AREA = 40.25 AC (1,753,393 S.F.)
- 3) P.I.D. - 17.028.20.24.0001 & 17.028.20.24.0002



I HEREBY CERTIFY THAT THIS SURVEY, PLAN, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

By *Greg B. Lundquist*
NAME - Greg B. Lundquist LIC. NO. 52146 DATE - 7-12-2018

Knuth Driveway Easement

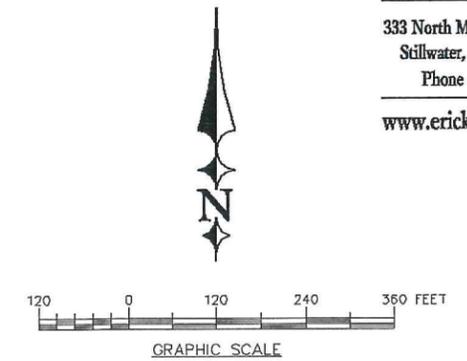
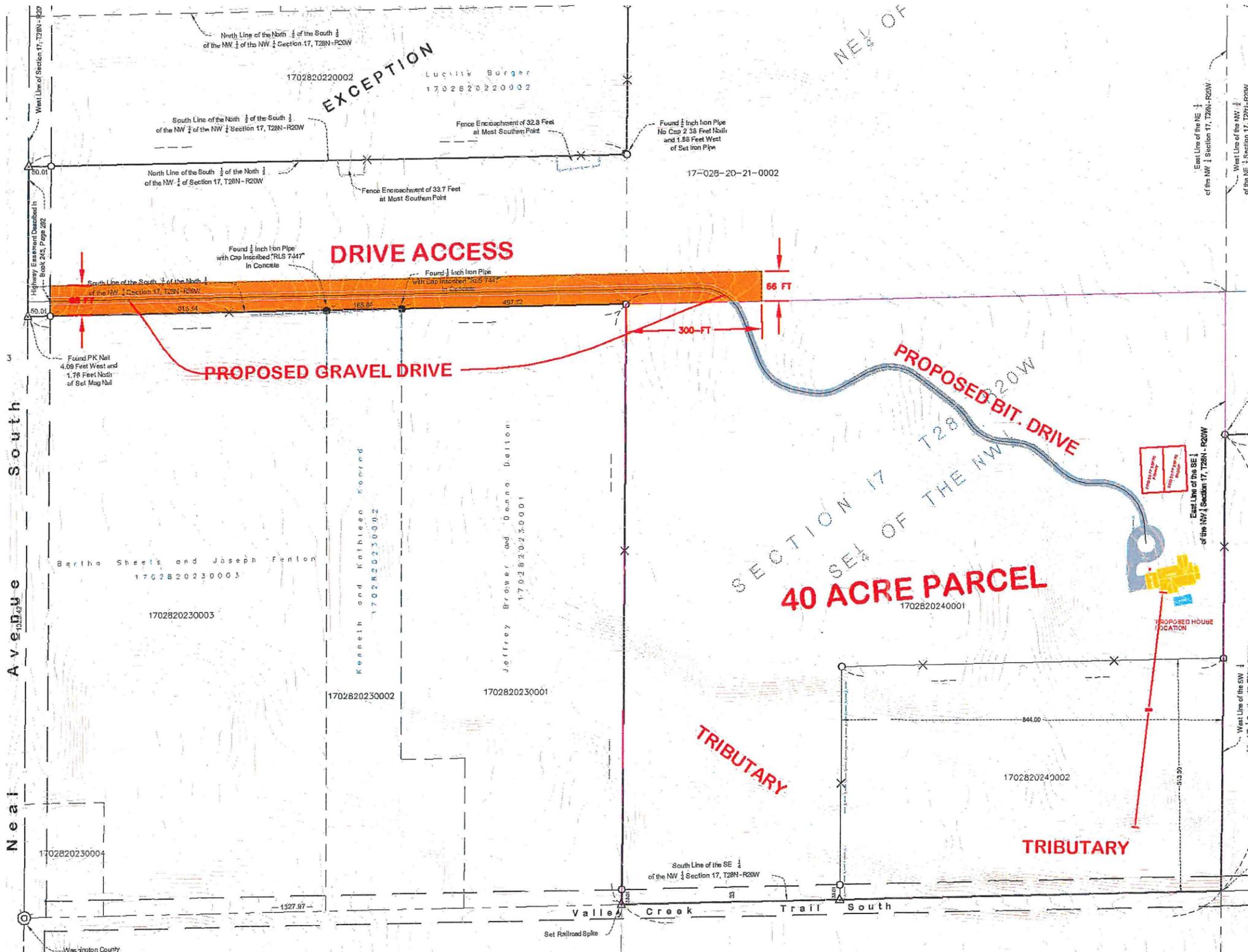
66-ft Wide Access Easement Depiction - Variance Request

AFTON, MINNESOTA

ERICKSON CIVIL

333 North Main Street, Suite 201
Stillwater, Minnesota 55082
Phone (612) 309-3804

www.ericksoncivilsite.com



LEGEND

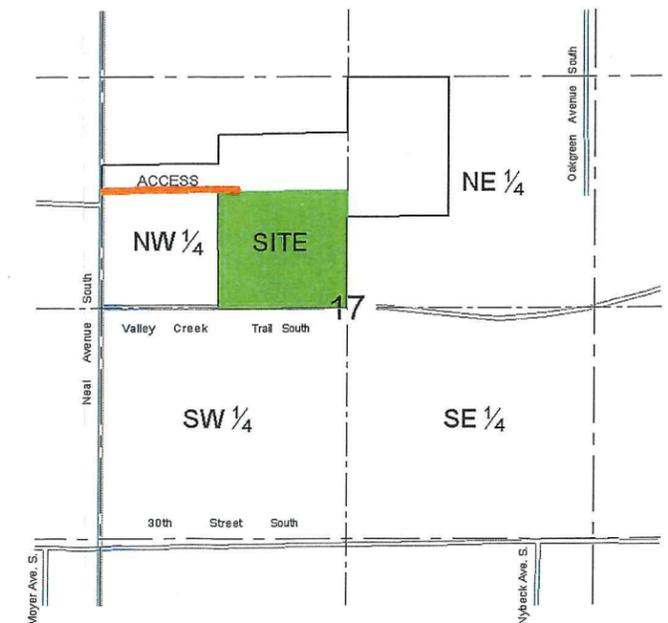
- DENOTES FOUND 1/8 INCH DIA. BY 16 INCH IRON PIPE MONUMENT MARKED WITH A PLASTIC CAP INSCRIBED "FREEMAN LS 16989", UNLESS SHOWN OTHERWISE
- DENOTES FOUND MONUMENT, SIZE AND MARKINGS AS INDICATED
- ▲ DENOTES FOUND 1 INCH MAG NAIL WITH 1/2 INCH DISC INSCRIBED "FREEMAN LS 16989", UNLESS SHOWN OTHERWISE
- × DENOTES FOUND 5 FEET IN LENGTH FENCE POST ON PROPERTY LINE
- DENOTES EXISTING BARBED WIRE FENCING
- DENOTES PROPOSED 66 FOOT WIDE ACCESS EASEMENT
- DENOTES PROPOSED 40 ACRE PARCEL BOUNDARY
- EXISTING 2-FOOT CONTOUR INTERVAL

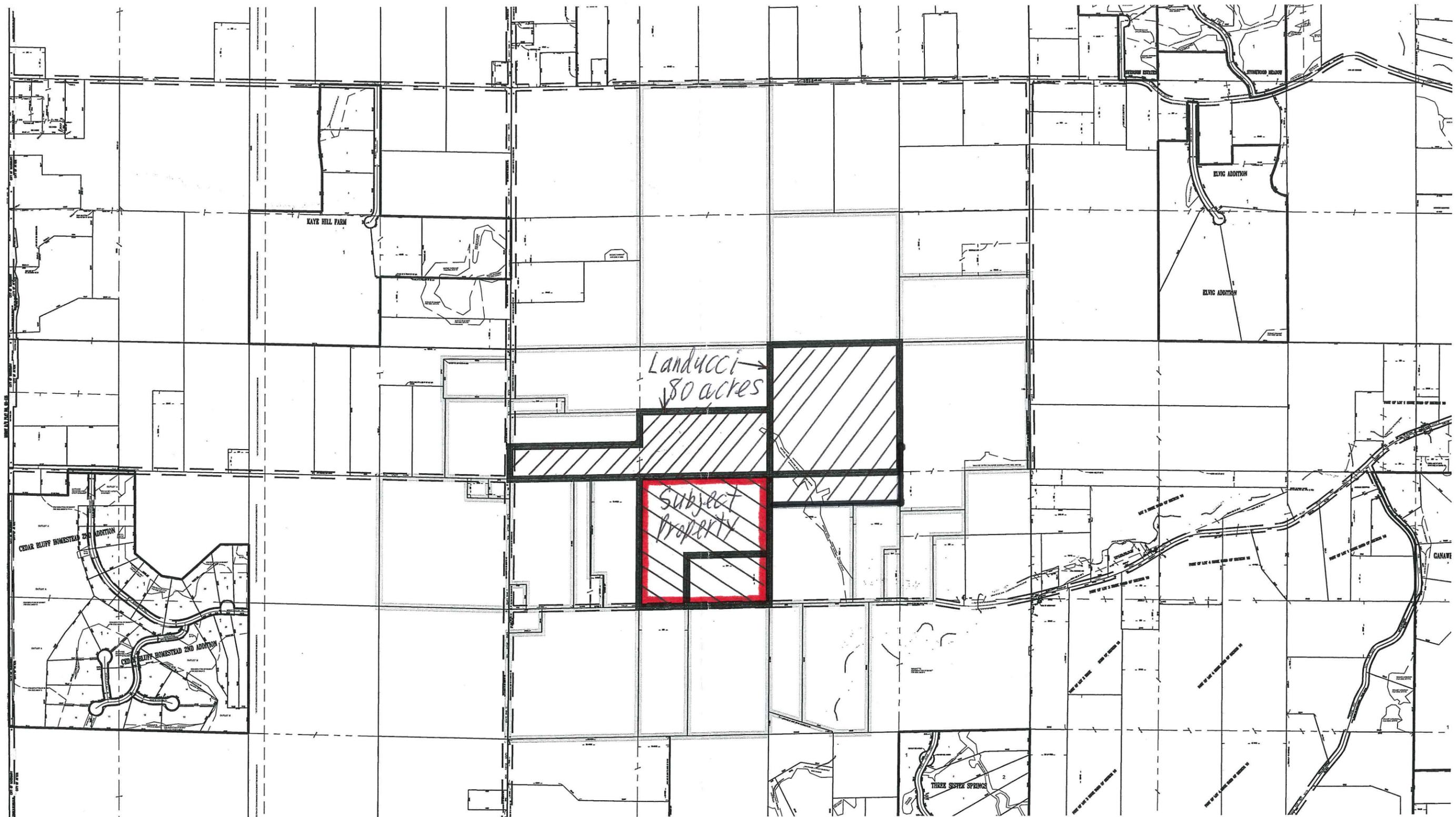
NOTES

- 1) ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE NORTH LINE OF SECTION 17, T28N - R20W BETWEEN THE N 1/4 AND THE NE 1/4 BEARING N 89°00'09" E
- 2) PARCEL BOUNDARY PROVIDED FROM SURVEY BY FOLZ, FREEMAN, ERICKSON, INC.

Location Map

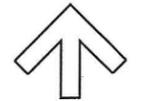
Section 17, T28N - R20W
Washington County, Minnesota





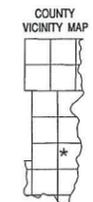
Washington County
 PUBLIC WORKS DEPARTMENT
 SURVEY DIVISION
 11660 Myron Road North
 Stillwater, Minnesota 55082
 (651) 430-4300
 publicworks@co.washington.mn.us
 www.co.washington.mn.us/surveyor

- LEGEND**
- DNR PROTECTED WATERS
 - DNR PROTECTED WETLAND
 - - - - - DNR PROTECTED WATERCOURSE
 - MUNICIPAL BOUNDARY
 - ==== PARK BOUNDARY


NORTH
 SCALE: 1 inch = 980 feet

SECTION-TOWNSHIP-RANGE INDEX

0702820	0802820	0902820
1802820	1702820	1602820
1902820	2002820	2102820



SECTION VICINITY MAP

22	24	12	11
NW		N	NE
23	24	13	14
32	31	42	41
SW		S	SE
33	34	43	44

PROPERTY IDENTIFICATION NUMBER FORMAT (GEOCODE)

SECTION NUMBER	TOWNSHIP NUMBER	RANGE NUMBER	QUARTER	SPECIFIC PARCEL
##	###	##	##	####

(0001) = LAST FOUR DIGITS OF PROPERTY IDENTIFICATION NUMBER

THIS DRAWING IS THE RESULT OF A COMPILATION AND REPRODUCTION OF LAND RECORDS AS THEY APPEAR IN VARIOUS WASHINGTON COUNTY OFFICES. WASHINGTON COUNTY IS NOT RESPONSIBLE FOR ANY INACCURACIES.
 PROPERTY LINES AS SHOWN ARE FOR REFERENCE PURPOSES AND MAY NOT REPRESENT ACTUAL LOCATIONS.
 MAP LAST UPDATED: January 3, 2017
 NO ADDITIONAL CHANGES HAVE BEEN REPORTED TO DATE
 DATE OF CONTOURS: November, 2011 DATE OF PHOTOGRAPHY: None

Applicant(s): Steve and Jennifer Knuth
Phone: 612-313-2620
Mailing Address: 887 Highlander Trail, Hudson, WI 54016
Property Address for variance: 133XX Valley Creek Trail South

Variance request description:

The 40 Acre parcel the Knuth family wishes to purchase has legal frontage on Valley Creek Road but due to recent court action and City ordinances concerning trout tributaries eliminated the ability to access to buildable land for home site. Owner (Landucci) is willing to grant an alternate 66-foot wide easement access that will allow for a private driveway to be installed to the property from Neil Avenue South. In the future this same 66-foot wide access easement would be platted as right of way if/when a planned future subdivision of the property, which Landucci will reserve the right to do. At that time a city standard street would be extended to the remaining overall parcel owned by Landucci and the driveway access from the 40 acre parcel would then have frontage on the new road right of way. This variance application will be accompanied with a driveway access permit. A watershed permit will also be applied for, defining the grading and drainage and storm water requirements for the project.

City Ordinance Section number(s), that variance is requested for: **12-84 & 12-81**

Answer the following questions to the best of your ability - based on the criteria found in section 12-77 of Afton's Code (Land Use, Appeals and Variances). Completing this questionnaire will help the Planning Commission and the City of Afton evaluate your application in light of the requirements of Afton's Variance Ordinance. It does not guarantee that your variance request will be approved. If needed use a separate page.

Background: This questionnaire is designed to help you and the City of Afton determine whether a variance should be granted. Please consult with the City Administrator who can help you with your variance application and explain the Variance Ordinance to you. The City Administrator will work with you to ensure that the variance you request is the minimum variance required to provide the same rights commonly enjoyed by other properties in the same zoning district. Because of special provisions for certain types of construction, the City Administrator will also determine whether the property is in the Flood Plain District. There are also special provisions for earth-sheltered construction.

Criteria #1 *The requested use, must be a reasonable use in order to receive a variance. Applicant*
- Please explain why the proposed use which requires a variance is a reasonable use for this property?

Access to the site's buildable acreage from the legal frontage of Valley Creek Road is not feasible due to existence of a trout stream contributory channel. The 40 acre parcel in question has buildable property accessible only from the north side of the property on the north side of the tributary. Access is restricted to the buildable acreage due to the difficulty of crossing the tributary due to regulations and ordinances in place to protect the tributary from such a crossing. The proposed easement will allow for permanent access from the north side of the parcel with no disturbance to the protected tributary and allow for the construction and access to a single family residence.

Criteria #2 *Exceptional or extraordinary circumstances apply to the property which do not apply generally to other properties in the same zone or vicinity, and result from lot size, shape, topography, or other circumstances over which the property owner, since enactment of this Ordinance, have had no control.* **Applicant** - What exceptional or extraordinary circumstances related to the property do not apply generally to other properties in the same zone or vicinity? Extraordinary circumstances would include lot size, irregular lot shape or topography. Are there other circumstances over which you, as the property owner, have no control?

Explain:

The existence of the tributary is a unique circumstance for this parcel that does not allow crossing of the tributary and limits the use of the parcel that can be granted access by variance from a different platted right of way. This trout stream tributary is an existing topographical feature that was not created by the land owner.

The owner wishes to protect the tributary and at the same time utilize the 40 acre parcel for a single home site. The watershed permitting process will also create additional measures to protect and preserve the tributary with the requirement of easements and additional restrictions.

Criteria #3 *That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance.*

Applicant - How does the literal interpretation of the provisions of the Afton ordinance (from which you are requesting a variance) deprive you of rights commonly enjoyed by other properties in the same zoning district? Explain:

The original plan was to access the building site with the use of a bridge crossing of the tributary at the narrowest location, allowing free flow of water through the existing channel. This type of crossing was deemed favorable by the DNR however City staff informed the applicant that this was not allowed due to setback restrictions to the tributary. A bridge structure was deemed a building and would not be allowed in the setback, nor would a driveway. The only useable buildable area of this parcel is on the north side of the tributary north of Valley Creek Trail South. This buildable area can only be accessed from the north side of the lot.

Any other lot in this zoning district that does not have a trout stream tributary would be able to access the buildable acreage of their property from the frontage that is available to this parcel. This is a unique circumstance and is a limiting factor to the use of this parcel.

Criteria #4 *The special conditions or circumstances do not result from actions of the applicant.*

Applicant - How did these exceptional circumstances related to the property come about? Did actions by you create these circumstances? Explain:

Landucci Homes is the seller of the 40 acre parcel to the Knuth family and also owns the land north of the 40 acre parcel in question. Landucci Homes is willing to grant an easement for the Knuth Family to gain access to the 40 acre parcel. The existence of the tributary is a unique circumstance for this parcel that does not allow crossing of the tributary and limits the use of the parcel that can be granted access by variance from a different platted right of way. This tributary is an existing topographical feature that was not created by the land owner.

Criteria #5 *That granting the variance requested will not confer on the applicant any special privilege that is denied by this Ordinance to owners of other lands, structures, or buildings in the same district.*

Applicant - Will the granting of the requested variance confer on you, the applicant, any special privilege that is denied by this ordinance to owners of other lands, structures, or buildings in the same zoning district? Explain:

Granting the variance request only strengthens the existing ordinances in place to protect such a circumstance surrounding a trout stream tributary. This also shows the willingness of the City to work with applicants on finding a viable lasting solution to a circumstance that is out of their control, while preserving the natural resources of the City.

Criteria #6 *The variance requested is the minimum variance which would alleviate the hardship.*

Applicant - Is the variance you are requesting the minimum variance which would alleviate the practical difficulty or hardship for your property? Explain:

Granting the variance request as proposed is the minimum solution to the circumstance of providing access to the parcel. There are no other options to allow access to the parcel. This is the only solution.

Criteria #7 *The variance would not be materially detrimental to the purposes of this Ordinance, or to property in the same zone.*

Applicant (Optional) - Will the variance be materially detrimental to the purposes of this Ordinance, or to property in the same zone? How would the use of the property, if allowed by the variance, affect other properties in the vicinity?

Explain:

This is a single driveway that will access a 40 acre parcel for a single home site location. The location of the proposed driveway is situated on an existing farm entrance road and access road. The proposed driveway will not alter the current situation or use of the existing driveway. There is no material detrimental effect of this proposal and is currently common in this district to access home sites with this length of driveway.

Future subdivision of the Landucci parcel is allowed in this zoning district and any future subdivision will utilize the same routing of the proposed driveway if in the future Landucci Homes chooses to subdivide the remaining land. Subdivision of the remaining parcel and the construction of a roadway is in harmony with the existing ordinances and parcels in this zoning district. The location of the proposed driveway onto Neal also aligns with 22nd Street South.

Criteria #8 *Economic conditions or circumstances alone shall not be considered in the granting of a variance request if a reasonable use of the property exists under the terms of the ordinance.* **Applicant -** Is the requested variance for economic reasons?

Explain:

This is by no way driven by economic circumstance. The only driving factor is to gain access to the buildable acreage of the parcel without harming the trout stream tributary and respecting the ordinances that are currently in place that are meant to protect it.

Criteria #9 *In the Flood Plain District, no variance shall be granted which permits a lower degree of flood protection than the Regulatory Flood Protection Elevation for the particular area or permits standards lower than those required by state law.* **Applicant (optional), PC -** Is the property in a Flood Plain District? Yes No

The tributary has its own floodplain which traverses through the 40-acre parcel. The proposed driveway and home site are beyond this floodplain and the proposed improvement do not interfere with the floodplain.

Criteria #10 *Variances shall be granted for earth-sheltered construction by state statutes when in harmony with this Ordinance.* **Applicant -** Is the variance for earth-sheltered construction? Yes No

ADDITIONAL CRITERIA THAT MAY BE CONSIDERED BY THE PLANNING COMMISSION (PC) AND/OR CITY COUNCIL(CC)- Applicant responses to criteria #11 and criteria #12 are optional.

Criteria #11 *Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance.* **Applicant (Optional), PC** - Is the requested variance in harmony with the Afton ordinances and code? How will this variance if granted (and the proposed use of the property allowed) affect the essential character of the area?

Explain:

The view from Valley Creek Trail South will remain unchanged and the setback to the tributary will remain as it exists today providing the restrictions and protections that the ordinance created by the City was meant to do. This proposal is in total harmony with this ordinance.

Criteria #12 *Variances shall only be permitted when they are in harmony with the general purposes and intent of the Afton Comprehensive Plan.* **Applicant (Optional), PC** - Is the requested variance in harmony with the Afton comprehensive plan?

Explain:

The comp plan does allow for subdivision and the use of residential lots in this zoning district. The creation of a single home site on 40 acres is more restrictive and less dense that what would be allowed in this zoning district and is the best way to protect this portion of the tributary.

The family also understands the sensitive nature of this parcel and is planning on taking the existing farmed portions of the parcel out of farm production and provide for natural grasslands and forestation of the areas that protect the tributary.

Variance Factor Test

Knuth Driveway Request

Afton, Minnesota

7-12-2018

ERICKSON
CIVIL

333 North Main Street, Suite 201
Stillwater, Minnesota 55082
Phone (612) 309-3804

land planning / surveying / engineering

www.ericksoncivilsite.com

1. Reasonableness: The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance.

Access to the site's buildable acreage from the legal frontage of Valley Creek Road is not feasible due to existence of a trout stream tributary channel. The 40 acre parcel in question has buildable property accessible only from the north side of the property on the other side of the tributary. Access is restricted to the buildable acreage due to the difficulty of crossing the tributary due to regulations and ordinances in place to protect the tributary from such a crossing. The proposed easement will allow for permanent access from the north side of the parcel with no disturbance to the protected tributary.

2. Uniqueness: The plight of the landowners is due to circumstances unique to the property not created by the landowner.

The existence of the tributary is a unique circumstance for this parcel that does not allow crossing of the tributary and limits the use of the parcel that can be granted access from a different platted right of way. This tributary is an existing topographical feature that was not created by the land owner.

3. Essential Character: The variance, if granted, will not alter the essential character of the locality.

Granting the variance will allow for a single home site to be created on a single 40 acre parcel which is the best way to preserve this area for now and for the future due to the limitation this will create for future subdivision of the parcel. This family understands the sensitive nature of this site and has a great vision for this property and looks forward to being good stewards of the land with a plan for tree plantings and restoration of fields into natural grasslands which will reduce the overall impact to the tributary and creek.

RECEIVED

JUL 12 2018

CITY OF AFTON

218-19

CITY OF AFTON

VARIANCE APPLICATION

(Reference Sections: 12-55, 12-77, 12-328 12-835, 12-1020, 12-1266, 12-1955, 12-2228)

Nathan Landucci, Landucci Homes	20 th Street Court North	Stillwater	MN	55082	651-894-2582
Owner	Address	City	State	Zip	Phone

Steve and Jennifer Knuth	887 Highlander Trail	Hudson	WI	54016	612-313-2620
Applicant (if different than owner)	Address	City	State	Zip	Phone

133xx Valley Creek Trail South, Afton, MN 55001
Project Address

Ag and Ag Preserve	Vacant / Farming	17.028.20.24.0001 & 17.028.20.24.0002
Zoning Classification	Existing Use of Property	PID# or Legal Description

Legal Description: The Southeast Quarter of the Northwest Quarter (SE of Nw) of Section Seventeen (17), Township Twenty-eight (28) North, Range Twenty (20) West, except a highway easement to Washington County and described in Book 245 of Deeds, page 292, subject to an easement for roadway purposes over the South 33 feet thereof.

Subject to existing easements and highways.

12-84 Driveways, 12-81

Please list the section(s) of the code from which the variance(s) are requested.

Description of Request:

The 40 Acre parcel the Knuth family wishes to purchase has legal frontage on Valley Creek Road but due to recent court action concerning trout tributaries eliminated the ability to access to buildable land for a home site. Owner (Landucci) is willing to grant an alternate 66-foot wide easement access that will allow for a private driveway to be installed to the property from Neil Avenue South. In the future this same 66-foot wide access easement would be platted as right of way if/when a planned future subdivision of the property were to proceed, At that time a city standard street would be extended to the remaining overall parcel owned by Landucci and the driveway access from the 40 acre parcel would then have frontage on the new road right of way. This variance application will be accompanied with a driveway access permit. A watershed permit will also be applied for, defining the grading and drainage and storm water requirements for the project. We understand that this undertaking will also require a watershed permit and it will be a condition for this request.

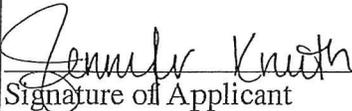
By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.



Signature of Owner *Nathan Landucci ; Landucci Homes, Inc.*

7/12/18

Date



Signature of Applicant *Jennifer Knuth*

7/12/18

Date

Make checks payable to: **City of Afton**

If multiple variances are necessary from the applicant only one fee is required. However, the deposit fee must be multiplied by the number of variances sought.

FEES:

Variance	\$250	\$600
Renewal/Extension	\$250	\$350

ESCROWS:

TOTAL: *\$850*
DATE PAID: *7-12-18*
CHECK #: *5204*
RECVD BY: *rym*

ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION

218-20

RECEIVED

JUL 12 2018

CITY OF AFTON

CITY OF AFTON
DRIVEWAY PERMIT APPLICATION

Nathan Landucci, Landucci Homes	20 th Street Court North	Stillwater	MN	55082	651-894-2582
Owner	Address	City	State	Zip	Phone

Steve and Jennifer Knuth	887 Highlander Trail	Hudson	WI	54016	612-313-2620
Applicant (if different than owner)	Address	City	State	Zip	Phone

133xx Valley Creek Trail South, Afton, MN 55001
Project Address

Ag and Ag Preserve	Vacant / Farming	17.028.20.24.0001 & 17.028.20.24.0002
Zoning Classification	Existing Use of Property	PID# or Legal Description

Legal Description: The Southeast Quarter of the Northwest Quarter (SE of Nw) of Section Seventeen (17), Township Twenty-eight (28) North, Range Twenty (20) West, except a highway easement to Washington County and described in Book 245 of Deeds, page 292, subject to an easement for roadway purposes over the South 33 feet thereof.

Subject to existing easements and highways.

12-84 Driveways, 12-81

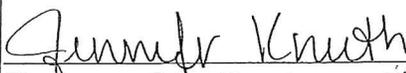
Please list the section(s) of the code from which the variance(s) are requested.

Description of Request:

The 40 Acre parcel the Knuth family wishes to purchase has legal frontage on Valley Creek Road but due to recent court action concerning trout tributaries eliminated the ability to access to buildable land for a home site. Owner (Landucci) is willing to grant an alternate 66-foot wide easement access that will allow for a private driveway to be installed to the property from Neil Avenue South. In the future this same 66-foot wide access easement would be platted as right of way if/when a planned future subdivision of the property were to proceed, At that time a city standard street would be extended to the remaining overall parcel owned by Landucci and the driveway access from the 40 acre parcel would then have frontage on the new road right of way. This variance application will be accompanied with a driveway access permit. A watershed permit will also be applied for, defining the grading and drainage and storm water requirements for the project. We understand that this undertaking will also require a watershed permit and it will be a condition for this request.

By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.


Signature of Owner Nathan Landrocci; Landrocci Homes, Inc. 7/10/18
Date


Signature of Applicant Jennifer Knuth 7/12/18
Date

Make checks payable to: **City of Afton**

If multiple variances are necessary from the applicant only one fee is required. However, the deposit fee must be multiplied by the number of variances sought.

FEES:

Variance

\$250

ESCROWS:

Driveway \$1,500

TOTAL:

\$1750.00

DATE PAID:

7-12-18

CHECK #:

5203

Make checks payable to: City of Afton

RECVD BY:

rym

ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION

I understand and hereby agree that the work for which the permit is issued shall be performed according to the following: (1) the conditions of the permit, (2) the approved plans and specifications, (3) the applicable city approvals, ordinances and codes, and (4) the state building code.

I understand that the permit will expire if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days anytime after work has commenced. I understand that I am responsible for ensuring that all required inspections are requested at least 24 hours in advance and in conformance with the state building code.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date August 21, 2018

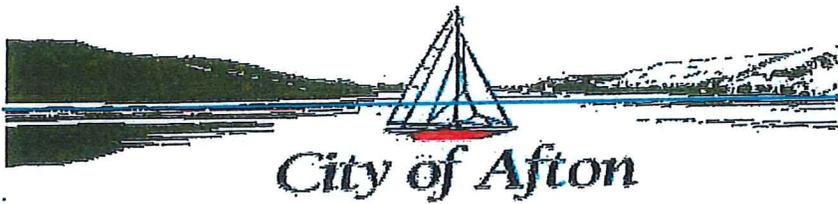
Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moore, City Administrator
Date: August 15, 2018
Re: Comprehensive Plan Update – **Resolution 2018-33**

The Planning Commission has held a public hearing regarding the updated Comprehensive Plan and has recommended approval of the Comprehensive Plan. The Comprehensive Plan recommended for approval includes a number of edits provided to the Planning Commission by Mayor Bend, but does not include all of the edits. Attached is a redlined version of the Plan that shows all of the edits, including all of the edits recommended by Mayor Bend shown in blue. As part of finalizing the Plan, the Council needs to determine whether the edits recommended by Mayor Bend are to be included in the Plan. Also attached for the Council's consideration is a resolution that documents the approval of the updated Comprehensive Plan.

Council Action Requested:

Motion regarding the adoption of resolution 2018-33 approving the updated Comprehensive Plan



CITY OF AFTON
2008 COMPREHENSIVE PLAN
March 16, 2010
Modified: November 30, 2010

July 19, 2011
Revised May 19, 2015

Comments compiled - 12.5.2017 + Ron edits 12.11.17 + Solid
Waste edits 12/18/17
Working Draft

+ RHB edits and comments

1/8/18

Now that I have a word copy, I have inserted my edits and comments. There are a few deviations from my prior disseminated notes.

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PREAMBLE

We, the residents of the City of Afton, Minnesota, in order to:
preserve our rural sanctuary amidst suburban sprawl;
preserve our agricultural heritage and land use;
preserve the character of our Old Village;
protect our groundwater and surface water from contamination;
protect our rolling hills from erosion;
provide for open spaces to be enjoyed by future generations; and
ensure a sound tax base and a sense of community
Do ordain and establish this 2018 Comprehensive Plan.

Philosophy

From the time this community was named with a river in mind and now a City on the Scenic St. Croix River, water has been *the* foremost concern of its residents. That concern has never been greater than today.

Some see urban development as excellent proof of a growing economy; we see urban development as a threat to the water we drink, the crops we grow, and the vistas we gaze upon. This preservation attitude is consistent with the long-term desires of our residents and promotes a healthy respect for the environment. As such, our ordinances do not forbid change; they require that change not harm the environment. As stewards of this land and all that is in it or on it, we can do no less. This City is different from other communities in the Metropolitan Area *and wants to stay that way.*

This City borders on another city that has a diametrically opposed philosophy about land use and urban expansion. This is one of the most significant challenges this City has ever faced. The adage in the real estate industry is that the three most important points in real estate are "location, location, and location." The three most important points in the City of Afton are "groundwater, surface water, and groundwater recharge." We drink this water, we fish these streams, we protect the environment for the flora and fauna with which we share the land.

In many respects, we regard agricultural and open space as the "highest and best use" of the land. We regard our position as a community trust to preserve, protect, and defend our lands and lifestyle from irreversible change. That is our right and the actions of other jurisdictions, including the Legislature and the Metropolitan Council, *should respect that vision of Afton to remain rural by choice.*

Introduction

*Flow gently, sweet Afton, among thy green braes,
Flow gently, I'll sing thee a song in thy praise;
My Mary's asleep by thy murmuring stream,
Flow gently, sweet Afton, disturb not her dream.*

When Robert Burns penned these words, he was describing his own idyllic rural sanctuary in southern Scotland. Half a century later, settlers of the St. Croix Valley would recognize the same spirit in the locale of the township and city they would name Afton.

Afton strives to remain true to the vision of a rural environment, a place neither purely agricultural, nor purely residential, but a blend of both. Located only fifteen miles from downtown St. Paul and bordering rapidly growing suburbs, Afton's unique status as a rural sanctuary is worth preserving.

This plan is divided into Sections as recommended by the Metropolitan Council: Inventory, Goals and Policies, and Implementation. The message of this plan and the story of Afton should be abundantly clear. This city is unique among communities in the Metropolitan Area and wants to stay that way. Afton's leaders are to look to the principles espoused within this plan for governing guidance as they define the ordinances that will preserve this place for current citizens and those to come. For definitions see Appendix A.

Vision Statement

The City of Afton began as a county village. The city's Old Village provides a business center and a rural village atmosphere typically only found far away from the conveniences of a metropolitan area. The Old Village is the cultural heart of the community, providing a town square and access to the river.

Afton is also a city of water. The St. Croix River and the creeks that flow through Afton shape the landscape and are a critical resource for the community. The quality of groundwater and surface water is essential to maintaining Afton's character. Wells and septic systems, rather than city water and sewers, govern every home's relationship to the land.

Afton is also a city of open fields. The farm fields of southwestern Afton represent the city's historical roots in agriculture and continue to be farmed in the face of development pressures on Afton's borders. Methods of preserving Afton's agrarian roots must be found if the city is to remain a rural sanctuary.

Afton is also a city of rolling hills. Water has carved these hills over thousands of years, but it is the impact of development which the city must protect against. Erosion and deforestation in these hills strip Afton of forests and vistas that are also an essential part of life in Afton.

Most importantly, Afton is a city of people. The community within this rural sanctuary gives meaning to the city's character. A sound tax base provides the community with the means to maintain roads, provide police and fire protection, and provide public facilities for the community.

*How lofty, sweet Afton, thy neighbouring hills,
Far mark'd with the courses of clear, winding rills;
There daily I wander, as noon rises high,
My flocks and my Mary's sweet cot in my eye.*

The rural sanctuary in southern Scotland that Robert Burns wrote of has long passed into history. But on the shores of the St. Croix River, the citizens of Afton established this plan to maintain the city's deep-seated historical vision. We are stewards of this land and all that is in it or on it, and our government has been granted a trust to preserve and protect our lands.

Public Involvement

In the past the City of Afton involved the general public in the assembling of plan updates. Since the revisions to this plan in 2018 are more limited, public involvement not been as extensive. City commissions were asked to review sections of the plan that pertained to their areas of expertise and pass that on to the Afton Planning Commission. Public hearings held in early 2018 provided the opportunity for citizens to comment on the revised plan.

Commented [JY(C1)]: Public Involvement section was not included in 2015 revision.

Purpose

Afton's location within a major metropolitan area belies the rural atmosphere that greets commuters at its borders. Residents and visitors to Afton know they have arrived somewhere special. When Afton residents were asked what they like best about living in Afton, the three most prevalent responses all related to Afton's natural, rural character; each of them is crucial to making Afton a unique community:

1. Rural location and low population density;
2. Open space and dispersed pattern of development; and
3. Presence of active farms and agriculture.

Afton residents value rural location, low development density, open space, working farms, abundant wildlife, and historic "Old Village" Afton residents enjoy Afton's proximity to the St. Croix River, Belwin Conservancy, state and regional parks, the convenient location of the City to commercial centers, reasonable taxes, good schools, and our community identity –(Community Survey: General Priorities – Appendix H).

The purpose of the Afton Comprehensive Plan is to perpetuate this character. It is to identify and capture those things that make Afton a unique and special place and protect them for current and future residents.

Citizens of Afton obtain their drinking water from the ground. It is essential, therefore, that thoughtful development planning be followed in order to protect this vital resource. Because groundwater and surface water are connected, it is just as essential to protect our streams and lakes.

The primary purposes of this plan are the following: ~~The primary purpose of this plan is to:~~

Commented [RB2]: using a plural to reflect the plural purposes listed below

- ~~Provide for the preservation of our water resources through careful planning;~~
1. Promote the health, safety, and welfare of the City of Afton and its residents.
2. ~~Provide for the preservation of our water resources through careful planning.~~
2. Preserve agriculture and open space.
3. Protect groundwater and natural resources.
4. Maintain the historical character of the Old Village.
5. Ensure a safe and pleasant environment for residential, commercial, agricultural, industrial and public activities and
6. Ensure a sound tax base, which will provide the resources needed to maintain our quality of life.

Historical Background

The early human inhabitants of the St. Croix Valley were Native Americans. In the early 1800's, Afton was settled by New Englanders who probably felt at home among Afton's tree covered hills and bluffs. The city retains that New England flavor with its natural beauty accented by narrow, winding roads and small, clapboard sided houses. Joseph Haskell, in 1839, planted three acres of corn and potatoes, built a farmhouse, and thus began the first farm in Minnesota. While communities north of Afton were building sawmills, the first flour mill in the state was built in Afton in 1843. A further indication of the importance of agriculture in Afton was the use of a steam-powered threshing machine in 1861.

The village of Afton was platted in 1855. The majority of the city's historical structures are located within the boundaries of the original village. The 1974 Afton Comprehensive Plan established the Village Historic Site District in recognition of the village's historical significance. The following sites are found within the boundaries of the Village Historic Site District: the Afton Theological Academy, the area's first educational academy built in 1867; the Village Hall (housing the Afton Historical Society), built in 1895 as the Congregational Church; the "Little Red House," built in 1859; the Afton House, built in 1867; and the Little Brick Schoolhouse, built in 1857.

The township of Afton, established in 1859 and named after the village, also has important historical structures and sites. Included among these are: the Bolles Mill Site, the first flour mill in Minnesota; the Bolles House, built in 1856 and the oldest frame house in the area; and, Haskell's Farm.

In 1971, the village and township incorporated to form the City of Afton. Afton is a large city geographically, approximately 25 square miles, but is sparsely populated. The eastern portion of the city contains the bluffs and tree covered hillsides that attracted the original settlers, while the western portion has rolling hills, and open farmland.

BACKGROUND INFORMATION

Afton has long been a desirable place to live. While being only minutes from St. Paul, Afton is a unique and special place due to the combination of its rural character, its scenic bluffs, and its location on a major wild and scenic river. The City has always approached land use management as a crucial component of its goal of protecting groundwater, the St. Croix River, and lakes and streams from the negative environmental impacts associated with urban development, which has set it apart.

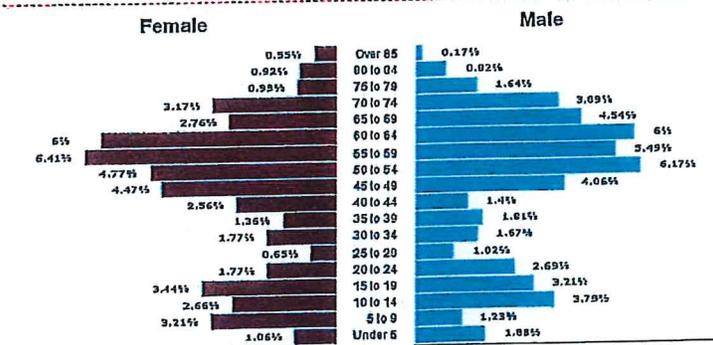
Afton is and will remain a highly sought-after location. As surrounding areas have developed at typical suburban densities, Afton has remained steadfast in its low-density approach to development, in order to protect its environment and maintain its rural character. This contrast in development philosophy is visibly apparent as one enters Afton from the west. As these divergent development trends continue, Afton's rural character will become even more in demand.

Migration & Turnover of Population

The population of Afton, as in all of the U.S., is aging. The median age in 1990 was 35.8, in 2000 ~~it had grown to 42.2, and in 2010 a median age of 48.6. Since Between Since 1990 and 2000, the number of people ages 20 to 34, declined from 432 in 1990 to 288 in 2010, 26 more than in 2000, to 263.~~

**Population by Age & Gender in Afton
American Community Survey 2011 - 2015**

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The Aging of Afton's population will continue in the coming decades. One of the results will be continuing and housing trends could mean fairly widespread turnover in residential property, in the next decade. As current residents decide to downsize their houses or adopt a lower maintenance lifestyle, many new homeowners will arrive from other cities. New residents will come for the same reasons current residents chose Afton: clean water, rural vistas, open spaces, and the St. Croix River.

It is the responsibility of Afton's residents and leaders to ensure that new property owners come to share the values associated with Afton's character. Preserving the rural character, beauty, and natural resources of Afton will be paramount for the future of the City.

This is an opportunity to be proactive in telling Afton's story in a way that creates and manages the expectations of those who are considering developing or living in Afton, so that those who choose to develop or live in Afton are drawn here by the promise of the unique natural, open, rural character of the City vs. the urban development and services available in countless locations throughout the metro area.

Housing Values

The median housing value in Afton is significantly higher than both the median housing values of homes in Washington County and the State of Minnesota. This reflects the fact that Afton is a desirable place to live and that the demand for housing in the city is high.

Table 1 - Housing Values, 2000 Census

	Afton	Washington County	Minnesota
Median value (2009 dollars)	327,100	243,600	186,200
Median monthly household costs with a mortgage payment	2,242	1,730	1,490
Median monthly rent	1,500	1,144	848

It is not clear what the future will bring in terms of housing values in Afton. Current trends statewide and nationwide suggest that housing values are rising and that demand is high. The desirability of housing in Afton is directly tied to the rural lifestyle and the connection to the natural environment that living in Afton provides. People value the low-density development pattern and willingly pay to secure that.

...the long-term interests of all property owners in the City of Afton are with maintaining the current development pattern, which is the source of value.

Conclusion

Afton has established a development pattern that residents value and is in high demand throughout the region. The challenge for Afton will be to continue to contain infrastructure costs, maintain a low demand for services, and incorporate new residents and their ideas in a way that focuses on the interests of all Afton residents and will maintain the current development pattern.

Demographic trends will significantly increase pressures to develop Afton. These trends in Afton are important to understand because they have evolved and increased in the years since the last update of the Comprehensive Plan. This Comprehensive Plan acknowledges these pressures and seeks to address them by reinforcing the diversified rural development pattern in the City of Afton through its housing and land use goals, policies, and strategies.

For additional demographic information and sources, see Appendix B.

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ENVIRONMENTAL RESOURCES PLAN

Intent

Afton's environment is a fragile one. The citizens of Afton have a high regard for their environment and have made major efforts to preserve and protect it. Preservation of Afton's natural features has not been an easy task considering the fragile soils, steep slopes, drainage ways, vegetation, and lakes and streams that make up the city. These delicate features need protection through careful planning.

Afton will only permit low density development which is designed to preserve and protect the soils, wildlife, slopes, drainage ways, vegetation, lakes, streams and river that make up Afton's natural features. Preserving the health and safety of residents requires protecting Afton's environmentally sensitive areas, which preserves the aesthetic qualities of the landscape and protects the purity of the air and water.

The citizens of Afton have a high regard for their environment. Low density development based on the use of private wells and individual and cluster septic systems have provided Afton with unique and sustainable neighborhoods that are not only self-sufficient, but collectively have a relatively low environmental impact. While the city is only fifteen miles east of downtown St. Paul, there is a world of difference between Afton and the surrounding urban and suburban development. Citizens desire to keep the city open and rural, while still enjoying the benefits of being located close to a major metropolitan area.

Afton's natural features exist in gently rolling uplands cut by deep ravines, drainage ways, and streams that flow into the St. Croix River. This topography, while uniquely defining, presents distinct challenges, particularly with ~~storm water to~~ stormwater and agricultural runoff. ~~Low density development is interspersed with environmentally sensitive areas including a trout stream, a lake, bluffs, ravines, wetlands, steep slopes, floodplains and a river.~~ low density development is an essential part of the lifestyle in Afton. The commitment to preservation is strong (Appendix H-2007 Community Survey: Groundwater, Farmland and Rural Character).

Afton plans to accommodate future development without compromising the assets that make the city an environmentally friendly area. In addition to those mentioned above, natural resources in need of preservation include view sheds, soils, wildlife habitat, ~~wildlife corridors~~ wildlife corridors, groundwater resources such as springs and aquifers, geologically significant topographic features, vegetation, and drainage areas.

Commented [RB3]: Instead of wildlife corridors, the term "greenways" often used in Europe, could be used instead. Either of these if planned in advance of development proposals can insure that the city has done advance planning for areas to be linked and preserved from development based on their environmental value, ecological significance or fragile geological attributes.

Soils

In the soil survey issued by Washington County Soil Conservation District in April 1980, the soils in Afton have been reviewed and different soil types categorized as to their suitability to accommodate on-site sewage treatment systems and to support a rural atmosphere, farming, groundwater protection, wildlife habitat, and a biological diversity for its citizens, flora, and fauna (see Appendix I). It is an

inventory of the soils found in the city and indicates, among other things, the type of soil, the slope gradient, the suitability of the soils to support certain uses and the degree and kind of limitation of each soil type for certain uses.

The maps that accompany the soil survey are useful as a planning tool since one is able to determine those areas that present problems for development. While the soil map is reasonably accurate, it is still recognized that unmapped pockets of different soil types can exist within a designated soil boundary line. Therefore, the soil map does not eliminate the need for soil sampling and testing on each building site. The soil map indicates the areas of prime agricultural soils and additional farmland of statewide importance.

The different types of soil in Afton are directly attributed to glacial ~~tilt-till~~ (Tester, J.R., Minnesota's natural Heritage, University of Minnesota press, 1995; chapter 1) and weathered limestone. Most of the Afton area includes soils overlying bedrock having slow percolation rates, steep slopes, periodic flooding and seasonal high water tables, although there are some karst areas with rapid infiltration rates. ~~In addition, there~~ There are ~~also~~ some areas in Afton that have been ~~mined~~ ~~subject to mining~~. These geologic features have created deep ravines and drainage ways. Soil types associated with these features are generally unsuitable for development due to their instability, high erosion potential and low absorption rates. Development in these areas needs to be monitored to prevent further soil degradation.

While soils are a major factor in determining the importance of land for agricultural purposes, (Appendix I – Map 3), there are many other factors that influence whether a land is most suitable for agricultural uses. In Afton, the prime agricultural lands tend to be those areas most easily developed, having few topographic or environmental constraints. Yet, these areas provide some of the broadest expanses of non-fragmented open space in the city and are thus critical preservation areas.

Topography

Afton's steep slopes (Appendix I-Map 5) are a result of erosion by flowing water. It is vital to the community that these drainage ways be protected and maintained. It is essential that every attempt be made to limit the amount of additional stormwater and agricultural runoff that flows through these drainage ways, ~~many of them in or near the Old Village~~. Afton currently protects all slopes with a grade over 18 percent and slopes with a grade over 12 percent are protected if the soils on such slopes are deemed fragile, ~~(Afton City Ordinances, Section 12-132)~~. Continued care must be taken when allowing development in the upland areas of the City.

Vegetation

The vegetative cover is an essential part of Afton's natural environment and should be protected. (Appendix I-Map 4). In an area where there is such dramatic topography, damage to the vegetative cover can result in such things as increased erosion and, stormwater runoff, and danger of flooding and siltation, lessening of water quality, loss of landscape diversity, decreased land values, detriments to surrounding wildlife and ecosystem, and degradation of soil and air quality. The tree

Commented [RB4]: Re deleted ordinance reference: Ordinances change. Comp Plan content, policies in particular, limit permissible ordinance content. If there is ordinance language that needs to made difficult to change, this should be accomplished in a comp plan policy which official controls, including ordinances, then have to comply with.

cover is predominant where there are steep slopes, areas not being farmed and along watercourses and drainage ways. The vegetative cover consists mainly of deciduous trees, with several areas of planted conifers.

Riparian Systems

The St. Croix River, a National Wild and Scenic River, is one of the most pristine large river ecosystems in the upper Midwest. In 2009, it was named one of the Ten Most Endangered Rivers in the United States by the organization American Rivers. It is shared and highly valued by two states, Minnesota and Wisconsin. Land use along the river is governed by the Departments of Natural Resources of both states, as well as the U.S. Park Service and local municipalities. In addition to local zoning regulations, all development must conform to the provisions of the Lower St. Croix Bluffland, Shoreland, and Floodplain Management Ordinances.

Parts of the City of Afton are included in three major drainage ways (Appendix I-Map 6): the Valley Branch Watershed District, the Middle St. Croix Water Management Organization and the South Washington Watershed District. Valley Creek, South Fork Valley Creek, Trout Brook and other major ravines and drainage ways are tributaries to the St. Croix River. Much of the surface water that flows from Afton into the St. Croix River goes through or near the Old Village. It is vitally important to the safety of the Old Village, and to the health and vitality of the St. Croix River, that these drainage ways be protected and stabilized and the amount of stormwater runoff through these drainage ways be kept to a minimum.

According to the 1996 National Water Quality Inventory, stormwater runoff is a leading source of water pollution. ~~Storm water~~Stormwater runoff can harm surface waters such as rivers, lakes, and streams which in turn cause or contribute to non-compliance with water quality standards. ~~Storm water~~Stormwater runoff can change natural hydrologic patterns, accelerate stream flows, destroy aquatic habitats, and elevate pollutant concentrations and loadings. Development substantially increases impervious surfaces thereby increasing runoff from city streets, driveways, parking lots, and sidewalks, on which pollutants from human activities settle.

Nutrients (phosphorus and nitrogen) and sediment enter the St. Croix and its tributaries from many different sources: wastewater treatment plants, urban ~~storm water~~stormwater, residential lawns, crop land, pastures, animal feeding operations, construction sites and natural sources. Common pollutants in runoff include pesticides, fertilizers, oils, metals, pathogens, salt, sediment, litter and other debris.

Groundwater

Afton must keep the groundwater in its natural condition, free from any degradation caused by human activities. All homes in Afton are currently served by private wells and septic systems. Afton is currently outside of the metropolitan urban services area (MUSA) and has no intention of utilizing the Metropolitan Council's sewer and water services even if they become available. However, a large subsurface treatment system and gravity sanitary sewer collection system ~~has been~~ will be constructed to serve the existing residential and commercial properties for the Historic Village Sewage Treatment Service Area. It is of the utmost importance in order to maintain our rural residential and agricultural character, that we have ample supplies of clean drinking water throughout the city. In areas that have ~~rapid infiltration or that have~~ been mined, it is essential to monitor groundwater to prevent unfiltered septic effluent from damaging the aquifer.

Aggregate Resources

Afton contains limited mineral deposits, primarily sand and gravel. Minnesota Geological Survey indicates that much of Afton falls within an area designated as "Afton Valley Fill¹," which is described as:

Colluvial material which fills in lower-lying areas within the bedrock uplands in southeastern Washington County. We interpret most of these deposits to be thin and gravel-poor. 1 (Minnesota Geological Survey Information Circular 46.)

The circular also indicates that, "In all likelihood, the majority of these deposits will not continue to be available for mining because of competing land-use pressures."

Of the areas in Afton that could potentially be utilized for aggregate extraction, most are either within existing, residential neighborhoods or encumbered by a permanent conservation easement.² (For instance, lands within the Belwin Conservancy are unavailable for aggregate extraction.) The remaining areas are zoned primarily Industrial, which allows for extraction through a permitting process outlined in Chapter 12, Article X, of the Afton City Code.

Although not significant in size, there are several areas in the city that have been mined that are unsuitable for building unless it is established that they can meet all building requirements. Mining removes the topsoil and sub-soils that filter runoff and sewage system effluent. Systems installed in soils in areas previously mined may result in the effluent moving quickly and untreated through the coarse soils to the water table resulting in pollution of water wells. This is of even greater concern if the area is one of groundwater recharge. Areas of groundwater recharge are critical areas that have soil characteristics that are conducive to rapid percolation of water from the surface into the substrate and ultimately into the local water table and connected hydrologic systems (wetlands, lakes, aquifers, and rivers). Pollution of the groundwater supply would have a devastating financial and environmental effect on the community and its residents.

Energy

As a sparsely populated rural community, the City will encourage feasible methods of energy storage and conservation, and ~~locally produced~~ renewable forms of energy that are environmentally friendly, including wind, photovoltaic ~~and~~ geothermal, ~~and cellulose ethanol~~. ~~The City will reduce community-wide use of non-renewable energy sources attempting to meet state-wide standards of 80% renewable by 2050.~~

Commented [RB5]: Move to the land use goal section.

Commented [JY(C6)]: Suggestions from Citizens Climate Lobby

The Metropolitan Land Planning Act (Minnesota Statutes 473.859, Subd. 2) requires that local comprehensive plans include an element for the protection and development of access to direct sunlight for solar energy systems. The City of Afton will protect such access by requiring minimum lot sizes, abundant open space, yard setbacks, and maximum height of buildings for urban residents. Land uses should not preclude the possible use of solar energy systems. The City will review and revise, as necessary, the Zoning and Subdivision Ordinances to ensure the protection of solar access. ~~New subdivisions are required. Section 12-1258 of the Afton City Code requires new subdivisions to "be designed to accommodate extensive use of passive and active solar energy systems."~~ Section 12-133 ~~230~~ New and modified structures are prohibited from blocking reasonable capture of Solar Resource within the buildable area of other parcels, including vacant lots. ~~prohibits the construction of any structure that will block solar access for an existing principle structure or infringe on the solar access of the buildable area of a vacant lot.~~

Environmental Resources Goals, and Policies

The City of Afton establishes the following environmental resource goals:

1. ~~Preserve a rural landscape and natural ecosystem.~~
2. Maintain the city's overall one housing unit per ten acres, which is Afton's definition of low density to limit development's footprint upon the land by maintaining the following minimum acreage requirements per housing unit:
 - a. ~~Agriculture Preserve zone - 1 housing unit per quarter-quarter section~~
 - b. Agricultural - 3 units per quarter-quarter section and in the case of Planned Land Conservation Developments, a maximum of one housing unit per ten acres with one half of the total acreage protected by a conservation easement.
 - c. ~~Rural Residential - 1 housing unit per five acres.~~
- ~~3.3. Protect surface water resources from degradation. Reduce nutrient loading to the St. Croix River.~~
 - a. ~~Reduce nutrient loading by 20% (Total Maximum Daily Load).~~
- ~~3.4. Improve and protect water quality in Kelle's Creek, Valley Creek, Lake Edith and the St. Croix River.~~
- ~~4.5. Protect supply of surface and groundwater in area aquifers:~~
 - a. Maintain springs, Lake Edith and Valley Creek at current surface elevation.
 - b. Maintain aquifers at levels supporting existing area wells.
- ~~5.6. Protect groundwater recharge areas from pollutants:~~
 - a. ~~Prevent untreated wastewater and unfiltered storm water runoff from entering the groundwater.~~
 - a.b. Develop a plan to reduce nutrients
- ~~6.7. Protect groundwater aquifers from contamination:~~
 - a. Provide for safe drinking water.
 - b. Prohibit mining and prevent contamination from previously mined areas.
 - c. ~~Continue~~ Institute a well monitoring programs.
 - d. Encourage organic farming and gardening practices.
- ~~7.8. Maintain and enhance fish and wildlife habitats so as to retain or expand the current diversity of species:~~
 - a. Ensure the long term ecological stability of the riparian system.
 - b. Restore the riparian forests that line the banks of Valley Creek.
 - c. Provide for natural corridors throughout the City.
 - e.d. Explore creating effective wildlife corridors with neighboring communities
- ~~8.9. Preserve existing forests, woodlands and prairies and control invasive species:~~
 - a. Plant diverse species of native trees
 - ~~a.b. Control and eradicate noxious species.~~
 - ~~b.c. Control and eradicate invasive species to facilitate agricultural operations.~~
 - d. Prohibit clear cutting.
 - e.c. Encourage native shrubs, forbs, grasses and trees as appropriate tree planting for erosion control, carbon sinks, water infiltration, and energy conservation.
- ~~9.10. Protect and preserve steep slopes and the land atop them from development.~~

Commented [JY(C7)]: Suggestions from Citizens Climate Lobby

Commented [JY(C9)]: Suggestion from Citizens Climate Lobby

Commented [RB9]: This numbered paragraph and its minimum acreage requirements should be moved to the policy section to insure that inconsistent ordinances cannot be adopted without a super-majority vote by the council.

Commented [RB10]: Language added brings the CP into conformance with our existing ordinances.

Commented [JY(C11)]: Citizens Climate Lobby

Commented [RB12]: In many cases trees are not the most effective ground cover to prevent erosion and where trees are appropriate, it is usually the case that non-native trees, because they reduce native grass, forb and shrub understory, create more erosion than they prevent. Site specific flexibility is advisable.

Commented [JY(C13)]: Were there 4 suggestions here? Check with Bowman

Commented [RB14]: Periods need to be added to many of the sentences throughout this draft of the CP.

- a. Preserve viewsheds by screening new home visibility from roads and other homes and increasing setback requirements.
- b. Prevent erosion:
- 10-11. Protect soils from erosion, contamination and loss:
 - a. Utilize best management practices in all development.
 - b. Provide natural buffers to stabilize soils and contain run-off where possible.
 - c. Encourage use of native grasses, forbs, shrubs and trees."
- 11-12. Protect and preserve natural features unique to the City of Afton:
 - a. Promote conservation and scenic easements:
- 13. Reduce the use of fossil fuels for energy production by encouraging alternative options such as solar, wind and geothermal where doing so will not impair rural viewsheds, wildlife corridors or in other ways adversely affect Afton's rural environment
 - b.a.
- 12-14. Protect the night sky from light pollution:
- 15. Anticipate changing climate demands on our environment
- 16. Promote wise land stewardship
- 13-17. Update Afton's natural resources inventory.

Commented [RB15]: Without any method and required procedure, the statement "Preserve viewsheds" is meaningless and accomplishes nothing. I offer these as possibilities. If someone can come up with better or cheaper alternatives, excellent.

Commented [RB16]: Both this and the amendment to paragraph 10 a are necessary to allow to remain in place our current solar and wind ordinances in their current form.
 Commented [JY(C17)]: Citizens Climate Lobby

Commented [RB18]: Because you can't protect what you don't know exists, our inventory must be updated. Its use is as a reference and standard is constantly referred to: On page 10 protecting natural resources was listed as one of the primary goals of Afton's comprehensive plan. On page 12 it is stated that preservation of natural resources is "paramount for the future of the City." Our current natural resources inventory is severely outdated. We require review and preservation of natural resources in processing every sub-development application: "Utilize data from the Natural Resources Inventory when considering all land use applications." CP pg. 23, paragraph 14. Categories of natural resources in need of preservation are listed on pg. 15.

Commented [RB19]: Afton has had a maximum density requirement for some time. There has never been a method adopted for calculating this density therefore it has never been done with the result that this has been a meaningless requirement. The suggested standard will enable calculation. The recently adopted road maintenance program includes exact data on road surface in Afton and the other two exceptions are relatively easy to calculate using current GIS libraries. Together they exclude areas that are already too dense or, because they can never be included in the area of a residential lot, should be excluded.

The City of Afton establishes the following environmental resources policies:

1. Maintain the city's overall development density of no more than one dwelling unit per ten acres of surface area, excluding in the calculation road surfaces, area covered year around by water or marsh and lots that at the time of calculation have sizes that are under then current zoning, non-conforming.
2. Use water quality protection practices such as reducing the use of phosphorus fertilizers and support protection efforts by state, county and federal agencies, as well as the Valley Creek Protection Initiative.
3. Work with various agencies to develop a strategy for reasonable and achievable reduction of nutrient and sediment loading from wastewater treatment plants, Subsurface Sewage Treatment Systems (SSTS), ~~storm water~~ stormwater run-off, crop land, pastures, animal-based agricultural operations, construction sites and natural sources.
4. Strive for the highest standard possible for Individual ~~or~~ Communal, or Large Subsurface Sewage Treatment System technology and advanced treatment of wastewater where that technology has been tested, proven reliable and approved by regulatory agencies.
5. Work with the Wisconsin Department of Natural Resources (WDNR), the Minnesota Department of Natural Resources (DNR), and the Minnesota Pollution Control Agency (MPCA) with support from the St. Croix River Water Resources Planning Team; an interagency planning team consisting of federal, state and local members; to develop Total Maximum Daily Load requirements which will enhance the water resources in the St. Croix River Basin.
6. Prohibit clear cutting.
- 6-7. Monitor and control land uses which contribute to erosion, pollution, and well contamination by enforcement of ordinances:

7.8. Work with the various agencies involved with groundwater monitoring in regard to the east well-field area in the City of Woodbury.

~~8.2. Develop and p.~~ Continue to provide ~~wide~~ funding for a volunteer well-monitoring program.

10. Study and consider ordinances to allow for economically sustainable, locally renewable and environmentally friendly means of energy production:

- a. Notwithstanding the restrictions on installation of wind, geothermal and solar alternative energy sources in paragraph 13 above, ~~the city will install renewable energy technology on city property~~
- b. Establish ordinances and building codes requiring energy efficiency and encourage use of renewable energy sources.

9-11. Actively enforce all land use ordinances, including the various special overlay districts.

12. Protect steep slopes, tree cover, wetlands and other fragile lands through conservation easements, scenic easements, and other available means.

~~10-13. -and- Require setbacks from the crest of all slopes of 18% or greater, except in the Lower St. Croix Bluffland District where the slope is greater than 12% with limited exceptions outside of the Lower St. Croix Bluffland District to enable access for subdivisions that result in lots of ten acres or greater, subject to the use of mitigation measures to protect affected steep slopes and conservation easements or other means to restrict further development of the resulting lots.~~

Commented [RB20]: I changed my mind on the reinsertion of language here which the FC thought should be deleted. I agree with them and have not put it back in as my earlier notes suggest should be done.

14. Utilize data from the Natural Resources Inventory when considering all land use applications.

15. Develop an Environmental Score Card for the City of Afton.

16. Discourage use of chemical pesticides.

17. Encourage use of organic landscape applications.

18. Encourage integrative pest management techniques such as biological control, habitat manipulation, modification of cultural practices, and use of resistant varieties.

Commented [RB21]: Many people will not know what integrative pest management means, hence the addition.

~~11-19. Protect trout streams from temperature increases by actively enforcing Afton's restrictions on vegetative and topographic alterations in its shoreland district.~~

Commented [RB22]: We are currently not actively enforcing our ordinances in this area and should be.

HOUSING AND LAND USE PLAN

The City's land use philosophy is an outgrowth of its focus on environmental protection and the resulting natural rural character of the City. The protection of groundwater is both essential to, and the result of, the City's low density development approach based on private wells and septic. The City's managed development philosophy is also based on limiting and managing ~~storm water~~~~stormwater~~ run-off to protect the quality of the area's main natural and recreational resource, the St. Croix River.

In the Metropolitan Council's ~~Thrive MSP 2040 Regional Blueprint (December 19, 1996)~~, Afton is designated as "~~Diversified Rural~~~~Permanent Rural~~" and "~~Permanent Agriculture~~." The residents of the City of Afton have consistently supported the concept that Afton remain ~~rural~~~~Permanent Rural and Permanent Agriculture~~.

The residents of the City of Afton value the agricultural economy and rural character that an agricultural environment provides. This Plan intends to preserve agricultural land for permanent agricultural use, and does not accept the belief held by some that agricultural use is merely a temporary use or that agricultural lands are merely a holding area for future residential or other development. Moreover, the community values agricultural land as open space in an increasingly urban environment, a sanctuary for a rural lifestyle that Afton residents have consistently desired to maintain.

Agricultural

After several years of work, and in conformance with the Metropolitan Council's prior Development Framework Plan, in the Comprehensive Plan of 1982, the City of Afton established an Agricultural Zone with a density of 3 dwelling units per quarter-quarter section (40 acres) of land and passed ordinances to enforce that policy. At that time, and continuously to the present, the residents of the City of Afton have valued the agricultural economy and rural character that an agricultural environment provides.

Agriculture plays an important role in preserving the balance of economic conditions in the Twin Cities Metropolitan area, but productive agricultural land is being lost to nonagricultural development. Once agricultural land is developed for nonagricultural residential, commercial or industrial use, it is forever lost to agricultural production.

In April 1980, the State of Minnesota enacted the Metropolitan Agricultural Preserves Act. This act provides a package of benefits designed to give farmers in the seven-county metropolitan area the assurance that they can continue their farm operations on an equal footing with other farmers in the state, without the pressures of urbanization. These benefits include:

1. Agricultural use valuation.
2. A limit on total tax rates so that they cannot exceed 105% of the statewide average in townships for all purposes.
3. Prohibition of special assessments for sewer and water.

4. Protection for normal farm practices -- a local government would be prohibited from enacting ordinances which inhibit normal farm practices unless they bear a direct relationship to the public health and safety.
5. Protection from eminent domain -- before Ag Preserve land can be acquired by eminent domain, it must be shown that there are no reasonable, cost-effective alternatives which would have less of a negative impact on Ag Preserves. The process of review is conducted by the Environmental Quality Board. A suspension of up to one year is possible, but it cannot permanently stop eminent domain (Minn. Stat. § 473H.01 – 473H.17).

In order to take advantage of these benefits, a farmer's land must be designated "agricultural" on the city's land use map and zoned at a density of no more than one dwelling unit per quarter-quarter section for residential development. In addition, the farmer must apply for and receive certification from the city stating that the property is eligible for "preserve" status. Once a farmer's land is designated a preserve, the land must remain in agricultural use indefinitely or for eight years after the landowner applies for an expiration of the preserve designation.

Agricultural Zoning District and Agricultural Preserves Overlay District

To address environmental concerns detailed within this plan and to maintain our overall one dwelling per 10 acres (1 per 10) density, this plan creates an Agricultural Preserves Overlay District. With the Agricultural Preserves Overlay District, the Agricultural District is envisioned to allow for three development scenarios:

1. Agricultural Preserves Overlay District: 1 dwelling unit per quarter-quarter section (approximately 40 acres)
2. Agricultural Zoning: 3 dwelling units per quarter-quarter section (approximately 40 acres).
3. Agricultural Zoning using a Preservation and Land Conservation Development on a minimum of 80 acres: 4 dwelling units per quarter-quarter section. Land developed under this option would be subject to conservation easements, and subdividers would be required to set aside an extensive part of their property for continued farming or conservation. The City intends to provide more conservation-minded intensive land use planning throughout this zone so as to coordinate and link the preservation areas for maximum benefit and minimal impact to the character of the community.

Note that, pursuant to the Agricultural Preserves Act, lands in the Agricultural Preserves Program would only be allowed a density of 1 unit per 40 acres on a specific, designated parcel. (Agricultural Preserves Overlay District).

Residential

According to the 2016 census, there were a total of 1,031 residential housing units in Afton.

Table 2 – Residential Housing Units, 201000 Estimates-Census

Table 6. Housing Type	Afton	Afton %	Washington County %	Minnesota %
1-unit detached	1026	99.50%	73.70%	67.77%
1-unit attached	3	0.30%	11.80%	5.20%
2-units	2	0.20%	1.10%	3.01%
3-or more units	0	0.00%	13.40%	24.02%

	Afton	Afton %	Washington County	Washington County %	MN	Minnesota %
Single-Family Detached	1,139	99.7%	66,590	68.1%	0	67.2%
Townhomes (single-family attached)	0		13,713	14.0%	0	7.3%
Duplex, triplex and quad	4	0.3%	2,841	2.9%	0	4.1%
Multifamily (5 units or more)	0		13,213	13.5%	0	18.0%
Manufactured Home	0		1,333	1.4%	0	3.3%
Other (Boat, RV, etc.)	0		59	0.1%	0	0.0%
Total Housing units	1,143		97,749		2,409,701	

The majority of the housing stock (99.75%) that existed in Afton in 201000 was single-unit detached, which is a higher proportion than either Washington County (68.173.7%) or the State of Minnesota as a whole (67.277%).

The predominance of older housing is a unique feature of Afton. Nearly a quarter of Afton's current housing was built in the 1960's and 15% of the housing stock was built prior to World War II. Homes in Afton hold their value and have appreciated much more quickly than homes across the county and state.

The high land values in Afton have been an obstacle for those looking to locate affordable housing in the City. This is not likely to change in the near future. ~~The City of Afton is willing to work with Washington County and the Washington County HRA to address low and moderate income housing needs and to identify resources to maintain and advance housing affordability in the community, where possible and in a manner consistent with the development pattern of the community.~~

The Rural Residential Zoning District provides for residential development on private wells and on-site sewage treatment systems, with the exception of the rural residential properties within the Historic Village Sewage Treatment Service Area as shown in Figure 5. Each Rural Residential lot requiring requires a minimum of five acres, including 2.5 acres of contiguous buildable area. With the steep topography of a majority of the land in the rural residential zone, the average density attainable in this zone is expected to be about one unit per ten acres.

Old Village

The village of Afton is within the Village Historical Site zoning district, hereinafter referred to as the "Old Village," located in sections 22 and 23 of Afton along the St. Croix River. The eastern boundary of the Old Village is established by the St. Croix River. It is bounded on the southern and western sides by steep slopes and river bluffs. The northern boundary is the intersection of St. Croix Trail South and Stagecoach Trail South. The Village Historical Site zoning district has two sub-districts, the Village Historical Site-Residential District and the Village Historical Site-Commercial District.

The only commercial ~~zonarea~~ of the city is only located within the Old Village (VHS Zone) which has been certified as a Historic District. This area has been the traditional commercial focus for the city and for area visitors. The existing village atmosphere needs to be preserved while allowing a balanced and complementary mix of residential, recreational, locally attractive commercial and tourist uses. Infrastructure improvements should be designed to eliminate environmental hazards and to sustain the long term viability of the commercial area.

Commercial uses in that portion of the Old Village zoned commercial are within the Lower St. Croix Bluffland and Shoreland Management District and thus allowed by Conditional Use Permit only.

The quaint character and charm of this unique, rural village stands in stark contrast to the commercial development happening in neighboring communities. ~~The gas lamps, with their soft, warm light, reinforce the pedestrian friendly atmosphere.~~ The mix of small businesses and residential properties provides a unique destination experience.

The Old Village has a special place in the history of Afton. The Old Village was platted in 1855 by R. Haskell, Joseph Haskell, H.L. Thomas, and C.S. Getchell. The plat is typical of land divisions of that time: 50 x 150-foot lots and 80-foot wide street rights-of-way designed in a grid pattern overlaying the natural topography and other physical limitations of the site.

Afton's Old Village offers unique opportunities to business owners and professionals. The Old Village has attracted a number of successful small businesses as well as professionals drawn both to the lifestyle and the natural environment. This mix of businesses fits with the residential development of the Village and, together, they reinforce the context that makes the Old Village such an important feature of the City of Afton. Because of the location and the natural constraints on development, most successful businesses in the Old Village have a focused market. The Old Village is not the place for a big box store but rather an ideal location for specialty shops, services, and as a destination place for ~~recreational~~ tourists.

The Old Village was established on river flats subject to flooding from the St. Croix River. A significant portion of the Old Village lies within the 100-year floodplain and, over the years, there has been periodic flooding. The City of Afton has made substantial improvements to the levee that protects the Old Village to enable the levee to be certified by the Corps of Engineers; continued maintenance of the levee to standards necessary for certification will be necessary to protect against future flooding and encourage reinvestment in existing properties. The physical features noted above, bluffs to the west and south, the St. Croix River to the east, naturally constrain expansion of the Old Village beyond its present limits.

St. Croix Trail is the main thoroughfare running through the Old Village. It is maintained by Washington County at county standards. The other improved streets in the Old Village are typical of a rural village. The driving surfaces are relatively narrow, causing slower traffic speeds, a safe pedestrian environment and the aesthetic of the Old Village. In 2017 the City of Afton and Washington County upgraded the storm-water management and improved all streets and sidewalks in the old village.....xxxxx. Street lighting and parking ??? were also improved at this time. Challenging soil conditions have combined with storm-water management issues to prematurely deteriorate streets, damaging property and negatively impacting the aesthetics of the area. A Village-wide approach to storm-water management and street maintenance is needed to protect public and private investments in the Old Village.

Old Village residences and businesses have been extensively utilizing private wells and on-site sewage treatment systems, and on-site sewage treatment systems. Small lot sizes leave limited room on each property for sewage treatment. The overall density creates has created concerns over the total amount of sewage effluent being discharged into the ground in a limited area. This concern was is heightened by the existing, high groundwater table, which leaves limited vertical space for soil treatment before effluent reaches the groundwater. Adding these concerns to the intermittent flooding, and geography, the Old Village has a small margin for error when it comes to properly treating sewage and therefore must carefully control remodeling and new construction. The City of Afton has taken steps to require periodic inspections of wastewater treatment systems within the Old Village. To mitigate these concerns, the City of Afton has installed is constructing a large subsurface treatment system (LSTS) and a sanitary sewer collection system to serve the Historic Village Sewage Treatment Service Area.

Levee Certification

~~There have been various attempts to obtain certification of the levee that protects the Old Village from flooding. While certification remains a long-term objective, the reality for the foreseeable future is that the City of Afton and the property owners in the Old Village need to consider strategies for dealing with periodic flooding.~~

Many of the structures in the Old Village are of historical interest, which is a tremendous asset for the area. Unfortunately, some of these buildings are vacant or in disrepair. Where the historical value is not realized and the properties become blighted, it negatively impacts the entire community.

A map showing structures and sites of historical value in the City of Afton is included in this plan (Appendix I-Map 8). The city intends to support renewal and reuse of these vacant buildings in order to continue to promote unique opportunities and the revival and survival of small businesses and professionals. Doing this will ~~further the Old Village to enhance the Old Village as a destination that attracts~~ serve as a destination place that attracts local residents and recreational tourists.

Industrial

Approximately 239 acres of the City are zoned for light industrial use. The light industrial area is bounded by I-94 to the north, State Highway 95 to the west, and includes one 70 acre parcel directly abutting the south side of the Interstate Frontage Road and the east side of State Highway 95, as well as all property north of the Interstate Frontage Road between State Highway 95 to the city limits to the east. Light industry and storage related activities will continue to be allowed in the light industrial area under current zoning ordinances. Afton intends to maintain this area as a relatively low intensity transitional use between the interstate highway and the nearby residential zone. The light industrial area provides a location within the city for those uses that would be incompatible with the residential and agricultural districts.

Marine Services

The City has created a separate marine services zoning district to complement the river accesses and marinas and to permit storage and repair of boats and boat trailers by Conditional Use Permit. This District is generally confined to the area just north of the Old Village that was designated General Business and Light Industry in the Township of Afton before the Lower St. Croix River Bluffland and Shoreland Management Ordinance was adopted, and also includes a boat storage facility located on Manning Avenue just north of 8th Street.

State Park

Afton State Park is owned by the State of Minnesota, and is operated as part of the State Park System. The Park provides substantial open space and natural features, as well as recreational opportunities for Afton residents and the general public. It is anticipated that the land will continue to be used in this way far into the future. The State Park consists of 793 acres.

Belwin Conservancy

The Belwin Conservancy - a non-profit conservation organization dedicated to the preservation, restoration, and appreciation of the natural world - owns 1239 4364 acres of preserved land in Afton. Belwin's acreage is substantial and preserves and protects open space in the form of high value native habitats to include oak savanna and woodlands, tall grass prairie, wetland and fens. It is anticipated that this land will also continue to be conserved in this manner far into the future.

Table 3 - Acreages by Zoning District, City of Afton

Commented [JY(C23)]: Verify Acreages in table

Zoning District	Acres
Agricultural	7180
Rural Residential	7702
State Park	793
Industrial	289
VHS	176
Marine Service:	25

Housing and Land Use Goals, Policies and Strategies

The City of Afton establishes the following housing and land use goals:

1. Maintain the city's overall low density.
2. Preserve the rural character of Afton.
3. Encourage agricultural uses.
4. Maintain natural open spaces.
5. Promote wise land stewardship.
6. Maintain a low demand for public expenditures.
7. Avoid the need for extension of the metropolitan wastewater system into the City of Afton
8. Resist development pressures and land speculation, which tend to create urban sprawl.
- ~~8.~~
9. Ensure that development within the Old Village is sensitive to the natural environment that surrounds it.
10. Preserve and revive the rural village character of the Old Village and promote its use as an entry point for recreational activities in the area.
11. Maintain a mix of single-family residential structures and commercial structures containing niche businesses in the Old Village.
12. Provide for adequate parking in the Old Village.
13. Encourage pedestrian-friendly sidewalks and lighting in the Old Village.
14. Promote relatively narrow driving surfaces and slower traffic speeds in the Old Village.
15. Improve access to and residents usage of the city docks and access to the St. Croix River as it relates to Main Street
- ~~14.~~
- ~~15-16.~~ Ensure that untreated wastewater and ~~storm water~~ stormwater do not flow into the St. Croix River.
- ~~16-17.~~ Reduce flood damage potential.

The City of Afton establishes the following housing and land use policies:

1. The overall development density of the City shall not exceed one unit per ten acres.

2. The City shall not approve any requests to permit property then within the municipal boundaries of Afton to be annexed to any other municipality.
3. The City shall maintain the current densities for the following land use classifications:
 - a. Agricultural— 3 dwelling units per quarter-quarter section.
 - b. Preserve Agricultural Preserves - 0 or 1 dwelling unit per quarter-quarter section.
 - c. Agricultural with a Preservation and Land Conservation Development and a minimum of 80 acres— 4 dwelling units per quarter-quarter section.
 - d. Rural Residential - 1 dwelling unit per 5 acres, with a minimum of 2.5 contiguous buildable acres.
 - e. Old Village – 1 unit per 22,500 square feet *(1 unit is considered one structure and may include one commercial unit, one residential unit or a combination commercial unit on the main floor with residential unit above).
4. The City shall maintain the current minimum lot sizes for newly created lots in each of the following land use classifications:
 - a. Agricultural – 5 acres with a minimum of 2.5 contiguous buildable acres.
 - b. Rural Residential – 5 acres with a minimum of 2.5 contiguous buildable acres.
 - c. Old Village – 22,500 square feet.
5. Provide for a mixture of land uses which maintains a rural environment and lifestyle and prevents the extension of the Metropolitan Council's sewer systems, municipal water and sewer systems, and other urban services in the Agricultural and Rural Residential Zoning Districts.
6. Prohibit land uses which are inconsistent with the rural character of the Rural Residential Zoning District and which might place excessive demand on city services.
7. Prohibit rezoning of a parcel from Agricultural to Rural Residential unless, in addition to meeting other criteria, the parcel is more than 50% contiguous to a rural residential zoning district and such a rezoning would not result in development which is inconsistent with the generally rural character of the surrounding area.
8. Discourage residential development on lands suitable for agricultural use and adhere to planning practices that will allow farms to operate without external pressures.
9. ~~Require a minimum of 300 feet of frontage on a public street for all newly created residential lots outside of the Old Village or within the Agricultural and Rural Residential Zoning Districts. Require a minimum of 300 feet of frontage on a public street for all newly created residential lots outside of the Old Village or within the Agricultural and Rural Residential Zoning Districts. (is this too specific – delete and rely on our ordinances instead)~~
10. Prohibit long and narrow lots and irregularly shaped lots except when deemed advisable in the Rural Residential Zoning District.
11. Restrict industrial uses to those which do not pose a threat to air or groundwater.
12. Prohibit hazardous waste facilities within the city limits of Afton.
13. Restrict industrial development to those uses that do not generate large amounts of traffic, sewage, and can operate efficiently on an onsite standard drainfield approved by City ordinances.
14. Restrict industrial uses to those which would not create the need for metropolitan sewer, municipal water or sewer, or additional urban services.

Commented [RB24]: The coverage provided by ordinance is not as strong as a policy in the Comprehensive Plan, which requires a super majority to change, unlike ordinances which only require a simple majority of the CC. Specificity is required to ensure that the City's official controls (in this case ordinances) be susceptible measurement by objective standards in determining whether or not they vary from the comprehensive plan policy.

15. ~~Commercial uses will only be in the VHS Zoning District.~~ Retail, restaurants and other ~~similar~~ commercial uses are allowed as principle uses only in the VHS Zoning District. Multi-unit dwellings within the Old Village are prohibited as they are not in keeping with the context of the community. Accessory commercial uses may be allowed by ordinance in other zones.
- ~~16. Improve streets, lighting and sidewalks in the Old Village. (keep or call it done?)~~
- ~~16.17. Monitor and support municipal wastewater collection and treatment serving properties within the Old Village.~~
- ~~17.18. Encourage economic revitalization of the commercial portions of the Old Village.~~
- ~~18.19. Continue to allow mixed use structures in the Old Village as they are consistent with the current character of that area.~~
- ~~19.20. To ensure the preservation of the character of the historic district, current non-conforming uses that are rendered unusable may be restored to their prior use in accordance with state law. let's talk about Lerk's – comp plan should provide supportive statements to allow building such as that to be restored or revived as a small biz or restaurant)~~

Commented [RB25]: Deleted word: similar. As worded it could mean that if uses aren't similar to those listed, they are allowed outside the VHS as primary uses. Whether or not interpreted that way, it is ambiguous as to what uses are or are not similar.

The City of Afton will seek to implement the following land use strategies:

1. Prepare a plan establishing priority conservation areas within the Agricultural Preservation Overlay District. The plan should identify areas that are best-suited for continued agricultural production as well as linkages/wildlife corridors that should be established throughout the district.
2. Partner with the Minnesota Land Trust and other independent, non-profit organizations that can serve as holding entities for conservation easements.
3. Study parking needs in the Old Village.
4. Develop and enforce requirements for construction and maintenance of sidewalks and lighting in the Old Village.
5. ~~5.~~ Develop a management plan for unimproved right-of-ways in the Old Village. ~~(what is this? Is it still relevant?)~~
6. Incorporate design review standards (to be) created by the Design Review/Heritage Preservation Commission for future village construction.
7. ~~Develop a visionary plan for "Main Street" in conjunction with Washington County's reconstruction of St. Croix Trail. (did this get done yet?)~~
8. ~~Complete the upgrade of the gas street lights to the new, energy-efficient standard that has been used successfully in Town Square Park.~~
7. Encourage the use of conservation or open space design subdivisions where the subdivision permanently preserves open space or agricultural land uses or creates transition zones with adjoining zones or jurisdictions.
8. Develop signage and pedestrian-friendly connections to the St Croix River
9. Protect Steamboat Park as a nature preserve and passive use area.

TRANSPORTATION PLAN

In 1855 the City of Afton consisted of a main street through the center of the village going north and south with short side streets extending up the sides of the bluffs. Today, Afton is served by an extensive network of federal, state, county and local roads.

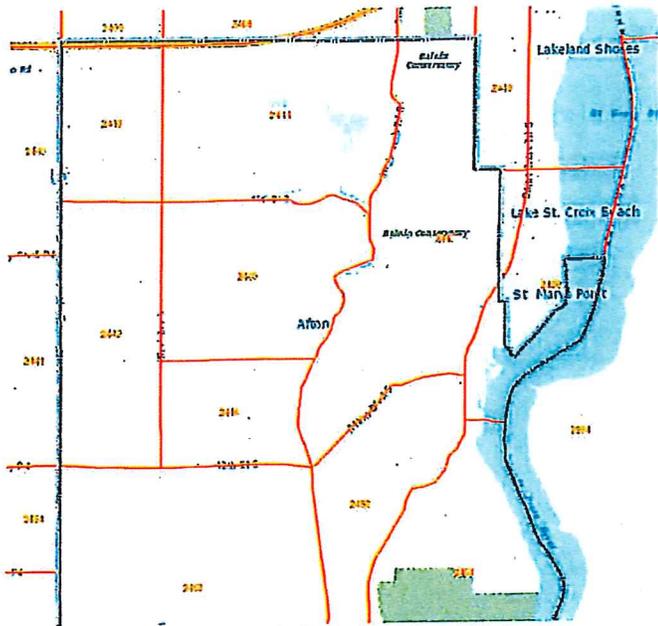
The continued emphasis on a low density, rural development pattern will not result in significantly more roads being added to the City of Afton. The projected household growth is estimated to be 12% over the next 20 years. There is a higher growth forecast for cities and towns adjacent to Afton. This higher adjacent growth forecast may bring more traffic to roads within the City.

Denmark, Woodbury, Lakeland, West Lakeland data?

Development of the road system over the past few decades has focused on the construction of new roads in cooperation with the developers of the subdivisions. The developer has been responsible for the construction of paved roadways and appropriate drainage to city standards and the city has assumed maintenance and ownership of these roadways one year after completion. ~~Where possible, consideration has been given to creating throughways to better manage traffic flow through the city.~~ Due to the low development density of the Agricultural Zoning District, road development has been deemed unnecessary and is prohibited within this zone.

Traffic Analysis Zones

Metropolitan Council Traffic Analysis Zones (TAZ) for Afton which were used to create the 2030 forecasted traffic volumes are detailed below. The projected growth for 2030 is 150 new homes and an increase in employment by 180.



Traffic Analysis Zones for -Afton (TAZs)

Met Council TAZ	Population	Households	2014	
			Retail Employment	Non-Retail Employment
2442	224	81	3	8
2443	247	91	29	89
2444	338	119	2	74
2445	203	81	0	1
2446	203	77	1	11
2447	788	312	9	67
2450	1227	535	62	96
2451	263	104	0	5
2452	552	231	3	97
2453	555	201	0	100
TOTALS	4600	1832	109	548

2020				
Met Council TAZ	Population	Households	Retail Employment	Non-Retail Employment
2442	200	80	0	10
2443	250	100	20	100
2444	340	130	10	70
2445	230	90	0	0
2446	210	80	0	10
2447	810	330	20	8
2450	1260	560	40	180
2451	290	110	0	0
2452	590	230	20	80
2453	590	220	10	90
TOTALS	4770	1930	120	548

2030				
Met Council TAZ	Population	Households	Retail Employment	Non-Retail Employment
2442	210	80	0	10
2443	250	100	10	110
2444	350	140	10	70
2445	230	100	0	0
2446	220	90	0	10
2447	830	350	10	90
2450	1260	570	30	200
2451	290	120	10	5
2452	590	240	20	0
2453	630	250	10	90
TOTALS	4860	2040	100	585

2040				
Met Council TAZ	Population	Households	Retail Employment	Non-Retail Employment
2442	210	90	0	10
2443	250	100	10	110
2444	350	150	10	70
2445	230	100	0	0
2446	220	90	0	10
2447	830	360	10	100
2450	1280	570	20	210
2451	290	120	0	10
2452	590	250	10	100
2453	670	270	10	90

TOTALS	4920	2100	70	710
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Roads and Highways

A combination of Federal, State, County, and local roads serve Afton as shown in the Existing Transportation System (Figure 3). Ideally, roads are designed to perform a designated function and are located to best serve the type of travel needed. The four functional classifications assigned by the Metropolitan Council that describe roads in Afton are:

- 2-1. Principal arterial;
- 3-2. Minor arterial (“A” Minor/”B” Minor);
- 4-3. Collector; and
- 5-4. Local.

Principal arterial routes are roadways intended to connect metropolitan areas, major industrial centers, etc. that are the highest traffic volume roadways such as interstate highways. Minor arterials connect urban service areas to cities and towns inside and outside the region. The emphasis of minor arterials is on mobility, as opposed to access in the urban area. Collector roadways provide connections between neighborhoods and regional business centers. Local roads provide land access by connecting blocks and land parcels.

Interstate (I)-94 is a principal arterial along the northern border of the City. “A” minor arterial connectors within the City are Trunk Highway (TH) 95, Washington County Road (CR) 18, and CR 21 (from the village to Denmark Township). “B” minor arterial routes are CR 71 and CR 21 (from the village to the north). Collector routes include 15th Street South (from TH 95 east to Oakgreen Avenue South). All other roads in Afton are considered local.

~~Washington County has proposed improvements within the City included in their 2010-2014 Capital Improvement Plan. These improvements include planning and design for CR 21 through the village (downtown) Afton. It is anticipated that the construction of CR 21 through the village will occur in 2015.~~

~~The City of Afton has a draft Capital Improvement Plan 2011 through 2016 that includes roadway improvements within the Old Village, including Pennington Avenue and other standard roadway maintenance. Other maintenance includes reconstruction of roadway approaches on 50th Street and 15th Street, seal coating, and crack filling.~~

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What are the major proposed improvements over the next decade?

[The remaining unpaved roads in Afton were paved in (2007 or something?). As these and other roads age, maintenance expenses are expected to increase over the next decade. The city is committed to maintaining the transportation infrastructure of Afton in a timely manner. The city should plan for road improvements over the long term and facilitate budgets that include ongoing funding. When necessary, bonding may provide funding for unanticipated improvements, providing such bonding includes planning to return to on-going funding]

Commented [JY(C26)]: Update to reflect what was done this year and anticipated schedule for improvements

[Update Me ^]

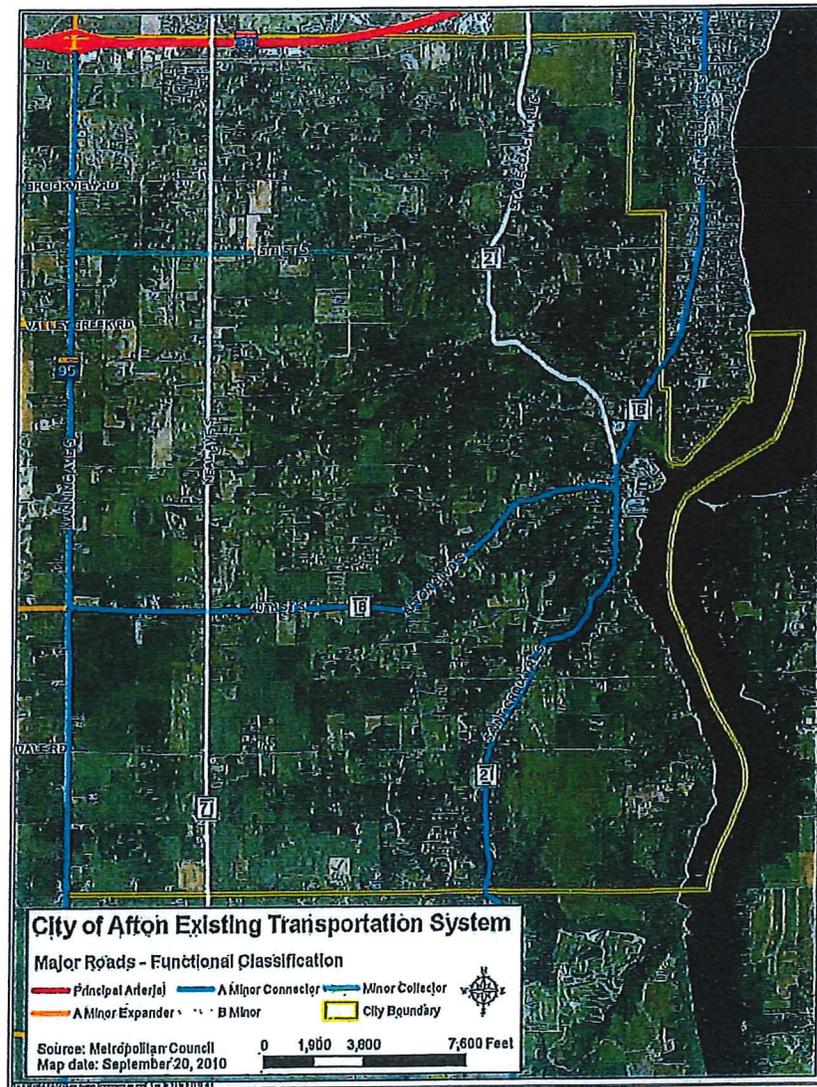


Figure 3 – City of Afton Existing Transportation System, Metropolitan Council

Safety

The City will construct new roadways and reconstruct roadways to meet City standards ~~(what standards are these?)~~ and increase safety and mobility.

Commented [JY(C27)]: Kopitzke to re-write

Access Management

The City encourages the alignment of new access points with other existing access points, the provision of adequate spacing to separate and reduce conflicts, and the consideration of sight distance limitations. The City will use Washington County's access management requirements as a guide for design standards on local roadways.

Aviation

Afton does not have an airport or landing strip and will not allow any, public or private, due to the lack of central services, suitable land space, fragile soils, and noise pollution. Heliports are likewise prohibited. The City of Afton promotes the protection of airspace navigations and electronic communication. Current City ordinances prohibit any structures, including antennas and wind turbines, over 150 feet in height. Proposed, new structure construction will require a Conditional Use Permit where the applicant will be required to submit a "Notice of Proposed Construction or Alteration" to the Federal Aviation Administration (CFR – Part 77, Form 7460-1).

Transit

Afton is outside of the Metropolitan Transit Taxing District; there is no regular route transit service existing or planned in the City. There is a Park and Ride lot located at I-94 and St. Croix Trail. Washington County provides limited transit service for the elderly and disabled. The City is located in Market Area IV; service options for transit in Market Area IV include Transit Link, formerly called "dial-a-ride", volunteer driver programs, and ridesharing. The City, in conjunction with its neighboring St. Croix Valley communities and Washington County, may be an advocate for a light rail corridor along I-94 to the St. Croix River. As our population ages, our City may choose to explore the expansion of bus service into our community.

Non-motorized Transportation

While the City of Afton encourages non-motorized transportation, it is not practical as a primary mode of transport outside of the Old Village. However, with the paving of most of Afton's streets, the City has become a destination for the recreational bicyclist who would enjoy the rolling hills, open spaces, and low traffic volumes within much of the community. Update

Commented [JY(C28)]: Include should width standards for bikers?

Transportation Goals, Policies, and Strategies

The City of Afton establishes the following transportation goals:

1. Ensure safe routes for motor vehicles, bicycles, and pedestrians.
2. Ensure that roadways are adequate for use by emergency vehicles.
3. Provide appropriate roadways for area businesses depending on their location in an industrial zone or within the historic Old Village.
4. Provide reliable access to roadways outside of the City of Afton.
5. Provide and maintain roadways and intersections by the most cost effective means possible.
6. Avoid disruption to the natural environment.
7. Promote safe, contemporaneous use of the roads by motorized and non-motorized traffic, as well as oversized and slow moving farm vehicles and implements.
8. Utilize appropriate design and construction techniques to avoid premature degradation of roads adjacent to waterways.
9. Encourage "Park and Ride" lots for commuters in areas adjoining major thoroughfares.
10. Provide for the possible extension of all local streets in new subdivisions to avoid the need for cul-de-sacs, ~~except where doing so would significantly increase the total amount of impervious surfaces.~~
11. Require right-of-way dedication for existing easement roads and existing streets whenever land development is subject to City Council approval.

Commented [RB29]: Through streets are safer than cul-de-sacs and cheaper for the city to maintain which is why I reinserted this, but with a condition to insure they in fact in application are cheaper and environmentally comparable. Plowing, salting and repairing cul-de-sacs and providing adequate fire access is difficult.

The City of Afton establishes the following transportation policies:

1. Prohibit the construction of new streets in the agricultural ~~preservation zoning~~ district except where deemed necessary to allow a property owner to use the property in keeping with the agricultural zoning and to promote land conservation to the maximum extent.
2. Control the upgrading of existing roads and construction of new roads which would serve to encourage non-farm development in the agricultural zone.
3. ~~Require a 150 foot setback along designated collector streets.~~ ~~Require a 150 foot setback along designated collector streets.~~
4. Work with Washington County to restore the historic character of St. Croix Trail through the Old Village as a slow speed, small village street.
5. Prohibit airports, landing strips and heliports within Afton.
6. Update and implement a capital improvement program.

Commented [RB30]: Specific policies in the comp plan are harder to change than ordinances. I reinserted this deleted language. Setbacks protect the rural appearance of Afton and in many cases, reduce the number of buildable lots due to lot configuration constraints. This setback requirement, along with the 300 ft of frontage requirement, help in achieving Afton's low-density goals.

Commented [KK31]: The "150 foot" piece of this is too specific for the comp plan and it is unclear what the rationale for this setback is. Delete or describe the outcome we seek with this policy.

The City of Afton will seek to implement the following strategies:

1. Post speed limits, weight and parking restrictions on City streets, where appropriate.
2. Post share-the-road signs for bicyclists, equestrians and other uses, where appropriate.
3. ~~Incorporate traffic calming into Design road improvements within the Old Village to slow traffic.~~
4. ~~Incorporate traffic calming and place-making techniques into road improvements within the Old Village to encourage a pedestrian friendly environment.~~

GROUNDWATER AND SURFACE WATER PLAN

A draft of the City's Surface Water Management Plan is attached, as Appendix G, and has been approved by the appropriate Watershed Districts, and the Metropolitan Council, but has not yet been adopted by Afton City Council.

Groundwater and Surface Water Goals and Strategies

~~The City of Afton establishes the following ground and surface water goals:~~

- ~~1. Support the development and implementation of an effective storm water drainage system for the Old Village and surrounding area.~~
- ~~2. Explore opportunities to prevent future flooding.~~

~~The City of Afton establishes the following ground and surface water strategies:~~

- ~~0. Develop a plan and seek funding opportunities to deal with potential future flooding in the Old Village.~~

~~Additional Goals, Policies and Strategies are contained in Appendix G.~~

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WASTEWATER AND SANITARY SEWER PLAN

Commented [JY(C32)]: Are there any edits from the NRCG?

Properly treating wastewater is a critical concern of the residents of Afton. There is a strong desire to ensure that wastewater is properly treated so as to limit the impact that development in Afton has on the natural environment. There is an equally strong desire to avoid the land use patterns that come with centralized collection and treatment of wastewater. Continued use of highly efficient and well maintained individual sewage treatment systems throughout the rest of the City will avoid public expenditures for central sewer and will prevent development at urban densities.

In 2013, the City completed a Facility Plan to evaluate various wastewater collection and treatment alternatives to replace current individual subsurface treatment systems (ISTS) within the Historical Village Sewage Treatment Service Area (HVSTSA). Included in the study were four alternatives: 1. Leave the system as is; 2. Conduct widespread ISTS replacement; 3. Implement a large subsurface treatment system (LSTS); or 4. Undergo regionalization. The Facility Plan concluded, after consideration of environmental, financial, and technical factors, that the preferred alternative for the city is the implementation of an LSTS system.

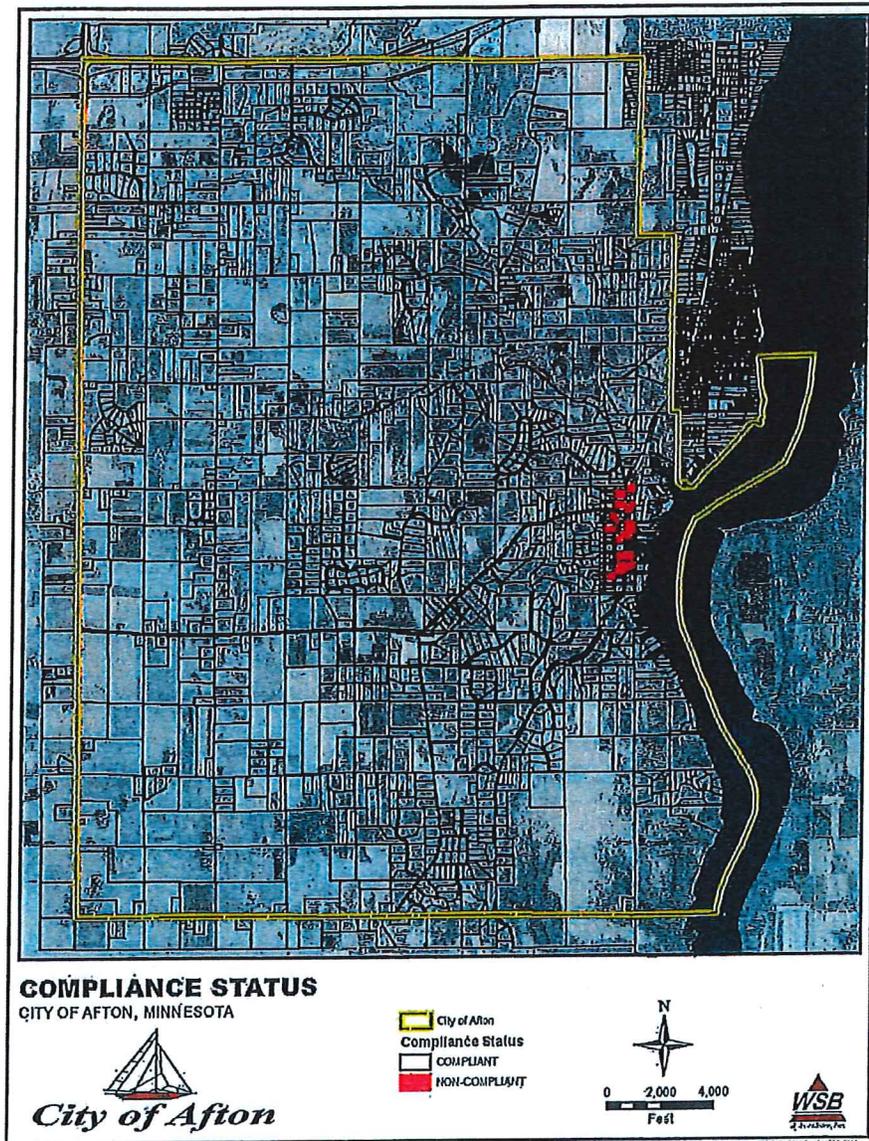
The Facility Plan has been reviewed and approved by the MPCA and the following information summarizes that plan in accordance with comprehensive planning requirements. The entire Facility Plan is included in Appendix M of this Comprehensive Plan.

Existing System

As of 2008, there were 1,119 individual, subsurface sewage treatment systems within the city limits. In addition, there is one community cluster system that serves eleven homes. A survey of the HVSTSA was completed, and the location of surveyed, non-compliant systems are shown in Figure 4. It was estimated that 52% of the existing systems were compliant and meeting setback requirements, with another 18% compliant but not meeting setback requirements.

The current reliance of ISTSs will require the City of Afton to be diligent in protecting residents' health, safety, and welfare. Development restrictions in place limit development in areas with unsuitable soils. Compared with other communities in Washington County, Afton has few soils with a slow percolation rate. Slow percolation rates usually indicate a heavy or tight clay soil which does not allow sewage effluent percolation. A significant area of these soils is in the southeast corner of Afton along the St. Croix River. Other small pockets of these soils occur along the many drainage ways within the City.

Figure 4. Parcels known to have non-compliant sewage treatment systems in the HVSTSA.



Steep slopes are predominant in Afton along the eastern half of the city. These steep slopes follow the major drainage ways. Currently, installation of an on-site sewage treatment system is prohibited on any slope exceeding 12%. Installation of septic systems on slopes over 12% may result in erosion, lateral seepage, and down-slope flow of effluent. The soils with a seasonal high water table or that are wet or subject to periodic flooding are also located along Afton's drainage ways. These soils are not suitable for septic systems since the effluent will either be dispersed into groundwater or will back up into the residence.

To further ensure the health and safety of Afton's residents, the City performs a thorough review of all ISTS designs and provides expert inspection for all installations. Afton has also implemented a maintenance program for existing systems, including an on-site, biennial mandatory inspection and the gradual upgrading of all substandard systems.

The installation, maintenance, and inspection of all ISTSs and LSTSs are regulated by both the City of Afton and Washington County in accordance with Minnesota Rules Chapter 7080. An agreement is in place whereby Washington County provides individual sewage treatment system inspection services within the City (Appendix J – ISTS Inspection Services Agreement). As part of this agreement, the City of Afton has adopted Washington County's ordinance #179 by reference as Afton Ordinance 08-2010. The City has agreed to be consistent with, or more restrictive than, the county.

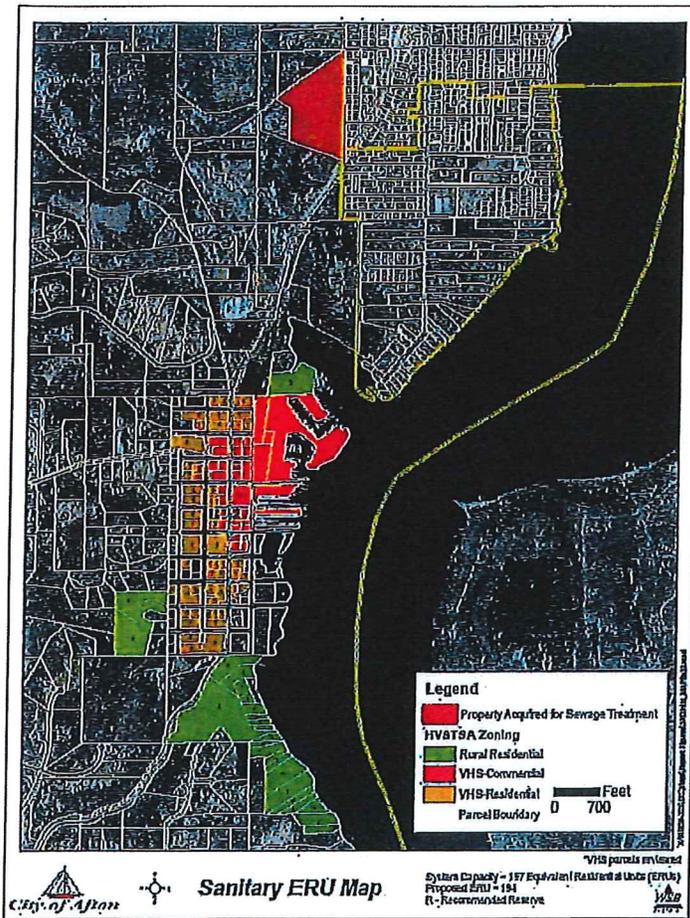
Existing ISTSs in the Historic Village Sewage Treatment Service Area will continue to provide wastewater treatment until the new system is operational - Because not all individuals will connect to the planned system, and others will be connected in stages, any residents remaining on ISTS systems will still be required to undergo biennial inspection.

Planned System Improvements and Projected Wastewater Flows

Due to the high flooding risk in Afton, as well as the non-compliant ISTSs serving residential dwellings and commercial establishments within the Historic Village Sewage Treatment Service Area, there is a need for sanitary sewer system improvements. The implementation of a LSTS will improve water quality and reduce noncompliant systems. The planned improvements will greatly reduce financial, health, and sanitation impacts to the City, residents, businesses, and general public.

There is a desire from the City of Afton, however, to prevent large-scale treatment systems that would allow for widespread commercial and industrial development. For this reason, the City ~~has decided to implement~~ a LSTS with a capacity allowing a modest growth in residential and commercial flows only. The ~~planned~~ system estimates a population growth of 30 people (17%) in the Old Village over the next 20 years. In 2030, the system will serve an estimated 77 households and 22 commercial establishments. The following figure details the Historic Village Sewage Treatment Service Area to be served by the LSTS.

Figure 5. Current Zoning for parcels in the Historic Village Sewage Treatment Service Area.



The following table presents that sanitary sewer flows that will be generated within the Historic Village Sewage Treatment Service Area based on the land use designations as detailed in the city's Facility Plan. The 2020 and 2030 flows are in accordance with the proposed system staging that is described in the following sections. As the LSTS will only accommodate modest growth, it is assumed that the design capacities will be reached by the year 2030.

Land-Use	2013 Flow (gpd)	2020 Flow (gpd)	2030 Flow (gpd)
Residential	0	9,272	18,544
Commercial	0	14,175	28,349
Inflow/Infiltration Allowance	0	2,000	4,000
Total Peak Flow	0	25,447	50,893

Table 5. Estimated sanitary sewer flows.

Collection System Improvements

The ~~planned~~ improvements include the construction of a gravity sanitary sewer system, lift stations, and forcemain to convey the residential and commercial wastewater flows generated within the Historic Village Sewage Treatment Service Area to the ~~proposed~~ LSTS. Individual sewer services will be connected ~~in 2017 & 2018~~ to the pipe sewer and extend to the homes and businesses to be served.

The trunk lines within Saint Croix Trail ~~will~~ extend to a main lift station located adjacent to the Steam Boat Park parking area east of the intersection of Saint Croix Trail and Upper 34th Street. The main lift station will ~~then~~ convey the wastewater to the LSTS north of the Historic Village Sewage Treatment Service Area. Two additional lift stations located along River Road ~~will have been~~ be reconstructed to convey wastewater to the collection system and ultimately the LSTS. The following figure details the ~~proposed~~ sanitary sewer collections system improvements within the Historic Village Sewage Treatment Service Area (Figure 6).

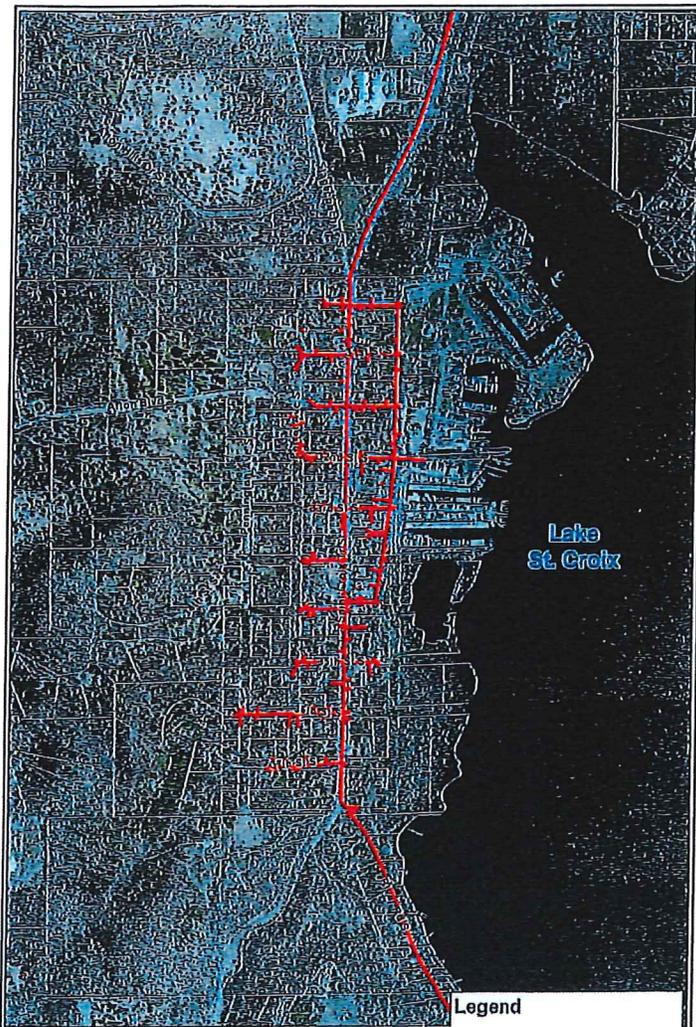


Figure 6. Planned sewer system in the Historic Village Sewage Treatment Service Area.



City of Arroyo
 Old Village Improvement Project
 Conceptual Sanitary Sewer Layout

Planned Sanitary Sewer System



Treatment System

The ~~planned~~ treatment system consists of communal septic tanks, an anoxic denitrification component, recirculation tank, recirculating gravel filter, and a dose tank sized to store and meter flows throughout the day to a seepage cell soil dispersal drainfield. A control building houses various valves and controls. It also serves as a location to store miscellaneous items pertinent to system operation and maintenance.

The treatment system ~~is~~ ~~will be~~ located north of town at an elevation of 720 to 730 feet above mean sea level. The ~~proposed~~ treatment system is above the 500 year, 100 year, 50 year, and 10 year floodplain elevations of 695 ft, 691.5 ft, 690 ft, and 686.5 ft, respectively, and ~~will~~ ~~would~~ be operable during the 25-year flood and protected during a 100-year flood event.

Inflow and Infiltration

Due to Afton's proximity to the St. Croix River, extra precautions ~~will be~~ put in place to ensure the system can withstand flooding. These precautions ~~will also~~ limit inflow and infiltration in the system. Flood-tight castings ~~will be~~ used along the collection system in the floodplain. The collection sanitary sewer will be made from PVC plastic with water-tight gaskets and HDPE including fused joints to keep water from entering the system. In addition, the collection system ~~was~~ ~~will be~~ pressure tested after construction, and the manholes ~~will~~ include joints, rings, and castings that are wrapped to exclude water. The combination of these technologies will greatly reduce the potential for inflow and infiltration. Nonetheless, the system plans include an inflow and infiltration allowance of 4,000 gpd as required by the MPCA permit.

Staging

Residences and commercial establishments that have existing non-compliant septic systems will be required to connect to the system, ~~as soon as it is operational~~. The remaining users in the Historic Village Sewage Treatment Service Area will be required to hook up to the system within eight years of completion. The system will be fully connected prior to 2030, as outlined in the updated Sanitary Sewer Code for the City of Afton (Appendix ~~G, H~~).

Wastewater Goals, and Policies

The City of Afton establishes the following wastewater goals:

1. Reduce the volume of wastewater that is discharged to the soils of Afton.
2. Protect ground and surface waters to the greatest extent practicable by improving the quality of wastewater effluent.

3. Protect the groundwater from chemical or hazardous waste introduced from wastewater systems.
- ~~4. Construct a wastewater collection and treatment system to serve properties within the Historic Village.~~

The City of Afton establishes the following wastewater policies:

1. Encourage the use of individual, highly efficient, wastewater treatment systems for all homes and businesses within Afton.
2. Restrict industrial uses to those which would not create the need for metropolitan sewer or additional urban services.
3. Educate all residents on the proper maintenance of a septic system.
4. Monitor and manage the upgrading of all substandard wastewater treatment systems and require the immediate upgrading or replacement of failing systems.

PARKS AND OPEN SPACES PLAN

Residents value the rural atmosphere of Afton. Five-acre minimum lot sizes outside of the Old Village with houses that do not dominate the views of the countryside, large non-buildable areas of the City, and a large amount of farmland create an open feel to the landscape. *Open spaces, in and of themselves, are valuable to the residents of the City as preservers of nature and sanctuaries for flora and fauna. An adequate area of properly managed parks and open spaces help to protect and recharge surface and groundwater which is used by every resident of the city.*

Commented [RB33]: (area ... helps, "parks and open spaces" is subordinate to and modifying "area.") The sentence at the beginning of the next paragraph is similar and correct: "preservation...provides"

The preservation of open spaces, including land with steep slopes, woodlands, wetlands, scenic or environmentally sensitive areas, and agricultural land provides many benefits, including the protection of natural resources, the provision of wildlife habitat, and the preservation of the natural, rural countryside character of Afton. The preservation of these open spaces is of key importance to the City. The City will seek to accomplish this preservation through a number of means, including:

1. Parkland dedication;
2. Parkland acquisition;
3. Open space dedication incentives in land development regulations; and
4. Encouraging and supporting the long term continuation of agricultural uses.

Existing Parks and Open Space

The City of Afton, and Afton's natural, open, rural character, greatly benefit from the substantial amount of open space that has been preserved by other public and quasi-public organizations. These open space amenities include a State Park, Regional Parks and the Belwin Conservancy. In addition, the St. Croix River is a magnificent open space amenity, providing scenic and tranquil vistas, and a major recreational resource. Another significant element of Afton's open space is its scattered rural development, including large lots and large expanses of agricultural land. Rather than developing new parks, the focus of the City has been to protect and preserve the existing natural resources and open space amenities.

The City ~~currently has a limited does not have a substantial~~ amount of City-owned open space and developed parks. The City of Afton has one park for active recreation, Town Square Park, and another for passive recreation, Steamboat Park, along the St. Croix River. Both parks are located in the Old Village.

Steamboat Park lies mostly in the floodplain, and is approximately thirty (30) acres in size. It serves as a sanctuary for many birds and various kinds of wildlife. It is one of the few locations on the lower St. Croix River that is not readily accessible for large boat traffic. Recreation is limited to passive recreation, such as picnicking, walking, swimming, bird and wildlife viewing.

Town Square Park is a more active site. The park provides space for basketball, baseball, picnicking, music concerts, skating and group activities. There is playground equipment, a band shell, and a picnic

shelter in the park, as well as primitive restroom facilities. Town Square Park is the focal point of such annual events as the Fourth of July Parade, May Fair, Antique Car Rallies, and Art in the Park.

Over the course of many years, the City has acquired a number of other parcels throughout the city of Afton with the potential to develop into local parks. These public lands were acquired in conjunction with the approval of major subdivisions over the course of several decades and remain undeveloped. In all, there are 53.44 acres of designated park land available for public use.

Community and regional parks (Afton State Park, Lucy Winton Bell Athletic Fields, Lake Elmo Regional Park Reserve, St. Croix Bluffs Regional Park, and Cottage Grove Ravine Regional Park) also provide a variety of different types of recreation to Afton residents.

Rinta Community Garden was created in 2012. The city of Afton received a grant from the Lower St. Croix Valley Community Foundation. These funds were used to remove trees and shrubs on approximately 1 acre of dedicated park land. The garden area was plowed and tilled. There are 21 garden plots on the property as well as compost bins, a garden shed with rain barrels to catch runoff from the shed's roof. Gardeners are primarily from the Lower St. Croix Valley, although a few come from Woodbury, Oakdale and St. Paul.

Two biking/hiking trails pass through the City. One trail follows St. Croix Trail South and extends from the northern edge of the Old Village to Interstate 94. The other, Afton Bluffs Regional Trail, is designated along County Road 18 running east and west, and is not separated from the roadway.

The planned St. Croix Valley Regional Trail will parallel the St. Croix River, and will connect Point Douglas County Park, Carpenter Nature Center, St. Croix Bluffs Regional Park, Afton State Park and the proposed Afton Bluffs Regional Trail. The St. Croix Valley Regional Trail will be aligned parallel and in close proximity to the St. Croix River.

The City seeks to protect a number of significant natural features within its boundaries. These include Trout Brook, Valley Creek and its North Branch, Bissell's Mounds and Kelle's Coulee. Bissell's Mounds in particular are unique to Washington County and are a recognized landmark in the City. Other natural features that are determined to be either unique or geologically sensitive will be preserved as the property around them is developed.

Afton State Park is located south of Afton and a portion of the park (787 acres) is located within the City's boundaries. The park was authorized by legislation in 1969 and was opened to the public in 1982. The terrain of the park is defined by a glacial moraine cut by deep ravines running into the St. Croix River. To Afton's residents, the state park offers many recreational amenities, including: backpack camping, swimming, hiking, fishing, cross country skiing, a prairie landscape, bird watching, and animal sighting. Some of the animals the park offers a home to include hawks, bluebirds, meadowlarks, deer, fox, badgers, turkeys, thirteen-lined ground squirrels, and gray and fox squirrels. Afton State Park is also home to an array of natural vegetation. It contains a combination of oak

savannah and woodlands. Park wildflowers include woodland ephemerals in the spring, butterfly weed and puccoons in the summer, and sunflowers and blazing star in the fall.

Belwin Conservancy also holds considerable land within Afton under a conservation easement ~~with by the the~~ Minnesota Land Trust. ~~This land is designated quasi-public.~~ The Belwin land provides a substantial open space amenity for adjacent land uses, and makes a major contribution to the protection of natural resources, and to the City's rural countryside character.

Parks and Open Space Goals, Policies and Strategies

The City of Afton establishes the following parks and open space goals:

1. ~~Acquire and~~ Preserve adequate amounts of open space to maintain a rural atmosphere (~~Afton's 2012~~ ~~from Afton's 2000~~ Park Plan);
 2. Obtain and maintain designated open spaces to provide for wildlife habitat and migration.
 3. Reconnect Afton's historical linkages to the St. Croix River.
 4. Provide expanded access to the City docks to all residents.
 5. Provide safe areas to ride bicycles within the City.
 6. Provide safe areas to ride horses within the City.
 7. Provide pedestrian friendly means of enjoying Afton's scenic views, wildlife, and connections to the St. Croix River.
 8. Preserve locally important water resources, natural and scenic features.
 9. Periodically identify the recreational needs of Afton citizens and evaluate ways to meet them.
 10. Consider using the Afton Bluffs Regional Trail to create an east-west connection from Afton's Old Village to the City of Woodbury.
 11. ~~Manage all City owned or controlled land to maintain or restore~~ ~~repair to~~ naturally occurring species of plants and trees plus those necessary to anticipate climate change.
 12. ~~Manage all City owned or controlled land to prevent erosion, to recharge groundwater and to increase carbon storage.~~
- ~~{Text needed to describe policies regarding PUAD (kind of setbacks: public access or not; maintenance, other requirements?)}~~

The City of Afton establishes the following parks and open space policies:

1. Preserve open spaces and natural resources for passive use and create non-motorized trails through direct purchase, subdivision, scenic and/or conservation easements and other means to include the seeking of grants and the use of matching funds when they are available, but not the use of eminent domain.
2. Maintain central community places.
3. Maintain safe environments for children to play and for the community to gather.
4. Maintain designated open spaces to provide for wildlife habitat and migration.

5. Work cooperatively with Washington County, the Belwin Conservancy, the Science Museum of Minnesota, and other quasi-public and private entities to preserve sensitive lands and open space.
6. Develop a forestry park plan to provide for all park and open space land to enhance water quality.
7. Develop a park plan for the five small parcels obtained by the City through park dedication.

The City of Afton establishes the following parks and open space strategies:

1. Develop signage and pedestrian-friendly pedestrian friendly connections to the St. Croix River.
2. Protect Steamboat Park as a nature preserve and passive use area.
3. Develop a long term plan to obtain additional city owned land in areas identified as having unique environmental value, ecological significance or fragile geological attributes. Significant weight should be given to highly ranked areas identified on Afton's Natural Resources Inventory, as desirable to reach city goals.
4. Develop a forestry plan to identify plant and tree species native to Afton and hardy in projected climate conditions.
5. Develop a long term plan to pay for acquisition and development of Afton's parks and open spaces.

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SOLID WASTE PLAN

~~The City of Afton does not have and does not want a solid waste disposal site due to the fragile nature of the soils and the underlying geological substrate. The City contracts with trash haulers to collect solid waste.~~

~~The City prohibits the burning or dumping of trash and garbage and also has a very active recycling program that encourages citizens to recycle on a regular basis. The City has a contract with a recycling hauler to assist with these efforts.~~

Ver 9/18/17

Soils in Afton are of a fragile nature with a highly pervious underlying geological substrate. In order to protect the groundwater, the City of Afton does not have and does not want a solid waste disposal site.

Commented [JY(C34)]: Barbara J Ronnigen edits 12/18/17

The City contracts with trash haulers to collect both solid waste and recycling on a regular schedule. The City prohibits burning or dumping of trash or garbage at any time.

The Afton Comprehensive Plan includes the following waste management options as mandatory or voluntary for both residential and business entities.

Solid Waste Goals and Policy

~~The City of Afton establishes the following solid waste goals:~~

- ~~1. Significantly reduce the amount of material that Afton residents and businesses contribute to landfills or waste incinerators.~~
- ~~2. Explore an organics recycling program. Educate residents about the Environmental Center at 4039 Cottage Grove Drive in Woodbury for disposal of household hazardous waste, electronics and recyclables.~~
- ~~2. Promote "Reduce, Re-use, Recycle" programs.~~

The City of Afton establishes the following solid waste goals:

1. Manage waste in a manner that will protect the environment and public health
2. Manage waste to minimize land filling and incineration
 - a. Emphasize less waste generation
 - b. Increase waste reuse (composting) and source separating of recyclable materials.
3. Routinely report to residents results of recycling and waste reduction with total volumes and associated cost benefits.

4. Educate residents and businesses by sending consistent messages about the importance and value of waste management both economically and environmentally.

Evaluate the value and relative success of mandatory or voluntary participation

The City of Afton establishes the following solid waste policy:

~~0. Provide for trash hauling and recycling service.~~

The City of Afton establishes the following solid waste policy

1. Waste reduction and reuse of resources
2. Waste separation and recycling
3. Promote resource conservation and recovery
4. Promote composting of yard waste and food waste
5. Provide for trash hauling and recycling
6. Enforcement of illegal burning or dumping of trash
7. Routinely report to residents results of recycling and waste reduction efforts with total volumes and associated cost benefits
8. Explore avenues to encourage residents and businesses to reduce solid waste by providing educational material for best present and future practices.

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CITY GOVERNANCE PLAN

The City provides services consistent with those provided in small rural communities, including general street maintenance, parks and recreation facilities, police service, fire protection, building inspection services and general assistance at City Hall. These services have typically been managed from City Hall by a city administrator and small staff.

The City of Afton owns five public buildings located on three parcels of property. The Afton Village Hall, leased to the Afton Historical Society and City Garage are located on Lots 1, 2, and 3 of Block 8 in the Old Village. The Town Hall (leased) and Garage are located in the NW quarter of the SW quarter of Section 10, on Stagecoach Trail South. The City Hall is located on Lots 2, 3, 4, 5, and 6 of Block 11 of the Old Village. The City also owns docks that are leased to a private operator.

Police protection is provided through a contract with the Washington County Sheriff's Department. As the city grows the cost of police protection may increase, and the provision of these services should be a consideration as new developments are proposed. Fire, ambulance, and rescue services are provided by way of a joint powers agreement among the five Lower St. Croix Fire Protection District cities with a fire station located in Lake St. Croix Beach. There are no current plans to add additional public facilities.

City Governance Goals, Policies and Strategies

The City of Afton establishes the following public facilities goals:

1. Maintain a small and efficient government.
2. Properly maintain public facilities.
3. Encourage a "pay-as-you-go" approach to maintaining public facilities and infrastructure.
4. Public subsidy for development, in the form of tax breaks such as Tax Increment Financing, shall be discouraged by the City of Afton.

The City of Afton established the following public facilities policies:

1. The City of Afton will comply with all FAA and Met Council Aeronautic Safety Standards regarding the height of structures and any regulations that pertain to airspace safety and electronic interference over the City of Afton.
2. Comply with all state and federal mandates.
3. City property is to be leased at market value.
4. The City Code shall be properly maintained so that current version is annually provided to all elected and appointed officials.

~~4.5. Continue utilizing and updating the Capital Improvements Plan and long-range planning process adopted by the City Council for maintenance and improvement of roads and other municipal infrastructure.~~

Commented [RB35]: The city council already acted on the goal, hence the goal is deleted and the current procedure

The City of Afton will seek to implement the following strategies:

1. Institute a budgeting process that annually takes a long-term examination of the City's finances.

Commented [RB36]: Deleted paragraph comment: The required infrastructure changes in the Old Village have been financed and are almost completed. This paragraph is no longer required or advisable and use of a special taxing district would reduce overall tax revenue.

1. Prepare a Capital Improvements Plan that outlines the costs and phasing for all maintenance activities required for municipal infrastructure.

1. Consider the creation of a special taxing district or implement the 420 assessment process to facilitate infrastructure improvements within the Old Village.

Commented [RB37]:

SYSTEM STATEMENT COMPATIBILITY

The Metropolitan Council has issued a system statement for the City of Afton, which indicates specific issues that must be addressed by the Comprehensive Plan before the Plan is considered complete by the Metropolitan Council. The City of Afton seeks to comply with all aspects of the system statement and has done so as per the following:

1. **Population, Housing, and Employment Forecasts:** The Metropolitan Council (Met Council) provides population, housing and employment forecasts for the City of Afton until the year 2030. These are required to be part of the plan update and are cited in Appendix B - Demographics Information of the Comprehensive Plan.
2. **Density and Land Use Classification:** The Met Council classifies the geographic area that the city of Afton is located in as "diversified rural" and partially "agricultural".²² Diversified rural areas include a mix of large-lot residential and clustered housing with agricultural and other uses. Density in diversified rural areas must be equal to or less than one housing unit per ten acres. Density in diversified rural areas must be less than 1 housing unit per 10 acres. In Afton the density of areas zoned agricultural may not exceed three per quarter-quarter section, except in the case of Planned Land Conservation Developments, in which case the density may be increased up to four per forty acres. Agricultural areas are planned and zoned by local communities to maintain agriculture as the primary long-term land use. The density of agricultural areas may not exceed 1 housing unit per 40 acres.

This plan identifies policies, in the Housing and Land Use Action Plan, that will maintain an overall development density within the parameters required in the system statement.

3. **Aviation Plan and Facilities:** The system statement requires that the City of Afton must include airspace protection in its comprehensive plan. The protection is for potential hazards to air navigation including electronic interference. Airspace protection should be included in local codes/ordinances to control height of structures, especially when conditional use permits would apply. The comprehensive plan should include policy/text on notification to the FAA as defined under code of federal regulations CFR-Part 77, using the FAA Form 7460-1 "notice of proposed construction or alteration."

There are no public or private airfield facilities within the City of Afton. Furthermore, public and private airfields and heliports are not allowed within the City of Afton. Language has been added to the Public Facilities Action Plan to reflect Afton's desire to follow all FAA and Met Council Aeronautics Safety Standards in regards to airspace safety in the City of Afton.

4. **Sewage Treatment:** The system statement requires that the City of Afton incorporate current MPCA regulations as part of a program for managing individual, cluster, and large sewer systems

Commented [RB38]: Brings the language into compliance with the Met Council system plan which requires a maximum density of one housing unit per ten acres, not "less than one housing unit per ten acres".

Commented [RB39]: This language keeps the comprehensive plan consistent with our Afton's current limitations which are more restrictive than the Metropolitan Council provisions except in the case of PLCD's which provide a freezing of densities at the level currently permitted by the Met Council. The language being deleted comes from the Thrive 2040 Plan provisions for Agricultural Communities, not those applicable to diversified rural communities like Afton and is found on pg 171 of the Plan: "Limit residential development and adopt zoning ordinances and/or other official controls to maintain residential densities no greater than 1 housing unit per 40 acres." The provision applicable to diversified rural communities is in the diversified rural section of Thrive MSP 2040, Pg 166: "Plan for growth not to exceed forecasts and in patterns that do not exceed 4 units per 40 acres." Also quoting the Thrive plan: "For areas outside of the Long-term Wastewater Service Area, the Council also encourages the clustering of homes, particularly when communities are considering densities greater than 4 units per 40 acres." In Afton, a gross density of 4 per 40 (yielding 1 per 10) in the Ag is only allowed with a PLCD with its accompanying restrictions on future subdivision.

in the local comprehensive plan and implement the standards in issuing permits. An overview of Afton's management program must be included in the community's local comprehensive plan update.

Afton should include in the sewer element of its comprehensive plan the conditions under which private treatment plants would be allowed. The use of private wastewater treatment plants must be consistent and compatible with the long-term regional wastewater system plan.

Subsurface and cluster septic treatment systems are regulated by Afton City Code which adopted Washington County's septic ordinance by reference and by contract with Washington County to perform permitting and inspections (Appendix J).

5. **Watershed Management:** The system statement requires that a local surface water management plan should be prepared once a watershed plan for the area has been approved. The local surface water management plan must be submitted to both the water management organization(s) within whose watershed the community is located and to the Metropolitan Council for its review.

Afton is required to complete a local surface water management plan. The plan will be submitted to the Met Council for its review concurrent with the review by the watershed management organizations.

6. **Trail Connections:** The system statement indicates that a proposed regional trail following the St. Croix River (St. Croix River Regional Trail) and a planned trail (Afton Bluffs Trail) will be located within or traverse across the City of Afton. These trail alignments are acknowledged in the Parks and Recreation Action Plan.

IMPLEMENTATION PLAN

The City has adopted and does enforce the following ordinances, among others. The ordinances and official controls listed in this section will continue to be enforced in order to implement this Plan.

1. The Zoning Ordinance, as amended from time to time and incorporated by reference herein, implements the primary elements of this Plan by establishing the type, location, and intensity of uses throughout the city as prescribed by this Plan.
2. The Shoreland Management Ordinance, as amended from time to time and incorporated by reference herein, protects wetlands, water bodies and water courses throughout the City as prescribed by this Plan.
3. The Floodplain Ordinance, as amended from time to time and incorporated by reference herein, protects man-made development from floodwaters and the floodplain areas that carry and discharge regional floods by limiting development in those floodplains and floodways in the City as prescribed by this Plan.
4. The Sanitary Sewer Disposal Ordinance, as amended from time to time and incorporated by reference herein, governs the installation, inspection, and maintenance of septic systems as prescribed by this Plan. Further, the City issues septic system permits, inspects installation of all septic systems, reviews soil tests for subdivisions, issues building permits after the City has issued any required zoning use permit, and provides consultant planning services. The City is currently undergoing a Sanitary Sewer code revision to address changes in the Historic Village Sewage Treatment Service Area.
5. The Subdivision Ordinance, as amended from time to time and incorporated by reference herein, regulates the division of all property as prescribed by this Plan.
6. The Mining Ordinance, as amended from time to time and incorporated by reference herein, establishes uniform performance standards for sand and gravel extraction and for land reclamation as prescribed by this Plan.
7. The Lower St. Croix River Bluffland and Shoreland Management Ordinance, as amended from time to time and incorporated by reference herein, protects the natural environment and aesthetics of this wild and scenic river as prescribed by this Plan.
8. The International Building Code, as amended from time to time and incorporated by reference herein, protects the safety, health and welfare of residents through regulating standards of construction.

In addition to these ordinances, the city utilizes and depends on the following agencies for reviews of proposed developments and advice on ordinance revisions:

1. Watershed and Water Management Organizations review all proposals within the watershed and recommend permit conditions for building within four different watershed districts within City limits.
2. Minnesota Department of Natural Resources reviews and approves all developments along the St. Croix River, other public water bodies and floodplains.
3. U.S. Army Corps of Engineers reviews and approves alterations of public water bodies.

4. Minnesota Pollution Control Agency reviews pollution problems.
5. Metropolitan Council reviews and approves the comprehensive development plan.
6. Lower St. Croix Valley Volunteer Fire Department recommends ordinances necessary to protect the health and safety of Afton residents, and comments on development proposals.
7. Washington County Soil and Water Conservation District reviews proposed projects and offers recommendations on slope, wetland, and fragile lands protection.
8. Minnesota Department of Transportation and Washington County Highway Department maintain and develop state and county roads.

In 1997, the City amended and recodified its ordinances to eliminate any inconsistencies and to assure conformance with the Comprehensive Plan. In addition to enforcing the existing ordinances that will implement this Plan, the city will update and revise pertinent ordinances in order to implement all of the policies contained in this Plan. As a general overview, it is the City's intent to amend the ordinances and policies in conformance with this plan within required timeframes.

While this plan contains much of the language, intent and purpose of the previous version of the City's Comprehensive Plan, it has been formatted quite differently. The plan is now organized into sections of background followed by topic specific goals. It is the intention of the City of Afton to work, over time, on developing policies and strategies for implementing these goals. When adopted, these would require an amendment to the plan, which would need to follow required procedures for making plan amendments.

Additionally, there are statements of policy or regulation contained in the 1998 version of the plan that were lost in the conversion to the new format, yet are significant and require additional ongoing discussion. It is not the intent of this plan update to modify the spirit and intent of the 1998 plan, but to provide a more clear vision and create a document that can be strongly implemented.

CAPITAL IMPROVEMENTS PROGRAM

The City has limited funding for capital improvements and seeks to minimize debt. As such, the City needs to correlate the tax base with the long-term capital needs of the community, including:

1. ~~Re-pave~~ gravel, reconstruct and sealcoat streets;
2. Repair bridges, streets and culverts as required;
3. Use Park Dedication Funds to upgrade existing facilities and to purchase land and/or easements to add to future park and trail infrastructure;
4. Resolve surface water erosion issues;
5. ~~Manage storm water~~ ~~stormwater~~ run-off on Old Village streets and boulevards;
6. ~~Replace~~ ~~Remove~~ the 201 system in the Old Village ~~when needed~~;
7. ~~Construct the Large Subsurface Treatment System and Sanitary Sewer Collection System for the Historic Village Sewage Treatment Service Area~~
8. ~~Repair sidewalks in the Old Village.~~
9. ~~Expand the use of gas lights in the Old Village.~~

Commented [K(40)]: All the Old Village activities are resolved. New CIP activities?

A detailed Capital Improvement Program (CIP) outlining cost estimates, income sources, and payment schedules will be attached to this plan at a future date. The CIP will be reviewed and revised annually. Sound financial planning will be utilized so as not to significantly increase the tax burden on individual property owners in fulfilling the capital improvement plan.

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List of Appendices

- Appendix A: Terms and Definitions
- Appendix B: Demographic Information
- Appendix C: Watershed District Information
- Appendix D: Resource References
- Appendix E: Soils Information
- Appendix F: Parks and Open Spaces
- Appendix G: ~~Storm Water~~ Stormwater Management Plan
- Appendix H: Community Survey
- Appendix I: Maps
- Appendix J: Article IX. Sewage- Afton Code of Ordinances .
- Appendix K: Afton Flora and Fauna
- Appendix L: Public Involvement in Comprehensive Plan Process
- Appendix M: City of Afton Wastewater Collection and Treatment System Facility Plan

CITY OF AFTON 2008 COMPREHENSIVE PLAN

APPENDICES



Memorandum

To: *Honorable Mayor and City Council, City of Afton*

From: *Nick Guilliams, PE, City Engineer*

Date: *August 21, 2018*

Re: *August Engineering Staff Report
WSB Project No. 11166-000*

1. Change Order No. 11 – Afton Downtown Village Improvements Project

Change Order No. 11 for the Afton Downtown Village Improvements Project was for work to install sanitary sewer services up to Pennington Avenue. This work was performed on a time and materials basis for a total cost of \$79,430.58

This work was performed significantly under the estimate due to extensive planning and coordination with the contractor, efficient construction operations, and favorable subsurface conditions. Bedrock that was encountered was found to be weathered and easy to breakthrough.

Action: Recommend approval of Change Order No. 11 for the Afton Downtown Village Improvements Project to Geislinger and Sons, Inc. in the amount of \$79,430.58

2. Change Order No. 1 – Downtown Village Landscape Improvement Project

Change Order No. 1 for the Downtown Village Landscape Improvement Project is for quantity adjustments for additional landscaping on Upper 34th near the lift stations, river road lift station, and throughout the downtown village.

Action: Recommend approval of Change Order No. 1 for the Downtown Village Landscape Improvement Project to Great Northern Landscapes, Inc. in the amount of \$10,055.00

If you have any questions, please contact me at 612-419-3589 or nguilliams@wsbeng.com

Contract Summary Sheet

Contract Change Order #1 for:

Downtown Village Landscape Improvement Project
 City of Afton, MN
 3033 St. Croix Trail South, PO Box 219
 Afton, MN 55001

Distribution To:

- Owner Field
 Consultant Other
 Contractor

To (Contractor):

Great Northern Landscapes
 19720 Iguana Street NW
 Elk River, MN 55330

Date: 13-Aug-18

Consultants Project: 1856-520

CHANGES TO THE CONTRACT

(The contractor shall make the following changes to the contract)

#	DESCRIPTION	ADD	DEDUCT
CO1.1	Additional cost for earthwork within medians	2,500.00	
CO1.2	Additional cost for tree grate shipping adjustment	255.00	
CO1.3	<u>Quantity Adjustments:</u>		
	Remove Concrete Walk: +60 sf @ \$5	300.00	
	4" Concrete Walk: +60 sf @ \$14	840.00	
	Tree Grate: -1 @ \$2100		2,100.00
	Coniferous Tree 6': -3 BHS @ \$290		870.00
	Coniferous Tree 6' (Arborvitae undersized): +30 Techny @ \$270	8,100.00	
	Deciduous Tree 1.5" cal:+1 @ \$330	330.00	
	Deciduous Tree 2.5" cal:+5 @ \$440	2,200.00	
	4" cal. Transplant Tree: -5 @ \$300		1,500.00
TOTAL CHANGE ORDER ADDS AND DEDUCTS:		14,525.00	4,470.00
NET CHANGE ORDER TOTAL:		\$10,055.00	

Contract Summary to Date	
Original Base Bid Contract Sum:	84,092.00
Previously Authorized Change Orders:	
Net Change of this Change Order:	10,055.00
Total Contract Sum (Including all Change Orders to Date):	\$94,147.00

Consultant:

WSB & Associates, Inc.
701 Xenia Ave. South - Suite 300
Minneapolis, MN 55416

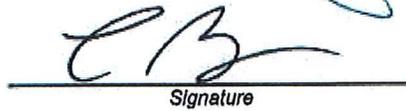


Signature

8-13-18
Date

Contractor:

Great Northern Landscapes
19720 Iguana Street NW
Elk River, MN 55330



Signature

8-13-18
Date

Owner:

City of Afton, MN
3033 St. Croix Trail South, PO Box 219
Afton, MN 55001

Signature

Date

CHANGE ORDER NO. 11

DOWNTOWN VILLAGE IMPROVEMENT PROJECT

July 31, 2018

CITY OF AFTON, MN
WSB PROJECT NO. 1856-52 (previously 1856-40)

OWNER:

CITY OF AFTON
3033 ST CROIX TRAIL S
AFTON, MN 55001

CONTRACTOR:

GEISLINGER & SONS, INC.
511 CENTRAL AVE S
PO BOX 437
WATKINS, MN 55389

YOU ARE DIRECTED TO MAKE THE FOLLOWING CHANGES IN THE CONTRACT DOCUMENT DESCRIPTION:

ADDITIONAL WORK THAT WAS NECESSARY TO EXTEND SANITARY SEWER SERVICES FOR PROPERTIES WEST OF PERROT AND PENNINGTON AS SHOWN ON THE ATTACHED DETAIL. THE WORK WAS DONE ON A TIME AND MATERIALS BASIS.

IT IS UNDERSTOOD THAT THIS CHANGE ORDER INCLUDES ALL ADDITIONAL COSTS AND TIME EXTENSIONS WHICH ARE IN ANY WAY, SHAPE, OR FORM ASSOCIATED WITH THE WORK ELEMENTS DESCRIBED ABOVE.

CHANGE IN CONTRACT PRICE:

ORIGINAL CONTRACT PRICE: \$12,542,476.71
PREVIOUS CHANGE ORDERS: \$245,134.30
CONTRACT PRICE PRIOR TO THIS CHANGE ORDER: \$12,787,611.01
NET INCREASE OF THIS CHANGE ORDER: \$79,430.58
CONTRACT PRICE WITH ALL APPROVED CHANGE ORDERS: \$12,867,041.59

CHANGE IN CONTRACT TIME:

ORIGINAL CONTRACT TIME: 11/30/2018
NET CHANGE FROM PREVIOUS CHANGE ORDERS: NONE
CONTRACT TIME PRIOR TO THIS CHANGE ORDER: 11/30/2018
NET INCREASE WITH CHANGE ORDER: NONE
CONTRACT TIME WITH APPROVED CHANGE ORDERS 11/30/2018

RECOMMENDED/APPROVED BY:


NICK WILLIAMS, PE,
CITY ENGINEER/ PROJECT MANAGER

WSB & ASSOCIATES, INC.
ENGINEER

APPROVED BY:


CONTRACTOR SIGNATURE

GEISLINGER & SONS, INC.
CONTRACTOR

APPROVED BY:

MINNESOTA POLLUTION CONTROL AGENCY (SANITARY)

DATE

APPROVED BY:

CITY ADMINISTRATOR

DATE

CHANGE ORDER NO. 11 DETAIL

DOWNTOWN VILLAGE IMPROVEMENT PROJECT

July 31, 2018

CITY OF AFTON, MN
WSB PROJECT NO. 1856-520

Item No.	Mat. No.	Description	Unit	Unit Cost	Quantity	COST
ADDED BID ITEMS						
303		ADDITIONAL WORK THAT WAS NECESSARY TO EXTEND SANITARY SEWER SERVICES FOR PROPERTIES WEST OF PERROT AND PENNINGTON. THE WORK WAS DONE ON A TIME AND MATERIALS BASIS.				\$ 79,430.58
TOTAL CHANGE ORDER NO. 11						\$79,430.58
TOTAL ADJUSTMENT TO ORIGINAL CONTRACT AMOUNT						\$79,430.58

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: August 16, 2018
Re: 3M Settlement Working Group Updates

The City Engineer will provide updates regarding the meetings that have been held to-date by the 3M Settlement Working Groups.

Council Action Requested:

No Action Required.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorese, City Administrator
Date: August 13, 2018
Re: Decorative Street Lighting Dimming

Staff has been advised of numerous concerns regarding the brightness of the decorative street lights, particularly at the north and south ends of the Downtown Village area. There is only one option for reducing the brightness that is not cost-prohibitive. That option is installing dimmers on the individual street lights. The cost of installing dimmers on the individual street lights is \$300 per light, if a substantial number of the lights are to be dimmed. The cost per light could be higher if the number of lights is reduced. The option of enabling the dimming of all of the lights from a central controller would require installing new wiring to the lights, which would be cost prohibitive.

Council member Ross is suggesting that dimmers be installed on the four northern-most lights and the four southern-most lights, which would be in accordance with the recommendations of the Design Review Committee, which is to have the lowest level of brightness at the north and south ends and the brightest at the central portion of the downtown area. The Council may want to consider whether to install dimmers and on which lights to install the dimmers.

Council Action Requested:

Motion regarding the installation of dimmers on a portion of the decorative street lights in the downtown village area.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moore, City Administrator
Date: August 13, 2018
Re: Levee Vegetation and Maintenance

The following is an outline of questions and concerns that have been raised regarding the maintenance of the upgraded levee.

1. The types of vegetation needed on the levee
 - a. The resilience of the native mix/pollinator-friendly vegetation to high water levels.
 - b. How much time and maintenance is required to enable the native mix vegetation to overtake the weeds.
 - c. While the Valley Branch Watershed District required a native, pollinator-friendly seed mix, the current heavy weed growth will impede the annual inspection required by the Corps of Engineers. The Corps recommends a no mow fescue with semi-annual mowing.
2. The river-side of the levee has already been eroded by this year's high water. Options to address this are vegetation that can survive high water and placing rip-rap at the level of periodic high water.
3. The slope of the levee appears to be too steep for the City's mowing equipment in places. The City Engineer will review the slope and ensure it meets the project specifications or require the contractor to correct the slope.
4. The levee finished grading has many large rocks and debris that could damage the city's mower. The City Engineer needs to address this issue with the contractor.

These items will be discussed at a Public Works Committee meeting on Monday, August 20. The Public Works Committee will provide information and recommendations regarding these items at the August 21 Council meeting.

Council Action Requested:

Motion regarding the levee vegetation and maintenance.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: August 14, 2018
Re: Rediscover Afton Event Funding

The Rediscover Afton Event, which will be an opportunity to celebrate the completion of the downtown improvements and to recognize all of the project partners. The following is an outline regarding planning for the event.

Rediscover Afton Event

- a. Meeting with WSB on Thursday, August 16 to discuss the event.
- b. Date of event is September 27th.
- c. Time, 5:00 p.m. to 7:00 p.m.
- d. Proposed format: large tent with seating in Town Square Park followed by ribbon cutting on St. Croix Trail.
- e. Program to include notable politicians, surrounding community officials, Native American representatives, the press and Afton residents.
- f. Items to be discussed at the WSB meeting:
 - i. Funding, estimated cost is \$6k to \$10k.
 - ii. Format, food, no food,
 - iii. Invite list definition
 - iv. Timing of presentations.

Council Action Requested:

Motion regarding a City funding contribution toward the Rediscover Afton event.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moore, City Administrator
Date: August 16, 2018
Re: City Hall Covered Entrance

In the winter months, snow melting from the roof of City Hall drips onto the sidewalk and refreezes to create icy spots at the entrance. Although staff uses a significant amount of ice-melt on the sidewalk to prevent the icy spots, residents have expressed concerns about the slippery sidewalk. Last year, a resident slipped and fell. A number of years ago, members of the Heritage Preservation Commission designed a covered entrance to prevent the icy sidewalk at the entrance area and to provide a covered area at the City Hall entrance. The Heritage Preservation Commission recently discussed the covered entrance and estimated the cost at about \$10,000. Commission member Jim Randers then suggested an awning to provide the same benefits at cost of \$3,010. The awning has a permanent structure that is covered with fabric. The structure has a lifespan of 50+ years. The fabric has a life-span of 15+ years. The HPC is recommending the awning as an affordable solution that matches the architecture of the City Hall. Attached are the plan for the covered entrance and the awning alternative. While the sample awning shows the City Hall address, the lettering could also be "City Hall" or similar. The funding source would be the Buildings and Land Capital Fund, which will have a balance of \$26,500 after the cost of painting the exterior of City Hall.

Council Action Requested:

Motion regarding a covered entrance for City Hall.



Important Note: Colors viewed on monitors and printed copies may vary from the actual canvas.
Please refer to canvas samples provided for color accuracy and selection.



*Rendering is not to scale; size and position are approximate.
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3206 Bloomington Avenue
Minneapolis, MN 55407
(612) 722-2731
info@acmeawning.com
www.acmeawning.com



www.AcmeAwning.com

Date: July 9, 2018

3206 Bloomington Ave
 Minneapolis, MN 55407
 612-722-2731
 Fax: 612-722-2930
greg@acmeawning.com

TO Jim Randers

WORK SITE 3033 St Croix Trail
 Afton MN

QUANTITY	DESCRIPTION	LINE TOTAL
	<p>Acme Awning fabricates the highest quality awnings in the Twin Cities. Providing the best value long-term we only use the highest quality materials in the industry.</p> <p>16-Gauge Steel Framing - Acme frames can be recanvased multiple times over their 50+ year lifespan</p> <p>Sunbrella Canvas - industry leader in acrylic Marine and Awning canvas.</p> <p>3M Vinyl Graphics - adhered with heat and pressure to provide the longest lasting Exterior canvas graphics on the market.</p>	
	<p>Scope of Work: Fabricate and install one (1) welded frame stationary awning/canopy with loose valance.</p>	
1	Style: Traditional Awning	\$1,768.00
1	Style: Hip Canopy	\$2,335.00
1	Style: Half Barrel Canopy	\$2,550.00
2	Posts and mounting plates	Inc.
2	Powder Paint Posts (optional)	\$600.00
1	Canvas: Sunbrella (color/pattern cust choice)	Inc.
	Body Graphics: None	
1	Valance Graphics: Bldg Numbers (optional)	\$75.00
1	Frame: Gatorshield® galvanized steel tubing, welded.	Inc.
	Permits Extra	
	50% Deposit Required. Please allow 3-4 weeks for installation	
	TOTAL	

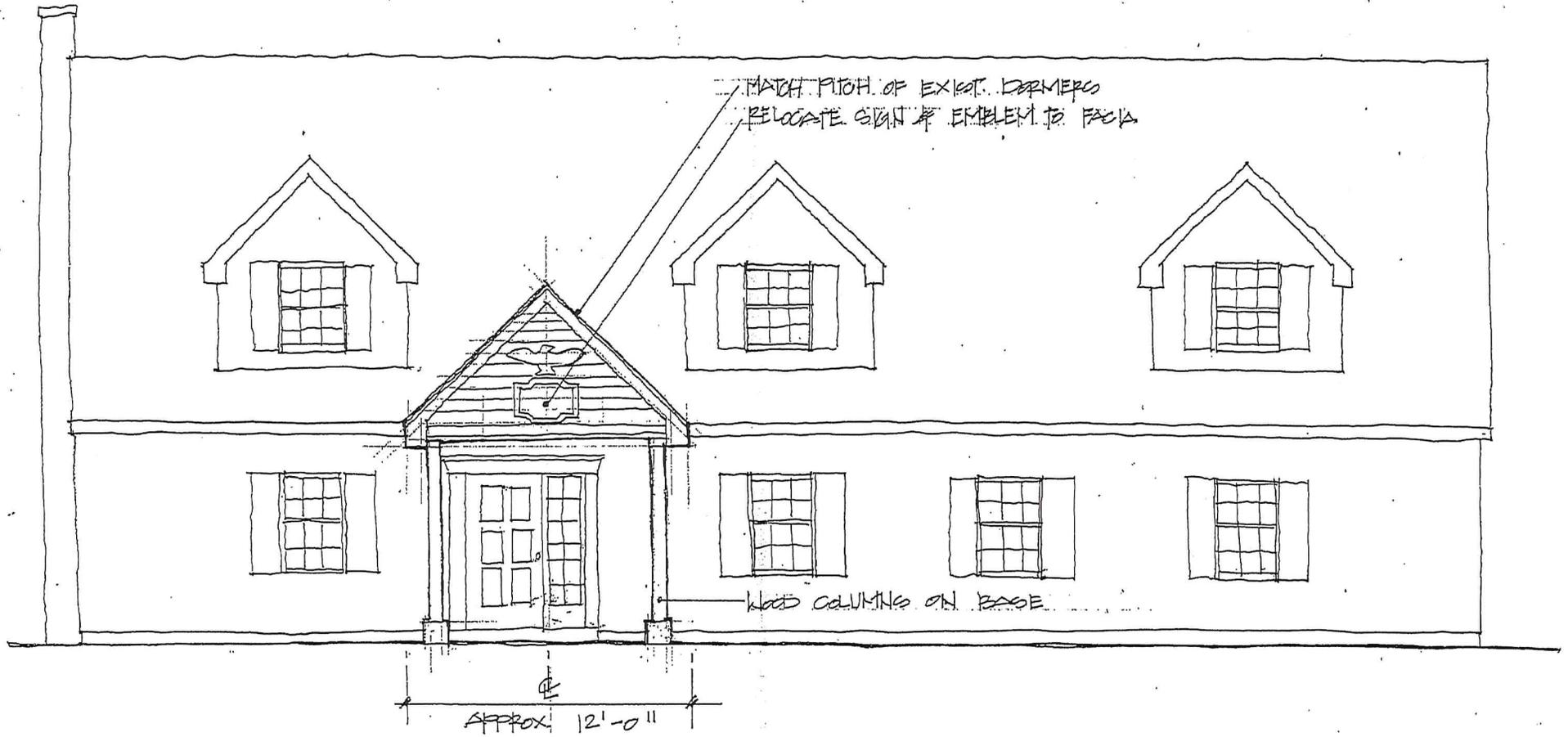
1. We hereby propose to furnish the materials and perform the labor necessary for completion of description above.
2. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability insurance on and above work to be taken out by Acme Awning.
3. All material is guaranteed to be as specified, above work to be performed in accordance with the drawings and specifications submitted and completed in a substantial workmanlike manner.
4. This proposal may be withdrawn by us if not accepted within 30 days.
5. Retention of Title: Acme Awning Company owns the awnings until full payment is received.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date: _____ Signature: _____

Thank you for your business! Greg



AFION CITY HALL REMODEL
SOUTH ELEVATION $\frac{1}{4}'' = 1'$ 3-4-01

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: August 14, 2018
Re: Replacement of Outdoor Bulletin Board

The outdoor bulletin board at the entrance to City Hall is in poor condition and is no longer rain proof. Staff has researched outdoor bulletin boards and is recommending the attached sliding glass door outdoor message center as a replacement. The message center is made of white-colored recycled plastic, so is maintenance-free. The message center is 45" wide and 36" tall, and can be installed on free standing mounting posts. The cost of the outdoor message center is \$955.00, which includes the mounting posts.

Council Action Requested:

Motion regarding the purchase of the Sliding Glass Door Outdoor Message Center from MyWhiteBoards at a cost of \$955.00

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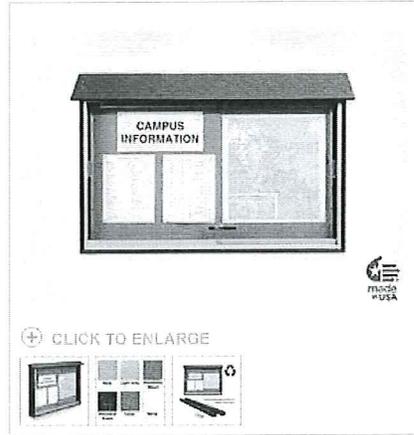
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SKU: UV-MC-4536-WH

Price: \$560.00

Select Size:

Select Color:

Quantity

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- Description
- Size Chart
- Specifications

Model Number	Color	Shipping Method	Shipping Weight	Price
Size: 45" Wide x 30" Tall				
UV-MC-4530-CR	Cedar	UPS	65 lbs	\$517.00
UV-MC-4530-GN	Woodland Green	UPS	65 lbs	\$517.00
UV-MC-4530-GY	Light Grey	UPS	65 lbs	\$517.00
UV-MC-4530-SD	Sand	UPS	65 lbs	\$517.00
UV-MC-4530-WH	White	UPS	65 lbs	\$517.00
UV-MC-4530-WVV	Weatherd Wood	UPS	65 lbs	\$517.00
Size: 45" Wide x 36" Tall				
UV-MC-4536-CR	Cedar	Truck	80 lbs	\$560.00
UV-MC-4536-GN	Woodland Green	Truck	80 lbs	\$560.00
UV-MC-4536-GY	Light Grey	Truck	80 lbs	\$560.00
UV-MC-4536-SD	Sand	Truck	80 lbs	\$560.00
UV-MC-4536-WH	White	Truck	80 lbs	\$560.00
UV-MC-4536-WVV	Weatherd Wood	Truck	80 lbs	\$560.00
Size: 54" Wide x 40" Tall				
UV-MC-5240-CR	Cedar	Truck	90 lbs	\$672.00
UV-MC-5240-GN	Woodland Green	Truck	90 lbs	\$672.00
UV-MC-5240-GY	Light Grey	Truck	90 lbs	\$672.00
UV-MC-5240-SD	Sand	Truck	90 lbs	\$672.00
UV-MC-5240-WH	White	Truck	90 lbs	\$672.00
UV-MC-5240-WVV	Weatherd Wood	Truck	90 lbs	\$672.00

Thank you for your excellent product AND costumer service. This was the fourth whiteboard that I've bought for the school and I will definitely use your company again.

- Vera

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Accessory Items:

Secure Site



SKU: UV-MCP

Optional Lawn Mount Post Kit Sold Separately

Optional lawn mounting post for models UV-MC, UV-SDT and UV-DD outdoor enclosed message center units.

Price: \$296.00

Post Color:

White

Quantity

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Outdoor Message Center

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Write a Review

SKU: UV-MC-4536-WH

Price: \$560.00

Select Size:

45" Wide x 36" Tall

Select Color:

White

Quantity

1

Add to Cart

Share this:

Description

Size Chart

Specifications

Three Sizes Available:

- o 45" Wide X 30" Tall - 65 Lbs.
- o 45" Wide X 36" Tall - 80 Lbs.
- o 52" Wide X 40" Tall - 99 Lbs.

Features:

- o Can Be Wall Mounted Or Use The Optional Posts Kit (Sold Separately)
- o The Heavy-duty Construction Will Provide For Years Of Use.
- o Recycled Plastic Lumber Stands Up To Water, Insects And Chemicals.
- o Made With Maintenance Free Material. They Will Not Crack, Rot, Decay, Split Or Chip.
- o Fully Finished Back Not Only Looks Great On Posts But It Also Adds Structural Integrity.
- o The Tack Surface Is A Natural Cork Tack Surface.
- o There Is A Ratchet Type Lock With 2 Keys Included With Each Unit.
- o If The Interior Surface Wears Out Over Time It Is Completely Removable For Easy Replacement.
- o Glass Material: 1/4" Thick Acrylic.
- o Colors: Sand, Light Grey, Weathered Wood, Woodland Green, Cedar Or White
- o Lead-time: 3-4 Weeks.

Case Dimensions:

- o 3/4" Wide Main Frame.
- o 1 1/2" Wide Door Frame.
- o 5 1/2" Exterior Depth, 3 3/4" Interior Depth.
- o 8 1/2" Rain Cover Depth.

Thank you for your excellent product AND customer service. This was the fourth whiteboard that I've bought for the school and I will definitely use your company again.

- Vera

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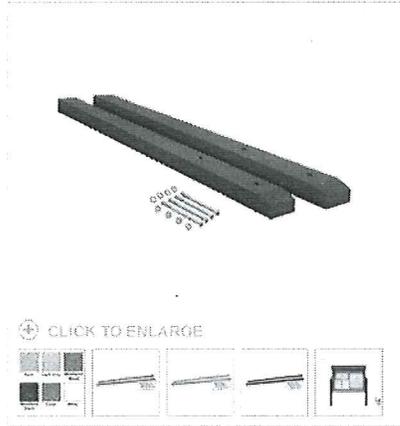
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Write a Review

SKU: UV-MCP-WH

Price: \$296.00

Post Color: White

Quantity 1

Add to Cart

CLICK TO ENLARGE



Share this:

Description Size Chart Specifications

Specifications:

- o Set Of 2 Post
- o 4" X 4" X 120" Long
- o Pre-drilled For Easier Installation
- o Stainless Steel Hardware
- o Ship Truck
- o Five Colors Available
- o Applicable For UV-MC, UV-DD And UV-SDT Units

Thank you for your excellent product AND customer service. This was the fourth whiteboard that I've bought for the school and I will definitely use your company again.

- Vera

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City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: August 14, 2018
Re: Pay Voucher No. 15 from Geislinger and Sons for the Downtown Village Improvement Project

Attached is Pay Voucher No. 15 from Geislinger and Sons, Inc. for the Downtown Village Improvement Project in the amount of \$318,227.75. This pay voucher will be provided to the PFA and the DNR for reimbursement of portions of these costs. Tom Niedzwiecki, in his monthly report, will provide an explanation of the sources of funding for this payment request.

Council Action Requested:

Motion regarding the payment of Pay Voucher No. 15 from Geislinger and Sons, Inc. for the Downtown Village Improvement Project in the amount of \$318,227.75.



August 13, 2018

Mr. Ron Moorse
City of Afton
3033 St. Croix Trail South
Afton, MN 55001

Mr. Kevin Peterson
Washington County
14949 62nd Street North
Stillwater, MN 55082

Re: Construction Pay Voucher No. 15
Downtown Village Improvement Project
City of Afton / Washington County
WSB Project No. 1856-52

Dear Mr. Moorse and Mr. Peterson:

Please find enclosed Construction Pay Voucher No. 15 for the above referenced project in the amount of \$318,227.75. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of Afton and Washington County approve Construction Pay Voucher No. 15 for Geislinger and Sons, Inc.

The amount indicated above reflects work certified to date through July 31, 2018, with a 5% retainage applied. Please include one executed copy of the signed voucher with the payment to Geislinger and Sons, Inc. and return one executed copy to our office for our file. If you have any questions or comments regarding this voucher, please contact me at (651) 286-8453. Thank you.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in black ink, appearing to read "Nick Guilliams", with a horizontal line extending to the right.

Nick Guilliams, PE
Project Manager

Enclosures

kkp



CITY OF AFTON

3033 Saint Croix Trail
Afton, MN 55001

Project 01856-52 - AFTON - Downtown Village Improvement Project
Pay Voucher No. 15

Contractor: Geislinger and Sons, Inc.
511 Central Avenue South
Watkins, MN 55389

Contract No. _____
Vendor No. _____
For Period: 7/1/2018 - 7/31/2018
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$12,542,476.71
Contract Changes	\$324,564.88
Revised Contract	\$12,867,041.59

Funds Encumbered

Original	\$12,542,476.71
Additional	N/A
Total	\$12,542,476.71

Work Certified To Date

Base Bid Items	\$10,814,061.40
Backsheet	(\$1,000.00)
Change Order	\$323,227.22
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$11,136,288.62

	Work Certified This Pay Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
01856-52	\$334,976.58	\$11,136,288.62	\$556,814.43	\$10,261,246.44	\$318,227.75	\$10,579,474.19
Percent Retained: 5.0000%				Percent Complete: 86.5489%		
Amount Paid This Pay Voucher					\$318,227.75	

This is to certify that the items of work shown in this certificate of Pay Voucher have been actually furnished for the work comprising the above mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By _____
Project Engineer _____
August 13, 2018
Date _____

Approved By Geislinger and Sons, Inc.
Mary Lueck _____
Contractor _____
8/13/2018
Date _____

Approved By _____
City of Afton _____
Date _____

Approved By _____
Washington County _____
Date _____

CITY OF AFTON
3033 Saint Croix Trail
Afton, MN 55001
Project No. 01856-52
Pay Voucher No. 15

01856-52 Payment Summary

No.	From Date	To Date	Work Certified Per Pay Voucher	Amount Retained Per Pay Voucher	Amount Paid Per Pay Voucher
1	03/13/2017	04/30/2017	\$1,202,028.58	\$60,101.43	\$1,141,927.15
2	05/01/2017	05/31/2017	\$1,594,172.45	\$79,708.62	\$1,514,463.83
3	06/01/2017	06/30/2017	\$1,481,064.15	\$74,053.21	\$1,407,010.94
4	07/01/2017	07/31/2017	\$896,312.39	\$44,815.62	\$851,496.77
5	08/01/2017	08/31/2017	\$731,355.04	\$36,567.75	\$694,787.29
6	09/01/2017	09/30/2017	\$1,032,908.44	\$51,645.42	\$981,263.02
7	10/01/2017	10/31/2017	\$969,692.31	\$48,484.62	\$921,207.69
8	11/01/2017	11/30/2017	\$1,444,172.22	\$72,208.61	\$1,371,963.61
9	12/01/2017	12/31/2017	\$758,242.86	\$37,912.14	\$720,330.72
10	01/01/2018	01/31/2018	\$134,158.51	\$6,707.93	\$127,450.58
11	02/01/2018	04/12/2018	\$370,239.64	\$18,511.98	\$351,727.66
12	04/13/2018	05/07/2018	\$13,679.40	\$683.97	\$12,995.43
13	05/08/2018	06/12/2018	\$56,510.61	\$2,825.53	\$53,685.08
14	06/13/2018	06/30/2018	\$116,775.44	\$5,838.77	\$110,936.67
15	07/01/2018	07/31/2018	\$334,976.58	\$16,748.83	\$318,227.75
Totals:			\$11,136,288.62	\$556,814.43	\$10,579,474.19

01856-52 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
001	1,230,359.25	61,517.96	1,151,441.09	17,400.20	1,168,841.29
002	660,074.64	33,003.73	627,070.91	0.00	627,070.91
003	242,553.97	12,127.70	230,426.27	0.00	230,426.27
004	2,497,154.93	124,857.75	2,292,088.13	80,209.05	2,372,297.18
005	2,008,216.53	100,410.83	1,695,005.70	212,800.00	1,907,805.70
006	294,297.33	14,714.87	274,129.46	5,453.00	279,582.46
007	2,180,774.19	109,038.71	2,069,369.98	2,365.50	2,071,735.48
008	911,327.18	45,566.36	865,760.82	0.00	865,760.82
009	373,335.68	18,666.78	354,668.90	0.00	354,668.90
010	235,774.78	11,788.74	223,986.04	0.00	223,986.04
011	376,006.19	18,800.31	357,205.88	0.00	357,205.88
012	126,413.95	6,320.70	120,093.25	0.00	120,093.25
Totals:	\$11,136,288.60	\$556,814.44	\$10,261,246.41	\$318,227.75	\$10,579,474.16

01856-52 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Pay Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
01	Local	310,409.25	7,695,918.96	7,312,999.47	6,306,441.34
02	State	7,818.50	4,530,049.67	4,604,328.44	3,795,733.70
03	State	0.00	641,072.96	625,148.80	477,299.13
Totals:		\$318,227.75	\$12,867,041.59	\$12,542,476.71	\$10,579,474.16

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: August 14, 2018
Re: Pay Voucher No. 2 from Great Northern Landscapes, Inc. for the Downtown Village Landscape Improvement Project

Attached is Pay Voucher No. 2 from Great Northern Landscapes, Inc., in the amount of 22,614.75. Tom Niedzwiecki, in his monthly report, will provide an explanation of the sources of funding for this payment request.

Council Action Requested:

Motion regarding the payment of Pay Voucher No. 2 from Great Northern Landscapes, Inc. for the Downtown Village Landscape Improvement Project in the amount of \$22,614.75.

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF FOUR PAGES

TO OWNER City of Afton

PROJECT: Downtown Village

APPLICATION NO: 3

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD TO: May 7 - June 20, 2018

FROM CONTRACTOR:
Great Northern Landscapes, Inc.

VIA ARCHITECT: WSB

PROJECT NOS: 1856-52

CONTRACT FOR: Landscaping

CONTRACT DATE: March 8, 2018

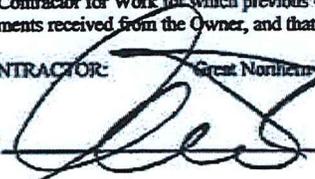
CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	84,092.00
2. Net change by Change Orders	\$	10,055.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	94,147.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	91,367.00
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	4,568.35
b. 5 % of Stored Material (Column F on G703)	\$	0
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	86,798.65
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	71,308.90
8. CURRENT PAYMENT DUE	\$	15,489.75
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	7,348.35

CONTRACTOR: Great Northern Landscapes, Inc. Alice Tillmann

By:  Date: August 13, 2018

LANDSCAPE ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Landscape Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 22,614.75

LANDSCAPE ARCHITECT

By:  Date: 8-13-18

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$14,525.00	\$4,470.00
TOTALS	\$14,525.00	\$4,470.00
NET CHANGES by Change Order	\$10,055.00	

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
 Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 3
 APPLICATION DATE: August 13, 2018
 PERIOD TO: March 8, 2018

ARCHITECT'S PROJECT NO: 1856-52

A	B	C	D	E	F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G÷C)	BALANCE TO FINISH (C-G)	RETAINAGE IF VARIABLE RATE
1	2563.601 Traffic Control	4500.00	4500.00			4500.00	100.00%		
2	2104.505 Remove Concrete Walk	720.00	720.00	0.00		720.00	100.00%		
3	2331.603 Saw Cut	480.00	480.00	0.00		480.00	100.00%		
4	2521.501 4" Concrete Walk	1050.00	1050.00	0.00		1050.00	100.00%		
5	2540.603 Alum Landscape Edger	1575.00	1575.00			1575.00	100.00%		
6	2571.602 Tree Grate	8400.00	6300.00	2100.00		8400.00	100.00%		
7	2571.501 Conf Tree 6' HT B& B	5800.00	4640.00			4640.00	80.00%	1160.00	
8	2571.502 Decid Tree 1.5" CAL B&B	14190.00	13860.00	330.00		14190.00	100.00%		
9	2571.502 Decid Tree 2.5" CAL B&B	22000.00	21560.00	440.00		22000.00	100.00%		
10	2571.505 Decid Shrub #5 Cont	2072.00	2072.00			2072.00	100.00%		
11	2571.507 Perennial #1 Cont	8448.00	8448.00			8448.00	100.00%		
12	2571.541 Transplant Existing Tree (Spade Size 85")	300.00	300.00	0.00		300.00	100.00%		
13	2571.541 4" CAL Transplant Tree (Spade Size 85")	1500.00	1500.00			1500.00	100.00%		
14	2105.604 Geotextile Fabric Tuype III (Beneath Rock)	492.00	492.00			492.00	100.00%		
15	2571.604 Geotextile Weed Barrier Paper	2185.00	2185.00			2185.00	100.00%		
16	2575.505 Sodding Type Salt Tolerant	5000.00	0.00	5000.00		5000.00	100.00%		
17	2575.513 Mulch Material Type 6	3840.00	3840.00			3840.00	100.00%		
18	2575.607 Landscape River Rock	1540.00	1540.00			1540.00	100.00%		
19									
20									
Page Totals		84092.00	75062.00	7870.00	0.00	82932.00	98.62%	1160.00	0.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: August 16, 2018
Re: City Representative and Alternate on the Government and 3M Working Group

When the Council authorized Todd Hubmer and Greg Johnson of WSB to represent the City on the 3M Settlement working groups, staff understood this included all of the working groups. Todd and Greg have been representing Afton on the working groups, including the Government and 3M Working Group. Other cities are generally designating their City Administrator or Mayor as the representative on the Government and 3M Working Group. Attached is a summary of the role of the Government and 3M Working Group. The Council may want to consider whether to designate the City Administrator or an elected official as the City's representative on this working group. The Government and 3M Working Group is scheduled to meet from 9:00 a.m. to 12:00 noon on Wednesday, August 22.

Council Action Requested:

Motion regarding designating the City's representative and alternate on the Government 3M Working Group.

Workgroups (/3m-settlement-work-groups) / Government and 3M Working Group

Government and 3M Working Group

The Government and 3M Working Group will identify and recommend projects to the MPCA and DNR for funding with money from the 3M Settlement. To assist the Working Group, Subgroups will be established to analyze options and deliver assessments and advice to the Working Group on alternatives and options. The Working Group will review the work products of the Subgroups and provide recommendations on projects and priorities to the MPCA and the DNR for their approval. The Working Group will also share advice and recommendations with the Citizen – Business Group.

Structure

This group will be composed of one representative each from the MPCA, DNR, 3M, Washington County and one representative from each of the following communities: the cities of Afton, Cottage Grove, Lake Elmo, Maplewood, Newport, Oakdale, St. Paul Park, Woodbury, the townships of Denmark, Grey Cloud Island and West Lakeland, and the Prairie Island Indian Community. One representative from the Citizen – Business Group will also be a liaison to this group. Each community, MPCA, DNR and 3M can designate one alternate for when their representative is unable to participate in a meeting.

- This group will meet at least once a quarter, or more frequently if needed, will be briefed on all work in progress, and will provide input on topics to explore.
- The Minnesota Department of Health (MDH) and the Metropolitan Council, while not members of the Working Group, will be invited to consult on regulatory and policy topics in their area of expertise.
- The MPCA and DNR will assist and support the group, including preparation of project proposals and technical materials for meetings.
- The meetings will be open to the public, and time will be reserved at the end of each meeting for public questions or comments.

Past meeting agendas and notes

 Agenda for July 13 Government and 3M Working Group meeting
(<https://3msettlement.pca.state.mn.us/sites/default/files/Agenda%20for%20July%2013%20Government%203M%20Working%20Group.pdf>)

Meeting agenda
 Agenda for Government 3M Work Group 8-22-18 (https://3msettlement.state.mn.us/sites/default/files/Agenda%20for%20Government%203M%208-22-18.pdf)

Future meeting dates of the Government and 3M Work Group
<ul style="list-style-type: none"> • Aug. 22 • Sept. 19 • Oct. 17 • Nov. 21 • Dec. 19 • Jan. 16 <p>Meetings will be from 9:00 a.m. to 12:00 p.m.</p> <p>The Aug. 22 meeting of this group will be held at the Cottage Grove City Hall, located at 12800 Ravine Parkway South, in the Training Room.</p>

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
 From: Ron Moore, City Administrator
 Date: August 16, 2018
 Re: Items in the Preservation and Land Conservation Development (PLCD) Ordinance Needing Clarification or Revision

At its July 17, 2018 meeting, the Council directed staff to review the PLCD ordinance language to identify elements of the language that were in need of clarification or revision. The following are elements of the PLCD ordinance that were found to be unclear during the Afton Creek Preserve PLCD review process or that staff is recommending to be clarified.

- Sec. 12-2376. Density, Frontage on a Public Street and Length of Cul-de-sac requirements.
 A. The average density over the proposed PLCD shall not exceed the maximum density permitted in the underlying zoning district.

Questions were raised regarding whether the maximum density allowed is 3 units per qtr-qtr section or 4 units per qtr-qtr section. The Comprehensive Plan specifically indicates that with a PLCD the maximum density is 4 units per qtr-qtr section, but this language is not found anywhere in the zoning code. The zoning code should be revised to include this language.

- Sec. 12-2376. Density, Frontage on a Public Street and Length of Cul-de-sac requirements
 B. The maximum length of cul-de-sacs may be exceeded to accommodate curvilinear streets and other design elements that tend to preserve the rural character or other resources within the PLCD.

During the consideration of the Afton Creek Preserve PLCD, there were differing interpretations regarding whether this language, by association, also would allow a proportional additional number of lots on a longer cul-de-sac. This should be clarified.

- Sec. 12-2379. General development plan.
 5. The proposed total development is designed in such a manner as to form a desirable and unified environment within its own boundaries.

The question was raised regarding whether the need for a road easement through a lot that is not part of the PLCD meets this standard. It would be helpful to clarify the meaning of “form a desirable and unified environment within its own boundaries”.

- Sec. 12-2380. Final development plan.
 E. The applicant(s) shall grant a Conservation Easement which shall run with the land in perpetuity to the City of Afton, all of the owners of the lots and parcels to be created in the PLCD, all land owners of property within Afton abutting the PLCD and the Minnesota Land Trust (or similar independent third party approved by the City of Afton), which restricts the lots and parcels, as well as the development rights on the undeveloped parcel(s), within the PLCD to the number of dwelling units approved for the PLCD and the land cover and use approved by the City of Afton as a part of this PLCD.

The MN Land Trust has indicated it is not workable for them to have a large number of parties to the conservation easement.

- Sec. 12-2382. Conveyance and maintenance of undeveloped parcel.
A. All land shown on the final development plan as an undeveloped parcel must be conveyed to a homeowners association or similar organization provided in an indenture establishing an association or similar organization for the maintenance of the planned development.

Questions were raised regarding whether the undeveloped parcels were prohibited based on other ordinance provisions that prohibit outlots. This language should be clarified to indicate that the undeveloped parcel is to be created as an allowed outlot,

- Sec. 12-2377. Coordination with subdivision regulations.
C. Parcels which contain their maximum permitted density or have been previously subdivided to their permitted density may not be joined to a PLCD.

A clear explanation of what it means to be "joined" to a PLCD is needed. Also, the purpose of this language should be clarified.

Council Action Requested:

Motion to provide direction to staff regarding moving forward with a process to clarify the elements of the PLCD ordinance language.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: August 16, 2018
Re: Information Regarding Ordinances Banning Plastic Straws and Plastic Utensils at Restaurants and Bars.

At the July 17, 2018 Council meeting, Council member Palmquist requested staff to provide information and examples regarding ordinances that ban plastic straws, plastic utensils and plastic bags, and replace them with paper straws, compostable utensils and paper bags. Staff has attached informational materials related to an ordinance in Seattle Washington that bans plastic straws and plastic utensils at restaurants and bars. Also attached is an ordinance regarding single use beverage straws from San Louis Obispo, California, where City officials indicated that most customers will say “no” if asked if they want a straw. Also attached is an article regarding Seattle’s ban on plastic straws and utensils.

Staff contacted the Washington County Department of Public Health and Environment and the City of Woodbury regarding ordinances banning plastic straws. They were not aware of any ordinances in Minnesota. The Woodbury staff person indicated they have discussed such an ordinance, but a significant concern was how the ordinance would be enforced. Dan Jarvis of the Afton House Inn has advised staff that they are in the process of eliminating plastic straws in favor of paper straws.

Council Action Requested:

Motion regarding the preparation of an ordinance banning plastic straws, plastic utensils and plastic bags.

Dear Customer,

This letter is to inform food service businesses that the use of plastic utensils, plastic straws, and plastic cocktail picks will be prohibited in Seattle effective July 1, 2018. Compliant options include durable or compostable utensils, straws, and cocktail picks. Compliant straws include those made of compostable paper or compostable plastic. Utensils banned include disposable plastic forks, plastic spoons, plastic knives, and plastic cocktail picks.

Timeline: In 2008, the City of Seattle put in place an ordinance to require that one-time-use food service items, including packaging and utensils, be recyclable or compostable. Seattle Public Utilities has provided a year-by-year exemption for a handful of items, including plastic utensils and straws. Plastic utensils and straws are not recyclable. There are now multiple manufacturers of approved compostable utensils and straws, these food service items will no longer be exempt from the existing requirements.

Enforcement: SPU staff continue to perform inspections of all food service businesses to verify compliance with Seattle Municipal Code Section 21.36.084 and 21.36.086 which require that:

- Food service businesses are required to use compostable or recyclable food serviceware (effective 7/1/2010).
- Use of collection bins and collection service for compostables and recyclables is required (effective 7/1/2010).
- Use of expanded polystyrene foam food service packaging is prohibited (effective 1/1/2009).
- Use of plastic utensils and plastic straw food serviceware is prohibited (effective 7/1/2018).
- Failure to comply with the food service ware ordinance may result in a \$250 fine.

Take Action:

- ✓ Use up your existing inventory of plastic utensils and straws before July 1, 2018. If you are unable to do so, please contact us at the number below to establish a compliance schedule.
- ✓ Choose compliant food serviceware to meet packaging, utensil, and straw requirements.
- ✓ Provide utensils and straws only on request, and use dispensers for customers to select their own utensils and straws, if not already a current practice.
- ✓ Designate clearly marked collection containers for recyclables and compostables in employee and customer areas.
- ✓ Arrange for commercial collection service of compostable and recyclable materials.

Free Assistance:

Contact SPU via GreenBusiness@Seattle.Gov or 206-343-8505 or visit the SPU website at seattle.gov/util/GreenYourBusiness for additional information. At the website, you can order a variety of free materials, including posters and stickers, to help you communicate to your employees and customers about what is compostable and recyclable and what is required in Seattle. Thank you for your cooperation and commitment to helping Seattle save resources and reduce waste.

Sincerely,

Seattle Public Utilities
Green Business Program

For interpretation services please call 206-684-3000.
如需口譯服務請電 206-684-3000。
통역 서비스를 원하시면 206-684-3000 번으로 전화해 주십시오.
Wixii adeegyada turjubaanka fadlan wac 206-684-3000.
Para servicios de traducción, por favor llame al 206-684-3000.
Para sa serbisyo ng tagapagpalwanag, tumawag sa 206-684-3000.
Muốn yêu cầu dịch vụ thông dịch xin gọi số 206-684-3000.

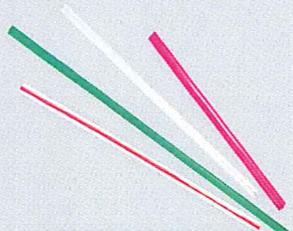
NEW Straw & Utensil Requirements

Summary of Seattle's Food Serviceware Requirements: (SMC 21.36.086)

! Ban of plastic straws and plastic utensils is effective July 1, 2018.

Food service businesses are prohibited from using plastic straws and plastic utensils in Seattle. The temporary exemption for plastic straws and plastic utensils will expire, and the use of compostable straws and compostable utensils will be required, effective July 1, 2018.



<p>BANNED</p>  <p>Disposable Plastic Straws</p>	<p>ALLOWED</p>  <p>Compostable* Paper Straws and Compostable* Plastic Straws</p>	<p>BANNED</p>  <p>Disposable Plastic Utensils</p>	<p>ALLOWED</p>  <p>Compostable* Utensils</p>
---	--	--	--

Effective July 1, 2010, food service businesses are prohibited from selling or providing food for consumption on or off the premises with disposable food serviceware. Food packaging used for dine-in service must be compostable and take-out packaging can be compostable or recyclable.

Approved compostable indicates packaging and serviceware that has been tested and approved at a local commercial compost facility.

Plastic utensils and plastic straws are banned in Seattle, effective July 1, 2018.

Serviceware allowed for use includes durables or approved compostable utensils and straws.

Los utensilios de plástico y los popotes de plástico están prohibidos en Seattle a partir del 1ero de julio de 2018.

Los únicos utensilios y popotes desechables que están permitidos para uso comercial son aquellos que tienen la etiqueta "compostable", los cuales están hechos de materiales que se pueden convertir en compost. Los utensilios y popotes reusables están permitidos.

Spanish

Español

2018年7月1日開始，西雅圖禁止使用塑料餐具和塑料吸管。

允許使用的餐具包括認可的可堆肥餐具和吸管。

Chinese

中文

Dụng cụ ăn (thìa, đĩa, đũa) và ống hút dùng một lần bằng nhựa sẽ bị cấm ở Seattle kể từ ngày 1 tháng 7 năm 2018.

Các dụng cụ ăn dùng một lần được phép sử dụng bao gồm thìa, đĩa, đũa và ống hút được công nhận là có thể phân hủy được gọi là compostable.

Vietnamese

Tiếng Việt

플라스틱 식기와 플라스틱 빨대는 2018년 7월

서비스를 위해 사용이 허용된 식기는 오직 분해 가능한 것으로 승인된 식기와 빨대만 포함합니다.

Korean

한국어



FOR DETAILS ABOUT APPROVED COMPOSTABLE PRODUCTS, GO TO:
seattle.gov/util/GreenYourBusiness

Food Service Packaging Requirements

Current food packaging and serviceware requirements

The City of Seattle requires all food service businesses to find recyclable or compostable packaging and serviceware alternatives to all disposable food service items such as containers, cups, straws, utensils, and other products.

This applies to all food service businesses, including restaurants, grocery stores, delis, coffee shops, food trucks, and institutional cafeterias.

In addition, businesses with customer disposal stations where customers discard single-use packaging must provide options to collect recyclable and compostable packaging in clearly labeled bins and these businesses must sign up for composting and recycling service offered by a collection service provider.





Food Service Requirements



RECYCLING: Seattle businesses are not allowed to put recyclable items in the garbage.

COMPOSTING: Seattle businesses are not allowed to put compostable items in the garbage.

PACKAGING: Seattle food service businesses must use compostable or recyclable food and beverage packaging.



Recyclables Not Allowed in Garbage: Seattle Municipal Code (21.36.083)

Requires all businesses to separate paper, cardboard, glass bottles and jars, plastic and paper cups, plastic bottles and jars, aluminum and tin cans, and yard waste from the garbage. These items are not allowed in the garbage (Effective July 1, 2014).



Food Not Allowed in Garbage: Seattle Municipal Code (21.36.082)

Requires all businesses to separate all food and food-soiled uncoated paper, such as paper napkins, paper towels and pizza boxes, from the garbage. These items are not allowed in the garbage (Effective January 1, 2015).



Food Packaging Ordinance: Seattle Municipal Code (21.36.086)

- 1. Dine-in:** Restaurants and food service businesses that sell or provide food in one-time-use containers are required to use compostable items for dine-in service. Plastic or plastic-coated paper products may be used for dine-in service only if after use they are clean enough to be collected for recycling.
- 2. Take-out:** Packaging may be recyclable or compostable for take-out service. (Effective July 1, 2010).
- 3. Banned:** Businesses are prohibited from using plastic foam (Styrofoam™) packaging. (Effective January 1, 2009).

Keeping recyclable and compostable material out of the landfill reduces waste and pollution. By switching to recyclable or compostable packaging, businesses can reduce their garbage service and save money. Using only compostable service ware gives businesses the advantage of an easy, one-step disposal process into a compostables collection bin.

Contact the Seattle Public Utilities Green Business Program for free assistance and resources for complying with these ordinances.

For interpretation services, please call 206-684-3000.
 如需要口譯服務，請撥電話號碼 206-684-3000。
 봉역 서비스를 원하시면 206-684-3000. 으로 전화하세요.
 Wixii turjubaan afka ah ku saabsan, Fadlan la soo xariir taleefoonka: 206-684-3000.
 Para servicios de interpretación por favor llame al 206-684-3000.
 Para sa serbisyo ng tagapagpaliwanag, tumawag sa 206-684-3000.
 Về dịch vụ phiên dịch xin gọi 206-684-3000.



Chapter 8.09 SINGLE-USE STRAWS

Sections:

- 8.09.010 Definitions.**
- 8.09.020 Beverage straws upon request.**
- 8.09.030 Exceptions.**
- 8.09.040 Implementation and enforcement.**

8.09.010 Definitions.

The following words and phrases, whenever used in this chapter, shall have the meanings defined in this section unless the context clearly requires otherwise:

- A. "Dine-in customer" means a customer that consumes a food or beverage order on the same premises it was ordered.
- B. "Single-use" means a product that is designed to be only used one time in its same form by the customer, food vendor or entity.
- C. "Take-out food orders" means prepared meals or other food or beverage items that a customer purchases at an establishment and are intended for consumption elsewhere.
- D. "Vendor" means any business providing food or beverages within the city of San Luis Obispo. (Ord. 1640 § 3 (part), 2017)

8.09.020 Beverage straws upon request.

On or after March 1, 2018, any vendor shall ask each dine-in customer if the customer wants a single-use beverage straw before providing a single-use beverage straw to the customer. (Ord. 1640 § 3 (part), 2017)

8.09.030 Exceptions.

Take-out food orders are exempt from this chapter. (Ord. 1640 § 3 (part), 2017)

8.09.040 Implementation and enforcement.

In addition to any other remedy authorized by this code, any violation of the provisions of this chapter by any person or restaurant is subject to administrative fines as provided in Chapter [1.24](#). (Ord. 1640 § 3 (part), 2017)

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Seattle bans plastic straws, utensils at restaurants, bars

By PHUONG LE Associated Press | JULY 2, 2018 — 5:50PM

SEATTLE — Looking for a plastic straw to sip your soda? It's no longer allowed in Seattle bars and restaurants.

Neither are plastic utensils in the latest push to reduce waste and prevent marine plastic pollution. Businesses that sell food or drinks won't be allowed to offer the plastic items under a rule that went into effect Sunday.

Seattle is believed to be the first major U.S. city to ban single-use plastic straws and utensils in food service, according to Seattle Public Utilities. The eco-conscious city has been an environmental leader in the U.S., working to aggressively curb the amount of trash that goes into landfills by requiring more options that can be recycled or composted.

The city's 5,000 restaurants - including Seattle-based Starbucks outlets - will now have to use reusable or compostable utensils, straws and cocktail picks, though the city is encouraging businesses to consider not providing straws altogether or switch to paper rather than compostable plastic straws.

"Plastic pollution is surpassing crisis levels in the world's oceans, and I'm proud Seattle is leading the way and setting an example for the nation by enacting a plastic straw ban," Seattle Public Utilities General Manager Mami Hara said in a statement last month.

Proposals to ban plastic straws are being considered in other cities, including New York and San Francisco.

California's Legislature is considering statewide restrictions, but not an outright ban, on single-use plastic straws. It would block restaurants from providing straws as a default but would still allow a customer to request one. It's passed the state Assembly and now awaits action in the Senate.

In the United Kingdom, Prime Minister Theresa May announced in April a plan to ban the sale of plastic straws, drink stirrers and plastic-stemmed cotton buds. She called plastic waste "one of the greatest environmental challenges facing the world."

Smaller cities in California, including Malibu and San Luis Obispo, have restricted the use of plastic straws. San Luis Obispo requires single-use straws only be provided in restaurants, bars and cafes when customers ask for them. City officials said most customers will say "no" if asked if they want a straw.

Business groups have opposed the idea in Hawaii, where legislation to ban plastic straws died this year, the Honolulu Star-Advertiser reported Sunday, with the Hawaii Restaurant Association and Hawaii Food Industry Association testifying against the measure.

Seattle's ban is part of a 2008 ordinance that requires restaurants and other food-service businesses to find recyclable or compostable alternatives to disposable containers, cups, straws, utensils and other products.

Businesses had time to work toward complying with the ban, said Jillian Henze, a spokeswoman for the Seattle Restaurant Alliance, an industry trade group.

"We've almost had a year to seek out products to protect the environment and give customers a good experience (with alternatives)," she said.

The city had allowed exemptions for some products until alternatives could be found. With multiple manufacturers offering alternatives, the city let the exemption for plastic utensils and straws run out over the weekend.

Environmental advocates have been pushing for restaurants and other businesses to ditch single-use straws, saying they can't be recycled and end up in the ocean, polluting the water and harming sea life.

A "Strawless in Seattle" campaign last fall by the Lonely Whale involving more than 100 businesses voluntarily helped remove 2.3 million single-use plastic straws.

Supporters say it will take more than banning plastic straws to curb ocean pollution but that ditching them is a good first step and a way to start a conversation about waste and ocean conservation.

(http://stmedia.stimg.com/EUROPE_PLASTICS_50031198.JPG?w=2000)
Businesses in Seattle that sell food or drinks won't be allowed to offer the plastic items like straws under a rule that went into effect...

Seattle urged businesses to use up their existing inventory of plastic utensils and straws before Sunday. Those who weren't able to use up their supply have been told to work with the city on a compliance schedule.

Businesses that don't comply may face a fine of up to \$250, but city officials say they will work with businesses to make the changes.

Associated Press writer Kathleen Ronayne in Sacramento contributed to this report.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: August 16, 2018
Re: Refunds of Interest to Those Who Prepaid Their Assessments Prior to July 1, 2018

At its April 17, 2018 meeting, the Council adopted a resolution revising the date by which assessments for the Downtown Village Improvement Project could be prepaid without interest. Those who chose to take advantage of the extended date of July 1, 2018 had already had the first year of principal and interest payments certified to the County. These payments were required to be paid to the County. To enable the prepayments to be without interest, the amount of interest paid to the County is being refunded to those who prepaid the full assessment prior to July 1, 2018. Attached is a list of those who prepaid their assessments and the amounts of the interest refunds.

Council Action Requested:

Motion to approve the refund of interest paid by those who prepaid their assessments prior to July 1, 2018.

PAID ASSESSMENTS

MAP ID	PID	FEE OWNER	PROPERTY ADDRESS	ZONING	ASSESSMENT	DATE PAID	principal paid to county	AMOUNT PAID TO CITY	PAID INTEREST to REFUND	Mailing address
39	2202820110027	HOFFMANN KEITH M & JUDITH M	15893 AFTON BLVD S	VHS-C	\$13,500	6/25/2018		\$ 12,997.59	\$ 681.29	
54/60	2202820140037	MEACOCK RICHARD A LIVING	3390 ST CROIX TRL S	VHS-C	\$41,800	6/30/2018		\$ 40,244.38	\$ 2,109.47	PAID
21	2202820110036	Barton & Susan Anderson	3160 PERROT AVE S	VHS-R	\$12,500	8/29/2017		\$ 12,625.00	\$ 125.00	3167 Pennington Ave S
45	2202820140043	FREPERT NANCY P	15859 UPPER 34TH ST S	VHS-R	\$12,500	5/9/2017	PAID IN FULL	PAID IN FULL	\$ -	
82	2202820410024	PUNG RICHARD S	15880 36TH ST S	VHS-R	\$12,500	5/30/2018	\$468	\$ 12,031.80	\$ 630.82	
86	2202820410038	STOEHR VALERIE J & CAROL IWATA	15800 36TH ST S	VHS-R	\$12,500	11/13/2017		\$ 12,687.50	\$ 187.50	
66	2202820410021	WEED KATHERINE G & GEORGE H JR	15895 35TH ST S	VHS-R	\$12,500	4/20/2018	\$468	\$ 12,031.80	\$ 630.82	
78	2202820410014	BALSIMO RICHARD A	15955 35TH ST S	VHS-R	\$13,900	4/9/2018		\$ 13,382.70		PO BOX
64	2202820140004	SNELLING MATTHEW J & CHRISTEN	15991 UPPER 34TH ST S	VHS-R	\$13,900	10/9/2017		\$ 14,073.00	\$ 173.00	
7	2302820330005	SCHNEIDER HUBERT J & HELEN L	3968 RIVER RD S	RR	\$13,500	4/19/2018	\$505	\$ 12,994.59	\$ 681.29	
91	2202820440004	ELAINE M MUCCIACCIO TRS	3786 RIVER RD S	RR	\$13,500	5/10/2017	PAID IN FULL	PAID IN FULL	\$ -	
99	2602820220005	TILTON LOUIS R & LINDA K	4201 RIVER RD S	RR	\$13,500	10/2/2017		\$ 13,668.00	\$ 168.00	
111	2202820140065	HAAR BURL W & KATHLEEN A KILMER	3369 PENNINGTON AVE S	VHS-R	\$11,500	6/30/2018	\$428	\$ 11,072.02	\$ 580.36	
106	2202820110031	GATHJE GEORGE L	3193 PENNINGTON AVE S	VHS-R	\$11,500	5/31/2017	PAID IN FULL	PAID IN FULL	\$ -	
105	2202820110030	ANERSON FAMILY REV LIV TRS	3167 PENNINGTON AVE S	VHS-R	\$11,500	5/31/2017	PAID IN FULL	PAID IN FULL	\$ -	

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Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: August 16, 2018
Re: Town Square Park Ballfield Area Drainage Solution and Restroom Final Landscaping

Tri County is in the process of providing price quotes for the Town Square Park ballfield area drainage solution and the restroom final landscaping. Price quotes will be provided to the Council as soon as they are received, to enable the Council to consider them at the August 21 Council meeting.

Council Action Requested:

Motion regarding the price quotes from Tri County for the Town Square Park ballfield area drainage solution and final landscaping for the restroom.

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Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: August 16, 2018
Re: Bridge Maintenance and Repairs

As Tri County was in the process of working through the Valley Branch Watershed District (VBWD) regarding the bridge maintenance and repair items that were identified in the most recent bridge inspections, he was advised by the VBWD that the City would need permitting through the DNR for the maintenance and repair work. Tri County is holding off on providing price quotes until the City obtains the DNR permitting and determines if the DNR places any additional requirements on the maintenance and repair work. Nick Guilliams, City Engineer, has indicated WSB can obtain the necessary DNR permits at a cost between \$500 and \$1,000.

Council Action Requested:

Motion regarding authorizing WSB to obtain the necessary DNR permits for the bridge maintenance and repair work at a cost not to exceed \$1,000.

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Meeting Date August 21, 2018

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: August 16, 2018
Re: Schedule Work Session

The Design Review/Heritage Preservation Commission would like to meet with the Council in a joint work session during one of their upcoming monthly meetings, on either September 19 or October 17 at 5:00 p.m. The topic is the consideration of an ordinance related to vacant storefronts.

Council Action Requested:

Motion regarding scheduling a joint work session with the Design Review/Heritage Preservation Commission.