



CITY COUNCIL AGENDA
AFTON CITY COUNCIL CHAMBERS
3033 St. Croix Trail South
TUESDAY, June 20, 2017
7:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL**
- _____ Mayor Bend
 - _____ Council Member Nelson
 - _____ Council Member Ross
 - _____ Council Member Richter
 - _____ Council Member Palmquist

4. APPROVAL OF AGENDA

- A. Approval of the Agenda for the Regular City Council meeting of June 20, 2017 -

5. APPROVAL OF MINUTES

- A. Minutes of the May 16, 2017 Regular City Council Meeting -
B. Minutes of the May 23, 2017 City Council Work Session -
C. Minutes of the May 23, 2017 Special City Council Meeting -

6. PUBLIC INPUT

Citizens may share their comments or concerns on any issue that is a responsibility or function of the Afton City Council, whether or not the issue is on the Agenda. Persons who wish to address the Council must fill out a Comment Card before the meeting begins and give it to the City Administrator or Council Chair. The Council Chair will request you to come to the podium, state your full name and address and present your comments. You are encouraged to limit your presentation to no more than 3 minutes. The Council Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City of Afton's responsibilities. The Council Chair may also limit the number of individual presentations to accommodate the scheduled agenda items.

7. REPORTS/PRESENTATIONS

- A. Sheriff's Monthly Report -
B. Tom Niedzwiecki, Budget Report -
C. Lower St. Croix Fire District Report -

8. CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by City Council and will be enacted in one motion. If a member wishes to discuss an item, that item will be removed from the Consent Agenda and considered separately. (Roll Call for Consent Agenda approval if Resolutions included):

- A. Just and Correct Claims
B. 4M Fund Transfer – MAY – **Resolution 2017-33**

9. CITY COUNCIL BUSINESS

A. Planning Commission Report – (PC Chair Report & Draft PC Minutes)

1. Schneider Variance Application at 3968 River Road – **Resolution 2017-34**
2. Will Carlson Afton Creek Preserve Sketch Plan for a Preservation and Land Conservation Development (PLCD) Subdivision North of 60th Street and West of Trading Post Trail

B. Engineering Report – (Engineer Staff Report & Council Update)

- Extend Gehrke Temporary Easement at 3561 St. Croix Trail
- 2017 Pavement Management Project Update

C. Administration –

1. Pay Voucher No. 2 from Geislinger and Sons, Inc. for the Downtown Improvement Project
2. Pay Request No. 3 from Ellingson, Inc. for the Wastewater Treatment System Project
3. Costs Related to Indian Trail Culvert Extension Permit
4. Deputies Facility Cost Estimate
5. City Credit Card – **Resolution 2017-35**
6. Reduced Park Fee for Exercise Class in Town Square Park
7. Request by Mudslingers Pottery for Paved Parking Area Adjacent to 30th Street
8. Schedule Work Session

D. Committee Reports -

1. Public Works
2. Personnel
3. Parks
4. Heritage Preservation Commission / Design Review
5. Natural Resources and Groundwater

10. COUNCIL, CONSULTANT AND STAFF REPORTS, ANNOUNCEMENTS AND UPDATES

- A.** Ward 1 Council Member Palmquist
- B.** Ward 2 Council Member Richter
- C.** Ward 3 Council Member Ross
- D.** Ward 4 Council Member Nelson
- E.** Mayor Bend
- F.** City Attorney Knaak
- G.** City Administrator Moorse

11. ADJOURN

A quorum of the City Council or Other Commissions may be present to receive information at, but not limited to, any of the following meetings: Planning Commission; the Public Works Committee; Parks Committee; Design Review and Historic Preservation Commission; Lower St. Croix Cable Commission; LSCWMO; MSCWMO; I-94 Corridor Coalition and the 5-City Mayor’s Alliance.

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**PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA**

**DRAFT City Council Regular Meeting Minutes
May 16, 2017
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
7:00 P.M.**

12 **1. THE MEETING WAS CALLED TO ORDER** at 7:00 P.M. by Mayor Bend.

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14 **2. THE PLEDGE OF ALLEGIANCE** – was recited.

15
16 **3. ROLL CALL:** Council Members Nelson, Ross, Richter, Palmquist, and Mayor Bend. **Quorum Present.**

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18 **ALSO PRESENT:** Washington County Sheriff Deputies, Jim Stanley (LSCV Fire), Nick Guilliams (City
19 Engineer), Michael Pofahl (Audit CPA), Karen Weiss (Parks Committee), City Administrator Ron Moore,
20 City Attorney Fritz Knaak, and City Accountant Tom Niedzwiecki

21
22 **4. APPROVAL OF AGENDA** – [some agenda items were discussed out of sequence]

23 **A. Agenda for the Regular City Council Meeting of May 16, 2017**

24 Council Member Ross requested two items be added to agenda – (1) a discussion about extra patrol on CSAH
25 21 and (2) discussion of AABA City effort to replace a tree located on the west side of St. Croix Trail across
26 from Selma's. Mayor Bend clarified agenda items that were included in the Supplemental Packet:

27 9B1c. Relocation of Power Poles on St. Croix Trail

28 9C3a. Payment Request No. 2 for the Wastewater Treatment System Project

29 9C10. Supplemental Engineering Costs

30 9C11. Authorization Regarding the Approval of Plan Changes/Additions and Related
31 Costs During the Construction of the 2017 Pavement Management Project

32 9C12. Price Quote from Tri County for Culvert Replacement Needed for the Streets to
33 be added to the 2017 Pavement Management Project

34 9C13. Price Quote for Culverts for Supplemental Streets

35 9C14. Xcel Energy Invoice for Upgrading Electrical Service for Lift Stations in the
36 Downtown Village Improvement Project

37 9C15. 30th Street Culvert

38 9C16. Grant for the Conservation and Protection of Afton's Natural and Scenic Assets

39 9C17. Proposal to prepare a Natural Resources Inventory Update for the Will Carlson
40 Property

41 9C18. Additional Patrols for CSAH 21

42 9C19. City Effort to Replace Tree Located on West Side of St. Croix Trail across from Selma's

43 **Motion/Second: Richter/Ross. To approve the agenda of the May 16, 2017 Regular City Council
44 Meeting as amended. Motion carried 5-0-0.**

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46 **5. APPROVAL OF MINUTES**

47 **A. Minutes of the April 18, 2017 Regular City Council Meeting**

48 **Motion/Second: Bend/Ross. To Approve the Minutes of the April 18, 2017 Regular City Council
49 Meeting Minutes as Presented. Motion carried 5-0-0**

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53 **B. Minutes of the April 24, 2017 City Council Work Session**

54 **Motion/Second: Palmquist/Nelson. To Approve the Minutes of the April 24, 2017 City Council Work**
55 **Session as presented. Motion carried 5-0-0.**

56
57 **C. Minutes of the April 24, 2017 Special City Council Meeting**

58 **Motion/Second: Ross/Palmquist. To Approve the Minutes of the April 24, 2017 Special City Council**
59 **Meeting as Presented. Motion carried 5-0-0.**

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61 **D. Minutes of the April 26, 2017 Special City Council Meeting (Assessment Hearing)**

62 **Motion/Second: Palmquist/Ross. To Approve the Minutes of the April 26, 2017 Special City Council**
63 **Meeting as presented. Motion passed 5-0-0.**

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65 **E. Minutes of the May 2, 2017 City Council Work Session**

66 **Motion/Second: Ross/Bend. To Approve the Minutes of the May 2, 2017 City Council Work Session**
67 **as Presented. Motion passed 5-0-0.**

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69 **F. Minutes of the May 2, 2017 Special City Council Meeting**

70 **Motion/Second: Palmquist/Ross. To Approve the Minutes of the May 2, 2017 Special City Council**
71 **Meeting Minutes as Presented. Motion passed 5-0-0.**

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73 **6. PUBLIC INPUT – None**

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75 **7. REPORTS/PRESENTATIONS -**

76 **A. Sheriff's Monthly Report**

77 The Deputy reported 102 calls for service during the month of April 2017. Council Member Ross suggested
78 reengaging patrol on CSAH 21 for issue of speeding and loud motorcycles. Council Member Nelson noted
79 problem also on north side of Stagecoach. The Deputy will ensure their contract cars are aware of the problem
80 and begin patrols. Mayor Bend asked that Administrator Moore communicate to the Sheriff's Department
81 as an action item.

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83 **B. Tom Niedzwiecki, Budget Report - [will provide report when he arrives]**

84 Provided information regarding the payoff of the old Downtown Temporary Bond and issuance of the new
85 one plus the new accounts set up to handle the construction phase of the projects. Council Member Richter
86 asked that Council be kept current on the balance of various accounts, especially fund disbursements; would
87 like more detail on the funding sources for the Downtown Project expenses – cash flow statement.

88
89 **C. Lower St. Croix Fire District Report**

90 Council Member Nelson reported the addition of a full time chief position for the Lower St. Croix Valley Fire
91 Department. Deputy Chief Jim Stanley confirmed there will be no increase in cost for 2018 and also 2019
92 depending on ambulance service revenue.

93
94 **D. Michael Pofahl – 2016 Audit Report**

95 Michael W. Pofahl, CPA, provided results of audit of financial statements for the year ended December 31,
96 2016; he suggested having staff complete property spreadsheet updating capital assets in the future.

97
98 **8. CONSENT AGENDA**

99 **Motion/Second: Palmquist/Ross. To approve the Consent Agenda as presented, including Resolution**
100 **2017-31 and including Item C/Supplemental Claims. ROLL CALL: All Ayes. Motion passed 5-0-0.**

101 **A. Just and Correct Claims**

102 **B. 4M Fund Transfer – APRIL – Resolution 2017-31**

103 **C. Supplemental Claims**

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105 **9. CITY COUNCIL BUSINESS**

106 **A. Planning Commission Report** – (There was no representative available from Planning
107 Commission)

108 1. Comprehensive Plan Update

109 Administrator Moorse updated Council on the Planning Commission’s process of developing a
110 draft update of the Comprehensive Plan; each member reviewed a section of the Plan and
111 identified information or language needing to be updated; the Commission requested a copy of
112 the 2012 Park Plan to assist in the Update of the Parks and Open Space section and also that
113 staff obtain updated demographic information and transportation system information from the
114 Met Council; an environmental scorecard also discussed and staff requested to obtain
115 template from Met Council, if available. Council Member Richter asked how much detail
116 should be in the Comp. Plan versus just including an overview. Mayor Bend requested that
117 PC gather input from the Park Commission and Natural Resources and Groundwater
118 Commission [NRC] that is working on a scorecard that is fairly detailed and will assist both
119 staff and PC. Council Member Palmquist updated a resignation on the Planning Commission
120 and suggested a ‘thank you’ note from the City; Judy Seeberger has been a great asset;
121 this leaves vacancy in Council Member Nelson’s ward. Mayor Bend suggested a policy of routinely
122 recognizing volunteers for their help and assistance for the City of Afton.
123

124 **B. Engineering Report – (Engineer Staff Report & Council Update**

125 1. March Engineer’s Report

126 a. Pay Voucher No. 1 from Geislinger and Sons, Inc. for Downtown Village Improvement
127 Project

128 Pay Voucher No. 1 for the Downtown Village Improvement Project has been received from the
129 contractor, Geislinger and Sons, Inc., in the amount of \$1,141,927.15, along with a letter from
130 WSB outlining the pay voucher and portions to be allocated to the City and County; City costs
131 are \$568,238.61 - County costs are \$573,688.54; the City will initially pay the total cost of the
132 pay voucher and County will pay its share to the City at about the same time as the City
133 makes payment.

134 **Motion/Second: Bend/Ross. To Approve the payment of Pay Voucher No. 1 from**
135 **Geislinger and Sons, Inc. for the Downtown Village Improvement Project in the amount**
136 **of \$1,141,927.15. ROLL CALL: All Ayes. Motion passed 5-0-0.**

137 Council Member Richter asked where funding was coming from. Consensus to have staff
138 provide information regarding specific funding sources for future pay voucher payments that
139 can be easily tracked by the City Accountant and Council.
140

141 b. Downtown Village Improvement Project Funding Update

142 The State Legislative session will close on Monday, May 22, and status of the bonding bill that
143 includes key funding for the Downtown Village Improvement Project is not clear; if a bonding
144 bill is not passed, it would have a substantial impact on funding the Downtown Project and
145 would require the City to delay a significant portion of the project or determine other funding
146 sources; staff recommending that City Council delay action on cost items that relate to adding
147 more streets to the base bid that was awarded for the 2017 Pavement Management Project
148 until a work session and Special Council Meeting when they will know whether the bonding bill was
149 passed; if the bonding bill does not pass, the use of the remaining bond proceeds for costs related to the
150 Downtown Project may be an option the Council would consider. Mayor Bend suggested the City avoid
151 discretionary expenses to preserve availability of funds. City Engineer confirmed there is another two
152 weeks of preparation before letter to proceed with the 2017 Pavement Management Project is sent to the
153 contractor. Mayor Bend called the question.

154 **Motion/Second: Richter/Bend. To delay action on cost items related to adding more**
155 **streets to the base bid for the 2017 Pavement Management Project until a work session**
156 **and/or special council meeting is held. Motion passed 5-0-0.**

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c. Relocation of Power Poles on St. Croix Trail
Xcel Energy is ready to relocate the power poles along the east side of St. Croix Trail to accommodate the Downtown Village Improvement Project; it was originally planned to relocate the poles on the outside of the planned new sidewalk that would require tree trimming on private property; another option is to relocate the poles to the boulevard area between the curb and sidewalk putting the poles in line with the new decorative street lights. Discussion held on pros/cons, timing, and cost issues. Council Member Ross provided sketches noting three options that were discussed that afternoon with the engineer; asked Council’s authorization to have conversation with Xcel. City Attorney provided information on franchise ordinances and Afton’s specifically. Mayor Bend called the question.

Motion/Second: Nelson/Bend. To authorize Council Member Ross to speak with Xcel and to approve the relocation of power poles as planned on the outside of the sidewalk, using utility pole alley arms as necessary for tree issues. Motion passed 5-0-0.

C. Administration –

1. Lower St. Croix Fire Department Relief Association Pension Benefit Increase Policy and Benefit Increase Request – Resolution 2017-32

City Administrator Moore introduced a request for an increase in pension benefit from \$3,250 to \$3,500 from the Lower St. Croix Valley Fire Department Relief Association; an updated policy adopted by the Relief Association provides that the pension benefit can be increased when the increase will result in a funding ratio in the pension fund of not less than 115% of the required funding level.

Motion/Second: Richter/Ross. To adopt Resolution 2017-32, a Resolution approving the Lower St. Croix Valley Fire Department Relief Association’s request for a pension benefit increase from a one-time lump sum benefit of \$3,250/year of service to a benefit of \$3,500/year of service. ROLL CALL: All Ayes. Resolution 2017-32 adopted 5-0-0.

2. Town Square Park Restroom

The Parks Committee has been finalizing the plans for the Town Square Park Restroom – obtaining bids to bring forward to the Council; the Committee is requesting the Council approve the cost and authorize the execution of construction contracts. Council Member Ross thanked Steve Dorgan and Karen Weiss of the Parks Committee; thinks present restroom needs improvement. Council Member Richter thought cost excessive; would be willing to look at this when Downtown Project complete. Mayor Bend doesn’t believe prudent use of funds at this time; spoke of vandalism concern. Council Member Nelson thinks present restroom inadequate; understands funding question but thinks would be good for Afton and the Downtown Project. Mayor Bend called the question.

Motion/Second: Palmquist/Ross. To approve the proposed budget in an amount not to exceed \$122,200 for the Town Square Park Restroom and to authorize execution of construction contracts within the budgeted amount. Motion passed 3-2-0. Aye: Palmquist, Ross, Nelson. Nay: Bend, Richter

3. Payment Request No. 2 for the Wastewater Treatment System Project

A payment request No. 2 for the Wastewater Treatment System Project in the amount of \$259,801.62 has been received; both the contractor and the City Engineer have reviewed and approved the payment request. Mayor Bend noted assistance by the City of Lake St. Croix Beach in approving a permit for providing water necessary for the project.

Motion/Second: Palmquist/Ross. To authorize payment of Request No. 2 in the amount of \$259,801.62 for the Wastewater Treatment System Project. Motion passed 5-0-0.

4. 2016 Audit (see 7D above)

209 Michael Pofahl who was hired to conduct the 2016 Audit has completed the audit of financial
210 statements for the year ended December 31, 2016 and issued and distributed his report dated
211 April 30, 2017.

212 **Motion/Second: Richter/Bend. To accept the adoption of the audited financial**
213 **statements and financial information in the 2016 Audit Report for the fiscal year ending**
214 **December 31, 2016 for the City of Afton. Motion passed 5-0-0.**

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216 5. Assessment Deferral Policy

217 A Deferred Assessment Policy and Procedures Policy includes an assessment deferral
218 application form; the policy and procedures are based on State Statute, but one element – the
219 determination of hardship related to making the assessment payments - is determined by the
220 City; cities determine hardship based on annual assessment payment exceeding a certain
221 percentage of annual household income; the proposed policy uses 1.0% of household income.

222 **Motion/Second: Bend/Richter. To approve the Deferred Assessment Policy and**
223 **Procedures Policy based on annual assessment payment exceeding 1.0% of Household**
224 **Income for assessments related to the Downtown Village Improvements Project. Motion passed 5-**
225 **0-0.**

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227 6. Paperless Technology for Council Members

228 Mayor Bend requested staff to provide a set of emails regarding providing paperless
229 technology to Council members who would like to use it; emails are part of initiating a
230 discussion about making paperless technology available to Council members; suggested
231 putting in budget for next year. Council Member Ross asked to add bookmarks for each
232 heading and page number of the Council agenda packet; requests staff begin providing that for Council
233 packets.

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235 7. River Road Improvement

236 Administrator Moorse advised the Public Works Committee is recommending that River Road
237 be improved with a mill and overlay in 2017; total cost of the quote for the milling (\$13,293 /
238 Executive Contractors, Inc.) and overlay (\$73,265 / Buck Blacktop, Inc.) is \$86,558.
239 Consensus of Council to table until Special City Council meeting on May 23, 2017.

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241 8. City Credit Card

242 Administrator Moorse has obtained information regarding best practices concerning the use of
243 a city credit card; Council was provided with a Statement of Position Credit Card Use and
244 Policies from the Office of the State Auditor, credit card use policies from the cities of Cottage
245 Grove and Hastings, and Best Practice recommendations from the Government Finance
246 Officers Association regarding Purchasing Card Programs. Public Works, City Clerk, and
247 Administrator would have cards with a suggested per-purchase and monthly maximum. Mayor
248 Bend suggested also having two approvals.

249 **Motion/Second: Richert/Palmquist. To direct staff to prepare a Resolution for the City Council to**
250 **approve regarding the adoption of a Credit Card Use Policy using best practice recommendations.**
251 **Motion passed 5-0-0.**

252 9. Schedule Work Session and Special Council meeting

253 The Council directed that a work session be scheduled to discuss a number of topics; a
254 special council meeting may be required to address requirements of the Public Facilities
255 Authority (PFA) funding agreement and to make decisions regarding the later stages of the
256 Downtown Village Improvements Project depending on the outcome of the legislative session
257 which is to be completed by May 22. Staff is meeting with the PFA on Monday, May 15, to
258 clarify the requirements and will provide an update at the council meeting. A Special City
259 Council meeting is scheduled for Tuesday, May 23, 2017, at 7 p.m.

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10. Supplemental Engineering Costs

Administrator Moorse introduced a Contract for Construction Additional Work with Park Construction Company for an additional 2.48 miles of street improvements to be added to the 2017 Pavement Management Project base contract with an estimated construction cost of \$436,730, an Opinion of Probable Cost spreadsheet with a detailed cost estimate of the additional miles if improvements based on the same unit prices as are reflected in the base contract, and an Estimate of Project Fees detailing the additional engineering costs related to the additional streets, with a total estimated cost of \$77,495.

Motion/Second: Palmquist/Bend. To approve the engineering costs of \$31,955 for Construction staking and \$15,483 for the topographic survey on potential additional Roads related to the 2017 Pavement Management Project. Motion passed 5-0-0.

11. Authorization Regarding the Approval of Plan Changes/Additions and Related Costs During the Construction of the 2017 Pavement Management Project

Administrator Moorse provided details regarding the approval of plan changes/additions and related costs during the construction of the 2017 Pavement Management Project; Public Works Committee is recommending the Council authorize Council Members Joe Richter and Stan Ross to approve necessary plan changes and related costs during the construction of the 2017 Pavement Management Project to enable the contractor to avoid prolonged work stoppages when a plan change or addition is necessary.

Motion/Second: Palmquist/Bend. To authorize Council Member Richter and Council Member Ross to approve plan changes and related costs recommended by the City Engineer during the 2017 Pavement Management Project for up to \$40,000, subject to agreement by both Council members. Motion passed 4-0-1 (Richter abstained)

12. Price Quote from Tri County for Culvert Replacement Needed for the Streets to be added to the 2017 Pavement Management Project

Tabled until Tuesday, May 23, 2017 Special City Council meeting.

13. Price Quote for Culverts for Supplemental Streets

Tabled until Tuesday, May 23, 2017 Special City Council meeting.

14. Xcel Energy Invoice for Upgrading Electrical Service for Lift Stations in the Downtown Village Improvement Project

Xcel Energy has submitted an invoice in the amount of \$10,194.94 for upgrading the electrical service to serve the sanitary sewer and storm sewer lift stations that are a part of the Downtown Village Improvement Project; invoice needs to be paid before Xcel will move forward with the installation of the upgraded electrical service that is also a part of the Project plan and included in the Project budget.

Motion/Second: Palmquist/Nelson. To approve payment of \$10,194.94 to Xcel Energy for upgrading the electrical service to serve the sanitary sewer and storm sewer lift stations, a part of the Downtown Village Improvement Project. Motion passed 5-0-0.

15. 30th Street Culvert

Design of the 30th Street culvert was prepared by the culvert fabricator, County Concrete, based on specifications regarding size and amount of fill to be placed over the culvert as well as on Mn/DOT specifications for the culvert size needed; the City Engineer did not prepare a full structural design of the culvert which would have included a soil boring to determine the quality of the base soil and design for the field joint connecting the new culvert to the existing culvert; City Engineer believes there is some level of risk related to installing a culvert without

311 a full structural design, so has provided scope of work for design-related structural work at a
312 cost of \$4,250.

313 *Consensus of Council not to approve additional costs.*

314

315 16. Grant for the Conservation and Protection of Afton's Natural and Scenic Assets

316 A grant to the City of Afton in the amount of \$1,500 has been made from Afton Residents for
317 Preservation and Conservation for recognition and support of continued efforts to conserve
318 and protect Afton's natural and scenic assets. Council Member Nelson suggested grant go
319 into a fund to be used for these purposes. Mayor Bend has been in discussion with Jim
320 Rickard and Mary McConnell regarding beginning to update the City's Natural Resources Inventory
321 beginning with the Carlson Property. The Council discussed the use of the grant funds and the majority
322 wanted to retain the grant funding at this time vs. use it for the Natural Resources Inventory update.

323 **Motion/Second: Palmquist/Nelson. To accept Grant Funds of \$1,500 from Afton**
324 **Residents for Preservation and Conservation and set up a fund account for the specific**
325 **purpose of Natural Resources Preservation as listed on the grant letterhead. Motion**
326 **passed 3-2-0. Aye: Palmquist, Nelson, Ross. Nay: Bend, Richter.**

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328 17. Proposal to prepare a Natural Resources Inventory Update for the Will Carlson Property

329 Tabled until the May 23, 2017 Special City Council meeting.

330

331 18. Additional Patrols for CSAH 21

332 Council Member Ross asked Council to approve funds of \$2,000 for extra patrols for CSAH
333 21, both north and south. Consensus of Council to wait to see how extra patrol rectifies
334 motorcycle issues. Fines of up to \$1,000 and signs on noise ordinance also discussed. City
335 Attorney will prepare a draft noise control ordinance for review.

336

337 19. City Effort to Replace Tree Located on West Side of St. Croix Trail near Selma's

338 Council Member Ross asked approval to negotiate with WSB and AABA to replace a tree
339 taken down that was planted as a memorial for a member of the Kerschbaum family.
340 AABA interested in helping financially with this. Mayor Bend advised he has a 20' white pine
341 that he would be willing to provide.

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343 **E. Committee Reports**

- 344 1. Public Works - none
345 2. Personnel – Deputy Clerk will be out for two weeks due to a medical issue. Mayor Bend
346 asked that a card be sent.
347 3. Parks – none
348 4. Heritage Preservation Commission / Design Review - meeting cancelled
349 5. Natural Resources and Groundwater – May Bend resigned - thanks will be sent

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351 **10. COUNCIL, CONSULTANT, AND STAFF REPORTS, ANNOUNCEMENTS, AND UPDATES**

- 352 A. Ward 1 Council Member Palmquist - none
353 B. Ward 2 Council Member Richter - none
354 C. Ward 3 Council Member Ross – security system up and running
355 D. Ward 4 Council Member Nelson – none
356 E. Mayor Bend – none
357 F. City Attorney Knaak – Holstad & Knaak PLC represented the City in a total of 14 prosecutions.
358 G. City Administrator Moorse - none

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363 **11. ADJOURN –**
364 **Motion/Second: Bend/Richter. To adjourn the meeting at 10:30 p.m. Motion carried 5-0-0.**
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367 Respectfully submitted by:

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372 Ronald J. Moore, City Administrator

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375 Approved by Council (June 20, 2017) as (check one): Presented: _____ Amended: _____
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379 Mayor Richard Bend _____ Date _____

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**PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA**

**DRAFT City Council Work Session Minutes
May 23, 2017
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
7:30 P.M.**

1. **THE MEETING WAS CALLED TO ORDER** at 7:40 P.M. by Mayor Bend.

2. **ROLL CALL:** Council Members Nelson, Ross, Richter, Palmquist, and Mayor Bend. Absent: None.
Quorum Present.

ALSO PRESENT: City Engineer Todd Hubmer and City Administrator Ron Moore.

3. **APPROVAL OF AGENDA –**

Agenda for the City Council Work Session of May 2, 2017

Motion/Second: Richter/Palmquist. To approve the agenda of the May 23 2017 Work Session as amended to move item E before item A. Motion carried 5-0-0.

4. **CITY COUNCIL BUSINESS**

A. **Downtown Village Improvements Project** – Richter asked about property owner concerns regarding the relocation of power poles and tree impacts.

Ross outlined the power pole relocation plan and indicated there will be substantial impacts on trees at Selma's and the Myhers property. Richter asked whether the number of poles could be reduced. Ross indicated the number of poles cannot be reduced.

Sean Delmore of WSB reviewed the plan for the reconstruction of the City Hall parking lot, including grading for the Deputies Facility. The Council requested that Jim Cox, the architect for the Deputies Facility, provide a cost estimate for the Deputies Facility.

Sean Delmore reviewed the landscaping plan for the Downtown Village Improvement Project. He indicated the landscaping can be installed in the fall of 2017 or the spring of 2018. At the time the agenda packet was finalized, staff had not been able to confirm Sean's availability on May 23. If Sean is available, he will attend the work session to walk through the plans.

B. **Review Regarding Allowed Uses in the Industrial Zones.** Moore outlined advice obtained from Chris Eng, Washington County Economic Development Director, the types of uses for the Industrial zones that would be compatible with Afton's rural character and infrastructure, as well as less desirable uses or elements of uses.

Mayor Bend indicated it is important to improve screening requirements and external storage regulations. The Council agreed that Bend and Nelson should follow up with Chris Eng to continue work on Industrial zone uses.

Richter requested that updates be provided to the Council along the way, rather than waiting until a recommendation is finalized.

C. **Workload Management** – Ross indicated that he and Mayor Bend have been reviewing a free software application for calendaring and tracking tasks, and working with an IT consultant regarding the software. It was suggested that a demonstration of the software by the IT consultant be scheduled at an upcoming work

57 session.

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59 Richter suggested that the Council should be consistent in the technology they use, i.e. laptops.

60

61 The Council discussed security issues related to the use of technology and access to the City's network,
62 including which network files they should have access to, etc.

63

64 Moore indicate he would contact other cities regarding how they use laptops and how they have addressed
65 security issues.

66

67 **D.** Process for review of PLCD Subdivision proposals – Moore outlined the process for review of a PLCD
68 subdivision. Richter indicated that there was a lack of zoning review at the time the PLCD sketch plan
69 proposal was first submitted. The planning consultant and/or zoning administrator should have identified
70 any ordinance violations at the earliest point.

71 **E.** Policy Regarding the Role of Council Liaisons to Volunteer Commissions and Committees – Moore
72 indicated the Council's policy regarding the role of Council liaisons to volunteer commissions and
73 committees is that the Council liaison should serve as a resource and respond to questions from the
74 commission members, and does not have voting rights or serve as chair. He indicated that, in a recent
75 discussion regarding the Council liaison role, there were different understandings regarding this policy,
76 particularly in relation to the amount of engagement to be initiated by the Council liaison. The Council
77 discussed various levels of engagement by the Council liaison.

78

79 Richter indicated that he feels his level of engagement as the Planning Commission liaison is in keeping with
80 the current policy. If the Council disagrees, he may need to step down from the liaison position.

81

82 Palmquist indicated he is comfortable with a low or higher level of engagement, and the Council's policy
83 should reflect the level that the Council agrees on.

84

85 It was agreed that this topic be placed on the next Council meeting agenda.

86

87

88 **5. ADJOURN –**

89

90 **Motion/Second: Nelson/Ross. To adjourn the meeting at 9:45 P.M. Motion carried 5-0-0.**

91

92 Respectfully submitted by:

93

94

95 _____
96 Ronald J. Moore, City Administrator

97

98 **Approved by Council (on June 20, 2017) as (check one): Presented: _____ Amended: _____**

99

Signed by Mayor Richard Bend _____ Date _____

CJBWPRF\$

PRT CONTRACT ICR REPORT

MTMANDT Page 1
6/01/17 5:00:01

Washington County Sheriff's Office
CONTRACT ICR's
Contract Report for AFTON
For the Period 5/01/17 To 5/31/17

Date	Time	ICR #	ID#	Street Name	Complaint
5/01/17	9:39:15	117013915	1267	50TH ST	THEFT
5/01/17	13:28:12	117013949	1267	15TH ST	SCAM REPORT
5/01/17	16:03:59	117013972	0079	NEAL AV	ANIMAL CONCERN
5/01/17	17:07:09	117013981	1280	I94	DRIVING CONCERN
5/02/17	11:38:01	117014066	1267	SAINT CROIX TR	TRAFFIC-DAS
5/02/17	13:51:28	117014084		MEADOW BLUFF TR	RECEIPT# 170001917
5/02/17	14:01:43	117014087	1267	I94	ANIMAL CONCERN
5/03/17	0:11:22	117014165	0066	HUDSON RD	DEAD DEER
5/03/17	6:43:17	117014178	1204	MANNING AV	TRAFFIC-SPEED 72/55
5/03/17	8:02:28	117014187	0081	AFTON HILLS CT	MEDICAL **LEVEL 1**
5/03/17	13:39:30	117014224	0063	SAINT CROIX TR	INFORMATION
5/03/17	16:39:31	117014244	0091	I94	DRIVING COMPLAINT
5/03/17	19:19:33	117014268	1280	HUDSON RD	TRAFFIC - FAIL TO DRIVE W/ DUE
5/03/17	20:50:43	117014276	0082	SAINT CROIX TR	PUBLIC WORKS
5/04/17	9:22:18	117014302	0088	31ST ST	INFORMATION LISA FROM
5/04/17	12:49:06	117014341	0095	NEAL AV	911 OPEN
5/04/17	13:02:08	117014342	0122	NEAL AV	TRAFFIC - SPEED
5/04/17	15:16:42	117014361		HUDSON BLVD	RECEIPT# 170001941
5/04/17	17:09:43	117014384	1280	MANNING AV	ROAD HAZARD
5/04/17	21:38:44	117014428	1280	MANNING AV	TRAFFIC - SPEED (75/55)
5/04/17	23:14:07	117014435	0077	NYBECK AV	SUSPICIOUS VEHICLE
5/05/17	8:13:39	117014464	0175	50TH ST	MAARC REPORT RECEIVED
5/05/17	14:53:57	117014528	0084	INDIAN TR	JUV CONCERN
5/05/17	15:40:21	117014533	1280	I94	DISABLED VEHICLE
5/05/17	16:05:38	117014535	0082	2ND ST	SUSPICIOUS VEHICLE
5/05/17	17:33:39	117014546	1257	MANNING AV	TRAFFIC - EXPIRED REGISTRATION
5/05/17	18:11:00	117014553	1280	40TH ST	MOTORIST ASSIST
5/05/17	20:12:32	117014565	0084	QUANT AV	MEDICAL LEVEL 1
5/06/17	7:38:06	117014602	0088	NEAL AV	ALARM
5/06/17	8:10:47	117014606	0088	SAINT CROIX TR	RESD ALARM
5/07/17	10:45:06	117014693	0065	NEAL AV	ALARM
5/07/17	12:34:30	117014701	0085	QUANT AV	SUSP VEH REPORT
5/08/17	9:43:29	117014787	0081	MOYER AV	THEFT OF MAIL
5/08/17	23:38:30	117014889	0150	MANNING AV	TRAFFIC - SPEED
5/09/17	0:30:24	117014893	0067	AFTON HILLS DR	SUSPICIOUS MALE
5/09/17	9:18:48	117014923	0096	SAINT CROIX TR	EXTRA PATROL REQUEST *RSTK / H
5/09/17	12:42:29	117014951	0096	STAGECOACH TR	DOG BITE
5/09/17	15:41:09	117014988	0074	50TH ST	911 OPEN LINE
5/09/17	22:43:35	117015032	1204	MANNING AV	TRAFFIC- SPEED 68/55
5/09/17	22:44:50	117015034	0130	TRADING POST TR	MEDICAL LEVEL 1
5/10/17	6:44:12	117015051	0066	AFTON BLVD	SUSPICIOUS VEH
5/10/17	8:03:40	117015058	0137	HUDSON RD	TRAFFIC
5/10/17	8:34:17	117015060	0081	SAINT CROIX TR	ROAD HAZARD
5/10/17	8:47:24	117015064	0081	30TH ST	PROPERTY RECOVERY - MEET COMP
5/10/17	13:24:56	117015101	0081	SAINT CROIX TR	INFORMATION
5/10/17	15:04:25	117015116	0187	AFTON BLVD	PARKING INFORMATION
5/10/17	15:14:04	117015117	0082	I94	ROAD HAZARDS
5/11/17	11:46:18	117015247	0063	SAINT CROIX TR	INFORMATION
5/11/17	16:38:21	117015294	1280	CROIXVIEW DR	MEDICAL LEVEL 1
5/11/17	18:30:04	117015309	1280	PENNINGTON AV	911 HANG UP
5/11/17	21:50:56	117015325	1280	HUDSON RD	TRAFFIC - EXP REG (MAR/17)
5/12/17	8:37:47	117015360	0122	59TH ST	DRIVING COMPLAINT

PRT CONTRACT ICR REPORT

MTMANDT Page 2
6/01/17 5:00:01

CJBWPR\$
 Washington County Sheriff's Office
 CONTRACT ICR's
 Contract Report for AFTON
 For the Period 5/01/17 To 5/31/17

Date	Time	ICR #	ID#	Street Name	Complaint
5/12/17	9:19:19	117015364	0130	NEAL AV	MEDICAL LEVEL 3
5/12/17	21:05:45	117015463	1280	AFTON BLVD	MEDICAL LEVEL 1
5/13/17	9:18:01	117015498	0095	NEAL AV	ALARM
5/13/17	21:00:12	117015571	1280	HUDSON RD	ARREST - DANCO VIOLATION
5/14/17	2:28:51	117015597	0196	SAINT CROIX TR	BURGLAR ALARM
5/14/17	6:49:00	117015603	0080	AFTON HILLS DR	NOISE ORD QUESTION
5/14/17	8:26:41	117015606	0081	SAINT CROIX TR	BURG ALARM
5/14/17	16:19:39	117015642	0151	HUDSON RD	COMMUNITY INVOLVMENT
5/14/17	19:07:50	117015654	1416	ST CROIX RIVER	WATERCRAFT VIOLATION - CITE
5/14/17	21:08:52	117015669	1416	ST CROIX RIVER	WATERCRAFT VIOLATION- WRITTEN
5/14/17	21:12:16	117015670	1416	ST CROIX RIVER	WATERCRAFT VIOLATION-WRITTEN W
5/15/17	3:06:35	117015687	0080	NYBECK AV	SUSPICIOUS VEHICLE
5/16/17	6:34:07	117015834	0070	AFTON HILLS DR	NOISE COMPLAINT
5/16/17	18:52:55	117015946	0074	NEAL AV	ROAD HAZARD
5/16/17	19:41:09	117015950	1208	SAINT CROIX TR	CITY COUNCIL MEETING
5/16/17	20:03:54	117015951	1208	NEAL AV	DECEASED DEER
5/16/17	20:49:22	117015957	0063	PENNINGTON AV	SUSPICIOUS MALE *RSTK-CALL R
5/17/17	10:28:24	117016006	0174	SAINT CROIX TR	VULNERABLE ADULT REFERRAL
5/17/17	13:46:47	117016036	0063	VALLEY CREEK TR	ALARM
5/17/17	14:12:47	117016043		3RD ST	WARRANT / WCSO / JV16632
5/17/17	15:15:44	117016054	0063	3RD ST	WARRANT INFO
5/17/17	16:14:19	117016067	1277	40TH ST	TRAFFIC-SPEED
5/17/17	17:54:29	117016081	1280	3RD ST	WARRANT ARREST
5/17/17	22:17:10	117016127	1280	SAINT CROIX TR	SAFETY INFORMATION
5/18/17	10:36:25	117016197	0088	AFTON HILLS CT	PHONE SCAMS
5/18/17	14:41:39	117016232	0088	AFTON	WELFARE CONCERN
5/19/17	7:51:25	117016310	1286	NEAL AV	
5/19/17	12:15:18	117016358	1208	STAGECOACH TR	PUBLIC ASSIST
5/19/17	12:22:16	117016361	1208	VALLEY CREEK TR	CIVIL ASSIST
5/19/17	22:12:32	117016424	0079	SAINT CROIX TR	ROAD DEBRIS
5/20/17	12:30:03	117016457	0085	AFTON BLVD	BURG ALARM
5/21/17	1:44:45	117016520	0067	40TH ST	ASSIST
5/21/17	13:43:02	117016551	0160	MANNING AV	TRAFFIC ASSIST
5/22/17	8:32:18	117016619	0081	RIVER RD	PARKING COMPLAINT
5/22/17	9:23:18	117016627	0081	MANNING AV	THEFT REPORT
5/22/17	11:01:17	117016641	0130	SAINT CROIX TR	ASSAULT REPORT
5/22/17	16:44:27	117016690	0192	SAINT CROIX TR	TRESPASSING REPORT
5/22/17	17:30:26	117016700	0084	11TH ST	DISPUTE/DUMPING COMPLAINT
5/22/17	20:18:17	117016724	0093	42ND ST	AOA
5/23/17	14:12:36	117016826	0063	INDIAN TR	ALARM
5/23/17	15:03:41	117016832	0192	AFTON BLVD	ANIMAL COMPLAINT *PHONE CALL
5/23/17	17:13:21	117016846	0090	ODELL AV	VEHICLE LOCKOUT **RSTK DRIVE
5/23/17	20:00:16	117016871	0098	60TH ST	NOISE COMPLAINT
5/24/17	14:18:16	117016988	0130	VALLEY CREEK TR	FIRE CONCERN
5/24/17	15:49:16	117017003	0186	40TH ST	INJURED HAWK
5/24/17	16:24:11	117017010	0192	40TH ST	TRAFFIC -CITE MOVE OVER LAW
5/24/17	16:44:56	117017018	0079	30TH ST	ABANDONED FAWN *RSTK RICHARD
5/24/17	17:15:02	117017022	0079	I94	DRIVING COMPLAINT
5/24/17	19:35:20	117017044	0091	50TH ST	FOUND DOG
5/24/17	22:07:51	117017060	0192	HUDSON RD	TRAFFIC -LOUD EXHAUST
5/25/17	6:14:01	117017086	1217	HUDSON RD	SQUAD DAMAGE- WINDSHIELD
5/25/17	6:55:56	117017088	0088	AFTON BLVD	TRAFFIC ASSIST

PRT CONTRACT ICR REPORT

MTMANDT Page 3
6/01/17 5:00:01

CJBWPR\$
 Contract Report for AFTON
 For the Period 5/01/17 To 5/31/17

Date	Time	ICR #	ID#	Street Name	Complaint
5/25/17	19:03:43	117017178	0090	SAINT CROIX TR	VIDEO ALARM
5/25/17	19:21:38	117017181	0074	I94	ANIMAL CONCERN
5/26/17	4:26:42	117017212	1252	SAINT CROIX TR	NOISE COMPLAINT
5/26/17	6:51:33	117017220	0092	STAGECOACH TR	NOISE COMPLAINT
5/26/17	8:48:41	117017233	0160	40TH ST	COWS AT LARGE
5/26/17	11:51:55	117017277	0063	CROIXVIEW DR	AUD ALARM
5/26/17	13:09:03	117017292	0063	SAINT CROIX TR	FRAUD REPORT
5/26/17	18:21:47	117017358	0079	50TH ST	MAIL THEFT
5/26/17	19:13:10	117017371	0064	NEAL AV	EXTRA PATROL/SUSPICIOUS VEHICL
5/26/17	21:02:00	117017387	1416	ST CROIX RIVER	WATERCRAFT VIOLATION - X3
5/26/17	22:32:28	117017398	1416	ST CROIX RIVER	WATERCRAFT VIOLATION - WW#3566
5/27/17	8:31:06	117017429	0160	STAGECOACH TR	PUBLIC ASSIST
5/27/17	9:01:13	117017431	0085	I94	TRAFFIC HAZARD
5/27/17	13:10:22	117017453	0171	HUDSON RD	TRAFFIC ARREST
5/27/17	17:38:11	117017496	0093	NEAL AV	911 ABANDONED
5/27/17	20:16:57	117017516	0084	42ND ST	ALARM-REC PROPER CODE WHILE ON
5/28/17	2:03:20	117017557	0077	32ND ST	GUN SHOT HEARD
5/28/17	8:53:09	117017567	0096	AFTON BLVD	DRIVING COMPLAINT
5/28/17	10:31:58	117017575	0160	I94	DRIVING CONCERN **T
5/28/17	12:33:04	117017577	0160	ST CROIX RIVER	BOATING COMPLAINT
5/28/17	12:39:08	117017579	0096	STAGECOACH TR	VEHICLES RACING
5/28/17	14:03:17	117017594	0085	SAINT CROIX TR	PUBLIC ASSIST
5/28/17	16:23:08	117017608	1280	32ND ST	POSSIBLE BOAT SINKING
5/28/17	20:24:37	117017633	1280	MANNING AV	TRAFFIC - SPEED (74/55)
5/28/17	22:59:17	117017645	0074	MANNING AV	TRAFFIC ARREST - CANC-IPS
5/29/17	11:33:09	117017681	1261	MANNING AV	MV REG VIOLATION
5/29/17	14:35:41	117017712	0130	SAINT CROIX TR	TRAFFIC DAS
5/29/17	15:32:47	117017720	1280	NEAL AV	MEDICAL LEVEL 1
5/29/17	22:05:02	117017762	1412	ST CROIX RIVER	WATERCRAFT VIOLATION
5/30/17	15:13:15	117017847	0082	HUDSON RD	PARKING COMPLAINT *
5/30/17	15:44:48	117017853	0192	VALLEY CREEK RD	DOG BITE REPORT
5/30/17	15:53:53	117017857	1228	STAGECOACH TR	STOP SIGN VIOLATION
5/30/17	16:27:35	117017862	0174	50TH ST	CP REFERRAL
5/31/17	9:50:07	117017927	0130	INDIAN TR	GAS LINE STRUCK
5/31/17	13:47:59	117017971	0088	2ND ST	TRACTOR FIRE
5/31/17	18:45:02	117018018	1209	ST CROIX TR	TRAFFIC - SEATBELT

Total ICRs Processed: 140

** END OF REPORT **

Citations for: Afton

5/1/2017 To 5/31/2017

Agcy	Date	Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description	Statute
WCSO	5/2/2017	820025712201	1267	S. Lester	Citation	0	SAINT CROIX TRL S		15TH ST S		Afton	DL-Drive After Suspension/DAS	171.24.1
WCSO	5/3/2017	820023712301	1204	A. Hoheisel	Citation	0	MANNING AVE S		40TH ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	5/3/2017	820012712301	1280	T. VanSomeren	Citation	0	HUDSON RD S		MANNING AVE S		Afton	MOV-Fail to Drive with Due Care	169.14.1
WCSO	5/4/2017	820005712401	122	C. Cilley	Citation	5500	NEAL AVE S				Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	5/4/2017	820012712401	1280	T. VanSomeren	Citation	2600	MANNING AVE S				Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	5/5/2017	820000712504	1257	E. Turnipseed	Citation	0	MANNING AVE S		Interstate 94		Afton	REG-Expired Registration/# of Plates Reqd	169.79.1
WCSO	5/8/2017	820017712801	1253	J. Sommer	Written Warning	5500	MANNING AVE N				Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	5/9/2017	820013712901	1204	A. Hoheisel	Citation	0	MANNING AVE S		22nd st s		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	5/10/2017	820019713001	137	J. Kaeding	Citation	12500	HUDSON RD S				Afton	MOV-Passing on Right When Prohibited	169.18.4
WCSO	5/11/2017	820012713101	1280	T. VanSomeren	Citation	0	HUDSON RD S		NEAL AVE S		Afton	REG-Expired Registration/# of Plates Reqd	169.79.1
WCSO	5/13/2017	820012713301	1280	T. VanSomeren	Citation	0	HUDSON RD S		INDIAN TRL S		Afton	CRIM-DOMESTIC ABUSE-VIOLATE NO CONTACT ORDER	629.75.2(b)
WCSO	5/14/2017	820000030177	1416	Lawrence Cornell	Citation	0	ST CROIX RIVER				Afton		86B.501.3(a)
WCSO	5/17/2017	820014713701	1277	T. Jarrett	Citation	0	40TH ST S		NEAL AVE S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	5/19/2017	820032713901	1286	E. Monterrey	Citation	0	NEAL AVE S		10TH ST S		Afton	MOV-Speed-Exceed Limit	169.14.2(a)
WCSO	5/24/2017	820012714401	192	B. Fry	Citation	0	40TH ST S				Afton	MOV-Fail to Yield to Emergency Vehicle	169.18.11(a)

Citations for: Afton

5/1/2017 To 5/31/2017

Agcy	Date	Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description	Statute
WCSO	5/26/2017	820000019422	1416	Lawrence Cornell	Citation	0	St Croix River				Afton		86B.501.1
WCSO	5/28/2017	820012714801	1280	T. VanSomeren	Citation	600	MANNING AVE S				Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	5/29/2017	820075714902	1261	J. Roush	Written Warning	0	MANNING AVE S		I-94		Afton	REG-Expired Registration/# of Plates Reqd	169.79.1
WCSO	5/29/2017	820001714902	130	D. Bump	Citation	0	SAINT CROIX TRL S		36TH ST S		Afton	DL-DAS/DAR/DAC-With Valid Other State DL	171.20.2
WCSO	5/30/2017	820018715001	1228	J. Ramirez	Written Warning	0	STAGECOACH TRL S		HUDSON RD S		Afton	MOV-Stop Sign Violation	169.30(b)
WCSO	5/31/2017	820029715101	1209	C. Rice	Citation	0	SAINT CROIX TRL S		STAGECOACH TRL S		Afton	MOV-Seat Belt-Driver and Passengers must use	169.686.1(a)

City of Afton – Financial Reports May, 2017

Ref	Description	Pages
A.	Balance Sheet	A1
B.	Statement of Changes in Fund Balance: Current Month	B1
C.	Statement of Changes in Fund Balance: Year to Date	C1
D.	Statement of Revenue and Expenditures: General Fund Summary plus Detail for All Other Funds	D1 to D8
E.	Detail Statement of Revenue and Expenditures: General Fund Only	E1 to E6
F.	Summary and Detail of Special Activities Fund - YTD	F1 to F2
G.	Street Improvement Fund: YTD Detail by Account	G1
H.	Building and Land Fund: YTD Detail by Account	H1
I.	City Dock Fund: YTD Detail by Account	I1
J.	General Fund Streets, Rehab and Public Works: YTD Detail by Account	J1 to J3
K.	Customer Receipts and Other Deposits – MTD Sorted by Account	K1 to K3
L.	Claims Paid during May: \$1,748,338.58	L1 to L19
M.	Permit Escrow and Fee Detail	M1 to M17
N.	Building Insp Fees by Acct: YTD Detail for Afton	N1 to N3
O.	Park Reserve Fund – YTD Detail by Account	O1
P.	Road Debt Service Fund – YTD Detail by Account	P1
Q.	City Infra-Structure Improvement Fund – LTD Summary + YTD 2017 Detail	Q1 to Q5

Cash Flow Analysis – General Fund:

After paying all claims the General Fund will have a balance of \$26,360, a fairly low amount but yet sufficient to get us through 6/30/17 payroll and some miscellaneous bills until we receive 1st Half Property Taxes on July 3rd.

Cash Flow Analysis – City Infrastructure Fund:

With the project proceeding rapidly the invoices and pay applications are coming in strong. No real surprises as far as I can tell but all invoices combined exceeded receipts by \$2,810,482. To cover the shortfall \$675,000 was transferred from the #120 Street Improvement Fund from existing balances and \$2,140,000 was transferred from the #725 Debt Service Fund from the \$3,500,000 newly issued 2017B Road Tax Abatement Bond. This leaves \$7,486 in the Street Improvement Fund and \$4,518 in the City Infrastructure Fund.

Repayment of these transfers will be from \$588,266 invoiced to Washington County on 6/13/17 and the balance from the first advance(s) on the PFA Loan(s) expected in mid-July.

We will receive approx. \$1 Million with the 1st Half Property Taxes so those funds could be used along with existing balances in some of the other funds but since the PFA Loans are now assured waiting for them is the most straight-forward approach.

Due to/due from accounts have been established on the balance sheet (Sch A1) to track the transfers.


 Prepared by Thomas H. Niedzwiecki, Accountant

**City of Afton
Balance Sheet
May 31, 2017**

Account #	Account Description	#100 General Fund	#115 Buildings & Land Capital Fund	#120 Street Imp Capital Fund	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Serv Fund	#550 Spec Act Fd + #600 MN Investment Fd	#800 & 805 City Infrastructure Improvement Fund	#725 Road Debt Serv Fd	#810 City Dock Fund	Total All Funds
Assets													
100	4M Fund: General Fund	2,547,701											2,547,701
100.8	Petty Cash	388											388
115	4M Fund: Bldg & Land Capital Fund		110,161										110,161
120	4M Fund: Street Imp Capital Fund			7,486							1,360,000		1,367,486
200	4M Fund: Park Reserve Fund				158,868								158,868
250	4M Fund: Special Reserve Fund					523,964							523,964
400	4M Fund: 201 Project Fund						751						751
500	4M Fund: Fire Station Debt Serv Fund							2,203					2,203
550	4M Fund: Special Activities Fund								212,416.17				212,416
600	4M Fund: MN Investment Fund								104,861.66				104,862
700	4M Fund: Road Construction Fund												0
725	4M Fund: Road Debt Service Fund										228,259		228,259
800/805	4M Fund: City Infrastructure Fund									4,518			4,518
810	4M Fund: City Dock Fund											64,213	64,213
	Total Cash and Investments	2,548,089	110,161	7,486	158,868	523,964	751	2,203	317,277.83	4,518	1,588,259	64,213	5,325,790
11xx	Fees & Other Receivables	(900)											(900)
2001	Permit Escrow & Fees (net receivable)	0											0
1407/2407	Due (Owed): Street Imp Fd & City Infrastr Fd	0	0	675,000	0	0	0	0	0.00	(675,000)	0	0	0
1407/2407	Due (Owed): Road Debt Serv Fd & City Infra	0	0	0	0	0	0	0	0.00	(2,140,000)	2,140,000	0	0
	Total Assets and Other Debits	2,547,189	110,161	682,486	158,868	523,964	751	2,203	317,277.83	(2,810,482)	3,728,259	64,213	5,324,890
Liabilities and Fund Balances													
2001	Permit Escrow & Fees (net payable)	48,862											48,862
2002	Accounts Payable	2,512,644											2,512,644
2035/36	Accrued Interest - Road Bond	0									34,267		34,267
2037/38	Accrued Interest - Downtown Tmp Imp Bd	0								7,680			7,680
2120	Building Surcharges Payable	1,586											1,586
2200	Payroll Tax Liabilities/Withholding	0											0
	Total Accounts and Other Payables	2,563,091	0	0	0	0	0	0	0.00	7,680	34,267	0	2,605,038
2701	2014A Refunding Road Bonds										2,645,000		2,645,000
2704	2017B Road Tax Abate Bonds										3,500,000		3,500,000
2703	2017A Downtown GO Temp Imp Bonds									1,980,000			1,980,000
Various	Fund Balance - Beginning of Year	328,212	111,545	810,218	160,870	522,924	(1,266)	2,185	329,229.20	(1,642,269)	(2,420,261)	60,233	(1,738,381)
Various	Current Year Net Increase (Decrease)	(344,114)	(1,384)	(127,732)	(2,002)	1,041	2,017	19	(11,951.37)	(3,155,893)	(30,747)	3,979	(3,666,768)
Various	Fund Balance - End of Period	(15,902)	110,161	682,486	158,868	523,964	751	2,203	317,277.83	(4,798,162)	(2,451,008)	64,213	(5,405,149)
	Total Liabilities and Fund Balances	2,547,189	110,161	682,486	158,868	523,964	751	2,203	317,277.83	#REF!	3,728,259	64,213	5,324,890

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*City of Afton - Statement of Changes in Fund Balances
for Month of May 2017*

#	Description	#100 General Fund	#115 Buildings & Land Capital Fund	#120 Street Imp Capital Fund	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Service Fund	#550 Spec Act Fd + #600 MN Investment Fd	#800 & 805 City Infrastructure Improvement Fund	#725 Road Debt Serv Fd	#810 City Dock Fund	Total All Funds
A	Beginning Fund Balances	34,890	110,117	685,434	160,240	523,709	175	2,202	331,731	(1,570,708)	(2,460,712)	60,330	(2,122,593.37)
Section I. Revenues													
1	Property Taxes	0	0	0	0	0	0	0	0	0	0	0	0
	Intergovernmental Revenues	0	0	0	0	0	0	0	0	0	0	0	0
19	Charges for Services	10	0	0	0	0	1,620	0	0	0	0	3,850	5,480
21	Fines and Forfeitures	698	0	0	0	0	0	0	0	0	0	0	698
	Licenses, Fees and Permits	46,116	0	0	0	0	0	0	0	0	0	0	46,116
25	Special Assessments	0	0	0	0	0	0	0	0	49,000	0	0	49,000
35	Misc Revenue/Gaming Tax	150	0	0	0	0	0	0	0	0	0	0	150
36	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	573,689	0	0	573,689
36	Other Grants/State Fire Aid	0	0	0	0	0	0	0	1,000	0	0	0	1,000
	Interest Income	836	44	294	83	256	1	1	170	60	116	32	1,893
37	TIF District/MN Inv Fund Loan	0	0	0	0	0	0	0	0	0	0	0	0
	Park Fees	0	0	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0	0	0
B	Total Revenue	47,810	44	294	83	256	1,621	1	1,170	622,748	116	3,882	678,026
C	Other Financing Sources/Transfers	0	0	0	0	0	0	0	0	0	0	0	0
Section II. Expenditures													
	General and Administrative												
1	Wages and Benefits	18,594	0	0	0	0	0	0	0	0	0	0	18,594
2	Professional Services	48,789	0	0	0	0	0	0	0	0	0	0	48,789
3	Other Expenditures	18,139	0	0	0	0	0	0	10,115	0	0	0	28,254
	Total General and Administrative	85,523	0	0	0	0	0	0	10,115	0	0	0	95,637
5	Public Safety/State Fire Aid	0	0	0	0	0	0	0	1,000	0	0	0	1,000
9	Public Health/Cons of Natural Resources	567	0	0	0	0	0	0	4,509	0	0	0	5,076
11	Streets	12,482	0	0	0	0	0	0	0	0	0	0	12,482
13	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	3,844,932	0	0	3,844,932
13	Other Street Imp/Road Paving Project	75	0	3,241	0	0	1,045	0	0	0	0	0	4,362
14	Buildings and Land/City Dock	(85)	0	0	0	0	0	0	0	0	0	0	(85)
15	TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0	0	0	0	0	0
15	Parks and Recreation	40	0	0	1,455	0	0	0	0	0	0	0	1,496
16	Debt Service - Interest Expense	0	0	0	0	0	0	0	0	5,270	(9,588)	0	(4,318)
	Debt Service - Principal Retirement	0	0	0	0	0	0	0	0	0	0	0	0
D	Total Expenditures	98,602	0	3,241	1,455	0	1,045	0	15,623	3,850,202	(9,588)	0	3,960,581
E	Other Financing Uses/Transfers	0	0	0	0	0	0	0	0	0	0	0	0
E	Revenues Over (Under) Expenditures	(50,792)	44	(2,948)	(1,372)	256	576	1	(14,453)	(3,227,454)	9,705	3,882	(3,282,555)
F	Ending Fund Balances	(15,902)	110,161	682,486	158,868	523,964	751	2,203	317,278	(4,798,162)	(2,451,008)	64,213	(5,405,149)

**City of Afton - Statement of Changes in Fund Balances
for Year to Date May 31, 2017**

#	Description	#100 General Fund	#115 Buildings & Land Capital Fund	#120 Street Imp Capital Fund	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Service Fund	#550 Spec Act Fd + #600 MN Investment Fd	#800 & 805 City Infrastructure Improvement Fund	#725 Road Debt Serv Fd	#810 City Dock Fund	Total All Funds
A	Beginning Fund Balances	328,212	111,545	810,218	160,870	522,924	(1,266)	2,185	329,229	(1,642,269)	(2,420,261)	60,233	(1,738,380.81)
Section I. Revenues													
1	Property Taxes	0	0	0	0	0	0	0	0	0	0	0	0
	Intergovernmental Revenues	(2,267)	0	0	0	0	0	0	0	0	0	0	(2,267)
19	Charges for Services	31	0	0	0	0	3,342	0	0	0	0	3,850	7,223
21	Fines and Forfeitures	5,142	0	0	0	0	0	0	0	0	0	0	5,142
	Licenses, Fees and Permits	100,784	0	0	0	0	0	0	0	0	0	0	100,784
25	Special Assessments	0	0	0	0	0	0	0	0	49,000	0	0	49,000
35	Misc Revenue/Gaming Tax	384	0	0	0	0	0	0	112	0	0	0	496
36	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	1,000,861	0	0	1,000,861
36	Other Grants/State Fire Aid	1,500	0	0	0	0	0	0	11,881	0	0	0	13,381
	Interest Income	2,037	178	1,182	314	1,041	3	19	691	2,302	502	129	8,397
37	TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0	0	0	0	0	0
	Park Fees	0	0	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0	0	0
B	Total Revenue	107,610	178	1,182	314	1,041	3,345	19	12,684	1,052,163	502	3,979	1,183,016
C	Other Financing Sources/Transfers	0	0	0	0	0	0	0	0	0	0	0	0
Section II. Expenditures													
	General and Administrative												
1	Wages and Benefits	86,124	0	0	0	0	0	0	0	0	0	0	86,124
2	Professional Services	100,568	0	0	0	0	0	0	0	0	0	0	100,568
3	Other Expenditures	26,838	0	0	0	0	0	0	14,126	0	0	0	40,964
	Total General and Administrative	213,530	0	0	0	0	0	0	14,126	0	0	0	227,656
5	Public Safety/State Fire Aid	121,825	0	0	0	0	0	0	1,000	0	0	0	122,825
9	Public Health/Cons of Natural Resources	749	0	0	0	0	0	0	9,509	0	0	0	10,257
11	Streets	97,773	0	0	0	0	0	0	0	0	0	0	97,773
13	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	4,163,866	0	0	4,163,866
13	Other Street Imp/Road Paving Project	959	0	128,914	0	0	1,328	0	0	0	0	0	131,202
14	Buildings and Land/City Dock	4,099	1,562	0	0	0	0	0	0	0	0	0	5,661
15	TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0	0	0	0	0	0
15	Parks and Recreation	12,789	0	0	2,315	0	0	0	0	0	0	0	15,104
16	Debt Service - Interest Expense	0	0	0	0	0	0	0	0	44,190	31,249	0	75,440
	Debt Service - Principal Retirement	0	0	0	0	0	0	0	0	0	0	0	0
D	Total Expenditures	451,724	1,562	128,914	2,315	0	1,328	0	24,635	4,208,056	31,249	0	4,849,784
E	Other Financing Uses/Transfers	0	0	0	0	0	0	0	0	0	0	0	0
E	Revenues Over (Under) Expenditures	(344,114)	(1,384)	(127,732)	(2,002)	1,041	2,017	19	(11,951)	(3,155,893)	(30,747)	3,979	(3,666,768)
F	Ending Fund Balances	(15,902)	110,161	682,486	158,868	523,964	751	2,203	317,278	(4,798,162)	(2,451,008)	64,213	(5,405,148.60)

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 5/31/17

	Audited 2014	Audited 2015	Audited 2016	Months of May-17	YTD Actual 5/31/17	Annual Budget 2017	Remaining Budget \$	YTD Act as % of Annual Budget
#100 GENERAL FUND								
A: REVENUES								
1-PROPERTY TAXES	1,634,042	1,676,572	1,861,437	0	0	2,041,901	2,041,901	0.0%
2-INTERGOVERNMENTAL REVENUES	4,715	8,998	9,076	0	(2,267)	2,734	5,001	-82.9%
3-CHARGES FOR SERVICES	70	137	114	10	31	135	104	22.8%
4-FINES AND FORFEITURES	10,359	15,861	15,086	698	5,142	14,250	9,108	36.1%
5-LICENSES, FEES, PERMITS	162,119	190,172	281,870	46,116	100,784	152,250	51,466	66.2%
7-MISCELLANEOUS REVENUE	4,043	4,700	4,357	150	384	2,500	2,116	15.4%
9-OTHER GRANTS	8,378	8,410	8,410	0	1,500	8,290	6,790	18.1%
10-INTEREST INCOME	54	144	955	836	2,037	50	(1,987)	4073.5%
11-TIF DISTRICT	0	0	0	0	0	0	0	
TOTAL REVENUES	1,823,780	1,904,993	2,181,305	47,810	107,610	2,222,110	2,114,500	4.8%
B: EXPENDITURES								
GENERAL AND ADMINISTRATIVE								
1-WAGES & BENEFITS	213,147	234,446	241,650	18,594	86,124	261,481	175,357	32.9%
2-PROFESSIONAL SERVICES	133,198	153,655	193,329	48,789	100,568	160,750	60,182	62.6%
4-OTHER EXPENDITURES	53,668	58,017	47,538	18,139	26,838	67,900	41,062	39.5%
TOTAL GENERAL & ADMINISTRATIVE	400,012	446,119	482,517	85,523	213,530	490,131	276,601	43.6%
5-PUBLIC SAFETY	384,098	392,065	413,237	0	121,825	422,296	300,471	28.8%
6-PUBLIC HEALTH	1,780	1,087	1,784	567	749	2,000	1,251	37.4%
7-STREETS	274,047	218,410	162,992	12,482	97,773	287,700	189,927	34.0%
9-OTHER PUBLIC WORKS	2,836	1,914	1,910	75	959	5,050	4,091	19.0%
10-BUILDINGS & LAND	10,446	10,334	8,296	(85)	4,099	12,000	7,901	34.2%
11-TIF DISTRICT	0	0	0	0	0	0	0	
12-PARKS & RECREATION	5,018	3,921	13,181	40	12,789	14,000	1,211	91.3%
TOTAL EXPENDITURES	1,078,237	1,073,850	1,083,917	98,602	451,724	1,233,177	781,453	36.6%
C: OTHER FINANCING SOURCES (USES)								
	(708,350)	(805,133)	(1,096,493)	0	0	(988,933)	(988,933)	
Net GENERAL FUND	37,193	26,010	895	(50,792)	(344,114.11)	0	344,114	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 5/31/17

	Audited 2014	Audited 2015	Audited 2016	Months of May-17	YTD Actual 5/31/17	Annual Budget 2017	Remaining Budget \$	YTD Act as % of Annual Budget
#115 BUILDINGS AND LAND CAPITAL FUND								
A: Revenues								
4012	6,000	6,000	6,000	0	0	6,000	6,000	0.0%
4022	15,000	15,000	15,000	0	0	15,000	15,000	0.0%
4600	(64)	0	750	0	0	0	0	
4831	0	0	0	0	0	0	0	
6910	0	20,000	25,000	0	0	0	0	
4906	3	17	158	44	178	0	(178)	
	20,939	41,017	46,908	44	178	21,000	20,822	0.8%
B: Expenditures								
6003	4,114	2,563	17,091	0	0	0	0	
6004	0	0	0	0	0	0	0	
6005	0	0	0	0	0	0	0	
6007	0	0	0	0	1,562	0	(1,562)	
	4,114	2,563	17,091	0	1,562	0	(1,562)	
Net BLDG & LAND CAPITAL FUND								
	16,825	38,454	29,817	44	(1,384)	21,000	22,384	-6.6%
#120 STREET IMP CAPITAL FUND								
A: Revenues								
4013	200,000	200,000	200,000	0	0	200,000	200,000	0.0%
4907	66	130	1,078	294	1,182	0	(1,182)	
4016	0	60,510	0	0	0	0	0	
	200,066	260,640	201,078	294	1,182	200,000	198,818	0.6%
B: Expenditures								
7935	2,227	0	0	0	0	0	0	
7937	2,469	1,806	2,902	0	617	0	(617)	
7938	0	0	0	0	0	0	0	
7936	3,143	73	31,886	0	0	0	0	
7943	0	0	0	2,917	120,105	0	(120,105)	
7981	89,427	250,099	86,205	0	7,002	0	(7,002)	
7982	23,269	23,383	3,527	325	1,191	0	(1,191)	
	0	0	0	0	0	0	0	
	120,535	275,360	124,520	3,241	128,914	0	(128,914)	
C: Oth Fin Sources (Uses)/Transfers								
6910	0	43,500	230,000	0	0	0	0	
69xx	0	0	0	0	0	0	0	
	0	43,500	230,000	0	0	0	0	
Net STREET IMP CAPITAL FUND								
	79,531	28,780	306,558	(2,948)	(127,732)	200,000	327,732	-63.9%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 5/31/17

	Audited 2014	Audited 2015	Audited 2016	Months of May-17	YTD Actual 5/31/17	Annual Budget 2017	Remaining Budget \$	YTD Act as % of Annual Budget	
#200 PARK RESERVE FUND									
A: Revenues									
4425	Park Dedication Fees	10,000	54,743	56,360	0	0	0		
4426	Afton Donation Program - Parks	1,200	0	0	0	0	0		
4903	Interest Income - 4M Fund	7	26	229	83	314	0	(314)	
		0	0	0	0	0	0	0	
	TOTAL REVENUE	11,207	54,769	56,589	83	314	0	(314)	
B: Expenditures									
6115	Park & Open Space Public Works	10,803	280	1,450	1,455	2,315	0	(2,315)	
6117	Grant - Lucy Winton Bell Athletic Fields	0	0	0	0	0	0	0	
6125	Bike Trail Improvements	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	10,803	280	1,450	1,455	2,315	0	(2,315)	
C: Oth Fin Sources (Uses)/Transfers									
	Transfer to City Infrastructure Imp Fund	0	0	0	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	0	0	0	0	0	0	0	
	Net PARK RESERVE FUND	404	54,489	55,139	(1,372)	(2,002)	0	2,002	
#250 SPECIAL RESERVE FUND									
A: Revenues									
6936	Levy/Trf from Genl Fd - Special Reserve	294	5,000	88,000	0	0	78,000	78,000	0.0%
4912	Interest - Spec Reserve 4M Fund	34	102	955	256	1,041	0	(1,041)	
	TOTAL REVENUE	328	5,102	88,955	256	1,041	78,000	76,959	1.3%
B: Expenditures									
6918	Trf to General Fund	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	0	0	0	0	
	Net SPECIAL RESERVE FUND	328	5,102	88,955	256	1,041	78,000	76,959	1.3%
#400 201 PROJECT FUND									
A: Revenues									
4625	201 Project Revenue	1,347	3,787	6,450	1,620	3,342	0	(3,342)	
4904	Interest - 201 Project	(1)	0	1	1	3	0	(3)	
	TOTAL REVENUE	1,346	3,787	6,451	1,621	3,345	0	(3,345)	
B: Expenditures									
5915	201 Project maintenance	696	9,160	5,718	1,045	1,328	0	(1,328)	
5918	201 Project Mgmt	10	0	0	0	0	0	0	
	TOTAL EXPENDITURES	706	9,160	5,718	1,045	1,328	0	(1,328)	
	Net 201 PROJECT FUND	641	(5,373)	734	576	2,017	0	(2,017)	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 5/31/17

	Audited 2014	Audited 2015	Audited 2016	Months of May-17	YTD Actual 5/31/17	Annual Budget 2017	Remaining Budget \$	YTD Act as % of Annual Budget
#500 FIRE STATION DEBT SERV FUND								
A: Revenues								
4050 Fire Station Curr Tax Levy	57,356	57,933	49,893	0	0	58,468	58,468	0.0%
4904 Interest - Fire Station 4M Fund	2	1	30	1	19	0	(19)	
TOTAL REVENUE	57,358	57,934	49,923	1	19	58,468	58,449	0.0%
B: Expenditures								
6850 Fire Station Debt Service Expense	57,356	57,933	49,898	0	0	58,468	58,468	0.0%
	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	57,356	57,933	49,898	0	0	58,468	58,468	0.0%
Net FIRE STATION DEBT SERV FUND	2	1	25	1	19	0	(19)	
#550 SPECIAL ACTIVITIES FUND								
A. 4914 Interest - Spec Activity Fd (Unallocated)	23	59	464	113	464	0	(464)	
B. Cable Comm/4th of July Reserve/CC Contingency/Comm Garden								
4815 Cable Distributions Received	0	9,115	6,253	0	10,881	0	(10,881)	
4816 Community Garden	(2,478)	88	0	0	0	0	0	
4817 MN Historic Preservation Design Guidelines	5,267	8,000	(8,225)	0	0	0	0	
4th of July Celebration Reserve	0	0	0	0	0	0	0	
6910 Oper Trf fr Gen'l Fd/City Council Contingency	0	(1,200)	0	0	0	0	0	
6366 City Council Contingency Reserve	0	0	(5,006)	(2,037)	(4,499)	0	4,499	
5561 Communications Expenses	(10,867)	(2,605)	(17,594)	(8,077)	(8,077)	0	8,077	
Total B. Cable Comm/4th of July Reserve	(8,078)	13,399	(24,572)	(10,115)	(1,696)	0	1,696	
C. Codification/Comp Plan/Moratoria								
6934 Oper Trf fr Gen'l Fd - Codification + Oth Rev	100	100	100	0	0	100	100	0.0%
6935 Oper Trf fr Gen'l Fund - Comprehensive Plan	2,000	2,000	3,000	0	0	3,000	3,000	
6958 Comm Growth Options (1000 Friends Grant)	0	0	0	0	0	0	0	
6356 Comprehensive Plan Expenses	(1,518)	(8,208)	0	0	0	0	0	
6358 Community Growth Options: Expense	0	0	0	0	0	0	0	
Total C. Codification of Ordinances	582	(6,108)	3,100	0	0	3,100	3,100	0.0%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 5/31/17

	Audited 2014	Audited 2015	Audited 2016	Months of May-17	YTD Actual 5/31/17	Annual Budget 2017	Remaining Budget \$	YTD Act as % of Annual Budget
D. Flood & Storm Water Control and Mitigation								
6931 Oper Trf fr Gen'l Fund (Flood Control)	5,500	5,500	3,500	0	0	5,500	5,500	0.0%
6932 Oper Trf fr Gen'l Fund (Storm Water Run-off)	3,500	3,500	5,500	0	0	3,500	3,500	0.0%
6942 LSCV Water Mgmt Org Revenue	0	0	0	0	0	0	0	
7833 TAG re. Wastewater Community Assessment	(8,881)	15,982	0	0	0	0	0	
7836 Flood & Storm Water Exp - General	0	6,440	(200)	0	0	0	0	
7842 Engineering Exp re. Old Village Public Process	0	0	0	0	0	0	0	
7843 Snow & Ice Reserve	0	15,000	0	0	0	0	0	
Total D. Flood Control & Mitigation	119	46,423	8,800	0	0	9,000	9,000	0.0%
E. Charitable Gaming Fund								
4950 10% Charitable Gaming Tax	0	0	84	0	112	0	(112)	
5450 Charitable Gaming Expenditures	0	0	0	0	0	0	0	
Total E. Charitable Gaming Fund	0	0	84	0	112	0	(112)	
F. Developer/Applicant Pass-Thru Expenses								
4341 Engineering Services Reimbursed	4,696	18,177	0	0	0	0	0	
4342 Legal Services Reimbursed	0	700	0	0	0	0	0	
4343 Planner Services Reimbursed	3,991	2,400	0	0	0	0	0	
4344 Other Dev Fees Reimbursed	0	0	0	0	0	0	0	
5341 Engineering Services Pass-Thru	(4,696)	(18,177)	0	0	0	0	0	
5342 Legal Services Pass-Thru	0	(700)	0	0	0	0	0	
5343 Planner Services Pass-Thru	(3,991)	(2,400)	0	0	0	0	0	
5344 Other Dev Fees Pass-Thru	0	0	0	0	0	0	0	
Total F. Developer/Applicant Pass-Thru Expenses	0	0	0	0	0	0	0	
G. TIF District No. 1 (Afton Market Square)								
4924 TIF District #1 Taxes	0	0	0	0	0	0	0	
5424 TIF District #1 Distributions/Expenses	0	(849)	0	0	0	0	0	
Total G. TIF District No. 1 (Afton Market Square)	0	(849)	0	0	0	0	0	
H. State Fire Aid								
4940 State Fire Aid Received	44,687	47,348	49,011	1,000	1,000	45,000	44,000	2.2%
5440 State Fire Aid Distributed	(44,687)	(47,348)	(49,011)	(1,000)	(1,000)	(45,000)	(44,000)	
Total H. State Fire Aid	0	0	0	0	0	0	0	
I. City Vehicles/Equipment								
69xx Oper Trf fr Gen'l - City Vehicles	2,500	2,500	2,500	0	0	2,500	2,500	0.0%
5508 City Equipment	0	0	0	0	0	0	0	
5977 John Deere X749 Tractor	0	0	0	0	0	0	0	
Total I. City Vehicles	2,500	2,500	2,500	0	0	2,500	2,500	0.0%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 5/31/17

	Audited 2014	Audited 2015	Audited 2016	Months of May-17	YTD Actual 5/31/17	Annual Budget 2017	Remaining Budget \$	YTD Act as % of Annual Budget
K. Audit/Legal Reserve								
4842 Oper Trf fr Gen'l - Audit/Legal	100	100	1,000	0	0	1,000	1,000	0.0%
6342 Legal Exp - Deductible/CoPays	0	0	0	0	0	0	0	
Total K. Audit/Legal Reserve	100	100	1,000	0	0	1,000	1,000	0.0%
L. MN Unemployment Claims								
4843 Oper Trf fr Gen'l - MN Unemployment	3,000	3,000	1,000	0	0	1,000	1,000	0.0%
4844 Oper Trf fr Gen'l - Severance & Oth PTO	0	0	0	0	0	0	0	
6343 MN Unemployment Claim Expense	0	0	0	0	0	0	0	
6344 Severance Pay	0	0	0	0	0	0	0	
6345 Vacation, Sick & Other PTO	0	0	0	0	0	0	0	
Total L. MN Unemployment Claims	3,000	3,000	1,000	0	0	1,000	1,000	0.0%
M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk								
4844 Oper Trf fr Gen'l - Parks Capital Repairs/Trail & Ped Brid	5,500	5,500	5,500	0	0	5,500	5,500	0.0%
4846 Oper Trf fr Gen'l - Sidewalk	2,000	2,000	2,000	0	0	2,000	2,000	0.0%
6348 Parks Capital Repairs/Trail & Ped Bridge Expense	0	0	0	(4,509)	(9,509)	0	9,509	
Total M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk	7,500	7,500	7,500	(4,509)	(9,509)	7,500	17,009	-126.8%
N. Election Expense Reserve								
4847 Oper Trf fr Gen'l - Election Levy	5,500	5,500	5,500	0	0	5,500	5,500	0.0%
6347 Election Expenses	(6,122)	(121)	(7,207)	0	(1,550)	0	1,550	
Total N. Election Expense Reserve	(622)	5,379	(1,707)	0	(1,550)	5,500	7,050	-28.2%
Net SPECIAL ACTIVITIES FUND	5,125	71,403	(1,831)	(14,510)	(12,178)	23,100	32,728	-52.7%
#600 MN INVESTMENT FUND								
A: Revenues								
4886 Chandler Exhibits Loan Repayment	9,204	0	0	0	0	0	0	
4904 Interest - MN Invest 4M Fund	43	48	226	57	226	0	(226)	
TOTAL REVENUE	9,247	48	226	57	226	0	(226)	
B: Expenditures								
8986 Chandler Exhibits Repay MN Invest Fd	5,871	0	0	0	0	0	0	
TOTAL EXPENDITURES	5,871	0	0	0	0	0	0	
Net MN INVESTMENT FUND	3,376	48	226	57	226	0	(226)	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 5/31/17

	Audited 2014	Audited 2015	Audited 2016	Months of May-17	YTD Actual 5/31/17	Annual Budget 2017	Remaining Budget \$	YTD Act as % of Annual Budget
#725 ROAD PAVING DEBT SERVICE FUND								
A: Revenues								
4725 Road Paving Debt Levy Proceeds	305,000	310,000	260,000	0	0	260,000	260,000	0.0%
4916 Interest - Road Debt Service 4M Fund	63	99	513	116	502	0	(502)	
TOTAL REVENUE	305,063	310,099	260,513	116	502	260,000	259,498	0.2%
B: Expenditures								
7725 Interest Expense - 2005A Road Bonds	130,632	10,853	0	0	0	0	0	
7726 2005A Bond Admin Expense	425	0	0	0	0	0	0	
7735 Interest Expense - 2014A Refunding Bonds	0	104,751	97,250	7,663	38,725	105,000	66,275	36.9%
7736 2014A Refunding Bonds Admin Expense	38,845	(234,040)	1,900	0	0	0	0	
7741 2017B Road Tax Abate Bds Issue/Admin Expense	0	0	0	(20,868)	(11,093)	0	11,093	
7742 Interest Expense - 2017B Road Tax Abate Bds	0	0	0	3,617	3,617	0	(3,617)	
TOTAL EXPENDITURES	169,902	(118,437)	99,150	(9,588)	31,249	105,000	73,751	29.8%
Net ROAD PAVING DEBT SERV FUND	135,161	428,536	161,363	9,705	(30,747)	155,000	185,747	-19.8%
#800/805 CITY INFRASTRUCTURE IMP FD								
A: Revenues								
4917 Interest Income	3	395	4,602	60	2,302	0	(2,302)	
4852 VBWD Grant \$50M/Yr for 10 Yrs	0	0	50,000	0	0	0	0	
4853 Wash Cty Share Downtown/Village Road Project	0	0	0	573,689	1,000,861	0	(1,000,861)	
4879 Downtown Special Assessments	0	0	0	49,000	49,000	0	(49,000)	
4895 DNR Flood Imp Grant/PFA/Imp Bd Levy	0	48,937	98,000	0	0	98,000	98,000	0.0%
4896 DNR Flood Imp Grant Match - Tax Levy	95,000	95,000	95,000	0	0	95,000	95,000	0.0%
TOTAL REVENUE	95,003	144,332	247,602	622,748	1,052,163	193,000	(859,163)	545.2%
B: Expenditures								
8870 Downtown - Special Assessment Exp	0	0	0	23,408	25,072	0	(25,072)	
8871 Wetland Credits	0	0	0	0	51,748	0	(51,748)	
8891 Downtown Property Purchase/Expense	0	0	1,727	61	126	0	(126)	
8892 Dwnntown Imp - Easements & Damages	0	0	9,200	0	0	0	0	
8894 Septic Permits, Fees, Admin	0	0	85,087	9,075	25,577	0	(25,577)	
8895 DNR Flood Imp Proj - Engineering	0	0	67,891	0	14,066	0	(14,066)	
8896 Sanitary Sewer Improvements	0	0	152,851	69,270	150,393	0	(150,393)	
8897 Septic Construction Engineering	0	0	8,545	26,797	50,559	0	(50,559)	
8898 Flood Mitigation/ROW Services	523,191	1,240,442	18,935	0	0	0	0	
8899 Village Improvements	0	0	22,670	125,434	224,611	0	(8,545)	
8901 Septic Construction	0	0	0	3,590,887	3,621,714	0	(8,545)	
TOTAL EXPENDITURES	523,191	1,240,442	366,905	3,844,932	4,163,866	0	(334,632)	
C: Oth Fin Sources (Uses)/Trfs incl Debt Service								
7737/7739 Interest Exp - Downtown Temp Imp Bond	0	0	(28,163)	(5,120)	(14,721)	0	14,721	
7738/7740 Bond Issue Expense	0	0	(1,608)	(150)	(29,470)	0	29,470	
TOTAL OTH FIN SOURCES (USES)	0	0	(29,771)	(5,270)	(44,190)	0	44,190	
Net 800 CITY INFRASTRUCTURE IMPROVEMEN	(428,188)	(1,096,109)	(149,074)	(3,227,454)	(3,155,893)	193,000	(480,341)	-1635.2%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 5/31/17

	Audited 2014	Audited 2015	Audited 2016	Months of May-17	YTD Actual 5/31/17	Annual Budget 2017	Remaining Budget \$	YTD Act as % of Annual Budget
#810 CITY DOCK FUND								
A: Revenues								
4812 Lease of City Docks	3,850	3,850	3,850	3,850	3,850	3,850	0	100.0%
4909 Interest Income - 4M Fund	22	25	125	32	129	0	(129)	
TOTAL REVENUE	3,872	3,875	3,975	3,882	3,979	3,850	(129)	103.4%
B: Expenditures								
8930 Dock Improvements	1,115	0	0	0	0	0	0	
TOTAL EXPENDITURES	1,115	0	0	0	0	0	0	
Net 810 CITY DOCK FUND	2,757	3,875	3,975	3,882	3,979	3,850	(129)	103.4%

TOTAL ALL FUNDS COMBINED

TOTAL REVENUE	2,605,178	2,900,997	3,120,612	678,026	1,183,016
TOTAL EXPENDITURES	2,055,069	2,599,049	1,827,667	3,955,311	4,805,593
OTH FINANCING SOURCES (USES)	(696,956)	(746,733)	(796,164)	(5,270)	(44,190)
Net ALL FUNDS COMBINED	(146,846.90)	(444,784.77)	496,782.02	(3,282,555.23)	(3,666,767.79)

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
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	Audited 2014	Audited 2015	Audited 2016	Months of May-17	YTD Actual 5/31/17	Annual Budget 2017	Remaining Budget \$	YTD Act as % of Annual Budget
#100 GENERAL FUND								
1-PROPERTY TAXES:								
4000 Current Tax Levy	860,094	899,578	961,378	0	0	1,003,443	1,003,443	0.0%
4005 Fiscal Disparity	47,649	44,904	44,674	0	0	49,525	49,525	0.0%
4015 Delinq Taxes, Penalties, Int & Adj	17,950	5,456	23,892	0	0	0	0	
4013 Street Improvement Capital Fund	200,000	200,000	200,000	0	0	375,000	375,000	0.0%
6928 Special Reserve Fund	294	5,000	3,000	0	0	9,500	9,500	0.0%
6932 Stormwater Fund	3,500	3,500	3,500	0	0	3,500	3,500	0.0%
6933 Vehicle/Equipment Replacement Fund	2,500	2,500	2,500	0	0	2,500	2,500	0.0%
6935 Comprehensive Plan	2,000	2,000	3,000	0	0	4,000	4,000	0.0%
6936 Flood Fund	5,500	5,500	5,500	0	0	5,500	5,500	0.0%
6937 DNR Grant Match	95,000	95,000	95,000	0	0	95,000	95,000	0.0%
6934 Codification	100	100	100	0	0	100	100	0.0%
4843 MN Unemployment Claims	3,000	3,000	1,000	0	0	1,000	1,000	0.0%
4847 Election Fund	5,500	5,500	5,500	0	0	5,500	5,500	0.0%
6910 City Council Contingency Fund	0	0	0	0	0	0	0	
4842 Audit and Legal Reserve	100	100	1,000	0	0	1,000	1,000	0.0%
4844 Parks Capital Repairs/Trail & Ped Bridge	5,500	5,500	5,500	0	0	5,500	5,500	0.0%
4022 Afton Septic System - City Bldgs	15,000	15,000	15,000	0	0	15,000	15,000	0.0%
4846 Sidewalk	2,000	2,000	2,000	0	0	2,000	2,000	0.0%
4012 Bldg & Land Capital Fund	6,000	6,000	6,000	0	0	6,000	6,000	0.0%
4818 City Share High Speed Internet	0	0	75,000	0	0	50,000	50,000	0.0%
4050 Debt Service Levy, Fire Hall Remodeling	57,356	57,933	49,893	0	0	49,833	49,833	0.0%
4898 Debt Serv Levy - Downtown Imp Tmp Bond	0	0	28,000	0	0	28,000	28,000	0.0%
4899 Debt Serv Levy - Downtown Imp PFA Loans	0	8,000	70,000	0	0	70,000	70,000	0.0%
4725 Debt Serv Levy - Road Construction Bonds	305,000	310,000	260,000	0	0	260,000	260,000	0.0%
TOTAL PROPERTY TAXES	1,634,042	1,676,572	1,861,437	0	0	2,041,901	2,041,901	0.0%
2-INTERGOVERNMENTAL REVENUE:								
4100 Gravel Tax/West Lakeland Cent College	(2,374)	(2,333)	(2,160)	0	(2,267)	(2,400)	(133)	
4108 Market Value Credit - Ag	5,797	10,033	9,596	0	0	4,000	4,000	0.0%
4112 PERA Rate Increase Aid	634	634	634	0	0	634	634	0.0%
4175 Agricultural perserve credit	659	663	1,005	0	0	500	500	0.0%
TOTAL INTERGOVT REVENUES	4,715	8,998	9,076	0	(2,267)	2,734	5,001	-82.9%
3-CHARGES FOR SERVICES:								
4205 Assessment Search	50	20	80	10	30	35	5	85.7%
4210 Sale of City Data (Various Media)	20	117	34	0	1	100	99	0.8%
TOTAL CHARGES FOR SERVICES	70	137	114	10	31	135	104	22.8%

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 5/31/17

	Audited 2014	Audited 2015	Audited 2016	Months of May-17	YTD Actual 5/31/17	Annual Budget 2017	Remaining Budget \$	YTD Act as % of Annual Budget
4-FINES & FORFEITURES:								
4300 County Fines & Fees	10,359	15,861	14,422	698	5,142	14,000	8,858	36.7%
4305 Other Fines & Forfeitures	0	0	664	0	0	250	250	0.0%
TOTAL FINES & FORFEITURES	10,359	15,861	15,086	698	5,142	14,250	9,108	36.1%
5-LICENSES, FEES, PERMITS:								
4400 Building Permit Fees - Afton	86,885	117,818	206,416	44,548	78,849	86,000	7,152	91.7%
4401 Building & Eng'g Inspection Fees	800	1,050	1,550	1,000	1,250	250	(1,000)	500.0%
4404 4th of July permits	250	0	0	0	0	0	0	
4405 Pet License & Impound Fees	335	1,025	325	15	545	300	(245)	181.7%
4410 Liquor Licenses	3,000	3,000	5,023	0	0	2,600	2,600	0.0%
4415 Other Licenses	413	260	589	29	29	350	321	8.2%
4435 Street Opening & Utility Permit Fees	750	500	2,250	250	1,250	1,750	500	71.4%
4437 Utility Franchise Fees	59,438	59,554	57,833	0	17,107	58,000	40,893	29.5%
4440 Zoning Fees & Permits	10,248	6,965	7,886	275	1,755	3,000	1,245	58.5%
TOTAL LICENSES, FEES, PERMITS	162,119	190,172	281,870	46,116	100,784	152,250	51,466	66.2%
7-MISCELLANEOUS REVENUE:								
4601 Insurance dividend	3,208	3,271	3,972	0	0	2,000	2,000	0.0%
4604 Park rental & cleaning fees	825	560	225	150	150	500	350	30.0%
4615 Settlements/Other Income/Transfer	10	869	160	0	234	0	(234)	
TOTAL MISCELLANEOUS REVENUE	4,043	4,700	4,357	150	384	2,500	2,116	15.4%
9-OTHER GRANTS:								
4810 County Grant-recycling grant	7,178	7,210	7,210	0	0	7,090	7,090	0.0%
4815 Cable Commission Grant	1,200	1,200	1,200	0	1,500	1,200	(300)	125.0%
TOTAL OTHER GRANTS	8,378	8,410	8,410	0	1,500	8,290	6,790	18.1%
10-INTEREST REVENUES:								
4901 Interest - 4M Fund General	54	144	955	836	2,037	50	(1,987)	4073.5%
TOTAL INTEREST REVENUES	54	144	955	836	2,037	50	(1,987)	4073.5%
TOTAL REVENUES	1,823,780	1,904,993	2,181,305	47,810	107,610	2,222,110	2,114,500	4.8%

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 5/31/17

	Audited 2014	Audited 2015	Audited 2016	Months of May-17	YTD Actual 5/31/17	Annual Budget 2017	Remaining Budget \$	YTD Act as % of Annual Budget
B: EXPENDITURES								
1-WAGES & BENEFITS:								
5002 Mayor & Council	13,200	13,400	13,200	1,100	5,500	13,200	7,700	41.7%
5004 Administrator	81,575	88,150	91,483	7,679	38,396	97,759	59,363	39.3%
5005 Intern (s)	0	0	0	0	0	4,500	4,500	0.0%
5007 Office Assistant	17,717	16,059	18,272	2,126	9,094	16,556	7,462	54.9%
5008 Office Manager/Clerk	38,593	38,922	38,798	0	557	44,150	43,593	1.3%
5115 Contract Office - Administration	0	0	0	385	4,021			
5020 Maintenance Personnel incl Vehicle Allowance	17,849	17,300	18,816	2,993	7,549	24,669	17,120	30.6%
5014 FICA & Medicare	13,425	17,702	17,854	1,163	5,497	15,364	9,867	35.8%
5018 Insurance Benefits (Disability)	642	646	648	28	28	720	692	3.9%
5037 Other Financial Benefits	16,200	26,400	26,400	2,200	11,000	26,400	15,400	41.7%
5053 PERA	11,416	12,178	13,008	919	4,481	15,063	10,582	29.8%
5024 Workers Comp Insurance	2,530	3,689	3,171	0	0	3,100	3,100	0.0%
TOTAL WAGES & BENEFITS	213,147	234,446	241,650	18,594	86,124	261,481	179,378	32.9%
2-PROFESSIONAL SERVICES:								
5120 Contract - Videographer	606	710	1,807	213	1,144	2,000	856	57.2%
5302 Assessor Fees	20,191	20,716	21,269	21,895	22,215	21,850	(365)	101.7%
5304 Accounting fees	13,365	14,375	15,247	1,290	6,675	16,500	9,825	40.5%
5305 Auditing fees	5,350	5,450	5,350	0	5,650	8,700	3,050	64.9%
5310 Engineering Fees	12,722	17,707	23,561	2,737	8,141	20,000	11,859	40.7%
5315 Recording fees	151	46	0	0	0	300	300	0.0%
5320 Legal fees - Prosecution	29,698	25,140	23,160	2,810	12,776	28,000	15,224	45.6%
5321 Legal fees - General/Civil	13,772	20,447	21,951	1,190	6,901	22,000	15,099	31.4%
5330 Planning Fees	0	0	0	49	389	4,000	3,611	9.7%
5335 Other Fees for Service	0	0	(433)	0	0	1,500	1,500	0.0%
5350 Building Inspection Fees - Stensland	36,910	48,921	80,054	18,607	36,678	34,400	(2,278)	106.6%
5360 Misc Dev Fees	(200)	(345)	0	0	0	0	0	
5370 Well Monitoring Program	144	0	768	0	0	1,000	1,000	0.0%
5380 Watershed Management	488	488	595	0	0	500	500	0.0%
TOTAL PROFESSIONAL SERVICES	133,198	153,655	193,329	48,789	100,568	160,750	60,182	62.6%

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
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	Audited 2014	Audited 2015	Audited 2016	Months of May-17	YTD Actual 5/31/17	Annual Budget 2017	Remaining Budget \$	YTD Act as % of Annual Budget
4-OTHER EXPENDITURES:								
5500 Office Equipment	176	1,612	576	0	0	700	700	0.0%
5505 Bank/IRS Fees/Penalties/Sales Tax	135	347	262	9	128	400	272	32.0%
5510 Comp Svc (All Hard/Software, GIS, Web, Email)	4,825	5,396	5,610	615	1,649	9,500	7,851	17.4%
5516 Copier Lease	6,424	6,796	3,243	230	1,150	7,000	5,850	16.4%
5520 Equipment Maintenance	62	0	0	0	0	1,000	1,000	0.0%
5525 Insurance-General Liability	18,377	17,886	17,250	15,962	15,962	21,000	5,038	76.0%
5535 Misc. Expense	230	956	21	0	152	2,000	1,848	7.6%
5540 Office Supplies	2,673	2,953	2,631	618	1,612	4,000	2,388	40.3%
5545 Other Administration	475	713	400	0	320	500	180	64.0%
5550 Postage	4,816	3,439	3,281	75	824	3,500	2,676	23.5%
5555 Publishing & Printing	2,336	3,656	2,201	0	335	2,800	2,465	12.0%
5560 Newsletter	5,281	6,058	5,339	870	2,774	6,000	3,226	46.2%
5565 Telephone	2,759	2,682	2,703	135	949	3,500	2,552	27.1%
5575 Travel & Mileage	180	0	132	0	109	500	391	21.8%
5580 Membership & Dues	2,987	3,158	3,207	0	0	3,000	3,000	0.0%
5585 Seminars & Education	1,932	2,364	682	(375)	875	2,500	1,625	35.0%
TOTAL OTHER EXPENDITURES	53,668	58,017	47,538	18,139	26,838	67,900	41,062	39.5%
SUBTOTAL GENERAL & ADMINISTRATIVE	400,012	446,119	482,517	85,523	213,530	490,131	280,622	43.6%
5-PUBLIC SAFETY:								
5605 Animal Control	1,899	2,823	1,959	0	(49)	4,000	4,049	-1.2%
5625 Fire & Ambulance Service	213,705	219,953	232,893	0	121,648	243,296	121,648	50.0%
5626 Fire Relief Association	0	0	0	0	0	0	0	
5635 Police Service - County	168,494	169,289	178,385	0	227	175,000	174,773	0.1%
TOTAL PUBLIC SAFETY	384,098	392,065	413,237	0	121,825	422,296	300,471	28.8%
6-PUBLIC HEALTH:								
5705 Recycling - Afton	150	268	1,076	400	475	500	25	95.0%
5720 Refuse Hauling - City Hall	1,630	819	708	167	274	1,500	1,226	18.2%
TOTAL PUBLIC HEALTH	1,780	1,087	1,784	567	749	2,000	1,251	37.4%

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 5/31/17

	Audited 2014	Audited 2015	Audited 2016	Months of May-17	YTD Actual 5/31/17	Annual Budget 2017	Remaining Budget \$	YTD Act as % of Annual Budget
7-STREETS:								
5820 Gravel Road Maintenance	1,755	3,530	7,944	1,456	1,966	4,000	2,034	49.2%
5825 Crackseal/Seal Coat/Gravel Shouldering	90,685	51,829	11,701	0	294	75,000	74,706	0.4%
5830 Snow & Ice Control	115,692	62,431	78,910	0	53,656	110,000	56,344	48.8%
5835 Surf maint/Sweeping/Pothole Repair	29,844	49,873	33,139	1,020	19,027	46,000	26,973	41.4%
5845 Brush,Tree,Mow,Bridge,Culvert,Guardrail	25,502	40,117	21,136	9,403	18,470	39,000	20,530	47.4%
5850 Street Lighting	3,982	4,286	3,164	634	1,973	5,000	3,027	39.5%
5855 Gas Lamps - Operating Costs	2,851	2,491	1,889	(106)	833	2,700	1,867	30.9%
5856 Gas Lamps - Capital	0	0	0	0	0	0	0	
5860 Signs & Signals	2,977	3,247	3,413	0	1,328	4,000	2,672	33.2%
5870 Other - Road Maint.	758	605	1,696	76	226	2,000	1,774	11.3%
TOTAL STREETS	274,047	218,410	162,992	12,482	97,773	287,700	189,927	34.0%
9-OTHER PUBLIC WORKS EXPENDITURES:								
5910 Flood Control (Operate Pump/Dike)	803	0	0	0	0	1,600	1,600	0.0%
5920 Repair & Maint - Equipment	1,312	1,080	1,324	0	784	1,500	716	52.3%
5925 Fuel & Lubricants	478	558	311	0	100	1,000	900	10.0%
5930 Tools & Minor Equipment	243	277	275	75	75	950	875	7.9%
TOTAL OTHER PUBLIC WORKS	2,836	1,914	1,910	75	959	5,050	4,091	19.0%
SUBTOTAL STREETS, REHAB & PUBLIC WORKS	276,883	220,324	164,902	12,558	98,732	292,750	194,018	33.7%
9-BUILDINGS & LAND:								
6010 Gas Heat	2,060	1,937	1,071	(139)	540	2,200	1,660	24.6%
6020 Electricity	1,822	1,731	1,635	(129)	971	2,000	1,029	48.6%
6030 Miscellaneous Expense	777	1,036	944	34	304	800	496	38.1%
6035 Cleaning	1,031	874	273	0	0	2,000	2,000	0.0%
6040 Repair & Maintenance	898	1,910	902	232	654	2,000	1,346	32.7%
6045 City Garage Expense	3,264	2,557	3,182	(107)	1,466	2,500	1,034	
6050 Supplies	594	288	289	24	164	500	336	32.8%
TOTAL BUILDINGS & LAND	10,446	10,334	8,296	(85)	4,099	12,000	7,901	34.2%

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 5/31/17

	Audited 2014	Audited 2015	Audited 2016	Months of May-17	YTD Actual 5/31/17	Annual Budget 2017	Remaining Budget \$	YTD Act as % of Annual Budget
12-PARKS & RECREATION:								
6105 4th of July Celebration	3,691	3,500	3,500	0	3,500	3,500	0	100.0%
6135 Park Maintenance	1,275	359	569	40	289	1,200	911	24.1%
6140 Miscellaneous expense	52	62	112	0	0	300	300	0.0%
6205 Cemetery maintenance	0	0	9,000	0	9,000	9,000	0	100.0%
TOTAL PARKS & RECREATION	5,018	3,921	13,181	40	12,789	14,000	1,211	91.3%
OVERALL TOTAL EXPENDITURES	1,078,237	1,073,850	1,083,917	98,602	451,724	1,233,177	785,474	36.6%
C: OTHER FINANCING SOURCES (USES)								
4725 Tax Levy to Road Debt Service Fund	(305,000)	(310,000)	(260,000)	0	0	(260,000)	(260,000)	
4898 Tax Levy to Dwtwn Imp Tmp Bonds	0	0	(28,000)	0	0	(28,000)	(28,000)	
4899 Tax Levy to Dwtwn Imp PFA Loans	0	0	(70,000)	0	0	(70,000)	(70,000)	
4050 Tax Levy to Fire Hall Debt Service Fund	(57,356)	(57,933)	(49,893)	0	0	(49,833)	(49,833)	
6920 Oper trf to Bldg & Land Fund - Budgeted	(6,000)	(6,000)	(6,000)	0	0	(6,000)	(6,000)	
6920 Oper trf to Bldg & Land Fund - UnBudgeted	0	(20,000)	(25,000)	0	0	0	0	
6921 Oper trf to Street Imp -UnBudgeted	0	(43,500)	(230,000)	0	0	0	0	
6925 Oper trf to Street Imp -Budgeted	(200,000)	(200,000)	(200,000)	0	0	(375,000)	(375,000)	
6928 Oper Trf from(to) Special Reserve Fund	(294)	(5,000)	(88,000)	0	0	(9,500)	(9,500)	
6932 Oper Trf to Stormwater Fund	(3,500)	(3,500)	(3,500)	0	0	(3,500)	(3,500)	
6933 Oper Trf to Vehicle Fund	(2,500)	(2,500)	(2,500)	0	0	(2,500)	(2,500)	
6935 Oper Trf to Comprehensive Plan	(2,000)	(2,000)	(3,000)	0	0	(4,000)	(4,000)	
6936 Oper Trf to Flood Mitigation & Control	(5,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)	
6937 Oper Trf to DNR Grant Match	(95,000)	(95,000)	(95,000)	0	0	(95,000)	(95,000)	
6934 Oper trf to Codification (Spec Act Fd)	(100)	(100)	(100)	0	0	(100)	(100)	
4843 Oper Trf to MN Unemployment Claims	(3,000)	(3,000)	(1,000)	0	0	(1,000)	(1,000)	
4847 Oper Trf to Election Expense Fund	(5,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)	
6910 City Council Contingency Fund	0	0	0	0	0	0	0	
4842 Oper Trf to Audit and Legal Reserve	(100)	(100)	(1,000)	0	0	(1,000)	(1,000)	
4844 Oper Trf to Parks Capital Repairs/Trail & Ped Bridge	(5,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)	
xxxx Oper Trf to Afton Septic System - City Bldgs	(15,000)	(15,000)	(15,000)	0	0	(15,000)		
xxxx Oper Trf to PFA Loan Interest (Spec Act Fd)	0	(8,000)	0	0	0	(50,000)		
4846 Oper Trf to Sidewalk	(2,000)	(2,000)	(2,000)	0	0	(2,000)	(2,000)	
6929 Trf (to)/from Special Activities Fund (Various)	0	(15,000)	0	0	0	0	0	
TOTAL OTH FINANCING/TRANSFERS	(708,350)	(805,133)	(1,096,493)	0	0	(988,933)	(923,933)	
REVENUES OVER (UNDER) EXPENDITURES	37,193	26,010	895	(50,792)	(344,114)	\$0	344,114	
Fund Balance - Beginning of Period	264,114	301,307	327,317		\$328,212			
Fund Balance - End of Period	301,307	327,317	328,212		(\$15,902)			

City of Afton
Summary of Special Activities and MN Investment Funds
YTD 5/31/17

	Balance 12/31/2013	Balance 12/31/2014	Balance 12/31/2015	Balance 12/31/2016	Receipts	Disbursements	Transfers	Balance 5/31/2017
#550 Special Activities Fund								
A. Interest (unallocated)	3,848.46	3,871.67	3,930.92	4,394.61	464.44			4,859.05
B1. Cable Commission	23,978.90	18,378.87	24,889.73	13,549.11	10,880.57	8,077.35		16,352.33
B2. 4th of July Reserve	0.00	0.00	0.00	0.00				0.00
B3. City Council Contingency Reserve	13,452.60	10,975.00	9,775.00	4,768.56		4,498.80		269.76
B4. Community Garden	(87.88)	(87.88)	(0.00)	(0.00)				(0.00)
B4. MN Historic Preservation Design Guidelines	0.00	0.00	8,000.00	(225.00)				(225.00)
C1. Codification	3,650.20	3,750.20	3,850.20	3,950.20				3,950.20
C2. Comprehensive Plan	7,673.28	8,155.36	1,947.36	4,947.36				4,947.36
D1. Flood Control (Acct 7836)	8,445.20	5,063.99	17,004.27	22,304.27				22,304.27
D2. Storm Water Control	17,933.70	21,433.70	24,933.70	28,433.70				28,433.70
D3. Snow & Ice Reserve	0.00	0.00	15,000.00	15,000.00				15,000.00
D6. TAG Wastewater Comm Assessmnt (Acct 7833)	(15,982.34)	(15,982.34)	0.00	0.00				0.00
E. Charitable Gaming Fund	0.00	0.00	0.00	84.47	112.11			196.58
F. Applicant Pass-Thru Expenses	0.00	0.00	0.00	0.00				0.00
G. TIF Dist No. 1 (Afton Market Square)	849.01	849.01	0.00	0.00				0.00
H. State Fire Aid (Pass-Thru)	0.00	0.00	0.00	0.00	1,000.00	1,000.00		0.00
I. City Vehicles	1,648.96	4,148.96	6,648.96	9,148.96				9,148.96
K. Audit/Legal Reserve	38,336.57	38,436.57	38,536.57	39,536.57				39,536.57
L. MN UI Claims, Severance & Oth PTO	20,788.53	23,788.53	26,788.53	27,788.53				27,788.53
M. Parks Capital, Pedestrian Bike Trail & Bridge	10,959.94	16,459.94	21,959.94	27,459.94		9,508.75		17,951.19
N. Election Expense	6,402.20	5,780.27	11,159.33	9,452.67		1,550.00		7,902.67
O. Sidewalk	8,000.00	10,000.00	12,000.00	14,000.00				14,000.00
Total #550 Special Activities Fund	149,897.33	155,021.85	226,424.51	224,593.95	12,457.12	24,634.90	0.00	212,416.17
#600 MN Investment Fund								
4886/8986 Chandler Exhibits	100,985.08	104,361.13	104,409.10	104,635.25	226.41		0.00	104,861.66
Total #600 MN Investment Fund	100,985.08	104,361.13	104,409.10	104,635.25	226.41	0.00	0.00	104,861.66

City of Afton
Special Activities Fund - Detail by Account
January through May 2017

06/14/17

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4815 · Cable Commission Distributions							
Dep...	03/31/2017	2016		Cable Commission: 2016 year end distribution		10,880.57	10,880.57
Total 4815 · Cable Commission Distributions					0.00	10,880.57	10,880.57
4914 · Special Activity - Interest							
Gen...	01/31/2017	interest		Interest Income		73.38	73.38
Gen...	02/28/2017	interest		Interest Income		73.49	146.87
Gen...	03/31/2017	interest		Interest Income		94.03	240.90
Gen...	04/29/2017	interest		Interest Income		110.28	351.18
Gen...	05/31/2017	interest		Interest Income		113.26	464.44
Total 4914 · Special Activity - Interest					0.00	464.44	464.44
4940 · State Fire Aid Received							
Dep...	04/01/2017	5048902		St of MN: Firefighters Relief Assoc 2017 820100 SBR		1,000.00	1,000.00
Total 4940 · State Fire Aid Received					0.00	1,000.00	1,000.00
4950 · 10% Charitable Gaming Tax							
Dep...	03/31/2017	11010		Merrick, Inc. Feb2017 Charitable Gaming - Lumberyard Pub		44.35	44.35
Dep...	03/31/2017	10942		Merrick, Inc. Jan2017 Charitable Gaming - Lumberyard Pub		67.76	112.11
Total 4950 · 10% Charitable Gaming Tax					0.00	112.11	112.11
5440 · State Fire Aid Paid							
Bill	04/19/2017	FireAid SBR	LSCV Fire Relief Assn (State Aid)	2017 State Fire Aid 820100 SBR	1,000.00		(1,000.00)
Total 5440 · State Fire Aid Paid					1,000.00	0.00	(1,000.00)
5561 · Communications							
Bill	05/17/2017	12908	Audio Logic Systems	New City Hall Communications system	6,483.97		(6,483.97)
Bill	05/31/2017	TV for CC	Moorse, Ron {DD} (Reimb Exp)	Large screen TV & accessories for Council Chambers	1,593.38		(8,077.35)
Total 5561 · Communications					8,077.35	0.00	(8,077.35)
6347 · Elections Expense							
Bill	02/28/2017	113242	Wash Cty (Elections)	2017 election maintenena fees	1,550.00		(1,550.00)
Total 6347 · Elections Expense					1,550.00	0.00	(1,550.00)
6348 · Pedestrian Bike Trl/Bridge Exp							
Bill	02/28/2017	100	Lower St Croix Valley Community Foundatio	Lower St Croix Trail resurfacing project	5,000.00		(5,000.00)
Bill	05/17/2017	120117	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	CSAH 18 St Croix Trail: Bike/Pedestrian Trail Improvements 10% Down	4,508.75		(9,508.75)
Total 6348 · Pedestrian Bike Trl/Bridge Exp					9,508.75	0.00	(9,508.75)
6366 · City Council Contingency Exp							
Bill	01/31/2017	22730	Northwest Assoc (City Projects)	Carlson property	461.70		(461.70)
Bill	02/28/2017	030717	Northwest Assoc (Private Projects)	Carlson subd	499.80		(961.50)
Bill	03/31/2017	Mar2017	Youth Service Bureau	YSB Services - 2017	1,500.00		(2,461.50)
Bill	05/31/2017	22946	Northwest Assoc (Private Projects)	Carlson subd	2,037.30		(4,498.80)
Total 6366 · City Council Contingency Exp					4,498.80	0.00	(4,498.80)
TOTAL					24,634.90	12,457.12	(12,177.78)

City of Afton
Street Improvement Fund - Detail by Account
 January through May 2017

Type	Date	Num	Source Name	Memo	Amount
4907 · Pub Wks 4M Fd Interest Earnings					
General ...	01/31/2017	Interest		Interest Income	183.17
General ...	02/28/2017	Interest		Interest Income	183.50
General ...	03/31/2017	Interest		Interest Income	240.06
General ...	04/29/2017	Interest		Interest Income	281.51
General ...	05/31/2017	Interest		Interest Income	293.59
Total 4907 · Pub Wks 4M Fd Interest Earnings					1,181.83
7900 · Street Imp Capital Projects					
7937 · Bridge Repair & Replacement					
Bill	02/28/2017	170-16	WSB (Bridge Inspections)	Bridge Safety Inspections	(616.50)
Total 7937 · Bridge Repair & Replacement					(616.50)
7943 · 2017 Street Projects					
Bill	02/28/2017	540-1	WSB (Pavement Mgmt)	Local Street Improvements	(20,064.00)
Bill	03/31/2017	743197668	Finance and Commerce	2017 Pavement Management Project	(220.16)
Bill	03/31/2017	540-2	WSB (Pavement Mgmt)	2017 Pavement Management Project	(61,720.21)
Bill	04/30/2017	119	Tri-County Services (Streets, Other)	Culverts: 15th St complete	(19,200.00)
Bill	04/30/2017	540-3	WSB (Pavement Mgmt)	2017 Pavement Management Project	(15,832.00)
Bill	04/30/2017	March2017	WSB (City Engineer)	2017 Pavement project	(152.00)
Bill	05/31/2017	4 thru 4/30/17	WSB (Pavement Mgmt)	2017 Pavement Management Project	(2,916.50)
Total 7943 · 2017 Street Projects					(120,104.87)
7981 · Village Local Road Improvements					
Bill	03/31/2017	400-39	WSB (Village Local Road Imp)	Village Local Road Improvements	(4,383.00)
Bill	04/30/2017	400-40	WSB (Village Local Road Imp)	Village Local Road Improvements	(2,618.50)
Total 7981 · Village Local Road Improvements					(7,001.50)
7982 · CR 21 Improvement Project					
Bill	04/30/2017	12980	Rumpca Excavating Inc	lime rock: cartway	(695.99)
Bill	04/30/2017	124	Tri-County Services (Streets, Other)	Trading Post gravel: 201 and cartway	(170.00)
Bill	05/31/2017	ReimbTowing	Pat Donahue	Honda winch out 5/21/17 by Jerry's Towing: 36th St off St Croix Trl. Muddy street	(324.94)
Total 7982 · CR 21 Improvement Project					(1,190.93)
Total 7900 · Street Imp Capital Projects					(128,913.80)
TOTAL					(127,731.97)

City of Afton
Bldg & Land Fund - Detail by Account
 January through May 2017

Type	Date	Num	Source Name	Memo	Amount
4906 · Bldg & Land Interest Earnings					
Gen...	01/31/2017	interest		Interest Income	27.79
Gen...	02/28/2017	interest		Interest Income	28.03
Gen...	03/31/2017	interest		Interest Income	35.81
Gen...	04/29/2017	interest		Interest Income	41.99
Gen...	05/31/2017	interest		Interest Income	44.03
Total 4906 · Bldg & Land Interest Earnings					177.65
6007 · Deputy Office Facility					
Bill	04/30/2017	1516	James W. Cox	architectural services: Garage/Deputy Office Facility	(1,561.75)
Total 6007 · Deputy Office Facility					(1,561.75)
TOTAL					(1,384.10)

City of Afton
City Dock Fund - Detail by Account
 January through May 2017

Type	Date	Num	Source Name	Memo	Amount
4812 · Dock Lease Revenue					
Dep...	05/25/2017	42741		Afton St Croix Co: 2017 Dock Lease	3,850.00
Total 4812 · Dock Lease Revenue					3,850.00
4909 · Dock 4M Fd - Interest Earnings					
Gen...	01/31/2017	Interest		Interest Income	21.18
Gen...	02/28/2017	Interest		Interest Income	20.53
Gen...	03/31/2017	Interest		Interest Income	25.38
Gen...	04/29/2017	Interest		Interest Income	29.77
Gen...	05/31/2017	Interest		Interest Income	32.36
Total 4909 · Dock 4M Fd - Interest Earnings					129.22
TOTAL					3,979.22

City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
 January through May 2017

Type	Date	Num	Source Name	Memo	Amount
5820 · Gravel Road Maintenance					
Bill	04/30/2017	118	Tri-County Services (Streets, Other)	grade Trading Post and 60th	(510.00)
Bill	05/31/2017	13039	Rumpea Excavating Inc	lime rock and black dirt	(1,456.46)
Total 5820 · Gravel Road Maintenance					(1,966.46)
5825 · Crackseal/Seal Coat/Shouldering					
Bill	04/30/2017	170430	Commercial Asphalt Company	50th St	(294.02)
Total 5825 · Crackseal/Seal Coat/Shouldering					(294.02)
5830 · Snow & Ice Control					
Bill	01/31/2017	111457	Wash Cty (Rd & Bridge)(Trans & Phys D...	snow & ice control: sand and salt	(5,536.91)
Bill	01/31/2017	77	Tri-County Services (Snow Ice)	Snow & Ice Control: Jan 2017	(21,738.75)
Bill	01/31/2017	112957	Wash Cty (Rd & Bridge)(Trans & Phys D...	Jan 2017 snow & ice control: sand and salt	(12,508.44)
Bill	02/28/2017	91	Tri-County Services (Snow Ice)	Snow & Ice Control: Feb	(2,380.00)
Bill	02/28/2017	114861	Wash Cty (Rd & Bridge)(Trans & Phys D...	Feb and Mar 2017 snow & ice control: sand and salt	(7,721.55)
Bill	03/31/2017	102	Tri-County Services (Snow Ice)	Snow & Ice Control: March	(2,167.50)
Bill	04/30/2017	116328	Wash Cty (Rd & Bridge)(Trans & Phys D...	snow & ice control: sand and salt	(1,602.58)
Total 5830 · Snow & Ice Control					(53,655.73)
5835 · Surf Maint/Bit Patch/Sweeping					
Bill	03/31/2017	95	Tri-County Services (Streets, Other)	pot hole patching	(11,113.75)
Bill	04/30/2017	00021651	City of Saint Paul	asphalt mix	(1,566.48)
Bill	04/30/2017	00022051	City of Saint Paul	asphalt mix	(221.64)
Bill	04/30/2017	121	Tri-County Services (Streets, Other)	street sweeping	(4,675.00)
Bill	04/30/2017	122	Tri-County Services (Streets, Other)	pothole patch 50th	(430.00)
Bill	05/31/2017	137	Tri-County Services (Streets, Other)	tar trailer	(1,020.00)
Total 5835 · Surf Maint/Bit Patch/Sweeping					(19,026.87)
5845 · Brush/Tree/Sod/Seed					
Bill	03/31/2017	97	Tri-County Services (Streets, Other)	15th St skidloader with brush mower (tree trim)	(2,570.00)
Bill	04/30/2017	120	Tri-County Services (Streets, Other)	culvert Sweed Hill	(2,500.00)
Bill	04/30/2017	123	Tri-County Services (Streets, Other)	brushing 15th and Normal	(3,997.50)
Bill	05/31/2017	139	Tri-County Services (Streets, Other)	tree trim, brushing & haul	(9,402.50)
Total 5845 · Brush/Tree/Sod/Seed					(18,470.00)
5850 · Street Lighting					
Bill	01/01/2017	120516	Xcel Energy {EFT} (51-6223921-2)	Street Lighting Service	(218.11)
Bill	01/31/2017	13117	Xcel Energy {EFT} (51-5700429-6)	3033 St. Croix Trail S Meter #0077765464	(139.95)
Bill	02/21/2017	022117	Xcel Energy {EFT} (51-5700429-6)	3033 St. Croix Trail S Meter #0077765464	(144.05)
Bill	03/31/2017	537850077	Xcel Energy {EFT} (51-5700429-6)	3033 St. Croix Trail S Meter #0077765464	(130.03)
Bill	03/31/2017	033117	Xcel Energy {EFT} (51-6223921-2)	Street Lighting Service	(221.71)
Bill	03/31/2017	033117	Xcel Energy {EFT} (51-5700429-6)	3033 St. Croix Trail S Meter #0077765464	(144.05)
Bill	03/31/2017	033117	Xcel Energy {EFT} (51-6223921-2)	Street Lighting Service	(211.51)
Bill	04/30/2017	043017	Xcel Energy {EFT} (51-5700429-6)	3033 St. Croix Trail S Meter #0077765464	(130.03)
Gen...	05/01/2017	Utility Adj		Adjust Utility Auto Pays: Xcel, CP Energy, Comcast	(221.14)

City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
 January through May 2017

Type	Date	Num	Source Name	Memo	Amount
Gen...	05/01/2017	Utility Adj		Adjust Utility Auto Pays: Xcel, CP Energy, Comcast	(222.07)
Gen...	05/01/2017	Utility Adj		Adjust Utility Auto Pays: Xcel, CP Energy, Comcast	130.03
Bill	05/31/2017	053117	Xcel Energy {EFT} (51-6223921-2)	Street Lighting Service	(188.86)
Bill	05/31/2017	053117	Xcel Energy {EFT} (51-5700429-6)	3033 St. Croix Trail S Meter #0077765464	(131.52)
Total 5850 · Street Lighting					(1,973.00)
5855 · Gas Lamps - Operating Costs					
Bill	01/31/2017	013117	CP Energy {EFT} (8000015314-0)	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	(26.00)
Bill	01/31/2017	013117	CP Energy {EFT} (8000015314-0)	5855 5297143 3033 St. Croix Trl S Meter #M19981171296	(124.64)
Bill	02/21/2017	022117	CP Energy {EFT} (8000015314-0)	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	(26.00)
Bill	02/21/2017	022117	CP Energy {EFT} (8000015314-0)	5855 5297143 3033 St. Croix Trl S Meter #M19981171296	(129.84)
Bill	03/31/2017	Mar2017	CP Energy {EFT} (8000015314-0)	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	(26.00)
Bill	03/31/2017	Mar2017	CP Energy {EFT} (8000015314-0)	5855 5297143 3033 St. Croix Trl S Meter #M19981171296	(106.40)
Bill	03/31/2017	503551954	Mr. Rooter Plumbing	gas lamp repair	(200.00)
Bill	03/31/2017	033117	CP Energy {EFT} (8000015314-0)	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	(170.00)
Bill	04/30/2017	043017	CP Energy {EFT} (8000015314-0)	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	(130.00)
Gen...	05/01/2017	Utility Adj		Adjust Utility Auto Pays: Xcel, CP Energy, Comcast	212.69
Gen...	05/01/2017	Utility Adj		Adjust Utility Auto Pays: Xcel, CP Energy, Comcast	261.16
Bill	05/31/2017	053117	CP Energy {EFT} (8000015314-0)	5280051 & 5297140 Meter M19810528546 & M19981171295	(367.93)
Total 5855 · Gas Lamps - Operating Costs					(832.96)
5860 · Signs & Signals					
Bill	01/30/2017	34903	Menards - Hudson	supplies	(19.98)
Bill	04/30/2017	009040	City of Maplewood	street ID signage	(1,308.30)
Total 5860 · Signs & Signals					(1,328.28)
5870 · Other Road Maintenance					
Bill	01/31/2017	7000143	Gopher State One Call	Cafton01 FTP Tickets, 2017 Annual Facility Operator fee	(100.00)
Bill	01/31/2017	7010142	Gopher State One Call	Cafton01 FTP Tickets	(1.35)
Bill	01/31/2017	6120143	Gopher State One Call	Cafton01 FTP Tickets	(5.40)
Bill	02/28/2017	7020142	Gopher State One Call	Cafton01 FTP Tickets	(2.70)
Bill	03/31/2017	7030142	Gopher State One Call	Cafton01 FTP Tickets	(17.55)
Bill	04/30/2017	7040142	Gopher State One Call	Cafton01 FTP Tickets	(22.95)
Bill	05/31/2017	7050144	Gopher State One Call	Cafton01 FTP Tickets	(75.60)
Total 5870 · Other Road Maintenance					(225.55)
5920 · Repair & Maint Equipment					
Bill	01/31/2017	55139	All Seasons Rental	supplies	(23.49)
Bill	02/28/2017	55319	All Seasons Rental	supplies	(18.99)
Bill	04/26/2017	56176	All Seasons Rental	supplies	(52.97)
Bill	04/30/2017	W55550 & W555...	Frontier Ag & Turf	tractor	(471.74)
Bill	04/30/2017	56925	All Seasons Rental	supplies	(216.94)
Total 5920 · Repair & Maint Equipment					(784.13)
5925 · Fuel & Lubricants					

06/14/17

City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
January through May 2017

Type	Date	Num	Source Name	Memo	Amount
Gen...	02/28/2017	Petty Cash	100 Gen'l Fd:A. Rev:A03 Chrges for Svcs...	Petty Cash Activity 11/09/16 thru 3/6/17	0.00
Bill	04/30/2017	W55550 & W555...	Frontier Ag & Turf	tractor	(100.00)
Total 5925 · Fuel & Lubricants					(100.00)
5930 · Tools & Minor Equipment					
Bill	05/31/2017	053456	Engineering Unlimited Inc.	senior padlock	(75.31)
Total 5930 · Tools & Minor Equipment					(75.31)
TOTAL					(98,732.31)

City of Afton
Customer Receipts and Other Deposits - Sorted by Account
 May 2017

Type	Date	Num	Name	Memo	Class	Debit	Credit
100 · 4M Fund/US Bank - General Fund							
Deposit	05/12/2017			Fines&Fees		697.97	
Deposit	05/25/2017			Deposit		60,334.00	
Deposit	05/31/2017			Deposit		49,000.00	
Deposit	05/31/2017			Deposit		573,688.54	
Total 100 · 4M Fund/US Bank - General Fund						683,720.51	0.00
2001 · Permit Escrow & Fees							
Payment	05/25/2017	1581	Wall, Chad Z17-07 2706 Meadow Pass	Driveway Escrow Wall, Chad Z17-07 2706 Meadow Pass			1,500.00
Payment	05/25/2017	1581	Wall, Chad Z17-07 2706 Meadow Pass	Pymt of Driveway Insp Fee Wall, Chad Z17-07 2706 Mead...			250.00
Payment	05/25/2017	6234	Belwin Cons Z17-08 1553 Stagecoach Trl	Escrow Belwin Cons Z17-08 1553 Stagecoach Trl			600.00
Payment	05/25/2017	331	Backes, Jennifer & Terrel Z17-09 Vly Crk	Driveway Escrow Backes, Jennifer & Terrel Z17-09 Vly Crk			1,500.00
Payment	05/25/2017	331	Backes, Jennifer & Terrel Z17-09 Vly Crk	Pymt of Driveway Insp fee Backes, Jennifer & Terrel Z17-0...			250.00
Payment	05/25/2017	37947	Khandpur Z17-10 2668 Meadow Vista Way	Driveway Escrow Khandpur Z17-10 2668 Meadow Vista W...			1,500.00
Payment	05/25/2017	37947	Khandpur Z17-10 2668 Meadow Vista Way	Pymt of Driveway Insp fee Khandpur Z17-10 2668 Meadow...			250.00
Payment	05/25/2017	11953	Schneider, HJ Z17-11 3968 River Rd S	Road Setback Escrow Khandpur Z17-10 2668 Meadow Vist...			600.00
Payment	05/25/2017	11953	Schneider, HJ Z17-11 3968 River Rd S	Pymt of Variance Fee Khandpur Z17-10 2668 Meadow Vist...			250.00
Payment	05/25/2017	2174	Novak, Jakc & Heidi Z17-12 14795 Haven Dr	Driveway Escrow Novak, Jake & Heidi Z17-12 14795 Have...			1,500.00
Payment	05/25/2017	2174	Novak, Jake & Heidi Z17-12 14795 Haven Dr	Pymt of Driveway Insp Fee Novak, Jake & Heidi Z17-12 14...			250.00
Total 2001 · Permit Escrow & Fees						0.00	8,450.00
1100 · Taxes and Other Receivables							
1185 · Park Deposits							
Deposit	05/25/2017	15730	Park Deposits	Kimberly Reithmeyer 7/22/17 Robert W Nelson Life Celebr...			100.00
Total 1185 · Park Deposits						0.00	100.00
Total 1100 · Taxes and Other Receivables						0.00	100.00
4205 · Assessment Search Fees							
Deposit	05/25/2017	50223	100 Gen'l Fd:A. Rev:A03 Chrges for Svcs:4205 Asses...	Galowitz Olson: 0602820110007 Laverne Nelson 12838 2n...			10.00
Total 4205 · Assessment Search Fees						0.00	10.00
4300 · County Fines & Fees							
Deposit	05/12/2017	8200657...	100 Gen'l Fd:A. Rev:A04 Fines & Forfeitures:4300 Ct...	MN Dept of Finance: Wash Cty Fines and Fees Apr17			697.97
Total 4300 · County Fines & Fees						0.00	697.97
4400 · Afton Bldg Inspection Fees							
Sales Re...	05/25/2017	B17-41	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Wall, Chad & Rebecca 270...		10,890.00
Sales Re...	05/25/2017	B17-45	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Boeckermann, Herbert 1582...		54.00
Sales Re...	05/25/2017	B17-46	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Osborn, Jaeson & Kayla 52...		109.00
Sales Re...	05/25/2017	B17-47	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Barnhart, James 3535 Tradi...		109.00
Sales Re...	05/25/2017	B17-48	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Damon, Lisa 14825 Afton B...		54.00
Sales Re...	05/25/2017	B17-49	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Hines, John 282 Croixview		109.00
Sales Re...	05/25/2017	B17-50	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Johnson, Ken 3752 River R...		109.00
Sales Re...	05/25/2017	B17-51	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Findlay, Peter 15078 Aft Hills		165.00
Sales Re...	05/25/2017	B17-52	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Agnessi, Mark 14255 East ...		54.00
Sales Re...	05/25/2017	B17-53	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Cronk, Bruce 12916 3rd St S		109.00
Sales Re...	05/25/2017	B17-54	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Schwalm, Jennifer 14541 15...		54.00
Sales Re...	05/25/2017	B17-55	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Kaul, Wm 15621 42nd St		54.00
Sales Re...	05/25/2017	B17-56	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Creative Home 2709 Meado...		330.00
Sales Re...	05/25/2017	B17-57	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Khandpur 2668 Meadow Vi...		16,500.00
Sales Re...	05/25/2017	B17-58	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Grinwald, Martel 12255 8th...		109.00

City of Afton
Customer Receipts and Other Deposits - Sorted by Account

May 2017

Type	Date	Num	Name	Memo	Class	Debit	Credit
Sales Re...	05/25/2017	B17-59	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Pung, Rick 15880 36th St S		660.00
Sales Re...	05/25/2017	B17-60	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Haukland, Roger 5333 Man...		109.00
Sales Re...	05/25/2017	B17-61	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Anderson, Sarah 3435 Penni...		109.00
Sales Re...	05/25/2017	B17-62	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Mai Choua Lor 1069 Manni...		825.00
Sales Re...	05/25/2017	B17-63	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Armstrong, Craig 3085 St C...		132.00
Sales Re...	05/25/2017	B17-64	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Betker, Bruce 3717 Oakgre...		109.00
Sales Re...	05/25/2017	B17-65	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Bonneson, Jeff 14151 50th ...		109.00
Sales Re...	05/25/2017	B17-66	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Bend, Richard 1002 Stagec...		109.00
Sales Re...	05/25/2017	B17-67	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Shepherd of Valley Luth Ch...		412.50
Sales Re...	05/25/2017	B17-68	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Gese, Jesse 16091 15th St S		2,475.00
Sales Re...	05/25/2017	B17-69	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Novak, Jake & Heidi 14380...		6,600.00
Sales Re...	05/25/2017	B17-70	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Johnson, Ken 3752 River R...		462.00
Sales Re...	05/25/2017	B17-71	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Vantassell, Frank 15416 Aft...		109.00
Sales Re...	05/25/2017	B17-72	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:DeRuyck, Michael 3242 Ny...		2,475.00
Sales Re...	05/25/2017	B17-73	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Kokaisel, Debra 13937 44th...		109.00
Sales Re...	05/25/2017	B17-74	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Lemire, Keith 2657 Stageco...		825.00
Sales Re...	05/25/2017	B17-75	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Clymer, Terry 14065 40t St S		109.00
Total 4400 · Afton Bldg Inspection Fees						0.00	44,547.50
4405 · Pet License & Impound Fees							
Deposit	05/25/2017	7993	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pe...	Dina Matson			5.00
Deposit	05/25/2017	6479	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pe...	Robert Dickie			10.00
Total 4405 · Pet License & Impound Fees						0.00	15.00
4420 · Afton Surcharges							
Sales Re...	05/25/2017	B17-41	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Wall, Chad & Rebecca 270...		330.00
Sales Re...	05/25/2017	B17-45	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Boeckermann, Herbert 1582...		1.00
Sales Re...	05/25/2017	B17-46	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Osborn, Jaeson & Kayla 52...		1.00
Sales Re...	05/25/2017	B17-47	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Barnhart, James 3535 Tradi...		1.00
Sales Re...	05/25/2017	B17-48	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Damon, Lisa 14825 Afton B...		1.00
Sales Re...	05/25/2017	B17-49	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Hines, John 282 Croixview		1.00
Sales Re...	05/25/2017	B17-50	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Johnson, Ken 3752 River R...		1.00
Sales Re...	05/25/2017	B17-51	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Findlay, Peter 15078 Aft Hills		5.00
Sales Re...	05/25/2017	B17-52	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Agnessi, Mark 14255 East ...		1.00
Sales Re...	05/25/2017	B17-53	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Cronk, Bruce 12916 3rd St S		1.00
Sales Re...	05/25/2017	B17-54	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Schwalm, Jennifer 14541 15...		1.00
Sales Re...	05/25/2017	B17-55	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Kaul, Wm 15621 42nd St		1.00
Sales Re...	05/25/2017	B17-56	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Creative Home 2709 Meado...		10.00
Sales Re...	05/25/2017	B17-57	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Khandpur 2668 Meadow Vi...		500.00
Sales Re...	05/25/2017	B17-58	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Grinwald, Martel 12255 8th...		1.00
Sales Re...	05/25/2017	B17-59	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Pung, Rick 15880 36th St S		20.00
Sales Re...	05/25/2017	B17-60	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Haukland, Roger 5333 Man...		1.00
Sales Re...	05/25/2017	B17-61	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Anderson, Sarah 3435 Penni...		1.00
Sales Re...	05/25/2017	B17-62	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Mai Choua Lor 1069 Manni...		25.00
Sales Re...	05/25/2017	B17-63	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Armstrong, Craig 3085 St C...		5.00
Sales Re...	05/25/2017	B17-64	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Betker, Bruce 3717 Oakgre...		1.00
Sales Re...	05/25/2017	B17-65	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Bonneson, Jeff 14151 50th ...		1.00
Sales Re...	05/25/2017	B17-66	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Bend, Richard 1002 Stagec...		1.00
Sales Re...	05/25/2017	B17-67	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Shepherd of Valley Luth Ch...		12.50
Sales Re...	05/25/2017	B17-68	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Gese, Jesse 16091 15th St S		75.00
Sales Re...	05/25/2017	B17-69	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Novak, Jake & Heidi 14380...		200.00
Sales Re...	05/25/2017	B17-70	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Johnson, Ken 3752 River R...		14.00
Sales Re...	05/25/2017	B17-71	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Vantassell, Frank 15416 Aft...		1.00
Sales Re...	05/25/2017	B17-72	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:DeRuyck, Michael 3242 Ny...		75.00

City of Afton
Customer Receipts and Other Deposits - Sorted by Account
 May 2017

Type	Date	Num	Name	Memo	Class	Debit	Credit
Sales Re...	05/25/2017	B17-73	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Kokaisel, Debra 13937 44th...		1.00
Sales Re...	05/25/2017	B17-74	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Lemire, Keith 2657 Stageco...		25.00
Sales Re...	05/25/2017	B17-75	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Clymer, Terry 14065 40t St S		1.00
Total 4420 · Afton Surcharges						0.00	1,315.50
4435 · Street Openng & Utility Permits							
Deposit	05/25/2017	132	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4435 St...	Century Link Amy Kludt 60th St S			250.00
Total 4435 · Street Openng & Utility Permits						0.00	250.00
4440 · Zoning Fees & Permits							
Deposit	05/25/2017	17569	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4440 Z...	James and Marjorie Wade: Sign Permit 13506 Valley Creek...			25.00
Total 4440 · Zoning Fees & Permits						0.00	25.00
4604 · Park Rental Fees							
Deposit	05/25/2017	15730	100 Gen'l Fd:A. Rev:A07 Miscellaneous Revenue:460...	Kimberly Reithmeyer 7/22/17			150.00
Total 4604 · Park Rental Fees						0.00	150.00
4625 · 201 Project Revenue							
Deposit	05/25/2017	11722	400 201 Project Fund:A. Rev:4625 201 Project Revenue	Louis and Linda Tilton			303.80
Deposit	05/25/2017	15476798	400 201 Project Fund:A. Rev:4625 201 Project Revenue	Ron Raekeke and Susan Loomis			658.22
Deposit	05/25/2017	9139	400 201 Project Fund:A. Rev:4625 201 Project Revenue	Brad and Shelly Holz			658.22
Total 4625 · 201 Project Revenue						0.00	1,620.24
4812 · Dock Lease Revenue							
Deposit	05/25/2017	42741	810 City Dock Fund:A. Rev:4812 Dock Lease Revenue	Afton St Croix Co: 2017 Dock Lease			3,850.00
Total 4812 · Dock Lease Revenue						0.00	3,850.00
4853 · County Share Dwntrn/Septic Proj							
Deposit	05/31/2017	445760	800 City InfraStructure Imp Fd:A. Rev:4853 County S...	Washington County: Dwntrn/Septic Project			573,688.54
Total 4853 · County Share Dwntrn/Septic Proj						0.00	573,688.54
4879 · Dwntrn Special Assessments							
Deposit	05/31/2017	5267	805 Dwntrn Imp Debt Service:4879 Dwntrn Spec ...	George Gathje 3193 Pennington Av S: 2202820110031			11,500.00
Deposit	05/31/2017	6631	805 Dwntrn Imp Debt Service:4879 Dwntrn Spec ...	Nancy P Freppert 15859 Upper 34th S PO Box 216 220282...			12,500.00
Deposit	05/31/2017	1523	805 Dwntrn Imp Debt Service:4879 Dwntrn Spec ...	Anerson Family Rev Liv Trs 3167 Pennington Av S 220282...			11,500.00
Deposit	05/31/2017	2566	805 Dwntrn Imp Debt Service:4879 Dwntrn Spec ...	Elaine M Mucciacciaro Trs 3786 River Rd PO Box 304			13,500.00
Total 4879 · Dwntrn Special Assessments						0.00	49,000.00
5505 · Bank/IRS/Sales Tax							
Deposit	05/25/2017		100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 ...	Adjust Deposit			0.76
Total 5505 · Bank/IRS/Sales Tax						0.00	0.76
TOTAL						683,720.51	683,720.51

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Type	Date	Num	Name	Memo	Account	Original Amo...
Bill Pmt -...	05/31/2017	21724	Postmaster		100 · 4M Fund/US Bank - ...	(185.23)
Bill	05/31/2017	053017	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	Newsletter	5560 · Newsletter Expenses	185.23
TOTAL						185.23
Bill Pmt -...	05/31/2017	21725	Postmaster		100 · 4M Fund/US Bank - ...	(75.30)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Permit	5550 · Postage	75.30
TOTAL						75.30
Bill Pmt -...	05/16/2017	21781	Briggs & Morgan	Client Number 17707	100 · 4M Fund/US Bank - ...	(7,000.00)
Bill	04/30/2017	596597	805 Downtown Imp Debt Service:7740 2017A Dwntwn Tmp Imp ...	General Obligation Temporary Improvement Bonds, S...	7740 · 2017A Dwntwn Imp ...	7,000.00
TOTAL						7,000.00
Bill Pmt -...	05/16/2017	21782	City of Maplewood	Acct No. 1834	100 · 4M Fund/US Bank - ...	(1,308.30)
Bill	04/30/2017	009040	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	street ID signage	5860 · Signs & Signals	1,308.30
TOTAL						1,308.30
Bill Pmt -...	05/16/2017	21783	City of Saint Paul	Customer No. 2092	100 · 4M Fund/US Bank - ...	(1,566.48)
Bill	04/30/2017	00021651	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	asphalt mix	5835 · Surf Maint/Bit Patch/...	1,566.48
TOTAL						1,566.48
Bill Pmt -...	05/16/2017	21784	Felhaber Larson	File No. 0299687.00001	100 · 4M Fund/US Bank - ...	(1,664.00)
Bill	04/30/2017	612035	800 City InfraStructure Imp Fd:B. Exp:8870 Dwtn Imp - Special A...	Special Assessments: Notice of Hearing, Appeal, Resi...	8870 · Dwtn Imp - Special A...	1,664.00
TOTAL						1,664.00
Bill Pmt -...	05/16/2017	21785	Holstad & Knaak, PLC	Legal Services	100 · 4M Fund/US Bank - ...	(4,000.00)
Bill	04/30/2017	April2017	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Le...	Civil / General	5321 · Legal Fees - General	1,764.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution ...	Prosecution	5320 · Legal Fees - Prosecuti...	2,236.00
TOTAL						4,000.00

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Type	Date	Num	Name	Memo	Account	Original Amo...
Bill Pmt -...	05/16/2017	21786	James W. Cox	Proj: 16-103.00	100 · 4M Fund/US Bank - ...	(1,561.75)
Bill	04/30/2017	1516	115 Bldg & Land Capital Fund:B. Exp:6007 Deputy Office Facility	architectural services: Garage/Deputy Office Facility	6007 · Deputy Office Facility	1,561.75
TOTAL						1,561.75
Bill Pmt -...	05/16/2017	21787	LSCV Fire Relief Assn (State Aid)	State Fire Aid	100 · 4M Fund/US Bank - ...	(1,000.00)
Bill	04/19/2017	FireAid ...	550 Special Activities Fund:H. State Fire Aid:5440 State Fire Aid ...	2017 State Fire Aid 820100 SBR	5440 · State Fire Aid Paid	1,000.00
TOTAL						1,000.00
Bill Pmt -...	05/16/2017	21788	Michael W. Pofahl (CPA)		100 · 4M Fund/US Bank - ...	(2,890.00)
Bill	04/30/2017	2016 A...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5305 Auditing Fees	2016 Audit: Final Billing \$2,890 of \$5,350	5305 · Auditing Fees	2,890.00
TOTAL						2,890.00
Bill Pmt -...	05/16/2017	21789	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - ...	(1,354.00)
Bill	04/30/2017	043017	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting ... 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli... 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli... 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting ...	Monthly charge for Accounting Services per Contract Monthly charge for QB Pro software including Payroll... Mailing envelopes, copies of invoices, misc postage Attendance at CC Meeting	5304 · Accounting Fees 5540 · Office Supplies 5540 · Office Supplies 5304 · Accounting Fees	1,190.00 26.00 38.00 100.00
TOTAL						1,354.00
Bill Pmt -...	05/16/2017	21790	S&P Global Ratings	customer # 1000095652	100 · 4M Fund/US Bank - ...	(9,775.00)
Bill	04/30/2017	11327932	725 Road Paving Debt Service Fund:7741 2017B \$3.5MM Road ...	analytical services re. \$3.5 MM GO Street Tax Abate...	7741 · 2017B \$3.5MM Roa...	9,775.00
TOTAL						9,775.00
Bill Pmt -...	05/16/2017	21791	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	Account No. 20490	100 · 4M Fund/US Bank - ...	(1,602.58)
Bill	04/30/2017	116328	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	snow & ice control: sand and salt	5830 · Snow & Ice Control	1,602.58
TOTAL						1,602.58
Bill Pmt -...	05/16/2017	21792	Croix Crystal Water Treatment	cooler lease and water	100 · 4M Fund/US Bank - ...	(27.00)
Bill	04/30/2017	52699	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 · Misc Exp - Bldg & L...	27.00

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Type	Date	Num	Name	Memo	Account	Original Amo...
TOTAL						27.00
Bill Pmt -...	05/16/2017	21793	Frontier Ag & Turf	Acct No. AFTON002	100 · 4M Fund/US Bank - ...	(571.74)
Bill	04/30/2017	W5555...	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub ... 100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub ...	tractor tractor	5920 · Repair & Maint Equi... 5925 · Fuel & Lubricants	471.74 <u>100.00</u>
TOTAL						571.74
Bill Pmt -...	05/16/2017	21794	Highland Sanitation	Acct No. 7208	100 · 4M Fund/US Bank - ...	(106.40)
Bill	04/30/2017	000036...	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Heal...	extra hauling	5720 · Refuse Hauling - City...	<u>106.40</u>
TOTAL						106.40
Bill Pmt -...	05/16/2017	21795	Innovative Office Solutions LLC	customer # V105001	100 · 4M Fund/US Bank - ...	(349.68)
Bill	04/30/2017	1594130	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli...	supplies	5540 · Office Supplies	<u>349.68</u>
TOTAL						349.68
Bill Pmt -...	05/16/2017	21796	Lumberyard Pub		100 · 4M Fund/US Bank - ...	(25.00)
Bill	04/30/2017	RecyclSt...	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Heal...	Recycling Star 2017	5705 · Recycling - Afton	<u>25.00</u>
TOTAL						25.00
Bill Pmt -...	05/16/2017	21797	Menards - Hudson	Account No. 30890280	100 · 4M Fund/US Bank - ...	(31.30)
Bill	04/30/2017	45057	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintena... 100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	supplies supplies	6135 · Park Maintenance 6045 · City Garage Expense	9.99 <u>21.31</u>
TOTAL						31.30
Bill Pmt -...	05/16/2017	21798	Neopost 2888 {EFT}	VOID: Acct # 7900 0440 8026 2888	100 · 4M Fund/US Bank - ...	0.00
TOTAL						0.00
Bill Pmt -...	05/16/2017	21799	US Bank [EFT] Equip Finance	VOID: Acct# 1473396 Contract # 500-0466085-000	100 · 4M Fund/US Bank - ...	0.00
TOTAL						0.00

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Type	Date	Num	Name	Memo	Account	Original Amo...
Bill Pmt -...	05/16/2017	21800	All Seasons Rental		100 · 4M Fund/US Bank - ...	(233.89)
Bill	04/30/2017	56925	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub ...	supplies	5920 · Repair & Maint Equi...	216.94
Bill	04/30/2017	56967	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintena...	supplies	6135 · Park Maintenance	16.95
TOTAL						233.89
Bill Pmt -...	05/16/2017	21801	City of Saint Paul	Customer No. 2092	100 · 4M Fund/US Bank - ...	(221.64)
Bill	04/30/2017	00022051	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	asphalt mix	5835 · Surf Maint/Bit Patch/...	221.64
TOTAL						221.64
Bill Pmt -...	05/16/2017	21802	Commercial Asphalt Company	Acct No. AF750	100 · 4M Fund/US Bank - ...	(294.02)
Bill	04/30/2017	170430	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	50th St	5825 · Crackseal/Seal Coat/...	294.02
TOTAL						294.02
Bill Pmt -...	05/16/2017	21803	Gopher State One Call	Acct No. MN00128	100 · 4M Fund/US Bank - ...	(22.95)
Bill	04/30/2017	7040142	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	Cafton01 FTP Tickets	5870 · Other Road Maintena...	22.95
TOTAL						22.95
Bill Pmt -...	05/16/2017	21804	Menards - Hudson	Account No. 30890280	100 · 4M Fund/US Bank - ...	(31.97)
Bill	04/30/2017	45218	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintena...	supplies	6135 · Park Maintenance	31.97
TOTAL						31.97
Bill Pmt -...	05/16/2017	21805	Security Response Services Inc	account number 120857	100 · 4M Fund/US Bank - ...	(120.00)
Bill	04/30/2017	1183327	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintena...	motion sensor	6040 · City Property Mainte...	120.00
TOTAL						120.00
Bill Pmt -...	05/16/2017	21806	Telephone Warehouse Inc.		100 · 4M Fund/US Bank - ...	(155.00)
Bill	04/30/2017	10138	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Trouble shoot line 3	5565 · Telephone	155.00
TOTAL						155.00

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Type	Date	Num	Name	Memo	Account	Original Amo...
Bill Pmt -...	05/16/2017	21807	Environmental Law Group		100 · 4M Fund/US Bank - ...	(1,876.00)
Bill	04/30/2017	16200	800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, ...	Environmental review and permitting issues	8894 · Septic Permits, Fees, ...	1,876.00
TOTAL						1,876.00
Bill Pmt -...	05/16/2017	21808	Get Connected Tech		100 · 4M Fund/US Bank - ...	(3,824.00)
Bill	04/30/2017	FinalPymt	800 City InfraStructure Imp Fd:B. Exp:8901 Septic Construction	Final Payment on Security System for Wastewater Tre...	8901 · Septic Construction	3,824.00
TOTAL						3,824.00
Bill Pmt -...	05/16/2017	21809	Rumpca Excavating Inc		100 · 4M Fund/US Bank - ...	(695.99)
Bill	04/30/2017	12980	120 Street Imp Capital Fd:B. Exp:7982 CR21 Imp Proj	lime rock: cartway	7982 · CR 21 Improvement ...	695.99
TOTAL						695.99
Bill Pmt -...	05/16/2017	21810	Stensland Inspection Services	Building Inspection Services	100 · 4M Fund/US Bank - ...	(8,301.00)
Bill	04/30/2017	April2017	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp F...	building permits	5350 · Building Insp Fees - ...	8,301.00
TOTAL						8,301.00
Bill Pmt -...	05/16/2017	21811	Tri-County Services (Streets, Other)		100 · 4M Fund/US Bank - ...	(12,452.50)
Bill	04/30/2017	120	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	culvert Sweed Hill	5845 · Brush/Tree/Sod/Seed	2,500.00
Bill	04/30/2017	121	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	street sweeping	5835 · Surf Maint/Bit Patch/...	4,675.00
Bill	04/30/2017	123	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	brushing 15th and Normal	5845 · Brush/Tree/Sod/Seed	3,997.50
Bill	04/30/2017	122	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	pothole patch 50th	5835 · Surf Maint/Bit Patch/...	430.00
Bill	04/30/2017	118	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	grade Trading Post and 60th	5820 · Gravel Road Mainten...	510.00
Bill	04/30/2017	124	400 201 Project Fund:B. Exp:5915 201 Project Maintenance 120 Street Imp Capital Fd:B. Exp:7982 CR21 Imp Proj	Trading Post gravel: 201 and cartway Trading Post gravel: 201 and cartway	5915 · 201 Project Maintena... 7982 · CR 21 Improvement ...	170.00 170.00
TOTAL						12,452.50
Bill Pmt -...	05/16/2017	21812	Tri-County Services (Streets, Other)		100 · 4M Fund/US Bank - ...	(19,200.00)
Bill	04/30/2017	119	120 Street Imp Capital Fd:B. Exp:7943 2017 Street Projects	Culverts: 15th St complete	7943 · 2017 Street Projects	19,200.00
TOTAL						19,200.00
Bill Pmt -...	05/16/2017	21813	TrueNorth Steel		100 · 4M Fund/US Bank - ...	(38,413.30)

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Type	Date	Num	Name	Memo	Account	Original Amo...
Bill	04/30/2017	BL 000...	800 City InfraStructure Imp Fd:B. Exp:8896 Sanitary Sewer Imp	culverts	8896 · Sanitary Sewer Impro...	22,614.32
Bill	04/30/2017	BL0000...	800 City InfraStructure Imp Fd:B. Exp:8896 Sanitary Sewer Imp	culverts	8896 · Sanitary Sewer Impro...	15,798.98
TOTAL						38,413.30
Bill Pmt -...	05/16/2017	21814	Wenck Associates Inc.	project 2656	100 · 4M Fund/US Bank - ...	(23,762.29)
Bill	04/30/2017	11702427	800 City InfraStructure Imp Fd:B. Exp:8897 Septic Construction E...	LSTS - bidding, construction, post construction services	8897 · Septic Construction E...	23,762.29
TOTAL						23,762.29
Bill Pmt -...	05/16/2017	21815	WSB (City Engineer)	01856	100 · 4M Fund/US Bank - ...	(3,532.50)
Bill	04/30/2017	March2...	120 Street Imp Capital Fd:B. Exp:7943 2017 Street Projects	2017 Pavement project	7943 · 2017 Street Projects	152.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering...	Carlson PLCD	5310 · Engineering Fees	1,386.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering...	White grading permit	5310 · Engineering Fees	584.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering...	2017 City Engineering	5310 · Engineering Fees	1,410.00
TOTAL						3,532.50
Bill Pmt -...	05/16/2017	21816	WSB (DNR Flood Imp)		100 · 4M Fund/US Bank - ...	(854.00)
Bill	04/30/2017	327-4	800 City InfraStructure Imp Fd:B. Exp:8895 DNR Flood Imp Proj ...	Flood protection improvements	8895 · DNR Flood Imp Proj ...	514.00
Bill	04/30/2017	320-61	800 City InfraStructure Imp Fd:B. Exp:8895 DNR Flood Imp Proj ...	Flood protection improvements	8895 · DNR Flood Imp Proj ...	340.00
TOTAL						854.00
Bill Pmt -...	05/16/2017	21817	WSB (Downtown Village Imp Proj)	Downtown Village Imp Proj No. 01856-520	100 · 4M Fund/US Bank - ...	(76,388.30)
Bill	04/30/2017	520-4	800 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements	Downtown Village Improvement Project No. 01856-520	8899 · Village Improvements	76,388.30
TOTAL						76,388.30
Bill Pmt -...	05/16/2017	21818	WSB (Flood ROW Mitigation)	project #01856	100 · 4M Fund/US Bank - ...	(1,786.00)
Bill	04/30/2017	321-43	800 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements	flood mitigation project right of way services	8899 · Village Improvements	1,786.00
TOTAL						1,786.00
Bill Pmt -...	05/16/2017	21819	WSB (Pavement Mgmt)	Project # 01856	100 · 4M Fund/US Bank - ...	(15,832.00)
Bill	04/30/2017	540-3	120 Street Imp Capital Fd:B. Exp:7943 2017 Street Projects	2017 Pavement Management Project	7943 · 2017 Street Projects	15,832.00

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Type	Date	Num	Name	Memo	Account	Original Amo...
TOTAL						15,832.00
Bill Pmt -...	05/16/2017	21820	WSB (Sanitary Sewer Imp)	Project 01856-410	100 · 4M Fund/US Bank - ...	(2,125.00)
Bill	04/30/2017	410-40	800 City InfraStructure Imp Fd:B. Exp:8896 Sanitary Sewer Imp	Sanitary Sewer Improvements	8896 · Sanitary Sewer Impro...	2,125.00
TOTAL						2,125.00
Bill Pmt -...	05/16/2017	21821	WSB (Utility Permits)	01856	100 · 4M Fund/US Bank - ...	(54.50)
Bill	04/30/2017	550-2	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering...	2017 Utility Permits	5310 · Engineering Fees	54.50
TOTAL						54.50
Bill Pmt -...	05/16/2017	21822	WSB (Village Local Road Imp)	Project 01856-400	100 · 4M Fund/US Bank - ...	(2,618.50)
Bill	04/30/2017	400-40	120 Street Imp Capital Fd:B. Exp:7981 Village Local Rd Imp	Village Local Road Improvements	7981 · Village Local Road L...	2,618.50
TOTAL						2,618.50
Paycheck	05/15/2017	21823	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	(466.55)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	640.13
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2302 · PERA Payable - Staff	(41.61)
					5053 · PERA Contribution - ...	48.01
					2302 · PERA Payable - Staff	(48.01)
					2210 · Federal Withholding	(56.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	39.68
					2205 · Soc Sec Payable - E...	(39.68)
					2204 · Social Security W/H -...	(39.68)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	9.29
					2213 · Medicare Payable - E...	(9.29)
					2212 · Medicare W/H - Emp...	(9.29)
					2208 · MN State Withholding	(27.00)
TOTAL						466.55
Paycheck	05/15/2017	21824	Kleman, Gregory F		100 · 4M Fund/US Bank - ...	(142.22)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	154.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	9.55
					2205 · Soc Sec Payable - E...	(9.55)
					2204 · Social Security W/H -...	(9.55)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	2.23

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Type	Date	Num	Name	Memo	Account	Original Amo...
					2213 · Medicare Payable - E...	(2.23)
					2212 · Medicare W/H - Emp...	(2.23)
TOTAL						142.22
Paycheck	05/15/2017	21825	Meade, Debra J		100 · 4M Fund/US Bank - ...	(734.55)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5007 · Intern/Office Assistan...	1,005.88
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2302 · PERA Payable - Staff	(65.38)
					5053 · PERA Contribution - ...	75.44
					2302 · PERA Payable - Staff	(75.44)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2210 · Federal Withholding	(98.00)
					5051 · Social Security Tax - ...	62.36
					2205 · Soc Sec Payable - E...	(62.36)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2204 · Social Security W/H -...	(62.36)
					5052 · Medicare Tax - Empl...	14.59
					2213 · Medicare Payable - E...	(14.59)
					2212 · Medicare W/H - Emp...	(14.59)
					2208 · MN State Withholding	(31.00)
TOTAL						734.55
Paycheck	05/15/2017	21826	Neitzel, Donald R		100 · 4M Fund/US Bank - ...	(168.15)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	182.08
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	11.29
					2205 · Soc Sec Payable - E...	(11.29)
					2204 · Social Security W/H -...	(11.29)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	2.64
					2213 · Medicare Payable - E...	(2.64)
					2212 · Medicare W/H - Emp...	(2.64)
TOTAL						168.15
Paycheck	05/15/2017	21827	Nelson, Randall P		100 · 4M Fund/US Bank - ...	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5002 · Mayor & Council Wa...	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		2303 · PERA Payable - Cou...	(10.00)
					5053 · PERA Contribution - ...	10.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5052 · Medicare Tax - Empl...	2.90
					2213 · Medicare Payable - E...	(2.90)
					2212 · Medicare W/H - Emp...	(2.90)
TOTAL						187.10

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Type	Date	Num	Name	Memo	Account	Original Amo...
Paycheck	05/15/2017	21828	Palmquist, William B		100 · 4M Fund/US Bank - ...	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5002 · Mayor & Council Wa...	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		2303 · PERA Payable - Cou...	(10.00)
					5053 · PERA Contribution - ...	10.00
					2303 · PERA Payable - Cou...	(10.00)
					5052 · Medicare Tax - Empl...	2.90
					2213 · Medicare Payable - E...	(2.90)
					2212 · Medicare W/H - Emp...	(2.90)
TOTAL						187.10
Paycheck	05/15/2017	21829	Richter, Joseph J		100 · 4M Fund/US Bank - ...	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5002 · Mayor & Council Wa...	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		2303 · PERA Payable - Cou...	(10.00)
					5053 · PERA Contribution - ...	10.00
					2303 · PERA Payable - Cou...	(10.00)
					5052 · Medicare Tax - Empl...	2.90
					2213 · Medicare Payable - E...	(2.90)
					2212 · Medicare W/H - Emp...	(2.90)
TOTAL						187.10
Bill Pmt -...	05/16/2017	21830	Blondo Consulting LLC	Project #2017-047 City of Afton	100 · 4M Fund/US Bank - ...	(13,350.00)
Bill	04/30/2017	201704...	800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, ...	Archaeological Site Monitoring	8894 · Septic Permits, Fees, ...	13,350.00
TOTAL						13,350.00
Bill Pmt -...	05/17/2017	21831	Geislinger and Sons, Inc.	Project 01856-52	100 · 4M Fund/US Bank - ...	(1,141,927.15)
Bill	05/17/2017	PayApp...	800 City InfraStructure Imp Fd:B. Exp:8901 Septic Construction	Proj 01856-52: Downtown Village Imp: Pay App #1	8901 · Septic Construction	1,141,927.15
TOTAL						1,141,927.15
Bill Pmt -...	05/17/2017	21832	Audio Logic Systems		100 · 4M Fund/US Bank - ...	(6,483.97)
Bill	05/17/2017	12908	550 Special Activities Fund:B. Cable Comm/July 4th/Comm Gard...	New City Hall Communications system	5561 · Communications	6,483.97
TOTAL						6,483.97
Bill Pmt -...	05/17/2017	21833	Felhaber Larson	File No. 0299687.00001	100 · 4M Fund/US Bank - ...	(7,568.00)

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Type	Date	Num	Name	Memo	Account	Original Amo...
Bill	05/17/2017	612658	800 City InfraStructure Imp Fd:B. Exp:8870 Dwtm Imp - Special A...	Special Assessments: Public Hearing, strategy, resoluti...	8870 · Dwtm Imp - Special A...	7,568.00
TOTAL						7,568.00
Bill Pmt -...	05/17/2017	21834	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	Account No. 20490	100 · 4M Fund/US Bank - ...	(4,508.75)
Bill	05/17/2017	120117	550 Special Activities Fund:M. Pedestrian Bike Trail/Sidewalk:63...	CSAH 18 St Croix Trail: Bike/Pedestrian Trail Improv...	6348 · Pedestrian Bike Trl/B...	4,508.75
TOTAL						4,508.75
Bill Pmt -...	05/17/2017	21835	Ellingson Drainage, Inc.	Job No. 161016	100 · 4M Fund/US Bank - ...	(259,801.62)
Bill	05/17/2017	Pay Ap...	800 City InfraStructure Imp Fd:B. Exp:8901 Septic Construction	Pay App#2: Large Subsurface Sewage Treatment Syste...	8901 · Septic Construction	259,801.62
TOTAL						259,801.62
Paycheck	05/31/2017	21836	Gasperini, William L		100 · 4M Fund/US Bank - ...	(25.39)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	27.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	1.71
					2205 · Soc Sec Payable - E...	(1.71)
					2204 · Social Security W/H - ...	(1.71)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	0.40
					2213 · Medicare Payable - E...	(0.40)
					2212 · Medicare W/H - Emp...	(0.40)
TOTAL						25.39
Paycheck	05/31/2017	21837	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	(757.24)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	1,075.41
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2302 · PERA Payable - Staff	(69.90)
					5053 · PERA Contribution - ...	80.66
					2302 · PERA Payable - Staff	(80.66)
					2210 · Federal Withholding	(117.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	66.68
					2205 · Soc Sec Payable - E...	(66.68)
					2204 · Social Security W/H - ...	(66.68)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	15.59
					2213 · Medicare Payable - E...	(15.59)
					2212 · Medicare W/H - Emp...	(15.59)
					2208 · MN State Withholding	(49.00)
TOTAL						757.24

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Type	Date	Num	Name	Memo	Account	Original Amo...
Paycheck	05/31/2017	21838	Kleman, Gregory F		100 · 4M Fund/US Bank - ...	(337.54)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	385.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2210 · Federal Withholding	(12.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	23.87
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2205 · Soc Sec Payable - E...	(23.87)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2204 · Social Security W/H -...	(23.87)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	5.59
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2213 · Medicare Payable - E...	(5.59)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2212 · Medicare W/H - Emp...	(5.59)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2208 · MN State Withholding	(6.00)
TOTAL						337.54
Paycheck	05/31/2017	21839	Meade, Debra J		100 · 4M Fund/US Bank - ...	(815.59)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5007 · Intern/Office Assistan...	1,120.09
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2302 · PERA Payable - Staff	(72.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5053 · PERA Contribution - ...	84.01
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2302 · PERA Payable - Staff	(84.01)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2210 · Federal Withholding	(109.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5051 · Social Security Tax - ...	69.45
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2205 · Soc Sec Payable - E...	(69.45)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2204 · Social Security W/H -...	(69.45)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5052 · Medicare Tax - Empl...	16.24
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2213 · Medicare Payable - E...	(16.24)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2212 · Medicare W/H - Emp...	(16.24)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2208 · MN State Withholding	(37.00)
TOTAL						815.59
Paycheck	05/31/2017	21840	Neitzel, Donald R		100 · 4M Fund/US Bank - ...	(448.69)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	529.17
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2210 · Federal Withholding	(26.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	32.81
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2205 · Soc Sec Payable - E...	(32.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2204 · Social Security W/H -...	(32.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	7.67
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2213 · Medicare Payable - E...	(7.67)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2212 · Medicare W/H - Emp...	(7.67)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2208 · MN State Withholding	(14.00)
TOTAL						448.69
Liability ...	05/31/2017	21841	Madison National Life	103815000000000	100 · 4M Fund/US Bank - ...	(137.16)

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Type	Date	Num	Name	Memo	Account	Original Amo...
				103815000000000	2325 · Madison Life ST & L...	108.81
				103815000000000	2325 · Madison Life ST & L...	28.35
TOTAL						137.16
Bill Pmt -...	05/31/2017	21842	Engineering Unlimited Inc.		100 · 4M Fund/US Bank - ...	(75.31)
Bill	05/31/2017	053456	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub ...	senior padlock	5930 · Tools & Minor Equip...	75.31
TOTAL						75.31
Bill Pmt -...	05/31/2017	21843	James Mackey Architect		100 · 4M Fund/US Bank - ...	(375.00)
Bill	05/31/2017	3155	200 Park Reserve Fd:B. Exp:6115 Pub Wks - Park & Open Space	city park restroom bldg	6115 · Park & Open Space P...	375.00
TOTAL						375.00
Bill Pmt -...	05/31/2017	21844	LSCV Fire Dept		100 · 4M Fund/US Bank - ...	(231.65)
Bill	05/31/2017	17107	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintena...	batteries/cartridge for AED	6040 · City Property Mainte...	231.65
TOTAL						231.65
Bill Pmt -...	05/31/2017	21845	Menards - Hudson		100 · 4M Fund/US Bank - ...	(64.86)
Bill	05/31/2017	46036	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintena...	supplies	6135 · Park Maintenance	27.98
Bill	05/31/2017	46857	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintena...	supplies	6135 · Park Maintenance	12.45
Bill	05/31/2017	46689	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	24.43
TOTAL						64.86
Bill Pmt -...	05/31/2017	21846	Metro Sales Inc.	Acct No 016181, Contract Number 28746-01	100 · 4M Fund/US Bank - ...	(271.01)
Bill	05/31/2017	795855	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Se...	Ricoh/MPC4503 Color Copier Serial No. E175MC60...	5510 · Computer Service/So...	271.01
TOTAL						271.01
Bill Pmt -...	05/31/2017	21847	Meyer Sewer Service, Inc	Acct No. W0291	100 · 4M Fund/US Bank - ...	(1,000.00)
Bill	05/31/2017	64371	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	pumped lift station at river road: 4 hrs @ \$250	5915 · 201 Project Maintena...	1,000.00
TOTAL						1,000.00

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Type	Date	Num	Name	Memo	Account	Original Amo...
Bill Pmt -...	05/31/2017	21848	Michael W. Pofahl (CPA)		100 · 4M Fund/US Bank - ...	(385.00)
Bill	05/31/2017	5242016	100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5112 Co...	Typing, word processing of property records (prev don...	5112 · Contract Office - Ad...	385.00
TOTAL						385.00
Bill Pmt -...	05/31/2017	21849	River Valley Printing	Cust No. 1483	100 · 4M Fund/US Bank - ...	(290.00)
Bill	05/31/2017	5835	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 4-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						290.00
Bill Pmt -...	05/31/2017	21850	StarTech Computing, Inc		100 · 4M Fund/US Bank - ...	(353.90)
Bill	05/30/2017	44520	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Se...	Flex Support for Desktops/Laptops/Servers with Webr...	5510 · Computer Service/So...	113.90
Bill	05/31/2017	44371	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Se...	April 2017 FlexNet Maint 2/1/17 to 1/31/18	5510 · Computer Service/So...	240.00
TOTAL						353.90
Bill Pmt -...	05/31/2017	21851	Springsted Incorporated	project no. 001129.107	100 · 4M Fund/US Bank - ...	(26,810.68)
Bill	05/31/2017	1 / May ...	725 Road Paving Debt Service Fund:7741 2017B \$3.5MM Road ...	Issuance of Gen'l Oblig Road Tax Abate Bds 2017B	7741 · 2017B \$3.5MM Roa...	26,810.68
TOTAL						26,810.68
Bill Pmt -...	05/31/2017	21852	Xcel Energy (Special)		100 · 4M Fund/US Bank - ...	(10,195.94)
Bill	05/31/2017	546578...	800 City InfraStructure Imp Fd:B. Exp:8901 Septic Construction	Rebuild existing single phase line to Phase 3: Troy No...	8901 · Septic Construction	10,195.94
TOTAL						10,195.94
Bill Pmt -...	05/16/2017	201705...	Neopost 2888 {EFT}	Acct # 7900 0440 8026 2888	100 · 4M Fund/US Bank - ...	(482.11)
Bill	04/30/2017	042017	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Acct # 7900 0440 8026 2888 Postage PPLN01	5550 · Postage	482.11
TOTAL						482.11
Bill Pmt -...	05/16/2017	201705...	US Bank [EFT] Equip Finance	Acct# 1473396 Contract # 500-0466085-000	100 · 4M Fund/US Bank - ...	(230.00)
Bill	04/30/2017	329616...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	Ricoh C4503 copier lease S/N E175MC60291	5516 · Copier Lease	230.00
TOTAL						230.00

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Type	Date	Num	Name	Memo	Account	Original Amo...
Paycheck	05/15/2017	201705...	Moorse, Ronald J	Direct Deposit	100 · 4M Fund/US Bank - ...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5004 · Administrator Salary	3,839.58
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5053 · PERA Contribution - ...	287.97
				Direct Deposit	2302 · PERA Payable - Staff	(287.97)
				Direct Deposit	2302 · PERA Payable - Staff	(249.57)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5037 · Flexible Benefits	1,100.00
				Direct Deposit	2210 · Federal Withholding	(727.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5051 · Social Security Tax - ...	306.26
				Direct Deposit	2205 · Soc Sec Payable - E...	(306.26)
				Direct Deposit	2204 · Social Security W/H -...	(306.26)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5052 · Medicare Tax - Empl...	71.63
				Direct Deposit	2213 · Medicare Payable - E...	(71.63)
				Direct Deposit	2212 · Medicare W/H - Emp...	(71.63)
				Direct Deposit	2208 · MN State Withholding	(279.00)
				Direct Deposit	2110 · Direct Deposit Liabili...	(3,306.12)
TOTAL						0.00
Paycheck	05/15/2017	201705...	Bend, Richard H	Direct Deposit	100 · 4M Fund/US Bank - ...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...	Direct Deposit	5002 · Mayor & Council Wa...	300.00
				Direct Deposit	2303 · PERA Payable - Cou...	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...	Direct Deposit	5053 · PERA Contribution - ...	15.00
				Direct Deposit	2303 · PERA Payable - Cou...	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...	Direct Deposit	5052 · Medicare Tax - Empl...	4.35
				Direct Deposit	2213 · Medicare Payable - E...	(4.35)
				Direct Deposit	2212 · Medicare W/H - Emp...	(4.35)
				Direct Deposit	2110 · Direct Deposit Liabili...	(280.65)
TOTAL						0.00
Paycheck	05/15/2017	201705...	Ross, Stanley A	Direct Deposit	100 · 4M Fund/US Bank - ...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...	Direct Deposit	5002 · Mayor & Council Wa...	200.00
				Direct Deposit	2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...	Direct Deposit	5053 · PERA Contribution - ...	10.00
				Direct Deposit	2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...	Direct Deposit	5052 · Medicare Tax - Empl...	2.90
				Direct Deposit	2213 · Medicare Payable - E...	(2.90)
				Direct Deposit	2212 · Medicare W/H - Emp...	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabili...	(187.10)
TOTAL						0.00

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Type	Date	Num	Name	Memo	Account	Original Amo...
Liability ...	05/12/2017	201705...	QuickBooks Payroll Service	Created by Payroll Service on 05/10/2017	100 · 4M Fund/US Bank - ...	(3,779.12)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fe... QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each Created by Payroll Service on 05/10/2017	5505 · Bank/IRS/Sales Tax 2110 · Direct Deposit Liabili...	5.25 3,773.87
TOTAL						3,779.12
Liability ...	05/10/2017	201705...	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - ...	(821.84)
				3030-01 210990	2302 · PERA Payable - Staff	381.57
				3030-01 210990	2302 · PERA Payable - Staff	440.27
TOTAL						821.84
Liability ...	05/10/2017	201705...	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - ...	(3,984.70)
				41-1290668	2210 · Federal Withholding	1,822.00
				41-1290668	2213 · Medicare Payable - E...	217.89
				41-1290668	2212 · Medicare W/H - Emp...	217.89
				41-1290668	2205 · Soc Sec Payable - E...	863.46
				41-1290668	2204 · Social Security W/H -...	863.46
TOTAL						3,984.70
Liability ...	05/10/2017	201705...	MN Dept of Revenue	5050730	100 · 4M Fund/US Bank - ...	(711.00)
				5050730	2208 · MN State Withholding	711.00
TOTAL						711.00
Liability ...	05/15/2017	201705...	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - ...	(767.98)
				3030-01 210990	2302 · PERA Payable - Staff	356.56
				3030-01 210990	2302 · PERA Payable - Staff	411.42
TOTAL						767.98
Liability ...	05/16/2017	201705...	PERA (Council)	3030-51 207620	100 · 4M Fund/US Bank - ...	(110.00)
				3030-51 207620	2303 · PERA Payable - Cou...	55.00
				3030-51 207620	2303 · PERA Payable - Cou...	55.00
TOTAL						110.00

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Type	Date	Num	Name	Memo	Account	Original Amo...
Paycheck	05/31/2017	201706...	Moorse, Ronald J	Direct Deposit	100 · 4M Fund/US Bank - ...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5004 · Administrator Salary	3,839.58
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5053 · PERA Contribution - ...	287.97
				Direct Deposit	2302 · PERA Payable - Staff	(287.97)
				Direct Deposit	2302 · PERA Payable - Staff	(249.57)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5037 · Flexible Benefits	1,100.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5018 · Insurance Benefits	28.35
				Direct Deposit	2325 · Madison Life ST & L...	(28.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	2325 · Madison Life ST & L...	(108.81)
				Direct Deposit	2210 · Federal Withholding	(727.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5051 · Social Security Tax - ...	306.25
				Direct Deposit	2205 · Soc Sec Payable - E...	(306.25)
				Direct Deposit	2204 · Social Security W/H -...	(306.25)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5052 · Medicare Tax - Empl...	71.62
				Direct Deposit	2213 · Medicare Payable - E...	(71.62)
				Direct Deposit	2212 · Medicare W/H - Emp...	(71.62)
				Direct Deposit	2208 · MN State Withholding	(279.00)
				Direct Deposit	2110 · Direct Deposit Liabili...	(3,197.33)
TOTAL						0.00
Bill Pmt ...	05/31/2017	201706...	Spencer D Klover (DD)	Videographer \$25.00/hour	100 · 4M Fund/US Bank - ...	(212.50)
Bill	05/20/2017	5/1 & 5/...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - V...	PC mtg, CC mtg: 8.5 hours @ \$25	5120 · Contract - Video Mee...	212.50
TOTAL						212.50
Liability ...	05/30/2017	201706...	QuickBooks Payroll Service	Created by Payroll Service on 05/20/2017	100 · 4M Fund/US Bank - ...	(3,199.08)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fe...	Fee for 1 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	1.75
			QuickBooks Payroll Service	Created by Payroll Service on 05/20/2017	2110 · Direct Deposit Liabili...	3,197.33
TOTAL						3,199.08
Check	05/30/2017	201706...	QuickBooks Payroll Service	Created by Direct Deposit Service on 05/20/2017	100 · 4M Fund/US Bank - ...	(1.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fe...	Fee for 1 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	1.75
TOTAL						1.75
Liability ...	05/31/2017	201706...	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - ...	(844.92)
				3030-01 210990	2302 · PERA Payable - Staff	392.28

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**City of Afton
Claims Paid
May 2017**

Type	Date	Num	Name	Memo	Account	Original Amo...
				3030-01 210990	2302 · PERA Payable - Staff	452.64
TOTAL						844.92
Liability ...	05/31/2017	201706...	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - ...	(4,198.70)
				41-1290668	2210 · Federal Withholding	1,872.00
				41-1290668	2213 · Medicare Payable - E...	233.44
				41-1290668	2212 · Medicare W/H - Emp...	233.44
				41-1290668	2205 · Soc Sec Payable - E...	929.91
				41-1290668	2204 · Social Security W/H -...	929.91
TOTAL						4,198.70
Liability ...	05/31/2017	201706...	MN Dept of Revenue	5050730	100 · 4M Fund/US Bank - ...	(722.00)
				5050730	2208 · MN State Withholding	722.00
TOTAL						722.00
Bill Pmt -...	05/31/2017	201706...	MN Dept of Labor & Ind (Bldg Surchg)	Building Surcharges Cert #2164	100 · 4M Fund/US Bank - ...	(685.44)
Bill	05/31/2017	BldgSur...		1st Quarter 2017 Building Surcharges Cert #2164	2121 · Afton Bldg Surcharge...	685.44
TOTAL						685.44
Bill Pmt -...	05/31/2017	201706...	Comcast {EFT} (8772 10 572 0001508)	Account # 8772 10 572 0001508	100 · 4M Fund/US Bank - ...	(299.55)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Comcast Business Internet and Voice	5565 · Telephone	299.55
TOTAL						299.55
Bill Pmt -...	05/31/2017	201706...	CP Energy {EFT} (6217601-1)	Meter # M19702480474 Account No. 6217601-1	100 · 4M Fund/US Bank - ...	(93.58)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	1675 Stagecoach Trl S: City Garage	6045 · City Garage Expense	93.58
TOTAL						93.58
Bill Pmt -...	05/31/2017	201706...	CP Energy {EFT} (8000015314-0)	Acct No. 8000015314-0	100 · 4M Fund/US Bank - ...	(367.93)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	5280051 & 5297140 Meter M19810528546 & M1998...	5855 · Gas Lamps - Operatin...	367.93
TOTAL						367.93

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City of Afton
Claims Paid
 May 2017

Type	Date	Num	Name	Memo	Account	Original Amo...
Bill Pmt -..	05/31/2017	201706...	Xcel Energy {EFT} (51-0895345-1)		100 · 4M Fund/US Bank - ...	(82.33)
Bill	05/31/2017	053117	800 City InfraStructure Imp Fd:B. Exp:8891 Dwtown Prop Purch...	Eastwood - Septic Property 2318 St Croix Trl S Meter...	8891 · DNR Flood Imp - Pro...	21.43
Bill	05/31/2017	053117	800 City InfraStructure Imp Fd:B. Exp:8891 Dwtown Prop Purch...	Eastwood - Septic Property 2318 St Croix Trl S Meter...	8891 · DNR Flood Imp - Pro...	60.90
TOTAL						82.33
Bill Pmt -..	05/31/2017	201706...	Xcel Energy {EFT} (51-4272629-8)	3175 St. Croix Trail S Meter #0098360010	100 · 4M Fund/US Bank - ...	(17.95)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel En...	3175 St. Croix Trail S Meter #0098360010	6020 · Electricity	17.95
TOTAL						17.95
Bill Pmt -..	05/31/2017	201706...	Xcel Energy {EFT} (51-5247622-9)	201 Project: 4105 River Rd Meter No. 0098359441	100 · 4M Fund/US Bank - ...	(52.60)
Bill	05/31/2017	053117	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	201 Project: 4105 River Rd Meter No. 0098359441	5915 · 201 Project Maintena...	52.60
TOTAL						52.60
Bill Pmt -..	05/31/2017	201706...	Xcel Energy {EFT} (51-5371356-9)	15891 34th St. S: Automatic Protective Lighting Se...	100 · 4M Fund/US Bank - ...	(15.80)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel En...	15891 34th St. S: Automatic Protective Lighting Service	6020 · Electricity	15.80
TOTAL						15.80
Bill Pmt -..	05/31/2017	201706...	Xcel Energy {EFT} (51-5641441-6)	Acct #51-5641441-6 Meter #90708534	100 · 4M Fund/US Bank - ...	(13.75)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel En...	3415 St. Croix Trail S Meter #90708534	6020 · Electricity	13.75
TOTAL						13.75
Bill Pmt -..	05/31/2017	201706...	Xcel Energy {EFT} (51-5700429-6)	Acct #51-5700429-6 Meter #0077765464	100 · 4M Fund/US Bank - ...	(131.52)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	3033 St. Croix Trail S Meter #0077765464	5850 · Street Lighting	131.52
TOTAL						131.52
Bill Pmt -..	05/31/2017	201706...	Xcel Energy {EFT} (51-6223921-2)	Acct No. 51-6223921-2 Street Lighting	100 · 4M Fund/US Bank - ...	(188.86)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	Street Lighting Service	5850 · Street Lighting	188.86
TOTAL						188.86

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City of Afton
Claims Paid
May 2017

Type	Date	Num	Name	Memo	Account	Original Amo...
Bill Pmt -...	05/31/2017	201706...	Xcel Energy {EFT} (51-6257802-9)	3420 St. Croix Trl S Meter #0096987678	100 · 4M Fund/US Bank - ...	(95.73)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel En...	Town Square Park 3420 St. Croix Trl S Meter #00969...	6020 · Electricity	95.73
TOTAL						95.73
Bill Pmt -...	05/31/2017	201706...	Xcel Energy {EFT} (51-6852605-2)	Acct #51-6852605-2 Install No. 184509 & 184508	100 · 4M Fund/US Bank - ...	(43.24)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel En...	Automatic Protective Light Service Install No. 184509...	6020 · Electricity	43.24
TOTAL						43.24
Bill Pmt -...	05/31/2017	201706...	Xcel Energy {EFT} (51-7576371-4)		100 · 4M Fund/US Bank - ...	(195.37)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371...	6045 · City Garage Expense	107.65
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371...	6045 · City Garage Expense	87.72
TOTAL						195.37

Total claims
Paid in May, 2017
\$ 1,748,338.58

City of Afton
Permit Escrow & Fee Detail
As of May 31, 2017

06/14/17

Type	Date	Num	Memo	Class	Amount
30th St Subdiv Z31-13					
Invoice	12/31/2013	Z13-31	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Total 30th St Subdiv Z31-13					199.50
4960 Pleasant Ct					
Invoice	08/31/2012	WSBJun12	WSB Engineering: June 2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Total 4960 Pleasant Ct					60.50
50th St Dr/34th Lot Review					
Invoice	10/31/2011	WSBSep11	WSB Engineering Expenses Sep11	Invoices(Dev Fees):4341 Engineering Fees	112.00
Invoice	08/31/2012	WSBJun12	WSB Engineering: June 2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Total 50th St Dr/34th Lot Review					172.50
Anchor Bank Z16-24 13900 Hudson Rd					
Payment	07/31/2016	3554	Anchor Bank Z16-24 CUP Escrow 13900 Hudson Rd		-600.00
Invoice	07/31/2016	Z16-24	Anchor Bank Z16-24 CUP Fee 13900 Hudson Rd	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2016	3554	Pymt of Anchor Bank Z16-24 CUP Fee 13900 Hudson Rd		-250.00
Total Anchor Bank Z16-24 13900 Hudson Rd					-600.00
Appert, Luke Z16-14 4558 Trading Pst					
Payment	05/17/2016	5690	Driveway Escrow Z16-14 4558 Trading Post Trl S		-1,500.00
Invoice	05/17/2016	Z16-14	Driveway Insp Fee Z16-14 4558 Trading Post Trl S	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	05/17/2016	5690	Pymt of Driveway Insp Fee Z16-14 4558 Trading Post Trl S		-250.00
Total Appert, Luke Z16-14 4558 Trading Pst					-1,500.00
Backes, Jennifer & Terrel Z17-09 Vly Crk					
Payment	05/25/2017	331	Driveway Escrow Backes, Jennifer & Terrel Z17-09 Vly Crk		-1,500.00
Invoice	05/25/2017	Z17-09	Driveway Insp Fee Backes, Jennifer & Terrel Z17-09 Vly Crk	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	05/25/2017	331	Pymt of Driveway Insp fee Backes, Jennifer & Terrel Z17-09 Vly Crk		-250.00
Total Backes, Jennifer & Terrel Z17-09 Vly Crk					-1,500.00
Belwin Cons Z17-08 1553 Stagecoach Trl					
Payment	05/25/2017	6234	Escrow Belwin Cons Z17-08 1553 Stagecoach Trl		-600.00
Total Belwin Cons Z17-08 1553 Stagecoach Trl					-600.00
Belwin Z011-11 Land Restoration					
Payment	09/20/2011	5283	Escrow Deposit Z011-11 Ecological Land Restoration		-600.00
Invoice	09/20/2011	Z011-11	Z011-11 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	09/20/2011	5283	Pymt of CUP fee		-250.00
Total Belwin Z011-11 Land Restoration					-600.00
Berggren/DNR Grading Permit					
Invoice	11/30/2006	SEHOct06	SEH Engineering Oct06	Invoices(Dev Fees):4341 Engineering Fees	524.00
Invoice	02/28/2007	07-0208	Grading Permit Fee: Stream Restoration Valley Creek	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	02/28/2007	EF2600917 DNR	Pymt of Fee & Expenses		-624.00
Invoice	02/28/2007	SEHJan07	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	178.00
Invoice	07/31/2008	CGIJul08	Community Growth: Planner Jul08	Invoices(Dev Fees):4343 Planning Fees	756.50
Invoice	08/31/2008	SEHJul08	SEH Engineering: Jul08	Invoices(Dev Fees):4341 Engineering Fees	218.00
Invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	200.25
Invoice	09/30/2008	SEHAug08	SEH Engineering: Aug08	Invoices(Dev Fees):4341 Engineering Fees	208.00

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City of Afton
Permit Escrow & Fee Detail
As of May 31, 2017

06/14/17

Type	Date	Num	Memo	Class	Amount
Invoice	10/31/2008	SEHSep08	SEH Engineering Expenses Sep08	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	12/31/2008	CGIDec08	Community Growth Institute: Dec08	Invoices(Dev Fees):4343 Planning Fees	89.00
Invoice	02/28/2009	SEHJan09	SEH Engineering Services: Jan09	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	03/31/2009	CGIMar09	Community Growth: Mar09 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	23.00
Invoice	04/30/2009	SEHMar09	SEH Engineering: Mar09	Invoices(Dev Fees):4341 Engineering Fees	61.50
Invoice	04/30/2009	CGIApr09	CGI Planning Services: Apr09	Invoices(Dev Fees):4343 Planning Fees	414.00
Invoice	05/31/2009	CGI52509	CGI Expenses: inv#1718 052509	Invoices(Dev Fees):4343 Planning Fees	230.00
Invoice	05/31/2009	SEHApr09	SEH Engineering: 217414 Apr09	Invoices(Dev Fees):4341 Engineering Fees	301.00
Invoice	07/31/2009	WSBJun09	WSB #1 Jun09 Engineering	Invoices(Dev Fees):4341 Engineering Fees	84.00
General Jour...	01/31/2013	Applicant	Reverse Expense previously charged to Applicant: Berggren - DNR		-178.00
General Jour...	01/31/2013	Applicant	Reverse Expense previously charged to Applicant: Berggren - DNR		-84.00
Total Berggren/DNR Grading Permit					3,305.25
Berggren, Mike Trudy Z239-08 Variance					
Payment	01/27/2009	4349	Z239-08 Variance 13645 Valley Crk Trl		-600.00
Invoice	01/27/2009	Z239-08	Z239-08 Variance Fee re. Garages	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	01/27/2009	4349	Pymt of Z239-08 Variance Fee		-150.00
Payment	06/29/2009	4435	Z212-09 Demolition Deposit		-250.00
Invoice	06/29/2009	Z212-09	Z212-09 Demolition Fee 13645 Val Crk Trl	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	06/29/2009	4435	Pymt of Z212-09 Demolition Fee		-100.00
Invoice	06/30/2009	WashCty	Wash Cty Recording Fees	Invoices(Dev Fees):4344 Misc Dev Fees	46.00
Check	06/30/2009	14869	Refund 212-09 Demolition Deposit		250.00
Total Berggren, Mike Trudy Z239-08 Variance					-554.00
Boy Scout Troop 226					
Payment	05/08/2012	4392	Park Cleaning Deposit 5/6/12		-25.00
Total Boy Scout Troop 226					-25.00
Brockman Trucking Z13-26					
Invoice	12/31/2013	Z13-26	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	970.50
Invoice	02/28/2014	WSB Feb14	WSB Engineering Services Feb14	Invoices(Dev Fees):4341 Engineering Fees	182.00
Total Brockman Trucking Z13-26					1,152.50
Brockman Trucking Z16-24					
General Jour...	09/30/2016	5330 Planng	Northwest Assoc: Brockman Z16-24		80.50
General Jour...	11/24/2016	5310 Eng'g	WSB Engineer Sep16 #10: Brockman Trucking Z16-24		403.00
General Jour...	11/30/2016	5310 Eng'g	WSB Engineer Sep16 #9: Brockman Trucking Z16-24		315.50
General Jour...	12/01/2016	5310 Eng'g	WSB Engineer Jul16: Brockman Trucking Z16-24		471.25
General Jour...	12/01/2016	5310 Eng'g	WSB Engineer Aug16: Brockman Trucking Z16-24		160.00
Total Brockman Trucking Z16-24					1,430.25
Brown Trout Z16-40 15311 Putnam					
Payment	01/24/2017	1006	Minor Sub Escrow Brown Trout Z16-40 15311 Putnam & 2573 Stagecoach		-1,500.00
Invoice	01/24/2017	Z16-40	Minor Sub Fee: Brown Trout Z16-40 15311 Putnam & 2573 Stagecoach	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	01/24/2017	1008	Pymt of Minor Sub Fee: Brown Trout Z16-40 15311 Putnam & 2573 Stagecoach		-250.00
Total Brown Trout Z16-40 15311 Putnam					-1,500.00
Carlson, Will Z16-31 2434 Stagecoach Trl					
Payment	08/31/2016	6153	Rezoning Escrow Carlson, Will Z16-31 2434 Stagecoach Trl		-1,500.00
Invoice	08/31/2016	Z16-31	Rezoning Fee Carlson, Will Z16-31 2434 Stagecoach Trl	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	08/31/2016	6153	Pymt of Rezoning Fee Carlson, Will Z16-31 2434 Stagecoach Trl		-350.00

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City of Afton
Permit Escrow & Fee Detail
As of May 31, 2017

06/14/17

Type	Date	Num	Memo	Class	Amount
General Jour...	09/30/2016	5330 Planng	Northwest Assoc: Carlson Z16-31		97.75
Total Carlson, Will Z16-31 2434 Stagecoach Trl					-1,402.25
Carlson, Will Z16-37 2434 Stagecoach Trl					
Payment	12/27/2016	4994	Carlson, Will Escrow Z16-37 2434 Stagecoach Trl		-2,500.00
Invoice	12/27/2016	Z16-37	Sketch Plan Carlson, Will Z16-37 2434 Stagecoach Trl	Invoices(Dev Fees):4440 Zoning Fees	500.00
Payment	12/27/2016	494	Pytm Carlson, Will Z16-37 2434 Stagecoach Trl		-500.00
General Jour...	04/30/2017	5310 Eng'g	WSB Engineer: March 2017 Carlson PLCD		1,386.00
Total Carlson, Will Z16-37 2434 Stagecoach Trl					-1,114.00
Cedar Bluffs/Pratt					
Invoice	07/31/2011	KnaakJul11	Knaack & Assoc: legal serv re. Cedar Bluff	Invoices(Dev Fees):4342 Legal Fees	284.44
Invoice	08/31/2011	WSB6-180	WSB: Engineering	Invoices(Dev Fees):4341 Engineering Fees	280.00
Invoice	08/31/2011	WashCtyAug	Wash Cty: Recording fee	Invoices(Dev Fees):4344 Misc Dev Fees	9.50
Invoice	09/30/2011	WSBSep11	WSB Engineering Fees Sep11	Invoices(Dev Fees):4341 Engineering Fees	1,195.50
Invoice	10/18/2011	Z014-11	Z014-11 Sign Permit	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	10/18/2011	Z014-11	Z014-11 Temp/Renewal re. Sign Permit	Invoices(Dev Fees):4440 Zoning Fees	25.00
Payment	10/18/2011	1003	Pytm of Z014-11 Temp/Renewal re. sign permit		-25.00
Payment	10/18/2011	1003	Pytm of Z014-11 sign permit		-275.00
Payment	10/18/2011	1003	Z014-11 sign deposit		-200.00
Invoice	10/31/2011	WSBSep11	WSB Engineering Expenses Sep11	Invoices(Dev Fees):4341 Engineering Fees	2,538.00
Payment	11/30/2011	74796	Pytm of Expenses per Invoice CBD11-2011		-4,297.94
Invoice	11/30/2011	WSBNov11	WSB Engineering Expenses: Nov2011	Invoices(Dev Fees):4341 Engineering Fees	2,316.00
Invoice	12/31/2011	180-9 Nov11	WSB City Engineer Nov11	Invoices(Dev Fees):4341 Engineering Fees	804.00
Payment	03/15/2012	75997	Pytm of escrow Invoice CBD1-2012		-2,975.50
Invoice	05/31/2012	WSB 180-10	WSB Engineering Services Apr12	Invoices(Dev Fees):4341 Engineering Fees	200.00
Payment	07/31/2012	77809	Pytm of engineering fee		-200.00
Invoice	10/31/2012	WSBSep12	WSB Engineering Sep2012	Invoices(Dev Fees):4341 Engineering Fees	242.00
Invoice	11/30/2012	WSBOct12	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	847.00
Invoice	12/31/2012	WSBNov12	WSB Engineering Nov12	Invoices(Dev Fees):4341 Engineering Fees	642.00
General Jour...	01/01/2013	Applicant	Additional Expenses not previously charged to Applicant: Cedar Bluff		171.00
Payment	01/30/2013	80888	Pytm of outstanding balance		-1,731.00
Invoice	01/31/2013	WSB 180-14	WSB Engineering: Jan13 180-14	Invoices(Dev Fees):4341 Engineering Fees	60.50
Invoice	02/28/2013	WSB 180-15	WSB Engineering: Feb13 180-15	Invoices(Dev Fees):4341 Engineering Fees	665.00
Payment	05/30/2013	2030	Pytm of WSB engineering services		-725.50
Invoice	07/31/2013	WSB Jul13	WSB Engineering Jul13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Invoice	11/30/2013	ROW Record	Wash Cty Recording Fee	Invoices(Dev Fees):4250 Recording Fees	46.00
Invoice	12/31/2013	WSBNov13	WSB Eng'g Nov 2013	Invoices(Dev Fees):4341 Engineering Fees	66.50
General Jour...	04/15/2014	Applicant	Addl Exp charged to Applicant: Twomey: WSB Dec Invoice		69.00
Invoice	05/31/2014	Cedar Bluff	WSB Engineering Fees 180-18	Invoices(Dev Fees):4341 Engineering Fees	207.00
Invoice	08/31/2014	WSB 19	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	345.00
Payment	09/16/2014	2058	Pytm of balance		-519.00
Invoice	12/31/2014	WSBAug14	WSB Engineering August 2014	Invoices(Dev Fees):4341 Engineering Fees	174.00
Invoice	03/31/2015	WSB180-21	WSB Engineering 180-21	Invoices(Dev Fees):4341 Engineering Fees	143.00
General Jour...	04/01/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		276.00
General Jour...	04/01/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		69.00
Payment	04/01/2015	2069	Pytm of expenses \$276, \$69 & \$174		-519.00
Invoice	08/31/2015	WSB 180-22	WSB 180-22 Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	297.00
Invoice	09/30/2015	WSB180-24	WSB Engineering 180-24	Invoices(Dev Fees):4341 Engineering Fees	214.50
Payment	10/31/2015	2097	Pytm of WSB invoice 022815		-143.00
General Jour...	11/30/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		71.50
General Jour...	11/30/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		143.00
Payment	11/30/2015	2101	Invoice CBD11-2015 WSB June, July, Aug & Oct		-726.00

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Total Cedar Bluffs/Pratt					414.00
Chrome-X LLC Z15-25 PO Box 221					
Payment	07/31/2015	1002	Partial pymt of \$250 fee & \$600 Escrow		-155.00
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	234.00
Total Chrome-X LLC Z15-25 PO Box 221					79.00
Clements, George Z16-35 14223 E Oakgrn Cr					
Payment	11/24/2016	11269	Driveway Escrow Z16-35 14223 E Oakgreen Cir		-1,500.00
Invoice	11/24/2016	Z16-35	Driveway Insp Fee Z16-35 14223 E Oakgreen Cir	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	11/24/2016	11269	Pymt of Driveway Insp Fee Z16-35 14223 E Oakgreen Cir		-250.00
Total Clements, George Z16-35 14223 E Oakgrn Cr					-1,500.00
Clower, Phillip					
Invoice	12/31/2000		Opening balance		5,070.65
Invoice	05/11/2001	Clover1	Ck 6795 HR Green Engineering Fee - Plat Review	Invoices(Dev Fees):4341 Engineering Fees	90.00
Invoice	08/12/2001	Clover2	Ck 7081 Howard R. Green Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	180.00
Payment	08/30/2001	57251	Pymt from Universal Title Co.		-5,340.65
Invoice	09/30/2001	Clover3	Ck 7160 Howard Green Engineering Fee	Expenses (Dev Exp):Clover Estates	270.00
Invoice	11/09/2001	Clover4	Zoning Fee (Driveway)	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	11/09/2001	6975	Pymt of Zoning Fee (Driveway)		-250.00
Invoice	11/30/2001	Clover5	Ck 7317 Howard Green Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	803.25
Payment	02/28/2002	7074	Pymt of balance thru 1/31/02		-1,073.25
Invoice	02/28/2002	Clover6	Septic system & inspection fee	Invoices(Dev Fees):4430 Septic Sys & Insp ...	300.00
Invoice	02/28/2002	Clover7	Park Dedication Fee	Invoices(Dev Fees):4425 Park Dedication Fee	24,300.00
Payment	02/28/2002	7074	Pymt of septic system & inspection fee		-300.00
Payment	02/28/2002	7074	Pymt of park dedication fee		-24,300.00
Invoice	08/31/2002	Clover8	Howard R. Green: plat review	Invoices(Dev Fees):4341 Engineering Fees	25.00
Invoice	02/28/2003	Clover9	Howard Green: Plat review	Invoices(Dev Fees):4341 Engineering Fees	232.50
Invoice	02/28/2003	Clover10	Howard Green: Plat review	Invoices(Dev Fees):4341 Engineering Fees	232.50
Invoice	04/30/2003	Clover11	Howard Green: 4/9 Eng'g	Invoices(Dev Fees):4341 Engineering Fees	93.00
Invoice	05/31/2003	Clover11	Howard R. Green: meet w/Clover at site	Invoices(Dev Fees):4341 Engineering Fees	186.00
Invoice	08/31/2003	Clover12	SEH engineering fees	Invoices(Dev Fees):4341 Engineering Fees	580.05
Invoice	09/30/2003	Clover13	SEH Engineering Clover Subdivision	Invoices(Dev Fees):4341 Engineering Fees	748.45
Invoice	10/31/2003	Clover14	SEH Engineering Fees: Clover subdivision	Invoices(Dev Fees):4341 Engineering Fees	790.71
Invoice	11/30/2003	Clover15	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	903.73
Invoice	12/31/2003	Clover16	SEH: Engineering re. pavement repairs	Invoices(Dev Fees):4341 Engineering Fees	183.15
Invoice	11/30/2006	SEHOct06	SEH engineering Oct06	Invoices(Dev Fees):4341 Engineering Fees	384.00
Invoice	12/31/2006	SEHDec06	SEH: Engineering fees Dec06	Invoices(Dev Fees):4341 Engineering Fees	1,189.50
General Jour...	01/31/2012	Escrow W/O	Write off outstanding balance per CC 1/17/12: 6+ Years Past Due		-477.94
Total Clower, Phillip					5,070.65
Creative Homes Z17-04 2709 Meadow Pass					
Payment	03/31/2017	16970	Driveway Escrow Creative Homes Z17-04 2709 Meadow Pass		-1,500.00
Invoice	03/31/2017	Z17-04	Driveway Insp Fee Creative Homes Z17-04 2709 Meadow Pass	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	03/31/2017	16969	Pymt of Driveway Fee Creative Homes Z17-04 2709 Meadow Pass		-250.00
Total Creative Homes Z17-04 2709 Meadow Pass					-1,500.00
Deming, David Z016-11 Veg Cutting					
Payment	11/30/2011	9466	Z016-11 Veg Cutting Deposit 16200 45th St S		-200.00
Invoice	11/30/2011	B063-11	Z016-11 Veg Cutting Permit	Invoices(Dev Fees):4440 Vegetative Cutting	150.00
Payment	11/30/2011	9480	Partial pay of Z016-11 Veg Cutting Permit		-50.00

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Total Deming, David Z016-11 Veg Cutting					-100.00
Dickinson, Dan Grading & Variance					
Payment	07/15/2002	4235	Initial Grading Deposit 15876 Afton Blvd S.		-1,000.00
Payment	07/15/2002	4235	Initial Variance deposit (lot area per dwelling 7,000 ft)		-250.00
Invoice	07/31/2002	Dickinson1	Resolution recording fee	Invoices(Dev Fees):4250 Recording Fees	20.00
Check	01/20/2004	9332	Refund Grading & Variance Deposit net of expenses		0.00
Check	03/31/2004	9524	Refund Grading & Variance Deposit net of expenses		1,230.00
Payment	05/27/2004	5095	Final Inspection Deposit Permit A35-04		-200.00
Check	02/28/2005	10429	Refund Bldg Insp Deposit Permit A35-04		200.00
Payment	07/31/2015	5816	Z15-30 Variance Escrow (lot area)		-600.00
Invoice	07/31/2015	Z15-30 CUP	Z15-30 Variance Fee (lot area)	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	5816	Pymt of Z15-30 Variance Fee (lot area)		-250.00
Total Dickinson, Dan Grading & Variance					-600.00
Du, Haiwei Z207 2997 Trading Post Trl					
Payment	01/31/2008	24566	Z200-08 Admin Permit Build SFD w/1 20' of Bluffline		-100.00
Invoice	01/31/2008	Z200Fee	Z200-08 Admin Fee	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	01/31/2008	24566	Pymt of Z200 Admin Permit Fee		-60.00
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	113.90
Invoice	01/31/2008	SEHJan08	SEH Engineering Exp Jan08	Invoices(Dev Fees):4341 Engineering Fees	276.08
Invoice	02/29/2008	NACFeb08	NAC: Planning Feb08	Invoices(Dev Fees):4343 Planning Fees	22.80
Payment	03/31/2008	24564	Z207-08 Deposit Extend Driveway New SFD		-1,500.00
Invoice	03/31/2008	Z207-08	Z207-08 Driveway Permit	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	03/31/2008	24564	Pymt of Z207 Driveway permit		-250.00
Payment	03/31/2008	3412	Erosion Control Deposit Z208-08		-14,831.25
Invoice	03/31/2008	NACMar08	NAC Planning: Mar08	Invoices(Dev Fees):4343 Planning Fees	114.00
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	11.40
Invoice	05/31/2008	SEHMar08	SEH Engineering: Mar08	Invoices(Dev Fees):4341 Engineering Fees	871.00
Invoice	12/31/2011	230-11 WSB	WSB City Engineer Nov11	Invoices(Dev Fees):4341 Engineering Fees	224.00
General Jour...	06/30/2012	Forfeit Esc	Forfeit Escrow outstanding balance to City per CC 5/15/12: Category 4		1,500.00
Total Du, Haiwei Z207 2997 Trading Post Trl					-13,298.07
Dunn, Curtis Z15-35 14320 30th St S					
Payment	08/27/2015	4517	Z15-35 Driveway Escrow 14320 30th St S		-1,500.00
Invoice	08/27/2015	Z15-35	Z15-35 Driveway Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	08/27/2015	4517	Pymt of Z15-35 Driveway Bldg Insp Fee		-250.00
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Dunn Z15-35		117.00
General Jour...	11/30/2016	5310 Eng'g	WSB Engineer Sep16 #9: Dunn, Curt & Lisa Driveway Z16-35		60.50
Total Dunn, Curtis Z15-35 14320 30th St S					-1,322.50
Equaris Proposal					
Invoice	03/31/2011	WSB2-230	WSB Engineering: Equaris proposal, memo	Invoices(Dev Fees):4341 Engineering Fees	336.00
Total Equaris Proposal					336.00
Esertz Ent Z26-13 13380 Hudson Rd					
Payment	11/26/2013	46070	Z26-13 CUP Escrow truck parking facility		-600.00
Invoice	11/26/2013	Z26 CUP	Z26-13 CUP fee re truck parking facility	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	11/26/2013	46071	Pymt of Z26 CUP fee		-250.00
Total Esertz Ent Z26-13 13380 Hudson Rd					-600.00
Finch, David & Elizabeth 4885 Pheasant Ct					
Payment	04/30/2009	3336	Park Deposit MPA Picnic		-100.00

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Check	06/30/2009	14800	Refund MPA Picnic Park Deposit		100.00
Payment	07/31/2013	4147	Z13-06 Barn for horses, equip, hay		-600.00
Invoice	07/31/2013	Z13-06	Admin Permit Z13-06	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	07/31/2013	Z13-07	Z13-07 Farmsite	Invoices(Dev Fees):4440 Zoning Fees	50.00
Payment	07/31/2013	4147	Pymt of Admin & Farmsite fees		-200.00
Total Finch, David & Elizabeth 4885 Pheasant Ct					-600.00
GJ&W Afton Ctr Dev & EAW					
Invoice	11/30/2006	SEHOct06	SEH Engineering Services Oct06	Invoices(Dev Fees):4341 Engineering Fees	704.00
Invoice	12/31/2006	SEHNov06	SEH: Engineering Nov06	Invoices(Dev Fees):4341 Engineering Fees	1,038.73
Invoice	12/31/2006	LegalNov06	Hamilton: Legal fees Nov06	Invoices(Dev Fees):4342 Legal Fees	45.00
Invoice	12/31/2006	SEHDec06	SEH Engineering Dec06	Invoices(Dev Fees):4341 Engineering Fees	342.12
Invoice	01/31/2007	LegalJan07	Jensen, Bell et al: Legal services Jan07	Invoices(Dev Fees):4342 Legal Fees	108.00
Invoice	03/31/2007	JensenFeb07	Jensen Legal Fees Feb07	Invoices(Dev Fees):4342 Legal Fees	963.00
Invoice	04/30/2007	JensenMar07	Jensen Legal Fees Mar07	Invoices(Dev Fees):4342 Legal Fees	1,494.00
Invoice	05/31/2007	JensenApr07	Jensen: Legal services Apr07	Invoices(Dev Fees):4342 Legal Fees	504.00
Invoice	10/31/2008	Jensen	Jensen, Bell: Legal Expenses	Invoices(Dev Fees):4342 Legal Fees	36.00
Invoice	11/30/2008	SEHOct08	SEH Engineering: Oct08	Invoices(Dev Fees):4341 Engineering Fees	6,992.00
Invoice	12/31/2008	CGIDec08	Community Growth Institute: Dec08	Invoices(Dev Fees):4343 Planning Fees	89.00
Invoice	12/31/2008	SEHNov08	SEH Engineering: Nov08	Invoices(Dev Fees):4341 Engineering Fees	5,322.19
Invoice	12/31/2008	SEHDec08	SEH Engineering: Dec08	Invoices(Dev Fees):4341 Engineering Fees	9,334.72
Invoice	02/28/2009	SEHJan09	SEH Engineering Services: Jan09	Invoices(Dev Fees):4341 Engineering Fees	1,102.00
Invoice	03/31/2009	SEHFeb09	SEH Engineering Services Feb09	Invoices(Dev Fees):4341 Engineering Fees	7,888.40
Invoice	04/30/2009	SEHMar09	SEH Engineering: Mar09	Invoices(Dev Fees):4341 Engineering Fees	1,108.42
Invoice	05/31/2009	CGI052509	CGI Expenses: Inv#1718 052509	Invoices(Dev Fees):4343 Planning Fees	2,874.00
Invoice	05/31/2009	SEHApr09	SEH Engineering: 217415 Apr09	Invoices(Dev Fees):4341 Engineering Fees	840.00
Invoice	07/31/2009	CGIJun09	CGI Planner Expenses thru 062509	Invoices(Dev Fees):4343 Planning Fees	253.00
Total GJ&W Afton Ctr Dev & EAW					41,038.58
Hartung, Dan Z16-15 2698 Meadow Vista Way					
Payment	05/17/2016	956	Driveway Escrow Hurtung, Dan Z16-15 2698 Meadow Vista Way		-1,500.00
Invoice	05/17/2016	Z16-15	Driveway Insp Fee Hartung, Dan Z16-15 2698 Meadow Vista Way	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	05/17/2016	946	Pymt of Driveway Insp Fee Hartung, Dan Z16-15 2698 Meadow Vista Way		-250.00
Total Hartung, Dan Z16-15 2698 Meadow Vista Way					-1,500.00
Heller, Darin B033 Fence Deposit					
Payment	04/30/2010	7485	B-033-10 Swimming Pool Fence Deposit		-3,850.00
Payment	04/30/2010	7484	B033 Pool Deposit		-60.00
Invoice	04/30/2010	B-033-10	Swimming Pool Fee (Bldg Permit B-033)	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	04/30/2010	7484	Pymt of Pool Fee B-033-10		-60.00
Check	07/29/2010	15809	Refund pool fence deposit Z-007-10		3,850.00
Total Heller, Darin B033 Fence Deposit					-60.00
Hill, Peter & Cherie Z15-29 WCD 13212 McG					
Payment	07/31/2015	12258	Grading permit escrow Wash Conserv District		-600.00
Invoice	07/31/2015	Z15-29 CUP	WCD Grading CUP	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	12258	Pymt of WCD Grading CUP Fee		-250.00
Total Hill, Peter & Cherie Z15-29 WCD 13212 McG					-600.00
Holz, Brad & Shelly Z16-23 4206 Rivr Rd S					
Payment	07/16/2015	1867	Two Escrows \$600 Variance & \$350 Renewal/Extension		-950.00
Invoice	07/16/2015	Z15-23	Z15-23 \$250 Variance & \$250 Renewal/Extension	Invoices(Dev Fees):4440 Zoning Fees	500.00
Payment	07/16/2015	1867	Pymt of Z15-23 \$250 Variance & \$250 Renewal/Extension		-500.00

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Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	468.00
General Jour...	12/01/2016	5310 Eng'g	WSB Engineer: Holz, Brad & Shelly Z16-23 4206 Rivr Rd S		242.00
Total Holz, Brad & Shelly Z16-23 4206 Rivr Rd S					-240.00
Islamic Soc Z16-05,06 12585 Hudson Rd					
Payment	03/21/2016	1166	Z16-05 CUP Escrow Mosque 12585 Hudson Rd		-600.00
Payment	03/21/2016	1165	16-05 CUP Fee Mosque 12585 Hudson Rd		-250.00
Invoice	03/21/2016	Z16-05	16-05 CUP Fee Mosque 12585 Hudson Rd	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	03/21/2016	1174	16-06 Variance Escrow Mosque 12585 Hudson Rd		-600.00
Payment	03/21/2016	1173	16-06 Variance Fee Mosque 12585 Hudson Rd		-250.00
Invoice	03/21/2016	Z16-06	16-06 Variance Fee Mosque 12585 Hudson Rd	Invoices(Dev Fees):4440 Zoning Fees	250.00
General Jour...	05/31/2016	5310 Eng'g	WSB Engineer: March 2016		1,135.00
General Jour...	09/30/2016	5330 Planng	Northwest Assoc: ISWEM Z16-05		46.00
General Jour...	11/30/2016	5330 Planng	Northwest Assoc: Proposed Mosque Z16-05		23.00
General Jour...	11/30/2016	5310 Eng'g	WSB Engineer Sep16 #9: Islamic Soc of Woodbury Z16-05 Stormwater Review		60.50
General Jour...	12/01/2016	5310 Eng'g	WSB Engineer Apr16 #4: Islamic Soc of Woodbury Z16-05		863.50
General Jour...	12/01/2016	5310 Eng'g	WSB Engineer Jun16 #6: Islamic Soc of Woodbury Z16-05		73.50
General Jour...	12/01/2016	5310 Eng'g	WSB Engineer Sep16 #9: Islamic Soc of Woodbury Z16-05		60.50
Total Islamic Soc Z16-05,06 12585 Hudson Rd					1,062.00
Iverson, Ross Z204214 2555 Trdng Post Trl					
Payment	05/31/2006	5458	Driveway Deposit: to access future home site		-1,500.00
Invoice	05/31/2006	Z214	Driveway Inspection Fee	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	05/31/2006	5458	Pymt of Driveway Inspection Fee		-250.00
Payment	03/14/2007	8119	Admin Permit for B16-07 Z204 SFD		-100.00
Invoice	03/14/2007	Z204	Z204 Admin fee for B16-07 SFD	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	03/14/2007	8119	Pymt of Z204 Admin permit B16-07		-60.00
Invoice	04/30/2007	SEHMar07	SEH Engineering Mar07	Invoices(Dev Fees):4341 Engineering Fees	616.58
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	182.20
Check	05/31/2009	14728	Refund Admin Permit Deposit Z204-07		100.00
Total Iverson, Ross Z204214 2555 Trdng Post Trl					-701.22
Johnson, Justin & Jessica 14872 V Crk Trl					
Payment	04/30/2014	Cash	Variance Deposit Z14-15		-600.00
Payment	04/30/2014	350	Renewal/Amendment Deposit Z14-15		-350.00
Invoice	04/30/2014	Z14-15 Var	Z14-15 Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Invoice	04/30/2014	Z14-16 Var	Renewal/Amendment Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	04/30/2014	cash	Pymt of variance fee		-250.00
Payment	04/30/2014	cash	Pymt of renewal/amendment fee		-150.00
Check	11/26/2014	19753	Refund Variance Escrow Z14-15		600.00
Total Johnson, Justin & Jessica 14872 V Crk Trl					-350.00
Junker, Mervin Z17-05 1069 Manning Av S					
Payment	03/31/2017	1642	Minor Sub Escrow Junker, Mervin Z17-05 1069 Manning Av S		-1,500.00
Invoice	03/31/2017	Z17-05	Minor Sub Fee Junker, Mervin Z17-05 1069 Manning Av S	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	03/31/2017	1642	Pymt of Minor Sub Fee Junker, Mervin Z17-05 1069 Manning Av S		-250.00
Total Junker, Mervin Z17-05 1069 Manning Av S					-1,500.00
Kehl, Ben Z17-06 12286 Meadow Bluff					
Payment	04/18/2017	19027	Escrow Kehl, Ben Z17-06 12286 Meadow Bluff		-1,000.00
Invoice	04/18/2017	Z17-06	Fence Permit Kehl, Ben Z17-06 12286 Meadow Bluff	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	04/18/2017	19027	Pymt of Fence Permit Kehl, Ben Z17-06 12286 Meadow Bluff		-60.00

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Total Kehl, Ben Z17-06 12286 Meadow Bluff					-1,000.00
Khandpur Z17-10 2668 Meadow Vista Way					
Payment	05/25/2017	37947	Driveway Escrow Khandpur Z17-10 2668 Meadow Vista Way		-1,500.00
Invoice	05/25/2017	Z17-10	Driveway Insp Fee Khandpur Z17-10 2668 Meadow Vista Way	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	05/25/2017	37947	Pymt of Driveway Insp fee Khandpur Z17-10 2668 Meadow Vista Way		-250.00
Total Khandpur Z17-10 2668 Meadow Vista Way					-1,500.00
Krahn, Kurt & Kathy Z13-29 15820 37th					
Invoice	12/31/2013	Z1-14	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Payment	01/27/2014	4990	Z13-29 variance deposit		-600.00
Invoice	01/27/2014	Z13-29	z13-29 variance fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	01/27/2014	4990	z13-29 pymt of variance fee		-250.00
Total Krahn, Kurt & Kathy Z13-29 15820 37th					-400.50
Lakeview Inv 14833 50th St Z14-33					
Payment	10/29/2014	6001	Z14-33 major subdiv escrow		-7,500.00
Payment	10/29/2014	6001	Pymt major subdiv fee \$2000 + \$100/lot		-2,800.00
Invoice	10/29/2014	Z14-33	Z14-33 major subdiv fee \$2000 + \$100/lot	Invoices(Dev Fees):4440 Major Subdivision	2,800.00
Invoice	10/31/2014	WSB420-9	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	414.00
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4343 Planning Fees	553.76
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4343 Planning Fees	500.00
Invoice	12/31/2014	Z14-33	WSB: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4341 Engineering Fees	113.00
Invoice	12/31/2014	Z14-33	WSB: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4341 Engineering Fees	565.00
Invoice	02/28/2015	Planning	The Planning Company 2465	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	02/28/2015	Planning	The Planning Company 2466	Invoices(Dev Fees):4343 Planning Fees	650.00
Invoice	03/31/2015	PngCo2527	The Planning Company 2527	Invoices(Dev Fees):4343 Planning Fees	687.50
Invoice	03/31/2015	WSB450-2	WSB Engineering 450-2	Invoices(Dev Fees):4341 Engineering Fees	903.50
Invoice	03/31/2015	KnaakMar15	Holstad & Knaak: Legal services Mar2015	Invoices(Dev Fees):4342 Legal Fees	700.00
Payment	04/30/2015	1210459	Escrow re Construction Estimate		-232,689.00
Invoice	04/30/2015	Planning Co	2580 The Planning Company	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	04/30/2015	WSB 450-3	WSB Engineering 450-3	Invoices(Dev Fees):4341 Engineering Fees	71.50
Invoice	04/30/2015	Planning Co	The Planning company 2581	Invoices(Dev Fees):4343 Planning Fees	562.50
Invoice	05/31/2015	WSB450-4	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	214.50
Check	06/30/2015	20306	Reduction Escrow Trading Post Reserve Z14-33		0.00
Check	06/30/2015	20307	Reduction Escrow Trading Post Reserve Z14-33		184,176.50
Invoice	06/30/2015	WSB480-1	WSB Engineering 480-1	Invoices(Dev Fees):4341 Engineering Fees	1,608.00
Invoice	08/31/2015	WSB 480-2	WSB 480-2 Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	4,460.28
Invoice	09/30/2015	WSB Various	WSB Engineering Various	Invoices(Dev Fees):4341 Engineering Fees	4,679.00
Invoice	10/31/2015	Lakeview	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	1,315.50
Total Lakeview Inv 14833 50th St Z14-33					-37,264.46
LOC, LLC Z15-44 xxx Hudson Rd Variance					
Payment	12/31/2015	3975	Z15-44 xxx Hudson Rd Variance		-600.00
Invoice	12/31/2015	Z15-44	Z15-44 xxx Hudson Rd Variance	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	12/31/2015	3975	Pymt of Z15-44 Variance Fee		-250.00
Total LOC, LLC Z15-44 xxx Hudson Rd Variance					-600.00
Localized, LLC Z16-20 2167 Oakgreen Av S					
Payment	06/21/2016	5003	Rezoning Escrow Z16-20 2167 Oakgreen Av S		-1,500.00
Invoice	06/21/2016	Z16-20	Rezoning Fee Z16-20 2167 Oakgreen Av S	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	06/21/2016	5003	Pymt of Rezoning Fee Z16-20 2167 Oakgreen Av S		-350.00

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Total Localized, LLC Z16-20 2167 Oakgreen Av S					-1,500.00
Localized LLC Z16-33					
General Jour...	11/30/2016	5330 Planng	Northwest Assoc 22635: Localized LLC Z16-33		80.50
Total Localized LLC Z16-33					80.50
Lucas Woodland B063-11 15222 Afton Blvd S					
Payment	11/30/2011	1301	Admin Permit Deposit B-063-11 Demo Extension		-1,000.00
Invoice	11/30/2011	B063-11	Admin Permit B063-11 Cert of Occupancy	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	11/30/2011	1302	Pymt of Admin Permit B063-11 Cert of Occupancy		-150.00
Total Lucas Woodland B063-11 15222 Afton Blvd S					-1,000.00
Maas, Gary Z15-26 3185 St Crx Trl					
Payment	07/31/2015		Escrow Vegetative Cutting Z15-26		-200.00
Total Maas, Gary Z15-26 3185 St Crx Trl					-200.00
Maas, Gary Z15-38 16688 7th St S					
Payment	10/31/2015	6938	Z15-38 Minor Subdivision Escrow Deposit		-1,500.00
Invoice	10/31/2015	Z15-38	Z15-38 Minor Subdivision Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	10/31/2015	6938	Pymt of Z15-38 minor sub fee		-250.00
Total Maas, Gary Z15-38 16688 7th St S					-1,500.00
Marcus, Julie Z16-36 4270 River Rd S					
Payment	12/27/2016	4694 5631	Marcus, Julie & Mary McLaurin Escrow Z16-36 4270 River Rd S		-600.00
Invoice	12/27/2016	Z16-36	Marcus, Julie & Mary McLaurin Variance Fee Z16-36 4270 River Rd S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	12/27/2016	4694 5631	Pymt Marcus, Julie & Mary McLaurin Variance Fee Z16-36 4270 River Rd S		-250.00
Total Marcus, Julie Z16-36 4270 River Rd S					-600.00
McDonough, M Z15-32 Pool					
Payment	08/27/2015	2109	Z15-32 Pool Escrow (Prestige Pools)		-1,000.00
Invoice	08/27/2015	Z15-32	Z15-32 Fee re. Pool	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	08/27/2015	2109	Pymt of Zoning Fee Z15-32 re Pool		-100.00
Payment	08/27/2015	2109	Z15-33 Fence Permit for Pool		-1,000.00
Invoice	08/27/2015	Z15-33	Z15-33 Fence Permit	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	08/27/2015	2109	Pymt of Z15-33 Fence Permit Fee		-60.00
Total McDonough, M Z15-32 Pool					-2,000.00
Meisner, Roger Z16-19 1520 Stagecoach					
Payment	11/30/2016	2159	Variance Escrow Meisner, Roger Z16-19 1520 Stagecoach		-600.00
Invoice	11/30/2016	Z16-19	Variance Fee Meisner, Roger Z16-19 1520 Stagecoach	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	11/30/2016	2159	Pymt of Variance Fee Meisner, Roger Z16-19 1520 Stagecoach		-250.00
Total Meisner, Roger Z16-19 1520 Stagecoach					-600.00
Meissner, Joe 14186 Valley Cr					
Invoice	06/30/2010	WashCty	Wash Cty Recording Fee	Invoices(Dev Fees):4250 Recording Fees	46.00
Invoice	08/31/2010	Variance	Wash Cty Recording Fee - Variance	Invoices(Dev Fees):4250 Recording Fees	46.00
Payment	01/23/2012		Pymt re. re-recording variance		-46.00
Total Meissner, Joe 14186 Valley Cr					46.00
Morgan, Randy Z13-15 Sand Hill Driveway					
Payment	07/25/2013	8930	Z13-15 Driveway Escrow		-1,500.00

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Type	Date	Num	Memo	Class	Amount
Invoice	07/25/2013	Z13-15	Z13-15 Bldg Insp Fee	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	07/25/2013	8930	Pymt of Bldg Insp Fee Driveway		-250.00
Invoice	07/31/2013	WSB Jul13	WSB Engineering Jul13	Invoices(Dev Fees):4341 Engineering Fees	133.00
Invoice	08/31/2013	WSB 360-7	WSB Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	266.00
Invoice	09/30/2013	WSB Sep13	WSB Engineer services	Invoices(Dev Fees):4341 Engineering Fees	133.00
Invoice	05/31/2014	Z13-15	WSB Engineering Fees 420-4	Invoices(Dev Fees):4341 Engineering Fees	69.00
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Morgan Z13-15		500.50
General Jour...	11/30/2015	5310 Eng'g	WSB Engineer: Sep 2015		143.00
Total Morgan, Randy Z13-15 Sand Hill Driveway					-255.50
Murphy, Elaine Z15-28 WCD 4969 Neal					
Payment	07/31/2015	12258	Grading permit escrow Wash Conserv District		-600.00
Invoice	07/31/2015	Z15-28 CUP	WCD Grading CUP	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	12258	Pymt of WCD Grading CUP Fee		-250.00
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Murphy Z15-18		321.75
General Jour...	11/30/2015	5310 Eng'g	WSB Engineer: Sep 2015		234.00
General Jour...	11/30/2015	5310 Eng'g	WSB Engineer: Oct 2015		58.50
Total Murphy, Elaine Z15-28 WCD 4969 Neal					14.25
Myers, Jim Z15-14 1405 Sandhill Rd					
Payment	05/31/2015	104362	Z15-14 Driveway Escrow		-1,500.00
Invoice	05/31/2015	z15-14	Z15-14 Driveway Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	104362	Pymt of Driveway Bldg Insp Fee		-250.00
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	71.50
Total Myers, Jim Z15-14 1405 Sandhill Rd					-1,428.50
Nelson Estates Z16-26 Prelim Plat					
Payment	07/22/2014	1008319	Minor Subdiv Escrow 1093 Indian Trl S Z24-14		-5,000.00
Invoice	07/22/2014	Z14-24	Minor Sub Fee Z14-24 \$1,000 + \$100 4 lots	Invoices(Dev Fees):4440 Minor Subdivision	1,400.00
Payment	07/22/2014	1008379	Pymt of minor sub fees		-1,400.00
Invoice	08/31/2014	NWA Z14-24	NW Assoc Planning Fees	Invoices(Dev Fees):4343 Planning Fees	1,421.90
Invoice	09/30/2014	NWA Z14-24	Northwest Assoc: 21465 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	1,265.20
Invoice	10/31/2014	WSB420-9	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	364.00
General Jour...	11/30/2015	5330 Planng	Northwest Assoc: Nelson Estates - Reithmeyer Plat		94.50
General Jour...	12/01/2016	5330 Planng	Northwest Assoc: Nelson Estates - Prelim Plat		57.50
General Jour...	12/01/2016	5310 Eng'g	WSB Engineer: Nelson Estates - Prelim Plat		340.50
Total Nelson Estates Z16-26 Prelim Plat					-1,456.40
Nelson Estates Z16-34 Final Plat					
General Jour...	07/31/2016	5330 Planng	Northwest Assoc: Nelson Estates - Reithmeyer Plat		959.00
General Jour...	08/31/2016	5330 Planng	Northwest Assoc: Nelson Estates Z16-26		200.00
General Jour...	08/31/2016	5330 Planng	Northwest Assoc: Nelson Estates Z16-26		70.00
General Jour...	09/30/2016	5330 Planng	Northwest Assoc: Reithmeyer Z16-26		57.50
Payment	11/24/2016	3008	Escrow Z16-34 1093 Indian Trl S		-1,000.00
Invoice	11/24/2016	Z16-34	Final Plat Fee Escrow Z16-34 1093 Indian Trl S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	11/24/2016	3008	Pymt of Final Plat Fee Escrow Z16-34 1093 Indian Trl S		-250.00
General Jour...	11/30/2016	5330 Planng	Northwest Assoc: Nelson Estates Z16-34		103.50
General Jour...	11/30/2016	5330 Planng	Northwest Assoc 22636: Nelson Estates Final Plat Z16-34		855.00
General Jour...	12/01/2016	Applicant	Applicant Expense Adj: Nelson Estates Final Plat		17.90
Total Nelson Estates Z16-34 Final Plat					1,262.90
Novak, Jake & Heidi Z17-12 14795 Haven Dr					
Payment	05/25/2017	2174	Driveway Escrow Novak, Jake & Heidi Z17-12 14795 Haven Dr		-1,500.00

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Invoice	05/25/2017	Z17-12	Driveway Insp Fee Novak, Jake & Heidi Z17-12 14795 Haven Dr	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	05/25/2017	2174	Pymt of Driveway Insp Fee Novak, Jake & Heidi Z17-12 14795 Haven Dr		-250.00
Total Novak, Jake & Heidi Z17-12 14795 Haven Dr					-1,500.00
Osborn, Jaeson & Kayla Z15-41 15612 36th					
Payment	11/16/2015	5516	Driveway Escrow Z15-41 15612 36th St S Amaris Homes		-1,500.00
Invoice	11/16/2015	Z15-41	Driveway Bldg Insp Fee Z15-41	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	11/16/2015	5516	Pymt of Bldg Insp Fee (Driveway)		-250.00
Total Osborn, Jaeson & Kayla Z15-41 15612 36th					-1,500.00
Osborn, Jay Z1-13 3850 Oak Green Av S					
Payment	02/28/2013	113	Escrow Ag Bldg Z1-13		-1,000.00
Invoice	02/28/2013	Z1-13	Z1-13 Admin Permit Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	02/28/2013	113	Pymt of Z1-13 admin permit fee		-150.00
Total Osborn, Jay Z1-13 3850 Oak Green Av S					-1,000.00
Osborn, Jay Z1-14 3850 Oak Green Av S					
Invoice	12/31/2013	Z1-14	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	66.50
Payment	01/29/2014	5014	Escrow Z14-1 Ag Purpose - horses		-600.00
Invoice	01/29/2014	Z1-15	Z14-1 ag admin permit	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	01/29/2014	5013	Pymt of z14-1 ag admin fee		-150.00
Invoice	01/29/2014	Z1-14	Farmsite fee	Invoices(Dev Fees):4440 Zoning Fees	50.00
Payment	01/29/2014	5015	pymt of farmsite fee		-50.00
Total Osborn, Jay Z1-14 3850 Oak Green Av S					-533.50
Paddock, Bruce Z15-16 22.028.20.14.0064					
Payment	05/31/2015	5811	Z15-16 Variance Escrow Buildability		-600.00
Invoice	05/31/2015	z15-16	Z15-16 Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	5811	Pymt of variance fee Z15-16		-250.00
Total Paddock, Bruce Z15-16 22.028.20.14.0064					-600.00
Pentel, Sylvia Z009 1501 Stagecoach Trl					
Payment	05/19/2010	3013	Z-009-10 Driveway Deposit		-1,500.00
Invoice	05/19/2010	Z-009-10	Z009 Building Insp fee for Driveway	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/19/2010	3013	Pymt of Z009 Bldg Insp Fee for Driveway		-250.00
Payment	05/19/2010	3013	Grading Deposit		-1,000.00
Invoice	05/19/2010	Pentel	Grading Permit	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	05/19/2010	3013	Pymt of Grading Permit		-100.00
Invoice	06/30/2010	WSBJun10	WSB Engineering Exp: Grading Permit	Invoices(Dev Fees):4341 Engineering Fees	56.00
General Jour...	07/29/2010	Rev Invoice	Reverse Original \$100 Charge for Grading Permit 5/19/10		-100.00
Check	07/29/2010	15810	Refund grading permit deposit and fee		1,100.00
Invoice	07/31/2010	WSBJul10	WSB Eng'g: Engineering Services re. grading permit	Invoices(Dev Fees):4341 Engineering Fees	336.00
Invoice	01/31/2011	WSBJan11	WSB: Engineering re. Grading Permit	Invoices(Dev Fees):4341 Engineering Fees	152.00
Invoice	02/28/2011	WSB4-140	WSB Engineering: grading permit	Invoices(Dev Fees):4341 Engineering Fees	188.00
Invoice	07/31/2012	WSBMay2012	WSB EngineeringMay2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Invoice	09/30/2013	WashCty	Wash Cty Recording Fee	Invoices(Dev Fees):4344 Misc Dev Fees	46.00
Total Pentel, Sylvia Z009 1501 Stagecoach Trl					-661.50
Reithmeyer, Joe & Kim Z15-37 1093					
Payment	09/23/2015	15666	Z15-37 Minor Subdiv 1093 Ind Trl S & 1093 Lk Edith Ln		-1,500.00
Invoice	09/23/2015	MinorZ15-37	Minor Subdiv Fee Z15-37	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	09/23/2015	15666	Pymt of Minorsubdiv Fee Z15-37		-250.00

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General Jour...	12/01/2016	5310 Eng'g	WSB Engineer: Reithmeyer Land Use Application		143.00
Total Reithmeyer, Joe & Kim Z15-37 1093					-1,357.00
Rivas Brown Trout Z16-12 13 15311 Putnam					
Payment	04/30/2016	3226	Z16-12 Driveway Escrow 15311 Putnam		-600.00
Invoice	04/30/2016	Z16-13	Z16-13 Minor Subdiv fee 15311 Putnam/2573 Stagecoach	Invoices(Dev Fees):4440 Zoning Fees	250.00
Invoice	04/30/2016	Z16-12	Z16-12 Driveway fee 15311 Putnam/2573 Stagecoach	Invoices(Dev Fees):4440 Zoning Fees	200.00
Payment	04/30/2016	3227	Z16-13 Minor Subdiv fee 15311 Putnam/2573 Stagecoach		-1,500.00
Payment	04/30/2016	3226	Pymt of Z16-12 driveway fee 15311 Putnam/2573 Stagecoach		-200.00
Payment	04/30/2016	3227	Pymt of Z16-13 Minor Subdiv fee 15311 Putnam/2573 Stagecoach		-250.00
Total Rivas Brown Trout Z16-12 13 15311 Putnam					-2,100.00
Riverbank Exchange Z215 13900 Hudson Rd					
Invoice	12/31/2004	Zeller15	SEH Engineering Services Dec04	Invoices(Dev Fees):4341 Engineering Fees	246.00
Invoice	11/30/2008	JensenSep08	Jensen, et al: Legal Expenses Sep08	Invoices(Dev Fees):4342 Legal Fees	864.00
Payment	09/08/2009	109076	Z215 CUP Deposit Commercial Bldg		-600.00
Invoice	09/08/2009	Z215-09	Z215 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	09/08/2009	109076	Pymt of CUP Z215 Fee		-150.00
Total Riverbank Exchange Z215 13900 Hudson Rd					510.00
SavATree Z16-03 xxx Hudson Rd					
Payment	03/21/2016	090418	Z16-03 CUP Escrow		-600.00
Payment	03/21/2016	090418	Z16-03 CUP Fee		-250.00
Invoice	03/21/2016	Z16-03	Z16-03 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
General Jour...	05/31/2016	5310 Eng'g	WSB Engineer: March 2016		886.00
Total SavATree Z16-03 xxx Hudson Rd					286.00
Scheel, Bill 13404 15th St S					
Payment	05/31/2015	1039	Z15-17 Minor Subdivision Escrow		-1,500.00
Invoice	05/31/2015	Z15-17	Z15-17 Minor Subdiv fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	1040	Pymt of Z15-17 minor subdivision fee		-250.00
Total Scheel, Bill 13404 15th St S					-1,500.00
Schneider, HJ Z17-11 3968 River Rd S					
Payment	05/25/2017	11953	Road Setback Escrow Khandpur Z17-10 2668 Meadow Vista Way		-600.00
Invoice	05/25/2017	Z17-11	Variance Khandpur Z17-10 2668 Meadow Vista Way	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/25/2017	11953	Pymt of Variance Fee Khandpur Z17-10 2668 Meadow Vista Way		-250.00
Total Schneider, HJ Z17-11 3968 River Rd S					-600.00
SEV MN1 LLC Z16-25 12351 15th St S					
Payment	07/31/2016	1029	SEV MN1 LLC Z16-25 Rezoning for solar farms 12351 15th St S		-1,500.00
Invoice	07/31/2016	Z16-25	SEV MN1 LLC Z16-25 12351 15th St S	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	07/31/2016	1029	Pymt of SEV MN1 LLC Z16-25 12351 15th St S		-350.00
General Jour...	09/24/2016	5330 Planng	Northwest Assoc: SEV Z16-25		28.75
Total SEV MN1 LLC Z16-25 12351 15th St S					-1,471.25
Swanson, Scott Z16-41 3602 St Crx Trl					
Payment	01/24/2017	2075	Demo Permit Escrow: Swanson, Scott Z16-41 3602 St Crx Trl		-250.00
Invoice	01/24/2017	Z16-41	Demo Permit: Swanson, Scott Z16-41 3602 St Crx Trl	Invoices(Dev Fees):4440 Zoning Fees	110.00
Payment	01/24/2017	2075	Pymt of Demo Permit Fee: Swanson, Scott Z16-41 3602 St Crx Trl		-110.00

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Total Swanson, Scott Z16-41 3602 St Crx Trl					-250.00
Teitelbaum, Chaim Z16-09 15511 Aft Hills					
Payment	04/25/2016	1596	Z16-09 Minor Subdivision Escrow 15511 Aft Hills Dr S		-1,500.00
Invoice	04/25/2016	Z16-09	Z16-09 Minor Subdivision fee 15511 Aft Hills Dr S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	04/25/2016	1596	Pymt of Z16-09 Minor Subdivision fee 15511 Aft Hills Dr S		-250.00
General Jour...	04/30/2016	Applicant	Applicant Expense NAC Apr16: Chaim Teitelbaum		280.00
Total Teitelbaum, Chaim Z16-09 15511 Aft Hills					-1,220.00
Thao, David Z15-2012416 Meadow Bluff Tr					
Payment	07/16/2015	212217	Z15-20 Driveway/Erosion Escrow (\$1,500 + Excess \$1,500)		-3,000.00
Invoice	07/16/2015	Z15-20	Z15-20 Driveway/Erosion Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/16/2015	212217	Pymt of Z15-20 Bldg Insp Fee		-250.00
Total Thao, David Z15-2012416 Meadow Bluff Tr					-3,000.00
Three Sister's Springs					
Invoice	07/31/2004	Three01	SEH: Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	364.00
Payment	08/31/2004	1206	Refundable Developer Deposit to cover expenses		-9,500.00
Invoice	08/31/2004	Three02	Park Dedication Fee	Invoices(Dev Fees):4425 Park Dedication Fee	17,906.00
Payment	08/31/2004	1205	Pymt of Park Dedication Fee		-17,906.00
Invoice	08/31/2004	Three03	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,726.39
Invoice	09/30/2004	Three04	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	275.50
Invoice	09/30/2004	Three05	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	316.12
Invoice	10/31/2004	Three06	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,556.12
Invoice	11/30/2004	Three07	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	184.50
Invoice	12/31/2004	Three08	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	30.75
Invoice	04/30/2005	Three09	SEH: Engineer services	Invoices(Dev Fees):4341 Engineering Fees	64.00
Invoice	07/31/2005	Three10	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	166.07
Invoice	11/30/2005	SEH138812	SEH: Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	586.85
Invoice	12/31/2005	SEHNov05	SEH: Site inspection	Invoices(Dev Fees):4341 Engineering Fees	128.00
Invoice	12/31/2005	SEHNov05	SEH: Paving of wear course	Invoices(Dev Fees):4341 Engineering Fees	684.25
Invoice	06/30/2006	SEHMay06	SEH: eng'g update	Invoices(Dev Fees):4341 Engineering Fees	64.00
Invoice	10/31/2006	SEHSep06	SEH: Engineering Sep06	Invoices(Dev Fees):4341 Engineering Fees	211.12
Invoice	11/30/2006	SEHOct06	SEH: Final Inspection Oct06	Invoices(Dev Fees):4341 Engineering Fees	291.35
Invoice	12/31/2006	SEHNov06	SEH: Engineering Nov06	Invoices(Dev Fees):4341 Engineering Fees	128.00
Invoice	02/24/2007	Transfer	Transfer from Three Sisters to Valley Creek Proj/Landsmith	Invoices(Dev Fees):4440 Zoning Fees	2,850.98
Invoice	10/31/2007	SEHSep07	SEH Engineering Sep07	Invoices(Dev Fees):4341 Engineering Fees	33.50
Invoice	11/30/2007	SEHOct07	SEH: Engineering Services Oct07	Invoices(Dev Fees):4341 Engineering Fees	317.89
Invoice	06/30/2008	SEHMay08	SEH: engineering fees	Invoices(Dev Fees):4341 Engineering Fees	142.08
Total Three Sister's Springs					621.47
Traditional Ventures Z16-02 1987 Manning					
Payment	02/18/2016	2126	Z16-02 Variance Escrow 1987 Manning Av S		-600.00
Invoice	02/18/2016	Z16-02	Z16-02 variance fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	02/18/2016	2126	Pymt of Z16-02 variance fee		-250.00
Total Traditional Ventures Z16-02 1987 Manning					-600.00
Traditional Ventures Z15-27 WCD 1987 Mng					
Payment	07/31/2015	12258	Grading permit escrow Wash Conserv District		-600.00
Invoice	07/31/2015	Z15-27 CUP	WCD Grading CUP	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	12258	Pymt of WCD Grading CUP Fee		-250.00
Total Traditional Ventures Z15-27 WCD 1987 Mng					-600.00

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City of Afton
Permit Escrow & Fee Detail
As of May 31, 2017

06/14/17

Type	Date	Num	Memo	Class	Amount
Uecker, Lonette Z16-28 13606 50th St					
Payment	07/31/2016	5439	Uecker, Lonette Z16-28 Driveway Escrow 13606 50th St		-1,500.00
Invoice	07/31/2016	Z16-28	Uecker, Lonette Z16-28 Driveway Permit 13606 50th St	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	07/31/2016	5439	Pymt of Uecker, Lonette Z16-28 Driveway permit 13606 50th St		-250.00
Check	01/31/2017	21643	Refund Driveway Escrow Z16-28		1,500.00
Total Uecker, Lonette Z16-28 13606 50th St					0.00
Vang, Jack SWWD Z15-9 12788 50th St S					
Payment	04/30/2015	4010	CUP Escrow Z15-9 Conservation Projects		-1,700.00
invoice	04/30/2015	Z15-9	CUP Fee grassed waterway & extended detention	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	04/30/2015	4010	Pymt of CUP Fee		-250.00
invoice	05/31/2015	WSB450-4	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	825.50
invoice	06/30/2015	WSB450-2	WSB Engineering 450-2	Invoices(Dev Fees):4341 Engineering Fees	58.50
Total Vang, Jack SWWD Z15-9 12788 50th St S					-816.00
VBWD Fetcher Both Up & Down Stream					
Invoice	12/14/2007	Z234	Z234 Grading Permit re. Pond	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	12/14/2007	141756	Grading Deposit Z234 1916 Oakgreen (Valley Br WMO)		-1,000.00
Payment	12/14/2007	141756	Pymt of Z234 Grading Permit Fee		-100.00
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	114.00
Invoice	03/31/2008	NACMar08	NAC Planning: Mar08	Invoices(Dev Fees):4343 Planning Fees	17.10
Invoice	05/16/2008	Z211Fee	Z211 Downstream Zoning Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	05/16/2008	Z210Fee	Z210 Upstream Zoning Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/16/2008	145285	Pymt of Downstream Z211 zoning fee		-150.00
Payment	05/16/2008	145284	Pymt of upstream Z210 zoning fee		-150.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	05/31/2008	CGIMay08	Community Growth Institute: May08	Invoices(Dev Fees):4343 Planning Fees	311.50
Invoice	06/19/2008	Z217	Z217 Grading Fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	06/19/2008	145282	Pymt of Z217 Grading Fee		-100.00
Payment	06/19/2008	145282	Z217 Upstream Grading Permit 14020, 14100, 14186		-1,000.00
Payment	06/19/2008	145283	Z218 Downstream Grading Deposit 2398 St Crx Trl		-1,000.00
Invoice	06/19/2008	Z218	Z218 Upstream Grading Fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	06/19/2008	145283	Pymt of Z218 Upstream Grading Fee		-100.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	1,001.25
Invoice	06/30/2008	SEHMay08	SEH: engineering fees (Upstream)	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	06/30/2008	SEHMay08	SEH: engineering fees (Downstream)	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08 Upstream	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08 Downstream	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	08/31/2008	SEHJul08	SEH Engineering: Jul08	Invoices(Dev Fees):4341 Engineering Fees	275.25
invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	111.25
invoice	09/30/2008	SEHAug08	SEH Engineering: Aug08	Invoices(Dev Fees):4341 Engineering Fees	511.71
Invoice	09/30/2008	CGISep08	CGI Planning Exp: Sep08	Invoices(Dev Fees):4343 Planning Fees	445.00
Total VBWD Fetcher Both Up & Down Stream					1,026.81
VBWD Z15-10					
Payment	06/23/2010	162285	Land grading (remove dam & repace w rock rapids)		-1,000.00
Invoice	06/23/2010	Z-015-10	land grading zoning fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Invoice	06/23/2010	Z-015-10	Z15-10 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	06/23/2010	162285	Pymt of Z15-10 zoning fee		-100.00
Payment	06/23/2010	162284	Pymt of Z15-10 CUP fee		-150.00

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City of Afton
Permit Escrow & Fee Detail
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Type	Date	Num	Memo	Class	Amount
Total VBWD Z15-10					-1,000.00
VBWD Z15-18 FOC					
Payment	05/31/2015	2016	Z15-18 Minor Subdivision Escrow		-1,500.00
Invoice	05/31/2015	z15-18	Z15-18 Minor subdivision fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	2016	Pymt of z15-18 minor subdivision fee		-250.00
Invoice	08/31/2015	WSB 450-6	WSB 450-6 Engineering	Invoices(Dev Fees):4341 Engineering Fees	292.50
Total VBWD Z15-18 FOC					-1,207.50
VBWD Z15-22, CWF, FOC Review					
Invoice	06/30/2015	WSB450-5	WSB Engineering 450-5	Invoices(Dev Fees):4341 Engineering Fees	494.00
Payment	07/16/2015	208467	Z15-22 Grading Escrow Neal & Trading Pst Tr		-600.00
Invoice	07/16/2015	Z15-22	Z15-22 CUP Grading re Neal & Trading Pst Tr	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/16/2015	208468	Pymt of Z15-22 CUP Fee		-250.00
Invoice	08/31/2015	WSB 450-6	WSB 450-6 Engineering	Invoices(Dev Fees):4341 Engineering Fees	1,001.25
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	539.00
General Jour...	12/01/2016	5310 Eng'g	WSB Engineer Jun16: VBWD Z15-22, CWF, FOC Review		484.00
General Jour...	12/01/2016	5310 Eng'g	WSB Engineer Jul16: VBWD Z15-22, CWF, FOC Review		90.75
Total VBWD Z15-22, CWF, FOC Review					2,009.00
Vine Hill Partners/Lucas Woodland Demo					
Payment	12/21/2011	1304	Escrow Demo existing home		-250.00
Invoice	12/21/2011	B138-11	B138-11 Demo Existing Home	Invoices(Dev Fees):4440 Zoning Fees	110.00
Payment	12/21/2011	.5371	Pymt of Demo Permit B138-11		-110.00
Total Vine Hill Partners/Lucas Woodland Demo					-250.00
Voxland, Jared 13804 40th S Z13-5					
Payment	04/16/2013	121	Z13-5 Demolition deposit 13804 40th St S		-250.00
Invoice	04/16/2013	Z13-5	Demo Permit \$110 x 3	Invoices(Dev Fees):4440 Zoning Fees	330.00
Payment	04/16/2013	121	Pymt of Demo permit fee \$110 x 3		-330.00
General Jour...	11/26/2013	Z005-2013	Reverse after the fact fee (CC forgave): Jared Voxland Demo permit		-220.00
Check	11/27/2013	18868	Reverse after the fact fee (CC forgave): Jared Voxland Demo permit		470.00
Payment	05/20/2014	5028	Z14-16 new foundation for barn		-600.00
Invoice	05/20/2014	Z14-16 barn	Z1Admin permit Z14-16 new foundation for barn	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/20/2014	5028	Pymt of Admin permit Z14-16 new foundation for barn		-150.00
Total Voxland, Jared 13804 40th S Z13-5					-600.00
Vujovich, Peter Variance 1296 Indian Trl					
Payment	11/30/2002	5177	Initial Deposit		-250.00
Invoice	11/30/2002	Vujovich1	Zoning fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	11/30/2002	5177	Pymt of zoning fee		-150.00
Invoice	02/29/2004	Vujovich2	NW Assoc Consultant: Planner	Invoices(Dev Fees):4343 Planning Fees	63.60
Invoice	03/31/2004	Vujovich3	NW Assoc Consultants	Invoices(Dev Fees):4343 Planning Fees	346.75
Invoice	04/30/2004	Vujovich4	NW Assoc planning fees	Invoices(Dev Fees):4343 Planning Fees	78.88
Total Vujovich, Peter Variance 1296 Indian Trl					239.23
Walker, Jeffrey Grading/Farm Site					
Payment	05/12/2004	4141	Grading Deposit		-500.00
Invoice	05/12/2004	Walker1	Farm Site Permit Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	05/12/2004	Walker2	SUP Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/12/2004	4140	Pymt of SUP & Farm Site Fee		-300.00
Invoice	05/31/2004	Walker3	NW Assoc: Planning	Invoices(Dev Fees):4343 Planning Fees	442.85
Invoice	05/31/2004	Walker4	Wash Cty: mailing labels	Invoices(Dev Fees):4344 Misc Dev Fees	53.13

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City of Afton
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Type	Date	Num	Memo	Class	Amount
Invoice	05/31/2004	Walker5	NW Assoc: 5/7/04 Meeting re. lawsuit	Invoices(Dev Fees):4343 Planning Fees	32.40
Invoice	06/30/2004	Walker6	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,000.12
Invoice	06/30/2004	Walker7	Hamilton et al: legal fees	Invoices(Dev Fees):4342 Legal Fees	2,246.00
Invoice	07/31/2004	Walker8	Hamilton, et al: legal fees	Invoices(Dev Fees):4342 Legal Fees	1,015.00
Invoice	07/31/2004	Walker9	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	439.87
Invoice	07/31/2004	Walker10	Lenny Jenks: Walker transcript	Invoices(Dev Fees):4344 Misc Dev Fees	125.00
Invoice	08/31/2004	Walker11	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	195.37
Invoice	09/30/2004	Walker12	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	435.00
Invoice	09/30/2004	Walker13	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	61.50
Invoice	11/30/2004	Walker14	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	29.00
Invoice	12/31/2004	Walker15	Hamilton, Quigley et al: legal services	Invoices(Dev Fees):4342 Legal Fees	101.50
Invoice	02/28/2006	SEHJan06	SEH engineering services Jan06	Invoices(Dev Fees):4341 Engineering Fees	128.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	67.00
General Jour...	01/31/2012	Escrow W/O	Write off outstanding balance per CC 1/17/12: 6+ Years Past Due		-2,074.24
Total Walker, Jeffrey Grading/Farm Site					3,797.50
Wall, Chad Z17-07 2706 Meadow Pass					
Payment	05/25/2017	1581	Driveway Escrow Wall, Chad Z17-07 2706 Meadow Pass		-1,500.00
Invoice	05/25/2017	Z17-07	Driveway Insp Fee Wall, Chad Z17-07 2706 Meadow Pass	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	05/25/2017	1581	Pymt of Driveway Insp Fee Wall, Chad Z17-07 2706 Meadow Pass		-250.00
Total Wall, Chad Z17-07 2706 Meadow Pass					-1,500.00
Wamstad Z15-27 Plan Review					
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Wamstad Z15-27		328.25
Total Wamstad Z15-27 Plan Review					328.25
Wamstad, Charlie Z16-17 12xxx 22nd St S					
Payment	05/17/2016	2139	Driveway Escrow Wamstad, Charlie Z16-17 12xxx 22nd St S		-1,500.00
Invoice	05/17/2016	Z16-17	Driveway Insp Fee Wamstad, Charlie Z16-17 12xxx 22nd St S	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	05/17/2016	2139	Pymt of Driveway Insp Fee Wamstad, Charlie Z16-17 12xxx 22nd St S		-250.00
General Jour...	08/31/2016	5310 Eng'g	WSB Engineer: May 2016		363.00
Total Wamstad, Charlie Z16-17 12xxx 22nd St S					-1,137.00
Wash Cty Pub Safety Tower Z209,213					
Invoice	11/30/2007	NACNov07	NAC: Planner Services Nov07	Invoices(Dev Fees):4343 Planning Fees	161.20
Invoice	11/30/2007	NACOct07	NAC: Planner Services Oct07	Invoices(Dev Fees):4343 Planning Fees	119.60
Invoice	12/31/2007	NACDec07	NAC Planning Dec07	Invoices(Dev Fees):4343 Planning Fees	292.64
Invoice	12/31/2007	JensenDec07	Jensen: Legal Dec07	Invoices(Dev Fees):4342 Legal Fees	171.00
Payment	04/21/2008	244177	Deposit Pub Safety Radio Tower Z209		-8,000.00
Invoice	04/21/2008	Z209	Z209 Design Review Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	04/21/2008	244177	Pymt of Design Review Fee Z209		-150.00
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	22.80
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	119.70
Payment	05/16/2008	246176	Z213 Setback Variance Deposit		-600.00
Invoice	05/16/2008	Z213Fee	Z213 Setback Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/16/2008	246176	Pymt of Z213 Setback Variance Fee		-150.00
Invoice	05/31/2008	CGIMay08	Community Growth Institute: May08	Invoices(Dev Fees):4343 Planning Fees	2,493.25
General Jour...	06/30/2008	Z213WashCty	Reverse Variance Fee Z213 Stealth Tower: No Setback Variance Needed		-150.00
Check	06/30/2008	13833	Refund Wash Cty Pub Safety Tower Variance Fee and Deposit Z213		750.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	155.75
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	89.00
Invoice	07/31/2008	CGIJul08	Community Growth: Planner Jul08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	133.50

City of Afton
Permit Escrow & Fee Detail
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Type	Date	Num	Memo	Class	Amount
Invoice	09/30/2008	CGISep08	CGI Planning Exp: Sep08	Invoices(Dev Fees):4343 Planning Fees	178.00
Invoice	10/31/2008	JensenJun08	Jensen, Bell: Legal Expenses	Invoices(Dev Fees):4342 Legal Fees	234.00
Invoice	11/30/2008	JensenSep08	Jensen, et al: Legal Expenses Sep08	Invoices(Dev Fees):4342 Legal Fees	666.00
Invoice	11/30/2008	CGIOct08	Community Growth: Planner Exp Oct08	Invoices(Dev Fees):4343 Planning Fees	356.00
Invoice	12/31/2008	CGINov08	Community Growth Institute: 1584 Nov08	invoices(Dev Fees):4343 Planning Fees	311.50
Invoice	12/31/2008	CGINov08	Community Growth Institute: 1584 Nov08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	12/31/2008	CGIDec08	Community Growth Institute: 1609 Dec08	Invoices(Dev Fees):4343 Planning Fees	44.50
Invoice	01/31/2009	CGIJan09	Community Growth Institute: Jan09	Invoices(Dev Fees):4343 Planning Fees	287.25
Invoice	03/31/2009	CGIMar09	Community Growth: Mar09 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	23.00
Invoice	04/30/2009	CGIApr09	CGI Planning Services: Apr09	Invoices(Dev Fees):4343 Planning Fees	92.00
Check	12/22/2010	16216	Partial Refund Wash Cty Pub Safety Tower Z209 CUP		1,415.81
Total Wash Cty Pub Safety Tower Z209,213					-500.00
Weber, Scott 1267 Stagecoach Z14-8					
Payment	04/09/2014	2538	Minor Subdivision Z14-8		-1,500.00
Invoice	04/09/2014	Minor Subd	Minor Subdivision Fee Z14-8	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	04/09/2014	2538	Pymt of minor subdiv fee		-250.00
Total Weber, Scott 1267 Stagecoach Z14-8					-1,500.00
Weissner Z15-29 Plan Review					
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Weissner Z15-29		386.75
Total Weissner Z15-29 Plan Review					386.75
White, Kerry & Judy Z17-03 1132 Ind Trl S					
Payment	03/31/2017	13156	Grading Escrow White, Kerry & Judy Z17-03 1132 Ind Trl S		-1,000.00
Invoice	03/31/2017	Z17-03	Grading Fee White, Kerry & Judy Z17-03 1132 Ind Trl S	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	03/31/2017	13156	Pymt of grading fee White, Kerry & Judy Z17-03 1132 Ind Trl S		-100.00
General Jour...	04/30/2017	5310 Eng'g	WSB Engineer Mar17 White, Kerry & Judy Z17-03 1132 Ind Trl S		584.50
Total White, Kerry & Judy Z17-03 1132 Ind Trl S					-415.50
Wilcox, Jesse & Jenny Z15-31 Variance					
Payment	09/23/2015	12952	Z15-31 Variance Escrow 14725 Aft Blvd S		-600.00
Invoice	09/23/2015	Variance Z1	Z15-31 Variance 14725 Aft Blvd S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	09/23/2015	12952	Pymt of Z15-31 Variance 14725 Aft Blvd S		-250.00
Total Wilcox, Jesse & Jenny Z15-31 Variance					-600.00
Z16-38 13506 Valley Crk Trl					
Payment	12/27/2016	217447	Escrow Z16-38 13506 Valley Crk Trl		-600.00
Invoice	12/27/2016	Z16-38	CUP Fee Z16-38 13506 Valley Crk Trl	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	12/27/2016	217447	Pymt of CUP Fee Z16-38 13506 Valley Crk Trl		-250.00
Total Z16-38 13506 Valley Crk Trl					-600.00
TOTAL					-48,862.26

City of Afton
Building Inspection Fees by Account - Detail Afton
 January through May 2017

Date	Num	Valuation/Me...	Class	Class	Amount
Jan 17					
01/24/2017	B16-184	na	hvac	Afton Bldg Insp Fees:Weed, Katherine & George 15895	109.00
01/24/2017	B16-183	na	hvac	Afton Bldg Insp Fees:Utecker, Nate & Loni 13600 50th	109.00
01/24/2017	B16-185	\$15,000	remodel	Afton Bldg Insp Fees:Albert W Carlson Trst 14220 60t	247.50
01/24/2017	B17-01	na	hvac	Afton Bldg Insp Fees:Craft, Jason 1037 Indian Trl Pa	109.00
01/24/2017	B17-02	na	hvac	Afton Bldg Insp Fees:McDonough, M 1267 Stagecoach Tr	109.00
01/24/2017	B17-03	na	hvac	Afton Bldg Insp Fees:Anderson, Mary 12855 30th St S	109.00
01/24/2017	B17-04	na	hvac	Afton Bldg Insp Fees:Parker, Doug 4795 Trading Pst T	109.00
01/24/2017	B17-05	\$435,000	sf	Afton Bldg Insp Fees:Andler, Anthony 14833 50th St S	7,177.50
01/24/2017	B17-07	\$24,500	remodel	Afton Bldg Insp Fees:Amaral, Jim 5380 O'Dell Av	330.00
01/24/2017	B17-06	na	windows	Afton Bldg Insp Fees:Perkins, Annie 4042 River Rd S	109.00
01/24/2017	B17-08	na	remodel	Afton Bldg Insp Fees:Amaral, Jim 5380 O'Dell Av	109.00
01/24/2017	B17-09	\$173,067	kitchen remodel	Afton Bldg Insp Fees:St. Peter's Luth Church 880 Nea	2,887.50
01/24/2017	B17-10	na	hvac	Afton Bldg Insp Fees:Bjork, Bill 1333 Strawberry Hil	109.00
01/24/2017	B17-11	na	adjust supplies re bathroom	Afton Bldg Insp Fees:Amaral, Jim 5380 O'Dell Av	54.00
					11,677.50
Jan 17					
					11,677.50
Feb 17					
02/23/2017	B17-12	na	windows	Afton Bldg Insp Fees:Barrett, Don 15526 Afton Hills	109.00
02/23/2017	B17-13	\$40,000	solar	Afton Bldg Insp Fees:Finch, David & Beth 13580 40th	660.00
02/23/2017	B17-14	\$24,000	remodel	Afton Bldg Insp Fees:Tinucci, Pat 346 Croixwood Dr	396.00
02/23/2017	B17-15	na	hvac	Afton Bldg Insp Fees:Schoen, Gerry 15370 Afton Blvd	109.00
02/23/2017	B17-16	na	reroof	Afton Bldg Insp Fees:Arnal, Gene 280 Indian Trl S	109.00
02/23/2017	B17-17	na	siding	Afton Bldg Insp Fees:Merthan, John 4383 Partridge Ci	109.00
02/23/2017	B17-18	\$21,400	plumbing	Afton Bldg Insp Fees:Andler, Anthony 14833 50th St S	330.00
02/23/2017	B17-19	\$8,805	remodel	Afton Bldg Insp Fees:St. Peter's Luth Church 880 Nea	165.00
02/23/2017	B17-20	\$29,800	kitchen	Afton Bldg Insp Fees:St. Peter's Luth Church 880 Nea	495.00
02/23/2017	B17-22	na	hvac	Afton Bldg Insp Fees:Matana, Pierpaolo 4609 Neal Av	109.00
02/23/2017	B17-21	\$25,000	roof repair	Afton Bldg Insp Fees:Holz, Brad 4206 River Rd S	412.50
					3,003.50
Feb 17					
					3,003.50
Mar 17					
03/31/2017	B17-23	na	hvac	Afton Bldg Insp Fees:Hartman Homes 14833 50th St	109.00
03/31/2017	B17-24	na	hvac	Afton Bldg Insp Fees:Johnson, Eric & Eliz 3415 Tradi	109.00
03/31/2017	B17-25	na	plumbing	Afton Bldg Insp Fees:Wade, James & Marj 13506 Vly Cr	109.00
03/31/2017	B17-26	\$450,000	new sf	Afton Bldg Insp Fees:Hang, Fu & May 2709 Meadow Pass	9,075.00
03/31/2017	B17-31	na	reroof	Afton Bldg Insp Fees:Storey, Courtney 1033 Indian Tr	109.00
03/31/2017	B17-30	na	reroof	Afton Bldg Insp Fees:Murphy, Kevin 5805 Manning Av	109.00
03/31/2017	B17-29	\$10,000	deck	Afton Bldg Insp Fees:Aronson, Steve 15248 Afton Hill	165.00
03/31/2017	B17-28	na	chimney	Afton Bldg Insp Fees:Anderson, Allen 2170 Oakgreen A	109.00
03/31/2017	B17-27	\$32,575	remodel	Afton Bldg Insp Fees:Merwin, Bill 5545 Osgood Av S	528.00
					10,422.00
Mar 17					
					10,422.00
Apr 17					
04/18/2017	B17-31	\$12,000	hvac	Afton Bldg Insp Fees:Walker, Mary 1022 Indian Trl S	198.00
04/18/2017	B17-32	\$15,000	plumbing	Afton Bldg Insp Fees:Walker, Mary 1022 Indian Trl S	247.50

City of Afton
Building Inspection Fees by Account - Detail Afton
 January through May 2017

Date	Num	Valuation/Me...	Class	Class	Amount
04/18/2017	B17-33	na	swimming pool	Afton Bldg Insp Fees:Kehl, Ben 12286 Meadow Bluff	109.00
04/18/2017	B17-34	\$8,000	Repair	Afton Bldg Insp Fees:Bend, Richard 1002 Stagecoach T	132.00
04/18/2017	B17-35	\$200,000	SFD	Afton Bldg Insp Fees:Sheridan, Troy 4456 Trading Pst	6,600.00
04/18/2017	B17-36	na	hvac	Afton Bldg Insp Fees:Creative Home 2709 Meadow Pass	109.00
04/18/2017	B17-37	\$22,000	plumbing	Afton Bldg Insp Fees:Creative Home 2709 Meadow Pass	363.00
04/18/2017	B17-38	\$9,332	deck	Afton Bldg Insp Fees:Slagle, Tom 3800 Neal Av S	165.00
04/18/2017	B17-39	na	reroof	Afton Bldg Insp Fees:Gathje, George 3193 Pennington	109.00
04/18/2017	B17-40	na	hvac	Afton Bldg Insp Fees:Heegaard, Jeff 15040 Afton Hill	109.00
04/18/2017	B17-42	\$15,200	reside	Afton Bldg Insp Fees:Clover, P. Scott 4571 Trading P	247.50
04/18/2017	B17-43	na	hvac	Afton Bldg Insp Fees:Johnson, Gary 3483 Norsted Av S	50.00
04/18/2017	B17-44	\$42,977	garage	Afton Bldg Insp Fees:Gathje, Ben 15222 Aft Blvd S	759.00
Apr 17					9,198.00
May 17					
05/25/2017	B17-41	\$658,000	SFD	Afton Bldg Insp Fees:Wall, Chad & Rebecca 2706 Meado	10,890.00
05/25/2017	B17-45	na	Plumbing	Afton Bldg Insp Fees:Boeckermann, Herbert 15824 50th	54.00
05/25/2017	B17-46	na	Bldg	Afton Bldg Insp Fees:Osborn, Jaeson & Kayla 5269 Osg	109.00
05/25/2017	B17-47	na	Bldg	Afton Bldg Insp Fees:Barnhart, James 3535 Trading Po	109.00
05/25/2017	B17-48	na	plumbing	Afton Bldg Insp Fees:Damon, Lisa 14825 Afton Blvd	54.00
05/25/2017	B17-49	na	bldg	Afton Bldg Insp Fees:Hines, John 282 Croixview	109.00
05/25/2017	B17-50	na	bldg	Afton Bldg Insp Fees:Johnson, Ken 3752 River Rd S	109.00
05/25/2017	B17-51	\$10,000	bldg	Afton Bldg Insp Fees:Findlay, Peter 15078 Aft Hills	165.00
05/25/2017	B17-52	NA	plumbing	Afton Bldg Insp Fees:Agnessi, Mark 14255 East Oakgre	54.00
05/25/2017	B17-53	na	bldg	Afton Bldg Insp Fees:Cronk, Bruce 12916 3rd St S	109.00
05/25/2017	B17-54	na	Mech	Afton Bldg Insp Fees:Schwalm, Jennifer 14541 15th St	54.00
05/25/2017	B17-55	na	plumbing	Afton Bldg Insp Fees:Kaul, Wm 15621 42nd St	54.00
05/25/2017	B17-56	\$18,058	mech	Afton Bldg Insp Fees:Creative Home 2709 Meadow Pass	330.00
05/25/2017	B17-57	\$1,300,000	sfd	Afton Bldg Insp Fees:Khandpur 2668 Meadow Vista Way	16,500.00
05/25/2017	B17-58	na	bldg	Afton Bldg Insp Fees:Grinwald, Martel 12255 8th St S	109.00
05/25/2017	B17-59	\$40,000	bldg	Afton Bldg Insp Fees:Pung, Rick 15880 36th St S	660.00
05/25/2017	B17-60	na	bldg	Afton Bldg Insp Fees:Haukland, Roger 5333 Manning Av	109.00
05/25/2017	B17-61	na	bldg	Afton Bldg Insp Fees:Anderson, Sarah 3435 Pennington	109.00
05/25/2017	B17-62	\$50,000	bldg	Afton Bldg Insp Fees:Mai Choua Lor 1069 Manning Av S	825.00
05/25/2017	B17-63	\$8,350	bldg	Afton Bldg Insp Fees:Armstrong, Craig 3085 St Crx Tr	132.00
05/25/2017	B17-64	na	bldg	Afton Bldg Insp Fees:Betker, Bruce 3717 Oakgreen Av	109.00
05/25/2017	B17-65	na	mech	Afton Bldg Insp Fees:Bonneson, Jeff 14151 50th St S	109.00
05/25/2017	B17-66	na	bldg	Afton Bldg Insp Fees:Bend, Richard 1002 Stagecoach T	109.00
05/25/2017	B17-67	\$25,500	bldg	Afton Bldg Insp Fees:Shepherd of Valley Luth Church	412.50
05/25/2017	B17-68	\$100,000	bldg	Afton Bldg Insp Fees:Gese, Jesse 16091 15th St S	2,475.00
05/25/2017	B17-69	\$330,000	sfd	Afton Bldg Insp Fees:Novak, Jake & Heidi 14380 15th	6,600.00
05/25/2017	B17-70	\$29,517	bldg	Afton Bldg Insp Fees:Johnson, Ken 3752 River Rd S	462.00
05/25/2017	B17-71	na	bldg	Afton Bldg Insp Fees:Vantassell, Frank 15416 Aft Hil	109.00
05/25/2017	B17-72	\$216,500	bldg	Afton Bldg Insp Fees:DeRuyck, Michael 3242 Nybeck Av	2,475.00
05/25/2017	B17-73	na	bldg	Afton Bldg Insp Fees:Kokaisel, Debra 13937 44th St S	109.00
05/25/2017	B17-74	\$49,500	bldg	Afton Bldg Insp Fees:Lemire, Keith 2657 Stagecoach T	825.00
05/25/2017	B17-75	na	bldg	Afton Bldg Insp Fees:Clymer, Terry 14065 40t St S	109.00

06/14/17

City of Afton
Building Inspection Fees by Account - Detail Afton
January through May 2017

<u>Date</u>	<u>Num</u>	<u>Valuation/Me...</u>	<u>Class</u>	<u>Class</u>	<u>Amount</u>
May 17					44,547.50
TOTAL					78,848.50

City of Afton
200 Park Reserve Fund Stmt of Rev & Exp - Detail
 January through May 2017

Type	Date	Num	Source Name	Memo	Amount
200 Park Reserve Fd					
A. Rev					
4903 Interest Income - 4M Fund					
General Journal	01/31/2017	interest		Interest Income	42.06
General Journal	02/28/2017	interest		Interest Income	47.30
General Journal	03/31/2017	interest		Interest Income	65.01
General Journal	04/29/2017	interest		Interest Income	76.27
General Journal	05/31/2017	interest		Interest Income	83.12
Total 4903 Interest Income - 4M Fund					<u>313.76</u>
Total A. Rev					313.76
B. Exp					
6115 Pub Wks - Park & Open Space					
Bill	03/31/2017	1469	Green Acres	4 large maples moved into park	(860.00)
Bill	05/31/2017	3155	James Mackey Architect	city park restroom bldg	(375.00)
Bill	05/31/2017	19336	St. Croix Recreation Fun Playgrounds	table with dome top	(1,080.31)
Total 6115 Pub Wks - Park & Open Space					<u>(2,315.31)</u>
Total B. Exp					<u>(2,315.31)</u>
Total 200 Park Reserve Fd					<u>(2,001.55)</u>
TOTAL					<u><u>(2,001.55)</u></u>

City of Afton
725 Road Debt Service Fund - Detail
 January through May 2017

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4916 · Interest Inc - Road Debt Serv							
General Journal	01/31/2017	interest		Interest Income		101.65	101.65
General Journal	02/28/2017	interest		Interest Income		87.74	189.39
General Journal	03/31/2017	interest		Interest Income		90.43	279.82
General Journal	04/29/2017	interest		Interest Income		106.11	385.93
General Journal	05/31/2017	interest		Interest Income		116.20	502.13
Total 4916 · Interest Inc - Road Debt Serv					0.00	502.13	502.13
7735 · 2014A Refunding Bds Int Exp							
General Journal	01/17/2017	Road Bond	725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int Exp	Monthly Accrued Interest Expense: 2014A Road Bond	8,075.00		(8,075.00)
General Journal	02/28/2017	Road Bond	725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int Exp	Monthly Accrued Interest Expense: 2014A Road Bond	7,662.50		(15,737.50)
General Journal	03/31/2017	Road Bond	725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int Exp	Monthly Accrued Interest Expense: 2014A Road Bond	7,662.50		(23,400.00)
General Journal	04/30/2017	Road Bond	725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int Exp	Monthly Accrued Interest Expense: 2014A Road Bond	7,662.50		(31,062.50)
General Journal	05/31/2017	Road Bond	725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int Exp	Monthly Accrued Interest Expense: 2014A Road Bond	7,662.50		(38,725.00)
Total 7735 · 2014A Refunding Bds Int Exp					38,725.00	0.00	(38,725.00)
7741 · 2017B \$3.5MM Road Bd Issue Exp							
Bill	04/30/2017	11327932	S&P Global Ratings	analytical services re. \$3.5 MM GO Street Tax Abatement Bond 2017B	9,775.00		(9,775.00)
General Journal	05/18/2017	RoadAbate		GO Road Tax Abate Bond 2017B: Reoffering Premium		70,959.75	61,184.75
General Journal	05/18/2017	RoadAbate		GO Road Tax Abate Bond 2017B: Underwriter's Discount	22,481.25		38,703.50
Bill	05/31/2017	1 / May 16 2...	Springsted Incorporated	Issuance of Genl Oblig Road Tax Abate Bds 2017B	26,810.68		11,892.82
Bill	05/31/2017	4650421	US Bank (Bonds)	MN GO Tax Abatement Bonds 2017A	800.00		11,092.82
Total 7741 · 2017B \$3.5MM Road Bd Issue Exp					59,866.93	70,959.75	11,092.82
7742 · 2017B Int Exp \$3.5MM Road Bond							
General Journal	05/31/2017	Road2017B	725 Road Paving Debt Service Fund:7742 2017B Int Exp \$3.5MM ...	Monthly Accrued Int Exp: 2017B Road Tax Abate Bond	3,617.00		(3,617.00)
Total 7742 · 2017B Int Exp \$3.5MM Road Bond					3,617.00	0.00	(3,617.00)
TOTAL					102,208.93	71,461.88	(30,747.05)

City of Afton
City Infra-Structure Improvement Projects - LTD Summary
 April 2011 through May 2017

	Apr - Dec 11	Jan - Dec 12	Jan - Dec 13	Jan - Dec 14	Jan - Dec 15	Jan - Dec 16	Jan - May 17	TOTAL
120 Street Imp Capital Fd								
B. Exp								
7981 Village Local Rd Imp	0.00	0.00	(6,079.50)	(89,427.00)	(250,098.57)	(86,205.18)	(7,001.50)	(438,811.75)
7982 CR21 Imp Proj	0.00	0.00	(2,827.50)	(23,269.25)	(23,382.75)	(3,527.00)	(1,190.93)	(54,197.43)
Total B. Exp	0.00	0.00	(8,907.00)	(112,696.25)	(273,481.32)	(89,732.18)	(8,192.43)	(493,009.18)
Total 120 Street Imp Capital Fd	0.00	0.00	(8,907.00)	(112,696.25)	(273,481.32)	(89,732.18)	(8,192.43)	(493,009.18)
800 City InfraStructure Imp Fd								
A. Rev								
4917 Interest Income	0.00	2.04	2.55	3.26	395.48	4,602.22	2,302.45	7,308.00
4849 DNR BWSR Grant	0.00	0.00	129,850.00	0.00	0.00	0.00	0.00	129,850.00
4850 Park Reserve Trf re. Dwtwn Imp	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	100,000.00
4851 VBWD Easement	0.00	0.00	0.00	0.00	5,800.00	0.00	0.00	5,800.00
4852 VBWD Grant \$50M/Yr 10 Yrs	0.00	0.00	0.00	0.00	0.00	50,000.00	0.00	50,000.00
4853 County Share Dwtwn/Septic Proj	0.00	0.00	0.00	0.00	0.00	0.00	1,000,860.54	1,000,860.54
4871 Rental Inc - Flood Levee Prop	0.00	850.00	1,700.00	0.00	0.00	0.00	0.00	2,550.00
4894 MnDNR Grant - Other	0.00	9,247.38	10,024.53	0.00	35,137.00	0.00	0.00	54,408.91
4895 MnDNR Grant - Land Purchase	0.00	351,673.70	616,669.52	0.00	0.00	0.00	0.00	968,343.22
4896 Flood Levy Imp Proj - Tax Levy	0.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	0.00	475,000.00
Total A. Rev	0.00	456,773.12	953,246.60	95,003.26	136,332.48	149,602.22	1,003,162.99	2,794,120.67
B. Exp								
8870 Dwtwn Imp - Special Assess Exp	0.00	0.00	0.00	0.00	0.00	0.00	(25,072.00)	(25,072.00)
8871 Wetland Credits	0.00	0.00	0.00	0.00	0.00	0.00	(51,747.88)	(51,747.88)
8891 Dwtwn Prop Purch/Exp	0.00	(372221.16)	(780944.33)	(933.95)	(2,481.58)	(1,726.95)	(125.77)	(1,158,433.74)
8892 Dwtwn Imp - Easemnts & Da...	0.00	0.00	0.00	(11,700.00)	(633,200.00)	(9,200.00)	0.00	(654,100.00)
8894 Septic Permits, Fees, Admin	0.00	0.00	0.00	(10,558.00)	(42,355.31)	(85,086.73)	(25,577.00)	(163,577.04)
8895 DNR Flood Imp Proj - Engineer	(6,673.00)	(54,384.11)	(29,242.00)	(157,437.85)	(198,277.10)	(67,890.74)	(14,066.00)	(527,970.80)
8896 Sanitary Sewer Imp	0.00	(395.00)	(87,311.07)	(293,780.46)	(194,199.55)	(152,850.73)	(150,392.95)	(878,929.76)
8897 Septic Construction Eng'g	0.00	0.00	0.00	(540.77)	(9,048.00)	(8,545.49)	(50,559.33)	(68,693.59)
8898 Flood Mitigation/ROW Serv	0.00	(9,754.75)	(4,480.00)	(19,787.25)	(87,667.80)	(18,935.00)	0.00	(140,624.80)
8899 Village Improvements	0.00	0.00	(33,513.00)	(28,452.75)	0.00	(22,669.68)	(224,610.55)	(309,245.98)
8901 Septic Construction	0.00	0.00	0.00	0.00	0.00	0.00	(3,621,714.04)	(3,621,714.04)
Total B. Exp	(6,673.00)	(436,755.02)	(935,490.40)	(523,191.03)	(1,167,229.34)	(366,905.32)	(4,163,865.52)	(7,600,109.63)
Total 800 City InfraStructure Imp Fd	(6,673.00)	20,018.10	17,756.20	(428,187.77)	(1,030,896.86)	(217,303.10)	(3,160,702.53)	(4,805,988.96)
805 Downtown Imp Debt Service								
4897 Levy PFA Loan Interest	0.00	0.00	0.00	0.00	8,000.00	0.00	0.00	8,000.00
4898 Levy Dwtwn Imp Tmp Imp Bd	0.00	0.00	0.00	0.00	0.00	28,000.00	0.00	28,000.00
4899 Levy Dwtwn Imp Bond	0.00	0.00	0.00	0.00	0.00	70,000.00	0.00	70,000.00
7737 Int Exp 2015A Dwtwn Tmp Imp Bd	0.00	0.00	0.00	0.00	(19,948.45)	(28,162.50)	(7,040.61)	(55,151.56)
7738 2015A Dwtwn Tmp Imp Bond Iss...	0.00	0.00	0.00	0.00	(53,263.75)	(1,608.00)	(150.00)	(55,021.75)
7739 Int Exp 2017A Dwtwn Tmp Imp Bd	0.00	0.00	0.00	0.00	0.00	0.00	(7,680.00)	(7,680.00)

City of Afton
City Infra-Structure Improvement Projects - LTD Summary
 April 2011 through May 2017

	<u>Apr - Dec 11</u>	<u>Jan - Dec 12</u>	<u>Jan - Dec 13</u>	<u>Jan - Dec 14</u>	<u>Jan - Dec 15</u>	<u>Jan - Dec 16</u>	<u>Jan - May 17</u>	<u>TOTAL</u>
7740 2017A Downtwn Tmp Imp Bond Iss...	0.00	0.00	0.00	0.00	0.00	0.00	(29,319.80)	(29,319.80)
Total 805 Downtown Imp Debt Service	0.00	0.00	0.00	0.00	(65,212.20)	68,229.50	(44,190.41)	(41,173.11)
TOTAL	<u>(6,673.00)</u>	<u>20,018.10</u>	<u>8,849.20</u>	<u>(540,884.02)</u>	<u>(1,369,590.38)</u>	<u>(238,805.78)</u>	<u>(3,213,085.37)</u>	<u>(5,340,171.25)</u>

City of Afton
City Infra-Structure Imp Projects - Detail by Account
 January through May 2017

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4853 · County Share Dwtwn/Septic Proj							
Deposit	04/30/2017	444477		Washington County: 10% Share of Dwtwn/Septic Project		427,172.00	427,172.00
Deposit	05/31/2017	445760		Washington County: Dwtwn/Septic Project		573,688.54	1,000,860.54
Total 4853 · County Share Dwtwn/Septic Proj					0.00	1,000,860.54	1,000,860.54
4879 · Downtown Special Assessments							
Deposit	05/31/2017	5267		George Gathje 3193 Pennington Av S: 2202820110031		11,500.00	11,500.00
Deposit	05/31/2017	6631		Nancy P Freppert 15859 Upper 34th S PO Box 216 2202820140043		12,500.00	24,000.00
Deposit	05/31/2017	1523		Anerson Family Rev Liv Trs 3167 Pennington Av S 2202820110030		11,500.00	35,500.00
Deposit	05/31/2017	2566		Elaine M Mucciacciaro Trs 3786 River Rd PO Box 304		13,500.00	49,000.00
Total 4879 · Downtown Special Assessments					0.00	49,000.00	49,000.00
4917 · Interest Inc - Disaster Fd							
General J...	01/31/2017	interest		Interest Income		733.46	733.46
General J...	02/28/2017	interest		Interest Income		718.33	1,451.79
General J...	03/31/2017	interest		Interest Income		738.33	2,190.12
General J...	04/29/2017	interest		Interest Income		52.42	2,242.54
General J...	05/01/2017	interest		Interest Income		0.08	2,242.62
General J...	05/31/2017	interest		Interest Income		59.83	2,302.45
Total 4917 · Interest Inc - Disaster Fd					0.00	2,302.45	2,302.45
7737 · 2015A Int Exp Dwtwn Tmp Imp Bd							
General J...	01/31/2017	DwtwnImpBd	805 Downtown Imp Debt Service:7737 I...	Monthly Accrued Int Exp: 2015A Dwtwn Tmp Imp Bond	2,346.88		(2,346.88)
General J...	02/28/2017	DwtwnImpBd	805 Downtown Imp Debt Service:7737 I...	Monthly Accrued Int Exp: 2015A Dwtwn Tmp Imp Bond	2,346.88		(4,693.76)
General J...	03/31/2017	DwtwnImpBd	805 Downtown Imp Debt Service:7737 I...	Monthly Accrued Int Exp: 2015A Dwtwn Tmp Imp Bond	2,346.88		(7,040.64)
General J...	04/01/2017	DwtwnImpBd	805 Downtown Imp Debt Service:7737 I...	Monthly Accrued Int Exp: 2015A Dwtwn Tmp Imp Bond		0.03	(7,040.61)
Total 7737 · 2015A Int Exp Dwtwn Tmp Imp Bd					7,040.64	0.03	(7,040.61)
7738 · 2015A Adm Exp Dwtwn Temp Imp B							
Bill	05/30/2017	2015ATmpBds	Niedzwiecki, Thomas H.	2015A Tmp Imp Bonds:Prep of Arbitrage Compliance Info for IRS	150.00		(150.00)
Total 7738 · 2015A Adm Exp Dwtwn Temp Imp B					150.00	0.00	(150.00)
7739 · 2017A Int Exp Dwtwn Tmp Imp Bd							
General J...	04/30/2017	TmpImpBd	805 Downtown Imp Debt Service:7739 I...	Monthly Accrued Int Exp: 2017A Dwtwn Tmp Imp Bond	2,560.00		(2,560.00)
General J...	05/31/2017	TmpImpBd	805 Downtown Imp Debt Service:7739 I...	Monthly Accrued Int Exp: 2017A Dwtwn Tmp Imp Bond	2,560.00		(5,120.00)
General J...	05/31/2017	TmpImpBd	805 Downtown Imp Debt Service:7739 I...	Monthly Accrued Int Exp: 2017A Dwtwn Tmp Imp Bond	2,560.00		(7,680.00)
Total 7739 · 2017A Int Exp Dwtwn Tmp Imp Bd					7,680.00	0.00	(7,680.00)
7740 · 2017A Dwtwn Imp Bonds Adm Exp							
Bill	02/28/2017	11324863	S&P Global Ratings	analytical services	11,000.00		(11,000.00)
Bill	03/30/2017	2017A TmpBds	Niedzwiecki, Thomas H.	Assistance with Issuance of 2017A Temporary Improvement Bonds	500.00		(11,500.00)
Bill	03/31/2017	106-1	Springsted Incorporated	Services preliminary to issuance of 2017A Temp Imp Bond	18,098.20		(29,598.20)
Bill	03/31/2017	4591991	US Bank (Bonds)	MN GO Temp Improvement Bonds 2017A	800.00		(30,398.20)
General J...	04/03/2017	TempBond		Premium GO Tmp Imp Bonds, Series 2017A 1.55% Mat 4/1/2020		16,394.40	(14,003.80)
General J...	04/03/2017	TempBond		Underwriter Disc GO Tmp Imp Bonds, Series 2017A 1.55% Mat 4/1/2020	8,316.00		(22,319.80)
Bill	04/30/2017	596597	Briggs & Morgan	General Obligation Temporary Improvement Bonds, Series 2017A	7,000.00		(29,319.80)
Total 7740 · 2017A Dwtwn Imp Bonds Adm Exp					45,714.20	16,394.40	(29,319.80)
7900 · Street Imp Capital Projects							
7981 · Village Local Road Improvements							
Bill	03/31/2017	400-39	WSB (Village Local Road Imp)	Village Local Road Improvements	4,383.00		(4,383.00)

City of Afton
City Infra-Structure Imp Projects - Detail by Account
 January through May 2017

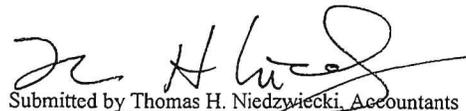
Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Bill	04/30/2017	400-40	WSB (Village Local Road Imp)	Village Local Road Improvements	2,618.50		(7,001.50)
Total 7981 · Village Local Road Improvements					7,001.50	0.00	(7,001.50)
7982 · CR 21 Improvement Project							
Bill	04/30/2017	12980	Rumpca Excavating Inc	lime rock: cartway	695.99		(695.99)
Bill	04/30/2017	124	Tri-County Services (Streets, Other)	Trading Post gravel: 201 and cartway	170.00		(865.99)
Bill	05/31/2017	ReimbTowing	Pat Donahue	Honda winch out 5/21/17 by Jerry's Towing: 36th St off St Croix Trl. Muddy street	324.94		(1,190.93)
Total 7982 · CR 21 Improvement Project					1,190.93	0.00	(1,190.93)
Total 7900 · Street Imp Capital Projects					8,192.43	0.00	(8,192.43)
8800 · DNR Flood Imp Expense							
8870 · Dwn Imp - Special Assess Exp							
Bill	04/30/2017	612035	Felhaber Larson	Special Assessments: Notice of Hearing, Appeal, Resident Letter	1,664.00		(1,664.00)
Bill	05/17/2017	612658	Felhaber Larson	Special Assessments: Public Hearing, strategy, resolution	7,568.00		(9,232.00)
Bill	05/31/2017	17-0321AFJH	McKinzie Metro Appraisal	appraisal updates; Parcels 40,42,50&61,100	6,000.00		(15,232.00)
Bill	05/31/2017	614317	Felhaber Larson	Special Assessments: Waivers, Appeals, Appraisals, Data Practices	9,840.00		(25,072.00)
Total 8870 · Dwn Imp - Special Assess Exp					25,072.00	0.00	(25,072.00)
8871 · Wetland Credits							
Bill	04/01/2017	WetlandCredits	Paumen Farms	Purchase of Wetland Credits	49,059.45		(49,059.45)
Bill	04/01/2017	WetlandCredits	BWSR	Wetland Credits from Paumen Farms	2,688.43		(51,747.88)
Total 8871 · Wetland Credits					51,747.88	0.00	(51,747.88)
8891 · DNR Flood Imp - Prop Purch/Exp							
Bill	01/31/2017	013117	Xcel Energy {EFT} (51-0895345-1)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678	21.74		(21.74)
Deposit	02/23/2017	531074		CP Energy Refund 9859256		21.43	(0.31)
Bill	02/28/2017	537046531	Xcel Energy {EFT} (51-0895345-1)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678	21.39		(21.70)
Bill	03/31/2017	033117	Xcel Energy {EFT} (51-0895345-1)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678	21.74		(43.44)
Bill	03/31/2017	033117	Xcel Energy {EFT} (51-0895345-1)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678	21.39		(64.83)
General J...	05/01/2017	Utility Adj		Adjust Utility Auto Pays: Xcel, CP Energy, Comcast		21.39	(43.44)
Bill	05/31/2017	053117	Xcel Energy {EFT} (51-0895345-1)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678	21.43		(64.87)
Bill	05/31/2017	053117	Xcel Energy {EFT} (51-0895345-1)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678	60.90		(125.77)
Total 8891 · DNR Flood Imp - Prop Purch/Exp					168.59	42.82	(125.77)
8894 · Septic Permits, Fees, Admin							
Bill	01/31/2017	16063	Environmental Law Group	Environmental review and permitting issues	364.00		(364.00)
Bill	03/31/2017	16121	Environmental Law Group	Environmental review and permitting issues	84.00		(448.00)
Bill	03/31/2017	Mar2017	Holstad & Knaak, PLC	Condemnation	323.00		(771.00)
Bill	04/26/2017	10000024631	Minnesota Pollution Control Agency	Afton WWTP 2318 St Croix Trl S: Wastewater Annual permit fees	505.00		(1,276.00)
Bill	04/30/2017	16200	Environmental Law Group	Environmental review and permitting issues	1,876.00		(3,152.00)
Bill	04/30/2017	2017047-001	Blondo Consulting LLC	Archaeological Site Monitoring	13,350.00		(16,502.00)
Bill	05/31/2017	2017047-002	Blondo Consulting LLC	Archaeological Site Monitoring	8,062.50		(24,564.50)
Bill	05/31/2017	053117	Holstad & Knaak, PLC	Condemnation	1,012.50		(25,577.00)
Total 8894 · Septic Permits, Fees, Admin					25,577.00	0.00	(25,577.00)
8895 · DNR Flood Imp Proj - Engineer							
Bill	02/28/2017	327-2	WSB (DNR Flood Imp)	Flood protection improvements	9,123.25		(9,123.25)
Bill	03/31/2017	327-3	WSB (DNR Flood Imp)	Flood protection improvements	4,088.75		(13,212.00)
Bill	04/30/2017	327-4	WSB (DNR Flood Imp)	Flood protection improvements	514.00		(13,726.00)
Bill	04/30/2017	320-61	WSB (DNR Flood Imp)	Flood protection improvements	340.00		(14,066.00)

City of Afton
City Infra-Structure Imp Projects - Detail by Account
 January through May 2017

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Total 8895 · DNR Flood Imp Proj - Engineer					14,066.00	0.00	(14,066.00)
8896 · Sanitary Sewer Improvements							
Bill	01/31/2017	11700121	Wenck Associates Inc.	Wastewater System Engineering	420.50		(420.50)
Bill	02/28/2017	11700901	Wenck Associates Inc.	Afton LSTS - bidding, construction & post-construction services	5,577.59		(5,998.09)
Bill	02/28/2017	11701073	Wenck Associates Inc.	Wastewater system engineering	2,022.05		(8,020.14)
Bill	02/28/2017	410-38	WSB (Sanitary Sewer Imp)	Sanitary Sewer Improvements	10,904.75		(18,924.89)
Bill	03/31/2017	11701751	Wenck Associates Inc.	Wastewater system engineering	5,787.22		(24,712.11)
Bill	03/31/2017	11701754	Wenck Associates Inc.	Wastewater system engineering	8,204.76		(32,916.87)
Bill	03/31/2017	410-39	WSB (Sanitary Sewer Imp)	Sanitary Sewer Improvements	7,668.25		(40,585.12)
Bill	04/30/2017	BL 0000006206	TrueNorth Steel	culverts	22,614.32		(63,199.44)
Bill	04/30/2017	BL0000006235	TrueNorth Steel	culverts	15,798.98		(78,998.42)
Bill	04/30/2017	410-40	WSB (Sanitary Sewer Imp)	Sanitary Sewer Improvements	2,125.00		(81,123.42)
Bill	05/31/2017	138	Tri-County Services (Streets, Other)	Sanitary Sewer Imp (Culverts)	67,200.00		(148,323.42)
Bill	05/31/2017	BL0000006480	TrueNorth Steel	culverts	2,069.53		(150,392.95)
Total 8896 · Sanitary Sewer Improvements					150,392.95	0.00	(150,392.95)
8897 · Septic Construction Eng'g							
Bill	04/30/2017	11702427	Wenck Associates Inc.	LSTS - bidding, construction, post construction services	23,762.29		(23,762.29)
Bill	05/31/2017	11703271	Wenck Associates Inc.	LSTS - bidding, construction, post construction services	26,797.04		(50,559.33)
Total 8897 · Septic Construction Eng'g					50,559.33	0.00	(50,559.33)
8899 · Village Improvements							
Bill	02/28/2017	321-41	WSB (Flood ROW Mitigation)	flood mitigation project right of way services	342.00		(342.00)
Bill	03/31/2017	321-42	WSB (Flood ROW Mitigation)	flood mitigation project right of way services	494.00		(836.00)
Bill	03/31/2017	520-3	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	20,166.00		(21,002.00)
Bill	04/30/2017	321-43	WSB (Flood ROW Mitigation)	flood mitigation project right of way services	1,786.00		(22,788.00)
Bill	04/30/2017	520-4	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	76,388.30		(99,176.30)
Bill	05/31/2017	44 thru 4/30/17	WSB (Flood ROW Mitigation)	flood mitigation project right of way services	2,750.00		(101,926.30)
Bill	05/31/2017	5 thru 4/30/17	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	122,684.25		(224,610.55)
Total 8899 · Village Improvements					224,610.55	0.00	(224,610.55)
8901 · Septic Construction							
Bill	03/31/2017	Pay App#1: 161016	Ellingson Drainage, Inc.	Pay App#1: Large Subsurface Sewage Treatment System Total \$1,831,985	25,362.63		(25,362.63)
Bill	04/19/2017	30% Down Security	Get Connected Tech	30% Downpayment on Security System for Wastewater Treatment Plant	1,640.00		(27,002.63)
Bill	04/30/2017	FinalPymt	Get Connected Tech	Final Payment on Security System for Wastewater Treatment Plant	3,824.00		(30,826.63)
Bill	05/17/2017	PayApp#1 01856-52	Geislinger and Sons, Inc.	Proj 01856-52: Downtown Village Imp: Pay App #1	1,141,927.15		(1,172,753.78)
Bill	05/17/2017	Pay App#2	Ellingson Drainage, Inc.	Pay App#2: Large Subsurface Sewage Treatment System Total \$1,831,985	259,801.62		(1,432,555.40)
Bill	05/31/2017	546578014	Xcel Energy (Special)	Rebuild existing single phase line to Phase 3: Troy Nodes 651-458-1253	10,195.94		(1,442,751.34)
Bill	05/31/2017	161016 060817	Ellingson Drainage, Inc.	Pay App#3: Large Subsurface Sewage Treatment System Total \$1,984,309	664,498.87		(2,107,250.21)
Bill	05/31/2017	PayApp#2 01856-52	Geislinger and Sons, Inc.	Proj 01856-52: Downtown Village Imp: Pay Voucher #2. Total \$12,565,669.67	1,514,463.83		(3,621,714.04)
Total 8901 · Septic Construction					3,621,714.04	0.00	(3,621,714.04)
Total 8800 · DNR Flood Imp Expense					4,163,908.34	42.82	(4,163,865.52)
TOTAL					4,232,685.61	1,068,600.24	(3,164,085.37)

City of Afton
Claims to be Approved
May 17, 2017 thru June 20, 2017

<u>Checks Numbered</u>			
From	To	Description	To Be Approved
21724	21725	Check(s) from Administrator stock: Postage	\$260.53
21831	21835	Significant Vendor Bills (these were Supplemental Claims approved at 5/16/17 CC Mtg)	\$1,420,289.49
21836	21841	5/31/17 Staff Payroll & Benefits	\$2,521.61
21842	21850	Routine Vendor Bills	\$3,046.73
21851	21852	More Significant Vendor Bills	\$37,006.62
21853	21859	More Routine Vendor Bills	\$1,696.85
21860	21870	More Significant Vendor Bills	\$173,642.57
21871	21878	6/15/17 Staff & Council Payroll	\$2,586.62
21879	21883	More Routine Vendor Bills	\$4,267.30
21884	21888	More Significant Vendor Bills (incl a couple routine ones)	\$2,331,213.48
201706001	201706007	EFT: 5/31/17 Staff Payroll + Videographer + PERA & Payroll Taxes	\$9,178.95
201706008	201706022	EFT: Bldg Permit Surcharges, Utility Bills, Postage & Copier Lease	\$2,513.65
201706023	201706031	EFT: 6/15/17 Staff & Council Payroll, Employee Exp Reimb & PERA	\$7,704.22
Claims to be approved at 6/20/17 meeting			\$3,995,928.62



Submitted by Thomas H. Niedzwiecki, Accountants
 File: Afton 2017 Claim Summary.xlsm Worksheet: May17 6/14/2017

06/14/17

City of Afton
Claims to be Approved
 May 17 through June 20, 2017

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	05/31/2017	21724	Postmaster		100 - 4M Fund/US Bank - General F...	(185.23)
Bill	05/31/2017	053017	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	Newsletter	5560 - Newsletter Expenses	185.23
TOTAL						185.23
Bill Pmt -C...	05/31/2017	21725	Postmaster		100 - 4M Fund/US Bank - General F...	(75.30)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Permit	5550 - Postage	75.30
TOTAL						75.30
Bill Pmt -C...	05/17/2017	21831	Geislinger and Sons, Inc.	Project 01856-52	100 - 4M Fund/US Bank - General F...	(1,141,927.15)
Bill	05/17/2017	PayApp#1 0...	800 City InfraStructure Imp Fd:B. Exp:8901 Septic Construction	Proj 01856-52: Downtown Village Imp: Pay App #1	8901 - Septic Construction	1,141,927.15
TOTAL						1,141,927.15
Bill Pmt -C...	05/17/2017	21832	Audio Logic Systems		100 - 4M Fund/US Bank - General F...	(6,483.97)
Bill	05/17/2017	12908	550 Special Activities Fund:B. Cable Comm/July 4th/Comm Garden:556...	New City Hall Communications system	5561 - Communications	6,483.97
TOTAL						6,483.97
Bill Pmt -C...	05/17/2017	21833	Felhaber Larson	File No. 0299687.00001	100 - 4M Fund/US Bank - General F...	(7,568.00)
Bill	05/17/2017	612658	800 City InfraStructure Imp Fd:B. Exp:8870 Dwtm Imp - Special Assess ...	Special Assessments: Public Hearing, strategy, resolution	8870 - Dwtm Imp - Special Assess Exp	7,568.00
TOTAL						7,568.00
Bill Pmt -C...	05/17/2017	21834	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	Account No. 20490	100 - 4M Fund/US Bank - General F...	(4,508.75)
Bill	05/17/2017	120117	550 Special Activities Fund:M. Pedestrian Bike Trail/Sidewalk:6348 Ped...	CSAH 18 St Croix Trail: Bike/Pedestrian Trail Improvements 10...	6348 - Pedestrian Bike Trl/Bridge Exp	4,508.75
TOTAL						4,508.75
Bill Pmt -C...	05/17/2017	21835	Ellingson Drainage, Inc.	Job No. 161016	100 - 4M Fund/US Bank - General F...	(259,801.62)
Bill	05/17/2017	Pay App#2	800 City InfraStructure Imp Fd:B. Exp:8901 Septic Construction	Pay App#2: Large Subsurface Sewage Treatment System Total \$...	8901 - Septic Construction	259,801.62
TOTAL						259,801.62
Paycheck	05/31/2017	21836	Gasperini, William L		100 - 4M Fund/US Bank - General F...	(25.39)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 - Maintenance Person	27.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5051 - Social Security Tax - Employer	1.71
					2205 - Soc Sec Payable - Employer	(1.71)
					2204 - Social Security W/H - Employee	(1.71)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5052 - Medicare Tax - Employer	0.40
					2213 - Medicare Payable - Employer	(0.40)

City of Afton
Claims to be Approved
 May 17 through June 20, 2017

Type	Date	Num	Name	Memo	Account	Original Amount
					2212 · Medicare W/H - Employee	(0.40)
TOTAL						25.39
Paycheck	05/31/2017	21837	Johnson, Kenneth L		100 · 4M Fund/US Bank - General F...	(757.24)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 · Maintenance Person	1,075.41
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2302 · PERA Payable - Staff	(69.90)
					5053 · PERA Contribution - Employer	80.66
					2302 · PERA Payable - Staff	(80.66)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2210 · Federal Withholding	(117.00)
					5051 · Social Security Tax - Employer	66.68
					2205 · Soc Sec Payable - Employer	(66.68)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2204 · Social Security W/H - Employee	(66.68)
					5052 · Medicare Tax - Employer	15.59
					2213 · Medicare Payable - Employer	(15.59)
					2212 · Medicare W/H - Employee	(15.59)
					2208 · MN State Withholding	(49.00)
TOTAL						757.24
Paycheck	05/31/2017	21838	Kleman, Gregory F		100 · 4M Fund/US Bank - General F...	(337.54)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 · Maintenance Person	385.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2210 · Federal Withholding	(12.00)
					5051 · Social Security Tax - Employer	23.87
					2205 · Soc Sec Payable - Employer	(23.87)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2204 · Social Security W/H - Employee	(23.87)
					5052 · Medicare Tax - Employer	5.59
					2213 · Medicare Payable - Employer	(5.59)
					2212 · Medicare W/H - Employee	(5.59)
					2208 · MN State Withholding	(6.00)
TOTAL						337.54
Paycheck	05/31/2017	21839	Meade, Debra J		100 · 4M Fund/US Bank - General F...	(815.59)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		5007 · Intern/Office Assistant Wages	1,120.09
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		2302 · PERA Payable - Staff	(72.81)
					5053 · PERA Contribution - Employer	84.01
					2302 · PERA Payable - Staff	(84.01)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		2210 · Federal Withholding	(109.00)
					5051 · Social Security Tax - Employer	69.45
					2205 · Soc Sec Payable - Employer	(69.45)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		2204 · Social Security W/H - Employee	(69.45)
					5052 · Medicare Tax - Employer	16.24
					2213 · Medicare Payable - Employer	(16.24)
					2212 · Medicare W/H - Employee	(16.24)
					2208 · MN State Withholding	(37.00)
TOTAL						815.59
Paycheck	05/31/2017	21840	Neitzel, Donald R		100 · 4M Fund/US Bank - General F...	(448.69)

City of Afton
Claims to be Approved
 May 17 through June 20, 2017

Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 · Maintenance Person	529.17
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2210 · Federal Withholding	(26.00)
					5051 · Social Security Tax - Employer	32.81
					2205 · Soc Sec Payable - Employer	(32.81)
					2204 · Social Security W/H - Employee	(32.81)
					5052 · Medicare Tax - Employer	7.67
					2213 · Medicare Payable - Employer	(7.67)
					2212 · Medicare W/H - Employee	(7.67)
					2208 · MN State Withholding	(14.00)
TOTAL						448.69
Liability C...	05/31/2017	21841	Madison National Life	103815000000000	100 · 4M Fund/US Bank - General F...	(137.16)
				103815000000000	2325 · Madison Life ST & LT Disability	108.81
				103815000000000	2325 · Madison Life ST & LT Disability	28.35
TOTAL						137.16
Bill Pmt -C...	05/31/2017	21842	Engineering Unlimited Inc.		100 · 4M Fund/US Bank - General F...	(75.31)
Bill	05/31/2017	053456	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5...	senior padlock	5930 · Tools & Minor Equipment	75.31
TOTAL						75.31
Bill Pmt -C...	05/31/2017	21843	James Mackey Architect		100 · 4M Fund/US Bank - General F...	(375.00)
Bill	05/31/2017	3155	200 Park Reserve Fd:B. Exp:6115 Pub Wks - Park & Open Space	city park restroom bldg	6115 · Park & Open Space Public Wor...	375.00
TOTAL						375.00
Bill Pmt -C...	05/31/2017	21844	LSCV Fire Dept		100 · 4M Fund/US Bank - General F...	(231.65)
Bill	05/31/2017	17107	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	batteries/cartridge for AED	6040 · City Property Maintenance	231.65
TOTAL						231.65
Bill Pmt -C...	05/31/2017	21845	Menards - Hudson		100 · 4M Fund/US Bank - General F...	(64.86)
Bill	05/31/2017	46036	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies	6135 · Park Maintenance	27.98
Bill	05/31/2017	46857	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies	6135 · Park Maintenance	12.45
Bill	05/31/2017	46689	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	24.43
TOTAL						64.86
Bill Pmt -C...	05/31/2017	21846	Metro Sales Inc.	Acct No 016181, Contract Number 28746-01	100 · 4M Fund/US Bank - General F...	(271.01)
Bill	05/31/2017	795855	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Sof...	Ricoh/MPC4503 Color Copier Serial No. E175MC60291	5510 · Computer Service/Software	271.01
TOTAL						271.01

City of Afton
Claims to be Approved
 May 17 through June 20, 2017

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	05/31/2017	21847	Meyer Sewer Service, Inc	Acct No. W0291	100 · 4M Fund/US Bank - General F...	(1,000.00)
Bill	05/31/2017	64371	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	pumped lift station at river road: 4 hrs @ \$250	5915 · 201 Project Maintenance	1,000.00
TOTAL						1,000.00
Bill Pmt -C...	05/31/2017	21848	Michael W. Pofahl (CPA)		100 · 4M Fund/US Bank - General F...	(385.00)
Bill	05/31/2017	5242016	100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5112 Contract ...	Typing, word processing of property records (prev done by City ...	5112 · Contract Office - Admin	385.00
TOTAL						385.00
Bill Pmt -C...	05/31/2017	21849	River Valley Printing	Cust No. 1483	100 · 4M Fund/US Bank - General F...	(290.00)
Bill	05/31/2017	5835	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 4-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						290.00
Bill Pmt -C...	05/31/2017	21850	StarTech Computing, Inc		100 · 4M Fund/US Bank - General F...	(353.90)
Bill	05/30/2017	44520	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Sof...	Flex Support for Desktops/Laptops/Servers with Webroot Endpo...	5510 · Computer Service/Software	113.90
Bill	05/31/2017	44371	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Sof...	April 2017 FlexNet Maint 2/1/17 to 1/31/18	5510 · Computer Service/Software	240.00
TOTAL						353.90
Bill Pmt -C...	05/31/2017	21851	Springsted Incorporated	project no. 001129.107	100 · 4M Fund/US Bank - General F...	(26,810.68)
Bill	05/31/2017	1 / May 16 2...	725 Road Paving Debt Service Fund:7741 2017B \$3.5MM Road Bd Iss...	Issuance of Genl Oblig Road Tax Abate Bds 2017B	7741 · 2017B \$3.5MM Road Bd Issue ...	26,810.68
TOTAL						26,810.68
Bill Pmt -C...	05/31/2017	21852	Xcel Energy (Special)		100 · 4M Fund/US Bank - General F...	(10,195.94)
Bill	05/31/2017	546578014	800 City InfraStructure Imp Fd:B. Exp:8901 Septic Construction	Rebuild existing single phase line to Phase 3: Troy Nodes 651-45...	8901 · Septic Construction	10,195.94
TOTAL						10,195.94
Bill Pmt -C...	06/15/2017	21853	Croix Crystal Water Treatment	cooler lease and water	100 · 4M Fund/US Bank - General F...	(33.75)
Bill	05/31/2017	52964	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 · Misc Exp - Bldg & Land	33.75
TOTAL						33.75
Bill Pmt -C...	06/15/2017	21854	Gopher State One Call	Acct No. MN00128	100 · 4M Fund/US Bank - General F...	(75.60)
Bill	05/31/2017	7050144	100 Gen'l Fd:B. Exp:B03 Sirts, Rehab & Pub Wks:B3.1 Streets:5870 Ot...	Cafton01 FTP Tickets	5870 · Other Road Maintenance	75.60
TOTAL						75.60

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	06/15/2017	21855	Highland Sanitation	Acct No. 7208	100 · 4M Fund/US Bank - General F...	(167.20)
Bill	05/31/2017	0000372103	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Health:572...	extra hauling	5720 · Refuse Hauling - City Hall	167.20
TOTAL						167.20
Bill Pmt -C...	06/15/2017	21856	Innovative Office Solutions LLC	customer # V105001	100 · 4M Fund/US Bank - General F...	(200.30)
Bill	05/31/2017	1638348	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	supplies	5540 · Office Supplies	200.30
TOTAL						200.30
Bill Pmt -C...	06/15/2017	21857	PressEnter	Acct # 33299 Customer # 33881	100 · 4M Fund/US Bank - General F...	(25.00)
Bill	05/31/2017	May2017	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Sof...	Proofpoint Essentials	5510 · Computer Service/Software	25.00
TOTAL						25.00
Bill Pmt -C...	06/15/2017	21858	River Valley Printing	Cust No. 1483	100 · 4M Fund/US Bank - General F...	(395.00)
Bill	05/31/2017	5865	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 6-pg newsletters	5560 · Newsletter Expenses	395.00
TOTAL						395.00
Bill Pmt -C...	06/15/2017	21859	US Bank (Bonds)	Acct No. 0045210NS	100 · 4M Fund/US Bank - General F...	(800.00)
Bill	05/31/2017	4650421	725 Road Paving Debt Service Fund:7741 2017B \$3.5MM Road Bd Iss...	MN GO Tax Abatement Bonds 2017A	7741 · 2017B \$3.5MM Road Bd Issue ...	800.00
TOTAL						800.00
Bill Pmt -C...	06/20/2017	21860	Blondo Consulting LLC	Project #2017-047 City of Afton	100 · 4M Fund/US Bank - General F...	(8,062.50)
Bill	05/31/2017	2017047-002	800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, Admin	Archaeological Site Monitoring	8894 · Septic Permits, Fees, Admin	8,062.50
TOTAL						8,062.50
Bill Pmt -C...	06/20/2017	21861	Holstad & Knaak, PLC	Legal Services	100 · 4M Fund/US Bank - General F...	(5,012.50)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal F...	Civil / General	5321 · Legal Fees - General	1,190.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Leg...	Prosecution	5320 · Legal Fees - Prosecution	2,810.00
			800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, Admin	Condemnation	8894 · Septic Permits, Fees, Admin	1,012.50
TOTAL						5,012.50
Bill Pmt -C...	06/20/2017	21862	LMCIT (Ins)		100 · 4M Fund/US Bank - General F...	(15,962.00)
Bill	05/31/2017	1002575-1	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5525 Ins - Gen'l Liability	Package 1002575-1 05/15/17 to 5/15/18	5525 · Ins - General Liability	14,367.00
Bill	05/31/2017	1002576-1	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5525 Ins - Gen'l Liability	Excess 1002576-1 05/15/17 to 5/15/18	5525 · Ins - General Liability	1,595.00
TOTAL						15,962.00

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	06/20/2017	21863	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - General F...	(150.00)
Bill	05/30/2017	2015ATmp...	805 Downtown Imp Debt Service:7738 2015A Dwtwn Tmp Imp Bond ...	2015A Tmp Imp Bonds:Prep of Arbitrage Compliance Info for IRS	7738 · 2015A Adm Exp Dwtwn Tem...	150.00
TOTAL						150.00
Bill Pmt -C...	06/20/2017	21864	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - General F...	(1,354.00)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees	Monthly charge for Accounting Services per Contract	5304 · Accounting Fees	1,190.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Monthly charge for QB Pro software including Payroll Service & ...	5540 · Office Supplies	26.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Mailing envelopes, copies of invoices, misc postage	5540 · Office Supplies	38.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees	Attendance at CC Meeting	5304 · Accounting Fees	100.00
TOTAL						1,354.00
Bill Pmt -C...	06/20/2017	21865	St. Croix Recreation Fun Playgrounds		100 · 4M Fund/US Bank - General F...	(1,080.31)
Bill	05/31/2017	19336	200 Park Reserve Fd:B. Exp:6115 Pub Wks - Park & Open Space	table with dome top	6115 · Park & Open Space Public Wor...	1,080.31
TOTAL						1,080.31
Bill Pmt -C...	06/20/2017	21866	Stensland Inspection Services	Building Inspection Services	100 · 4M Fund/US Bank - General F...	(15,707.00)
Bill	05/31/2017	May2017	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - S...	building permits	5350 · Building Insp Fees - Stensland	15,707.00
TOTAL						15,707.00
Bill Pmt -C...	06/20/2017	21867	Tri-County Services (Streets, Other)		100 · 4M Fund/US Bank - General F...	(67,200.00)
Bill	05/31/2017	138	800 City InfraStructure Imp Fd:B. Exp:8896 Sanitary Sewer Imp	Sanitary Sewer Imp (Culverts)	8896 · Sanitary Sewer Improvements	67,200.00
TOTAL						67,200.00
Bill Pmt -C...	06/20/2017	21868	Tri-County Services (Streets, Other)		100 · 4M Fund/US Bank - General F...	(10,422.50)
Bill	05/31/2017	139	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Br...	tree trim, brushing & haul	5845 · Brush/Tree/Sod/Seed	9,402.50
Bill	05/31/2017	137	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5835 Su...	tar trailer	5835 · Surf Maint/Bit Patch/Sweeping	1,020.00
TOTAL						10,422.50
Bill Pmt -C...	06/20/2017	21869	Wash Cty (Prop Records & Taxpayer Serv)	PROP ID 04.028.20.43.0005	100 · 4M Fund/US Bank - General F...	(21,894.72)
Bill	05/31/2017	120757	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5302 Assessor Fees	2017 Assessing Fees	5302 · Assessor Fees	21,894.72
TOTAL						21,894.72
Bill Pmt -C...	06/20/2017	21870	Wenck Associates Inc.	project 2656	100 · 4M Fund/US Bank - General F...	(26,797.04)
Bill	05/31/2017	11703271	800 City InfraStructure Imp Fd:B. Exp:8897 Septic Construction Eng'g	LSTS - bidding, construction, post construction services	8897 · Septic Construction Eng'g	26,797.04

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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						26,797.04
Paycheck	06/15/2017	21871	Gasperini, William L		100 - 4M Fund/US Bank - General F...	(111.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 - Maintenance Person	121.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5051 - Social Security Tax - Employer	7.50
					2205 - Soc Sec Payable - Employer	(7.50)
					2204 - Social Security W/H - Employee	(7.50)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5052 - Medicare Tax - Employer	1.75
					2213 - Medicare Payable - Employer	(1.75)
					2212 - Medicare W/H - Employee	(1.75)
TOTAL						111.75
Paycheck	06/15/2017	21872	Johnson, Kenneth L		100 - 4M Fund/US Bank - General F...	(688.32)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 - Maintenance Person	972.99
					2302 - PERA Payable - Staff	(63.24)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5053 - PERA Contribution - Employer	72.97
					2302 - PERA Payable - Staff	(72.97)
					2210 - Federal Withholding	(103.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5051 - Social Security Tax - Employer	60.32
					2205 - Soc Sec Payable - Employer	(60.32)
					2204 - Social Security W/H - Employee	(60.32)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5052 - Medicare Tax - Employer	14.11
					2213 - Medicare Payable - Employer	(14.11)
					2212 - Medicare W/H - Employee	(14.11)
					2208 - MN State Withholding	(44.00)
TOTAL						688.32
Paycheck	06/15/2017	21873	Kleman, Gregory F		100 - 4M Fund/US Bank - General F...	(206.23)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 - Maintenance Person	223.30
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5051 - Social Security Tax - Employer	13.84
					2205 - Soc Sec Payable - Employer	(13.84)
					2204 - Social Security W/H - Employee	(13.84)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5052 - Medicare Tax - Employer	3.23
					2213 - Medicare Payable - Employer	(3.23)
					2212 - Medicare W/H - Employee	(3.23)
TOTAL						206.23
Paycheck	06/15/2017	21874	Meade, Debra J		100 - 4M Fund/US Bank - General F...	(725.25)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		5007 - Intern/Office Assistant Wages	992.71
					2302 - PERA Payable - Staff	(64.53)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		5053 - PERA Contribution - Employer	74.45
					2302 - PERA Payable - Staff	(74.45)
					2210 - Federal Withholding	(97.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		5051 - Social Security Tax - Employer	61.54
					2205 - Soc Sec Payable - Employer	(61.54)

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Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		2204 · Social Security W/H - Employee 5052 · Medicare Tax - Employer 2213 · Medicare Payable - Employer 2212 · Medicare W/H - Employee 2208 · MN State Withholding	(61.54) 14.39 (14.39) (14.39) (30.00)
TOTAL						725.25
Paycheck	06/15/2017	21875	Neitzel, Donald R		100 · 4M Fund/US Bank - General F...	(293.77)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 · Maintenance Person 2210 · Federal Withholding 5051 · Social Security Tax - Employer 2205 · Soc Sec Payable - Employer 2204 · Social Security W/H - Employee 5052 · Medicare Tax - Employer 2213 · Medicare Payable - Employer 2212 · Medicare W/H - Employee 2208 · MN State Withholding	330.02 (7.00) 20.46 (20.46) (20.46) 4.79 (4.79) (4.79) (4.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...			
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...			
TOTAL						293.77
Paycheck	06/15/2017	21876	Nelson, Randall P		100 · 4M Fund/US Bank - General F...	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5002 · Mayor & Council Wages 2303 · PERA Payable - Council 5053 · PERA Contribution - Employer 2303 · PERA Payable - Council 5052 · Medicare Tax - Employer 2213 · Medicare Payable - Employer 2212 · Medicare W/H - Employee	200.00 (10.00) 10.00 (10.00) 2.90 (2.90) (2.90)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...			
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...			
TOTAL						187.10
Paycheck	06/15/2017	21877	Palmquist, William B		100 · 4M Fund/US Bank - General F...	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5002 · Mayor & Council Wages 2303 · PERA Payable - Council 5053 · PERA Contribution - Employer 2303 · PERA Payable - Council 5052 · Medicare Tax - Employer 2213 · Medicare Payable - Employer 2212 · Medicare W/H - Employee	200.00 (10.00) 10.00 (10.00) 2.90 (2.90) (2.90)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...			
TOTAL						187.10
Paycheck	06/15/2017	21878	Richter, Joseph J		100 · 4M Fund/US Bank - General F...	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5002 · Mayor & Council Wages 2303 · PERA Payable - Council 5053 · PERA Contribution - Employer 2303 · PERA Payable - Council 5052 · Medicare Tax - Employer	200.00 (10.00) 10.00 (10.00) 2.90
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...			
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...			

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Type	Date	Num	Name	Memo	Account	Original Amount
					2213 · Medicare Payable - Employer	(2.90)
					2212 · Medicare W/H - Employee	(2.90)
TOTAL						187.10
Bill Pmt -C...	06/20/2017	21879	Dumpster Box Services	Acct No. IRO02071	100 · 4M Fund/US Bank - General F...	(400.00)
Bill	05/31/2017	10352736	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Health:570...	5/22/17	5705 · Recycling - Afton	400.00
TOTAL						400.00
Bill Pmt -C...	06/20/2017	21880	Northwest Assoc (City Projects)	Technical Assistance - City Projects	100 · 4M Fund/US Bank - General F...	(48.60)
Bill	05/31/2017	22945	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	General	5330 · Planning Fees	48.60
TOTAL						48.60
Bill Pmt -C...	06/20/2017	21881	Northwest Assoc (Private Projects)	Technical Assistance - Private Projects	100 · 4M Fund/US Bank - General F...	(2,037.30)
Bill	05/31/2017	22946	550 Special Activities Fund:B. Cable Comm/July 4th/Comm Garden:636...	Carlson subd	6366 · City Council Contingency Exp	2,037.30
TOTAL						2,037.30
Bill Pmt -C...	06/20/2017	21882	Pat Donahue	Reimb for Towing due to muddy street	100 · 4M Fund/US Bank - General F...	(324.94)
Bill	05/31/2017	ReimbTowing	120 Street Imp Capital Fd:B. Exp:7982 CR21 Imp Proj	Honda winch out 5/21/17 by Jerry's Towing: 36th St off St Croix ...	7982 · CR 21 Improvement Project	324.94
TOTAL						324.94
Bill Pmt -C...	06/20/2017	21883	Rumpca Excavating Inc		100 · 4M Fund/US Bank - General F...	(1,456.46)
Bill	05/31/2017	13039	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5820 Gr...	lime rock and black dirt	5820 · Gravel Road Maintenance	1,456.46
TOTAL						1,456.46
Bill Pmt -C...	06/20/2017	21884	Ellingson Drainage, Inc.	Job No. 161016	100 · 4M Fund/US Bank - General F...	(664,498.87)
Bill	05/31/2017	161016 060...	800 City InfraStructure Imp Fd:B. Exp:8901 Septic Construction	Pay App#3: Large Subsurface Sewage Treatment System Total \$...	8901 · Septic Construction	664,498.87
TOTAL						664,498.87
Bill Pmt -C...	06/20/2017	21885	Geislinger and Sons, Inc.	Project 01856-52	100 · 4M Fund/US Bank - General F...	(1,514,463.83)
Bill	05/31/2017	PayApp#2 0...	800 City InfraStructure Imp Fd:B. Exp:8901 Septic Construction	Proj 01856-52: Downtown Village Imp: Pay Voucher #2. Total \$...	8901 · Septic Construction	1,514,463.83
TOTAL						1,514,463.83
Bill Pmt -C...	06/20/2017	21886	McKinzie Metro Appraisal		100 · 4M Fund/US Bank - General F...	(6,000.00)

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	05/31/2017	17-0321AFJH	800 City InfraStructure Imp Fd:B. Exp:8870 Dwtn Imp - Special Assess ...	appraisal updates; Parcels 40,42,50&61,100	8870 · Dwtn Imp - Special Assess Exp	6,000.00
TOTAL						6,000.00
Bill Pmt -C...	06/20/2017	21887	Stensland Inspection Services	Building Inspection Services	100 · 4M Fund/US Bank - General F...	(2,900.00)
Bill	05/31/2017	2ndPlanRev ...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - S...	Islamic Society multipurpose bldg, 2nd plan review	5350 · Building Insp Fees - Stensland	2,900.00
TOTAL						2,900.00
Bill Pmt -C...	06/20/2017	21888	TrueNorth Steel		100 · 4M Fund/US Bank - General F...	(2,069.53)
Bill	05/31/2017	BL0000006...	800 City InfraStructure Imp Fd:B. Exp:8896 Sanitary Sewer Imp	culverts	8896 · Sanitary Sewer Improvements	2,069.53
TOTAL						2,069.53
Bill Pmt -C...	06/20/2017	21889	Bayport Printing House, Inc.	Acct# CIAF01	100 · 4M Fund/US Bank - General F...	(354.00)
Bill	05/31/2017	1850-17	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	#10 envelopes, Bldg permits & Bldg insp forms	5540 · Office Supplies	354.00
TOTAL						354.00
Bill Pmt -C...	06/20/2017	21890	Felhaber Larson	File No. 0299687.00001	100 · 4M Fund/US Bank - General F...	(9,840.00)
Bill	05/31/2017	614317	800 City InfraStructure Imp Fd:B. Exp:8870 Dwtn Imp - Special Assess ...	Special Assessments: Waivers, Appeals, Appraisals, Data Practices	8870 · Dwtn Imp - Special Assess Exp	9,840.00
TOTAL						9,840.00
Bill Pmt -C...	06/20/2017	21891	WSB (City Engineer)	01856	100 · 4M Fund/US Bank - General F...	(2,627.50)
Bill	05/31/2017	4 thru 4/30/17	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	2017 City Engineering Carlson PLCD	5310 · Engineering Fees 5310 · Engineering Fees	1,750.50 877.00
TOTAL						2,627.50
Bill Pmt -C...	06/20/2017	21892	WSB (Downtown Village Imp Proj)	Downtown Village Imp Proj No. 01856-520	100 · 4M Fund/US Bank - General F...	(122,684.25)
Bill	05/31/2017	5 thru 4/30/17	800 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements	Downtown Village Improvement Project No. 01856-520	8899 · Village Improvements	122,684.25
TOTAL						122,684.25
Bill Pmt -C...	06/20/2017	21893	WSB (Flood ROW Mitigation)	project #01856	100 · 4M Fund/US Bank - General F...	(2,750.00)
Bill	05/31/2017	44 thru 4/30/...	800 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements	flood mitigation project right of way services	8899 · Village Improvements	2,750.00
TOTAL						2,750.00
Bill Pmt -C...	06/20/2017	21894	WSB (Pavement Mgmt)	Project # 01856	100 · 4M Fund/US Bank - General F...	(2,916.50)

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	05/31/2017	4 thru 4/30/17	120 Street Imp Capital Fd.B. Exp:7943 2017 Street Projects	2017 Pavement Management Project	7943 · 2017 Street Projects	2,916.50
TOTAL						2,916.50
Bill Pmt -C...	06/20/2017	21895	WSB (Utility Permits)	01856	100 · 4M Fund/US Bank - General F...	(109.00)
Bill	05/31/2017	3 thru 4/30/17	100 Gen'l Fd.B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	2017 Utility Permits	5310 · Engineering Fees	109.00
TOTAL						109.00
Paycheck	05/31/2017	201706001	Moorse, Ronald J	Direct Deposit	100 · 4M Fund/US Bank - General F...	0.00
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	5004 · Administrator Salary	3,839.58
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	5053 · PERA Contribution - Employer	287.97
				Direct Deposit	2302 · PERA Payable - Staff	(287.97)
				Direct Deposit	2302 · PERA Payable - Staff	(249.57)
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	5037 · Flexible Benefits	1,100.00
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	5018 · Insurance Benefits	28.35
				Direct Deposit	2325 · Madison Life ST & LT Disability	(28.35)
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	2325 · Madison Life ST & LT Disability	(108.81)
				Direct Deposit	2210 · Federal Withholding	(727.00)
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	5051 · Social Security Tax - Employer	306.25
				Direct Deposit	2205 · Soc Sec Payable - Employer	(306.25)
				Direct Deposit	2204 · Social Security W/H - Employee	(306.25)
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	5052 · Medicare Tax - Employer	71.62
				Direct Deposit	2213 · Medicare Payable - Employer	(71.62)
				Direct Deposit	2212 · Medicare W/H - Employee	(71.62)
				Direct Deposit	2208 · MN State Withholding	(279.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,197.33)
TOTAL						0.00
Bill Pmt -C...	05/31/2017	201706002	Spencer D Klover (DD)	Videographer \$25.00/hour	100 · 4M Fund/US Bank - General F...	(212.50)
Bill	05/20/2017	5/1 & 5/16 2...	100 Gen'l Fd.B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - Video ...	PC mtg, CC mtg: 8.5 hours @ \$25	5120 · Contract - Video Meetings	212.50
TOTAL						212.50
Liability C...	05/30/2017	201706003	QuickBooks Payroll Service	Created by Payroll Service on 05/20/2017	100 · 4M Fund/US Bank - General F...	(3,199.08)
			100 Gen'l Fd.B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sal...	Fee for 1 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	1.75
			QuickBooks Payroll Service	Created by Payroll Service on 05/20/2017	2110 · Direct Deposit Liabilities	3,197.33
TOTAL						3,199.08
Check	05/30/2017	201706004	QuickBooks Payroll Service	Created by Direct Deposit Service on 05/20/2017	100 · 4M Fund/US Bank - General F...	(1.75)
			100 Gen'l Fd.B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sal...	Fee for 1 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	1.75
TOTAL						1.75

City of Afton
Claims to be Approved
 May 17 through June 20, 2017

Type	Date	Num	Name	Memo	Account	Original Amount
Liability C...	05/31/2017	201706005	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - General F...	(844.92)
				3030-01 210990	2302 · PERA Payable - Staff	392.28
				3030-01 210990	2302 · PERA Payable - Staff	452.64
TOTAL						844.92
Liability C...	05/31/2017	201706006	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - General F...	(4,198.70)
				41-1290668	2210 · Federal Withholding	1,872.00
				41-1290668	2213 · Medicare Payable - Employer	233.44
				41-1290668	2212 · Medicare W/H - Employee	233.44
				41-1290668	2205 · Soc Sec Payable - Employer	929.91
				41-1290668	2204 · Social Security W/H - Employee	929.91
TOTAL						4,198.70
Liability C...	05/31/2017	201706007	MN Dept of Revenue	5050730	100 · 4M Fund/US Bank - General F...	(722.00)
				5050730	2208 · MN State Withholding	722.00
TOTAL						722.00
Bill Pmt -C...	05/31/2017	201706008	MN Dept of Labor & Ind (Bldg Surchg)	Building Surcharges Cert #2164	100 · 4M Fund/US Bank - General F...	(685.44)
Bill	05/31/2017	BldgSurchg ...		1st Quarter 2017 Building Surcharges Cert #2164	2121 · Afton Bldg Surcharges Payable	685.44
TOTAL						685.44
Bill Pmt -C...	05/31/2017	201706009	Comcast (EFT) (8772 10 572 0001508)	Account # 8772 10 572 0001508	100 · 4M Fund/US Bank - General F...	(299.55)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Comcast Business Internet and Voice	5565 · Telephone	299.55
TOTAL						299.55
Bill Pmt -C...	05/31/2017	201706010	CP Energy {EFT} (6217601-1)	Meter # M19702480474 Account No. 6217601-1	100 · 4M Fund/US Bank - General F...	(93.58)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	1675 Stagecoach Trl S: City Garage	6045 · City Garage Expense	93.58
TOTAL						93.58
Bill Pmt -C...	05/31/2017	201706011	CP Energy {EFT} (8000015314-0)	Acct No. 8000015314-0	100 · 4M Fund/US Bank - General F...	(367.93)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B03 Stirts, Rehab & Pub Wks:B3.1 Streets:5855 Ga...	5280051 & 5297140 Meter M19810528546 & M19981171295	5855 · Gas Lamps - Operating Costs	367.93
TOTAL						367.93
Bill Pmt -C...	05/31/2017	201706012	Xcel Energy {EFT} (51-0895345-1)		100 · 4M Fund/US Bank - General F...	(82.33)
Bill	05/31/2017	053117	800 City InfraStructure Imp Fd:B. Exp:8891 Dwtown Prop Purch/Exp	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678	8891 · DNR Flood Imp - Prop Purch/E...	21.43

City of Afton
Claims to be Approved
 May 17 through June 20, 2017

Type	Date	Num	Name	Memo	Account	Original Amount
Bill	05/31/2017	053117	800 City InfraStructure Imp Fd:B. Exp:8891 Dwtown Prop Purch/Exp	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678	8891 · DNR Flood Imp - Prop Purch/E...	60.90
TOTAL						82.33
Bill Pmt -C...	05/31/2017	201706013	Xcel Energy {EFT} (51-4272629-8)	3175 St. Croix Trail S Meter #0098360010	100 · 4M Fund/US Bank - General F...	(17.95)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3175 St. Croix Trail S Meter #0098360010	6020 · Electricity	17.95
TOTAL						17.95
Bill Pmt -C...	05/31/2017	201706014	Xcel Energy {EFT} (51-5247622-9)	201 Project: 4105 River Rd Meter No. 0098359441	100 · 4M Fund/US Bank - General F...	(52.60)
Bill	05/31/2017	053117	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	201 Project: 4105 River Rd Meter No. 0098359441	5915 · 201 Project Maintenance	52.60
TOTAL						52.60
Bill Pmt -C...	05/31/2017	201706015	Xcel Energy {EFT} (51-5371356-9)	15891 34th St. S: Automatic Protective Lighting Service	100 · 4M Fund/US Bank - General F...	(15.80)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	15891 34th St. S: Automatic Protective Lighting Service	6020 · Electricity	15.80
TOTAL						15.80
Bill Pmt -C...	05/31/2017	201706016	Xcel Energy {EFT} (51-5641441-6)	Acct #51-5641441-6 Meter #90708534	100 · 4M Fund/US Bank - General F...	(13.75)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3415 St. Croix Trail S Meter #90708534	6020 · Electricity	13.75
TOTAL						13.75
Bill Pmt -C...	05/31/2017	201706017	Xcel Energy {EFT} (51-5700429-6)	Acct #51-5700429-6 Meter #0077765464	100 · 4M Fund/US Bank - General F...	(131.52)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Str...	3033 St. Croix Trail S Meter #0077765464	5850 · Street Lighting	131.52
TOTAL						131.52
Bill Pmt -C...	05/31/2017	201706018	Xcel Energy {EFT} (51-6223921-2)	Acct No. 51-6223921-2 Street Lighting	100 · 4M Fund/US Bank - General F...	(188.86)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Str...	Street Lighting Service	5850 · Street Lighting	188.86
TOTAL						188.86
Bill Pmt -C...	05/31/2017	201706019	Xcel Energy {EFT} (51-6257802-9)	3420 St. Croix Trl S Meter #0096987678	100 · 4M Fund/US Bank - General F...	(95.73)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Town Square Park 3420 St. Croix Trl S Meter #0096987678	6020 · Electricity	95.73
TOTAL						95.73
Bill Pmt -C...	05/31/2017	201706020	Xcel Energy {EFT} (51-6852605-2)	Acct #51-6852605-2 Install No. 184509 & 184508	100 · 4M Fund/US Bank - General F...	(43.24)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Automatic Protective Light Service Install No. 184509 & 184508	6020 · Electricity	43.24

City of Afton
Claims to be Approved
 May 17 through June 20, 2017

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						43.24
Bill Pmt -C...	05/31/2017	201706021	Xcel Energy (EFT) (51-7576371-4)		100 · 4M Fund/US Bank - General F...	(195.37)
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371-4 Meter #...	6045 · City Garage Expense	107.65
Bill	05/31/2017	053117	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371-4 Meter #...	6045 · City Garage Expense	87.72
TOTAL						195.37
Bill Pmt -C...	06/20/2017	201706022	US Bank (EFT) Equip Finance	Acct# 1473396 Contract # 500-0466085-000	100 · 4M Fund/US Bank - General F...	(230.00)
Bill	05/31/2017	331803908	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	Ricoh C4503 copier lease S/N E175MC60291	5516 · Copier Lease	230.00
TOTAL						230.00
Paycheck	06/15/2017	201706023	Yoho, Julie D	Direct Deposit	100 · 4M Fund/US Bank - General F...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office M...	Direct Deposit	5008 · Office Manager Wages	1,487.70
				Direct Deposit	2302 · PERA Payable - Staff	(96.70)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office M...	Direct Deposit	5053 · PERA Contribution - Employer	111.58
				Direct Deposit	2302 · PERA Payable - Staff	(111.58)
				Direct Deposit	2210 · Federal Withholding	(52.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office M...	Direct Deposit	5051 · Social Security Tax - Employer	92.24
				Direct Deposit	2205 · Soc Sec Payable - Employer	(92.24)
				Direct Deposit	2204 · Social Security W/H - Employee	(92.24)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office M...	Direct Deposit	5052 · Medicare Tax - Employer	21.57
				Direct Deposit	2213 · Medicare Payable - Employer	(21.57)
				Direct Deposit	2212 · Medicare W/H - Employee	(21.57)
				Direct Deposit	2208 · MN State Withholding	(28.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,197.19)
TOTAL						0.00
Paycheck	06/15/2017	201706024	Moorse, Ronald J	Direct Deposit	100 · 4M Fund/US Bank - General F...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	5004 · Administrator Salary	3,839.58
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	5053 · PERA Contribution - Employer	287.97
				Direct Deposit	2302 · PERA Payable - Staff	(287.97)
				Direct Deposit	2302 · PERA Payable - Staff	(249.57)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	5037 · Flexible Benefits	1,100.00
				Direct Deposit	2210 · Federal Withholding	(727.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	5051 · Social Security Tax - Employer	306.25
				Direct Deposit	2205 · Soc Sec Payable - Employer	(306.25)
				Direct Deposit	2204 · Social Security W/H - Employee	(306.25)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	5052 · Medicare Tax - Employer	71.62
				Direct Deposit	2213 · Medicare Payable - Employer	(71.62)
				Direct Deposit	2212 · Medicare W/H - Employee	(71.62)
				Direct Deposit	2208 · MN State Withholding	(279.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,306.14)
TOTAL						0.00

City of Afton Claims to be Approved May 17 through June 20, 2017

Type	Date	Num	Name	Memo	Account	Original Amount
Paycheck	06/15/2017	201706025	Bend, Richard H	Direct Deposit	100 · 4M Fund/US Bank - General F...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	Direct Deposit	5002 · Mayor & Council Wages	300.00
				Direct Deposit	2303 · PERA Payable - Council	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	Direct Deposit	5053 · PERA Contribution - Employer	15.00
				Direct Deposit	2303 · PERA Payable - Council	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	Direct Deposit	5052 · Medicare Tax - Employer	4.35
				Direct Deposit	2213 · Medicare Payable - Employer	(4.35)
				Direct Deposit	2212 · Medicare W/H - Employee	(4.35)
				Direct Deposit	2110 · Direct Deposit Liabilities	(280.65)
TOTAL						0.00
Paycheck	06/15/2017	201706026	Ross, Stanley A	Direct Deposit	100 · 4M Fund/US Bank - General F...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	Direct Deposit	5002 · Mayor & Council Wages	200.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	Direct Deposit	5053 · PERA Contribution - Employer	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Liability C...	06/14/2017	201706027	QuickBooks Payroll Service	Created by Payroll Service on 06/10/2017	100 · 4M Fund/US Bank - General F...	(4,978.08)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sal... QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each Created by Payroll Service on 06/10/2017	5505 · Bank/IRS/Sales Tax	7.00
					2110 · Direct Deposit Liabilities	4,971.08
TOTAL						4,978.08
Liability C...	06/15/2017	201706028	PERA (Council)	3030-51 207620	100 · 4M Fund/US Bank - General F...	(110.00)
				3030-51 207620	2303 · PERA Payable - Council	55.00
				3030-51 207620	2303 · PERA Payable - Council	55.00
TOTAL						110.00
Liability C...	06/15/2017	201706029	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - General F...	(1,021.01)
				3030-01 210990	2302 · PERA Payable - Staff	474.04
				3030-01 210990	2302 · PERA Payable - Staff	546.97
TOTAL						1,021.01
Bill Pmt -C...	06/15/2017	201706030	Moorse, Ron {DD} (Reimb Exp)		100 · 4M Fund/US Bank - General F...	(1,593.38)
Bill	05/31/2017	TV for CC	550 Special Activities Fund:B. Cable Comm/July 4th/Comm Garden:556...	Large screen TV & accessories for Council Chambers	5561 · Communications	1,593.38

06/14/17

City of Afton
Claims to be Approved
May 17 through June 20, 2017

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						1,593.38
Check	06/14/2017	201706031	QuickBooks Payroll Service	Created by Direct Deposit Service on 06/12/2017	100 - 4M Fund/US Bank - General F...	(1.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sal...	Fee for 1 direct deposit(s) at \$1.75 each	5505 - Bank/IRS/Sales Tax	1.75
TOTAL						1.75

RESOLUTION 2017-33

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION APPROVING 4M FUND TRANSFERS FOR MAY, 2017

BE IT RESOLVED THAT the City Council of the City of Afton, County of Washington, Minnesota, authorizes the transfer of the following sums of money between the City's 4M Fund Accounts, as detailed in Exhibit A – 4M Fund Transfers – Month of MAY, 2017.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 20TH DAY OF JUNE, 2017.

SIGNED:

Richard Bend, Mayor

ATTEST:

Ronald J. Moore, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

City of Afton
Exhibit A: 4M Fund Transfers

		Month of:	May-17	
4M Fund Accounts				
#	<i>From</i>	<i>To</i>	<i>Amount</i>	<i>Comments</i>
1	City Infra-Structure Improvement Fund (35001-114)	General (35001-101)	\$3,844,932.17	May17 Downtown Project Expense
2	City Infra-Structure Improvement Fund (35001-114)	General (35001-101)	\$150.00	2015A Downtown Temp Imp Bond Issue Expense
3	General (35001-101)	City Infra-Structure Improvement Fund (35001-114)	\$573,688.54	Wash Cty: Downtown Project
4	General (35001-101)	City Infra-Structure Improvement Fund (35001-114)	\$49,000.00	Downtown Special Assessments
5	General (35001-101)	Road Debt Service Fd (35001-109)	\$3,465,000.00	2017B Road Bond - Balance of \$3.5 Million
6	Street Improvements Fund (35001-116)	Road Debt Service Fd (35001-109)	\$35,000.00	Trf 2017B Road Bond Good Faith Dep to Road Debt Serv
7	Road Debt Service Fd (35001-109)	General (35001-101)	\$27,610.68	2017B Road Bond Issue Expense
8	General (35001-101)	Road Debt Service Fd (35001-109)	\$48,478.50	2017B Road Bond - Premium less Underwriters Disc
9	Street Improvements Fund (35001-116)	General (35001-101)	\$3,241.44	May17 Street Imp Fd Exp
10	Special Activities Fund (35001-106)	General (35001-101)	\$14,623.40	May17 Spec Act Fd Expense
11	General (35001-101)	201 Project Fund (35001-103)	\$1,620.24	May17 201 Project Revenue
12	201 Project Fund (35001-103)	General (35001-101)	\$1,044.92	May17 201 Project Expense
13	Park Reserve Fund (35001-102)	General (35001-101)	\$1,455.31	May17 Park Fund Expenses
14	General (35001-101)	City Dock Fund (35001-110)	\$3,850.00	2017 City Dock Lease Pymt
15	Street Improvements Fund (35001-116)	City Infra-Structure Improvement Fund (35001-114)	\$675,000.00	Temp Cash Flow Trf: from Existing Street Imp Funds
16	Road Debt Service Fd (35001-109)	City Infra-Structure Improvement Fund (35001-114)	\$2,140,000.00	Temp Cash Flow Trf: from 2017B Road Bond Proceeds


 Recommended by Thomas H. Niedzwiecki, Accountant
 File: Afton 2017 Bank Transfers.xlsm Worksheet: May17 6/14/2017

CITY OF AFTON
DRAFT PLANNING COMMISSION MINUTES
June 5, 2017

1
2
3
4
5 1. **CALL TO ORDER** – Chair Barbara Ronningen called the meeting to order at 7:02 p.m.

6
7 2. **PLEDGE OF ALLEGIANCE** – was recited.

8
9 3. **ROLL CALL** – Present: Chair Barbara Ronningen, Sally Doherty, Kris Kopitzke, Mark Nelson, Lucia
10 Wroblewski, Roger Bowman Quorum **present**. Absent: Mark Nelson, Jim Langan, Scott Patten

11
12 **ALSO IN ATTENDANCE** – Mayor Richard Bend, City Administrator Ron Moore, City Clerk Julie Yoho

13
14 4. **APPROVAL OF AGENDA** –

15 **Motion/Second: Bowman/Doherty To approve the June 5, 2017 agenda as presented. Motion carried 5-**
16 **0-0.**

17
18 5. **APPROVAL OF MINUTES** –

19 A. May 1, 2017 Meeting Minutes – **Motion/Second: Wroblewski/Kopitzke. To approve the May**
20 **1, 2017 PC minutes as written. Motion carried 3-0-2** (Doherty and Ronningen abstained due to
21 absence)

22 Line 41 “parks” or “park”?

23
24 6. **REPORTS AND PRESENTATIONS** – None

25
26 7. **PUBLIC HEARINGS** –

27 **7a. Schneider Variance Application at 3968 River Road**

28
29 Ronningen opened the public hearing at 7:08 pm.

30
31 Moore provided an overview of the application. The property currently has a two-story house that includes a
32 tuck-under garage with a deck above the garage. The house is substandard in terms of its setback from River
33 Road, its setback from the bluff line of the St Croix River and its setback from the OHW of the St Croix River.
34 The applicants are proposing to construct a three season porch in the location of the exiting deck above the
35 garage. The proposal does not require grading and does not change the setbacks of the house. The house is
36 connected to the “201” community septic system. The DNR is supportive of the proposal, but has a concern
37 regarding the existing white garage doors not meeting the requirement of earth tone colors.

38
39 Variances requested:

- 40 1. A variance to allow a 66 foot front yard setback vs the required 105 foot setback.
41 2. A variance to allow a 75 foot setback from the bluffline vs the required 100 foot setback
42 3. A variance to allow a 189.26 foot setback from the Ordinary High Water line of the St Croix River vs
43 the required 200 foot setback.

44
45 Suggested Findings are as follows:

- 46 1. The existing house is substandard and the proposed addition would not make the house more substandard
47 2. The proposed addition would not change any existing setbacks
48 3. The proposal does not involve any grading
49 4. The house backs up to a steep bluff
50 5. The unique and difficult characteristics of the site were not caused by the property owner
51 6. The proposal would not disrupt the existing natural vegetation
52 7. The DNR is supportive of the proposal but has a concern regarding the existing white garage doors not
53 meeting the requirement of earth tone colors.

54 Moore suggested the following conditions of approval:

- 55 1. The three season porch color shall be earth tone
56 2. The house shall be constructed according to the attached plans, subject to revisions as required or
57 approved by the City.

- 58 3. Existing vegetative screening shall be maintained
59 4. When the existing garage doors are replaced, they shall be replaced with doors with an earth tone color.
60

61 Helen Schneider, applicant. Described project.

62
63 There were no public comments
64

65 **Motion/Second: Bowman/Wroblewski. To close public hearing at 7:12 pm. Motion carried 5-0-0**
66

67 Comments / Discussion

68 Kopitzke questioned why a variance is needed
69

70 Moose responded that its location in the St Croix Riverway triggers need
71

72 Doherty asked whether the DNR comment regarding color of garage doors is in code.
73

74 Moose responded that the code does say earth tone if viewed from river
75

76 Helen Schneider, applicant stated the garage doors have been white for 17 yrs.
77

78 Moose believes the code was in place when doors were installed, came before PC and City Council at that
79 time. Unknown if it was ever mentioned.
80

81 **Motion/Second: Kopitzke/Wroblewski. To recommend approval of the 3 variances with all 4**
82 **recommended conditions and findings. Motion Carried 5-0-0**
83

84
85 **7b. Will Carlson Afton Creek Preserve Sketch Plan for a Preservation and Land Conservation**
86 **Development (PLCD) North of 60th Street and West of Trading Post Trail**
87

88 Ronningen opened the public hearing at 7:18 pm
89

90 Bob Kirmis, The City's planning consultant, provided a summary of the sketch plan. The subdivision calls for
91 20 single family residential lots 5 acres in size located in the eastern half of the site. Of the 219 acres which
92 comprise the site, 110 acres are proposed to lie within a conservation easement intended to protect a trout stream
93 and preserve open space. An EAW was done. This is a sketch plan, next would typically come a preliminary
94 plat and a possible rezoning application. The NRGC recommends expanding the open space into 2 more lots.
95

96 Joe Bush, developer, provided an overview of the proposal. Public access to property is an important item while
97 preserving creek. The northern boundary has heavy vegetation – the Home Owners Association (HOA) rules
98 will state that 50% of each lot must be in vegetation.
99

100 Wayne Jacobson, Jacobson Environmental, stated that he wrote the EAW and worked with the South
101 Washington Watershed District (SWWD) on the buffer plan. A Conservation Easement has to be approved by
102 the MN Land Trust. Covenants will direct home owners on what can be planted.
103

104 Kathy Graham, 5912 Trading Post Trail. Expressed concerns over road location as she feels it's a very
105 dangerous corner, would like the road to be moved. Bluff will have to be altered to get a sightline to west.
106 Agreed with recommendations from NRGC regarding the ravine in lots 3&4; those lots should be included in
107 the conservation easement as there are very steep slopes.
108

109 Kris Dawson, 5888 Trading Post Trail. Is concerned that this proposal doesn't meet Afton's comprehensive
110 plan but is designed for maximum build out, max profit. A PLCD should not negatively affect current residents.
111 This is a very dangerous road and is concerned about safety with 20 additional homes. Should not be allowing
112 variances as this will set a precedent for land prospecting. This is not an old family farm, purchased for profit.
113 Feels this is not in spirit of Afton.
114

115 James Rickard, 5650 Odell Ave. Indicated that the developer has addressed many of his concerns already;
116 however he still has many concerns over road safety. Also the land dedication fee applies and would like to
117 encourage the City consider taking the full value in land dedication adjacent to the conservation area.
118

119 Nancy Turner, 13296 60th St. Indicated she would have liked to have more time to look at packet prior to
120 tonight's meeting. Moved to Afton because of the comprehensive plan as she wanted land that would stay
121 agricultural in designation. Has concerns over density and feels the lots should be 10 acres in size. Also is
122 concerned over the length of the cul-de-sac.
123

124 Mary McConnell, 5680 Odell. Expressed concern over road safety and access at 60th. According to ordinance
125 the project must benefit the area. Indicated this ordinance was created to help farmers pass on their land, this
126 is not a farmer. Parcel is also adjacent to Trout Brook. Erosion & runoff are already huge problem in this area
127 (photos). There are many sensitive features located at this site. Doesn't feel a developer should be able to take
128 credit for conservation area.
129

130 Patrick Lehigh, 5680 Odell. Indicated concern that the proposal goes against the comprehensive plan. The
131 natural rural character, active farms and agriculture are what residents like about living here. This proposal
132 does not meet that.
133

134 James Rickard, 5650 Odell. The plans call for 50% natural vegetation coverage. Burden on landowners to
135 comply; what is the risk / enforceability?
136

137 Mark Benton, 1365 60th street. Agreed with others' statements that this would change the area, one of the most
138 beautiful areas in Afton. Also agreed with all other comments regarding the road access. This is a truly rural
139 area. Traffic and parking lot for trail destroy agricultural feel of area.
140

141 Nancy Turner, 13296 60th St. Indicated again that this should remain agricultural.
142

143 Wayne Jacobson, Jacobson Environmental. Stated that he researched the items that went in the EAW. The
144 South Washington Watershed District (SWWD) had indicated it was an exemplary project. Top biologists have
145 said it will help the trout stream.
146

147 Kris Dawson, 5888 Trading Post Trail. Expressed concerned that the EAW was done by an employee of the
148 developer.
149

150 Bush indicated that the issue of road safety has been studied closely. The overall goal was to have lots that
151 conform to the requirements of the PLCD. Regarding erosion concerns on the eastern portion, 80% of runoff
152 will flow away from the stream
153

154 **Motion/Second: Doherty/Kopitzke. To close the public hearing at 8:25pm. Motion carried 5-0-0**
155

156 Comments / Discussion

157 Chair Ronningen commented that a PLCD is in the ordinances as a legal way to develop land in the agricultural
158 zone. These are sketch plans, many things can change. Thank you to all people who submitted materials and
159 comments.
160

161 Doherty asked about the issue of a possible atrazine spill that she's seen mentioned in several letters.
162
163 Bush indicated that the DNR and the watershed have been unable to detect any residue. The MN PCA explained
164 how that chemical breaks down.
165
166 Wroblewski inquired about what will happen to the Carlson owned farm access driveway
167
168 Bush answered there are several possible options for use including a bike trail or emergency access; actual use
169 is yet to be determined
170
171 Moose added that it was a farm access in past and the city attorney will be looking at how it can be used
172
173 Wroblewski asked about septic system locations
174
175 Bush responded that the septic inspector has done preliminary borings. A lot is not allowable without meeting
176 criteria. Will have that information at time of preliminary plat.
177
178 Wroblewski asked about access points coming in off of 60th St and whether any designs were done from that
179 angle?
180
181 Bush responded that it was looked at on a high level
182
183 Bowman asked about concerns from people downstream regarding runoff
184
185 Bush responded that the SWWD considered this to be an improvement of over 400% over agricultural runoff
186
187 Bowman asked about the amount of impervious surface and its effect on temperature in the trout stream
188
189 Bush answered that the surface runoff will not reach the stream by design. The current road to the residence
190 causes backup and rise in temp
191
192 Bowman asked about who retains title to the conservation easement
193
194 Bush responded that it would be held by the MN Land Trust
195
196 Bowman inquired about the length of the cul-de-sac. How many does Afton have now and what is their length?
197
198 Bush responded that other cul de sacs have been allowed to exceed the maximum length.
199
200 Bowman asked who approves plantings
201
202 Bush answered that the architectural committee and HOA. Mr. Bush will oversee until homeowners are voted
203 in.
204
205 Bowman asked whether the HOA rules can be changed
206
207 Bush indicated that yes, they can, page 22 of the covenants explains how
208
209 Bowman asked how the plantings are maintained
210
211 Bush answered that the HOA will control; the city has final say. HOA will do initial enforcement, however
212 anyone can report a violation

213
214 Doherty inquired about the MN Land Trusts desire to have human use on the conservation land, would like to
215 be sure there is human accessibility. Also, the NRC recommended more protection around the stream area
216
217 Ronningen added that the MN Land Trusts reputation is that they do not want people on it
218
219 Kopitzke asked whether maintenance in the conservation area will be covered by the HOA
220
221 Bush answered that yes, monthly fees will be recorded on the deeds for that purpose
222
223 Kopitzke noted that undevelopable land is considered in the equation all the time in a development. The safety
224 of road access and increased traffic in this area is an issue.
225
226 Ronningen asked whether the city engineer had reviewed the site plan.
227
228 Moose responded that the City Engineer specifically reviewed the road access point. Conceptual review
229 indicated it was feasible to meet intersection standards.
230
231 Bush indicated the road meets requirements and is 60ft west of existing driveway
232
233 Bowman asked whether the driveways will need approval by the city engineer.
234
235 Moose responded that if grading is needed, yes
236
237 Ronningen indicated she would like to see slopes indicated on the prelim plat. Within the shore land district
238 can't develop slopes over 12%
239
240 Kirmis indicated there should be a zoning change request for the 5-acre lot currently zoned RR, as we don't
241 want multiple districts on one lot.
242
243 Ronningen indicated the plat cannot be approved without zoning change
244
245 Moose asked about the buffer zones specifics, what they would consist of and where they would be
246
247 Bush stated that the preliminary plat will have specifics for the buffers based on engineering findings
248
249 Ronningen asked what will happen to lots that are not sold
250
251 Bush answered that the HOA covenants address their maintenance and the developer will have an agreement
252 with the city
253
254 Doherty asked if the MN Land Trust will come before the planning commission
255
256 Moose answered that yes they could come before the planning commission; also the city would be involved in
257 developing the conservation easement.
258
259 Doherty indicated the planning commission tends to prefer square lot shapes; lot 20 is an odd shape
260
261 Wroblewski asked about the location of the Troy Burn development
262 It is located south of Hudson
263
264 Kopitzki inquired about the 30 pages of covenants and what types of animals are allowed

265
266 Bush answered that the types of animals allowed is spelled out. The Cloverdale Farm development in Lake
267 Elmo is another example similar to this development.

268
269 **9. NEW BUSINESS – None**

270
271 **10. OLD BUSINESS –**

272 **A. Comprehensive Plan Update Process**

273 Ronningen asked that the committee look at changes that have been done. A Met Council representative will
274 attend the July meeting.

275
276 Mayor Bend provided a summary of the City Council May 16 regular and May 23 special meetings.

277
278 Ronningen noted that the Newsletter should include downtown road construction updates

279
280 **11. ADJOURN**

281 **Motion/Second: Bowman / Doherty To adjourn. Meeting adjourned 9:31pm**

282
283 Respectfully submitted by:

284
285
286 _____
287 Julie Yoho, City Clerk

288
289 **To be approved on July 10, 2017 as (check one): Presented: _____ or Amended: _____**

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 20, 2017

Council Action Memo

To: Mayor Bend and Members of the City Council
 From: Ron Moorse, City Administrator
 Date: June 14, 2017
 Re: Schneider Variance Application at 3968 River Road – **Resolution 2017-34**

Attachments

Property location map
 Variance application
 Variance questionnaire
 Aerial photo
 Building plans

Background

The Schneider property currently has a two-story house that includes a tuck-under garage with a deck above the garage. The house is substandard in terms of its setback from River Road, its setback from the bluffline of the St. Croix River and its setback from the Ordinary High Water Line of the St. Croix River. The house backs up to a long steep slope. The applicants are proposing to construct a three season porch in the location of the existing deck above the garage. The specific location is the former location of a pergola shown on the attached photo (the pergola has been removed since the photo was taken). The proposal does not require grading and does not change the setbacks of the house. The house is connected to the “201” community septic system, so that a septic drainfield is not required.

DNR Review

DNR staff has reviewed the proposal and is supportive of the proposal. The DNR staff would like the existing white garage doors to be changed to an earth tone color, to reduce their visibility from the river. The applicants have indicated the garage doors were pre-finished in white, and are concerned about on-going maintenance if they repaint the doors.

Zoning Requirements Met

1. Meets the side yard and rear yard setback requirements.
2. The proposed three-season porch will be lower than the existing second story of the house, which is below the 35 foot maximum allowed height.

Zoning requirements Not Met

1. The existing house and the proposed three-season porch both have a 66 foot setback from the centerline of River Road vs. the required 105 foot front yard setback.
2. The existing house and proposed three-season porch have a 75 foot setback from the bluffline vs. the required 100 foot setback
3. The existing house and proposed three-season porch have a 189.26 foot setback to the Ordinary High Water Line of the St. Croix River vs. the required 200 foot setback.

Variations Requested

The proposal includes three variations:

1. A variance to allow a 66 foot front yard setback vs. the required 105 foot setback
2. A variance to allow a 75 foot setback from the bluffline vs. the required 100 foot setback.

3. A variance to allow a 189.26 foot setback from the Ordinary High Water Line of the St. Croix River vs. the required 200 foot setback

Variance Factors

In addition to the three factors used to determine practical difficulty, the St. Croix Bluffland and Shoreland ordinance requires that when considering a proposal or zoning amendment within the St. Croix River District, the Council shall address the following items in making its decisions:

- A. Preserving the scenic and recreational resources of the St. Croix Riverway, especially in regard to the view from and use of the river.
- B. The maintenance of safe and healthful conditions.
- C. The prevention and control of water pollution, including sedimentation.
- D. The location of the site with respect to floodways, floodplains, slopes, and blufflines.
- E. The erosion potential of the site based on degree and direction of slope, soil type, and vegetative cover.
- F. Potential impact on game and fish habitat.
- G. Location of the site with respect to existing or future access roads.
- H. The amount of wastes to be generated and the adequacy of the proposed disposal systems.
- I. The anticipated demand for police, fire, medical, and school services and facilities.
- J. The compatibility of the proposed development with uses on adjacent land.

Findings

The Council will need to provide findings to support its recommendation. The findings should address the relevant variance factors from the St. Croix Bluffland and Shoreland Ordinance. Suggested findings are as follows:

1. The existing house is substandard and the proposed addition would not make the house more substandard
2. The proposed addition would not change any existing setbacks
3. The proposal does not involve any grading
4. The house backs up to a steep bluff
5. The unique and difficult characteristics of the site were not caused by the property owner.
6. The proposal would not disrupt the existing natural vegetation
7. The DNR is supportive of the proposal, but has a concern regarding the existing white garage doors not meeting the requirement of earth tone colors.

Conditions

If the Council approves the application, the approval may include conditions. The following conditions are recommended.

1. The three-season porch color shall be earth tone
2. The house shall be constructed according to the attached plans, subject to revisions as required or approved by the City.
3. Existing vegetative screening shall be maintained
4. When the existing garage doors are replaced, they shall be replaced with doors with an earth tone color

Planning Commission Recommendation:

The Planning Commission recommended approval of the variance application with the findings and conditions listed above, on a vote of 5-0-0.

Resolutions

Attached is a resolution reflecting the Planning Commission's recommendation of approval of the variance application and a resolution denying the application.

Council Action Requested:

Motion to approve resolution 2017-34 regarding the Schneider variance application at 3968 River Road.

RESOLUTION 2017-34

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

**A RESOLUTION APPROVING THE SCHNEIDER APPLICATION FOR VARIANCES
REQUIRED TO CONSTRUCT A THREE-SEASON PORCH AT 3968 RIVER ROAD**

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
- WHEREAS,** The Schneiders have applied for variances at 3968 River Road; and
- WHEREAS,** the proposal is to construct a three-season porch over a portion of the existing garage; and
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and
- WHEREAS,** the Planning Commission held a public hearing on the request at its regular meeting of June 5, 2017 and recommended APPROVAL of the application on a vote of 5-0-0; and
- WHEREAS,** the City Council heard the request at its regular meeting on June 20, 2017, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby APPROVE the Schneider application for variances at 3968 River Road, based on the findings of fact and conditions as listed below:

Findings

1. The existing house is substandard and the proposed addition would not make the house more substandard
2. The proposed addition would not change any existing setbacks
3. The proposal does not involve any grading
4. The house backs up to a steep bluff
5. The unique and difficult characteristics of the site were not caused by the property owner.
6. The proposal would not disrupt the existing natural vegetation
7. The DNR is supportive of the proposal, but has a concern regarding the existing white garage doors not meeting the requirement of earth tone colors.

Conditions

1. The three-season porch color shall be earth tone
2. The house shall be constructed according to the attached plans, subject to revisions as required or approved by the City.
3. Existing vegetative screening shall be maintained
4. When the existing garage doors are replaced, they shall be replaced with doors with an earth tone color

RESOLUTION 2017-34

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 20TH DAY OF JUNE, 2017.

SIGNED:

Richard Bend, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Bend:
Nelson:

RESOLUTION 2017-XX

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

**A RESOLUTION DENYING THE SCHNEIDER APPLICATION FOR VARIANCES REQUIRED TO
CONSTRUCT A THREE-SEASON PORCH AT 3968 RIVER ROAD**

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
- WHEREAS,** The Schneiders have applied for variances at 3968 River Road; and
- WHEREAS,** the proposal is to construct a three-season porch over a portion of the existing garage; and
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and
- WHEREAS,** the Planning Commission held a public hearing on the request at its regular meeting of June 5, 2017 and recommended APPROVAL of the application on a vote of 5-0-0; and
- WHEREAS,** the City Council heard the request at its regular meeting on June 20, 2017, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby DENY the Schneider application for variances at 3968 River Road, based on the findings of fact listed below:

Findings

1. The existing house is substandard
2. The proposed three season porch would add more massing to the substandard structure
3. The existing white garage doors do not meet the requirement of earth tone colors.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 20TH DAY OF JUNE, 2017.

SIGNED:

Richard Bend, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

<p>City of Afton 3033 St. Croix Trl, P.O. Box 219 Afton, MN 55001</p>
--

Planning Commission Memo

Meeting: June 5, 2017

To: Chair Ronningen and members of the Planning Commission
 From: Ron Moose, City Administrator
 Date: May 31, 2017
 Re: Schneider Variance Application at 3968 River Road

Attachments

Property location map
 Variance application
 Variance questionnaire
 Aerial photo
 Building plans

Background

The Schneider property currently has a two-story house that includes a tuck-under garage with a deck above the garage. The house is substandard in terms of its setback from River Road, its setback from the bluffline of the St. Croix River and its setback from the Ordinary High Water Line of the St. Croix River. The house backs up to a long steep slope. The applicants are proposing to construct a three season porch in the location of the existing deck above the garage. The specific location is the former location of a pergola shown on the attached photo (the pergola has been removed since the photo was taken). The proposal does not require grading and does not change the setbacks of the house. The house is connected to the "201" community septic system, so that a septic drainfield is not required.

DNR Review

DNR staff has reviewed the proposal and is supportive of the proposal. The DNR staff would like the existing white garage doors to be changed to an earth tone color, to reduce their visibility from the river. The applicants have indicated the garage doors were pre-finished in white, and are concerned about on-going maintenance if they repaint the doors.

Zoning Requirements Met

1. Meets the side yard and rear yard setback requirements.
2. The proposed three-season porch will be lower than the existing second story of the house, which is below the 35 foot maximum allowed height.

Zoning requirements Not Met

1. The existing house and the proposed three-season porch both have a 66 foot setback from the centerline of River Road vs. the required 105 foot front yard setback.
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Variations Requested

The proposal includes three variances:

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Variance Factors

In addition to the three factors used to determine practical difficulty, the St. Croix Bluffland and Shoreland ordinance requires that when considering a proposal or zoning amendment within the St. Croix River District, the Council shall address the following items in making its decisions:

- A. Preserving the scenic and recreational resources of the St. Croix Riverway, especially in regard to the view from and use of the river.
- B. The maintenance of safe and healthful conditions.
- C. The prevention and control of water pollution, including sedimentation.
- D. The location of the site with respect to floodways, floodplains, slopes, and blufflines.
- E. The erosion potential of the site based on degree and direction of slope, soil type, and vegetative cover.
- F. Potential impact on game and fish habitat.
- G. Location of the site with respect to existing or future access roads.
- H. The amount of wastes to be generated and the adequacy of the proposed disposal systems.
- I. The anticipated demand for police, fire, medical, and school services and facilities.
- J. The compatibility of the proposed development with uses on adjacent land.

Findings

The Planning Commission will need to provide findings to support its recommendation. The findings should address the relevant variance factors from the St. Croix Bluffland and Shoreland Ordinance. Suggested findings are as follows:

1. The existing house is substandard and the proposed addition would not make the house more substandard
2. The proposed addition would not change any existing setbacks
3. The proposal does not involve any grading
4. The house backs up to a steep bluff
5. The unique and difficult characteristics of the site were not caused by the property owner.
6. The proposal would not disrupt the existing natural vegetation
7. The DNR is supportive of the proposal, but has a concern regarding the existing white garage doors not meeting the requirement of earth tone colors.

Conditions

If the Planning Commission recommends approval of the application, the recommendation may include conditions. The following conditions are recommended.

1. The three-season porch color shall be earth tone
2. The house shall be constructed according to the attached plans, subject to revisions as required or approved by the City.
3. Existing vegetative screening shall be maintained
4. When the existing garage doors are replaced, they shall be replaced with doors with an earth tone color

PLANNING COMMISSION DIRECTION REQUESTED:

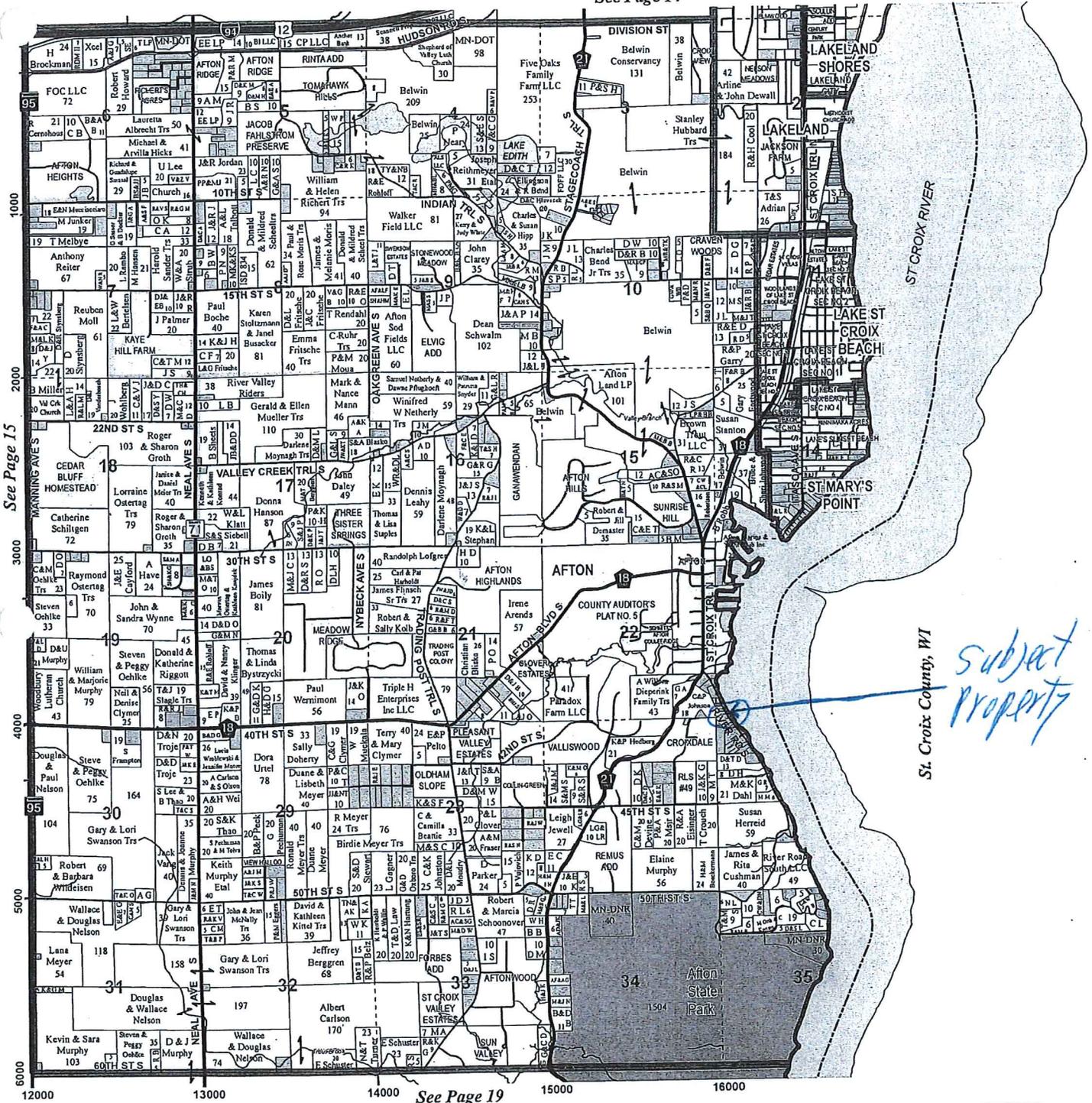
Motion to provide a recommendation regarding the Schneider variance application to enable the construction of a three-season porch at 3968 River Road, including findings, and conditions if needed.

Cities of Afton, St. Marys Point, Lakeland,
Lake St. Croix Beach & Lakeland Shores



T.28N. - R.20W.

See Page 14



See Page 15

See Page 19

subject property

winter scene-
St. Croix Valley

Photo by Pete Ganzel





Washington County

PUBLIC WORKS DEPARTMENT
SURVEY AND LAND MANAGEMENT DIVISION
11680 Myerson Road North
Storwater, Minnesota 550
(651) 431-4300
surveyor@co.washington.mn.us/surveyor
www.co.washington.mn.us/surveyor

210'

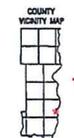
- LEGEND**
- DNR PROTECTED WATERS
 - DNR PROTECTED WETLAND
 - DNR PROTECTED WATERCOURSE
 - MUNICIPAL BOUNDARY
 - PARK BOUNDARY



SCALE n = 40 feet

SECTION-TOWNSHIP-RANGE INDEX

1502820	1402820	1302820
2202820	2302820	2402820
2702820	2602820	2502820



SECTION VICINITY MAP

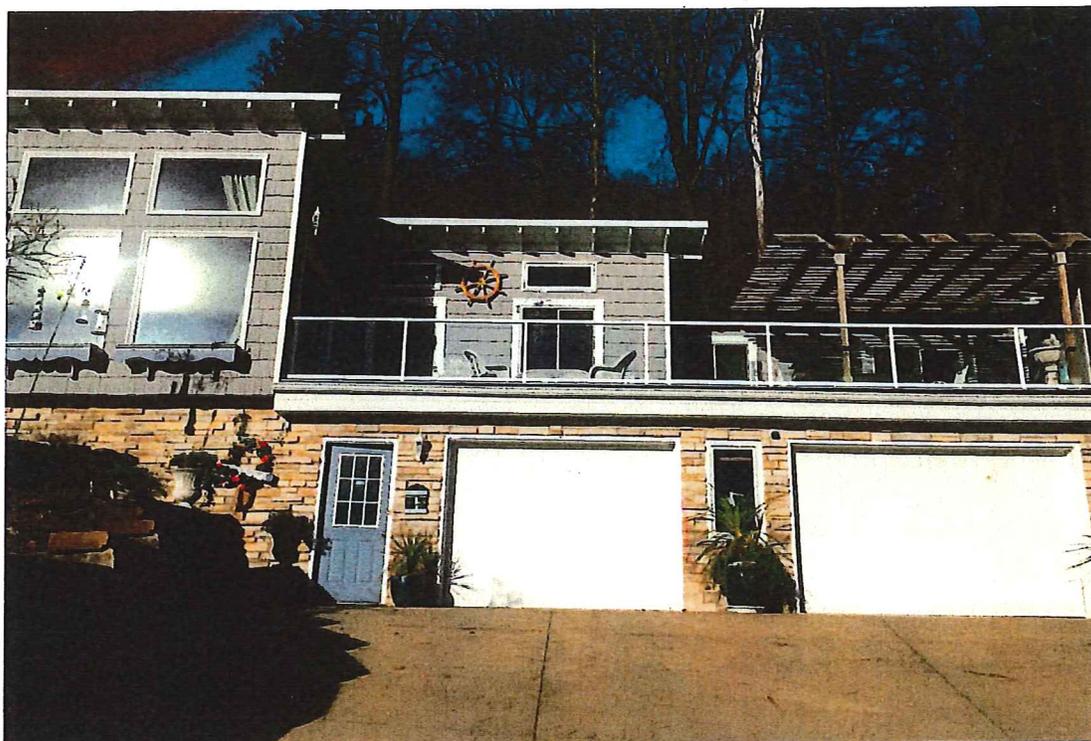
22	21	12	11
NW		N	NE
23	24	13	14
32	31	42	41
SW		S	SE
33	34	43	44

PROPERTY IDENTIFICATION NUMBER FORMAT (000000)

SECTION	TOWNSHIP	RANGE	QUARTER	SUBSECTION	SPECIFIC
##	##	##	##	##	####

(0001) - LAST FOUR DIGITS OF PROPERTY IDENTIFICATION NUMBER

THIS DRAWING IS THE RESULT OF A COMPILATION AND REPRODUCE LAND RECORDS AS THEY APPEAR IN VARIOUS WASHINGTON COUNTY WASHINGTON COUNTY IS NOT RESPONSIBLE FOR ANY INACCURACY PROPERTY LINES AS SHOWN ARE FOR REFERENCE PURPOSES AND REPRESENT ACTUAL LOCATIONS.
MAP LAST UPDATED: May 12, 2016
NO ADJUSTMENTS HAVE BEEN REPORTED TO DATE
DATE OF COMPILATION: November, 2011 DATE OF PHOTOGRAPHY: April, 2011



RECEIVED
MAY 09 2017
CITY OF AFTON

Z17-11

CITY OF AFTON
VARIANCE APPLICATION

(Reference Sections: 12-55, 12-77, 12-328 12-835, 12-1020, 12-1266, 12-1955, 12-2228)

Owner	Address	City	State	Zip	Phone
H. J. Schneider	3968 River Rd S	AFTON	MN	55001	651-285-0672
Applicant (if different than owner)	Address	City	State	Zip	Phone
Project Address	AFTON		MN	55001	
	SAME				
Zoning Classification	Existing Use of Property	PID# or Legal Description			
Please list the section(s) of the code from which the variance(s) are requested.					
ROAD SETBACK					
Description of Request					
SUN ROOM OVER GARAGE					
By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.					
Signature of Owner/Applicant			Date		
Helen Schneider			May 4 17		
Make checks payable to: City of Afton					
If multiple variances are necessary from the applicant only one fee is required. However, the deposit fee must be multiplied by the number of variances sought.					
FEES:		ESCROWS:			
Variance	\$250	\$600	TOTAL:	\$850.00	
Renewal/Extension	\$250	\$350	DATE PAID:	5-4-17	
			CHECK #:	11953	
			RECVD BY:	[Signature]	

Applicant(s):

H+H Schneider

Phone:

651-285-0072

Mailing Address:

3968 River Rds

Property Address for variance:

11

Variance request description:

Sun Room over Garage on
existing deck

City Ordinance Section number(s), that variance is requested for:

Answer the following questions to the best of your ability - based on the criteria found in section 12-77 of Afton's Code (Land Use, Appeals and Variances). Completing this questionnaire will help the Planning Commission and the City of Afton evaluate your application in light of the requirements of Afton's Variance Ordinance. It does not guarantee that your variance request will be approved. If needed use a separate page.

Background: This questionnaire is designed to help you and the City of Afton determine whether a variance should be granted. Please consult with the City Administrator who can help you with your variance application and explain the Variance Ordinance to you. The City Administrator will work with you to ensure that the variance you request is the minimum variance required to provide the same rights commonly enjoyed by other properties in the same zoning district. Because of special provisions for certain types of construction, the City Administrator will also determine whether the property is in the Flood Plain District. There are also special provisions for earth-sheltered construction.

Criteria #1 *The requested use, must be a reasonable use in order to receive a variance. Applicant -*

Please explain why the proposed use which requires a variance is a reasonable use for this property?

Garage is already there - we removed pergola
to replace with a sun room over garage.

Criteria #2 *Exceptional or extraordinary circumstances apply to the property which do not apply generally to other properties in the same zone or vicinity, and result from lot size, shape, topography, or other circumstances over which the property owner, since enactment of this Ordinance, have had no control. Applicant -* What exceptional or extraordinary circumstances related to the property do not apply generally to other properties in the same zone or vicinity? Extraordinary circumstances would include lot size, irregular lot shape or topography. Are there other circumstances over which you, as the property owner, have no control?

Explain?

We are not enlarging our house to
be closer to the road -

Criteria #3 That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance.

Applicant - How does the literal interpretation of the provisions of the Afton ordinance (from which you are requesting a variance) deprive you of rights commonly enjoyed by other properties in the same zoning district? Explain:

A sun room would be more
essable in the weather than a deck.

Criteria #4 The special conditions or circumstances do not result from actions of the applicant.

Applicant - How did these exceptional circumstances related to the property come about? Did actions by you create these circumstances? Explain:

no actions to be
closer to the road

Criteria #5 That granting the variance requested will not confer on the applicant any special privilege that is denied by this Ordinance to owners of other lands, structures, or buildings in the same district.

Applicant - Will the granting of the requested variance confer on you, the applicant, any special privilege that is denied by this ordinance to owners of other lands, structures, or buildings in the same zoning district? Explain:

Other houses are closer - almost
on the road - we are back from road another
30 feet
or more

Criteria #6 The variance requested is the minimum variance which would alleviate the hardship.

Applicant - Is the variance you are requesting the minimum variance which would alleviate the practical difficulty or hardship for your property? Explain:

The request is
no higher - no wider and not closer to
the road than the house foot print.

Criteria #7 The variance would not be materially detrimental to the purposes of this Ordinance, or to property in the same zone. **Applicant (Optional)** - Will the variance be materially detrimental to the purposes of this Ordinance, or to property in the same zone? How would the use of the property, if allowed by the variance, affect other properties in the vicinity?

Explain: Other properties are much closer to
the road and much higher

Criteria #8 Economic conditions or circumstances alone shall not be considered in the granting of a variance request if a reasonable use of the property exists under the terms of the ordinance. **Applicant** -

Is the requested variance for economic reasons?

Explain: N/A

Criteria #9 In the Flood Plain District, no variance shall be granted which permits a lower degree of flood protection than the Regulatory Flood Protection Elevation for the particular area or permits standards lower than those required by state law. **Applicant (optional), PC** - Is the property in a Flood Plain District?

Yes No

Criteria #10 Variances shall be granted for earth-sheltered construction by state statutes when in harmony with this Ordinance. **Applicant** - Is the variance for earth-sheltered construction?

Yes No

ADDITIONAL CRITERIA THAT MAY BE CONSIDERED BY THE PLANNING COMMISSION (PC) AND/OR CITY COUNCIL(CC)- Applicant responses to criteria #11 and criteria #12 are optional.

Criteria #11 Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance. **Applicant (Optional), PC** - Is the requested variance in harmony with the Afton ordinances and code? How will this variance if granted (and the proposed use of the property allowed) affect the essential character of the area?

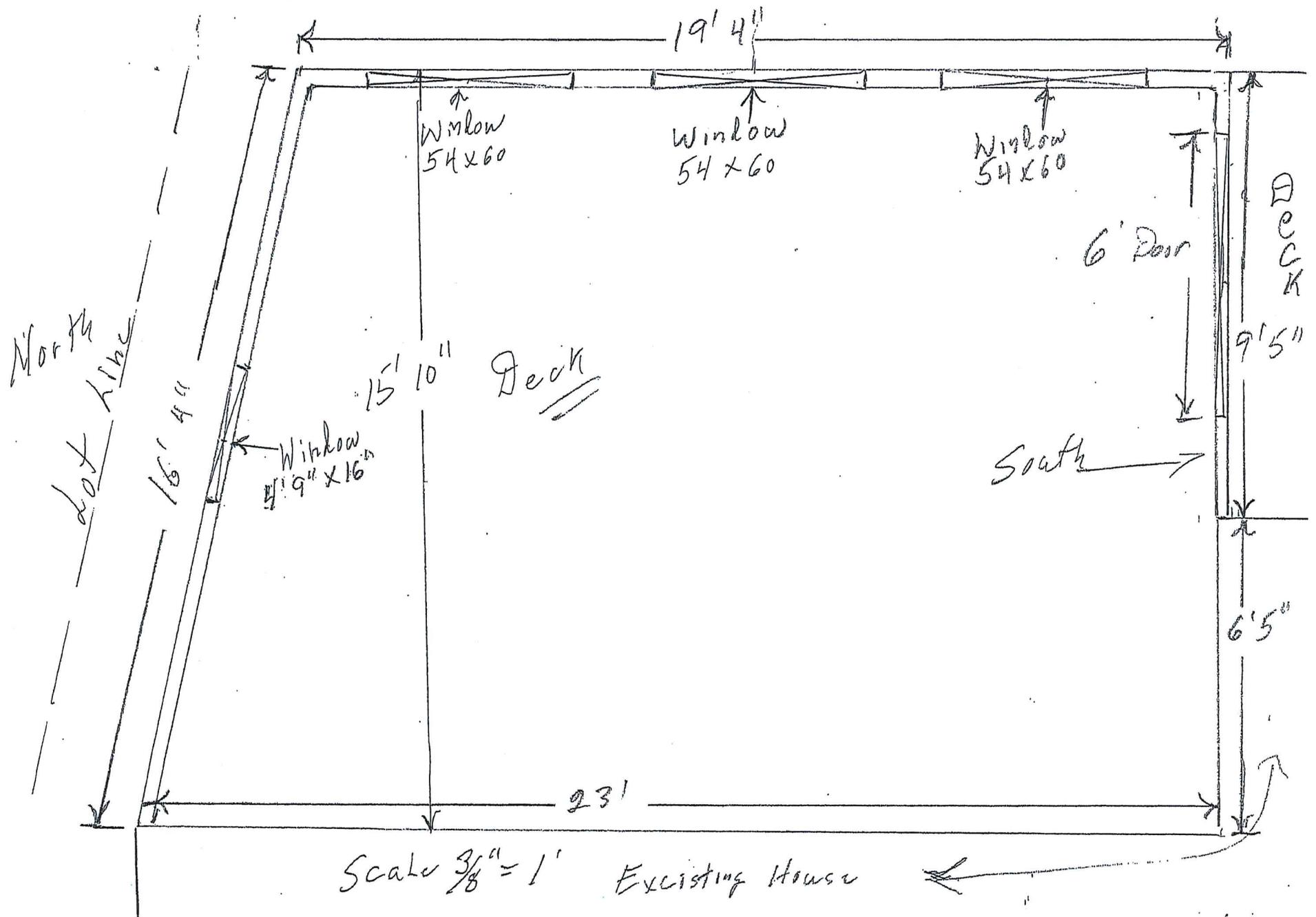
Explain: I believe as Tax payers we can improve our property within the confines of our foot print.

Criteria #12 Variances shall only be permitted when they are in harmony with the general purposes and intent of the Afton Comprehensive Plan. **Applicant (Optional), PC** - Is the requested variance in harmony with the Afton comprehensive plan?

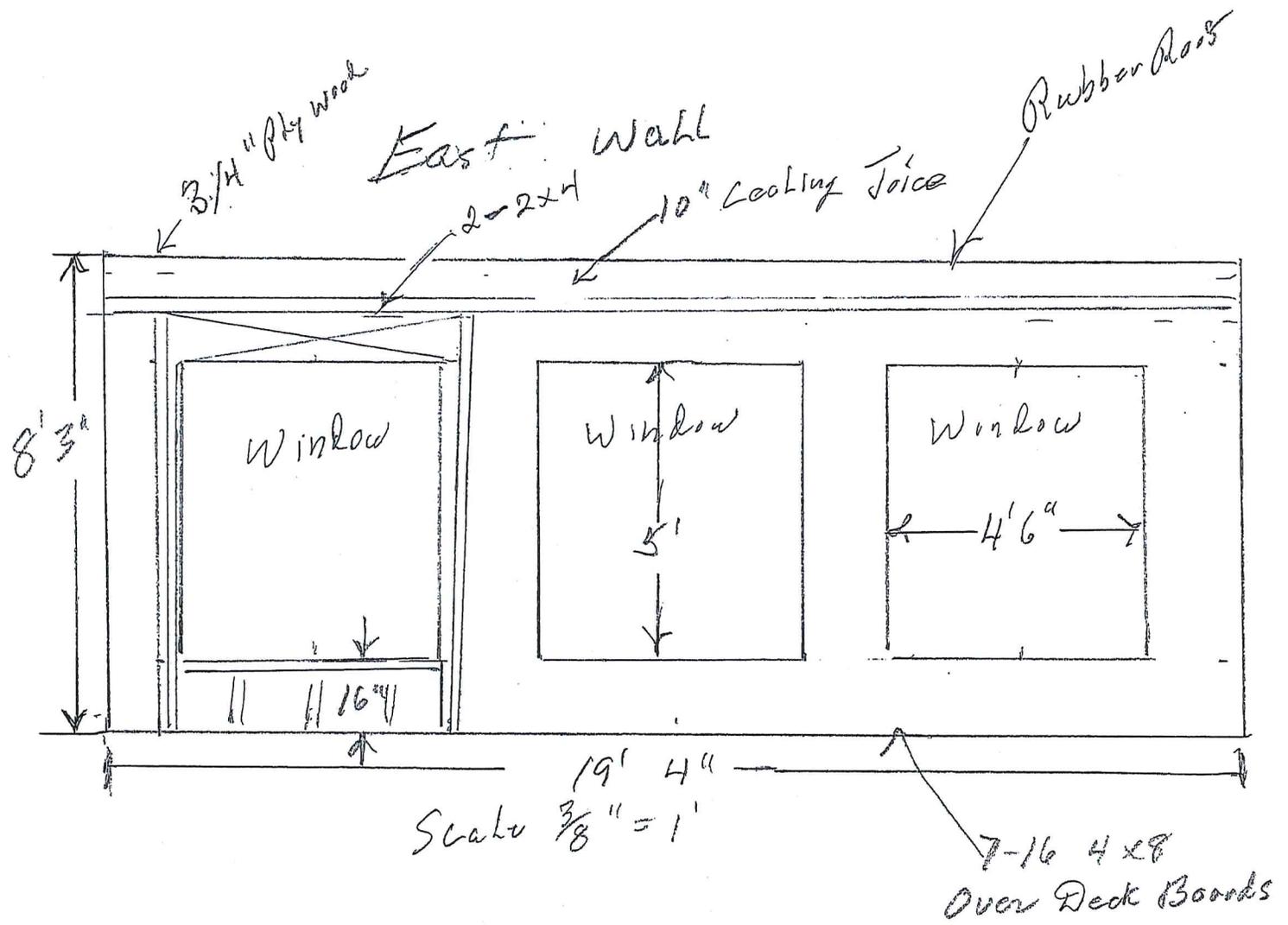
Explain: Yes This is a very reasonable use of our deck - enclosed -

Take away a pergola and a free-standing wall & make it into a Sun room - more usable -
Thank you.

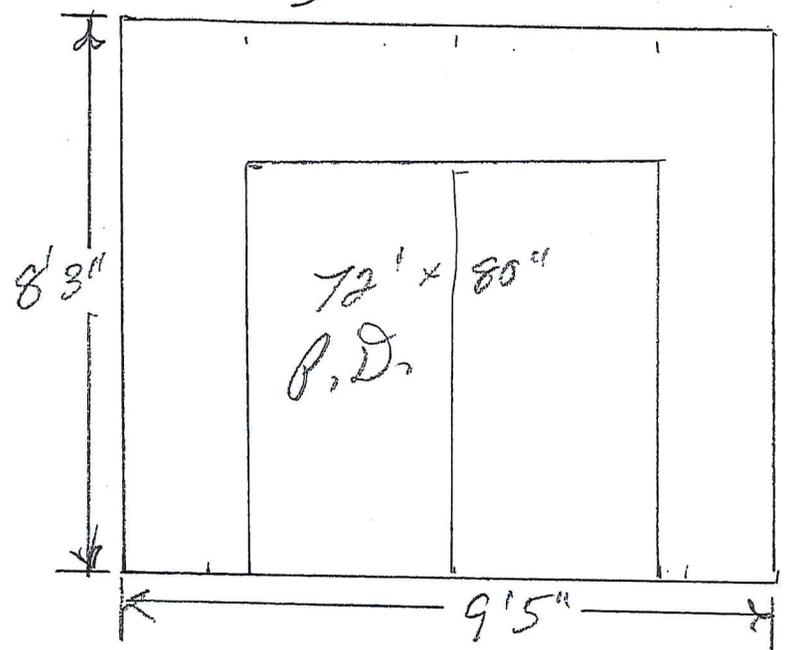
East



Scale $\frac{3}{8}" = 1'$ Existing House

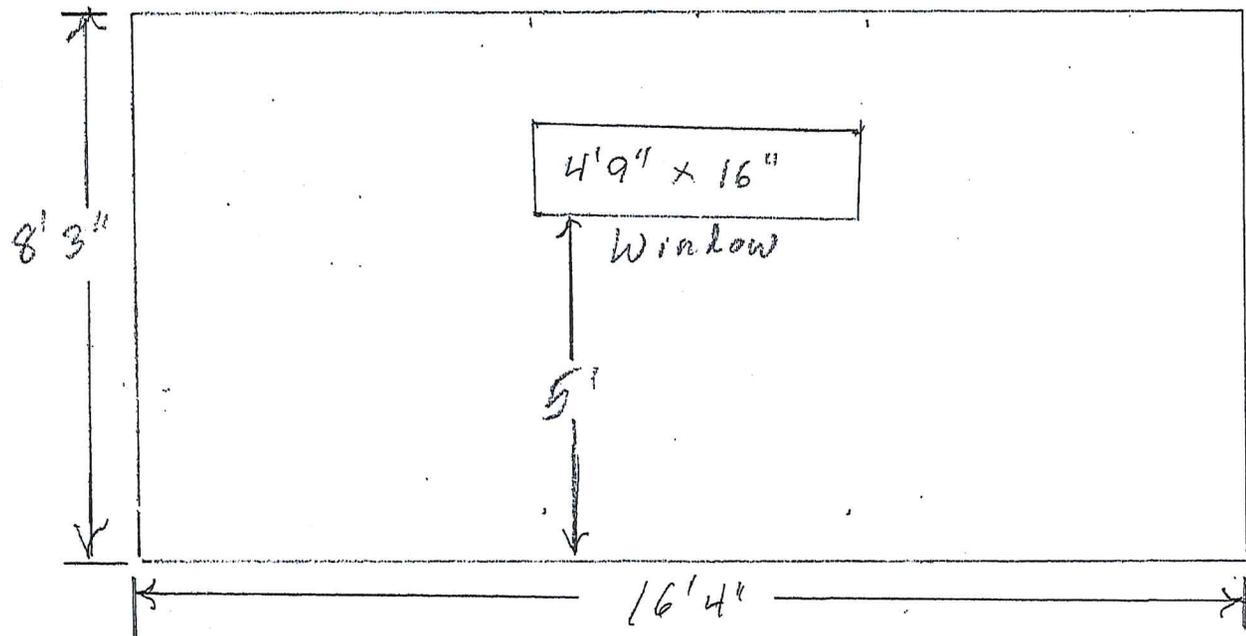


South Wall



Scale $3/8'' = 1'$

North Wall



Scale $3/8" = 1'$

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 20, 2017

Council Action Memo

To: Mayor Bend and Members of the City Council
 From: Ron Moorse, City Administrator
 Date: June 8, 2017
 Re: Will Carlson Afton Creek Preserve Sketch Plan for a Preservation and Land Conservation Development Subdivision North of 60th Street and West of Trading Post Trail – **Resolution 2017-XX**

Will Carlson has applied for a Preservation and Land Conservation Development (PLCD) Subdivision on a 219 acre site north of 60th Street and West of Trading Post Trail. The proposed subdivision would preserve 110 acres of open space through a conservation easement, and would create twenty 5-acre lots on the remainder of the site. Attached is a report regarding the PLCD proposal by Bob Kirmis, the City's Planning Consultant, as well as a number of related materials. The list of materials is as follows:

- Letter from the Neighborhood Group adjacent to the PLCD dated 2/3/2017
- Letter from the Neighborhood Group dated 2/14/2017
- Letter from the Neighborhood Group dated 3/29/2017
- Letter from the Neighborhood Group dated 5/23/2017
- Agency comment letters regarding the Environmental Assessment Worksheet (EAW)
- Minutes of the April 4, 2017 Natural Resources and Groundwater Committee (NRGC) meeting, at which the Committee approved recommendations regarding the PLCD sketch plan
- Meeting notes from the May 24 Park Committee meeting at which the Carlson PLCD was discussed.
- Memo from Kathy and Randy Graham regarding a possible easement to provide adequate sight distance for the proposed access to the subdivision off 60th Street in the southeast corner of the subdivision site
- Materials related to proposed park and trail amenities to be provided by the developer
- Letter from the adjacent Neighborhood Group to the Park Committee regarding the proposed bike trail plan
- Email from Paul Haiker of the Minnesota Department of Agriculture regarding an atrazine over-application in the year 2,000.
- Emails from John Loomis and Andrew Schilling of the South Washington Watershed District indicating no evidence of springs along the bluff on lots 3 and 4.
- Technical Memorandum from Bryant Ficek, with Spack Consulting, a traffic consultant for the developer, regarding a review of the access for the subdivision.
- Proposed covenants to be placed on each lot in the subdivision.

Environmental Assessment Worksheet (EAW)

An Environmental Assessment Worksheet (EAW) was prepared for the proposed subdivision. Rather than providing a hard copy of the EAW in the Council's meeting packet, the following is a link to the EAW on the City's website.

http://www.ci.afton.mn.us/vertical/sites/%7B255148F5-88B9-45F6-9726-DD95D24AA11D%7D/uploads/Afton_Creek_Preserve_Environmental_Assessment_Worksheet.pdf

The EAW was published in the EQB Monitor and a notice of this publication and the opportunity and timing for providing comments regarding the EAW was published in the City's Official Newspaper. The period for providing comments expires on May 24. Comment letters received from agencies responsible for commenting on the EAW are attached.

Recommendations from the NRGC

The NRGC recommendations are set out in the minutes of the April 4, 2017 NRGC meeting, which are attached.

Recommendations from the Park Committee

The Park Committee discussed the PLCD Sketch Plan at its May 24 meeting, and its recommendations are as follows:

“Based on the current development plan presented, the Committee recommends dedication of limited land to the City as a park for the purpose of future use and the balance as a park dedication fee. This assumes the developer will provide public access at the end of the cul-de-sac and along 60th street to the open space areas. Access points will have infrastructure, such as benches, off street parking off 60th and natural informational signage.” Approved Unanimously by the Committee

Public Hearing

A public hearing was held at the June 5 Planning Commission meeting. The minutes of the Planning Commission meeting, which are included in the Council meeting packet, include an outline of the public comments regarding the proposal. A summary of the public comments is as follows.

Public Comments

- Does the proposed street access require grading in an area of 18% slope to meet sightline requirements?
- Is the bridge on 60th and Trading Post adequate for the additional traffic that would be generated by the proposal?
- Concerns were expressed regarding the safety of the access intersection
- It was suggested that the City obtain land vs. a cash contribution for the park dedication requirement
- The length of cul de sac streets proposed to serve the development is substantially longer than is generally allowed by ordinance, although the PLCD allows flexibility in cul de sac length.
- The five-acre lots will have a negative effect on the rural character of the area.
- The proposal does not match the purpose of the PLCD ordinance, which includes preserving the health, safety and welfare of adjacent residents.
- Much of the land included in the PLCD is environmentally sensitive
- Neighbors to the east of the proposed development have an erosion issue due to drainage coming from the PLCD site. There is no indication on the sketch plan regarding a solution to this problem
- The proposal undermines the Comprehensive Plan in regard to the preservation of rural character and open space

Planning Commission Review of the PLCD Sketch Plan

As indicated in the planning consultant’s report, the Planning Commission was not asked to provide a recommendation regarding the PLCD proposal at this time, but was asked to provide comments to guide the applicant in preparing the Preliminary Plat application, which is the next step in the PLCD application process.

Planning Commission Comments

The Planning Commission raised a number of questions regarding the proposal. These are outlined in the Planning Commission meeting minutes, and are also summarized below.

- Vegetative Buffers should be installed by the developer, not by the owners of the individual lots. [The developer indicated vegetative buffers would be installed on all vacant lots by the developer]
- Can the City limit the amount of trees that can be removed? (The City’s Shoreland Management regulations allow trees to be removed to construct a house, septic system and driveway. [Other cities have more strict tree preservation regulations, or place conditions on subdivisions, that minimize the amount of tree removals for homes and driveways, and that require driveways to be located in a way that screens the houses from the street.]
- Atrazine spill (over-application). [Please see the attached email from Paul Haiker, Agricultural Chemical Advisor with the State Department of Agriculture indicating that if the atrazine over-application occurred about 17 years ago, it would no longer be in the soil.]

- What is the planned use of the 16.5 foot wide strip owned by the developer that runs from the PLCD property to Trading Post Trail? [The developer has indicated the use has not been determined. The developer has suggested it could be a public bike trail or an emergency access for public safety vehicles. The City Attorney has indicated the strip is owned in fee by the developer and could be used for a number of uses, including a pedestrian and/or bike trail. It cannot be used as a public road. The use of this strip should be determined as part of the preliminary plat process, so that any special conditions deemed necessary for the use can be addressed as part of the preliminary plat review process.]
- How will the accelerated run-off from the increased impervious surface be managed? [The developer will be required to manage the drainage from all new impervious surfaces through a grading and drainage plan. The developer has been provided with the City's Stormwater Management Ordinance which incorporates Minimal Impact Design Standards.]
- Who will own and maintain the open space area? [The Home Owners Association will own and maintain the open space area.]
- Do all changes to architectural controls in the covenants require city approval? The conditions of approval of the plat and the CUP, as well as the development agreement, could require city approval of changes to architectural controls and particularly the items of most interest to the City.]
- Who will enforce the maintenance of plantings? [The Home Owners Association will be responsible for the maintenance of plantings. The City would also enforce the maintenance of plantings through conditions placed on the plat and the CUP.]
- Any public access to the open space area needs to be clearly and strongly set out in the conservation easement and in any approval documents
- Lots 3 and 4 have steep slopes and potential springs that feed the trout stream. The DNR expressed the same concern. [Please see the attached emails from John Loomis and Andrew Schilling of the South Washington Watershed District (SWWD) indicating the SWWD completed a ravine stabilization project in this area and did not find any evidence of springs.]
- Is the Home Owners Association (HOA) responsible for the maintenance of trails, etc? [Yes.]
- It is important to ensure the safety of the intersection that provides the access to the development. [Please see the attached technical memorandum from Bryant Ficek of Spack Consulting. The City Engineer is reviewing this memorandum and will provide comments for the Council meeting.]
- The 5-acre RR-zoned parcel in the southeast corner of the sketch plan needs to be rezoned prior to action regarding the preliminary plat
- Much more detail needs to be provided regarding the buffer zones as part of the preliminary plat
- How are unbuilt lots going to be vegetated? [The developer will seed all lots with a seed mix based on the seed mix used by the DNR and the South Washington Watershed District (SWWD). This seeding will be included in the development agreement, which includes an escrow deposit to ensure it is completed.]
- Lot 20 has a very irregular shape. [The City code, in 12-1387 Lot requirements, provides that "Side lot lines shall be substantially at right angles to straight street lines or radial to curved street lines or radial to lake or stream shores unless topographic conditions necessitate a different arrangement.]
- Do the covenants require 50% of the buildable area to be vegetated or only 50% of the total lot? [The developer indicated 50% of the total lot needs to be vegetated]
- Do the covenants allow barns, farm animals (chickens, etc.) and similar rural/agricultural items? [The developer indicated these would be restricted]

Council Direction Requested

The Council is not being asked to take action regarding the PLCD proposal at this time, but is being asked to provide comments to guide the applicant in preparing the Preliminary Plat application, which is the next step in the PLCD application process. It is important that, if the Council has significant questions, concerns or objections regarding the proposal, they should be communicated to the applicant at this time, so that they can be considered by the applicant in the preparation of a preliminary plat.



PLANNING REPORT

TO: Afton Planning Commission
FROM: Bob Kirmis
DATE: May 22, 2017
SUBJECT: Afton - Afton Creek Preserve Sketch Plan
CASE NO: 280.02 - 17.02

BACKGROUND

Joe Bush, on behalf of J.P Bush Homes, has submitted a sketch plan for a preservation and land conservation development (PLCD) entitled "Afton Creek Preserve." The subject site overlays 219 acres of land located north of 60th Street South (along the City's southern boundary) and west of Trading Post Trail South.

The subdivision calls for the creation of 20 single family residential lots all of which measure 5 acres in size and are mainly located on the eastern half of the site. Of the 219 acres which comprise the subject site, 110 acres are proposed to lie within a conservation easement (intended to protect a trout stream and protect open space).

The subject site overlays seven individual parcels of land. With the exception of a 5-acre parcel located in the extreme southeast corner of the site (14220 60th Street), all parcels which comprise the subject site are zoned A, Agricultural. Conservation subdivisions (PLCD's) are allowed within Agricultural zoning districts as a conditional use. The 5-acre parcel in the southeast corner is zoned RR, Rural Residential.

That portion of the site which overlays the trout stream and adjacent flowage lie within the City's Shoreland Management Area, the boundaries of which measure 1,000 feet from each side of stream banks.

Also, to be noted is that the trout stream, as well as flowage which lies along stream, lies within the City's Conservancy Overlay District, the intent of which is to manage areas with unique natural and biological characteristics.

The purpose of the sketch plan review procedure is to inform applicants of the City's procedural requirements for subdivision and applicable zoning and subdivision standards and convey the extent to which proposed subdivisions conform with such regulations. In this regard, no formal action on the submitted sketch plan will be taken. Informal feedback on the submitted sketch plan is intended to precede the preparation of a formal preliminary plat application.

Attached for Reference:

- Exhibit A: Applicant Narrative
- Exhibit B: Site Location
- Exhibit C: Sketch Plan
- Exhibit D: Concept Plan Alternative (prepared by Natural Resources and Groundwater Committee)

ISSUES

Environmental Assessment Worksheet (EAW). According to both Minnesota Statutes (Rules 4410.4300 Subpart 36) and the Afton City Code, an Environmental Assessment Worksheet (EAW) must be prepared for projects which result in the permanent conversion of 80 or more acres of agricultural, native prairie, forest, or naturally vegetated land to a more intensive developed land use. Thus, the proposed subdivision has prompted the preparation of an EAW.

The purpose of the EAW process is to disclose information about potential environmental impacts of a project. Information disclosed in the EAW process is intended to determine whether a more detailed Environmental Impact Statement (EIS) is needed and to indicate how the project can be modified to lessen its environmental impacts. To be specifically noted is the EAW process is not intended to represent project approval.

The completed EAW has been sent to various agencies as identified on the Environmental Quality Board's distribution list for review and comment. The 30-day comment period for the EAW ends on May 24, 2017. Thus, comments will be received prior to the June 6, 2017 Planning Commission meeting. Such comments should be taken into account by the applicant as part of the development (refinement) of various plans to be provided with forthcoming preliminary and final plat applications.

Based on information provided in the EAW, the preparation of an Environmental Impact Statement (EIS) is not expected. To be noted however, is that comments and recommendations received on the EAW related to the mitigation of potential environmental impacts should be taken into account by the applicant in the preparation of detailed subdivision plans. Received comments can be made conditions of forthcoming subdivision approval by the City.

Processing. Following sketch plan review, the following approvals are minimally be necessary to accommodate the project:

1. Subdivision (preliminary plat and final plat)
2. Conditional use permit for PLCD development

Issues associated with the possible rezoning of the 5-acre parcel (14220 60th Street) from RR, Rural Residential to A, Agricultural in conjunction with the forthcoming subdivision application shall be discussed in a later section of this report.

Purpose of PLCD. According to the City Code (section 12-2373), preservation and land conservation developments (PLCD), are intended to:

- A. *Permit subdivisions in the Agricultural Zoning District which require the construction of a new public street.*
- B. *Encourage a more creative and efficient development of land and its improvements through the preservation of agricultural land, natural features and amenities than is possible under the more restrictive application of zoning requirements, while at the same time, meeting the standards and purposes of the comprehensive plan and preserving the health, safety, and welfare of the citizens of the City.*
- C. *Preserve open space, to preserve the natural resources of the site and to preserve wildlife habitat and corridors.*
- D. *Facilitate the economical provision of streets and public utilities.*
- E. *Allow the transfer of development rights (density) within a subdivision in order to preserve agricultural land, open space, natural features and amenities.*

While it appears that the proposed subdivision fulfills the preceding objectives, such finding should be made by City Officials as part of formal action on the forthcoming subdivision and conditional use permit applications.

Comprehensive Plan. According to the City's 2008 Land Use Plan, the majority of the 219-acre subject site is guided for "Agricultural" use. Such land use designation directs a maximum density of one dwelling unit per 10 acres of land.

The Land Use Plan also directs "Rural Residential" use of the five-acre parcel located in the extreme southeast corner of the site. Such land use designation imposes a minimum 5-acre lot size requirement with a minimum of 2.5 acres of contiguous buildable area.

Zoning. Reflective of its designation within the Comprehensive Plan, the majority of land within the subject site is zoned A, Agricultural. Within A, Agricultural Districts,

conservation subdivisions (PLCD's) are allowed by conditional use permit.

As indicated, the existing 5-acre parcel located in the southeast corner of the site (14220 60th Street) is zoned RR, Rural Residential. While minimum lot area standards in the A, Agricultural District for PLCD subdivisions are the same as those imposed within the RR, Rural Residential District (5 acres), it should be recognized that the zoning of the existing RR parcel is tied to its current legal description. The submitted sketch plan calls for the reconfiguration of the RR parcel such that it includes public right-of-way as well as the conveyance of a portion of the lot to abutting Lot 20 to the north. Without a rezoning action, proposed Lots 3 and 20 would have two zoning designations (A and RR). This is typically an undesirable condition.

To ensure that all proposed lots within the subdivision are afforded the same property rights (via zoning), consideration should be given to the rezoning of the 14220 60th Street parcel from RR, Rural Residential to A, Agricultural as part of the formal application for subdivision.

While the City's Land Use Plan (map) designates the parcel in question for "Rural Residential" use, it is believed the following findings can be made in support zoning change without the need for the processing a Land Use Plan amendment.

1. The guided density of the 5-acre "area" in question is consistent with that proposed via the PLCD and no change to the existing use is proposed.
2. The 5-acre parcel is clearly part of the proposed PLDC and its land area has been used in the calculation of allowed development density.
3. PLCD's are not listed as a permitted use in the RR zoning district.
4. The parcel in question lies between lands guided "Rural Residential" and "Agricultural" uses. The original intent related to the separation of these uses would not change as a result of the rezoning.
5. The land use categories depicted on the Land Use Plan map correspond to individual parcels. The configuration of the parcel in question will change slightly as a result of the proposed subdivision. Without the zoning change, Lots 3 and 20 will hold two zoning designations and be inconsistent with the balance of the lots within the subdivision.

This issue, and specifically the need for such action and Land Use Plan impacts, should be subject to further comment and recommendation by the City Attorney.

Streets

Access. As shown on Exhibit B, access to the majority of the lots (18) within the subdivision is proposed via two cul-de-sacs which intersect 60th Street at a single

point near Trading Post Trail. The acceptability of the street intersection location should be subject to comment and recommendation by the City Engineer.

To be noted is that some concerns exist related to the proximity of the access to steep slopes in the immediate area. As a condition of subdivision approval, an assurance should be made that slopes in excess of 18 percent will not be disturbed. This issue should be subject to further comment and recommendation by the City Engineer.

Aside from the 18 lots proposed to be accessed via the 60th Street cul-de-sac, two additional lots in the extreme southwest corner of the site are proposed to be provided direct driveway access via 60th Street.

Cul-de-Sac Length. As mentioned, 18 lots within the subdivision are proposed to be accessed via two cul-de-sacs. The 60th Street roadway access technically splits into two cul-de-sacs. The longest of the two cul-de-sacs measures approximately 3,400 feet in length which significantly exceeds the maximum cul-de-sac requirement of 1,320 feet imposed in the City's Subdivision Ordinance.

While the Ordinance states that cul-de-sac lengths within PLCD subdivisions may exceed the referenced cul-de-sac length requirement (provided that the preservation of the rural character and natural resources will result), immediate feedback on the acceptability of the proposed cul-de-sac length is requested of City Officials.

In the opinion of Planning Staff, there are both pros and cons associated with the cul-de-sac as currently proposed. These are summarized below:

Pros:

1. Flexibility from the referenced cul-de sac length requirement of the Ordinance is allowed in PLCD subdivisions provided preservation of natural resources will result. Remedy to the excessive cul-de-sac length would likely be the creation of a street connection to Odell Avenue. Such street connection could have negative impacts upon natural resources in the area.
2. Numerous cul-de-sacs presently exist within the City which exceed the maximum 1,320-foot length requirement of the Subdivision Ordinance. Thus, the proposed condition does not differ from that previously allowed by the City.
3. A second access to the subdivision via Odell Avenue may introduce negative traffic impacts on residents located east of the subject site along Trading Post Trail and Odell Avenue.
4. A second access to Odell Avenue would result in increased street

construction costs and decrease the amount of “developable” land within the subdivision.

Cons:

1. The longest of the two cul-de sacs (as proposed), is nearly three times that allowed by the City’s Subdivision Ordinance. The allowance of the proposed cul-de-sac length (as part of a new development) could establish an undesirable precedent in the City.
2. A single street access to 18 of the subdivision’s 20 lots would limit emergency vehicle accessibility to the subdivision. A primary reason for the establishment of a maximum cul-de-sac length requirement is to ensure safety via emergency vehicle access.
3. The allowance of the cul-de-sac of excessive length, as proposed, may be considered inconsistent with the following transportation goal as provided in the City's Comprehensive Plan:
 - *Provide for the possible extension of all local streets in new subdivisions to avoid the need for cul-de-sacs*

Again, it suggested that City Officials provide feedback to the applicant regarding the acceptability of the proposed cul-de-sac length.

Right-of-Way Width. Consistent with City Code requirements, right-of way widths of 60 feet are illustrated for the two internal cul-de-sacs. Such right-of-way width is consistent with local street classification requirements as outlined in the Subdivision Ordinance.

To be noted however, is that a right-of-way width of 66 feet is proposed along 60th Street. While it is assumed such dedication is intended to “match” the existing right-of-way width, this issue should be subject to further comment by the City Engineer.

Construction Requirements. Details related to street construction and any necessary improvements, including but not limited to 60th Street and/or Trading Post Trail, should be subject to comment and recommendation by the City Engineer.

Development Density. A total of 20 lots are proposed upon the 218.6 acres subject site. The A, Agricultural District imposes a minimum density requirement of one dwelling unit per 10 acres of land. This requirement has been satisfied (218.6 acres / 20 units = 10.9 acres per unit).

Lots. The A, Agricultural District imposes a minimum lot size requirement of five acres.

In addition, a minimum width and depth requirement of 300 feet is imposed. All proposed lots meet minimum area, width and depth requirements of the A, Agricultural District and Shoreland Management District.

To be noted is that the applicant will be required to demonstrate that each proposed single family lot will have a buildable area of at least 2.5 acres. The Zoning Ordinance defines "buildable area" as land having a slope of 13 percent or less and having enough suitable soil for the installation of two on-site sewage treatment systems. The Ordinance also notes that "buildable area" may include required building setbacks.

In regard to the proposed lot configuration, it is important to note that the Natural Resources and Groundwater Committee has suggested that the subdivision design be modified to better preserve environmentally sensitive lands (steep slopes and the trout stream). Specifically, the Committee has recommended that the open space area be expanded to include the following areas:

- The northern one-half of Lots 13 and 14
- The western one-half of Lot 4
- The western one-third of Lot 3

The Natural Resources and Groundwater Committee has also prepared an alternative concept plan which incorporates the preceding recommendations (attached as Exhibit C). The alternative concept plan calls for the elimination of two lots within the subdivision.

The recommendations of the Natural Resources and Groundwater Committee should be taken into account as part of the forthcoming formal application for subdivision.

Jennifer Sorensen, East Metro Hydrologist for the Department of Natural Resources (DNR), has indicated the comments from the DNR will also include increased protection of the stream and the areas from which the stream is spring-fed, which include Lots 3 and 4.

Setbacks. Within the A, Agricultural District and the Shoreland Management District, the following minimum setbacks apply:

Side Yard:	50 feet
Front Yard:	105 feet (from roadway centerline)
Rear Yard:	50 feet
From OHWL of Trout Stream:	300 feet

It appears that all proposed lots illustrate an ability to meet the aforementioned setbacks (via illustrated building pads).

Use of Open Space. As part of formal subdivision processing, the intended use of the designated open space should be conveyed by the applicant. Of specific interest are

any intended recreational purposes and the future construction of facilities intended to accompany such uses.

According to the PLCD requirements of the Ordinance (Section 12-2383), buildings, structures and improvements located upon the undeveloped parcel must be designed in a manner which conserve and enhance the amenities of the parcel in regard to its topography and its unimproved condition.

Also to be noted is that Section 12-2381 of the Ordinance stipulates that construction of recreational facilities shown on the PLCD development plan must proceed at the same time as the construction of the dwelling units.

Homeowner's Association Requirements. Section 12-2382 of the Ordinance states that, if a homeowner's association is to be created, its various requirements (ownership requirements, bylaws, etc.) must be submitted as part of the PLCD for City review.

The applicant has provided a copy of proposed covenants, restrictions and conditions which would apply to property owners within the subdivision. Requirements include, but are not limited to, the following:

- Association duties
- Assessments
- Architectural controls
- Use of common properties
- Prohibited uses
- Water maintenance/management

Homeowner's association-related issues should be subject to further comment by the City Attorney.

Wetlands. According to the EAW, wetlands comprise 13 acres of the 219-acre subject site. Such wetlands lie along the trout stream and presently lie within conservation easements. In this regard, the proposed lot layout is not expected to impact any existing wetlands.

Wetland-related issues should be subject to further comment and recommendation by the City Engineer.

Easements. As a condition of subdivision approval, a conservation easement must be established over the designated open space. Such easement must run with the land in perpetuity to the following:

- The City of Afton
- All owners of the lots within the PLCD
- Landowners within Afton which abut the PLCD
- Minnesota Land Trust

In addition to the referenced conservation easement, easements for drainage, utilities and scenic preservation should be provided over individual lots as may be recommended by the City Engineer.

Septic Systems. As part of the forthcoming preliminary plat submission, primary and secondary septic sites must be illustrated in compliance with City specifications as provided in Section 12-413 of the Zoning Ordinance.

Permits for individual sewage treatment systems will be issued by the Washington County Department of Public Health. In this regard, review of proposed septic designs and final septic permits must be received from Washington County prior to building permit approval.

Park Dedication. According to Section 12-1270 of the Subdivision Ordinance, subdividers must dedicate to the City a reasonable portion of the land being subdivided for park purposes or in lieu thereof, a cash equivalent. The form of dedication, land or cash, (or any combination) must be decided by the City and dedicated or paid prior to City signing the final plat.

To be noted is that the Natural Resources and Groundwater Committee has recommended that the southwest corner of the subject site, south of the trout stream, be dedicated as City parkland.

Prior to preliminary plat consideration by the Planning Commission, the submitted sketch plan must be subject to review and recommendation by the City's Park Committee.

The City's 2012 Park Plan does not illustrate any future parks or trails within the subject site. With this in mind, a calculation of a possible cash contribution (as opposed to land dedication) is considered worthwhile. According to the Ordinance, a cash park dedication fee, in lieu of land dedication, shall be equivalent to 7.5 percent of the predevelopment value of the land to be subdivided, subject to a minimum fee of \$5,000 per dwelling unit and a maximum fee of \$10,000 per dwelling unit.

Preliminary Plat Data Requirements. As part of preliminary plat processing, informational requirements as provided in Section 12-1328 of the Subdivision Ordinance must be satisfied. Required information includes, but is not limited to, the following:

- Existing Conditions (site survey)
- Preliminary Plat
- Grading and Drainage Plan
- Erosion/Sediment Control Plan

Additional Comments. In addition to the comments provided above, any comments received from the following must also be considered as part of the sketch plan

evaluation and in the preparation of the preliminary plat:

- City Engineer
- City Attorney
- Natural Resources and groundwater Committee
- Park Committee
- Washington Soil and Water Conservation District
- Watershed District
- Natural gas, electric and cable communications utilities
- Fire District
- School District
- Other agencies not identified above but included on the EAW distribution list.

This material is scheduled to be discussed at the forthcoming June 5, 2017 Planning Commission meeting.

pc. Ron Moore, City Administrator

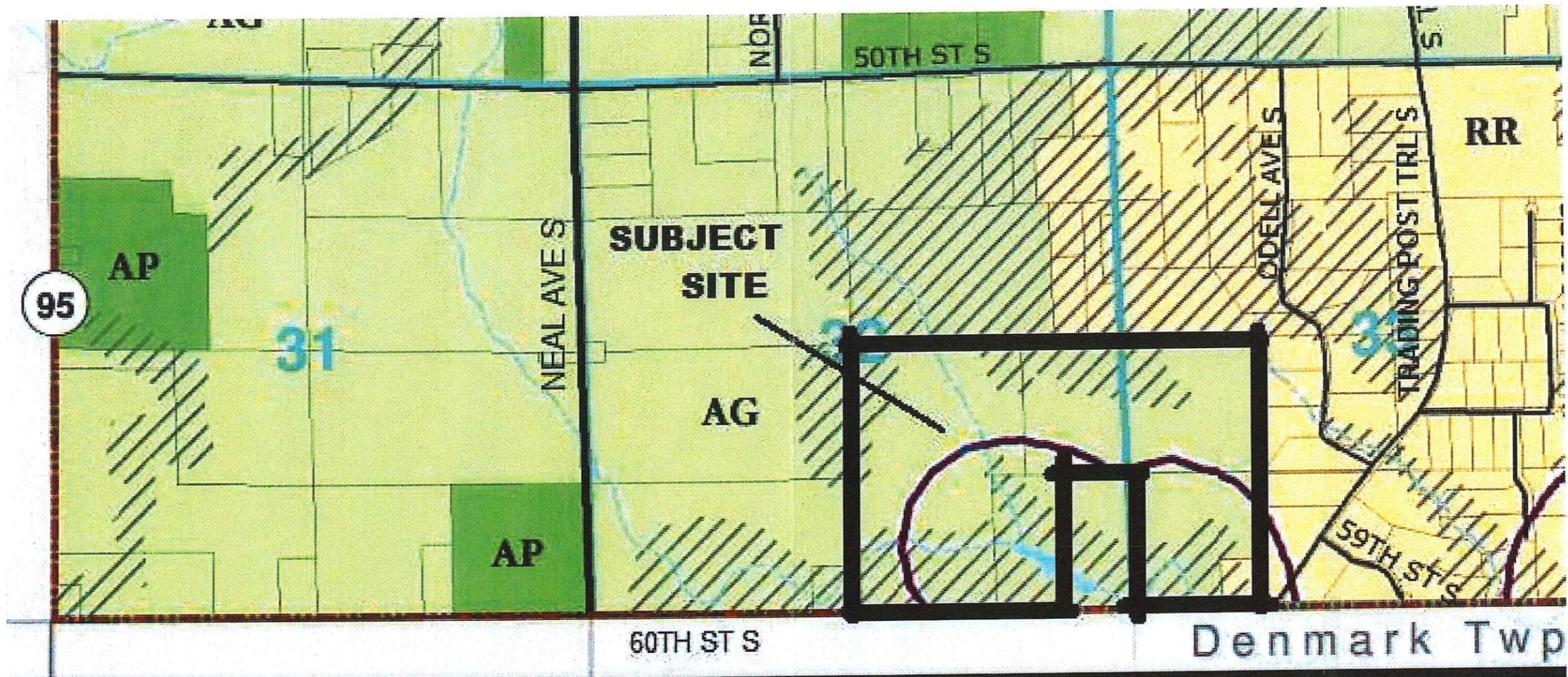


Exhibit B: Site Location



PRESERVATION & LAND CONSERVATION DEVELOPMENT - CONCEPT

Part of the Southeast Quarter of Section 32 and part of the Southwest Quarter of Section 33,
all in Township 28 North, Range 20 West, City of Afton, Washington County, Minnesota

Developer:



J.P. Bush
HOMES
Labeland, Minnesota

Property Owner: Will Carlson

TOTAL PARCEL AREA = 218.6 acres

Proposed Conservation Easements
OPEN SPACE = 109.7 acres
(50.2% gross parcel area)

Proposed Lots (20 total) = 100.6 acres

Proposed Road Right of Way = 8.3 acres

Proposed Road Right of Way Width = 60 feet

Proposed Road Right of Way Width
(60th Street South) = 33 feet from center line

Proposed Length of Cul-De-Sac -
Point A to Point B = 3,400 lineal feet
Point C to Point D = 690 lineal feet

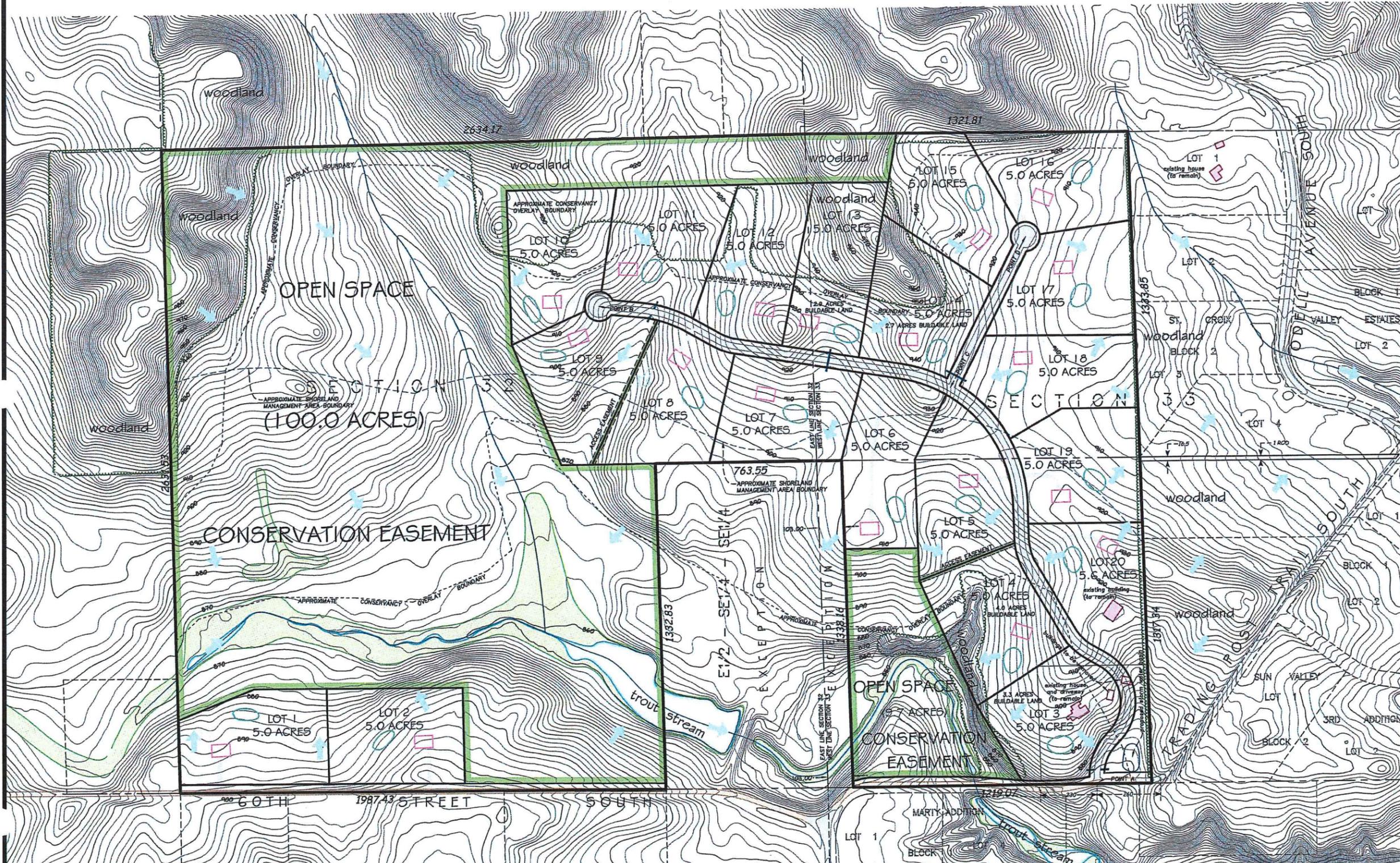
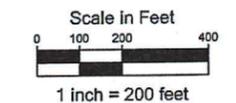
Proposed Road Type - 24 foot wide rural section
All proposed lots have a minimum of 2.5 acres of buildable area.

Legend

- Denotes slopes 12% to 17.9%
- Denotes slopes over 18%
- Denotes wetland location.
- Denotes stream.
- Denotes general surface water flow.
- Denotes proposed culvert location.
- Denotes proposed house site.
- Denotes proposed septic area.
- Denotes proposed driveway location.

Contours are at two foot intervals and are based on data provided by the Minnesota Department of Natural Resources.

Wetland, Shoreland and stream locations are approximate and are based on data obtained through the National Wetlands Inventory - V2 online interface and the City of Afton Zoning Map (MAP 11).



Landmark Surveying, Inc.
21090 Olinda Trail North
P.O. Box 65
Scandia, Minnesota 55073
Office number: 651-433-3421
Cell number: 651-755-5760
E-mail: mthefield@frontiernet.net

Concept Notes:
Buildable areas shown are based on lands with slopes less than 12%.
The 1 rod strip of land located along the north line of the Southeast Quarter of the Southwest Quarter of Section 33 contains approximately 0.40 acres of land and this area was not included in overall area or density calculations for this PLCD Concept.

The following minimum setbacks were observed:
Buildings - 200 feet from the stream bank.
Septic Areas - 150 feet from the stream bank.
Buildings and Septic Areas - 40 feet from a bluff line.

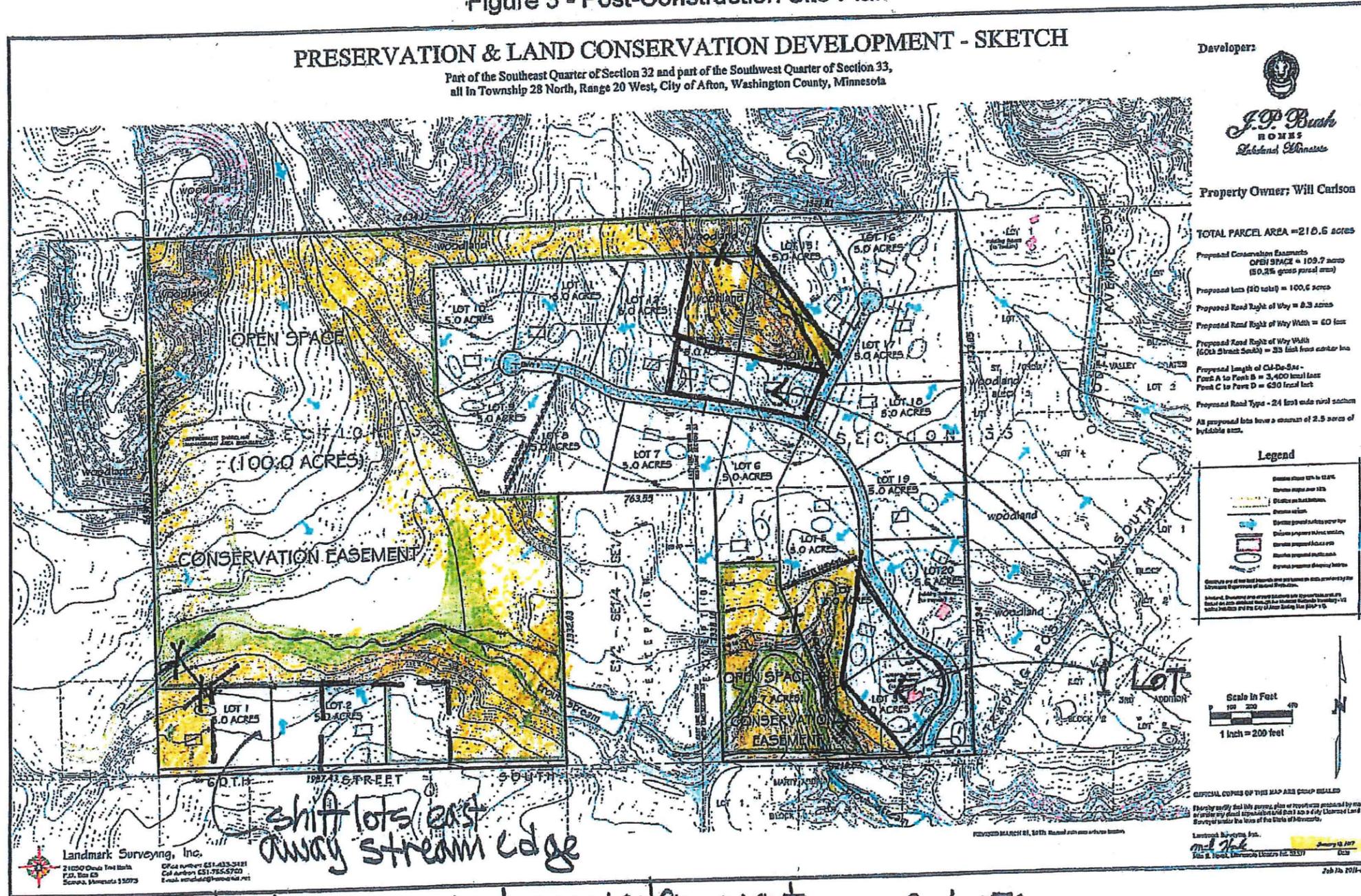
REVISED MARCH 01, 2017: Revised main road entrance location.
REVISED MARCH 31, 2017: Added approximate Conservancy Overlay boundary per City of Afton 2010 Zoning Map, Map 11.
REVISED MAY 05, 2017: Revised Lot 1, labeled buildable area on Lot 3, Lot 4, Lot 13 and Lot 14, mapped 1 rod strip of land in Section 33.

OFFICIAL COPIES OF THIS MAP ARE CRIMP SEALED
I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Landmark Surveying, Inc.
mlb
Milo B. Horak, Minnesota License No. 52577
Date: January 18, 2017

*Bake Baker's
Layout modifications*

Figure 3 - Post-Construction Site Plan



SKETCH PLAN - SCENIC OVERLOOK CONCEPTS

Part of the Southeast Quarter of Section 32 and part of the Southwest Quarter of Section 33,
all in Township 28 North, Range 20 West, City of Afton, Washington County, Minnesota

Developer:



J.P. Bush
HOMES
Lakeland, Minnesota

Property Owner: Will Carlson

TOTAL PARCEL AREA = 218.6 acres

Proposed Conservation Easements
OPEN SPACE = 109.7 acres
(50.2% gross parcel area)

Proposed Lots (20 total) = 100.6 acres

Proposed Road Right of Way = 8.3 acres

Proposed Road Right of Way Width = 60 feet

Proposed Road Right of Way Width
(60th Street South) = 33 feet from center line

Proposed Length of Cul-De-Sac -
Point A to Point B = 3,400 lineal feet
Point C to Point D = 690 lineal feet

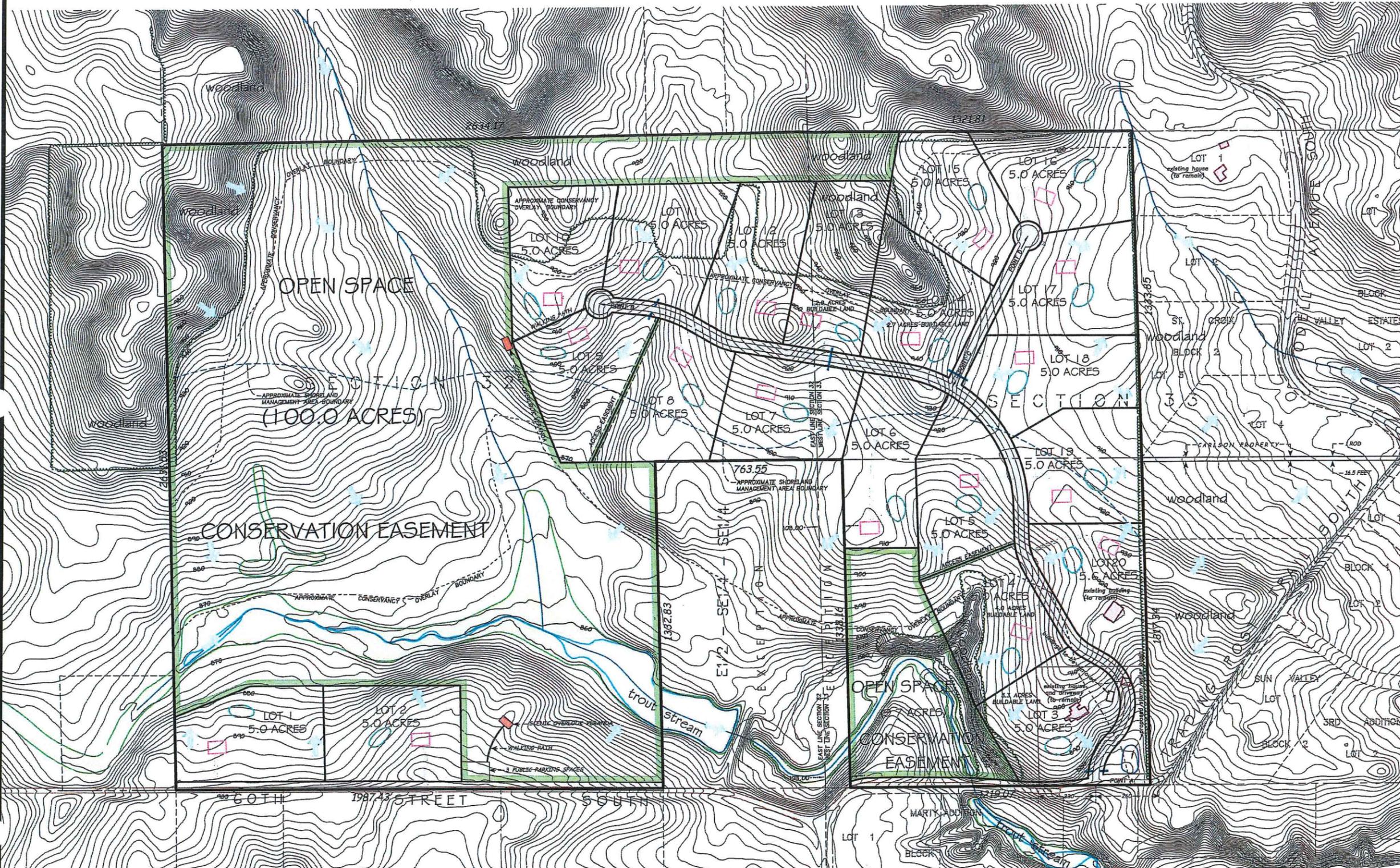
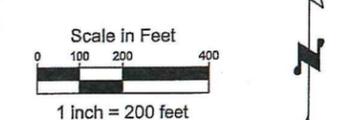
Proposed Road Type - 24 foot wide rural section

All proposed lots have a minimum of 2.5 acres of buildable area.

Legend

- Denotes slopes 12% to 17.9%
- Denotes slopes over 18%
- Denotes wetland location.
- Denotes stream.
- Denotes general surface water flow.
- Denotes proposed culvert location.
- Denotes proposed house site.
- Denotes proposed septic area.
- Denotes proposed driveway location.
- Denotes Carlson "farm road" property.

Contours are at two foot intervals and are based on data provided by the Minnesota Department of Natural Resources.
Wetland, Shoreland and stream locations are approximate and are based on data obtained through the National Wetlands Inventory - V2 online interface and the City of Afton Zoning Map (MAP 11).



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Concept Notes:
Buildable areas shown are based on lands with slopes less than 12%.
The 1 rod strip of land located along the north line of the Southeast Quarter of the Southwest Quarter of Section 33 contains approximately 0.40 acres of land and this area was not included in overall area or density calculations for this PLCD Concept.

The following minimum setbacks were observed:
Buildings - 200 feet from the stream bank.
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REVISED MARCH 01, 2017: Revised main road entrance location.
REVISED MARCH 31, 2017: Added approximate Conservancy Overlay boundary per City of Afton 2010 Zoning Map, Map 11.
REVISED MAY 05, 2017: Revised Lot 1, labeled buildable area on Lot 3, Lot 4, Lot 18 and Lot 14, mapped 1 rod strip of land in Section 33.

REVISED MAY 23, 2017: Revised map title, legend and added proposed bike trail and related information.
REVISED MAY 30, 2017: Revised map title, legend, removed bike trail, added scenic overlook concepts.

OFFICIAL COPIES OF THIS MAP ARE CRIMP SEALED
I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.
Landmark Surveying, Inc.
Michael Horak
Milo B. Horak, Minnesota License No. 52577
January 18, 2017
Date

To: City Council Members
Planning Commission Members
Committee Members
City Administrator
City of Afton, MN

From: Neighbors of Proposed Carlson 60th Street PLCD (See list below) (Neighbors)

RE: Carlson Proposed PLCD on 60th Street West of Trading Post Trail -Sketch Plan dated January 17, 2017 (Carlson 60th Street PLCD or PLCD)

Date: February 3, 2017

SUMMARY

On behalf of the Neighbors of the proposed Carlson 60th Street PLCD, we request the City of Afton reject the latest PLCD proposal shown on the sketch dated January 17, 2017. The proposed development fails to comply with existing Afton ordinances and the City's Comprehensive Plan and presents unacceptable environmental and safety risks.

First, the developer should not be allowed to burden an existing neighborhood for his own economic interest particularly when he has alternatives. The PLCD road access point on 60th street is poorly designed and a road safety study is key to ensuring appropriate safety standards are met at this site. A better access would be farther west on 60th where it straightens out; access could be from PLCD Lot 1 or 2. To protect existing neighborhoods, any construction access to the PLCD should be from and to Neal Avenue from a 60th Street access and shall be prohibited in local neighborhoods. Also, the closeness of the proposed road right of way to the eastern property line of PLCD Lot 20 creates a burden on the adjacent landowner parcel that would thereafter be subject to more stringent setback and other requirements than currently exists on this parcel. Further, the proposed 60th Street access point, would create a non-conforming PLCD Lot 3 in violation of City ordinances once the road right of way is created.

Second, the PLCD as proposed would have unacceptable adverse effects on the environment and adjacent properties which have not been addressed. While the plan may meet basic acreage guidelines for a PLCD, all land is not created equal. Most of the PLCD is in the Afton Shoreland and Conservation Overlay District. The site is unique being adjacent to Trout Brook and the tributaries of Trout Brook, a DNR-proposed designated trout stream. The PLCD site contains many steep slopes and highly erodible soils and portions are not developable at all. Erosion and storm water drainage from the PLCD acreage is an existing problem for existing adjacent homeowners and Trout Brook itself has been severely impaired by erosion. In addition, most of the PLCD is located in an area rated "High" for its rare features potential in the Afton Natural Resources Inventory. Given the unique and sensitive features of this parcel, the developer has proposed too many lots of insufficient size. A developer is not guaranteed the

maximum densities potentially allowed under the ordinance based on acreage. He has the burden to show the particular land in question is suitable for the proposed densities and he can not do so.

Lastly, City ordinances require an EAW be prepared for this project. It is essential this work be completed before the project undergoes further review in order for the City to be fully informed about the impacts of the project. The reported Atrazine spill on the northern portion of the PLCD parcel should be addressed as part of any environmental review.

DETAILED LEGAL OBJECTIONS AND MINIMUM CONDITIONS FOR APPROVAL

1. Criteria #3 for approval of a PLCD in Sec. 12-2375 requires "The preservation and land conservation development can be planned and developed to harmonize with any existing or proposed development in the areas surrounding the project site". Paragraph B.1 of Sec.12-2379 requires that "The proposed PLCD is in conformance with the comprehensive plan." Paragraph B 2 of Sec. 12-2379 further requires that "The uses proposed will not have an undue and adverse impact on the reasonable enjoyment of neighboring property and will not be detrimental to potential surrounding uses." Paragraph B.4 of Sec. 12-2379 requires that "The PLCD will not create an excessive burden on parks, schools, streets, and other public facilities and utilities that serve or are proposed to serve the district." Sec. 12-198 (item 2) requires traffic generated shall be controlled so as to prevent traffic hazards.
 - Without modifications, alignment of the PLCD road access point on 60th street would present hazards due to existing sight line restrictions and reduced right of way on 60th Street near the intersection of Trading Post. In addition, 60th Street is currently gravel and subject to continual erosion around this access point. Preliminary calculations indicate that the PLCD would add 200 car trips per day to a road already inadequate. Further study is necessary to analyze and impose mitigation measures to address safety issues at the PLCD road access point. A better access point would be located farther west where 60th Street straightens out; access could be from PLCD Lot 1 or 2.
 - The location of the proposed roadway thru 14260 60th Street is located on or very near the eastern property line of PLCD Lot 20. Location of a roadway at this location would place additional setback and vegetation control requirements on the adjacent property owner to the east, Randy and Kathy Graham. These additional encumbrances on the Graham property would amount to a public taking unless the road is repositioned.
 - **NOTE:** The previous sketch plan dated December 19, 2016 showed a second access point through a lot at 5550 Odell Avenue South that has been abandoned in favor of a culdesac and the single access point at 60th Street. The fire department has said the culdesac is adequate for its use. There has been some discussion about retaining the Odell access for emergency use. The Odell access is inappropriate for primary or emergency access because it does not comply with the City ordinances and because of safety and environmental concerns. See Attachment A for a detailed discussion.

2. Sec. 12-217 requires "No land shall be developed or altered and no use shall be permitted that results in surface water run-off causing unreasonable flooding, erosion or deposit of minerals on adjacent properties or water bodies. "

- Stormwater from portions of the PLCD flows south and east onto adjacent properties including the Dickes property, the Rickard property at 5650 Odell Avenue South and eventually into a tributary to Trout Brook located on the southern part of the Hall property at 5730 Trading Post Trail. Trout Brook and this tributary are proposed by the Minnesota Department of Natural Resources (DNR) as designated trout stream. See Notice of Intent To Adopt Expedited Rules published in the State Register on 22 Aug 2016 (41 SR 203). Trout Brook is an important public resource and its revitalization is a high priority for the DNR and local government as evidenced by the numerous applications for grants for stream restoration work submitted to the Lessard Sams Outdoor Heritage Council and Clean Water Fund.
 - PLCD Lots 15, 16, 17, 18, 19, and 20 abut or are adjacent to existing lots/homes on the eastern boundary of the PLCD. Drainage from these PLCD lots flows towards these existing homes. Stormwater runoff from the Carlson property is currently a problem for these existing homes during heavy rain events with large amounts of water flowing from the Carlson property through these adjacent properties. The addition of more impervious surface and turf associated with the PLCD will exacerbate the existing drainage problem and is not addressed with on-site containment as required in Sec. 12.217 and 12.409.
3. Sec. 12-2377, paragraph C, states “Parcels which contain their maximum permitted density or have been previously subdivided to their permitted density may not be joined to a PLCD”.
 - The former Schuster homestead located on a 5-acre lot at 14220 60th Street is zoned as RR per the Afton 2010 Zoning map (on City of Afton website) and is currently at maximum permitted density and may not be joined within the boundaries of the PLCD as proposed.
 4. Construction of proposed access roadway will create a non-conforming lot inconsistent with Afton ordinances.
 - Construction of an access roadway through the existing 5-acre RR property at 14220 60th Street (PLCD Lot 3) would result in creation of a non-conforming lot as setback requirements for the existing house which is expected to remain and accessory building would not be met. In addition, the lot size would be non-conforming with City ordinances after the construction of the road right of way.
 5. Paragraph (C) (12) of Sec. 12-89 requires an Environmental Assessment Worksheet (EAW) for “Actions resulting in the permanent conversion of 80 or more acres of agricultural, forest, or naturally vegetated land to a more intensive, developed land use.”
 - A mandatory EAW and related public hearing is required for the proposed PLCD and has not yet been completed.
 6. Sec. 12-2377 requires the PLCD be developed in coordination with subdivision regulations. Sec. 12-501 of the subdivision ordinances requires that “each lot created through subdivision, must be suitable in its natural state for the proposed use with minimal alteration. Suitability analysis by the local unit of government shall consider susceptibility to flooding, existence of wetlands, soil and rock formations with severe limitations for development, severe erosion potential, steep topography, inadequate water supply or sewage treatment capabilities, ...”

- Maps included in the Afton Comprehensive plan show the soils in the area are unsuitable for septic systems. In addition, soils in the area are identified as highly erodible, steep topography is located throughout the site and much of the property drains towards Trout Brook and its adjacent wetlands.
7. Part of the proposed development site is contained within the Conservation Overlay District and designated Shoreland Management Area as identified on the Afton Zoning Map. Chapter 12, Article III of the Afton ordinances identify specific development requirements for designated shoreland areas.
 - The developer has not provided adequate information or consideration of the shoreland management and conservation overlay requirements.
 8. Sec. 12.1251 acknowledges that much of the land in the southwest part of Afton is agricultural and that the Comprehensive Plan goal is to maintain the rural nature of this area and encourage the continued farming or productive farmland. In this regard, the PLCD is inconsistent with the Comprehensive Plan because it converts existing productive farmland to housing.
 9. In addition, the PLCD's proposed density is too high and fails to meet the requirements of Sec. 12-2375.B.2. Portions of the land identified in the PLCD Open Space Conservation easement have slopes in excess of building requirements and could not be developed into housing in accordance with City Ordinance. The developer is taking credit for this undevelopable land to achieve maximum densities in the remaining developable land. Thus, the PLCD does not meet the requirements of Sec.12-2375.B.2 because the proposal would not "benefit the area surrounding the project to a greater degree than development allowed within the underlying zoning district." A developer should not be allowed to count land that is currently undevelopable as part of the acreage necessary to meet the density requirement of the PLCD including the 50 percent conservation easement. To do otherwise delivers a net density gain to the developer over what is allowed in the ordinance because he gets credit for land he would not be able to develop anyway so he can maximize the density on his remaining acreage. This is a net loss to the City and would overall increase the density of development in the City inconsistent with the Comprehensive Plan. For example, suppose a developer owns a 100-acre property, 50-acres of which is lake/wetland that is clearly undevelopable and would remain so under City ordinances. Should he be able to use this 50-acre lake as part of his Conservation Easement space requirement under the PLCD ordinance so he can maximize density on his remaining developable acres? This does not "benefit the area surrounding the project". In fact, it is a net loss in terms of open space for the surrounding area and the overall City in violation of Sec. 12.2375.B.2.
 10. The project site is located in a highly sensitive area of Afton. It is located in Landscape Unit 28 identified in the Afton Natural Resources Inventory dated June 2001 (NRI) by Emmons & Oliver. This Landscape Unit is ranked as "High" for rare features potential. The site is also located in an area with many steep slopes, many in excess of 18 percent. It is also adjacent to Trout Brook and wetlands adjacent to Trout Brook, a DNR protected water identified as a candidate for stream restoration for a trout fishery. Several newly added lots along 60th Street since the original application for rezoning, directly abut the wetlands adjacent to Trout Brook. Given the unique nature of this property, the proposed density of the site is unsuitable for twenty 5-acre lots as detailed in the PLCD sketch and inconsistent with Afton's Comprehensive Plan.

11. It has been reported that there was an accidental spill of large amounts of the herbicide Atrazine on or around the northeast section of the PLCD in the early 2000s. This release was not reported to state or local government. Releases of Atrazine into soil and groundwater is regulated by the state of Minnesota and may require cleanup and/or monitoring if in excess of health risk limits (HRL) established in state law. The US Environmental Protection Agency has also established maximum contaminant level (MCL) standards for Atrazine in drinking water and levels in excess of federal standards may require cleanup and/or monitoring. See MN Department of Agriculture, Human Health Assessment: Atrazine, Report for the Minnesota Department of Agriculture's Pesticide Registration Review, December 2009.

Minimum Conditions for Approval

Based on the above concerns, the Neighbors object to the PLCD as proposed and suggest the following requirements, at a minimum, be imposed as conditions for approval:

1. Realign road access to the PLCD from 60th street farther away from the eastern edge of the PLCD property line and closer to the western portion of current PLCD Lot 3 and 4. Relocation of the access road farther west along 60th where it straightens out should be strongly considered from a safety standpoint. Access onto 60th could be from PLCD Lots 1 or 2.
2. A road safety study shall be completed at developer's expense by an engineering consultant acceptable to the City to evaluate alignment, sightlines, roadway width, traffic counts, road surface conditions, traffic speed, and safety mitigation measures such as a stop sign, safety signage or any other corrective measures that may be recommended.
3. Developer should pay for paving of 60th Street to encourage traffic flows along 60th to the west. Paving of roadway shall include adequate protections to address runoff to the adjacent stream via settling ponds, etc. This paving would also address a current City inequity in that residents along 60th Street have been paying City taxes related to the paving of roads for years yet 60th Street is the only street in the City that has not been paved.
4. All construction traffic access to the PLCD shall be routed from and to 60th Street from Neal Avenue. No construction traffic shall be routed on Trading Post Trail or Odell Avenue South. The existing unpermitted 16.5 foot farm access driveway owned by Will Carlson and located between two existing homes with ingress/egress onto Trading Post just north of 5888 Trading Post shall NOT be used for any construction activities related to the PLCD. Should the owner of the access driveway be interested in selling it, right of first refusal shall be granted to the two existing property owners adjacent to the access driveway. Pricing shall be at fair market prices set by an independent land appraiser.
5. The house currently located at 14220 60th should be removed or relocated so as to not create a non-conforming lot vis a vis setback and lot size with installation of the access roadway through the property.
6. The proposed lot sizes of the PLCD should be increased and number of lots decreased to decrease density and minimize environmental impacts to this highly sensitive area of Afton for consistency with the Afton Comprehensive Plan and PLCD requirements.
7. An Environmental Assessment Worksheet shall be prepared by the City as the Responsible Governmental Unit at the expense of the developer before approval of this project.

8. In lieu of the park dedication fee, the City shall take acreage located in the currently identified 9.7-acre Open Space Conservation Easement (OSCE) that currently abuts PLCD Lots 3, 4, and 5 to provide public access to this section of Trout Brook. This area contains some of the most scenic parts of Trout Brook and has high value to the public for passive use open space.
9. The City should also consider taking PLCD Lot 2 in lieu of part of the park dedication fee. The developer should build a parking area at this location and a public access way on the western portion of this Lot with a pedestrian bridge/boardwalk across the wetlands adjacent to Trout Brook to provide access to the OSCE just north of this site.
10. A study shall be conducted, and mitigation plan executed as necessary, to address the adverse impact of surface water runoff toward the NE branch of Trout Brook originating from the area of PLCD lots 15, 16, 17, 18, 19 and 20.
11. Require stream bed and riparian area rehabilitation paid for by the developer consistent with the Trout Brook Management Plan dated May, 2009, as updated, to mitigate the adverse effects of a development adjacent to Trout Brook and the headwaters of Trout Brook.
12. The City shall require monitoring (City project manager chosen by City and expenses reimbursed by developer) during construction to insure all City conditions are met. Right of access to the PLCD shall be provided to adjoining property owners during construction, subject to appropriate safety limits, so that adjoining property owners can communicate their observations to the City about project compliance.
13. The owner/developer shall cleanup the brush/debris from the ravine adjacent to Trout Brook in the area of PLCD lot 4 and install soil stabilization along the slopes of the ravine.
14. No old growth tree removal should be allowed including but not limited to that which may exist on PLCD lots 4, 14, 15, and 16.
15. Development conditions shall require on site containment of all surface run-off from PLCD lots (15, 16 17, 18, 19, 20) that flows easterly towards adjacent lots on Odell Avenue South.
16. Restrictive covenants shall be placed on PLCD lots limiting size of turfed, mowed lawns.
17. Restrictive covenants shall be placed on all PLCD lots requiring that non-turf areas be planted in native vegetation and left unmowed in a natural state and any fencing be consistent with the open space nature of the PLCD in terms of size and location.
18. Restrictive covenants shall be placed on all lots preventing future subdivision of the 5 acre residential lots.
19. Restrictive covenants shall be placed in the PLCD on the use of 4 wheelers, dirt bikes and snowmobiles.
20. Development conditions shall require planting of native trees on the home sites.
21. Development conditions shall require that during all construction periods and until all homesites are sold and developed, the land shall be covered with a native grass cover crop to minimize exposed soils.
22. A soil conservation plan shall be required per Sec. 12-216. A drainage plan shall also be required in conformance with City ordinances.
23. The City Council shall require an Environmental Impact Statement for the PLCD per Sec. 12-89 given the potential for significant adverse environmental effects because of its proximity to Trout Brook and its tributaries and areas of "High rare features potential", the presence of significant old growth woodland areas, and significant slopes and highly erodible soils.
24. The project site is located in Landscape Unit 18 of the Afton NRI. It is ranked "High" for rare features potential. Given this ranking, a detailed survey of this Landscape Unit should be conducted at the

developer's expense by an environmental consultant acceptable to the City prior to any approvals to ensure rare features are protected. The survey should update the findings in the 2001 Afton NRI.

25. Soil and groundwater testing for Atrazine should be conducted on the subject property and cleanup/monitoring required if it is present in excess of state or federal standards.

Jim and Nicole Rickard

Mary P. McConnell and Patrick Leahy

Kathy and Randy Graham

Christian and Teresa Dawson

Franz and Carol Hall

Doug and Joy Forbes

William and Jan Dickes

George and Julie Kinney

Wendy and Mike McBain

Kevin and Vicki Slaikou

Neil Rademacher

Ed Stanek and Sue Rich

To: City Council Members
Planning Commission Members
Committee Members
City Administrator
City of Afton, MN

From: Neighbors of Proposed Carlson 60th Street PLCD (See list below) (Neighbors)

RE: Proposed Carlson PLCD on 60th Street West of Trading Post Trail -Sketch Plan dated January 17, 2017 (Carlson 60th Street PLCD or PLCD)

Date: February 14, 2017

This is a follow up to our letter dated February 3, 2017 regarding the PLCD. In particular, we would like to supplement our comments on the road access issues associated with the development. As stated in our previous letter, both of the two road access points that have been proposed have problems. The previously proposed Odell access point has been eliminated which is appropriate. However, the current road access near the old Schuster homestead at 14260 60th (the "Schuster Access") still has safety concerns that need to be addressed by a traffic/road study that focuses on site lines, inadequate road width, road surface, speed, curves, etc.

As we pointed out in our letter, a 60th street access farther west along 60th where the road straightens out (the "60th Street Access") appears better suited for access to the PLCD. We understand that the Public Works Committee and its advisors recently inspected the proposed Schuster Access and identified similar safety concerns and have also suggested that the 60th Street Access is more suitable. We agree and strongly urge the City to explore this alternative with the developer.

Specifically, the 60th Street Access alternative would likely come into the development from 60th Street at the current proposed PLCD Lot 1 or 2 and travel northeast to meet PLCD Lots 8 or 9. This would allow the developer to abandon the Schuster Access and create a cul-de-sac at or near PLCD Lots 4 and 20 thereby enhancing the value of all the lots in this area of the PLCD.

We believe this 60th Street Access alternative achieves the best balance among the various safety and environmental concerns and enhances the quality of the development for the following reasons:

- There are no safety issues related to site line, road width, speed, curves or other matters on the 60th Street Access.
- The current proposed Schuster Access is adjacent to the highest quality area of Trout Brook where there is perennial stream flow. This area has very steep slopes which already have significant erosion problems. The addition of impervious surface from road adjacent to this location would further aggravate the negative impacts on Trout Brook.
- The alternative 60th Street Access would direct traffic flow towards Neal Avenue and not through existing neighborhoods. It would also eliminate the burden of increased traffic flows and safety concerns on the Graham and Slaikeu properties—the two closest existing parcels located near the Schuster Access.

- Although the 60th Street Access road would be longer, this approach is more aesthetically pleasing and consistent with the “executive home site” quality the developer is attempting to achieve. The approach has more moderate slopes for access to homes and opportunities for landscaping. This is in contrast to the Schuster Access whose approach to the PLCD is a narrow and windy section of 60th Street leading up a steep hill, passing very close to the old Schuster homestead.
- The proposed Schuster Access would likely require the developer to modify the lot layout and lose lots in order to comply with existing ordinances because of steep topography, inadequate lot site after the addition of road right of away, and because PLCD Lot 3 can’t be joined to the PLCD in accordance with Sec. 12-2377. With the alternative 60th Street access, the developer would benefit because these lots would not be affected; the developer could create a cul-de-sac in this area thereby benefitting the quality of all the lots in this section of the PLCD.
- The 60th Street Access would still preserve a large parcel of land abutting Trout Brook on the northwest and western part of the PLCD for a conservation easement. The configuration of the proposed 9.7 acre conservation easement near the Schuster Access would be unaffected.

Because the proposed development tries to maximize density on a site that contains steep topography, wetlands, a Trout Stream and inadequate existing abutting roads, finding the perfect access to the PLCD is challenging. It is important to remember that it is the developer’s responsibility to present a configuration and access that is safe, does not burden existing neighborhoods, and minimizes environmental impact. The City does not have the obligation to find such an access for the developer or to approve an inadequate access so the development can move forward.

Unless the developer secures more suitable land along the straightaway portion of 60th Street, the 60th Street Access described above is the best alternative. It would require the crossing of wetlands and the intermittent flow portions of Trout Brook, and coordination with the Minnesota Department of Natural Resources to ensure measures are taken to minimize impacts. This must be balanced against the more significant impacts on public safety, neighborhood traffic flow, burden on existing properties, and environmental concerns associated with the Schuster Access. On balance, the alternative 60th Street Access is the best current candidate for access.

Thank you for your consideration.

Jim and Nicole Rickard
 Mary P. McConnell and Patrick Leahy
 Kathy and Randy Graham
 Christian and Teresa Dawson
 Franz and Carol Hall
 Doug and Joy Forbes
 William and Jan Dickes
 George and Julie Kinney
 Wendy and Mike McBain
 Kevin and Vicki Slaikeu
 Neil Rademacher
 Ed Stanek and Sue Rich

To: City of Afton—City Council, Planning Commission, Natural Resources and Groundwater Committee, Parks Committee

Date: March 29, 2017

From: Neighborhood Group (see list attached)

RE: Pre-Draft EAW for 60th Street Carlson PLCD (Carlson PLCD)

Thank you for the opportunity to comment on the pre-draft EAW for the Carlson PLCD that was submitted to the City by Joe Bush in a letter dated March 2, 2017 from Mark Jacobson. We have the following comments which are organized by referring to the numbered paragraphs in the EAW:

6. b. Project description. The EAW indicates grading activities are projected for fall of 2017 and are to be completed as lots are sold. The EAW is not clear whether all of the road infrastructure is to be completed in fall of 2017 with grading for lots to be completed as sold, or whether the completion of the road infrastructure will be delayed until lots are sold as well. Given the many years it has taken similar developments in Afton to sell out, allowing road construction to continue over long periods of time would have a continuing negative impact on the community and environment (traffic, erosion, dust, etc.) associated with the construction. Roads should be required to be completed as soon as possible with only lot development to occur as lots are sold. Replanting with native grasses and bushes/trees should also be required as soon as possible. See 10.b. and 13.d. below for concerns related to invasive species and erosion associated with this phased construction.

7. Cover types. The EAW states the following before and after cover types related to the project:

	Before (acres)	After (acres)
Wooded/forest	21.9	32.8
Brush/Grassland:	21.9	59.0
Stormwater pond	0	0
Impervious surface	0.4	5.9

There is no indication how the "After" wooded/forest and brush/grassland areas are calculated. If the EAW presumes that the individual homeowners who buy lots will plant these cover types, that is not a supported assumption. If the project proposes these increases in valuable cover types, the developer should be required by permit conditions to plant these cover types as part of early phase construction in 2017 to ensure they are completed.

The EAW references no storm water pond yet the Sketch Plan attached to the EAW shows PLCD Lot 3 has a storm water pond.

An explanation of how the impervious surface was calculated is necessary in order to determine its accuracy. The EAW estimates there is approximately 2.3 acres of roads (4090' x 24') accounting for some of the impervious surface, but it is unclear what the EAW is including in the remaining impervious surface acreage.

9.a.iii. Landuse. According to the Afton Comprehensive Plan, a large portion of the project is in a Shoreland and Conservation Overlay District and these are not addressed adequately. For example, the EAW does not address the entire Shoreland District except in those areas immediately adjacent to Trout Brook. The Afton Groundwater and Natural Resources Committee has asked the developer several times to show the full Shoreland Overlay District on the Sketch Plan but the developer has refused to do so because he said it was hard to tell the coordinates. Other developers have figured out a way to show this District on plans and this developer should be required to do so in order for the City to evaluate potential impacts and mitigation measures necessary in this District.

9.c. Landuse. The EAW identifies yard overland sheet flow as a concern and states that vegetative buffer strips to address erosion and rainfall will be planted on Lots 1-10 and 16 -17. As mentioned several times before, overland sheet flow drainage during snowmelt and heavy rainfalls currently presents a drainage problem on existing properties to the east of the project site and adjacent to proposed PLCD Lots 18, 19, and 20. These adjacent properties border Odell Avenue and are located at 5650 and 5550 Odell.

Drainage from the Carlson property flows downhill and overland to a low point on the boundary line with these adjacent properties at the eastern edge of PLCD Lot 18 and 19. The erosion from this runoff has cut a drainage channel at this intersection as it flows east and the runoff ultimately flows in a large swath between these adjacent properties during snowmelt and heavy rainfall. Rocks have been placed in this channel to try to prevent continuing erosion. See attached map showing approximate location and pictures showing drainage channel. The development needs to address this drainage problem and present a plan to retain its storm water on the project site. At a minimum, special vegetative buffer strips to address erosion and overland sheet flow due to rainfall and snowmelt should be added to the eastern portions of proposed PLCD lots 18, 19 and 20 to address this issue. Given the plan for a phased construction period as lots are sold, the developer should be required to plant these strips immediately to address this ongoing problem. The drainage problem will be aggravated if this is not addressed immediately because the project site has always had cover crops on it during the growing season which reduced erosion and runoff. If the site remains unplanted, erosion and runoff onto adjacent properties to the east will be increased.

The project site is located in a highly sensitive area of Afton. It is located in Landscape Unit 28 identified in the Afton Natural Resources Inventory dated June 2001 (NRI) by Emmons & Oliver. This was not addressed in the EAW. This Landscape Unit is ranked as "High" for rare features potential. The site is also located in an area with many steep slopes, many in excess of 18 percent, and half the site has soil types that have a "severe" erosion hazard ranking according to the USDA soil maps included in EAW Figure 7. It is also adjacent to Trout Brook and wetlands adjacent to Trout Brook, a DNR protected water identified as a candidate for stream restoration for a trout fishery. Several lots along 60th Street directly abut the wetlands adjacent to Trout Brook. Further, much of the property is in an Afton Conservation and Shoreland Overlay District. Given the unique features of this property as discussed above, and the required 2.5 acres of developable land per lot, the site is unsuitable for the proposed density of twenty 5-acre lots as detailed in the PLCD sketch and inconsistent with Afton's Comprehensive Plan. The mitigation measures proposed, essentially limited to buffer strips, are not

enough to address the impacts of the project on this sensitive area and the number of lots should be reduced in the most sensitive areas including those with steep slopes, severely erodible soils, etc.

10.b. Geology, soils, topography and land forms. Half the site has soil types that have a "severe" erosion hazard ranking according to the USDA soil maps included in EAW Figure 7. PLCD Lots 3, 4, 10, 13, and 14 appear to be completely within the area identified with a "severe" erosion hazard suggesting they do not have the required 2.5 acres of suitable building area. Development on these fragile soils presents a substantial environmental risk and requires aggressive erosion control measures. This is of particular immediate concern because much of the land has had a cover crop during the growing season in the past. The development should install a native grass cover crop in Spring of 2017 to minimize erosion. See also 9.c. above.

11.a.i. Water resources. The EAW identifies an "Intermittent Stream" east of the site as "Streams on or Near the Site" but does not identify its location so it is impossible to tell what stream it is talking about or whether it is in need of protection from the development. The EAW should include a map showing all the referenced water bodies near the site. There is, in fact, a tributary to Trout Brook east of the site flowing under Odell Avenue and ultimately under Trading Post Trail to the main channel of Trout Brook. If this is the intermittent stream being referenced, it should be identified as a Tributary to Trout Brook and eligible for the special protections for trout streams. Trout Brook and this tributary are proposed by the Minnesota Department of Natural Resources (DNR) as a designated trout stream. See Notice of Intent To Adopt Expedited Rules published in the State Register on 22 Aug 2016 (41 SR 203).

11.b.ii. Water resources. See 9.c above

12. Contamination/Hazardous Materials/Wastes. The EAW does not address the overapplication/spill of Atrazine at the project site. A separate letter submitted by the developer's environmental consultant, surprisingly dismisses this issue especially given the known health risks associated with Atrazine in soils and groundwater. This spill has been reported to the City of Afton and an investigation is underway. Atrazine can persist in soils for many years and leach through soils into groundwater. It has been implicated as toxic to mammals interfering with reproduction and development. It has also been identified as a possible carcinogen and an endocrine disruptor. Its use has been banned by the European Union. The owner of the property is the responsible party for testing and cleanup if necessary including the testing of area wells in the path of the groundwater flow.

Releases of Atrazine into soil and groundwater is regulated by the state of Minnesota and may require cleanup and/or monitoring if in excess of health risk limits (HRL) established in state law. The US Environmental Protection Agency has also established maximum contaminant level (MCL) standards for

Atrazine in drinking water and levels in excess of federal standards may require cleanup and/or monitoring. See MN Department of Agriculture, Human Health Assessment: Atrazine, Report for the Minnesota Department of Agriculture's Pesticide Registration Review, December 2009.

The Minnesota Department of Agriculture has had many soil and groundwater Atrazine cleanups and should be contacted about appropriate testing and cleanup methods.

13.b. Fish, wildlife, plant communities, and sensitive ecological resources (rare features). The EAW does not address the rare features potential of the site as identified in the Afton Natural Resources Inventory dated June 2001 by Emmons & Oliver (NRI). The project site is located in a highly sensitive area of Afton. It is located in Landscape Unit 28 identified in the Afton NRI. This Landscape Unit is ranked as "High" for rare features potential. The developer should conduct a survey of the project site and provide that information in the EAW and to the City for it to use in updating the NRI.

13.c. Fish, wildlife, plant communities, and sensitive ecological resources (rare features). The EAW inadequately addresses impacts to wildlife associated with the project. The project site is currently a large parcel of vacant land part of which is farmed. The construction of 20 homes and the proposed construction of roads through the property where there is currently no access will certainly have a negative impact on wildlife corridors and habitat yet the EAW says the development will have a beneficial impact on wildlife because of some small buffer strips.

13.d. Fish, wildlife, plant communities, and sensitive ecological resources (rare features). The EAW states that project grading will start in the Fall of 2017 and construction will occur as lots are sold. Given that similar developments in Afton have taken many years to build out, the property could remain vacant and unmanaged for a long time. Most of the property has been farmed during the growing season. Without a future cover crop, invasive and noxious species such as thistle, garlic mustard, wild parsnip, buckthorn, etc. will germinate and create an ongoing nuisance for the adjacent community that has made concerted efforts to control these species. The developer should be required to plant a cover crop of native species on all former cultivated land on the site as soon as possible to prevent invasive/noxious species from taking hold. Further, without a cover crop, the "severely" erodible soils at the site will continue to erode.

16. Air. The owner of the project site owns an unpermitted 16.5 foot farm access road between two existing properties contiguous to the eastern boundary of PLCD Lot 19. The owner has previously illegally cleared land on these adjacent properties he does not own to widen this access to over 25 feet in certain areas. Any use of this illegal farm access road during construction would have a substantial negative impact on these adjacent properties from vehicle emissions, dust, odor and noise. The developer should be prohibited from using this illegal road for any purpose during construction to avoid these impacts.

17. Noise. See 16 above.

18.b. Transportation. The EAW wrongly concludes there would be no measurable effect on transportation related issues. The road access point for the PLCD is one of the most dangerous existing road areas in Afton given a combination of reduced site lines, sharp curves, steep grade, several high adjacent road embankments, inadequate road width, and gravel road surface. Without significant

modifications and traffic control measures, the proposed PLCD road access point would present substantial safety hazards. Preliminary calculations indicate that the PLCD would add 200 car trips per day to a road already inadequate. While there is no mandatory requirement that a transportation study be conducted, the City of Afton has the discretion to order such a study if warranted. A study is warranted in this case to analyze and impose mitigation measures to address safety issues at the PLCD road access point and to address the safer alternative access point on 60th Street at proposed PLCD Lot 1 or 2. The burden of presenting a safe access road falls on the developer. The community should not be burdened with an unsafe access road because an owner/developer has not purchased land with good access especially when the owner/developer has safer alternatives available even though they may be more expensive.

19 a. Cumulative potential effects. The developer proposes to phase his construction as lots are sold. Because of the time it has taken to build out other similar developments in Afton, it is likely this project will be under construction for many years. Every time construction begins anew, the negative environmental impacts discussed above would continue resulting in negative cumulative effects over the years. At a minimum, the developer should address drainage and erosion issues as soon as possible as part of the preliminary construction in 2017 by planting native plant cover crops, installing vegetative buffers and storm water retention basins, and proceeding with the woodland planting guide discussed in the EAW.

Neighborhood Group

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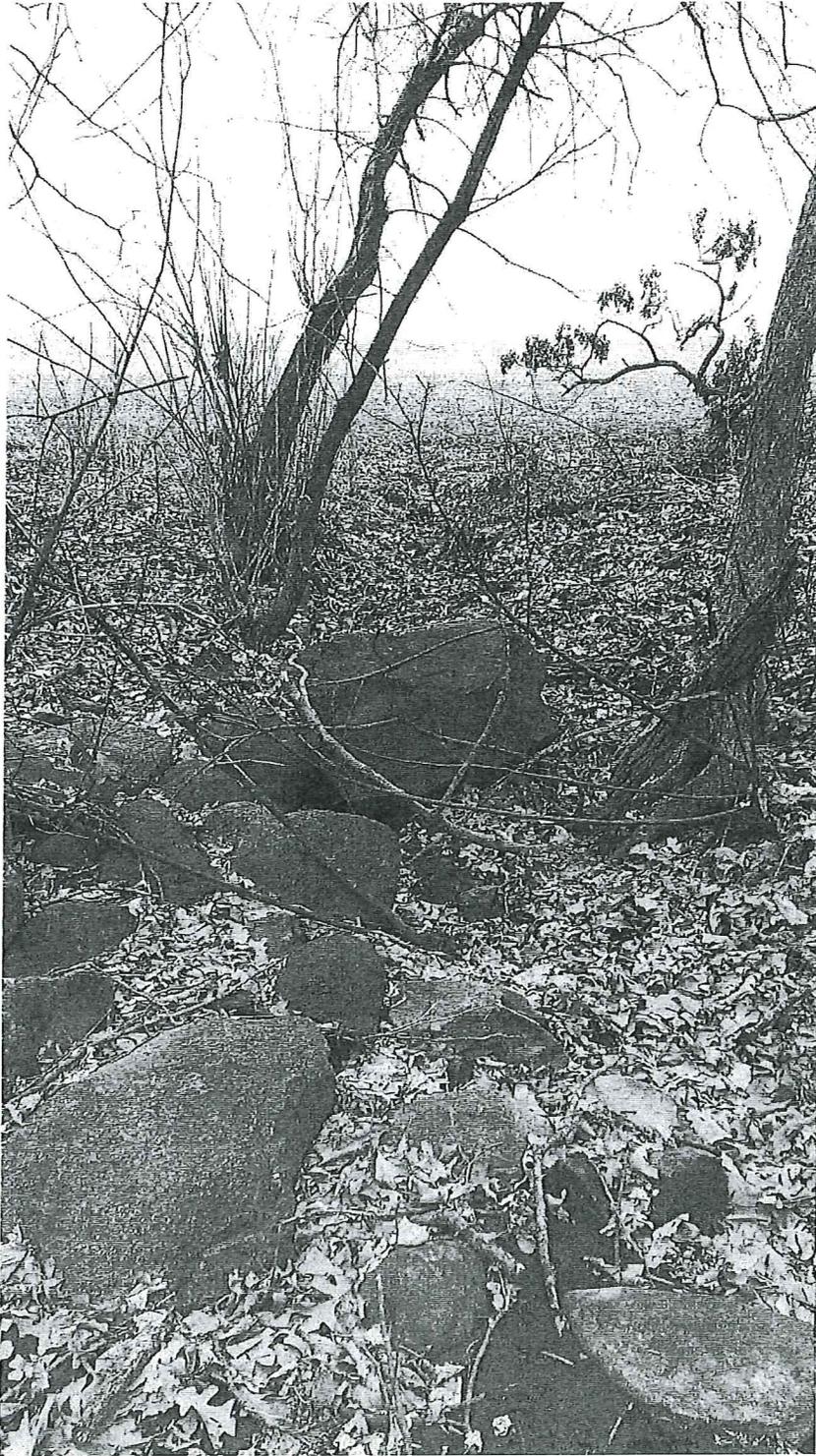
Neil Rademacher

Ed Stanek and Sue Rich

Jim and Teresa Seifert



9.c. Drainage channel looking east



9.c. Drainage channel looking west



9.c. Looking southwest from start of drainage channel showing parts of overland flow area coming from Carlson property

To: City of Afton—City Council, Planning Commission, Natural Resources and Groundwater Committee, Parks Committee

Date: May 23, 2017

From: Neighborhood Group (see list attached)

RE: EAW for the Afton Creek Preserve also known as the 60th Street Carlson PLCD (Carlson PLCD)

Thank you for the opportunity to comment on the EAW for the Carlson PLCD that was received by the City of Afton on April 18, 2017. We have the following comments which are organized by referring to the numbered paragraphs in the EAW:

6. b. Project description. The EAW indicates grading activities for roads will be completed in the fall of 2017 and other grading will be completed as lots are sold. Given the many years it has taken similar developments in Afton to sell out, construction over long periods of time would have a continuing negative impact on the community and environment (traffic, erosion, dust, etc.) associated with the construction. Further, the site is currently planted in crops and will no longer have a cover crop on it allowing invasive plants to take hold in the years it will take to sell out the development. Replanting with native grasses and bushes/trees should be required as soon as possible and not left to future homeowners in the development as is proposed in the EAW. See 10.b. and 13.d. below for concerns related to invasive species and erosion associated with this phased construction.

The EAW references buffer strips to mitigate erosion and runoff risk but it is proposed that these strips will be planted by homeowners in the development sometime in the future. Further, the description of buffer plan Appendix B is inadequate. It mentions a strip 60-foot wide but there is no other dimension or specific location described to determine if the strips' size/location would have any beneficial impact on erosion or runoff. In addition, the buffer plan does not mandate more than 12 trees and 8 bushes of any size and native grasses—wholly inadequate to reforest the property or have a substantial impact on erosion or runoff. The developer should be required to install buffer strip plantings immediately as part of early phase construction in sufficient size and quantity and suitable locations to address runoff and erosion.

EAW states that trees 6 dbh or more may be taken from PLCD Lot 19. This must be in error because Lot 19 is all open crop land.

7. Cover types. The EAW states the following before and after cover types related to the project:

	Before (acres)	After (acres)
Wooded/forest	21.9	32.8
Brush/Grassland:	21.9	59.0
Stormwater pond	0	0
Impervious surface	0.4	5.9

The EAW states there is an increase in woods and forest entirely related to the buffer plan attached as B. There is no way to make this calculation. The buffer plan mentions a 60-foot wide buffer strip but provides no other dimension in order to make an acreage calculation. Furthermore, the number of trees/bushes (12 trees and 8 bushes) mandated as part of the buffer plan in Appendix B would be wholly inadequate to suggest this would reforest the area in the acreage shown in the above chart. Lastly, there is no basis to believe this buffer plan will ever occur. The buffer plan as proposed is entirely dependent on homeowners in the development planting this buffer in the future. If the project proposes these increases in valuable cover types, the developer should be required by permit conditions to plant these cover types in sufficient quantity and size immediately as part of early phase construction in 2017 to ensure they are completed.

The EAW references no storm water pond yet the Sketch Plan attached to the EAW shows PLCD Lot 3 has a storm water pond.

The impervious surface calculation is incorrect and inconsistent with other statements in the EAW. The EAW estimates in 6.b that there is approximately 8.3 acres of road yet in section 6.c it says roads are 4090' x 24' equaling about 2.3 acres. The estimate of 8.3 acres of roads in 6.b is also inconsistent with the impervious surface calculation in the "After" condition in section 7. Section 7 says there is only 5.9 acres of impervious surface in the "After" condition far less than the stated 8.3 acres of roads and not taking into account the actual home sites, driveways, etc.

9.a.iii. Landuse. According to the Afton Comprehensive Plan, a large portion of the project is in a Shoreland and Conservation Overlay District and these are not addressed adequately. For example, the EAW does not address the entire Shoreland District except in those areas immediately adjacent to Trout Brook. The Afton Groundwater and Natural Resources Committee has asked the developer several times to show the full Shoreland Overlay District on the Sketch Plan but the developer has refused to do so because he said it was hard to tell the coordinates and it does not correspond to on the ground boundaries. Other developers have figured out a way to show this District on plans and this developer should be required to do so in order for the City to evaluate potential impacts and mitigation measures necessary in this District.

9.c. Landuse. The EAW identifies yard overland sheet flow as a concern and states that vegetative buffer strips to address erosion and rainfall will be planted on Lots 1-10 and 16-17. Yet as highlighted by the community many times before, overland sheet flow drainage during snowmelt and heavy rainfalls currently presents a drainage problem on existing properties to the east of the project site and adjacent to proposed PLCD Lots 18, 19, and 20. These impacted adjacent properties border Odell Avenue and are located at 5650 and 5680 Odell. The developer ignores this issue in the EAW.

Drainage from the proposed Carlson PLCD flows downhill and overland to a low point where it intersects with the boundary line of these adjacent properties at the eastern edge of PLCD Lot 18 and 19. The erosion from this runoff has cut a drainage channel at this intersection as it flows east and the runoff ultimately flows in a large swath between these adjacent properties during snowmelt and rainfall. Rocks have been placed in this channel to try to prevent continuing erosion. See attached map showing

approximate location and pictures showing runoff during a May 2017 rain event. In addition to runoff into this low point, sheet flow and erosion flows down a strip of land owned by Will Carlson and currently used as a farm access road on the southern boundary of 5680 Odell. This runoff ultimately flows onto the property at 5680 Odell. See attached pictures. The proposed development needs to address this drainage problem and present a plan by a qualified engineer to retain its storm water on the project site. At a minimum, special vegetative buffer strips, berms and stormwater ponds should be considered to address erosion and overland sheet flow on the eastern portions of proposed PLCD lots 18, 19 and 20.

The EAW states the buffer strips are to be created by future homeowners so that the developer will have no responsibility to address the erosion and runoff from its site. The developer should be required to plant these strips immediately to address this ongoing problem. The drainage problem will be aggravated if this is not addressed immediately because the project site has always had cover crops on it during the growing season which reduced erosion and runoff. If the site remains unplanted, erosion and runoff onto existing adjacent properties will be increased. Plus, future homeowners should not have the obligation to address what is an upfront developer responsibility.

The project site is located in a highly sensitive area of Afton. It is located in Landscape Unit 28 and 29 identified in the Afton Natural Resources Inventory dated June 2001 (NRI) by Emmons & Oliver. This was not addressed in the EAW. This Landscape Unit 28 is ranked as "High" for rare features potential on Page II-2 of the NRI. The site is also located in an area with many steep slopes, many in excess of 18 percent, and half the site has soil types that have a "severe" erosion hazard ranking according to the USDA soil maps included in EAW Figure 7. It is also adjacent to Trout Brook and wetlands adjacent to Trout Brook, a DNR protected water identified as a candidate for stream restoration for a trout fishery. Several lots along 60th Street directly abut the wetlands adjacent to Trout Brook. Further, much of the property is in an Afton Conservation and Shoreland Overlay District.

Given the unique features of this property as discussed above, and the required 2.5 acres of developable land per lot, the site is unsuitable for the proposed density of twenty 5-acre lots as detailed in the PLCD sketch and inconsistent with Afton's Comprehensive Plan. While the PLCD ordinance on its face may allow this number of homes, each site is overall subject to compliance with the Comprehensive Plan in addition to the PLCD ordinance. The mitigation measures proposed, essentially limited to home-owner planted buffer strips of unknown dimensions and location, are not enough to address the impacts of the project on this sensitive area and the number of lots should be reduced in the most sensitive areas including those with steep slopes, severely erodible soils, etc.

10.b. Geology, soils, topography and land forms. Half the site has soil types that have a "severe" erosion hazard ranking according to the USDA soil maps included in EAW Figure 7. PLCD Lots 3, 4, 10, 13, and 14 appear to be completely within the area identified with a "severe" erosion hazard suggesting they do not have the required 2.5 acres of suitable building area. Development on these fragile soils presents a substantial environmental risk and requires aggressive erosion control measures. This is of particular immediate concern because much of the land has had a cover crop during the growing season in the past. The developer should install a native grass cover crop to minimize erosion as part of early phase construction in fall 2017. See also 9.c. above.

The EAW references a "Lot Buffer" plan in Appendix B that is inadequate. First, it suggests the buffer strip would be 60-foot wide but provides no other dimension or specific location. Second, the plan does

not mandate more than 12 trees and 8 bushes--wholly inadequate to reforest this land or prevent erosion or runoff. Further, the plan says that homeowners will be 'directed to plant' but there is no certainty any of this planting will ever occur unless the developer is mandated to install the plantings as part of early construction in 2017.

11.a.i. Water resources. The EAW identifies an "Intermittent Stream" east of the site as "Streams on or Near the Site" but does not identify its location so it is impossible to tell what stream it is talking about or whether it is in need of protection from the development. The EAW should include a map showing all the referenced water bodies near the site. There is, in fact, a tributary to Trout Brook east of the site flowing under Odell Avenue and ultimately under Trading Post Trail to the main channel of Trout Brook. If this is the intermittent stream being referenced, by DNR designation it should be identified as a Tributary to Trout Brook and eligible for the special protections for trout streams. Trout Brook and this tributary are proposed by the Minnesota Department of Natural Resources (DNR) as a designated trout stream. See Notice of Intent To Adopt Expedited Rules published in the State Register on 22 Aug 2016 (41 SR 203).

11.b.ii. Water resources. See 9.c above

12. Contamination/Hazardous Materials/Wastes. The overapplication/spill of Atrazine has been reported to the MPCA and Minnesota Department of Agriculture. The applicant dismisses this issue in the EAW without a basis for doing so even though there are known health risks associated with Atrazine in soils and groundwater. The EAW discussion shows a basic lack of understanding of how Atrazine reacts in soils and groundwater and the state and federal standards required for testing and cleanup. Atrazine can persist in soils for many years and leach through soils into groundwater. It has been implicated as toxic to mammals interfering with reproduction and development. It has also been identified as a possible carcinogen and an endocrine disruptor. Its use has been banned by the European Union. The owner of the property is the responsible party for testing and cleanup if necessary including the testing of area wells in the path of the groundwater flow.

Releases of Atrazine into soil and groundwater is regulated by the state of Minnesota and may require cleanup and/or monitoring if in excess of health risk limits (HRL) established in state law. The US Environmental Protection Agency has also established maximum contaminant level (MCL) standards for Atrazine in drinking water and levels in excess of federal standards may require cleanup and/or monitoring. See MN Department of Agriculture, Human Health Assessment: Atrazine, Report for the Minnesota Department of Agriculture's Pesticide Registration Review, December 2009.

13.b. Fish, wildlife, plant communities, and sensitive ecological resources (rare features). The EAW does not address the rare features potential of the site as identified in the Afton Natural Resources Inventory dated June 2001 by Emmons & Oliver (NRI). The project site is located in a highly sensitive area of Afton. It is located in Landscape Unit 28 and 29 identified in the Afton NRI. Landscape Unit 28 is rated "High"

for rare features potential on Page II-2 of the NRI. The developer should conduct a survey of the project site and provide that information in the EAW and to the City for it to use in updating the NRI.

13.c. Fish, wildlife, plant communities, and sensitive ecological resources (rare features). The EAW inadequately addresses impacts to wildlife associated with the project. The project site is currently a large parcel of vacant land part of which is farmed. The construction of 20 homes and the proposed construction of roads through the property where there is currently no access and the proposed removal of 30 trees of 6 inch dbh or greater will certainly have a negative impact on wildlife corridors and habitat yet the EAW says the development will have a beneficial impact on wildlife because of some small buffer strips (12 trees and 8 bushes) that may or may not be planted by individual homeowners in the development in the future.

13.d. Fish, wildlife, plant communities, and sensitive ecological resources (rare features). The EAW states that project grading will start in the Fall of 2017 and final construction will occur as lots are sold. Given that similar developments in Afton have taken many years to build out, the property could remain vacant and unmanaged for a long time. Most of the property has been farmed during the growing season. Without a future cover crop, invasive and noxious species such as thistle, garlic mustard, wild parsnip, buckthorn, etc. will germinate and create an ongoing nuisance for the adjacent community that has made concerted efforts to control these species. The developer should be required to immediately plant a cover crop of native species on all former cultivated land on the site to prevent invasive/noxious species from taking hold. Further, without a cover crop, the "severely" erodible soils at the site will continue to erode.

16. Air. The owner of the project site owns an unpermitted 16.5-foot farm access road between two existing properties contiguous to the eastern boundary of PLCD Lot 19. The owner has previously illegally cleared land on these adjacent properties he does not own to widen this access to over 25 feet in certain areas. Any use of this illegal farm access road during construction would have a substantial negative impact on these adjacent properties from vehicle emissions, dust, odor and noise. The developer should be prohibited from using this illegal road for any purpose during construction to avoid these impacts.

17. Noise. See 16 above.

18.b Transportation. The EAW wrongly concludes there would be no measurable effect on transportation related issues. The EAW states that the road has been modified to meet MNDOT standards but the road must also meet American Association of State Highway and Transportation Officials (AASHTO) standards. As currently configured, the road can not meet intersection sightline standards among other requirements.

The proposed road access point for the PLCD is one of the most dangerous existing road areas in Afton given a combination of reduced site lines, sharp curves, steep grade, several high adjacent road embankments, inadequate road width, and gravel road surface. Without significant modifications, traffic controls and removal of large hillsides, the proposed PLCD road access point would present substantial safety hazards. Further, access at this location will result in 200 car trips per day over the highest quality area of Trout Brook in the development. An access farther west on 60th at or near proposed PLCD Lots 1 and 2 is a better alternative from a safety and environmental standpoint.

Preliminary calculations indicate that the PLCD would add 200 car trips per day to a road already inadequate. While there is no mandatory requirement that a transportation study be conducted, the City of Afton has the discretion to order such a study if warranted. A study is warranted in this case to analyze and impose mitigation measures to address safety issues at the PLCD road access point and to address the safer alternative access point west on 60th Street at proposed PLCD Lot 1 or 2. The burden of presenting a safe access road falls on the developer. The community should not be burdened with an unsafe access road because an owner/developer has not purchased land with good access especially when the owner/developer has safer alternatives available even though they may be more expensive.

19 a. Cumulative potential effects. The developer proposes to phase his construction as lots are sold. Because of the time it has taken to build out other similar developments in Afton, it is likely this project will be under construction for many years. Every time construction begins anew, the negative environmental impacts discussed above would continue resulting in negative cumulative effects over the years. At a minimum, the developer should address drainage and erosion issues during the early construction phase in 2017 as part of a plan prepared by a qualified engineer by planting native plant cover crops, installing vegetative buffers, berms and storm water retention basins, and proceeding with the woodland planting plan of sufficient size and quantity.

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DEPARTMENT OF NATURAL RESOURCES

Minnesota Department of Natural Resources
Ecological and Water Resource
1200 Warner Road
St. Paul, MN 55106

May 24, 2017

Transmitted Electronically

Ronald Moorse
City Administrator
3033 St. Croix Trail S
Afton, MN 55001

Re: Afton Creek Preserve EAW

Dear Ronald Moorse,

The Minnesota Department of Natural Resources (DNR) has reviewed the Environmental Assessment Worksheet (EAW) for the Afton Creek Preserve residential development located in Afton, MN. We offer the following comments for your consideration.

Land Use - Page 6 (Question 9.b.):

- The current placement of the access road into the development is located at the southeast corner of the property, which avoids the need to construct a crossing over Trout Brook. If the road into the development were located elsewhere along 60th Street South, construction of a road crossing over Trout Brook would be required, potentially impacting the stream itself and associated adjacent wetland areas, including areas where groundwater recharges the stream. Groundwater is an important source of cold water to streams like Trout Brook that support coldwater fish species (i.e. trout).
- Provide a narrative to justify the statement made that this development is in concert with Afton's comprehensive plan and growth plan.

Water Resources - Page 8 (Question 11.a.ii.):

- In this section, note whether the woodland area located adjacent to Trout Brook in the open space conservation easement and Lots 3 and 4 was examined for springs and if any springs were identified. Include a narrative in this section describing the potential for increased groundwater flow at this location due to topography and proximity to the water table. Wood land areas like this, with steeper topography draining toward a stream, may have springs where groundwater is coming to the surface. Even if there is not surface water in the form of springs, the likelihood is high that this area has shallow groundwater that is migrating toward Trout Brook and which provides groundwater recharge to the stream.
- In agricultural areas that have been farmed for 160 years, old wells are often found that no one knew existed. If any unknown wells are found on site, these must be sealed in accordance with the regulations of the Minnesota Department of Health.

Water Resources – Page 8 (Question 11.b.ii.)

- Show on a map where the vegetative buffer strips will be located on Lots 1 – 10 and Lots 16 – 17.

Water Resources – Page 9 (Question 11.b.iii.)

- Please note that any dewatering of volumes that exceed 10,000 gallons per day, or one million gallons per year need to be approved by a DNR Water Appropriation Permit. This includes dewatering for grading, installing footings for structures, and to install pipes for sanitary systems. The use of more than 10,000 gallons of water per day for watering trees, grass, and landscaping using watering trucks needs approval under a DNR Water Appropriation Permit as well. A Water Appropriation Permit may be applied for online using the following website: <http://www.dnr.state.mn.us/mpars/>
- Lot sizes in this development are approximately 5 acres. During drought, the irrigation of 1.5 acres of landscaping will use more than 1 million gallons of water per year. The new homes should be designed to minimize irrigated landscaping to avoid the need to obtain a DNR Water Appropriation Permit.

Fish, Wildlife, Plant Communities, and Sensitive Ecological Resources (Rare Features) – Page 13 (Question 13.c.):

- Provide a more detailed explanation of how the buffer plan will assist with onsite erosion and sedimentation created by development. Describe how the buffer will enhance wildlife habitat. Explain what types of invasive species management will be done on disturbed areas and what plant communities will be located in these disturbed areas post-development. Explain what specific habitat enhancement will be done to protect state listed species during construction.

Figure 3 – Site Sketch - Page 21:

- The shoreland district boundary shown on the concept plan should be 300 feet wide on both sides of Trout Brook (the width of shoreland districts for rivers and streams), not 1,000 feet wide.
- The conservancy overlay boundary, which designates sensitive areas within Afton, is shown as approximate. Adjust this boundary to reflect the terrain and resources on this specific site.
- There are sensitive areas covering much of Lots 3 and 4 (wooded areas and steep slopes). This woodland area is directly adjacent to Trout Brook and likely contains springs that supply cold groundwater to the stream. DNR recommends inclusion of these sensitive areas into the open space conservation easement to protect this habitat and source of groundwater to the stream.

Appendix B – Lot Buffer Plan

- The buffer plan is not complete and needs to include a narrative and maps that explain the details of the plan. Why are individual landowners responsible for planting buffers rather than the developer? Wouldn't it make more sense to get the buffers established early rather than at an unknown point in the future when lots are sold? How will the buffers be monitored over time to ensure that they become established? Will there be a buffer easement that keeps the buffers in place long-term and prevents encroachment into the buffer areas?

Thank you for the consideration of our comments.

Sincerely,

/s/ Rebecca Horton

CC: Jen Sorenson, Area Hydrologist

Joe Richter, Appropriations Hydrologist



SOUTH WASHINGTON
WATERSHED DISTRICT

May 22, 2017

VIA EMAIL

Mr. Ron Moorse
Administrator
3033 St. Croix Trail S
Afton, MN 55001

RE: Afton Creek Preserve EAW

Dear Mr. Moorse:

I am writing in regards to the Environmental Assessment Worksheet prepared for the Afton Creek Preserve project. The EAW as prepared is generally accurate and complete. Further, we would agree that there is low likelihood for adverse environmental impact resulting from the project and that further investigation through an Environmental Impact Statement is not necessary.

It is our hope that this effort serves as a model for future developments in Afton and the surrounding communities in southern Washington County. The proposed project will protect and improve not only the water quality of Trout Brook, but the surrounding terrestrial habitat as well. The City of Afton is to be commended for the development and promotion of its Preservation and Land Conservation Development ordinance. We greatly appreciate the efforts of the developer and City to protect Trout Brook by locating the easement in the areas most critical for protection of the stream. To maintain the habitat and protection benefits of the proposed easement, we strongly discourage development of any infrastructure within its currently identified boundaries.

If you have questions or need additional information please contact me at 651-714-3714 or jloomis@ci.woodbury.mn.us.

Sincerely,
South Washington Watershed District

A handwritten signature in cursive script that reads "John Loomis".

John Loomis
Water Resources Program Manager

Cc: Joe Bush/J.P. Bush Homes

May 17, 2017

Ronald Morse, City Administrator
City of Afton
3033 St. Croix Trail S
Afton, MN 55001

RECEIVED
MAY 23 2017
CITY OF AFTON

RE: City of Afton Environmental Assessment Worksheet (EAW) – Afton Creek Preserve
Metropolitan Council Review No. 21714-1
Metropolitan Council District 12

Dear Mr. Morse:

The Metropolitan Council received an EAW for a proposed residential project on April 17, 2017. The EAW is for a proposed residential cluster (20) lot single-family development on 218.6 acres with 109.7 acres of conservation easement protection for Trout Brook. The development will have individual wells and septic systems, and special vegetative buffers protecting steep slopes. The development site was previously used for farming, pasture, hay land and forest land.

The proposed project area is zoned Agriculture, along with Shoreland Management areas and a Conservancy Overlay. The City's 2030 Comprehensive Plan Current Land Use Map identifies this area as including existing land uses such as deciduous tree cover, cultivated, pasture, grassland, residential, bluff areas, streams and wetlands. The City's 2030 Future Land Use Map guides this area as Agriculture which allows a maximum density of 4 units per 40 acres.

Council staff has conducted a review of this EAW to determine its adequacy and accuracy in addressing regional concerns and the potential for significant environmental impact. The staff review finds that the EAW is complete and accurate with respect to regional concerns and does not raise issues of consistency with Council policies. The following section offers advisory comments for the City's consideration.

Item 13 – Fish, wildlife, plant communities, and sensitive ecological resources (rare features)
(Jim Larsen, 651-602-1159)

The EAW states that the proposed 60-foot vegetative “backyard” lot buffers will protect steep slope areas (identified as “bluff areas of over 18% slopes” on page 12, and “steep slope areas” of unspecified slope elsewhere in the document) against erosion, and increase wooded/forest and brush/grassland areas on lots within the development. Appendix B is referenced for plans of the buffer program, but it is not clear from the information provided, if all lots or only a portion will contain 60-foot buffer protection areas, precisely where the boundaries of the buffer will begin, and what level of preservation will be extended to site amenities “behind” the buffer. It appears from the Council's GIS database slope overlay information, that the only proposed lots containing existing mapped slopes in excess of 18% are lots 3 and 4 in the southeast corner (lot 3 contains an existing home which is to remain), the very north edge of lots 15 and 16 in the northeast portion of the site, and a few isolated areas within the proposed 100-acre open space conservation easement area in the northwest corner of the site.

Ronald Morse
May 17, 2017
Page 2

While we agree that avoiding impacts to steep slope areas on the site by application of a protection buffer to those areas will be beneficial, Council staff is also concerned about protection of areas within proposed lots to be developed that are dominated by mature native oak woodlands. The woodlands have been mapped by the Council and Minnesota Department of Natural Resources in their Natural Resources Inventory/Assessment program as supporting native red and white oak and sugar maple communities of "moderate" assessed quality. Large portions of lots 10 through 14 along the northern site boundary – in some cases, more than half of each lot's platted area, and smaller portions of lots 15 and 16, consist of these mature woodlands. We recommend these woodland areas be specifically protected from impacts by future land owners within the development, either by redrawing of proposed lot lines to include (more or all of) the wooded areas within the proposed development's conservation easement area, or by affording them a similar level of protection as provided by the conservation easement from future impacts in some fashion.

While we understand the importance of and mechanism by which the stream channel areas within the proposed 100-acre open space conservation easement area will be protected, we do not have a similarly clear understanding of precisely what protection mechanisms will be utilized with the 60-foot buffers to protect natural resource woodland stands behind those buffers that will be located on privately held land.

This concludes the Council's review of the EAW. The Council will not take formal action on the EAW. If you have any questions or need further information, please contact Corrin Wendell, Principal Reviewer, at 651-602-1832.

Sincerely,

 for:
LisaBeth Barajas, Manager
Local Planning Assistance

CC: Steve O'Brien, MHFA
Tod Sherman, Development Reviews Coordinator, MnDOT - Metro Division
Harry Melander, Metropolitan Council District 12
Corrin Wendell, Sector Representative/Principal Reviewer
Raya Esmaili, Reviews Coordinator



Minnesota Pollution Control Agency

520 Lafayette Road North | St. Paul, Minnesota 55155-4194 | 651-296-6300

800-657-3864 | Use your preferred relay service | info.pca@state.mn.us | Equal Opportunity Employer

May 17, 2017

Mr. Ronald Moorse, Administrator
City of Afton
3033 St. Croix Trail South
Afton, MN 55001

Re: Afton Creek Preserve Environmental Assessment Worksheet

Dear Mr. Moorse:

Thank you for the opportunity to review and comment on the Environmental Assessment Worksheet (EAW) for the Afton Creek Preserve project (Project) located in the city of Afton, Washington County, Minnesota. The Project consists of an approximately 100-acre residential development. Regarding matters for which the Minnesota Pollution Control Agency (MPCA) has regulatory responsibility and other interests, the MPCA staff has the following comments for your consideration.

Low Impact Design

The MPCA advocates the use of Low Impact Design (LID) practices to aid in the minimization of stormwater impacts. LID is a stormwater management approach and site-design technique that emphasizes water infiltration, values water as a resource, and promotes the use of natural systems to treat water runoff. Examples include:

- Special ditches, arranged in a series, that soak up more water
- Vegetated filter strips at the edges of paved surfaces
- Trees or swales between rows of cars
- Residential or commercial rain gardens designed to capture and soak in stormwater
- Porous pavers, concrete, and asphalt for sidewalks and parking lots
- Narrower streets
- Rain barrels and cisterns
- Green roofs

LID concepts may be found in the [State of Minnesota Stormwater Manual](#) dated November 2005 located on the MPCA website at: <http://www.pca.state.mn.us/water/stormwater/stormwater-manual.html>.

In addition, the MPCA LID webpage provides a description and examples of LID features such as permeable pavement, rain gardens, and green roofs. Links to other resources on LID are available as well. The website is located at: <https://www.pca.state.mn.us/water/stormwater-management-low-impact-development-and-green-infrastructure>.

Mr. Ronald Moorse
Page 2
May 17, 2017

We appreciate the opportunity to review this Project. Please provide your specific responses to our comments and notice of decision on the need for an Environmental Impact Statement. Please be aware that this letter does not constitute approval by the MPCA of any or all elements of the Project for the purpose of pending or future permit action(s) by the MPCA. Ultimately, it is the responsibility of the Project proposer to secure any required permits and to comply with any requisite permit conditions. If you have any questions concerning our review of this EAW, please contact me at 651-757-2508.

Sincerely,



Karen Kromar
Planner Principal
Environmental Review Unit
Resource Management and Assistance Division

KK:bt

cc: Dan Card, MPCA, St. Paul
Teresa McDill, MPCA, St. Paul

Carlson PLCD feedback from Susan Winsor, NRGW committee

Concerns:

***Fragility:** A large share of proposed lots lie in Conservancy Overlay District (see Sec. 12-137) and Shoreland Management Areas. Afton Sec 12-137 says “...*the Conservancy overlay district’s purpose is to manage areas unsuitable for development due to wet soils, steep slopes, ..unique areas of natural and biological characteristics...scenic views and other physical features of unique natural and biological characteristics in need of proper land use management. Such areas shall include the following:*

**Elements of local hydrologic system in need of protection and preservation.”* (My concerns are the steep slopes and the trout stream).

***Water quality:** Lake St. Croix (St Croix River) is listed on the Federal Impaired Waters List for excess phosphorus. (See <https://www.pca.state.mn.us/sites/default/files/wq-iw6-04e.pdf>). The Mn PCA calls for a 27% reduction in phosphorus contributions (loading). The steep slopes on the Eastern and Southern part of the Carlson proposed PLCD parcels are a concern because sediment (from erosion) carries phosphorus, which creates algae blooms beyond certain thresholds (stream and St. Croix River both a concern.) Stream erosion carrying phosphorus does not support a 27% reduction in St. Croix River phosphorus loading. Also, the trout stream is already impaired. (see PCA Assessment unit 82-0001-00). The section has a PCA TMDL plan for nutrient/eutrophication biological indicators.

**Sec. 12:46: 5. “Lake or stream frontage lots. All lots having frontage on a water body or lying within a Shoreland Management Area (part of this development) shall be subject to the regulations of the Shoreland Management ordinance, Article III of this chapter.” ...” All structures shall be set back a minimum of 20 ft. from the crest of all slopes exceeding 18% as determined by Zoning Administrator.:*

...Sec 12-1329 B. “Any plat proposed in a Shoreland Management District must have approval of the MN DNR...and the watershed district.”

**Carlson lots 1, 2, 3’s drainage is to the North, toward the trout stream. This trout stream is not only ecologically valuable in and of itself, but feeding into the St. Croix River to the East, a nationally designated Wild and Scenic River and does not currently meet federal water quality standards. The Minnesota PCA designates Lake St. Croix and the river to its south (that includes the part East of this development) as impaired.*

Table 49 of the PCA report below finds that the trout brook (see unnamed) exceed federal *e. coli* standards and is PCA-designated as “Outstanding Resource Value Water,” connoting high recreational and scenic value. (See <https://www.pca.state.mn.us/sites/default/files/wq-s6-48i.pdf>)(two unnamed creeks).

South Washington Watershed District (SWWD), the local watershed, says in its 2016 management plan: “*Excess nutrients in stormwater overwhelmingly drive water quality degradation in the SWWD. The source of those nutrients in SWWD is erosion.*”

-- SWWD Management Plan, page 10

Reference: <http://www.co.chisago.mn.us/DocumentCenter/View/4314>

Afton code 12:216 and 217 re slopes.

*Under LAND USE (Afton code), section D. "*Within the Lower St. Croix River Bluffland and Shoreland Management District, no slopes of 12% or greater shall be disturbed (Section 12-70s).*"

Recommendations:

Superimpose the Conservancy Overlay District and the Shoreland District on this plat in order to fine tune these recommendations below, in order to reduce erosion and stream/river contamination:

*Remove Lots 1, 2, and 3 due to concerns about erosion into trout stream and river nutrient contamination. These appear to lie in the Conservancy Overlay District, and in part, in the Shoreland District.

*Convert Southwest corner of plat, South of stream, to Afton parkland as parkland dedication fee. Append any land that exceeds the 7.5% of land value stipulation to the Open Space Conservation Easement.

*Lots 4 & 5: Add parts with slopes above 13% to the 10-acre adjacent Open Space immediately to the West, and the remainder comprises one lot instead of two, if eligible per Afton zoning laws. These appear to lie in the Conservancy Overlay District, and in part, in the Shoreland District.

*Lots 9 and 10: Append to adjacent Open Space Conservation Easement for reasons of slopes above 13% grade.

*Lots 14, 15 and 16: Add those lot portions with slopes exceeding 13% to the adjacent Open Space to the North. Remaining portion comprises one lot, or whatever the remaining less steep landscape represents.

*Run plat past local watershed and Minn. DNR (Shoreland District part of it) for feedback on lot placement relative to slopes and trout stream.

*The revised plat map, after doing the above, is subject to review by MN DNR per Afton code pertaining to Shoreland Management District (Sec 12-1329) and relevant watershed district, especially relevant to concerns about erosion, slopes and trout stream integrity.

City of Afton

Natural Resources and Groundwater Committee (NRGC)

Tuesday, April 4, 2017 *meeting minutes*

1. **Call to Order** – 5:07 Jack calling to order – Chair for May tonight.

2. **Roll Call**

Susan Winsor	x	May Bend		Mark Have	x
Jack Kollmer	x	Annie Perkins	x	Keith Hoffmann	x
Bill Palmquist	x	Bake Bakker	x	Perry Eggers	x

3. **Approval of Agenda** – Jack has item to add to 5E, need to add 5E1. Bake moves to accept to approve as amended. Perry 2nd motion. Voted and approved.

4. **Approval of Minutes**

- a. Meeting minutes from March 7, 2017. Susan had one question on EAW, going to 30 external agencies. Yes, Joe confirmed and explained how this process goes. No other comments to meeting minutes. Susan motion to accept; Bake 2nd. No discussion. All in favor. Approved minutes.

5. **Business:**

a. **Will Carlson Sketch Plan Application for a PLCD Subdivision** of 2018 acres on 60th Street West of Trading Post Trail.

- i. Discussion – Review Bake’s proposed lot lines away from steep slopes and trout stream. Shifting SW lots 1 and 2 to the East so that the NW corner of lot 1 doesn’t directly abut the creek. Also, proposed lot consolidation of lots 3 and 4 into one lot and pull boundary line away from steep bank and creek. Also, lots 13 and 14 combined into one lot, again to move away from steep banks. Leave remaining area to the Open Space. See Bake’s revised preliminary sketch plan submitted prior to April 4, 2017 meeting.
- ii. Joe commented – the required governing ordinances – all lots meets all those city ordinances. Bake replied not understanding why we wouldn’t make these moves due to high sensitivity areas. Joe not opposed to shifting lots, but doesn’t want to consolidate any lots. Joe says consolidating those lots wouldn’t make any differences.
- iii. Susan – agrees with Bake’s proposals. Stating it supports comp plan – read from page 19 – “protect and preserve steep slopes.....” These proposed changes speak to the spirit of what’s noted in comp plan. These proposals take into consideration the outlined goals within the comp plan. Citing the DNR concern of protection of groundwater critical to the water quality of the stream. Cites 47% of the soils are subject to erosion vulnerability. Joe – rebutted, states soil conditions are 100 fold more impacted by current ag practices. States his proposed lots will be less of an impact than the current condition.

- iv. Annie asked what % of proposed lots are currently in ag practices. Joe not sure.
- v. Susan questioned increase in impermeable – 15% increase with these slopes is substantial. And a 3x increase in lawn area. Joe states there will be very little sod on these lots vs. deep rooted prairie grasses as noted in future covenants. Joe wants to model Cloverdale Farms - east of Washington County Fairgrounds – which includes regular burning and native plantings.
- vi. Keith asked how covenants are enforced. Joe states enforced by law. Bake clarifies that first line is HOA, than the City.
- vii. Mark asked about runoff – Joe states this development should include curb and gutter. Asked the average flow for catch basin? Joe not sure. Engineers will know. 100 year maximum rainfall.
- viii. Perry – states that he feels 70% of proposed lots are currently being tilled.
- ix. Jack reminding us of the scope of NRGW committee regarding the preliminary sketch. States the EAW is generic at this time due to the sketch plan being preliminary. Jack suggesting we incorporate all neighborhood’s comments moving forward. Joe stated meeting scheduled this Friday between neighbors and developer regarding their comments. Regarding the comments of EAW – the City Engineer. Jack wants to recommend Planning Commission that we reject preliminary sketch plan.
- x. Annie suggested we recommend the EAW address all neighborhood concerns and adopt Bake’s proposed revised sketch plan.
- xi. Bake clarifying that we want clear recommendations for Planning Committee. Bake clarifying that covenants address NRGW preview.
- xii. Ron adding clarifying that we should give more specifics in potential recommendations. Protection of steep slopes, storm water and erosion management, trout stream protection.
- xiii. Keith – suggests we give an objective list of NRGW checklist/concerns. This would be a non-emotional bullet list of top concerns
- xiv. Susan starting a motion – stating the need to change from 100 year rainfall standard to higher year (200 or 500) due to climate change. Also wants real flowrate levels.
- xv. Mark shares concerns with increase towards 500 year floods to better determine flowrate.
- xvi. Ron – part of the role of our recommendation is to help guide the developer as to next steps. NRGW recommendations need to be specific such that it’s clear if/when the developer addresses those concerns/recommendations.
- xvii. Perry – South Washington County Watershed is considering changing this from a waterway (requires 100’ from stream) to a watershed (1,000’).
- xviii. Annie suggested we make an attempt at bullet point list of recommendations for Planning Commission. Bake to the whiteboard:
 - 1. Bluff line protection and setbacks
 - 2. Stream protection and setbacks

3. Groundwater recharge related to the springs supporting trout stream (highlighted as paramount concern by Jen at DNR).
 4. On-site storm water management
 - a. Rainfall design standard – modify up to 200-500 year flood
 - b. Release rate (flow)
 - c. Quality
 5. Septic design
 6. Consolidation of neighbor and committee comments (key issues and themes).
 7. Careful attention and guidance given to future covenants – buffers for stream management, open space and woodland management, evasive species and storm water management and maintenance, lawn restriction, septic system maintenance review, HOA organization/funding/capital reserve, and fertilizer/herbicide restrictions.
- xix. **Annie made a motion** recommending the Planning Commission consider Bake's revised sketch plan shifting lots 1 and 2, and including other revisions as noted, such as consolidating lots as stated above in **5.a.1** (down to 18 lots), and as illustrated in Bake's submitted revised sketch plan (also as noted above). **Additionally included in motion:** Planning Commission be diligent in considering **xviii** concerns listed above, **as well as addressing** 1) Feb. 3, 2017 Neighborhood letter conditions for approval: #1-25; 2) March 29, 2017 Neighborhood response letter to E.A.W; 3) Annie's previously submitted comments; 4) Susan's previously submitted comments. Perry seconded the motion. Susan made a recommendation for an amendment to have Bake and Jack distill items in Neighborhood letters identifying themes for the NRGW to review at next month's committee meeting. Discussion included Annie suggesting we follow up with that exercise as an additional submittal to tonight's recommendation. Jack said it can't go that way and either the amendment is accepted or not. It was voted to move forward without amendment so not to delay another month or longer. Motion passed 4 to 3 - Bake, Susan and Jack (*I believe*) opposed.
- b. **Development of a Template** for the Committee's Review of Future Major Subdivisions and Particularly PLCD's – Bake found and will forward documents for template. Bake, Keith, Mark and Annie on sub-committee.
 - c. **Well Testing Update** – Keith hold off until fall due to construction and that Kim is gone. Logistically speaking could be difficult to conduct test right now. Mark suggested it's important to continue testing this spring, with the committee members working with the county regarding testing as the City is currently short-staffed.
 - d. **Update on Council and Planning Commission Business** – Council Member Palmquist – City Council approved MIDS to be approved in ordinances. Adopted what most watersheds have adopted. Approved bond issues for roads and going ahead with trail. Suggests checklist/template we're working on is super valuable to keep our NRGW

within our scope. We must operate within current rules. We get easily lost in the details. The Planning Commission is very diligent in their work. Working on staffing – it's taking longer than planned. For checklist – ideally, Planning Commission would like to see the covenants completely in order prior to NRGW committee passing recommendations along to Planning Commission.

- e. **Natural Resources and Groundwater Management Organizations Updates** – Valley Branch Watershed, Mark Have willing to continue to serve. MSCWMO is Annie currently and will continue to serve. South Washington Watershed District was Jill so it's open. Jack suggests Perry fill that role. No comments. Keith still keeping his and Susan still keeping her role. Accept Bake and May for 2017.
 - f. **Scheduling of a Joint Work Session with the City Council** – will be part of next month's NRGW meeting. If any suggestions for 2017 work forward to Jack.
6. **Adjourn** – Keith motion to adjourn. Perry seconds. All approve to adjourn.

Will Carlson Sketch Plan for a Preservation and Land Conservation Development Subdivision for 2018 acres of Land Located on 60th Street West of Trading Post Trail.

Feedback submitted by Annie Perkins, member Natural Resources and Groundwater Committee Member

1.3.2017

- Background/relevant context: per *Afton Natural Resources Inventory Final Report 2001* (pg. II-2) the PLCD, encompassing L28 and L29 of said report (see attached "Land Unit map"), has landscape rankings as follows:
 - **Ecological Ranking** - moderate /moderate
 - **Wildlife Habitat Rank** - moderate/moderate
 - **Rare Features Potential** - high(L28) /moderate (L29). Noteworthy Features:
 - L28 - "Interesting landscape with group of bedrock knobs containing prairie remnants. Moderate quality northern hardwood forest and mesic oak forest. This landscape unit encompasses the headwaters of trout Brook."
 - L29 - "Large area of moderate quality mesic oak forests. Good opportunity to engage local residents in stewardship activities."
 - **NOTE:** *criteria for a "high" ranking of Rare Features Potential is as follows: Documented endangered species and/or natural communities within site boundaries. Criteria for a "moderate" ranking of Rare Features Potential is as follows: Documented endangered species and/or natural communities adjacent to site -high potential for endangered species to be present on site due to good quality habitat (pg. IV-3).*
 - Review Table II.2 Major Management Issues - L28 and L29 have majority level of concern ranked at top two levels (medium and high). Report back with plan to address these sensitivities.
 - Review Table II.3.Stewardship Strategies outlined for L28 and L29. Report back with plan addressing these stewardship strategies.
 - L28 is listed under Table II-4 Priority Resource under "Key Natural Resources Management Recommendations" due to its ranking of highest quality/most unique landscape units within the City. Recommended action is as follows:
 - Headwaters of Trout Brook 1. Group of bedrock knobs contains prairie remnants that offer good restoration potential. Further survey should be conducted to determine management approach. 2. Evaluate headwaters pond (flood retention pond) to determine thermal impacts to brown trout survival/reproduction. If significant thermal impacts are shown to exist, work with landowner to remove structure, restore seepage wetlands and reestablish thermal/hydrologic regime to Trout Brook.
 - Provide the City with plan addressing above stated concerns.
- For reasons stated above, an Environmental Impact study of the proposed development needs to be conducted with the above report in mind, to help identify areas of concern (potential negative impact to Trout Brook and regionally significant ecological areas - terrestrial and wetlands). Additional considerations of existing steep slopes to be addressed as well. It is recommended that said impact study be conducted by reputable third party and presented to NRGW committee for review.
- Inherently, a PLCD is designed to "preserve natural resources of the site and to preserve wildlife habitat and corridors". With that in mind, all southern lots currently impede this directive.

Furthermore, a Conditional Use Permit will be required for PLCD; the CUP will be issued only if the PLCD abides by the Comprehensive Plan as well as provides for the preservation of the land's unique natural amenities (see Afton Natural Resource Inventory Final Report). Therefore, the shifting of lots, to adhere to existing PLCD language, is advised.

- Possible alternate plan options, in consideration of Afton's Natural Resources Inventory Report detailed above, as well as consideration of agreed upon Environmental Impact study, would be to extend the access road, moving the Cul de sac further west, shifting lots to northern edge of property (eliminating northern most east/west conservation sliver), and relocating Lots 1, 2, 3, 4 and 5 to the northwest section of property. The "Open Space Conservation Easement" would then shift south, abutting 60th Street. The proposed 10 acre Open Space located to the east of the Exception section, would then likely increase to 20 acres (replacing current Lots 4 and 5) and abut the access road.
 1. This alternative proposal addresses above stated concerns thereby avoiding disturbance to sensitive areas around the Trout Brook headwaters.
 2. Additionally, the preservation of land immediately adjacent to Trout Brook is imperative in ensuring adherence to Afton's Comprehensive Plan.
 3. Lastly, retaining access to Trout Brook allows for potential stewardship strategies involving the engagement of local residents as recommended in Afton Natural Resources Inventory Report as well as in Afton's Comprehensive Plan.
- Furthermore, this alternate proposal addresses Agricultural Zoning using a PLCD which states: "The City intends to provide more intensive land use planning throughout this zone so as to coordinate and link the preservation areas for maximum benefit and minimal impact to the character of the community." pg. 22, 2008 Amended Comprehensive Plan.
- Finally, the current PLCD lacks consideration for the City's Park Dedication ordinance. Leveraging this requirement in accordance to the language outlined in the ordinance, assigns land area in addition to and not in lieu of already designated conservation easement. Additionally, dedication of land under said ordinance aligns with the intent of Afton's Environmental Resources Plan as outlined in the City's Comprehensive Plan. Per its language, and the calculation of land value, the land dedication could likely equate to that of one existing 5 acre lot. The parcel of land, meeting this requirement, dedicated to the City, should strategically fit into the larger plan for preservation of Afton's natural resources. Therefore, it's recommended that this parcel be accessible from 60th and abut the Open Space Conservation Easement.

Meeting Notes

Afton Parks Committee Meeting

May 24, 2017

Committee Attendees: Karen Weiss, Nathan Shaw, Rick Pung, Stand Ross, Ken Johnson, Lynn Kaye, Steve Dorgan

Other Attendees: Mary McConnell and Patrick Leigh – Odell Road
Joe Bush, JD Bush Homes

Business:

1. Review Comments regarding 60th and Trading Post PLCD project
 - The committee reviewed the revised concept plans to the proposed subdivision. Joe Bush explained the changes from the last time the committee saw the plans in January 2017. The committee expressed interest in maintaining public access to the open space areas. Additionally, the committee may reserve some land for future use.
 - Motion made by Weiss, 1st by Pung and 2nd by Shaw: *"Based on the current development plan presented, the Committee recommends dedication of limited land to the City as a park for the purpose of future use and the balance as a park dedication fee. This assumes the developer will provide public access at the end of the cul-de-sac and along 60th street to the open space areas. Access points will have infrastructure, such as benches, off street parking off 60th and natural informational signage."* Approved Unanimously by the Committee

2. Update on Town Square Park restroom project – schedule, budget, etc.
 - Karen updated the committee on the restroom project, schedule and budget. She also went through some of the design and specifications. Karen is working through the contracts with Ron and the City attorney. Goal is to have the contracts finalized shortly for a post July 4th start.
 - It was noted the sanitary hook-up to the park building was located at the far SE corner of the park. Part of the Committee met on site after the meeting to review. Karen will meet with the excavator to confirm the location and what options there are to extend based on the run.
 - An aerial site plan is needed for submission of the permit. Steve agreed to draft up a dimensional plan of the building on the site.

3. Park Donation Guide
 - A copy of the current donation guide was passed around the committee. It was noted the Committee will be soliciting in-kind and cash donations for the restroom project. A bench and bulletin board were identified as possible donation items. Nathan will track down a sample bulletin board and Steve will draft an article for the July city newsletter updating on the park project and soliciting donations.

4. Review Parks and Open Space Plan section of the Comp Plan
 - The Committee agreed to leave the language as is.

5. Park Signage Package
 - This topic was deferred to the next Parks Committee meeting

To: Members of the Afton Planning Commission and City Council
From: Randy and Kathy Graham – 5912 Trading Post Trail
Date: May 29, 2017
Re: Potential Graham Easement for Carlson Development

We would like to make members of the Planning Commission and City Council aware that Joe Bush, the developer for the proposed Carlson property development has approached us about purchasing easement rights on the south end of our property – where 60th Street meets Trading Post Trail. The easement would allow the developer to improve sightlines along 60th Street which would be important to accomplish if an access road is built to intersect 60th Street just west of the 60th Street – Trading Post corner.

The sight-line project, as explained to us by Mr. Bush, would entail the removal of all vegetation and the excavation of soil to reduce the height of the embankment starting at the corner and going north on Trading Post for a certain distance. (The developer has placed survey stakes on our property to show the scope of the project.) This plan would definitely improve some of the safety deficiencies inherent in building a new intersection at this location, but from our point of view and the point of view of many who live in this neighborhood, the situation would be far from ideal from a safety standpoint due to the topography and the increased traffic. In addition, the plan would remove a large old oak from the southern edge of our property, as well as some smaller oaks and some aspen. And it would permanently alter some geographic features and destroy the rural ambience of what is now a very rustic part of Afton.

An alternate plan has been advanced for accessing the new development by running the access road southwest from the proposed western cul-de-sac, crossing Trout Brook and then intersecting 60th Street at a point much further west than the current proposed intersection. There would be no sight-line or safety issues with this intersection and it is the proposal that we, as neighbors to this project, would prefer.

This proposed plan would without a doubt be more expensive than the current plan, and Mr. Bush does not favor it. This plan, would also potentially be more impactful on Trout Brook. (The strongest statement the DNR has regarding this in its EAW comments is that a bridge could be “potentially impacting the stream and associated adjacent wetlands.”) However, roads *have* crossed streams in other projects at other locations and have been designed in such a way that there has been little to no negative impact on the traversed stream. As a matter of fact, Mr. Bush described to us one such project in Lake Elmo that he was involved in where just that was accomplished.

Ultimately, the Planning Commission will have to decide to recommend either the intersection that may negatively impact Trout Brook or the intersection that may negatively impact public safety, or some other, yet to be explored, option. Should the City Council ultimately decide in favor of guarding Trout Brook from potential impact at the expense of public safety, we will, in the interest of making an unsafe situation as safe as possible, be willing to negotiate a possible easement with Mr. Bush at that time.



J.P. Bush
H O M E S

Supplementary Narrative Document

May 31, 2017

Supplementary Narrative Document to City of Afton Planning Commission review narrative.

Property: 14220 60th St S Afton MN 55001
Will Carlson owned 218.6 Acres

Usage: Previously operated under Agriculture Zoning.
Request to Use Ordinance Article XII Sec. 12-2371
PRESERVATION AND LAND CONSERVATION DEVELOPMENTS

Proposer: Will Carlson, Land Owner.
JP Bush Homes, Developer.

The Developer in addition to original narrative adds the following information.

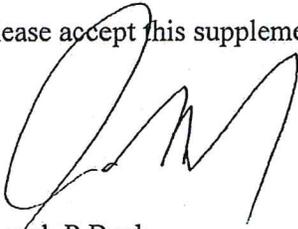
The Developer recently had a meeting with the City of Afton Parks Committee on May 24. It is the Developers interpretation by Parks Committee motion that public access to the conservation area of our proposed PLCD is desired. I am proposing two public access points. A paved parking area on 60th street and a walkway to overlook veranda. Secondly, paved pedestrian walkway between lots 9 and 10 to an overlook veranda. The second veranda will have access to groomed walking trails on the conservation property. The Developer has confirmed with Minnesota Land Trust and South Washington County Watershed that the public accesses shown does not interfere with the proposed conservation land and the protection of Trout Brook.

Will Carlson, landowner, has offered to include the infrastructure and easement rights to enhance the desired public use and access. The two access locations and verandas are being designed by the Developer J.P. Bush Homes. Architectural features invite public to stand on a veranda platform overlook to enjoy Trout Brook and Land conservation. In addition, allow relaxed seating areas within the veranda. Landscape design incorporated with these features will be homeowner Association maintained.

The attached documents referenced in this letter are as follows.

- 1) Survey document showing access areas.
- 2) Email from Minnesota Land Trust.
- 3) Email from South Washington County Watershed.

Please accept this supplement to the City of Afton Planning Commission and City Council.

A handwritten signature in black ink, appearing to be 'JP Bush', written in a cursive style.

Joseph P Bush
J.P. Bush Homes

Joe Bush

From: Loomis, John
Sent: Thursday, May 25, 2017 8:54 AM
To: 'joe@joebushmn.com'
Subject: Trout Brook overlook at Afton Preserve

Joe,

Got your message. I have no problem with an overlook within the easement. I will just want to make sure it meets bluff setback rules—ours is 60 feet from edge of bluff—and doesn't concentrate runoff anywhere running toward the bluff. Shouldn't be a problem.

John Loomis
Water Resources Program Manager
South Washington Watershed District
@SoWashWD
2302 Tower Drive
Woodbury, MN 55125

Joe Bush

From: Wayne Ostlie
Sent: Thursday, May 25, 2017 3:50 PM
To: Joe Bush
Subject: Call

Joe:

I received your voicemail, and will respond here. We are in the midst of intensive grant proposal week, with 8 of them due by next Wednesday. I have one done.

I ran your questions past Ann Thies, our Stewardship Director, and will provide our joint thoughts.

1. Trails in open space west of development. Mowed trails should not be a problem as long as they are not too wide and there are not too many of them. We can work with you to define what that system looks like and where it is placed.
2. Overlook. This is probably also OK. Is the parking lot still part of the plan? You mentioned that this might be for bicyclists. As long as we keep the footprint small (not too obtrusive), the amenity is a good idea for general public use. Again, we can discuss details.

We should discuss at some point the costs associated with the Land Trust managing this easement over time so that you are aware of that and can have that fully integrated into discussions. You mentioned the planting of flowers in the open space area - is this intended to be native prairie or savanna - what is the plan?

Thanks again. Please feel free to touch base if I have not addressed all of your questions. Thursday next week would be ideal! :-)

Wayne

--
Wayne Ostlie
Director of Land Protection
Minnesota Land Trust
2356 University Ave W., Suite 240
St. Paul, MN 55114

Protecting the places you treasure...forever.



Steve Dorgan, Co-Chair
Karen Weiss,, Co-Chair
Parks Committee Members
City of Afton
Afton, Minnesota

RE: Carlson 60th Street Development – Afton Creek Preserve

Date: 31 May 2017

It is our understanding that in the recently conducted Parks Committee meeting held on May 24, the developer of the above property presented a design concept to the Committee which calls for installation of a neighborhood paved bicycle trail. As residents immediately to the east of the subject development and proposed path of the bike trail, we ask that the Committee reject this proposal and reject any consideration of accepting a bike trail or fees in lieu of land dedication.

While in general we are very supportive of the creation of bike and other recreational trails, this proposed design fails to meet basic trail design standards and provides little to no value to City residents in terms of recreational value nor preservation of natural and scenic assets in line with our Comprehensive plan or the objectives identified in City Ordinance 12-1270 A. Specifically, the proposed bike trail design lacks the following:

1. The trail provides no interconnectivity with other trails as part of an integrated network (reference MN DOT Bikeway Facility Design Manual dated March 2007, Connectivity) and per Afton Ordinance 12-1270 A.2 open space dedication requirement is established to....."create multiple use, non-motorized trails along roads or as a link between various points of interest...where such trails would enhance the recreational opportunities for residents..."
2. Given the substandard road widths on Trading Post south of the intended bike trail entrance, encouraging additional bike traffic would create a high safety risk. In addition, sight lines from the trail to the traffic on Trading Post are not sufficient presenting an unsafe egress from the trail to Trading Post.
3. There are no available parking areas for residents from other areas of Afton to access the trail effectively making the trail accessible only for local residents, not all residents.
4. Much of the trail design would run along City streets which all Afton residents would already be available to access.

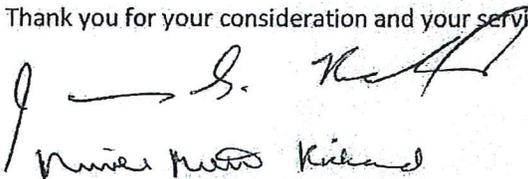
5. The proposed path would utilize an existing farm access road which has no development value to the builder and has no scenic or natural value to the Community. Washington County 2017 property valuation indicates a value of \$400 as classification NH Rur Vac Land.

In summary, we believe this proposal is an attempt by the Developer/owner to mitigate the payment of park fees or land dedication with a lower cost bike path which has little to no value to Afton residents.

Ordinance 12-1270 D allows the City land dedication equivalent to 7.5% of the pre-development value of the land to be subdivided. With the total development area at 218.6 acres (per developers plan documents) and a value of \$60,000 per acre as established by the developer/owner (reference May 24 Parks Committee discussion for conveyance of farm access road to Mary McConnell and Christian Dawson), this equates to a land dedication equivalent of \$983,700 or 16.3 acres (3 lots). Given the high natural and scenic value of the property, we urge that the City take full value in land dedication adjacent to the conservation areas specifically lots 1 and 2 along 60th as well as lot 10.

This action would protect greater portions of high natural value property while allowing access to walking trails in those conservation areas. The result would be a broader scenic and natural area which could be preserved in line with the Comprehensive plan and development goals of Afton. In addition, acquisition of lands in those areas would potentially allow additional access to future developments to be located to the west of the target property preserving even greater amounts of open space with high scenic and natural values. Over time, such dedication of lands would provide greater enjoyment to a greater share of Afton residents while also protecting or enhancing the value of the development lots.

Thank you for your consideration and your service to the Community.



James and Nicole Rickard
5650 Odell Avenue South
Afton, MN 55001

Dc: City of Afton Planning Committee
City of Afton City Council Members
Ron Moorse - City Administrator

Ron Moorse

From: Joe Bush <joe@joebushmn.com>
Sent: Wednesday, June 07, 2017 11:33 AM
To: Ron Moorse
Subject: FW: Alleged soil contamination

RON
HERE IS INFORMATION THAT WILL HELP THE NRGCC AND THE PLANNING COMMISSION.
JOE

From: Joe Bush [mailto:joe@joebushmn.com]
Sent: Monday, June 05, 2017 11:40 PM
To: Joe Bush
Subject: Fwd: Alleged soil contamination

Sent from my iPhone.

Begin forwarded message:

From: "CARLSON, WILL" <will@customdrywall.net>
Date: May 10, 2017 at 6:05:51 PM CDT
To: "joe@joebushmn.com" <joe@joebushmn.com>, Sandra Carlson <spograce1@comcast.net>
Subject: Fwd: Alleged soil contamination

Sent from my iPhone

Begin forwarded message:

From: "Haiker, Paul (MDA)" <paul.haiker@state.mn.us>
Date: May 10, 2017 at 2:52:15 PM CDT
To: "will@customdrywall.net" <will@customdrywall.net>
Subject: Alleged soil contamination

Will,

It was a pleasure speaking with you yesterday. Per your request, I will summarize the information I presented you with yesterday.

About 3 weeks ago the MDA received a report alleging that sometime around the year 2000, the complainant noted a chemical smell in the air around their residence. The complainant observed an application being made to a nearby corn field located west of Odell Ave S and north of Trading post road. The complainant stated he spoke with the applicator who said they accidentally applied 50 gallons of atrazine to 40 acres of corn thus the strong odor. The

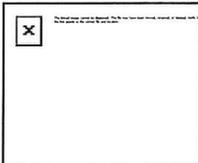
complainant stated that you are now in possession of the field and intend to develop it soon.

If what the complainant is saying is true, the application would have been 2-3 times the intended rate. While this would have been excessive and should have been reported to the state at the time, there is no reason to suspect that this product could still be found in the subject field these 17 years later.

If you have further concerns or questions feel free to contact me.

Sincerely,

Paul Haiker
Agricultural Chemical Advisor
Pesticide & Fertilizer Management Division
651-201-6247
www.mda.state.mn.us



Ron Moore

From: Loomis, John <john.loomis@woodburymn.gov>
Sent: Tuesday, June 06, 2017 12:43 PM
To: Ron Moore
Cc: Schilling, Andrew
Subject: RE: Carlson PLCD at 60th and Trading Post Trail

We did not identify springs along the bluff. Erosion concerns are addressed by City and SWWD bluff buffer rules, limiting impervious cover, and promoting natural (non-turf) vegetation, as proposed. We have no evidence pointing toward a need to go beyond those protections.

John Loomis/SWWD
651-714-3714

From: Ron Moore [mailto:rmoore@ci.afton.mn.us]
Sent: Tuesday, June 06, 2017 12:20 PM
To: Loomis, John
Subject: Carlson PLCD at 60th and Trading Post Trail

John,
In 2014 and 2015, the SWWD did a ravine and bluff stabilization project in the area of the Trout Brook stream on a portion of the former Shuster property currently proposed for a subdivision. I have attached a letter from the DNR that includes concerns regarding the large amount of sensitive areas on lots 3 and 4, including possible springs in the area of steep slopes adjacent to the stream (please see the attached layout) and suggests expanding the adjacent ten acre open space area to include more of those sensitive areas. As part of the ravine stabilization project, did the SWWD find evidence of springs in the area of proposed lots 3 and 4? Does the SWWD have any concerns about the protection of the sensitive areas on lots 3 and 4? Please call me to discuss.

Thanks,
Ron
651-436-8957

Ron Moore

From: Joe Bush <joe@joebushmn.com>
Sent: Friday, June 09, 2017 7:42 AM
To: Ron Moore
Subject: FW: Joe Bush

From: Schilling, Andrew [mailto:andrew.schilling@woodburymn.gov]
Sent: Thursday, June 08, 2017 1:04 PM
To: Joe Bush
Subject: RE: Joe Bush

Joe,

During our site analysis and construction of the ravine stabilization and turf conversion to prairie above the bluff, we did not identify any fresh water springs.

Thanks,

Andy

Andy Schilling
Watershed Restoration Specialist



SOUTH WASHINGTON
WATERSHED DISTRICT

aschilling@ci.woodbury.mn.us

651-714-3717

[Click for Directions](#)

From: Joe Bush [mailto:joe@joebushmn.com]
Sent: Thursday, June 8, 2017 8:14 AM
To: Schilling, Andrew <andrew.schilling@woodburymn.gov>
Subject: Joe Bush

Andrew

Thank you for the feedback about the restoration project on the ravine and bluff. After reading comments back from you and Jen I understand that a meeting may not be needed.

The answer I was trying to obtain is; during the restoration project did any on site reports show fresh water springs?

If not I will proceed without additional concern. Is that a question you can answer?

Joe

Technical Memorandum

To: Joe Bush, JP Bush Custom Homes
From: Bryant Ficek, P.E., P.T.O.E.
Date: June 2, 2017
Re: Traffic Study – Afton Homes Access Review

Purpose of Report and Study Objectives

JP Bush has proposed a 20-lot residential home development in Afton, Minnesota. The proposed site is located in southern Afton, near the Trading Post Trail and 60th Street South roads. The proposed access for this development is located near the intersection of these two public roads. The purpose of this memorandum is to examine how the access can be safely accommodated.

Conclusions

Based on the analysis of this technical memorandum, the proposed access driveway:

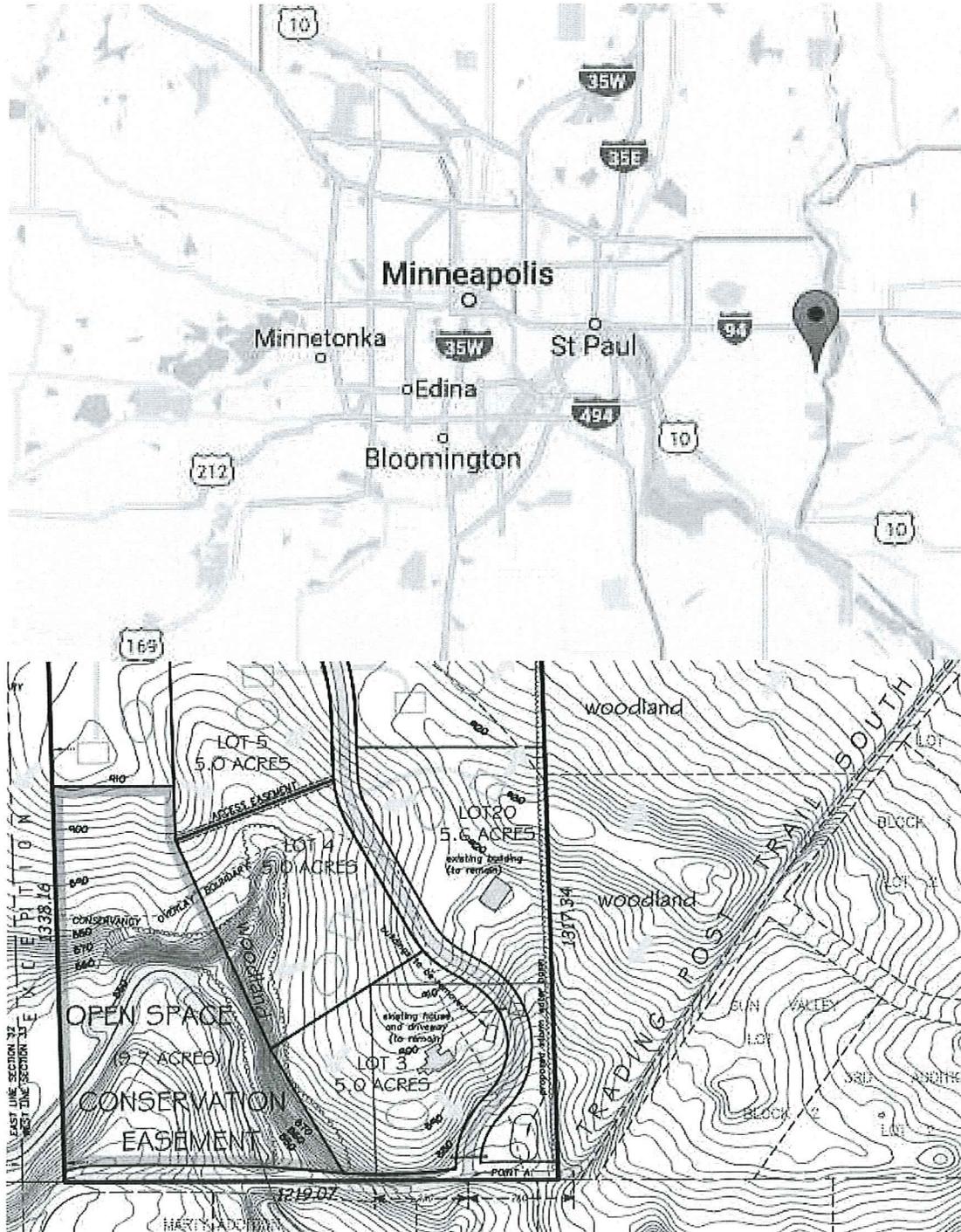
- Does not have sufficient traffic volumes to justify geometry beyond single lane approaches (i.e. no turn lanes necessary) nor improved traffic control based on intersection capacity.
- Sight distance to the east of the proposed access driveway should be 290 feet. To the west, the sight distance should be 335 feet. These distances are based on Minnesota Department of Transportation (MnDOT) guidelines, which are based on the American Association of State and Highway and Transportation Officials (AASHTO).
- The proposed access driveway location shown in the current sight plan does not have sufficient sight distance within the roadway right-of-way.

To provide for safe and efficient traffic operations, four options are available for the proposed access driveway:

1. Shift the driveway location to the west to provide the necessary sight distance within the roadway corridor.
2. Clear vegetation within the sight lines.
3. Provide warning signs or systems.
4. Provide for all-way stop control.

Access Location

The access for the proposed site is to be located on 60th Street South, creating a new 'T'-intersection. This new intersection is approximately 260 feet from the roadway curve and transition to Trading Post Trail. The figure below shows the proposed access location. The full site plan is also attached for reference.



Access Guidance

When reviewing new accesses, two components commonly examined to assess whether safe and efficient operations are expected are traffic volumes and sight distance. Traffic volumes are in direct correlation with traffic operations. More traffic suggests more lanes or additional traffic control is needed. Sight distance ensures that drivers are able to see oncoming traffic to safely complete their movements into and out of the new driveway. Each is reviewed briefly below.

Traffic Volumes. Trading Post Trail and 60th Street South are both local roads. Although exact volumes are not known, surrounding volumes on other nearby corridors are under 1,000 vehicles per day. It is therefore safe to assume the existing volumes on the study roads are also under 1,000 vehicles per day. The trip generation for 20 homes would be expected to be less than 200 vehicles per day. At these low volume ranges, compared to collector roads and other facilities that carry significantly more traffic, no capacity issues are expected. No turn lanes would be expected nor additional traffic control beyond a side-street stop necessary for capacity reasons.

Sight Distance. MnDOT Technical Memorandum Number 13-09-TS-02 provides guidance on the sight distance necessary for an access based on the speed of the major road. This guidance specifically references the AASHTO sight distance criteria to be considered as MnDOT design policy. With 30 mph mainline (60th Street South) speed limit, the required sight distance for side-street stop controlled movements are:

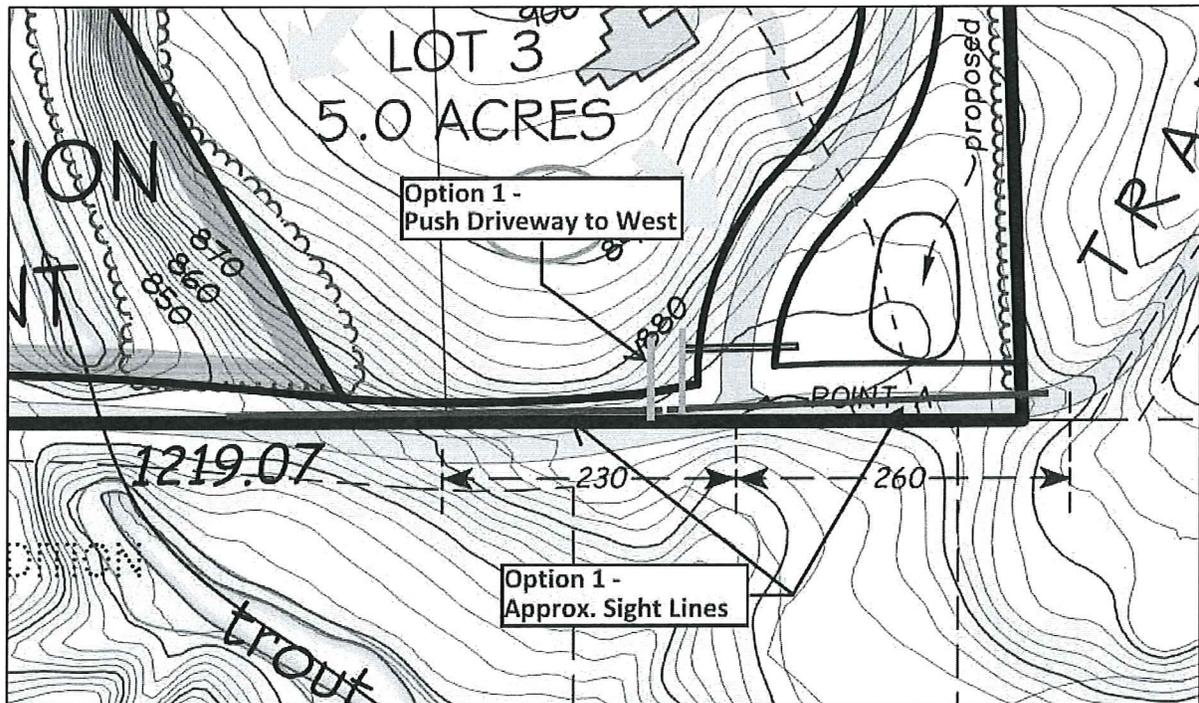
- Left turn movement – 335 feet
- Right turn movement – 290 feet

These distances are needed at the driveway intersection looking to each side for safe and efficient movements. Usually, this sight distance is provided within the corridor right-of-way to avoid issues with vegetation, slopes, or other items that would block a driver's sight. At the proposed access driveway, the sight distance lines do not fall within the corridor.

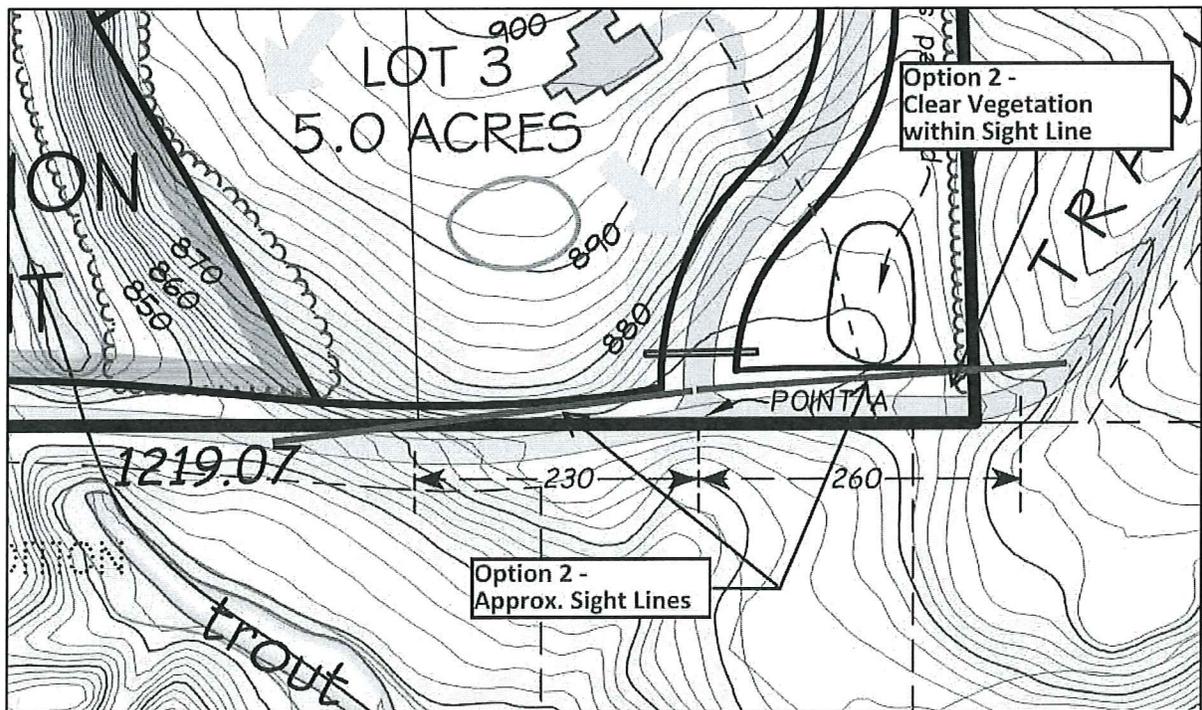
Access Driveway Options

Using the above guidance, sight distance to the east needs to be 290 feet. Sight distance to the west should be 335 feet. Based on this criterion, the following options would provide for a viable access:

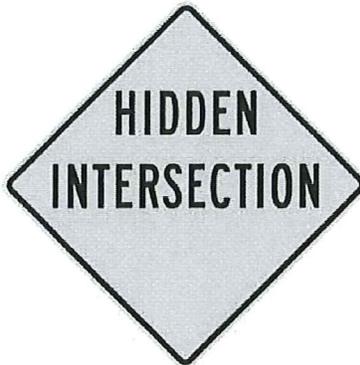
Option 1 - Shift the Driveway to the West. Ideally, sight distance would be provided along the road and sight around corners would not be necessary. Pushing the driveway to the west would provide the necessary sight distance along the road. The figure below shows the approximate location of the driveway if satisfactory sight distance were provided along the road before the curve to Trading Post Trail.



Option 2 – Clear Vegetation on Land Adjacent to Road. The road may not be easily shifted due to the existing slopes. Therefore, a second option is to clear the vegetation within the sight zone so drivers can safely see oncoming vehicles. The figure below show the approximately sight lines at the proposed access location. For the sight line to the east, the vegetation between the sight line and the road would need to be cleared.



Option 3 – Provide Warning. Systems could be implemented at the proposed access driveway to warn approaching drivers of the intersection or drivers on the driveway of approaching vehicles. Warning systems generally take the form of posted signs, but could also include mirrors to improve the sight distance around the corner, sensors and flashers that activate when an approaching vehicle is within the sight distance area, or other various mechanisms. Examples of warning signs/systems are shown below.



Option 4 – All-Way Stop Control. Traffic control of an intersection is often based upon the traffic volumes, the function of the road, and/or a crash history that indicates an issue. The proposed access driveway intersection with the local corridor does not satisfy these standard guidelines for all-way stop. However, an allowance is made at “Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop”. This condition would exist at the proposed access driveway and thus, all-way stop control could be justified to improve the sight distance.

Attachments

- A. Proposed Site Plan

AFTON CREEK PRESERVE

DECLARATION OF COVENANTS,
CONDITIONS AND RESTRICTIONS

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DECLARATION OF COVENANTS,
CONDITIONS AND RESTRICTIONS

AFTON CREEK PRESERVE

THIS DECLARATION, made this 8th day of may 2017 by (Developer) Custom Homes by JP Bush and (Declarant) Will Carlson as holders of the encumbrance recited in the consent and joinders attached hereto.

WITNESSETH:

WHEREAS, Declarant is the owner of the real property described in Article II of the Declaration; and

WHEREAS, Declarant desires to provide for the preservation of the values and amenities in the community and for the maintenance of the private open spaces and to this end desires to subject the real property described in Article II, Section 1 to the easements, restrictions, covenants, conditions, charges and liens set forth in this Declaration, each and all of which is and are for the benefit of the property and each owner thereof; and

WHEREAS, Declarant has deemed it desirable for the efficient preservation of the values and amenities in the community to create an agency to which should be delegated and assigned the power of maintaining the open spaces, administering and enforcing the covenants and restrictions contained in this Declaration and collection and disbursing the assessments and charges created by this Declaration.

WHEREAS, Declarant will incorporate, under the laws of the State of Minnesota, as a non-profit corporation, Afton Creek Preserve Homeowners Association for exercising these functions;

NOW, THEREFORE, Declarant declares that the real property described in Article II Section I hereof is, and shall be, held, transferred, sold, conveyed and occupied subject to the following covenants, conditions, restrictions, easements, charges and liens (sometimes referred to as "covenants and restrictions"), which covenants and restrictions shall run with the real property and be binding on all parties having any right, title or interest in the hereinafter described properties or any part thereof, their heirs, successors and assigns, and shall inure to the benefit of each owner thereof.

ARTICLE 1 DEFINITIONS

The following words, when used in this Declaration (unless the context shall prohibit) shall have the following meanings:

- (a) **Association:** Afton Creek Preserve Homeowners Association, a Minnesota non-Profit Corporation, its successors and assigns.

- (b) **Declarant:** Will Carlson, its successors and assigns, if such successor or assign shall acquire more than one Lot from the Declarant for the purpose of development. Notwithstanding the foregoing, no individual or entity acquiring a Lot from the Declarant shall become the Declarant solely by such acquisition, but only because of specific assignment of Declarant rights, which assignment shall be effective unless incorporated in the instrument of conveyance.

- (c) **Mortgagee:** any entity or person named as mortgagee in any mortgage deed Granting a lien ("Mortgage") on any Lot.

- (d) **Afton Creek Preserve or the Property:** the property subject to this Declaration, and any additions subject to this Declaration or any Supplementary Declaration, pursuant to Article II.

- (e) **Living Unit:** a residential housing unit consisting of a group of rooms and Hallways and attached garage, which are designed and intended for use as Quarters for one family and located on a lot.

- (f) **Lot:** any Lot contained on a recorded plat of Afton Creek Preserve.

- (g) **Member:** each Owner entitled to membership in the Association pursuant to the provisions of Article III.

- (h) **Owner:** the record Owner or contract vendee of the fee simple title to any Lot, but excluding contract vendors, mortgagees or any others having such interest merely as security for the performance of an obligation.

- (i) **Developer:** a person or entity designated by the Declarant to supervise and manage the initial development of Afton creek Preserve.
Common Property: Property owned by the Association.

- (j) **Natural Planting Areas:** Planting areas of natural and ornamental grasses, Wildflowers and groves of trees and shrubs that must cover 50% or more Of each lot, excluding the buildings and hard surface areas such as patios In addition, driveways. Areas that adjoin designated wetlands or natural drainage Swales shall be a low maintenance filter strip of grasses or vegetation In addition, ground covers mulches.
- (k) **Limited Common Areas:** Those areas of the public right-of-way and Individual lots that have landscaping or pathway easements that are Designed to benefit the owner and the Association.

ARTICLE II PROPERTY SUBJECT TO THIS DECLARATION

Section 1. **Existing Property.** The real estate subject to this Declaration is Located in Washington County, Minnesota and is described on the attached Exhibit A, all of which property shall hereinafter be referred to as “Existing Property”.

ARTICLE III MEMBERSHIP AND VOTING RIGHTS IN THE ASSOCIATION

Section 1. **Membership.** Each Owner of a Lot is a Member of the Association. Membership shall be appurtenant to and may not be Separated from ownership.

Section 2. **Voting Rights.** The Association shall have two (2) classes of Voting membership:

Class A. Class A Members shall be all Owners of one or more Lots, except Declarant. When more than one person or entity shares ownership of a Lot, the vote shall be exercised as they determine among themselves.

Class B. The Class B Member shall be the Declarant. The Class B Member shall be entitled to three (3) votes for each Lot owned by it.

The Class B membership shall cease and be converted to Class A membership when the Declarant conveys fee title to the last of the Lots in Afton Creek Preserve which the Declarant currently owns.

Section 3. **Suspension of Voting Rights.** The right of any Member to vote shall be Suspended during any period in which such Member shall be delinquent in the Payment of any assessment levied by the Association. Such rights may also be Suspended, after notice and hearing, for a period not to exceed sixty (60) days For any infraction of any rules or regulations published by the Association.

ARTICLE IV DUTIES OF ASSOCIATION

Section 1. **Landscaping Public Areas.** The Declarant shall initially install Landscaping and the Association shall thereafter maintain such landscaping On public areas and open space (conservation areas) consisting of street islands, entrance monuments, and parts Of boulevards, if any.

Section 2. **Landscaping Limited Common Areas.** The Association shall have The option, at its discretion, of maintaining and installing landscaping in these Areas in the event that they are not maintained adequately in the Associations Discretion, by each Lot owner.

Section 3. **Collection of Garbage.** Should City of Afton not provide garbage Collection services to the Owners, the Association shall be empowered to Contract with private vendors for the collection of garbage in Afton creek Preserve.

Section 4. **Enforcement of Covenants and Restrictions; Architectural Control.** The Association shall be responsible for the enforcement of the covenants and Restrictions contained in this Declaration, and of the architectural controls Imposed by Article VI.

Section 5. **Common Property.** The Association, subject to the rights of the Owners set forth in this Declaration, shall be responsible for the exclusive Management and control of the Common Property, if any, and all improvements Thereon (including furnishings and equipment related thereto) and shall keep the Same in good, clean, attractive and sanitary condition order and repair.

ARTICLE V ASSESSMENTS

Section 1. **Creation of Assessments.** The Declarant, for each Lot owned by it hereby covenants, and each Owner of any Lot, by acceptance of a deed for a Lot, whether or not it shall be so expressed in the deed or any conveyance, is deemed to agree to pay to the Association: (a) annual assessments, and (b) any Individual Lot Maintenance Assessments levied against the Owner's Lot pursuant to the provisions of this Declaration.

Section 2. **Purpose of Annual Assessments.** The annual assessments shall be levied for paying the costs associated with the duties of the Association as set forth in Article IV hereof, together with the incidental costs of operating the Association.

Section 3. **Levy of Annual Assessments.** The annual assessment must be fixed at a uniform rate for each Lot. The annual assessment shall be due and payable each May 1, beginning on May 1, 2018. The annual assessment for each lot due May 1, 2018 shall not exceed \$xxx.xx plus the actual cost of garbage removal service. For the following years, the annual assessment shall be levied by the Association, based upon a proposed budget. The annual assessment may be increased, without a vote of the Membership, by not more than \$xx.xx per Lot, per year; provided that the costs of garbage removal service shall always be in addition to such increases. In order to increase the annual assessment more than the maximum amount established in this Section, a vote of 67% of the votes of each class of membership cast by the members present, in person or by proxy at a meeting of the Association called for that purpose shall be necessary. The Board of Directors of the Association shall fix the amount of the annual assessment in an amount not in excess of the maximum. The annual assessment for each year shall be fixed, and written notice provided to each Owner at least thirty (30) days prior to May 1 of the year in which the assessment is due. Failure to provide such notice, however, shall not render the assessment invalid.

Section 4. **Individual Lot Maintenance Assessments.** In the event that any Owner violates any covenant or fails to perform any condition contained in this Declaration, the Association may perform the act, remove the defect or correct the violation upon thirty (30) days written notice to the Owner, and, as appropriate, pursuant to the procedures contained in Article VI. If the Association so acts on behalf of an Owner, the Association may levy an assessment (hereinafter, "Individual Lot Maintenance Assessment") against the Lot for the cost of the performance or correction.

Section 5. **Special Assessments for Capital Improvements.** In addition to the Annual Assessments authorized above, the Association may levy, in any assessment year, a special assessment applicable to that year only for the purpose of defraying, in whole or in part, the cost of any construction, repair or replacement of any capital improvement upon the Common Property, including fixtures and personal property related thereto, provided that each such assessment shall have the assent of Members holding two-thirds (2/3) of the votes in each class of voting membership who are voting in person or by proxy at a meeting duly called for this purpose.

Section 6. **Effect of Nonpayment of Assessment; Remedies of Association.** The annual assessments and Individual Lot Maintenance Assessments shall be fixed as provided in this Declaration. If any such assessment is not paid when due, it shall become delinquent and shall, together with interest at a rate of eight percent 8% per annum, any cost of collection and any attorney's fees, become a continuing lien on the Lot and shall also be the personal obligation of the Owner of the Lot at the time the assessment is made. The lien may be enforced and foreclosed by action in the same manner in which mortgages may be foreclosed in Minnesota. Each Owner, by acceptance of a deed for any Lot, shall be deemed to give full and complete power of sale to the Association and to consent to a foreclosure of the lien by advertisement. The Association may elect to bring an action at law against the Owner personally obligated to pay the assessment.

Section 7. **Subordination of Lien to First Mortgages.** The lien of assessments provided for herein shall be subordinate to the lien of any first Mortgage, and the sale or transfer of any Lot shall not affect the assessment lien. However, the sale or transfer of any Lot pursuant to the foreclosure of a First Mortgage, or pursuant to any other proceeding or arrangement in lieu of such foreclosure, shall extinguish the lien of such assessments as to installments which became due prior to the effective date of such sale, transfer or acquisition by the Mortgagee to the end that no assessment liability shall accrue to an acquiring Mortgagee except with respect to installments of assessments becoming due after possession has passed to such acquiring Mortgagee, whether such possession has passed at the termination of any period of redemption or otherwise. In the event of the extinguishment of such assessment lien as aforesaid, the entire amount of such unpaid assessment shall be reallocated and assessed against, and payable by the Owners of all other Lots exclusive of such mortgaged Lot. No such sale, transfer or acquisition of possession shall relieve an Owner or a Lot from liability for any assessments thereafter becoming due or from the lien thereof, or shall relieve the person personally obligated to pay the assessments, which were levied prior to the transfer of such property from the personal obligation to pay the same.

Section 8. **Exempt Property.** The following property subject to this Declaration shall be exempted from the assessments, charges and liens created herein:

- (a) All properties to the extent of any easement or other interest therein dedicated to and accepted by the local public authority and devoted to public use;
- (b) All properties exempted from taxation by the laws of the State of Minnesota upon the terms and to the extent of such legal exemption; and
- (c) All Common Property.

Notwithstanding any provision herein, no land or improvements devoted to Dwelling use shall be exempt from said assessments, charges or liens.

ARTICLE VI ARCHITECTURAL CONTROL

Section 1. **Architectural Control Committee.** There shall be established an Architectural Control Committee (ACC) consisting of three persons. The members of the ACC shall be appointed by Declarant until Declarant no longer owns any lots or until December 31, xxxx, whichever is sooner. For purposes of this section, "Lots" shall include any property annexed by Declarant pursuant to annexed by Declarant pursuant to Article II. After the termination of Declarant's right to appoint the ACC members, members shall be appointed and serve at the pleasure of the Board of Directors of the Association.

Section 2. **Original Construction.** A site plan, landscaping plan and plans and specifications for the construction of a Living Unit on any Lot shall be submitted to the ACC for its written approval before any construction activity is begun.

Section 3. **Review of Modifications.** After the completion of the original Living Unit on a Lot, the construction or modification of any building or structure, including fences and mailboxes or the retaining walls or monuments constructed by the Declarant, shall require prior written approval by the ACC of the plans and specifications for the construction, in accordance with the standards set forth in Section 4 hereof.

Section 4. **Standard of Review.** The ACC may promulgate detailed standards and procedures governing its areas of responsibility and practice. In addition, the following shall apply: the plans and specifications shall be reviewed as to the quality of workmanship, design and harmony of external design with existing structures, topography, and finish grade elevation. No permission or approval shall be required to repaint in accordance with an originally approved color scheme, or to rebuild in accordance with originally approved plans and specifications. Nothing contained herein shall be construed to limit the right of an Owner to remodel the interior of the owners' residence or to paint the interior of the owners' residence any color desired.

Section 5. **Procedure.** If the ACC fails to approve or disapprove plans and specifications within thirty (30) days after the submission of the same to it, approval will be deemed to have been granted. In the event of disapproval by the ACC, the requesting Owner may give written notice that the Owner wishes to appeal the ACC decision and request a hearing by the Association's Board of Directors. Such notice must be furnished to the ACC within ten (10) days of its decision. The hearing shall be at a special meeting of the Board of Directors to be held within thirty (30) days of the receipt of the Owner's notice of appeal.

Section 6. **Removal and Abatement.** The ACC or the Association shall have the right to order an Owner to remove or alter any structure on any Lot erected in violation of the terms of this Declaration, and to employ appropriate judicial proceedings to compel the alteration or demolition of any non-conforming construction or other violation. Any cost incurred by the ACC shall be levied as an Individual Lot Maintenance Assessment as provided in Article V.

Section 7. **Variances.** Reasonable variances to the covenants, conditions and restrictions may be granted by the ACC after review, in order to overcome practical difficulties or to prevent unnecessary hardship. A variance may only be granted if it is not detrimental to other property and shall not defeat the purpose of this Declaration.

ARTICLE VII RESERVED RIGHTS OF DECLARANT IN THE COMMON PROPERTY

Declarant shall have the following rights in the Common Property:

- (a) To be determined in land agreements with Minnesota land trust and The Minnesota DNR.

ARTICLE VII
PROPERTY RIGHTS IN THE COMMON PROPERTIES

Section 1. **Easements.** Subject to the provisions of Section 2 hereof, there shall exist the following easements in favor of each Owner and appurtenant to such Owners' Lots or Outlots across and upon the Common Property:

- (a) Non-exclusive easements to construct, install, repair and replace sanitary and storm sewer, water, gas, electric, telephone, cable television and other utility lines serving such Lot or Outlot in the location the same shall be initially constructed or installed by the Declarant, or such other location as may be approved by the Board of Directors of the Association;
- (b) A non-exclusive easement for the use and enjoyment of the Common Property developed for open-space or recreational purposes;
- (c) A non-exclusive easement over the Limited Common Properties;
- (d) A non-exclusive easement for pathway and/or landscaping purposes over part of Lots described in Exhibit B.

Section 2. **Extent of Members' Easements.** The rights and easements created Hereby and the title of the Association to the Common Property shall be subject to the following, and as further provided herein:

- (a) The right of the Association, in accordance with its Articles and Bylaws, to borrow money for the purpose of improving the Common Property, and in aid thereof to mortgage said Common Property; however, the rights of such mortgagee in the Common Property shall be subordinate to the rights of the Members hereunder;
- (b) The right of the Association to take such steps as are reasonable necessary to protect the Common Property against foreclosure;
- (c) The right of the Association, as provided in its Articles and Bylaws, to suspend the voting and enjoyment rights of any Member for any period during which any assessment remains unpaid, as provided in the Association's Bylaws;
- (d)

- (e) The right of the Declarant to make use of such portions of the Common Property as may be necessary and incidental to the construction of any incidental improvements upon the property and such other rights as are contained in Article IV hereof;
- (f) The rights of the Association to dedicate or transfer all or any part of the Common Property to any public agency, authority or utility such purposes and subject to such conditions as may be agreed to by the Members, provided that no such dedication or transfer, determination as to the purposes or as to the conditions thereof shall be effective unless an instrument signed by Members entitled to cast two thirds (2/3) of the votes of each class of membership has been recorded agreeing to such dedication, transfer, purpose or condition, and unless written notice of the proposed agreement and action thereunder is sent to every Member at least ninety (90) days in advance of any action taken. The consent requirements of Articles XII, Section 3, if applicable, must also be satisfied to effect a valid dedication.

Nothing herein contained shall be construed as a dedication of any part of the Common Property to the public or to public use.

Section 3. **Title to Common Property.** Declarant shall convey legal title to the Common Property, if any, to the Association prior to December 31, xxxx.

Section 4. **Taxes and Special Assessments on Common Property.** Taxes and special assessments that would normally be levied against the Common Property shall be divided and levied in equal amounts against the Lots or Outlots or as the governmental taxing authorities shall determine, which levies shall be a lien against such individual Lots and Outlots.

Section 5. **Delegation of Rights.** Any Owner may delegate the Owners right and easement of enjoyment in and to the Common Property to the members of the Owners family, guests or to tenants who reside on the Lot.

ARTICLE IX INSURANCE

Section 1. **Liability Insurance; Fidelity Bonds.** The Board of Directors of the Association, or its duly authorized agent, shall obtain a broad form of public liability insurance covering all of the Common Property insuring the Association, with such limits

of liability as the Association shall determine to be necessary. Such insurance policy shall contain a “severability of interest” clause, which shall preclude the insurer from denying the claim of an owner because of the negligence of the Association or other Owner. Any policy or bond contained hereunder shall provide that it may not be canceled or substantially modified (including cancellation for nonpayment of premium) without at least thirty (30) days’ prior written notice to First Mortgagees.

Section 2. **Casualty Insurance on Insurable Common Property.** The Association shall keep all insurable improvements and fixtures on the Common Property insured against loss or damage by fire for the full insurance replacement cost thereof, and may obtain insurance against such other hazards and casualties, as the Association may deem desirable. The Association may also insure any other property whether real or personal, owed by the Association, against loss or damage by fire and such other hazards as the Association may deem desirable, with the Association as the owner and beneficiary of such insurance. The insurance coverage with respect to the Common Property shall be written in the name of, and the proceeds thereof shall be payable to, the Association for the repair or replacement of property for which the insurance was carried. Premiums for all insurance carried by the Association are common expense included in the annual assessments.

Section 3. **Replacement or Repairs of Common Property.** In the event of damage to or destruction of any part of the Common Property, the Association shall repair or replace the same from the insurance proceeds available. If such insurance proceeds are insufficient to cover the cost or repair or replacement of the property damaged or destroyed, the Association may make a reconstruction assessment against all Owners to cover the additional cost of repair or replacement not covered by the insurance proceeds, in addition to any other assessments made against such Owners. Mortgagees shall receive notice from the Association to n the event of any damage or destruction to the Common Property in excess of \$xxxx. Any reconstruction assessed hereunder shall be adopted in accordance with the procedures set forth in Article V of this Declaration with respect to annual assessments and special assessments, as therein provided, and the lien of any reconstruction assessment levied hereunder shall be subordinate to the lien of any Mortgage, in the same manner and to the same extent as the subordination of annual assessments and special assessments, as provided in Article V, of this Declaration.

Section 4. **Annual Review of Policies.** All insurance policies shall be reviewed at least annually by the Board of Directors in order to ascertain whether the coverage contained in the policies is sufficient to make any necessary repairs or replacements of the Common Property, which may have been damaged or destroyed.

ARTICLE X PROHIBITED USES

Section 1. **Use.** No Lot shall be used except for residential purposes; no Living Unit shall be erected, altered, placed or permitted to remain on any Lot other than one single family dwelling, not to exceed two (2) stories in height, and an attached garage for at least two (2) cars and on-site parking spaces to accommodate at least two (2) cars. No garages shall be erected on any site except attached garages and no attached garage for more than three (3) cars shall be permitted without the express written approval of the Architectural Control Committee. Provided, however, that these provisions do not apply to the existing residences and garages on Lot 3 and lot 20. Detached Garages and out buildings may be considered in this declaration at a later date.

Section 2. **Subdivision.** No Lot shall be subdivided or split by any means whatsoever into any greater number of residential Lots, nor into any residential plots of smaller size without the express written consent of Afton City.

Section 3. **Standards.** All uses of the Lots shall, as a minimum, comply with the zoning and other applicable ordinances and regulations of Afton. The standards herein contained shall be considered as requirements in addition to said zoning and other applicable ordinances and regulations.

Section 4. **Minimum Square Footage and Set Back Provisions.** The Architectural Control Committee shall have the right to restrict setbacks.

Section 5. **Signage.** No sign shall be placed on any Lot or within the Property without the express written consent of the Architectural Control Committee, except that one "for sale" sign may be placed on a Lot by an Owner of the Developer without Committee approval.

Section 6. **No Pets and Animals.** No birds, animals or insects shall be kept on any Lot except dogs, cats and other common house pets if they are not kept, bred or maintained for any commercial purposes. Cats, must be kept on a leash or restrained

Within a confined area when outside the home or garage. Dogs, must be kept under voice control, kept on a leash, or restrained within a confined area when outside the home or garage. The Architectural Control Committee shall have authority to determine compliance of these provisions.

Section 7. **Home Occupation.** No profession or home industry shall be conducted in any Living Unit or on any Lot without the specific written approval of the Declarant as herein before defined or by the Architectural Control Committee thereafter. The Declarant of the Committee, whichever has authority at the time in question, in its discretion, upon consideration of the circumstances in each case, and particularly the effect on surrounding property, may permit a Lot to be used in whole or in part for the conduct of a profession or home industry. No such profession or home industry shall be permitted, however, unless it is considered by the Declarant or by the Architectural Control Committee, whichever then has authority, to be compatible with the residential neighborhood. Home occupations are permitted within the home that does not create a nuisance or excessive vehicular traffic within the neighborhood.

Section 8. **Nuisances.** No clothesline or drying yards or pet control lines shall be permitted unless concealed by hedges or screening acceptable to the Committee. No weeds or other unsightly growths shall be permitted to grow or remain upon the premises. No refuse pile or unsightly objects shall be allowed to be placed or suffered to remain anywhere thereon. In the event that on Owner of any Lot shall fail or refuse to keep such premises free from weeds, or refuse piles or other unsightly objects, then the Declarant or the Association may enter upon such lands and remove the same at the expense of the Owner and such entry shall not be deemed as trespass and in the event of such a removal, a lien shall arise and be created in favor of the Association and against such Lot for the full amount chargeable to such Lot and such amount shall be due and payable within thirty days after the Owner is billed therefor. No Lot shall be used in whole or in part for the storage of rubbish of any character whatsoever, nor for the storage of any property of thing that will cause such Lot to appear in an unclean or untidy condition or that will be obnoxious to the eye; nor shall any substance, thing, or material be kept upon any Lot that will emit foul or obnoxious odors, or that will cause any noise that will or might disturb the peace, quiet, comfort, or serenity of the occupants of surrounding property. The outside storage of an unlicensed motor vehicle upon the premises shall also be considered a nuisance.

Section 10. **Leasing.** Any lease between an Owner and non-Owner occupant shall be in writing and shall provide that the terms of the lease shall be subject in all respects to the provisions of this Declaration, the Articles of Incorporation and By-Laws of the Association, and shall provide that any failure by the Non-Owner occupant to comply with the terms of such documents shall be default under the lease. Other than the forgoing, there shall be no restrictions on the use of a Living Unit by a non-Owner occupant.

Section 11. **Fences, Walls and Hedges.** Boundary walls and fences are inconsistent with the intended plan of development for the Property. No wall or fence shall be constructed or hedge planted on any Lot until the height, type, design, and location have been approved in writing by the Committee. Under no circumstances shall a boundary wall, fence or hedge be permitted with a height of more than six (6) feet. The height or elevation of any wall, fence or hedge shall be measured from the existing elevations on the property at or along the applicable point or lines. Any question as to such heights may be completely determined by the Committee. The height limitations as set forth in this paragraph shall not be applicable to tennis courts enclosures provided such enclosures have been approved by the Committee. A refusal by the Committee to allow or permit a fence, wall or hedge (including tennis court enclosures and swimming pool fences) on any particular Lot or in any particular location shall not be construed to be an abuse of discretion.

Section 12. **Storage Tanks.** No permanent storage tanks of any kind shall be erected, placed or permitted on any Lot unless buried or effectively screened from view outside the Lot.

Section 13. **Temporary Structures.** No structure of temporary character, trailer, basement, tent, shack, garage, barn or other building shall be used on any Lot at any time as a residence, either temporarily or permanently.

Section 14. **Auxiliary Structures.** No detached dog kennels, runs or enclosures shall be permitted unless design and location of it shall be approved by the Architectural Control Committee. No detached storage buildings shall be permitted except those approved by the Architectural Control Committee as conforming in design and appearance to the dwelling, and which are located in the proximity of the dwelling or garage.

Section 15. **Driveways.** Driveways must be constructed of concrete, bituminous or other hard surface material. Material and installation shall be subject to approval of the Architectural Control Committee. Driveways must be installed within one year of the date of a Certificate of Occupancy issued for any dwelling constructed upon a Lot.

Section 16. **Exterior Lighting.** All exterior lighting fixtures and standards shall be shown on submitted plans and shall comply with the overall lighting plan of the Declarant. All forms of exterior lighting shall be subject to approval of the Committee.

Section 17. **Exterior Ornaments.** Exterior ornaments including but not limited to precast concrete, plastic or wood figurines, wishing wells and windmills shall be prohibited unless approved by the Committee prior to installation or construction.

Section 18. **Antennas.** Except with the prior written approval and authorization of the Committee, no satellite dishes over 24" in diameter, no exterior television or radio antenna of any sort shall be placed, allowed or maintained upon any portion of a Lot or the improvements or structures located thereon.

Section 19. **Completion of Construction of Improvements.** All construction work shall, upon approval of plans by the Committee, be carried on with dispatch; all improvements shall be constructed in conformity with the then existing building codes of Afton Minnesota; and all building plans shall be prepared by or under supervision of a registered architect, a builder or qualified design professional. If any structure is begun after approval of the plans provided in Article VI and is not completed within one year after the commencement of said construction, and in the judgment of the Developer of the Architectural Control Committee, it is offensive or unsightly in appearance, the Developer or the Committee, may take such steps as may be necessary to make the Property harmonious with other properties, such steps including completion of the exterior of the structure, screening or covering the structure or any combination thereof, or similar operations. The amount of any expenditure made in so doing shall be the personal, joint and several obligations of the Owner or Owners, shall be a lien on the Lot, and may be foreclosed in the same manner as proved in Article V. The lien herein shall not be valid as against a subsequent bona fide purchaser of the Lot in question unless a

statement setting forth the claim had been filed for record in the office of the County Recorder and/or Registrar of Titles of Washington County, whichever is appropriate, or unless a suit and appropriate Lis Pendens to foreclose the lien shall have been filed of record in the office of the County Recorder and/or Registrar of Titles of Washington County prior to the recordation of the Deed conveying the Lot in question to said purchaser.

ARTICLE XI OWNER'S DUTIES

Section 1. **Minimum landscape plan.** Each owner is required to submit a landscape plan for approval. Owners shall be charges with the maintenance or enhancement of natural plantings. In addition, all lots must be sodded, seeded, mulched, or retained as natural areas within 90 days after substantial completion of the living unit, except those living units completed from November to March of each year shall have until the following June to complete the minimum landscape plan. Should an Owner fail to respect these duties, the Association reserves the right to seed, sod or plant an area and levy an Individual Lot Maintenance Assessment against such Lot for the costs incurred by the Association.

Section 2. **Mailboxes.** Each Owner shall maintain a mailbox of the design and type initially installed by the Declarant or as on file with the Association. The mailboxes shall be on public right-of-way, and may be located in groups of two (2) or more. The Association reserves the right to levy an Individual Lot Maintenance Assessment against a Lot, pursuant to the provisions of Section 4, Article V hereof, should an Owner fail to maintain the mailbox.

Section 3. **Maintenance and Repair.** In order to preserve the uniform and high-standard appearance of the Property, each Owner undertakes responsibility for maintenance and repair of the exterior of his Living Unit, private yard area and private driveway on the Lot. Such responsibility for maintaining the Lot and improvements thereon shall include, but not be limited to the following: the maintenance and repair of exterior surfaces of all buildings on the Lot, including without limitation, the painting of the same as often as necessary, the replacement of trim and caulking, the maintenance or

repair of roofs, gutters, downspouts and overhangs, the maintenance and repair of exterior windows and doors, necessary painting, staining and repair of patio structures; in maintain Private Yard Areas and private driveways an Owner shall be required to mow, trim, water or otherwise care for grass, trees or other plants located on a Lot and shall be required to remove snow from the private driveways, parking areas and walkways to the Living Unit. Maintenance, painting and construction shall be in the original colors and materials, or according to approved color boards on file with the Association. Other colors and materials may be approved by the Architectural Control Committee.

ARTICLE XII GENERAL PROVISIONS

Section 1. **Association Easement.** The Association shall have an easement to enter upon any Lot in order to perform any obligations or duties of the Association hereunder, or to exercise any right or remedy of the Association hereunder.

Section 2. **Duration of Declaration of Covenants, Restrictions and Easements.** The covenants, restrictions, and easements of this Declaration shall run with and bind the land and shall inure to the benefit of and be enforceable by the Association or the Owner of any Lot subject to this Declaration, or their respective legal representatives, heirs, successors and assigns. The easements set forth herein shall be perpetual. The covenants and restrictions herein set forth shall have a term of twenty (20) years from the date this Declaration is recorded, after which time, said covenants and restrictions shall be automatically renewed for successive periods of ten (10) years. The covenants and restrictions of this Declaration may be amended during the first twenty (20) year period by an instrument signed by not less than seventy-five percent (75%) of the Owners and thereafter by an instrument signed by not less than sixty-seven percent (67%) of the Owners. Any amendment must be properly recorded.

Section 3. **Enforcement.** In the event, any Owner fails to comply with the provisions of this Declaration, or the Bylaws or Articles of Incorporation of the Association or with decisions of the Association which are made pursuant thereto, such failure will give rise to a cause of action on the part of the Association, or any aggrieved Owner for the recovery of damages or for injunctive relief, or both. Owners shall have a similar right of action against the Association. Enforcement of these covenants and restrictions may be by any proceeding at law in equity.

Section 4. **Severability.** Invalidation of any one of these covenants or restrictions by judgment or court order shall in no wise affect any other provision, which shall remain in full force and effect.

Section 5. **Rules and Regulations.** The Board of Directors of the Association may, from time to time, adopt such rules and regulations as the Board, in its sole discretion, deems appropriate or necessary, including, without limiting the generality of the foregoing, additional rules and regulations concerning the use of parking areas, maintenance of the Common Areas, reservation policies for the tennis courts and additional rules and regulations concerning the appearance of each Lot and utilization of ponding areas. Furthermore, the Association will adopt stocking, catch, and release

Policies for any fishing allowed by DNR on the Trout Brook. To help insure the continuing water quality of the Trout brook, the Association will adopt rules and regulations limiting the use of chemical fertilizers.

Section 6. **Rights of Declarant.** Until the last Lot is sold and conveyed to an Owner other than a Declarant, the following activities by Declarant or with the written consent of Declarant will not be deemed violations of restrictions contained in this Declaration:

- (a) The use of a Lot or Lots for model and sales office purposes;
- (b) The storage of a construction trailer, equipment, materials and earth during the construction of new Living Units;
- (c) The display of signs advertising the Property, or new Living Units and the maintenance of temporary fencing, walkways, landscaping and berming in the vicinity of model and sales units.

ARTICLE XII RIGHTS OF MORTGAGEES

Section 1. **Mortgagee is Rights.** Notwithstanding any other provisions of this Declaration, the Articles of Incorporation or the By-Laws of the Association, the provisions of this Article XI shall control, and in the event of a conflict between the

provision of this article and the provisions of such Declaration, Articles or By-Laws, the provisions of this article shall control.

Section 2. **Notice of Default.** Any Mortgagee holding a first Mortgage on a Lot, and who shall have previously filed a written request with the Association, shall be entitled to written notification of any default by the mortgagor or Owner of such Lot or his, or their, heirs, successors or assigns in the payment of any assessments or the performance of any other duties or obligations herein set forth which shall have remained in default for a period of thirty (30) days or more. The neglect or failure of the Association to tender such notice to the Mortgagee shall toll the running of any time limits applicable to the procedure for the collection of such assessment of remedies available to the Association because of such default.

Section 3. **Consent Required.** Without the prior written approval of sixty-six and two-thirds percent (66-2/3%) of the holders of mortgage liens against all Lots, the Association shall not be entitled to:

- (a) By act or omission, seek to abandon, partition, subdivide, encumber, sell or transfer any Property which the Association shall have acquired for the benefit of the Owners;
- (b) Change the method of determining the obligations, assessments, dues or other charges which may be levied against a Lot;
- (c) By act or omission, change, waive or abandon the scheme of exterior and architectural controls, as hereinabove set forth.

ARTICLE XIV ADDITIONAL RIGHTS OF DECLARANT

Notwithstanding the reference to the authority of the Association to levy assessments for the enforcement of covenants and restrictions hereinabove or for maintenance, capital improvements, or any other remedies of the Association, Declarant declares that in addition to the real property which may coincident herewith or subsequent hereof be conveyed to the Association as common property, that additional

properties not dedicated for such common area but rather dedicated in fee or as public easement to the municipality having jurisdiction over the premises comprising the entire subdivision of which the lots and the common area properties described hereon are a part, have nonetheless been or will be dedicated for the benefit of the individual lot owners and association. Individual lots may be contiguous to such dedicated lands, and such dedicated lands (or to be dedicated lands) may contain municipally mandated improvements. Declarant as owner is obligated pursuant to a certain "Developer's Agreement" with Afton to provide repairs for any damages to such improvements on such dedicated (or to be dedicated) properties during the period of construction and for a defined term thereafter. Declarant reserves the right to assess any individual lot owner for monies expended by Declarant to repair damage to such improvements by such lot owner, his agents, assigns, vendors, contractors and subcontractors. Such assessment shall constitute a lien in the same manner as such is described in Section 4 or Article V herein.

ARTICLE XV WATER MAINTENANCE AND MANAGEMENT

Section 1. **Access.** All owners within Afton Creek Preserve shall have access to open space and Trout Brook according to the easements described in Exhibit B of this Declaration.

Section 3. **Afton Creek Preserve Maintenance and Water Management.** In addition to Afton creek Preserve, property owners the City of Afton, The South Washington County Watershed District and the Minnesota DNR have restrictions regarding water maintenance and management. The Afton Creek Preserve Association may enter into agreement(s) for management responsibilities, which relate to the maintenance and water management for Afton Creek Preserve and especially the Trout Brook and its contribution to the Waterways down Stream.

Section 4. **Trout Brook Maintenance and Water Management.** The Association shall be responsible for maintaining the environmental quality of the congruent open space that has Trout Brook connection for the benefit of the Owner of any Lot. Maintenance of environmental quality shall include, without limitation, testing the waters for oxygen, chemical content and clarity, aerating the water, establishing fish habitat, stocking fish, removing nuisance vegetation, and any other activities deemed appropriate by the Association and directed by the Minnesota Land trust, South Washington County Watershed District and the Minnesota DNR.

Section 5. **Surface Water Use.** The surface water of Trout Brook shall be restricted to non-petroleum fueled motors.

Section 6. **Docks.** Docks or Scenic walk ways may only be allowed if granted by the City of Afton parks, Minnesota land Trust, South Washington County Watershed, Minnesota DNR, and strictly enforces the intended use of any allowed structures for the purpose of nature viewing or education of Wildlife.

Section 7. **Water Management Rules and Regulations.** As provided in Article XII, Section 5, the Association shall promulgate rules and regulations regarding the maintenance and use of Trout Brook. Said rules may limit If necessary, erosion control policies may be adopted. Owners must adhere to the policies and regulations of the Minnesota Department of Natural Resources and the Washington County Shoreland Ordinances.

IN WITNESS WHEREOF, the undersigned, being the Declarant herein, has executed this Declaration of Covenants, Conditions and Restrictions this xxx day Of xxxx

Will Carlson

June 13, 2017

TO: Afton City Council, Planning Commission and City Administrator
FROM: Neighborhood Group (see attached list)

RE: Safety Analysis of Proposed Access Road for 60th Street Carlson PLCD

Thank you for the opportunity to comment on the memorandum dated June 2, 2017 from Spack Consulting discussing the safety issues associated with the access road for the proposed 60th Street Carlson PLCD near the intersection of Trading Post and 60th Street.

As noted by the consultant, this proposed access point has numerous safety problems and does not comply with MDOT or ASHTO standards without some form of significant redesign or mitigation. We also note that the consultant does not address the gravel road surface or the substandard width of city road at this location. The right of way is not publicly owned along the approaches to this proposed intersection resulting in a substandard road width that further aggravates the safety issues. City ordinances at 12-1380 and 20-20 state minimum road widths should be 24-foot paved plus shoulder and a 60 foot right-of-way. However, the paved approach on Trading post is less than 16 feet and the gravel approach from the west is less than 18 feet. These substandard road widths and road surface need to be addressed in any safety analysis.

The consultant identifies the following four options:

1. Move access driveway to the west. As the consultant identifies, because of the steep slopes to the west (most in excess of 12 percent and 18 percent) this option is not feasible. It would also require removal or alteration of these slopes within the Shoreland Zoning District and in violation of City ordinances.
2. Clear vegetation within sitelines. According to site line map on page 4, this would require removal of vegetation on property to the east not currently owned by the developer and to the west. The map on page 4, also suggests that slopes on adjacent embankments to the east and west would need to be altered. This option is not feasible. The landowner to the east objects to road at this location and strongly discourages any clearing of vegetation on their property or to the alteration of their embankment. See letter from Grahams previously provided to the City. Further, any alteration of slopes to the west or east or vegetation cutting in this area may not comply with City Ordinances as discussed in paragraph 1 above because of steep slopes and the more restrictive requirements of the Shoreland Zoning Ordinance.
3. Provide warning. The consultant identifies warnings as a way to mitigate the safety risk including possible mirrors and sensors with motion-activated flashing lights. These methods are "band aid" methods to address safety and are not known to be the most effective safeguard. Further, mirrors and flashing lights are not consistent with the rural character of Afton. Moreover, flashing lights would be visible and disruptive to the adjacent neighbors to the east. Given this would be the only area of Afton that would have mirrors and flashing lights,

demonstrates the unsuitability of this location for an access driveway and unacceptable compromises on safety that it presents.

4. Three-way stop. A three-way stop still has problems with site lines because of heavily vegetated, steep-sloped and high embankments on east and west approaches.

The proposed location of the access driveway would have unacceptable safety risks. As such, it does not comply with the PLCD ordinance 12-2373.B that requires a PLCD to preserve “the welfare and safety of the citizens of the City.” It also does not meet the provisions of 12-2379.B.4 that states a PLCD must not create an excessive burden on streets that are proposed to serve the district. Further, the proposed mitigation of flashing lights and removal of slopes/vegetation would have an undue and adverse impact on the reasonable enjoyment of neighboring properties in violation of 12-2379.B.2.

We ask that the Afton City Engineer be actively involved in this discussion and start exploring the alternative access that has been identified farther west on 60th Street on the western edge of proposed PLCD Lot 1 to avoid compromises to public safety that would have to be made with an access at the proposed location.

It is the developer’s burden to present a safe driveway access to the proposed PLCD both for the future residents of the PLCD and the citizens of Afton as a whole. The developer should not be allowed to shift that burden back on the City to make compromises on community safety. The developer has refused to address an access farther west on 60th that would avoid these safety issues. While this western access would be more expensive, the developer stands to make substantial monies on this development and our community safety should not be compromised. This western access would also require crossing some intermittent wetland areas adjacent to Trout Brook but even perennial streams are crossed all the time and done so in a way that protects the environment. We have spoken to the Land Trust and it is still willing to consider a Conservation Easement even if the road crossing is proposed in this location. On balance, a western access along 60th is in the best interests of Afton.

Jim and Nicole Rickard
Mary P. McConnell and Patrick Leahy
Kathy and Randy Graham
Christian and Teresa Dawson
Franz and Carol Hall
Doug and Joy Forbes
William and Jan Dickes
George and Julie Kinney
Wendy and Mike McBain
Kevin and Vicki Slaikeu
Neil Rademacher
Ed Stanek and Sue Rich
Jim and Teresa Seifert



Memorandum

To: *Honorable Mayor and City Council, City of Afton*

From: *Diane Hankee, PE, City Engineer and
Nick Guilliams, PE, Project Manager*

Date: *June 20, 2017*

Re: *June Engineering Staff Report
WSB Project No. 1856-560*

1. Gehrke Easement Extension

The Gehrke easement expired on December 31, 2016, the enclosed agreement allows an extension through December 31, 2017 in the amount of \$12,000.00. This cost is part of the overall project funding.

Action: Authorize easement extension funds for the Gehrke parcel in the amount of \$12,000.00.

2. 2017 Pavement Management Project Update

Staff will provide an update at the meeting regarding the current paving completed. Enclosed is latest contractor schedule, we have requested an updated one and hope to have that for the meeting. Base Course has been paved on Indian Trail, 34th St, Nybeck Ave, 30th St, Norsted Ave (partially, found poor soils).

If you have any questions, please contact me at 651-286-8479 or dhankee@wsbeng.com.



540 Gateway Boulevard
Burnsville, MN 55337
Tel: 952-737-4660
Fax: 763-541-1700

Date: June 13, 2017

TO: Ron Mourse
Afton City Administrator

FROM: Benjamin Barker, Easement Acquisition Agent
WSB & Associates, Inc.
Consultant for the City of Afton
(651) 286-8455
Email: bbarker@wsbeng.com

Re: **PAYMENT REQUEST**

City of Afton – Downtown Improvement Project

WSB Project number: 1856-321
Parcel No: 72
PIN: 2202820410010 and 220282041001
Property Address: 3561 St. Croix Trail South, Afton

Make Two Checks of Equal Payment to:

1st Check in the Amount of \$6,000.00 to: James Gehrke
3561 St. Croix Trail South
Afton, MN 55001

2nd Check in the Amount of \$6,000.00 to: Judith Gehrke
401 N 2nd Street, #107
Minneapolis, MN 55401

Total Payment Amount: \$12,000.00 (\$6,000 + \$6,000)

SSN: Provided to City in 2015

Lender consent: N/A

Please provide WSB with a copy of the recorded easement and a copy of the check for our records. PLEASE RETURN THE CHECK TO WSB FOR DELIVERY.

Notes and Enclosed Documents:

- 1 – Easement Extension Document
- 1 – Memorandum of Agreement

AMENDMENT TO MEMORANDUM OF AGREEMENT

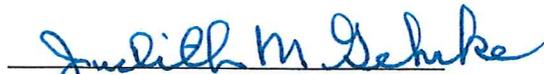
We certify that on April 21, 2017 we agree to amend the Memorandum of Agreement for the Afton Downtown Project dated and signed on April 21, 2015 (see attached) as follows:

- Clause 6a. – change “April 15, 2018,” to “April 15, 2020”
- Clause 6c. – change “up to 12 months” to “up to 42 months”
- Add Clause 6d. – Add language: The City of Afton agrees to compensate Owner \$12,000.00 for the extension.

All other terms and conditions of the Memorandum of Agreement remain the same.

OWNER


James F. Gehrke


Judith M. Gehrke

CITY OF AFTON

Ron Moore, City Administrator


Benjamin Barker, Agent for City of Afton

MEMORANDUM OF AGREEMENT
Afton Downtown Project

WSB Project No: 1856-321
Parcel No.: 72
Fee Owner: James and Judith Gehrke

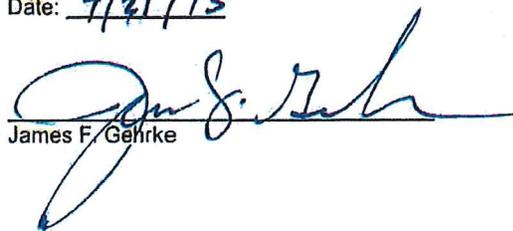
On this 21 day of April, 2015, James F. Gehrke and Judith M. Gehrke, Owner of the above described parcel of property located in County of Washington, State of Minnesota, did execute and deliver a conveyance of real estate rights to the City of Afton.

This agreement is now made and entered as a Memorandum of all the terms, and the only terms, agreed upon in connection with the above transaction. It is hereby acknowledged and agreed upon between the parties that:

1. The Owners have been furnished with the approved estimate of just compensation for the property acquired and a summary statement of the basis for the estimate. The Owners understand that the acquired property is for use in connection with the construction of the Downtown Levee and Sanitary Sewer Project.
2. The Owners understand and acknowledge that Agent for the City of Afton has no direct, indirect, present, or contemplated future personal interest in the property or in any benefits from the acquisition of the property.
3. That in full compensation for the conveyance of said property rights, the City of Afton shall pay the Owners the sum of One Hundred Twenty-Nine Thousand Nine Hundred and no/100 Dollars (\$129,900.00) for easements and damages. Owner understands that payment will be made on or before July 30, 2015, and is contingent on settlement approval by the City of Afton.
4. The Owners understand that the easement will be recorded in a timely matter to keep the project on schedule.
5. In the event of a clerical error, Grantor, whether one or more, agree to cooperate in correcting the error including but not limited to resigning all documents.
6. Additionally: The owner and the City of Afton have agreed to the following:
 - a. Upon termination of the temporary easement, the City of Afton agrees that the Owner has the approval to rebuild a single family residential home and garage on the property. Owner agrees to build the structure meeting City Ordinances. If the City Ordinances impacting this parcel change between April 15, 2015 and April 15, 2018, prior to owner constructing a structure, the City agrees to grandfather this parcel under the City Ordinances as of April 15, 2015. If the Owner does not construct a structure prior April 15, 2018, the Owner agrees to build the structure according the City Ordinances at that time. According to Exhibit A, the maximum buildable area meeting City setbacks (as shown in the shaded area) is 1,863 square feet. The total square footage of the Owner's two lots is 17,664 square feet. Therefore, the maximum impervious surface equates to 20% of 17,664 square feet or 3,532 square feet.
 - b. Prior to obtaining a building permit, the two existing lots shall be combined into one lot.
 - c. James Gehrke will be eligible for moving expenses and up to 12 months of storage rental under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

It is understood and agreed that the entire agreement of the parties is contained in this Memorandum of Agreement and Easement Documents dated 4/21/15 and that these documents and agreements include all oral agreements, representations, and negotiations between the parties.

Date: 4/21/15


James F. Gehrke

By: 
Benjamin Barker, Agent for City of Afton

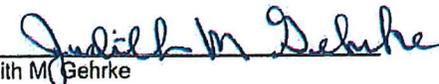
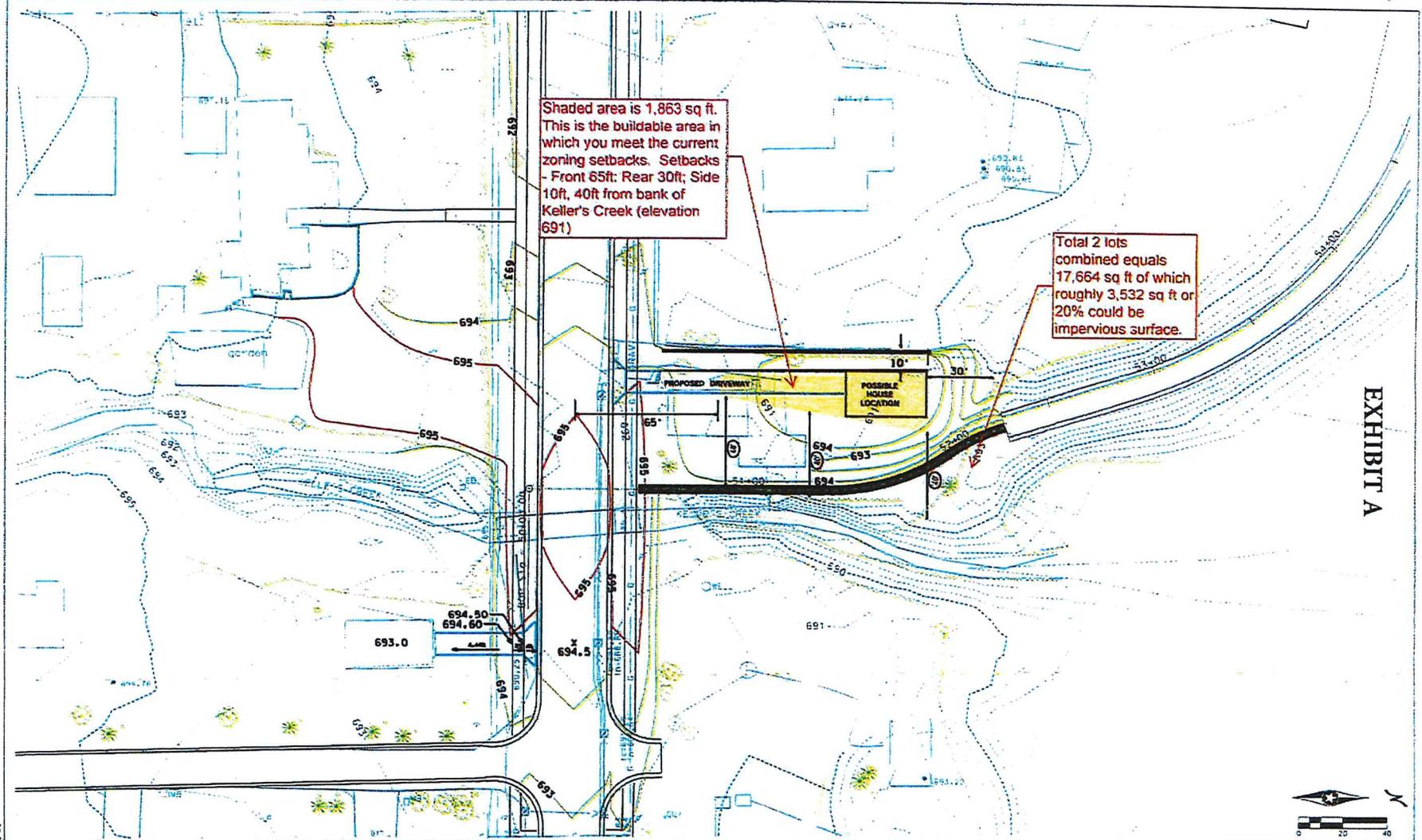

Judith M. Gehrke

EXHIBIT A



Shaded area is 1,863 sq ft. This is the buildable area in which you meet the current zoning setbacks. Setbacks - Front 65ft; Rear 30ft; Side 10ft, 40ft from bank of Keller's Creek (elevation 691)

Total 2 lots combined equals 17,664 sq ft of which roughly 3,532 sq ft or 20% could be impervious surface.

PLANS PROVIDED WITHIN THESE SETBACKS

NO.	DATE	BY	REVISIONS

DATE: 07/20/21
 PROJECT: 2101
 DRAWING: 2101-01
 APPROVED BY: [Signature]

479 Temperance Street
 St. Paul, MN 55102
 FAX: 651.224.0822 • PHONE: 651.224.0822
 www.wsb.com

Downtown Village Improvements Project
 and Appurtenant Work
 for the City of
 Afton, Minnesota

WSB Project 01858-320
 Gehre / Weed Grading Plan



EASEMENT AGREEMENT

THIS AGREEMENT, made this 21st day of April, 2015, between James F. Gehrke and Judith M. Gehrke, husband and wife ("Owner"), and the City of Afton, a Minnesota municipal corporation ("City").

RECITALS

- A. Owner is the holder of a fee simple interest in property located in Washington County, Minnesota, which is legally described as follows:

Lot 5, except the East 10 feet thereof, Lot 6, Block 3, Afton, except that part of said lots lying Southerly of a certain creek running Easterly across said lots, Washington County, Minnesota.

AND

The Easterly 10 feet of Lot 5, all of Lot 4, and the Easterly 30 feet of the southerly 20 feet of Lot 3, all in Block 3, Afton, Washington County, Minnesota.

- B. The City desires certain easements for the purposes hereafter set forth, and Owner has agreed to grant such easements upon the terms and conditions contained herein.

NOW, THEREFORE, in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration given to Owner by the City, the receipt and sufficiency of which is acknowledged, it is agreed:

AGREEMENTS

1. **Grant of Easements.**

- a. owner hereby grants to the City for the benefit of the public, a **PERMANENT EASEMENT** over, across and upon that portion of the Property legally described as follows:

Lot 5, except the East 10 feet thereof, Lot 6, Block 3, Afton, except that part of said lots lying Southerly of a certain creek running Easterly across said lots, Washington County, Minnesota.
AND

The Easterly 10 feet of Lot 5, all of Lot 4, and the Easterly 30 feet of the Southerly 20 feet of Lot 3, all in Block 3, Afton, Washington County, Minnesota.

Said permanent easement lies southerly of the following described line: Commencing at the southwest corner of said Block 3; thence North 00 degrees 10 minutes 40 seconds East, assumed bearing along the west line thereof, 111.98 feet to the point of beginning of said line to be hereinafter described; thence South 89 degrees 50 minutes 45 seconds East, 76.93 feet; thence northeasterly along a tangential curve concave to the north, for 49.05 feet, having a radius of 78.00 feet, and a central angle of 36 degrees 01 minutes 51 seconds to a point of reverse curve; thence northeasterly along said reverse curve, for 19.97 feet, having a radius of 102.00 feet, and a central angle of 11 degrees 13 minutes 03 seconds; thence North 15 degrees 33 minutes 17 seconds East, to the east line of said Lot 6 and there terminating.

This easement (the “**Easement Area**”) is granted for the purposes of flood control and mitigation and constructing, reconstructing, maintaining, repairing and use of a levee (hereinafter referred to as “**Public Improvement**”).

b. a **TEMPORARY CONSTRUCTION EASEMENT** for purposes over, under, and across the following tract of land:

Lot 5, except the East 10 feet thereof, Lot 6, Block 3, Afton, except that part of said lots lying Southerly of a certain creek running Easterly across said lots, Washington County, Minnesota.

AND

The Easterly 10 feet of Lot 5, all of Lot 4, and the Easterly 30 feet of the Southerly 20 feet of Lot 3, all in Block 3, Afton, Washington County, Minnesota.

Said temporary easement lies northerly of the following described line: Commencing at the southwest corner of said Block 3; thence North 00 degrees 10 minutes 40 seconds East, assumed bearing along the west line thereof, 111.98 feet to the point of beginning of said line to be hereinafter described; thence South 89 degrees 50 minutes 45 seconds East, 76.93 feet; thence northeasterly along a tangential curve concave to the north, for 49.05 feet, having a radius of 78.00 feet, and a central angle of 36 degrees 01 minutes 51 seconds to a point of reverse curve; thence northeasterly along said reverse curve, for 19.97 feet, having a radius of 102.00 feet, and a central angle of 11 degrees 13 minutes 03 seconds; thence North 15 degrees 33 minutes 17 seconds East, to the east line of said Lot 6 and there terminating.

2. **Maintenance.** The City shall maintain at its own expense the Easement Area. Said maintenance obligation shall include, without limitation, keeping the same in good and safe condition for the purpose granted herein and reasonably free and clear of foreign objects, debris and obstructions.

3. **Liability and Indemnification; Insurance.** The City hereby agrees to hold the Owner harmless from and against any and all suits, liabilities, costs and other expenses, including

reasonable attorneys' fees, incurred in connection with or arising out of the use of the Easement Area by the City, its contractors and agents or the general public for the purposes granted herein, excluding, however, from such indemnity any loss resulting from acts of the Owner and Owner's invitees, and agrees to defend and indemnify the Owner for any claims arising out of the use of the Easement Area over the Owner's property by the City, its contractors and agents, or the general public. The City shall be responsible for obtaining and maintaining public liability insurance over the Easement Area in such limits as City, in its sole discretion, deems reasonable and sufficient.

4. **Owner's Covenants.** Owner covenants and agrees that:

a. The Easement Area shall not be encroached upon by fill, excavation, plantings of any type, paving or concrete, erection of buildings or permanent enclosures, fences or walls, or other obstructions by Owner which would interfere with, or which would otherwise obstruct access to, the Public Improvement, or any flood control or mitigation activities in any manner by Owner.

b. Owner has the lawful right and authority, without restriction to convey the easements as herein granted, that the Easement Area is not subject to any other interest other than the interest of N/A, mortgagees on the Property who have consented to this Agreement, and that the Easement Area is embraced wholly within the Property.

5. **Binding Effect.** The terms, provisions and easements provided herein shall inure to the benefit of and be binding upon the heirs, legal representatives, successors and assigns of the Owner. The covenants, agreements and easements contained herein shall be deemed to run with, burden and benefit the property.

6. **Termination of Easements.** In the event that use of the Easement Area is at anytime discontinued by the City, the City shall have the right but not the duty, to enter further upon the Easement Area and remove all or any portion of the Public Improvement which has been placed upon, over or under the Easement Area. If not otherwise terminated by then, this temporary easement shall expire on December 31, 2016.

IN WITNESS WHEREOF, this Agreement has been executed as of the day and year first above written, subject to all of the terms and conditions herein set forth.

CITY OF AFTON

By: Richard H. Beard
Its Mayor

By: Richard H. Beard
Its City Administrator

OWNER

James F. Gehrke
James F. Gehrke

Judith M. Gehrke
Judith M. Gehrke

WASHINGTON COUNTY, MINNESOTA

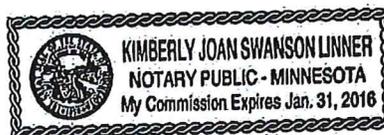
Auditor-Treasurer

BY: _____
Deputy

STATE OF MINNESOTA)
) ss.
COUNTY OF WASHINGTON)

The foregoing instrument was acknowledged before me this 21st day of April, 2015, by Richard Bend, the Mayor, and Ronald Moore, the City Administrator, of the City of Afton, a Minnesota municipal corporation, who executed this Agreement and acknowledged that they executed the same on behalf of the City of Afton.

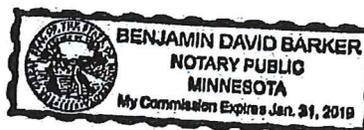
Kim Swanson Linner
Notary Public



STATE OF MINNESOTA)
) ss.
COUNTY OF WASHINGTON)

The foregoing instrument was acknowledged before me this 21st day of April, 2015, by James F. Gehrke and Judith M. Gehrke.

Benjamin David Barker
Notary Public



This Instrument was drafted by:
Holstad & Knaak, PLC
Attorneys at Law
4501 Allendale Drive
St. Paul, MN 55127
651-490-9078

RECLAIMING																			
CONCRETE DRIVEWAYS									X										
COMMON EX AS NEEDED							XXXXX												
GRADING FOR PAVING							XXXXX												
ASPHALT PAVING BASE								XX											
SIGN REMOVAL AND REPLACE													XXX						
GUARD RAIL REMOVE & REPLACE													XXX						
RESTORATION									XXX										
WEAR COURSE PAVING											XXX								
SHOULDERING												XXX							
Tomahawk Drive, Oakgreen Ave, Oakgreen Circle, 42nd Street, Pature Ridge Road South, 45th Street South	5/7-5/13	5/14-5/20	5/21-5/27	5/28-6/3	6/4-6/10	6/11-6/17	6/18-6/24	6/25-7/1	7/2-7/8	7/9-7/15	7/16-7/22	7/23-7/29	7/30-8/5	8/6-8/12	8/13-8/19	8/20-8/25	8/26-9/2		
MOBILIZATION										XX									
DRIVEWAY REMOVALS									XX	XX									
MILLING									XX	XX									
CONCRETE DRIVEWAYS										XX									
COMMON AND PATCHING										XXXXX									
WEAR COURSE PAVING											XXX								
RESTORATION												XX							
SHOULDERING													XXX						
SIGN REMOVAL AND REPLACE														XXX					

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 20, 2017

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: June 15, 2017
Re: Pay Voucher No. 2 from Geislinger and Sons, Inc. for Downtown Village Improvement Project

Attached is Pay Voucher No. 2 for the Downtown Village Improvement Project from the contractor, Geislinger and Sons, Inc., in the amount of \$1,514,463.83. Of this amount, the County's share is \$588,000, which has been invoiced to the County. While the City will initially pay the total cost of the pay voucher to the contractor, the County will pay its share to the City at about the same time as the City makes the payment to the contractor. Tom Niedzwiecki, in his monthly budget report, provided an overall explanation of the sources of funding for this pay voucher and all other invoices related to the Downtown Village Improvements Project. He will provide more detailed information at the Council meeting. Tom's information reflects total expenses of \$3,845,082.17. This amount is for expenses for both April and May.

Council Action Requested:

Motion regarding the payment of Pay Voucher No. 2 for the Downtown Village Improvement Project from Geislinger and Sons, Inc., in the amount of \$1,514,463.83.



CITY OF AFTON

3033 Saint Croix Trail
Afton, MN 55001

Project 01856-52 - AFTON - Downtown Village Improvement Project
Pay Voucher No. 2

Contractor: Geislinger and Sons, Inc.
511 Central Avenue South
Watkins, MN 55389

Contract No.
Vendor No.
For Period: 5/1/2017 - 5/31/2017
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$12,542,476.71
Contract Changes	\$23,192.96
Revised Contract	\$12,565,669.67

Work Certified To Date

Base Bid Items	\$2,797,201.03
Backsheet	(\$1,000.00)
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$2,796,201.03

Funds Encumbered

Original	\$12,542,476.71
Additional	N/A
Total	\$12,542,476.71

	Work Certified This Pay Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
01856-52	\$1,594,172.45	\$2,796,201.03	\$139,810.05	\$1,141,927.15	\$1,514,463.83	\$2,656,390.98
			Percent Retained: 5%	Percent Complete: 22.2527%		
Amount Paid This Pay Voucher					\$1,514,463.83	

This is to certify that the items of work shown in this certificate of Pay Voucher have been actually furnished for the work comprising the above mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By _____

Approved By Geislinger and Sons, Inc.

Project Engineer

Contractor

Date

Date

Approved by _____

Approved by _____

City of Afton

Washington County

Date

Date

CITY OF AFTON
 3033 Saint Croix Trail
 Afton, MN 55001
 Project No. 01856-52
 Pay Voucher No. 2

01856-52 Payment Summary

No.	From Date	To Date	Work Certified Per Pay Voucher	Amount Retained Per Pay Voucher	Amount Paid Per Pay Voucher
1	03/13/2017	04/30/2017	\$1,202,028.58	\$60,101.43	\$1,141,927.15
2	05/01/2017	05/31/2017	\$1,594,172.45	\$79,708.62	\$1,514,463.83
Totals:			\$2,796,201.03	\$139,810.05	\$2,656,390.98

01856-52 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
001	276,766.86	13,838.34	7,923.00	255,005.52	262,928.52
002	134,452.90	6,722.64	19,484.88	108,245.38	127,730.26
003	170,664.05	8,533.20	0.00	162,130.85	162,130.85
004	794,564.20	39,728.21	455,803.54	299,032.45	754,835.99
005	13,426.80	671.34	11,472.96	1,282.50	12,755.46
006	24,490.04	1,224.50	3,145.45	20,120.09	23,265.54
007	759,741.39	37,987.07	361,366.11	360,388.21	721,754.32
008	259,779.90	12,988.99	159,958.91	86,832.00	246,790.91
009	34,500.00	1,725.00	0.00	32,775.00	32,775.00
010	174,314.05	8,715.70	121,989.50	43,608.85	165,598.35
011	71,678.84	3,583.94	782.80	67,312.10	68,094.90
012	81,822.00	4,091.10	0.00	77,730.90	77,730.90
Totals:	\$2,796,201.03	\$139,810.03	\$1,141,927.15	\$1,514,463.85	\$2,656,391.00

01856-52 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Pay Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
01	Local	825,696.69	7,412,617.47	7,312,999.47	1,320,381.07
02	State	543,724.14	4,527,903.40	4,604,328.44	1,190,184.11
03	State	145,043.00	625,148.80	625,148.80	145,825.80
Totals:		\$1,514,463.83	\$12,565,669.67	\$12,542,476.71	\$2,656,390.98

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 20, 2017

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: June 15, 2017
Re: Payment Request No. 3 for the Wastewater Treatment System Project

Attached is Payment Request No. 3 from Ellingson, Inc. for the Wastewater Treatment System Project, in the amount of \$664,498.87. Tom Niedzwiecki, in his monthly report, has provided an explanation of the sources of funding for this payment request.

Council Action Requested:

Motion regarding the payment of Pay Request No. 3 for the Wastewater Treatment System Project in the amount of \$664,498.97

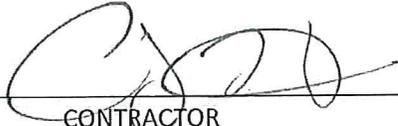
PAYMENT REQUEST FORM

OWNER: City of Afton, MN
PROJECT: City of Afton Large Subsurface Sewage Treatment System
CONTRACTOR: Ellingson Drainage, Inc
DATE: June 8, 2017

PAY ESTIMATE NO. 3

Original Contract Amount	<u>\$ 1,831,985.00</u>
Contract Changes approved to Date	<u>\$ 152,324.00</u>
Revised Contract Price	<u>\$ 1,984,309.00</u>
Work Completed to Date (see attached)	<u>\$ 974,677.75</u>
Stored Materials to Date (see attached)	<u>\$ 24,967.64</u>
Retainage to Date, 5%	<u>\$ 49,982.27</u>
Work Completed & Stored Materials to Date Less Retainage to Date	<u>\$ 949,663.12</u>
Total Amount Previously Certified	<u>\$ 285,164.25</u>
Payment Request This Estimate	<u>\$ 664,498.87</u>

I declare under penalty of perjury that this account, claim, or demand is just and correct and that no part of it has been paid.

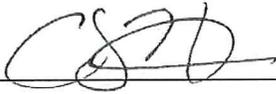


CONTRACTOR

CERTIFICATE OF CONTRACTOR

I hereby certify that the work and the materials supplied to date, as shown on the request for payment, represents the actual value of accomplishment under the terms of the contract dated March 10, 2017 between City of Afton, MN (OWNER) and Ellingson Drainage, Inc (CONTRACTOR) and all authorized changes thereto.

SIGNATURES:

CONTRACTOR:  Ellingson Drainage, Inc Date: 6/8/17

Name: ANDY HENSLIN

ENGINEER:  Wenck Associates, Inc. Date: June 8, 2017

Name: Eric M. Blasing

OWNER: City of Afton, MN Date: 6-15-17

Name: 

END OF SECTION

ELLINGSON JOB NO.:	161016
INVOICE DATE:	
PERIOD:	04/01/17-04/30/17
EST. NO.:	
INVOICE NUMBER:	

JOB DESCRIPTION:	Afton, MN - LSSTS
OWNER:	City of Afton, MN
CONTRACTOR:	Ellingson Drainage, Inc
PROJECT MANAGER:	A. Henslin
JOB SUPERINTENDENT:	C. Baumgartner

REMIT TO:	Ellingson Drainage, Inc. PO Box 68 West Concord, MN 55985
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BID INFORMATION							CURRENT PERIOD		PREVIOUS PERIODS		PROJECT TO DATE				
ITEM NO.	BID ITEM	ITEM	BID QUANTITY	UNIT	UNIT PRICE	CONTRACT AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	TOTAL COMPLETED	STORED MATERIAL	TOTAL COMPLETED & STORED	%
1100	1	Mobilization and Demobilization	1.00	LS	\$31,250.00	31,250.00	0.1	\$ 3,125.00	0.5	\$ 15,625.00	0.60	\$ 18,750.00		\$ 18,750.00	60%
1420	2	Monitoring Well Abandonment	1.00	EA	\$1,470.00	1,470.00		\$ -	1	\$ 1,470.00	1.00	\$ 1,470.00		\$ 1,470.00	100%
1600	3	Silt Fence	895.00	LF	\$4.75	4,251.25		\$ -	1409	\$ 6,692.75	1409.00	\$ 6,692.75		\$ 6,692.75	157%
1520	4	Rock Construction Entrance	1	EA	\$ 1,325.00	1,325.00		\$ -	1	\$ 1,325.00	1.00	\$ 1,325.00		\$ 1,325.00	100%
1513	5	Gravel Access Road	1	LS	\$ 15,330.00	15,330.00		\$ -	0.5	\$ 7,665.00	0.50	\$ 7,665.00		\$ 7,665.00	50%
1513	6	Gravel Drive Improvements	65	CY	\$ 49.35	3,207.75		\$ -	0	\$ -	0.00	\$ -		\$ -	0%
1801	7	Protection Bollard	21.00	EA	\$265.00	5,565.00		\$ -	0	\$ -	0.00	\$ -		\$ -	0%
1800	8	Woven Wire Fence	1,150.00	LF	\$9.00	10,350.00		\$ -	0	\$ -	0.00	\$ -		\$ -	0%
	9	Woven-Wire-Fence-Improvements	583	LF	\$ 13.00	-		\$ -	0	\$ -	0.00	\$ -		\$ -	0%
4921	10	Control Building: Structure	1	LS	\$ 48,250.00	48,250.00	0.1	\$ 4,825.00	0	\$ -	0.10	\$ 4,825.00		\$ 4,825.00	10%
4921	11	Control Building: Equipment and Furnishings	1	LS	\$ 5,565.00	5,565.00		\$ -	0	\$ -	0.00	\$ -		\$ -	0%
4910	12	Treatment Area Piping	1.00	LS	\$99,500.00	99,500.00	0.8	\$ 79,600.00	0.1	\$ 9,950.00	0.90	\$ 89,550.00	\$ -	\$ 89,550.00	90%
4913	13	3-way Splitter Valve, Actuator, Basin, and Related	1.00	LS	\$19,320.00	19,320.00		\$ -	0	\$ -	0.00	\$ -		\$ -	0%
	14	Flow Splitter Valve - NO BID per Addendum No. 1	0	LS	\$ -	-		\$ -	0	\$ -	0.00	\$ -		\$ -	#DIV/0!
4921	15	Influent Flowmeter	1	LS	\$ 12,450.00	12,450.00		\$ -	0	\$ -	0.00	\$ -		\$ -	0%
4921	16	Control System Equipment	1	LS	\$ 67,400.00	67,400.00		\$ -	0	\$ -	0.00	\$ -		\$ -	0%
4805	17	Septic Tank #1	1.00	LS	\$84,700.00	84,700.00	1	\$ 84,700.00	0	\$ -	1.00	\$ 84,700.00	\$ -	\$ 84,700.00	100%
4805	18	Septic Tank #2	1.00	LS	\$81,600.00	81,600.00	1	\$ 81,600.00	0	\$ -	1.00	\$ 81,600.00	\$ -	\$ 81,600.00	100%
4805	19	Septic Tank #3	1	LS	\$ 100,400.00	100,400.00	1	\$ 100,400.00	0	\$ -	1.00	\$ 100,400.00	\$ -	\$ 100,400.00	100%
4905	20	Recirculation Tank	1	LS	\$ 140,900.00	140,900.00	0.75	\$ 105,675.00	0	\$ -	0.75	\$ 105,675.00	\$ -	\$ 105,675.00	75%
4805	21	Equalization Tank	1.00	LS	\$95,025.00	95,025.00	0.8	\$ 76,020.00	0	\$ -	0.80	\$ 76,020.00	\$ -	\$ 76,020.00	80%
4908	22	Denitrification Unit	2.00	EA	\$53,900.00	107,800.00	1	\$ 53,900.00	0	\$ -	1.00	\$ 53,900.00	\$ -	\$ 53,900.00	50%
4908	23	Aerobic Treatment Unit	1	LS	\$ 77,250.00	77,250.00	0.5	\$ 38,625.00	0	\$ -	0.50	\$ 38,625.00	\$ -	\$ 38,625.00	50%
4905	24	Dose Tank	1	LS	\$ 78,900.00	78,900.00	0.5	\$ 39,450.00	0	\$ -	0.50	\$ 39,450.00	\$ -	\$ 39,450.00	50%
4908	25	Fine-Bubble Diffusion Aerator	4	EA	\$ 20,750.00	83,000.00		\$ -	0	\$ -	0.00	\$ -		\$ -	0%
4936	26	Gravel Filter	1.00	LS	\$364,200.00	364,200.00	0.1	\$ 36,420.00	0.5	\$ 182,100.00	0.60	\$ 218,520.00	\$ 8,000.00	\$ 226,520.00	60%
4928	27	Gravel filter Water Balance Test	1.00	LS	\$26,200.00	26,200.00	0.4	\$ 10,480.00	0.1	\$ 2,620.00	0.50	\$ 13,100.00		\$ 13,100.00	50%
4906	28	Absorption Bed System	1	LS	\$ 169,750.00	169,750.00		\$ -	0.1	\$ 16,975.00	0.10	\$ 16,975.00	\$ 16,967.64	\$ 33,942.64	10%
4921	29	Chemical Feed Equipment	1	LS	\$ 9,350.00	9,350.00		\$ -	0	\$ -	0.00	\$ -		\$ -	0%
4918	30	Electrical Service Allowance	1	LS	\$ 15,000.00	15,000.00		\$ -	0	\$ -	0.00	\$ -		\$ -	0%
4918	31	Electrical Work	1.00	LS	\$131,050.00	131,050.00	0.05	\$ 6,552.50	0	\$ -	0.05	\$ 6,552.50		\$ 6,552.50	5%
4932	32	Back Up Diesel Powered Generator	1.00	LS	\$52,250.00	52,250.00		\$ -	0	\$ -	0.00	\$ -		\$ -	0%
1700	33	Wastewater Treatment System Site Restoration	1	LS	\$ 28,500.00	28,500.00		\$ -	0	\$ -	0.00	\$ -		\$ -	0%
1800	34	Woven Wire Fence Improvements	2400	LF	\$ 5.50	13,200.00		\$ -	1615	\$ 8,882.50	1615.00	\$ 8,882.50		\$ 8,882.50	67%
								\$ -	0	\$ -	0.00	\$ -		\$ -	#DIV/0!
								\$ -	0	\$ -	0.00	\$ -		\$ -	#DIV/0!
								\$ -	0	\$ -	0.00	\$ -		\$ -	#DIV/0!
								\$ -	0	\$ -	0.00	\$ -		\$ -	#DIV/0!
								\$ -	0	\$ -	0.00	\$ -		\$ -	#DIV/0!
								\$ -	0	\$ -	0.00	\$ -		\$ -	#DIV/0!
		TOTAL BASE BID				\$ 1,984,309.00	X	\$ 721,372.50		\$ 253,305.25	X	\$ 974,677.75	\$ 24,967.64	\$ 999,645.39	49%

CHANGE ORDERS							CURRENT PERIOD		PREVIOUS PERIODS		PROJECT TO DATE				
ITEM NO.	ITEM NO.	ITEM	CO QUANTITY	UNIT	UNIT PRICE	CONTRACT AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	TOTAL COMPLETED			%
						-		\$ -		\$ -	0.00	\$ -			#DIV/0!
						-		\$ -		\$ -	0.00	\$ -			#DIV/0!
						-		\$ -		\$ -	0.00	\$ -			#DIV/0!
						-		\$ -		\$ -	0.00	\$ -			#DIV/0!
						-		\$ -		\$ -	0.00	\$ -			#DIV/0!

						-	\$	-		-	0.00	\$	-		#DIV/0!
		TOTAL CHANGE ORDERS				\$	-	X	\$	-	X	\$	-		#DIV/0!

VALUE COMPLETED TO DATE	\$ 974,677.75
VALUE COMPLETED TO DATE w/ Stored	\$ 999,645.39

Pay Item	Desc	Unit	Stored Material Am
1	Mobilization and Demobilization	LS	\$0.00
2	Monitoring Well Abandonment	EA	\$0.00
3	Silt Fence	LF	\$0.00
4	Rock Construction Entrance	EA	\$0.00
5	Gravel Access Road	LS	\$0.00
6	Gravel Drive Improvements	CY	\$0.00
7	Protection Bollard	EA	\$0.00
8	Woven Wire Fence	LF	\$0.00
9	Control Building: Structure	LS	\$0.00
10	Control Building: Equipment and Furnishings	LS	\$0.00
11	Treatment Area Piping	LS	\$0.00
12	3-way Splitter Valve, Actuator, Basin, and Related Component	LS	\$0.00
13	Influent Flowmeter	LS	\$0.00
14	Control System Equipment	LS	\$0.00
15	Septic Tank #1	LS	\$0.00
16	Septic Tank #2	LS	\$0.00
17	Septic Tank #3	LS	\$0.00
18	Recirculation Tank	LS	\$0.00
19	Equalization Tank	LS	\$0.00
20	Denitrification Unit	EA	\$0.00
21	Aerobic Treatment Unit	LS	\$0.00
22	Dose Tank	LS	\$0.00
23	Fine-Bubble Diffusion Aerator	EA	\$0.00
24	Gravel Filter	LS	\$8,000.00
25	Gravel filter Water Balance Test	LS	\$0.00
26	Absorption Bed System	LS	\$16,967.64
27	Chemical Feed Equipment	LS	\$0.00
28	Electrical Service Allowance	LS	\$0.00
29	Electrical Work	LS	\$0.00
30	Back Up Diesel Powered Generator	LS	\$0.00
31	Wastewater Treatment System Site Restoration	LS	\$0.00
32	Woven Wire Fence Improvements	LF	\$0.00

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 20, 2017

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: June 14, 2017
Re: Costs Related to Indian Trail Culvert Extension Permit

The Council approved the purchase and installation of an extension to the existing culvert on Indian Trail to address a problem with beavers plugging the culvert, which is the only outlet for Lake Edith. The culvert extension requires a public waters permit from the DNR. The DNR is requiring an "engineering design drawing" with hydrological calculations for the new culvert extension and a sediment and erosion control plan as part of the permit process. The cost for the City Engineer to prepare these is \$3,000. A breakout of these costs is as follows:

- Erosion Control/Restoration \$600
- Survey \$300
- Culvert Design and Calculations \$1200
- Cad Tech \$900

It is important that a solution is provided to keep the culvert open. The property owner is currently needing to clean out the culvert an almost a daily basis.

Council Action Requested:

Motion regarding authorizing the City Engineer to prepare an engineering design drawing of the Indian Trail culvert extension and a sediment and erosion control plan for a cost not to exceed \$3,000.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 20, 2017

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: June 14, 2017
Re: Deputies Facility

The Council has indicated that, before approving grading and foundation work for the Deputies Facility adjacent to City Hall, they want to obtain a cost estimate for the full project. Jim Cox, who has developed the design for the facility, has provided the design to two contractors and requested a cost estimate from each of them. He will provide the cost estimates for the Council meeting.

Council Action Requested:

Motion regarding authorizing moving forward with the Deputies Facility.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 20, 2017

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: June 14 2017
Re: City Credit Card – **Resolution 2017-35**

Staff has obtained information regarding best practices concerning the use of a city credit card, and has prepared a credit card use policy based on that information for review and approval by the Council. Staff has also obtained information from Tom Niedzwiecki, City Accountant, regarding the US Bank MasterCard Community Card credit card that is tailored for use by cities and non-profit organizations. Information regarding the card is attached. Tom Niedzwiecki has set up this card for the Cities of St. Mary's Point and Lakeland Shores and the Lower St. Croix Valley Fire District.

With the Community Card, each employee has a specific spending limit and the statement has separate sections for each employee. The City Administrator would be named as the "Authorized Officer" and then additional employees would be set up. It is essential that employees submit their receipts for purchases and clearly identify the purchased item. Deb Meade, Office Assistant, who has had experience administering credit cards for governmental purchasing, would be named "custodian" and in charge of matching receipts with the statement. The employees who would be authorized to use the card would be the City Administrator, City Clerk, Office Assistant and Public Works Supervisor.

Council Action Requested:

Motion to approve resolution 2017-35 adopting a credit card policy, and to authorize staff to move forward with an application to obtain the US Bank MasterCard Community Card.

RESOLUTION NO. 2017-35

RESOLUTION ADOPTING A CREDIT CARD USE POLICY

BE IT RESOLVED, that the City Council of the City of Afton, County of Washington, State of Minnesota, does hereby adopt the following Credit Card Use Policy:

**CITY OF AFTON
CREDIT CARD USE POLICY**

Purpose

To establish the policy and procedure for purchasing goods and services using a credit card issued in the City's name consistent with the authority and restrictions specified in state law (M.S. 471.382).

Guidelines

The City credit card is intended for purchases needed for City operations. All purchases by credit card must comply with all statutes, rules and policies applicable to City purchases.

Credit card use must also comply with laws concerning borrowing. Credit cards will not be used for carrying debt. The entire card balance shall be paid in full each month.

Any employee authorized to make a purchase on behalf of the City under the limits of the City's purchasing policy may be authorized to use a City credit card, if approved by the City Administrator. Credit cards will be issued only when it is clear that they will create efficiencies in the normal purchasing process. Each card issued will bear the name of the City of Afton and the individual cardholder.

The City credit card (not a personal card) should be used for any City business requiring the use of a credit card.

Each cardholder will sign the acknowledgement of the rules which apply to use of a City credit card prior to being issued the card, which is attached as Appendix A.

It is the responsibility of the individual cardholder to:

1. Ensure that the card is used only for legitimate City business expenditures in accordance with the cardholder's job duties.
2. Follow City purchasing policy with respect to price quotations and bids.
3. Maintain all supporting documentation associated with credit card purchases (receipts, confirmations, purchase orders etc.) with expenditures properly coded and approved by the department. Deliver such documentation to the Office Assistant.

RESOLUTION 2017-35

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 20TH DAY OF JUNE, 2017.

SIGNED:

Richard Bend, Mayor

ATTEST:

Ronald J. Moore, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

APPENDIX A
TO
CITY OF AFTON CREDIT CARD USE
POLICY

**CITY OF AFTON
CREDIT CARD POLICY
ACKNOWLEDGMENT**

The City of Afton is authorizing you to use one of its credit cards on its behalf. It is important that you understand the rules regarding its use. If the rules are not followed the City may cancel the card and you may be personally liable for any misuse.

- Credit cards may only be used for appropriate City business. Personal use may be grounds for discipline.
- The credit card shall not be used to obtain a cash advance.
- The credit card must be protected from theft or unauthorized use.
- The City Administrator and/or City Clerk must be notified immediately if the card is lost, stolen or if you suspect unauthorized use.
- The credit card must be returned to the City Administrator or City Clerk immediately upon request or upon leaving employment with the City.
- Employees must confirm with the City Administrator or City Clerk that there are budgeted funds available to pay for credit card purchases.
- Receipts or invoices for each credit card use must be signed and submitted in a timely manner to the Office Assistant for processing.
- The City will not be responsible for interest charges accrued due to delayed submission of receipts and payment requests.

I have read the above statements and the attached Credit Card Use Policy and agree to abide by same.

Date _____

Print Name _____

U.S. Bank MasterCard® Community Card Fax Cover Sheet

THIS PAGE MUST BE COMPLETE FOR THE APPLICATION TO BE PROCESSED.

Fax to: 866.509.6772

PAGE 1 of: _____

Fax or mail completed application (both sides), this completed checklist and all requested documentation.

Mailing address: Cardmember Service,
P.O. Box 6369, Fargo, ND 58125-6369

FROM:

Banker's Preferred ID: _____

Branch Number: _____

Branch (ICS)

Location Code: _____

(This may be found at CardCentral under "Find it Fast")

My Organization is...

Non-Profit

Municipality

Here are examples of classification:

Non-profit: Not-for-profit organizations with proven financial stability, including:

- Religious organizations
- Education institutions
- Cultural groups
- Social services
- Foundations
- Other tax-exempt organizations

Municipalities: Local, State or Federal government entities, including:

- School districts
- Small municipalities
- City or county offices
- Fire, Police, Sheriff depts.
- Public housing administrations

I have included:

Application:

- Application is signed by an officer of the Organization (President, SVP, VP, CEO, CFO, etc.)
- Application is complete and contains all required information
- Organizational legal name on the Application matches the organization legal name on the financial statements provided

Proof of Legal Identity (one of the following is required):

- Articles of Incorporation/Organization
- Certificate in Good Standing
- Trust Instrument
- Secretary of State Filing
- Government Issued Business License

Two Years Financials (audited recommended):

If older than four months, current year interim financials needed.

- Balance Sheets (**required**)
- Income Statements (**required**)
- Cash Flow Statements (**recommended**)
- Tax Returns (**recommended**)

Banker has completed Section 9 – Relationship Information

Upon receiving a properly completed application with all required financial statements, approval will take U.S. Bank approximately 15 business days.

U.S. Bank MasterCard® Community Credit Card Application

1. Legal Structure. Please choose one from the following options:

- Non-Profit (NP) (COCV SC 461 PC 1296)
 Municipality (MU) (COCV SC 462 PC 1296)
 Non-profit (NP) with Rewards (COCV SC 83695 PC 1530)
 Municipality (MU) with Rewards (COCV SC 83696 PC 1530)

Country of Legal Formation: USA Other _____ Country of Primary Business Operations: USA Other _____ Number of Offices: _____

Countries where other offices are located: _____ Number of Offices: _____

2. Organization Information

Organization Legal Name _____ Tax ID Number _____

Organization Website Address (if applicable) _____

Organization Name to Appear on Card (21 characters maximum) _____ Industry Type: Agriculture, Forestry, Fishing Construction Finance, Insurance, Real Estate
 Manufacturing Mining Public Administration Retail Trade Services Transportation
 Other _____ Industry Sub Type: _____

Street Address (Required – No P.O. Boxes Allowed) _____ City _____ State _____ ZIP Code _____

Year Organization Established (YYYY) _____ Business 6-digit NAICS Code (See www.naics.com/search for help) _____

Organization Phone _____ Organization Fax _____

Total Organization Anticipated Monthly Spend \$ _____ Annual Sales: <=\$1 million >=\$1 million

3. Authorized Officer Information The Authorized Officer must be authorized by the Organization to execute binding agreements on the Organization's behalf and is required to be a cardmember.

Authorized Officer Name (First, Middle, Last) _____ Authorized Officer's Organization Title _____

Home Address (Required — No P.O. Boxes Allowed) _____ City _____ State _____ ZIP Code _____

Social Security Number _____ Date of Birth _____ / /

Primary Phone _____ Mobile Phone (Optional) _____ Organization Phone _____

4. (OPTIONAL) Authorized Representative(s) Information The Authorized Representative(s) must be authorized by the Organization to access all information and make changes to the Company's Account as necessary. The Authorized Representative(s) are not required to be cardmembers.

#1 Authorized Representative Name (First, Middle, Last) _____ Social Security Number _____ Organization Phone _____

#2 Authorized Representative Name (First, Middle, Last) _____ Social Security Number _____ Organization Phone _____

5. Complete and return this application to U.S. Bank. Please attach two full years of the most recent audited balance sheets, income statements and cash flow statements.

If the financials provided are more than four months old, please provide your current-year interim financials. Please see back page for adding Employee Applicant Information.

IMPORTANT TERMS AND APPLICATION AGREEMENT

The undersigned Authorized Officer ("Applicant") is applying, on behalf of Organization, for a U.S. Bank MasterCard® Community Card ("Account") issued by U.S. Bank National Association ("we," "us" or "our"). If the Organization is approved for an Account, the Applicant requests and directs us to open an Account and to issue MasterCard ("Cards") to the Applicant and to any individual employee applicants ("Employee Applicants") of the Organization as designated by the Applicant on this application or its addendum, or by any process agreed to by us and the Organization. The Applicant certifies that (i) the execution, delivery and performance of this application has been authorized by all necessary corporate action by the Organization, evidence of which action will be provided upon request; and (ii) the Applicant is authorized to bind the Organization to the terms of this application and the Application Agreement, as further evidenced in a duly executed Certificate of Authority. At the time the Account is opened, the Applicant and each Employee Applicant will be issued Cards and a Cardmember Agreement governing individual use of the Account and Cards. Use of the Card or the Account will signify acceptance of the terms of the Cardmember Agreement, which may be amended from time to time. We reserve the right to consider the Organization for a lower line of credit if one was requested. As long as the Account is open, we may obtain credit reports about the Organization from time to time. The Applicant understands and agrees that the Organization shall be liable for all charges to the Account, including all Cards designated by the Organization. The Applicant understands and agrees that we may increase or decrease the APR or credit limit assigned to the Account and/or the Cards within the Account or close the Account at any time based on our credit guidelines, credit report information, Account history, or the financial circumstances of the Organization. By providing us with a telephone number for a cellular phone or other wireless device, including a number that you later convert to a cellular number, you are expressly consenting to receiving communications—including but not limited to prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system—from us and our affiliates and agents at that number. This express consent applies to each such telephone number that you provide to us now or in the future and permits such calls for non-marketing purposes. Calls and messages may incur access fees from your cellular provider. All applicants must be at least 18 years old and agree that Accounts and Cards will be used primarily for business purposes, and not personal, family, or household purposes. You further agree that in order to open and administer the Account that may be established as a result of this application that we may share certain information about you and your ongoing Account activity. Information from this application may be shared with our affiliates. Cash access is subject to credit approval. **I have read this Application and agree to its terms.**

Signature of Authorized Officer _____ Today's Date _____ / /

6. Certificate of Authority (Authorized Officer for Section 6 must be the same person listed in Section 3. above)

The Undersigned certifies that _____ (name), _____ (Title), ("Authorized Officer") is authorized by Organization to enter into and execute this U.S. Bank Community Card Application on behalf of Organization, thereafter binding the Organization to the terms of the U.S. Bank Community Card Application Agreement, and further, that the signature appearing below is his/her genuine signature.

Signature of Authorized Officer

Legal Name of Organization

Second Signature (if required by Organization)

Signed this _____ day of _____ (month) _____ (year)

Printed Name of Second Signer

7. Employee Applicant Information — For more employees, photocopy this side.

Employee Legal Name (First, Middle, Last) _____ Date of Birth _____ / ____ / ____

Employee Legal Name (First, Middle, Last) _____ Date of Birth _____ / ____ / ____

Social Security Number _____ Card Spending Limit (Optional) \$ _____

Social Security Number _____ Card Spending Limit (Optional) \$ _____

Employee Legal Name (First, Middle, Last) _____ Date of Birth _____ / ____ / ____

Employee Legal Name (First, Middle, Last) _____ Date of Birth _____ / ____ / ____

Social Security Number _____ Card Spending Limit (Optional) \$ _____

Social Security Number _____ Card Spending Limit (Optional) \$ _____

8. Terms and Conditions

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT: To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. What this means for you: When you open an account, we will ask for your name, address, date of birth and other information that will allow us to identify you. We may ask to see your driver's license or other identifying documents.

Summary Of MasterCard Account Terms

Interest Rates and Interest Charges	U.S. Bank MasterCard® Community Card
Annual Percentage Rate (APR) for Purchases	13.99% This APR will vary with the market based on the Prime Rate.
APR for Balance Transfers	13.99% This APR will vary with the market based on the Prime Rate.
APR for Cash Advances	23.99% This APR will vary with the market based on the Prime Rate.
Penalty APR and When It Applies	28.99% This APR will vary with the market based on the Prime Rate. The Penalty APR may be applied to your Account if you: 1) Make payments five calendar days late twice or 30 calendar days late once 2) Make a payment that is returned; or 3) If you exceed your Credit Limit two times in 12 consecutive months How Long Will the Penalty APR Apply? If your APRs are increased for any of these reasons, the Penalty APR will apply until you make six consecutive minimum payments when due and do not exceed your credit limit during that time period.
How to Avoid Paying Interest on Purchases	Your due date is 24-30 days after the close of each billing cycle. We will not charge you interest on purchases if you pay your entire balance by the due date each month.
Minimum Interest Charge	If you are charged interest, the charge will be no less than \$2.
Fees	
Annual Fees	None
Transaction Fees	<ul style="list-style-type: none"> Balance Transfer: Either 3% of the amount of each transfer or \$5 minimum, whichever is greater. Convenience Check Cash Advance: Either 4% of the amount of each advance or \$10 minimum, whichever is greater. Cash Advance: Either 4% of the amount of each advance or \$10 minimum, whichever is greater. Cash Equivalent Advance: Either 4% of the amount of each advance or \$20 minimum, whichever is greater. Overdraft Protection¹: Either 4% of the amount of each advance or \$10 minimum, whichever is greater. Foreign Transaction: 2% of each foreign purchase transaction or foreign ATM advance transaction in U.S. Dollars. 3% of each foreign purchase transaction or foreign ATM advance transaction in a Foreign Currency.
Penalty Fees	<ul style="list-style-type: none"> Late Payment: \$0 Returned Payment: \$35 Overlimit: \$0

How We Will Calculate Your Balance: We use a method called "average daily balance (including new purchases)."

Contact For Updates: The information is accurate as of October, 2015. This information may have changed after that date. To find out what may have changed, call us at 866.485.4545 (we accept relay calls) or write us at P.O. Box 6353 Fargo, ND 58125-6353.

Right to Change Terms: We may change APRs, fees, and other Account terms in the future based on your experience with U.S. Bank National Association and its affiliates as provided under the Cardmember Agreement and applicable law.

¹Not all products offer Overdraft Protection.

How Variable Interest Rates Are Determined: After the introductory period, your interest rate is a variable rate and is determined by a combination of the Prime Rate (which may vary) added to a margin (which does not change). Because the Prime Rate may vary, your variable interest rate will go up or down if the Prime Rate changes. If you are granted an Account, the following rates on the Account are variable: Non-Introductory Purchase Rate; Non-Introductory Balance Transfer Rate; Cash Advance Rate. More information is available in the Cardmember Agreement.

Notice to Ohio Residents: The Ohio laws against discrimination require that all creditors make credit equally available to all credit worthy customers and that credit reporting agencies maintain separate credit histories on each individual upon request. The Ohio Civil Rights Commission administers compliance with the law.

Rewards Program Rules: We will Award 1% Cash Back on all net purchases (purchases minus credits or returns) charged to the U.S. Bank MasterCard Community Rewards Credit Card Account during each statement period. Rewards will not be awarded to a cardmember for net purchases during a statement period if the cardmember's Account is not open and current on the statement closing date. Rewards will not be awarded for Cash Advances or other Account Advances as defined in the Cardmember Agreement. Rewards will be earned and redeemed at the organization level. Rewards may be redeemed for statement credit, U.S. Bank MasterCard Rewards Card, or deposit to a U.S. Bank account. Complete terms and conditions will be provided to cardmember in the Cardmember Agreement.

The creditor and issuer of this card is U.S. Bank National Association, pursuant to a license from MasterCard International Incorporated. MasterCard is a registered trademark of MasterCard International Incorporated. © 2015 U.S. Bank.

9. Relationship Information (for internal use only)

PLEASE PRINT

Must be completed by branch before application is submitted for underwriting.

Print and provide a copy of the Organization's U.S. Bank Business Profile (preferred)

OR

Fill in below, providing screen prints where available

	Total balances	Oldest Account Date	Additional relationship comments.
Total balance of all Checking accounts	\$ _____	____ / ____ / ____	_____
Total balance of all Savings/CD/IMMA accounts	\$ _____	____ / ____ / ____	_____

PLEASE ATTACH TWO FULL YEARS OF THE MOST RECENT AUDITED BALANCE SHEETS, INCOME STATEMENTS AND CASH FLOW STATEMENTS. IF THEY ARE MORE THAN FOUR MONTHS OLD, PLEASE PROVIDE CURRENT-YEAR INTERIM FINANCIALS.

BCL STD 12/15

U.S. BANK MASTERCARD COMMUNITY CARD

Reward Details	U.S. Bank MasterCard Community Card
Reward Currency	Cash Back ¹
Earn Rate	1% cash back on all other net purchases ¹
Additional Reward Details	No limit on cash back earned. Cash redemption is a minimum of \$25 at \$25 increments- ACH deposit, statement credit, or U.S. Bank MasterCard Rewards Card ²

¹ Cash back can be redeemed as a deposit into your U.S. Bank deposit account (checking, savings or money market) or as a statement credit (no minimum redemption), or as a U.S. Bank Rewards MasterCard® Card (\$25 minimum redemption required).

² The U.S. Bank MasterCard Rewards Card cannot be reloaded with additional funds, nor can it be used at an ATM (Automated Teller Machine). Terms and conditions apply and other fees may apply to Rewards Cards. For complete terms and conditions, see the "U.S. Bank Rewards Card Cardholder Agreement" available at www.myusbankcorporaterewards.com. Rewards Cards are issued by U.S. Bank National Association, pursuant to a license from MasterCard International Incorporated. MasterCard is a registered trademark of MasterCard International Incorporated. Account must be open and in good standing to earn and redeem rewards and benefits. Please refer to your Rewards Program Rules for additional information.

Deposit products are offered by U.S. Bank National Association. Member FDIC.

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P.O. Box 6353 Fargo, ND 58125-6353



USB MC CC App Revision Date 12/08/15

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 20, 2017

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorese, City Administrator
Date: June 15, 2017
Re: Reduced Park Fee for Exercise Class in Town Square Park

John Schultz, an Afton resident who currently leads kettle bells exercise classes twice per week at Memorial Lutheran Church inquired about holding these classes in Town Square Park. The classes would be provided at no cost, and would require a small area of grass. The park fee is \$25 per day. Mr. Schultz has indicated he could pay a one-time fee, but could not pay a daily fee, as the classes are provided at no cost. This request is being brought to the Council for direction regarding a one-time fee for the classes during the summer.

Council Action Requested:

Motion regarding the request by John Schultz for a reduced park fee for exercise classes in Town Square Park.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 20, 2017

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moore, City Administrator
Date: June 15, 2017
Re: Request by Mudslinger Pottery for a Parking Area in the 30th Street Right-of-Way

Mudslinger Pottery currently has gravel parking in the 30th Street right-of-way to serve their customers. The plan for the reconstruction of 30th Street would eliminate this parking in favor of a grass surface. Kevin O'Hara, of Mudslinger Pottery, has requested that an area approximately 25 feet by 85 feet be retained for parking, and has requested the cost of both a gravel surface and a paved surface, assuming he would be required to bear the cost. The cost of providing a gravel surface would be approximately \$500. The cost to provide a paved surface would be approximately \$4,000. Mr. O'Hara has requested that this cost be assessed to his property, so that he could pay it over time. The Downtown Project includes similar paved parking areas to provide public parking to serve commercial properties along several of the downtown streets. This request is being brought to the Council for direction regarding the plan change, and for direction regarding whether the cost should be borne by the property owner or the City, and if by the property owner, whether the cost could be assessed.

Council Action Requested:

Motion regarding the Mudslinger Pottery request for a parking area in the 30th Street right-of-way.

June 15, 2017

City of Afton

Attn: City Administrator

Regarding Paving driveway pad at 3032 St. Croix Trail South (Mudslinger Pottery)

Dear Committee members,

This is concerning a request that we have for our property at 3032 St. Croix Trl. S. with the current construction project.

I have provided a drawing for review by the committee members. Since our parking area has been adjusted during construction, the class-5 gravel that was in our parking area was removed and is now sand, we are proposing to have our parking area covered with black-top (depending on the cost and if it can be included in the county assessment). Covering the parking area with black-top will both make a nice experience for our Afton area customers and make it much easier for me to keep the snow cleared in the winter.

We understand that our property is one of the first things people see when coming into town, so we have tried to keep our place maintained and looking nice. Mudslinger Pottery may be a very small and humble business, but I am pleased to say that we have been in business for over 11 years and bringing customers to Afton many of which often frequent other businesses in town.

We are looking forward to the completion of the whole project and are excited at how nice it's making Afton look, along with the functionality of storm water drainage on our property. About 12 years ago or so, we were on vacation at Milac Lake when we came before City Council with the mixed-use permit to start our business. This time, we will be on vacation again but much further away, from June 18th to 27th, and may not always be available by telephone but we should be able to connect by email.

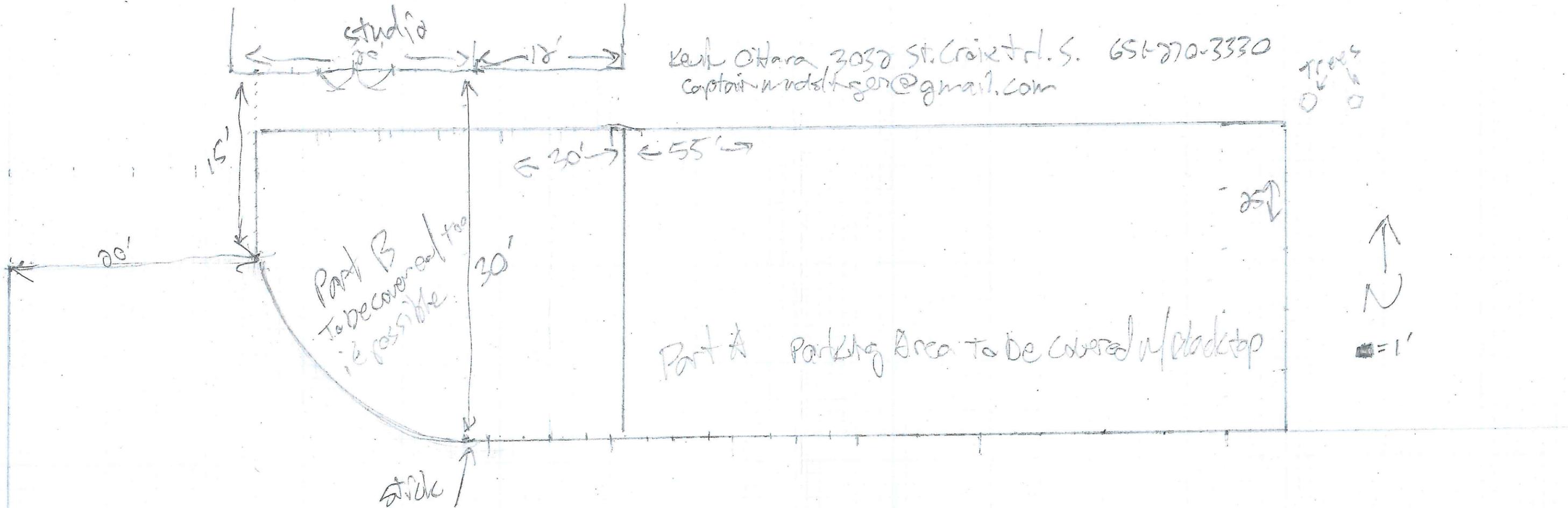
We would very much like it if the contractors could pave our parking lot while they are paving 30th street. If the cost and assessment is too excessive, we are requesting that they replace the gravel that was removed.

Please email us with the cost/quote of the project so that we can decide which option to choose. We have a limited budget and need to be conscientious of additional county assessment charges, as we try to live within our means.

Thank you for your time,

Kevin O'Hara (aka: Captain Mudslinger) email: captainmudslinger@gmail.com

Leslie O'Hara (Mrs. Mudslinger) email: mamadala64@gmail.com



RECEIVED
 JUN 14 2017
 CITY OF AFTON

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 20, 2017

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: June 15, 2017
Re: Schedule Work Session

The Council, at its May 23 work session, directed that the policy regarding the role of Council liaisons to Commissions and Committees be further discussed at a Council meeting or work session. A work session could be scheduled for this discussion, as well as for additional topics.

Council Action Requested:

Motion regarding scheduling a Council work session.