



CITY COUNCIL AGENDA
AFTON CITY COUNCIL CHAMBERS
3033 St. Croix Trail South
TUESDAY, June 18, 2019
7:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL**
- _____ Mayor Palmquist
 - _____ Council Member Nelson
 - _____ Council Member Ross
 - _____ Council Member Wroblewski
 - _____ Council Member Perkins

4. APPROVAL OF AGENDA

- A. Approval of the Agenda for the Regular City Council Meeting of June 18, 2019 -

5. APPROVAL OF MINUTES

- A. Minutes of the May 21, 2019 Regular City Council Meeting-

6. PUBLIC INPUT

Citizens may share their comments or concerns on any issue that is a responsibility or function of the Afton City Council, whether or not the issue is on the Agenda. Persons who wish to address the Council must fill out a Comment Card before the meeting begins and give it to the City Administrator or Council Chair. The Council Chair will request you to come to the podium, state your full name and address and present your comments. You are encouraged to limit your presentation to no more than 3 minutes. The Council Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City of Afton's responsibilities. The Council Chair may also limit the number of individual presentations to accommodate the scheduled agenda items.

7. REPORTS/PRESENTATIONS

- A. Sheriff's Monthly Report -
- B. Tom Niedzwiecki, Budget Report -
- C. Lower St. Croix Fire District Report - 2020 Fire Department Budget

8. CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by City Council and will be enacted in one motion. If a member wishes to discuss an item, that item will be removed from the Consent Agenda and considered separately. (Roll Call for Consent Agenda approval if Resolutions included):

- A. Just and Correct Claims
- B. 4M Fund Transfers - MAY - **Resolution 2019-26**

9. CITY COUNCIL BUSINESS

A. Planning Commission Report – (PC Chair Report & Draft PC Minutes)

1. Ordinance Amending Article IX. Sewer of Chapter 12 Land Use, of the City Code – **Ordinance 02-2019**
2. PLCD Ordinance Review – Update
3. Pervious Pavers

B. Engineering Report – (Engineer Staff Report & Council Update)

1. Afton Creek Preserve Construction Update

C. Administration –

1. Bruce Smith Request for Clarification Regarding the Use of the Lot at 5550 Odell
2. Solar Garden Subscription Agreement With Novel Energy Solutions
3. Parks Committee Recommendations Regarding Town Square Park Improvements
4. 3M Settlement Working Group Process
5. Ordinance Amendment Regarding Vacant Buildings Registration – **Ordinance 03-3019**
6. 60th Street Maintenance Agreement with Denmark Township
7. Hiring of Bret Christianson as the Contracted Videographer
8. Bollards for Trail Along Levee

D. Committee Reports -

1. Public Works
2. Personnel
3. Parks
4. Heritage Preservation Commission / Design Review
5. Natural Resources and Groundwater

10. COUNCIL, CONSULTANT AND STAFF REPORTS, ANNOUNCEMENTS AND UPDATES

- A.** Ward 1 Council Member Perkins
- B.** Ward 2 Council Member Wroblewski
- C.** Ward 3 Council Member Ross
- D.** Ward 4 Council Member Nelson
- E.** Mayor Palmquist
- F.** City Attorney Knaak
- G.** City Administrator Moorse

11. ADJOURN

A quorum of the City Council or Other Commissions may be present to receive information at, but not limited to, any of the following meetings: Planning Commission; the Public Works Committee; Parks Committee; Design Review and Historic Preservation Commission; Lower St. Croix Cable Commission; LSCWMO; MSCWMO; I-94 Corridor Coalition and the 5-City Mayor's Alliance.

PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

DRAFT City Council Regular Meeting Minutes
May 21, 2019
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
7:00 P.M.

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11 **1. THE MEETING WAS CALLED TO ORDER** at 7:00 P.M. by Mayor Bill Palmquist

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13 **2. THE PLEDGE OF ALLEGIANCE** – was recited.

14
15 **3. ROLL CALL:** Mayor Palmquist, Council Members Wroblewski, Ross, Nelson, Perkins. A **Quorum** was
16 **Present.**

17
18 **ALSO PRESENT:** Nick Guilliams (City Engineer), City Administrator Ron Moorese, City Attorney Fritz
19 Knaak, Planning Commission Chair Kris Kopitzke, Accountant Tom Niedzwiecki

20
21 **4. APPROVAL OF AGENDA** –

22 Add items 10c13 “unoccupied structures”; 10c14 “house at waste water treatment site”; move closed session
23 to item 10c15.

24 **Motion/Second Ross/Wroblewski To approve agenda for the May 21, 2019 Regular City Council**
25 **meeting with changes noted.**

26
27 **5. APPROVAL OF MINUTES**

28 **A. Minutes of April 16, 2019 Regular City Council meeting**

29 **Motion/Second Ross/Wroblewski to approve the minutes of the April 16, 2019 Regular City Council**
30 **meeting with spelling changes noted. Passed 5-0.**

31
32 **B. Minutes of April 15, 2019 Special City Council meeting**

33 **Motion/Second Palmquist/Ross to approve the minutes of the April 15, 2019 Special City Council**
34 **meeting. Passed 5-0 .**

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36 **C. Minutes of April 15, 2019 River Road Neighborhood Meeting**

37 **Motion/Second Ross/Perkins to approve the minutes of the April 15, 2019 River Road Neighborhood**
38 **meeting. Passed 5-0.**

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40 **D. Minutes of the April 25, 2019 Council Work session**

41 **Motion/Second Palmquist/Ross to approve the minutes of the April 25, 2019 City Council work session.**
42 **Passed 5-0.**

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44 **6. PUBLIC INPUT** –

45 none

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47 **7. REPORTS/PRESENTATIONS** –

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49 **A. Sheriff’s Monthly Report**

50 none

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52 **B. Tom Niedzwiecki, Budget Report**

53 Tom provided an overview of the April financial reports.

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C. Lower St. Croix Fire District Report

Council member Nelson reported the department is looking into getting a new fire truck.

8. PUBLIC HEARINGS

A. Ordinance Amending Section 14.1 Use & Discharge of Weapons

Mayor Palmquist opened the public hearing at 7:20 pm.

Administrator Moose provided a summary of the ordinance changes.

Louise Pesavento, ordinance proposal is too long, current regulations are sufficient. Council has spent too much time on this issue. Feels this is a land ownership issue which should have gone through the planning commission.

Steve Pesevento, current ordinance has worked for decades, trying to figure out what has changed. Neighbors should talk to each other if there is a problem.

Kris Haslund, 10th St S. Has lived in Afton her entire life. She is concerned about firearm noise, there is much more now than there used to ever be. Seems to be shooting at all hours. Neighbor shot her dog five years ago from his house. Feels something needs to be done.

Jodie Belknap, 13201 40th St S. Grew up in Afton, involved with hunting. Understands there are neighbors that you cannot approach. Feels this ordinance is very reasonable as it builds in safety measures and allows police to approach residents if there is a problem. In support of this passing.

Jen Wroblewski, 4081 Neal Ave. Has lived in Afton for 10 years. Would like to thank the council for looking at this issue. The changes do not seem too restrictive. These seem like common sense additions that offer more safety. Pro active thinking, would like to see the ordinance pass.

Dave Heng, 12312 Meadow Bluff Tr, Has neighbor who has been discharging firearms 150' from their home for target practice. Does not feel safe or safe for his children who play outside. Current city ordinance doesn't prohibit this.

Duane Heng, 9524 Dale Road, Woodbury, Dave's father. Is concerned over safety when shooting is occurring on a 2.5 acre lot. He has lost relatives to accidental shootings. No different in Afton, people can be careless with guns, often don't realize how far the bullets can go. Public safety issue. Need to have ordinances like this.

Kris Kopitzke, Afton Blvd. Feels there are two purposes for this ordinance are to protect neighbors from noise and from the bullet going where not intended.

Ben Keil, has lived in Afton for 6 years. Stated that there are places where this restriction may not make sense, but many places it does. This is about public safety.

Motion/Second Nelson/Ross To close public hearing. Passed 5-0.

Public hearing closed at 7:47 pm.

Mayor Palmquist and Administrator Moose read several emails that they had received which are in support of the changes in the ordinance from Ann Debrink, Randy & Kathy Graham, Richard Bend.

Motion/Second Wroblewski/Perkins to approve Ordinance 01-2019 amending Sec. 14-1 of the City Code regarding the use and discharge of firearms.

106 Discussion
107 Council member Nelson stated that we can't regulate reckless behavior, also has concern about regulating
108 target shooting on 5 acre lots.
109 Council member Wroblewski stated that the draft went from 1000 feet to 500 feet. She understands how far
110 these ammunition rounds can travel. Feels that this ordinance is the minimum requirement for safety.
111 Council member Perkins there is no acreage minimum in this. This ordinance seems reasonable and allows
112 police to do something if a person is reckless. Doesn't understand how this negatively affects someone's
113 rights.
114 Council member Nelson replied that some locations will fall within 500' even though they own large parcels
115 of land.
116 Council member Ross has no problem with guns but has problem with stupid behavior.
117 Doesn't want to write an ordinance to solve a problem, but this will allow the police to solve the problem.
118 Has slight problem with the 500' regulation.
119 Council member Perkins living in rural environment should not be basis to disregard public safety.
120 Mayor Palmquist stated that the state statute has been based on 500'. Having permission from your neighbor
121 will allow for closer use.
122 Jeff Walker 1022 Indian Tr, stated that the HOA in that community could prohibit discharge in that
123 development. 500' rule is too restrictive. Feels many parcels will be affected and landowners will not be
124 able to shoot on their own property.
125 Wroblewski stated that the police officers need to have rules to be able to enforce. We currently do not have
126 a law to prevent what is occurring.
127 Council member Nelson stated that 200' would be adequate to address this issue.
128 City attorney Knaak stated that the state statute says no discharge within 500' of occupied structure without
129 permission.
130 Council member Nelson asked why officers couldn't enforce that law?
131 Knaak replied there is confusion, commonly interpreted in hunting
132 Council member Wroblewski stated that this ordinance would clarify and match the state statute and make
133 it clearer for people.
134 Council member Ross asked why in this instance the deputies didn't act?
135 Knaak replied it is commonly assumed as a hunting regulation. Current regulation requires knowledge that
136 structure is occupied. This ordinance provided clarification and increases number of enforcement options.
137 Council member Wroblewski statute says occupied with human or livestock and on another persons private
138 land.
139 **Roll Call vote: Nelson nay, Ross Nay, Wroblewski Aye, Perkins Aye, Palmquist Aye. Passed 3-2**

140
141 **9. CONSENT AGENDA**

142 **A. Just and Correct Claims**

143 **B. 4M Fund Transfer April – Resolution 2019-24**

144 **Motion/Second Ross/Palmquist to approve Resolution 2019-24 approving the 4M fund transfer for**
145 **April. Roll call: All aye, passed 5-0.**

146
147 **CITY COUNCIL BUISINESS**

148 **A. Planning Commission Report – (PC report & Draft PC minutes)**

149 1. Comments regarding Lake St Croix Beach Draft 2040 Comprehensive Plan

150 The Planning Commission recommended the following comments:

- 151 1) Afton appreciates that Lake St. Croix Beach has a Surface Water Management Plan and would
152 like to see an updated implementation plan.
- 153 2) Afton requests that Lake St. Croix Beach increase its diligence in protecting groundwater,
154 including ensuring septic systems are compliant with State and County requirements.
- 155 3) Afton requests that the Comprehensive Plan include the exploration of a municipal sanitary
156 sewer system and recognize the need for a pathway to a sanitary sewer system.

- 157 4) Afton offers its experience and knowledge regarding the funding and construction of a sanitary
158 sewer system.
159 5) Afton appreciates the single-family residential development along the western border of Lake
160 St. Croix Beach and requests that the current density remain.
161

162 **Motion/Second Wroblewski/Perkins to submit comments to Lake St Croix Beach regarding**
163 **their Draft 2040 Comprehensive Plan as recommended by the Planning Commission.**

164 Council member Nelson asked about item 5 regarding density

165 **Motion vote: passed 5-0.**
166

167 2. Election of Officers – Update
168

169 3. PLCD Ordinance Review – Update

170 Chair Kopitzke provided an update on the review.
171

172 **B. Engineering Report – (Engineer Staff Report & Council Update)**

173 1. River Road Sanitary Sewer

174 WSB recommends bidding in the fall due to current high construction costs.

175 **Motion/Second Ross/Palmquist to authorize WSB to prepare construction documents with**
176 **bidding services to being in August with cost not to exceed \$34,786.00.**

177 Council member Perkins expressed concern over the timing since homes have been assessed and are
178 not receiving service. She is unable to connect to partial service.

179 Council member Ross stated there are two homes that are not connected, the others are and are being
180 charged a lower fee. The City has paid for the lift station and pipes.

181 Discussion was held on the timing of the bid and the availability of contractors. Costs could be
182 \$100,000 more to get the bids right now vs. waiting until fall. It was suggested Perkins could use a
183 holding tank in the short term until she is able to connect, or stay independent if there is room for a
184 secondary septic site.

185 **Motion vote: Passed 5-0.**
186

187 2. Change Order No. 12 – Downtown Village Improvement Project

188 **Motion/Second Ross/Nelson to approve change order No. 12 for the Downtown Improvement**
189 **project to Geislinger & Sons in the amount of \$19,480.50. Passed 5-0.**
190

191 3. Pay Voucher No. 21 from Geislinger & Sons Inc.

192 **Motion/Second Ross/Nelson to approve Pay Voucher No 21 to Geislinger & Sons in the amount**
193 **of \$243,569.22. Passed 5-0.**
194

195 **C. Administration –**

196 1. Mike Orth & Cynthia Kivisto Application for Simple Subdivision at 16226 53rd St

197 Michael Orth and Cynthia Kivisto own the parcel at 16226 53rd Street. They also own the parcel
198 with PID# 028.20.21.0026 that is directly adjacent to the east, and which extends east of Swede Hill
199 Road. The 53rd Street parcel is developed with a house. The parcel with PID# 028.20.21.0026 is an
200 undeveloped parcel subject to a conservation easement held by the DNR which prohibits the
201 development of the land and protects the land as open space.

202 The applicants have applied for a simple subdivision for a lot line rearrangement to divide the parcel
203 with PID# 028.20.21.0026 in two and add the portion of the parcel west of Swede Hill Road to their
204 parcel on 53rd Street (to become Parcel A). The portion of the parcel east of Swede Hill Road
205 (Parcel B) is to be sold to the owners of the parcel directly adjacent to the southern boundary of
206 Parcel B.

207 Mayor Palmquist asked for clarification on the conservation easement

208 Council member Perkins asked for clarification on the subdivision

- 209 Council member Wroblewski asked about the reason for keeping 2 PIDs (tax implications)
210 **Motion/Second Palmquist/Nelson to adopt Resolution 2019-25 approving the simple**
211 **subdivision at 16226 53rd Street and parcel with PID# 35.028.20.21.0026.**
212 **Council member Wroblewski asked about adding 6th condition:**
213 **“conservation easement shall be retained if property is ever sold” (friendly amendment –**
214 **Accepted). Roll call: all aye, Passed 5-0**
215
216 2. Selection of Accounting services provider
217 **Motion/Second Wroblewski/Ross to select Tom Niedzwiecki to provide accounting services for**
218 **the next two years. Passed 5-0.**
219
220 3. 60th St Culvert replacements
221 Mayor Palmquist stated that the developer should replace the ones that need to be replaced.
222 Council member Wroblewski stated that the developer should make improvements to city standards
223 and replace culverts.
224 **Motion/Second Ross/Wroblewski To hold the developer responsible to replace culverts as**
225 **determined by Public Works on the portion of 60th Street that is to be paved. Passed 5-0.**
226
227 4. Additional Downtown Banners
228 Council member Ross explained that previously the council approved \$3000 for banners. Actual
229 cost was half. Would like to print another set to use in a different season.
230 Mayor Palmquist stated he would like another set if it could be done within budget.
231 Council member Perkins stated she didn’t see design of last one, would like to see design prior to
232 order being placed.
233 **Motion/Second Palmquist/Ross To purchase additional set of banners for downtown staying**
234 **within original budget, and with design to be sent to council prior to order.**
235 Council member Wroblewski stated she would like to save money.
236 Council member Ross stated that this is money we do have, that was previously approved.
237 **Vote: Passed 5-0**
238
239 5. Planning Commission member reappointments
240 Done last month
241
242 6. Reappointment of Jim Cox and Peter Vujovich to the Design Review/Heritage Preservation
243 Commission
244 **Motion/Second Palmquist/Ross to reappoint Jim Cox and Peter Vujovich to the Design**
245 **Review/Heritage Preservation Commission. Passed 5-0.**
246
247 7. Appointment of Grant Jensen to the Parks Committee
248 **Motion/Second Wroblewski/Ross to appoint Grant Jensen to the Parks Commission. Passed**
249 **5-0.**
250
251 8. Afton Historical Museum connection to the municipal sewer system
252 **Motion/Second Wroblewski/Nelson to approve connection of the Afton Historical Museum to**
253 **the municipal sewer system. Passed 4-0-1 (Ross abstain).**
254
255 9. Illegal congregating & illegal dumping
256 There have been issues on Putnam St with dumping of trash and illegal congregating
257 Mayor Palmquist stated that signs noting fines should be posted in the area.
258 **Motion/Second Palmquist/Ross to authorize staff to spend funds not to exceed \$250 to create**
259 **and post signage indicating applicable ordinance and fines.**
260 Attorney Knaak stated the signage can serve as a reminder.

- 261 **Motion Vote: Passed 5-0.**
262
263 10. 2019 Pay adjustments
264 **Motion/Second Ross/ Palmquist to approve pay adjustment of 3.0% for 2019, effective March**
265 **1, 2019, for the Office Assistant, Public Works Supervisor and seasonal staff; and a pay**
266 **adjustment of 4% for the City Clerk, effective May 22, 2019. Passed 5-0.**
267
268 11. 60th St Maintenance agreement with Demark Township
269 Motion/Second Ross/Nelson to authorize staff to work with Denmark Township on the 60th Street
270 maintenance agreement. Passed 5-0.
271
272 12. Schedule council work session
273 To be scheduled
274
275 13. Un-occupied structures
276 The Historic Preservation Commission wants to address vacant buildings downtown. The City
277 attorney has provided a vacant building registration form draft.
278 Mayor Palmquist stated that this needs to be done quickly.
279
280 Council member Ross discussed the property on 34th street which has been unoccupied for 5 years.
281 Attorney Knaak stated that it could be declared a hazardous structure; then the city can clean up and
282 assess under the state statute regarding hazardous structures.
283 Council member Ross stated he would like to have a citation written.
284 Knaak could do criminal complaint
285 Mayor Palmquist recommended issuing a citation, then begin statutory proceedings; Ron contact the
286 owner tomorrow.
287 **Motion/Second Ross/Nelson To direct the city attorney to take whatever means necessary in**
288 **order for deputies to issue a citation.**
289 Friendly amendment - Palmquist To send notice when it's appropriate that a citation has been
290 **issued and the process begun (accepted)**
291 **Vote passed 5-0**
292
293 14. House at treatment site
294 There has been vandalism at the site.
295 Mayor Palmquist reported that Mr. Gehrke is interested in the house.
296 Council member Ross reported that conditions are bad and he has concern over liability.
297 Council member Perkins asked what would be the best way to protect the city.
298 Attorney Knaak recommended eliminating the hazard or securing it.
299 Discussion was held over potential land exchange
300 **Motion/Second Palmquist/ Perkins To authorize staff to secure the property and report back**
301 **next month on possibility of land swap.**
302 Palmquist friendly amendment: **also repair the gate.** (accepted)
303 **Passed 4-1 (Nelson nay).**
304
305 15. Attorney tom radio updates (closed session) Taken out of order
306

307 **D. Committee Reports**

- 308 1. Public Works – none
309 2. Personnel – work flow, look into way to track calls and projects.
310 3. Parks – the new plants are out
311 4. Heritage Preservation Commission / Design Review – working on ordinance for vacant buildings
312 5. Natural Resources and Groundwater – water testing next week

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10. COUNCIL, CONSULTANT, AND STAFF REPORTS, ANNOUNCEMENTS, AND UPDATES

- A. Ward 1 Council Member Perkins – no report
- B. Ward 2 Council Member Wroblewski – add adopt a drain in newsletter
- C. Ward 3 Council Member Ross – no report
- D. Ward 4 Council Member Nelson – no report
- E. Mayor Palmquist – ribbon cutting went well
- F. City Attorney Knaak – no report
- G. City Administrator Moorse – no report

11. ADJOURN

Motion/Second Ross/Perkins to adjourn. Passed 5-0.
Meeting adjourned at 10:28 pm.

Motion/Second Palmquist/Nelson to begin closed session. Passed 5-0.
Closed session begins 10:29 pm.
Attorney Tom Radio updates on pending litigation.

Respectfully submitted by:

Julie Yoho, City Clerk

Approved by Council June 18, 2019 as (check one): Presented: _____ Amended: _____

Mayor Bill Palmquist _____ Date _____

for: Afton

5/31/2019

Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description
820025912401	WC170	S. Wittl	Citation	0	saint croix trail s		45TH ST N		Afton	Traffic - Reckless driving; Racing on street or highway
820001912702	WC115	M. Tellez	Citation	0	MANNING AVE S		30TH ST S		Afton	DL-Driving w/o Valid MN Drivers License/More than one DL/Wrong Class MOV-Passing on Right When Prohibited
820001912702	WC115	M. Tellez	Citation	0	MANNING AVE S		30TH ST S		Afton	DL-Driving w/o Valid MN Drivers License/More than one DL/Wrong Class MOV-Passing on Right When Prohibited
820001913102	WC129 57	L. Rinzel	Citation	0	MANNING AVE S		SCENIC LN		Afton	MOV-Speed-Exceed 55 mph
820012913401	WC141	K. Land	Citation	15500	HUDSON BLVD N				Afton	DL-Drive After Suspension/DAS MOV-Insurance-Owner Fail To Produce Proof-No Proof of insurance REG-Motor Vehicle Displaying Expired Registration
820012913401	WC141	K. Land	Citation	15500	HUDSON BLVD N				Afton	DL-Drive After Suspension/DAS MOV-Insurance-Owner Fail To Produce Proof-No Proof of insurance REG-Motor Vehicle Displaying Expired Registration
820012913401	WC141	K. Land	Citation	15500	HUDSON BLVD N				Afton	DL-Drive After Suspension/DAS MOV-Insurance-Owner Fail To Produce Proof-No Proof of insurance REG-Motor Vehicle Displaying Expired Registration
820026914201	0	L. Rinzel	Citation	0	MANNING AVE S		50TH ST S		Afton	MOV-Speed-Exceed 55 mph

for: Afton

5/31/2019

Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description
820012914401	WC1280	T. VanSomeren	Citation	0	MANNING AVE S		30TH ST S		Afton	DL-Drive After Revocation/DAR
820029914501	WC150	B. Krook	Citation	4100	SAINT CROIX TRL S				Afton	MOV-Speed-Exceed 30 mph-Urban District
820050914901	WC159	A. Degel	Citation	0	HUDSON RD		NEAL AVE S		Afton	Traffic Collision - Failure to Notify Owner of Damaged Property Traffic Regulation - Driver Must Carry Proof of Insurance when Operating Vehicle
820050914901	WC159	A. Degel	Citation	0	HUDSON RD		NEAL AVE S		Afton	Traffic Collision - Failure to Notify Owner of Damaged Property Traffic Regulation - Driver Must Carry Proof of Insurance when Operating Vehicle
820001915001	WC165	A. Loehr	Citation	0	MANNING AVE N		30TH ST S		Afton	MOV-Speed-Exceed 55 mph
820001915003	WC165	A. Loehr	Citation	0	MANNING AVE S		VALLEY CREEK RD		Afton	MOV-Speed-Exceed 55 mph

Incident Summary Report

From:5/1/2019 12:00:00 AM To:5/31/2019 11:59:59 PM



WASHINGTON COUNTY SHERIFFS OFFICE

AFTON			
5/1/2019 12:24:53 PM	WC19017386	16XXX Swede Hill Dr S, AFTON	MEDICAL
5/1/2019 4:17:11 PM	WC19017405	13XXX 50th St S, AFTON	MEDICAL
5/1/2019 9:52:05 PM	WC19017435	13XXX 15th St S, AFTON	ANIMAL COMPLAINT
5/2/2019 9:25:23 AM	WC19017474	13XXX 40TH ST S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
5/2/2019 11:25:51 AM	WC19017494	2XXX Oakgreen Ave S, AFTON	TRESPASSING
5/2/2019 4:13:58 PM	WC19017530	Manning Ave S Nb Over I94, AFTON	PARKING COMPLAINT
5/2/2019 8:20:43 PM	WC19017558	I94 Eb Jeo Neal Ave N, AFTON	DRIVING COMPLAINT
5/2/2019 9:24:18 PM	WC19017567	13XXX Hudson Rd S, AFTON	CITIZEN/PUBLIC ASSIST
5/3/2019 8:04:25 AM	WC19017600	12XXX 8th St S, AFTON	SUSPICIOUS PERSON/ACTIVITY
5/3/2019 2:21:32 PM	WC19017630	Neal Ave S / 40th St S, AFTON	SUSPICIOUS PERSON/ACTIVITY
5/3/2019 10:18:06 PM	WC19017695	4XXX River Rd S, AFTON	SUSPICIOUS PERSON/ACTIVITY
5/4/2019 9:45:38 AM	WC19017747	I94 Eb Jeo Manning Ave S, AFTON	DRIVING COMPLAINT
5/4/2019 6:39:10 PM	WC19017829	Saint Croix Trl S / 45th St S, AFTON	ACCIDENT
5/5/2019 12:48:59 AM	WC19017896	1XXX Manning Ave S, AFTON	SINGLE VEHICLE CRASH
5/5/2019 10:50:00 AM	WC19017936	16XXX Swede Hill Dr S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
5/5/2019 3:13:27 PM	WC19017966	Saint Croix Trl S / 45th St S, AFTON	TRAFFIC COMPLAINT
5/5/2019 5:02:50 PM	WC19017990	53rd St S / Quadrant Ave S, AFTON	911 ABANDONED/HANGUP/OPEN LINE
5/6/2019 12:56:48 AM	WC19018053	14XXX Valley Creek Trl S, AFTON	MEDICAL
5/6/2019 10:44:49 AM	WC19018104	1XXX Stagecoach Trl S, AFTON	MEDICAL
5/6/2019 11:03:19 AM	WC19018108	3XXX Perrot Ave S, AFTON	MEDICAL
5/6/2019 5:07:35 PM	WC19018154	3XXX Saint Croix Trl S, AFTON	TRAFFIC COMPLAINT
5/6/2019 8:46:55 PM	WC19018179	3XXX Saint Croix Trl S, AFTON	ANIMAL COMPLAINT
5/7/2019 8:41:31 AM	WC19018237	4XXX Penfield Ct S, AFTON	CIVIL MATTER/DISPUTE
5/7/2019 5:27:51 PM	WC19018298	16XXX 31st St S, AFTON	MEDICAL
5/7/2019 10:24:43 PM	WC19018339	15XXX Upper 34th St S, AFTON	SUSPICIOUS PERSON/ACTIVITY
5/8/2019 4:11:31 PM	WC19018470	I94 Eb Jeo Neal Ave N, AFTON	DRIVING COMPLAINT
5/8/2019 6:59:04 PM	WC19018494	I94 Eb Jeo Manning Ave S, AFTON	DRIVING COMPLAINT
5/9/2019 3:19:29 AM	WC19018533	2XXX Saint Croix Trl S, AFTON	OPEN DOOR/WINDOW
5/9/2019 4:12:21 PM	WC19018606	Unknown, AFTON	CITIZEN/PUBLIC ASSIST
5/10/2019 8:03:32 AM	WC19018681	3XXX Saint Croix Trl S, AFTON	OTHER
5/10/2019 1:57:30 PM	WC19018749	I94 Eb Jeo Manning Ave S, AFTON	TRAFFIC COMPLAINT
5/10/2019 10:15:41 PM	WC19018844	13XXX Hudson Rd S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
5/11/2019 8:01:17 AM	WC19018916	14XXX Hudson Rd S, AFTON	ACCIDENT
5/11/2019 4:02:31 PM	WC19018982	40XXX -4319 MANNING AVE S, AFTON	TRAFFIC STOP-SPEED
5/12/2019 12:05:34 PM	WC19019111	12XXX HUDSON RD S, AFTON	CITIZEN/PUBLIC ASSIST
5/12/2019 1:10:58 PM	WC19019115	Saint Croix River-a, AFTON	Boat Stop

Incident Summary Report

From:5/1/2019 12:00:00 AM To:5/31/2019 11:59:59 PM

5/12/2019 1:34:49 PM	WC19019120	13XXX Tomahawk Ln S, AFTON	FIRE
5/12/2019 3:45:28 PM	WC19019136	2XXX SAINT CROIX TRL S, AFTON	PROPERTY DAMAGE
5/13/2019 10:50:29 AM	WC19019244	14XXX 42nd St S, AFTON	OFFICER INFORMATION
5/13/2019 3:42:23 PM	WC19019280	13XXX Hudson Rd S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
5/13/2019 4:45:38 PM	WC19019293	16XXX 31st St S, AFTON	CITIZEN/PUBLIC ASSIST
5/13/2019 10:27:46 PM	WC19019344	15XXX Afton Blvd S, AFTON	SUSPICIOUS PERSON/ACTIVITY
5/14/2019 2:08:15 PM	WC19019452	13XXX 50th St S, AFTON	CITIZEN/PUBLIC ASSIST
5/14/2019 3:54:22 PM	WC19019470	194 Eb Jeo Manning Ave S, AFTON	CITIZEN/PUBLIC ASSIST
5/14/2019 7:43:21 PM	WC19019504	15XXX Afton Hills Dr S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
5/14/2019 9:19:31 PM	WC19019518	4XXX River Rd S, AFTON	SUSPICIOUS PERSON/ACTIVITY
5/15/2019 8:30:04 AM	WC19019581	13XXX 44th St S, AFTON	PROPERTY DAMAGE
5/15/2019 9:42:02 AM	WC19019595	15XXX AFTON BLVD S, AFTON	SHOTS FIRED/SHOOTING COMPLAINT
5/15/2019 11:41:33 AM	WC19019611	14XXX 15th St S, AFTON	PROPERTY DAMAGE
5/15/2019 2:10:35 PM	WC19019627	12XXX 3rd St S, AFTON	DEATH
5/15/2019 9:49:31 PM	WC19019691	12XXX 22nd St S, AFTON	MENTAL HEALTH ISSUE/DISTURBANCE
5/16/2019 5:06:21 PM	WC19019807	15XXX 45th St S, AFTON	911 ABANDONED/HANGUP/OPEN LINE
5/17/2019 3:20:39 AM	WC19019882	12XXX Hudson Rd S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
5/17/2019 7:29:39 PM	WC19019991	12XXX Hudson Rd S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
5/18/2019 6:38:42 PM	WC19020126	12XXX HUDSON RD S, AFTON	EXTRA PATROL REQUEST
5/19/2019 3:53:25 AM	WC19020173	15XXX Afton Blvd S, AFTON	PROPERTY DAMAGE
5/19/2019 9:03:36 AM	WC19020186	12XXX Meadow Bluff Trl, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
5/19/2019 5:57:57 PM	WC19020233	1XXX Neal Ave S, AFTON	OFFICER INFORMATION
5/19/2019 6:14:57 PM	WC19020238	13XXX -block Neal Ave S, AFTON	OFFICER INFORMATION
5/19/2019 8:41:36 PM	WC19020248	3XXX Perrot Ave S, AFTON	MEDICAL
5/20/2019 1:45:55 PM	WC19020365	1XXX Stagecoach Trl S, AFTON	PROPERTY DAMAGE
5/22/2019 2:12:35 PM	WC19020665	3XXX Neal Ave S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
5/22/2019 3:09:33 PM	WC19020679	13XXX 50TH ST S, AFTON	CIVIL MATTER/DISPUTE
5/22/2019 4:34:49 PM	WC19020686	194 Wb Jeo Neal Ave N, AFTON	FIRE
5/22/2019 5:29:50 PM	WC19020694	Manning Ave S / 40th St S, AFTON	TRAFFIC STOP-SPEED (77 IN A 55)
5/22/2019 5:44:10 PM	WC19020698	Manning Ave S Nb Over I94, AFTON	DRIVING COMPLAINT
5/22/2019 6:32:25 PM	WC19020707	194 Wb At Neal Ave S, AFTON	ANIMAL COMPLAINT
5/22/2019 8:46:27 PM	WC19020721	3XXX Saint Croix Trl S, AFTON	MEDICAL
5/23/2019 9:37:14 AM	WC19020805	5XXX Trading Post Trl S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
5/23/2019 10:59:31 AM	WC19020827	1XXX Neal Ave S, AFTON	CITIZEN/PUBLIC ASSIST
5/23/2019 11:13:57 PM	WC19020932	XX I94 WB JWO NEAL AVE N, AFTON	ACCIDENT
5/24/2019 12:57:05 PM	WC19021017	14XXX 42nd St S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
5/25/2019 1:23:25 AM	WC19021121	14XXX 50th St S, AFTON	MEDICAL
5/25/2019 11:13:45 AM	WC19021184	3XXX Pennington Ave S, AFTON	CIVIL MATTER/DISPUTE
5/25/2019 12:37:54 PM	WC19021196	194 EB AT MANNING AVE S, AFTON	TRAFFIC COMPLAINT
5/25/2019 2:01:25 PM	WC19021207	37XXX -4999 RIVER RD S, AFTON	TRAFFIC STOP
5/25/2019 5:06:13 PM	WC19021244	16XXX 15th St S, AFTON	ANIMAL COMPLAINT

Incident Summary Report

From:5/1/2019 12:00:00 AM To:5/31/2019 11:59:59 PM

5/25/2019 9:01:08 PM	WC19021290	Stagecoach Trl N / Division St, AFTON	FIRE
5/25/2019 10:10:00 PM	WC19021290	Stagecoach Trl N / Division St, AFTON	SUSPICIOUS PERSON/ACTIVITY
5/26/2019 6:17:58 AM	WC19021335	NEAL AVE S / HUDSON RD S, AFTON	ACCIDENT
5/26/2019 3:43:36 PM	WC19021392	Saint Croix Trl S / 50th St S, AFTON	DRIVING COMPLAINT
5/26/2019 6:58:26 PM	WC19021431	1XXX Stagecoach Trl S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
5/26/2019 10:21:28 PM	WC19021467	Neal Ave S / 30th St S, AFTON	ACCIDENT
5/27/2019 12:53:19 AM	WC19021481	Hudson Rd S / Manning Ave S, AFTON	FIRE
5/27/2019 3:29:42 PM	WC19021549	194 Eb Jeo Manning Ave S, AFTON	TRAFFIC HAZARD
5/27/2019 7:46:51 PM	WC19021590	194 Eb Jeo Manning Ave S, AFTON	DRIVING COMPLAINT
5/27/2019 8:30:49 PM	WC19021597	13XXX Hudson Rd S, AFTON	WELFARE CHECK
5/28/2019 7:36:59 AM	WC19021644	Hudson Rd S / Neal Ave S, AFTON	PROPERTY DAMAGE
5/28/2019 9:33:42 AM	WC19021662	Unknown, AFTON	ACCIDENT
5/28/2019 11:40:33 AM	WC19021676	Unknown, AFTON	CITIZEN/PUBLIC ASSIST
5/28/2019 12:46:00 PM	WC19021683	12XXX HUDSON RD S, AFTON	THREATS
5/28/2019 3:21:50 PM	WC19021722	16XXX 31st St S, AFTON	VEHICLE UNLOCK
5/28/2019 9:25:46 PM	WC19021800	1XXX Neal Ave S, AFTON	ANIMAL COMPLAINT
5/29/2019 9:38:27 AM	WC19021859	4XXX Pasture Ridge Rd S, AFTON	TRESPASSING
5/29/2019 11:27:52 AM	WC19021877	194 Eb At Manning Ave S, AFTON	TRAFFIC COMPLAINT
5/29/2019 3:03:32 PM	WC19021907	15XXX Afton Blvd S, AFTON	ANIMAL COMPLAINT
5/29/2019 3:40:11 PM	WC19021914	5XXX Quadrant Ave S, AFTON	SUSPICIOUS PERSON/ACTIVITY
5/30/2019 10:02:19 AM	WC19021991	Manning Ave S / 30th St S, AFTON	INCIDENT
5/30/2019 10:51:52 AM	WC19022008	194 Eb At Manning Ave S, AFTON	ANIMAL COMPLAINT
5/30/2019 11:55:14 AM	WC19022013	Manning Ave S / 50th St S, AFTON	INCIDENT
5/30/2019 12:30:42 PM	WC19022019	Manning Ave S / 8th St S, AFTON	INCIDENT
5/30/2019 6:06:03 PM	WC19022064	13XXX 50th St S, AFTON	911 ABANDONED/HANGUP/OPEN LINE
5/31/2019 11:18:56 AM	WC19022172	1XXX Stagecoach Trl S, AFTON	SUSPICIOUS PERSON/ACTIVITY
5/31/2019 5:10:54 PM	WC19022249	1XXX Indian Trl S, AFTON	FIRE

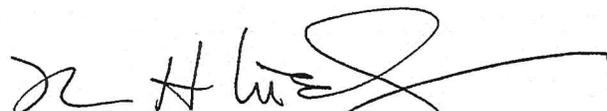
City of Afton – Financial Reports

May 2019

Ref	Description	Pages
A.	Balance Sheet	A1 to A2
B.	Statement of Changes in Fund Balance: Year to Date	B1 to B3
C.	Statement of Revenue and Expenditures: General Fund Summary plus Detail for All Other Funds	C1 to C14
D.	Detail Statement of Revenue and Expenditures: General Fund Only	D1 to D6
E.	#550, 560 & 600 Summary of Special Activity & MN Investment Funds - YTD	E1
F.	#550 Detail of General Special Activity Funds - YTD	F1
G.	#560 Detail of Other Special Activity Funds - YTD	G1
H.	#115 Building and Land Fund: YTD Detail	H1
I.	#410 Sanitary Sewer Utility Oper Fund: LTD Summary & YTD Detail	I1 to I4
J.	#120 Street Improvement Fund: YTD Detail	J1
K.	#122 Bridge Replacement Fund: YTD Detail	K1
L.	#200 Park Reserve Fund – YTD Detail	L1
M.	#805 City Infra-Structure Imp Fund: LTD Summary & YTD 2018 Detail	M1 to M3
N.	#806 PFA Loans & #807 Tmp Imp Bond Debt Serv Funds: LTD	N1
O.	#725 2014A & #726 2017B Road Bond Debt Serv Funds: Five Year Summary	O1
P.	#810 City Dock Fund: YTD Detail by Account	P1
Q.	General Fund Streets, Rehab and Public Works: YTD Detail	Q1 to Q2
R.	Customer Receipts & Other Deposits – Current Month	R1 to R2
S.	Building Inspection Fees – YTD	S1 to S3

Focus Areas for Discussion:

1. Cash Flow
2. Property & Casualty Annual Insurance Premium
3. Expenses re. Court File 82-CV-15-2287.
4. Wash Cty 2019 Assessing Fee
5. New John Deere Z950M ZTrak
6. Workers Comp Annual Insurance Premium
7. 2018 Audit Fees
8. Sale of Flood Pump
9. Review City Council Contingency Reserve


 Prepared by Thomas H. Niedzwiecki, Accountant

**City of Afton
Balance Sheet
May 31, 2019**

Account #	Account Description	#100 General Fund	#550 Spec Act Fd - General	#100 + #550 Total General Fund	#115 Bldg & Land Fund	#410 Sanitary Sewer Oper Fund	#120 Street Imp Capital Fund	#122 Bridge Replacement Fund	#700 2017 Road Projects	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund
Assets												
100	4M Fund: General Fund	206,277		206,277								
100.8	Petty Cash	310		310								
115	4M Fund: Bldg & Land Capital Fund			0	10,710							
120	4M Fund: Street Imp Fd - Regular			0			781,792					
120	4M Fund: Street Imp Fd - Downtown			0								
122	4M Fund: Bridge Replacement			0				39,410				
700	4M Fund: 2017 Pavement Project			0								
200	4M Fund: Park Reserve Fund			0						257,302		
250	4M Fund: Special Reserve Fund			0							376,840	
400	4M Fund: 201 Project Fund			0								822
410	4M Fund: Sanitary Sewer Operations			0		40,859						
500	4M Fund: Fire Station Debt Serv Fund			0								
550	4M Fd: Spec Activities Fd - General		393,511	393,511								
560	4M Fd: Spec Activities Fd - Other			0								
600	4M Fund: MN Investment Fund			0								
700	4M Fund: Road Construction Fund			0								
725	4M Fund: 2014A Road Debt Serv Fd			0								
726	4M Fund: 2017B Road Debt Serv Fd			0								
805	4M Fund: City Infrastructure Fund			0								
806	4M Fund: PFA Loan Debt Serv Fd			0								
807	4M Fd: Dwntwn Tmp Imp Debt Serv Fd			0								
810	4M Fund: City Dock Fund			0								
	Total Cash and Investments	206,587	393,511	600,098	10,710	40,859	781,792	39,410	0	257,302	376,840	822
1170	Taxes Receivable from County			0								
11xx	Fees & Other Receivables	(1,300)		(1,300)								
1110	Grants Receivable			0								
1115	Special Assessments Receivable			0								
Various	Year End Transfers			0								
1414/2414	Due (Owed): 250 Spec Res & 100 General	(100,000)		(100,000)							100,000	
	Total Assets and Other Debits	105,287	393,511	498,798	10,710	40,859	781,792	39,410	0	257,302	476,840	822
Liabilities and Fund Balances												
2001	Permit Escrow & Fees (net payable)	114,269		114,269								
2005	Accounts Payable	122,155		122,155								
2121	Bldg Surcharges Payable	1,029		1,029								
2022	Accrued Expenses			0								
	Total Accounts and Other Payables	237,452	0	237,452	0	0	0	0	0	0	0	0
2510	Deferred Revenue - Grants			0								
2115	Deferred Revenue - Special Assessments			0								
Various	Fund Balance - Beginning of Year	335,849	395,559	731,407	10,912	53,143	783,276	40,226	0	76,514	472,535	1,181
Various	Current Year Net Increase (Decrease)	(468,013)	(2,048)	(470,061)	(202)	(12,284)	(1,484)	(817)	0	180,788	4,305	(359)
Various	Fund Balance - End of Period	(132,164)	393,511	261,346	10,710	40,859	781,792	39,410	0	257,302	476,840	822
	Total Liabilities and Fund Balances	105,287	393,511	498,798	10,710	40,859	781,792	39,410	0	257,302	476,840	822

A1

City of Afton
Balance Sheet
May 31, 2019

Account #	Account Description	#500 Fire Station: Debt Serv Fund	#560 Spec Act Fd - Other	#805 City Infrastructure Imp Fund	#806 PFA Loan Debt Serv Fund	#807 Dwntwn Tmp Imp Debt Serv Fund	#725 2014A Road Debt Serv Fd	#726 2017B Road Debt Serv Fd	#810 City Dock Fund	Total All Governmental Funds	#600 MN Investment Fd (Fiduciary)
Assets											
100	4M Fund: General Fund									206,277	
100.8	Petty Cash									310	
115	4M Fund: Bldg & Land Capital Fund									10,710	
120	4M Fund: Street Imp Fd - Regular									781,792	
120	4M Fund: Street Imp Fd - Downtown									0	
122	4M Fund: Bridge Replacement									39,410	
700	4M Fund: 2017 Pavement Project									0	
200	4M Fund: Park Reserve Fund									257,302	
250	4M Fund: Special Reserve Fund									376,840	
400	4M Fund: 201 Project Fund									822	
410	4M Fund: Sanitary Sewer Operations									40,859	
500	4M Fund: Fire Station Debt Serv Fund	2,535								2,535	
550	4M Fd: Spec Activities Fd - General									393,511	
560	4M Fd: Spec Activities Fd - Other		9,454							9,454	
600	4M Fund: MN Investment Fund									0	108,148.89
700	4M Fund: Road Construction Fund									0	
725	4M Fund: 2014A Road Debt Serv Fd						101,659			101,659	
726	4M Fund: 2017B Road Debt Serv Fd							33,241		33,241	
805	4M Fund: City Infrastructure Fund			753,760						753,760	
806	4M Fund: PFA Loan Debt Serv Fd				284,373					284,373	
807	4M Fd: Dwntwn Tmp Imp Debt Serv Fd					48,966				48,966	
810	4M Fund: City Dock Fund								66,182	66,182	
	Total Cash and Investments	2,535	9,454	753,760	284,373	48,966	101,659	33,241	66,182	3,408,002	108,148.89
1170	Taxes Receivable from County									0	
11xx	Fees & Other Receivables									(1,300)	
1110	Grants Receivable									0	
1115	Special Assessments Receivable									0	
Various	Year End Transfers									0	0.00
1414/2414	Due (Owed): 250 Spec Res & 100 General									0	0.00
	Total Assets and Other Debits	2,535	9,454	753,760	284,373	48,966	101,659	33,241	66,182	3,406,702	108,148.89
Liabilities and Fund Balances											
2001	Permit Escrow & Fees (net payable)									114,269	
2005	Accounts Payable									122,155	
2121	Bldg Surcharges Payable									1,029	
2022	Accrued Expenses									0	
	Total Accounts and Other Payables	0	0	0	0	0	0	0	0	237,452	0.00
2510	Deferred Revenue - Grants									0	
2115	Deferred Revenue - Special Assessments									0	
Various	Fund Balance - Beginning of Year	2,512	2	(815,949)	324,615	64,801	339,215	389,387	65,581	2,539,359	107,167.55
Various	Current Year Net Increase (Decrease)	23	9,452	1,569,709	(40,242)	(15,835)	(237,556)	(356,146)	601	629,891	981.34
Various	Fund Balance - End of Period	2,535	9,454	753,760	284,373	48,966	101,659	33,241	66,182	3,169,250	108,148.89
	Total Liabilities and Fund Balances	2,535	9,454	753,760	284,373	48,966	101,659	33,241	66,182	3,406,702	108,148.89

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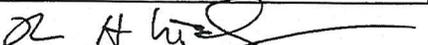
**City of Afton - Statement of Changes in Fund Balances
for Year to Date May 31, 2019**

Description	#100 General Fund	#550 Spec Act Fd - General	#100 + #550 Total General Fund	#115 Bldg & Land Fund	#410 Sanitary Sewer Oper Fund	#120 Street Imp Capital Fund	#122 Bridge Replacement Fund
Beginning Fund Balances	335,849	395,559	731,407	10,912	53,143	783,276	40,226
Section I. Revenues							
Property Taxes	0	0	0	0	0	0	0
Intergovernmental Revenues	(2,545)	0	(2,545)	0	0	0	0
Charges for Services	530	0	530	0	16,110	0	0
Fines and Forfeitures	5,030	0	5,030	0	0	0	0
Licenses, Fees and Permits	85,177	0	85,177	0	0	0	0
Special Assessments	0	0	0	0	0	0	0
Misc Revenue/Gaming Tax	250	0	250	0	0	0	0
DNR Flood Improvement Project	0	0	0	0	0	0	0
Other Grants/State Fire Aid	1,200	0	1,200	0	0	0	0
Interest Income	3,689	3,535	7,224	98	467	5,098	358
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0
Park Fees	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Total Revenue	93,332	3,535	96,866	98	16,577	5,098	358
Other Financing Sources/Transfers	0	3,910	3,910	0	0	0	0
Section II. Expenditures							
General and Administrative							
Wages and Benefits	111,488	0	111,488	0	0	0	0
Professional Services	111,930	838	112,768	0	0	0	0
Other Expenditures	33,884	6,531	40,415	0	0	0	0
Total General and Administrative	257,302	7,369	264,671	0	0	0	0
Public Safety/State Fire Aid	132,828	0	132,828	0	0	0	0
Public Health/Cons of Natural Resources	244	0	244	0	28,861	0	0
Streets	145,851	0	145,851	0	0	0	0
Downtown Improvement Projects	0	0	0	0	0	0	0
Other Street Imp/Road Paving Project	1,936	2,124	4,060	0	0	6,582	1,175
Buildings and Land/City Dock	7,039	0	7,039	300	0	0	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0
Parks and Recreation	16,145	0	16,145	0	0	0	0
Debt Service - Int Exp, Issue, Admin	0	0	0	0	0	0	0
Debt Service - Principal Retirement	0	0	0	0	0	0	0
Total Expenditures	561,345	9,493	570,837	300	28,861	6,582	1,175
Other Financing Uses/Transfers	0	0	0	0	0	0	0
Revenues Over (Under) Expenditures	(468,013)	(2,048)	(470,061)	(202)	(12,284)	(1,484)	(817)
Ending Fund Balances	(132,164)	393,511	261,346	10,710	40,859	781,792	39,410


Prepared by Thomas H. Niedzwiecki, Accountant

**City of Afton - Statement of Changes in Fund Balances
for Year to Date May 31, 2019**

Description	#700 2017 Road Project Fd	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Service Fund	#560 Spec Act Fd - Other	#805 City Infrastructure Imp Fund
Beginning Fund Balances	0.00	76,514	472,535	1,181	2,512	2	(815,949)
Section I. Revenues							
Property Taxes	0	0	0	0	0	0	0
Intergovernmental Revenues	0	0	0	0	0	11,561	0
Charges for Services	0	0	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0	0	0
Licenses, Fees and Permits	0	0	0	0	0	0	0
Special Assessments	0	0	0	0	0	0	0
Misc Revenue/Gaming Tax	0	0	0	0	0	0	0
DNR Flood Improvement Project	0	0	0	0	0	0	1,280,016
Other Grants/State Fire Aid	0	0	0	0	0	1,000	0
Interest Income	0	788	4,305	10	23	6	7,057
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0
Park Fees	0	180,000	0	0	0	0	0
	0	0	0	0	0	0	0
Total Revenue	0	180,788	4,305	10	23	12,567	1,287,073
Other Financing Sources/Transfers	0	0	0	0	0	0	275,023
Section II. Expenditures							
General and Administrative							
Wages and Benefits	0	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0	0
Other Expenditures	0	0	0	0	0	2,114	0
Total General and Administrative	0	0	0	0	0	2,114	0
Public Safety/State Fire Aid	0	0	0	0	0	1,000	0
Public Health/Cons of Natural Resources	0	0	0	0	0	0	0
Streets	0	0	0	0	0	0	0
Downtown Improvement Projects	0	0	0	0	0	0	(7,613)
Other Street Imp/Road Paving Project	0	0	0	369	0	0	0
Buildings and Land/City Dock	0	0	0	0	0	0	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0
Parks and Recreation	0	0	0	0	0	0	0
Debt Service - Int Exp, Issue, Admin	0	0	0	0	0	0	0
Debt Service - Principal Retirement	0	0	0	0	0	0	0
Total Expenditures	0	0	0	369	0	3,114	(7,613)
Other Financing Uses/Transfers	0	0	0	0	0	0	0
Revenues Over (Under) Expenditures	0	180,788	4,305	(359)	23	9,452	1,569,709
Ending Fund Balances	0	257,302	476,840	822	2,535	9,454	753,760


Prepared by Thomas H. Niedzwiecki, Accountant

**City of Afton - Statement of Changes in Fund Balances
for Year to Date May 31, 2019**

Description	#806 PFA Loan Debt Serv Fund	#807 Dwntrn Tmp Imp Debt Serv Fund	#725 2014A Road Debt Serv Fd	#726 2017B Road Debt Serv Fd	#810 City Dock Fund	Total Governmental Funds	#600 MN Investment Fd (Fiduciary)
Beginning Fund Balances	324,615	64,801	339,215	389,387	65,581	2,539,358.65	107,168
Section I. Revenues							
Property Taxes	0	0	0	0	0	0	0
Intergovernmental Revenues	0	0	0	0	0	9,016	0
Charges for Services	0	0	0	0	0	16,640	0
Fines and Forfeitures	0	0	0	0	0	5,030	0
Licenses, Fees and Permits	0	0	0	0	0	85,177	0
Special Assessments	0	0	0	0	0	0	0
Misc Revenue/Gaming Tax	0	0	0	0	0	250	0
DNR Flood Improvement Project	0	0	0	0	0	1,280,016	0
Other Grants/State Fire Aid	0	0	0	0	0	2,200	0
Interest Income	2,809	320	1,219	741	601	31,122	981
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0
Park Fees	0	0	0	0	0	180,000	0
	0	0	0	0	0	0	0
Total Revenue	2,809	320	1,219	741	601	1,609,452	981
Other Financing Sources/Transfers	0	0	0	0	0	282,842	0
Section II. Expenditures							
General and Administrative							
Wages and Benefits	0	0	0	0	0	111,488	0
Professional Services	0	0	0	0	0	112,768	0
Other Expenditures	31,792	0	0	0	0	74,321	0
Total General and Administrative	31,792	0	0	0	0	298,577	0
Public Safety/State Fire Aid	0	0	0	0	0	133,828	0
Public Health/Cons of Natural Resources	0	0	0	0	0	29,105	0
Streets	0	0	0	0	0	145,851	0
Downtown Improvement Projects	0	0	0	0	0	(7,613)	0
Other Street Imp/Road Paving Project	0	0	0	0	0	12,185	0
Buildings and Land/City Dock	0	0	0	0	0	7,339	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0
Parks and Recreation	0	0	0	0	0	16,145	0
Debt Service - Int Exp, Issue, Admin	11,259	16,155	43,775	36,888	0	108,077	0
Debt Service - Principal Retirement	0	0	195,000	320,000	0	515,000	0
Total Expenditures	43,051	16,155	238,775	356,888	0	1,258,493	0
Other Financing Uses/Transfers	0	0	0	0	0	0	0
Revenues Over (Under) Expenditures	(40,242)	(15,835)	(237,556)	(356,146)	601	629,891	981
Ending Fund Balances	284,373	48,966	101,659	33,241	66,182	3,169,250	108,149


Prepared by Thomas H. Niedzwiecki, Accountant

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 5/31/19

	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of May-19	YTD Actual 5/31/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#100 GENERAL FUND									
A: REVENUES									
1-PROPERTY TAXES	1,676,572	1,861,437	2,020,162	2,127,129	0	0	2,251,291	2,251,291	0.0%
2-INTERGOVERNMENTAL REVENUES	8,998	9,076	9,854	9,327	0	(2,545)	2,734	5,279	-93.1%
3-CHARGES FOR SERVICES	137	114	68	653	10	530	135	(395)	392.6%
4-FINES AND FORFEITURES	15,861	15,086	11,061	8,700	1,258	5,030	12,250	7,220	41.1%
5-LICENSES, FEES, PERMITS	190,172	281,870	279,359	175,415	11,255	85,177	153,400	68,223	55.5%
7-MISCELLANEOUS REVENUE	4,700	4,357	1,832	1,462	125	250	2,500	2,250	10.0%
9-OTHER GRANTS	8,410	8,410	8,710	8,410	0	1,200	8,290	7,090	14.5%
10-INTEREST INCOME	144	955	12,772	10,330	632	3,689	1,000	(2,689)	368.9%
11-TIF DISTRICT	0	0	0	0	0	0	0	0	
TOTAL REVENUES	1,904,993	2,181,305	2,343,817	2,341,426	13,279	93,332	2,431,600	2,338,268	3.8%
B: EXPENDITURES									
GENERAL AND ADMINISTRATIVE									
1-WAGES & BENEFITS	234,446	241,650	242,814	258,043	28,092	111,488	303,949	192,461	36.7%
2-PROFESSIONAL SERVICES	153,655	193,329	210,229	193,126	56,973	111,930	174,870	62,940	64.0%
4-OTHER EXPENDITURES	58,017	47,538	46,974	64,660	24,254	33,884	63,500	29,616	53.4%
TOTAL GENERAL & ADMINISTRATIVE	446,119	482,517	500,017	515,829	109,318	257,302	542,319	285,017	47.4%
5-PUBLIC SAFETY	392,065	413,237	420,994	440,440	0	132,828	455,307	322,479	29.2%
6-PUBLIC HEALTH	1,087	1,784	1,270	641	225	244	1,500	1,256	16.3%
7-STREETS	218,410	162,992	241,863	224,201	3,890	145,851	265,000	119,149	55.0%
9-OTHER PUBLIC WORKS	1,914	1,910	1,864	3,217	550	1,936	5,050	3,114	38.3%
10-BUILDINGS & LAND	10,334	8,296	8,823	11,882	1,019	7,039	11,500	4,461	61.2%
11-TIF DISTRICT	0	0	0	0	0	0	0	0	
12-PARKS & RECREATION	3,921	13,181	15,459	16,118	2,318	16,145	14,100	(2,045)	114.5%
TOTAL EXPENDITURES	1,073,850	1,083,917	1,190,291	1,212,328	117,319	561,345	1,294,776	733,431	43.4%
C: OTHER FINANCING SOURCES (USES)	(805,133)	(1,096,493)	(1,148,933)	(1,126,055)	0	0	(1,136,824)	(1,136,824)	
Net GENERAL FUND	26,010	895	4,594	3,043	(104,039)	(468,013)	0	468,013	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 5/31/19

	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of May-19	YTD Actual 5/31/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#115 BUILDINGS AND LAND CAPITAL FUND									
A: Revenues									
4012	6,000	6,000	6,000	6,000	0	0	6,000	6,000	0.0%
4022	15,000	15,000	15,000	0	0	0	0	0	
4023	0	0	0	0	0	0	0	0	
4216	0	0	0	600	0	0	0	0	
4600	0	750	0	0	0	0	0	0	
4831	0	0	0	0	0	0	0	0	
4832	0	0	0	104,250	0	0	0	0	
6910	20,000	25,000	25,000	0	0	0	0	0	
4906	17	158	696	561	20	98	0	0	
TOTAL REVENUE	41,017	46,908	46,696	111,411	20	98	6,000	5,902	1.6%
B: Expenditures									
6003	2,563	17,091	1,200	0	0	0	0	0	
6004	0	0	221	9,971	300	300	0	0	
6005	0	0	0	0	0	0	0	0	
6007	0	0	113,980	73,367	0	0	0	0	
6060	0	0	0	0	0	0	0	0	
6065	0	0	2,254	0	0	0	0	0	
6083	0	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	2,563	17,091	117,655	83,338	300	300	0	(300)	
Net BLDG & LAND CAPITAL FUND	38,454	29,817	(70,959)	28,073	(280)	(202)	6,000	6,202	-3.4%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 5/31/19

		Audited	Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2015	2016	2017	2018	May-19	5/31/19	2019	Budget \$	% of Annual Budget
#120 STREET IMP CAPITAL FUND										
A: Revenues										
4013	Current Tax Levy - Street Improvements	200,000	200,000	275,000	70,000	0	0	120,500	120,500	0.0%
4018	Tax Levy - Downtown Projects	0	0	100,000	0	0	0	0	0	
4907	Interest - Street Imp Fund	130	1,078	4,437	10,416	1,414	5,098	0	(5,098)	
4016	MN Small City Assistance for Streets	60,510	0	38,913	39,716	0	0	0	0	
	TOTAL REVENUE	260,640	201,078	418,350	120,132	1,414	5,098	120,500	115,402	4.2%
B: Expenditures										
7935	Pennington Av Improvements	0	0	0	0	0	0	0	0	
7937	Bridge Repair & Replacement	1,806	2,902	1,910	0	0	0	0	0	
7938	Culvert Repair & Replacement	0	0	0	22,723	249	249	0	(249)	
7936	General Street Projects (Various)	73	31,886	0	0	0	0	0	0	
7943	2017 Street Projects	0	0	0	179,892	0	0	0	0	
7944	2018 Street Projects	0	0	0	27,135	0	0	0	0	
7945	2019 Street Projects	0	0	0	0	2,733	2,733	0	(2,733)	
7981	Village Local Road Improvements	250,099	86,205	29,240	0	0	0	0	0	
7982	CR21 Improvement Project	23,383	3,527	1,191	(325)	0	0	0	0	
7984	River Road Sanitary Options	0	0	0	3,419	1,359	3,600	0	(3,600)	
	TOTAL EXPENDITURES	275,360	124,520	32,341	232,844	4,341	6,582	0	(6,582)	
C: Oth Fin Sources (Uses)/Transfers										
6910	Oper Trf fr General Fd (Non Budgeted)	43,500	230,000	100,000	0	0	0	0	0	
6926	Trf to 805 City Infrastructure Fund	0	0	0	120,745	0	0	0	0	
6848	Oper Trf from Road Construction Fund	0	0	(805,497)	284,513	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	43,500	230,000	(705,497)	405,259	0	0	0	0	
Net 120 STREET IMP CAPITAL FUND		28,780	306,558	(319,488)	292,546	(2,927)	(1,484)	120,500	121,984	-1.2%
#122 BRIDGE REPLACEMENT FUND										
A: Revenues										
4017	Levy - Bridge Replacement	0	0	0	49,671	0	0	50,000	50,000	0.0%
xxxx	Interest Income - 4M Fund	0	0	0	2	71	358	0	(358)	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	0	49,673	71	358	50,000	49,642	0.7%
B: Expenditures/Transfers										
7771	Engineering - Bridge Replacement	0	0	0	9,447	125	1,175	0	(1,175)	
7772	Construction - Bridge Replacement	0	0	0	0	0	0	0	0	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	9,447	125	1,175	0	(1,175)	
Net 122 BRIDGE REPLACEMENT FUND		0	0	0	40,226	(53)	(817)	50,000	50,817	-1.6%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 5/31/19

		Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of May-19	YTD Actual 5/31/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#200 PARK RESERVE FUND										
A: Revenues										
4425	Park Dedication Fees	54,743	56,360	10,000	30,000	0	180,000	0	(180,000)	
4426	Afton Donation Program - Parks	0	0	2,400	2,400	0	0	0	0	
4903	Interest Income - 4M Fund	26	229	878	1,160	235	788	0	(788)	
		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	54,769	56,589	13,278	33,560	235	180,788	0	(180,788)	
B: Expenditures										
6115	Park & Open Space Public Works	0	0	2,474	12,418	0	0	0	0	
6116	Town Square Park Restroom	280	1,450	115,854	448	0	0	0	0	
6117	Grant - Lucy Winton Bell Athletic Fields	0	0	0	0	0	0	0	0	
6125	Bike Trail Improvements	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	280	1,450	118,328	12,866	0	0	0	0	
C: Oth Fin Sources (Uses)/Transfers										
	Transfer to City Infrastructure Imp Fund	0	0	0	0	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	0	0	0	0	0	0	0	0	
Net PARK RESERVE FUND		54,489	55,139	(105,050)	20,694	235	180,788	0	(180,788)	
#250 SPECIAL RESERVE FUND										
A: Revenues										
6936	Levy/Trf from Genl Fd - Special Reserve	5,000	88,000	9,500	5,000	0	0	100	100	0.0%
4912	Interest - Spec Reserve 4M Fund	102	955	2,862	7,249	875	4,305	0	(4,305)	
	TOTAL REVENUE	5,102	88,955	12,362	12,249	875	4,305	100	(4,205)	4305.1%
B: Expenditures										
6918	Trf to General/Special Act Funds	0	0	75,000	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	75,000	0	0	0	0	0	
Net SPECIAL RESERVE FUND		5,102	88,955	(62,638)	12,249	875	4,305	100	(4,205)	4305.1%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 5/31/19

		Audited	Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2015	2016	2017	2018	May-19	5/31/19	2019	Budget \$	% of Annual Budget
#400 201 PROJECT FUND										
A: Revenues										
4625	201 Project Revenue	3,787	6,450	5,891	470	0	0	0	0	
4904	Interest - 201 Project	0	1	10	28	2	10	0	(10)	
	TOTAL REVENUE	3,787	6,451	5,901	498	2	10	0	(10)	
B: Expenditures										
5915	201 Project maintenance	9,160	5,718	2,884	1,068	81	369	0	(369)	
5918	201 Project Mgmt	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	9,160	5,718	2,884	1,068	81	369	0	(369)	
Net 201 PROJECT FUND		(5,373)	734	3,018	(571)	(79)	(359)	0	359	
#410 SANITARY SEWER UTILITY FD										
A: Revenues										
4022	Levy - Sanitary Sewer Operations	0	0	0	15,000	0	0	15,000	15,000	0.0%
4023	Fees - Sanitary Sewer Operations	0	0	0	29,850	560	16,110	0	(16,110)	
xxxx	Interest Income - 4M Fund	0	0	0	13	90	467	0	(467)	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	0	44,863	650	16,577	15,000	(1,577)	110.5%
B: Expenditures										
6062	Contract Services - Other	0	0	0	782	0	195	0	(195)	
6065	Oper & Mgmt Fees	0	0	0	20,509	1,508	8,150	0	(8,150)	
6066	Chemical & Lab Fees	0	0	0	10,582	255	4,254	0	(4,254)	
6068	Electricity - Lift Stations	0	0	0	15,004	2,134	8,814	0	(8,814)	
6069	Insurance	0	0	0	0	5,291	5,291	0	(5,291)	
6083	Sanitary Sewer Spec Assessments	0	0	0	2,590	0	2,156	0	(2,156)	
	TOTAL EXPENDITURES	0	0	0	49,467	9,188	28,861	0	(28,861)	
Net 410 SANITARY SEWER UTILITY FD		0	0	0	(4,604)	(8,539)	(12,284)	15,000	27,284	-81.9%

City of Afton
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General Fund Summary plus Detail for All Other Funds
Year to Date 5/31/19

		Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of May-19	YTD Actual 5/31/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#500 FIRE STATION DEBT SERV FUND										
A: Revenues										
4050	Fire Station Curr Tax Levy	57,933	49,893	49,833	49,784	0	0	49,625	49,625	0.0%
4904	Interest - Fire Station 4M Fund	1	30	91	236	5	23	0	(23)	
	TOTAL REVENUE	57,934	49,923	49,924	50,020	5	23	49,625	49,602	0.0%
B: Expenditures										
6850	Fire Station Debt Service Expense	57,933	49,898	49,833	49,784	0	0	49,625	49,625	0.0%
		0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	57,933	49,898	49,833	49,784	0	0	49,625	49,625	0.0%
Net FIRE STATION DEBT SERV FUND		1	25	91	236	5	23	0	(23)	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
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	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of May-19	YTD Actual 5/31/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#550 SPECIAL ACTIVITIES FD - GENERAL									
A. 4914 Interest - Spec Activity Fd (Unallocated)	59	464	1,706	6,272	724	3,535	0	(3,535)	
B. Cable Comm/4th of July Reserve/CC Contingency/Comm Garden									
4816 Community Garden	88	0	0	0	0	0	0	0	
4817 MN Historic Preservation Design Guidelines	8,000	(8,225)	0	0	0	0	0	0	
4818 City Share High Speed Internet	0	0	124,850	0	0	0	0	0	
4819 Afton Residents for Preservation & Conservation	0	0	1,500	0	0	0	0	0	
6910 Oper Trf fr Gen'l Fd/City Council Contingency	(1,200)	0	0	4,000	0	0	0	0	
6366 City Council Contingency Reserve	0	(5,006)	5,461	(13,377)	3,910	4,924	0	(4,924)	
Total B. Cable Comm/4th of July Reserve	6,888	(13,231)	131,811	(9,377)	3,910	4,924	0	(4,924)	
C. Codification/Comp Plan/Moratoria									
6934 Oper Trf fr Gen'l Fd - Codification + Oth Rev	100	100	100	100	0	0	500	500	0.0%
6935 Oper Trf fr Gen'l Fund - Comprehensive Plan	2,000	3,000	14,000	4,000	0	0	4,000	4,000	
6958 Comm Growth Options (1000 Friends Grant)	0	0	0	0	0	0	0	0	
6356 Comprehensive Plan Expenses	(8,208)	0	0	(5,049)	0	(838)	0	838	
6358 Community Growth Options: Expense	0	0	0	0	0	0	0	0	
Total C. Codification of Ordinances	(6,108)	3,100	14,100	(949)	0	(838)	4,500	5,338	-18.6%
D. Flood & Storm Water Control and Mitigation									
6931 Oper Trf fr Gen'l Fund (Flood Control)	5,500	3,500	5,500	5,500	0	0	5,500	5,500	0.0%
6932 Oper Trf fr Gen'l Fund (Storm Water Run-off)	3,500	5,500	3,500	5,500	0	0	3,500	3,500	0.0%
6942 LSCV Water Mgmt Org Revenue	0	0	0	0	0	0	0	0	
7833 TAG re. Wastewater Community Assessment	15,982	0	0	0	0	0	0	0	
7836 Flood & Storm Water Exp - General	6,440	(200)	0	0	0	(2,124)	0	2,124	
7842 Engineering Exp re. Old Village Public Process	0	0	0	0	0	0	0	0	
7843 Snow & Ice Reserve	15,000	0	15,000	0	0	0	0	0	
Total D. Flood Control & Mitigation	46,423	8,800	24,000	11,000	0	(2,124)	9,000	11,124	-23.6%
E. Charitable Gaming Fund									
4950 10% Charitable Gaming Tax	0	84	411	250	0	0	0	0	
5450 Charitable Gaming Expenditures	0	0	0	0	0	0	0	0	
Total E. Charitable Gaming Fund	0	84	411	250	0	0	0	0	
G. TIF District No. 1 (Afton Market Square)									
4924 TIF District #1 Taxes	0	0	0	0	0	0	0	0	
5424 TIF District #1 Distributions/Expenses	(849)	0	0	0	0	0	0	0	
Total G. TIF District No. 1 (Afton Market Square)	(849)	0	0	0	0	0	0	0	

City of Afton
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General Fund Summary plus Detail for All Other Funds
Year to Date 5/31/19

	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of May-19	YTD Actual 5/31/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
I. City Vehicles/Equipment									
6933 Oper Trf fr Gen'l - City Vehicles	2,500	2,500	2,500	2,500	3,910	3,910	2,500	(1,410)	156.4%
5508 City Equipment	0	0	(2,435)	(1,319)	0	0	0	0	
5977 John Deere X749 Tractor	0	0	0	0	0	0	0	0	
5978 John Deere Z950M Ztrak	0	0	0	0	(9,900)	(9,900)	0	9,900	
Total I. City Vehicles	2,500	2,500	65	1,181	(5,990)	(5,990)	2,500	8,490	-239.6%
K. Audit/Legal Reserve									
4842 Oper Trf fr Gen'l - Audit/Legal	100	1,000	1,000	1,000	0	0	100	100	0.0%
6342 Legal Exp - Deductible/CoPays	0	0	0	(5,817)	0	0	0	0	
Total K. Audit/Legal Reserve	100	1,000	1,000	(4,817)	0	0	100	100	0.0%
L. MN Unemployment Claims									
4843 Oper Trf fr Gen'l - MN Unemployment	3,000	1,000	1,000	1,000	0	0	1,000	1,000	0.0%
4844 Oper Trf fr Gen'l - Severance & Oth PTO	0	0	0	0	0	0	0	0	
6343 MN Unemployment Claim Expense	0	0	0	0	0	0	0	0	
6344 Severance Pay	0	0	0	0	0	0	0	0	
6345 Vacation, Sick & Other PTO	0	0	0	0	0	0	0	0	
Total L. MN Unemployment Claims	3,000	1,000	1,000	1,000	0	0	1,000	1,000	0.0%
M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk									
4844 Oper Trf fr Gen'l - Parks Capital Repairs/Trail & Ped Brid	5,500	5,500	5,500	5,500	0	0	5,500	5,500	0.0%
4846 Oper Trf fr Gen'l - Sidewalk	2,000	2,000	2,000	2,000	0	0	500	500	0.0%
6348 Parks Capital Repairs/Trail & Ped Bridge Expense	0	0	(5,000)	0	0	0	0	0	
Total M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk	7,500	7,500	2,500	7,500	0	0	6,000	6,000	0.0%
N. Election Expense Reserve									
4847 Oper Trf fr Gen'l - Election Levy	5,500	5,500	5,500	16,500	0	0	5,500	5,500	0.0%
6347 Election Expenses	(121)	(7,207)	(1,550)	(24,591)	0	(1,555)	0	1,555	
Total N. Election Expense Reserve	5,379	(1,707)	3,950	(8,091)	0	(1,555)	5,500	7,055	-28.3%
Net 550 SPECIAL ACTIVITIES FD - GENERAL	64,892	9,510	180,544	3,970	(1,357)	(2,048)	28,600	30,648	-7.2%

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		Audited	Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2015	2016	2017	2018	May-19	5/31/19	2019	Budget \$	% of Annual Budget
#560 SPEC ACTIVITIES FUND - OTHER										
A: Revenues										
4940	State Fire Aid Received	47,348	49,011	43,475	50,414	0	1,000	45,000	44,000	2.2%
4815	Cable Distributions Received	9,115	6,253	10,881	12,391	0	11,561	0	(11,561)	
xxxx	Interest Income - 4M Fund	0	0	0	2	6	6	0	(6)	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	56,463	55,264	54,356	62,807	6	12,567	45,000	32,433	27.9%
B: Expenditures										
5440	State Fire Aid Distributed	(47,348)	(49,011)	(43,475)	50,414	0	1,000	45,000	44,000	2.2%
5561	Communications Expenses	(2,605)	(17,594)	(12,346)	24,475	640	2,114	0	(2,114)	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	(49,952)	(66,605)	(55,821)	74,888	640	3,114	45,000	41,886	6.9%
Net 560 SPEC ACTIVITIES FUND - OTHER		106,415	121,869	110,177	(12,082)	(634)	9,452	0	(9,452)	
#600 MN INVESTMENT FUND										
A: Revenues										
4886	Chandler Exhibits Loan Repayment	0	0	0	0	0	0	0	0	
4904	Interest - MN Invest 4M Fund	48	226	743	1,790	199	981	0	(981)	
	TOTAL REVENUE	48	226	743	1,790	199	981	0	(981)	
B: Expenditures										
8986	Chandler Exhibits Repay MN Invest Fd	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	0	0	0	0	0	
Net MN INVESTMENT FUND		48	226	743	1,790	199	981	0	(981)	

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#700 2017 ROAD PAVING CONSTRUCTION FD									
A: Revenues									
4716 2017B Road Bond Proceeds	0	0	0	0	0	0	0	0	
xxxx Interest Income - 4M Fund	0	0	0	0	0	0	0	0	
xxxx	0	0	0	0	0	0	0	0	
TOTAL REVENUE	0	0	0	0	0	0	0	0	
B: Expenditures/Transfers									
7741 2017B Road Bond Issue Exp	0	0	0	0	0	0	0	0	
6948 Trf to Street Imp Fund for Construction Costs	0	0	0	284,513	0	0	0	0	
xxxx	0	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	0	0	0	284,513	0	0	0	0	
Net 700 2017 ROAD PAVING CONSTRUCTION FD	0	0	0	(284,513)	0	0	0	0	
#725 2014A ROAD DEBT SERVICE FUND									
A: Revenues									
4725 Road Paving Debt Levy Proceeds	310,000	260,000	260,000	170,000	0	0	275,000	275,000	0.0%
4716 2017B Road Bond Proceeds	0	0	3,500,000	0	0	0	0	0	
4916 Interest - Road Debt Service 4M Fund	99	513	2,489	7,169	187	1,219	0	(1,219)	
TOTAL REVENUE	310,099	260,513	3,762,489	177,169	187	1,219	275,000	273,781	0.4%
B: Expenditures									
6948 Oper Trf to Street Imp Fd re. 2017 Pavement Project	10,853	0	3,211,458	0	0	0	0	0	
7715 2014A Road Bond Principal	0	0	165,000	180,000	0	195,000	0	(195,000)	
7735 Interest Expense - 2014A Refunding Bonds	104,751	97,250	94,425	89,250	0	43,275	0	(43,275)	
7736 2014A Refunding Bonds Admin Expense	(234,040)	1,900	0	0	0	500	0	(500)	
7741 2017B Road Tax Abate Bds Issue/Admin Expense	0	0	4,029	1,882	0	0	0	0	
7742 Interest Expense - 2017B Road Tax Abate Bds	0	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	(118,437)	99,150	3,474,912	271,132	0	238,775	0	(238,775)	
Net 725 2014A ROAD PAVING DEBT SERV FD	428,536	161,363	287,577	(93,963)	187	(237,556)	275,000	512,556	-86.4%

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		2015	2016	2017	2018	May-19	5/31/19	2019	Budget \$	% of Annual Budget
#726 2017B ROAD DEBT SERV FD										
A: Revenues										
4726	Levy 2017B Road Bond	0	0	0	480,000	0	0	390,000	390,000	0.0%
xxxx	Interest Income - 4M Fund	0	0	0	58	60	741	0	(741)	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	0	480,058	60	741	390,000	389,259	0.2%
B: Expenditures										
7742	2017B Road Bond Int Exp	0	0	0	88,735	0	36,888	0	(36,888)	
7747	2017B Road Bond Admin Exp	0	0	0	1,936	0	0	0	0	
7716	2017B Road Bond Principal	0	0	0	0	0	320,000	0	(320,000)	
	TOTAL EXPENDITURES	0	0	0	90,671	0	356,888	0	(356,888)	
Net 726 2017B ROAD DEBT SERV FD		0	0	0	389,387	60	(356,146)	390,000	746,146	-91.3%

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	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of May-19	YTD Actual 5/31/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#805 CITY INFRASTRUCTURE IMP FD									
A: Revenues									
4917 Interest Income	395	4,602	3,306	1,821	1,668	7,057	0	(7,057)	
4829 2017A Dwntrwn Tmp Bond Proceeds	0	0	1,980,000	0	0	0	0	0	
4849 DNR BWSR Grant	0	0	0	84,710	0	0	0	0	
4852 VBWD Grant \$50M/Yr for 10 Yrs	0	50,000	50,000	100,000	0	0	50,000	50,000	0.0%
4853 Wash Cty Share Downtown/Village Road Project	0	0	4,092,589	33,610	0	0	0	0	
486x CWRf and PSIG Grant & Loan Proceeds	0	0	6,788,796	1,191,225	0	275,023	0	(275,023)	
4894 DNR Flood Imp Grant	0	0	1,611,106	500	0	1,280,016	0	(1,280,016)	
4895 PFA/Imp Bd Levy	48,937	98,000	98,000	0	0	0	0	0	
4896 DNR Flood Imp Grant Match - Tax Levy	95,000	95,000	95,000	95,000	0	0	95,000	95,000	0.0%
TOTAL REVENUE	144,332	247,602	14,718,797	1,506,866	1,668	1,562,096	145,000	(1,417,096)	1077.3%
B: Expenditures									
8871 Wetland Credits	0	0	51,748	0	0	0	0	0	
8891 Downtown Property Purchase/Expense	0	1,727	541	368	26	203	0	(203)	
8892 Dwntrwn Imp - Easements & Damages	0	9,200	33,121	0	0	5,000	0	(5,000)	
8893 Single Audit Expense	0	0	0	2,000	0	1,600	0	(1,600)	
8894 Septic Permits, Fees, Admin	0	85,087	116,239	4,177	0	6,963	0	(6,963)	
8895 DNR Flood Imp Proj - Engineering	0	67,891	14,066	0	0	0	0	0	
8896 Sanitary Sewer Improvements	0	152,851	73,817	14,580	0	0	0	0	
8897 Septic Construction Engineering	0	8,545	151,858	39,660	0	3,484	0	(3,484)	
8898 Flood Mitigation/ROW Services	1,240,442	18,935	14,086	0	0	0	0	0	
8899 Village Improvements	0	22,670	1,305,268	431,585	4,186	22,911	0	(8,545)	
8901 Septic Construction	0	0	12,047,009	1,596,291	0	(47,775)	0	(8,545)	
TOTAL EXPENDITURES	1,240,442	366,905	13,807,751	2,088,660	4,212	(7,613)	0	(34,342)	
C: Oth Fin Sources (Uses)/Trfs incl Debt Service									
4848 Trf from Park Reserve Fd	0	0	805,497	0	0	0	0	0	
6913 Trf fr 120 Street Imp Fund	0	(1,608)	(47,856)	(120,745)	0	0	0	0	
TOTAL OTH FIN SOURCES (USES)	0	(1,608)	757,642	(120,745)	0	0	0	0	
Net 800 CITY INFRASTRUCTURE IMP FD	(1,096,109)	(120,911)	1,668,687	(702,539)	(2,544)	1,569,709	145,000	(1,382,754)	1082.6%

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		Audited	Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2015	2016	2017	2018	May-19	5/31/19	2019	Budget \$	% of Annual Budget
#806 PFA LOAN DEBT SERV FUND										
A: Revenues										
4879	Sanitary Sewer Spec Assessments	0	0	0	295,941	0	0	0	0	
4899	Levy PFA Loan Debt Serv	0	0	0	27,000	0	0	70,000	70,000	0.0%
xxxx	Interest Income - 4M Fund	0	0	0	19	548	2,809	0	(2,809)	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	0	322,960	548	2,809	70,000	67,191	4.0%
B: Expenditures										
7744	2017 L054 Storm Wtr PFA Int Exp	0	0	0	7,052	0	4,624	0	(4,624)	
7745	2017 L055 Sanitary Sewer PFA Int Exp	0	0	0	11,739	0	5,786	0	(5,786)	
7746	2017 Sanitary Sewer PFA Issue/Admin Exp	0	0	0	0	0	850	0	(850)	
7749	Dwntwn Imp - Special Assessmt Exp	0	0	0	54,595	18,099	31,792	0	(31,792)	
7754	2017 L054 Storm Wtr PFA Principal	0	0	0	24,815	0	0	0	0	
7755	2017 L055 Sanitary Sewer PFA Principal	0	0	0	28,959	0	0	0	0	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	127,159	18,099	43,051	0	(43,051)	
Net 806 PFA LOAN DEBT SERV FUND		0	0	0	195,801	(17,550)	(40,242)	70,000	110,242	-57.5%
#807 DOWNTWN TMP IMP DEBT SERV FD										
A: Revenues										
4898	Levy Dwntwn Tmp Imp Bond	0	0	0	73,000	0	0	37,000	37,000	0.0%
4926	Interest Income - 4M Fund	0	0	0	2	89	320	0	(320)	
6854	Trf fr General Fund	0	0	0	40,000	0	0	0	0	
	TOTAL REVENUE	0	0	0	113,002	89	320	37,000	36,680	0.9%
B: Expenditures										
7724	2017A Dwntwn Imp Bond Admin Exp	0	0	0	2,332	0	810	0	(810)	
7739	2017A Dwntwn Imp Bond Int Exp	0	0	0	30,690	0	15,345	0	(15,345)	
xxxx		0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	33,022	0	16,155	0	(16,155)	
Net 807 DOWNTOWN TMP IMP DEBT SERV FUND		0	0	0	79,980	89	(15,835)	37,000	52,835	-42.8%

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		Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of May-19	YTD Actual 5/31/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#810 CITY DOCK FUND										
A: Revenues										
4812	Lease of City Docks	3,850	3,850	3,850	3,850	0	0	3,850	3,850	0.0%
4909	Interest Income - 4M Fund	25	125	435	1,133	122	601	0	(601)	
	TOTAL REVENUE	3,875	3,975	4,285	4,983	122	601	3,850	3,249	15.6%
B: Expenditures										
8930	Dock Improvements	0	0	0	3,920	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	3,920	0	0	0	0	
Net 810 CITY DOCK FUND		3,875	3,975	4,285	1,063	122	601	3,850	3,249	15.6%

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City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
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		Audited	Audited	Audited	Audited	UnAudited	Month(s) of	YTD Actual		Remaining	YTD Act as			
		2014	2015	2016	2017	2018	May-19	5/31/19	Annual	Budget \$	% of Annual	Budget	Annual	Annual
									Budget 2019			Budget 2018	Budget 2017	
#100 GENERAL FUND														
1-PROPERTY TAXES:														
4000	Current Tax Levy	860,094	899,578	961,378	974,335	984,222	0	0	1,051,047	1,051,047	0.0%	1,007,067	1,003,443	
4005	Fiscal Disparity	47,649	44,904	44,674	46,265	54,350	0	0	63,420	63,420	0.0%	55,664	49,525	
4015	Delinq Taxes, Penalties, Int & Adj	17,950	5,456	23,892	10,629	17,503	0	0	0	0	0.0%	0	0	
4013	Street Improvement Capital Fund	200,000	200,000	200,000	375,000	70,000	0	0	120,500	120,500	0.0%	70,000	375,000	
6928	Special Reserve Fund	294	5,000	3,000	9,500	5,000	0	0	100	100	0.0%	5,000	9,500	
6932	Stormwater Fund	3,500	3,500	3,500	3,500	3,500	0	0	3,500	3,500	0.0%	3,500	3,500	
6933	Vehicle/Equipment Replacement Fund	2,500	2,500	2,500	2,500	2,500	0	0	2,500	2,500	0.0%	2,500	2,500	
6935	Comprehensive Plan	2,000	2,000	3,000	4,000	4,000	0	0	4,000	4,000	0.0%	4,000	4,000	
6936	Flood Fund	5,500	5,500	5,500	5,500	5,500	0	0	5,500	5,500	0.0%	5,500	5,500	
6937	DNR Grant Match	95,000	95,000	95,000	95,000	95,000	0	0	95,000	95,000	0.0%	95,000	95,000	
6934	Codification	100	100	100	100	100	0	0	500	500	0.0%	100	100	
4843	MN Unemployment Claims	3,000	3,000	1,000	1,000	1,000	0	0	1,000	1,000	0.0%	1,000	1,000	
4847	Election Fund	5,500	5,500	5,500	5,500	5,500	0	0	5,500	5,500	0.0%	5,500	5,500	
6910	City Council Contingency Fund	0	0	0	0	0	0	0	0	0	0.0%	0	0	
4842	Audit and Legal Reserve	100	100	1,000	1,000	1,000	0	0	100	100	0.0%	1,000	1,000	
4844	Parks Capital Repairs/Trail & Ped Bridge	5,500	5,500	5,500	5,500	5,500	0	0	5,500	5,500	0.0%	5,500	5,500	
4022	Afton Septic System - City Bldgs	15,000	15,000	15,000	15,000	15,000	0	0	15,000	15,000	0.0%	15,000	15,000	
4017	Bridge Replacement Fund	0	0	0	0	49,671	0	0	50,000	50,000	0.0%	49,671	0	
4846	Sidewalk	2,000	2,000	2,000	2,000	2,000	0	0	500	500	0.0%	2,000	2,000	
4012	Bldg & Land Capital Fund	6,000	6,000	6,000	6,000	6,000	0	0	6,000	6,000	0.0%	6,000	6,000	
4818	City Share High Speed Internet	0	0	75,000	50,000	0	0	0	0	0	0.0%	0	50,000	
4050	Debt Service Levy, Fire Hall Remodeling	57,356	57,933	49,893	49,833	49,784	0	0	49,624	49,624	0.0%	49,784	49,833	
4898	Debt Serv Levy - Downtown Imp Tmp Bond	0	0	28,000	28,000	30,000	0	0	37,000	37,000	0.0%	30,000	28,000	
4899	Debt Serv Levy - Downtown Imp PFA Loans	0	8,000	70,000	70,000	70,000	0	0	70,000	70,000	0.0%	70,000	70,000	
4726	Debt Serv Levy - 2017B Road Bond	0	0	0	0	390,000	0	0	390,000	390,000	0.0%	390,000	0	
4725	Debt Serv Levy - 2014A Road Bond	305,000	310,000	260,000	260,000	260,000	0	0	275,000	275,000	0.0%	260,000	260,000	
TOTAL PROPERTY TAXES		1,634,042	1,676,572	1,861,437	2,020,162	2,127,129	0	0	2,251,291	2,251,291	0.0%	2,133,786	2,041,901	
2-INTERGOVERNMENTAL REVENUE:														
4100	Gravel Tax/West Lakeland Cent College	(2,374)	(2,333)	(2,160)	(2,267)	(2,510)	0	(2,545)	(2,400)	145		(2,400)	(2,400)	
4108	Market Value Credit - Ag	5,797	10,033	9,596	10,423	10,635	0	0	4,000	4,000	0.0%	4,000	4,000	
4112	PERA Rate Increase Aid	634	634	634	634	634	0	0	634	634	0.0%	634	634	
4175	Agricultural perserve credit	659	663	1,005	1,064	568	0	0	500	500	0.0%	500	500	
TOTAL INTERGOVT REVENUES		4,715	8,998	9,076	9,854	9,327	0	(2,545)	2,734	5,279	-93.1%	2,734	2,734	
3-CHARGES FOR SERVICES:														
4205	Assessment Search	50	20	80	60	80	10	30	35	5	85.7%	35	35	
4210	Sale of City Data (Various Media)	20	117	34	8	73	0	0	100	100	0.0%	100	100	
4215	Rent of City Garage	0	0	0	0	500	0	500	0	(500)		0	0	
TOTAL CHARGES FOR SERVICES		70	137	114	68	653	10	530	135	(395)	392.6%	135	135	

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4-FINES & FORFEITURES:												
4300 County Fines & Fees	10,359	15,861	14,422	11,061	8,700	1,258	5,030	12,000	6,970	41.9%	14,000	14,000
4305 Other Fines & Forfeitures	0	0	664	0	0	0	0	250	250	0.0%	250	250
TOTAL FINES & FORFEITURES	10,359	15,861	15,086	11,061	8,700	1,258	5,030	12,250	7,220	41.1%	14,250	14,250
5-LICENSES, FEES, PERMITS:												
4400 Building Permit Fees - Afton	86,885	117,818	206,416	193,823	105,130	10,560	59,584	86,000	26,416	69.3%	86,000	86,000
4401 Building & Eng'g Inspection Fees	800	1,050	1,550	2,390	1,445	0	1,770	1,000	(770)	177.0%	250	250
4404 4th of July permits	250	0	0	0	0	0	0	0	0	0	0	0
4405 Pet License & Impound Fees	335	1,025	325	1,055	230	10	575	300	(275)	191.7%	300	300
4410 Liquor Licenses	3,000	3,000	5,023	3,500	1,750	0	3,350	3,000	(350)	111.7%	2,600	2,600
4415 Other Licenses	413	260	589	1,119	1,496	25	476	350	(126)	136.0%	350	350
4435 Street Opening & Utility Permit Fees	750	500	2,250	3,500	500	250	250	1,750	1,500	14.3%	1,750	1,750
4437 Utility Franchise Fees	59,438	59,554	57,833	62,497	59,174	0	16,362	58,000	41,638	28.2%	58,000	58,000
4440 Zoning Fees & Permits	10,248	6,965	7,886	11,475	5,690	410	2,810	3,000	190	93.7%	3,000	3,000
TOTAL LICENSES, FEES, PERMITS	162,119	190,172	281,870	279,359	175,415	11,255	85,177	153,400	68,223	55.5%	152,250	152,250
7-MISCELLANEOUS REVENUE:												
4601 Insurance dividend	3,208	3,271	3,972	998	471	0	0	2,000	2,000	0.0%	2,000	2,000
4604 Park rental & cleaning fees	825	560	225	225	275	125	250	500	250	50.0%	500	500
4615 Settlements/Other Income/Transfer	10	869	160	609	716	0	0	0	0	0	0	0
TOTAL MISCELLANEOUS REVENUE	4,043	4,700	4,357	1,832	1,462	125	250	2,500	2,250	10.0%	2,500	2,500
9-OTHER GRANTS:												
4810 County Grant-recycling grant	7,178	7,210	7,210	7,210	7,210	0	0	7,090	7,090	0.0%	7,090	7,090
4814 Cable Commission Grant	1,200	1,200	1,200	1,500	1,200	0	1,200	1,200	0	100.0%	1,200	1,200
TOTAL OTHER GRANTS	8,378	8,410	8,410	8,710	8,410	0	1,200	8,290	7,090	14.5%	8,290	8,290
10-INTEREST REVENUES:												
4901 Interest - 4M Fund General	54	144	955	12,772	10,330	632	3,689	1,000	(2,689)	368.9%	1,000	50
TOTAL INTEREST REVENUES	54	144	955	12,772	10,330	632	3,689	1,000	(2,689)	368.9%	1,000	50
TOTAL REVENUES	1,823,780	1,904,993	2,181,305	2,343,817	2,341,426	13,279	93,332	2,431,600	2,338,268	3.8%	2,314,945	2,222,110

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 5/31/19

	Audited 2014	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of May-19	YTD Actual 5/31/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget	Annual Budget 2018	Annual Budget 2017
B: EXPENDITURES												
1-WAGES & BENEFITS:												
5002 Mayor & Council	13,200	13,400	13,200	13,200	13,200	1,900	5,500	13,200	7,700	41.7%	13,200	13,200
5004 Administrator	81,575	88,150	91,483	92,150	92,150	7,963	39,817	102,100	62,283	39.0%	99,700	97,759
5005 Intern (s)	0	0	0	0	0	0	0	500	500	0.0%	500	4,500
5007 Office Assistant	17,717	16,059	18,272	21,793	23,705	2,100	9,030	26,800	17,770	33.7%	20,500	16,556
5008 Office Manager/Clerk	38,593	38,922	38,798	28,930	39,171	4,078	18,218	54,600	36,382	33.4%	51,535	44,150
5115 Contract Office - Administration	0	0	0	5,221	300	0	0					
5020 Maintenance Personnel incl Vehicle Allowance	17,849	17,300	18,816	24,076	27,916	3,321	10,335	40,000	29,665	25.8%	25,400	24,669
5014 FICA & Medicare	13,425	17,702	17,854	18,047	18,133	1,502	6,795	18,146	11,351	37.4%	16,129	15,364
5018 Insurance Benefits (Disability)	642	646	648	227	463	47	236	720	485	32.7%	720	720
5037 Other Financial Benefits	16,200	26,400	26,400	26,400	26,400	2,255	11,275	26,400	15,125	42.7%	26,400	26,400
5053 PERA	11,416	12,178	13,008	12,771	13,913	1,357	6,714	18,383	11,669	36.5%	16,340	15,063
5024 Workers Comp Insurance	2,530	3,689	3,171	0	2,691	3,568	3,568	3,100	(468)	115.1%	3,100	3,100
TOTAL WAGES & BENEFITS	213,147	234,446	241,650	242,814	258,043	28,092	111,488	303,949	192,461	36.7%	273,524	261,481
2-PROFESSIONAL SERVICES:												
5120 Contract - Videographer	606	710	1,807	2,475	3,691	556	1,786	4,000	2,214	44.7%	2,800	2,000
5302 Assessor Fees	20,191	20,716	21,269	22,215	23,592	25,357	26,015	24,000	(2,015)	108.4%	22,700	21,850
5304 Accounting fees	13,365	14,375	15,247	17,130	17,637	2,400	9,727	17,350	7,623	56.1%	16,850	16,500
5305 Auditing fees	5,350	5,450	5,350	6,600	10,875	9,020	10,635	15,000	4,365	70.9%	8,900	8,700
5310 Engineering Fees	12,722	17,707	23,561	24,410	34,079	10,631	17,199	20,600	3,401	83.5%	20,000	20,000
5315 Recording fees	151	46	0	0	552	92	92	300	208	30.7%	300	300
5320 Legal fees - Prosecution	29,698	25,140	23,160	27,943	26,374	2,774	12,161	29,800	17,639	40.8%	28,000	28,000
5321 Legal fees - General/Civil	13,772	20,447	21,951	19,082	21,652	1,726	8,941	22,000	13,059	40.6%	22,000	22,000
5330 Planning Fees	0	0	0	6,200	5,368	(1,229)	(465)	4,120	4,585	-11.3%	4,000	4,000
5335 Other Fees for Service	0	0	(433)	1,150	0	0	0	1,500	1,500	0.0%	1,500	1,500
5350 Building Inspection Fees - Stensland	36,910	48,921	80,054	82,429	47,634	5,645	25,244	34,400	9,156	73.4%	34,400	34,400
5360 Misc Dev Fees	(200)	(345)	0	0	0	0	0	0	0		0	0
5370 Well Monitoring Program	144	0	768	0	1,075	0	0	1,200	1,200	0.0%	1,200	1,000
5380 Watershed Management	488	488	595	596	596	0	596	600	4	99.4%	600	500
TOTAL PROFESSIONAL SERVICES	133,198	153,655	193,329	210,229	193,126	56,973	111,930	174,870	62,940	64.0%	163,250	160,750

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 5/31/19

	Audited 2014	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of May-19	YTD Actual 5/31/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget	Annual Budget 2018	Annual Budget 2017
4-OTHER EXPENDITURES:												
5500 Office Equipment	176	1,612	576	0	0	0	0	700	700	0.0%	700	700
5505 Bank/IRS Fees/Penalties/Sales Tax	135	347	262	314	873	28	193	400	207	48.3%	400	400
5510 Comp Svc (All Hard/Software, GIS, Web, Email)	4,825	5,396	5,610	6,900	16,830	703	3,430	9,500	6,070	36.1%	9,500	9,500
5516 Copier Lease	6,424	6,796	3,243	2,760	2,521	230	1,150	3,500	2,350	32.9%	7,000	7,000
5520 Equipment Maintenance	62	0	0	0	0	0	0	500	500	0.0%	1,000	1,000
5525 Insurance-General Property & Liability	18,377	17,886	17,250	15,962	21,705	21,722	21,722	21,600	(122)	100.6%	21,000	21,000
5535 Misc. Expense	230	956	21	574	111	0	0	1,500	1,500	0.0%	2,000	2,000
5540 Office Supplies	2,673	2,953	2,631	3,563	3,230	412	1,526	4,000	2,474	38.2%	4,000	4,000
5545 Other Administration	475	713	400	320	120	0	0	500	500	0.0%	500	500
5550 Postage	4,816	3,439	3,281	3,847	4,266	0	714	3,500	2,786	20.4%	3,500	3,500
5555 Publishing & Printing	2,336	3,656	2,201	407	1,143	62	289	2,000	1,711	14.5%	2,800	2,800
5560 Newsletter	5,281	6,058	5,339	4,804	4,144	478	2,487	6,000	3,513	41.4%	6,000	6,000
5565 Telephone	2,759	2,682	2,703	3,051	3,595	300	1,498	3,500	2,002	42.8%	3,500	3,500
5575 Travel & Mileage	180	0	132	186	162	0	105	500	395	21.0%	500	500
5580 Membership & Dues	2,987	3,158	3,207	3,229	3,384	45	45	3,200	3,155	1.4%	3,000	3,000
5585 Seminars & Education	1,932	2,364	682	1,059	2,576	275	725	2,600	1,875	27.9%	2,500	2,500
TOTAL OTHER EXPENDITURES	53,668	58,017	47,538	46,974	64,660	24,254	33,884	63,500	29,616	53.4%	67,900	67,900
SUBTOTAL GENERAL & ADMINISTRATIVE	400,012	446,119	482,517	500,017	515,829	109,318	257,302	542,319	285,017	47.4%	504,674	490,131
5-PUBLIC SAFETY:												
5605 Animal Control	1,899	2,823	1,959	1,280	2,884	0	2,453	4,000	1,547	61.3%	4,000	4,000
5625 Fire & Ambulance Service	213,705	219,953	232,893	243,296	249,166	0	130,148	260,296	130,148	50.0%	249,166	243,296
5626 Fire Relief Association	0	0	0	0	0	0	0	0	0	0.0%	0	0
5636 Police Service - Additional Patrols	0	0	0	0	2,044	0	0	2,000	2,000	0.0%	5,000	0
5635 Police Service - County	168,494	169,289	178,385	176,419	186,346	0	227	189,011	188,784	0.1%	180,000	175,000
TOTAL PUBLIC SAFETY	384,098	392,065	413,237	420,994	440,440	0	132,828	455,307	322,479	29.2%	438,166	422,296
6-PUBLIC HEALTH:												
5705 Recycling - Afton	150	268	1,076	525	(304)	54	54	500	446	10.8%	500	500
5720 Refuse Hauling - City Hall	1,630	819	708	745	945	171	190	1,000	810	19.0%	1,500	1,500
TOTAL PUBLIC HEALTH	1,780	1,087	1,784	1,270	641	225	244	1,500	1,256	16.3%	2,000	2,000

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City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 5/31/19

	Audited 2014	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of May-19	YTD Actual 5/31/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget	Annual Budget 2018	Annual Budget 2017
7-STREETS:												
5820 Gravel Road Maintenance	1,755	3,530	7,944	13,721	10,348	955	1,715	4,000	2,285	42.9%	4,000	4,000
5825 Crackseal/Seal Coat/Gravel Shouldering	90,685	51,829	11,701	33,098	50,469	0	0	75,000	75,000	0.0%	75,000	75,000
5830 Snow & Ice Control	115,692	62,431	78,910	76,152	107,572	0	117,375	113,000	(4,375)	103.9%	110,000	110,000
5835 Surf maint/Sweeping/Pothole Repair	29,844	49,873	33,139	28,672	2,262	540	6,066	10,000	3,934	60.7%	10,000	46,000
5845 Brush,Tree,Mow,Bridge,Culvert,Guardrail	25,502	40,117	21,136	80,978	45,273	0	13,230	52,000	38,770	25.4%	50,000	39,000
5850 Street Lighting	3,982	4,286	3,164	4,494	3,397	156	915	5,500	4,585	16.6%	12,000	5,000
5855 Gas Lamps - Operating Costs	2,851	2,491	1,889	1,236	1,393	0	0	0	0		0	2,700
5856 Gas Lamps - Capital	0	0	0	0	0	0	0	0	0		0	0
5860 Signs & Signals	2,977	3,247	3,413	2,624	1,879	2,133	6,356	3,500	(2,856)	181.6%	4,000	4,000
5870 Other - Road Maint.	758	605	1,696	888	1,608	106	194	2,000	1,806	9.7%	2,000	2,000
TOTAL STREETS	274,047	218,410	162,992	241,863	224,201	3,890	145,851	265,000	119,149	55.0%	267,000	287,700
9-OTHER PUBLIC WORKS EXPENDITURES:												
5910 Flood Control (Operate Pump/Dike)	803	0	0	0	0	0	0	1,600	1,600	0.0%	1,600	1,600
5920 Repair & Maint - Equipment	1,312	1,080	1,324	1,506	2,481	550	1,891	1,500	(391)	126.0%	1,500	1,500
5925 Fuel & Lubricants	478	558	311	263	361	0	45	1,000	955	4.5%	1,000	1,000
5930 Tools & Minor Equipment	243	277	275	95	375	0	0	950	950	0.0%	950	950
TOTAL OTHER PUBLIC WORKS	2,836	1,914	1,910	1,864	3,217	550	1,936	5,050	3,114	38.3%	5,050	5,050
SUBTOTAL STREETS, REHAB & PUBLIC WORKS	276,883	220,324	164,902	243,727	227,418	4,439	147,787	270,050	122,263	54.7%	272,050	292,750
9-BUILDINGS & LAND:												
6010 Gas Heat	2,060	1,937	1,071	533	0	0	0	2,200	2,200	0.0%	2,200	2,200
6020 Electricity	1,822	1,731	1,635	2,039	2,750	433	2,253	2,000	(253)	112.7%	2,000	2,000
6030 Miscellaneous Expense	777	1,036	944	910	229	33	154	800	646	19.2%	800	800
6035 Cleaning	1,031	874	273	13	7	0	0	500	500	0.0%	2,000	2,000
6040 Repair & Maintenance	898	1,910	902	2,644	2,789	0	380	2,000	1,620	19.0%	2,000	2,000
6045 City Garage Expense	3,264	2,557	3,182	2,147	4,588	492	3,964	2,500	(1,464)		2,500	2,500
xxxx Deputy Facility/PW Garage	0	0	0	0	0	0	0	1,000	1,000	0.0%	1,000	0
6050 Supplies	594	288	289	536	1,519	61	287	500	213	57.5%	500	500
TOTAL BUILDINGS & LAND	10,446	10,334	8,296	8,823	11,882	1,019	7,039	11,500	4,461	61.2%	13,000	12,000

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 5/31/19

	Audited 2014	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of May-19	YTD Actual 5/31/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget	Annual Budget 2018	Annual Budget 2017
12-PARKS & RECREATION:												
6105 4th of July Celebration	3,691	3,500	3,500	3,500	3,500	0	3,500	3,500	0	100.0%	3,500	3,500
6135 Park Maintenance	1,275	359	569	2,587	3,380	2,210	3,537	1,300	(2,237)	272.1%	1,200	1,200
6140 Miscellaneous expense	52	62	112	18	238	108	108	300	192	36.0%	300	300
6205 Cemetery maintenance	0	0	9,000	9,354	9,000	0	9,000	9,000	0	100.0%	9,000	9,000
TOTAL PARKS & RECREATION	5,018	3,921	13,181	15,459	16,118	2,318	16,145	14,100	(2,045)	114.5%	14,000	14,000
OVERALL TOTAL EXPENDITURES	1,078,237	1,073,850	1,083,917	1,190,291	1,212,328	117,319	561,345	1,294,776	733,431	43.4%	1,243,890	1,233,177
C: OTHER FINANCING SOURCES (USES)												
4725 Tax Levy to 2014A Road Bond	(305,000)	(310,000)	(260,000)	(260,000)	(260,000)	0	0	(275,000)	(275,000)		(260,000)	(260,000)
4726 Tax Levy to 2017B Road Bond	0	0	0	0	(390,000)	0	0	(390,000)	(390,000)		(390,000)	0
4898 Tax Levy to Dwmtn Imp Tmp Bonds	0	0	(28,000)	(28,000)	(30,000)	0	0	(37,000)	(37,000)		(30,000)	(28,000)
4899 Tax Levy to Dwmtn Imp PFA Loans	0	0	(70,000)	(70,000)	(70,000)	0	0	(70,000)	(70,000)		(70,000)	(70,000)
4050 Tax Levy to Fire Hall Debt Service Fund	(57,356)	(57,933)	(49,893)	(49,833)	(49,784)	0	0	(49,624)	(49,624)		(49,784)	(49,833)
6920 Oper trf to Bldg & Land Fund - Budgeted	(6,000)	(6,000)	(6,000)	(6,000)	(6,000)	0	0	(6,000)	(6,000)		(6,000)	(6,000)
6920 Oper trf to Bldg & Land Fund - UnBudgeted	0	(20,000)	(25,000)	(25,000)	0	0	0	0	0		0	0
6921 Oper trf to Street Imp -UnBudgeted	0	(43,500)	(230,000)	(100,000)	0	0	0	0	0		0	0
6925 Oper trf to Street Imp -Budgeted	(200,000)	(200,000)	(200,000)	(375,000)	(70,000)	0	0	(120,500)	(120,500)		(70,000)	(375,000)
6928 Oper Trf from(to) Special Reserve Fund	(294)	(5,000)	(3,000)	(9,500)	(5,000)	0	0	(100)	(100)		(5,000)	(9,500)
6932 Oper Trf to Stormwater Fund	(3,500)	(3,500)	(3,500)	(3,500)	(3,500)	0	0	(3,500)	(3,500)		(3,500)	(3,500)
6933 Oper Trf to Vehicle Fund	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	0	0	(2,500)	(2,500)		(2,500)	(2,500)
6935 Oper Trf to Comprehensive Plan	(2,000)	(2,000)	(3,000)	(4,000)	(4,000)	0	0	(4,000)	(4,000)		(4,000)	(4,000)
6936 Oper Trf to Flood Mitigation & Control	(5,500)	(5,500)	(5,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)		(5,500)	(5,500)
6937 Oper Trf to DNR Grant Match	(95,000)	(95,000)	(95,000)	(95,000)	(95,000)	0	0	(95,000)	(95,000)		(95,000)	(95,000)
6934 Oper trf to Codification (Spec Act Fd)	(100)	(100)	(100)	(100)	(100)	0	0	(500)	(500)		(100)	(100)
4843 Oper Trf to MN Unemployment Claims	(3,000)	(3,000)	(1,000)	(1,000)	(1,000)	0	0	(1,000)	(1,000)		(1,000)	(1,000)
4847 Oper Trf to Election Expense Fund	(5,500)	(5,500)	(5,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)		(5,500)	(5,500)
6910 City Council Contingency Fund	0	0	0	(10,000)	0	0	0	0	0		0	0
4842 Oper Trf to Audit and Legal Reserve	(100)	(100)	(1,000)	(1,000)	(1,000)	0	0	(100)	(100)		(1,000)	(1,000)
4844 Oper Trf to Parks Capital Repairs/Trail & Ped Bridge	(5,500)	(5,500)	(5,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)		(5,500)	(5,500)
4022 Oper Trf to Afton Septic System - City Bldgs	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	0	0	(15,000)	(15,000)		(15,000)	(15,000)
4818 Oper Trf to Spec Act Fd re High Speed Internet	0	(8,000)	(75,000)	(50,000)	0	0	0	0	0		0	(50,000)
4846 Oper Trf to Sidewalk	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	0	0	(500)	(500)		(2,000)	(2,000)
4017 Oper Trf to Bridge Replacement Fund	0	0	0	0	(49,671)	0	0	(50,000)	(50,000)		(49,671)	0
6954 Oper Trf to 807 Tmp Bond Debt Fund	0	0	0	0	(40,000)	0	0	0	0		0	0
6929 Trf (to)/from Special Activities Fund (Various)	0	(15,000)	(10,000)	(25,000)	(15,000)	0	0	0	0		0	0
TOTAL OTH FINANCING/TRANSFERS	(708,350)	(805,133)	(1,096,493)	(1,148,933)	(1,126,055)	0	0	(1,136,824)	(1,136,824)		(1,071,055)	(988,933)
REVENUES OVER (UNDER) EXPENDITURES	37,193	26,010	895	4,594	3,043	(104,039)	(468,013)	\$0	468,013		\$0	\$0
Fund Balance - Beginning of Period	264,114	301,307	327,317	327,317	328,212		\$331,255					
Fund Balance - End of Period	301,307	327,317	328,212	331,911	331,255		(\$136,758)					

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City of Afton
Summary of Special Activities and MN Investment Funds
YTD 5/31/19

	Balance 12/31/2013	Balance 12/31/2014	Balance 12/31/2015	Balance 12/31/2016	Balance 12/31/2017	Balance 12/31/2018	Receipts	Disbursements	Transfers	Balance 5/31/2019
#550 Special Activities Fund - General										
A. Interest (unallocated)	3,848.46	3,871.67	3,930.92	4,394.61	6,100.51	12,372.80	3,534.82			15,907.62
B2. 4th of July Reserve	0.00	0.00	0.00	0.00	0.00	0.00				0.00
B3. City Council Contingency Reserve	13,452.60	10,975.00	9,775.00	4,768.56	10,229.76	853.12	8,092.75	3,168.50		5,777.37
B4. Community Garden	(87.88)	(87.88)	(0.00)	(0.00)	(0.00)	(0.00)				(0.00)
B4. MN Historic Preservation Design Guidelines	0.00	0.00	8,000.00	(225.00)	(225.00)	(225.00)				(225.00)
B5. Afton Residents for Preservation & Conservation	0.00	0.00	0.00	0.00	1,500.00	1,500.00				1,500.00
C1. Codification	3,650.20	3,750.20	3,850.20	3,950.20	4,050.20	4,150.20				4,150.20
C2. Comprehensive Plan	7,673.28	8,155.36	1,947.36	4,947.36	18,947.36	17,898.61		838.00		17,060.61
D1. Flood Control (Acct 7836)	8,445.20	5,063.99	17,004.27	22,304.27	27,804.27	33,304.27		2,123.91		31,180.36
D2. Storm Water Control	17,933.70	21,433.70	24,933.70	28,433.70	31,933.70	37,433.70				37,433.70
D3. Snow & Ice Reserve	0.00	0.00	15,000.00	15,000.00	30,000.00	30,000.00				30,000.00
D6. TAG Wastewater Comm Assessmnt (Acct 7833)	(15,982.34)	(15,982.34)	0.00	0.00	0.00	0.00				0.00
E. Charitable Gaming Fund	0.00	0.00	0.00	84.47	495.80	746.17				746.17
F. Applicant Pass-Thru Expenses	0.00	0.00	0.00	0.00	0.00	0.00				0.00
G. TIF Dist No. 1 (Afton Market Square)	849.01	849.01	0.00	0.00	0.00	0.00				0.00
I. City Vehicles	1,648.96	4,148.96	6,648.96	9,148.96	9,214.39	10,395.39	3,909.75	9,900.00		4,405.14
K. Audit/Legal Reserve	38,336.57	38,436.57	38,536.57	39,536.57	40,536.57	35,719.38				35,719.38
L. MN UI Claims, Severance & Oth PTO	20,788.53	23,788.53	26,788.53	27,788.53	28,788.53	29,788.53				29,788.53
M. Parks Capital, Pedestrian Bike Trail & Bridge	10,959.94	16,459.94	21,959.94	27,459.94	27,959.94	33,459.94				33,459.94
N. Election Expense	6,402.20	5,780.27	11,159.33	9,452.67	13,402.67	5,311.65		1,554.90		3,756.75
O. Sidewalk	8,000.00	10,000.00	12,000.00	14,000.00	16,000.00	18,000.00				18,000.00
P. High Speed Internet	0.00	0.00	0.00	0.00	124,850.00	124,850.00				124,850.00
Total #550 Special Activities Fund - General	125,918.43	136,642.98	201,534.78	211,044.84	391,588.70	395,558.76	15,537.32	17,585.31	0.00	393,510.77
#560 Special Activities Fund - Other										
A. State Fire Aid (Pass-Thru)	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00		0.00
B. Community Communications	23,978.90	18,378.87	24,889.73	13,549.11	12,083.74	(0.00)	11,561.00	2,114.44		9,446.56
C. Interest (Unallocated)	0.00	0.00	0.00	0.00	0.00	2.13	5.64			7.77
Total #560 Special Activities Fund	23,978.90	18,378.87	24,889.73	13,549.11	12,083.74	2.13	12,566.64	3,114.44	0.00	9,454.33
#600 MN Investment Fund										
4886/8986 Chandler Exhibits	100,985.08	104,361.13	104,409.10	104,635.25	105,377.87	107,167.55	981.34		0.00	108,148.89
Total #600 MN Investment Fund	100,985.08	104,361.13	104,409.10	104,635.25	105,377.87	107,167.55	981.34	0.00	0.00	108,148.89

City of Afton
#550 General Special Activities Fund - Detail by Account
 January through May 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4914 · Special Activity - Interest							
Gene...	01/31/2019	interest		Interest Income		723.48	723.48
Gene...	02/28/2019	interest		Interest Income		652.10	1,375.58
Gene...	03/31/2019	interest		Interest Income		721.77	2,097.35
Gene...	04/30/2019	interest		Interest Income		713.85	2,811.20
Gene...	05/31/2019	interest		Interest Income		723.62	3,534.82
Total 4914 · Special Activity - Interest					0.00	3,534.82	3,534.82
6933 · Oper Trf - City Vehicles							
Depo...	05/28/2019	13129		Houghton's Auction Service: Sale of Flood Pump Total \$7,819.50		3,909.75	3,909.75
Total 6933 · Oper Trf - City Vehicles					0.00	3,909.75	3,909.75
5978 · City Vehicle - JD Z950M ZTrak							
Bill	05/31/2019	06264430 05092019	Frontier Ag & Turf (Hastings)	John Deere Z950M ZTrak w Z-Glide Front Suspension Kit	9,900.00		(9,900.00)
Total 5978 · City Vehicle - JD Z950M ZTrak					9,900.00	0.00	(9,900.00)
6347 · Elections Expense							
Payc...	01/14/2019	23040	Arco, Laurie		35.00		(35.00)
Payc...	01/14/2019	23040	Arco, Laurie		4.90		(39.90)
Gene...	01/14/2019	Wages	100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Ben...	2018 Accrual: Laurie Arco		35.00	(4.90)
Bill	01/31/2019	151940	Wash Cty (Elections)	2019 Automark Ext Maint Fees	1,550.00		(1,554.90)
Total 6347 · Elections Expense					1,589.90	35.00	(1,554.90)
6356 · Comp Plan Expenses							
Bill	02/28/2019	6	WSB (SWMP Updates)	SWMP update R-011680-000	838.00		(838.00)
Total 6356 · Comp Plan Expenses					838.00	0.00	(838.00)
6366 · City Council Contingency Exp							
Bill	02/27/2019	AcctRFPa	Niedzwiecki, Thomas H.	Assistance re. Acct RFP including prep and attendance at interviews	400.00		(400.00)
Depo...	02/28/2019	10016548		LMCIT: Claim 68150 Lightning damage less \$250 deductible		4,183.00	3,783.00
Bill	04/30/2019	60992	Minuteman Press	Street Banners (grand opening re. projects)	1,268.50		2,514.50
Bill	04/30/2019	2019 Contribution	Youth Service Bureau	YSB Services - 2019	1,500.00		1,014.50
Depo...	05/28/2019	13129		Houghton's Auction Service: Sale of Flood Pump Total \$7,819.50		3,909.75	4,924.25
Total 6366 · City Council Contingency Exp					3,168.50	8,092.75	4,924.25
7800 · Flood, Storm Wtr & Snow Ice							
7836 · Flood & Storm Wtr Exp - Gen'l							
Bill	03/31/2019	601	Tri-County Services (Streets, Other)	Dig out pumps old shop move to shop. install new battery for pump getting sold	955.00		(955.00)
Bill	03/31/2019	600	Tri-County Services (Streets, Other)	install flood gate	650.00		(1,605.00)
Bill	04/17/2019	3000807983	Centerpoint Energy	15995 Upper 34th St S: install service and meter	0.00		(1,605.00)
Bill	04/17/2019	3000807983	Centerpoint Energy	15995 Upper 34th St S: out of season charge	0.00		(1,605.00)
Bill	04/17/2019	3000807983	Centerpoint Energy	15995 Upper 34th St S: Vac Truck frost burner charge	0.00		(1,605.00)
Bill	04/17/2019	96769	Menards - Hudson	toughstuff brackets and tightmesh	68.91		(1,673.91)
Bill	04/30/2019	inv00006	Hi Tower Imagery	Drone footage of flood prevention system	300.00		(1,973.91)
Bill	04/30/2019	2	Hi Tower Imagery	Pictures & video of levee from the effects of winter flooding	150.00		(2,123.91)
Total 7836 · Flood & Storm Wtr Exp - Gen'l					2,123.91	0.00	(2,123.91)
Total 7800 · Flood, Storm Wtr & Snow Ice					2,123.91	0.00	(2,123.91)
TOTAL					17,620.31	15,572.32	(2,047.99)

City of Afton
#560 Other Special Activities Fund - Detail by Account
 January through May 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4815 · Cable Comm Dist - Year End							
Depo...	04/17/2019	2036		Cable Commission: 2018 Year End Distribution		11,561.00	11,561.00
Total 4815 · Cable Comm Dist - Year End					0.00	11,561.00	11,561.00
4920 · Special Act Other - Interest							
Gene...	05/31/2019	Interest		Interest Income		5.64	5.64
Total 4920 · Special Act Other - Interest					0.00	5.64	5.64
4940 · State Fire Aid Received							
Depo...	03/14/2019	6708773		St of MN: Firefighters Relief Assoc 2019		1,000.00	1,000.00
Total 4940 · State Fire Aid Received					0.00	1,000.00	1,000.00
5440 · State Fire Aid Paid							
Bill	03/31/2019	StateFireAid219SBR	LSCV Fire Relief Assn (State Aid)	2019 State Fire Aid Supplemental	1,000.00		(1,000.00)
Total 5440 · State Fire Aid Paid					1,000.00	0.00	(1,000.00)
5561 · Communications							
Bill	03/31/2019	45370	Cities Digital	Laserfiche Avante software	1,474.75		(1,474.75)
Bill	05/29/2019	AV Stack Parts	Stan Ross (DD) Reimb Exp	Parts to rebuild AV Stack	139.69		(1,614.44)
Bill	05/31/2019	Banners 4/28/19	Natural Imagery	Banners (2 Seasons) Project Fee (ordered by Stan Ross)	500.00		(2,114.44)
Total 5561 · Communications					2,114.44	0.00	(2,114.44)
TOTAL					3,114.44	12,566.64	9,452.20

City of Afton
#115 Bldg & Land Fund - Detail by Account
 January through May 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4906 · Bldg & Land Interest Earnings							
Gene...	01/31/2019	interest		Interest Income		20.25	20.25
Gene...	02/28/2019	interest		Interest Income		18.30	38.55
Gene...	03/31/2019	interest		Interest Income		20.04	58.59
Gene...	04/30/2019	interest		Interest Income		19.42	78.01
Gene...	05/31/2019	interest		Interest Income		19.83	97.84
Total 4906 · Bldg & Land Interest Earnings					0.00	97.84	97.84
6004 · Bldg Repair & Maintenance							
Bill	05/31/2019	6524	Ray Anderson & Sons	Dumpster 1675 Stage Coach Trl (old garage)	150.00		(150.00)
Bill	05/31/2019	6525	Ray Anderson & Sons	Dumpster 1675 Stage Coach Trl (old garage)	150.00		(300.00)
Total 6004 · Bldg Repair & Maintenance					300.00	0.00	(300.00)
TOTAL					300.00	97.84	(202.16)

City of Afton
410 Sanitary Sewer Utility Operations - LTD Summary
 January 2014 through May 2019

	<u>Jan - Dec 14</u>	<u>Jan - Dec 15</u>	<u>Jan - Dec 16</u>	<u>Jan - Dec 17</u>	<u>Jan - Dec 18</u>	<u>Jan - May 19</u>	<u>TOTAL</u>
410 Sanitary Sewer Utility							
A. Rev							
4022 Sanitary Sewer - Levy	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	0.00	75,000.00
4023 Sanitary Sewer Oper - Fees	0.00	0.00	0.00	0.00	29,850.00	16,110.00	45,960.00
4919 Sanitary Sewer Interest	0.00	0.00	0.00	0.00	12.88	466.75	479.63
Total A. Rev	15,000.00	15,000.00	15,000.00	15,000.00	44,862.88	16,576.75	121,439.63
B. Exp							
6060 Sanitary Sewer Oper - Exp							
6062 Oth Contract Services	0.00	0.00	0.00	0.00	(781.75)	(195.00)	(976.75)
6065 Oper & Mgmt Fees	0.00	0.00	0.00	(1,508.33)	(20,508.65)	(8,150.46)	(30,167.44)
6066 Lab Fees	0.00	0.00	0.00	0.00	(10,582.28)	(4,254.25)	(14,836.53)
6068 Electric - Lift Stations	0.00	0.00	0.00	0.00	(15,004.05)	(8,813.99)	(23,818.04)
6069 Insurance - Sanitary Sewer	0.00	0.00	0.00	0.00	0.00	(5,291.00)	(5,291.00)
6060 Sanitary Sewer Oper - Exp - Other	0.00	0.00	0.00	(745.19)	0.00	0.00	(745.19)
Total 6060 Sanitary Sewer Oper - Exp	0.00	0.00	0.00	(2,253.52)	(46,876.73)	(26,704.70)	(75,834.95)
6083 Sanitary Sewer Spec Assessments	0.00	0.00	0.00	0.00	(2,589.77)	(2,155.93)	(4,745.70)
Total B. Exp	0.00	0.00	0.00	(2,253.52)	(49,466.50)	(28,860.63)	(80,580.65)
Total 410 Sanitary Sewer Utility	15,000.00	15,000.00	15,000.00	12,746.48	(4,603.62)	(12,283.88)	40,858.98
TOTAL	15,000.00	15,000.00	15,000.00	12,746.48	(4,603.62)	(12,283.88)	40,858.98

City of Afton
410 Sanitary Sewer Fund - Detail by Account
 January through May 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4023 - Fees Sanitary Sewer Oper							
Depo...	01/22/2019	44198	Afton St Croix			1,750.00	1,750.00
Depo...	01/22/2019	995122	John Thompson and Diane Benike		50.00		1,800.00
Depo...	01/22/2019	18299	Roger Larson		250.00		2,050.00
Depo...	01/22/2019	5600	Scott Anderson		50.00		2,100.00
Depo...	01/22/2019	2690	Elaine Mucciacciaro		150.00		2,250.00
Depo...	01/22/2019	5659	Jessica Mulle		100.00		2,350.00
Depo...	01/22/2019	1347	Lone Star on St Croix LLC		200.00		2,550.00
Depo...	01/22/2019	5448	Calla Lili: David and Kathleen Feehan-Schmidt		250.00		2,800.00
Depo...	01/22/2019	2654	Elaine Mucciacciaro		50.00		2,850.00
Depo...	02/28/2019	10411	George and Kathine Weed		600.00		3,450.00
Depo...	02/28/2019	5604	Scott Anderson		50.00		3,500.00
Depo...	02/28/2019	6596	Bill Palmquist		50.00		3,550.00
Depo...	02/28/2019	5673	Jessica Mulle		100.00		3,650.00
Depo...	02/28/2019	995123	John Thompson and Diane Benike		50.00		3,700.00
Depo...	02/28/2019	5602	Scott Anderson		50.00		3,750.00
Depo...	02/28/2019	6590	Bill Palmquist		50.00		3,800.00
Depo...	02/28/2019	3731	Paul Nickerson		600.00		4,400.00
Depo...	02/28/2019	5452	Kathleen and David Feehan-Schmidt		250.00		4,650.00
Depo...	02/28/2019	44225	Afton St Croix		1,750.00		6,400.00
Depo...	02/28/2019	1352	Lone Star on St Croix		200.00		6,600.00
Depo...	02/28/2019	18302	Roger Larson		50.00		6,650.00
Depo...	02/28/2019	1356	Lone Star on St Croix		200.00		6,850.00
Depo...	02/28/2019	5456	Kathleen and David Feehan-Schmidt		250.00		7,100.00
Depo...	02/28/2019	18306	Roger Larson		50.00		7,150.00
Depo...	03/25/2019	5639	Jessica Mulle		100.00		7,250.00
Depo...	03/25/2019	6601	Bill Palmquist		50.00		7,300.00
Depo...	03/25/2019	2695	Elaine Mucciacciaro		100.00		7,400.00
Depo...	03/25/2019	5461	Kathleen and David Feehan Schmidt		250.00		7,650.00
Depo...	03/25/2019	6158	Kevin Shosten		50.00		7,700.00
Depo...	03/25/2019	44266	Afton St Croix		1,750.00		9,450.00
Depo...	03/25/2019	995124	John Thompson and Diane Benike		50.00		9,500.00
Depo...	03/25/2019	3609	Thorn Butler		100.00		9,600.00
Depo...	03/25/2019	5605	Scott Anderson		50.00		9,650.00
Depo...	04/17/2019	3548	Paul and Rebecca Nickerson		900.00		10,550.00
Depo...	04/17/2019	995126	John Thompson and Diane Benike		50.00		10,600.00
Depo...	04/17/2019	3614	Thorn Butler		100.00		10,700.00
Depo...	04/17/2019	6604	Bill Palmquist		50.00		10,750.00
Depo...	04/17/2019	44337	Afton St Croix		1,750.00		12,500.00
Depo...	04/17/2019	5622	Scott Anderson		50.00		12,550.00
Depo...	04/17/2019	18309	Roger Larson		50.00		12,600.00
Depo...	04/17/2019	1360	Lone Star on St Croix		200.00		12,800.00
Gene...	04/22/2019	Petty Cash	Petty Cash Activity 01/16/19 thru 04/22/19		350.00		13,150.00
Depo...	04/23/2019	5466	Kathleen and David Feehan-Schmidt		250.00		13,400.00
Depo...	04/30/2019	44387	Afton St Croix Co		1,750.00		15,150.00
Depo...	04/30/2019	18314	Roger Larson		50.00		15,200.00
Depo...	04/30/2019	5651	Jessica Mulle		100.00		15,300.00
Depo...	04/30/2019	1363	Lone Star on St Croix		200.00		15,500.00
Depo...	04/30/2019	2699	Elaine Mucciacciaro		50.00		15,550.00
Depo...	05/28/2019	1365	Lone Star on St Croix		200.00		15,750.00
Depo...	05/28/2019	11879	Louis and Linda Tilton		35.00		15,785.00
Depo...	05/28/2019	12130	Hubert and Helen Schneider		35.00		15,820.00
Depo...	05/28/2019	995128	John Thompson and Diane Benike		50.00		15,870.00
Depo...	05/28/2019	6615	Bill Palmquist		50.00		15,920.00
Depo...	05/28/2019	13809	Donald and Vicki Bulger		35.00		15,955.00
Depo...	05/28/2019	2100	Kristin Durkopp		35.00		15,990.00
Depo...	05/28/2019	2704	Elaine Mucciacciaro		50.00		16,040.00
Depo...	05/28/2019	5618	Mary McLarin and Julie Marcus		35.00		16,075.00
Depo...	05/28/2019	5188	Ronald Raedeke and Susan Loomis		35.00		16,110.00
Total 4023 - Fees Sanitary Sewer Oper					0.00	16,110.00	16,110.00

City of Afton
410 Sanitary Sewer Fund - Detail by Account
 January through May 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4919 · Sanitary Sewer - Interest							
Gene...	01/31/2019	Interest		Interest Income		99.12	99.12
Gene...	02/28/2019	Interest		Interest Income		88.65	187.77
Gene...	03/31/2019	Interest		Interest Income		97.24	285.01
Gene...	04/30/2019	Interest		Interest Income		92.16	377.17
Gene...	05/31/2019	Interest		Interest Income		89.58	466.75
Total 4919 · Sanitary Sewer - Interest					0.00	466.75	466.75
6060 · Sanitary Sewer Expenses							
6062 · Other Contract Services							
Bill	03/31/2019	6062	Get Connected Tech	Quarterly Monitoring of Afton Sewage Site, 1st qtr 2019: 3 months @ \$65	195.00		(195.00)
Total 6062 · Other Contract Services					195.00	0.00	(195.00)
6065 · Oper & Mgmt Fees							
Bill	01/31/2019	100019	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Jan2019	1,508.33		(1,508.33)
Bill	02/28/2019	100464	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Feb2019	1,508.33		(3,016.66)
Bill	02/28/2019	100678	Petersen Mgmt (Lab Fees)	2/13/19 service work on generator	608.81		(3,625.47)
Bill	03/31/2019	100849	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Mar2019	1,508.33		(5,133.80)
Bill	04/30/2019	101379	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Apr2019	1,508.33		(6,642.13)
Bill	05/21/2019	101703	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Apr2019	1,508.33		(8,150.46)
Total 6065 · Oper & Mgmt Fees					8,150.46	0.00	(8,150.46)
6066 · Lab Fees							
Bill	02/28/2019	100485	Petersen Mgmt (Lab Fees)	Lab Fees 1/9/19	295.35		(295.35)
Bill	02/28/2019	100308	Petersen Mgmt (Lab Fees)	Lab Fees 1/16/19 and 1/24/19	503.80		(799.15)
Bill	02/28/2019	100678	Petersen Mgmt (Lab Fees)	Lab Fees 1/31/19	227.70		(1,026.85)
Bill	02/28/2019	100678	Petersen Mgmt (Lab Fees)	Lab Fees 2/13/19	391.05		(1,417.90)
Bill	03/31/2019	100846	Petersen Mgmt (Lab Fees)	Lab Fees 2/7/19	64.35		(1,482.25)
Bill	03/31/2019	100846	Petersen Mgmt (Lab Fees)	Lab Fees 3/4/19	282.70		(1,764.95)
Bill	03/31/2019	101038	Petersen Mgmt (Lab Fees)	Lab Fees 3/13/19	260.70		(2,025.65)
Bill	04/17/2019	101082	Petersen Mgmt (Lab Fees)	Lab Fees 3/21/19	341.55		(2,367.20)
Bill	04/30/2019	101377	Petersen Mgmt (Lab Fees)	Chemical refill 4/4/19	1,631.85		(3,999.05)
Bill	05/31/2019	102037	Petersen Mgmt (Lab Fees)	Lab fees 5/21/19	255.20		(4,254.25)
Total 6066 · Lab Fees					4,254.25	0.00	(4,254.25)
6068 · Electricity - Lift Stations							
Bill	01/31/2019	013119	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	586.77		(586.77)
Bill	01/31/2019	013119	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	1,250.72		(1,837.49)
Bill	02/28/2019	022819	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	635.95		(2,473.44)
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	1,016.65		(3,490.09)
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	571.49		(4,061.58)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	1,002.48		(5,064.06)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	622.20		(5,686.26)
Bill	04/30/2019	043019a	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	993.90		(6,680.16)
Bill	05/31/2019	053119	Xcel Energy {EFT} (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	1,032.19		(7,712.35)
Bill	05/31/2019	053119	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	1,101.64		(8,813.99)
Total 6068 · Electricity - Lift Stations					8,813.99	0.00	(8,813.99)
6069 · Insurance - Sanitary Sewer							
Bill	05/31/2019	051519 0515...	LMCIT (Ins)	Sanitary Sewer Property 5/15/19 to 5/15/20	5,291.00		(5,291.00)
Total 6069 · Insurance - Sanitary Sewer					5,291.00	0.00	(5,291.00)
Total 6060 · Sanitary Sewer Expenses					26,704.70	0.00	(26,704.70)

06/12/19

City of Afton
410 Sanitary Sewer Fund - Detail by Account
January through May 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
6083 · Sanitary Sewer Spec Assessments							
Bill	03/31/2019	CityHall2019...	Wash Cty (Prop Records & Taxpayer Serv)	Full Year 2019 Special Assessment 3033 St Croix Trl S City Hall 22.028.20.11.0017	840.20		(840.20)
Bill	03/31/2019	HistSociety2...	Wash Cty (Prop Records & Taxpayer Serv)	Full Year 2019 Special Assessment Historical Society 22.028.20.11.0004	1,068.73		(1,908.93)
Bill	04/30/2019	156537	Wash Cty (Assessment & Taxation)	2019 Special Assessment billing	247.00		(2,155.93)
Total 6083 · Sanitary Sewer Spec Assessments					2,155.93	0.00	(2,155.93)
TOTAL					28,860.63	16,576.75	(12,283.88)

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City of Afton
 #120 Street Improvement Fund - Detail by Account
 January through May 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4907 · Pub Wks 4M Fd Interest Earnings							
General Jo...	01/31/2019	Interest		Interest Income		580.62	580.62
General Jo...	02/28/2019	Interest		Interest Income		751.27	1,331.89
General Jo...	03/31/2019	Interest		Interest Income		962.61	2,294.50
General Jo...	04/30/2019	Interest		Interest Income		1,389.15	3,683.65
General Jo...	05/31/2019	Interest		Interest Income		1,413.86	5,097.51
Total 4907 · Pub Wks 4M Fd Interest Earnings					0.00	5,097.51	5,097.51
7900 · Street Imp Capital Projects							
7938 · Culvert Repair & Replacement							
Bill	05/31/2019	4 April 2019	WSB (City Engineer)	Culverts	249.00		(249.00)
Total 7938 · Culvert Repair & Replacement					249.00	0.00	(249.00)
7984 · River Road Sanitary Options							
Bill	02/28/2019	1	WSB (City Engineer)	River Road Sanitary Sewer	581.00		(581.00)
Bill	03/31/2019	2	WSB (City Engineer)	River Road Sanitary Sewer	1,659.50		(2,240.50)
Bill	05/31/2019	4 April 2019	WSB (City Engineer)	River Road Sanitary Sewer	332.00		(2,572.50)
Bill	05/31/2019	1 April 2019	WSB (River Road Sanitary Sewer)	River Road Sanitary Sewer Improvements	1,027.00		(3,599.50)
Total 7984 · River Road Sanitary Options					3,599.50	0.00	(3,599.50)
Total 7900 · Street Imp Capital Projects					3,848.50	0.00	(3,848.50)
TOTAL					3,848.50	5,097.51	1,249.01

06/12/19

City of Afton
K. #122 Bridge Replacement Fund - Detail by Account
 January through May 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4918 · Bridge Replacement - Interest							
General Jo...	01/31/2019	Interest		Interest Income		74.50	74.50
General Jo...	02/28/2019	Interest		Interest Income		67.41	141.91
General Jo...	03/31/2019	Interest		Interest Income		73.95	215.86
General Jo...	04/30/2019	Interest		Interest Income		71.03	286.89
General Jo...	05/31/2019	Interest		Interest Income		71.10	357.99
Total 4918 · Bridge Replacement - Interest					0.00	357.99	357.99
7770 · Bridge Replacement Expense							
7771 · Bridge Replacement - Engineer							
Bill	03/31/2019	2	WSB (Bridge Inspections)	Bridge Safety Inspections	1,050.00		(1,050.00)
Bill	05/31/2019	4 April 2019	WSB (City Engineer)	Bridge	124.50		(1,174.50)
Total 7771 · Bridge Replacement - Engineer					1,174.50	0.00	(1,174.50)
Total 7770 · Bridge Replacement Expense					1,174.50	0.00	(1,174.50)
TOTAL					1,174.50	357.99	(816.51)

City of Afton
200 Park Reserve Fund Stmt of Rev & Exp - Detail
 January through May 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
200 Park Reserve Fd							
A. Rev							
Deposit	04/17/2019	6467		Albert W Carlson Afton Creek Preserve Dev LLC: Park Dedication Fee		180,000.00	180,000.00
Total 4425 Park Dedication Fees					0.00	180,000.00	180,000.00
4903 Interest Income - 4M Fund							
General Journal	01/31/2019	interest		Interest Income		141.90	141.90
General Journal	02/28/2019	interest		Interest Income		129.88	271.78
General Journal	03/31/2019	interest		Interest Income		142.88	414.66
General Journal	04/30/2019	interest		Interest Income		138.49	553.15
General Journal	05/31/2019	interest		Interest Income		234.91	788.06
Total 4903 Interest Income - 4M Fund					0.00	788.06	788.06
Total A. Rev					0.00	180,788.06	180,788.06
Total 200 Park Reserve Fd					0.00	180,788.06	180,788.06
TOTAL					0.00	180,788.06	180,788.06

City of Afton
805 City Infra-Structure Improvement Fund - LTD Summary
 April 2011 through May 2019

	Apr - Dec 11	Jan - Dec 12	Jan - Dec 13	Jan - Dec 14	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Dec 18	Jan - May 19	TOTAL
805 City InfraStructure Imp Fd										
A. Rev										
4917 Interest Income	0.00	2.04	2.55	3.26	395.48	4,602.22	3,305.81	1,820.97	7,057.17	17,189.50
4828 2015A Dwtwn Tmp Bond Proceeds	0.00	0.00	0.00	0.00	3,755,000.00	0.00	0.00	0.00	0.00	3,755,000.00
4829 2017A Dwtwn Tmp Bond Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	1,980,000.00	0.00	0.00	1,980,000.00
4849 DNR BWSR Grant	0.00	0.00	129,850.00	0.00	0.00	0.00	0.00	84,710.07	0.00	214,560.07
4850 Park Reserve Trf re. Dwtwn Imp	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
4851 VBWD Easement	0.00	0.00	0.00	0.00	5,800.00	0.00	0.00	0.00	0.00	5,800.00
4852 VBWD Grant \$50M/Yr 10 Yrs	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00	100,000.00	0.00	200,000.00
4853 County Share Dwtwn/Septic Proj	0.00	0.00	0.00	0.00	0.00	0.00	4,092,588.89	33,609.96	0.00	4,126,198.85
4861 CWRP G 054 Grant Stormwater	0.00	0.00	0.00	0.00	0.00	0.00	349,938.00	0.00	0.00	349,938.00
4862 CWRP L 054 Ln Proceeds Stormwtr	0.00	0.00	0.00	0.00	0.00	0.00	656,371.52	233,935.55	18,144.87	908,451.94
4863 CWRP G 055 Grant Sanitary Sewer	0.00	0.00	0.00	0.00	0.00	0.00	398,320.00	0.00	0.00	398,320.00
4864 CWRP L 055 Ln Proceeds Sanitary Swr	0.00	0.00	0.00	0.00	0.00	0.00	1,001,173.03	150,278.31	10,947.42	1,162,398.76
4865 PSIG G 056 Sanitary Sewer	0.00	0.00	0.00	0.00	0.00	0.00	4,382,993.48	807,011.35	245,930.21	5,435,935.04
4871 Rental Inc - Flood Levee Prop	0.00	850.00	1,700.00	0.00	0.00	0.00	0.00	0.00	0.00	2,550.00
4894 MnDNR Grant - Other	0.00	9,247.38	10,024.53	0.00	35,137.00	0.00	1,611,106.29	499.81	1,280,016.00	2,946,031.01
4895 MnDNR Grant - Land Purchase	0.00	351,673.70	616,669.52	0.00	0.00	0.00	0.00	0.00	0.00	968,343.22
4896 Flood Levy Imp Proj - Tax Levy	0.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	0.00	665,000.00
Total A. Rev	0.00	456,773.12	953,246.60	95,003.26	3,891,332.48	149,602.22	14,620,797.02	1,506,866.02	1,562,095.67	23,235,716.39
B. Exp										
7728 2015A Dwtwn Tmp Bond Principal	0.00	0.00	0.00	0.00	0.00	0.00	(3,755,000.00)	0.00	0.00	(3,755,000.00)
7738 2015A Dwtwn Tmp Imp Bond Issue Exp	0.00	0.00	0.00	0.00	(53,263.75)	(1,608.00)	(575.00)	0.00	0.00	(55,446.75)
7740 2017A Dwtwn Tmp Imp Bond Issue Exp	0.00	0.00	0.00	0.00	0.00	0.00	(31,219.80)	0.00	0.00	(31,219.80)
8871 Wetland Credits	0.00	0.00	0.00	0.00	0.00	0.00	(51,747.88)	0.00	0.00	(51,747.88)
8891 Dwtwn Prop Purch/Exp	0.00	(372,221.16)	(780,944.33)	(933.95)	(2,481.58)	(1,726.95)	(540.66)	(367.77)	(203.40)	(1,159,419.80)
8892 Dwtwn Imp - Easemnts & Damages	0.00	0.00	0.00	(11,700.00)	(633,200.00)	(9,200.00)	(33,120.68)	0.00	(5,000.00)	(692,220.68)
8893 Single Audit Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(2,000.00)	(1,600.00)	(3,600.00)
8894 Septic Permits, Fees, Admin	0.00	0.00	0.00	(10,558.00)	(42,355.31)	(85,086.73)	(116,238.58)	(4,177.00)	(6,962.84)	(265,378.46)
8895 DNR Flood Imp Proj - Engineer	(6,673.00)	(54,384.11)	(29,242.00)	(157,437.85)	(198,277.10)	(67,890.74)	(14,066.00)	0.00	0.00	(527,970.80)
8896 Sanitary Sewer Imp	0.00	(395.00)	(87,311.07)	(293,780.46)	(194,199.55)	(152,850.73)	(73,817.14)	(14,579.82)	0.00	(816,933.77)
8897 Septic Construction Eng'g	0.00	0.00	0.00	(540.77)	(9,048.00)	(8,545.49)	(151,858.16)	(39,659.80)	(3,484.28)	(213,136.50)
8898 Flood Mitigation/ROW Serv	0.00	(9,754.75)	(4,480.00)	(19,787.25)	(87,667.80)	(18,935.00)	(14,085.50)	0.00	0.00	(154,710.30)
8899 Village Improvements	0.00	0.00	(33,513.00)	(28,452.75)	0.00	(22,669.68)	(1,305,268.17)	(431,584.90)	(22,910.75)	(1,844,399.25)
8901 Septic Construction	0.00	0.00	0.00	0.00	0.00	0.00	(12,047,008.52)	(1,596,291.03)	47,774.60	(13,595,524.95)
Total B. Exp	(6,673.00)	(436,755.02)	(935,490.40)	(523,191.03)	(1,220,493.09)	(368,513.32)	(17,594,546.09)	(2,088,660.32)	7,613.33	(23,166,708.94)
C. Transfers										
6913 Trf fr 120 Street Improvements	0.00	0.00	0.00	0.00	0.00	0.00	805,497.42	(120,745.17)	0.00	684,752.25
Total C. Transfers	0.00	0.00	0.00	0.00	0.00	0.00	805,497.42	(120,745.17)	0.00	684,752.25
Total 805 City InfraStructure Imp Fd	(6,673.00)	20,018.10	17,756.20	(428,187.77)	2,670,839.39	(218,911.10)	(2,168,251.65)	(702,539.47)	1,569,709.00	753,759.70
TOTAL	(6,673.00)	20,018.10	17,756.20	(428,187.77)	2,670,839.39	(218,911.10)	(2,168,251.65)	(702,539.47)	1,569,709.00	753,759.70

City of Afton
#805 City Infra-Structure Imp Projects - Detail by Account

January through May 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4862 · CWRFL 054 Loan Proceeds							
Deposit	01/28/2019	1500006227		MPFA CWRFL 054 FY 2017 19		475.81	475.81
Deposit	02/26/2019	1500006301		MPFA CWRFL 054 FY 2017 20		15,751.82	16,227.63
Deposit	04/25/2019	1500006438		MPFA CWRFL 054 FY 2017 21		1,917.24	18,144.87
Total 4862 · CWRFL 054 Loan Proceeds					0.00	18,144.87	18,144.87
4864 · CWRFL 055 Loan Proceeds							
Deposit	01/28/2019	1500006228		MPFA CWRFL 055 FY 2017 9		3,349.83	3,349.83
Deposit	04/25/2019	1500006439		MPFA CWRFL 055 FY 2017 10		7,597.59	10,947.42
Total 4864 · CWRFL 055 Loan Proceeds					0.00	10,947.42	10,947.42
4865 · PSIG G 056 Grant							
Deposit	02/26/2019	1500006302		MPFA PSIG G 056 FY 2017 17		245,930.21	245,930.21
Total 4865 · PSIG G 056 Grant					0.00	245,930.21	245,930.21
4894 · MnDNR Grant - Other							
Deposit	02/06/2019	FM00548814		DNR OMB Pay Request #15: 651-259-5566		1,280,016.00	1,280,016.00
Total 4894 · MnDNR Grant - Other					0.00	1,280,016.00	1,280,016.00
4917 · Int Inc - City Infrastruct Fd							
General Jou...	01/31/2019		interest	Interest Income		0.43	0.43
General Jou...	01/31/2019		interest	Interest Income		1.28	1.71
General Jou...	02/28/2019		interest	Interest Income		1,376.06	1,377.77
General Jou...	03/01/2019		Bank Diff	Bank difference		0.01	1,377.78
General Jou...	03/31/2019		interest	Interest Income		2,233.96	3,611.74
General Jou...	04/30/2019		interest	Interest Income		1,777.73	5,389.47
General Jou...	05/31/2019		interest	Interest Income		1,667.70	7,057.17
Total 4917 · Int Inc - City Infrastruct Fd					0.00	7,057.17	7,057.17
8800 · DNR Flood Imp Expense							
8891 · DNR Flood Imp - Prop Purch/Exp							
Bill	02/28/2019	022819	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	67.07		(67.07)
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	51.29		(118.36)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	29.96		(148.32)
Bill	04/30/2019	043019a	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	28.96		(177.28)
Bill	05/31/2019	053119	Xcel Energy {EFT} (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	26.12		(203.40)
Total 8891 · DNR Flood Imp - Prop Purch/Exp					203.40	0.00	(203.40)
8892 · Dwtwn Imp - Easemnts & Damages							
Bill	02/28/2019	Appraisal re Easemnt	Afton St. Croix Company	Reimb for Afton St Croix obtaining its own appraisal re. Easement for Downtown Village Imp Proj	5,000.00		(5,000.00)
Total 8892 · Dwtwn Imp - Easemnts & Damages					5,000.00	0.00	(5,000.00)
8893 · Single Audit Expense							
Bill	03/31/2019	252431	CarlsonSV (Single Audit)	Final billing on 2017 single audit	1,600.00		(1,600.00)
Total 8893 · Single Audit Expense					1,600.00	0.00	(1,600.00)
8894 · Septic Permits, Fees, Admin							
Bill	02/27/2019	2017ATmpBds	Niedzwiecki, Thomas H.	Assistance with Cash Flow re. Repayment of 2017A Temp Imp Bonds	535.00		(535.00)
Bill	02/28/2019	Feb2019	Holstad & Knaak, PLC	Condemnation	834.93		(1,369.93)
Bill	03/31/2019	March2019	Holstad & Knaak, PLC	Condemnation	1,825.06		(3,194.99)
Bill	03/31/2019	2	WSB (City Engineer)	Condemnation	83.00		(3,277.99)
Bill	04/17/2019	10000068357	Minnesota Pollution Control Agency	Afton WWTP 2318 St Croix Trl S: Wastewater Annual permit fees	505.00		(3,782.99)
Bill	04/30/2019	April2019	Holstad & Knaak, PLC	Condemnation	3,179.85		(6,962.84)
Total 8894 · Septic Permits, Fees, Admin					6,962.84	0.00	(6,962.84)
8897 · Septic Construction Eng'g							
Bill	01/31/2019	11900195	Wenck Associates Inc.	Afton LSTS - bidding, construction and post construction services	1,012.08		(1,012.08)
Bill	02/28/2019	11900979	Wenck Associates Inc.	Afton LSTS - bidding, construction and post construction services	1,050.20		(2,062.28)
Bill	02/28/2019	11900196	Wenck Associates Inc.	Afton LSTS - bidding, construction and post construction services	790.00		(2,852.28)

City of Afton
#805 City Infra-Structure Imp Projects - Detail by Account
 January through May 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Bill	03/31/2019	11901631	Wenck Associates Inc.	Afton LSTS - bidding, construction and post construction services	632.00		(3,484.28)
Total 8897 · Septic Construction Eng'g					3,484.28	0.00	(3,484.28)
8899 · Village Improvements							
General Jou...	01/01/2019	Dwtm Imp	805 City InfraStructure Imp Fd:B. Exp:8899 Vi...	Great Northern Landscaping - 12/31/18 Retainage on Downtown Imp		4,655.75	4,655.75
Bill	02/28/2019	26	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	10,993.50		(6,337.75)
Bill	03/31/2019	27	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	12,387.50		(18,725.25)
Bill	05/31/2019	29 April 2019	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	1,770.00		(20,495.25)
Bill	05/31/2019	28 March 2019	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	2,415.50		(22,910.75)
Total 8899 · Village Improvements					27,566.50	4,655.75	(22,910.75)
8901 · Septic Construction							
General Jou...	01/01/2019	Sewer Retng	805 City InfraStructure Imp Fd:B. Exp:8901 Se...	Reverse Geislinger - 12/31/18 Retainage on Sanitary Sewer (Pay Voucher #19)		291,343.82	291,343.82
Bill	04/30/2019	Pay Voucher #21	Geislinger and Sons, Inc.	Proj 01856-52: Downtown Village Imp: Pay Voucher #21	243,569.22		47,774.60
Total 8901 · Septic Construction					243,569.22	291,343.82	47,774.60
Total 8800 · DNR Flood Imp Expense					288,386.24	295,999.57	7,613.33
TOTAL					288,386.24	1,858,095.24	1,569,709.00

City of Afton
806 PFA Loans & 807 Tmp Imp Bond Debt Serv Fds - LTD Summary
 January 2015 through May 2019

	<u>Jan - Dec 15</u>	<u>Jan - Dec 16</u>	<u>Jan - Dec 17</u>	<u>Jan - Dec 18</u>	<u>Jan - May 19</u>	<u>TOTAL</u>
806 PFA Loan Debt Serv						
4879 Sanitary Sewr Spec Assessments	0.00	0.00	102,054.25	295,940.95	0.00	397,995.20
4899 Levy PFA Loan Debt Serv	8,000.00	70,000.00	70,000.00	27,000.00	0.00	175,000.00
4925 PFA Loan Debt Serv Interest	0.00	0.00	0.00	19.31	2,809.17	2,828.48
7743 2017 Storm Wtr PFA Issue Exp	0.00	0.00	(8,000.00)	0.00	0.00	(8,000.00)
7744 2017 L054 Storm Wtr PFA Int Exp	0.00	0.00	0.00	(7,052.13)	(4,623.78)	(11,675.91)
7745 2017 L055 Sanitary Sewer PFA Int Exp	0.00	0.00	0.00	(11,738.68)	(5,785.63)	(17,524.31)
7746 2017 Sanitary Sewer PFA Issue Exp	0.00	0.00	(8,060.93)	0.00	(850.00)	(8,910.93)
7749 Dwtwn Imp - Special Assess Exp	0.00	0.00	(105,179.00)	(54,594.60)	(31,792.00)	(191,565.60)
7754 2017 L054 Storm Wtr PFA Principal	0.00	0.00	0.00	(24,815.00)	0.00	(24,815.00)
7755 2017 L055 Sanitary Sewer PFA Princpl	0.00	0.00	0.00	(28,959.00)	0.00	(28,959.00)
Total 806 PFA Loan Debt Serv	8,000.00	70,000.00	50,814.32	195,800.85	(40,242.24)	284,372.93
807 Downtwn Tmp Imp Debt Service						
4898 Levy Dwtwn Imp 2017A Tmp Imp Bd	0.00	28,000.00	28,000.00	73,000.00	0.00	129,000.00
4926 Tmp Imp Bd Debt Serv Interest	0.00	0.00	0.00	1.51	320.23	321.74
6854 Trf fr Genl re Tmp Bond Debt	0.00	0.00	0.00	40,000.00	0.00	40,000.00
7724 2017A Dwtwn Imp Bd Admin Exp	0.00	0.00	0.00	(2,332.00)	(810.00)	(3,142.00)
7737 Int Exp 2015A Dwtwn Tmp Imp Bd	(19,948.45)	(28,162.50)	(7,040.61)	0.00	0.00	(55,151.56)
7739 Int Exp 2017A Dwtwn Tmp Imp Bd	0.00	0.00	(16,027.00)	(30,690.00)	(15,345.00)	(62,062.00)
Total 807 Downtwn Tmp Imp Debt Service	(19,948.45)	(162.50)	4,932.39	79,979.51	(15,834.77)	48,966.18
TOTAL	(11,948.45)	69,837.50	55,746.71	275,780.36	(56,077.01)	333,339.11

City of Afton
#725 2014A & #726 2017B Road Bond Debt Fds - 5 Year Summary
January 2015 through May 2019

	<u>Jan - Dec 15</u>	<u>Jan - Dec 16</u>	<u>Jan - Dec 17</u>	<u>Jan - Dec 18</u>	<u>Jan - May 19</u>	<u>TOTAL</u>
725 2014A Road Debt Serv Fd						
4715 2014A Road Bond Proceeds	2,950,000.00	0.00	0.00	0.00	0.00	2,950,000.00
4725 2014A Debt Serv Levy - Road Bond	310,000.00	260,000.00	260,000.00	170,000.00	0.00	1,000,000.00
4916 Interest Inc - Road Debt Serv	98.88	512.99	2,488.98	7,168.93	1,218.96	11,488.74
7715 2014A Road Bond Principal	0.00	(140,000.00)	(165,000.00)	(180,000.00)	(195,000.00)	(680,000.00)
7725 Interest Expense - 2005A Road Bonds	(10,852.71)	0.00	0.00	0.00	0.00	(10,852.71)
7726 2005A Bond Admin Expense	0.00	0.00	0.00	0.00	0.00	0.00
7735 2014A Refund Bds Int Exp	(62,625.83)	(99,000.00)	(94,425.00)	(89,250.00)	(43,275.00)	(388,575.83)
7736 2014A Refund Bd Admin Exp	234,040.24	(1,900.00)	0.00	(1,882.00)	(500.00)	229,758.24
Total 725 2014A Road Debt Serv Fd	3,420,660.58	19,612.99	3,063.98	(93,963.07)	(237,556.04)	3,111,818.44
726 2017B Road Debt Serv Fd						
4726 2017B Debt Serv Levy - Road Bond	0.00	0.00	0.00	480,000.00	0.00	480,000.00
4923 2017B Road Debt Interest	0.00	0.00	0.00	58.09	741.09	799.18
7716 2017B Road Bond Principal	0.00	0.00	0.00	0.00	(320,000.00)	(320,000.00)
7742 2017B Int Exp \$3.5MM Road Bond	0.00	0.00	0.00	(88,734.94)	(36,887.50)	(125,622.44)
7747 2017B \$3.5MM Road Bd Admin Exp	0.00	0.00	0.00	(1,936.00)	0.00	(1,936.00)
Total 726 2017B Road Debt Serv Fd	0.00	0.00	0.00	389,387.15	(356,146.41)	33,240.74
TOTAL	<u>3,420,660.58</u>	<u>19,612.99</u>	<u>3,063.98</u>	<u>295,424.08</u>	<u>(593,702.45)</u>	<u>3,145,059.18</u>

06/12/19

City of Afton
#810 City Dock Fund - Detail by Account
January through May 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4909 · Dock 4M Fd - Interest Earnings							
Gen...	01/31/2019	Interest		Interest Income		124.51	124.51
Gen...	02/28/2019	Interest		Interest Income		111.83	236.34
Gen...	03/31/2019	Interest		Interest Income		123.23	359.57
Gen...	04/30/2019	Interest		Interest Income		119.42	478.99
Gen...	05/31/2019	Interest		Interest Income		121.61	600.60
Total 4909 · Dock 4M Fd - Interest Earnings					0.00	600.60	600.60
8830 · City Dock Improvements							
Bill	04/17/2019	inv-deposit	Meeco Sullivan	Heavy duty underwater column angles, braces, plates, truss, decking, ...	0.00		0.00
Total 8830 · City Dock Improvements					0.00	0.00	0.00
TOTAL					0.00	600.60	600.60

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City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
 January through May 2019

Type	Date	Num	Source Name	Memo	Amount
5820 · Gravel Road Maintenance					
Bill	04/30/2019	609	Tri-County Services (Streets, Other)	road grading	(760.00)
Bill	05/31/2019	189	Croixcavating	Class 5 to Trading Post Rd	(60.00)
Bill	05/31/2019	14531	Rumpca Excavating Inc	lime rock, C5	(135.27)
Bill	05/31/2019	620	Tri-County Services (Streets, Other)	road grade	(760.00)
Total 5820 · Gravel Road Maintenance					(1,715.27)
5830 · Snow & Ice Control					
Bill	01/31/2019	578	Tri-County Services (Snow Ice)	Snow & Ice Control 1/17/19 to 2/5/19	(11,560.00)
Bill	02/28/2019	Snow Feb 2019	Jason Lee Johnson	Snow Removal 23.5 hours @ \$18	(423.00)
Bill	02/28/2019	10108	M.R.I.	Vacuum excavator with Crew - cleaned ice out of culvert	(750.00)
Bill	02/28/2019	587	Tri-County Services (Snow Ice)	Snow & Ice Control 2/6/19 to 2/28/19	(37,251.25)
Bill	02/28/2019	152530	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	snow & ice control 2018 sand and salt	(9,353.64)
Bill	03/31/2019	487878	Holst Excavating	Sand and Salt 35.23 @ \$39.00	(1,373.97)
Bill	03/31/2019	10113	M.R.I.	Vacuum excavator with Crew - cleaned ice out of culvert 3/1/19	(1,200.00)
Bill	03/31/2019	596	Tri-County Services (Snow Ice)	Snow & Ice Control 2/28/19 to 3/15/19	(12,835.00)
Bill	04/17/2019	150739	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	snow & ice control 2018 sand and salt	(15,155.89)
Bill	04/30/2019	155431	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	snow & ice control 2019 sand and salt	(23,987.60)
Bill	04/30/2019	611	Tri-County Services (Snow Ice)	Snow & Ice Control 4/11 & 4/12	(3,485.00)
Total 5830 · Snow & Ice Control					(117,375.35)
5835 · Surf Maint/Bit Patch/Sweeping					
Bill	03/31/2019	595	Tri-County Services (Streets, Other)	tar trailer pot hole patching	(1,615.00)
Bill	04/17/2019	in34221	City of Saint Paul	asphalt mix	(310.60)
Bill	04/30/2019	610	Tri-County Services (Streets, Other)	street sweeping	(3,600.00)
Bill	05/31/2019	621	Tri-County Services (Streets, Other)	street sweep	(160.00)
Bill	05/31/2019	617	Tri-County Services (Streets, Other)	skid loader & dump truck tar chunks oak green	(380.00)
Total 5835 · Surf Maint/Bit Patch/Sweeping					(6,065.60)
5845 · Brush/Tree/Sod/Seed					
Bill	01/31/2019	577	Tri-County Services (Streets, Other)	Tree trimming, chipping and brushing: 40th to 30 street, 50th & Trading Post	(9,677.50)
Bill	03/31/2019	599	Tri-County Services (Streets, Other)	vac steam culverts: all trading post, river road, 42 street, 50 street	(3,552.50)
Total 5845 · Brush/Tree/Sod/Seed					(13,230.00)
5850 · Street Lighting					
Bill	01/31/2019	013119	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(121.18)
Bill	01/31/2019	013119	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(131.58)
Bill	02/28/2019	022819	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(0.63)
Bill	02/28/2019	022819	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(146.15)
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(62.02)
Bill	03/31/2019	033119	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(121.24)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(60.87)
Bill	04/30/2019	043019	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(115.32)
Bill	05/31/2019	053119	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(61.35)
Bill	05/31/2019	053119	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(94.32)
Total 5850 · Street Lighting					(914.66)

City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
 January through May 2019

Type	Date	Num	Source Name	Memo	Amount
5860 · Signs & Signals					
Bill	01/31/2019	190104	Safety Signs, LLC	Traffic Signs	(3,900.00)
Bill	03/31/2019	602	Tri-County Services (Streets, Other)	pick up road closed signs	(95.00)
Bill	04/30/2019	10-952314	Econo Signs	Signs	(227.90)
Bill	05/31/2019	10-952806	Econo Signs	Signs	(183.06)
Bill	05/31/2019	623	Tri-County Services (Streets, Other)	installation of ballards	(1,950.00)
Total 5860 · Signs & Signals					(6,355.96)
5870 · Other Road Maintenance					
Bill	01/30/2019	9000156	Gopher State One Call	2019 Facility Operator Fee	(50.00)
Bill	01/31/2019	8120154	Gopher State One Call	Cafton01 FTP Tickets	(2.70)
Bill	01/31/2019	9010157	Gopher State One Call	Cafton01 FTP Tickets	(2.70)
Bill	03/31/2019	95746	Menards - Hudson	pothole patch	(15.78)
Bill	03/31/2019	9030162	Gopher State One Call	Cafton01 FTP Tickets	(1.35)
Bill	04/30/2019	040163	Gopher State One Call	Cafton01 FTP Tickets	(16.20)
Gene...	05/15/2019	PRExpReimb		Ken Johnson fuel	(85.43)
Bill	05/31/2019	9050164	Gopher State One Call	Cafton01 FTP Tickets	(20.25)
Total 5870 · Other Road Maintenance					(194.41)
5920 · Repair & Maint Equipment					
Bill	01/31/2019	w68100	Frontier Ag & Turf (New Richmond)	Lawn Mower 749	(212.57)
Bill	03/31/2019	w69792	Frontier Ag & Turf (New Richmond)	Snowblower 54 inch	(435.76)
Bill	04/17/2019	w70455	Frontier Ag & Turf (New Richmond)	lawn mower x749	(378.20)
Bill	04/17/2019	w70454	Frontier Ag & Turf (New Richmond)	tractor 4700	(314.46)
Bill	05/31/2019	w28638	Frontier Ag & Turf (Hastings)	Repair Tractor 4700	(549.67)
Total 5920 · Repair & Maint Equipment					(1,890.66)
5925 · Fuel & Lubricants					
Gene...	04/22/2019	Petty Cash		Petty Cash Activity 01/16/19 thru 04/22/19	(45.08)
Total 5925 · Fuel & Lubricants					(45.08)
TOTAL					(147,786.99)

City of Afton
Customer Receipts and Other Deposits - Sorted by Account
 May 2019

Type	Date	Num	Name	Memo	Class	Debit	Credit
100 · 4M 101/USB 2934 - General Fund							
Deposit	05/20/2019			Fines&Fees		1,257.84	
Deposit	05/28/2019			Deposit		23,278.50	
Total 100 · 4M 101/USB 2934 - General Fund						24,536.34	0.00
2001 · Permit Escrow & Fees							
Payment	05/28/2019	1562	White, Judy & Kerry Z19-19 1132 Ind Tr	Escrow Minor Subdiv White, Judy & Kerry Z19-19 1132 Ind Tr			1,500.00
Payment	05/28/2019	1562	White, Judy & Kerry Z19-19 1132 Ind Tr	Pymt of Minor Subdiv Fee: White, Judy & Kerry Z19-19 1132 Ind Tr			250.00
Payment	05/28/2019	6595	Agnessi, Mark & Tischa Z19-17 14255 E Oak	Escrow Pool: Agnessi, Mark & Tischa Z19-17 14255 E Oak			1,000.00
Payment	05/28/2019	6594	Agnessi, Mark & Tischa Z19-18 14255 E Oak	Pymt of Fence Fee: Agnessi, Mark & Tischa Z19-18 14255 E Oak			60.00
Payment	05/28/2019	78053	Afton Creek Preserve Z19-16 2534 Stagecoa	Pymt of Grading Fee: Afton Creek Preserve Z19-16 2534 Stagecoa			100.00
Total 2001 · Permit Escrow & Fees						0.00	2,910.00
1100 · Taxes and Other Receivables							
1185 · Park Deposits							
Deposit	05/28/2019	1753	Park Deposits	Chip and Sonja Hannigan 3418 Pennington Av S 6/29/19			100.00
Deposit	05/28/2019	3976	Park Deposits	AABA PO Box 102 Afton Strawberry Festival 6/22 & 6/23			200.00
Deposit	05/28/2019	3977	Park Deposits	AABA PO Box 102 Afton Art in the Park 9/28 & 9/29			200.00
Deposit	05/28/2019	19188	Park Deposits	Memorial Lutheran Church 15730 S Afton Boulevard 7/28			200.00
Total 1185 · Park Deposits						0.00	700.00
Total 1100 · Taxes and Other Receivables						0.00	700.00
2120 · Building Surcharges Payable							
2121 · Afton Bldg Surcharges Payable							
Sales Rece...	05/28/2019	B19-73	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Kittel, Dave 13637 50th St S		1.00
Sales Rece...	05/28/2019	B19-75	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Boyum, John 2322 Trading Post T		1.00
Sales Rece...	05/28/2019	B19-76	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Wynne 3396 Neal Av S		5.00
Sales Rece...	05/28/2019	B19-78	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Boisjoli 15489 45th St S		1.00
Sales Rece...	05/28/2019	B19-79	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Agnessi, Mark 14255 East Oakgre		1.00
Sales Rece...	05/28/2019	B19-81	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Johnson, Ken 3752 River Rd S		85.00
Sales Rece...	05/28/2019	B19-82	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Mohs, John 15339 Afton Hills Dr		8.50
Sales Rece...	05/28/2019	B19-84	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Gasser, Tom 4220 River Rd S		200.00
Sales Rece...	05/28/2019	B19-74	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Dorgan, Steve & Krista 4723 Par		1.00
Sales Rece...	05/28/2019	B19-86	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Staples, Thomas 14040 30th St S		1.00
Sales Rece...	05/28/2019	B19-80	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S		5.00
Total 2121 · Afton Bldg Surcharges Payable						0.00	309.50
Total 2120 · Building Surcharges Payable						0.00	309.50
4023 · Fees Sanitary Sewer Oper							
Deposit	05/28/2019	1365	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Lone Star on St Croix			200.00
Deposit	05/28/2019	11879	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Louis and Linda Tilton			35.00
Deposit	05/28/2019	12130	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Hubert and Helen Schneider			35.00
Deposit	05/28/2019	995128	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	John Thompson and Diane Benike			50.00
Deposit	05/28/2019	6615	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Bill Palmquist			50.00
Deposit	05/28/2019	13809	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Donald and Vicki Bulger			35.00
Deposit	05/28/2019	2100	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Kristin Durkopp			35.00
Deposit	05/28/2019	2704	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Elaine Mucciacciaro			50.00
Deposit	05/28/2019	5618	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Mary McLarin and Julie Marcus			35.00
Deposit	05/28/2019	5188	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Ronald Raedeke and Susan Loomis			35.00
Total 4023 · Fees Sanitary Sewer Oper						0.00	560.00
4205 · Assessment Search Fees							
Deposit	05/28/2019	54364	100 Gen'l Fd.A. Rev:A03 Chrges for Svcs:4205 Assess Search ...	Galowitz: 1449 Indian Trl S 06.028.20.14.0001			10.00
Total 4205 · Assessment Search Fees						0.00	10.00
4300 · County Fines & Fees							
Deposit	05/20/2019	8200870848	100 Gen'l Fd.A. Rev:A04 Fines & Forfeitures:4300 Cty Fines &...	MN Dept of Finance: Wash Cty Fines and Fees Apr19			1,257.84
Total 4300 · County Fines & Fees						0.00	1,257.84

City of Afton
Customer Receipts and Other Deposits - Sorted by Account
 May 2019

Type	Date	Num	Name	Memo	Class	Debit	Credit
4400 · Afton Bldg Inspection Fees							
Sales Rece...	05/28/2019	B19-73	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Kittel, Dave 13637 50th St S		54.00
Sales Rece...	05/28/2019	B19-75	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Boyum, John 2322 Trading Post T		109.00
Sales Rece...	05/28/2019	B19-76	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Wynne 3396 Neal Av S		165.00
Sales Rece...	05/28/2019	B19-78	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Boisjoli 15489 45th St S		109.00
Sales Rece...	05/28/2019	B19-79	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Agnessi, Mark 14255 East Oakgre		109.00
Sales Rece...	05/28/2019	B19-81	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Johnson, Ken 3752 River Rd S		2,805.00
Sales Rece...	05/28/2019	B19-82	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Mohs, John 15339 Afton Hills Dr		280.50
Sales Rece...	05/28/2019	B19-84	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Gasser, Tom 4220 River Rd S		6,600.00
Sales Rece...	05/28/2019	B19-74	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Dorgan, Steve & Krista 4723 Par		54.00
Sales Rece...	05/28/2019	B19-86	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Staples, Thomas 14040 30th St S		109.00
Sales Rece...	05/28/2019	B19-80	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S		165.00
Total 4400 · Afton Bldg Inspection Fees						0.00	10,559.50
4405 · Pet License & Impound Fees							
Deposit	05/28/2019	10506	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Kathy Riggott			10.00
Total 4405 · Pet License & Impound Fees						0.00	10.00
4415 · Other License Fees							
Deposit	05/28/2019	6660	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4415 Other Lice...	Belwin Conservancy special event 5/18/19			25.00
Total 4415 · Other License Fees						0.00	25.00
4435 · Street Openng & Utility Permits							
Deposit	05/28/2019	28599	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4435 Street Ope...	Comcast Afton Hills Drive #19-01			250.00
Total 4435 · Street Openng & Utility Permits						0.00	250.00
4604 · Park Rental Fees							
Deposit	05/28/2019	1752	100 Gen'l Fd:A. Rev:A07 Miscellaneous Revenue:4604 Park Re...	Chip and Sonja Hannigan 6/29/19			25.00
Deposit	05/28/2019	19188	100 Gen'l Fd:A. Rev:A07 Miscellaneous Revenue:4604 Park Re...	Memorial Lutheran Church 15730 S Afton Boulevard 7/28			100.00
Total 4604 · Park Rental Fees						0.00	125.00
6933 · Oper Trf - City Vehicles							
Deposit	05/28/2019	13129	550 Special Activities Fd - General:I. City Vehicles:6933 Oper ...	Houghton's Auction Service: Sale of Flood Pump Total \$7,819.50			3,909.75
Total 6933 · Oper Trf - City Vehicles						0.00	3,909.75
6366 · City Council Contingency Exp							
Deposit	05/28/2019	13129	550 Special Activities Fd - General:B. Cable Comm/July 4th/Co...	Houghton's Auction Service: Sale of Flood Pump Total \$7,819.50			3,909.75
Total 6366 · City Council Contingency Exp						0.00	3,909.75
TOTAL						24,536.34	24,536.34

City of Afton
Building Inspection Fees by Account - Detail Afton
 January through May 2019

Date	Num	Valuation/Memo	Class	Class	Amount
Jan 19					
01/22/2019	B19-02	na	mech	Afton Bldg Insp Fees:Weed, Katherine & George 15895	109.00
01/22/2019	B19-03	na	mech	Afton Bldg Insp Fees:Morri, Jake & Jenn 1073 Indian	109.00
01/22/2019	B19-01	\$14,500	Plumb	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P	247.50
01/22/2019	B18-207	\$19,637	mech	Afton Bldg Insp Fees:Wipperfurth, Casandra & Joel 43	330.00
01/24/2019	B19-05	na	mech	Afton Bldg Insp Fees:Bibritsch Family Trust 15677 Af	109.00
01/24/2019	B19-04	\$90,000	Garage	Afton Bldg Insp Fees:Bailey, Steve 14701 42nd St S	1,485.00
					2,389.50
Jan 19					
					2,389.50
Feb 19					
02/28/2019	B19-16	na	blgd	Afton Bldg Insp Fees:Stransky, Jerome 14220 15th St	109.00
02/28/2019	B19-17	na	blgd	Afton Bldg Insp Fees:Agen, Jeff & Jennifer 1023 Indi	109.00
02/28/2019	B19-12	\$18,000	blgd	Afton Bldg Insp Fees:Larson, Trevor & Greta 989 Indi	297.00
02/28/2019	B19-10	\$250,000	SFD	Afton Bldg Insp Fees:Distinctive 12234 Meadow Bluff	4,950.00
02/28/2019	B19-08	\$690,000	SFD	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356	11,385.00
02/28/2019	B19-20	na	blgd	Afton Bldg Insp Fees:Anderson, Paul; 14935 45th St S	109.00
02/28/2019	B19-06	na	mech	Afton Bldg Insp Fees:Sales, Greg 15196 Aft Hills Dr	109.00
02/28/2019	B19-07	na	mech	Afton Bldg Insp Fees:Hager, Dean 2903 Nybeck Av S	109.00
02/28/2019	B19-14	na	mech	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P	109.00
02/28/2019	B19-13	na	mech	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P	109.00
02/28/2019	B19-15	na	mech	Afton Bldg Insp Fees:Inspiri Design 16100 45th St	54.00
02/28/2019	B19-18	na	mech	Afton Bldg Insp Fees:Boomer, George 615 Indian Tr S	109.00
02/28/2019	B19-19	na	mech	Afton Bldg Insp Fees:Corcoran, William 13404 15th St	109.00
					17,667.00
Feb 19					
					17,667.00
Mar 19					
03/25/2019	B19-32	na	Remodel	Afton Bldg Insp Fees:Peine, Mark 571 Neal Av S	109.00
03/25/2019	B19-30	\$105,000	Remodel	Afton Bldg Insp Fees:Morris, John 3250 Pennington Av	1,732.50
03/25/2019	B19-28	\$25,200	Garage	Afton Bldg Insp Fees:Niswanger 2770 Trading Pst Trl	412.50
03/25/2019	B19-26	na	windows, door	Afton Bldg Insp Fees:Denny, John 14505 50th St S	109.00
03/25/2019	B19-25	na	blgd	Afton Bldg Insp Fees:Wade, James & Marj 13506 Vly Cr	109.00
03/25/2019	B19-22	na	blgd	Afton Bldg Insp Fees:McDowell, Erin 15601 36th St S	109.00
03/25/2019	B19-31	na	mech	Afton Bldg Insp Fees:Leasure, Mark & Scaramuzzp, Tin	54.00
03/25/2019	B19-27	na	mech	Afton Bldg Insp Fees:Hinz, Tom 4787 Manning Av S	109.00
03/25/2019	B19-21	na	mech	Afton Bldg Insp Fees:Afton Hist Mus 3165 St Cr Trl S	109.00
03/25/2019	B19-29	na	plumb	Afton Bldg Insp Fees:Lantz, Fontaine 1801 Manning Av	109.00
03/25/2019	B19-23	na	plumb	Afton Bldg Insp Fees:Bibritsch Family Trust 15677 Af	109.00
					3,071.00
Mar 19					
					3,071.00
Apr 19					
04/17/2019	B19-53	na	blgd	Afton Bldg Insp Fees:Jordan, Jim 15120 42nd St	109.00
04/17/2019	B19-51	na	blgd	Afton Bldg Insp Fees:O'Gorman, Frank 2451 Stagecoach	109.00
04/17/2019	B19-52	na	blgd	Afton Bldg Insp Fees:Wilcox, Linda 5628 Trading Pst	109.00
04/17/2019	B19-48	na	blgd	Afton Bldg Insp Fees:Anderson, Gary 623 Neal Av S	109.00
04/17/2019	B19-49	\$500,000	New SFD	Afton Bldg Insp Fees:Amaris Homes 2158 Oakgreen Av S	8,250.00
04/17/2019	B19-24	422,000	new SFD	Afton Bldg Insp Fees:Coulter, Amy 14460 15th St Circ	6,963.00

City of Afton
Building Inspection Fees by Account - Detail Afton
 January through May 2019

Date	Num	Valuation/Memo	Class	Class	Amount
04/17/2019	B19-40	na	bldg	Afton Bldg Insp Fees:Masiowski, Mike 13695 Tomahawk	109.00
04/17/2019	B19-39	\$200,000	Remodel	Afton Bldg Insp Fees:Cook, Vega & Eric 3787 St Crx T	3,300.00
04/17/2019	B19-37	na	bldg	Afton Bldg Insp Fees:Husebye, David 5830 Osgood	109.00
04/17/2019	B19-35	na	bldg	Afton Bldg Insp Fees:Hartigan, Michael 14480 32nd St	109.00
04/17/2019	B19-36	na	bldg	Afton Bldg Insp Fees:Haskins, Sally 4500 River Rd S	109.00
04/17/2019	B19-47	\$13,634	mech	Afton Bldg Insp Fees:Distinctive 12234 Meadow Bluff	231.00
04/17/2019	B19-46	\$18,852	mech	Afton Bldg Insp Fees:Winters-Bursack 2771 Nybeck Av	313.50
04/17/2019	B19-44	\$23,475	mech	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356	396.00
04/17/2019	B19-45	\$25,291	mech	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356	429.00
04/17/2019	B19-43	na	mech	Afton Bldg Insp Fees:Larson, Greta 989 Indian Trl S	109.00
04/17/2019	B19-41	na	mech	Afton Bldg Insp Fees:Lantz, Fontaine 1801 Manning Av	109.00
04/17/2019	B19-33	na	mech	Afton Bldg Insp Fees:Whittall, Nicholas & Meredith I	109.00
04/17/2019	B19-34	na	mech	Afton Bldg Insp Fees:Christenson, Tom 1688 Strawberr	109.00
04/17/2019	B19-38	na	mech	Afton Bldg Insp Fees:Morris, John 3250 Pennington Av	109.00
04/17/2019	B19-54	na	plumb	Afton Bldg Insp Fees:Boomer, George 615 Indian Tr S	54.00
04/17/2019	B19-42	\$10,000	plumb	Afton Bldg Insp Fees:Anel, Jon 12234 Meadow Bluff Tr	198.00
04/17/2019	B19-50	na	plumb	Afton Bldg Insp Fees:Snelling, Matt 3465 St Crx Trl	109.00
04/23/2019	B19-55	na	plumb	Afton Bldg Insp Fees:Boisjoli 15489 45th St S	109.00
04/23/2019	B19-57	na	mech	Afton Bldg Insp Fees:Morris, John 3250 Pennington Av	109.00
04/23/2019	B19-56	na	mech	Afton Bldg Insp Fees:Aronson, Steve 15248 Afton Hill	109.00
04/30/2019	B19-58	\$113,069	pole bldg	Afton Bldg Insp Fees:Narduucci, Gary 3475 Neal Av	825.00
04/30/2019	B19-62	\$13,250	reroof	Afton Bldg Insp Fees:Williams, Elise 5515 Osgood Av	109.00
04/30/2019	B19-61	\$21,829	windows	Afton Bldg Insp Fees:Amaral, Jim 5380 O'Dell Av	109.00
04/30/2019	B19-60	\$6,000	remodel	Afton Bldg Insp Fees:Haukland, Roger 5333 Manning Av	109.00
04/30/2019	B19-59	na	mech	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S	109.00
04/30/2019	B19-63	na	deck	Afton Bldg Insp Fees:Ostertag, Darin & Nicole 12070	109.00
04/30/2019	B19-65	\$5,910	bldg	Afton Bldg Insp Fees:McDowell, Erin 15601 36th St S	109.00
04/30/2019	B19-64	\$5,217	Bldg	Afton Bldg Insp Fees:Wurzer, Cathy 15677 Afton Blvd	109.00
04/30/2019	B19-66	\$10,780	reroof	Afton Bldg Insp Fees:Flicker, Tom 5665 Osgood Av S	109.00
04/30/2019	B19-68	\$9,676	reroof	Afton Bldg Insp Fees:Novolony, Tony 13406 10th St S	109.00
04/30/2019	B19-67	\$86,500	remodel	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S	1,419.00
04/30/2019	B19-69	\$50,000	remodel	Afton Bldg Insp Fees:Staples, Thomas 14040 30th St S	109.00
04/30/2019	B19-72	\$4,270	mech	Afton Bldg Insp Fees:Haglund, Dave 593 Neal Av S	54.00
04/30/2019	B19-71	\$25,675	bldg	Afton Bldg Insp Fees:Canas, Jose 12701 2nd St S	412.50
04/30/2019	B19-70	\$15,000	mech	Afton Bldg Insp Fees:Stiff, David 15577 42th St S	109.00
Apr 19					25,897.00
May 19					
05/28/2019	B19-73	\$400	HVAC	Afton Bldg Insp Fees:Kittel, Dave 13637 50th St S	54.00
05/28/2019	B19-75	\$14,000	reroof	Afton Bldg Insp Fees:Boyum, John 2322 Trading Post T	109.00
05/28/2019	B19-76	\$9,000	Deck	Afton Bldg Insp Fees:Wynne 3396 Neal Av S	165.00
05/28/2019	B19-78	\$13,000	reroof	Afton Bldg Insp Fees:Boisjoli 15489 45th St S	109.00
05/28/2019	B19-79	\$50,000	Pool	Afton Bldg Insp Fees:Agnessi, Mark 14255 East Oakgre	109.00
05/28/2019	B19-81	\$170,000	addition	Afton Bldg Insp Fees:Johnson, Ken 3752 River Rd S	2,805.00
05/28/2019	B19-82	\$17,000	remodel	Afton Bldg Insp Fees:Mohs, John 15339 Afton Hills Dr	280.50
05/28/2019	B19-84	\$400,000	remodel, addition	Afton Bldg Insp Fees:Gasser, Tom 4220 River Rd S	6,600.00
05/28/2019	B19-74	\$3,100	mech	Afton Bldg Insp Fees:Dorgan, Steve & Krista 4723 Par	54.00

06/12/19

City of Afton
Building Inspection Fees by Account - Detail Afton
January through May 2019

<u>Date</u>	<u>Num</u>	<u>Valuation/Memo</u>	<u>Class</u>	<u>Class</u>	<u>Amount</u>
05/28/2019	B19-86	\$1,000	meh	Afton Bldg Insp Fees:Staples, Thomas 14040 30th St S	109.00
05/28/2019	B19-80	\$9,875	plumb	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S	165.00
May 19					10,559.50
TOTAL					59,584.00

S3

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 18, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

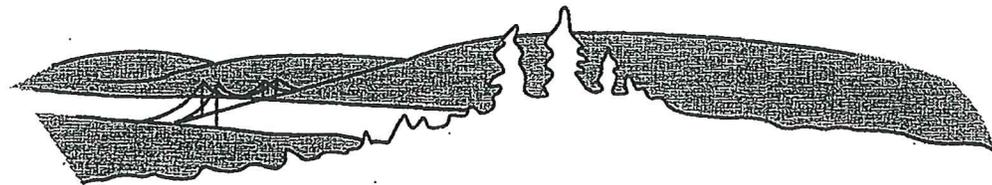
Date: June 13, 2019

Re: Fire District Budget and Levies for 2020

Representatives of the Lower St. Croix Valley Fire Protection District will attend the Council meeting to present information regarding the Fire Protection District's 2020 budget and levies. Materials regarding the 2020 budget and levies are attached.

COUNCIL ACTION REQUESTED:

No action required.



LOWER ST. CROIX VALLEY FIRE PROTECTION DISTRICT

1560 St. Croix Trail South
Mailing Address: P.O. Box 234 - Lakeland, MN 55043
(651) 436-7033 • FAX (651) 436-1682

May 21, 2019

To: Mayors and Council Members of Afton, Lakeland, Lakeland Shores, Lake St. Croix Beach and St. Mary's Point

Subject: Fire District Budget and Levies for 2020

On behalf of the Lower St. Croix Valley Fire Protection District please find enclosed the 2020 Operating and Debt Service Budgets and Tax Levies as approved by the Fire District Board on May 8, 2019.

Please use these schedules in your 2020 Budget process. At your request, either Tom Wilson, Finance Committee Chair, myself or another Fire District Representative are available to present the budget and levy at an upcoming Council meeting.

Sincerely,

Jim Stanton, Fire District Board Chair
Lower St. Croix Valley Fire Protection District
Jrstanton7@gmail.com
651-248-8136

Lower St. Croix Valley Fire Protection District 2020 Operating and Debt Service Budgets and Tax Levies

The overall increase in the Operating Tax Levy is 2.45%. Individual City % may vary depending on the changes in population and tax capacity. The Debt Service Tax Levy is \$96,000, no change from 2019.

Schedules Attached:

- A. 2020 Operating Tax Levy - Summary Allocation
- B. Tax Levy Summary, Reserve Funding Summary and Yearly Operations Budget Summary
- C. Budget FY 2020 Worksheet
- D. 2020 Debt Service Tax Levy Allocation
- E. 2017 Population and Household Estimates (Final) as published by Metropolitan Council
- F. Washington County Final Pay 2019 Market and Net Tax Capacity Values issued 3/13/19

Approved by Fire District Board on May 8, 2019

2020 Operating Tax Levy - Summary Allocation

LSCV FIRE PROTECTION DISTRICT

Total Operating Tax Levy						\$515,868				
CITY	POPULATION	POPULATION % OF TOTAL	TAX CAPACITY	TAX CAPACITY % OF TOTAL	COMBINED PERCENT OF TOTAL	2020 Levy	2019 Levy	INCREASE	PERCENT INCREASE	
AFTON	2953	45.6626%	\$6,896,310	56.5540%	51.1083%	\$263,651	\$260,296	\$3,355	1.29%	
LAKELAND	1780	27.5244%	\$2,693,147	22.0855%	24.8049%	\$127,961	\$122,348	\$5,613	4.59%	
LAKELAND SHORES	313	4.8400%	\$646,713	5.3034%	5.0717%	\$26,163	\$25,088	\$1,075	4.28%	
LAKE ST CROIX BEACH	1046	16.1744%	\$1,130,068	9.2672%	12.7208%	\$65,623	\$62,554	\$3,069	4.91%	
ST MARY'S POINT	375	5.7987%	\$827,974	6.7899%	6.2943%	\$32,470	\$33,270	(\$800)	-2.40%	
	6467	100.0000%	\$12,194,212	100.0000%	100.0000%	\$515,868	\$503,556	\$12,312	2.45%	

SOURCES: POPULATION - METROPOLITAN COUNCIL Metropolitan Council - 2017 Final \$528,734
(THIS WILL CHANGE ONLY IF CORRECTED BY MET COUNCIL) (\$12,866)
 TOTAL TAX CAPACITY - WASHINGTON COUNTY Final Pay 2019 Values
 TAX CAPACITY IS BASED ON TOTAL BEFORE DEDUCTIONS

BASIS FOR APPORTIONMENT TO CITIES: 50% ON POPULATION AND 50% ON TAX CAPACITY

THIS TABLE SHOWS THE EFFECTIVE COST PER PERSON, PER DOLLAR OF TAX CAPACITY AND PER HOUSEHOLD FOR EACH CITY.

	COST/CAPITA		COST/TAX CAP		COST/HH		Households 2017
		Rank		Rank		Rank	
AFTON	\$89.28	1	\$0.038	5	\$236.03	1	1,117
LAKELAND	\$71.89	4	\$0.048	2	\$186.80	4	685
LAKELAND SH	\$83.59	3	\$0.040	3	\$223.62	2	117
LAKE SCB	\$62.74	5	\$0.058	1	\$143.28	5	458
ST MARY'S PT	\$86.59	2	\$0.039	4	\$215.03	3	151
TOTAL DISTRICT	\$79.77		\$0.042		\$204.06		2,528

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2020

Tax Levy Summary	
Funding Area	Tax Levy for 2020
I. Reserve Funding	\$149,125
II. General Operations (Fire & Ambulance)	\$366,743
TOTAL TAX LEVY FOR YEAR	\$515,868

Reserve Funding Summary		
	Fund Balance (Cash)	Tax Levy for
	12/31/18	2020
Reserve Fund		
Medical Reserve	\$8,347	\$4,000
Tires & Batteries Reserve	\$7,128	\$0
Equipment Replacement Reserve	\$79,874	\$7,000
Vehicle Replacement Reserve - Fire	\$838,598	\$158,125
Facility Reserve	\$124,767	\$0
Designated Funds	\$141,960	(\$20,000)
Net Reserve Funding from Cities	\$1,200,674	\$149,125

Yearly Operations Summary

	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Budget 2019	Budget 2020	Projections		
								2021	2022	2023
Total II. A. Oper Tax Levies & Dist Inc										
District Income	\$192,567	\$171,768	\$161,116	\$169,526	\$202,207	\$174,900	\$173,000	\$179,273	\$183,754	\$188,348
II. B. Operating Expense										
Total II. B1. Board, Fire & Amb Personnel	\$169,268	\$202,152	\$210,927	\$260,553	\$260,553	\$288,050	\$290,933	\$295,251	\$302,633	\$310,198
Total II. B2. Facilities & Administration	\$60,399	\$55,209	\$55,071	\$56,663	\$59,983	\$61,250	\$67,050	\$62,781	\$64,351	\$65,960
Total II. B3. Insurance	\$30,951	\$28,662	\$37,508	\$30,062	\$29,171	\$31,700	\$29,950	\$32,493	\$33,305	\$34,137
Total II. B4. Vehicles & Equipment	\$82,700	\$72,781	\$71,202	\$86,559	\$78,989	\$88,910	\$87,410	\$91,133	\$93,411	\$95,746
Total II. B5. Training	\$18,002	\$21,701	\$17,050	\$12,037	\$16,812	\$23,000	\$23,000	\$23,575	\$24,164	\$24,768
Total II. B6. Other Expenses	\$30,963	\$36,310	\$26,953	\$40,555	\$44,723	\$36,400	\$39,100	\$37,310	\$38,243	\$39,199
Total 440.0 - Recruit and Recog	\$0	\$2,000	\$2,033	\$2,015	\$2,100	\$2,200	\$2,300	\$2,255	\$2,311	\$2,369
Total II. B. Operating Expense	\$392,283	\$418,814	\$420,744	\$488,444	\$492,332	\$531,510	\$539,743	\$544,798	\$558,418	\$572,378
Net Transfers	(\$58,000)	(\$20,000)	(\$34,500)	\$10,000	\$0					
Net II. Oper Funding Required	\$257,716	\$267,046	\$294,128	\$308,918	\$290,125	\$356,610	\$366,743	\$365,525	\$374,663	\$384,030

Budgeted Levy Historical Summary

	Budget 2013	Budget 2014	Budget 2015	Budget 2016	Actual 2018	Budget 2019	Budget 2020	2021	2022	2023
310.0 - Budgeted Tax Levies	\$402,108	\$419,171	\$427,125	\$468,690	\$480,471.88	\$503,555	\$515,868	\$528,733	\$555,169	\$582,928
Budgeted Tax Levy Increase \$		\$17,063	\$7,954	\$41,565	\$11,782	\$23,083	\$12,313	\$25,178	\$26,437	\$27,758
Budgeted Tax Levy Increase %		4.24%	1.90%	9.73%	2.51%	4.80%	2.45%	5.00%	5.00%	5.00%

B

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Lower St. Croix Valley Fire Protection District
Budget FY 2020 Worksheet

	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Budget 2019	Budget 2020	% Change 2019-2020	Annual Avg 2014-2018	2018 Budget compared to 2018 Actual	Budget 2018
I. Tax Levies - Reserve Funds											
Tax Levy - Medical	\$3,000	\$3,000	\$3,000	\$4,000	\$4,000	\$4,000	\$4,000	0.0%	\$3,400	\$0	\$4,000
Tax Levy - Tires & Batteries	\$1,000	\$0	\$0			\$0			\$333	\$0	\$0
Tax Levy - Equipment Replacement	\$13,500	\$7,000	\$7,000	\$7,000	\$7,000	\$2,400	\$7,000	191.7%	\$8,300	\$0	\$7,000
Tax Levy - Vehicle Replacement	\$136,361	\$139,088	\$143,261	\$147,559	\$151,985	\$156,545	\$158,125	1.0%	\$143,651	\$0	\$151,985
Tax Levy - Facility & Annual Audit	\$5,000	\$0	\$0			\$0			\$1,667	\$0	\$0
Tax Levy - Designated Fund	\$0	\$0	\$0			(\$16,000)	(\$20,000)	25.0%	\$0	(\$7,500)	(\$7,500)
Total I.A. Tax Levies - Reserve Funds	\$ 158,861	\$ 149,088	\$ 153,261	\$158,559	\$162,985	\$146,945	\$149,125	1.5%	\$156,551	(\$7,500)	\$155,485
II. Income and Expense - Operations (F&A)	44.92%	37.19%	43.94%	\$0		44.07%	45.90%		42.60%		
II. A. Operating Tax Levies & District Income									\$283,792		
340.0 - Ambulance Service Billings	\$ 333,497	\$257,250	\$260,630	\$285,840	\$327,530	\$295,000	\$305,000	3.4%	\$292,949	(\$37,530)	\$290,000
340.3 - Medicare Billing Adjustments	(149,797)	(95,674)	(\$114,531)	(\$125,202)	(\$138,765)	(130,000)	(140,000)	7.7%	(\$124,794)	\$13,765	(125,000)
340.6 - Fire & Rescue Services	\$ 2,934	\$1,600	\$375	\$2,775	\$750	\$1,500	\$1,500	0.0%	\$1,687	\$750	\$1,500
345.0/350.1 - EMT Trng Classes, Contrib & Grants	\$ 3,098	\$5,530	\$10,670	\$450	\$1,988	\$2,500	\$2,000	-20.0%	\$4,347	(\$1,988)	
360.0 - Interest Earned	\$ 41	\$42	\$326	\$1,131	\$3,163	\$2,400	\$2,000	-16.7%	\$941	(\$2,763)	\$400
361.0 - Fire Inspections/Burn Permits	\$ 1,500	\$1,925	\$2,150	\$2,450	\$2,075	\$2,000	\$2,000	0.0%	\$2,020	(\$75)	\$2,000
362.0 - Other Income/Service Charges	\$ 1,294	\$1,095	\$1,496	\$2,082	\$5,466	\$1,500	\$500	-66.7%	\$2,287	(\$3,966)	\$1,500
Subtotal- District Income	\$192,567	\$171,768	\$161,116	\$169,526	\$202,207	\$174,900	\$173,000	-1.1%	\$179,437	(\$31,807)	\$170,400
310.0 - Tax Levy - General Operations	\$260,310	\$ 263,037	\$294,854	\$310,131	\$317,487	\$356,610	\$366,743	2.8%	\$289,164	\$7,501	\$324,988
Total II. A. Oper Tax Levies & Dist Inc	\$452,877	\$434,805	\$455,970	\$479,657	\$519,694	\$531,510	\$539,743	1.5%	\$468,601	(\$24,306)	\$495,388

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Lower St. Croix Valley Fire Protection District
Budget FY 2020 Worksheet

	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Budget 2019	Budget 2020	% Change 2019-2020	Annual Avg 2014-2018	2018 Budget compared to 2018 Actual	Budget 2018
II. B. Operating Expense											\$2,274
II. B1. Board, Fire & Amb Personnel											
401.1 · Comp-Board	\$ 4,483	\$4,558	\$4,940	\$5,544	\$5,257	\$5,600	\$5,800	3.6%	\$4,956	(\$107)	\$5,150
401.2 · Comp-Fire	\$ 65,139	\$63,172	\$67,804	\$97,684	\$89,358	\$96,000	\$98,000	2.1%	\$76,631	(\$18,958)	\$70,400
401.3 · Comp-Ambulance	\$ 32,603	\$27,112	\$27,279	\$27,123	\$21,867	\$30,000	\$30,000	0.0%	\$27,197	\$21,233	\$43,100
401.4 · Comp-Fire Chief	\$ 4,943	\$5,104	\$5,193	\$42,897	\$82,400	\$85,000	\$87,600	3.1%	\$28,107	(\$2,400)	\$80,000
401.45 - FT Firefighter & EMS	\$ 24,092	\$50,000	\$51,500	\$25,750					\$37,835	\$0	\$0
401.5 · Comp-Officers/Admin	\$ 12,348	\$15,559	\$17,868	\$19,361	\$17,105	\$20,000	\$18,600	-7.0%	\$16,448	\$1,603	\$18,708
401.8 · Comp-Vac Pay for Volunteers	\$ 3,375	\$3,875	\$3,375	\$1,625	\$1,830	\$3,500	\$2,500	-28.6%	\$2,816	\$2,170	\$4,000
402.9 · Reimb Expense/Equip Allowance	\$ 11,311	\$10,947	\$10,890	\$10,824	\$9,390	\$11,160	\$10,160	-9.0%	\$10,672	\$1,770	\$11,160
403.0 · FICA-Employers Portion	\$ 5,155	\$5,123	\$5,003	\$7,408	\$6,969	\$8,000	\$7,500	-6.3%	\$5,932	(\$1,469)	\$5,500
403.2 · Medicare-Employers Portion	\$ 2,133	\$2,603	\$2,601	\$3,277	\$3,321	\$3,750	\$3,500	-6.7%	\$2,787	\$179	\$3,500
403.6 - PERA EMT				\$2,114	\$5,658	\$3,920	\$5,500	40.3%	\$3,886	(\$2,158)	\$3,500
403.7 - PERA Police & Fire - Employers Portion	\$ 3,686	\$8,100	\$8,343	\$10,652	\$13,349	\$14,620	\$15,473	5.8%	\$8,826	\$11	\$13,360
403.8 - Medical & Other Benefits - Employers Portion	\$ -	\$6,000	\$6,131	\$6,295	\$6,295	\$6,500	\$6,300	-3.1%	\$4,944	\$5	\$6,300
Total II. B1. Board, Fire & Amb Personnel	\$169,268	\$202,152	\$210,927	\$260,553	\$262,800	\$288,050	\$290,933	1.0%	\$221,140	\$1,878	\$264,678
II.B2. Facilities & Administration											
404.3 - Facility Cash Contrib - Amb	\$ 4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	0.0%	\$4,200	\$ -	\$4,200
404.5 - Comp - Facility Personnel	\$ 4,650	\$4,154	\$4,885	\$4,370	\$4,505	\$5,000	\$5,000	0.0%	\$4,513	\$ 495	\$5,000
404.6 - Employer Paid Taxes - Facility	\$ 693	\$629	\$771	\$662	\$654	\$750	\$750	0.0%	\$682	\$ 96	\$750
405.0 · Taxes, Licenses & Fees	\$ 93	\$150	\$145	\$270	\$308	\$300	\$350	16.7%	\$193	\$ (108)	\$200
405.5 · Professional Fees	\$ 12,213	\$12,530	\$13,320	\$15,250	\$15,180	\$17,000	\$19,250	13.2%	\$13,699	\$ (1,180)	\$14,000
405.7 · Fire & Amb Billing & Collections	\$ 6,280	\$3,656	\$3,196	\$5,438	\$6,379	\$6,000	\$6,500	8.3%	\$4,990	\$ (379)	\$6,000
406.1 · Light & Power	\$ 7,739	\$7,117	\$6,867	\$6,341	\$7,941	\$6,500	\$8,500	30.8%	\$7,201	\$ (691)	\$7,250
407.1 · Heat	\$ 4,531	\$2,792	\$2,877	\$3,128	\$4,197	\$3,500	\$4,500	28.6%	\$3,505	\$ (197)	\$4,000
408.1 · Telephone/Internet	\$ 5,835	\$6,449	\$6,847	\$6,703	\$6,769	\$7,000	\$7,000	0.0%	\$6,520	\$ 231	\$7,000
409.1 · Admin Office Supplies & Software	\$ 6,314	\$7,246	\$6,624	\$5,506	\$5,228	\$6,000	\$6,000	0.0%	\$6,184	\$ 1,522	\$6,750
415.1 · Repairs & Maint - Building	\$ 7,852	\$6,285	\$5,339	\$4,795	\$4,623	\$5,000	\$5,000	0.0%	\$5,779	\$ 1,377	\$6,000
Total II.B2. Facilities & Administration	\$60,399	\$55,209	\$55,071	\$56,663	\$59,983	\$61,250	\$67,050	9.5%	\$57,465	\$1,167	\$61,150

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Lower St. Croix Valley Fire Protection District
Budget FY 2020 Worksheet

	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Budget 2019	Budget 2020	% Change 2019-2020	Annual Avg 2014-2018	2018 Budget compared to 2018 Actual	Budget 2018
II.B3. Insurance											
410.1 Insurance-Vehicle Fleet	\$ 12,634	\$11,087	\$10,831	\$9,539	\$5,475	\$9,700	\$5,600	-42.3%	\$9,913	\$2,975	\$8,450
410.2 Insurance-Commercial Package	\$ 4,472	\$4,500	\$6,637	\$5,306	\$5,393	\$5,500	\$5,500	0.0%	\$5,262	(\$1,093)	\$4,300
410.3 Insurance-Directors/Officers Liab	\$ 788	\$788	\$788	\$241					\$651	\$0	\$0
410.4 Insurance-Disability Income/AD&D	\$ 1,893	\$1,893	\$1,965	\$1,968	\$1,968	\$2,000	\$2,100	5.0%	\$1,937	\$32	\$2,000
410.5 Insurance-General Liability	\$ 1,948	\$1,995	\$2,196	\$2,001	\$2,400	\$2,500	\$2,500	0.0%	\$2,108	\$850	\$3,250
410.8 Ins-Worker's Comp/Unemploy Claims	\$ 7,269	\$6,406	\$12,763	\$9,429	\$13,935	\$10,000	\$14,250	42.5%	\$9,960	(\$2,935)	\$11,000
410.9 Insurance - Equipment	\$ 1,947	\$1,993	\$2,328	\$1,578		\$2,000		-100.0%	\$1,962	\$0	\$0
Total II.B3. Insurance	\$30,951	\$28,662	\$37,508	\$30,062	\$29,171	\$31,700	\$29,950	-5.5%	\$ 31,793	(\$171)	\$29,000
II.B4. Vehicles & Equipment											
411.2 Minor Equip - Fire	\$ 9,220	\$7,841	\$7,179	\$7,643	\$4,981	\$9,000	\$8,500	-5.6%	\$7,373	\$4,019	\$9,000
411.3 Minor Equip - Ambulance	\$ 1,221	\$490	\$506	\$1,082	\$1,069	\$1,200	\$1,200	0.0%	\$874	(\$69)	\$1,000
412.2 Supplies - Fire	\$ 2,054	\$320	\$618	\$1,228	\$1,132	\$1,400	\$1,400	0.0%	\$1,070	(\$132)	\$1,000
412.3 Supplies - Ambulance	\$ 11,927	\$7,768	\$8,284	\$6,590	\$8,240	\$9,000	\$9,000	0.0%	\$8,562	\$760	\$9,000
413.2 Vehicle-Fuel/Oil - Fire	\$ 10,705	\$7,393	\$7,744	\$8,326	\$11,382	\$9,500	\$9,500	0.0%	\$9,110	(\$3,382)	\$8,000
413.3 Vehicle-Fuel/Oil - Ambulance	\$ 4,756	\$2,817	\$2,026	\$2,251	\$3,490	\$3,250	\$3,250	0.0%	\$3,068	(\$990)	\$2,500
414.1 800 Mhz System County User Fee	\$ 10,302	\$10,817	\$10,714	\$10,402	\$10,402	\$11,000	\$11,000	0.0%	\$10,527	\$598	\$11,000
414.2 Vehicle Maintenance - Fire	\$ 9,318	\$9,793	\$6,144	\$17,966	\$9,514	\$13,000	\$12,000	-7.7%	\$10,547	\$2,486	\$12,000
414.3 Vehicle-Maintenance - Ambulance	\$ 386	\$596	\$1,465	\$349	\$1,938	\$2,000	\$2,000	0.0%	\$947	\$62	\$2,000
415.2 Equip Maint & Uniforms - Fire	\$ 2,874	\$4,886	\$5,734	\$8,162	\$3,801	\$6,000	\$6,000	0.0%	\$5,091	\$2,199	\$6,000
415.3 Equip Maint - Ambulance	\$ 877	\$0	\$728	\$0	\$480	\$1,000	\$1,000	0.0%	\$417	\$520	\$1,000
417.3 Amb Replacement Cash Contrib	\$ 16,000	\$17,000	\$17,000	\$19,500	\$19,500	\$19,500	\$19,500	0.0%	\$17,800	\$0	\$19,500
418.3 Duty Veh Cash Contrib - Amb	\$ 1,260	\$1,260	\$1,260	\$1,260	\$1,260	\$1,260	\$1,260	0.0%	\$1,260	\$0	\$1,260
419.3 EMS Equip Cash Contrib - Amb	\$ 1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	0.0%	\$1,200	\$0	\$1,200
420.3 T&B Amb Cash Contrib - Amb	\$ 420	\$420	\$420	\$420	\$420	\$420	\$420	0.0%	\$420	\$0	\$420
421.3 T&B Duty Veh Cash Contrib - Amb	\$ 180	\$180	\$180	\$180	\$180	\$180	\$180	0.0%	\$180	\$0	\$180
Total II.B4. Vehicles & Equipment	\$82,700	\$72,781	\$71,202	\$86,559	\$78,989	\$88,910	\$87,410	-1.7%	\$78,446	\$6,071	\$85,060

CONFIDENTIAL

Lower St. Croix Valley Fire Protection District
Budget FY 2020 Worksheet

	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Budget 2019	Budget 2020	% Change 2019-2020	Annual Avg 2014-2018	2018 Budget compared to 2018 Actual	Budget 2018
II.B5. Training											
422.2 Training - Fire	\$ 11,572	\$15,798	\$7,264	\$10,953	\$11,570	\$18,000	\$18,000	0.0%	\$11,431	\$5,430	\$17,000
422.3 Training - Ambulance	\$ 324	\$4,852	\$723	\$39	\$3,040	\$5,000	\$5,000	0.0%	\$1,796	\$1,460	\$4,500
422.4 Training Exp - EMT/CPR Classes	\$ 6,106	\$1,051	\$9,063	\$1,045	\$2,202				\$3,893	(\$2,202)	
Total II.B5. Training	\$18,002	\$21,701	\$17,050	\$12,037	\$16,812	\$23,000	\$23,000	0.0%	\$17,120	\$4,688	\$21,500
II.B6. Other Expenses											
431.2 Fire Prevention & Inspections	\$ 1,230	\$173	\$550	\$320	\$476	\$1,000	\$2,000	100.0%	\$550	\$430	\$750
433.2 Dues & Subs - Fire	\$ 1,831	\$1,531	\$1,967	\$1,983	\$1,324	\$2,500	\$2,200	-12.0%	\$1,727	\$517	\$2,500
433.3 Dues & Subs - Amb	\$ 390	\$705	\$0	\$1,445	\$684	\$1,250	\$1,250	0.0%	\$645	(\$945)	\$500
434.2 Confer & Meetings - Fire	\$ 3,561	\$3,106	\$5,281	\$5,538	\$6,269	\$6,000	\$6,500	8.3%	\$4,751	(\$38)	\$5,500
434.3 Confer & Meetings - Ambulance	\$ 1,538	\$2,676	\$1,594	\$1,440	\$522	\$2,000	\$2,000	0.0%	\$1,554	\$560	\$2,000
435.3 Prov for Amb Writeoffs	\$ 19,619	\$25,304	\$14,743	\$26,711	\$32,328	\$20,500	\$22,000	7.3%	\$23,741	(\$9,211)	\$17,500
436.3 Medical Direction Fees	\$ 1,593	\$1,615	\$1,618	\$1,618	\$1,620	\$1,650	\$1,650	0.0%	\$1,613	\$32	\$1,650
437.3 Med Exam Cash Contrib - Amb	\$ 1,200	\$1,200	\$1,200	\$1,500	\$1,500	\$1,500	\$1,500	0.0%	\$1,320	\$0	\$1,500
Total II.B6. Other Expenses	\$30,963	\$36,310	\$26,953	\$40,555	\$44,723	\$36,400	\$39,100	7.4%	\$35,901	(\$8,655)	\$31,900
II.B7. Recruitment and Recognition											
440.1 Employee Recruitment	\$0			\$15		\$0			\$8	\$2,100	\$2,100
440.2 Employee Recognition	\$2,000	\$2,000	\$2,033	\$2,000	\$2,100	\$2,200	\$2,300	4.5%	\$2,027	(\$2,100)	\$0
Total II.B7. - Recruit and Recog		\$2,000	\$2,033	\$2,015	\$2,100	\$2,200	\$2,300	4.5%	\$2,037	\$0	\$2,100
Total II.B. Operating Expense	\$392,283	\$418,814	\$420,744	\$488,444	\$494,578	\$531,510	\$539,743	1.5%	\$442,973	\$810	\$495,388
Net Oper Inc (Exp) b/4 Trf/Debt Serv	\$60,594		\$35,226	(\$8,787)	\$25,116	\$0	\$0			\$ (25,116)	\$0
388.0 Transfers In			\$1,500	\$10,000						\$0	
888.0 Transfers Out	(\$58,000)	(\$20,000)	(\$36,000)							\$0	
II. Net Operating Income (Expense)	\$2,594	(\$20,000)	\$726	\$1,213	\$25,116	\$0	\$0			(\$25,116)	\$0

2020 Debt Service Tax Levy Allocation

LSCV FIRE PROTECTION DISTRICT

Debt Service Levy	<u>96,000</u>								
CITY	POPULATION	POPULATION % OF TOTAL	TAX CAPACITY	TAX CAPACITY % OF TOTAL	COMBINED PERCENT OF TOTAL	2020 Levy	2019 Levy	Increase (Decrease)	Percent Inc (Dec)
AFTON	2953	45.6626%	\$6,896,310	56.5540%	51.1083%	\$49,064	\$49,624	(\$560)	-1.13%
LAKELAND	1780	27.5244%	\$2,693,147	22.0855%	24.8049%	\$23,813	\$23,325	\$488	2.09%
LAKELAND SHORES	313	4.8400%	\$646,713	5.3034%	5.0717%	\$4,869	\$4,783	\$86	1.80%
LAKE ST CROIX BEACH	1046	16.1744%	\$1,130,068	9.2672%	12.7208%	\$12,212	\$11,926	\$286	2.40%
ST MARY'S POINT	375	5.7987%	\$827,974	6.7899%	6.2943%	\$6,043	\$6,343	(\$300)	-4.73%
	6467	100.0000%	\$12,194,212	100.0000%	100.0000%	\$96,001	\$96,001	\$0	0.00%

SOURCES: POPULATION - METROPOLITAN COUNCIL Metropolitan Council - 2017 Final
(THIS WILL CHANGE ONLY IF CORRECTED BY MET COUNCIL)
 TOTAL TAX CAPACITY - WASHINGTON COUNTY Final Pay 2019 Values
 TAX CAPACITY IS BASED ON TOTAL BEFORE DEDUCTIONS

BASIS FOR APPORTIONMENT TO CITIES: 50% ON POPULATION AND 50% ON TAX CAPACITY

Population
↓

Households
↓

7

City or Township	Population, 2010 Census	Population, 2017 Preliminary Estimate	2010-2017 Population Growth	Households, 2010 Census	Households, 2017 Preliminary Estimate	2010-2017 Household Growth
Afton	2,886	(2,953)	67	1,081	(1,117)	36
Bayport	3,471	3,699	228	855	942	87
Baytown township *	1,617	1,903	286	573	674	101
Birchwood Village	870	873	3	351	357	6
Cottage Grove	34,589	36,399	1,810	11,719	12,233	514
Dellwood *	1,065	1,113	48	373	385	12
Denmark township	1,737	1,782	45	615	648	33
Forest Lake *	18,377	20,497	2,120	7,015	7,687	672
Grant *	4,094	4,075	-19	1,463	1,484	21
Grey Cloud Island township *	295	300	5	117	122	5
Hastings (part)	0	3	3	0	1	1
Hugo	13,332	15,158	1,826	4,990	5,662	672
Lake Elmo *	8,061	9,481	1,420	2,776	3,242	466
Lakeland	1,796	(1,780)	-16	681	(685)	4
Lakeland Shores	311	(313)	2	117	(117)	0
Lake St. Croix Beach *	1,053	(1,046)	-7	460	(458)	-2
Landfall *	663	752	89	257	298	41
Mahtomedi	7,676	8,085	409	2,827	3,029	202
Marine on St. Croix	689	689	0	302	301	-1
May township	2,776	2,763	-13	1,083	1,060	-23
Newport	3,435	3,578	143	1,354	1,417	63
Oakdale *	27,401	28,115	714	10,956	11,354	398
Oak Park Heights *	4,445	4,742	297	1,911	2,257	346
Pine Springs	408	419	11	144	147	3
St. Marys Point *	366	(375)	9	147	(151)	4
St. Paul Park *	5,273	5,594	321	1,967	2,055	88
Scandia *	3,934	4,049	115	1,498	1,490	-8
Stillwater *	18,227	19,748	1,521	7,076	7,630	554
Stillwater township *	2,364	1,937	-427	855	730	-125
West Lakeland township *	4,054	4,320	266	1,286	1,309	23
White Bear Lake (part)	403	403	0	198	202	4
Willernie	507	535	28	218	228	10
Woodbury	61,961	69,426	7,465	22,594	25,523	2,929
Washington County Total	238,136	256,905	18,769	87,859	94,995	7,136
Region Total	2,849,567	3,075,563	225,996	1,117,749	1,200,840	83,091

Source: Metropolitan Council estimates as of April 1, 2017.

* Census 2010 counts for sixteen places in Washington Co. have been corrected by Census Bureau.

** Statistics for Rogers include Hassan township (fully annexed in 2012).

End of worksheet

WASHINGTON COUNTY
MARKET AND NET TAX CAPACITY VALUES of TAXABLE PROPERTY
FINAL VALUES FOR TAXES PAYABLE IN 2019

Tax
Capacity
↓

TAXING DISTRICT	ESTIMATED MARKET VALUE			NEW IMPROVEMENTS	TAXABLE MARKET VALUE			REFERENDA MARKET VALUE	TAX CAPACITY			DEDUCTIONS			TAXABLE FOR LTR	FINAL FD DISTRI-BUTION	TAXABLE VALUE
	REAL ESTATE	PERSONAL PROPERTY	TOTAL		REAL ESTATE	PERSONAL PROPERTY	TOTAL		REAL ESTATE	PERSONAL PROPERTY	TOTAL	TIP	POWER LINE	FO CONTRI-BUTION			
MUNICIPALITY:																	
2 Baytown	405,360.200	11,212.500	416,572.700	13,638.200	387,138.600	11,212.500	408,351.100	397,040.600	4,162.458	170.297	4,332.755	0	47	54.172	4,278.536	127.645	4,406.181
4 Denmark	425,064.800	2,944.300	427,999.100	3,330.500	389,506.600	2,944.300	391,450.900	308,522.200	3,846.715	57.560	4,006.275	0	2,043	180.162	3,824.070	118.595	3,942.665
9 Hay	692,725.300	4,739.100	697,464.400	6,284.900	648,300.700	4,739.100	651,039.800	565,649.100	6,740.293	85.785	6,826.058	0	0	172.413	6,653.645	168.872	6,822.517
11 Grey Cloud Island	47,138.700	708.400	47,847.100	703.000	45,970.000	708.400	46,678.400	43,899.100	491.607	13.554	505.161	0	0	24.847	480.314	26.542	508.856
14 Stillwater Twp	404,476.300	1,726.500	406,202.800	2,976.300	378,414.800	1,726.500	381,141.300	355,830.400	3,853.266	34.530	3,887.796	0	0	26.321	3,861.475	138.481	3,999.956
17 West Lakeland	683,248.200	3,040.500	686,288.700	5,377.800	671,494.900	3,040.500	674,535.400	659,839.300	7,005.274	57.124	7,062.398	0	0	120.054	6,942.344	393.771	7,336.115
100 Afton	582,936.300	8,743.100	591,679.400	7,991.800	534,824.300	8,743.100	543,567.400	583,832.600	6,725.289	171.021	6,896.310	0	0	263.012	6,633.298	186.621	6,819.919
200 Bayport	368,714.200	1,940.800	370,655.000	7,030.000	297,637.600	1,940.800	299,578.400	308,689.700	3,435.947	38.607	3,474.554	102.900	0	253.026	3,181.248	737.226	3,918.474
300 Birchwood	153,220.100	493.400	153,713.500	270.000	150,504.900	493.400	150,998.300	151,455.600	1,571.913	9.668	1,581.581	0	0	0	1,581.581	0	1,581.581
400 Scandia	681,622.100	5,953.700	687,575.800	7,136.400	648,718.200	5,953.700	654,671.900	584,167.400	6,605.836	117.567	6,723.403	0	151	163.672	6,559.730	378.830	6,938.418
500 DrWood	350,312.600	1,475.900	351,788.500	3,894.400	347,588.100	1,475.900	349,064.000	343,686.300	3,951.969	29.518	3,981.487	0	0	105.258	3,876.229	51.005	3,927.234
600 Forest Lake	2,280,034.900	16,599.300	2,296,634.200	26,478.700	2,183,087.900	16,599.300	2,199,687.200	2,215,115.300	24,476.534	318.184	24,794.718	210.019	135	1,834.263	22,744.301	3,012.081	25,756.382
700 Hugo	1,837,076.200	16,440.000	1,853,516.200	29,448.200	1,728,397.400	16,440.000	1,744,837.400	1,744,733.900	16,588.064	322.697	16,910.761	0	241	1,083.073	17,827.447	2,000.438	19,827.885
800 Lake Elmo	1,705,754.100	17,346.100	1,723,100.200	1,630,931.400	17,346.100	1,648,277.500	1,614,627.700	18,184.317	345.172	18,529.489	0	87	1,167.503	17,361.919	887.704	18,249.623	
900 Lakeland Shores	60,078.300	237.400	60,315.700	0	59,737.400	237.400	59,974.800	59,791.200	841.959	4.748	846.703	0	0	15.208	631.505	25.370	656.875
1000 Mahomed	1,119,361.100	5,837.000	1,125,198.100	7,485.100	1,097,867.600	5,837.000	1,103,704.600	1,116,364.700	11,775.877	116.240	11,892.117	0	0	445.089	11,447.028	858.104	12,305.132
1100 Marine on St Croix	142,424.000	1,773.500	144,197.500	614.100	140,294.200	1,773.500	142,067.700	136,890.600	1,497.867	35.478	1,533.345	0	0	58.282	1,474.063	48.495	1,522.578
1200 Newport	352,436.600	8,557.500	360,994.100	8,809.300	334,213.200	8,557.500	342,770.700	350,082.400	4,152.219	171.150	4,323.369	0	0	609.841	3,713.428	593.564	4,306.992
1300 St Paul Park	398,990.500	4,403.100	403,393.600	2,520.000	383,550.800	4,403.100	387,953.900	397,310.300	4,151.580	86.062	4,237.642	0	0	425.791	3,811.851	1,281.384	5,093.235
1400 Landfall	7,947.600	87.400	8,035.000	1,704.900	7,947.600	87.400	8,035.000	8,035.000	155.229	17.508	172.737	83.667	0	48.879	997.774	1,027.765	
1500 Stillwater City	2,433,417.600	14,343.100	2,447,760.700	23,098.900	2,359,449.700	14,343.100	2,373,792.800	2,414,545.100	26,879.599	285.005	27,164.604	1,630.848	0	2,343.924	22,982.822	2,564.785	25,547.607
1600 Wilmette	46,058.800	285.300	46,344.100	687.300	42,419.900	285.300	42,705.200	46,045.100	469.405	5.766	475.111	0	0	35.993	439.118	110.986	550.114
1700 Oak Park Heights	831,569.600	5,277.300	836,846.900	10,376.400	813,533.600	5,277.300	818,810.900	832,477.200	12,577.549	105.040	12,682.593	240.168	61	2,613.728	9,628.638	601.199	10,239.837
1800 St Marks Point	76,801.400	811.800	77,613.200	145.700	75,361.200	811.800	76,173.000	74,570.200	811.738	16.236	827.974	0	0	0	827.974	0	827.974
1900 Lakeland	255,059.400	1,692.700	256,752.100	739.900	246,829.600	1,692.700	248,522.300	251,050.100	2,659.293	33.854	2,693.147	31.138	0	98.595	2,594.514	205.078	2,799.592
2000 Lake St Croix Beach	116,807.200	452.100	117,259.300	444.600	110,989.800	452.100	111,441.900	115,968.500	1,120.944	9.124	1,130.068	0	0	14.902	1,115.166	159.226	1,274.392
2100 Pine Springs	59,450.400	1,281.100	60,731.500	325.500	58,716.500	1,281.100	59,997.600	60,282.500	589.550	24.892	614.442	0	0	7,849	606.783	41.888	648.681
2200 Cottage Grove	3,581,634.200	39,513.600	3,621,147.800	62,040.700	3,367,927.000	39,513.600	3,407,440.600	3,463,873.600	36,783.306	775.659	37,558.965	1,007.598	0	2,492.508	34,066.457	6,104.244	40,170.701
2500 Woodbury	9,437,312.700	57,807.000	9,495,119.700	193,855.100	9,104,226.600	57,807.000	9,162,033.600	9,274,401.900	105,241.703	1,142.181	106,383.884	131.205	0	9,533.115	89,719.244	8,314.918	105,034.163
2600 Oakdale	2,769,834.600	23,477.600	2,793,312.200	9,816.500	2,621,210.300	23,477.600	2,644,687.900	2,715,413.700	30,668.100	464.188	31,132.288	1,066.429	0	3,528.581	26,504.286	4,795.549	31,299.835
2700 Grant City	848,420.000	8,477.600	856,897.600	6,269.800	821,203.300	8,477.600	829,680.900	787,772.200	8,600.705	189.052	8,789.757	0	231	194.042	8,595.715	200.572	8,796.287
7500 Hastings	2,948.200	76.100	3,024.300	0	2,948.200	76.100	3,024.300	3,000.500	50.235	1.522	51.757	0	0	18.417	33.340	529	33.869
9400 White Bear Lake	51,989.900	435.700	52,425.600	128.400	50,420.200	435.700	50,855.900	52,161.700	618.216	6.714	624.930	0	0	48.640	578.280	62.833	640.923
County Total	33,230,322.500	268,883.300	33,499,205.800	538,197.000	31,826,462.600	268,861.000	32,095,323.600	32,059,707.600	358,978.760	5,244.009	364,222.769	4,550.172	2,076	28,183.820	331,485.601	35,207.620	366,693.430

Afton

LS

SMP
Lakeland
LSCB

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City of Afton
Claims to be Approved
May 22, 2019 thru June 18, 2019

<u>Checks Numbered</u>			
From	To	Description	To Be Approved
23247	23250	Routine Bills - Various	\$595.76
23251		Frontier Ag & Turf: New John Deere Z950M Ztrak	\$9,900.00
23252		LMCIT: Workers Comp Annual Premium 5/15/19 to 5/15/20	\$3,568.00
23253	23271	Routine Vendor Bills	\$3,762.99
23272	23274	Three Vendor Bills re. Court File 82-CV-15-2287	\$8,302.00
23275		LMCIT: Property & Casualty Annual Insurance Premium: Includes Sanitary Sewer	\$27,013.00
23276		Wash Cty: 2019 Assessing Fee	\$25,357.07
23277	23286	Significant Vendor Bills by Size or Nature	\$25,956.40
23287	23294	More Routine Vendor Bills + City Council Payroll	\$1,677.92
23295	23301	More Significant Vendor Bills by Size or Nature (Includes 2018 Audit, More Court File 82-CV-15-2287)	\$32,145.25
201906001	201906016	EFT/Direct Deposit: Back Council Pay, 5/31/19 Staff Payroll + Videographer + PERA & Payroll Taxes	\$12,972.95
201906017	201906034	EFT: Phone, Postage, Copier Lease, Utility Bills	\$3,936.17
201906035	201906048	EFT/Dir Dep: 6/15/19 Staff & Council Pay/Exp + PERA & Payroll Taxes	\$12,887.59
Claims to be approved at 6/18/19 meeting			<u>\$168,075.10</u>



Submitted by Thomas H. Niedzwiecki, Accountant
 File: Afton 2019 Claim Summary.xlsm Worksheet: May 19 6/12/2019

City of Afton
Claims to be Approved
 May 22 through June 18, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Paycheck	05/30/2019	23247	Cernoious, Cole G		100 · 4M 101/USB 2934 - General Fund	(160.23)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5020 · Maintenance Person	180.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2210 · Federal Withholding	(2.00)
					5051 · Social Security Tax - Employer	11.16
					2205 · Soc Sec Payable - Employer	(11.16)
					2204 · Social Security W/H - Employee	(11.16)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5052 · Medicare Tax - Employer	2.61
					2213 · Medicare Payable - Employer	(2.61)
					2212 · Medicare W/H - Employee	(2.61)
					2208 · MN State Withholding	(4.00)
TOTAL						160.23
Liability Che...	05/31/2019	23248	Madison National Life	103815000000000	100 · 4M 101/USB 2934 - General Fund	(191.78)
				103815000000000	2325 · Madison Life ST & LT Disability	144.68
				103815000000000	2325 · Madison Life ST & LT Disability	47.10
TOTAL						191.78
Bill Pmt -Ch...	05/31/2019	23249	Butler, Stephanie W	Refund Park Deposit 5/5/19	100 · 4M 101/USB 2934 - General Fund	(100.00)
Bill	05/31/2019	RefundParkDe...		Stephanie W Butler Refund Park Deposit 5/5/19	1185 · Park Deposits	100.00
TOTAL						100.00
Bill Pmt -Ch...	05/31/2019	23250	Christiansen, Bret J	1099 Vendor \$25.00 per Hour	100 · 4M 101/USB 2934 - General Fund	(143.75)
Bill	05/31/2019	May2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - Video Meetings	Videographer 5.75 hrs @ \$25/hr	5120 · Contract - Video Meetings	143.75
TOTAL						143.75
Bill Pmt -Ch...	05/31/2019	23251	Frontier Ag & Turf (Hastings)	Acct No. AFTON002	100 · 4M 101/USB 2934 - General Fund	(9,900.00)
Bill	05/31/2019	06264430 050...	550 Special Activities Fd - General:I. City Vehicles:5978 John Deere Z950M ZTrak	John Deere Z950M ZTrak w Z-Glide Front Suspension Kit	5978 · City Vehicle - JD Z950M ZTrak	9,900.00
TOTAL						9,900.00
Bill Pmt -Ch...	05/31/2019	23252	LMCIT (Worker's Comp)	Acct # 40002875	100 · 4M 101/USB 2934 - General Fund	(3,568.00)
Bill	05/31/2019	051519 to 051...	100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5024 Worker's Comp Insur...	Worker's Comp 1002578-3 policy period 05/15/2019 - 05/15/2020	5024 · Workers Comp Insurance	3,568.00
TOTAL						3,568.00
Bill Pmt -Ch...	05/31/2019	23253	Econo Signs	Customer No, 55001	100 · 4M 101/USB 2934 - General Fund	(183.06)
Bill	05/31/2019	10-952806	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5860 Signs & Signals	Signs	5860 · Signs & Signals	183.06
TOTAL						183.06
Bill Pmt -Ch...	05/31/2019	23254	Great Rivers Printing	Acct No. 3006	100 · 4M 101/USB 2934 - General Fund	(108.00)
Bill	05/31/2019	60451	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6140 Misc Expense	magnets	6140 · Misc Exp - Parks	108.00
TOTAL						108.00
Bill Pmt -Ch...	05/31/2019	23255	Menards - Hudson		100 · 4M 101/USB 2934 - General Fund	(98.14)

City of Afton
Claims to be Approved
 May 22 through June 18, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Bill	05/31/2019	99360	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies	6135 · Park Maintenance	6.49
Bill	05/31/2019	99461	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies	6135 · Park Maintenance	91.65
TOTAL						98.14
Bill Pmt -Ch...	05/31/2019	23256	Metro Sales Inc.	Acct No 016181, Contract Number 28746-01	100 · 4M 101/USB 2934 - General Fund	(295.75)
Bill	05/31/2019	inv1341165	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	CONTRACT Ricoh/MPC4503 Color Copier Serial No. E175MC60291	5510 · Computer Service/Software	295.75
TOTAL						295.75
Bill Pmt -Ch...	05/31/2019	23257	Natural Imagery		100 · 4M 101/USB 2934 - General Fund	(500.00)
Bill	05/31/2019	Banners 4/28/19	560 Spec Act Fd - Other:B. Community Communications:5561 Communications Ex...	Banners (2 Seasons) Project Fee (ordered by Stan Ross)	5561 · Communications	500.00
TOTAL						500.00
Bill Pmt -Ch...	05/31/2019	23258	StarTech Computing, Inc		100 · 4M 101/USB 2934 - General Fund	(407.40)
Bill	05/31/2019	49376	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Flexnet Maintenance and Support	5510 · Computer Service/Software	407.40
TOTAL						407.40
Bill Pmt -Ch...	06/13/2019	23259	Bayport Printing House, Inc.	Acct# CIAF01	100 · 4M 101/USB 2934 - General Fund	(184.00)
Bill	05/31/2019	1683-19	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	150 Bldg permit application	5540 · Office Supplies	184.00
TOTAL						184.00
Bill Pmt -Ch...	06/13/2019	23260	Croix Crystal Water Treatment	cooler lease and water	100 · 4M 101/USB 2934 - General Fund	(33.25)
Bill	05/31/2019	60762	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 · Misc Exp - Bldg & Land	33.25
TOTAL						33.25
Bill Pmt -Ch...	06/13/2019	23261	Croixcavating		100 · 4M 101/USB 2934 - General Fund	(114.00)
Bill	05/31/2019	189	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5820 Gravel Road ... 100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Health:5705 Recycling...	Class 5 to Trading Post Rd Recycling Day: tire/metal	5820 · Gravel Road Maintenance 5705 · Recycling - Afton	60.00 54.00
TOTAL						114.00
Bill Pmt -Ch...	06/13/2019	23262	Culligan of Stillwater	Account # 306-01656131-9	100 · 4M 101/USB 2934 - General Fund	(69.80)
Bill	05/31/2019	306x01380607	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Town Square Park restroom	6135 · Park Maintenance	69.80
TOTAL						69.80
Bill Pmt -Ch...	06/13/2019	23263	Frontier Ag & Turf (Hastings)	Acct No. AFTON002	100 · 4M 101/USB 2934 - General Fund	(549.67)
Bill	05/31/2019	w28638	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5920 Repairs...	Repair Tractor 4700	5920 · Repair & Maint Equipment	549.67
TOTAL						549.67
Bill Pmt -Ch...	06/13/2019	23264	Gopher State One Call	Acct No. MN00128	100 · 4M 101/USB 2934 - General Fund	(20.25)
Bill	05/31/2019	9050164	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other Road M...	Cafton01 FTP Tickets	5870 · Other Road Maintenance	20.25
TOTAL						20.25

City of Afton
Claims to be Approved
 May 22 through June 18, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	06/13/2019	23265	Highland Sanitation	Acct No. 7208	100 · 4M 101/USB 2934 - General Fund	(170.66)
Bill	05/31/2019	600467	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Health:5720 City Hall ...	Illegal dumping 782 Indian Trail S	5720 · Refuse Hauling - City Hall	170.66
TOTAL						170.66
Bill Pmt -Ch...	06/13/2019	23266	Innovative Office Solutions LLC	customer # V105001	100 · 4M 101/USB 2934 - General Fund	(98.69)
Bill	05/31/2019	in2527164	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	office supplies	5540 · Office Supplies	98.69
TOTAL						98.69
Bill Pmt -Ch...	06/13/2019	23267	LMC (conferences)		100 · 4M 101/USB 2934 - General Fund	(275.00)
Bill	05/31/2019	294981	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5585 Seminars & Education	2019 Clerk's orientation conference Duluth: Julie Yoho	5585 · Seminars & Education	275.00
TOTAL						275.00
Bill Pmt -Ch...	06/13/2019	23268	MCFOA		100 · 4M 101/USB 2934 - General Fund	(45.00)
Bill	05/31/2019	070119 063019	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5580 Membership & Dues	MCFOA Dues July 1 2019 to June 30 2020 - Julie Yoho	5580 · Membership & Dues	45.00
TOTAL						45.00
Bill Pmt -Ch...	06/13/2019	23269	Menards - Hudson		100 · 4M 101/USB 2934 - General Fund	(185.05)
Bill	05/31/2019	52	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies	6135 · Park Maintenance	53.25
Bill	05/31/2019	99939	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies	6135 · Park Maintenance	65.15
Bill	05/31/2019	99593	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies	6135 · Park Maintenance	5.99
Bill	05/31/2019	99960	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	60.66
TOTAL						185.05
Bill Pmt -Ch...	06/13/2019	23270	River Valley Printing	Cust No. 1483	100 · 4M 101/USB 2934 - General Fund	(290.00)
Bill	05/31/2019	6579	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 6-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						290.00
Bill Pmt -Ch...	06/13/2019	23271	Rumpca Excavating Inc		100 · 4M 101/USB 2934 - General Fund	(135.27)
Bill	05/31/2019	14531	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5820 Gravel Road ...	lime rock, C5	5820 · Gravel Road Maintenance	135.27
TOTAL						135.27
Bill Pmt -Ch...	06/18/2019	23272	Beedle, Robert		100 · 4M 101/USB 2934 - General Fund	(3,812.00)
Bill	05/31/2019	010515 052119	806 PFA Loan Debt Serv:7749 Dwtn Imp - Special Assess Exp	City of Afton vs Afton St Croix Co & Garold Jarvis: Court File 82-CV-15-2...	7749 · Dwtn Imp - Special Assess Exp	3,812.00
TOTAL						3,812.00
Bill Pmt -Ch...	06/18/2019	23273	Lunieski & Associates		100 · 4M 101/USB 2934 - General Fund	(4,090.00)
Bill	05/31/2019	010515 to 052...	806 PFA Loan Debt Serv:7749 Dwtn Imp - Special Assess Exp	City of Afton vs Afton St Croix Co & Garold Jarvis: Court File 82-CV-15-2...	7749 · Dwtn Imp - Special Assess Exp	4,090.00
TOTAL						4,090.00
Bill Pmt -Ch...	06/18/2019	23274	McKinzie Metro Appraisal	File No: 19-0524AF-JH	100 · 4M 101/USB 2934 - General Fund	(400.00)

City of Afton
Claims to be Approved
May 22 through June 18, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Bill	05/31/2019	053019	806 PFA Loan Debt Serv:7749 Dwrtn Imp - Special Assess Exp	Land appraisal, Form GPAR Land (2016); File No: 19-0524AF-JH	7749 · Dwrtn Imp - Special Assess Exp	400.00
TOTAL						400.00
Bill Pmt -Ch...	06/18/2019	23275	LMCIT (Ins)	Acct No. 40002868	100 · 4M 101/USB 2934 - General Fund	(27,013.00)
Bill	05/31/2019	051519 051520	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5525 Ins - Gen'l Liability 410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6069 Insurance -...	General Property & Liability 5/15/19 to 5/15/20 Sanitary Sewer Property 5/15/19 to 5/15/20	5525 · Ins - General Liability 6069 · Insurance - Sanitary Sewer	21,722.00 5,291.00
TOTAL						27,013.00
Bill Pmt -Ch...	06/18/2019	23276	Wash Cty (Assessment & Taxation)	JDE Account # 20490	100 · 4M 101/USB 2934 - General Fund	(25,357.07)
Bill	05/31/2019	157532	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5302 Assessor Fees	2019 Assessing Fee	5302 · Assessor Fees	25,357.07
TOTAL						25,357.07
Bill Pmt -Ch...	06/18/2019	23277	Holstad & Knaak, PLC	Legal Services	100 · 4M 101/USB 2934 - General Fund	(4,500.00)
Bill	05/31/2019	May2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Legal Fees	Civil Criminal	5321 · Legal Fees - General 5320 · Legal Fees - Prosecution	1,725.85 2,774.15
TOTAL						4,500.00
Bill Pmt -Ch...	06/18/2019	23278	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M 101/USB 2934 - General Fund	(1,020.00)
Bill	05/30/2019	Audit2018c	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5305 Auditing Fees	Assistance re. 2018 Audit: 17.0 hours @ \$60	5305 · Auditing Fees	1,020.00
TOTAL						1,020.00
Bill Pmt -Ch...	06/18/2019	23279	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M 101/USB 2934 - General Fund	(2,470.00)
Bill	05/31/2019	053119	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Monthly charge for Accounting Services per Contract Effective 6/1/19 Monthly charge for QB Pro software including Payroll Service & Forms Mailing envelopes, copies of invoices, misc postage	5304 · Accounting Fees 5540 · Office Supplies 5540 · Office Supplies	2,400.00 30.00 40.00
TOTAL						2,470.00
Bill Pmt -Ch...	06/18/2019	23280	Tri-County Services (Streets, Other)		100 · 4M 101/USB 2934 - General Fund	(5,082.50)
Bill	05/31/2019	622	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	dump haul brush from park	6135 · Park Maintenance	332.50
Bill	05/31/2019	621	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5835 Surf Maint/Bit...	street sweep	5835 · Surf Maint/Bit Patch/Sweeping	160.00
Bill	05/31/2019	620	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5820 Gravel Road ...	road grade	5820 · Gravel Road Maintenance	760.00
Bill	05/31/2019	617	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5835 Surf Maint/Bit...	skid loader & dump truck tar chunks oak green	5835 · Surf Maint/Bit Patch/Sweeping	380.00
Bill	05/31/2019	618	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	drains in park	6135 · Park Maintenance	1,500.00
Bill	05/31/2019	623	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5860 Signs & Signals	installation of ballards	5860 · Signs & Signals	1,950.00
TOTAL						5,082.50
Bill Pmt -Ch...	06/18/2019	23281	WSB (3M Working Groups)	R-011907-000 3M Working Groups	100 · 4M 101/USB 2934 - General Fund	(1,850.00)
Bill	05/31/2019	9 April 2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Engineering Services for 3M Working Groups	5310 · Engineering Fees	1,850.00
TOTAL						1,850.00
Bill Pmt -Ch...	06/18/2019	23282	WSB (Applicants)	Customer No. 01856	100 · 4M 101/USB 2934 - General Fund	(563.00)
Bill	05/31/2019	18 April 2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Afton Creek Preserve Construction Coordination	5310 · Engineering Fees	563.00
TOTAL						563.00

City of Afton
Claims to be Approved
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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	06/18/2019	23283	WSB (City Engineer)	R-013251-000 City Engineer	100 · 4M 101/USB 2934 - General Fund	(4,940.90)
Bill	05/31/2019	4 April 2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees 120 Street Imp Capital Fd:B. Exp:7984 River Road Sanitary Options 120 Street Imp Capital Fd:B. Exp:7938 Culvert Repair & Replacement 122 Bridge Replacement Fd:7770 Bridge Replacemnt Exp:7771 Bridge Replacemnt -... 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	City engineer River Road Sanitary Sewer Culverts Bridge 14320 30th St Driveway Escrow	5310 · Engineering Fees 7984 · River Road Sanitary Options 7938 · Culvert Repair & Replacement 7771 · Bridge Replacement - Engineer 5310 · Engineering Fees	3,943.90 332.00 249.00 124.50 291.50
TOTAL						4,940.90
Bill Pmt -Ch...	06/18/2019	23284	WSB (Downtown Village Imp Proj)	Downtown Village Imp Proj No. 01856-520	100 · 4M 101/USB 2934 - General Fund	(1,770.00)
Bill	05/31/2019	29 April 2019	805 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements	Downtown Village Improvement Project No. 01856-520	8899 · Village Improvements	1,770.00
TOTAL						1,770.00
Bill Pmt -Ch...	06/18/2019	23285	WSB (Pavement Mgmt)	Project # 01856	100 · 4M 101/USB 2934 - General Fund	(2,733.00)
Bill	05/31/2019	1 April 2019	120 Street Imp Capital Fd:B. Exp:7945 2019 Street Projects	2019 Pavement Project	7945 · 2019 Street Projects	2,733.00
TOTAL						2,733.00
Bill Pmt -Ch...	06/18/2019	23286	WSB (River Road Sanitary Sewer)	Project R-014030-000	100 · 4M 101/USB 2934 - General Fund	(1,027.00)
Bill	05/31/2019	1 April 2019	120 Street Imp Capital Fd:B. Exp:7984 River Road Sanitary Options	River Road Sanitary Sewer Improvements	7984 · River Road Sanitary Options	1,027.00
TOTAL						1,027.00
Paycheck	06/13/2019	23287	Nelson, Randall P		100 · 4M 101/USB 2934 - General Fund	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa... 100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa... 100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5002 · Mayor & Council Wages 2303 · PERA Payable - Council 5053 · PERA Contribution - Employer 2303 · PERA Payable - Council 5052 · Medicare Tax - Employer 2213 · Medicare Payable - Employer 2212 · Medicare W/H - Employee	200.00 (10.00) 10.00 (10.00) 2.90 (2.90) (2.90)
TOTAL						187.10
Paycheck	06/13/2019	23288	Palmquist, William B		100 · 4M 101/USB 2934 - General Fund	(280.65)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa... 100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa... 100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5002 · Mayor & Council Wages 2303 · PERA Payable - Council 5053 · PERA Contribution - Employer 2303 · PERA Payable - Council 5052 · Medicare Tax - Employer 2213 · Medicare Payable - Employer 2212 · Medicare W/H - Employee	300.00 (15.00) 15.00 (15.00) 4.35 (4.35) (4.35)
TOTAL						280.65
Bill Pmt -Ch...	06/18/2019	23289	Innovative Office Solutions LLC		100 · 4M 101/USB 2934 - General Fund	(58.97)
Bill	05/31/2019	in2544466	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	office supplies	5540 · Office Supplies	33.06
Bill	05/31/2019	in2547379	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	office supplies	5540 · Office Supplies	25.91
TOTAL						58.97
Bill Pmt -Ch...	06/18/2019	23290	Northwest Assoc (City Projects)	Technical Assistance - City Projects	100 · 4M 101/USB 2934 - General Fund	(442.20)

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	05/31/2019	24229	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	City Projects	5330 - Planning Fees	442.20
TOTAL						442.20
Bill Pmt -Ch...	06/18/2019	23291	Petersen Mgmt (Lab Fees)	Cust No. 3477	100 - 4M 101/USB 2934 - General Fund	(255.20)
Bill	05/31/2019	102037	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Lab Fees	Lab fees 5/21/19	6066 - Lab Fees	255.20
TOTAL						255.20
Bill Pmt -Ch...	06/18/2019	23292	Pioneer Press	Acct # 415245	100 - 4M 101/USB 2934 - General Fund	(61.80)
Bill	05/31/2019	0519415245	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing & Printing	Legals:	5555 - Publishing & Printing	61.80
TOTAL						61.80
Bill Pmt -Ch...	06/18/2019	23293	Ray Anderson & Sons		100 - 4M 101/USB 2934 - General Fund	(300.00)
Bill	05/31/2019	6524	115 Bldg & Land Capital Fund:B. Exp:6004 Bldg Repair & Maint	Dumpster 1675 Stage Coach Trl (old garage)	6004 - Bldg Repair & Maintenance	150.00
Bill	05/31/2019	6525	115 Bldg & Land Capital Fund:B. Exp:6004 Bldg Repair & Maint	Dumpster 1675 Stage Coach Trl (old garage)	6004 - Bldg Repair & Maintenance	150.00
TOTAL						300.00
Bill Pmt -Ch...	06/18/2019	23294	Wash Cty (Recorder)		100 - 4M 101/USB 2934 - General Fund	(92.00)
Bill	05/31/2019	p429832	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5315 Recording Fees	4192154 James and Joan Jordan	5515 - Recording Expense	46.00
Bill	05/31/2019	p429832	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5315 Recording Fees	4192155 Gary Swanson	5515 - Recording Expense	46.00
TOTAL						92.00
Bill Pmt -Ch...	06/18/2019	23295	CarlsonSV (Financial Audit)	Client ID M03987	100 - 4M 101/USB 2934 - General Fund	(8,000.00)
Bill	05/31/2019	258149	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5305 Auditing Fees	2018 City Audit	5305 - Auditing Fees	8,000.00
TOTAL						8,000.00
Bill Pmt -Ch...	06/18/2019	23296	Felhaber Larson	File No. 0299687.00001	100 - 4M 101/USB 2934 - General Fund	(3,472.00)
Bill	05/31/2019	646162	806 PFA Loan Debt Serv:7749 Dwtm Imp - Special Assess Exp	Village Wastewater Treatment Facility: Special assessment	7749 - Dwtm Imp - Special Assess Exp	3,472.00
TOTAL						3,472.00
Bill Pmt -Ch...	06/18/2019	23297	Malcolm O Watson	Court File No.72-CV-15-2287	100 - 4M 101/USB 2934 - General Fund	(3,200.00)
Bill	05/31/2019	72-CV-15-2287	806 PFA Loan Debt Serv:7749 Dwtm Imp - Special Assess Exp	Afton St Croix Company & Garold Jarvis:Court File No.72-CV-15-2287 Alt...	7749 - Dwtm Imp - Special Assess Exp	3,200.00
TOTAL						3,200.00
Bill Pmt -Ch...	06/18/2019	23298	Stensland Inspection Services	Building Inspection Services	100 - 4M 101/USB 2934 - General Fund	(5,645.00)
Bill	05/31/2019	May2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - Stensland	Bldg Permits	5350 - Building Insp Fees - Stensland	5,645.00
TOTAL						5,645.00
Bill Pmt -Ch...	06/18/2019	23299	WSB (3M Working Groups)	R-011907-000 3M Working Groups	100 - 4M 101/USB 2934 - General Fund	(1,480.00)
Bill	05/31/2019	8 March 2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Engineering Services for 3M Working Groups	5310 - Engineering Fees	1,480.00

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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						1,480.00
Bill Pmt -Ch...	06/18/2019	23300	WSB (City Engineer)	R-013251-000 City Engineer	100 · 4M 101/USB 2934 - General Fund	(5,741.25)
Bill	05/31/2019	3 March 2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees 806 PFA Loan Debt Serv:7749 Dwtn Imp - Special Assess Exp	City engineer Downtown Condemnation: Afton House	5310 · Engineering Fees 7749 · Dwtn Imp - Special Assess Exp	4,808.25 933.00
TOTAL						5,741.25
Bill Pmt -Ch...	06/18/2019	23301	WSB (Downtown Village Imp Proj)	Downtown Village Imp Proj No. 01856-520	100 · 4M 101/USB 2934 - General Fund	(4,607.00)
Bill	05/31/2019	28 March 2019	805 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements 806 PFA Loan Debt Serv:7749 Dwtn Imp - Special Assess Exp	Downtown Village Improvement Project No. 01856-520 Condemnation Afton House	8899 · Village Improvements 7749 · Dwtn Imp - Special Assess Exp	2,415.50 2,191.50
TOTAL						4,607.00
Paycheck	05/31/2019	201906001	Perkins, Anne E	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	1,000.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	2303 · PERA Payable - Council	(50.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 · PERA Contribution - Employer	50.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	2303 · PERA Payable - Council	(50.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	2210 · Federal Withholding	(28.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 · Medicare Tax - Employer	14.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	2213 · Medicare Payable - Employer	(14.50)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	2212 · Medicare W/H - Employee	(14.50)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	2208 · MN State Withholding	(21.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	2110 · Direct Deposit Liabilities	(886.50)
TOTAL						0.00
Paycheck	05/30/2019	201906002	Johnson, Kenneth L	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	1,404.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	2302 · PERA Payable - Staff	(91.26)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5053 · PERA Contribution - Employer	105.30
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	2302 · PERA Payable - Staff	(105.30)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	450.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	2210 · Federal Withholding	(130.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	87.05
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	2205 · Soc Sec Payable - Employer	(87.05)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	2204 · Social Security W/H - Employee	(87.05)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	20.36
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	2213 · Medicare Payable - Employer	(20.36)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	2212 · Medicare W/H - Employee	(20.36)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	2208 · MN State Withholding	(67.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	2110 · Direct Deposit Liabilities	(1,458.33)
TOTAL						0.00
Paycheck	05/30/2019	201906003	Meade, Debra J	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 · Intern/Office Assistant Wages	1,071.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	2302 · PERA Payable - Staff	(69.62)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5053 · PERA Contribution - Employer	80.33
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	2302 · PERA Payable - Staff	(80.33)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	2210 · Federal Withholding	(111.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5051 · Social Security Tax - Employer	66.40
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	2205 · Soc Sec Payable - Employer	(66.40)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	2204 · Social Security W/H - Employee	(66.40)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5052 · Medicare Tax - Employer	15.53
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	2213 · Medicare Payable - Employer	(15.53)

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Type	Date	Num	Name	Memo	Account	Original Amount
				Direct Deposit	2212 · Medicare W/H - Employee	(15.53)
				Direct Deposit	2208 · MN State Withholding	(53.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(75.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(680.45)
TOTAL						0.00
Paycheck	05/30/2019	201906004	Pahl, Thomas W	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	76.50
				Direct Deposit	2302 · PERA Payable - Staff	(4.97)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5053 · PERA Contribution - Employer	5.74
				Direct Deposit	2302 · PERA Payable - Staff	(5.74)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	4.74
				Direct Deposit	2205 · Soc Sec Payable - Employer	(4.74)
				Direct Deposit	2204 · Social Security W/H - Employee	(4.74)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	1.11
				Direct Deposit	2213 · Medicare Payable - Employer	(1.11)
				Direct Deposit	2212 · Medicare W/H - Employee	(1.11)
				Direct Deposit	2110 · Direct Deposit Liabilities	(65.68)
TOTAL						0.00
Paycheck	05/30/2019	201906005	Yoho, Julie D	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 · Office Manager Wages	1,968.47
				Direct Deposit	2302 · PERA Payable - Staff	(127.95)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 · PERA Contribution - Employer	147.64
				Direct Deposit	2302 · PERA Payable - Staff	(147.64)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5018 · Insurance Benefits	18.75
				Direct Deposit	2325 · Madison Life ST & LT Disability	(18.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	2325 · Madison Life ST & LT Disability	(35.87)
				Direct Deposit	2210 · Federal Withholding	(125.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 · Social Security Tax - Employer	122.04
				Direct Deposit	2205 · Soc Sec Payable - Employer	(122.04)
				Direct Deposit	2204 · Social Security W/H - Employee	(122.04)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 · Medicare Tax - Employer	28.54
				Direct Deposit	2213 · Medicare Payable - Employer	(28.54)
				Direct Deposit	2212 · Medicare W/H - Employee	(28.54)
				Direct Deposit	2208 · MN State Withholding	(69.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,460.07)
TOTAL						0.00
Paycheck	05/30/2019	201906006	Moorse, Ronald J	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 · Administrator Salary	3,981.67
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 · PERA Contribution - Employer	298.63
				Direct Deposit	2302 · PERA Payable - Staff	(298.63)
				Direct Deposit	2302 · PERA Payable - Staff	(258.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 · Flexible Benefits	1,127.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5018 · Insurance Benefits	28.35
				Direct Deposit	2325 · Madison Life ST & LT Disability	(28.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	2325 · Madison Life ST & LT Disability	(108.81)
				Direct Deposit	2210 · Federal Withholding	(1,064.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5051 · Social Security Tax - Employer	316.77
				Direct Deposit	2205 · Soc Sec Payable - Employer	(316.77)
				Direct Deposit	2204 · Social Security W/H - Employee	(316.77)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5052 · Medicare Tax - Employer	74.08
				Direct Deposit	2213 · Medicare Payable - Employer	(74.08)
				Direct Deposit	2212 · Medicare W/H - Employee	(74.08)
				Direct Deposit	2208 · MN State Withholding	(288.00)

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Type	Date	Num	Name	Memo	Account	Original Amount
				Direct Deposit	2110 · Direct Deposit Liabilities	(2,998.70)
TOTAL						0.00
Liability Che...	05/29/2019	201906007	QuickBooks Payroll Service	Created by Payroll Service on 05/27/2019	100 · 4M 101/USB 2934 - General Fund	(6,746.98)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 5 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	8.75
			QuickBooks Payroll Service	Created by Payroll Service on 05/27/2019	2110 · Direct Deposit Liabilities	6,738.23
TOTAL						6,746.98
Liability Che...	05/30/2019	201906008	QuickBooks Payroll Service	Created by Payroll Service on 05/27/2019	100 · 4M 101/USB 2934 - General Fund	(888.25)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 1 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	1.75
			QuickBooks Payroll Service	Created by Payroll Service on 05/27/2019	2110 · Direct Deposit Liabilities	886.50
TOTAL						888.25
Liability Che...	05/31/2019	201906009	PERA (Council)	3030-51 207620	100 · 4M 101/USB 2934 - General Fund	(100.00)
				3030-51 207620	2303 · PERA Payable - Council	50.00
				3030-51 207620	2303 · PERA Payable - Council	50.00
TOTAL						100.00
Liability Che...	05/31/2019	201906010	PERA (Staff)	3030-01 210990	100 · 4M 101/USB 2934 - General Fund	(1,190.25)
				3030-01 210990	2302 · PERA Payable - Staff	552.61
				3030-01 210990	2302 · PERA Payable - Staff	637.64
TOTAL						1,190.25
Liability Che...	05/31/2019	201906011	IRS (US Treasury)	41-1290668	100 · 4M 101/USB 2934 - General Fund	(2,989.78)
				41-1290668	2210 · Federal Withholding	1,460.00
				41-1290668	2213 · Medicare Payable - Employer	156.73
				41-1290668	2212 · Medicare W/H - Employee	156.73
				41-1290668	2205 · Soc Sec Payable - Employer	608.16
				41-1290668	2204 · Social Security W/H - Employee	608.16
TOTAL						2,989.78
Liability Che...	05/31/2019	201906012	MN Dept of Revenue	5050730	100 · 4M 101/USB 2934 - General Fund	(502.00)
				5050730	2208 · MN State Withholding	502.00
TOTAL						502.00
Bill Pmt -Ch...	05/31/2019	201906013	Spencer D Klover (DD)	Videographer \$30.00/hour	100 · 4M 101/USB 2934 - General Fund	(412.50)
Bill	05/29/2019	May2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - Video Meetings	Videographer 13.75 hours @ \$30	5120 · Contract - Video Meetings	412.50
TOTAL						412.50
Check	05/30/2019	201906014	QuickBooks Payroll Service	Created by Direct Deposit Service on 05/29/2019	100 · 4M 101/USB 2934 - General Fund	(1.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 1 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	1.75
TOTAL						1.75

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	05/31/2019	201906015	Stan Ross (DD) Reimb Exp		100 · 4M 101/USB 2934 - General Fund	(139.69)
Bill	05/29/2019	AV Stack Parts	560 Spec Act Fd - Other:B. Community Communications:5561 Communications Ex...	Parts to rebuild AV Stack	5561 · Communications	139.69
TOTAL						139.69
Check	05/30/2019	201906016	QuickBooks Payroll Service	Created by Direct Deposit Service on 05/29/2019	100 · 4M 101/USB 2934 - General Fund	(1.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 1 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	1.75
TOTAL						1.75
Bill Pmt -Ch...	05/31/2019	201906017	Comcast {City Hall} 877 2105 720001508	Account # 8772 10 572 0001508	100 · 4M 101/USB 2934 - General Fund	(299.55)
Bill	05/31/2019	053119	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Comcast Business Internet and Voice	5565 · Telephone	299.55
TOTAL						299.55
Bill Pmt -Ch...	05/31/2019	201906018	Comcast {Garage} 720011622 \$139.22		100 · 4M 101/USB 2934 - General Fund	(139.23)
Bill	05/31/2019	053119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	Sheriff Phone and Internet	6045 · City Garage Expense	139.23
TOTAL						139.23
Bill Pmt -Ch...	05/31/2019	201906019	CP Energy {EFT} 528 0051		100 · 4M 101/USB 2934 - General Fund	(93.75)
Bill	05/31/2019	053119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	3033 St Croix Trl S Meter: M20111533249 Acct# 5280051-3	6045 · City Garage Expense	93.75
TOTAL						93.75
Bill Pmt -Ch...	05/31/2019	201906020	CP Energy {EFT} 621 7601	Meter # M19702480474 Account No. 6217601-1	100 · 4M 101/USB 2934 - General Fund	(128.65)
Bill	05/31/2019	053119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	1675 Stagecoach Trl S: City Garage	6045 · City Garage Expense	128.65
TOTAL						128.65
Bill Pmt -Ch...	05/31/2019	201906021	CP Energy {EFT} 1080 5248	Acct#10805248-1	100 · 4M 101/USB 2934 - General Fund	(34.32)
Bill	05/31/2019	053119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	Acct#10805248-1 M20171727088 3033 St Croix Trl S Sheriff Garage (need...	6045 · City Garage Expense	34.32
TOTAL						34.32
Bill Pmt -Ch...	05/31/2019	201906022	US Bank {EFT} Equip Finance	Acct# 1473396 Contract # 500-0466085-000	100 · 4M 101/USB 2934 - General Fund	(230.00)
Bill	05/31/2019	053119	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	Ricoh C4503 copier lease S/N E175MC60291	5516 · Copier Lease	230.00
TOTAL						230.00
Bill Pmt -Ch...	05/31/2019	201906023	Xcel Energy {EFT} (51-0895 3451)	Acct: 51-0895345-1 Meter# 000071246886	100 · 4M 101/USB 2934 - General Fund	(26.12)
Bill	05/31/2019	053119	805 City InfraStructure Imp Fd:B. Exp:8891 Dwtown Prop Purch/Exp	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises...	8891 · DNR Flood Imp - Prop Purch/Exp	26.12
TOTAL						26.12
Bill Pmt -Ch...	05/31/2019	201906024	Xcel Energy {EFT} (51-11935 1802)		100 · 4M 101/USB 2934 - General Fund	(85.07)
Bill	05/31/2019	053119	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Acct No. 51-0011119351802 Park Restroom: 3418 St Croix Trl S. Meter 2...	6135 · Park Maintenance	85.07
TOTAL						85.07

City of Afton
Claims to be Approved
 May 22 through June 18, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	05/31/2019	201906025	Xcel Energy {EFT} (51-11957 7713)		100 · 4M 101/USB 2934 - General Fund	(94.32)
Bill	05/31/2019	053119	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street Lighting	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901...	5850 · Street Lighting	94.32
TOTAL						94.32
Bill Pmt -Ch...	05/31/2019	201906026	Xcel Energy {EFT} (51-11957 8190)		100 · 4M 101/USB 2934 - General Fund	(1,032.19)
Bill	05/31/2019	053119	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter ...	6068 · Electricity - Lift Stations	1,032.19
TOTAL						1,032.19
Bill Pmt -Ch...	05/31/2019	201906027	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7	100 · 4M 101/USB 2934 - General Fund	(1,101.64)
Bill	05/31/2019	053119	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croi...	6068 · Electricity - Lift Stations	1,101.64
TOTAL						1,101.64
Bill Pmt -Ch...	05/31/2019	201906028	Xcel Energy {EFT} (51-5247 6229)	201 Project: 4105 River Rd Meter No. 0098359441	100 · 4M 101/USB 2934 - General Fund	(81.04)
Bill	05/31/2019	053119	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	201 Project: 4105 River Rd Meter No. 0098359441	5915 · 201 Project Maintenance	81.04
TOTAL						81.04
Bill Pmt -Ch...	05/31/2019	201906029	Xcel Energy {EFT} (51-5371 3569)	15891 34th St. S: Automatic Protective Lighting Service	100 · 4M 101/USB 2934 - General Fund	(17.29)
Bill	05/31/2019	053119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	15891 34th St. S: Automatic Protective Lighting Service	6020 · Electricity	17.29
TOTAL						17.29
Bill Pmt -Ch...	05/31/2019	201906030	Xcel Energy {EFT} (51-5700 4296)	Acct #51-5700429-6 Meter #0077765464	100 · 4M 101/USB 2934 - General Fund	(191.42)
Bill	05/31/2019	053119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3033 St. Croix Trail S Meter #77765464 Premises #303084797 City Hall &...	6020 · Electricity	191.42
TOTAL						191.42
Bill Pmt -Ch...	05/31/2019	201906031	Xcel Energy {EFT} (51-6223 9212)	Acct No. 51-6223921-2 Street Lighting	100 · 4M 101/USB 2934 - General Fund	(61.35)
Bill	05/31/2019	053119	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street Lighting	Street Lighting Service	5850 · Street Lighting	61.35
TOTAL						61.35
Bill Pmt -Ch...	05/31/2019	201906032	Xcel Energy {EFT} (51-6257 8029)	3420 St. Croix Trl S Meter #0096987678	100 · 4M 101/USB 2934 - General Fund	(194.67)
Bill	05/31/2019	053119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Town Square Park 3420 St. Croix Trl S Meter #96987678 Premises 30332...	6020 · Electricity	194.67
TOTAL						194.67
Bill Pmt -Ch...	05/31/2019	201906033	Xcel Energy {EFT} (51-6852 6052)	Acct #51-6852605-2 Install No. 184509 & 184508	100 · 4M 101/USB 2934 - General Fund	(29.92)
Bill	05/31/2019	053119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Automatic Protective Light Service Install No. 184509 & 184508	6020 · Electricity	29.92
TOTAL						29.92
Bill Pmt -Ch...	05/31/2019	201906034	Xcel Energy {EFT} (51-7576 3714)	Acct#51-7576371-4 Meter #19818068	100 · 4M 101/USB 2934 - General Fund	(95.64)
Bill	05/31/2019	053119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371-4 Meter #19818068 ...	6045 · City Garage Expense	95.64

City of Afton
Claims to be Approved
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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						95.64
Paycheck	06/13/2019	201906035	Cernohous, Cole G	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	249.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	15.44
				Direct Deposit	2205 · Soc Sec Payable - Employer	(15.44)
				Direct Deposit	2204 · Social Security W/H - Employee	(15.44)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	3.61
				Direct Deposit	2213 · Medicare Payable - Employer	(3.61)
				Direct Deposit	2212 · Medicare W/H - Employee	(3.61)
				Direct Deposit	2110 · Direct Deposit Liabilities	(229.95)
TOTAL						0.00
Paycheck	06/13/2019	201906036	Johnson, Kenneth L	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	1,660.36
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	179.79
				Direct Deposit	2302 · PERA Payable - Staff	(119.61)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5053 · PERA Contribution - Employer	138.01
				Direct Deposit	2302 · PERA Payable - Staff	(138.01)
				Direct Deposit	2210 · Federal Withholding	(179.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	114.09
				Direct Deposit	2205 · Soc Sec Payable - Employer	(114.09)
				Direct Deposit	2204 · Social Security W/H - Employee	(114.09)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	26.68
				Direct Deposit	2213 · Medicare Payable - Employer	(26.68)
				Direct Deposit	2212 · Medicare W/H - Employee	(26.68)
				Direct Deposit	2208 · MN State Withholding	(95.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,305.77)
TOTAL						0.00
Paycheck	06/13/2019	201906037	Meade, Debra J	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 · Intern/Office Assistant Wages	1,103.13
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 · Intern/Office Assistant Wages	149.15
				Direct Deposit	2302 · PERA Payable - Staff	(81.40)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5053 · PERA Contribution - Employer	93.92
				Direct Deposit	2302 · PERA Payable - Staff	(93.92)
				Direct Deposit	2210 · Federal Withholding	(128.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5051 · Social Security Tax - Employer	77.64
				Direct Deposit	2205 · Soc Sec Payable - Employer	(77.64)
				Direct Deposit	2204 · Social Security W/H - Employee	(77.64)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5052 · Medicare Tax - Employer	18.16
				Direct Deposit	2213 · Medicare Payable - Employer	(18.16)
				Direct Deposit	2212 · Medicare W/H - Employee	(18.16)
				Direct Deposit	2208 · MN State Withholding	(62.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(75.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(810.08)
TOTAL						0.00
Paycheck	06/13/2019	201906038	Pahl, Thomas W	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	98.48
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	8.84
				Direct Deposit	2302 · PERA Payable - Staff	(6.98)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5053 · PERA Contribution - Employer	8.05
				Direct Deposit	2302 · PERA Payable - Staff	(8.05)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	6.65

City of Afton
Claims to be Approved
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Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	2205 · Soc Sec Payable - Employer	(6.65)
				Direct Deposit	2204 · Social Security W/H - Employee	(6.65)
				Direct Deposit	5052 · Medicare Tax - Employer	1.55
				Direct Deposit	2213 · Medicare Payable - Employer	(1.55)
				Direct Deposit	2212 · Medicare W/H - Employee	(1.55)
				Direct Deposit	2110 · Direct Deposit Liabilities	(92.14)
TOTAL						0.00
Paycheck	06/13/2019	201906039	Yoho, Julie D	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 · Office Manager Wages	1,370.04
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 · Office Manager Wages	729.35
				Direct Deposit	2302 · PERA Payable - Staff	(136.46)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 · PERA Contribution - Employer	157.45
				Direct Deposit	2302 · PERA Payable - Staff	(157.45)
				Direct Deposit	2210 · Federal Withholding	(139.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 · Social Security Tax - Employer	130.17
				Direct Deposit	2205 · Soc Sec Payable - Employer	(130.17)
				Direct Deposit	2204 · Social Security W/H - Employee	(130.17)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 · Medicare Tax - Employer	30.44
				Direct Deposit	2213 · Medicare Payable - Employer	(30.44)
				Direct Deposit	2212 · Medicare W/H - Employee	(30.44)
				Direct Deposit	2208 · MN State Withholding	(75.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,588.32)
TOTAL						0.00
Paycheck	06/13/2019	201906040	Moorse, Ronald J	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 · Administrator Salary	3,981.67
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 · PERA Contribution - Employer	298.63
				Direct Deposit	2302 · PERA Payable - Staff	(298.63)
				Direct Deposit	2302 · PERA Payable - Staff	(258.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 · Flexible Benefits	1,127.50
				Direct Deposit	2210 · Federal Withholding	(1,064.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5051 · Social Security Tax - Employer	316.76
				Direct Deposit	2205 · Soc Sec Payable - Employer	(316.76)
				Direct Deposit	2204 · Social Security W/H - Employee	(316.76)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5052 · Medicare Tax - Employer	74.08
				Direct Deposit	2213 · Medicare Payable - Employer	(74.08)
				Direct Deposit	2212 · Medicare W/H - Employee	(74.08)
				Direct Deposit	2208 · MN State Withholding	(288.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,107.52)
TOTAL						0.00
Paycheck	06/13/2019	201906041	Perkins, Anne E	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	200.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 · PERA Contribution - Employer	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Paycheck	06/13/2019	201906042	Ross, Stanley A	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	200.00

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Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	2303 · PERA Payable - Council	(10.00)
				Direct Deposit	5053 · PERA Contribution - Employer	10.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	2303 · PERA Payable - Council	(10.00)
				Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Paycheck	06/13/2019	201906043	Wroblewski, Lucia B	Direct Deposit	100 · 4M 101/USB 2934 - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 · PERA Contribution - Employer	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Liability Che...	06/12/2019	201906044	QuickBooks Payroll Service	Created by Payroll Service on 06/10/2019	100 · 4M 101/USB 2934 - General Fund	(7,785.83)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 9 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	15.75
			QuickBooks Payroll Service	Created by Payroll Service on 06/10/2019	2110 · Direct Deposit Liabilities	7,770.08
TOTAL						7,785.83
Liability Che...	06/15/2019	201906045	PERA (Council)	3030-51 207620	100 · 4M 101/USB 2934 - General Fund	(110.00)
				3030-51 207620	2303 · PERA Payable - Council	55.00
				3030-51 207620	2303 · PERA Payable - Council	55.00
TOTAL						110.00
Liability Che...	06/15/2019	201906046	PERA (Staff)	3030-01 210990	100 · 4M 101/USB 2934 - General Fund	(1,299.32)
				3030-01 210990	2302 · PERA Payable - Staff	603.26
				3030-01 210990	2302 · PERA Payable - Staff	696.06
TOTAL						1,299.32
Liability Che...	06/15/2019	201906047	IRS (US Treasury)	41-1290668	100 · 4M 101/USB 2934 - General Fund	(3,172.44)
				41-1290668	2210 · Federal Withholding	1,510.00
				41-1290668	2213 · Medicare Payable - Employer	170.47
				41-1290668	2212 · Medicare W/H - Employee	170.47
				41-1290668	2205 · Soc Sec Payable - Employer	660.75
				41-1290668	2204 · Social Security W/H - Employee	660.75
TOTAL						3,172.44
Liability Che...	06/15/2019	201906048	MN Dept of Revenue	5050730	100 · 4M 101/USB 2934 - General Fund	(520.00)
				5050730	2208 · MN State Withholding	520.00
TOTAL						520.00

City of Afton
Exhibit A: 4M Fund Transfers

A	B	C	D	E
1			Month of: May-19	
2	4M Fund Accounts			
3	<u>#</u>	<u>From</u>	<u>To</u>	<u>Amount</u> <u>Comments</u>
4	1	805 - 4M114 City Infra-Structure Improvement Fund	100 - 4M101 General	\$4,211.62 805 Downtown Project Expenses
5	2	550 - 4M106 - Spec Activities General	100 - 4M101 General	\$9,900.00 Expenses: 550 Special Act - General
6	3	100 - 4M101 General	560 - 4M119 - Spec Activities Other	\$7,819.50 Revenue: 550 Special Act - General
7	4	560 - 4M119 - Spec Activities Other	100 - 4M101 General	\$639.69 Expenses: 560 Special Act - Other
8	5	100 - 4M101 General	410 - 4M118 - Sanitary Sewer	\$560.00 410 Sanitary Sewer Utility - Revenue
9	6	410 - 4M118 - Sanitary Sewer	100 - 4M101 General	\$9,188.36 410 Sanitary Sewer Utility - Expenses
10	7	115 4M104 - Bldg & Land Capital Fund	100 - 4M101 General	\$300.00 115 Bldg & Land Fund Expenses
11	8	122 - 4M117 - Bridge Replacement Fund	100 - 4M101 General	\$124.50 122 Bridge Replacement Fund Expenses
12	9	120 - 4M116 - Street Improvement	100 - 4M101 General	\$4,341.00 120 Street Imp Fd Expenses
13	10	201 - 4M103 201 Project Fund	100 - 4M101 General	\$81.04 201 Project Expense
14	11	806 - 4M122 - PFA Loan Debt Serv	100 - 4M101 General	\$18,098.50 806 PFA Loan/Assessment Expenses
15				



Recommended by Thomas H. Niedzwiecki, Accountant
File: Afton 2019 Bank Transfers.xlsm Worksheet: May 19 6/12/2019

RESOLUTION 2019-26

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

**A RESOLUTION APPROVING 4M FUND TRANSFERS
FOR MAY OF 2019**

BE IT RESOLVED THAT the City Council of the City of Afton, County of Washington, Minnesota, authorizes the transfer of the following sums of money between the City's 4M Fund Accounts, as detailed in Exhibit A – 4M Fund Transfers – Month of MAY, 2019.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 18TH DAY OF JUNE, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorese, City Administrator

Motion by:
Second by:
Ross:
Nelson:
Wroblewski:
Perkins:
Palmquist:

CITY OF AFTON
DRAFT PLANNING COMMISSION MINUTES
June 3, 2019

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1. **CALL TO ORDER** – Vice Chair Sally Doherty called the meeting to order at 7:00 PM
 2. **PLEDGE OF ALLEGIANCE** – was recited.
 3. **ROLL CALL** – Present: Sally Doherty, Christian Dawson, Doug Parker, Roger Bowman, Justin Sykora, Kuchen Hale. A Quorum was present. Absent were Kris Kopitzke, Scott Patten & James Langan (all excused).
ALSO IN ATTENDANCE – Mayor Palmquist, City Administrator Ron Moorse
 4. **APPROVAL OF AGENDA** –
 Remove item 9b – the pervious paver topic will to go to City Council before the Planning Commission discusses further.
Motion/Second Bowman/Hale To approve the agenda for the June 3, 2019 Planning Commission meeting. Passed 6-0.
 5. **APPROVAL OF MINUTES** –
 A. May 6, 2019
Motion/Second Hale/Sykora To approve the minutes of the May 6, 2019 Planning Commission meeting. Passed 6-0.
 6. **REPORTS AND PRESENTATIONS** - None
 7. **PUBLIC HEARINGS** –
 A. Amendment to Article IX Sewer
 Administrator Moorse provided the following summary: The City Council has referred to the Planning Commission, for a public hearing and recommendation, an amendment to the sanitary sewer ordinance regarding additional triggers for required connections to the sanitary sewer system, restrictions on the use of septic systems in the floodplain, and illegal discharge into the sanitary sewer system.

 Vice Chair Doherty opened the public hearing at 7:12 pm
 No public was in attendance. No comments were received.
Motion/Second Bowman/Sykora Move to close public hearing. Passed 6-0.
 Hearing closed at 7:13 pm

 Bowman asked if there is any ambiguity on where the old village is and what is serviced? No, it specifically is stated where the area is located in the ordinance).
 Bowman asked if a timeframe can be given for connection? (Moorse replied yes, and during winter months an escrow account would be set up for later connection.)
 Hale recommended the city not specify cost
 Moorse stated the buyer could get estimates and escrow that amount until work could be completed.
 Parker asked if we know what houses are not connected? (majority are not). When water is high do we know which are not functioning? (yes, several)
 Moorse stated that in general most are fine; when water comes up some are not compliant.
 Doherty is supportive of including transfer of ownership trigger into ordinance.
 Hale suggested language “If not feasible at time of sale an escrow account shall be created based on an estimate from license contractor”.
 Sykora suggested “Within 60 days unless conditions do not allow”.
 Bowman asked about transfer of property and enforcing if not connected? (city fee schedule if not compliant)
 Hale asked if the city has right to connect and levy? (do not currently have that language)
 Parker asked if we could require certificate of compliance every 2 yrs.
 Sykora stated the 60 days start when ground conditions allow.

57 Moose stated there is state requirement of inspection at time of sale. How does city enforce? And implement?
58 Bowman suggested penalizing noncompliance with a fee.
59 Hale asked what the thoughts were when original was written. (Moose replied nothing specific, land use
60 violation).
61 Doherty stated that the reason doesn't matter for not conforming. Suggested adding new fees \$500/month non
62 compliance.
63 Sykora suggested adding item "g" "If non-compliant, property subject to penalty according to city fee schedule.
64 If ground conditions do not allow for work, owner is allowed 60 days to begin when conditions improve. Both
65 to be determined by city." 60 days could start when road restrictions are lifted.
66 Bowman suggest fee be significant. \$500 for every 30 days.

67
68 Section 2

69 Addresses ISTS in the time of flooding

70 Hale asked about the duration of flooding, who determines? (WA County)

71 Moose stated that the language during flooding is broader than just the downtown area.

72 Hale what are residents to do

73 Doherty stated that this language allows the city or county to deal with systems in event of situation due to
74 flooding. Recommends leaving as written.

75 Bowman recommended deleting last portion of last sentence "~~such that wastewater may be released into the~~
76 ~~flood waters.~~

77
78 Section 3

79 Gives authority to city to inspect to see if anyone has connected sump pump to sewer system.

80 Doherty recommended leaving the text as-is.

81
82 **Motion/Second Hale/Sykora To approve comments above and send recommendations to the City**
83 **Council. Passed 6-0.**

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86 **8. NEW BUSINESS – none**

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89 **9. OLD BUSINESS –**

90 A. Review & clarification of elements of PLCD ordinance language

91 Parker stated there isn't much ability to enforce if the HOA doesn't follow through

92 Sykora stated that the city would take over

93 Hale recommended supplementing the language "vegetation" with language "to use native species"

94
95 Item a Parcels previously subdivided to their maximum density may not be joined to a PLCD.

96 This is regarding adjacent parcels already developed

97 Hale stated there is no transfer of density rights in calculation of PLCD requirements

98
99 Item b. regarding allowing access though an existing lot

100 Dawson stated the current language allows flexibility. Changing the statement changes the intent. Allowing
101 road in platted subdivision opens Afton up for developers. Current language allows for decision.

102 Doherty stated the language doesn't say that roads are allowed or disallowed, lets the planning commission
103 and city council decide.

104
105 Item 1C. Coordination with subdivision regulations

106 Bowman suggested "not included in any way"

107 Hale suggested "may be joined, but do not transfer density"

108 Sykora stated the current PLCD preserved many acres. Afton is moving toward more development

109 **Motion/Second Sykora/Doherty move to recommend changes to the ordinance as follows:**
110 **“Parcels which contain their maximum permitted density or have been previously subdivided to their**
111 **permitted density may be included in a PLCD but may not be included in density calculations or land**
112 **preservation minimum requirements.”**
113 **Motion amendment Dawson (accepted) “Parcels may be included in the PLCD if it allows for the best**
114 **conservation design for the PLCD as determined by the City. Such parcel may not be included in**
115 **any density calculation or land preservation acreage requirements.”**
116 **Vote – Passed 6-0.**

117
118 ~~B. Pervious Pavers~~

119
120 C. Update on City Council actions
121 Council member Wroblewski provided a summary of the May City Council meeting.

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124 **11. ADJOURN**

125 **Motion/Second Bowman/Parker To adjourn. Passed 6-0.**

126
127 Meeting adjourned at 8:58 pm.

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132 Respectfully submitted by:

133
134 _____
135 Julie Yoho, City Clerk

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137
138 **To be approved on July 1, 2019 as (check one): Presented: _____ or Amended: _____**

<p>City of Afton 3033 St. Croix Trl, P.O. Box 219 Afton, MN 55001</p>
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Meeting Date June 18, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moore, City Administrator

Date: June 11, 2019

Re: Ordinance Amendment to Article IX. Sewer of the Afton City Code – **Ordinance 02-2019**

The City Council referred to the Planning Commission, for a public hearing and recommendation, an amendment to the sanitary sewer ordinance regarding additional triggers for required connections to the sanitary sewer system, restrictions on the use of septic systems in the floodplain, and illegal discharge into the sanitary sewer system. The following is an outline of the elements of the ordinance amendment.

1. The current sanitary sewer ordinance requires properties to be connected to the municipal sanitary sewer system if the property's septic system is nonconforming. The proposed ordinance amendment additionally requires properties to connect to the municipal sewer system at such time as the property is sold, transferred or otherwise disposed of. Also, if a property owner cannot demonstrate a compliant septic system, i.e. with an approved septic permit, a compliance inspection is required. If the inspection does not find that the system is compliant, the property must connect to the sanitary sewer system.
2. With the recent high water levels along the St. Croix River and Valley Creek, septic systems in the flood plain were most likely underwater and not adequately treating wastewater. The ordinance amendment includes language requiring that ISTS located in a flood plain and/or subject to flooding shall be prohibited from being used during periods when the ISTS does not meet the required 3 foot separation from groundwater that is necessary to properly treat wastewater and/or any part of the ISTS is inundated with water such that wastewater would be released into the flood waters.
3. The current sanitary sewer ordinance prohibits the discharge of stormwater, groundwater and surface water into the sanitary sewer system and also enables inspections of sanitary sewer connections, but it does not specifically allow a program of inspections to determine whether a property has made an illegal connection to the sanitary sewer system or is illegally discharging into the sanitary sewer system. This language has been included in the ordinance amendment. The ordinance also provides that unlawful discharge to the LSTS shall be subject to penalty per the city's fee schedule.

Planning Commission Discussion and Recommendations

The Planning Commission discussed questions and concerns and made recommendations regarding the implementation/enforcement of the new requirements. The Commission questioned how the City would enforce the new hook up requirements. Suggestions included requiring the estimated cost of hook up to be placed in escrow at closing, and charging a substantial fee for failing to hook up.

The Commission recommended that, if ground conditions do not allow a connection to sewer within the required 60 day period of the hook up triggers, i.e. the ground is frozen, an extended time for connection could be allowed, as determined by the City. The Commission also recommended a non-compliant system that is not connected within the required timeline should be subject to a substantial fee, and the fee should be set out in the Fee Schedule. The Commission also recommended that, if a septic drainfield is temporarily flooded and is not adequately treating wastewater, the septic tank could be regularly pumped to enable the house served by the septic tank to remain habitable. The proposed ordinance amendment, with the Planning Commission recommendations highlighted in yellow, is attached for the Council's consideration.

Communication

If the ordinance amendment is adopted, the new ordinance requirements would need to be communicated to all property owners in the Old Village area and to realty organizations that serve Afton.

Summary Ordinance for Publication

If the Council adopts the proposed ordinance, it would need to be published in the City's official newspaper. To avoid the cost of publishing the full ordinance, a summary ordinance can be adopted for publication. The summary ordinance is attached.

COUNCIL ACTION REQUESTED:

- 1. Motion regarding the adoption of Ordinance 02-2019, an ordinance amending Article IX. Sewer of the City Code.**
- 2. Motion regarding the adoption of Summary Ordinance 02-2019**

ORDINANCE 02-2019

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

AN ORDINANCE AMENDING CHAPTER 12 ARTICLE IX. SEWAGE

THE CITY COUNCIL OF THE CITY OF AFTON, MINNESOTA HEREBY ORDAINS:

The following sections of Chapter 12, Article IX of the Afton Code of Ordinances shall be amended by adding the **bold and underlined** language and deleting the ~~strike-through~~ language.

Sec. 12-1955. Inspections.

Inspections of ISTS, community systems, or connections to LSTS, **including inspections to determine unlawful connections and unlawful discharge to LSTS**, as required to determine compliance with this article shall be performed by the City Administrator or his/her agent under the following circumstances:

A. Duly authorized employees of the City shall be permitted to enter all properties for the purpose of inspection, observation, measurement, sampling, and testing in accordance with the provisions of this article. Those employees shall have no authority to inquire into processes including metallurgical, chemical, oil refining, ceramic, paper, or other industries except as is necessary to determine the kind and source of the discharge to the public sewer.

Sec. 12-1954. Connection to Large Subsurface Treatment System (LSTS).

This article shall apply and be in effect for the stated purposes within the Historic Village Sewage Treatment Service Area, as shown in the Comprehensive Plan. Any property outside of the HVSTSA shall be connected to an individual subsurface sewage treatment system (ISTS) meeting the requirements of Section 12-83 of the Zoning Code ("Septic Permits") or to a community sewage treatment system approved under the authority of the City.

A. The sewer permit fee and sewer connection charges shall be established by the City, as outlined in the City's fee schedule.

B. At the time the LSTS becomes available to properties within the HVSTSA, the City Engineer shall contact the property owner in writing notifying them of the availability of the LSTS and requesting completion of a sewer permit and to schedule a connection. Properties previously connected to the "201" community sewage treatment system or with existing ISTS which are failing to adequately treat sewage, posing a hazard to the public health or otherwise deemed by the City to be ~~non-complaint~~ **non-compliant** shall connect to the LSTS within 60 days from when the **LSTS sewer** becomes available.

ORDINANCE 02-2019

1. In the case when it is not clear whether an existing ISTS is compliant; if a property owner is not able to demonstrate that the existing ISTS is compliant, a compliance inspection is required within 30 days. If the compliance inspection does not find that the ISTS is compliant, or if the property owner fails to obtain a compliance inspection within 30 days, the property shall be connected to the sanitary sewer system within 60 days.

C. At the time a property within the HVSTSA with an ISTS is sold, transferred or otherwise disposed of, the property shall connect to the LSTS within 60 days.

C. D. All properties located in the HVSTSA shall be connected to the LSTS no later than December 31, 2024.

D. E. Properties within the HVSTSA where construction is proposed for a new structure with a building drain requiring sewage treatment shall not be granted final building permit approval without the issuance of a sewer permit to connect to the LSTS system.

E. F. The size, slopes, alignment, materials of construction of a building sewer, and the methods to be used in excavating, placing of the pipe, jointing, testing, and backfilling of the trench, shall all conform to the requirements of the state building and plumbing code or other applicable rules and regulations of the City. In the absence of code provisions or in the amplification thereof, the materials and procedures set forth in appropriate specifications of the American Society for Testing and Materials (ASTM) and Water Pollution Control Federation (WPCF) Manual of Practice No. 9, shall apply.

G. If ground conditions do not reasonably allow a connection to sewer within the required 60 day period, i.e. the ground is frozen, an extended time for connection could be allowed, as determined by the City.

H. A non-compliant ISTS that is not connected within the required timeline shall be subject to a fee, and the fee shall be as set out in the City's Fee Schedule.

Sec. 12-1984. Unlawful discharge to LSTS.

No person shall discharge or cause to be discharged directly or indirectly any waste which, by volume or strength or nature, may harm the LSTS facility or cause obstruction to the free flow in sewers or endanger life or cause a nuisance.

A. No person shall discharge or cause to be discharged directly or indirectly any stormwater, groundwater, roof runoff, subsurface drainage, waste from on-site disposal systems, unpolluted cooling or processing water to the LSTS except as permitted by the City. **Unlawful discharge to the LSTS shall be subject to penalty per the city's fee schedule.**

B. No person shall connect a sump pump to the LSTS. Unlawful connections shall be subject to penalty, per city's fee schedule.

C. Stormwater and all other unpolluted water shall be discharged to a storm sewer or to the ground surface, and as allowed by MPCA.

ORDINANCE 02-2019

Subdivision III. Use of Individual Sewage Treatment Systems

Sec. 12-2006. Use of ISTS Located in a Floodplain and/or Subject to Flooding

ISTS located in a flood plain and/or subject to flooding shall be prohibited from being used during periods when the system does not meet the required 3 foot separation from groundwater that is necessary to properly treat wastewater and/or any part of the system is inundated with water such that wastewater may be released into the flood waters, with the exception that a water-tight septic tank that can be regularly pumped to prevent wastewater from being released into the floodwaters could continue to be used.

Sec. 12-2006~~7~~—12-2040. Reserved.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 18TH DAY OF JUNE, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moore, City Administrator

Motion by:

Second by:

Perkins:

Wroblewski:

Ross:

Nelson:

Palmquist:

SUMMARY ORDINANCE 02-2019

**CITY OF AFTON, MINNESOTA
WASHINGTON COUNTY, MINNESOTA**

AN ORDINANCE AMENDING ARTICLE IX. SEWER, OF CHAPTER 12, LAND USE

NOTICE IS HEREBY GIVEN that on June 18, 2019, Ordinance 02-2019 was adopted by the City Council of the City of Afton, Minnesota.

NOTICE IS FURTHER GIVEN that, because of the lengthy nature of Ordinance 02-2019, the following summary of the ordinance has been prepared for publication.

NOTICE IS FURTHER GIVEN that the ordinance adopted by the City Council amends Article IX. Sewer of Chapter 12, Land Use, to include additional events that would require a property to connect to the sanitary sewer system, to prohibit the use of septic systems during periods of flooding when the systems do not meet the required 3 foot separation from groundwater, and to allow a program of inspections to determine whether a property has made an illegal connection to the sanitary sewer system and/or is illegally discharging surface water or groundwater into the sanitary sewer system.

A printed copy of the entire ordinance is available for inspection by any person during the City's regular office hours, or on the City website.

The ordinance shall take effect upon publication of this summary ordinance.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 18TH DAY OF JUNE, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Perkins:
Wroblewski:
Ross:
Nelson:
Palmquist:

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 18, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: June 13, 2019
Re: Pervious Pavers

At its February regular meeting, the Council referred the topic of how pervious pavers are treated in relation to the City's impervious coverage requirements, particularly in the Village Historic Site District, to the Planning Commission for review and recommendations. The Planning Commission has reviewed a range of information regarding how other cities treat pervious pavers in relation to impervious coverage restrictions and regarding the maintenance of pervious pavers. The information is attached. Most cities do not provide an exemption from impervious coverage restrictions for pervious pavers. The Planning Commission is cautious and skeptical about making exceptions to impervious coverage requirements for pervious pavers. Prior to additional work by the Planning Commission, staff is requesting direction from the Council regarding whether additional work would be productive.

COUNCIL ACTION REQUESTED:

Motion regarding whether additional work should be done in relation to pervious pavers and impervious coverage requirements.

<p>City of Afton 3033 St. Croix Trl, P.O. Box 219 Afton, MN 55001</p>
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Planning Commission Memo

Meeting: May 6, 2019

To: Chair Kopitzke and members of the Planning Commission

From: Ron Moorse, City Administrator

Date: April 30, 2019

Re: Pervious Pavers and Impervious Coverage Regulations

The Council referred the topic of how pervious pavers are treated in relation to the City's impervious coverage requirements, particularly in the Village Historic Site District, to the Planning Commission for review and recommendations.

Background

If properly maintained, pervious pavers can serve as a significant element of a stormwater management system. As part of the Downtown Village Improvement Project, pervious pavers were installed in the Town Square Park parking lot and in the on-street parking areas along 33rd Street, to enable stormwater to infiltrate rather than run off the parking areas.

Most or all commercial properties in the Downtown Village area are at or beyond the maximum allowed amount of impervious coverage, which means these properties do not have any flexibility in relation to improvements that require additional impervious coverage. If pervious pavers were not treated as impervious coverage, they could provide the flexibility to allow additional options for improvements to meet the needs of the commercial properties. This could include items such as additional parking spaces or patios.

Pervious pavers are currently treated as impervious coverage. A main reason for this is the concern that pervious pavers will not be properly maintained and, over time, will become impervious. To address this concern, an option to consider in relation to the development of new ordinance language would be to allow the pervious pavers exception to the impervious coverage requirement only through a Conditional Use Permit. A key condition of the Conditional Use Permit could be an on-going maintenance plan that would include periodic maintenance, reporting and inspections, including the requirement that the property owner demonstrate that the pavers are being properly maintained, and that they are continuing to allow the infiltration of stormwater at an acceptable rate.

Additional Information

At its March 4 meeting, the Planning Commission had a short discussion regarding pervious pavers and requested additional information from staff. Staff provided additional information for the April 1 Planning Commission meeting, but the Commission continued the pervious pavers discussion to its May 6 meeting. The following additional information is attached:

- Impervious coverage and pervious paver information from other cities
- Pervious paver maintenance information
- Standards for pervious paving systems (which includes pervious pavers as well as porous pavement)

Planning Commission Recommendation Requested

Motion regarding how pervious pavers should be treated in relation to the City's impervious coverage regulations.

Impervious Coverage and Pervious Paver Information from other Cities

City of Orono

Pervious paver means concrete, asphalt or similar blocks with holes of some kind that allow water to go through the surface into a specialized aggregate base—consistent of an open-graded aggregate—and into the soils below.

Pervious surface means naturally occurring groundcover or a variety of types of pavement, **pavers** and other devices that provide stormwater infiltration while serving as a structural surface.

Sec. 78-1684. - Standard hardcover exclusions.

Landscaping with permeable lining shall not be considered hardcover. Additionally, the following hardcover items shall be excluded from hardcover calculations:

(1)
Roads, trails, sidewalks, utilities and other hardcover encroachments intended for the public's benefit;

(2)
Hardcover encroachments created by improvements on adjacent property not owned by the subject landowner;

a.
In such cases of encroachment, the square footage of all encroaching hardcover shall not be added to the overall hardcover counting against the subject lot;

b.
The land area upon which the encroachment rests shall count towards the overall lot area for the subject lot.

(3)
Retaining walls;

(4)
Handicapped ramps with a pervious surface below; and

(5)
The first 100 square feet of pervious paver patios/walkways or the first 100 square feet of deck with a minimum one-fourth-inch spacing between boards and a pervious surface below the decking.

Hardcover means a hard surface that prevents or retards entry of water into the soil and causes water to run off the surface in greater quantities and at an increased rate of flow than prior to development. **Hardcover** shall include but not be limited to the following: all building footprints, driveways, sidewalks, stepping stones, retaining walls, patios, courts (sport, tennis, etc.), decks, pools, areas used for the extended outdoor storage of vehicles or equipment, and all other similar features or surfaces as determined by the city engineer or city planner.

City of Minnetrista

Lot coverage means the area of the lot occupied by impervious material, including but not limited to, decks with one-fourth inch spacing or less; decks with surface underneath that is impervious; concrete or paver patios; bituminous patios; rocks with plastic liner; courts (sport and tennis); sand boxes with liners; roofs; structures; paved driveways; driveway surfaces (crushed bituminous, concrete, gravel, pavers, or other rock); landscape beds with linings; and concrete or paver sidewalks. Exceptions include the following topics: wood decks with one-fourth inch spacing or more with pervious material underneath the deck, wood chip sidewalks; retaining walls; and swimming pools, excluding any and all necessary aprons, provided that an engineered rain garden is installed. The specifications, size and location of the rain garden will be subject to the review and approval of the City Engineer. Pavers that are specifically engineered to be pervious will receive a 50 percent exemption from any hardcover/impervious surface lot coverage calculation, subject to the review and approval of the City Engineer. Pavers will not be incorporated into the impervious lot coverage calculations for projects on properties with existing homes so long as they are completed no later than May 1, 2010. At that time, pavers will be incorporated into the impervious lot coverage calculations.

City of Shorewood

IMPERVIOUS SURFACE. An artificial or natural surface through which water, air or roots cannot penetrate.

City of Scandia

Impervious Surface. A constructed hard surface that either prevents or retards the entry of water into the soil and causes water to run off the surface in greater quantities and at an increased rate of flow than prior to development. Examples include rooftops, sidewalks, patios, driveways, parking lots, storage areas, and concrete, asphalt, or gravel roads.

Where directed by the City and based on site suitability, the developer or applicant shall consider reducing the need for stormwater controls and Best Management Practices (BMP's) by minimizing impervious surface and incorporating the use of natural topography. The following design options should be considered, consistent with the zoning and subdivision requirements:

1. Preserving natural vegetation;
2. Preserving and utilizing natural upland swales, depressions and storage areas in the post development conditions to the degree that they can convey, store, filter and retain stormwater runoff before discharge without becoming a public nuisance or hazard. Preservation requires that no grading or other construction activity occur in these areas;
3. Installing semi-permeable/permeable or porous paving;

Below are definitions provided in an American Planning Association document entitled *A Planner's Dictionary* (2004).

Impervious Surface:

(Lake County, Ill.) Any hard-surfaced, man-made area that does not readily absorb or retain water, including but not limited to building roofs, parking and driveway areas, graveled areas, sidewalks, and paved recreation areas.

(King County, Wash.) Any nonvertical surface artificially covered or hardened so as to prevent or impede the percolation of water into the soil mantle, including but not limited to roof tops excepting eaves, swimming pools, paved or graveled roads, and walkways or parking areas and excluding landscaping, surface water retention/detention facilities, access easements serving neighboring property, and driveways to the extent that they extend beyond the street setback due to location within an access panhandle or due to the application of [county] requirements to site features over which the applicant has no control.

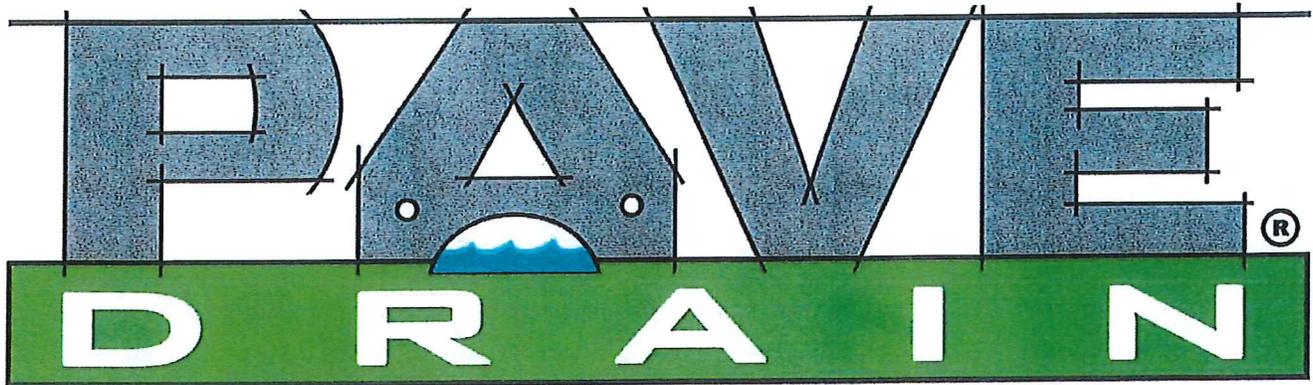
(Traverse City, Mich.) Any material that substantially reduces or prevents the infiltration of stormwater into previously undeveloped land. "Impervious area" shall include graveled driveways and parking areas. **(Sandy, Ore.)** A surface consisting of asphalt, concrete, roofing material, brick, paving block, plastic, or other similar material which does not readily absorb water. **(Bayfield County, Wisc.)** Any material which prevents, impedes, or slows infiltration or absorption of storm water directly into the ground at the rate of absorption of vegetation-bearing soils, including building, asphalt, concrete, gravel, and other surfaces.

Pervious Surface:

(New Castle County, Del.) A surface that presents an opportunity for precipitation to infiltrate into the ground.

(Temple Terrace, Fla.) Any surface which allows a minimum of 90 percent precipitation from any source to infiltrate directly into the ground. **(Dewey Beach, Del.)** Area maintained in its natural condition, or covered by a material that permits infiltration or percolation of water into the ground.

(Huntington, Ind.) Any material that permits full or partial absorption of storm water into previously unimproved land.



STORMWATER'S ARCH ENEMY

MAINTENANCE MANUAL

The PaveDrain® System is a one of a kind paving surface that takes all of the positive attributes of traditional paving surfaces and puts them together into one single permeable paving surface.

FLEXIBLE PERMEABLE PAVING SURFACE

- Open joint concept between the blocks. No costly re-filling of the joints with sand, rock or harmful tar sealant.

MAINTENANCE QUESTIONS & ANSWERS

- The PaveDrain Vac Head - Safe, economical & effective.
- Vacuum Trucks - Minimal manual labor.
- SALT & SNOW PLOWING RECOMMENDATIONS.
- Sealing of the PaveDrain System.

REPLACEABLE UNITS

- Minimal labor with minimal equipment = Quick & cheap repairs.

Questions & Answers

Q: How often should the PaveDrain System be completely cleaned or maintained?

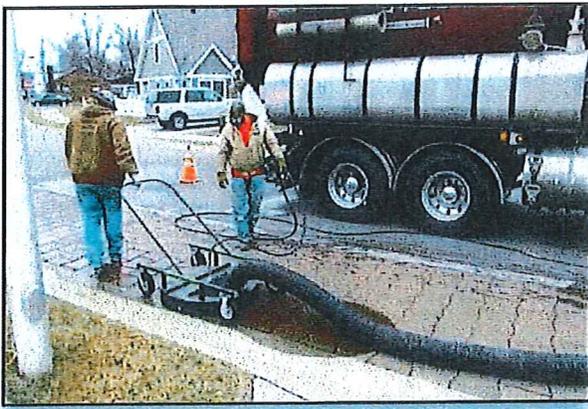
A: This will depend on the project. Following the initial installation, the PaveDrain System should be checked monthly to assess the amount of infiltration still occurring. Ideally, the visual inspection should occur during a rain event. A residential or urban street setting with a significant amount of debris may need to be checked more frequently in order to properly determine an appropriate maintenance schedule.

The TWO BEST maintenance options to clean the PaveDrain System are to use either the PaveDrain VAC Head or an Elgin Whirlwind or Megawind vacuum truck.

*The PaveDrain VAC Heads are available from local distribution.
<https://www.pavedrain.com/sales-distribution/>*

*A video of the PaveDrain VAC Head in action is available online.
<http://www.youtube.com/watch?v=I2U-4x3y3wo>*

Unlike other permeable systems, even if maintenance is not regularly carried out, the PaveDrain System can be back in working order with the use of the VAC Head or Elgin Whirlwind or Megawind Vacuum Trucks.



Combination Sewer Truck with 1,500 gallon water tank

Q: How do I know when to clean the PaveDrain System?

A: The PaveDrain® system is unlike any other permeable system. The PaveDrain system can “tell” you when it needs maintenance even when it is NOT raining. A simple visual inspection can be accomplished by walking on it and determining if the joints are filled with debris.

1. Visual inspection to see if the joints between the PaveDrain Blocks are filled with debris (see photo 1 & 2 below).

NOTE: If you have a 5,000 square foot installation and if 50% (approx. 2,500 SF) of the joints between the PaveDrain blocks are filled with debris. It is time to schedule a cleaning.

Photo 1 – PaveDrain needs to be maintained

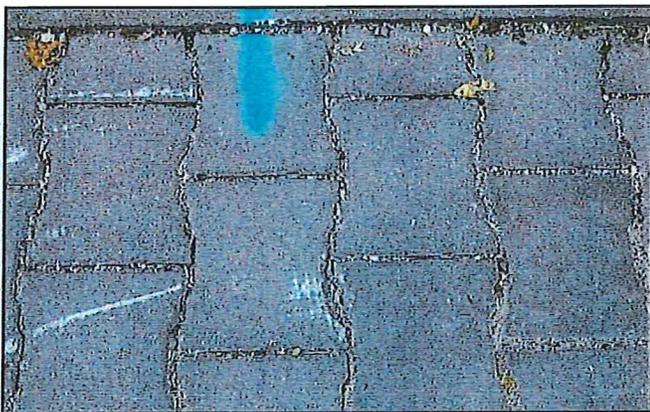
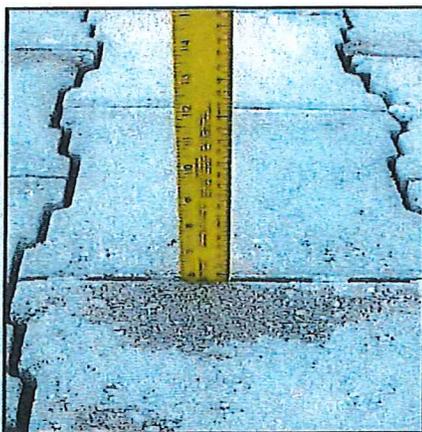


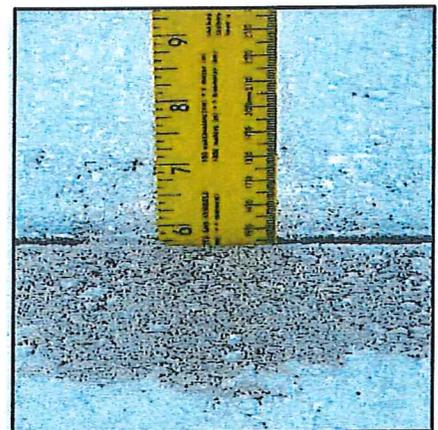
Photo 2 – PaveDrain following maintenance



2. Inserting a ruler between the joints of the PaveDrain system can help determine the depth of debris between the PaveDrain blocks.



NOTE: A PaveDrain block is 5.65” thick. If the ruler only goes down 2” in 50% of the area covered with the PaveDrain System. It is time for a cleaning. Checking various spots within a PaveDrain installation is always recommended.



New Jersey Stormwater Best Management Practices Manual

February 2004

C H A P T E R 9 . 7

Standard for Pervious Paving Systems

Definition

Pervious paving systems are paved areas that produce less stormwater runoff than areas paved with conventional paving. This reduction is achieved primarily through the infiltration of a greater portion of the rain falling on the area than would occur with conventional paving. This increased infiltration occurs either through the paving material itself or through void spaces between individual paving blocks known as pavers.

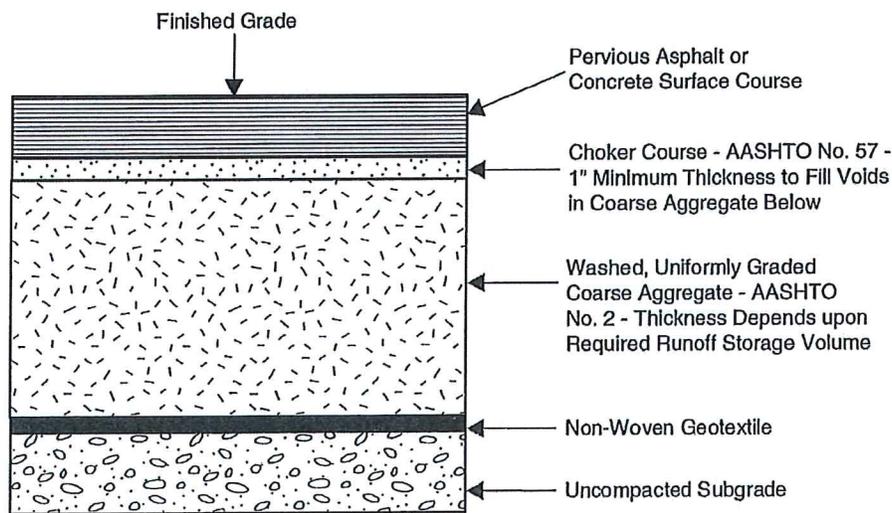
Pervious paving systems are divided into three general types. Each type depends primarily upon the nature of the pervious paving surface course and the presence or absence of a runoff storage bed beneath the surface course. These three types are summarized in Table 9.7-1 and discussed below. Porous paving and permeable paver with storage bed systems treat the stormwater quality design storm runoff through storage and infiltration. Therefore, these systems have adopted TSS removal rates similar to infiltration structures. The adopted TSS removal rate for each type of pervious paving system is presented in Table 9.7-1.

Table 9.7-1: Types of Pervious Paving Systems

Type of Paving System	General Description of Paving System	Adopted TSS Removal Rate
Porous paving	Porous asphalt or concrete paving constructed over runoff storage bed of uniformly graded broken stone	80%
Permeable pavers with storage bed	Impervious concrete pavers with surface voids constructed over runoff storage bed of uniformly graded broken stone	80%
Permeable pavers without storage bed	Impervious concrete pavers with surface voids constructed over structural bed of sand and crushed stone	Volume reduction only

Porous paving systems consist of a porous asphalt or concrete surface course placed over a bed of uniformly graded broken stone. The broken stone bed is placed on an uncompacted earthen subgrade and is used to temporarily store the runoff that moves vertically through the porous asphalt or concrete into the bed. The high rate of infiltration through the porous paving is achieved through the elimination of the finer aggregates that are typically used in conventional paving. The remaining aggregates are bound together with an asphalt or Portland cement binder. The lack of the finer aggregate sizes creates voids in the normally dense paving that allow runoff occurring on the paving to move vertically through the paving and into the void spaces of the broken stone storage bed below. From there, the stored runoff then infiltrates over time into the uncompacted subgrade soils similar to an Infiltration Basin. The depth of the bed, which also provides structural support to the porous surface course, depends upon the volume and rate of rainfall that the porous paving system has been designed to store and infiltrate and the void ratio of the broken stone. A typical detail of a porous paving system is shown in Figure 9.7-1.

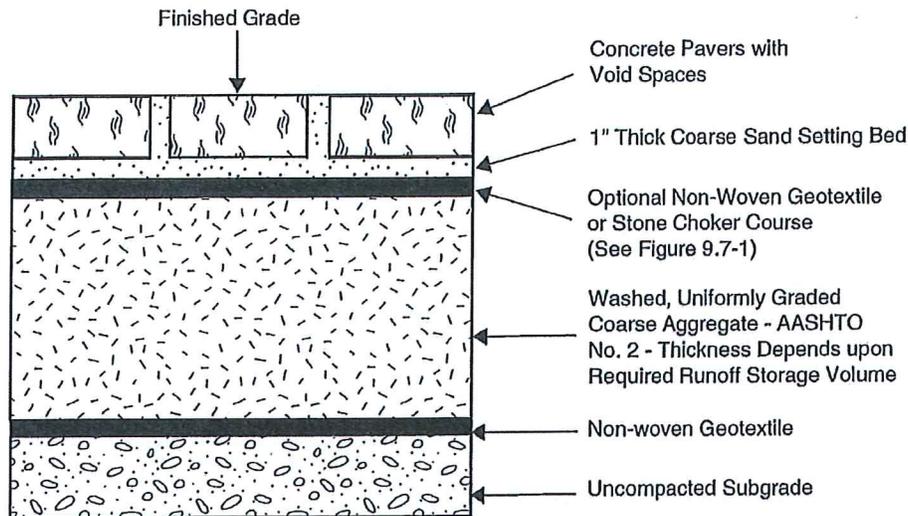
Figure 9.7-1: Porous Paving Details



Source: Cahill Associates.

A permeable paver with storage bed system also has a subsurface storage bed and functions in a similar manner to a porous paving system. However, instead of a continuous porous asphalt or concrete surface course, the system's surface consists of impervious concrete blocks known as pavers that either have void spaces cast into their surfaces or interlock in such a way as to create such void spaces. These void spaces allow runoff from the impervious paver surface to collect and move vertically past the individual pavers into the broken stone storage bed below. Similar to a porous paving system, the runoff stored in the broken stone storage bed, which also provides structural support to the pavers, then infiltrates over time into the uncompacted subgrade soils. A typical detail of a permeable paver with storage bed system is shown in Figure 9.7-2.

Figure 9.7-2: Permeable Pavers with Storage Base

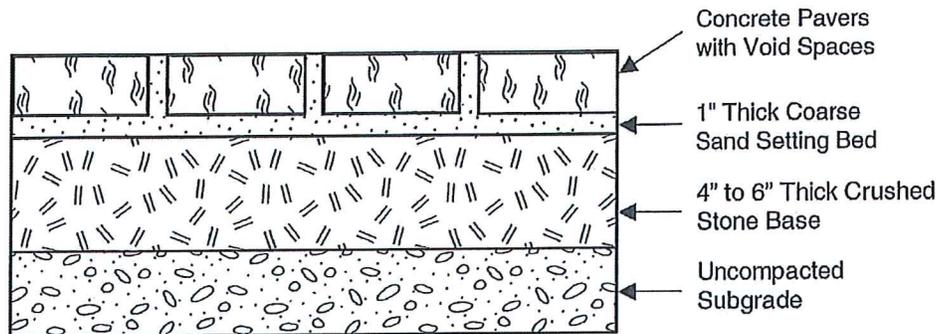


It is important to note that both a porous paving system and a permeable paver with storage bed system function in the same manner as any other infiltration-based BMP such as an infiltration basin or dry well. That is, the fundamental means of runoff quantity control is into and through the subgrade soils below the BMP. Therefore, in terms of runoff quantity control, the porous paving or permeable paver surface course acts solely as a conveyance measure that delivers the surface course runoff to the subgrade soils. In addition, the broken stone storage bed serves only to temporarily store the runoff transmitted through the surface course. For these reasons, the design and use of porous paving and permeable paver with storage bed systems are generally subject to the same design, operation, and maintenance requirements of all other infiltration-based BMPs. Details of these requirements are presented in *Design Criteria* below.

In addition to runoff volume control, porous paving and permeable paver with storage bed systems also provide stormwater quality control through the infiltration process when designed to store and infiltrate the stormwater quality design storm runoff volume. This is again similar to other infiltration-based BMPs such as infiltration basins. In addition, the porous or permeable paver surface course in such systems can be considered to provide pretreatment of the runoff to their respective subsurface storage beds.

Permeable pavers without a storage bed is the third type of pervious paving system. As described by its name, this type of system does not have a broken stone runoff storage bed beneath it. Instead, the permeable pavers are placed on a generally thinner bed of sand and crushed stone that provides only structural support to the paver surface course and has no significant runoff storage volume. This lack of storage volume prevents the system from storing and infiltrating the relatively larger volumes of runoff typically achieved by a porous paving or permeable paver with storage bed system. However, because of the void spaces in the paver surface, a portion of the runoff from the pavers, albeit smaller than the storage bed systems, can still collect in the surface voids spaces and infiltrate through the sand and crushed stone bed and into the subgrade soils. A typical detail of a permeable paver without storage bed system is shown in Figure 9.7-3.

Figure 9.7-3: Permeable Paver without Storage Base



Purpose

In general, pervious paving systems are used to reduce runoff rates and volumes from paved, on-grade surfaces such as patios, walkways, driveways, fire lanes, and parking spaces. Pervious paving systems with runoff storage beds below them achieve these reductions through the delivery and storage of runoff and eventual infiltration into the subgrade soils. Through this infiltration process, these types of pervious paving systems also achieve stormwater quality treatment.

Porous paving and permeable paver with storage bed systems may also be used to meet the groundwater recharge requirements of the NJDEP Stormwater Management Rules. See *Recharge BMP Design Guidelines* in Chapter 6: *Groundwater Recharge* for a complete discussion of these requirements and the use of pervious paving and other groundwater recharge facilities to meet them.

Permeable pavers without storage bed systems also achieve reductions in runoff rates and volumes, primarily by generating less surface runoff than conventional paving. However, due to the lack of a runoff storage bed and significant runoff infiltration, these types of pervious paving systems achieve less runoff reductions than systems with storage beds. For similar reasons, they also do not provide any significant stormwater quality treatment. However, the reduction in runoff rates and volumes they do achieve may reduce the volume of stormwater quality design storm runoff to be treated by other, downstream stormwater management facilities.

Conditions Where Practice Applies

As noted above, porous paving and permeable pavers with storage bed systems function as infiltration facilities. As such, the use of such pervious paving systems is applicable only where their subgrade soils have the required permeability rates. Specific soil permeability requirements are presented below in *Design Criteria*.

Like other BMPs that rely on infiltration, porous paving and permeable pavers with storage bed systems are not appropriate for areas where high pollutant or sediment loading is anticipated due to the potential for groundwater contamination. Specifically, such systems must not be used in the following locations:

- Industrial and commercial areas where solvents and/or petroleum products are loaded, unloaded, stored, or applied or pesticides are loaded, unloaded, or stored.

- Areas where hazardous materials are expected to be present in greater than “reportable quantities” as defined by the U.S. Environmental Protection Agency in the Code of Federal Regulations at 40 CFR 302.4.
- Areas where system use would be inconsistent with an NJDEP-approved remedial action work plan or landfill closure plan.
- Areas with high risks for spills of toxic materials such as gas stations and vehicle maintenance facilities.
- Areas where industrial stormwater runoff is exposed to “source material.” “Source material” means any material(s) or machinery, located at an industrial facility, that is directly or indirectly related to process, manufacturing, or other industrial activities, that could be a source of pollutants in any industrial stormwater discharge to groundwater. Source materials include, but are not limited to raw materials, intermediate products, final products, waste materials, by-products, industrial machinery and fuels, and lubricants, solvents, and detergents that are related to process, manufacturing, or other industrial activities that are exposed to stormwater.

In addition, as required by the Stormwater Management Rules, porous paving and permeable pavers with storage bed systems must not be used where their installation would create a significant risk for basement seepage or flooding, cause surficial flooding of groundwater, or interfere with the operation of subsurface sewage disposal systems and other subsurface structures. Such adverse impacts must be assessed and avoided by the design engineer.

Porous paving and permeable pavers with storage bed systems must be configured and located where their construction will not compact the soils below the system. In addition, such systems must not be placed into operation until the contributing drainage area is completely stabilized. System construction must either be delayed until such stabilization is achieved, or upstream runoff must be diverted around the system. Such diversions must continue until stabilization is achieved.

Due to the reduced shear strength of the surface course, all pervious paving systems are limited to areas of relatively infrequent use by light vehicles. This includes parking lot spaces and secondary aisles, single family residential driveways, sidewalks and walkways, golf cart paths, fire and emergency access lanes, and overflow parking areas. In general, they should not be used in high traffic areas such as roadways, multiple family and nonresidential driveways, and primary parking lot aisles or in any area subject to use by heavy vehicles and other equipment.

One pervious paving use strategy is to alternate areas with impervious and pervious paving. In these instances, conventional paving would be reserved for the heavily trafficked corridors. A wide variety of concrete and brick permeable paving systems are available. These can be combined with conventional and porous paving systems to achieve functional and aesthetically pleasing designs.

Finally, all three types of pervious paving systems must have a maintenance plan and, if privately owned, should be protected by easement, deed restriction, ordinance, or other legal measures that prevent its neglect, adverse alteration, and removal.

Design Criteria

The design criteria for pervious paving systems will depend upon the type of system to be used. Details of each system type are presented in Figures 9.7-1, 9.7-2, and 9.7-3 above. Design criteria for each type are presented below.

A. Storage Volume, Depth, and Duration

Porous paving and permeable paver with storage bed systems must be designed to treat the total runoff volume generated by the system's maximum design storm. This may be either the groundwater recharge or stormwater quality design storm depending upon the system's proposed use. Techniques to compute these volumes are discussed in *Chapter 6: Groundwater Recharge* and *Chapter 5: Computing Stormwater Runoff Rates and Volumes*. Such systems must also all fully drain this runoff volume within 72 hours. Runoff storage for greater times can render the systems ineffective and may result in anaerobic conditions and water quality problems. The bottom of these types of pervious paving systems must be at least 2 feet above seasonal high water table or bedrock. This distance must be measured from the bottom of the storage bed as shown in Figures 9.7-1 and 9.7-2. The system bottom must be as level as possible to uniformly distribute runoff infiltration over the subgrade soils.

As discussed in *Considerations* below, construction of all pervious paving systems must be done without compacting the system's subgrade soils. As such, all excavation must be performed by equipment placed outside the system's limits whenever possible. This requirement should be considered when designing the dimensions and total volume of a system's broken stone storage bed or crushed stone base.

It is important to note that the use of both porous paving and permeable pavers with storage bed systems is recommended in this manual only for the stormwater quality design storm and smaller storm events. Use of such systems for larger storm events and the requirements by which such systems are to be designed, constructed, and maintained should be reviewed and approved by all applicable reviewing agencies.

Since permeable paver without storage bed systems do not rely on significant runoff infiltration, they may be used for all frequency storm events.

B. Permeability Rates

The minimum design permeability rate of the soils below porous and permeable paving systems with storage beds will depend upon the pervious paving system's location and maximum design storm. The use of storage beds for stormwater quality control is feasible only where the soil is sufficiently permeable to allow a reasonable rate of infiltration. Therefore, porous paving and permeable paver with storage bed systems can be constructed only in areas with Hydrologic Soil Group A and B soils.

For porous paving and permeable paver with storage bed systems, the minimum design permeability rate of the subgrade soils below a system's runoff storage bed is 0.5 inches per hour. In addition, the design permeability rate of the soils must be sufficient to fully drain the system's maximum design storm runoff volume within 72 hours. This design permeability rate must be determined by field or laboratory testing. See *A. Soil Characteristics* in *Considerations* below for more information. Since the actual permeability rate may vary from test results and may also decrease over time due to soil bed consolidation or the accumulation of sediments removed from the treated stormwater, a factor of safety of two must be applied to the tested permeability rate to determine the design permeability rate. Therefore, if the tested permeability rate of the soils is 4 inches/hour, the design rate would be 2 inches/hour (i.e., 4 inches per hour/2). This design rate would then be used to compute the system's maximum design storm drain time.

Due to its role as a runoff conveyance measure to the storage bed below, the porous surface course of a porous paving system must have a minimum permeability rate at least twice the maximum intensity of the

system's design storm. In the case of systems designed for the stormwater quality design storm, this permeability rate would be 6.4 inches per hour (i.e., 2 X 3.2 inches per hour, which is the stormwater quality design storm's maximum intensity). Similarly, the minimum permeability of the material used to fill the void spaces of a permeable paver with storage bed system must also meet this requirement. However, since the void spaces in a permeable paver system comprise only a portion of the entire system surface, this minimum rate must be multiplied by the ratio of the entire system surface area to the area of the void spaces. Therefore, the void space material in a permeable paver with storage bed system comprised of 20 percent void space must have a minimum permeability of 2 X (1.0/0.2) or 10 times the maximum design storm intensity. For such systems designed for the stormwater quality design storm, this rate would be 3.2 X 10 or 32 inches per hour.

Since a permeable paver without storage bed system does not rely on significant runoff infiltration, its use does not require a minimum subgrade soil or void space material permeability rate. However, as described below, its ability to reduce runoff rates and volumes below those produced by conventional paving will depend upon both of these system characteristics.

To allow pervious paving surface courses to achieve their design permeability rates, the maximum surface course slope of all pervious paving systems is 5 percent.

C. Pretreatment

As with all other best management practices, pretreatment can extend the functional life and increase the pollutant removal capability of a pervious paving system that receives runoff from areas other than its own surface course. Pretreatment can reduce incoming velocities and capture coarser sediments, which will extend the life and reduce the required maintenance of the system. This is usually accomplished through the use of a vegetative filter immediately upstream of the pervious paving system. Steps can also be taken during the system's design to limit the amount of runoff from upstream areas that will flow to the system.

Runoff collected from parking lots, driveway, roads, and other on-grade surfaces that is conveyed directly to a porous paving or permeable paver storage bed without passing through the system's surface course must be pretreated in order to prevent the loss of storage volume and/or recharge capacity due to sedimentation and clogging. Such pretreatment must provide 80 percent removal of TSS for the system's maximum design storm runoff. This treatment can also be used to meet the site's overall TSS removal requirements.

This pretreatment requirement does not apply to roofs and other above-grade surfaces. However, roof gutter guards and/or sumps or traps (equipped with clean-outs) in the conduits to the system's storage bed should be included wherever practical to minimize the amount of sediment and other particulates that can enter the storage bed.

D. Computing Runoff Rates

In general, runoff to downstream areas from porous paving and permeable paver with storage bed systems will need to be computed under two circumstances. The first occurs when the capacity of the runoff storage bed is exceeded and the water level in the bed rises to the system's surface course. The second circumstance occurs when the intensity of precipitation exceeds the minimum permeability of the system's surface course. See *B. Permeability Rates* above for a discussion of these rates for each type of storage bed system. Once either or both of these circumstances occurs, the resultant system runoff rate to downstream areas for the remainder of the storm can be determined by subtracting the minimum system permeability rate from the rainfall rate. In the case of variable rate storm events such as the stormwater quality design storm or the NRCS Type III Storm, this must be done in a series of appropriate-length time increments over the remaining storm duration.

Runoff from permeable paver without storage bed systems must be computed for all storm events and can be performed by two methods. The first method is based upon a weighted average runoff coefficient (C) for the Rational or Modified Rational Methods or a weighted average Curve Number (CN) for the NRCS methodology. These values should be based upon the relative areas of the impervious pavers and pervious void spaces in the system's surface. The C or CN value for the paver area should be based upon an impervious surface, while the C or CN value for the void space should be based upon the type of material or surface cover in the void space and the Hydrologic Soil Group of the subgrade soil. In selecting this void space coefficient, all void spaces with vegetated covers should be assumed to be in poor hydrologic condition and all void spaces with bare soil or gravel fill should be based upon soil or gravel roadways.

The second method of computing runoff from permeable paver without storage bed systems considers the pavers to be unconnected impervious areas that drain onto the pervious void spaces. The resultant runoff from the system can then be based upon the unconnected impervious surface methods described in *Chapter 5*. In doing so, the criteria for selecting the appropriate CN for the void space must be based upon the criteria described in the preceding paragraph. In addition, it should be noted that the TR-55 method for unconnected impervious areas as described in *Chapter 5* cannot be used if the void space area is less than 70 percent of the total system area (i.e., the impervious portion of the entire system area exceeds 30 percent).

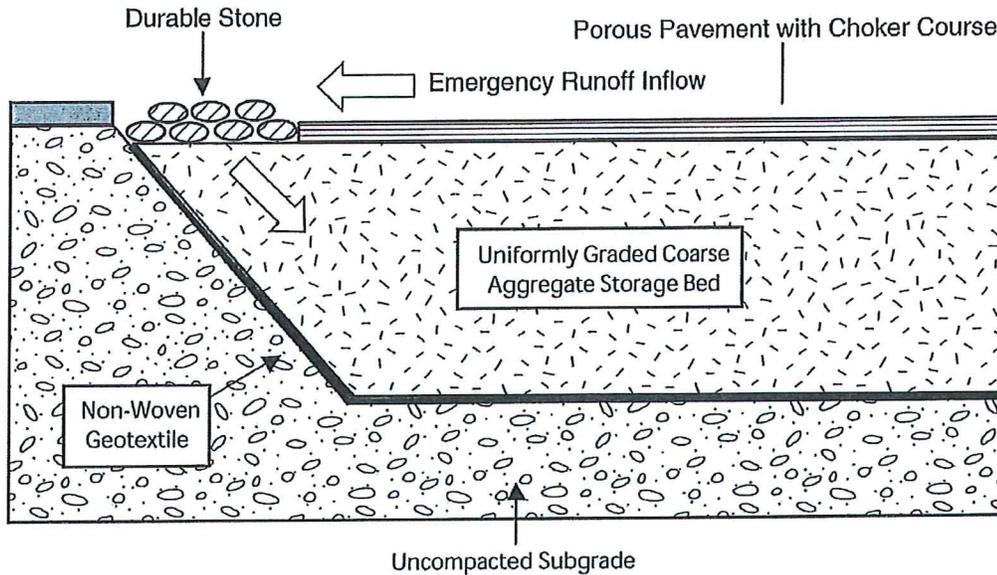
E. Overflows

All porous paving and permeable paver with storage bed systems must be able to safely convey system overflows to downstream drainage systems. The capacity of the overflow must be consistent with the remainder of the site's drainage system and sufficient to provide safe, stable discharge of stormwater in the event of an overflow. The downstream drainage system must have sufficient capacity to convey the overflow from the pervious paving system.

F. Emergency Inflows

All porous paving and permeable paver with storage bed systems must have measures that will allow runoff from the maximum design storm to enter the runoff storage bed in the event that the porous or permeable paver surface course becomes clogged or otherwise incapable of conveying the maximum design storm runoff to the bed. This may be accomplished in different ways, including surface drain inlets connected to a series of perforated pipes laid throughout the storage bed or by extending the storage bed beyond the edge of the surface course and connecting it to the surface as shown in Figure 9.7-4.

Figure 9.7-4: Example of Porous Paving Emergency Inflow



Note: Emergency inflow may also be provided by surface drain inlets and perforated pipes in the storage bed. See text for details.
Source: Cahill Associates.

G. System Components

The typical components of each type of pervious paving system are shown in Figures 9.7-1, 9.7-2 and 9.7-3. While variations are permissible based upon specific site conditions, the typical system components shown in these figures should be included in all system designs. This includes the sand and crushed stone base below a permeable paver without storage bed system shown in Figure 9.7-3. All such systems constructed without these components must be treated as conventional paved surfaces for the purpose of all runoff and pollutant load computations.

The recommended aggregate for porous asphalt and concrete paving systems are shown in Table 9.7-2. For porous asphalt systems, the recommended amount of asphalt binder is 5.75 to 6.00 percent by weight. Lower amounts of binder have resulted in inadequate surface course shear strength and durability. As shown in Figures 9.7-1 and 9.7-2, the runoff storage beds in both porous paving and permeable paver with storage bed systems should be clean washed, uniformly graded AASHTO No. 2 broken stone. It is particularly important that this stone be washed to keep stone dust and other fine particles that can clog the surface of the subgrade soils from entering the storage bed. The interface between the porous or permeable paver surface course and the storage bed stone should be leveled with a choker course of AASHTO No. 57 broken stone with a minimum thickness of 1 inch. Finally, as shown in Figures 9.7-1 and 9.7-2, the interface between the storage bed stone and the subgrade soil should be lined with a non-woven geotextile. Additional system details are shown in the figures.

Table 9.7-2 – Porous Asphalt Paving Mix

U.S. Standard Sieve Size	Percent Passing
1/2 inch	100%
3/8 inch	95%
#4	35%
#8	15%
#16	10%
#30	2%

Source: Cahill Associates

Maintenance

Effective pervious paving system performance requires regular and effective maintenance. *Chapter 8: Maintenance and Retrofit of Stormwater Management Measures* contains information and requirements for preparing a maintenance plan for stormwater management facilities, including pervious paving systems. Specific maintenance requirements for all system types are presented below. These requirements must be included in the system's maintenance plan.

General Maintenance

The surface course of all pervious paving systems must be inspected for cracking, subsidence, spalling, deterioration, erosion, and the growth of unwanted vegetation at least once a year. Remedial measures must be taken as soon as practical.

Care must be taken when removing snow from the pervious paving surface courses. Pervious paving surface courses can be damaged by snow plows or loader buckets that are set too low to the ground. This is particularly true at permeable paver systems where differential settlement of pavers has occurred. Sand, grit, or cinders should not be used on pervious paving surface courses for snow or ice control.

If mud or sediment is tracked onto the surface course of a pervious paving system, it must be removed as soon as possible. Removal should take place when the surface course is thoroughly dry. Disposal of debris, trash, sediment, and other waste matter removed from pervious paving surface courses should be done at suitable disposal/recycling sites and in compliance with local, state, and federal waste regulations.

B. Porous Paving Systems

The surface course of a porous paving system must be vacuum swept at least four times a year. This should be followed by a high pressure hosing. All dislodged sediment and other particulate matter must be removed and properly disposed.

C. Permeable Paver Systems

Maintenance of permeable pavers should be consistent with the manufacturer's recommendations.

D. Vegetation

Mowing and/or trimming of turf grass used with permeable pavers must be performed on a regular schedule based on specific site conditions. Grass should be mowed at least once a month during the growing season. All vegetated areas must be inspected at least annually for erosion and scour. Vegetated areas should also be inspected at least annually for unwanted growth, which should be removed with minimum disruption to the paver and remaining vegetation.

When establishing or restoring vegetation, biweekly inspections of vegetation health should be performed during the first growing season or until the vegetation is established. Once established, inspections of vegetation health, density, and diversity should be performed at least twice annually during both the growing and non-growing seasons. The vegetative cover should be maintained at 85 percent. If vegetation has greater than 50 percent damage, the area should be reestablished in accordance with the original specifications and the inspection requirements presented above.

All use of fertilizers, pesticides and other means to assure optimum vegetation health should not compromise the intended purpose of a pervious paving system. All vegetation deficiencies should be addressed without the use of fertilizers and pesticides whenever possible.

E. Other Maintenance Criteria

The maintenance plan must indicate the approximate time it would normally take to drain the maximum design storm runoff volume below the pervious paving system's surface course. This normal drain time should then be used to evaluate the system's actual performance. If significant increases or decreases in the normal drain time are observed or if the 72 hour maximum is exceeded, the various system components and groundwater levels must be evaluated and appropriate measures taken to comply with the maximum drain time requirements and maintain the proper functioning of the system.

Considerations

Pervious paving systems can present some practical design problems, particularly those with subsurface runoff storage beds that rely on infiltration to discharge the stored runoff. When planning such systems, consideration should be given to soil characteristics, depth to the seasonal high groundwater table, sensitivity of the region, and runoff quality. Particular care must be taken when constructing all pervious paving systems in areas underlain by carbonate rocks known as Karst landscapes. See Appendix A10 of the Standards for Soil Erosion and Sediment Control in New Jersey for further guidance in Karst areas. Further considerations are presented below.

A. Soil Characteristics

Soils are perhaps the most important consideration for site suitability. In general, County Soil Surveys can be used to obtain necessary soil data for system planning purposes, the preliminary design of all pervious paving systems, and the final design of permeable paver without storage bed systems. However, for the final design and construction of porous paving and permeable paver with storage bed systems, soil tests are required at the exact location of a proposed system in order to confirm its ability to function properly without failure.

Such tests should include a determination of the textural classification and permeability of the subgrade soil at and below the bottom of the proposed system's storage bed. The recommended minimum depth for subgrade soil analysis is 5 feet below the bottom of the storage bed or to the groundwater table. Soil permeability testing can be conducted in accordance with the Standards for Individual Subsurface Sewage Disposal Systems at N.J.A.C. 7:9A. See *Design Criteria* above for further subgrade soil requirements.

In addition, the results of a system's soil testing should be compared with the County Soil Survey data used in the computation of development site runoff and the design of specific site BMPs, including the proposed pervious paving system, to ensure reasonable data consistency. If significant differences exist between the system's soil test results and the County Soil Survey data, additional development site soil tests are recommended to determine and evaluate the extent of the data inconsistency and the need for revised site runoff and BMP design computations. All significant inconsistencies should be discussed with the local Soil Conservation District prior to proceeding with such redesign to help ensure that the final site soil data is accurate.

B. Construction

Similar to other infiltration facilities, the construction of all pervious paver systems must follow certain procedures and sequences. Additional construction requirements are also required for specific systems due to their particular nature and components. Details are provided below.

1. All Pervious Paving Systems

For all pervious paving systems, protection of the subgrade soils from compaction by construction equipment and contamination and clogging by sediment are vital. Prior to its construction, the area to be used for the pervious paving system should be cordoned off to prevent construction equipment and stockpiled materials from compacting the subgrade soils. During system construction, precautions should be taken to prevent both subgrade soil compaction and sediment contamination. All excavation should be performed with the lightest practical excavation equipment. All excavation equipment should be placed outside the limits of the system's storage bed or base.

To help prevent subgrade soil contamination and clogging by sediment, system construction should be delayed until all other construction within its drainage area is completed and the drainage area stabilized. This delayed construction emphasizes the need, as described above, to cordon off the system area to prevent compaction by construction equipment and material storage during other site construction activities. Similarly, use of a pervious paving system area as a sediment basin is strongly discouraged. Where unavoidable, excavation for the sediment basin should be a minimum of 2 feet above the final design elevation of the system's storage bed or base. Accumulated sediment can then be removed without disturbing the subgrade soils at the system's bottom, which should be established only after all construction within the system's drainage area is completed and the drainage area stabilized.

If system construction cannot be delayed until its drainage area is stabilized, diversion berms or other suitable measures should be placed around the system's perimeter during all phases of construction to divert all runoff and sediment away from the system. These diversion measures should not be removed until all construction within the system's drainage area is completed and the drainage area stabilized.

A preconstruction meeting should be held to review the specific construction requirements and restrictions of all pervious paving systems with the contractor.

2. Porous Paving Systems

Broken stone in runoff storage beds should be placed in lifts and compacted using plate compactors. A maximum loose lift thickness of 12 inches is recommended. In addition, the following construction requirements for porous asphalt paving systems are recommended by the USEPA:

- Paving temperature = 240° to 260° F.
- Minimum air temperature for paving = 50° F.
- Compact paving with one to two passes with 10-ton roller.
- No vehicular use for a minimum of two days after paving completed.

3. Permeable Paver Systems

Broken stone in runoff storage beds should be placed in lifts and compacted using plate compactors. A maximum loose lift thickness of 12 inches is recommended. In order to provide the runoff quantity and quality benefits described above in *Definition*, the subgrade soils below all permeable paver systems cannot be stabilized through compaction or with cement or other stabilizing agents that reduce the soils' permeability. All permeable paver systems constructed with such stabilization must be treated as conventional paved surfaces for the purpose of all runoff and pollutant load computations.

C. Runoff Quality

The quality of the runoff entering a porous paving or permeable paver with storage bed system is a primary consideration in determining whether such systems are advisable and, if so, in designing the systems themselves. The planning of such systems must consider which pollutants will be present in the runoff and whether these pollutants will degrade groundwater quality. Certain soils can have a limited capacity for the treatment of bacteria and the soluble forms of nitrogen, phosphorus, and other pollutants like road salts and pesticides. Such pollutants are either attenuated in the soil column or go directly to the water table. Unfortunately, the soils that normally have the highest and, therefore, most suitable permeability rates also have the least ability to treat such pollutants. As a result, pretreatment of soluble pollutants prior to entry into a pervious paving system's storage bed may be necessary in these soils. Pretreatment measures may include vegetated filter strips, bioretention systems (where the infiltration basin takes the place of the standard underdrain), and certain sand filters. Alternatively, the existing soil below the infiltration basin bottom may be augmented or replaced by soils with greater soluble pollutant removal rates.

Recommendations

A. Sensitivity of the Area

Since they rely on runoff infiltration, the planning of porous paving or permeable paver with storage bed systems should consider the geologic and ecological sensitivity of the proposed site. Sensitive areas include FW1 streams, areas near drinking water supply wells, and areas of high aquifer recharge. Such pervious paving systems should be sited at least 100 feet from a drinking water supply well. They should also be sited away from foundations to avoid seepage problems. Measures should be taken in areas of aquifer recharge to ensure good quality water is being infiltrated to protect groundwater supplies. Porous paving and permeable paver with storage bed systems should also be located away from septic systems to help prevent septic system failure and other adverse system interference.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 18, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: June 13, 2019

Re: Bruce Smith, Afton Creek Preserve LLC, Request Regarding the Use of the Parcel at 5550 Odell Avenue

Attached is a letter from Bruce Smith, Afton Creek Preserve LLC, requesting the Council to clarify the language in the Developer's Agreement regarding the removal of the house and other structures on the 5550 Odell parcel. He would like the Council to clarify whether the requirement to remove all of the structures on the lot was based on the lot not complying with minimum buildability standards and whether it is the intent to leave the lot vacant indefinitely. Also attached is a survey showing proposed new locations of the structures on the property, and a number of letters in support of enabling the structures to remain on the lot.

While the 5550 parcel meets the minimum lot size and buildable area size, it has a public road right-of-way running through the middle of it. The City would not generally allow a buildable lot to be created with a road running through the middle of it. Allowing the road to be constructed through the lot was subject to the condition that the lot would not be used as a residential lot, but would be used similar to the two large open space outlots that are subject to the conservation easement. This condition was reflected in the Developer's Agreement as follows:

- Item 1.q. Developer shall remove all buildings from the 5550 Odell Parcel prior to construction of a roadway through the parcel.
- Item 19.1. The developer/HOA shall be responsible for on-going maintenance of the 5550 Odell parcel. The parcel will be maintained similar to the two open space outlots.

COUNCIL ACTION REQUESTED:

Motion to clarify the requirement and intent regarding the removal of all structures from the 5550 Odell parcel.

June 4th, 2019

Afton Creek Preserve Development, LLC
Bruce Smith
488 Atwater Circle
St. Paul, MN 55103

Mayor Palmquist & Council Members
3033 St. Croix Trail
Afton, MN 55011

Dear Mr. Mayor & Honorable Councilmembers,

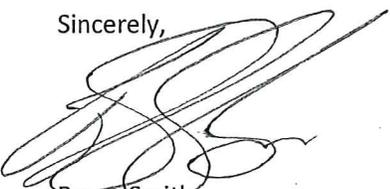
My name is Bruce Smith and I am currently overseeing the Afton Creek Preserve Development project for the developer. I am writing this letter to request clarification of language in the Preservation & Land Conservation Development Agreement (PLCD). During the approval process of this PLCD both the city and the developer made concessions to reach final approval. One of those concessions was to remove the current home and all structures located at 5550 Odell. We understand the new roadway easements and setbacks approved in the PLCD infringe on the current house and garage location; however, those new easements and setbacks do not prevent this lot from meeting all minimum requirements for a buildable lot. This parcel of land is separate from the final plat filed at the county; it is still assigned an individual PID number and zoned residential. Total acreage is 5.001 and total buildable acreage is now 2.77.

We would like the council to clarify the stipulation to remove all structures from this property. Was this agreed to under the pretense the lot would no longer comply with minimum buildable standards? Is it the intent to leave this lot vacant indefinitely?

If this lot still meets minimum buildable requirements and can remain a buildable residential lot, we would prefer to relocate all structures on the property. Enclosed with this letter is a certified survey from Landmark Survey showing the proposed layout conforming with minimum lot standards. We have also included several letters from friends and family of the current tenant Michael Azzone; the demolition of this home is going to cause a significant financial and emotional burden on him and his daughter.

Thank you for your time and consideration

Sincerely,



Bruce Smith

CERTIFICATE OF SURVEY

LOT 1, BLOCK 2, ST. CROIX VALLEY ESTATES,
CITY OF AFTON, WASHINGTON COUNTY, MINNESOTA

PARCEL DESCRIPTION

WARRANTY DEED, DOCUMENT No. 4084739

Lot 1, Block 2, St. Croix Valley Estates,
Washington County, Minnesota.

PID 33.028.20.31.0004

ZONING DISTRICT: RURAL RESIDENTIAL

SURVEY NOTES:

Proposed buildings, driveway and septic locations are shown for conceptual approval purposes. Final configuration may change, however buildings will be located within setbacks as mapped.

Based on surface data published by the MN DNR, there are no slopes in excess of 11 percent on the site.

No soil tests have been completed.

See Certificate of Survey dated November 21, 2018 for proposed drainage easement details.

BOUNDARY SURVEY

PREPARED FOR :

ALBERT W. CARLSON

5550 Odell Avenue South
Afton, Minnesota 55001

LEGEND

○ Denotes an 18 inch long, 1/2 inch iron pipe monument set on a survey dated October 04, 2018, marked by a plastic cap inscribed with HORAK LS 52577.

● Denotes a found 1/2 inch iron pipe monument marked by a plastic cap License Number 10459, unless otherwise noted.

Orientation of the bearing system is based on the recorded plat of ST. CROIX VALLEY ESTATES.

Distances are in feet and decimals of a foot.

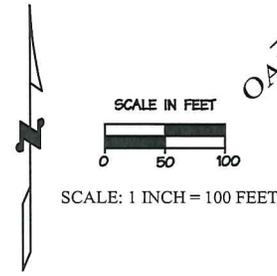
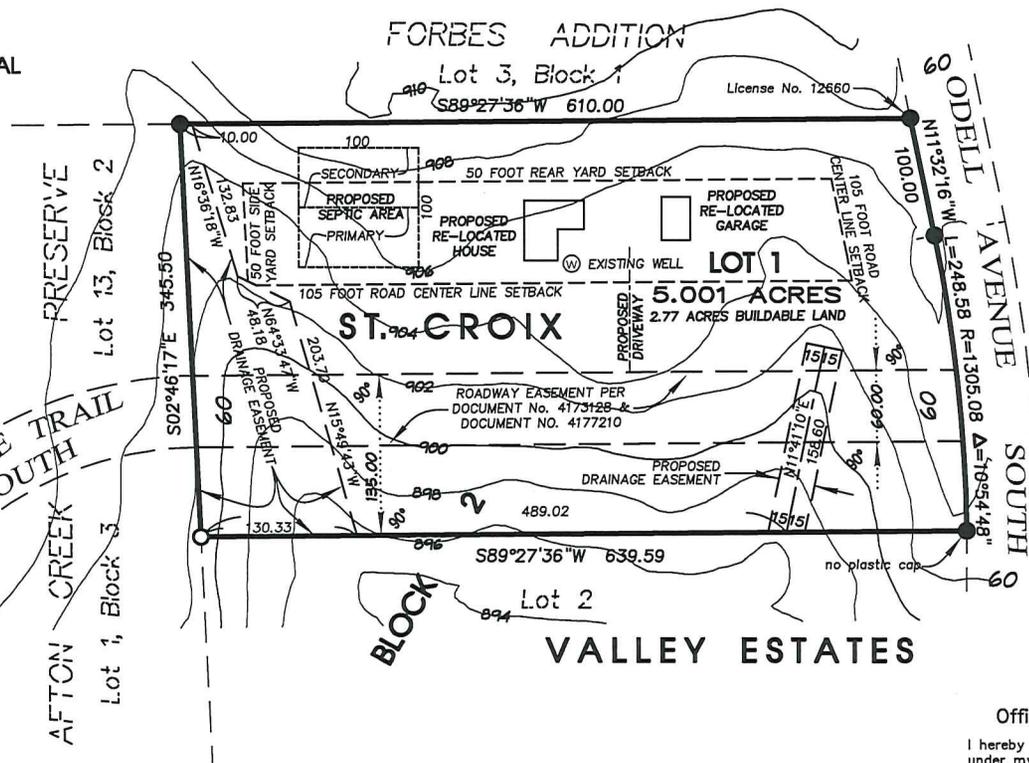
Contours are at two foot intervals and were derived from data published by the Minnesota Department of Natural Resources.

Elevations are based on N.A.V.D. 88.

L= Length of curve.

R= Radius of curve.

Δ= Delta angle of curve.



SURVEY PREPARED BY:
Landmark Surveying, Inc.
21070 Olinda Trail North - P.O. Box 65
Scandia, Minnesota 55073

Office number: 651-433-3421
Cell number: 651-755-5760
E-mail address: inthefield@frontiernet.net

Official copies of this map are crimp sealed.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Landmark Surveying Inc.

Milo B. Horak

Milo B. Horak Minnesota License No. 52577

May 31, 2019
Date

City of Afton
Planning Commission

My name is Michael Azzone, and I live at 5550 Odell Ave S. For the past four years, this has been the home for myself and my daughter. As a single father, I do whatever I can to give my daughter a stable environment, despite her straddling between two households. The Odell property is amazing. My daughter's early interest has taken us to raise chickens for eggs, and goats for fun and learning to care for animals. I remember how excited she was the day we went and picked out the baby goats. They're now full grown and are her beloved pets. We have fresh eggs to eat and ample room for outdoor games with friends, bonfires, and exploration of nature. I know the property is a jewel and am beyond grateful.

I was aware of the potential housing development and the possibility of a public access road passing through the property. The lot is spacious, and I am no against access for the public, though I did not anticipate this beautiful home having to be destroyed, solely to provide access. Our families live in the area. We love Afton. My daughter has established many good friends. Together, we made this our home. To have to find a new place in the area will most likely mean selling her beloved pets and disrupting friendships. A move at this time will be traumatic on all of us. I am asking for you help to find a way to keep our home from being destroyed and allow us to stay.

Respectfully,

Michael Azzone
5550 Odell Ave S
Afton, MN 55001-9376

May 24, 2019

City of Afton
Planning Committee

My son Michael Azzone and his daughter currently live in the house that located at 5550 Odell Ave S, Afton MN. This property is slated to be destroyed due to the proposed housing development needs. Mr. Carlson, the owner of this property, has assured that this lot will meet the City of Afton's 5-acre requirements.

I am hopeful that the City's planning committee will look closer at this situation and see the value this home has to offer for this family. The house and buildings are in very good condition, and it would be a shame, to say the least, to have this perfectly good property torn down and removed.

This home has been a stable environment and a source of security for my son's family. They love this property and living in Afton. My son works hard and maintains this home and the property. He is a productive member of the Afton community and hopes to continue to be in the future.

Respectfully,

Chris Azzone
1012 Autumn Alcove
Woodbury, MN 55125

City of Afton
Planning Commission

I am writing to you on behalf of my son Michael Azzone, who lives at 5550 Odell Ave S in Afton. With the proposed housing development Afton Creek Preserve, this home, and its adjacent buildings are slated to be destroyed. Since the property will now meet the 5-acre lot requirement per the City of Afton's guidelines, we ask that the committee take into account the value that this Afton home has not only on his life but that of his daughter.

Michael is a single father raising an amazing young lady. She attends a local elementary school that is conveniently located to this home and is active within the Afton community. She takes piano lessons from a nearby Afton resident who is just down the street from them. They both love to frequent the local restaurants, the marina and enjoy the Afton Fourth of July celebration each year. They both have made many friends within the Afton community.

Michael works very hard to provide for his daughter and keep up this property. The home is a source of security and safety. She has her bedroom decorated just her way, a separate room for her piano, desk, and toys. Their home is a gathering place for a family on holidays and sometimes to enjoy an evening bonfire. They have goats and chickens that are well cared for and have become part of their family as well.

Michael understood the potential of a housing development and public access at the time he moved into this property. He never anticipated the house having to be destroyed to allow the public access for the Afton Creek Preserve. He is a reasonable individual and is optimistic that a positive outcome can be obtained that will satisfy all parties. Mr. Carlson, the owner of this property, has diligently worked to ensure that this property conforms with the City of Afton's 5-acre regulation.

As an observer looking at this situation, it seems such a waste to destroy this perfectly good home, outbuildings, play sets, and gardens since the property meets Afton regulations. Given the lack of housing in the area, this appears to be a gross waste of resources, environment, and even property taxes that benefit this community.

I am asking that you take this all into consideration and allow this lovely home to remain on this lot and find a workaround resolution.

With gratitude,

Alane Azzone, RN
651-343-1301
alaneazzone@gmail.com

*Live simply.
Speak kindly.
Care deeply.
Give abundantly.
Love unconditionally.*

Leave the rest to God.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 18, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: June 13, 2019

Re: Solar Garden Subscription Agreement With Novel Energy Solutions - **Resolution 2019-27**

The Council, at its June 12, 2019 work session, received and discussed information regarding the solar garden subscription agreement with Novel Energy Solutions. The subscription agreement is attached. The agreement has a term of 25 years, but can be terminated with a maximum two year notice any time after ten years. The City Attorney has reviewed the agreement and does not have any comments or concerns.

Background

Xcel Energy has created a Value of Solar (VOS) Program to provide bill credits for community solar gardens. The City is eligible to subscribe to up to 40% of the Xcel Energy bill credits related to the solar garden planned for construction by Novel Energy Solutions on the Mn/DOT property on the south side of Hudson Road, east of Shepherd of the Valley Church. Under the bill credits program, Xcel Energy remains the City's electricity provider and bill credits are issued on the City's Xcel invoice based on the subscription amount. There is no cost to the City for participation in the program.

Subscription Amount and Energy Usage

While the City is eligible to subscribe to up to 40% of the bill credits, the subscription amount is tied to the amount of energy the City uses. The City's current energy use is substantially below the amount necessary to take advantage of the full 40% of the bill credits. However, in discussing this with Novel, because the City's energy use will increase as more properties are connected to the sanitary sewer system, the subscription amount has been based on 120% of the City's projected energy use in 12 months.

Bill Credit

The total Xcel bill credit rate is 9.76 cents per kWh. Of this, Novel receives 8.76 cents/kWh as revenue for constructing and operating the solar garden. The City receives 1.00 cent /kWh through its subscription. Based on the 1.00 cent/kWh credit, and the projected usage of 310,000 kWhs, the City's annual savings would be about \$3,000 per year.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of Resolution 2019-27 regarding the Subscription Agreement with Novel Energy Solutions for Xcel Energy Bill Credits.

RESOLUTION 2019-27

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

SOLAR GARDEN SUBSCRIPTION AGREEMENT WITH NOVEL ENERGY SOLUTIONS

WHEREAS, Novel Energy Solutions is constructing a solar garden on Mn/DOT property in Afton; and

WHEREAS, the City of Afton is eligible to receive Xcel Energy bill credits related to the energy produced by the solar garden through the Value of Solar program; and

WHEREAS, the amount of savings expected through the bill credits is approximately \$3,000 per year; and

WHEREAS, the terms of the City's receipt of bill credits are outlined in the Solar Garden Subscription Agreement with Novel Energy Solutions.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Afton that the Council does hereby approve the Solar Garden Subscription Agreement with Novel Energy Solutions.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 18TH DAY OF JUNE, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moore, City Administrator

Motion by:

Second by:

Ross:

Nelson:

Wroblewski:

Perkins:

Palmquist:

**VOS Commercial
Solar Garden Subscription Agreement**

This Solar Garden Subscription Agreement is entered into on _____.

Customer, **City of Afton** (the “Customer”), agrees to subscribe to a community solar garden (“CSG”) provided under the MN Value of Solar (“VOS”) solar subscription program in accordance with Novel Energy Solutions L.L.C. (the “Provider”) VOS Commercial Terms & Conditions provided to the Customer.

Customer wishes to subscribe to and Provider will reserve a maximum of 17 % (the “Percentage Allocation”) of the monthly electricity output from the CSG for an estimated total **Subscription Amount** of 243.4 kilowatts (“KW”), which is estimated to produce up to 310,363 kilowatt hours (“kWhs”) of electricity in the first year of operation.

Xcel will provide, and the Public Utility Commission (“PUC”) shall approve, a **Bill Credit Rate (“BCR”)** applicable to each CSG. The Initial Estimated BCR is nine hundred seventy-six ten-thousandths (\$0.0976) dollars per kWh of solar production.

Customer agrees to pay the **Subscription Rate**, which is defined as the difference between the BCR and Discount Rate. The **Discount Rate** shall be equal to one cent (\$0.01) per kWh off of the applicable Bill Credit Rate. The Initial Estimated Subscription Rate is eight hundred seventy-six ten-thousandths (\$0.0876) dollars per kWh.

Customer will be invoiced monthly for the production posted to utility account(s) since the previous invoice date. Customer agrees to pay monthly invoices via an ‘automatic funds transfer’. The first invoice will be issued two months after the garden’s Commercial Operation Date. The Subscription Payment will be calculated by multiplying the total CSG production by the Percentage Allocation and the Subscription Rate.

Customer acknowledges receipt of Novel’s VOS Commercial Terms & Conditions and agrees to their incorporation into the terms of this Agreement.

The Parties agree to receive notice at the Customer and Provider points of contact noted below:

<u>Customer</u>	<u>Service Address</u>	<u>Provider</u>
City of Afton Attn: Ronald Moorese 3033 Saint Croix Trail South Afton, MN 55001 administrator@ci.afton.mn.us 651-436-8957	See Exhibit A	Novel Energy Solutions 1633 South Robert Street, Suite A West St. Paul, MN 55118 CustomerService@NovelEnergy.biz 612-345-7188



SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties have entered into this Agreement as of the date noted herein.

City of Afton

Novel Energy Solutions L.L.C.

Signature

Signature

Printed Name

Printed Name

Title

Title



VOS Commercial Terms and Conditions

1. **Services:** Subject to the terms hereof, Novel Energy Solutions L.L.C. ("NES"), agrees to provide the Customer with Xcel Value of Solar ("VOS") solar subscription services (hereafter, "Services") as specified in the VOS Commercial Subscription Agreement provided to the Customer to which these terms and conditions are attached (collectively, the "Agreement").
2. **Term:** The term of this Agreement shall commence on the date upon which the applicable community solar garden is authorized by Xcel to generate and deliver electrical energy to the transmission system, the Commercial Operation Date ("COD"); and shall terminate on the date which is twenty-five (25) years thereafter.
3. **Effective Date:** The Effective Date of each Agreement shall be either the COD or the date of execution of the Agreement, whichever date occurs later.
4. **System Production Risk:** Monthly Subscription Payments are based on the actual CSG production posted to the Customer's account(s) since the previous invoice date which ensures the Customer only pays for realized bill credits. The Subscription Rate is a fixed discount to the Bill Credit Rate to provide a guaranteed savings for the Customer on all energy produced by the CSG.
5. **Onsite Electric Usage Guarantee:** NES guarantees that in no way will entering into this contract change or interfere with the Customer's existing electric infrastructure.
6. **Termination:** Customer may terminate this Agreement upon the occurrence of any of the following:
 - 6.1. **Early Termination Option after 120 Months:** If anytime after ten (10) years the customer wishes to terminate the agreement they may do so without penalty by giving Provider twenty-four (24) months notice. Upon giving notice, Customer may leave at the earlier of (a) Provider finding a replacement subscriber or (b) twenty-four (24) months after giving notice. For clarity, this option is only available starting day one (1) of the eleventh (11th) year following the Effective Date, and without a replacement subscriber the earliest Customer may leave without penalty is the end of the twelfth (12th) year.
 - 6.2. **Ceasing to be an Eligible Xcel Customer:** If at any time the Customer moves or relocates outside the utility service area that is eligible to subscribe to the CSG and is no longer eligible to subscribe to the CSG, the customer may leave with a termination fee of two thousand and five hundred dollars (\$2,500).
 - 6.3. **No Fee Termination:** Customer may terminate this Agreement without a fee only under the following circumstances:
 - 6.3.1. In the event the COD is not achieved within twenty four (24) months after the date of execution of this Agreement, either Party may terminate this Agreement, without liability, by providing the other Party with a written notice of termination.
 - 6.3.2. In the event Provider breaches, fails to perform, or fails to comply with any representation, warranty, obligation, covenant or agreement described in this Agreement and such failure continues for a period of forty five (45) days after written notice thereof.
7. **Subscription Amount:** The Subscription Amount is defined as the kilowatts (kW) the Customer subscribes to in each community solar garden (CSG). This is calculated by multiplying the Percentage Allocation by the total CSG production capacity as determined by the Xcel and independent testing.
8. **Percentage Allocation:** This term is defined as the maximum amount of the CSG solar electric production Provider will reserve for customer's Subscription Amount.
9. **Discount Rate:** The Discount Rate off of the Bill Credit Rate is \$0.01 / kWh (one cent per kilowatt hour).
10. **Bill Credit Rate:** The Bill Credit Rate (BCR) will change annually throughout the Term of this Agreement. A new BCR shall be proposed by Xcel to the PUC on or about the first quarter of each calendar year. Once a BCR is set for a CSG, that BCR will not change aside from the predetermined annual increase. Any changes to the BCR do not impact the Discount Rate.
 - 10.1. The BCR is credited to the Customer's utility bill based upon the production of the CSG(s) to which the Customer is subscribed. The Bill Credit amount shall be calculated by Xcel by multiplying the BCR by the kilowatt hours (kWhs) produced by the CSG each billing period and by the CSG Percentage Allocation of corresponding Customer.
11. **Bill Credit Exceptions:** If the amount of Bill Credits exceeds the amount owed on Customer's Xcel electric utility bill in any billing period, the excess shall be governed by the Customer's utility contract with Xcel, or applicable law.
12. **Subscription Rate:** The Subscription Rate shall be determined by subtracting the applicable Discount Rate from the applicable BCR at that time.
13. **Subscription Payment:** Beginning with the second calendar month following the Commercial Operation Date, NES shall invoice Customer for the Monthly Subscription Payment for the bill credits posted to Customer's account since the prior invoice date. Customer shall make all payments through an "automatic transfer of funds" prior to the invoice due date. For clarity, no payments shall be due to NES until 60 days following the CSG's Commercial Operation Date.
14. **Monthly Subscription Payment:** The Monthly Subscription payment is calculated by multiplying the total CSG production accrued since the prior invoice date by the Percentage Allocation and Subscription Rate.



15. **Outstanding Balances/Interest:** Any amounts not paid prior to the invoice due date will accrue interest at a rate of eight percent (8%) per annum (and if less than eight percent (8%) per annum, the maximum rate permitted by law) from the invoice due date until NES receives payment.
16. **Outages:** NES shall not invoice Customer during CSG outages lasting longer than twenty (20) consecutive days. NES shall provide written notice to Customer when it becomes aware that the corresponding CSG is out of service for longer than two (2) consecutive days, which notice shall include an estimate of how long the outage will last and the estimated loss of electricity production.
17. **Subscriber Eligibility Requirements:** As a condition precedent to entering into this Agreement, Customer must meet all applicable Subscriber Eligibility Criteria as provided in MN § 216B.1641 and VOS program regulations. Should Customer no longer qualify under the Subscriber Eligibility Criteria, this Agreement may be subject to termination by NES, Xcel, or a governmental authority having jurisdiction over the Xcel Solar*Rewards Community Program.
18. **Annual Reports:** In the first March which is at least twelve (12) full months following the Effective Date, and each March thereafter until the expiration or earlier termination of this Agreement, NES shall provide Customer an annual report describing the annual energy production of the Project for the prior calendar year.
19. **Environmental Attributes, Tax Credits, etc.** Customer's purchase of the Subscription Amount will not include benefits or derivatives of Renewable Energy Credits ("RECs") or green tags, carbon offset credits, rebates, unsubscribed electrical energy, tax credits, tax or environmental attributes associated with owning or operating the Project, or any other attributes of owning the Project (collectively "Environmental Attributes"). Customer acknowledges and agrees that all RECs and Environmental Attributes shall be retained by NES and that NES will be required to transfer ownership of all RECs to Xcel pursuant to the CSG Contract. All unsubscribed electrical energy generated by the Project shall be treated as unallocated and Xcel will purchase all unallocated energy from NES at the applicable Tariff rate. In addition, Customer agrees to reasonably cooperate with NES so that NES may claim any Environmental Attributes from the Project.
20. **Transfer and/or Assignments:** No Party may assign or transfer this Agreement except as follows:
- 20.1. **Customer Assignment or Transfer:** Customer may only assign or transfer this Agreement with NES's prior written approval, which approval is in NES's sole and absolute discretion, and upon Customer's payment to NES of a two hundred fifty dollar (\$250.00) "Assignment or Transfer Fee," and Customer's payment to NES of all amounts due and owing to NES after reconciliation of the Monthly Subscription Payments for the period prior to the effective date of the assignment or transfer. Upon the

execution of Customer's transfer request, neither NES nor Xcel shall have any liability to Customer or be required to refund Customer any money under this Agreement. In the event the Customer transfers a portion of its subscription, the transfer fee shall be prorated. Customer shall not profit from, or receive any payment as a result of, any assignment or transfer of this Agreement.

- 20.2. **Customer New Service Address within Xcel:** The Parties agree this Agreement shall remain in full force and effect and automatically transfer without any fee to Customer's new Service Address in the event Customer's Service Address changes, provided Customer remains an Xcel customer eligible to participate in the corresponding CSG under Minn. Stat. § 216B.1641 and Customer continues to satisfy the Subscriber Eligibility Criteria.

- 20.3. **NES' Assignment, Transfer, or Reallocation:** NES may assign or transfer this Agreement to any affiliate, financial institution, or entity without providing Customer prior notice and without obtaining Customer's prior consent, and upon any such assignment or transfer, NES shall be released from all future obligations under this Agreement. NES may transfer or allocate this Agreement and/or Subscription Amount to multiple CSG's and upon such transfer or reallocation will provide Customer updated disclosure information pursuant to the Agreement. Any assignment, transfer or reallocation shall not alter the Customer Discount Rate, contract length, termination provisions, billing mechanics, customer transfer options, eliminate arbitration as a dispute mechanism, or any key default provision.

21. Default & Remedies:

21.1. Events of Default:

21.1.1. **Events of Default.** The following shall constitute an "Event of Default":

21.1.1.1. A Party fails to make any payment due under this Agreement and such failure continues for a period of forty-five (45) days;

21.1.1.2. A Party breaches, fails to perform, or fails to comply with any representation, warranty, obligation, covenant or agreement described in this Agreement and such failure continues for a period of forty-five (45) days after written notice thereof by the other Party;

21.1.1.3. A Party has provided false or misleading financial or other information to enter into this Agreement;

21.1.1.4. Customer assigns, transfers, encumbers, or sells this Agreement or any part of its Subscription Amount or Bill Credits in violation of Transfers and/or Assigns section; or

21.1.1.5. Customer makes an assignment for the benefit of creditors, admits in writing its insolvency, or is subject to a petition for dissolution or reorganization, voluntary or involuntary, under the U.S. Bankruptcy Code.



21.2. **Remedies:** Upon the occurrence of an Event of Default, NES may take any rights and/or remedies available to it at law or in equity. All rights, powers, and remedies provided under this Agreement are cumulative and not exclusive of any rights, powers, or remedies provided by applicable law. NES may terminate the agreement and replace the defaulting Customer, which will not waive payments owed or default fees.

21.3. **Attorney's Fees:** If any legal action or other proceeding is brought for the enforcement of this Agreement, or because of an alleged dispute, breach, default, or misrepresentation in connection with any of the provisions of this Agreement, the prevailing party or parties shall be entitled to recover reasonable attorney's fees and all other costs incurred in that action or proceeding, in addition to any other relief to which it may be entitled.

22. Limitation of Liability, Arbitration, Indemnification

22.1. **Limitation of Liability:** Except as provided in the Early Termination and Transfer and/or Assigns sections with respect to Customer's liability upon termination or transfer of the Agreement, no Party shall be liable to the other Party for any indirect, special, punitive, exemplary, incidental, or consequential damages, whether arising in contract, tort, under statute, or in equity, and each Party hereby waives its rights to any such damages. To the maximum extent permitted by law, NES' liability arising under or in connection with this agreement cannot exceed the total overpayments made to NES by Customer for electricity produced to date.

22.2. **NO WARRANTY: EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, NES MAKES NO WARRANTY OR REPRESENTATION, EITHER EXPRESS OR IMPLIED, REGARDING THE PROJECT OR ITS OBLIGATIONS HEREUNDER. NES DISCLAIMS ALL WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR USE OR PURPOSE. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, NES DOES NOT WARRANT OR GUARANTEE THE AMOUNT OF ELECTRICITY PRODUCED BY CSG OR CUSTOMER'S PERCENTAGE ALLOCATION.**

22.3. **Arbitration:** Any dispute, disagreement, or claim between Customer and NES arising out of or in connection with this Agreement shall be submitted to final and binding arbitration, in accordance with the Consumer Arbitration Rules of the American Arbitration Association. This Agreement to arbitrate is governed by the Federal Arbitration Act. This arbitration clause replaces the right to participate in a class action or similar proceeding.

22.4. **Indemnification:** To the maximum extent permitted by law, each Party agrees to indemnify, protect, defend, and hold harmless the other Party and its successors and assigns, and their employees, officers, directors, and agents, from any and all damages, losses, claims, costs, or expenses (including reasonable attorneys'

fees) or any liability resulting from any action or suit by any third party, of any kind resulting from the failure of such Party to comply with any of the terms or conditions of this Agreement applicable to such Party.

23. Miscellaneous:

23.1. **Force Majeure:** Except as specifically provided in this Agreement, if by reason of Force Majeure, NES is unable to carry out, either in whole or in part, any of its obligations described in this Agreement, NES shall not be deemed to be in default during the continuation of such inability, provided that, within a reasonable time after the occurrence of the Force Majeure event, NES gives Customer notice describing the particulars of the occurrence and the anticipated period of delay, and uses reasonable efforts to remedy the cause(s) preventing it from carrying out its obligations. "Force Majeure" as used in this Agreement means any event or circumstances beyond the reasonable control of NES not resulting from NES's negligence.

23.2. **Waiver:** Any delay or failure of a Party to enforce any of the provisions of this Agreement, or to require performance by the other Party of any of the provisions of this Agreement, shall not be construed to
23.2.1. be a waiver of such provisions or a Party's right to enforce that provision; or
23.2.2. affect the validity of this Agreement.

23.3. **Severability:** If any portion of this Agreement is determined to be invalid or unenforceable in any respect under applicable law, the remainder of this Agreement shall not be affected thereby, and each term, covenant, or condition of the Agreement will be valid and enforceable to the fullest extent permitted by applicable law, unless such invalidity or unenforceability frustrates or negates an essential purpose of this Agreement.

23.4. Notices:

23.4.1. All notices, requests, demands and other communications under this Agreement shall be in writing and shall be deemed delivered:

23.4.1.1. upon receipt, when delivered personally;

23.4.1.2. upon receipt, when sent by email (provided confirmation of transmission is mechanically or electronically generated and kept on file by the sending party); or

23.4.1.3. on the second day after mailing if mailed to the parties to whom notice is to be given, by first class mail, postage prepaid, and properly addressed to the Provider address noted within the Subscriber Agreement page.

23.4.2. Any Party may change the address for purposes of this Section by giving the other written notice of the new address in the manner set forth above.

23.5. **Entire Agreement:** This Agreement and all documents referenced herein contain the entire agreement between Parties with respect to the subject



matter hereof and supersede all other understandings or agreements between the Parties relating to the subject matter hereof.

23.6. Binding Effect: This Agreement is binding upon the Parties and their successors and permitted assigns.

23.7. Survival: The provisions of Limitation of Liability, Arbitration, Indemnification section of this Agreement shall survive the expiration or earlier termination of this Agreement.

23.8. Governing Law: The Agreement is made in the state of Minnesota and will be governed by Minnesota law, without regard to principles of conflicts of law, together with any applicable federal law.

23.9. Counterparts: This Agreement may be executed and delivered in identical counterparts by exchange of electronic copies showing the signatures of the Parties, which shall constitute originally signed copies of the same Agreement requiring no further execution. Each counterpart, when assembled, will be a complete original and fully effective instrument. Any acceptance of this Agreement by affirmation through a DocuSign Electronic Signature, or similar system, shall be deemed a binding acceptance of this Agreement and shall be valid as a signature.

23.10. Headings: The section headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.



Exhibit A

City of Afton Service Address List

Account	Premise	Address	City	State	Zip
51-0011935180-2	304695145	3418 Saint Croix Trl S	Afton	MN	55001
51-0895345-1	302409557	2318 Saint Croix Trl S	Afton	MN	55001-9697
51-7576371-4	303380051	1675 Stagecoach Trl S	Afton	MN	55001-9337
51-6257802-9	303326671	3420 Saint Croix Trl S	Afton	MN	55001-9658
51-5700429-6	303084797	3033 Saint Croix Trl S	Afton	MN	55001-9674
51-5247622-9	302669711	4105 River Rd S	Afton	MN	55001-9674
51-0011983902-7	304704405	2318 Saint Croix Trl S	Afton	MN	55001-9697
51-0011957819-0	304699630	15995 Upper 34th St S	Afton	MN	55001
51-0011957771-3	304699626	3293 Saint Croix Trl S	Afton	MN	55001



City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 18, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: June 13, 2019

Re: Parks Committee Recommendations Regarding Town Square Park Improvements

The Parks Committee is recommending improvements to the Town Square Park Playground. The improvements include replacement of equipment that is in poor condition and adding new equipment, as well as enlarging the playground area to accommodate the new equipment. The total cost, including purchase and installation of the equipment and expansion of the playground area is \$9,092.75. The equipment and installation price quotes are attached. The price quote for the playground equipment reflects the donation of the OmniSpin, which has a retail value of \$7,430. Also, additional wood chips are required for the existing area of the playground at a cost of \$500.00.

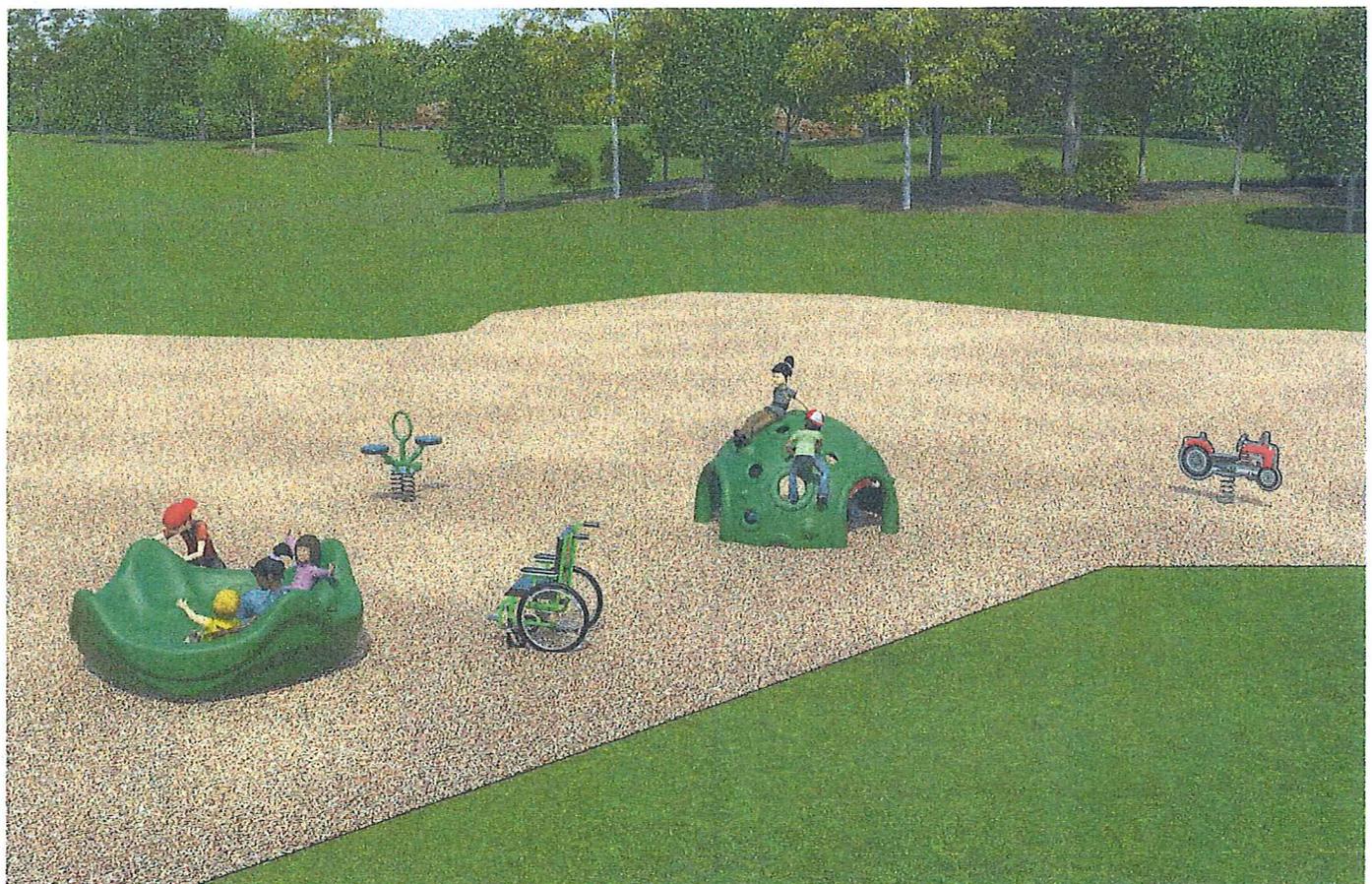
COUNCIL ACTION REQUESTED:

Motion regarding the purchase of playground equipment from Landscape Structures in the amount of \$5,358.75, the installation of the play equipment and expansion of the playground area by Flagship Recreation in the amount of \$3,734.00 and the provision and installation of additional wood chips for the existing playground area by Flagship Recreation in the amount of \$500.00.

OPTION 4

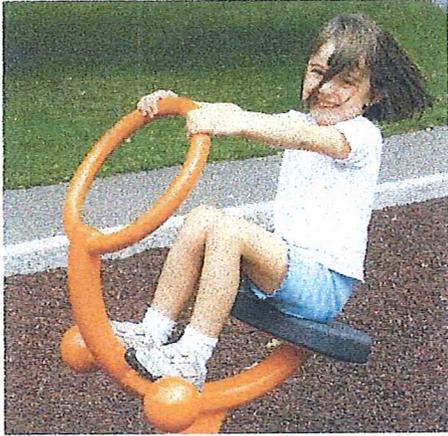
Omnispin, Cozy Dome, Tractor DigiRider & Double Bobble Rider

Cozy Dome	\$4,025
Bobble Riders	\$3,120
Donated OmniSpin	\$0 (\$7,430 value)
25% Equipment Discount	(\$1,786.25)
Installation	\$3,334.95
Expansion Cost	\$400
Total Estimated Cost	\$9,093.70 ^{9,092.75} <i>Chris</i>

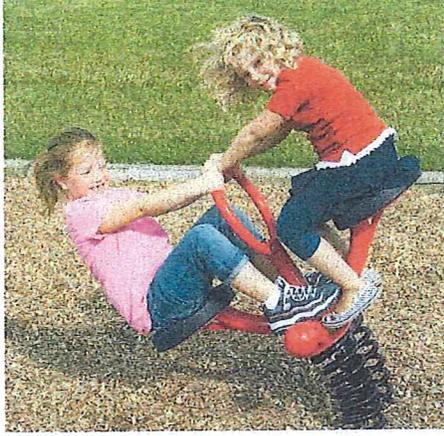


SWAP OPTIONS

Bobble Riders/Spring Riders



Single Bobble = \$1,085



Double Bobble = \$1,875



DigiRider Butterfly = \$1,245



DigiRide Police Car = \$1,245



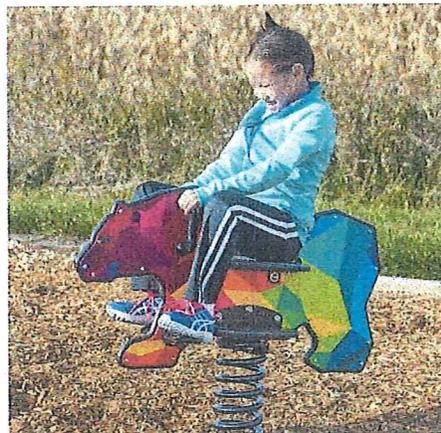
DigiRider Dinosaur = \$1,245



DigiRider Horse = \$1,245



DigiRider Chicken = \$1,245



DigiRider Bear = \$1,245



DigiRider Rocket = \$1,245

Terms & Conditions

Contract: Seller's Copy of signed quote represents the contract between Seller and Buyer. This form supercedes all previous communications and negotiations and constitutes the entire agreement between the parties. Any changes to this contract are not binding unless jointly agreed in writing via Change Order.

Quantity: The quantity of merchandise and/or material to be delivered and/or installed shall not vary from the amount specified unless a different amount is first agreed to via Change Order. Changes are subject to price adjustment.

Pricing: Pricing is F.O.B factory. Current year pricing is honored on contracts completed prior to December 3, 2019. Contracts completed after this date are subject to price change.

Responsibility: Landscape Structures shall be responsible for any loss or damage to merchandise until delivered to Buyer at F.O.B destination point. Buyer is responsible for loss or damage thereafter.

Inspection: Merchandise shall be subject to Buyer's inspection within a reasonable time after the arrival at the ultimate destination. Upon inspection, it is the Buyer's responsibility to notify Flagship Recreation if merchandise does not meet requirements of the order.

Project Scope (This Section For Quotes Including Installation)

Inclusions:

- One Mobilization
- Public Utility Locates
- Unpacking of Play Equipment
- Assembly of Play Equipment
- Placing, Digging or Surface Mounting Equipment (as specified)
- Concrete for Play Equipment Footings
- Standard Insurance Offer (Detail Provided Upon Request)
- Standard Warranty Offer (Detail Provided Upon Request)
- Standard Wage Rates

Exclusions (Unless Specifically Quoted):

- Accepting & Unloading of Order Prior to Installation
- Storage or Security of Equipment
- Private Utility Locates (irrigation, low voltage, lighting, etc.)
- Additional Labor Due to Site Access. Require 8' Wide Clearance from Staging Area to Play Space.
- Additional Labor and/or Related Costs Due to Subsurface Conditions (Rock, Hardpan, Heavy Clay, Ground Water, etc.)
- Additional Labor and/or Related Costs Due to Working in Unstable Soils (Sand, Pea Rock, Mud, Poor Site Drainage, etc.)
- Offsite Removal of Spoils From Footing Holes or Other Excavation. Can be stockpiled for owner removal or left in play space
- Disposal of Packing Material. Can be Stockpiled for Owner Removal or Deposited in Owners Onsite Dumpster
- Removal of Existing Play Equipment, Border or Safety Surfacing Material
- Site Work of Any Kind. Exclusions include, site grading (owner to provide max slope of 1%), site restoration, drainage, etc.
- Border for Play Space
- Bonding of Any Type
- Permits of Any Kind

Please note, quotes including installation are based on site access and site conditions that have been conveyed to Landscape Structures by the owner/owner's representative and based on ideal conditions required to complete the project as quoted. Unless addressed prior to the installation quote being issued or specifically documented herein, any issues encountered that impede the progress or completion of the project as quoted will result in additional charges.

Acceptance of Quotation:

Accepted By (Print) Ken Johnson	PO#:
Signature:	Email: publicworks@ci.afton.mn.us
Title:	Phone:
Date:	Purchase Amount: \$5,358.75



PlayCAD Quote

Date:05/13/2019
By:AR

Rep Organization: Flagship Recreation
Contact Person: Kelly Simich

Quote No: TownSquarePark_5-9-19

Project Title: Town Square Park

Location: Afton, MN

Freestanding Play (5-12 years)						
PHASE-1 Direct Bury Aluminum			UNIT		TOTAL	
QTY	NO.	DESCRIPTION	WEIGHT (lb)	PRICE (US \$)	WEIGHT (lb)	PRICE (2019)

Freestanding Play

Motion & More Fun

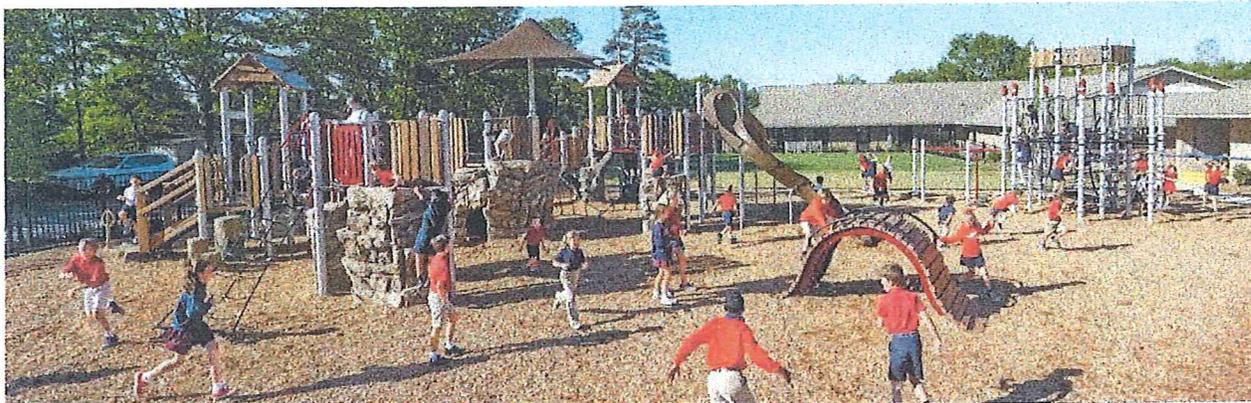
1	233056B	DigiRider Tractor DB			95.0	1,245.00
1	164075B	Double Bobble Rider DB			131.0	1,875.00
1	173591A	OmniSpin Spinner Surface Mount ¹			499.0	7,430.00

Sensory Play

1	168099A	Cozy Dome DB			247.0	4,025.00
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SUMMARY		CONCRETE (cu-ft)	FOOTINGS (count)	LABOR (man-hours)	WEIGHT (lb)	PRICE (2019)
Freestanding Play (5-12 years) PHASE-1		25.2	8	18.3	972.0	14,575.00
Total Safety Zone Area = 1735 sq. ft.						
ALL PHASES	Freestanding Play	25.2	8	18.3	972.0	14,575.00
	Total	25.2	8	18.3	972.0	14,575.00

- Square Footage calculation is approximate and for estimation purposes only. Landscape Structures shall not be held liable for any costs associated with surfacing by others.
- Estimated man-hours do not include hours for custom product installation or site preparation.
- ¹ This Quote has a total weight above 5,000 lbs or product(s) that require a freight quote. Freight tables cannot be used - Please contact LSI for a freight quote.
- This quote is valid for 60 days. Purchase orders submitted with an expired quote are subject to price changes. Custom freight quotes are valid for 30. Expired custom freight quotes are subject to changes.



Landscape Structures Inc. ("Manufacturer") warrants that all playstructures and/or equipment sold will conform in kind and in quality to the specifications manual for the products identified in the Acknowledgment of Order and will be free of defects in manufacturing and material. Manufacturer further warrants:

100-Year Limited Warranty On all PlayBooster® and PlayShaper® aluminum posts, stainless steel fasteners, clamps, beams and caps against structural failure due to corrosion/natural deterioration or manufacturing defects, and on PlayBooster steel posts against structural failure due to material or manufacturing defects.

15-Year Limited Warranty On all Eyos® and Weevos® steel arches, all plastic components (including TuffTimbers™ edging), all aluminum and steel components not covered above, Mobius® Climbers, Rhapsody® Outdoor Musical Instruments, decks and TenderTuff™ coatings (except Wiggle Ladders, Chain Ladders and Swing Chain) against structural failure due to material or manufacturing defects.

10-Year Limited Warranty On concrete products against structural failure due to natural deterioration or manufacturing defects. Does not cover minor chips, hairline cracks or efflorescence.

8-Year Limited Warranty On Aeronet® climbers and climbing cables against defects in materials or manufacturing defects.

5-Year Limited Warranty On Rhapsody® cables and mallets against defects in materials or manufacturing defects.

3-Year Limited Warranty On all other parts, i.e., Pulse® products, all swing seats and hangers, Mobius climber handholds, Wiggle Ladders, Chain Ladders and ProGuard™ Swing Chain, Track Ride trolleys and bumpers, all rocking equipment including Sway Fun® gliders, belting material, HealthBeat® resistance mechanism, Seesaws, etc., against failure due to corrosion/natural deterioration or manufacturing defects.

The environment near a saltwater coast can be extremely corrosive. Some corrosion and/or deterioration is considered "normal wear" in this environment. Product installed within 500 yards (457 meters) of a saltwater shoreline will only be covered for half the period of the standard product warranty, up to a maximum of five years, for defects caused by corrosion. Products installed in direct contact with saltwater or that are subjected to salt spray are not covered by the standard warranty for any defects caused by corrosion.

This warranty does not include any cosmetic issues or wear and tear from normal use of the product, or misuse or abuse of the product. It is valid only if the playstructures and/or equipment are erected to conform with Landscape Structures' installation instructions and maintained according to the maintenance procedures furnished by Landscape Structures Inc.



2019 Play Equipment Warranty

You have our word.

All the warranties commence on date of Manufacturer's invoice. Should any failure to conform to the above express warranties appear within the applicable warranty period, Manufacturer shall, upon being notified in writing promptly after discovery of the defect and within the applicable warranty period, correct such nonconformity either by repairing any defective part or parts, or by making available a replacement part within 60 days of written notification. Manufacturer shall deliver the repaired or replacement part or parts to the site free of charge, but will not be responsible for providing labor or the cost of labor for the removal of the defective part or parts, the installation of any replacement part or parts or for disposal costs of any part or parts. Replacement parts will be warranted for the balance of the original warranty.

THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, WHETHER EXPRESSED OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE.

The remedies hereby provided shall be the exclusive and sole remedies of the purchaser. Manufacturer shall not be liable for any direct, indirect, special, incidental or consequential damages.

Manufacturer neither assumes nor authorizes any employee, representative or any other person to assume for Manufacturer any other liability in connection with the sale or use of the structures sold, and there are no oral agreements or warranties collateral to or affecting this agreement. The warranties stated above are valid only if the structures and/or equipment are erected in conformance with Landscape Structures' installation instructions and maintained according to the maintenance procedures furnished by Landscape Structures Inc.; have been subjected to normal use for the purpose for which the goods were designed; have not been exposed to saltwater or salt spray; have not been subject to misuse, negligence, vandalism, or accident; have not been subjected to addition or substitution of parts; and have not been modified, altered, or repaired by persons other than Manufacturer or Manufacturer's designees in any respect which, in the judgement of Manufacturer, affects the condition or operation of the structures.

To make a claim, send your written statement of claim, along with the original job number or invoice number to: Landscape Structures Inc. 601 7th Street South, Delano, Minnesota, 55328-8605.

Signed: Pat Furl President Date: 01/01/2019



Terms of Sale

PRICING: Landscape Structures' list prices do not include delivery and handling charges. Prices are subject to change without notice.

TERMS: To tax-supported institutions and those with established credit: net 30 days from the date of the invoice. 1.5% per month thereafter; freight charges are prepaid and applied to the invoice.

TAXES: Landscape Structures' list prices do not include applicable taxes, if any.

WEIGHTS: Weights are approximate and may vary.

DELIVERY: If delivery of the equipment is by common carrier, and there is damage or a shortage, notify the carrier at once and sign delivery documents provided by the carrier noting the damage or shortage. Most products are delivered on large pallets and will require a forklift or similar equipment to unload as a unit on the site.

INSTALLATION: All playstructures and/or equipment are delivered unassembled and packaged with recyclable materials. For a list of factory-certified installers in your area, please contact your Landscape Structures playground consultant.

SERVICE: We have knowledgeable, qualified playground consultants throughout the world who are available to help you before, during and after the sale. Landscape Structures has exclusive design software that features all of our parts and pieces in pull-down menus. With this software, your playground consultant can design a playground layout that meets not only your needs, but ASTM and CPSC standards as well. In addition, we have a full staff of NPSI-certified designers, along with 2D and 3D drawing capabilities and custom capabilities to assist you with your playground plans.

RETURN POLICY: As an indication of our commitment to our customers, Landscape Structures will accept returns of new structures and/or new equipment purchased within 60 days of the original invoice date. Advance notification is necessary to ensure proper credit. Parts not included in this return policy are custom parts (including PlayShaper® posts), as well as used or damaged parts. A 20% restock fee plus all return freight charges will apply to all product returns. NOTE: All parts are subject to inspection upon return. Parts returned damaged may not receive a full credit. For this reason, it is important that all returned parts are properly packaged to prevent damage while in transit.

PRODUCT CHANGES: Because of our commitment to safety, innovation, and value, we reserve the right to change specifications at any time.

PLEASE CONTACT US AT:

Landscape Structures Inc.
601 7th St. South
Delano, MN 55328-8605
888.438.6574 (inside the U.S.A.)
763.972.5200 (outside the U.S.A.)
playlsi.com



Terms & Conditions

Contract: Seller's Copy of signed quote represents the contract between Seller and Buyer. This form supercedes all previous communications and negotiations and constitutes the entire agreement between the parties. Any changes to this contract are not binding unless jointly agreed in writing via Change Order.

Quantity: The quantity of merchandise and/or material to be delivered and/or installed shall not vary from the amount specified unless a different amount is first agreed to via Change Order. Changes are subject to price adjustment.

Pricing: Pricing is F.O.B factory. Current year pricing is honored on contracts completed prior to December 3, 2019. Contracts completed after this date are subject to price change.

Responsibility: Flagshi Recreation shall be responsible for any loss or damage to merchandise until delivered to Buyer at F.O.B destination point. Buyer is responsible for loss or damage thereafter.

Inspection: Merchandise shall be subject to Buyer's inspection within a reasonable time after the arrival at the ultimate destination. Upon inspection, it is the Buyer's responsibility to notify Flagship Recreation if merchandise does not meet requirements of the order.

Project Scope (This Section For Quotes Including Installation)

Inclusions:

- One Mobilization
- Public Utility Locates
- Unpacking of Play Equipment
- Assembly of Play Equipment
- Placing, Digging or Surface Mounting Equipment (as specified)
- Concrete for Play Equipment Footings
- Standard Insurance Offer (Detail Provided Upon Request)
- Standard Warranty Offer (Detail Provided Upon Request)
- Standard Wage Rates

Exclusions (Unless Specifically Quoted):

- Accepting & Unloading of Order Prior to Installation
- Storage or Security of Equipment
- Private Utility Locates (irrigation, low voltage, lighting, etc.)
- Additional Labor Due to Site Access. Require 8' Wide Clearance from Staging Area to Play Space.
- Additional Labor and/or Related Costs Due to Subsurface Conditions (Rock, Hardpan, Heavy Clay, Ground Water, etc.)
- Additional Labor and/or Related Costs Due to Working in Unstable Soils (Sand, Pea Rock, Mud, Poor Site Drainage, etc.)
- Offsite Removal of Spoils From Footing Holes or Other Excavation. Can be stockpiled for owner removal or left in play space
- Disposal of Packing Material. Can be Stockpiled for Owner Removal or Deposited in Owners Onsite Dumpster
- Removal of Existing Play Equipment, Border or Safety Surfacing Material
- Site Work of Any Kind. Exclusions include, site grading (owner to provide max slope of 1%), site restoration, drainage, etc.
- Border for Play Space
- Bonding of Any Type
- Permits of Any Kind

Please note, quotes including installation are based on site access and site conditions that have been conveyed to Flagship Recreation by the owner/owner's representative and based on ideal conditions required to complete the project as quoted. Unless addressed prior to the installation quote being issued or specifically documented herein, any issues encountered that impede the progress or completion of the project as quoted will result in additional charges.

Acceptance of Quotation:

Accepted By (Print) Ken Johnson	PO#:
Signature:	Email: publicworks@ci.afton.mn.us
Title:	Phone:
Date:	Purchase Amount: \$3,734.00



City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 18, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: June 13, 2019

Re: Government and 3M Working Group Process

The Government and 3M Working Group is now moving into a process through which the MPCA's engineering consultant is collecting the Cities' preferred solutions for addressing PFAS contamination in both the short term and long term. They will use this information to develop alternative scenarios for the Conceptual Drinking Water Supply Plan, which is the goal of the Government and 3M Working Group. Staff met with the MPCA's consultant on June 12 to share the City's preferred solution, which is to plan for and have funding set aside for, over the long term, the installation and maintenance of Granulated Activated Carbon water filters in homes and businesses as individual private wells are found to be contaminated.

The consultant asked whether the City thought that other solutions involving either a small community water system or connecting to an existing water system in another city could be both technically and administratively feasible and acceptable to the community. Staff indicated these solutions would not be feasible for the bulk of Afton, due to the large lot development pattern. Staff indicated for a small area of small lot development, particularly the downtown village area, there may be some potential for one of these solutions, subject to a number of important factors. These factors include cost, including both short term and long term operating costs, and whether there is a location for a well that would provide water that does not require PFAS treatment, and that would not draw PFAS farther into the City.

Expedited Project Funding

The MPCA has made about \$25 million of the 3M Settlement funds available for "Expedited Projects" These are projects that would provide significant cost efficiencies by addressing PFAS solutions as part of an existing planned project that does not currently include a PFAS element. A common example is when a road is being excavated for reconstruction, take the opportunity to install water lines to serve adjacent properties that are currently on private wells that are either currently contaminated or are near the boundary of contamination. Mayor Palmquist suggested that water lines could be installed on River Road as part of the sewer line replacement project using expedited project funding. In order for the expedited funding to be possible, the Council would need to consider whether a small community water system for the downtown village area would be an option that is potentially acceptable to the City, so that the water lines would have a water system to connect to.

COUNCIL ACTION REQUESTED:

Motion to provide direction to staff regarding preferred PFAS solutions and the key factors for determining the acceptability of PFAS solution options.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 18, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: June 10, 2019

Re: Ordinance Amending Chapter 14 of the City Code to Add Regulations Regarding Vacant Buildings –
Ordinance 03-2019

Staff has prepared an ordinance amending Chapter 14 of the City Code to add regulations regarding vacant buildings. The ordinance has been placed in Chapter 14 Offenses and Miscellaneous Provisions. The purpose of the ordinance is to avoid buildings becoming vacant, minimize the time a building is vacant and keep vacant buildings safe and well-maintained. The ordinance includes the following elements:

- Definition of vacant building
- Vacant building registration requirement
- Code compliance inspection requirement
- Required installation of an excess flow automatic gas shut-off valve
- A required plan and timeline for addressing code violations
- An annual vacant building fee
 - a. The ordinance reflects a fee of \$500 per year. The Council may consider other fee levels.

The proposed ordinance is attached for the Council's consideration.

Summary Ordinance for Publication

If the Council adopts the proposed ordinance, it would need to be published in the City's official newspaper. To avoid the cost of publishing the full ordinance, a summary ordinance can be adopted for publication. The summary ordinance is attached.

COUNCIL ACTION REQUESTED:

1. Motion regarding the adoption of Ordinance 03-2019, an ordinance amending Chapter 14 of the City Code to add regulations regarding vacant buildings.
2. Motion Regarding the adoption of Summary Ordinance 03-2019 for publication

CITY OF AFTON

WASHINGTON COUNTY, MINNESOTA

AN ORDINANCE AMENDING CHAPTER 14 OF THE CITY CODE TO ADD REGULATIONS
REGARDING VACANT BUILDINGS

THE CITY COUNCIL OF THE CITY OF AFTON, MINNESOTA HEREBY ORDAINS:

The following sections of the Afton Code of Ordinances shall be amended by adding the bold and underlined language

Chapter 14

Offenses and Miscellaneous Provisions

Article III. - Vacant Buildings Registration

Sec. 14-11. - Declaration of policy.

The purpose of this article is to protect the public health, safety and welfare by enactment of this ordinance which:

- (1) Establishes a program for identification and registration of vacant buildings.
- (2) Determines the responsibilities of owners of vacant buildings and structures.
- (3) Provides for administration, enforcement and penalties.

Sec. 14-12. - Definitions.

Unless otherwise expressly stated, the following terms shall, for the purpose of this chapter, have the meanings indicated in this section.

- (1) *Dangerous structure:* A structure which is potentially hazardous to persons or property, including, but not limited to:
 - a. A structure which is in danger of partial or complete collapse;
 - b. A structure with any exterior parts which are loose or in danger of falling; or
 - c. A structure with any parts, such as floors, porches, railings, stairs, ramps, balconies or roofs, which are accessible and which are either collapsed, in danger of collapsing or unable to support the weight of normally imposed loads.
- (2) *Enforcement officer:* The City Administrator or duly authorized representative.
- (3) *Owner.* Those shown to be the owner or owners on the records of the Washington County Department of Property Taxation, those identified as the owner or owners on a vacant building registration form, holder of an unrecorded contract for deed, a mortgagee or vendee in possession, a mortgagor or vendor in possession, assignee of rents, receiver, executor, trustee, lessee, other person, firm or corporation in control of the freehold of the premises or lesser state therein, mortgagee for the benefit of the owner or owners of the beneficial interests in possession, or its nominee. Any such

person shall have a joint and several obligation for compliance with the provisions of this chapter.

- (4) Secured by other than normal means: A building secured by means other than those used in the design of the building.
- (5) Unoccupied: A building which is not being used for a legal occupancy as defined in the Afton Zoning Code.
- (6) Unsecured: A building or portion of a building which is open to entry by unauthorized persons without the use of tools or ladders.
- (7) Vacant building; A building or portion of a building which is:
 - a. Unoccupied and unsecured for a period of time over three hundred sixty-five (365) days.
 - b. Unoccupied and secured by other than normal means for a period of time over three hundred sixty-five (365) days.
 - c. Unoccupied and a dangerous structure.
 - d. Unoccupied and condemned.
 - e. Unoccupied and has multiple housing or building code violations.
 - f. Condemned and illegally occupied.
 - g. Unoccupied for a period of time over three hundred sixty-five (365) days and during which time the enforcement officer has issued an order to correct nuisance conditions.
 - h. Unoccupied for a period of time over one thousand (1,000) days
- (8) Code violations: violations of any code adopted and/or enforced by the city, which may include but not be limited to the Afton City Code, codes covering plumbing, electrical, mechanical or building construction, installation or maintenance standards, zoning or fire codes.

Sec. 14-13. - Vacant building registration.

- (a) The owner shall register with the enforcement officer not later than thirty (30) days after any building in the city becomes a vacant building, as defined in section 14-12(7).
- (b) The registration shall be submitted on forms provided by the enforcement officer and shall include the following information supplied by the owner:
 - (1) A description of the premises;
 - (2) The names and addresses of the owner or owners;
 - (3) The names and addresses of all known lienholders and all other parties with an ownership interest in the building;
 - (4) The period of time the building is expected to remain vacant; and a plan and timetable for returning the building to appropriate occupancy or use and/or for demolition of the building.
- (c) The owner shall order and pay for a code compliance inspection within sixty (60) days after the designation of any building or portions thereof classified as a vacant building. The code compliance inspection is required regardless of the building's legal occupancy standard or intended use. Owners of vacant buildings on the effective date of this ordinance that have not ordered a code compliance inspection shall have sixty (60) days following the effective date of this ordinance to order and pay for a code compliance inspection.

- (d) In order to decrease the risk of fire, explosion or dangerous conditions, the owner shall install an excess flow automatic gas shut-off valve ("excess flow valve") on the building's gas piping immediately downstream of the gas meter outlet within sixty (60) days after the designation of any building or portions thereof classified as a category II or a category III vacant building. If the owner fails to install an excess flow valve, the enforcement officer, under the authority of Afton Code, may install the excess flow valve on the building and enter the building if necessary. The costs incurred by the city for installation of the excess flow valve shall be assessed against the property as a summary nuisance abatement under the provisions of the City Code. Owners of category II or III vacant buildings with active water and gas service on the effective date of this ordinance shall have sixty (60) days following the effective date of this ordinance to install an excess flow valve. Prior to installation of the excess flow valve, the owner, or another who can demonstrate a secured interest in the property must obtain the required permits from the Department of Safety and Inspections. Any excess flow valve model must be approved and installed as required by the Department of Safety and Inspections.
- (e) The procedures in paragraph (d) above may not be followed under the following conditions:
- (1) If the enforcement officer determines that failure to install an excess flow valve constitutes an immediate danger or hazard which if not immediately addressed will endanger the health or safety of the public, the city may proceed with an emergency abatement.
 - (2) The owner or another who can demonstrate a secured interest in the property shall be exempt from the requirements of subdivision (d) above if the following conditions are met:
 - (i) The owner or another who can demonstrate a secured interest in the property has registered the building as a vacant building with the enforcement officer; and
 - (ii) After registration, the owner or another who can demonstrate a secured interest in the property has received or ordered a code compliance inspection and has shut off gas service and winterized the property.
- (f) For all vacant buildings that have code violations, the owner shall submit a plan to address the violations and a timetable which must meet the approval of the enforcement officer. The enforcement officer shall require completion of the plan within a reasonable period of time, up to three hundred sixty-five (365) days. Any repairs, improvements or alterations to the property must comply with any applicable housing or building codes.
- (g) All applicable laws and codes shall be complied with by the owner. The owner shall notify the enforcement officer of any changes in information supplied as part of the vacant building registration within thirty (30) days of the change. If the plan or timetable for the vacant building is revised in any way, the revisions must meet the approval of the enforcement officer.
- (h) The owner and the subsequent owners shall keep the building secured and safe and the building and ground properly maintained until the plan has been completed.
- (i) The new owner(s) shall register or re-register the vacant building with the enforcement officer within thirty (30) days of any transfer of an ownership interest in a vacant building. The new owner(s) shall comply with the approved plan and timetable submitted by the previous owner until any proposed changes are submitted and meet the approval of the enforcement officer.
- (k) Vacant building fees:
- (1) The owner of a vacant building shall pay an annual registration fee of five hundred dollars (\$500.00) each year the building remains a vacant building. The registration fee is intended to at least partially recoup, and shall be reasonably related to the administrative costs for registering and processing the vacant building owner registration form and for the costs of the city in monitoring the vacant building site.

Ordinance 03-2019

- (2) The first annual fee shall be paid no later than thirty (30) days after the building becomes vacant. If the fee is not paid within thirty (30) days of being due, the owner shall be subject to prosecution as prescribed in section XX.05.
- (3) The fee shall be paid in full prior to the issuance of any building permits, with the exception of a demolition permit.
- (4) All delinquent fees shall be paid by the owner prior to any transfer of an ownership interest in any vacant building. If the fees are not paid prior to any transfer, the new owner shall pay the annual fee no later than thirty (30) days after the transfer of ownership and subsequent annual fees shall be due on the original anniversary date.
- (l) The enforcement officer shall include in the file any property-specific written statements from community organizations, other interested parties or citizens regarding the history, problems, status or blighting influence of a vacant building.
- (m) Any building or portion of a building classified as a vacant building under this section shall be posted with a placard by the enforcement officer, unless it is determined by the City that the placard would further detract from the character and attractiveness of the area.

Sec. 14-14. - Exemptions.

- (1) Fire damaged structures fee exemption. In order to encourage the prompt renovation of property, the owner of a fire damaged building may be exempt from paying vacant building fees required under the chapter; provided, that within thirty (30) days from the date of the fire, the owner at the time of the fire, submits a request for an exemption in writing to the enforcement officer. This request shall include the following information supplied by the owner:

 - (a) A description of the premises.
 - (b) The names and address of the owner or owners.
 - (c) A statement of intent to repair and reoccupy the building in an expedient manner.
 - (d) An exemption granted under this section shall be valid for no more than ninety (90) days. In the event that the owner of the property at the time of the fire who received an exemption under this section should, at any time after the fire, transfer to another person any ownership interest in the subject property, the exemption under this section is immediately void and any new owner(s) shall be responsible for paying any required vacant building fees.

Sec. 14-15. - Inspections.

The enforcement officer shall inspect any premises in the city for the purpose of enforcing and assuring compliance with the provisions of this chapter. Upon the request of the enforcement officer, an owner shall provide access to all interior portions of an unoccupied building in order to permit a complete inspection.

Sec. 14-16. - Penalties.

Any person violating any provision of this chapter or providing false information to the enforcement officer shall be guilty of a misdemeanor and upon conviction shall be punished in accordance with section 1-13 of the Afton City Code.

Sec. 14-17. - Collection of unpaid fees.

- (1) Written notice.

Ordinance 03-2019

- a. Written notice of fees. The enforcement officer shall, in addition to any other action the enforcement officer may undertake, serve written notice of the fees in conformance with the requirements set forth in this chapter.
- b. Notice for collection of fees shall include the amount of the vacant building fee that is the responsibility of the building owner and a statement that the fee shall be paid within the time period(s) identified in the notice.

(2) Fee and liability. The city shall be entitled to collect the costs of vacant building registration and monitoring. The fees associated with the vacant building program shall be a debt owed to the city and unpaid costs shall be collected by special assessment under the authority in Minnesota Statutes, Section 429.101. Action under this section does not preclude any other civil or criminal enforcement procedure.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 18TH DAY OF JUNE, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:

Second by:

Perkins:

Wroblewski:

Ross:

Nelson:

Palmquist:

SUMMARY ORDINANCE 03-2019

**CITY OF AFTON, MINNESOTA
WASHINGTON COUNTY, MINNESOTA**

**AN ORDINANCE AMENDING CHAPTER 14 OF THE CITY CODE TO ADD REGULATIONS
REGARDING VACANT BUILDINGS**

NOTICE IS HEREBY GIVEN that on June 18, 2019, Ordinance 03-2019 was adopted by the City Council of the City of Afton, Minnesota.

NOTICE IS FURTHER GIVEN that, because of the lengthy nature of Ordinance 03-2019, the following summary of the ordinance has been prepared for publication.

NOTICE IS FURTHER GIVEN that the ordinance adopted by the City Council amends Chapter 14 of the City Code to add regulations regarding vacant buildings.

A printed copy of the entire ordinance is available for inspection by any person during the City's regular office hours, or on the City website.

The ordinance shall take effect upon publication of this summary ordinance.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 18TH DAY OF JUNE, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moore, City Administrator

Motion by:
Second by:
Perkins:
Wroblewski:
Ross:
Nelson:
Palmquist:

<p>City of Afton 3033 St. Croix Trl, P.O. Box 219 Afton, MN 55001</p>
--

Meeting Date June 18, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: June 13, 2019

Re: Revised 60th Street Maintenance Agreement with Denmark Township

Attached are the current 60th Street Maintenance Agreement between Afton and Denmark Township and a revised agreement reflecting the exchange of road maintenance responsibilities so that Afton will maintain the portion of the road to be paved and Denmark Township will maintain the portion to remain gravel. The main elements of the revised agreement are outlined below. The revised agreement has been provided to the City Attorney for review. He will provide comments at the Council meeting.

Main Elements of the Revised Agreement

- Currently, Afton is responsible for maintaining the segment of 60th Street between Trading Post Trail and Oakgreen, and the segment between Neal and Manning. Denmark is currently responsible for maintaining the segment between Oakgreen and Neal. The areas of responsibility would be swapped as follows:
 - Denmark would become responsible for the segment between Neal and Manning
 - Afton would become responsible for the segment between Trading Post Trail and Neal
- The segment between Neal and Manning needs to meet Denmark's gravel road requirements prior to Denmark taking over responsibility
- The segment between Oakgreen and Neal needs to be confirmed to meet Denmark's gravel road standards and the City's brush removal standards prior to Afton taking over responsibility, (The Township has indicated they plan to complete the brush removal by July 1, which is the effective date of the agreement.)
- If the developer's contractor(s) cause any damage to the road, the developer would be responsible to repair it.
- The 60th Street paving plans will be subject to review and approval by the Township Engineer

Council Action Requested

Motion regarding the 60th Street Maintenance Agreement with Denmark Township

**AGREEMENT FOR THE DIVISION OF MAINTENANCE
RESPONSIBILITIES FOR A PORTION OF 60TH STREET SOUTH**

THIS CITY/TOWN LINE ROAD AGREEMENT (“**Agreement**”) is entered into effective this 1st day of July, 2019, by and between the City of Afton, a Minnesota municipal corporation, (“**City**”) and Denmark Township, Washington County, a Minnesota public corporation (“**Town**”). The City and Town may hereinafter be referred to individually as a “party” or collectively as the “parties.”

RECITALS

- A. The portion of 60th Street South located between Manning Avenue South and 59th Avenue South 135th Street NW (said portion hereinafter referred to as the “**Road**”) is on or along the border between the City and the Town;
- B. Minnesota Statutes, section 164.14 indicates that towns and cities with a road on or along their shared boundary are to reach an equitable agreement on the maintenance and improvement of such line road;
- C. The parties previously entered into a maintenance agreement for the Road dated July 23, 1999 (“**1999 Agreement**”), which the parties intend to replace with this Agreement;
- D. The City is requiring a developer within the City to pave a portion of the Road as part of the required improvements associated constructing a platted development within the City. The portion of Road to be paved includes the portion to be maintained by the Town under the 1999 Agreement;
- E. Each party wishes to ensure the portion of the Road they will be taking over from the other party is brought up to an acceptable condition prior to assuming the maintenance responsibility; and
- F. The parties desire to enter into this Agreement to re-designate which portions of the Road are to be maintained by each party in order to accommodate the developer’s paving project and to consolidate the portions of the Road being maintained by the City.

AGREEMENT

In consideration of the mutual promises and agreements contained herein, the parties do hereby agree as follows:

- 1. **Division of the Road.** The parties agree the maintenance responsibility for the Road shall be divided as follows:
 - (a) **City Portion.** The City shall be responsible for maintaining the portion of the Road located between Neal Avenue South and 59th Street South (“**City Portion**”);
 - (b) **Town Portion.** The Town shall be responsible for maintaining the portion of the Road located between Manning Avenue South and Neal Avenue South (“**Town Portion**”).

2. **Assumption of Maintenance.** Each party shall be required to assume maintenance of their respective portions of the Road in accordance with the following:
 - (a) **City.** The City has inspected the portion of the Road it is taking over from the Town (the portion between Neal Avenue South and Oakgreen Avenue South) and agrees it satisfies the City's standards, provided the Town cuts and removes the brush along such portion. Therefore, the City shall assume the maintenance responsibility for the City Portion as of the effective date of this Agreement.
 - (b) **Town.** The parties acknowledge improvements are needed to the portion of the Road that is currently being maintained by the City (between Manning Avenue South and Neal Avenue South), but which becomes the Town Portion under this Agreement. The City is attempting to have the party that caused damage to that portion of the Road repair it, but acknowledges and agrees it will retain the maintenance responsibility over this portion of the Road until it is brought up to Town standards. The City will notify the Town in writing once the work on the Town Portion is completed and the Town will promptly arrange for an inspection by the Town Engineer. If the Town Engineer determines any portion of the Town Portion does not meet the Town's standards, the Town will promptly notify the City in writing of the additional work that must be done to bring it up to the standards. The City will notify the Town once the additional work is completed and the Town will promptly conduct another inspection. Once the Town confirms the Town Portion satisfies the Town's standards, the Town will provide the City a written notice of acceptance and the Town shall thereafter be responsible for maintaining the Town Portion of the Road.
3. **Maintenance Responsibility.** The parties agree that the maintenance obligation assumed under this Agreement for their respective portions of the Road shall include the regular maintenance of the entire width of the right-of-way as if the portion for which each party is responsible was located entirely within its jurisdictional boundaries. The assumed maintenance responsibility includes any improvements a party may wish to construct on its portion of the Road. The parties agree there shall be no cost share for any maintenance performed or improvement projects constructed on the Road unless mutually agreed to in writing.
4. **Delegation.** Each party hereby delegates to the other party such authority as may be needed for the designated party to perform regular maintenance and to improve the Road in accordance with the terms of this Agreement.
5. **Alteration or Vacation.** The Road may only be altered (by means of acquiring additional right-of-way) or vacated by joint resolution of the parties.
6. **Effect of Boundary Changes.** Nothing in this Agreement shall be construed as altering the effect of Minnesota Statutes, section 414.038.
7. **Term and Termination.** This Agreement shall have on-going effect and shall continue until terminated by mutual written agreement of the parties. The parties understand Minnesota Statutes, section 164.14 requires an agreement as to the maintenance of line roads and so a proposed termination must include a proposed alternative line road agreement.

8. **Insurance.** Both parties agree to maintain general liability insurance during the entire term of this Agreement. The package insurance policies offered by the self insurance pools established by their respective local government membership organizations shall constitute sufficient insurance coverage for the purposes of this Agreement.
9. **Indemnification.**
- (a) **By City.** The City agrees to indemnify and defend the Town from any claim or suit, and resulting costs (including defense costs and reasonable attorney's fees) arising out of or related to the alleged negligent act or failure to act by the City, its officers, employees, or contractors in its performance of maintenance activities or improvements on the City Portion of the Road under this Agreement, unless such claim or suit is due to the alleged negligence of the Town.
 - (b) **By Town.** The Town agrees to indemnify and defend the City from any claim or suit, and resulting costs (including defense costs and reasonable attorney's fees) arising out of or related to the alleged negligent act or failure to act by the Town, its officers, employees, or contractors in its performance of maintenance activities or improvements on the Town Portion of the Road under this Agreement, unless such claim or suit is due to the alleged negligence of the City.
 - (c) **Single Entity.** To the extent a court considers this Agreement to constitute a joint venture or joint enterprise between the parties, any liability arising from or related to the activities contemplated by this Agreement shall be considered as against a single entity and shall not exceed the limit for a single entity as provided in Minnesota Statutes, section 471.59, subdivision 1a.
 - (d) **No Waiver.** Nothing in this Agreement shall be construed as a waiver of any liability limits or immunities under common law or Minnesota Statutes, chapter 466, nor as the acceptance by either party of the other party's liability for the purposes of Minnesota Statutes, section 471.59, subdivision 1a or otherwise.
10. **Disputes.** The parties mutually agree the terms of this Agreement constitute an equitable agreement for the purposes of Minnesota Statutes, section 164.14. However, if either party determines this Agreement has become inequitable, or if any other dispute arises regarding this Agreement, the parties will first meet to discuss the issues and use good faith efforts to resolve the disagreement. In the event the parties are not able to resolve the disagreement, and if the dispute involves the fairness of the division of costs or responsibilities under the Agreement, either party may submit the issue to the county board for a determination in accordance with Minnesota Statutes, section 164.14, subdivision 4. The parties may mutually agree to submit any other dispute to mediation for resolution, but if the parties do not agree to mediation or some other form of alternative dispute resolution, either party may seek relief in district court.
11. **Modifications.** Any alterations, amendments, deletions and waivers of the provisions of this Agreement shall be valid only when reduced to writing and duly signed by each party.
12. **Entire Agreement.** It is understood and agreed that the entire agreement of the parties is

contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous line road agreements presently in effect between the parties concerning the Road. This Agreement supersedes and replaces the 1999 Agreement, which is hereby terminated.

13. **Recording.** Either party may record this Agreement in the office of the county recorder, but electing not to record this Agreement shall not affect its validity.
14. **Governing Law.** This Agreement will be governed and construed in accordance with the laws of the State of Minnesota.
15. **No Third Party Rights.** This Agreement is solely for the benefit of the parties. This agreement shall not create or establish any rights in or for the benefit of any third party.
16. **Executed in Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on behalf of their respective governing bodies effect as of the date first written above.

DENMARK TOWNSHIP

CITY OF AFTON

By: _____
Chairperson

By: _____
Mayor

Attest: _____
Town Clerk

Attest: _____
Clerk

Date: _____

Date: _____

CC Board
7-30-99

RESOLUTION 1999 – 30

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

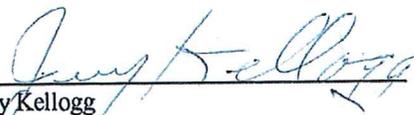
A RESOLUTION APPROVING A ROAD MAINTENANCE AGREEMENT
BETWEEN THE CITY OF AFTON AND DENMARK TOWNSHIP

- WHEREAS,** the City maintains certain roads within its borders; and
- WHEREAS,** the City seeks to provide that road maintenance in a cost-effective manner; and
- WHEREAS,** Denmark Township has offered to enter into an agreement to share road maintenance duties with the City of Afton.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Afton, Washington County, Minnesota that:

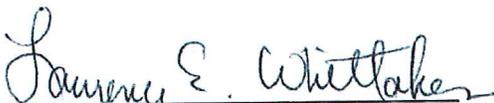
1. The Agreement with Denmark Township to jointly maintain portions of 60th Street South is approved; and
2. The City Administrator and Mayor of Afton are authorized to execute an Agreement with Denmark Township to jointly maintain portions of 60th Street South.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 15TH DAY OF JUNE, 1999.



Jerry Kellogg
Mayor

ATTEST:



Laurence E. Whittaker
City Administrator

**AGREEMENT FOR MAINTENANCE
OF CERTAIN PORTIONS OF 60TH STREET**

This Agreement, made and entered into this 23rd day of July, 1999 by and between the City of Afton ("Afton"), Minnesota, a statutory city, and Denmark Township ("Denmark"), Minnesota, a statutory township, for the maintenance of certain portions of 60th Street South within Afton and Denmark.

ARTICLE I

WHEREAS, Afton and Denmark are responsible for maintenance of streets within their boundaries and jointly share the responsibility for certain portions of 60th Street South; and

WHEREAS, Afton and Denmark intend to cooperate to maintain certain portions of 60th Street South.

NOW, THEREFORE, the parties agree as follows:

ARTICLE II

Authority of this Agreement is made pursuant to the statutory provisions of powers to cities and townships by Minnesota Statutes.

ARTICLE III

The purpose of this Agreement is to provide for the maintenance of certain portions of 60th Street South.

ARTICLE IV

(a) Afton shall be responsible for the maintenance of 60th Street South from Manning Avenue South to Neal Avenue South and from Oakgreen Avenue South to 59th Street South.

(b) Denmark shall be responsible for the maintenance of 60th Street South from Neal Avenue South to Oakgreen Avenue South, all as shown on the attached.

ARTICLE V

Afton shall reimburse Denmark for gravel already placed on Afton's portion of 60th Street South during 1999.

*amounting to \$1100
payable upon receipt
of billings*

057/14152939 7/9/99

By Gary L Swanson 9-7-99
GARY L SWANSON
its councilman
By Steven Biscoe
Steven Biscoe
its supervisor

ARTICLE VI

Afton and Denmark agree to hold each other harmless and indemnify each other from any claims arising out of their own negligence in the performance of the duties under this contract.

IN WITNESS WHEREOF, the parties have here set their hands and seals today and here first above written.

DATED: July 23, 1999

CITY OF AFTON

Jerry Kellogg
By: Jerry Kellogg
Its: Mayor

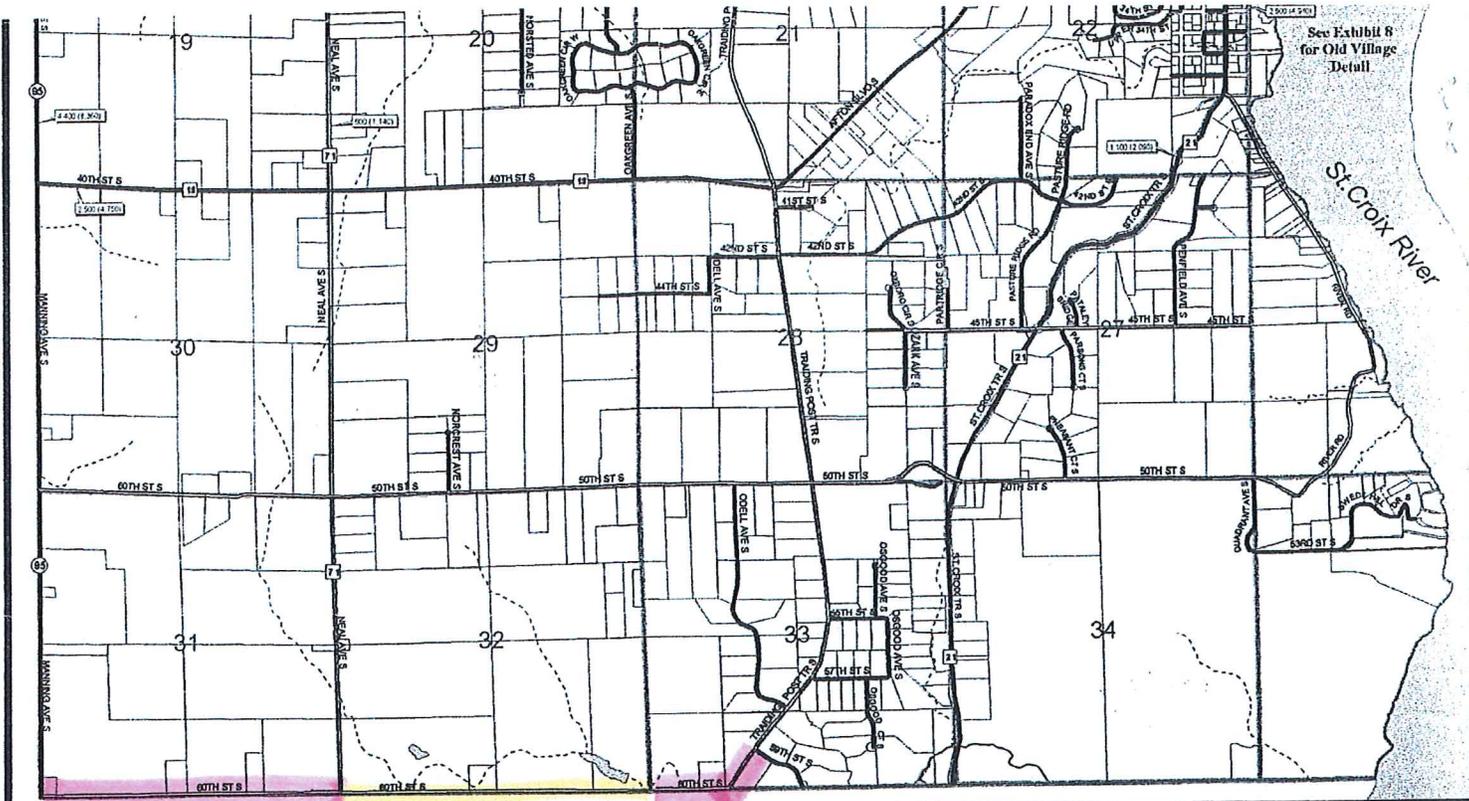
Laurence E. Whittaker
By: Laurence E. Whittaker
Its: City Administrator

DATED: July 23, 1999

DENMARK TOWNSHIP

Steve Bischoff
By: Chair
Its: Chair

Helen Schneider
Clerk



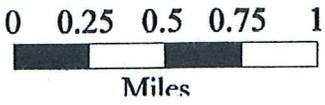
See Exhibit 8
for Old Village
Detail

St. Croix River

afton

Denmark

Afton



TRANSPORTATION

Exhibit 10

- St. Croix River \ Lakes
- Perennial Waterways
- Intermittent Waterways
- Parcels
- Sections

- Transportation collector
- minor arterial
- principal arterial

Average Annual Daily Traffic* (year 2020 forecast)

*Date Collected - 1993-98



City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 18, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: June 10, 2019
Re: Hiring of Bret Christianson as Contracted Videographer

Bret Christianson has provided videographer services for Council and Planning Commission meetings when Spencer Klover was not available. With the resignation of Spencer Klover, Bret has stepped in on an interim basis. Bret's resume has been provided to the Council members under separate cover, due to the resume containing some confidential data. It is staff's recommendation that Bret be hired on a contracted basis to provide videographer services for City Council and Planning Commission meetings at the rate of \$30.00 per hour.

COUNCIL ACTION REQUESTED:

Motion regarding the hiring of Brett Christianson as a contracted videographer for City Council and Planning Commission meetings at the rate of \$30 per hour.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date June 18, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: June 13, 2019
Re: Bollards at Trail Entrances

Bollards have now been installed at the entrances to the trail located in the Pike Street right-of-way to keep motorized vehicles from using the trail. Additional bollards or other barriers should be installed at the entrances to the trail on the levee. The entrances are at the Steamboat Park parking lot, 33rd Street and 32nd Street. Three bollards are needed at the entrances at Steamboat Park and 32nd Street. The Council may want to consider a more attractive barrier at the 33rd Street trail entrance, which is at the flood gate that opens to a view of the river. Windmill Marina has placed a large planted pot on the east side of the flood gate. The Council may want to consider a similar planted pot on the west side of the flood gate rather than a set of bollards. The cost to purchase and install six bollards is \$2,000.

Bollard Covers

The color of the visible portion of the bollards installed on Pike Street is white. Council member Ross has suggested the bollards should be covered with yellow covers with red reflective stripes. Information regarding the bollard covers is attached. The cost of the bollard covers is \$38.00 each.

Funding Source

The funding source for the bollards or other permanent barriers would be the Park Dedication Fund.

COUNCIL ACTION REQUESTED:

- 1. Motion regarding the purchase and installation of additional bollards or other barriers at the entrances to the trail along the levee.**
- 2. Motion regarding the purchase of bollard covers.**

Ron Moore

From: ward3
Sent: Tuesday, June 11, 2019 12:25 PM
To: Ron Moore; publicworks
Subject: Fwd: Stan A Ross has sent you a ULINE Product Page

Sent from my Verizon 4G LTE Droid

----- Forwarded message -----

From: Uline Customer Service <customer.service@uline.com>

Date: Jun 11, 2019 12:24 PM

Subject: Stan A Ross has sent you a ULINE Product Page

To: ward3 <ward3@ci.afton.mn.us>

Cc:

ULINE 1-800-295-5510

Stan A Ross (stan@rossdesigninc.com) sent you this email from Uline.com.

Comment: ""



Reflective Bollard Sleeve - 4 x 52", Yellow with Red Tape

Model #: H-6425

[View Product](#)

12575 Uline Drive • Pleasant Prairie, WI 53158 • 1-800-295-5510 • Uline.com



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Reflective Bollard Sleeve - 4 x 52", Yellow with Red Tape



INDOOR/OUTDOOR

Maintenance-free protection with a clean, finished look.

- Two red reflective stripes for high visibility day or night.
- High-density polyethylene is UV resistant.
- Trim to desired height.
- Installation kit included.
- Made in the USA.

More Images

MODEL NO.	DESC.	COLOR	FITS POST DIAM	DIAMETER		HEIGHT	PRICE EACH			ADD TO CART
				OUTSIDE	INSIDE		1	4	12+	
H-6425	Reflective	Yellow	4"	4 7/8"	4 5/8"	52"	\$39	\$38	\$36	1 <input type="text"/> <input type="button" value="ADD"/>

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