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**PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA**

APPROVED City Council Regular Meeting Minutes
April 21, 2020
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
7:00 P.M.

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- 1. THE MEETING WAS CALLED TO ORDER** at 7:02 P.M. by Mayor Bill Palmquist
- 2. THE PLEDGE OF ALLEGIANCE** – was not recited.
- 3. ROLL CALL:** Mayor Palmquist, Council Members Lucia Wroblewski, Randy Nelson, Annie Perkins, Stan Ross. **A Quorum was present.** The meeting was held virtually via Zoom.
- ALSO PRESENT:** City Administrator Ron Moorse, City Attorney Fritz Knaak, City Clerk Julie Yoho
- 4. APPROVAL OF AGENDA** –
Add item 9c5 “Short term rentals ordinance summary”.
Motion/Second Ross/Nelson To approve the agenda for the April 21, 2020 Regular City Council meeting with changes noted. Roll Call, All Aye, passed 5-0.
- 5. APPROVAL OF MINUTES**
March 17 line 123-124 “delete “not”
Motion/Second Palmquist/Wroblewski To approve minutes of the March 17, 2020 Regular City Council meeting. Roll call: 4 Aye, Ross abstain, passed 4-0-1.
- Motion/Second Nelson/Ross To approve minutes of the March 26, 2020 Emergency City Council meeting. All aye, passed 5-0.**
- 6. PUBLIC INPUT** –
None
- 7. REPORTS/PRESENTATIONS** –
None
- 8. CONSENT AGENDA**
A. Just and Correct Claims
B. 4M Fund Transfer MARCH – Resolution 2020-20
C. Extension of Declaration of Local Emergency – Resolution 2020-21
D. St. Croix valley Fire Relief Association revised by-laws – Resolution 2020-22
E. 2020 Pay Adjustments
F. DNR Flood Hazard Mitigation Gran Additional Funding – Resolution 2020-23
G. Seasonal Maintenance Staff hiring
H. Cost to reopen Putnam Blvd bridge to pedestrian traffic
I. Barbed wire fence restrictions
J. Hiring process for Office Assistance Position
- Motion/Second Wroblewski/Ross To approve consent agenda and Resolutions 2020-20, 2020-21, 2020-22 and 2020-23. Roll call: All aye, passed 5-0.**

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9. CITY COUNCIL BUSINESS

A. Planning Commission Report – (PC report & Draft PC minutes)

No April meeting was held

B. Engineering Report – (Engineer Staff Report & Council Update)

1. Award of construction contract – 2020 Pavement Improvement Project – Resolution 2020-24
Engineer Guilliams stated that five bids were received, the lowest from OMG Midwest at \$594,418.
Council member Ross recommend that all bids be refused - prices are too high.

Council member Nelson agreed that the pricing is too high. Could wait a year or two.

Mayor Palmquist agreed that having reserves is important right now, cost per mile is too high.

Engineer Guilliams stated that labor costs are high right now.

Council member Perkins stated that with the current circumstances and a high bid she agrees we should wait.

Council member Wroblewski agreed.

Motion/Second Nelson/Perkins to reject all the bids for the 2020 Pavement Improvement Project. Roll call: All aye, passed 5-0.

2. Proposal for construction services – River Road Sanitary Sewer Improvements

Construction is underway on River Road. The proposal is based on a six week schedule. Email updates and newsletters have been going out to the public to keep them informed.

Motion/Second Palmquist/Ross to approve the proposal for construction services from WSB at cost not to exceed \$23,371. Roll call: All aye, passed 5-0.

3. Proposal for Construction services – 2020 pavement improvement project

None - project is on hold

4. 50th St & St Croix Trail Swale erosion and safety issues

Administrator Moorse stated that in order to determine an effective solution, more information is needed regarding the volume of water that reaches and flows through the swale area. This involves obtaining and analyzing stormwater volume information in the area that drains to the swale, and using this information to develop a solution for the erosion and safety issues.

Motion/Second Ross/Nelson to authorize the City Engineer to obtain and analyze stormwater volume information, and use the information to develop a solution to address the 50th Street and St. Croix Trail swale erosion and safety issues at a cost not to exceed \$1,500. Roll call: All aye, passed 5-0.

C. Administration –

1. Bond issue and sale parameters – Resolution 2020-25

Administrator Moorse has been working with Tom Niedzwiecki, City Accountant and Doug Green Bond Consultant regarding a bond issue with a total par amount of \$850,000 and a term of 4 years to provide funding for the River Road Sanitary Sewer Project and to repay the internal loan used as a revenue source for the repayment of the temporary bonds.

Motion/Second Palmquist/Perkins to approve Resolution 2020-25 approving the authorization for the issuance of General Obligation Disposal System Bonds. Roll call: All aye, Passed 5-0.

Council member Ross stated that he would like the finance committee to meet and discuss the 30th St. culvert.

2. Emergency operations update

104 Administrator Moose provided an update on city operations. There are no land use applications
105 at this time, but we need to move forward with subdivision of the treatment site property. A public
106 hearing could be held at the next city council meeting via Zoom.

107 Council member Wroblewski stated she would like input from the planning commission. Ask them
108 to send in comments before the packet goes out.

109 **Motion/Second Palmquist/Wroblewski to allow the public hearing regarding the subdivision**
110 **to create a five-acre parcel at the wastewater treatment system property to be held at the**
111 **May City Council meeting. Roll call: All aye, passed 5-0.**

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113 3. Resolution proclaiming the month of May 2020 as Pony pride Month – Resolution 2020-26

114 **Motion/Second Palmquist/Nelson to approve Resolution 2020-26 proclaiming May as Pony**
115 **Pride Month. Roll call: All aye, passed 5-0.**

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117 4. Fire Inspection program – Ordinance 04-2020

118 **Motion/Second Wroblewski/Palmquist to approve Ordinance 04-2020 requiring fire**
119 **inspections for commercial buildings and authorizing the fire department to conduct fire**
120 **inspections. Roll call, all aye, passed 5-0.**

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122 5. Short Term Rental Summary Ordinance 03-2020 for publication

123 **Motion/Second Palmquist /Wroblewski to adopt Summary Ordinance 03-2020 for**
124 **publication of the short term home rental ordinance. Roll call: Nelson nay, others Aye,**
125 **passed 4-1.**

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127 **D. Committee Reports –**

128 1. Public Works – new lights have been installed at city hall

129 2. Personnel – Deb is retiring

130 3. Parks - no report

131 4. Heritage Preservation Commission / Design Review – no report

132 5. Natural Resources & Groundwater – no report

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134 **10. COUNCIL, CONSULTANT, AND STAFF REPORTS, ANNOUNCEMENTS, AND UPDATES**

135 A. Ward 1 Council Member Perkins – no report

136 B. Ward 2 Council Member Wroblewski – no report

137 C. Ward 3 Council Member Ross – resident complaints

138 D. Ward 4 Council Member Nelson – no report

139 E. Mayor Palmquist – motorcycle complaints

140 F. City Attorney Knaak – no report

141 G. City Administrator Moose – no report

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143 **11. ADJOURN**

144 **Motion/Second Nelson/Wroblewski to adjourn. Roll call: All aye, passed 5-0.**

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146 Meeting adjourned at 8:09 PM.

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150 Respectfully submitted by:

151

152 JY

153 Julie Yoho, City Clerk

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Afton City Council
Regular City Council Meeting **APPROVED**
April 21, 2020

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157 Approved by Council April 21, 2020 as (check one): Presented: X Amended:

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160 Mayor Bill Palmquist _____ Date _____