



CITY COUNCIL AGENDA
AFTON CITY COUNCIL CHAMBERS
3033 St. Croix Trail South
TUESDAY, March 19, 2019
7:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL**
- _____ Mayor Palmquist
 - _____ Council Member Nelson
 - _____ Council Member Ross
 - _____ Council Member Wroblewski
 - _____ Council Member Perkins

4. APPROVAL OF AGENDA

- A. Approval of the Agenda for the Regular City Council Meeting of March 19, 2019 -

5. APPROVAL OF MINUTES

- A. Minutes of the January 15, 2019 Regular City Council Meeting-
- B. Minutes of the February 19, 2019 Regular City Council Meeting-
- C. Minutes of the February 11, 2019 Council Work Session-
- D. Minutes of the February 11, Special Council Meeting-

6. PUBLIC INPUT

Citizens may share their comments or concerns on any issue that is a responsibility or function of the Afton City Council, whether or not the issue is on the Agenda. Persons who wish to address the Council must fill out a Comment Card before the meeting begins and give it to the City Administrator or Council Chair. The Council Chair will request you to come to the podium, state your full name and address and present your comments. You are encouraged to limit your presentation to no more than 3 minutes. The Council Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City of Afton's responsibilities. The Council Chair may also limit the number of individual presentations to accommodate the scheduled agenda items.

7. REPORTS/PRESENTATIONS

- A. Sheriff's Monthly Report -
- B. Jill Lucas - Valley Branch Watershed District Report
- C. Tom Niedzwiecki, Budget Report -
- D. Lower St. Croix Fire District Report -

8. CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by City Council and will be enacted in one motion. If a member wishes to discuss an item, that item will be removed from the Consent Agenda and considered separately. (Roll Call for Consent Agenda approval if Resolutions included):

- A. Just and Correct Claims
- B. 4M Fund Transfer - JANUARY and FEBRUARY - **Resolution 2019-15**

9. CITY COUNCIL BUSINESS

A. Planning Commission Report – (PC Chair Report & Draft PC Minutes)

1. Kathy Bolton Iverson Application for Minor Subdivision and Variance at 3632 St. Croix Trail – **Resolution 2019-16**
2. Tim and Jacqueline Leba Application for Variance at the Parcel East of Neal at 22nd Street with PID#'s 17.028.20.21.0002, 17.028.20.12.0001 and 17.028.2013.0004 – **Resolution 2019-17**
3. Gary Narducci Application for Variance and Conditional Use Permit at 3475 Neal Avenue – **Resolution 2019-18**

B. Engineering Report – (Engineer Staff Report & Council Update)

There are no action items requested or updates provided by the City Engineer. (The City Engineer will be available to address flood preparation questions as part of the “Flood Preparations” agenda item below)

C. Administration –

1. Flood Preparations
2. Selection of Accounting Services Provider
3. Memorandum of Agreement with the Minnesota Land Trust Regarding Co-Holding of the Conservation Easement for the Afton Creek Preserve PLCD Subdivision
4. Purchase Additional User Licenses for Laserfiche
5. Council Chambers Audio/Video Equipment Replacement/Upgrades
6. Flood Insurance for Afton Historic Museum Building
7. Contract with Tom Niedzwiecki for Transitional Services
8. Schedule River Road Neighborhood Meeting
9. Schedule Work Session
10. Options for Use of House at Wastewater Treatment Site

D. Committee Reports -

1. Public Works
2. Personnel
3. Parks
4. Heritage Preservation Commission / Design Review
5. Natural Resources and Groundwater

10. COUNCIL, CONSULTANT AND STAFF REPORTS, ANNOUNCEMENTS AND UPDATES

- A.** Ward 1 Council Member Perkins
- B.** Ward 2 Council Member Wroblewski
- C.** Ward 3 Council Member Ross
- D.** Ward 4 Council Member Nelson
- E.** Mayor Palmquist
- F.** City Attorney Knaak
- G.** City Administrator Moorse

11. ADJOURN

A quorum of the City Council or Other Commissions may be present to receive information at, but not limited to, any of the following meetings: Planning Commission; the Public Works Committee; Parks Committee; Design Review and Historic Preservation Commission; Lower St. Croix Cable Commission; LSCWMO; MSCWMO; I-94 Corridor Coalition and the 5-City Mayor’s Alliance.

PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

DRAFT City Council Regular Meeting Minutes
January 15, 2019
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
7:00 P.M.

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- 11 **1. THE MEETING WAS CALLED TO ORDER** at 7:00 P.M. by Mayor
 - 12
 - 13 **2. THE PLEDGE OF ALLEGIANCE** – was recited.
 - 14
 - 15 Stan Ross was sworn in as Council Member Ward 3.
 - 16
 - 17 **3. ROLL CALL:** Mayor Palmquist, Council Members Wroblewski, Ross, Nelson. **Quorum Present.**
 - 18
 - 19 **ALSO PRESENT:** Nick Guilliams (City Engineer), City Administrator Ron Moorse, City Attorney Fritz
 - 20 Knaak, Planning Commission Chair Kris Kopitzke, Accountant Tom Niedzwiecki
 - 21
 - 22 **4. APPROVAL OF AGENDA –**
 - 23 **Motion/Second Ross/Nelson to approve agenda with addition of items: 9b2 Washington County culvert**
 - 24 **replacement; 9b3 Cracks on Afton Blvd; 9c8 Flood pump potential sale; 9c9 Training for new council**
 - 25 **members; move closed session to item 9c10. Passed 4-0.**
 - 26
 - 27 **5. APPROVAL OF MINUTES**
 - 28 **A. Minutes of December 18, 2018 Regular City Council meeting**
 - 29 **Motion/Second Ross/Nelson to approve the minutes of the December 18, 2018 regular City Council**
 - 30 **meeting. Passed 3-0-1 (Wroblewski abstain).**
 - 31
 - 32 **B. Minutes of December 10, 2018 Special City Council meeting**
 - 33 **Motion/Second Palmquist/Ross to approve the minutes of the December 10, 2018 special City Council**
 - 34 **meeting. Passed 3-0-1 (Wroblewski abstain).**
 - 35
 - 36 **C. Minutes of December 10, 2018 Council Work Session**
 - 37 **Motion/Second Ross/Nelson to approve the minutes of the December 10, 2018 City Council work**
 - 38 **session. Passed 3-0-1 (Wroblewski abstain).**
 - 39
 - 40 **6. PUBLIC INPUT –**
 - 41 none
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 - 43 **7. REPORTS/PRESENTATIONS -**
 - 44 **A. Sheriff's Monthly Report**
 - 45 No report
 - 46
 - 47 **B. Tom Niedzwiecki, Budget Report (taken out of order)**
 - 48 Tom provided an overview of the December budget. Still waiting for a few invoices to close out the year.
 - 49 Discussion was held on the best place to put the carry-over funds, with Tom recommending funding the
 - 50 shortfall in the election and the city council contingency fund first, then to the temporary bond surplus fund.
 - 51 **Motion/Second Ross/Wroblewski To distribute surplus into funds as recommended by the City**
 - 52 **Accountant. Passed 4-0.**
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C. Lower St. Croix Fire District Report

Council member Nelson reported that the budget was discussed and also that former Mayor Bend reported he would stay on the committee.

8. CONSENT AGENDA

- A. Just and Correct Claims
- B. 4M Fund Transfer – December – Resolution 2019-06
- C. Renew 4M Fund Joint Powers agreement – Resolution 2019-07
- D. 2019 Regular Meeting Schedule – Resolution 2019-08

Motion/Second Ross/Nelson to approve the consent agenda including Resolution 2019-06, Resolution 2019-07, and Resolution 2019-08. Roll call vote: All Aye, Passed 4-0.

9. CITY COUNCIL BUISINESS

A. Planning Commission Report – (PC report & Draft PC minutes)

- 1. Comments regarding the City of Woodbury Draft 2040 Comprehensive Plan
Chair Kopitzke summarized the comments of the Planning Commission on the City of Woodbury’s comprehensive plan.
Mayor Palmquist recommended rearranging the order of several of the comments and focusing on cooperative planning along the border.
Council member Nelson stated that now is the time to have a strong opinion and to be on record stating that a surface water source should be used
Council member Wroblewski recommended including the language regarding 40th and Manning traffic.

Motion/Second Ross/Nelson To direct staff to create a document that combines the Council and Planning Commission recommendations as per discussion. Passed 4-0.

- 2. Comments regarding the City of Cottage Grove Draft 2040 Comprehensive Plan
Motion/Second Wroblewski/Nelson To request staff to send comments of the Planning Commission to the City of Cottage Grove. Passed 4-0.

Chair Kopitzke stated that the Planning Commission would like to have a dinner or planning session with the Council members.
A joint work session will be planned in April

B. Engineering Report – (Engineer Staff Report & Council Update)

- 1. 2019 Fee Schedule for Engineering Services
Motion/Second Ross/Palmquist To approve 2.3% average increase in pay rate for WSB.
Discussion
Council member Nelson asked when the last increase occurred (last year)
Council member Wroblewski stated she had concerns about power lines that were not buried and River Road sewer lines and would like more information before approving a rate increase.
Council member Nelson agreed there are items with potential long term expenses that are not finished yet and would like to wait and work through issues first.
Mayor Palmquist stated that the city needs an engineer and this is a small increase.

Motion withdrawn
Item Tabled until work session with WSB

- 2. WA County culvert replacement project
Nick Guilliams, City Engineer reported that the county will replace a culvert on 15th near Belwin which will require a 30 day road closure; tentative schedule to be done in July after the 4th.

105 **Motion/Second Palmquist/Nelson to authorize the city engineer to sign agreement with the county**
106 **for construction to be done after July 4 and after checking the size of the culvert. Passed 4-0**
107

108 3. Afton Blvd
109 Road condition and cracks are due to due to frost and will diminish in spring. Nick will talk with county.
110

111 **C. Administration –**

112 1. Appointment to fill the vacant Ward 1 Council Seat – Resolution 2019-09
113 Two candidates were nominated to fill the Ward 1 Council Seat – Leo Yurek and Annie Perkins.

114 **Motion/Second Wroblewski/Ross To adopt Resolution 2018-09 appointing Annie Perkins to fill the**
115 **Vacant Ward I Council Seat. Roll call: All aye, passed 4-0.**
116

117 2. Annual Appointments – Resolution 2019-10

118 Council member Ross suggested removing several committees from the list that are inactive - Branding and
119 Tech/Internet committee

120 Public Works - Ross & Nelson

121 PC liaison - Wroblewski

122 Mayor pro-tem - Ross

123 HPC – Perkins

124 Emergency - Palmquist /Ross

125 Finance (was set up for project) could eliminate

126 Parks - Ross / Wroblewski

127 Personnel – Palmquist/Perkins

128 NRGCC - Palmquist

129 Weed inspector - Palmquist

130 Branding – eliminate

131 Cable rep - Nelson/Palmquist

132 St Croix Valley alliance - Palmquist

133 LSVFD - Bend / Nelson

134 Lower St Croix partnership - Palmquist

135 Wa co Ground Water - Palmquist

136 Water Consortium - Wroblewski

137 Great Rivers - Palmquist

138 **Motion/Second Palmquist/Ross to approve annual appointments as listed Resolution 2019-10. Roll**
139 **Call: All aye, passed 4-0.**
140

141 3. Amend Afton Creek Preserve Development Agreement

142 Administrator Moose provided the following information: Albert W. (Will) Carlson, owner of the Afton
143 Creek Preserve PLCD subdivision property, has requested that the Development Agreement for the
144 subdivision be amended to eliminate J.P. Bush Homes as the developer and insert Afton Creek Preserve
145 Development LLC as the developer.

146 **Motion/Second Nelson/Ross to approve Resolution 2019-11 approving an amendment to the Afton**
147 **Creek Preserve Development Agreement to remove J.P. Bush Homes as the developer and to insert**
148 **Afton Creek Preserve Development LLC as the developer. Roll call vote: All Aye, Passed 4-0.**
149

150 4. Sewer User Fee for River Road properties connected to the municipal sanitary sewer system

151 Administrator Moose stated that a work session will be held to discuss long term plan. Proposed discounted
152 rate is \$40/month.

153 Mayor Palmquist recommended \$35/month.

154 **Motion/Second Nelson/Ross establishing the sewer fee for the River Road properties that are**
155 **connected to the municipal sanitary sewer system at \$35 per month. Passed 4-0.**

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5. Application to serve on the Planning Commission

Motion/Second Nelson/Ross To appoint Laurel Ross Ward 3; Ray Pruban Ward 1; Kuchen Hale Ward

Discussion:

Wroblewski proposed discussing each candidate individually.

Motion Withdrawn

Council member Wroblewski discussed nominating Christian Dawson for Ward 2 as he could bring a valuable perspective to the commission. (See attached remarks from Council member Wroblewski)

Mayor Palmquist stated that he would like to appoint Hale and Dawson as it would provide balance of perspectives.

Chair Kopitzke stated that Dawson has attended many meetings and was very involved in the Carlson PLCD. Mayor Palmquist acknowledged there was often tension at many of those meetings.

Council member Ross stated that Laurel is very interested in the position and would do a great job but she should not get any preferential treatment. He felt Dawson had misunderstanding over what the council could do on the PLCD. Did not like the accusations that Dawson made and is still feeling sensitive to it.

Council member Nelson stated that Hale has been a long time resident, served on the council, has experience. Dawson is only a 5 year resident. He will not support Dawson being appointed.

Motion/Second Nelson/Ross To appoint Laurel Ross, Ray Pruban, Kuchen Hale.

Discussion:

Mayor Palmquist stated he won't vote for that slate, he would like to have a member from the neighborhood group (against the Carlson PLCD) to represent Ward 2 along with Hale.

Wroblewski stated she reviewed the videos from many of those meetings and understands the sensitivity that Dawson may trigger. Hale has not been an active volunteer in recent years, whereas Dawson has been active. Discussion was held on was held on the merits of appointing one representative from each ward in effort to balance between the wards.

Vote 2-2 motion failed.

Motion/Second Palmquist/Wroblewski to appoint Kuchen Hale, Laurel Ross & Christian Dawson.

Discussion:

Mayor Palmquist stated that 2 can serve immediately, Laurel effective in March when Nelson's term expires. Ross stated that leaves only one representative in Ward 1.

Nelson agreed that is unbalanced with more in Ward 2.

Vote – 2-2, motion failed.

Motion/Second Ross/Palmquist To appoint Pruban, Dawson & Hale.

Motion Withdrawn

Item will be tabled until February when new council member Perkins will be present.

6. Jim Cox conference funding request

Administrator Moore provided the following information: The two items for which Mr. Cox is requesting to be reimbursed or compensated are four hours of travel time at \$25.20/hr., for a total cost of \$100.80 and 20 hours of time at the conference activities for a total cost of \$504.00 to attend the annual State Historic Preservation Conference.

Motion/Second Nelson/Palmquist To deny Jim Cox's request for reimbursement of his time to attend the State Historic Preservation Conference. Passed 4-0.

7. City Attorney request for monthly retainer increase

Motion/Second Nelson/Ross to approved the request from Fritz Knaak, City Attorney, for an increase in the monthly legal services retainer from \$4,000 to \$4,500. Passed 4-0.

208 8. Potential sale of flood pumps
209 **Motion/Second Ross/Nelson To have staff investigate selling items and look into price and procedure.**
210 **Passed 4-0.**

211
212 9. LMC training for new officials
213 Council member Wroblewski will be attending. Mayor Palmquist is considering.

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215 **D. Committee Reports (out of order)**

- 216 1. Public Works – no report
- 217 2. Personnel – no report
- 218 3. Parks – no report
- 219 4. Heritage Preservation Commission / Design Review – vacant properties
- 220 5. Natural Resources and Groundwater – no report

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222 **10. COUNCIL, CONSULTANT, AND STAFF REPORTS, ANNOUNCEMENTS, AND UPDATES**

- 223 A. Ward 1 (Vacant) –
- 224 B. Ward 2 Council Member Wroblewski – no report
- 225 C. Ward 3 Council Member Ross – no report
- 226 D. Ward 4 Council Member Nelson – no report
- 227 E. Mayor Palmquist – no report
- 228 F. City Attorney Knaak –no report
- 229 G. City Administrator Moorse – no report

230
231 **9C10. Closed session regarding the Afton Marina Petition for Writ of Mandamus (taken out of order)**

232 Closed Session began at 9:52 PM

233
234 **Motion Second Ross/Palmquist to end closed session. Passed 4-0.**

235 Closed Session ended at 10:30 PM.

236
237 **11. ADJOURN**

238 **Motion/Second Nelson/Ross To adjourn. Passed 4-0.**

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240 Meeting adjourned at 10:31PM

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244 Respectfully submitted by:

245 _____
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247 Julie Yoho, City Clerk

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250 Approved by Council March 19, 2019 as (check one): Presented: _____ Amended: _____

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253 Mayor Bill Palmquist _____ Date _____
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266 Date: Submitted February 19, 2019 Presented on January 15, 2019

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268 Subject: Wroblewski's prepared remarks at the 1-15-19 CC meeting regarding the nomination of Mr
269 Christian Dawson for the Ward 2 Planning Commission vacancy.

270

271 As the Ward 2 representative on the council, I move to nominate Christian Dawson to fill the Ward 2
272 Planning Commission vacancy I created after being elected this fall as the Ward 2 CC representative.
273 Christian filed his application for the PC a year ago. He and his wife have been raising a young family
274 in Ward 2 and they have owned their home in Afton for some five years. He applied after Mayor Bend
275 called on residents to get involved on these important volunteer commissions and committees and
276 Christian answered the call.

277

278 Over the past couple of years Mr Dawson has attended many city council and planning commission
279 meetings and has on his own become very knowledgeable about our Comprehensive Plan and our Land
280 Use Ordinances. All of this while working full time, being a member of his kids' school board,
281 coaching kids' soccer, and cultivating a family/home life that includes bee keeping and maple syrup
282 harvesting on their own Afton parcel. He has shown himself to be a committed volunteer and to have
283 a sense of civic duty.

284

285 Christian took the time not only to gain knowledge and insight into our Comp Plan and Ordinances
286 and to attend many meetings and hearings but he also voiced his concerns with specifics. It is no
287 secret that he was one voice in a larger chorus of voices of organized and concerned Ward 2 residents
288 who were steadfast in their passion and concern and dedication to their area of Afton.
289 During my campaign door knocking and through my many contacts with Ward 2 residents I feel that
290 I have a good handle on what the vast majority of Ward 2 and Afton residents value about living here
291 and value most as reflected in our Comp Plan and ordinances. Folks like Christian brought a lot of
292 thought, concern, time, insight, and energy to City Hall during those meetings and I think there should
293 be a voice (at least one voice in nine) for their perspective - for concerns and views and values which
294 I know are shared by many others in Ward 2 - and which I think are generally in line with a large
295 number of Afton's citizens in other wards as well. **These perspectives deserve a place at the table
296 on the Planning Commission at this critical time when we are going to tackle future critical
297 issues and planning that are having and will continue to have a huge impact on our future.**

298

299 I ask of all of us - do we want our younger citizens raising families to be an integral part of the
300 planning process for our city's future? Or do we want solely the perspectives of those of us who have
301 lived here for generations (which is valuable as well) or those of us who live in the historic district
302 (which is valuable as well) or those of us who own hobby farms or large farms (again which are all
303 valuable). I strongly believe that this vote to appoint someone who is young, who has been actively
304 involved in representing his community on his own time, and who has an interest in SERVING,

305 GIVING OF HIMSELF, VOLUNTEERING FOR THE BETTERMENT OF AFTON **not** in making
306 money from, getting recognition for, making a name for himself, will show our citizens and the public
307 what kind of city government we have, what kind we want, and how much we value diversity of
308 thought, background, and landscape in our town. I ask that the council and Mayor think very hard
309 on this and understand what kind of message we send if we say we value citizen involvement, skills,
310 knowledge, input, and energy and then turn someone who has shown up prepared, informed,
311 involved, dedicated, concerned - someone who wants to volunteer - down. How in the world do we
312 think we can ever cultivate and encourage our future leaders if we don't allow them to... if we don't
313 give them a chance to be a part of things - to learn and to grow - and also to teach us who think we
314 know a lot something a time or two.

315
316 Those folks on Odell and Trading Post trail who attended all those meetings and hearings
317 demonstrated their love of their neighborhood and Afton, but through the process they also
318 demonstrated knowledge of our ordinances and they gained experience in the way city government
319 operates. Those folks are Ward 2 folks and Afton residents who have a right to be at the table of
320 Afton's planning commission and to have a voice in the way Afton will move into the future. I believe
321 if we don't appoint someone like Christian we are saying we don't value their input, their concerns,
322 and their place in Afton. I overheard sad and frustrated residents quietly speaking to their feeling that
323 they just don't matter to our city leaders after one meeting. It was very disheartening to me and **I**
324 **clung to my belief that this wasn't true** and that there will come a time when the city could show
325 that we move on and that we do appreciate and value all they have to offer and their very existence
326 in our town. **Well my fellow colleagues the time is now.**

327
328 The Afton Creek Preserve PLCD will arguably and has arguably impacted Ward 2 the most - and it
329 will impact more in Ward 2 than the immediate neighborhoods of Odell and Trading Post. The proposal
330 was approved and the decisions have been made. And I'm not here to re-litigate the pros and cons, I'm
331 not here to justify anything, and I'm not here to demonize anyone - especially any of my honorable
332 colleagues up here on the platform who volunteer hours upon hours of their own time without financial
333 compensation and out of a love for this city, but I do want to make clear what is at stake here with
334 this seemingly minor appointment to a volunteer position and that is this - does the City of Afton
335 value the concerns of **all** of its residents, does it value the knowledge of **all** of its citizens, does Afton
336 **appreciate citizen input and willingness to volunteer even when final decisions are made that**
337 **people disagree with on reasonable grounds?** Does the city of Afton value **diversity of**
338 **perspectives, diversity of skills, diversity in thinking, and diversity in representation?**
339 Does the leadership of the city of Afton have the **character, the integrity, the strength, and the**
340 **humility to appoint people with whom they may disagree on policy,** with people that bring
341 **different backgrounds, careers, skill sets and ways of thinking, with people who are young and**
342 **who offer different perspectives and maybe even different concerns, with people who want to**
343 **learn and grow and who may some day become our future leaders?** How do we groom our future
344 leaders and informed citizenry? Do we want relatively young and relatively newer-to-Afton residents
345 to be involved in city government and be civically engaged?

346
347 Do we want our cherished Afton values - the values in our Comp Plan and ordinances that were so
348 beautifully crafted, drafted, and that have stood the tests of time thus far - to be passed on to our
349 future residents, future citizens and future city leaders. Don't we want them to learn from all the
350 knowledgeable, wise, and experienced folks on the city council, city committees, and city

351 commissions? Don't we want to learn from them as well? How do we encourage that
352 learning, growth, and teamwork unless we give folks like Christian the opportunity to serve - not to
353 make money, not to get paid, not to get a gold trophy, not for a Wild box seat or a ticket to Hamilton
354 but to SERVE our community... to work hard on behalf of all of us! **This is why I am asking for**
355 **your support for this motion - to show everyone that Afton values all of its citizens and that we**
356 **value the thoughtful, sincere perspectives of all of those who are living in Afton - all those daily**
357 **living out the values that are reflected in our Comp Plan and in our ordinances.** Thank you for
358 your consideration.
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PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

DRAFT City Council Special Meeting Minutes
February 11, 2019
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
6:22 P.M.

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1. THE MEETING WAS CALLED TO ORDER at 6:22 P.M. by Mayor Palmquist.

2. ROLL CALL: Council Members Nelson, Ross, Wroblewski and Perkins and Mayor Palmquist. **Quorum Present.**

ALSO PRESENT: City Attorney, Tom Radio

4. CITY COUNCIL BUSINESS

Motion/Second. Nelson/Wroblewski. To move into a closed session to discuss attorney/client privileged information at 6:23 p.m. Motion carried 5-0-0.

Motion/second. Palmquist/Nelson. To come out of closed session at 7:30 p.m. Motion carried 5-0-0.

5. ADJOURN –

Motion/Second: Nelson/Wroblewski. To adjourn the meeting at 7:31 p.m. Motion carried 5-0-0.

Respectfully submitted by:

Ronald J. Moorse, City Administrator

Approved by Council (on March 19, 2019) as (check one): Presented: _____ Amended: _____

Signed by Mayor Bill Palmquist _____ Date _____

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PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

DRAFT City Council Regular Meeting Minutes
February 19, 2019
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
7:00 P.M.

-
- 11 **1. THE MEETING WAS CALLED TO ORDER** at 7:00 P.M. by Mayor Bill Palmquist
- 12
- 13 **2. THE PLEDGE OF ALLEGIANCE** – was recited.
- 14
- 15 **3. ROLL CALL:** Mayor Palmquist, Council Members Wroblewski, Ross, Nelson, Perkins. **Quorum Present.**
- 16 **ALSO PRESENT:** Nick Guilliams (City Engineer), City Administrator Ron Moore, City Attorney Fritz
- 17 Knaak, Planning Commission Chair Kris Kopitzke, Accountant Tom Niedzwiecki
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- 19
- 20 **4. APPROVAL OF AGENDA –**
- 21 **Motion/Second Ross/Nelson to approve agenda with additions: items 9b3 “Awards”, 9c11 “Sale of flood**
- 22 **pumps”, 9c12 “Staffing at committee meetings”. Passed 5-0.**
- 23
- 24 **5. APPROVAL OF MINUTES**
- 25 **A. Minutes of January 15, 2019 Regular City Council meeting**
- 26 Council member Wroblewski would like to have more detail added for item 5
- 27 **Motion/Second Wroblewski/Palmquist Table until next meeting. Passed 5-0**
- 28
- 29 **B. Minutes of January 9, 2019 Special City Council meeting**
- 30 **Motion/Second Ross/Nelson to approve minutes of the January 9, 2019 Special City Council meeting.**
- 31 **Passed 3-0-2 (Perkins, Ross abstain due to absence)**
- 32
- 33 **6. PUBLIC INPUT –**
- 34 Nancy Turner 13926 60th St. – Stated that she supports Christian Dawson for Planning Commission
- 35
- 36 **7. REPORTS/PRESENTATIONS -**
- 37 **A. Sheriff’s Monthly Report**
- 38 No report
- 39
- 40 **B. Washington County – Valley Branch Library Update**
- 41 County Commissioner Gary Kriesel reported that the library will move to end of building into a larger
- 42 space on the southern end, where antique store is. (The antique store is relocating). This will provide
- 43 them much larger space.
- 44 Joe Welter, WA County, provided additional information on the library project. Community feedback
- 45 events were held and comments gathered. The new library space will have 4300 sq ft. (current is 2500).
- 46 Construction is planned to occur May – July 2019. The library won’t have to close during construction
- 47 since they are moving to the new space. Final open house information will be available in the next couple
- 48 months.
- 49
- 50 **C. Tom Niedzwiecki, Budget Report**
- 51 Tom provided an overview of the 2018 un-audited finances.
- 52
- 53

54 **D. Lower St. Croix Fire District Report**
55 Council member Nelson reported that they FD is working on the budget for the year.
56

57 **8. CONSENT AGENDA**

58 **A. Just and Correct Claims**

59 **B. 4M Fund Transfer**

60 **C. 2019 Regular Meeting Schedule Corrected – Resolution 2019-12**

61 **Motion/Second Ross/Wroblewski to approve consent agenda and Resolution 2019-12 correcting the**
62 **2019 meeting schedule. All aye, passed 5-0.**
63

64 **9. CITY COUNCIL BUISINESS**

65 **A. Planning Commission Report – (PC report & Draft PC minutes)**

66 1. Comments regarding the Denmark Township Draft 2040 Comprehensive Plan

67 Chair Kopitzke summarized the comments of the Planning Commission on Denmark Township’s
68 Comprehensive plan.

69 **Motion/Second Palmquist/Ross to accept the Planning Commissions comments for Denmark**
70 **Townships Comprehensive Plan and submit. Passed 5-0**
71

72 Chair Kopitzke described how the PC plans to review the PLCD language by dividing it into three
73 sections and reviewing one per month.
74

75 **B. Engineering Report – (Engineer Staff Report & Council Update)**

76 1. Pay Voucher No. 20 from Geislinger for the Downtown Improvement Project

77 Engineer Guilliams explained that they are holding \$300,000 in retention for items that may come up
78 this spring.

79 **Motion/Second Ross/Nelson to approve payment of Pay Voucher No. 20 from Geislinger & Sons**
80 **in the amount of \$179,125.58.**

81 Discussion

82 Mayor Palmquist asked about the backup generator and why the line is freezing triggering the light.
83 (needs to be insulated better)

84 Council member Ross asked when the warranty period starts, and would like warranty to start after
85 this is fixed (not negotiated yet, 2 yrs from fall 2018 likely)

86 **Motion Vote: 5-0 Passed.**
87

88 2. 2019 Fee Schedule for Engineering Services

89 WSB is requesting a rate increase of 2.3% for 2019.

90 Council member Wroblewski feels they haven’t moved forward enough on several issues on River
91 Rd to support the increase.

92 Council member Ross stated that everyone on the council and public works knew about this problem.
93 Council member Nelson stated that it was a collective mistake, recommendations were made

94 **Motion/Second Ross/Nelson to approve 2.3% rate increase for WSB rate scheduled for 2019.**
95 **Passed 4-1 (Wroblewski nay).**
96

97 Engineer Guilliams explained that FEMA certification will take about a year after levy inspection;
98 which will occur after snow is off.
99

100 3. Awards

101 Engineer Guilliams presented the council with two awards for the Downton Project: one from the
102 American Council of Engineering Companies of Minnesota; and the other from the City Engineers
103 Association of Minnesota.
104

105 **C. Administration –**

106 1. James & Joan Jordan Simple Subdivision at 15120 42nd St
107 **Motion/Second Ross/Wroblewski to adopt Resolution 2019-13 approving the simple subdivision for**
108 **a lot line rearrangement at 15120 42nd street. Roll call, All Aye, Passed 5-0.**
109

110 2. Request to change name of 15th St Ct to Odin Ct
111 **Motion/Second Wroblewski/Ross to adopt Resolution 2019-14 changing the name of 15th Street**
112 **Court to Odin Court. Roll call: All aye passed 5-0.**
113

114 3. Annual appointments
115 No changes were made, no action needed
116

117 4. Planning Commission Appointments
118 Council member Ross stated that he had a good conversation with Christian Dawson, and would be
119 supportive of his appointment
120 **Motion/Second Perkins/Wroblewski to appoint Doug Parker for Ward 1, Christian Dawson for**
121 **Ward 2, Kuchen Hale for Ward 2.**

122 Discussion
123 Council member Wroblewski stated that it is important to the city and that she appreciates Ross discussing
124 differences with Dawson.

125 Mayor Palmquist agreed with part of motion; would nominate Dawson, Hale & Ross.
126 Council member Wroblewski stated she is concerned that Hale hasn't been involved or volunteered
127 recently.

128 Council member Nelson stated that Hale is involved with farming and large land owners, which is an
129 important view to have on the PC

130 Mayor Palmquist stated he would like a friendly amendment to insert Ross for Hale in the motion

131 Council member Ross stated that he will abstain from voting if Laurel is nominated

132 PC Chair Kopitzke stated that the commission is at its best with a diversity of views.

133 Council member Nelson stated that Dawson got personal in the past and he wants to steer clear of that

134 Council member Ross stated that on occasion Dawson said things he was not happy about. It was an
135 emotional process. His main concern is that the planning commission needs a team effort and not a toxic
136 environment. He does not have an issue with Dawson after speaking with him.

137 Council member Perkins stated that there should be distribution between the wards; two representatives
138 for each since we have the candidates

139 **Motion Vote: Passed 3-2 (Palmquist/Ross nay)**
140

141 5. Jed Housker volunteer committee applications
142 **Motion/Second Palmquist/Ross to appoint Jed Housker to the Parks committee. Passed 5-0**
143

144 6. Thorn Butler Drainage Concerns
145 Thorn Butler showed photos of his property to the council depicting water problems.
146 Council member Ross asked if WSB has assessed the situation.

147 Guilliams stated they are trying to get together and meet.

148 Council member Ross asked Butler what he is looking for

149 Butler replied he would like rock wall moved, slope changed, yard restored

150 Council member Nelson stated that many others had water problems last year as we did not have typical
151 rain events. Asked if grading would be a good solution.

152 Council member Perkins suggested they get together to discuss

153 Engineer Guilliams stated that grading would help

154 Mayor Palmquist authorized staff to develop grading plan and solution

155 Engineer Guilliams will meet with Mr. Butler to develop options that could be done after snow melt.

156 Council needs to have options to act on.

157 Also look at what was purchased for Balsimo and Thompson easements.

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7. Pervious Pavers and Impervious Coverage

Administrator Moore provided the following information: Mayor Palmquist has requested that the topic of how pervious pavers are treated in relation to the City's impervious coverage requirements, particularly in the Village Historic Site District, be referred to the Planning Commission for review and recommendations.

Motion/Second Nelson/Ross to refer the topic of pervious pavers in relation to impervious coverage requirements to the Planning Commission for review and recommendations. Passed 5-0.

8. Preparations for 2019 goal setting

A work session will be scheduled for the last week in March to include long range planning and financial forecast.

9. Schedule work session

Items will include accounting services interview, March 6

10. Schedule River Road neighborhood meeting

March 12 at 6:00PM, letter with information will be sent to residents.

11. Flood pumps sale

Motion/Second Ross/Nelson to have staff put old pump on auction site.

Discussion

Council member Ross explained that the goal is to make room in the garage and raise funds for an additional mower.

Vote: Passed 5-0

12. Staff at committee meetings

Mayor Palmquist suggested it may be nice to have staff presence at NRGC meetings

D. Committee Reports (out of order)

1. Public Works – schedule meeting for April
2. Personnel – no report
3. Parks – no report
4. Heritage Preservation Commission / Design Review – no report
5. Natural Resources and Groundwater – no report

10. COUNCIL, CONSULTANT, AND STAFF REPORTS, ANNOUNCEMENTS, AND UPDATES

- A. Ward 1 Council Member Perkins – no report
- B. Ward 2 Council Member Wroblewski – no report
- C. Ward 3 Council Member Ross – working with the County on a ribbon cutting ceremony May 18
- D. Ward 4 Council Member Nelson – no report
- E. Mayor Palmquist – no report
- F. City Attorney Knaak – no report
- G. City Administrator Moore – no report

11. ADJOURN

Motion/Second Nelson/Ross to adjourn. Passed 5-0.

Meeting adjourned at 9:39 PM

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Respectfully submitted by:

Julie Yoho, City Clerk

Approved by Council March 19, 2019 as (check one): Presented: _____ Amended: _____

Mayor Bill Palmquist _____ Date _____

Citations for: Afton
2/1/2019 To 2/28/2019

Agcy	Date	Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description	Statute
WCSO	2/1/2019	820030903202	WC115	M. Tellez	Citation	0	MANNING AVE S		LAKE RD		Afton	MOV-Speed-Exceed Limit	169.14.2(a)
WCSO	2/1/2019	820030903203	WC115	M. Tellez	Citation	0	40TH ST S		MANNING AVE S		Afton	MOV-Stop Sign Violation	169.30(b)
WCSO	2/8/2019	820015903901	WC129 7	R. Corniea	Citation	0	MANNING AVE S		70TH ST S		Afton	REG-Expired Registration/# of Plates Reqd	169.79.1
WCSO	2/9/2019	820087904001	WC115	M. Tellez	Citation	0	MANNING AVE S		VALLEY CREEK RD		Afton	MOV-Passing on Right When Prohibited	169.18.5(b)(3)
WCSO	2/16/2019	820015904701	WC115	M. Tellez	Citation	0	40TH ST S		NEAL AVE S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	2/17/2019	820087904801	WC115	M. Tellez	Citation	0	MANNING AVE S		40TH ST S		Afton	MOV-Stop Sign Violation	169.30(b)
WCSO	2/18/2019	820087904901	0	M. Tellez	Citation	0	MANNING AVE S		50TH ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	2/18/2019	820087904902	WC115	M. Tellez	Citation	0	NEAL AVE S		32ND ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	2/19/2019	820087905002	WC115	M. Tellez	Citation	0	MANNING AVE S		HUDSON RD		Afton	MOV-Red Semaphore-Fail Stop/Stop at Line/X-Walk	169.06.5(a)(3)(i)
WCSO	2/19/2019	820087905003	WC115	M. Tellez	Citation	0	40TH ST S		MANNING AVE S		Afton	MOV-Stop Sign Violation	169.30(b)

Incident Summary Report

From:2/1/2019 12:00:00 AM To:2/28/2019 11:59:59 PM



WASHINGTON COUNTY SHERIFFS OFFICE

AFTON

2/1/2019 8:47:54 AM	WC19004635	14XXX Hudson Rd S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
2/1/2019 9:51:11 AM	WC19004641	Manning Ave S / Lake Rd, AFTON	INCIDENT
2/1/2019 11:26:39 AM	WC19004663	Manning Ave S / 40th St S, AFTON	INCIDENT
2/2/2019 6:36:40 AM	WC19004808	12XXX Hudson Rd S, AFTON	BURGLARY
2/2/2019 10:02:54 AM	WC19004822	55th St S / Trading Post Trl S, AFTON	SUSPICIOUS PERSON/ACTIVITY
2/2/2019 12:39:26 PM	WC19004835	14XXX 30th St S, AFTON	RECOVERED STOLEN
2/2/2019 12:51:14 PM	WC19004836	15XXX Afton Hills Dr S, AFTON	INCIDENT
2/2/2019 3:43:35 PM	WC19004856	15XXX Afton Hills Dr S, AFTON	CITIZEN/PUBLIC ASSIST
2/2/2019 7:25:49 PM	WC19004889	194 Eb Jeo Manning Ave S, AFTON	DRIVING COMPLAINT
2/3/2019 5:51:14 AM	WC19004965	Afton Blvd S / Trading Post Trl S, AFTON	Car vs Deer
2/3/2019 10:09:15 AM	WC19004981	15XXX Afton Hills Ct S, AFTON	PROPERTY DAMAGE
2/3/2019 12:52:12 PM	WC19005001	Neal Ave S / 40th St S, AFTON	SUSPICIOUS PERSON/ACTIVITY
2/4/2019 6:16:37 AM	WC19005094	Manning Ave S / 15th St S, AFTON	ACCIDENT
2/4/2019 6:27:39 AM	WC19005098	50th St S / Quadrant Ave S, AFTON	TRAFFIC COMPLAINT
2/4/2019 6:43:40 AM	WC19005096	Tomahawk Dr S / Indian Trl S, AFTON	TRAFFIC COMPLAINT
2/4/2019 9:10:14 AM	WC19005113	194 Eb Jeo Manning Ave S, AFTON	ACCIDENT
2/4/2019 10:31:23 AM	WC19005127	50th St S / Quadrant Ave S, AFTON	CITIZEN/PUBLIC ASSIST
2/4/2019 11:16:51 AM	WC19005137	55th St S / Trading Post Trl S, AFTON	CITIZEN/PUBLIC ASSIST
2/4/2019 12:51:13 PM	WC19005147	Stagecoach Trl S / Indian Trl S, AFTON	CITIZEN/PUBLIC ASSIST
2/4/2019 2:14:08 PM	WC19005161	Hudson Rd S / Neal Ave S, AFTON	PARKING COMPLAINT
2/4/2019 9:17:51 PM	WC19005196	12XXX Hudson Rd S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
2/5/2019 2:41:07 PM	WC19005281	Manning Ave S / 8th St S, AFTON	ACCIDENT
2/5/2019 4:30:39 PM	WC19005288	Manning Ave S / 30th St S, AFTON	ACCIDENT
2/6/2019 8:38:16 AM	WC19005390	194 WB AT NEAL AVE S, AFTON	ACCIDENT
2/6/2019 6:03:46 PM	WC19005466	1XXX Stagecoach Trl S, AFTON	911 ABANDONED/HANGUP/OPEN LINE
2/7/2019 5:55:20 AM	WC19005514	Trading Post Trl S / 50th St S, AFTON	ANIMAL COMPLAINT
2/7/2019 7:06:18 AM	WC19005517	Manning Ave S / Lake Rd, AFTON	ACCIDENT
2/7/2019 9:05:23 AM	WC19005523	12XXX 32nd St S, AFTON	BURGLARY
2/7/2019 10:47:11 AM	WC19005543	194 Wb Jeo Manning Ave N, AFTON	TRAFFIC COMPLAINT
2/7/2019 12:21:32 PM	WC19005561	XX 194 Eb Jwo Neal Ave N, AFTON	ACCIDENT
2/7/2019 1:20:20 PM	WC19005567	XX 194 Eb At Neal Ave S, AFTON	ACCIDENT
2/8/2019 10:59:58 AM	WC19005676	194 Wb Jeo Manning Ave N, AFTON	ASSIST OTHER AGENCY
2/9/2019 12:49:24 PM	WC19005803	Manning Ave S / Valley Creek Rd, AFTON	INCIDENT

Incident Summary Report

From:2/1/2019 12:00:00 AM To:2/28/2019 11:59:59 PM

2/9/2019 8:42:23 PM	WC19005861	4XXX Parsons Ct S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
2/9/2019 10:25:57 PM	WC19005877	Saint Croix Trl S / 31st St S, AFTON	ACCIDENT
2/9/2019 11:44:05 PM	WC19005886	13XXX Tomahawk Dr S, AFTON	MEDICAL
2/10/2019 1:01:08 AM	WC19005903	14XXX 44th St S, AFTON	MEDICAL
2/10/2019 7:25:15 AM	WC19005922	Indian Trl S / Hudson Rd S, AFTON	SUSPICIOUS PERSON/ACTIVITY
2/10/2019 11:16:46 AM	WC19005936	194 Eb Jeo Neal Ave N, AFTON	ACCIDENT
2/10/2019 12:02:26 PM	WC19005941	194 Eb Jeo Manning Ave S, AFTON	ACCIDENT
2/10/2019 1:08:47 PM	WC19005948	4XXX Norcrest Ave S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
2/11/2019 9:04:46 AM	WC19006037	194 Eb To Manning Ave S Ramp / Manning Ave S, AFTON	ASSIST OTHER AGENCY
2/11/2019 10:01:08 AM	WC19006059	5XXX Osgood Ave S, AFTON	CITIZEN/PUBLIC ASSIST
2/11/2019 4:53:43 PM	WC19006113	5XXX Trading Post Trl S, AFTON	CITIZEN/PUBLIC ASSIST
2/11/2019 9:34:39 PM	WC19006145	15th St S / Strawberry Hill Rd S, AFTON	SUSPICIOUS PERSON/ACTIVITY
2/12/2019 8:16:57 AM	WC19006190	Unknown, AFTON	CITIZEN/PUBLIC ASSIST
2/12/2019 10:44:10 AM	WC19006212	Saint Croix Trl S / Afton Blvd S, AFTON	CITIZEN/PUBLIC ASSIST
2/12/2019 12:10:52 PM	WC19006230	4XXX River Rd S, AFTON	OFFICER INFORMATION
2/12/2019 2:59:17 PM	WC19006252	13XXX Tomahawk Dr S, AFTON	OPF VIOLATION
2/12/2019 4:52:33 PM	WC19006263	15XXX 45th St S, AFTON	SUSPICIOUS PERSON/ACTIVITY
2/12/2019 11:07:33 PM	WC19006291	3XXX Perrot Ave S, AFTON	MEDICAL
2/13/2019 9:11:04 AM	WC19006329	15XXX Afton Blvd S, AFTON	VACATION CHECK
2/13/2019 11:41:52 AM	WC19006350	2XXX STAGECOACH TRL S, AFTON	ANIMAL BITE
2/13/2019 1:34:41 PM	WC19006365	36th St S / Saint Croix Trl S, AFTON	CITIZEN/PUBLIC ASSIST
2/13/2019 5:24:48 PM	WC19006394	Manning Ave S / 60th St S, AFTON	TRAFFIC STOP
2/14/2019 7:27:22 AM	WC19006457	XX 194 Eb At Manning Ave S, AFTON	ACCIDENT
2/14/2019 9:45:49 AM	WC19006474	12XXX Meadow Bluff Trl, AFTON	THREATS
2/14/2019 1:20:21 PM	WC19006504	1XXX Stagecoach Trl S, AFTON	MEDICAL
2/14/2019 5:42:00 PM	WC19006536	2XXX Nybeck Ave S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
2/15/2019 8:18:34 PM	WC19006697	15XXX 31ST ST S, AFTON	DOMESTIC ASSAULT
2/16/2019 12:19:32 AM	WC19006724	15th St S / Neal Ave S, AFTON	ACCIDENT
2/16/2019 7:56:06 AM	WC19006743	40th St S / Neal Ave S, AFTON	INCIDENT
2/16/2019 8:33:02 PM	WC19006825	5XXX Osgood Ave S, AFTON	FRAUD/SCAM
2/17/2019 11:36:03 AM	WC19006914	Manning Ave S / 40th St S, AFTON	INCIDENT
2/17/2019 5:32:18 PM	WC19006938	39XXX -blk Saint Croix Trl S, AFTON	TRAFFIC STOP
2/17/2019 9:59:46 PM	WC19006969	Manning Ave S / 22nd St S, AFTON	OFFICER INFORMATION
2/18/2019 8:06:23 AM	WC19006993	Manning Ave S / 50th St S, AFTON	INCIDENT
2/18/2019 2:32:41 PM	WC19007025	Neal Ave S / 32nd St S, AFTON	INCIDENT
2/18/2019 10:05:00 PM	wc19007087	1XXX Rivercrest Rd N, AFTON	WARRANT ARREST
2/19/2019 9:56:58 AM	WC19007145	14XXX AFTON BLVD S, AFTON	CITIZEN/PUBLIC ASSIST
2/19/2019 1:41:38 PM	WC19007177	Manning Ave S / Hudson Rd, AFTON	INCIDENT
2/19/2019 2:16:37 PM	WC19007181	Manning Ave S / 40th St S, AFTON	INCIDENT

Incident Summary Report

From:2/1/2019 12:00:00 AM To:2/28/2019 11:59:59 PM

2/19/2019 10:04:03 PM	WC19007251	XX I94 Wb Jeo Neal Ave N, AFTON	DRIVING COMPLAINT
2/19/2019 10:11:07 PM	WC19007254	24XXX -blk Saint Croix Trl S, AFTON	ANIMAL COMPLAINT
2/20/2019 12:12:46 AM	WC19007278	3XXX Perrot Ave S, AFTON	MEDICAL
2/20/2019 2:41:19 PM	WC19007364	14XXX Hudson Rd N, AFTON	CITIZEN/PUBLIC ASSIST
2/21/2019 3:16:17 AM	WC19007430	XX Neal Ave S Over I94, AFTON	ASSIST OTHER AGENCY
2/21/2019 4:08:23 PM	WC19007500	13XXX Tomahawk Dr S, AFTON	SUSPICIOUS PERSON/ACTIVITY
2/22/2019 10:47:36 AM	WC19007607	15XXX Afton Blvd S, AFTON	CSC/RAPE/SEXUAL ASSAULT
2/22/2019 2:25:03 PM	WC19007639	Unknown, AFTON	CITIZEN/PUBLIC ASSIST
2/22/2019 6:25:10 PM	WC19007680	1XXX Strawberry Hill Rd S, AFTON	CITIZEN/PUBLIC ASSIST
2/23/2019 7:52:05 AM	WC19007762	30th St S / Pike Ave S, AFTON	SUSPICIOUS PERSON/ACTIVITY
2/23/2019 10:28:51 AM	WC19007777	13XXX 50th St S, AFTON	MEDICAL
2/23/2019 11:02:12 AM	WC19007779	Saint Croix Trl S / 31st St S, AFTON	ACCIDENT
2/23/2019 4:12:34 PM	WC19007813	I94 Wb Jeo Neal Ave N, AFTON	CITIZEN/PUBLIC ASSIST
2/24/2019 12:24:29 AM	WC19007854	13XXX 40th St S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
2/24/2019 7:29:16 AM	WC19007880	I94 Eb To Manning Ave S Ramp / Manning Ave S, AFTON	Car in ditch
2/24/2019 8:34:46 AM	WC19007887	13XXX 40th St S, AFTON	LOST DOG
2/24/2019 10:07:27 AM	WC19007893	5XXX Saint Croix Trl S, AFTON	WELFARE CHECK
2/24/2019 4:46:09 PM	WC19007935	15XXX 45th St S, AFTON	SUSPICIOUS PERSON/ACTIVITY
2/24/2019 11:55:56 PM	WC19007982	13XXX 50th St S, AFTON	BURGLARY
2/25/2019 3:57:49 AM	WC19007996	13XXX 50th St S, AFTON	CITIZEN/PUBLIC ASSIST
2/25/2019 1:37:50 PM	WC19008042	13XXX 50th St S, AFTON	OFD Question
2/25/2019 2:29:00 PM	WC19008049	Afton, AFTON	Question
2/26/2019 3:30:42 PM	WC19008199	I94 Eb Jeo Neal Ave N, AFTON	TRAFFIC COMPLAINT
2/26/2019 3:37:17 PM	WC19008201	I94 EB JEO MANNING AVE S, AFTON	TRAFFIC COMPLAINT
2/27/2019 12:22:25 PM	WC19008290	3XXX Nybeck Ave S, AFTON	SUSPICIOUS PERSON/ACTIVITY
2/27/2019 1:43:16 PM	WC19008304	40th St S / Neal Ave S, AFTON	TRAFFIC COMPLAINT
2/27/2019 3:31:36 PM	WC19008319	Upper 34th St S / 34th St S, AFTON	TRAFFIC COMPLAINT
2/27/2019 5:10:51 PM	WC19008336	12XXX Meadow Bluff Trl, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
2/27/2019 6:06:48 PM	WC19008351	50th St S / Saint Croix Trl S, AFTON	PUBLIC WORKS CONCERN
2/28/2019 10:39:05 AM	WC19008429	15XXX Afton Hills Dr S, AFTON	ACCIDENT
2/28/2019 6:16:51 PM	WC19008477	12XXX 60th St S, AFTON	SHOTS FIRED/SHOOTING COMPLAINT
2/28/2019 10:19:27 PM	WC19008497	XX Unknown, AFTON	OFFICER INFORMATION

City of Afton – Financial Reports January & February 2019

Ref	Description	Pages
A.	Balance Sheet	A1 to A2
B.	Statement of Changes in Fund Balance: Year to Date	B1 to B3
C.	Statement of Revenue and Expenditures: General Fund Summary plus Detail for All Other Funds	C1 to C14
D.	Detail Statement of Revenue and Expenditures: General Fund Only	D1 to D6
E.	#550, 560 & 600 Summary of Special Activity & MN Investment Funds - YTD	E1
F.	#550 Detail of General Special Activity Funds - YTD	F1
G.	#560 Detail of Other Special Activity Funds - YTD	G1
H.	#115 Building and Land Fund: YTD Detail	H1
I.	#410 Sanitary Sewer Utility Oper Fund: LTD Summary & YTD Detail	I1 to I2
J.	#120 Street Improvement Fund: YTD Detail	J1
K.	#122 Bridge Replacement Fund: YTD Detail	K1
L.	#200 Park Reserve Fund – YTD Detail	L1
M.	#805 City Infra-Structure Imp Fund: LTD Summary & YTD 2018 Detail	M1 to M3
N.	#806 PFA Loans & #807 Tmp Imp Bond Debt Serv Funds: LTD	N1
O.	#725 2014A & #726 2017B Road Bond Debt Serv Funds: Five Year Summary	O1
P.	#810 City Dock Fund: YTD Detail by Account	P1
Q.	General Fund Streets, Rehab and Public Works: YTD Detail	Q1
R.	Customer Receipts & Other Deposits – Current Month	R1 to R3
S.	Building Inspection Fees – YTD	S1

Comments:

- The 805 City Infrastructure Fd received \$1,280,016 from MNDNR Grant and \$265,508 in PFA Loans & Grants during Jan & Feb. With these receipts it paid back everything due the Street Imp and Spec Reserve Fd. The 805 fund now has a positive cash balance of \$1,006,669 and should remain positive.
- Acct 5830 for Snow & Ice Control in the General Fd is at \$59,388 thru 2/28/19. We still haven't seen a bill from Wash Cty for 2019 Sand & Salt.
- \$10,409 of Interest Pymts on the two PFA loans were paid via wire transfer 2/20/19.

Two Reports were excluded: The "Claims Paid" and "Permit Escrow and Fees Detail". The "Claims Paid" is redundant with the "Claims to be Approved" and the "Permit Escrow....." is better suited for City Staff, who manage the Escrows at the detail level.

- \$238,275 2/1/19 2014A Bond Pymt included \$195,000 of Principal.
- \$356,887 2/1/19 2017B Bond Pymt included \$320,000 of Principal.


 Prepared by Thomas H. Niedzwiecki, Accountant

*City of Afton
Balance Sheet
February 28, 2019*

Account #	Account Description	#100 General Fund	#550 Spec Act Fd - General	#100 + #550 Total General Fund	#115 Bldg & Land Fund	#410 Sanitary Sewer Oper Fund	#120 Street Imp Capital Fund	#122 Bridge Replacement Fund	#700 2017 Road Projects	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund
Assets												
100	4M Fund: General Fund	253,063		253,063								
100.8	Petty Cash	256		256								
115	4M Fund: Bldg & Land Capital Fund			0	10,950							
120	4M Fund: Street Imp Fd - Regular			0			784,026					
120	4M Fund: Street Imp Fd - Downtown			0								
122	4M Fund: Bridge Replacement			0				40,368				
700	4M Fund: 2017 Pavement Project			0								
200	4M Fund: Park Reserve Fund			0						76,786		
250	4M Fund: Special Reserve Fund			0							474,219	
400	4M Fund: 201 Project Fund			0								1,018
410	4M Fund: Sanitary Sewer Operations			0		52,964						
500	4M Fund: Fire Station Debt Serv Fund			0								
550	4M Fd: Spec Activities Fd - General		398,324	398,324								
560	4M Fd: Spec Activities Fd - Other			0								
600	4M Fund: MN Investment Fund			0								
700	4M Fund: Road Construction Fund			0								
725	4M Fund: 2014A Road Debt Serv Fd			0								
726	4M Fund: 2017B Road Debt Serv Fd			0								
805	4M Fund: City Infrastructure Fund			0								
806	4M Fund: PFA Loan Debt Serv Fd			0								
807	4M Fd: Dwntrwn Tmp Imp Debt Serv Fd			0								
810	4M Fund: City Dock Fund			0								
	Total Cash and Investments	253,319	398,324	651,643	10,950	52,964	784,026	40,368	0	76,786	474,219	1,018
1170	Taxes Receivable from County			0								
11xx	Fees & Other Receivables	(500)		(500)								
1110	Grants Receivable			0								
1115	Special Assessments Receivable			0								
Various	Year End Transfers			0								
1407/2407	Due (Owed): Street Imp Fd & City Infrastr Fd			0								
	Total Assets and Other Debits	252,819	398,324	651,143	10,950	52,964	784,026	40,368	0	76,786	474,219	1,018
Liabilities and Fund Balances												
2001	Permit Escrow & Fees (net payable)	36,428		36,428								
2005	Accounts Payable	77,168		77,168								
2121	Bldg Surcharges Payable	580		580								
2022	Accrued Expenses			0								
	Total Accounts and Other Payables	114,176	0	114,176	0	0	0	0	0	0	0	0
2510	Deferred Revenue - Grants			0								
2115	Deferred Revenue - Special Assessments			0								
Various	Fund Balance - Beginning of Year	335,849	395,559	731,407	10,912	53,143	783,276	40,226	0	76,514	472,535	1,181
Various	Current Year Net Increase (Decrease)	(197,206)	2,766	(194,440)	39	(179)	751	142	0	272	1,684	(163)
Various	Fund Balance - End of Period	138,643	398,324	536,968	10,950	52,964	784,026	40,368	0	76,786	474,219	1,018
	Total Liabilities and Fund Balances	252,819	398,324	651,143	10,950	52,964	784,026	40,368	0	76,786	474,219	1,018

**City of Afton
Balance Sheet
February 28, 2019**

Account #	Account Description	#500 Fire Station: Debt Serv Fund	#560 Spec Act Fd - Other	#805 City Infrastructure Imp Fund	#806 PFA Loan Debt Serv Fund	#807 Downtwn Tmp Imp Debt Serv Fund	#725 2014A Road Debt Serv Fd	#726 2017B Road Debt Serv Fd	#810 City Dock Fund	Total All Governmental Funds	#600 MN Investment Fd (Fiduciary)
Assets											
100	4M Fund: General Fund									253,063	
100.8	Petty Cash									256	
115	4M Fund: Bldg & Land Capital Fund									10,950	
120	4M Fund: Street Imp Fd - Regular									784,026	
120	4M Fund: Street Imp Fd - Downtown									0	
122	4M Fund: Bridge Replacement									40,368	
700	4M Fund: 2017 Pavement Project									0	
200	4M Fund: Park Reserve Fund									76,786	
250	4M Fund: Special Reserve Fund									474,219	
400	4M Fund: 201 Project Fund									1,018	
410	4M Fund: Sanitary Sewer Operations									52,964	
500	4M Fund: Fire Station Debt Serv Fund	2,521								2,521	
550	4M Fd: Spec Activities Fd - General									398,324	
560	4M Fd: Spec Activities Fd - Other		2							2	
600	4M Fund: MN Investment Fund									0	107,553.70
700	4M Fund: Road Construction Fund									0	
725	4M Fund: 2014A Road Debt Serv Fd						101,099			101,099	
726	4M Fund: 2017B Road Debt Serv Fd							33,062		33,062	
805	4M Fund: City Infrastructure Fund			1,006,669						1,006,669	
806	4M Fund: PFA Loan Debt Serv Fd				310,815					310,815	
807	4M Fd: Downtwn Tmp Imp Debt Serv Fd					49,543				49,543	
810	4M Fund: City Dock Fund								65,818	65,818	
	Total Cash and Investments	2,521	2	1,006,669	310,815	49,543	101,099	33,062	65,818	3,661,503	107,553.70
1170	Taxes Receivable from County									0	
11xx	Fees & Other Receivables									(500)	
1110	Grants Receivable									0	
1115	Special Assessments Receivable									0	
Various	Year End Transfers									0	0.00
1407/2407	Due (Owed): Street Imp Fd & City Infrastr F									0	0.00
	Total Assets and Other Debits	2,521	2	1,006,669	310,815	49,543	101,099	33,062	65,818	3,661,003	107,553.70
Liabilities and Fund Balances											
2001	Permit Escrow & Fees (net payable)									36,428	
2005	Accounts Payable									77,168	
2121	Bldg Surcharges Payable									580	
2022	Accrued Expenses									0	
	Total Accounts and Other Payables	0	0	0	0	0	0	0	0	114,176	0.00
2510	Deferred Revenue - Grants									0	
2115	Deferred Revenue - Special Assessments									0	
Various	Fund Balance - Beginning of Year	2,512	2	(815,949)	324,615	64,801	339,215	389,387	65,581	2,539,359	107,167.55
Various	Current Year Net Increase (Decrease)	9	0	1,822,618	(13,800)	(15,257)	(238,116)	(356,325)	236	1,007,469	386.15
Various	Fund Balance - End of Period	2,521	2	1,006,669	310,815	49,543	101,099	33,062	65,818	3,546,827	107,553.70
	Total Liabilities and Fund Balances	2,521	2	1,006,669	310,815	49,543	101,099	33,062	65,818	3,661,003	107,553.70

Prepared by Thomas H. Mezgwiecki, Accountant

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**City of Afton - Statement of Changes in Fund Balances
for Year to Date February 28, 2019**

Description	#100 General Fund	#550 Spec Act Fd - General	#100 + #550 Total General Fund	#115 Bldg & Land Fund	#410 Sanitary Sewer Oper Fund	#120 Street Imp Capital Fund	#122 Bridge Replacement Fund
Beginning Fund Balances	335,849	395,559	731,407	10,912	53,143	783,276	40,226
Section I. Revenues							
Property Taxes	0	0	0	0	0	0	0
Intergovernmental Revenues	(2,545)	0	(2,545)	0	0	0	0
Charges for Services	500	0	500	0	7,150	0	0
Fines and Forfeitures	871	0	871	0	0	0	0
Licenses, Fees and Permits	26,496	0	26,496	0	0	0	0
Special Assessments	0	0	0	0	0	0	0
Misc Revenue/Gaming Tax	0	0	0	0	0	0	0
DNR Flood Improvement Project	0	0	0	0	0	0	0
Other Grants/State Fire Aid	0	0	0	0	0	0	0
Interest Income	2,061	1,376	3,437	0	188	1,332	142
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0
Park Fees	0	0	0	0	0	0	0
Total Revenue	27,383	1,376	28,759	0	7,338	1,332	142
Other Financing Sources/Transfers	0	0	0	39	0	0	0
Section II. Expenditures							
General and Administrative							
Wages and Benefits	38,930	0	38,930	0	0	0	0
Professional Services	26,429	838	27,267	0	0	0	0
Other Expenditures	5,050	(2,228)	2,822	0	0	0	0
Total General and Administrative	70,409	(1,390)	69,019	0	0	0	0
Public Safety/State Fire Aid	66,845	0	66,845	0	0	0	0
Public Health/Cons of Natural Resources	0	0	0	0	7,517	0	0
Streets	73,370	0	73,370	0	0	0	0
Downtown Improvement Projects	0	0	0	0	0	0	0
Other Street Imp/Road Paving Project	213	0	213	0	0	581	0
Buildings and Land/City Dock	2,651	0	2,651	0	0	0	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0
Parks and Recreation	11,101	0	11,101	0	0	0	0
Debt Service - Int Exp, Issue, Admin	0	0	0	0	0	0	0
Debt Service - Principal Retirement	0	0	0	0	0	0	0
Total Expenditures	224,589	(1,390)	223,199	0	7,517	581	0
Other Financing Uses/Transfers	0	0	0	0	0	0	0
Revenues Over (Under) Expenditures	(197,206)	2,766	(194,440)	39	(179)	751	142
Ending Fund Balances	138,643	398,324	536,968	10,950	52,964	784,026	40,368


Prepared by Thomas H. Niedzwiecki, Accountant

**City of Afton - Statement of Changes in Fund Balances
for Year to Date February 28, 2019**

Description	#700 2017 Road Project Fd	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Service Fund	#560 Spec Act Fd - Other	#805 City Infrastructure Imp Fund
Beginning Fund Balances	0.00	76,514	472,535	1,181	2,512	2	(815,949)
Section I. Revenues							
Property Taxes	0	0	0	0	0	0	0
Intergovernmental Revenues	0	0	0	0	0	0	0
Charges for Services	0	0	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0	0	0
Licenses, Fees and Permits	0	0	0	0	0	0	0
Special Assessments	0	0	0	0	0	0	0
Misc Revenue/Gaming Tax	0	0	0	0	0	0	0
DNR Flood Improvement Project	0	0	0	0	0	0	1,280,016
Other Grants/State Fire Aid	0	0	0	0	0	0	0
Interest Income	0	272	1,684	4	9	0	1,378
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0
Park Fees	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Total Revenue	0	272	1,684	4	9	0	1,281,394
Other Financing Sources/Transfers	0	0	0	0	0	0	265,508
Section II. Expenditures							
General and Administrative							
Wages and Benefits	0	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0	0
Other Expenditures	0	0	0	0	0	0	0
Total General and Administrative	0	0	0	0	0	0	0
Public Safety/State Fire Aid	0	0	0	0	0	0	0
Public Health/Cons of Natural Resources	0	0	0	0	0	0	0
Streets	0	0	0	0	0	0	0
Downtown Improvement Projects	0	0	0	0	0	0	(275,717)
Other Street Imp/Road Paving Project	0	0	0	167	0	0	0
Buildings and Land/City Dock	0	0	0	0	0	0	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0
Parks and Recreation	0	0	0	0	0	0	0
Debt Service - Int Exp, Issue, Admin	0	0	0	0	0	0	0
Debt Service - Principal Retirement	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Total Expenditures	0	0	0	167	0	0	(275,717)
Other Financing Uses/Transfers	0	0	0	0	0	0	0
Revenues Over (Under) Expenditures	0	272	1,684	(163)	9	0	1,822,618
Ending Fund Balances	0	76,786	474,219	1,018	2,521	2	1,006,669


Prepared by Thomas H. Niedzwiecki, Accountant

**City of Afton - Statement of Changes in Fund Balances
for Year to Date February 28, 2019**

Description	#806 PFA Loan Debt Serv Fund	#807 Dwntrwn Tmp Imp Debt Serv Fund	#725 2014A Road Debt Serv Fd	#726 2017B Road Debt Serv Fd	#810 City Dock Fund	Total Governmental Funds	#600 MN Investment Fd (Fiduciary)
Beginning Fund Balances	324,615	64,801	339,215	389,387	65,581	2,539,358.65	107,168
Section I. Revenues							
Property Taxes	0	0	0	0	0	0	0
Intergovernmental Revenues	0	0	0	0	0	(2,545)	0
Charges for Services	0	0	0	0	0	7,650	0
Fines and Forfeitures	0	0	0	0	0	871	0
Licenses, Fees and Permits	0	0	0	0	0	26,496	0
Special Assessments	0	0	0	0	0	0	0
Misc Revenue/Gaming Tax	0	0	0	0	0	0	0
DNR Flood Improvement Project	0	0	0	0	0	1,280,016	0
Other Grants/State Fire Aid	0	0	0	0	0	0	0
Interest Income	1,134	88	659	562	236	11,124	386
TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0
Park Fees	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Total Revenue	1,134	88	659	562	236	1,323,612	386
Other Financing Sources/Transfers	0	0	0	0	0	265,546	0
Section II. Expenditures							
General and Administrative							
Wages and Benefits	0	0	0	0	0	38,930	0
Professional Services	0	0	0	0	0	27,267	0
Other Expenditures	4,526	0	0	0	0	7,347	0
Total General and Administrative	4,526	0	0	0	0	73,544	0
Public Safety/State Fire Aid	0	0	0	0	0	66,845	0
Public Health/Cons of Natural Resources	0	0	0	0	0	7,517	0
Streets	0	0	0	0	0	73,370	0
Downtown Improvement Projects	0	0	0	0	0	(275,717)	0
Other Street Imp/Road Paving Project	0	0	0	0	0	961	0
Buildings and Land/City Dock	0	0	0	0	0	2,651	0
TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0
Parks and Recreation	0	0	0	0	0	11,101	0
Debt Service - Int Exp, Issue, Admin	10,409	15,345	43,775	36,888	0	106,417	0
Debt Service - Principal Retirement	0	0	195,000	320,000	0	515,000	0
Total Expenditures	14,935	15,345	238,775	356,888	0	581,689	0
Other Financing Uses/Transfers	0	0	0	0	0	0	0
Revenues Over (Under) Expenditures	(13,800)	(15,257)	(238,116)	(356,325)	236	1,007,469	386
Ending Fund Balances	310,815	49,543	101,099	33,062	65,818	3,546,827	107,554


Prepared by Thomas H. Medzwicki, Accountant

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/28/19

	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of JanFeb19	YTD Actual 2/28/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#100 GENERAL FUND								
A: REVENUES								
1-PROPERTY TAXES	1,861,437	2,020,162	2,127,129	0	0	2,251,291	2,251,291	0.0%
2-INTERGOVERNMENTAL REVENUES	9,076	9,854	9,327	(2,545)	(2,545)	2,734	5,279	-93.1%
3-CHARGES FOR SERVICES	114	68	653	500	500	135	(365)	370.4%
4-FINES AND FORFEITURES	15,086	11,061	8,700	871	871	12,250	11,379	7.1%
5-LICENSES, FEES, PERMITS	281,870	279,359	175,415	26,496	26,496	153,400	126,905	17.3%
7-MISCELLANEOUS REVENUE	4,357	1,832	1,462	0	0	2,500	2,500	0.0%
9-OTHER GRANTS	8,410	8,710	8,410	0	0	8,290	8,290	0.0%
10-INTEREST INCOME	955	12,772	10,330	2,061	2,061	1,000	(1,061)	206.1%
11-TIF DISTRICT	0	0	0	0	0	0	0	
TOTAL REVENUES	2,181,305	2,343,817	2,341,426	27,383	27,383	2,431,600	2,404,217	1.1%
B: EXPENDITURES								
GENERAL AND ADMINISTRATIVE								
1-WAGES & BENEFITS	241,650	242,814	258,043	38,930	38,930	303,949	265,019	12.8%
2-PROFESSIONAL SERVICES	193,329	210,229	193,126	26,429	26,429	174,870	148,441	15.1%
4-OTHER EXPENDITURES	47,538	46,974	64,660	5,050	5,050	63,500	58,450	8.0%
TOTAL GENERAL & ADMINISTRATIVE	482,517	500,017	515,829	70,409	70,409	542,319	471,910	13.0%
5-PUBLIC SAFETY	413,237	420,994	440,440	66,845	66,845	455,307	388,462	14.7%
6-PUBLIC HEALTH	1,784	1,270	641	0	0	1,500	1,500	0.0%
7-STREETS	162,992	241,863	224,201	73,370	73,370	265,000	191,630	27.7%
9-OTHER PUBLIC WORKS	1,910	1,864	3,217	213	213	5,050	4,837	4.2%
10-BUILDINGS & LAND	8,296	8,823	11,882	2,651	2,651	11,500	8,849	23.1%
11-TIF DISTRICT	0	0	0	0	0	0	0	
12-PARKS & RECREATION	13,181	15,459	16,118	11,101	11,101	14,100	2,999	78.7%
TOTAL EXPENDITURES	1,083,917	1,190,291	1,212,328	224,589	224,589	1,294,776	1,070,187	17.3%
C: OTHER FINANCING SOURCES (USES)								
	(1,096,493)	(1,148,933)	(1,126,055)	0	0	(1,136,824)	(1,136,824)	
Net GENERAL FUND	895	4,594	3,043	(197,206)	(197,206)	0	197,206	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/28/19

		Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2016	2017	2018	JanFeb19	2/28/19	2019	Budget \$	% of Annual Budget
#115 BUILDINGS AND LAND CAPITAL FUND									
A: Revenues									
4012	Current Tax Levy - Bldg & Land	6,000	6,000	6,000	39	39	6,000	5,961	0.6%
4022	Levy: Afton Septic System - City Bldgs	15,000	15,000	0	0	0	0	0	
4023	Sanitary Sewer Oper - Fees	0	0	0	0	0	0	0	
4216	Rent of City Garage - Stagecoach	0	0	600	0	0	0	0	
4600	Grant/Insurance: City Hall	750	0	0	0	0	0	0	
4831	Trf in re. Park Structures	0	0	0	0	0	0	0	
4832	Wash Cty Sheriff Deputy Office Facility	0	0	104,250	0	0	0	0	
6910	Trf in fr General Fund (Non Budgeted)	25,000	25,000	0	0	0	0	0	
4906	Interest - Bldg & Land Fund	158	696	561	0	0	0	0	
	TOTAL REVENUE	46,908	46,696	111,411	39	39	6,000	5,961	0.6%
B: Expenditures									
6003	City Hall Improvements	17,091	1,200	0	0	0	0	0	
6004	Bldg Repair & Maintenance	0	221	9,971	0	0	0	0	
6005	City Garage Improvements	0	0	0	0	0	0	0	
6007	Wash Cty Sheriff Deputy Office Facility	0	113,980	73,367	0	0	0	0	
6060	Sanitary Sewer Oper - Lab Exp	0	0	0	0	0	0	0	
6065	Sanitary Sewer - Oper & Mgmt Exp	0	2,254	0	0	0	0	0	
6083	Sanitary Sewer Assessment Exp	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	17,091	117,655	83,338	0	0	0	0	
Net BLDG & LAND CAPITAL FUND		29,817	(70,959)	28,073	39	39	6,000	5,961	0.6%

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City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/28/19

	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of JanFeb19	YTD Actual 2/28/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#120 STREET IMP CAPITAL FUND								
A: Revenues								
4013	200,000	275,000	70,000	0	0	120,500	120,500	0.0%
4018	0	100,000	0	0	0	0	0	
4907	1,078	4,437	10,416	1,332	1,332	0	(1,332)	
4016	0	38,913	39,716	0	0	0	0	
TOTAL REVENUE	201,078	418,350	120,132	1,332	1,332	120,500	119,168	1.1%
B: Expenditures								
7935	0	0	0	0	0	0	0	
7937	2,902	1,910	0	0	0	0	0	
7938	0	0	22,723	0	0	0	0	
7936	31,886	0	0	0	0	0	0	
7943	0	0	179,892	0	0	0	0	
7944	0	0	27,135	0	0	0	0	
7981	86,205	29,240	0	0	0	0	0	
7982	3,527	1,191	(325)	0	0	0	0	
7984	0	0	3,419	581	581	0	(581)	
TOTAL EXPENDITURES	124,520	32,341	232,844	581	581	0	(581)	
C: Oth Fin Sources (Uses)/Transfers								
6910	230,000	100,000	0	0	0	0	0	
6926	0	0	120,745	0	0	0	0	
6848	0	(805,497)	284,513	0	0	0	0	
TOTAL OTH FIN SOURCES (USES)	230,000	(705,497)	405,259	0	0	0	0	
Net 120 STREET IMP CAPITAL FUND	306,558	(319,488)	292,546	751	751	120,500	119,749	0.6%
#122 BRIDGE REPLACEMENT FUND								
A: Revenues								
4017	0	0	49,671	0	0	50,000	50,000	0.0%
xxxx	0	0	2	142	142	0	(142)	
xxxx	0	0	0	0	0	0	0	
TOTAL REVENUE	0	0	49,673	142	142	50,000	49,858	0.3%
B: Expenditures/Transfers								
7771	0	0	9,447	0	0	0	0	
7772	0	0	0	0	0	0	0	
xxxx	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	0	0	9,447	0	0	0	0	
Net 122 BRIDGE REPLACEMENT FUND	0	0	40,226	142	142	50,000	49,858	0.3%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/28/19

	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of JanFeb19	YTD Actual 2/28/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#200 PARK RESERVE FUND								
A: Revenues								
4425 Park Dedication Fees	56,360	10,000	30,000	0	0	0	0	
4426 Afton Donation Program - Parks	0	2,400	2,400	0	0	0	0	
4903 Interest Income - 4M Fund	229	878	1,160	272	272	0	(272)	
	0	0	0	0	0	0	0	
TOTAL REVENUE	56,589	13,278	33,560	272	272	0	(272)	
B: Expenditures								
6115 Park & Open Space Public Works	0	2,474	12,418	0	0	0	0	
6116 Town Square Park Restroom	1,450	115,854	448	0	0	0	0	
6117 Grant - Lucy Winton Bell Athletic Fields	0	0	0	0	0	0	0	
6125 Bike Trail Improvements	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	1,450	118,328	12,866	0	0	0	0	
C: Oth Fin Sources (Uses)/Transfers								
Transfer to City Infrastructure Imp Fund	0	0	0	0	0	0	0	
TOTAL OTH FIN SOURCES (USES)	0	0	0	0	0	0	0	
Net PARK RESERVE FUND	55,139	(105,050)	20,694	271.8	272	0	(272)	
#250 SPECIAL RESERVE FUND								
A: Revenues								
6936 Levy/Trf from Genl Fd - Special Reserve	88,000	9,500	5,000	0	0	100	100	0.0%
4912 Interest - Spec Reserve 4M Fund	955	2,862	7,249	1,684	1,684	0	(1,684)	
TOTAL REVENUE	88,955	12,362	12,249	1,684	1,684	100	(1,584)	1683.7%
B: Expenditures								
6918 Trf to General/Special Act Funds	0	75,000	0	0	0	0	0	
TOTAL EXPENDITURES	0	75,000	0	0	0	0	0	
Net SPECIAL RESERVE FUND	88,955	(62,638)	12,249	1,684	1,684	100	(1,584)	1683.7%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/28/19

		Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2016	2017	2018	JanFeb19	2/28/19	2019	Budget \$	% of Annual Budget
#400 201 PROJECT FUND									
A: Revenues									
4625	201 Project Revenue	6,450	5,891	470	0	0	0	0	
4904	Interest - 201 Project	1	10	28	4	4	0	(4)	
	TOTAL REVENUE	6,451	5,901	498	4	4	0	(4)	
B: Expenditures									
5915	201 Project maintenance	5,718	2,884	1,068	167	167	0	(167)	
5918	201 Project Mgmt	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	5,718	2,884	1,068	167	167	0	(167)	
Net 201 PROJECT FUND		734	3,018	(571)	(163)	(163)	0	163	
#410 SANITARY SEWER UTILITY FD									
A: Revenues									
4022	Levy - Sanitary Sewer Operations	0	0	15,000	0	0	15,000	15,000	0.0%
4023	Fees - Sanitary Sewer Operations	0	0	29,850	7,150	7,150	0	(7,150)	
xxxx	Interest Income - 4M Fund	0	0	13	188	188	0	(188)	
xxxx		0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	44,863	7,338	7,338	15,000	7,662	48.9%
B: Expenditures									
6062	Contract Services - Other	0	0	782	0	0	0	0	
6065	Oper & Mgmt Fees	0	0	20,509	3,625	3,625	0	(3,625)	
6066	Chemical & Lab Fees	0	0	10,582	1,418	1,418	0	(1,418)	
6068	Electricity - Lift Stations	0	0	15,004	2,473	2,473	0	(2,473)	
6083	Sanitary Sewer Spec Assessments	0	0	2,590	0	0	0	0	
	TOTAL EXPENDITURES	0	0	49,467	7,517	7,517	0	(7,517)	
Net 410 SANITARY SEWER UTILITY FD		0	0	(4,604)	(179)	(179)	15,000	15,179	-1.2%

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City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
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		Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2016	2017	2018	JanFeb19	2/28/19	2019	Budget \$	% of Annual Budget
#500 FIRE STATION DEBT SERV FUND									
A: Revenues									
4050	Fire Station Curr Tax Levy	49,893	49,833	49,784	0	0	49,625	49,625	0.0%
4904	Interest - Fire Station 4M Fund	30	91	236	9	9	0	(9)	
	TOTAL REVENUE	49,923	49,924	50,020	9	9	49,625	49,616	0.0%
B: Expenditures									
6850	Fire Station Debt Service Expense	49,898	49,833	49,784	0	0	49,625	49,625	0.0%
	TOTAL EXPENDITURES	49,898	49,833	49,784	0	0	49,625	49,625	0.0%
Net FIRE STATION DEBT SERV FUND		25	91	236	9	9	0	(9)	

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City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/28/19

		Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2016	2017	2018	JanFeb19	2/28/19	2019	Budget \$	% of Annual Budget
#550 SPECIAL ACTIVITIES FD - GENERAL									
A.	4914 Interest - Spec Activity Fd (Unallocated)	464	1,706	6,272	1,376	1,376	0	(1,376)	
B.	Cable Comm/4th of July Reserve/CC Contingency/Comm Garden								
	4816 Community Garden	0	0	0	0	0	0	0	
	4817 MN Historic Preservation Design Guidelines	(8,225)	0	0	0	0	0	0	
	4818 City Share High Speed Internet	0	124,850	0	0	0	0	0	
	4819 Afton Residents for Preservation & Conservation	0	1,500	0	0	0	0	0	
	6910 Oper Trf fr Gen'l Fd/City Council Contingency	0	0	4,000	0	0	0	0	
	6366 City Council Contingency Reserve	(5,006)	5,461	(13,377)	3,783	3,783	0	(3,783)	
	Total B. Cable Comm/4th of July Reserve	(13,231)	131,811	(9,377)	3,783	3,783	0	(3,783)	
C.	Codification/Comp Plan/Moratoria								
	6934 Oper Trf fr Gen'l Fd - Codification + Oth Rev	100	100	100	0	0	500	500	0.0%
	6935 Oper Trf fr Gen'l Fund - Comprehensive Plan	3,000	14,000	4,000	0	0	4,000	4,000	
	6958 Comm Growth Options (1000 Friends Grant)	0	0	0	0	0	0	0	
	6356 Comprehensive Plan Expenses	0	0	(5,049)	(838)	(838)	0	838	
	6358 Community Growth Options: Expense	0	0	0	0	0	0	0	
	Total C. Codification of Ordinances	3,100	14,100	(949)	(838)	(838)	4,500	5,338	-18.6%
D.	Flood & Storm Water Control and Mitigation								
	6931 Oper Trf fr Gen'l Fund (Flood Control)	3,500	5,500	5,500	0	0	5,500	5,500	0.0%
	6932 Oper Trf fr Gen'l Fund (Storm Water Run-off)	5,500	3,500	5,500	0	0	3,500	3,500	0.0%
	6942 LSCV Water Mgmt Org Revenue	0	0	0	0	0	0	0	
	7833 TAG re. Wastewater Community Assessment	0	0	0	0	0	0	0	
	7836 Flood & Storm Water Exp - General	(200)	0	0	0	0	0	0	
	7842 Engineering Exp re. Old Village Public Process	0	0	0	0	0	0	0	
	7843 Snow & Ice Reserve	0	15,000	0	0	0	0	0	
	Total D. Flood Control & Mitigation	8,800	24,000	11,000	0	0	9,000	9,000	0.0%
E.	Charitable Gaming Fund								
	4950 10% Charitable Gaming Tax	84	411	250	0	0	0	0	
	5450 Charitable Gaming Expenditures	0	0	0	0	0	0	0	
	Total E. Charitable Gaming Fund	84	411	250	0	0	0	0	
G.	TIF District No. 1 (Afton Market Square)								
	4924 TIF District #1 Taxes	0	0	0	0	0	0	0	
	5424 TIF District #1 Distributions/Expenses	0	0	0	0	0	0	0	
	Total G. TIF District No. 1 (Afton Market Square)	0	0	0	0	0	0	0	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/28/19

	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of JanFeb19	YTD Actual 2/28/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
I. City Vehicles/Equipment								
69xx Oper Trf fr Gen'l - City Vehicles	2,500	2,500	2,500	0	0	2,500	2,500	0.0%
5508 City Equipment	0	(2,435)	(1,319)	0	0	0	0	
5977 John Deere X749 Tractor	0	0	0	0	0	0	0	
Total I. City Vehicles	2,500	65	1,181	0	0	2,500	2,500	0.0%
K. Audit/Legal Reserve								
4842 Oper Trf fr Gen'l - Audit/Legal	1,000	1,000	1,000	0	0	100	100	0.0%
6342 Legal Exp - Deductible/CoPays	0	0	(5,817)	0	0	0	0	
Total K. Audit/Legal Reserve	1,000	1,000	(4,817)	0	0	100	100	0.0%
L. MN Unemployment Claims								
4843 Oper Trf fr Gen'l - MN Unemployment	1,000	1,000	1,000	0	0	1,000	1,000	0.0%
4844 Oper Trf fr Gen'l - Severance & Oth PTO	0	0	0	0	0	0	0	
6343 MN Unemployment Claim Expense	0	0	0	0	0	0	0	
6344 Severance Pay	0	0	0	0	0	0	0	
6345 Vacation, Sick & Other PTO	0	0	0	0	0	0	0	
Total L. MN Unemployment Claims	1,000	1,000	1,000	0	0	1,000	1,000	0.0%
M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk								
4844 Oper Trf fr Gen'l - Parks Capital Repairs/Trail & Ped Brid	5,500	5,500	5,500	0	0	5,500	5,500	0.0%
4846 Oper Trf fr Gen'l - Sidewalk	2,000	2,000	2,000	0	0	500	500	0.0%
6348 Parks Capital Repairs/Trail & Ped Bridge Expense	0	(5,000)	0	0	0	0	0	
Total M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk	7,500	2,500	7,500	0	0	6,000	6,000	0.0%
N. Election Expense Reserve								
4847 Oper Trf fr Gen'l - Election Levy	5,500	5,500	16,500	0	0	5,500	5,500	0.0%
6347 Election Expenses	(7,207)	(1,550)	(24,591)	(1,555)	(1,555)	0	1,555	
Total N. Election Expense Reserve	(1,707)	3,950	(8,091)	(1,555)	(1,555)	5,500	7,055	-28.3%
Net 550 SPECIAL ACTIVITIES FD - GENERAL	9,510	180,544	3,970	2,766	2,766	28,600	25,834	9.7%

City of Afton
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General Fund Summary plus Detail for All Other Funds
Year to Date 2/28/19

	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of JanFeb19	YTD Actual 2/28/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#560 SPEC ACTIVITIES FUND - OTHER								
A: Revenues								
4940 State Fire Aid Received	49,011	43,475	50,414	0	0	45,000	45,000	0.0%
4815 Cable Distributions Received	6,253	10,881	12,391	0	0	0	0	
xxxx Interest Income - 4M Fund	0	0	2	0	0	0	0	
xxxx	0	0	0	0	0	0	0	
TOTAL REVENUE	55,264	54,356	62,807	0	0	45,000	45,000	0.0%
B: Expenditures								
5440 State Fire Aid Distributed	(49,011)	(43,475)	50,414	0	0	45,000	45,000	0.0%
5561 Communications Expenses	(17,594)	(12,346)	24,475	0	0	0	0	
xxxx	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	(66,605)	(55,821)	74,888	0	0	45,000	45,000	0.0%
Net 560 SPEC ACTIVITIES FUND - OTHER	121,869	110,177	(12,082)	0	0	0	0	
#600 MN INVESTMENT FUND								
A: Revenues								
4886 Chandler Exhibits Loan Repayment	0	0	0	0	0	0	0	
4904 Interest - MN Invest 4M Fund	226	743	1,790	386	386	0	(386)	
TOTAL REVENUE	226	743	1,790	386	386	0	(386)	
B: Expenditures								
8986 Chandler Exhibits Repay MN Invest Fd	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	0	0	0	0	0	0	0	
Net MN INVESTMENT FUND	226	743	1,790	386	386	0	(386)	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/28/19

		Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2016	2017	2018	JanFeb19	2/28/19	2019	Budget \$	% of Annual Budget
#700 2017 ROAD PAVING CONSTRUCTION FD									
A: Revenues									
4716	2017B Road Bond Proceeds	0	0	0	0	0	0	0	
xxxx	Interest Income - 4M Fund	0	0	0	0	0	0	0	
xxxx		0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	0	0	0	0	0	
B: Expenditures/Transfers									
7741	2017B Road Bond Issue Exp	0	0	0	0	0	0	0	
6948	Trf to Street Imp Fund for Construction Costs	0	0	284,513	0	0	0	0	
xxxx		0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	284,513	0	0	0	0	
Net 700 2017 ROAD PAVING CONSTRUCTION FD		0	0	(284,513)	0	0	0	0	
#725 2014A ROAD DEBT SERVICE FUND									
A: Revenues									
4725	Road Paving Debt Levy Proceeds	260,000	260,000	170,000	0	0	275,000	275,000	0.0%
4716	2017B Road Bond Proceeds	0	3,500,000	0	0	0	0	0	
4916	Interest - Road Debt Service 4M Fund	513	2,489	7,169	659	659	0	(659)	
	TOTAL REVENUE	260,513	3,762,489	177,169	659	659	275,000	274,341	0.2%
B: Expenditures									
6948	Oper Trf to Street Imp Fd re. 2017 Pavement Project	0	3,211,458	0	0	0	0	0	
7715	2014A Road Bond Principal	0	165,000	180,000	195,000	195,000	0	(195,000)	
7735	Interest Expense - 2014A Refunding Bonds	97,250	94,425	89,250	43,275	43,275	0	(43,275)	
7736	2014A Refunding Bonds Admin Expense	1,900	0	0	500	500	0	(500)	
7741	2017B Road Tax Abate Bds Issue/Admin Expense	0	4,029	1,882	0	0	0	0	
7742	Interest Expense - 2017B Road Tax Abate Bds	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	99,150	3,474,912	271,132	238,775	238,775	0	(238,775)	
Net 725 2014A ROAD PAVING DEBT SERV FD		161,363	287,577	(93,963)	(238,116)	(238,116)	275,000	513,116	-86.6%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/28/19

		Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2016	2017	2018	JanFeb19	2/28/19	2019	Budget \$	% of Annual Budget
#726 2017B ROAD DEBT SERV FD									
A: Revenues									
4726	Levy 2017B Road Bond	0	0	480,000	0	0	390,000	390,000	0.0%
xxxx	Interest Income - 4M Fund	0	0	58	562	562	0	(562)	
xxxx		0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	480,058	562	562	390,000	389,438	0.1%
B: Expenditures									
7742	2017B Road Bond Int Exp	0	0	88,735	36,888	36,888	0	(36,888)	
7747	2017B Road Bond Admin Exp	0	0	1,936	0	0	0	0	
7716	2017B Road Bond Principal	0	0	0	320,000	320,000	0	(320,000)	
	TOTAL EXPENDITURES	0	0	90,671	356,888	356,888	0	(356,888)	
Net 726 2017B ROAD DEBT SERV FD		0	0	389,387	(356,325)	(356,325)	390,000	746,325	-91.4%

City of Afton
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General Fund Summary plus Detail for All Other Funds
Year to Date 2/28/19

		Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2016	2017	2018	JanFeb19	2/28/19	2019	Budget \$	% of Annual Budget
#805 CITY INFRASTRUCTURE IMP FD									
A: Revenues									
4917	Interest Income	4,602	3,306	1,821	1,378	1,378	0	(1,378)	
4829	2017A Dwntrwn Tmp Bond Proceeds	0	1,980,000	0	0	0	0	0	
4849	DNR BWSR Grant	0	0	84,710	0	0	0	0	
4852	VBWD Grant \$50M/Yr for 10 Yrs	50,000	50,000	100,000	0	0	50,000	50,000	0.0%
4853	Wash Cty Share Downtown/Village Road Project	0	4,092,589	33,610	0	0	0	0	
486x	CWRF and PSIG Grant & Loan Proceeds	0	6,788,796	1,191,225	265,508	265,508	0	(265,508)	
4894	DNR Flood Imp Grant	0	1,611,106	500	1,280,016	1,280,016	0	(1,280,016)	
4895	PFA/Imp Bd Levy	98,000	98,000	0	0	0	0	0	
4896	DNR Flood Imp Grant Match - Tax Levy	95,000	95,000	95,000	0	0	95,000	95,000	0.0%
TOTAL REVENUE		247,602	14,718,797	1,506,866	1,546,901	1,546,901	145,000	(1,401,901)	1066.8%
B: Expenditures									
8871	Wetland Credits	0	51,748	0	0	0	0	0	
8891	Downtown Property Purchase/Expense	1,727	541	368	67	67	0	(67)	
8892	Downtown Imp - Easements & Damages	9,200	33,121	0	5,000	5,000	0	(5,000)	
8893	Single Audit Expense			2,000	0	0	0	0	
8894	Septic Permits, Fees, Admin	85,087	116,239	4,177	1,370	1,370	0	(1,370)	
8895	DNR Flood Imp Proj - Engineering	67,891	14,066	0	0	0	0	0	
8896	Sanitary Sewer Improvements	152,851	73,817	14,580	0	0	0	0	
8897	Septic Construction Engineering	8,545	151,858	39,660	2,852	2,852	0	(2,852)	
8898	Flood Mitigation/ROW Services	18,935	14,086	0	0	0	0	0	
8899	Village Improvements	22,670	1,305,268	431,585	6,338	6,338	0	(8,545)	
8901	Septic Construction	0	12,047,009	1,596,291	(291,344)	(291,344)	0	(8,545)	
TOTAL EXPENDITURES		366,905	13,807,751	2,088,660	(275,717)	(275,717)	0	(26,380)	
C: Oth Fin Sources (Uses)/Trfs incl Debt Service									
4848	Trf from Park Reserve Fd	0	805,497	0	0	0	0	0	
6913	Trf fr 120 Street Imp Fund	(1,608)	(47,856)	(120,745)	0	0	0	0	
TOTAL OTH FIN SOURCES (USES)		(1,608)	757,642	(120,745)	0	0	0	0	
Net 800 CITY INFRASTRUCTURE IMP FD		(120,911)	1,668,687	(702,539)	1,822,618	1,822,618	145,000	(1,375,521)	1257.0%

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City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/28/19

	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of JanFeb19	YTD Actual 2/28/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget
#806 PFA LOAN DEBT SERV FUND								
A: Revenues								
4879 Sanitary Sewer Spec Assessments	0	0	295,941	0	0	0	0	
4899 Levy PFA Loan Debt Serv	0	0	27,000	0	0	70,000	70,000	0.0%
xxxx Interest Income - 4M Fund	0	0	19	1,134	1,134	0	(1,134)	
xxxx	0	0	0	0	0	0	0	
TOTAL REVENUE	0	0	322,960	1,134	1,134	70,000	68,866	1.6%
B: Expenditures								
7744 2017 L054 Storm Wtr PFA Int Exp	0	0	7,052	4,624	4,624	0	(4,624)	
7745 2017 L055 Sanitary Sewer PFA Int Exp	0	0	11,739	5,786	5,786	0	(5,786)	
7749 Downtwn Imp - Special Assessmt Exp	0	0	54,595	4,526	4,526	0	(4,526)	
7754 2017 L054 Storm Wtr PFA Principal	0	0	24,815	0	0	0	0	
7755 2017 L055 Sanitary Sewer PFA Principal	0	0	28,959	0	0	0	0	
xxxx	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	0	0	127,159	14,935	14,935	0	(14,935)	
Net 806 PFA LOAN DEBT SERV FUND	0	0	195,801	(13,800)	(13,800)	70,000	83,800	-19.7%
#807 DOWNTWN TMP IMP DEBT SERV FD								
A: Revenues								
4898 Levy Downtwn Tmp Imp Bond	0	0	73,000	0	0	37,000	37,000	0.0%
4926 Interest Income - 4M Fund	0	0	2	88	88	0	(88)	
6854 Trf fr General Fund	0	0	40,000	0	0	0	0	
TOTAL REVENUE	0	0	113,002	88	88	37,000	36,912	0.2%
B: Expenditures								
7724 2017A Downtwn Imp Bond Admin Exp	0	0	2,332	0	0	0	0	
7739 2017A Downtwn Imp Bond Int Exp	0	0	30,690	15,345	15,345	0	(15,345)	
xxxx	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	0	0	33,022	15,345	15,345	0	(15,345)	
Net 807 DOWNTOWN TMP IMP DEBT SERV FUN	0	0	79,980	(15,257)	(15,257)	37,000	52,257	-41.2%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/28/19

		Audited	Audited	UnAudited	Month(s) of	YTD Actual	Annual Budget	Remaining	YTD Act as
		2016	2017	2018	JanFeb19	2/28/19	2019	Budget \$	% of Annual Budget
#810 CITY DOCK FUND									
A: Revenues									
4812	Lease of City Docks	3,850	3,850	3,850	0	0	3,850	3,850	0.0%
4909	Interest Income - 4M Fund	125	435	1,133	236	236	0	(236)	
	TOTAL REVENUE	3,975	4,285	4,983	236	236	3,850	3,614	6.1%
B: Expenditures									
8930	Dock Improvements	0	0	3,920	0	0	0	0	
	TOTAL EXPENDITURES	0	0	3,920	0	0	0	0	
Net 810 CITY DOCK FUND		3,975	4,285	1,063	236	236	3,850	3,614	6.1%

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City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 2/28/19

	Audited 2014	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of JanFeb19	YTD Actual 2/28/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget	Annual Budget 2018	Annual Budget 2017
#100 GENERAL FUND												
1-PROPERTY TAXES:												
4000 Current Tax Levy	860,094	899,578	961,378	974,335	984,222	0	0	1,051,047	1,051,047	0.0%	1,007,067	1,003,443
4005 Fiscal Disparity	47,649	44,904	44,674	46,265	54,350	0	0	63,420	63,420	0.0%	55,664	49,525
4015 Delinq Taxes, Penalties, Inr & Adj	17,950	5,456	23,892	10,629	17,503	0	0	0	0		0	0
4013 Street Improvement Capital Fund	200,000	200,000	200,000	375,000	70,000	0	0	120,500	120,500	0.0%	70,000	375,000
6928 Special Reserve Fund	294	5,000	3,000	9,500	5,000	0	0	100	100	0.0%	5,000	9,500
6932 Stormwater Fund	3,500	3,500	3,500	3,500	3,500	0	0	3,500	3,500	0.0%	3,500	3,500
6933 Vehicle/Equipment Replacement Fund	2,500	2,500	2,500	2,500	2,500	0	0	2,500	2,500	0.0%	2,500	2,500
6935 Comprehensive Plan	2,000	2,000	3,000	4,000	4,000	0	0	4,000	4,000	0.0%	4,000	4,000
6936 Flood Fund	5,500	5,500	5,500	5,500	5,500	0	0	5,500	5,500	0.0%	5,500	5,500
6937 DNR Grant Match	95,000	95,000	95,000	95,000	95,000	0	0	95,000	95,000	0.0%	95,000	95,000
6934 Codification	100	100	100	100	100	0	0	500	500	0.0%	100	100
4843 MN Unemployment Claims	3,000	3,000	1,000	1,000	1,000	0	0	1,000	1,000	0.0%	1,000	1,000
4847 Election Fund	5,500	5,500	5,500	5,500	5,500	0	0	5,500	5,500	0.0%	5,500	5,500
6910 City Council Contingency Fund	0	0	0	0	0	0	0	0	0		0	0
4842 Audit and Legal Reserve	100	100	1,000	1,000	1,000	0	0	100	100	0.0%	1,000	1,000
4844 Parks Capital Repairs/Trail & Ped Bridge	5,500	5,500	5,500	5,500	5,500	0	0	5,500	5,500	0.0%	5,500	5,500
4022 Afton Septic System - City Bldgs	15,000	15,000	15,000	15,000	15,000	0	0	15,000	15,000	0.0%	15,000	15,000
4017 Bridge Replacement Fund	0	0	0	0	49,671	0	0	50,000	50,000	0.0%	49,671	0
4846 Sidewalk	2,000	2,000	2,000	2,000	2,000	0	0	500	500	0.0%	2,000	2,000
4012 Bldg & Land Capital Fund	6,000	6,000	6,000	6,000	6,000	0	0	6,000	6,000	0.0%	6,000	6,000
4818 City Share High Speed Internet	0	0	75,000	50,000	0	0	0	0	0		0	50,000
4050 Debt Service Levy, Fire Hall Remodeling	57,356	57,933	49,893	49,833	49,784	0	0	49,624	49,624	0.0%	49,784	49,833
4898 Debt Serv Levy - Downtown Imp Tmp Bond	0	0	28,000	28,000	30,000	0	0	37,000	37,000	0.0%	30,000	28,000
4899 Debt Serv Levy - Downtown Imp PFA Loans	0	8,000	70,000	70,000	70,000	0	0	70,000	70,000	0.0%	70,000	70,000
4726 Debt Serv Levy - 2017B Road Bond	0	0	0	0	390,000	0	0	390,000	390,000	0.0%	390,000	0
4725 Debt Serv Levy - 2014A Road Bond	305,000	310,000	260,000	260,000	260,000	0	0	275,000	275,000	0.0%	260,000	260,000
TOTAL PROPERTY TAXES	1,634,042	1,676,572	1,861,437	2,020,162	2,127,129	0	0	2,251,291	2,251,291	0.0%	2,133,786	2,041,901
2-INTERGOVERNMENTAL REVENUE:												
4100 Gravel Tax/West Lakeland Cent College	(2,374)	(2,333)	(2,160)	(2,267)	(2,510)	(2,545)	(2,545)	(2,400)	145		(2,400)	(2,400)
4108 Market Value Credit - Ag	5,797	10,033	9,596	10,423	10,635	0	0	4,000	4,000	0.0%	4,000	4,000
4112 PERA Rate Increase Aid	634	634	634	634	634	0	0	634	634	0.0%	634	634
4175 Agricultural perserve credit	659	663	1,005	1,064	568	0	0	500	500	0.0%	500	500
TOTAL INTERGOVT REVENUES	4,715	8,998	9,076	9,854	9,327	(2,545)	(2,545)	2,734	5,279	-93.1%	2,734	2,734
3-CHARGES FOR SERVICES:												
4205 Assessment Search	50	20	80	60	80	0	0	35	35	0.0%	35	35
4210 Sale of City Data (Various Media)	20	117	34	8	73	0	0	100	100	0.0%	100	100
4215 Rent of City Garage	0	0	0	0	500	500	500	0	(500)		0	0
TOTAL CHARGES FOR SERVICES	70	137	114	68	653	500	500	135	(365)	370.4%	135	135

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4-FINES & FORFEITURES:												
4300 County Fines & Fees	10,359	15,861	14,422	11,061	8,700	871	871	12,000	11,129	7.3%	14,000	14,000
4305 Other Fines & Forfeitures	0	0	664	0	0	0	0	250	250	0.0%	250	250
TOTAL FINES & FORFEITURES	10,359	15,861	15,086	11,061	8,700	871	871	12,250	11,379	7.1%	14,250	14,250
5-LICENSES, FEES, PERMITS:												
4400 Building Permit Fees - Afton	86,885	117,818	206,416	193,823	105,130	20,057	20,057	86,000	65,944	23.3%	86,000	86,000
4401 Building & Eng'g Inspection Fees	800	1,050	1,550	2,390	1,445	500	500	1,000	500	50.0%	250	250
4404 4th of July permits	250	0	0	0	0	0	0	0	0	0.0%	0	0
4405 Pet License & Impound Fees	335	1,025	325	1,055	230	115	115	300	185	38.3%	300	300
4410 Liquor Licenses	3,000	3,000	5,023	3,500	1,750	3,350	3,350	3,000	(350)	111.7%	2,600	2,600
4415 Other Licenses	413	260	589	1,119	1,496	0	0	350	350	0.0%	350	350
4435 Street Opening & Utility Permit Fees	750	500	2,250	3,500	500	0	0	1,750	1,750	0.0%	1,750	1,750
4437 Utility Franchise Fees	59,438	59,554	57,833	62,497	59,174	974	974	58,000	57,026	1.7%	58,000	58,000
4440 Zoning Fees & Permits	10,248	6,965	7,886	11,475	5,690	1,500	1,500	3,000	1,500	50.0%	3,000	3,000
TOTAL LICENSES, FEES, PERMITS	162,119	190,172	281,870	279,359	175,415	26,496	26,496	153,400	126,905	17.3%	152,250	152,250
7-MISCELLANEOUS REVENUE:												
4601 Insurance dividend	3,208	3,271	3,972	998	471	0	0	2,000	2,000	0.0%	2,000	2,000
4604 Park rental & cleaning fees	825	560	225	225	275	0	0	500	500	0.0%	500	500
4615 Settlements/Other Income/Transfer	10	869	160	609	716	0	0	0	0	0.0%	0	0
TOTAL MISCELLANEOUS REVENUE	4,043	4,700	4,357	1,832	1,462	0	0	2,500	2,500	0.0%	2,500	2,500
9-OTHER GRANTS:												
4810 County Grant-recycling grant	7,178	7,210	7,210	7,210	7,210	0	0	7,090	7,090	0.0%	7,090	7,090
4815 Cable Commission Grant	1,200	1,200	1,200	1,500	1,200	0	0	1,200	1,200	0.0%	1,200	1,200
TOTAL OTHER GRANTS	8,378	8,410	8,410	8,710	8,410	0	0	8,290	8,290	0.0%	8,290	8,290
10-INTEREST REVENUES:												
4901 Interest - 4M Fund General	54	144	955	12,772	10,330	2,061	2,061	1,000	(1,061)	206.1%	1,000	50
TOTAL INTEREST REVENUES	54	144	955	12,772	10,330	2,061	2,061	1,000	(1,061)	206.1%	1,000	50
TOTAL REVENUES	1,823,780	1,904,993	2,181,305	2,343,817	2,341,426	27,383	27,383	2,431,600	2,404,217	1.1%	2,314,945	2,222,110

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B: EXPENDITURES												
1-WAGES & BENEFITS:												
5002 Mayor & Council	13,200	13,400	13,200	13,200	13,200	1,800	1,800	13,200	11,400	13.6%	13,200	13,200
5004 Administrator	81,575	88,150	91,483	92,150	92,150	15,927	15,927	102,100	86,173	15.6%	99,700	97,759
5005 Intern (s)	0	0	0	0	0	0	0	500	500	0.0%	500	4,500
5007 Office Assistant	17,717	16,059	18,272	21,793	23,705	3,134	3,134	26,800	23,666	11.7%	20,500	16,556
5008 Office Manager/Clerk	38,593	38,922	38,798	28,930	39,171	6,250	6,250	54,600	48,350	11.4%	51,535	44,150
5115 Contract Office - Administration	0	0	0	5,221	300	0	0					
5020 Maintenance Personnel incl Vehicle Allowance	17,849	17,300	18,816	24,076	27,916	1,912	1,912	40,000	38,088	4.8%	25,400	24,669
5014 FICA & Medicare	13,425	17,702	17,854	18,047	18,133	2,454	2,454	18,146	15,692	13.5%	16,129	15,364
5018 Insurance Benefits (Disability)	642	646	648	227	463	94	94	720	626	13.1%	720	720
5037 Other Financial Benefits	16,200	26,400	26,400	26,400	26,400	4,510	4,510	26,400	21,890	17.1%	26,400	26,400
5053 PERA	11,416	12,178	13,008	12,771	13,913	2,849	2,849	18,383	15,534	15.5%	16,340	15,063
5024 Workers Comp Insurance	2,530	3,689	3,171	0	2,691	0	0	3,100	3,100	0.0%	3,100	3,100
TOTAL WAGES & BENEFITS	213,147	234,446	241,650	242,814	258,043	38,930	38,930	303,949	265,019	12.8%	273,524	261,481
2-PROFESSIONAL SERVICES:												
5120 Contract - Videographer	606	710	1,807	2,475	3,691	570	570	4,000	3,430	14.3%	2,800	2,000
5302 Assessor Fees	20,191	20,716	21,269	22,215	23,592	657	657	24,000	23,343	2.7%	22,700	21,850
5304 Accounting fees	13,365	14,375	15,247	17,130	17,637	2,652	2,652	17,350	14,698	15.3%	16,850	16,500
5305 Auditing fees	5,350	5,450	5,350	6,600	10,875	1,375	1,375	15,000	13,625	9.2%	8,900	8,700
5310 Engineering Fees	12,722	17,707	23,561	24,410	34,079	3,101	3,101	20,600	17,500	15.1%	20,000	20,000
5315 Recording fees	151	46	0	0	552	0	0	300	300	0.0%	300	300
5320 Legal fees - Prosecution	29,698	25,140	23,160	27,943	26,374	4,743	4,743	29,800	25,057	15.9%	28,000	28,000
5321 Legal fees - General/Civil	13,772	20,447	21,951	19,082	21,652	3,782	3,782	22,000	18,218	17.2%	22,000	22,000
5330 Planning Fees	0	0	0	6,200	5,368	429	429	4,120	3,691	10.4%	4,000	4,000
5335 Other Fees for Service	0	0	(433)	1,150	0	0	0	1,500	1,500	0.0%	1,500	1,500
5350 Building Inspection Fees - Stensland	36,910	48,921	80,054	82,429	47,634	8,524	8,524	34,400	25,876	24.8%	34,400	34,400
5360 Misc Dev Fees	(200)	(345)	0	0	0	0	0	0	0		0	0
5370 Well Monitoring Program	144	0	768	0	1,075	0	0	1,200	1,200	0.0%	1,200	1,000
5380 Watershed Management	488	488	595	596	596	596	596	600	4	99.4%	600	500
TOTAL PROFESSIONAL SERVICES	133,198	153,655	193,329	210,229	193,126	26,429	26,429	174,870	148,441	15.1%	163,250	160,750

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4-OTHER EXPENDITURES:												
5500 Office Equipment	176	1,612	576	0	0	0	0	700	700	0.0%	700	700
5505 Bank/IRS Fees/Penalties/Sales Tax	135	347	262	314	873	121	121	400	279	30.3%	400	400
5510 Comp Svc (All Hard/Software, GIS, Web, Email)	4,825	5,396	5,610	6,900	16,830	1,567	1,567	9,500	7,933	16.5%	9,500	9,500
5516 Copier Lease	6,424	6,796	3,243	2,760	2,521	460	460	3,500	3,040	13.1%	7,000	7,000
5520 Equipment Maintenance	62	0	0	0	0	0	0	500	500	0.0%	1,000	1,000
5525 Insurance-General Liability	18,377	17,886	17,250	15,962	21,705	0	0	21,600	21,600	0.0%	21,000	21,000
5535 Misc. Expense	230	956	21	574	111	0	0	1,500	1,500	0.0%	2,000	2,000
5540 Office Supplies	2,673	2,953	2,631	3,563	3,230	453	453	4,000	3,547	11.3%	4,000	4,000
5545 Other Administration	475	713	400	320	120	0	0	500	500	0.0%	500	500
5550 Postage	4,816	3,439	3,281	3,847	4,266	300	300	3,500	3,200	8.6%	3,500	3,500
5555 Publishing & Printing	2,336	3,656	2,201	407	1,143	197	197	2,000	1,803	9.8%	2,800	2,800
5560 Newsletter	5,281	6,058	5,339	4,804	4,144	870	870	6,000	5,130	14.5%	6,000	6,000
5565 Telephone	2,759	2,682	2,703	3,051	3,595	599	599	3,500	2,901	17.1%	3,500	3,500
5575 Travel & Mileage	180	0	132	186	162	33	33	500	467	6.6%	500	500
5580 Membership & Dues	2,987	3,158	3,207	3,229	3,384	0	0	3,200	3,200	0.0%	3,000	3,000
5585 Seminars & Education	1,932	2,364	682	1,059	2,576	450	450	2,600	2,150	17.3%	2,500	2,500
TOTAL OTHER EXPENDITURES	53,668	58,017	47,538	46,974	64,660	5,050	5,050	63,500	58,450	8.0%	67,900	67,900
SUBTOTAL GENERAL & ADMINISTRATIVE	400,012	446,119	482,517	500,017	515,829	70,409	70,409	542,319	471,910	13.0%	504,674	490,131
5-PUBLIC SAFETY:												
5605 Animal Control	1,899	2,823	1,959	1,280	2,884	1,544	1,544	4,000	2,456	38.6%	4,000	4,000
5625 Fire & Ambulance Service	213,705	219,953	232,893	243,296	249,166	65,074	65,074	260,296	195,222	25.0%	249,166	243,296
5626 Fire Relief Association	0	0	0	0	0	0	0	0	0	0.0%	0	0
5636 Police Service - Additional Patrols	0	0	0	0	2,044	0	0	2,000	2,000	0.0%	5,000	0
5635 Police Service - County	168,494	169,289	178,385	176,419	186,346	227	227	189,011	188,784	0.1%	180,000	175,000
TOTAL PUBLIC SAFETY	384,098	392,065	413,237	420,994	440,440	66,845	66,845	455,307	388,462	14.7%	438,166	422,296
6-PUBLIC HEALTH:												
5705 Recycling - Afton	150	268	1,076	525	(304)	0	0	500	500	0.0%	500	500
5720 Refuse Hauling - City Hall	1,630	819	708	745	945	0	0	1,000	1,000	0.0%	1,500	1,500
TOTAL PUBLIC HEALTH	1,780	1,087	1,784	1,270	641	0	0	1,500	1,500	0.0%	2,000	2,000

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	Audited 2014	Audited 2015	Audited 2016	Audited 2017	UnAudited 2018	Month(s) of JanFeb19	YTD Actual 2/28/19	Annual Budget 2019	Remaining Budget \$	YTD Act as % of Annual Budget	Annual Budget 2018	Annual Budget 2017
7-STREETS:												
5820 Gravel Road Maintenance	1,755	3,530	7,944	13,721	10,348	0	0	4,000	4,000	0.0%	4,000	4,000
5825 Crackseal/Seal Coat/Gravel Shouldering	90,685	51,829	11,701	33,098	50,469	0	0	75,000	75,000	0.0%	75,000	75,000
5830 Snow & Ice Control	115,692	62,431	78,910	76,152	107,572	59,338	59,338	113,000	53,662	52.5%	110,000	110,000
5835 Surf maint/Sweeping/Pothole Repair	29,844	49,873	33,139	28,672	2,262	0	0	10,000	10,000	0.0%	10,000	46,000
5845 Brush, Tree, Mow, Bridge, Culvert, Guardrail	25,502	40,117	21,136	80,978	45,273	9,678	9,678	52,000	42,323	18.6%	50,000	39,000
5850 Street Lighting	3,982	4,286	3,164	4,494	3,397	400	400	5,500	5,100	7.3%	12,000	5,000
5855 Gas Lamps - Operating Costs	2,851	2,491	1,889	1,236	1,393	0	0	0	0		0	2,700
5856 Gas Lamps - Capital	0	0	0	0	0	0	0	0	0		0	0
5860 Signs & Signals	2,977	3,247	3,413	2,624	1,879	3,900	3,900	3,500	(400)	111.4%	4,000	4,000
5870 Other - Road Maint.	758	605	1,696	888	1,608	55	55	2,000	1,945	2.8%	2,000	2,000
TOTAL STREETS	274,047	218,410	162,992	241,863	224,201	73,370	73,370	265,000	191,630	27.7%	267,000	287,700
9-OTHER PUBLIC WORKS EXPENDITURES:												
5910 Flood Control (Operate Pump/Dike)	803	0	0	0	0	0	0	1,600	1,600	0.0%	1,600	1,600
5920 Repair & Maint - Equipment	1,312	1,080	1,324	1,506	2,481	213	213	1,500	1,287	14.2%	1,500	1,500
5925 Fuel & Lubricants	478	558	311	263	361	0	0	1,000	1,000	0.0%	1,000	1,000
5930 Tools & Minor Equipment	243	277	275	95	375	0	0	950	950	0.0%	950	950
TOTAL OTHER PUBLIC WORKS	2,836	1,914	1,910	1,864	3,217	213	213	5,050	4,837	4.2%	5,050	5,050
SUBTOTAL STREETS, REHAB & PUBLIC WORKS	276,883	220,324	164,902	243,727	227,418	73,583	73,583	270,050	196,467	27.2%	272,050	292,750
9-BUILDINGS & LAND:												
6010 Gas Heat	2,060	1,937	1,071	533	0	0	0	2,200	2,200	0.0%	2,200	2,200
6020 Electricity	1,822	1,731	1,635	2,039	2,750	951	951	2,000	1,049	47.6%	2,000	2,000
6030 Miscellaneous Expense	777	1,036	944	910	229	54	54	800	746	6.8%	800	800
6035 Cleaning	1,031	874	273	13	7	0	0	500	500	0.0%	2,000	2,000
6040 Repair & Maintenance	898	1,910	902	2,644	2,789	142	142	2,000	1,858	7.1%	2,000	2,000
6045 City Garage Expense	3,264	2,557	3,182	2,147	4,588	1,436	1,436	2,500	1,064		2,500	2,500
xxxx Deputy Facility/PW Garage	0	0	0	0	0	0	0	1,000	1,000	0.0%	1,000	0
6050 Supplies	594	288	289	536	1,519	68	68	500	432	13.5%	500	500
TOTAL BUILDINGS & LAND	10,446	10,334	8,296	8,823	11,882	2,651	2,651	11,500	8,849	23.1%	13,000	12,000

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12-PARKS & RECREATION:												
6105 4th of July Celebration	3,691	3,500	3,500	3,500	3,500	1,750	1,750	3,500	1,750	50.0%	3,500	3,500
6135 Park Maintenance	1,275	359	569	2,587	3,380	351	351	1,300	949	27.0%	1,200	1,200
6140 Miscellaneous expense	52	62	112	18	238	0	0	300	300	0.0%	300	300
6205 Cemetery maintenance	0	0	9,000	9,354	9,000	9,000	9,000	9,000	0	100.0%	9,000	9,000
TOTAL PARKS & RECREATION	5,018	3,921	13,181	15,459	16,118	11,101	11,101	14,100	2,999	78.7%	14,000	14,000
OVERALL TOTAL EXPENDITURES	1,078,237	1,073,850	1,083,917	1,190,291	1,212,328	224,589	224,589	1,294,776	1,070,187	17.3%	1,243,890	1,233,177
C: OTHER FINANCING SOURCES (USES)												
4725 Tax Levy to 2014A Road Bond	(305,000)	(310,000)	(260,000)	(260,000)	(260,000)	0	0	(275,000)	(275,000)		(260,000)	(260,000)
4726 Tax Levy to 2017B Road Bond	0	0	0	0	(390,000)	0	0	(390,000)	(390,000)		(390,000)	0
4898 Tax Levy to Dwtwn Imp Tmp Bonds	0	0	(28,000)	(28,000)	(30,000)	0	0	(37,000)	(37,000)		(30,000)	(28,000)
4899 Tax Levy to Dwtwn Imp PFA Loans	0	0	(70,000)	(70,000)	(70,000)	0	0	(70,000)	(70,000)		(70,000)	(70,000)
4050 Tax Levy to Fire Hall Debt Service Fund	(57,356)	(57,933)	(49,893)	(49,833)	(49,784)	0	0	(49,624)	(49,624)		(49,784)	(49,833)
6920 Oper trf to Bldg & Land Fund - Budgeted	(6,000)	(6,000)	(6,000)	(6,000)	(6,000)	0	0	(6,000)	(6,000)		(6,000)	(6,000)
6920 Oper trf to Bldg & Land Fund - UnBudgeted	0	(20,000)	(25,000)	(25,000)	0	0	0	0	0		0	0
6921 Oper trf to Street Imp -UnBudgeted	0	(43,500)	(230,000)	(100,000)	0	0	0	0	0		0	0
6925 Oper trf to Street Imp -Budgeted	(200,000)	(200,000)	(200,000)	(375,000)	(70,000)	0	0	(120,500)	(120,500)		(70,000)	(375,000)
6928 Oper Trf from(to) Special Reserve Fund	(294)	(5,000)	(3,000)	(9,500)	(5,000)	0	0	(100)	(100)		(5,000)	(9,500)
6932 Oper Trf to Stormwater Fund	(3,500)	(3,500)	(3,500)	(3,500)	(3,500)	0	0	(3,500)	(3,500)		(3,500)	(3,500)
6933 Oper Trf to Vehicle Fund	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	0	0	(2,500)	(2,500)		(2,500)	(2,500)
6935 Oper Trf to Comprehensive Plan	(2,000)	(2,000)	(3,000)	(4,000)	(4,000)	0	0	(4,000)	(4,000)		(4,000)	(4,000)
6936 Oper Trf to Flood Mitigation & Control	(5,500)	(5,500)	(5,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)		(5,500)	(5,500)
6937 Oper Trf to DNR Grant Match	(95,000)	(95,000)	(95,000)	(95,000)	(95,000)	0	0	(95,000)	(95,000)		(95,000)	(95,000)
6934 Oper trf to Codification (Spec Act Fd)	(100)	(100)	(100)	(100)	(100)	0	0	(500)	(500)		(100)	(100)
4843 Oper Trf to MN Unemployment Claims	(3,000)	(3,000)	(1,000)	(1,000)	(1,000)	0	0	(1,000)	(1,000)		(1,000)	(1,000)
4847 Oper Trf to Election Expense Fund	(5,500)	(5,500)	(5,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)		(5,500)	(5,500)
6910 City Council Contingency Fund	0	0	0	(10,000)	0	0	0	0	0		0	0
4842 Oper Trf to Audit and Legal Reserve	(100)	(100)	(1,000)	(1,000)	(1,000)	0	0	(100)	(100)		(1,000)	(1,000)
4844 Oper Trf to Parks Capital Repairs/Trail & Ped Bridge	(5,500)	(5,500)	(5,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)		(5,500)	(5,500)
4022 Oper Trf to Afton Septic System - City Bldgs	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	0	0	(15,000)	(15,000)		(15,000)	(15,000)
4818 Oper Trf to Spec Act Fd re High Speed Internet	0	(8,000)	(75,000)	(50,000)	0	0	0	0	0		0	(50,000)
4846 Oper Trf to Sidewalk	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	0	0	(500)	(500)		(2,000)	(2,000)
4017 Oper Trf to Bridge Replacement Fund	0	0	0	0	(49,671)	0	0	(50,000)	(50,000)		(49,671)	0
6954 Oper Trf to 807 Tmp Bond Debt Fund	0	0	0	0	(40,000)	0	0	0	0		0	0
6929 Trf (to)/from Special Activities Fund (Various)	0	(15,000)	(10,000)	(25,000)	(15,000)	0	0	0	0		0	0
TOTAL OTH FINANCING/TRANSFERS	(708,350)	(805,133)	(1,096,493)	(1,148,933)	(1,126,055)	0	0	(1,136,824)	(1,136,824)		(1,071,055)	(988,933)
REVENUES OVER (UNDER) EXPENDITURES	37,193	26,010	895	4,594	3,043	(197,206)	(197,206)	\$0	197,206		\$0	\$0
Fund Balance - Beginning of Period	264,114	301,307	327,317	327,317	328,212		\$331,255					
Fund Balance - End of Period	301,307	327,317	328,212	331,911	331,255		\$134,050					

City of Afton
Summary of Special Activities and MN Investment Funds
YTD 2/28/19

	Balance 12/31/2013	Balance 12/31/2014	Balance 12/31/2015	Balance 12/31/2016	Balance 12/31/2017	Balance 12/31/2018	Receipts	Disbursements	Transfers	Balance 2/28/2019
#550 Special Activities Fund - General										
A. Interest (unallocated)	3,848.46	3,871.67	3,930.92	4,394.61	6,100.51	12,372.80	1,375.58			13,748.38
B2. 4th of July Reserve	0.00	0.00	0.00	0.00	0.00	0.00				0.00
B3. City Council Contingency Reserve	13,452.60	10,975.00	9,775.00	4,768.56	10,229.76	853.12	4,183.00	400.00		4,636.12
B4. Community Garden	(87.88)	(87.88)	(0.00)	(0.00)	(0.00)	(0.00)				(0.00)
B4. MN Historic Preservation Design Guidelines	0.00	0.00	8,000.00	(225.00)	(225.00)	(225.00)				(225.00)
B5. Afton Residents for Preservation & Conservation	0.00	0.00	0.00	0.00	1,500.00	1,500.00				1,500.00
C1. Codification	3,650.20	3,750.20	3,850.20	3,950.20	4,050.20	4,150.20				4,150.20
C2. Comprehensive Plan	7,673.28	8,155.36	1,947.36	4,947.36	18,947.36	17,898.61		838.00		17,060.61
D1. Flood Control (Acct 7836)	8,445.20	5,063.99	17,004.27	22,304.27	27,804.27	33,304.27				33,304.27
D2. Storm Water Control	17,933.70	21,433.70	24,933.70	28,433.70	31,933.70	37,433.70				37,433.70
D3. Snow & Ice Reserve	0.00	0.00	15,000.00	15,000.00	30,000.00	30,000.00				30,000.00
D6. TAG Wastewater Comm Assessmnt (Acct 7833)	(15,982.34)	(15,982.34)	0.00	0.00	0.00	0.00				0.00
E. Charitable Gaming Fund	0.00	0.00	0.00	84.47	495.80	746.17				746.17
F. Applicant Pass-Thru Expenses	0.00	0.00	0.00	0.00	0.00	0.00				0.00
G. TIF Dist No. 1 (Afton Market Square)	849.01	849.01	0.00	0.00	0.00	0.00				0.00
I. City Vehicles	1,648.96	4,148.96	6,648.96	9,148.96	9,214.39	10,395.39				10,395.39
K. Audit/Legal Reserve	38,336.57	38,436.57	38,536.57	39,536.57	40,536.57	35,719.38				35,719.38
L. MN UI Claims, Severance & Oth PTO	20,788.53	23,788.53	26,788.53	27,788.53	28,788.53	29,788.53				29,788.53
M. Parks Capital, Pedestrian Bike Trail & Bridge	10,959.94	16,459.94	21,959.94	27,459.94	27,959.94	33,459.94				33,459.94
N. Election Expense	6,402.20	5,780.27	11,159.33	9,452.67	13,402.67	5,311.65		1,554.90		3,756.75
O. Sidewalk	8,000.00	10,000.00	12,000.00	14,000.00	16,000.00	18,000.00				18,000.00
P. High Speed Internet	0.00	0.00	0.00	0.00	124,850.00	124,850.00				124,850.00
Total #550 Special Activities Fund - General	125,918.43	136,642.98	201,534.78	211,044.84	391,588.70	395,558.76	5,558.58	2,792.90	0.00	398,324.44
#560 Special Activities Fund - Other										
A. State Fire Aid (Pass-Thru)	0.00	0.00	0.00	0.00	0.00	0.00				0.00
B. Community Communications	23,978.90	18,378.87	24,889.73	13,549.11	12,083.74	(0.00)				(0.00)
C. Interest (Unallocated)	0.00	0.00	0.00	0.00	0.00	2.13				2.13
Total #550 Special Activities Fund	23,978.90	18,378.87	24,889.73	13,549.11	12,083.74	2.13	0.00	0.00	0.00	2.13
#600 MN Investment Fund										
4886/8986 Chandler Exhibits	100,985.08	104,361.13	104,409.10	104,635.25	105,377.87	107,167.55	386.15		0.00	107,553.70
Total #600 MN Investment Fund	100,985.08	104,361.13	104,409.10	104,635.25	105,377.87	107,167.55	386.15	0.00	0.00	107,553.70

City of Afton
#550 General Special Activities Fund - Detail by Account
 January through February 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4914 · Special Activity - Interest							
Gene...	01/31/2019	interest		Interest Income		723.48	723.48
Gene...	02/28/2019	interest		Interest Income		652.10	1,375.58
Total 4914 · Special Activity - Interest					0.00	1,375.58	1,375.58
6347 · Elections Expense							
Payc...	01/14/2019	23040	Arco, Laurie		35.00		(35.00)
Payc...	01/14/2019	23040	Arco, Laurie		4.90		(39.90)
Gene...	01/14/2019	Wages	100 Genl Fd:B. Exp:B01 G & A:B1.1 Wages & Ben...	2018 Accrual: Laurie Arco		35.00	(4.90)
Bill	01/31/2019	151940	Wash Cty (Elections)	2019 Automark Ext Maint Fees	1,550.00		(1,554.90)
Total 6347 · Elections Expense					1,589.90	35.00	(1,554.90)
6356 · Comp Plan Expenses							
Bill	02/28/2019	6	WSB (SWMP Updates)	SWMP update R-011680-000	838.00		(838.00)
Total 6356 · Comp Plan Expenses					838.00	0.00	(838.00)
6366 · City Council Contingency Exp							
Bill	02/27/2019	AcctRFPa	Niedzwiecki, Thomas H.	Assistance re. Acct RFP including prep and attendance at interviews	400.00		(400.00)
Depo...	02/28/2019	10016548		LMCIT: Claim 68150 Lightning damage less \$250 deductible		4,183.00	3,783.00
Total 6366 · City Council Contingency Exp					400.00	4,183.00	3,783.00
TOTAL					2,827.90	5,593.58	2,765.68

City of Afton
#560 Other Special Activities Fund - Detail by Account
January through February 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
TOTAL							0.00

No Activity
Jan Feb 2019

03/13/19

City of Afton
#115 Bldg & Land Fund - Detail by Account
January through February 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4906 · Bldg & Land Interest Earnings							
Gene...	01/31/2019	interest		Interest Income		20.25	20.25
Gene...	02/28/2019	interest		Interest Income		18.30	38.55
Total 4906 · Bldg & Land Interest Earnings					0.00	38.55	38.55
TOTAL					0.00	38.55	38.55

H1

City of Afton
410 Sanitary Sewer Utility Operations - LTD Summary
 January 2014 through February 2019

	<u>Jan - Dec 14</u>	<u>Jan - Dec 15</u>	<u>Jan - Dec 16</u>	<u>Jan - Dec 17</u>	<u>Jan - Dec 18</u>	<u>Jan - Feb 19</u>	<u>TOTAL</u>
410 Sanitary Sewer Utility							
A. Rev							
4022 Sanitary Sewer - Levy	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	0.00	75,000.00
4023 Sanitary Sewer Oper - Fees	0.00	0.00	0.00	0.00	29,850.00	7,150.00	37,000.00
4919 Sanitary Sewer Interest	0.00	0.00	0.00	0.00	12.88	187.77	200.65
Total A. Rev	<u>15,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>44,862.88</u>	<u>7,337.77</u>	<u>112,200.65</u>
B. Exp							
6060 Sanitary Sewer Oper - Exp							
6062 Oth Contract Services	0.00	0.00	0.00	0.00	(781.75)	0.00	(781.75)
6065 Oper & Mgmt Fees	0.00	0.00	0.00	(1,508.33)	(20,508.65)	(3,625.47)	(25,642.45)
6066 Lab Fees	0.00	0.00	0.00	0.00	(10,582.28)	(1,417.90)	(12,000.18)
6068 Electric - Lift Stations	0.00	0.00	0.00	0.00	(15,004.05)	(2,473.44)	(17,477.49)
6060 Sanitary Sewer Oper - Exp - Other	0.00	0.00	0.00	(745.19)	0.00	0.00	(745.19)
Total 6060 Sanitary Sewer Oper - Exp	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(2,253.52)</u>	<u>(46,876.73)</u>	<u>(7,516.81)</u>	<u>(56,647.06)</u>
6083 Sanitary Sewer Spec Assessments	0.00	0.00	0.00	0.00	(2,589.77)	0.00	(2,589.77)
Total B. Exp	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(2,253.52)</u>	<u>(49,466.50)</u>	<u>(7,516.81)</u>	<u>(59,236.83)</u>
Total 410 Sanitary Sewer Utility	<u>15,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>12,746.48</u>	<u>(4,603.62)</u>	<u>(179.04)</u>	<u>52,963.82</u>
TOTAL	<u><u>15,000.00</u></u>	<u><u>15,000.00</u></u>	<u><u>15,000.00</u></u>	<u><u>12,746.48</u></u>	<u><u>(4,603.62)</u></u>	<u><u>(179.04)</u></u>	<u><u>52,963.82</u></u>

City of Afton
410 Sanitary Sewer Fund - Detail by Account
 January through February 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance	
4023 · Fees Sanitary Sewer Oper								
Depo...	01/22/2019	44198		Afton St Croix		1,750.00	1,750.00	
Depo...	01/22/2019	995122		John Thompson and Diane Benike		50.00	1,800.00	
Depo...	01/22/2019	18299		Roger Larson		250.00	2,050.00	
Depo...	01/22/2019	5600		Scott Anderson		50.00	2,100.00	
Depo...	01/22/2019	2690		Elaine Mucciacciaro		150.00	2,250.00	
Depo...	01/22/2019	5659		Jessica Mulle		100.00	2,350.00	
Depo...	01/22/2019	1347		Lone Star on St Croix LLC		200.00	2,550.00	
Depo...	01/22/2019	5448		Calla Lili: David and Kathleen Feehan-Schmidt		250.00	2,800.00	
Depo...	01/22/2019	2654		Elaine Mucciacciaro		50.00	2,850.00	
Depo...	02/28/2019	10411		George and Kathine Weed		600.00	3,450.00	
Depo...	02/28/2019	5604		Scott Anderson		50.00	3,500.00	
Depo...	02/28/2019	6596		Bill Palmquist		50.00	3,550.00	
Depo...	02/28/2019	5673		Jessica Mulle		100.00	3,650.00	
Depo...	02/28/2019	995123		John Thompson and Diane Benike		50.00	3,700.00	
Depo...	02/28/2019	5602		Scott Anderson		50.00	3,750.00	
Depo...	02/28/2019	6590		Bill Palmquist		50.00	3,800.00	
Depo...	02/28/2019	3731		Paul Nickerson		600.00	4,400.00	
Depo...	02/28/2019	5452		Kathleen and David Feehan-Schmidt		250.00	4,650.00	
Depo...	02/28/2019	44225		Afton St Croix		1,750.00	6,400.00	
Depo...	02/28/2019	1352		Lone Star on St Croix		200.00	6,600.00	
Depo...	02/28/2019	18302		Roger Larson		50.00	6,650.00	
Depo...	02/28/2019	1356		Lone Star on St Croix		200.00	6,850.00	
Depo...	02/28/2019	5456		Kathleen and David Feehan-Schmidt		250.00	7,100.00	
Depo...	02/28/2019	18306		Roger Larson		50.00	7,150.00	
Total 4023 · Fees Sanitary Sewer Oper						0.00	7,150.00	7,150.00
4919 · Sanitary Sewer - Interest								
Gene...	01/31/2019	Interest		Interest Income		99.12	99.12	
Gene...	02/28/2019	Interest		Interest Income		88.65	187.77	
Total 4919 · Sanitary Sewer - Interest						0.00	187.77	187.77
6060 · Sanitary Sewer Expenses								
6065 · Oper & Mgmt Fees								
Bill	01/31/2019	100019	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Jan2019	1,508.33		(1,508.33)	
Bill	02/28/2019	100464	Petersen Mgmt (Oper & Mgmt Fees)	Operations and management fees Feb2019	1,508.33		(3,016.66)	
Bill	02/28/2019	100678	Petersen Mgmt (Lab Fees)	2/13/19 service work on generator	608.81		(3,625.47)	
Total 6065 · Oper & Mgmt Fees					3,625.47	0.00	(3,625.47)	
6066 · Lab Fees								
Bill	02/28/2019	100485	Petersen Mgmt (Lab Fees)	Lab Fees 1/9/19	295.35		(295.35)	
Bill	02/28/2019	100308	Petersen Mgmt (Lab Fees)	Lab Fees 1/16/19 and 1/24/19	503.80		(799.15)	
Bill	02/28/2019	100678	Petersen Mgmt (Lab Fees)	Lab Fees 1/31/19	227.70		(1,026.85)	
Bill	02/28/2019	100678	Petersen Mgmt (Lab Fees)	Lab Fees 2/13/19	391.05		(1,417.90)	
Total 6066 · Lab Fees					1,417.90	0.00	(1,417.90)	
6068 · Electricity - Lift Stations								
Bill	01/31/2019	013119	Xcel Energy (EFT) (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	586.77		(586.77)	
Bill	01/31/2019	013119	Xcel Energy (EFT) (51-11983 9027)	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2318 St Croix Trl S. Meter 15491212 Pre...	1,250.72		(1,837.49)	
Bill	02/28/2019	022819	Xcel Energy (EFT) (51-11957 8190)	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter 21647908 Premises 304699630	635.95		(2,473.44)	
Total 6068 · Electricity - Lift Stations					2,473.44	0.00	(2,473.44)	
Total 6060 · Sanitary Sewer Expenses					7,516.81	0.00	(7,516.81)	
TOTAL					7,516.81	7,337.77	(179.04)	

03/13/19

City of Afton
#120 Street Improvement Fund - Detail by Account

January through February 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4907 · Pub Wks 4M Fd Interest Earnings							
General Jo...	01/31/2019	Interest		Interest Income		580.62	580.62
General Jo...	02/28/2019	Interest		Interest Income		751.27	1,331.89
Total 4907 · Pub Wks 4M Fd Interest Earnings					0.00	1,331.89	1,331.89
7900 · Street Imp Capital Projects							
7984 · River Road Sanitary Options							
Bill	02/28/2019	1	WSB (City Engineer)	River Road Sanitary Sewer	581.00		(581.00)
Total 7984 · River Road Sanitary Options					581.00	0.00	(581.00)
Total 7900 · Street Imp Capital Projects					581.00	0.00	(581.00)
TOTAL					581.00	1,331.89	750.89

J1

03/13/19

City of Afton
K. #122 Bridge Replacement Fund - Detail by Account
January through February 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4918 · Bridge Replacement - Interest							
General Jo...	01/31/2019	Interest		Interest Income		74.50	74.50
General Jo...	02/28/2019	Interest		Interest Income		67.41	141.91
Total 4918 · Bridge Replacement - Interest					0.00	141.91	141.91
TOTAL					0.00	141.91	141.91

K1

City of Afton
200 Park Reserve Fund Stmt of Rev & Exp - Detail
 January through February 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
200 Park Reserve Fd							
A. Rev							
4903 Interest Income - 4M Fund							
General Journal	01/31/2019	interest		Interest Income		141.90	141.90
General Journal	02/28/2019	interest		Interest Income		129.88	271.78
Total 4903 Interest Income - 4M Fund							
					0.00	271.78	271.78
Total A. Rev							
					0.00	271.78	271.78
Total 200 Park Reserve Fd							
					0.00	271.78	271.78
TOTAL							
					0.00	271.78	271.78

City of Afton
805 City Infra-Structure Improvement Fund - LTD Summary
 April 2011 through February 2019

	Apr - Dec 11	Jan - Dec 12	Jan - Dec 13	Jan - Dec 14	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Dec 18	Jan - Feb 19	TOTAL
805 City InfraStructure Imp Fd										
A. Rev										
4917 Interest Income	0.00	2.04	2.55	3.26	395.48	4,602.22	3,305.81	1,820.97	1,377.77	11,510.10
4828 2015A Dwtwn Tmp Bond Proceeds	0.00	0.00	0.00	0.00	3,755,000.00	0.00	0.00	0.00	0.00	3,755,000.00
4829 2017A Dwtwn Tmp Bond Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	1,980,000.00	0.00	0.00	1,980,000.00
4849 DNR BWSR Grant	0.00	0.00	129,850.00	0.00	0.00	0.00	0.00	84,710.07	0.00	214,560.07
4850 Park Reserve Trf re. Dwtwn Imp	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
4851 VBWD Easement	0.00	0.00	0.00	0.00	5,800.00	0.00	0.00	0.00	0.00	5,800.00
4852 VBWD Grant S50M/Yr 10 Yrs	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00	100,000.00	0.00	200,000.00
4853 County Share Dwtwn/Septic Proj	0.00	0.00	0.00	0.00	0.00	0.00	4,092,588.89	33,609.96	0.00	4,126,198.85
4861 CWRP G 054 Grant Stormwater	0.00	0.00	0.00	0.00	0.00	0.00	349,938.00	0.00	0.00	349,938.00
4862 CWRP L 054 Ln Proceeds Stormwtr	0.00	0.00	0.00	0.00	0.00	0.00	656,371.52	233,935.55	16,227.63	906,534.70
4863 CWRP G 055 Grant Sanitary Sewer	0.00	0.00	0.00	0.00	0.00	0.00	398,320.00	0.00	0.00	398,320.00
4864 CWRP L 055 Ln Proceeds Sanitary Swr	0.00	0.00	0.00	0.00	0.00	0.00	1,001,173.03	150,278.31	3,349.83	1,154,801.17
4865 PSIG G 056 Sanitary Sewer	0.00	0.00	0.00	0.00	0.00	0.00	4,382,993.48	807,011.35	245,930.21	5,435,935.04
4871 Rental Inc - Flood Levee Prop	0.00	850.00	1,700.00	0.00	0.00	0.00	0.00	0.00	0.00	2,550.00
4894 MndNR Grant - Other	0.00	9,247.38	10,024.53	0.00	35,137.00	0.00	1,611,106.29	499.81	1,280,016.00	2,946,031.01
4895 MndNR Grant - Land Purchase	0.00	351,673.70	616,669.52	0.00	0.00	0.00	0.00	0.00	0.00	968,343.22
4896 Flood Levy Imp Proj - Tax Levy	0.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	0.00	665,000.00
Total A. Rev	0.00	456,773.12	953,246.60	95,003.26	3,891,332.48	149,602.22	14,620,797.02	1,506,866.02	1,546,901.44	23,220,522.16
B. Exp										
7728 2015A Dwtwn Tmp Bond Principal	0.00	0.00	0.00	0.00	0.00	0.00	(3,755,000.00)	0.00	0.00	(3,755,000.00)
7738 2015A Dwtwn Tmp Imp Bond Issue Exp	0.00	0.00	0.00	0.00	(53,263.75)	(1,608.00)	(575.00)	0.00	0.00	(55,446.75)
7740 2017A Dwtwn Tmp Imp Bond Issue Exp	0.00	0.00	0.00	0.00	0.00	0.00	(31,219.80)	0.00	(535.00)	(31,754.80)
8871 Wetland Credits	0.00	0.00	0.00	0.00	0.00	0.00	(51,747.88)	0.00	0.00	(51,747.88)
8891 Dwtwn Prop Purch/Exp	0.00	(372,221.16)	(780,944.33)	(933.95)	(2,481.58)	(1,726.95)	(540.66)	(367.77)	(67.07)	(1,159,283.47)
8892 Dwtwn Imp - Easemnts & Damages	0.00	0.00	0.00	(11,700.00)	(633,200.00)	(9,200.00)	(33,120.68)	0.00	(5,000.00)	(692,220.68)
8893 Single Audit Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(2,000.00)	0.00	(2,000.00)
8894 Septic Permits, Fees, Admin	0.00	0.00	0.00	(10,558.00)	(42,355.31)	(85,086.73)	(116,238.58)	(4,177.00)	(834.93)	(259,250.55)
8895 DNR Flood Imp Proj - Engineer	(6,673.00)	(54,384.11)	(29,242.00)	(157,437.85)	(198,277.10)	(67,890.74)	(14,066.00)	0.00	0.00	(527,970.80)
8896 Sanitary Sewer Imp	0.00	(395.00)	(87,311.07)	(293,780.46)	(194,199.55)	(152,850.73)	(73,817.14)	(14,579.82)	0.00	(816,933.77)
8897 Septic Construction Eng'g	0.00	0.00	0.00	(540.77)	(9,048.00)	(8,545.49)	(151,858.16)	(39,659.80)	(2,852.28)	(212,504.50)
8898 Flood Mitigation/ROW Serv	0.00	(9,754.75)	(4,480.00)	(19,787.25)	(87,667.80)	(18,935.00)	(14,085.50)	0.00	0.00	(154,710.30)
8899 Village Improvements	0.00	0.00	(33,513.00)	(28,452.75)	0.00	(22,669.68)	(1,305,268.17)	(431,584.90)	(6,337.75)	(1,827,826.25)
8901 Septic Construction	0.00	0.00	0.00	0.00	0.00	0.00	(12,047,008.52)	(1,596,291.03)	291,343.82	(13,351,955.73)
Total B. Exp	(6,673.00)	(436,755.02)	(935,490.40)	(523,191.03)	(1,220,493.09)	(368,513.32)	(17,594,546.09)	(2,088,660.32)	275,716.79	(22,898,605.48)
C. Transfers										
6913 Trf fr 120 Street Improvements	0.00	0.00	0.00	0.00	0.00	0.00	805,497.42	(120,745.17)	0.00	684,752.25
Total C. Transfers	0.00	0.00	0.00	0.00	0.00	0.00	805,497.42	(120,745.17)	0.00	684,752.25
Total 805 City InfraStructure Imp Fd	(6,673.00)	20,018.10	17,756.20	(428,187.77)	2,670,839.39	(218,911.10)	(2,168,251.65)	(702,539.47)	1,822,618.23	1,006,668.93
TOTAL	(6,673.00)	20,018.10	17,756.20	(428,187.77)	2,670,839.39	(218,911.10)	(2,168,251.65)	(702,539.47)	1,822,618.23	1,006,668.93



City of Afton
 #805 City Infra-Structure Imp Projects - Detail by Account

January through February 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4862 - CWRFL 054 Loan Proceeds							
Deposit	01/28/2019	1500006227				475.81	475.81
Deposit	02/26/2019	1500006301		MPFA CWRFL 054 FY 2017 19 MPFA CWRFL 054 FY 2017 20		15,751.82	16,227.63
Total 4862 - CWRFL 054 Loan Proceeds					0.00	16,227.63	16,227.63
4864 - CWRFL 055 Loan Proceeds							
Deposit	01/28/2019	1500006228		MPFA CWRFL 055 FY 2017 9		3,349.83	3,349.83
Total 4864 - CWRFL 055 Loan Proceeds					0.00	3,349.83	3,349.83
4865 - PSIG G 056 Grant							
Deposit	02/26/2019	1500006302		MPFA PSIG G 056 FY 2017 17		245,930.21	245,930.21
Total 4865 - PSIG G 056 Grant					0.00	245,930.21	245,930.21
4894 - MnDNR Grant - Other							
Deposit	02/06/2019	FM00548814		DNR OMB Pay Request #15: 651-259-5566		1,280,016.00	1,280,016.00
Total 4894 - MnDNR Grant - Other					0.00	1,280,016.00	1,280,016.00
4917 - Int Inc - City Infrastruct Fd							
General Jou...	01/31/2019	interest		Interest Income		0.43	0.43
General Jou...	01/31/2019	interest		Interest Income		1.28	1.71
General Jou...	02/28/2019	interest		Interest Income		1,376.06	1,377.77
Total 4917 - Int Inc - City Infrastruct Fd					0.00	1,377.77	1,377.77
7740 - 2017A Dwtwn Imp Bond Issue Exp							
Bill	02/27/2019	2017ATmpBds	Niedzwiecki, Thomas H.	Assistance with Cash Flow re. Repayment of 2017A Temp Imp Bonds	535.00		(535.00)
Total 7740 - 2017A Dwtwn Imp Bond Issue Exp					535.00	0.00	(535.00)
8800 - DNR Flood Imp Expense							
8891 - DNR Flood Imp - Prop Purch/Exp							
Bill	02/28/2019	022819	Xcel Energy (EFT) (51-0895 3451)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises #302409557	67.07		(67.07)
Total 8891 - DNR Flood Imp - Prop Purch/Exp					67.07	0.00	(67.07)
8892 - Dwtwn Imp - Easemnts & Damages							
Bill	02/28/2019	Appraisal re Easemnt	Afton St. Croix Company	Reimb for Afton St Croix obtaining its own appraisal re. Easement for Downtown Village Imp Proj	5,000.00		(5,000.00)
Total 8892 - Dwtwn Imp - Easemnts & Damages					5,000.00	0.00	(5,000.00)
8894 - Septic Permits, Fees, Admin							
Bill	02/28/2019	Feb2019	Holstad & Knaak, PLC	Condemnation	834.93		(834.93)
Total 8894 - Septic Permits, Fees, Admin					834.93	0.00	(834.93)
8897 - Septic Construction Eng'g							
Bill	01/31/2019	11900195	Wenck Associates Inc.	Afton LSTS - bidding, construction and post construction services	1,012.08		(1,012.08)
Bill	02/28/2019	11900979	Wenck Associates Inc.	Afton LSTS - bidding, construction and post construction services	1,050.20		(2,062.28)
Bill	02/28/2019	11900196	Wenck Associates Inc.	Afton LSTS - bidding, construction and post construction services	790.00		(2,852.28)
Total 8897 - Septic Construction Eng'g					2,852.28	0.00	(2,852.28)
8899 - Village Improvements							
General Jou...	01/01/2019	Dwtwn Imp	805 City InfraStructure Imp Fd:B. Exp:8899 Vi...	Great Northern Landscaping - 12/31/18 Retainage on Downtown Imp		4,655.75	4,655.75
Bill	02/28/2019	26	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	10,993.50		(6,337.75)
Total 8899 - Village Improvements					10,993.50	4,655.75	(6,337.75)
8901 - Septic Construction							
General Jou...	01/01/2019	Sewer Retng	805 City InfraStructure Imp Fd:B. Exp:8901 Se...	Reverse Geislinger - 12/31/18 Retainage on Sanitary Sewer (Pay Voucher #19)		291,343.82	291,343.82
Total 8901 - Septic Construction					0.00	291,343.82	291,343.82
Total 8800 - DNR Flood Imp Expense					19,747.78	295,999.57	276,251.79

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03/13/19

City of Afton
#805 City Infra-Structure Imp Projects - Detail by Account
January through February 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
TOTAL					20,282.78	1,842,901.01	1,822,618.23

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City of Afton
806 PFA Loans & 807 Tmp Imp Bond Debt Serv Fds - LTD Summary
 January 2015 through February 2019

	<u>Jan - Dec 15</u>	<u>Jan - Dec 16</u>	<u>Jan - Dec 17</u>	<u>Jan - Dec 18</u>	<u>Jan - Feb 19</u>	<u>TOTAL</u>
806 PFA Loan Debt Serv						
4879 Sanitary Sewr Spec Assessments	0.00	0.00	102,054.25	295,940.95	0.00	397,995.20
4899 Levy PFA Loan Debt Serv	8,000.00	70,000.00	70,000.00	27,000.00	0.00	175,000.00
4925 PFA Loan Debt Serv Interest	0.00	0.00	0.00	19.31	1,134.42	1,153.73
7743 2017 Storm Wtr PFA Issue Exp	0.00	0.00	(8,000.00)	0.00	0.00	(8,000.00)
7744 2017 L054 Storm Wtr PFA Int Exp	0.00	0.00	0.00	(7,052.13)	(4,623.78)	(11,675.91)
7745 2017 L055 Sanitary Sewer PFA Int Exp	0.00	0.00	0.00	(11,738.68)	(5,785.63)	(17,524.31)
7746 2017 Sanitary Sewer PFA Issue Exp	0.00	0.00	(8,060.93)	0.00	0.00	(8,060.93)
7749 Dwtwn Imp - Special Assess Exp	0.00	0.00	(105,179.00)	(54,594.60)	(4,525.50)	(164,299.10)
7754 2017 L054 Storm Wtr PFA Principal	0.00	0.00	0.00	(24,815.00)	0.00	(24,815.00)
7755 2017 L055 Sanitary Sewer PFA Princpl	0.00	0.00	0.00	(28,959.00)	0.00	(28,959.00)
Total 806 PFA Loan Debt Serv	8,000.00	70,000.00	50,814.32	195,800.85	(13,800.49)	310,814.68
807 Downtwn Tmp Imp Debt Service						
4898 Levy Dwtwn Imp 2017A Tmp Imp Bd	0.00	28,000.00	28,000.00	73,000.00	0.00	129,000.00
4926 Tmp Imp Bd Debt Serv Interest	0.00	0.00	0.00	1.51	87.51	89.02
6854 Trf fr Genl re Tmp Bond Debt	0.00	0.00	0.00	40,000.00	0.00	40,000.00
7724 2017A Dwtwn Imp Bd Admin Exp	0.00	0.00	0.00	(2,332.00)	0.00	(2,332.00)
7737 Int Exp 2015A Dwtwn Tmp Imp Bd	(19,948.45)	(28,162.50)	(7,040.61)	0.00	0.00	(55,151.56)
7739 Int Exp 2017A Dwtwn Tmp Imp Bd	0.00	0.00	(16,027.00)	(30,690.00)	(15,345.00)	(62,062.00)
Total 807 Downtwn Tmp Imp Debt Service	(19,948.45)	(162.50)	4,932.39	79,979.51	(15,257.49)	49,543.46
TOTAL	(11,948.45)	69,837.50	55,746.71	275,780.36	(29,057.98)	360,358.14

03/13/19

City of Afton
#725 2014A & #726 2017B Road Bond Debt Fds - 5 Year Summary
 January 2015 through February 2019

	Jan - Dec 15	Jan - Dec 16	Jan - Dec 17	Jan - Dec 18	Jan - Feb 19
725 2014A Road Debt Serv Fd					
4715 2014A Road Bond Proceeds	2,950,000.00	0.00	0.00	0.00	0.00
4725 2014A Debt Serv Levy - Road Bond	310,000.00	260,000.00	260,000.00	170,000.00	0.00
4916 Interest Inc - Road Debt Serv	98.88	512.99	2,488.98	7,168.93	658.81
7715 2014A Road Bond Principal	0.00	(140,000.00)	(165,000.00)	(180,000.00)	(195,000.00)
7725 Interest Expense - 2005A Road Bonds	(10,852.71)	0.00	0.00	0.00	0.00
7726 2005A Bond Admin Expense	0.00	0.00	0.00	0.00	0.00
7735 2014A Refund Bds Int Exp	(62,625.83)	(99,000.00)	(94,425.00)	(89,250.00)	(43,275.00)
7736 2014A Refund Bd Admin Exp	234,040.24	(1,900.00)	0.00	(1,882.00)	(500.00)
Total 725 2014A Road Debt Serv Fd	3,420,660.58	19,612.99	3,063.98	(93,963.07)	(238,116.19)
726 2017B Road Debt Serv Fd					
4726 2017B Debt Serv Levy - Road Bond	0.00	0.00	0.00	480,000.00	0.00
4923 2017B Road Debt Interest	0.00	0.00	0.00	58.09	562.09
7716 2017B Road Bond Principal	0.00	0.00	0.00	0.00	(320,000.00)
7742 2017B Int Exp \$3.5MM Road Bond	0.00	0.00	0.00	(88,734.94)	(36,887.50)
7747 2017B \$3.5MM Road Bd Admin Exp	0.00	0.00	0.00	(1,936.00)	0.00
Total 726 2017B Road Debt Serv Fd	0.00	0.00	0.00	389,387.15	(356,325.41)
TOTAL	3,420,660.58	19,612.99	3,063.98	295,424.08	(594,441.60)

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03/13/19

City of Afton
#810 City Dock Fund - Detail by Account
January through February 2019

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
4909 - Dock 4M Fd - Interest Earnings							
Gen...	01/31/2019	Interest		Interest Income		124.51	124.51
Gen...	02/28/2019	Interest		Interest Income		111.83	236.34
Total 4909 - Dock 4M Fd - Interest Earnings					0.00	236.34	236.34
TOTAL					0.00	236.34	236.34

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City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
 January through February 2019

Type	Date	Num	Source Name	Memo	Amount
5830 · Snow & Ice Control					
Bill	01/31/2019	578	Tri-County Services (Snow Ice)	Snow & Ice Control 1/17/19 to 2/5/19	(11,560.00)
Bill	02/28/2019	Snow Feb 2019	Jason Lee Johnson	Snow Removal 23.5 hours @ \$18	(423.00)
Bill	02/28/2019	10108	M.R.I.	Vacuum excavator with Crew - cleaned ice out of culvert	(750.00)
Bill	02/28/2019	587	Tri-County Services (Snow Ice)	Snow & Ice Control 2/6/19 to 2/28/19	(37,251.25)
Bill	02/28/2019	152530	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	snow & ice control 2018 sand and salt	(9,353.64)
Total 5830 · Snow & Ice Control					(59,337.89)
5845 · Brush/Tree/Sod/Seed					
Bill	01/31/2019	577	Tri-County Services (Streets, Other)	Tree trimming, chipping and brushing: 40th to 30 street, 50th & Trading Post	(9,677.50)
Total 5845 · Brush/Tree/Sod/Seed					(9,677.50)
5850 · Street Lighting					
Bill	01/31/2019	013119	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(121.18)
Bill	01/31/2019	013119	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(131.58)
Bill	02/28/2019	022819	Xcel Energy {EFT} (51-6223 9212)	Street Lighting Service	(0.63)
Bill	02/28/2019	022819	Xcel Energy {EFT} (51-11957 7713)	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901 Premises 304699626 Street Li...	(146.15)
Total 5850 · Street Lighting					(399.54)
5860 · Signs & Signals					
Bill	01/31/2019	190104	Safety Signs, LLC	Traffic Signs	(3,900.00)
Total 5860 · Signs & Signals					(3,900.00)
5870 · Other Road Maintenance					
Bill	01/30/2019	9000156	Gopher State One Call	2019 Facility Operator Fee	(50.00)
Bill	01/31/2019	8120154	Gopher State One Call	Cafton01 FTP Tickets	(2.70)
Bill	01/31/2019	9010157	Gopher State One Call	Cafton01 FTP Tickets	(2.70)
Total 5870 · Other Road Maintenance					(55.40)
5920 · Repair & Maint Equipment					
Bill	01/31/2019	w68100	Frontier Ag & Turf (New Richmond)	Lawn Mower 749	(212.57)
Total 5920 · Repair & Maint Equipment					(212.57)
TOTAL					(73,582.90)

City of Afton
Customer Receipts and Other Deposits - Sorted by Account
 January through February 2019

Type	Date	Num	Name	Memo	Class	Debit	Credit
100 - 4M Fund/US Bank - General Fund							
Deposit	01/15/2019			Deposit		933.94	
Deposit	01/22/2019			Deposit		9,220.00	
Deposit	01/28/2019			Pub Facilities Authority		3,825.64	
Deposit	02/06/2019			Deposit		1,280,016.00	
Deposit	02/13/2019			Fines&Fees		870.95	
Deposit	02/26/2019			Pub Facilities Authority		261,682.03	
Deposit	02/28/2019			Deposit		61,706.01	
Total 100 - 4M Fund/US Bank - General Fund						1,618,254.57	0.00
2001 - Permit Escrow & Fees							
Payment	02/28/2019	3496	Distinctive Z19-04 12234 Meadow	Driveway Escrow Distinctive Z19-04 12234 Meadow			1,500.00
Payment	02/28/2019	3496	Distinctive Z19-04 12234 Meadow	Driveway Escrow Wandschneider Z19-01 15356 Aft Hills Dr S			250.00
Payment	02/28/2019	6439	Wandschneider Z19-01 15356 Aft Hills Dr S	Driveway Escrow Wandschneider Z19-01 15356 Aft Hills Dr S			1,500.00
Payment	02/28/2019	6439	Wandschneider Z19-01 15356 Aft Hills Dr S	Pynt of Driveway Insp Fee Wandschneider Z19-01 15356 Aft Hills Dr S			250.00
Payment	02/28/2019	10628	Jordan, James & Joan Z19-04 15120 42nd St	Subdiv Escrow Jordan, James & Joan Z19-04 15120 42nd St			600.00
Payment	02/28/2019	10627	Jordan, James & Joan Z19-04 15120 42nd St	Pynt of Minor Subdiv Fee Jordan, James & Joan Z19-04 15120 42nd St			250.00
Payment	02/28/2019	2109	Bolton-Iverson, Kathy Z19-03 3632 SC Trl	Minor Subdiv Escrow Bolton-Iverson, Kathy Z19-03 3632 SC Trl			1,500.00
Payment	02/28/2019	2109	Bolton-Iverson, Kathy Z19-03 3632 SC Trl	Pynt of Minor Subdiv Fee Bolton-Iverson, Kathy Z19-03 3632 SC Trl			250.00
Payment	02/28/2019	2108	Bolton-Iverson, Kathy Z19-02 3632 SC Trl	Variance Escrow Bolton-Iverson, Kathy Z19-02 3632 SC Trl			600.00
Payment	02/28/2019	2108	Bolton-Iverson, Kathy Z19-02 3632 SC Trl	Pynt of Variance Fee Bolton-Iverson, Kathy Z19-02 3632 SC Trl			250.00
Payment	02/28/2019	12171	Narducci, Gary & Michele Z19-08 3475 Neal	Variance Escrow Narducci, Gary & Michele Z19-08 3475 Neal			600.00
Payment	02/28/2019	12171	Narducci, Gary & Michele Z19-08 3475 Neal	Pynt of Variance Fee Narducci, Gary & Michele Z19-08 3475 Neal			250.00
Payment	02/28/2019	3215	Leba, Tim & Jacqueline Z19-06 21xx Neal Av	Variance Escrow Leba, Tim & Jacqueline Z19-06 21xx Neal Av			600.00
Payment	02/28/2019	3215	Leba, Tim & Jacqueline Z19-06 21xx Neal Av	Pynt of Variance Fee Leba, Tim & Jacqueline Z19-06 21xx Neal Av			250.00
Payment	02/28/2019	12172	Narducci, Gary & Michele Z19-07 3475 Neal	CUP Escrow Narducci, Gary & Michele Z19-07 3475 Neal			600.00
Payment	02/28/2019	12172	Narducci, Gary & Michele Z19-07 3475 Neal	Pynt of CUP Fee Narducci, Gary & Michele Z19-07 3475 Neal			250.00
Total 2001 - Permit Escrow & Fees						0.00	9,500.00
1100 - Taxes and Other Receivables							
1180 - Fees, Permits & Lic Receivable							
Deposit	01/15/2019	8200851443	Wash Cty (J. Atkins)	Wash Cty: Dec18 fines and fees			933.94
Total 1180 - Fees, Permits & Lic Receivable						0.00	933.94
1185 - Park Deposits							
Deposit	02/28/2019	1101	Park Deposits	Afton Parade Committee: 4th of July 2019			200.00
Total 1185 - Park Deposits						0.00	200.00
1190 - Other Receivables							
Deposit	01/22/2019	012158	Twin City Erosion Control	Twin City Erosion Control: Dec 2018 Garage Rent			500.00
Deposit	02/28/2019	1537293	Centerpoint Energy (Franchise Fee)	Centerpoint: 4th Qtr 2018 Franchise Fee (accrued 12/31/18)			6,000.00
Deposit	02/28/2019	1001014546	Xcel Energy (Franchise Fee)	Xcel: 4th Qtr 2018 Franchise Fee (accrued 12/31/18)			6,982.01
Deposit	02/28/2019	71070	WSB (City Engineer)	WSB: Refund of 2018 Invoices paid twice			10,831.00
Total 1190 - Other Receivables						0.00	24,313.01
Total 1100 - Taxes and Other Receivables						0.00	25,446.95
2120 - Building Surcharges Payable							
2121 - Afton Bldg Surcharges Payable							
Sales Rece...	01/22/2019	B19-02	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Weed, katherine & George 15895		1.00
Sales Rece...	01/22/2019	B19-03	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Morri, Jake & Jenn 1073 Indian		1.00
Sales Rece...	01/22/2019	B19-01	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P		7.50
Sales Rece...	01/22/2019	B18-207	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Wipperfurth, Casandra & Joel 43		10.00
Sales Rece...	01/24/2019	B19-05	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Bibritsch Family Trust 15677 Af		1.00
Sales Rece...	01/24/2019	B19-04	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Bailey, Steve 14701 42nd St S		45.00
Sales Rece...	02/28/2019	B19-16	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Stransky, Jerome 14220 15th St		1.00
Sales Rece...	02/28/2019	B19-17	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Agen, Jeff & Jennifer 1023 Indi		1.00
Sales Rece...	02/28/2019	B19-12	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Larson, Trevor & Greta 989 Indi		9.00
Sales Rece...	02/28/2019	B19-10	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Distinctive 12234 Meadow Bluff		150.00
Sales Rece...	02/28/2019	B19-08	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356		345.00
Sales Rece...	02/28/2019	B19-20	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Anderson, Paul; 14935 45th St S		1.00
Sales Rece...	02/28/2019	B19-06	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Sales, Greg 15196 Aft Hills Dr		1.00

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City of Afton
Customer Receipts and Other Deposits - Sorted by Account
 January through February 2019

Type	Date	Num	Name	Memo	Class	Debit	Credit
Sales Rece...	02/28/2019	B19-07	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Hager, Dean 2903 Nybeck Av S		1.00
Sales Rece...	02/28/2019	B19-14	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P		1.00
Sales Rece...	02/28/2019	B19-13	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P		1.00
Sales Rece...	02/28/2019	B19-15	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Inspiri Design 16100 45th St		1.00
Sales Rece...	02/28/2019	B19-18	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Boomer, George 615 Indian Tr S		1.00
Sales Rece...	02/28/2019	B19-19	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Surcharges	Afton Bldg Insp Fees:Corcoran, William 13404 15th St		1.00
Total 2121 · Afton Bldg Surcharges Payable						0.00	579.50
Total 2120 · Building Surcharges Payable						0.00	579.50
4023 · Fees Sanitary Sewer Oper							
Deposit	01/22/2019	44198	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Afton St Croix			1,750.00
Deposit	01/22/2019	995122	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	John Thompson and Diane Benike			50.00
Deposit	01/22/2019	18299	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Roger Larson			250.00
Deposit	01/22/2019	5600	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Scott Anderson			50.00
Deposit	01/22/2019	2690	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Elaine Mucciacciaro			150.00
Deposit	01/22/2019	5659	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Jessica Mülle			100.00
Deposit	01/22/2019	1347	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Lone Star on St Croix LLC			200.00
Deposit	01/22/2019	5448	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Calla Lili; David and Kathleen Feehan-Schmidt			250.00
Deposit	01/22/2019	2654	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Elaine Mucciacciaro			50.00
Deposit	02/28/2019	10411	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	George and Kathine Weed			600.00
Deposit	02/28/2019	5604	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Scott Anderson			50.00
Deposit	02/28/2019	6596	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Bill Palmquist			50.00
Deposit	02/28/2019	5673	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Jessica Mülle			100.00
Deposit	02/28/2019	995123	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	John Thompson and Diane Benike			50.00
Deposit	02/28/2019	5602	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Scott Anderson			50.00
Deposit	02/28/2019	6590	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Bill Palmquist			50.00
Deposit	02/28/2019	3731	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Paul Nickerson			600.00
Deposit	02/28/2019	5452	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Kathleen and David Feehan-Schmidt			250.00
Deposit	02/28/2019	44225	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Afton St Croix			1,750.00
Deposit	02/28/2019	1352	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Lone Star on St Croix			200.00
Deposit	02/28/2019	18302	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Roger Larson			50.00
Deposit	02/28/2019	1356	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Lone Star on St Croix			200.00
Deposit	02/28/2019	5456	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Kathleen and David Feehan-Schmidt			250.00
Deposit	02/28/2019	18306	410 Sanitary Sewer Utility:A. Rev:4023 Sanitary Sewer Oper - ...	Roger Larson			50.00
Total 4023 · Fees Sanitary Sewer Oper						0.00	7,150.00
4216 · Rent City Garage - Stagecoach							
Deposit	02/28/2019	012167	100 Gen'l Fd:A. Rev:A03 Chrges for Svcs:4216 Rent City Gara...	Twin City Erosion Control: two stall rent Feb 2019			500.00
Total 4216 · Rent City Garage - Stagecoach						0.00	500.00
4300 · County Fines & Fees							
Deposit	02/13/2019	8200862125	100 Gen'l Fd:A. Rev:A04 Fines & Forfeitures:4300 Cty Fines &...	MN Dept of Finance: Wash Cty Fines and Fees Jan 19			870.95
Total 4300 · County Fines & Fees						0.00	870.95
4400 · Afton Bldg Inspection Fees							
Sales Rece...	01/22/2019	B19-02	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Weed, katherine & George 15895		109.00
Sales Rece...	01/22/2019	B19-03	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Morri, Jake & Jenn 1073 Indian		109.00
Sales Rece...	01/22/2019	B19-01	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P		247.50
Sales Rece...	01/22/2019	B18-207	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Wipperfürth, Casandra & Joel 43		330.00
Sales Rece...	01/24/2019	B19-05	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Bibritsch Family Trust 15677 Af		109.00
Sales Rece...	01/24/2019	B19-04	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Bailey, Steve 14701 42nd St S		1,485.00
Sales Rece...	02/28/2019	B19-16	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Stransky, Jerome 14220 15th St		109.00
Sales Rece...	02/28/2019	B19-17	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Agen, Jeff & Jennifer 1023 Indi		109.00
Sales Rece...	02/28/2019	B19-12	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Larson, Trevor & Greta 989 Indi		297.00
Sales Rece...	02/28/2019	B19-10	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Disinctive 12234 Meadow Bluff		4,950.00
Sales Rece...	02/28/2019	B19-08	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356		11,385.00
Sales Rece...	02/28/2019	B19-20	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Anderson, Paul, 14935 45th St S		109.00
Sales Rece...	02/28/2019	B19-06	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Sales, Greg 15196 Aft Hills Dr		109.00
Sales Rece...	02/28/2019	B19-07	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Hager, Dean 2903 Nybeck Av S		109.00
Sales Rece...	02/28/2019	B19-14	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P		109.00
Sales Rece...	02/28/2019	B19-13	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P		109.00
Sales Rece...	02/28/2019	B19-15	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg ...	Afton Building Permit Fees	Afton Bldg Insp Fees:Inspiri Design 16100 45th St		54.00

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City of Afton
Customer Receipts and Other Deposits - Sorted by Account
 January through February 2019

Type	Date	Num	Name	Memo	Class	Debit	Credit
Sales Rece...	02/28/2019	B19-18	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg...	Afton Building Permit Fees	Afton Bldg Insp Fees:Boomer, George 615 Indian Tr S		109.00
Sales Rece...	02/28/2019	B19-19	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Afton Bldg...	Afton Building Permit Fees	Afton Bldg Insp Fees:Corcoran, William 13404 15th St		109.00
Total 4400 · Afton Bldg Inspection Fees						0.00	20,056.50
4405 · Pet License & Impound Fees							
Deposit	01/22/2019	2305	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Amanda and Michael Ashfield			5.00
Deposit	01/22/2019	13895	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Michael and Cindy Garr			5.00
Deposit	01/22/2019	22983	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Ralph and Susan Jobe			5.00
Deposit	01/22/2019	9176	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Peter Roen			5.00
Deposit	01/22/2019	11631	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Laura Fischer and Allen Fuechtmann			10.00
Deposit	01/22/2019	5240	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Barbara Ronningen			5.00
Deposit	01/22/2019	5529	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Jim and Pat Trepp			10.00
Deposit	01/22/2019	4104	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Elaine Yahner			10.00
Deposit	01/22/2019	13082	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Ashley and Robyn Husebye			10.00
Deposit	02/28/2019	10029	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Robert Dickie			5.00
Deposit	02/28/2019	1742	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	JoAnne Amaral			20.00
Deposit	02/28/2019	7694	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Ann Dunnigan			5.00
Deposit	02/28/2019	3616	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Shannon and Karl Weilandt			5.00
Deposit	02/28/2019	1085	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Kimberly Muenchow			10.00
Deposit	02/28/2019	6438	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License...	Chad and Rebecca Wall			10.00
Total 4405 · Pet License & Impound Fees						0.00	120.00
4410 · Liquor License Fees							
Deposit	01/22/2019	44003	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4410 Liquor Lice...	Afton House Inn: 2019 Liquor License: \$150 Off Sale, \$1,400 On Sal...			1,750.00
Deposit	01/22/2019	1758	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4410 Liquor Lice...	Lumberyard Pub: 2019 Liquor License: \$1,400 On Sale, \$200 Sunday			1,600.00
Total 4410 · Liquor License Fees						0.00	3,350.00
4437 · Utility Franchise Fees							
Deposit	02/28/2019	1537293	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4437 Utility Fran...	Centerpoint: 4th Qtr 2018 Franchise Fee (amt not accrued 12/31/18)			974.00
Total 4437 · Utility Franchise Fees						0.00	974.00
4862 · CWRF L 054 Loan Proceeds							
Deposit	01/28/2019	1500006227	805 City InfraStructure Imp Fd:A. Rev:4862 CWRF L 054 Ln ...	MPFA CWRF L 054 FY 2017 19			475.81
Deposit	02/26/2019	1500006301	805 City InfraStructure Imp Fd:A. Rev:4862 CWRF L 054 Ln ...	MPFA CWRF L 054 FY 2017 20			15,751.82
Total 4862 · CWRF L 054 Loan Proceeds						0.00	16,227.63
4864 · CWRF L 055 Loan Proceeds							
Deposit	01/28/2019	1500006228	805 City InfraStructure Imp Fd:A. Rev:4864 CWRF L 055 Ln ...	MPFA CWRF L 055 FY 2017 9			3,349.83
Total 4864 · CWRF L 055 Loan Proceeds						0.00	3,349.83
4865 · PSIG G 056 Grant							
Deposit	02/26/2019	1500006302	805 City InfraStructure Imp Fd:A. Rev:4865 PSIG G 056 Sanit...	MPFA PSIG G 056 FY 2017 17			245,930.21
Total 4865 · PSIG G 056 Grant						0.00	245,930.21
4894 · MnDNR Grant - Other							
Deposit	02/06/2019	FM005488...	805 City InfraStructure Imp Fd:A. Rev:4894 MnDNR Grant - ...	DNR OMB Pay Request #15: 651-259-5566			1,280,016.00
Total 4894 · MnDNR Grant - Other						0.00	1,280,016.00
6366 · City Council Contingency Exp							
Deposit	02/28/2019	10016548	550 Special Activities Fd - General:B. Cable Comm/July 4th/Co...	LMCIT: Claim 68150 Lightning damage less \$250 deductible			4,183.00
Total 6366 · City Council Contingency Exp						0.00	4,183.00
TOTAL						1,618,254.57	1,618,254.57

City of Afton
Building Inspection Fees by Account - Detail Afton
 January through February 2019

Date	Num	Valuation/Memo	Class	Class	Amount
Jan 19					
01/22/2019	B19-02	na	mech	Afton Bldg Insp Fees:Weed, Katherine & George 15895	109.00
01/22/2019	B19-03	na	mech	Afton Bldg Insp Fees:Morri, Jake & Jenn 1073 Indian	109.00
01/22/2019	B19-01	\$14,500	Plumb	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P	247.50
01/22/2019	B18-207	\$19,637	mech	Afton Bldg Insp Fees:Wipperfurth, Casandra & Joel 43	330.00
01/24/2019	B19-05	na	mech	Afton Bldg Insp Fees:Bibritsch Family Trust 15677 Af	109.00
01/24/2019	B19-04	\$90,000	Garage	Afton Bldg Insp Fees:Bailey, Steve 14701 42nd St S	1,485.00
					2,389.50
Jan 19					
					2,389.50
Feb 19					
02/28/2019	B19-16	na	bldg	Afton Bldg Insp Fees:Stransky, Jerome 14220 15th St	109.00
02/28/2019	B19-17	na	bldg	Afton Bldg Insp Fees:Agen, Jeff & Jennifer 1023 Indi	109.00
02/28/2019	B19-12	\$18,000	bldg	Afton Bldg Insp Fees:Larson, Trevor & Greta 989 Indi	297.00
02/28/2019	B19-10	\$250,000	SFD	Afton Bldg Insp Fees:Distinctive 12234 Meadow Bluff	4,950.00
02/28/2019	B19-08	\$690,000	SFD	Afton Bldg Insp Fees:Wandschneider, ToddSarah 15356	11,385.00
02/28/2019	B19-20	na	bldg	Afton Bldg Insp Fees:Anderson, Paul; 14935 45th St S	109.00
02/28/2019	B19-06	na	mech	Afton Bldg Insp Fees:Sales, Greg 15196 Aft Hills Dr	109.00
02/28/2019	B19-07	na	mech	Afton Bldg Insp Fees:Hager, Dean 2903 Nybeck Av S	109.00
02/28/2019	B19-14	na	mech	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P	109.00
02/28/2019	B19-13	na	mech	Afton Bldg Insp Fees:Lang Builders 1073 Indian Trl P	109.00
02/28/2019	B19-15	na	mech	Afton Bldg Insp Fees:Inspiri Design 16100 45th St	54.00
02/28/2019	B19-18	na	mech	Afton Bldg Insp Fees:Boomer, George 615 Indian Tr S	109.00
02/28/2019	B19-19	na	mech	Afton Bldg Insp Fees:Corcoran, William 13404 15th St	109.00
					17,667.00
TOTAL					20,056.50

03/13/19

**City of Afton
Claims Paid
January through February 2019**

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	01/15/2019	23004	US Bank (2014A Road Bd Pymts)	Acct # 0020325NS Abatement Refunding Bond Series 2014A	100 · 4M Fund/US Bank - Gene...	(238,275.00)
Bill	01/15/2019	2014A 2/...	725 2014A Road Debt Serv Fd:7735 2014A Refund Bds Int Exp 725 2014A Road Debt Serv Fd:7715 2014A Road Bond Principal	GO Tax Abatement 2014A: Interest due 2/1/19 GO Tax Abatement 2014A: Principal 2/1/19	7735 · 2014A Refunding Bds Int ... 7715 · 2014A Road Bond - Princi...	43,275.00 195,000.00
TOTAL						238,275.00
Bill Pmt -C...	01/15/2019	23005	US Bank (2017B Road Bd Pymt)	Acct # 0045524NS GO Abatement Bond Series 2017B	100 · 4M Fund/US Bank - Gene...	(356,887.50)
Bill	01/15/2019	2017B 2/...	726 2017B Road Debt Serv Fd:7742 2017B Int Exp \$3.5MM Road Bond 726 2017B Road Debt Serv Fd:7716 2017B Road Bond Principal	GO Tax Abatement 2017B: Interest due 2/1/19 GO Tax Abatement 2017B: Principal due 2/1/19	7742 · 2017B Int Exp \$3.5MM R... 7716 · 2017B Road Bond - Princi...	36,887.50 320,000.00
TOTAL						356,887.50
Bill Pmt -C...	01/15/2019	23006	LSCV Fire District (Regular)	Fire Protection Services	100 · 4M Fund/US Bank - Gene...	(65,074.00)
Bill	01/15/2019	Levy Qtr...	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5625 Fir...	1st Quarter 2019	5625 · Fire & Ambulance Services	65,074.00
TOTAL						65,074.00
Bill Pmt -C...	01/15/2019	23007	Afton Historical Society		100 · 4M Fund/US Bank - Gene...	(9,000.00)
Bill	01/15/2019	10009	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6205 Cemetery Maintenance	2019 Mt Hope Cemetery annual maintenance	6205 · Cemetary Maintenance	9,000.00
TOTAL						9,000.00
Bill Pmt -C...	01/15/2019	23008	Felhaber Larson	File No. 0299687.00001	100 · 4M Fund/US Bank - Gene...	(3,264.00)
Bill	12/31/2018	638940	806 PFA Loan Debt Serv:7749 Dwtm Imp - Special Assess Exp	Village Wastewater Treatment Facility: Special assessment	7749 · Dwtm Imp - Special Assess...	3,264.00
TOTAL						3,264.00
Bill Pmt -C...	01/15/2019	23009	Holstad & Knaak, PLC	Legal Services	100 · 4M Fund/US Bank - Gene...	(4,000.00)
Bill	12/31/2018	Dec2018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Legal Fees	Civil Criminal	5321 · Legal Fees - General 5320 · Legal Fees - Prosecution	2,016.35 1,983.65
TOTAL						4,000.00
Bill Pmt -C...	01/15/2019	23010	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - Gene...	(1,396.00)
Bill	12/31/2018	123118	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Monthly charge for Accounting Services per Contract Monthly charge for QB Pro software including Payroll Service ... Mailing envelopes, copies of invoices, misc postage	5304 · Accounting Fees 5540 · Office Supplies 5540 · Office Supplies	1,326.00 30.00 40.00
TOTAL						1,396.00
Bill Pmt -C...	01/15/2019	23011	Wenck Associates Inc.	project 2656-04	100 · 4M Fund/US Bank - Gene...	(1,395.00)

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	12/31/2018	1180812...	805 City InfraStructure Imp Fd:B. Exp:8897 Septic Construction Eng'g	Afton LSTS - bidding, construction and post construction services	8897 · Septic Construction Eng'g	1,395.00
TOTAL						1,395.00
Bill Pmt -C...	01/15/2019	23012	WSB (Applicants)	Customer No. 01856	100 · 4M Fund/US Bank - Gene...	(2,513.50)
Bill	12/31/2018	15 Nov 2...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Afton Creek Preserve Plan Review	5310 · Engineering Fees	2,513.50
TOTAL						2,513.50
Bill Pmt -C...	01/15/2019	23013	WSB (City Engineer)	R-011166-000	100 · 4M Fund/US Bank - Gene...	(364.00)
Bill	12/31/2018	4 3M Wo...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	City engineer 3M Working Group Nov18	5310 · Engineering Fees	364.00
TOTAL						364.00
Bill Pmt -C...	01/15/2019	23014	WSB (City Engineer)	R-011166-000	100 · 4M Fund/US Bank - Gene...	(2,864.00)
Bill	12/31/2018	11 Nov18	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	City engineer	5310 · Engineering Fees	2,864.00
TOTAL						2,864.00
Bill Pmt -C...	01/15/2019	23015	WSB (Downtown Village Imp Proj)	Downtown Village Imp Proj No. 01856-520	100 · 4M Fund/US Bank - Gene...	(5,802.50)
Bill	12/31/2018	24 Nov 2...	805 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements	Downtown Village Improvement Project No. 01856-520	8899 · Village Improvements	5,802.50
TOTAL						5,802.50
Bill Pmt -C...	01/15/2019	23016	WSB (SWMP Updates)		100 · 4M Fund/US Bank - Gene...	(361.50)
Bill	12/31/2018	4 Nov18	550 Special Activities Fd - General:C. Codification/Comp Plan:6356 Compre...	SWMP update R-011680-000	6356 · Comp Plan Expenses	361.50
TOTAL						361.50
Bill Pmt -C...	01/15/2019	23017	WSB (Utility Permits)	01856	100 · 4M Fund/US Bank - Gene...	(210.00)
Bill	12/31/2018	13 Nov 2...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	2018 Utility Permits	5310 · Engineering Fees	210.00
TOTAL						210.00
Bill Pmt -C...	01/15/2019	23018	Culligan of Stillwater	Account # 306-0227421-5-0	100 · 4M Fund/US Bank - Gene...	(62.85)
Bill	12/31/2018	306x0127...	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Town Square Park restroom	6135 · Park Maintenance	62.85
TOTAL						62.85
Bill Pmt -C...	01/15/2019	23019	Highland Sanitation	Acct No. 7208	100 · 4M Fund/US Bank - Gene...	(28.95)
Bill	12/31/2018	545533	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Health:5720 Cit...	Illegal dumping 782 Indian Trail S	5720 · Refuse Hauling - City Hall	28.95

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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						28.95
Bill Pmt -C...	01/15/2019	23020	Kathi Pelnar	Humane Animal Control Service	100 · 4M Fund/US Bank - Gene...	(139.50)
Bill	12/31/2018	Dec2018	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5605 Ani...	animal control	5605 · Animal Control	139.50
TOTAL						139.50
Bill Pmt -C...	01/15/2019	23021	Menards - Hudson		100 · 4M Fund/US Bank - Gene...	(121.91)
Bill	12/31/2018	90063	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	supplies	6135 · Park Maintenance	23.84
Bill	12/31/2018	90124	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	supplies	6040 · City Property Maintenance	87.26
Bill	12/31/2018	90173	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	10.81
TOTAL						121.91
Bill Pmt -C...	01/15/2019	23022	Petersen Mgmt (Lab Fees)	Cust No. 3477	100 · 4M Fund/US Bank - Gene...	(2,855.05)
Bill	12/31/2018	099801	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Lab ...	Lab Fees 12/11/18	6066 · Lab Fees	300.30
			410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Lab ...	Lab fees 11/26/18	6066 · Lab Fees	309.10
			410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Lab ...	Lab fees 12/4/18	6066 · Lab Fees	463.65
			410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6065 Ope...	outside serv 12/5/18, prev maint generator	6065 · Oper & Mgmt Fees	803.00
			410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6065 Ope...	outside serv 12/5/18 prev maint generator lift station	6065 · Oper & Mgmt Fees	979.00
TOTAL						2,855.05
Bill Pmt -C...	01/15/2019	23023	Petersen Mgmt (Oper & Mgmt Fees)	Cust No. 3477	100 · 4M Fund/US Bank - Gene...	(1,508.33)
Bill	12/31/2018	099783	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6065 Ope...	Operations and management fees Dec2018	6065 · Oper & Mgmt Fees	1,508.33
TOTAL						1,508.33
Bill Pmt -C...	01/15/2019	23024	Top Notch Sewer & Drain Cleaning		100 · 4M Fund/US Bank - Gene...	(180.00)
Bill	12/31/2018	2018945	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6062 Oth ...	Consultation services	6062 · Other Contract Services	180.00
TOTAL						180.00
Bill Pmt -C...	01/15/2019	23025	Croix Crystal Water Treatment	cooler lease and water	100 · 4M Fund/US Bank - Gene...	(27.00)
Bill	12/31/2018	59218	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 · Misc Exp - Bldg & Land	27.00
TOTAL						27.00
Bill Pmt -C...	01/15/2019	23026	Culligan of Stillwater	Account # 306-0227421-5-0	100 · 4M Fund/US Bank - Gene...	(62.85)
Bill	12/31/2018	306x0127...	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Town Square Park restroom	6135 · Park Maintenance	62.85
TOTAL						62.85

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	01/15/2019	23027	Menards - Hudson	Account No. 30890280	100 · 4M Fund/US Bank - Gene...	(33.70)
Bill	12/31/2018	90581	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	supplies	6040 · City Property Maintenance	33.70
TOTAL						33.70
Bill Pmt -C...	01/15/2019	23028	Northwest Assoc (City Projects)	Technical Assistance - City Projects	100 · 4M Fund/US Bank - Gene...	(310.00)
Bill	12/31/2018	23971	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	City Projects	5330 · Planning Fees	310.00
TOTAL						310.00
Bill Pmt -C...	01/15/2019	23029	Northwest Assoc (Meetings)	Meetings: Job No. 280.03	100 · 4M Fund/US Bank - Gene...	(200.00)
Bill	12/31/2018	23973	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	meetings 12/18/18	5330 · Planning Fees	200.00
TOTAL						200.00
Bill Pmt -C...	01/15/2019	23030	Northwest Assoc (Private Projects)	Technical Assistance - Private Projects	100 · 4M Fund/US Bank - Gene...	(570.00)
Bill	12/31/2018	23972	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	Afton Creek Preserve	5330 · Planning Fees	570.00
TOTAL						570.00
Bill Pmt -C...	01/15/2019	23031	US Bank (Admin Fee) 2014A	Acct No. 0020325NS	100 · 4M Fund/US Bank - Gene...	(500.00)
Bill	01/15/2019	5216816	725 2014A Road Debt Serv Fd:7736 2014A Refund Bd Admin Exp	2019 Admin Fee: GO Tax Abatement 2014A	7736 · 2014A Refunding Bds Ad...	500.00
TOTAL						500.00
Bill Pmt -C...	01/15/2019	23032	Wash Cty (Recorder)		100 · 4M Fund/US Bank - Gene...	(46.00)
Bill	12/31/2018	4179165	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5315 Recording Fees	4179165 P418130	5515 · Recording Expense	46.00
TOTAL						46.00
Bill Pmt -C...	01/15/2019	23033	CarlsonSV (Financial Audit)	Client ID M03987	100 · 4M Fund/US Bank - Gene...	(2,800.00)
Bill	12/31/2018	247834	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5305 Auditing Fees	Progress billing on 2018 City Audit	5305 · Auditing Fees	2,800.00
TOTAL						2,800.00
Bill Pmt -C...	01/15/2019	23034	CarlsonSV (Single Audit)	Client ID M03987	100 · 4M Fund/US Bank - Gene...	(2,000.00)
Bill	12/31/2018	247833	805 City InfraStructure Imp Fd:B. Exp:8893 Single Audit Expense	Progress billing on 2017 single audit	8893 · Single Audit Expense	2,000.00
TOTAL						2,000.00
Bill Pmt -C...	01/15/2019	23035	Wash Cty (Sheriff Squad Cars/Traffic)		100 · 4M Fund/US Bank - Gene...	(1,718.59)
Bill	12/31/2018	146073	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5636 Pol...	June 2018 Speed and Noise Enforcement	5636 · Police - Add'l Patrols/Exp	1,071.66

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Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5636 Pol...	July 2018 Speed and Noise Enforcement	5636 · Police - Add'l Patrols/Exp	646.93
TOTAL						1,718.59
Bill Pmt -C...	01/15/2019	23036	Tri-County Services (Snow Ice)		100 · 4M Fund/US Bank - Gene...	(5,737.50)
Bill	12/31/2018	569	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Snow &...	Snow & Ice Control 12/27/18 to 1/2/19	5830 · Snow & Ice Control	5,737.50
TOTAL						5,737.50
Bill Pmt -C...	01/15/2019	23037	Tri-County Services (Streets, Other)		100 · 4M Fund/US Bank - Gene...	(8,745.00)
Bill	12/31/2018	572	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Brush/T...	Tree trimming and brushing: Trading post	5845 · Brush/Tree/Sod/Seed	8,745.00
TOTAL						8,745.00
Bill Pmt -C...	01/15/2019	23038	Pioneer Press	Acct # 415245	100 · 4M Fund/US Bank - Gene...	(16.48)
Bill	12/31/2018	1218415...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing & Printing	Legals:	5555 · Publishing & Printing	16.48
TOTAL						16.48
Paycheck	01/14/2019	23039	Baglio, Mya		100 · 4M Fund/US Bank - Gene...	(34.63)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5020 · Maintenance Person	37.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5051 · Social Security Tax - Empl...	2.33
					2205 · Soc Sec Payable - Employer	(2.33)
					2204 · Social Security W/H - Em...	(2.33)
					5052 · Medicare Tax - Employer	0.54
					2213 · Medicare Payable - Emplo...	(0.54)
					2212 · Medicare W/H - Employee	(0.54)
TOTAL						34.63
Paycheck	01/14/2019	23040	Arco, Laurie		100 · 4M Fund/US Bank - Gene...	(39.90)
			550 Special Activities Fd - General:N. Elections:6347 Election Expense		6347 · Elections Expense	35.00
			550 Special Activities Fd - General:N. Elections:6347 Election Expense		6347 · Elections Expense	4.90
TOTAL						39.90
Paycheck	01/15/2019	23041	Nelson, Randall P		100 · 4M Fund/US Bank - Gene...	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		5002 · Mayor & Council Wages	200.00
					2303 · PERA Payable - Council	(10.00)
					5053 · PERA Contribution - Empl...	10.00
					2303 · PERA Payable - Council	(10.00)
					5052 · Medicare Tax - Employer	2.90
					2213 · Medicare Payable - Emplo...	(2.90)
					2212 · Medicare W/H - Employee	(2.90)

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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						187.10
Paycheck	01/15/2019	23042	Palmquist, William B		100 · 4M Fund/US Bank - Gene...	(280.65)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		5002 · Mayor & Council Wages	300.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		2303 · PERA Payable - Council	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		5053 · PERA Contribution - Empl...	15.00
					2303 · PERA Payable - Council	(15.00)
					5052 · Medicare Tax - Employer	4.35
					2213 · Medicare Payable - Empl...	(4.35)
					2212 · Medicare W/H - Employee	(4.35)
TOTAL						280.65
Bill Pmt -C...	01/15/2019	23043	West Lakeland Township	PropID: 04.028.20.21.0005 Scannell Prop#107 LLC	100 · 4M Fund/US Bank - Gene...	(2,544.63)
Bill	01/15/2019	2018Taxe...	100 Gen'l Fd:A. Rev:A02 Intergovernmental Revenue:4100 Gravel Tax/West ...	Prop Taxes: West Lakeland Township re. Century College (201...	4100 · Gravel Tax/West Lakeland	2,544.63
TOTAL						2,544.63
Bill Pmt -C...	01/15/2019	23044	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - Gene...	(200.00)
Bill	12/30/2018	AcctRFP	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees	Assistance in prep of RFP for New Accountant	5304 · Accounting Fees	200.00
TOTAL						200.00
Bill Pmt -C...	01/15/2019	23045	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - Gene...	(350.00)
Bill	12/30/2018	Audit2018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5305 Auditing Fees	Add services re. 2018 Audit: Includes initial meeting with Roge...	5305 · Auditing Fees	350.00
TOTAL						350.00
Bill Pmt -C...	01/15/2019	23046	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - Gene...	(1,500.40)
Bill	12/30/2018	Budget20...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Assistance in prep of 2019 budget 2019 Budget: office supplies, postage, parking, mileage to WSB...	5304 · Accounting Fees 5540 · Office Supplies	1,400.00 100.40
TOTAL						1,500.40
Bill Pmt -C...	01/16/2019	23047	Wenck Associates Inc.	project 2656-04	100 · 4M Fund/US Bank - Gene...	(1,881.80)
Bill	12/31/2018	1180891...	805 City InfraStructure Imp Fd:B. Exp:8897 Septic Construction Eng'g	Afton LSTS - bidding, construction and post construction services	8897 · Septic Construction Eng'g	1,881.80
TOTAL						1,881.80
Bill Pmt -C...	01/17/2019	23048	Stensland Inspection Services	Building Inspection Services	100 · 4M Fund/US Bank - Gene...	(827.00)
Bill	12/31/2018	Dec2018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - Stensl...	Bldg Permits	5350 · Building Insp Fees - Stensl...	827.00
TOTAL						827.00

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Type	Date	Num	Name	Memo	Account	Original Amount
Liability Ch...	01/31/2019	23049	Madison National Life	103815000000000	100 · 4M Fund/US Bank - Gene...	(191.78)
				103815000000000	2325 · Madison Life ST & LT Di...	144.68
				103815000000000	2325 · Madison Life ST & LT Di...	47.10
TOTAL						191.78
Bill Pmt -C...	01/31/2019	23050	Floyd Total Security	Acct No. 120857	100 · 4M Fund/US Bank - Gene...	(92.07)
Bill	01/31/2019	1282942	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	Base Alarm Monitoring 3 Months	6040 · City Property Maintenance	92.07
TOTAL						92.07
Bill Pmt -C...	01/31/2019	23051	Frontier Ag & Turf (New Richmond)	Acct No. AFTON002	100 · 4M Fund/US Bank - Gene...	(212.57)
Bill	01/31/2019	w68100	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5920 ...	Lawn Mower 749	5920 · Repair & Maint Equipment	212.57
TOTAL						212.57
Bill Pmt -C...	01/31/2019	23052	Gopher State One Call		100 · 4M Fund/US Bank - Gene...	(52.70)
Bill	01/30/2019	9000156	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other R...	2019 Facility Operator Fee	5870 · Other Road Maintenance	50.00
Bill	01/31/2019	8120154	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other R...	Cafton01 FTP Tickets	5870 · Other Road Maintenance	2.70
TOTAL						52.70
Bill Pmt -C...	01/31/2019	23053	Innovative Office Solutions LLC	customer # V105001	100 · 4M Fund/US Bank - Gene...	(84.02)
Bill	01/31/2019	in2353194	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	office supplies	5540 · Office Supplies	84.02
TOTAL						84.02
Bill Pmt -C...	01/31/2019	23054	LMC (conferences)		100 · 4M Fund/US Bank - Gene...	(450.00)
Bill	01/31/2019	287928	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5585 Seminars & Education	2019 leadership conf for experienced officials: Bill Palmquist	5585 · Seminars & Education	225.00
Bill	01/31/2019	288004	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5585 Seminars & Education	2019 leadership conf for newly elected officials: Anne Perkins	5585 · Seminars & Education	225.00
TOTAL						450.00
Bill Pmt -C...	01/31/2019	23055	Menards - Hudson		100 · 4M Fund/US Bank - Gene...	(47.57)
Bill	01/31/2019	91077	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	30.87
Bill	01/31/2019	90925	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	16.70
TOTAL						47.57
Bill Pmt -C...	01/31/2019	23056	Middle St. Croix Watershed Mgmt Org		100 · 4M Fund/US Bank - Gene...	(596.15)
Bill	01/31/2019	FullYear2...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5380 Middle St. Croix Valle...	Full Year 2019 WMO contribution	5380 · Middle St. Croix Valley W...	596.15

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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						596.15
Bill Pmt -C...	01/31/2019	23057	Petersen Mgmt (Oper & Mgmt Fees)	Cust No. 3477	100 · 4M Fund/US Bank - Gene...	(1,508.33)
Bill	01/31/2019	100019	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6065 Ope...	Operations and management fees Jan2019	6065 · Oper & Mgmt Fees	1,508.33
TOTAL						1,508.33
Bill Pmt -C...	01/31/2019	23058	River Valley Printing	Cust No. 1483	100 · 4M Fund/US Bank - Gene...	(290.00)
Bill	01/31/2019	6440	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 6-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						290.00
Bill Pmt -C...	01/31/2019	23059	StarTech Computing, Inc		100 · 4M Fund/US Bank - Gene...	(844.90)
Bill	01/31/2019	48431	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Flexnet Maintenance and Support	5510 · Computer Service/Software	844.90
TOTAL						844.90
Bill Pmt -C...	01/31/2019	23060	Wash Cty (Assessment & Taxation)	JDE Account # 20490	100 · 4M Fund/US Bank - Gene...	(337.48)
Bill	01/31/2019	151852	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5302 Assessor Fees	2019 Truth in Taxation	5302 · Assessor Fees	337.48
TOTAL						337.48
Bill Pmt -C...	01/31/2019	23061	Wash Cty (Elections)		100 · 4M Fund/US Bank - Gene...	(1,550.00)
Bill	01/31/2019	151940	550 Special Activities Fd - General:N. Elections:6347 Election Expense	2019 Automark Ext Maint Fees	6347 · Elections Expense	1,550.00
TOTAL						1,550.00
Bill Pmt -C...	01/31/2019	23062	Wash Cty (Sheriff)	Acct No. 20490	100 · 4M Fund/US Bank - Gene...	(226.83)
Bill	01/31/2019	151719	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5635 Pol...	2019 Code Red	5635 · Police Services	226.83
TOTAL						226.83
Bill Pmt -C...	02/19/2019	23063	Donald Salverda & Associates		100 · 4M Fund/US Bank - Gene...	(142.97)
Bill	12/31/2018	p18021b	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5585 Seminars & Education	East Metro Area Manager and Admin 2018 Leadership	5585 · Seminars & Education	142.97
TOTAL						142.97
Bill Pmt -C...	02/19/2019	23064	Felhaber Larson	File No. 0299687.00001	100 · 4M Fund/US Bank - Gene...	(2,208.00)
Bill	12/31/2018	639895	806 PFA Loan Debt Serv:7749 Dwtn Imp - Special Assess Exp	Village Wastewater Treatment Facility: Special assessment	7749 · Dwtn Imp - Special Assess...	2,208.00
TOTAL						2,208.00

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	02/19/2019	23065	StarTech Computing, Inc		100 · 4M Fund/US Bank - Gene...	(1,407.40)
Bill	12/31/2018	48216	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Flexnet Maintenance and Support	5510 · Computer Service/Software	1,407.40
TOTAL						1,407.40
Bill Pmt -C...	02/19/2019	23066	Wash Cty (Sheriff)	Acct No. 20490	100 · 4M Fund/US Bank - Gene...	(92,449.75)
Bill	12/31/2018	166013	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5635 Pol...	July to December 2018 Police Services	5635 · Police Services	92,449.75
TOTAL						92,449.75
Bill Pmt -C...	02/19/2019	23067	WSB (Applicants)	Customer No. 01856	100 · 4M Fund/US Bank - Gene...	(1,017.00)
Bill	12/31/2018	16 Dec 2...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Afton Creek Preserve Plan Review	5310 · Engineering Fees	1,017.00
TOTAL						1,017.00
Bill Pmt -C...	02/19/2019	23068	WSB (City Engineer)	R-011166-000	100 · 4M Fund/US Bank - Gene...	(546.00)
Bill	12/30/2018	5 Dec 2018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	City engineer 3M Working Group	5310 · Engineering Fees	546.00
TOTAL						546.00
Bill Pmt -C...	02/19/2019	23069	WSB (City Engineer)	R-011166-000	100 · 4M Fund/US Bank - Gene...	(2,088.55)
Bill	12/31/2018	12 Dec 2...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees 120 Street Imp Capital Fd:B. Exp:7938 Culvert Repair & Replacement	City engineer Reclass 2018 City Engineer from Apr to Jun 2018 from 5310 to ...	5310 · Engineering Fees 7938 · Culvert Repair & Replac...	2,088.55 2,664.00
TOTAL						4,752.55
Bill Pmt -C...	02/19/2019	23070	WSB (Downtown Village Imp Proj)	Downtown Village Imp Proj No. 01856-520	100 · 4M Fund/US Bank - Gene...	(12,969.50)
Bill	12/31/2018	25 Dec 2...	805 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements	Downtown Village Improvement Project No. 01856-520	8899 · Village Improvements	12,969.50
TOTAL						12,969.50
Bill Pmt -C...	02/19/2019	23071	WSB (SWMP Updates)		100 · 4M Fund/US Bank - Gene...	(1,296.00)
Bill	12/31/2018	5 Dec 2018	550 Special Activities Fd - General:C. Codification/Comp Plan:6356 Compre...	SWMP update R-011680-000	6356 · Comp Plan Expenses	1,296.00
TOTAL						1,296.00
Bill Pmt -C...	02/19/2019	23072	Cox, James W	reimburse expenses	100 · 4M Fund/US Bank - Gene...	(453.88)
Bill	12/31/2018	Reimb M...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5585 Seminars & Education	Statewide Historic Preservation Conf 9/12/18 to 9/14/18	5585 · Seminars & Education	453.88
TOTAL						453.88
Bill Pmt -C...	02/19/2019	23073	Afton Parade Committee		100 · 4M Fund/US Bank - Gene...	(1,750.00)

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	01/31/2019	2019 01 ...	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6105 4th of July Celebration	First Half 2019 Afton Parade Committee	6105 · 4th of July Celebration	1,750.00
TOTAL						1,750.00
Bill Pmt -C...	02/19/2019	23074	Mally's Sunshine Kennels		100 · 4M Fund/US Bank - Gene...	(900.00)
Bill	01/31/2019	02042019	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5605 Ani...	2019 Retainer 1/1/19 to 12/31/19	5605 · Animal Control	900.00
TOTAL						900.00
Bill Pmt -C...	02/19/2019	23075	Safety Signs, LLC	Cust ID: Afton City of	100 · 4M Fund/US Bank - Gene...	(3,900.00)
Bill	01/31/2019	190104	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5860 Signs &...	Traffic Signs	5860 · Signs & Signals	3,900.00
TOTAL						3,900.00
Bill Pmt -C...	02/19/2019	23076	Stensland Inspection Services	Building Inspection Services	100 · 4M Fund/US Bank - Gene...	(7,936.00)
Bill	01/31/2019	Jan 2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - Stensl...	Bldg Permits	5350 · Building Insp Fees - Stensl...	7,936.00
TOTAL						7,936.00
Bill Pmt -C...	02/19/2019	23077	Tri-County Services (Snow Ice)		100 · 4M Fund/US Bank - Gene...	(11,560.00)
Bill	01/31/2019	578	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Snow &...	Snow & Ice Control 1/17/19 to 2/5/19	5830 · Snow & Ice Control	11,560.00
TOTAL						11,560.00
Bill Pmt -C...	02/19/2019	23078	Tri-County Services (Streets, Other)		100 · 4M Fund/US Bank - Gene...	(9,677.50)
Bill	01/31/2019	577	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Brush/T...	Tree trimming, chipping and brushing: 40th to 30 street, 50th & ...	5845 · Brush/Tree/Sod/Seed	9,677.50
TOTAL						9,677.50
Bill Pmt -C...	02/19/2019	23079	Croix Crystal Water Treatment	cooler lease and water	100 · 4M Fund/US Bank - Gene...	(27.00)
Bill	01/31/2019	59591	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 · Misc Exp - Bldg & Land	27.00
TOTAL						27.00
Bill Pmt -C...	02/19/2019	23080	Gopher State One Call	Acct No. MN00128	100 · 4M Fund/US Bank - Gene...	(2.70)
Bill	01/31/2019	9010157	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other R...	Cafton01 FTP Tickets	5870 · Other Road Maintenance	2.70
TOTAL						2.70
Bill Pmt -C...	02/19/2019	23081	McKinzie Metro Appraisal		100 · 4M Fund/US Bank - Gene...	(181.50)
Bill	01/31/2019	17-0321a...	806 PFA Loan Debt Serv:7749 Dwtm Imp - Special Assess Exp	appraisal copies and admin fee	7749 · Dwtm Imp - Special Assess...	181.50

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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						181.50
Paycheck	02/14/2019	23082	Baglio, Mya		100 · 4M Fund/US Bank - Gene...	(60.95)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5020 · Maintenance Person	66.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5051 · Social Security Tax - Empl...	4.09
					2205 · Soc Sec Payable - Employer	(4.09)
					2204 · Social Security W/H - Em...	(4.09)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...		5052 · Medicare Tax - Employer	0.96
					2213 · Medicare Payable - Empl...	(0.96)
					2212 · Medicare W/H - Employee	(0.96)
TOTAL						60.95
Paycheck	02/14/2019	23083	Nelson, Randall P		100 · 4M Fund/US Bank - Gene...	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		5002 · Mayor & Council Wages	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		2303 · PERA Payable - Council	(10.00)
					5053 · PERA Contribution - Empl...	10.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		2303 · PERA Payable - Council	(10.00)
					5052 · Medicare Tax - Employer	2.90
					2213 · Medicare Payable - Empl...	(2.90)
					2212 · Medicare W/H - Employee	(2.90)
TOTAL						187.10
Paycheck	02/14/2019	23084	Palmquist, William B		100 · 4M Fund/US Bank - Gene...	(280.65)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		5002 · Mayor & Council Wages	300.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		2303 · PERA Payable - Council	(15.00)
					5053 · PERA Contribution - Empl...	15.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...		2303 · PERA Payable - Council	(15.00)
					5052 · Medicare Tax - Employer	4.35
					2213 · Medicare Payable - Empl...	(4.35)
					2212 · Medicare W/H - Employee	(4.35)
TOTAL						280.65
Bill Pmt -C...	02/19/2019	23085	Culligan of Stillwater	Account # 306-0227421-5-0	100 · 4M Fund/US Bank - Gene...	(62.85)
Bill	01/31/2019	306x0129...	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Town Square Park restroom	6135 · Park Maintenance	62.85
TOTAL						62.85
Bill Pmt -C...	02/19/2019	23086	River Valley Printing	Cust No. 1483	100 · 4M Fund/US Bank - Gene...	(290.00)
Bill	01/31/2019	6464	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 6-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						290.00
Bill Pmt -C...	02/19/2019	23087	Felhaber Larson	File No. 0299687.00001	100 · 4M Fund/US Bank - Gene...	(4,344.00)

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	01/31/2019	641010	806 PFA Loan Debt Serv:7749 Dvtn Imp - Special Assess Exp	Village Wastewater Treatment Facility: Special assessment	7749 · Dvtn Imp - Special Assess...	4,344.00
TOTAL						4,344.00
Bill Pmt -C...	02/19/2019	23088	Northwest Assoc (City Projects)	Technical Assistance - City Projects	100 · 4M Fund/US Bank - Gene...	(294.80)
Bill	01/31/2019	24023	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	City Projects	5330 · Planning Fees	294.80
TOTAL						294.80
Bill Pmt -C...	02/19/2019	23089	Northwest Assoc (Private Projects)	Technical Assistance - Private Projects	100 · 4M Fund/US Bank - Gene...	(94.20)
Bill	01/31/2019	24024	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	Afton Creek Preserve	5330 · Planning Fees	94.20
TOTAL						94.20
Bill Pmt -C...	02/19/2019	23090	Wenck Associates Inc.	project 2656-04	100 · 4M Fund/US Bank - Gene...	(1,012.08)
Bill	01/31/2019	11900195	805 City InfraStructure Imp Fd:B. Exp:8897 Septic Construction Eng'g	Afton LSTS - bidding, construction and post construction services	8897 · Septic Construction Eng'g	1,012.08
TOTAL						1,012.08
Bill Pmt -C...	02/19/2019	23091	US Bank (2017A Tmp Imp Bd)	Acct No. 0043900NS	100 · 4M Fund/US Bank - Gene...	(15,345.00)
Bill	02/19/2019	1355482 ...	807 Downtwn Tmp Imp Debt Service:7739 Int Exp 2017A Dwtwn Tmp Imp...	Afton MN GO Abatement Bonds 2017A ; Interest Pymt 10/1/18...	7739 · 2017A Int Exp Dwtwn T...	15,345.00
TOTAL						15,345.00
Bill Pmt -C...	02/19/2019	23092	Holstad & Knaak, PLC	Legal Services	100 · 4M Fund/US Bank - Gene...	(4,500.00)
Bill	01/31/2019	Jan2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Legal Fees	Civil Criminal	5321 · Legal Fees - General 5320 · Legal Fees - Prosecution	2,404.58 2,095.42
TOTAL						4,500.00
Bill Pmt -C...	02/19/2019	23093	Geislinger and Sons, Inc.	Project 01856-52 Afton	100 · 4M Fund/US Bank - Gene...	(179,125.58)
Bill	12/31/2018	Pay Vouc...	805 City InfraStructure Imp Fd:B. Exp:8901 Septic Construction	Proj 01856-52: Downtown Village Imp: Pay Voucher #20	8901 · Septic Construction	179,125.58
TOTAL						179,125.58
Bill Pmt -C...	02/19/2019	23094	Minnesota Public Facilities Authority	VOID: Afton cw01 & cw02	100 · 4M Fund/US Bank - Gene...	0.00
TOTAL						0.00
Bill Pmt -C...	02/19/2019	23095	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - Gene...	(1,396.00)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Monthly charge for Accounting Services per Contract Monthly charge for QB Pro software including Payroll Service ... Mailing envelopes, copies of invoices, misc postage	5304 · Accounting Fees 5540 · Office Supplies 5540 · Office Supplies	1,326.00 30.00 40.00

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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						1,396.00
Bill Pmt -C...	02/28/2019	23096	Jason Lee Johnson	1099 Vendor \$18.00 per Hour	100 · 4M Fund/US Bank - Gene...	(423.00)
Bill	02/28/2019	Snow Fe...	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Snow &...	Snow Removal 23.5 hours @ \$18	5830 · Snow & Ice Control	423.00
TOTAL						423.00
Liability Ch...	02/28/2019	23097	Madison National Life	103815000000000	100 · 4M Fund/US Bank - Gene...	(191.78)
				103815000000000	2325 · Madison Life ST & LT Di...	144.68
				103815000000000	2325 · Madison Life ST & LT Di...	47.10
TOTAL						191.78
Bill Pmt -C...	02/28/2019	23108	Afton St. Croix Company		100 · 4M Fund/US Bank - Gene...	(5,000.00)
Bill	02/28/2019	Appraisal...	805 City InfraStructure Imp Fd:B. Exp:8892 Dwtown Imp - Easemnts & Da...	Reimb for Afton St Croix obtaining its own appraisal re. Easem...	8892 · Dwtwn Imp - Easemnts ...	5,000.00
TOTAL						5,000.00
Bill Pmt -C...	02/28/2019	23109	Innovative Office Solutions LLC	customer # V105001	100 · 4M Fund/US Bank - Gene...	(62.46)
Bill	02/28/2019	in2395556	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	office supplies	5540 · Office Supplies	62.46
TOTAL						62.46
Bill Pmt -C...	02/28/2019	23110	M.R.I.		100 · 4M Fund/US Bank - Gene...	(750.00)
Bill	02/28/2019	10108	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Snow &...	Vacuum excavator with Crew - cleaned ice out of culvert	5830 · Snow & Ice Control	750.00
TOTAL						750.00
Bill Pmt -C...	02/28/2019	23111	Menards - Hudson		100 · 4M Fund/US Bank - Gene...	(46.95)
Bill	02/28/2019	93606	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	supplies	6040 · City Property Maintenance	26.97
Bill	02/28/2019	94011	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	19.98
TOTAL						46.95
Bill Pmt -C...	02/28/2019	23112	Metro Sales Inc.	Acct No 016181, Contract Number 28746-01	100 · 4M Fund/US Bank - Gene...	(314.32)
Bill	02/28/2019	inv1274639	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	CONTRACT Ricoh/MPC4503 Color Copier Serial No. E175M...	5510 · Computer Service/Software	314.32
TOTAL						314.32
Bill Pmt -C...	02/28/2019	23113	Petersen Mgmt (Lab Fees)		100 · 4M Fund/US Bank - Gene...	(799.15)
Bill	02/28/2019	100485	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Lab ...	Lab Fees 1/9/19	6066 · Lab Fees	295.35
Bill	02/28/2019	100308	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Lab ...	Lab Fees 1/16/19 and 1/24/19	6066 · Lab Fees	503.80

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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						799.15
Bill Pmt -C...	02/28/2019	23114	Petersen Mgmt (Oper & Mgmt Fees)	Cust No. 3477	100 · 4M Fund/US Bank - Gene...	(1,508.33)
Bill	02/28/2019	100464	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6065 Ope...	Operations and management fees Feb2019	6065 · Oper & Mgmt Fees	1,508.33
TOTAL						1,508.33
Bill Pmt -C...	02/28/2019	23115	Twin City Process Service, LLC		100 · 4M Fund/US Bank - Gene...	(104.00)
Bill	02/28/2019	26695	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing & Printing	Three Deliveries: Malcom Watson, Robert Lunieski & Bob Bee...	5555 · Publishing & Printing	104.00
TOTAL						104.00
Bill Pmt -C...	02/28/2019	23116	Wash Cty (Assessment & Taxation)	JDE Account # 20490	100 · 4M Fund/US Bank - Gene...	(320.00)
Bill	02/28/2019	153386	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5302 Assessor Fees	2018 Tax Levy Book and Bonding Certificate	5302 · Assessor Fees	320.00
TOTAL						320.00
Check	02/28/2019	23120	Lenander, Duane & Jenn Z18-05 12468 Meadw	Refund Driveway Escrow Z18-05	100 · 4M Fund/US Bank - Gene...	(1,500.00)
			Lenander, Duane & Jenn Z18-05 12468 Meadw	Refund Driveway Escrow Z18-05	2001 · Permit Escrow & Fees	1,500.00
TOTAL						1,500.00
Check	02/28/2019	23121	Lenander, Duane & Jenn Z18-12 12468 Meadw	Refund Pool Fence Escrow Z18-12	100 · 4M Fund/US Bank - Gene...	(1,000.00)
			Lenander, Duane & Jenn Z18-12 12468 Meadw	Refund Pool Fence Escrow Z18-12	2001 · Permit Escrow & Fees	1,000.00
TOTAL						1,000.00
Check	02/28/2019	23122	Ryan, Paula Z17-32 12338 Meadow Bluff	Refund Pool Fence Escrow Z17-32	100 · 4M Fund/US Bank - Gene...	(1,000.00)
			Ryan, Paula Z17-32 12338 Meadow Bluff	Refund Pool Fence Escrow Z17-32	2001 · Permit Escrow & Fees	1,000.00
TOTAL						1,000.00
Check	02/28/2019	23123	Hall, Justin & Jennifer Z17-18 2698 Meadw	Refund Driveway Escrow Z17-18	100 · 4M Fund/US Bank - Gene...	(1,500.00)
			Hall, Justin & Jennifer Z17-18 2698 Meadw	Refund Driveway Escrow Z17-18	2001 · Permit Escrow & Fees	1,500.00
TOTAL						1,500.00
Check	02/28/2019	23124	Khandpur Z17-10 2668 Meadow Vista Way	Refund Driveway Escrow Z17-10	100 · 4M Fund/US Bank - Gene...	(1,500.00)
			Khandpur Z17-10 2668 Meadow Vista Way	Refund Driveway Escrow Z17-10	2001 · Permit Escrow & Fees	1,500.00
TOTAL						1,500.00

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Type	Date	Num	Name	Memo	Account	Original Amount
Check	02/28/2019	23125	Backes, Jennifer & Terrel Z17-09 Vly Crk	Refund Driveway Escrow Z17-09	100 · 4M Fund/US Bank - Gene...	(1,500.00)
			Backes, Jennifer & Terrel Z17-09 Vly Crk	Refund Driveway Escrow Z17-09	2001 · Permit Escrow & Fees	1,500.00
TOTAL						1,500.00
Bill Pmt -C...	02/28/2019	23126	Chad and Rebecca Wall	Refund Pet License re Max Tag 40749	100 · 4M Fund/US Bank - Gene...	(5.00)
Bill	02/28/2019	Pet Licen...	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License & Impound F...	Refund Pet License re Max Tag 40749	4405 · Pet License & Impound Fees	5.00
TOTAL						5.00
Bill Pmt -C...	01/11/2019	201901033	MN Dept of Revenue (Sales Tax)	MN Sales Tax	100 · 4M Fund/US Bank - Gene...	(22.00)
Bill	12/31/2018	2018 Sale...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	MN Sales Tax 2018	5505 · Bank/IRS/Sales Tax	22.00
TOTAL						22.00
Bill Pmt -C...	01/15/2019	201901034	MN Dept of Labor & Ind (Bldg Surchg)	Building Surcharges Cert #2164	100 · 4M Fund/US Bank - Gene...	(667.68)
Bill	12/31/2018	Bldg 4th ...		4th Quarter 2018 Building Surcharges Cert #2164	2121 · Afton Bldg Surcharges Pa...	667.68
TOTAL						667.68
Paycheck	01/14/2019	201901035	Johnson, Kenneth L	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...	Direct Deposit	5020 · Maintenance Person	650.00
				Direct Deposit	2302 · PERA Payable - Staff	(42.25)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...	Direct Deposit	5053 · PERA Contribution - Empl...	48.75
				Direct Deposit	2302 · PERA Payable - Staff	(48.75)
				Direct Deposit	2210 · Federal Withholding	(46.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...	Direct Deposit	5051 · Social Security Tax - Empl...	40.30
				Direct Deposit	2205 · Soc Sec Payable - Employer	(40.30)
				Direct Deposit	2204 · Social Security W/H - Em...	(40.30)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...	Direct Deposit	5052 · Medicare Tax - Employer	9.43
				Direct Deposit	2213 · Medicare Payable - Empl...	(9.43)
				Direct Deposit	2212 · Medicare W/H - Employee	(9.43)
				Direct Deposit	2208 · MN State Withholding	(27.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(485.02)
TOTAL						0.00
Paycheck	01/14/2019	201901036	Meade, Debra J	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5007 · Intern/Office Assistant Wa...	1,039.50
				Direct Deposit	2302 · PERA Payable - Staff	(67.57)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5053 · PERA Contribution - Empl...	77.96
				Direct Deposit	2302 · PERA Payable - Staff	(77.96)
				Direct Deposit	1190 · Other Receivables	33.05
				Direct Deposit	2210 · Federal Withholding	(108.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5051 · Social Security Tax - Empl...	64.45
				Direct Deposit	2205 · Soc Sec Payable - Employer	(64.45)

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Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	2204 · Social Security W/H - Em...	(64.45)
				Direct Deposit	5052 · Medicare Tax - Employer	15.07
				Direct Deposit	2213 · Medicare Payable - Emplo...	(15.07)
				Direct Deposit	2212 · Medicare W/H - Employee	(15.07)
				Direct Deposit	2208 · MN State Withholding	(32.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(75.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(710.46)
TOTAL						0.00
Paycheck	01/14/2019	201901037	Yoho, Julie D	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5008 · Office Manager Wages	1,976.31
				Direct Deposit	2302 · PERA Payable - Staff	(128.46)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5053 · PERA Contribution - Empl...	148.22
				Direct Deposit	2302 · PERA Payable - Staff	(148.22)
				Direct Deposit	2210 · Federal Withholding	(126.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5051 · Social Security Tax - Empl...	122.53
				Direct Deposit	2205 · Soc Sec Payable - Employer	(122.53)
				Direct Deposit	2204 · Social Security W/H - Em...	(122.53)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5052 · Medicare Tax - Employer	28.66
				Direct Deposit	2213 · Medicare Payable - Emplo...	(28.66)
				Direct Deposit	2212 · Medicare W/H - Employee	(28.66)
				Direct Deposit	2208 · MN State Withholding	(69.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,501.66)
TOTAL						0.00
Paycheck	01/15/2019	201901038	Moorse, Ronald J	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5004 · Administrator Salary	3,981.67
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5053 · PERA Contribution - Empl...	298.63
				Direct Deposit	2302 · PERA Payable - Staff	(298.63)
				Direct Deposit	2302 · PERA Payable - Staff	(258.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5037 · Flexible Benefits	1,127.50
				Direct Deposit	2210 · Federal Withholding	(864.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5051 · Social Security Tax - Empl...	316.77
				Direct Deposit	2205 · Soc Sec Payable - Employer	(316.77)
				Direct Deposit	2204 · Social Security W/H - Em...	(316.77)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5052 · Medicare Tax - Employer	74.08
				Direct Deposit	2213 · Medicare Payable - Emplo...	(74.08)
				Direct Deposit	2212 · Medicare W/H - Employee	(74.08)
				Direct Deposit	2208 · MN State Withholding	(288.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,307.51)
TOTAL						0.00
Paycheck	01/15/2019	201901039	Ross, Stanley A	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5002 · Mayor & Council Wages	200.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5053 · PERA Contribution - Empl...	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5052 · Medicare Tax - Employer	2.90

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Type	Date	Num	Name	Memo	Account	Original Amount
				Direct Deposit	2213 · Medicare Payable - Emplo...	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Liability Ch...	01/11/2019	201901040	QuickBooks Payroll Service	Created by Payroll Service on 01/08/2019	100 · 4M Fund/US Bank - Gene...	(2,777.39)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 3 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	5.25
			QuickBooks Payroll Service	Created by Payroll Service on 01/08/2019	2110 · Direct Deposit Liabilities	2,772.14
TOTAL						2,777.39
Liability Ch...	01/14/2019	201901041	QuickBooks Payroll Service	Created by Payroll Service on 01/08/2019	100 · 4M Fund/US Bank - Gene...	(3,498.11)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 2 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	3.50
			QuickBooks Payroll Service	Created by Payroll Service on 01/08/2019	2110 · Direct Deposit Liabilities	3,494.61
TOTAL						3,498.11
Liability Ch...	01/15/2019	201901042	PERA (Council)	3030-51 207620	100 · 4M Fund/US Bank - Gene...	(70.00)
				3030-51 207620	2303 · PERA Payable - Council	35.00
				3030-51 207620	2303 · PERA Payable - Council	35.00
TOTAL						70.00
Liability Ch...	01/15/2019	201901043	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - Gene...	(1,070.65)
				3030-01 210990	2302 · PERA Payable - Staff	497.09
				3030-01 210990	2302 · PERA Payable - Staff	573.56
TOTAL						1,070.65
Liability Ch...	01/15/2019	201901044	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - Gene...	(2,512.62)
				41-1290668	2210 · Federal Withholding	1,144.00
				41-1290668	2213 · Medicare Payable - Emplo...	137.93
				41-1290668	2212 · Medicare W/H - Employee	137.93
				41-1290668	2205 · Soc Sec Payable - Employer	546.38
				41-1290668	2204 · Social Security W/H - Em...	546.38
TOTAL						2,512.62
Liability Ch...	01/15/2019	201901045	MN Dept of Revenue	5050730	100 · 4M Fund/US Bank - Gene...	(416.00)
				5050730	2208 · MN State Withholding	416.00
TOTAL						416.00
Paycheck	01/31/2019	201902001	Johnson, Kenneth L	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00

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Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...	Direct Deposit	5020 · Maintenance Person	702.00
				Direct Deposit	2302 · PERA Payable - Staff	(45.63)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...	Direct Deposit	5053 · PERA Contribution - Empl...	52.65
				Direct Deposit	2302 · PERA Payable - Staff	(52.65)
				Direct Deposit	2210 · Federal Withholding	(52.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...	Direct Deposit	5051 · Social Security Tax - Empl...	43.52
				Direct Deposit	2205 · Soc Sec Payable - Employer	(43.52)
				Direct Deposit	2204 · Social Security W/H - Em...	(43.52)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...	Direct Deposit	5052 · Medicare Tax - Employer	10.17
				Direct Deposit	2213 · Medicare Payable - Emplo...	(10.17)
				Direct Deposit	2212 · Medicare W/H - Employee	(10.17)
				Direct Deposit	2208 · MN State Withholding	(30.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(520.68)
TOTAL						0.00
Paycheck	01/31/2019	201902002	Meade, Debra J	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5007 · Intern/Office Assistant Wa...	976.50
				Direct Deposit	2302 · PERA Payable - Staff	(63.47)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5053 · PERA Contribution - Empl...	73.24
				Direct Deposit	2302 · PERA Payable - Staff	(73.24)
				Direct Deposit	2210 · Federal Withholding	(102.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5051 · Social Security Tax - Empl...	60.54
				Direct Deposit	2205 · Soc Sec Payable - Employer	(60.54)
				Direct Deposit	2204 · Social Security W/H - Em...	(60.54)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5052 · Medicare Tax - Employer	14.16
				Direct Deposit	2213 · Medicare Payable - Emplo...	(14.16)
				Direct Deposit	2212 · Medicare W/H - Employee	(14.16)
				Direct Deposit	2208 · MN State Withholding	(29.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(75.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(632.33)
TOTAL						0.00
Paycheck	01/31/2019	201902003	Yoho, Julie D	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5008 · Office Manager Wages	2,172.37
				Direct Deposit	2302 · PERA Payable - Staff	(141.20)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5053 · PERA Contribution - Empl...	162.93
				Direct Deposit	2302 · PERA Payable - Staff	(162.93)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5018 · Insurance Benefits	18.75
				Direct Deposit	2325 · Madison Life ST & LT Di...	(18.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	2325 · Madison Life ST & LT Di...	(35.87)
				Direct Deposit	2210 · Federal Withholding	(148.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5051 · Social Security Tax - Empl...	134.69
				Direct Deposit	2205 · Soc Sec Payable - Employer	(134.69)
				Direct Deposit	2204 · Social Security W/H - Em...	(134.69)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5052 · Medicare Tax - Employer	31.50
				Direct Deposit	2213 · Medicare Payable - Emplo...	(31.50)
				Direct Deposit	2212 · Medicare W/H - Employee	(31.50)
				Direct Deposit	2208 · MN State Withholding	(79.00)

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Type	Date	Num	Name	Memo	Account	Original Amount
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,602.11)
TOTAL						0.00
Paycheck	01/31/2019	201902004	Moorse, Ronald J	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5004 · Administrator Salary	3,981.67
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5053 · PERA Contribution - Empl...	298.63
				Direct Deposit	2302 · PERA Payable - Staff	(298.63)
				Direct Deposit	2302 · PERA Payable - Staff	(258.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5037 · Flexible Benefits	1,127.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5018 · Insurance Benefits	28.35
				Direct Deposit	2325 · Madison Life ST & LT Di...	(28.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	2325 · Madison Life ST & LT Di...	(108.81)
				Direct Deposit	2210 · Federal Withholding	(864.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5051 · Social Security Tax - Empl...	316.77
				Direct Deposit	2205 · Soc Sec Payable - Employer	(316.77)
				Direct Deposit	2204 · Social Security W/H - Em...	(316.77)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5052 · Medicare Tax - Employer	74.09
				Direct Deposit	2213 · Medicare Payable - Emplo...	(74.09)
				Direct Deposit	2212 · Medicare W/H - Employee	(74.09)
				Direct Deposit	2208 · MN State Withholding	(288.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,198.69)
TOTAL						0.00
Liability Ch...	01/30/2019	201902005	QuickBooks Payroll Service	Created by Payroll Service on 01/26/2019	100 · 4M Fund/US Bank - Gene...	(6,035.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 4 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	7.00
			QuickBooks Payroll Service	Created by Payroll Service on 01/26/2019	2110 · Direct Deposit Liabilities	6,028.81
TOTAL						6,035.81
Liability Ch...	01/31/2019	201902006	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - Gene...	(1,096.56)
				3030-01 210990	2302 · PERA Payable - Staff	509.11
				3030-01 210990	2302 · PERA Payable - Staff	587.45
TOTAL						1,096.56
Liability Ch...	01/31/2019	201902007	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - Gene...	(2,536.88)
				41-1290668	2210 · Federal Withholding	1,166.00
				41-1290668	2213 · Medicare Payable - Empl...	129.92
				41-1290668	2212 · Medicare W/H - Employee	129.92
				41-1290668	2205 · Soc Sec Payable - Employer	555.52
				41-1290668	2204 · Social Security W/H - Em...	555.52
TOTAL						2,536.88
Liability Ch...	01/31/2019	201902008	MN Dept of Revenue	5050730	100 · 4M Fund/US Bank - Gene...	(426.00)

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Type	Date	Num	Name	Memo	Account	Original Amount
				5050730	2208 · MN State Withholding	426.00
TOTAL						426.00
Bill Pmt -C...	02/07/2019	201902009	Spencer D Klover (DD)	Videographer \$30.00/hour	100 · 4M Fund/US Bank - Gene...	(225.00)
Bill	01/31/2019	Jan 2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - Video Meeti...	Videographer 7.50 hours @ \$30	5120 · Contract - Video Meetings	225.00
TOTAL						225.00
Check	02/06/2019	201902010	QuickBooks Payroll Service	Created by Direct Deposit Service on 02/05/2019	100 · 4M Fund/US Bank - Gene...	(1.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 1 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	1.75
TOTAL						1.75
Paycheck	02/14/2019	201902011	Johnson, Kenneth L	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...	Direct Deposit	5020 · Maintenance Person	702.00
				Direct Deposit	2302 · PERA Payable - Staff	(45.63)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...	Direct Deposit	5053 · PERA Contribution - Empl...	52.65
				Direct Deposit	2302 · PERA Payable - Staff	(52.65)
				Direct Deposit	2210 · Federal Withholding	(52.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...	Direct Deposit	5051 · Social Security Tax - Empl...	43.53
				Direct Deposit	2205 · Soc Sec Payable - Employer	(43.53)
				Direct Deposit	2204 · Social Security W/H - Em...	(43.53)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...	Direct Deposit	5052 · Medicare Tax - Employer	10.18
				Direct Deposit	2213 · Medicare Payable - Empl...	(10.18)
				Direct Deposit	2212 · Medicare W/H - Employee	(10.18)
				Direct Deposit	2208 · MN State Withholding	(30.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(520.66)
TOTAL						0.00
Paycheck	02/14/2019	201902012	Meade, Debra J	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5007 · Intern/Office Assistant Wa...	1,233.75
				Direct Deposit	2302 · PERA Payable - Staff	(80.19)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5053 · PERA Contribution - Empl...	92.53
				Direct Deposit	2302 · PERA Payable - Staff	(92.53)
				Direct Deposit	2210 · Federal Withholding	(126.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5051 · Social Security Tax - Empl...	76.49
				Direct Deposit	2205 · Soc Sec Payable - Employer	(76.49)
				Direct Deposit	2204 · Social Security W/H - Em...	(76.49)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5052 · Medicare Tax - Employer	17.89
				Direct Deposit	2213 · Medicare Payable - Empl...	(17.89)
				Direct Deposit	2212 · Medicare W/H - Employee	(17.89)
				Direct Deposit	2208 · MN State Withholding	(42.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(75.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(816.18)
TOTAL						0.00

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Type	Date	Num	Name	Memo	Account	Original Amount
Paycheck	02/14/2019	201902013	Yoho, Julie D	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5008 · Office Manager Wages	2,203.74
				Direct Deposit	2302 · PERA Payable - Staff	(143.24)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5053 · PERA Contribution - Empl...	165.28
				Direct Deposit	2302 · PERA Payable - Staff	(165.28)
				Direct Deposit	2210 · Federal Withholding	(151.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5051 · Social Security Tax - Empl...	136.63
				Direct Deposit	2205 · Soc Sec Payable - Employer	(136.63)
				Direct Deposit	2204 · Social Security W/H - Em...	(136.63)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5052 · Medicare Tax - Employer	31.95
				Direct Deposit	2213 · Medicare Payable - Empl...	(31.95)
				Direct Deposit	2212 · Medicare W/H - Employee	(31.95)
				Direct Deposit	2208 · MN State Withholding	(81.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,659.92)
TOTAL						0.00
Paycheck	02/14/2019	201902014	Moorse, Ronald J	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5004 · Administrator Salary	3,981.67
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5053 · PERA Contribution - Empl...	298.63
				Direct Deposit	2302 · PERA Payable - Staff	(298.63)
				Direct Deposit	2302 · PERA Payable - Staff	(258.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5037 · Flexible Benefits	1,127.50
				Direct Deposit	2210 · Federal Withholding	(864.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5051 · Social Security Tax - Empl...	316.77
				Direct Deposit	2205 · Soc Sec Payable - Employer	(316.77)
				Direct Deposit	2204 · Social Security W/H - Em...	(316.77)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5052 · Medicare Tax - Employer	74.08
				Direct Deposit	2213 · Medicare Payable - Empl...	(74.08)
				Direct Deposit	2212 · Medicare W/H - Employee	(74.08)
				Direct Deposit	2208 · MN State Withholding	(288.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,307.51)
TOTAL						0.00
Paycheck	02/14/2019	201902015	Wroblewski, Lucia B	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5002 · Mayor & Council Wages	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5053 · PERA Contribution - Empl...	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Empl...	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Paycheck	02/14/2019	201902016	Ross, Stanley A	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5002 · Mayor & Council Wages	200.00

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Type	Date	Num	Name	Memo	Account	Original Amount
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5053 · PERA Contribution - Empl...	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Empl...	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Paycheck	02/14/2019	201902017	Wroblewski, Lucia B	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5002 · Mayor & Council Wages	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5053 · PERA Contribution - Empl...	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Cou...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Empl...	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Liability Ch...	02/13/2019	201902018	QuickBooks Payroll Service	Created by Payroll Service on 02/10/2019	100 · 4M Fund/US Bank - Gene...	(6,952.82)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 7 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	12.25
			QuickBooks Payroll Service	Created by Payroll Service on 02/10/2019	2110 · Direct Deposit Liabilities	6,940.57
TOTAL						6,952.82
Liability Ch...	02/15/2019	201902019	PERA (Council)	3030-51 207620	100 · 4M Fund/US Bank - Gene...	(110.00)
				3030-51 207620	2303 · PERA Payable - Council	55.00
				3030-51 207620	2303 · PERA Payable - Council	55.00
TOTAL						110.00
Liability Ch...	02/15/2019	201902020	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - Gene...	(1,136.96)
				3030-01 210990	2302 · PERA Payable - Staff	527.87
				3030-01 210990	2302 · PERA Payable - Staff	609.09
TOTAL						1,136.96
Liability Ch...	02/15/2019	201902021	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - Gene...	(2,650.04)
				41-1290668	2210 · Federal Withholding	1,193.00
				41-1290668	2213 · Medicare Payable - Empl...	151.01
				41-1290668	2212 · Medicare W/H - Employee	151.01
				41-1290668	2205 · Soc Sec Payable - Employer	577.51
				41-1290668	2204 · Social Security W/H - Em...	577.51

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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						2,650.04
Liability Ch...	02/15/2019	201902022	MN Dept of Revenue	5050730	100 · 4M Fund/US Bank - Gene...	(441.00)
				5050730	2208 · MN State Withholding	441.00
TOTAL						441.00
Bill Pmt -C...	01/31/2019	201902023	Comcast {City Hall} 877 2105 720001508	Account # 8772 10 572 0001508	100 · 4M Fund/US Bank - Gene...	(299.55)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Comcast Business Internet and Voice	5565 · Telephone	299.55
TOTAL						299.55
Bill Pmt -C...	01/31/2019	201902024	CP Energy {EFT} 528 0051		100 · 4M Fund/US Bank - Gene...	(168.14)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	3033 St Croix Trl S Meter: M20111533249 Acct# 5280051-3	6045 · City Garage Expense	168.14
TOTAL						168.14
Bill Pmt -C...	01/31/2019	201902025	CP Energy {EFT} 621 7601	Meter # M19702480474 Account No. 6217601-1	100 · 4M Fund/US Bank - Gene...	(225.80)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	1675 Stagecoach Trl S: City Garage	6045 · City Garage Expense	225.80
TOTAL						225.80
Bill Pmt -C...	01/31/2019	201902026	CP Energy {EFT} 1080 5248	Acct#10805248-1	100 · 4M Fund/US Bank - Gene...	(58.94)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	Acct#10805248-1 M20171727088 3033 St Croix Trl S Sheriff ...	6045 · City Garage Expense	58.94
TOTAL						58.94
Bill Pmt -C...	01/31/2019	201902027	Neopost 2888 {EFT}	Acct # 7900 0440 8026 2888	100 · 4M Fund/US Bank - Gene...	(299.76)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Acct # 7900 0440 8026 2888 Postage PPLN01	5550 · Postage	299.76
TOTAL						299.76
Bill Pmt -C...	01/31/2019	201902028	US Bank {EFT} Equip Finance	Acct# 1473396 Contract # 500-0466085-000	100 · 4M Fund/US Bank - Gene...	(230.00)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	Ricoh C4503 copier lease S/N E175MC60291	5516 · Copier Lease	230.00
TOTAL						230.00
Bill Pmt -C...	01/31/2019	201902029	Xcel Energy {EFT} (51-11935 1802)		100 · 4M Fund/US Bank - Gene...	(103.75)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Acct No. 51-0011119351802 Park Restroom: 3418 St Croix Trl...	6135 · Park Maintenance	103.75
TOTAL						103.75

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	01/31/2019	201902030	Xcel Energy {EFT} (51-11957 7713)		100 - 4M Fund/US Bank - Gene...	(131.58)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street L...	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Me...	5850 - Street Lighting	131.58
TOTAL						131.58
Bill Pmt -C...	01/31/2019	201902031	Xcel Energy {EFT} (51-11957 8190)		100 - 4M Fund/US Bank - Gene...	(586.77)
Bill	01/31/2019	013119	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Elec...	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH S...	6068 - Electricity - Lift Stations	586.77
TOTAL						586.77
Bill Pmt -C...	01/31/2019	201902032	Xcel Energy {EFT} (51-11983 9027)	Acct No. 51-0011983902-7	100 - 4M Fund/US Bank - Gene...	(1,250.72)
Bill	01/31/2019	013119	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Elec...	Acct No. 51-0011983902-7 Pumphouse for Water Treatment: 2...	6068 - Electricity - Lift Stations	1,250.72
TOTAL						1,250.72
Bill Pmt -C...	01/31/2019	201902033	Xcel Energy {EFT} (51-5247 6229)	201 Project: 4105 River Rd Meter No. 0098359441	100 - 4M Fund/US Bank - Gene...	(74.38)
Bill	01/31/2019	013119	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	201 Project: 4105 River Rd Meter No. 0098359441	5915 - 201 Project Maintenance	74.38
TOTAL						74.38
Bill Pmt -C...	01/31/2019	201902034	Xcel Energy {EFT} (51-5371 3569)	15891 34th St. S: Automatic Protective Lighting Service	100 - 4M Fund/US Bank - Gene...	(17.59)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	15891 34th St. S: Automatic Protective Lighting Service	6020 - Electricity	17.59
TOTAL						17.59
Bill Pmt -C...	01/31/2019	201902035	Xcel Energy {EFT} (51-5700 4296)	Acct #51-5700429-6 Meter #0077765464	100 - 4M Fund/US Bank - Gene...	(200.08)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3033 St. Croix Trail S Meter #77765464 Premises #303084797...	6020 - Electricity	200.08
TOTAL						200.08
Bill Pmt -C...	01/31/2019	201902036	Xcel Energy {EFT} (51-6223 9212)	Acct No. 51-6223921-2 Street Lighting	100 - 4M Fund/US Bank - Gene...	(121.18)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street L...	Street Lighting Service	5850 - Street Lighting	121.18
TOTAL						121.18
Bill Pmt -C...	01/31/2019	201902037	Xcel Energy {EFT} (51-6257 8029)	3420 St. Croix Trl S Meter #0096987678	100 - 4M Fund/US Bank - Gene...	(187.15)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Town Square Park 3420 St. Croix Trl S Meter #96987678 Pre...	6020 - Electricity	187.15
TOTAL						187.15
Bill Pmt -C...	01/31/2019	201902038	Xcel Energy {EFT} (51-6852 6052)	Acct #51-6852605-2 Install No. 184509 & 184508	100 - 4M Fund/US Bank - Gene...	(30.30)

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Automatic Protective Light Service Install No. 184509 & 184508	6020 · Electricity	30.30
TOTAL						30.30
Bill Pmt -C...	02/19/2019	201902039	Minnesota Public Facilities Authority	Afton cw01 & cw02	100 · 4M Fund/US Bank - Gene...	(10,409.41)
Bill	02/19/2019	022019 P...	806 PFA Loan Debt Serv:7744 2017 L054 Storm Wtr PFA Int Exp 806 PFA Loan Debt Serv:7745 2017 L055 Sanitary Sewer PFA Int Exp	PFA Interest: Stormwater MPFA CWRFL 054 FY17 PFA Interest: Sanitary Sewer MPFA CWRFL 055 FY17	7744 · 2017 Storm Wtr PFA Inter... 7745 · 2017 L055 Sanit Swr PFA ...	4,623.78 5,785.63
TOTAL						10,409.41
Paycheck	02/28/2019	201903001	Moorse, Ronald J	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5004 · Administrator Salary	3,981.67
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5053 · PERA Contribution - Empl...	298.63
				Direct Deposit	2302 · PERA Payable - Staff	(298.63)
				Direct Deposit	2302 · PERA Payable - Staff	(258.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5037 · Flexible Benefits	1,127.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5018 · Insurance Benefits	28.35
				Direct Deposit	2325 · Madison Life ST & LT Di...	(28.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	2325 · Madison Life ST & LT Di...	(108.81)
				Direct Deposit	2210 · Federal Withholding	(864.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5051 · Social Security Tax - Empl...	316.76
				Direct Deposit	2205 · Soc Sec Payable - Employer	(316.76)
				Direct Deposit	2204 · Social Security W/H - Em...	(316.76)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator ...	Direct Deposit	5052 · Medicare Tax - Employer	74.08
				Direct Deposit	2213 · Medicare Payable - Emplo...	(74.08)
				Direct Deposit	2212 · Medicare W/H - Employee	(74.08)
				Direct Deposit	2208 · MN State Withholding	(288.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,198.71)
TOTAL						0.00
Paycheck	02/28/2019	201903002	Johnson, Kenneth L	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...	Direct Deposit	5020 · Maintenance Person	442.00
				Direct Deposit	2302 · PERA Payable - Staff	(28.73)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...	Direct Deposit	5053 · PERA Contribution - Empl...	33.15
				Direct Deposit	2302 · PERA Payable - Staff	(33.15)
				Direct Deposit	2210 · Federal Withholding	(25.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...	Direct Deposit	5051 · Social Security Tax - Empl...	27.40
				Direct Deposit	2205 · Soc Sec Payable - Employer	(27.40)
				Direct Deposit	2204 · Social Security W/H - Em...	(27.40)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint W...	Direct Deposit	5052 · Medicare Tax - Employer	6.41
				Direct Deposit	2213 · Medicare Payable - Emplo...	(6.41)
				Direct Deposit	2212 · Medicare W/H - Employee	(6.41)
				Direct Deposit	2208 · MN State Withholding	(17.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(337.46)
TOTAL						0.00
Paycheck	02/28/2019	201903003	Yoho, Julie D	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00

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Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5008 · Office Manager Wages	1,874.36
				Direct Deposit	2302 · PERA Payable - Staff	(121.83)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5053 · PERA Contribution - Empl...	140.58
				Direct Deposit	2302 · PERA Payable - Staff	(140.58)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5018 · Insurance Benefits	18.75
				Direct Deposit	2325 · Madison Life ST & LT Di...	(18.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	2325 · Madison Life ST & LT Di...	(35.87)
				Direct Deposit	2210 · Federal Withholding	(114.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5051 · Social Security Tax - Empl...	116.21
				Direct Deposit	2205 · Soc Sec Payable - Employer	(116.21)
				Direct Deposit	2204 · Social Security W/H - Em...	(116.21)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manag...	Direct Deposit	5052 · Medicare Tax - Employer	27.18
				Direct Deposit	2213 · Medicare Payable - Empl...	(27.18)
				Direct Deposit	2212 · Medicare W/H - Employee	(27.18)
				Direct Deposit	2208 · MN State Withholding	(64.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,395.27)
TOTAL						0.00
Paycheck	02/28/2019	201903004	Meade, Debra J	Direct Deposit	100 · 4M Fund/US Bank - Gene...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5007 · Intern/Office Assistant Wa...	924.00
				Direct Deposit	2302 · PERA Payable - Staff	(60.06)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5053 · PERA Contribution - Empl...	69.30
				Direct Deposit	2302 · PERA Payable - Staff	(69.30)
				Direct Deposit	2210 · Federal Withholding	(97.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5051 · Social Security Tax - Empl...	57.29
				Direct Deposit	2205 · Soc Sec Payable - Employer	(57.29)
				Direct Deposit	2204 · Social Security W/H - Em...	(57.29)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office ...	Direct Deposit	5052 · Medicare Tax - Employer	13.40
				Direct Deposit	2213 · Medicare Payable - Empl...	(13.40)
				Direct Deposit	2212 · Medicare W/H - Employee	(13.40)
				Direct Deposit	2208 · MN State Withholding	(26.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(75.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(595.25)
TOTAL						0.00
Liability Ch...	02/27/2019	201903005	QuickBooks Payroll Service	Created by Payroll Service on 02/25/2019	100 · 4M Fund/US Bank - Gene...	(5,608.69)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 4 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	7.00
			QuickBooks Payroll Service	Created by Payroll Service on 02/25/2019	2110 · Direct Deposit Liabilities	5,601.69
TOTAL						5,608.69
Bill Pmt -C...	02/28/2019	201903006	Spencer D Klover (DD)	Videographer \$30.00/hour	100 · 4M Fund/US Bank - Gene...	(345.00)
Bill	02/28/2019	Feb2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - Video Meeti...	Videographer 11.50 hours @ \$30	5120 · Contract - Video Meetings	345.00
TOTAL						345.00
Check	02/28/2019	201903007	QuickBooks Payroll Service	Created by Direct Deposit Service on 02/27/2019	100 · 4M Fund/US Bank - Gene...	(1.75)

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Type	Date	Num	Name	Memo	Account	Original Amount
				Fee for 1 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	1.75
TOTAL						1.75
Liability Ch...	02/28/2019	201903008	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - Gene...	(1,011.09)
				3030-01 210990	2302 · PERA Payable - Staff	469.43
				3030-01 210990	2302 · PERA Payable - Staff	541.66
TOTAL						1,011.09
Liability Ch...	02/28/2019	201903009	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - Gene...	(2,377.46)
				41-1290668	2210 · Federal Withholding	1,100.00
				41-1290668	2213 · Medicare Payable - Emplo...	121.07
				41-1290668	2212 · Medicare W/H - Employee	121.07
				41-1290668	2205 · Soc Sec Payable - Employer	517.66
				41-1290668	2204 · Social Security W/H - Em...	517.66
TOTAL						2,377.46
Liability Ch...	02/28/2019	201903010	MN Dept of Revenue	5050730	100 · 4M Fund/US Bank - Gene...	(395.00)
				5050730	2208 · MN State Withholding	395.00
TOTAL						395.00
Bill Pmt -C...	02/28/2019	201903023	Comcast {City Hall} 877 2105 720001508	Account # 8772 10 572 0001508	100 · 4M Fund/US Bank - Gene...	(299.55)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Comcast Business Internet and Voice	5565 · Telephone	299.55
TOTAL						299.55
Bill Pmt -C...	02/28/2019	201903024	Comcast {Garage} 720011622 \$139.22		100 · 4M Fund/US Bank - Gene...	(139.32)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	Sheriff Phone and Internet (three months)	6045 · City Garage Expense	139.32
TOTAL						139.32
Bill Pmt -C...	02/28/2019	201903025	CP Energy {EFT} 528 0051		100 · 4M Fund/US Bank - Gene...	(223.84)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	3033 St Croix Trl S Meter: M20111533249 Acct# 5280051-3	6045 · City Garage Expense	223.84
TOTAL						223.84
Bill Pmt -C...	02/28/2019	201903026	CP Energy {EFT} 621 7601	Meter # M19702480474 Account No. 6217601-1	100 · 4M Fund/US Bank - Gene...	(359.85)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	1675 Stagecoach Trl S: City Garage	6045 · City Garage Expense	359.85
TOTAL						359.85

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	02/28/2019	201903027	CP Energy (EFT) 1080 5248	Acct#10805248-1	100 · 4M Fund/US Bank - Gene...	(90.77)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	Acct#10805248-1 M20171727088 3033 St Croix Trl S Sheriff ...	6045 · City Garage Expense	90.77
TOTAL						90.77
Bill Pmt -C...	02/28/2019	201903028	US Bank (EFT) Equip Finance	Acct# 1473396 Contract # 500-0466085-000	100 · 4M Fund/US Bank - Gene...	(230.00)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	Ricoh C4503 copier lease S/N E175MC60291	5516 · Copier Lease	230.00
TOTAL						230.00
Bill Pmt -C...	02/28/2019	201903029	US Bank (EFT) (Safe Deposit Box)	Safety Deposit Box	100 · 4M Fund/US Bank - Gene...	(82.80)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Safe deposit rent	5505 · Bank/IRS/Sales Tax	82.80
TOTAL						82.80
Bill Pmt -C...	02/28/2019	201903030	Xcel Energy (EFT) (51-0895 3451)	Acct: 51-0895345-1 Meter# 000071246886	100 · 4M Fund/US Bank - Gene...	(67.07)
Bill	02/28/2019	022819	805 City InfraStructure Imp Fd:B. Exp:8891 Dntown Prop Purch/Exp	Eastwood - Septic Property 2318 St Croix Trl S Meter# 969876...	8891 · DNR Flood Imp - Prop Pu...	67.07
TOTAL						67.07
Bill Pmt -C...	02/28/2019	201903031	Xcel Energy (EFT) (51-11935 1802)		100 · 4M Fund/US Bank - Gene...	(121.86)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Acct No. 51-001119351802 Park Restroom: 3418 St Croix Trl...	6135 · Park Maintenance	121.86
TOTAL						121.86
Bill Pmt -C...	02/28/2019	201903032	Xcel Energy (EFT) (51-11957 7713)		100 · 4M Fund/US Bank - Gene...	(146.15)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street L...	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Me...	5850 · Street Lighting	146.15
TOTAL						146.15
Bill Pmt -C...	02/28/2019	201903033	Xcel Energy (EFT) (51-11957 8190)		100 · 4M Fund/US Bank - Gene...	(635.95)
Bill	02/28/2019	022819	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Elec...	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH S...	6068 · Electricity - Lift Stations	635.95
TOTAL						635.95
Bill Pmt -C...	02/28/2019	201903034	Xcel Energy (EFT) (51-5247 6229)	201 Project: 4105 River Rd Meter No. 0098359441	100 · 4M Fund/US Bank - Gene...	(93.00)
Bill	02/28/2019	022819	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	201 Project: 4105 River Rd Meter No. 0098359441	5915 · 201 Project Maintenance	93.00
TOTAL						93.00
Bill Pmt -C...	02/28/2019	201903035	Xcel Energy (EFT) (51-5371 3569)	15891 34th St. S: Automatic Protective Lighting Service	100 · 4M Fund/US Bank - Gene...	(18.01)

03/13/19

**City of Afton
Claims Paid**

January through February 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	15891 34th St. S: Automatic Protective Lighting Service	6020 · Electricity	18.01
TOTAL						18.01
Bill Pmt -C...	02/28/2019	201903036	Xcel Energy {EFT} (51-5700 4296)	Acct #51-5700429-6 Meter #0077765464	100 · 4M Fund/US Bank - Gene...	(225.47)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3033 St. Croix Trail S Meter #77765464 Premises #303084797...	6020 · Electricity	225.47
TOTAL						225.47
Bill Pmt -C...	02/28/2019	201903037	Xcel Energy {EFT} (51-6223 9212)	Acct No. 51-6223921-2 Street Lighting	100 · 4M Fund/US Bank - Gene...	(0.63)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street L...	Street Lighting Service	5850 · Street Lighting	0.63
TOTAL						0.63
Bill Pmt -C...	02/28/2019	201903038	Xcel Energy {EFT} (51-6257 8029)	3420 St. Croix Trl S Meter #0096987678	100 · 4M Fund/US Bank - Gene...	(241.83)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Town Square Park 3420 St. Croix Trl S Meter #96987678 Pre...	6020 · Electricity	241.83
TOTAL						241.83
Bill Pmt -C...	02/28/2019	201903039	Xcel Energy {EFT} (51-6852 6052)	Acct #51-6852605-2 Install No. 184509 & 184508	100 · 4M Fund/US Bank - Gene...	(30.90)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Automatic Protective Light Service Install No. 184509 & 184508	6020 · Electricity	30.90
TOTAL						30.90
Bill Pmt -C...	02/28/2019	201903040	Xcel Energy {EFT} (51-7576 3714)	Acct#51-7576371-4 Meter #19818068	100 · 4M Fund/US Bank - Gene...	(169.48)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371-4 Meter ...	6045 · City Garage Expense	169.48
TOTAL						169.48

City of Afton
Permit Escrow & Fee Detail
As of February 28, 2019

03/13/19

Type	Date	Num	Memo	Class	Amount
30th St Subdiv Z31-13					
Invoice	12/31/2013	Z13-31	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Total 30th St Subdiv Z31-13					199.50
4960 Pleasant Ct					
Invoice	08/31/2012	WSBJun12	WSB Engineering: June 2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Total 4960 Pleasant Ct					60.50
50th St Dr/34th Lot Review					
Invoice	10/31/2011	WSBSep11	WSB Engineering Expenses Sep11	Invoices(Dev Fees):4341 Engineering Fees	112.00
Invoice	08/31/2012	WSBJun12	WSB Engineering: June 2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Total 50th St Dr/34th Lot Review					172.50
Afton Marina Z18-03 Driveway					
Payment	03/12/2018	13738	Escrow Afton Marina Z18-03 Driveway		-1,500.00
Invoice	03/12/2018	Z18-03	Driveway Bldg Insp Fee Afton Marina Z18-03 Driveway	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	03/12/2018	13738	Pymt of Bldg Insp Fee Afton Marina Z18-03 Driveway		-250.00
Total Afton Marina Z18-03 Driveway					-1,500.00
Afton Marina Z18-04 CUP Restaurant					
Payment	03/12/2018	31886	CUP Escrow Afton Marina Z18-04 CUP Restaurant		-600.00
Invoice	03/12/2018	Z18-04	CUP Fee Afton Marina Z18-04 CUP Restaurant	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	03/12/2018	31886	Pymt of CUP Fee Afton Marina Z18-04 CUP Restaurant		-250.00
General Journal	04/30/2018	5330 Planng	Northwest Assoc 23485: Afton Marina Development		248.00
General Journal	07/31/2018	5310 Eng'g	WSB Engineer 2018 #6: Afton Marina CUP		3,535.00
General Journal	12/01/2018	5310 Eng'g	WSB Engineer 2018 : Afton Marina CUP		3,212.00
Total Afton Marina Z18-04 CUP Restaurant					6,395.00
Anchor Bank Z16-24 13900 Hudson Rd					
Payment	07/31/2016	3554	Anchor Bank Z16-24 CUP Escrow 13900 Hudson Rd		-600.00
Invoice	07/31/2016	Z16-24	Anchor Bank Z16-24 CUP Fee 13900 Hudson Rd	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2016	3554	Pymt of Anchor Bank Z16-24 CUP Fee 13900 Hudson Rd		-250.00
Total Anchor Bank Z16-24 13900 Hudson Rd					-600.00
Backes, Jennifer & Terrel Z17-09 Vly Crk					
Payment	05/25/2017	331	Driveway Escrow Backes, Jennifer & Terrel Z17-09 Vly Crk		-1,500.00
Invoice	05/25/2017	Z17-09	Driveway Insp Fee Backes, Jennifer & Terrel Z17-09 Vly Crk	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	05/25/2017	331	Pymt of Driveway Insp fee Backes, Jennifer & Terrel Z17-09 Vly Crk		-250.00
Check	02/28/2019	23125	Refund Driveway Escrow Z17-09		1,500.00
Total Backes, Jennifer & Terrel Z17-09 Vly Crk					0.00
Belwin Cons Z17-08 1553 Stagecoach Trl					
Payment	05/25/2017	6234	Escrow Belwin Cons Z17-08 1553 Stagecoach Trl		-600.00
General Journal	07/31/2017	5310 Eng'g	WSB Engineer May17 #5: Belwin Cons Z17-08		311.50
Total Belwin Cons Z17-08 1553 Stagecoach Trl					-288.50
Belwin 2011-11 Land Restoration					
Payment	09/20/2011	5283	Escrow Deposit Z011-11 Ecological Land Restoration		-600.00
Invoice	09/20/2011	Z011-11	Z011-11 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	09/20/2011	5283	Pymt of CUP fee		-250.00
Total Belwin 2011-11 Land Restoration					-600.00
Belwin Z18-09 Vegetative Cutting					
Payment	04/30/2018	6390	Escrow Belwin Z18-09 Vegetative Cutting		-200.00
Total Belwin Z18-09 Vegetative Cutting					-200.00

City of Afton
Permit Escrow & Fee Detail
 As of February 28, 2019

Type	Date	Num	Memo	Class	Amount
Berggren, Mike Trudy Z239-08 Variance					
Payment	01/27/2009	4349	Z239-08 Variance 13645 Valley Crk Trl		-600.00
Invoice	01/27/2009	Z239-08	Z239-08 Variance Fee re. Garages	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	01/27/2009	4349	Pymt of Z239-08 Variance Fee		-150.00
Payment	06/29/2009	4435	Z212-09 Demolition Deposit		-250.00
Invoice	06/29/2009	Z212-09	Z212-09 Demolition Fee 13645 Val Crk Trl	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	06/29/2009	4435	Pymt of Z212-09 Demolition Fee		-100.00
Invoice	06/30/2009	WashCty	Wash Cty Recording Fees	Invoices(Dev Fees):4344 Misc Dev Fees	46.00
Check	06/30/2009	14869	Refund 212-09 Demolition Deposit		250.00
Total Berggren, Mike Trudy Z239-08 Variance					-554.00
Berggren/DNR Grading Permit					
Invoice	11/30/2006	SEHOct06	SEH Engineering Oct06	Invoices(Dev Fees):4341 Engineering Fees	524.00
Invoice	02/28/2007	07-0208	Grading Permit Fee: Stream Restoration Valley Creek	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	02/28/2007	EF2600917 DNR	Pymt of Fee & Expenses		-624.00
Invoice	02/28/2007	SEHJan07	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	178.00
Invoice	07/31/2008	CGIJul08	Community Growth: Planner Jul08	Invoices(Dev Fees):4343 Planning Fees	756.50
Invoice	08/31/2008	SEHJul08	SEH Engineering: Jul08	Invoices(Dev Fees):4341 Engineering Fees	218.00
Invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	200.25
Invoice	09/30/2008	SEHAug08	SEH Engineering: Aug08	Invoices(Dev Fees):4341 Engineering Fees	208.00
Invoice	10/31/2008	SEHSep08	SEH Engineering Expenses Sep08	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	12/31/2008	CGIDec08	Community Growth Institute: Dec08	Invoices(Dev Fees):4343 Planning Fees	89.00
Invoice	02/28/2009	SEHJan09	SEH Engineering Services: Jan09	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	03/31/2009	CGIMar09	Community Growth: Mar09 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	23.00
Invoice	04/30/2009	SEHMar09	SEH Engineering: Mar09	Invoices(Dev Fees):4341 Engineering Fees	61.50
Invoice	04/30/2009	CGIApr09	CGI Planning Services: Apr09	Invoices(Dev Fees):4343 Planning Fees	414.00
Invoice	05/31/2009	CGI52509	CGI Expenses: Inv#1718 052509	Invoices(Dev Fees):4343 Planning Fees	230.00
Invoice	05/31/2009	SEHApr09	SEH Engineering: 217414 Apr09	Invoices(Dev Fees):4341 Engineering Fees	301.00
Invoice	07/31/2009	WSBJun09	WSB #1 Jun09 Engineering	Invoices(Dev Fees):4341 Engineering Fees	84.00
General Journal	01/31/2013	Applicant	Reverse Expense previously charged to Applicant: Berggren - DNR		-178.00
General Journal	01/31/2013	Applicant	Reverse Expense previously charged to Applicant: Berggren - DNR		-84.00
Total Berggren/DNR Grading Permit					3,305.25
Boatyard Grill CUP					
General Journal	05/31/2018	5330 Planng	Northwest Assoc 23608: Boatyard Grill CUP		3,201.90
General Journal	06/30/2018	5330 Planng	Northwest Assoc 23659: Boatyard Grill CUP		1,939.50
General Journal	07/31/2018	5330 Planng	Northwest Assoc 23718: Boatyard Grill		105.00
Total Boatyard Grill CUP					5,246.40
Bolton-Iverson, Kathy Z19-02 3632 SC Trl					
Payment	02/28/2019	2108	Variance Escrow Bolton-Iverson, Kathy Z19-02 3632 SC Trl		-600.00
Invoice	02/28/2019	Z19-02	Variance Fee Bolton-Iverson, Kathy Z19-02 3632 SC Trl	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	02/28/2019	2108	Pymt of Variance Fee Bolton-Iverson, Kathy Z19-02 3632 SC Trl		-250.00
Total Bolton-Iverson, Kathy Z19-02 3632 SC Trl					-600.00
Bolton-Iverson, Kathy Z19-03 3632 SC Trl					
Payment	02/28/2019	2109	Minor Subdiv Escrow Bolton-Iverson, Kathy Z19-03 3632 SC Trl		-1,500.00
Invoice	02/28/2019	Z19-03	Minor Subdiv Fee Bolton-Iverson, Kathy Z19-03 3632 SC Trl	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	02/28/2019	2109	Pymt of Minor Subdiv Fee Bolton-Iverson, Kathy Z19-03 3632 SC Trl		-250.00
Total Bolton-Iverson, Kathy Z19-03 3632 SC Trl					-1,500.00
Boy Scout Troop 226					
Payment	05/08/2012	4392	Park Cleaning Deposit 5/6/12		-25.00
Total Boy Scout Troop 226					-25.00

City of Afton
Permit Escrow & Fee Detail
 As of February 28, 2019

Type	Date	Num	Memo	Class	Amount
Brockman Invest Z17-30 13380 Hudson Rd S					
Payment	09/30/2017	3561	Grading Escrow Brockman Invest Z17-30 13380 Hudson Rd S		-1,000.00
Invoice	09/30/2017	B17-30	Grading Permit Brockman Invest Z17-30 13380 Hudson Rd S	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	09/30/2017	3561	Pymt of Grading Permit Brockman Invest Z17-30 13380 Hudson Rd S		-100.00
Total Brockman Invest Z17-30 13380 Hudson Rd S					-1,000.00
Brockman Trucking Z13-26					
Invoice	12/31/2013	Z13-26	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	970.50
Invoice	02/28/2014	WSB Feb14	WSB Engineering Services Feb14	Invoices(Dev Fees):4341 Engineering Fees	182.00
Total Brockman Trucking Z13-26					1,152.50
Brockman Trucking Z16-24					
General Journal	09/30/2016	5330 Planng	Northwest Assoc: Brockman Z16-24		80.50
General Journal	11/24/2016	5310 Eng'g	WSB Engineer Sep16 #10: Brockman Trucking Z16-24		403.00
General Journal	11/30/2016	5310 Eng'g	WSB Engineer Sep16 #9: Brockman Trucking Z16-24		315.50
General Journal	12/01/2016	5310 Eng'g	WSB Engineer Jul16: Brockman Trucking Z16-24		471.25
General Journal	12/01/2016	5310 Eng'g	WSB Engineer Aug16: Brockman Trucking Z16-24		160.00
Total Brockman Trucking Z16-24					1,430.25
Brown Trout Z16-40 15311 Putnam					
Payment	01/24/2017	1006	Minor Sub Escrow Brown Trout Z16-40 15311 Putnam & 2573 Stagecoach		-1,500.00
Invoice	01/24/2017	Z16-40	Minor Sub Fee: Brown Trout Z16-40 15311 Putnam & 2573 Stagecoach	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	01/24/2017	1008	Pymt of Minor Sub Fee: Brown Trout Z16-40 15311 Putnam & 2573 Stagecoach		-250.00
Total Brown Trout Z16-40 15311 Putnam					-1,500.00
Carlson Afton Creek Preserve Z17-19 2434					
Payment	08/22/2017	6221	Major Subdiv Escrow Carlson, Will Z17-19 2434 Stagecoach Trl		-10,000.00
Payment	08/22/2017	6221	Pymt of Major Subdiv Fee Carlson, Will Z17-19 2434 Stagecoach Trl		-6,900.00
Invoice	08/22/2017	Z17-19	Major Subdiv Fee Carlson, Will Z17-19 2434 Stagecoach Trl	Invoices(Dev Fees):4440 Major Subdivision	6,900.00
General Journal	10/31/2017	5330 Planng	Northwest Assoc 23219: Afton Creek Preserve		400.00
General Journal	10/31/2017	5330 Planng	Northwest Assoc 23218: Afton Creek Preserve		3,166.35
General Journal	10/31/2017	5310 Eng'g	WSB Engineer Sep17 #2: Afton Creek Preserve		7,551.25
General Journal	10/31/2017	5310 Eng'g	WSB Engineer Aug17 #1: Afton Creek Preserve		2,064.75
General Journal	11/30/2017	5330 Planng	Northwest Assoc 23273: Afton Creek Preserve		2,158.45
General Journal	11/30/2017	5310 Eng'g	WSB Engineer Oct17 #3: Afton Creek Preserve		8,597.50
General Journal	12/31/2017	5330 Planng	Northwest Assoc 23333: Afton Creek Preserve		2,177.35
General Journal	12/31/2017	5310 Eng'g	WSB Engineer Dec17 #4: Afton Creek Preserve		152.00
General Journal	12/31/2017	5310 Eng'g	WSB Engineer Dec17 #5: Afton Creek Preserve		1,299.00
General Journal	01/31/2018	5330 Planng	Northwest Assoc 23384: Afton Creek Preserve		2,726.15
General Journal	02/26/2018	Escrow Trf	Transfer Escrow: Carlson 17-21 to 17-19		-600.00
General Journal	02/26/2018	Escrow Trf	Transfer Escrow: Carlson 17-21 to 17-19		-1,500.00
General Journal	02/26/2018	5310 Eng'g	WSB Engineer 2017 #4: Carlson Z17-19 Afton Creek Preserve		1,076.65
Payment	02/26/2018		Pay Exp + Addl Escrow Carlson Afton Creek Preserve Z17-19 2434		-26,269.45
General Journal	02/28/2018	5330 Planng	Northwest Assoc 22342: Afton Creek Preserve		4,868.15
General Journal	02/28/2018	5310 Eng'g	WSB Engineer 2018 #6: Carlson Z17-19 Afton Creek Preserve		871.00
General Journal	03/31/2018	5310 Eng'g	WSB Engineer 2018 #7: Carlson Z17-19 Afton Creek Preserve		7,439.00
General Journal	04/30/2018	5330 Planng	Northwest Assoc 23486: Afton Creek Preserve		2,888.00
General Journal	04/30/2018	5310 Eng'g	WSB Engineer 2018 #8: Carlson Z17-19 Afton Creek Preserve		8,216.00
General Journal	04/30/2018	5330 Planng	Northwest Assoc 23548: Afton Creek Preserve		1,557.00
General Journal	05/31/2018	5330 Planng	Northwest Assoc 23606: Afton Creek Preserve		135.00
General Journal	05/31/2018	5310 Eng'g	WSB Engineer 2018 #9: Carlson Z17-19 Afton Creek Preserve		1,546.00
General Journal	06/30/2018	5330 Planng	Northwest Assoc 23659: Afton Creek Preserve		303.00
General Journal	06/30/2018	5310 Eng'g	WSB Engineer 2018 #10: Carlson Z17-19 Afton Creek Preserve		312.00
General Journal	07/31/2018	5330 Planng	Northwest Assoc 23718: Afton Creek Preserve		60.00
General Journal	07/31/2018	5310 Eng'g	WSB Engineer 2018 #11: Carlson Z17-19 Afton Creek Preserve		414.25
General Journal	08/31/2018	5330 Planng	Northwest Assoc 23765: Afton Creek Preserve		360.00
General Journal	09/30/2018	5310 Eng'g	WSB Engineer 2018 #12: Carlson Z17-19 Afton Creek Preserve		221.00
General Journal	10/31/2018	5330 Planng	Northwest Assoc 23819: Afton Creek Preserve		150.00
General Journal	10/31/2018	5310 Eng'g	WSB Engineer 2018 #13: Carlson Z17-19 Afton Creek Preserve		654.00
General Journal	10/31/2018	5330 Planng	Northwest Assoc 23871: Afton Creek Preserve		795.00
Payment	11/19/2018	6402	Add'l Escrow to cover Expenses Carlson Afton Creek Preserve Z17-19 2434		-25,526.55
General Journal	11/30/2018	5330 Planng	Holstad & Knaak: Afton Creek Preserve. Flat fee for development agreement		1,500.00

City of Afton
Permit Escrow & Fee Detail
 As of February 28, 2019

Type	Date	Num	Memo	Class	Amount
General Journal	11/30/2018	5310	Eng'g		
General Journal	11/30/2018	5330	Plannng		
General Journal	12/31/2018	5310	Eng'g		
General Journal	12/31/2018	5330	Plannng		
General Journal	12/31/2018	5310	Eng'g		
General Journal	01/31/2019	5330	Plannng		
General Journal	02/28/2019	5330	Plannng		
Total Carlson Afton Creek Preserve Z17-19 2434					15,442.50
Carlson, Will Z16-31 2434 Stagecoach Trl					
Payment	08/31/2016	6153	Rezoning Escrow Carlson, Will Z16-31 2434 Stagecoach Trl		-1,500.00
Invoice	08/31/2016	Z16-31	Rezoning Fee Carlson, Will Z16-31 2434 Stagecoach Trl	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	08/31/2016	6153	Pymt of Rezoning Fee Carlson, Will Z16-31 2434 Stagecoach Trl		-350.00
General Journal	09/30/2016	5330	Plannng	Northwest Assoc: Carlson Z16-31	97.75
Total Carlson, Will Z16-31 2434 Stagecoach Trl					-1,402.25
Carlson, Will Z16-37 2434 Stagecoach Trl					
Payment	12/27/2016	4994	Carlson, Will Escrow Z16-37 2434 Stagecoach Trl		-2,500.00
Invoice	12/27/2016	Z16-37	Sketch Plan Carlson, Will Z16-37 2434 Stagecoach Trl	Invoices(Dev Fees):4440 Zoning Fees	500.00
Payment	12/27/2016	494	Pymt Carlson, Will Z16-37 2434 Stagecoach Trl		-500.00
General Journal	04/30/2017	5310	Eng'g	WSB Engineer: March 2017 Carlson PLCD	1,386.00
Total Carlson, Will Z16-37 2434 Stagecoach Trl					-1,114.00
Carlson, Will Z17-15 2534 Stagecoach Tr S					
Payment	07/10/2017	5281	Escrow (admin permit) Carlson, Will Z17-15 2534 Stagecoach Tr S		-600.00
Invoice	07/10/2017	Z17-15	Admin Permit Carlson, Will Z17-15 2534 Stagecoach Tr S	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	07/10/2017	5281	Pymt of Admin Permit Carlson, Will Z17-15 2534 Stagecoach Tr S		-150.00
Total Carlson, Will Z17-15 2534 Stagecoach Tr S					-600.00
Carlson, Will Z17-16 2534 Stagecoach Tr S					
Payment	07/10/2017	5281	Veg Cutting Escrow Carlson, Will Z17-15 2534 Stagecoach Tr S		-200.00
Total Carlson, Will Z17-16 2534 Stagecoach Tr S					-200.00
Carlson, Will Z18-25 14220 60th St					
Payment	08/31/2018	6380	CUP Amend Escrow Cook, Eric & Keya Z18-24 3787 SC Trl S		-350.00
Invoice	08/31/2018	Z18-25	Amend CUP Fee Carlson, Will Z18-25 14220 60th St	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	08/31/2018	6380	Pymt Amend CUP Fee Carlson, Will Z18-25 14220 60th St		-250.00
Total Carlson, Will Z18-25 14220 60th St					-350.00
Cedar Bluffs/Pratt					
Invoice	07/31/2011	KnaakJul11	Knaack & Assoc: legal serv re. Cedar Bluff	Invoices(Dev Fees):4342 Legal Fees	284.44
Invoice	08/31/2011	WSB6-180	WSB: Engineering	Invoices(Dev Fees):4341 Engineering Fees	280.00
Invoice	08/31/2011	WashCtyAug	Wash Cty: Recording fee	Invoices(Dev Fees):4344 Misc Dev Fees	9.50
Invoice	09/30/2011	WSBSep11	WSB Engineering Fees Sep11	Invoices(Dev Fees):4341 Engineering Fees	1,195.50
Invoice	10/18/2011	Z014-11	Z014-11 Sign Permit	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	10/18/2011	Z014-11	Z014-11 Temp/Renewal re. Sign Permit	Invoices(Dev Fees):4440 Zoning Fees	25.00
Payment	10/18/2011	1003	Pymt of Z014-11 Temp/Renewal re. sign permit		-25.00
Payment	10/18/2011	1003	Pymt of Z014-11 sign permit		-275.00
Payment	10/18/2011	1003	Z014-11 sign deposit		-200.00
Invoice	10/31/2011	WSBSep11	WSB Engineering Expenses Sep11	Invoices(Dev Fees):4341 Engineering Fees	2,538.00
Payment	11/30/2011	74796	Pymt of Expenses per Invoice CBD11-2011		-4,297.94
Invoice	11/30/2011	WSBNov11	WSB Engineering Expenses: Nov2011	Invoices(Dev Fees):4341 Engineering Fees	2,316.00
Invoice	12/31/2011	180-9 Nov11	WSB City Engineer Nov11	Invoices(Dev Fees):4341 Engineering Fees	804.00
Payment	03/15/2012	75997	Pymt of escrow Invoice CBD1-2012		-2,975.50
Invoice	05/31/2012	WSB 180-10	WSB Engineering Services Apr12	Invoices(Dev Fees):4341 Engineering Fees	200.00
Payment	07/31/2012	77809	Pymt of engineering fee		-200.00
Invoice	10/31/2012	WSBSep12	WSB Engineering Sep2012	Invoices(Dev Fees):4341 Engineering Fees	242.00
Invoice	11/30/2012	WSBOct12	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	847.00
Invoice	12/31/2012	WSBNov12	WSB Engineering Nov12	Invoices(Dev Fees):4341 Engineering Fees	642.00
General Journal	01/01/2013	Applicant	Additional Expenses not previously charged to Applicant: Cedar Bluff		171.00
Payment	01/30/2013	80888	Pymt of outstanding balance		-1,731.00

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Type	Date	Num	Memo	Class	Amount
Invoice	01/31/2013	WSB 180-14	WSB Engineering: Jan13 180-14	Invoices(Dev Fees):4341 Engineering Fees	60.50
Invoice	02/28/2013	WSB 180-15	WSB Engineering: Feb13 180-15	Invoices(Dev Fees):4341 Engineering Fees	665.00
Payment	05/30/2013	2030	Pymt of WSB engineering services		-725.50
Invoice	07/31/2013	WSB Jul13	WSB Engineering Jul13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Invoice	11/30/2013	ROW Record	Wash Cty Recording Fee	Invoices(Dev Fees):4250 Recording Fees	46.00
Invoice	12/31/2013	WSBNov13	WSB Eng'g Nov 2013	Invoices(Dev Fees):4341 Engineering Fees	66.50
General Journal	04/15/2014	Applicant	Addl Exp charged to Applicant: Twomey; WSB Dec Invoice		69.00
Invoice	05/31/2014	Cedar Bluff	WSB Engineering Fees 180-18	Invoices(Dev Fees):4341 Engineering Fees	207.00
Invoice	08/31/2014	WSB 19	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	345.00
Payment	09/16/2014	2058	Pymt of balance		-519.00
Invoice	12/31/2014	WSBAug14	WSB Engineering August 2014	Invoices(Dev Fees):4341 Engineering Fees	174.00
Invoice	03/31/2015	WSB180-21	WSB Engineering 180-21	Invoices(Dev Fees):4341 Engineering Fees	143.00
General Journal	04/01/2015	Applicant	Addl Exp not previously chgd to Applicant: Cedar Bluff		276.00
General Journal	04/01/2015	Applicant	Addl Exp not previously chgd to Applicant: Cedar Bluff		69.00
Payment	04/01/2015	2069	Pymt of expenses \$276, \$69 & \$174		-519.00
Invoice	08/31/2015	WSB 180-22	WSB 180-22 Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	297.00
Invoice	09/30/2015	WSB180-24	WSB Engineering 180-24	Invoices(Dev Fees):4341 Engineering Fees	214.50
Payment	10/31/2015	2097	Pymt of WSB invoice 022815		-143.00
General Journal	11/30/2015	Applicant	Addl Exp not previously chgd to Applicant: Cedar Bluff		71.50
General Journal	11/30/2015	Applicant	Addl Exp not previously chgd to Applicant: Cedar Bluff		143.00
Payment	11/30/2015	2101	Invoice CBD11-2015 WSB June, July, Aug & Oct		-726.00
Total Cedar Bluffs/Pratt					414.00
Chrome-X LLC Z15-25 PO Box 221					
Payment	07/31/2015	1002	Partial pymt of \$250 fee & \$600 Escrow		-155.00
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	234.00
Total Chrome-X LLC Z15-25 PO Box 221					79.00
Clover, Phillip					
Invoice	12/31/2000		Opening balance		5,070.65
Invoice	05/11/2001	Clover1	Ck 6795 HR Green Engineering Fee - Plat Review	Invoices(Dev Fees):4341 Engineering Fees	90.00
Invoice	08/12/2001	Clover2	Ck 7081 Howard R. Green Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	180.00
Payment	08/30/2001	57251	Pymt from Universal Title Co.		-5,340.65
Invoice	09/30/2001	Clover3	Ck 7160 Howard Green Engineering Fee	Expenses (Dev Exp):Clover Estates	270.00
Invoice	11/09/2001	Clover4	Zoning Fee (Driveway)	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	11/09/2001	6975	Pymt of Zoning Fee (Driveway)		-250.00
Invoice	11/30/2001	Clover5	Ck 7317 Howard Green Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	803.25
Payment	02/28/2002	7074	Pymt of balance thru 1/31/02		-1,073.25
Invoice	02/28/2002	Clover6	Septic system & inspection fee	Invoices(Dev Fees):4430 Septic Sys & Insp Fees	300.00
Invoice	02/28/2002	Clover7	Park Dedication Fee	Invoices(Dev Fees):4425 Park Dedication Fee	24,300.00
Payment	02/28/2002	7074	Pymt of septic system & inspection fee		-300.00
Payment	02/28/2002	7074	Pymt of park dedication fee		-24,300.00
Invoice	08/31/2002	Clover8	Howard R. Green: plat review	Invoices(Dev Fees):4341 Engineering Fees	25.00
Invoice	02/28/2003	Clover9	Howard Green: Plat review	Invoices(Dev Fees):4341 Engineering Fees	232.50
Invoice	02/28/2003	Clover10	Howard Green: Plat review	Invoices(Dev Fees):4341 Engineering Fees	232.50
Invoice	04/30/2003	Clover11	Howard Green: 4/9 Eng'g	Invoices(Dev Fees):4341 Engineering Fees	93.00
Invoice	05/31/2003	Clover11	Howard R. Green: meet w/Clover at site	Invoices(Dev Fees):4341 Engineering Fees	186.00
Invoice	08/31/2003	Clover12	SEH engineering fees	Invoices(Dev Fees):4341 Engineering Fees	580.05
Invoice	09/30/2003	Clover13	SEH Engineering Clover Subdivision	Invoices(Dev Fees):4341 Engineering Fees	748.45
Invoice	10/31/2003	Clover14	SEH Engineering Fees: Clover subdivision	Invoices(Dev Fees):4341 Engineering Fees	790.71
Invoice	11/30/2003	Clover15	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	903.73
Invoice	12/31/2003	Clover16	SEH: Engineering re. pavement repairs	Invoices(Dev Fees):4341 Engineering Fees	183.15
Invoice	11/30/2006	SEHOct06	SEH engineering Oct06	Invoices(Dev Fees):4341 Engineering Fees	384.00
Invoice	12/31/2006	SEHDec06	SEH: Engineering fees Dec06	Invoices(Dev Fees):4341 Engineering Fees	1,189.50
General Journal	01/31/2012	Escrow W/O	Write off outstanding balance per CC 1/17/12: 6+ Years Past Due		-477.94
Total Clover, Phillip					5,070.65

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Cook, Eric & Keya Z18-24 3787 SC Trl S					
Payment	08/31/2018	160	Minor Subdiv Escrow Cook, Eric & Keya Z18-24 3787 SC Trl S		-1,500.00
Invoice	08/31/2018	Z18-24	Minor Subdiv Fee Cook, Eric & Keya Z18-24 3787 SC Trl S	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	08/31/2018	160	Pymt Minor Subdiv Fee Cook, Eric & Keya Z18-24 3787 SC Trl S		-250.00
Total Cook, Eric & Keya Z18-24 3787 SC Trl S					-1,500.00
Deming, David Z016-11 Veg Cutting					
Payment	11/30/2011	9466	Z016-11 Veg Cutting Deposit 16200 45th St S		-200.00
Invoice	11/30/2011	B063-11	Z016-11 Veg Cutting Permit	Invoices(Dev Fees):4440 Vegetative Cutting	150.00
Payment	11/30/2011	9480	Partial pay of Z016-11 Veg Cutting Permit		-50.00
Total Deming, David Z016-11 Veg Cutting					-100.00
Dickinson, Dan Grading & Variance					
Payment	07/15/2002	4235	Initial Grading Deposit 15876 Afton Blvd S.		-1,000.00
Payment	07/15/2002	4235	Initial Variance deposit (lot area per dwelling 7,000 ft)		-250.00
Invoice	07/31/2002	Dickinson1	Resolution recording fee	Invoices(Dev Fees):4250 Recording Fees	20.00
Check	01/20/2004	9332	Refund Grading & Variance Deposit net of expenses		0.00
Check	03/31/2004	9524	Refund Grading & Variance Deposit net of expenses		1,230.00
Payment	05/27/2004	5095	Final Inspection Deposit Permit A35-04		-200.00
Check	02/28/2005	10429	Refund Bldg Insp Deposit Permit A35-04		200.00
Payment	07/31/2015	5816	Z15-30 Variance Escrow (lot area)		-600.00
Invoice	07/31/2015	Z15-30 CUP	Z15-30 Variance Fee (lot area)	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	5816	Pymt of Z15-30 Variance Fee (lot area)		-250.00
Total Dickinson, Dan Grading & Variance					-600.00
Distinctive Z19-04 12234 Meadow					
Payment	02/28/2019	3496	Driveway Escrow Distinctive Z19-04 12234 Meadow		-1,500.00
Invoice	02/28/2019	Z19-04	Driveway Insp Fee Distinctive Z19-04 12234 Meadow	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	02/28/2019	3496	Pymt of Driveway Insp Fee Distinctive Z19-04 12234 Meadow		-250.00
Total Distinctive Z19-04 12234 Meadow					-1,500.00
Du, Haiwei Z207 2997 Trading Post Trl					
Payment	01/31/2008	24566	Z200-08 Admin Permit Build SFD w/i 20' of Bluffline		-100.00
Invoice	01/31/2008	Z200Fee	Z200-08 Admin Fee	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	01/31/2008	24566	Pymt of Z200 Admin Permit Fee		-60.00
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	113.90
Invoice	01/31/2008	SEHJan08	SEH Engineering Exp Jan08	Invoices(Dev Fees):4341 Engineering Fees	276.08
Invoice	02/29/2008	NACFeb08	NAC: Planning Feb08	Invoices(Dev Fees):4343 Planning Fees	22.80
Payment	03/31/2008	24564	Z207-08 Deposit Extend Driveway New SFD		-1,500.00
Invoice	03/31/2008	Z207-08	Z207-08 Driveway Permit	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	03/31/2008	24564	Pymt of Z207 Driveway permit		-250.00
Payment	03/31/2008	3412	Erosion Control Deposit Z208-08		-14,831.25
Invoice	03/31/2008	NACMar08	NAC Planning: Mar08	Invoices(Dev Fees):4343 Planning Fees	114.00
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	11.40
Invoice	05/31/2008	SEHMar08	SEH Engineering: Mar08	Invoices(Dev Fees):4341 Engineering Fees	871.00
Invoice	12/31/2011	230-11 WSB	WSB City Engineer Nov11	Invoices(Dev Fees):4341 Engineering Fees	224.00
General Journal	06/30/2012	Forfeit Esc	Forfeit Escrow outstanding balance to City per CC 5/15/12: Category 4		1,500.00
Total Du, Haiwei Z207 2997 Trading Post Trl					-13,298.07
Dunn, Curtis Z15-35 14320 30th St S					
Payment	08/27/2015	4517	Z15-35 Driveway Escrow 14320 30th St S		-1,500.00
Invoice	08/27/2015	Z15-35	Z15-35 Driveway Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	08/27/2015	4517	Pymt of Z15-35 Driveway Bldg Insp Fee		-250.00
General Journal	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Dunn Z15-35		117.00
General Journal	11/30/2016	5310 Eng'g	WSB Engineer Sep16 #9: Dunn, Curt & Lisa Driveway Z16-35		60.50
General Journal	07/31/2017	5310 Eng'g	WSB Engineer May17 #5: Dunn, Curtis Z15-35		404.00
Total Dunn, Curtis Z15-35 14320 30th St S					-918.50

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Type	Date	Num	Memo	Class	Amount
Dunn, Curtis Z17-35 14320 30th St S					
Payment	10/31/2017	4636	Pool Escrow Dunn, Curtis Z17-35 14320 30th St S		-1,000.00
Invoice	10/31/2017	Z17-35	Pool Fence Permit Dunn, Curtis Z17-35 14320 30th St S	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	10/31/2017	4636	Pynt of Fence Permit Dunn, Curtis Z17-35 14320 30th St S		-60.00
General Journal	10/31/2017	5310 Eng'g	WSB Engineer Aug17 #8: Dunn, Curtis Z17-35 14320 30th St S		1,121.75
General Journal	11/30/2017	5310 Eng'g	WSB Engineer Oct17 #2: Dunn Driveway		58.50
Total Dunn, Curtis Z17-35 14320 30th St S					180.25
Equaris Proposal					
Invoice	03/31/2011	WSB2-230	WSB Engineering: Equaris proposal, memo	Invoices(Dev Fees):4341 Engineering Fees	336.00
Total Equaris Proposal					336.00
Esertz Ent Z26-13 13380 Hudson Rd					
Payment	11/26/2013	46070	Z26-13 CUP Escrow truck parking facility		-600.00
Invoice	11/26/2013	Z26 CUP	Z26-13 CUP fee re truck parking facility	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	11/26/2013	46071	Pynt of Z26 CUP fee		-250.00
Total Esertz Ent Z26-13 13380 Hudson Rd					-600.00
Finch, David & Elizabeth 4885 Pheasant Ct					
Payment	04/30/2009	3336	Park Deposit MPA Picnic		-100.00
Check	06/30/2009	14800	Refund MPA Picnic Park Deposit		100.00
Payment	07/31/2013	4147	Z13-06 Barn for horses, equip, hay		-600.00
Invoice	07/31/2013	Z13-06	Admin Permit Z13-06	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	07/31/2013	Z13-07	Z13-07 Farmsite	Invoices(Dev Fees):4440 Zoning Fees	50.00
Payment	07/31/2013	4147	Pynt of Admin & Farmsite fees		-200.00
Total Finch, David & Elizabeth 4885 Pheasant Ct					-600.00
Friedlander, Ruth Z17-22 2948 Stagecoach					
Payment	08/22/2017	10709	Demo Escrow Friedlander, Ruth Z17-22 2948 Stagecoach		-250.00
Invoice	08/22/2017	Z17-22	Demo Fee Friedlander, Ruth Z17-22 2948 Stagecoach	Invoices(Dev Fees):4440 Zoning Fees	110.00
Payment	08/22/2017	10709	Pynt of Demo Fee Friedlander, Ruth Z17-22 2948 Stagecoach		-110.00
Total Friedlander, Ruth Z17-22 2948 Stagecoach					-250.00
Friedlander, Ruth Z18-13 2900 Stagecoach					
Payment	07/09/2018	20018	Variance Escrow: Friedlander, Ruth Z18-13 2900 Stagecoach		-600.00
Invoice	07/09/2018	Z18-13	Variance Fee: Friedlander, Ruth Z18-13 2900 Stagecoach	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/09/2018	20018	Pynt of Variance Fee: Friedlander, Ruth Z18-13 2900 Stagecoach		-250.00
Total Friedlander, Ruth Z18-13 2900 Stagecoach					-600.00
Friedlander, Ruth Z18-14 Subdivision					
Payment	07/09/2018	20017	Minor Subdiv Escrow: Friedlander, Ruth Z18-14 Subdivision		-1,500.00
Invoice	07/09/2018	Z18-14	Minor Subdiv Fee: Friedlander, Ruth Z18-14 Subdivision	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	07/09/2018	20017	Pynt of Minor Subdiv Fee: Friedlander, Ruth Z18-14 Subdivision		-250.00
Total Friedlander, Ruth Z18-14 Subdivision					-1,500.00
Friedlander, Ruth Z18-15 2900 Stagecoach					
Invoice	07/09/2018	Z18-15	Rezoning Fee: Friedlander, Ruth Z18-15 2900 Stagecoach	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	07/09/2018	20024	Pynt of Rezoning Fee: Friedlander, Ruth Z18-15 2900 Stagecoach		-350.00
Total Friedlander, Ruth Z18-15 2900 Stagecoach					0.00
Gasser, Thomas Z18-26 4220 River Rd S					
Payment	10/08/2018	8860	Variance Escrow Gasser, Thomas Z18-26 4220 River Rd S		-600.00
Invoice	10/08/2018	Z18-26	Variance Fee Gasser, Thomas Z18-26 4220 River Rd S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	10/08/2018	8860	Pynt of Variance Fee Gasser, Thomas Z18-26 4220 River Rd S		-250.00
Total Gasser, Thomas Z18-26 4220 River Rd S					-600.00

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Type	Date	Num	Memo	Class	Amount
GJ&W Afton Ctr Dev & EAW					
Invoice	11/30/2006	SEHOct06	SEH Engineering Services Oct06	Invoices(Dev Fees):4341 Engineering Fees	704.00
Invoice	12/31/2006	SEHNov06	SEH: Engineering Nov06	Invoices(Dev Fees):4341 Engineering Fees	1,038.73
Invoice	12/31/2006	LegalNov06	Hamilton: Legal fees Nov06	Invoices(Dev Fees):4342 Legal Fees	45.00
Invoice	12/31/2006	SEHDec06	SEH Engineering Dec06	Invoices(Dev Fees):4341 Engineering Fees	342.12
Invoice	01/31/2007	LegalJan07	Jensen, Bell et al: Legal services Jan07	Invoices(Dev Fees):4342 Legal Fees	108.00
Invoice	03/31/2007	JensenFeb07	Jensen Legal Fees Feb07	Invoices(Dev Fees):4342 Legal Fees	963.00
Invoice	04/30/2007	JensenMar07	Jensen Legal Fees Mar07	Invoices(Dev Fees):4342 Legal Fees	1,494.00
Invoice	05/31/2007	JensenApr07	Jensen: Legal services Apr07	Invoices(Dev Fees):4342 Legal Fees	504.00
Invoice	10/31/2008	Jensen	Jensen, Bell: Legal Expenses	Invoices(Dev Fees):4342 Legal Fees	36.00
Invoice	11/30/2008	SEHOct08	SEH Engineering: Oct08	Invoices(Dev Fees):4341 Engineering Fees	6,992.00
Invoice	12/31/2008	CGIDec08	Community Growth Institute: Dec08	Invoices(Dev Fees):4343 Planning Fees	89.00
Invoice	12/31/2008	SEHNov08	SEH Engineering: Nov08	Invoices(Dev Fees):4341 Engineering Fees	5,322.19
Invoice	12/31/2008	SEHDec08	SEH Engineering: Dec08	Invoices(Dev Fees):4341 Engineering Fees	9,334.72
Invoice	02/28/2009	SEHJan09	SEH Engineering Services: Jan09	Invoices(Dev Fees):4341 Engineering Fees	1,102.00
Invoice	03/31/2009	SEHFeb09	SEH Engineering Services Feb09	Invoices(Dev Fees):4341 Engineering Fees	7,888.40
Invoice	04/30/2009	SEHMar09	SEH Engineering: Mar09	Invoices(Dev Fees):4341 Engineering Fees	1,108.42
Invoice	05/31/2009	CGI052509	CGI Expenses: Inv#1718 052509	Invoices(Dev Fees):4343 Planning Fees	2,874.00
Invoice	05/31/2009	SEHApr09	SEH Engineering: 217415 Apr09	Invoices(Dev Fees):4341 Engineering Fees	840.00
Invoice	07/31/2009	CGIJun09	CGI Planner Expenses thru 062509	Invoices(Dev Fees):4343 Planning Fees	253.00
Total GJ&W Afton Ctr Dev & EAW					41,038.58
Hall, Justin & Jennifer Z17-18 2698 Meadow					
Payment	07/31/2017	1746	Driveway Escrow Hall, Justin & Jennifer Z17-18 2698 Meadow Vista Way		-1,500.00
Invoice	07/31/2017	Z17-18	Driveway Insp Fee Hall, Justin & Jennifer Z17-18 2698 Meadow Vista Way	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	07/31/2017	1746	Pymt of Driveway Insp Fee Hall, Justin & Jennifer Z17-18 2698 Meadow Vista Way		-250.00
Check	02/28/2019	23123	Refund Driveway Escrow Z17-18		1,500.00
Total Hall, Justin & Jennifer Z17-18 2698 Meadow					0.00
Hartung, Dan Z16-15 2698 Meadow Vista Way					
Payment	05/17/2016	956	Driveway Escrow Hartung, Dan Z16-15 2698 Meadow Vista Way		-1,500.00
Invoice	05/17/2016	Z16-15	Driveway Insp Fee Hartung, Dan Z16-15 2698 Meadow Vista Way	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	05/17/2016	946	Pymt of Driveway Insp Fee Hartung, Dan Z16-15 2698 Meadow Vista Way		-250.00
Total Hartung, Dan Z16-15 2698 Meadow Vista Way					-1,500.00
Haukedahl, Seth Z17-28 6211 Oakgreen Av S					
Payment	09/20/2017	132	Driveway Escrow Haukedahl, Seth Z17-28 6211 Oakgreen Av S		-1,500.00
Invoice	09/20/2017	B17-28	Driveway Insp Fee Haukedahl, Seth Z17-28 6211 Oakgreen Av S	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	09/20/2017	132	Pymt of Driveway Insp Fee Haukedahl, Seth Z17-28 6211 Oakgreen Av S		-250.00
Total Haukedahl, Seth Z17-28 6211 Oakgreen Av S					-1,500.00
Have, Mark Z18-06 12745 32nd St S					
Payment	04/30/2018	2378	Admin Escrow: Have, Mark Z18-06 12745 32nd St S		-150.00
Invoice	04/30/2018	Z18-06	Admin Fee: Have, Mark Z18-06 Ag & Farm Site 12745 32nd St S	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	04/30/2018	Z18-06	Farmsite Fee: Have, Mark Z18-06 Ag & Farm Site 12745 32nd St S	Invoices(Dev Fees):4440 Zoning Fees	50.00
Payment	04/30/2018	2378	Pymt of Ag Admin Fee: Have, Mark Z18-06 Ag & Farm Site 12745 32nd St S		-150.00
Payment	04/30/2018	2378	Pymt of Farmsite Fee: Have, Mark Z18-06 Ag & Farm Site 12745 32nd St S		-50.00
Total Have, Mark Z18-06 12745 32nd St S					-150.00
Heller, Darin B033 Fence Deposit					
Payment	04/30/2010	7485	B-033-10 Swimming Pool Fence Deposit		-3,850.00
Payment	04/30/2010	7484	B033 Pool Deposit		-60.00
Invoice	04/30/2010	B-033-10	Swimming Pool Fee (Bldg Permit B-033)	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	04/30/2010	7484	Pymt of Pool Fee B-033-10		-60.00
Check	07/29/2010	15809	Refund pool fence deposit Z-007-10		3,850.00
Total Heller, Darin B033 Fence Deposit					-60.00

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Type	Date	Num	Memo	Class	Amount
Hill, Peter & Cherie Z15-29 WCD 13212 McG					
Payment	07/31/2015	12258	Grading permit escrow Wash Conserv District		-600.00
Invoice	07/31/2015	Z15-29 CUP	WCD Grading CUP	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	12258	Pymt of WCD Grading CUP Fee		-250.00
Total Hill, Peter & Cherie Z15-29 WCD 13212 McG					-600.00
Hinz, Thomas & Louise Z18-07 4787 Manning					
Payment	04/30/2018	5115	Variance Escrow Hinz, Thomas & Louise Z18-07 Variance 4787 Manning		-600.00
Invoice	04/30/2018	Z18-07	Variance Fee Hinz, Thomas & Louise Z18-07 Variance 4787 Manning	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	04/30/2018	5115	Pymt of Var Fee Hinz, Thomas & Louise Z18-07 Variance 4787 Manning		-250.00
Check	07/31/2018	22733	Refund Driveway Escrow Z18-07		600.00
Total Hinz, Thomas & Louise Z18-07 4787 Manning					0.00
Islamic Soc Z16-05,06 12585 Hudson Rd					
Payment	03/21/2016	1166	Z16-05 CUP Escrow Mosque 12585 Hudson Rd		-600.00
Payment	03/21/2016	1165	16-05 CUP Fee Mosque 12585 Hudson Rd		-250.00
Invoice	03/21/2016	Z16-05	16-05 CUP Fee Mosque 12585 Hudson Rd	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	03/21/2016	1174	16-06 Variance Escrow Mosque 12585 Hudson Rd		-600.00
Payment	03/21/2016	1173	16-06 Variance Fee Mosque 12585 Hudson Rd		-250.00
Invoice	03/21/2016	Z16-06	16-06 Variance Fee Mosque 12585 Hudson Rd	Invoices(Dev Fees):4440 Zoning Fees	250.00
General Journal	05/31/2016	5310 Eng'g	WSB Engineer: March 2016		1,135.00
General Journal	09/30/2016	5330 Planng	Northwest Assoc: ISWEM Z16-05		46.00
General Journal	11/30/2016	5330 Planng	Northwest Assoc: Proposed Mosque Z16-05		23.00
General Journal	11/30/2016	5310 Eng'g	WSB Engineer Sep16 #9: Islamic Soc of Woodbury Z16-05 Stormwater Review		60.50
General Journal	12/01/2016	5310 Eng'g	WSB Engineer Apr16 #4: Islamic Soc of Woodbury Z16-05		863.50
General Journal	12/01/2016	5310 Eng'g	WSB Engineer Jun16 #6: Islamic Soc of Woodbury Z16-05		73.50
General Journal	12/01/2016	5310 Eng'g	WSB Engineer Sep16 #9: Islamic Soc of Woodbury Z16-05		60.50
General Journal	12/01/2018	5310 Eng'g	WSB Engineer 2018 : Z16-05,06 Islamic Center Grading Permit		117.00
Total Islamic Soc Z16-05,06 12585 Hudson Rd					1,179.00
Iverson, Ross Z204214 2555 Trdng Post Trl					
Payment	05/31/2006	5458	Driveway Deposit: to access future home site		-1,500.00
Invoice	05/31/2006	Z214	Driveway Inspection Fee	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	05/31/2006	5458	Pymt of Driveway Inspection Fee		-250.00
Payment	03/14/2007	8119	Admin Permit for B16-07 Z204 SFD		-100.00
Invoice	03/14/2007	Z204	Z204 Admin fee for B16-07 SFD	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	03/14/2007	8119	Pymt of Z204 Admin permit B16-07		-60.00
Invoice	04/30/2007	SEHMar07	SEH Engineering Mar07	Invoices(Dev Fees):4341 Engineering Fees	616.58
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	182.20
Check	05/31/2009	14728	Refund Admin Permit Deposit Z204-07		100.00
Total Iverson, Ross Z204214 2555 Trdng Post Trl					-701.22
Johnson, Justin B18-95 5211 Trading Pst					
Payment	07/09/2018	7722	Driveway Escrow: Johnson, Justin B18-95 5211 Trading Pst		-1,500.00
Invoice	07/09/2018	B18-95	Bldg Insp Fee: Johnson, Justin B18-95 5211 Trading Pst	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	07/09/2018	7722	Pymt of Bldg Insp Fee: Johnson, Justin B18-95 5211 Trading Pst		-250.00
Total Johnson, Justin B18-95 5211 Trading Pst					-1,500.00
Johnson, Justin & Jessica 14872 V Crk Trl					
Payment	04/30/2014	Cash	Variance Deposit Z14-15		-600.00
Payment	04/30/2014	350	Renewal/Amendment Deposit Z14-15		-350.00
Invoice	04/30/2014	Z14-15 Var	Z14-15 Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Invoice	04/30/2014	Z14-16 Var	Renewal/Amendment Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	04/30/2014	cash	Pymt of variance fee		-250.00
Payment	04/30/2014	cash	Pymt of renewal/amendment fee		-150.00
Check	11/26/2014	19753	Refund Variance Escrow Z14-15		600.00
Total Johnson, Justin & Jessica 14872 V Crk Trl					-350.00

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Type	Date	Num	Memo	Class	Amount
Johnson, Ken & Linda Z18-23 3752 River Rd					
Payment	08/31/2018	1884	Variance Escrow Johnson, Ken & Linda Z18-23 3752 River Rd S		-600.00
Invoice	08/31/2018	Z18-23	Variance Fee Johnson, Ken & Linda Z18-23 3752 River Rd S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	08/31/2018	2679	Pymt Variance Fee Johnson, Ken & Linda Z18-23 3752 River Rd S		-250.00
Total Johnson, Ken & Linda Z18-23 3752 River Rd					-600.00
Johnson, Michael/Carolyn Z17-24 771 Ind					
Payment	08/31/2017	5698	Variance Escrow Johnson, Michael/Carolyn Z17-24 771 Ind		-600.00
Payment	08/31/2017	5698	Pymt of Variance Fee Johnson, Michael/Carolyn Z17-24 771 Ind		-250.00
Invoice	08/31/2017	B17-24	Variance Fee Johnson, Michael/Carolyn Z17-24 771 Ind	Invoices(Dev Fees):4440 Zoning Fees	250.00
Total Johnson, Michael/Carolyn Z17-24 771 Ind					-600.00
Jordan, James & Joan Z19-04 15120 42nd St					
Payment	02/28/2019	10628	Subdiv Escrow Jordan, James & Joan Z19-04 15120 42nd St		-600.00
Invoice	02/28/2019	Z19-04	Minor Subdiv Fee Jordan, James & Joan Z19-04 15120 42nd St	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	02/28/2019	10627	Pymt of Minor Subdiv Fee Jordan, James & Joan Z19-04 15120 42nd St		-250.00
Total Jordan, James & Joan Z19-04 15120 42nd St					-600.00
Junker, Mervin Z17-05 1069 Manning Av S					
Payment	03/31/2017	1642	Minor Sub Escrow Junker, Mervin Z17-05 1069 Manning Av S		-1,500.00
Invoice	03/31/2017	Z17-05	Minor Sub Fee Junker, Mervin Z17-05 1069 Manning Av S	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	03/31/2017	1642	Pymt of Minor Sub Fee Junker, Mervin Z17-05 1069 Manning Av S		-250.00
Check	11/30/2017	22231	Partial Refund Z17-05 1069 Manning		1,000.00
Total Junker, Mervin Z17-05 1069 Manning Av S					-500.00
Khandpur Z17-10 2668 Meadow Vista Way					
Payment	05/25/2017	37947	Driveway Escrow Khandpur Z17-10 2668 Meadow Vista Way		-1,500.00
Invoice	05/25/2017	Z17-10	Driveway Insp Fee Khandpur Z17-10 2668 Meadow Vista Way	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	05/25/2017	37947	Pymt of Driveway Insp fee Khandpur Z17-10 2668 Meadow Vista Way		-250.00
Check	02/28/2019	23124	Refund Driveway Escrow Z17-10		1,500.00
Total Khandpur Z17-10 2668 Meadow Vista Way					0.00
Knuth, Steve & Jennifer Z18-19 887 Highln					
Invoice	07/30/2018	Z18-19	Variance Fee Knuth, Steve & Jennifer Z18-19 887 Highln	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/30/2018	5204	Pymt of Var Fee Knuth, Steve & Jennifer Z18-19 887 Highln		-250.00
Payment	07/30/2018	5204	Variance Escrow Knuth, Steve & Jennifer Z18-19 887 Highln		-600.00
Total Knuth, Steve & Jennifer Z18-19 887 Highln					-600.00
Knuth, Steve & Jennifer Z18-20 887 Highln					
Payment	07/30/2018	5203	Driveway Escrow Knuth, Steve & Jennifer Z18-20 887 Highln		-1,500.00
Invoice	07/30/2018	Z18-20	Driveway Fee Knuth, Steve & Jennifer Z18-20 887 Highln	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/30/2018	5203	Pymt of Driveway Fee Knuth, Steve & Jennifer Z18-20 887 Highln		-250.00
Total Knuth, Steve & Jennifer Z18-20 887 Highln					-1,500.00
Krahn, Kurt & Kathy Z13-29 15820 37th					
Invoice	12/31/2013	Z1-14	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Payment	01/27/2014	4990	Z13-29 variance deposit		-600.00
Invoice	01/27/2014	Z13-29	Z13-29 variance fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	01/27/2014	4990	Z13-29 pymt of variance fee		-250.00
Total Krahn, Kurt & Kathy Z13-29 15820 37th					-400.50

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Type	Date	Num	Memo	Class	Amount
Lakeview Inv 14833 50th St Z14-33					
Payment	10/29/2014	6001	Z14-33 major subdiv escrow		-7,500.00
Payment	10/29/2014	6001	Pymt major subdiv fee \$2000 + \$100/lot		-2,800.00
Invoice	10/29/2014	Z14-33	Z14-33 major subdiv fee \$2000 + \$100/lot		2,800.00
Invoice	10/31/2014	WSB420-9	WSB Engineering	Invoices(Dev Fees):4440 Major Subdivision	414.00
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4341 Engineering Fees	553.76
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4343 Planning Fees	500.00
Invoice	12/31/2014	Z14-33	WSB: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4341 Engineering Fees	113.00
Invoice	12/31/2014	Z14-33	WSB: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4341 Engineering Fees	565.00
Invoice	02/28/2015	Planning	The Planning Company 2465	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	02/28/2015	Planning	The Planning Company 2466	Invoices(Dev Fees):4343 Planning Fees	650.00
Invoice	03/31/2015	PlngCo2527	The Planning Company 2527	Invoices(Dev Fees):4343 Planning Fees	687.50
Invoice	03/31/2015	WSB450-2	WSB Engineering 450-2	Invoices(Dev Fees):4341 Engineering Fees	903.50
Invoice	03/31/2015	KnaakMar15	Holstad & Knaak: Legal services Mar2015	Invoices(Dev Fees):4342 Legal Fees	700.00
Payment	04/30/2015	1210459	Escrow re Construction Estimate		-232,689.00
Invoice	04/30/2015	Planning Co	2580 The Planning Company	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	04/30/2015	WSB 450-3	WSB Engineering 450-3	Invoices(Dev Fees):4341 Engineering Fees	71.50
Invoice	04/30/2015	Planning Co	The Planning company 2581	Invoices(Dev Fees):4343 Planning Fees	562.50
Invoice	05/31/2015	WSB450-4	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	214.50
Check	06/30/2015	20306	Reduction Escrow Trading Post Reserve Z14-33		0.00
Check	06/30/2015	20307	Reduction Escrow Trading Post Reserve Z14-33		184,176.50
Invoice	06/30/2015	WSB480-1	WSB Engineering 480-1	Invoices(Dev Fees):4341 Engineering Fees	1,608.00
Invoice	09/31/2015	WSB 480-2	WSB 480-2 Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	4,460.28
Invoice	09/30/2015	WSB Various	WSB Engineering Various	Invoices(Dev Fees):4341 Engineering Fees	4,679.00
Invoice	10/31/2015	Lakeview	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	1,315.50
Total Lakeview Inv 14833 50th St Z14-33					-37,264.46
Leba, Tim & Jacqueline Z19-06 21xx Neal Av					
Payment	02/28/2019	3215	Variance Escrow Leba, Tim & Jacqueline Z19-06 21xx Neal Av		-600.00
Invoice	02/28/2019	Z19-06	Variance Fee Leba, Tim & Jacqueline Z19-06 21xx Neal Av	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	02/28/2019	3215	Pymt of Variance Fee Leba, Tim & Jacqueline Z19-06 21xx Neal Av		-250.00
Total Leba, Tim & Jacqueline Z19-06 21xx Neal Av					-600.00
Lenander, Duane & Jenn Z18-05 12468 Meadw					
Payment	03/27/2018	2099	Driveway Escrow Lenander, Duane & Jenn Z18-05 12468 Meadw		-1,500.00
Invoice	03/27/2018	Z18-05	Driveway Insp Fee Lenander, Duane & Jenn Z18-05 12468 Meadw	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	03/27/2018	2099	Pymt of Driveway Insp Fee Lenander, Duane & Jenn Z18-05 12468 Meadw		-250.00
Check	02/28/2019	23120	Refund Driveway Escrow Z18-05		1,500.00
Total Lenander, Duane & Jenn Z18-05 12468 Meadw					0.00
Lenander, Duane & Jenn Z18-12 12468 Meadw					
Payment	05/31/2018	2815	Escrow Pool Enclosure Duane & Jenn Z18-12 12468 Meadw		-1,000.00
Payment	05/31/2018	2815 1790	Pymt Pool Fee Duane & Jenn Z18-12 12468 Meadw		-140.00
Invoice	05/31/2018	Z18-12	Pool Fence Permit Duane & Jenn Z18-12 12468 Meadw	Invoices(Dev Fees):4440 Zoning Fees	140.00
Check	02/28/2019	23121	Refund Pool Fence Escrow Z18-12		1,000.00
Total Lenander, Duane & Jenn Z18-12 12468 Meadw					0.00
LOC, LLC Z15-44 xxx Hudson Rd Variance					
Payment	12/31/2015	3975	Z15-44 xxx Hudson Rd Variance		-600.00
Invoice	12/31/2015	Z15-44	Z15-44 xxx Hudson Rd Variance	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	12/31/2015	3975	Pymt of Z15-44 Variance Fee		-250.00
Total LOC, LLC Z15-44 xxx Hudson Rd Variance					-600.00
Localized LLC Z16-33					
General Journal	11/30/2016	5330 Planng	Northwest Assoc 22635: Localized LLC Z16-33		80.50
Total Localized LLC Z16-33					80.50

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Type	Date	Num	Memo	Class	Amount
Localized, LLC Z16-20 2167 Oakgreen Av S					
Payment	06/21/2016	5003	Rezoning Escrow Z16-20 2167 Oakgreen Av S		-1,500.00
Invoice	06/21/2016	Z16-20	Rezoning Fee Z16-20 2167 Oakgreen Av S	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	06/21/2016	5003	Pymt of Rezoning Fee Z16-20 2167 Oakgreen Av S		-350.00
Total Localized, LLC Z16-20 2167 Oakgreen Av S					-1,500.00
Lucas Woodland B063-11 15222 Afton Blvd S					
Payment	11/30/2011	1301	Admin Permit Deposit B-063-11 Demo Extension		-1,000.00
Invoice	11/30/2011	B063-11	Admin Permit B063-11 Cert of Occupancy	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	11/30/2011	1302	Pymt of Admin Permit B063-11 Cert of Occupancy		-150.00
Total Lucas Woodland B063-11 15222 Afton Blvd S					-1,000.00
Maas, Gary Z15-26 3185 St Crx Trl					
Payment	07/31/2015		Escrow Vegetative Cutting Z15-26		-200.00
Total Maas, Gary Z15-26 3185 St Crx Trl					-200.00
Maas, Gary Z15-38 16688 7th St S					
Payment	10/31/2015	6938	Z15-38 Minor Subdivision Escrow Deposit		-1,500.00
Invoice	10/31/2015	Z15-38	Z15-38 Minor Subdivision Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	10/31/2015	6938	Pymt of Z15-38 minor sub fee		-250.00
Total Maas, Gary Z15-38 16688 7th St S					-1,500.00
Mann, Nancy Z18-08 9684 Min Subdiv Amaris					
Payment	04/30/2018	6300	Escrow Mann, Nancy Z18-08 9684 Wellington Minor Subdiv Amaris		-1,500.00
Invoice	04/30/2018	Z18-08	Minor Subdiv Fee: Mann, Nancy Z18-08 9684 Wellington Minor Subdiv Amaris	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	04/30/2018	6300	Pymt of Fee: Mann, Nancy Z18-08 9684 Wellington Minor Subdiv Amaris		-250.00
Total Mann, Nancy Z18-08 9684 Min Subdiv Amaris					-1,500.00
Marcus, Julie Z16-36 4270 River Rd S					
Payment	12/27/2016	4694 5631	Marcus, Julie & Mary McLaurin Escrow Z16-36 4270 River Rd S		-600.00
Invoice	12/27/2016	Z16-36	Marcus, Julie & Mary McLaurin Variance Fee Z16-36 4270 River Rd S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	12/27/2016	4694 5631	Pymt Marcus, Julie & Mary McLaurin Variance Fee Z16-36 4270 River Rd S		-250.00
Total Marcus, Julie Z16-36 4270 River Rd S					-600.00
McDonough, M Z15-32 Pool					
Payment	08/27/2015	2109	Z15-32 Pool Escrow (Prestige Pools)		-1,000.00
Invoice	08/27/2015	Z15-32	Z15-32 Fee re. Pool	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	08/27/2015	2109	Pymt of Zoning Fee Z15-32 re Pool		-100.00
Payment	08/27/2015	2109	Z15-33 Fence Permit for Pool		-1,000.00
Invoice	08/27/2015	Z15-33	Z15-33 Fence Permit	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	08/27/2015	2109	Pymt of Z15-33 Fence Permit Fee		-60.00
Total McDonough, M Z15-32 Pool					-2,000.00
Meisner, Roger Z16-19 1520 Stagecoach					
Payment	11/30/2016	2159	Variance Escrow Meisner, Roger Z16-19 1520 Stagecoach		-600.00
Invoice	11/30/2016	Z16-19	Variance Fee Meisner, Roger Z16-19 1520 Stagecoach	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	11/30/2016	2159	Pymt of Variance Fee Meisner, Roger Z16-19 1520 Stagecoach		-250.00
Total Meisner, Roger Z16-19 1520 Stagecoach					-600.00
Meissner, Joe 14186 Valley Cr					
Invoice	06/30/2010	WashCty	Wash Cty Recording Fee	Invoices(Dev Fees):4250 Recording Fees	46.00
Invoice	08/31/2010	Variance	Wash Cty Recording Fee - Variance	Invoices(Dev Fees):4250 Recording Fees	46.00
Payment	01/23/2012		Pymt re. re-recording variance		-46.00
Total Meissner, Joe 14186 Valley Cr					46.00

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Morgan, Randy Z13-15 Sand Hill Driveway					
Payment	07/25/2013	8930	Z13-15 Driveway Escrow		-1,500.00
Invoice	07/25/2013	Z13-15	Z13-15 Bldg Insp Fee	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	07/25/2013	8930	Pymt of Bldg Insp Fee Driveway		-250.00
Invoice	07/31/2013	WSB Jul13	WSB Engineering Jul13	Invoices(Dev Fees):4341 Engineering Fees	133.00
Invoice	08/31/2013	WSB 360-7	WSB Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	266.00
Invoice	09/30/2013	WSB Sep13	WSB Engineer services	Invoices(Dev Fees):4341 Engineering Fees	133.00
Invoice	05/31/2014	Z13-15	WSB Engineering Fees 420-4	Invoices(Dev Fees):4341 Engineering Fees	69.00
General Journal	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Morgan Z13-15		500.50
General Journal	11/30/2015	5310 Eng'g	WSB Engineer: Sep 2015		143.00
Total Morgan, Randy Z13-15 Sand Hill Driveway					-255.50
Morri, Jake & Jenn Z18-28 1073 Indian Trl					
Payment	10/29/2018	10430	Driveway Escrow Morri, Jake & Jenn Z18-28 1073 Indian Trl		-1,500.00
Invoice	10/29/2018	Z18-28	Driveway Insp Fee Morri, Jake & Jenn Z18-28 1073 Indian Trl	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	10/29/2018	10430	Pymt of Driveway Insp Fee Morri, Jake & Jenn Z18-28 1073 Indian Trl		-250.00
Total Morri, Jake & Jenn Z18-28 1073 Indian Trl					-1,500.00
Murphy, Elaine Z15-28 WCD 4969 Neal					
Payment	07/31/2015	12258	Grading permit escrow Wash Conserv District		-600.00
Invoice	07/31/2015	Z15-28 CUP	WCD Grading CUP	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	12258	Pymt of WCD Grading CUP Fee		-250.00
General Journal	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Murphy Z15-18		321.75
General Journal	11/30/2015	5310 Eng'g	WSB Engineer: Sep 2015		234.00
General Journal	11/30/2015	5310 Eng'g	WSB Engineer: Oct 2015		58.50
Total Murphy, Elaine Z15-28 WCD 4969 Neal					14.25
Myers, Jim Z15-14 1405 Sandhill Rd					
Payment	05/31/2015	104362	Z15-14 Driveway Escrow		-1,500.00
Invoice	05/31/2015	z15-14	Z15-14 Driveway Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	104362	Pymt of Driveway Bldg Insp Fee		-250.00
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	71.50
Total Myers, Jim Z15-14 1405 Sandhill Rd					-1,428.50
Narducci, Gary & Michele Z19-07 3475 Neal					
Payment	02/28/2019	12172	CUP Escrow Narducci, Gary & Michele Z19-07 3475 Neal		-600.00
Invoice	02/28/2019	Z19-07	CUP Fee Narducci, Gary & Michele Z19-07 3475 Neal	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	02/28/2019	12172	Pymt of CUP Fee Narducci, Gary & Michele Z19-07 3475 Neal		-250.00
Total Narducci, Gary & Michele Z19-07 3475 Neal					-600.00
Narducci, Gary & Michele Z19-08 3475 Neal					
Payment	02/28/2019	12171	Variance Escrow Narducci, Gary & Michele Z19-08 3475 Neal		-600.00
Invoice	02/28/2019	Z19-08	Variance Fee Narducci, Gary & Michele Z19-08 3475 Neal	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	02/28/2019	12171	Pymt of Variance Fee Narducci, Gary & Michele Z19-08 3475 Neal		-250.00
Total Narducci, Gary & Michele Z19-08 3475 Neal					-600.00
Nelson Estates Z16-26 Prelim Plat					
Payment	07/22/2014	1008319	Minor Subdiv Escrow 1093 Indian Trl S Z24-14		-5,000.00
Invoice	07/22/2014	Z14-24	Minor Sub Fee Z14-24 \$1,000 + \$100 4 lots	Invoices(Dev Fees):4440 Minor Subdivision	1,400.00
Payment	07/22/2014	1008379	Pymt of minor sub fees		-1,400.00
Invoice	08/31/2014	NWA Z14-24	NW Assoc Planning Fees	Invoices(Dev Fees):4343 Planning Fees	1,421.90
Invoice	09/30/2014	NWA Z14-24	Northwest Assoc: 21465 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	1,265.20
Invoice	10/31/2014	WSB420-9	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	364.00
General Journal	11/30/2015	5330 Planng	Northwest Assoc: Nelson Estates - Reithmeyer Plat		94.50
General Journal	12/01/2016	5330 Planng	Northwest Assoc: Nelson Estates - Prelim Plat		57.50
General Journal	12/01/2016	5310 Eng'g	WSB Engineer: Nelson Estates - Prelim Plat		340.50
Total Nelson Estates Z16-26 Prelim Plat					-1,456.40

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Type	Date	Num	Memo	Class	Amount
Nelson Estates Z16-34 Final Plat					
General Journal	07/31/2016	5330	Plannng Northwest Assoc: Nelson Estates - Reithmeyer Plat		959.00
General Journal	08/31/2016	5330	Plannng Northwest Assoc: Nelson Estates Z16-26		200.00
General Journal	08/31/2016	5330	Plannng Northwest Assoc: Nelson Estates Z16-26		70.00
General Journal	09/30/2016	5330	Plannng Northwest Assoc: Reithmeyer Z16-26		57.50
Payment	11/24/2016	3008	Escrow Z16-34 1093 Indian Trl S		-1,000.00
Invoice	11/24/2016	Z16-34	Final Plat Fee Escrow Z16-34 1093 Indian Trl S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	11/24/2016	3008	Pymt of Final Plat Fee Escrow Z16-34 1093 Indian Trl S		-250.00
General Journal	11/30/2016	5330	Plannng Northwest Assoc: Nelson Estates Z16-34		103.50
General Journal	11/30/2016	5330	Plannng Northwest Assoc 22636: Nelson Estates Final Plat Z16-34		855.00
General Journal	12/01/2016	Applicant	Applicant Expense Adj: Nelson Estates Final Plat		17.90
Check	11/30/2017	22257	Refund Escrow Z16.34 Major Subdiv Nelson Est		1,262.90
Total Nelson Estates Z16-34 Final Plat					2,525.80
Osborn, Jaeson & Kayla Z15-41 15612 36th					
Payment	11/16/2015	5516	Driveway Escrow Z15-41 15612 36th St S Amaris Homes		-1,500.00
Invoice	11/16/2015	Z15-41	Driveway Bldg Insp Fee Z15-41	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	11/16/2015	5516	Pymt of Bldg Insp Fee (Driveway)		-250.00
Total Osborn, Jaeson & Kayla Z15-41 15612 36th					-1,500.00
Osborn, Jay Z1-13 3850 Oak Green Av S					
Payment	02/28/2013	113	Escrow Ag Bldg Z1-13		-1,000.00
Invoice	02/28/2013	Z1-13	Z1-13 Admin Permit Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	02/28/2013	113	Pymt of Z1-13 admin permit fee		-150.00
Total Osborn, Jay Z1-13 3850 Oak Green Av S					-1,000.00
Osborn, Jay Z1-14 3850 Oak Green Av S					
Invoice	12/31/2013	Z1-14	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	66.50
Payment	01/29/2014	5014	Escrow Z14-1 Ag Purpose - horses		-600.00
Invoice	01/29/2014	Z1-15	Z14-1 ag admin permit	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	01/29/2014	5013	Pymt of z14-1 ag admin fee		-150.00
Invoice	01/29/2014	Z1-14	Farmsite fee	Invoices(Dev Fees):4440 Zoning Fees	50.00
Payment	01/29/2014	5015	pymt of farmsite fee		-50.00
Total Osborn, Jay Z1-14 3850 Oak Green Av S					-533.50
Paddock, Bruce Z15-16 22.028.20.14.0064					
Payment	05/31/2015	5811	Z15-16 Variance Escrow Buildability		-600.00
Invoice	05/31/2015	z15-16	Z15-16 Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	5811	Pymt of variance fee Z15-16		-250.00
Total Paddock, Bruce Z15-16 22.028.20.14.0064					-600.00
Pentel, Sylvia Z009 1501 Stagecoach Trl					
Payment	05/19/2010	3013	Z-009-10 Driveway Deposit		-1,500.00
Invoice	05/19/2010	Z-009-10	Z009 Building Insp fee for Driveway	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/19/2010	3013	Pymt of Z009 Bldg Insp Fee for Driveway		-250.00
Payment	05/19/2010	3013	Grading Deposit		-1,000.00
Invoice	05/19/2010	Pentel	Grading Permit	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	05/19/2010	3013	Pymt of Grading Permit		-100.00
Invoice	06/30/2010	WSBJun10	WSB Engineering Exp: Grading Permit	Invoices(Dev Fees):4341 Engineering Fees	56.00
General Journal	07/29/2010	Rev Invoice	Reverse Original \$100 Charge for Grading Permit 5/19/10		-100.00
Check	07/29/2010	15810	Refund grading permit deposit and fee		1,100.00
Invoice	07/31/2010	WSBJul10	WSB Eng'g: Engineering Services re. grading permit	Invoices(Dev Fees):4341 Engineering Fees	336.00
Invoice	01/31/2011	WSBJan11	WSB: Engineering re. Grading Permit	Invoices(Dev Fees):4341 Engineering Fees	152.00
Invoice	02/28/2011	WSB4-140	WSB Engineering: grading permit	Invoices(Dev Fees):4341 Engineering Fees	188.00
Invoice	07/31/2012	WSBMay2012	WSB EngineeringMay2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Invoice	09/30/2013	WashCty	Wash Cty Recording Fee	Invoices(Dev Fees):4344 Misc Dev Fees	46.00
Total Pentel, Sylvia Z009 1501 Stagecoach Trl					-661.50

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Rambo, Lyle Z17-31 12560 15th St S					
Payment	10/16/2017	1042	Solar Amendment Escrow Rambo, Lyle Z17-31 12560 15th St S		-1,500.00
Invoice	10/16/2017	Z17-31	Solar Amendment Rambo, Lyle Z17-31 12560 15th St S	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	10/16/2017	50386	Pymt of Solar Amendment Fee Rambo, Lyle Z17-31 12560 15th St S		-350.00
Total Rambo, Lyle Z17-31 12560 15th St S					-1,500.00
Reithmeyer, Joe & Kim Z15-37 1093					
Payment	09/23/2015	15666	Z15-37 Minor Subdiv 1093 Ind Trl S & 1093 Lk Edith Ln		-1,500.00
Invoice	09/23/2015	MinorZ15-37	Minor Subdiv Fee Z15-37	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	09/23/2015	15666	Pymt of Minorsubdiv Fee Z15-37		-250.00
General Journal	12/01/2016	5310 Eng'g	WSB Engineer: Reithmeyer Land Use Application		143.00
Total Reithmeyer, Joe & Kim Z15-37 1093					-1,357.00
Rivas Brown Trout Z16-12 13 15311 Putnam					
Payment	04/30/2016	3226	Z16-12 Driveway Escrow 15311 Putnam		-600.00
Invoice	04/30/2016	Z16-13	Z16-13 Minor Subdiv fee 15311 Putnam/2573 Stagecoach	Invoices(Dev Fees):4440 Zoning Fees	250.00
Invoice	04/30/2016	Z16-12	Z16-12 Driveway fee 15311 Putnam/2573 Stagecoach	Invoices(Dev Fees):4440 Zoning Fees	200.00
Payment	04/30/2016	3227	Z16-13 Minor Subdiv fee 15311 Putnam/2573 Stagecoach		-1,500.00
Payment	04/30/2016	3226	Pymt of Z16-12 driveway fee 15311 Putnam/2573 Stagecoach		-200.00
Payment	04/30/2016	3227	Pymt of Z16-13 Minor Subdiv fee 15311 Putnam/2573 Stagecoach		-250.00
Total Rivas Brown Trout Z16-12 13 15311 Putnam					-2,100.00
River Valley Riders Z18-17 2007 Neal Av S					
Payment	07/30/2018	1822	CUP Escrow River Valley Riders Z18-17 2007 Neal Av S		-350.00
Invoice	07/30/2018	Z18-17	CUP Renewal Fee River Valley Riders Z18-17 2007 Neal Av S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/30/2018	1822	Pymt of CUP Renewal River Valley Riders Z18-17 2007 Neal Av S		-250.00
Total River Valley Riders Z18-17 2007 Neal Av S					-350.00
Riverbank Exchange Z215 13900 Hudson Rd					
Invoice	12/31/2004	Zeller15	SEH Engineering Services Dec04	Invoices(Dev Fees):4341 Engineering Fees	246.00
Invoice	11/30/2008	JensenSep08	Jensen, et al: Legal Expenses Sep08	Invoices(Dev Fees):4342 Legal Fees	864.00
Payment	09/08/2009	109076	Z215 CUP Deposit Commercial Bldg		-600.00
Invoice	09/08/2009	Z215-09	Z215 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	09/08/2009	109076	Pymt of CUP Z215 Fee		-150.00
Total Riverbank Exchange Z215 13900 Hudson Rd					510.00
Ryan, Paula Z17-32 12338 Meadow Bluff					
Payment	10/16/2017	7007	Pool Fence Escrow Ryan, Paula Z17-32 12338 Meadow Bluff		-1,000.00
Invoice	10/16/2017	Z17-32	Fence Permit Ryan, Paula Z17-32 12338 Meadow Bluff	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	10/16/2017	7007	Pymt of Fence Permit Ryan, Paula Z17-32 12338 Meadow Bluff		-60.00
Check	02/28/2019	23122	Refund Pool Fence Escrow Z17-32		1,000.00
Total Ryan, Paula Z17-32 12338 Meadow Bluff					0.00
Sales, Greg Z18-16 15196 Aft Hills Dr S					
Payment	07/09/2018	6110	Pool Escrow Sales, Greg Z18-16 15196 Aft Hills Dr S		-1,000.00
Invoice	07/09/2018	Z18-16	Pool Fence Fee Sales, Greg Z18-16 15196 Aft Hills Dr S	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	07/09/2018	6110	Pymt of Pool fee: Sales, Greg Z18-16 15196 Aft Hills Dr S		-150.00
Total Sales, Greg Z18-16 15196 Aft Hills Dr S					-1,000.00
SavATree Z16-03 xxx Hudson Rd					
Payment	03/21/2016	090418	Z16-03 CUP Escrow		-600.00
Payment	03/21/2016	090418	Z16-03 CUP Fee		-250.00
Invoice	03/21/2016	Z16-03	Z16-03 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
General Journal	05/31/2016	5310 Eng'g	WSB Engineer: March 2016		866.00
Total SavATree Z16-03 xxx Hudson Rd					286.00

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SavATree Z17-36 5 Oaks 120 Stagecoach					
Payment	12/19/2017	25220	Veg Cutting Escrow SavATree Z17-36 5 Oaks 120 Stagecoach		-200.00
Total SavATree Z17-36 5 Oaks 120 Stagecoach					-200.00
SavATree Z18-01 10245 Hudson Rd S					
Payment	01/09/2018	25215	Escrow re Sign SavATree Z18-01 10245 Hudson Rd S		-200.00
Invoice	01/09/2018	Z18-01	Sign Permit SavATree Z18-01 10245 Hudson Rd S	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	01/09/2018	25215	Pymt of sign permit SavATree Z18-01 10245 Hudson Rd S		-150.00
Total SavATree Z18-01 10245 Hudson Rd S					-200.00
Scheel, Bill 13404 15th St S					
Payment	05/31/2015	1039	Z15-17 Minor Subdivision Escrow		-1,500.00
Invoice	05/31/2015	Z15-17	Z15-17 Minor Subdiv fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	1040	Pymt of Z15-17 minor subdivision fee		-250.00
Total Scheel, Bill 13404 15th St S					-1,500.00
Semo, Steve & Jennifer Z18-18 5525 Odell					
Payment	07/30/2018	10472	Pool Fence Escrow Semo, Steve & Jennifer Z18-18 5525 Odell		-1,000.00
Invoice	07/30/2018	Z18-18	Pool Fence Fee Semo, Steve & Jennifer Z18-18 5525 Odell	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	07/30/2018	1835	Pymt of Pool Fence Fee Semo, Steve & Jennifer Z18-18 5525 Odell		-150.00
Total Semo, Steve & Jennifer Z18-18 5525 Odell					-1,000.00
SEV MN1 LLC Z16-25 12351 15th St S					
Payment	07/31/2016	1029	SEV MN1 LLC Z16-25 Rezoning for solar farms 12351 15th St S		-1,500.00
Invoice	07/31/2016	Z16-25	SEV MN1 LLC Z16-25 12351 15th St S	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	07/31/2016	1029	Pymt of SEV MN1 LLC Z16-25 12351 15th St S		-350.00
General Journal	09/24/2016	5330 Planng	Northwest Assoc: SEV Z16-25		28.75
Total SEV MN1 LLC Z16-25 12351 15th St S					-1,471.25
Stender, Josh Z18-29 xxx Swede Hill Dr S					
Payment	11/19/2018	5081	Driveway Escrow Stender, Josh Z18-29 xxx Swede Hill Dr S		-1,500.00
Invoice	11/19/2018	Z18-29	Driveway Insp Fee Stender, Josh Z18-29 xxx Swede Hill Dr S	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	11/19/2018	5081	Pymt of Driveway Insp Fee Stender, Josh Z18-29 xxx Swede Hill Dr S		-250.00
Total Stender, Josh Z18-29 xxx Swede Hill Dr S					-1,500.00
Teitelbaum, Chaim Z16-09 15511 Aft Hills					
Payment	04/25/2016	1596	Z16-09 Minor Subdivision Escrow 15511 Aft Hills Dr S		-1,500.00
Invoice	04/25/2016	Z16-09	Z16-09 Minor Subdivision fee 15511 Aft Hills Dr S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	04/25/2016	1596	Pymt of Z16-09 Minor Subdivision fee 15511 Aft Hills Dr S		-250.00
General Journal	04/30/2016	Applicant	Applicant Expense NAC Apr16: Chaim Teitelbaum		280.00
Total Teitelbaum, Chaim Z16-09 15511 Aft Hills					-1,220.00
Thao, David Z15-2012416 Meadow Bluff Tr					
Payment	07/16/2015	212217	Z15-20 Driveway/Erosion Escrow (\$1,500 + Excess \$1,500)		-3,000.00
Invoice	07/16/2015	Z15-20	Z15-20 Driveway/Erosion Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/16/2015	212217	Pymt of Z15-20 Bldg Insp Fee		-250.00
Total Thao, David Z15-2012416 Meadow Bluff Tr					-3,000.00

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Three Sister's Springs					
Invoice	07/31/2004	Three01	SEH: Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	364.00
Payment	08/31/2004	1206	Refundable Developer Deposit to cover expenses		-9,500.00
Invoice	08/31/2004	Three02	Park Dedication Fee	Invoices(Dev Fees):4425 Park Dedication Fee	17,906.00
Payment	08/31/2004	1205	Pymt of Park Dedication Fee		-17,906.00
Invoice	08/31/2004	Three03	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,726.39
Invoice	09/30/2004	Three04	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	275.50
Invoice	09/30/2004	Three05	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	316.12
Invoice	10/31/2004	Three06	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,556.12
Invoice	11/30/2004	Three07	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	184.50
Invoice	12/31/2004	Three08	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	30.75
Invoice	04/30/2005	Three09	SEH: Engineer services	Invoices(Dev Fees):4341 Engineering Fees	64.00
Invoice	07/31/2005	Three10	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	166.07
Invoice	11/30/2005	SEH138812	SEH: Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	586.85
Invoice	12/31/2005	SEHNov05	SEH: Site inspection	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	12/31/2005	SEHNov05	SEH: Paving of wear course	Invoices(Dev Fees):4341 Engineering Fees	684.25
Invoice	06/30/2006	SEHMay06	SEH: eng'g update	Invoices(Dev Fees):4341 Engineering Fees	64.00
Invoice	10/31/2006	SEHSep06	SEH: Engineering Sep06	Invoices(Dev Fees):4341 Engineering Fees	211.12
Invoice	11/30/2006	SEHOct06	SEH: Final Inspection Oct06	Invoices(Dev Fees):4341 Engineering Fees	291.35
Invoice	12/31/2006	SEHNov06	SEH: Engineering Nov06	Invoices(Dev Fees):4341 Engineering Fees	128.00
Invoice	02/24/2007	Transfer	Transfer from Three Sisters to Valley Creek Proj/Landsmith	Invoices(Dev Fees):4440 Zoning Fees	2,850.98
Invoice	10/31/2007	SEHSep07	SEH Engineering Sep07	Invoices(Dev Fees):4341 Engineering Fees	33.50
Invoice	11/30/2007	SEHOct07	SEH: Engineering Services Oct07	Invoices(Dev Fees):4341 Engineering Fees	317.89
Invoice	06/30/2008	SEHMay08	SEH: engineering fees	Invoices(Dev Fees):4341 Engineering Fees	142.08
Total Three Sister's Springs					621.47
Vang, Jack SWWD Z15-9 12788 50th St S					
Payment	04/30/2015	4010	CUP Escrow Z15-9 Conservation Projects		-1,700.00
Invoice	04/30/2015	Z15-9	CUP Fee grassed waterway & extended detention	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	04/30/2015	4010	Pymt of CUP Fee		-250.00
Invoice	05/31/2015	WSB450-4	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	825.50
Invoice	06/30/2015	WSB450-2	WSB Engineering 450-2	Invoices(Dev Fees):4341 Engineering Fees	58.50
Total Vang, Jack SWWD Z15-9 12788 50th St S					-816.00
VBWD Fetcher Both Up & Down Stream					
Invoice	12/14/2007	Z234	Z234 Grading Permit re. Pond	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	12/14/2007	141756	Grading Deposit Z234 1916 Oakgreen (Valley Br WMO)		-1,000.00
Payment	12/14/2007	141756	Pymt of Z234 Grading Permit Fee		-100.00
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	114.00
Invoice	03/31/2008	NACMar08	NAC Planning: Mar08	Invoices(Dev Fees):4343 Planning Fees	17.10
Invoice	05/16/2008	Z211Fee	Z211 Downstream Zoning Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	05/16/2008	Z210Fee	Z210 Upstream Zoning Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/16/2008	145285	Pymt of Downstream Z211 zoning fee		-150.00
Payment	05/16/2008	145284	Pymt of upstream Z210 zoning fee		-150.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	05/31/2008	CGIMay08	Community Growth Institute: May08	Invoices(Dev Fees):4343 Planning Fees	311.50
Invoice	06/19/2008	Z217	Z217 Grading Fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	06/19/2008	145282	Pymt of Z217 Grading Fee		-100.00
Payment	06/19/2008	145282	Z217 Upstream Grading Permit 14Q20, 14100, 14186		-1,000.00
Payment	06/19/2008	145283	Z218 Downstream Grading Deposit 2396 St Crx Trl		-1,000.00
Invoice	06/19/2008	Z218	Z218 Upstream Grading Fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	06/19/2008	145283	Pymt of Z218 Upstream Grading Fee		-100.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	1,001.25
Invoice	06/30/2008	SEHMay08	SEH: engineering fees (Upstream)	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	06/30/2008	SEHMay08	SEH: engineering fees (Downstream)	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08 Upstream	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08 Downstream	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	08/31/2008	SEHJul08	SEH Engineering: Jul08	Invoices(Dev Fees):4341 Engineering Fees	275.25
Invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	111.25

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Invoice	09/30/2008	SEHAug08	SEH Engineering: Aug08	Invoices(Dev Fees):4341 Engineering Fees	511.71
Invoice	09/30/2008	CGISep08	CGI Planning Exp: Sep08	Invoices(Dev Fees):4343 Planning Fees	445.00
Total VBWD Fetcher Both Up & Down Stream					1,028.81
VBWD Z15-10					
Payment	06/23/2010	162285	Land grading (remove dam & repace w rock rapids)		-1,000.00
Invoice	06/23/2010	Z-015-10	land grading zoning fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Invoice	06/23/2010	Z-015-10	Z15-10 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	06/23/2010	162285	Pymt of Z15-10 zoning fee		-100.00
Payment	06/23/2010	162284	Pymt of Z15-10 CUP fee		-150.00
Total VBWD Z15-10					-1,000.00
VBWD Z15-18 FOC					
Payment	05/31/2015	2016	Z15-18 Minor Subdivision Escrow		-1,500.00
Invoice	05/31/2015	Z15-18	Z15-18 Minor subdivision fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	2016	Pymt of z15-18 minor subdivision fee		-250.00
Invoice	08/31/2015	WSB 450-6	WSB 450-6 Engineering	Invoices(Dev Fees):4341 Engineering Fees	292.50
Total VBWD Z15-18 FOC					-1,207.50
VBWD Z15-22, CWF, FOC Review					
Invoice	06/30/2015	WSB450-5	WSB Engineering 450-5	Invoices(Dev Fees):4341 Engineering Fees	494.00
Payment	07/16/2015	208467	Z15-22 Grading Escrow Neal & Trading Pst Tr		-600.00
Invoice	07/16/2015	Z15-22	Z15-22 CUP Grading re Neal & Trading Pst Tr	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/16/2015	208468	Pymt of Z15-22 CUP Fee		-250.00
Invoice	08/31/2015	WSB 450-6	WSB 450-6 Engineering	Invoices(Dev Fees):4341 Engineering Fees	1,001.25
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	539.00
General Journal	12/01/2016	5310 Eng'g	WSB Engineer Jun16: VBWD Z15-22, CWF, FOC Review		484.00
General Journal	12/01/2016	5310 Eng'g	WSB Engineer Jul16: VBWD Z15-22, CWF, FOC Review		90.75
Total VBWD Z15-22, CWF, FOC Review					2,009.00
Vine Hill Partners/Lucas Woodland Demo					
Payment	12/21/2011	1304	Escrow Demo existing home		-250.00
Invoice	12/21/2011	B138-11	B138-11 Demo Existing Home	Invoices(Dev Fees):4440 Zoning Fees	110.00
Payment	12/21/2011	5371	Pymt of Demo Permit B138-11		-110.00
Total Vine Hill Partners/Lucas Woodland Demo					-250.00
Voxland, Jared 13804 40th S Z13-5					
Payment	04/16/2013	121	Z13-5 Demolition deposit 13804 40th St S		-250.00
Invoice	04/16/2013	Z13-5	Demo Permit \$110 x 3	Invoices(Dev Fees):4440 Zoning Fees	330.00
Payment	04/16/2013	121	Pymt of Demo permit fee \$110 x 3		-330.00
General Journal	11/26/2013	Z005-2013	Reverse after the fact fee (CC forgave): Jared Voxland Demo permit		-220.00
Check	11/27/2013	18868	Reverse after the fact fee (CC forgave): Jared Voxland Demo permit		470.00
Payment	05/20/2014	5028	Z14-16 new foundation for barn		-600.00
Invoice	05/20/2014	Z14-16 barn	Z1Admin permit Z14-16 new foundation for barn	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/20/2014	5028	Pymt of Admin permit Z14-16 new foundation for barn		-150.00
Total Voxland, Jared 13804 40th S Z13-5					-600.00
Vujovich, Peter Variance 1296 Indian Trl					
Payment	11/30/2002	5177	Initial Deposit		-250.00
Invoice	11/30/2002	Vujovich1	Zoning fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	11/30/2002	5177	Pymt of zoning fee		-150.00
Invoice	02/29/2004	Vujovich2	NW Assoc Consultant: Planner	Invoices(Dev Fees):4343 Planning Fees	63.60
Invoice	03/31/2004	Vujovich3	NW Assoc Consultants	Invoices(Dev Fees):4343 Planning Fees	346.75
Invoice	04/30/2004	Vujovich4	NW Assoc planning fees	Invoices(Dev Fees):4343 Planning Fees	78.88
Total Vujovich, Peter Variance 1296 Indian Trl					239.23

City of Afton
Permit Escrow & Fee Detail
 As of February 28, 2019

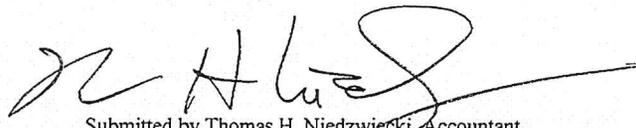
Type	Date	Num	Memo	Class	Amount
Walker, Jeffrey Grading/Farm Site					
Payment	05/12/2004	4141	Grading Deposit		-500.00
Invoice	05/12/2004	Walker1	Farm Site Permit Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	05/12/2004	Walker2	SUP Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/12/2004	4140	Pymt of SUP & Farm Site Fee		-300.00
Invoice	05/31/2004	Walker3	NW Assoc: Planning	Invoices(Dev Fees):4343 Planning Fees	442.85
Invoice	05/31/2004	Walker4	Wash Cty: mailing labels	Invoices(Dev Fees):4344 Misc Dev Fees	53.13
Invoice	05/31/2004	Walker5	NW Assoc: 5/7/04 Meeting re. lawsuit	Invoices(Dev Fees):4343 Planning Fees	32.40
Invoice	06/30/2004	Walker6	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,000.12
Invoice	06/30/2004	Walker7	Hamilton et al: legal fees	Invoices(Dev Fees):4342 Legal Fees	2,246.00
Invoice	07/31/2004	Walker8	Hamilton, et al: legal fees	Invoices(Dev Fees):4342 Legal Fees	1,015.00
Invoice	07/31/2004	Walker9	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	439.87
Invoice	07/31/2004	Walker10	Lenny Jenks: Walker transcript	Invoices(Dev Fees):4344 Misc Dev Fees	125.00
Invoice	08/31/2004	Walker11	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	195.37
Invoice	09/30/2004	Walker12	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	435.00
Invoice	09/30/2004	Walker13	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	61.50
Invoice	11/30/2004	Walker14	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	29.00
Invoice	12/31/2004	Walker15	Hamilton, Quigley et al: legal services	Invoices(Dev Fees):4342 Legal Fees	101.50
Invoice	02/29/2006	SEHJan06	SEH engineering services Jan06	Invoices(Dev Fees):4341 Engineering Fees	128.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	67.00
General Journal	01/31/2012	Escrow W/O	Write off outstanding balance per CC 1/17/12: 6+ Years Past Due		-2,074.24
Total Walker, Jeffrey Grading/Farm Site					3,797.50
Wandschneider Z19-01 15356 Aft Hills Dr S					
Payment	02/28/2019	6439	Driveway Escrow Wandschneider Z19-01 15356 Aft Hills Dr S		-1,500.00
Invoice	02/28/2019	Z19-01	Driveway Insp Fee Wandschneider Z19-01 15356 Aft Hills Dr S	Invoices(Dev Fees):4401 Building Inspection Fee	250.00
Payment	02/28/2019	6439	Pymt of Driveway Insp Fee Wandschneider Z19-01 15356 Aft Hills Dr S		-250.00
Total Wandschneider Z19-01 15356 Aft Hills Dr S					-1,500.00
Warden, Brian Z18-30 14270 42nd St S					
Payment	11/19/2018	5608	Escrow Warden, Brian Z18-30 14270 42nd St S		-1,000.00
Total Warden, Brian Z18-30 14270 42nd St S					-1,000.00
Wash Cty Pub Safety Tower Z209,213					
Invoice	11/30/2007	NACNov07	NAC: Planner Services Nov07	Invoices(Dev Fees):4343 Planning Fees	161.20
Invoice	11/30/2007	NACOct07	NAC: Planner Services Oct07	Invoices(Dev Fees):4343 Planning Fees	119.60
Invoice	12/31/2007	NACDec07	NAC Planning Dec07	Invoices(Dev Fees):4343 Planning Fees	292.64
Invoice	12/31/2007	JensenDec07	Jensen: Legal Dec07	Invoices(Dev Fees):4342 Legal Fees	171.00
Payment	04/21/2008	244177	Deposit Pub Safety Radio Tower Z209		-8,000.00
Invoice	04/21/2008	Z209	Z209 Design Review Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	04/21/2008	244177	Pymt of Design Review Fee Z209		-150.00
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	22.80
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	119.70
Payment	05/16/2008	246176	Z213 Setback Variance Deposit		-600.00
Invoice	05/16/2008	Z213Fee	Z213 Setback Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/16/2008	246176	Pymt of Z213 Setback Variance Fee		-150.00
Invoice	05/31/2008	CGIMay08	Community Growth Institute: May08	Invoices(Dev Fees):4343 Planning Fees	2,493.25
General Journal	06/30/2008	Z213WashCty	Reverse Variance Fee Z213 Stealth Tower: No Setback Variance Needed		-150.00
Check	06/30/2008	13833	Refund Wash Cty Pub Safety Tower Variance Fee and Deposit Z213		750.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	155.75
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	89.00
Invoice	07/31/2008	CGIJul08	Community Growth: Planner Jul08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	133.50
Invoice	09/30/2008	CGISep08	CGI Planning Exp: Sep08	Invoices(Dev Fees):4343 Planning Fees	178.00
Invoice	10/31/2008	JensenJun08	Jensen, Bell: Legal Expenses	Invoices(Dev Fees):4342 Legal Fees	234.00
Invoice	11/30/2008	JensenSep08	Jensen, et al: Legal Expenses Sep08	Invoices(Dev Fees):4342 Legal Fees	666.00
Invoice	11/30/2008	CGIOct08	Community Growth: Planner Exp Oct08	Invoices(Dev Fees):4343 Planning Fees	356.00
Invoice	12/31/2008	CGINov08	Community Growth Institute: 1584 Nov08	Invoices(Dev Fees):4343 Planning Fees	311.50
Invoice	12/31/2008	CGINov08	Community Growth Institute: 1584 Nov08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	12/31/2008	CGIDec08	Community Growth Institute: 1609 Dec08	Invoices(Dev Fees):4343 Planning Fees	44.50
Invoice	01/31/2009	CGIJan09	Community Growth Institute: Jan09	Invoices(Dev Fees):4343 Planning Fees	287.25
Invoice	03/31/2009	CGIMar09	Community Growth: Mar09 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	23.00

City of Afton
Permit Escrow & Fee Detail
 As of February 28, 2019

Type	Date	Num	Memo	Class	Amount
Invoice	04/30/2009	CGIApr09	CGI Planning Services: Apr09	Invoices(Dev Fees):4343 Planning Fees	92.00
Check	12/22/2010	16216	Partial Refund Wash Cty Pub Safety Tower Z209 CUP		1,415.81
Total Wash Cty Pub Safety Tower Z209,213					-500.00
Weber, Scott 1267 Stagecoach Z14-8					
Payment	04/09/2014	2538	Minor Subdivision Z14-8		-1,500.00
Invoice	04/09/2014	Minor Subd	Minor Subdivision Fee Z14-8	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	04/09/2014	2538	Pymt of minor subdiv fee		-250.00
Total Weber, Scott 1267 Stagecoach Z14-8					-1,500.00
Weissner Z15-29 Plan Review					
General Journal	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Weissner Z15-29		386.75
Total Weissner Z15-29 Plan Review					386.75
White, Kerry & Judy Z17-03 1132 Ind Trl S					
Payment	03/31/2017	13156	Grading Escrow White, Kerry & Judy Z17-03 1132 Ind Trl S		-1,000.00
Invoice	03/31/2017	Z17-03	Grading Fee White, Kerry & Judy Z17-03 1132 Ind Trl S	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	03/31/2017	13156	Pymt of grading fee White, Kerry & Judy Z17-03 1132 Ind Trl S		-100.00
General Journal	04/30/2017	5310 Eng'g	WSB Engineer Mar17 White, Kerry & Judy Z17-03 1132 Ind Trl S		584.50
General Journal	07/31/2017	5310 Eng'g	WSB Engineer May17 #5: White, Kerry & Judy Z17-03		76.00
Total White, Kerry & Judy Z17-03 1132 Ind Trl S					-339.50
Wilcox, Jesse & Jenny Z15-31 Variance					
Payment	09/23/2015	12952	Z15-31 Variance Escrow 14725 Aft Blvd S		-600.00
Invoice	09/23/2015	Variance Z1	Z15-31 Variance 14725 Aft Blvd S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	09/23/2015	12952	Pymt of Z15-31 Variance 14725 Aft Blvd S		-250.00
Total Wilcox, Jesse & Jenny Z15-31 Variance					-600.00
Wipperfurth Z18-21 4308 Neal Av S					
Payment	08/31/2018	2715	Ag Bldg Escrow Wipperfurth Z18-21 4308 Neal Av S		-600.00
Invoice	08/31/2018	Z18-21	Ag Bldg Permit Wipperfurth Z18-21 4308 Neal Av S	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	08/31/2018	2692	Pymt of Ag Bldg permit Wipperfurth Z18-21 4308 Neal Av S		-150.00
Total Wipperfurth Z18-21 4308 Neal Av S					-600.00
Z16-38 13506 Valley Crk Trl					
Payment	12/27/2016	217447	Escrow Z16-38 13506 Valley Crk Trl		-600.00
Invoice	12/27/2016	Z16-38	CUP Fee Z16-38 13506 Valley Crk Trl	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	12/27/2016	217447	Pymt of CUP Fee Z16-38 13506 Valley Crk Trl		-250.00
Total Z16-38 13506 Valley Crk Trl					-600.00
TOTAL					-36,427.96

City of Afton
Claims to be Approved
February 20, 2019 thru March 19, 2019

<u>Checks Numbered</u>			
<u>From</u>	<u>To</u>	<u>Description</u>	<u>To Be Approved</u>
23094		Void	\$0.00
23095	23097	Two Routine Vendors + 2/28/19 Staff ST & LT Disability	\$2,010.78
23098	23107	Blank Checks for use at City Hall	\$0.00
23108		Afton St Croix: Reimb for obtaining their own appraisal	\$5,000.00
23109	23116	Routine Vendor Bills	\$3,905.21
23117	23126	3/15/19 Staff & Council Pay + Seven Applicant Refunds	\$7,497.69
23127	23138	More Routine Vendor Bills	\$3,334.01
23139	23153	Significant Vendor Bills by Size or Nature	\$73,112.09
201903001	201903010	EFT/Direct Deposit: 2/28/19 Staff Payroll + Videographer + PERA & Payroll Taxes	\$9,738.99
201903011	201903022	EFT/Dir Dep: 3/15/19 Staff & Council Pay/Exp + PERA & Payroll Taxes	\$11,484.83
201903023	201903040	EFT: Phone, Postage, Copier Lease, Utility Bills, Sales Tax, Bldg Surcharges	\$3,176.48
Claims to be approved at 3/19/19 meeting			<u>\$119,260.08</u>


 Submitted by Thomas H. Niedzwiecki, Accountant
 File: Afton 2019 Claim Summary.xlsm - Worksheet: Feb19 3/13/2019

City of Afton
Claims to be Approved
 February 20 through March 19, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	02/20/2019	23094	Minnesota Public Facilities Authority	VOID: Afton cw01 & cw02	100 · 4M Fund/US Bank - General Fund	0.00
TOTAL						0.00
Bill Pmt -Ch...	02/20/2019	23095	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - General Fund	(1,396.00)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Monthly charge for Accounting Services per Contract Monthly charge for QB Pro software including Payroll Service & Forms Mailing envelopes, copies of invoices, misc postage	5304 · Accounting Fees 5540 · Office Supplies 5540 · Office Supplies	1,326.00 30.00 40.00
TOTAL						1,396.00
Bill Pmt -Ch...	02/28/2019	23096	Jason Lee Johnson	1099 Vendor \$18.00 per Hour	100 · 4M Fund/US Bank - General Fund	(423.00)
Bill	02/28/2019	Snow Feb 2019	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Snow & Ice C...	Snow Removal 23.5 hours @ \$18	5830 · Snow & Ice Control	423.00
TOTAL						423.00
Liability Che...	02/28/2019	23097	Madison National Life	103815000000000 103815000000000 103815000000000	100 · 4M Fund/US Bank - General Fund 2325 · Madison Life ST & LT Disability 2325 · Madison Life ST & LT Disability	(191.78) 144.68 47.10
TOTAL						191.78
Bill Pmt -Ch...	02/28/2019	23108	Afton St. Croix Company		100 · 4M Fund/US Bank - General Fund	(5,000.00)
Bill	02/28/2019	Appraisal re E...	805 City InfraStructure Imp Fd:B. Exp:8892 Dwtown Imp - Easemnts & Damages	Reimb for Afton St Croix obtaining its own appraisal re. Easement for Down...	8892 · Dwtwn Imp - Easemnts & Damages	5,000.00
TOTAL						5,000.00
Bill Pmt -Ch...	02/28/2019	23109	Innovative Office Solutions LLC	customer # V105001	100 · 4M Fund/US Bank - General Fund	(62.46)
Bill	02/28/2019	in2395556	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	office supplies	5540 · Office Supplies	62.46
TOTAL						62.46
Bill Pmt -Ch...	02/28/2019	23110	M.R.I.		100 · 4M Fund/US Bank - General Fund	(750.00)
Bill	02/28/2019	10108	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Snow & Ice C...	Vacuum excavator with Crew - cleaned ice out of culvert	5830 · Snow & Ice Control	750.00
TOTAL						750.00
Bill Pmt -Ch...	02/28/2019	23111	Menards - Hudson		100 · 4M Fund/US Bank - General Fund	(46.95)
Bill	02/28/2019	93606	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	supplies	6040 · City Property Maintenance	26.97
Bill	02/28/2019	94011	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	19.98
TOTAL						46.95
Bill Pmt -Ch...	02/28/2019	23112	Metro Sales Inc.	Acct No 016181, Contract Number 28746-01	100 · 4M Fund/US Bank - General Fund	(314.32)
Bill	02/28/2019	inv1274639	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	CONTRACT Ricoh/MPC4503 Color Copier Serial No. E175MC60291	5510 · Computer Service/Software	314.32
TOTAL						314.32
Bill Pmt -Ch...	02/28/2019	23113	Petersen Mgmt (Lab Fees)		100 · 4M Fund/US Bank - General Fund	(799.15)

City of Afton
Claims to be Approved
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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	02/28/2019	100485	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Lab Fees	Lab Fees 1/9/19	6066 · Lab Fees	295.35
Bill	02/28/2019	100308	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Lab Fees	Lab Fees 1/16/19 and 1/24/19	6066 · Lab Fees	503.80
TOTAL						799.15
Bill Pmt -Ch...	02/28/2019	23114	Petersen Mgmt (Oper & Mgmt Fees)	Cust No. 3477	100 · 4M Fund/US Bank - General Fund	(1,508.33)
Bill	02/28/2019	100464	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6065 Oper & M...	Operations and management fees Feb2019	6065 · Oper & Mgmt Fees	1,508.33
TOTAL						1,508.33
Bill Pmt -Ch...	02/28/2019	23115	Twin City Process Service, LLC		100 · 4M Fund/US Bank - General Fund	(104.00)
Bill	02/28/2019	26695	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing & Printing	Three Deliveries: Malcom Watson, Robert Lunieski & Bob Beedle	5555 · Publishing & Printing	104.00
TOTAL						104.00
Bill Pmt -Ch...	02/28/2019	23116	Wash Cty (Assessment & Taxation)	JDE Account # 20490	100 · 4M Fund/US Bank - General Fund	(320.00)
Bill	02/28/2019	153386	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5302 Assessor Fees	2018 Tax Levy Book and Bonding Certificate	5302 · Assessor Fees	320.00
TOTAL						320.00
Paycheck	03/14/2019	23117	Baglio, Mya		100 · 4M Fund/US Bank - General Fund	(24.94)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5020 · Maintenance Person	27.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5051 · Social Security Tax - Employer	1.67
					2205 · Soc Sec Payable - Employer	(1.67)
					2204 · Social Security W/H - Employee	(1.67)
					5052 · Medicare Tax - Employer	0.39
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		2213 · Medicare Payable - Employer	(0.39)
					2212 · Medicare W/H - Employee	(0.39)
TOTAL						24.94
Paycheck	03/14/2019	23118	Nelson, Randall P		100 · 4M Fund/US Bank - General Fund	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5002 · Mayor & Council Wages	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2303 · PERA Payable - Council	(10.00)
					5053 · PERA Contribution - Employer	10.00
					2303 · PERA Payable - Council	(10.00)
					5052 · Medicare Tax - Employer	2.90
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2213 · Medicare Payable - Employer	(2.90)
					2212 · Medicare W/H - Employee	(2.90)
TOTAL						187.10
Paycheck	03/14/2019	23119	Palmquist, William B		100 · 4M Fund/US Bank - General Fund	(280.65)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5002 · Mayor & Council Wages	300.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2303 · PERA Payable - Council	(15.00)
					5053 · PERA Contribution - Employer	15.00
					2303 · PERA Payable - Council	(15.00)
					5052 · Medicare Tax - Employer	4.35
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2213 · Medicare Payable - Employer	(4.35)
					2212 · Medicare W/H - Employee	(4.35)
TOTAL						280.65
Check	02/28/2019	23120	Lenander, Duane & Jenn Z18-05 12468 Meadw	Refund Driveway Escrow Z18-05	100 · 4M Fund/US Bank - General Fund	(1,500.00)

City of Afton
Claims to be Approved
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Type	Date	Num	Name	Memo	Account	Original Amount
			Lenander, Duane & Jenn Z18-05 12468 Meadw	Refund Driveway Escrow Z18-05	2001 · Permit Escrow & Fees	1,500.00
TOTAL						1,500.00
Check	02/28/2019	23121	Lenander, Duane & Jenn Z18-12 12468 Meadw	Refund Pool Fence Escrow Z18-12	100 · 4M Fund/US Bank - General Fund	(1,000.00)
			Lenander, Duane & Jenn Z18-12 12468 Meadw	Refund Pool Fence Escrow Z18-12	2001 · Permit Escrow & Fees	1,000.00
TOTAL						1,000.00
Check	02/28/2019	23122	Ryan, Paula Z17-32 12338 Meadow Bluff	Refund Pool Fence Escrow Z17-32	100 · 4M Fund/US Bank - General Fund	(1,000.00)
			Ryan, Paula Z17-32 12338 Meadow Bluff	Refund Pool Fence Escrow Z17-32	2001 · Permit Escrow & Fees	1,000.00
TOTAL						1,000.00
Check	02/28/2019	23123	Hall, Justin & Jennifer Z17-18 2698 Meadw	Refund Driveway Escrow Z17-18	100 · 4M Fund/US Bank - General Fund	(1,500.00)
			Hall, Justin & Jennifer Z17-18 2698 Meadw	Refund Driveway Escrow Z17-18	2001 · Permit Escrow & Fees	1,500.00
TOTAL						1,500.00
Check	02/28/2019	23124	Khandpur Z17-10 2668 Meadow Vista Way	Refund Driveway Escrow Z17-10	100 · 4M Fund/US Bank - General Fund	(1,500.00)
			Khandpur Z17-10 2668 Meadow Vista Way	Refund Driveway Escrow Z17-10	2001 · Permit Escrow & Fees	1,500.00
TOTAL						1,500.00
Check	02/28/2019	23125	Backes, Jennifer & Terrel Z17-09 Vly Crk	Refund Driveway Escrow Z17-09	100 · 4M Fund/US Bank - General Fund	(1,500.00)
			Backes, Jennifer & Terrel Z17-09 Vly Crk	Refund Driveway Escrow Z17-09	2001 · Permit Escrow & Fees	1,500.00
TOTAL						1,500.00
Bill Pmt -Ch...	02/28/2019	23126	Chad and Rebecca Wall	Refund Pet License re Max Tag 40749	100 · 4M Fund/US Bank - General Fund	(5.00)
Bill	02/28/2019	Pet License Re...	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4405 Pet License & Impound Fees	Refund Pet License re Max Tag 40749	4405 · Pet License & Impound Fees	5.00
TOTAL						5.00
Bill Pmt -Ch...	03/14/2019	23127	Bayport Printing House, Inc.	Acct# CIAF01	100 · 4M Fund/US Bank - General Fund	(80.00)
Bill	02/28/2019	847-19	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	letterhead	5540 · Office Supplies	80.00
TOTAL						80.00
Bill Pmt -Ch...	03/14/2019	23128	Croix Crystal Water Treatment	cooler lease and water	100 · 4M Fund/US Bank - General Fund	(27.00)
Bill	02/28/2019	59857	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 · Misc Exp - Bldg & Land	27.00
TOTAL						27.00
Bill Pmt -Ch...	03/14/2019	23129	Culligan of Stillwater	Account # 306-0227421-5-0	100 · 4M Fund/US Bank - General Fund	(62.85)
Bill	02/28/2019	306x01319209	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Town Square Park restroom	6135 · Park Maintenance	62.85
TOTAL						62.85
Bill Pmt -Ch...	03/14/2019	23130	Innovative Office Solutions LLC		100 · 4M Fund/US Bank - General Fund	(86.70)

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Bill	02/28/2019	in2428389	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	office supplies	5540 · Office Supplies	51.71
Bill	02/28/2019	in2367449	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	office supplies	5540 · Office Supplies	34.99
TOTAL						86.70
Bill Pmt -Ch...	03/14/2019	23131	Kathi Pelnar	Humane Animal Control Service	100 · 4M Fund/US Bank - General Fund	(643.72)
Bill	02/28/2019	Feb2019	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5605 Animal C...	animal control	5605 · Animal Control	643.72
TOTAL						643.72
Bill Pmt -Ch...	03/14/2019	23132	Menards - Hudson	Account No. 30890280	100 · 4M Fund/US Bank - General Fund	(22.88)
Bill	02/28/2019	94732	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	supplies	6040 · City Property Maintenance	22.88
TOTAL						22.88
Bill Pmt -Ch...	03/14/2019	23133	Northwest Assoc (City Projects)	Technical Assistance - City Projects	100 · 4M Fund/US Bank - General Fund	(134.00)
Bill	02/28/2019	24073	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	City Projects	5330 · Planning Fees	134.00
TOTAL						134.00
Bill Pmt -Ch...	03/14/2019	23134	Northwest Assoc (Private Projects)	Technical Assistance - Private Projects	100 · 4M Fund/US Bank - General Fund	(259.20)
Bill	02/28/2019	24074	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	Afton Creek Preserve	5330 · Planning Fees	259.20
TOTAL						259.20
Bill Pmt -Ch...	03/14/2019	23135	Petersen Mgmt (Lab Fees)	Cust No. 3477	100 · 4M Fund/US Bank - General Fund	(1,227.56)
Bill	02/28/2019	100678	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Lab Fees 410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6066 Lab Fees 410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6065 Oper & M...	Lab Fees 1/31/19 Lab Fees 2/13/19 2/13/19 service work on generator	6066 · Lab Fees 6066 · Lab Fees 6065 · Oper & Mgmt Fees	227.70 391.05 608.81
TOTAL						1,227.56
Bill Pmt -Ch...	03/14/2019	23136	Pioneer Press	Acct # 415245	100 · 4M Fund/US Bank - General Fund	(92.70)
Bill	02/28/2019	0219415245	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing & Printing	Legals:	5555 · Publishing & Printing	92.70
TOTAL						92.70
Bill Pmt -Ch...	03/14/2019	23137	River Valley Printing	Cust No. 1483	100 · 4M Fund/US Bank - General Fund	(290.00)
Bill	02/28/2019	6491	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 6-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						290.00
Bill Pmt -Ch...	03/14/2019	23138	StarTech Computing, Inc		100 · 4M Fund/US Bank - General Fund	(407.40)
Bill	02/28/2019	48660	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Flexnet Maintenance and Support	5510 · Computer Service/Software	407.40
TOTAL						407.40
Bill Pmt -Ch...	03/19/2019	23139	Holstad & Knaak, PLC	Legal Services	100 · 4M Fund/US Bank - General Fund	(4,860.00)
Bill	02/28/2019	Feb2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Legal Fees	Civil Criminal	5321 · Legal Fees - General 5320 · Legal Fees - Prosecution	1,377.31 2,647.76

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Type	Date	Num	Name	Memo	Account	Original Amount
			805 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, Admin	Condemnation	8894 · Septic Permits, Fees, Admin	834.93
TOTAL						4,860.00
Bill Pmt -Ch...	03/19/2019	23140	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - General Fund	(535.00)
Bill	02/27/2019	2017ATmpBds	805 City InfraStructure Imp Fd:B. Exp:7740 2017A Dwtwn Tmp Imp Bond Issue ...	Assistance with Cash Flow re. Repayment of 2017A Temp Imp Bonds	7740 · 2017A Dwtwn Imp Bond Issue Exp	535.00
TOTAL						535.00
Bill Pmt -Ch...	03/19/2019	23141	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - General Fund	(725.00)
Bill	02/27/2019	Audit2018a	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5305 Auditing Fees	Assistance re. preparation of PBC schedules for 2018 Audit	5305 · Auditing Fees	725.00
TOTAL						725.00
Bill Pmt -Ch...	03/19/2019	23142	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - General Fund	(650.00)
Bill	02/27/2019	FixedAssets2018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5305 Auditing Fees	Preparation of 2018 Fixed Asset Schedules, including additions and disposals	5305 · Auditing Fees	650.00
TOTAL						650.00
Bill Pmt -Ch...	03/19/2019	23143	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - General Fund	(400.00)
Bill	02/27/2019	AcctRFPa	550 Special Activities Fd - General:B. Cable Comm/July 4th/Comm Garden:6366 Cit...	Assistance re. Acct RFP including prep and attendance at interviews	6366 · City Council Contingency Exp	400.00
TOTAL						400.00
Bill Pmt -Ch...	03/19/2019	23144	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - General Fund	(1,396.00)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Monthly charge for Accounting Services per Contract Monthly charge for QB Pro software including Payroll Service & Forms Mailing envelopes, copies of invoices, misc postage	5304 · Accounting Fees 5540 · Office Supplies 5540 · Office Supplies	1,326.00 30.00 40.00
TOTAL						1,396.00
Bill Pmt -Ch...	03/19/2019	23145	Stensland Inspection Services	Building Inspection Services	100 · 4M Fund/US Bank - General Fund	(588.00)
Bill	02/28/2019	Feb2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - Stensland	Bldg Permits	5350 · Building Insp Fees - Stensland	588.00
TOTAL						588.00
Bill Pmt -Ch...	03/19/2019	23146	Tri-County Services (Snow Ice)		100 · 4M Fund/US Bank - General Fund	(37,251.25)
Bill	02/28/2019	587	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Snow & Ice C...	Snow & Ice Control 2/6/19 to 2/28/19	5830 · Snow & Ice Control	37,251.25
TOTAL						37,251.25
Bill Pmt -Ch...	03/19/2019	23147	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	Account No. 20490	100 · 4M Fund/US Bank - General Fund	(9,353.64)
Bill	02/28/2019	152530	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Snow & Ice C...	snow & ice control 2018 sand and salt	5830 · Snow & Ice Control	9,353.64
TOTAL						9,353.64
Bill Pmt -Ch...	03/19/2019	23148	Wenck Associates Inc.	project 2656-04	100 · 4M Fund/US Bank - General Fund	(1,050.20)
Bill	02/28/2019	11900979	805 City InfraStructure Imp Fd:B. Exp:8897 Septic Construction Eng'g	Afton LSTS - bidding, construction and post construction services	8897 · Septic Construction Eng'g	1,050.20
TOTAL						1,050.20

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Bill Pmt -Ch...	03/19/2019	23149	Wenck Associates Inc.	project 2656-04	100 · 4M Fund/US Bank - General Fund	(790.00)
Bill	02/28/2019	11900196	805 City InfraStructure Imp Fd:B. Exp:8897 Septic Construction Eng'g	Afton LSTS - bidding, construction and post construction services	8897 · Septic Construction Eng'g	790.00
TOTAL						790.00
Bill Pmt -Ch...	03/19/2019	23150	WSB (3M Working Groups)	R-011907-000 3M Working Groups	100 · 4M Fund/US Bank - General Fund	(1,017.50)
Bill	02/28/2019	6	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Engineering Services for 3M Working Groups	5310 · Engineering Fees	1,017.50
TOTAL						1,017.50
Bill Pmt -Ch...	03/19/2019	23151	WSB (City Engineer)	R-013251-000 City Engineer	100 · 4M Fund/US Bank - General Fund	(2,664.00)
Bill	02/28/2019	1	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees 120 Street Imp Capital Fd:B. Exp:7984 River Road Sanitary Options	City engineer River Road Sanitary Sewer	5310 · Engineering Fees 7984 · River Road Sanitary Options	2,083.00 581.00
TOTAL						2,664.00
Bill Pmt -Ch...	03/19/2019	23152	WSB (Downtown Village Imp Proj)	Downtown Village Imp Proj No. 01856-520	100 · 4M Fund/US Bank - General Fund	(10,993.50)
Bill	02/28/2019	26	805 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements	Downtown Village Improvement Project No. 01856-520	8899 · Village Improvements	10,993.50
TOTAL						10,993.50
Bill Pmt -Ch...	03/19/2019	23153	WSB (SWMP Updates)	R-011680-000	100 · 4M Fund/US Bank - General Fund	(838.00)
Bill	02/28/2019	6	550 Special Activities Fd - General:C. Codification/Comp Plan:6356 Comprehensive ...	SWMP update R-011680-000	6356 · Comp Plan Expenses	838.00
TOTAL						838.00
Paycheck	02/28/2019	201903001	Moorse, Ronald J	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 · Administrator Salary	3,981.67
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 · PERA Contribution - Employer	298.63
				Direct Deposit	2302 · PERA Payable - Staff	(298.63)
				Direct Deposit	2302 · PERA Payable - Staff	(258.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 · Flexible Benefits	1,127.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5018 · Insurance Benefits	28.35
				Direct Deposit	2325 · Madison Life ST & LT Disability	(28.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	2325 · Madison Life ST & LT Disability	(108.81)
				Direct Deposit	2210 · Federal Withholding	(864.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5051 · Social Security Tax - Employer	316.76
				Direct Deposit	2205 · Soc Sec Payable - Employer	(316.76)
				Direct Deposit	2204 · Social Security W/H - Employee	(316.76)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5052 · Medicare Tax - Employer	74.08
				Direct Deposit	2213 · Medicare Payable - Employer	(74.08)
				Direct Deposit	2212 · Medicare W/H - Employee	(74.08)
				Direct Deposit	2208 · MN State Withholding	(288.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,198.71)
TOTAL						0.00
Paycheck	02/28/2019	201903002	Johnson, Kenneth L	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	442.00
				Direct Deposit	2302 · PERA Payable - Staff	(28.73)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5053 · PERA Contribution - Employer	33.15
				Direct Deposit	2302 · PERA Payable - Staff	(33.15)
				Direct Deposit	2210 · Federal Withholding	(25.00)

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Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	27.40
				Direct Deposit	2205 · Soc Sec Payable - Employer	(27.40)
				Direct Deposit	2204 · Social Security W/H - Employee	(27.40)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	6.41
				Direct Deposit	2213 · Medicare Payable - Employer	(6.41)
				Direct Deposit	2212 · Medicare W/H - Employee	(6.41)
				Direct Deposit	2208 · MN State Withholding	(17.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(337.46)
TOTAL						0.00
Paycheck	02/28/2019	201903003	Yoho, Julie D	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 · Office Manager Wages	1,874.36
				Direct Deposit	2302 · PERA Payable - Staff	(121.83)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 · PERA Contribution - Employer	140.58
				Direct Deposit	2302 · PERA Payable - Staff	(140.58)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5018 · Insurance Benefits	18.75
				Direct Deposit	2325 · Madison Life ST & LT Disability	(18.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	2325 · Madison Life ST & LT Disability	(35.87)
				Direct Deposit	2210 · Federal Withholding	(114.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 · Social Security Tax - Employer	116.21
				Direct Deposit	2205 · Soc Sec Payable - Employer	(116.21)
				Direct Deposit	2204 · Social Security W/H - Employee	(116.21)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 · Medicare Tax - Employer	27.18
				Direct Deposit	2213 · Medicare Payable - Employer	(27.18)
				Direct Deposit	2212 · Medicare W/H - Employee	(27.18)
				Direct Deposit	2208 · MN State Withholding	(64.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,395.27)
TOTAL						0.00
Paycheck	02/28/2019	201903004	Mcade, Debra J	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 · Intern/Office Assistant Wages	924.00
				Direct Deposit	2302 · PERA Payable - Staff	(60.06)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5053 · PERA Contribution - Employer	69.30
				Direct Deposit	2302 · PERA Payable - Staff	(69.30)
				Direct Deposit	2210 · Federal Withholding	(97.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5051 · Social Security Tax - Employer	57.29
				Direct Deposit	2205 · Soc Sec Payable - Employer	(57.29)
				Direct Deposit	2204 · Social Security W/H - Employee	(57.29)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5052 · Medicare Tax - Employer	13.40
				Direct Deposit	2213 · Medicare Payable - Employer	(13.40)
				Direct Deposit	2212 · Medicare W/H - Employee	(13.40)
				Direct Deposit	2208 · MN State Withholding	(26.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(75.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(595.25)
TOTAL						0.00
Liability Che...	02/27/2019	201903005	QuickBooks Payroll Service	Created by Payroll Service on 02/25/2019	100 · 4M Fund/US Bank - General Fund	(5,608.69)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each Created by Payroll Service on 02/25/2019	5505 · Bank/IRS/Sales Tax	7.00
					2110 · Direct Deposit Liabilities	5,601.69
TOTAL						5,608.69
Bill Pmt -Ch...	02/28/2019	201903006	Spencer D Klover (DD)	Videographer \$30.00/hour	100 · 4M Fund/US Bank - General Fund	(345.00)
Bill	02/28/2019	Feb2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - Video Meetings	Videographer 11.50 hours @ \$30	5120 · Contract - Video Meetings	345.00

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TOTAL						345.00
Check	02/28/2019	201903007	QuickBooks Payroll Service	Created by Direct Deposit Service on 02/27/2019	100 · 4M Fund/US Bank - General Fund	(1.75)
				Fee for 1 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	1.75
TOTAL						1.75
Liability Che...	02/28/2019	201903008	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - General Fund	(1,011.09)
				3030-01 210990	2302 · PERA Payable - Staff	469.43
				3030-01 210990	2302 · PERA Payable - Staff	541.66
TOTAL						1,011.09
Liability Che...	02/28/2019	201903009	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - General Fund	(2,377.46)
				41-1290668	2210 · Federal Withholding	1,100.00
				41-1290668	2213 · Medicare Payable - Employer	121.07
				41-1290668	2212 · Medicare W/H - Employee	121.07
				41-1290668	2205 · Soc Sec Payable - Employer	517.66
				41-1290668	2204 · Social Security W/H - Employee	517.66
TOTAL						2,377.46
Liability Che...	02/28/2019	201903010	MN Dept of Revenue	5050730	100 · 4M Fund/US Bank - General Fund	(395.00)
				5050730	2208 · MN State Withholding	395.00
TOTAL						395.00
Paycheck	03/14/2019	201903011	Moorse, Ronald J	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 · Administrator Salary	3,981.67
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 · PERA Contribution - Employer	298.63
				Direct Deposit	2302 · PERA Payable - Staff	(298.63)
				Direct Deposit	2302 · PERA Payable - Staff	(258.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 · Flexible Benefits	1,127.50
				Direct Deposit	2210 · Federal Withholding	(864.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5051 · Social Security Tax - Employer	316.77
				Direct Deposit	2205 · Soc Sec Payable - Employer	(316.77)
				Direct Deposit	2204 · Social Security W/H - Employee	(316.77)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5052 · Medicare Tax - Employer	74.08
				Direct Deposit	2213 · Medicare Payable - Employer	(74.08)
				Direct Deposit	2212 · Medicare W/H - Employee	(74.08)
				Direct Deposit	2208 · MN State Withholding	(288.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,307.51)
TOTAL						0.00
Paycheck	03/14/2019	201903012	Johnson, Kenneth L	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 · Maintenance Person	1,027.00
				Direct Deposit	2302 · PERA Payable - Staff	(66.76)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5053 · PERA Contribution - Employer	77.03
				Direct Deposit	2302 · PERA Payable - Staff	(77.03)
				Direct Deposit	2210 · Federal Withholding	(88.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 · Social Security Tax - Employer	63.68
				Direct Deposit	2205 · Soc Sec Payable - Employer	(63.68)
				Direct Deposit	2204 · Social Security W/H - Employee	(63.68)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 · Medicare Tax - Employer	14.89

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Type	Date	Num	Name	Memo	Account	Original Amount
				Direct Deposit	2213 · Medicare Payable - Employer	(14.89)
				Direct Deposit	2212 · Medicare W/H - Employee	(14.89)
				Direct Deposit	2208 · MN State Withholding	(46.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(747.67)
TOTAL						0.00
Paycheck	03/14/2019	201903013	Meade, Debra J	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 · Intern/Office Assistant Wages	924.00
				Direct Deposit	2302 · PERA Payable - Staff	(60.06)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5053 · PERA Contribution - Employer	69.30
				Direct Deposit	2302 · PERA Payable - Staff	(69.30)
				Direct Deposit	2210 · Federal Withholding	(97.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5051 · Social Security Tax - Employer	57.29
				Direct Deposit	2205 · Soc Sec Payable - Employer	(57.29)
				Direct Deposit	2204 · Social Security W/H - Employee	(57.29)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5052 · Medicare Tax - Employer	13.40
				Direct Deposit	2213 · Medicare Payable - Employer	(13.40)
				Direct Deposit	2212 · Medicare W/H - Employee	(13.40)
				Direct Deposit	2208 · MN State Withholding	(26.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(75.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(595.25)
TOTAL						0.00
Paycheck	03/14/2019	201903014	Yoho, Julie D	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 · Office Manager Wages	1,921.41
				Direct Deposit	2302 · PERA Payable - Staff	(124.89)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 · PERA Contribution - Employer	144.11
				Direct Deposit	2302 · PERA Payable - Staff	(144.11)
				Direct Deposit	2210 · Federal Withholding	(119.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 · Social Security Tax - Employer	119.13
				Direct Deposit	2205 · Soc Sec Payable - Employer	(119.13)
				Direct Deposit	2204 · Social Security W/H - Employee	(119.13)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 · Medicare Tax - Employer	27.86
				Direct Deposit	2213 · Medicare Payable - Employer	(27.86)
				Direct Deposit	2212 · Medicare W/H - Employee	(27.86)
				Direct Deposit	2208 · MN State Withholding	(66.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,464.53)
TOTAL						0.00
Paycheck	03/14/2019	201903015	Ross, Stanley A	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	200.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 · PERA Contribution - Employer	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Paycheck	03/14/2019	201903016	Wroblewski, Lucia B	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 · PERA Contribution - Employer	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
				Direct Deposit	2303 · PERA Payable - Council	(10.00)

City of Afton
Claims to be Approved
 February 20 through March 19, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Liability Che...	03/13/2019	201903017	QuickBooks Payroll Service	Created by Payroll Service on 03/11/2019	100 · 4M Fund/US Bank - General Fund	(6,574.66)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fec for 6 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	10.50
			QuickBooks Payroll Service	Created by Payroll Service on 03/11/2019	2110 · Direct Deposit Liabilities	6,564.16
TOTAL						6,574.66
Liability Che...	03/18/2019	201903018	PERA (Council)	3030-51 207620	100 · 4M Fund/US Bank - General Fund	(90.00)
				3030-51 207620	2303 · PERA Payable - Council	45.00
				3030-51 207620	2303 · PERA Payable - Council	45.00
TOTAL						90.00
Liability Che...	03/18/2019	201903019	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - General Fund	(1,099.59)
				3030-01 210990	2302 · PERA Payable - Staff	510.52
				3030-01 210990	2302 · PERA Payable - Staff	589.07
TOTAL						1,099.59
Liability Che...	03/18/2019	201903020	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - General Fund	(2,572.42)
				41-1290668	2210 · Federal Withholding	1,168.00
				41-1290668	2213 · Medicare Payable - Employer	143.67
				41-1290668	2212 · Medicare W/H - Employee	143.67
				41-1290668	2205 · Soc Sec Payable - Employer	558.54
				41-1290668	2204 · Social Security W/H - Employee	558.54
TOTAL						2,572.42
Liability Che...	03/18/2019	201903021	MN Dept of Revenue	5050730	100 · 4M Fund/US Bank - General Fund	(426.00)
				5050730	2208 · MN State Withholding	426.00
TOTAL						426.00
Bill Pmt -Ch...	03/13/2019	201903022	PERA		100 · 4M Fund/US Bank - General Fund	(722.16)
Bill	02/28/2019	128300	100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5053 PERA Contribution -...	PERA for Thomas Pahl 4/16/18 to 10/15/18. No longer Seasonal Employee...	5053 · PERA Contribution - Employer	722.16
TOTAL						722.16
Bill Pmt -Ch...	02/28/2019	201903023	Comcast {City Hall} 877 2105 720001508	Account # 8772 10 572 0001508	100 · 4M Fund/US Bank - General Fund	(299.55)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Comcast Business Internet and Voice	5565 · Telephone	299.55
TOTAL						299.55
Bill Pmt -Ch...	02/28/2019	201903024	Comcast {Garage} 720011622 S139.22		100 · 4M Fund/US Bank - General Fund	(139.32)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	Sheriff Phone and Internet (three months)	6045 · City Garage Expense	139.32

City of Afton
Claims to be Approved
February 20 through March 19, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						139.32
Bill Pmt -Ch...	02/28/2019	201903025	CP Energy {EFT} 528 0051		100 · 4M Fund/US Bank - General Fund	(223.84)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	3033 St Croix Trl S Meter: M20111533249 Acct# 5280051-3	6045 · City Garage Expense	223.84
TOTAL						223.84
Bill Pmt -Ch...	02/28/2019	201903026	CP Energy {EFT} 621 7601	Meter # M19702480474 Account No. 6217601-1	100 · 4M Fund/US Bank - General Fund	(359.85)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	1675 Stagecoach Trl S: City Garage	6045 · City Garage Expense	359.85
TOTAL						359.85
Bill Pmt -Ch...	02/28/2019	201903027	CP Energy {EFT} 1080 5248	Acct#10805248-1	100 · 4M Fund/US Bank - General Fund	(90.77)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	Acct#10805248-1 M20171727088 3033 St Croix Trl S Sheriff Garage (need...	6045 · City Garage Expense	90.77
TOTAL						90.77
Bill Pmt -Ch...	02/28/2019	201903028	US Bank {EFT} Equip Finance	Acct# 1473396 Contract # 500-0466085-000	100 · 4M Fund/US Bank - General Fund	(230.00)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	Ricoh C4503 copier lease S/N E175MC60291	5516 · Copier Lease	230.00
TOTAL						230.00
Bill Pmt -Ch...	02/28/2019	201903029	US Bank {EFT} (Safe Deposit Box)	Safety Deposit Box	100 · 4M Fund/US Bank - General Fund	(82.80)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Safe deposit rent	5505 · Bank/IRS/Sales Tax	82.80
TOTAL						82.80
Bill Pmt -Ch...	02/28/2019	201903030	Xcel Energy {EFT} (51-0895 3451)	Acct: 51-0895345-1 Meter# 000071246886	100 · 4M Fund/US Bank - General Fund	(67.07)
Bill	02/28/2019	022819	805 City InfraStructure Imp Fd:B. Exp:8891 Dwtown Prop Purch/Exp	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678 Premises...	8891 · DNR Flood Imp - Prop Purch/Exp	67.07
TOTAL						67.07
Bill Pmt -Ch...	02/28/2019	201903031	Xcel Energy {EFT} (51-11935 1802)		100 · 4M Fund/US Bank - General Fund	(121.86)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Acct No. 51-0011119351802 Park Restroom: 3418 St Croix Trl S. Meter 2...	6135 · Park Maintenance	121.86
TOTAL						121.86
Bill Pmt -Ch...	02/28/2019	201903032	Xcel Energy {EFT} (51-11957 7713)		100 · 4M Fund/US Bank - General Fund	(146.15)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street Lighting	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901...	5850 · Street Lighting	146.15
TOTAL						146.15
Bill Pmt -Ch...	02/28/2019	201903033	Xcel Energy {EFT} (51-11957 8190)		100 · 4M Fund/US Bank - General Fund	(635.95)
Bill	02/28/2019	022819	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter ...	6068 · Electricity - Lift Stations	635.95
TOTAL						635.95
Bill Pmt -Ch...	02/28/2019	201903034	Xcel Energy {EFT} (51-5247 6229)	201 Project: 4105 River Rd Meter No. 0098359441	100 · 4M Fund/US Bank - General Fund	(93.00)

City of Afton
Claims to be Approved
February 20 through March 19, 2019

Type	Date	Num	Name	Memo	Account	Original Amount
Bill	02/28/2019	022819	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	201 Project: 4105 River Rd Meter No. 0098359441	5915 · 201 Project Maintenance	93.00
TOTAL						93.00
Bill Pmt -Ch...	02/28/2019	201903035	Xcel Energy {EFT} (51-5371 3569)	15891 34th St. S: Automatic Protective Lighting Service	100 · 4M Fund/US Bank - General Fund	(18.01)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	15891 34th St. S: Automatic Protective Lighting Service	6020 · Electricity	18.01
TOTAL						18.01
Bill Pmt -Ch...	02/28/2019	201903036	Xcel Energy {EFT} (51-5700 4296)	Acct #51-5700429-6 Meter #0077765464	100 · 4M Fund/US Bank - General Fund	(225.47)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3033 St. Croix Trail S Meter #77765464 Premises #303084797 City Hall &...	6020 · Electricity	225.47
TOTAL						225.47
Bill Pmt -Ch...	02/28/2019	201903037	Xcel Energy {EFT} (51-6223 9212)	Acct No. 51-6223921-2 Street Lighting	100 · 4M Fund/US Bank - General Fund	(0.63)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street Lighting	Street Lighting Service	5850 · Street Lighting	0.63
TOTAL						0.63
Bill Pmt -Ch...	02/28/2019	201903038	Xcel Energy {EFT} (51-6257 8029)	3420 St. Croix Trl S Meter #0096987678	100 · 4M Fund/US Bank - General Fund	(241.83)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Town Square Park 3420 St. Croix Trl S Meter #96987678 Premises 30332...	6020 · Electricity	241.83
TOTAL						241.83
Bill Pmt -Ch...	02/28/2019	201903039	Xcel Energy {EFT} (51-6852 6052)	Acct #51-6852605-2 Install No. 184509 & 184508	100 · 4M Fund/US Bank - General Fund	(30.90)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Automatic Protective Light Service Install No. 184509 & 184508	6020 · Electricity	30.90
TOTAL						30.90
Bill Pmt -Ch...	02/28/2019	201903040	Xcel Energy {EFT} (51-7576 3714)	Acct#51-7576371-4 Meter #19818068	100 · 4M Fund/US Bank - General Fund	(169.48)
Bill	02/28/2019	022819	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371-4 Meter #19818068 ...	6045 · City Garage Expense	169.48
TOTAL						169.48

RESOLUTION 2019-15

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

**A RESOLUTION APPROVING 4M FUND TRANSFERS
FOR JANUARY AND FEBRUARY OF 2019**

BE IT RESOLVED THAT the City Council of the City of Afton, County of Washington, Minnesota, authorizes the transfer of the following sums of money between the City's 4M Fund Accounts, as detailed in Exhibit A – 4M Fund Transfers – Months of JANUARY and FEBRUARY, 2019.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 19TH DAY OF MARCH, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:

Second by:

Ross:

Nelson:

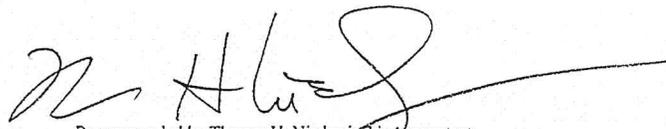
Wroblewski:

Perkins:

Palmquist:

City of Afton
Exhibit A: 4M Fund Transfers

A	B	C	D	E
1			Month of: JanFeb2019	
2	4M Fund Accounts			
3	<u>#</u>	<u>From</u>	<u>To</u>	<u>Amount</u> <u>Comments</u>
4	1	100 General (35001-101)	805 City Infra-Structure Improvement Fund (35001-114)	\$265,507.67 Downtown Project Revenue (PFA Loans & Grants)
5	2	805 City Infra-Structure Improvement Fund (35001-114)	100 General (35001-101)	\$15,627.03 Downtown Project Expenses
6	3	100 General (35001-101)	805 City Infra-Structure Improvement Fund (35001-114)	\$1,280,016.00 Downtown Proj Rev(MN DNR Grant)
7	4	General (35001-101)	550 · 4M Fd - Spec Activities General	\$4,183.00 Revenue: 550 Special Act - General
8	5	550 · 4M Fd - Spec Activities General	100 General (35001-101)	\$2,792.90 Expenses: 550 Special Act - General
9	6	100 General (35001-101)	410 · 4M Fund - Sanitary Sewer	\$7,150.00 410 Sanitary Sewer Utility - Revenue
10	7	410 · 4M Fund - Sanitary Sewer	100 General (35001-101)	\$7,516.81 410 Sanitary Sewer Utility - Expenses
11	8	120 · 4M Fund - Street Improvement	100 General (35001-101)	\$581.00 120 Street Imp Fd Expenses
12	9	201 Project Fund (35001-103)	100 General (35001-101)	\$167.38 201 Project Expense
13	10	725 2014A Road Debt Service Fd (35001-109)	100 General (35001-101)	\$500.00 2014A Road Bond Admin Exp
14	11	725 2014A Road Debt Service Fd (35001-109)	100 General (35001-101)	\$238,275.00 2/1/19 2014A Road Bond Payment
15	12	726 2017B Road Debt Service Fd	100 General (35001-101)	\$356,887.50 2/1/19 2017B Road Bond Payment
16	13	806 · 4M Fd - PFA Loan Debt Serv	General (35001-101)	\$10,409.41 PFA Loans: 2/20/19 Interest Payment
17	14	806 · 4M Fd - PFA Loan Debt Serv	General (35001-101)	\$4,525.50 PFA Loan/Assessment Expenses
18	15	807 Downtown Temp Imp Bond Fund	General (35001-101)	\$15,345.00 2017A Dwtown Temp Imp: 4/1/19 Int Pymt
19				



Recommended by Thomas H. Niedzwiecki, Accountant
File: Afton 2019 Bank Transfers.xlsm Worksheet: JanFeb19 3/13/2019

CITY OF AFTON
DRAFT PLANNING COMMISSION MINUTES
March 4, 2019

- 1
2
3
4
5 1. **CALL TO ORDER** – Sally Doherty called the meeting to order at 7:00 PM
6
7 2. **PLEDGE OF ALLEGIANCE** – was recited.
8
9 3. **OATHS OF OFFICE**
10 Christian Dawson
11 Doug Parker
12
13 4. **ROLL CALL** – Present: Sally Doherty, Christian Dawson, Doug Parker, Roger Bowman, Justin Sykora.
14 A Quorum was present. Absent were Scott Patten & James Langan (excused).
15 **ALSO IN ATTENDANCE** – City Council member Lucia Wroblewski, City Administrator Ron Moore
16
17 5. **APPROVAL OF AGENDA** –
18 The Election of officers will be deferred until next month
19 **Motion/Second Bowman/Sykora to approve the agenda for the March 4, 2019 Planning Commission**
20 **meeting as amended. Passed 5-0.**
21
22
23 6. **APPROVAL OF MINUTES** –
24 A. February 4, 2019
25 **Motion/Second Bowman/Doherty to table approval of minutes of the February 4, 2019 Planning**
26 **Commission meeting until April. Passed 5-0**
27
28 7. **REPORTS AND PRESENTATIONS** - None
29
30 8. **PUBLIC HEARINGS** –
31 A. **Kathy Bolton-Iverson Application for minor subdivision and variance** (taken out of order)
32 Doherty opened the Public hearing at 8:08 PM
33 Administrator Moore provided a summary of the application which is for a minor subdivision at 3632 St.
34 Croix Trail to divide the existing 1.033-acre parcel into two parcels of 22,500 sq. ft. each. The variance is
35 to allow the existing garage to remain as it is located 17.8 feet from the new boundary line.
36 Bowman asked why split the lot now instead of waiting until the shed is moved.
37 Kevin Johnson, adjacent neighbor to the property questioned the long term plan and process
38 No other public comments. The applicant was not present.
39 **Motion/Second Bowman/Sykora to close public hearing. Passed 5-0**
40 Public hearing closed at 8:18PM.
41 Discussion
42 Doherty and Bowman both questioned the sequence of events. Moore replied he understood it to be to first
43 renovate the existing house, move shed, then split property.
44 Sykora asked if there were any historical issues with the shed?
45 With the existing building straddling the new property line, the order of events was questioned by all. The
46 lot would be non-conforming if building is moved.
47 **Motion/Second Sykora/Doherty to not recommend approval of subdivision due to the existing**
48 **building on the lot line; and subdivision is not necessary to do renovation work at property. Passed**
49 **5-0**
50
51 Doherty noted that the variance request is no longer applicable with subdivision being denied, but would
52 have been in approval of, as the 10' setback to rear property line would have been admissible.
53
54 **Motion/Second Bowman/Sykora to recommend denial of the variance request because it is no longer**
55 **necessary with the subdivision being denied, and to indicate to City Council when the subdivision is**

56 **approved, the Planning Commission would look favorably on the variance; denial has to do with the**
57 **process.**

58 **Doherty Friendly Amendment (accepted): The variance request does not pass the uniqueness test; it**
59 **is brought on by the landowner.**

60 **Motion Vote: Passed 5-0.**

61
62 **B. Tim and Jacqueline Leba application for a variance for a driveway**

63 Doherty opened the Public hearing at 7:09 PM

64 Administrator Moose provided a summary of the application which is for a variance to the 300 foot
65 driveway separation requirement to allow a driveway to serve one house on an 80-acre property east of
66 Neal Avenue at 22nd Street. The variance is to enable the driveway to be located 215 feet from the
67 nearest driveway on the same side of Neal Avenue vs. the required 300 foot separation. The subject 80-
68 acre parcel has an existing driveway that serves the 40-acre parcel to the south through a private driveway
69 easement. The proposed driveway would be separated by a distance of 215 feet from the existing private
70 easement driveway.

71 Bowman asked about crossing 12 & 18% slopes. Moose stated they can cross 12 % slopes. Land currently
72 is owned by Landucci and will be sold contingent to driveway.

73 Mara Clark, owns property to east of parcel. Asked if this lays the foundation for future development or
74 does it eliminate that possibility?

75 Moose replied it does not lay the foundation for a PLCD.

76 **Motion/Second Parker/Dawson to close public hearing. Passed 5-0**

77 Public hearing closed at 7:17 PM.

78 Discussion

79 Parker asked about the history of the property.

80 Todd Erickson, Engineer, explained that the property is owned by a developer who and decided to sell it as
81 one parcel rather than develop.

82 Bowman asked about the 40 acres in back and if there is other access (no, it is landlocked)

83 Doherty asked about PID numbers, are there 3? (yes, 3). It is important for this to become one PID with
84 the county, as it is in our ordinances that parcels need to be combined if they don't meet requirements for
85 frontage or lot size. Landlocked parcels should be combined.

86 Parker asked about shared driveways (Moose replied that the current ordinance doesn't allow for shared
87 driveways.)

88 Doherty stated that the use fits well with the Comprehensive plan. The other use that was considered was a
89 PLCD and they decided this was better fit. This is the most logical place for placement of driveway. It
90 would require the condition of a turnaround. What would width of driveway be? (Erickson will follow city
91 recommendations.)

92 Moose replied that the ordinance states a maximum width of 22' (ord. 12-84).

93 Doherty suggested adding a condition that "the driveway to meet all requirements of Ordinance 12-84."

94 Erickson stated the driveway would be a farm access for now, the rest would be completed when they build
95 the house.

96 Doherty suggested adding a condition "prior to beginning construction of home a turnaround will be built".

97
98 **Motion/Second Bowman/Dawson To recommend approval to the City Council of the Tim and**
99 **Jacqueline Leba Application for a variance for a driveway to serve the 80-acre property located**
100 **east of Neal Avenue at 22nd Street with PID#s 17.028.20.21.0002, 17.028.20.12.0001 and**
101 **17.028.2013.0004, with findings and conditions below.**

102 **Findings**

- 103 **1. The subject property, as well as the surrounding properties, is zoned Ag**
104 **2. The proposed driveway would be separated from the nearest driveway on the same**
105 **side of Neal Avenue by 215 feet, vs. the required separation distance of 300 feet**

- 106 3. A property can have more than one driveway, subject to approval by the Zoning
107 Administrator
- 108 4. The proposal would enable one house on 80 acres of property.
- 109 5. The proposed house is planned to be located approximately 2500 feet east of Neal
110 Avenue, and would be difficult or impossible to see from Neal Avenue
- 111 6. The proposed driveway is approximately 2,500 feet in length

112 **Conditions**

- 113 1. Prior to construction of the house, a turnaround, meeting the requirements of Sec.
114 12-84. E., shall be provided at the end of the driveway to enable public safety vehicles
115 to turn around to exit the property
- 116 2. Prior to driveway construction, the three parcels that make up the 80- acre
117 property shall be combined into a single PID.
- 118 3. A driveway permit is required and the driveway shall meet all residential driveway
119 standards of Sec. 12-84, and shall be subject to review and approval by the City.
- 120 4. The driveway is subject to a permit from the Valley Branch Watershed District,
121 the approval of which shall be obtained
- 122 5. The driveway is subject to an access permit from Washington County, the
123 approval of which shall be obtained

124
125 **Motion Vote: Passed 5-0.**

126
127 **C. Gary Narducci application for a variance at 3475 Neal Ave S**

128 Doherty opened the public hearing at 7:36 PM

129 Administrator Moose provided a summary of application which is for a variance to the front yard setback
130 and a Conditional Use Permit to enable the construction of a 1,480 sq. ft. accessory building at 3475 Neal
131 Avenue. The subject property has a limited buildable area, due to steep topography on the north, northwest
132 and east portions of the property. The existing house, which was approved to replace an older house in
133 2004, is nonconforming in relation to the front yard setback, due to the steep topography to the east. The
134 front yard setback of the house is approximately 120 feet vs. the required 150 feet. The planned accessory
135 building is proposed to have a front yard setback of 126 feet vs. the required 150 feet. Similar to the
136 existing house, the setback variance is due to steep slopes to the east.

137 Sykora asked about the location of a secondary septic site. (Moose does not currently have)

138 Parker asked about conservancy overlay district and what that means. (Moose explained there are no
139 additional regulations, but that is an alert that there are sensitive features here. They are staying away from
140 trees and erosion area).

141 No additional comments were received

142 **Motion/Second Sykora/Bowman to close public hearing. Passed 5-0.**

143 Public hearing closed at 7:47 PM

144
145 Parker asked how driveway is getting to the building and if there is room to turn around (there is room to
146 turn around in existing driveway)

147 Bowman asked about the impact of roof run-off onto the steep slope over the years.

148 Sykora stated that runoff could be managed, would require long-term erosion control

149 Sykora feels it meets all the conditions for a variance. Would like to see a finding or condition relating to
150 the secondary septic location and would add condition of long-term erosion control.

151 Doherty clarified that the variance is for a front yard setback of 126' from center line of road; CUP is for
152 11' setback from a 18% slope.

153 Doherty stated two additional conditions: It shall be confirmed that a suitable secondary septic location is
154 not disrupted by the placement of the building; and an erosion control plan should include runoff at the time
155 of construction and also long term.

156 **Motion/Second Doherty/Bowman to recommend approval of the Gary Narducci application for a**
157 **variance to the front yard setback to enable the construction of an accessory building at 3475 Neal**
158 **Avenue with findings and conditions listed:**

159 **Findings**

- 160 1. The subject property is located in the Ag zone, as are the surrounding properties.
- 161 2. While the subject parcel is 8 acres in size, it is a long, narrow parcel with a lot width
- 162 of 264 feet vs. the required 300 feet
- 163 3. The subject property has limited buildable area, due to steep topography on the
- 164 north, northwest and east portions of the property and the septic system located
- 165 southeast of the house
- 166 4. The existing house is nonconforming in relation to the front yard setback, due to the
- 167 steep topography to the east. The front yard setback is 120 feet vs. the required 150
- 168 feet.
- 169 5. The planned accessory building is proposed to have a front yard setback of 126 feet
- 170 vs. the required 150 feet
- 171 6. The northeast corner of the proposed building is located as close as 11 feet from the
- 172 crest of an 18% slope.
- 173 7. The applicant has provided an erosion control plan that includes the elements
- 174 required by the City Engineer, including silt fencing between the proposed building
- 175 and the crest of the slope and the protection and revegetation of disturbed soils near
- 176 the crest of the slope.

177 **Conditions**

- 178 1. The erosion control plan shall deal with construction runoff, and the long term
- 179 impact of water runoff, and shall be reviewed and approved by the City Engineer.
- 180 2. A performance bond or Letter of Credit, equal to 125% of the total cost of the
- 181 erosion control plan shall be provided for a period of two (2) years beginning at the
- 182 time of completion to ensure the applicant adheres to the erosion control,
- 183 landscaping and revegetation plan.
- 184 3. The secondary septic system site shall not be disrupted by placement of the
- 185 building.

186 **Motion vote: Passed 5-0**

187 **Motion/Second Sykora/Dawson to recommend approval of the Gary Narducci application for a**
188 **Conditional Use Permit to enable the construction of an accessory building at 3475 Neal Avenue,**
189 **with findings, and conditions as listed above. Passed 5-0**

190
191 **9. NEW BUSINESS -**

192 **A. Pervious Pavers and Impervious coverage regulations**

193 At the February 19, 2019 Council meeting, Mayor Palmquist requested, and the Council agreed, that the
194 topic of how pervious pavers are treated in relation to the City's impervious coverage requirements,
195 particularly in the Village Historic Site District, be referred to the Planning Commission for review and
196 recommendations. Pervious pavers are currently treated as impervious coverage. A main reason for this
197 is the concern that pervious pavers will not be properly maintained and, over time, will become
198 impervious.

199
200 **Motion/Second Bowman/Sykora to recommended that the council not make a change at this time,**
201 **the science is imperfect, standards have not been defined.**

202 Sykora stated that over time, in this climate, pervious will become impervious. Long term maintenance
203 and enforcement are problematic.

204 Parker stated that typically the pavers require 2x per year maintenance or cleaning to achieve 80%
205 pervious rate. Better to have more conservative position

206 Bowman suggested a CUP could be granted on a case by case basis to exceed requirements
207 Parker asked if allowed, where does it end?
208 Moose stated that other cities will put a limit on, such as percent of total.
209 Doherty asked if other stakeholders have a definition (State? Dnr? Watershed?)
210 Moose will gather other city ordinances
211 Doherty stated that we should gather more facts
212 Bowman stated that we need a measurable definition for permeable
213 Sykora stated he would like feedback and information
214 **Bowman withdraw motion (Sykora accepted) Motion Withdrawn**
215 Research and come back next month
216

217 B. Election of Officers
218 Tabled until April
219

220 10. OLD BUSINESS –

221 A. Review and clarification of elements of the PLCD ordinance language

222 Group 1 elements

223 a. Clarify that open space outlots in a PLCD are allowed to be created as outlots

224 Language in PLCD varies from the ordinance

225 Bowman asked why no cul-de-sac outlots? Moose replied that had to do with future development concerns
226 on the cul-de-sac.

227 Recommend clarifying to read to “Allow unless the outlot is under conservation easement”
228

229 b. Clarify that a PLCD requires a CUP rather than an Administrative Permit

230 All agreed to change language to “CUP” (appears to be a typo)
231

232 c. Clarify maximum density allowed in a PLCD

233 3 per quarter-quarter section or 4 per quarter-quarter

234 Sykora stated it should be total of property, not by quarter-quarter as it can take away from neighboring
235 property.

236 Doherty stated the zoning ordinance doesn’t mention quarter-quarter; also question on how to count

237 Parker stated it should be based around what is buildable, and what exists

238 Doherty stated it cannot be solved tonight; but everyone should think through language options
239

240 Elements d,e, and f will be looked at next month
241

242 B. Update on City Council actions

243 Council member Wroblewski provided a summary of the February City Council meeting.
244

245 11. ADJOURN

246 **Motion/Second Sykora/Dawson To adjourn. Passed 5-0**
247

248 Meeting adjourned at 9:30 PM
249
250
251

252 Respectfully submitted by:
253
254

255 _____
256 Julie Yoho, City Clerk
257

258 To be approved on April 1, 2019 as (check one): Presented: _____ or Amended: _____

DRAFT

City of Afton

3033 St. Croix Trl, P.O. Box 219

Afton, MN 55001

Meeting Date March 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: March 11, 2019

Re: Kathy Bolton Iverson Application for Minor Subdivision and Variance at 3632 St. Croix Trail –
Resolution 2019-16

Minor Subdivision

Kathy Bolton Iverson has applied for a minor subdivision at 3632 St. Croix Trail to divide the existing 1.033-acre parcel into two parcels of 22,500 sq. ft. each. There are an existing house and garage on the eastern half of the 1.033-acre lot, and a shed that straddles the proposed new boundary line. The garage was built in the 1960's. The proposed subdivision meets the subdivision requirements including lot size, 150 feet of frontage on a public street, lot depth of 130 feet, and direct access from a public street. Both lots are generally flat. Both lots would be connected to the municipal sewer system, so no septic testing is necessary. The applicant has been assessed for a sewer unit for each of the two lots.

Variance

As indicated above, the property has an existing house and garage. The proposed new boundary line that creates the two lots is a rear lot line for the existing lot and a side lot line for the additional lot. The required rear yard setback is 30 feet and the side yard setback is 10 feet. While a garage for the additional lot could be located 10 feet from the new boundary line, the existing garage is required to be located 30 feet from the new boundary line. The existing garage is located 17.8 feet from the new boundary line. A variance is needed to allow the existing garage to remain.

Temporary Use of Existing Shed

The applicant plans to move the existing shed to the east, closer to the rear of the existing house. However, prior to doing so, the applicant plans to build a new home on the additional lot, and live in the new house while the foundation of the existing historic house is replaced. The space where the shed would be moved on the eastern lot is needed for access by heavy equipment for the foundation work. The applicant has requested the ability to keep the shed in its current location on a temporary basis until the foundation work is complete. The shed would then be moved to the new location. The shed would need to remain in its current location for about one year. The applicant has no plans to sell the additional lot.

Planning Commission Discussion and Additional Information

The Planning Commission raised concerns about the shed, both in relation to keeping it at its current location on a temporary basis, and in relation to moving it to the new lot to the east. The Commission's concern regarding allowing the shed to remain in its current location was that the shed would be straddling the new property line, which is not allowed. The Commission questioned why the work on the foundation of the existing house could not be completed prior to the application for a subdivision. This would avoid the issue of the shed straddling the new property line. The Planning Commission also pointed out that the zoning code allows only one accessory building per lot, with a maximum size of 720 sq. ft., in the VHS-R zone. The Commission suggested that, while the shed is currently a legally non-conforming structure, this status does not allow the shed to be moved, and particularly moved to a lot that is now only one-half acre. A suggested alternative is to move the shed onto the additional lot, rather than onto the eastern lot.

Due to an unexpected and unavoidable work commitment, the applicant was unable to get to the meeting until 9:00, which was after the Commission had considered the application, so was unable to address the concerns of the Commission. Staff has discussed the Commission's concerns with the applicant. The applicant explained to staff that the subdivision needs to be done prior to replacing the foundation on the existing house, because she is going to build a new house on the additional lot and move into the new house while the existing house is raised up for the replacement of the foundation. The applicant also indicated it may be possible to move the shed prior to replacing the foundation of the existing house.

Park Dedication

Recognizing that the additional parcel will impact the City's park system, park dedication will be required. Because this is a small lot, a cash contribution in lieu of land dedication may be required (7.5 percent of the pre-development value of the lot).

Drainage and Utility Easements

The City Engineer has indicated that drainage and utility easements are required along the perimeter of each parcel. These easements are reflected in the subdivision survey, and dedication of drainage and utility easements as required by the City Engineer should be a condition of approval.

Planning Commission Recommendation

The Planning Commission, on a vote of 5-0-0, recommended denial of the subdivision and variance, based on the findings listed below. The Commission also indicated that, if the timing of the subdivision and/or relocation of the shed would avoid the shed straddling the lot line, they would be supportive of the subdivision and the variance regarding the setback of the existing garage.

1. The subject property is located in the VHS-R zone, as are the surrounding properties.
2. The VHS-R zone allows single-family residential use with 22,500 sq. ft. minimum lot size
3. There are a house and garage on the eastern half of the existing 1.033-acre lot, and a shed that would straddle the proposed new boundary line.
4. The proposed new boundary line that creates the two lots is a rear lot line for the existing lot and a side lot line for the additional lot. While the existing garage is currently conforming to required setbacks, the proposed garage would not meet the new required rear yard setback.

If the Council considers approving the subdivision and variance, the following is a set of suggested findings and conditions related to an approval.

Findings

1. The subject property is located in the VHS-R zone, as are the surrounding properties.
2. The VHS-R zone allows single-family residential use with 22,500 sq. ft. minimum lot size
3. There are a house and garage on the eastern half of the existing 1.033-acre lot, and a shed that straddles the proposed new boundary line.
4. The subdivision meets the subdivision requirements
5. The proposed new boundary line that creates the two lots is a rear lot line for the existing lot and a side lot line for the additional lot. While the existing garage is currently conforming to required setbacks, the proposed garage would not meet the new required rear yard setback.
6. The subdivision meets the subdivision requirements
7. The property has been assessed for a sewer unit for each of the two lots.

Conditions

1. Easements as required by the City Engineer shall be granted

2. Park dedication requirements shall be satisfied at the time of final subdivision approval in accordance with Section 12-1270 of the Subdivision Ordinance
3. The driveway to serve the additional lot shall comply with Section 12-84 of the Zoning Ordinance and be subject to review and approval by the City Engineer.
4. Both lots shall be connected to the municipal sanitary sewer system as required by the sanitary sewer ordinance.

Existing Shed Request

If the Council approves the subdivision, the Council will need to address the request to allow the existing shed to remain in its current location for up to one year, and then to be relocated to a location on the eastern lot meeting required setbacks.

Resolutions

Attached are a resolution of denial reflecting the Planning Commission's recommendation and a resolution of approval for the Council's consideration.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of a resolution regarding the Kathy Bolton-Iverson application for a subdivision and variance at 3632 St. Croix Trail, with findings, and conditions if desired.

Motion regarding the request to allow the existing shed to remain in its current location for up to one year, and then to be relocated to a location on the eastern lot meeting required setbacks.

RESOLUTION 2019-16

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

**A RESOLUTION DENYING THE KATHY BOLTON-IVERSON APPLICATION FOR A
MINOR SUBDIVISION AND VARIANCE AT 3632 ST. CROIX TRAIL**

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
- WHEREAS,** Kathy Bolton-Iverson has applied for a minor subdivision and variance to subdivide the parcel to create an additional lot; and
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and
- WHEREAS,** the Planning Commission held a public hearing on the application at its regular meeting of March 4, 2019 and recommended DENIAL of the minor subdivision and variance on a vote of 5-0-0; and
- WHEREAS,** the legal description of the property is attached as Exhibit A, and
- WHEREAS,** the City Council heard the request at its regular meeting on March 19, 2019, at which it considered all of the comments, concerns and recommendations of the Planning Commission, Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby DENY the Kathy Bolton-Iverson application for a minor subdivision and variance at 3632 St. Croix Trail, based on the findings listed below.

Findings

1. The subject property is located in the VHS-R zone, as are the surrounding properties.
2. The VHS-R zone allows single-family residential use with 22,500 sq. ft. minimum lot size
3. There are a house and garage on the eastern half of the existing 1.033-acre lot, and a shed that would straddle the proposed new boundary line.
4. The proposed new boundary line that creates the two lots is a rear lot line for the existing lot and a side lot line for the additional lot. While the existing garage is currently conforming to required setbacks, the proposed garage would not meet the new required rear yard setback.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 19TH DAY OF MARCH,
2019.**

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:

Second by:

Nelson:

Ross:

Wroblewski:

Perkins:

Palmquist:

RESOLUTION 2019-16XX

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

**A RESOLUTION APPROVING THE KATHY BOLTON-IVERSON APPLICATION FOR
A MINOR SUBDIVISION AND VARIANCE AT 3632 ST. CROIX TRAIL**

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
- WHEREAS,** Kathy Bolton-Iverson has applied for a minor subdivision and variance to subdivide the parcel to create an additional lot; and
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and
- WHEREAS,** the Planning Commission held a public hearing on the application at its regular meeting of March 4, 2019 and recommended DENIAL of the minor subdivision and variance on a vote of 5-0-0; and
- WHEREAS,** the legal description of the property is attached as Exhibit A, and
- WHEREAS,** the City Council heard the request at its regular meeting on March 19, 2019, at which it considered all of the comments, concerns and recommendations of the Planning Commission, Zoning Administrator and the applicant, including additional clarifying information provided by the applicant subsequent to the Planning Commission meeting;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby APPROVE the Kathy Bolton-Iverson application for a minor subdivision and variance at 3632 St. Croix Trail, based on the findings listed below and subject to the conditions listed below.

Findings

1. The subject property is located in the VHS-R zone, as are the surrounding properties.
2. The VHS-R zone allows single-family residential use with 22,500 sq. ft. minimum lot size
3. There are a house and garage on the eastern half of the existing 1.033-acre lot, and a shed that straddles the proposed new boundary line.
4. The subdivision meets the subdivision requirements
5. The proposed new boundary line that creates the two lots is a rear lot line for the existing lot and a side lot line for the additional lot. While the existing garage is currently conforming to required setbacks, the proposed garage would not meet the new required rear yard setback.
6. The property has been assessed for a sewer unit for each of the two lots.

Conditions

1. Easements as required by the City Engineer shall be granted
2. Park dedication requirements shall be satisfied at the time of final subdivision approval in accordance with Section 12-1270 of the Subdivision Ordinance
3. The driveway to serve the additional lot shall comply with Section 12-84 of the Zoning Ordinance and be subject to review and approval by the City Engineer.
4. Both lots shall be connected to the municipal sanitary sewer system as required by the sanitary sewer ordinance.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 19TH DAY OF MARCH, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:

Second by:

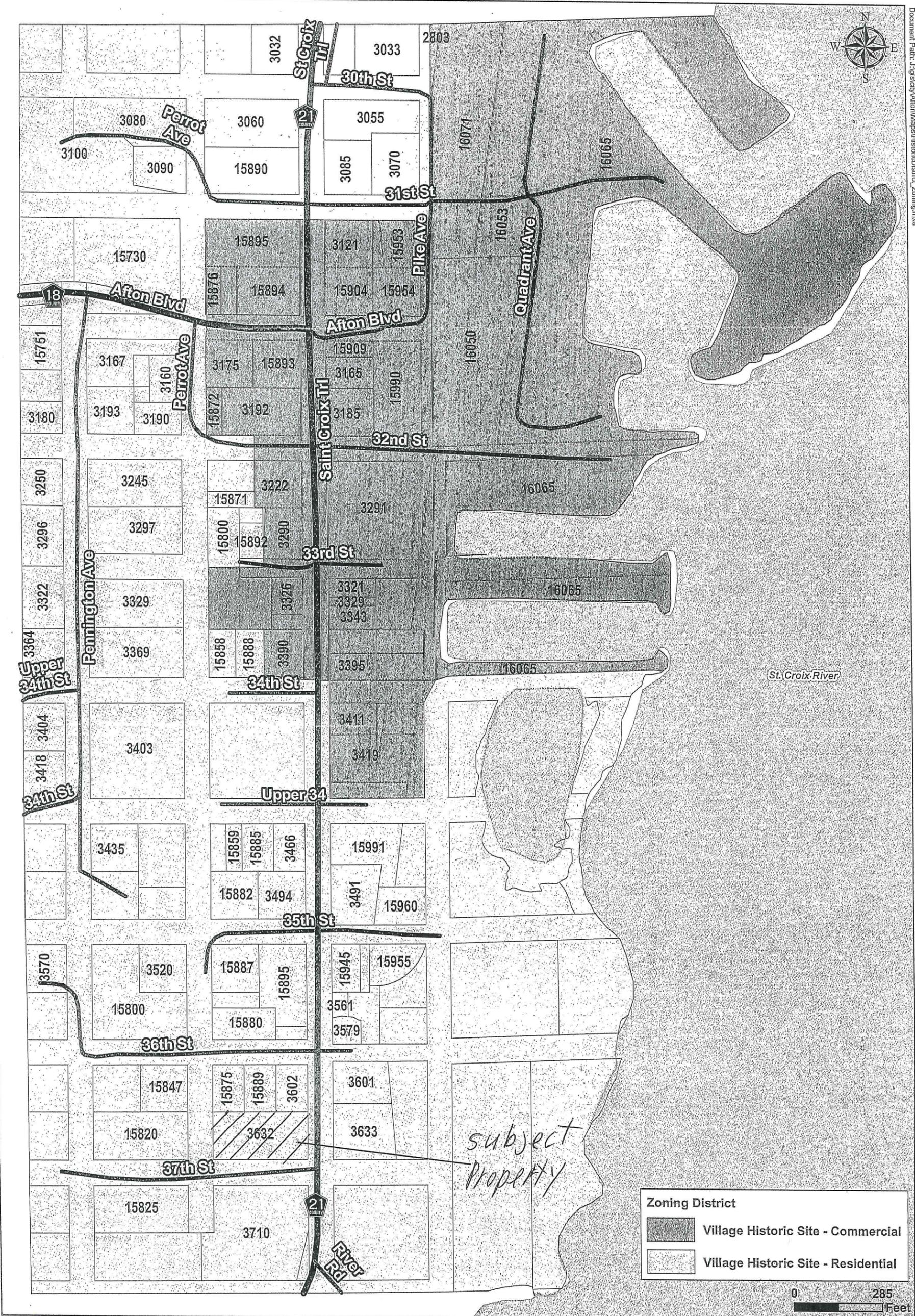
Nelson:

Ross:

Wroblewski:

Perkins:

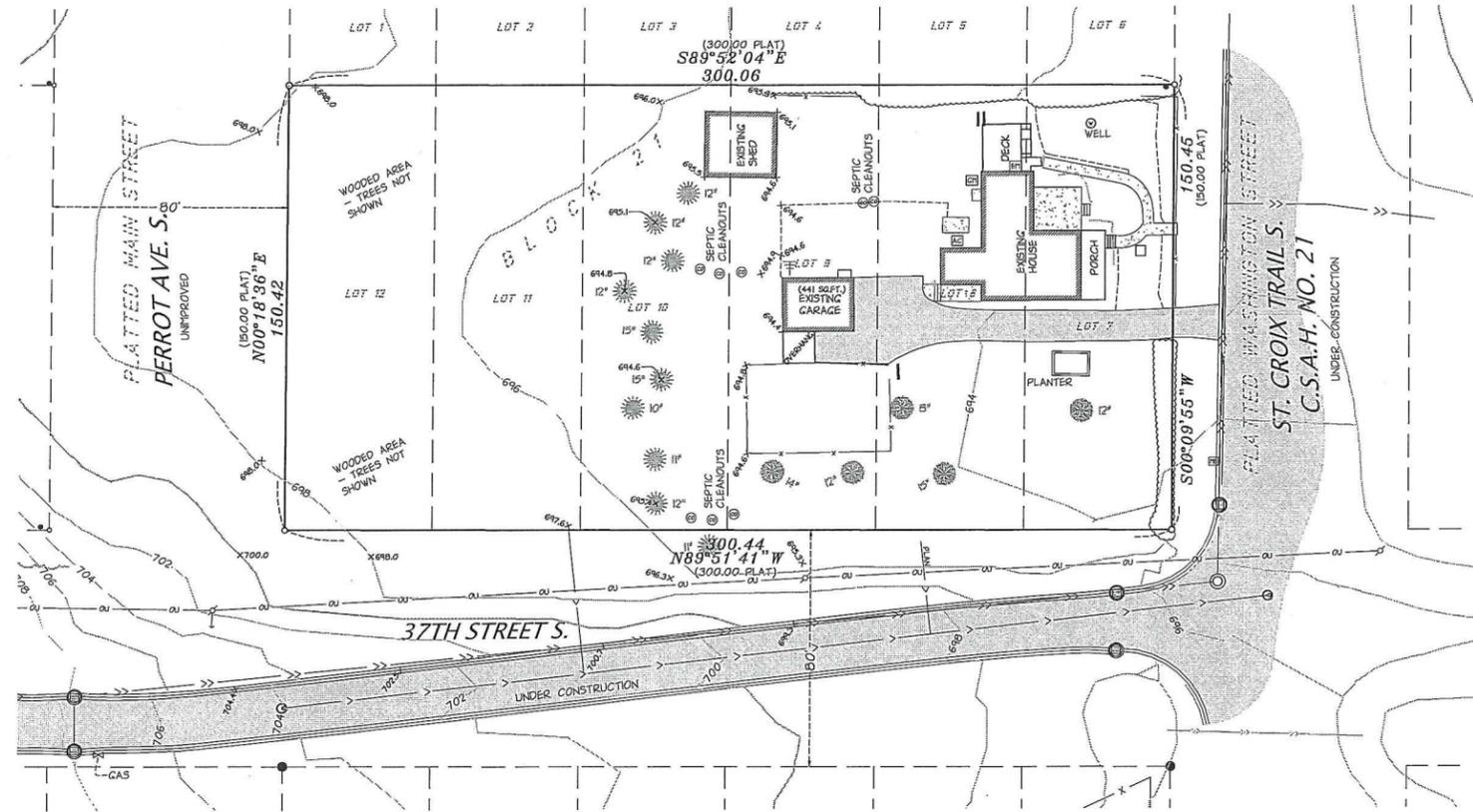
Palmquist:



Historic District Zoning Afton, Mn



EXISTING CONDITIONS



EXISTING LEGAL DESCRIPTION:

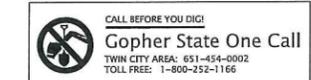
(AS SHOWN ON DOC. NO. 4051591)
Lots 7, 8, 9, 10, 11 and 12, Block 21, AFTON, according to the plat thereof on file and of record in the office of the Registrar of Deeds, Washington County, Minnesota.

SURVEY NOTES:

- BEARINGS ARE BASED ON COORDINATES SUPPLIED BY THE WASHINGTON COUNTY SURVEYORS OFFICE.
- UNDERGROUND UTILITIES SHOWN PER GOPHER ONE LOCATES AND UTILITY PLANS PROVIDED BY WSB CONSULTING ENGINEERS.
- THERE MAY BE SOME UNDERGROUND UTILITIES, GAS, ELECTRIC, ETC. NOT SHOWN OR LOCATED.
- ELEVATIONS BASED ON NAVD 88.

LEGEND:

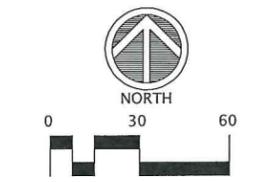
● FOUND MONUMENT	⊠ FIRE DEPT. CONNECTION	— UG — UNDERGROUND ELECTRIC
○ SET 1/2" IRON PIPE MARKED RES NO. 25718	⊠ HYDRANT	— UG — UNDERGROUND CABLE TV
— CABLE TV PEDESTAL	⊠ WATER WELL	— UG — UNDERGROUND FIBER OPTIC
⊠ AIR CONDITIONER	⊠ WATER MANHOLE	— UG — UNDERGROUND TELEPHONE
⊠ ELECTRIC MANHOLE	⊠ WATER METER	— OH — OVERHEAD UTILITY
⊠ ELECTRIC METER	⊠ POST INDICATOR VALVE	— UG — UNDERGROUND GAS
⊠ ELECTRIC PEDESTAL	⊠ WATER VALVE	— SS — SANITARY SEWER
⊠ ELECTRIC TRANSFORMER	⊠ BOLLARD	— SS — STORM SEWER
⊠ LIGHT POLE	⊠ FLAG POLE	— W — WATERMAIN
⊠ CUY WIRE	⊠ MAIL BOX	— F — FENCE
⊠ POWER POLE	⊠ TRAFFIC SIGN	— C — CURB (TYPICAL)
⊠ GAS MANHOLE	⊠ UNKNOWN MANHOLE	▨ CONCRETE SURFACE
⊠ GAS METER	⊠ SOIL BORING	▨ BITUMINOUS SURFACE
⊠ TELEPHONE MANHOLE	⊠ TRAFFIC SIGNAL	
⊠ TELEPHONE PEDESTAL	⊠ CONFEROUS TREE	
⊠ SANITARY CLEANOUT	⊠ DECIDUOUS TREE	
⊠ SANITARY MANHOLE		
⊠ CATCH BASIN		
⊠ STORM DRAIN		
⊠ FLARED END SECTION		
⊠ STORM MANHOLE		



MINOR SUBDIVISION

CONTACT:
KATHY BOLTON - IVERSON
P.O. BOX 274
AFTON, MN 55001
Phone: 651-285-2233

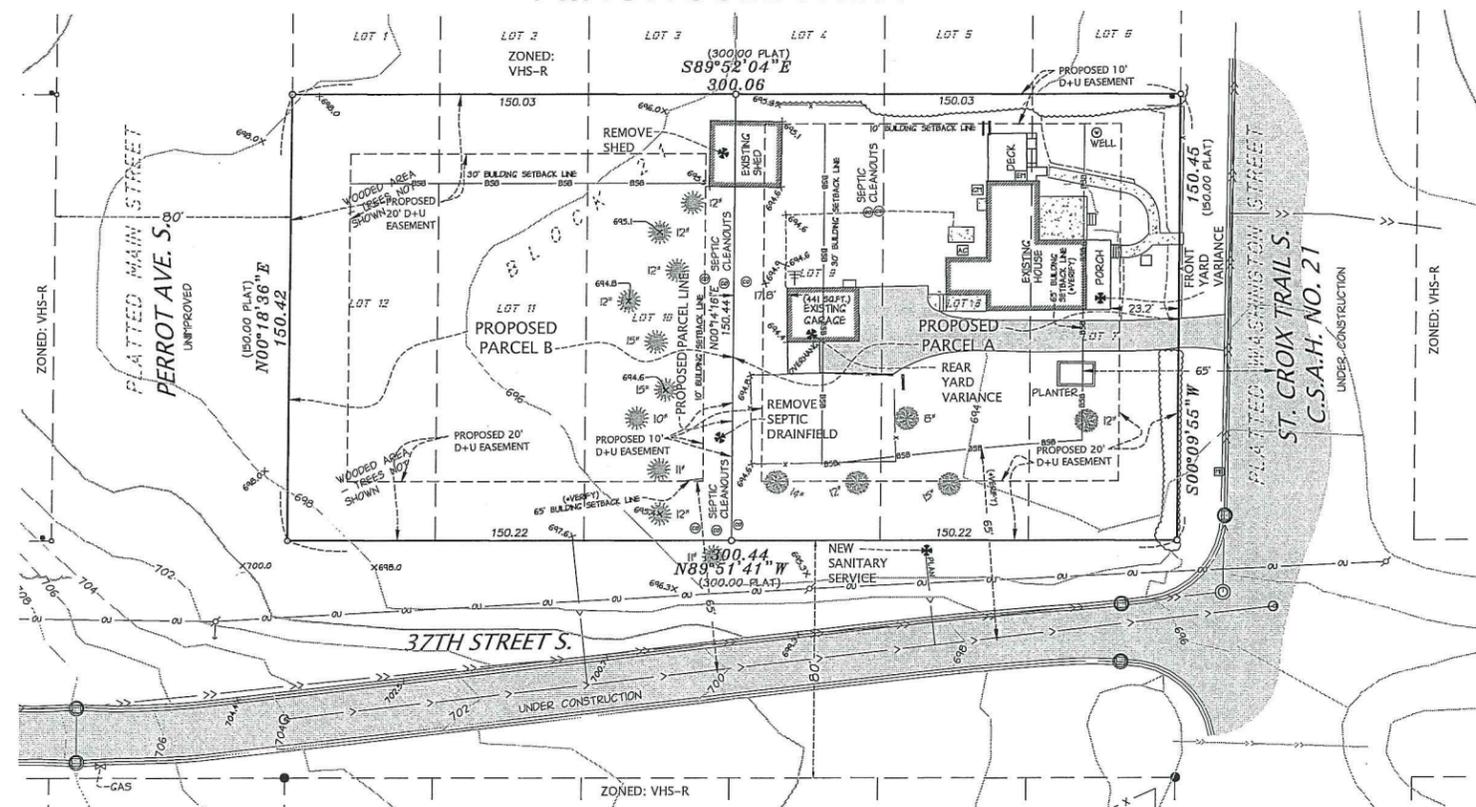
COUNTY/CITY:
WASHINGTON COUNTY
CITY OF AFTON



REVISIONS:

DATE	REVISION
8-8-17	INITIAL ISSUE

MINOR SUBDIVISION



PROPOSED LEGAL DESCRIPTION:

PARCEL A:
Lots 7, 8 and 9, Block 21, AFTON, according to the plat thereof on file and of record in the office of the Registrar of Deeds, Washington County, Minnesota.

PARCEL B:
Lots 10, 11 and 12, Block 21, AFTON, according to the plat thereof on file and of record in the office of the Registrar of Deeds, Washington County, Minnesota.

PROPOSED EASEMENT DESCRIPTIONS:

PARCEL A:
An easement for drainage and utility purposes over, under and across:
the north 10.00 feet of Lots 7, 8 and 9;
the south 20.00 feet of Lots 7, 8 and 9;
the west 10.00 of Lot 9, EXCEPT the north 10.00 feet and the south 20.00 feet thereof;
the east 20.00 of Lot 7, EXCEPT the north 10.00 feet and the south 20.00 feet thereof;
all in Block 21, AFTON, according to the plat thereof on file and of record in the office of the Registrar of Deeds, Washington County, Minnesota.

PARCEL B:
An easement for drainage and utility purposes over, under and across:
the north 20.00 of Lots 10, 11 and 12;
the south 20.00 feet of Lots 10, 11 and 12;
the west 20.00 of Lot 12, EXCEPT the north and south 20.00 feet thereof;
the east 10.00 of Lot 10, EXCEPT the north and south 20.00 feet thereof;
all in Block 21, AFTON, according to the plat thereof on file and of record in the office of the Registrar of Deeds, Washington County, Minnesota.

DEVELOPEMENT DATA

TOTAL PARCEL AREA = 45,168 SQ. FT.

PROPOSED PARCEL A = 22,585 SQ. FT.
PROPOSED PARCEL B = 22,583 SQ. FT.

CURRENT ZONING = VILLAGE HISTORIC SITE - RESIDENTIAL
PROPOSED ZONING = VILLAGE HISTORIC SITE - RESIDENTIAL

BUILDING SETBACKS (FROM RON MORSE)
FRONT = 65' FROM CENTERLINE OF ROAD
REAR = 30'
SIDE = 10'

CERTIFICATION:

I hereby certify that this plan was prepared by me, or under my direct supervision, and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.

Daniel L. Thurmes
Daniel L. Thurmes Registration Number: 25718
Date: 8-8-17

PROJECT LOCATION:

3632
ST. CROIX TRAIL S.
PID#2202820410030

Suite #1
6750 Stillwater Blvd. N.
Stillwater, MN 55082
Phone 651.275.8969
Fax 651.275.8976
dan@cssurvey.net

CORNERSTONE LAND SURVEYING, INC.

FILE NAME SURVJ09A
PROJECT NO. JG13009A

MINOR SUBDIVISION



22.028.20/41.0050

9

SAINT-CROIX-TRLS

25

6

11

12

Applicant(s): KATHY Bolton - TVERSON
 Phone: 651 285-2233
 Mailing Address: P.O. Box 274 Afton MN 55001
 Property Address for variance: 3632 ST. CROIX TRAIL

Variance request description: Existing garage will be 17.5' from property line once minor subdivision occurs.

City Ordinance Section number(s), that variance is requested for: Section 12-12.66

Answer the following questions to the best of your ability - based on the criteria found in section 12-77 of Afton's Code (Land Use, Appeals and Variances). Completing this questionnaire will help the Planning Commission and the City of Afton evaluate your application in light of the requirements of Afton's Variance Ordinance. It does not guarantee that your variance request will be approved. If needed use a separate page.

Background: This questionnaire is designed to help you and the City of Afton determine whether a variance should be granted. Please consult with the City Administrator who can help you with your variance application and explain the Variance Ordinance to you. The City Administrator will work with you to ensure that the variance you request is the minimum variance required to provide the same rights commonly enjoyed by other properties in the same zoning district. Because of special provisions for certain types of construction, the City Administrator will also determine whether the property is in the Flood Plain District. There are also special provisions for earth-sheltered construction.

Criteria #1 *The requested use, must be a reasonable use in order to receive a variance. Applicant - Please explain why the proposed use which requires a variance is a reasonable use for this property?*

Existing garage sits 17.5' from lot line of minor subdivision of lots / Lot line both lots conform to required size

Criteria #2 *Exceptional or extraordinary circumstances apply to the property which do not apply generally to other properties in the same zone or vicinity, and result from lot size, shape, topography, or other circumstances over which the property owner, since enactment of this Ordinance, have had no control. Applicant - What exceptional or extraordinary circumstances related to the property do not apply generally to other properties in the same zone or vicinity? Extraordinary circumstances would include lot size, irregular lot shape or topography. Are there other circumstances over which you, as the property owner, have no control?*

Explain? Existing garage has been in place since late '60s

Criteria #3 That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance.

Applicant - How does the literal interpretation of the provisions of the Afton ordinance (from which you are requesting a variance) deprive you of rights commonly enjoyed by other properties in the same zoning district? Explain: There Are 2 buildable lots which meet Afton's criteria

however the existing garage would be 17.5' from Lot line of minor subdivision rather than 30 - Other properties have 3 homes of same type of

Criteria #4 The special conditions or circumstances do not result from actions of the applicant. LAND SPACE

Applicant - How did these exceptional circumstances related to the property come about? Did actions by you create these circumstances? Explain: Garage existed since late 60's - there b/c current zoning with Minor subdivision

Criteria #5 That granting the variance requested will not confer on the applicant any special privilege that is denied by this Ordinance to owners of other lands, structures, or buildings in the same district.

Applicant - Will the granting of the requested variance confer on you, the applicant, any special privilege that is denied by this ordinance to owners of other lands, structures, or buildings in the same zoning district? Explain: Same Adjacent to land has 3 houses on Area lands

Criteria #6 The variance requested is the minimum variance which would alleviate the hardship.

Applicant - Is the variance you are requesting the minimum variance which would alleviate the practical difficulty or hardship for your property? Explain: the Variance would alleviate this hardship

Criteria #7 The variance would not be materially detrimental to the purposes of this Ordinance, or to property in the same zone. **Applicant (Optional)** - Will the variance be materially detrimental to the purposes of this Ordinance, or to property in the same zone? How would the use of the property, if allowed by the variance, affect other properties in the vicinity?

Explain: SAME PERSON/ENTITY TO OWN both lots, therefore does not affect other properties in Area AS VARIANCE IS FOREEXISTING garage on back of Lot line of 3632 ST. CROIX TR.

Criteria #8 Economic conditions or circumstances alone shall not be considered in the granting of a variance request if a reasonable use of the property exists under the terms of the ordinance. **Applicant** - Is the requested variance for economic reasons?

Explain: It is reasonable to b/execute property

Criteria #9 In the Flood Plain District, no variance shall be granted which permits a lower degree of flood protection than the Regulatory Flood Protection Elevation for the particular area or permits standards lower than those required by state law. **Applicant (optional), PC** - Is the property in a Flood Plain District? Yes No

Criteria #10 Variances shall be granted for earth-sheltered construction by state statutes when in harmony with this Ordinance. **Applicant** - Is the variance for earth-sheltered construction? Yes No

ADDITIONAL CRITERIA THAT MAY BE CONSIDERED BY THE PLANNING COMMISSION (PC) AND/OR CITY COUNCIL(CC)- Applicant responses to criteria #11 and criteria #12 are optional.

Criteria #11 *Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance.* **Applicant (Optional), PC** - Is the requested variance in harmony with the Afton ordinances and code? How will this variance if granted (and the proposed use of the property allowed) affect the essential character of the area?

Explain: The variance is in harmony with Afton's-
general purposes regarding lot size & highest use

Criteria #12 *Variances shall only be permitted when they are in harmony with the general purposes and intent of the Afton Comprehensive Plan.* **Applicant (Optional), PC** - Is the requested variance in harmony with the Afton comprehensive plan?

Explain: Yes

City of Afton
 3033 St. Croix Trl, P.O. Box 219
 Afton, MN 55001

Meeting Date March 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moore, City Administrator

Date: March 11, 2019

Re: Tim and Jacqueline Leba Application for Variance at the Parcel East of Neal at 22nd Street with PID#'s 17.028.20.21.0002, 17.028.20.12.0001 and 17.028.2013.0004 – **Resolution 2019-17**

Tim and Jacqueline Leba have applied for a variance to the 300 foot driveway separation requirement to allow a driveway to serve one house on an 80-acre property east of Neal Avenue at 22nd Street. The variance is to enable the driveway to be located 215 feet from the nearest driveway on the same side of Neal Avenue vs. the required 300 foot separation. The subject 80-acre parcel has an existing driveway that serves the 40-acre parcel to the south through a private driveway easement. The proposed driveway would be separated by a distance of 215 feet from the existing private easement driveway.

The main purpose of the 300 foot separation requirement is to preserve the rural appearance and character of the Ag Zone, particularly the scattered or dotted appearance of homes and driveways in the Ag Zone, rather than being closely lined up along public roadways. While the two driveways are closer than 300 feet, the two homes served by the driveways will not be visible, or will be difficult to see, from Neal Avenue. The driveway serving the Leba house is planned to be approximately 2500 feet long.

Sight Lines and Permitting

The proposed driveway location would provide sight distances of over 2,000 feet in each direction, which substantially exceeds requirements. Because the driveway accesses Neal Avenue, which is a County Road, an access permit will need to be obtained from Washington County. Because the driveway would create over 6,000 square feet of new impervious surface, a permit is required to be obtained from the Valley Branch Watershed District. A driveway permit will also be required to be obtained from the City.

Findings

The following is a recommended set of findings. The Council may revise the findings as desired.

1. The subject property, as well as the surrounding properties, is zoned Ag
2. The proposed driveway would be separated from the nearest driveway on the same side of Neal Avenue by 215 feet, vs. the required separation distance of 300 feet
3. A property can have more than one driveway, subject to approval by the Zoning Administrator
4. The proposal would enable one house on 80 acres of property.
5. The proposed house is planned to be located approximately 2500 feet east of Neal Avenue, and would be difficult or impossible to see from Neal Avenue
6. The proposed driveway is approximately 2,500 feet in length

Conditions

If the Council decides to make a recommendation for approval, the following is a recommended set of conditions of approval. The Council may revise the conditions as desired.

1. A turnaround, meeting the requirements of Sec. 12-84. E., shall be provided at the end of the driveway to enable public safety vehicles to turn around to exit the property
2. The three parcels that make up the 80- acre property shall be combined
3. A driveway permit is required and the driveway shall meet all driveway standards and shall be subject to review and approval by the City.
4. The driveway is subject to a permit from the Valley Branch Watershed District, the approval of which shall be obtained
5. The driveway is subject to an access permit from Washington County, the approval of which shall be obtained

Planning Commission Recommendation

The Planning Commission, on a vote of 5-0-0, recommended approval of the variance application with the condition that the three parcels that make up the 80 acre property be combined, due to only one of the parcels having frontage on a public road.

Resolutions

Attached are a resolution of approval reflecting the Planning Commission's recommendation and a resolution of denial for the Council's consideration.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of a resolution regarding the Tim and Jacqueline Leba application for a variance to allow a driveway to serve a house on the 80 acre property east of Neal Avenue at 22nd street with PID #'s at 17.028.20.21.0002, 17.028.20.12.0001 and 17.028.2013.0004, with findings, and conditions if desired.

RESOLUTION 2019-17

**CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA**

A RESOLUTION APPROVING THE TIM AND JACQUELINE LEBA APPLICATION FOR A VARIANCE AT THE PROPERTY EAST OF NEAL AVENUE AT 22ND STREET WITH PID'S 17.028.20.21.0002, 17.028.20.12.0001 and 17.028.2013.0004.

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, Tim and Jacqueline Leba have applied for a variance to allow a driveway to serve a house on an 80 acre property east of Neal Avenue at 22nd Street with PID's 17.028.20.21.0002, 17.028.20.12.0001 and 17.028.2013.0004.; and

WHEREAS, City staff reviewed the request and drafted a report for consideration; and

WHEREAS, the Planning Commission held a public hearing on the application at its regular meeting of March 4, 2019 and recommended APPROVAL of the variance on a vote of 5-0-0; and

WHEREAS, the legal description of the property is attached as Exhibit A, and

WHEREAS, the City Council heard the request at its regular meeting on March 19, 2019, at which it considered all of the comments, concerns and recommendations of the Planning Commission, Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby APPROVE the Tim and Jacqueline Leba application for a variance to allow a driveway to serve a house on an 80 acre property east of Neal Avenue at 22nd Street with PID's 17.028.20.21.0002, 17.028.20.12.0001 and 17.028.2013.0004, based on the findings listed below and with the conditions listed below.

Findings

1. The subject property, as well as the surrounding properties, is zoned Ag
2. The proposed driveway would be separated from the nearest driveway on the same side of Neal Avenue by 215 feet, vs. the required separation distance of 300 feet
3. A property can have more than one driveway, subject to approval by the Zoning Administrator
4. The proposal would enable one house on 80 acres of property.
5. The proposed house is planned to be located approximately 2500 feet east of Neal Avenue, and would be difficult or impossible to see from Neal Avenue
6. The proposed driveway is approximately 2,500 feet in length

Conditions

1. A turnaround, meeting the requirements of Sec. 12-84. E., shall be provided at the end of the driveway to enable public safety vehicles to turn around to exit the property
2. The three parcels that make up the 80- acre property shall be combined
3. A driveway permit is required and the driveway shall meet all driveway standards and shall be subject to review and approval by the City.
4. The driveway is subject to a permit from the Valley Branch Watershed District, the approval of which shall be obtained
5. The driveway is subject to an access permit from Washington County, the approval of which shall be obtained

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 19TH DAY OF MARCH, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:

Second by:

Nelson:

Ross:

Wroblewski:

Perkins:

Palmquist:

RESOLUTION 2019-17XX

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION DENYING THE TIM AND JACQUELINE LEBE APPLICATION FOR A VARIANCE AT THE PROPERTY EAST OF NEAL AVENUE AT 22ND STREET WITH PID'S 17.028.20.21.0002, 17.028.20.12.0001 and 17.028.2013.0004.

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, Tim and Jacqueline Leba have applied for a variance to allow a driveway to serve a house on an 80 acre property east of Neal Avenue at 22nd Street with PID's 17.028.20.21.0002, 17.028.20.12.0001 and 17.028.2013.0004.; and

WHEREAS, City staff reviewed the request and drafted a report for consideration; and

WHEREAS, the Planning Commission held a public hearing on the application at its regular meeting of March 4, 2019 and recommended APPROVAL of the variance on a vote of 5-0-0; and

WHEREAS, the legal description of the property is attached as Exhibit A, and

WHEREAS, the City Council heard the request at its regular meeting on March 19, 2019, at which it considered all of the comments, concerns and recommendations of the Planning Commission, Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby DENY the Tim and Jacqueline Leba application for a variance to allow a driveway to serve a house on an 80 acre property east of Neal Avenue at 22nd Street with PID's 17.028.20.21.0002, 17.028.20.12.0001 and 17.028.2013.0004, based on the findings listed below.

Findings

1. The subject property, as well as the surrounding properties, is zoned Ag
2. The proposed driveway would be separated from the nearest driveway on the same side of Neal Avenue by 215 feet, vs. the required separation distance of 300 feet
3. The proposal would result in two driveways, each over 2500 feet in length, located on the property.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 19TH DAY OF MARCH, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moore, City Administrator

Motion by:

Second by:

Nelson:

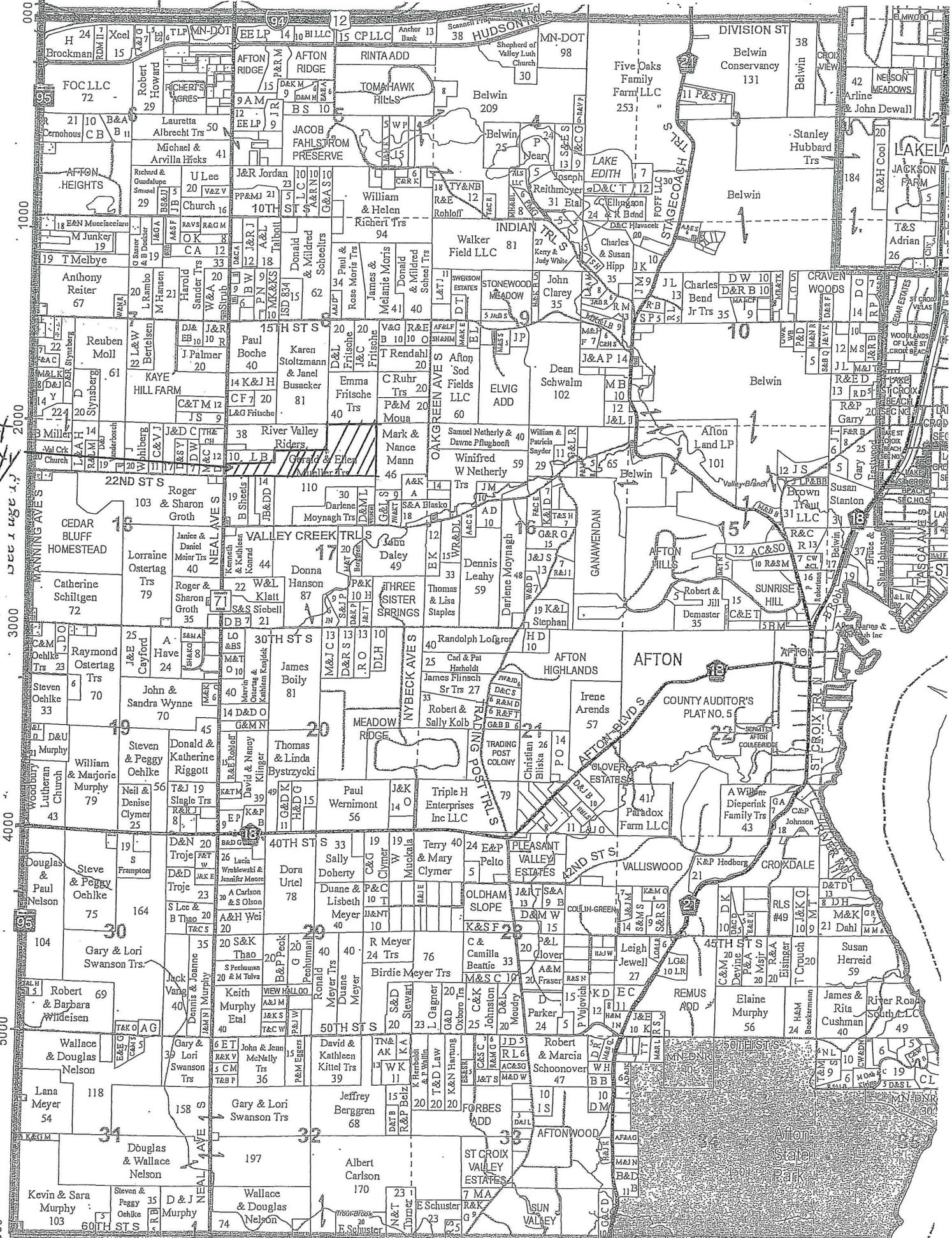
Ross:

Wroblewski:

Perkins:

Palmquist:

subject property



JUU

Applicant(s): Tim & Jackie Leba
Phone: 612-804-5454, 612-508-0726
Mailing Address: 8390 136th street North Hugo, MN. 55038
Property Address for variance: 21XX Neal Ave So. Afton,

Variance request description: *We are requesting a driveway entrance off of Neal Ave So.*

City Ordinance Section number(s), that variance is requested for: _____

Answer the following questions to the best of your ability - based on the criteria found in section 12-77 of Afton's Code (Land Use, Appeals and Variances). Completing this questionnaire will help the Planning Commission and the City of Afton evaluate your application in light of the requirements of Afton's Variance Ordinance. It does not guarantee that your variance request will be approved. If needed use a separate page.

Background: This questionnaire is designed to help you and the City of Afton determine whether a variance should be granted. Please consult with the City Administrator who can help you with your variance application and explain the Variance Ordinance to you. The City Administrator will work with you to ensure that the variance you request is the minimum variance required to provide the same rights commonly enjoyed by other properties in the same zoning district. Because of special provisions for certain types of construction, the City Administrator will also determine whether the property is in the Flood Plain District. There are also special provisions for earth-sheltered construction.

Criteria #1 *The requested use, must be a reasonable use in order to receive a variance.* **Applicant-** Please explain why the proposed use which requires a variance is a reasonable use for this property?

We feel our request for a variance is warranted as it maintains the integrity of the ordinance set by the city of Afton. The home to the north of the property sits relatively close to the road. Our proposed home will be situated thousands of feet off the road. The home to the south of the property which is currently using a driveway easement on our property is located behind a tree line and is not visible from the road.

Criteria #2 *Exceptional or extraordinary circumstances apply to the property which do not apply generally to other properties in the same zone or vicinity, and result from lot size, shape, topography, or other circumstances over which the property owner, since enactment of this Ordinance, have had no control.* **Applicant** - What exceptional or extraordinary circumstances related to the property do not apply generally to other properties in the same zone or vicinity? Extraordinary circumstances would include lot size, irregular lot shape or topography. Are there other circumstances over which you, as the property owner, have no control?

As stated there is an existing driveway serving a homeowner south of our property as the result of an easement that was granted. The city does not allow shared driveways nor do either of the parties want a shared driveway. Additionally, the costs incurred to make this a public road serving two homes would be an extraordinary burden on us. Furthermore, as a public road the city would be required to maintain the road for two homes which does not make financial sense.

Criteria #3 *That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance.*

Applicant - How does the literal interpretation of the provisions of the Afton ordinance (from which you are requesting a variance) deprive you of rights commonly enjoyed by other properties in the same zoning district?

Ordinance would not allow us private access to our home which "is a right commonly enjoyed by other properties in the same district".

Criteria #4 *The special conditions or circumstances do not result from actions of the applicant.*

Applicant - How did these exceptional circumstances related to the property come about? Did actions by you create these circumstances?

There was preexisting driveway easement granted to the homeowner to the south of our property

Criteria #5 *That granting the variance requested will not confer on the applicant any special privilege that is denied by this Ordinance to owners of other lands, structures, or buildings in the same district.*

Applicant - Will the granting of the requested variance confer on you, the applicant, any special privilege that is denied by this ordinance to owners of other lands, structures, or buildings in the same zoning district?

The variance will allow us one private driveway to our home.

Criteria #6 *The variance requested is the minimum variance which would alleviate the hardship.*

Applicant - Is the variance you are requesting the minimum variance which would alleviate the practical difficulty or hardship for your property?

The variance will allow us one private driveway to our home.

Criteria #7 *The variance would not be materially detrimental to the purposes of this Ordinance, or to property in the same zone. Applicant (Optional) - Will the variance be materially detrimental to the purposes of this Ordinance, or to property in the same zone? How would the use of the property, if allowed by the variance, affect other properties in the vicinity?*

This would be one home on 80 acres which is in keeping with the rural theme of the city of Afton.

Criteria #8 *Economic conditions or circumstances alone shall not be considered in the granting of a variance request if a reasonable use of the property exists under the terms of the ordinance. Applicant - Is the requested variance for economic reasons?*

No, this variance would give us the right to a private driveway which "is a right commonly enjoyed by other properties in the same district".

Criteria #9 *In the Flood Plain District, no variance shall be granted which permits a lower degree of flood protection than the Regulatory Flood Protection Elevation for the particular area or permits standards lower than those required by state law. Applicant (optional), PC - Is the property in a Flood Plain District? Yes No*

Criteria #10 *Variances shall be granted for earth-sheltered construction by state statutes when in harmony with this Ordinance. Applicant - Is the variance for earth-sheltered construction? Yes No*

~~**ADDITIONAL CRITERIA THAT MAY BE CONSIDERED BY THE PLANNING COMMISSION (PC) AND/OR CITY COUNCIL(CC) - Applicant responses to criteria #11 and criteria #12 are optional.**~~

Criteria #11 *Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance. Applicant (Optional), PC - Is the requested variance in harmony with the Afton ordinances and code? How will this variance if granted (and the proposed use of the property allowed) affect the essential character of the area?*

One home with a private driveway on 80 acres will be in keeping with the rural theme and in harmony with the city ordinances in question

Criteria #12 *Variances shall only be permitted when they are in harmony with the general purposes and intent of the Afton Comprehensive Plan. Applicant (Optional), PC - Is the requested variance in harmony with the Afton comprehensive plan?*

One home with a private driveway on 80 acres will be in keeping with the rural theme and in harmony with the city ordinances in question.

LEBA FAMILY

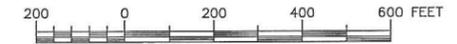
DRIVEWAY VARIANCE REQUEST - SITE PLAN

AFTON, MINNESOTA

ERICKSON CIVIL

333 North Main Street, Suite 201
Stillwater, Minnesota 55082
Phone (612) 309-3804

www.ericksoncivilsite.com



GRAPHIC SCALE

LEGEND

- DENOTES FOUND 1/2 INCH DIA. BY 16 INCH IRON PIPE MONUMENT MARKED WITH A PLASTIC CAP INSCRIBED "FREEMAN LS 16989", UNLESS SHOWN OTHERWISE
- DENOTES FOUND MONUMENT, SIZE AND MARKINGS AS INDICATED
- ▲ DENOTES FOUND 1 INCH MAG NAIL WITH 1/2 INCH DISC INSCRIBED "FREEMAN LS 16989", UNLESS SHOWN OTHERWISE
- × DENOTES FOUND 5 FEET IN LENGTH FENCE POST ON PROPERTY LINE
- DENOTES EXISTING BARBED WIRE FENCING
- - - DENOTES LEBA PROPERTY BOUNDARY
- ▭ DENOTES PROPOSED DRIVEWAY LOCATION (SUBJECT TO FINAL BUILDING PERMIT AND HOUSE PLACEMENT)

LEGAL DESCRIPTION:

The Northwest Quarter of the Northeast Quarter (NW¹/₄ of NE¹/₄) of Section Seventeen (17), Township Twenty-eight (28) North, Range Twenty (20) West.

AND

That part of the Southwest Quarter of the Northeast Quarter (SW¹/₄ of NE¹/₄) of Section Seventeen (17), Township Twenty-eight (28) North, Range Twenty (20) West, which lies North of the South 1005.3 feet of said Southwest Quarter (SW¹/₄).

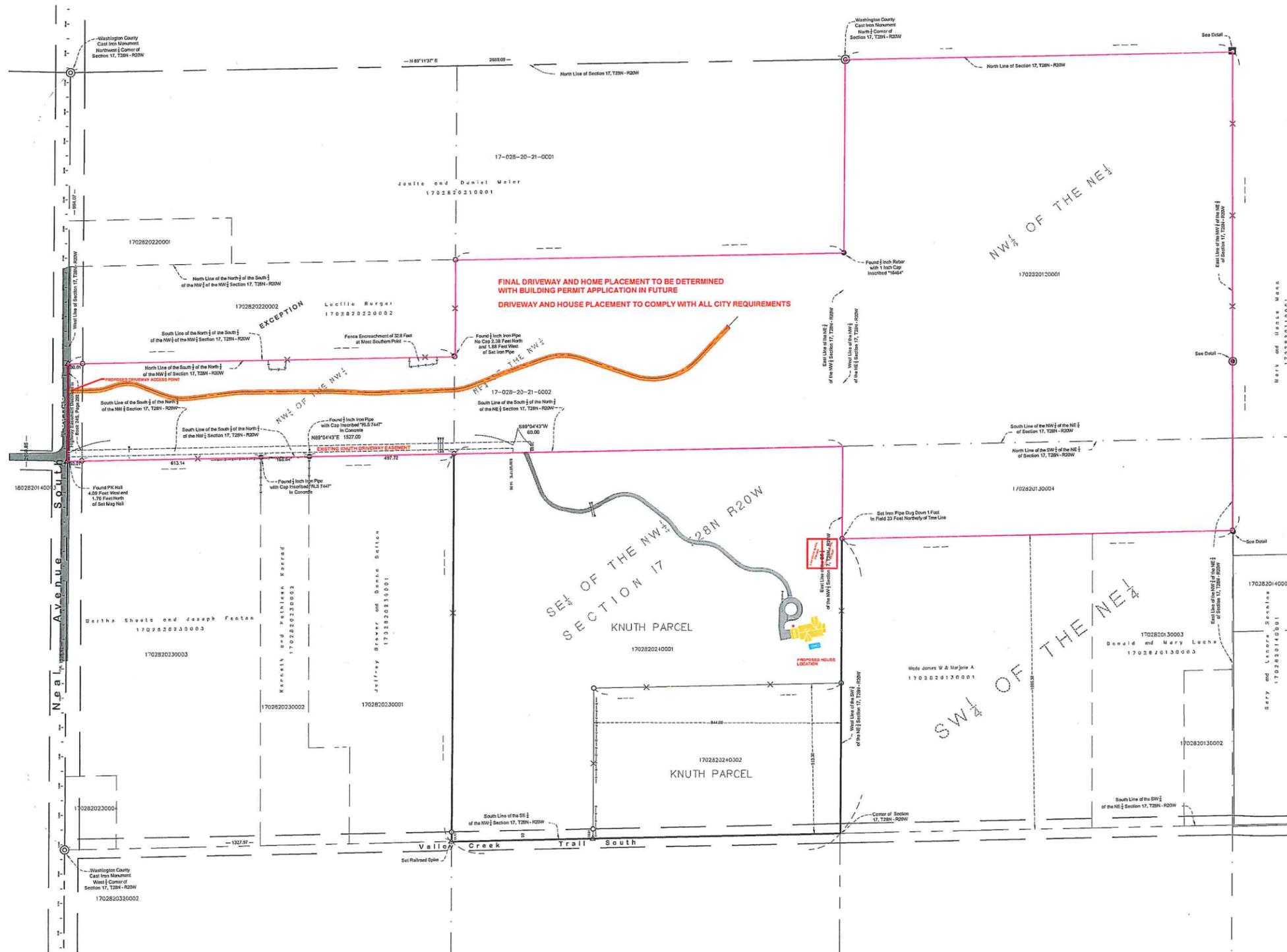
AND

South half of the North Half of the Northwest Quarter (S¹/₂ N¹/₂ NW¹/₄) except North half of the South half of the Northwest Quarter (N¹/₂ S¹/₂ NW¹/₄ NW¹/₄) of Section seventeen (17) Township Twenty-eight (28) North of Range Twenty (20) West subject to existing easements and highways if any.

NOTES

- 1) ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE NORTH LINE OF SECTION 17, T28N - R20W BETWEEN THE N¹/₄ AND THE NE¹/₄ BEARING N 89°00'09" E.
- 2) PARCEL BOUNDARY PROVIDED FROM SURVEY BY FOLZ, FREEMAN, ERICKSON, INC.

Location Map
Section 17, T28N - R20W
Washington County, Minnesota



LEBA FAMILY

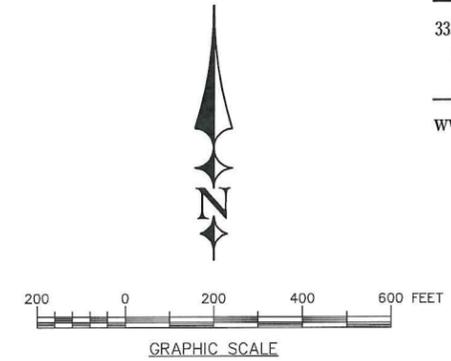
DRIVEWAY VARIANCE REQUEST - SITE PLAN

AFTON, MINNESOTA

ERICKSON CIVIL

333 North Main Street, Suite 201
Stillwater, Minnesota 55082
Phone (612) 309-3804

www.ericksoncivilsite.com



LEGEND

- DENOTES FOUND ½ INCH DIA. BY 16 INCH IRON PIPE MONUMENT MARKED WITH A PLASTIC CAP INSCRIBED "FREEMAN LS 16989", UNLESS SHOWN OTHERWISE
- DENOTES FOUND MONUMENT, SIZE AND MARKINGS AS INDICATED
- ▲ DENOTES FOUND 1 INCH MAG NAIL WITH 1½ INCH DISC INSCRIBED "FREEMAN LS 16989", UNLESS SHOWN OTHERWISE
- × DENOTES FOUND 5 FEET IN LENGTH FENCE POST ON PROPERTY LINE
- DENOTES EXISTING BARBED WIRE FENCING
- DENOTES LEBA PROPERTY BOUNDARY
- DENOTES PROPOSED DRIVEWAY LOCATION (SUBJECT TO FINAL BUILDING PERMIT AND HOUSE PLACEMENT)

LEGAL DESCRIPTION:

The Northwest Quarter of the Northeast Quarter (NW¼ of NE¼) of Section Seventeen (17), Township Twenty-eight (28) North, Range Twenty (20) West.

AND

That part of the Southwest Quarter of the Northeast Quarter (SW¼ of NE¼) of Section Seventeen (17), Township Twenty-eight (28) North, Range Twenty (20) West, which lies North of the South 1005.3 feet of said Southwest Quarter (SW¼).

AND

South half of the North Half of the Northwest Quarter (S½ of N½ NW¼) except North half of the South half of the Northwest Quarter of the Northwest Quarter (N½ S½ NW¼ NW¼) of Section seventeen (17) Township Twenty-eight (28) North of Range Twenty (20) West subject to existing easements and highways if any.

NOTES

- 1) ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE NORTH LINE OF SECTION 17, T28N - R20W BETWEEN THE N ¼ AND THE NE ¼ BEARING N 89°00'09" E
- 2) PARCEL BOUNDARY PROVIDED FROM SURVEY BY FOLZ, FREEMAN, ERICKSON, INC.

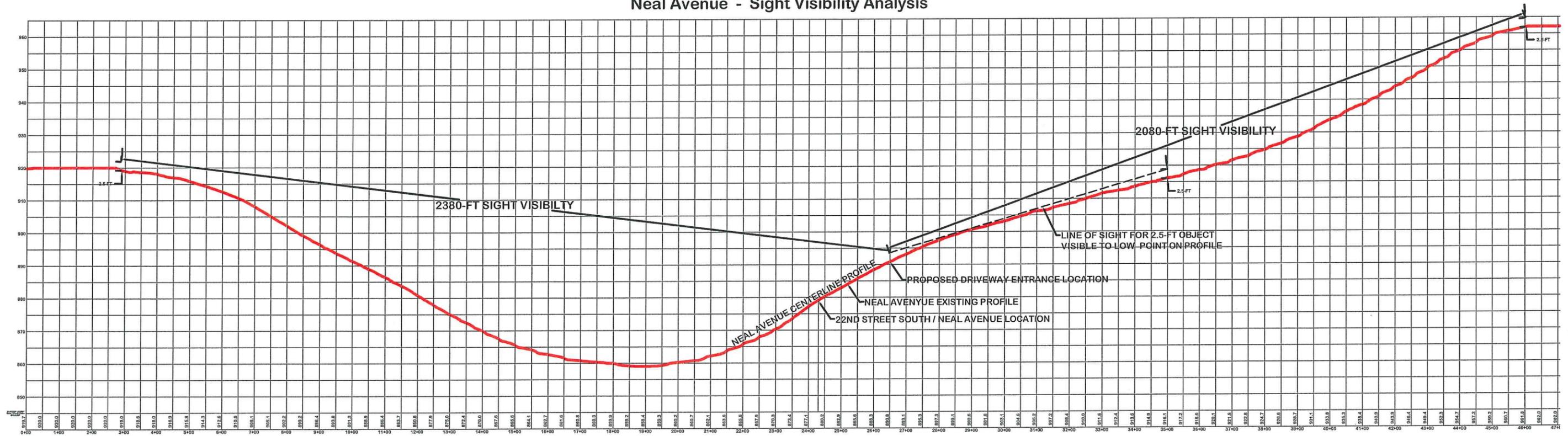
Location Map

Section 17, T28N - R20W
Washington County, Minnesota



LEBA - DRIVEWAY PLACEMENT

Neal Avenue - Sight Visibility Analysis



City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: March 11, 2019

Re: Gary Narducci Application for Variance and Conditional Use Permit at 3475 Neal Avenue –
Resolution 2019-18

Gary Narducci has applied for a variance to the front yard setback and a Conditional Use Permit to enable the construction of a 1,480 sq. ft. accessory building at 3475 Neal Avenue. The subject property has a limited buildable area, due to steep topography on the north, northwest and east portions of the property. The existing house, which was approved to replace an older house in 2004, is nonconforming in relation to the front yard setback, due to the steep topography to the east. The front yard setback of the house is approximately 120 feet vs. the required 150 feet.

Variance

The planned accessory building is proposed to have a front yard setback of 126 feet vs. the required 150 feet. Similar to the existing house, the setback variance is due to steep slopes to the east.

Conditional Use Permit

Due to the limited buildable area, the applicant is proposing to construct the proposed accessory building closer than the required 20 foot setback from the crest of an 18% slope. The attached figure shows the proposed location of the accessory building in red, the crest of the 18% slope area in blue, and the distance from the proposed building to the crest of the slope in blue. The building is proposed to be setback 19.5 feet from the crest of the slope to the northwest vs. the required 20 feet, and is proposed to be setback 11 feet from the crest of the slope to the northeast.

Sec. 132. E. 2 of the Zoning Code requires a setback of 20 feet from the crest of steep slopes, but allows an exception with a Conditional Use Permit (CUP). (see the ordinance language below)

Sec. 132 Minimum Requirements

E. Setbacks

2. Setbacks from slopes.

All structures, including but not limited to, driveways, decks, swimming pools, and so forth, shall be setback a minimum of 20 feet from the crest of all slopes exceeding 18 percent as determined by the Zoning Administrator. An exception to this requirement, allowing an encroachment within the 20 foot setback from an 18 percent slope, is allowed outside of the Lower St. Croix River Bluffland and Shoreland Management District via a CUP. As a condition of approval the applicant must submit an erosion control plan for the proposed encroachment. The erosion control plan shall be reviewed and approved by the City Engineer. In addition, the Zoning Administrator shall require a performance bond or Letter of Credit for a period of two (2) years beginning at the time of completion to ensure the applicant adheres to the erosion control, landscaping and any revegetation plan. The performance bond or letter of credit shall equal 125% of the total cost of the erosion control as recommended by the City Engineer.

The applicant has provided an erosion control plan that includes the elements required by the City Engineer, including silt fencing between the proposed building and the crest of the slope and the protection and revegetation of disturbed soils near the crest of the slope. An aerial photo showing the erosion control plan is attached.

Planning Commission Discussion and Recommendation
Secondary Septic System Site.

The Planning Commission questioned whether the location of the proposed accessory building would conflict with a site for a secondary septic drainfield. Staff followed up on this question with the applicant, who provided the attached septic system diagram. The site plan shows the location of the septic system as being just east of the house. However, this is the location of the septic tanks, not the drainfield. The existing drainfield is actually located substantially farther to the east, in an area of relatively flat topography. There is plenty of space for a secondary septic drainfield in this area. Attached is the septic system plan for the property. While there is not a secondary septic site specifically shown on the plan, Joe Sanders-Washington County Septic Inspector has indicated the area adjacent to the current septic system is large enough to put another septic system in if the current one fails or is no longer usable.

Erosion Control.

The Planning Commission also discussed that, in addition to providing erosion control measures during construction, it is important to ensure the drainage from the accessory building does not cause erosion in the long term,. The City engineer has advised that revegetation of the disturbed soils as soon as possible and maintaining the vegetation over the long term is important to controlling erosion. If rain gutters and downspouts are installed on the building, specific erosion control measures would be needed to dissipate the energy of the water exiting at the downspouts. However, if the water is allowed to simply sheet drain off the roof, there should be less need for erosion control beyond maintaining the ground cover vegetation. Also, planting shrubs along the perimeter of the building where the water is sheeting off the roof would help to dissipate the energy of the water and prevent erosion.

Findings

The following are recommended findings. The Council may revise or add findings.

1. The subject property is located in the Ag zone, as are the surrounding properties.
2. While the subject parcel is 8 acres in size, it is a long, narrow parcel with a lot width of 264 feet vs. the required 300 feet
3. The subject property has limited buildable area, due to steep topography on the north, northwest and east portions of the property and the septic system located southeast of the house
4. The existing house is nonconforming in relation to the front yard setback, due to the steep topography to the east. The front yard setback is 120 feet vs. the required 150 feet.
5. The planned accessory building is proposed to have a front yard setback of 126 feet vs. the required 150 feet
6. The northeast corner of the proposed building is located as close as 11 feet from the crest of an 18% slope.
7. The applicant has provided an erosion control plan that includes the elements required by the City Engineer, including silt fencing between the proposed building and the crest of the slope and the protection and revegetation of disturbed soils near the crest of the slope.

Conditions

If the Council recommends approval of the variance and CUP, it is recommended that the following conditions be placed on the approval, as well as additional conditions the Council may include.

1. The drainage and erosion control plan shall be reviewed and approved by the City Engineer to prevent erosion during construction and to provide long term erosion control
2. The applicant shall demonstrate a suitable location for a secondary septic system site that is not adversely affected by the proposed accessory building
3. A performance bond or Letter of Credit, equal to 125% of the total cost of the erosion control plan shall be provided for a period of two (2) years beginning at the time of completion to ensure the applicant adheres to the erosion control, landscaping and revegetation plan.

Resolutions

Attached are a resolution of approval reflecting the Planning Commission's recommendation and a resolution of denial for the Council's consideration.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of a resolution regarding the Gary Narducci application for a variance to the front yard setback and a Conditional Use Permit to enable the construction of an accessory building at 3475 Neal Avenue, with findings, and conditions if desired.

FRAIT HOMES
 3475 NEAL AVE.
 AFTON

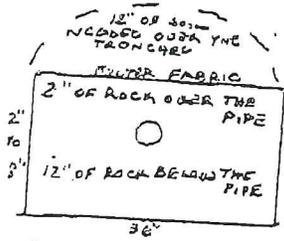
SCALE: 1/4" = APPROX 50'

NOT A SURVEY
 VERIFY LOT LINES

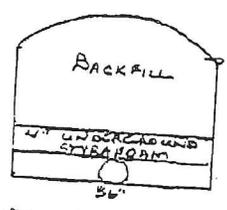


1300 SQ. FT. DRAINFIELD
 5 RUNS - 75' TO 100' LONG
 26" WIDE - 12" TO 18" DEEP
 7 1/2" CENTER TO CENTER
 TRENCH SPACING

FOLLOW THE CONTOURS
 KEEP BOTTOM OF
 TRENCH LEVEL

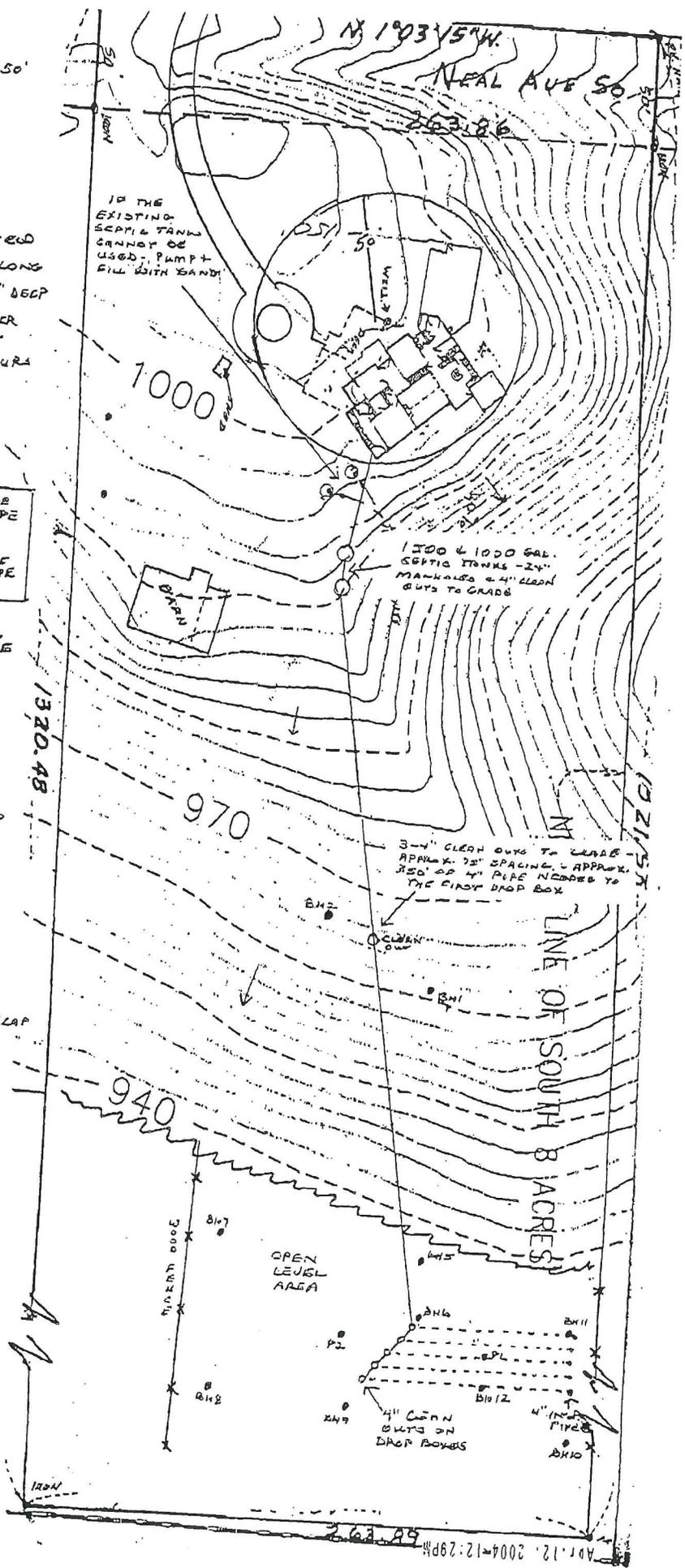


DRAINFIELD CROSS SECTION - NO SCALE



PIPE INSULATION

COVER THE SEPTIC
 TANKS WITH 4" OF
 STYROFOAM - 2 FOOT LAP



RESOLUTION 2019-18

**CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA**

**A RESOLUTION APPROVING THE GARY NARDUCCI APPLICATION FOR A
VARIANCE AND CONDITIONAL USE PERMIT AT 3475 NEAL AVENUE**

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
- WHEREAS,** Gary Narducci has applied for a variance and conditional use permit to construct an accessory building at 3475 Neal Avenue; and
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and
- WHEREAS,** the Planning Commission held a public hearing on the application at its regular meeting of March 4, 2019 and recommended APPROVAL of the variance and Conditional Use Permit on a vote of 5-0-0; and
- WHEREAS,** the legal description of the property is attached as Exhibit A, and
- WHEREAS,** the City Council heard the request at its regular meeting on March 19, 2019, at which it considered all of the comments, concerns and recommendations of the Planning Commission, Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby APPROVE the Gary Narducci application for a variance and conditional use permit at 3475 Neal Avenue, based on the findings listed below and with the conditions listed below.

Findings

1. The subject property is located in the Ag zone, as are the surrounding properties.
2. While the subject parcel is 8 acres in size, it is a long, narrow parcel with a lot width of 264 feet vs. the required 300 feet
3. The subject property has limited buildable area, due to steep topography on the north, northwest and east portions of the property and the septic system located southeast of the house
4. The existing house is nonconforming in relation to the front yard setback, due to the steep topography to the east. The front yard setback is 120 feet vs. the required 150 feet.
5. The planned accessory building is proposed to have a front yard setback of 126 feet vs. the required 150 feet
6. The northeast corner of the proposed building is located as close as 11 feet from the crest of an 18% slope.
7. The applicant has provided an erosion control plan that includes the elements required by the City Engineer, including silt fencing between the proposed building and the crest of the slope and the protection and revegetation of disturbed soils near the crest of the slope.

Conditions

1. The drainage and erosion control plan shall be reviewed and approved by the City Engineer to prevent erosion during construction and to provide long term erosion control
2. The applicant shall demonstrate a suitable location for a secondary septic system site that is not adversely affected by the proposed accessory building
3. A performance bond or Letter of Credit, equal to 125% of the total cost of the erosion control plan shall be provided for a period of two (2) years beginning at the time of completion to ensure the applicant adheres to the erosion control, landscaping and revegetation plan.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 19TH DAY OF MARCH, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Nelson:
Ross:
Wroblewski:
Perkins:
Palmquist:

RESOLUTION 2019-18XX

**CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA**

A RESOLUTION DENYING THE GARY NARDUCCI APPLICATION FOR A VARIANCE AND CONDITIONAL USE PERMIT AT 3475 NEAL AVENUE

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, Gary Narducci has applied for a variance and conditional use permit to construct an accessory building at 3475 Neal Avenue; and

WHEREAS, City staff reviewed the request and drafted a report for consideration; and

WHEREAS, the Planning Commission held a public hearing on the application at its regular meeting of March 4, 2019 and recommended APPROVAL of the variance and Conditional Use Permit on a vote of 5-0-0; and

WHEREAS, the legal description of the property is attached as Exhibit A, and

WHEREAS, the City Council heard the request at its regular meeting on March 19, 2019, at which it considered all of the comments, concerns and recommendations of the Planning Commission, Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby DENY the Gary Narducci application for a variance and conditional use permit at 3475 Neal Avenue, based on the findings listed below.

Findings

1. The subject property is located in the Ag zone, as are the surrounding properties.
2. While the subject parcel is 8 acres in size, it is a long, narrow parcel with a lot width of 264 feet vs. the required 300 feet
3. The subject property has limited buildable area, due to steep topography on the north, northwest and east portions of the property and the septic system located southeast of the house
4. The existing house is nonconforming in relation to the front yard setback, due to the steep topography to the east. The front yard setback is 120 feet vs. the required 150 feet.
5. The planned accessory building is proposed to have a front yard setback of 126 feet vs. the required 150 feet
6. The northeast corner of the proposed building is located as close as 11 feet from the crest of an 18% slope.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 19TH DAY OF MARCH, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:

Second by:

Nelson:

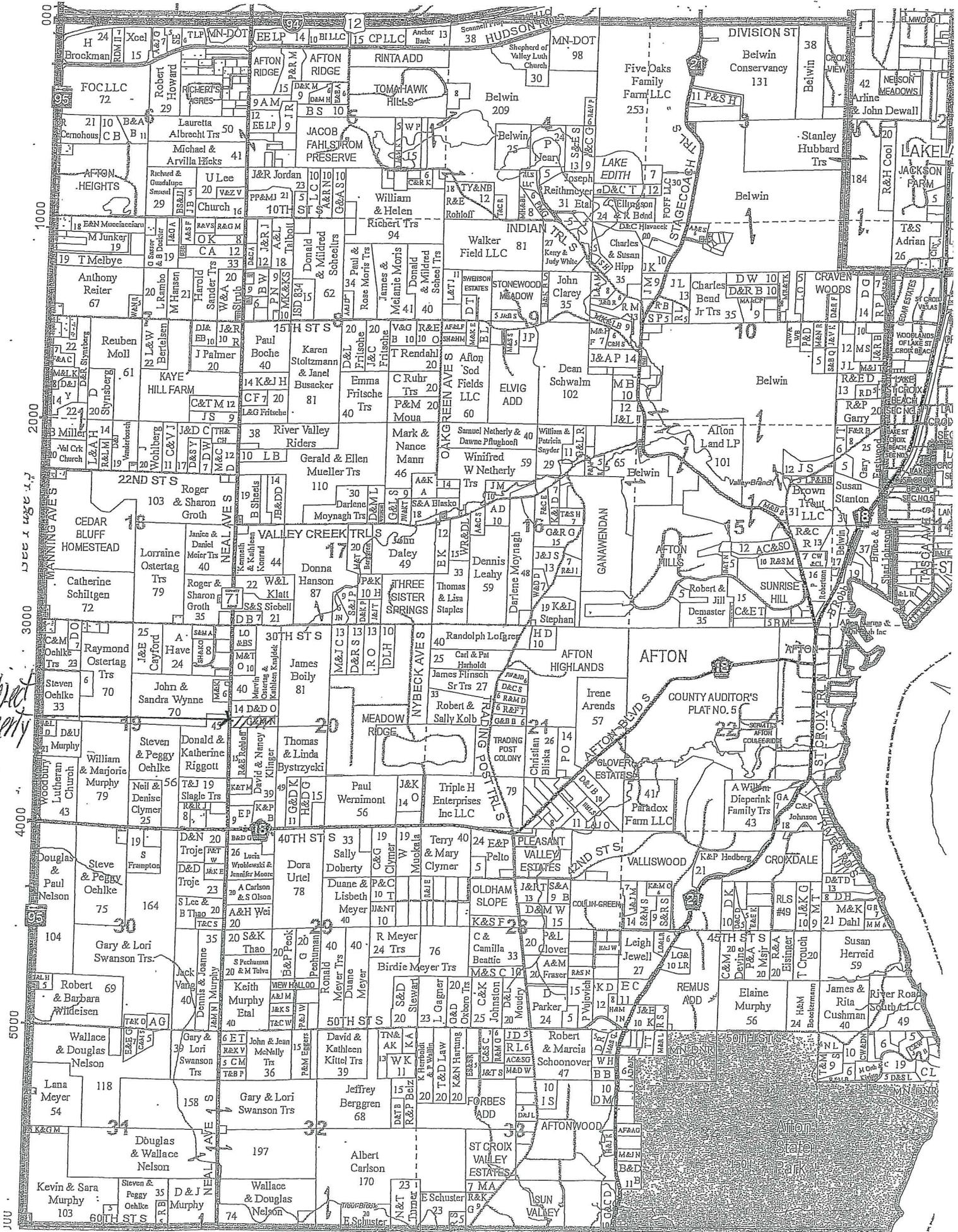
Ross:

Wroblewski:

Perkins:

Palmquist:

Subject Property



Applicant(s): Gary and Michele Narducci
 Phone: 651-755-7026
 Mailing Address: 3475 Neal Ave. S. Afton, MN 55001
 Property Address for variance: 3475 Neal Ave. S. Afton, MN 55001

Variance request description: _____

City Ordinance Section number(s), that variance is requested for: _____

Answer the following questions to the best of your ability - based on the criteria found in section 12-77 of Afton's Code (Land Use, Appeals and Variances). Completing this questionnaire will help the Planning Commission and the City of Afton evaluate your application in light of the requirements of Afton's Variance Ordinance. It does not guarantee that your variance request will be approved. If needed use a separate page.

Background: This questionnaire is designed to help you and the City of Afton determine whether a variance should be granted. Please consult with the City Administrator who can help you with your variance application and explain the Variance Ordinance to you. The City Administrator will work with you to ensure that the variance you request is the minimum variance required to provide the same rights commonly enjoyed by other properties in the same zoning district. Because of special provisions for certain types of construction, the City Administrator will also determine whether the property is in the Flood Plain District. There are also special provisions for earth-sheltered construction.

Criteria #1 *The requested use, must be a reasonable use in order to receive a variance. Applicant - Please explain why the proposed use which requires a variance is a reasonable use for this property?*

Accessory building is a common use in the Ag zone

Criteria #2 *Exceptional or extraordinary circumstances apply to the property which do not apply generally to other properties in the same zone or vicinity, and result from lot size, shape, topography, or other circumstances over which the property owner, since enactment of this Ordinance, have had no control. Applicant - What exceptional or extraordinary circumstances related to the property do not apply generally to other properties in the same zone or vicinity? Extraordinary circumstances would include lot size, irregular lot shape or topography. Are there other circumstances over which you, as the property owner, have no control?*

Explain? The existing house was built with a non-compliant setback. The previous house was also non compliant with the setback. Steep slopes on the Front, side, and Rear of the Buildable area limit the building of a structure. Septic System and the well both limit available Buildable area.

Criteria #3 That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance.

Applicant - How does the literal interpretation of the provisions of the Afton ordinance (from which you are requesting a variance) deprive you of rights commonly enjoyed by other properties in the same zoning district? Explain: Would not allow a reasonable size accessory building.

Criteria #4 The special conditions or circumstances do not result from actions of the applicant.

Applicant - How did these exceptional circumstances related to the property come about? Did actions by you create these circumstances? Explain: Slopes were existing and the previous house was existing when we purchased the property.

Criteria #5 That granting the variance requested will not confer on the applicant any special privilege that is denied by this Ordinance to owners of other lands, structures, or buildings in the same district.

Applicant - Will the granting of the requested variance confer on you, the applicant, any special privilege that is denied by this ordinance to owners of other lands, structures, or buildings in the same zoning district? Explain: No.

Accessory building is a common use.

Criteria #6 The variance requested is the minimum variance which would alleviate the hardship.

Applicant - Is the variance you are requesting the minimum variance which would alleviate the practical difficulty or hardship for your property? Explain: The variance is the minimum variance that could allow an accessory building.

Criteria #7 The variance would not be materially detrimental to the purposes of this Ordinance, or to property in the same zone. **Applicant (Optional)** - Will the variance be materially detrimental to the purposes of this Ordinance, or to property in the same zone? How would the use of the property, if allowed by the variance, affect other properties in the vicinity?

Explain: No.

The building will be substantially screened.

Criteria #8 Economic conditions or circumstances alone shall not be considered in the granting of a variance request if a reasonable use of the property exists under the terms of the ordinance. **Applicant** - Is the requested variance for economic reasons?

Explain: No.

Criteria #9 In the Flood Plain District, no variance shall be granted which permits a lower degree of flood protection than the Regulatory Flood Protection Elevation for the particular area or permits standards lower than those required by state law. **Applicant (optional), PC** - Is the property in a Flood Plain District? Yes No

Criteria #10 Variances shall be granted for earth-sheltered construction by state statutes when in harmony with this Ordinance. **Applicant** - Is the variance for earth-sheltered construction? Yes No

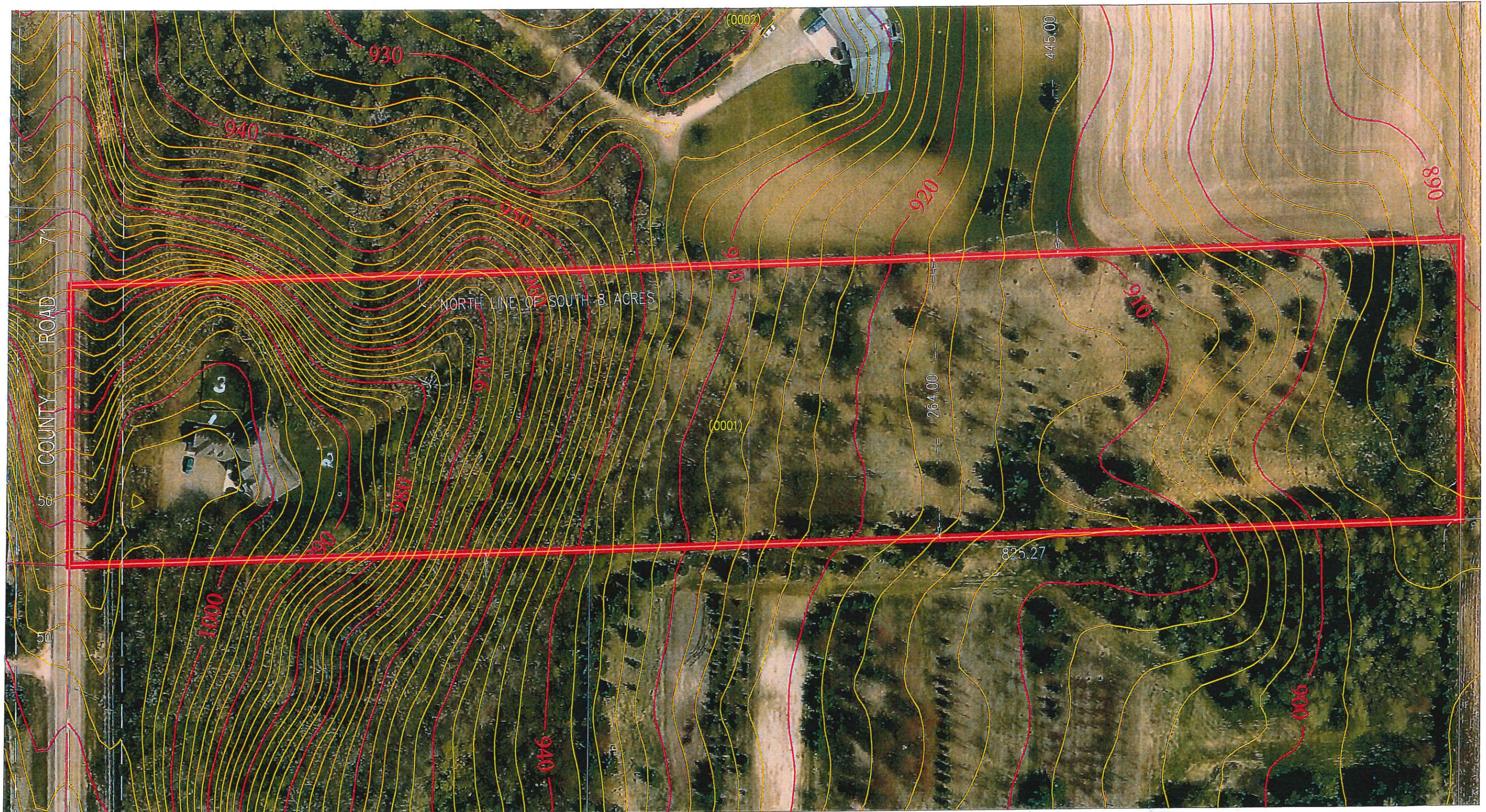
ADDITIONAL CRITERIA THAT MAY BE CONSIDERED BY THE PLANNING COMMISSION (PC) AND/OR CITY COUNCIL(CC)- Applicant responses to criteria #11 and criteria #12 are optional.

Criteria #11 *Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance.* **Applicant (Optional), PC** - Is the requested variance in harmony with the Afton ordinances and code? How will this variance if granted (and the proposed use of the property allowed) affect the essential character of the area?

Explain: Due to screening it will not affect the essential character of the area.

Criteria #12 *Variances shall only be permitted when they are in harmony with the general purposes and intent of the Afton Comprehensive Plan.* **Applicant (Optional), PC** - Is the requested variance in harmony with the Afton comprehensive plan?

Explain: Yes.



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Washington County
 PUBLIC WORKS DEPARTMENT
 SURVEY DIVISION
 11660 Myron Road North
 Stillwater, Minnesota 55082
 (651) 430-4300
 publicworks@co.washington.mn.us
 www.co.washington.mn.us/surveyor

CONTOUR LEGEND

- 10 FOOT INTERVAL CONTOUR
- 2 FOOT INTERVAL CONTOUR

Contours are provided courtesy of the Minnesota Department of Natural Resources (DNR). The Minnesota DNR makes no representation or warranties, express or implied, with respect to the reuse of data provided herewith, regardless of its format or the means of transmission. There is no guarantee or representation to the user as to the accuracy, currency, suitability, or reliability of this data for any purpose. The user accepts the data 'as is', and assumes all risks associated with its use. The Minnesota DNR assumes no responsibility for actual or consequential damage incurred as a result of any user's reliance on this data.

LEGEND

- DNR PROTECTED WATERS
- DNR PROTECTED WETLAND
- DNR PROTECTED WATERCOURSE
- MUNICIPAL BOUNDARY
- PARK BOUNDARY

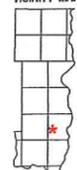


SCALE: 1 inch = 90 feet

SECTION-TOWNSHIP-RANGE INDEX

1802820	1702820	1602820
1902820	2002820	2102820
3002820	2902820	2802820

COUNTY VICINITY MAP



*-LOCATION OF THIS MAP

SECTION VICINITY MAP

22	21	12	11
NW	+	NE	
23	24	13	14
*			
32	31	42	41
SW	+	SE	
33	34	43	44

PROPERTY IDENTIFICATION NUMBER FORMAT (GEOCODE)

SECTION NUMBER	TOWNSHIP NUMBER	RANGE NUMBER	QUARTER	SPECIFIC PARCEL
##	###	##	##	####

(0001) - LAST FOUR DIGITS OF PROPERTY IDENTIFICATION NUMBER

THIS DRAWING IS THE RESULT OF A COMPILATION AND REPRODUCTION OF LAND RECORDS AS THEY APPEAR IN VARIOUS WASHINGTON COUNTY OFFICES. WASHINGTON COUNTY IS NOT RESPONSIBLE FOR ANY INACCURACIES. PROPERTY LINES AS SHOWN ARE FOR REFERENCE PURPOSES AND MAY NOT REPRESENT ACTUAL LOCATIONS.

MAP LAST UPDATED: May 12, 2016

NO ADDITIONAL CHANGES HAVE BEEN REPORTED TO DATE

DATE OF CONTOURS: November, 2011 DATE OF PHOTOGRAPHY: April, 2017

Printed January 18, 2019 at 2:04 p.m. by SURVPLUB

1 -> Well

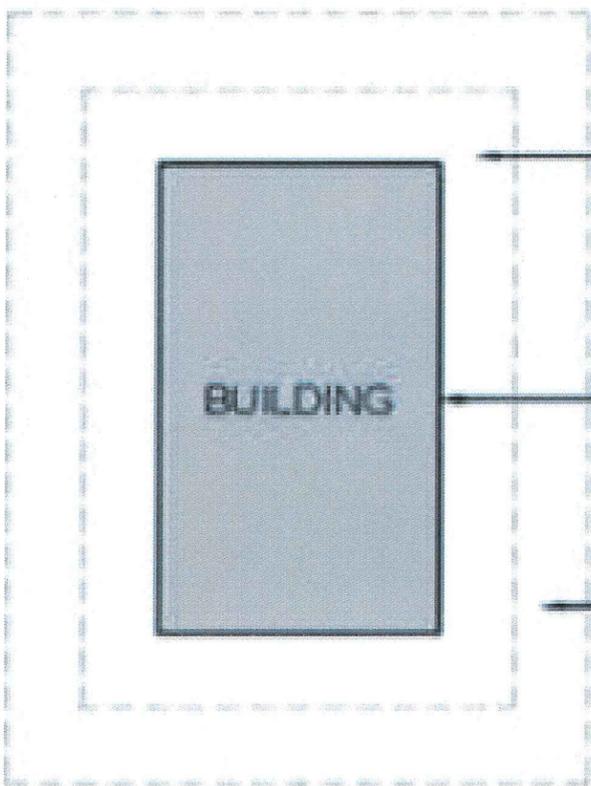
2 -> Septic

3 -> 40x40 Building

building, verify proper site preparation, then complete the 100' MARK VERIFICATION FORM.

elines for proper site preparation - Proper site preparation is important for water drainage during and after construction.

SITE PERIMETER



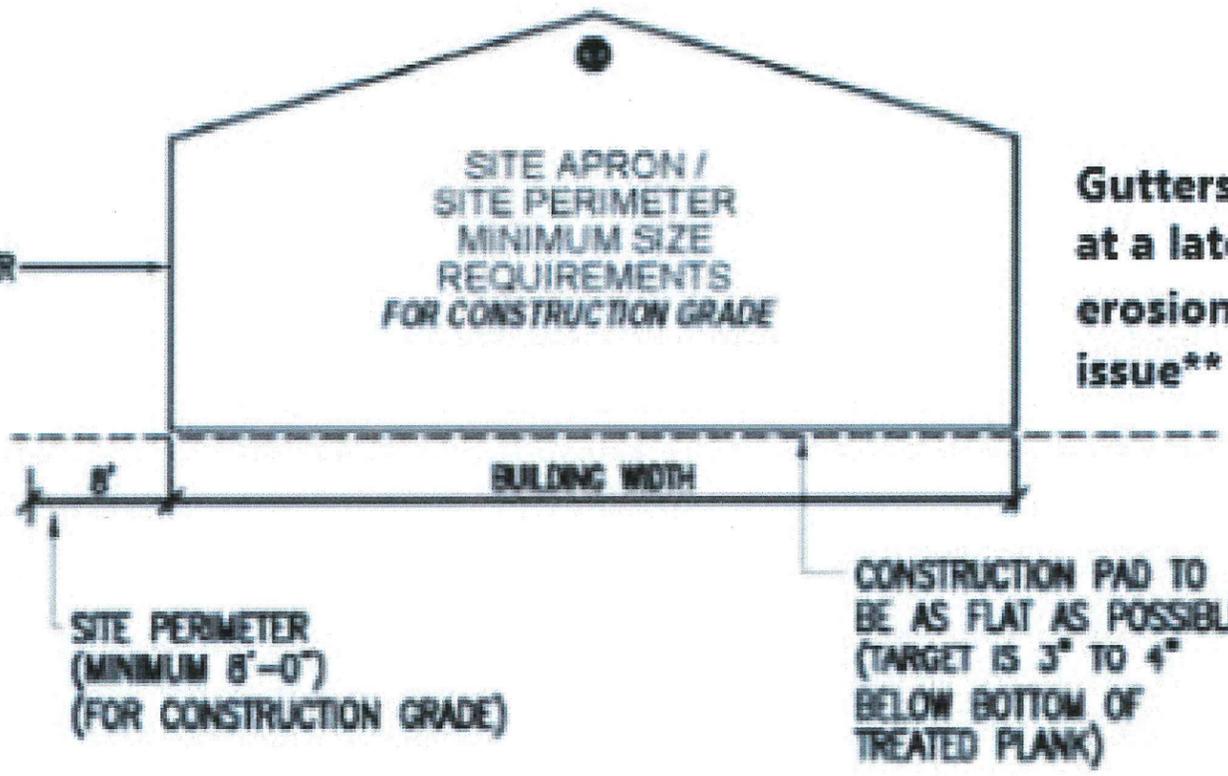
If Needed river rock or landscape rock to be added to help prevent erosion**

SITE PERIMETER (8'-0" MINIMUM AWAY FROM ALL EXTERIOR WALLS) (FOR CONSTRUCTION GRADE)

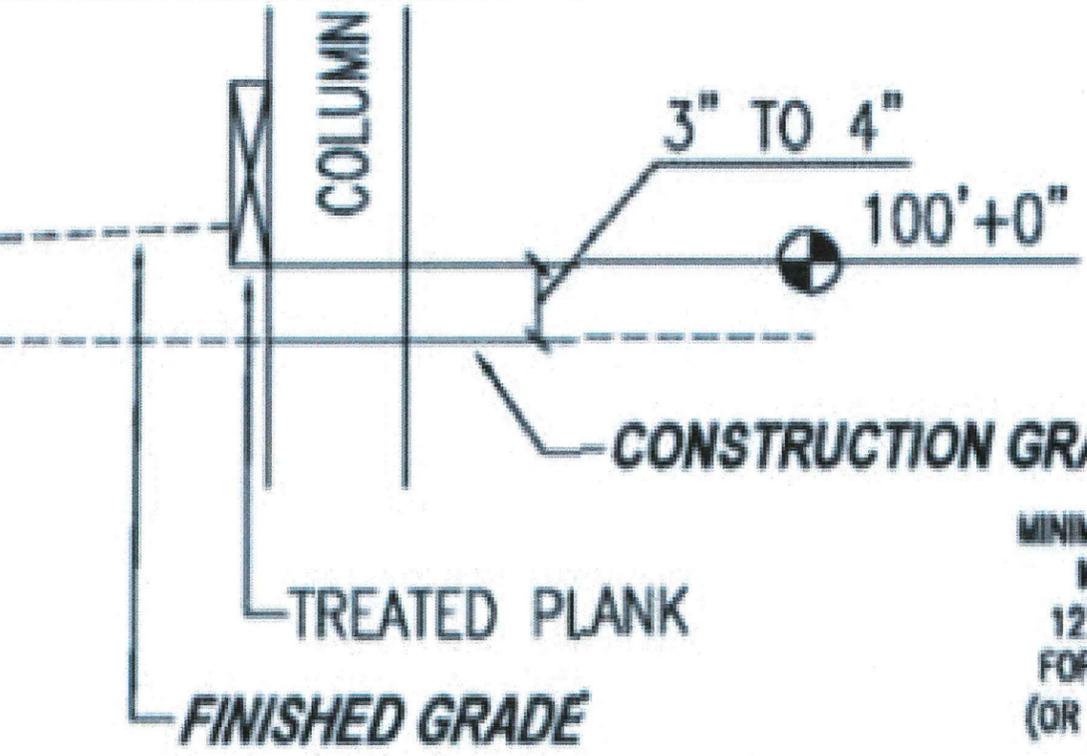
BUILDING PERIMETER (ALL EXTERIOR WALLS OF BUILDING)

SITE APRON (TO SLOPE 8'-0" TO 12'-0" AWAY FROM SITE PERIMETER) (FOR FINISHED GRADE)

CONSTRUCTION GRADE



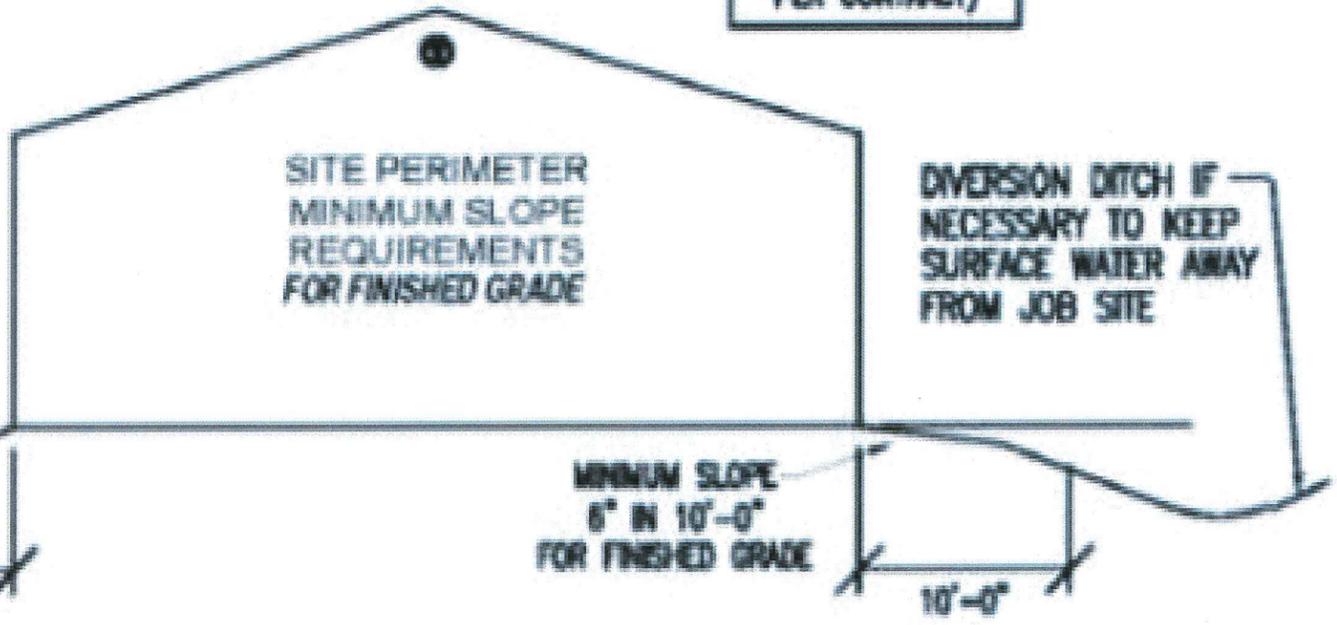
Gutters to be added at a later date if erosion becomes an issue**



FINISHED GRADE

FINISH GRADE NOT BY CLEARLY (UNLESS PURCHASED PER CONTRACT)

MINIMUM SLOPE 3° AND MAXIMUM SLOPE 12° IN FIRST 5'-0" FOR FINISHED GRADE (OR PER LOCAL CODE)



150' Silt-Fence

18% Slope-Line

25'

18% Slope-Line

37x40
Bldg

Green Dots, Hyrdo
Seeding Erosion
Control by Customer

3475

3

0

Well Cap 10' From
Bldg



City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: March 11, 2019
Re: Flood Preparations

With the projections of potential flooding, staff is working with Washington County, the US Corps of Engineers, and the City Engineer regarding flood preparations. Staff will provide an update to the Council regarding both current and potential flood preparations and their costs, and will address any questions the Council has. Staff would also like feedback and direction from the Council regarding flood preparations.

Windmill Marina Flood Preparation Request

Windmill Marina has requested that the City allow them to temporarily store a number of docks in the inlet/pond area adjacent to the river just south of the Marina. The area is part of Steamboat Park. The relocation of the docks would enable the Marina to move large boats from the current storage on land into the slip area. Representatives from Windmill Marina will attend the Council meeting to explain the need for the request and to answer any questions the Council may have.

COUNCIL ACTION REQUESTED:

- Motion regarding flood preparations.
- Motion regarding the Windmill Marina Request to temporarily store docks in the pond area adjacent to the river just south of the Marina.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moore, City Administrator
Date: March 11, 2019
Re: Selection of Accounting Services Provider

Due to the retirement of Tom Niedzwiecki as City Accountant, the City requested proposals for professional accounting services. The City received two proposals and interviewed the two firms on March 6. The two firms are RiverBluff Accounting and Abdo, Eick and Meyers. The proposals are attached.

RiverBluff Accounting is a two-person firm that provides accounting services to private and non-profit clients. While the firm's principal, Mary Paul, has experience using fund accounting for a non-profit, the firm does not have experience with municipal accounting. The firm has substantial experience using QuickBooks, which is the software currently used by Afton's accountant. Their proposed cost is higher than the City's current cost, but is substantially lower than the Abdo firm's proposed cost.

Abdo, Eick and Meyers (AEM) is a large governmental accounting and auditing firm that has substantial experience providing municipal accounting services for both small cities and larger cities. AEM has substantial experience using QuickBooks and would continue to use QuickBooks for Afton. They also have experience with accounting software systems designed specifically for fund accounting and municipal accounting. Their proposed cost is substantially higher than the RiverBluff Accounting cost.

Cost Comparison

A comparison of the City's current costs and the costs of the two firms is attached. This comparison will be updated for the Council meeting to reflect additional information staff is obtaining from the two firms to clarify which services would be categorized as "additional services" vs. being included in the proposed monthly cost amount.

Based on the attached cost comparison, the annual cost for RiverBluff Accounting is estimated at \$24,390 and the annual cost for AEM is estimated at \$43,470. The amount budgeted for accounting services for 2019 is \$17,350. The actual accounting costs for 2018 were \$17,637.

COUNCIL ACTION REQUESTED:

Motion regarding the selection of an accounting services provider.

Cost Comparison Accounting Services

	<u>RiverBluff Accounting</u>	<u>AEM</u>
Monthly fee	\$1,800	\$3,175
Attend Council meeting	\$100 per meeting	\$150-\$365/hr plus mileage (Use \$200)
Additional Services	Rate:\$65/hr (Assume 1hr at \$65/hr) \$65	Rate: \$150-\$365/hr (Assume 1 hr at \$180/hr) \$180
QuickBooks*	\$67.50	\$67.50
Total per month	<u>\$2,032.50</u>	<u>\$3,622.50</u>
Total per year	\$24,390	\$43,470

*Cost depends on the version of QuickBooks needed. The amount used in the cost comparison is QuickBooks Online Plus and Quickbooks payroll enhanced, plus \$20/month to reflect five employees

- QuickBooks online Essentials \$17.50 per month.
- QuickBooks online Plus \$30.00 per month. (QBO Plus had a price increased in March 2019 from \$25 to \$30/mo.)

- QuickBooks Payroll Enhanced \$17.50 per month. QuickBooks Payroll Full Service \$40 per month.
- Fee for each employee (up to 10) is \$4 per month per employee. 11 or more is \$2.50 per month per employee.

Proposal for the
Professional Accounting Services
For the City of Afton

Submitted by

Mary Paul
RiverBluff Accounting, Inc
2893 County Line Ave
Osceola, WI 54020

Phone 715-294-4053

Table of Contents

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3.	Personal Resume	6
4.	Proposer Guarantees and Warranties	7
5.	Schedule of Professional Fees and Expenses	8

RiverBluff Accounting, Inc
2893 County Line Ave
Osceola, WI 54020
715-294-4053

Letter of Transmittal

February 2, 2019

To: Ron Moorse
City Administrator
City of Afton
3033 St Croix Trail
Afton, MN 55001

Dear Mr. Moorse,

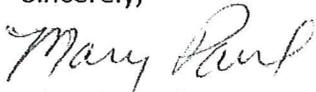
Enclosed please find our proposal for accounting services for the City of Afton. After meeting and reviewing the accounting system with Mr. Niedzwiecki, I am confident RiverBluff Accounting, Inc. will be able to maintain the current process using Quickbooks and Excel software to produce timely and accurate reports to the City of Afton. We understand the scope of the monthly duties range from paying bills, payroll, producing and presenting monthly financials, budgets, to preparing reports and schedules for the auditor.

RiverBluff Accounting's owner, Mary Paul, has been an independent contractor since 1989. In 2017, I, Mary Paul, incorporated and hired Debbie Campbell as an Accounting Assistant. Between the two of us we have over 40 years' of accounting experience using QuickBooks and Excel. Currently a few clients use some fund accounting, but in the past I worked for a small foundation and the Port Authority of the City of St. Paul. Both had software that was tailored to fund accounting so I am curious to learn the City's fund accounting process using Quickbooks and Excel.

The offer proposed is a firm offer for the three year period.

Thank you for your time and consideration.

Sincerely,



Mary M Paul
Owner
RiverBluff Accounting, Inc

Technical Proposal for the City of Afton

1. Independence – RiverBluff Accounting, Inc affirms that it and its owner, Mary Paul are completely independent of the City of Afton and does not have any conflicts of interest relative to the accounting services.
2. Qualifications - RiverBluff Accounting, Inc is an S-Corporation established in October of 2017. Prior to that Mary Paul, the owner, has been self-employed as an accountant since 1989. There are two employees, myself and an accounting assistant. The location of the office is my home. There are no circumstances we are aware of where any disciplinary action has been taken by the state or professional organizations. See Attached Personal Resume.
3. The current three clients I have worked for in the past three years that resemble this proposal.

A. United Way of Washington County-East; Non-profit. UWWCE has been a client for the past 16 years. The hours average out to be approximately 32 hours per month. The scope of duties performed for UWWCE consists of paying bills, all data entry into Quickbooks, reconciling to donor software, tracking special funds that are restricted, producing and presenting financials (some in excel) to the treasurer and formally at the audit review and budget meetings. We also prep all audit schedules for the annual audit and are on site the day of field work. Also assist with 990 prep and review.

Contact info:

Jessica Ryan, Executive Director
United Way of Washington County-East
651-439-3838 ext. 3

B. Northern Vineyards; For-profit. NV is a co-op of local winegrowers. We have worked for them since 2014. The approximate hours are on an average of 30 hours per month. Here we process all bills, sales and excise tax, complete processing of payroll, financials, and inventory (kept on excel worksheets). We work close with the accounting firm that oversees inventory adjustments quarterly and assist in yearend reporting.

Contact info:
Dennis Youngquist
General Manager
Northern Vineyards
651-430-1032

- C. Christenson Vision Care; For-profit. I started with Dr. Christenson in 2009. The average hours per month are 20. Here we are in charge of all monthly activity, paying bills, reconciliations, quarter end reporting to partners and preparing year end for the tax accountant.

Contact info:
Evelyn Martinez
Office Manager
715-381-1234

- D. Past Clients: For eight years prior to 2011, I worked for the St. Croix Valley Foundation as full charge accountant. At that time they grew to approximately \$14 million in assets, in a 180 funds. This client practiced fund accounting principles and I was responsible for all accounting procedures, reporting to the board treasurer and overseeing all work with the auditors. Approximately 40 hours per month.

Prior to becoming self-employed I worked full time for the Port Authority of the City of St. Paul for four years. See Personal Resume for further info.

- 4. Prior to adding an Accounting Assistant, a main concern for my clients was not having a backup person in place should something happen to me. Hiring an Accounting Assistant adds another level of service and assures our clients that there is a backup in place.

MARY M. PAUL
ACCOUNTANT
2893 County Line Avenue
Osceola, Wisconsin 54020-4134
715-294-4053

WORK EXPERIENCE

- 10/17-Present* **Owner;** Established RiverBluff Accounting, Inc.
- 1/89-10/17* **Accountant; Self-employed** - Maintain complete financial statements for non profits, sole proprietors, and corporations including audit schedules, payroll, sales and income tax, cash flows and budgets. Thirty years of QuickBooks experience.
- 11/85-1/89* **Accountant; Port Authority of the City of St. Paul**
Responsibilities include financial reporting on special projects. Supervised accounts payable, daily cash flows, bank reconciliations, construction recaps, payroll and general ledger. Performed audits on tenants. Assisted in presenting financial statements, budget and audit reports
- 7/84-11/85* **Accountant; Baillon Company, St. Paul, Minnesota**
Duties included payroll, bank reconciliations, financial statements, accounts receivable, general ledgers and journal entries for ten major inter company entities.

EDUCATION

- College of St. Thomas, St. Paul, Minnesota**
Bachelor of Arts degree in Accounting - May 1984
- Lakewood Community College, White Bear Lake, MN**
Associate degree in Accounting - May 1982

HOBBIES

Skiing, photography, boating, camping.

PERSONAL

Married

REFERENCES

Available upon request.

ATTACHMENT A

PROPOSER GUARANTEES AND WARRANTIES

- I. The proposer certifies it can and will provide and make available, as a minimum, all services set forth in the RFP.
- II. Proposer warrants that it is willing and able to obtain an errors and omissions insurance policy providing coverage for the willful or negligent acts, or omissions of any officers, employees or agents.
- III. Proposer warrants that it will not delegate or subcontract its responsibilities under an agreement without the prior written permission of the City of Afton.
- IV. Proposer warrants that all information provided by it in connection with this proposal is true and accurate.

Signature of Official: Mary Paul

Name (typed): Mary M. Paul

Title: Owner/Accountant

Firm: RiverBluff Accounting, Inc

Date: February 3, 2019

ATTACHMENT B

**SCHEDULE OF PROFESSIONAL FEES AND EXPENSES
FOR THE PROVISION OF ACCOUNTING SERVICES**

Monthly Fee Or 2019	Hours	X	Hourly Rate for 2019	= Total 2019 Monthly Price
<u>\$ 1,800.00</u>	<u>30</u>		<u>\$60</u>	<u>\$1,800.00</u>

Monthly Fee Or 2020	Hours	X	Hourly Rate for 2020	= Total 2020 Monthly Price
<u>\$ 1,860.00</u>	<u>30</u>		<u>\$62</u>	<u>\$1,860.00</u>

Monthly Fee Or 2021	Hours	X	Hourly Rate for 2021	= Total 2021 Monthly Price
<u>\$ 1,920.00</u>	<u>30</u>		<u>\$64</u>	<u>\$1,920.00</u>

2019 Hourly Rate for Additional Services \$65.00

2020 Hourly Rate for Additional Services \$67.50

2021 Hourly Rate for Additional Services \$70.00

Rate for attending council meetings is a flat \$100.00

Accounting Services Proposal

City of Afton

February 5, 2019



AEM Financial Solutions™

5201 Eden Avenue Suite 250 Edina, MN 55436
P: (952) 835.9090 • F: (952) 835.3261

100 Warren Street Suite 600 Mankato, MN 56001
P: (507) 625.2727 • F: (507) 389.9139
www.aemcpas.com



AEM Financial Solutions™

February 5, 2019

Ron Moore, City Administrator
City of Afton
3033 St. Croix Trail
Afton, MN 55001

Dear Ron,

Thank you for the opportunity to submit this proposal to the City of Afton, Minnesota (the City) for accounting services. Based on our past experience with cities of comparable size and complexity, we believe our structured contract with defined outcomes offered through AEM Financial Solutions, LLC (AEMFS) would provide the City with excellent accounting services.

We believe our solution will result in the City receiving high level information, continual improvement of processes and allow the City to keep overall costs stable. Our proposal is based on the needs of the City laid out in the request for proposal and the experiences we have had working with other cities. The proposal outlines the scope of services we believe will address the needs of the City.

The term of this contract shall be from April 15, 2019 through April 15, 2022.

An AEMFS representative will perform all services remotely.

Investment by the City for services is indicated in the financial page.

AEMFS would like to thank the City for the opportunity. We look forward to exceeding your expectations and developing a long-term, mutually beneficial relationship.

Sincerely,

AEM Financial Solutions, LLC
an Abdo, Eick & Meyers, LLP Company

Jean D. McGann, CPA
President, AEM Financial Solutions, LLC
Partner, Abdo, Eick & Meyers, LLP

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Government Experience

You can have confidence in our 10 years of consulting services, over 55 years of quality accounting services and partnership in the government space. Since 1963, we've served cities just like yours. With an unwavering commitment to streamlining processes, training staff, and finding technology-based solutions, we proudly offer excellence in city auditing.

Out of our 160-strong, talented staff, over 40 team members are 100% focused on government clients, including services for over 100 cities and other governmental entities. By serving cities across Minnesota, we have become experts in the nuances of how to best support your city.

Our expertise affords you a consulting experience that is painless. We do this by communicating up front, coming better prepared, and being available throughout the year to support you.

OUR PROCESS

Our methods are centered around incorporating technology to deliver unparalleled solutions for government organizations. In addition to our consulting experience, our firm expertly performs outsourcing for governments giving us a wealth of experience in a consulting role. We don't believe in a one-size-fits-all mentality so together, we'll focus on the needs that are relevant to your city and provide the right services to meet them with a customized methodology based on your needs. We're focused on developing creative, customized solutions to help your city mitigate costs and boost efficiency.

OUR FOCUS

Through continuous training and growth opportunities, we've established an environment with a focus on serving city governments. We spend more than 100 hours training and onboarding to ensure success for our clients.

We truly hope that you allow us to be your partner. Together, we'll go beyond the numbers to best support your city.

Our financial management and consulting services include:

- Arbitrage compliance
- Budget process development
- Capital improvement planning
- Cash flow analysis
- Cost containment processes
- Debt management plans
- ERP system consulting
- Finance Director services
- Financial management plans
- Financial reporting and analysis
- Fleet: Operations and replacement rate analysis
- Interim accounting and financial services
- Internal control evaluation
- Long-term strategic planning
- Payroll processing
- Policy development
- Process flows and efficiencies
- Project management
- Quarterly and monthly reporting to management
- Reconciliations
- Software implementation
- Utility/fee analysis
- Year-end audit preparation and financial statement preparation

OUR QUALIFICATIONS

- GFOA and MnGFOA Association members
- Consulting services for over 100 cities
- We've assisted many cities in preparing for the GFOA's *Certificate of Achievement for Excellence* awards in financial reporting
- Government operations training
- MSRB Municipal Advisor Qualified Representatives (Series 50)



Outsourced Finance Director

Building relationships to become a valuable extension of your organization is what our Financial Solutions team will be ardently focused on when we work with you. When you employ our team, you gain a fresh perspective on a broad range of topics — you'll have one point of contact but a whole team of people bringing you value. With that said, we've had the opportunity to serve over 100 clients in the Midwest. Among the support we provide, Outsourced Finance Director Services are a primary focus of our team. We offer this service for a broad range of cities with populations ranging from 800-25,000 in size.

Acting as outsourced finance directors and controllers requires a broad ranges of skills and experience. We bring a unique set of skills and experience as former government auditors, finance directors and controllers.. Through this lens, we implement processes and procedures to improve your organization's daily operations. Our experience translates to insights that streamline the audit and budget process and internal controls, consequently reducing audit findings and improving efficiencies. Ultimately, this will save your community time and money.

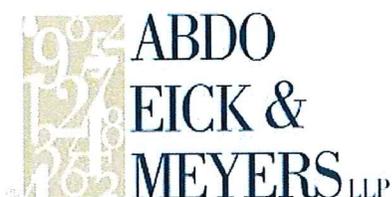
PROCESS

When you select our team, our process is made simple — for you and for your employees. First, we meet with your city administration to understand the challenges you face. We then analyze your financial statements, review budgets, and connect with your auditors to understand your financial position from their perspective. This give us a holistic view to formulate a plan and propose how we can best support you. Once our proposal is accepted, we'll work with key stakeholders to understand cash flow, investments, and begin fulfilling proposal initiatives. Together we'll identify priorities and begin implementation.

QUALIFICATIONS

Our people make the difference- we have seven members on our team who have passed the Series 50 exam. These registered municipal advisors will manage your bond investments and strategic planning initiatives. Out of 14 members in our Financial Solutions group, 60% of their work is focused on outsourced Finance Director services.

The majority of our team members have worked in government organizations and public accounting bringing you a fresh perspective backed by relevant experience. We're confident that AEM has the right expertise, team support, and recommendations to help your city grow. We look forward to supporting you and your team.





Technology

AEM Technology

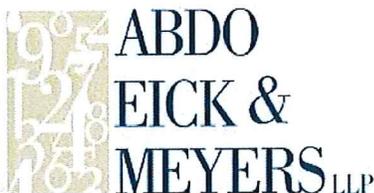
We believe technology should enhance our service offerings, making our work less intrusive, our time with you more productive and keep everyone's data more secure. Our use of technology in providing financial accounting services enables us to streamline our work.. It also helps us to automate certain functions of accounting services so we are free to spend more time analyzing our results and working directly with you.

AEM takes the security of our data and our clients data very seriously. A number of systems are in place to ensure the safety of your organization's data with us. We operate in a completely remote hosted environment. This not only us allows to work from any computer, anywhere, any time, but also provides large scale, cutting edge technology and security for your data. Your data is housed in a secure data warehouse, not on laptops or local servers.

It also means:

- All firm staff use dual authentication for every login to our remote environment
- Our data is saved on redundant servers so if one server fails, another server immediately takes over
- Our data is backed up continually
- All email and embedded links are scanned for viruses prior to landing in our inbox

Our remote host vendor works exclusively with public accounting firms. Their client base includes approximately 300 firms. They maintain a Service Organization Control 2 (SOC 2) report covering their organizational controls over security, processing integrity, etc. This report is available if you'd like to review it.





Your Team

In assembling our team to serve the City of Afton, we have assigned experienced individuals who know and understand your unique financial accounting needs. Our proposed delivery team has substantial experience working with cities similar to Afton. Our team members and their respective experience are briefly profiled below. Full biographies for the team are located on the following pages.

	MEMBER	TITLE	YEARS OF EXPERIENCE
	Jean McGann	Partner, President, CPA	20
	Victoria Holthaus	Client Services Senior Manager	14
	Hannah Lynch	Client Services Senior Accountant	4
	Yassine El Medkouri	Client Services Accountant	4

Team Bios

MEMBER

DESIGNATIONS

EXPERTISE



Jean McGann, CPA

Partner (Abdo, Eick & Meyers LLP)
 President (AEM Financial Solutions, LLC)
 Registered Municipal Advisor (MA)

jean.mcgann@aemfs.com
 Direct Line (952) 715.3059

Mrs. McGann joined the Firm in 2013. She is licensed to practice as a CPA in Minnesota. Jean leads the Financial Solutions group providing financial management services, day-to-day accounting and customized solutions for local governments, businesses, nonprofit agencies and professional service firms.

Education

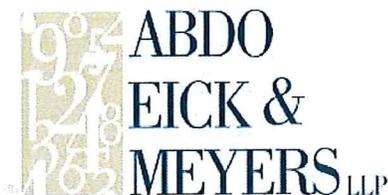
- Bachelor of Arts, Buena Vista University, Storm Lake, Iowa
- Continuing professional education as required by AICPA and Government Accountability Office

Professional Memberships

- American Institute of Certified Public Accountants (AICPA)
- Minnesota Society of Certified Public Accountants (MNCPA)
- Minnesota Government Finance Officers Association
- Government Finance Officers Association of the United States and Canada

Qualifications

- 20 years of experience in finance and auditing
- Over 7 years of experience in operations management
- Highly skilled in strategic planning and financial forecasting
- Experience in identifying and implementing cost containment processes, efficiencies and streamlining processes
- Policy development, internal control evaluation and project management experience
- MSRB Municipal Advisor Qualified Representative (Series 50)
- Mentor for the Business Program at the Minnesota Center for Advanced Professional Studies (MNCAPS)



AEM Financial Solutions™

Team Bios

MEMBER

DESIGNATIONS

EXPERTISE



Mrs. Holthaus joined the firm in 2013. Her past experience includes service to Minnesota municipalities and joint ventures where she held finance and administrative roles. Victoria is licensed to practice as a CPA in Minnesota. Ms. Holthaus works for the Financial Solutions group providing financial management services and customized solutions for local governments and nonprofit agencies.

Education

- Master of Arts in Public Administration, Hamline University
- Bachelor of Science in Accounting, National American University
- Minnesota Certified Municipal Clerk
- Continuing professional education

Professional Memberships

- Government Finance Officers Association of the United States and Canada
- Minnesota Government Finance Officers Association
- Minnesota Society of Certified Public Accountants
- American Institute of Certified Public Accountants (AICPA)

Affiliations

- Hamline School of Business, Accounting Board Member

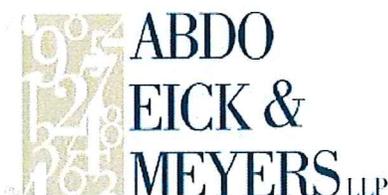
Qualifications

- 14 years of experience working with local governments in finance and administration
- MSRB Municipal Advisor Qualified Representation (Series 50)
- Experience with budgeting, capital planning and debt management
- Process evaluation and process improvement engagement lead

Victoria Holthaus, CPA

*Client Services Senior Manager
Registered Municipal Advisor (MA)*

victoria.holthaus@aemfs.com
Direct Line (952) 715.3069



Team Bios

MEMBER

DESIGNATIONS

EXPERTISE



Hannah Lynch, CPA

*Client Services Senior Accountant
Registered Municipal Advisor (MA)*

hannah.lynch@aemfs.com
Direct Line (952) 939.3233

Hannah joined the firm in 2015 as an intern. Upon completion of her internship and Bachelor's Degree she continued to grow her career at the Firm as an auditor specializing in Minnesota municipalities. In 2017, Hannah transitioned into her current role providing financial management services to local governments.

Education

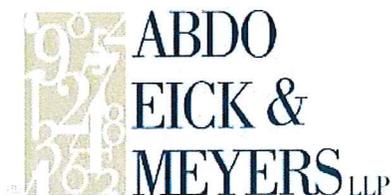
- Bachelor of Science in Accounting, University of Wisconsin – River Falls
- Graduated Summa Cum Laude
- Continuing professional education

Professional Memberships

- Minnesota Society of Certified Public Accountants (MNCPA)
- American Institute of Certified Public Accountants (AICPA)
- Government Finance Officers Association of the United States and Canada
- Minnesota Government Finance Officers Association

Qualifications

- 4 years of experience working with local governments in finance and auditing
- MSRB Municipal Advisor Qualified Representative (Series 50)
- Experience with budgeting, capital planning and debt management



AEM Financial Solutions™

Team Bios

MEMBER

DESIGNATIONS

EXPERTISE



Yassine El Medkouri
Client Services Accountant

yassine.elmedkouri@aemfs.com
 Direct Line (952) 715.3066

Yassine joined the firm in October as an Accounting Specialist after completing his B.A. in Business Management from HECGI, with an additional educational focus on accounting from the University Quebec. Yassine has experience working as a financial analyst and accountant with a strong business background. He has professional experience developing Microsoft Office and SharePoint solutions. His background also includes experience using QuickBooks to significantly improve bookkeeping, operations and collections. In 2018, Yassine was promoted from an Accounting Specialist to his current position as a Client Services Accountant.

Education

- Bachelor of Science in Business Management from HECGI
- Additional educational focus on Accounting from the University of Quebec
- Continuing professional education

Qualifications

- 3 years of experience working with non-profits and private businesses in finance/accounting as a bookkeeper, billing specialist and accounting specialist
- 1 year of experience in public accounting working with cities, non-profits and private businesses as a Client Services Accountant
- QuickBooks Online Certified Pro Advisor





Value

We at AEM help organizations improve their city and achieve their financial goals.

Our fees range from \$145 to \$365 per hour based upon the experience and level of the individuals to be assigned to perform your work. Fees are also based on the assumption and limitations outlined in the scope of work that follows below. Below are the fees for our services.

<u>Services Period</u>	<u>Monthly Fee</u>	<u>Annual Fee</u>
April 15, 2019 through April 14, 2020	\$3,175	\$38,100
April 15, 2020 through April 14, 2021	\$3,270	\$39,240
April 15, 2021 through April 14, 2022	\$3,370	\$40,440

Option 1: Software charges if City converts to Banyon software

Fund accounting and payroll purchase	\$196.67	\$2,360
Annual maintenance fee	\$148.75	\$1,785

Note: if contract is terminated prior to April 14, 2022 the remaining software acquisition cost will be due and payable. Software is considered owned by the City. If City decides to purchase Banyon software upfront then anticipated cost of software is \$12,480 subject to negotiations with vendor.

Option 2: Software charges if City decides to remain on QuickBooks

Software fee on annual basis	\$720*
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* If the City has more than 40 classes QuickBooks is planning change pricing in March and the City will need to enroll in QuickBooks Advanced. At this time, there is no pricing published.

Note: While AEM is comfortable using QuickBooks, it is preferable to use a Governmental Fund based software as this provides improved accountability and tracking for the City. We are happy to discuss this in further detail.

<u>City Council and Finance Committee meeting or workshops</u>	<u>Hourly Rate</u>
Accountant	\$ 150
Manager	\$ 205
Partner	\$ 365

Travel time is invoiced at 1/2 the hourly rate and mileage is charged based on IRS standards

Initial invoice will be sent within 10 days of the execution of this agreement. Monthly installment fees will be invoiced throughout the remainder of this contract.

We do not believe in charging for a phone call, emails, etc. at any time during the year. We encourage clients to call us for questions, advice, or just update us on what is happening in their organization throughout the year. We want to be a resource for you throughout the year without consideration of whether or not the meter is running. When our communications identify additional service needs we will provide you with an expected fee range. We also tailor our billing policies to the desires of our clients. Often times our clients requests we build into our annual fee quote our annual expected additional cost to avoid invoices throughout the year.

SCOPE OF SERVICES

AEMFS Contract Task	Client Responsibility	Frequency
Cash and Investment monitoring		
Reconcile cash and investments		Monthly
Reconcile petty cash		Monthly
Review Monthly to ensure timely and accurately balance		Monthly
Verify bank has proper amount of collateral pledged to City's account	Request monthly collateral statement from the bank	Monthly
Review cash flow to ensure proper amounts are available for operations		Monthly
Monthly/Quarterly Reporting		
Prepare financial reports	Review and accept	Monthly
Prepare escrow and permit fee reports		Monthly, Quarterly and Annual
Provide narrative to quarterly financial report	Review and provide input	Quarterly
Review monthly budget to actual reports for coding errors	Review and provide input	Monthly
Review journal entries and payroll entries to ensure accuracy	Review and provide input	Bi-weekly
Prepare payroll, payroll benefits and other monthly/quarterly reports	Review and provide input	Monthly/Quarterly
941 reconciliation	Review and provide input	Quarterly
General Accounting		
Process accounts payable	Provide invoices	Monthly
Review account coding and fund classification of invoices		
Generate checks and review for two signatures		
Prepare Claims list for Council approval		Monthly
Process payroll	Provide approved timesheets	Semi monthly and monthly
Record deposits	Provide deposit receipts and coding	Monthly

SCOPE OF SERVICES (CONTINUED)

AEMFS Contract Task	Client Responsibility	Frequency
Annual Reporting		
Complete Financial Reporting Form to the Office of the State Auditor		June 30
Property Tax Levy Report to the Minnesota Department of Revenue		December 31
PT Form 280 to the Minnesota Department of Revenue (if required)		September 30
Audit Preparation		
Prepare work papers and gather support for the audit of the financial statements	Cooperation in location supporting documentation as needed	March 31
Prepare the Management Discussion and Analysis for the audit report	City Administrator to review	May 20
Prepare financial statements for auditors		May 20
Annual Budget Preparation		
Preliminary meeting with City management on budget objectives and strategy		May 15
Prepare a City management's recommended property tax levy along with a general outline of the City Budgeted funds including any potential budget funding gaps. This will include the all funds summary and preparation of all budget documents		May - August
Assist in presenting preliminary budget to Council prior to September 30.		August
Assist in the certification of the final of the tax levy to the County and Minnesota Department of Revenue		December 31
Miscellaneous Tasks		
Provide oversight in recording/accounting for transactions		Weekly
Attend City Council and Finance Committee meetings for action items and budget discussions		As requested
Update Council, Administrator and staff of new accounting standards		On-going
Provide assistance in reporting and closing out grant programs		Monthly
Respond to surveys and information requests as they are received from outside sources such as the League of MN Cities and Government Finance Officers Association		On-going
Monitor compliance for assigned activities	14	On-going



What Our Clients Say

Client References

We have long-term relationships with many cities in Minnesota. Our clients listed below serve as a sample of references of those we serve as their Finance Director. Additional references are available upon request.

City of New Hope

Kirk McDonald 763.531.5112

Engagement partner – Jean McGann

City of Crystal

Anne Norris | 763.531.1140

Engagement partner – Jean McGann

City of Oak Grove

Loren Wickham | 763.404.7075

Engagement partner – Jean McGann

City of Independence

Mark Kaltsas | 763.479.0527

Engagement partner – Jean McGann





Why AEM?

Abdo, Eick & Meyers, LLP, established in 1963, has a professional staff of more than 150 in its Edina and Mankato offices. The two offices serve clients of all sizes and industries. Our services include audits, reviews and compilations, monthly accounting, tax planning and preparation, management advisory services and HR Outsourcing, to name a few. In addition, Abdo, Eick & Meyers, LLP is recognized as one of the Top 150 firms in the United States and the 13th largest firm in Minnesota.

We're here because our clients need solutions to their challenges--not a commodity product. Through our dedication to teamwork, development and relationships, we will help our clients thrive. The investments into our People + Process make a difference for you, our valued client. We focus on the challenges and needs that are relevant to your business or government agency. This allows us to be thoughtful in our approach in providing you with the best solutions, and leave you assured in the value of our deliverable.

The Firm is a member of the American Institute of Certified Public Accountants Division of Firms and has received an unmodified opinion on its Peer Review. Our Peer Review, which included nonprofit, was completed in 2017 and resulted in a pass rating.

The Firm has not had any federal or state desk reviews or field reviews of its audits in the last three years. We have had no disciplinary action taken or pending against the Firm during the past three years with state regulatory bodies or professional organizations.

We maintain library facilities which include current professional literature and specific information for the industries we serve. The Firm library is also reviewed as part of the external quality review program. The Firm has in-house training programs specific to our nonprofit clients. We also perform auditing and accounting updates for our clients that are organized by our staff. These practices ensure the quality of our staff over the term of engagement.



WE LISTEN

You will know you're in the right hands well before delivery, but be assured that we will get you a great value for the investment of your time.



WE ENGAGE

Active engagement with DFK International and domestic industry associations allows us to provide maximum value to your organization.



WE DELIVER

Combining our internal expertise and technological resources with what we've learned about you allows us to deliver a solution that exceeds your expectations.





Appendix A



Agreement for Financial Services

THIS AGREEMENT, is made and entered into on February 5, 2019 by and between the City of Afton, Minnesota (hereinafter referred to as the "City"), and AEM Financial Solutions LLC (hereinafter referred to as the "Contractor").

Articles of Agreement & Recitals

WHEREAS, the City is authorized and empowered to secure from time to time certain professional services through contracts with qualified consultants; and

WHEREAS, the Contractor understands and agrees that:

1. The Contractor will act as an Independent Contractor in the performance of all duties under this Agreement. Accordingly, the Contractor shall be responsible for payment of all taxes, including federal, state and local taxes and professional/business license fees arising out of the Contractor's activities;
2. The Contractor shall have no authority to bind the City for the performance of any services or to obligate the City. The Contractor is not an agent, servant, or employee of the City and shall not make any such representations or hold himself/herself out as such;
3. The Contractor shall be the exclusive outsourced accounting service provider for the City during the term of this Agreement;
4. The Contractor shall perform all professional services in a competent and professional manner, acting in the best interests of the City at all times.
5. The Contractor shall not accrue any continuing contract rights for the services performed under this contract.

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein, it is agreed as follows:

ARTICLE I

INCORPORATION OF RECITALS

The recitals and agreement set forth above are hereby incorporated into this Agreement.

ARTICLE II

LIABILITY INSURANCE

Section 1 Liability Insurance: The Contractor shall obtain professional liability insurance, at their expense with liability insurance coverage minimums in the amount of \$2,000,000, which Contractor must secure and maintain during the term of this Agreement. Contractor will provide City with proof of liability insurance coverage under this Agreement in writing upon request by the City.



AGREEMENT FOR FINANCIAL SERVICES - CONTINUED

ARTICLE III

DURATION OF THE AGREEMENT

Section 1 Duration: This Agreement shall commence upon date of execution by all parties and will remain in effect until April 14, 2022, unless earlier terminated as provided in Sections 2 and 3.

Section 2 City's Termination Rights: City may terminate this Agreement upon sixty (60) days written notice in the event the City determines in its sole discretion that it is not in the City's best interest to continue using Contractor's services. The City may terminate on ten (10) days written notice of the Contractor fails to perform its obligations under this Agreement.

Section 3 Contractor's Termination Rights: Contractor may terminate this Agreement upon thirty (30) days written notice to City in the event City does not pay Contractor compensation as required under Article 5, Section 9 within fifteen (15) days after invoice is received by City. In the event of non-payment within thirty (30) days, Contractor shall give City an opportunity to cure the default by giving a notice of such non-payment and an additional five (5) days after the City's receipt of the notice to remit such payment, prior to giving a notice of termination. Contractor can also terminate the Agreement with one hundred twenty (120) days written notice if the Contractor believes it is in its best interests to terminate the Agreement.

ARTICLE IV

RENEWAL OF THE AGREEMENT

Section 1 Renewal Period: Not less than ninety (90) days prior to the expiration of this Agreement, the City may provide written notice of intent to renew this Agreement for an additional term of up to three years upon terms and conditions agreed upon by both parties to the Agreement. If no such renewal agreement is executed by the parties, the Agreement terminates without further action of either party on April 14, 2022.

ARTICLE V

GENERAL

Section 1 Authorized City Agent: The City's authorized agent for the purpose of administration of this Agreement is the City Administrator. Said agent shall have final authority for approval and acceptance of the Contractor's services performed under this Agreement and shall further have responsibility for administration of the terms and conditions of this Agreement. All notices under this Agreement shall be sent to the person and address indicated below on the signature lines.

Section 2 Amendments: No amendments or variations of the terms and conditions of this Agreement shall be valid unless in writing and signed by the parties.

Section 3 Assignability: The Contractor's rights and obligations under this Agreement are not assignable or transferable.

Section 4 Data: Any data or materials, including, but not limited to, reports, studies, photographs, negatives, or any and all other documents prepared by the Contractor or its outside consultants in the performance of the Contractor's obligations under this Agreement shall be the exclusive property of the City, and any such data and materials shall be remitted to the City by the Contractor upon completion, expiration, or termination of this Agreement. Further, any such data and materials shall be treated and maintained by the Contractor and its outside consultants in accordance with applicable federal, state and local. Further, Contractor will have access to data collected or maintained by the City to the extent necessary to perform Contractor's obligations under this Agreement. Contractor agrees to maintain all data obtained from the City in the same manner as the City is required under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 or other applicable law (hereinafter referred to as the "Act"). Contractor will not release or disclose the contents of data classified as not public to any person except at the written direction of the City. Upon receipt of a request to obtain and/or review data as defined in the Act, Contractor will immediately notify the City. The City shall provide written direction to Contractor regarding the request within a reasonable time, not to exceed fifteen (15) days. The City agrees to indemnify, hold harmless and defend Contractor for any liability, expense, cost, damages, claim, and action, including attorneys' fees, arising out of or related to Contractor's complying with the City's direction. Subject to the aforementioned, Contractor agrees to defend and indemnify the City from any claim, liability, damage or loss asserted against the City as a result of Contractor's failure to comply with the requirements of the Act. Upon termination and/or completion of this Agreement, Contractor agrees to return all data to the City, as requested by the City.

AGREEMENT FOR FINANCIAL SERVICES - CONTINUED

ARTICLE V - CONTINUED

GENERAL – CONTINUED

Section 5 Entire Agreement: This Agreement is the entire agreement between the City and the Contractor and it supersedes all prior written or oral agreements. There are no other covenants, promises, undertakings, or understandings outside of this Agreement other than those specifically set forth. Any term, condition, prior course of dealing, course of performance, usage of trade, understanding, or agreement purporting to modify, vary, supplement, or explain any provision of this Agreement is null and void and of no effect unless in writing and signed by representatives of both parties authorized to amend this Agreement.

Section 6 Severability: All terms and covenants contained in this Agreement are severable. In the event any provision of this Agreement shall be held invalid by any court of competent jurisdiction, this Agreement shall be interpreted as if such invalid terms or covenants were not contained herein and such holding shall not invalidate or render unenforceable any other provision hereof.

Section 7 Contractor Fiscal Decision Waiver: Contractor is responsible for providing the City with timely and accurate financial recommendations and information that allows City Council the ability to make final financial decisions. Contractor will provide final financial recommendations, but is not responsible for the final decisions made regarding financial matters.

Section 8 City Employment of Contractors Employees; Should the City desire to employ the Contractors employee that is assigned to the City during the term of this Agreement, it must have the written consent of the Contractor to enter into a City employee contract with the Contractors employee. Should the Contractor agree to such arrangement, the agreement will include a payment equal to 50% of the annual contracted cost, in addition to the annual contracted cost already paid to the Contractor. This restriction on employment applies only during the term of this agreement.

Section 9 Compensation: The parties agree that the Contractor shall be paid compensation for the services provided hereunder, payable for work performed in accordance with this Agreement, based on the fees indicated in Table 1 and under the attached scope of services. Additional fees will not be incurred without prior approval of the City.

Table 1

<u>Services Period</u>	<u>Monthly Fee</u>	<u>Annual Fee</u>
April 15, 2019 through April 14, 2020	\$3,175	\$38,100
April 15, 2020 through April 14, 2021	\$3,270	\$39,240
April 15, 2021 through April 14, 2022	\$3,370	\$40,440
<u>Option 1: Software charges if City converts to Banyon software</u>		
Fund accounting and payroll purchase	\$196.67	\$2,360
Annual maintenance fee	\$148.75	\$1,785

Note: if contract is terminated prior to April 14, 2022 the remaining software acquisition cost will be due and payable. Software is considered owned by the City. If City decides to purchase Banyon software upfront then anticipated cost of software is \$12,480 subject to negotiations with vendor.

Option 2: Software charges if City decides to remain on QuickBooks

Software fee on annual basis \$720*

* If the City has more than 40 classes QuickBooks is planning change pricing in March and the City will need to enroll in QuickBooks Advanced. At this time, there is no pricing published.

Note: While AEM is comfortable using QuickBooks, it is preferable to use a Governmental Fund based software as this provides improved accountability and tracking for the City. We are happy to discuss this in further detail.

<u>City Council and Finance Committee meeting or workshops</u>	<u>Hourly Rate</u>
Accountant	\$ 150
Manager	\$ 205
Partner	\$ 365

Travel time is invoiced at 1/2 the hourly rate and mileage is charged based on IRS standards. Initial invoice will be sent within 10 days of the execution of this agreement. Monthly installment fees will be invoiced throughout the remainder of this contract.

AGREEMENT FOR FINANCIAL SERVICES - CONTINUED

ARTICLE V - CONTINUED

GENERAL – CONTINUED

Section 10 Additional Services: Should the City request additional services in addition to the Contracted Services, the Contractor will provide the City with proposed fees for the services to be provided. The City shall provide a written or electronic confirmation prior to the proposed services implementation.

Section 11 Outside Contractors: It shall be the responsibility of Contractor to compensate any other outside consultants retained or hired by Contractor to fulfill their obligations under this Agreement and shall be responsible for their work and Contractor, by using outside contractors, shall not be relieved of its obligations under this Agreement.



Appendix B



Agreement for the Provision of Professional Services

WHEREFORE, this Agreement was entered into on the date set forth below and the undersigned, by execution hereof, represent that they are authorized to enter into this Agreement on behalf of the respective parties and state that this Agreement has been read by them and that the undersigned understand and fully agree to each, all and every provision hereof, and hereby, acknowledge receipt of a copy hereof.

City of Afton
3033 St. Croix Trail
P.O. Box 219
Afton, MN, MN 55001

Name _____

Title _____

Name _____

Title _____

Date _____

AEM Financial Solutions, LLC
5201 Eden Ave. Suite 250
Edina, Minnesota 55436

Name _____

Title President

Date February 5, 2019





Appendix C

XX Quarter Report

City of Sample

City, Minnesota

As of March 31, 20XX



AEM Financial Solutions™

People
+ Process[®]
Going
Beyond the
Numbers



AEM Financial Solutions™

DATE

ACCOUNTANT'S COMPILATION REPORT

Honorable Mayor and City Council
City of Sample
Sample, Minnesota

We have compiled the accompanying statement of revenues and expenditures for the General Fund and statements of revenues and expenses for the enterprise funds of the City of Sample as of March 31, 20XX, for the quarter then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

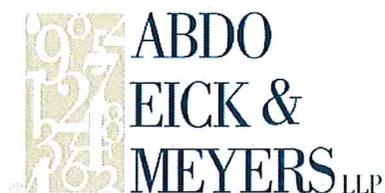
Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Sincerely,

AEM FINANCIAL SOLUTIONS, LLC



AEM Financial Solutions™

DATE

Honorable Mayor and City Council
 City of Sample
 Sample, Minnesota

Dear Honorable Mayor and City Council:

We have reconciled all bank accounts through March 31, 20XX and reviewed activity in all funds. The following is a summary of our observations. All information presented is unaudited.

Cash and Investments

The City's cash and investment balances are as follows:

	<u>3/31/20XX</u>	<u>3/31/20XX</u>	<u>Increase/ (Decrease)</u>
Checking	\$ 2,245,295	\$ 1,295,511	\$ 949,784
Investments (at market value)	974,393	963,006	11,387
 Total cash and investments	 <u>\$ 3,219,688</u>	 <u>\$ 2,258,517</u>	 <u>\$ 961,171</u>
<u>Investment Type</u>	<u>3/31/20XX</u>	<u>3/31/20XX</u>	<u>Increase/ (Decrease)</u>
Checking	\$ 2,245,295	\$ 1,295,511	\$ 949,784
Money market	70,131	4,649	65,482
Negotiable CDs	904,262	958,357	(54,095)
Municipal bond	-	-	-
Government agency securities	-	-	-
 Total investments	 <u>\$ 3,219,688</u>	 <u>\$ 2,258,517</u>	 <u>\$ 961,171</u>

Current short-term rates being offered by financial institutions are very low as evidenced by the table of U.S. Treasury rates below. The U.S. Treasury rates provide a benchmark perspective for rate of return.

Date	Treasury yields								
	1 mo	3 mo	6 mo	1 yr	2 yr	3 yr	5 yr	7 yr	10 yr
12/31/20XX	0.07	0.12	0.19	0.29	0.61	1.02	2.01	2.71	3.30
12/30/20XX	0.01	0.02	0.06	0.12	0.25	0.36	0.83	1.35	1.89
12/31/20XX	0.02	0.05	0.11	0.16	0.25	0.36	0.72	1.18	1.78
3/31/20XX	0.04	0.07	0.11	0.14	0.25	0.36	0.77	1.24	1.87
6/30/20XX	0.02	0.04	0.10	0.15	0.36	0.66	1.41	1.96	2.52
9/30/20XX	0.03	0.02	0.04	0.10	0.33	0.63	1.39	2.02	2.64
12/31/20XX	0.01	0.07	0.10	0.13	0.38	0.78	1.75	2.45	3.04
3/31/20XX	0.03	0.05	0.07	0.13	0.44	0.90	1.73	2.30	2.73
6/30/20XX	0.02	0.04	0.07	0.11	0.47	0.88	1.62	2.13	2.53
9/30/20XX	0.02	0.02	0.03	0.13	0.58	1.07	1.78	2.22	2.52
12/31/20XX	0.03	0.03	0.12	0.23	0.69	1.11	1.68	2.00	2.20
03/31/20XX	0.05	0.03	0.14	0.26	0.56	0.89	1.37	1.71	1.94

Budget Summary

A more detailed analysis of funds is included as Attachment A.

Cash Balance Summary

A detailed view of department totals compared with budget is included as Attachment B.

Investment Summary

A detailed summary of current investments is included as Attachment C.

Enterprise Fund Summary

A detailed summary of enterprise fund financial results is included as Attachment D.

Revenue and Expenditures

A detail of revenues and expenditures is included.

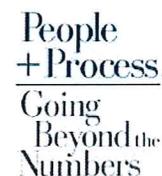
* * * * *

This information is unaudited and is intended solely for the information and use of management and City Council and is not intended and should not be used by anyone other than these specified parties.

If you have any questions or wish to discuss any of the items contained in this letter or the attachments, please feel free to contact us at your convenience. We wish to thank you for the continued opportunity to be of service and for the courtesy and cooperation extended to us by your staff.

Sincerely,

AEM FINANCIAL SOLUTIONS, LLC



CITY OF SAMPLE, MINNESOTA
STATEMENT OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL -
GENERAL FUND (UNAUDITED)
FOR THE THREE MONTHS ENDED MARCH 31, 20XX

Attachment A

	Annual Budget	Budget thru 3/31/20XX	Actual Thru 3/31/20XX	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Budget thru 3/31/20XX
REVENUES					
Taxes*	\$ 313,918 *	\$ 78,480	\$ -	\$ (78,480)	N/A %
Local government aid*	228,078 *	57,020	-	(57,020)	N/A
Tax abatements	14,244 *	3,561	-	(3,561)	N/A
Intergovernmental	18,347	4,587	2,000	(2,587)	43.6
Licenses and permits	3,300	825	480	(345)	58.2
Charges for services					
Fire	18,500	4,625	1,418	(3,207)	30.7
Police	2,120	530	587	57	110.8
Other	2,280	570	170	(400)	29.8
Special assessments	5,500	1,375	-	(1,375)	-
Interest earnings	8,000	2,000	1,247	(753)	62.4
Miscellaneous revenue	12,400	3,100	4,365	1,265	140.8
Contributions and donations	3,000	750	975	225	130.0
TOTAL REVENUES	629,687	157,422	11,242	(146,180)	7.1
EXPENDITURES					
General government	50,391	12,598	15,006	(2,408)	119.1
City Council	11,800	2,950	584	2,366	19.8
Executive	7,480	1,870	401	1,469	21.4
City Clerk	20,840	5,210	4,899	311	94.0
Financial administration	76,280	19,070	19,000	70	99.6
Law/legal services	10,000	2,500	2,053	447	82.1
Community center	11,700	2,925	3,267	(342)	111.7
General government buildings	4,700	1,175	298	877	25.4
Police	172,222	43,056	33,669	9,387	78.2
Fire	60,150	15,038	6,507	8,531	43.3
Highways, streets and roads	134,831	33,708	12,765	20,943 (1)	37.9
Lions	2,800	700	471	229	67.3
Parks	20,962	5,241	123	5,118	2.3
TOTAL EXPENDITURES	584,156	146,039	99,043	46,996	67.8
EXCESS REVENUES (EXPENDITURES)	45,531	11,383	(87,801)	(99,184)	113.0
OTHER FINANCING USES					
Operating transfers out	(80,500)	(20,125)	-	20,125 (2)	-
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES					
	\$ (34,969)	\$ (8,742)	\$ (87,801)	\$ (79,059)	N/A %

* Property taxes, assessments, and local government aids are only paid twice a year

Item Explanation of items percentage received/expended less than 80% or greater than 120% and \$ variance greater than \$15,000.

- (1) Capital outlay budgeted has not been expended or transferred to capital funds to procure capital equipment.
- (2) Operating transfers will be posted in 4th quarter.

CITY OF SAMPLE, MINNESOTA
 UNAUDITED CASH BALANCES BY FUND
 MARCH 31, 20XX, DECEMBER 31, 20XX AND MARCH 31, 20XX

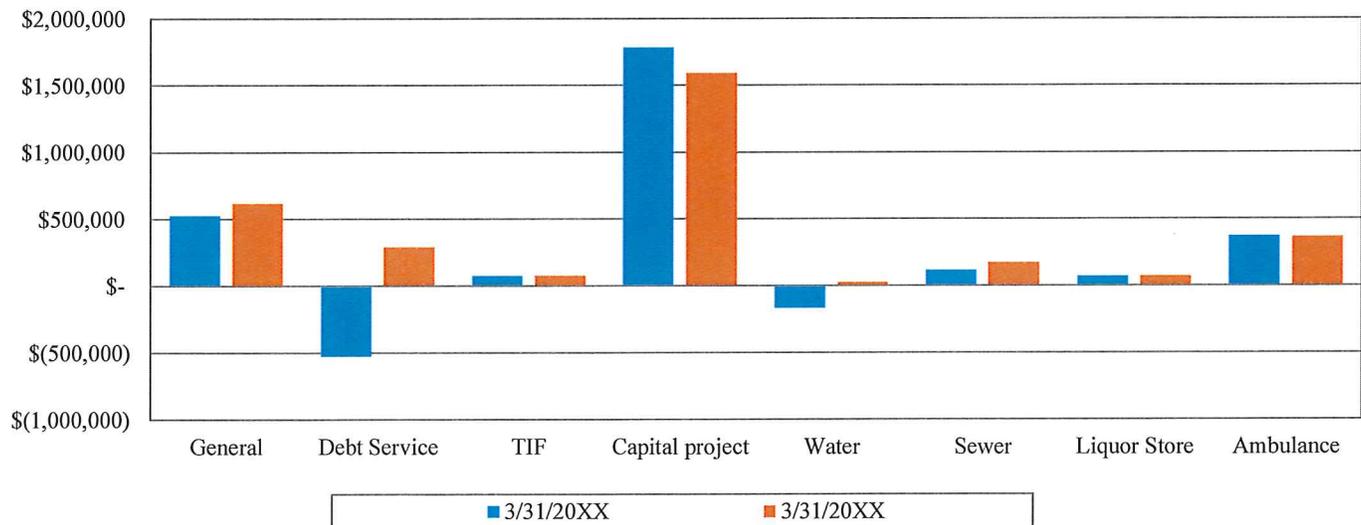
Attachment B

Fund	Balance 3/31/20XX	Balance 12/31/20XX	Balance 3/31/20XX	YTD Change From 12/31/20XX	Change From 3/31/20XX
101 General	\$ 526,826	\$ 702,975	\$ 619,063	\$ (83,912) (1)	\$ 92,237
301 G.O. Improvement Bonds 20XX	(628,348)	-	1,826	1,826	630,174
302 G.O. Improvement Bonds 20XX	100,886	135,411	96,744	(38,667)	(4,142)
303 G.O. Improvement Bonds 20XX	-	244,658	191,763	(52,895) (2)	191,763
376 TIF MN Energy	122,856	123,460	123,976	516	1,120
377 TIF MN Beef Industries, Inc	(46,124)	(46,124)	(46,124)	-	-
401 Fire Equipment Donations	20,262	37,722	42,622	4,900	22,360
402 Public Works Reserve	607,063	265,945	267,057	1,112	(340,006)
403 Police Reserve	76,009	41,191	41,363	172	(34,646)
404 Fire Reserve	1,346	14,365	14,425	60	13,079
405 Ambulance Reserve	43,700	62,933	63,196	263	19,496
406 General Government Reserve	65,000	70,319	70,613	294	5,613
407 Infrastructure Reserve	925,000	347,691	349,145	1,454	(575,855)
408 Culture and Recreation Reserve	47,500	42,275	42,452	177	(5,048)
409 2014 Street Improvements	-	715,927	702,334	(13,593)	702,334
601 Water	(166,695)	-	27,123	27,123	193,818
602 Sewer	116,001	166,065	173,272	7,207	57,271
609 Liquor Store	73,315	71,037	72,488	1,451	(827)
615 Ambulance	373,920	346,194	366,350	20,156	(7,570)
Total	\$ 2,258,517	\$ 3,342,044	\$ 3,219,688	\$ (122,356)	\$ 961,171

Item Explanation of changes greater than \$50,000.

- (1) See General Fund Budget and Actual Statement for additional detail. Property tax and intergovernmental revenue are not received until June and December. General fund reserves must be used to finance general operations until these revenue sources become available.
- (2) Debt service obligations were due and paid. Property tax and special assessment will not be received until July and December.

Cash Balance by Fund Compared to Prior Year



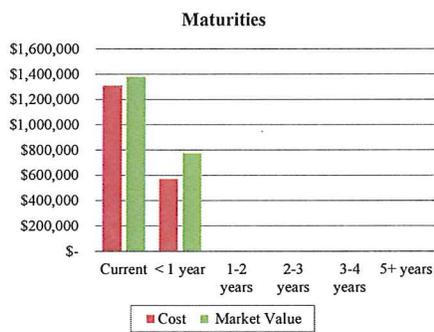
Fund	
↑ General	↑ Water
↑ Debt Service	↑ Sewer
→ TIF	↓ Liquor Store
↓ Capital project	↓ Ambulance

Key	
↑	Varies more than 10% than budget positively
↓	Balance decreased more than 10% over prior year
→	Balance within 10% of prior year

CITY OF SAMPLE, MINNESOTA
 Schedule of Investments
 For the Month Ending March 31, 20XX

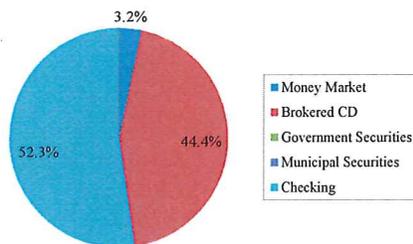
Attachment C

Description	Market Value 1/1/20XX	Deposits	Expenditures	Transfers	Interest	Cost 3/31/20XX	Market Value 3/31/20XX	Unrealized Gain / Loss
General Fund	\$ 516,267.21	\$ 906,734.90	\$ (1,062,797.52)	\$ -	\$ 133.12	\$ 360,337.71	\$ 360,337.71	\$ -
Ambulance Donations	53,588.01	4,300.00	(535.44)	-	20.26	57,372.83	57,372.83	-
Ambulance Debit Card Acct	1,882.33	-	(250.93)	-	0.68	1,632.08	1,632.08	-
General Fund	923,197.66	-	(250,000.00)	-	2,270.84	675,468.50	675,468.50	-
Fire Dept Debit Card Acct	574.97	-	-	-	0.22	575.19	575.19	-
Twp/Donations Acct	4,741.30	12,055.00	-	-	2.88	16,799.18	16,799.18	-
Fire Truck Utility Acct	10,188.16	-	-	-	3.79	10,191.95	10,191.95	-
Police Dept	4,675.43	5.00	-	-	1.74	4,682.17	4,682.17	-
Liquor store Petty Cash	12.94	335.00	(335.00)	-	-	12.94	12.94	-
Ambulance CD	32,065.17	-	-	-	96.00	32,161.17	32,161.17	-
Ambulance CD	24,402.16	-	-	-	90.84	24,493.00	24,493.00	-
Ambulance CD	132,709.95	-	-	-	496.77	133,206.72	133,206.72	-
Money Market	3,852.48	273,000.00	(287,000.00)	10,486.07	2.85	341.40	70,000.00	69,658.60
BMW Bank	64,094.72	-	64,000.00	(548.47)	548.47	127,546.25	127,000.00	(546.25)
GE Cap Retail Draper Utah	62,155.62	-	(62,000.00)	340.07	340.07	495.69	62,269.70	61,774.01
CIT Bank	73,503.70	-	(73,000.00)	618.80	618.80	1,122.50	73,960.68	72,838.18
Goldman Sachs	74,780.70	-	(74,000.00)	649.27	649.27	1,429.97	75,084.10	73,654.13
GE Cap Bank Inc Retail	73,405.88	-	-	404.81	1,382.21	73,810.69	73,648.24	(162.45)
Goldman Sachs	62,981.73	-	-	693.00	693.00	63,674.73	63,151.20	(523.53)
Goldman Sachs USA NY	77,801.10	-	-	638.99	1,464.73	78,440.09	77,963.34	(476.75)
Safra Natl Bank NY	88,669.81	-	-	360.87	711.99	89,030.68	88,936.81	(93.87)
Sallie Mae SLC Bank	74,950.50	-	-	556.04	1,859.24	77,365.78	75,314.25	(2,051.53)
GE Cap Bk INC Retail	49,446.50	-	-	403.29	403.29	50,253.08	49,733.00	(520.08)
Sallie Mae BK Murray, UT	-	-	-	-	-	-	-	-
	\$ 2,409,948.03	\$ 1,196,429.90	\$ (1,745,918.89)	\$ 16,921.14	\$ 11,791.06	\$ 1,882,762.70	\$ 2,153,994.76	\$ 271,232.06



Maturity	Cost 3/31/20XX	Market Value 3/31/20XX	Variance 3/31/20XX
Current	\$ 1,311,614.37	\$ 1,380,726.72	\$ 69,112.35
< 1 year	571,148.33	773,268.04	202,119.71
1-2 years	-	-	-
2-3 years	-	-	-
3-4 years	-	-	-
5+ years	-	-	-
	<u>\$ 1,882,762.70</u>	<u>\$ 2,153,994.76</u>	<u>\$ 271,232.06</u>

Weighted average
 Rate of return 0.47% 3/31/20XX
 Average Maturity (years) 0.97 3/31/20XX



Investment Type	Market Value 3/31/20XX
Money Market	\$ 70,000.00
Brokered CD	956,922.21
Government Securities	-
Municipal Securities	-
Checking	1,127,072.55
	<u>\$ 2,153,994.76</u>

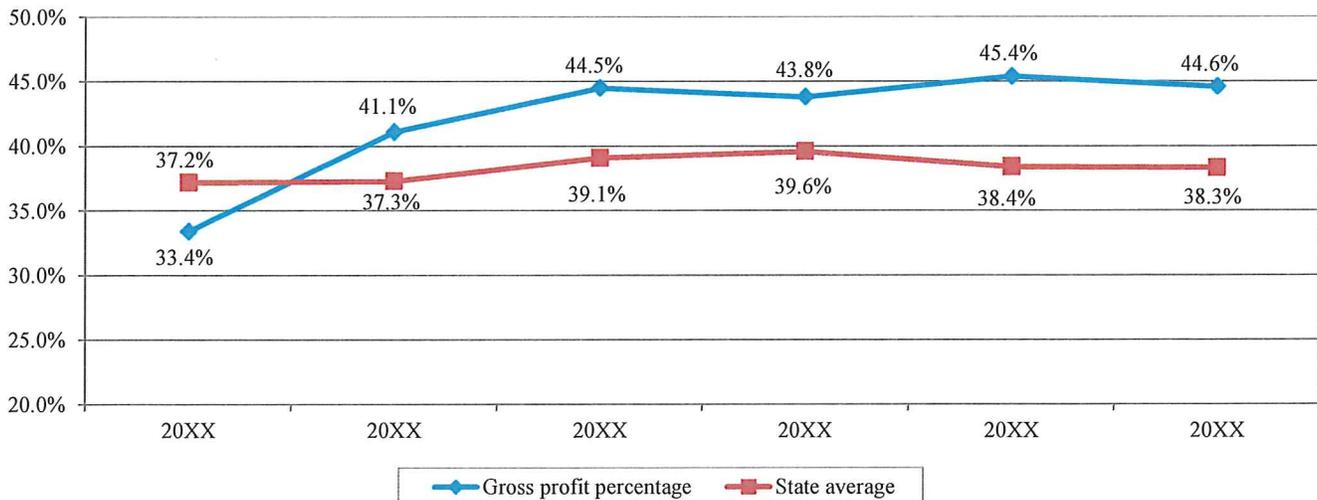
CITY OF SAMPLE, MINNESOTA
STATEMENT OF REVENUES AND EXPENSES -
BUDGET AND ACTUAL -
LIQUOR STORE FUND (UNAUDITED)
FOR THE THREE MONTHS ENDED MARCH 31, 20XX

Attachment D

	Actual Thru 3/31/20XX	Actual Thru 3/31/20XX	Variance - Favorable (Unfavorable)	Budget Thru 3/31/20XX	Percent Received or Expended Based on Budget Thru 3/31/20XX
REVENUES					
On sale	\$ 36,928	\$ 48,194	\$ 11,266 (1)	\$ 35,650	135.2 %
Off sale	39,802	42,505	2,703	44,750	95.0
Other merchandise	18,676	21,316	2,640	11,750	181.4
Cigarettes, other	1,744	1,886	142	2,000	94.3
Pulltab	2,047	2,593	546	2,500	103.7
Miscellaneous	3,176	10,056	6,880	1,800	558.7
TOTAL REVENUES	102,373	126,550	24,177	98,450	128.5
EXPENSES					
Salaries and benefits	29,593	32,523	2,930	28,892	112.6
Supplies	8,266	6,955	(1,311)	4,475	155.4
Cost of goods sold	69,372	75,207	5,835	51,300	146.6
Other	13,757	10,107	(3,650)	14,338	70.5
Depreciation	-	2,225	2,225	2,225	N/A
TOTAL EXPENSES	120,988	127,017	6,029	101,230	125.5
EXCESS REVENUES OVER EXPENSES	\$ (18,615)	\$ (467)	\$ 2,313	\$ (2,780)	- %

Sales	\$ 113,901
Cost of sales	75,207
Gross profit	<u>\$ 38,694</u>
Gross profit percentage March 31, 20XX	34.0%

Gross Profit Percentage vs. State Average



* 20XX municipal liquor state report is not available at this time. An estimated average has been used for comparison.

Item Explanation of items percentage received/expended less than 80% or greater than 120% and \$ variance greater than \$10,000.

(1) Liquor sales are up 25% (\$5,241) from 1st Quarter of 20XX and beer sales are up 39% (6,101) from 1st quarter of 20XX.

CITY OF SAMPLE, MINNESOTA
STATEMENT OF REVENUES AND EXPENSES -
BUDGET AND ACTUAL -
WATER FUND (UNAUDITED)
FOR THE THREE MONTHS ENDED MARCH 31, 20XX

Attachment D

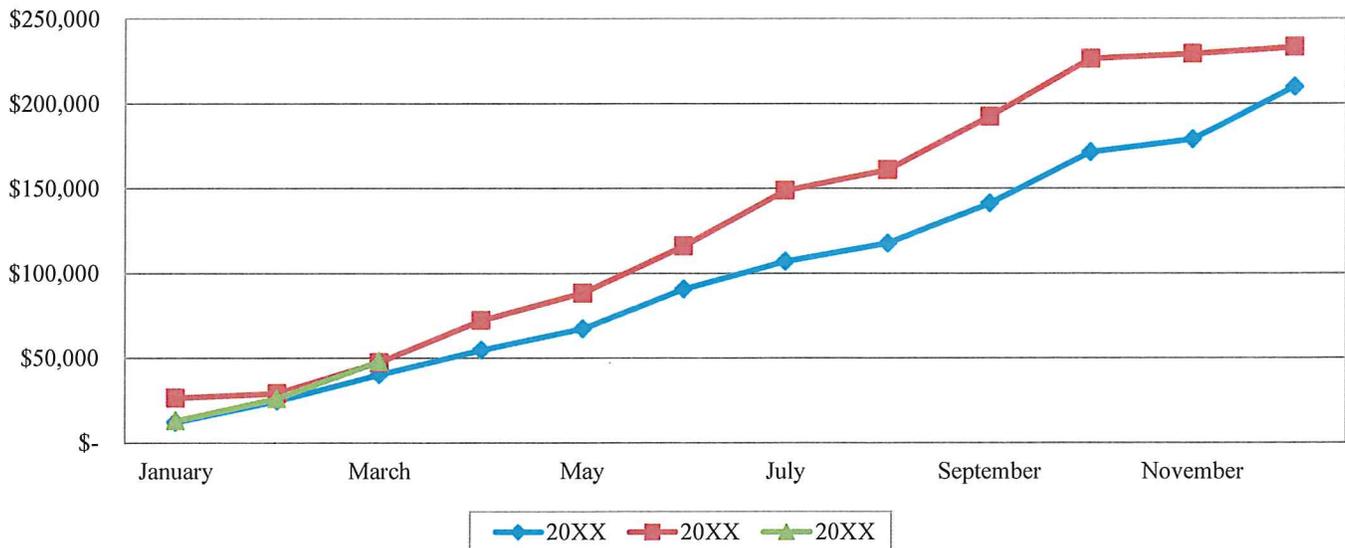
WATER FUND

	Actual Thru 3/31/20XX	Actual Thru 3/31/20XX	Variance - Favorable (Unfavorable)	Budget Thru 3/31/20XX	Percent Received or Expended Based on Budget Thru 3/31/20XX
REVENUES					
Charges for services	\$ 47,335	\$ 47,973	\$ 638	\$ 51,112	93.9 %
Miscellaneous	25	51	26	-	100.0
TOTAL REVENUES	47,360	48,024	664	51,112	94.0
EXPENSES					
Salaries and benefits	8,595	8,369	(226)	8,689	96.3
Supplies	2,387	4,608	2,221	6,125	75.2
Other services and charges	1,802	5,468	3,666	2,831	193.1
Repair and maintenance	460	-	(460)	5,125	-
Utilities	5,761	3,686	(2,075)	5,000	73.7
Interest	-	-	-	2,819	-
Depreciation	-	26,250	26,250	26,250	100.0
TOTAL EXPENSES	19,005	48,381	29,376	56,839	85.1
EXCESS REVENUES OVER EXPENSES	\$ 28,355	\$ (357)	\$ 5,370	\$ (5,727)	6.2 %

Item Explanation of items percentage received/expended less than 80% or greater than 120% and \$ variance greater than \$10,000.

(1) NONE

Water Sales Comparison 20XX - 20XX



CITY OF SAMPLE, MINNESOTA
 STATEMENT OF REVENUES AND EXPENSES -
 BUDGET AND ACTUAL -
 SEWER FUND (UNAUDITED)
 FOR THE THREE MONTHS ENDED MARCH 31, 20XX

Attachment D

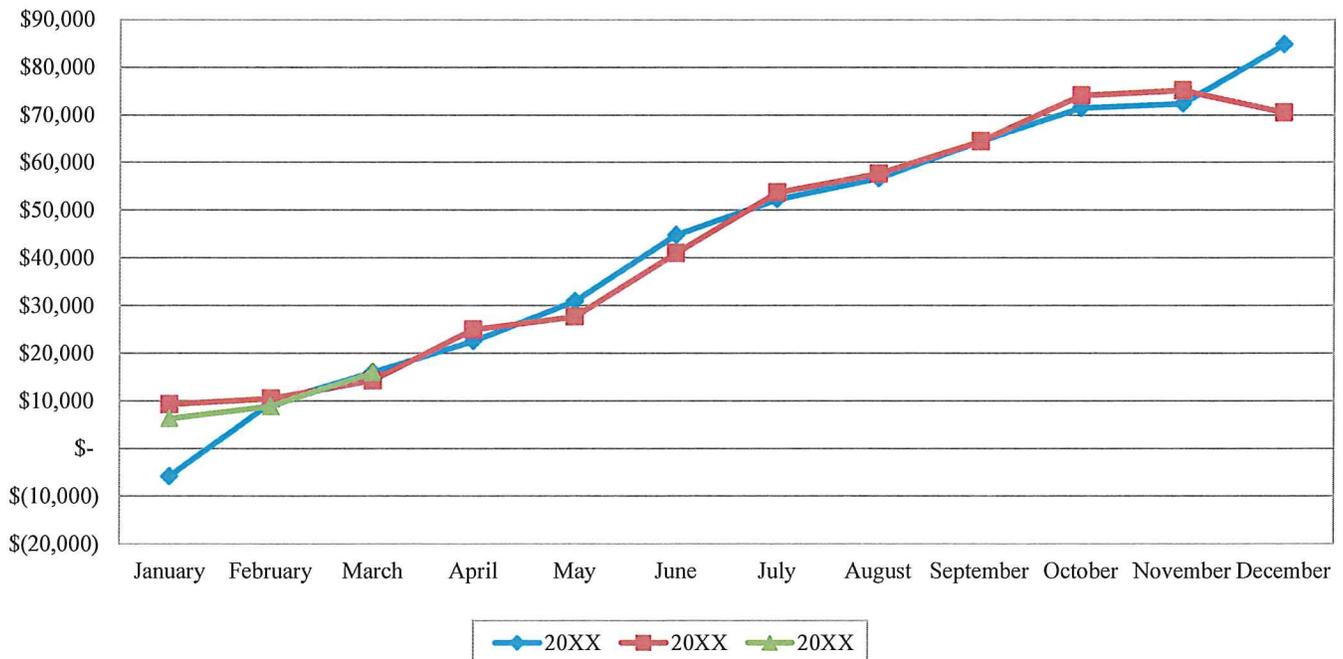
SEWER FUND

	Actual Thru 3/31/20XX	Actual Thru 3/31/20XX	Variance - Favorable (Unfavorable)	Budget Thru 3/31/20XX	Percent Received or Expended Based on Budget Thru 3/31/20XX
REVENUES					
Charges for services	\$ 14,243	\$ 15,935	\$ 1,693	\$ 18,860	84.5 %
Miscellaneous	-	347	347	250	138.8
TOTAL REVENUES	<u>14,243</u>	<u>16,282</u>	<u>2,040</u>	<u>19,110</u>	<u>85.2</u>
EXPENSES					
Salaries and benefits	5,855	5,324	(531)	6,475	82.2
Supplies	3,139	112	(3,027)	1,000	11.2
Other services and charges	1,755	1,716	(39)	2,334	73.5
Repair and maintenance	1,379	374	(1,005)	129,125	0.3
Utilities	480	1,549	1,069	2,500	62.0
Interest	-	-	-	1,320	-
Depreciation	-	19,950	19,950	19,950	100.0
TOTAL EXPENSES	<u>12,608</u>	<u>29,025</u>	<u>16,417</u>	<u>162,704</u>	<u>17.8</u>
EXCESS REVENUES OVER EXPENSES	<u>\$ 1,635</u>	<u>\$ (12,743)</u>	<u>\$ 130,850</u>	<u>\$ (143,593)</u>	<u>8.9 %</u>

Item Explanation of items percentage received/expended less than 80% or greater than 120% and \$ variance greater than \$10,000.

(1) NONE

Sewer Sales Comparison 20XX - 20XX



City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: March 11, 2019

Re: Memorandum of Agreement with the Minnesota Land Trust Regarding Co-Holding of the Conservation Easement for the Afton Creek Preserve PLCD Subdivision

Because the City will be a co-holder with the Minnesota Land Trust of the conservation easement for the Afton Creek Preserve PLCD subdivision open space outlots, a Memorandum of Agreement (MOA) is needed to outline the roles of each of the co-holders. A draft MOA is attached for the Council's review. The City Attorney has reviewed the MOA and does not have any significant concerns. Staff would like to obtain feedback from the Council regarding whether any changes should be made before the MOA is finalized.

The key elements of the MOA are the stewardship and enforcement elements. While each co-holder retains the right to monitor and enforce the conservation easement according to the terms of the easement, the MOA reflects the Minnesota Land Trust being responsible for the stewardship activities as follows: "The Land Trust will be primarily responsible for answering questions, interpreting conservation easement terms, reviewing proposed activities, maintaining relationships with landowners, maintaining and updating baseline information and stewardship files, and periodically monitoring the conservation easements."

Both the Land Trust and the City will play a role in enforcement of violations of the conservation easement as follows: "The Land Trust and the City shall jointly investigate all potential easement violations and respond appropriately. Each Holder retains the right to act independently in the event of a breach of the terms of a conservation easement covered by this MOA."

COUNCIL ACTION REQUESTED:

Motion regarding feedback concerning the draft Memorandum of Agreement with the Minnesota Land Trust regarding co-holding of the conservation easement for the Afton Creek Preserve PLCD Subdivision.

Memorandum of Agreement
Between City of Afton and the Minnesota Land Trust

This is a Memorandum of Agreement (“MOA”) between the Minnesota Land Trust, a non-profit corporation organized and existing under the laws of the State of Minnesota (the “Land Trust”) and City of Afton, a political subdivision of the State of Minnesota (the “City”). The Land Trust and the City are also collectively referred to herein as the “Holders.”

Recitals:

- A. The Land Trust has been actively securing conservation easements in Minnesota for more than 25 years and has an active stewardship program to monitor and enforce its conservation easements. Stewardship activities include such things as monitoring and enforcing conservation easements, answering questions and interpreting conservation easement terms, maintaining records, reviewing proposed activities, and maintaining relationships with landowners.
- B. In conjunction with land protection efforts in the City of Afton, the City and the Land Trust intend to become co-holders of certain rights and responsibilities conveyed to them under conservation easements on certain properties and accordingly will each be responsible for managing and enforcing such easements.
- C. The City and the Land Trust desire to create a process for stewardship that will be efficient and cost-effective and will not duplicate work between Holders by clarifying the roles of the Holders and delegating to one of the Holders certain responsibilities on behalf of the other Holder.

Now therefore the Land Trust and the City enter into the following Memorandum of Agreement:

A. Statement of Purpose and Relationships.

- 1. The purpose of this MOA is to clarify the roles of the Holders and to delegate certain responsibilities concerning stewardship of conservation easements to the Land Trust. Each holder retains the right to monitor and enforce the conservation easement(s) according to the terms of the easement(s); however, unless agreed to otherwise in writing, the Land Trust and City agree to follow the assignment of responsibilities as outlined in this MOA.

2. This MOA applies to the conservation easement(s) referred to in Exhibit A attached hereto. Additional conservation easements may be added to this MOA at any time by amending Exhibit A.
3. The Land Trust will be primarily responsible for answering questions, interpreting conservation easement terms, reviewing proposed activities, maintaining relationships with landowners, maintaining and updating baseline information and stewardship files, and periodically monitoring the conservation easements.
4. The Land Trust and the City shall jointly respond to requests for approvals required by the conservation easements.
5. The Land Trust and the City shall jointly investigate all potential easement violations and respond appropriately. Each Holder retains the right to act independently in the event of a breach of the terms of a conservation easement covered by this MOA.
6. Each Holder shall designate one primary contact person. Any change to the designations shall be reported to the other Holder. The list of initial contacts is attached to this MOA as Exhibit B. For all stewardship issues, the landowner shall be informed that it should make initial contact with the Land Trust, unless otherwise specified in the conservation easement or elsewhere in this MOA.

B. Assignment of Stewardship (Excluding Enforcement Activities) to the Land Trust

1. The City hereby assigns all stewardship responsibilities, with the exception of enforcement activities, to the Land Trust for the conservation easement(s) listed in Exhibit A as specified in this MOA, and the Land Trust accepts the assignment of such stewardship responsibilities specified in this MOA.
2. This assignment does not constitute a delegation of any rights or responsibilities not addressed in this MOA.
3. The City agrees to refer all stewardship issues in a timely manner to the Land Trust.
4. Except as limited by this MOA, either Holder may terminate this assignment by written notice to the other Holder.

C. Amendments to the Conservation Easement

1. Any conservation easement covered by this MOA may be amended only with the written consent of each Holder. Any request for an amendment will be referred to the Land Trust for investigation and evaluation. The Land Trust will submit a written report and recommendation to the City and the Holders will use all reasonable efforts to reach agreement on whether to amend the easement and if so, the terms of each amendment.

2. If the Holders approve an amendment request, the Land Trust will draft amendment documents for review by the Holders, prepare final amendment documents for signature by all parties, record the amended conservation easement, and include the amended conservation easement on Exhibit A.
3. The Land Trust may recover and retain for its own use fees from the landowner related to any amendment if that recovery is in accordance with the Land Trust's policy. Unless the parties agree otherwise, the City shall not share in any fees paid by the Landowner in conjunction with any amendments to a conservation easement.

D. Baseline Documentation Report and Stewardship Files

1. The Land Trust will maintain a baseline documentation report and a stewardship file for the conservation easement(s) covered by this MOA. Except for confidential legal files pertaining to the Land Trust's organizational affairs or legal opinions protected by attorney-client privilege, all information in the Land Trust's stewardship file will be available for review by the City. The baseline documentation report will be updated from time to time as deemed necessary by the Land Trust and will be available for review by the City.
2. The Land Trust will provide the City with one (1) copy of any changes made to the baseline documentation report within thirty (30) days of its completion. Additional copies will be provided by the Land Trust to the City for a fee to cover only the actual costs of reproduction.
3. Except as otherwise specified, all baseline documentation and stewardship files will be maintained at the expense of the Land Trust. The Land Trust may seek contributions from the landowner or other sources in accordance with the Land Trust's policies.

E. Monitoring Visits

1. The Land Trust will be responsible for monitoring the properties subject to the conservation easements covered by this MOA at its own expense. The Land Trust will make reasonable efforts to visit the property annually and to meet or have contact with the landowner at least annually.
2. After each monitoring visit is completed, the Land Trust will provide the City with a copy of the monitoring report or otherwise correspond with the City about the status of the property subject to the conservation easement.
3. The City may consult the landowner from time to time on matters relating to the status of a conservation easement, the Land Trust's monitoring activities, or other issues relating to this MOA. Any visits to the property by the City should be done in accordance with the terms of the conservation easement and should not be construed as a monitoring of the property unless otherwise agreed to in advance in writing.

between the City and the Land Trust. The City will notify the Land Trust if any potential easement violations or activities of concern are observed during its visitation to the property protected by the conservation easement or consultation with the landowner.

4. Monitoring shall be undertaken by Land Trust staff or at the discretion of the Land Trust by volunteers or contractors, unless otherwise agreed to by the Land Trust and the City in writing.
5. All monitoring will be done according to the terms of the conservation easements covered by this MOA.

F. Approvals

1. The Land Trust will review all requests for interpretations of the terms of the conservation easements or for approvals required under any conservation easement. Both Holders must consent to a landowner's request for an approval. If one Holder does not consent, such action shall constitute a denial of the landowner's request.
2. Consents or denials of each request for approval shall be communicated to the landowner in a single written response from the Land Trust with a copy to the City.

G. Non-Judicial Enforcement Activities

1. A non-judicial enforcement activity is any enforcement activity, other than those that involve formal legal action that results from the threat of or the actual filing for legal relief through the courts.
2. Complaints or information concerning activities which interfere with the conservation values protected by the conservation easement or possible easement violations shall be initially referred to the Land Trust for investigation. The Land Trust will expeditiously investigate and report to the City concerning each potential violation. The Holders will promptly confer with each other and make reasonable efforts to agree upon a course of action.
3. If either Holder determines there is a substantial, ongoing violation which needs immediate attention, that Holder may unilaterally take reasonable non-judicial steps to terminate the activity in question pending a full investigation and consultation by both Holders. In such a case, the acting Holder will expeditiously notify the other Holder of the situation.
4. If the Holders cannot agree on a course of action, either Holder may at its own expense pursue any enforcement action it deems appropriate.

H. Judicial or Administrative Enforcement

1. **General.** The Holders agree that although each Holder may individually exercise its right to enforce the conservation easement, the Holders will be guided by this MOA as they make enforcement decisions. The Holders acknowledge that the integrity of their respective easement programs depend on a timely and thorough consideration of each purported violation as well as swift, responsible action in response to each violation allegation. Each Holder will therefore give high priority to enforcement matters. The City agrees to participate in the enforcement of the conservation easement unless the Afton City Council makes specific findings that such participation is not appropriate and specifically directs the City to not participate in the enforcement activity. This paragraph applies to both judicial and non-judicial enforcement of the conservation easement.
3. **Investigation.** The Land Trust will initially investigate any suspected conservation easement violation. The City will refer any suspected violations to the Land Trust and may join in the investigation. In the event of a substantial, ongoing violation, either Holder may seek voluntary compliance through non-judicial means to correct the situation but may not make representations concerning the other Holder unless authorized in writing by the other Holder to do so. Neither Holder may make final decisions or representations on behalf of the other Holder with regard to disposition of any violation unless specifically authorized in writing to do so.
4. **Consultation.** The Holders shall make all reasonable efforts to reach agreement about whether a violation has occurred and what course of action is appropriate under the facts of each event. This includes determining (i) whether sufficient information has been collected through the investigation and whether a violation has occurred; (ii) the impact of the violation both on the conservation values protected by the conservation easement and on the integrity of the Holders' easement programs; (iii) what judicial or non-judicial action is appropriate; (iv) what specific goals should be sought in each event; and (v) coordination of litigation and public relations related to any proposed action. While the Holders will use their best efforts to reach agreement on enforcement issues, each Holder retains the right to secure enforcement of its individual conservation easement interests notwithstanding the action or inaction of the other Holder.
5. **Emergency Relief.** Notwithstanding the provisions above, in the event of an ongoing, substantial violation of the conservation easement which requires immediate judicial action, either Holder may undertake to secure a temporary restraining order, preliminary injunction or other emergency relief on its own behalf. The Holder taking emergency judicial action shall notify the other Holder as soon as possible and confer about a plan of action.
6. **Counsel.** The Holders may retain joint or separate representation in any judicial enforcement action. Each Holder shall be responsible for its own attorney's fees in the event of separate representation.

7. **Costs of Litigation.** Unless otherwise agreed to by the Holders, each Holder shall bear its own costs of litigation in any conservation easement enforcement action. Either Holder may choose, in its discretion, to share resources or make funds available to the other Holder.
8. **Attorney's Fees and Costs.** The Holders reserve the right to seek reimbursement from the landowner in accordance with the terms of the conservation easement. The Holders shall make every reasonable effort to exercise this right and distribute the funds between the Holders according to the costs and attorneys' fees each Holder actually and reasonably incurred in the action. If the funds collected for this purpose are insufficient to fully reimburse each of the Holders, each Holder shall receive a pro rata share according to that Holder's actual and reasonable attorney's fees and costs in the action. The City is not entitled to proceeds of the Land Trust's insurance policies. In the event of a dispute between the parties as to the reasonableness of the attorney's fees and costs, the parties agree to submit the issue to and be bound by the decision of a mediator to be designated by the mutual agreement of the Holders.
9. **Award for Damages.** In the event the court awards damages to the Holders and in the absence of any separate agreement between the Holders as to the distribution of a specific award, any sums recovered shall first be applied to the applicable Holder's costs of enforcement, including court costs and reasonable attorney's fees (including the costs of enforcing the judgment) and any remaining sums recovered shall next be distributed in direct proportion to each Holder's financial contribution to the original conservation project which is the subject of that action. Any portion of the value of a conservation easement that was donated to the Holders shall be attributed to the Land Trust.

I. Survival of Sections

1. Notwithstanding any amendment or expiration of this MOA, the Land Trust agrees that it will carry out its responsibilities to monitor and enforce the terms of the conservation easement and shall fulfill its stewardship responsibilities as a holder of conservation easements.
2. Notwithstanding an amendment to this MOA, neither the Land Trust nor the City shall alter, modify or terminate any term or condition of any conservation easement covered by this MOA, nor may they give, grant, sell, convey, transfer, mortgage, pledge or otherwise encumber such conservation easement except as provided for herein.

J. Miscellaneous Provisions

1. No rights or responsibilities set forth in this MOA shall be assigned or otherwise transferred to any non-signatory without the prior consent of both Holders, with the exception of a court-ordered merger or succession, in which case consent of the other Holder shall not be required. No successor or assign of any Holder's rights in a

conservation easement assigned hereunder shall have any rights under this MOA unless this MOA is amended to include the successor or assign.

2. Each Holder shall notify the other Holder in the event of any action to extinguish or otherwise terminate the rights and interests of the Holders under any conservation easement. Unless otherwise agreed by both parties, any monetary award for such extinguishment shall be distributed to the Holders in direct proportion to each Holder's financial contribution to the original conservation project which is the subject of that action. Any portion of the value of the conservation easement that was donated to the Holders shall be attributed to the Land Trust.
3. In the event the one Holder receives statutory or other notice of any judicial or administrative proceeding which could result in a taking of the Holders' property interests, or which permits party participation to preserve legal interests in the protected property, that Holder shall notify the other Holder.
4. When any provision of this MOA provides for written notice, such written notice shall be delivered either (a) by U.S. mail, an overnight or courier service, or hand-delivered; or (b) by email delivery.

This Memorandum of Agreement is hereby executed as set out below.

Minnesota Land Trust

By: _____

Title: _____

Date: _____

City of Afton

By: _____

Title: _____

Date: _____

List of Exhibits:

- A. List of Conservation Easements Covered by Agreement
- B. List of Contacts

EXHIBIT A
CONSERVATION EASEMENTS COVERED BY THE
MEMORANDUM OF AGREEMENT BETWEEN
CITY OF AFTON AND THE MINNESOTA LAND TRUST
REGARDING ROLES AND RESPONSIBILITIES
FOR CARRYING OUT STEWARDSHIP ACTIVITIES FOR
CONSERVATION EASEMENTS CO-HELD BY THESE TWO PARTIES

1.

draft

EXHIBIT B
LIST OF CONTACTS

CITY OF AFTON

MINNESOTA LAND TRUST

Conservation Stewardship Director
Minnesota Land Trust
2356 University Avenue West
St. Paul, MN 55114
651-647-9590

Draft

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: March 13, 2019

Re: Purchase of Additional User Licenses for Laserfiche Document Management Software

When the City purchased the Laserfiche document management software, staff understood that three user licenses would be sufficient for the five staff, because there would rarely be more than three staff using the system at the same time. Staff then learned that the software licenses cannot be shared among staff. Each user needs to have a separate license.

As we have eliminated the paper property files and placed the property information on Laserfiche, the Building Inspector now needs to have daily access to the property file information. A laptop has been set up for his use, but he needs a user license to access the Laserfiche files. Also, as more types of paper files are being eliminated in favor of that information being stored on Laserfiche, the Public Works Supervisor also will need to be able to access the information on Laserfiche. Staff has obtained a price quote from Cities Digital, the Laserfiche vendor, to add two user licenses. The total cost is \$1,474.75. The cost of the licenses is \$650 each and the prorated annual maintenance cost is \$87.37 each.

There is not a specific line-item in the General Fund Budget related to purchasing software. These types of purchases are generally funded from the Community Communications account of the Special Activities Fund. While this account currently has a zero balance, the City will receive approximately \$11,000 in annual fees through the Cable TV franchise agreement in March or April of 2019. However, the Council will also be considering upgrades to the Council Chambers audio/visual system that could have a cost of \$11,000 or greater. For this reason, staff is recommending the Laserfiche licenses be funded from the unallocated interest account of the Special Activities Fund-General, which has a balance of \$13,748.

COUNCIL ACTION REQUESTED:

Motion regarding the purchase of two additional Laserfiche user licenses at a total cost of \$1,474.75, to be funded from the unallocated interest account of the Special Activities Fund-General.



2000 O'Neil Rd., Suite 150
Hudson, WI 54016

Quote

Date:	Quote Number :	Revision:
3/13/2019	QUO-08478-Z0V2	0

Prepared For:

City of Afton
3033 St. Croix Trail S
P.O. Box 219
Afton, MN 55001-0219

Contact:

Phone: (855) 714-2800
Fax: 866-592-7343
sales@cdi.support
www.cdi.support

Product	Product ID	Quantity	Unit Price	Ext Amount
Software				
Laserfiche Avante Forms Professional	MFRM16	2	\$50.00	\$100.00
Laserfiche Avante Full Named User with Web Access, Mobile, Snapshot, Email and Forms Essentials	MNF16	2	\$600.00	\$1,200.00
Software Subtotal				\$1,300.00
Annual Maintenance				
Laserfiche Forms Professional Annual Maintenance	MFRM16B	1.3442	\$10.00	\$13.44
Laserfiche Avante Full Named User with Web Access, Mobile, Snapshot, Email and Forms Essentials Annual Maintenance	MNF16B	1.3442	\$120.00	\$161.30
Annual Maintenance Subtotal				\$174.75
			Subtotal	\$1,474.75
			Freight	\$0.00
			Tax	\$0.00
			TOTAL	\$1,474.75

All sales are final, VPCI and Cities Digital do not accept returns of software and all sales are final. If your product is damaged we will replace it within 30 days of purchase at no charge. Prices are subject to change.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: March 14, 2019
Re: Council Chambers Audio/Video Equipment Replacement/Upgrades

Due to age and older technology, the current audio/video equipment that serves the Council Chambers is in need of replacement and/or upgrades. Some of the audio/video equipment in the Council Chambers is near the end of its life-cycle and could begin to experience operational problems at any time. This includes the camera and related equipment. Other equipment is older technology that periodically causes problems making the videotape available to the public, which also can require substantial staff time to resolve. This includes the DVD recorders.

The audio system currently has seven microphones. This enables the Council members each to have a microphone, and one microphone for staff at each of the two side tables. However, for a Planning Commission meeting, nine members share six microphones, which affects the sound quality. In addition, the audio system does not include speakers to provide the sound to the audience in the Council Chambers.

Lastly, with the regular use of the large screen TV, an upgrade to wireless connectivity would enable the elimination of cords strung on the floor to the TV and would enable the images on the screen to be directly input into the videotape rather than having to be shot by the camera.

Spencer Klover, the City's videographer and Council member Ross have worked with two vendors, Z Systems and Audio Logic, to develop several options for the equipment replacement/upgrades. The options are attached. The options will be described and explained at the Council meeting. If the Council is comfortable selecting an option, the Council can do so at the meeting. If not, the Council can further discuss the options at a work session.

COUNCIL ACTION REQUESTED:

Motion regarding Council Chambers audio/video replacement/upgrade options.



2/19/2019

City of Afton
City Council Chambers
Video Systems Upgrade



Proposal for Design,
Integration, Procurement,
and Training

Introduction

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About Z Systems

Z Systems, Inc. is a professional video integrator, reseller, and rental house, specializing in the engineering, design, and integration of customized video and A/V systems. Z Systems is a small business based in St. Louis Park, MN.

Project Overview

The City of Afton, Minnesota, currently records its City Council meetings on a single camera mounted on a tripod. The camera is old, and has reached the end of its life cycle in terms of being a reliable video source to record meetings in the council chambers. The graphics (character generator) system is outdated and doesn't provide a professional quality broadcast look to the council meeting productions.

While new microphones and audio mixer were recently installed, there not enough of them to cover all members of the planning commission, and the audio quality suffers as a result. Additionally, it is difficult for the audience members to hear the proceedings, due the lack of any voice amplification in the room. Another issue is that when members of the public speak at the podium, there is no way to capture what they are saying, and their comments do not make it on the recording.

Lastly, the presentation system currently doesn't feed into the broadcast production, and therefore it is difficult for viewers to see what is being presented. The presentation system is also based on a long HDMI cable, which can be awkward to use and is a tripping hazard when run across the floor.

Other cities have paid upwards of \$400,000 for state-of-the-art video systems for their council chambers. Even cities with similar populations to Afton are spending on an average, \$50,000 to \$100,000 to upgrade their video systems. However, in the interest of cost-effectiveness, Z Systems is able to provide a more affordable solution by leveraging the latest technological innovations.

On the following page we present three proposed systems.



Introduction

Note! No PTZ Joystick Included in System.

While most PTZ camera live production systems include a joystick camera controller, this one does not.

Instead, the cameras will be controlled Wirecast PTZ camera control panel, using either the mouse or the arrow keys on the keyboard.

The reason for choosing this method of camera control is that, when operating in this fashion, Wirecast can store PTZ presets along with thumbnails for a more graphical and intuitive live production experience, similar to far more expensive systems. These presets can be easily paired with on-screen titles for a professional look and greater ease of use.



System Description

Three Options

The main purpose of our proposed system design is to achieve the goal of capturing the audio and video meetings held in the Afton City Council Chambers with a reasonable level of quality in a affordable manner. We have selected products and technologies that allow Afton to produce high-quality HD video for broadcast to citizens on the internet and preservation for public record.

Option 1

Option 1 is the bare-minimum option to get a system installed that performs the basic functions needed to broadcast the proceedings in the council chambers.

- (1) PTZOptics Wall-Mounted HD Pan/Tilt/Zoom Cameras with NDI technology
- Telestream WireCast Live Production Suite (Needed to record, add titles, stream, and switch video sources.)
- PC with Nvidia Graphics (Z Systems will integrate Wirecast software on this machine)
- (5) New Shure Tabletop Microphones (One for every member of the planning commission, one for podium)
- Shure SCM-820 Auto-Mixer, with a Dante Add-On Card (Needed to mix audio from new microphones)
- (2) Audio Cat5 Analog Snake Receiver
- All installation, integration, project management, and up to two hours of training

Option 2

Option 2 adds the following:

- (1) PTZOptics Wall-Mounted HD Pan/Tilt/Zoom Cameras with NDI technology (for a total of 2)
- (2) Wall-Mounted Powered Audio Speakers w/ amplifier (So audience can hear proceedings)

Without a second camera, there is limited ability to get a close enough shot to see what members are doing and follow the proceedings, and you will be mostly limited to a single wide shot. In our opinion, it makes little sense to spend thousands on a system and then try to save a little bit by omitting a second camera.

Option 3

Option 3 adds the following:

- (1) BenQ Wireless Presentation System (No more cables, just plug your laptop in, and it is on the screen!)

Without the wireless presentation system, long cables will need to be stretched across the floor from the laptop that is currently presenting. One cable would connect from the laptop to the TV and another would connect from the TV to the video switching system.

Our Team

Company Background

- Number of years in business: **20 years**
- Taxpayer Identification Number: **41-2007713**
- Number of years working with government agencies: **10 years**
- Resumes of the project manager and key personnel who will be responsible for performance of any contract resulting from this RFP: **(see right)**
- Firm ownership and, if incorporated, the state in which the firm is incorporated and the date of incorporation: **Marjorie Zdechlik, incorporated on September 1, 1998, in the State of MN**

Z Systems has decades of combined experience in pro video and A/V integration. We are a team and a family. Here are the key Z Systems staff members you will be working with throughout this project:



Frederick Gotfredson | Account Manager

freddieg@zsyst.com

Freddie will function as the primary contact on this project, and his responsibility is to ensure clear communication among all parties and that any customer needs are met in a timely manner. Freddie has a passion for customer service. He brings with him a lifetime of experience in the world of multimedia production and design, having worked as a freelance audio and video producer, as well as a graphic, web, and print designer.



Jay Gallentine | Integration Manager and Lead Engineer

jayg@zsyst.com

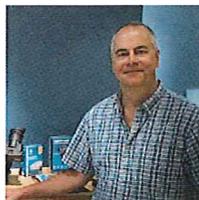
As the leader of the integration department, Jay will serve as the lead engineer and project manager. He's been with Z Systems since 2000 and has run the integration department since 2007. His primary duties here are facility design & engineering, estimating jobs, and managing projects. Jay holds a Bachelor's Degree with Honors in Broadcasting and Film Production from the University of Iowa.



Jeremy Hauer | Technician and SAN Specialist

jeremyh@zsyst.com

Jeremy will be assisting in the installation and integration of this project. Jeremy has a background in engineering and construction, having worked as a television sound editor and construction contractor for a combined 22 years. Jeremy's education was in networking, and he has certifications from Cisco, Microsoft, and Apple, as well as the ProTools media production suite.



John Zdechlik | Vice President

johnz@zsyst.com

As the President of Z Systems, it is John's responsibility to make sure Z Systems delivers on our promises. John received his degree in electrical engineering and promptly went into the A/V industry right out of college. Job roles have included consultant, design engineer, sales engineer, and now president of Z Systems. John founded Z Systems in 1998 based on a need in the marketplace for a small, elite group of highly technical people to tackle the tough jobs in a very hands-on manner.



Our Work

References

City of Minneapolis C. John Harrison
(612) 673-2906
cjohn.harrison@minneapolismn.gov

City of Ham Lake Denise Webster
(763) 235-1680
dwebster@ci.ham-lake.mn.us

City of Edina Scott Denfeld
(952) 903-5776
sdenfeld@edinamn.gov

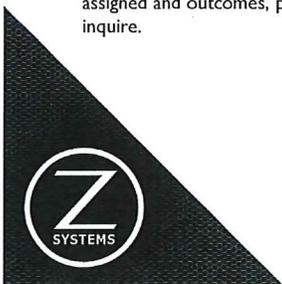
North Metro TV Matt Waldron
(763) 231-2809
mattw@northmetrotv.com

CTV North Suburbs Pat Cook
(651) 792-7520
pcook@ctvnorthsuburbs.org

City of Circle Pines Patrick Antonen
(763) 231-2605
pantonen@ci.circle-pines.mn.us

Lake Minnetonka Communications Commission Jim Lundberg
(952) 471-7125 jim@lmcc-tv.org

For further details, such as project start and end dates, descriptions, staff assigned and outcomes, please inquire.



Z Systems has decades of experience engineering and integrating customized A/V and video solutions. We have worked with city governments, houses of worship, educational institutions, professional sports teams, and Fortune 500 companies. Whatever the job, Z Systems has the experience to get it done correctly, on time and on budget.

City of Ham Lake Council Chambers HD Live Production System



The City of Ham Lake had an aging, standard definition live production system and the time had come for an upgrade. After fielding proposals from several different audiovisual integrators, they selected Z Systems. They noted that Z Systems proposal not only had a competitive cost, but that Z Systems was by far the most responsive vendor in terms of making site visits, returning emails and phone calls, as well as checking in to make sure they had no questions or concerns about the proposal.

Z Systems procured and integrated all of the equipment in the proposal, which included a Ross Carbonite Switcher with LCS control system, a new presentation system and a new audio system.

Although not a part of the original proposal, Z Systems took it upon themselves (*at no cost to Ham Lake*) to design and 3-D print specialty custom enclosures for the camera cabling, in order to achieve a concealed, professional look. Additionally, Z Systems repurposed some LED buttons which had been installed on the dais and mounted them on a specialty panel in the control room to allow the presentation system to be controlled from the chambers as well as the control room.

The installation process started and finished on the exact days which were initially agreed upon. Throughout the process, Z Systems sent daily emails to Ham Lake outlining the work that was done on each day of install, and what was to be done the next day. Ham Lake was so pleased with the quality of work and professionalism, they agreed to take part in a promotional video for Z Systems.

City of Shorewood City Council Chambers Presentation System / Digital Signage



After being presented with various options for upgrading their presentation system, the City of Shorewood chose Z Systems to do the design and install. We installed a main 85" display and a secondary 55" display in the council chambers, did setup and training of an HDMI input for the staff table (with Windows 10 telestrator functionality) and a digital signage player in the lobby.

Featured Technologies



PTZ Optics 20X-NDI Broadcast and Conference Camera (White)

PTZ Optics produces professional PTZ (pan tilt zoom) cameras with advanced features and amazing image quality at an affordable price. These models leverage NDI technology to be able to send video signals, camera control signals, and power all over a single cable, making for a cleaner and more cost-effective installation.



Telestream WireCast Live Production and Switching Software Suite

Easily stream and produce professional video. Turn your laptop or computer into a television studio with Wirecast -- the most popular award-winning video production software for Mac and Windows. Perfect for live streams, webinars, webcasts, sports, church services, and education or training videos, and more.



Audio-Technica ATDM-0604 Digital SmartMixer



The Audio-Technica ATDM-0604 is an automatic digital smart-mixer that mixes channels automatically in gate or gain sharing mode, ensuring consistent, high-quality audio output from all inputs in a setup, without the introduction of feedback, excessive ambient noise, or comb filtering.



BenQ InstaShow™ Plug and Play All-Hardware Wireless Presentations Solution



BenQ InstaShow is a unique no-software solution that allows multiple presenters to present on any device. The simple plug and play operation requires no driver installation or execution and is compatible with any OS or hardware platform.



Continued on next page

Scope of Work

In Advance of Install

- Preparation of CAD drawings to consist of block diagrams of overall system connectivity.
- Preparation of wire schedule.
- Walkthrough to gather information on suitability of electrical service for new equipment. May include follow-up discussions with Afton's electrical contractor.
- Walkthrough to prospect low-voltage conduits, cabling runs, monitor locations, and similar. The existing wiring infrastructure will be examined.

Site Prep

- Staging of materials, travel to jobsite, and load in.
- Deinstallation of existing unused equipment and related wiring. Old gear will be set aside with no further attention given it.

Installation

- Installation of wall-mounted PTZ cameras.
- Installation of Blackmagic capture card.
- Integration of new PC and Wirecast system.
- Mounting of new speakers.
- Programming of smart audio mixer.
- Installation of BenQ InstaShow system.
- Installation of all other hardware included in proposal.
- All wiring, as indicated on drawings.
- Labeling and dressing of power cords.
- Configuration and testing of system components.
- Up to a two-hour overview on use of system.
- Documentation including drawings, user manuals, and maintenance logs.

Scope does NOT Include:

All tasks not included on scope are gladly available on a time and materials basis.

- Scope does not include any tasks not specifically mentioned above.



Our Process / Next Steps

You are Here →

Our Process

1. We meet with you at your facility, discuss your current system and take as many photos as we can to get an idea of exactly what equipment you have, how it is installed, and where it is located. We sit down with you and discuss:
 1. What are your challenges (what isn't working) with your current system?
 2. What do you like about your current system?
 3. What kind of functionality do you want to achieve with your new system?
 4. What is your timeline to complete this project, and what is your expected budget?
2. We take all of this information into account and get to work drafting an outline and sketch of your new system. This includes equipment, basic connectivity diagrams or flowcharts, and any optional functionality or equipment requested by you.
3. We meet you again to make sure that our proposed concept is exactly what you are looking for. Then we make revisions, if need be.
4. You are presented with a formal proposal. We make detailed engineering plans and equipment lists in preparation for install and procurement.
5. The customer indicates they are prepared to move ahead with the project by signing the proposal, and paying any down payments, if necessary.
6. Before the procurement of your new equipment begins, the account manager, lead engineer and president of Z Systems sign off on the project to make sure no details are missed.
7. We order your equipment, and begin the integration and installation process.
8. After integration is complete, training begins, and we make sure you and your staff know how to use your new system.

Next Steps

February 2019

Afton City Council will review the current proposal.

Any changes requested to current proposal will be made.

Upon approval, the process of procurement and integration will begin.

April 2019

If project is approved in February, work is expected to be completed on this project by mid April, 2019.



Billing and Payment

Payment Terms

50% down payment with the signed contract is required to commence this project. Upon substantial completion, an invoice for the balance due will be submitted with net 15 day terms.

Protect Your Investment with an Annual Service Contract

Technology is ever changing, and maintenance issues arise from time to time.

- Silver Level Service Contract : On-site per-incident support and phone support. **See quote for price**

Cost Breakdown

Option 1

Camera (1) and Accessories	\$2,179
Wirecast System (Includes software, PC and hardware)	\$1,637
Audio System	\$4,072
Installation Materials and Labor	\$4,656
Total Cost	\$12,544*

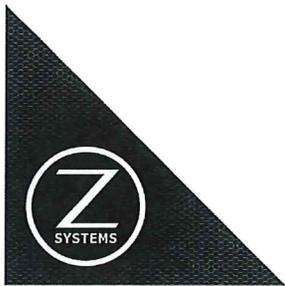
Option 2

Camera (2) and Accessories	\$4,275
Wirecast System (Includes software, PC and hardware)	\$1,637
Audio System	\$4,653
Installation Materials and Labor	\$5,738
Total Cost	\$16,303*

Option 3

Camera (one)	\$4,275
Wirecast System (Includes software, PC and hardware)	\$1,637
Audio System	\$4,590
Wireless Presentation System	\$1,288
Installation Materials and Labor	\$6,570
Total Cost	\$18,423*

** Does not include shipping. Shipping charges will be added to final invoice.*





Z Systems, inc.

3724 Oregon Avenue South
Saint Louis Park, MN 55426

Tel. 952-974-3140
Fax. 952-974-3141

www.zsyst.com

fueling creativity

Purchase Agreement

DATE: 2/19/2019 QUOTE #: 31164

P.O. #: FOB: Mfr's Dock

TERMS: 50% Down, Bal Net 15

PROJECT: Option 1

SOLD TO:

City of Afton
Ron Morris
3033 St Croix Trail S
PO Box 219
Afton, MN 55001

SHIP TO:

City of Afton
Ron Morris
3033 St Croix Trail S
PO Box 21912.5%
Afton, MN 55001

Item Code	Description	Quantity	Unit Price	Total Price
=====				
PTZOPTICS 20X NDI PTZ CAMERAS				
=====				
PT20X-NDI-WH	PTZOptics 20X NDI Camera (White)	1	2,015.04	2,015.04T
HCM-1-WH	PTZOptics Universal Thin Profile Wall Mount for Select Cameras (White)	1	81.00	81.00T
DGS-1008P	D-Link DGS-1008P 8-Port Gigabit Metal Desktop Switch with 4 PoE Ports - 8 Ports - 4 x POE - 4 x RJ-45 - 10/100/1000Base-T - Desktop 10/100/1000 4PORT POE ENET RJ45	1	83.10	83.10T
PTZOPTICS 20X NDI PTZ CAMERAS SUBTOTAL:				2,179.14
=====				
WIRECAST LIVE PRODUCTION SYSTEM				
=====				
TBD	PC for Wirecast (Exact model TBD)	1	539.99	539.99T
TBD	-20" LED Monitor	1	78.75	78.75T
WC-PRO-W	Telestream Wirecast Pro Live Video Streaming Production Software for Windows, Electronic Download	1	626.85	626.85T
BMD-BDLKMINIREC	Blackmagic Design DeckLink Mini Recorder	1	130.50	130.50T
U1	Middle Atlantic 1 RU Rackshelf	1	32.34	32.34T
34-105035-GRU1K	Gruber Rackmount Keyboard Shelf - 2 Post or 4 Post Mountable	1	115.68	115.68T
TBD	Keyboard and Mouse (Narrow, no number pad)	1	62.50	62.50T
KAN-SP-HD1X24K	KanexPro SP-HD1X24K 1X2 HDMI Splitter with 4K Cinema Resolutions	1	49.95	49.95T
WIRECAST LIVE PRODUCTION SYSTEM SUBTOTAL:				1,636.56
=====				
AUDIO SYSTEM				
=====				
MX412D/C	Shure Cardioid Mic w/ Programmable Switch, 12' Gooseneck, and Base	5	260.978	1,304.89T
SCM820-DAN	Shure SCM820-DAN 8-Channel Digital IntelliMix with Dante Digital Audio	1	2,074.22	2,074.22T
A820-NIC-DANTE	Shure A820-NIC-DANTE Dante Digital Audio Upgrade Card	1	420.05	420.05T
CATAPULT RX4	Radial Catapult RX4 Cat 5 Analog Snake Receiver with Two Sets of 4 XLR-M Outputs	2	136.745	273.49T
AUDIO SYSTEM SUBTOTAL:				4,072.65

Subtotal:

Sales Tax: ()

TOTAL:

SIGNATURE:



Z Systems, inc.

3724 Oregon Avenue South
Saint Louis Park, MN 55426

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Fax. 952-974-3141

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Purchase Agreement

DATE: 2/19/2019 QUOTE #: 31164

P.O. #: FOB: Mfr's Dock

TERMS: 50% Down, Bal Net 15

PROJECT: Option 1

SOLD TO:

City of Afton
Ron Morris
3033 St Croix Trail S
PO Box 219
Afton, MN 55001

SHIP TO:

City of Afton
Ron Morris
3033 St Croix Trail S
PO Box 21912.5%
Afton, MN 55001

	=====			
	INSTALLATION MATERIALS AND LABOR			
	=====			
Materials Installation	Misc Installation Materials and Installation Supplies (lot).	1	656.13	656.13T
	Installation Labor (lot). - Per Attached Scope.	1	4,000.00	4,000.00T
	INSTALLATION MATERIALS AND LABOR SUBTOTAL:			4,656.13
	=====			
	Z SYSTEMS STANDARD WARRANTY			
	=====			
SC-Std Warranty	This system comes with a 90 day installation warranty along with the various manufacturer's warranties - usually 1 year parts and labor. The manufacturers' warranties, however, are 'depot' style warranties - i.e. the equipment needs to be uninstalled, sent in for repair, then reinstalled and tested by the customer. Z Systems is happy to do this on your behalf at our standard rate of \$125 / hr. We also have service contract options if you are interested - please ask your account manager for details.			0.00T
	=====			
	ANNUAL SERVICE CONTRACT (NOT INCLUDED IN TOTAL)			
	=====			
SC-Silver	Z Systems Annual Service Contract - Silver Level. Includes email, telephone, remote access, and on-site troubleshooting services. Does not include the manufacturer's cost of software, software updates, installation of software updates or hardware.	0	1,285.71	0.00T
Shipping	(Shipping Charges Will Be Added To The Final Invoice)		0.00	0.00T

As an authorized representative of the organization listed above, I hereby order and agree to purchase these products and/or services from Z Systems based on the terms and conditions set forth in this agreement and the document 'Z SYSTEMS INC. Terms and Conditions' which can be found at zsyst.com/terms. All pricing quoted is subject to change / management approval at time of order entry/acceptance. Any returns, if accepted by our vendors, will be subject to a 20% restocking fee.

Subtotal:	\$12,544.48
Sales Tax: ()	\$0.00
TOTAL:	\$12,544.48

SIGNATURE: _____



Z Systems, inc.

3724 Oregon Avenue South
 Saint Louis Park, MN 55426

Tel. 952-974-3140
 Fax. 952-974-3141

www.zsyst.com

Purchase Agreement

DATE: 2/19/2019 QUOTE #: 31186

P.O. #: FOB: Mfr's Dock

TERMS: 50% Down, Bal Net 15

PROJECT: Option 3

SOLD TO:

City of Afton
 Ron Morris
 3033 St Croix Trail S
 PO Box 219
 Afton, MN 55001

SHIP TO:

City of Afton
 Ron Morris
 3033 St Croix Trail S
 PO Box 219
 Afton, MN 55001

Item Description	Quantity	Unit Price	Total Price
=====			
PTZOPTICS 20X NDI PTZ CAMERAS			
=====			
PT20X-NDI-WH	2	2,015.04	4,030.08T
HCM-1-WH	2	81.00	162.00T
DGS-1008P	1	83.10	83.10T
PTZOPTICS 20X NDI PTZ CAMERAS SUBTOTAL			
			4,275.18
=====			
WIRECAST LIVE PRODUCTION SYSTEM			
=====			
TBD	1	539.99	539.99T
TBD	1	78.75	78.75T
WC-PRO-W	1	626.85	626.85T
BMD-BDLKMINIREC	1	130.50	130.50T
U1	1	32.34	32.34T
34-105035-GRU1K	1	115.68	115.68T
TBD	1	62.50	62.50T
KAN-SP-HD1X24K	1	49.95	49.95T
WIRECAST LIVE PRODUCTION SYSTEM SUBTOTAL:			1,636.56
=====			
AUDIO SYSTEM			
=====			
MX412D/C	5	260.978	1,304.89T
SCM820-DAN	1	2,074.22	2,074.22T
A820-NIC-DANTE	1	420.05	420.05T
CATAPULT RX4	2	136.745	273.49T
DVS 6T-WH	1	269.67	269.67T
RA2100B	1	310.65	310.65T
AUDIO SYSTEM SUBTOTAL:			4,652.97

Subtotal:

Sales Tax: ()

TOTAL:

SIGNATURE:



Z Systems, inc.

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Saint Louis Park, MN 55426

Tel. 952-974-3140
Fax. 952-974-3141

www.zsyst.com

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Purchase Agreement

DATE: 2/19/2019 QUOTE #: 31186

P.O. #: FOB: Mfr's Dock

TERMS: 50% Down, Bal Net 15

PROJECT: Option 3

SOLD TO:

City of Afton
Ron Morris
3033 St Croix Trail S
PO Box 219
Afton, MN 55001

SHIP TO:

City of Afton
Ron Morris
3033 St Croix Trail S
PO Box 219
Afton, MN 55001

Item Description	Quantity	Unit Price	Total Price
WIRELESS PRESENTATION SYSTEM			
WDC10 HDS300	1	905.63	905.63T
	1	382.28	382.28T
PRESENTATION SYSTEM SUBTOTAL:			1,287.91
INSTALLATION MATERIALS AND LABOR			
Materials Installation	1	820.16	820.16T
	1	5,750.00	5,750.00T
INSTALLATION MATERIALS AND LABOR SUBTOTAL:			6,570.16
Z SYSTEMS STANDARD WARRANTY			
SC-Std Warranty			0.00T
ANNUAL SERVICE CONTRACT (NOT INCLUDED IN TOTAL)			
SC-Silver	0	1,785.71	0.00T
Shipping		0.00	0.00T

As an authorized representative of the organization listed above, I hereby order and agree to purchase these products and/or services from Z Systems based on the terms and conditions set forth in this agreement and the document 'Z SYSTEMS INC. Terms and Conditions' which can be found at zsyst.com/terms. All pricing quoted is subject to change / management approval at time of order entry/acceptance. Any returns, if accepted by our vendors, will be subject to a 20% restocking fee.

Subtotal:	\$18,422.78
Sales Tax: ()	\$0.00
TOTAL:	\$18,422.78

SIGNATURE: _____



Z Systems, inc.

3724 Oregon Avenue South
 Saint Louis Park, MN 55426

Tel. 952-974-3140
 Fax. 952-974-3141

www.zsyst.com

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Purchase Agreement

DATE: 2/19/2019 QUOTE #: 31185

P.O. #: FOB: Mfr's Dock

TERMS: 50% Down, Bal Net 15

PROJECT: Option 2

SOLD TO:

City of Afton
 Ron Morris
 3033 St Croix Trail S
 PO Box 219
 Afton, MN 55001

SHIP TO:

City of Afton
 Ron Morris
 3033 St Croix Trail S
 PO Box 219
 Afton, MN 55001

Item Code	Description	Quantity	Unit Price	Total Price
=====				
PTZOPTICS 20X NDI PTZ CAMERAS				
=====				
PT20X-NDI-WH	PTZOptics 20X NDI Camera (White)	2	2,015.04	4,030.08T
HCM-1-WH	PTZOptics Universal Thin Profile Wall Mount for Select Cameras (White)	2	81.00	162.00T
DGS-1008P	D-Link DGS-1008P 8-Port Gigabit Metal Desktop Switch with 4 PoE Ports - 8 Ports - 4 x POE - 4 x RJ-45 - 10/100/1000Base-T - Desktop 10/100/1000 4PORT POE ENET RJ45	1	83.10	83.10T
PTZOPTICS 20X NDI PTZ CAMERAS SUBTOTAL:				4,275.18
=====				
WIRECAST LIVE PRODUCTION SYSTEM				
=====				
TBD	PC for Wirecast (Exact model TBD)	1	539.99	539.99T
TBD	-20" LED Monitor	1	78.75	78.75T
WC-PRO-W	Telestream Wirecast Pro Live Video Streaming Production Software for Windows, Electronic Download	1	626.85	626.85T
BMD-BDLKMINIREC	Blackmagic Design DeckLink Mini Recorder.	1	130.50	130.50T
U1	Middle Atlantic 1 RU Rackshelf	1	32.34	32.34T
34-105035-GRU1K	Gruber Rackmount Keyboard Shelf - 2 Post or 4 Post Mountable	1	115.68	115.68T
TBD	Keyboard and Mouse (Narrow, no number pad)	1	62.50	62.50T
KAN-SP-HD1X24K	KanexPro SP-HD1X24K 1X2 HDMI Splitter with 4K Cinema Resolutions	1	49.95	49.95T
WIRECAST LIVE PRODUCTION SYSTEM SUBTOTAL:				1,636.56
=====				
AUDIO SYSTEM				
=====				
MX412D/C	Shure Cardioid Mic w/ Programmable Switch, 12' Gooseneck, and Base	5	260.978	1,304.89T
SCM820-DAN	Shure SCM820-DAN 8-Channel Digital IntelliMix with Dante Digital Audio	1	2,074.22	2,074.22T
A820-NIC-DANTE	Shure A820-NIC-DANTE Dante Digital Audio Upgrade Card	1	420.05	420.05T
CATAPULT RX4	Radial Catapult RX4 Cat 5 Analog Snake Receiver with Two Sets of 4 XLR-M Outputs	2	136.745	273.49T
DVS 6T-WH	Tannoy 6" Coaxial Surface-Mount Loudspeaker with Transformer (EN54-Certified, White, Pair)	1	269.67	269.67T
RA2100B	Rolls RA2100B 100W RMS Per Channel at 4 Ohms Stereo Amplifier	1	310.65	310.65T
AUDIO SYSTEM SUBTOTAL:				4,652.97

Subtotal:

Sales Tax: ()

TOTAL:

SIGNATURE:



Z Systems, inc.

3724 Oregon Avenue South
 Saint Louis Park, MN 55426

Tel. 952-974-3140
 Fax. 952-974-3141

www.zsyst.com

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Purchase Agreement

DATE: 2/19/2019 QUOTE #: 31185

P.O. #: FOB: Mfr's Dock

TERMS: 50% Down, Bal Net 15

PROJECT: Option 2

SOLD TO:

City of Afton
 Ron Morris
 3033 St Croix Trail S
 PO Box 219
 Afton, MN 55001

SHIP TO:

City of Afton
 Ron Morris
 3033 St Croix Trail S
 PO Box 219
 Afton, MN 55001

Item Description	Quantity	Unit Price	Total Price
INSTALLATION MATERIALS AND LABOR			
Materials Installation	1	738.15	738.15T
Misc Installation Materials and Installation Supplies (lot).	1	5,000.00	5,000.00T
Installation Labor (lot). - Per Attached Scope.			
INSTALLATION MATERIALS AND LABOR SUBTOTAL:			5,738.15
Z SYSTEMS STANDARD WARRANTY			
SC-Std Warranty			0.00T
This system comes with a 90 day installation warranty along with the various manufacturer's warranties - usually 1 year parts and labor. The manufacturers' warranties, however, are 'depot' style warranties - i.e. the equipment needs to be uninstalled, sent in for repair, then reinstalled and tested by the customer. Z Systems is happy to do this on your behalf at our standard rate of \$125 / hr. We also have service contract options if you are interested - please ask your account manager for details.			
ANNUAL SERVICE CONTRACT (NOT INCLUDED IN TOTAL)			
SC-Silver	0	1,714.29	0.00T
Z Systems Annual Service Contract - Silver Level. Includes email, telephone, remote access, and on-site troubleshooting services. Does not include the manufacturer's cost of software, software updates, installation of software updates or hardware.			
Shipping		0.00	0.00T
(Shipping Charges Will Be Added To The Final Invoice)			

As an authorized representative of the organization listed above, I hereby order and agree to purchase these products and/or services from Z Systems based on the terms and conditions set forth in this agreement and the document 'Z SYSTEMS INC. Terms and Conditions' which can be found at zsyst.com/terms. All pricing quoted is subject to change / management approval at time of order entry/acceptance. Any returns, if accepted by our vendors, will be subject to a 20% restocking fee.

Subtotal:	\$16,302.86
Sales Tax: ()	\$0.00
TOTAL:	\$16,302.86

SIGNATURE: _____

PROPOSAL

19-03_Afton City Video Updates (Video Option 1)

City of Afton

Revision: 0
Modified: 2/22/2019



Presented By:

Audio Logic Systems

7512 Washington Ave. South
Eden Prairie, MN 55344 USA

952-400-2222

Pricing good for 30 days



Pricing good for 30 days



Installation Commercial Labor



Programming Costs



Normal ground shipping charges



Misc Shop Supplies and Interconnect Cables



Training and Support



1

Dual Video Capture Card



1

Cisco SG350-10P 10-Port Gigabit PoE Managed Switch



1

Computer Allowance Minimum Spec: Windows 10, Core i7 3GHz+, 16GB DDR4 RAM, SSD System Drive, Dedicated NVIDIA Graphics with 2GB+ Memory, Dual Gigabit LAN. Incl. (2) 8TB External Drives and Flat Screen Monitor. \$3600 Allowance.



1

24 space (42), 32 deep stand alone rack with rear door, black finish



1

1SP FLANGED ALUM ANOD BLA



1

1SP PANEL W/BRUSH GROMMET



2

Caster base for WRK 32" deep



1

3SP ANOD DRAWER W/LOCK

* Price Includes Accessories



1 SOLID TOP OPTION MRK/WRK



1 9 OUTS, 15A SERIES SURGE



1 PCC premier camera controller with 7" Touchscreen.



1 Premier Cam Control Rack Ears

1 PTZ camera with HD-SDI and HDMI Outputs



1 vMix HD Live Production & Streaming Software



Category 6 UTP Cable 4 Pair 23AWG CMP Plenum - Available in multiple color

Video - Option 1 Total

\$15,613.73

Project Subtotal:

\$15,613.73

* Price Includes Accessories

PROJECT SUMMARY

Total Installation Price:

\$15,613.73

Grand Total:

\$15,613.73

Client: Stan Ross

Date

Contractor: Audio Logic Systems

Date

PROPOSAL

19-03_Afton City Video Updates (Audio Option 3)

City of Afton

Revision: 0
Modified: 2/22/2019



Presented By:

Audio Logic Systems

7512 Washington Ave. South
Eden Prairie, MN 55344 USA
952-400-2222
Pricing good for 30 days



Pricing good for 30 days



Misc Connectors / Shop Supplies / Rack Rail



Installation Commercial Labor



Normal ground shipping charges



1

Solid-State 2-Channel Amplifier 500W Per Channel 4 Ohm Dual



2

Full-range 1.5" driver. Low-impedance only. White. 170 deg. Conical. Surface Mounted - positioned downward and away from microphones.



2 cond 12 (19x25) bare cmr BLACK

Audio - Option 3 Total

\$2,364.77

Project Subtotal:

\$2,364.77

* Price Includes Accessories

PROJECT SUMMARY

Total Installation Price:

\$2,364.77

Grand Total:

\$2,364.77

Client: Stan Ross

Date

Contractor: Audio Logic Systems

Date

PROPOSAL

19-03_Afton City Video Updates (Video & Audio Option 2)

City of Afton

Revision: 0
Modified: 2/22/2019



Presented By:

Audio Logic Systems

7512 Washington Ave. South
Eden Prairie, MN 55344 USA
952-400-2222
Pricing good for 30 days



Pricing good for 30 days



Misc Connectors / Shop Supplies



Installation Commercial Labor



Programming Costs



Normal ground shipping charges



Training and Support (Train on updated procedures) 1 Hour



1

4ch receiver, with balanced outs, uses shielded cat-5



1

4ch transmitter, with balanced i/o, uses shielded cat-5



4

Cardioid-12" Desktop Gooseneck Condenser Microphone, Attached Desktop Base



1

Eight Channel Digital Automatic Mixer, Block Connectors, Dante™ Digital Audio



1

PTZ camera with HD-SDI and HDMI Outputs



1P 22G STR B/SHLD PVC Black

4 Pair 24AWG Solid Overall Foil Shield Category 5E PVC Jacket - Gray

Video & Audio - Option 2 Total

\$8,363.52

Project Subtotal:

\$8,363.52

* Price Includes Accessories

PROJECT SUMMARY

Total Installation Price:	\$8,363.52
Grand Total:	\$8,363.52

Client: Stan Ross

Date

Contractor: Audio Logic Systems

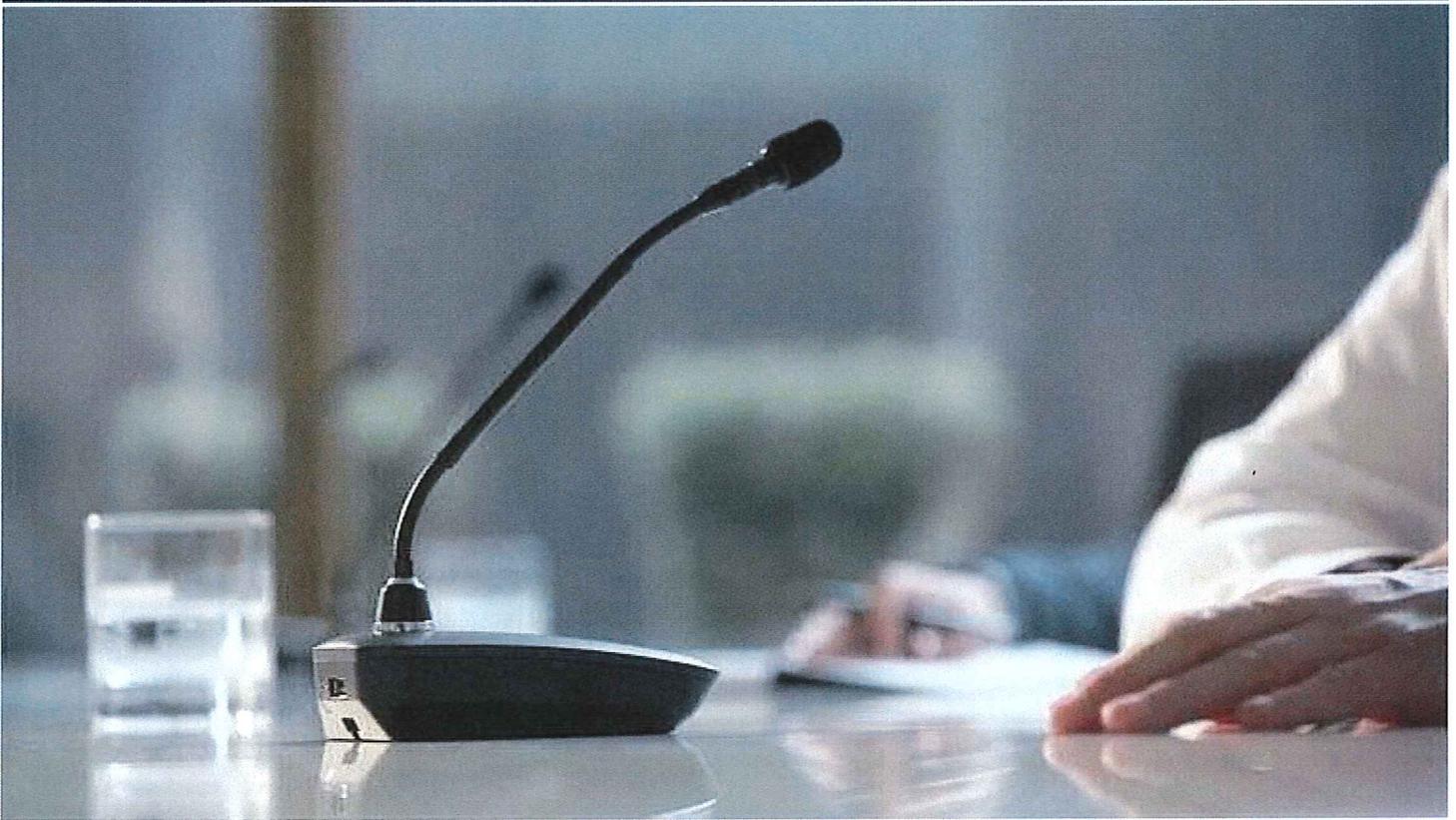
Date

PROPOSAL

19-03_Afton City Video Updates (Audio Option 4)

City of Afton

Revision: 0
Modified: 2/22/2019



Presented By:

Audio Logic Systems

7512 Washington Ave. South
Eden Prairie, MN 55344 USA

952-400-2222

Pricing good for 30 days



Pricing good for 30 days



Installation Commercial Labor



Normal ground shipping charges



Misc Shop Supplies/Interconnect Cables



1

Cardioid-12" Desktop Gooseneck Condenser Microphone, This microphone matches your current gooseneck mics and would sit on top of the owner furnished podium attached to a wireless base transmitter. (ULXD8).



1

Digital wireless receiver



1

Wireless Gooseneck Base Transmitter

Audio - Option 4 Total

\$1,362.12

Project Subtotal:

\$1,362.12

* Price Includes Accessories

PROJECT SUMMARY

Total Installation Price:	\$1,362.12
Grand Total:	\$1,362.12

Client: Stan Ross

Date

Contractor: Audio Logic Systems

Date

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: March 14, 2019
Re: Flood Insurance for Afton Historic Museum Building

The City owns the Afton Historic Museum Building at 3165 St. Croix Trail. While the building is located well out of the floodplain and there is not a concern about overland flooding, the basement of the building has a new HVAC system and finished walls that could be damaged if water was to get into the basement. Stan Ross, President of the Afton Historical Society has requested that the purchase of flood insurance be discussed by the Council. The cost of a flood insurance policy with a \$1,000 deductible is approximately \$2,000. Also, a flood insurance policy needs to be in place for 30 days prior to any flood damage in order for that damage to be covered by the policy.

COUNCIL ACTION REQUESTED:

Motion regarding the purchase of flood insurance for the Afton Historic Museum building.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: March 14, 2019
Re: Transitional Consulting Services from Tom Niedzwiecki

Tom Niedzwiecki has offered to continue in a consultant role to assist in the transition to a new City Accountant. Staff believes Tom's assistance would be valuable during the transition. If the Council agrees, staff would like feedback from the Council regarding the parameters for a contract for transitional consulting services.

COUNCIL ACTION REQUESTED:

Motion regarding parameters for a contract for transitional consulting services from Tom Niedzwiecki.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: March 14, 2019
Re: Schedule River Road Neighborhood Meeting

The original date for the River Road Neighborhood Meeting was cancelled, due to a number of residents being unavailable. The meeting will now be held in mid-April. Staff is in the process of coordinating a meeting date, and will try to finalize it in time for the Council to confirm the date at the Council meeting.

COUNCIL ACTION REQUESTED:

Motion regarding the date for the River Road Neighborhood Meeting.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: March 14, 2019
Re: Schedule Council Work Session

The following is a list of topics to be discussed at a Council work session. If the River Road Neighborhood Meeting is scheduled for 6:00 p.m., some of these topics could be discussed at a work session directly following the neighborhood meeting. An additional date is needed for the remaining topics.

1. Ordinance amendment regarding the timing of hook-up to the sanitary sewer system
2. Council Chambers Audio/video upgrades
3. Denmark Township 60th St. Maintenance Agreement and Paving of 60th Street
4. Snow plowing contract expiration
5. City septic inspection program
6. River Road Sewer Line Replacement and Funding
7. Flood Preparations/Updates
8. Options for the Use of the House on the Wastewater Treatment Site
9. Heritage Preservation Commission Recommendations regarding Fire Inspection of Vacant Buildings and regarding encouraging the re-use of vacant commercial buildings

COUNCIL ACTION REQUESTED:

Motion regarding scheduling a Council work session.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: March 11, 2019

Re: Options for Use of House on Wastewater Treatment Site

The Council has discussed a number of options for the use of the area of the wastewater treatment site that has an existing house. One option is to do a land exchange with the Gehrke's who are currently planning to build a house on their vacant parcel on St. Croix Trail, just south of the Butler property. Mr. Gehrke is interested in the house on the treatment site property. Mr. Gehrke understands the City may not be able to do a land exchange until 2020. However, due to his plans to build a house on his vacant parcel this year, he would like an indication regarding whether the Council is supportive of this option for the property.

COUNCIL ACTION REQUESTED:

Motion regarding the option of a land exchange with the Gehrke's that involves the house on the wastewater treatment site.