



CITY COUNCIL AGENDA
AFTON CITY COUNCIL CHAMBERS
3033 St. Croix Trail South
TUESDAY, February 19, 2019
7:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL**
- _____ Mayor Palmquist
 - _____ Council Member Nelson
 - _____ Council Member Ross
 - _____ Council Member Wroblewski
 - _____ Council Member Perkins

4. APPROVAL OF AGENDA

- A. Approval of the Agenda for the Regular City Council Meeting of February 19, 2019 -

5. APPROVAL OF MINUTES

- A. Minutes of the January 15, 2019 Regular City Council Meeting-
B. Minutes of the January 9, 2019 Special City Council Meeting-

6. PUBLIC INPUT

Citizens may share their comments or concerns on any issue that is a responsibility or function of the Afton City Council, whether or not the issue is on the Agenda. Persons who wish to address the Council must fill out a Comment Card before the meeting begins and give it to the City Administrator or Council Chair. The Council Chair will request you to come to the podium, state your full name and address and present your comments. You are encouraged to limit your presentation to no more than 3 minutes. The Council Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City of Afton's responsibilities. The Council Chair may also limit the number of individual presentations to accommodate the scheduled agenda items.

7. REPORTS/PRESENTATIONS

- A. Sheriff's Monthly Report -
B. Washington County - Valley Branch Library Update
C. Tom Niedzwiecki, Budget Report -
D. Lower St. Croix Fire District Report -

8. CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by City Council and will be enacted in one motion. If a member wishes to discuss an item, that item will be removed from the Consent Agenda and considered separately. (Roll Call for Consent Agenda approval if Resolutions included):

- A. Just and Correct Claims
B. 4M Fund Transfer – (There is no 4M Fund Transfer resolution for January, because the City Accountant is in the process of closing out fiscal year 2018. In March, there will be a 4M Fund Transfer for both January and February.)
C. 2019 Regular Meeting Schedule (Corrected) – Resolution **2019-12**

9. CITY COUNCIL BUSINESS

A. Planning Commission Report – (PC Chair Report & Draft PC Minutes)

1. Comments Regarding the Denmark Township Draft 2040 Comprehensive Plan

B. Engineering Report – (Engineer Staff Report & Council Update)

1. Pay Voucher No. 20 from Geislinger for the Downtown Village Improvement Project
2. 2019 Fee Schedule for Engineering Services

C. Administration –

1. James and Joan Jordan Simple Subdivision Application at 15120 42nd Street, the Parcel with PID# 20.028.22.11.0008, and 14940 42nd Street - **Resolution 2019-13**
2. Request to Change the Name of 15th Street Court to Odin Court – **Resolution 2019-14**
3. Annual Appointments – **Resolution 2019-15**
4. Planning Commission Appointments
5. Jed Housker Volunteer Committee Applications
6. Thorn Butler Drainage Concerns at 15945 35th Street
7. Pervious Pavers and Impervious Coverage
8. Preparations For 2019 Goal Setting
9. Schedule Council Work Session
10. Schedule River Road Neighborhood Meeting

D. Committee Reports -

1. Public Works
2. Personnel
3. Parks
4. Heritage Preservation Commission / Design Review
5. Natural Resources and Groundwater

10. COUNCIL, CONSULTANT AND STAFF REPORTS, ANNOUNCEMENTS AND UPDATES

- A.** Ward 1 Council Member Perkins
- B.** Ward 2 Council Member Wroblewski
- C.** Ward 3 Council Member Ross
- D.** Ward 4 Council Member Nelson
- E.** Mayor Palmquist
- F.** City Attorney Knaak
- G.** City Administrator Moorse

11. ADJOURN

A quorum of the City Council or Other Commissions may be present to receive information at, but not limited to, any of the following meetings: Planning Commission; the Public Works Committee; Parks Committee; Design Review and Historic Preservation Commission; Lower St. Croix Cable Commission; LSCWMO; MSCWMO; I-94 Corridor Coalition and the 5-City Mayor's Alliance.

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PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

DRAFT City Council Regular Meeting Minutes
January 15, 2019
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
7:00 P.M.

11 **1. THE MEETING WAS CALLED TO ORDER** at 7:00 P.M. by Mayor

12
13 **2. THE PLEDGE OF ALLEGIANCE** – was recited.

14
15 Stan Ross was sworn in as Council Member Ward 3.

16
17 **3. ROLL CALL:** Mayor Palmquist, Council Members Wroblewski, Ross, Nelson. **Quorum Present.**

18
19 **ALSO PRESENT:** Nick Guilliams (City Engineer), City Administrator Ron Moore, City Attorney Fritz
20 Knaak, Planning Commission Chair Kris Kopitzke, Accountant Tom Niedzwiecki

21
22 **4. APPROVAL OF AGENDA** –

23 **Motion/Second Ross/Nelson to approve agenda with addition of items: 9b2 Washington County culvert**
24 **replacement; 9b3 Cracks on Afton Blvd; 9c8 Flood pump potential sale; 9c9 Training for new council**
25 **members; move closed session to item 9c10. Passed 4-0.**

26
27 **5. APPROVAL OF MINUTES**

28 A. Minutes of December 18, 2018 Regular City Council meeting

29 **Motion/Second Ross/Nelson to approve the minutes of the December 18, 2018 regular City Council**
30 **meeting. Passed 3-0-1 (Wroblewski abstain).**

31
32 B. Minutes of December 10, 2018 Special City Council meeting

33 **Motion/Second Palmquist/Ross to approve the minutes of the December 10, 2018 special City Council**
34 **meeting. Passed 3-0-1 (Wroblewski abstain).**

35
36 C. Minutes of December 10, 2018 Council Work Session

37 **Motion/Second Ross/Nelson to approve the minutes of the December 10, 2018 City Council work**
38 **session. Passed 3-0-1 (Wroblewski abstain).**

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40 **6. PUBLIC INPUT** –

41 none

42
43 **7. REPORTS/PRESENTATIONS** -

44 A. Sheriff's Monthly Report

45 No report

46
47 B. Tom Niedzwiecki, Budget Report (taken out of order)

48 Tom provided an overview of the December budget. Still waiting for a few invoices to close out the year.

49 Discussion was held on the best place to put the carry-over funds, with Tom recommending funding the
50 shortfall in the election and the city council contingency fund first, then to the temporary bond surplus fund.

51 **Motion/Second Ross/Wroblewski To distribute surplus into funds as recommended by the City**
52 **Accountant. Passed 4-0.**

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C. Lower St. Croix Fire District Report

Council member Nelson reported that the budget was discussed and also that former Mayor Bend reported he would stay on the committee.

8. CONSENT AGENDA

A. Just and Correct Claims

B. 4M Fund Transfer – December – Resolution 2019-06

C. Renew 4M Fund Joint Powers agreement – Resolution 2019-07

D. 2019 Regular Meeting Schedule – Resolution 2019-08

Motion/Second Ross/Nelson to approve the consent agenda including Resolution 2019-06, Resolution 2019-07, and Resolution 2019-08. Roll call vote: All Aye, Passed 4-0.

9. CITY COUNCIL BUISINESS

A. Planning Commission Report – (PC report & Draft PC minutes)

1. Comments regarding the City of Woodbury Draft 2040 Comprehensive Plan

Chair Kopitzke summarized the comments of the Planning Commission on the City of Woodbury’s comprehensive plan.

Mayor Palmquist recommended rearranging the order of several of the comments and focusing on cooperative planning along the border.

Council member Nelson stated that now is the time to have a strong opinion and to be on record stating that a surface water source should be used

Council member Wroblewski recommended including the language regarding 40th and Manning traffic.

Motion/Second Ross/Nelson To direct staff to create a document that combines the Council and Planning Commission recommendations as per discussion. Passed 4-0.

2. Comments regarding the City of Cottage Grove Draft 2040 Comprehensive Plan

Motion/Second Wroblewski/Nelson To request staff to send comments of the Planning Commission to the City of Cottage Grove. Passed 4-0.

Chair Kopitzke stated that the Planning Commission would like to have a dinner or planning session with the Council members.

A joint work session will be planned in April

B. Engineering Report – (Engineer Staff Report & Council Update)

1. 2019 Fee Schedule for Engineering Services

Motion/Second Ross/Palmquist To approve 2.3% average increase in pay rate for WSB.

Discussion

Council member Nelson asked when the last increase occurred (last year)

Council member Wroblewski stated she had concerns about power lines that were not buried and River Road sewer lines and would like more information before approving a rate increase.

Council member Nelson agreed there are items with potential long term expenses that are not finished yet and would like to wait and work through issues first.

Mayor Palmquist stated that the city needs an engineer and this is a small increase.

Motion withdrawn

Item Tabled until work session with WSB

2. WA County culvert replacement project

Nick Guilliams, City Engineer reported that the county will replace a culvert on 15th near Belwin which will require a 30 day road closure; tentative schedule to be done in July after the 4th.

105 **Motion/Second Palmquist/Nelson to authorize the city engineer to sign agreement with the county**
106 **for construction to be done after July 4 and after checking the size of the culvert. Passed 4-0**
107

108 3. Afton Blvd
109 Road condition and cracks are due to due to frost and will diminish in spring. Nick will talk with county.
110

111 **C. Administration –**

112 1. Appointment to fill the vacant Ward 1 Council Seat – Resolution 2019-09

113 Two candidates were nominated to fill the Ward 1 Council Seat – Leo Yurek and Annie Perkins.

114 **Motion/Second Wroblewski/Ross To adopt Resolution 2018-09 appointing Annie Perkins to fill the**
115 **Vacant Ward I Council Seat. Roll call: All aye, passed 4-0.**
116

117 2. Annual Appointments – Resolution 2019-10

118 Council member Ross suggested removing several committees from the list that are inactive - Branding and
119 Tech/Internet committee

120 Public Works - Ross & Nelson

121 PC liaison - Wroblewski

122 Mayor pro-tem - Ross

123 HPC – Perkins

124 Emergency - Palmquist /Ross

125 Finance (was set up for project) could eliminate

126 Parks - Ross / Wroblewski

127 Personnel – Palmquist/Perkins

128 NRGC - Palmquist

129 Weed inspector - Palmquist

130 Branding – eliminate

131 Cable rep - Nelson/Palmquist

132 St Croix Valley alliance - Palmquist

133 LSVFD - Bend / Nelson

134 Lower St Croix partnership - Palmquist

135 Wa co Ground Water - Palmquist

136 Water Consortium - Wroblewski

137 Great rivers - Palmquist

138 **Motion/Second Palmquist/Ross to approve annual appointments as listed Resolution 2019-10. Roll**
139 **Call: All aye, passed 4-0.**
140

141 3. Amend Afton Creek Preserve Development Agreement

142 Administrator Moore provided the following information: Albert W. (Will) Carlson, owner of the Afton
143 Creek Preserve PLCD subdivision property, has requested that the Development Agreement for the
144 subdivision be amended to eliminate J.P. Bush Homes as the developer and insert Afton Creek Preserve
145 Development LLC as the developer.

146 **Motion/Second Nelson/Ross to approve Resolution 2019-11 approving an amendment to the Afton**
147 **Creek Preserve Development Agreement to remove J.P. Bush Homes as the developer and to insert**
148 **Afton Creek Preserve Development LLC as the developer. Roll call vote: All Aye, Passed 4-0.**
149

150 4. Sewer User Fee for River Road properties connected to the municipal sanitary sewer system

151 Administrator Moore stated that a work session will be held to discuss long term plan. Proposed discounted
152 rate is \$40/month.

153 Mayor Palmquist recommended \$35/month.

154 **Motion/Second Nelson/Ross establishing the sewer fee for the River Road properties that are**
155 **connected to the municipal sanitary sewer system at \$35 per month. Passed 4-0.**

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5. Application to serve on the planning commission
Motion/Second Nelson/Ross To appoint Laurel Ross Ward 3; Ray Pruban Ward 1; Kuchen Hale Ward 2.

Discussion was held

Motion Withdrawn

Council member Wroblewski would like to nominate Christian Dawson for ward 2.

Motion/Second Nelson/Ross To nominate Laurel Ross, Ray Pruban, Kuchen Hale.

Vote 2-2 motion failed.

Motion/Second Palmquist/Wroblewski to appoint Kuchen Hale, Laurel Ross & Christian Dawson.

Discussion was held on balance between the wards

Vote – 2-2, motion fails.

Motion/Second Ross/Palmquist To appoint Pruban, Dawson, Hale 2.

Motion Withdrawn

Item will be tabled until February

6. Jim Cox conference funding request

Administrator Moorse provided the following information: The two items for which Mr. Cox is requesting to be reimbursed or compensated are four hours of travel time at \$25.20/hr., for a total cost of \$100.80 and 20 hours of time at the conference activities for a total cost of \$504.00 to attend the annual State Historic Preservation Conference.

Motion/Second Nelson/Palmquist To deny Jim Cox’s request for reimbursement of his time to attend the State Historic Preservation Conference. Passed 4-0.

7. City Attorney request for monthly retainer increase

Motion/Second Nelson/Ross to approved the request from Fritz Knaak, City Attorney, for an increase in the monthly legal services retainer from \$4,000 to \$4,500. Passed 4-0.

8. Potential sale of flood pumps

Motion/Second Ross/Nelson To have staff investigate selling items and look into price and procedure. Passed 4-0.

9. LMC training for new officials

Council member Wroblewski will be attending. Mayor Palmquist is considering.

D. Committee Reports (out of order)

1. Public Works – no report
2. Personnel – no report
3. Parks – no report
4. Heritage Preservation Commission / Design Review – vacant properties
5. Natural Resources and Groundwater – no report

10. COUNCIL, CONSULTANT, AND STAFF REPORTS, ANNOUNCEMENTS, AND UPDATES

- A. Ward 1 (Vacant) –
- B. Ward 2 Council Member Wroblewski – no report
- C. Ward 3 Council Member Ross – no report
- D. Ward 4 Council Member Nelson – no report
- E. Mayor Palmquist – no report
- F. City Attorney Knaak –no report
- G. City Administrator Moorse – no report

9C10. Closed session regarding the Afton Marina Petition for Writ of Mandamus (taken out of order)

208 Closed Session began at 9:52 PM

209

210 **Motion Second Ross/Palmquist to end closed session. Passed 4-0.**

211 Closed Session ended at 10:30 PM.

212

213 **11. ADJOURN**

214 **Motion/Second Nelson/Ross To adjourn. Passed 4-0.**

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216 Meeting adjourned at 10:31PM

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220 Respectfully submitted by:

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223 _____
Julie Yoho, City Clerk

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226 Approved by Council February 19, 2019 as (check one): Presented: _____ Amended: _____

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229 Mayor Bill Palmquist _____ Date _____

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PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

DRAFT City Council Special Meeting Minutes
January 9, 2019
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
5:00 P.M.

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OATHS OF OFFICE

Bill Palmquist

The Oath of Office for the position of Mayor was administered to Bill Palmquist

Lucia Wroblewski

The Oath of Office for the position of Ward 2 Council member was administered to Lucia Wroblewski

- 1. **THE MEETING WAS CALLED TO ORDER** at 5:00 P.M. by Mayor Palmquist.
- 2. **ROLL CALL:** Council Members Nelson and Wroblewski and Mayor Palmquist. Absent: Ross. **Quorum Present.**

ALSO PRESENT: City Administrator Ron Moorse

4. CITY COUNCIL BUSINESS

A. Nomination of Candidates to Fill the Ward 1 Council Seat

Moorse explained that the election of Bill Palmquist as Mayor midway through his term as Ward 1 Council member has created a vacancy in the Ward 1 Council seat for the remainder of the term, which expires at the end of 2020. State Statute requires that, because there is less than 50% of the term remaining, the Council seat is to be filled by appointment by the City Council. Mayor Palmquist had requested that each of the Council members provide a list of candidates to be considered for the Council seat.

The Council discussed the nominated candidates, which included Annie Perkins, current member of the Planning Commission, and Leo Yurek, a long-time resident of Afton. The Council did not take any action, because the appointment was to be considered at the regular Council meeting of January 15, 2019.

B. Options for House on Wastewater Treatment System Site

Moorse explained that the wastewater treatment system site is a 25 acre site, the northern portion of which is being used for the wastewater treatment system and the southern portion of which includes a house and garage. The house has been unused since the City's purchase of the property. Moorse described several potential options for the house.

The Council discussed the options and requested Moorse to obtain additional information regarding the options, including the value of a 5-acre parcel that would include the house, and whether Belwin would be interested in leasing the house and adjacent land for its programming.

C. Designate the Official Newspaper – Resolution 2019-01

Motion/Second: Nelson/Wroblewski. To adopt resolution 2019-01 designating the St. Paul Pioneer Press as the City's Official Newspaper for 2019. Motion carried 3-0-0.

55 D. Designate the City Attorney and Prosecuting Attorney – **Resolution 2019-02**
56 **Motion/Second: Wroblewski/Nelson to adopt Resolution 2019-02 Designating the firm of Holstad and**
57 **Knaak, PLC as the City Attorney and Prosecuting Attorney through January 31, 2020. Motion**
58 **carried 3-0-0.**

59 E. Designate the City Engineer – **Resolution 2019-03**
60 **Motion/Second: Nelson/Palmquist. To adopt Resolution 2019-03 Designating WSB as the City**
61 **Engineer for a term expiring January 21, 2020. Motion carried 3-0-0.**

62 F. Designate the Official Signatories for Payroll and Checks – **Resolution 2019-04**
63 **Motion/Second: Nelson/Wroblewski. To adopt resolution 2019-04 designating Mayor Bill Palmquist,**
64 **Council member Randy Nelson, City Administrator Ron Moore and City Clerk Julie Yoho as official**
65 **signatories for payroll and checks. Motion carried 3-0-0.**

66 G. Designate the Official Depositories – **Resolution 2019-05**
67 **Motion/Second: Wroblewski/Nelson. To adopt resolution 2019-05 designating US Bank and the 4M**
68 **Fund as official depositories. Motion carried 3-0-0.**

69 H. Schedule Work Session
70 Moore listed a number of items for discussion at a work session and indicated he would coordinate with the
71 Council members to select a date.

72 I. Schedule Neighborhood Meeting with River Road Residents Who Have Been Connected to
73 the 201 Community Septic System

74 Moore provided background regarding the 201 sewer system that formerly served River Road properties
75 and the transition to the new city sewer system and the poor condition of the 201 system sewer lines on
76 River Road.

77 The Council questioned why the replacement of the River Road sewer lines was not included in the
78 Downtown Village Improvement Project, and requested staff to research how that decision was made.

79 The Council also discussed scheduling a neighborhood meeting with the River Road residents to discuss the
80 monthly sewer fee these residents will need to pay in place of the 201 system fee they formerly paid; and to
81 discuss the condition of the 201 system sewer lines on River Road and the process of determining how and
82 when those lines will be replaced.

83
84 **5. ADJOURN –**

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86 **Motion/Second: Nelson/Wroblewski. To adjourn the meeting at 6:40 p.m. Motion carried 3-0-0.**

87
88 Respectfully submitted by:

89
90
91 _____
92 Ronald J. Moore, City Administrator

93
94 **Approved by Council (on February 19, 2019) as (check one): Presented: _____ Amended: _____**

95
96 **Signed by Mayor Bill Palmquist _____ Date _____**

Citations for: Afton
1/1/2019 To 1/31/2019

Agcy	Date	Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description	Statute
WCSO	1/5/2019	820025900501	WC141	K. Land	Citation	3400	SAINT CROIX TRL S				Afton	MOV-Speed-Exceed 30 mph-Urban District	169.14.2(a)(1)
WCSO	1/10/2019	820012901001	0	T. VanSomeren	Citation	4000	SAINT CROIX TRL S				Afton	MOV-Speed-Exceed 30 mph-Urban District	169.14.2(a)(1)
WCSO	1/16/2019	820023901601	WC115	M. Tellez	Citation	0	STAGECOACH TRL S		HUDSON RD S		Afton	MOV-Use of Wireless Communications Device-Compose, Read or Send Electronic Message in Motion-Traffic	169.475.2(a)
WCSO	1/16/2019	820013901601	WC174	L. Jackson	Written Warning	0	NEAL AVE S		20TH ST S		Afton	MOV-Speed-Exceed Limit	169.14.2(a)
WCSO	1/25/2019	820023902501	WC115	M. Tellez	Citation	0	HUDSON RD		Indian Tr S		Afton	MOV-Speed-Exceed Limit	169.14.2(a)
WCSO	1/25/2019	820029902501	WC128 0	T. VanSomeren	Citation	0	40TH ST S		NEAL AVE S		Afton	MOV-Right of Way-Intersection-Yield Right of Way	169.20.1

Incident Summary Report

From:1/1/2019 12:00:00 AM To:1/31/2019 11:59:59 PM



WASHINGTON COUNTY SHERIFFS OFFICE

AFTON

1/1/2019 4:27:59 PM	WC19000055	12XXX Meadow Bluff Trl, AFTON	SHOTS FIRED/SHOOTING COMPLAINT
1/2/2019 5:58:57 PM	WC19000221	Unknown, AFTON	ANIMAL COMPLAINT
1/2/2019 9:41:24 PM	WC19000251	13XXX 50TH ST S, AFTON	THREATS
1/3/2019 9:20:53 AM	WC19000294	15XXX Afton Hills Dr S, AFTON	CITIZEN/PUBLIC ASSIST
1/3/2019 3:41:07 PM	WC19000356	13XXX West Oakgreen Cir S, AFTON	FRAUD/SCAM
1/3/2019 6:57:00 PM	WC19000389	15XXX Afton Hills Dr S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
1/4/2019 9:59:19 AM	WC19000478	15XXX Afton Blvd S, AFTON	MEDICAL
1/4/2019 10:43:48 AM	WC19000484	12XXX Meadow Bluff Trl, AFTON	SUSPICIOUS PERSON/ACTIVITY
1/4/2019 1:18:54 PM	WC19000513	XXX Neal Ave S, AFTON	ACCIDENT
1/4/2019 9:41:48 PM	WC19000607	3XXX Oakgreen Ave S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
1/5/2019 11:06:17 AM	WC19000670	4XXX Penfield Ct S, AFTON	VACATION CHECK
1/5/2019 11:34:52 AM	WC19000673	37XXX -4498 SAINT CROIX TRL S, AFTON	DRIVING COMPLAINT
1/6/2019 3:45:17 PM	WC19000857	13XXX Hudson Rd S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
1/6/2019 4:28:46 PM	WC19000864	Unknown, AFTON	CITIZEN/PUBLIC ASSIST
1/6/2019 10:55:45 PM	WC19000913	2XXX Meadow Vista Way, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
1/8/2019 10:17:45 AM	WC19001126	XXX Croixview Dr S, AFTON	CITIZEN/PUBLIC ASSIST
1/8/2019 5:52:12 PM	WC19001177	XX Coulee Ridge Rd S, AFTON	SUSPICIOUS PERSON/ACTIVITY
1/8/2019 10:13:34 PM	WC19001209	1XXX Stagecoach Trl S, AFTON	MEDICAL
1/10/2019 9:07:40 PM	WC19001505	36XXX -3699 SAINT CROIX TRL S, AFTON	TRAFFIC STOP
1/10/2019 11:10:45 PM	WC19001522	14XXX Afton Boulevard Ct S, AFTON	ASSIST OTHER AGENCY
1/11/2019 9:45:58 AM	WC19001568	13XXX 44th St S, AFTON	CITIZEN/PUBLIC ASSIST
1/12/2019 4:33:48 PM	WC19001773	15XXX 45th St S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
1/13/2019 1:56:01 PM	WC19001862	14XXX 50th St S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
1/13/2019 5:32:47 PM	WC19001884	3XXX Nybeck Ave S, AFTON	MEDICAL
1/13/2019 6:05:27 PM	WC19001885	15XXX Afton Hills Dr S, AFTON	911 ABANDONED/HANGUP/OPEN LINE
1/14/2019 8:20:44 AM	WC19001936	14XXX HUDSON BVLVD S, AFTON	CIVIL MATTER/DISPUTE
1/15/2019 1:25:53 AM	WC19002057	1XXX Neal Ave S, AFTON	MEDICAL
1/15/2019 5:36:03 PM	WC19002177	194 Eb Jeo Manning Ave S, AFTON	TRAFFIC COMPLAINT
1/15/2019 11:16:23 PM	WC19002212	3XXX Perrot Ave S, AFTON	MEDICAL
1/16/2019 8:40:18 AM	WC19002268	16XXX 50th St S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
1/16/2019 10:46:41 AM	WC19002287	Manning Ave S / 60th St S, AFTON	TRAFFIC COMPLAINT
1/17/2019 9:25:00 AM	WC19001006	2XXX TRADING POST TRL S, AFTON	Homicide Retention Case
1/17/2019 4:03:17 PM	WC19002497	194 Eb Jeo Manning Ave S, AFTON	DRIVING COMPLAINT
1/17/2019 5:21:14 PM	WC19002506	12XXX Meadow Bluff Trl, AFTON	SHOTS FIRED/SHOOTING COMPLAINT

Incident Summary Report

From:1/1/2019 12:00:00 AM To:1/31/2019 11:59:59 PM

1/17/2019 6:00:24 PM	WC19002513	12XXX 30th St S, AFTON	SUSPICIOUS PERSON/ACTIVITY
1/18/2019 8:19:29 AM	WC19002595	12XXX 50th St S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
1/18/2019 11:38:48 AM	WC19002623	42nd St S / Trading Post Trl S, AFTON	CITIZEN/PUBLIC ASSIST
1/18/2019 4:11:47 PM	WC19002654	3XXX River Rd S, AFTON	SUSPICIOUS PERSON/ACTIVITY
1/18/2019 6:24:28 PM	WC19002677	Valley Creek Trl S / Stagecoach Trl S, AFTON	ACCIDENT
1/19/2019 10:22:46 AM	WC19002765	STAGECOACH TRL S / SAND HILL RD, AFTON	ACCIDENT
1/19/2019 6:04:34 PM	WC19002804	15XXX 42nd St S, AFTON	OFFICER INFORMATION
1/19/2019 6:42:23 PM	WC19002812	XX Croixview Dr S, AFTON	SUSPICIOUS PERSON/ACTIVITY
1/20/2019 9:55:40 PM	WC19002962	12XXX Hudson Rd S, AFTON	CITIZEN/PUBLIC ASSIST
1/20/2019 10:40:46 PM	WC19002969	Manning Ave S / 40th St S, AFTON	INCIDENT
1/21/2019 1:04:52 AM	WC19002986	14XXX Hudson Rd S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
1/21/2019 9:26:11 AM	WC19003019	12XXX 8th St S, AFTON	WELFARE CHECK
1/21/2019 3:00:46 PM	WC19003044	3XXX Nybeck Ave S, AFTON	CITIZEN/PUBLIC ASSIST
1/21/2019 3:54:21 PM	WC19003048	4XXX Parsons Ct S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
1/21/2019 10:03:37 PM	WC19003105	12XXX Hudson Rd S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
1/23/2019 7:56:06 AM	WC19003293	1XXX Stagecoach Trl S, AFTON	MEDICAL
1/23/2019 8:08:22 AM	WC19003297	15XXX Upper 34th St S, AFTON	MEDICAL
1/23/2019 11:37:12 AM	WC19003324	4XXX Pheasant Ct S, AFTON	FIRE
1/23/2019 4:14:55 PM	WC19003367	14XXX Afton Blvd S, AFTON	FOUND PROPERTY/ITEM
1/23/2019 8:05:51 PM	WC19003398	194 Eb Jeo Neal Ave N, AFTON	DRIVING COMPLAINT
1/24/2019 1:29:13 AM	WC19003437	Majestic Pines Trl / 15th St S, AFTON	NOISE COMPLAINT/DISTURBANCE
1/24/2019 8:01:26 AM	WC19003469	22ND ST S & MEADOW BLUFF TRL, AFTON	INCIDENT
1/24/2019 9:01:59 AM	WC19003481	16XXX Swede Hill Dr S, AFTON	EXTRA PATROL REQUEST
1/24/2019 4:23:57 PM	WC19003547	5XXX Trading Post Trl S, AFTON	THREATS
1/25/2019 10:38:13 AM	WC19003643	15XXX Afton Blvd S, AFTON	ANIMAL COMPLAINT
1/25/2019 2:49:59 PM	WC19003675	Hudson Rd S / Indian Trl S, AFTON	INCIDENT
1/25/2019 3:21:03 PM	WC19003677	Neal Ave S / 40th St S, AFTON	ACCIDENT
1/25/2019 8:37:36 PM	WC19003717	12XXX Hudson Rd S, AFTON	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
1/26/2019 6:28:57 AM	WC19003779	12XXX 15th St S, AFTON	911 ABANDONED/HANGUP/OPEN LINE
1/26/2019 12:37:28 PM	WC19003808	194 Eb Jeo Neal Ave N, AFTON	ACCIDENT
1/26/2019 3:20:34 PM	WC19003821	XX 194 EB JWO NEAL AVE N, AFTON	TRAFFIC COMPLAINT
1/27/2019 1:29:40 PM	WC19003946	14XXX Valley Creek Trl S, AFTON	MEDICAL
1/28/2019 7:17:52 AM	WC19004020	194 Wb Jeo Manning Ave N, AFTON	ACCIDENT
1/28/2019 9:16:40 AM	WC19004034	XX 194 Wb Jeo Neal Ave N, AFTON	ACCIDENT
1/28/2019 1:05:00 PM	WC19004081	5XXX TRADING POST TRL S, AFTON	OFFICER INFORMATION
1/28/2019 2:01:49 PM	WC19004087	194 Wb Jeo Manning Ave N, AFTON	ACCIDENT
1/28/2019 3:45:03 PM	WC19004101	194 Wb Jeo Neal Ave N, AFTON	ACCIDENT
1/29/2019 8:20:25 AM	WC19004195	194 Wb Jeo Manning Ave N, AFTON	ACCIDENT

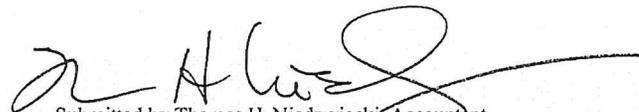
Incident Summary Report

From:1/1/2019 12:00:00 AM To:1/31/2019 11:59:59 PM

1/29/2019 1:41:05 PM	WC19004244	15XXX AFTON BLVD S, AFTON	HARASSMENT
1/29/2019 2:17:02 PM	WC19004250	15XXX 11th St S, AFTON	LIFT ASSIST
1/29/2019 2:44:40 PM	WC19004252	3XXX Saint Croix Trl S, AFTON	Found Dog
1/29/2019 3:45:19 PM	WC19004261	15XXX Afton Hills Dr S, AFTON	ACCIDENT
1/30/2019 5:52:42 PM	WC19004424	5XXX Trading Post Trl S, AFTON	HARASSMENT
1/31/2019 8:17:27 AM	WC19004481	15XXX Putnam Blvd S, AFTON	MEDICAL
1/31/2019 11:25:14 AM	WC19004503	1XXX Indian Trl S, AFTON	PROPERTY DAMAGE
1/31/2019 12:50:28 PM	WC19004516	1XXX Strawberry Hill Rd S, AFTON	MEDICAL
1/31/2019 7:57:32 PM	WC19004572	1XXX Stagecoach Trl S, AFTON	OFFICER INFORMATION

City of Afton
Claims to be Approved
January 16, 2019 thru February 19, 2019

<u>Checks Numbered</u>			
<u>From</u>	<u>To</u>	<u>Description</u>	<u>To Be Approved</u>
23047	23048	Significant Vendor Bills by Size or Nature	\$2,708.80
23049	23063	Routine Vendor Bills	\$6,627.37
23064	23078	More Significant Vendor Bills by Size or Nature	\$150,159.58
23079	23086	More Routine Vendor Bills + February Council Pay	\$1,092.75
23087	23092	More Significant Vendor Bills by Size or Nature	\$25,590.08
23093		Geislinger & Sons: Pay Voucher #19	\$179,125.58
201902001	201902010	EFT/Direct Deposit: 1/31/19 Staff Payroll + Videographer + PERA & Payroll Taxes	\$10,322.00
201902011	201902022	EFT/Dir Dep: 2/15/19 Staff & Council Pay/Exp + PERA & Payroll Taxes	\$11,290.82
201902023	2019038	EFT: Phone, Postage, Copier Lease, Utility Bills, Sales Tax, Bldg Surcharges	\$3,985.69
Claims to be approved at 2/19/19 meeting			\$390,902.67



Submitted by Thomas H. Niedzwiecki, Accountant

File: Afton 2019 Claim Summary.xlsm Worksheet: Jan19 2/13/2019

City of Afton
Claims to be Approved
 January 16 through February 19, 2019

02/13/19

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	01/16/2019	23047	Wenck Associates Inc.	project 2656-04	100 · 4M Fund/US Bank - General Fund	(1,881.80)
Bill	12/31/2018	11808910 thru...	805 City InfraStructure Imp Fd:B. Exp:8897 Septic Construction Eng'g	Afton LSTS - bidding, construction and post construction services	8897 · Septic Construction Eng'g	1,881.80
TOTAL						1,881.80
Bill Pmt -Ch...	01/17/2019	23048	Stensland Inspection Services	Building Inspection Services	100 · 4M Fund/US Bank - General Fund	(827.00)
Bill	12/31/2018	Dec2018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - Stensland	Bldg Permits	5350 · Building Insp Fees - Stensland	827.00
TOTAL						827.00
Liability Che...	01/31/2019	23049	Madison National Life	103815000000000	100 · 4M Fund/US Bank - General Fund	(191.78)
				103815000000000	2325 · Madison Life ST & LT Disability	144.68
				103815000000000	2325 · Madison Life ST & LT Disability	47.10
TOTAL						191.78
Bill Pmt -Ch...	01/31/2019	23050	Floyd Total Security	Acct No. 120857	100 · 4M Fund/US Bank - General Fund	(92.07)
Bill	01/31/2019	1282942	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	Base Alarm Monitoring 3 Months	6040 · City Property Maintenance	92.07
TOTAL						92.07
Bill Pmt -Ch...	01/31/2019	23051	Frontier Ag & Turf (New Richmond)	Acct No. AFTON002	100 · 4M Fund/US Bank - General Fund	(212.57)
Bill	01/31/2019	w68100	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5920 Repairs...	Lawn Mower 749	5920 · Repair & Maint Equipment	212.57
TOTAL						212.57
Bill Pmt -Ch...	01/31/2019	23052	Gopher State One Call		100 · 4M Fund/US Bank - General Fund	(52.70)
Bill	01/30/2019	9000156	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other Road M...	2019 Facility Operator Fee	5870 · Other Road Maintenance	50.00
Bill	01/31/2019	8120154	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other Road M...	Cafton01 FTP Tickets	5870 · Other Road Maintenance	2.70
TOTAL						52.70
Bill Pmt -Ch...	01/31/2019	23053	Innovative Office Solutions LLC	customer # V105001	100 · 4M Fund/US Bank - General Fund	(84.02)
Bill	01/31/2019	in2353194	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	office supplies	5540 · Office Supplies	84.02
TOTAL						84.02
Bill Pmt -Ch...	01/31/2019	23054	LMC (conferences)		100 · 4M Fund/US Bank - General Fund	(450.00)
Bill	01/31/2019	287928	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5585 Seminars & Education	2019 leadership conf for experienced officials: Bill Palmquist	5585 · Seminars & Education	225.00
Bill	01/31/2019	288004	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5585 Seminars & Education	2019 leadership conf for newly elected officials: Anne Perkins	5585 · Seminars & Education	225.00
TOTAL						450.00
Bill Pmt -Ch...	01/31/2019	23055	Menards - Hudson		100 · 4M Fund/US Bank - General Fund	(47.57)
Bill	01/31/2019	91077	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	30.87
Bill	01/31/2019	90925	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	16.70
TOTAL						47.57
Bill Pmt -Ch...	01/31/2019	23056	Middle St. Croix Watershed Mgmt Org		100 · 4M Fund/US Bank - General Fund	(596.15)

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	01/31/2019	FullYear2019 ...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5380 Middle St. Croix Valley WMO	Full Year 2019 WMO contribution	5380 · Middle St. Croix Valley WMO	596.15
TOTAL						596.15
Bill Pmt -Ch...	01/31/2019	23057	Petersen Mgmt (Oper & Mgmt Fees)	Cust No. 3477	100 · 4M Fund/US Bank - General Fund	(1,508.33)
Bill	01/31/2019	100019	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6065 Oper & M...	Operations and management fees Jan2019	6065 · Oper & Mgmt Fees	1,508.33
TOTAL						1,508.33
Bill Pmt -Ch...	01/31/2019	23058	River Valley Printing	Cust No. 1483	100 · 4M Fund/US Bank - General Fund	(290.00)
Bill	01/31/2019	6440	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 6-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						290.00
Bill Pmt -Ch...	01/31/2019	23059	StarTech Computing, Inc		100 · 4M Fund/US Bank - General Fund	(844.90)
Bill	01/31/2019	48431	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Flexnet Maintenance and Support	5510 · Computer Service/Software	844.90
TOTAL						844.90
Bill Pmt -Ch...	01/31/2019	23060	Wash Cty (Assessment & Taxation)	JDE Account # 20490	100 · 4M Fund/US Bank - General Fund	(337.48)
Bill	01/31/2019	151852	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5302 Assessor Fees	2019 Truth in Taxation	5302 · Assessor Fees	337.48
TOTAL						337.48
Bill Pmt -Ch...	01/31/2019	23061	Wash Cty (Elections)		100 · 4M Fund/US Bank - General Fund	(1,550.00)
Bill	01/31/2019	151940	550 Special Activities Fd - General:N. Elections:6347 Election Expense	2019 Automark Ext Maint Fees	6347 · Elections Expense	1,550.00
TOTAL						1,550.00
Bill Pmt -Ch...	01/31/2019	23062	Wash Cty (Sheriff)	Acct No. 20490	100 · 4M Fund/US Bank - General Fund	(226.83)
Bill	01/31/2019	151719	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5635 Police Ser...	2019 Code Red	5635 · Police Services	226.83
TOTAL						226.83
Bill Pmt -Ch...	02/19/2019	23063	Donald Salverda & Associates		100 · 4M Fund/US Bank - General Fund	(142.97)
Bill	12/31/2018	p18021b	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5585 Seminars & Education	East Metro Area Manager and Admin 2018 Leadership	5585 · Seminars & Education	142.97
TOTAL						142.97
Bill Pmt -Ch...	02/19/2019	23064	Felhaber Larson	File No. 0299687.00001	100 · 4M Fund/US Bank - General Fund	(2,208.00)
Bill	12/31/2018	639895	806 PFA Loan Debt Serv:7749 Dwrtn Imp - Special Assess Exp	Village Wastewater Treatment Facility: Special assessment	7749 · Dwrtn Imp - Special Assess Exp	2,208.00
TOTAL						2,208.00
Bill Pmt -Ch...	02/19/2019	23065	StarTech Computing, Inc		100 · 4M Fund/US Bank - General Fund	(1,407.40)
Bill	12/31/2018	48216	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Software	Flexnet Maintenance and Support	5510 · Computer Service/Software	1,407.40
TOTAL						1,407.40

City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	02/19/2019	23066	Wash Cty (Sheriff)	Acct No. 20490	100 - 4M Fund/US Bank - General Fund	(92,449.75)
Bill	12/31/2018	166013	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5635 Police Ser...	July to December 2018 Police Services	5635 - Police Services	92,449.75
TOTAL						92,449.75
Bill Pmt -Ch...	02/19/2019	23067	WSB (Applicants)	Customer No. 01856	100 - 4M Fund/US Bank - General Fund	(1,017.00)
Bill	12/31/2018	16 Dec 2018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	Afton Creek Preserve Plan Review	5310 - Engineering Fees	1,017.00
TOTAL						1,017.00
Bill Pmt -Ch...	02/19/2019	23068	WSB (City Engineer)	R-011166-000	100 - 4M Fund/US Bank - General Fund	(546.00)
Bill	12/30/2018	5 Dec 2018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	City engineer 3M Working Group	5310 - Engineering Fees	546.00
TOTAL						546.00
Bill Pmt -Ch...	02/19/2019	23069	WSB (City Engineer)	R-011166-000	100 - 4M Fund/US Bank - General Fund	(2,088.55)
Bill	12/31/2018	12 Dec 2018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	City engineer	5310 - Engineering Fees	2,088.55
TOTAL						2,088.55
Bill Pmt -Ch...	02/19/2019	23070	WSB (Downtown Village Imp Proj)	Downtown Village Imp Proj No. 01856-520	100 - 4M Fund/US Bank - General Fund	(12,969.50)
Bill	12/31/2018	25 Dec 2018	805 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements	Downtown Village Improvement Project No. 01856-520	8899 - Village Improvements	12,969.50
TOTAL						12,969.50
Bill Pmt -Ch...	02/19/2019	23071	WSB (SWMP Updates)		100 - 4M Fund/US Bank - General Fund	(1,296.00)
Bill	12/31/2018	5 Dec 2018	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	SWMP update R-011680-000	5310 - Engineering Fees	1,296.00
TOTAL						1,296.00
Bill Pmt -Ch...	02/19/2019	23072	Cox, James W	reimburse expenses	100 - 4M Fund/US Bank - General Fund	(453.88)
Bill	12/31/2018	Reimb MNHS ...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5585 Seminars & Education	Statewide Historic Preservation Conf 9/12/18 to 9/14/18	5585 - Seminars & Education	453.88
TOTAL						453.88
Bill Pmt -Ch...	02/19/2019	23073	Afton Parade Committee		100 - 4M Fund/US Bank - General Fund	(1,750.00)
Bill	01/31/2019	2019 01 Parade	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6105 4th of July Celebration	First Half 2019 Afton Parade Committee	6105 - 4th of July Celebration	1,750.00
TOTAL						1,750.00
Bill Pmt -Ch...	02/19/2019	23074	Mally's Sunshine Kennels		100 - 4M Fund/US Bank - General Fund	(900.00)
Bill	01/31/2019	02042019	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:5605 Animal C...	2019 Retainer 1/1/19 to 12/31/19	5605 - Animal Control	900.00
TOTAL						900.00
Bill Pmt -Ch...	02/19/2019	23075	Safety Signs, LLC	Cust ID: Afton City of	100 - 4M Fund/US Bank - General Fund	(3,900.00)
Bill	01/31/2019	190104	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5860 Signs & Signals	Traffic Signs	5860 - Signs & Signals	3,900.00
TOTAL						3,900.00

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City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -Ch...	02/19/2019	23076	Stensland Inspection Services	Building Inspection Services	100 · 4M Fund/US Bank - General Fund	(7,936.00)
Bill	01/31/2019	Jan 2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - Stensland	Bldg Permits	5350 · Building Insp Fees - Stensland	7,936.00
TOTAL						7,936.00
Bill Pmt -Ch...	02/19/2019	23077	Tri-County Services (Snow Ice)		100 · 4M Fund/US Bank - General Fund	(11,560.00)
Bill	01/31/2019	578	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Snow & Ice C...	Snow & Ice Control 1/17/19 to 2/5/19	5830 · Snow & Ice Control	11,560.00
TOTAL						11,560.00
Bill Pmt -Ch...	02/19/2019	23078	Tri-County Services (Streets, Other)		100 · 4M Fund/US Bank - General Fund	(9,677.50)
Bill	01/31/2019	577	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Brush/Tree/M...	Tree trimming, chipping and brushing: 40th to 30 street, 50th & Trading Post	5845 · Brush/Tree/Sod/Seed	9,677.50
TOTAL						9,677.50
Bill Pmt -Ch...	02/19/2019	23079	Croix Crystal Water Treatment	cooler lease and water	100 · 4M Fund/US Bank - General Fund	(27.00)
Bill	01/31/2019	59591	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 · Misc Exp - Bldg & Land	27.00
TOTAL						27.00
Bill Pmt -Ch...	02/19/2019	23080	Gopher State One Call	Acct No. MN00128	100 · 4M Fund/US Bank - General Fund	(2.70)
Bill	01/31/2019	9010157	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Other Road M...	Cafton01 FTP Tickets	5870 · Other Road Maintenance	2.70
TOTAL						2.70
Bill Pmt -Ch...	02/19/2019	23081	McKinzie Metro Appraisal		100 · 4M Fund/US Bank - General Fund	(181.50)
Bill	01/31/2019	17-0321afj1	806 PFA Loan Debt Serv:7749 Dwtm Imp - Special Assess Exp	appraisal copies and admin fee	7749 · Dwtm Imp - Special Assess Exp	181.50
TOTAL						181.50
Paycheck	02/14/2019	23082	Baglio, Mya		100 · 4M Fund/US Bank - General Fund	(60.95)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5020 · Maintenance Person	66.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...		5051 · Social Security Tax - Employer	4.09
					2205 · Soc Sec Payable - Employer	(4.09)
					2204 · Social Security W/H - Employee	(4.09)
					5052 · Medicare Tax - Employer	0.96
					2213 · Medicare Payable - Employer	(0.96)
					2212 · Medicare W/H - Employee	(0.96)
TOTAL						60.95
Paycheck	02/14/2019	23083	Nelson, Randall P		100 · 4M Fund/US Bank - General Fund	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5002 · Mayor & Council Wages	200.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2303 · PERA Payable - Council	(10.00)
					5053 · PERA Contribution - Employer	10.00
					2303 · PERA Payable - Council	(10.00)
					5052 · Medicare Tax - Employer	2.90
					2213 · Medicare Payable - Employer	(2.90)
					2212 · Medicare W/H - Employee	(2.90)
TOTAL						187.10

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City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amount
Paycheck	02/14/2019	23084	Palmquist, William B		100 - 4M Fund/US Bank - General Fund	(280.65)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5002 - Mayor & Council Wages	300.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		2303 - PERA Payable - Council	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...		5053 - PERA Contribution - Employer	15.00
					2303 - PERA Payable - Council	(15.00)
					5052 - Medicare Tax - Employer	4.35
					2213 - Medicare Payable - Employer	(4.35)
					2212 - Medicare W/H - Employee	(4.35)
TOTAL						280.65
Bill Pmt -Ch...	02/19/2019	23085	Culligan of Stillwater	Account # 306-0227421-5-0	100 - 4M Fund/US Bank - General Fund	(62.85)
Bill	01/31/2019	306x01299005	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Town Square Park restroom	6135 - Park Maintenance	62.85
TOTAL						62.85
Bill Pmt -Ch...	02/19/2019	23086	River Valley Printing	Cust No. 1483	100 - 4M Fund/US Bank - General Fund	(290.00)
Bill	01/31/2019	6464	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 6-pg newsletters	5560 - Newsletter Expenses	290.00
TOTAL						290.00
Bill Pmt -Ch...	02/19/2019	23087	Felhaber Larson	File No. 0299687.00001	100 - 4M Fund/US Bank - General Fund	(4,344.00)
Bill	01/31/2019	641010	806 PFA Loan Debt Serv:7749 Dwtwn Imp - Special Assess Exp	Village Wastewater Treatment Facility: Special assessment	7749 - Dwtwn Imp - Special Assess Exp	4,344.00
TOTAL						4,344.00
Bill Pmt -Ch...	02/19/2019	23088	Northwest Assoc (City Projects)	Technical Assistance - City Projects	100 - 4M Fund/US Bank - General Fund	(294.80)
Bill	01/31/2019	24023	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	City Projects	5330 - Planning Fees	294.80
TOTAL						294.80
Bill Pmt -Ch...	02/19/2019	23089	Northwest Assoc (Private Projects)	Technical Assistance - Private Projects	100 - 4M Fund/US Bank - General Fund	(94.20)
Bill	01/31/2019	24024	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	Afton Creek Preserve	5330 - Planning Fees	94.20
TOTAL						94.20
Bill Pmt -Ch...	02/19/2019	23090	Wenck Associates Inc.	project 2656-04	100 - 4M Fund/US Bank - General Fund	(1,012.08)
Bill	01/31/2019	11900195	805 City InfraStructure Imp Fd:B. Exp:8897 Septic Construction Eng'g	Afton LSTS - bidding, construction and post construction services	8897 - Septic Construction Eng'g	1,012.08
TOTAL						1,012.08
Bill Pmt -Ch...	02/19/2019	23091	US Bank (2017A Tmp Imp Bd)	Acct No. 0043900NS	100 - 4M Fund/US Bank - General Fund	(15,345.00)
Bill	02/19/2019	1355482 040119	807 Downtwn Tmp Imp Debt Service:7739 Int Exp 2017A Dwtwn Tmp Imp Bd	Afton MN GO Abatement Bonds 2017A ; Interest Pymt 10/1/18 (10/1/18 to...	7739 - 2017A Int Exp Dwtwn Tmp Imp Bd	15,345.00
TOTAL						15,345.00
Bill Pmt -Ch...	02/19/2019	23092	Holstad & Knaak, PLC	Legal Services	100 - 4M Fund/US Bank - General Fund	(4,500.00)
Bill	01/31/2019	Jan2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Legal Fees	Civil Criminal	5321 - Legal Fees - General 5320 - Legal Fees - Prosecution	2,404.58 2,095.42
						4,500.00

23093

Geisinger Pay Voucher # 20

\$ 179,125.38

City of Afton
Claims to be Approved
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02/13/19

Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						4,500.00
Paycheck	01/31/2019	201902001	Johnson, Kenneth L	Direct Deposit	100 - 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 - Maintenance Person	702.00
				Direct Deposit	2302 - PERA Payable - Staff	(45.63)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5053 - PERA Contribution - Employer	52.65
				Direct Deposit	2302 - PERA Payable - Staff	(52.65)
				Direct Deposit	2210 - Federal Withholding	(52.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 - Social Security Tax - Employer	43.52
				Direct Deposit	2205 - Soc Sec Payable - Employer	(43.52)
				Direct Deposit	2204 - Social Security W/H - Employee	(43.52)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 - Medicare Tax - Employer	10.17
				Direct Deposit	2213 - Medicare Payable - Employer	(10.17)
				Direct Deposit	2212 - Medicare W/H - Employee	(10.17)
				Direct Deposit	2208 - MN State Withholding	(30.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(520.68)
TOTAL						0.00
Paycheck	01/31/2019	201902002	Meade, Debra J	Direct Deposit	100 - 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 - Intern/Office Assistant Wages	976.50
				Direct Deposit	2302 - PERA Payable - Staff	(63.47)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5053 - PERA Contribution - Employer	73.24
				Direct Deposit	2302 - PERA Payable - Staff	(73.24)
				Direct Deposit	2210 - Federal Withholding	(102.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5051 - Social Security Tax - Employer	60.54
				Direct Deposit	2205 - Soc Sec Payable - Employer	(60.54)
				Direct Deposit	2204 - Social Security W/H - Employee	(60.54)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5052 - Medicare Tax - Employer	14.16
				Direct Deposit	2213 - Medicare Payable - Employer	(14.16)
				Direct Deposit	2212 - Medicare W/H - Employee	(14.16)
				Direct Deposit	2208 - MN State Withholding	(29.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(75.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(632.33)
TOTAL						0.00
Paycheck	01/31/2019	201902003	Yoho, Julie D	Direct Deposit	100 - 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 - Office Manager Wages	2,172.37
				Direct Deposit	2302 - PERA Payable - Staff	(141.20)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 - PERA Contribution - Employer	162.93
				Direct Deposit	2302 - PERA Payable - Staff	(162.93)
				Direct Deposit	5018 - Insurance Benefits	18.75
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	2325 - Madison Life ST & LT Disability	(18.75)
				Direct Deposit	2325 - Madison Life ST & LT Disability	(35.87)
				Direct Deposit	2210 - Federal Withholding	(148.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 - Social Security Tax - Employer	134.69
				Direct Deposit	2205 - Soc Sec Payable - Employer	(134.69)
				Direct Deposit	2204 - Social Security W/H - Employee	(134.69)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 - Medicare Tax - Employer	31.50
				Direct Deposit	2213 - Medicare Payable - Employer	(31.50)
				Direct Deposit	2212 - Medicare W/H - Employee	(31.50)
				Direct Deposit	2208 - MN State Withholding	(79.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(1,602.11)
TOTAL						0.00
Paycheck	01/31/2019	201902004	Moorse, Ronald J	Direct Deposit	100 - 4M Fund/US Bank - General Fund	0.00

City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 · Administrator Salary	3,981.67
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 · PERA Contribution - Employer	298.63
				Direct Deposit	2302 · PERA Payable - Staff	(298.63)
				Direct Deposit	2302 · PERA Payable - Staff	(258.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 · Flexible Benefits	1,127.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5018 · Insurance Benefits	28.35
				Direct Deposit	2325 · Madison Life ST & LT Disability	(28.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	2325 · Madison Life ST & LT Disability	(108.81)
				Direct Deposit	2210 · Federal Withholding	(864.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5051 · Social Security Tax - Employer	316.77
				Direct Deposit	2205 · Soc Sec Payable - Employer	(316.77)
				Direct Deposit	2204 · Social Security W/H - Employee	(316.77)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5052 · Medicare Tax - Employer	74.09
				Direct Deposit	2213 · Medicare Payable - Employer	(74.09)
				Direct Deposit	2212 · Medicare W/H - Employee	(74.09)
				Direct Deposit	2208 · MN State Withholding	(288.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,198.69)
TOTAL						0.00
Liability Che...	01/30/2019	201902005	QuickBooks Payroll Service	Created by Payroll Service on 01/26/2019	100 · 4M Fund/US Bank - General Fund	(6,035.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 4 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	7.00
			QuickBooks Payroll Service	Created by Payroll Service on 01/26/2019	2110 · Direct Deposit Liabilities	6,028.81
TOTAL						6,035.81
Liability Che...	01/31/2019	201902006	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - General Fund	(1,096.56)
				3030-01 210990	2302 · PERA Payable - Staff	509.11
				3030-01 210990	2302 · PERA Payable - Staff	587.45
TOTAL						1,096.56
Liability Che...	01/31/2019	201902007	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - General Fund	(2,536.88)
				41-1290668	2210 · Federal Withholding	1,166.00
				41-1290668	2213 · Medicare Payable - Employer	129.92
				41-1290668	2212 · Medicare W/H - Employee	129.92
				41-1290668	2205 · Soc Sec Payable - Employer	555.52
				41-1290668	2204 · Social Security W/H - Employee	555.52
TOTAL						2,536.88
Liability Che...	01/31/2019	201902008	MN Dept of Revenue	5050730	100 · 4M Fund/US Bank - General Fund	(426.00)
				5050730	2208 · MN State Withholding	426.00
TOTAL						426.00
Bill Pmt -Ch...	02/07/2019	201902009	Spencer D Klover (DD)	Videographer \$30.00/hour	100 · 4M Fund/US Bank - General Fund	(225.00)
Bill	01/31/2019	Jan 2019	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - Video Meetings	Videographer 7.50 hours @ \$30	5120 · Contract - Video Meetings	225.00
TOTAL						225.00
Check	02/06/2019	201902010	QuickBooks Payroll Service	Created by Direct Deposit Service on 02/05/2019	100 · 4M Fund/US Bank - General Fund	(1.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 1 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	1.75
TOTAL						1.75

City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amount
Paycheck	02/14/2019	201902011	Johnson, Kenneth L	Direct Deposit	100 - 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5020 - Maintenance Person	702.00
				Direct Deposit	2302 - PERA Payable - Staff	(45.63)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5053 - PERA Contribution - Employer	52.65
				Direct Deposit	2302 - PERA Payable - Staff	(52.65)
				Direct Deposit	2210 - Federal Withholding	(52.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5051 - Social Security Tax - Employer	43.53
				Direct Deposit	2205 - Soc Sec Payable - Employer	(43.53)
				Direct Deposit	2204 - Social Security W/H - Employee	(43.53)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Maint Wages &...	Direct Deposit	5052 - Medicare Tax - Employer	10.18
				Direct Deposit	2213 - Medicare Payable - Employer	(10.18)
				Direct Deposit	2212 - Medicare W/H - Employee	(10.18)
				Direct Deposit	2208 - MN State Withholding	(30.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(520.66)
TOTAL						0.00
Paycheck	02/14/2019	201902012	Mende, Debra J	Direct Deposit	100 - 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5007 - Intern/Office Assistant Wages	1,233.75
				Direct Deposit	2302 - PERA Payable - Staff	(80.19)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5053 - PERA Contribution - Employer	92.53
				Direct Deposit	2302 - PERA Payable - Staff	(92.53)
				Direct Deposit	2210 - Federal Withholding	(126.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5051 - Social Security Tax - Employer	76.49
				Direct Deposit	2205 - Soc Sec Payable - Employer	(76.49)
				Direct Deposit	2204 - Social Security W/H - Employee	(76.49)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Office Asst W...	Direct Deposit	5052 - Medicare Tax - Employer	17.89
				Direct Deposit	2213 - Medicare Payable - Employer	(17.89)
				Direct Deposit	2212 - Medicare W/H - Employee	(17.89)
				Direct Deposit	2208 - MN State Withholding	(42.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(75.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(816.18)
TOTAL						0.00
Paycheck	02/14/2019	201902013	Yoho, Julie D	Direct Deposit	100 - 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5008 - Office Manager Wages	2,203.74
				Direct Deposit	2302 - PERA Payable - Staff	(143.24)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5053 - PERA Contribution - Employer	165.28
				Direct Deposit	2302 - PERA Payable - Staff	(165.28)
				Direct Deposit	2210 - Federal Withholding	(151.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5051 - Social Security Tax - Employer	136.63
				Direct Deposit	2205 - Soc Sec Payable - Employer	(136.63)
				Direct Deposit	2204 - Social Security W/H - Employee	(136.63)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5008 Office Manager Wag...	Direct Deposit	5052 - Medicare Tax - Employer	31.95
				Direct Deposit	2213 - Medicare Payable - Employer	(31.95)
				Direct Deposit	2212 - Medicare W/H - Employee	(31.95)
				Direct Deposit	2208 - MN State Withholding	(81.00)
				Direct Deposit	2110 - Direct Deposit Liabilities	(1,659.92)
TOTAL						0.00
Paycheck	02/14/2019	201902014	Moorse, Ronald J	Direct Deposit	100 - 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5004 - Administrator Salary	3,981.67
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5053 - PERA Contribution - Employer	298.63
				Direct Deposit	2302 - PERA Payable - Staff	(298.63)
				Direct Deposit	2302 - PERA Payable - Staff	(258.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	5037 - Flexible Benefits	1,127.50

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Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	2210 · Federal Withholding	(864.00)
				Direct Deposit	5051 · Social Security Tax - Employer	316.77
				Direct Deposit	2205 · Soc Sec Payable - Employer	(316.77)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administrator Wages...	Direct Deposit	2204 · Social Security W/H - Employee	(316.77)
				Direct Deposit	5052 · Medicare Tax - Employer	74.08
				Direct Deposit	2213 · Medicare Payable - Employer	(74.08)
				Direct Deposit	2212 · Medicare W/H - Employee	(74.08)
				Direct Deposit	2208 · MN State Withholding	(288.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,307.51)
TOTAL						0.00
Paycheck	02/14/2019	201902015	Wroblewski, Lucia B	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
				Direct Deposit	5002 · Mayor & Council Wages	200.00
				Direct Deposit	5053 · PERA Contribution - Employer	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
				Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Paycheck	02/14/2019	201902016	Ross, Stanley A	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5002 · Mayor & Council Wages	200.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor & Council Wa...	Direct Deposit	5053 · PERA Contribution - Employer	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
				Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Paycheck	02/14/2019	201902017	Wroblewski, Lucia B	Direct Deposit	100 · 4M Fund/US Bank - General Fund	0.00
				Direct Deposit	5002 · Mayor & Council Wages	200.00
				Direct Deposit	5053 · PERA Contribution - Employer	10.00
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
				Direct Deposit	2303 · PERA Payable - Council	(10.00)
				Direct Deposit	5052 · Medicare Tax - Employer	2.90
				Direct Deposit	2213 · Medicare Payable - Employer	(2.90)
				Direct Deposit	2212 · Medicare W/H - Employee	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabilities	(187.10)
TOTAL						0.00
Liability Che...	02/13/2019	201902018	QuickBooks Payroll Service	Created by Payroll Service on 02/10/2019	100 · 4M Fund/US Bank - General Fund	(6,952.82)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sales Tax	Fee for 7 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	12.25
			QuickBooks Payroll Service	Created by Payroll Service on 02/10/2019	2110 · Direct Deposit Liabilities	6,940.57
TOTAL						6,952.82
Liability Che...	02/15/2019	201902019	PERA (Council)	3030-51 207620	100 · 4M Fund/US Bank - General Fund	(110.00)
				3030-51 207620	2303 · PERA Payable - Council	55.00

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Type	Date	Num	Name	Memo	Account	Original Amount
				3030-51 207620	2303 - PERA Payable - Council	55.00
TOTAL						110.00
Liability Che...	02/15/2019	201902020	PERA (Staff)	3030-01 210990	100 - 4M Fund/US Bank - General Fund	(1,136.96)
				3030-01 210990	2302 - PERA Payable - Staff	527.87
				3030-01 210990	2302 - PERA Payable - Staff	609.09
TOTAL						1,136.96
Liability Che...	02/15/2019	201902021	IRS (US Treasury)	41-1290668	100 - 4M Fund/US Bank - General Fund	(2,650.04)
				41-1290668	2210 - Federal Withholding	1,193.00
				41-1290668	2213 - Medicare Payable - Employer	151.01
				41-1290668	2212 - Medicare W/H - Employee	151.01
				41-1290668	2205 - Soc Sec Payable - Employer	577.51
				41-1290668	2204 - Social Security W/H - Employee	577.51
TOTAL						2,650.04
Liability Che...	02/15/2019	201902022	MN Dept of Revenue	5050730	100 - 4M Fund/US Bank - General Fund	(441.00)
				5050730	2208 - MN State Withholding	441.00
TOTAL						441.00
Bill Pmt -Ch...	01/31/2019	201902023	Comcast {City Hall} 877 2105 720001508	Account # 8772 10 572 0001508	100 - 4M Fund/US Bank - General Fund	(299.55)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Comcast Business Internet and Voice	5565 - Telephone	299.55
TOTAL						299.55
Bill Pmt -Ch...	01/31/2019	201902024	CP Energy {EFT} 528 0051		100 - 4M Fund/US Bank - General Fund	(168.14)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	3033 St Croix Trl S Meter: M20111533249 Acct# 5280051-3	6045 - City Garage Expense	168.14
TOTAL						168.14
Bill Pmt -Ch...	01/31/2019	201902025	CP Energy {EFT} 621 7601	Meter # M19702480474 Account No. 6217601-1	100 - 4M Fund/US Bank - General Fund	(225.80)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	1675 Stagecoach Trl S: City Garage	6045 - City Garage Expense	225.80
TOTAL						225.80
Bill Pmt -Ch...	01/31/2019	201902026	CP Energy {EFT} 1080 5248	Acct#10805248-1	100 - 4M Fund/US Bank - General Fund	(58.94)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	Acct#10805248-1 M20171727088 3033 St Croix Trl S Sheriff Garage (need...	6045 - City Garage Expense	58.94
TOTAL						58.94
Bill Pmt -Ch...	01/31/2019	201902027	Neopost 2888 {EFT}	Acct # 7900 0440 8026 2888	100 - 4M Fund/US Bank - General Fund	(299.76)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Acct # 7900 0440 8026 2888 Postage PPLN01	5550 - Postage	299.76
TOTAL						299.76
Bill Pmt -Ch...	01/31/2019	201902028	US Bank [EFT] Equip Finance	Acct# 1473396 Contract # 500-046608S-000	100 - 4M Fund/US Bank - General Fund	(230.00)

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	Ricoh C4503 copier lease S/N E175MC60291	5516 · Copier Lease	230.00
TOTAL						230.00
Bill Pmt -Ch...	01/31/2019	201902029	Xcel Energy (EFT) (51-11935 1802)		100 · 4M Fund/US Bank - General Fund	(103.75)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	Acct No. 51-001119351802 Park Restroom: 3418 St Croix Trl S. Meter 2...	6135 · Park Maintenance	103.75
TOTAL						103.75
Bill Pmt -Ch...	01/31/2019	201902030	Xcel Energy (EFT) (51-11957 7713)		100 · 4M Fund/US Bank - General Fund	(131.58)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street Lighting	Acct No. 51-0011957771-3 : 3293 SAINT CROIX TRL S. Meter 7626901...	5850 · Street Lighting	131.58
TOTAL						131.58
Bill Pmt -Ch...	01/31/2019	201902031	Xcel Energy (EFT) (51-11957 8190)		100 · 4M Fund/US Bank - General Fund	(586.77)
Bill	01/31/2019	013119	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Acct No. 51-00119578190 : Lift Station 15995 UPPER 34TH ST S. Meter ...	6068 · Electricity - Lift Stations	586.77
TOTAL						586.77
Bill Pmt -Ch...	01/31/2019	201902032	Xcel Energy (EFT) (51-11983 9027)	Acct No. 51-0011983902-7	100 · 4M Fund/US Bank - General Fund	(1,250.72)
Bill	01/31/2019	013119	410 Sanitary Sewer Utility:B. Exp:6060 Sanitary Sewer Oper - Exp:6068 Electric - ...	Acct No. 51-0011983902-7 Pumhouse for Water Treatment: 2318 St Croi...	6068 · Electricity - Lift Stations	1,250.72
TOTAL						1,250.72
Bill Pmt -Ch...	01/31/2019	201902033	Xcel Energy (EFT) (51-5247 6229)	201 Project: 4105 River Rd Meter No. 0098359441	100 · 4M Fund/US Bank - General Fund	(74.38)
Bill	01/31/2019	013119	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	201 Project: 4105 River Rd Meter No. 0098359441	5915 · 201 Project Maintenance	74.38
TOTAL						74.38
Bill Pmt -Ch...	01/31/2019	201902034	Xcel Energy (EFT) (51-5371 3569)	15891 34th St. S: Automatic Protective Lighting Service	100 · 4M Fund/US Bank - General Fund	(17.59)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	15891 34th St. S: Automatic Protective Lighting Service	6020 · Electricity	17.59
TOTAL						17.59
Bill Pmt -Ch...	01/31/2019	201902035	Xcel Energy (EFT) (51-5700 4296)	Acct #51-5700429-6 Meter #0077765464	100 · 4M Fund/US Bank - General Fund	(200.08)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3033 St. Croix Trail S Meter #77765464 Premises #303084797 City Hall &...	6020 · Electricity	200.08
TOTAL						200.08
Bill Pmt -Ch...	01/31/2019	201902036	Xcel Energy (EFT) (51-6223 9212)	Acct No. 51-6223921-2 Street Lighting	100 · 4M Fund/US Bank - General Fund	(121.18)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Street Lighting	Street Lighting Service	5850 · Street Lighting	121.18
TOTAL						121.18
Bill Pmt -Ch...	01/31/2019	201902037	Xcel Energy (EFT) (51-6257 8029)	3420 St. Croix Trl S Meter #0096987678	100 · 4M Fund/US Bank - General Fund	(187.15)
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Town Square Park 3420 St. Croix Trl S Meter #96987678 Premises 30332...	6020 · Electricity	187.15
TOTAL						187.15
Bill Pmt -Ch...	01/31/2019	201902038	Xcel Energy (EFT) (51-6852 6052)	Acct #51-6852605-2 Install No. 184509 & 184508	100 · 4M Fund/US Bank - General Fund	(30.30)

02/13/19

City of Afton
Claims to be Approved
January 16 through February 19, 2019

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Original Amount</u>
Bill	01/31/2019	013119	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Automatic Protective Light Service Install No. 184509 & 184508	6020 - Electricity	30.30
TOTAL						30.30

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date February 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: February 13, 2019

Re: 2019 Regular Meeting Schedule (Corrected) – **Resolution 2019-12**

At its January 15, 2019 meeting, the Council adopted a resolution setting out the 2019 regular meeting dates for the Council and Planning Commission. A review of the resolution after its adoption identified a number of incorrect meeting dates. Attached is a resolution that reflects the correct dates for all regular Council and Planning Commission meetings in 2019.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of resolution 2019-12 setting out corrected dates for all regular Council and Planning Commission meetings in 2019.

RESOLUTION 2019-12

**CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA**

A RESOLUTION ESTABLISHING CORRECTED 2019 REGULAR CITY MEETING SCHEDULES

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the Planning Commission of the City of Afton has met on the 1st Monday of each month at 7:00 p.m. to conduct its business; and

WHEREAS, the City Council of the City of Afton has met on the 3rd Tuesday of each month at 7:00 p.m. to conduct its business; and

WHEREAS, the City Council desires to continue with the once per month regular meeting schedule for the Planning Commission and City Council meetings; and

WHEREAS, when, at its January 15, 2019 regular meeting, the Council adopted Resolution 2019-08 establishing the 2019 regular meeting schedules, a number of the meeting dates were incorrect.

NOW, THEREFORE BE IT RESOLVED that the Afton City Council sets the Regular Planning Commission meetings to occur on the first Monday of each month at 7:00 PM and the City Council meetings on the third Tuesday of each month at 7:00 PM at City Hall unless otherwise noted and hereby adopts the following CORRECTED meeting dates for 2019.

Month	Planning Commission	City Council
January	7	15
February	4	19
March	4	19
April	1	16
May	6	21
June	3	18
July	1	16
August	5	20
September	9	17
October	7	15
November	4	19
December	2	17

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 19TH DAY OF FEBRUARY, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moore, City Administrator

Motion by:

Second by:

Ross:

Nelson:

Wroblewski:

Perkins:

Palmquist:

CITY OF AFTON
DRAFT PLANNING COMMISSION MINUTES
February 4, 2019

- 1
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5 1. **CALL TO ORDER** – Chair Kris Kopitzke called the meeting to order at 7:00 PM
- 6
7 2. **PLEDGE OF ALLEGIANCE** – was recited.
- 8
9 3. **ROLL CALL** – Present: Chair Kris Kopitzke, Roger Bowman, Mark Nelson, Justin Sykora. A Quorum was
10 present. Absent were Scott Patten, Sally Doherty, & James Langan (excused).
11 **ALSO IN ATTENDANCE** – City Council member Lucia Wroblewski, City Administrator Ron Moore
- 12
13 4. **APPROVAL OF AGENDA** –
14 **Motion/Second Bowman/Nelson to approve the agenda for the February 4, 2019 Planning Commission**
15 **meeting. Passed 4-0.**
- 16
17 5. **APPROVAL OF MINUTES** –
18 A. January 7, 2019
19 **Motion/Second Nelson/Bowman to approve minutes of the January 7, 2019 Planning Commission**
20 **meeting. Passed 4-0.**
- 21
22 6. **REPORTS AND PRESENTATIONS** - None
- 23
24 7. **PUBLIC HEARINGS** – none
- 25
26 8. **NEW BUSINESS** -
27 A. Planning Commission comments regarding the Denmark Township Draft 2040 Comprehensive Plan
28 Bowman stated that Afton be a part of planning development in the north-west corner which is shared with
29 Cottage Grove and Woodbury.
30 Nelson pointed out that the well numbers listed are incorrect as the DNR has changed them, also there is
31 more current well data available from the DNR.
32 Bowman stated that Afton has a strong concern over the future of drinking water and perhaps could assist
33 Denmark Township in obtaining current well data.
34 **Motion/Second Kopitzke/Nelson To forward the following comments to the City Council regarding**
35 **Denmark Township’s Draft 2040 Comprehensive Plan:**
36 ○ **Both the City of Afton and Denmark Township are planning to retain Agricultural**
37 **zoning with rural land uses through 2040 and beyond. The City of Afton has**
38 **provided comments regarding the Cottage Grove Draft 2040 Comprehensive Plan**
39 **focused on the northeast corner of Cottage Grove that is also currently planned for**
40 **Agricultural zoning and rural land uses through 2040. The City of Afton has**
41 **concerns related to the impact which ultimate urbanization of this area may have**
42 **upon the City of Afton, and requested to be included in any future planning efforts**
43 **by the City of Cottage Grove to provide City sewer and water services to this**
44 **area. Afton would like Denmark Township to also be involved in these future**
45 **planning efforts to support the protection of the rural land uses of our cities.**
46 ○ **As Afton has reviewed the Draft Comprehensive Plans of adjacent fast-growing cities, Afton**
47 **has become very concerned about future drinking water supply and would like to work more**
48 **closely with Denmark Township in collaborative efforts to protect and preserve the supply of**
49 **drinking water.**
50 **Passed 4-0.**
- 51
52 B. Review and clarification of elements of the PLCD Ordinance language
53 Discussion was held on the best way to review the ordinance. Administrator Moore provided a list of
54 Ordinance elements that need to be reviewed. It was decided to divide the list into 3 segments and to
55 review a segment each month.

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- C. Planning Commission 2019 meeting schedule
The meeting schedule was reviewed.
- D. Planning commission dinner gathering
A dinner/workshop will be planned for May 6, 2019.

9. OLD BUSINESS –

- A. Update on City Council actions
Council member Wroblewski provided a summary of the January City Council meeting.

10. ADJOURN

Motion/Second Bowman/Nelson To adjourn. Passed 4-0.

Meeting adjourned at 8:08 PM

Respectfully submitted by:

Julie Yoho, City Clerk

To be approved on March 4, 2019 as (check one): Presented: _____ or Amended: _____

City of Afton**3033 St. Croix Trl, P.O. Box 219****Afton, MN 55001**

Meeting Date February 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moore, City Administrator

Date: February 12, 2019

Re: Comments Regarding the Denmark Township Draft 2040 Comprehensive Plan

Denmark Township has provided the following link to its draft 2040 Comprehensive Plan for Afton's review and comment:

<https://wsbeng.sharefile.com/d-s10a988b45d54b6a8>

Attachments

- Denmark Township Aerial Photo
- Generalized Land Use Map
- Comprehensive Community Goal, and Land Use Goals and Policies
- Community Designation (Met Council)
- 2030 Future Land Use Plan Map
- 2040 Future Land Use Plan Map
- Zoning Map
- Water Supply
- Surface Water and Groundwater Interaction Map
- Groundwater Level Monitoring Wells
- Conserved Lands Map
- Parks and Open Space System Map
- Township Transportation System Map

Comprehensive Plan Review Process

The City's review of the Draft 2040 Comprehensive Plan involves providing comments to Denmark Township regarding the Plan. Comments are due by February 28, 2019. The first step is the Planning Commission providing a set of recommended comments to the Council. The Council then reviews the Draft 2040 Comprehensive Plan, along with the Planning Commission's recommended comments, and determines final comments to be provided to Denmark Township.

Comprehensive Plan Overview

Staff has attached materials to provide an overview of the Denmark Township Comprehensive Plan and the elements that most closely relate to Afton.

Planning Consultant Comments

The following is background information from the City's Planning consultant regarding the Denmark Township Draft 2040 Comprehensive Plan, and suggested comments to be made concerning the Plan.

Background

Considering that the draft 2040 Land Use Plan is identical to the Township's existing 2030 Plan, no significant land-use related concerns exist. As in the case of the 2030 Plan, the Township is classified as a "Diversified Rural" community which directs the Township to plan for average densities of no more than one unit per 10 acres. This is the same classification as Afton. The community designation is reflective of the

Metropolitan Council's intention to **not** provide regional wastewater treatment to the Township within the 2040 planning period.

Suggested Comments

The City of Afton is supportive of the draft Plan and offers the following informational comments:

1. The City of Afton appreciates the Township's desire to protect its rural character, its agricultural uses and the St. Croix River corridor.
2. The City of Afton views St. Croix Bluffs Regional Park as a regional asset and is therefore supportive of the proposed 120-acre park expansion to the north.
3. The draft Plan illustrates a future walking/bicycle trail along a segment of St. Croix Trail which lies within the City of Afton. The City of Afton is supportive of such future trail (linkage to the Township and regional parks/recreational facilities) and hopes to collaborate with Denmark Township in future trail planning efforts which may provide additional trailway links between our two communities.
4. The draft Township Plan illustrates a groundwater monitoring well (#244592) which lies within Afton, near the City's southern boundary. Recognizing that the quality and quantity of ground water is of mutual and regional interest, the City of Afton supports collaborative efforts to protect groundwater quality and quantity in the area.

Additional Comment

5. The City and Township share a border, a road (60th Street), a trout stream, a river and our rural character, and we face similar challenges in protecting and preserving our rural character and the natural resources that both enable and enhance our rural character. The City of Afton is interested in working collaboratively with Denmark Township to address these challenges.

Planning Commission Recommendation

The Planning Commission recommended the comments listed above, along with the following additional comments:

- A. Both the City of Afton and Denmark Township are planning to retain Agricultural zoning with rural land uses through 2040 and beyond. The City of Afton has provided comments regarding the Cottage Grove Draft 2040 Comprehensive Plan focused on the northeast corner of Cottage Grove that is also currently planned for Agricultural zoning and rural land uses through 2040. The City of Afton has concerns related to the impact which ultimate urbanization of this area may have upon the City of Afton, and requested to be included in any future planning efforts by the City of Cottage Grove to provide City sewer and water services to this area. Afton would like Denmark Township to also be involved in these future planning efforts to support the protection of the rural land uses of our cities.
- B. As Afton has reviewed the Draft Comprehensive Plans of adjacent fast-growing cities, Afton has become very concerned about future drinking water supply and would like to work more closely with Denmark Township in collaborative efforts to protect and preserve the supply of drinking water.

COUNCIL ACTION REQUESTED:

Motion regarding comments concerning the Denmark Township Draft 2040 Comprehensive Plan

DENMARK TOWNSHIP – 2040 COMPREHENSIVE PLAN
UPDATE

ADJACENT AND AFFECTED JURISDICTION REVIEW AND COMMENT FORM

Date: September 7, 2018

Per Minnesota Statute and the Metropolitan Council, we are distributing the Denmark 2040 Comprehensive Plan update for your review and comment.

It is requested that you review the draft 2040 Comprehensive Plan and send any comments or indication of no comment to Eric Maass at 701 Xenia Avenue South, Suite 300, Minneapolis Mn 55416 by February 28, 2018. We ask that you provide feedback as timely as possible within the six-month comment period stipulated by the Metropolitan Council. Please be advised that email response is also acceptable and may be sent to EMaass@wsbeng.com.

If you have any questions regarding the Denmark 2040 Comprehensive Plan update, please contact Eric Maass at the email address provided above.

Thank you in advance for your input and prompt response,



Eric Maass

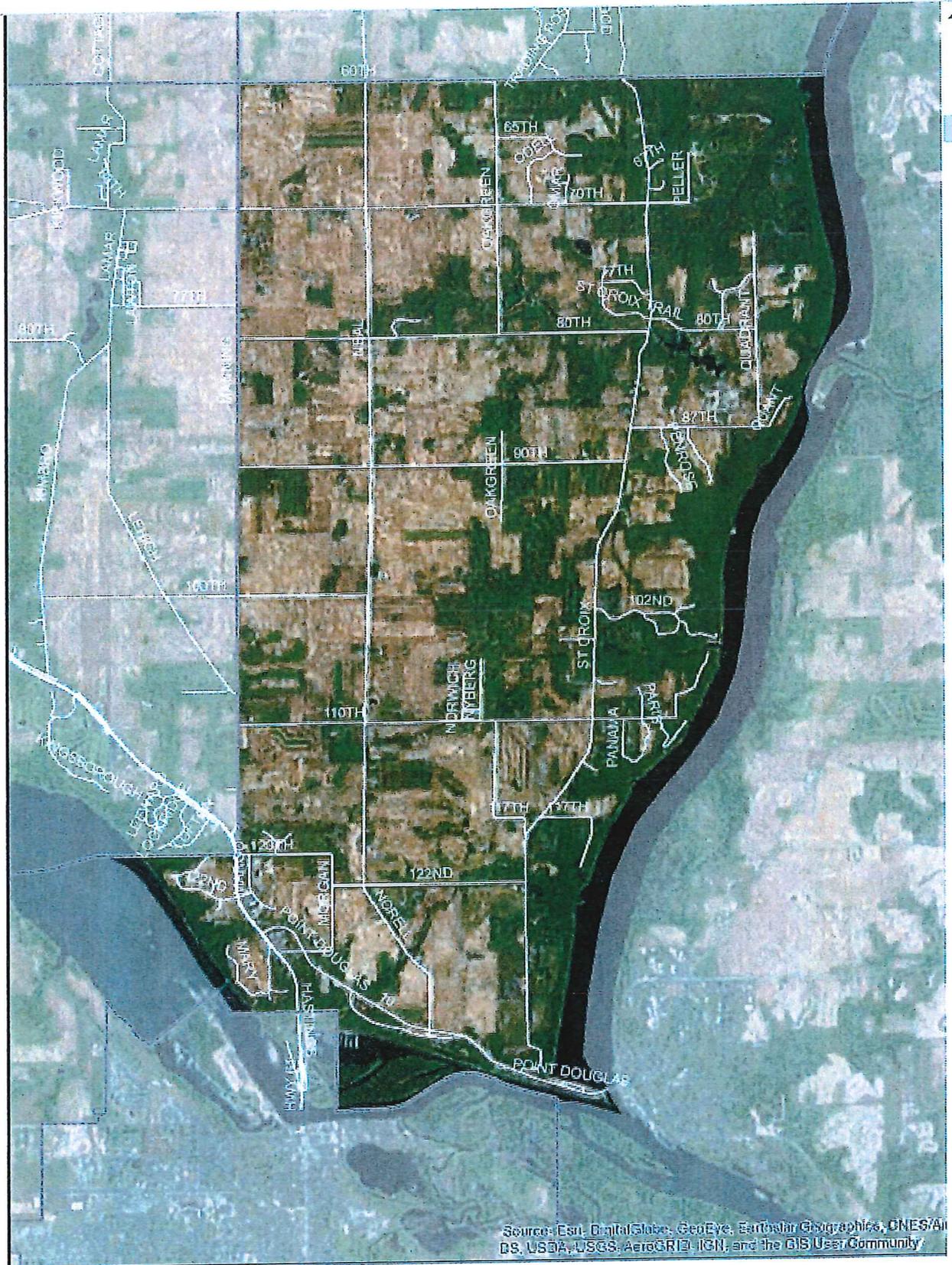
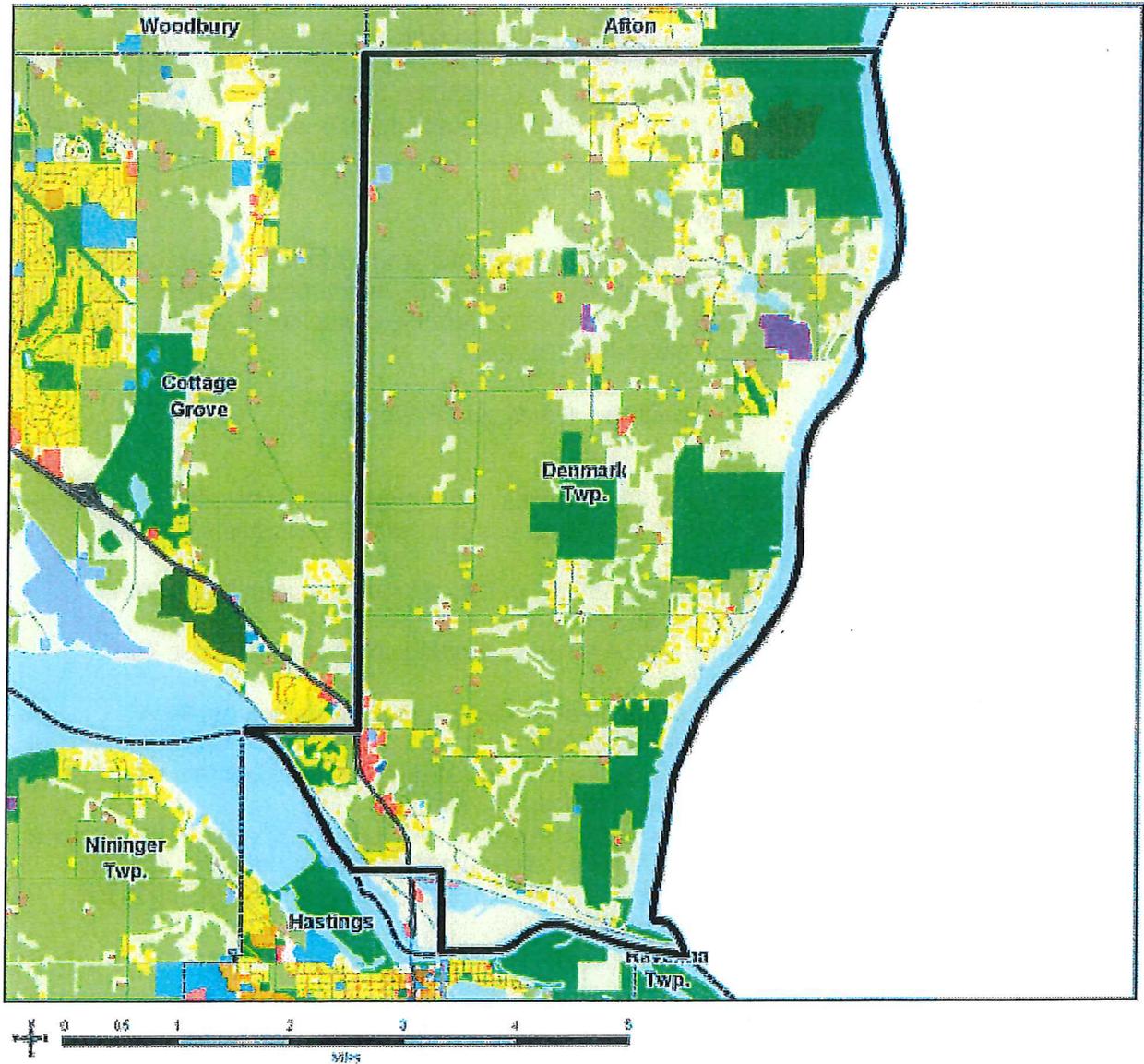




Figure 2: Generalized Land Use (2016)
Denmark Township, Washington County



2016 Generalized Land Use

- | | | |
|-----------------------------|--------------------------------|------------------------------|
| Farmstead | Mixed Use Residential | Major Highway |
| Seasonal/Vacation | Mixed Use Industrial | Railway |
| Single Family Detached | Mixed Use Commercial and Other | Airport |
| Manufactured Housing Park | Industrial and Utility | Agricultural |
| Single Family Attached | Extractive | Undeveloped |
| Multifamily | Institutional | Water |
| Retail and Other Commercial | Park, Recreational or Preserve | County Boundaries |
| Office | Golf Course | City and Township Boundaries |





The Township has established a set of goals to help guide the community, particularly the roles and responsibilities of the Township government. These are official statements that reflect, to the degree possible, mutual goals of participants in the planning process. They represent desired outcomes or conditions related to the physical, natural, and economic characteristics of the community. Policies, on the other hand, are specific, official positions of the Township that guide day-to-day planning, administration and implementation strategies such as capital improvements, zoning and other official controls.

Comprehensive Community Goal

It is the goal of Denmark Township to manage growth and change in the community in a manner consistent with the preservation of natural and environmental features, the preservation of the rural quality of the Township, and the protection of public health, safety and welfare for existing and future residents.

Land Use Goals and Policies

Goals

- ✓ Protect the rural character of the Township through growth management strategies.
- ✓ Protect and preserve the St. Croix River corridor and the Mississippi National River and Recreation Area.
- ✓ Protect a base of long-term agricultural land as a source of open space, rural character, and economic livelihood.
- ✓ Encourage the continuation of commercial farming as a viable land use and significant economic activity.
- ✓ Establish land use patterns that preserve and protect the natural qualities and existing character of the landscape.
- ✓ Provide opportunities for new residential and commercial development that are consistent with the above Comprehensive Community Goal.
- ✓ Maintain and enhance the value of agricultural, residential and commercial property.
- ✓ Provide for the economic availability, removal and processing of sand, gravel, rock, soil, and other aggregate materials vital to the economic well-being of the region, while protecting against adverse impacts.

Policies - Agriculture

- ✓ Designate areas for long-term commercial agricultural use, based upon agricultural land evaluation and site assessment criteria.
- ✓ Permit and encourage agricultural uses in areas not specifically designated for long-term agricultural use.
- ✓ Educate residents on the potential conflicts or incompatibilities that can arise between development and agricultural uses.
- ✓ Support the rights of farmers to farm.





Policies - General Development

- ✓ Allow residential densities to be at levels consistent with the character of existing development.
- ✓ Encourage and explore land use options related to preservation of open space.
- ✓ Encourage the clustering of residential uses, provided that the clusters meet open space and environmental preservation criteria, as well as other criteria outlined in the Township's zoning and subdivision ordinances.
- ✓ Consider various land use planning tools including, but not limited to, purchase of development rights (PDR), an existing ordinance governing the transfer of development rights (TDR) for contiguous parcels, and conservation easements.
- ✓ Maintain a Township map that identifies existing development.
- ✓ Encourage that all new development proposals consider the impact of new development on existing homes.
- ✓ Encourage and promote land regulations that preserve property values.

Policies - Conserved Lands

- ✓ Encourage that public, for-rent agricultural lands be rented to local Township farmers.
- ✓ Encourage County, State, or other agencies to consider local tax implications in its evaluation of Land and Water Legacy requests or other conservation programs.
- ✓ Continue to request policy changes to provide local governments some level of payment in lieu for properties that are either taken off the tax roll or their value reduced due to conservation/scenic easements.
- ✓ Encourage the State of Minnesota to consider the qualification requirements for farmland protection programs to ensure that the programs meet their intended purposes.

Policies - Aggregate Resources

- ✓ Limit mineral extraction to designated areas that prevent or minimize environmental and aesthetic impacts on adjacent properties as well as properties guided for residential use, and the Township as a whole.
- ✓ Provide safeguards and controls regarding noise, dust, odors, traffic, drainage, groundwater quality and other factors which will minimize the environmental and aesthetic impacts on mined or other property.
- ✓ Allow for the extraction of high quality aggregate prior to nonagricultural development.
- ✓ Require that land is restored to a usable, attractive condition after the mining operation is finished.

Policies - River Corridors

- ✓ Enforce mandatory river corridor development standards for the St. Croix and Mississippi River corridors.
- ✓ Prevent commercial or industrial uses from negatively impacting the river corridor areas.





Figure 3: Regional Development Plan, Thrive MSP2040 Framework Planning

Community Designation
Denmark Township, Washington County

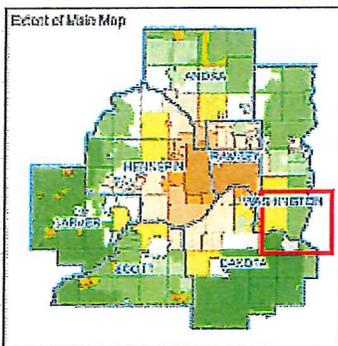
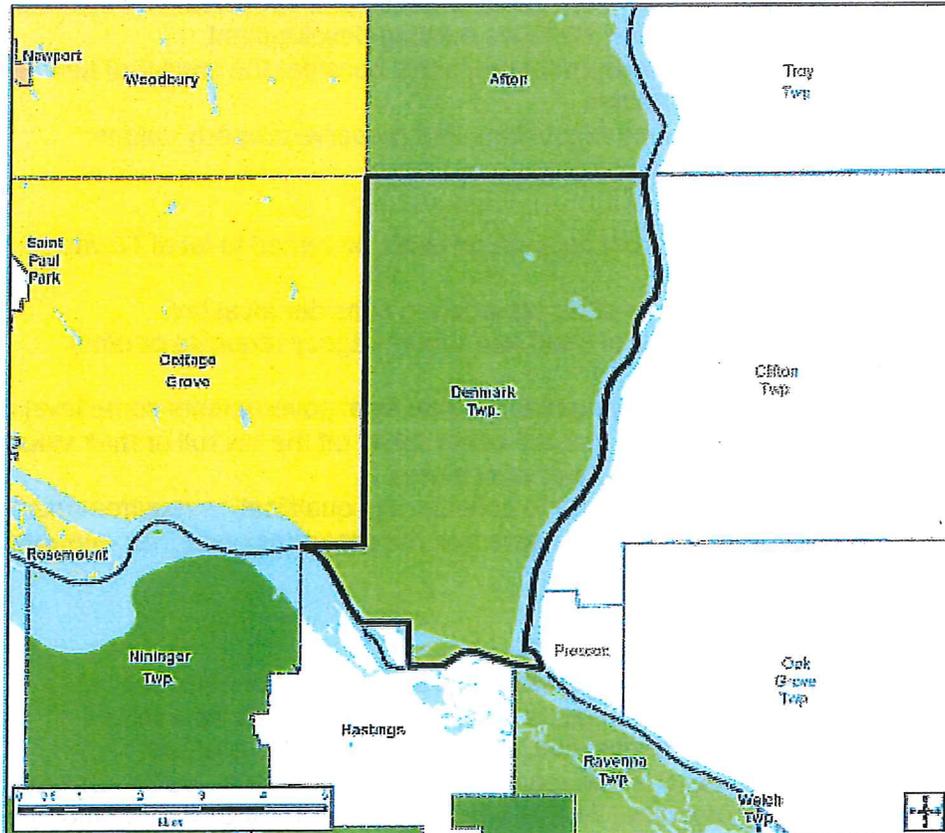




Figure 4: 2030 Future Land Use Plan

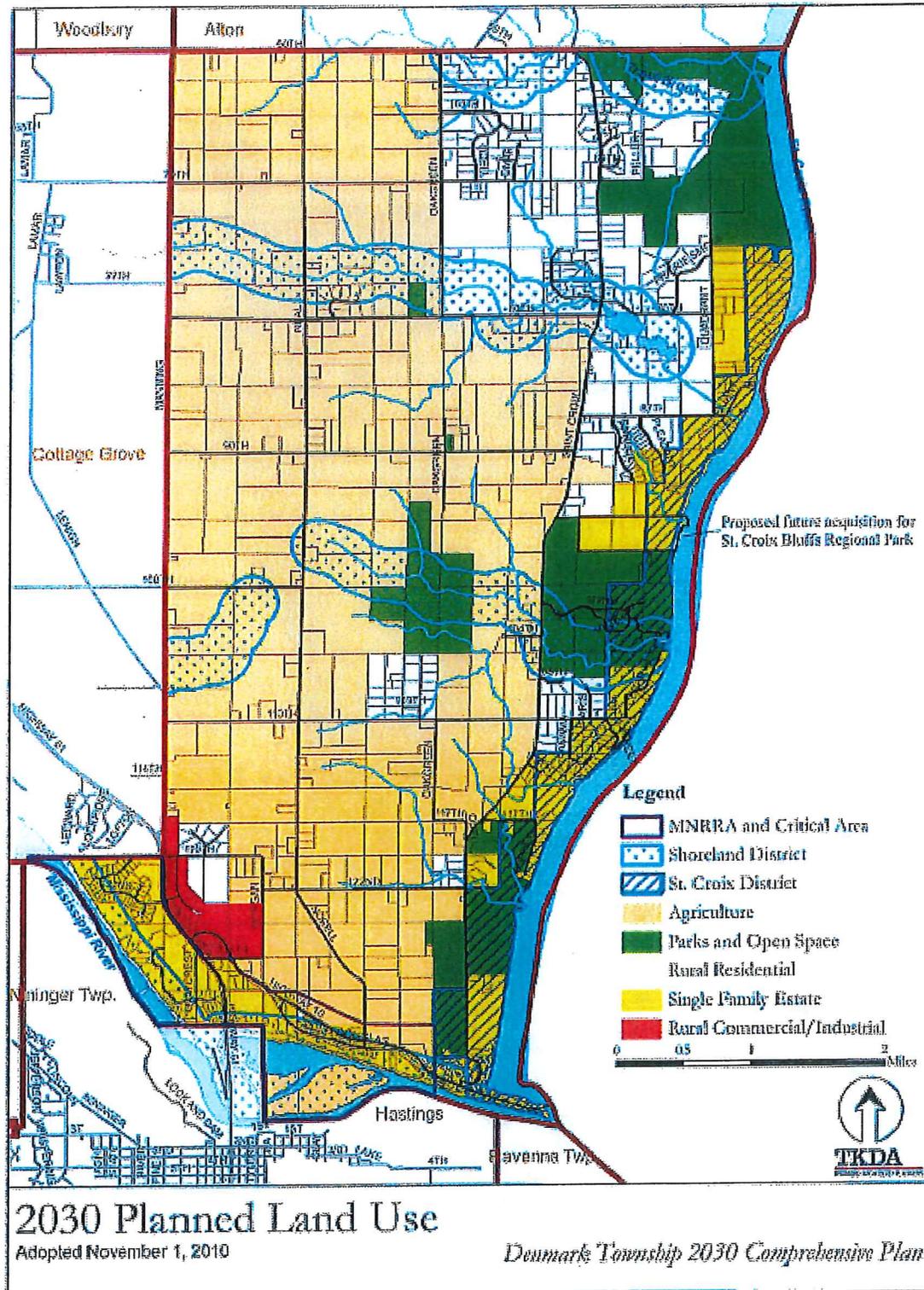




Figure 5: 2040 Future Land Use Plan

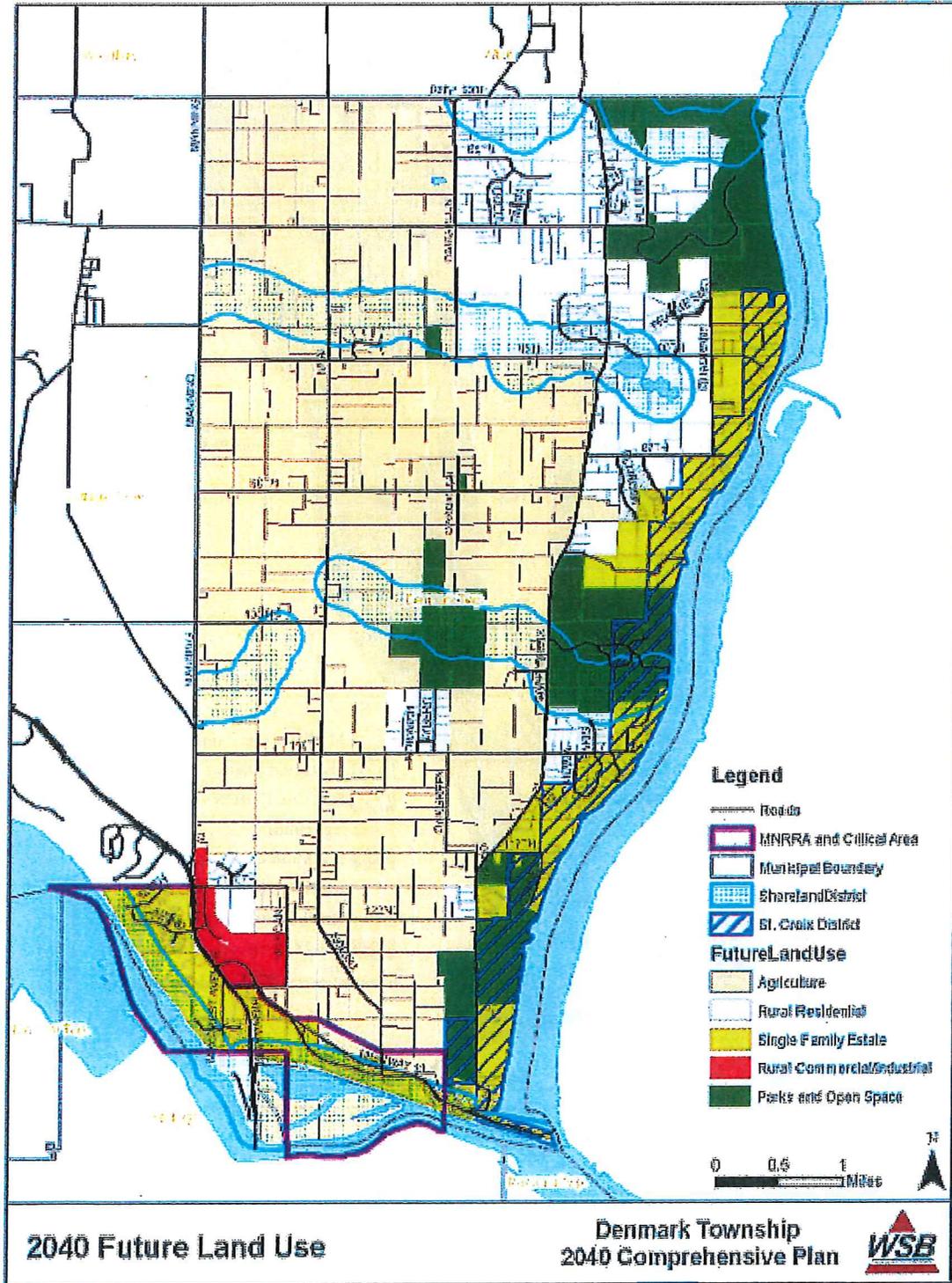
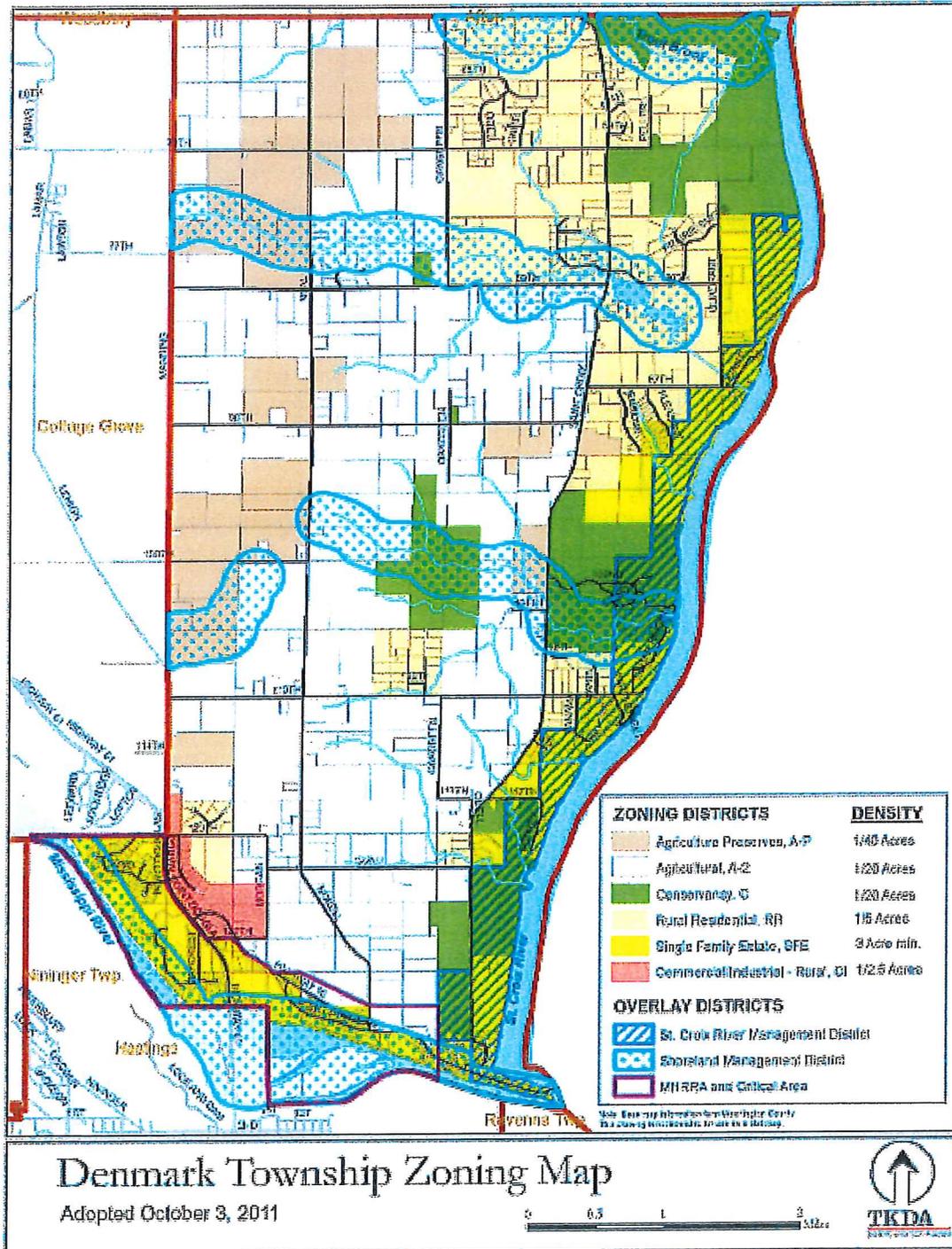




Figure 33: Zoning Map





Water Supply

Private wells and community water supply systems are regulated by the State of Minnesota, Department of Health. Community wells are options for Open Space Design subdivisions under the regulations of the Denmark Township Development Code. There is one existing community well in the Eagles Watch subdivision, the neighborhood located west of Highway 61 at 122nd Street. The Township will continue to cooperate with Washington County in its efforts to implement the Washington County Groundwater Plan. There are no public water supply systems planned for Denmark Township.

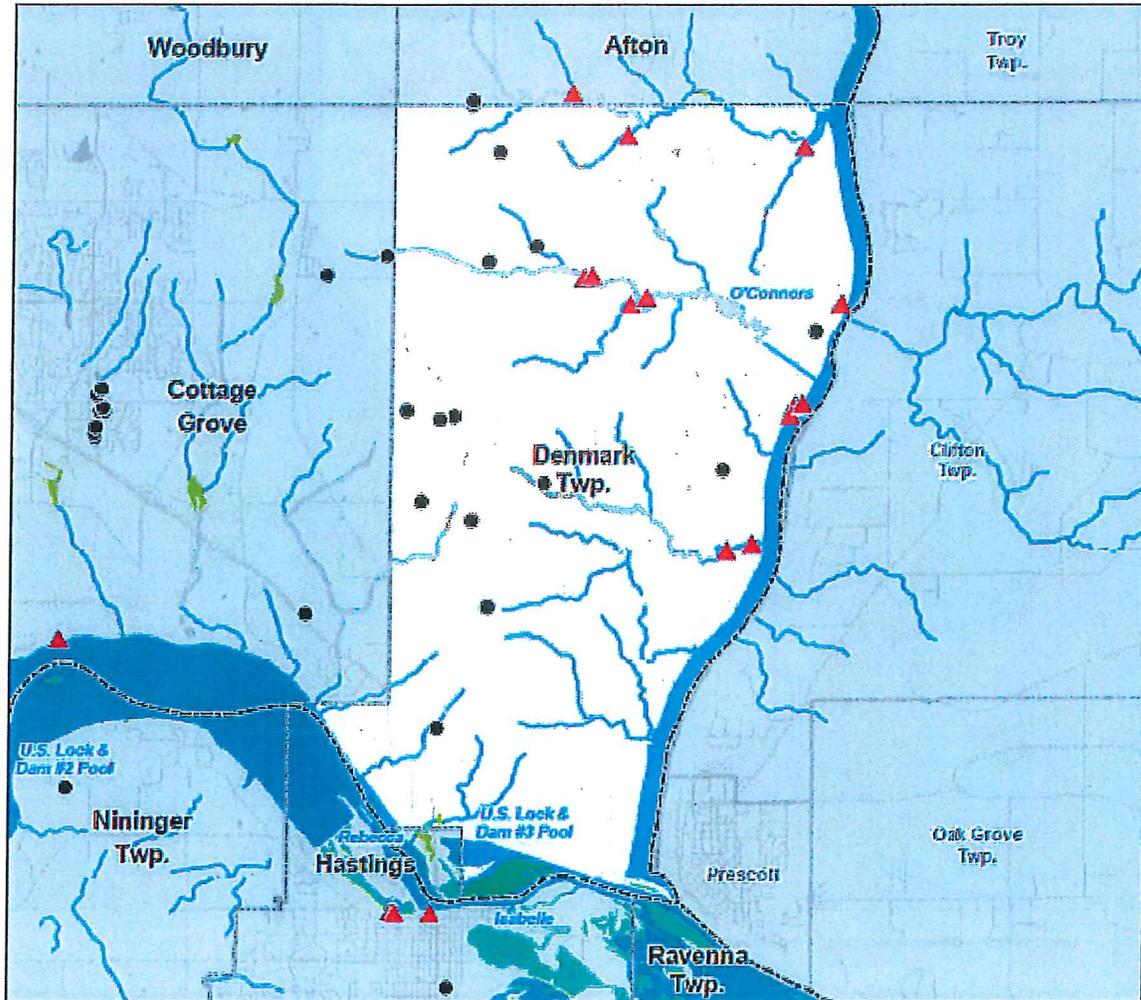
Denmark Township is located within the priority sampling area for testing private wells to determine if water from the well exceeds current guidance values for PFCs as set by the Minnesota Department of Health (MDH). To date, no wells have been identified as having a well advisory. Denmark Township will continue to work with state and local officials regarding potential contamination and the State settlement with its law suit against 3M.

The following maps as provided by Metropolitan Council show how surface waters interact with groundwater and locations of groundwater monitoring and testing.





Figure 19: Surface Water and Groundwater Interaction

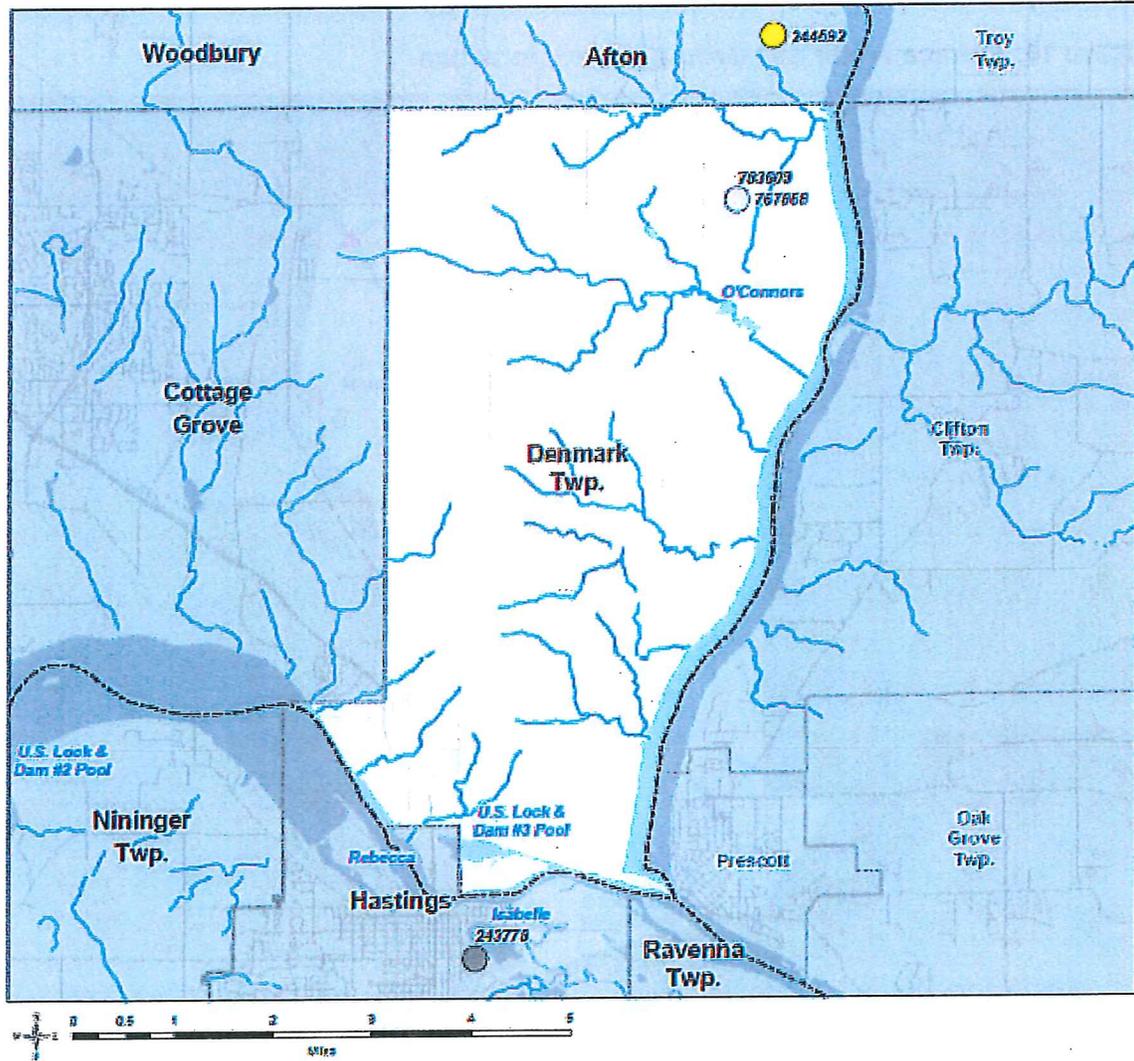


- | | |
|-----------------------------|---|
| Karst Features (DNR) | Surface water type (regional screening by Met Council) |
| ▲ Spring | Disconnected from the regional groundwater system |
| ● Sinkhole | Recharges aquifers |
| ● Calicheous Fens | Receives and discharges groundwater |
| | Supported by upwelling groundwater |
| | Trout Streams (DNR) |
| | County Boundaries |
| | City and Township Boundaries |
| | NCompass Street Centerlines |
| | Other Open Water Features |





Figure 20: Groundwater Level Monitoring Wells



- Observation Wells (DNR)**
 - Showing upward trend in annual minimum values
 - Showing downward trend in annual minimum values
 - Showing no trend in annual minimum values
 - Insufficient data to evaluate a trend
- County Boundaries
- City and Township Boundaries
- NCompass Street Centerlines
- ~ Open Water Features
- ~ Rivers and Streams, perennial & intermittent

*Minnesota Department of Health aquifer test locations not shown for security reasons.
Please contact the MDH for more information.*





Figure 5: Conserved Lands

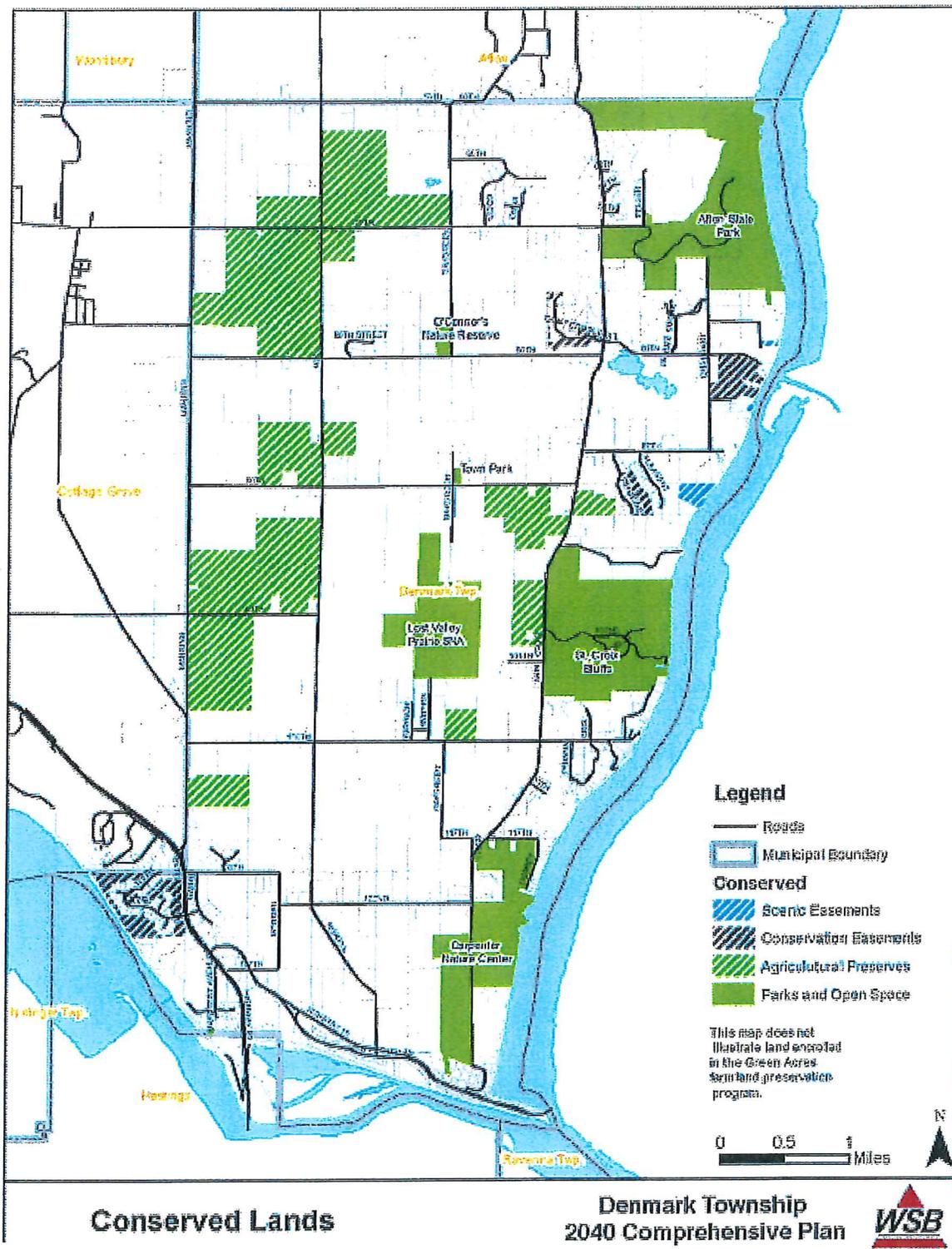




Figure 8: Parks and Open Space System

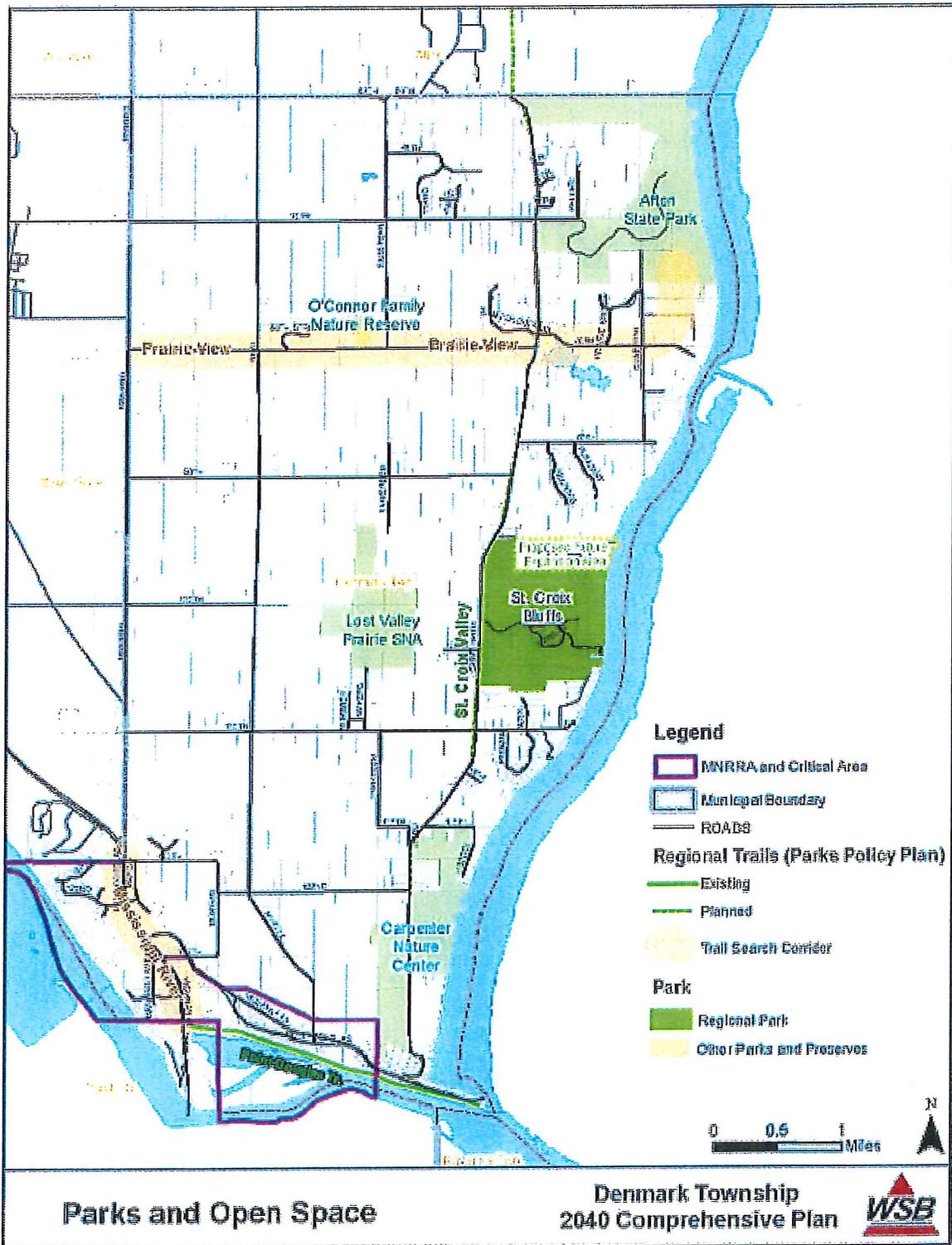
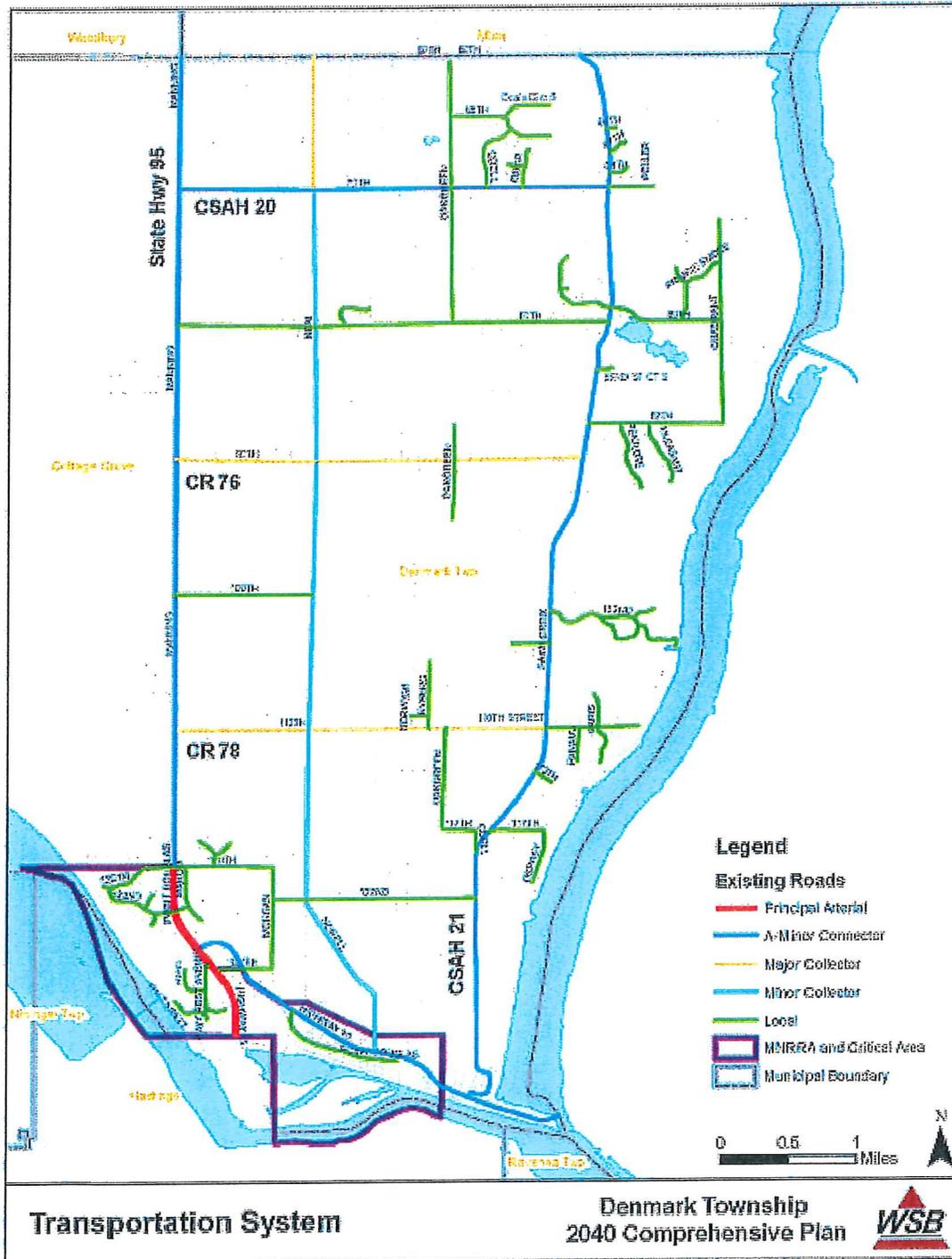




Figure 11: Township Transportation System





Memorandum

To: Honorable Mayor and City Council, City of Afton
From: Nick Guilliams, City Engineer
Date: February 19, 2019
Re: February Engineering Staff Report

1. Pay Voucher No. 20 – Downtown Village Improvement Project

Pay Voucher No. 20 is for work to complete the sanitary sewer and storm water lift stations, generator for the main sanitary sewer lift station, and includes minor quantity adjustments to a few line items.

There are still some outstanding costs related to improvements completed at the Afton House, retaining wall on the west end of St. Croix Trail west of 31st Street, and other items that staff is working through with the contractor to resolve which will be brought forward later.

\$291,343.82 will still be retained to assure the contractor properly completes all construction activities including the punch list. Construction bonds will also remain active until the project is officially closed in the unlikely event that major work is required during the warranty period.

Action: Recommend approval of Pay Voucher No. 20 to Geislinger and Sons, Inc. in the amount of \$179,125.58.

2. WSB 2019 Rate Schedule

WSB is grateful for our relationship with you, your team and community, and we look forward helping the City achieve its goals in 2019. WSB continues to focus on improving the services we provide through advancements in technology and public engagement.

Attached is our rate 2019 Rate Schedule for our typical services for your information. We are committed to providing the highest quality services at a reasonable price. To that end, we are proposing an average increase of 2.3% for our 2019 rates. We're are thankful for your relationship with the City of Afton and the opportunity to serve you.

Action: Consider approval of WSB 2019 Rate Schedule.

If you have any questions, please contact me at 612-419-3589 or nguilliams@wsbeng.com

wsb

CITY OF AFTON

3033 Saint Croix Trail
Afton, MN 55001

Project 01856-52 - AFTON - Downtown Village Improvement Project
Pay Voucher No. 20

Contractor: Geislinger and Sons, Inc.
511 Central Avenue South
Watkins, MN 55389

Contract No. _____
Vendor No. _____
For Period: 12/1/2018 - 1/31/2019
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$12,542,476.71
Contract Changes	\$324,564.88
Revised Contract	\$12,867,041.59

Work Certified To Date

Base Bid Items	\$11,308,635.68
Backsheet	(\$1,000.00)
Change Order	\$346,117.12
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$11,653,752.80

Funds Encumbered

Original	\$12,542,476.71
Additional	N/A
Total	\$12,542,476.71

	Work Certified This Pay Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
01856-52	\$183,718.54	\$11,653,752.80	\$291,343.82	\$11,183,283.40	\$179,125.58	\$11,362,408.98
Percent Retained: 2.5000%				Percent Complete: 90.5706%		
Amount Paid This Pay Voucher					\$179,125.58	

This is to certify that the items of work shown in this certificate of Pay Voucher have been actually furnished for the work comprising the above mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

Project Engineer

February 13, 2019

Date

Approved By Geislinger and Sons, Inc.

Contractor

Date

Approved By

City of Afton

Date

Approved By

Washington County

Date

CITY OF AFTON
 3033 Saint Croix Trail
 Afton, MN 55001
 Project No. 01856-52
 Pay Voucher No. 20

01856-52 Payment Summary

No.	From Date	To Date	Work Certified Per Pay Voucher	Amount Retained Per Pay Voucher	Amount Paid Per Pay Voucher
1	03/13/2017	04/30/2017	\$1,202,028.58	\$60,101.43	\$1,141,927.15
2	05/01/2017	05/31/2017	\$1,594,172.45	\$79,708.62	\$1,514,463.83
3	06/01/2017	06/30/2017	\$1,481,064.15	\$74,053.21	\$1,407,010.94
4	07/01/2017	07/31/2017	\$896,312.39	\$44,815.62	\$851,496.77
5	08/01/2017	08/31/2017	\$731,355.04	\$36,567.75	\$694,787.29
6	09/01/2017	09/30/2017	\$1,032,908.44	\$51,645.42	\$981,263.02
7	10/01/2017	10/31/2017	\$969,692.31	\$48,484.62	\$921,207.69
8	11/01/2017	11/30/2017	\$1,444,172.22	\$72,208.61	\$1,371,963.61
9	12/01/2017	12/31/2017	\$758,242.86	\$37,912.14	\$720,330.72
10	01/01/2018	01/31/2018	\$134,158.51	\$6,707.93	\$127,450.58
11	02/01/2018	04/12/2018	\$370,239.64	\$18,511.98	\$351,727.66
12	04/13/2018	05/07/2018	\$13,679.40	\$683.97	\$12,995.43
13	05/08/2018	06/12/2018	\$56,510.61	\$2,825.53	\$53,685.08
14	06/13/2018	06/30/2018	\$116,775.44	\$5,838.77	\$110,936.67
15	07/01/2018	07/31/2018	\$334,976.58	\$16,748.83	\$318,227.75
16	08/01/2018	08/31/2018	\$171,070.80	\$8,553.54	\$162,517.26
17	09/01/2018	09/30/2018	\$46,860.92	(\$281,512.46)	\$328,373.38
18	10/01/2018	10/31/2018	\$75,985.06	\$1,899.63	\$74,085.43
19	11/01/2018	11/30/2018	\$39,828.86	\$995.72	\$38,833.14
20	12/01/2018	01/31/2019	\$183,718.54	\$4,592.96	\$179,125.58
Totals:			\$11,653,752.80	\$291,343.82	\$11,362,408.98

01856-52 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
001	1,261,018.72	31,525.47	1,223,244.93	6,248.32	1,229,493.25
002	660,239.64	16,505.99	643,733.65	0.00	643,733.65
003	250,538.97	6,263.47	244,275.50	0.00	244,275.50
004	2,623,385.23	65,584.63	2,493,938.10	63,862.50	2,557,800.60
005	2,254,754.60	56,368.86	2,089,781.46	108,604.28	2,198,385.74
006	314,509.48	7,862.74	306,646.74	0.00	306,646.74
007	2,235,192.15	55,879.80	2,179,190.47	121.88	2,179,312.35
008	924,525.89	23,113.15	901,412.74	0.00	901,412.74
009	373,335.68	9,333.39	364,002.29	0.00	364,002.29
010	243,759.78	6,093.99	237,665.79	0.00	237,665.79
011	385,968.72	9,649.22	376,030.90	288.60	376,319.50
012	126,523.95	3,163.10	123,360.85	0.00	123,360.85
Totals:	\$11,653,752.78	\$291,343.81	\$11,183,283.39	\$179,125.58	\$11,362,408.97

01856-52 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Pay Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
01	Local	178,715.10	7,695,918.96	7,312,999.47	6,873,688.72
02	State	121.88	4,530,049.67	4,604,328.44	3,989,039.90
03	State	288.60	641,072.96	625,148.80	499,680.35
Totals:		\$179,125.58	\$12,867,041.59	\$12,542,476.71	\$11,362,408.96



November 26, 2018

Mr. Ron Moorse
City Administrator
City of Afton
3033 Saint Croix Trail
PO Box 219
Afton, MN 55001

Re: WSB 2019 Rate Schedule

Dear Mr. Moorse:

WSB is grateful for our relationship with you, your team and community, and we look forward to continuing to build our relationship and support you to deliver your long-range community vision.

2018 has been a transformational year at WSB! We have updated our brand, including a new logo, but it's much more than that. Our rebrand represents the sum of all things WSB—our work, our people, our process—as well as how we sound and look. For the sixth year in a row we have been named a Top Place to Work, helping us retain some of the best talent in the industry. We have a passion for what is possible and are actively working to make that future a reality, you will see that in everything we do with you.

There has been significant growth and investment in our Public Engagement services. Our clients are increasingly asking for help to reach, engage with, and inform their communities. Our team has grown to meet this need and provide expert level engagement leading to more informed and satisfied communities.

We continue to invest in, and develop, our state-of-the art design services by incorporating leading edge technology like advanced visualization services, more realistic 3D and CAD imaging, innovative GIS capabilities and new methods that incorporate Artificial Intelligence, Augmented Reality and Virtual Reality.

In our effort to keep moving forward, we have added additional testing capabilities at our AASHTO certified lab to better address the needs of our clients. Our lab is a premier testing center in the state and able to perform nearly any test.

We attached our 2019 Rate Schedule for our typical services for your information. We are committed to providing the highest quality services at a reasonable price. To that end we are proposing an average increase of 2.3% for our 2019 rates.

We're thankful for partners like you who have shared in our vision, passion and commitment to your projects. Thank you again for the opportunity to serve you. I would be happy to answer any questions regarding our requested rate schedule changes. Please contact me any time at 763.541.4800.

Sincerely,

WSB

Todd E. Hubmer, PE

Vice President

Attachment

srb

2019 Rate Schedule



	Billing Rate/Hour
PRINCIPAL	\$166-\$185
ASSOCIATE SR. PROJECT MANAGER SR. PROJECT ENGINEER	\$150-\$185
PROJECT MANAGER	\$132-\$146
PROJECT ENGINEER	\$116-\$146
GRADUATE ENGINEER	\$88-\$109
SR. LANDSCAPE ARCHITECT SR. PLANNER SR. GIS SPECIALIST	\$116-\$146
LANDSCAPE ARCHITECT PLANNER GIS SPECIALIST	\$69-\$109
ENGINEERING SPECIALIST SR. ENVIRONMENTAL SCIENTIST	\$99-\$143
ENGINEERING TECHNICIAN ENVIRONMENTAL SCIENTIST	\$57-\$94
CONSTRUCTION OBSERVER	\$93-\$118
SURVEY	
One-Person Crew	\$145
Two-Person Crew	\$190
Three-Person Crew	\$205
OFFICE TECHNICIAN	\$52-\$92

Costs associated with word processing, cell phones, reproduction of common correspondence, and mailing are included in the above hourly rates. Vehicle mileage is included in our billing rates [excluding geotechnical and construction materials testing (CMT) service rates]. Mileage can be charged separately, if specifically outlined by contract. | Reimbursable expenses include costs associated with plan, specification, and report reproduction; permit fees; delivery costs; etc. | Multiple rates illustrate the varying levels of experience within each category. | Rate Schedule is adjusted annually.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date February 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moore, City Administrator

Date: February 12, 2019

Re: James and Joan Jordan Simple Subdivision at 15120 42nd Street, the Parcel with PID# 28.028.20.11.0008 and the Parcel at 14940 42nd Street. - **Resolution 2019-13**

James and Joan Jordan own the 5-acre parcel at 15120 42nd Street, and an adjacent 5-acre parcel to the west with PID# 28.028.20.11.0008. They have applied for a simple subdivision for a lot line rearrangement, which would divide the parcel with PID# 28.028.20.11.0008 in half, and combine the eastern half with their existing 5-acre parcel and combine the western half with the existing adjacent 5-acre parcel at 14940 42nd Street owned by the Rahimis. Because the subdivision does not result in the creation of an additional lot, and all parcels are conforming both before and after the subdivision, the proposal requires a simple subdivision. A simple subdivision does not require a public hearing, only action by the City Council. Attached is the simple subdivision application, a survey showing the simple subdivision and an email from the Rahimis indicating their agreement to participate in the simple subdivision and their approval of the plan for the subdivision.

Findings

The following is the set of recommended findings. The Council may revise the findings as desired.

1. The proposed subdivision includes three parcels zoned Rural Residential
2. The surrounding land is zoned Rural Residential
3. The proposed simple subdivision does not create any additional lots.
4. The proposed subdivision reduces the number of parcels from three to two.
5. All parcels involved in the subdivision are conforming both before and after the subdivision.

Resolutions

Attached are resolutions of approval and denial for the Council's consideration.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of a resolution regarding the James and Joan Jordan simple subdivision at 15120 42nd Street, the parcel with PID# 28.028.20.11.0008 and the parcel at 14940 42nd Street.

RESOLUTION 2019-13

**CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA**

A RESOLUTION APPROVING THE JAMES AND JOAN JORDAN APPLICATION FOR A SIMPLE SUBDIVISION FOR A LOT LINE REARRANGEMENT AT 15120 42ND STREET, THE PARCEL WITH PID# 28.028.20.11.0008, AND 14940 42ND STREET

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
- WHEREAS,** James and Joan Jordan have applied for a simple subdivision for a lot line rearrangement to divide the parcel with PID# 28.028.20.11.0008 in half and combine each half with the adjacent parcels at 15120 42nd Street and 14940 42nd Street; and
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and
- WHEREAS,** the legal description of the property is attached as Exhibit A, and
- WHEREAS,** the City Council heard the request at its regular meeting on February 19, 2019, at which it considered all of the comments, concerns and recommendations of the Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby APPROVE the James and Joan Jordan application for a simple subdivision at 15120 42nd Street, the Parcel with PID# 28.028.20.11.0008, and 14940 42nd Street, based on the findings listed below.

Findings

1. The proposed subdivision includes three parcels zoned Rural Residential
2. The surrounding land is zoned Rural Residential
3. The proposed simple subdivision does not create any additional lots.
4. The proposed subdivision reduces the number of parcels from three to two.
5. All parcels involved in the subdivision are conforming both before and after the subdivision.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 19TH DAY OF FEBRUARY, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moore, City Administrator

Motion by:

Second by:

Nelson:

Ross:

Wroblewski:

Perkins:

Palmquist:

RESOLUTION 2019-13XX

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION DENYING THE JAMES AND JOAN JORDAN APPLICATION FOR A SIMPLE SUBDIVISION FOR A LOT LINE REARRANGEMENT AT 15120 42ND STREET, THE PARCEL WITH PID# 28.028.20.11.0008, AND 14940 42ND STREET

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
- WHEREAS,** James and Joan Jordan have applied for a simple subdivision for a lot line rearrangement to divide the parcel with PID# 28.028.20.11.0008 in half and combine each half with the adjacent parcels at 15120 42nd Street and 14940 42nd Street; and
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and
- WHEREAS,** the legal description of the property is attached as Exhibit A, and
- WHEREAS,** the City Council heard the request at its regular meeting on February 19, 2019, at which it considered all of the comments, concerns and recommendations of the Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby DENY the James and Joan Jordan application for a simple subdivision at 15120 42nd Street, the Parcel with PID# 28.028.20.11.0008, and 14940 42nd Street, based on the findings listed below.

Findings

If the Council determines the simple subdivision should be denied, the Council will provide the findings that are the basis of their determination.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 19TH DAY OF FEBRUARY, 2019.

SIGNED:

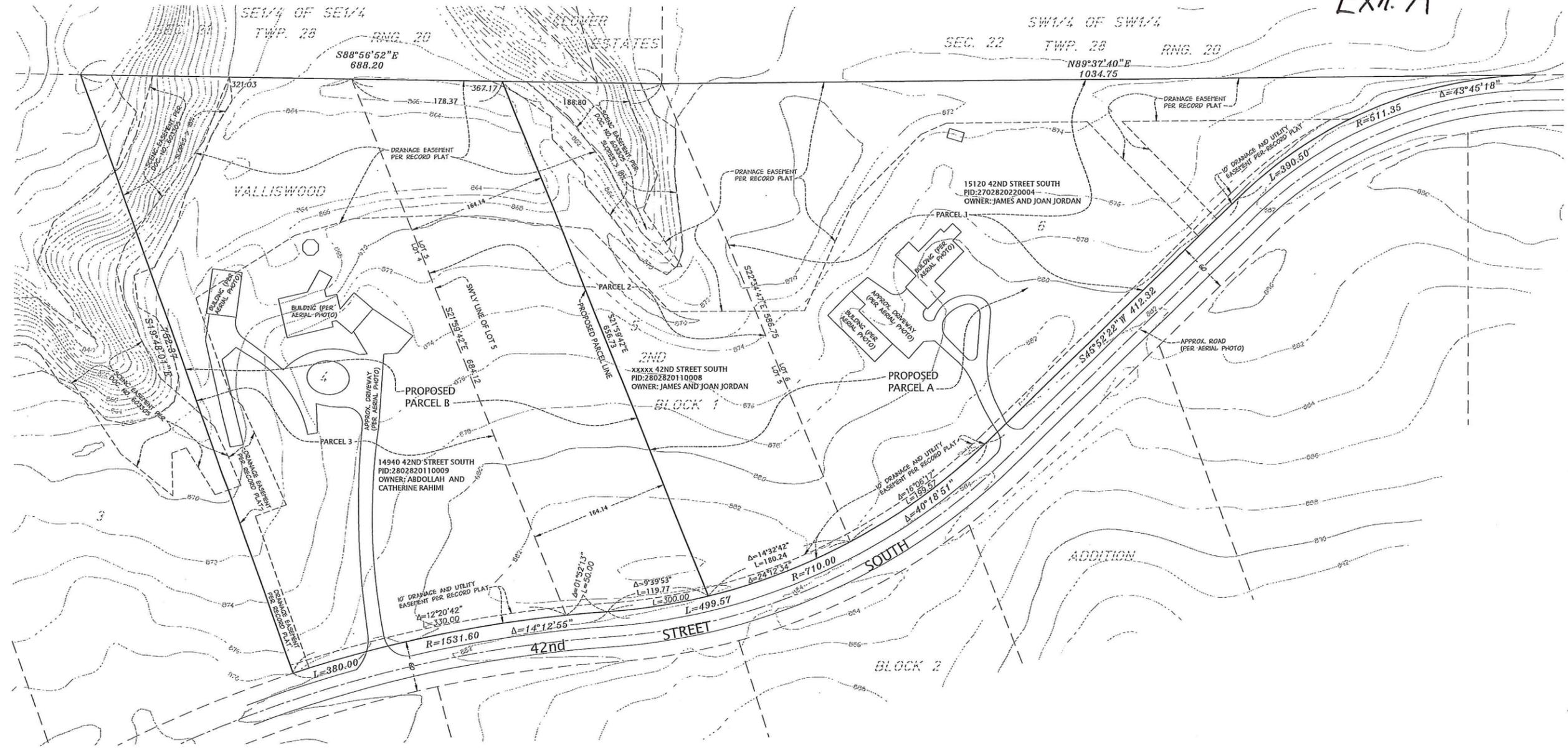
Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Nelson:
Ross:
Wroblewski:
Perkins:
Palmquist:

Exh. A



MINOR SUBDIVISION

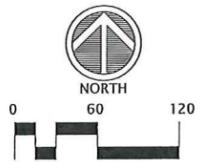
CONTACT:
 James Jordan
 15120 42nd Street South
 Afton, MN 55001
 651-436-6374

COUNTY/CITY:
 WASHINGTON COUNTY
 CITY OF AFTON

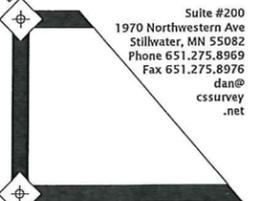
REVISIONS:

DATE	REVISION
02-01-19	INITIAL ISSUE
02-04-19	BUILDABLE AREAS

CERTIFICATION:
 I hereby certify that this plan was prepared by me, or under my direct supervision, and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.
R. L. Thurmes
 Daniel L. Thurmes Registration Number: 25718
 Date: 02-01-19



PROJECT LOCATION:
 15120
 42ND STREET SOUTH
 2702820220004
 XXXXX
 42ND STREET SOUTH
 PID#2802820110008
 14940
 42ND STREET SOUTH
 PID#2802820110009



CORNERSTONE LAND SURVEYING, INC.

FILE NAME: SURVZ534
 PROJECT NO.: Z219534

MINOR SUBDIVISION

EXISTING JORDAN DESCRIPTIONS:

PARCEL 1: (PID:2702820220004)
 (Per Warranty Deed, Document Number 7366772)
 Lot 6, Block 1, VALLISWOOD 2ND ADDITION, according to the plat thereof on file and of record in the office of the County Recorder in and for Washington County, Minnesota

PARCEL 2: (PID:2802820110008)
 (Per Warranty Deed, Document Number 838200)
 Lot 5, Block 1, VALLISWOOD 2ND ADDITION, according to the plat thereof on file and of record in the office of the County Recorder in and for Washington County, Minnesota

EXISTING RAHIMI DESCRIPTION:

PARCEL 3: (PID:2802820110009)
 (Per Warranty Deed, Document Number 803923)
 Lot 4, Block 1, VALLISWOOD 2ND ADDITION
 Washington County, Minnesota

PROPOSED JORDAN TO RAHIMI DESCRIPTION:

That part of Lot 5, Block 1, VALLISWOOD 2ND ADDITION, according to the plat thereof on file and of record in the office of the County Recorder in and for Washington County, Minnesota lying southwesterly of a line that is parallel to and 164.14 feet northeast of the southwesterly line of said Lot 5 and its southeasterly extension.

PROPOSED RETAINED BY JORDAN DESCRIPTION:

That part of Lot 5, Block 1, VALLISWOOD 2ND ADDITION, according to the plat thereof on file and of record in the office of the County Recorder in and for Washington County, Minnesota lying northeasterly of a line that is parallel to and 164.14 feet northeast of the southwesterly line of said Lot 5 and its southeasterly extension.

PROPOSED JORDAN DESCRIPTION:

PROPOSED PARCEL A:
 Lot 6, Block 1, VALLISWOOD 2ND ADDITION, according to the plat thereof on file and of record in the office of the County Recorder in and for Washington County, Minnesota

AND

That part of Lot 5, Block 1, VALLISWOOD 2ND ADDITION, according to the plat thereof on file and of record in the office of the County Recorder in and for Washington County, Minnesota lying northeasterly of a line that is parallel to and 164.14 feet northeast of the southwesterly line of said Lot 5 and its southeasterly extension.

PROPOSED RAHIMI DESCRIPTION:

PROPOSED PARCEL B:
 Lot 4, Block 1, VALLISWOOD 2ND ADDITION
 Washington County, Minnesota

AND

That part of Lot 5, Block 1, VALLISWOOD 2ND ADDITION, according to the plat thereof on file and of record in the office of the County Recorder in and for Washington County, Minnesota lying southwesterly of a line that is parallel to and 164.14 feet northeast of the southwesterly line of said Lot 5 and its southeasterly extension.

EXISTING AREAS:

PARCEL 1:
 239,969 sq.ft./5.51 acres

PARCEL 2:
 220,879 sq.ft./5.07 acres

PARCEL 3:
 221,808 sq.ft./5.09 acres

TOTAL PARCEL AREAS:
 682,656 sq.ft./15.67 acres

PROPOSED AREAS:

JORDAN TO RAHIMI:
 110,440 sq.ft./2.54 acres

RETAINED BY JORDAN:
 110,440 sq.ft./2.54 acres

PARCEL A: (PROPOSED JORDAN PARCEL)
 TOTAL = 350,409 SQ.FT./8.04 ACRES
 4.55 ACRES OF BUILDABLE (LESS EASEMENTS, R/W AND SLOPES)

PARCEL B: (PROPOSED RAHIMI PARCEL)
 TOTAL = 332,247 SQ.FT./7.63 ACRES
 4.93 ACRES OF BUILDABLE (LESS EASEMENTS, R/W AND SLOPES)

TOTAL PROPOSED PARCEL AREAS:
 682,656 SQ.FT./15.67 ACRES

SURVEY NOTES:

- BEARINGS ARE BASED ON COORDINATES SUPPLIED BY THE WASHINGTON COUNTY SURVEYORS OFFICE (MAD83). PLAT BEARINGS HAVE BEEN ROTATED TO MATCH CURRENT COUNTY COORDINATE VALUES. ALL INTERIOR PLAT ANGLES MATCH THE RECORD PLAT.
- UNDERGROUND UTILITIES NOT SHOWN OR LOCATED.
- NO SURVEY FIELD WORK WAS PERFORMED. ALL BOUNDARY INFORMATION IS BASED ON THE RECORD PLAT OF VALLISWOOD 2ND ADDITION AND SECTION INFORMATION SUPPLIED BY THE WASHINGTON COUNTY SURVEYORS OFFICE.
- IMPROVEMENTS SHOWN (BUILDINGS, DRIVEWAYS, ROADWAYS, ETC.) ARE SHOWN BASED ON AERIAL PHOTOS. NO FIELD WORK WAS DONE TO VERIFY EXISTING IMPROVEMENTS.
- CONTOURS SHOWN ARE BASED ON INFORMATION OBTAINED FROM THE MN DNR Mntopo WEBSITE. NO FIELD WORK WAS DONE TO VERIFY CONTOUR LOCATIONS.



Ron Moore

From: J Jordan <jrjord@outlook.com>
Sent: Wednesday, February 13, 2019 3:27 PM
To: Ron Moore; Ab Rahimi
Subject: Fw: Simple subdivision material

Hello Ron,

The following is a statement from the Rahimis re: the subdivision you requested.

Thank you, let me know if further items are needed.

Jim Jordan
651-436-6374

From: Ab Rahimi <ARahimi@mnmax.com>
Sent: Wednesday, February 13, 2019 8:35 AM
To: J Jordan
Subject: RE: Simple subdivision material

Dear Mr. Moore,

I was informed that you needed a confirmation statement re: the parcel. We agree to participate in the subdivision and to combine the 2.5 acres with the existing parcel.

If you have any additional questions, feel free to contact me via cell at 612-670-4330. Thank you.

Sincerely,
Ab and Cathy Rahimi

From: J Jordan <jrjord@outlook.com>
Sent: Tuesday, February 12, 2019 2:57 PM
To: Ab Rahimi <ARahimi@mnmax.com>
Subject: Simple subdivision material

Hi Ab,

For the subdivision application process Ron Moore, City Administrator would like me to email him a statement from the Rahimis agreeing to participate in the subdivision and to combine the 2.5 acres with their existing parcel.

Ab can you forward me this statement ASAP so I can send to Ron for inclusion in the subdivision application.

Thanks,
Jim

BLOCK 2

EXISTING AREAS:



PARCEL 1:
239,969 sq.ft./5.51 acres

PARCEL 2:
220,879 sq.ft./5.07 acres

PARCEL 3:
221,808 sq.ft./5.09 acres

TOTAL PARCEL AREAS:
682,656 sq.ft./15.67 acres

PROPOSED AREAS:



JORDAN TO RHIMI:
110,440 sq.ft./2.54 acres

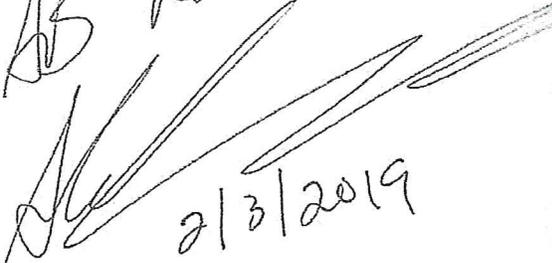
RETAINED BY JORDAN:
110,440 sq.ft./2.54 acres

PARCEL A: (PROPOSED JORDAN PARCEL)
350,409 sq.ft./8.04 acres

PARCEL B: (PROPOSED RAHIMI PARCEL)
332,247 sq.ft./7.63 acres

TOTAL PROPOSED PARCEL AREAS:
682,656 sq.ft./15.67 acres

Approved
AS Rahimi


2/3/2019

219-04

CITY OF AFTON SIMPLE SUBDIVISION PERMIT APPLICATION

Owner	Address	City	State	Zip	Phone
James R. & Joan M. Jordan	15120 42nd St. S.	Afton	MN	55001	651-436-6374
Applicant (if different than owner)	Address	City	State	Zip	Phone

Same

Project Address _____ **AFTON MN 55001**

Zoning Classification	Existing Use of Property	PID# or Legal Description
RR	Residential	2702820220004 2802820110008 2802820110009

Description of Request
 I would like to sell one-half
 my vacant lot to my neighbor

By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.

Joan M. Jordan Joan M. Jordan Feb. 4, 2019
 Signature of Owner/Applicant Date

Make checks payable to: **City of Afton**

FEES:	ESCROW:	
Subdivision-Simple \$250.00	Subdivision-Simple \$ 600.00	TOTAL: <u>\$ 850.00</u>
		DATE PAID: <u>2-4-19</u>
		CHECK #: <u>10627</u> <u>10628</u>
		RECVD. BY: <u>[Signature]</u>

ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION



Department of
Property Records
and Taxpayer Services

14949 62nd Street North - PO Box 6
Stillwater, MN 55082-0006
(651) 430-6175
www.co.washington.mn.us



01000303

TAXPAYER(S):
JAMES R & JOAN M JORDAN
15120 42ND ST S
AFTON MN 55001-9421



Description:

PROPERTY INFORMATION:

PIN: 28.028.20.11.0008

Property Address:

Property Description:

VALLISWOOD 2ND ADD Lot 5 Block 1 SUBJ TO EASE

PROPOSED TAXES 2019

THIS IS NOT A BILL - DO NOT PAY

VALUES AND CLASSIFICATION			
Step	Taxes Payable Year	2018	2019
		1	Estimated Market Value
	Homestead Exclusion		
	Other Exclusion/Deferral		
	Taxable Market Value	238,800	238,800
	Class	Res Non-Hstd	Res Non-Hstd
PROPOSED TAX			
Step 2	Property Taxes before credits	\$3,078.00	
	School building bond credit	\$0.00	
	Agricultural market value credit	\$0.00	
	Other credits	\$0.00	
	Property Taxes after credits	\$3,078.00	
PROPERTY TAX STATEMENT			
Step 3	Coming in March, 2019		
<p>The time to provide feedback on PROPOSED LEVIES is NOW It is too late to appeal your value without going to Tax Court</p>			

Proposed Property Taxes and Meetings by Jurisdiction for Your Property

Contact Information	Meeting Information	Actual 2018	Proposed 2019	% Chg
State General Tax	No Public Meeting	\$0.00	\$0.00	
WASHINGTON COUNTY 14949 62ND ST N PO BOX 6 STILLWATER MN 55082 651-430-6175 www.co.washington.mn.us	DECEMBER 4, 2018 6:00 PM COUNTY BOARDROOM GOVERNMENT CENTER	\$910.68	\$894.75	
CITY OF AFTON PO BOX 219 AFTON MN 55001 651-436-5090 www.ci.afton.mn.us	DECEMBER 18, 2018 7:00 PM CITY HALL 3033 ST CROIX TRL S	\$962.80	\$983.08	
ISD 834 STILLWATER 1875 GREELEY ST S STILLWATER MN 55082 651-351-8321 www.stillwaterschools.org	DECEMBER 13, 2018 6:00 PM OAK PARK BUILDING 6355 OSMAN AVE N	Voter approved levies \$389.08 Other Local Levies \$640.76	\$527.86 \$479.70	
Metro Special Taxing Districts 390 ROBERT ST N SAINT PAUL MN 55101 651-602-1738 www.metrocouncil.org	DECEMBER 12, 2018 6:00 PM METROPOLITAN COUNCIL CHAMBERS 390 ROBERT ST N	\$37.49	\$31.90	
Other Special Taxing Districts	No Public Meeting	\$113.19	\$160.71	
Tax Increment Tax	No Public Meeting	\$0.00	\$0.00	
Fiscal Disparity Tax	No Public Meeting	\$0.00	\$0.00	
TOTAL Excluding Special Assessments		\$ 3,054.00	\$ 3,078.00	0.8%

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date February 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: February 14, 2019

Re: Request to Change the Name of 15th Street Court to Odin Court - **Resolution 2019-14**

Steve Liszewski, who lives at 14192 15th Street Court South has requested that the name of the street be changed. There are two streets nearby that also have "15th Street" in their names. They are 15th Street Circle South directly to the east, as well as 15th Street itself (see the attached aerial photo). Mr. Liszewski would like a street name that is distinct from these other street names. Mr. Liszewski is proposing Odin Court, which meets the County's alphabetical naming conventions, as the new street name. The only other house on the street is at 14178 15th Street Court South. The owners of 14178 are supportive of the name change to Odin Court.

The process of changing a street name requires the adoption of a resolution and filing the resolution with Washington County. Once the street name has been changed, new address numbers will need to be assigned. It is then up to each property owner to make any notifications that are needed. The County can provide the name change information to their Property Records and Taxpayer Services Department. They can also send the updated addresses to the post office. If the Council is supportive of the name change, a resolution approving the name change will need to be adopted. Attached for the Council's consideration is a resolution approving the name change.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of resolution 2019-14 approving the name change from 15th Street Court to Odin Court.

RESOLUTION 2019-14
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION APPROVING CHANGING THE NAME OF 15TH STREET COURT TO ODIN COURT

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
- WHEREAS,** Steve Liszewski has requested that the name of 15th Street Court be changed to Odin Court to provide a name that is distinct from the other street names near 15th Street Court that also have "15th Street" in the name; and
- WHEREAS,** Odin Court complies with the Washington County alphabetical street naming conventions; and
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and
- WHEREAS,** the City Council heard the request at its regular meeting on February 19, 2019, at which it considered all of the comments, concerns and recommendations of the Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby APPROVE changing the name of 15th Street Court to Odin Court.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 19TH DAY OF FEBRUARY, 2019.

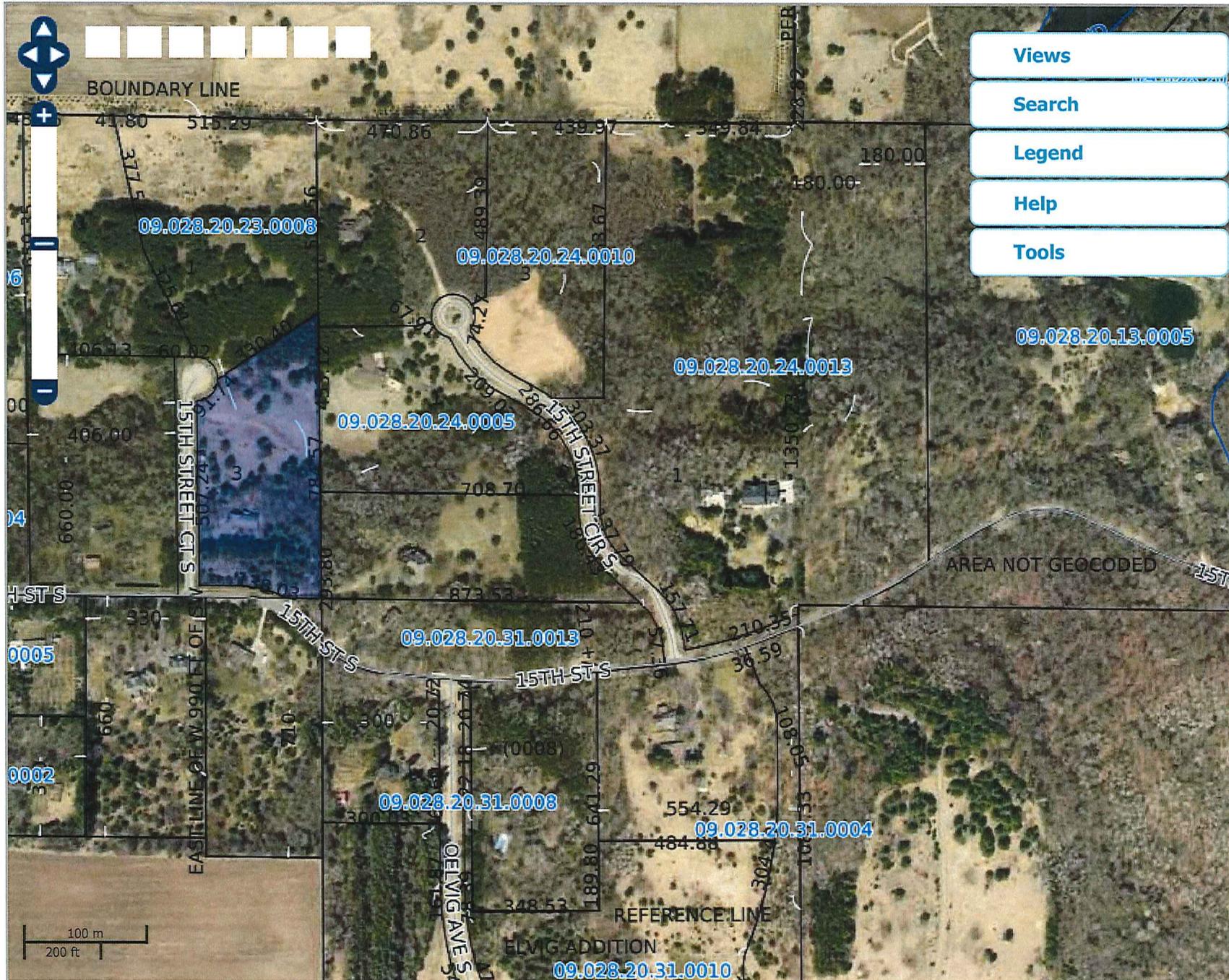
SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Nelson:
Ross:
Wroblewski:
Perkins:
Palmquist:



City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date February 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: February 13, 2019
Re: Annual Appointments Review— **Resolution 2019-15**

At its January 15, 2019 meeting, the Council approved the annual appointments for 2019, but directed staff to also place the annual appointments on the February 19 Council meeting because Annie Perkins had not been appointed to the Ward 1 Council member position at the time the annual appointments were made, and the Council wanted her to have an opportunity to provide feedback about her appointment preferences. Attached is a resolution to revise the annual appointments, if necessary. Attachment A to the resolution is a chart showing the appointments that were made at the January 15 Council meeting. If the Council wants to make changes to the appointments, the Council can revise Attachment A and approve the revisions by adopting a new resolution. If the Council does not make any changes, no action is required.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of resolution 2019-15 revising the Annual Appointments for 2019.

RESOLUTION 2019-15

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION REVISING THE 2019 ANNUAL APPOINTMENTS

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has annually made appointments in January each year; and

WHEREAS, the City Council adopted resolution 2019-10 to make the annual appointments through 12/31/2019 per Attachment A- 2019 City of Afton Annual Appointments; and

WHEREAS, because Council member Annie Perkins was not yet appointed to the Ward1 Council position at the time the annual appointments were adopted, the Council wanted to enable Council member Perkins to provide input on her preferences regarding the annual appointments; and

WHEREAS, based on the input from Council member Perkins, the Council has revised the annual appointments.

NOW, THEREFORE BE IT RESOLVED that the Afton City Council does hereby make the following revised appointments through 12/31/2019 per **ATTACHMENT A - 2019 City of Afton Annual Appointments (Revised)**.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 19TH DAY OF FEBRUARY, 2019.

SIGNED:

Bill Palmquist, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Nelson:
Ross:
Wroblewski:
Perkins:
Palmquist:

ATTACHMENT A

2019 City of Afton Annual Appointments

Item	CITY OF AFTON	2018 APPOINTMENTS PRIMARY / ALTERNATE	2019 APPOINTMENTS PRIMARY / ALTERNATE
1	Mayor Pro Tem	Ross	Ross
2	Planning Commission Liaison	Richter/Bend	Wroblewski/Palmquist
3	Design Review/Heritage Preservation Commission Liaison	Bend	Perkins
4	Emergency Preparedness	Ross/Bend	Ross/Palmquist
5	Parks Committee	Ross Palmquist	Ross Wroblewski
6	Personnel Committee	Nelson Bend	Palmquist Perkins
7	Public Works Committee	Richter Ross	Ross Nelson
8	NRGC	Palmquist	Palmquist
9	City Weed Inspector	Bend	Palmquist
10	City Forester	Tim Power	Tim Power
	COMMUNITY	2018 PRIMARY / ALTERNATE	2019 PRIMARY / ALTERNATE
11	Lower St. Croix Valley Cable Representatives	Nelson/Bend	Nelson
12	St. Croix Valley Alliance	Bend	Palmquist
13	MSCWMO Representative	Annie Perkins	Perkins
14	Yellow Ribbon Network		
15	LSCV Fire Protection District Board Representatives	Bend Nelson / Alt. Richter	Richard Bend Nelson
16	Lower St. Croix Partnership Team	Palmquist	Palmquist
17	Washington County Groundwater Advisory Committee	Bend	Palmquist
18	Washington County Water Consortium	Bend	Wroblewski
19	Great Rivers	Palmquist	Palmquist

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date February 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: February 12, 2019
Re: Planning Commission Appointments

There are currently three vacancies on the Planning Commission, due to Lucia Wroblewski-Ward 2 and Annie Perkins-Ward 1 being either elected or appointed to the City Council and due to Mark Nelson-Ward 3 retiring from the Planning Commission after serving three 3-year terms. There are currently five active applications for service on the Planning Commission (see the attached applications). They are as listed below by ward.

Ward 1: Ray Pruban

Ward 2: Christian Dawson
Kuchen Hale

Ward 3: Laurel Ross

Ward 4: Eric Fosmo

Ward Representation Requirements

The ordinance regarding the Planning Commission sets out the following requirements for ward representation on the Commission: "Each ward shall be continually represented by at least one member residing in such ward, with no more than 3 members from any one ward."

Current Ward Representation

The ward representation by the current members on the Planning Commission is as follows

Ward 1: 1

Ward 2: 1

Ward 3: 2

Ward 4: 2

COUNCIL ACTION REQUESTED:

Motion to make appointments to the Planning Commission

CITY OF AFTON
APPLICATION FOR APPOINTMENT TO AN
AFTON COMMITTEE OR COMMISSION
(Available online at: www.ci.afton.mn.us)

NAME Raymond Pruban Jr
ADDRESS 5161 Trading Post Trail AFTON, MN 55001
(Please provide P O Box if applicable)
HOME PHONE _____ WORK PHONE 651-242-4850
EMAIL ADDRESS rprubanjr@gmail.com
YEARS AS AFTON RESIDENT 2 WARD # _____

WHICH COMMITTEE OR COMMISSION ARE YOU APPLYING FOR?
Planning Commission

CURRENT OR PREVIOUS PARTICIPATION ON AFTON CITY OR CIVIC COMMITTEES,
COMMISSIONS, PROJECTS. _____
None

OTHER CITIZEN, PROFESSIONAL OR POLITICAL EXPERIENCE YOU FEEL IS
RELEVANT TO SERVING ON THIS COMMITTEE/COMMISSION?
Twenty years as land developer entitled more than 1,000 lots. Green home builder built approximately 60-70 custom green homes. Both activities have occurred in many Cities and townships all over the wide metro area giving a broad range of experience with regards to City and Township ordinances

WHAT DO YOU SEE AS THE CRITICAL OBLIGATION FOR A MEMBER OF THIS
COMMITTEE/COMMISSION? _____
To review all applications that come in front of the committee for conformance to zoning and other ordinances. To be involved in other planning activities needed to meet the overarching goals of the City of Afton.

(Please attach additional sheets if more space is needed to comment further regarding your interest or qualifications for this appointment.)

*** Submit your application to ***
City of Afton
PO Box 219
Afton, MN 55001
Or email to: officeasst@ci.afton.mn.us



CITY OF AFTON
APPLICATION FOR APPOINTMENT TO A CITY
COMMITTEE OR COMMISSION

DATE 2/26/2018

PLEASE CHECK ONE: New Application

Reappointment

NAME Christian Dawson

ADDRESS 5888 Trading Post Trail South
AFTON, MN 55001

(Provide P O Box if applicable)

HOME PHONE _____ CELL 612-386-0900 WORK _____

EMAIL ADDRESS dawsonc_@hotmail.com

YEARS AS AFTON RESIDENT 5 WARD # 2

1. COMMITTEE OR COMMISSION YOU ARE APPLYING FOR?

Planning Commission

2. CURRENT OR PREVIOUS PARTICIPATION ON AFTON CITY OR CIVIC
COMMITTEES, COMMISSIONS, PROJECTS: N/A

3. OTHER CITIZEN, PROFESSIONAL OR POLITICAL EXPERIENCE YOU FEEL IS
RELEVANT TO SERVING ON THIS COMMITTEE/COMMISSION:

Current Member Saint Croix Montessori School Board, Member New Zealand Society
Physiotherapy. I have spent the last 18 months learning the City Ordinances and Comprehensive
Plan. I strongly believe in the vision of Afton's Comprehensive Plan and would like to help the
cities leadership. I have been involved in a PLCD discussion recently and feel passionately about
the Comp plan. I would like to stay involved beyond the current PLCD application process.
Mayor Bend has often made the call for citizens to get more involved and I feel this is one way I
can serve my community.

4. WHAT DO YOU SEE AS THE CRITICAL OBLIGATION FOR A MEMBER OF THIS
COMMITTEE/COMMISSION? Understanding and apply (make recommendations to the
council) the Afton Ordinances and Comprehensive Plan.

(Please attach additional sheets if more space is needed to comment further regarding your
interest or qualifications for this appointment.)



RECEIVED
JAN 07 2019
CITY OF AFTON

CITY OF AFTON
APPLICATION FOR APPOINTMENT TO A CITY
COMMITTEE OR COMMISSION

DATE 1/4/2019 PLEASE CHECK ONE: New Application Reappointment

NAME Kuchen Hale

ADDRESS 14002 50th St. So AFTON, MN 55001
(Provide P O Box if applicable)

HOME PHONE _____ CELL 651-260-1933 WORK _____

EMAIL ADDRESS kuchenm@gmail.com

YEARS AS AFTON RESIDENT 28 WARD # 2

1. COMMITTEE OR COMMISSION YOU ARE APPLYING FOR?

Planning Commission, Ward 2

2. CURRENT OR PREVIOUS PARTICIPATION ON AFTON CITY OR CIVIC
COMMITTEES, COMMISSIONS, PROJECTS: Afton City Council 2002 – 2006

3. OTHER CITIZEN, PROFESSIONAL OR POLITICAL EXPERIENCE YOU FEEL IS
RELEVANT TO SERVING ON THIS COMMITTEE/COMMISSION:

Lower St. Croix Watershed Authority 2002 – 2006; Washington County Housing and
Redevelopment Authority Board 2008 - 2013 ;

WHAT DO YOU SEE AS THE CRITICAL OBLIGATION FOR A MEMBER OF THIS
COMMITTEE/COMMISSION? During my time on the City Council as well as the WA Cty
HRA, I learned that it is critical to understand the rules (whether it was city codes, laws, or
state/government requirements) to do the research necessary to make informed decision, and not
let emotions and personal opinion get in the way. Planning and a vision for the future is critical,
we shouldn't be looking only at short term planning, but creating a vision for the future, what
should Afton look like in 10, 20, or 40+ years from now, protecting our natural resources and
open spaces. Another critical obligation is to respect each citizen, listen and actually hear what
people say, explain things in a way that is understandable – good communication is extremely
important.

(Please attach additional sheets if more space is needed to comment further regarding your
interest or qualifications for this appointment.)

*** Please submit your application to ***

City of Afton
3033 St. Croix Trail South
PO Box 219
Afton, MN 55001
Or email: deputyclerk@ci.afton.mn.us or fax: (651) 436-1453

RECEIVED

MAR 01 2018

CITY OF AFTON

Not Appointed

**CITY OF AFTON
APPLICATION FOR APPOINTMENT TO AN
AFTON COMMITTEE OR COMMISSION**
(Available online at: www.ci.afton.mn.us)

NAME Laurel Ross

ADDRESS 14616 Afton Blvd So AFTON, MN 55001
(Please provide P O Box if applicable)

HOME PHONE 651-436-1346 WORK PHONE 651-436-1346

EMAIL ADDRESS laurel@rossdesigninc.com

YEARS AS AFTON RESIDENT 45 WARD # 3

WHICH COMMITTEE OR COMMISSION ARE YOU APPLYING FOR?
Planning Commisision

CURRENT OR PREVIOUS PARTICIPATION ON AFTON CITY OR CIVIC COMMITTEES,
COMMISSIONS, PROJECTS. _____
Cty 18 E/W Design Review Committee
Afton Branding Committee

OTHER CITIZEN, PROFESSIONAL OR POLITICAL EXPERIENCE YOU FEEL IS
RELEVANT TO SERVING ON THIS COMMITTEE/COMMISSION?
Treasurer of Afton Historical Society
Afton Area Business Association Board Member

WHAT DO YOU SEE AS THE CRITICAL OBLIGATION FOR A MEMBER OF THIS
COMMITTEE/COMMISSION? _____
Review of land use or other applications vs City ordinances and regulations with an unbiased mind
set. Deliver to City Council recommendations of Planning Commission based on deliberation and
interpretation of ordinances and regulations as pertain to applications. Determine variances (if any)
needed to accomplish implementation of application action. I wil not be available during Jan thru
March.

(Please attach additional sheets if more space is needed to comment further regarding your
interest or qualifications for this appointment.)

*** Submit your application to ***
City of Afton
PO Box 219
Afton, MN 55001
Or email to: officeasst@ci.afton.mn.us



RECEIVED

JAN 16 2019

CITY OF AFTON
DATE 1/16/2019

CITY OF AFTON
APPLICATION FOR APPOINTMENT TO A CITY
COMMITTEE OR COMMISSION

PLEASE CHECK ONE: New Application Reappointment

NAME Eric Fosmo
ADDRESS 1960 Quant Avenue South (P.O. Box 295) AFTON, MN 55001
(Provide P O Box if applicable)
HOME PHONE 507-421-0576 CELL 507-421-0576 WORK 651-643-0449
EMAIL ADDRESS eric.fosmo@gmail.com
YEARS AS AFTON RESIDENT 1 WARD # 4

1. COMMITTEE OR COMMISSION YOU ARE APPLYING FOR?

Planning Commission

2. CURRENT OR PREVIOUS PARTICIPATION ON AFTON CITY OR CIVIC COMMITTEES, COMMISSIONS, PROJECTS: None. With being a new Afton resident, I have not previously served within the City.

3. OTHER CITIZEN, PROFESSIONAL OR POLITICAL EXPERIENCE YOU FEEL IS RELEVANT TO SERVING ON THIS COMMITTEE/COMMISSION:

I am a registered professional engineer within the State of Minnesota. I have 13 years of experience working for local municipalities managing public infrastructure projects (roads, trails, utilities, stormwater treatment, etc.) My experience includes development reviews for local municipalities and development planning on City owned parcels. I am well-versed in the requirements and processes of City government and feel I would bring valuable experience and expertise to the role of planning commission member. My experience also includes leading public involvement activities for local infrastructure projects which requires listening to all stakeholders and making decisions that are in the best interests of the community and its residents.

In addition, my experience with private development can be a benefit to the commission as a whole to provide understanding to incoming applications and identify areas of common ground with perspective developers. This would not be in an effort to provide leniency to a developer, but to provide clear direction and communication where their plan meets the City's expectations and where they do not. From my experience, this can be the biggest challenge in these settings to continue to encourage development that fits the character and expectations of the Afton community.

As a new Afton resident, I understand that the Council and other commission members may be looking for residents for more tenure within the City. My wife and I moved to Afton to raise our young family (currently have a 2.5 year old boy) because of the character and beauty of the community. I believe I could provide a valuable perspective to the commission, both generationally (Age 34) and recent experience working and living in other communities within the metro area. This fresh perspective is not rooted in a desire to change the character of Afton,

but to maintain it in a day of ever changing regulations and outside influences that do not align with the City's stated goals.

4. WHAT DO YOU SEE AS THE CRITICAL OBLIGATION FOR A MEMBER OF THIS COMMITTEE/COMMISSION?

1. Maintain the integrity and rural character of Afton. One of the reasons that my wife and I chose to move to Afton was it's character and any development application or policy decision should be viewed through that lens first.

2. Promote development and business investment within the City that fits with the character, zoning, and regulations of the City. A rural feel does not mean isolation, it means promoting investment from businesses and developers that share the values of the City of Afton and its residents.

3. Promote initiatives and/or improvements that protect and improve Afton's environmental assets. Afton does a great job investing in its natural beauty and I would look to continue this pattern as these opportunities arise.

4. Pro-actively address policy changes where required or needed to keep the City's code and ordinance up to date. As Met Council, MPCA, and other entities continue to evolve (for good or for bad), it is essential for City code to do the same to ensure the protection of the City's stated vision and goals. In my profession, I see these impacts on a daily basis and can provide foresight into potential changes the City may want to consider.

(Please attach additional sheets if more space is needed to comment further regarding your interest or qualifications for this appointment.)

***** Please submit your application to *****

**City of Afton
3033 St. Croix Trail South
PO Box 219
Afton, MN 55001**
Or email: deputyclerk@ci.afton.mn.us or fax: (651) 436-1453

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date February 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: February 14, 2019
Re: Volunteer Committee Applications from Jed Housker

Jed Housker, who lives at 4354 Trading Post Trail, has applied to serve on either the Parks Committee or the Natural Resources and Groundwater Committee (see the attached applications). Mr. Housker's background is in landscape design and creating native and natural landscapes. The Council may now determine the Committee to which Mr. Housker will be appointed.

COUNCIL ACTION REQUESTED:

Motion regarding the appointment of Jed Housker to serve on the Parks Committee or the Natural Resources and Groundwater Committee.

CITY OF AFTON
APPLICATION FOR APPOINTMENT
TO A CITY COMMITTEE OR COMMISSION

DATE 1/11/2019 PLEASE CHECK ONE: New Application Reappointment

NAME Jed Housker
ADDRESS 4354 Trading Post Trl S AFTON, MN 55001
(Please provide P O Box if applicable)
HOME PHONE _____ CELL 651-503-1923 WORK _____
EMAIL ADDRESS jedhousker@gmail.com
YEARS AS AFTON RESIDENT 2 WARD # 2

1) COMMITTEE OR COMMISSION YOU ARE APPLYING FOR?

Parks Committee

2) CURRENT OR PREVIOUS PARTICIPATION ON AFTON CITY OR CIVIC COMMITTEES, COMMISSIONS, PROJECTS:

Looking for an opportunity to give back to the community with my time and skill set

3) OTHER CITIZEN, PROFESSIONAL, OR POLITICAL EXPERIENCE WHICH YOU BELIEVE IS RELEVANT TO APPLYING FOR THIS COMMISSION?

- Professional career held position of material project lead and was responsible for leading and planning material improvement projects.
- Experience in landscape design and creating native and natural landscapes

4) WHAT DO YOU SEE AS THE CRITICAL OBLIGATION FOR A MEMBER OF THIS COMMITTEE/COMMISSION?

Taking the best course of action for your constituents based on listening, observing and asking questions.

(Please attach additional sheets if more space is needed to comment further regarding your interest qualifications for this appointment.)

***Please submit your application to **

City of Afton
PO Box 219
Afton, MN 55001
Or email to jjoho@ci.afton.mn.us

CITY OF AFTON
APPLICATION FOR APPOINTMENT
TO A CITY COMMITTEE OR COMMISSION

DATE 1/11/2019 PLEASE CHECK ONE: New Application Reappointment

NAME Jed Housker
ADDRESS 4354 Trading Post TRL S AFTON, MN 55001
(Please provide P O Box if applicable)
HOME PHONE _____ CELL 651-503-1923 WORK _____
EMAIL ADDRESS jedhousker@gmail.com
YEARS AS AFTON RESIDENT 2 WARD # 2

1) COMMITTEE OR COMMISSION YOU ARE APPLYING FOR?

Natural Resources and Groundwater Committee

2) CURRENT OR PREVIOUS PARTICIPATION ON AFTON CITY OR CIVIC COMMITTEES, COMMISSIONS, PROJECTS:

Looking for an opportunity to give back to the community with my time and skill set.

3) OTHER CITIZEN, PROFESSIONAL, OR POLITICAL EXPERIENCE WHICH YOU BELIEVE IS RELEVANT TO APPLYING FOR THIS COMMISSION?

- Professional career held position of material project lead and was responsible for leading and planning material improvement projects
- Experience in landscape design and creating native and natural landscapes

4) WHAT DO YOU SEE AS THE CRITICAL OBLIGATION FOR A MEMBER OF THIS COMMITTEE/COMMISSION?

Taking the best course of action for your constituents based on listening, observing and asking questions

(Please attach additional sheets if more space is needed to comment further regarding your interest qualifications for this appointment.)

***Please submit your application to **

City of Afton
PO Box 219
Afton, MN 55001
Or email to jyoho@ci.afton.mn.us

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date February 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: February 13, 2019
Re: Thorn Butler Drainage Concerns at 15945 35th Street

Thorn Butler, who owns the property at 15945 35th Street, has requested an opportunity to discuss with the Council his concerns regarding drainage issues related to grading and construction of a retaining wall on the property at 3561 St. Croix Trail, which is directly to the south of his property. Mr. Butler believes there has been increased drainage flowing to his property from the property to the south, and pooling on his property, due to the construction of a retaining wall adjacent to the property boundary. Mr. Butler would like to present a number of photos showing his property and areas adjacent to his property before, during and after the Downtown Improvement Project construction.

While the City Engineer provided information at the Council's February 11 work session showing that the size of the area draining to the Butler property is smaller now than it was prior to the construction on the property to the south, he also indicated the solution to drainage issues on the Butler property is straightforward and simple, involving minor grading to enable drainage to flow to the east. The Council directed the City engineer to meet with Mr. Butler to discuss a drainage solution. Mr. Butler did not want to meet with the City Engineer prior to presenting his photos to the Council, and did not want to provide his photos to staff prior to presenting them to the Council at the Council meeting. Staff has attached the materials from the City Engineer that were provided at the February 11 Council meeting.

COUNCIL ACTION REQUESTED:

Motion regarding the Thorn Butler Drainage Concerns at 15945 35th Street.



Memorandum

To: Ron Moorse, City of Afton

From: Nick Guilliams, City Engineer
Todd Hubmer, Vice President

Date: February 11, 2019

Re: 15945 35th Street S Drainage Concerns

This memo is being provided to address drainage concerns from the property owner at 15945 35th Street South. The property owner has expressed concerns that the Downtown Village Improvement Project has created adverse drainage impacts to the property and that those drainage impacts are due to the construction of the retaining wall at 3561 Saint Croix Trail (Gehrke Property) directly south of 15945 35th Street South.

The property owner specifically mentioned water and mud intrusion into the crawl space of the home during the December 18, 2019 City Council meeting.

We have reviewed the before and after construction conditions and attached figures showing the grading and survey for both. Based on this review the following observations can be made:

- The pre-construction drainage area to the rear lot of 15945 35th Street South was approximately 16,000 sf and the post-construction drainage area to the same location is approximately 10,500 sf, effectively reducing the contributing drainage area by 5,500 sf.
- The Downtown Village Improvement Project improved the drainage swale (shallow ditch) to the east of the property. This improvement removed a previous high spot in the swale and directs water away from 15945 35th Street S to the storm water collection area and lift station.
- The City obtained an 11-foot temporary easement on 15945 35th Street South from the property owner (Dickinson) to replace the pre-construction retaining wall that straddled the property line, with a new rock retaining wall wholly contained on the Gehrke parcel at the elevations required with the levee.
- The elevation of Saint Croix Trail was raised to become the southern terminus of the new levee. The retaining wall was necessary to accommodate this improvement at Kelle's Creek and Saint Croix Trail.
- The City agreement with the Gehrke's required the grading of a new building pad so that the Gehrke's could construct a new home upon completion of the Downtown Village Improvement Project. This achieved the City's goal of the voluntary purchase of homes.
- As a requirement of the building permit for the Gehrke Parcel, the applicant will be required to demonstrate that drainage from the property is not directed onto the 15945 35th Street South property. It may be directed to Kelle's Creek or to the swale in the north-east corner of the Gehrke property.

Based on our analysis and review of the information available, we have concluded that the City's project has not created nor increased any existing drainage issues observed on the property at 15945 35th Street South. Although we have reached this conclusion, there are some improvements that may be made by the property owner to improve drainage conditions on the property:

1. The existing structure has nearly no eaves, which allows water to fall from the roof next to the crawl space. It is common that over time these areas that settle next to a house will need improvement. The addition of gutters or raising of the landscaping near the foundation will direct water to the rear yard area away from the house and crawl space.
2. Improve the access to the levee drainage swale at the south-east corner of the lot. This can be accomplished by extending the swale further to the west by performing some minor grading. This can be done by the property owner, or with the homeowner's approval, the City's assistance.

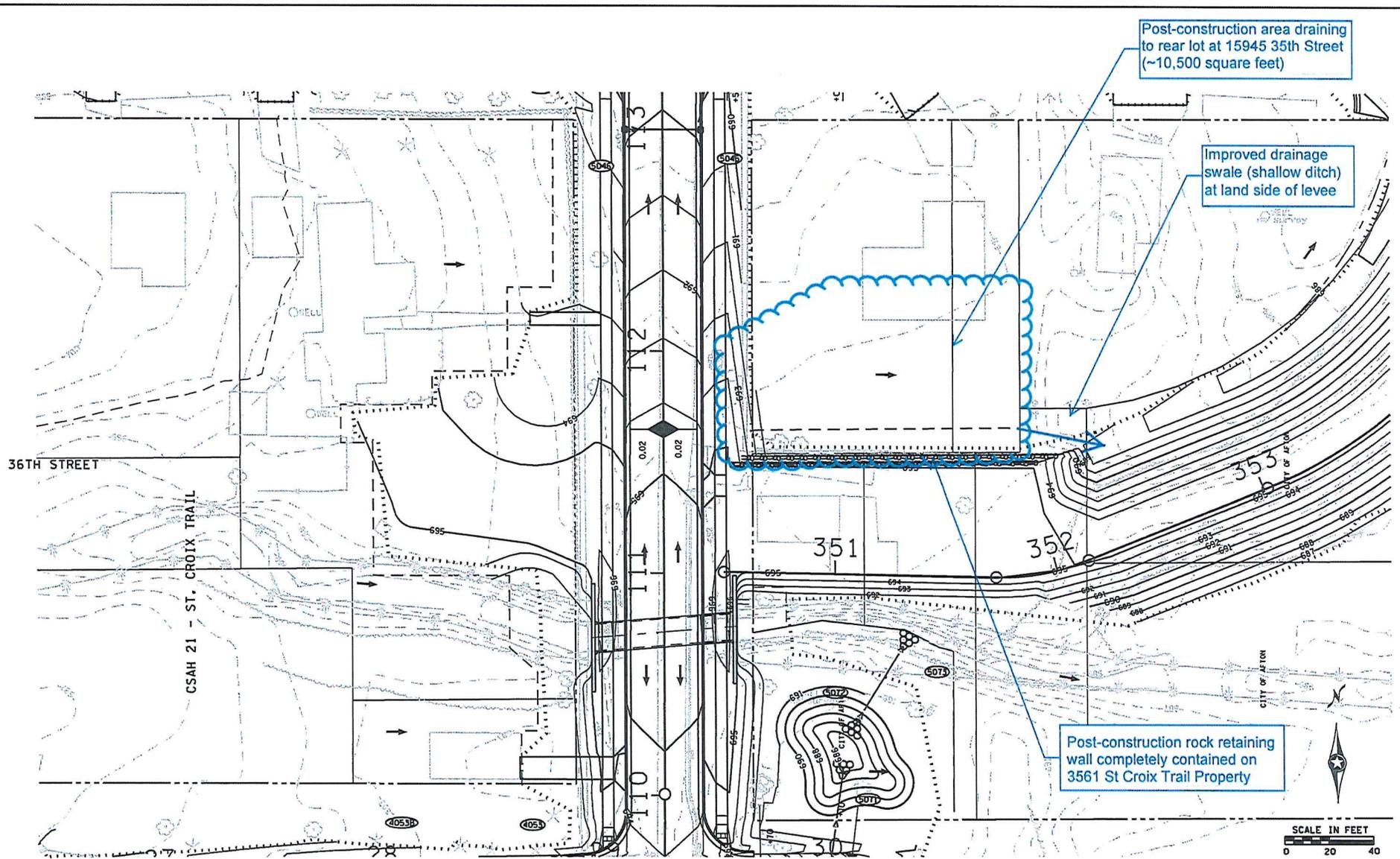


Before



Pre-Existing Retaining Wall

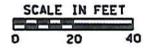
DATE: 3/07/2017 2:42:41 PM
 PATH: F:\ELEM\1703\1703000\1703000\1703000.dwg



Post-construction area draining to rear lot at 15945 35th Street (~10,500 square feet)

Improved drainage swale (shallow ditch) at land side of levee

Post-construction rock retaining wall completely contained on 3561 St Croix Trail Property



NO.	DATE	BY	CHK	REVISIONS

Design by: THG
 Plan by: MWM
 Checked by: DWS
 Approved by: RDJ

DATE: 03/07/2017

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

John Delinger, PE
 JOHN DELINGER, PE
 DATE: 03/07/2017



701 24th Avenue South, Suite 300
 Minneapolis, MN 55416
 (763) 541-8900 | wsbnet.com



St. Croix Trail and
 Downtown Village Improvements
 City of Afton
 Washington County, Minnesota

WASHINGTON COUNTY, MINNESOTA
 GEHRKE AND WEED PARCELS
 GRADING PLAN
 SP 011-677-013 /SP 011-677-014 /SP 011-090-004

SHEET 255
 OF 397
 SHEETS

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date February 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: February 14, 2019
Re: Pervious Pavers and Impervious Coverage

Mayor Palmquist has requested that the topic of how pervious pavers are treated in relation to the City's impervious coverage requirements, particularly in the Village Historic Site District, be referred to the Planning Commission for review and recommendations. Pervious pavers are currently treated as impervious coverage. A main reason for this is the concern that pervious pavers will not be properly maintained and, over time, will become impervious. If properly maintained, pervious pavers can serve as a significant element of a stormwater management system. As part of the Downtown Village Improvement Project, pervious pavers were installed in the Town Square Park parking lot and in the on-street parking areas along 33rd Street.

Most or all commercial properties in the Downtown Village area are at or beyond the maximum allowed amount of impervious coverage, which means these properties do not have any flexibility in relation to improvements that require additional impervious coverage. If pervious pavers were not treated as impervious coverage, they could provide the flexibility to allow additional options for improvements to meet the needs of the commercial properties. This could include items such as additional parking spaces or patios.

Another aspect to consider when developing ordinance language that would provide more impervious coverage flexibility through the use of pervious pavers is that a property owner could use the pervious pavers to reduce the amount of at-grade impervious coverage i.e. parking lots, in order to allow more impervious coverage by buildings. While this may not necessarily be a concern in the Downtown Village area where the massing of buildings is already very dense, it is a factor to consider.

Because a main concern regarding pervious pavers is ensuring proper on-going maintenance, an option to consider in relation to the development of new ordinance language is to allow the pervious pavers exception to the impervious coverage requirement only through a Conditional Use Permit. A key condition of the Conditional Use Permit could be an on-going maintenance plan that would include periodic maintenance, reporting and inspections.

COUNCIL ACTION REQUESTED:

Motion regarding referring the topic of pervious pavers in relation to impervious coverage requirements to the Planning Commission for review and recommendations.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date February 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: February 13, 2019

Re: Preparations for 2019 Goal Setting

At its February 11, 2019 work session, the Council briefly discussed the 2019 goal setting process and homework required prior to a goal setting work session to enable the work session to be both more effective and more time efficient. The goal setting information provided by staff included the option of including a longer range planning element to facilitate a broader and longer term perspective to inform the shorter term goal setting process. At the work session it was not clear whether the Council had agreed to include the longer range planning element. If the longer range planning element is to be included, the Council's homework will include the Council members taking time, using their knowledge of the City and their perspective regarding its long-range future, to speculate about the major issues it will be important for the City to address in the next 5, 10, 15 or 20 years. These issues could include both potential threats to be avoided or prevented and potential opportunities to take advantage of. Staff is requesting the Council to clarify the scope of the goal setting process, which will then clarify the scope of homework to be required of the Council.

COUNCIL ACTION REQUESTED:

Motion to clarify the scope of the 2019 goal setting process.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date February 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members

From: Ron Moorse, City Administrator

Date: February 13, 2019

Re: Schedule Council Work Session(s)

There are a number of topics for which a Council work session is needed in the coming weeks. These include the following:

- Interview accounting firms who have responded to the Accounting Services Request for Proposals
- 2019 Goal Setting
- HPC recommendations regarding fire inspections for vacant buildings and an ordinance to encourage/require vacant commercial buildings to be re-used
- Council Chambers A/V Equipment Replacements and Upgrades
- Consider Ordinance Regarding Discharge of Firearms On Small Lots

COUNCIL ACTION REQUESTED:

Motion regarding scheduling a work session.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date February 19, 2019

Council Action Memo

To: Mayor Palmquist and City Council Members
From: Ron Moorse, City Administrator
Date: February 14, 2019
Re: Schedule River Road Neighborhood Meeting

Staff is in the process of scheduling a neighborhood meeting for those River Road residents who have been connected to the 201 sewer system, and are now connected to the new sanitary sewer system. The purpose of the neighborhood meeting is to discuss the monthly sewer charge that the Council has established for these River Road properties vs. the semi-annual fees they had been paying for the maintenance and operation of the 201 system; and to discuss the need to replace the sewer lines that serve these properties, including the City's process and timing for determining the most cost-effective method of replacing the lines and the schedule for the replacement of the lines. Staff had suggested March 5 and 6 as two potential dates for the meeting. The City Engineer is available on March 6, but not March 5. Also, a number of River Road residents may not be available to attend a neighborhood meeting until April. Staff would like direction from the Council regarding the timing of the River Road neighborhood meeting.

COUNCIL ACTION REQUESTED:

Motion regarding scheduling the River Road Neighborhood Meeting