

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53

**PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA**

APPROVED City Council Regular Meeting Minutes
February 19, 2019
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
7:00 P.M.

-
1. **THE MEETING WAS CALLED TO ORDER** at 7:00 P.M. by Mayor Bill Palmquist
2. **THE PLEDGE OF ALLEGIANCE** – was recited.
3. **ROLL CALL:** Mayor Palmquist, Council Members Wroblewski, Ross, Nelson, Perkins. **Quorum Present.**
ALSO PRESENT: Nick Guilliams (City Engineer), City Administrator Ron Moorse, City Attorney Fritz Knaak, Planning Commission Chair Kris Kopitzke, Accountant Tom Niedzwiecki
4. **APPROVAL OF AGENDA –**
Motion/Second Ross/Nelson to approve agenda with additions: items 9b3 “Awards”, 9c11 “Sale of flood pumps”, 9c12 “Staffing at committee meetings”. Passed 5-0.
5. **APPROVAL OF MINUTES**
A. Minutes of January 15, 2019 Regular City Council meeting
Council member Wroblewski would like to have more detail added for item 5
Motion/Second Wroblewski/Palmquist Table until next meeting. Passed 5-0
B. Minutes of January 9, 2019 Special City Council meeting
Motion/Second Ross/Nelson to approve minutes of the January 9, 2019 Special City Council meeting. Passed 3-0-2 (Perkins, Ross abstain due to absence)
6. **PUBLIC INPUT –**
Nancy Turner 13926 60th St. – Stated that she supports Christian Dawson for Planning Commission
7. **REPORTS/PRESENTATIONS -**
A. Sheriff’s Monthly Report
No report
B. Washington County – Valley Branch Library Update
County Commissioner Gary Kriesel reported that the library will move to end of building into a larger space on the southern end, where antique store is. (The antique store is relocating). This will provide them much larger space.
Joe Welter, WA County, provided additional information on the library project. Community feedback events were held and comments gathered. The new library space will have 4300 sq ft. (current is 2500). Construction is planned to occur May – July 2019. The library won’t have to close during construction since they are moving to the new space. Final open house information will be available in the next couple months.
C. Tom Niedzwiecki, Budget Report
Tom provided an overview of the 2018 un-audited finances.

54 **D. Lower St. Croix Fire District Report**

55 Council member Nelson reported that they FD is working on the budget for the year.

56
57 **8. CONSENT AGENDA**

58 **A. Just and Correct Claims**

59 **B. 4M Fund Transfer**

60 **C. 2019 Regular Meeting Schedule Corrected – Resolution 2019-12**

61 **Motion/Second Ross/Wroblewski to approve consent agenda and Resolution 2019-12 correcting the**
62 **2019 meeting schedule. All aye, passed 5-0.**

63
64 **9. CITY COUNCIL BUISINESS**

65 **A. Planning Commission Report – (PC report & Draft PC minutes)**

66 1. Comments regarding the Denmark Township Draft 2040 Comprehensive Plan

67 Chair Kopitzke summarized the comments of the Planning Commission on Denmark Township’s
68 Comprehensive plan.

69 **Motion/Second Palmquist/Ross to accept the Planning Commissions comments for Denmark**
70 **Townships Comprehensive Plan and submit. Passed 5-0**

71
72 Chair Kopitzke described how the PC plans to review the PLCD language by dividing it into three
73 sections and reviewing one per month.

74
75 **B. Engineering Report – (Engineer Staff Report & Council Update)**

76 1. Pay Voucher No. 20 from Geislinger for the Downtown Improvement Project

77 Engineer Guilliams explained that they are holding \$300,000 in retention for items that may come up
78 this spring.

79 **Motion/Second Ross/Nelson to approve payment of Pay Voucher No. 20 from Geislinger & Sons**
80 **in the amount of \$179,125.58.**

81 Discussion

82 Mayor Palmquist asked about the backup generator and why the line is freezing triggering the light.
83 (needs to be insulated better)

84 Council member Ross asked when the warranty period starts, and would like warranty to start after
85 this is fixed (not negotiated yet, 2 yrs from fall 2018 likely)

86 **Motion Vote: 5-0 Passed.**

87
88 2. 2019 Fee Schedule for Engineering Services

89 WSB is requesting a rate increase of 2.3% for 2019.

90 Council member Wroblewski feels they haven’t moved forward enough on several issues on River
91 Rd to support the increase.

92 Council member Ross stated that everyone on the council and public works knew about this problem.

93 Council member Nelson stated that it was a collective mistake, recommendations were made

94 **Motion/Second Ross/Nelson to approve 2.3% rate increase for WSB rate scheduled for 2019.**
95 **Passed 4-1 (Wroblewski nay).**

96
97 Engineer Guilliams explained that FEMA certification will take about a year after levy inspection;
98 which will occur after snow is off.

99
100 3. Awards

101 Engineer Guilliams presented the council with two awards for the Downtown Project: one from the
102 American Council of Engineering Companies of Minnesota; and the other from the City Engineers
103 Association of Minnesota.

104
105 **C. Administration –**

- 106 1. James & Joan Jordan Simple Subdivision at 15120 42nd St
107 **Motion/Second Ross/Wroblewski to adopt Resolution 2019-13 approving the simple subdivision for**
108 **a lot line rearrangement at 15120 42nd street. Roll call, All Aye, Passed 5-0.**
109
110 2. Request to change name of 15th St Ct to Odin Ct
111 **Motion/Second Wroblewski/Ross to adopt Resolution 2019-14 changing the name of 15th Street**
112 **Court to Odin Court. Roll call: All aye passed 5-0.**
113
114 3. Annual appointments
115 No changes were made, no action needed
116
117 4. Planning Commission Appointments
118 Council member Ross stated that he had a good conversation with Christian Dawson, and would be
119 supportive of his appointment
120 **Motion/Second Perkins/Wroblewski to appoint Doug Parker for Ward 1, Christian Dawson for**
121 **Ward 2, Kuchen Hale for Ward 2.**
122 Discussion
123 Council member Wroblewski stated that it is important to the city and that she appreciates Ross discussing
124 differences with Dawson.
125 Mayor Palmquist agreed with part of motion; would nominate Dawson, Hale & Ross.
126 Council member Wroblewski stated she is concerned that Hale hasn't been involved or volunteered
127 recently.
128 Council member Nelson stated that Hale is involved with farming and large land owners, which is an
129 important view to have on the PC
130 Mayor Palmquist stated he would like a friendly amendment to insert Ross with Hale in the motion
131 Council member Ross stated that he will abstain from voting if Laurel is nominated
132 PC Chair Kopitzke stated that the commission is at its best with a diversity of views.
133 Council member Nelson stated that Dawson got personal in the past and he wants to steer clear of that
134 Council member Ross stated that on occasion Dawson said things he was not happy about. It was an
135 emotional process. His main concern is that the planning commission needs a team effort and not a toxic
136 environment. He does not have an issue with Dawson after speaking with him.
137 Council member Perkins stated that there should be distribution between the wards; two representatives
138 for each since we have the candidates
139 **Motion Vote: Passed 3-2 (Palmquist/Ross nay)**
140
141 5. Jed Housker volunteer committee applications
142 **Motion/Second Palmquist/Ross to appoint Jed Housker to the Parks committee. Passed 5-0**
143
144 6. Thorn Butler Drainage Concerns
145 Thorn Butler showed photos of his property to the council depicting water problems.
146 Council member Ross asked if WSB has assessed the situation.
147 Guilliams stated they are trying to get together and meet.
148 Council member Ross asked Butler what he is looking for
149 Butler replied he would like rock wall moved, slope changed, yard restored
150 Council member Nelson stated that many others had water problems last year as we did not have typical
151 rain events. Asked if grading would be a good solution.
152 Council member Perkins suggested they get together to discuss
153 Engineer Guilliams stated that grading would help
154 Mayor Palmquist authorized staff to develop grading plan and solution
155 Engineer Guilliams will meet with Mr. Butler to develop options that could be done after snow melt.
156 Council needs to have options to act on.
157 Also look at what was purchased for Balsimo and Thompson easements.

158
159
160
161
162
163
164
165
166
167
168
169
170
171
172
173
174
175
176
177
178
179
180
181
182
183
184
185
186
187
188
189
190
191
192
193
194
195
196
197
198
199
200
201
202
203
204
205
206
207
208
209

7. Pervious Pavers and Impervious Coverage

Administrator Moorse provided the following information: Mayor Palmquist has requested that the topic of how pervious pavers are treated in relation to the City’s impervious coverage requirements, particularly in the Village Historic Site District, be referred to the Planning Commission for review and recommendations.

Motion/Second Nelson/Ross to refer the topic of pervious pavers in relation to impervious coverage requirements to the Planning Commission for review and recommendations. Passed 5-0.

8. Preparations for 2019 goal setting

A work session will be scheduled for the last week in March to include long range planning and financial forecast.

9. Schedule work session

Items will include accounting services interview, March 6

10. Schedule River Road neighborhood meeting

March 12 at 6:00PM, letter with information will be sent to residents.

11. Flood pumps sale

Motion/Second Ross/Nelson to have staff put old pump on auction site.

Discussion

Council member Ross explained that the goal is to make room in the garage and raise funds for an additional mower.

Vote: Passed 5-0

12. Staff at committee meetings

Mayor Palmquist suggested it may be nice to have staff presence at NRGC meetings

D. Committee Reports (out of order)

- 1. Public Works – schedule meeting for April
- 2. Personnel – no report
- 3. Parks – no report
- 4. Heritage Preservation Commission / Design Review – no report
- 5. Natural Resources and Groundwater – no report

10. COUNCIL, CONSULTANT, AND STAFF REPORTS, ANNOUNCEMENTS, AND UPDATES

- A. Ward 1 Council Member Perkins – no report
- B. Ward 2 Council Member Wroblewski – no report
- C. Ward 3 Council Member Ross – working with the County on a ribbon cutting ceremony May 18
- D. Ward 4 Council Member Nelson – no report
- E. Mayor Palmquist – no report
- F. City Attorney Knaak – no report
- G. City Administrator Moorse – no report

11. ADJOURN

Motion/Second Nelson/Ross to adjourn. Passed 5-0.

Meeting adjourned at 9:39 PM

210
211
212
213
214
215
216
217
218
219
220
221

Respectfully submitted by:

JY

Julie Yoho, City Clerk

Approved by Council March 19, 2019 as (check one): Presented: _____ Amended: _____ **X** _____

Mayor Bill Palmquist _____ Date _____