

SUPPLEMENTAL PACKET

Supplement to the December 18, 2018 Regular City Council Meeting Minutes

9. CITY COUNCIL BUSINESS

A. Planning Commission Report – (PC report & Draft PC minutes)

Chair Kopitzke provided a summary of the December meeting.

1. Application for Final Plat for the Afton Creek Preserve Preservation and Land Conservation Development

Administrator Moorse provided a summary of the Planning Commission comments on the Development Agreement and Conditions of Approval for the Final Plat.

Council member Richter led discussion over the discrepancy between the city ordinance and the state statute in regards to the adjoining individual landowners being co-holders on the conservation easement. Attorney Knaak stated the landowners could possibly form an organization to hold the easement, but cannot hold it as individuals.

Motion/Second Richter/Palmquist To give the adjoining land owners a 90 day period to form a non-profit organization eligible be a 3rd party holder on the conservation easement with the City and the MN land trust.

Discussion

Council member Palmquist stated that the language is problematic in the city ordinance as it says “all”

Council member Ross asked what role the 3rd party would hold

Council member Nelson stated that the idea behind it originally was that the more holders, the more protected the property would be.

Further discussion was held on the idea of having a 3rd party on the conservation easement.

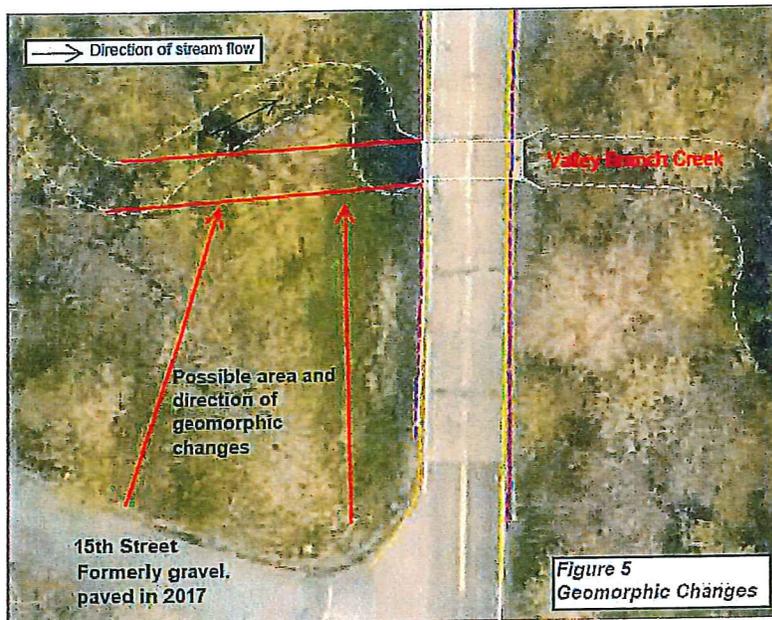
Motion vote: 1-4 Motion Failed (Richter aye; Bend, Palmquist, Nelson, Ross Nay)

Mayor Bend discussed the issue of the existing pole barn with the corner that extends into 100' setback area.

Motion/Second Bend/Palmquist to direct the City Attorney to draft a resolution for the City Council to permit the incursion into the setback and outline the circumstances and uncertainties in which it occurred. Passed 5-0.

Washington County has project planned to replace Bridge #90747 (box culvert) on CSAH 21 (Stagecoach Trail S.). Construction is anticipated to begin in July 2019. The overall goal of the project is to replace the deteriorated culvert, improve the driving surface, and add shoulders to enhance safety.

The project area encompasses a short section of CSAH 21 (Stagecoach Trail), part of the St. Croix Scenic Byway and designated as a Type III Natural Preservation Route. Bridge #90747 is a box-shaped concrete culvert constructed in 1924. The bridge provides passage of the Valley Branch Creek under Stagecoach Trail. Valley Branch Creek has been designated as a trout stream by the Minnesota Department of Natural Resources (MnDNR). The DNR has suggested that the upstream alignment may originally have been in line with that of the culvert and that geomorphic changes may have caused the stream to bow into the 's' shape, immediately prior to entering the culvert (see Figure below). The geomorphic changes may be the result of runoff from 15th Street which until this year was unpaved. The current alignment of the stream has caused severe erosion around the entrance to the culvert and damage to the culvert. In addition, the flow of the stream has caused scouring of the soil behind the wing walls. The project is located within the Valley Branch Watershed District.



Washington County is proposing to replace the existing single-barrel 5x10-ft, 27-ft long box-shaped culvert with a single 5x12-ft, 50-ft long box-shaped culvert. The proposed culvert width will be increased to match the natural bankful width and meet recommended requirements for overtopping of the roadway during a 25 year flood event. The proposed culvert will be skewed 10° from the roadway, a deviation of its current 0° skew, and a small portion of the stream on the west side of the roadway will be redirected to facilitate a more subtle entrance into the proposed culvert. The realignment is necessary to promote natural sediment migration, and eliminate erosion and scouring at the culvert entrance.

The increased culvert length is partially a result of the skew of the proposed culvert to the roadway and to accommodate the addition of 4-ft shoulders and crash worthy barrier over the culvert. The existing roadway, as it crosses the culvert, does not have shoulders which creates a pinch point over the culvert for non-motorized users of the roadway. The existing barrier will be upgraded to meet current standards.

Culvert removal and construction will require a complete closure of the roadway. During this time, traffic will be routed around the construction area via detour. The official detour route consists of St. Croix Trail and Hudson Road. A temporary stream diversion or bypass will be provided during the period between existing culvert removal and proposed culvert construction. The temporary diversion or bypass will be sized to accommodate a minimum 2-yr, 24-hr event and facilitate aquatic life movements. Erosion control measures are specified in the final construction plan to reduce sedimentation and deter impacts to water quality and clarity.

An Environmental Assessment Worksheet was completed in May 2018 with a Record of Decision, Findings of Facts and Conclusions recorded in June 2018. In addition, Permits have been secured through MnDNR, Valley Branch Watershed, and Army Corps of Engineers and a permit will be obtained through the MPCA prior to construction. Construction is expected to begin in early July 2019 with all activities that would impact water flow within the stream anticipated to be completed within 30 days of commencement.

9.C.1.

From: Perkins, Annie
Sent: Tuesday, January 15, 2019 3:08 PM
To: Ron Moore <rmoorse@ci.afton.mn.us>
Cc: Julie Yoho (City Clerk) <jyoho@ci.afton.mn.us>
Subject: Tonight's Council meeting

Hello Ron and Julie,

Could you please do me a favor and forward this note to the Mayor and Council members for tonight's meeting? Thanks in advance.

Hello Mayor and Council members –

I'd like to forward a brief note regarding the need to fulfill the Ward 1 spot within the Council. I'm extremely honored to have been nominated as a candidate to fill this role. If appointed, I will do my best to represent the people, and uphold the values and mission of the City. I believe you're aware of my background in sustainability, as well as my roles within the City as part of the Natural Resources, Groundwater Committee and Planning Commission. Additionally, I represent the City of Afton within the Middle St. Croix Watershed Management Board, and have recently been elected Vice Chair of that Board.

I realize there are some concerns about my potential travels my new role as Senior Director, Strategic Partnerships with Sustainable Forestry Initiative may bring. My new job does require approximately 40% travel. Currently, with the major 2019 conferences and travel set, only one event conflicts with a Council meeting – the March meeting. Of course, unplanned travel will come up, that is part of my job. I cannot predict how that will look. If it's not a conference, I could certainly work around Council meetings. If it's a critical conference I need to attend, that may not be possible.

I just wanted to send a note to help clarify any questions you may have. Hope this helps.

Thank you,
Annie

Annie Perkins LEED Green Associate
Senior Director, Strategic Partnerships

Sustainable Forestry Initiative
212 K Street, NW Suite 750
Washington, DC 20037

Leo F. Yurek

4723 River Road South
Afton, Minnesota 55001
651-210-3635

To the Mayor and Council Members, City of Afton:

I am writing to convey my interest in filling the Afton city council seat for ward one for the remainder of Bill Palmquist's term due to his assuming the Mayor's position following the last election.

My history related to Afton, employment, education and volunteering follows:

Residency:

-Resident, ward 1 for essentially my entire life, 54 years.

Employment:

-Employee and current Partner of Lethert, Skwira, Schultz & Co, Certified Public Accountants, St. Paul from October, 1987 to Present – Non-profit and Governmental auditing Partner for the Firm

-Owner, Bungalow Inn of Lakeland, 2010 to present, spouse Sandra operates and manages.

Education:

-Bachelor of Science in Accounting, minors in economics, computer science and marketing, St. John's University, Collegeville, MN, 1987

-High school graduate, Stillwater, MN, 1983

Volunteering:

- St. Paul Winter Carnival Prince of the North Wind 2014, significant involvement continues

-Knights of Columbus, 1984 to Present, Financial Secretary, 1992 to 2001

-Finance Chairman & Trustee, Church of St. Peter, North St. Paul 1991 to 2001

9.C.3.

January 15, 2019

Ron Moore
City Administrator
City of Afton

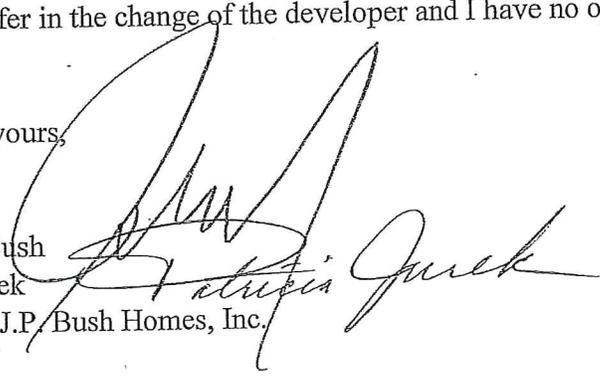
Re: Real Estate Development Titled Afton Creek Preserve

Dear Mr. Moore:

I have been informed that a matter has been placed on the Afton City Council for the January 15, 2019 Council Hearing for consideration, that I, Joseph P. Bush, or J.P. Bush Homes, Inc. oppose the Amendment to the Development Agreement for the transfer of the developer from myself or J.P. Bush Homes, Inc. to Afton Creek Preserve Development, LLC. I did not request this to be placed on the calendar as this is a private matter between myself, J.P. Bush Homes, Inc. and the Albert W. Carlson Trust. This matter has been resolved. I am assisting and cooperating with the new entity, Afton Creek Preserve Development, LLC, in this transfer in the change of the developer and I have no opposition to it.

Very truly yours,

Joseph P. Bush
Patricia Jurek
Officers of J.P. Bush Homes, Inc.

Handwritten signatures of Joseph P. Bush and Patricia Jurek. The signature of Joseph P. Bush is a large, stylized cursive signature. The signature of Patricia Jurek is a smaller, more legible cursive signature.

Ron Moorse

From: Ron Moorse
Sent: Monday, January 14, 2019 1:35 PM
To: mayor; ward1; ward2; ward3; 'Randy'
Subject: Planning Commission Appointment - additional information

The ordinance regarding the Planning Commission requires that each ward be represented by at least one member and by no more than three members. The current membership on the Commission is as follows:

Ward 1 -two members

Ward 2 - one member

Ward 3 - three members (When Mark Nelson retires from the Commission in February, there will be two members from Ward 3)

Ward 4 – two members

Ron