

CITY OF AFTON PARK RESERVATION AGREEMENT

ORGANIZATION OR INDIVIDUAL

GROUP OR INDIVIDUAL NAME: _____
STREET ADDRESS: _____
CITY/STATE/ZIP: _____
PHONE NUMBER: _____ **EMAIL:** _____
EVENT / ACTIVITY: _____
NUMBER IN GROUP: _____
DATE & TIME OF EVENT: _____

FACILITIES NEEDED

BASEBALL FIELD: _____ **PICNIC SHELTER:** _____
HORSE SHOE PITS: _____ **GAZEBO:** _____
TENNIS / B-BALLCOURTS: _____ **WHOLE PARK:*** _____

APPLICANT: PLEASE REMEMBER

1. No alcoholic beverages or bonfires are allowed in the park.
2. The deposit is to ensure the park is clean and has no damages when the event is over.
3. The Applicant (person/group making the reservation) is responsible for removing all trash in the park each day of their event.
4. Applicants are **REQUIRED TO ARRANGE** for additional satellite toilets and traffic control for groups of 200 or more.
5. Applicants shall contact Washington County Sheriff, Sgt. Amy Larson, 430-7905, for event traffic control attendance over 200.
6. Applicants shall obtain a **REQUIRED PERMIT** from Washington County Health Department (651-430-6655) if food is sold.
7. Applicants may request **RECYCLING BINS** to be placed in the park in advance of event & removed at the end for pickup.
8. Activities must be contained to the park boundaries; **OBSTRUCTING SURROUNDING STREETS IS NOT ALLOWED!**

As the applicant for this event, I assume full responsibility for the conduct of the group, trash cleanup, ensuring **ONLY RECYCLING ITEMS** go into the recycling bins (no trash) and any damages to the property during the time Town Square Park is being used under this agreement.

Applicant Signature

Date

CIRCLE APPLICABLE FEES:

WHOLE PARK *Does not include playground/play structure.
 PICNIC SHELTER
 GAZEBO
 BALLFIELD
 TENNIS/B-BALL COURT
 HORSESHOE PITS
 RECYCLING BINS (check if requesting Recycling Bins)

RESIDENT

\$100 Fee/\$200 Deposit
 \$ 25 Fee/\$100 Deposit
 \$ 25 Fee/\$100 Deposit
 No Fee
 No Fee
 No Fee
 YES ____ NO ____

NON-RESIDENT

\$200 Fee/\$200 Deposit
 \$100 Fee/\$100 Deposit
 \$100 Fee/\$100 Deposit

Circle # of bins: One Two

FOR OFFICE USE

CHECK # / AMT / STAFF INITIALS:

____ / ____ / ____ FEE PAID

____ / ____ / ____ DEPOSIT PAID

CHECK BELOW IF REQUIRED:

- ___ ADDITIONAL SATELLITE TOILETS
 ___ EVENT TRAFFIC CONTROL -- WASHINGTON COUNTY
 ___ FOOD / BEVERAGE PERMIT -- WASHINGTON COUNTY
 ___ RECYCLING BINS -- CITY OF AFTON

TO BE COMPLETED AFTER EVENT

_____ Release entire Deposit _____ Charges for Park Cleanup/Damage _____ / _____ Staff Initials/Date
 Describe Park Cleanup/Damage: _____
 Charge for cleanup/damage: \$ _____ deducted from Deposit: \$ _____ = Refund of Deposit: \$ _____

City of Afton Electrical Outlet Procedures & Information

Note:

No modifications or tampering to the wiring circuits, outlets, and lighting are permitted. If violations occur you and/or your organization will be held liable for all damages and injuries.

Appliances:

When several appliances eg. coffee pots, roasters, heaters, etc. are used, do not plug them in and turn them on all at the same time. Starting several appliances at the same time will disconnect circuit breakers and turn off electrical power. Wait until an appliance is up to operating temperature before plugging in the next appliance.

Circuit breakers:

If a circuit breaker disconnects call –436-1969 to have the circuit breaker reset.

Picnic Shelter electrical outlet circuits:

4 ea. 110 volt- 20 amp, 3800 watts/circuit

Northwest Corner Light Pole:

1 ea. 220 volt- 50 amp

Gazebo electrical outlet circuits:

4 ea. 110 volt- 20 amp, 3800 watts/circuit
1 ea. 220 volt- 20 amp, 5600 watts/circuit
1 ea. 220 volt- 50 amp, 9600 watts/circuit

Ball field outlet circuits:

10 ea. 110 volt- 20 amp, 3800 watts/circuit
2 ea. 220 volt- 20 amp, 5600 watts/circuit
1 ea. 220 volt- 50 amp, 9600 watts/circuit

Basketball/tennis court outlet circuits:

2 ea. 110 volt- 20 amp, 3800 watts/circuit

Note:

If using the 110 volt 30 & 50 amp outlets or the 220 volt outlets, inspect the outlets prior to your event to determine if your plugs will fit the outlets. If they do not, you need to change your plug to match prior to use.