

CITY OF AFTON

ADMINISTRATIVE PERMIT

Agriculture Building

as designated by
MN State Statute 326B.103
exemption to the MN Bldg Code

FEE

\$150.00

+

ESCROW

\$600.00

City of Afton
ADMINISTRATIVE PERMIT APPLICATION
Agriculture Building

Reference MN State Statute 326B.103 exemption to the MN Bldg Code.
 A Farmsite Permit Application must accompany this request.

Owner	Address	City	State	Zip	Phone
Applicant (if different than owner)	Address	City	State	Zip	Phone
Project Address		AFTON	MN	55001	
Afton Zoning Classification	Existing Use of Property	County Assessor Land Classification			
Description of Request: _____					
List your property's agricultural products: _____					
Is this a change in use for an existing building? <input type="checkbox"/> Yes <input type="checkbox"/> No					
<p>Applicant attests: I hereby affirm my property and the building(s) I am requesting to construct conforms to the following requirements in order to be EXEMPT from inspections under the MN Building Code, per MN State Statute 326B.103: <i>(Owner please place your initials on each line you are attesting to and supply the required information)</i></p>					
<p>Subd. 3. Agricultural building. "Agricultural building" means a structure that is:</p> <p>_____ (1) on agricultural land as determined by the governing assessor for the municipality or county under section <u>273.13. subdivision 23</u>; and, <i>(must be determined by the Washington County Assessor to be classified as "agricultural" land – PLEASE ATTACH the Washington County land appraisal statement)</i></p> <p>_____ (2) designed, constructed, and used to house farm implements, livestock, or agricultural products under section <u>273.13. subdivision 23</u>; <i>(which are for sale)</i>; and,</p> <p>_____ (3) used by the owner, lessee, and sublessee of the building and members of their immediate families, their employees, and persons engaged in the pickup or delivery of agricultural products <i>(No commercial use, public attendance, or public events or activities may be held in this building.)</i></p>					
<p>By signing this application, I agree to pay all expenses incurred by the City of Afton. In connection with this request, my signature constitutes permission for representatives of the City of Afton to enter my property, during business hours, to evaluate this request. The City shall arrange with the owner to inspect the property and buildings after completion for which permits have been issued. Furthermore, I understand and hereby agree that the work for which this permit is issued shall be performed according to the following: (1) the conditions of the permit, (2) the approved plans and specifications, (3) the applicable city approvals, ordinances and codes, (4) the state building code, and (5) applicable Minnesota State Statutes.</p> <p>I understand that this permit will expire if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days any time after work has commenced; and that I am responsible for contacting the City to request inspections in conformance with the state building code and/or city ordinances.</p>					
Signature of Owner/Applicant					Date
Make checks payable to: City of Afton					
<u>FEES:</u>		<u>ESCROW:</u>		TOTAL: _____	
\$150.00		\$600.00		DATE PAID: _____	
				CHECK #: _____	
				RECV'D BY: _____	

City of Afton
ADMINISTRATIVE PERMIT CHECKLIST
Agriculture Building

City

- _____ Completed application form, including full legal name (first, middle, and last) and address of the applicant, fee owner, and any other persons having a legal interest in the property.
- _____ Fee as set forth in the current Fee schedule as adopted by the City.
- _____ Location map showing the general location of the proposed use within the City
- _____ Legal description of the property, including street address, if any, property identification number, and proof of legal ownership. (NOTE: The Washington County Land Appraisal Statement stating the land is assessed as “agriculture” must be attached.)
- _____ A completed Farm Site Permit Application with fees must be attached to this application.
- _____ Written statement explaining requested use of the property.
- _____ Site Plan (and/or Certificate of Survey) drawn to scale showing:
- Property dimensions
 - Adjacent roads and location of existing and proposed curb cuts, driveways, and parking space
 - Location of existing and proposed buildings, including setbacks, dimensions and square footag
 - Building setbacks from the crest of slopes greater than 18 percent
 - Existing topographic information and finished grading and drainage plan
 - Existing and proposed wells and septic systems
 - Sewer and water plan with estimated use per day (if applicable)
 - Existing vegetation and proposed landscaping and screening plans, including species and sizes of trees and shrubs
 - Location of wetlands
 - Soil type and soil limitations for the intended use. If severe soil limitations for the intended use are noted, a plan or statement indicating the soil conservation practice or practices to be used to overcome said limitation shall be made part of the permit application
 - Type of business or activity and proposed number of employees (if applicable)
 - Proposed floor plan, with uses indicated, and elevations of buildings (if applicable)
 - Photometric lighting plan
 - Total percentage of impervious surface
- _____ Four-sided color building elevations, identifying primary and secondary building materials.
- _____ Map showing principal land uses within five hundred (500) feet of the subject parcel
- _____ An accurate list showing the names and mailing addresses of the recorded owners of all property within a minimum of 500 feet of the boundaries of the property for which the application is submitted
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Note: The City may waive or modify submittal requirements if appropriate to the specific situation. Call the City Zoning Administrator at (651) 436-8957 with questions about specific submittal requirements.