



CITY COUNCIL AGENDA
AFTON CITY COUNCIL CHAMBERS
3033 St. Croix Trail South
TUESDAY, November 15, 2016
7:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL**
- _____ Mayor Bend
 - _____ Council Member Nelson
 - _____ Council Member Ross
 - _____ Council Member Richter
 - _____ Council Member Palmquist

4. APPROVAL OF AGENDA

- A. Approval of the Agenda for the Regular City Council meeting of November 15, 2016 -

5. APPROVAL OF MINUTES

- A. Minutes of the October 18, 2016 Regular City Council Meeting –

6. PUBLIC INPUT

Citizens may share their comments or concerns on any issue that is a responsibility or function of the Afton City Council, whether or not the issue is on the Agenda. Persons who wish to address the Council must fill out a Comment Card before the meeting begins and give it to the City Administrator or Council Chair. The Council Chair will request you to come to the podium, state your full name and address and present your comments. You are encouraged to limit your presentation to no more than 3 minutes. The Council Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City of Afton's responsibilities. The Council Chair may also limit the number of individual presentations to accommodate the scheduled agenda items.

7. Canvass Board – Canvass the Results of the November 8, 2016 City Election

8. REPORTS/PRESENTATIONS

- A. Sheriff's Monthly Report -
- B. Tom Niedzwiecki, Budget Report -
- C. Lower St. Croix Fire District Report –
- D. Mary Davidson Bend - Applicant for the Natural Resources and Groundwater Committee

9. CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by City Council and will be enacted in one motion. If a member wishes to discuss an item, that item will be removed from the Consent Agenda and considered separately. (Roll Call for Consent Agenda approval if Resolutions included):

- A. Just and Correct Claims
- B. 4M Fund Transfer – AUGUST - **Resolution 2016-XX**
- C. 2017 Liquor License Renewals – Afton St. Croix Company & The Lumberyard Pub

10. CITY COUNCIL BUSINESS

A. Planning Commission Report – (PC Chair Report & Draft PC Minutes)

1. Localized LLC Application for Conditional Use Permit for a Nature Center at 2167 Oakgreen Avenue and Two Adjacent Parcels with PID#s 16.028.20.23.0001 and 16.028.20.23.0002 – **To Be Tabled**
2. Minimal Impact Design Standards
3. 2017 Planning Commission Meeting Schedule

B. Engineering Report – (The Engineer did not file a Report this month.)

1. Update on Culvert Repair/Replacement on 30th Street East of Neal Avenue

C. Administration –

1. **Continuation of Public Hearing - Vacation of Cartway #7 with PID# 22.028.20.32.0007 - Resolution 2016-50**
2. Joseph Reithmeyer, et al Application for Nelson Estates Final Plat at 1093 Indian Trail Path – **Resolution 2016-52 – Final Plat, and Resolution 2016-53 – Development Agreement**
3. Town Square Park Restroom Update
4. Solid Waste and Recycling Service Request for Proposals
5. Appointment of Judy Seeberger as Representative to the Yellow Ribbon Alliance
6. Appointment of Mary Davidson Bend to the Natural Resources and Groundwater Committee
7. Periodic Requests for Proposals for Contracted Services
8. Authorize Costs for Easement Condemnation Process
9. Consistent Attendance Policy for Volunteer Commissions and Committees
10. Update Allowed Uses in the Industrial Zones
11. Ordinance 12-132. B.3. Parcels under common ownership to be combined if one or more does not meet the full width or area requirements
12. Personnel Committee to Serve as Job Evaluation Committee
13. Schedule Work Session (?)

D. Committee Reports -

1. Public Works
2. Personnel
3. Parks
4. Heritage Preservation Commission / Design Review
5. Natural Resources and Groundwater

11. COUNCIL, CONSULTANT AND STAFF REPORTS, ANNOUNCEMENTS AND UPDATES

- A.** Ward 1 Council Member Palmquist
- B.** Ward 2 Council Member Richter
- C.** Ward 3 Council Member Ross
- D.** Ward 4 Council Member Nelson
- E.** Mayor Bend
- F.** City Attorney Knaak
- G.** City Administrator Moorse

12. ADJOURN

A quorum of the City Council or Other Commissions may be present to receive information at, but not limited to, any of the following meetings: Planning Commission; the Public Works Committee; Parks Committee; Design Review and Historic Preservation Commission; Lower St. Croix Cable Commission; LSCWMO; MSCWMO; I-94 Corridor Coalition and the 5-City Mayor’s Alliance.

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PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

DRAFT City Council Regular Meeting Minutes
October 18, 2016
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
7:00 P.M.

1. **THE MEETING WAS CALLED TO ORDER** at 7:00 P.M. by Mayor Bend.

2. **THE PLEDGE OF ALLEGIANCE** – was recited.

3. **ROLL CALL:** Council Members Nelson, Ross, Richter, Palmquist and Mayor Bend. **Quorum Present.**

ALSO PRESENT: City Attorney Fritz Knaak, City Engineer Nick Guilliams, City Administrator Ron Moorse and City Clerk Kim Swanson Linner.

4. **APPROVAL OF AGENDA** –

A. Agenda for the Regular City Council Meeting of September 20, 2016 – Item 7A was indicated it would be given when the deputy arrived; Item 7B was deleted, as the accountant would not be in attendance; Item 9A1 was deleted, as the applicants withdrew their application; and, Item 9D6 was added for the Downtown Finance Subcommittee Report.

Motion/Second: Richter/Palmquist. To approve the agenda of the September 20, 2016 Regular City Council Meeting as amended. Motion carried 5-0-0.

5. **APPROVAL OF MINUTES** -

A. Minutes of the September 14, 2016 City Council Joint Work Session with Public Works Committee – **Motion/Second: Richter/Nelson. To approve the minutes of the September 14, 2016 City Council Joint Work Session with Public Works Committee as presented. Motion carried 4-0-1 (Abstain: Palmquist, due to absence).**

B. Minutes of the September 16, 2016 City Council Work Session – **Motion/Second: Richter/Ross. To approve the minutes of the September 16, 2016 City Council Work Session as presented. Motion carried 5-0-0.**

C. Minutes of the September 20, 2016 Regular City Council Meeting – **Motion/Second: Richter/Ross. To approve the minutes of the September 20, 2016 Regular City Council Meeting as presented. Motion carried 5-0-0.**

6. **PUBLIC INPUT** –

1. Dan Miller, 14933 Afton Boulevard S, spoke about the city cartway erosion that has gotten so much worse because of the grading by property owners at the end of the cartway over the past several years; the erosion has eaten away at the steep slope on the east side of the cartway. He has been monitoring the rain washouts and the erosion get worse for the last two summers. He has sent pictures to City Council and city staff to make sure they know the extent of the erosion and damage to the hill that “holds up his property,” as the hill is disintegrating. He noted that recently he stepped into a chest deep pothole along the cartway. He asked what is being done to fix the erosion. He knows that in June 2015 the City Engineer reported on the repairs that were needed after the erosion control measures did nothing to stop the washouts with the heavy rains. The owners that

54 did the damage never completed the repairs that the Engineer recommended, and it has been over a year now.
55 He noted that the description of the cartway that is on the document at the county said the cartway was two rods
56 wide, which equals 32 feet. The cartway is currently less than 10 feet wide with the erosion, and the property at
57 the bottom of the hill is still using the cartway as driveway access to Afton Boulevard.

58
59 **7. REPORTS/PRESENTATIONS -**

60 A. Sheriff's Monthly Report – no deputy in attendance.

61
62 B. Tom Niedzwiecki, Budget Report – the item was deleted, as the accountant would not be in attendance.

63
64 C. Lower St. Croix Fire District Report – Nelson reported he did not make the meeting. Bend announced
65 there were no significant developments. There was some concern about Afton City Council not approving the
66 increase to the pension. Afton has been getting good value from the services, however, as they received over
67 half of the calls last month.

68
69 **8. CONSENT AGENDA –**

70 A. Just and Correct Claims

71 B. 4M Fund Transfer – SEPTEMBER - **Resolution 2016-49**

72
73 **Motion/Second: Palmquist/Richter. To approve the Consent Agenda, including Resolution 2016-49 as**
74 **presented. ROLL CALL: All Ayes. Motion carried 5-0-0.**

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76 **9. CITY COUNCIL BUSINESS -**

77 A. **Planning Commission Report –**

78 1. Solar Energy Ordinance Amendment, SEV MN1, LLC and Janice Schwitters & Steven Moll to
79 allow a solar farm as a conditional use or interim use in the Agricultural District to enable a solar farm at 12351
80 15th Street -Resolution 2016-43 – [This application was withdrawn by the applicants and deleted from the
81 agenda.]

82
83 2. Conditional Use Permit for a Trailer Parking Facility, Brockman Investments and Anchor Bank,
84 FSB, located on Hudson Road with PID# 05.028.20.11.0007 - Resolution 2016-45 – Administrator Moose
85 explained that Brockman Investments applied for a Conditional Use Permit for a trailer parking lot on the
86 property on Hudson Road with PID# 05.028.20.11.0007. This application is similar to two other trailer parking
87 lots Brockman Trucking currently has along Hudson Road. The trailer parking lot falls within the “storage
88 enclosed or screened” use, which requires a conditional use permit. At its September 20, 2016 meeting, the
89 Council continued action regarding the CUP application to enable the applicant to prepare a revised
90 landscaping/screening plan that provides additional screening as well as additional landscaping to enhance the
91 view of the parking area, and to enable the City Engineer to review and comment on the revised plan. The
92 applicant provided a revised plan that was reviewed by the City Engineer’s landscape architect; several
93 comments were noted to improve the plan, including the addition of deciduous trees interspersed with the
94 coniferous that would provide the height and canopy needed for screening the trailers from Hudson Road.
95 Moose noted that the comments were provided to the applicant the morning of October 10, and the applicant
96 was requested to provide a revised plan to reflect the comments by the morning of October 12 to enable the
97 revised plan to be included in the Council packet. The applicant did not provide a revised plan reflecting the
98 comments. The resolution provided for Council action included the condition that the landscape plan shall be
99 approved by the City Engineer. Staff recommended that the applicant work with the City Engineer and that all
100 comments by the City Engineer be reflected in a final landscape plan that provides the amount and quality of
101 landscaping recommended.

102
103 **Motion/Second: Palmquist/Richter. To approve Resolution 2016-45 for the Brockman Investments and**
104 **Anchor Bank, FSB application for a Conditional Use Permit for a trailer parking facility on the property**
105 **on Hudson Road with PID# 05.028.20.11.0007, including the findings of fact and conditions:**

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Findings of Fact:

1. The applicant has submitted all necessary documents needed for a Conditional Use Permit.
2. The applicant is proposing a 4.51 acre gravel-surfaced trailer parking facility with 209 parking stalls.
3. The applicant has submitted a landscape plan, illustrating 50 coniferous trees, including two rows of trees along the south boundary of the parking area. A similar landscaping plan did not provide sufficient screening for a similar facility at Neal and Hudson Road.
4. The proposal does not include any lighting.
5. Access into the site is proposed at one location off Hudson Road via a driveway which accesses the parking lot.
6. The proposed parking area meets setback requirements.
7. The proposal meets impervious coverage requirements.
8. The proposal meets the Valley Branch Watershed District’s stormwater management requirements.
9. The proposal includes grading of a small area of steep slopes adjacent to Hudson Road for the driveway access to the property.

Conditions of Approval:

1. All appropriate provisions of the Afton Code of Ordinances shall be complied with for the duration of the permit.
2. Valley Branch Watershed District provisions and recommendations shall be met for the duration of the permit.
3. City Engineer specifications and recommendations for all work including the driveway shall be met for the duration of the permit.
4. Mn/DOT requirements and recommendations regarding site access shall be met.
5. The grading and drainage plan, including ponding areas and the infiltration area, shall be constructed according to plans approved by the VBWD and the City Engineer and in conformity with Valley Branch Watershed District requirements.
6. The final landscape plan will need to be approved by the City Engineer’s landscape architect.
7. The developer shall post an irrevocable letter of credit in the amount of 125% of the estimated cost of construction of the stormwater facilities and the landscape plan; such letter of credit shall extend for five years beyond the date of approval of this permit by the City Council, and shall be used as a guarantee that the grading will be completed, the drainage facilities will be built and the vegetation planted will survive. The portion of the letter of credit related to the grading and drainage facilities may be reduced after three years if the grading has been completed and the facilities are built and have been approved as built by the City Engineer.
8. There shall be no fueling of vehicles on site.
9. There shall be no maintenance of vehicles on site.
10. Design and location of trailer parking shall conform to the approved site and construction plans.
11. Storage of anything other than the trailers used by the applicant shall not be allowed, nor shall the applicant use the site for storage of personal property or other vehicles, campers, boats, automobiles, etc.
12. Parking areas shall have a durable and dustless surface, as approved by the City Engineer.
13. The proposal does not include lighting. If any lighting is added, it shall require an administrative permit. Any lighting shall be designed so that light is directed from the perimeter of the facility towards the center. Lights shall not be directed towards the residential area to the south of the facility, nor shall they adversely affect other property in the area.
14. Design, location, and specifications of all signs shall conform to the Afton Sign Ordinance. All signs shall require a permit to be issued by the Zoning Administrator.
15. Silt fences or other types of erosion control shall be properly installed prior to construction and shall be maintained in good condition until the construction is complete.
16. No trucks or trailers shall be parked in areas other than those indicated on the plan.

- 156 17. Primary hours of operation shall be between the hours of 6:00 a.m. and 8:00 p.m. No more than an
157 average of 10 trucks per day shall be operated in or out of the property between the hours of 6:00 a.m.
158 and 8:00 p.m. The average shall be calculated on a monthly basis.
- 159 18. All trucks shall use the Manning Avenue exit/entry on Interstate Highway 94 for the purpose of
160 entering and exiting the site.
- 161 19. The use of guard dogs on the premises is prohibited.
- 162 20. No hazardous substances, pollutants, (including petroleum and petroleum products) contaminants or
163 harmful substances shall be located or handled or stored on site.
- 164 21. Non-compliance with the conditions of this permit shall be considered a violation and may result in
165 revocation of this permit.
- 166 22. Compliance with conditions of this permit shall be monitored on a periodic basis. The conditions of this
167 permit shall apply to the property described and shall not in any way, except as herein noted, be
168 affected by any subsequent sale, lease, or other change in ownership.
- 169 23. Construction shall begin within two years of the date of issuance of this permit or the permit shall
170 become null and void.
- 171 24. An Amended Conditional Use Permit shall be required for any future expansions or alterations.
- 172 25. The screening plan shall be approved by the City Engineer. Trees that become diseased or die will be
173 replaced for 5 years.
- 174 26. The screening reflected in the City Engineer-approved landscape plan shall be maintained for the
175 duration of the Conditional Use Permit.

176
177 **ROLL CALL: All Ayes. Motion carried 5-0-0.**

178
179 3. Ordinance Amending Sec. 12-2041, Septic System Compliance and Inspection, for additional
180 requirements for septic system compliance inspections - Ordinance 10-2016 – Administrator Moorse reviewed
181 that at its September 20, 2016 meeting, the Council directed the Planning Commission to hold a public hearing
182 and make a recommendation for the ordinance amendment for additional triggers for septic system compliance
183 inspections. The additional triggers serve to accelerate identification and replacement of non-compliant septic
184 systems in order to protect groundwater, which is essential to continue using private wells and private septic
185 systems in Afton. The Washington County Septic Ordinance, which the City has adopted by reference, includes
186 three septic compliance inspection triggers. These are:

- 187 A. Prior to the issuance of a permit for the addition of a bedroom.
188 B. For all new construction and replacement.
189 C. Prior to the transfer of any real property.

190 The additional compliance inspection triggers were proposed for any building permit application made for work:

- 191 A. That has a valuation of over \$75,000; or
192 B. That has a value that is more than 40% of the assessed value of the principal structure on the
193 property.

194 Moorse explained that the Planning Commission supported additional septic compliance inspection triggers to
195 protect water quality. In its discussion of the proposed additional septic system compliance inspection triggers,
196 the Commission recommended deleting trigger B because it duplicates A. Also, Chair Ronningen calculated
197 that 40% of a home value of \$187,000 is \$75,000, which would meet trigger B. She felt very few, if any, homes
198 in Afton of that value would be getting a \$75,000 valuation for a building permit. The Commission also
199 proposed another trigger: a building permit that would increase the square footage of the footprint of the
200 principal structure. The Planning Commission recommended approval of the proposed ordinance with the
201 recommended revisions on a vote of 5-0-0.

202
203 **Motion/Second: Bend/Richter. To adopt Ordinance 10-2016 adding Sec. 12-2041. Septic System**
204 **Compliance and Inspection, to the Afton Zoning Code, for the original proposed additional requirements**
205 **for septic system compliance inspections in Afton, as listed above in A and B. ROLL CALL: All Ayes.**
206 **Motion carried 5-0-0.**

208 4. Ordinance Amendment to Provide an Exception to Steep Slope Restrictions for Areas of Man-
209 Made Ditches - Ordinance 11-2016 – Administrator Moose reviewed that Council directed staff at its June
210 13, 2016 meeting to work with the Planning Commission to develop an ordinance amendment to provide
211 that the protection of slopes 18% or greater does not include slopes that were less than 18% in their natural
212 state, but were made 18% or greater by grading, i.e. for the construction of a roadway, and also are not
213 environmentally sensitive or fragile. The Planning Commission, at its July 11 meeting, recommended against
214 a general exception for man-made steep slopes. The Commission pointed to the potential difficulty of
215 demonstrating a slope was man-made and to the possibility that a man-made steep slope may still be
216 environmentally fragile and/or in an environmentally sensitive area. Instead, the Commission recommended
217 a narrower exception, for example, specifically related to a driveway crossing a ditch area that has steep
218 slopes. The Commission also recommended that there be a process, such as a variance process, related to
219 making this exception, through which the property owner would demonstrate that the slope was man-made,
220 that it was not environmentally fragile, that it would be protected from erosion, and that the inability to
221 disturb the steep slope was causing a practical difficulty. The Council then proposed language to limit the
222 horizontal width of the ditch to 30 feet perpendicular to the road. When these steep slopes are proposed to be
223 disturbed, a driveway permit and a grading permit would be required to ensure review by the City Engineer
224 related to drainage and erosion control measures. The Planning Commission held a Public Hearing at its
225 October 3, 2016 meeting. Their concerns revolved around the need for the exceptions reflected in the
226 ordinance, the desire to make the exception as narrow as possible and to rely on the variance process to
227 address situations outside of the narrow exception. The Commission discussed limiting the exception to the
228 construction of driveways only, rather than allowing general grading and filling in areas of steep slopes.
229 There was discussion about whether the maximum 30 foot horizontal distance in the ordinance was long
230 enough to include ditches along County and State roadways. The Commission agreed that addressing ditches
231 wider than 30 feet could be accommodated through the variance process. The Commission’s discussion
232 resulted in three recommended revisions to the proposed ordinance as follows.

- 233 1. Provide an exception to the steep slope restrictions only for driveways crossing man-made
234 steep slopes.
- 235 2. Provide an exception only when there are no other reasonable locations for a driveway.
- 236 3. Provide an exception for slopes that extend only perpendicular to the road.

237 Moose reported that the Planning Commission recommended approval of the ordinance with the proposed
238 revisions on a vote of 3-2-0. Ronningen and Doherty voted in opposition to the motion based on a variance
239 process being a better method of dealing with this steep slope issue.

241 **Motion/Second: Bend/Palmquist. To adopt Ordinance 11-2016 to provide an exception to steep slope**
242 **restrictions for driveways crossing man-made slopes created by the construction of public roads and/or**
243 **related ditches, and to be limited to ditches to a maximum horizontal width of 30 feet perpendicular to the**
244 **road, and when no other driveway option is available to the landowner. This motion includes adopting the**
245 **Summary Ordinance 11-2016 for publication. ROLL CALL: All Ayes. Motion carried 5-0-0.**

247 **B. Engineering Report** – There was no Engineer Report this month.

249 **C. Administration** –

250 1. Public Hearing - Vacation of Cartway #7 with PID# 22.028.20.32.0007 - Resolution 2016-50 –
251 Mayor Bend opened the Public Hearing at 7:35 p.m.

252 Administrator Moose indicated that the City had received an email from the property owners at 14925
253 Afton Blvd S to request a continuation of the Public Hearing to the November meeting so that they could be in
254 attendance.

256 **Motion/Second: Richter/Bend. To continue the Public Hearing for vacating City Cartway #7 to the**
257 **November 15, 2016 Council meeting. Motion carried 5-0-0.**

259 **Motion/Second: Richter/Palmquist. To continue to the November 15, 2016 Council meeting the**

260 **consideration of Resolution 2016-50 approving the vacation of the City Cartway #7. Motion carried 5-0-0.**

261

262 2. Solid Waste and Recycling Service Request for Proposals - Evaluation Committee

263 Recommendations – Administrator Moose reported that the City of Afton has contracted with Highland
264 Sanitation and Recycling, Inc. for solid waste services since 1998. Services included in the current agreement
265 include collection of residential and business solid waste and recyclables, residential curbside collection of yard
266 waste, and support of an Annual Cleanup of City ditches. The contract with Highland was extended in January,
267 2015 until December 31, 2016. The City had not done a competitive analysis of the costs of the contract services
268 recently, therefore, the City issued a Request for Proposals (RFP) on September 21, 2016 to solicit proposals for
269 solid waste and recycling services. The RFP process involved advertising for and receiving proposals, forming
270 an evaluation committee, evaluating proposals, selecting the top proposals for further negotiation, and selecting
271 a final proposal and provider and approving a contract with that provider. The City received four proposals,
272 from Advanced Disposal, Highland Sanitation, Republic Services and Waste Management. Moose reported that
273 the Evaluation Committee (Council Member Ross, City Administrator Moose, Nicole Stewart, Washington
274 County Public Health and Environment, and Susan Young, a solid waste and recycling consultant with Foth,
275 who is contracted by Washington County to assist the County and its cities and townships to improve solid
276 waste and recycling services, including assistance with RFP’s, met on Tuesday, October 11 to evaluate the four
277 proposals. The criteria used in evaluating the proposals were:

- 278 • Customer service and references
- 279 • Price
- 280 • Qualifications/Capabilities (staff, equipment and financial)
- 281 • Experience
- 282 • Demonstrated compliance with state and county requirements
- 283 • Acceptance of draft contract or degree of contract modifications

284 Based on the criteria and the reference contacts, the Evaluation Committee recommended Advanced Disposal
285 and Highland Sanitation for further negotiation toward a final recommendation and contract.

286

287 At this time, the proposals need to be kept confidential to maintain the City’s leverage in the negotiation
288 process. For this reason, the proposals were not provided to the Council. With the Council’s authorization, the
289 Evaluation Committee, with advice and assistance from the County and its consultant, will meet with each of the
290 two providers. The purpose of the meetings will be to discuss changes to the draft contract proposed and to
291 negotiate to obtain the best proposal from each provider as the basis for a recommendation to Council. The
292 Evaluation Committee will bring its recommendation regarding the selected provider and final contract to the
293 Council at its November 15 meeting.

294

295 **Motion/Second: Bend/Nelson. To authorize the Evaluation Committee to proceed with further**
296 **negotiations with Advance Disposal and Highland Sanitation and to bring a recommendation regarding a**
297 **provider and a final contract to the November 15 Council meeting. Motion carried 5-0-0.**

298

299 Council Member Richter requested that all four proposals be made available to Council in a CONFIDENTIAL
300 envelope after negotiations are complete.

301

302 3. Cluster Mailboxes – Reconsideration – Administrator Moose reviewed that the Council, at its
303 September 20, 2016 meeting, discussed the request from residents desiring to work with the Post Office to
304 install metal cluster mailboxes with locking boxes to improve mail security. Council voted to deny the use of
305 metal cluster mailboxes, based on the mailboxes not matching the city’s rural character. Since that time, Mayor
306 Bend and Council Member Palmquist received information regarding the substantial problem with mail security,
307 and requested this topic be placed on the meeting agenda for reconsideration. Moose indicated the Post Office
308 said it will provide the cluster mailboxes if the property owners will provide the concrete foundation. The officer
309 in charge at the Post Office had also indicated they are not aware of any deadline beyond which the Post Office
310 will not provide the cluster mailboxes. She also was not aware of any plan to mandate cluster mailboxes at any

311 time in the future. She indicated a row of individual lockable mailboxes mounted together would also be
312 acceptable. The Post Office has also agreed to deliver mail to those residents in a neighborhood with a cluster
313 mailbox who wish to retain their individual mailbox.

314 While some council members still felt the cluster mailboxes were not in keeping with Afton’s rural
315 character, they were willing to accommodate resident wishes, especially for making mail more secure from mail
316 theft.

317
318 **Motion/Second: Bend/Nelson. To approve cluster mailboxes with a wood surround similar to that**
319 **installed at Cedar Bluff which was approved by the Heritage Preservation Commission, subject to the**
320 **approval of siting, installation and payment by the Afton Post Office for the following neighborhoods:**
321 **Indian Trail Path S, Afton Hills Court S and 11th Street S; and, subject to the approval of a majority of**
322 **the neighborhood residents, providing that the Post Office agrees to deliver mail to those residents who**
323 **wish to have their original mailbox maintained. Motion carried 5-0-0.**

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325 4. Replacement of City Hall Telephone System – Administrator Moose explained that the current
326 phone system at City Hall was purchased in 2005. The system is not functioning well, and lacks a number of
327 necessary capabilities. For example, when a call comes in to a direct dial number, and that staff person is on the
328 phone, the system does not allow the call to go into voice mail or to roll back to office staff. This is problematic
329 when staff is coordinating a time-sensitive task with several external parties and they are calling at the same
330 time, or if they call when staff is on another call. The new system will be programmed to roll callers back to
331 office staff, who will transfer the call to voicemail. Also, the current system does not allow the retrieval of the
332 phone numbers of past calls, which is problematic when a phone number is not recorded or incorrectly recorded.
333 Research was done of other small cities to obtain information about recent phone system replacements. The City
334 of Lake St. Croix Beach provided a very positive recommendation regarding a recent phone system upgrade, the
335 service they received from the vendor, and the cost of the system. Staff met with the vendor, Telephone
336 Warehouse, to discuss the City Hall phone system needs and options available. Telephone Warehouse provided
337 the price quote of \$2,336.64 for a new system that meets all of the city’s needs. The system has a 5-year
338 warranty. Moose explained that the current system cost \$4,189.71 when purchased in 2005, and has an annual
339 maintenance contract fee of \$727.56. The cost of the recommended new phone system would be recovered in
340 about three years just from the savings of eliminating the annual maintenance contract fee. It is recommended
341 that the new system be financed from the City Council Contingency Reserve Account and that the account be
342 repaid over a three year period from the annual maintenance contract savings.

343
344 **Motion/Second: Palmquist/Ross. To approve the price quote from Telephone Warehouse for a new City**
345 **Hall telephone system at a cost of \$2,336.64, which includes a full 5-year warranty. Motion carried 5-0-0.**

346
347 5. Pennington Avenue Erosion Repair - Additional Cost – Administrator Moose explained that
348 the Council had approved, at its September 20, 2016 meeting, the repair of the Pennington Avenue erosion issue
349 at a cost not to exceed \$7,000. Tri County had been completing the repair work, but had found that the amount
350 of fill necessary to adequately complete the repair is more than estimated. Tri County requested additional fill to
351 complete the repair and provide a satisfactory final grade at a cost of \$1,500, which is above the amount that the
352 City Administrator can give approval.

353 Council discussed having motions include language such as “estimated to compete the project” so that going
354 forward, contractors will not need to wait for a Council meeting for approval. It was also noted that Tri County
355 should include in their quote the cost per unit and the number of units estimated to complete the project.

356
357 **Motion/Second: Bend/Nelson. To approve the additional cost of \$1,500 for additional fill material to**
358 **complete the repair of the Pennington Avenue erosion issue. Motion carried 5-0-0.**

359
360 6. Schedule Council Work Session – Administrator Moose indicated that there are two items needing
361 decisions in order to continue the street improvements planning and the Downtown Village Improvements
362 Project, particularly the Section 106 process. Moose reported that he, Council Members Richter and Ross and

363 Accountant Tom Niedzwiecki met on October 12 to review financial information with the goal of identifying
364 additional sources of funding for street improvements. A Section 106 consultation meeting with tribal
365 representatives has been tentatively scheduled for November 7. A work session is needed to continue to explore
366 street improvement timing and funding scenarios and to keep the Council updated regarding the Downtown
367 Village Improvements Project.

368
369 **Scheduled a work session for Monday, November 14 at 1:00 p.m. to continue work regarding street**
370 **improvements planning and to keep the Council updated regarding the Downtown Village Improvements**
371 **Project.**

372
373 **D. Committee Reports –**

374 1. Public Works – none.

375 2. Personnel – installation and training on Laserfiche will be scheduled after the election; it should be
376 operational after January, 2017.

377 3. Parks – meets on October 26.

378 4. HPC/DR – meets on Wednesday, October 19; they will be reviewing a project at 3602 St. Croix
379 Trail S; they will be doing a design review of the Town Square Park restroom building. They are
380 also looking at designs for plaques for the designated historic sites in Afton.

381 5. Natural Resources and Groundwater – two of the last meetings didn't have a quorum. It has been
382 requested that the attendance policy be modified to reflect "a majority of active members."

383
384 **Motion/Second: Palmquist/Bend. To modify the Natural Resources and Groundwater Committee Policy**
385 **to reflect that a quorum be "a majority of active members." Motion carried 5-0-0.**

386
387 6. Downtown Improvements Finance Report – Richter reported that City Administrator Ron Moorse,
388 Council Members Richter and Ross and Accountant Tom Niedzwiecki met on October 12 to identify additional
389 sources of funding for street improvements. Tom N will be working with the engineers to update the costs to
390 bring forward to the next meeting.

391
392 **10. COUNCIL, CONSULTANT AND STAFF REPORTS, ANNOUNCEMENTS AND UPDATES**

393 **A.** Ward 1 Council Member Palmquist – Sunday the Lumberyard Pub will show the Vikings game with a
394 pig roast.

395 **B.** Ward 2 Council Member Richter – none.

396 **C.** Ward 3 Council Member Ross – internet project moving along to completion.

397 **D.** Ward 4 Council Member Nelson – none.

398 **E.** Mayor Bend – none.

399 **F.** City Attorney Knaak – Prosecution Report is on file; there is an uptick in prosecutions. The
400 condemnation may be concluded by the end of the year.

401 **G.** City Administrator Moorse – none.

402
403 **11. ADJOURN –**

404
405 **Motion/Second: Nelson/Ross. To adjourn the meeting at 8:45 p.m. Motion carried 5-0-0.**

406
407 Respectfully submitted by:

408

409

410

411 _____
Kim Swanson Linner, City Clerk

412

413

Approved by Council (on November 15, 2016) as (check one): Presented: _____ Amended: _____

Afton City Council
Regular City Council Meeting **DRAFT**
October 18, 2016

414
415
416

Signed by Mayor Richard Bend _____ **Date** _____

Meeting Date Nov. 10, 2016

Council Action Memo

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

To: Mayor Bend and Members of the City Council
From: Ron Moore, City Administrator
Date: November 10, 2016
Re: Canvassing Election Results

The City Clerk will provide the election results at the meeting.

Council Action Requested:

Motion regarding the city election results from the November 8, 2016 election.

Sheriff_ICR report.txt

PRT CONTRACT ICR REPORT

MTMANDT Page 1
11/01/16 5:00:02Washington County Sheriff's Office
CONTRACT ICR's
Contract Report for AFTON
For the Period 10/01/16 To 10/31/16

Date	Time	ICR #	ID#	Street Name	Complaint
10/01/16	1:29:21	116036490	0080	CROIXVIEW DR	DRIVING CONCERN/STALKING ISSUE
10/01/16	8:19:15	116036504	0189	MANNING AV	TRAFFIC: SPEED 70/55, EXPIRED
10/01/16	8:54:18	116036507	0088	SAINT CROIX TR	PARKING COMPLAINT
10/01/16	21:20:42	116036565	0089	TRADING POST TR	BURG ALARM
10/02/16	8:52:33	116036606	0088	40TH ST	AUD ALARM **RSTK 130 - RE A
10/02/16	15:40:19	116036629	0091	32ND ST	NO-WAKE CONCERN
10/03/16	1:12:04	116036663	1205	I94	DRIVING COMPLAINT
10/03/16	18:39:52	116036768	0174	SAINT CROIX TR	TRAFFIC - SPEED
10/03/16	18:44:18	116036769		VALLEY CREEK TR	WARRANT / WCSO / CR151546
10/03/16	19:10:35	116036773	0174	AFTON BLVD	ALARM
10/03/16	19:13:22	116036775	0174	HUDSON RD	WELFARE CONCERN
10/03/16	19:43:21	116036780	0095	HUDSON RD	ALARM
10/05/16	2:50:50	116036918	1280	SAINT CROIX TR	RUNAWAY JUVENILE
10/05/16	9:35:52	116036945	0068	MANNING AV	FOUND MAIL
10/05/16	12:32:49	116036984	0130	I94	PROPERTY DAMAGE
10/05/16	20:49:36	116037051	0079	I94 EB/MANNING	DRIVING COMPLAINT
10/05/16	21:46:15	116037056	0079	TRADING POST TR	RESIDENTIAL ALARM
10/06/16	9:20:35	116037079	0100	INDIAN TR	OFFICER INFO
10/06/16	10:12:30	116037087	0068	50TH ST	PROPERTY DAMAGE
10/06/16	15:07:50	116037146	0176	AFTON BLVD	COMMERCIAL ALARM
10/06/16	18:39:46	116037180	0079	NORSTED AV	LOCKOUT
10/06/16	20:43:47	116037188	0176	WEST OAKGREEN C	MEDICAL LEVEL 1
10/06/16	20:54:59	116037189	0079	40TH ST	ALARM
10/07/16	9:06:08	116037224	0160	INDIAN TR	FIRE CALL
10/07/16	9:48:45	116037228	0160	NEAL AV	MEDICAL LEVEL 1
10/07/16	10:49:30	116037243	0160	ODELL AV	SUSP ACTIVITY
10/07/16	14:15:28	116037282	0160	AFTON BLVD	ALARM
10/07/16	15:27:31	116037290	0176	SAINT CROIX TR	TRAFFIC
10/07/16	18:34:35	116037321	0074	15TH ST	HARASSMENT
10/07/16	22:06:30	116037335	0067	TRADING POST TR	ALARM
10/08/16	8:22:22	116037370	0189	MANNING AV	TRAFFIC: SPEED 68/55
10/08/16	20:37:08	116037433	0150	I94	TRAFFIC - DAS
10/09/16	0:03:37	116037451	0067	SAINT CROIX TR	POSSIBLE GUN SHOTS HEARD
10/09/16	6:47:12	116037464	0067	15TH ST	TREE DOWN
10/10/16	14:25:37	116037609	0130	SAINT CROIX TR	DRIVING COMPLAINT
10/10/16	14:27:14	116037611	0081	SAINT CROIX TR	ROAD RAGE
10/10/16	14:31:01	116037612	0096	OAKGREEN AV	PSYCHIATRIC ISSUE *POLICE O
10/11/16	6:11:12	116037696	0070	TRADING POST TR	BURGLAR ALARM
10/11/16	7:09:22	116037700	0130	30TH ST	THREATS REPORT
10/11/16	13:44:14	116037758	0094	NEAL AV	BURG ALARM
10/11/16	15:23:29	116037769	0079	STAGECOACH TR	ANIMAL ASSIST
10/11/16	15:28:19	116037770	0095	I94	DRIVING CONCERN
10/11/16	16:34:57	116037781	0095	NEAL AV	SUSPICIOUS ACTIVITY
10/11/16	17:50:42	116037787	0174	CROIXVIEW DR	BROKEN GAS LINE
10/12/16	6:11:50	116037828	1264	50TH ST	INFORMATION
10/12/16	8:03:41	116037835	0081	NEAL AV	INJURED DEER
10/12/16	17:05:56	116037895	0174	MANNING AV	TRAFFIC - FDCR MAY '16
10/13/16	7:16:08	116037933	0075	HUDSON RD	CAR VS DEER
10/13/16	12:51:38	116037989	0075	INDIAN TR	TRESPASSING
10/13/16	16:40:42	116038038	1283	MANNING AV	POSS DRUNK DRIVER
10/14/16	6:54:58	116038077	0187	SAINT CROIX TR	CAR VS DEER
10/14/16	10:46:44	116038105	0167	VALLEY CREEK TR	MEDICAL **LEVEL 1**

PRT CONTRACT ICR REPORT

MTMANDT Page 2
11/01/16 5:00:02

Sheriff_ICR report.txt
 Washington County Sheriff's Office
 CONTRACT ICR's
 Contract Report for AFTON
 For the Period 10/01/16 To 10/31/16

Date	Time	ICR #	ID#	Street Name	Complaint
10/14/16	11:22:27	116038110		OSGOOD AV	WARRANT / WCSO / CR163116
10/14/16	13:42:31	116038159		NEAL AV	RECEIPT# 160004873
10/14/16	14:11:18	116038165		50TH ST	RECEIPT# 160004876
10/14/16	16:23:50	116038198	0074	AFTON HILLS DR	SUSPICIOUS ACTIVITY
10/14/16	20:34:04	116038226	0074	QUANT AV	SUSPICIOUS VEHICLE
10/14/16	23:01:43	116038234	0070	50TH ST	BURGLAR ALARM
10/15/16	5:50:31	116038248	1282	MANNING AV	TRAFFIC-SPEED 67/55
10/15/16	10:18:14	116038261	0068	AFTON BLVD	ALARM
10/15/16	11:51:34	116038267	0088	HUDSON RD	ALARM
10/15/16	17:24:50	116038292	0074	TRADING POST TR	ATT'D BREAK IN
10/16/16	4:34:10	116038338	0157	I94	AOA/CHECK ON STALLED M/V
10/16/16	14:10:37	116038369	0077	CROIXVIEW DR	OUT OF CONTROL JUVENILE
10/16/16	15:55:08	116038382	0176	50TH ST	SUSPICIOUS PERSON-TIME DELAY 3
10/16/16	18:41:11	116038391	1253	8TH ST	FOUND DOG
10/16/16	23:25:10	116038405	0072	STAGECOACH TR	ALARM
10/17/16	8:22:31	116038424	0094	NEAL AV	THEFT REPORT
10/17/16	11:44:28	116038460		32ND ST	RECEIPT# 160004900
10/17/16	12:29:33	116038467	0100	NEAL AV	OFFICERS INFO
10/17/16	15:04:18	116038487	0176	40TH ST	VEHICLE ACCIDENT*RSTK START WB
10/17/16	15:04:18	116624297		40TH ST	MEDICAL - VEHICLE ACCIDENT *R
10/17/16	15:19:45	116038491		MINAR AV	RECEIPT# 160004914
10/17/16	15:29:44	116038493	0100	50TH ST	OFFICER INFO
10/17/16	15:38:44	116038495	0176	MANNING AV	INTOXICATED FEMALE/REQUEST AMB
10/17/16	15:38:44	116624314		MANNING AV	MEDICAL-INTOXICATED FEMALE/REQ
10/18/16	1:40:51	116038549	1264	HUDSON RD	PULL-OUT
10/18/16	8:27:42	116038568	0130	50TH ST	RECOVERED STOLEN VEH
10/18/16	9:53:39	116038579	0130	MANNING AV	DECEASED DEER
10/18/16	11:46:21	116038603	0130	32ND ST	BURG ALARM
10/18/16	14:05:51	116038630	0091	NEAL AV	AUD ALARM
10/18/16	16:53:26	116038666	0079	HUDSON RD	SUSPICIOUS ACTIVITY
10/18/16	17:12:54	116038668	0079	AFTON BLVD	TRESPASING/THEFT
10/19/16	9:25:15	116038738	0096	37TH ST	ANIMAL CONCERN
10/19/16	9:27:03	116038739	0096	RIVER RD	ANIMAL CONCERN
10/19/16	12:52:02	116038759	0130	AFTON BLVD	INFORMATION
10/19/16	13:16:28	116038763	0094	NEAL AV	VANDALISM REPORT **RESTACK 21
10/19/16	13:23:58	116038767	0076	STAGECOACH TR	ALARM
10/19/16	13:28:42	116038769	0076	MANNING AV	LOOSE DOG *RSTK DOG IS BACK
10/19/16	14:57:58	116038788	0076	SAINT CROIX TR	PROPERTY DAMAGE ACCIDENT
10/19/16	15:37:02	116038796	1277	SAINT CROIX TR	MEDICAL - LEVEL 1
10/20/16	10:34:46	116038859	0075	50TH ST	SUSPICIOUS VEHICLE/3RD PARTY
10/20/16	15:58:22	116038897	0079	TRADING POST TR	BURG ALARM ***PROPER CODE BEF
10/20/16	17:02:20	116038911	0079	53RD ST	ASSIST
10/20/16	18:48:35	116038929	0170	MANNING AV	CO ALARM SOUNDING
10/20/16	19:43:23	116038936	0076	50TH ST	CAR VS DEER
10/20/16	21:59:45	116038952	0079	I94	ROAD RAGE
10/21/16	9:17:25	116038983	0130	HUDSON RD	EXTRA PATROL REQUEST *RSTK RET
10/21/16	9:23:34	116038985	0130	NEAL AV	ALARM
10/22/16	8:59:01	116039112	0130	TRADING POST TR	ATTEMPT NOTIFICATION
10/22/16	14:50:59	116039149	0094	STAGECOACH TR	FOUND DOG **ANIMAL CONT
10/22/16	16:42:42	116039162	0176	15TH ST	DAMAGE TO PROPERTY
10/23/16	7:37:21	116039213	0170	MANNING AV	TRAFFIC SPEED 72/55
10/23/16	9:51:36	116039217	0094	MANNING AV	HUNTING CONCERN

PRT CONTRACT ICR REPORT

MTMANDT Page 3
 11/01/16 5:00:02

Sheriff_ICR report.txt
 Contract Report for AFTON
 For the Period 10/01/16 To 10/31/16

Date	Time	ICR #	ID#	Street Name	Complaint
10/23/16	10:50:15	116039225	0081	HUDSON RD	SUSPICIOUS ACTIVITY
10/23/16	13:34:24	116039234	0081	SAINT CROIX TR	VEH LOCKOUT
10/24/16	9:25:22	116039294	0096	MEADOW BLUFF TR	ANIMAL ASSIST ***21 COMP*
10/24/16	20:32:43	116039404	0196	NEAL AV	DIRECTED PATROL-SPEED
10/25/16	8:47:17	116039460	0160	INDIAN TR PATH	MEDICAL LEVEL 1
10/25/16	21:53:50	116039570	0176	SAINT CROIX TR	MEDICAL LEVEL 1
10/26/16	12:24:28	116039649	0063	VALLEY CREEK TR	SUSP VEHICLE
10/26/16	13:05:42	116039659	0115	MANNING AV	EXTRA PATROL
10/26/16	14:56:32	116039678	0079	PENFIELD AV	MISSING CHILD
10/26/16	15:01:18	116039680	0076	MAJESTIC PINES	STOLEN LICENSE PLATE
10/26/16	17:50:59	116039705	0147	2ND ST	SUSPICIOUS ACTIVITY
10/27/16	11:00:31	116039777		NEAL AV	RECEIPT# 160005068
10/27/16	11:02:10	116039778		NEAL AV	RECEIPT# 160005069
10/27/16	13:02:57	116039804	0100	8TH ST CT	OFFICER INFO
10/27/16	13:18:53	116039806	0130	SAINT CROIX TR	FOUND MAIL
10/27/16	13:18:53	116625086	0100	SAINT CROIX TR	AOA/FOUND MAIL
10/27/16	16:43:50	116039836	0074	50TH ST	ANIMAL CONCERN
10/27/16	17:16:36	116039839	0170	NEAL AV	PROPERTY DAMAGE
10/27/16	18:20:12	116039843	0170	MANNING AV	CAR VS DEER
10/27/16	18:54:03	116039846	0074	STAGECOACH TR	ANIMAL CONCERN
10/28/16	7:03:17	116039873	0075	AFTON	HARASSMENT COMPLAINT
10/28/16	8:32:11	116039883	0130	SAINT CROIX TR	PHONE CALL
10/28/16	10:53:36	116039903	0130	50TH ST	THEFT REPORT
10/28/16	20:43:33	116040034	0074	I94	DRIVING COMPLAINT
10/28/16	22:26:53	116040040	0095	VALLEY CREEK TR	ACCIDENT NOT OCCUPIED
10/29/16	7:45:49	116040066	0094	SAINT CROIX TR	CAR DEER ACCIDENT
10/30/16	9:57:29	116040186	0088	ODELL AV	INFORMATION
10/30/16	13:24:39	116040199	0160	SAINT CROIX TR	TRAFFIC - SPEED
10/30/16	14:10:37	116040201	0081	NEAL AV	FOUND DOG
10/30/16	14:29:19	116040203	0081	10TH ST	TRAP SHOOTING COMPLAINT
10/31/16	10:18:48	116040258	0068	4TH ST	ALARM
10/31/16	11:12:39	116040269	0063	I94	CHECK WELFARE
10/31/16	17:37:14	116040315	0196	HUDSON RD	TRAFFIC-CIT:SPEED
10/31/16	18:10:07	116040318	0076	40TH ST	CAR VS DEER

Total ICRs Processed: 138

** END OF REPORT **

Citations for: Afton

10/1/2016 To 10/31/2016

Agcy	Date	Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description	Statute
WCSO	10/1/2016	820026627501	189	L. Bloomquist	Citation	0	MANNING AVE S		50TH ST S		Afton	MOV-Speed-Exceed 55 mph DL-Expired Drivers License - Over 21	169.14.2(a)(3)
WCSO	10/1/2016	820026627501	189	L. Bloomquist	Citation	0	MANNING AVE S		50TH ST S		Afton	MOV-Speed-Exceed 55 mph DL-Expired Drivers License - Over 21	171.27(a)
WCSO	10/3/2016	820012627701	174	Laura Jackson	Citation	0	SAINT CROIX TRL S		UPPER 34TH ST S		Afton	MOV-Speed-Exceed Limit	169.14.2(a)
WCSO	10/8/2016	820018628201	189	L. Bloomquist	Citation	0	MANNING AVE S		50TH ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	10/8/2016	820017628205	150	B. Krook	Citation	12000	I94				Afton	DL-Drive After Suspension/DAS	171.24.1
WCSO	10/12/2016	820012628601	174	L. Jackson	Citation	0	MANNING AVE S		HUDSON RD S		Afton	REG-Motor Vehicle Displaying Expired Registration	168.09.4
WCSO	10/15/2016	820002628901	1282	M. Ramos	Citation	1000	MANNING AVE S				Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	10/17/2016	820012629902	176	N. Sullivan	Citation	0	40TH ST S		NEAL AVE S		Afton	MOV-Right of Way-Intersection-Yield Right of Way	169.20.1
WCSO	10/23/2016	820005629701	170	S. Wittl	Citation	0	MANNING AVE S		10TH ST S		Afton	MOV-Speed-Exceed 55 mph	169.14.2(a)(3)
WCSO	10/31/2016	820025630501	160	K. Manis	Citation	0	SAINT CROIX TRL S		RIVER RD S		Afton	MOV-Speed-Exceed Limit	169.14.2(a)
WCSO	10/31/2016	820056630501	196	C. Evens	Citation	0	HUDSON RD S		STAGECOACH TRL S		Afton	MOV-Speed-Exceed Limit	169.14.2(a)

City of Afton – Financial Reports

October, 2016

Ref	Description	Pages
A.	Balance Sheet	A1
B.	Statement of Changes in Fund Balance: Current Month	B1
C.	Statement of Changes in Fund Balance: Year to Date	C1
D.	Statement of Revenue and Expenditures: General Fund Summary plus Detail for All Other Funds	D1 to D8
E.	Detail Statement of Revenue and Expenditures: General Fund Only	E1 to E6
F.	Summary and Detail of Special Activities Fund - YTD	F1 to F5
G.	Street Improvement Fund: YTD Detail by Account	G1
H.	Building and Land Fund: YTD Detail by Account	H1
I.	City Dock Fund: YTD Detail by Account	I1
J.	General Fund Streets, Rehab and Public Works: YTD Detail by Account	J1 to J4
K.	Customer Receipts and Other Deposits – MTD Sorted by Account	K1 to K2
L.	Claims Paid during October: \$174,479.53	L1 to L13
M.	Permit Escrow and Fee Detail	M1 to M16
N.	Building Insp Fees by Acct: YTD Detail for Afton	N1to N5
O.	Park Reserve Fund – YTD Detail by Account	O1
P.	Road Debt Service Fund – YTD Detail by Account	P1
Q.	City Infra-Structure Improvement Fund – LTD Summary + YTD 2016 Detail	Q1 to Q5

Significant October 2016 Revenue:

\$10,320 #100 Gen'l Fd Acct 4400 Building Permit Fees. Net of Bldg Insp Fees we are \$54,000 favorable to budget YTD.

Significant October 2016 Expense:

\$10,540 #550 Spec Activ Fd Acct 5561 Communications Exp re Laserfiche Server, Software & Support Package

\$10,254 #120 Street Imp Fd; **\$9,169** Acct 7981 Village Local Road Imp and **\$1,085** Acct 7982 CR21 Improvement Project.

\$48,782 #800 City Infra-Structure Imp Fd Accts 8891 thru 8899. Mostly engineering for Sanitary Sewer & Downtown Village Improvements (two months August and September).

Cash Flow Watch: While we are one month away from getting our second half property taxes our cash flow is in good shape thanks to the net \$54,000 favorable building permits.


 Prepared by Thomas H. Niedzwiecki, Accountant

**City of Aston
Balance Sheet
October 31, 2016**

Account #	Account Description	#100 General Fund	#115 Buildings & Land Capital Fund	#120 Street Imp Capital Fund	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Serv Fund	#550 Spec Act Fd + #600 MN Investment Fd	#800 & 805 City Infrastructure Improvement Fund	#725 Road Debt Serv Fd	#810 City Dock Fund	Total All Funds
Assets													
100	4M Fund: General Fund	428,204											428,204
100.8	Petty Cash	196											196
115	4M Fund: Bldg & Land Capital Fund		79,549										79,549
120	4M Fund: Street Imp Capital Fund			523,699									523,699
200	4M Fund: Park Reserve Fund				120,804								120,804
250	4M Fund: Special Reserve Fund					473,663							473,663
400	4M Fund: 201 Project Fund						(912)						(912)
500	4M Fund: Fire Station Debt Serv Fund							31,410					31,410
550	4M Fund: Special Activities Fund								208,077				208,077
600	4M Fund: MN Investment Fund								104,575				104,575
700	4M Fund: Road Construction Fund												0
725	4M Fund: Road Debt Service Fund										300,907		300,907
800/805	4M Fund: City Infrastructure Fund									2,080,111			2,080,111
810	4M Fund: City Dock Fund											60,199	60,199
	Total Cash and Investments	428,400	79,549	523,699	120,804	473,663	(912)	31,410	312,652	2,080,111	300,907	60,199	4,410,482
1170	Taxes Receivable from County	0											0
11xx	Fees & Other Receivables	(600)											(600)
2001	Permit Escrow & Fees (net receivable)	0											0
Various	Due (Owed) between Funds	0	0	0.00	0	0	0	0	0	0	0	0	0
	Total Assets and Other Debits	427,800	79,549	523,699	120,804	473,663	(912)	31,410	312,652	2,080,111	300,907	60,199	4,409,882
Liabilities and Fund Balances													
2001	Permit Escrow & Fees (net payable)	47,939											47,939
2002	Accounts Payable	98,283											98,283
2022	Accrued Expenses	0											0
2035	Accrued Interest - Road Bond	0									24,225		24,225
2037	Accrued Interest - Downtown Tmp Imp Bd	0								2,347			2,347
2120	Building Surcharges Payable	273											273
2200	Payroll Tax Liabilities/Withholding	0											0
	Total Accounts and Other Payables	146,495	0	0	0	0	0	0	0	2,347	24,225	0	173,066
2500	Grants Received	0											0
2700	Road GO Tax Abatement Bds										0		0
2701	2014A Refunding Road Bonds										2,810,000		2,810,000
2702	2015A Downtown GO Temp Imp Bonds									3,755,000			3,755,000
Various	Fund Balance - Beginning of Year	327,317	81,728	503,659	105,731	433,969	(2,000)	2,160	330,834	(1,493,196)	(2,581,624)	56,258	(2,235,163)
Various	Current Year Net Increase (Decrease)	(46,012)	(2,179)	20,040	15,074	39,694	1,087	29,250	(18,182)	(184,041)	48,305	3,941	(93,022)
Various	Fund Balance - End of Period	281,305	79,549	523,699	120,804	473,663	(912)	31,410	312,652	(1,677,236)	(2,533,318)	60,199	(2,328,185)
	Total Liabilities and Fund Balances	427,800	79,549	523,699	120,804	473,663	(912)	31,410	312,652	2,080,111	300,907	60,199	4,409,882


Prepared by Thomas H. Niedzwiecki, Accountant

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**City of Afton - Statement of Changes in Fund Balances
for Month of October 2016**

#	Description	#100 General Fund	#115 Buildings & Land Capital Fund	#120 Street Imp Capital Fund	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Service Fund	#550 Spec Act Fd + #600 MN Investment Fd	#800 & 805 City Infrastructure Improvement Fund	#725 Road Debt Serv Fd	#810 City Dock Fund	Total All Funds
A	Beginning Fund Balances	372,284	79,528	533,806	122,225	473,539	2,070	31,403	324,434	(1,626,699)	(2,525,319)	60,183	(2,152,544.85)
Section I. Revenues													
1	Property Taxes	0	0	0	0	0	0	0	0	0	0	0	0
	Intergovernmental Revenues	4,805	0	0	0	0	0	0	0	0	0	0	4,805
19	Charges for Services	10	0	0	0	0	0	0	0	0	0	0	10
21	Fines and Forfeitures	1,717	0	0	0	0	0	0	0	0	0	0	1,717
	Licenses, Fees and Permits	10,235	0	0	0	0	0	0	0	0	0	0	10,235
25	Special Assessments	0	0	0	0	0	0	0	0	0	0	0	0
35	Misc Revenue/Gaming Tax	0	0	0	0	0	0	0	84	0	0	0	84
36	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	0	0	0	0
36	Other Grants/State Fire Aid	0	0	0	0	0	0	0	0	0	0	0	0
	Interest Income	93	21	146	29	124	0	7	90	592	75	16	1,193
37	TIF District/MN Inv Fund Loan	0	0	0	0	0	0	0	0	0	0	0	0
	Park Fees	0	0	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0	0	0
B	Total Revenue	16,860	21	146	29	124	0	7	174	592	75	16	18,045
C	Other Financing Sources/Transfers	0	0	0	0	0	0	0	0	0	0	0	0
Section II. Expenditures													
General and Administrative													
1	Wages and Benefits	19,313	0	0	0	0	0	0	0	0	0	0	19,313
2	Professional Services	16,221	0	0	0	0	0	0	0	0	0	0	16,221
3	Other Expenditures	2,275	0	0	0	0	0	0	11,756	0	0	0	14,031
	Total General and Administrative	37,809	0	0	0	0	0	0	11,756	0	0	0	49,565
5	Public Safety/State Fire Aid	58,853	0	0	0	0	0	0	0	0	0	0	58,853
9	Public Health/Cons of Natural Resources	341	0	0	0	0	0	0	0	0	0	0	341
11	Streets	10,237	0	0	0	0	0	0	0	0	0	0	10,237
13	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	48,782	0	0	48,782
13	Other Street Imp/Road Paving Project	259	0	10,254	0	0	2,982	0	200	0	0	0	13,695
14	Buildings and Land/City Dock	339	0	0	0	0	0	0	0	0	0	0	339
15	TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0	0	0	0	0	0
15	Parks and Recreation	0	0	0	1,450	0	0	0	0	0	0	0	1,450
16	Debt Service - Interest Expense	0	0	0	0	0	0	0	0	2,347	8,075	0	10,422
	Debt Service - Principal Retirement	0	0	0	0	0	0	0	0	0	0	0	0
D	Total Expenditures	107,839	0	10,254	1,450	0	2,982	0	11,956	51,129	8,075	0	193,684
E	Other Financing Uses/Transfers	0	0	0	0	0	0	0	0	0	0	0	0
E	Revenues Over (Under) Expenditures	(90,979)	21	(10,107)	(1,421)	124	(2,982)	7	(11,782)	(50,537)	(8,000)	16	(175,640)
F	Ending Fund Balances	281,305	79,549	523,699	120,804	473,663	(912)	31,410	312,652	(1,677,236)	(2,533,318)	60,199	(2,328,185)

**City of Afton - Statement of Changes in Fund Balances
for Year to Date October 31, 2016**

#	Description	#100 General Fund	#115 Buildings & Land Capital Fund	#120 Street Imp Capital Fund	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Service Fund	#550 Spec Act Fd + #600 MN Investment Fd	#800 & 805 City Infrastructure Improvement Fund	#725 Road Debt Serv Fd	#810 City Dock Fund	Total All Funds
A	Beginning Fund Balances	327,317	81,728	503,659	105,731	433,969	(2,000)	2,160	330,834	(1,493,196)	(2,581,624)	56,258	(2,235,163)
Section I. Revenues													
1	Property Taxes	796,443	0	0	0	0	0	29,234	0	0	130,000	0	955,677
	Intergovernmental Revenues	2,963	0	0	0	0	0	0	0	0	0	0	2,963
19	Charges for Services	94	0	0	0	0	6,450	0	0	0	0	3,850	10,394
21	Fines and Forfeitures	12,464	0	0	0	0	0	0	0	0	0	0	12,464
	Licenses, Fees and Permits	208,119	0	0	0	0	0	0	0	0	0	0	208,119
25	Special Assessments	0	0	0	0	0	0	0	0	0	0	0	0
35	Misc Revenue/Gaming Tax	355	0	0	0	0	0	0	84	0	0	0	439
36	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	146,500	0	0	146,500
36	Other Grants/State Fire Aid	8,110	750	0	0	0	0	0	37,289	0	0	0	46,149
	Interest Income	613	113	780	164	694	1	16	508	3,397	355	91	6,732
37	TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0	0	0	0	0	0
	Park Fees	0	0	0	16,360	0	0	0	0	0	0	0	16,360
		0	0	0	0	0	0	0	0	0	0	0	0
B	Total Revenue	1,029,160	863	780	16,524	694	6,451	29,250	37,882	149,897	130,355	3,941	1,405,797
C	Other Financing Sources/Transfers	0	10,500	100,000	0	39,000	0	0	14,850	0	0	0	164,350
Section II. Expenditures													
	General and Administrative												
1	Wages and Benefits	198,828	0	0	0	0	0	0	0	0	0	0	198,828
2	Professional Services	164,097	0	0	0	0	0	0	0	0	0	0	164,097
3	Other Expenditures	43,587	0	0	0	0	0	0	21,702	0	0	0	65,289
	Total General and Administrative	406,512	0	0	0	0	0	0	21,702	0	0	0	428,214
5	Public Safety/State Fire Aid	320,531	0	0	0	0	0	0	49,011	0	0	0	369,543
9	Public Health/Cons of Natural Resources	1,408	0	0	0	0	0	0	0	0	0	0	1,408
11	Streets	113,067	0	0	0	0	0	0	0	0	0	0	113,067
13	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	309,361	0	0	309,361
13	Other Street Imp/Road Paving Project	1,694	0	80,740	0	0	5,363	0	200	0	0	0	87,998
14	Buildings and Land/City Dock	7,029	13,542	0	0	0	0	0	0	0	0	0	20,571
15	TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0	0	0	0	0	0
15	Parks and Recreation	13,081	0	0	1,450	0	0	0	0	0	0	0	14,531
16	Debt Service - Interest Expense	0	0	0	0	0	0	0	0	24,577	82,050	0	106,627
	Debt Service - Principal Retirement	0	0	0	0	0	0	0	0	0	0	0	0
D	Total Expenditures	863,322	13,542	80,740	1,450	0	5,363	0	70,913	333,938	82,050	0	1,451,319
E	Other Financing Uses/Transfers	211,850	0	0	0	0	0	0	0	0	0	0	211,850
E	Revenues Over (Under) Expenditures	(46,012)	(2,179)	20,040	15,074	39,694	1,087	29,250	(18,182)	(184,041)	48,305	3,941	(93,022)
F	Ending Fund Balances	281,305	79,549	523,699	120,804	473,663	(912)	31,410	312,652	(1,677,236)	(2,533,318)	60,199	(2,328,185)


Prepared by Thomas H. Niedzwiecki, Accountant

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 10/31/16

	Audited 2013	Audited 2014	Audited 2015	Month of Oct-16	YTD Actual 10/31/16	Annual Budget 2016	Remaining Budget \$	YTD Act as % of Annual Budget
#100 GENERAL FUND								
A: REVENUES								
1-PROPERTY TAXES	1,604,540	1,634,042	1,676,572	0	1,004,677	1,858,692	854,015	54.1%
2-INTERGOVERNMENTAL REVENUES	1,811	4,715	8,998	4,805	2,963	2,734	(229)	108.4%
3-CHARGES FOR SERVICES	72	70	137	10	94	135	41	69.4%
4-FINES AND FORFEITURES	15,901	10,359	15,861	1,717	12,464	14,250	1,786	87.5%
5-LICENSES, FEES, PERMITS	253,353	162,119	190,172	10,235	208,119	146,250	(61,869)	142.3%
7-MISCELLANEOUS REVENUE	4,622	4,043	4,700	0	355	2,500	2,145	14.2%
9-OTHER GRANTS	8,298	8,378	8,410	0	8,110	8,290	180	97.8%
10-INTEREST INCOME	57	54	144	93	613	50	(563)	1225.5%
11-TIF DISTRICT	0	0	0	0	0	0	0	
TOTAL REVENUES	1,888,654	1,823,780	1,904,993	16,860	1,237,394	2,032,901	795,507	60.9%
B: EXPENDITURES								
GENERAL AND ADMINISTRATIVE								
1-WAGES & BENEFITS	190,806	213,147	234,446	19,313	198,828	254,840	56,012	78.0%
2-PROFESSIONAL SERVICES	176,224	133,198	153,655	16,221	164,097	148,550	(15,547)	110.5%
4-OTHER EXPENDITURES	58,082	53,668	58,017	2,275	43,587	68,300	24,713	63.8%
TOTAL GENERAL & ADMINISTRATIVE	425,111	400,012	446,119	37,809	406,512	471,690	65,178	86.2%
5-PUBLIC SAFETY	368,944	384,098	392,065	58,853	320,531	408,143	87,612	78.5%
6-PUBLIC HEALTH	887	1,780	1,087	341	1,408	2,000	592	70.4%
7-STREETS	268,207	274,047	218,410	10,237	113,067	287,700	174,633	39.3%
9-OTHER PUBLIC WORKS	1,692	2,836	1,914	259	1,694	5,050	3,356	33.5%
10-BUILDINGS & LAND	11,203	10,446	10,334	339	7,029	10,750	3,722	65.4%
11-TIF DISTRICT	0	0	0	0	0	0	0	
12-PARKS & RECREATION	3,805	5,018	3,921	0	13,081	7,500	(5,581)	174.4%
TOTAL EXPENDITURES	1,079,849	1,078,237	1,073,850	107,839	863,322	1,192,833	329,511	72.4%
C: OTHER FINANCING SOURCES (USES)								
	(805,608)	(708,350)	(805,133)	0	(420,084)	(840,068)	(419,984)	
Net GENERAL FUND	3,197	37,193	26,010	(90,979)	(46,012)	0	46,012	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 10/31/16

	Audited 2013	Audited 2014	Audited 2015	Month of Oct-16	YTD Actual 10/31/16	Annual Budget 2016	Remaining Budget \$	YTD Act as % of Annual Budget
#115 BUILDINGS AND LAND CAPITAL FUND								
A: Revenues								
4012 Current Tax Levy - Bldg & Land	5,000	6,000	6,000	0	3,000	6,000	3,000	50.0%
4022 Levy: Afton Septic System - City Bldgs	0	15,000	15,000	0	7,500	15,000	7,500	50.0%
4600 Grant/Insurance: City Hall	27,654	(64)	0	0	750	0	(750)	
4831 Trf in re. Park Structures	0	0	0	0	0	0	0	
6910 Trf in fr General Fund (Non Budgeted)	25,000	0	20,000	0	0	0	0	
4906 Interest - Bldg & Land Fund	2	3	17	21	113	0	(113)	
TOTAL REVENUE	57,656	20,939	41,017	21	11,363	21,000	9,637	54.1%
B: Expenditures								
6003 City Hall Improvements	8,437	4,114	2,563	0	13,542	0	(13,542)	
6004 Bldg Repair & Maintenance	31,248	0	0	0	0	0	0	
6005 City Garage Improvements	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	39,685	4,114	2,563	0	13,542	0	(13,542)	
Net BLDG & LAND CAPITAL FUND	17,971	16,825	38,454	21	(2,179)	21,000	23,179	-10.4%
#120 STREET IMP CAPITAL FUND								
A: Revenues								
4013 Current Tax Levy - Street Improvements	190,000	200,000	200,000	0	100,000	200,000	100,000	50.0%
4907 Interest - Street Imp Fund	38	66	130	146	780	0	(780)	
4016 MN Small City Assistance for Streets	0	0	60,510	0	0	0	0	
TOTAL REVENUE	190,038	200,066	260,640	146	100,780	200,000	99,220	50.4%
B: Expenditures								
7935 Pennington Av Improvements	3,550	2,227	0	0	0	0	0	
7937 Bridge Repair & Replacement	4,655	2,469	1,806	0	0	0	0	
7938 Culvert Repair & Replacement	135	0	0	0	0	0	0	
7936 General Street Projects (Various)	104,909	3,143	73	0	0	0	0	
7981 Village Local Road Improvements	6,080	89,427	250,099	9,169	77,213	0	(77,213)	
7982 CR21 Improvement Project	2,828	23,269	23,383	1,085	3,527	0	(3,527)	
	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	122,156	120,535	275,360	10,254	80,740	0	(80,740)	
C: Oth Fin Sources (Uses)/Transfers								
6910 Oper Trf fr General Fd (Non Budgeted)	25,000	0	43,500	0	0	0	0	
69xx Oper Trf from Road Construction Fund	0	0	0	0	0	0	0	
TOTAL OTH FIN SOURCES (USES)	25,000	0	43,500	0	0	0	0	
Net STREET IMP CAPITAL FUND	92,882	79,531	28,780	(10,107)	20,040	200,000	179,960	10.0%

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City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 10/31/16

	Audited 2013	Audited 2014	Audited 2015	Month of Oct-16	YTD Actual 10/31/16	Annual Budget 2016	Remaining Budget \$	YTD Act as % of Annual Budget
#200 PARK RESERVE FUND								
A: Revenues								
4425 Park Dedication Fees	10,000	10,000	54,743	0	16,360	0	(16,360)	
4426 Afton Donation Program - Parks	0	1,200	0	0	0	0	0	
4903 Interest Income - 4M Fund	29	7	26	29	164	0	(164)	
	0	0	0	0	0	0	0	
TOTAL REVENUE	10,029	11,207	54,769	29	16,524	0	(16,524)	
B: Expenditures								
6115 Park & Open Space Public Works	0	10,803	280	1,450	1,450	0	(1,450)	
6117 Grant - Lucy Winton Bell Athletic Fields	0	0	0	0	0	0	0	
6125 Bike Trail Improvements	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	0	10,803	280	1,450	1,450	0	(1,450)	
C: Oth Fin Sources (Uses)/Transfers								
Transfer to City Infrastructure Imp Fund	(100,000)	0	0	0	0	0	0	
TOTAL OTH FIN SOURCES (USES)	(100,000)	0	0	0	0	0	0	
Net PARK RESERVE FUND	(89,971)	404	54,489	(1,421)	15,074	0	(15,074)	
#250 SPECIAL RESERVE FUND								
A: Revenues								
6936 Levy/Trf from Genl Fd - Special Reserve	85,000	294	5,000	0	39,000	78,000	39,000	50.0%
4912 Interest - Spec Reserve 4M Fund	37	34	102	124	694	0	(694)	
TOTAL REVENUE	85,037	328	5,102	124	39,694	78,000	38,306	50.9%
B: Expenditures								
6918 Trf to General Fund	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	0	0	0	0	0	0	0	
Net SPECIAL RESERVE FUND	85,037	328	5,102	124	39,694	78,000	38,306	50.9%
#400 201 PROJECT FUND								
A: Revenues								
4625 201 Project Revenue	9,538	1,347	3,787	0	6,450	0	(6,450)	
4904 Interest - 201 Project	0	(1)	0	0	1	0	(1)	
TOTAL REVENUE	9,538	1,346	3,787	0	6,451	0	(6,451)	
B: Expenditures								
5915 201 Project maintenance	10,811	696	9,160	2,982	5,363	0	(5,363)	
5918 201 Project Mgmt	805	10	0	0	0	0	0	
TOTAL EXPENDITURES	11,616	706	9,160	2,982	5,363	0	(5,363)	
Net 201 PROJECT FUND	(2,078)	641	(5,373)	(2,982)	1,087	0	(1,087)	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 10/31/16

		Audited 2013	Audited 2014	Audited 2015	Month of Oct-16	YTD Actual 10/31/16	Annual Budget 2016	Remaining Budget \$	YTD Act as % of Annual Budget
#500 FIRE STATION DEBT SERV FUND									
A: Revenues									
4050	Fire Station Curr Tax Levy	55,808	57,356	57,933	0	29,234	58,468	29,234	50.0%
4904	Interest - Fire Station 4M Fund	2	2	1	7	16	0	(16)	
	TOTAL REVENUE	55,810	57,358	57,934	7	29,250	58,468	29,218	50.0%
B: Expenditures									
6850	Fire Station Debt Service Expense	55,808	57,356	57,933	0	0	58,468	58,468	0.0%
		0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	55,808	57,356	57,933	0	0	58,468	58,468	0.0%
Net FIRE STATION DEBT SERV FUND		2	2	1	7	29,250	0	(29,250)	
#550 SPECIAL ACTIVITIES FUND									
A.	4914 Interest - Spec Activity Fd (Unallocated)	22	23	59	61	342	0	(342)	
B. Cable Comm/4th of July Reserve/CC Contingency/Comm Garden									
4815	Cable Distributions Received	0	0	9,115	0	6,253	0	(6,253)	
4816	Community Garden	(1,338)	(2,478)	88	0	0	0	0	
4817	MN Historic Preservation Design Guidelines	(5,350)	5,267	8,000	0	(17,975)	0	17,975	
	4th of July Celebration Reserve	(915)	0	0	0	0	0	0	
6910	Oper Trf fr Gen'l Fd/City Council Contingency	0	0	(1,200)	0	0	0	0	
6366	City Council Contingency Reserve	(300)	0	0	(1,168)	(3,186)	0	3,186	
5561	Communications Expenses	0	(10,867)	(2,605)	(10,540)	(17,594)	0	17,594	
	Total B. Cable Comm/4th of July Reserve	(7,903)	(8,078)	13,399	(11,708)	(32,501)	0	32,501	
C. Codification/Comp Plan/Moratoria									
6934	Oper Trf fr Gen'l Fd - Codification + Oth Rev	100	100	100	0	100	100	0	100.0%
6935	Oper Trf fr Gen'l Fund - Comprehensive Plan	100	2,000	2,000	0	1,500	3,000	1,500	
6958	Comm Growth Options (1000 Friends Grant)	0	0	0	0	0	0	0	
6356	Comprehensive Plan Expenses	0	(1,518)	(8,208)	0	0	0	0	
6358	Community Growth Options: Expense	0	0	0	0	0	0	0	
	Total C. Codification of Ordinances	200	582	(6,108)	0	1,600	3,100	1,500	51.6%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 10/31/16

	Audited 2013	Audited 2014	Audited 2015	Month of Oct-16	YTD Actual 10/31/16	Annual Budget 2016	Remaining Budget \$	YTD Act as % of Annual Budget
D. Flood & Storm Water Control and Mitigation								
6931 Oper Trf fr Gen'l Fund (Flood Control)	5,500	5,500	5,500	0	1,750	5,500	3,750	31.8%
6932 Oper Trf fr Gen'l Fund (Storm Water Run-off)	3,500	3,500	3,500	0	2,750	3,500	750	78.6%
6942 LSCV Water Mgmt Org Revenue	0	0	0	0	0	0	0	
7833 TAG re. Wastewater Community Assessment	(12,164)	(8,881)	15,982	0	0	0	0	
7836 Flood & Storm Water Exp - General	0	0	6,440	(200)	(200)	0	200	
7842 Engineering Exp re. Old Village Public Process	0	0	0	0	0	0	0	
7843 Snow & Ice Reserve	0	0	15,000	0	0	0	0	
Total D. Flood Control & Mitigation	(3,164)	119	46,423	(200)	4,300	9,000	4,700	47.8%
E. Charitable Gaming Fund								
4950 10% Charitable Gaming Tax	0	0	0	84	84	0	(84)	
5450 Charitable Gaming Expenditures	0	0	0	0	0	0	0	
Total E. Charitable Gaming Fund	0	0	0	84	84	0	(84)	
F. Developer/Applicant Pass-Thru Expenses								
4341 Engineering Services Reimbursed	3,159	4,696	18,177	0	0	0	0	
4342 Legal Services Reimbursed	0	0	700	0	0	0	0	
4343 Planner Services Reimbursed	0	3,991	2,400	0	0	0	0	
4344 Other Dev Fees Reimbursed	92	0	0	0	0	0	0	
5341 Engineering Services Pass-Thru	(3,159)	(4,696)	(18,177)	0	0	0	0	
5342 Legal Services Pass-Thru	0	0	(700)	0	0	0	0	
5343 Planner Services Pass-Thru	0	(3,991)	(2,400)	0	0	0	0	
5344 Other Dev Fees Pass-Thru	(92)	0	0	0	0	0	0	
Total F. Developer/Applicant Pass-Thru Expenses	0	0	0	0	0	0	0	
G. TIF District No. 1 (Afton Market Square)								
4924 TIF District #1 Taxes	0	0	0	0	0	0	0	
5424 TIF District #1 Distributions/Expenses	0	0	(849)	0	0	0	0	
Total G. TIF District No. 1 (Afton Market Square)	0	0	(849)	0	0	0	0	
H. State Fire Aid								
4940 State Fire Aid Received	45,218	44,687	47,348	0	49,011	45,000	(4,011)	108.9%
5440 State Fire Aid Distributed	(45,218)	(44,687)	(47,348)	0	(49,011)	(45,000)	4,011	
Total H. State Fire Aid	0	0	0	0	0	0	0	
I. City Vehicles/Equipment								
69xx Oper Trf fr Gen'l - City Vehicles	2,500	2,500	2,500	0	1,250	2,500	1,250	50.0%
5508 City Equipment	(201)	0	0	0	0	0	0	
5977 John Deere X749 Tractor	0	0	0	0	0	0	0	
Total I. City Vehicles	2,299	2,500	2,500	0	1,250	2,500	1,250	50.0%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 10/31/16

	Audited 2013	Audited 2014	Audited 2015	Month of Oct-16	YTD Actual 10/31/16	Annual Budget 2016	Remaining Budget \$	YTD Act as % of Annual Budget
K. Audit/Legal Reserve								
4842 Oper Trf fr Gen'l - Audit/Legal	100	100	100	0	500	1,000	500	50.0%
6342 Legal Exp - Deductible/CoPays	0	0	0	0	0	0	0	
Total K. Audit/Legal Reserve	100	100	100	0	500	1,000	500	50.0%
L. MN Unemployment Claims								
4843 Oper Trf fr Gen'l - MN Unemployment	10,000	3,000	3,000	0	500	1,000	500	50.0%
4844 Oper Trf fr Gen'l - Severance & Oth PTO	0	0	0	0	0	0	0	
6343 MN Unemployment Claim Expense	(3,637)	0	0	0	0	0	0	
6344 Severance Pay	0	0	0	0	0	0	0	
6345 Vacation, Sick & Other PTO	0	0	0	0	0	0	0	
Total L. MN Unemployment Claims	6,363	3,000	3,000	0	500	1,000	500	50.0%
M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk								
4844 Oper Trf fr Gen'l - Parks Capital Repairs/Trail & Ped Brid	3,500	5,500	5,500	0	2,750	5,500	2,750	50.0%
4846 Oper Trf fr Gen'l - Sidewalk	2,000	2,000	2,000	0	1,000	2,000	1,000	50.0%
6348 Parks Capital Repairs/Trail & Ped Bridge Expense	(13,540)	0	0	0	0	0	0	
Total M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk	(8,040)	7,500	7,500	0	3,750	7,500	3,750	50.0%
N. Election Expense Reserve								
4847 Oper Trf fr Gen'l - Election Levy	5,500	5,500	5,500	0	2,750	5,500	2,750	50.0%
6347 Election Expenses	(768)	(6,122)	(121)	(48)	(923)	0	923	
Total N. Election Expense Reserve	4,732	(622)	5,379	(48)	1,827	5,500	3,673	33.2%
Net SPECIAL ACTIVITIES FUND	(5,390)	5,125	71,403	(11,811)	(18,348)	23,100	43,275	-79.4%
#600 MN INVESTMENT FUND								
A: Revenues								
4886 Chandler Exhibits Loan Repayment	27,612	9,204	0	0	0	0	0	
4904 Interest - MN Invest 4M Fund	38	43	48	29	166	0	(166)	
TOTAL REVENUE	27,650	9,247	48	29	166	0	(166)	
B: Expenditures								
8986 Chandler Exhibits Repay MN Invest Fd	17,612	5,871	0	0	0	0	0	
TOTAL EXPENDITURES	17,612	5,871	0	0	0	0	0	
Net MN INVESTMENT FUND	10,038	3,376	48	29	166	0	(166)	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 10/31/16

	Audited 2013	Audited 2014	Audited 2015	Month of Oct-16	YTD Actual 10/31/16	Annual Budget 2016	Remaining Budget \$	YTD Act as % of Annual Budget
#725 ROAD PAVING DEBT SERVICE FUND								
A: Revenues								
4725 Road Paving Debt Levy Proceeds	292,000	305,000	310,000	0	130,000	260,000	130,000	50.0%
4916 Interest - Road Debt Service 4M Fund	47	63	99	75	355	0	(355)	
TOTAL REVENUE	292,047	305,063	310,099	75	130,355	260,000	129,645	50.1%
B: Expenditures								
7725 Interest Expense - 2005A Road Bonds	135,380	130,632	10,853	0	0	0	0	
7726 2005A Bond Admin Expense	403	425	0	0	0	0	0	
7735 Interest Expense - 2014A Refunding Bonds	0	0	104,751	8,075	81,100	105,000	23,900	77.2%
7736 2014A Refunding Bonds Admin Expense	0	38,845	(234,040)	0	950	0	(950)	
TOTAL EXPENDITURES	135,783	169,902	(118,437)	8,075	82,050	105,000	22,950	78.1%
Net ROAD PAVING DEBT SERV FUND	156,265	135,161	428,536	(8,000)	48,305	155,000	106,695	31.2%
#800/805 CITY INFRASTRUCTURE IMP FD								
A: Revenues								
4917 Interest Income	3	3	395	592	3,397	0	(3,397)	
4852 VBWD Grant \$50M/Yr for 10 Yrs	0	0	0	0	50,000	0	(50,000)	
4871 Rental Income - Flood Levee Property	1,700	0	0	0	0	0	0	
4895 DNR Flood Imp Grant/PFA/Imp Bd Levy	756,544	0	48,937	0	49,000	98,000	49,000	50.0%
4896 DNR Flood Imp Grant Match - Tax Levy	95,000	95,000	95,000	0	47,500	95,000	47,500	50.0%
TOTAL REVENUE	853,247	95,003	144,332	592	149,897	193,000	43,103	77.7%
B: Expenditures								
8891 Downtown Property Purchase/Expense	0	0	0	22	1,683	0	(1,683)	
8892 Dwntown Imp - Easements & Damages	0	0	0	0	9,200	0	(9,200)	
8894 Septic Permits, Fees, Admin	0	0	0	6,548	76,282	0	(76,282)	
8895 DNR Flood Imp Proj - Engineering	0	0	0	5,242	62,513	0	(62,513)	
8896 Sanitary Sewer Improvements	0	0	0	20,620	116,322	0	(116,322)	
8897 Septic Construction Engineering	0	0	0	0	8,545	0	(8,545)	
8898 Flood Mitigation/ROW Services	935,490	523,191	1,240,442	1,507	15,591	0	(15,591)	
8899 Village Improvements	0	0	0	14,844	19,225	0	(8,545)	
TOTAL EXPENDITURES	935,490	523,191	1,240,442	48,782	309,361	0	(298,681)	
C: Oth Fin Sources (Uses)/Trfs incl Debt Service								
4848 Oper Trf from Park Reserve Fund	100,000	0	0	0	0	0	0	
7737 Interest Exp - Downtown Temp Imp Bond	0	0	0	(2,347)	(23,469)	0	23,469	
7738 Bond Issue Expense	0	0	0	0	(1,108)	0	1,108	
	0	0	0	0	0	0	0	
TOTAL OTH FIN SOURCES (USES)	100,000	0	0	(2,347)	(24,577)	0	24,577	
Net 800 CITY INFRASTRUCTURE IMPROVEMEN	17,756	(428,188)	(1,096,109)	(50,537)	(184,041)	193,000	366,361	-95.4%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 10/31/16

	Audited 2013	Audited 2014	Audited 2015	Month of Oct-16	YTD Actual 10/31/16	Annual Budget 2016	Remaining Budget \$	YTD Act as % of Annual Budget
#810 CITY DOCK FUND								
A: Revenues								
4812 Lease of City Docks	3,850	3,850	3,850	0	3,850	3,850	0	100.0%
4909 Interest Income - 4M Fund	20	22	25	16	91	0	(91)	
TOTAL REVENUE	3,870	3,872	3,875	16	3,941	3,850	(91)	102.4%
B: Expenditures								
8930 Dock Improvements	0	1,115	0	0	0	0	0	
TOTAL EXPENDITURES	0	1,115	0	0	0	0	0	
Net 810 CITY DOCK FUND	3,870	2,757	3,875	16	3,941	3,850	(91)	102.4%

TOTAL ALL FUNDS COMBINED

TOTAL REVENUE	3,454,401	2,605,178	2,900,997	18,045	1,733,281
TOTAL EXPENDITURES	2,478,415	2,055,069	2,599,049	191,338	1,426,742
OTH FINANCING SOURCES (USES)	(686,408)	(696,956)	(746,733)	(2,347)	(399,561)
Net ALL FUNDS COMBINED	289,578.57	(146,846.90)	(444,784.77)	(175,639.74)	(93,021.76)

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 10/31/16

	Audited 2012	Audited 2013	Audited 2014	Audited 2015	Month of Oct-16	YTD Actual 10/31/16	Annual Budget 2016	Remaining Budget \$	YTD Act as % of Annual Budget
#100 GENERAL FUND									
I-PROPERTY TAXES:									
4000 Current Tax Levy	840,790	870,158	860,094	899,578	0	525,967	974,804	448,837	54.0%
4005 Fiscal Disparity	51,127	46,685	47,649	44,904	0	37,176	43,820	6,644	84.8%
4015 Delinq Taxes, Penalties, Int & Adj	6,421	17,089	17,950	5,456	0	21,450	0	(21,450)	
4013 Street Improvement Capital Fund	171,000	190,000	200,000	200,000	0	100,000	200,000	100,000	50.0%
6928 Special Reserve Fund	17,579	0	294	5,000	0	39,000	78,000	39,000	50.0%
6932 Stormwater Fund	3,500	3,500	3,500	3,500	0	1,750	3,500	1,750	50.0%
6933 Vehicle/Equipment Replacement Fund	2,500	2,500	2,500	2,500	0	1,250	2,500	1,250	50.0%
6935 Comprehensive Plan	(7,762)	100	2,000	2,000	0	1,500	3,000	1,500	50.0%
6936 Flood Fund	5,500	5,500	5,500	5,500	0	2,750	5,500	2,750	50.0%
6937 DNR Grant Match	95,000	95,000	95,000	95,000	0	47,500	95,000	47,500	50.0%
6934 Codification	(12,358)	100	100	100	0	100	100	0	100.0%
4843 MN Unemployment Claims	10,000	10,000	3,000	3,000	0	500	1,000	500	50.0%
4847 Election Fund	4,250	5,500	5,500	5,500	0	2,750	5,500	2,750	50.0%
6910 City Council Contingency Fund	8,000	0	0	0	0	0	0	0	
4842 Audit and Legal Reserve	20,000	100	100	100	0	500	1,000	500	50.0%
4844 Parks Capital Repairs/Trail & Ped Bridge	3,000	3,500	5,500	5,500	0	2,750	5,500	2,750	50.0%
4022 Afton Septic System - City Bldgs	0	0	15,000	15,000	0	7,500	15,000	7,500	50.0%
4897 Public Facilities Authority (PFA) Loan Interest	0	0	0	8,000	0	0	0	0	
4846 Sidewalk	2,000	2,000	2,000	2,000	0	1,000	2,000	1,000	50.0%
4012 Bldg & Land Capital Fund	2,500	5,000	6,000	6,000	0	3,000	6,000	3,000	50.0%
4050 Debt Service Levy, Fire Hall Remodeling	55,546	55,808	57,356	57,933	0	29,234	58,468	29,234	50.0%
4898 Debt Serv Levy - Downtown Imp Tmp Bond	0	0	0	0	0	14,000	28,000	14,000	50.0%
4899 Debt Serv Levy - Downtown Imp PFA Loans	0	0	0	0	0	35,000	70,000	35,000	50.0%
4725 Debt Serv Levy - Road Construction Bonds	282,000	292,000	305,000	310,000	0	130,000	260,000	130,000	50.0%
TOTAL PROPERTY TAXES	1,560,592	1,604,540	1,634,042	1,676,572	0	1,004,677	1,858,692	854,015	54.1%
2-INTERGOVERNMENTAL REVENUE:									
4100 Gravel Tax/West Lakeland Cent College	0	(2,301)	(2,374)	(2,333)	0	(2,160)	(2,400)	(240)	
4108 Market Value Credit - Ag	6,606	2,950	5,797	10,033	4,805	4,805	4,000	(805)	120.1%
4112 PERA Rate Increase Aid	634	634	634	634	0	317	634	317	50.0%
4175 Agricultural perserve credit	790	528	659	663	0	0	500	500	0.0%
TOTAL INTERGOVT REVENUES	8,031	1,811	4,715	8,998	4,805	2,963	2,734	(229)	108.4%
3-CHARGES FOR SERVICES:									
4205 Assessment Search	80	20	50	20	10	60	35	(25)	171.4%
4210 Sale of City Data (Various Media)	125	52	20	117	0	34	100	66	33.8%
TOTAL CHARGES FOR SERVICES	205	72	70	137	10	94	135	41	69.4%

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 10/31/16

	Audited 2012	Audited 2013	Audited 2014	Audited 2015	Month of Oct-16	YTD Actual 10/31/16	Annual Budget 2016	Remaining Budget \$	YTD Act as % of Annual Budget
4-FINES & FORFEITURES:									
4300 County Fines & Fees	19,292	15,901	10,359	15,861	1,717	12,464	14,000	1,536	89.0%
4305 Other Fines & Forfeitures	0	0	0	0	0	0	250	250	0.0%
TOTAL FINES & FORFEITURES	19,292	15,901	10,359	15,861	1,717	12,464	14,250	1,786	87.5%
5-LICENSES, FEES, PERMITS:									
4400 Building Permit Fees - Afton	85,983	181,192	86,885	117,818	10,320	167,445	80,000	(87,445)	209.3%
4401 Building & Eng'g Inspection Fees	965	2,729	800	1,050	0	1,550	250	(1,300)	620.0%
4404 4th of July permits	919	200	250	0	0	0	0	0	
4405 Pet License & Impound Fees	230	1,825	335	1,025	105	250	300	50	83.3%
4410 Liquor Licenses	2,600	3,000	3,000	3,000	0	1,523	2,600	1,078	58.6%
4415 Other Licenses	156	339	413	260	0	532	350	(182)	151.9%
4435 Street Opening & Utility Permit Fees	3,250	2,500	750	500	(250)	250	1,750	1,500	14.3%
4437 Utility Franchise Fees	58,409	58,383	59,438	59,554	0	30,495	58,000	27,505	52.6%
4440 Zoning Fees & Permits	3,925	3,185	10,248	6,965	60	6,075	3,000	(3,075)	202.5%
TOTAL LICENSES, FEES, PERMITS	156,437	253,353	162,119	190,172	10,235	208,119	146,250	(61,869)	142.3%
7-MISCELLANEOUS REVENUE:									
4601 Insurance dividend	6,162	4,072	3,208	3,271	0	0	2,000	2,000	0.0%
4604 Park rental & cleaning fees	1,221	550	825	560	0	200	500	300	40.0%
4615 Settlements/Other Income/Transfer	163	0	10	869	0	155	0	(155)	
TOTAL MISCELLANEOUS REVENUE	7,546	4,622	4,043	4,700	0	355	2,500	2,145	14.2%
9-OTHER GRANTS:									
4810 County Grant-recycling grant	7,098	7,098	7,178	7,210	0	7,210	7,090	(120)	101.7%
4815 Cable Commission Grant	1,200	1,200	1,200	1,200	0	900	1,200	300	75.0%
TOTAL OTHER GRANTS	8,298	8,298	8,378	8,410	0	8,110	8,290	180	97.8%
10-INTEREST REVENUES:									
4901 Interest - 4M Fund General	45	57	54	144	93	613	50	(563)	1225.5%
TOTAL INTEREST REVENUES	45	57	54	144	93	613	50	(563)	1225.5%
TOTAL REVENUES	1,760,445	1,888,654	1,823,780	1,904,993	16,860	1,237,394	2,032,901	795,507	60.9%

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City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 10/31/16

	Audited 2012	Audited 2013	Audited 2014	Audited 2015	Month of Oct-16	YTD Actual 10/31/16	Annual Budget 2016	Remaining Budget \$	YTD Act as % of Annual Budget
B: EXPENDITURES									
1-WAGES & BENEFITS:									
5002 Mayor & Council	13,200	13,200	13,200	13,400	1,100	11,000	13,200	2,200	83.3%
5004 Administrator	68,235	75,000	81,575	88,150	7,679	76,125	94,912	18,787	80.2%
5005 Intern (s)	0	0	0	0	0	0	4,500	4,500	0.0%
5007 Office Assistant	15,168	15,676	17,717	16,059	1,492	14,642	16,074	1,432	91.1%
5008 Office Manager/Clerk	34,975	36,436	38,593	38,922	2,858	32,022	42,864	10,842	74.7%
5020 Maintenance Personnel incl Vehicle Allowance	18,464	19,055	17,849	17,300	1,643	16,290	23,951	7,661	68.0%
5014 FICA & Medicare	10,782	11,754	13,425	17,702	1,230	12,213	14,956	2,743	81.7%
5018 Insurance Benefits (Disability)	362	728	642	646	57	546	720	174	75.8%
5037 Other Financial Benefits	1,617	6,000	16,200	26,400	2,200	22,000	26,400	4,400	83.3%
5053 PERA	10,106	10,772	11,416	12,178	1,055	10,820	14,663	3,843	73.8%
5024 Workers Comp Insurance	2,183	2,185	2,530	3,689	0	3,171	2,600	(571)	122.0%
TOTAL WAGES & BENEFITS	175,091	190,806	213,147	234,446	19,313	198,828	254,840	56,012	78.0%
2-PROFESSIONAL SERVICES:									
5120 Contract - Videographer	556	523	606	710	244	1,457	1,000	(457)	145.7%
5302 Assessor Fees	18,683	18,977	20,191	20,716	0	21,269	21,200	(69)	100.3%
5304 Accounting fees	12,705	13,020	13,365	14,375	1,107	12,083	15,350	3,267	78.7%
5305 Auditing fees	5,810	4,665	5,350	5,450	0	5,350	5,700	350	93.9%
5310 Engineering Fees	15,896	16,852	12,722	17,707	4,054	21,374	20,000	(1,374)	106.9%
5315 Recording fees	92	0	151	46	0	0	300	300	0.0%
5320 Legal fees - Prosecution	26,824	28,273	29,698	25,140	3,338	18,555	28,000	9,445	66.3%
5321 Legal fees - General/Civil	21,176	24,383	13,772	20,447	3,341	18,912	22,000	3,088	86.0%
5335 Other Fees for Service	0	0	0	0	0	345	1,500	1,155	23.0%
5350 Building Inspection Fees - Stensland	35,805	68,952	36,910	48,921	4,138	64,902	32,000	(32,902)	202.8%
5360 Misc Dev Fees	0	91	(200)	(345)	0	(745)	0	745	
5370 Well Monitoring Program	72	0	144	0	0	0	1,000	1,000	0.0%
5380 Watershed Management	459	488	488	488	0	595	500	(95)	119.0%
TOTAL PROFESSIONAL SERVICES	125,944	176,224	133,198	153,655	16,221	164,097	148,550	(15,547)	110.5%

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City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 10/31/16

	Audited 2012	Audited 2013	Audited 2014	Audited 2015	Month of Oct-16	YTD Actual 10/31/16	Annual Budget 2016	Remaining Budget \$	YTD Act as % of Annual Budget
4-OTHER EXPENDITURES:									
5500 Office Equipment	0	527	176	1,612	0	576	600	24	96.0%
5505 Bank/IRS Fees/Penalties/Sales Tax	496	664	135	347	86	222	400	179	55.4%
5510 Comp Svc (All Hard/Software, GIS, Web, Email)	7,645	7,476	4,825	5,396	545	5,277	9,500	4,224	55.5%
5516 Copier Lease	6,186	7,148	6,424	6,796	230	2,783	7,500	4,717	37.1%
5520 Equipment Maintenance	0	0	62	0	0	0	1,000	1,000	0.0%
5525 Insurance-General Liability	19,564	20,824	18,377	17,886	0	17,250	21,000	3,750	82.1%
5535 Misc. Expense	708	357	230	956	0	21	2,000	1,979	1.0%
5540 Office Supplies	3,533	3,281	2,673	2,953	64	2,298	4,000	1,702	57.5%
5545 Other Administration	139	100	475	713	0	200	500	300	40.0%
5550 Postage	3,164	3,720	4,816	3,439	715	2,244	3,500	1,256	64.1%
5555 Publishing & Printing	2,068	1,777	2,336	3,656	0	2,201	2,800	599	78.6%
5560 Newsletter	6,250	4,833	5,281	6,058	591	4,286	6,000	1,714	71.4%
5565 Telephone	2,707	2,901	2,759	2,682	0	2,209	3,500	1,291	63.1%
5575 Travel & Mileage	47	30	180	0	44	132	500	368	26.5%
5580 Membership & Dues	2,916	2,987	2,987	3,158	0	3,207	3,000	(207)	106.9%
5585 Seminars & Education	1,025	1,455	1,932	2,364	0	682	2,500	1,818	27.3%
TOTAL OTHER EXPENDITURES	56,448	58,082	53,668	58,017	2,275	43,587	68,300	24,713	63.8%
SUBTOTAL GENERAL & ADMINISTRATIVE	357,484	425,111	400,012	446,119	37,809	406,512	471,690	65,178	86.2%
5-PUBLIC SAFETY:									
5605 Animal Control	3,834	1,969	1,899	2,823	630	2,089	4,000	1,911	52.2%
5625 Fire & Ambulance Service	189,316	199,472	213,705	219,953	58,223	232,893	232,893	0	100.0%
5626 Fire Relief Association	6,782	2,470	0	0	0	0	0	0	
5635 Police Service - County	163,521	165,033	168,494	169,289	0	85,549	171,250	85,701	50.0%
TOTAL PUBLIC SAFETY	363,453	368,944	384,098	392,065	58,853	320,531	408,143	87,612	78.5%
6-PUBLIC HEALTH:									
5705 Recycling - Afton	0	0	150	268	125	951	500	(451)	190.3%
5720 Refuse Hauling - City Hall	1,294	887	1,630	819	216	457	1,500	1,043	30.5%
TOTAL PUBLIC HEALTH	1,294	887	1,780	1,087	341	1,408	2,000	592	70.4%

E4

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 10/31/16

	Audited 2012	Audited 2013	Audited 2014	Audited 2015	Month of Oct-16	YTD Actual 10/31/16	Annual Budget 2016	Remaining Budget \$	YTD Act as % of Annual Budget
7-STREETS:									
5820 Gravel Road Maintenance	3,114	2,517	1,755	3,530	909	6,469	4,000	(2,469)	161.7%
5825 Crackseal/Seal Coat/Gravel Shouldering	6,009	720	90,685	51,829	8,756	9,569	75,000	65,431	12.8%
5830 Snow & Ice Control	95,457	162,076	115,692	62,431	0	42,575	110,000	67,425	38.7%
5835 Surf maint/Sweeping/Pothole Repair	21,432	25,054	29,844	49,873	0	29,237	46,000	16,763	63.6%
5845 Brush,Tree,Mow,Bridge,Culvert,Guardrail	33,893	65,736	25,502	40,117	433	16,631	39,000	22,369	42.6%
5850 Street Lighting	4,480	4,682	3,982	4,286	0	2,931	5,000	2,069	58.6%
5855 Gas Lamps - Operating Costs	2,870	2,688	2,851	2,491	120	1,651	2,700	1,049	61.1%
5856 Gas Lamps - Capital	2,841	2,468	0	0	0	0	0	0	
5860 Signs & Signals	2,123	1,691	2,977	3,247	0	2,571	4,000	1,429	64.3%
5870 Other - Road Maint.	1,791	575	758	605	19	1,434	2,000	566	71.7%
TOTAL STREETS	174,009	268,207	274,047	218,410	10,237	113,067	287,700	174,633	39.3%
9-OTHER PUBLIC WORKS EXPENDITURES:									
5910 Flood Control (Operate Pump/Dike)	658	264	803	0	0	0	1,600	1,600	0.0%
5920 Repair & Maint - Equipment	1,740	518	1,312	1,080	259	1,254	1,500	246	83.6%
5925 Fuel & Lubricants	696	694	478	558	0	165	1,000	835	16.5%
5930 Tools & Minor Equipment	487	217	243	277	0	275	950	675	29.0%
TOTAL OTHER PUBLIC WORKS	3,581	1,692	2,836	1,914	259	1,694	5,050	3,356	33.5%
SUBTOTAL STREETS, REHAB & PUBLIC WORKS	177,590	269,899	276,883	220,324	10,497	114,762	292,750	177,988	39.2%
9-BUILDINGS & LAND:									
6010 Gas Heat	1,186	1,721	2,060	1,937	40	959	2,500	1,541	38.4%
6020 Electricity	1,707	2,030	1,822	1,731	59	1,451	1,750	299	82.9%
6030 Miscellaneous Expense	1,044	1,565	777	1,036	115	786	500	(286)	157.1%
6035 Cleaning	150	957	1,031	874	0	229	1,000	771	22.9%
6040 Repair & Maintenance	1,175	1,404	898	1,910	29	752	2,000	1,248	37.6%
6045 City Garage Expense	2,017	3,266	3,264	2,557	73	2,660	2,500	(160)	
6050 Supplies	231	260	594	288	23	192	500	308	38.5%
TOTAL BUILDINGS & LAND	7,511	11,203	10,446	10,334	339	7,029	10,750	3,722	65.4%

E5

City of Afton
Detail Statement of Revenue and Expenditures - General Fund Only
Year to Date 10/31/16

	Audited 2012	Audited 2013	Audited 2014	Audited 2015	Month of Oct-16	YTD Actual 10/31/16	Annual Budget 2016	Remaining Budget \$	YTD Act as % of Annual Budget
12-PARKS & RECREATION:									
6105 4th of July Celebration	4,265	2,985	3,691	3,500	0	3,500	3,500	0	100.0%
6135 Park Maintenance	783	713	1,275	359	0	469	1,200	731	39.1%
6140 Miscellaneous expense	0	107	52	62	0	112	300	188	37.3%
6205 Cemetery maintenance	0	0	0	0	0	9,000	2,500	(6,500)	360.0%
TOTAL PARKS & RECREATION	5,049	3,805	5,018	3,921	0	13,081	7,500	(5,581)	174.4%
OVERALL TOTAL EXPENDITURES	912,381	1,079,849	1,078,237	1,073,850	107,839	863,322	1,192,833	329,511	72.4%
C: OTHER FINANCING SOURCES (USES)									
4725 Tax Levy to Road Debt Service Fund	(282,000)	(292,000)	(305,000)	(310,000)	0	(130,000)	(260,000)	(130,000)	
4898 Tax Levy to Dwtwn Imp Tmp Bonds	0	0	0	0	0	(14,000)	(28,000)	(14,000)	
4899 Tax Levy to Dwtwn Imp PFA Loans	0	0	0	0	0	(35,000)	(70,000)	(35,000)	
4050 Tax Levy to Fire Hall Debt Service Fund	(55,546)	(55,808)	(57,356)	(57,933)	0	(29,234)	(58,468)	(29,234)	
6920 Oper trf to Bldg & Land Fund - Budgeted	(2,500)	(5,000)	(6,000)	(6,000)	0	(3,000)	(6,000)	(3,000)	
6920 Oper trf to Bldg & Land Fund - UnBudgeted		(25,000)	0	(20,000)	0	0	0	0	
6921 Oper trf to Street Imp -UnBudgeted	(175,000)	(25,000)	0	(43,500)	0	0	0	0	
6925 Oper trf to Street Imp -Budgeted	(171,000)	(190,000)	(200,000)	(200,000)	0	(100,000)	(200,000)	(100,000)	
6928 Oper Trf from(to) Special Reserve Fund	(17,579)	(85,000)	(294)	(5,000)	0	(39,000)	(78,000)	(39,000)	
6932 Oper Trf to Stormwater Fund	(3,500)	(3,500)	(3,500)	(3,500)	0	(1,750)	(3,500)	(1,750)	
6933 Oper Trf to Vehicle Fund	(2,500)	(2,500)	(2,500)	(2,500)	0	(1,250)	(2,500)	(1,250)	
6935 Oper Trf to Comprehensive Plan	7,762	(100)	(2,000)	(2,000)	0	(1,500)	(3,000)	(1,500)	
6936 Oper Trf to Flood Mitigation & Control	(5,500)	(5,500)	(5,500)	(5,500)	0	(2,750)	(5,500)	(2,750)	
6937 Oper Trf to DNR Grant Match	(95,000)	(95,000)	(95,000)	(95,000)	0	(47,500)	(95,000)	(47,500)	
6934 Oper trf to Codification (Spec Act Fd)	12,358	(100)	(100)	(100)	0	(100)	(100)	0	
4843 Oper Trf to MN Unemployment Claims	(10,000)	(10,000)	(3,000)	(3,000)	0	(500)	(1,000)	(500)	
4847 Oper Trf to Election Expense Fund	(12,250)	(5,500)	(5,500)	(5,500)	0	(2,750)	(5,500)	(2,750)	
6910 City Council Contingency Fund	(8,000)	0	0	0	0	0	0	0	
4842 Oper Trf to Audit and Legal Reserve	(20,000)	(100)	(100)	(100)	0	(500)	(1,000)	(500)	
4844 Oper Trf to Parks Capital Repairs/Trail & Ped Bridge	(3,000)	(3,500)	(5,500)	(5,500)	0	(2,750)	(5,500)	(2,750)	
xxxx Oper Trf to Afton Septic System - City Bldgs			(15,000)	(15,000)	0	(7,500)	(15,000)		
xxxx Oper Trf to PFA Loan Interest (Spec Act Fd)			0	(8,000)	0	0	0		
4846 Oper Trf to Sidewalk	(2,000)	(2,000)	(2,000)	(2,000)	0	(1,000)	(2,000)	(1,000)	
6929 Trf (to)/from Special Activities Fund (Various)	0	0	0	(15,000)	0	0	0	0	
TOTAL OTH FINANCING/TRANSFERS	(845,255)	(805,608)	(708,350)	(805,133)	0	(420,084)	(840,068)	(412,484)	
REVENUES OVER (UNDER) EXPENDITURES	\$2,810	3,197	37,193	26,010	(90,979)	(46,012)	\$0	46,012	
Fund Balance - Beginning of Period	\$258,108	260,918	264,114	301,307		\$327,317			
Fund Balance - End of Period	\$260,918	264,114	301,307	327,317		\$281,305			

EG

City of Afton
Summary of Special Activities and MN Investment Funds
YTD 10/31/16

	Balance 12/31/2012	Balance 12/31/2013	Balance 12/31/2014	Balance 12/31/2015	Receipts	Disbursements	Transfers	Balance 10/31/2016
#550 Special Activities Fund								
A. Interest (unallocated)	3,826.56	3,848.46	3,871.67	3,930.92	342.01			4,272.93
B1. Cable Commission	23,978.90	23,978.90	18,378.87	24,889.73	6,252.96	17,593.58		13,549.11
B2. 4th of July Reserve	914.75	0.00	0.00	0.00				0.00
B3. City Council Contingency Reserve	13,752.60	13,452.60	10,975.00	9,775.00		3,185.82		6,589.18
B4. Community Garden	1,250.00	(87.88)	(87.88)	(0.00)				(0.00)
B4. MN Historic Preservation Design Guidelines	5,350.00	0.00	0.00	8,000.00		17,975.00		(9,975.00)
C1. Codification	3,550.20	3,650.20	3,750.20	3,850.20	100.00			3,950.20
C2. Comprehensive Plan	7,573.28	7,673.28	8,155.36	1,947.36	1,500.00			3,447.36
D1. Flood Control (Acct 7836)	2,945.20	8,445.20	5,063.99	17,004.27	2,750.00	200.00		19,554.27
D2. Storm Water Control	14,433.70	17,933.70	21,433.70	24,933.70	1,750.00			26,683.70
D3. Snow & Ice Reserve	0.00	0.00	0.00	15,000.00				15,000.00
D6. TAG Wastewater Comm Assessmnt (Acct 7833)	(3,818.12)	(15,982.34)	(15,982.34)	0.00				0.00
E. Charitable Gaming Fund	0.00	0.00	0.00	0.00	84.47			84.47
F. Applicant Pass-Thru Expenses	0.00	0.00	0.00	0.00				0.00
G. TIF Dist No. 1 (Afton Market Square)	849.01	849.01	849.01	0.00				0.00
H. State Fire Aid (Pass-Thru)	0.00	0.00	0.00	0.00	49,011.16	49,011.16		0.00
I. City Vehicles	(650.52)	1,648.96	4,148.96	6,648.96	1,250.00			7,898.96
K. Audit/Legal Reserve	38,236.57	38,336.57	38,436.57	38,536.57	500.00			39,036.57
L. MN UI Claims, Severance & Oth PTO	14,425.53	20,788.53	23,788.53	26,788.53	500.00			27,288.53
M. Pedestrian Bike Trail & Bridge	21,000.00	10,959.94	16,459.94	21,959.94	2,750.00			24,709.94
N. Election Expense	1,670.12	6,402.20	5,780.27	11,159.33	2,750.00	922.55		12,986.78
O. Sidewalk	6,000.00	8,000.00	10,000.00	12,000.00	1,000.00			13,000.00
Total #550 Special Activities Fund	155,287.78	149,897.33	155,021.85	226,424.51	70,540.60	88,888.11	0.00	208,077.00
#600 MN Investment Fund								
4886/8986 Chandler Exhibits	90,946.70	100,985.08	104,361.13	104,409.10	165.96		0.00	104,575.06
Total #600 MN Investment Fund	90,946.70	100,985.08	104,361.13	104,409.10	165.96	0.00	0.00	104,575.06

City of Afton
Special Activities Fund - Detail by Account
 January through October 2016

Type	Date	Num	Source Name	Memo	Amount
4815 · Cable Commission Distributions					
Dep...	02/18/2016	1824		Cable Commission: Y/E 2015 Distribution	6,252.96
Total 4815 · Cable Commission Distributions					6,252.96
4817 · MN Hist Pres Design Guidelines					
Bill	04/20/2016	2015-04.2	Thomas R. Zahn & Associates LLC	Afton Local Designations: Total Project Budget = \$19,750	(6,000.00)
Bill	07/31/2016	2015-04.3	Thomas R. Zahn & Associates LLC	Afton Local Designations: completion of all designation forms.	(11,975.00)
Total 4817 · MN Hist Pres Design Guidelines					(17,975.00)
4842 · Oper Trf Audit/Legal Reserve					
Dep...	06/30/2016			Audit and Legal	500.00
Total 4842 · Oper Trf Audit/Legal Reserve					500.00
4843 · Oper Trf - MN Unemploy Claims					
Dep...	06/30/2016			MN Unemployment Claims	500.00
Total 4843 · Oper Trf - MN Unemploy Claims					500.00
4844 · Oper Trf - Pedestrian Bike Trai					
Dep...	06/30/2016			Parks Capital	2,750.00
Total 4844 · Oper Trf - Pedestrian Bike Trai					2,750.00
4846 · Oper Trf in - Sidewalk					
Dep...	06/30/2016			Sidewalk	1,000.00
Total 4846 · Oper Trf in - Sidewalk					1,000.00
4847 · Oper Trf In - Election Levy					
Dep...	06/30/2016			Election	2,750.00
Total 4847 · Oper Trf In - Election Levy					2,750.00
4914 · Special Activity - Interest					
Gen...	01/31/2016	interest		Interest Income	20.64
Gen...	02/29/2016	interest		Interest Income	23.61
Gen...	03/31/2016	interest		Interest Income	23.86
Gen...	04/30/2016	interest		Interest Income	25.52
Gen...	05/31/2016	interest		Interest Income	32.90
Gen...	06/30/2016	interest		Interest Income	35.71
Gen...	07/31/2016	interest		Interest Income	35.03
Gen...	08/31/2016	interest		Interest Income	36.19
Gen...	09/30/2016	interest		Interest Income	47.63
Gen...	10/31/2016	interest		Interest Income	60.92
Total 4914 · Special Activity - Interest					342.01
4940 · State Fire Aid Received					

City of Afton
Special Activities Fund - Detail by Account
 January through October 2016

Type	Date	Num	Source Name	Memo	Amount
Dep...	03/14/2016	4246395		St of MN: Firefighters SBR Reimb	1,000.00
Dep...	09/29/2016	4837172		St of MN: Firefighters Relief Assoc 2016	38,638.31
Dep...	09/29/2016	4837171		St of MN: Firefighters Relief Assoc 2016 Supplemental	9,372.85
Total 4940 · State Fire Aid Received					49,011.16
4950 · 10% Charitable Gaming Tax					
Dep...	10/31/2016	10675		Merrick Inc. Charitable Gaming @ Lumberyard Pub Sep2016	84.47
Total 4950 · 10% Charitable Gaming Tax					84.47
6932 · Oper Trf - Stormwater Run-off					
Dep...	06/30/2016			Stormwater	1,750.00
Total 6932 · Oper Trf - Stormwater Run-off					1,750.00
6933 · Oper Trf - City Vehicles					
Dep...	06/30/2016			City Vehicles	1,250.00
Total 6933 · Oper Trf - City Vehicles					1,250.00
6934 · Oper Trf - Codification					
Dep...	06/30/2016			Codification	100.00
Total 6934 · Oper Trf - Codification					100.00
6935 · Oper Trf - Comprehensive Plan					
Dep...	06/30/2016			Comp Plan	1,500.00
Total 6935 · Oper Trf - Comprehensive Plan					1,500.00
6936 · Oper Trf - Flood Control					
Dep...	06/30/2016			Flood Control	2,750.00
Total 6936 · Oper Trf - Flood Control					2,750.00
5018 · Insurance Benefits					
Pay...	07/14/2016	201607007	Swanson Linner, Kimberly J	Direct Deposit	0.00
Pay...	08/31/2016	201609001	Swanson Linner, Kimberly J	Direct Deposit	(6.69)
Total 5018 · Insurance Benefits					(6.69)
5020 · Maintenance Person					
Pay...	08/31/2016	21313	Johnson, Kenneth L		0.00
Total 5020 · Maintenance Person					0.00
5051 · Social Security Tax - Employer					
Pay...	07/14/2016	201607007	Swanson Linner, Kimberly J	Direct Deposit	(7.87)
Pay...	08/31/2016	21313	Johnson, Kenneth L		(2.58)

City of Afton
Special Activities Fund - Detail by Account
 January through October 2016

Type	Date	Num	Source Name	Memo	Amount
Pay...	08/31/2016	201609001	Swanson Linner, Kimberly J	Direct Deposit	(26.77)
Total 5051 · Social Security Tax - Employer					(37.22)
5052 · Medicare Tax - Employer					
Pay...	07/14/2016	201607007	Swanson Linner, Kimberly J	Direct Deposit	(1.84)
Pay...	08/31/2016	21313	Johnson, Kenneth L		(0.60)
Pay...	08/31/2016	201609001	Swanson Linner, Kimberly J	Direct Deposit	(6.26)
Total 5052 · Medicare Tax - Employer					(8.70)
5053 · PERA Contribution - Employer					
Pay...	07/14/2016	201607007	Swanson Linner, Kimberly J	Direct Deposit	(9.53)
Pay...	08/31/2016	21313	Johnson, Kenneth L		(3.12)
Pay...	08/31/2016	201609001	Swanson Linner, Kimberly J	Direct Deposit	(32.38)
Total 5053 · PERA Contribution - Employer					(45.03)
5440 · State Fire Aid Paid					
Bill	03/31/2016	16 FF SBR Reimb	LSCV Fire Relief Assn (State Aid)	2016 State Fire Aid Firefighters SBR Reimb	(1,000.00)
Bill	09/30/2016	FireAid2016	LSCV Fire Relief Assn (State Aid)	2016 State Fire Aid (\$38,638.31 Regular + \$9,372.85 Supplemental)	(48,011.16)
Total 5440 · State Fire Aid Paid					(49,011.16)
5561 · Communications					
Bill	04/19/2016	Phase II AdminiT...	Meg Kerschbaum	Project/Technology Assessment - Phase 2 (AdminiTrack), 34 hrs @ \$65	(2,210.00)
Bill	09/30/2016	10062016	PressEnter	Laserfiche software and server	(4,843.58)
Bill	10/31/2016	39108	Cities Digital	Lasefiche hardware and software + support package	(10,540.00)
Total 5561 · Communications					(17,593.58)
6347 · Elections Expense					
Pay...	07/14/2016	201607007	Swanson Linner, Kimberly J	Direct Deposit	(127.00)
Pay...	08/31/2016	21313	Johnson, Kenneth L		(41.63)
Pay...	08/31/2016	201609001	Swanson Linner, Kimberly J	Direct Deposit	(431.80)
Bill	08/31/2016	Aug16 Afton Elec...	Hudson Bagel & Coffee Co.	20 box lunches: 2016 Primary Election	(136.80)
Bill	08/31/2016	PRIMELEC 8916	Laurie Arco (Vendor)	cinnamon rolls 2016 Primary Election	(40.00)
Bill	10/31/2016	875613970-001	Office Depot	ballot boxes for election	(47.68)
Total 6347 · Elections Expense					(824.91)
6366 · City Council Contingency Exp					
Bill	06/30/2016	1028	Youth Service Bureau	YSB Services - 2016	(1,500.00)
Bill	06/30/2016	22389	Northwest Assoc (Private Projects)	Carlson property	(517.50)
Bill	10/31/2016	8868	Telephone Warehouse Inc.	new phones for City Hall 1/2 pymt	(1,168.32)
Total 6366 · City Council Contingency Exp					(3,185.82)
7800 · Flood, Storm Wtr & Snow Ice					
7836 · Flood & Storm Wtr Exp - Gen'l					

11/08/16

City of Afton
Special Activities Fund - Detail by Account
January through October 2016

Type	Date	Num	Source Name	Memo	Amount
Bill	10/31/2016	10/11/2016	Minnesota Department of Health	Well permit number797973	(50.00)
Bill	10/31/2016	10/11/2016	Minnesota Department of Health	797974	(50.00)
Bill	10/31/2016	10/11/2016	Minnesota Department of Health	797975	(50.00)
Bill	10/31/2016	10/11/2016	Minnesota Department of Health	802701	(50.00)
Total 7836 · Flood & Storm Wtr Exp - Gen'l					(200.00)
Total 7800 · Flood, Storm Wtr & Snow Ice					(200.00)
TOTAL					(18,347.51)

City of Afton
Street Improvement Fund - Detail by Account
 January through October 2016

Type	Date	Num	Source Name	Memo	Amount
4013 · Current Tax Levy - Public Works					
Deposit	06/30/2016			Street Imp	100,000.00
Total 4013 · Current Tax Levy - Public Works					100,000.00
4907 · Pub Wks 4M Fd Interest Earnings					
General ...	01/31/2016	Interest		Interest Income	47.24
General ...	02/29/2016	Interest		Interest Income	53.88
General ...	03/31/2016	Interest		Interest Income	53.25
General ...	04/30/2016	Interest		Interest Income	56.82
General ...	05/31/2016	Interest		Interest Income	72.84
General ...	06/30/2016	Interest		Interest Income	77.72
General ...	07/31/2016	Interest		Interest Income	75.88
General ...	08/31/2016	Interest		Interest Income	81.57
General ...	09/30/2016	Interest		Interest Income	114.44
General ...	10/31/2016	Interest		Interest Income	146.10
Total 4907 · Pub Wks 4M Fd Interest Earnings					779.74
7900 · Street Imp Capital Projects					
7981 · Village Local Road Improvements					
Bill	03/31/2016	400-28	WSB (Street Imp)	Village Local Rd Improvements	(12,720.25)
Bill	04/30/2016	400-29	WSB (Village Local Road Imp)	Village Local Road Improvements	(12,619.50)
Bill	05/31/2016	742775282	Finance and Commerce	Bids re: Downtown Village Improvement Project	(250.73)
Bill	05/31/2016	0516415245	Pioneer Press	legal notices, advertisement for bids	(2,099.95)
Bill	05/31/2016	400-30	WSB (Village Local Road Imp)	Village Local Road Improvements, April 2016	(13,564.75)
Bill	06/30/2016	400-31	WSB (Village Local Road Imp)	Village Local Road Improvements, May 2016	(9,777.50)
Bill	08/31/2016	400-32	WSB (Village Local Road Imp)	Village Local Road Improvements, June 2016	(9,834.00)
Bill	08/31/2016	400-33	WSB (Village Local Road Imp)	Village Local Road Improvements, July 2016	(7,178.00)
Bill	10/31/2016	400-34	WSB (Village Local Road Imp)	Village Local Road Improvements	(7,257.50)
Bill	10/31/2016	400-35 9/30/16	WSB (Village Local Road Imp)	Village Local Road Improvements	(1,911.00)
Total 7981 · Village Local Road Improvements					(77,213.18)
7982 · CR 21 Improvement Project					
Bill	03/15/2016	27	WSB (Street Imp)	CR 21 improvement project	(661.50)
Bill	03/31/2016	390-28	WSB (Street Imp)	CR 21 Improvement Project	(661.50)
Bill	04/30/2016	390-29	WSB (CR21 Improvements)	CR 21 Improvement Project	(220.50)
Bill	05/31/2016	390-30	WSB (CR21 Improvements)	CR 21 Improvement Project, April 2016	(299.50)
Bill	08/31/2016	390-31	WSB (Street Imp)	CR 21 Improvement Project	(305.00)
Bill	08/31/2016	390-32	WSB (Street Imp)	CR 21 Improvement Project, July 2016	(294.00)
Bill	10/31/2016	390-33	WSB (CR21 Improvements)	CR 21 Improvement Project	(1,011.50)
Bill	10/31/2016	390-34 9/30/16	WSB (CR21 Improvements)	CR 21 Improvement Project	(73.50)
Total 7982 · CR 21 Improvement Project					(3,527.00)
Total 7900 · Street Imp Capital Projects					(80,740.18)
TOTAL					20,039.56

City of Afton
Bldg & Land Fund - Detail by Account
 January through October 2016

Type	Date	Num	Source Name	Memo	Amount
4012 · Bldg & Land Curr Tax Levy					
Dep...	06/30/2016			Bldg & Land Capital	3,000.00
Total 4012 · Bldg & Land Curr Tax Levy					3,000.00
4022 · Afton Septic System - City Bldg					
Dep...	06/30/2016			Septic System City Bldg	7,500.00
Total 4022 · Afton Septic System - City Bldg					7,500.00
4600 · Other Grants/Insurance					
Dep...	06/21/2016	10004252		LMCIT: Claim re PW Garage on Stagecoach Trl (tree on roof). \$1,000 less \$250 deductible	750.00
Total 4600 · Other Grants/Insurance					750.00
4906 · Bldg & Land Interest Earnings					
Gen...	02/29/2016	interest		Interest Income	6.91
Gen...	02/29/2016	interest		Interest Income	5.87
Gen...	03/31/2016	interest		Interest Income	7.06
Gen...	04/30/2016	interest		Interest Income	8.43
Gen...	05/31/2016	interest		Interest Income	11.42
Gen...	06/30/2016	interest		Interest Income	11.83
Gen...	07/31/2016	interest		Interest Income	11.64
Gen...	08/31/2016	interest		Interest Income	12.33
Gen...	09/30/2016	interest		Interest Income	16.63
Gen...	10/31/2016	interest		Interest Income	21.23
Total 4906 · Bldg & Land Interest Earnings					113.35
6003 · City Hall Improvements					
Bill	04/19/2016	04132016	Stillwater Plumbing	New toilets and vanity	(1,725.00)
Bill	04/19/2016	2742	Hedberg Moving Solutions	Moving office furniture & hallway & bathrooms re. new floors, bathroom fixtures, etc.	(814.50)
Bill	04/28/2016	2742/Apr...	Hedberg Moving Solutions	Moving office furniture & hallway & bathrooms re. new floors, bathroom fixtures, etc.	(3.00)
Bill	04/30/2016	30374	Erskine Interiors	Office Carpet: Job #28243	(1,511.93)
Bill	04/30/2016	53187	Erskine Interiors	City Hall Tile: Job #28244	(1,386.55)
Bill	04/30/2016	55174	Erskine Interiors	City Hall Adura: Job #29156	(1,701.29)
Bill	07/28/2016	3147	Lakeland Heating & Air Conditioning	2nd floor furnace replacement	(3,100.00)
Bill	07/30/2016	3147 Addl	Lakeland Heating & Air Conditioning	City Hall new AC	(3,300.00)
Total 6003 · City Hall Improvements					(13,542.27)
TOTAL					(2,178.92)

11/08/16

City of Afton
City Dock Fund - Detail by Account
January through October 2016

Type	Date	Num	Source Name	Memo	Amount
4812 · Dock Lease Revenue					
Dep...	05/17/2016	41736		Afton St Croix Co: 2016 City Dock Lease Payment	3,850.00
Total 4812 · Dock Lease Revenue					3,850.00
4909 · Dock 4M Fd - Interest Earnings					
Gen...	01/31/2016	Interest		Interest Income	5.88
Gen...	02/29/2016	Interest		Interest Income	6.65
Gen...	03/31/2016	Interest		Interest Income	6.70
Gen...	04/30/2016	Interest		Interest Income	6.78
Gen...	05/31/2016	Interest		Interest Income	8.42
Gen...	06/30/2016	Interest		Interest Income	9.22
Gen...	07/31/2016	Interest		Interest Income	8.97
Gen...	08/31/2016	Interest		Interest Income	9.35
Gen...	09/30/2016	Interest		Interest Income	12.67
Gen...	10/31/2016	Interest		Interest Income	16.35
Total 4909 · Dock 4M Fd - Interest Earnings					90.99
TOTAL					3,940.99

City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
 January through October 2016

Type	Date	Num	Source Name	Memo	Amount
5820 · Gravel Road Maintenance					
Bill	04/30/2016	858	Tri-County Services (Streets, Other)	grade 60th street	(680.00)
Bill	05/31/2016	6	Tri-County Services (Streets, Other)	dump hauling gravel, road grader 60th St	(637.50)
Bill	06/30/2016	12107	Rumpca Excavating Inc	3/4" lime rock	(854.62)
Bill	06/30/2016	12059	Rumpca Excavating Inc	3/4" lime rock	(98.15)
Bill	08/31/2016	26	Tri-County Services (Streets, Other)	road grade 60th trading post	(510.00)
Bill	08/31/2016	29	Tri-County Services (Streets, Other)	stockpile gravel at 201 site for use on city roads	(85.00)
Bill	09/30/2016	41	Tri-County Services (Streets, Other)	class 5 201	(85.00)
Bill	09/30/2016	39	Tri-County Services (Streets, Other)	Cemetery Rd	(2,695.00)
Bill	10/31/2016	12609	Rumpca Excavating Inc	C/5 limestone at Cemetery Rd	(908.75)
Total 5820 · Gravel Road Maintenance					(6,554.02)
5825 · Crackseal/Seal Coat/Shouldering					
Bill	05/31/2016	5	Tri-County Services (Streets, Other)	shoulder, 50th street east of trading post	(765.00)
Bill	07/28/2016	12234	Rumpca Excavating Inc	fill dirt 6/28	(47.82)
Bill	10/31/2016	12223	Rumpca Excavating Inc	C/5 limestone 6/16/2016	(198.38)
Bill	10/31/2016	12503	Rumpca Excavating Inc	C/5 limestone at 201 site (for city use)	(80.87)
Bill	10/31/2016	14134	Hardrives Inc. (Rogers)	185.29 ton SP 9.5 Rec Wear PG5828	(8,477.02)
Total 5825 · Crackseal/Seal Coat/Shouldering					(9,569.09)
5830 · Snow & Ice Control					
Bill	01/31/2016	837	Tri-County Services (Snow Ice)	Snow & Ice Control: Jan 2016	(9,702.75)
Bill	02/29/2016	842	Tri-County Services (Snow Ice)	Snow & Ice Control: Feb 2016	(14,960.00)
Bill	03/31/2016	850	Tri-County Services (Snow Ice)	Snow & Ice Control: 3-23-16	(2,805.00)
Bill	04/30/2016	85352	Wash Cty (Rd & Bridge)(Trans & Phys D...	snow & ice control, 2/3/16, 2/19, 2/26/16	(13,302.61)
Bill	04/30/2016	86847	Wash Cty (Rd & Bridge)(Trans & Phys D...	snow & ice control, 4/4/16	(879.07)
Bill	04/30/2016	85484	Wash Cty (Rd & Bridge)(Trans & Phys D...	snow & ice control, 3/14/16	(528.71)
Gen...	04/30/2016	Ck21097		Transposition error on Check 21097 Wash Cty	(18.00)
Gen...	05/31/2016	Ck21097		Clear Transposition error on Check 21097 Wash Cty	18.00
Bill	06/30/2016	89016	Wash Cty (Rd & Bridge)(Trans & Phys D...	snow & ice control, 4/29/16	(396.97)
Total 5830 · Snow & Ice Control					(42,575.11)
5835 · Surf Maint/Bit Patch/Sweeping					
Bill	03/31/2016	851	Tri-County Services (Streets, Other)	truck with tar trailer, 3-11, 3-14, 3-17, 3-18, 3-21, date unspecified	(7,055.00)
Bill	04/28/2016	IN00015316	City of Saint Paul	asphalt mix	(1,126.35)
Bill	04/30/2016	859	Tri-County Services (Streets, Other)	potholes	(1,755.00)
Bill	04/30/2016	857	Tri-County Services (Streets, Other)	sweeping 4-11, 4-12, 4-14, 5-2-16	(6,937.50)
Bill	05/31/2016	4	Tri-County Services (Streets, Other)	tar trailer and truck, labor	(1,445.00)
Bill	05/31/2016	19566	Menards - Hudson	Sealbest pothole patch	(15.90)
Bill	06/30/2016	00016208	City of Saint Paul	asphalt mix: river road, tomahawk, afton hills, Indian Trl, Downtown	(331.62)
Bill	06/30/2016	21351	Menards - Hudson	sealbest pothole patch	(15.90)
Bill	06/30/2016	160630	Commercial Asphalt Company	Dura Drive 6/27, 6/28 Afton Hills Dr	(1,970.18)
Bill	07/28/2016	160715	Commercial Asphalt Company	Dura Drive 7/12	(2,937.94)
Bill	07/31/2016	13	Tri-County Services (Streets, Other)	tar trailer and truck, labor, Afton Hills tar project	(6,700.00)
Bill	07/31/2016	24	Tri-County Services (Streets, Other)	Afton Hills, fill material on side of road	(680.00)
Bill	08/31/2016	00017212	City of Saint Paul	asphalt mix	(221.08)

City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
January through October 2016

Type	Date	Num	Source Name	Memo	Amount
Bill	08/31/2016	27074	Menards - Hudson	pothole patch	(15.90)
Dep...	09/26/2016	62515		Commercial Asphalt: Refund of overpayment 9046	1,970.18
Total 5835 · Surf Maint/Bit Patch/Sweeping					(29,237.19)
5845 · Brush/Tree/Sod/Seed					
Bill	02/29/2016	840	Tri-County Services (Streets, Other)	drive around cut low hanging limbs	(1,620.00)
Bill	03/31/2016	854	Tri-County Services (Streets, Other)	cut cedar trees down, haul brush	(2,850.00)
Bill	05/31/2016	7	Tri-County Services (Streets, Other)	31 hours ditch mow	(2,635.00)
Bill	07/31/2016	14	Tri-County Services (Streets, Other)	sheriff call outs 6-9, 7-17, removal of downed trees	(3,050.00)
Bill	08/31/2016	28	Tri-County Services (Streets, Other)	trees down on Osgood and Afton Hills	(510.00)
Bill	08/31/2016	25	Tri-County Services (Streets, Other)	tree trim Quadrant	(2,030.00)
Bill	08/31/2016	27	Tri-County Services (Streets, Other)	tree trim River Road	(1,420.00)
Bill	09/30/2016	40	Tri-County Services (Streets, Other)	44th St	(1,020.00)
Bill	09/30/2016	44	Tri-County Services (Streets, Other)	Trading Post, 30th to Valley	(977.50)
Bill	10/31/2016	12609	Rumpca Excavating Inc	44th St culvert	(433.26)
Total 5845 · Brush/Tree/Sod/Seed					(16,545.76)
5850 · Street Lighting					
Bill	01/31/2016	488711187	Xcel Energy (51-6223921-2)	Street Lighting Service	(163.57)
Bill	01/31/2016	488550662	Xcel Energy (51-5700429-6)	3033 St. Croix Trail S Meter #0077765464	(92.20)
Bill	03/16/2016	292294361	Xcel Energy (51-6223921-2)	Street Lighting Service	(216.60)
Bill	03/16/2016	492284561	Xcel Energy (51-5700429-6)	3033 St. Croix Trail S Meter #0077765464	(128.39)
Bill	04/28/2016	496179575	Xcel Energy (51-6223921-2)	Street Lighting Service	(213.34)
Bill	04/28/2016	495994182	Xcel Energy (51-5700429-6)	3033 St. Croix Trail S Meter #0077765464	(114.76)
Bill	04/30/2016	499711033	Xcel Energy (51-5700429-6)	3033 St. Croix Trail S Meter #0077765464	(119.98)
Bill	04/30/2016	499909291	Xcel Energy (51-6223921-2)	Street Lighting Service	(210.36)
Bill	05/31/2016	503451784	Xcel Energy (51-5700429-6)	3033 St. Croix Trail S Meter #0077765464	(121.61)
Bill	05/31/2016	503804706	Xcel Energy (51-6223921-2)	Street Lighting Service	(209.44)
Bill	06/30/2016	507284438	Xcel Energy (51-5700429-6)	3033 St. Croix Trail S Meter #0077765464	(134.81)
Bill	07/28/2016	507534779	Xcel Energy (51-6223921-2)	Street Lighting Service	(206.98)
Bill	07/31/2016	510968484	Xcel Energy (51-5700429-6)	3033 St. Croix Trail S Meter #0077765464	(115.31)
Bill	07/31/2016	511312159	Xcel Energy (51-6223921-2)	Street Lighting Service	(204.01)
Bill	08/31/2016	515084016	Xcel Energy (51-5700429-6)	3033 St. Croix Trail S Meter #0077765464	(115.05)
Bill	08/31/2016	515547597	Xcel Energy (51-6223921-2)	Street Lighting Service	(208.27)
Bill	09/30/2016	09302016	Xcel Energy (51-5700429-6)	3033 St. Croix Trail S Meter #0077765464	(142.83)
Bill	09/30/2016	09302016	Xcel Energy (51-6223921-2)	Street Lighting Service	(213.00)
Total 5850 · Street Lighting					(2,930.51)
5855 · Gas Lamps - Operating Costs					
Bill	02/29/2016	02082016	Centerpoint Energy (8000015314-0)	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	(127.49)
Bill	02/29/2016	02082016	Centerpoint Energy (8000015314-0)	5855 5297143 3033 St. Croix Trl S Meter #M19981171296	(129.95)
Bill	03/29/2016	Mar2016	Centerpoint Energy (8000015314-0)	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	(116.71)
Bill	03/29/2016	Mar2016	Centerpoint Energy (8000015314-0)	5855 5297143 3033 St. Croix Trl S Meter #M19981171296	(110.33)
Bill	04/28/2016	Apr2016	Centerpoint Energy (8000015314-0)	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	(79.49)
Bill	04/28/2016	Apr2016	Centerpoint Energy (8000015314-0)	5855 5297143 3033 St. Croix Trl S Meter #M19981171296	(108.81)
Bill	05/31/2016	May2016	Centerpoint Energy (8000015314-0)	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	(92.86)

City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
January through October 2016

Type	Date	Num	Source Name	Memo	Amount
Bill	05/31/2016	May2016	Centerpoint Energy (8000015314-0)	5855 5297143 3033 St. Croix Trl S Meter #M19981171296	(95.38)
Bill	05/31/2016	070516	Centerpoint Energy (8000015314-0)	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	(72.22)
Bill	05/31/2016	070516	Centerpoint Energy (8000015314-0)	5855 5297143 3033 St. Croix Trl S Meter #M19981171296	(87.92)
Bill	07/28/2016	July2016	Centerpoint Energy (8000015314-0)	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	(19.85)
Bill	07/28/2016	July2016	Centerpoint Energy (8000015314-0)	5855 5297143 3033 St. Croix Trl S Meter #M19981171296	(82.40)
Bill	07/31/2016	KN16098	Knightronix	mantles	(200.00)
Bill	08/31/2016	Aug2016	Centerpoint Energy (8000015314-0)	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	(19.85)
Bill	08/31/2016	Aug2016	Centerpoint Energy (8000015314-0)	5855 5297143 3033 St. Croix Trl S Meter #M19981171296	(80.50)
Bill	08/31/2016	Aug/2016	Centerpoint Energy (8000015314-0)	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	(27.19)
Bill	08/31/2016	Aug/2016	Centerpoint Energy (8000015314-0)	5855 5297143 3033 St. Croix Trl S Meter #M19981171296	(79.82)
Bill	10/31/2016	Oct2016	Centerpoint Energy (8000015314-0)	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	(27.19)
Bill	10/31/2016	Oct2016	Centerpoint Energy (8000015314-0)	5855 5297143 3033 St. Croix Trl S Meter #M19981171296	(92.99)
Total 5855 · Gas Lamps - Operating Costs					(1,650.95)
5860 · Signs & Signals					
Bill	04/30/2016	008533	City of Maplewood	street ID signage	(1,225.95)
Gen...	06/27/2016	Petty Cash	100 Gen'l Fd:A. Rev:A03 Chrges for Svcs...	Petty Cash Activity 3/10/16 thru 6/27/16	25.00
Bill	06/30/2016	00027938	Advantage Signs & Graphics, Inc.	7' galvanized channel post	(45.90)
Bill	07/28/2016	00027985	Advantage Signs & Graphics, Inc.	7' galvanized channel post	(45.90)
Bill	08/31/2016	008662	City of Maplewood	street ID signage	(1,153.40)
Bill	09/30/2016	28777	Advantage Signs & Graphics, Inc.	Traffic Sign(s)	(124.40)
Total 5860 · Signs & Signals					(2,570.55)
5870 · Other Road Maintenance					
Bill	01/27/2016	6000140	Gopher State One Call	Cafton01 FTP Tickets, 2016 Annual Facility Operator Fee	(100.00)
Bill	03/16/2016	6020141	Gopher State One Call	Cafton01 FTP Tickets	(7.25)
Bill	03/31/2016	6030139	Gopher State One Call	Cafton01 FTP Tickets	(2.90)
Bill	04/28/2016	6010141-IN	Gopher State One Call	Cafton01 FTP Tickets	(7.25)
Bill	04/30/2016	6040138	Gopher State One Call	Cafton01 FTP Tickets 8 @ \$1.45	(11.60)
Bill	05/31/2016	6050140	Gopher State One Call	Cafton01 FTP Tickets 11 @ \$1.35	(14.85)
Bill	06/30/2016	23123	ZoneOne Locating	Locate Labor and travel	(219.05)
Bill	06/30/2016	23093	ZoneOne Locating	Locate Labor and travel	(264.05)
Bill	06/30/2016	6060140	Gopher State One Call	Cafton01 FTP Tickets 21 @ \$1.35	(28.35)
Bill	07/28/2016	23236	ZoneOne Locating	Locate Labor and travel	(291.55)
Bill	07/31/2016	6070140	Gopher State One Call	Cafton01 FTP Tickets 45 @ \$1.35	(60.75)
Bill	07/31/2016	23248	ZoneOne Locating	Locate Labor and travel	(138.75)
Bill	08/31/2016	23365	ZoneOne Locating	Locate Labor and travel	(219.05)
Bill	09/30/2016	6080140	Gopher State One Call	Cafton01 FTP Tickets 25 @ \$1.35	(33.75)
Bill	09/30/2016	6090140	Gopher State One Call	Cafton01 FTP Tickets	(16.20)
Bill	10/31/2016	6100142	Gopher State One Call	Cafton01 FTP Tickets	(18.90)
Total 5870 · Other Road Maintenance					(1,434.25)
5920 · Repair & Maint Equipment					
Bill	03/31/2016	47577	All Seasons Rental	under 18" chain sharpen	(34.00)
Bill	03/31/2016	13906	Menards - Hudson	27# racing perf gloves	(9.99)
Credit	03/31/2016	12581	Menards - Hudson	4" x 2' PVC pipe	6.47

City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
 January through October 2016

Type	Date	Num	Source Name	Memo	Amount
Bill	05/31/2016	W47280	Frontier Ag & Turf	Lawn mower repair	(595.13)
Bill	06/30/2016	50504	All Seasons Rental	fuel can	(25.77)
Bill	06/30/2016	50669	All Seasons Rental	drivetube/shaft assy, weed whip repair	(44.81)
Bill	06/30/2016	50399	All Seasons Rental	autocut 5-2 weed whip	(35.39)
Bill	07/28/2016	P20472	Frontier Ag & Turf	roller and deck wheel for 4700 tractor	(237.32)
Bill	08/31/2016	52084	All Seasons Rental	chain saw chain 3/8 pitch	(18.99)
Bill	10/31/2016	53130	All Seasons Rental	pick up body (weed whip)	(6.49)
Bill	10/31/2016	53306	All Seasons Rental	NGK spark plug, weed whip	(3.99)
Bill	10/31/2016	W52497	Frontier Ag & Turf	lawn mower	(135.13)
Bill	10/31/2016	52498	Frontier Ag & Turf	tractor	(51.98)
Bill	10/31/2016	FleetFarmBattery	Johnson, Ken (reimburse expenses)	Fleet Farm Battery for City Generator	(61.71)
Total 5920 · Repair & Maint Equipment					(1,254.23)
5925 · Fuel & Lubricants					
Bill	01/31/2016	01312016	Freedom Valu Centers, Inc.	tractor fuel	(13.01)
Bill	03/16/2016	022916	Freedom Valu Centers, Inc.	tractor fuel	(8.42)
Bill	04/28/2016	CP-0000024142	Freedom Valu Centers, Inc.	tractor fuel	(33.92)
Bill	04/28/2016	16067	Menards - Hudson	9" 14TPI recip blade	(19.79)
Bill	04/30/2016	April2016	Freedom Valu Centers, Inc.	tractor fuel	(11.12)
Gen...	05/01/2016	PettyCash		Petty Cash Activity 7/14/15 thru 3/9/16	8.42
Bill	05/31/2016	CP-0000025439	Freedom Valu Centers, Inc.	tractor fuel	(64.94)
Gen...	06/27/2016	Petty Cash	100 Gen'l Fd:A. Rev:A03 Chrges for Svcs...	Petty Cash Activity 3/10/16 thru 6/27/16	(22.02)
Total 5925 · Fuel & Lubricants					(164.80)
5930 · Tools & Minor Equipment					
Bill	04/28/2016	15811	Menards - Hudson	14pc hex shank drill bt, 7 1/4" 40T sawblade, 51pc socket set	(44.84)
Bill	05/31/2016	49689	All Seasons Rental	Stihl curved handle weed trimmer	(159.95)
Bill	05/31/2016	19722	Menards - Hudson	M35 Cobalt drillbit	(7.68)
Bill	05/31/2016	19635	Menards - Hudson	M35 cobalt drillbits	(20.34)
Credit	06/30/2016	19722	Menards - Hudson	Cobalt drill bit	7.68
Bill	07/31/2016	20162	Menards - Hudson	27" ratchet anvil lopper	(29.99)
Bill	09/30/2016	29228	Menards - Hudson	Tools and minor equipment	(19.94)
Total 5930 · Tools & Minor Equipment					(275.06)
TOTAL					(114,761.52)

City of Afton
Customer Receipts and Other Deposits - Sorted by Account
 October 2016

Type	Date	Num	Name	Memo	Class	Debit	Credit
100 · 4M Fund/US Bank - General Fund							
Deposit	10/11/2016			Deposit		3,259.00	
Deposit	10/12/2016			Fines&Fees		1,716.53	
Deposit	10/28/2016			PeraAid&MV Credit Ag		4,805.41	
Deposit	10/31/2016			Deposit		7,532.97	
Total 100 · 4M Fund/US Bank - General Fund						17,313.91	0.00
4108 · Market Value Credit - Ag							
Deposit	10/28/2016	4870851	100 Gen'l Fd.A. Rev:A02 Intergovernmental Revenue...	1st half 2016 Market Value Credit - Ag			4,805.41
Total 4108 · Market Value Credit - Ag						0.00	4,805.41
4205 · Assessment Search Fees							
Deposit	10/31/2016	97113	100 Gen'l Fd.A. Rev:A03 Chrges for Svcs:4205 Asses...	Lawson St Croix Title: 05.028.20.11.0007 13900 Hudson R...			10.00
Total 4205 · Assessment Search Fees						0.00	10.00
4300 · County Fines & Fees							
Deposit	10/12/2016	8200590...	100 Gen'l Fd.A. Rev:A04 Fines & Forfeitures:4300 Ct...	MN Dept of Finance: Wash Cty Fines and Fees Sep16			1,716.53
Total 4300 · County Fines & Fees						0.00	1,716.53
4400 · Afton Bldg Inspection Fees							
Sales Re...	10/11/2016	B16-140	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Dunn, David 15268 50th St S		109.00
Sales Re...	10/11/2016	B16-139	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Swanson, Gary 5468 Neal ...		330.00
Sales Re...	10/11/2016	B16-138	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Racine, Shawn & Sara 1115...		109.00
Sales Re...	10/11/2016	B16-136	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Utecker, Nate & Loni 1360...		280.50
Sales Re...	10/11/2016	B16-133	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Granfors, Jim 15498 Afton ...		109.00
Sales Re...	10/11/2016	B16-132	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Gagnon, David 16120 15th ...		109.00
Sales Re...	10/11/2016	B16-131	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Stagg, Leann 15851 Afton ...		109.00
Sales Re...	10/11/2016	B16-127	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Forbes, Doug 5460 Odell A...		109.00
Sales Re...	10/11/2016	B16-129	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Derrick Const 2949 Nybeck...		54.00
Sales Re...	10/11/2016	B16-137	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Rivas, Robert 2573 Stageco...		1,155.00
Sales Re...	10/11/2016	B16-141	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:14635 50th St		330.00
Sales Re...	10/11/2016	B16-134	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Kopitzke, Ken 4248 Odell		109.00
Sales Re...	10/11/2016	B16-135	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Lundquist, W 14721 55th St S		109.00
Sales Re...	10/11/2016	B16-128	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Melzer, Ron & Cindy 3372 ...		109.00
Sales Re...	10/11/2016	B16-130	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Amans Homes 2660 Meado...		54.00
Sales Re...	10/31/2016	B16-142	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Morgan, Randall 553 Neal ...		1,402.50
Sales Re...	10/31/2016	B16-143	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Gasser, Tom 4220 River Rd S		115.50
Sales Re...	10/31/2016	B16-145	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Dahl, Kathy 16100 45th St S		109.00
Sales Re...	10/31/2016	B16-146	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Meissner, Joseph 14186 Val...		109.00
Sales Re...	10/31/2016	B16-148	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Mauer, Kenneth 15201 Aft ...		132.00
Sales Re...	10/31/2016	B16-149	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Harholdt, Carl 3180 Trading...		109.00
Sales Re...	10/31/2016	B16-152	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Vannelli, Dan 14049 44th St...		742.50
Sales Re...	10/31/2016	B16-153	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Barnett, Bette 15905 Putna...		825.00
Sales Re...	10/31/2016	B16-154	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Kopitzke, Kris 14605 Afton ...		330.00
Sales Re...	10/31/2016	B16-157	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Winkel, Bruce 1351 Neal Av		891.00
Sales Re...	10/31/2016	B16-156	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Hakala, Wm 4111 Penfield ...		109.00
Sales Re...	10/31/2016	B16-144	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:J.G. Hause Const 12364 Me...		109.00
Sales Re...	10/31/2016	B16-147	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:nelson, Mary 4984 Neal Av S		109.00
Sales Re...	10/31/2016	B16-150	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Amans Custom Homes 146...		109.00
Sales Re...	10/31/2016	B16-151	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Hagen, Dan & Colette 4885...		109.00
Sales Re...	10/31/2016	B16-155	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Huelster, Hugh & Jean 2132...		109.00
Sales Re...	10/31/2016	B16-158	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:SavATree 12450 Hudson R...		1,716.00

City of Afton
Customer Receipts and Other Deposits - Sorted by Account
 October 2016

Type	Date	Num	Name	Memo	Class	Debit	Credit
Total 4400 · Afton Bldg Inspection Fees						0.00	10,320.00
4405 · Pet License & Impound Fees							
Deposit	10/31/2016	3171	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4405 Pe...	Patshiab Vang			10.00
Deposit	10/31/2016	20211	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4405 Pe...	Hillcrest Animal Hospital			95.00
Total 4405 · Pet License & Impound Fees						0.00	105.00
4420 · Afton Surcharges							
Sales Re...	10/11/2016	B16-140	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Dunn, David 15268 50th St S		1.00
Sales Re...	10/11/2016	B16-139	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Swanson, Gary 5468 Neal ...		10.00
Sales Re...	10/11/2016	B16-138	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Racine, Shawn & Sara 1115...		1.00
Sales Re...	10/11/2016	B16-136	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Utecker, Nate & Loni 1360...		8.50
Sales Re...	10/11/2016	B16-133	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Granfors, Jim 15498 Afton ...		1.00
Sales Re...	10/11/2016	B16-132	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Gagnon, David 16120 15th ...		1.00
Sales Re...	10/11/2016	B16-131	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Stagg, Leann 15851 Afton ...		1.00
Sales Re...	10/11/2016	B16-127	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Forbes, Doug 5460 Odell A...		1.00
Sales Re...	10/11/2016	B16-129	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Derrick Const 2949 Nybeck...		1.00
Sales Re...	10/11/2016	B16-137	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Rivas, Robert 2573 Stageco...		35.00
Sales Re...	10/11/2016	B16-141	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:14635 50th St		10.00
Sales Re...	10/11/2016	B16-134	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Kopitzke, Ken 4248 Odell		1.00
Sales Re...	10/11/2016	B16-135	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Lundquist, W 14721 55th St S		1.00
Sales Re...	10/11/2016	B16-128	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Melzer, Ron & Cindy 3372 ...		1.00
Sales Re...	10/11/2016	B16-130	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Amans Homes 2660 Meado...		1.00
Sales Re...	10/31/2016	B16-142	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Morgan, Randall 553 Neal ...		42.50
Sales Re...	10/31/2016	B16-143	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Gasser, Tom 4220 River Rd S		5.00
Sales Re...	10/31/2016	B16-145	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Dahl, Kathy 16100 45th St S		1.00
Sales Re...	10/31/2016	B16-146	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Meissner, Joseph 14186 Val...		1.00
Sales Re...	10/31/2016	B16-148	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Mauer, Kenneth 15201 Aft ...		5.00
Sales Re...	10/31/2016	B16-149	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Harholdt, Carl 3180 Trading...		1.00
Sales Re...	10/31/2016	B16-152	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Vannelli, Dan 14049 44th St...		22.50
Sales Re...	10/31/2016	B16-153	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Barnett, Bette 15905 Putna...		25.00
Sales Re...	10/31/2016	B16-154	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Kopitzke, Kris 14605 Afton ...		10.00
Sales Re...	10/31/2016	B16-157	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Winkel, Bruce 1351 Neal Av		27.00
Sales Re...	10/31/2016	B16-156	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Hakala, Wm 4111 Penfield ...		1.00
Sales Re...	10/31/2016	B16-144	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:J.G. Hause Const 12364 Me...		1.00
Sales Re...	10/31/2016	B16-147	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:nelson, Mary 4984 Neal Av S		1.00
Sales Re...	10/31/2016	B16-150	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Amans Custom Homes 146...		1.00
Sales Re...	10/31/2016	B16-151	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Hagen, Dan & Colette 4885...		1.00
Sales Re...	10/31/2016	B16-155	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Huelster, Hugh & Jean 2132...		1.00
Sales Re...	10/31/2016	B16-158	100 Gen'l Fd.A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:SavATree 12450 Hudson R...		52.00
Total 4420 · Afton Surcharges						0.00	272.50
4950 · 10% Charitable Gaming Tax							
Deposit	10/31/2016	10675	550 Special Activities Fund:E. Charitable Gaming Tax...	Merrick Inc. Charitable Gaming @ Lumberyard Pub Sep2016			84.47
Total 4950 · 10% Charitable Gaming Tax						0.00	84.47
TOTAL						17,313.91	17,313.91

11/08/16

**City of Afton
Claims Paid
October 2016**

Type	Date	Num	Name	Memo	Account	Original Amo...
Bill Pmt -...	10/31/2016	20986	Office Depot		100 · 4M Fund/US Bank - ...	(47.68)
Bill	10/31/2016	875613...	550 Special Activities Fund:N. Elections:6347 Election Expense	ballot boxes for election	6347 · Elections Expense	47.68
TOTAL						47.68
Liability ...	10/11/2016	21393	Madison National Life	10381500000000	100 · 4M Fund/US Bank - ...	(165.51)
				10381500000000	2325 · Madison Life ST & L...	108.81
				10381500000000	2325 · Madison Life ST & L...	56.70
TOTAL						165.51
Paycheck	10/13/2016	21394	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	(539.22)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	749.25
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2302 · PERA Payable - Staff	(48.70)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5053 · PERA Contribution - ...	56.19
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2302 · PERA Payable - Staff	(56.19)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2210 · Federal Withholding	(72.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	46.46
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2205 · Soc Sec Payable - E...	(46.46)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2204 · Social Security W/H -...	(46.46)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	10.87
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2213 · Medicare Payable - E...	(10.87)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2212 · Medicare W/H - Emp...	(10.87)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		2208 · MN State Withholding	(32.00)
TOTAL						539.22
Paycheck	10/13/2016	21395	Meade, Debra J		100 · 4M Fund/US Bank - ...	(591.62)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5007 · Intern/Office Assistan...	749.70
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2302 · PERA Payable - Staff	(48.73)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5053 · PERA Contribution - ...	56.23
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2302 · PERA Payable - Staff	(56.23)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2210 · Federal Withholding	(34.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5051 · Social Security Tax - ...	46.48
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2205 · Soc Sec Payable - E...	(46.48)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2204 · Social Security W/H -...	(46.48)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5052 · Medicare Tax - Empl...	10.87
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2213 · Medicare Payable - E...	(10.87)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2212 · Medicare W/H - Emp...	(10.87)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2208 · MN State Withholding	(18.00)

11/08/16

**City of Afton
Claims Paid
October 2016**

Type	Date	Num	Name	Memo	Account	Original Amo...
TOTAL						591.62
Paycheck	10/13/2016	21396	Neitzel, Donald R		100 · 4M Fund/US Bank - ...	(174.26)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	188.70
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	11.70
					2205 · Soc Sec Payable - E...	(11.70)
					2204 · Social Security W/H - ...	(11.70)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	2.74
					2213 · Medicare Payable - E...	(2.74)
					2212 · Medicare W/H - Emp...	(2.74)
TOTAL						174.26
Paycheck	10/13/2016	21397	Nelson, Randall P		100 · 4M Fund/US Bank - ...	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5002 · Mayor & Council Wa...	200.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5053 · PERA Contribution - ...	10.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5052 · Medicare Tax - Empl...	2.90
					2213 · Medicare Payable - E...	(2.90)
					2212 · Medicare W/H - Emp...	(2.90)
TOTAL						187.10
Paycheck	10/13/2016	21398	Palmquist, William B		100 · 4M Fund/US Bank - ...	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5002 · Mayor & Council Wa...	200.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5053 · PERA Contribution - ...	10.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5052 · Medicare Tax - Empl...	2.90
					2213 · Medicare Payable - E...	(2.90)
					2212 · Medicare W/H - Emp...	(2.90)
TOTAL						187.10
Paycheck	10/13/2016	21399	Richter, Joseph J		100 · 4M Fund/US Bank - ...	(187.10)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5002 · Mayor & Council Wa...	200.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5053 · PERA Contribution - ...	10.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5052 · Medicare Tax - Empl...	2.90

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**City of Afton
Claims Paid
October 2016**

Type	Date	Num	Name	Memo	Account	Original Amo...
					2213 · Medicare Payable - E...	(2.90)
					2212 · Medicare W/H - Emp...	(2.90)
TOTAL						187.10
Bill Pmt -...	10/18/2016	21400	Knutson, Kenneth and Anne Knutson		100 · 4M Fund/US Bank - ...	(9,200.00)
Bill	09/30/2016	14.028...	800 City InfraStructure Imp Fd:B. Exp:8892 Dwtown Imp - Ease...	Downtown Improvement Project, easements and dama...	8892 · Dwtwn Imp - Easem...	9,200.00
TOTAL						9,200.00
Bill Pmt -...	10/13/2016	21401	Afton Area Business Association		100 · 4M Fund/US Bank - ...	(120.05)
Bill	09/30/2016	ArtinPa...		AABA: Refund Park Deposit Art in the Park 2016	1185 · Park Deposits	120.05
TOTAL						120.05
Bill Pmt -...	10/18/2016	21402	LSCV Fire Relief Assn (State Aid)	State Fire Aid	100 · 4M Fund/US Bank - ...	(48,011.16)
Bill	09/30/2016	FireAid...	550 Special Activities Fund:H. State Fire Aid:5440 State Fire Aid ...	2016 State Fire Aid (\$38,638.31 Regular + \$9,372.85 ...	5440 · State Fire Aid Paid	48,011.16
TOTAL						48,011.16
Bill Pmt -...	10/13/2016	21404	Advantage Signs & Graphics, Inc.		100 · 4M Fund/US Bank - ...	(124.40)
Bill	09/30/2016	28777	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	Traffic Sign(s)	5860 · Signs & Signals	124.40
TOTAL						124.40
Bill Pmt -...	10/13/2016	21405	Bayport Printing House, Inc.	Acct# CIAF01	100 · 4M Fund/US Bank - ...	(86.00)
Bill	09/30/2016	3287-16	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli...	#10 envelopes	5540 · Office Supplies	86.00
TOTAL						86.00
Bill Pmt -...	10/13/2016	21406	Croix Crystal Water Treatment	cooler lease and water	100 · 4M Fund/US Bank - ...	(27.00)
Bill	09/30/2016	50508	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 · Misc Exp - Bldg & L...	27.00
TOTAL						27.00
Bill Pmt -...	10/13/2016	21407	Gopher State One Call		100 · 4M Fund/US Bank - ...	(49.95)

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**City of Afton
Claims Paid
October 2016**

Type	Date	Num	Name	Memo	Account	Original Amo...
Bill	09/30/2016	6080140	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	Cafton01 FTP Tickets 25 @ \$1.35	5870 · Other Road Maintena...	33.75
Bill	09/30/2016	6090140	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	Cafton01 FTP Tickets	5870 · Other Road Maintena...	16.20
TOTAL						49.95
Bill Pmt -...	10/13/2016	21408	Kathi Pelnar	Humane Animal Control Service	100 · 4M Fund/US Bank - ...	(122.58)
Bill	09/30/2016	Sep16	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safe...	animal control	5605 · Animal Control	122.58
TOTAL						122.58
Bill Pmt -...	10/13/2016	21409	Menards - Hudson		100 · 4M Fund/US Bank - ...	(142.70)
Bill	09/30/2016	27542	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6035 Routine Cleaning	rust stain stuff	6035 · Routine Cleaning	12.91
			100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintena...	AA 30 pk	6135 · Park Maintenance	20.21
Bill	09/30/2016	28242	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6035 Routine Cleaning	Cleaning supplies	6035 · Routine Cleaning	34.10
			100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintena...	Park supplies	6135 · Park Maintenance	35.64
			100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6035 Routine Cleaning	Cleaning supplies	6035 · Routine Cleaning	19.90
Bill	09/30/2016	29228	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub ...	Tools and minor equipment	5930 · Tools & Minor Equip...	19.94
TOTAL						142.70
Bill Pmt -...	10/13/2016	21410	Pioneer Press	Acct # 415245	100 · 4M Fund/US Bank - ...	(210.12)
Bill	09/30/2016	091641...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing &...	Legals	5555 · Publishing & Printing	210.12
TOTAL						210.12
Bill Pmt -...	10/13/2016	21411	St. Croix Recreation Fun Playgrounds		100 · 4M Fund/US Bank - ...	(138.00)
Bill	09/30/2016	19081	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintena...	Dome top lid color black	6135 · Park Maintenance	138.00
TOTAL						138.00
Bill Pmt -...	10/13/2016	21412	US Bank Equipment Finance	Acct# 1473396 Contract # 500-0466085-000	100 · 4M Fund/US Bank - ...	(230.00)
Bill	09/30/2016	314368...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	Ricoh C4503 copier lease S/N E175MC60291	5516 · Copier Lease	230.00
TOTAL						230.00
Bill Pmt -...	10/18/2016	21413	Blondo Consulting LLC	Project #2016-038 City of Afton	100 · 4M Fund/US Bank - ...	(800.00)
Bill	09/30/2016	201603...	800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, ...	Unanticipated Discovery Plan Development	8894 · Septic Permits, Fees, ...	800.00

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Type	Date	Num	Name	Memo	Account	Original Amo...
TOTAL						800.00
Bill Pmt -...	10/18/2016	21414	Environmental Law Group		100 · 4M Fund/US Bank - ...	(5,488.00)
Bill	09/30/2016	Sep 2016	800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, ...	Environmental review and permitting issues	8894 · Septic Permits, Fees, ...	5,488.00
TOTAL						5,488.00
Bill Pmt -...	10/18/2016	21415	Northwest Assoc (City Projects)	Technical Assistance - City Projects	100 · 4M Fund/US Bank - ...	(345.00)
Bill	09/30/2016	22537	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5330 Planning Fees	General - planner (various projects)	5330 · Planning Fees	345.00
TOTAL						345.00
Bill Pmt -...	10/18/2016	21416	PressEnter	Acct # 33299 Customer # 33881	100 · 4M Fund/US Bank - ...	(5,113.58)
Bill	09/30/2016	10062016	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Se... 550 Special Activities Fund:B. Cable Comm/July 4th/Comm Gard...	Contracted service Laserfiche software and server	5510 · Computer Service/So... 5561 · Communications	270.00 4,843.58
TOTAL						5,113.58
Bill Pmt -...	10/18/2016	21417	Stensland Inspection Services	Building Inspection Services	100 · 4M Fund/US Bank - ...	(2,826.00)
Bill	09/30/2016	Sept2016	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp F...	Building Permits, B16-115 - B16-132	5350 · Building Insp Fees - ...	2,826.00
TOTAL						2,826.00
Bill Pmt -...	10/18/2016	21418	Tri-County Services (Streets, Other)		100 · 4M Fund/US Bank - ...	(4,777.50)
Bill	09/30/2016	40	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	44th St	5845 · Brush/Tree/Sod/Seed	1,020.00
Bill	09/30/2016	41	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	class 5 201	5820 · Gravel Road Mainten...	85.00
Bill	09/30/2016	44	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	Trading Post, 30th to Valley	5845 · Brush/Tree/Sod/Seed	977.50
Bill	09/30/2016	39	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	Cemetery Rd	5820 · Gravel Road Mainten...	2,695.00
TOTAL						4,777.50
Bill Pmt -...	10/18/2016	21419	Wenck Associates Inc.	project 2656	100 · 4M Fund/US Bank - ...	(809.57)
Bill	09/30/2016	11606581	800 City InfraStructure Imp Fd:B. Exp:8896 Sanitary Sewer Imp	Afton LSTS - Bidding, Construction & Post Construct...	8896 · Sanitary Sewer Impro...	809.57
TOTAL						809.57
Bill Pmt -...	10/18/2016	21420	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - ...	(1,271.00)

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Type	Date	Num	Name	Memo	Account	Original Amo...
Bill	09/30/2016	AcctSep...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting ... 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli... 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli... 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting ...	Monthly charge for Accounting Services per Contract Monthly charge for QB Pro software including Payroll... Mailing envelopes, copies of invoices, misc postage Attendance at CC Meeting	5304 · Accounting Fees 5540 · Office Supplies 5540 · Office Supplies 5304 · Accounting Fees	1,107.00 26.00 38.00 100.00
TOTAL						1,271.00
Bill Pmt -...	10/18/2016	21421	LSCV Fire Protection District	Fire Protection Services	100 · 4M Fund/US Bank - ...	(58,223.25)
Bill	10/18/2016	Levy4Q...	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safe...	Fourth Quarter 2016	5625 · Fire & Ambulance Se...	58,223.25
TOTAL						58,223.25
Bill Pmt -...	10/20/2016	21422	Holstad & Knaak, PLC	Legal Services	100 · 4M Fund/US Bank - ...	(4,875.00)
Bill	10/20/2016	Sep2016	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Le... 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution ... 800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, ...	Civil / General Prosecution Condemnation	5321 · Legal Fees - General 5320 · Legal Fees - Prosecuti... 8894 · Septic Permits, Fees, ...	1,821.00 1,556.00 1,498.00
TOTAL						4,875.00
Paycheck	10/31/2016	21423	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	(405.72)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person 2302 · PERA Payable - Staff 5053 · PERA Contribution - ... 2302 · PERA Payable - Staff 2210 · Federal Withholding 5051 · Social Security Tax - ... 2205 · Soc Sec Payable - E... 2204 · Social Security W/H -... 5052 · Medicare Tax - Empl... 2213 · Medicare Payable - E... 2212 · Medicare W/H - Emp... 2208 · MN State Withholding	549.45 (35.71) 41.21 (41.21) (44.00) 34.06 (34.06) (34.06) 7.96 (7.96) (7.96) (22.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...			
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...			
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...			
TOTAL						405.72
Paycheck	10/31/2016	21424	Meade, Debra J		100 · 4M Fund/US Bank - ...	(629.54)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5007 · Intern/Office Assistan... 2302 · PERA Payable - Staff 5053 · PERA Contribution - ... 2302 · PERA Payable - Staff	742.56 (48.27) 55.69 (55.69)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...			

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**City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amo...
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		1190 · Other Receivables	44.06
					2210 · Federal Withholding	(34.00)
					5051 · Social Security Tax - ...	46.04
					2205 · Soc Sec Payable - E...	(46.04)
					2204 · Social Security W/H -...	(46.04)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5052 · Medicare Tax - Empl...	10.77
					2213 · Medicare Payable - E...	(10.77)
					2212 · Medicare W/H - Emp...	(10.77)
					2208 · MN State Withholding	(18.00)
TOTAL						629.54
Paycheck	10/31/2016	21425	Neitzel, Donald R		100 · 4M Fund/US Bank - ...	(143.51)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	155.40
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	9.64
					2205 · Soc Sec Payable - E...	(9.64)
					2204 · Social Security W/H -...	(9.64)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	2.25
					2213 · Medicare Payable - E...	(2.25)
					2212 · Medicare W/H - Emp...	(2.25)
TOTAL						143.51
Liability ...	10/31/2016	21426	Madison National Life	103815000000000	100 · 4M Fund/US Bank - ...	(165.51)
				103815000000000	2325 · Madison Life ST & L...	108.81
				103815000000000	2325 · Madison Life ST & L...	56.70
TOTAL						165.51
Bill Pmt -...	10/31/2016	21427	Blondo Consulting LLC	Project #2016-038 City of Afton	100 · 4M Fund/US Bank - ...	(1,000.00)
Bill	10/31/2016	201503...	800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, ...	21WA10 Evaluation Report	8894 · Septic Permits, Fees, ...	1,000.00
TOTAL						1,000.00
Bill Pmt -...	10/31/2016	21428	All Seasons Rental		100 · 4M Fund/US Bank - ...	(10.48)
Bill	10/31/2016	53130	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub ...	pick up body (weed whip)	5920 · Repair & Maint Equi...	6.49
Bill	10/31/2016	53306	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub ...	NGK spark plug, weed whip	5920 · Repair & Maint Equi...	3.99
TOTAL						10.48
Bill Pmt -...	10/31/2016	21429	Baglio's of Afton		100 · 4M Fund/US Bank - ...	(25.00)

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Type	Date	Num	Name	Memo	Account	Original Amo...
Bill	10/31/2016	Recycli...	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Heal...	Recycling Star	5705 · Recycling - Afton	25.00
TOTAL						25.00
Bill Pmt -...	10/31/2016	21430	Highland Sanitation	Acct No. 7208	100 · 4M Fund/US Bank - ...	(50.00)
Bill	10/31/2016	Recycli...	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Heal...	Recycling Star	5705 · Recycling - Afton	50.00
TOTAL						50.00
Bill Pmt -...	10/31/2016	21431	Menards - Hudson		100 · 4M Fund/US Bank - ...	(39.25)
Bill	10/31/2016	29760	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintena...	Buggslyer	6040 · City Property Mainte...	28.89
Bill	10/31/2016	29929	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	10.36
TOTAL						39.25
Bill Pmt -...	10/31/2016	21432	River Valley Printing		100 · 4M Fund/US Bank - ...	(591.00)
Bill	10/31/2016	5556	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 4-pg newsletters	5560 · Newsletter Expenses	290.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	2 new plates due to changes	5560 · Newsletter Expenses	11.00
Bill	10/31/2016	5571	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 4-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						591.00
Bill Pmt -...	10/31/2016	21433	Rumpeca Excavating Inc		100 · 4M Fund/US Bank - ...	(279.25)
Bill	10/31/2016	12223	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	C/5 limestone 6/16/2016	5825 · Crackseal/Seal Coat/...	198.38
Bill	10/31/2016	12503	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	C/5 limestone at 201 site (for city use)	5825 · Crackseal/Seal Coat/...	80.87
TOTAL						279.25
Bill Pmt -...	10/31/2016	21434	Universal Services		100 · 4M Fund/US Bank - ...	(250.00)
Bill	10/31/2016	Oct2016	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4435 Street Openin...	Utility Permit refund check	4435 · Street Openng & Utili...	250.00
TOTAL						250.00
Bill Pmt -...	10/13/2016	21435	Innovative Office Solutions LLC	Replacement for Ck#21403 10/13/16	100 · 4M Fund/US Bank - ...	(217.61)
Bill	09/30/2016	IN1316...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli...	supplies	5540 · Office Supplies	113.95
Bill	09/30/2016	IN1334...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli...	supplies	5540 · Office Supplies	75.28

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Type	Date	Num	Name	Memo	Account	Original Amo...
Bill	09/30/2016	IN1332...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli...	supplies	5540 · Office Supplies	63.41
TOTAL						252.64
Liability ...	10/11/2016	201610...	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - ...	(1,028.75)
				3030-01 210990	2302 · PERA Payable - Staff	477.63
				3030-01 210990	2302 · PERA Payable - Staff	551.12
TOTAL						1,028.75
Liability ...	10/11/2016	201610...	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - ...	(4,844.92)
				41-1290668	2210 · Federal Withholding	2,047.00
				41-1290668	2213 · Medicare Payable - E...	278.07
				41-1290668	2212 · Medicare W/H - Emp...	278.07
				41-1290668	2205 · Soc Sec Payable - E...	1,120.89
				41-1290668	2204 · Social Security W/H -...	1,120.89
TOTAL						4,844.92
Liability ...	10/11/2016	201610...	MN Dept of Revenue	5050730	100 · 4M Fund/US Bank - ...	(828.00)
				5050730	2208 · MN State Withholding	828.00
TOTAL						828.00
Bill Pmt -...	10/12/2016	201610...	MN Dept of Labor & Ind (Bldg Surchg)	Building Surcharges Cert #2164	100 · 4M Fund/US Bank - ...	(2,201.76)
Bill	09/30/2016	BldgSur...		3rd Quarter 2016 Building Surcharges Cert #2164	2121 · Afton Bldg Surcharge...	2,201.76
TOTAL						2,201.76
Paycheck	10/13/2016	201610...	Swanson Linner, Kimberly J	Direct Deposit	100 · 4M Fund/US Bank - ...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...	Direct Deposit	5008 · Office Manager Wages	1,346.20
				Direct Deposit	2302 · PERA Payable - Staff	(87.50)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...	Direct Deposit	5053 · PERA Contribution - ...	100.97
				Direct Deposit	2302 · PERA Payable - Staff	(100.97)
				Direct Deposit	2210 · Federal Withholding	(57.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...	Direct Deposit	5051 · Social Security Tax - ...	83.46
				Direct Deposit	2205 · Soc Sec Payable - E...	(83.46)
				Direct Deposit	2204 · Social Security W/H -...	(83.46)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...	Direct Deposit	5052 · Medicare Tax - Empl...	19.52
				Direct Deposit	2213 · Medicare Payable - E...	(19.52)

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Type	Date	Num	Name	Memo	Account	Original Amo...
				Direct Deposit	2212 · Medicare W/H - Emp...	(19.52)
				Direct Deposit	2208 · MN State Withholding	(30.00)
				Direct Deposit	2110 · Direct Deposit Liabili...	(1,068.72)
TOTAL						0.00
Paycheck	10/13/2016	201610...	Moorse, Ronald J	Direct Deposit	100 · 4M Fund/US Bank - ...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5004 · Administrator Salary	3,839.58
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5053 · PERA Contribution - ...	287.97
				Direct Deposit	2302 · PERA Payable - Staff	(287.97)
				Direct Deposit	2302 · PERA Payable - Staff	(249.57)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5037 · Flexible Benefits	1,100.00
				Direct Deposit	2210 · Federal Withholding	(731.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5051 · Social Security Tax - ...	306.25
				Direct Deposit	2205 · Soc Sec Payable - E...	(306.25)
				Direct Deposit	2204 · Social Security W/H -...	(306.25)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5052 · Medicare Tax - Empl...	71.63
				Direct Deposit	2213 · Medicare Payable - E...	(71.63)
				Direct Deposit	2212 · Medicare W/H - Emp...	(71.63)
				Direct Deposit	2208 · MN State Withholding	(279.00)
				Direct Deposit	2110 · Direct Deposit Liabili...	(3,302.13)
TOTAL						0.00
Paycheck	10/13/2016	201610...	Bend, Richard H	Direct Deposit	100 · 4M Fund/US Bank - ...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...	Direct Deposit	5002 · Mayor & Council Wa...	300.00
				Direct Deposit	2303 · PERA Payable - Cou...	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...	Direct Deposit	5053 · PERA Contribution - ...	15.00
				Direct Deposit	2303 · PERA Payable - Cou...	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...	Direct Deposit	5052 · Medicare Tax - Empl...	4.35
				Direct Deposit	2213 · Medicare Payable - E...	(4.35)
				Direct Deposit	2212 · Medicare W/H - Emp...	(4.35)
				Direct Deposit	2110 · Direct Deposit Liabili...	(280.65)
TOTAL						0.00
Paycheck	10/13/2016	201610...	Ross, Stanley A	Direct Deposit	100 · 4M Fund/US Bank - ...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...	Direct Deposit	5002 · Mayor & Council Wa...	200.00
				Direct Deposit	2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...	Direct Deposit	5053 · PERA Contribution - ...	10.00
				Direct Deposit	2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...	Direct Deposit	5052 · Medicare Tax - Empl...	2.90
				Direct Deposit	2213 · Medicare Payable - E...	(2.90)

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City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amo...
				Direct Deposit	2212 · Medicare W/H - Emp...	(2.90)
				Direct Deposit	2110 · Direct Deposit Liabili...	(187.10)
TOTAL						0.00
Liability ...	10/12/2016	201610...	QuickBooks Payroll Service	Created by Payroll Service on 10/10/2016	100 · 4M Fund/US Bank - ...	(4,845.60)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fe... QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$1.75 each Created by Payroll Service on 10/10/2016	5505 · Bank/IRS/Sales Tax 2110 · Direct Deposit Liabili...	7.00 4,838.60
TOTAL						4,845.60
Liability ...	10/18/2016	201610...	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - ...	(935.86)
				3030-01 210990 3030-01 210990	2302 · PERA Payable - Staff 2302 · PERA Payable - Staff	434.50 501.36
TOTAL						935.86
Liability ...	10/18/2016	201610...	PERA (Council)	3030-51 207620	100 · 4M Fund/US Bank - ...	(110.00)
				3030-51 207620 3030-51 207620	2303 · PERA Payable - Cou... 2303 · PERA Payable - Cou...	55.00 55.00
TOTAL						110.00
Bill Pmt -...	10/18/2016	201610...	Neopost 2888 {EFT}	Acct # 7900 0440 8026 2888	100 · 4M Fund/US Bank - ...	(296.25)
Bill	09/30/2016	09202016	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Acct # 7900 0440 8026 2888 Postage PPLN01	5550 · Postage	296.25
TOTAL						296.25
Paycheck	10/31/2016	201611...	Swanson Linner, Kimberly J	Direct Deposit	100 · 4M Fund/US Bank - ...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...	Direct Deposit	5008 · Office Manager Wages	1,511.30
				Direct Deposit	2302 · PERA Payable - Staff	(98.23)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...	Direct Deposit	5053 · PERA Contribution - ...	113.35
				Direct Deposit	2302 · PERA Payable - Staff	(113.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...	Direct Deposit	5018 · Insurance Benefits	28.35
				Direct Deposit	2325 · Madison Life ST & L...	(28.35)
				Direct Deposit	2210 · Federal Withholding	(72.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...	Direct Deposit	5051 · Social Security Tax - ...	93.70
				Direct Deposit	2205 · Soc Sec Payable - E...	(93.70)
				Direct Deposit	2204 · Social Security W/H -...	(93.70)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...	Direct Deposit	5052 · Medicare Tax - Empl...	21.92

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City of Afton
Claims Paid
 October 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
				Direct Deposit	2213 · Medicare Payable - E...	(21.92)
				Direct Deposit	2212 · Medicare W/H - Emp...	(21.92)
				Direct Deposit	2208 · MN State Withholding	(38.00)
				Direct Deposit	2110 · Direct Deposit Liabili...	(1,187.45)
TOTAL						0.00
Paycheck	10/31/2016	201611...	Moorse, Ronald J	Direct Deposit	100 · 4M Fund/US Bank - ...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5004 · Administrator Salary	3,839.58
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5053 · PERA Contribution - ...	287.97
				Direct Deposit	2302 · PERA Payable - Staff	(287.97)
				Direct Deposit	2302 · PERA Payable - Staff	(249.57)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5037 · Flexible Benefits	1,100.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5018 · Insurance Benefits	28.35
				Direct Deposit	2325 · Madison Life ST & L...	(28.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	2325 · Madison Life ST & L...	(108.81)
				Direct Deposit	2210 · Federal Withholding	(731.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5051 · Social Security Tax - ...	306.26
				Direct Deposit	2205 · Soc Sec Payable - E...	(306.26)
				Direct Deposit	2204 · Social Security W/H -...	(306.26)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...	Direct Deposit	5052 · Medicare Tax - Empl...	71.62
				Direct Deposit	2213 · Medicare Payable - E...	(71.62)
				Direct Deposit	2212 · Medicare W/H - Emp...	(71.62)
				Direct Deposit	2208 · MN State Withholding	(279.00)
				Direct Deposit	2110 · Direct Deposit Liabili...	(3,193.32)
TOTAL						0.00
Liability ...	10/28/2016	201611...	QuickBooks Payroll Service	Created by Payroll Service on 10/26/2016	100 · 4M Fund/US Bank - ...	(4,384.27)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fe...	Fee for 2 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	3.50
			QuickBooks Payroll Service	Created by Payroll Service on 10/26/2016	2110 · Direct Deposit Liabili...	4,380.77
TOTAL						4,384.27
Check	10/28/2016	201611...	QuickBooks Payroll Service	Created by Direct Deposit Service on 10/26/2016	100 · 4M Fund/US Bank - ...	(1.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fe...	Fee for 1 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	1.75
TOTAL						1.75
Bill Pmt -...	10/31/2016	201611...	Spencer D Klover (DD)	Videographer \$25.00/hour	100 · 4M Fund/US Bank - ...	(243.75)

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**City of Afton
Claims Paid
October 2016**

Type	Date	Num	Name	Memo	Account	Original Amo...
Bill	10/31/2016	VideoO...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - V...	PC mtg, CC mtg, Video Maint	5120 · Contract - Video Mee...	243.75
TOTAL						243.75
Liability ...	10/31/2016	201611...	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - ...	(930.00)
				3030-01 210990	2302 · PERA Payable - Staff	431.78
				3030-01 210990	2302 · PERA Payable - Staff	498.22
TOTAL						930.00
Liability ...	10/31/2016	201611...	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - ...	(4,235.30)
				41-1290668	2210 · Federal Withholding	1,775.00
				41-1290668	2213 · Medicare Payable - E...	246.10
				41-1290668	2212 · Medicare W/H - Emp...	246.10
				41-1290668	2205 · Soc Sec Payable - E...	984.05
				41-1290668	2204 · Social Security W/H -...	984.05
TOTAL						4,235.30
Liability ...	10/31/2016	201611...	MN Dept of Revenue	5050730	100 · 4M Fund/US Bank - ...	(716.00)
				5050730	2208 · MN State Withholding	716.00
TOTAL						716.00

*Total claims Paid
in October \$174,479.53*

City of Afton
Permit Escrow & Fee Detail
As of October 31, 2016

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Type	Date	Num	Memo	Class	Amount
30th St Subdiv Z31-13					
Invoice	12/31/2013	Z13-31	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Total 30th St Subdiv Z31-13					199.50
4960 Pleasant Ct					
Invoice	08/31/2012	WSBJun12	WSB Engineering: June 2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Total 4960 Pleasant Ct					60.50
50th St Dr/34th Lot Review					
Invoice	10/31/2011	WSBSep11	WSB Engineering Expenses Sep11	Invoices(Dev Fees):4341 Engineering Fees	112.00
Invoice	08/31/2012	WSBJun12	WSB Engineering: June 2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Total 50th St Dr/34th Lot Review					172.50
Anchor Bank Z16-24 13900 Hudson Rd					
Payment	07/31/2016	3554	Anchor Bank Z16-24 CUP Escrow 13900 Hudson Rd		-600.00
Invoice	07/31/2016	Z16-24	Anchor Bank Z16-24 CUP Fee 13900 Hudson Rd	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2016	3554	Pymt of Anchor Bank Z16-24 CUP Fee 13900 Hudson Rd		-250.00
Total Anchor Bank Z16-24 13900 Hudson Rd					-600.00
Appert, Luke Z16-14 4558 Trading Pst					
Payment	05/17/2016	5690	Driveway Escrow Z16-14 4558 Trading Post Trl S		-1,500.00
Invoice	05/17/2016	Z16-14	Driveway Insp Fee Z16-14 4558 Trading Post Trl S	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	05/17/2016	5690	Pymt of Driveway Insp Fee Z16-14 4558 Trading Post Trl S		-250.00
Total Appert, Luke Z16-14 4558 Trading Pst					-1,500.00
Belwin Z011-11 Land Restoration					
Payment	09/20/2011	5283	Escrow Deposit Z011-11 Ecological Land Restoration		-600.00
Invoice	09/20/2011	Z011-11	Z011-11 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	09/20/2011	5283	Pymt of CUP fee		-250.00
Total Belwin Z011-11 Land Restoration					-600.00
Benson, Jenna & Casey, Ben Z16-21					
Payment	07/12/2016	5536	Benson, Jenna & Casey, Ben Z16-21 Driveway Escrow 2660 Meadow Vista Way		-1,500.00
Invoice	07/12/2016	Z16-21	Benson, Jenna & Casey, Ben Z16-21 Driveway permit 2660 Meadow Vista Way	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	07/12/2016	5536	Pymt of Benson, Jenna & Casey, Ben Z16-21 Driveway permit 2660 Meadow Vista Way		-250.00
Total Benson, Jenna & Casey, Ben Z16-21					-1,500.00
Berggren/DNR Grading Permit					
Invoice	11/30/2006	SEHOct06	SEH Engineering Oct06	Invoices(Dev Fees):4341 Engineering Fees	524.00
Invoice	02/28/2007	07-0208	Grading Permit Fee: Stream Restoration Valley Creek	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	02/28/2007	EF2600917 DNR	Pymt of Fee & Expenses		-624.00
Invoice	02/28/2007	SEHJan07	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	178.00
Invoice	07/31/2008	CGIJul08	Community Growth: Planner Jul08	Invoices(Dev Fees):4343 Planning Fees	756.50
Invoice	08/31/2008	SEHJul08	SEH Engineering: Jul08	Invoices(Dev Fees):4341 Engineering Fees	218.00
Invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	200.25
Invoice	09/30/2008	SEHAug08	SEH Engineering: Aug08	Invoices(Dev Fees):4341 Engineering Fees	208.00
Invoice	10/31/2008	SEHSep08	SEH Engineering Expenses Sep08	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	12/31/2008	CGIDec08	Community Growth Institute: Dec08	Invoices(Dev Fees):4343 Planning Fees	89.00
Invoice	02/28/2009	SEHJan09	SEH Engineering Services: Jan09	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	03/31/2009	CGIMar09	Community Growth: Mar09 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	23.00

City of Afton
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Type	Date	Num	Memo	Class	Amount
Invoice	04/30/2009	SEHMar09	SEH Engineering: Mar09	Invoices(Dev Fees):4341 Engineering Fees	61.50
Invoice	04/30/2009	CGIApr09	CGI Planning Services: Apr09	Invoices(Dev Fees):4343 Planning Fees	414.00
Invoice	05/31/2009	CGI52509	CGI Expenses: Inv#1718 052509	Invoices(Dev Fees):4343 Planning Fees	230.00
Invoice	05/31/2009	SEHApr09	SEH Engineering: 217414 Apr09	Invoices(Dev Fees):4341 Engineering Fees	301.00
Invoice	07/31/2009	WSBJun09	WSB #1 Jun09 Engineering	Invoices(Dev Fees):4341 Engineering Fees	84.00
General Jour...	01/31/2013	Applicant	Reverse Expense previously charged to Applicant: Berggren - DNR		-178.00
General Jour...	01/31/2013	Applicant	Reverse Expense previously charged to Applicant: Berggren - DNR		-84.00
Total Berggren/DNR Grading Permit					3,305.25
Berggren, Mike Trudy Z239-08 Variance					
Payment	01/27/2009	4349	Z239-08 Variance 13645 Valley Crk Trl		-600.00
Invoice	01/27/2009	Z239-08	Z239-08 Variance Fee re. Garages	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	01/27/2009	4349	Pytm of Z239-08 Variance Fee		-150.00
Payment	06/29/2009	4435	Z212-09 Demolition Deposit		-250.00
Invoice	06/29/2009	Z212-09	Z212-09 Demolition Fee 13645 Val Crk Trl	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	06/29/2009	4435	Pytm of Z212-09 Demolition Fee		-100.00
Invoice	06/30/2009	WashCty	Wash Cty Recording Fees	Invoices(Dev Fees):4344 Misc Dev Fees	46.00
Check	06/30/2009	14869	Refund 212-09 Demolition Deposit		250.00
Total Berggren, Mike Trudy Z239-08 Variance					-554.00
Boy Scout Troop 226					
Payment	05/08/2012	4392	Park Cleaning Deposit 5/6/12		-25.00
Total Boy Scout Troop 226					-25.00
Brockman Trucking Rezone Ag to Commi Z258					
Payment	11/23/2005	11911	Refundable Rezone Deposit Z258		-1,500.00
Invoice	11/23/2005	Z258	Rezone Fee Ag to Commi Z258 (Brockman Truck/Pearson)	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	11/23/2005	11911	Pytm of Rezone Fee Z258		-350.00
Invoice	11/30/2005	NAC14944	NAC: Pearson rezoning	Invoices(Dev Fees):4343 Planning Fees	63.00
Invoice	12/31/2005	2275Sep05	Hamilton, et al: Sep05 legal services	Invoices(Dev Fees):4342 Legal Fees	105.00
Invoice	12/31/2005	2277Oct05	Hamilton, et al: Oct05 legal services	Invoices(Dev Fees):4342 Legal Fees	30.00
Check	11/30/2009	15237	Refund Z258-05 Brockman Trucking Deposit Net of Expense		1,302.00
Invoice	12/31/2013	Z13-26	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	970.50
Invoice	02/28/2014	WSB Feb14	WSB Engineering Services Feb14	Invoices(Dev Fees):4341 Engineering Fees	182.00
General Jour...	09/30/2016	5330 Planng	Northwest Assoc: Brockman Z16-24		80.50
Total Brockman Trucking Rezone Ag to Commi Z258					1,233.00
Carlson, Will Z16-31 2434 Stagecoach Trl					
Payment	08/31/2016	6153	Rezoning Escrow Carlson, Will Z16-31 2434 Stagecoach Trl		-1,500.00
Invoice	08/31/2016	Z16-31	Rezoning Fee Carlson, Will Z16-31 2434 Stagecoach Trl	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	08/31/2016	6153	Pytm of Rezoning Fee Carlson, Will Z16-31 2434 Stagecoach Trl		-350.00
General Jour...	09/30/2016	5330 Planng	Northwest Assoc: Carlson Z16-31		97.75
Total Carlson, Will Z16-31 2434 Stagecoach Trl					-1,402.25
Cedar Bluffs/Pratt					
Invoice	07/31/2011	KnaakJul11	Knaack & Assoc: legal serv re. Cedar Bluff	Invoices(Dev Fees):4342 Legal Fees	284.44
Invoice	08/31/2011	WSB6-180	WSB: Engineering	Invoices(Dev Fees):4341 Engineering Fees	280.00
Invoice	08/31/2011	WashCtyAug	Wash Cty: Recording fee	Invoices(Dev Fees):4344 Misc Dev Fees	9.50
Invoice	09/30/2011	WSBSep11	WSB Engineering Fees Sep11	Invoices(Dev Fees):4341 Engineering Fees	1,195.50
Invoice	10/18/2011	Z014-11	Z014-11 Sign Permit	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	10/18/2011	Z014-11	Z014-11 Temp/Renewal re. Sign Permit	Invoices(Dev Fees):4440 Zoning Fees	25.00
Payment	10/18/2011	1003	Pytm of Z014-11 Temp/Renewal re. sign permit		-25.00
Payment	10/18/2011	1003	Pytm of Z014-11 sign permit		-275.00

City of Afton
Permit Escrow & Fee Detail
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Type	Date	Num	Memo	Class	Amount
Payment	10/18/2011	1003	Z014-11 sign deposit		-200.00
Invoice	10/31/2011	WSBSep11	WSB Engineering Expenses Sep11	Invoices(Dev Fees):4341 Engineering Fees	2,538.00
Payment	11/30/2011	74796	Pymt of Expenses per Invoice CBD11-2011		-4,297.94
Invoice	11/30/2011	WSBNov11	WSB Engineering Expenses: Nov2011	Invoices(Dev Fees):4341 Engineering Fees	2,316.00
Invoice	12/31/2011	180-9 Nov11	WSB City Engineer Nov11	Invoices(Dev Fees):4341 Engineering Fees	804.00
Payment	03/15/2012	75997	Pymt of escrow Invoice CBD1-2012		-2,975.50
Invoice	05/31/2012	WSB 180-10	WSB Engineering Services Apr12	Invoices(Dev Fees):4341 Engineering Fees	200.00
Payment	07/31/2012	77809	Pymt of engineering fee		-200.00
Invoice	10/31/2012	WSBSep12	WSB Engineering Sep2012	Invoices(Dev Fees):4341 Engineering Fees	242.00
Invoice	11/30/2012	WSBOct12	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	847.00
Invoice	12/31/2012	WSBNov12	WSB Engineering Nov12	Invoices(Dev Fees):4341 Engineering Fees	642.00
General Jour...	01/01/2013	Applicant	Additional Expenses not previously charged to Applicant: Cedar Bluff		171.00
Payment	01/30/2013	80888	Pymt of outstanding balance		-1,731.00
Invoice	01/31/2013	WSB 180-14	WSB Engineering: Jan13 180-14	Invoices(Dev Fees):4341 Engineering Fees	60.50
Invoice	02/28/2013	WSB 180-15	WSB Engineering: Feb13 180-15	Invoices(Dev Fees):4341 Engineering Fees	665.00
Payment	05/30/2013	2030	Pymt of WSB engineering services		-725.50
Invoice	07/31/2013	WSB Jul13	WSB Engineering Jul13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Invoice	11/30/2013	ROW Record	Wash Cty Recording Fee	Invoices(Dev Fees):4250 Recording Fees	46.00
Invoice	12/31/2013	WSBNov13	WSB Eng'g Nov 2013	Invoices(Dev Fees):4341 Engineering Fees	66.50
General Jour...	04/15/2014	Applicant	Addl Exp charged to Applicant: Twomey: WSB Dec Invoice		69.00
Invoice	05/31/2014	Cedar Bluff	WSB Engineering Fees 180-18	Invoices(Dev Fees):4341 Engineering Fees	207.00
Invoice	08/31/2014	WSB 19	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	345.00
Payment	09/16/2014	2058	Pymt of balance		-519.00
Invoice	12/31/2014	WSBAug14	WSB Engineering August 2014	Invoices(Dev Fees):4341 Engineering Fees	174.00
Invoice	03/31/2015	WSB180-21	WSB Engineering 180-21	Invoices(Dev Fees):4341 Engineering Fees	143.00
General Jour...	04/01/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		276.00
General Jour...	04/01/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		69.00
Payment	04/01/2015	2069	Pymt of expenses \$276, \$69 & \$174		-519.00
Invoice	08/31/2015	WSB 180-22	WSB 180-22 Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	297.00
Invoice	09/30/2015	WSB180-24	WSB Engineering 180-24	Invoices(Dev Fees):4341 Engineering Fees	214.50
Payment	10/31/2015	2097	Pymt of WSB invoice 022815		-143.00
General Jour...	11/30/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		71.50
General Jour...	11/30/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		143.00
Payment	11/30/2015	2101	Invoice CBD11-2015 WSB June, July, Aug & Oct		-726.00
Total Cedar Bluffs/Pratt					414.00
Chrome-X LLC Z15-25 PO Box 221					
Payment	07/31/2015	1002	Partial pymt of \$250 fee & \$600 Escrow		-155.00
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	234.00
Total Chrome-X LLC Z15-25 PO Box 221					79.00
Clover, Phillip					
Invoice	12/31/2000		Opening balance		5,070.65
Invoice	05/11/2001	Clover1	Ck 6795 HR Green Engineering Fee - Plat Review	Invoices(Dev Fees):4341 Engineering Fees	90.00
Invoice	08/12/2001	Clover2	Ck 7081 Howard R. Green Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	180.00
Payment	08/30/2001	57251	Pymt from Universal Title Co.		-5,340.65
Invoice	09/30/2001	Clover3	Ck 7160 Howard Green Engineering Fee	Expenses (Dev Exp):Clover Estates	270.00
Invoice	11/09/2001	Clover4	Zoning Fee (Driveway)	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	11/09/2001	6975	Pymt of Zoning Fee (Driveway)		-250.00
Invoice	11/30/2001	Clover5	Ck 7317 Howard Green Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	803.25
Payment	02/28/2002	7074	Pymt of balance thru 1/31/02		-1,073.25
Invoice	02/28/2002	Clover6	Septic system & inspection fee	Invoices(Dev Fees):4430 Septic Sys & Insp ...	300.00
Invoice	02/28/2002	Clover7	Park Dedication Fee	Invoices(Dev Fees):4425 Park Dedication Fee	24,300.00
Payment	02/28/2002	7074	Pymt of septic system & inspection fee		-300.00

City of Afton
Permit Escrow & Fee Detail
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Type	Date	Num	Memo	Class	Amount
Payment	02/28/2002	7074	Pymt of park dedication fee		-24,300.00
Invoice	08/31/2002	Clover8	Howard R. Green: plat review	Invoices(Dev Fees):4341 Engineering Fees	25.00
Invoice	02/28/2003	Clover9	Howard Green: Plat review	Invoices(Dev Fees):4341 Engineering Fees	232.50
Invoice	02/28/2003	Clover10	Howard Green: Plat review	Invoices(Dev Fees):4341 Engineering Fees	232.50
Invoice	04/30/2003	Clover11	Howard Green: 4/9 Eng'g	Invoices(Dev Fees):4341 Engineering Fees	93.00
Invoice	05/31/2003	Clover11	Howard R. Green: meet w/Clover at site	Invoices(Dev Fees):4341 Engineering Fees	186.00
Invoice	08/31/2003	Clover12	SEH engineering fees	Invoices(Dev Fees):4341 Engineering Fees	580.05
Invoice	09/30/2003	Clover13	SEH Engineering Clover Subdivision	Invoices(Dev Fees):4341 Engineering Fees	748.45
Invoice	10/31/2003	Clover14	SEH Engineering Fees: Clover subdivision	Invoices(Dev Fees):4341 Engineering Fees	790.71
Invoice	11/30/2003	Clover15	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	903.73
Invoice	12/31/2003	Clover16	SEH: Engineering re. pavement repairs	Invoices(Dev Fees):4341 Engineering Fees	183.15
Invoice	11/30/2006	SEHOct06	SEH engineering Oct06	Invoices(Dev Fees):4341 Engineering Fees	384.00
Invoice	12/31/2006	SEHDec06	SEH: Engineering fees Dec06	Invoices(Dev Fees):4341 Engineering Fees	1,189.50
General Jour...	01/31/2012	Escrow W/O	Write off outstanding balance per CC 1/17/12: 6+ Years Past Due		-477.94
Total Clover, Phillip					5,070.65
Deming, David Z016-11 Veg Cutting					
Payment	11/30/2011	9466	Z016-11 Veg Cutting Deposit 16200 45th St S		-200.00
Invoice	11/30/2011	B063-11	Z016-11 Veg Cutting Permit	Invoices(Dev Fees):4440 Vegetative Cutting	150.00
Payment	11/30/2011	9480	Partial pay of Z016-11 Veg Cutting Permit		-50.00
Total Deming, David Z016-11 Veg Cutting					-100.00
Derrick Homes Z16-07 Driveway					
Payment	04/25/2016	36720	Z16-07 Driveway Escrow (Vacant lot)		-1,500.00
Invoice	04/25/2016	Z16-07	Z16-07 Driveway fee (Vacant lot)	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	04/25/2016	36720	Pymt of Z16-07 Driveway fee (Vacant lot)		-250.00
Total Derrick Homes Z16-07 Driveway					-1,500.00
Dickinson, Dan Grading & Variance					
Payment	07/15/2002	4235	Initial Grading Deposit 15876 Afton Blvd S.		-1,000.00
Payment	07/15/2002	4235	Initial Variance deposit (lot area per dwelling 7,000 ft)		-250.00
Invoice	07/31/2002	Dickinson1	Resolution recording fee	Invoices(Dev Fees):4250 Recording Fees	20.00
Check	01/20/2004	9332	Refund Grading & Variance Deposit net of expenses		0.00
Check	03/31/2004	9524	Refund Grading & Variance Deposit net of expenses		1,230.00
Payment	05/27/2004	5095	Final Inspection Deposit Permit A35-04		-200.00
Check	02/28/2005	10429	Refund Bldg Insp Deposit Permit A35-04		200.00
Payment	07/31/2015	5816	Z15-30 Variance Escrow (lot area)		-600.00
Invoice	07/31/2015	Z15-30 CUP	Z15-30 Variance Fee (lot area)	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	5816	Pymt of Z15-30 Variance Fee (lot area)		-250.00
Total Dickinson, Dan Grading & Variance					-600.00
Du, Haiwei Z207 2997 Trading Post Trl					
Payment	01/31/2008	24566	Z200-08 Admin Permit Build SFD w/i 20' of Bluffline		-100.00
Invoice	01/31/2008	Z200Fee	Z200-08 Admin Fee	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	01/31/2008	24566	Pymt of Z200 Admin Permit Fee		-60.00
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	113.90
Invoice	01/31/2008	SEHJan08	SEH Engineering Exp Jan08	Invoices(Dev Fees):4341 Engineering Fees	276.08
Invoice	02/29/2008	NACFeb08	NAC: Planning Feb08	Invoices(Dev Fees):4343 Planning Fees	22.80
Payment	03/31/2008	24564	Z207-08 Deposit Extend Driveway New SFD		-1,500.00
Invoice	03/31/2008	Z207-08	Z207-08 Driveway Permit	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	03/31/2008	24564	Pymt of Z207 Driveway permit		-250.00
Payment	03/31/2008	3412	Erosion Control Deposit Z208-08		-14,831.25
Invoice	03/31/2008	NACMar08	NAC Planning: Mar08	Invoices(Dev Fees):4343 Planning Fees	114.00

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Type	Date	Num	Memo	Class	Amount
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	11.40
Invoice	05/31/2008	SEHMar08	SEH Engineering: Mar08	Invoices(Dev Fees):4341 Engineering Fees	871.00
Invoice	12/31/2011	230-11 WSB	WSB City Engineer Nov11	Invoices(Dev Fees):4341 Engineering Fees	224.00
General Jour...	06/30/2012	Forfeit Esc	Forfeit Escrow outstanding balance to City per CC 5/15/12: Category 4		1,500.00
Total Du, Haiwei Z207 2997 Trading Post Trl					-13,298.07
Dunn, Curtis Z15-35 14320 30th St S					
Payment	08/27/2015	4517	Z15-35 Driveway Escrow 14320 30th St S		-1,500.00
Invoice	08/27/2015	Z15-35	Z15-35 Driveway Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	08/27/2015	4517	Pymt of Z15-35 Driveway Bldg Insp Fee		-250.00
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Dunn Z15-35		117.00
Total Dunn, Curtis Z15-35 14320 30th St S					-1,383.00
Equaris Proposal					
Invoice	03/31/2011	WSB2-230	WSB Engineering: Equaris proposal, memo	Invoices(Dev Fees):4341 Engineering Fees	336.00
Total Equaris Proposal					336.00
Esertz Ent Z26-13 13380 Hudson Rd					
Payment	11/26/2013	46070	Z26-13 CUP Escrow truck parking facility		-600.00
Invoice	11/26/2013	Z26 CUP	Z26-13 CUP fee re truck parking facility	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	11/26/2013	46071	Pymt of Z26 CUP fee		-250.00
Total Esertz Ent Z26-13 13380 Hudson Rd					-600.00
Finch, David & Elizabeth 4885 Pheasant Ct					
Payment	04/30/2009	3336	Park Deposit MPA Picnic		-100.00
Check	06/30/2009	14800	Refund MPA Picnic Park Deposit		100.00
Payment	07/31/2013	4147	Z13-06 Barn for horses, equip, hay		-600.00
Invoice	07/31/2013	Z13-06	Admin Permit Z13-06	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	07/31/2013	Z13-07	Z13-07 Farmsite	Invoices(Dev Fees):4440 Zoning Fees	50.00
Payment	07/31/2013	4147	Pymt of Admin & Farmsite fees		-200.00
Total Finch, David & Elizabeth 4885 Pheasant Ct					-600.00
Fox, JoAnn Z16-32 2855 Nybek					
Payment	09/26/2016	3176	Private Kennel Escrow Z16-32 2855 Nybek		-200.00
Invoice	09/26/2016	Z16-32	Private Kennel Fee Z16-32 2855 Nybek	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	09/26/2016	3176	Pymt of Private Kennel Fee Z16-32 2855 Nybek		-60.00
Total Fox, JoAnn Z16-32 2855 Nybek					-200.00
GJ&W Afton Ctr Dev & EAW					
Invoice	11/30/2006	SEHOct06	SEH Engineering Services Oct06	Invoices(Dev Fees):4341 Engineering Fees	704.00
Invoice	12/31/2006	SEHNov06	SEH: Engineering Nov06	Invoices(Dev Fees):4341 Engineering Fees	1,038.73
Invoice	12/31/2006	LegalNov06	Hamilton: Legal fees Nov06	Invoices(Dev Fees):4342 Legal Fees	45.00
Invoice	12/31/2006	SEHDec06	SEH Engineering Dec06	Invoices(Dev Fees):4341 Engineering Fees	342.12
Invoice	01/31/2007	LegalJan07	Jensen, Bell et al: Legal services Jan07	Invoices(Dev Fees):4342 Legal Fees	108.00
Invoice	03/31/2007	JensenFeb07	Jensen Legal Fees Feb07	Invoices(Dev Fees):4342 Legal Fees	963.00
Invoice	04/30/2007	JensenMar07	Jensen Legal Fees Mar07	Invoices(Dev Fees):4342 Legal Fees	1,494.00
Invoice	05/31/2007	JensenApr07	Jensen: Legal services Apr07	Invoices(Dev Fees):4342 Legal Fees	504.00
Invoice	10/31/2008	Jensen	Jensen, Bell: Legal Expenses	Invoices(Dev Fees):4342 Legal Fees	36.00
Invoice	11/30/2008	SEHOct08	SEH Engineering: Oct08	Invoices(Dev Fees):4341 Engineering Fees	6,992.00
Invoice	12/31/2008	CGIDec08	Community Growth Institute: Dec08	Invoices(Dev Fees):4343 Planning Fees	89.00
Invoice	12/31/2008	SEHNov08	SEH Engineering: Nov08	Invoices(Dev Fees):4341 Engineering Fees	5,322.19
Invoice	12/31/2008	SEHDec08	SEH Engineering: Dec08	Invoices(Dev Fees):4341 Engineering Fees	9,334.72

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Invoice	02/28/2009	SEHJan09	SEH Engineering Services: Jan09	Invoices(Dev Fees):4341 Engineering Fees	1,102.00
Invoice	03/31/2009	SEHFeb09	SEH Engineering Services Feb09	Invoices(Dev Fees):4341 Engineering Fees	7,888.40
Invoice	04/30/2009	SEHMar09	SEH Engineering: Mar09	Invoices(Dev Fees):4341 Engineering Fees	1,108.42
Invoice	05/31/2009	CGI052509	CGI Expenses: Inv#1718 052509	Invoices(Dev Fees):4343 Planning Fees	2,874.00
Invoice	05/31/2009	SEHApr09	SEH Engineering: 217415 Apr09	Invoices(Dev Fees):4341 Engineering Fees	840.00
Invoice	07/31/2009	CGIJun09	CGI Planner Expenses thru 062509	Invoices(Dev Fees):4343 Planning Fees	253.00
Total GJ&W Afton Ctr Dev & EAW					41,038.58
Hartung, Dan Z16-15 2698 Meadow Vista Way					
Payment	05/17/2016	956	Driveway Escrow Hurtung, Dan Z16-15 2698 Meadow Vista Way		-1,500.00
Invoice	05/17/2016	Z16-15	Driveway Insp Fee Hartung, Dan Z16-15 2698 Meadow Vista Way	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	05/17/2016	946	Pymt of Driveway Insp Fee Hartung, Dan Z16-15 2698 Meadow Vista Way		-250.00
Total Hartung, Dan Z16-15 2698 Meadow Vista Way					-1,500.00
Heller, Darin B033 Fence Deposit					
Payment	04/30/2010	7485	B-033-10 Swimming Pool Fence Deposit		-3,850.00
Payment	04/30/2010	7484	B033 Pool Deposit		-60.00
Invoice	04/30/2010	B-033-10	Swimming Pool Fee (Bldg Permit B-033)	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	04/30/2010	7484	Pymt of Pool Fee B-033-10		-60.00
Check	07/29/2010	15809	Refund pool fence deposit Z-007-10		3,850.00
Total Heller, Darin B033 Fence Deposit					-60.00
Hill, Peter & Cherie Z15-29 WCD 13212 McG					
Payment	07/31/2015	12258	Grading permit escrow Wash Conserv District		-600.00
Invoice	07/31/2015	Z15-29 CUP	WCD Grading CUP	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	12258	Pymt of WCD Grading CUP Fee		-250.00
Total Hill, Peter & Cherie Z15-29 WCD 13212 McG					-600.00
Holz, Brad & Shelly Z15-23 4206 Rivr Rd S					
Payment	07/16/2015	1867	Two Escrows \$600 Variance & \$350 Renewal/Extension		-950.00
Invoice	07/16/2015	Z15-23	Z15-23 \$250 Variance & \$250 Renewal/Extension	Invoices(Dev Fees):4440 Zoning Fees	500.00
Payment	07/16/2015	1867	Pymt of Z15-23 \$250 Variance & \$250 Renewal/Extension		-500.00
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	468.00
Total Holz, Brad & Shelly Z15-23 4206 Rivr Rd S					-482.00
Islamic Soc Z16-05,06 12585 Hudson Rd					
Payment	03/21/2016	1166	Z16-05 CUP Escrow Mosque 12585 Hudson Rd		-600.00
Payment	03/21/2016	1165	16-05 CUP Fee Mosque 12585 Hudson Rd		-250.00
Invoice	03/21/2016	Z16-05	16-05 CUP Fee Mosque 12585 Hudson Rd	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	03/21/2016	1174	16-06 Variance Escrow Mosque 12585 Hudson Rd		-600.00
Payment	03/21/2016	1173	16-06 Variance Fee Mosque 12585 Hudson Rd		-250.00
Invoice	03/21/2016	Z16-06	16-06 Variance Fee Mosque 12585 Hudson Rd	Invoices(Dev Fees):4440 Zoning Fees	250.00
General Jour...	05/31/2016	5310 Eng'g	WSB Engineer: March 2016		1,135.00
General Jour...	09/30/2016	5330 Planng	Northwest Assoc: ISWEM Z16-05		46.00
Total Islamic Soc Z16-05,06 12585 Hudson Rd					-19.00
Iverson, Ross Z204214 2555 Trdng Post Trl					
Payment	05/31/2006	5458	Driveway Deposit: to access future home site		-1,500.00
Invoice	05/31/2006	Z214	Driveway Inspection Fee	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	05/31/2006	5458	Pymt of Driveway Inspection Fee		-250.00
Payment	03/14/2007	8119	Admin Permit for B16-07 Z204 SFD		-100.00
Invoice	03/14/2007	Z204	Z204 Admin fee for B16-07 SFD	Invoices(Dev Fees):4440 Zoning Fees	60.00

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Payment	03/14/2007	8119	Pymt of Z204 Admin permit B16-07		-60.00
Invoice	04/30/2007	SEHMar07	SEH Engineering Mar07	Invoices(Dev Fees):4341 Engineering Fees	616.58
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	182.20
Check	05/31/2009	14728	Refund Admin Permit Deposit Z204-07		100.00
Total Iverson, Ross Z204214 2555 Trdng Post Trl					-701.22
Johnson, Carl & Maria Z16-29 3595 Lemieux					
Payment	08/23/2016	5540	Driveway Escrow Johnson, Carl & Maria Z16-29 3595 Lemieux		-1,500.00
Invoice	08/23/2016	Z16-29	Driveway Insp Fee Johnson, Carl & Maria Z16-29 3595 Lemieux	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	08/23/2016	5540	Pymt of Driveway Insp Fee Johnson, Carl & Maria Z16-29 3595 Lemieux		-250.00
Total Johnson, Carl & Maria Z16-29 3595 Lemieux					-1,500.00
Johnson, Justin & Jessica 14872 V Crk Trl					
Payment	04/30/2014	Cash	Variance Deposit Z14-15		-600.00
Payment	04/30/2014	350	Renewal/Amendment Deposit Z14-15		-350.00
Invoice	04/30/2014	Z14-15 Var	Z14-15 Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Invoice	04/30/2014	Z14-16 Var	Renewal/Amendment Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	04/30/2014	cash	Pymt of variance fee		-250.00
Payment	04/30/2014	cash	Pymt of renewal/amendment fee		-150.00
Check	11/26/2014	19753	Refund Variance Escrow Z14-15		600.00
Total Johnson, Justin & Jessica 14872 V Crk Trl					-350.00
Krahn, Kurt & Kathy Z13-29 15820 37th					
Invoice	12/31/2013	Z1-14	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Payment	01/27/2014	4990	Z13-29 variance deposit		-600.00
Invoice	01/27/2014	Z13-29	z13-29 variance fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	01/27/2014	4990	z13-29 pymt of variance fee		-250.00
Total Krahn, Kurt & Kathy Z13-29 15820 37th					-400.50
Lakeview Inv 14833 50th St Z14-33					
Payment	10/29/2014	6001	Z14-33 major subdiv escrow		-7,500.00
Payment	10/29/2014	6001	Pymt major subdiv fee \$2000 + \$100/lot		-2,800.00
Invoice	10/29/2014	Z14-33	Z14-33 major subdiv fee \$2000 + \$100/lot	Invoices(Dev Fees):4440 Major Subdivision	2,800.00
Invoice	10/31/2014	WSB420-9	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	414.00
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4343 Planning Fees	553.76
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4343 Planning Fees	500.00
Invoice	12/31/2014	Z14-33	WSB: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4341 Engineering Fees	113.00
Invoice	12/31/2014	Z14-33	WSB: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4341 Engineering Fees	565.00
Invoice	02/28/2015	Planning	The Planning Company 2465	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	02/28/2015	Planning	The Planning Company 2466	Invoices(Dev Fees):4343 Planning Fees	650.00
Invoice	03/31/2015	PlngCo2527	The Planning Company 2527	Invoices(Dev Fees):4343 Planning Fees	687.50
Invoice	03/31/2015	WSB450-2	WSB Engineering 450-2	Invoices(Dev Fees):4341 Engineering Fees	903.50
Invoice	03/31/2015	KnaakMar15	Holstad & Knaak: Legal services Mar2015	Invoices(Dev Fees):4342 Legal Fees	700.00
Payment	04/30/2015	1210459	Escrow re Construction Estimate		-232,689.00
Invoice	04/30/2015	Planning Co	2580 The Planning Company	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	04/30/2015	WSB 450-3	WSB Engineering 450-3	Invoices(Dev Fees):4341 Engineering Fees	71.50
Invoice	04/30/2015	Planning Co	The Planning company 2581	Invoices(Dev Fees):4343 Planning Fees	562.50
Invoice	05/31/2015	WSB450-4	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	214.50
Check	06/30/2015	20306	Reduction Escrow Trading Post Reserve Z14-33		0.00
Check	06/30/2015	20307	Reduction Escrow Trading Post Reserve Z14-33		184,176.50
Invoice	06/30/2015	WSB480-1	WSB Engineering 480-1	Invoices(Dev Fees):4341 Engineering Fees	1,608.00
Invoice	08/31/2015	WSB 480-2	WSB 480-2 Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	4,460.28

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Invoice	09/30/2015	WSB Various	WSB Engineering Various	Invoices(Dev Fees):4341 Engineering Fees	4,679.00
Invoice	10/31/2015	Lakeview	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	1,315.50
Total Lakeview Inv 14833 50th St Z14-33					-37,264.46
LOC, LLC Z15-44 xxx Hudson Rd Variance					
Payment	12/31/2015	3975	Z15-44 xxx Hudson Rd Variance		-600.00
Invoice	12/31/2015	Z15-44	Z15-44 xxx Hudson Rd Variance	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	12/31/2015	3975	Pymt of Z15-44 Variance Fee		-250.00
Total LOC, LLC Z15-44 xxx Hudson Rd Variance					-600.00
Localized, LLC Z16-20 2167 Oakgreen Av S					
Payment	06/21/2016	5003	Rezoning Escrow Z16-20 2167 Oakgreen Av S		-1,500.00
Invoice	06/21/2016	Z16-20	Rezoning Fee Z16-20 2167 Oakgreen Av S	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	06/21/2016	5003	Pymt of Rezoning Fee Z16-20 2167 Oakgreen Av S		-350.00
Total Localized, LLC Z16-20 2167 Oakgreen Av S					-1,500.00
Lucas Woodland B063-11 15222 Afton Blvd S					
Payment	11/30/2011	1301	Admin Permit Deposit B-063-11 Demo Extension		-1,000.00
Invoice	11/30/2011	B063-11	Admin Permit B063-11 Cert of Occupancy	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	11/30/2011	1302	Pymt of Admin Permit B063-11 Cert of Occupancy		-150.00
Total Lucas Woodland B063-11 15222 Afton Blvd S					-1,000.00
Maas, Gary Z15-26 3185 St Crx Trl					
Payment	07/31/2015		Escrow Vegitative Cutting Z15-26		-200.00
Total Maas, Gary Z15-26 3185 St Crx Trl					-200.00
Maas, Gary Z15-38 16688 7th St S					
Payment	10/31/2015	6938	Z15-38 Minor Subdivision Escrow Deposit		-1,500.00
Invoice	10/31/2015	Z15-38	Z15-38 Minor Subdivision Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	10/31/2015	6938	Pymt of Z15-38 minor sub fee		-250.00
Total Maas, Gary Z15-38 16688 7th St S					-1,500.00
McDonough, M Z15-32 Pool					
Payment	08/27/2015	2109	Z15-32 Pool Escrow (Prestige Pools)		-1,000.00
Invoice	08/27/2015	Z15-32	Z15-32 Fee re. Pool	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	08/27/2015	2109	Pymt of Zoning Fee Z15-32 re Pool		-100.00
Payment	08/27/2015	2109	Z15-33 Fence Permit for Pool		-1,000.00
Invoice	08/27/2015	Z15-33	Z15-33 Fence Permit	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	08/27/2015	2109	Pymt of Z15-33 Fence Permit Fee		-60.00
Total McDonough, M Z15-32 Pool					-2,000.00
Meissner, Joe 14186 Valley Cr					
Invoice	06/30/2010	WashCty	Wash Cty Recording Fee	Invoices(Dev Fees):4250 Recording Fees	46.00
Invoice	08/31/2010	Variance	Wash Cty Recording Fee - Variance	Invoices(Dev Fees):4250 Recording Fees	46.00
Payment	01/23/2012		Pymt re. re-recording variance		-46.00
Total Meissner, Joe 14186 Valley Cr					46.00
Morgan, Randy Z13-15 Sand Hill Driveway					
Payment	07/25/2013	8930	Z13-15 Driveway Escrow		-1,500.00
Invoice	07/25/2013	Z13-15	Z13-15 Bldg Insp Fee	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	07/25/2013	8930	Pymt of Bldg Insp Fee Driveway		-250.00

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Invoice	07/31/2013	WSB Jul13	WSB Engineering Jul13	Invoices(Dev Fees):4341 Engineering Fees	133.00
Invoice	08/31/2013	WSB 360-7	WSB Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	266.00
Invoice	09/30/2013	WSB Sep13	WSB Engineer services	Invoices(Dev Fees):4341 Engineering Fees	133.00
Invoice	05/31/2014	Z13-15	WSB Engineering Fees 420-4	Invoices(Dev Fees):4341 Engineering Fees	69.00
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Morgan Z13-15		500.50
General Jour...	11/30/2015	5310 Eng'g	WSB Engineer: Sep 2015		143.00
Total Morgan, Randy Z13-15 Sand Hill Driveway					-255.50
Murphy, Elaine Z15-28 WCD 4969 Neal					
Payment	07/31/2015	12258	Grading permit escrow Wash Conserv District		-600.00
Invoice	07/31/2015	Z15-28 CUP	WCD Grading CUP	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	12258	Pymt of WCD Grading CUP Fee		-250.00
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Murphy Z15-18		321.75
General Jour...	11/30/2015	5310 Eng'g	WSB Engineer: Sep 2015		234.00
General Jour...	11/30/2015	5310 Eng'g	WSB Engineer: Oct 2015		58.50
Total Murphy, Elaine Z15-28 WCD 4969 Neal					14.25
Myers, Jim Z15-14 1405 Sandhill Rd					
Payment	05/31/2015	104362	Z15-14 Driveway Escrow		-1,500.00
Invoice	05/31/2015	z15-14	Z15-14 Driveway Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	104362	Pymt of Driveway Bldg Insp Fee		-250.00
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	71.50
Total Myers, Jim Z15-14 1405 Sandhill Rd					-1,428.50
Nelson Est/Frennette/Reithmeyer					
Invoice	08/31/2014	NWA Z14-24	NW Assoc Planning Fees	Invoices(Dev Fees):4343 Planning Fees	1,421.90
Invoice	09/30/2014	NWA Z14-24	Northwest Assoc: 21465 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	1,265.20
Invoice	10/31/2014	WSB420-9	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	364.00
General Jour...	11/30/2015	5330 Planng	Northwest Assoc: Nelson Estates - Reithmeyer Plat		94.50
General Jour...	07/31/2016	5330 Planng	Northwest Assoc: Nelson Estates - Reithmeyer Plat		959.00
Total Nelson Est/Frennette/Reithmeyer					4,104.60
Nelson Estates Z16-26					
General Jour...	08/31/2016	5330 Planng	Northwest Assoc: Nelson Estates Z16-26		200.00
General Jour...	08/31/2016	5330 Planng	Northwest Assoc: Nelson Estates Z16-26		70.00
Total Nelson Estates Z16-26					270.00
Osborn, Jaeson & Kayla Z15-41 15612 36th					
Payment	11/16/2015	5516	Driveway Escrow Z15-41 15612 36th St S Amaris Homes		-1,500.00
Invoice	11/16/2015	Z15-41	Driveway Bldg Insp Fee Z15-41	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	11/16/2015	5516	Pymt of Bldg Insp Fee (Driveway)		-250.00
Total Osborn, Jaeson & Kayla Z15-41 15612 36th					-1,500.00
Osborn, Jay Z1-13 3850 Oak Green Av S					
Payment	02/28/2013	113	Escrow Ag Bldg Z1-13		-1,000.00
Invoice	02/28/2013	Z1-13	Z1-13 Admin Permit Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	02/28/2013	113	Pymt of Z1-13 admin permit fee		-150.00
Total Osborn, Jay Z1-13 3850 Oak Green Av S					-1,000.00
Osborn, Jay Z1-14 3850 Oak Green Av S					
Invoice	12/31/2013	Z1-14	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	66.50

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Payment	01/29/2014	5014	Escrow Z14-1 Ag Purpose - horses		-600.00
Invoice	01/29/2014	Z1-15	Z14-1 ag admin permit	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	01/29/2014	5013	Pymt of z14-1 ag admin fee		-150.00
Invoice	01/29/2014	Z1-14	Farmsite fee	Invoices(Dev Fees):4440 Zoning Fees	50.00
Payment	01/29/2014	5015	pymt of farmsite fee		-50.00
Total Osborn, Jay Z1-14 3850 Oak Green Av S					-533.50
Paddock, Bruce Z15-16 22.028.20.14.0064					
Payment	05/31/2015	5811	Z15-16 Variance Escrow Buildability		-600.00
Invoice	05/31/2015	z15-16	Z15-16 Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	5811	Pymt of variance fee Z15-16		-250.00
Total Paddock, Bruce Z15-16 22.028.20.14.0064					-600.00
Pentel, Sylvia Z009 1501 Stagecoach Trl					
Payment	05/19/2010	3013	Z-009-10 Driveway Deposit		-1,500.00
Invoice	05/19/2010	Z-009-10	Z009 Building Insp fee for Driveway	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/19/2010	3013	Pymt of Z009 Bldg Insp Fee for Driveway		-250.00
Payment	05/19/2010	3013	Grading Deposit		-1,000.00
Invoice	05/19/2010	Pentel	Grading Permit	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	05/19/2010	3013	Pymt of Grading Permit		-100.00
Invoice	06/30/2010	WSBJun10	WSB Engineering Exp: Grading Permit	Invoices(Dev Fees):4341 Engineering Fees	56.00
General Jour...	07/29/2010	Rev Invoice	Reverse Original \$100 Charge for Grading Permit 5/19/10		-100.00
Check	07/29/2010	15810	Refund grading permit deposit and fee		1,100.00
Invoice	07/31/2010	WSBJul10	WSB Eng'g: Engineering Services re. grading permit	Invoices(Dev Fees):4341 Engineering Fees	336.00
Invoice	01/31/2011	WSBJan11	WSB: Engineering re. Grading Permit	Invoices(Dev Fees):4341 Engineering Fees	152.00
Invoice	02/28/2011	WSB4-140	WSB Engineering: grading permit	Invoices(Dev Fees):4341 Engineering Fees	188.00
Invoice	07/31/2012	WSBMay2012	WSB EngineeringMay2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Invoice	09/30/2013	WashCty	Wash Cty Recording Fee	Invoices(Dev Fees):4344 Misc Dev Fees	46.00
Total Pentel, Sylvia Z009 1501 Stagecoach Trl					-661.50
Reithmeyer, Joe & Kim Z15-37 1093					
Payment	09/23/2015	15666	Z15-37 Minor Subdiv 1093 Ind Trl S & 1093 Lk Edith Ln		-1,500.00
Invoice	09/23/2015	MinorZ15-37	Minor Subdiv Fee Z15-37	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	09/23/2015	15666	Pymt of Minorsubdiv Fee Z15-37		-250.00
Total Reithmeyer, Joe & Kim Z15-37 1093					-1,500.00
Reithmeyer Z16-26, Z24-14 Min Sub 1093					
Payment	07/22/2014	1008319	Minor Subdiv Escrow 1093 Indian Trl S Z24-14		-5,000.00
Invoice	07/22/2014	Z14-24	Minor Sub Fee Z14-24 \$1,000 + \$100 4 lots	Invoices(Dev Fees):4440 Minor Subdivision	1,400.00
Payment	07/22/2014	1008379	Pymt of minor sub fees		-1,400.00
General Jour...	09/30/2016	5330 Planng	Northwest Assoc: Reithmeyer Z16-26		57.50
Total Reithmeyer Z16-26, Z24-14 Min Sub 1093					-4,942.50
Ries, Lisa 16-22 12364 Meadow Bluff Trl					
Payment	07/12/2016	7232	Z16-22 Driveway Escrow 12364 Meadow Bluff Trl		-1,500.00
Invoice	07/12/2016	Z16-212	Z16-22 Driveway Permit 12364 Meadow Bluff Trl	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	07/12/2016	7232	Pymt of Z16-22 Driveway permit 12364 Meadow Bluff Trl		-250.00
Total Ries, Lisa 16-22 12364 Meadow Bluff Trl					-1,500.00
Rivas Brown Trout Z16-12 13 15311 Putnam					
Payment	04/30/2016	3226	Z16-12 Driveway Escrow 15311 Putnam		-600.00
Invoice	04/30/2016	Z16-13	Z16-13 Minor Subdiv fee 15311 Putnam/2573 Stagecoach	Invoices(Dev Fees):4440 Zoning Fees	250.00

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Invoice	04/30/2016	Z16-12	Z16-12 Driveway fee 15311 Putnam/2573 Stagecoach	Invoices(Dev Fees):4440 Zoning Fees	200.00
Payment	04/30/2016	3227	Z16-13 Minor Subdiv fee 15311 Putnam/2573 Stagecoach		-1,500.00
Payment	04/30/2016	3226	Pymt of Z16-12 driveway fee 15311 Putnam/2573 Stagecoach		-200.00
Payment	04/30/2016	3227	Pymt of Z16-13 Minor Subdiv fee 15311 Putnam/2573 Stagecoach		-250.00
Total Rivas Brown Trout Z16-12 13 15311 Putnam					-2,100.00
Riverbank Exchange Z215 13900 Hudson Rd					
Invoice	12/31/2004	Zeller15	SEH Engineering Services Dec04	Invoices(Dev Fees):4341 Engineering Fees	246.00
Invoice	11/30/2008	JensenSep08	Jensen, et al: Legal Expenses Sep08	Invoices(Dev Fees):4342 Legal Fees	864.00
Payment	09/08/2009	109076	Z215 CUP Deposit Commercial Bldg		-600.00
Invoice	09/08/2009	Z215-09	Z215 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	09/08/2009	109076	Pymt of CUP Z215 Fee		-150.00
Total Riverbank Exchange Z215 13900 Hudson Rd					510.00
Nature's SavATree Z16-03 xxx Hudson Rd					
Payment	03/21/2016	090418	Z16-03 CUP Escrow		-600.00
Payment	03/21/2016	090418	Z16-03 CUP Fee		-250.00
Invoice	03/21/2016	Z16-03	Z16-03 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
General Jour...	05/31/2016	5310 Eng'g	WSB Engineer: March 2016		886.00
Total Nature's SavATree Z16-03 xxx Hudson Rd					286.00
Scheel, Bill 13404 15th St S					
Payment	05/31/2015	1039	Z15-17 Minor Subdivision Escrow		-1,500.00
Invoice	05/31/2015	z15-17	Z15-17 Minor Subdiv fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	1040	Pymt of Z15-17 minor subdivision fee		-250.00
Total Scheel, Bill 13404 15th St S					-1,500.00
Schiltgen, Ron & Mary Z16-10 2899 Manning					
Payment	04/30/2016	7429	Z16-10 Demolition Escrow 2899 Manning		-250.00
Invoice	04/30/2016	Z16-10	Z16-10 Demolition fee 2899 Manning	Invoices(Dev Fees):4440 Zoning Fees	110.00
Payment	04/30/2016	7429	Pymt of Z16-10 Demolition fee 2899 Manning		-110.00
Payment	07/12/2016	7483	Demo Escrow Z16-10 2899 Manning Av S		-5,000.00
Total Schiltgen, Ron & Mary Z16-10 2899 Manning					-5,250.00
SEV MN1 LLC Z16-25 12351 15th St S					
Payment	07/31/2016	1029	SEV MN1 LLC Z16-25 Rezoning for solar farms 12351 15th St S		-1,500.00
Invoice	07/31/2016	Z16-25	SEV MN1 LLC Z16-25 12351 15th St S	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	07/31/2016	1029	Pymt of SEV MN1 LLC Z16-25 12351 15th St S		-350.00
General Jour...	09/24/2016	5330 Planng	Northwest Assoc: SEV Z16-25		28.75
Total SEV MN1 LLC Z16-25 12351 15th St S					-1,471.25
Teitelbaum, Chaim Z16-09 15511 Aft Hills					
Payment	04/25/2016	1596	Z16-09 Minor Subdivision Escrow 15511 Aft Hills Dr S		-1,500.00
Invoice	04/25/2016	Z16-09	Z16-09 Minor Subdivision fee 15511 Aft Hills Dr S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	04/25/2016	1596	Pymt of Z16-09 Minor Subdivision fee 15511 Aft Hills Dr S		-250.00
General Jour...	04/30/2016	Applicant	Applicant Expense NAC Apr16: Chaim Teitelbaum		280.00
Total Teitelbaum, Chaim Z16-09 15511 Aft Hills					-1,220.00
Thao, David Z15-2012416 Meadow Bluff Tr					
Payment	07/16/2015	212217	Z15-20 Driveway/Erosion Escrow (\$1,500 + Excess \$1,500)		-3,000.00
Invoice	07/16/2015	Z15-20	Z15-20 Driveway/Erosion Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00

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Payment	07/16/2015	212217	Pymt of Z15-20 Bldg Insp Fee		-250.00
Total Thao, David Z15-2012416 Meadow Bluff Tr					-3,000.00
Three Sister's Springs					
Invoice	07/31/2004	Three01	SEH: Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	364.00
Payment	08/31/2004	1206	Refundable Developer Deposit to cover expenses		-9,500.00
Invoice	08/31/2004	Three02	Park Dedication Fee	Invoices(Dev Fees):4425 Park Dedication Fee	17,906.00
Payment	08/31/2004	1205	Pymt of Park Dedication Fee		-17,906.00
Invoice	08/31/2004	Three03	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,726.39
Invoice	09/30/2004	Three04	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	275.50
Invoice	09/30/2004	Three05	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	316.12
Invoice	10/31/2004	Three06	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,556.12
Invoice	11/30/2004	Three07	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	184.50
Invoice	12/31/2004	Three08	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	30.75
Invoice	04/30/2005	Three09	SEH: Engineer services	Invoices(Dev Fees):4341 Engineering Fees	64.00
Invoice	07/31/2005	Three10	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	166.07
Invoice	11/30/2005	SEH138812	SEH: Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	586.85
Invoice	12/31/2005	SEHNov05	SEH: Site inspection	Invoices(Dev Fees):4341 Engineering Fees	128.00
Invoice	12/31/2005	SEHNov05	SEH: Paving of wear course	Invoices(Dev Fees):4341 Engineering Fees	684.25
Invoice	06/30/2006	SEHMay06	SEH: eng'g update	Invoices(Dev Fees):4341 Engineering Fees	64.00
Invoice	10/31/2006	SEHSep06	SEH: Engineering Sep06	Invoices(Dev Fees):4341 Engineering Fees	211.12
Invoice	11/30/2006	SEHOct06	SEH: Final Inspection Oct06	Invoices(Dev Fees):4341 Engineering Fees	291.35
Invoice	12/31/2006	SEHNov06	SEH: Engineering Nov06	Invoices(Dev Fees):4341 Engineering Fees	128.00
Invoice	02/24/2007	Transfer	Transfer from Three Sisters to Valley Creek Proj/Landsmith	Invoices(Dev Fees):4440 Zoning Fees	2,850.98
Invoice	10/31/2007	SEHSep07	SEH Engineering Sep07	Invoices(Dev Fees):4341 Engineering Fees	33.50
Invoice	11/30/2007	SEHOct07	SEH: Engineering Services Oct07	Invoices(Dev Fees):4341 Engineering Fees	317.89
Invoice	06/30/2008	SEHMay08	SEH: engineering fees	Invoices(Dev Fees):4341 Engineering Fees	142.08
Total Three Sister's Springs					621.47
Traditional Ventures Z16-02 1987 Manning					
Payment	02/18/2016	2126	Z16-02 Variance Escrow 1987 Manning Av S		-600.00
Invoice	02/18/2016	Z16-02	Z16-02 variance fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	02/18/2016	2126	Pymt of Z16-02 variance fee		-250.00
Total Traditional Ventures Z16-02 1987 Manning					-600.00
Traditional Ventures Z15-27 WCD 1987 Mng					
Payment	07/31/2015	12258	Grading permit escrow Wash Conserv District		-600.00
Invoice	07/31/2015	Z15-27 CUP	WCD Grading CUP	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	12258	Pymt of WCD Grading CUP Fee		-250.00
Total Traditional Ventures Z15-27 WCD 1987 Mng					-600.00
Uecker, Lonette Z16-28 13606 50th St					
Payment	07/31/2016	5439	Uecker, Lonette Z16-28 Driveway Escrow 13606 50th St		-1,500.00
Invoice	07/31/2016	Z16-28	Uecker, Lonette Z16-28 Driveway Permit 13606 50th St	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	07/31/2016	5439	Pymt of Uecker, Lonette Z16-28 Driveway permit 13606 50th St		-250.00
Total Uecker, Lonette Z16-28 13606 50th St					-1,500.00
Vang, Jack SSWD Z15-9 12788 50th St S					
Payment	04/30/2015	4010	CUP Escrow Z15-9 Conservation Projects		-1,700.00
Invoice	04/30/2015	Z15-9	CUP Fee grassed waterway & extended detention	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	04/30/2015	4010	Pymt of CUP Fee		-250.00
Invoice	05/31/2015	WSB450-4	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	825.50

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Invoice	06/30/2015	WSB450-2	WSB Engineering 450-2	Invoices(Dev Fees):4341 Engineering Fees	58.50
Total Vang, Jack SWWD Z15-9 12788 50th St S					-816.00
VBWD Fetcher Both Up & Down Stream					
Invoice	12/14/2007	Z234	Z234 Grading Permit re. Pond	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	12/14/2007	141756	Grading Deposit Z234 1916 Oakgreen (Valley Br WMO)		-1,000.00
Payment	12/14/2007	141756	Pymt of Z234 Grading Permit Fee		-100.00
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	114.00
Invoice	03/31/2008	NACMar08	NAC Planning: Mar08	Invoices(Dev Fees):4343 Planning Fees	17.10
Invoice	05/16/2008	Z211Fee	Z211 Downstream Zoning Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	05/16/2008	Z210Fee	Z210 Upstream Zoning Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/16/2008	145285	Pymt of Downstream Z211 zoning fee		-150.00
Payment	05/16/2008	145284	Pymt of upstream Z210 zoning fee		-150.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	05/31/2008	CGIMay08	Community Growth Institute: May08	Invoices(Dev Fees):4343 Planning Fees	311.50
Invoice	06/19/2008	Z217	Z217 Grading Fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	06/19/2008	145282	Pymt of Z217 Grading Fee		-100.00
Payment	06/19/2008	145282	Z217 Upstream Grading Permit 14020, 14100, 14186		-1,000.00
Payment	06/19/2008	145283	Z218 Downstream Grading Deposit 2398 St Crx Trl		-1,000.00
Invoice	06/19/2008	Z218	Z218 Upstream Grading Fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	06/19/2008	145283	Pymt of Z218 Upstream Grading Fee		-100.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	1,001.25
Invoice	06/30/2008	SEHMay08	SEH: engineering fees (Upstream)	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	06/30/2008	SEHMay08	SEH: engineering fees (Downstream)	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08 Upstream	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08 Downstream	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	08/31/2008	SEHJul08	SEH Engineering: Jul08	Invoices(Dev Fees):4341 Engineering Fees	275.25
Invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	111.25
Invoice	09/30/2008	SEHAug08	SEH Engineering: Aug08	Invoices(Dev Fees):4341 Engineering Fees	511.71
Invoice	09/30/2008	CGISep08	CGI Planning Exp: Sep08	Invoices(Dev Fees):4343 Planning Fees	445.00
Total VBWD Fetcher Both Up & Down Stream					1,026.81
VBWD Z15-10					
Payment	06/23/2010	162285	Land grading (remove dam & repace w rock rapids)		-1,000.00
Invoice	06/23/2010	Z-015-10	land grading zoning fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Invoice	06/23/2010	Z-015-10	Z15-10 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	06/23/2010	162285	Pymt of Z15-10 zoning fee		-100.00
Payment	06/23/2010	162284	Pymt of Z15-10 CUP fee		-150.00
Total VBWD Z15-10					-1,000.00
VBWD Z15-18 FOC					
Payment	05/31/2015	2016	Z15-18 Minor Subdivision Escrow		-1,500.00
Invoice	05/31/2015	z15-18	Z15-18 Minor subdivision fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	2016	Pymt of z15-18 minor subdivision fee		-250.00
Invoice	08/31/2015	WSB 450-6	WSB 450-6 Engineering	Invoices(Dev Fees):4341 Engineering Fees	292.50
Total VBWD Z15-18 FOC					-1,207.50
VBWD Z15-22, CWF, FOC Review					
Invoice	06/30/2015	WSB450-5	WSB Engineering 450-5	Invoices(Dev Fees):4341 Engineering Fees	494.00
Payment	07/16/2015	208467	Z15-22 Grading Escrow Neal & Trading Pst Tr		-600.00

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Invoice	07/16/2015	Z15-22	Z15-22 CUP Grading re Neal & Trading Pst Tr	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/16/2015	208468	Pymt of Z15-22 CUP Fee		-250.00
Invoice	08/31/2015	WSB 450-6	WSB 450-6 Engineering	Invoices(Dev Fees):4341 Engineering Fees	1,001.25
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	539.00
Total VBWD Z15-22, CWF, FOC Review					1,434.25
Vine Hill Partners/Lucas Woodland Demo					
Payment	12/21/2011	1304	Escrow Demo existing home		-250.00
Invoice	12/21/2011	B138-11	B138-11 Demo Existing Home	Invoices(Dev Fees):4440 Zoning Fees	110.00
Payment	12/21/2011	5371	Pymt of Demo Permit B138-11		-110.00
Total Vine Hill Partners/Lucas Woodland Demo					-250.00
Voxland, Jared 13804 40th S Z13-5					
Payment	04/16/2013	121	Z13-5 Demolition deposit 13804 40th St S		-250.00
Invoice	04/16/2013	Z13-5	Demo Permit \$110 x 3	Invoices(Dev Fees):4440 Zoning Fees	330.00
Payment	04/16/2013	121	Pymt of Demo permit fee \$110 x 3		-330.00
General Jour...	11/28/2013	Z005-2013	Reverse after the fact fee (CC forgave): Jared Voxland Demo permit		-220.00
Check	11/27/2013	18868	Reverse after the fact fee (CC forgave): Jared Voxland Demo permit		470.00
Payment	05/20/2014	5028	Z14-16 new foundation for barn		-600.00
Invoice	05/20/2014	Z14-16 barn	Z1Admin permit Z14-16 new foundation for barn	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/20/2014	5028	Pymt of Admin permit Z14-16 new foundation for barn		-150.00
Total Voxland, Jared 13804 40th S Z13-5					-600.00
Vujovich, Peter Variance 1296 Indian Trl					
Payment	11/30/2002	5177	Initial Deposit		-250.00
Invoice	11/30/2002	Vujovich1	Zoning fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	11/30/2002	5177	Pymt of zoning fee		-150.00
Invoice	02/29/2004	Vujovich2	NW Assoc Consultant: Planner	Invoices(Dev Fees):4343 Planning Fees	63.60
Invoice	03/31/2004	Vujovich3	NW Assoc Consultants	Invoices(Dev Fees):4343 Planning Fees	346.75
Invoice	04/30/2004	Vujovich4	NW Assoc planning fees	Invoices(Dev Fees):4343 Planning Fees	78.88
Total Vujovich, Peter Variance 1296 Indian Trl					239.23
Walker, Jeffrey Grading/Farm Site					
Payment	05/12/2004	4141	Grading Deposit		-500.00
Invoice	05/12/2004	Walker1	Farm Site Permit Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	05/12/2004	Walker2	SUP Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/12/2004	4140	Pymt of SUP & Farm Site Fee		-300.00
Invoice	05/31/2004	Walker3	NW Assoc: Planning	Invoices(Dev Fees):4343 Planning Fees	442.85
Invoice	05/31/2004	Walker4	Wash Cty: mailing labels	Invoices(Dev Fees):4344 Misc Dev Fees	53.13
Invoice	05/31/2004	Walker5	NW Assoc: 5/7/04 Meeting re. lawsuit	Invoices(Dev Fees):4343 Planning Fees	32.40
Invoice	06/30/2004	Walker6	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,000.12
Invoice	06/30/2004	Walker7	Hamilton et al: legal fees	Invoices(Dev Fees):4342 Legal Fees	2,246.00
Invoice	07/31/2004	Walker8	Hamilton, et al: legal fees	Invoices(Dev Fees):4342 Legal Fees	1,015.00
Invoice	07/31/2004	Walker9	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	439.87
Invoice	07/31/2004	Walker10	Lenny Jenks: Walker transcript	Invoices(Dev Fees):4344 Misc Dev Fees	125.00
Invoice	08/31/2004	Walker11	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	195.37
Invoice	09/30/2004	Walker12	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	435.00
Invoice	09/30/2004	Walker13	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	61.50
Invoice	11/30/2004	Walker14	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	29.00
Invoice	12/31/2004	Walker15	Hamilton, Quigley et al: legal services	Invoices(Dev Fees):4342 Legal Fees	101.50
Invoice	02/28/2006	SEHJan06	SEH engineering services Jan06	Invoices(Dev Fees):4341 Engineering Fees	128.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	67.00

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City of Afton
Permit Escrow & Fee Detail
As of October 31, 2016

11/08/16

Type	Date	Num	Memo	Class	Amount
General Jour...	01/31/2012	Escrow W/O	Write off outstanding balance per CC 1/17/12: 6+ Years Past Due		-2,074.24
Total Walker, Jeffrey Grading/Farm Site					3,797.50
Wamstad Z15-27 Plan Review					
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Wamstad Z15-27		328.25
Total Wamstad Z15-27 Plan Review					328.25
Wamstad, Charlie Z16-17 12xxx 22nd St S					
Payment	05/17/2016	2139	Driveway Escrow Wamstad, Charlie Z16-17 12xxx 22nd St S		-1,500.00
Invoice	05/17/2016	Z16-17	Driveway Insp Fee Wamstad, Charlie Z16-17 12xxx 22nd St S	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	05/17/2016	2139	Pymt of Driveway Insp Fee Wamstad, Charlie Z16-17 12xxx 22nd St S		-250.00
General Jour...	08/31/2016	5310 Eng'g	WSB Engineer: May 2016		363.00
Total Wamstad, Charlie Z16-17 12xxx 22nd St S					-1,137.00
Wash Cty Pub Safety Tower Z209,213					
Invoice	11/30/2007	NACNov07	NAC: Planner Services Nov07	Invoices(Dev Fees):4343 Planning Fees	161.20
Invoice	11/30/2007	NACOct07	NAC: Planner Services Oct07	Invoices(Dev Fees):4343 Planning Fees	119.60
Invoice	12/31/2007	NACDec07	NAC Planning Dec07	Invoices(Dev Fees):4343 Planning Fees	292.64
Invoice	12/31/2007	JensenDec07	Jensen: Legal Dec07	Invoices(Dev Fees):4342 Legal Fees	171.00
Payment	04/21/2008	244177	Deposit Pub Safety Radio Tower Z209		-8,000.00
Invoice	04/21/2008	Z209	Z209 Design Review Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	04/21/2008	244177	Pymt of Design Review Fee Z209		-150.00
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	22.80
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	119.70
Payment	05/16/2008	246176	Z213 Setback Variance Deposit		-600.00
Invoice	05/16/2008	Z213Fee	Z213 Setback Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/16/2008	246176	Pymt of Z213 Setback Variance Fee		-150.00
Invoice	05/31/2008	CGIMay08	Community Growth Institute: May08	Invoices(Dev Fees):4343 Planning Fees	2,493.25
General Jour...	06/30/2008	Z213WashCty	Reverse Variance Fee Z213 Stealth Tower: No Setback Variance Needed		-150.00
Check	06/30/2008	13833	Refund Wash Cty Pub Safety Tower Variance Fee and Deposit Z213		750.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	155.75
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	89.00
Invoice	07/31/2008	CGIJul08	Community Growth: Planner Jul08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	133.50
Invoice	09/30/2008	CGISep08	CGI Planning Exp: Sep08	Invoices(Dev Fees):4343 Planning Fees	178.00
Invoice	10/31/2008	JensenJun08	Jensen, Bell: Legal Expenses	Invoices(Dev Fees):4342 Legal Fees	234.00
Invoice	11/30/2008	JensenSep08	Jensen, et al: Legal Expenses Sep08	Invoices(Dev Fees):4342 Legal Fees	666.00
Invoice	11/30/2008	CGIOct08	Community Growth: Planner Exp Oct08	Invoices(Dev Fees):4343 Planning Fees	356.00
Invoice	12/31/2008	CGINov08	Community Growth Institute: 1584 Nov08	Invoices(Dev Fees):4343 Planning Fees	311.50
Invoice	12/31/2008	CGINov08	Community Growth Institute: 1584 Nov08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	12/31/2008	CGIDec08	Community Growth Institute: 1609 Dec08	Invoices(Dev Fees):4343 Planning Fees	44.50
Invoice	01/31/2009	CGIJan09	Community Growth Institute: Jan09	Invoices(Dev Fees):4343 Planning Fees	287.25
Invoice	03/31/2009	CGIMar09	Community Growth: Mar09 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	23.00
Invoice	04/30/2009	CGIApr09	CGI Planning Services: Apr09	Invoices(Dev Fees):4343 Planning Fees	92.00
Check	12/22/2010	16216	Partial Refund Wash Cty Pub Safety Tower Z209 CUP		1,415.81
Total Wash Cty Pub Safety Tower Z209,213					-500.00
Weber, Scott 1267 Stagecoach Z14-8					
Payment	04/09/2014	2538	Minor Subdivision Z14-8		-1,500.00
Invoice	04/09/2014	Minor Subd	Minor Subdivision Fee Z14-8	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	04/09/2014	2538	Pymt of minor subdiv fee		-250.00
Total Weber, Scott 1267 Stagecoach Z14-8					-1,500.00

City of Afton
Permit Escrow & Fee Detail
 As of October 31, 2016

Type	Date	Num	Memo	Class	Amount
Weissner Z15-29 Plan Review					
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Weissner Z15-29		386.75
Total Weissner Z15-29 Plan Review					386.75
Wilcox, Jesse & Jenny Z15-31 Variance					
Payment	09/23/2015	12952	Z15-31 Variance Escrow 14725 Aft Blvd S		-600.00
Invoice	09/23/2015	Variance Z1	Z15-31 Variance 14725 Aft Blvd S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	09/23/2015	12952	Pymt of Z15-31 Variance 14725 Aft Blvd S		-250.00
Total Wilcox, Jesse & Jenny Z15-31 Variance					-600.00
TOTAL					-47,938.66

City of Afton
Building Inspection Fees by Account - Detail Afton
 January through October 2016

Date	Num	Valuation/Me...	Class	Class	Amount
Jan 16					
Jan 16					
Feb 16					
02/18/2016	B16-01	na	door	Afton Bldg Insp Fees:Bertelsen, Wendy 15th St. S.	109.00
02/18/2016	B16-02	\$40,000	remodel	Afton Bldg Insp Fees:Crotty, Mary 12575 10th St S	660.00
02/18/2016	B16-03	na	hvac	Afton Bldg Insp Fees:Kinjiakaqawa, Nancy 15123 50th	109.00
02/18/2016	B16-04	na	hvac	Afton Bldg Insp Fees:Taschuk, Mark 4311 Neal Av S	109.00
02/18/2016	B16-05	na	hvac	Afton Bldg Insp Fees:Leonard, Jason 13891 50th St S	109.00
02/18/2016	B16-06	na	hvac	Afton Bldg Insp Fees:McConnell, Mary 5680 Odell Av	109.00
02/18/2016	B16-07	na	hvac	Afton Bldg Insp Fees:Lind, Pete 12738 4th St	50.00
02/18/2016	B16-08	na	hvac	Afton Bldg Insp Fees:Thomas, Kathleen 13736 Valley C	109.00
02/18/2016	B16-09	na	hvac	Afton Bldg Insp Fees:303 Croix Drive S	109.00
02/18/2016	B16-10	na	hvac	Afton Bldg Insp Fees:Amaris 5269 Osgood Av	109.00
02/18/2016	B16-12	\$950,000	New Residence	Afton Bldg Insp Fees:Rivas, Robert 15311 Putnam Blvd	15,675.00
02/18/2016	B16-13	na	reroof	Afton Bldg Insp Fees:Voita, Marlene & Jim 4333 Penfi	109.00
02/18/2016	B16-14	na	hvac	Afton Bldg Insp Fees:Canas, Donna Mae 12799 2nd St S	54.00
02/18/2016	B16-15	NA	SIDING	Afton Bldg Insp Fees:Osborn, Mike 13640 30th St S	109.00
Feb 16					17,529.00
Mar 16					
03/21/2016	B16-11	na	hvac	Afton Bldg Insp Fees:Osborn, Jaeson & Kayla 5269 Osg	109.00
03/21/2016	B16-16	na	reroof	Afton Bldg Insp Fees:Edwards, Tom 3040 Neal Av	109.00
03/21/2016	B16-17	na	hvac	Afton Bldg Insp Fees:Agnessi, Mark 14255 East Oakgre	109.00
03/21/2016	B16-18	na	hvac	Afton Bldg Insp Fees:Maynard, Paul & Robin 13233 Hud	109.00
03/21/2016	B16-19B	\$90,000	Interior Work	Afton Bldg Insp Fees:BJS Restaurant 3121 St Crx Trl	1,485.00
03/21/2016	B16-19P	na	hvac	Afton Bldg Insp Fees:Invitation Homes 12979 2nd St S	54.00
03/21/2016	B16-20	na	reroof	Afton Bldg Insp Fees:Hanson, Joan 15707 Aft Hills Dr	109.00
03/21/2016	B16-21	na	hvac	Afton Bldg Insp Fees:Buchholz, Brian 14540 15th St	109.00
03/21/2016	B16-22	na	reroof	Afton Bldg Insp Fees:15711 Upper 34th St	109.00
03/21/2016	B16-23	na	hvac	Afton Bldg Insp Fees:Galatowitsch, Gene 12613 50th S	54.00
03/21/2016	B16-24	na	hvac	Afton Bldg Insp Fees:Strub, Bill 12916 15th St S	109.00
Mar 16					2,465.00
Apr 16					
04/25/2016	B16-25	na	reroof	Afton Bldg Insp Fees:LaVerdiere, Lynn 5919 Osgood Ct	109.00
04/25/2016	B16-26	\$600,000	SFD	Afton Bldg Insp Fees:Morehead, Mike & Barbara 1940 Q	9,900.00
04/25/2016	B16-27	na		Afton Bldg Insp Fees:Pollock, Alan 14671 Afton Blvd	109.00
04/25/2016	B16-28	na	garage	Afton Bldg Insp Fees:DeRuyck, Michael 3242 Nybeck Av	109.00
04/25/2016	B16-29	\$54,000	solar	Afton Bldg Insp Fees:Ramsden, William 14001 Valley C	891.00
04/25/2016	B16-30	\$575,000	SFD	Afton Bldg Insp Fees:Cerrato, Steve & Maureen 2949 N	9,487.50
04/25/2016	B16-31	\$12,000	build/remodel	Afton Bldg Insp Fees:Whitman, Doug & Patty 543 Stage	247.50
04/25/2016	B16-32	na	hvac	Afton Bldg Insp Fees:Staples, Thomas 14040 30th St S	54.00
04/25/2016	B16-33	na	reroof	Afton Bldg Insp Fees:Barclay, John 4389 Pasture Ridg	109.00
04/25/2016	B16-34	na	door	Afton Bldg Insp Fees:Doherty, Sally 13575 40th St S	109.00

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City of Afton
Building Inspection Fees by Account - Detail Afton
 January through October 2016

Date	Num	Valuation/Me...	Class	Class	Amount
Apr 16					21,125.00
May 16					
05/17/2016	B16-35	na	footings	Afton Bldg Insp Fees:Prebil, Jeff 14940 42nd St	109.00
05/17/2016	B16-36	na	hvac	Afton Bldg Insp Fees:Craft, Jason 1037 Indian Trl Pa	54.00
05/17/2016	B16-37	\$980,000	New SFD	Afton Bldg Insp Fees:Hartung, Dan & Jackie 2698 Mead	16,170.00
05/17/2016	B16-38	\$525,000	New SFD	Afton Bldg Insp Fees:Holz, Brad 4206 River Rd S	8,662.50
05/17/2016	B16-39	na	remodel	Afton Bldg Insp Fees:Crunk, Bruce 12916 3rd St S	109.00
05/17/2016	B16-40	na	hvac	Afton Bldg Insp Fees:Rahimi, Abdollah 14940 42nd St	54.00
05/17/2016	B16-41	na	reroof	Afton Bldg Insp Fees:Klatt, Linda 2755 Neal Av S	109.00
05/17/2016	B16-42	na	reroof	Afton Bldg Insp Fees:Sesler, Nancy 4627 River Rd S	109.00
05/17/2016	B16-43	na	door	Afton Bldg Insp Fees:Becker, John & Sandy 426 Croix	109.00
05/17/2016	B16-44	na	windows	Afton Bldg Insp Fees:Clymer, Terry 14065 40t St S	109.00
05/17/2016	B16-45	\$80,000	addition	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S	1,320.00
05/17/2016	B16-46	\$40,000	walkway/breezeway	Afton Bldg Insp Fees:Hipp, Charlie & Susan 1217 Indi	660.00
05/17/2016	B16-47	na	reroof	Afton Bldg Insp Fees:Yurek, Leo 4723 River Rd	109.00
05/17/2016	B16-48	\$155,840	addition, remodel	Afton Bldg Insp Fees:Schotzko, Andrea 3322 Penningto	2,574.00
May 16					30,257.50
Jun 16					
06/21/2016	B16-49	\$47,195	remodel	Afton Bldg Insp Fees:Pechuman, Gary 4711 Norcrest Av	825.00
06/21/2016	B16-50	na	reroof	Afton Bldg Insp Fees:Thrall, Jay 4293 Trading Pst Tr	109.00
06/21/2016	B16-51	na	remodel	Afton Bldg Insp Fees:Kobilka, Rick 14044 E Oakgreen	109.00
06/21/2016	B16-52	\$33,000	solar	Afton Bldg Insp Fees:Hipp, Charlie & Susan 1217 Indi	544.50
06/21/2016	B16-53	na	reside	Afton Bldg Insp Fees:Slitts, Jerry & Christne 12827	109.00
06/21/2016	B16-54	\$48,323	windows, doors	Afton Bldg Insp Fees:Johnson, Liz & Eric 3415 Trd Ps	792.00
06/21/2016	B16-55	na	hvac	Afton Bldg Insp Fees:Gross, Richard 14791 57th St S	109.00
06/21/2016	B16-56	na	mech	Afton Bldg Insp Fees:Boyd, Tim 15111 Afton Hills Dr	109.00
06/21/2016	B16-57	na	mech	Afton Bldg Insp Fees:Maynard, Paul & Robin 13233 Hud	109.00
06/21/2016	B16-58	na	windows, door	Afton Bldg Insp Fees:Mem Luth Church 15730 Afton Blv	109.00
06/21/2016	B16-59	\$100,000	demolish and replace garage	Afton Bldg Insp Fees:Diggins, Clay 2888 Trading Post	1,650.00
06/21/2016	B16-60	\$140,000	storage	Afton Bldg Insp Fees:Carlson, Will 2534 Stagecoach T	2,310.00
06/21/2016	B16-61	na	solar	Afton Bldg Insp Fees:Moore, Geo 5777 Osgood	109.00
06/21/2016	B16-62	\$10,000	Deck	Afton Bldg Insp Fees:Mauer, Kenneth 15201 Aft Hills	165.00
06/21/2016	B16-63	\$37,000	solar	Afton Bldg Insp Fees:Hlavacek, Doug 1010 Stagecoach	610.50
Jun 16					7,769.00
Jul 16					
07/12/2016	B16-74	na	reroof	Afton Bldg Insp Fees:Beil, Rosella 15372 11th Ave S	109.00
07/12/2016	B16-73	\$555,110	New SFD	Afton Bldg Insp Fees:Ries, Lisa 12364 Meadow Bluff T	9,240.00
07/12/2016	B16-71	\$50,000	remodel, addition	Afton Bldg Insp Fees:Dahl, Kathy 16100 45th St S	825.00
07/12/2016	B16-72	na	reroof	Afton Bldg Insp Fees:Mauer, Kenneth 15201 Aft Hills	109.00
07/12/2016	B16-69	\$600,000	new SFD	Afton Bldg Insp Fees:Benson, Jenna & Casey, Ben 2660	9,900.00
07/12/2016	B16-68	\$1,700,000	Comm'l Office, warehouse	Afton Bldg Insp Fees:Afton Trees LLC 12450 Hudson Rd	25,950.00
07/12/2016	B16-67	\$7,000	deck	Afton Bldg Insp Fees:Fox, Richard & JoAnn 2855 Nybec	115.50
07/12/2016	B16-66	\$10,000	bathroom	Afton Bldg Insp Fees:Miler, Dan 15141 Afton Hills Dr	165.00
07/12/2016	B16-70	na	hvac	Afton Bldg Insp Fees:Reyers, Jan 1370 Indian Trl S	54.00

City of Afton

Building Inspection Fees by Account - Detail Afton

January through October 2016

Date	Num	Valuation/Me...	Class	Class	Amount
07/12/2016	B16-65	na	hvac	Afton Bldg Insp Fees:Hager, Dean 2903 Nybeck Av S	54.00
07/31/2016	B16-75	na	reside	Afton Bldg Insp Fees:Wolner, Joann 13446 50th St S	109.00
07/31/2016	B16-76	na	garden shed	Afton Bldg Insp Fees:Flicker, Tom 5665 Osgood Av S	109.00
07/31/2016	B16-77	na	reroof	Afton Bldg Insp Fees:Lee, Xang 1025 Manning Av S	109.00
07/31/2016	B16-78	na	wood stove	Afton Bldg Insp Fees:Osborn, Jay 3850 Oak Green Av S	109.00
07/31/2016	B16-79	\$156,000	remodel	Afton Bldg Insp Fees:Koktavy, James 16508 Swede Hill	2,574.00
07/31/2016	B16-80	\$18,000	windows	Afton Bldg Insp Fees:Crawley, Patrick 13955 Tomahawk	297.00
07/31/2016	B16-81	na	plumbing	Afton Bldg Insp Fees:Holz, Brad 4206 River Rd S	109.00
07/31/2016	B16-82	na	windows, door	Afton Bldg Insp Fees:Ronningen, Barb I5324 11th St S	109.00
07/31/2016	B16-83	\$400,000	new SFD	Afton Bldg Insp Fees:Ueker, Lonette 13606 50th St	6,600.00
07/31/2016	B16-84	na	reroof	Afton Bldg Insp Fees:Anderson, Paul; 14935 45th St S	109.00
07/31/2016	B16-86	na	windows, doors	Afton Bldg Insp Fees:Disselkamp, Thomas 5595 Osgood	109.00
07/31/2016	B16-85	\$40,000	Entry roofs, trellis	Afton Bldg Insp Fees:Belwin Conservancy 1553 Stageco	660.00
07/31/2016	B16-87	na	hvac	Afton Bldg Insp Fees:Miler, Dan 15141 Afton Hills Dr	54.00
07/31/2016	B16-88	na	reside	Afton Bldg Insp Fees:Ramirez, Chris 15336 Afton Hill	109.00
Jul 16					57,687.50
Aug 16					
08/23/2016	B16-104	\$50,000	storage bldg	Afton Bldg Insp Fees:DeMaster, Bob I5376 Aft Blvd S	825.00
08/23/2016	B16-103	na	hvac	Afton Bldg Insp Fees:Dorgan, Steve & Krista 4723 Par	54.00
08/23/2016	B16-102	na	hvac	Afton Bldg Insp Fees:Kretzman, Wade 13853 50th St S	54.00
08/23/2016	B16-100	na	hvac	Afton Bldg Insp Fees:Holz, Brad 4206 River Rd S	109.00
08/23/2016	B16-101	na	hvac	Afton Bldg Insp Fees:Amans Custom Homes 14635 50th S	109.00
08/23/2016	B16-99	na	reside	Afton Bldg Insp Fees:Sundstrom, Paul 15885 Upper 34t	109.00
08/23/2016	B16-98	na	Multiple	Afton Bldg Insp Fees:Vannelli, Dan 14049 44th St S	132.00
08/23/2016	B16-97	\$96,000	addition	Afton Bldg Insp Fees:Meiser, Roger 1520 Stagecoach T	1,584.00
08/23/2016	B16-91	na	hvac	Afton Bldg Insp Fees:Del Rio, Angelo 12912 3rd St S	54.00
08/23/2016	B16-94	na	hvac	Afton Bldg Insp Fees:Cennato, Steve 2949 Nybeck Av S	109.00
08/23/2016	B16-96	na	windows	Afton Bldg Insp Fees:McdCusker, James 13876 W Oakgre	109.00
08/23/2016	B16-93	\$528,000	SFD	Afton Bldg Insp Fees:Johnson, Carl & Maria 14635 50t	8,662.50
08/23/2016	B16-95	\$18,278	Solar	Afton Bldg Insp Fees:Costello, Mike 13605 30th St S	313.50
08/23/2016	B16-92	\$10,600	deck	Afton Bldg Insp Fees:Wolner, Joann 13446 50th St S	181.50
08/23/2016	B16-90	na	windows	Afton Bldg Insp Fees:Roettger, Joshua 3170 Neal Av	109.00
08/23/2016	B16-89	na	windows	Afton Bldg Insp Fees:Clayton, George 12390 8th St Ct	109.00
08/31/2016	B16-114	na	reroof	Afton Bldg Insp Fees:Stedman, Mark & Bode, Nancy 152	109.00
08/31/2016	B16-113	na	door	Afton Bldg Insp Fees:Galatowitsch, Gene 12613 50th S	109.00
08/31/2016	B16-112	na	reroof	Afton Bldg Insp Fees:Albery Planten Vanafton 764 Ind	109.00
08/31/2016	B16-110	\$20,000	addition	Afton Bldg Insp Fees:Wittl, Steve 4837 Pheasant Ct S	330.00
08/31/2016	B16-106	na	hvac	Afton Bldg Insp Fees:Rivas, Robert 2573 Stagecoach T	109.00
08/31/2016	B16-107	na	hvac	Afton Bldg Insp Fees:Kaul, Wm 15621 42nd St	54.00
08/31/2016	B16-105	na	hvac	Afton Bldg Insp Fees:Cerrato, Steve & Maureen 2949 N	109.00
08/31/2016	B16-108	\$22,000	hvac (extensive)	Afton Bldg Insp Fees:Benson, Ben 2660 Meadow Vista W	363.00
08/31/2016	B16-109	\$7,000	plumbing	Afton Bldg Insp Fees:Koktavy, James 16508 Swede Hill	115.50
08/31/2016	B16-111	\$18,000	plumbing	Afton Bldg Insp Fees:Casey, Ben 2660 Meadow Vista Wa	297.00
Aug 16					14,328.00

City of Afton
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Date	Num	Valuation/Me...	Class	Class	Amount
Sep 16					
09/26/2016	B16-126	na	reroof	Afton Bldg Insp Fees:Finch, David 4885 Pheasant Ct	109.00
09/26/2016	B16-115	na	windows, doors	Afton Bldg Insp Fees:Kasowan, Sue 15617 S Afton Blvd	109.00
09/26/2016	B16-118	\$35,000	Repair, replace	Afton Bldg Insp Fees:Shepherd of Valley Luth Church	577.50
09/26/2016	B16-120	\$60,000	remodel	Afton Bldg Insp Fees:Osborn, Jay 13962 40th St S	990.00
09/26/2016	B16-123	\$120,000	HVAC	Afton Bldg Insp Fees:Rivas, Robert 2573 Stagecoach T	1,980.00
09/26/2016	B16-124	\$22,500	hvac	Afton Bldg Insp Fees:Ries, Lisa 12364 Meadow Bluff T	363.00
09/26/2016	B16-125	\$37,000	hvac	Afton Bldg Insp Fees:Holz, Brad 4206 River Rd S	610.50
09/26/2016	B16-119	na	hvac	Afton Bldg Insp Fees:Campbell, Jeff 12740 22nd St S	109.00
09/26/2016	B16-116	na	hvac	Afton Bldg Insp Fees:Herzog, Paul & Barbara 1418 Sta	109.00
09/26/2016	B16-122	\$58,000	hvac	Afton Bldg Insp Fees:SavATree 12450 Hudson Rd S	957.00
09/26/2016	B16-121	na	hvac	Afton Bldg Insp Fees:Giannetti, Tom 727 Fahlstrom Pl	50.00
					5,964.00
Sep 16					
Oct 16					
10/11/2016	B16-140	na	roof	Afton Bldg Insp Fees:Dunn, David 15268 50th St S	109.00
10/11/2016	B16-139	\$20,000	addition	Afton Bldg Insp Fees:Swanson, Gary 5468 Neal Av S	330.00
10/11/2016	B16-138	na	siding	Afton Bldg Insp Fees:Racine, Shawn & Sara 1115 Manni	109.00
10/11/2016	B16-136	\$16,500	plumbing	Afton Bldg Insp Fees:Utecker, Nate & Loni 13600 50th	280.50
10/11/2016	B16-133	na	metal roof	Afton Bldg Insp Fees:Granfors, Jim 15498 Afton Blvd	109.00
10/11/2016	B16-132	na	reroof	Afton Bldg Insp Fees:Gagnon, David 16120 15th St S	109.00
10/11/2016	B16-131	na	windows	Afton Bldg Insp Fees:Stagg, Leann 15851 Afton Hills	109.00
10/11/2016	B16-127	na	reroof	Afton Bldg Insp Fees:Forbes, Doug 5460 Odell Ave S	109.00
10/11/2016	B16-129	na	hvac	Afton Bldg Insp Fees:Derrick Const 2949 Nybeck Av	54.00
10/11/2016	B16-137	\$70,000	Plumbing new bldg	Afton Bldg Insp Fees:Rivas, Robert 2573 Stagecoach T	1,155.00
10/11/2016	B16-141	\$15,000	plumbing	Afton Bldg Insp Fees:14635 50th St	330.00
10/11/2016	B16-134	na	hvac	Afton Bldg Insp Fees:Kopitzke, Ken 4248 Odell	109.00
10/11/2016	B16-135	na	hvac	Afton Bldg Insp Fees:Lundquist, W 14721 55th St S	109.00
10/11/2016	B16-128	na	hvac	Afton Bldg Insp Fees:Melzer, Ron & Cindy 3372 Nybeck	109.00
10/11/2016	B16-130	na	plumbing	Afton Bldg Insp Fees:Amans Homes 2660 Meadows Vista	54.00
10/31/2016	B16-142	\$85,000	addition	Afton Bldg Insp Fees:Morgan, Randall 553 Neal Av S	1,402.50
10/31/2016	B16-143	\$6,405	stairs to river	Afton Bldg Insp Fees:Gasser, Tom 4220 River Rd S	115.50
10/31/2016	B16-145	na	reroof	Afton Bldg Insp Fees:Dahl, Kathy 16100 45th St S	109.00
10/31/2016	B16-146	na	windows	Afton Bldg Insp Fees:Meissner, Joseph 14186 Valley C	109.00
10/31/2016	B16-148	\$8,000	remodel	Afton Bldg Insp Fees:Mauer, Kenneth 15201 Aft Hills	132.00
10/31/2016	B16-149	na	deck, steps	Afton Bldg Insp Fees:Harholdt, Carl 3180 Trading Pos	109.00
10/31/2016	B16-152	\$45,000	remodel	Afton Bldg Insp Fees:Vannelli, Dan 14049 44th St S	742.50
10/31/2016	B16-153	\$55,806	remodel	Afton Bldg Insp Fees:Barnett, Bette 15905 Putnam Blv	825.00
10/31/2016	B16-154	\$20,695	solar	Afton Bldg Insp Fees:Kopitzke, Kris 14605 Afton Blvd	330.00
10/31/2016	B16-157	\$53,763	solar	Afton Bldg Insp Fees:Winkel, Bruce 1351 Neal Av	891.00
10/31/2016	B16-156	na	window	Afton Bldg Insp Fees:Hakala, Wm 4111 Penfield Court	109.00
10/31/2016	B16-144	na	hvac	Afton Bldg Insp Fees:J.G. Hause Const 12364 Meadow B	109.00
10/31/2016	B16-147	na	hvac	Afton Bldg Insp Fees:nelson, Mary 4984 Neal Av S	109.00
10/31/2016	B16-150	na	hvac	Afton Bldg Insp Fees:Amans Custom Homes 14635 50th S	109.00
10/31/2016	B16-151	na	hvac	Afton Bldg Insp Fees:Hagen, Dan & Colette 4885 Pheas	109.00
10/31/2016	B16-155	na	hvac	Afton Bldg Insp Fees:Huelster, Hugh & Jean 2132 Stag	109.00

11/08/16

City of Afton
Building Inspection Fees by Account - Detail Afton
January through October 2016

<u>Date</u>	<u>Num</u>	<u>Valuation/Me...</u>	<u>Class</u>	<u>Class</u>	<u>Amount</u>
10/31/2016	B16-158	\$104,000	HVAC	Afton Bldg Insp Fees:SavATree 12450 Hudson Rd S	1,716.00
Oct 16					10,320.00
TOTAL					167,445.00

City of Afton
200 Park Reserve Fund Stmt of Rev & Exp - Detail
 January through October 2016

Type	Date	Num	Source Name	Memo	Amount
200 Park Reserve Fd					
A. Rev					
4425 Park Dedication Fees					
Deposit	08/31/2016	1029		Chaim Teitelbaum: Park Dedication Fee Minor Subdivision	16,360.00
Total 4425 Park Dedication Fees					<u>16,360.00</u>
4903 Interest Income - 4M Fund					
General Journal	01/31/2016	interest		Interest Income	9.59
General Journal	02/29/2016	interest		Interest Income	11.43
General Journal	03/31/2016	interest		Interest Income	11.63
General Journal	04/30/2016	interest		Interest Income	11.96
General Journal	05/31/2016	interest		Interest Income	15.87
General Journal	06/30/2016	interest		Interest Income	17.33
General Journal	07/31/2016	interest		Interest Income	16.91
General Journal	08/31/2016	interest		Interest Income	17.28
General Journal	09/30/2016	interest		Interest Income	22.75
General Journal	10/31/2016	interest		Interest Income	29.07
Total 4903 Interest Income - 4M Fund					<u>163.82</u>
Total A. Rev					<u>16,523.82</u>
B. Exp					
6115 Pub Wks - Park & Open Space					
Bill	10/31/2016	3114	James Mackey Architect	city park restroom bldg	(1,450.00)
Total 6115 Pub Wks - Park & Open Space					<u>(1,450.00)</u>
Total B. Exp					<u>(1,450.00)</u>
Total 200 Park Reserve Fd					<u>15,073.82</u>
TOTAL					<u><u>15,073.82</u></u>

City of Afton
725 Road Debt Service Fund - Detail
 January through October 2016

Type	Date	Num	Source Name	Memo	Amount
4725 · Debt Serv Levy - Road Project					
Deposit	06/30/2016			Road Bond Debt Service	130,000.00
Total 4725 · Debt Serv Levy - Road Project					130,000.00
4916 · Interest Inc - Road Debt Serv					
General Journal	01/31/2016	interest		Interest Income	21.67
General Journal	02/29/2016	interest		Interest Income	18.57
General Journal	03/31/2016	interest		Interest Income	19.86
General Journal	04/30/2016	interest		Interest Income	24.71
General Journal	05/31/2016	interest		Interest Income	30.40
General Journal	06/30/2016	interest		Interest Income	33.54
General Journal	07/31/2016	interest		Interest Income	33.11
General Journal	08/31/2016	interest		Interest Income	39.24
General Journal	09/30/2016	interest		Interest Income	58.96
General Journal	10/31/2016	interest		Interest Income	75.19
Total 4916 · Interest Inc - Road Debt Serv					355.25
7735 · 2014A Refunding Bds Int Exp					
General Journal	01/19/2016	Road Bond	725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int E...	Monthly Accrued Interest Expense: 2014A Road Bond	(8,425.00)
General Journal	02/29/2016	Road Bond	725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int E...	Monthly Accrued Interest Expense: 2014A Road Bond	(9,085.00)
General Journal	03/31/2016	Road Bond	725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int E...	Monthly Accrued Interest Expense: 2014A Road Bond	(9,085.00)
General Journal	04/30/2016	Road Bond	725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int E...	Monthly Accrued Interest Expense: 2014A Road Bond	(9,085.00)
General Journal	05/31/2016	Road Bond	725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int E...	Monthly Accrued Interest Expense: 2014A Road Bond	(9,085.00)
General Journal	06/30/2016	Road Bond	725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int E...	Monthly Accrued Interest Expense: 2014A Road Bond	(4,035.00)
General Journal	07/19/2016	Road Bond	725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int E...	Monthly Accrued Interest Expense: 2014A Road Bond	(8,075.00)
General Journal	08/31/2016	Road Bond	725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int E...	Monthly Accrued Interest Expense: 2014A Road Bond	(8,075.00)
General Journal	09/30/2016	Road Bond	725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int E...	Monthly Accrued Interest Expense: 2014A Road Bond	(8,075.00)
General Journal	10/31/2016	Road Bond	725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int E...	Monthly Accrued Interest Expense: 2014A Road Bond	(8,075.00)
Total 7735 · 2014A Refunding Bds Int Exp					(81,100.00)
7736 · 2014A Refunding Bds Admin Exp					
Bill	01/14/2016	4167145	US Bank (Admin Fee)	2016 Admin Fee: GO Tax Abatement 2014A	(450.00)
Bill	01/31/2016	16-030	Springsted Incorporated	Continuing Disclosure Services - Road Refunding Bonds	(500.00)
Total 7736 · 2014A Refunding Bds Admin Exp					(950.00)
TOTAL					48,305.25

City of Afton
City Infra-Structure Improvement Projects - LTD Summary
 January 2011 through October 2016

	Jan - Dec 11	Jan - Dec 12	Jan - Dec 13	Jan - Dec 14	Jan - Dec 15	Jan - Oct 16	TOTAL
120 Street Imp Capital Fd							
B. Exp							
7981 Village Local Rd Imp	0.00	0.00	(6,079.50)	(89,427.00)	(250,098.57)	(77,213.18)	(422,818.25)
7982 CR21 Imp Proj	0.00	0.00	(2,827.50)	(23,269.25)	(23,382.75)	(3,527.00)	(53,006.50)
Total B. Exp	<u>0.00</u>	<u>0.00</u>	<u>(8,907.00)</u>	<u>(112,696.25)</u>	<u>(273,481.32)</u>	<u>(80,740.18)</u>	<u>(475,824.75)</u>
Total 120 Street Imp Capital Fd	0.00	0.00	(8,907.00)	(112,696.25)	(273,481.32)	(80,740.18)	(475,824.75)
800 City InfraStructure Imp Fd							
A. Rev							
4917 Interest Income	0.00	2.04	2.55	3.26	395.48	3,397.28	3,800.61
4849 DNR BWSR Grant	0.00	0.00	129,850.00	0.00	0.00	0.00	129,850.00
4850 Park Reserve Trf re. Dwtwn L...	0.00	0.00	100,000.00	0.00	0.00	0.00	100,000.00
4851 VBWD Easement	0.00	0.00	0.00	0.00	5,800.00	0.00	5,800.00
4852 VBWD Grant \$50M/Yr 10 Yrs	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00
4871 Rental Inc - Flood Levee Prop	0.00	850.00	1,700.00	0.00	0.00	0.00	2,550.00
4894 MnDNR Grant - Other	0.00	9,247.38	10,024.53	0.00	35,137.00	0.00	54,408.91
4895 MnDNR Grant - Land Purchase	0.00	351,673.70	616,669.52	0.00	0.00	0.00	968,343.22
4896 Flood Levy Imp Proj - Tax Levy	0.00	95,000.00	95,000.00	95,000.00	95,000.00	47,500.00	427,500.00
Total A. Rev	<u>0.00</u>	<u>456,773.12</u>	<u>953,246.60</u>	<u>95,003.26</u>	<u>136,332.48</u>	<u>100,897.28</u>	<u>1,742,252.74</u>
B. Exp							
8891 Dwtown Prop Purch/Exp	0.00	(372221.16)	(780944.33)	(933.95)	(2,481.58)	(1,682.82)	(1,158,263.84)
8892 Dwtown Imp - Easemnts & Da...	0.00	0.00	0.00	(11,700.00)	(633,200.00)	(9,200.00)	(654,100.00)
8894 Septic Permits, Fees, Admin	0.00	0.00	0.00	(10,558.00)	(42,355.31)	(76,281.51)	(129,194.82)
8895 DNR Flood Imp Proj - Engineer	(6,673.00)	(54,384.11)	(29,242.00)	(157,437.85)	(198,277.10)	(62,513.24)	(508,527.30)
8896 Sanitary Sewer Imp	0.00	(395.00)	(87,311.07)	(293,780.46)	(194,199.55)	(116,321.98)	(692,008.06)
8897 Septic Construction Eng'g	0.00	0.00	0.00	(540.77)	(9,048.00)	(8,545.49)	(18,134.26)
8898 Flood Mitigation/ROW Serv	0.00	(9,754.75)	(4,480.00)	(19,787.25)	(87,667.80)	(15,590.75)	(137,280.55)
8899 Village Improvements	0.00	0.00	(33,513.00)	(28,452.75)	0.00	(19,225.43)	(81,191.18)
Total B. Exp	<u>(6,673.00)</u>	<u>(436,755.02)</u>	<u>(935,490.40)</u>	<u>(523,191.03)</u>	<u>(1,167,229.34)</u>	<u>(309,361.22)</u>	<u>(3,378,700.01)</u>
Total 800 City InfraStructure Imp Fd	(6,673.00)	20,018.10	17,756.20	(428,187.77)	(1,030,896.86)	(208,463.94)	(1,636,447.27)
805 Downtown Imp Debt Service							
4897 Levy PFA Loan Interest	0.00	0.00	0.00	0.00	8,000.00	0.00	8,000.00
4898 Levy Dwtwn Imp Tmp Imp Bd	0.00	0.00	0.00	0.00	0.00	14,000.00	14,000.00
4899 Levy Dwtwn Imp Bond	0.00	0.00	0.00	0.00	0.00	35,000.00	35,000.00
7737 Int Exp Dwtwn Tmp Imp Bd	0.00	0.00	0.00	0.00	(19,948.45)	(23,468.74)	(43,417.19)
7738 Bond Issue Expense	0.00	0.00	0.00	0.00	(53,263.75)	(1,108.00)	(54,371.75)
Total 805 Downtown Imp Debt Service	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(65,212.20)</u>	<u>24,423.26</u>	<u>(40,788.94)</u>
TOTAL	<u>(6,673.00)</u>	<u>20,018.10</u>	<u>8,849.20</u>	<u>(540,884.02)</u>	<u>(1,369,590.38)</u>	<u>(264,780.86)</u>	<u>(2,153,060.96)</u>

City of Afton
City Infra-Structure Imp Projects - Detail by Account
 January through October 2016

Type	Date	Num	Source Name	Memo	Amount
4852 · VBWD Grant \$50M/Yr 10 Yrs					
Deposit	04/25/2016	4240		VBWD Grant: \$50,000 annually starting in 2015 for 10 years. \$500,000 Total	50,000.00
Total 4852 · VBWD Grant \$50M/Yr 10 Yrs					50,000.00
4896 · Flood Levy Imp Proj - Tax Levy					
Deposit	06/30/2016			DNR Match	47,500.00
Total 4896 · Flood Levy Imp Proj - Tax Levy					47,500.00
4898 · Levy Dwntwn Imp Tmp Imp Bd					
Deposit	06/30/2016			Levy Downtown Temp Imp Bond	14,000.00
Total 4898 · Levy Dwntwn Imp Tmp Imp Bd					14,000.00
4899 · Levy Dwntwn Imp Bond					
Deposit	06/30/2016			Levy PFA Loan(s)	35,000.00
Total 4899 · Levy Dwntwn Imp Bond					35,000.00
4917 · Interest Inc - Disaster Fd					
General J...	01/31/2016	interest		Interest Income	225.37
General J...	02/22/2016	interest		Interest Income	252.22
General J...	03/31/2016	interest		Interest Income	252.73
General J...	04/30/2016	interest		Interest Income	257.70
General J...	05/31/2016	interest		Interest Income	316.23
General J...	06/30/2016	interest		Interest Income	344.99
General J...	07/31/2016	interest		Interest Income	339.45
General J...	08/31/2016	interest		Interest Income	352.79
General J...	09/30/2016	interest		Interest Income	463.57
General J...	10/31/2016	interest		Interest Income	592.23
Total 4917 · Interest Inc - Disaster Fd					3,397.28
7737 · 2015A Int Exp Dwntwn Tmp Imp Bd					
General J...	01/31/2016	DwntwnImpBd	805 Downtown Imp Debt Service:7737 I...	Monthly Accrued Int Exp: 2015A Downtown Tmp Imp Bond	(2,346.88)
General J...	02/29/2016	DwntwnImpBd	805 Downtown Imp Debt Service:7737 I...	Monthly Accrued Int Exp: 2015A Downtown Tmp Imp Bond	(2,346.88)
General J...	03/31/2016	DwntwnImpBd	805 Downtown Imp Debt Service:7737 I...	Monthly Accrued Int Exp: 2015A Downtown Tmp Imp Bond	(2,346.85)
General J...	04/30/2016	DwntwnImpBd	805 Downtown Imp Debt Service:7737 I...	Monthly Accrued Int Exp: 2015A Downtown Tmp Imp Bond	(2,346.88)
General J...	05/31/2016	DwntwnImpBd	805 Downtown Imp Debt Service:7737 I...	Monthly Accrued Int Exp: 2015A Downtown Tmp Imp Bond	(2,346.88)
General J...	06/30/2016	DwntwnImpBd	805 Downtown Imp Debt Service:7737 I...	Monthly Accrued Int Exp: 2015A Downtown Tmp Imp Bond	(2,346.88)
General J...	07/31/2016	DwntwnImpBd	805 Downtown Imp Debt Service:7737 I...	Monthly Accrued Int Exp: 2015A Downtown Tmp Imp Bond	(2,346.88)
General J...	08/31/2016	DwntwnImpBd	805 Downtown Imp Debt Service:7737 I...	Monthly Accrued Int Exp: 2015A Downtown Tmp Imp Bond	(2,346.88)
General J...	09/20/2016	DwntwnImpBd	805 Downtown Imp Debt Service:7737 I...	Monthly Accrued Int Exp: 2015A Downtown Tmp Imp Bond	(2,346.85)
General J...	10/31/2016	DwntwnImpBd	805 Downtown Imp Debt Service:7737 I...	Monthly Accrued Int Exp: 2015A Downtown Tmp Imp Bond	(2,346.88)
Total 7737 · 2015A Int Exp Dwntwn Tmp Imp Bd					(23,468.74)
7738 · 2015A Adm Exp Dwntwn Temp Imp B					
Bill	01/31/2016	16-030	Springsted Incorporated	Continuing Disclosure Services - Temp Imp Bonds	(500.00)

City of Afton
City Infra-Structure Imp Projects - Detail by Account
 January through October 2016

Type	Date	Num	Source Name	Memo	Amount
Bill	02/28/2016	1099-S Forms2015	Niedzwiecki, Thomas H.	Prepare 1099-S Forms for Distribution to recipients for easements & damages, Downtown Impro...	(158.00)
Bill	04/30/2016	4273865	US Bank (Temp Imp Bond)	Admin Fee 4/1/16 to 3/31/17: Temp Imp Bonds	(450.00)
Total 7738 · 2015A Adm Exp Dwntwn Temp Imp B					(1,108.00)
7900 · Street Imp Capital Projects					
7981 · Village Local Road Improvements					
Bill	03/31/2016	400-28	WSB (Street Imp)	Village Local Rd Improvements	(12,720.25)
Bill	04/30/2016	400-29	WSB (Village Local Road Imp)	Village Local Road Improvements	(12,619.50)
Bill	05/31/2016	742775282	Finance and Commerce	Bids re: Downtown Village Improvement Project	(250.73)
Bill	05/31/2016	0516415245	Pioneer Press	legal notices, advertisement for bids	(2,099.95)
Bill	05/31/2016	400-30	WSB (Village Local Road Imp)	Village Local Road Improvements, April 2016	(13,564.75)
Bill	06/30/2016	400-31	WSB (Village Local Road Imp)	Village Local Road Improvements, May 2016	(9,777.50)
Bill	08/31/2016	400-32	WSB (Village Local Road Imp)	Village Local Road Improvements, June 2016	(9,834.00)
Bill	08/31/2016	400-33	WSB (Village Local Road Imp)	Village Local Road Improvements, July 2016	(7,178.00)
Bill	10/31/2016	400-34	WSB (Village Local Road Imp)	Village Local Road Improvements	(7,257.50)
Bill	10/31/2016	400-35 9/30/16	WSB (Village Local Road Imp)	Village Local Road Improvements	(1,911.00)
Total 7981 · Village Local Road Improvements					(77,213.18)
7982 · CR 21 Improvement Project					
Bill	03/15/2016	27	WSB (Street Imp)	CR 21 improvement project	(661.50)
Bill	03/31/2016	390-28	WSB (Street Imp)	CR 21 Improvement Project	(661.50)
Bill	04/30/2016	390-29	WSB (CR21 Improvements)	CR 21 Improvement Project	(220.50)
Bill	05/31/2016	390-30	WSB (CR21 Improvements)	CR 21 Improvement Project, April 2016	(299.50)
Bill	08/31/2016	390-31	WSB (Street Imp)	CR 21 Improvement Project	(305.00)
Bill	08/31/2016	390-32	WSB (Street Imp)	CR 21 Improvement Project, July 2016	(294.00)
Bill	10/31/2016	390-33	WSB (CR21 Improvements)	CR 21 Improvement Project	(1,011.50)
Bill	10/31/2016	390-34 9/30/16	WSB (CR21 Improvements)	CR 21 Improvement Project	(73.50)
Total 7982 · CR 21 Improvement Project					(3,527.00)
Total 7900 · Street Imp Capital Projects					(80,740.18)
8890 · DNR Flood Imp Expense					
8891 · DNR Flood Imp - Prop Purch/Exp					
Bill	01/31/2016	488325562	Xcel Energy (51-0895345-1)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 000071246886	(21.84)
Bill	03/16/2016	492048105	Xcel Energy (51-0895345-1)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 000071246886	(21.63)
Bill	03/31/2016	590461	Wash Cty (Prop Records & Taxpayer Se...	04.028.20.43.0005 Full Year Prop Taxes	(120.00)
Bill	03/31/2016	495766537	Xcel Energy (51-0895345-1)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 000071246886	(21.41)
Bill	04/30/2016	499486051	Xcel Energy (51-0895345-1)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 000071246886	(24.17)
Bill	05/31/2016	MovingExp3561St...	Gehrke, James	Moving Expense 3561 St Croix Trl: Uniform Relocation Act reimbursement	(1,325.00)
Bill	05/31/2016	503218488	Xcel Energy (51-0895345-1)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678	(38.95)
Bill	06/30/2016	506961069	Xcel Energy (51-0895345-1)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678	(24.67)
Bill	07/31/2016	510714473	Xcel Energy (51-0895345-1)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678	(21.01)
Bill	08/31/2016	514473710	Xcel Energy (51-0895345-1)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678	(21.21)
Bill	09/30/2016	518244312	Xcel Energy (51-0895345-1)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678	(21.39)
Bill	10/31/2016	521969771	Xcel Energy (51-0895345-1)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678	(21.54)

City of Afton
City Infra-Structure Imp Projects - Detail by Account
 January through October 2016

Type	Date	Num	Source Name	Memo	Amount
Total 8891 · DNR Flood Imp - Prop Purch/Exp					(1,682.82)
8892 · Dwtwn Imp - Easemnts & Damages					
Bill	09/30/2016	14.028.20.33.0003	Knutson, Kenneth and Anne Knutson	Downtown Improvement Project, easements and damages	(9,200.00)
Total 8892 · Dwtwn Imp - Easemnts & Damages					(9,200.00)
8894 · Septic Permits, Fees, Admin					
Bill	01/31/2016	012616	Holstad & Knaak, PLC	Condemnation litigation: Downtown Imp Projects	(468.75)
Bill	01/31/2016	15587	Environmental Law Group	Environmental review and permitting issues	(6,944.00)
Bill	02/29/2016	2496	UW-La Crosse	authentication performed by Mississippi Valley Archeology Center -levee	(3,993.00)
Bill	02/29/2016	Feb2016	Holstad & Knaak, PLC	Condemnation litigation: Downtown Imp Projects	(533.00)
Bill	03/15/2016	15619	Environmental Law Group	Environmental review and permitting issues	(5,432.00)
Bill	03/15/2016	03012016	Holstad & Knaak, PLC	Condemnation litigation: Downtown Imp Projects	0.00
Bill	03/31/2016	2016010-01	Blondo Consulting LLC	Tribal Consultation through March 4 2016	(2,000.00)
Deposit	04/25/2016	55973810		MPCA: Refund sanitary sewer extension permit Oct 2015 not required	310.00
Bill	04/30/2016	15704	Environmental Law Group	Environmental review and permitting issues	(5,460.00)
Bill	04/30/2016	15668	Environmental Law Group	Environmental review and permitting issues	(2,526.00)
Bill	04/30/2016	201603-01	Blondo Consulting LLC	Tribal Consultation through May 9, 2016	(3,700.00)
Bill	04/30/2016	2016038-01	Blondo Consulting LLC	Tribal Consultation through May 9, 2016	(1,500.00)
Bill	05/31/2016	1000006991	Minnesota Pollution Control Agency	Afton WWTP 2318 St Croix Trl S: Wastewater Annual permit fees	(505.00)
Bill	05/31/2016	2016010-02	Blondo Consulting LLC	Additional Architectural Studies: Total contract \$3,000	(1,000.00)
Bill	05/31/2016	2016037-02	Blondo Consulting LLC	Additional Archeological Testing	(2,500.00)
Bill	05/31/2016	15727	Environmental Law Group	Environmental review and permitting issues	(12,012.00)
Bill	05/31/2016	AFT-16-01	Archaeo-Physics	Lidar analysis and plotting of T.H. Lewis survey of the 21WA10 mound group	(5,340.76)
Bill	06/30/2016	15765	Environmental Law Group	Environmental review and permitting issues	(2,100.00)
Bill	06/30/2016	June2016	Holstad & Knaak, PLC	Condemnation	(225.00)
Bill	07/31/2016	07262016	Holstad & Knaak, PLC	Condemnation	(370.00)
Bill	07/31/2016	15795	Environmental Law Group	Environmental review and permitting issues	(5,516.00)
Bill	08/31/2016	15851	Environmental Law Group	Environmental review and permitting issues	(1,456.00)
Bill	08/31/2016	Aug2016	Holstad & Knaak, PLC	Condemnation	(174.00)
Bill	09/30/2016	2016037.03	Blondo Consulting LLC	Unanticipated Discovery Plan Development	(800.00)
Bill	09/30/2016	Sep 2016	Environmental Law Group	Environmental review and permitting issues	(5,488.00)
Bill	10/20/2016	Sep2016	Holstad & Knaak, PLC	Condemnation	(1,498.00)
Bill	10/31/2016	2015038-02	Blondo Consulting LLC	21WA10 Evaluation Report	(1,000.00)
Bill	10/31/2016	Oct2016	Holstad & Knaak, PLC	Condemnation	(1,698.00)
Bill	10/31/2016	15949	Environmental Law Group	Environmental review and permitting issues	(2,352.00)
Total 8894 · Septic Permits, Fees, Admin					(76,281.51)
8895 · DNR Flood Imp Proj - Engineer					
Bill	03/15/2016	49	WSB (DNR Flood Imp)	Flood protection improvement project	(9,932.99)
Bill	03/31/2016	320--50	WSB (DNR Flood Imp)	Flood protection improvement project	(8,770.25)
Bill	04/30/2016	320-51	WSB (DNR Flood Imp)	Flood protection improvement project	(8,184.50)
Bill	05/31/2016	320-52	WSB (DNR Flood Imp)	Flood protection improvement project, April 2016	(5,537.75)
Bill	06/30/2016	320-53	WSB (DNR Flood Imp)	Flood protection improvement project, May 2016	(14,039.75)
Bill	08/31/2016	320-54	WSB (DNR Flood Imp)	Flood protection improvement project, June 2016	(6,239.00)
Bill	08/31/2016	320-55	WSB (DNR Flood Imp)	Flood protection improvement project, July 2016	(4,567.25)
Bill	10/31/2016	320-56	WSB (DNR Flood Imp)	Flood protection improvement project	(3,939.75)

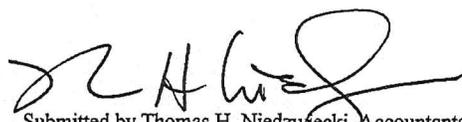
City of Afton
City Infra-Structure Imp Projects - Detail by Account
January through October 2016

Type	Date	Num	Source Name	Memo	Amount
Bill	10/31/2016	320-57 9/30/16	WSB (DNR Flood Imp)	Flood protection improvement project	(1,302.00)
Total 8895 · DNR Flood Imp Proj - Engineer					(62,513.24)
8896 · Sanitary Sewer Improvements					
Bill	02/29/2016	11600811	Wenck Associates Inc.	Wastewater System Engineering	(544.00)
Bill	03/15/2016	26	WSB (Sanitary Sewer Imp)	Sanitary Sewer Improvements	(9,397.66)
Bill	03/31/2016	410-27	WSB (Sanitary Sewer Imp)	Sanitary Sewer Improvements	(13,087.00)
Bill	04/30/2016	410-28	WSB (Sanitary Sewer Imp)	Sanitary Sewer Improvements	(12,505.25)
Bill	05/31/2016	410-29	WSB (Sanitary Sewer Imp)	Sanitary Sewer Improvements, April 2016	(9,881.25)
Bill	06/30/2016	11604064	Wenck Associates Inc.	Afton LSTS - Bidding, Construction & Post Construction Services	(1,255.45)
Bill	06/30/2016	410-30	WSB (Sanitary Sewer Imp)	Sanitary Sewer Improvements, May 2016	(17,431.75)
Bill	07/31/2016	11604962	Wenck Associates Inc.	Afton LSTS - Bidding, Construction & Post Construction Services	(97.05)
Bill	08/31/2016	410-31	WSB (Sanitary Sewer Imp)	Sanitary Sewer Improvements, June 2016	(16,028.25)
Bill	08/31/2016	410-32	WSB (Sanitary Sewer Imp)	Sanitary Sewer Improvements, July 2016	(14,664.75)
Bill	09/30/2016	11606581	Wenck Associates Inc.	Afton LSTS - Bidding, Construction & Post Construction Services, 100-Year Flood Easement Su...	(809.57)
Bill	10/31/2016	410-33	WSB (Sanitary Sewer Imp)	Sanitary Sewer Improvements	(11,512.50)
Bill	10/31/2016	410-34 9/30/16	WSB (Sanitary Sewer Imp)	Sanitary Sewer Improvements	(9,107.50)
Total 8896 · Sanitary Sewer Improvements					(116,321.98)
8897 · Septic Construction Eng'g					
Bill	01/31/2016	11600301	Wenck Associates Inc.	Afton LSTS - Bidding, Construction & Post Construction Services	(6,854.64)
Bill	02/29/2016	11600812	Wenck Associates Inc.	Afton LSTS - Bidding, Construction & Post Construction Services	(1,690.85)
Total 8897 · Septic Construction Eng'g					(8,545.49)
8898 · Flood Mitigation/ROW Serv					
Bill	03/15/2016	29	WSB (Flood ROW Mitigation)	flood mitigation project right of way services	(441.00)
Bill	03/31/2016	321-30	WSB (Flood ROW Mitigation)	flood mitigation project right of way services	(879.75)
Bill	04/30/2016	321-31	WSB (Flood ROW Mitigation)	flood mitigation project right of way services	(1,610.25)
Bill	05/31/2016	321-32	WSB (Flood ROW Mitigation)	flood mitigation project right of way services, April 2016	(1,543.50)
Bill	06/30/2016	321-33	WSB (Flood ROW Mitigation)	flood mitigation project right of way services, May 2016	(6,263.00)
Bill	08/31/2016	321-34	WSB (Flood ROW Mitigation)	flood mitigation project right of way services, June 2016	(1,509.00)
Bill	08/31/2016	321-35	WSB (Flood ROW Mitigation)	flood mitigation project right of way services, July 2016	(1,837.50)
Bill	10/31/2016	321-36	WSB (Flood ROW Mitigation)	flood mitigation project right of way services	(661.50)
Bill	10/31/2016	321-37 9/30/16	WSB (Flood ROW Mitigation)	flood mitigation project right of way services	(845.25)
Total 8898 · Flood Mitigation/ROW Serv					(15,590.75)
8899 · Village Improvements					
Bill	07/28/2016	0616415245	Pioneer Press	DNR grant, Downtown Imp Projects bid	(4,381.18)
Bill	10/31/2016	520-1	WSB (Downtown Village Imp Proj)	Downtown Village Improvement Project No. 01856-520	(14,844.25)
Total 8899 · Village Improvements					(19,225.43)
Total 8890 · DNR Flood Imp Expense					(309,361.22)
TOTAL					(264,780.86)

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City of Afton
Claims to be Approved
October 19, 2016 thru November 15, 2016

<u>Checks Numbered</u>			
<u>From</u>	<u>To</u>	<u>Description</u>	<u>To Be Approved</u>
20986		Check(s) from Administrator stock: Election ballot boxes	\$47.68
21422		Significant Vendor & Other Bills: City Attorney	\$4,875.00
21423	21426	10/31/16 Staff Payroll & Benefits	\$1,344.28
21427		Another Significant Vendor & Other Bills: Septic Project	\$1,000.00
21428	21437	Routine Vendor Bills	\$1,294.98
21438	21452	More Significant Vendor & Other Bills	\$53,660.08
21453	21469	More Routine Vendor Bills	\$2,730.24
21470	21479	More Significant Vendor & Other Bills	\$41,190.02
201611001	201611005	EFT: 10/31/16 Payroll: Employee(s) & Contract Videographer	\$4,629.77
201611006	201611008	EFT: MN Withholding, Federal Withholding/Payroll Taxes & PERA	\$5,881.30
201611009	201611015	EFT: Postage and Utility Bills	\$653.10
Claims to be approved at 11/15/16 meeting			\$117,306.45



Submitted by Thomas H. Niedzwiecki, Accountants
 File: Afton 2016 Claim Summary.xlsm Worksheet: Oct16 11/8/2016

City of Afton
Claims to be Approved
 October 19 through November 15, 2016

11/08/16

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	10/31/2016	20986	Office Depot		100 · 4M Fund/US Bank - General F...	(47.68)
Bill	10/31/2016	875613970-...	550 Special Activities Fund:N. Elections:6347 Election Expense	ballot boxes for election	6347 · Elections Expense	47.68
TOTAL						47.68
Bill Pmt -C...	10/20/2016	21422	Holstad & Knaak, PLC	Legal Services	100 · 4M Fund/US Bank - General F...	(4,875.00)
Bill	10/20/2016	Sep2016	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal F...	Civil / General	5321 · Legal Fees - General	1,821.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Leg...	Prosecution	5320 · Legal Fees - Prosecution	1,556.00
			800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, Admin	Condemnation	8894 · Septic Permits, Fees, Admin	1,498.00
TOTAL						4,875.00
Paycheck	10/31/2016	21423	Johnson, Kenneth L		100 · 4M Fund/US Bank - General F...	(405.72)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 · Maintenance Person	549.45
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2302 · PERA Payable - Staff	(35.71)
					5053 · PERA Contribution - Employer	41.21
					2302 · PERA Payable - Staff	(41.21)
					2210 · Federal Withholding	(44.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5051 · Social Security Tax - Employer	34.06
					2205 · Soc Sec Payable - Employer	(34.06)
					2204 · Social Security W/H - Employee	(34.06)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5052 · Medicare Tax - Employer	7.96
					2213 · Medicare Payable - Employer	(7.96)
					2212 · Medicare W/H - Employee	(7.96)
					2208 · MN State Withholding	(22.00)
TOTAL						405.72
Paycheck	10/31/2016	21424	Meade, Debra J		100 · 4M Fund/US Bank - General F...	(629.54)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		5007 · Intern/Office Assistant Wages	742.56
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		2302 · PERA Payable - Staff	(48.27)
					5053 · PERA Contribution - Employer	55.69
					2302 · PERA Payable - Staff	(55.69)
					1190 · Other Receivables	44.06
					2210 · Federal Withholding	(34.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		5051 · Social Security Tax - Employer	46.04
					2205 · Soc Sec Payable - Employer	(46.04)
					2204 · Social Security W/H - Employee	(46.04)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		5052 · Medicare Tax - Employer	10.77
					2213 · Medicare Payable - Employer	(10.77)
					2212 · Medicare W/H - Employee	(10.77)
					2208 · MN State Withholding	(18.00)
TOTAL						629.54
Paycheck	10/31/2016	21425	Neitzel, Donald R		100 · 4M Fund/US Bank - General F...	(143.51)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 · Maintenance Person	155.40

11/08/16

City of Afton
Claims to be Approved
October 19 through November 15, 2016

Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5051 · Social Security Tax - Employer	9.64
					2205 · Soc Sec Payable - Employer	(9.64)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2204 · Social Security W/H - Employee	(9.64)
					5052 · Medicare Tax - Employer	2.25
					2213 · Medicare Payable - Employer	(2.25)
					2212 · Medicare W/H - Employee	(2.25)
TOTAL						143.51
Liability C...	10/31/2016	21426	Madison National Life	103815000000000	100 · 4M Fund/US Bank - General F...	(165.51)
				103815000000000	2325 · Madison Life ST & LT Disability	108.81
				103815000000000	2325 · Madison Life ST & LT Disability	56.70
TOTAL						165.51
Bill Pmt -C...	10/31/2016	21427	Blondo Consulting LLC	Project #2016-038 City of Afton	100 · 4M Fund/US Bank - General F...	(1,000.00)
Bill	10/31/2016	2015038-02	800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, Admin	21WA10 Evaluation Report	8894 · Septic Permits, Fees, Admin	1,000.00
TOTAL						1,000.00
Bill Pmt -C...	10/31/2016	21428	All Seasons Rental		100 · 4M Fund/US Bank - General F...	(10.48)
Bill	10/31/2016	53130	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5...	pick up body (weed whip)	5920 · Repair & Maint Equipment	6.49
Bill	10/31/2016	53306	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5...	NGK spark plug, weed whip	5920 · Repair & Maint Equipment	3.99
TOTAL						10.48
Bill Pmt -C...	10/31/2016	21429	Baglio's of Afton		100 · 4M Fund/US Bank - General F...	(25.00)
Bill	10/31/2016	Recycling St...	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Health:570...	Recycling Star	5705 · Recycling - Afton	25.00
TOTAL						25.00
Bill Pmt -C...	10/31/2016	21430	Highland Sanitation	Acct No. 7208	100 · 4M Fund/US Bank - General F...	(50.00)
Bill	10/31/2016	RecyclingStar	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Health:570...	Recycling Star	5705 · Recycling - Afton	50.00
TOTAL						50.00
Bill Pmt -C...	10/31/2016	21431	Menards - Hudson		100 · 4M Fund/US Bank - General F...	(39.25)
Bill	10/31/2016	29760	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	Buggslayer	6040 · City Property Maintenance	28.89
Bill	10/31/2016	29929	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	10.36
TOTAL						39.25
Bill Pmt -C...	10/31/2016	21432	River Valley Printing		100 · 4M Fund/US Bank - General F...	(591.00)
Bill	10/31/2016	5556	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 4-pg newsletters	5560 · Newsletter Expenses	290.00

City of Afton
Claims to be Approved
October 19 through November 15, 2016

11/08/16

Type	Date	Num	Name	Memo	Account	Original Amount
Bill	10/31/2016	5571	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	2 new plates due to changes 1250 4-pg newsletters	5560 · Newsletter Expenses 5560 · Newsletter Expenses	11.00 290.00
TOTAL						591.00
Bill Pmt -C...	10/31/2016	21433	Rumpca Excavating Inc		100 · 4M Fund/US Bank - General F...	(279.25)
Bill	10/31/2016	12223	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5825 Cr...	C/5 limestone 6/16/2016	5825 · Crackseal/Seal Coat/Shouldering	198.38
Bill	10/31/2016	12503	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5825 Cr...	C/5 limestone at 201 site (for city use)	5825 · Crackseal/Seal Coat/Shouldering	80.87
TOTAL						279.25
Bill Pmt -C...	10/31/2016	21434	Universal Services		100 · 4M Fund/US Bank - General F...	(250.00)
Bill	10/31/2016	Oct2016	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4435 Street Opening & U...	Utility Permit refund check	4435 · Street Openng & Utility Permits	250.00
TOTAL						250.00
Bill Pmt -C...	11/15/2016	21436	Highland Sanitation	Acct No. 7208	100 · 4M Fund/US Bank - General F...	(25.00)
Bill	10/31/2016	Recycling St...	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Health:570...	to 1666 Neal Ave, Afton MN 55001	5705 · Recycling - Afton	25.00
TOTAL						25.00
Bill Pmt -C...	11/15/2016	21437	Lumberyard Pub		100 · 4M Fund/US Bank - General F...	(25.00)
Bill	10/31/2016	Recycling St...	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Health:570...	Recycling Star 2016	5705 · Recycling - Afton	25.00
TOTAL						25.00
Bill Pmt -C...	11/15/2016	21438	Cities Digital		100 · 4M Fund/US Bank - General F...	(10,540.00)
Bill	10/31/2016	39108	550 Special Activities Fund:B. Cable Comm/July 4th/Comm Garden:556...	Lasefiche hardware and software + support package	5561 · Communications	10,540.00
TOTAL						10,540.00
Bill Pmt -C...	11/15/2016	21439	Holstad & Knaak, PLC	Legal Services	100 · 4M Fund/US Bank - General F...	(5,000.00)
Bill	10/31/2016	Oct2016	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal F...	Civil / General	5321 · Legal Fees - General	1,520.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Leg...	Prosecution	5320 · Legal Fees - Prosecution	1,782.00
			800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, Admin	Condemnation	8894 · Septic Permits, Fees, Admin	1,698.00
TOTAL						5,000.00
Bill Pmt -C...	11/15/2016	21440	James Mackey Architect		100 · 4M Fund/US Bank - General F...	(1,450.00)
Bill	10/31/2016	3114	200 Park Reserve Fd:B. Exp:6115 Pub Wks - Park & Open Space	city park restroom bldg	6115 · Park & Open Space Public Wor...	1,450.00
TOTAL						1,450.00

11/08/16

City of Afton
Claims to be Approved
 October 19 through November 15, 2016

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	11/15/2016	21441	Niedzwiecki, Thomas H.	Accounting Services	100 · 4M Fund/US Bank - General F...	(1,171.00)
Bill	10/31/2016	AcctOct2016	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Monthly charge for Accounting Services per Contract Monthly charge for QB Pro software including Payroll Service & ... Mailing envelopes, copies of invoices, misc postage	5304 · Accounting Fees 5540 · Office Supplies 5540 · Office Supplies	1,107.00 26.00 38.00
TOTAL						1,171.00
Bill Pmt -C...	11/15/2016	21442	Rumpca Excavating Inc		100 · 4M Fund/US Bank - General F...	(1,342.01)
Bill	10/31/2016	12609	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5820 Gr... 100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Br...	C/5 limestone at Cemetery Rd 44th St culvert	5820 · Gravel Road Maintenance 5845 · Brush/Tree/Sod/Seed	908.75 433.26
TOTAL						1,342.01
Bill Pmt -C...	11/15/2016	21443	Stensland Inspection Services	Building Inspection Services	100 · 4M Fund/US Bank - General F...	(4,138.00)
Bill	10/31/2016	Oct2016	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - S...	Building Permits, B-16-133 - B-16-158	5350 · Building Insp Fees - Stensland	4,138.00
TOTAL						4,138.00
Bill Pmt -C...	11/15/2016	21444	Telephone Warehouse Inc.		100 · 4M Fund/US Bank - General F...	(1,168.32)
Bill	10/31/2016	8868	550 Special Activities Fund:B. Cable Comm/July 4th/Comm Garden:636...	new phones for City Hall 1/2 pymt	6366 · City Council Contingency Exp	1,168.32
TOTAL						1,168.32
Bill Pmt -C...	11/15/2016	21445	WSB (City Engineer)	01856	100 · 4M Fund/US Bank - General F...	(1,208.50)
Bill	10/31/2016	500-8	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	2016 City Engineer Services	5310 · Engineering Fees	1,208.50
TOTAL						1,208.50
Bill Pmt -C...	11/15/2016	21446	WSB (CR21 Improvements)	Project # 01856	100 · 4M Fund/US Bank - General F...	(1,011.50)
Bill	10/31/2016	390-33	120 Street Imp Capital Fd:B. Exp:7982 CR21 Imp Proj	CR 21 Improvement Project	7982 · CR 21 Improvement Project	1,011.50
TOTAL						1,011.50
Bill Pmt -C...	11/15/2016	21447	WSB (DNR Flood Imp)	Project No. 01856	100 · 4M Fund/US Bank - General F...	(3,939.75)
Bill	10/31/2016	320-56	800 City InfraStructure Imp Fd:B. Exp:8895 DNR Flood Imp Proj - Engi...	Flood protection improvement project	8895 · DNR Flood Imp Proj - Engineer	3,939.75
TOTAL						3,939.75
Bill Pmt -C...	11/15/2016	21448	WSB (Flood ROW Mitigation)	project #01856	100 · 4M Fund/US Bank - General F...	(661.50)
Bill	10/31/2016	321-36	800 City InfraStructure Imp Fd:B. Exp:8898 Flood Mitigation/ROW Serv	flood mitigation project right of way services	8898 · Flood Mitigation/ROW Serv	661.50
TOTAL						661.50

City of Afton
Claims to be Approved
 October 19 through November 15, 2016

11/08/16

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	11/15/2016	21449	WSB (Sanitary Sewer Imp)	Project 01856-410	100 - 4M Fund/US Bank - General F...	(11,512.50)
Bill	10/31/2016	410-33	800 City InfraStructure Imp Fd:B. Exp:8896 Sanitary Sewer Imp	Sanitary Sewer Improvements	8896 - Sanitary Sewer Improvements	11,512.50
TOTAL						11,512.50
Bill Pmt -C...	11/15/2016	21450	WSB (Utility Permits)	01856	100 - 4M Fund/US Bank - General F...	(567.50)
Bill	10/31/2016	510-5	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	2016 Utility Permits	5310 - Engineering Fees	567.50
TOTAL						567.50
Bill Pmt -C...	11/15/2016	21451	WSB (Village Local Road Imp)	Project 01856-400	100 - 4M Fund/US Bank - General F...	(7,257.50)
Bill	10/31/2016	400-34	120 Street Imp Capital Fd:B. Exp:7981 Village Local Rd Imp	Village Local Road Improvements	7981 - Village Local Road Improve...	7,257.50
TOTAL						7,257.50
Bill Pmt -C...	11/15/2016	21452	WW Goetsch Associates, Inc.		100 - 4M Fund/US Bank - General F...	(2,692.00)
Bill	10/31/2016	97037	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	rebuild pump	5915 - 201 Project Maintenance	2,692.00
TOTAL						2,692.00
Bill Pmt -C...	11/15/2016	21453	Avenet LLC		100 - 4M Fund/US Bank - General F...	(250.00)
Bill	10/31/2016	39631	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Sof...	Additional 2 GB of storage	5510 - Computer Service/Software	250.00
TOTAL						250.00
Bill Pmt -C...	11/15/2016	21454	Croix Crystal Water Treatment	cooler lease and water	100 - 4M Fund/US Bank - General F...	(28.00)
Bill	10/31/2016	50900	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 - Misc Exp - Bldg & Land	28.00
TOTAL						28.00
Bill Pmt -C...	11/15/2016	21455	Frontier Ag & Turf		100 - 4M Fund/US Bank - General F...	(187.11)
Bill	10/31/2016	W52497	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5...	lawn mower	5920 - Repair & Maint Equipment	135.13
Bill	10/31/2016	52498	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5...	tractor	5920 - Repair & Maint Equipment	51.98
TOTAL						187.11
Bill Pmt -C...	11/15/2016	21456	Gopher State One Call	Acct No. MN00128	100 - 4M Fund/US Bank - General F...	(18.90)
Bill	10/31/2016	6100142	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Ot...	Cafton01 FTP Tickets	5870 - Other Road Maintenance	18.90
TOTAL						18.90

City of Afton
Claims to be Approved
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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	11/15/2016	21457	Highland Sanitation	Acct No. 7208	100 · 4M Fund/US Bank - General F...	(216.34)
Bill	10/31/2016	0000314355	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Health:572...	extra hauling 10/13, 10/14/2016	5720 · Refuse Hauling - City Hall	216.34
TOTAL						216.34
Bill Pmt -C...	11/15/2016	21458	Johnson, Ken (reimburse expenses)	Reimburse Expenses	100 · 4M Fund/US Bank - General F...	(61.71)
Bill	10/31/2016	FleetFarmBa...	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5...	Fleet Farm Battery for City Generator	5920 · Repair & Maint Equipment	61.71
TOTAL						61.71
Bill Pmt -C...	11/15/2016	21459	Kathi Pelnar	Humane Animal Control Service	100 · 4M Fund/US Bank - General F...	(249.56)
Bill	10/31/2016	Oct2016	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:560...	animal control	5605 · Animal Control	249.56
TOTAL						249.56
Bill Pmt -C...	11/15/2016	21460	Minnesota Department of Health		100 · 4M Fund/US Bank - General F...	(200.00)
Bill	10/31/2016	10/11/2016	550 Special Activities Fund:D. Flood, Storm Wtr & Snow Ice:7836 Floo...	Well permit number797973	7836 · Flood & Storm Wtr Exp - Gen'l	50.00
			550 Special Activities Fund:D. Flood, Storm Wtr & Snow Ice:7836 Floo...	797974	7836 · Flood & Storm Wtr Exp - Gen'l	50.00
			550 Special Activities Fund:D. Flood, Storm Wtr & Snow Ice:7836 Floo...	797975	7836 · Flood & Storm Wtr Exp - Gen'l	50.00
			550 Special Activities Fund:D. Flood, Storm Wtr & Snow Ice:7836 Floo...	802701	7836 · Flood & Storm Wtr Exp - Gen'l	50.00
TOTAL						200.00
Bill Pmt -C...	11/15/2016	21461	Olson's Sewer Service, Inc.		100 · 4M Fund/US Bank - General F...	(240.00)
Bill	10/31/2016	83834	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	service call by electrician: 201 pump	5915 · 201 Project Maintenance	240.00
TOTAL						240.00
Bill Pmt -C...	11/15/2016	21462	Postmaster		100 · 4M Fund/US Bank - General F...	(215.00)
Bill	10/31/2016	Oct2016	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	permit #15	5550 · Postage	215.00
TOTAL						215.00
Bill Pmt -C...	11/15/2016	21463	Security Response Services Inc	account number 120857	100 · 4M Fund/US Bank - General F...	(86.85)
Bill	10/31/2016	1151268	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	base alarm monitoring	6030 · Misc Exp - Bldg & Land	86.85
TOTAL						86.85
Bill Pmt -C...	11/15/2016	21464	US Bank Equipment Finance	Acct# 1473396 Contract # 500-0466085-000	100 · 4M Fund/US Bank - General F...	(230.00)
Bill	10/31/2016	316563154	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	Ricoh C4503 copier lease S/N E175MC60291	5516 · Copier Lease	230.00
TOTAL						230.00

City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	11/15/2016	21465	Xcel Energy (51-5371356-9)	15891 34th St. S: Automatic Protective Lighting Service	100 · 4M Fund/US Bank - General F...	(15.76)
Bill	10/31/2016	519747652	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	15891 34th St. S: Automatic Protective Lighting Service	6020 · Electricity	15.76
TOTAL						15.76
Bill Pmt -C...	11/15/2016	21466	Xcel Energy (51-6852605-2)	Acct #51-6852605-2 Install No. 184509 & 184508	100 · 4M Fund/US Bank - General F...	(43.15)
Bill	10/31/2016	519763806	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Automatic Protective Light Service Install No. 184509 & 184508	6020 · Electricity	43.15
TOTAL						43.15
Bill Pmt -C...	11/15/2016	21467	Hillcrest Animal Hospital	Account # 10454	100 · 4M Fund/US Bank - General F...	(380.00)
Bill	10/31/2016	11022016	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:560...	animal control charges	5605 · Animal Control	380.00
TOTAL						380.00
Bill Pmt -C...	11/15/2016	21468	Menards - Hudson	Account No. 30890280	100 · 4M Fund/US Bank - General F...	(12.86)
Bill	10/31/2016	31606	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	supplies	6050 · Supplies - Bldg & Land	12.86
TOTAL						12.86
Bill Pmt -C...	11/15/2016	21469	PressEnter	Acct # 33299 Customer # 33881	100 · 4M Fund/US Bank - General F...	(295.00)
Bill	10/31/2016	Oct2016	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Sof... 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Sof...	Contracted service Proofpoint Essentials	5510 · Computer Service/Software 5510 · Computer Service/Software	270.00 25.00
TOTAL						295.00
Bill Pmt -C...	11/15/2016	21470	Environmental Law Group		100 · 4M Fund/US Bank - General F...	(2,352.00)
Bill	10/31/2016	15949	800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, Admin	Environmental review and permitting issues	8894 · Septic Permits, Fees, Admin	2,352.00
TOTAL						2,352.00
Bill Pmt -C...	11/15/2016	21471	Hardrives Inc. (Rogers)	Cust No. 1061	100 · 4M Fund/US Bank - General F...	(8,477.02)
Bill	10/31/2016	14134	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5825 Cr...	185.29 ton SP 9.5 Rec Wear PG5828	5825 · Crackseal/Seal Coat/Shouldering	8,477.02
TOTAL						8,477.02
Bill Pmt -C...	11/15/2016	21472	WSB (City Engineer)	01856	100 · 4M Fund/US Bank - General F...	(2,204.00)
Bill	10/31/2016	500-9 9/30/16	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	2016 City Engineer Services	5310 · Engineering Fees	2,204.00
TOTAL						2,204.00

City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	11/15/2016	21473	WSB (CR21 Improvements)	Project # 01856	100 · 4M Fund/US Bank - General F...	(73.50)
Bill	10/31/2016	390-34 9/30/...	120 Street Imp Capital Fd:B. Exp:7982 CR21 Imp Proj	CR 21 Improvement Project	7982 · CR 21 Improvement Project	73.50
TOTAL						73.50
Bill Pmt -C...	11/15/2016	21474	WSB (DNR Flood Imp)	Project No. 01856	100 · 4M Fund/US Bank - General F...	(1,302.00)
Bill	10/31/2016	320-57 9/30/...	800 City InfraStructure Imp Fd:B. Exp:8895 DNR Flood Imp Proj - Engi...	Flood protection improvement project	8895 · DNR Flood Imp Proj - Engineer	1,302.00
TOTAL						1,302.00
Bill Pmt -C...	11/15/2016	21475	WSB (Flood ROW Mitigation)	project #01856	100 · 4M Fund/US Bank - General F...	(845.25)
Bill	10/31/2016	321-37 9/30/...	800 City InfraStructure Imp Fd:B. Exp:8898 Flood Mitigation/ROW Serv	flood mitigation project right of way services	8898 · Flood Mitigation/ROW Serv	845.25
TOTAL						845.25
Bill Pmt -C...	11/15/2016	21476	WSB (Sanitary Sewer Imp)	Project 01856-410	100 · 4M Fund/US Bank - General F...	(9,107.50)
Bill	10/31/2016	410-34 9/30/...	800 City InfraStructure Imp Fd:B. Exp:8896 Sanitary Sewer Imp	Sanitary Sewer Improvements	8896 · Sanitary Sewer Improvements	9,107.50
TOTAL						9,107.50
Bill Pmt -C...	11/15/2016	21477	WSB (Utility Permits)	01856	100 · 4M Fund/US Bank - General F...	(73.50)
Bill	10/31/2016	510-6 9/30/16	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	2016 Utility Permits	5310 · Engineering Fees	73.50
TOTAL						73.50
Bill Pmt -C...	11/15/2016	21478	WSB (Village Local Road Imp)	Project 01856-400	100 · 4M Fund/US Bank - General F...	(1,911.00)
Bill	10/31/2016	400-35 9/30/...	120 Street Imp Capital Fd:B. Exp:7981 Village Local Rd Imp	Village Local Road Improvements	7981 · Village Local Road Improve...	1,911.00
TOTAL						1,911.00
Bill Pmt -C...	11/15/2016	21479	WSB (Downtown Village Imp Proj)	Downtown Village Imp Proj No. 01856-520	100 · 4M Fund/US Bank - General F...	(14,844.25)
Bill	10/31/2016	520-1	800 City InfraStructure Imp Fd:B. Exp:8899 Village Improvements	Downtown Village Improvement Project No. 01856-520	8899 · Village Improvements	14,844.25
TOTAL						14,844.25
Paycheck	10/31/2016	201611001	Swanson Linner, Kimberly J	Direct Deposit	100 · 4M Fund/US Bank - General F...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...	Direct Deposit	5008 · Office Manager Wages	1,511.30
				Direct Deposit	2302 · PERA Payable - Staff	(98.23)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...	Direct Deposit	5053 · PERA Contribution - Employer	113.35
				Direct Deposit	2302 · PERA Payable - Staff	(113.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...	Direct Deposit	5018 · Insurance Benefits	28.35
				Direct Deposit	2325 · Madison Life ST & LT Disability	(28.35)
				Direct Deposit	2210 · Federal Withholding	(72.00)

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Type	Date	Num	Name	Memo	Account	Original Amount
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...	Direct Deposit	5051 · Social Security Tax - Employer	93.70
				Direct Deposit	2205 · Soc Sec Payable - Employer	(93.70)
				Direct Deposit	2204 · Social Security W/H - Employee	(93.70)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...	Direct Deposit	5052 · Medicare Tax - Employer	21.92
				Direct Deposit	2213 · Medicare Payable - Employer	(21.92)
				Direct Deposit	2212 · Medicare W/H - Employee	(21.92)
				Direct Deposit	2208 · MN State Withholding	(38.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(1,187.45)
TOTAL						0.00
Paycheck	10/31/2016	201611002	Moorse, Ronald J	Direct Deposit	100 · 4M Fund/US Bank - General F...	0.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	5004 · Administrator Salary	3,839.58
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	5053 · PERA Contribution - Employer	287.97
				Direct Deposit	2302 · PERA Payable - Staff	(287.97)
				Direct Deposit	2302 · PERA Payable - Staff	(249.57)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	5037 · Flexible Benefits	1,100.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	5018 · Insurance Benefits	28.35
				Direct Deposit	2325 · Madison Life ST & LT Disability	(28.35)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	2325 · Madison Life ST & LT Disability	(108.81)
				Direct Deposit	2210 · Federal Withholding	(731.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	5051 · Social Security Tax - Employer	306.26
				Direct Deposit	2205 · Soc Sec Payable - Employer	(306.26)
				Direct Deposit	2204 · Social Security W/H - Employee	(306.26)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...	Direct Deposit	5052 · Medicare Tax - Employer	71.62
				Direct Deposit	2213 · Medicare Payable - Employer	(71.62)
				Direct Deposit	2212 · Medicare W/H - Employee	(71.62)
				Direct Deposit	2208 · MN State Withholding	(279.00)
				Direct Deposit	2110 · Direct Deposit Liabilities	(3,193.32)
TOTAL						0.00
Liability C...	10/28/2016	201611003	QuickBooks Payroll Service	Created by Payroll Service on 10/26/2016	100 · 4M Fund/US Bank - General F...	(4,384.27)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sal...	Fee for 2 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	3.50
			QuickBooks Payroll Service	Created by Payroll Service on 10/26/2016	2110 · Direct Deposit Liabilities	4,380.77
TOTAL						4,384.27
Check	10/28/2016	201611004	QuickBooks Payroll Service	Created by Direct Deposit Service on 10/26/2016	100 · 4M Fund/US Bank - General F...	(1.75)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sal...	Fee for 1 direct deposit(s) at \$1.75 each	5505 · Bank/IRS/Sales Tax	1.75
TOTAL						1.75
Bill Pmt -C...	10/31/2016	201611005	Spencer D Klover (DD)	Videographer \$25.00/hour	100 · 4M Fund/US Bank - General F...	(243.75)
Bill	10/31/2016	VideoOct16	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - Video ...	PC mtg, CC mtg, Video Maint	5120 · Contract - Video Meetings	243.75
TOTAL						243.75

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City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amount
Liability C...	10/31/2016	201611006	PERA (Staff)	3030-01 210990	100 · 4M Fund/US Bank - General F...	(930.00)
				3030-01 210990	2302 · PERA Payable - Staff	431.78
				3030-01 210990	2302 · PERA Payable - Staff	498.22
TOTAL						930.00
Liability C...	10/31/2016	201611007	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - General F...	(4,235.30)
				41-1290668	2210 · Federal Withholding	1,775.00
				41-1290668	2213 · Medicare Payable - Employer	246.10
				41-1290668	2212 · Medicare W/H - Employee	246.10
				41-1290668	2205 · Soc Sec Payable - Employer	984.05
				41-1290668	2204 · Social Security W/H - Employee	984.05
TOTAL						4,235.30
Liability C...	10/31/2016	201611008	MN Dept of Revenue	5050730	100 · 4M Fund/US Bank - General F...	(716.00)
				5050730	2208 · MN State Withholding	716.00
TOTAL						716.00
Bill Pmt -C...	11/15/2016	201611009	Centerpoint Energy (6217601-1)	Meter # M19702480474 Account No. 6217601-1	100 · 4M Fund/US Bank - General F...	(33.24)
Bill	10/31/2016	Oct2016	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	1675 Stagecoach Trl S: City Garage	6045 · City Garage Expense	33.24
TOTAL						33.24
Bill Pmt -C...	11/15/2016	201611010	Centerpoint Energy (8000015314-0)	Acct No. 8000015314-0	100 · 4M Fund/US Bank - General F...	(159.88)
Bill	10/31/2016	Oct2016	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6010 Gas Heat	6010 5280051 3175 St. Croix Trl S Meter #M19810528546	6010 · Gas Heat	19.85
			100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5855 Ga...	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	5855 · Gas Lamps - Operating Costs	27.19
			100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6010 Gas Heat	6010 5279993 3033 St. Croix Trl S Meter #M19981172549	6010 · Gas Heat	19.85
			100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5855 Ga...	5855 5297143 3033 St. Croix Trl S Meter #M19981171296	5855 · Gas Lamps - Operating Costs	92.99
TOTAL						159.88
Bill Pmt -C...	11/15/2016	201611011	Neopost 2888 {EFT}	Acct # 7900 0440 8026 2888	100 · 4M Fund/US Bank - General F...	(300.00)
Bill	10/31/2016	Oct2016	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Acct # 7900 0440 8026 2888 Postage PPLN01	5550 · Postage	300.00
TOTAL						300.00
Bill Pmt -C...	11/15/2016	201611012	US Bank {EFT} (Safe Deposit Box)	Safety Deposit Box	100 · 4M Fund/US Bank - General F...	(48.40)
Bill	10/31/2016	Oct2016	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fees/Sal...	#250700001872 safe deposit rent 11/10/2016 - 11/09/2017	5505 · Bank/IRS/Sales Tax	48.40
TOTAL						48.40
Bill Pmt -C...	11/15/2016	201611013	Xcel Energy (51-0895345-1)	Acct: 51-0895345-1 Meter# 000071246886	100 · 4M Fund/US Bank - General F...	(21.54)

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City of Afton
Claims to be Approved
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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	10/31/2016	521969771	800 City InfraStructure Imp Fd:B. Exp:8891 Dwtown Prop Purch/Exp	Eastwood - Septic Property 2318 St Croix Trl S Meter# 96987678	8891 · DNR Flood Imp - Prop Purch/E...	21.54
TOTAL						21.54
Bill Pmt -C...	11/15/2016	201611014	Xcel Energy (51-5247622-9)	Acct No. 51-5247622-9 Meters 92023602 & 98359441	100 · 4M Fund/US Bank - General F...	(50.26)
Bill	10/31/2016	519005043	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	201 Project: 3741 & 4105 River Rd	5915 · 201 Project Maintenance	50.26
TOTAL						50.26
Bill Pmt -C...	11/15/2016	201611015	Xcel Energy (51-7576371-4)	Acct#51-7576371-4 Meter #19818068	100 · 4M Fund/US Bank - General F...	(39.78)
Bill	10/31/2016	522054147	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371-4 Meter #...	6045 · City Garage Expense	39.78
TOTAL						39.78

RESOLUTION 2016-51

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION APPROVING 4M FUND TRANSFERS FOR OCTOBER, 2016

BE IT RESOLVED THAT the City Council of the City of Afton, County of Washington, Minnesota, authorizes the transfer of the following sums of money between the City's 4M Fund Accounts, as detailed in Exhibit A – 4M Fund Transfers – Month of OCTOBER 2016.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 15TH DAY OF NOVEMBER, 2016.

SIGNED:

Richard Bend, Mayor

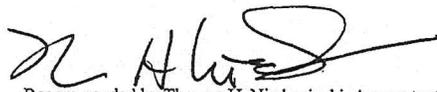
ATTEST:

Ronald J. Moore, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

City of Afton
Exhibit A: 4M Fund Transfers

		Month of:	Oct-16	
4M Fund Accounts				
#	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Comments</u>
1	City Infra-Structure Improvement Fund (35001-114)	General (35001-101)	\$48,782.29	Oct16 DNR Flood Imp Project Expense
3	Street Improvements Fund (35001-116)	General (35001-101)	\$10,253.50	Oct16 Street Imp Fd Exp
2	Special Activities Fund (35001-106)	General (35001-101)	\$11,871.53	Oct16 Spec Act Fd (Net Expense)
6	Park Reserve Fund (35001-102)	General (35001-101)	\$1,450.00	Oct16 Park Fund Expenses
5	201 Project Fund (35001-103)	General (35001-101)	\$2,982.26	Oct16 201 Project Expense



Recommended by Thomas H. Niedzwiecki, Accountant
File: Afton 2016 Bank Transfers.xlsm Worksheet: Oct16 11/8/2016

Meeting Date November 15, 2016

Council Action Memo

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

To: Mayor Bend and Members of the City Council
From: Kim Swanson Linner, City Clerk
Date: November 10, 2016
Re: Liquor License Renewals for 2017

Background:

Attached are two 2017 Liquor License Renewal Forms for the following establishments:

BJs Restaurants LLC dba The Lumberyard Pub and **Afton St. Croix Co** dba Afton House Inn

Insurance Certificates are attached. Fees have been received.

The city has received no liquor license violations to date on either establishment, however the license renewals will be sent for review and signature by Washington County Sheriff William Hutton after they are approved by the city.

COUNCIL ACTION REQUESTED:

Consider approving the 2017 Liquor License renewals for BJS Restaurants LLC dba The Lumberyard Pub, by Scott Dahl and the Afton St. Croix Co DBA Afton House Inn, by Gordy Jarvis.



**Minnesota Department of Public Safety
Alcohol and Gambling Enforcement**
445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7500

RECEIVED
SEP 22 2016
CITY OF AFTON

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code CMBS License Period Ending 12/31/2016 ID# 1594

ISSUING AUTHORITY Afton

Licensee Name Afton St. Croix Co.

Trade Name Afton House Inn

City, State, Zip Code 3291 S St. Croix Tr/PO Box 326

Afton MN 55001

Business Phone 6514368883

License Fees: Off Sale ~~\$150.00~~ ~~\$100.00~~ On Sale ~~\$1,400.00~~ ~~\$1,200.00~~ Sunday \$200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2& liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature [Signature] DOB 3-1-51 SS# #8502 Date 10-17-16
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

N/A *[Signature]*

Indicate below any direct or indirect interest in other liquor establishments:

N/A *[Signature]*

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses fines or other penalties, including alcohol penalties):

N/A *[Signature]*

Report below details involving any license rejections or revocations:

N/A *[Signature]*

City/County Comments:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/6/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Paulet/Slater 711 Hale Ave North Suite 101 St. Paul MN 55128	CONTACT NAME: Bryan Stanley PHONE (A/C, No, Ext): (651) 644-0311 FAX (A/C, No): (651) 641-8981 E-MAIL ADDRESS: bstanley@pauletslater.com														
INSURED Afton St. Croix Company DBA: Afton House Inn PO Box 326 Afton MN 55001	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Midwest Insurance Company</td> <td></td> </tr> <tr> <td>INSURER B: Illinois Casualty</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Midwest Insurance Company		INSURER B: Illinois Casualty		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
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INSURER B: Illinois Casualty															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES **CERTIFICATE NUMBER:** 16/17 LIQ/WC **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			0101WP103297800	6/1/2016	6/1/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
B	Liquor Liability Continuous Til Cancelled			LL91816	12/31/2016	12/31/2017	Each Occurrence \$1,000,000

RECEIVED
OCT 06 2016
CITY OF AFTON

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Provides Evidence of Insurance as respects location at 3291 St Croix Trail South, Afton MN, 55001.
 Coverage extends to grounds, patios & decks, as well as the sidewalk on the south side of the building.

CERTIFICATE HOLDER (651) 436-1453 deputyclerk@ci.afton.mn.us City of Afton 3033 St. Croix Trail S PO Box 219 Afton, MN 55001	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Jeffrey Stanley/JP2
---	---

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER, A VOID PANTOGRAPH AND MICROPRINTING

AFTON ST. CROIX COMPANIES

3291 SOUTH ST. CROIX TRAIL
P.O. BOX 326
AFTON, MN 55001
PH. (651) 436-8883



Premier Banks
101 E TENTH STREET
HASTINGS, MN 55033
(651) 438-0011

75 568
919

42283

10/17/2016

PAY TO THE ORDER OF City of Afton

**1,750.00

One Thousand Seven Hundred Fifty and 00/100

\$

DOLLARS

City of Afton
PO Box 219
Afton, MN 55001-0219

MEMO

Liquor License Renewal

AUTHORIZED SIGNATURE

⑈042283⑈ ⑆091905680⑆ 310101560⑈

AFTON ST. CROIX COMPANIES

City of Afton

Liquor License Renewal - 2017

10/17/2016

42283

1,750.00

Premier Bank Checkin Liquor License Renewal

1,750.00



**Minnesota Department of Public Safety
Alcohol and Gambling Enforcement**
445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7500

RECEIVED
SEP 22 2016
CITY OF AFTON

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

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License Code CMBS **License Period Ending** 12/31/2016 **ID#** 59316

ISSUING AUTHORITY Afton

Licensee Name BJs Restaurants LLC

Trade Name The Lumberyard Pub

City, State, Zip Code 3121 St. Croix Tr. S.

Afton MN 55001

Business Phone 6124904323 ~~\$200.00~~

License Fees: **Off Sale** ~~\$150.00~~ **On Sale** \$1,400.00 **Sunday** ~~\$2,000.00~~

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

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Licensee Signature *[Signature]* DOB 7-3-63 SS# 471-92-0315 Date 10/25/16
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
County Board issued licenses only(Signature certifies licensee is eligible for license).

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Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

No changes.

Indicate below any direct or indirect interest in other liquor establishments:

None

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses fines or other penalties, including alcohol penalties):

None

Report below details involving any license rejections or revocations:

None

City/County Comments:

THE LUMBERYARD PUB
3121 SAINT CROIX TRAIL S, SUITE 102
AFTON, MN 55001

17-2/910

1351

DATE 10/22/16

PAY TO THE ORDER OF City of Afton

One thousand seven hundred fifty and 00/100

\$ 1,750⁰⁰

DOLLARS  Security Features Included. Details on Back.

usbank.

[Signature]

MEMO 2017 Licenses

+ ⑆091000022⑆ 104782274898⑈ 1351

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Nov. 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: November 10, 2016
Re: Localized LLC Application for Conditional Use Permit for a Nature Center at 2167 Oakgreen Avenue and Two Adjacent Parcels with PID#s 16.028.20.23.0001 and 16.028.20.23.0002 – **To Be Tabled**

In response to concerns from the Planning Commission that the Localized LLC conditional use permit application did not have sufficient detail regarding the proposed uses, and in response to concerns about the effects of the proposed bike trails on steep slopes, Localized LLC has requested the Council table action on the application to enable them to provide more information, and to consult with their trail planner and be able to respond to concerns about the trail impacts.

COUNCIL ACTION REQUESTED:

Motion to table the Localized LLC application for a conditional use permit for a nature center use at 2167 Oakgreen Avenue to the December 20, 2016 Council meeting.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Nov. 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: November 10, 2016
Re: Proposed Ordinance Amendment Language to Add Minimum Impact Design Standards to the Zoning Code

In February of 2015, the Council adopted a resolution to participate in a grant coordinated by the Middle St. Croix Water Management Organization (MSCWMO) to review and revise the City's ordinances to integrate Minimal Impact Design Standards (MIDS). Mike Isensee, the Executive Director of the MSCWMO, and Jay Michaels, a water resources consultant, reviewed the City's zoning code and prepared an ordinance amendment that integrates MIDS into the City Code. Attached are the proposed edits to the zoning code, the proposed new chapter that adds the MIDS language and a summary of the MIDS language.

Planning Commission Recommendation

The Planning Commission, at its October 3, 2016 meeting, reviewed the proposed ordinance language regarding MIDS and recommended denial of the proposed ordinance amendment based on the following findings

1. Afton ordinances sufficiently cover the topic.
2. The workload to staff to take on the MSCWMO approach to changing the Afton City Code is a heavy burden.
3. In several areas the proposed regulations are less restrictive than Afton's, which Afton does not want.

COUNCIL ACTION REQUESTED:

Motion regarding the integration of Minimal Impact Design Standards into the City's Ordinances

Memo



Project Name | MIDS Community Assistance Package

Date | September 26,
2016

To | City of Afton Planning Commission
Mike Isensee, MSCWMO

From | Jay Michels, EOR
Spencer Peck, EOR

Regarding | Integrating MIDS into City of Afton Municipal Code

Introduction

This memorandum presents a narrative description of why the City of Afton should update its existing stormwater management ordinances. At the direction of Afton City Council (please see resolution 2015-19 passed by the City of Afton City Council on February 17, 2015), staff at Emmons & Olivier Resources (EOR) thoroughly reviewed the existing City Code looking for opportunities to incorporate standards and policies from the Minimal Impact Design Standards Model Stormwater Ordinance (MIDS or Model Ordinance). The goal of the review and recommendations is to improve the effectiveness, consistency, and transparency of the City's ordinances and to continue protecting the community's water resources. The Middle St. Croix Watershed Management Organization (MSCWMO), EOR and City Staff considered the findings of the initial review at joint working session on April 22, 2015. Based on City Staff feedback the draft ordinance was completed and is now presented to the Planning Commission.

Minimal Impact Design Standards (MIDS) History

This section briefly reviews the state-wide importance of water resources, the evolution of stormwater management generally, and how the Minimal Impact Design Standards (MIDS) Model Stormwater Ordinance were designed to protect these valuable, fragile resources.

Water is one of the most important natural resources in Minnesota. It is important to local economies, crucial for wildlife, and a critical component of Minnesotans' lifestyles and recreational pursuits. Clean, abundant water is a key issue all across the state: from the beautiful north shore of Lake Superior, to the game fishing and water recreation on the numerous in-land lakes, to the agricultural heartland of the south and west. The pervasive importance of water is the fundamental rationale for protecting and restoring the State's highly valued water resources. One crucial component in protecting and restoring Minnesota's water resources is effective stormwater management.

Stormwater management has evolved substantially during the past 20 years. Historically, stormwater management solutions concentrated on directing stormwater off-site quickly and reducing flooding concerns. The main tool to achieve these goals was collecting runoff in stormwater ponds and other detention facilities. The shortcomings of these approaches can be seen in the extensive water pollution in Minnesota, including huge number of impaired waters. Unfortunately, water resources in and around the City of Afton have not avoided damage or degradation from the failures of outdated stormwater management. A more modern and effective method of protecting waterbodies is to retain the raindrop where it falls through the use of

Memo



retention methods. This minimizes runoff, reduces pollution, and increases infiltration and groundwater recharge. Stormwater retention, as opposed to detention, is the overarching concern of the Minimal Impact Design Standards (MIDS).

The MIDS performance standards and Model Ordinance was developed over the course of four years (October 2009 – June 2013) with the help of the Minnesota Pollution Control Agency (MPCA) and a diverse group of stakeholders and experts. The foundation of MIDS is Low Impact Development (LID) standards, which use technologies and best management practices (BMP) to mimic a site's natural hydrology as the landscape is developed. The standards and procedures in MIDS are a set of effective, flexible, and adaptable tools designed to retain stormwater where it falls. In fact, these tools go beyond just managing stormwater, but also provide solutions for numerous issues associated with utility and infrastructure projects such as requiring financial securities, codifying fair and effective enforcement procedures, and ensuring facility inspection and maintenance.

Basic Principles of MIDS

The Minimal Impact Design Standards represent the next generation of stormwater management in Minnesota. Using Low Impact Development (LID) principles, MIDS emphasizes keeping the raindrop where it falls in order to minimize stormwater runoff and pollution. Low Impact Development is an internationally recognized approach to stormwater management that mimics a site's natural hydrology as the landscape is developed. The LID approach preserves and protects environmentally-sensitive sites and natural features, including riparian buffers, wetlands, steep slopes, valuable trees, floodplains, woodlands, and highly permeable soils. MIDS incorporates these concepts to achieve more effective stormwater management with four main components:

1. Strong, consistent performance standards for the full range of constructions projects.
2. Flexible Treatment Alternatives designed to achieve high water quality standards despite site constraints such as high water tables, karst geology, or soil issues.
3. A MIDS Design Sequence Flow Chart to assist all stakeholders, from the most experienced developer to a first-time home builder, navigate, understand, and effectively apply the performance standards to specific projects.
4. A new calculator and credit calculations that standardize the use of a range of innovative structural stormwater practices and facilities.

Performance Standards

Stormwater performance standards do not exist in Afton's current code. The current version of section 12-409 "Stormwater Management" lists both general and specific standards. These standards amount to only six sentences. The only objective standard imposed by these sections is a maximum amount of impervious surface coverage (10 percent). Although a "qualified

individual” must “document” that stormwater facilities are properly designed and installed, this standard fails to specify the required qualifications. The other standards provide only vague and unquantifiable standards. For instance, development must “minimize the extent of disturbed area” and be stabilized “as soon as possible.” Finally, the practices suggested as methods of stormwater management do not include modern technology, but instead focus on simply diverting runoff away from the site, or using stormwater ponds. Adopting MIDS offers the City of Afton the opportunity to implement performance standards to protect the community’s valuable water and land resources.

The MIDS Model Ordinance ensures consistent and effective management of a range of stormwater issues, including reducing the velocity at which stormwater leaves a particular property (rate), reducing the amount of water generated by the impervious surfaces on that property (volume), and removing sediment, nutrients, and other pollutants contained in the stormwater (water quality). These factors have important impacts on the body of water receiving stormwater—if not properly managed, each can damage, or even destroy a body of water. Performance standards differ depending on the severity of the storm (e.g. the 1-year, 2-year, 10-year, and 100-year, 24-hour storm events). Generally under MIDS, new development and redevelopment projects must capture, and retain on-site, up to 1.1 inches of runoff from all impervious surfaces on the site.¹ Linear development (e.g. road construction).

These strong performance standards provide enhanced protection for Minnesota’s water resources without placing unreasonable or unnecessary burdens on developers or landowners. When adopted, MIDS can help communities achieve both water quality and regulatory goals. For instance, MIDS can be used to meet anti-degradation requirements; achieve rate and volume controls, actively reduce several pollutant loads; and achieve waste load reductions as specified in a Total Maximum Daily Load (TMDL) standards. The clear, concise, and quantifiable standards provided by MIDS also prevent anyone in the community from avoiding, exploiting, or neglecting the requirements of the ordinance. Simply put, the standards cannot be flouted or abused. Finally, MIDS is an approved approach for satisfying the requirements for new development and redevelopment outlined in Minimum Control Measure (MCM) 5 of the General Permit for small Municipal Separate Storm Sewers (MS4 Permits).

Flexible Treatment Alternatives

Many developers and land owners fear updates to development policies. They believe new regulations may result in impracticable requirements for a previously undeveloped site. These beliefs are often especially strong in communities where development policies are less stringent or are applied infrequently. The MIDS development group foresaw these obstacles, and purposely integrated measures of flexibility in the Model Ordinance and its performance

¹ Long-Form MIDS Stormwater Ordinance, § 6(d)

standards. If an applicant is unable to achieve the full MIDS performance goals due to site restrictions as documented by the applicant and attested by the local authority, the development project may instead follow one of three Flexible Treatment Alternatives.

The first alternative is to retain a smaller volume of runoff, remove a large percentage of the total phosphorous load from the discharged runoff, and attempt to address constraints by relocating project elements. If the first alternative is unfeasible, the second alternative reduces the volume standards to a “maximum extent practicable” level, further decreases the percentage of total phosphorous that must be removed, and analyses the effect of relocation of project elements. Finally, if the first two alternatives are unattainable, the third alternative allows off-site mitigation equivalent to the full volume reduction performance goal. These alternatives are intended to be used in sequence. Each step of the sequence must be documented, reviewed, and approved by the local authorities.

MIDS Calculator

One of the greatest aspects of MIDS is that it standardizes the benefits of non-structural and technological stormwater practices. The MIDS Best Management Practice (BMP) calculator is a Microsoft Excel-based tool used to determine stormwater runoff volume and pollutant reduction capabilities of various low impact development (LID) BMPs. The MIDS calculator estimates the stormwater runoff volume reductions for various BMPs based on the MIDS performance goal (1.1 inches of runoff off impervious surfaces) and annual pollutant load reductions for total phosphorus (including a breakdown between particulate and dissolved phosphorus) and total suspended solids (TSS).

Standardization of stormwater Best Management Practices (BMPs) not only simplifies the development process, but also supports decision-makers in determining which design aspects will satisfy a community’s goals. All the BMPs recommended by the MIDS system have been reviewed and approved by a host of stormwater professionals, including the Minnesota Pollution Control Agency (MPCA). The MIDS Calculator also helps communities quantify load reductions in applications for grants and other funding opportunities. In short, the MIDS Calculator reduces workloads for developers and City Staff, and clarifies the stormwater management possibilities to even the most unsophisticated user.

Overlapping Authority and MIDS

MIDS is especially effective in Minnesota because it is typically implemented by several overlapping authorities, including watershed districts (WDs), watershed management organizations (WMO), counties, and municipalities. In fact, nearly every level of water governance has adopted the MIDS approach. The MIDS development process and state wide application is codified in state statute (Minn. Stat. 115.03 Subd. 5c(c)). The Minnesota Department of Natural Resources, a state-level agency, incorporated the MIDS performance

goals into its Stormwater and Shoreline Best Management Practices for Public Water Accesses.¹ Further, the Minnesota Pollution Control Agency (MPCA), the state agency responsible for issuing permits and overseeing many pollution prevention and water quality programs, was heavily involved in the development of MIDS, and has approved MIDS as a method for achieving the regulatory requirements for several state-wide programs.

At the watershed level, a significant number of Watershed Districts, Water Management Organizations, Lake Improvement Districts, Soil and Conservation Districts, and municipalities have adopted, or are actively preparing to adopt MIDS standards, including several of Afton's immediate neighbors.² These organizations have a critical role in achieving the water quality and resource conservation goals set at the state and local level. Since MIDS was released in 2013, five watershed districts, two water management organization, and six cities have adopted MIDS. The Middle St. Croix Watershed Management Organization was awarded a Clean Water grant in 2014 to implement the MIDS Community Assistance Package. The watershed management organization will work with up to 13 communities in the St. Croix Basin to adopt ordinance and code revisions to incorporate MIDS stormwater quality and volume standards for new development and redevelopment. Among these communities, two (Lakeland Shores and Lakeland) have already adopted the MIDS approach.

Consistency and the MIDS Approach

MIDS also ensures a community's stormwater management ordinance is internally consistent and easy to use. The existing code uses multiple terms (i.e. drainage, stormwater, runoff, etc) which could cause a developer or landowner significant confusion. More problematic is the current cumbersome and disorganized structure. The relevant terms and standards are scattered throughout the code with no organization or consistency. Most appear in Chapter 12, but this Chapter is over 200 pages long and has several dozen subchapters, sections and subsections. For instance, to determine the exact stormwater management requirements for a particular project, at least thirteen (13) separate provisions must be consulted. These provisions are spread from page 10 to page 211, and only one provision even contains the term "stormwater management." Creating a stormwater pollution prevention plan for a project is thus a major undertaking requiring frequent contact with City staff, long hours reviewing the City Code, and possibly even hiring professional help.

Adopting MIDS offers an easy alternative. First, the new provisions would simply be slotted into the existing code. Using the reserved Chapter 13, MIDS could be integrated into the existing code as a standalone chapter titled "Stormwater Management." No major rewrite is required, beyond deleting conflicting or supplemented sections. Second, and most importantly, are the benefits of a stand-alone chapter. A single, organized stormwater management chapter would save developers and City staff enormous amounts of time and money. Instead of searching through a 200-page document, both Staff and developers would need to look at only one chapter

of the code to determine what stormwater management standards must be met. Moreover, even first time builders, or developers new to Afton could easily integrate the performance standards, and use the simple tools in the MIDS ordinance to develop a state-of-the-art stormwater management system.

In summary, Afton will greatly benefit from adopting the MIDS performance standards as recommended by the MSCWMO and EOR review. The MIDS updates provide clear and effective performance standards, which the current code lacks. The new ordinance does not place an unreasonable burden on landowners or developers. Thanks to the Flexible Treatment Alternative, the updates may open sites to development that were previously unavailable as a result of site constraints. The recommended updates bring Afton to the state-of-the-art stormwater management and seamlessly integrate their approach with neighboring communities and other overlapping layers of authority. Finally, the updates improve the effectiveness and consistency of the code with a new stand-alone stormwater management chapter. All water resources in and around Afton will greatly benefit from the reduced runoff volumes and rates, and decrease pollution loads once MIDS is adopted and implemented.

¹ Minnesota Dept. of Nat. Resources, Stormwater and Shoreline Best Management Practices for Public Water Accesses

² See "Minnesota Stormwater Manual - Communities that Adopted MIDS," at http://stormwater.pca.state.mn.us/index.php/Community_Assistance_Package.

To: Afton City Council and Community Members
From: Spencer J Peck, Emmons & Olivier Resources
Date: May 5, 2016
Re: Summary of Updates to Chapter 12

Memorandum

This memorandum briefly summarizes the changes made to Chapter 12 – Zoning, of the City of Afton Code of Ordinances. These changes were required as part of the City’s efforts to adopt a new ordinance regulating stormwater management and erosion and sediment control. The new ordinance is contained in a new Chapter 13 – Stormwater Management and Erosion and Sediment Control.

The changes to Chapter 12 are very small in scope and serve to ensure consistency within and among the various City ordinances. Modified Chapter 12 provisions are also designed to alert community members and developers that new stormwater management and erosion control provisions are codified in Chapter 13. The changes are listed in the bullet points below.

- **Sec. 12-55. Definitions.**
 - Several new definitions were added to ensure new terms are clear and understandable. Some of the new terms are not necessarily contained in Chapter 12, but are included in Chapter 13.
- **Sec. 12-132(C)(1). Minimum requirements.**
 - This section lists and describes “additional engineering and design guidelines” for use within the “agricultural zone.”
 - This provision might have been unintentionally overlooked in previous conversations regarding adopting Chapter 13. It might be useful for City Staff to review this provision and decide if anything needs to happen. In its current state, this may be duplicative of the plans and documents required for the SWPP/ESCP permitting process.
- **Sec. 12-215. Land reclamation and land grading.**
 - Updated terms for consistency with new Chapter 13. Specifically, replaced old terms, such as “drainage” with “stormwater management.”
 - Added new criteria for the Zoning Administrator to consider when determining whether to require a stormwater pollution prevention plan or erosion and sediment control plan. The old list was outdated, and inadequate to protect water resources from the full range of causes of pollution.
 - Added language ensuring SWPPs and ESCPs meet the standards of Chapter 13.
- **Sec. 12-217. Drainage.**
 - Updated language to apply provisions to sites “with the potential to cause unreasonable flooding” as a result of stormwater runoff.
 - Modified language to direct stormwater run-off to “stormwater management facilities that are consistent” with Chapter 13. Removed conflicting, outdated stormwater management practices.
 - Added a clause requiring any increases in stormwater runoff rates or volumes to comply with Chapter 13
- **Sec. 12-409. Stormwater Management.**
 - This section formerly contained general and specific goals for stormwater management.

- Deleted all old provisions, and replaced with new provisions requiring all building permits and land disturbing activity to obtain a SWPP or ESCP as required by Chapter 13.
- **Sec. 12-1474. Financial Guarantee**
 - Updated language and terms for financial guarantees for Grading and ESCP plans.
 - Added a clause requiring financial guarantees for SWPPs.

AFTON CODE

Chapter 12
Updated October 2, 2014

LAND USE¹

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Commented [SP2]: 12-215 & 12-217 include minor language updates pending to Ch. 13 for consistency.
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 Commented [SP3]: 12-216; please review with the community. Recs, modify, delete?

¹ Cross references – Planning Commission, § 2-141 et seq.; natural resources and groundwater commission, § 2-186 et seq.; utilities, Ch. 24.

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Commented [SP4]: Deleted old language. Inserted new provision requiring SWPPP/ISCP for all building permits and land disturbance activity that meet reqs of Ch. 13.

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- shall be required to meet architectural standards required in this Code and City ordinances.
- E. Proper and healthful disposal of animal waste and dead animals shall be required.
- F. Lighting, fencing, screening, berming, etc., may be required by the City.
- G. Other conditions as may be deemed reasonable by the City.

Animal unit means a unit of measure used to compare differences in the production of animal wastes which has a standard as the amount of waste produced on a regular basis by a slaughter steer or heifer.

Animals, domestic farm means cattle, hogs, horses, bees, sheep, goats, chickens and other animals commonly kept for commercial food producing purposes.

Animals, domestic pets means dogs, cats, birds and similar animals commonly kept in a residence. Animals considered wild, exotic or non-domestic such as bears, lions, wolves, ocelots and similar animals shall not be considered domestic pets.

Apartment means a room or suite of rooms with cooking facilities designed to be occupied as a residency by a single family.

Applicator means the owner of land submitting an application under the provisions of this ordinance for a Stormwater Management Permit (SWM/P) and/or Erosion and Sediment Control Plan (ESC Plan) to be issued by the community.

Area, not developable, means those lands within a development parcel remaining after the deletion of floodplains, wetlands, slopes greater than 13 percent and unbuildable easements or rights-of-way.

Automobile repair means the replacement of any part or repair of any part which does not require the removal of the engine head or pan, engine, transmission or differential; incidental body and fender work, minor painting and upholstery services when such service above stated is applied to passenger automobiles and trucks not in excess of 7,000 pounds gross vehicle weight.

Automobile service station (gas station) means a place where gasoline, kerosene, or any other motor fuel, lubricating oil, or grease for operating motor vehicles is offered for sale to the public and deliveries are made directly into motor vehicles. This definition includes greasing and oiling and the sale of automobile accessories on the premises. This definition also includes minor repairs, incidental body and fender work, painting or upholstery, replacement of parts and motor services to passenger automobiles and trucks not exceeding 1½ tons capacity. This definition shall not include major repair, rebuilding or reconditioning of engines, motor vehicles, or trailers; collision service, including body, frame or fender straightening or repair; overhaul, painting, or paint job; vehicle steam cleaning; or automatic car or vehicle washing devices.

Automobile service uses means those uses catering to the travelling public. These include auto and truck laundry, drive-in business, service station, repair garage, public garage, motel, hotel, seasonal produce sales, motor vehicle sales, trailer sales and rental, boat sales, rental services and restaurants.

Basement means that portion of a building that is partly or completely below grade (see "Story Above Grade").⁹

Bed and breakfast means a residence at which at most two rooms may be rented to a maximum of four persons to whom breakfast but no other meal may be served.

Best Management Practices (BMPs) means the most effective and practicable means of erosion prevention and sediment control and water quality management practices that are the most effective and practicable means to control, prevent and minimize degradation of surface water, including avoidance of impacts, construction planning, minimizing the length of time soil areas are exposed, prohibiting pollution prevention through good housekeeping, and other management practices published by state or designated state-wide planning agencies.

Bluff means a topographic feature such as a hill, cliff or embankment, except as provided in the Lower St. Croix bluffland and shoreland district, having the following characteristics:

- A. A slope of 18 percent or greater as measured over horizontal distances of 50 feet or more.

⁹ Ord 02-2011, 7/19/2011

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Commercial. See Section 12-134 for permitted uses.

Commercial recreation means a bowling alley, cart track, pool hall, vehicle racing or amusement, dancehall, skiing, skating, firearms range, golf driving ranges, miniature golf or putting courses, golf training facilities and similar uses.

Commercial school means a nonpublic school, charging a fee for instruction, serving a maximum of 25 students per day with adequate on-site sewage treatment and off-street parking for such students.

Common Plan of Development or Site means a contiguous area where multiple separate and distinct land disturbing activities may be taking place at different times, on different schedules, but under one permitted plan. One plan is broadly defined to include design, permit application, advertisement or physical demarcation indicating that land-disturbing activities may occur.

Comprehensive plan means the policies, statements, goals and interrelated plans for private and public land and water use, transportation and community facilities, including recommendations for planned execution, documented in texts, ordinance and maps which constitute the guide for the future development of the community or any portion of the community.

Conditionally Permitted Use means the uses specifically designated in each zoning use district, which for their respective conduct, exercise or performance may require reasonable, unique or extraordinary conditions in such use district for the promotion or preservation of the general public welfare, health, convenience or safety therein and in the City, and therefore may be permitted only by a Conditional Use Permit.

Construction activity includes construction activity as defined in 40 CFR pt. 122.25(b)(14)(v) and small construction activity as defined in 40 CFR pt. 122.25(b)(15) and construction activity as defined by Minn. R. 709.0200, subp. 4. This includes a disturbance to the land that results in a change in the topography, existing soil cover (both vegetative and non-vegetative) or the existing soil topography that may result in accelerated stormwater runoff, leading to soil erosion and movement of sediment into surface waters or drainage systems. Examples of construction activity may include clearing, grading, filling, and excavating. Construction activity includes the disturbance of less than one acre of total land area that is a part of a larger common plan of development or sale if the larger common plan will ultimately disturb one (1) acre or more. Construction activity does not include a disturbance to the land of less than five (5) acres for the purpose of routine maintenance that is performed to maintain the original line and grade, hydraulic capacity, or original purpose of the facility. (NOTE - The community may wish to change this to a smaller disturbance area. A smaller area is more restrictive than the state/federal requirements, so it would be allowable for a local government.)

Council means the governing body of the City.

Curb level means the grade elevation established by the building official of the curb in front of the center of the building. Where no curb level has been established, the City shall determine a curb level or its equivalent for the purpose of this article.

Decibel means the unit of sound measured on the "A" weighing scale of a sound level meter, set on slow response, the weighing characteristics of which are specified in the latest revision of "Standards on Sound Level Meters of the USA Standards Institute".

Disposal area, sewage means that ground within the confines of the lot that does not contain buildings and has an elevation at least 80 inches above the highest known or calculated water table or bedrock formation and does not slope in excess of 13 percent.

Dredging means the process by which soils or other surface materials normally transported by surface water erosion into a body of water, are removed for the purpose of deepening the body of water.

Drive-in means any use where products and/or services are provided to the customer under conditions where the customer does not have to leave the car or where fast service to the automobile occupants is a service offered regardless of whether service is also provided within a building. A drive-in shall also include any restaurant, cafe, or other food and drink business which offers take home prepared food or food which can be carried outside of the building for human consumption; any and all restaurants commonly known as fast-food operations.

Dwelling means a building or one or more portions thereof occupied or intended to be occupied exclusively for human habitation, but not including rooms in motels, hotels, nursing homes, boardinghouses, nor trailers, tents, cabins, or trailer coaches.

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Frontage means that boundary of a lot which abuts an existing and improved public right-of-way.

Garage, private means a detached one-story accessory building, or portion of the principal building, including a carport, which is used primarily for the storing of passenger vehicles, trailers or farm trucks.

Garage, repair means a building or space for the commercial repair or maintenance of motor vehicles, but not including factory assembly of such vehicles, auto wrecking establishments, or junk-yards.

Garage sale means an offering of goods to the public on a temporary basis by a person or organization at a sale site which is not principally used for the purpose of retail sales and where no other license or permit has been issued by the City authorizing such sales. As used in this article, the term "garage sale" encompasses yard sales, estate sales, moving sales, block sales, rummage sales, boutiques and related sales where secondhand or other goods are sold or displayed to members of the public on a temporary basis. "Garage sale" as used in this article does not include estate sales or auction sales, provided the number of sales in any calendar year does not exceed the limitations imposed by this article, and further provided that such sale is conducted by a licensed auctioneer.

Garage, storage means any premises, except those described as a private or public garage, used exclusively for the storage of power driven vehicles.

Golf course. A golf course, as permitted by this article, shall have a minimum parcel size of 40 acres for a nine-hole par three course and 100 acres for a regulation 18-hole course. Golf course does not include miniature golf or putting courses, driving ranges, golf training facilities or practice areas, except as an accessory to a golf course.

Governing body means the City Council.

Grade Plane means a reference plane representing the average of finished ground level adjoining the building at exterior walls. Where the finished ground level slopes away from the exterior walls, the reference plane shall be established by the lowest points within the area between the building and the lot line or, where the lot line is more than 6 feet (1829 mm) from the building, between the building and a point 6 feet (1829 mm) from the building.¹²

Height, Building means the vertical distance from grade plane to the average height of the highest roof surface.¹³

Home occupation means an activity conducted in a dwelling unit for gain, profit or financial support by persons living in the dwelling unit.

Hotel means a building containing more than two guest rooms which lodging is provided with or without meals for compensation, and which is open to transient guests, and where no provision is made for cooking in any guest room, and in which ingress and egress to and from all rooms is made through an inside lobby or office supervised by a person in charge during all times when any of the rooms are rented.

Impervious Surface means a constructed hard surface that either prevents or retards the entry of water into the soil and causes water to run off the surface in greater quantities and at an increased rate of flow than prior to development. Examples include rooftops, sidewalks, patios, driveways, parking lots, storage areas, and concrete, asphalt, or gravel roads.

Institutional housing see Facilities for Institutionalized Persons

Junkyard means an area where discarded or salvaged materials are bought, sold, exchanged, stored, baled, cleaned, packed, disassembled, or handled, including but not limited to scrap iron and other metals, paper, rags, rubber products, bottles, and used building materials. Storage of such material in conjunction with a permitted manufacturing process when within an enclosed area or building shall not be included. Such use shall not include organic waste or material.

Kennel, commercial means anyplace where four or more dogs over six months of age are boarded, bred, trained or offered for sale.

Kennel, private means anyplace where four or more dogs over six months of age are owned by any member or

¹² Ord 02-2011, 7/19/2011

¹³ Ord 02-2011, 7/19/2011

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members of the household.

Land alteration means the excavation or grading of land involving movement of earth and materials in excess of 50 cubic yards.

Land Disturbance means any activity that result in a change or alteration in the existing ground cover (both vegetative and nonvegetative) and/or the existing soil topography. Land disturbing activities include, but are not limited to, development, redevelopment, demolition, construction, reconstruction, clearing, grading, filling, stockpiling, excavation, and borrow pits. Routine vegetation management and mill and overlay street surface activities that do not alter the soil material beneath the pavement base are not considered land disturbance. In addition, other maintenance activities such as catch basin and pipe repair/replacement, lighting, and pedestrian ramp improvements shall not be considered land disturbance for the purposes of determining permanent stormwater management requirements.

¹⁴**Land reclamation and land grading** means changing the grade of the land by depositing, removing, or moving material. Depositing, removing, or moving a total of 50 cubic yards or more and/or the disturbance of land area of 1,000 square feet or more of material per lot, either by hauling in and/or out or moving materials in, out, or within the lot, shall constitute land reclamation and land grading.

Landscaping means planting of trees, shrubs and ground covers.

¹⁵**Lean-to** means a structural element on a building that is open on three sides and has a roof that is attached to and supported by the building on one side and by posts on the other side.

Loading space means a space, accessible from a street, alley or way, in or outside of a building, for the use of trucks while loading and unloading merchandise or materials.

Lodging room means a room rented as sleeping and living quarters, but without cooking facilities. In a suite of rooms, without cooking facilities, each room which provides sleeping accommodations shall be counted as one lodging room. (See Boardinghouse.)

Lot means a parcel of land designated by metes and bounds, registered land survey, plat or other means, and which description is either recorded in the office of the county recorder or registrar of titles or used by the county treasurer or county assessor to separate such parcel from other lands for tax purposes.

Lot area means the area of a horizontal plane within the lot lines.

Lot, buildable means a lot which meets or exceeds all requirements of the City Land Use and Development Ordinances without the necessity of variances.

Lot, corner means a lot situated at the junction of, and abutting on, two or more intersecting streets; or a lot at the point of deflection in alignment of a single street, the interior angle of which does not exceed 135 degrees.

Lot depth means the horizontal distance between the frontage right-of-way line and rear lot line. On a corner lot, the side with the largest frontage is its depth, and the side with the lesser frontage is its width.

Lot line means the property line bounding a lot except when any portion of a lot extends into a public right-of-way or a proposed public right-of-way line of such public right-of-way shall be the lot line.

Lot line, front means that boundary of a lot which abuts an existing improved public right-of-way or an approved private road. In the case of a corner lot, it shall be the shortest dimension along a public street. If the dimensions of a corner lot are equal, the front lot line shall be designated by the owner and filed with the Zoning Administrator. In the case of a corner lot in a nonresidential area, the lot shall be deemed to have frontage on both streets.

Lot line, rear means that boundary of a lot which is opposite the front lot line. If the rear lot line is less than ten feet in length, or if the lot forms a point at the rear, the rear lot line shall be a line ten feet in length within the lot, parallel to, and at the maximum distance from the front lot line.

¹⁴ Ord 8-2005, 5/17/2005

¹⁵ Ord 05-2013, 3/19/2013

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Lot line, side means any boundary of a lot which is not a front lot line or a rear lot line.

Lot of record means a platted lot or metes and bounds parcel which has been recorded in the office of the county register of deeds or registrar of titles prior to the adoption of the ordinance from which this article was derived.

Lot, through means any lot other than a corner lot which abuts more than one street. On a through lot, all the street lines shall be considered the front lines for applying this article.

Lot width means the horizontal distance between the side lot lines of a lot measured at the setback line.

Major Subdivision means all subdivisions not classified as minor subdivisions, including, but not limited to, subdivisions of four (4) or more lots, or any size subdivision requiring any new street or extension of an existing street.

¹⁶**Manufactured home** means a structure transportable in one or more sections, which in the traveling mode, is eight body feet or more in width or 40 body feet or more in length, or, when erected on site, is 320 or more square feet, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems when connected to the required utilities, except that the term includes any structure which meets all the requirements and with respect to which the manufacturer voluntarily files a certification required by the secretary and complies with the standards established under M.S.A. § 327.32. **Manufactured home** excludes prefabricated homes and modular homes. No manufactured dwelling shall be moved in the City that does not meet the manufactured home building code as defined in M.S.A. § 327.32.

Manufacturing and Industrial, light includes the compounding, processing, packaging, treatment, or assembly of products and materials provided such use will not generate offensive odors, glare, smoke, dust, noise, vibrations, or other effects which would be damaging to the environment. Such uses include but are not limited to the following:

- Lumberyards, machine shops, products assembly, sheet metal shops, non-retail food and beverages, printing, publishing, fabricated metal parts, appliances, clothing, textiles, medical or dental devices, wholesale greenhouse or nursery, truck terminals. No retail sales shall be permitted.

Manufacturing, heavy means all manufacturing, compounding, processing, packaging, treatment, or assembly of products and materials that may emit objectionable and offensive noise, odor or pollution beyond the lot on which the use is located. Such uses include but are not limited to the following: Sawmill, refineries, commercial feed lots, feed cement, explosives, flour, feed and grain milling or storage, meat packing, slaughterhouses, coal or tar asphalt distillation, rendering of fat, grease, lard or tallow, alcoholic beverages, poisons, exterminating agents, glass or size, lime, gypsum, plaster of paris, tanneries, automobile parts, paper and paper products, glass, chemicals, crude oil and petroleum products including storage, electric power generation facilities, vinegar works, junkyard, auto reduction yard, foundry, forge, casting of metal products, rock, stone and cement products.

Manure means any solid or liquid containing animal excreta.

Marina means an area of concentrated small craft mooring, where ancillary facilities may be provided for some or all of such services as the sale, storage and repair of boats, fueling, sewage pumpout, boat launching, boat repair and boat storage; except that marina does not mean temporary docks associated with riparian residential development if the mooring area is of a size not to exceed the resource limitations of the site and the needs of the residents of the development.

Mean flow level means the average flow elevation of a stream or river computed as the midpoint between extreme low and extreme high water.

Medical uses means those uses concerned with the diagnosis, treatment, and care of human beings. These include, hospitals, dental services, medical services or clinic, nursing or convalescent home, orphan's home, rest home, sanitarium.

Mezzanine shall be considered a portion of the story below and shall not exceed one-third of the floor area of that room or space in which they are located. A mezzanine shall be open and unobstructed to the room in which such

¹⁶ Ord 05-2013, 3/19/2013

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mezzanine is located except for walls not more than 42 inches (1067 mm) high, columns and posts.¹⁷

Mining means the extraction of sand, gravel, rock, soil, or other material from the land and the removal thereof from the site. For the purposes of this article, mining shall not include: The removal of materials associated with the construction of a building, the removal of excess materials in accordance with approved plats or utility and highway construction, minor agricultural and conservation items, and sod removal, except as further regulated herein. (See the City mining ordinance, article X of this chapter.)

Minor Subdivision means any subdivision containing three (3) or less lots fronting on an existing street, not part of a common plan of development nor involving any new street or road or the extension of municipal facilities.

Mobile home means a single-family detached dwelling unit designed for year round occupancy, constructed at a factory or assembly plant and drawn to the site on a permanently attached undercarriage and wheels. "Mobile home" shall not include "trailer" as herein defined, nor shall it include manufactured homes which meet or exceed the requirements of the state manufactured home building code.

Mobile home lot means a parcel of land for the placement of a single mobile home for the exclusive use of the occupants of such mobile home.

Mobile home park means any site, lot, field, or tract of land under single ownership designed, maintained, or intended for the placement of two or more occupied mobile homes. "Mobile home park" shall include any building, structure, vehicle, or enclosure intended for use as part of the equipment of such mobile home park.

Motor courts or motel means a building or group of buildings, other than a hotel, used primarily as a temporary residence of a motorist.

Motor freight terminal means a building or area in which freight brought by motor truck is transferred and/or stored for movement by motor truck.

Municipality means the City of Afton.

National Pollutant Discharge Elimination System (NPDES) means the program for issuing, modifying, revoking, reissuing, terminating, monitoring, and enforcing permits under the Clean Water Act (Sections 301, 318, 402, and 405) and United States Code of Federal Regulations Title 33, Sections 1317, 1328, 1342, and 1345.

Noise means one, or a group of loud, harsh, non-harmonious sounds or vibrations that are unpleasant and irritating to the ear.

Noise, ambient, means the all-encompassing noise associated with a given environment, being either a composite of sounds transmitted by any means from many sources near and far, or a single predominant source.

Nominal Parcel means a parcel not reduced by more than ten percent (10%) of its lot area due to right-of-way dedication or a perturbation in the rectangular survey system.

Nonconforming use means any lawful use of land or any lawful use of a building or structure existing on the effective date of the ordinance from which this article is derived, or any amendment thereto, which use does not conform with the regulations for the district in which it is located after the effective date of the ordinance from which this article is derived or amendment thereto.

Noxious matter means material which is capable of causing injury or is in any way harmful to living organisms or is capable of causing detrimental effect upon the health, the psychological, social or economic well being of human beings.

Nursery, day means a use where care is provided for three or more children under kindergarten age for periods of four hours or more per day for pay.

Nursery, landscape means a business growing and selling trees, flowering and decorative plants, and shrubs, and which may be conducted within a building or without, for the purpose of landscape construction.

Nursing home means a building with facilities for the care of children, the aged, infirm, or place of rest for those suffering bodily disorder. Such nursing home shall be licensed by the state board of health as provided for in M.S.A. § 144.50.

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Office uses means those commercial activities that take place in office buildings, where goods are not produced, sold, or repaired. These include: banks, general offices, governmental office, insurance office, real estate office, travel agency or transportation ticket office, telephone exchange, utility office, radio broadcasting, and similar uses.

Official control means legislatively defined and enacted policies, standards, precise detailed maps, and other criteria, all of which control the physical development of the City, or any part thereof, or any detail thereof, and the means of translating into ordinances all or any part of the general objectives of the comprehensive plan. Such official controls may include, but are not limited to ordinances establishing zoning, subdivision controls, site plan regulations, sanitary codes, building codes, housing codes and official maps.

Old village means the area originally platted as the Village of Afton.

Open sales lot means land devoted to the display of goods for sale, rent, lease, or trade where such goods are not enclosed within a building.

Open storage means storage of any material outside of a building.

Other Specially Permitted Use means a land use or development allowed with appropriate conditions as determined by the Zoning Administrator and as specifically set forth in each article of this chapter.

Owner means all persons interested in a property as fee simple owner, life estate holder, encumbrancer or otherwise.

Owner means the person or party possessing the title of the land on which the construction activities will occur, and if the construction activity is for a lease, easement, or mineral rights license holder, the party or individual identified in the lease, easement or mineral rights license holder, or the contracting government agency responsible for the construction activity.

Parking space means a suitably surfaced and permanently maintained area on privately owned property either within or outside of a building of sufficient size.

Performance standards means the minimum development standards as adopted by the City Council and on file in the office of the Zoning Administrator. Such standards shall also be filed with the City Clerk.

Permittee means a person or persons, firm or governmental agency or other entity that signs the application submitted to the Town and is responsible for compliance with the terms and conditions of the permit.

Person means an individual, political and corporate bodies, and partnerships and other unincorporated associations.

Places of Worship means a building, together with its accessory buildings and uses, where persons regularly assemble for religious worship and which building, together with its accessory buildings and uses, is maintained and controlled by a religious body organized to sustain public worship.¹⁷

Planning Commission means the duly appointed planning and zoning commission of the City.

Predevelopment State means the rate and volume of stormwater is unchanged. The calculation of predevelopment is based on native soils and vegetation.

Principal structure or use means one which determines the predominant use as contrasted to accessory use or structure.

Private street means a street serving as vehicular access to two or more parcels of land which is not dedicated to the public but which is owned by one or more private parties.

Property line means the legal boundaries of a parcel of property which may also coincide with a right-of-way line of a road, catway, and the like.

Protective covenant means a contract entered into between private parties which constitutes a restriction of the use of a particular parcel of property.

Public land means land owned and/or operated by a governmental unit including school districts.

¹⁷ Ord 02-2011, 7/19/2011

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Publication means an official notice as prescribed by state statute.

Public Waters means all water basins and water courses that are described in Minn. Stat. § 103G.005 subd. 15.

Race track means any area where two or more animals or power driven vehicles are raced for profit or pleasure.

Recreation equipment (in residential districts) means play apparatus such as swing sets and slides; sandboxes; poles for nets; unoccupied boats, recreational vehicles and trailers not exceeding 25 feet in length; picnic tables, lawn chairs, barbecue stands, and similar equipment or structures; but not including tree houses, swimming pools, playhouses exceeding 25 square feet of floor area, or sheds utilized for storage of equipment.

Recreation vehicle means any vehicle or structure designed and used for temporary, seasonal human living quarters which meets all of the following qualifications:

- A. Is not used as the permanent residence of the owner or occupant;
- B. Is used for temporary living quarters by the owner or occupant while engaged in recreation or vacation activities;
- C. Is towed or self-propelled on public streets or highways incidental to such recreation or vacation activities;
- D. Examples of such vehicles include van campers, tent camping trailers, self-contained travel trailers, pick-up campers, camping buses, and self-contained, self-propelled truck chassis mounted vehicles providing living accommodations.

Recreation vehicle parks means a park, court, campsite, lot, parcel, or tract of land designed, maintained, or intended for the purpose of supplying the location or accommodations for any recreation vehicles as defined herein, and upon which such recreation vehicles are parked. The term "recreation vehicle park" shall include all buildings used or intended for use as part of the equipment thereof, whether or not a charge is made for the use of the park and its facilities.

Redevelopment, means any development that is not considered new development.

Reduction yard means a lot or yard where one or more unlicensed motor vehicles, or the remains thereof, are kept for the purpose of dismantling, wrecking, crushing, repairing, rebuilding, sale of parts, sale as scrap, storage, or abandonment. (See: Junkyard.)

Registered land survey means a survey map of registered land designed to simplify a complicated metes and bounds description, designating the same into a tract or tracts of a Registered Land Survey Number. See M.S.A. § 508.47. A registered land survey shall not be used as a means to subdivide property.

Research means medical, chemical, electrical, metallurgical, or other similar research and quality control, conducted in accordance with the provisions of this article.

Residence, attached dwelling means a dwelling which is joined to another dwelling at one or more sides by a party wall or walls.

Residence, detached dwelling means a dwelling which is entirely surrounded by open space on the same lot.

Residence, duplex means a residential building containing two dwelling units.

Residence, multiple dwelling means a residential building, or portion of a building, containing three or more dwelling units served by a common entrance.

Residence, single-family dwelling means a residential building containing one detached dwelling unit.

Residence, townhouse means a residential building containing two or more attached dwelling units, each unit so oriented as to have all exits directly to the outside.

Residential district. See Section 12-134 for permitted uses.

Resort means any structure or group of structures containing more than two dwelling units or separate living quarters designed or intended to serve as seasonal or temporary dwellings on a rental or lease basis for profit with the primary purpose of such structures being recreational in nature. Uses may include a grocery for guests only.

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fish cleaning house, marine service, boat landing and rental, recreational area and equipment, and similar uses normally associated with a resort operation.

Restaurant means any establishment having appropriate facilities for the serving of food to the general public.

Restrictive covenant. See Protective covenant.

Retail business uses means stores and shops selling personal services or goods for final consumption.

Retain, means manage stormwater on site using a low-impact development approach so that the rate and volume of predevelopment stormwater reaching receiving waters is unchanged.

Riding stable means the training and riding of horses for private or public use on lots of 20 or more acres that require indoor riding structures of appropriate size. This may also include boarding of horses, training of horses and riders, and similar uses and activities.

Roadside sales stand means a structure used only for the display and sale of products with no space for customers within the structure, on a seasonal basis.

Safeguard means a facility or device or any disposal system or combination thereof designed to prevent the escape or movement of any manure, or solution thereof, or other waste such as uneaten food, without limitation, from the place of deposit or keeping thereof under such conditions that pollution of any waters of the state otherwise might result therefrom.

Sales, Seasonal Agricultural. A business selling agricultural goods of a temporary or seasonal nature. Such a business is limited to agricultural goods actually raised on land owned or leased by the business operator. Such sales activities are¹⁸ limited to the following period: Saturdays from 7:00 a.m. to noon, from May 15th to November 1st. Such sales activities shall be located only in the VHS-C District on private property with permission of the landowner or upon public property with the permission of the City, or both.¹⁹

Saturated Soil, means the highest seasonal elevation in the soil that is in a reduced chemical state because of soil voids being filled with water. Saturated soil is evidenced by the presence of redoximorphic features or other information.

Sediment Control, means methods employed to prevent sediment from leaving the site. Sediment control practices include: silt fences, sediment traps, earth dikes, drainage swales, check dams, subsurface drains, bio-balls, rock lewis, compost logs, storm drain inlet protection, and temporary or permanent sedimentation basins.

Seismic easement means an interest in land, less than fee title, that limits the use of the land for the purpose of protecting the scenic, recreational and natural characteristics. Unless otherwise expressly and specifically provided by mutual agreement of the parties, the easement shall be: Perpetually held for the benefit of the public; binding on the holder of the servient estate, his heirs, successors or assigns. Unless specifically provided by the parties, no such easement shall give the holder or any beneficiary the right to enter on the land except for enforcement of the easement.

Screening means and includes earth mounds, berms or ground forms; fences and walls; landscaping (plant materials) or landscaped fixtures, such as timbers; used in combination or singularly, so as to block direct visual access to an object throughout the year. In article IV of this chapter, screening does not include fences and walls.

Setback means the minimum horizontal distance between a structure, sewage treatment system, or other facility and a street right-of-way, ordinary high water level mark, sewage treatment system, bluffline, road, highway, property line or other facility.

Shelter, fallout or blast means a structure or portion of a structure intended to provide protection to human life during periods of danger from nuclear fallout, blasts, air raids, storms, or other emergencies.

Shopping center means any grouping of two or more principal retail uses whether on a single lot or on abutting lots under multiple or single ownership.

¹⁸ Ordinance 5-2005, 4/19/2005

¹⁹ Amendment 02-2009, 4/21/2009

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Sign means a notice which directs attention to a product, place, activity, person, institution, organization, or business for public view.²⁰

Slope means rise or fall in land surface, expressed as the ratio h:v in which 'h' is horizontal distance and 'v' is vertical rise or fall of the land surface. Equivalently, slope may be expressed as a percentage, calculated to be 100 times 'v' divided by 'h'.²¹

Small Construction Activity means as defined in 40 CFR part 122.26(b)(15). Small construction activities include clearing, grading and excavation that result in land disturbance of equal to or greater than one acre and less than five acres. Small construction activity includes the disturbance of less than one (1) acre of total land area that is part of a larger common plan of development or sale if the larger common plan will ultimately disturb equal to or greater than one and less than five (5) acres.

St. Croix Riverway means all lands and public waters within the riverway boundary subject to the standards and criteria for the Lower Saint Croix National Scenic Riverway in Minnesota.

Stabilized means exposed ground surface has been covered by appropriate materials such as mulch, staked sod, riprap, erosion control blanket mats or other material that prevents erosion from occurring. Grass, agricultural crop or other seeding alone is not stabilization. Mulch materials must achieve approximately 90 percent ground coverage (typically 2 ton/acre).

Stormwater means as defined under Minn. B. 7077.0105, subp. 41(b), and includes precipitation runoff, stormwater runoff, snowmelt runoff, and any other surface runoff and drainage.

Stormwater Facility means a stationary and permanent BMP that is designed, constructed and operated to prevent or reduce the discharge of pollutants in stormwater.

Stormwater Pollution Prevention Plan (SWPPP) means a plan for stormwater discharge that includes erosion prevention BMPs, sediment control BMPs and permanent stormwater management systems that, when implemented, will decrease soil erosion on a parcel of land and decrease off-site nonpoint pollution.

Story means that portion of a building included between the upper surface of a floor and the upper surface of the floor or roof next above. A basement shall be counted as a story. A mezzanine shall not be counted as a story.²²

Story Above Grade means any story having its finished floor surface entirely above grade plane, except that a basement shall be considered as a story above grade plane where the finished surface of the floor above the basement is:

1. More than 6 feet (1 829 mm) above grade plane.
2. More than 6 feet (1 829 mm) above the finished ground level for more than 50 percent of the total building perimeter.
3. More than 12 feet (3 658 mm) above the finished ground level at any point.²³

Storage site means any tract or parcel of land, including any constructed storage platform, tank, or other artificial natural area or containment facility where manure is stored or kept and which is so located that the escape or movement of the manure or a solution thereof from the storage site into the underlying ground might result in pollution of any waters.

Street means a public right-of-way which affords a primary means of access to abutting property, and shall also include avenue, highway, road, or way.

Street, collector means a street which serves or is designed to serve as a trafficway for a neighborhood or as a feeder to a major road.

Street, intermediate or minor arterial means a street which serves or is designed to serve heavy flows of traffic and

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which is used primarily as a route for traffic between communities and/or other heavy traffic generating areas.

Street, local means a street intended to serve primarily as an access to abutting properties.

Street pavement means the wearing of exposed surface of the roadway, used by vehicular traffic.

Street width means the width of the right-of-way, measured at right angles to the centerline of the street.

Structural alteration means any change, other than incidental repairs, which would affect the supporting members of a building, such as bearing walls, columns, beams, girders, or foundations.

Structure means anything constructed or erected on the ground, or attached to something having a location on the ground.

Subdivision means the division of a parcel of land into two or more lots or parcels, for the purpose of transfer of ownership or building development. The term includes resubdivision and, when appropriate to the context, shall relate to the process of subdividing or to the land subdivided.

Substandard building, structure or lot means any building, structure or lot lawfully existing on the effective date of the ordinance from which this article is derived or any amendment thereto which building, structure or lot does not conform with the regulations, including dimensional standards, for the district in which it is located after the effective date of the ordinance from which this article is derived or amendment thereto.

Supper club means a building with facilities for the preparation and serving of meals and where meals are regularly served at tables to the general public. The building must be of sufficient size and design to permit the serving of meals to not less than 50 guests at one time. Intoxicating liquors may be sold on-sale and live entertainment and/or dancing shall be permitted.

Surface Waters means all streams, lakes, ponds, marshes, wetlands, reservoirs, springs, rivers, drainage system, waterways, watercourses, and irrigation systems whether natural or artificial, public or private, except that surface waters do not include treatment basins or ponds that were constructed from landfill.

Tavern or bar means a building with facilities for the serving of 3.2 beer, wine, set-ups and short order foods.

Temporary Erosion Protection means methods employed to prevent erosion during construction activities. Examples of temporary erosion protection include straw, wood fiber blanket, wood chips, vegetation, mulch and rolled erosion control products.

Trailer means any vehicle or structure designed and used for human living quarters which meets all of the following qualifications:

1. Is not used as the residence of the owner or occupant;
2. Is used for temporary living quarters by the owner or occupant while engaged in recreational or vacation activities;
3. Is towed or otherwise transported, by its own or by other motive power, on the public streets or highways incidental to such recreational or vacation activities.
4. The term "trailer" shall not include "mobile home." The term "trailer" shall include, but not be limited to campers, camper tents, house trailers, camping trailers, travel trailers, tent trailers, pick-up campers, camping buses, and any other self-propelled vehicle constructed to provide living accommodations.

Trailer park means a park, court, campsite, lot, parcel, or tract of land designed, maintained, or intended for the purpose of supplying the temporary location or accommodations for any trailers, as defined herein, and upon which such trailers are parked. The term "trailer park" shall include all buildings used or intended for use as part of the equipment thereof whether or not a charge is made for the use of the park and its facilities.

Transportation terminal means truck, taxi, air, train, bus, and mass transit terminal and storage area, including minor freight (solid and liquid) terminal, but only if necessary to a principal use permitted in industrial zoning districts.

Truck stop means a motor fuel station devoted principally to the needs of tractor trailer units and trucks and which may include eating and/or sleeping facilities.

Underground Waters (Transpiration) means water contained below the surface of the earth in the saturated zone.

²⁰ Ord 1997-12, 8/22/98

²¹ Repealed Ord 02-2008; Ord 01-2014, 5/20/2014

²² Ord 02-2011, 7/19/2011

²³ Ord 02-2011, 7/19/2011

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including, without limitation, all waters whether under confined, unconfined, or perched conditions, in near surface unconsolidated sediment or regolith, or in rock formations deeper underground. The term groundwater shall be synonymous with underground water.

Use means the purpose or activity for which the land or building thereon is designated, arranged, or intended, or for which it is occupied, utilized, or maintained.

Use, accessory means a use subordinate to and serving the principal use or structure on the same lot and customarily incidental thereto.

Use, nonconforming means use of land, buildings, or structures legally existing at the time of adoption of the ordinance from which this article was derived that does not comply with all the regulations of this article or any amendments hereto governing the zoning district in which such use is located. See Section 12-57.

Use, open means the use of a lot without a building or including a building incidental to the open use.

Use, permitted means a public or private use which of itself conforms with the purposes, objectives, requirements, regulations and performance standards of a particular district.

Use, principal means the main use of land or buildings as distinguished from subordinate or accessory uses. A "principal use" may be either permitted, conditional, or special.

Variance means a modification or variation of the strict provisions of this article as applied to a specific piece of property in order to provide relief for a property owner because of practical difficulties imposed upon the property by this article. A variance shall normally be limited to height, bulk, density and yard requirements. A modification in the allowable uses within a district shall not be considered a variance. (See Section 12-77)

Vehicle repair means general repair, rebuilding or reconditioning of engines, motor vehicles or trailers, including body work, framework, welding, and major painting services.

Veterinary means those uses concerned with the diagnosis, treatment, and medical care of animals, including animal or pet hospitals.

Warehousing means the storage of materials or equipment within an enclosed building as a principal use, including packing and crating.

Waterfront uses, residential means boat docks and storage, fish house, fish cleaning, water recreation equipment, and other uses normally incidental to a lakeshore residence provided such uses are for the exclusive use of the occupants and nonpaying guests.

Wetlands means those lands which are transitional between terrestrial and aquatic systems where the water table is usually at or near the surface or the land is covered by shallow water. A wetland has one or more of the following attributes:

1. At least periodically, the land supports predominantly wetland vegetation. Wetland vegetation is listed in the National List of Plant Species that Occur in Wetlands: North Central (Revision 3), Fish and Wildlife Service, May, 1988, or later revisions.
2. The substrate is predominantly undrained hydric soil. Hydric soils are those which have been exposed in water for long enough periods of time to experience oxygen depletion. Hydric soils are listed in Hydric Soils in the United States, Soil Conservation Service, October, 1985, or later revisions.
3. Areas that are inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions.²¹

Wetlands in this City are identified in the Afton Water Resources Inventory, Washington County Soil and Water Conservation District, January 1983, or later revisions.

Wholesaling means the selling of goods, equipment, and materials by bulk to another business that in turn sells to

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Sec. 12-214. Mining.^{22a}

All mining and related uses of land, including but not limited to the excavation, removal or storage of sand, gravel, rock, clay and other natural deposits, are subject to the adopted standards, codes, ordinances and regulations of the City related to such activities and all regulations in the mining ordinance, article X of this chapter.²³

Sec. 12-215. Land reclamation and land grading.^{22b}

- A. Within this article, land reclamation and land grading is the depositing, removing, and/or moving of material so as to alter the topography of a lot.
1. Land reclamation and land grading shall be permitted only by a Conditional Use Permit in all zoning districts.
 2. The depositing, moving and/or removing of more than 50 cubic yards and/or the disturbance of land area of 1,000 square feet or more of material per lot, either by hauling in and/or out or regrading^{22c} of an area shall constitute land reclamation and land grading.
 3. Land reclamation and land grading in floodplains shall be in accordance with the floodplain ordinance, Article V of this chapter.
 4. The permit shall include as a condition thereof a finished grading plan that will not adversely affect the adjacent land and as conditions thereof shall regulate the type of material permitted, program for rodent control, plan for fire control, and general maintenance of the site, controls of vehicular ingress and egress, drainage and control of material dispersed from wind or hauling of material to or from the site, and erosion control and stabilization plans for the deposited material or excavated area.
 5. In addition to a finished grading plan, a drainage-stormwater pollution prevention plan (SWPPP), and an erosion and sediment control plan (ESSCP) may be required, if in the judgment^{22d} of the Zoning Administrator, significant soil erosion, vegetation destruction, or drainage damage, or pollution from stormwater may occur during or after the land alteration process. These plans shall achieve at least the minimum standards described in Chapter 13.
 6. The finished grading plan and drainage-stormwater pollution prevention and erosion control plans shall be reviewed by the City Engineer and may be reviewed, as deemed necessary by the Zoning Administrator or the City Council, by the Minnesota Department of Natural Resources, the Washington County Soil and Water Conservation District, and the appropriate Watershed Management Organization and/or district.
 7. The Zoning Administrator may require the applicant to post a bond or other financial guarantee to ensure compliance with the permit.

²¹ Ord 02-2011, 7/24/2011

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vegetation cover that would be either destroyed or disturbed by the construction process, the Zoning Administrator may require the owner or contractor on such project to request the soil conservation district to prepare a soil conservation plan to protect the soil from erosion or sheet run-off for the duration of the construction project and/or over the long term occupancy of the site.

- B. The Zoning Administrator may require a soil conservation plan on projects that disturb less than one acre of soil, drainage patterns or vegetation cover if, in the judgment of the Zoning Administrator, significant soil erosion, vegetation destruction or drainage damage may occur during the construction process.
- C. A soil conservation plan shall consist of specific written recommendations on how to protect the soil, vegetation and drainage patterns during the construction process. The Zoning Administrator may require construction fencing along the edges of the construction area.
- D. Where construction of a structure is proposed on slopes of 13 percent to 18 percent, the Zoning Administrator shall require the applicant to provide a grading and erosion control plan and to obtain an Administrative Permit.

²³⁴ Code 1982, § 301.729, Cross reference(s)--Mining, § 12-2301 et seq.
²³⁵ Ord 08-2005, 5/17/2005
²³⁶ Code 1982, § 301.730
²³⁷ Amendment 02-2009, 4/21/2009

Sec. 12-217. Drainage.²³⁸

- A. No land shall be developed or altered and no use shall be permitted that results in surface or stormwater run-off causing or with the potential to cause unreasonable flooding, erosion or deposit of materials on adjacent properties or water bodies. Such run-off shall be properly channeled into a stormwater management facility that are drain, a natural watercourse or drainage way, a ponding area or other facility. To the extent feasible consistent with the stormwater management and erosion and sediment control requirements of Chapter 15, through ponding or other means, a Any increase in run-off rate or volume as a result of the developed portion of a property shall achieve at least the minimum requirements of Chapter 15, shall be retained on the property.
- B. The Zoning Administrator, upon inspection of any site that has created drainage problems, or could create drainage problems with proposed new development, may require the owner of such site or the contractor of such development to complete a grading plan and apply for a grading permit.
- C. The owner or contractor of any natural drainage improvement or alteration may be required by the Zoning Administrator to obtain recommendations from the state department of natural resources, the county soil conservation district, the affected watershed district and/or the City Engineer, as well as obtaining a grading permit.
- D. On any slope in excess of 13 percent where, in the opinion of the Zoning Administrator, the natural drainage pattern may be disturbed or altered, the Zoning Administrator may require the applicant to submit both a grading plan and a soil conservation plan prior to applying for a building permit.

Sec. 12-218. Vegetative cutting.²³⁹

- A. For purposes of this article, the following definitions are made:
 1. Clear cutting means the removal of all live vegetation in excess of six inches in diameter at breast height on any area of 20,000 square feet or more in size.
 2. Selective cutting means the removal of single scattered live trees or shrubs in excess of six inches in diameter at breast height.
- B. Clear cutting of any site shall require a Conditional Use Permit, except as regulated by Subsection (B) of this section. A reclamation, soil conservation or revegetation plan may be required by the Zoning Administrator as part of the Conditional Use Permit application.

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Unless otherwise exempted by this ordinance, a Stormwater Pollution Prevention Plan (SWPPP) and an Erosion and Sediment Control Plan (ESCCP) shall be required as part of any building permit or land disturbing activity that meets the criteria Chapter 15 of this ordinance. All such plans shall achieve at least the minimum standards of Chapter 15.

The following general and specific standards shall apply:

- 1. Existing natural drainage ways, wetlands, and vegetated soil surfaces must be used to convey, store, filter, and retain stormwater runoff before discharge to public waters.
- Development must be planned and conducted in a manner that will minimize the extent of disturbed areas, runoff volumes, erosion potential, and reduce and delay runoff volumes. Disturbed areas must be stabilized and protected as soon as possible and facilities or methods used to retain sediment on the site.
- 2. When development density, topographic features, and soil and vegetation conditions are not sufficient to adequately handle stormwater runoff using natural features and vegetation, various types of constructed facilities such as diversions, settling basins, skimming devices, dikes, waterways, and ponds must be used.
- A. Specific standards:
 1. Impervious surface coverage of lots must not exceed ten percent of the lot area or one-half acre, whichever is greater.
 2. When constructed facilities are used for stormwater management, documentation must be provided by a qualified individual that they are designed and installed consistent with the field office technical guide of the local soil and water conservation districts and all plans must be approved by that agency.
 3. New constructed stormwater outfalls to public waters must provide for filtering or settling of suspended solids and skimming of surface debris before discharge.

Sec. 12-410. Agricultural use standards.²⁴⁰

General cultivation farming, grazing, nurseries, horticulture, truck farming, and wild crop harvesting are permitted provided they do not occur on slopes greater than 12 percent and do not intrude on the bluff impact zones of the shore and impact zones are maintained in a permanent vegetative condition. The shore impact zone for parcels with permitted agricultural land uses is equal to a line parallel to and 50 feet from the ordinary high water level.

Sec. 12-411. Special uses.²⁴¹

Special uses allowable within shoreland areas shall be subject to the review and approval procedures, and criteria and conditions for review of special uses established community-wide. The following additional evaluation criteria and conditions apply within shoreland areas:

- A. Evaluation criteria. A thorough evaluation of the waterbody and the topographic, vegetation, and soils conditions on the site must be made to ensure:
 1. The prevention of soil erosion or other possible pollution of public waters as well as the runoff of landscape chemicals including fertilizers, herbicides and pesticides both during and after construction;
 2. The visibility of structures and other facilities as viewed from public waters is limited;
 3. The site is adequate for water supply and onsite sewage treatment; and
 4. The types, uses, and numbers of watercraft that the project will generate are compatible in relation to the suitability of public waters to safely accommodate these watercraft.
- B. Conditions attached to Conditional Use Permits. The Planning Commission, upon consideration of the criteria listed above and the purposes of this article, shall recommend to the City Council such conditions to the issuance of the Conditional Use Permits as it deems necessary to fulfill the purposes of this article. Such conditions may include, but are not limited to, the following:
 1. Increased setbacks from the ordinary high water level;

²³⁷ Code 1982, § 303.6.0

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Chapter 13

Stormwater Management and Erosion Control

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B. No subdivider shall be permitted to start work on any other subdivision without special approval of the City Council if he has previously defaulted on work or commitments.

Sec. 12-1474. Financial guarantee³⁷⁷

The financial guarantee shall be required as part of the division agreement for the following actions and similar construction activities:

- A. Grading and Erosion and Sediment Control Plan. The City Council may require the applicant to post a financial guarantee to ensure the orderly completion of the grading and erosion and sediment control plans by a specific date.
- B. Stormwater Pollution Prevention Plan. The City Council may require the applicant to post a financial guarantee to ensure the orderly completion of the stormwater pollution prevention plan and adequate function of any stormwater management facilities by a specific date.
- B.C. Septic system. When an existing nonconforming septic system is required to be upgraded according to Section 12-83(C), the new on-site sewage treatment system shall be installed prior to the issuance of a building permit unless a financial guarantee equal to 125 percent of the cost of installing such a system and is valid for one year is issued to the City.
- C.D. Driveway permit. To assure compliance with this article and the conditions of any driveway permit, the Zoning Administrator may require a financial guarantee from each applicant. The financial guarantee may be in the form of a performance bond, irrevocable letter of credit or escrow deposit as regulated in other sections of this article. The amount of the financial guarantee shall be equal to 125 percent of the estimated cost of the construction of the driveway, or an amount determined by the Zoning Administrator. A financial guarantee shall be released to the applicant upon satisfactory completion of the driveway installation according to this article and any conditions of the driveway permit.
- D.E. Escrow deposit. A cash escrow deposit may be made with the City Administrator. The City shall be entitled to reimburse itself out of such deposit for any cost or expense incurred by the City for completion of the work in case of default of the breach thereof.
- E.E. Letter of credit. The subdivider may deposit with the City, from a bank or other reputable institution or individual subject to the approval of the City Council, an irrevocable letter of credit which shall certify that:
 1. The creditor does guarantee funds in the required amount.
 2. In the case of failure on the part of the subdivider to complete the specified improvements within the required time period, the creditor shall pay to the City immediately, and without further action, such funds as are necessary to finance the completion of those improvements, up to the limit of credit stated in the letter.
 3. This letter of credit may not be withdrawn, or reduced in amount, until released by the City Council.
- F.G. Release. Financial securities shall not be released until all permitted and remedial work is completed.
- G.H. Community indemnity. This security shall save the community free and harmless from all suits or claims for damages resulting from the negligent grading, removal, placement or storage of rock, sand, gravel, soil or other like material within the community.
- H.L. Maintaining the financial security. If at any time during the course of the work the amount falls below 50% of the required deposit, the applicant shall make another deposit in the amount necessary to restore the cash deposit to the required amount. If the applicant does not bring the financial security back up to the required amount within seven (7) days after notification by the community that the amount has fallen below 50% of the required amount the community may:
 1. Withhold inspections - Withhold the scheduling of inspections and/or the issuance of a Certificate of Occupancy.
 2. Revoke permit - Revoke any permit issued by the community to the applicant for the site in question or any other of the applicant's sites within the community's jurisdiction.
- I. Action against the financial security. The community may access financial security for remediation actions if any of the conditions listed below exist. The community shall use the security to finance remedial work undertaken by the community, or a private contractor under contract to the community, to reimburse the community for all direct costs incurred in the process of remedial work including, but not limited to, staff time and attorney's fees.
 1. Abandonment - The applicant ceases land disturbing activities and/or filling and abandons the work site prior to completion of the grading plan.
 2. Failure to implement the SWPPP or ESC Plan - The applicant fails to conform to the grading plan

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	Article I. In General
Secs. 13-1 – 13-49. Reserved.	
	Article II – Stormwater Management and Erosion Control
	Division 1. Generally.
Sec 13-50. Statutory Authorization	
This ordinance is adopted pursuant to the authorization and policies contained in Minnesota Statutes §§ 103B, 103D, and 462; Minnesota Rules, Parts 6120.2500- 6120.3900; and Minnesota Rules Chapters 8410 and 8420.	
This ordinance is intended to meet the construction site erosion and sediment control and post-construction stormwater management regulatory requirements for construction activity and small construction activity (NPDES Permit) as defined in 40 CFR 122.26(b)(14)(x) and (b)(15), respectively.	
This ordinance is intended to meet the Minimal Impact Design Standards (MIDS) developed under Minnesota Statutes § 115.03 subd. 5c.	
Sec. 13-51. General Purposes.	
The purpose of this ordinance is to establish regulatory requirements for land development and land disturbing activities aimed at minimizing the threats to public health, safety, public and private property and natural resources within the City from construction site erosion and post-construction stormwater runoff.	
Sec. 13-52. Specific Purposes.	
It is hereby determined by the City Council that in order to accomplish the general purposes of this article as set forth in Section 13-52, it is necessary and proper to establish and enforce the regulations contained in this article for the following specific reasons:	
<ul style="list-style-type: none"> A. Meet MIDS performance standards; B. Assist in meeting NPDES/SDS Construction Stormwater General Permit requirements; C. Assist in meeting Total Maximum Daily Load (TMDL) plan waste load allocations for impaired waters through quantification of load reductions; D. Assist in meeting policies and performance standards of the Middle St. Croix Water Management Organization (MSCWMO) and Valley Branch Watershed District (VBWD); E. Protect life and property from dangers associated with flooding; F. Protect public and private property and natural resources from damage resulting from stormwater runoff and erosion; G. Ensure site design minimizes the generation of stormwater runoff and maximizes pervious areas for stormwater treatment within the context of the allowable use; H. Provide a single, consistent set of performance goals that apply to all developments; 	

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- I. Protect water quality from pollutant loadings of sediment, suspended solids, nutrients, heavy metals, toxics, debris, bacteria, pathogens, biological impairments, thermal stress and other pollutants;
- J. Promote infiltration and groundwater recharge;
- K. Provide vegetated corridors (buffers) to protect water resources from development;
- L. Protect functional values of all types of natural waterbodies (e.g., rivers, streams, wetlands, lakes, seasonal ponds); and
- M. Sustain or enhance biodiversity (native plant and animal habitat) and support riparian ecosystems.

Sec. 13-53. Scope

Land shall not be developed for any use without providing stormwater management measures and erosion and sediment control measures that control or manage stormwater runoff from such developments.

Sec. 13-54. Greater restrictions

- A. Relationship to WD/WMO Requirements - All stormwater management and erosion and sediment control activities shall comply with all applicable requirements of the relevant Watershed Management Organization or Watershed District. In the case of conflict between provisions of this ordinance and other stormwater regulations, the strictest provisions shall apply to land development and/or land disturbing activities.
- B. Relationship to Existing Easements, Covenants, and Deed Restrictions – The provisions of this ordinance are not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance imposes greater restrictions the provisions of this ordinance shall prevail.

Sec. 13-55. Severability

The provisions of this ordinance are severable, and if any provision of this ordinance, or application of any provision of this ordinance to any circumstance, is held invalid, the application of such provision to other circumstances, and the remainder of this ordinance must not be affected thereby.

Secs. 13-56 – 13.89. Reserved.

Division 2. Applicability.

Sec. 13.90. Stormwater management permit

Unless otherwise exempted by Section 3, an approved Stormwater Management Permit shall be required prior to any proposed land development activity that meets any of the criteria in 1. through 5. immediately below. All stormwater management permits shall include an Erosion and Sediment Control Plan (ESC Plan) or a Stormwater Pollution Prevention Plan (SWPPP)

- A. Any project that creates or fully reconstruct 6,000 square feet or more of impervious surface.
- B. All major subdivisions or minor subdivisions that are part of a common plan of development.

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- C. Projects within the St. Croix Riverway that add 500 square feet or greater of additional impervious surface.
- D. Any project requiring a variance from the current local impervious surface zoning requirements for the property.
- E. Any land development activity, regardless of size, that the City determines is likely to cause an adverse impact to an environmentally sensitive area or other property.

Sec. 13.91. Erosion and sediment control plan

Unless otherwise exempted by this ordinance in Section 3, an Erosion and Sediment Control Plan shall be required as part of any Grading and Filling Permit or Building Permit which proposes any land disturbing activity that meets any of the criteria in 1. through 3. below.

- A. Any project undertaking grading, filling, or other land alteration activities which involve movement of 100 cubic yards of earth or removal of vegetation on greater than 6,000 square feet of land.
- B. Any project with wetland impacts, grading within public waters, grading within buffers or within 40-feet of the bluff line.
- C. A land disturbing activity, regardless of size, that the City determines is likely to cause an adverse impact to an environmentally sensitive area or other property, or may violate any other erosion and sediment control standard set forth in this ordinance.

Sec. 13.92. Buffers

A buffer of unmowed natural vegetation shall be required upslope of wetlands, lakes and streams prior to the approval of any proposed land development requiring a subdivision, lot split, rezoning, special use permit or variance, unless otherwise exempted in this ordinance in Section 13-94.

Sec. 13.93. Exemptions

The following activities shall be exempt from all of the requirements of this ordinance:

- A. Emergency work necessary to protect life, limb, or property.
- B. Routine agricultural activity such as tilling, planting, harvesting, and associated activities. Other agricultural activities are not exempt including activities such as construction of structures.
- C. Silvicultural/forestry activity.

Sec. 13.94. Definitions

Words or phrases used in this ordinance shall have the meanings as defined by Appendix B of the Minnesota Construction Stormwater Permit No: MN R100001 (Construction Permit)¹

If not defined in the Construction Permit, then words or phrases shall be interpreted to have the meaning they have in common usage.

¹ Available at <http://www.pca.state.mn.us/wfha5b>

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Words or phrases shall be interpreted so as to give this ordinance its most reasonable application.

For the purpose of this ordinance, the words "must", "shall", and "will" are mandatory and not permissive.'

- A. **Applicant.** The owner of land submitting an application under the provisions of this ordinance for a Stormwater Management Permit (SWMP) and/or Erosion and Sediment Control Plan (ESC Plan) to be issued by the community.
- B. **Best Management Practices (BMPs).** The most effective and practicable means of erosion prevention and sediment control, and water quality management practices that are the most effective and practicable means to control, prevent, and minimize degradation of surface water, including avoidance of impacts, construction-phasing, minimizing the length of time soil areas are exposed, prohibitions, pollution prevention through good housekeeping, and other management practices published by state or designated area-wide planning agencies.
- C. **Better Site Design.** The control and management of stormwater quantity and quality through the application of Better Site Design Techniques as outlined in the current version of the Minnesota Stormwater Manual. Better Site Design includes: preservation of natural areas; site reforestation; stream and shoreland buffers; open space design; disconnection of impervious cover; rooftop disconnection; grass channels; stormwater landscaping; compost and amended soils; impervious surface reduction; and trout stream protection.
- D. **Common Plan of Development or Sale.** A contiguous area where multiple separate and distinct land disturbing activities may be taking place at different times, on different schedules, but under one proposed plan. One plan is broadly defined to include design, permit application, advertisement or physical demarcation indicating that land-disturbing activities may occur.
- E. **Construction Activity.** Includes construction activity as defined in 40 CFR pt. 122.26(b)(14)(x) and small construction activity as defined in 40 CFR pt. 122.26(b)(15) and construction activity as defined by Minn. R. 709.0080, subp. 4. This includes a disturbance to the land that results in a change in the topography, existing soil cover (both vegetative and non-vegetative), or the existing soil topography that may result in accelerated stormwater runoff, leading to soil erosion and movement of sediment into surface waters or drainage systems. Examples of construction activity may include clearing, grading, filling, and excavating. Construction activity includes the disturbance of less than one acre of total land area that is a part of a larger common plan of development or sale if the larger common plan will ultimately disturb one (1) acre or more. Construction activity does not include a disturbance to the land of less than five (5) acres for the purpose of routine maintenance that is performed to maintain the original line and grade, hydraulic capacity, or original purpose of the facility. (NOTE – The community may wish to change this to a smaller disturbance area. A smaller area is more restrictive than the state/federal requirements, so it would be allowable for a local government.)
- F. **Development, New.** Any development that results in the conversion of land that is currently prairie, agriculture, forest, or meadow and has less than 15% impervious surface. Land that

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was previously developed, but now razed and vacant, will not be considered new development.

- G. **Erosion and Sediment Control Plan (ESC Plan).** A plan for projects disturbing less than one acre that is in compliance with the minimum requirements of the MSCWMO and VBWD. The plan identifies erosion prevention and sediment control practices, location and timelines for installation. The plan also includes responsible parties and timelines for inspection and maintenance.
- H. **Erosion Prevention.** Measures employed to prevent erosion. Examples include but not limited to: soil stabilization practices, limited grading, mulch, temporary erosion protection or permanent cover, and construction phasing.
- I. **Fully Reconstructed Impervious Surface.** Areas where impervious surfaces have been removed down to the underlying soils. Activities such as structure renovation, mill and overlay projects, and pavement rehabilitation projects that do not alter underlying soil material beneath the structure, pavement, or activity are not considered fully reconstructed impervious surfaces. Reusing the entire existing building foundation and re-roofing of an existing building are not considered fully reconstructed.
- J. **Impervious Surface.** A constructed hard surface that either prevents or retards the entry of water into the soil and causes water to run off the surface in greater quantities and at an increased rate of flow than prior to development. Examples include rooftops, sidewalks, patios, driveways, parking lots, storage areas, and concrete, asphalt, or gravel roads.
- K. **Land Disturbance.** Any activity that result in a change or alteration in the existing ground cover (both vegetative and nonvegetative) and/or the existing soil topography. Land disturbing activities include, but are not limited to, development, redevelopment, demolition, construction, reconstruction, clearing, grading, filling, stockpiling, excavation, and borrow pits. Routine vegetation management, and mill and overlay/resurfacing activities that do not alter the soil material beneath the pavement base, are not considered land disturbance. In addition, other maintenance activities such as catch basin and pipe repair/replacement, lighting, and pedestrian ramp improvements shall not be considered land disturbance for the purposes of determining permanent stormwater management requirements.
- L. **Linear Project.** Construction or reconstruction of roads, trails, sidewalks, and rail lines that are not part of a common plan of development or sale. Mill, overlay and other resurfacing projects are not considered to be reconstruction.
- M. **Major Subdivision.** All subdivisions not classified as minor subdivisions including, but not limited to, subdivisions of four (4) or more lots, or any size subdivision requiring any new street or extension of an existing street.
- N. **Minor Subdivision.** Any subdivision containing three (3) or less lots fronting on an existing street, not part of a common plan of development nor involving any new street or road or the extension of municipal facilities.
- O. **National Pollutant Discharge Elimination System (NPDES).** The program for issuing, modifying, revoking, reissuing, terminating, monitoring, and enforcing permits under the

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Clean Water Act (Sections 301, 318, 402, and 405) and United States Code of Federal Regulations Title 33, Sections 1317, 1328, 1342, and 1345.

- P. **Owner.** The person or party possessing the title of the land on which the construction activities will occur; or if the construction activity is for a lease, easement, or mineral rights license holder, the party or individual identified as the lease, easement or mineral rights license holder; or the contracting government agency responsible for the construction activity.
- Q. **Permanent Cover.** Surface types that will prevent soil failure under erosive conditions. Examples include: gravel, asphalt, concrete, rip rap, roof tops, perennial cover, or other landscaped material that will permanently arrest soil erosion. A uniform perennial vegetative cover (e.g., evenly distributed, without large bare areas) with a density of 70% of the native background vegetative cover for the area must be established on all unpaved areas and areas not covered by permanent structures, or equivalent permanent stabilization measures. Permanent cover does not include the practices listed under temporary erosion protection.
- R. **Permittee.** A person or persons, firm, or governmental agency or other entity that signs the application submitted to the City and is responsible for compliance with the terms and conditions of the permit.
- S. **Predevelopment State.** The rate and volume of stormwater is unchanged. The calculation of predevelopment is based on native soils and vegetation.
- T. **Public Waters.** All water basins and watercourses that are described in Minn. Stat. § 103G.005 subd. 15.
- U. **Redevelopment.** Any development that is not considered new development.
- V. **Retain.** Manage stormwater on site using a low-impact development approach so that the rate and volume of predevelopment stormwater reaching receiving waters is unchanged.
- W. **St. Croix Riverway.** All lands and public waters within the riverway boundary subject to the standards and criteria for the Lower Saint Croix National Scenic Riverway in Minnesota.
- X. **Saturated Soil.** The highest seasonal elevation in the soil that is in a reduced chemical state because of soil voids being filled with water. Saturated soil is evidenced by the presence of redoximorphic features or other information.
- Y. **Sediment Control.** Methods employed to prevent sediment from leaving the site. Sediment control practices include: silt fences, sediment traps, earth dikes, drainage swales, check dams, subsurface drains, bio rolls, rock logs, compost logs, storm drain inlet protection, and temporary or permanent sedimentation basins.
- Z. **Stormwater Facility.** A stationary and permanent BMP that is designed, constructed and operated to prevent or reduce the discharge of pollutants in stormwater.
- AA. **Small Construction Activity.** As defined in 40 CFR part 122.26(b)(15). Small construction activities include clearing, grading and excavating that result in land disturbance of equal to or greater than one acre and less than five acres. Small construction activity includes the disturbance of less than one (1) acre of total land area that is part of a larger common plan of

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development or sale if the larger common plan will ultimately disturb equal to or greater than one and less than five (5) acres.

- BB. **Stabilized.** Exposed ground surface has been covered by appropriate materials such as mulch, staked sod, riprap, erosion control blanket, mats or other material that prevents erosion from occurring. Grass, agricultural crop or other seeding alone is not stabilization. Mulch materials must achieve approximately 90 percent ground coverage (typically 2 ton/acre).
- CC. **Stormwater.** As defined under Minn. R. 7077.0105, subp. 41(b), and includes precipitation runoff, stormwater runoff, snowmelt runoff, and any other surface runoff and drainage.
- DD. **Stormwater Pollution Prevention Plan (SWPPP).** A plan for stormwater discharge that includes erosion prevention BMPs, sediment control BMPs and permanent stormwater management systems that, when implemented, will decrease soil erosion on a parcel of land and decrease off-site nonpoint pollution.
- EE. **Surface Water(s).** All streams, lakes, ponds, marshes, wetlands, reservoirs, springs, rivers, drainage systems, waterways, watercourses, and irrigation systems whether natural or artificial, public or private, except that surface waters do not include treatment basins or ponds that were constructed from upland.
- FF. **Temporary Erosion Protection.** Methods employed to prevent erosion during construction activities. Examples of temporary erosion protection include; straw, wood fiber blanket, wood chips, vegetation, mulch and rolled erosion control products.
- GG. **Underground Waters (Groundwater).** Water contained below the surface of the earth in the saturated zone including, without limitation, all waters whether under confined, unconfined, or perched conditions, in near surface unconsolidated sediment or regolith, or in rock formations deeper underground. The term groundwater shall be synonymous with underground water.
- HH. **Wetland(s).** As defined in Minn. R. 7050.0130, subp. F and includes those areas that are inundated or saturated by surface water or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas. Constructed wetlands designed for wastewater treatment are not waters of the state. Wetlands must have the following attributes:
 1. A predominance of hydric soils.
 2. Inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support a prevalence of hydrophytic vegetation typically adapted for life in a saturated soil condition.
 3. Under normal circumstances support a prevalence of such vegetation.

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Secs. 13.96 – 13.119. Reserved.

Division 3. Permit Review Process.

Sec. 13.120. Pre- application meeting

At the discretion of the Zoning Administrator, the City shall facilitate a pre-application meeting with the applicant, City staff (or their authorized representative), and staff of relevant partner agencies (e.g. WCD, MSCWMO, VBWD, MDNR, etc.). The purposes of the meeting are to understand the general parameters of the proposed project and to convey the requirements of meeting the provisions of the ordinance.

Sec. 13.121. Application completeness review.

The City shall make a determination regarding the completeness of a permit application and notify the applicant in writing if the application is not complete including the reasons the application was deemed incomplete.

Sec. 13.122. Application review.

The applicant shall not commence any construction activity subject to this ordinance until a permit has been authorized by the City.

Sec. 13.123. Permit authorization.

If the City determines that the application meets the requirements of this ordinance, the City may issue approval authorizing the project or activity. The approval shall be valid for one year.

Sec. 13-124. Permit denial.

If the City determines the application does not meet the requirements of this ordinance the application must be denied. If the application is denied, the applicant will be notified of the denial in writing including reasons for the denial. Once denied, a new application must be resubmitted for approval before any activity may begin.

Sec. 13-125. Plan information requirements.

The minimum information requirements of the application shall be consistent with the requirements in the most recent version of the NPDES/SDS Construction Stormwater General Permit and Middle St. Croix WMO or Valley Branch Watershed District performance standards. The application information must also include permanent treatment information showing the proposed project meets the MSCWMO or VBWD performance goals.

Sec. 13-126. Modification of permitted plans.

If any of the following instances occur to a site with an approved ESC Plan or SWMP, the Applicant shall apply for an amendment to the associated permit(s), submitting all updated materials, reflecting the needed changes; the review of the amended materials shall use the same process as a new submittal, as designated in this ordinance:

- A. There is a change in design, construction, operation, maintenance, weather or seasonal conditions that has a significant effect on the discharge of pollutants to surface water or underground water.

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- B. Inspections or investigations by site operators, local, state or federal officials indicate the plans are not effective in eliminating or significantly minimizing the discharge of pollutants to surface water or underground water or that the discharges are causing water quality standard exceedances.
- C. The plan is not achieving the general objectives of minimizing pollutants in stormwater discharges associated with construction activity.

Sec. 13-127. Permit completion.

Before work under the permit is deemed complete, the permittee must submit as-builts, a long term maintenance plan and information demonstrating that the stormwater facilities conform to design specifications.

Secs. 13-128 – 13-139. Reserved.

Division 4. Site Design and MIDS Calculator.

Sec. 13-140. Better Site Design.

Whenever possible, development projects shall be designed using the Better Site Design Techniques of the current version of the Minnesota Stormwater Manual.²

Sec. 13-141. MIDS calculator.

Final site design and choice of permanent stormwater volume reduction practices shall be based on outcomes of the MIDS Calculator (or other model that shows the performance goal can be met) and shall meet the performance standards in Division 5 of this ordinance.

Sec. 13-142. Buffer requirement.

Buffer locations and widths must comply with the State of Minnesota, Minnesota Pollution Control Agency, and Middle St. Croix Watershed Management Organization or Valley Branch Watershed District standards.

Secs. 13-143 – 13-59. Reserved.

Division 5. Performance Standards.

Sec. 13-160. Stormwater Volume Reduction Performance Standards

Any applicant for a Stormwater Management Permit as defined in Section 2 of this ordinance must meet all of the following performance standards:

- A. **New development volume control.** For new, nonlinear developments on sites without restrictions, stormwater runoff volumes will be controlled and the post-construction runoff volume shall be retained on site for 1.1 inches of runoff from all impervious surfaces on the site.
- B. **Redevelopment volume control.** Nonlinear redevelopment projects on sites without restrictions that create or fully reconstruct impervious surfaces shall capture and retain on site 1.1 inches of runoff from the new and/or fully reconstructed impervious surfaces.

² Available at http://stormwater.pca.state.mn.us/index.php/Better_site_design.

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C. **Linear development volume control.** Linear projects on sites without restrictions that create new and/or fully reconstructed impervious surfaces, shall capture and retain the larger of the following:

1. 0.55 inches of runoff from the new and fully reconstructed impervious surfaces on the site
2. 1.1 inches of runoff from the net increase in impervious area on the site.

Mill and overlay and other resurfacing activities are not considered fully reconstructed.

Sec. 13-161. Flexible treatment alternatives for sites with restrictions.

Applicant shall attempt to comply fully with the appropriate performance standards described above. Alternatives considered and presented shall examine the merits of relocating project elements to address, varying soil conditions and other constraints across the site. If full compliance is not possible due to any of the factors listed below, the applicant must document the reason. If site constraints or restrictions limit the full treatment goal, the following flexible treatment alternatives shall be used:

Applicant shall document the flexible treatment alternatives sequence starting with Alternative #1. If Alternative #1 cannot be met, then Alternative #2 shall be analyzed. Applicants must document the specific reasons why Alternative #1 cannot be met based on the factors listed below. If Alternative #2 cannot be met then Alternative #3 shall be met. Applicants must document the specific reasons why Alternative #2 cannot be met based on the factors listed below. When all of the conditions are fulfilled within an alternative, this sequence is completed.

Volume reduction techniques considered shall include infiltration, reuse & rainwater harvesting, and canopy interception & evapotranspiration and/or additional techniques included in the MIDS calculator and the Minnesota Stormwater Manual.

Higher priority shall be given to BMPs that include volume reduction. Secondary preference is to employ filtration techniques, followed by rate control BMPs.

Factors to be considered for each alternative will include:

- Karst geology
- Shallow bedrock
- High groundwater
- Hotspots or contaminated soils
- Drinking Water Source Management Areas or within 200 feet of drinking water well
- Zoning, setbacks or other land use requirements
- Poor soils (infiltration rates that are too low or too high, problematic urban soils)

A. **Alternative #1:** Applicant attempts to comply with the following conditions:

1. Achieve at least 0.55" volume reduction from all impervious surfaces if the site is new development or from the new and/or fully reconstructed impervious surfaces for a redevelopment or linear development site.
2. Remove 75% of the annual TP load from all impervious surfaces if the site is new development or from the new and/or fully reconstructed impervious surfaces for a redevelopment site.

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3. Options considered and presented shall examine the merits of relocating project elements to address, varying soil conditions and other constraints across the site.

B. **Alternative #2:** Applicant attempts to comply with the following conditions:

1. Achieve volume reduction to the maximum extent practicable.
2. Remove 60% of the annual TP load from all impervious surfaces if the site is new development or from the new and/or fully reconstructed impervious surfaces for a redevelopment site.
3. Options considered and presented shall examine the merits of relocating project elements to address, varying soil conditions and other constraints across the site.

C. **Alternative #3: Off-site Treatment.** Mitigation equivalent to the performance of 1.1 inches of volume reduction for new development, linear development or redevelopment as described above in this section, (including banking or cash) can be performed off-site to protect the receiving water body. Off-site treatment shall be achieved in areas selected in the following order of preference:

1. Locations that yield benefits to the same receiving water that receives runoff from the original construction activity.
2. Locations within the same Department of Natural Resource (DNR) catchment area (Hydrologic Unit 08) as the original construction activity.
3. Locations within the next adjacent DNR catchment area upstream.
4. Locations anywhere within the City's jurisdiction.
5. The MIDS Design Sequence Flowchart can be found in the Minnesota Stormwater Manual.³

Sec. 13-162. Stormwater Management Rate Control.

For new development, redevelopment and linear development sites the site design shall provide on-site treatment during construction and post-construction to ensure no increase from existing conditions in offsite peak discharge for the 1-year, 2-year, 10-year, and 100-year, 24-hour storm events based on the standards defined by the MSCWMO or VBWD. For single family residential building lots not part of a common plan of development site rate control requirements do not apply.

Sec. 13-163. Other Design Standards.

- A. Minnesota Stormwater Manual. All volume control for water quality and quantity and site design specifications shall conform to the current version of the Minnesota Stormwater Manual.
- B. NPDES/SDS Construction Stormwater General Permit. All volume control and water quality and quantity Best Management Practice design specifications shall conform to the current version of the NPDES/SDS Construction Stormwater General Permit.

³ Available at http://stormwater.pca.state.mn.us/index.php/Flexible_treatment_options

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- C. Site erosion and sediment control requirements. All erosion and sediment control requirements shall conform to the current requirements of NPDES/SDS Construction Stormwater General Permit.
- D. Watershed District/WMO requirements. All stormwater management and erosion and sediment control activities shall comply with all applicable requirements of the Watershed Districts or Watershed Management Organizations in which the project is located. In case provisions in this ordinance and requirements of watershed district or watershed management organizations overlap or conflict, the strictest provisions shall apply to the activities.
- E. Where applicable, a minimum of 20' shall be provided on all sides of all publicly owned stormwater facilities for facility maintenance.

Secs. 13-164 – 13-179. Reserved.

Division 6. Inspections, Maintenance, and Enforcement.

Sec. 13-180. Inspections and record keeping.

- A. **Applicant responsibilities.** The applicant is responsible for inspections and record keeping during and after construction for all privately-owned stormwater treatment practices on the site.
- B. **City inspections.** The City reserves the right to conduct inspections on a regular basis to ensure that both temporary and permanent stormwater management and erosion and sediment control measures are properly installed and maintained prior to construction, during construction, and at the completion of the project.

Sec. 13-181. Right of entry and inspection.

The issuance of a permit constitutes a right-of-entry for the City or its authorized representative to enter upon the construction site. The applicant shall allow the City and its authorized representatives, upon presentation of credentials, to:

- A. Enter upon the permitted site for the purpose of obtaining information, examining records, and conducting investigations or surveys;
- B. Bring such equipment upon the permitted development as is necessary to conduct such surveys and investigations;
- C. Examine and copy any books, papers, records, or memoranda pertaining to activities or records required to be kept under the terms and conditions of the permit;
- D. Inspect the stormwater pollution control measures;
- E. Sample and monitor any items or activities pertaining to stormwater pollution control measures; and
- F. Correct deficiencies in stormwater and erosion and sediment control measures.

Sec. 13-182. Fees.

Fees will be applied per City Fee Schedule

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Sec. 13-183. Enforcement tools/stop work orders.

The City reserves the right to issue construction stop work orders when cooperation with inspections is withheld or when a violation has been identified that needs immediate attention to protect human health and/or the environment.

- A. **Construction stop work order.** The City may issue construction stop work orders until stormwater management measures meet specifications and the applicant repairs any damage caused by stormwater runoff. An inspection by the City must follow before the construction project work can resume.
- B. **Other actions to ensure compliance.** The City can take any combination of the following actions in the event of a failure by applicant to meet the terms of this ordinance:
 - 1. Withhold inspections or issuance of certificates or approvals.
 - 2. Revoke any permit issued by the City to the applicant.
 - 3. Conduct remedial or corrective action on the development site or adjacent site affected by the failure.
 - 4. Charge applicant for all costs associated with correcting the failure or remediating damage from the failure; if payment is not made within thirty days, payment will be made from the applicant's financial securities.
 - 5. Bring other actions against the applicant to recover costs of remediation or meeting the terms of this ordinance.
 - 6. Any person, firm or corporation failing to comply with or violating any of these regulation, shall be deemed guilty of a misdemeanor and be subject to a fine or imprisonment or both. Each day that a separate violation exists shall constitute a separate offense.

Sec. 13.184. Long term inspection and maintenance of private stormwater facilities.

- A. **Maintenance Plan Required.** No private stormwater facilities may be approved unless a maintenance agreement is provided that defines who will conduct the maintenance, the type of maintenance necessary to ensure effective performance, and the maintenance intervals. All private stormwater facilities shall be inspected by the property owner and maintained in proper condition by the owner consistent with the performance goals for which they were originally designed.
- B. **Facility Access.** The applicant shall obtain all necessary easements or other property interests to allow access to the facilities for inspection or maintenance for both the responsible party and the City or authorized representative.
- C. **Removal of Settled Materials.** All settled materials including settled solids, shall be removed from ponds, sumps, grit chambers, and other devices as necessary and disposed of properly.
- D. **Inspections.** All stormwater facilities within the City shall be inspected by the property owner at a frequency consistent with the maintenance plan. Inspection reports shall be provided to the City upon request.

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Sec. 13-185. Long term inspection and maintenance of public stormwater facilities.

- A. **Acceptance of Publicly Owned Facilities.** Before work under the permit is deemed complete; the permittee must submit as-builts and a Maintenance Plan demonstrating at the time of final stabilization that the stormwater facilities conform to design specifications. A final inspection shall be required before the City accepts ownership of the stormwater facilities.
- B. **Maintenance.** The City shall perform maintenance of publicly owned stormwater facilities in accordance with their comprehensive stormwater management plan and other regulatory requirements.

Sec. 13-186. Financial Securities.

- A. **Amount.** At the discretion of the City, the City may require a Financial Security from the Applicant in an amount sufficient to cover the entirety of the estimated costs of permitted and remedial work based on the final design as established in a set financial security schedule determined by the City.
- B. **Release.** The Financial Security shall not be released until all permitted and remedial work is completed.
- C. **Use by City.** The Financial Security may be used by the City to complete work not completed by the Applicant.
- D. **Form of security.** The form of the Financial Security shall be one or a combination of the following to be determined by the City:
 - 1. **Cash deposit** - A Financial Security for erosion and sediment control, as determined by the City, shall be by cash deposit to the City. The cash will be held by City in a separate account.
 - 2. **Security deposit** - Deposit, either with the City, a responsible escrow agent, or trust company, at the option of the City, either:
 - a. An irrevocable letter of credit, negotiable bonds of the kind approved for securing deposits of public money, or other instruments of credit from one or more financial institutions, subject to regulation by the state and federal government wherein said financial institution pledges funds are on deposit and guaranteed for payment.
 - b. Cash in U.S. currency.
 - c. Other forms and securities (e.g., disbursing agreement) as approved by the City.
- E. **City indemnity.** This Financial Security shall hold the City free and harmless from all suits or claims for damages resulting from the negligent grading, removal, placement or storage of rock, sand, gravel, soil or other like material within the City.
- F. **Maintaining the financial security.** If at any time during the course of the work the balance of the Financial Security falls below 50% of the total required deposit, the Applicant shall make another deposit in the amount necessary to restore the cash deposit to the required amount. If the Applicant does not bring the financial security back up to the required amount

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within seven (7) days after notification by the City that the amount has fallen below 50% of the required amount the City may:

- 1. **Withhold inspections** - Withhold the scheduling of inspections and/or the issuance of a Certificate of Occupancy.
 - 2. **Revoke permits** - Revoke any permit issued by the City to the Applicant for the site in question or any other of the Applicant's sites within the City's jurisdiction.
- G. **Action against the financial security.** The City may access the Financial Security for remediation actions if any of the conditions listed below exist. The City shall use the Financial Security to pay for remedial work undertaken by the City, or a private contractor under contract with the City, or to reimburse the City for all costs incurred in the process of remedial work including, but not limited to, staff time and attorney's fees.
- 1. **Abandonment** - The Applicant ceases land disturbing activities and/or filling and abandons the work site prior to completion of the grading plan.
 - 2. **Failure to implement the SWPPP or ESC Plan** - The Applicant fails to conform to the grading plan and/or the SWPPP as approved by the City.
 - 3. **Failure to perform** - The BMPs utilized on the project fail within one year of installation.
 - 4. **Failure to reimburse City** - The Applicant fails to reimburse the City for corrective action taken.
- H. **Proportional reduction of the financial security.** When more than one-third of the applicant's maximum exposed soil area achieves final stabilization, the City can reduce the total required amount of the financial security by one-third. When more than two-thirds of the applicant's maximum exposed soil area achieves final stabilization, the City can reduce the total required amount of the financial security to two-thirds of the initial amount. This reduction in financial security will be determined by the City.
- I. **Returning the financial security.** The security deposited with the City for faithful performance of the SWPPP or the ESC Plan and any related remedial work shall be released one full year after the completion of the installation of all stormwater pollution control measures, including vegetation establishment, as shown on the SWPPP or ESC Plan.
- J. **Emergency action.** If circumstances exist such that noncompliance with this ordinance poses an immediate danger to the public health, safety and welfare, as determined by the City, the City may take emergency preventative action. The City shall also take every reasonable action possible to contact and direct the applicant to take any necessary action. Any cost to the City for emergency action may be recovered from the applicant's financial security.

Sec. 13-187. Enforcement Actions.

- A. **Notification of Failure of the Permit:** The City shall notify the permit holder of the failure of the permit's measures.
- B. **Initial Contact.** The initial contact will be to the party or parties listed on the application and/or the SWPPP as contacts. Except during an emergency action, forty-eight (48) hours after notification by the City or seventy-two (72) hours after the failure of erosion and sediment control measures, whichever is less, the City at its discretion, may begin corrective

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work. Such notification should be in writing, but if it is verbal, a written notification should follow as quickly as practical. If after making a good faith effort to notify the responsible party or parties, the City has been unable to establish contact, the City may proceed with corrective work. There are conditions when time is of the essence in controlling erosion. During such a condition the City may take immediate action, and then notify the applicant as soon as possible.

- C. **Erosion Off-site.** If erosion breaches the perimeter of the site, the applicant shall immediately develop a cleanup and restoration plan, obtain the right-of-entry from the adjoining property owner, and implement the cleanup and restoration plan within forty-eight (48) hours of obtaining the adjoining property owner's permission. In no case, unless written approval is received from the City, may more than seven (7) calendar days go by without corrective action being taken. If in the discretion of the City, the permit holder does not repair the damage caused by the erosion, the City may do the remedial work required. When restoration to wetlands and other resources are required, the applicant shall be required to work with the appropriate agencies to ensure that the work is done properly.
- D. **Erosion into Streets, Wetlands or Water Bodies.** If eroded soils (including tracked soils from construction activities) enter or appear likely to enter streets, wetlands, or other water bodies, cleanup and repair shall be immediate. The applicant shall provide all traffic control and flagging required to protect the traveling public during the cleanup operations.
- E. **Failure to do Corrective Work.** When an applicant fails to conform to any provision of this policy within the time stipulated, the City may take the following actions.
 - 1. Stop Work Order. Issue a stop work order, withhold the scheduling of inspections, and/or withhold the issuance of a Certificate of Occupancy.
 - 2. Permit Revocation. Revoke any permit issued by the City to the applicant for the site in question or any other of the applicant's sites within the City's jurisdiction.
 - 3. Correction by City. Correct the deficiency or hire a contractor to correct the deficiency.
- F. The applicant will be required to reimburse the City for all costs incurred in correcting stormwater pollution control deficiencies. If payment is not made within thirty (30) days after costs are incurred by the City, payment will be made from the applicant's financial securities as described in Section 8 above.
- G. If there is an insufficient financial amount in the applicant's financial securities as described in Section 8 above, the City may assess the remaining amount against the property. As a condition of the permit, the owner shall waive notice of any assessment hearing to be conducted by the City, concur that the benefit to the property exceeds the amount of the proposed assessment, and waive all rights by virtue of Minnesota Statute 429.081 to challenge the amount or validity of assessment.

Sec. 13-188. Misdemeanor.

Any person, firm or corporation failing to comply with, or violating any of these regulations, shall be deemed guilty of a misdemeanor and be subject to a fine or imprisonment or both.

- A. All land use and building permits may be suspended until the applicant has corrected the violation.

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- B. Each day that a separate violation exists shall constitute a separate offense.
- C.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Nov. 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: November 10, 2016
Re: 2017 Planning Commission Meeting Schedule

In 2017, there are two Planning Commission meeting dates that are affected by holiday observances. One is the January 2 meeting, the other is the September 4 meeting. Because the New Year's Day holiday falls on a Sunday, the City is observing the holiday on Monday, January 2. The holiday observance requires that the Planning Commission meeting be rescheduled. In the case of a holiday conflict, Planning Commission meetings are generally rescheduled to the following Monday. This would be January 9. Another option would be to reschedule to Tuesday, January 3.

The September 4 meeting falls on the Labor Day holiday. This meeting could be rescheduled to Tuesday, September 5 or to Monday, September 11.

The Planning Commission agreed that the 2017 meeting schedule should be revised to schedule the January meeting on January 9 and to schedule the September meeting on September 11.

Council Action Requested:

Motion regarding revising the 2017 meeting schedule to reflect the January Planning Commission meeting on January 9 and the September Planning Commission meeting on September 11.

MEMO

TO: Ron Moorse
FROM: Deb
DATE: October 26, 2016
RE: 2017 Dates for Planning Commission and City Council Meetings

Ron, here are the dates for the two above-referenced meetings. The Planning Commission has two meetings that will fall on scheduled days that the office will be closed due to a holiday. I have highlighted those.

Jan:	Planning Commission, January 2;	Council Meeting, January 17
Feb:	Planning Commission, February 6;	Council Meeting, February 21
March:	Planning Commission, March 6;	Council Meeting, March 21
April:	Planning Commission, April 3;	Council Meeting, April 18
May:	Planning Commission, May 1;	Council Meeting, May 16
June:	Planning Commission, June 5;	Council Meeting, June 20
July:	Planning Commission, July 3;	Council Meeting, July 18
August:	Planning Commission, August 7;	Council Meeting, August 15
September:	Planning Commission, September 4;	Council Meeting, September 19
October:	Planning Commission, October 2;	Council Meeting, October 17
November:	Planning Commission, November 6;	Council Meeting, November 21
December:	Planning Commission, December 4;	Council Meeting, December 19

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Nov. 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: November 10, 2016
Re: **Public Hearing - Vacation of Cartway #7 with PID# 22.028.20.32.0007 – Resolution 2016-50**

Background

At its August 16 meeting, the Council reviewed information indicating that Cartway # 7, with PID # 22.028.20.32.0007, located adjacent to 14933 Afton Boulevard South, was created as a statutory cartway. In addition, the rental house which currently uses the cartway for access is located on a parcel with frontage on both the 42nd Street right-of-way and the Paradox End Avenue right-of-way. The cartway is steep, winding and narrow, and has a steep slope along its northeast side and a very steep and deep ravine along its southwest side. The cartway and the steep slopes on either side are experiencing substantial erosion. With the cartway in-place and open to vehicular traffic, it would be very difficult to resolve the erosion problem. If the cartway was closed to vehicular traffic it could be regraded and revegetated to eliminate the slope toward the steep bank along the northeast edge of the cartway and to create a wide, shallow, vegetated swale to carry the majority of the stormwater drainage and protect the steep slopes on either side of the cartway.

Based on this information, the Council directed staff to move forward with the process of vacating the cartway. The process requires a public hearing regarding the vacation of the cartway, with notice published two consecutive weeks in the City's official newspaper and notice provided to property owners adjacent to the cartway. The public hearing was initially scheduled for the October 18 Council meeting, but was continued to the November 15 Council meeting because several of the affected property owners were not able to attend the October 18 meeting.

Resolution

Attached is a resolution vacating the cartway for the Council's consideration.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of resolution 2016-50, vacating Cartway # 7, with PID # 22.028.20.32.0007.



Parcel Number: 22.028.20.32.0007
Property Address: AFTON, [MAPS](#)
Class: EXEMPT
Legal Description: LOT A SUBDIVISIONCD 00626 SUBDIVISIONNAME CLOVER ESTATES

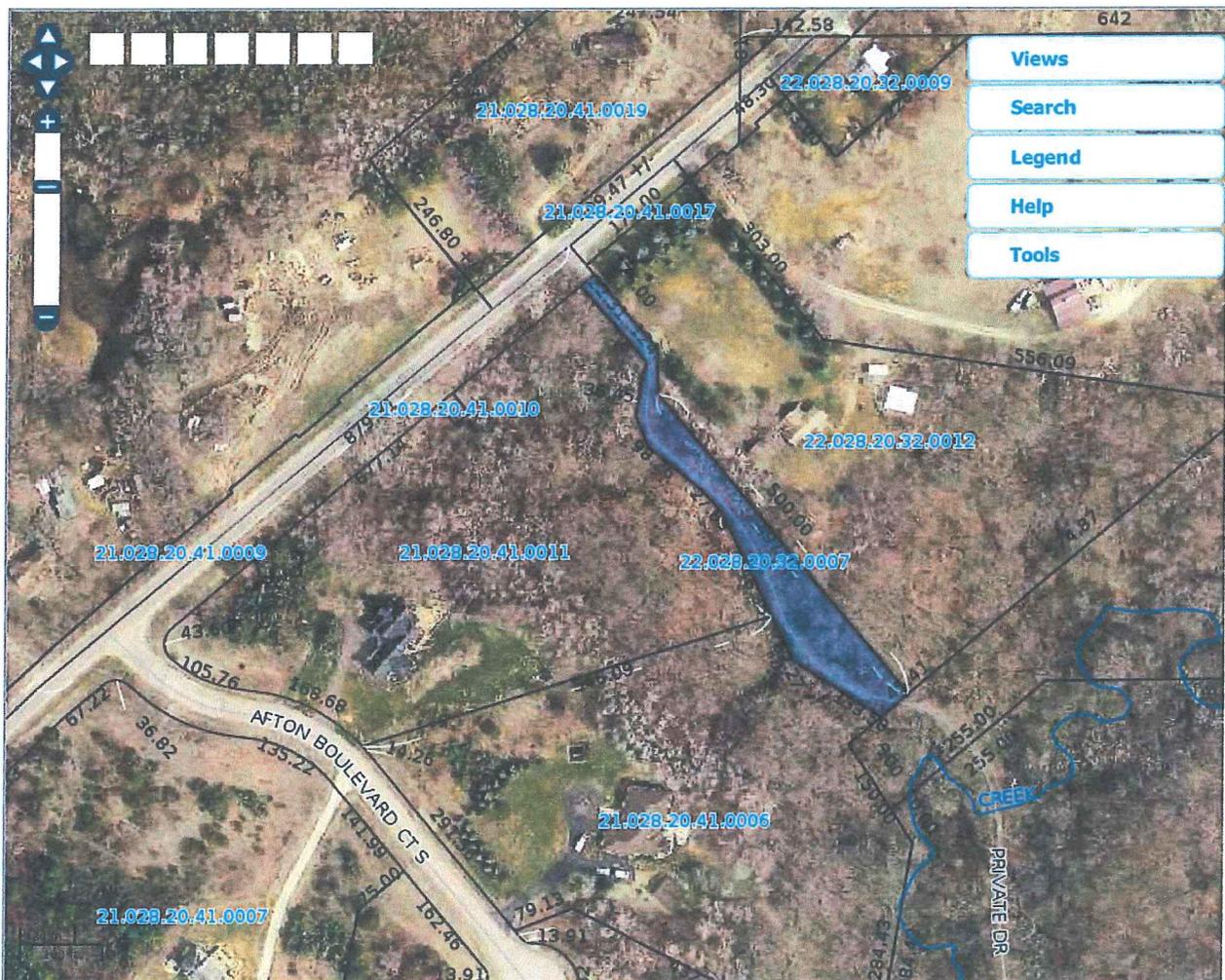
Prior Year Value Information

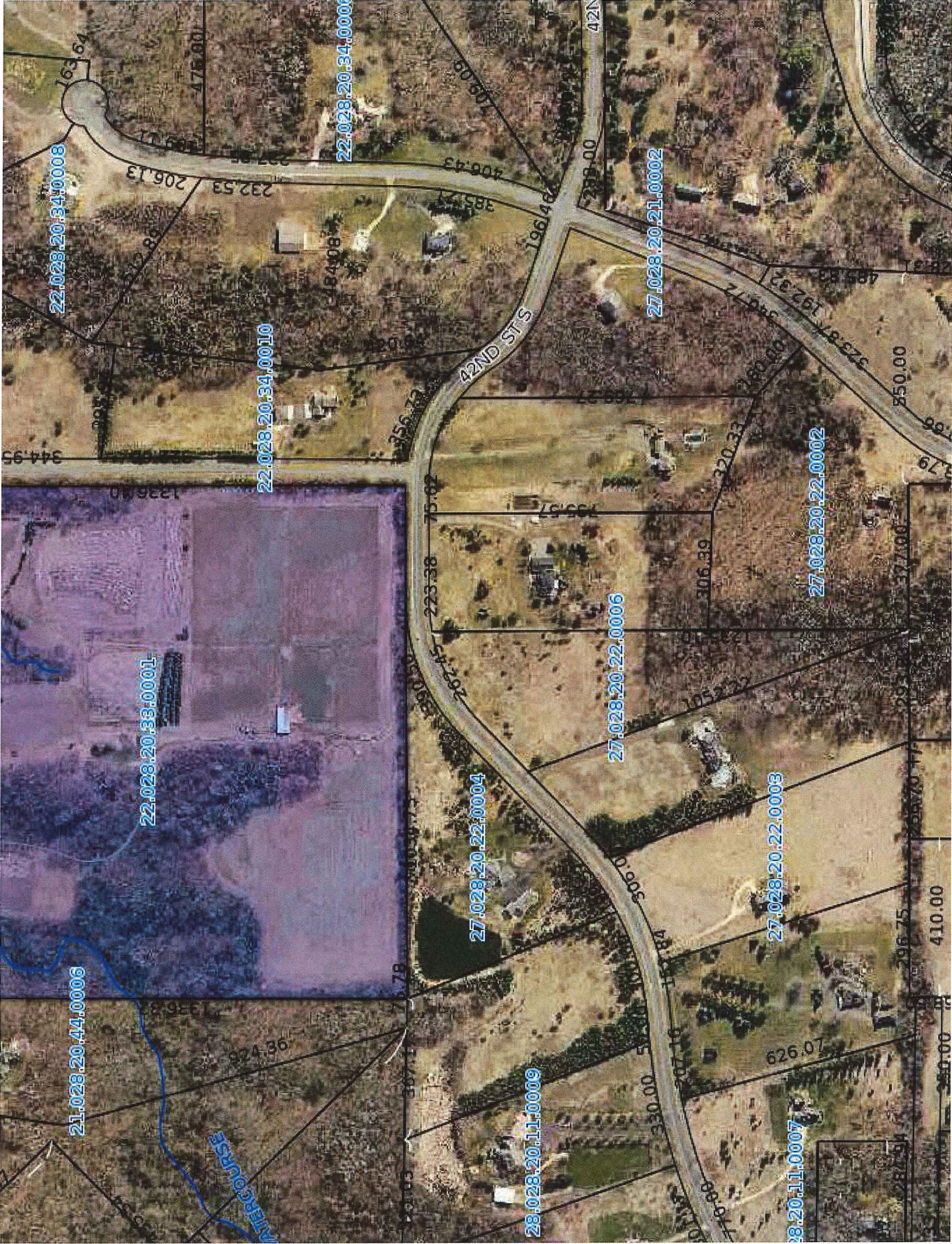
Year	Land Value	Dwelling Value	Improvement Value	Total Value
2016	\$9,000	\$0	\$0	\$9,000
2015	\$9,000	\$0	\$0	\$9,000
▼ More Years...				

Land Information

Lot Type	Square Feet	Acres
Acres x Rate	31,363	0.720

GIS Map Information





21.028.20.44.0006

22.028.20.34.0008

22.028.20.33.0001

22.028.20.34.0010

22.028.20.34.0001

27.028.20.22.0004

27.028.20.22.0006

27.028.20.21.0002

27.028.20.22.0003

27.028.20.22.0002

28.028.20.11.0009

28.20.11.0007

42ND ST S

MARGOURSE

344.95

1336.40

163.64

475.00

232.53

206.13

184.08

100.00

408.43

385.71

196.48

421

289.00

356.72

223.38

75.02

207.45

207.45

309.00

309.00

330.00

367.11

135.57

306.39

1052.22

320.33

2780.86

323.37

192.32

489.88

584.72

323.37

192.32

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350.00

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Nov. 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: November 10, 2016
Re: Joseph Reithmeyer et al Application for Final Plat of Nelson Estates at 1093 Indian Trail Path
Resolution 2016-52– Final Plat
Resolution 2016-53 – Development Agreement

Attached is a report from Bob Kirmis,, Planning Consultant, recommending approval of the Joseph Reithmeyer, et al application for Final Plat at 1093 Indian Trail Path, and two resolutions regarding the final plat. One resolution sets out the findings and conditions related to an approval of the final plat. The other is related to the Development Agreement.

Development Agreement

The development agreement is relatively brief because there are no improvements being constructed to serve the plat. The agreement documents the park dedication fee.

Council Action Requested

Motion regarding the Joseph Reithmeyer, et al application for Final Plat of Nelson Estates at 1093 Indian Trail Path, including the adoption of resolutions 2016-52 approving the final plat and resolution 2016-53, approving the development agreement, if desired.

RECEIVED

NOV 03 2016

CITY OF AFTON

Z 16-34

Updated 7-2016

Final Plat

**CITY OF AFTON
MAJOR SUBDIVISION APPLICATION**

SKETCH PLAN AND PRELIMINARY PLAT

Owner	Address	City	State	Zip	Phone
JOSEPH REITH MEYER LANES	1093 LAKE EDITH	AFTON	MN	55001	651-402-8403
Applicant (if different than owner)	Address	City	State	Zip	Phone

1093 INDIAN TRAIL S., AFTON, MN 55001

Project Address AFTON MN 55001

Zoning Classification	Existing Use of Property	PID# or Legal Description
RR	AGRICULTURAL	04.028.20.43.0006

Description of Request
FINAL PLAT APPROVAL

By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton.
 In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.

 11/3/2016
 Signature of Owner/Applicant Date

Make checks payable to: **City of Afton**

<u>FEES: (Major Subdivision)</u>	<u>ESCROW:</u>	<u>SUB TOTAL:</u>
0-5ac \$500 + \$100/lot	\$2,500	_____
6-40ac \$1,000 + \$100/lot	\$5,000	_____
41-80ac \$2,000 + \$100/lot	\$7,500	_____
81+acres \$5,000 + \$100/lot	\$10,000	_____
Other Final Plat \$250	\$1,000	_____
TOTAL: \$1,250		_____
DATE PAID: 11-3-16		_____
CHECK #: 3008		_____
RECVD. BY: KR		_____

ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION

RESOLUTION 2016-53

**CITY OF AFTON
COUNTY OF WASHINGTON, MINNESOTA**

**A RESOLUTION APPROVING A DEVELOPMENT AGREEMENT FOR THE JOSEPH REITHMEYER,
ET AL "NELSON ESTATES" FINAL PLAT**

WHEREAS, the City of Afton approved a final plat of Nelson Estates submitted by Joseph Reithmeyer, et al; and,

WHEREAS, the Nelson Estates Final Plat includes payment of City fees and expenses and places certain restrictions on the development; and,

WHEREAS, those obligations are specified and memorialized in the attached Developers Agreement.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Afton as follows:

1. The Developers Agreement between Joseph Reithmeyer, et al and the City of Afton is hereby approved.
2. The Mayor and City Administrator are hereby authorized to execute the Developers Agreement on behalf of the City of Afton.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 15TH DAY OF NOVEMBER,
2016.**

SIGNED:

Richard Bend, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

CITY OF AFTON

WASHINGTON COUNTY, MINNESOTA

**PRIVATE IMPROVEMENT DEVELOPER'S AGREEMENT FOR
JOSEPH REITHMEYER, ET AL**

THIS AGREEMENT, made and entered into this ___ day of _____, 2016 by and between the

**CITY OF AFTON
3033 St. Croix Trail
P.O. Box 219
AFTON, MN 55001**

A municipal corporation and statutory city organized under the laws of the State of Minnesota, (the "City"), and

Joseph Reithmeyer, et al

(the "Developer").

WITNESSETH, That:

WHEREAS, the Developer has made application to the City Council for approval of a subdivision within the corporate limits of the City described as follows:

LEGAL DESCRIPTION: As provided on the Preliminary Plat of Nelson Estates as prepared by E.G. Rud & Sons, Inc. and June 6, 2016, and as provided for on the Final Plat for the City Council meeting of November 15, 2016.

WHEREAS, the City Council on August 16, 2016 granted preliminary approval to the Nelson Estates, plat dated June 6, 2016 on the condition that the Developer enter into this agreement

NOW, THEREFORE, in consideration of the premises and of the mutual promises and conditions hereinafter contained, it is hereby agreed as follows:

Each lot will be custom graded by builders purchasing lots in accordance with the overall Development plans and specifications, and each builder will be responsible for grading in accordance with those plans and City standards.

A. Improvements

1. Iron Monuments

As per Minnesota State Statute 505.03 the Developer shall place iron monuments at all lot and block corners and at all other angle points on boundary lines. Where lot lines are platted in wetland areas, the Developer shall place approved wetland boundary markers on the designated wetland edge. Markers shall be placed on every other lot line where the wetland boundary intersects with the lot line. Markers shall be placed before grading activities begin, and shall remain undisturbed during the course of grading activities.

B. Park Dedication

Cash payment in lieu of, or in addition to, land dedication shall be a cash fee in lieu of land for a total of \$ 40,000 calculated in accordance with the City Code and paid prior to execution of the final plat by the City.

B. No Phosphorus Fertilizer

The Developer shall refrain from the use of any phosphorous fertilizers on the property and shall cause to be included on any deed transferring all or any part of the aforesaid development a covenant prohibiting the use of any phosphorous or phosphate fertilizer on said property.

D. Easements

All required easements such as roadway and scenic easements, shall be fully executed by the grantee and submitted to the City on separate documents prior to the execution of the final plat by the City. Copies of the recorded documents shall be provided to the City.

GENERAL:

A. Binding Effect

1. The terms and provisions hereof shall be binding upon and inure to the benefit of the heirs, representatives, successors and assigns of the parties hereto and shall be binding upon all future owners of all or any part of the Nelson Estates Subdivision and shall be deemed covenants running with the land. References herein to Developer, if there be more than one, shall mean each and all of them. The Developer's Agreement, at the option of the City, shall be placed on record so as to give notice hereof to subsequent purchasers and encumbrances of all or any part of the Nelson Estates Subdivision and all recording fees, if any, shall be paid by the Developer.

The terms and provisions of this Developer's Agreement shall be binding upon the owners of individual lots, and shall be deemed to run with the title of the individual lots of the development. This provision does not release any future Developer or the Developer's successors or assigns from the terms and provisions of this Developer's Agreement.

2. Final Plat Approval

The City agrees to sign the final plat of the Subdivision upon execution and delivery of this Developer's Agreement and of all required documents, and payment of the park dedication fee.

3. Conditions of Approval

- a. No grading or building permits shall be issued by the City unless the plans or application are in conformance with the City's Comprehensive Plan, and engineering standards as determined by the City Engineer, this agreement, and all local, state and federal regulations.

5. Notice/Remedies on Default or Violation of this Developer's Agreement

- a. Whenever any event of default or failure to conform to the terms and conditions of this Developer's Agreement occurs, the City shall give written notice of the event of default or failure to perform to the Developer by United States Mail at its last known addresses. If the Developer fails to cure the event of default or failure to perform within fifteen 15 days after the date of the mailed notice, in

addition to any other remedy provided in this Developer's Agreement and without waiver of any such right, the City may avail itself of any or all of the following remedies for as long as the Developer is in default.

- a.5.1 Refuse to issue building permits or occupancy permits as to any lot until such time as the event of default is cured.
- a.5.2 Apply to a court of competent jurisdiction to enjoin continuation of the event of default.
- a.5.3 Terminate this Developer's Agreement by written notice to Developer, at which time all terms and conditions as contained herein shall be of no further force and effect and all obligations of the parties imposed hereunder shall be null and void.

Indemnification

To the fullest extent permitted by law, the Developers shall indemnify and hold harmless the City of Afton, its agents and employees from and against any and all claims, damages, losses or expenses, including but not limited to attorney's fees, arising out of the issuance of this Developer's Agreement by the City of Afton.

IN WITNESS WHEREOF, the City and Developer have caused this agreement to be duly executed on the day and year first above written.

In Presence of:

CITY OF AFTON

Richard Bend

Mayor

Ronald J. Moorse

City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF WASHINGTON)

On this _____ day of _____, 2016, before me, a Notary Public within and for said County, personally appeared _____ and _____, to me personally known, being each by me duly sworn did say that they are respectively the Mayor and City Administrator of the City of Afton, the municipal corporation named in the foregoing instrument; and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said municipal corporation by authority of its City Council and _____ and _____ acknowledged said instrument to be the free act and deed of said municipal corporation.

Notary Public

DEVELOPER

_____ By _____
 _____ Its _____

_____ By _____
 _____ Its _____

STATE OF MINNESOTA)

) ss.

(CORPORATE ACKNOWLEDGEMENT)

COUNTY OF WASHINGTON)

On this _____ day of _____, 2016, before me, a Notary Public within and for said County personally appeared _____ and _____, to me personally known, who being each by me duly sworn did say that they are respectively the _____ and the _____ of _____, the corporation named in the foregoing instrument, and that said instrument was signed in behalf of said corporation by authority of its Board of Directors and said _____ and _____ acknowledged said instrument to be the free act and deed of said corporation.

 Notary Public

City Seal

RESOLUTION 2016-52

**CITY OF AFTON
COUNTY OF WASHINGTON, MINNESOTA**

A RESOLUTION APPROVING THE FINAL PLAT FOR JOSEPH REITHMEYER ET AL, "NELSON ESTATES"

WHEREAS, Joseph Reithmeyer, et al has made application for approval of a final plat to subdivide 4 lots from 30.1 acres at 1093 Indian Trail Path to be known as Nelson Estates; and,

WHEREAS, applications for final plat approval are processed in accordance with Section 12-1332 of the Subdivision Ordinance, and

WHEREAS, the planning report dated November 10, 2016 prepared by Northwest Associated Consultants, Inc. is incorporated herein.

WHEREAS, based upon review of the application and evidence received, the Afton City Council now makes the following findings of fact:

- A. The legal description of the property is attached as Exhibit A.
- B. The property is guided for rural residential land uses by the 2008 Afton Comprehensive Plan, as amended.
- C. The property is zoned RR, Rural Residential District, which allows single family dwellings as a permitted use.
- D. The proposed final plat has been found to be consistent with the conditionally approved preliminary plat.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Afton that based on the foregoing information and applicable ordinances, the request is hereby **APPROVED** and is subject to the following conditions:

- 1. The final plat shall be recorded within 120 days of approval.
- 2. Driveway placement for Lot 3, Block 1 shall be set back a minimum of 60 feet from the intersection of Indian Trail Path and Lake Edith Lane.
- 3. All driveways shall comply with Section 12-84 of the Zoning Ordinance and shall be subject to review and approval by the City Engineer.
- 4. The following conditions related to vegetative clearing and protection of slopes shall be satisfied:
 - A. Except as otherwise allowed by the Valley Branch Watershed District for lake access, vegetative clearing within shore and bluff impact zones and steep slopes shall be prohibited.
 - B. Scenic easements shall be placed on all slopes greater than 18 percent. The developer shall execute a scenic easement agreement and shall record the scenic easement concurrent with the final plat.
 - C. All requirements imposed by the Valley Branch Watershed District letter dated June 3, 2016 shall be satisfied.
 - D. Any cleared path from the bluff line to the lake shall be not more than 10 feet in width or any greater width as superseded by State Statute.

5. Prior to building permit approval, permits for individual sewage treatment systems shall be subject to review and approval by the Washington County Department of Public Health.
6. Permitted and accessory structures constructed upon lots within the subdivision shall be subject to administrative permit.
7. In satisfaction of the City's park dedication requirements, a cash dedication (in an amount determined appropriate by City Officials) shall be paid to the City prior to the signing of the final plat.
8. The applicant shall enter into a development agreement with the City and post any the necessary securities which may be required by it.
9. All requirements of the City Engineer, as outlined in the memorandum from Jesse Carlson of WSB dated July 18, 2016, shall be satisfied.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 15TH DAY OF NOVEMBER, 2016.

SIGNED:

Richard Bend, Mayor

ATTEST:

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.957.1100 Website: www.nacplanning.com

PLANNING REPORT

TO: Afton Mayor and City Council
FROM: Bob Kirmis
DATE: November 10, 2016
SUBJECT: Afton - Nelson Estates Final Plat
CASE NO: 280.02 - 16.03

Date Application Determined Complete: November 3, 2016
Planning Commission Meeting Date: NA
City Council Meeting Date: November 15, 2016
120-day Review Deadline: January 2, 2017

BACKGROUND

On August 16, 2016, the City Council approved a preliminary plat application of an ownership group consisting of Robert Nelson, Clinton Nelson, Guy Reithmeyer and Cheryl Frenette. The approved preliminary plat, entitled "Nelson Estates", consists of four, unsewered single family residential lots.

At this time, the ownership group wishes to move forward with the corresponding final plat application.

The subject property overlays 30.1 acres of land located north of Lake Edith Lane South, between Indian Trail Path and Lake Edith (1093 Indian Trail Path). Of the total 30.1 acres, 20.7 acres lie above the ordinary high water level (OHWL) of Lake Edith.

The site is zoned RR, Rural Residential and lies within the Shoreland Management Area of Lake Edith and Conservancy Overlay District.

Attached for Reference:

Exhibit A: Site Location
Exhibit B: Approved Preliminary Plat
Exhibit C: Final Plat
Exhibit D: Scenic Easement Boundaries
Exhibit E: Valley Branch Watershed District Letter

ISSUES

Consistency with Previously Approved Preliminary Plat. The design of the final plat is consistent with the previously approved preliminary plat, retaining the same lot and abutting street right-of-way line configurations.

As in the case of the approved preliminary plat, all lots meet minimum area, width and depth requirements imposed within the applicable RR, Rural Residential (and Shoreland Management) District.

Streets. As a condition of preliminary plat approval, the City Engineer recommended that the Indian Trail Path and Lake Edith Lane roadways be located within public right of-way. Further, City Engineer recommended that 15-foot roadway setbacks from property lines be provided to accommodate private utilities and snow storage. This issue has been satisfactorily addressed by the applicants.

Lot Access. As noted in review of the preliminary plat, proposed Lot 3 borders the intersection of Indian Trail Path and Lake Edith Lane. According to the Ordinance, the minimum driveway setback between intersecting streets is 60 feet. It is recommended that this requirement be made a condition of final plat approval.

Also, as a condition of final plat approval, it is recommended that all driveways comply with Section 12-84 of the Zoning Ordinance and be subject to review and approval by the City Engineer.

Vegetation Removal / Steep Slope Protection. As part of preliminary plat approval, the following conditions were imposed related to vegetative clearing and protection of slopes:

1. Except as otherwise allowed by the Valley Branch Watershed District for lake access, vegetative clearing within shore and bluff impact zones and steep slopes shall be prohibited.
2. Scenic easements shall be placed on all slopes greater than 18 percent. The developer shall execute a scenic easement agreement and shall record the scenic easement concurrent with the final plat.
3. All requirements imposed by the Valley Branch Watershed District letter dated June 3, 2016 shall be satisfied.
4. Any cleared path from the bluff line to the lake shall be not more than 10 feet in width or any greater width as superseded by State Statute.

As a condition of final plat approval, it is recommended that the preceding conditions be satisfied.

Easements. All easements depicted upon the final plat have been found to be acceptable by the City Engineer.

Appropriately, scenic easements have been proposed upon slopes on slopes 18 percent or greater (see attached Exhibit D). As previously indicated, Staff recommends that the developer execute a scenic easement agreement and record the scenic easement concurrent with the final plat.

Septic Systems. To determine the suitability of each lot to support long-term sewage treatment, preliminary soil testing has been completed upon the subject site.

Prior to building permit approval, permits for individual sewage treatment systems must be subject to review and approval by the Washington County Department of Public Health.

Conservancy Overlay District Requirements. Consistent with Conservancy Overlay District requirements, permitted and accessory structures constructed upon lots within the subdivision must be subject to administrative permit.

Park Dedication. As part of the City's consideration of the preliminary plat application, City Officials determined that a cash contribution, rather than land dedication, should be imposed in satisfaction of the City's park dedication requirements.

As a condition of final plat approval, a cash dedication (in an amount determined appropriate by City Officials) shall be paid to the City prior to the signing of the final plat.

Development Agreement. As a condition of final plat approval, the applicants must enter into a development agreement with the City and post any financial securities which may be required by it. This issue should be subject to further comment by the City Attorney.

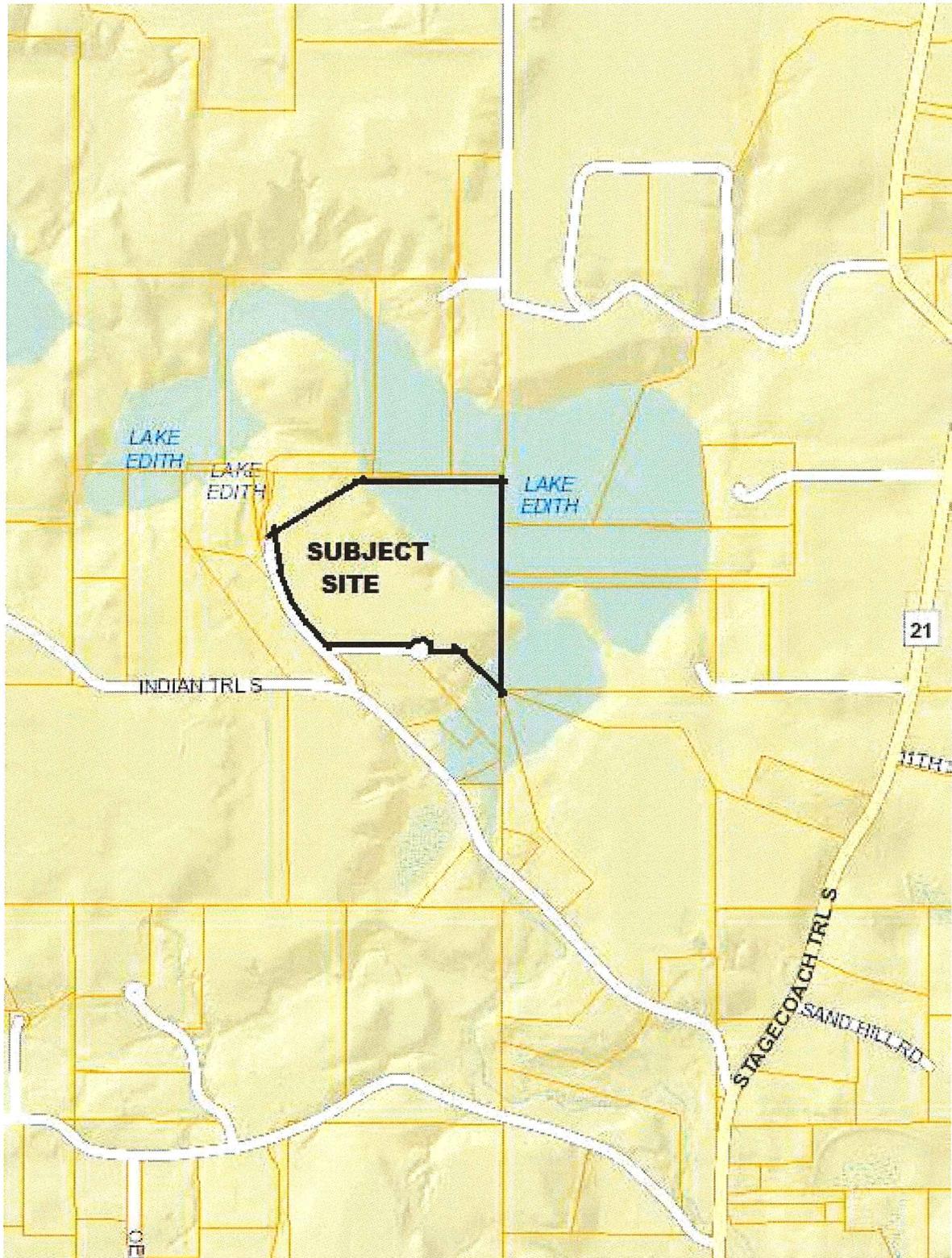
RECOMMENDATION

The proposed final plat has been found to be consistent with the conditionally approved preliminary plat. With this in mind, and based upon the preceding review, our office recommends approval of the Nelson Estates final plat subject to the following conditions:

1. The final plat shall be recorded within 120 days of approval.
2. Driveway placement for Lot 3, Block 1 shall be set back a minimum of 60 feet from the intersection of Indian Trail Path and Lake Edith Lane.
3. All driveways shall comply with Section 12-84 of the Zoning Ordinance and shall be subject to review and approval by the City Engineer.

4. The following conditions related to vegetative clearing and protection of slopes shall be satisfied:
 - A. Except as otherwise allowed by the Valley Branch Watershed District for lake access, vegetative clearing within shore and bluff impact zones and steep slopes shall be prohibited.
 - B. Scenic easements shall be placed on all slopes greater than 18 percent. The developer shall execute a scenic easement agreement and shall record the scenic easement concurrent with the final plat.
 - C. All requirements imposed by the Valley Branch Watershed District letter dated June 3, 2016 shall be satisfied.
 - D. Any cleared path from the bluff line to the lake shall be not more than 10 feet in width or any greater width as superseded by State Statute.
5. Prior to building permit approval, permits for individual sewage treatment systems shall be subject to review and approval by the Washington County Department of Public Health.
6. Permitted and accessory structures constructed upon lots within the subdivision shall be subject to administrative permit.
7. In satisfaction of the City's park dedication requirements, a cash dedication (in an amount determined appropriate by City Officials) shall be paid to the City prior to the signing of the final plat.
8. The applicant shall enter into a development agreement with the City and post any the necessary securities which may be required by it.
9. All requirements of the City Engineer, as outlined in the memorandum from Jesse Carlson of WSB dated July 18, 2016, shall be satisfied.

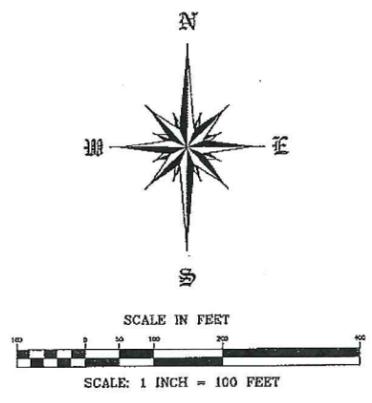
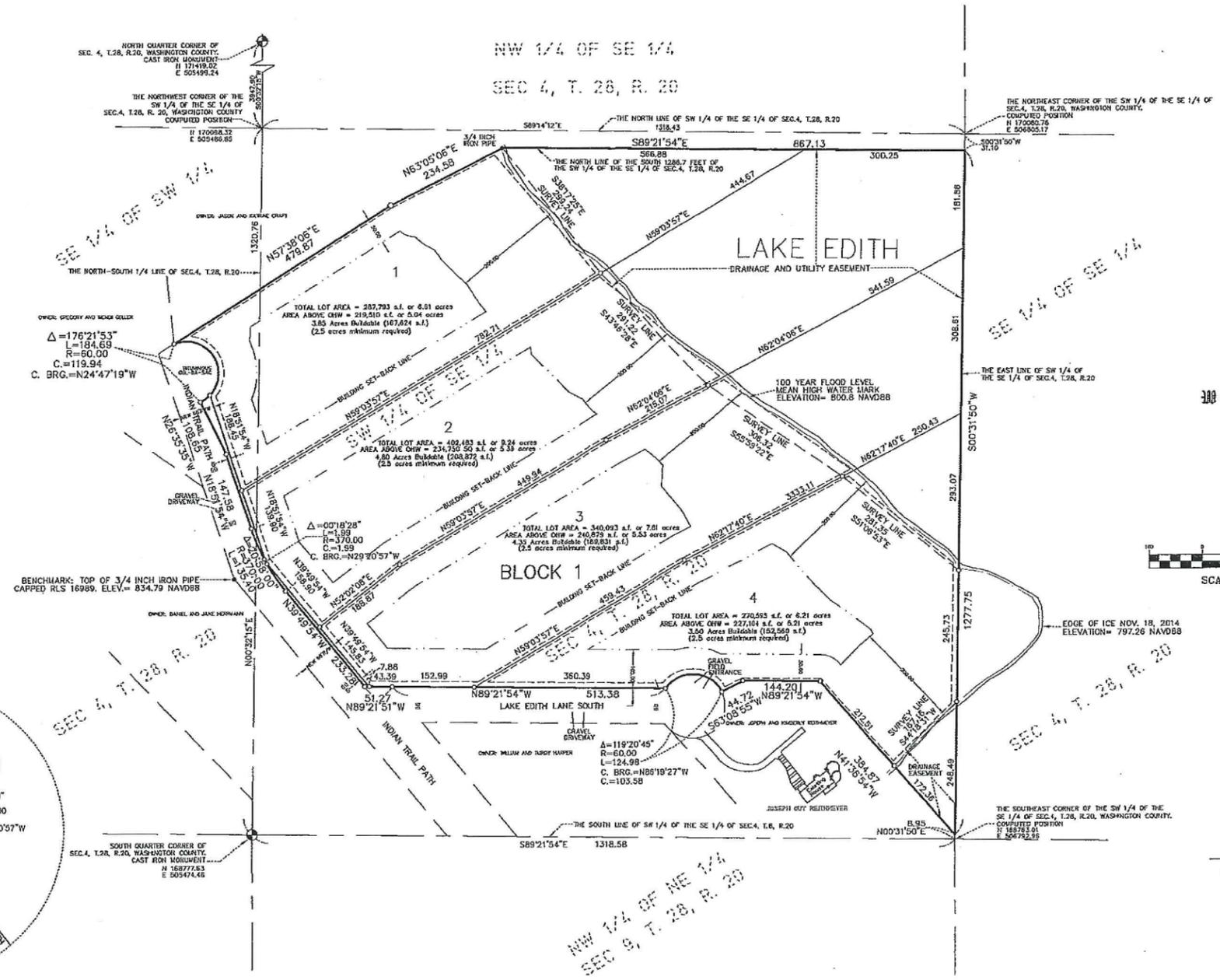
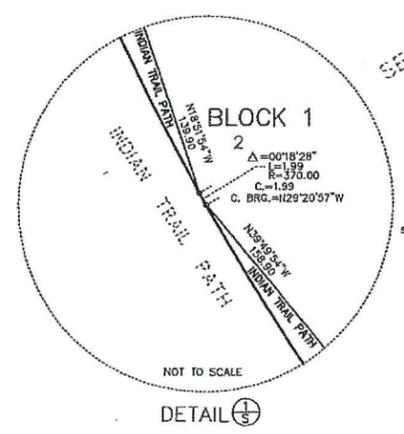
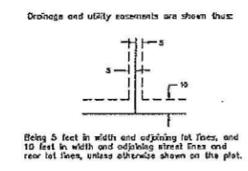
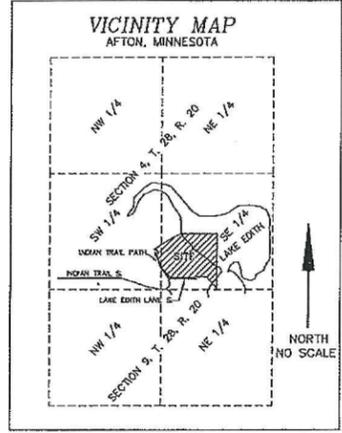
cc. Ron Moorse, City Administrator



Map Source: Washington County Viewer

EXHIBIT A - SITE LOCATION

PRELIMINARY PLAT: NELSON ESTATES



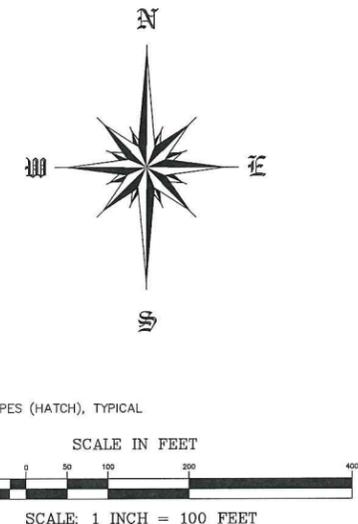
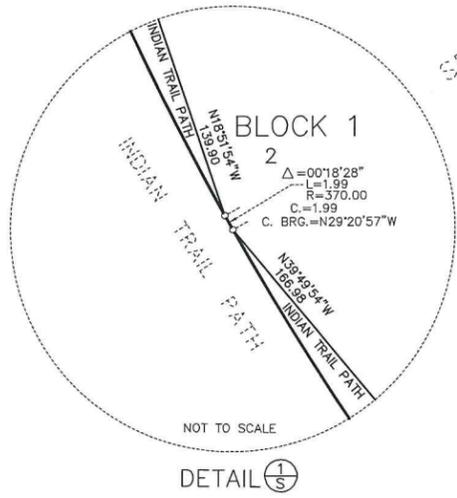
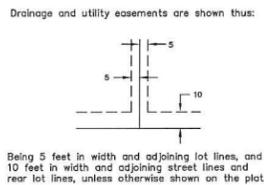
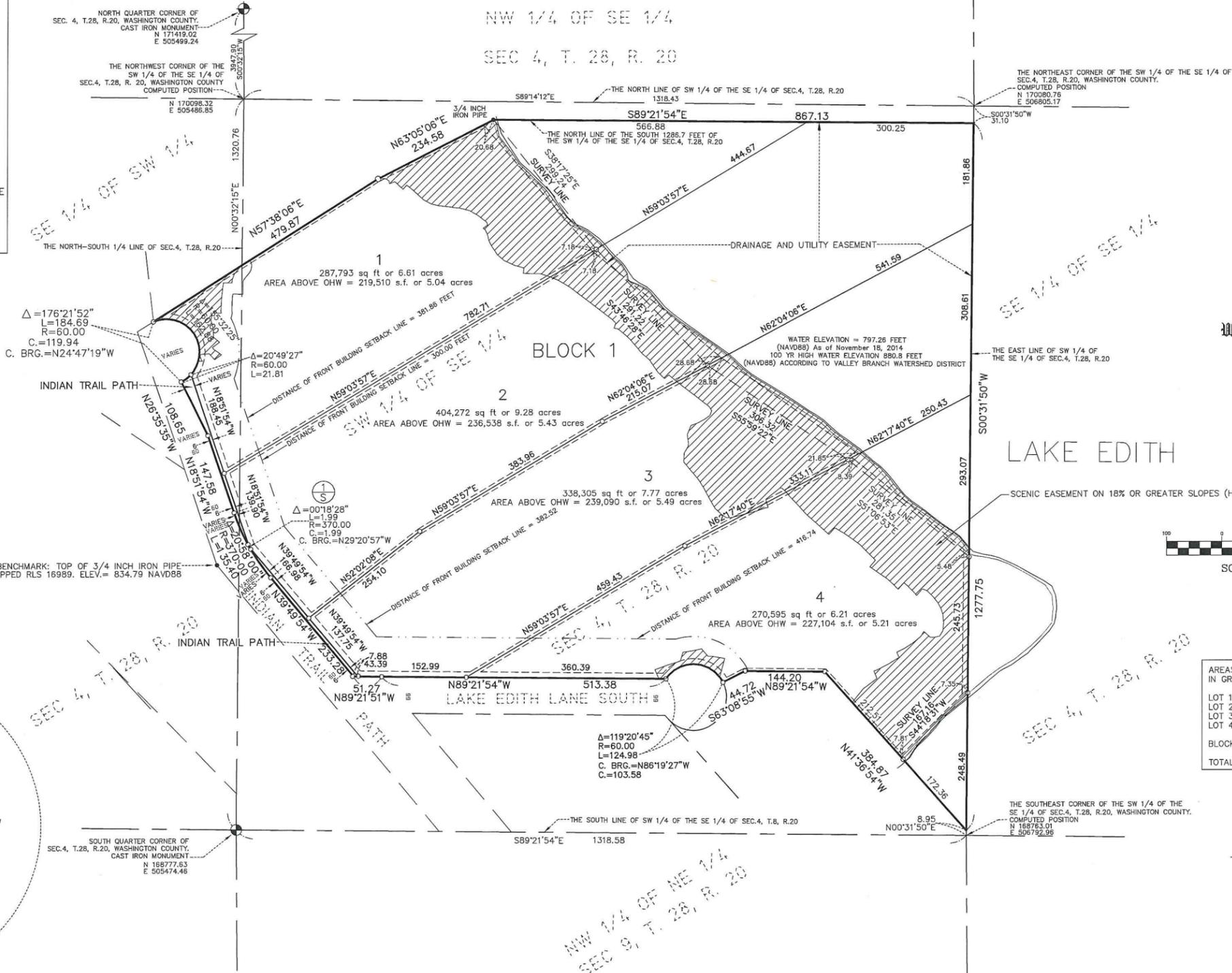
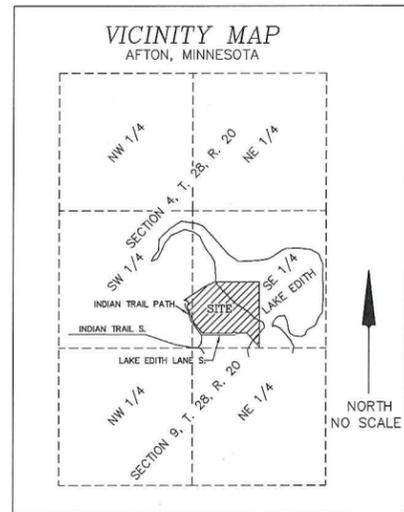
- LEGEND**
- DENOTES P.L.S. CORNER MONUMENT FOUND, SIZE & TYPE AS NOTED.
 - DENOTES 12 INCH COMMON SPIKE SET & CAPPED RLS 18464.
 - DENOTES IRON MONUMENT FOUND SIZE, TYPE, AND RLS AS NOTED.

BASIS OF BEARINGS: WASHINGTON COUNTY COORDINATE SYSTEM NAD 83 (1988)

Client: Nelson Estate C/O Mr. Joseph Guy Rothmeyer 1933 Lake Edith Lane South Afton, MN 55001 Phone: 551-402-8403	Design by: JF Drawn by: JF/K	Original date: 12-9-15 Revisions: 6-6-15	Checklist: I checked this plat, specification of spot and general location of monuments and bearings, and the accuracy of the same.
LAKE AND LAND SURVEYING, INC. 1200 CENTER POINTE DRIVE, STE 270 MINNETONKA, MN 55312 PHONE (612) 778-8211 E-MAIL: SURVEY@LAKELANDSURV.COM	Survey book No. S.A.P. number: 2014142	Page title: PRELIMINARY PLAT Sheet number: 2 of 3	Approved by: JF/K Date: 12-21-15 Exhibit No. 154284

BASIS OF BEARINGS: WASHINGTON COUNTY COORDINATE SYSTEM NAD 83 (1988)

NELSON ESTATES



AREAS AS REQUIRED BY THE CITY OF AFTON ITEM G IN GROSS SQUARE FEET	
LOT 1 =	287,793 SQ FT
LOT 2 =	404,272 SQ FT
LOT 3 =	338,305 SQ FT
LOT 4 =	270,595 SQ FT
BLOCK 1 =	1,300,965 SQ FT
TOTAL AREA OF PLAT =	1,305,283 SQ FT

- LEGEND**
- ⊕ DENOTES P.L.S. CORNER MONUMENT FOUND, SIZE & TYPE AS NOTED.
 - DENOTES 12 INCH COMMON SPIKE SET & CAPPED RLS 16464.
 - DENOTES IRON MONUMENT FOUND SIZE, TYPE, AND RLS AS NOTED.

LAKE & LAND SURVEYING, INC.
1296 HUDSON ROAD
SAINT PAUL, MINNESOTA 55106
PHONE: 651-776-6211

BASIS OF BEARINGS: WASHINGTON COUNTY COORDINATE SYSTEM NAD 83 (1986)

RECEIVED
JUN 20 2016
CITY OF AFTON



June 3, 2016

Joseph Guy Reithmeyer
1093 Lake Edith Lane South
Afton, MN 55001

**Re: Nelson Estates—Afton, Minnesota
VBWD Permit #2016-13**

Dear Mr. Reithmeyer:

Enclosed is the Valley Branch Watershed District (VBWD) permit for your project. Please note the following conditions imposed by the Managers, which are also listed on the back of the permit.

1. A VBWD permit must be obtained prior to construction on any parcel. Construction on each parcel must conform to the VBWD Rules and Regulations, including but not limited to the VBWD stormwater management, erosion-control, and minimum floor elevation standards. Stormwater management facilities to manage runoff, as required by the VBWD, must be provided on each parcel. This condition must be included in a document, such as a development agreement, that can be recorded with the Washington County Recorder's Office. Sureties will also be required. Note: Under the current layout, the proposed home on Lot 2 will be required to have a low-entry elevation no lower than Elevation 844.
2. As required by VBWD Rule 4, Standard 13C, a minimum 35-foot-wide buffer strip of unmowed vegetation measured perpendicular to the DNR's ordinary high water level and extending 35 feet inland shall be provided. A mowed access path and shoreline are allowed, but must not exceed 30% of the landowner's shoreline width or 30 feet, whichever is less. Access paths shall not be located where concentrated runoff will flow to the lake.
3. This permit is not transferable.
4. This permit is subject to obtaining all other permits required by governmental agencies having jurisdiction (including, but not limited to, an NPDES permit).
5. Valley Branch Watershed District shall be granted drainage easements which cover (a) land adjacent to stormwater management facilities and lowlands up to their 100-year flood elevations and (b) all ditches, storm sewers, and maintenance accesses to the stormwater management facilities.
6. The required drainage easement shall be recorded with the Washington County Recorder's Office.



DAVID BUCHECK • LINCOLN FETCHER • JILL LUCAS • EDWARD MARCHAN • ANTHONY HAIDER

VALLEY BRANCH WATERSHED DISTRICT • P.O. BOX 838 • LAKE ELMO, MINNESOTA 55042-0538

www.vbwd.org

EXHIBIT E - VALLEY BRANCH WATERSHED DISTRICT LETTER

7. Return or allowed expiration of any remaining surety and permit closeout is dependent on the permit holder providing proof that all required documents have been recorded (including but not limited to easements) and providing as-built drawings that show that the project was constructed as approved by the Managers and in conformance with the VBWD rules and regulations.

Thank you for your cooperation with the District's permit program.

Sincerely,



David J. Bugcheck, President
Valley Branch Watershed District

DJB/ymh

Enclosure

- c: Susannah Torseth, VBWD Attorney
Ray Roemmich, VBWD Inspector
Jenifer Sorensen, MDNR
Ronald Moorse, City Administrator—City of Afton
Diane Hankee, WSB, City Engineer—City of Afton
Duane Stensland, Stensland Inspections, Building Inspector—City of Afton
John Faraci, Lake and Land Surveying, Inc.—Authorized Agent
Karen Wold, Barr Engineering Co.
Yvonne Huffman, Barr Engineering Co.

P:\Mpls\23 MN\82\2382020\ MovedFromMpls_P\2016\2016-13_NelsonEstates\2016-13_PermitLtr_June2016.docx

**VALLEY BRANCH WATERSHED DISTRICT
PERMIT APPLICATION**

TO BE COMPLETED BY VBWD:

Permit Number 2016-13
 Permit Fee Received N/A
 Date Received N/A

Return application to
 John Hanson
 Barr Engineering Co.
 Engineers for the Valley Branch Watershed District
 4300 MarketPointe Drive
 Bloomington, MN 55435



A permit fee shall accompany this permit, unless waived by the Board of Managers. (Governmental bodies are not required to pay a fee.)

Project Information			
Project Name	Nelson Estates		
Location (street address, if known; otherwise major intersection)	1093 Indian Trail S		
City or Township	Afton		
Parcel Identification Number (if known)	04.028.20.43.0006		
Section, Township, Range (if known)	Section:4	Township:28	Range:20
Project Timeline Estimate	Start: September, 2016	Complete: Unsure	
Project Contacts			
	Applicant	Authorized Agent	Owner (if different than applicant)
Name	Joseph Guy Reithmeyer	John Faraci	
Company (if applicable)		Lake and Land Surveying, Inc.	
Address	1093 Lake Edith Lane S	1200 Centre Pointe Curve, Ste. 275	
City, State, Zip	Afton, MN 55001	St. Paul, MN 55120	
Phone	651-402-8403	651-776-6211	
Email	gksreith@msn.com	jfdevengpa@qwest.net	

Once a Valley Branch Watershed District permit has been approved, the permit conditions will be attached to the back of this form.

By signing this permit application, the permit applicant, his/her agent, and owner (hereinafter "Permittee") shall abide by all the conditions set by the Valley Branch Watershed District (VBWD). All work which violates the terms of the permit by reason of presenting a serious threat of soil erosion, sedimentation, or an adverse effect upon water quality or quantity, or violating any rule of the VBWD may result in the VBWD issuing a Stop Work Order, which shall immediately cause the work on the project related to the permit to cease and desist. All work on the project shall cease until the permit conditions are met and approved by the VBWD representatives. In the event Permittee contests the Stop Work Order issued by the VBWD, Permittee shall attend a VBWD Board of Managers meeting and discuss the project. Any attorney fees, costs, or other expenses incurred on behalf of the VBWD in enforcing the terms of the permit shall be the sole expense of the permit applicant. Costs shall be payable from the permit applicant's permit fee. If said fees exceed the permit amount, the Permittee shall have ten (10) days from the date of receipt of the invoice from the VBWD to pay for the cost incurred in enforcing the permit, by which to pay the VBWD for said costs. If costs are not paid within the ten (10) days, the VBWD will draw on the permit applicant's surety. The Permittee agrees to be bound by the terms of the final permit and conditions required by the VBWD for approval of the permit. The permit applicant further acknowledges that he/she has the authority to bind the owner of the property and/or any entity performing the work on the property pursuant to the terms of the VBWD permit, and shall be responsible for complying with the terms of the VBWD permit.

Signatures (Required):

	Applicant	Authorized Agent	Owner (if different than applicant)
Signature			
Date	May 18, 2016		



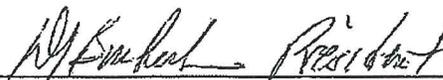
DAVID BUCHECK • LINCOLN FETCHER • DALE BOZASH • JILL LUCAS • EDWARD MARCHAN

VALLEY BRANCH WATERSHED DISTRICT • P.O. BOX 838 • LAKE ELMO, MINNESOTA 55042-0538

www.vbwd.org

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Approved: _____ May 26, 2016


Signature _____ Title _____
Valley Branch Watershed District

Note: The grant of this permit in no way purports to permit acts, which may be prohibited by other governmental agencies.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Nov. 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moose, City Administrator
Date: November 10, 2016
Re: Town Square Park Restroom Update

Attached are the plans for the restroom in Town Square Park. Steve Dorgan, Chair of the Park Committee, will attend the Council meeting to provide an update regarding the restroom project.

COUNCIL ACTION REQUESTED:

Motion to provide direction to the Park Committee regarding the Town Square Park restroom project

Afton Village Park Restrooms

CODE SUMMARY

SCOPE OF WORK: NEW PUBLIC PARK RESTROOMS BUILDING

APPLICABLE CODES: 2015 MINNESOTA BUILDING CODE (MBC) INCLUDING THE 2012 INTERNATIONAL BUILDING CODE
 2015 MINNESOTA ACCESSIBILITY CODE CHAPTER 1341
 2009 INTERNATIONAL MECHANICAL CODE (AMENDED BY 2015 MBC CHAPTER 1346)
 2009 INTERNATIONAL FUEL GAS CODE (AMENDED BY 2015 MBC CHAPTER 1346)
 2006 INTERNATIONAL FIRE CODE (AMENDED WITH MBC CHAPTER 7510)
 2015 MINNESOTA STATE PLUMBING CODE CHAPTER 4715
 2014 NATIONAL ELECTRIC CODE

OCCUPANCY TYPE: A-3

CONSTRUCTION TYPE: V-B

GROSS FLOOR AREA: 318 SQ. FT.

GENERAL NOTES

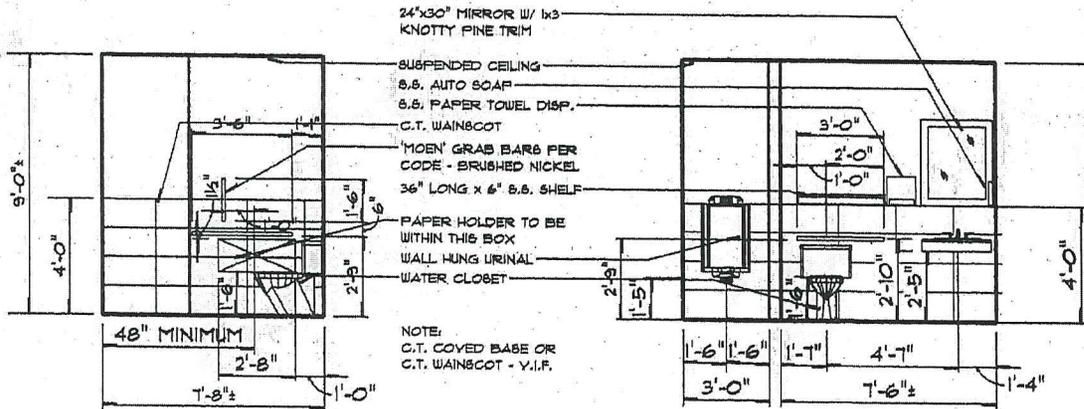
1. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR FIELD VERIFYING ALL DIMENSIONS AND EXISTING BUILDING CONDITIONS.
2. SIMILAR MATERIALS INDICATED ON DIFFERENT PLANS, SECTIONS AND DETAILS, AND ANNOTATED ON ONE OR MORE PLAN, SECTION OR DETAIL SHALL BE CONSIDERED ANNOTATED, NOTED OR LABELED COMPLETELY ON ALL PLANS, SECTIONS AND DETAILS.
3. IN THE CASE OF AMBIGUITIES, DISCREPANCIES OR IRREGULARITIES IN THE DRAWINGS, SPECIFICATIONS, MANUFACTURING INSTRUCTIONS, SITE CONDITIONS OR APPLICABLE CODES AND STANDARDS, REQUEST CLARIFICATION FROM THE ARCHITECT OR ENGINEER BEFORE PROCEEDING. THE COST OF CORRECTING WORK DONE AS A RESULT OF PROCEEDING WITHOUT OBTAINING CLARIFICATION WILL BE BORNE SOLELY BY THE CONTRACTOR.
4. THE CONTRACTOR AND/OR OWNER MUST VERIFY AND CHECK ALL NOTES, FLOOR PLANS, ELEVATIONS, SECTIONS AND DETAILS AND NOTIFY THE ARCHITECT OF ANY ERRORS OR OMISSIONS FOR POSSIBLE CORRECTION PRIOR TO START OF CONSTRUCTION.
5. ELECTRICAL, MECHANICAL & PLUMBING LAYOUTS (IF REQUIRED) SUPPLIED BY THE CONTRACTORS PERFORMING THE WORK.
6. ALL WORK SHALL COMPLY WITH ALL LOCAL AND STATE BUILDING CODES & ORDINANCES.
7. SEE PLANS FOR ADDITIONAL INFORMATION.

JIM MACKAY
ARCHITECT

1723 LAFOND AVENUE
 SAINT PAUL, MN 55104
 PHONE/FAX 651-644-0869
 E-MAIL jim.mackay@q.com

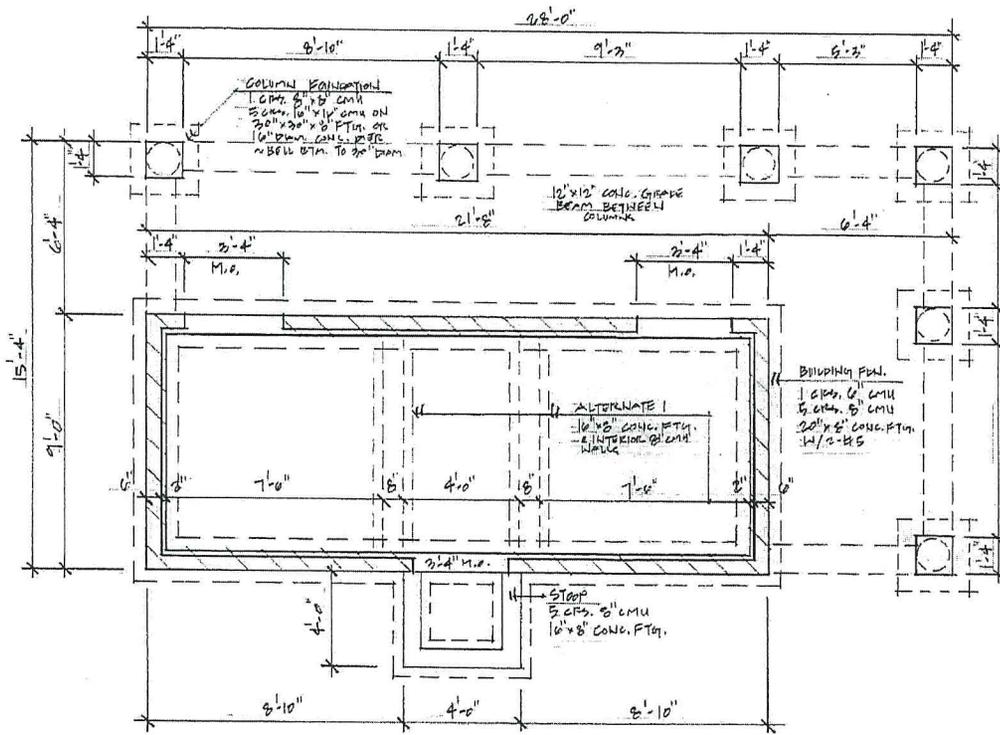
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

James A. Mackay
 JAMES A. MACKAY
 DATE: 2/21/2018 C. NO. 23018



RESTROOM DETAILS

Afton Village
 Park Restrooms
 Afton, Minnesota



FOUNDATION PLAN

1/4" = 1'-0"

STRUCTURAL NOTES

DESIGN:

1. STRUCTURAL DESIGN CONFORMS TO THE REQUIREMENTS OF THE 2015 MINNESOTA STATE BUILDING CODE. (2015 IBC)
2. LIVE LOADS:
ROOF: 40 PSF SNOW + 5 PSF TOP CHORD + 5 PSF BOTTOM CHORD
WIND: 90 MPH (EXP. B)
(GROUND SNOW LOAD: 60 PSF)

COORDINATION:

1. STRUCTURAL MEMBERS ARE DESIGNED FOR "IN PLACE LOADS". CONTRACTOR SHALL BE RESPONSIBLE FOR BRACING, WITHOUT OVERSTRESSING ALL STRUCTURAL ELEMENTS (AS REQUIRED AT ANY STAGE OF CONSTRUCTION) UNTIL COMPLETION OF THIS PROJECT.

FOUNDATIONS:

1. FOOTINGS ARE DESIGNED FOR A MAXIMUM SOIL BEARING PRESSURE OF 2000 PSF BASED ON ASSUMED BEARING CAPACITY AT 5 FT. BELOW GRADE. IF SOIL AT BOTTOM OF FOOTING BEARING CAPACITY AT 5 FT. BELOW GRADE QUESTIONABLE BEARING VALUE, THE ENGINEER'S OFFICE SHALL BE NOTIFIED. ALL FOOTINGS SHALL BEAR ON SUITABLE MATERIAL. PROVIDE A 6" SAND CUSHION AND POLY VAPOR BARRIER BENEATH ALL INTERIOR SLABS ON GRADE. VAPOR BARRIER SHALL BE PLACED DIRECTLY BENEATH THE SLAB.
2. MAXIMUM SPACING OF CONTROL JOINTS IN SLAB ON GRADE SHALL BE 15'-0"

CONCRETE:

1. ALL CONCRETE SHALL BE NORMAL WEIGHT (150 PCF), MINIMUM 28 DAY COMPRESSION STRENGTH AS SPECIFIED BELOW:
FOOTINGS: 5000 PSF OR 2500 PSF W/ APPROVED MOISTURE ADDITIVE.
SLAB ON GRADE: 4000 PSI, AIR ENTRAINED.

REINFORCED MASONRY (ALTERNATE 2)

1. MASONRY WALLS SHALL HAVE HORIZONTAL REINFORCING OF GALVANIZED #4 DUR-O-WALL LOCATED EVERY THIRD COURSE.
2. MAXIMUM SPACING OF CONTROL JOINTS IN BLOCK WALLS SHALL NOT EXCEED 24'-0".

DIMENSION LUMBER:

1. FABRICATION AND CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE NATIONAL DESIGN SPECIFICATION FOR STRESS GRADE LUMBER AND ITS FASTENINGS.
2. DIMENSION LUMBER SHALL BE DOUG. FIR, HEM FIR OR S-P-F #2.
3. UNLESS NOTED OTHERWISE, ALL NAILING SHALL BE IN ACCORDANCE WITH THE INTERNATIONAL BUILDING CODE.
4. ALL WOOD MEMBERS SHALL BEAR THE FULL WIDTH OF SUPPORTING MEMBERS UNLESS NOTED OTHERWISE.
5. COVERED PORCH POSTS SHALL BE 6X6 TIMBERS.

WOOD TRUSSES:

1. ROOF TRUSSES SHALL BE DESIGNED FOR A TOTAL SUPERIMPOSED LOAD OF 50 PSF (25 PSF SNOW + 5 PSF TOP CHORD DEAD LOAD + 5 PSF BOTTOM CHORD DEAD LOAD).
2. SUBMIT CERTIFIED CALCULATIONS TO THE ENGINEER PRIOR TO START OF FABRICATION.
3. PROVIDE METAL FRAMING ANCHORS AT ALL TRUSS BEARING LOCATIONS.
4. NO FIELD MODIFICATIONS OF ANY TRUSSES SHALL BE ALLOWED WITHOUT WRITTEN APPROVAL OF THE TRUSS MANUFACTURER.

PROFESSIONAL ENGINEER

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name: Wayne C. Larson

Signature: Wayne C. Larson

Date: 3-24-2016 License#: 7831

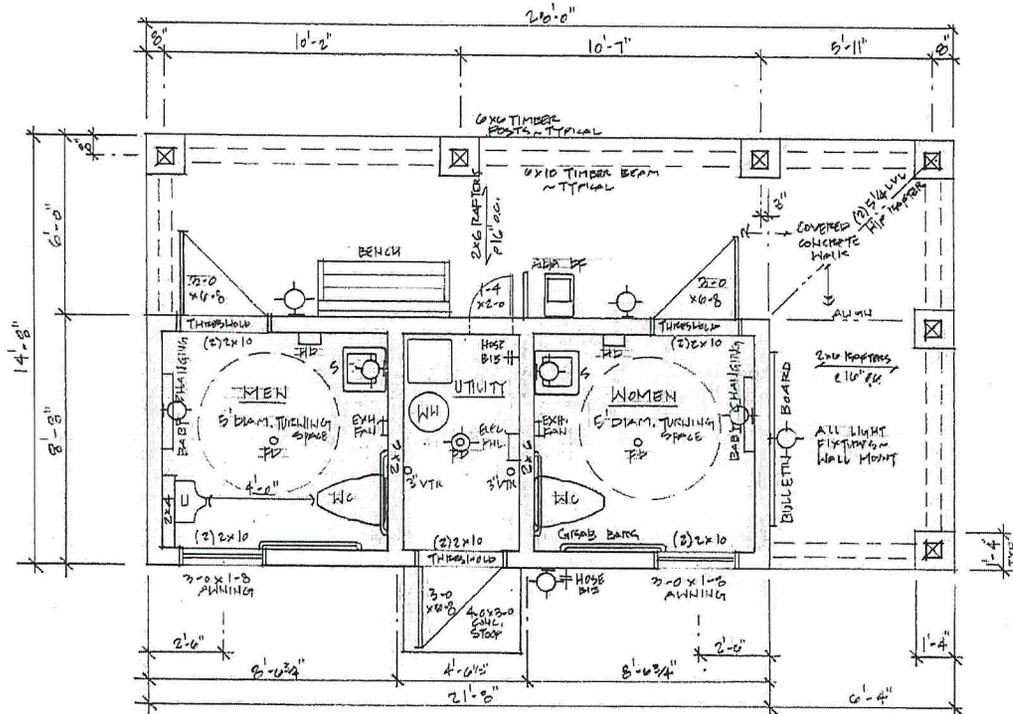


1723 LAFOND AVENUE
SAINT PAUL, MN 55104
PHONE/FAX 651-644-0869
E-MAIL jim.mackey@q.com

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

James A. Mackey
JAMES A. MACKAY
DATE: 3/24/2016 LIC. NO. 230018

Afton Village
Park Restrooms
Afton, Minnesota



FLOOR PLAN

1/4" = 1'-0"

CONSTRUCTION PLAN NOTES

1. FIELD VERIFY ALL DIMENSIONS AND SITE CONDITIONS.
2. ALL DIMENSIONS TO OUTSIDE FACE OF CONCRETE / SHEATHING AT THE EXTERIOR.
3. ROUGH CEILING HEIGHT 8'-3/4".
4. VERIFY ELECTRICAL OUTLET & LIGHT FIXTURE LOCATIONS WITH THE OWNER.
5. ALL ELECTRICAL OUTLETS TO BE WATERPROOF/GFI TYPE.
6. ALL LIGHT FIXTURES SELECTED BY THE OWNERS. ALL FIXTURES TO BE WALL MOUNT.
7. PRE-ENGINEERED WOOD ROOF TRUSSES DESIGNED AND CERTIFIED BY THE TRUSS MANUFACTURER.
8. ALL DOOR AND WINDOW SELECTIONS TO BE VERIFIED WITH THE OWNER.
9. EXTERIOR SIDING & TRIM - LP SMART SIDING & TRIM & SOFFITS, SEE CONSTRUCTION DRAWINGS FOR ADDITIONAL INFORMATION.

PROFESSIONAL ENGINEER
 I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Print Name: Wayne C. Larson
 Signature: Wayne C. Larson
 Date: 3-24-2016 License# 7831



1723 LAFOND AVENUE
 SAINT PAUL, MN 55104
 PHONE/FAX 651-644-0869
 E-MAIL jtm.mackie@gmail.com

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

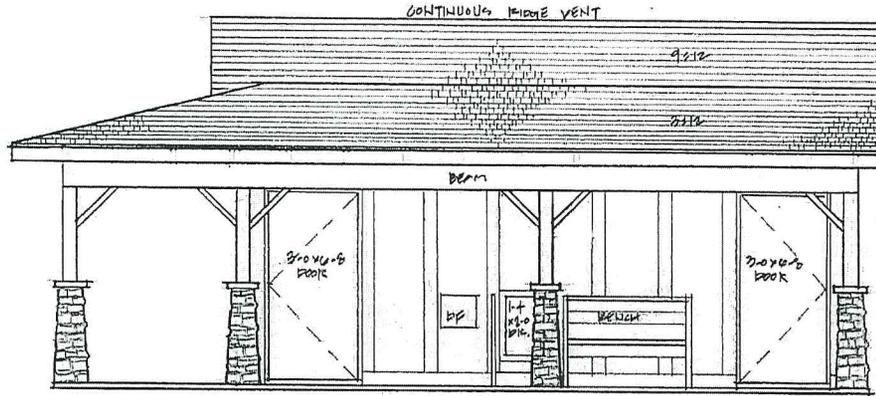
James A. Mackie
 JAMES A. MACKIE
 DATE: 3/24/2016 LIC. NO. 23018

Afton Village
 Park Restrooms
 Afton, Minnesota

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

James Mackey
 JAMES & MACKAY
 DATE: 8/24/2010 LIC. NO. 33002

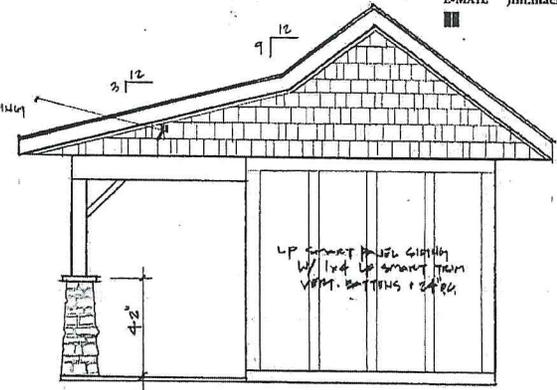
JAMES & MACKAY
ARCHITECTS
 1723 LAFOND AVENUE
 SAINT PAUL, MN 55104
 PHONE/FAX 651-644-0869
 E-MAIL jim.mackey@gmail.com



NORTH

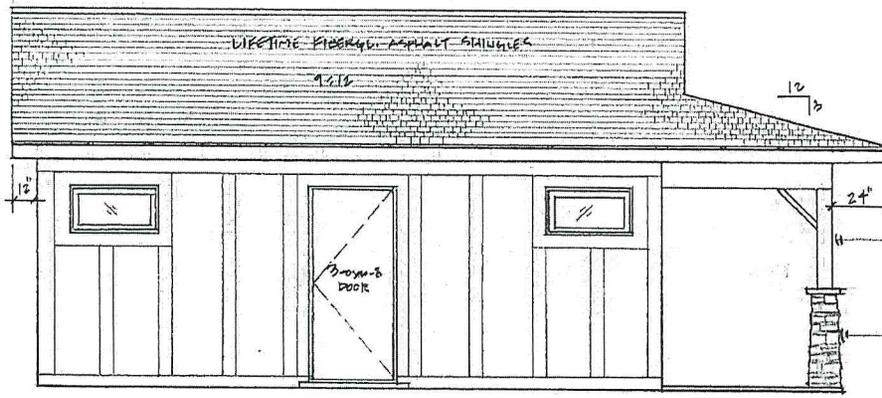
1/4" = 1'-0"

2x4 CEDAR BRACKETS
 2x4 CEDAR POSTS
 1/2" PRECAST CONCRETE BASE ~ 12" SECT. TOP, 16" SECT. BOTTOM



WEST

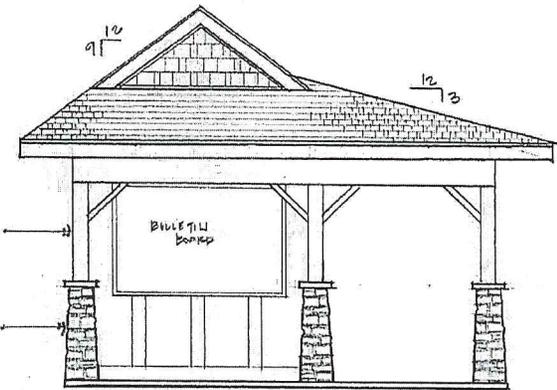
1/4" = 1'-0"



SOUTH

1/4" = 1'-0"

1/2" LP SMART TRIM PARALLA
 CEDAR POSTS
 STONE BASE



EAST

1/4" = 1'-0"

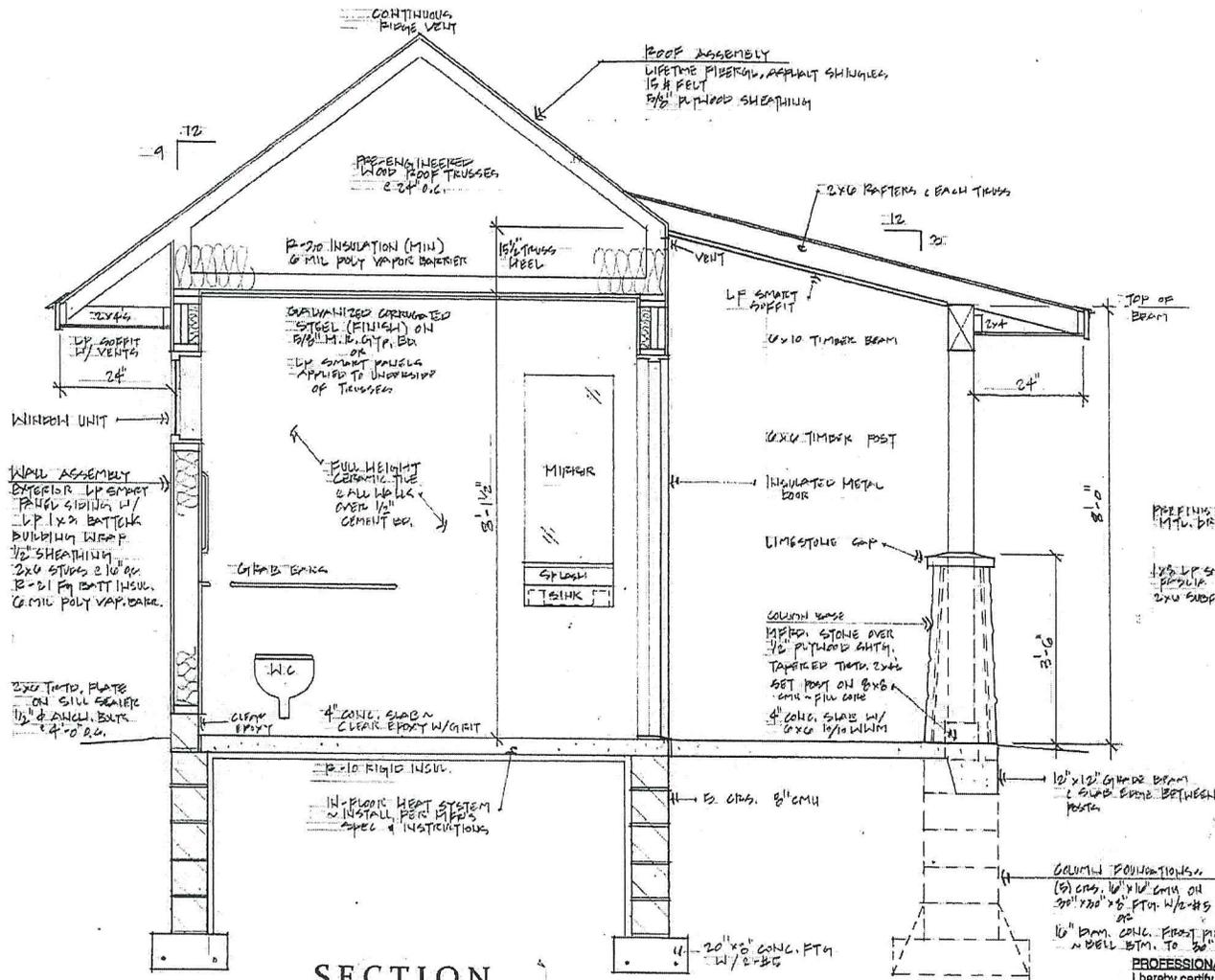
**Afton Village
 Park Restrooms
 Afton, Minnesota**



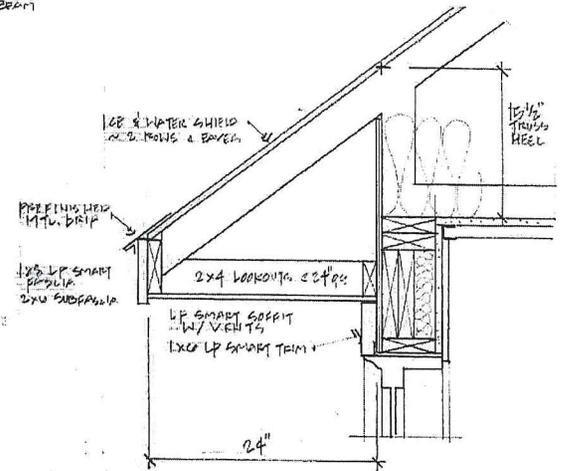
1723 LAFOND AVENUE
 SAINT PAUL, MN 55104
 PHONE/FAX 651-644-0869
 E-MAIL jim.mackey@q.com

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

James A. Mackey
 JAMES A. MACKEY
 DATE: 3/24/2016 LIC. NO. 23018



SECTION
 1/2" = 1'-0"

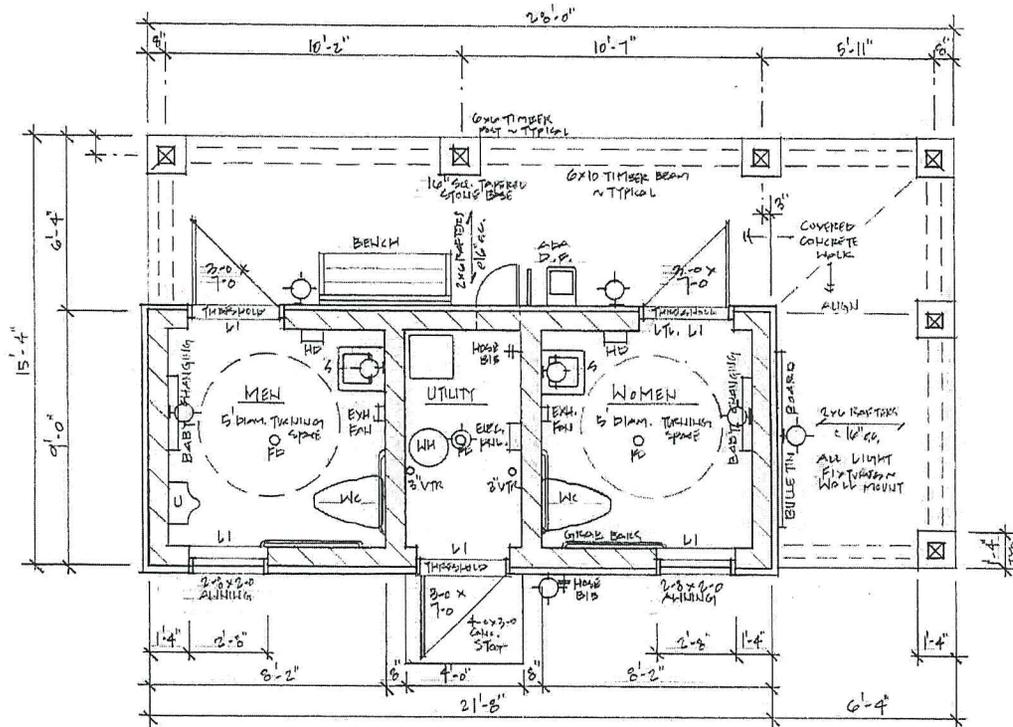


DETAIL
 1/2" = 1'-0"

PROFESSIONAL ENGINEER
 I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Print Name: Wayne C. Larson
 Signature: *Wayne C. Larson*
 Date: 3-24-2016 License# 7831

**Afton Village
 Park Restrooms**
 Afton, Minnesota

ALTERNATE 1 (BURNISHED BLOCK)



FLOOR PLAN

1/4" = 1'-0"

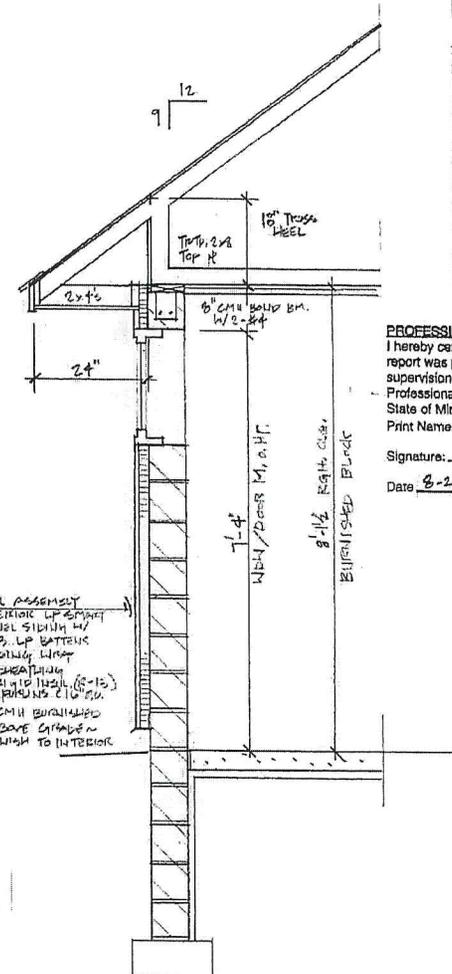
CONSTRUCTION PLAN NOTES

- (ALTERNATE 1 - BURNISHED BLOCK WALLS)
1. FIELD VERIFY ALL DIMENSIONS AND SITE CONDITIONS.
 2. ALL DIMENSIONS TO OUTSIDE FACE OF CONCRETE AT THE EXTERIOR.
 3. ROUGH CEILING HEIGHT 8'-1 1/2".
 4. VERIFY ELECTRICAL OUTLET & LIGHT FIXTURE LOCATIONS WITH THE OWNER. ALL ELECTRICAL OUTLETS TO BE WATERPROOF/GFI TYPE.
 5. ALL LIGHT FIXTURES SELECTED BY THE OWNERS. ALL FIXTURES TO BE WALL MOUNT.
 6. PRE-ENGINEERED WOOD ROOF TRUSSES DESIGNED AND CERTIFIED BY THE TRUSS MANUFACTURER.
 7. ALL DOOR AND WINDOW SELECTIONS TO BE VERIFIED WITH THE OWNER.
 8. EXTERIOR SIDING & TRIM - LP SMART SIDING & TRIM & SOFFITS.
 9. SEE CONSTRUCTION DRAWINGS FOR ADDITIONAL INFORMATION.

DOOR/WINDOW LINTEL

(ALTERNATE 1 - BURNISHED BLOCK WALLS)

- L1 8" CMU BOND BEAM WITH 2-#4 REBAR



SECTION

1/2" = 1'-0"



1723 LAFOND AVENUE
SAINT PAUL, MN 55104
PHONE/FAX 651-644-0869
E-MAIL jim.mackey@q.com

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James A. Mackey
DATE: 8/24/2016 LIC. NO. 23022

PROFESSIONAL ENGINEER

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name: Wayne C. Larson

Signature: *Wayne C. Larson*

Date: 8-24-2016 License#: 7831

Afton Village
Park Restrooms
Afton, Minnesota

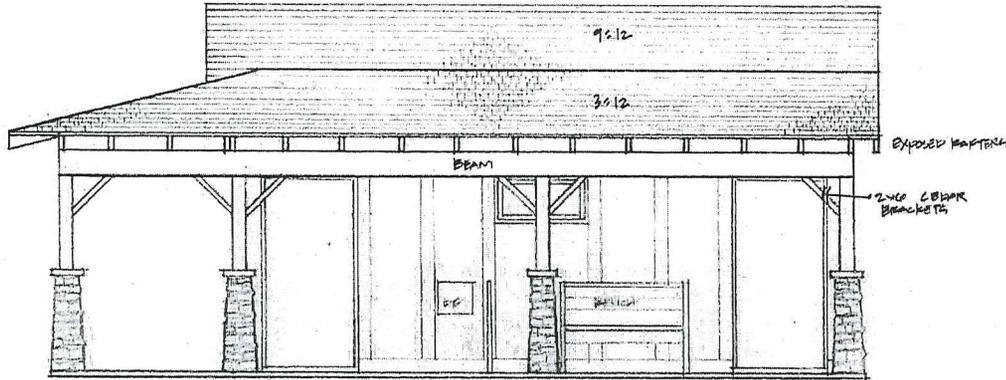
ALTERNATE 2 (EXPOSED RAFTERS)

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

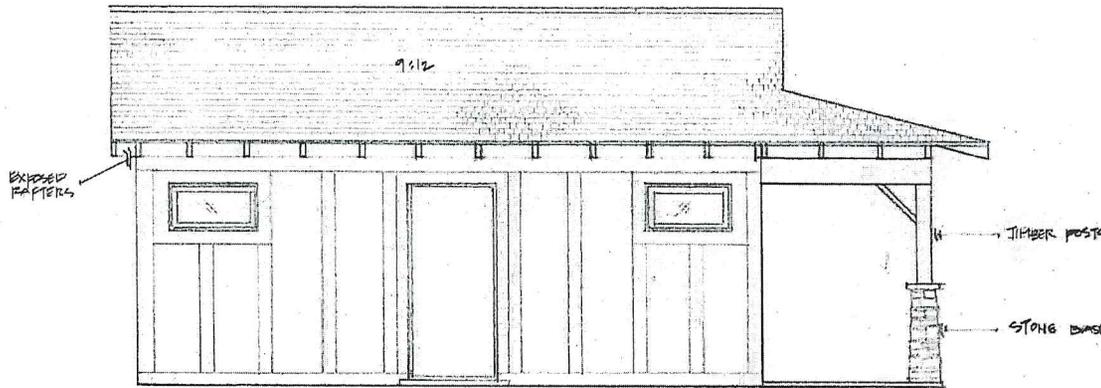
James Mackey
 JAMES A. MACKEY
 DATE: 2/24/2016 LIC. NO. 23808

JIM MACKEY
ARCHITECT

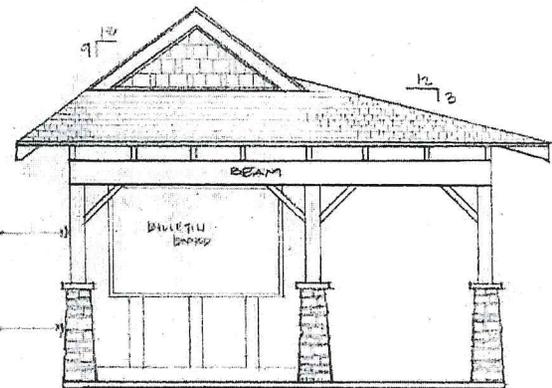
1723 LAFOND AVENUE
 SAINT PAUL, MN 55104
 PHONE/FAX 651-644-0869
 E-MAIL jim.mackey@q.com



NORTH
 1/4" = 1'-0"



SOUTH
 1/4" = 1'-0"



EAST
 1/4" = 1'-0"

Afton Village
 Park Restrooms
 Afton, Minnesota

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Nov. 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moore, City Administrator
Date: November 10, 2016
Re: Solid Waste and Recycling Service Request For Proposals

The City of Afton (City) has contracted with Highland Sanitation and Recycling, Inc. (Highland) for solid waste services since 1998. The City had not done a competitive analysis of the costs of the contract services during the contract period. The City issued a Request for Proposals (RFP) on September 21, 2016 to solicit proposals for solid waste and recycling services. Four companies, Advanced Disposal, Highland Sanitation, Republic Services and Waste Management provided proposals to the City.

The Evaluation Committee (Council Member Ross and City Administrator Moore, with technical assistance from Washington County and its consultant) provided the Council with recommendations for further negotiation with two finalists, Advanced Disposal and Highland Sanitation, on October 18, 2016. The Council directed the Evaluation Committee to conduct further negotiations with Advanced Disposal and Highland Sanitation.

The Evaluation Committee prepared specific questions for each company to clarify and improve their proposals in the areas of customer service, the draft contract and price. Both companies responded to the Committee's questions. The Evaluation Committee met with both companies on November 9 to further discuss the proposals and respond to final questions. The Evaluation Committee used the final proposals from each company, the responses to submitted questions and the information provided in the interviews to finalize scoring of the proposals (Attachment 1).

The Evaluation Committee determined that Highland Sanitation provides the City the best overall combination of price, customer service, qualifications and experience for the City's solid waste system.

Key aspects of the Highland proposal include:

- Commitment to hold the residential and commercial account prices stable, with the exception of increases which may be approved by the City. (examples could include changes related to trash disposal at the Ramsey-Washington Recycling and Energy Center in Newport or fuel);
- Commitment to weekly recycling at the same price as every other week recycling;
- Demonstration of a high level of customer service, including local customer call answering and walk-up service availability to all residential accounts;
- Options for commercial accounts to minimize solid waste costs, including enhanced recycling and organics diversion opportunities;
- Commitment to options for commercial organics diversion opportunities beginning January 1, 2017;
- Commitment to development of options for residential organics diversion opportunities;
- Acceptance of the draft contract with very minor revisions;
- Provision of opportunities to partner with the City to minimize the costs of annual ditch and park clean-ups and illegal dumping clean-up;

- Willingness to partner with Afton festival organizations to improve trash management, including recycling and organics diversion opportunities at events.

Recommendation

The Evaluation Committee recommends that the Council approve the attached 5-year contract with Highland Sanitation.

Copies of Proposals

As requested by the Council, all four of the proposals received in response to the Request For Proposals are being provided in a separate envelope. These proposals are for review by the Council members, but to protect the interests of the City the specific proposals must remain confidential until a final contract is fully executed.

COUNCIL ACTION REQUESTED:

Motion regarding selecting a solid waste and recycling services provider and approving a five year contract for solid waste and recycling services.

City of Afton
Review Committee Evaluation Results

Criteria Scoring: Low = 3 points, Medium = 6 points, High = 9 points.

Evaluation Criteria	Weight	Advanced Disposal	Highland Sanitation	Republic Services	Waste Management
Experience, understanding of the work to be performed (residential and commercial).	10%	9	9	9	9
Customer Service and References	30%	6	9	6	6
Qualifications, including staff and equipment availability and financial stability and complete and accurate RFP submittal.	10%	9	9	9	9
Demonstrated compliance with state and county requirements.	10%	6	6	6	6
Price, including commitment to stable price over contract duration.	30%	6	6	6	3
Acceptance of Draft Contract or amount/degree of Contract modifications required.	10%	9	6	3	3
TOTAL	100%	69	75	63	54



SOLID WASTE SERVICES AGREEMENT

THIS SOLID WASTE SERVICES AGREEMENT is made and entered into this _____ day of November, 2016 by and between the CITY OF AFTON, a Minnesota Municipal Corporation organized and existing under the laws of the State of Minnesota ("City") and Highland Sanitation ("Contractor"), a Minnesota Corporation.

WITNESSETH

- A. WHEREAS, the City has found and determined that the public health and safety of the City will be promoted and preserved by establishing an arrangement for the collection, transportation, and disposal of solid waste kept and accumulated by residences and businesses within the City as defined in Chapter 18, Article III of the Code of Ordinances; and
- B. WHEREAS, the City released a request for proposals (RFP) for solid waste and recyclables collection services on September 21, 2016; and,
- C. WHEREAS, the City received proposals in response to the City's RFP on October 7, 2016; and,
- D. WHEREAS, the City conducted an evaluation of all proposals received; and.
- E. WHEREAS, the Contractor's proposal and response to specific questions certified the Contractor accepted the terms and service specifications contained within the RFP packet; and,
- F. WHEREAS, the City has determined Contractor to be qualified to carry out the terms of this Agreement upon the terms and conditions and for the consideration hereinafter provided.

NOW, THEREFORE, in consideration of the foregoing and the covenants, promises, undertakings, and obligations herein created, granted, and assumed, the parties hereto agree as follows:

ARTICLE 1. DEFINITIONS

For purposes of this Agreement, terms not otherwise defined herein shall have the following meanings:

-
- 1.1 **Agreement:** This City of Afton Solid Waste Services Agreement for solid waste and recyclables collection services and as subsequently amended.
- 1.2 **Bulky Waste:** See ‘Problem Materials’.
- 1.3 **Cart:** The wheeled, lidded container provided by the Contractor in which solid waste, recyclable materials or yard wastes can be stored and placed for curbside collection.
- 1.4 **Collection:** The aggregation of MSW, Recyclables and Yard Wastes from the place at which they are generated including all activities up to the time they are delivered to a facility or end market.
- 1.5 **City-Designated Solid Waste Disposal Facility:** The facility designated by the City where Contractor is required to deposit MSW collected under this Agreement. Until amended otherwise, the City currently designates the Ramsey/Washington Recycling and Energy Center (R&E Center) as the City-designated Solid Waste Disposal Facility.
- 1.6 **Collection Vehicle:** Any vehicle licensed and inspected for Solid Waste collection as required by the state and county.
- 1.7 **Composting Facility:** Licensed facility to process yard waste and/or source separated organics in conformance with state and local regulations.
- 1.8 **County:** Washington County, MN.
- 1.9 **Dumpster:** A container having a minimum capacity of one cubic yard, of an approved sanitary type, with the proper attachments for lifting onto a Collection Vehicle.
- 1.10 **Dwelling Unit:** A separate dwelling place with a kitchen.
- 1.11 **Electronic Waste:** Any discarded consumer electronic device as described in Mn. Stat. 115A. 1310, typically having a circuit board including (but not limited to): televisions, computers, laptops, tablets, computer monitors, peripherals (e.g., keyboard, printer, mouse, etc.), cell phones, PDAs, DVD recorders/players and video cassette recorders/players, and fax machines.
- 1.12 **Food Waste/Organics:** (Also referred to as “organics” and “source separated organic materials”.) Food waste and other compostable organic materials as defined in Minnesota Statutes that are source separated for recovery. The term food waste/organics not include yard waste for purposes of this Agreement.
- 1.13 **Hazardous Waste:** Waste or material defined, characterized or designated as hazardous by the United States Environmental Protection Agency (USEPA), appropriate State agencies, or Washington County by or pursuant to Federal or State law or regulations. For purposes of this Agreement, the term hazardous waste shall also include motor oil, gasoline, non-alkaline batteries, paint, paint thinner, insecticides, toxic materials, acids, drugs, fireworks, ammunition and other hazardous substances so designated by the City, or Washington County.
- 1.14 **Holidays:** New Year’s Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day.
- 1.15 **Mixed Municipal Solid Waste (MSW):** As defined in Minnesota Statutes, garbage, refuse, rubbish, trash, and other solid waste from residential, commercial, industrial, and community activities that the generator of the waste aggregates for collection. MSW does not include auto hulks, street sweepings, ash, construction debris, mining waste, sludges, tree and

agricultural wastes, tires, lead acid batteries, motor and vehicle fluids and filters, and other materials collected, processed, and disposed of as separate waste streams. Also referred to in this Agreement as “trash”.

1.16 **Person:** Includes any natural person, corporation, firm or association.

1.17 **Pick-up (Stop):** A collection of one or more containers from a premise. One pick-up may include more than one container or extra bag or bundle.

1.18 **Premises:** Any dwelling house, building, and every other place where any person resides or a business is operated within the City.

1.19 **Problem Materials:** As defined in Minnesota Statutes 115A.03, subdivision 24a, waste that is too large to fit into a standard trash cart and requires special collection by Contractor. Problem material waste includes (but is not limited to): furniture, appliances, mattresses, and bed springs, and may be referred to as “bulky waste.” Problem material waste does include household electronic waste.

1.20 **Recyclables:** Shall have the meaning set forth in Minnesota Statutes and means materials that are source separated from MSW for the purpose of recycling. At a minimum, the list of recyclables shall be at least inclusive of the Washington County Standard List of Residential Curbside Recyclables.

1.21 **Recyclables Processing Facility:** Facility designed for centralized sorting, processing, and/or grading of collected recyclable materials for marketing. The facility will conform to all applicable rules, regulations and laws of state, local or other jurisdictions.

1.22 **Single Stream Recycling/Single Sort Recycling:** The recycling system whereby residents set out recyclables in one category without further sorting by residents in which materials are later processed at a processing facility, including sorting into their individual marketable commodities.

1.23 **Solid Waste:** Discarded solid materials (except animal waste used as a fertilizer), including MSW, recyclables, food waste/organics, yard waste, Problem Materials and other solid waste materials resulting from industrial, commercial and agricultural operations, and from community activities. Solid waste does not include earthen fill, boulders, rock and other material normally handled in construction operations.

1.24 **Trash:** See MSW.

1.25 **Volume-based charges:** Charges that vary based on limits of MSW which a premise is permitted to dispose of, often measured by the trash cart size.

1.26 **Washington County Standard List of Residential Curbside Recyclables:** The list of recyclables collected curbside in all city/township recycling programs within the county to meet basic requirements of the County’s Municipal Curbside Recycling and Waste Reduction funding requirements.

1.27 **Yard Waste:** As defined in Minnesota Statutes, grass trimmings, leaves, home and garden plant wastes, twigs and branches less than four (4) inches in diameter and miscellaneous tree seeds and cones.

ARTICLE 2. TERM OF AGREEMENT

2.1 This Agreement shall commence on January 1, 2017 and shall remain in full force and effect through December 31, 2021, unless terminated in accordance with Section 16 of this Agreement.

2.2 The City at its sole discretion may elect to extend the Agreement for five (5), one (1) – year increments or the City at its sole discretion may elect to extend the Agreement for one (1), five (5) year extension. The terms and conditions of this Agreement shall apply to any such Agreement extension. Nothing in this Agreement shall be interpreted to imply or infer that the City is committing to such extensions.

2.3 At least six (6) months prior to the expiration of this Agreement (or any extension period), the City shall notify the Contractor of its decision as to whether or not to exercise its extension option. The Contractor may request an early decision by the City for an extension of the Agreement by submitting a written request.

2.4 The City reserves the right to terminate this Agreement for material breach or unsatisfactory performance by Contractor. Termination shall not affect the City's right to make a claim against Contractor or its Performance Bond for the damages on account for such a breach.

2.5 No assignment of any rights or obligations under this Agreement shall be made without written approval of the City Council and by mutual agreement of both parties.

ARTICLE 3. GENERAL REQUIREMENTS

3.1 **Independent Contractor.** Contractor is declared to be an Independent Contractor and nothing in this Agreement shall be construed to create the relationship of employer and employee between the City and Contractor, its agents or its employees.

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. Contractor shall at all times remain an independent contractor with respect to the services to be performed under this Agreement.

Any and all employees of Contractor or other persons engaged in the performance of any work or services required by Contractor under this Agreement shall be considered employees or subcontractors of Contractor only and not of the City; and any and all claims that might arise, including worker's compensation claims under the Worker's Compensation Act of the State of Minnesota or any other state, on behalf of said employees or other persons while so engaged in any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of Contractor.

3.2 **Licenses and Permits.** Contractor shall ensure at its own expense that all driver and truck licenses and permits are current and in full compliance with local, state and federal laws and regulations. Any processing facility used to handle MSW, Recyclables, Problem Materials

and Yard Wastes from the City must have current permits and licenses and make the same available upon request by the City.

3.3 **Compliance with Law.** Contractor shall comply with all federal, state, County and City laws, regulations and local ordinances pertaining to the Collection and processing of MSW, Recyclables, Problem Materials and Yard Waste.

3.4 **Days of Collection.** Residential collection in the portion of the City north of 30th Street shall occur on Tuesdays. Residential collection in the portion of the City south of 30th Street shall occur on Thursdays. Residential MSW and Recycling collections shall occur on the same day. Commercial collection days shall be arranged between the commercial business and the Contractor.

3.5 **Hours of Collection.** Residents shall place all Carts curbside no later than 7:00 AM on collection day. Collection shall not start before 6:00 a.m. or continue after 8:00 p.m. on the same day. Exceptions to collection hours shall occur only by prior permission of the City. Contractor shall request permission from the City for any exception first via telephone and then in writing (email to the City Administrator or designee is acceptable) with an explanation as to the reason for the exception.

3.6 **Holidays.** When a Holiday falls on a weekday (Monday through Friday) in a week that Collection will normally be made, Collection day may be delayed one day. It shall be Contractor's responsibility to inform residents in a timely manner of any change in the collection schedule as a result of a Holiday.

3.7 **Delays.** Contractor shall furnish the City and all of its Premises with a written copy of the schedule of collection for each Premise. Contractor shall make every effort to maintain established scheduled pick-ups even though conditions such as weather may be adverse. In no event shall Contractor be required or suffer penalty for failure to perform a scheduled pickup when prevented from doing so as the result of an undue accumulation of snow and/or other catastrophic conditions. The Afton City Administrator shall determine if such conditions exist. In such case, collection shall be made on the next day.

3.8 **Missed Collections.** In the case of alleged missed collections, Contractor shall investigate, and, if such allegations are verified, Contractor shall then arrange for the Collection of the subject materials no later than 4 p.m. the next business day.

3.9 **Spills or Leaks.** Any contents spilled or fluids leaked from the MSW, Recyclables, yard waste or the trucks shall be cleaned up immediately in a workmanlike manner. If Contractor fails to clean up any scattered or spilled material or leaked material or fluids from trucks within three hours after oral or written notice (email is acceptable) from the City, the City may cause such work to be done and bill the reasonable cost thereof to Contractor, in addition to any other remedies provided herein.

3.10 **Carts and Dumpsters.** Contractor shall provide each Premise with a MSW Cart or Dumpster, a clearly distinguished Recycling Cart or Dumpster and a Yard Waste Cart if required. Residents may use their own containers for yard waste. Contractor may not charge additional fees for carts. Contractor shall be responsible for the maintenance of the Carts and Dumpsters and except in the case of abuse and/or misuse by a premise, shall replace damaged or broken Carts or Dumpsters free of charge. Upon the termination of this Agreement, Contractor shall collect all Carts and Dumpsters at Contractor's expense. Carts and Dumpsters shall be

handled with reasonable care to avoid damage and are to be replaced in an upright position in the location they were found.

3.11 **Disabled Subscribers.** Contractor shall not require disabled residents to make their Trash or Recyclables available at curbside and shall make arrangements upon contact by such resident to accommodate Collection.

3.12 **Walk-up Service.** “Walk-up” service, in which Trash or Recyclables are collected at a location other than the curb shall be available to residents. Contractor may charge an additional fee for this service.

3.13 **City Property.** Contractor must provide Trash and Recyclables Collection, at no cost to the City, for the following:

NAME AND ADDRESS OF CITY FACILITY	SIZE OF TRASH CONTAINER	SERVICE LEVEL
City Hall, 3033 St. Croix Trail S.	60 gallon	Weekly
Town Square Park	5 @ 32 gallon	Weekly
Town Square Park	4 yard	2X/week, Apr. – Oct.
Steamboat Park	4 yard	2X/week, Apr. – Oct.

Sizes of recyclable containers at each location to be serviced by Contractor will be determined by the City.

3.14 **Annual Cleanup of City Ditches.** On the annual cleanup day, as designated by the City, Contractor, without fee or other compensation from the City or any other person, shall provide labor for and collections equipment to collect roadside refuse placed there by volunteer citizens in bags provided by Contractor, provided that the City shall pay the tipping fee for disposal of the collected refuse upon submission by Contractor of the weight receipts

3.15 **Fees for Special Events.** Cleanup fees and schedules for all special events or other services in the City Parks shall be negotiated via a separate agreement between the party arranging the special events and Contractor. Contractor shall consider opportunities to partner with special event organizations to provide services in recognition of Contractor’s commitment to the community and in return for recognition by the organizations as a sponsor. Provided, however, that Contractor shall not have exclusive rights to provide service at these events and the parties arranging special events may contract for services with a hauler of their choice.

ARTICLE 4. INSURANCE; INDEMNIFICATION

4.1 **Insurances.** Contractor shall carry and file policies or certificates with the City for worker's compensation insurance (statutory level), public liability insurance (including for automobiles and trucks), and property damage insurance. The City shall be named as an additional insured in all such policies, and the policies shall be in form and substance acceptable to the City. All liability policies shall provide coverage in an amount at least equal to \$1,000,000 per person and \$2,000,000 per occurrence. Workers Compensation policies shall be compliant

with state law. The Contractor shall maintain Umbrella Coverage insurance. The minimum limit shall be \$5,000,000.

4.2 **Performance Bond, Payment Bond.** Contractor shall obtain a Performance Bond to ensure that the work will be completed according to the terms of the Agreement, and a Payment Bond to ensure that subcontractors, and people who provide labor and materials associated with the Agreement are paid. Each Bond shall be in the amount of \$10,000 payable to the City for the use of said City. Each Bond shall be signed by Contractor and with a surety of company as surety. Each Bond shall at all times be kept in full force and effect. The Bonds shall be filed with the City Administrator/Clerk or the designee.

4.3 **Payments.** Contractor shall pay all bills or claims for wages, salaries and supplies, incurred in the operation of the collection service. The City has no obligation or responsibility for bills or debts incurred by Contractor.

4.4 **Indemnification.** Contractor agrees to take title to MSW, Recyclables. Problem Materials and all other collected materials upon collection by Contractor. Contractor shall defend, indemnify and save harmless the City from any and all claims and causes of action which may be asserted against the City on account of any act or omission, or any misfeasance or malfeasance of Contractor or its employees and agents in connection with its performance under this Agreement. Contractor shall defend, indemnify, keep and save harmless the City and its respective officers, agents and employees against any or all suits or claims that may be based upon any injury or damage to persons or property that may occur, or that may be alleged to have occurred, in the course of the performance of this Agreement by Contractor, or as a result of the performance of this Agreement, whether or not it shall be claimed that the injury was caused through a negligent act or omission of Contractor or its employees and whether or not the persons injured or whose property was damaged were third parties, employees or Contractor or employees of an authorized subcontractor. Contractor shall defend, indemnify, keep and save harmless the City and its respective officers, agents and employees against any or all suits or claims:

- a) arising under the Minnesota Environmental Response and Liability Act (“MERLA”) enacted in 1983.
- b) its federal counterpart, the Comprehensive Environmental Response Compensation and Liability Act of 1980 as amended by the Superfund Amendments and Reauthorization Act (“SARA” of 1986 (together known as CERCLA).
- c) any administrative rule or statute of Minnesota or any other State.
- d) any common law theory of and other State or the United States.
- e) claims based upon the clean-up of abandoned or existing sites contaminated or allegedly contaminated with hazardous substances, if any claims described in (a) through (e) are based upon solid waste transported from the City by Contractor or its subcontractors or their agents or in connection with any claim based on lawful demands of subcontractor, work person, suppliers.

Contractor shall at its own expense defend the City in all litigation, pay all attorneys' fees and all costs and other expenses arising out of the litigation or claim or incurred in connection therewith; and shall, at its own expense, satisfy and cause to be discharged

such judgments as may be obtained against the City, or any of its officers, agents or employees.

ARTICLE 5. COLLECTION EQUIPMENT AND PERSONNEL

5.1 **Labor and Equipment, General.** Contractor shall furnish all labor and equipment as shall be necessary and adequate to insure satisfactory collection, transportation and proper separation and processing of the MSW, Recyclables, Problem Materials and Yard Wastes from all Premises in the City. All work to be performed hereunder shall be done so as to protect to the highest extent the public health and safety.

5.2 **Maintenance of Equipment.** Contractor shall maintain equipment, used in the performance of this Agreement in a clean and sanitary condition and shall at all times operate such equipment in compliance with State law and City ordinances. Equipment shall be maintained so the material being collected and transported will not be seen and will not blow, fall or leak from the vehicle and fluids will not leak from the trucks.

5.3 **Compliance with Truck Road Weight Restrictions.** It shall be Contractor's sole responsibility to comply with all road weight restrictions. Contractor shall immediately inform the City of any notices of exceeding such restrictions. The City retains the right to inspect and/or weigh Contractor's trucks at any time.

5.4 **Personnel.** Contractor shall retain sufficient personnel and equipment to fulfill the requirements and specifications of this Agreement. Contractor's personnel shall be trained both in program operations and in customer service, and Contractor shall insure that all personnel maintain a positive demeanor with the public, and shall:

- 5.4.1 Conduct themselves at all times in a courteous manner and use no abusive or foul language.
- 5.4.2 Make a concerted effort to have at all times a presentable appearance and attitude.
- 5.4.3 Wear a uniform and employee identification badge or name tag.
- 5.4.4 Drive in a safe and considerate manner.
- 5.4.5 Manage Carts and Dumpsters in a careful manner so as to avoid spillage and littering, or damage to the Cart. Carts shall not be replaced in the street, and shall be replaced in an upright position.
- 5.4.6 Monitor for any spillage or vehicle leaks and be responsible for immediately cleaning up any litter, breakage or leaks.
- 5.4.7 Avoid damage to personal or City property.
- 5.4.8 Return Dumpsters to their original location and ensure gates are closed after servicing.
- 5.4.9 Not perform their duties or operate vehicles while consuming alcohol or illegally using controlled substances or while under the influence of alcohol and/or such substances.

ARTICLE 6. MSW (TRASH) COLLECTION

6.1 **Weekly Collection.** MSW collection shall be weekly for each Premises, although a Premises may have more frequent collection. A Premise may also have less frequent collection with the prior approval of the City.

6.2 **Waste Removal.** Contractor shall provide for the removal of MSW from all Premises in the City. Contractor shall offer its services to all Premises in the City, without exception, by written notice, describing service schedules and rates and Cart and/or Dumpster options. Such notice shall be delivered at least annually in a form and content approved by the City prior to preparation for delivery. Contractor shall immediately report to the City all Premises that refuse or discontinue waste removal services.

6.3 **Refusal Notice.** If any Premises places any items out for pickup and the item is not taken by Contractor, Contractor shall provide written notification to the Premises and to the City of reason(s) for refusal to pick up the item.

6.4 **Carts and Dumpsters.** Contractor shall make Carts or Dumpsters available to each Premise for MSW Collection. MSW Carts shall be provided in at least three (3) sizes: approximately ninety (90), sixty-five (65) and thirty (30) gallons. MSW Dumpsters shall be provided in at least two (2) sizes, two (2) yards and four (4) yards, and options for single day per week service and multiple day per week service shall be offered to Dumpster customers.

6.5 **Required Disposal.** Pursuant to MN 115A.46 and 115A.471 all waste collected by Contractor in the City shall be delivered to the Ramsey/Washington Recycling & Energy Center (R&E Center).

ARTICLE 7. RECYCLABLES COLLECTION

7.1 **Single Sort Recycling.** Contractor shall not require separation of Recyclables by type, but shall permit Premises to aggregate all of their Recyclable Materials into the same Cart or Dumpster for Collection by Contractor.

7.2 **Frequency of Collection.** Recyclables Collection shall be weekly for each Premise, except that businesses may have more frequent recyclables collection.

7.3 **Recyclables to be Collected.** Contractor shall collect at a minimum the Washington County List of Standard Recyclables in addition to those Recyclables for which it has found or developed markets. Contractor shall update the list of Recyclables it Collects to remain current with the Washington County List of Standard Recyclables.

7.4 **Additional Recyclable Materials.** After maximizing the use of their recycling Cart, residents who have a large amount of Cardboard or other Recyclables may bundle this material up and leave it beside the Recycling Cart for pickup and Contractor shall pick up such additional Recyclables at its regular Collection time at no additional charge. Premises may request, and Contractor shall provide and service additional Recycling Carts at no additional charge.

Businesses shall have an appropriate-sized cart or dumpster for recyclables and all recyclables shall fit into the cart or dumpster.

7.5 **Ownership of Recyclables.** All recyclables placed for Collection by Premises from eligible persons shall remain the responsibility and ownership of the residents until picked up by Contractor. There shall be no scavenging of materials set out by Premises.

7.6 **Changes to Recycling Collection System.** Contractor shall not make changes to Recyclables Collection system or the Recyclables Processor without the prior written agreement of the City.

7.7 **Education.** Contractor shall provide two (2) education/outreach actions per year, which may include direct-mail pieces, Afton-specific recycling education advertising in the City of Afton Newspaper of Record, literature drops at Premises, or other City-approved options. The method of distribution and content of materials shall be approved by the City in writing prior to distribution. Contractor shall have an Afton-specific online (web) site with information about the Solid Waste, Recycling, Problem Materials and Yard Waste Collection program. Additional agreed upon education actions may be implemented, such as targeting new residents or recycling incentives programs.

7.8 **Processing of Recyclables.** Contractor shall haul all collected Recyclables to a Recyclables Processing Facility or end market for sale or reuse, or to an intermediate collection center for later delivery to a Recyclables Processing Facility or end market. The Recyclables Processing Facility currently used by Contractor is Tennis Sanitation, St. Paul Park, MN. A statement shall be received by Contractor showing the tonnage of Recyclables collected within the City. Such statement must be in a form sufficient to qualify the recyclables as having been properly processed for purposes of the Agreement. Contractor may not transport the Recyclables to a mixed municipal solid waste disposal facility. Contractor or its subcontractors shall not landfill, incinerate, compost or make fuel pellets out of the Recyclable Materials. All costs of transporting and depositing the Recyclables with the Recyclables Processing Facility or the end market shall be at the sole expense of Contractor.

7.9 **Records and Waste Sorts.** Contractor will keep accurate records of the weights and types of recyclables collected in the City. Contractor shall participate with the city in tests such as waste sorts to confirm the methodology and accuracy of MSW, recyclables, and SSO weights and also to study residential capture rates or to identify opportunities to increase recycling.

ARTICLE 8. YARD WASTE COLLECTION

8.1 **Collection.** Contractor shall provide separate yard waste collection as an additional service during from the first full week of April through the end of November, weather permitting. Yard Waste collection shall be weekly during the season.

8.2 **Preparation by Premises.** Contractor shall make Carts available to each Premise for Yard Waste Collection, or Premises may supply their own containers. Yard Waste may not be placed or Collected in plastic bags, to comply with Minnesota Statute (M.S. 115A.931, Subd. (c))

and M.S. 325E.046). Yard waste shall be prepared by Premises as specified by Contractor and shall be Collected at curbside on the same day as MSW collection.

8.3 **Licensed composting facility.** Contractor shall haul all collected Yard Wastes to a licensed composting facility for processing, sale or reuse, or to an intermediate collection center for later delivery to a composting or processing facility.

ARTICLE 9. PROBLEM MATERIALS COLLECTION

9.1 **Collection.** Contractor shall provide Collection, processing and marketing or disposal services related to Problem Materials including Electronic Waste from Premises at their request. Collection shall be made within one (1) calendar week of the request.

9.2 **Processing and Disposal.** Contractor shall insure that processing and disposal of Problem Materials shall be conducted at a licensed facility in accordance with applicable County, state and federal rules and regulations.

9.3 **Billing.** Contractor shall bill Premises for Problem Material collection processing and marketing or disposal services only in accordance with Attachment A of this Agreement.

9.4 **Problem Materials Collected by the City.** Contractor shall provide collection and processing or disposal services for Problem Materials in the City that result from illegal dumping. Collection of items shall be at the City's request, and shall be made within one (1) calendar week of the request. {Costs, if any, to be finalized in Final Agreement.}

ARTICLE 10. SOURCE SEPARATED ORGANICS/ORGANICS COLLECTIONS

Commercial Source Separated Organic Materials (SSOM) collection and processing services will be available to customers January 1, 2017. The City and the Contractor will jointly determine when residential SSOM collection and processing functions will begin. When SSOM collections are implemented, similar service plans, required processing at a licensed facility, uniform pricing and reporting to the City shall be required as are required for Recycling Collection.

ARTICLE 11. BILLING

11.1 **Billing.** Contractor shall collect all charges from each Premise for its Collection services. The City shall have no obligation to collect or aid in the collection of charges for services under this Agreement. Contractor shall collect and remit all applicable Minnesota Solid Waste Management Fees and County Environmental Charges.

11.2 **Additional Premises.** The City, on request, will inform Contractor of known changes of occupancies or vacancies of Premises.

11.3 **Contracts for Additional Collections.** Contractor may, independently of this Agreement, contract with any resident to collect Trash or Solid Waste excluded from the mandatory Collection by the Agreement. Contractor's charge for the services shall be listed in

Attached Exhibit A, subject to change with the written approval of the City. If the Collection is not listed, the price shall be negotiated between Contractor and the customer.

11.4 **Accounts in Arrears.** Contractor has the right to suspend service to any account over sixty (60) days in arrears. Contractor may reestablish service when it has received payment in full.

11.5 **Extended Vacation.** A Premises can obtain, up to six (6) times per year, a vacation credit for a minimum of one (1) week, with notification to Contractor prior to the vacation of the dates that service is not needed. Exceptions to the six (6)-time maximum may be granted at Contractor's discretion.

11.6 **Collection Fees.** Volume/weight-based MSW fees must be offered to each Premise (MN§115A.93 subd.3). Differences between rates charged for the various container sizes shall be sufficient to encourage recycling and waste reduction in accordance with Minnesota Statutes and the Washington County Solid Waste Master Plan.

11.6.1 Specific Collection Fees are listed in Attachment A to this Agreement, which will be amended if the City approves a rate increase.

11.6.2 Problem Material fees are listed in Attachment B to this Agreement, which will be amended if the City approves a rate increase. Some items such as wood doors, desks and office chairs vary greatly in size and weight. The prices in Attachment B are based on large and heavy versions of the specific items. Smaller and lighter weight items will be charged at a lower rate.

11.7 **Customer Cancellation of Service.** Contractor shall reimburse any unearned fees to any customer who cancels service for any reason. Additionally, haulers shall not charge any fees to remove any bin from a customer's property when they cancel service except, in the case of non-payment of the bill to the Contractor.

11.8 **Rate Increase.** During the term of the agreement no increase in rates shall be granted to Contractor unless requested by September 15 of the calendar year prior to the requested rate increase. The City shall have sole authority to approve or deny the requested rate increase, although approval shall not be unreasonably withheld.

ARTICLE 12. CUSTOMER SERVICE REQUIREMENTS

12.1 **Complaints.** Contractor shall provide staffing of a telephone equipped office to receive missed Collection complaints and other complaints between the hours of 8:00 a.m. until 4:30 p.m. Monday through Friday. The office shall have a live person answer the phone during business hours. Contractor shall have an answering machine or voice mail system activated to receive phone calls after hours. The address and telephone number of the office shall be given to the City in writing, with ten (10) days prior notice of a change therein. Contractor shall also allow complaints to be made electronically (by e-mail).

12.2 **Notification to City.** Each month Contractor shall provide the City with a list of all customer complaints, the nature of these complaints and a description of how each complaint was resolved. The names of the complainants and contact numbers or e-mail addresses must also be included. Complaints on service will be taken and collected by the City and Contractor. The City shall promptly relay any complaints it receives from its residents regarding Contractor's

performance to Contractor. Contractor is responsible for corrective actions. Contractor shall answer all complaints courteously and promptly. Contractor shall, within three (3) business days thereafter, inform the City how it responded to such complaints.

ARTICLE 13. ACCESS TO RECORDS; REPORTS

13.1 **Access to Records.** Contractor shall provide to the City during normal business hours, access to books, documentation, papers, weigh tickets and other records that are directly pertinent to the required reports. Contractor shall document and retain dated market weight receipts of recyclable materials sold for the last three (3) years, which upon request will be made available to the City for review.

13.2 **Reports.** Contractor will submit monthly and annual reports to the City. Monthly reports shall be due to the City by the fifteenth (15th) day of each month. Annual reports shall be due to the City by February 15 of the year following the period covered by the report.

13.3 City Report Contents.

13.3.1 Residential and business customer lists, including address and type and size of services provided to each premise shall be provided to the City by the Contractor annually. This annual report shall also provide suggestions for improvements to the City of Afton solid waste programs (e.g., public education, business recycling, etc.).

13.3.2 A monthly log of all complaints shall be provided, including the nature of the complaints, to include the following:

1. Names, addresses, and contact numbers of the complainants;
2. The date and time received;
3. Contractor's response; and the date and time of the response;
4. Log of addresses of Premises that did not put out recyclables containers that month.

13.3.3 Copies of education materials, if any, provided to City of Afton residents shall be provided monthly.

13.3.4 Addresses of Premises that start or stop service, except temporary stop service requests, shall be provided monthly.

13.4 **County and MPCA Reports.** Contractor shall on a quarterly basis, submit to the county and/or Minnesota Pollution Control Agency the following:

13.4.1 Total tons of recyclables and MSW and source-separate organics (not including yard waste) collected and "Total tons" recorded for each of the three (3) months of the reporting quarter.

13.4.2 Method used to collect and report total quantities of recyclables and MSW collected, which shall be in compliance with the Washington County Hauler Residential Recycling Hauler Report.

ARTICLE 14. ASSIGNMENT AND SUBCONTRACTING

Contractor shall not assign or subcontract this Agreement or any interest therein or any privilege or right granted therein without the prior written consent of the City. Consent to one assignment or subcontract shall not be deemed to be consent to any subsequent assignment or subcontract.

ARTICLE 15. MISCELLANEOUS

15.1 **Liquidated Damages.** Contractor agrees, in addition to any other remedies available to the City, that the City may demand payment from Contractor in the amounts specified below as liquidated damages for failure of Contractor fulfilling its obligations. Failure to remit payments to the City within thirty (30) days shall result in a doubling of the required payment and shall be a Failure to Perform in accordance with Section 16.

- 15.1.1 Failure to respond to legitimate service complaints within 24 hours in a reasonable and professional manner - fifty dollars (\$50) per incident.
- 15.1.2 Failure to collect properly notified missed collections - two hundred and fifty dollars (\$250) per incident.
- 15.1.3 Failure to provide quarterly and/or annual reports - one hundred dollars (\$100) per incident.
- 15.1.4 Failure to complete the collections within the specified timeframes without proper notice to the City - one hundred dollars (\$100) per incident.
- 15.1.5 Failure to clean up spills during collection operations - two hundred fifty dollars (\$250) per incident.
- 15.1.6 Failure to report on changes in location of Recyclable Processing operations - two hundred fifty dollars (\$250) per incident.
- 15.1.7 Failure to collect Washington County List of Standard Recyclables within one month of notification of a change to the List - one hundred dollars (\$100) per week of non-collection.
- 15.1.8 Failure maintain current County licenses to haul MSW, Recyclables, Organics or Yard Waste - five hundred dollars (\$500) per day.

15.2 **Waiver.** The waiver by the City of any breach or violation of any term covenant, or condition of this Agreement shall not be a waiver of any subsequent breach or violation of the same or any other term, covenant or condition hereof.

15.3 **Binding Effect.** The terms, covenants, and conditions of this Agreement shall apply to, and shall bind and inure to the benefit of the parties, their successors, and assigns.

15.4 **Data Practices.** Contractor agrees to comply with the Minnesota Government Data Practices Act and all other applicable state and federal laws relating to data privacy or confidentiality. Contractor must immediately report to the City any requests from third parties for information relating to this Agreement. The City agrees to promptly respond to inquiries from Contractor concerning data requests. Contractor agrees to hold the City, its officers, and

employees harmless from any claims resulting from Contractor's unlawful disclosure or use of data protected under state and federal laws.

15.5 **Force Majeure:** Whenever a period of time is provided for in the Agreement for either the City or Contractor to so or perform any act or obligation, neither party shall be liable for any delays or inability to perform due to causes beyond the control of said party such as war, riot, unavoidable casualty or damage to personnel, materials or equipment, fire, flood, storm, earthquake, tornado or any act of God, but not strike or lockout. The time period for the performance in question shall be extended for only the actual amount of time said party is so delayed.

ARTICLE 16. FAILURE TO PERFORM, TERMINATION

16.1 **Failure to Perform.** In the event Contractor fails to collect the MSW, Recyclables, Problem Materials and/or Yard Waste as required by this Agreement, the City may, at its option, hire such labor and equipment as may be necessary to collect and dispose of such MSW, Recyclables, Problem Materials and Yard Waste after Contractor is given three (3) business days to remedy the situation. The City may, at the City's sole option, terminate this Agreement in accordance with Section 16.2. In the event remedy does not occur, Contractor shall reimburse the City for all reasonable collection expenses the City incurs above and beyond the amounts the City is obligated to pay for such collection under this Agreement or the City shall utilize the Performance Bond for such expenses.

16.2 **Termination.** The City may terminate this Agreement if Contractor fails to fulfill its obligations under the Agreement in a proper and timely manner, or otherwise violates the terms of the Agreement if the default has not been cured after thirty (30) days written notice has been provided. The City may also terminate this Agreement immediately if Contractor violates the terms of or fails to maintain County licenses required to collect and transport MSW, Recyclables, Organics or Yard Waste. The City shall pay Contractor all compensation earned prior to the date of termination minus any damages and costs incurred by the City as a result of the breach. If the Agreement is cancelled or terminated, all finished or unfinished documents, data, studies, surveys, maps, models, photographs, reports or other materials prepared by Contractor under this Agreement shall, at the option of the City, become the property of the City, and Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.

**Attachment A
PRICE SHEET
January 2017**

MSW Fees for residential MSW

Fees listed do not include MN Solid Waste Management Fee or County Environmental Charge.

30 gallon cart	= \$ 9.25 /MO
65 gallon cart	= \$12.00 /MO
95 gallon cart	= \$15.00 /MO
Extra 30 gallon bag	= \$ 3.00 /BAG

MSW Fees for Commercial Dumpster, Collection, and Disposal:

Fees listed do not include MN Solid Waste Management Fee or County Environmental Charge.

1/week, 2-yard dumpster	= \$ 65.00/MO
2/week 2-yard dumpster	= \$110.00/ MO
1/week 4-yard dumpster	= \$100.00/ MO
2/week 4-yard dumpster	= \$140.00/ MO
1/week 6-yard dumpster	= \$120.00/ MO
2/week 6-yard dumpster	= \$182.00/ MO
1/week 8-yard dumpster, retail or apt	= \$165.00/ MO
1/week 8-yard dumpster, restaurant	= \$190.00/ MO

Residential Recyclables Collection/Processing, with 95 gallon Cart

Every Week Service = \$ 5.50/ MO

Commercial Recyclables Collection/Processing, with Cart

1/week service, 95 gallon cart	= \$ 10.00 /MO
2/week service, 95 gallon cart	= \$ 25.00 /MO
1/Week Service, 2 yard dumpster	= \$ 35.00 /MO
1/Week Service, 4 yard dumpster	= \$ 60.00 /MO

Source Separated Organics Collections/Processing

1/Week Service 2 yard dumpster	= \$ 55.00 /MO
2/Week Service 2 yard dumpster	= \$125.00 /MO
1/Week Service 4 yard dumpster	= \$100.00 /MO

Yard Waste Collection and Disposal Fees For subscribing Customers

(Fixed monthly fee each month throughout the year, for 12 months. Weekly collection during yard waste season. Maximum 20 bags of properly prepared yard waste allowed.)

Using Contractor's 64 gallon cart = \$ 10.00 /MO
Using customer's containers/compostable bags= \$ 8.00 /MO

Driveway Service \$12/premise/MO

DRAFT

Attachment B
Problem Material and Yard Waste Prices
January 2017

(Per Item Unless Otherwise Specified)

Item	Cost
Appliances	
Freezer, Refrigerator, Air Conditioner	\$ 50.00
Water Heater, Stove, Dishwasher, Washing Machine, Dryer	\$ 50.00
Microwave or Dehumidifier	\$ 20.00
Television or Monitor, 19" or less	\$ 50.00
Television or Monitor, 20" – 30"	\$ 75.00
Television larger than 31"	\$100.00
Computer (CPU), Printer	\$ 20.00
Computer, Laptop or Gaming Console	\$ 30.00
Water Softener (no salt)	\$ 30.00
Furniture	
Hide-a-bed	\$ 70.00
Couch, Loveseat, upholstered chair	\$ 40.00
Recliner: chair or loveseat	\$ 50.00
Mattress or Box Springs	
♦ Single	\$ 40.00
♦ Double (Full)	\$ 40.00
♦ Queen	\$ 50.00
♦ King	\$ 50.00
Dresser	\$ 30.00
Wood Desk	\$ 50.00
Metal Desk	\$ 75.00
Table	\$ 30.00
Non-upholstered chairs, office chairs	\$ 30.00
Miscellaneous	
Bikes	\$ 12.00
Gas Grills (no tanks)	\$ 35.00
Vacuum cleaner	\$ 7.50
Cart tire	\$ 15.00
Toilet	\$ 25.00
Sink (not iron)	\$ 20.00
Wooden Door	\$ 30.00
Carpet and pad, small room	\$ 30.00
Carpet and pad, large room	\$ 60.00
Extra Trash, Yard Waste	
30 gallon bag, trash	\$ 3.00
30 gallon bag, yard waste	\$ 3.00
Bundle brush (3' X 1')	\$ 4.00

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Nov. 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moore, City Administrator
Date: November 10, 2016
Re: Appointment of Judy Seeberger as the City's Representative to the Yellow Ribbon Alliance

Earlier in 2016, the Council agreed that, because of Judy Seeberger's involvement with the Yellow Ribbon Alliance, she should be appointed as the City's representative to the Yellow Ribbon Alliance. But the Council did not take formal action to make the appointment. The Council may make the appointment at this time.

COUNCIL ACTION REQUESTED:

Motion regarding the appointment of Judy Seeberger as the City's representative to the Yellow Ribbon Alliance.

ATTACHMENT A

2016 City of Afton Annual Appointments

Item	CITY OF AFTON	2015 APPOINTMENTS PRIMARY / ALTERNATE	2016 APPOINTMENTS PRIMARY / ALTERNATE
1	Mayor Pro Tem	Richter	Richter
2	Planning Commission Liaison	Ross / Bend	Ross / Bend
3	Design Review/Heritage Preservation Commission Liaison	Palmquist / Bend	Palmquist / Bend
4	Emergency Preparedness	Palmquist Nelson	Palmquist Nelson
5	Finance Committee	Bougie Moorse Niedzwiecki Richter	Bougie Moorse Niedzwiecki Richter
6	Parks Committee	Palmquist Nelson	Palmquist Nelson
7	Personnel Committee	Bend Ross	Bend Ross
8	Public Works Committee	Richter Nelson	Richter Nelson
9	Technology and High Speed Internet Access Committee	Ross / Richter	Ross / Richter
10	City Weed Inspector	Bend	Bend
11	City Forester	Tim Power	Tim Power
	COMMUNITY	2015 PRIMARY / ALTERNATE	2016 PRIMARY / ALTERNATE
12	Lower St. Croix Valley Cable Representatives	Richter Bend	Richter Bend
13	St. Croix Valley Alliance	Bend	Bend
14	MSCWMO Representative	Appt'd from Natural Resources & Groundwater Committee	Annie Perkins
15	I-94 Corridor Coalition --TAC	Nelson / Palmquist Moorse	Nelson / Palmquist Moorse
16	Yellow Ribbon Network	TBD	Judy Seeberger
17	LSCV Fire Protection District Board Representatives	Bend Nelson / Alt. Richter	Bend Nelson / Alt. Richter
18	Lower St. Croix Partnership Team	P. Nolz	Palmquist
19	Washington County Groundwater Advisory Committee	Bend	Bend
20	Washington County Water Consortium	Bend	Bend
21	Great Rivers	Bend	Bend

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Nov. 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moose, City Administrator
Date: November 10, 2016
Re: Appointment of Mary Davidson Bend to the Natural Resources and Groundwater Committee

Attached is the application from Mary Davidson Bend for appointment to the Natural Resources and Groundwater Committee. Ms. Bend will attend the November 15 Council meeting to enable the Council to meet her and discuss her interest in serving on the Committee.

COUNCIL ACTION REQUESTED:

Motion regarding the appointment of Mary Davidson Bend to the Natural Resources and Groundwater Committee

RECEIVED

OCT 06 2016

CITY OF AFTON

CITY OF AFTON
APPLICATION FOR APPOINTMENT TO A CITY
COMMITTEE OR COMMISSION

DATE 10/7/16 PLEASE CHECK ONE: New Application

NAME Mary ("May") Davidson Bend

ADDRESS 1367 Sandhill Rd AFTON, MN 55001
(Provide P O Box if applicable)

HOME PHONE _____ CELL 202-680-4920 WORK _____

EMAIL ADDRESS maybend@gmail.com

YEARS AS AFTON RESIDENT Born and raised here. Moved back from Washington DC this Spring WARD # I'm not sure

1. COMMITTEE OR COMMISSION YOU ARE APPLYING FOR? Natural Resources and Groundwater Committee

2. CURRENT OR PREVIOUS PARTICIPATION ON AFTON CITY OR CIVIC COMMITTEES, COMMISSIONS, PROJECTS: None

3. OTHER CITIZEN, PROFESSIONAL OR POLITICAL EXPERIENCE YOU FEEL IS RELEVANT TO SERVING ON THIS COMMITTEE/COMMISSION:

I worked for the MN Center For Environmental Advocacy as a Paralegal on MN water issues under Jeannette Bremmer for 1 year. I worked for the World Bank on education policy programs for 3.5 years. I was a small business owner (training and nutrition coaching) in Washington DC for 2.5 years. I am currently the Nutrition Program Coordinator and a Master Trainer at Lifetime (Woodbury). I have a Master of International Affairs from Columbia University and a BA in History from Brown University. I am 35 years old.

4. WHAT DO YOU SEE AS THE CRITICAL OBLIGATION FOR A MEMBER OF THIS COMMITTEE/COMMISSION? Passionate dedication to preserving Afton's natural environment and the ability to listen to and work with others. I grew up riding horses around Afton with my grandmother (Cynthia Bend) and swimming in May's Lake (Lake Edith) at my great-grandmother's (Torry Davidson). Without the preservation of Afton's natural resources, neither of these things would have been possible. Today I help my grandparents maintain their large vegetable garden and walk my dog in Belwin. These things bring me peace and joy. I want to keep Afton healthy for generations to come and believe my experience working in teams and on policy might be useful to the Committee.

(Please attach additional sheets if more space is needed to comment further regarding your interest or qualifications for this appointment.)

*** Please submit your application to ***

City of Afton
3033 St. Croix Trail South

**PO Box 219
Afton, MN 55001**

Or email: deputyclerk@ci.afton.mn.us or fax: (651) 436-1453

Mary D. Bend

maybend@gmail.com | 202.680.4920 | Eden Prairie, MN

PROFESSIONAL EXPERIENCE

Lifetime 5/1 – present

Master Trainer/Nutrition Coach

- Sell, program and teach personal training and nutrition coaching sessions;
- Program and instruct Alpha (Olympic and Powerlifting + basic Gymnastics) and Team Weight-loss (Cardio + basic S&C) group training.

CenterPointe LLC 10/2013 – 4/2016

Head Coach/Co-Owner

- *Develop and manage a team of six Personal Trainers, Muscle Activation Techniques Specialists and Yoga Instructors; sell, program and teach personal and small group training sessions; create and provide individualized nutrition programs for weight-loss, muscle building and athletic performance; liaise with outside vendors and local small business community; manage Company social media outreach, lead staff in weekly continuing education and sales seminars; handle client requests.*

Washington Sports Club, Kalorama 4/2012 – 10/2013

Master Personal Trainer

- *Sell, program and teach personal and small group training sessions, design and instruct Spinning classes.*

CERTIFICATIONS

- National Academy of Sports Medicine, Certified Personal Trainer (NASM CPT) 4/2012 – present
- Precision Nutrition Mastery Currently enrolled
- Precision Nutrition Level 1 Certified 1/2016 – present
- Resistance Training Specialist (RTS) 1/2016 – present
- CrossFit Olympic Lifting 11/2013 – present
- Crossfit Gymnastics 1/2014 – present
- CrossFit Level 1 Trainer 4/2013 – present
- KettleBell Concepts Instructor 5/2012 – present
- Mad Dogg Spinning Instructor 3/2012 – present
- CPR/AED American Heart Association 4/2012 – present

EDUCATION

Columbia University, School of International and Public Affairs 2009
Master of International Affairs, Economic and Political Development

Brown University 2003
Bachelor of Arts, History

PRIOR WORK EXPERIENCE

Consultant, Latin America Education Division, World Bank 5/2009-7/2012
(Designed and managed multimillion-dollar education programs to improve the education systems and economies of Bolivia, Chile, the Dominican Republic and Mexico)

LANGUAGE SKILLS

English: Native language. Spanish: Fluent in reading, writing and verbal communication

HOBBIES

Gardening – Antique Hunting – Yoga – Hiking – Camping – Reading

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Nov. 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: November 10, 2016
Re: Periodic Requests For Proposals for Contracted Services

Council member Ross requested that the Council discuss conducting periodic requests for proposals for its contracted services. It is common for cities to conduct requests for proposals for contracted services on a periodic basis. Requests for proposals provide an opportunity to evaluate and compare service quality and cost. The Council discussed this at its November 14 work session. This item is included on the Council meeting agenda to enable the Council to take action regarding this item if desired. The City currently contracts for a number of services including the following:

- Snow and Ice Control on City streets
- Solid Waste and Recycling
- Animal control
- Animal impound
- Annual Audit
- Accounting
- Legal services
- Engineering services
- Fire services
- Police services
- Assessing services
- Septic Inspection services
- Information Technology services
- Building Inspection Services

Attached are the plans for the restroom in Town Square Park. Steve Dorgan, Chair of the Park Committee, will attend the Council meeting to provide an update regarding the restroom project.

COUNCIL ACTION REQUESTED:

Motion regarding periodic requests for proposals for contracted services.

City of Afton 3033 St. Croix Trl, P.O. Box 219 Afton, MN 55001

Meeting Date Nov. 15, 2016

Council Memo

To: Honorable Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: November 10, 2016

Re: Costs for Easement Acquisition Process

The eminent domain process for the acquisition of four easements is moving to the hearing with the condemnation commissioners. In preparation for the hearing, the City Attorney has requested updated appraisals of the four easement areas. In addition, the appraiser will need to be prepared to provide testimony regarding the appraisals at the hearing. The fee schedule from McKinzie Appraisals is as follows:

Update 4 appraisals - \$1,500 per appraisal	\$6,000
Hearing preparation - \$90/hour (3-6 hours)	\$ 560
Hearing Testimony - \$175.00/hour (4-hour minimum per day)	\$1,400 per day

The number of hours of testimony required is related to the length of the condemnation hearing, which is uncertain. The Council will be asked to authorize costs for the appraiser at its November 15 meeting. If the Council has any questions or needs further information, staff can provide it at the work session or the Council meeting.

Council Action Requested

Motion regarding authorizing appraisal fees for McKinzie Appraisals related to the condemnation hearing for the acquisition of easements for the Downtown Village Improvements Project, at a cost not to exceed \$6,000 for updated appraisals, \$560 for hearing preparation and \$1400 per day for hearing testimony.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Nov. 15, 2016

Council Memo

To: Honorable Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: November 10, 2016
Re: Consistent Attendance Policy for Volunteer Commissions and Committees

The only volunteer commission that has a specific written policy regarding member attendance is the Planning Commission. The policy is as follows:

Sec. 2-134. Terminations. Any planning commission member's term shall terminate upon his resignation, or upon his ceasing to reside within the city, or it by reason of his change of residence a ward ceases to be represented, or **by four/fifths (4/5) vote of the city council for cause. Cause shall include, but not be limited to, having more than three absences or more than one unexcused absence in any one calendar year. The council may consider exceptional circumstances when applying this rule.**

Periodically, the commissions or committees experience attendance problems that affect their ability to have a quorum at their regular meetings. It would be helpful if there was a consistent attendance policy for all volunteer commissions and committees, so that all members were aware and lack of attendance could be consistently addressed to ensure adequate attendance at all meetings.

Council Action Requested

Motion regarding providing a consistent attendance policy for volunteer commissions and committees

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Nov. 15, 2016

Council Memo

To: Honorable Mayor Bend and Members of the City Council

From: Ron Moorese, City Administrator

Date: November 10, 2016

Re: Update Allowed Uses in the Industrial Zones

Industrial zoned land provides the opportunity to create quality jobs, generate tax base and provide attractive facilities along I-94. While the Industrial zones include uses such as research and offices, they also include outside storage as a principal use. There are few if any cities that currently allow outside storage as a principal use in the industrial zone. The reason for this is that outside storage does not create quality jobs, does not add to the tax base, and is not attractive. In the past two years, two trailer parking lots have been added to the Industrial zone, bringing the total to three trailer parking lots. Staff recommends that the Zoning Code be updated to eliminate outside storage as a principal use and to update the allowed uses to include the types of uses that create quality jobs and generate substantial new tax base. The Council may want to refer this to the Planning Commission.

Council Action Requested

Motion regarding referring the issue of updating allowed uses in the Industrial Zones to the Planning Commission for review and recommendation.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Nov. 15, 2016

Council Memo

To: Honorable Mayor Bend and Members of the City Council

From: Ron Moore, City Administrator

Date: November 10, 2016

Re: Zoning Regulations Regarding Adjacent Parcels Under Common Ownership

The Zoning Code includes regulations requiring that when two or more contiguous parcels are under common ownership and any individual parcel does not meet the full lot width and area requirements the parcel needs to be combined with the adjacent parcels to create a lot that meets the lot width and area requirements. The specific language is provided below in **bold**.

Sec. 12-132 Minimum requirements

B. Exceptions to minimum area, height, and other requirements:

1. For the purpose of this article, the term "existing lot" means a lot or parcel of land which was of record as a separate lot or parcel in the office of the county recorder, on or before the adoption date of the ordinance from which this article was derived, except as provided for in Subsection (B)(2).
2. Except in the VHS-R and VHS-C zoning districts, any such lot or parcel created in accordance with the City subdivision ordinance, article VI of this chapter, which contains at least 2 1/2 acres of buildable or net developable area as defined by this article and has at least 60 percent of the required frontage on an improved public street for the zoning district in which it is located shall be considered buildable provided the lot or parcel can comply with all other requirements of this article, including Subsection (B)(3) of this section.
3. **If in a group of two or more contiguous lots or parcels of land owned or controlled by the same person, any individual lot or parcel does not meet the full width or area requirements of this article, such individual lot or parcel cannot be considered as a separate parcel of land for purposes of sale or development, but must be combined with adjacent lots or parcels under the same ownership so that the combination of lots or parcels will equal one or more parcels of land each meeting the full lot width and area requirements of this Article**

The original purpose of this language was to prevent historic very small contiguous lots under common ownership on lakes or rivers from being individually buildable or saleable. In Afton, this language applies to all lots throughout the city. The language restricts the saleability and buildability of lots under common ownership that do not meet the full lot width and area requirements. Because this requirement is not well known by property owners, and because parcels can change hands without the City's knowledge, it is difficult to consistently apply this regulation. There have been a number of instances in recent years when the City has become aware of a parcel that falls under this regulation when the parcel was for sale or when a property owner was planning to develop the parcel. This has been problematic because the regulation can have a major impact on planned sales or developments.

One option for avoiding these problematic situations is that the City could become very diligent and proactive in identifying these parcels and requiring that they be combined with contiguous lots under the same ownership. Another option is that the City could eliminate this regulation and revise the regulations it currently has regarding the buildability of all lots, not just lots under common ownership. These regulations are set out in Sec. 12-132 B subparagraph 2 above (underlined). The regulations require a buildable lot outside of the VHS to have a minimum of 2.5 acres of buildable area, and at least 60% of the frontage on a public street that is required in the zoning district. These requirements could be revised to add a requirement that the parcel also has to have a specific percentage of the required lot area in order to be buildable. This could be 60% or it could be greater.

Council Action Requested

Motion regarding zoning regulations concerning adjacent parcels under common ownership

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Nov. 15, 2016

Council Memo

To: Honorable Mayor Bend and Members of the City Council
From: Ron Moore, City Administrator
Date: November 10, 2016
Re: Position Reclassification Process and Personnel Committee

The position of Deputy Clerk was restructured in March of 2016 to add a number of duties, change the title to City Clerk, and increase the pay level to reflect the new duties. As part of the position restructuring, a number of tasks were to be transferred from the City Clerk position to the Office Assistant position. This process has occurred over the past six months. A request has been made to re-evaluate the Office Assistant position to determine if the new duties have changed the job value of the position in relation to other jobs and whether the new duties have moved the position to a new pay level. A request has also been made to re-evaluate the City Clerk position.

In Minnesota, public sector organizations are required to have a compensation system based on both internal and external equity. The internal equity is determined through a job evaluation process, which creates a hierarchy of jobs based on comparable job value using criteria such as know-how required, responsibility/accountability and working conditions. The external equity is determined through comparisons of pay rates for similar positions in similar organizations.

The first step in responding to the job re-evaluation request is to complete a job evaluation process. As indicated above, a job evaluation process is an evaluation of the content of the job to determine the job's value in comparison to other jobs in the organization. The City uses the job evaluation system used by the State of Minnesota, which is called the State Job Match System. The State Job Match System has evaluated a large number of state jobs and has created a hierarchical listing of those jobs with suggested comparisons to City-related jobs. The job evaluation process involves matching the job description of the City's position with a job that is similar in the State Job Match System, or to slot the job between two similar jobs in the State Job Match System.

While the instructions for the State Job Match process indicate the process can be conducted by one person, the instructions suggest it is preferable to use a committee to bring multiple perspectives to the process. Because the Personnel Committee is involved in a range of personnel issues, and has been involved in the restructuring of the positions, it is recommended that the Personnel Committee and the City Administrator be authorized to act as the job evaluation committee to conduct the job match process.

Council Action Requested

Motion regarding authorizing the Personnel Committee and City Administrator to act as the job evaluation committee to conduct the job match process using the State Job Match System

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Wayne B. Holstad**
wholstad@klaw.us

Craig J. Beuning
cbeuning@klaw.us

**Also Licensed in
Wisconsin & Colorado*

**Qualified Neutral under Rule 114*

***Also Licensed in Iowa,
Federal Court of Claims,
& US Court of Appeals
Washington, D.C.*



HOLSTAD & KNAAK PLC

"Local in character, national in reputation, international in reach"

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RECEIVED
NOV 04 2016
CITY OF AFTON

MEMORANDUM: MONTHLY AFTON PROSECUTION REPORT

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: FRITZ KNAAK, AFTON CITY ATTORNEY

DATE: November 4, 2016

This past month, our office has represented the City in a total of 7 prosecutions that were followed through to conviction or alternative disposition. They break down as follows:

Arraignments & Rule 8 Hearings:	4
Pretrials:	2
Omnibus Hearings/Motions:	0
Court Trials:	0
Jury Trials:	0
Revocation/Plea/Sentencing:	1

The report from the court Hearing Officer regarding Afton tickets for the month of October is summarized as follows: **66.67% Resolved**

Afton

Customers	4
Citations	4
Charges	4
Disposed	0
CFD/DUP	2
Contest/NG	0
DNQ	1
Extension	1
No Guidelines	0
Parking	0
Petty Misdemeanor	3
Misdemeanor	1