

**City of Afton**  
**CITY COUNCIL AGENDA**  
**AFTON CITY COUNCIL CHAMBERS**  
**3033 St. Croix Trail South**  
**TUESDAY, October 20, 2015**  
**7:00 P.M.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

- 3. ROLL CALL** \_\_\_\_\_ Mayor Bend  
\_\_\_\_\_ Council Member Nelson  
\_\_\_\_\_ Council Member Ross  
\_\_\_\_\_ Council Member Richter  
\_\_\_\_\_ Council Member Palmquist

**4. APPROVAL OF AGENDA**

- A. Approval of the Agenda for the Regular City Council meeting of October 20, 2015 -**

**5. APPROVAL OF MINUTES**

- A. Minutes of the September 15, 2015 Regular City Council Meeting -**

**6. PUBLIC INPUT**

Citizens may share their comments or concerns on any issue that is a responsibility or function of the Afton City Council, whether or not the issue is on the Agenda. Persons who wish to address the Council must fill out a Comment Card before the meeting begins and give it to the City Administrator or Council Chair. The Council Chair will request you to come to the podium, state your full name and address and present your comments. You are encouraged to limit your presentation to no more than 3 minutes. The Council Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City of Afton's responsibilities. The Council Chair may also limit the number of individual presentations to accommodate the scheduled agenda items.

**7. REPORTS/PRESENTATIONS**

- A. Sheriff's Monthly Report -**  
**B. Jim Bougie, Finance Committee Report**  
**C. Tom Niedzwiecki Budget Report**  
**D. Lower St. Croix Fire District Report**

**8. CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by City Council and will be enacted in one motion. If a member wishes to discuss an item, that item will be removed from the Consent Agenda and considered separately. (Roll Call for Consent Agenda approval if Resolutions included):

- A. Just and Correct Claims**  
**B. 4M Fund Transfer - SEPTEMBER - Resolution 2015-68**

**9. CITY COUNCIL BUSINESS**

**A. Planning Commission Report –**

1. Elaine Murphy Application for Conditional Use Permit for Grading at the Parcel west of 15824 50th Street with PID 27.028.20.43.0001 – **Resolution 2015-69**
2. Guy Reithmeyer, et.al. Minor Subdivision at 1093 Lake Edith Lane and 1093 Indian Trail S. **Resolution 2015-70**
3. Jessie Wilcox After-the-fact Variance Application at 14725 Afton Boulevard S. – **Request for Continuation**
4. Gary Maas Minor Subdivision at 15990 32nd Street – **Resolution 2015-72**
5. Land Spreading of Septage – **Ordinance Amendment**

**B. Engineering Report**

1. Staff Report/Council Update
  - A. Purchase of Wetland Credits

**C. Administration –**

1. Afton Historical Museum Funding Request
2. 2012 Park Plan
3. Appointment of Representative to the MSCWMO
4. Funding for Community Digital Sign at Fire Station
5. River Road Erosion Repairs
6. Cartway Erosion Control Repairs
7. Replacement of City Hall Water-Related Equipment and Fixtures
8. 3-City Meeting
9. Clarify Status of Two Dwelling Units on the Property at 3787 St. Croix Trail (**This discussion will occur in a closed session**)

**D. Committee Reports**

1. Public Works
2. Personnel
3. Parks
4. Heritage Preservation Commission / Design Review
5. Natural Resources and Groundwater
6. High Speed Internet

**10. COUNCIL, CONSULTANT AND STAFF REPORTS, ANNOUNCEMENTS AND UPDATES**

- A.** Ward 1 Council Member Palmquist
- B.** Ward 2 Council Member Richter
- C.** Ward 3 Council Member Ross
- D.** Ward 4 Council Member Nelson
- E.** Mayor Bend
- F.** City Attorney Knaak
- G.** City Administrator Moore

**11. ADJOURN**

**A quorum of the City Council or Other Commissions may be present to receive information at, but not limited to, any of the following meetings: Planning Commission; the Public Works Committee; Parks Committee; Design Review and Historic Preservation Commission; Lower St. Croix Cable Commission; LSCWMO; MSCWMO; I-94 Corridor Coalition and the 5-City Mayor's Alliance.**

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PF Citations by City Rpt

QIJS Page 1  
10/01/15 5:00:02

Washington County Sheriff's Office  
CITATIONS BY CITY REPORT

City Selected: AFTON

From Date: 9/01/2015 To: 9/30/2015

AFTON

Offense Date	Offense Time	Location	Citation #
9/03/2015 Statute 169	0020 30	40TH ST S/MANNING AV S STOP SIGN	CT8224408
9/20/2015 Statute 169	0927 14 2	MANNING AV/10TH ST SPEED 71/55	CT8223877

Total for City: AFTON 2

\*\* END OF REPORT \*\*

Washington County Sheriff's Office  
CONTRACT ICR's  
Contract Report for AFTON  
For the Period 9/01/15 To 9/30/15

Date	Time	ICR #	ID#	Street Name	Complaint
9/01/15	0:42:22	115029011	1204	CROIXVIEW DR	MEDICAL LEVEL 1
9/01/15	7:27:47	115029023	0063	32ND ST	MEDICAL LEVEL 1
9/01/15	8:08:27	115029028	0100	40TH ST	STOP ARM VIOLATION *RESTACK-13
9/01/15	9:59:07	115029049	0100	MAJESTIC PINES	OFFICERS INFO
9/01/15	10:07:34	115029054	0130	15TH ST	MEDICAL ALARM LEVEL 1
9/01/15	14:30:25	115029111	0063	TOMAHAWK DR	SUSPICIOUS VEHICLE
9/01/15	15:01:11	115029117	0176	15TH ST	TRAFFIC
9/01/15	17:00:04	115029146	0094	59TH ST	CUSTODY EXCHANGE **RSTK: 17
9/01/15	19:06:23	115029154	0176	32ND ST	FOUND SCOOTER
9/02/15	9:20:29	115029190		35TH ST	CIVIL PROCESS CASE
9/02/15	12:13:14	115029218	0075	RIVER RD	SUSP ACTIVITY
9/02/15	14:36:31	115029231	0075	VALLEY CREEK TR	THEFT REPORT
9/03/15	0:20:57	115029273	1202	MANNING AV	STOP SIGN **SCANNED CITE**
9/03/15	14:32:40	115029348	0100	NEAL AV	OFFICER INFO
9/03/15	18:31:32	115029385	0176	PASTURE RIDGE R	SUSPICIOUS ACTIVITY/3RD PARTY
9/04/15	1:05:08	115029415	0065	ODELL AV	ALARM
9/04/15	1:59:01	115029417	0065	ODELL AV	ALARM
9/04/15	8:39:43	115029441	0077	TRADING POST TR	INFORMATIONAL
9/04/15	11:32:39	115029468	0165	32ND ST	ALARM
9/04/15	13:38:44	115029487	0077	SAINT CROIX TR	VANDALISM REPORT
9/04/15	22:18:13	115029549	0134	AFTON BLVD	DAMAGE TO PROPERTY
9/05/15	17:05:48	115029625	0149	SAINT CROIX TR	DIRECTED PATROL
9/05/15	19:58:41	115029656	1252	ST CROIX RIVER	WATERCRAFT VIOLATION
9/06/15	9:06:44	115029688	0130	INDIAN TR	OFCR QUESTIONS
9/06/15	12:01:53	115029697	0130	AFTON BLVD	SHOTS FIRED
9/06/15	16:29:29	115029714	1263	ST CROIX RIVER	
9/06/15	16:37:14	115029715	0130	SAINT CROIX TR	TRAFFIC DAR *SCANNED CITE*
9/06/15	16:55:31	115029718	0096	TRADING POST TR	ALARM **PROPER CODE PRIOR TO
9/07/15	9:29:25	115029769	0088	35TH ST	LOOSE DOG
9/07/15	13:23:02	115029791	0130	32ND ST	ALARM
9/07/15	17:06:27	115029817	0061	SAINT CROIX TR	FOUND DOG
9/07/15	19:17:46	115029827	0139	STAGECOACH TR	NOISE COMPLAINT
9/08/15	9:28:58	115029871	0078	HUDSON RD	*INFORMATIONAL-REQUEST* *
9/08/15	15:30:15	115029923		AFTON BLVD CT	RECEIPT# 150002503
9/08/15	19:10:52	115029948	0061	SAINT CROIX TR	DRIVING COMPLAINT
9/09/15	9:17:49	115029987	0160	MANNING AV	AOA
9/09/15	12:37:29	115030028	0160	I94	WELFARE CONCERN
9/09/15	16:32:29	115030061	0089	50TH ST	BURG ALARM
9/09/15	16:53:57	115030066	0089	22ND ST	LOOSE PIGS
9/09/15	17:33:37	115030071	0089	NEAL AV	ANIMAL CONCERN
9/10/15	16:16:00	115030169	0139	NEAL AV	DIRECTED PATROL
9/10/15	20:37:00	115030189	0061	OAKGREEN AV	ACCIDENT/INJURIES **RESTACK
9/10/15	21:04:52	115030193	0147	3RD ST	MEDICAL - LEVEL 1
9/10/15	21:07:29	115030194	0096	AFTON BLVD	CAR/DEER ACCIDENT
9/11/15	10:35:54	115030226	0160	SAINT CROIX TR	TRAFFIC
9/11/15	14:52:55	115030262	0190	NEAL AV	DIRECTED PATROL SPEED
9/11/15	19:08:37	115030306	0061	NEAL AV	MAILBOX TAMPERING/POSSIBLE MAI
9/11/15	19:54:01	115030311	0061	NYBECK AV	OFFICER INFO
9/11/15	20:31:03	115030313	0061	STAGECOACH TR	DOG BITE REPORT
9/12/15	11:53:58	115030353	0115	MANNING AV	PASSING ON SHOULDER CT82-1
9/12/15	12:08:56	115030357	0141	SAINT CROIX TR	INFORMATION/GUNSHOTS **RESTAC
9/12/15	13:47:00	115114504	0100	AFTON ALPS	AOA

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 Washington County Sheriff's Office  
 CONTRACT ICR's  
 Contract Report for AFTON  
 For the Period 9/01/15 To 9/30/15

Date	Time	ICR #	ID#	Street Name	Complaint
9/12/15	14:41:08	115030371	0087	AFTON HILLS CT	NOISE COMPLAINT/SAFTEY CONCERN
9/12/15	23:24:48	115030421	0072	HUDSON RD	SUSPICIOUS VAN
9/13/15	3:28:01	115030437	0068	MAJESTIC PINES	SUSP VEHICLE
9/13/15	3:55:33	115030438	0179	RIVER RD	MEDICAL LEVEL 1/INTOXICATED MA
9/13/15	5:22:25	115030440	0179	MANNING AV	TRAFFIC-2ND DEG DUI
9/13/15	11:56:15	115030455	0160	OAKGREEN AV	SUSPICIOUS ACTIVITY
9/13/15	21:29:33	115030509	0072	PERROT AV	NOISE COMPLAINT
9/13/15	21:57:09	115030511	0061	I94	DK DRIVER **RESTACK 21**
9/13/15	22:28:34	115030513	0072	NEAL AV	ASSIST
9/14/15	7:15:33	115030528	0104	VALLEY CREEK TR	VULNERABLE ADULT REFERRAL
9/14/15	11:06:13	115030563	0075	I94	DRIVING COMPLAINT
9/14/15	15:27:24	115030607	0139	MANNING AV	WELFARE CONCERN
9/14/15	19:11:16	115030647	0078	I94	DRIVING COMPLAINT
9/14/15	19:37:38	115030649	0139	SAINT CROIX TR	LOOSE HORSE **OWNER AN
9/14/15	20:04:29	115030651	0078	40TH ST	INJURED DEER
9/15/15	6:52:12	115030675	0190	SAINT CROIX TR	TRAFFIC SPEED CT82-15699 **S
9/15/15	11:30:02	115030720	0186	NEAL AV	THREATENING TEXT MESSAGES-WALK
9/15/15	12:17:10	115030726	0190	SAINT CROIX TR	TREE BLOCKING ROADWAY
9/15/15	16:21:40	115030790	0100	NEAL AV	OFFICER INFO
9/15/15	18:36:09	115030804	0094	41ST ST	HOLD UP ALARM
9/15/15	19:53:20	115030811	0094	32ND ST	ACCIDENT
9/15/15	21:31:18	115030817	0139	41ST ST	PANIC ALARM
9/15/15	21:32:08	115030818	0094	NEAL AV	PANIC ALARM
9/16/15	12:06:40	115030882	0187	AFTON HILLS DR	CIVIL PROCESS CASE
9/16/15	12:55:55	115030891	0075	57TH ST	ANIMAL CONCERN
9/16/15	16:16:54	115030920	0139	SAINT CROIX TR	TRAFFIC
9/16/15	18:29:34	115030930	0139	OSGOOD AV CT	ANIMAL CONCERN
9/16/15	21:17:43	115030938	0139	AFTON BLVD CT	SUSPICIOUS VEHICLE
9/17/15	2:46:48	115030958	0080	VALLEY CREEK TR	DOWNED TREES/BRANCHES
9/17/15	7:27:32	115030969	0087	TRADING POST TR	BURG ALARM
9/17/15	10:36:58	115030988	0130	VALLEY CREEK TR	911 CALL
9/17/15	19:01:55	115031080	0089	AFTON HILLS DR	AOA/SEARCH
9/17/15	22:34:00	115031095	0176	RIVER RD	INTRUDER
9/18/15	9:37:12	115031129	0160	NEAL AV	TRAFFIC
9/18/15	9:57:04	115031132	0160	STAGECOACH TR	ACCIDENT
9/19/15	10:20:45	115031266	0160	PERROT AV	ANIMAL CONCERN **RSTK CALL C
9/19/15	11:47:30	115031273	0067	VALLEY CREEK TR	LOOSE HORSE
9/19/15	15:18:55	115031292	0176	SAINT CROIX TR	TRAFFIC
9/19/15	16:32:48	115031300	0176	NEAL AV	ALARM
9/20/15	9:30:19	115031350	0115	MANNING AV	SPEEDING, 71 IN A 55 ** SCAN
9/20/15	11:24:08	115031357	1257	MANNING AV	TRAFFIC
9/20/15	12:20:19	115031362	0063	NEAL AV	ACCIDENT UNK INJ
9/20/15	17:54:46	115031392	1270	ST CROIX RIVER	BOATER ASSIST
9/20/15	20:46:55	115031397	0176	59TH ST	SUSP VEH
9/21/15	11:26:15	115031455	0152	VALLEY CREEK TR	VULNERABLE ADULT REFERRAL
9/21/15	14:51:58	115031487	0088	NEAL AV	DRIVING COMPLAINT-RESTACK WANT
9/21/15	19:34:55	115031522	0176	NYBECK AV	MEDICAL LEVEL 1
9/22/15	1:17:36	115031546	0198	MANNING AV	TRAFFIC - DAS **SCANNED CITE
9/22/15	14:50:50	115031617	0067	VALLEY CREEK TR	CIVIL ASSIST
9/23/15	7:18:42	115031664	0130	50TH ST	FIRE
9/23/15	13:01:05	115031735	0063	AFTON HILLS DR	BURG ALARM
9/23/15	15:50:47	115031760	0089	NEAL AV	WELFARE CONCERN

PRT CONTRACT ICR REPORT

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 Contract Report for AFTON  
 For the Period 9/01/15 To 9/30/15

Date	Time	ICR #	ID#	Street Name	Complaint
9/23/15	16:42:15	115031771	0089	I94	ASSIST STATE PATROL
9/23/15	19:38:27	115031784	0089	HUDSON RD	ALARM
9/23/15	21:05:56	115031787	0170	HUDSON RD	ALARM
9/24/15	9:26:28	115031824	0075	45TH ST	ANIMAL CONCERN
9/24/15	13:08:02	115031870	0130	NEAL AV	TRAFFIC SPEED
9/24/15	13:13:12	115031872	0130	40TH ST	ALARM
9/24/15	13:14:14	115031871		PO BOX 195	WARRANT / WCSO / CR152370
9/24/15	13:54:24	115031880	0190	31ST ST	WARRANT ARREST
9/24/15	15:00:30	115031893	0093	MANNING AV	ABANDONED VEH **CANC PRIOR
9/24/15	16:56:39	115031914	0093	EAST OAKGREEN C	FRAUD REPORT
9/24/15	17:34:37	115031919	0093	PASTURE RIDGE R	ACCIDENT 3RD PARTY
9/24/15	20:31:07	115031931	0170	VALLEY CREEK TR	EXTRA PATROL REQUEST
9/24/15	20:35:11	115031932	0093	32ND AV	SUSPICIOUS ACTIVITY
9/24/15	22:13:37	115031936	0093	HUDSON RD	ALARM
9/25/15	8:34:51	115031961	0088	PENNINGTON AV	THEFT FROM VEH
9/25/15	11:19:28	115031990	0113	AFTON BLVD	THEFT FROM MOTOR VEHICLE *RST
9/25/15	14:06:34	115032043	0088	AFTON BLVD	VANDALISM REPORT
9/25/15	17:00:32	115032084	0093	VALLEY CREEK TR	OFFICER INFORMATION
9/25/15	17:23:57	115032085	1255	ST CROIX RIVER	WATERCRAFT VIOLATION (X3) WRIT
9/25/15	21:08:39	115032113	0065	MANNING AV	ALARM
9/25/15	22:14:01	115032120	0065	SAINT CROIX TR	ALARM
9/26/15	9:20:44	115032164	0087	34TH ST	ACCIDENT NO INJ
9/26/15	11:03:40	115032176	0160	VALLEY CREEK TR	ASSIST ON PROPERTY RETREIVAL
9/26/15	12:00:06	115032183	0160	VALLEY CREEK TR	ASSAULT
9/26/15	13:13:24	115032191	0087	44TH ST	VEHICLE LOCKOUT
9/26/15	13:16:23	115032192	0091	I94	DRIVING COMPLAIN T
9/26/15	15:01:30	115032202	0061	32ND ST	PARKING COMPLAINT
9/27/15	8:29:03	115032267	0160	MANNING AV	ROAD HAZARD
9/27/15	18:14:13	115032318	0120	QUADRANT AV	PROPERTY RETRIEVAL
9/27/15	18:23:35	115032320	0096	41ST ST	SUSPICIOUS ACTIVITY
9/27/15	19:05:34	115032330	0129	HUDSON RD	MOTORIST ASSIST: TOW
9/28/15	2:16:49	115032349	0068	MANNING AV	ACCIDENT
9/28/15	2:16:49	115621804	0137	MANNING AV	ACCIDENT *AOA*
9/28/15	8:38:51	115032365	0088	35TH ST	SUSPICIOUS MALE
9/28/15	13:05:14	115032407	0160	VALLEY CREEK TR	SUSPICIOUS VEH REPORT
9/28/15	14:02:29	115032413	0088	TRADING POST TR	FOUND PROPERTY
9/28/15	17:50:39	115032441	0094	TOMAHAWK DR	SUSP ACTIVITY
9/28/15	18:25:33	115032445	0094	HUDSON RD	THREATS REPORT
9/28/15	21:24:32	115032459	0065	STAGECOACH TR	ALARM
9/29/15	0:09:16	115032463	0065	AFTON HILLS DR	DOMESTIC **RSTK: TAYNA
9/29/15	0:13:08	115032464	0065	MANNING AV	ABAN VEHICLE
9/29/15	0:13:08	115621881	0100	MANNING AV	ABAN VEHICLE-AOA
9/29/15	0:13:08	115115501		MANNING AV	ABAN VEHICLE *AOA*
9/29/15	7:32:15	115032481	0160	15TH ST	MISSING HORSES
9/29/15	9:56:14	115032497	0160	NEAL AV	FOUND HORSES
9/29/15	10:23:18	115032502	0115	MANNING AV	SPEEDING, 72 IN A 55
9/29/15	10:43:59	115032507	0115	MANNING AV	SPEEDING, 70 IN A 55
9/29/15	11:31:32	115032516	0115	MANNING AV	SEMAPHORE VIOLATION
9/29/15	14:28:46	115032536	1261	ST CROIX RIVER	WATERCRAFT VIOLATION
9/29/15	14:36:28	115032539	0115	MANNING AV	SPEEDING, 74 IN A 55
9/29/15	17:02:44	115032563	0176	AFTON HILLS DR	DOG CONCERN
9/30/15	9:07:30	115032594	0130	50TH ST	MEDICAL LEVEL 3

PRT CONTRACT ICR REPORT

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Date	Time	ICR #	ID#	Street Name	Complaint
9/30/15	16:05:37	115032672	0061	AFTON HILLS DR	SILENT DURESS ALARM
9/30/15	18:54:08	115032687	0061	TOMAHAWK DR	THREAT/HARRASSMENT REPORT

Total ICRs Processed: 158

\*\* END OF REPORT \*\*

**City of Afton**  
**Claims to be Approved**  
**September 16, 2015 thru October 20, 2015**

<u>Checks Numbered</u>			
<u>From</u>	<u>To</u>	<u>Description</u>	<u>To Be Approved</u>
20392		Check(s) from Administrator stock: Newsletter Postage	\$189.21
20509	20524	Routine Vendor Bills	\$2,401.49
20525	20531	Environmental Law + WSB July Invoices (approved as supplemental claims at 9/15/15 CC Mtg)	\$55,310.00
20532	20537	9/15/15 Staff Payroll	\$6,040.60
20538		LSCB Fire District: Pass thru of Cable Commission for Community Sign at Fire Station	\$1,404.51
20539	20551	More Routine Vendor Bills	\$2,456.97
20552	20556	Five Applicant Escrow Refunds (net of Expenses)	\$5,834.50
20557	20563	9/30/15 Staff Payroll	\$6,336.57
20564	20582	Routine Vendor Bills & Expense Reimbursements	\$2,034.78
20583	20598	Significant Vendor & Other Bills	\$112,478.45
20599		4th Qtr 2015 Fire Protection Services (October Financials)	\$54,988.25
20600		LSCV Fire Relief Association: 2015 State Fire Aid (Pass Thru)	\$47,347.72
20601	20612	10/15/15 Staff Payroll, October Council Pay & One Applicant Refund	\$6,981.25
EFT Payments		PERA, MN Withholding, Federal Withholding/Payroll Taxes	\$8,825.95
<b>Claims to be approved at 10/20/15 meeting</b>			<b>\$312,630.25</b>

  
 Submitted by Thomas H. Niedzwiecki, Accountants  
 File: Afton 2015 Claim Summary.xlsm Worksheet: Sep15 10/14/2015

10/14/15

**City of Afton**  
**Claims to be Approved**  
 September 16 through October 20, 2015

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	09/28/2015	20392	Postmaster		100 - 4M Fund/US Bank - General F...	(189.21)
Bill	09/28/2015	NwsltrOct15	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	Oct 2015 Newsletter	5560 - Newsletter Expenses	189.21
TOTAL						189.21
Bill Pmt -C...	09/16/2015	20509	Freedom Valu Centers, Inc.	Account # 63398	100 - 4M Fund/US Bank - General F...	(49.66)
Bill	09/16/2015	CP-0000019...	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5...	tractor fuel	5925 - Fuel & Lubricants	49.66
TOTAL						49.66
Bill Pmt -C...	09/16/2015	20510	GE Capital	Billing ID No. 90133894302 Acct Sch 7553611-002	100 - 4M Fund/US Bank - General F...	(410.00)
Bill	09/16/2015	63347655	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	RICOH Aficio MP C5501 copier	5516 - Copier Lease	410.00
TOTAL						410.00
Bill Pmt -C...	09/16/2015	20511	Gopher State One Call		100 - 4M Fund/US Bank - General F...	(42.05)
Bill	09/16/2015	145424	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Ot...	Cafton01 FTP Tickets	5870 - Other Road Maintenance	42.05
TOTAL						42.05
Bill Pmt -C...	09/16/2015	20512	Menards - Hudson	Account No. 30890280	100 - 4M Fund/US Bank - General F...	(27.90)
Bill	09/16/2015	97040	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	flyswatter, AA Rayovac 47 pk	6040 - City Property Maintenance	27.90
TOTAL						27.90
Bill Pmt -C...	09/16/2015	20513	Pioneer Press	Acct # 415245	100 - 4M Fund/US Bank - General F...	(123.60)
Bill	09/16/2015	0815415245	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing & Printing	legal notices	5555 - Publishing & Printing	123.60
TOTAL						123.60
Bill Pmt -C...	09/16/2015	20514	PressEnter	Acct # 33299 Customer # 33881	100 - 4M Fund/US Bank - General F...	(290.00)
Bill	09/16/2015	Aug/2015	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Sof...	1 mo contracted service and 1 McAfee Email protection, Oct 2015	5510 - Computer Service/Software	290.00
TOTAL						290.00
Bill Pmt -C...	09/16/2015	20515	River Valley Printing	Cust No. 1483	100 - 4M Fund/US Bank - General F...	(290.00)
Bill	09/16/2015	5052	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 4pg newsletters	5560 - Newsletter Expenses	290.00
TOTAL						290.00

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	09/16/2015	20516	SavATree	Acct key 1017952	100 - 4M Fund/US Bank - General F...	(650.00)
Bill	09/16/2015	3694009	100 Gen'l Fd.B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Br...	Commercial tree maintenance 2, down large leaning Cottonwood	5845 - Brush/Tree/Sod/Seed	650.00
TOTAL						650.00
Bill Pmt -C...	09/16/2015	20517	Xcel Energy (51-0895345-1)	Acct: 51-0895345-1 Meter# 000071246886	100 - 4M Fund/US Bank - General F...	(21.02)
Bill	09/16/2015	469745365	800 City InfraStructure Imp Fd:B. Exp:8890 DNR Flood Imp Exp	Eastwood - Septic Property 2318 St Croix Trl S Meter# 0000712...	8891 - DNR Flood Imp - Property Exp	21.02
TOTAL						21.02
Bill Pmt -C...	09/16/2015	20518	Xcel Energy (51-4272629-8)	3175 St. Croix Trail S Meter #0098360010	100 - 4M Fund/US Bank - General F...	(14.51)
Bill	09/16/2015	469964949	100 Gen'l Fd.B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3175 St. Croix Trail S Meter #0098360010	6020 - Electricity	14.51
TOTAL						14.51
Bill Pmt -C...	09/16/2015	20519	Xcel Energy (51-5247622-9)	Acct No. 51-5247622-9 Meters 92023602 & 98359441	100 - 4M Fund/US Bank - General F...	(90.06)
Bill	09/16/2015	470690385	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	201 Project: 3741 & 4105 River Rd	5915 - 201 Project Maintenance	90.06
TOTAL						90.06
Bill Pmt -C...	09/16/2015	20520	Xcel Energy (51-5641441-6)	Acct #51-5641441-6 Meter #0096704046	100 - 4M Fund/US Bank - General F...	(13.58)
Bill	09/16/2015	469978095	100 Gen'l Fd.B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3415 St. Croix Trail S Meter #0096704046	6020 - Electricity	13.58
TOTAL						13.58
Bill Pmt -C...	09/16/2015	20521	Xcel Energy (51-5700429-6)	Acct #51-5700429-6 Meter #0077765464	100 - 4M Fund/US Bank - General F...	(117.47)
Bill	09/16/2015	469977188	100 Gen'l Fd.B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Str...	3033 St. Croix Trail S Meter #0077765464	5850 - Street Lighting	117.47
TOTAL						117.47
Bill Pmt -C...	09/16/2015	20522	Xcel Energy (51-6223921-2)	Acct No. 51-6223921-2 Street Lighting	100 - 4M Fund/US Bank - General F...	(207.64)
Bill	09/16/2015	470531002	100 Gen'l Fd.B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Str...	Street Lighting Service	5850 - Street Lighting	207.64
TOTAL						207.64
Bill Pmt -C...	09/16/2015	20523	Xcel Energy (51-6257802-9)	3420 St. Croix Trl S Meter #0096987678	100 - 4M Fund/US Bank - General F...	(32.41)
Bill	09/16/2015	469986961	100 Gen'l Fd.B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Town Square Park 3420 St. Croix Trl S Meter #0096987678	6020 - Electricity	32.41
TOTAL						32.41

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**City of Afton**  
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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	09/16/2015	20524	Xcel Energy (51-7576371-4)	Acct#51-7576371-4 Meter #19818068	100 · 4M Fund/US Bank - General F...	(21.59)
Bill	09/16/2015	469884818	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City.Garage 1675 Stagecoach Trl S: Acct#51-7576371-4 Meter #...	6045 · City Garage Expense	21.59
TOTAL						21.59
Bill Pmt -C...	09/16/2015	20525	Environmental Law Group		100 · 4M Fund/US Bank - General F...	(2,128.00)
Bill	09/16/2015	15393	800 City InfraStructure Imp Fd:B. Exp:8890 DNR Flood Imp Exp	environmental review and permitting issues	8895 · DNR Flood Imp Proj - Engineer	2,128.00
TOTAL						2,128.00
Bill Pmt -C...	09/16/2015	20526	WSB (Applicants)		100 · 4M Fund/US Bank - General F...	(4,456.50)
Bill	09/16/2015	480-3	550 Special Activities Fund:F. Applicant Pass-Thru Expenses:5341 Engi...	Trading Post Trail Preserve, July 2015	5341 · Engineering - Pass Thru	4,385.00
Bill	09/16/2015	180-23	550 Special Activities Fund:F. Applicant Pass-Thru Expenses:5341 Engi...	Cedar Bluff Homestead 2nd Addition, July 2015	5341 · Engineering - Pass Thru	71.50
TOTAL						4,456.50
Bill Pmt -C...	09/16/2015	20527	WSB (City Engineer)	01856	100 · 4M Fund/US Bank - General F...	(4,046.00)
Bill	09/16/2015	450-7	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	2015 City Engineering Services, July 2015	5310 · Engineering Fees	2,733.50
			550 Special Activities Fund:F. Applicant Pass-Thru Expenses:5341 Engi...	Holz Z15-23	5341 · Engineering - Pass Thru	468.00
			550 Special Activities Fund:F. Applicant Pass-Thru Expenses:5341 Engi...	Chrome X Z15-25	5341 · Engineering - Pass Thru	234.00
			550 Special Activities Fund:F. Applicant Pass-Thru Expenses:5341 Engi...	VBWD Z15-22	5341 · Engineering - Pass Thru	539.00
			550 Special Activities Fund:F. Applicant Pass-Thru Expenses:5341 Engi...	Myers, Jim Z15-14	5341 · Engineering - Pass Thru	71.50
TOTAL						4,046.00
Bill Pmt -C...	09/16/2015	20528	WSB (Comprehensive Plan)		100 · 4M Fund/US Bank - General F...	(45.50)
Bill	09/16/2015	470-4	550 Special Activities Fund:C. Codification/Comp Plan:6356 Comprehe...	Comprehensive Plan Amendment, July, 2015	6356 · Comp Plan Expenses	45.50
TOTAL						45.50
Bill Pmt -C...	09/16/2015	20529	WSB (DNR Flood Imp)		100 · 4M Fund/US Bank - General F...	(22,091.50)
Bill	09/16/2015	320-43	800 City InfraStructure Imp Fd:B. Exp:8890 DNR Flood Imp Exp	Flood Protection Improvement Project July 2015	8895 · DNR Flood Imp Proj - Engineer	8,556.75
Bill	09/16/2015	410-20	800 City InfraStructure Imp Fd:B. Exp:8890 DNR Flood Imp Exp	Sanitary Sewer Improvements, July 2015	8895 · DNR Flood Imp Proj - Engineer	13,534.75
TOTAL						22,091.50
Bill Pmt -C...	09/16/2015	20530	WSB (Flood ROW Mitigation)	project #01856	100 · 4M Fund/US Bank - General F...	(7,626.50)
Bill	09/16/2015	321-24	800 City InfraStructure Imp Fd:B. Exp:8890 DNR Flood Imp Exp	flood mitigation project right of way services, July 1 to July 31, 2...	8895 · DNR Flood Imp Proj - Engineer	7,626.50
TOTAL						7,626.50

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	09/16/2015	20531	WSB (Street Imp)		100 - 4M Fund/US Bank - General F...	(14,916.00)
Bill	09/16/2015	390-22	120 Street Imp Capital Fd:B. Exp:7941 2015 Street Projects	CR-21 Improvement Project, July 2015	7941 - 2015 Street Projects	246.00
Bill	09/16/2015	400-21	120 Street Imp Capital Fd:B. Exp:7941 2015 Street Projects	Village Local Road Improvement Project, July 2015	7941 - 2015 Street Projects	14,597.00
Bill	09/16/2015	490-1	120 Street Imp Capital Fd:B. Exp:7941 2015 Street Projects	2015 Seal Coat Project, July 2015	7941 - 2015 Street Projects	73.00
TOTAL						14,916.00

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Type	Date	Num	Name	Memo	Account	Original Amount
Paycheck	09/15/2015	20532	Johnson, Kenneth L		100 - 4M Fund/US Bank - General F...	(436.39)
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 - Maintenance Person	595.68
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2302 - PERA Payable - Staff	(38.72)
					5053 - PERA Contribution - Employer	44.68
					2302 - PERA Payable - Staff	(44.68)
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2210 - Federal Withholding	(50.00)
					5051 - Social Security Tax - Employer	36.93
					2205 - Soc Sec Payable - Employer	(36.93)
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2204 - Social Security W/H - Employee	(36.93)
					5052 - Medicare Tax - Employer	8.64
					2213 - Medicare Payable - Employer	(8.64)
					2212 - Medicare W/H - Employee	(8.64)
					2208 - MN State Withholding	(25.00)
TOTAL						436.39
Paycheck	09/15/2015	20533	Neitzel, Donald R		100 - 4M Fund/US Bank - General F...	(216.03)
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 - Maintenance Person	233.92
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5051 - Social Security Tax - Employer	14.50
					2205 - Soc Sec Payable - Employer	(14.50)
					2204 - Social Security W/H - Employee	(14.50)
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5052 - Medicare Tax - Employer	3.39
					2213 - Medicare Payable - Employer	(3.39)
					2212 - Medicare W/H - Employee	(3.39)
TOTAL						216.03
Paycheck	09/15/2015	20534	O'Leary, Todd W		100 - 4M Fund/US Bank - General F...	(144.30)
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 - Maintenance Person	156.25
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5051 - Social Security Tax - Employer	9.68
					2205 - Soc Sec Payable - Employer	(9.68)
					2204 - Social Security W/H - Employee	(9.68)
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5052 - Medicare Tax - Employer	2.27
					2213 - Medicare Payable - Employer	(2.27)
					2212 - Medicare W/H - Employee	(2.27)
TOTAL						144.30
Paycheck	09/15/2015	20535	Joyce, Patrick C		100 - 4M Fund/US Bank - General F...	(539.66)
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		5007 - Intern/Office Assistant Wages	678.68
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		2302 - PERA Payable - Staff	(44.11)
					5053 - PERA Contribution - Employer	50.90
					2302 - PERA Payable - Staff	(50.90)
					2210 - Federal Withholding	(28.00)
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		5051 - Social Security Tax - Employer	42.07
					2205 - Soc Sec Payable - Employer	(42.07)
					2204 - Social Security W/H - Employee	(42.07)
			100 Gen'l Fd.B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		5052 - Medicare Tax - Employer	9.84

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Type	Date	Num	Name	Memo	Account	Original Amount
					2213 - Medicare Payable - Employer	(9.84)
					2212 - Medicare W/H - Employee	(9.84)
					2208 - MN State Withholding	(15.00)
<b>TOTAL</b>						<b>539.66</b>
<b>Paycheck</b>	<b>09/15/2015</b>	<b>20536</b>	<b>Swanson Linner, Kimberly J</b>		<b>100 - 4M Fund/US Bank - General F...</b>	<b>(1,336.16)</b>
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		5008 - Office Manager Wages	1,732.29
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		2302 - PERA Payable - Staff	(112.60)
					5053 - PERA Contribution - Employer	129.92
					2302 - PERA Payable - Staff	(129.92)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		2210 - Federal Withholding	(101.00)
					5051 - Social Security Tax - Employer	107.41
					2205 - Soc Sec Payable - Employer	(107.41)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		2204 - Social Security W/H - Employee	(107.41)
					5052 - Medicare Tax - Employer	25.12
					2213 - Medicare Payable - Employer	(25.12)
					2212 - Medicare W/H - Employee	(25.12)
					2208 - MN State Withholding	(50.00)
<b>TOTAL</b>						<b>1,336.16</b>
<b>Paycheck</b>	<b>09/15/2015</b>	<b>20537</b>	<b>Moorse, Ronald J</b>		<b>100 - 4M Fund/US Bank - General F...</b>	<b>(3,368.06)</b>
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		5004 - Administrator Salary	3,672.92
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		5053 - PERA Contribution - Employer	275.47
					2302 - PERA Payable - Staff	(275.47)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		2302 - PERA Payable - Staff	(238.74)
					5037 - Flexible Benefits	1,100.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		2210 - Federal Withholding	(568.00)
					5051 - Social Security Tax - Employer	295.92
					2205 - Soc Sec Payable - Employer	(295.92)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		2204 - Social Security W/H - Employee	(295.92)
					5052 - Medicare Tax - Employer	69.20
					2213 - Medicare Payable - Employer	(69.20)
					2212 - Medicare W/H - Employee	(69.20)
					2208 - MN State Withholding	(233.00)
<b>TOTAL</b>						<b>3,368.06</b>

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	09/30/2015	20538	LSCV Fire Protection District	Fire Protection Services	100 · 4M Fund/US Bank - General F...	(1,404.51)
Bill	10/20/2015	SignalFireSt...	550 Special Activities Fund:B. Cable Comm/July 4th/Comm Garden:556...	Cable Comm pass thru - Community Sign at Fire Station	5561 · Communications	1,404.51
<b>TOTAL</b>						<b>1,404.51</b>
Bill Pmt -C...	09/30/2015	20539	Centerpoint Energy (8000015314-0)	Acct No. 8000015314-0	100 · 4M Fund/US Bank - General F...	(163.82)
Bill	09/30/2015	Sep2015	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6010 Gas Heat	6010 5280051 3175 St. Croix Trl S Meter #M19810528546	6010 · Gas Heat	19.00
			100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5855 Ga...	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	5855 · Gas Lamps - Operating Costs	19.00
			100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6010 Gas Heat	6010 5279993 3033 St. Croix Trl S Meter #M19981172549	6010 · Gas Heat	56.58
			100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5855 Ga...	5855 5297143 3033 St. Croix Trl S Meter #M19981171296	5855 · Gas Lamps - Operating Costs	69.24
<b>TOTAL</b>						<b>163.82</b>
Bill Pmt -C...	09/30/2015	20540	Comcast (8772 10 572 0001508)	Account # 8772 10 572 0001508	100 · 4M Fund/US Bank - General F...	(197.55)
Bill	09/30/2015	Sep2015	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Sof...	High Speed Internet	5510 · Computer Service/Software	34.90
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Digital Voice	5565 · Telephone	162.65
<b>TOTAL</b>						<b>197.55</b>
Bill Pmt -C...	09/30/2015	20541	Innovative Office Solutions LLC		100 · 4M Fund/US Bank - General F...	(401.44)
Bill	09/30/2015	IN0912436	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Office Supplies	5540 · Office Supplies	158.49
Bill	09/30/2015	IN0912435	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Office Supplies	5540 · Office Supplies	144.93
Bill	09/30/2015	IN0903719	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Office Supplies, tissue, inkcart	5540 · Office Supplies	98.02
<b>TOTAL</b>						<b>401.44</b>
Bill Pmt -C...	09/30/2015	20542	Menards - Hudson		100 · 4M Fund/US Bank - General F...	(88.74)
Bill	09/30/2015	98873	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	iron hold	6135 · Park Maintenance	19.98
			100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	300W bulbs	6045 · City Garage Expense	7.78
			100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5855 Ga...	AA Rayovac	5855 · Gas Lamps - Operating Costs	12.99
			100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	iron hold bags	6030 · Misc Exp - Bldg & Land	3.49
			100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5855 Ga...	windex	5855 · Gas Lamps - Operating Costs	3.12
			100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintenance	cleaners	6135 · Park Maintenance	3.85
Bill	09/30/2015	98237	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6035 Routine Cleaning	cleaners	6035 · Routine Cleaning	7.85
			100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	C4 Rayovac	6050 · Supplies - Bldg & Land	7.98
			100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6035 Routine Cleaning	windex, odor elim	6035 · Routine Cleaning	6.11
			100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	Duracell AA	6050 · Supplies - Bldg & Land	3.69
Bill	09/30/2015	97900	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6035 Routine Cleaning	Scott towel, 45W spot	6035 · Routine Cleaning	11.90
<b>TOTAL</b>						<b>88.74</b>

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	09/30/2015	20543	Metro Sales Inc.		100 - 4M Fund/US Bank - General F...	(418.21)
Bill	09/30/2015	inv344838	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	Ricoh/MPC5501 color copier Serial No. V9615000588	5516 - Copier Lease	418.21
TOTAL						418.21
Bill Pmt -C...	09/30/2015	20544	Pitney Bowes (2082-4605-86-7)	acct number 2082-4605-86-7	100 - 4M Fund/US Bank - General F...	(122.38)
Bill	09/30/2015	300507	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	supply charges	5550 - Postage	122.38
TOTAL						122.38
Bill Pmt -C...	09/30/2015	20545	Pitney Bowes (2995827)	Acct No. 2995827 Schedule No. 402	100 - 4M Fund/US Bank - General F...	(188.07)
Bill	09/30/2015	Sept2015	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Sch# 402: Postage meter P700, Serial No. 1656729	5550 - Postage	188.07
TOTAL						188.07
Bill Pmt -C...	09/30/2015	20546	Pitney Bowes (8000-9090-0626-5198)	8000-9000-0232-7223 cust ID 15296006883	100 - 4M Fund/US Bank - General F...	(292.54)
Bill	09/30/2015	Sep2015	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Postage by phone number 30976419. Postage meter P700, Serial ...	5550 - Postage	292.54
TOTAL						292.54
Bill Pmt -C...	09/30/2015	20547	Schwaab, Inc.	City of Afton	100 - 4M Fund/US Bank - General F...	(29.86)
Bill	09/30/2015	A005609	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5535 Misc Expense	notary stamp Kim Swanson Linner	5535 - Miscellaneous Expense	29.86
TOTAL						29.86
Bill Pmt -C...	09/30/2015	20548	Swanson Linner, Kim (reimburse expenses)	Reimburse Expenses	100 - 4M Fund/US Bank - General F...	(17.83)
Bill	09/30/2015	Get Caught ...	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Health:570...	Mileage re. Get Caught Recycling	5705 - Recycling - Afton	17.83
TOTAL						17.83
Bill Pmt -C...	09/30/2015	20549	Wash Cty (Sheriff - Squad Cars)		100 - 4M Fund/US Bank - General F...	(479.33)
Bill	09/30/2015	82021	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:563...	traffic detail 9/5/15	5635 - Police Services	233.00
Bill	09/30/2015	81863	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:563...	traffic detail 8/15/15	5635 - Police Services	246.33
TOTAL						479.33
Bill Pmt -C...	09/30/2015	20550	Xcel Energy (51-5371356-9)	15891 34th St. S: Automatic Protective Lighting Service	100 - 4M Fund/US Bank - General F...	(15.26)
Bill	09/30/2015	471069882	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	15891 34th St. S: Automatic Protective Lighting Service	6020 - Electricity	15.26
TOTAL						15.26

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	09/30/2015	20551	Xcel Energy (51-6852605-2)	Acct #51-6852605-2 Install No. 184509 & 184508	100 · 4M Fund/US Bank - General F...	(41.94)
Bill	09/30/2015	471268685	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Automatic Protective Light Service Install No. 184509 & 184508	6020 · Electricity	41.94
TOTAL						41.94
Check	09/30/2015	20552	Woodbury Annual Bike Ride	Refund Park Deposit Annual Bike Ride 2015	100 · 4M Fund/US Bank - General F...	(200.00)
			Woodbury Annual Bike Ride	Refund Park Deposit Annual Bike Ride 2015	2001 · Permit Escrow & Fees	200.00
TOTAL						200.00
Check	09/30/2015	20553	Pruban, Ray & Lolli 15-11 5161 Trad Post	Refund Driveway Escrow 15-11 5161 Trading Pst Tr	100 · 4M Fund/US Bank - General F...	(1,500.00)
			Pruban, Ray & Lolli 15-11 5161 Trad Post	Refund Driveway Escrow 15-11 5161 Trading Pst Tr	2001 · Permit Escrow & Fees	1,500.00
TOTAL						1,500.00
Check	09/30/2015	20554	Ledy, Ann Z15-19 15196 Aft Hills Dr S	Refund Z15-19 Grading Escrow	100 · 4M Fund/US Bank - General F...	(777.50)
			Ledy, Ann Z15-19 15196 Aft Hills Dr S	Refund Z15-19 Grading Escrow	2001 · Permit Escrow & Fees	777.50
TOTAL						777.50
Check	09/30/2015	20555	Classen, Kristine & Chris Z15-12 5123 Neal	Refund Z15-12 & 13 Grading & Fence Escrow	100 · 4M Fund/US Bank - General F...	(1,857.00)
			Classen, Kristine & Chris Z15-12 5123 Neal	Refund Z15-12 & 13 Grading & Fence Escrow	2001 · Permit Escrow & Fees	1,857.00
TOTAL						1,857.00
Check	09/30/2015	20556	Berry, Adam Z15-4 12390 Meadow Bluff Trl	Refund Z15-4 Adam Berry 12390 Meadow Bluff Trl	100 · 4M Fund/US Bank - General F...	(1,500.00)
			Berry, Adam Z15-4 12390 Meadow Bluff Trl	Refund Z15-4 Adam Berry 12390 Meadow Bluff Trl	2001 · Permit Escrow & Fees	1,500.00
TOTAL						1,500.00
Paycheck	09/30/2015	20557	Johnson, Kenneth L		100 · 4M Fund/US Bank - General F...	(770.98)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 · Maintenance Person	612.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2302 · PERA Payable - Staff	(39.78)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5053 · PERA Contribution - Employer	45.90
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2302 · PERA Payable - Staff	(45.90)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 · Maintenance Person	450.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2210 · Federal Withholding	(120.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5051 · Social Security Tax - Employer	65.84
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2205 · Soc Sec Payable - Employer	(65.84)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2204 · Social Security W/H - Employee	(65.84)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5052 · Medicare Tax - Employer	15.40
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2213 · Medicare Payable - Employer	(15.40)

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Type	Date	Num	Name	Memo	Account	Original Amount
					2212 · Medicare W/H - Employee	(15.40)
					2208 · MN State Withholding	(50.00)
TOTAL						770.98
Paycheck	09/30/2015	20558	Neitzel, Donald R		100 · 4M Fund/US Bank - General F...	(170.81)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 · Maintenance Person	184.96
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5051 · Social Security Tax - Employer	11.47
					2205 · Soc Sec Payable - Employer	(11.47)
					2204 · Social Security W/H - Employee	(11.47)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5052 · Medicare Tax - Employer	2.68
					2213 · Medicare Payable - Employer	(2.68)
					2212 · Medicare W/H - Employee	(2.68)
TOTAL						170.81
Paycheck	09/30/2015	20559	O'Leary, Todd W		100 · 4M Fund/US Bank - General F...	(155.83)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 · Maintenance Person	168.75
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5051 · Social Security Tax - Employer	10.47
					2205 · Soc Sec Payable - Employer	(10.47)
					2204 · Social Security W/H - Employee	(10.47)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5052 · Medicare Tax - Employer	2.45
					2213 · Medicare Payable - Employer	(2.45)
					2212 · Medicare W/H - Employee	(2.45)
TOTAL						155.83
Paycheck	09/30/2015	20560	Joyce, Patrick C		100 · 4M Fund/US Bank - General F...	(519.85)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		5007 · Intern/Office Assistant Wages	649.80
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		2302 · PERA Payable - Staff	(42.24)
					5053 · PERA Contribution - Employer	48.74
					2302 · PERA Payable - Staff	(48.74)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		2210 · Federal Withholding	(25.00)
					5051 · Social Security Tax - Employer	40.29
					2205 · Soc Sec Payable - Employer	(40.29)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		2204 · Social Security W/H - Employee	(40.29)
					5052 · Medicare Tax - Employer	9.42
					2213 · Medicare Payable - Employer	(9.42)
					2212 · Medicare W/H - Employee	(9.42)
					2208 · MN State Withholding	(13.00)
TOTAL						519.85

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Type	Date	Num	Name	Memo	Account	Original Amount
Paycheck	09/30/2015	20561	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - General F...	(1,297.25)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		5008 · Office Manager Wages	1,672.97
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		2302 · PERA Payable - Staff	(108.74)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		5053 · PERA Contribution - Employer	125.47
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		2302 · PERA Payable - Staff	(125.47)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		5018 · Insurance Benefits	26.90
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		2325 · Madison Life ST & LT Disability	(26.90)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		2210 · Federal Withholding	(92.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		5051 · Social Security Tax - Employer	103.72
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		2205 · Soc. Sec Payable - Employer	(103.72)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		2204 · Social Security W/H - Employee	(103.72)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		5052 · Medicare Tax - Employer	24.26
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		2213 · Medicare Payable - Employer	(24.26)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		2212 · Medicare W/H - Employee	(24.26)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		2208 · MN State Withholding	(47.00)
TOTAL						1,297.25
Paycheck	09/30/2015	20562	Moorse, Ronald J		100 · 4M Fund/US Bank - General F...	(3,267.07)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		5004 · Administrator Salary	3,672.92
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		5053 · PERA Contribution - Employer	275.47
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		2302 · PERA Payable - Staff	(275.47)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		2302 · PERA Payable - Staff	(238.74)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		5037 · Flexible Benefits	1,100.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		5018 · Insurance Benefits	26.90
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		2325 · Madison Life ST & LT Disability	(26.90)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		2325 · Madison Life ST & LT Disability	(100.98)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		2210 · Federal Withholding	(568.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		5051 · Social Security Tax - Employer	295.92
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		2205 · Soc. Sec Payable - Employer	(295.92)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		2204 · Social Security W/H - Employee	(295.92)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		5052 · Medicare Tax - Employer	69.21
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		2213 · Medicare Payable - Employer	(69.21)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		2212 · Medicare W/H - Employee	(69.21)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		2208 · MN State Withholding	(233.00)
TOTAL						3,267.07
Liability C...	09/30/2015	20563	Madison National Life	103815000000000	100 · 4M Fund/US Bank - General F...	(154.78)
				103815000000000	2325 · Madison Life ST & LT Disability	100.98
				103815000000000	2325 · Madison Life ST & LT Disability	53.80
TOTAL						154.78
Bill Pmt -C...	10/15/2015	20564	Centerpoint Energy (6217601-1)	Meter # M19702480474 Account No. 6217601-1	100 · 4M Fund/US Bank - General F...	(29.09)
Bill	09/30/2015	Sep2015	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	1675 Stagecoach Trl S: City Garage	6045 · City Garage Expense	29.09
TOTAL						29.09

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	10/15/2015	20565	Century Power Equipment	Account No 11179	100 - 4M Fund/US Bank - General F...	(89.08)
Bill	09/30/2015	668625	100 Gen'l Fd.B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5...	oil filter	5920 - Repair & Maint Equipment	89.08
TOTAL						89.08
Bill Pmt -C...	10/15/2015	20566	Croix Crystal Water Treatment	cooler lease and water	100 - 4M Fund/US Bank - General F...	(27.00)
Bill	09/30/2015	46851	100 Gen'l Fd.B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 - Misc Exp - Bldg & Land	27.00
TOTAL						27.00
Bill Pmt -C...	10/15/2015	20567	Franklin Planner	cust no. 21112875	100 - 4M Fund/US Bank - General F...	(15.45)
Bill	09/30/2015	63648255	100 Gen'l Fd.B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	CL Pagefinder multi-color pack	5540 - Office Supplies	15.45
TOTAL						15.45
Bill Pmt -C...	10/15/2015	20568	GE Capital	Billing ID No. 90133894302 Acct Sch 7553611-002	100 - 4M Fund/US Bank - General F...	(410.00)
Bill	09/30/2015	63521671	100 Gen'l Fd.B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	RICOH Aficio MP C5501 copier	5516 - Copier Lease	410.00
TOTAL						410.00
Bill Pmt -C...	10/15/2015	20569	Gopher State One Call		100 - 4M Fund/US Bank - General F...	(52.40)
Bill	09/30/2015	146776	100 Gen'l Fd.B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5870 Ot...	Cafton01 FTP Tickets	5870 - Other Road Maintenance	52.40
TOTAL						52.40
Bill Pmt -C...	10/15/2015	20570	Hillcrest Animal Hospital	Account # 10454	100 - 4M Fund/US Bank - General F...	(140.50)
Bill	09/30/2015	91543	100 Gen'l Fd.B. Exp:B02 Public Safety & Health:B2.1 Public Safety:560...	animal control charges	5605 - Animal Control	140.50
TOTAL						140.50
Bill Pmt -C...	10/15/2015	20571	Innovative Office Solutions LLC	customer # V105001	100 - 4M Fund/US Bank - General F...	(147.11)
Bill	09/30/2015	IN0927965	100 Gen'l Fd.B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Office Supplies, tissue, inkart	5540 - Office Supplies	147.11
TOTAL						147.11
Bill Pmt -C...	10/15/2015	20572	Johnson, Ken (reimburse expenses)	Reimburse Expenses	100 - 4M Fund/US Bank - General F...	(39.97)
Bill	09/30/2015	SafetyJacket...	100 Gen'l Fd.B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub Wrks:5...	Safety Jacket for Ken Johnson (from Fleet Farm)	5930 - Tools & Minor Equipment	39.97
TOTAL						39.97

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	10/15/2015	20573	Kathi Pelnar	Humane Animal Control Service	100 - 4M Fund/US Bank - General F...	(211.30)
Bill	09/30/2015	Sept2015	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:560...	animal control	5605 - Animal Control	211.30
TOTAL						211.30
Bill Pmt -C...	10/15/2015	20574	Menards - Hudson	Account No. 30890280	100 - 4M Fund/US Bank - General F...	(6.98)
Bill	09/30/2015	99425	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6050 Supplies	Pinesol	6050 - Supplies - Bldg & Land	6.98
TOTAL						6.98
Bill Pmt -C...	10/15/2015	20575	Pioneer Press	Acct # 415245	100 - 4M Fund/US Bank - General F...	(292.52)
Bill	09/30/2015	0915415245	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing & Printing	legal notices	5555 - Publishing & Printing	292.52
TOTAL						292.52
Bill Pmt -C...	10/15/2015	20576	River Valley Printing	Cust No. 1483	100 - 4M Fund/US Bank - General F...	(290.00)
Bill	09/30/2015	5088	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 4pg newsletters	5560 - Newsletter Expenses	290.00
TOTAL						290.00
Bill Pmt -C...	10/15/2015	20577	Xcel Energy (51-0895345-1)	Acct: 51-0895345-1 Meter# 000071246886	100 - 4M Fund/US Bank - General F...	(36.41)
Bill	09/30/2015	473454345	800 City InfraStructure Imp Fd:B. Exp:8890 DNR Flood Imp Exp	Eastwood - Septic Property 2318 St Croix Trl S Meter# 0000712...	8891 - DNR Flood Imp - Property Exp	36.41
TOTAL						36.41
Bill Pmt -C...	10/15/2015	20578	Xcel Energy (51-4272629-8)	3175 St. Croix Trail S Meter #0098360010	100 - 4M Fund/US Bank - General F...	(14.05)
Bill	09/30/2015	473669851	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3175 St. Croix Trail S Meter #0098360010	6020 - Electricity	14.05
TOTAL						14.05
Bill Pmt -C...	10/15/2015	20579	Xcel Energy (51-5641441-6)	Acct #51-5641441-6 Meter #0096704046	100 - 4M Fund/US Bank - General F...	(13.59)
Bill	09/30/2015	473684767	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	3415 St. Croix Trail S Meter #0096704046	6020 - Electricity	13.59
TOTAL						13.59
Bill Pmt -C...	10/15/2015	20580	Xcel Energy (51-5700429-6)	Acct #51-5700429-6 Meter #0077765464	100 - 4M Fund/US Bank - General F...	(114.66)
Bill	09/30/2015	473683652	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5850 Str...	3033 St. Croix Trail S Meter #0077765464	5850 - Street Lighting	114.66
TOTAL						114.66

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	10/15/2015	20581	Xcel Energy (51-6257802-9)	3420 St. Croix Trl S Meter #0096987678	100 - 4M Fund/US Bank - General F...	(79.81)
Bill	09/30/2015	473694328	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Town Square Park 3420 St. Croix Trl S Meter #0096987678	6020 - Electricity	79.81
TOTAL						79.81
Bill Pmt -C...	10/15/2015	20582	Xcel Energy (51-7576371-4)	Acct#51-7576371-4 Meter #19818068	100 - 4M Fund/US Bank - General F...	(24.86)
Bill	09/30/2015	473577480	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371-4 Meter #...	6045 - City Garage Expense	24.86
TOTAL						24.86
Bill Pmt -C...	10/20/2015	20583	Commercial Asphalt Company	Acct No. AF750	100 - 4M Fund/US Bank - General F...	(6,521.57)
Bill	09/30/2015	SeptStmnt20...	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5825 Cr...	9/21, 9/22, 9/28/15 Dura Drive and MV3 Wear Rec	5825 - Crackseal/Seal Coat/Shouldering	6,521.57
TOTAL						6,521.57
Bill Pmt -C...	10/20/2015	20584	Environmental Law Group		100 - 4M Fund/US Bank - General F...	(1,540.00)
Bill	09/30/2015	15446	800 City InfraStructure Imp Fd:B. Exp:8890 DNR Flood Imp Exp	environmental review and permitting issues	8895 - DNR Flood Imp Proj - Engineer	1,540.00
TOTAL						1,540.00
Bill Pmt -C...	10/20/2015	20585	Gopher State Sealcoat, Inc.		100 - 4M Fund/US Bank - General F...	(28,956.00)
Bill	09/30/2015	15593	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5825 Cr...	Crack Sealing: WSB Project #1856-49	5825 - Crackseal/Seal Coat/Shouldering	28,956.00
TOTAL						28,956.00
Bill Pmt -C...	10/20/2015	20586	Holstad & Knaak, PLC	Legal Services	100 - 4M Fund/US Bank - General F...	(4,200.00)
Bill	09/30/2015	Sept2015	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal F... 100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Leg... 800 City InfraStructure Imp Fd:B. Exp:8890 DNR Flood Imp Exp	Civil / General Criminal Condemnation litigation: Downtown Imp Projects	5321 - Legal Fees - General 5320 - Legal Fees - Prosecution 8891 - DNR Flood Imp - Property Exp	1,296.00 2,329.00 575.00
TOTAL						4,200.00
Bill Pmt -C...	10/20/2015	20587	Meg Kerschbaum		100 - 4M Fund/US Bank - General F...	(975.00)
Bill	09/30/2015	#1 * PHI	550 Special Activities Fund:B. Cable Comm/July 4th/Comm Garden:556...	Project/Technology Assessment - Phase 1, 15 hrs @ \$65	5561 - Communications	975.00
TOTAL						975.00

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Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	10/20/2015	20588	Niedzwiecki, Thomas H.	Accounting Services	100 - 4M Fund/US Bank - General F...	(1,139.00)
Bill	09/30/2015	AcctSep2015	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies 100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Monthly charge for Accounting Services per Contract Monthly charge for QB Pro software including Payroll Service & ... Mailing envelopes, copies of invoices, misc postage	5304 - Accounting Fees 5540 - Office Supplies 5540 - Office Supplies	1,075.00 26.00 38.00
TOTAL						1,139.00
Bill Pmt -C...	10/20/2015	20589	Stensland Inspection Services	Building Inspection Services	100 - 4M Fund/US Bank - General F...	(2,421.00)
Bill	09/30/2015	Sept2015	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - S...	Building Permits, B-107-15 to 122-15	5350 - Building Insp Fees - Stensland	2,421.00
TOTAL						2,421.00
Bill Pmt -C...	10/20/2015	20590	Thomas R. Zahn & Associates LLC	Afton Local Designations	100 - 4M Fund/US Bank - General F...	(2,000.00)
Bill	09/30/2015	2015-04.1	550 Special Activities Fund:B. Cable Comm/July 4th/Comm Garden:481...	Afton Local Designations: Total Project Budget = \$19,750	4817 - MN Hist Pres Design Guidelines	2,000.00
TOTAL						2,000.00
Bill Pmt -C...	10/20/2015	20591	Tri-County Services (Streets, Other)		100 - 4M Fund/US Bank - General F...	(18,260.00)
Bill	09/30/2015	788	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5820 Gr...	road grade	5820 - Gravel Road Maintenance	170.00
Bill	09/30/2015	789	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Br...	tractor brush mowing 9-1, boom with chipper 9-1, tractor boom ...	5845 - Brush/Tree/Sod/Seed	1,735.00
Bill	09/30/2015	787	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5825 Cr...	dump tar down town, skid loader skim patch and sweeping, man l...	5825 - Crackseal/Seal Coat/Shouldering	495.00
Bill	09/30/2015	786	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Br...	47 ditch mow hours	5845 - Brush/Tree/Sod/Seed	3,760.00
Bill	09/30/2015	784	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5825 Cr...	tar skim coats	5825 - Crackseal/Seal Coat/Shouldering	12,100.00
TOTAL						18,260.00
Bill Pmt -C...	10/20/2015	20592	Wenck Associates Inc.	project 2656	100 - 4M Fund/US Bank - General F...	(1,913.13)
Bill	09/30/2015	11507822	800 City InfraStructure Imp Fd:B. Exp:8890 DNR Flood Imp Exp	Wastewater System Engineering	8895 - DNR Flood Imp Proj - Engineer	1,913.13
TOTAL						1,913.13
Bill Pmt -C...	10/20/2015	20593	WSB (Applicants)		100 - 4M Fund/US Bank - General F...	(437.00)
Bill	09/30/2015	480-4	550 Special Activities Fund:F. Applicant Pass-Thru Expenses:5341 Engi...	Lakeview Investment #1	5341 - Engineering - Pass Thru	222.50
Bill	09/30/2015	180-24	550 Special Activities Fund:F. Applicant Pass-Thru Expenses:5341 Engi...	Cedar Hills Bluff Homestead 2nd Addition	5341 - Engineering - Pass Thru	214.50
TOTAL						437.00
Bill Pmt -C...	10/20/2015	20594	WSB (City Engineer)	01856	100 - 4M Fund/US Bank - General F...	(3,052.25)
Bill	09/30/2015	450-8	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	2015 City Engineering Services	5310 - Engineering Fees	3,052.25
TOTAL						3,052.25

10/14/15

**City of Afton**  
**Claims to be Approved**  
 September 16 through October 20, 2015

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	10/20/2015	20595	WSB (DNR Flood Imp)		100 - 4M Fund/US Bank - General F...	(29,481.75)
Bill	09/30/2015	410-21	800 City InfraStructure Imp Fd:B. Exp:8890 DNR Flood Imp Exp	Sanitary Sewer Improvements	8895 - DNR Flood Imp Proj - Engineer	23,169.30
Bill	09/30/2015	320-44	800 City InfraStructure Imp Fd:B. Exp:8890 DNR Flood Imp Exp	Flood Protection Improvement Project	8895 - DNR Flood Imp Proj - Engineer	6,312.45
TOTAL						29,481.75
Bill Pmt -C...	10/20/2015	20596	WSB (Flood ROW Mitigation)	project #01856	100 - 4M Fund/US Bank - General F...	(1,831.25)
Bill	09/30/2015	321-25	800 City InfraStructure Imp Fd:B. Exp:8890 DNR Flood Imp Exp	flood mitigation project right of way services	8895 - DNR Flood Imp Proj - Engineer	1,831.25
TOTAL						1,831.25
Bill Pmt -C...	10/20/2015	20597	WSB (Street Imp)		100 - 4M Fund/US Bank - General F...	(7,652.50)
Bill	09/30/2015	400-22	120 Street Imp Capital Fd:B. Exp:7941 2015 Street Projects	Village Local Road Improvements	7941 - 2015 Street Projects	7,529.50
Bill	09/30/2015	390-23	120 Street Imp Capital Fd:B. Exp:7941 2015 Street Projects	CR 21 Improvement Project	7941 - 2015 Street Projects	123.00
TOTAL						7,652.50
Bill Pmt -C...	10/20/2015	20598	WW Goetsch Associates, Inc.		100 - 4M Fund/US Bank - General F...	(2,098.00)
Bill	09/30/2015	95132	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	Hydromatic Model SPD100MH2 high -head effluent pump	5915 - 201 Project Maintenance	2,098.00
TOTAL						2,098.00
Bill Pmt -C...	10/20/2015	20599	LSCV Fire Protection District	Fire Protection Services	100 - 4M Fund/US Bank - General F...	(54,988.25)
Bill	10/20/2015	Levy4Qtr15	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:562...	Fourth Quarter 2015	5625 - Fire & Ambulance Services	54,988.25
TOTAL						54,988.25
Bill Pmt -C...	10/20/2015	20600	LSCV Fire Relief Assn (State Aid)	State Fire Aid	100 - 4M Fund/US Bank - General F...	(47,347.72)
Bill	09/30/2015	FireAid2015	550 Special Activities Fund:H. State Fire Aid:5440 State Fire Aid Paid	2015 State Fire Aid (\$9,307.43 supplemental + \$38,040.29 regular)	5440 - State Fire Aid Paid	47,347.72
TOTAL						47,347.72
Paycheck	10/15/2015	20601	Johnson, Kenneth L		100 - 4M Fund/US Bank - General F...	(529.47)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 - Maintenance Person	734.40
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2302 - PERA Payable - Staff	(47.74)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5053 - PERA Contribution - Employer	55.08
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2302 - PERA Payable - Staff	(55.08)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2210 - Federal Withholding	(69.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5051 - Social Security Tax - Employer	45.54
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2205 - Soc Sec Payable - Employer	(45.54)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2204 - Social Security W/H - Employee	(45.54)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5052 - Medicare Tax - Employer	10.65
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2213 - Medicare Payable - Employer	(10.65)

16

10/14/15

**City of Afton**  
**Claims to be Approved**  
 September 16 through October 20, 2015

Type	Date	Num	Name	Memo	Account	Original Amount
					2212 · Medicare W/H - Employee	(10.65)
					2208 · MN State Withholding	(32.00)
TOTAL						529.47
Paycheck	10/15/2015	20602	Neitzel, Donald R		100 · 4M Fund/US Bank - General F...	(258.24)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 · Maintenance Person	282.88
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2210 · Federal Withholding	(2.00)
					5051 · Social Security Tax - Employer	17.54
					2205 · Soc Sec Payable - Employer	(17.54)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2204 · Social Security W/H - Employee	(17.54)
					5052 · Medicare Tax - Employer	4.10
					2213 · Medicare Payable - Employer	(4.10)
					2212 · Medicare W/H - Employee	(4.10)
					2208 · MN State Withholding	(1.00)
TOTAL						258.24
Paycheck	10/15/2015	20603	O'Leary, Todd W		100 · 4M Fund/US Bank - General F...	(190.48)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 · Maintenance Person	206.25
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5051 · Social Security Tax - Employer	12.78
					2205 · Soc Sec Payable - Employer	(12.78)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		2204 · Social Security W/H - Employee	(12.78)
					5052 · Medicare Tax - Employer	2.99
					2213 · Medicare Payable - Employer	(2.99)
					2212 · Medicare W/H - Employee	(2.99)
TOTAL						190.48
Paycheck	10/15/2015	20604	Joyce, Patrick C		100 · 4M Fund/US Bank - General F...	(519.84)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		5007 · Intern/Office Assistant Wages	649.80
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		2302 · PERA Payable - Staff	(42.24)
					5053 · PERA Contribution - Employer	48.74
					2302 · PERA Payable - Staff	(48.74)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		2210 · Federal Withholding	(25.00)
					5051 · Social Security Tax - Employer	40.29
					2205 · Soc Sec Payable - Employer	(40.29)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		2204 · Social Security W/H - Employee	(40.29)
					5052 · Medicare Tax - Employer	9.43
					2213 · Medicare Payable - Employer	(9.43)
					2212 · Medicare W/H - Employee	(9.43)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Intern/Of...		2208 · MN State Withholding	(13.00)
TOTAL						519.84

10/14/15

**City of Afton**  
**Claims to be Approved**  
 September 16 through October 20, 2015

Type	Date	Num	Name	Memo	Account	Original Amount
Paycheck	10/15/2015	20605	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - General F...	(886.12)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		5008 · Office Manager Wages	1,091.58
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		2302 · PERA Payable - Staff	(70.95)
					5053 · PERA Contribution - Employer	81.87
					2302 · PERA Payable - Staff	(81.87)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		2210 · Federal Withholding	(33.00)
					5051 · Social Security Tax - Employer	67.68
					2205 · Soc Sec Payable - Employer	(67.68)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 Deputy ...		2204 · Social Security W/H - Employee	(67.68)
					5052 · Medicare Tax - Employer	15.83
					2213 · Medicare Payable - Employer	(15.83)
					2212 · Medicare W/H - Employee	(15.83)
					2208 · MN State Withholding	(18.00)
TOTAL						886.12
Paycheck	10/15/2015	20606	Moorse, Ronald J		100 · 4M Fund/US Bank - General F...	(3,368.05)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		5004 · Administrator Salary	3,672.92
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		5053 · PERA Contribution - Employer	275.47
					2302 · PERA Payable - Staff	(275.47)
					2302 · PERA Payable - Staff	(238.74)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		5037 · Flexible Benefits	1,100.00
					2210 · Federal Withholding	(568.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		5051 · Social Security Tax - Employer	295.92
					2205 · Soc Sec Payable - Employer	(295.92)
					2204 · Social Security W/H - Employee	(295.92)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administr...		5052 · Medicare Tax - Employer	69.21
					2213 · Medicare Payable - Employer	(69.21)
					2212 · Medicare W/H - Employee	(69.21)
					2208 · MN State Withholding	(233.00)
TOTAL						3,368.05
Paycheck	10/20/2015	20607	Bend, Richard H		100 · 4M Fund/US Bank - General F...	(280.65)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5002 · Mayor & Council Wages	300.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		2303 · PERA Payable - Council	(15.00)
					5053 · PERA Contribution - Employer	15.00
					2303 · PERA Payable - Council	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5052 · Medicare Tax - Employer	4.35
					2213 · Medicare Payable - Employer	(4.35)
					2212 · Medicare W/H - Employee	(4.35)
TOTAL						280.65

10/14/15

**City of Afton**  
**Claims to be Approved**  
 September 16 through October 20, 2015

Type	Date	Num	Name	Memo	Account	Original Amount
Paycheck	10/20/2015	20608	Nelson, Randall P		100 - 4M Fund/US Bank - General F...	(187.10)
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	5002 - Mayor & Council Wages	200.00
					2303 - PERA Payable - Council	(10.00)
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	5053 - PERA Contribution - Employer	10.00
					2303 - PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	5052 - Medicare Tax - Employer	2.90	
				2213 - Medicare Payable - Employer	(2.90)	
				2212 - Medicare W/H - Employee	(2.90)	
TOTAL						187.10
Paycheck	10/20/2015	20609	Palmquist, William B		100 - 4M Fund/US Bank - General F...	(187.10)
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	5002 - Mayor & Council Wages	200.00
					2303 - PERA Payable - Council	(10.00)
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	5053 - PERA Contribution - Employer	10.00
					2303 - PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	5052 - Medicare Tax - Employer	2.90	
				2213 - Medicare Payable - Employer	(2.90)	
				2212 - Medicare W/H - Employee	(2.90)	
TOTAL						187.10
Paycheck	10/20/2015	20610	Richter, Joseph J		100 - 4M Fund/US Bank - General F...	(187.10)
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	5002 - Mayor & Council Wages	200.00
					2303 - PERA Payable - Council	(10.00)
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	5053 - PERA Contribution - Employer	10.00
					2303 - PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	5052 - Medicare Tax - Employer	2.90	
				2213 - Medicare Payable - Employer	(2.90)	
				2212 - Medicare W/H - Employee	(2.90)	
TOTAL						187.10
Paycheck	10/20/2015	20611	Ross, Stanley A		100 - 4M Fund/US Bank - General F...	(187.10)
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	5002 - Mayor & Council Wages	200.00
					2303 - PERA Payable - Council	(10.00)
				100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	5053 - PERA Contribution - Employer	10.00
					2303 - PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...	5052 - Medicare Tax - Employer	2.90	
				2213 - Medicare Payable - Employer	(2.90)	
				2212 - Medicare W/H - Employee	(2.90)	
TOTAL						187.10

10/14/15

**City of Afton**  
**Claims to be Approved**  
September 16 through October 20, 2015

Type	Date	Num	Name	Memo	Account	Original Amount
Check	09/30/2015	20612	Afton Art in the Park (AABA)	Afton Art in the Park Deposit Sep2015	100 - 4M Fund/US Bank - General F...	(200.00)
			Afton Art in the Park (AABA)	Afton Art in the Park Deposit Sep2015	2001 - Permit Escrow & Fees	200.00
TOTAL						200.00
Liability C...	10/14/2015	201510001	PERA (Staff)	3030-01 210990	100 - 4M Fund/US Bank - General F...	(935.14)
				3030-01 210990	2302 - PERA Payable - Staff	434.17
				3030-01 210990	2302 - PERA Payable - Staff	500.97
TOTAL						935.14
Liability C...	10/14/2015	201510002	PERA (Staff)	3030-01 210990	100 - 4M Fund/US Bank - General F...	(925.08)
				3030-01 210990	2302 - PERA Payable - Staff	429.50
				3030-01 210990	2302 - PERA Payable - Staff	495.58
TOTAL						925.08
Liability C...	10/15/2015	201510003	PERA (Staff)	3030-01 210990	100 - 4M Fund/US Bank - General F...	(860.83)
				3030-01 210990	2302 - PERA Payable - Staff	399.67
				3030-01 210990	2302 - PERA Payable - Staff	461.16
TOTAL						860.83
Liability C...	10/20/2015	201510004	PERA (Council)	3030-51 207620	100 - 4M Fund/US Bank - General F...	(110.00)
				3030-51 207620	2303 - PERA Payable - Council	55.00
				3030-51 207620	2303 - PERA Payable - Council	55.00
TOTAL						110.00
Liability C...	10/15/2015	201510005	IRS (US Treasury)	41-1290668	100 - 4M Fund/US Bank - General F...	(4,136.10)
				41-1290668	2210 - Federal Withholding	1,552.00
				41-1290668	2213 - Medicare Payable - Employer	257.83
				41-1290668	2212 - Medicare W/H - Employee	257.83
				41-1290668	2205 - Soc Sec Payable - Employer	1,034.22
				41-1290668	2204 - Social Security W/H - Employee	1,034.22
TOTAL						4,136.10
Liability C...	10/15/2015	201510006	MN Dept of Revenue	5050730	100 - 4M Fund/US Bank - General F...	(666.00)
				5050730	2208 - MN State Withholding	666.00
TOTAL						666.00

10/14/15

**City of Afton**  
**Claims to be Approved**  
**September 16 through October 20, 2015**

Type	Date	Num	Name	Memo	Account	Original Amount
Bill Pmt -C...	10/20/2015	201510007	MN Dept of Labor & Ind (Bldg Surchg)	Building Surcharges Cert #2164	100 - 4M Fund/US Bank - General F...	(1,192.80)
Bill	09/30/2015	3Qtr2015 Bl...		3rd Quarter 2015 Building Surcharges Cert #2164	2121 - Afton Bldg Surcharges Payable	1,192.80
TOTAL						1,192.80

**RESOLUTION 2015-68**

CITY OF AFTON  
WASHINGTON COUNTY, MINNESOTA

**A RESOLUTION APPROVING 4M FUND TRANSFERS FOR – SEPTEMBER, 2015**

**BE IT RESOLVED THAT** the City Council of the City of Afton, County of Washington, Minnesota, authorizes the transfer of the following sums of money between the City’s 4M Fund Accounts, as detailed in Exhibit A – 4M Fund Transfers – Month of SEPTEMBER, 2015.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 20th DAY OF OCTOBER, 2015.**

**SIGNED:**

\_\_\_\_\_  
Richard Bend, Mayor

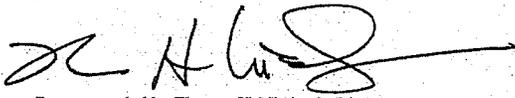
**ATTEST:**

\_\_\_\_\_  
Ronald J. Moorse, City Administrator

- Motion by:
- Second by:
- Palmquist:
- Richter:
- Ross:
- Nelson:
- Bend:

*City of Afton*  
**Exhibit A: 4M Fund Transfers**

		Month of:	Sep-15	
<b>4M Fund Accounts</b>				
#	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Comments</u>
1	City Infra-Structure Improvement Fund (35001-114)	General (35001-101)	\$12,907.81	10/1/15 Interest Payment on Downtown Imp Temp Bonds
2	City Infra-Structure Improvement Fund (35001-114)	General (35001-101)	\$67,244.56	Sep15 DNR Flood Imp Project Expense
3	Special Activities Fund (35001-106)	General (35001-101)	\$3,020.50	Sep15 Spec Act Fd Exp (Various)
4	General (35001-101)	201 Project Fund (35001-103)	\$1,665.44	Sep15 201 Project Revenue
5	201 Project Fund (35001-103)	General (35001-101)	\$2,188.06	Sep15 201 Project Expense
6	Street Improvements Fund (35001-116)	General (35001-101)	\$22,568.50	Sep15 Street Imp Fd Exp



Recommended by Thomas H. Niedzwiecki, Accountant  
File: Afton 2015 Bank Transfers.xlsx Worksheet: Sep15 10/15/2015

RI

CITY OF AFTON  
DRAFT PLANNING COMMISSION MINUTES  
October 5, 2015, 6:30 PM

---

1  
2  
3  
4  
5 1. **CALL TO ORDER** – Chair Barbara Ronningen called the meeting to order at 6:30 p.m.  
6

7 2. **PLEDGE OF ALLEGIANCE** – was recited.  
8

9 3. **ROLL CALL** – Present: Langan, Wroblewski, Chair Ronningen, Kopitzke, Patten, Nelson and Doherty.  
10 **Quorum present.** Excused Absence: Seeberger. Kilmer arrived at 6:35 p.m.  
11

12 **ALSO IN ATTENDANCE** – City Administrator Ron Moorse and Council Member Liaison Stan Ross.  
13

14 4. **APPROVAL OF AGENDA** –

15 **Motion/Second: Patten/Nelson. To approve the October 5, 2015 Planning Commission agenda as**  
16 **presented. Motion carried 7-0-0.**  
17

18 5. **APPROVAL OF MINUTES** –

19 a. August 31, 2015 Planning Commission Meeting Minutes – On Line 169 the line should read: “The  
20 conditions ~~are~~ were not created by the actions of the owner.”  
21

22 **Motion/Second: Wroblewski/Patten. To approve the August 31, 2015 Planning Commission Meeting**  
23 **minutes as amended. Motion carried 7-0-1 (Abstain: Doherty.)**  
24

25 6. **REPORTS AND PRESENTATIONS** – none.  
26

27 7. **PUBLIC HEARINGS** –

28 a. Elaine Murphy Application for Conditional Use Permit for Grading at the Parcel west of 15824 50<sup>th</sup> Street  
29 with PID 27.028.20.43.0001 – Chair Ronningen opened the Public Hearing at 6:32 p.m.

30 Administrator Moorse summarized the application from Washington Conservation District for constructing  
31 a grassed waterway on the northern portion of 15824 50<sup>th</sup> Street to catch and transport surface water to prevent  
32 the water from running down an existing waterway and existing rills (gullies) and causing erosion. Using soil  
33 from the grading of the grassed waterway, the existing waterway will be filled and the gullies will be filled.  
34 Additional fill will also be placed over a shallow natural gas line. The water flowing in the proposed grassed  
35 waterway will outlet into a grassy area and make its way through a wooded area to a grass corridor, then on to  
36 the St. Croix River. The volume of water that will reach the grass corridor will not increase. The speed at which  
37 the water travels should be reduced as it flows though the grassy area and woods vs. flowing down the gullies.  
38 The City Engineer reviewed the grading plans. After reviewing concerns about possible erosion issues through  
39 the wooded area, it was determined the area has a substantial amount of grass which will help to prevent erosion  
40 in the wooded area. The City Engineer also recommended a level spreader be installed at the outlet of the  
41 northern grassy waterway to spread the flow of water as it leaves the waterway and flows into the grassy area  
42 prior to entering the woods. James Landini, of the Washington Conservation District, added the level spreader to  
43 the project plans.

44 There were no public comments.  
45

46 **Motion/Second: Doherty/Patten. To close the public hearing at 6:36 p.m. Motion carried 8-0-0.**  
47

48 Commission Discussion

49 There was a question about the natural gas pipeline. There was confirmation of the 10-year water event. The  
50 WCD was questioned about why they wanted the grassed waterway fertilized.  
51

52 **Motion/Second: Ronningen/Doherty. To recommend approval to the City Council for the Elaine Murphy**  
53 **application for Grading CUP at the Parcel West of 15824 50th Street with PID # 27.028.20.43.0001with**

54 **the conditions as recommended by staff and with the addition of the sentence on #5 below. Motion carried**  
55 **8-0-0.**

56  
57 Conditions

- 58 1. All appropriate provisions of the Afton Code of Ordinances shall be complied with for the duration of  
59 the permit.
- 60 2. Grading plans shall be reviewed and approved by the City Engineer.
- 61 3. Any changes to the project shall be approved by the City of Afton.
- 62 4. City Engineer specifications and recommendations for all work shall be met for the duration of the  
63 permit.
- 64 5. The grading plan shall be constructed according to plans approved by the City Engineer. Silt fences or  
65 other types of erosion control shall be properly installed prior to construction; and shall be maintained in  
66 good condition until the construction is complete. Any changes to the plan shall be reviewed and  
67 approved by the City Engineer.
- 68 6. Non-compliance with the conditions of this permit shall be considered a violation, and may result in  
69 revocation of this permit.
- 70 7. The property owner will adhere to the operation and maintenance plan dated July, 2015, and the  
71 grassway shall be maintained as such for 10 years.
- 72 8. The operation of the proposed grassy waterway will be monitored on a periodic basis, particularly in  
73 relation to erosion in the wooded area. If erosion is occurring, remedial action will be taken to address  
74 and prevent the erosion.
- 75 9. Compliance with conditions of this permit shall be monitored on a periodic basis.
- 76 10. Construction shall begin within one year of the date of issuance of this permit or the permit shall  
77 become null and void.

78  
79 b. Guy Reithmeyer, et.al. Minor Subdivision at 1093 Lake Edith Lane and 1093 Indian Trail S. – Chair  
80 Ronningen opened the Public Hearing at 6:38 p.m.

81 Administrator Moose summarized the application by Guy Reithmeyer who owns the property at 1093 Lake  
82 Edith Lane. The property is nonconforming in size, at 1.889 acres. The property at 1093 Indian Trail South has  
83 six owners located across the U.S. An application is being routed electronically to the owners for their  
84 signatures. Mr. Reithmeyer and the owners of the adjacent property at 1093 Indian Trail South have applied for  
85 a minor subdivision to transfer 15,443 sq. ft. of land to expand the Reithmeyer property at 1093 Lake Edith Lane  
86 and combined will become a little over 2 acres. The proposed land division will not create any new lots. The lot  
87 line rearrangement could not be accomplished through a simple subdivision because that requires both  
88 properties to be conforming both before and after the subdivision. As the 1093 Lake Edith Lane property is less  
89 than 5 acres, it is nonconforming. The land division will increase the size of the property, in conformance with  
90 Section 12-1262. Land Division:

91 *B. In cases where adjoining contiguous property owners wish to exchange or otherwise divide land*  
92 *with the intent of enlarging one of the parcels and as a result of such division neither parcel will*  
93 *be more nonconforming in accordance with the zoning ordinance, article II of this chapter,*  
94 *approval must be obtained from the City Council upon recommendation of the Planning*  
95 *Commission after review of the minor lot subdivision application.*

96  
97 **Motion/Second: Nelson/Kopitzke. To close the Public Hearing at 6:48 p.m. Motion carried 8-0-0.**

98  
99 Commissioners felt the application was straight forward.

100  
101 **Motion/Second: Doherty/Kilmer. To recommend approval to the City Council for the Guy Reithmeyer, et**  
102 **al application for a Minor Subdivision at 1093 Lake Edith Lane S. and 1093 Indian Trail S. Motion**  
103 **carried 7-1-0 (Nay-Kopitzke).**

105 c. Jessie Wilcox After-the-fact Variance Application at 14725 Afton Boulevard S. – Chair Ronningen  
106 opened the Public Hearing at 6:50 p.m.

107 Administrator Moorse summarized the Jessie Wilcox “after-the fact” variance to enable two existing  
108 accessory buildings that exceed the maximum allowed total square footage to remain on the property. In 2004,  
109 the property contained a house and a garage. The then-current property owner wanted to build a large pole barn  
110 on the property, but the pole barn along with the garage was going to exceed the maximum allowed square  
111 footage of accessory buildings. To address this issue, the property owner provided a letter to the city indicating  
112 the garage would be joined to the house to create one large principal structure. This remodel would make the  
113 pole barn conforming. After a building permit was issued for the pole barn and it was constructed in 2004 the  
114 property owners did not eliminate the garage. After the construction of the pole barn, the property owner  
115 demolished the garage and replaced it with a building designed to be used as a dwelling unit. This was done  
116 without a building permit, and therefore, without the knowledge or consent of the city. The property has, since  
117 that time, been sold to two different owners. Moorse indicated that the current owner, Mr. Wilcox, did not have  
118 knowledge that the buildings were nonconforming when he bought the property; he is requesting a variance be  
119 granted to enable both accessory structures to remain on the property. The parcel size is 10 acres, which allows a  
120 maximum of 2,500 sq. ft. of accessory buildings. The two existing accessory buildings total 3,020 sq. ft., which  
121 is 520 sq. ft. over the maximum allowed. Also identified at issue on this property is the smaller accessory  
122 building was built as a second dwelling unit/guest house. The structure has a kitchen, a living room, a bathroom,  
123 and a loft area. Sec. 12-186 of the City Code requires that “There shall be no more than one residential dwelling  
124 unit on any one parcel of land described in Section 12- 132, unless otherwise allowed in the Zoning Code. The  
125 three exceptions are a duplex, a temporary accessory dwelling unit and an accessory dwelling unit (mother-in-  
126 law apartment). Both the duplex and the accessory dwelling unit require the second dwelling unit to be in the  
127 principal structure. The temporary accessory dwelling unit must be a temporary structure that is easily  
128 removable, such as a manufactured trailer home. Moorse continued that if the Planning Commission  
129 recommends that this structure can remain, the recommendation should include conditions to ensure the  
130 structure cannot be used as a second dwelling unit. The conditions could include a declaration signed by the  
131 property owner and recorded against the property indicating that the structure will not be used as a dwelling  
132 unit, including a guest house, will not be rented, etc. The conditions could also include internal changes to the  
133 structure so that it cannot be readily used as a dwelling unit, such as removing plumbing, removing appliances,  
134 eliminating access to the loft area, prohibiting closets, etc.

135 Mr. Wilcox spoke about the application and the issues on his property. He does not wish to add on to the  
136 house or accessory structure to connect them.

137 Don Barrett, 15526 Afton Hills Drive, stated he bought the property before Mr. Wilcox on the advise from  
138 the realtor that the property was in compliance with the city. He supports the request of the variance.

139 Raenette Manderfeld-Pung, 14801 Afton Blvd Ct, is not in support of the variance, feels there is a  
140 discrepancy in the parcel acreage, and asked if anyone could think that a pergola really connects the accessory  
141 structure to make it a part of the principal home. She asked how many acres is the parcel? How does that affect  
142 the amount considered for the accessory structure?

143 Moorse explained that the road easement is considered part of the acreage. The part the County purchased  
144 for the road is not considered as part of the property.

145 Gregg Lauderdale, 14825 Afton Blvd Ct, stated according to the County the Wilcox property is not a 10  
146 acre property.

147 David Pung, 14801 Afton Blvd Ct, stated Wilcox’s have stated they wanted to split the property. So the  
148 designation of the acreage as 10 acres or 9.67 acres is important to the neighbors.

149 Wilcox spoke of the options available to them to split the lot.

150  
151 **Motion/Second: Doherty/Wroblewski. To close the Public Hearing at 7:10 p.m. Motion carried 8-0-0.**

152  
153 Commission Discussion

154 Commissioners discussed what constituted being connected: if there was a deck, does that “connect” the  
155 structures? If it is six feet away, is it a part of the principal structure. (The second dwelling unit is 25 feet away

156 according to the drawings.) The Commission spent a considerable amount of time in 2014 discussing the  
157 “standards” that make a structure be considered as part of the principal structure; is the city following those? It  
158 was noted that the ability for an accessory structure to be part of the principal structure if it was within six feet  
159 did not include allowing two dwelling units on a parcel being within 6 feet being considered one structure.

160 Ronningen confirmed that city ordinance does not allow two dwelling units on one parcel, which this parcel  
161 clearly has, and there is no variance before them that asks for a variance to allow the second dwelling unit on the  
162 parcel. She felt that the illegal dwelling unit is a bigger issue than the accessory building square footage  
163 exceeding the allowable.

164 Moore clarified that the application is only asking for a variance to keep both buildings; it does not ask to  
165 keep the second building as a dwelling unit. The Planning Commission, should they recommend approval to  
166 Council, can set conditions for the applicant to decommission the structure as a dwelling unit by removing  
167 plumbing, bathroom and kitchen facilities.

168 Nelson felt that the applicant could have framed the application that they wanted to increase the 1968  
169 home’s finished space. But that is not what the variance application is requesting.

170 Kopitzke requested clarification that a dwelling unit contains a bedroom, a kitchen and a bathroom.

171 Ronningen commented that if the lot is not 10 acres, then the variance is for a much larger square footage  
172 discrepancy.

173 Doherty asked, in trying to move towards a solution, if the two dwelling units were connected, could that  
174 work?

175 Ronningen reiterated the problems with the property parcel: the Pole Barn accessory structure is in front of  
176 principal structure; there is a second dwelling unit on the parcel; the square footage for accessory structures is  
177 far exceeded; the variance application asks if this variance would confer upon the applicant privileges not  
178 allowed to other people in the neighborhood, and the applicant indicated “no,” however, she stated, approving a  
179 variance would give special privilege to this property owner. She sympathized with both of the former property  
180 owners, but stated it is a prickly situation for the city. She asked if the applicant was willing to tear down one of  
181 the houses.

182 The applicant handed out a list from the County of properties that have “guest houses” which don’t comply  
183 with the city ordinances or code, but were allowed to be built.

184 Kopitzke thought another option would be to require the kitchen to be removed which would make this an  
185 accessory building and the building should not be used as a guest house.

186 Nelson thought the questionnaire would have to say it is not being done purely for economic reasons.

187 Doherty thought the variance could be approved if they retracted the second dwelling unit.

188 Ronningen spoke about two properties from the list provided, stating that for the one on Valley Creek Trail,  
189 the PC recommended the condition be placed on that it would never be used as a dwelling unit; she indicated the  
190 mayor’s house was to create an office building, not a dwelling unit. She didn’t know any details on any others,  
191 but stated that the Planning Commission’s job is to hear the applications and to apply the city ordinances. She  
192 stated, in this case, the commission doesn’t have any reason to approve the variance as the ordinances are very  
193 specific: there is way too much square footage in accessory buildings, past variances weren’t complied with, a  
194 building was built without a building permit and may not even pass inspection now because of the way the  
195 electricity was done, and there are two separate dwelling units on one parcel, which is not allowed in Rural  
196 Residential zoning districts unless it is a duplex. The variance states it is for economic reasons, which is not one  
197 of the allowable variance factors of practical difficulty, and the parcel was sold with two dwelling units on it,  
198 which is not compliant with city code. If a variance was approved, it would afford this property owner privileges  
199 not afforded to others in the neighborhood. Therefore, she felt they needed to recommend denial to the City  
200 Council.

201 Kopitzke stated that the only viable option then would be to connect the two dwelling unit structures with a  
202 covered walkway.

203 Ronningen stated that the “connection,” according to the discussion of standards for an accessory structure  
204 to be part of a principal structure, would need to be fully livable space or be within six feet of the principal  
205 structure.

206 Kilmer preferred to offer options to the applicant. One would be to combine the structures into a duplex.

207 Ronningen stated that other options may be discussed with the City Administrator.  
208 Kopitzke stated that the property could be sold with full disclosure of the problems that it has.  
209

210 **Motion/Second: Ronningen/Patten. To recommend DENIAL to the City Council of the Jessie Wilcox**  
211 **application for an After-the-Fact Variance at 14725 Afton Boulevard, based on:**

- 212 1. **The application does not meet the variance requirements.**
- 213 2. **It would confer special privileges on the property not afforded to others.**
- 214 3. **That there are more variances required than the excessive square footage for accessory buildings.**
- 215 4. **The reason for the variance is for economic reasons, per the applicant's own answer to the**  
216 **variance questionnaire, which is not a practical difficulty.**

217 **Motion carried 8-0-0.**

218  
219 **It was recommended that the applicant work with the city to find an alternative to the variance to remedy**  
220 **the problems with the property, so that it may be sold as a compliant property.**

221  
222 d. Gary Maas Minor Subdivision at 15990 32nd Street – Chair Ronningen opened the Public Hearing at 7:45  
223 p.m.

224 Administrator Moorse summarized the Gary Maas application for a Minor Subdivision to divide the existing  
225 1.04 acre property into two 22,582 sq. ft. lots. An existing house is on the southern portion of the existing  
226 property and will be on the proposed new southerly lot. Both parcels meet the requirements for a subdivision in  
227 the VHS-C zone.

228 Moorse explained the City has acquired a 19-foot-wide easement along the eastern side of the property for  
229 road, levee, stormwater and sanitary sewer purposes. Several easements are required for stormwater and sanitary  
230 sewer lines, and to maintain a 15-foot clear zone along the toe of the levee, there will not be any permanent  
231 above-ground improvements in the easement area. In addition, in Sec. 12-1384. Easements, the City Code  
232 provides for the dedication of the following easements as part of a subdivision:

- 233 A. *Provided for utilities. Easements of at least 20 feet wide, centered on rear and other lot lines as*  
234 *required, shall be provided for utilities where necessary as recommended by the City Engineer.*  
235 *Where underground utilities are being installed, a ten-foot wide front or side yard easement may*  
236 *be required.*
- 237 B. *Provided for drainage. Easements shall be provided along each side of the centerline of any*  
238 *watercourse or drainage channel, whether or not shown on the comprehensive plan, to a*  
239 *sufficient width to provide proper maintenance and protection and to provide for stormwater*  
240 *runoff and installation and maintenance of storm sewers.*
- 241 C. *Dedication. Utility and drainage easements shall be dedicated for the required use.*

242 The City Engineer recommended dedicating drainage and utility easements along the perimeter of the property.

243 With the upcoming construction of the sanitary sewer system to serve the downtown area, the applicant is  
244 not required to demonstrate adequate septic system sites. The additional lot will be developed with municipal  
245 sewer service. The proposed conditions of the subdivision approval include the connection of each lot to the  
246 sewer system and an assessment waiver and agreement to pay the cost to hook up both lots to the sewer system.

247 During the survey work for the subdivision, it was discovered that the property on Afton Boulevard South  
248 directly west of the subject property has a garage that encroaches 0.4 feet onto the subject property, and the eave  
249 of the garage encroaches 1.4 feet. The applicant is proposing to grant a five foot wide easement for the garage,  
250 so that it will not be illegally encroaching on the property. There is also a shed that fully encroaches onto the  
251 property. The shed is to be removed from the property.

252 Joe Bush, developer for the owner, spoke briefly about the application.  
253

254 **Motion/Second: Patten/Doherty. To close the Public Hearing at 7:49 p.m. Motion carried 8-0-0.**

255 Commission Discussion  
256

257 It was clarified that the easement for the garage does not subtract any square footage from the proposed  
258 parcel square footage.  
259

260 Conditions

- 261 1. Drainage and utility easements as recommended by the City Engineer shall be granted.  
262 2. Park dedication requirements shall be satisfied for one newly created lot prior to recording of the  
263 subdivision, in accordance with Section 12-1270 of the Subdivision Ordinance.  
264 3. The principal structure on each lot shall be connected to the City's sewer system when the system is  
265 available.  
266 4. The applicant shall sign an assessment waiver and agreement to pay the costs required to hook up both  
267 lots to the city sewer system.  
268 5. A five foot wide easement for the encroaching garage shall be recorded prior to the recording of the  
269 subdivision.  
270 6. The shed that fully encroaches onto the property shall be removed prior to recording the subdivision.  
271 7. A driveway permit is required for the construction of a driveway to serve the northerly lot.  
272

273 **Motion/Second: Wroblewski/Nelson. To recommend approval of the Gary Maas application for a Minor**  
274 **Subdivision at 15990 32<sup>nd</sup> Street S. with conditions as listed above. Motion carried 8-0-0.**  
275

276 **9. NEW BUSINESS**

277 a. Washington County Revised Septic Ordinance (Land Spreading of Septage) – The memo provided  
278 background on the septage issue: The former County septic ordinance did not specifically address the land  
279 application of septage. The updated ordinance allows it within a set of standards. Septage is most commonly  
280 hauled to a sewage treatment system and pumped into the system. Land application of septage provides another  
281 method of treatment. The land application of septage is supported by septic pumpers and some of their  
282 customers because the land application option is less costly than hauling and disposing of septage at the Pig's  
283 Eye treatment plant.

284 Administrator Moore explained that the Planning Commission's charge is to recommend whether or not  
285 Afton would allow the spreading of septage, which was added to the new County subsurface sewage treatment  
286 system ordinance, which Afton has adopted in the past by reference. The new County ordinance defines Septage  
287 as "...solids and liquids removed from an SSTS and includes solids and liquids from cesspools, seepage pits,  
288 other pits, or similar systems or devices that receive sewage. Septage also includes solids and liquids that are  
289 removed from portable, incinerating, composting, holding, or other types of toilets. Waste from Type III marine  
290 sanitation devices, as defined in Code of Federal Regulations, title 33, section 159.3, and material that has  
291 come into contact with untreated sewage within the past 12 months is also considered septage."

292 Moore indicated that the County will honor each city's wish on whether they will allow the spreading of  
293 septage.

294 Ronningen stated that she recommends that the City Council not change our ordinance to allow the  
295 spreading of septage, as Afton's land is highly susceptible to very high drainage and permeability, and since  
296 Afton properties use well water, it is not a good idea.

297 Wroblewski commented that it seemed as if it is being allowed for economic reasons.

298 Kopitzke wondered whether this would be a better substitute than commercial fertilizer.

299 Ronningen pointed out that septage also contains bacteria, flushed drugs, and in the case of Cottage Grove,  
300 contamination by Perfluorochemicals (PFCs).

301 Cottage Grove adopted an ordinance prohibiting the spreading of septage.  
302

303 **Motion/Second: Ronningen/Wroblewski. To recommend to City Council to adopt the language from**  
304 **Cottage Grove regarding prohibiting the land spreading of septage in Afton. Motion carried 8-0-0.**  
305

306 b. Burning Permits in the Village Historic Site (VHS) District – Administrator Moore summarized that  
307 the Fire Department regularly issues burning permits for brush in the rural area of the City. The Fire Department

308 also issues burning permits for brush in the Village Historic Site (VHS) District, but does so rarely. The City  
309 does not have a policy regarding larger brush fires vs. recreational fires in the VHS District. While large brush  
310 fires are rare in the VHS District, the City has received complaints regarding a large brush fire in the VHS  
311 District. The complaints were related to burning embers landing on roofs. Due to the small lots in the VHS  
312 District, staff recommended to the City Council that they consider limiting fires in the VHS District to small  
313 recreational fires and prohibiting larger brush fires. A recreational fire is a fire of 3' x 3' x 3' contained in a fire  
314 pit. Standards for a brush fire can be made for within the VHS. These could include diameter, height, setback  
315 from structures, acceptable materials and the need for a burning permit. The Council's discussion included  
316 comments that the size of brush fires should be restricted, that the fires should be restricted to only on-site brush,  
317 and brush fires must be an appropriate distance from any structures. The Fire Department needs policy guidance  
318 from Afton on what will be allowed in the VHS.

319 Commissioners discussed the nuisance of smoke odors, not just in the VHS, but in other areas of Afton with  
320 smaller lots, materials allowed to be burned, flame height, embers not leaving the property.

321  
322 **Staff was directed to gather the burn ordinances from the neighboring Valley cities for review at the next**  
323 **Commission meeting.**

324  
325 c. Comprehensive Plan Update - Met Council System Statements – The Commission was provided with  
326 the newly released Metropolitan Council System Statements for Afton to guide the City's Comprehensive Plan  
327 update process. The System Statements include population, household and employment forecasts. The detailed  
328 information regarding the Transportation, Water Resources/Wastewater and Regional Parks System Statements  
329 was provided to the Planning Commission members by email. Prior to the release of these System Statements,  
330 the City reviewed the Thrive MSP 2040 forecasts and provided feedback that the population and household  
331 forecasts were far beyond what the City's Comprehensive Plan would allow. In response, the Metropolitan  
332 Council substantially reduced those forecasts which are reflected in the 2015 System Statements.

333 Chair Ronningen wondered if the PC and CC should have a joint meeting to discuss. Moore agreed that any  
334 other long-term strategic planning for the Comprehensive Plan could be discussed in a joint session.

335 Slopes for large lots was discussed as a possible amendment to consider. There may be others. The Comp  
336 Plan calls for Public Input sessions and a Public Hearing.

## 337 338 10. OLD BUSINESS

339 a. Meeting Start Time Review – Chair Ronningen wanted commissioner feedback to the early meeting  
340 start times. Some stated it has been a challenge, as it conflicts with youth sports; some work until 7:00 p.m., but  
341 can usually get out to make the early time. Some work on the other side of the metro, so it is harder to get  
342 through traffic for the earlier time. Getting supper before the meeting is sometimes difficult. Commissioners  
343 agreed they would like to have the meetings end by 9:00 p.m.

344  
345 **Next month the meeting will be at 7:00 p.m. and they will continue to discuss how the earlier start time is**  
346 **working for the members.**

347  
348 b. Draft City Council Minutes - Update on City Council Actions – Council Member Ross reported that the  
349 Paddock and Dickinson applications were approved by Council with many conditions. He indicated that the  
350 council did not come to consensus on a standard "minimum" lot size or having other guidelines for decisions  
351 and would like to continue reviewing applications on a case-by-case basis.

352 The wedding venue topic came back up with complaints by neighbors. Ross stated he has received several  
353 calls about the events happening at the property. The owners say they are not "charging" for the weddings,  
354 therefore, it is not a commercial venture. The city had not had complaints up to this point, but residents need to  
355 call in to 911 for citing of noise complaints. The owners plan to come in to the city again for approval.

## 356 357 11. ADJOURN –

358

359 **Motion/Second: Doherty/Patten. To adjourn the meeting at 8:26 p.m. Motion carried 8-0-0.**

360  
361 Respectfully submitted by:

362  
363  
364 \_\_\_\_\_  
365 Kim Swanson Linner, Deputy Clerk

366  
367 **To be approved on November 2, 2015 as (check one): Presented: \_\_\_\_\_ or Amended: \_\_\_\_\_**

DRAFT

City of Afton  
3033 St. Croix Trl, P.O. Box 219  
Afton, MN 55001

## Meeting Date Oct. 20, 2015

### Council Action Memo

To: Mayor Bend and Members of the City Council  
From: Ron Moore, City Administrator  
Date: October 12, 2015  
Re: Elaine Murphy Application for Conditional Use Permit for Grading at the Parcel West of 15824 50th Street with PID 27.028.20.43.0001 – **Resolution 2015-69**

---

#### Background

The Washington Conservation District has received grant funding for water quality improvements, and is working with numerous property owners to address erosion issues to reduce the amount of sediment that erodes into streams. Elaine Murphy is working with the Washington Conservation District regarding a proposal to construct a grassed waterway to reduce field erosion at the parcel west of 15824 50th Street with PID # 27.028.20.43.0001. The extent of grading requires a conditional use permit (CUP).

#### Project Description

The proposed project involves constructing a grassed waterway on the northern portion of the property (shown in white, outlined in light blue, on the attached plan), to catch and transport surface water to prevent the water from running down an existing waterway and existing rills (gullies) and causing erosion. Using soil from the grading of the grassed waterway, the existing waterway will be filled and the gullies will be filled. Additional fill will also be placed over a shallow natural gas line. The water flowing in the proposed grassed waterway will outlet into a grassy area and make its way through a wooded area to a grass corridor, then on to the St. Croix River. The volume of water that will reach the grass corridor will not increase. The speed at which the water travels should be reduced as it flows through the grassy area and woods vs. flowing down the gullies.

#### City Engineer Review

The City Engineer has reviewed the grading plans. While the City Engineer had concerns about possible erosion as the water flows through the wooded area, a review of the wooded area indicated the area has a substantial amount of grass which will help to prevent erosion in the wooded area. The City Engineer also recommended a level spreader be installed at the outlet of the northern grassy waterway to spread the flow of water as it leaves the waterway and flows into the grassy area prior to entering the woods. James Landini, of the Washington Conservation District, has added the level spreader to the project plans.

#### Involvement of Downstream Property Owner

The Washington Conservation District has met with the adjacent property owner downstream of the project to discuss the project and to ask if the property owner had interest in an erosion control project on their property. The property owner has indicated an interest in discussing a project on their property.

#### Planning Commission Recommendation

The Planning Commission recommended approval of the conditional use permit on a vote of 8-0-0 with the following findings and conditions.

### Findings

1. The Washington Conservation District and the City Engineer found the proposed project will withstand a 10-year precipitation event.
2. The project will not increase water flow to adjacent properties.
3. The project will improve the overall water quality of the drainage from the property that flows to the St. Croix River.

### Conditions

1. All appropriate provisions of the Afton Code of Ordinances shall be complied with for the duration of the permit.
2. Grading plans shall be reviewed and approved by the City Engineer
3. City Engineer specifications and recommendations for all work shall be met for the duration of the permit.
4. The grading plan shall be constructed according to plans approved by the City Engineer. Silt fences or other types of erosion control shall be properly installed prior to construction; and shall be maintained in good condition until the construction is complete.
5. Any changes to the grading plan shall be approved by the City Engineer and the City Administrator.
6. Non-compliance with the conditions of this permit shall be considered a violation, and may result in revocation of this permit.
7. The property owner will adhere to the operation and maintenance plan dated July, 2015, and as may be modified by the City Engineer, and the grassway shall be maintained as such for 10 years.
8. The operation of the proposed grassy waterway will be monitored on a periodic basis, particularly in relation to erosion in the wooded area. If erosion is occurring, remedial action will be taken to address and prevent the erosion.
9. Compliance with conditions of this permit shall be monitored on a periodic basis.
10. Construction shall begin within one year of the date of issuance of this permit or the permit shall become null and void.

### Resolutions

Attached for the Council's consideration are a resolution reflecting the Planning Commission's approval recommendation and a resolution of denial.

### Council Action Requested

**Motion regarding the adoption of a resolution regarding the Elaine Murphy Application for Conditional Use Permit for Grading at the Parcel west of 15824 50th Sreet with PID 27.028.20.43.0001, with conditions if desired.**

## RESOLUTION 2015-69

CITY OF AFTON  
WASHINGTON COUNTY, MINNESOTA

### A RESOLUTION APPROVING THE ELAINE MURPHY APPLICATION FOR CONDITIONAL USE PERMIT FOR GRADING AT THE PARCEL WEST OF 15824 50<sup>TH</sup> STREET WITH PID #27.028.20.43.0001

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
- WHEREAS,** Elaine Murphy is requesting a Conditional Use Permit for grading at the Parcel West of 15824 50th Street with PID 27.028.20.43.00011987; and
- WHEREAS,** The City Engineer has reviewed and approved the grading plan, and
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and
- WHEREAS,** the Planning Commission held a public hearing on the request at its regular meeting of October 5, 2015 and recommended APPROVAL of the application on a vote of 8-0-0; and
- WHEREAS,** the City Council heard the request at its regular meeting on October 20, 2015, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Afton does hereby APPROVE the Elaine Murphy request for a Conditional Use Permit for grading at the Parcel West of 15824 50th Street with PID 27.028.20.43.00011987 to construct a grassy waterway to reduce erosion and improve the water quality of the St. Croix River based on the findings and conditions listed below:

#### Findings

1. The Washington Conservation District and the City Engineer found the proposed project will withstand a 10-year precipitation event.
2. The project will not increase water flow to adjacent properties.
3. The project will improve the overall water quality of the drainage from the property that flows to the St. Croix River.

#### Conditions

1. All appropriate provisions of the Afton Code of Ordinances shall be complied with for the duration of the permit.
2. Grading plans shall be reviewed and approved by the City Engineer
3. City Engineer specifications and recommendations for all work shall be met for the duration of the permit.
4. The grading plan shall be constructed according to plans approved by the City Engineer, including the installation of a level spreader at the end of the new grassy waterway. Silt fences or other types of erosion control shall be properly installed prior to construction; and shall be maintained in good condition until the construction is complete.
5. Any changes to the grading plan shall be approved by the City Engineer and the City Administrator.

**RESOLUTION 2015-69**

6. Non-compliance with the conditions of this permit shall be considered a violation, and may result in revocation of this permit.
7. The property owner will adhere to the operation and maintenance plan dated July, 2015, and as may be modified by the City Engineer, and the grassway shall be maintained as such for 10 years.
8. The operation of the proposed grassy waterway will be monitored on a periodic basis, particularly in relation to erosion in the wooded area. If erosion is occurring, remedial action will be taken to address and prevent the erosion.
9. Compliance with conditions of this permit shall be monitored on a periodic basis.
10. Construction shall begin within one year of the date of issuance of this permit or the permit shall become null and void.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 20TH DAY OF OCTOBER, 2015.**

**SIGNED:**

---

Richard Bend, Mayor

**ATTEST:**

---

Ronald J. Moorse, City Administrator

Motion by:  
Second by:  
Palmquist:  
Richter:  
Ross:  
Nelson:  
Bend:

**RESOLUTION 2015-XX**

CITY OF AFTON  
WASHINGTON COUNTY, MINNESOTA

**A RESOLUTION DENYING THE ELAINE MURPHY APPLICATION FOR CONDITIONAL USE  
PERMIT FOR GRADING AT THE PARCEL WEST OF 15824 50<sup>TH</sup> STREET WITH PID  
#27.028.20.43.0001**

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
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- WHEREAS,** the City Council heard the request at its regular meeting on October 20, 2015, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Afton does hereby DENY the Elaine Murphy request for a Conditional Use Permit for grading at the Parcel West of 15824 50th Street with PID 27.028.20.43.00011987 to construct a grassy waterway to reduce erosion and improve the water quality of the St. Croix River based on the findings listed below:

Findings

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 20TH DAY OF OCTOBER, 2015.**

**SIGNED:**

\_\_\_\_\_  
Richard Bend, Mayor

**ATTEST:**

\_\_\_\_\_  
Ronald J. Moorse, City Administrator

Motion by:  
Second by:  
Palmquist:  
Richter:  
Ross:  
Nelson:  
Bend:

RECEIVED

AUG 3 2015

CITY OF AFTON

CITY OF AFTON  
GRADING PERMIT APPLICATION

7-28-15

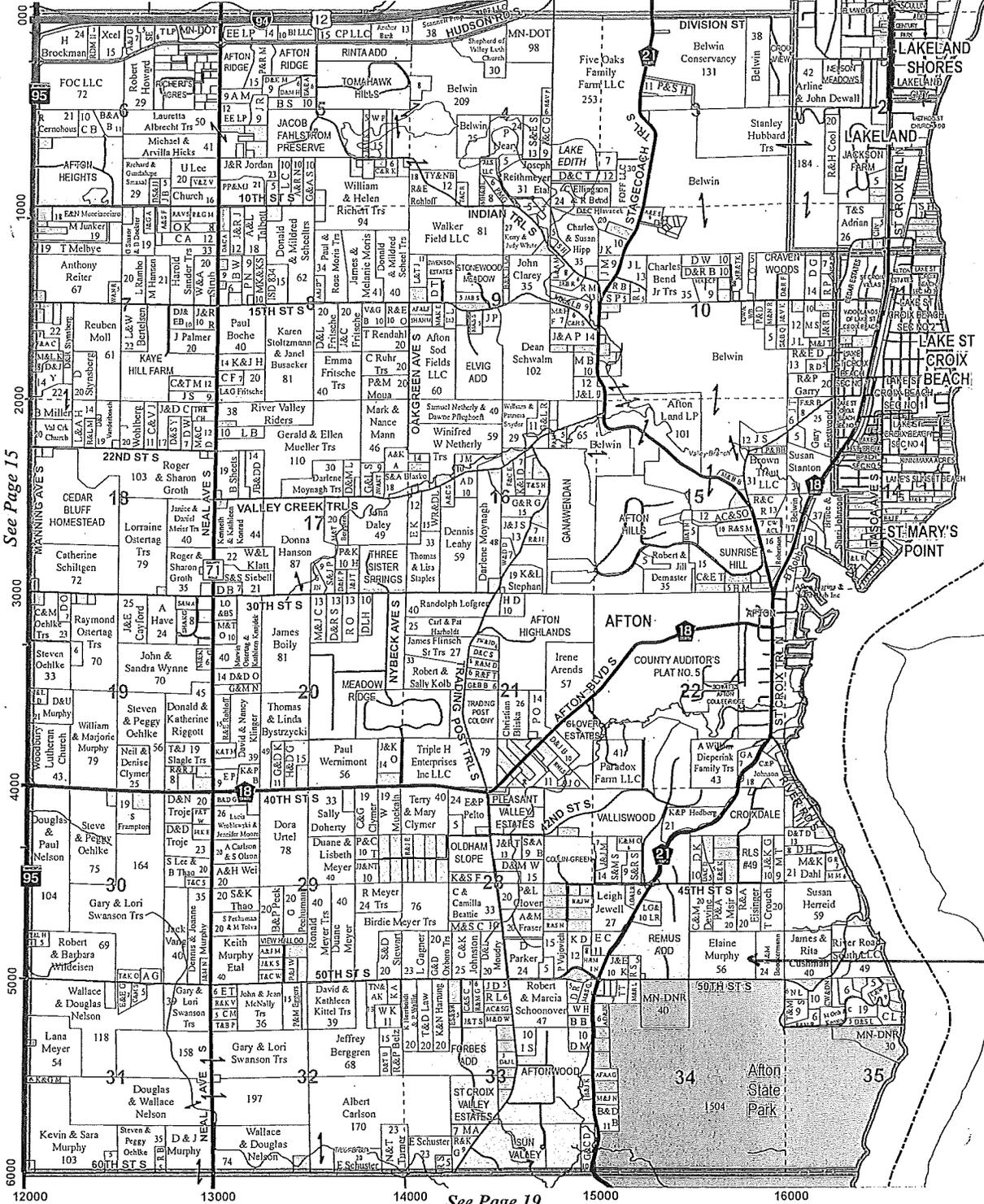
Owner	Address	City	State	Zip	Phone
Elaine Murphy	4969 Neal Ave. S.	Afton	MN	55001	651-459-8007
Applicant (if different than owner)	Address	City	State	Zip	Phone
Elaine Murphy	4969 Neal Ave. S.	Afton	MN	55001	651-459-8007
Project Address		AFTON	MN	55001	
lot west of 15824 50th St. S.					
Zoning Classification	Existing Use of Property	PID# or Legal Description			
Rural Residential	Agriculture	2702820430001			
Description of Request					
Construct a grassed waterway to reduce field erosion.					
By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.					
* WCD can act as agent					
Signature of Owner/Applicant					Date
<i>Elaine Murphy</i>					6-17-18
Make checks payable to City of Afton:					
<u>FEES:</u>		<u>DEPOSITS:</u>		TOTAL: <i>\$550</i>	
Grading	<i>CAP \$250</i> \$100	Grading Deposit	<i>\$600</i> <del>\$1000</del>	DATE PAID:	<i>8/3/15</i>
				CHECK #:	<i>12258</i>
				RECVD. BY:	<i>ADJ.</i>
ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION					

Cities of Afton, St. Marys Point, Lakeland,  
Lake St. Croix Beach & Lakeland Shores

T.28N. - R.20W.



See Page 14



See Page 15

See Page 19

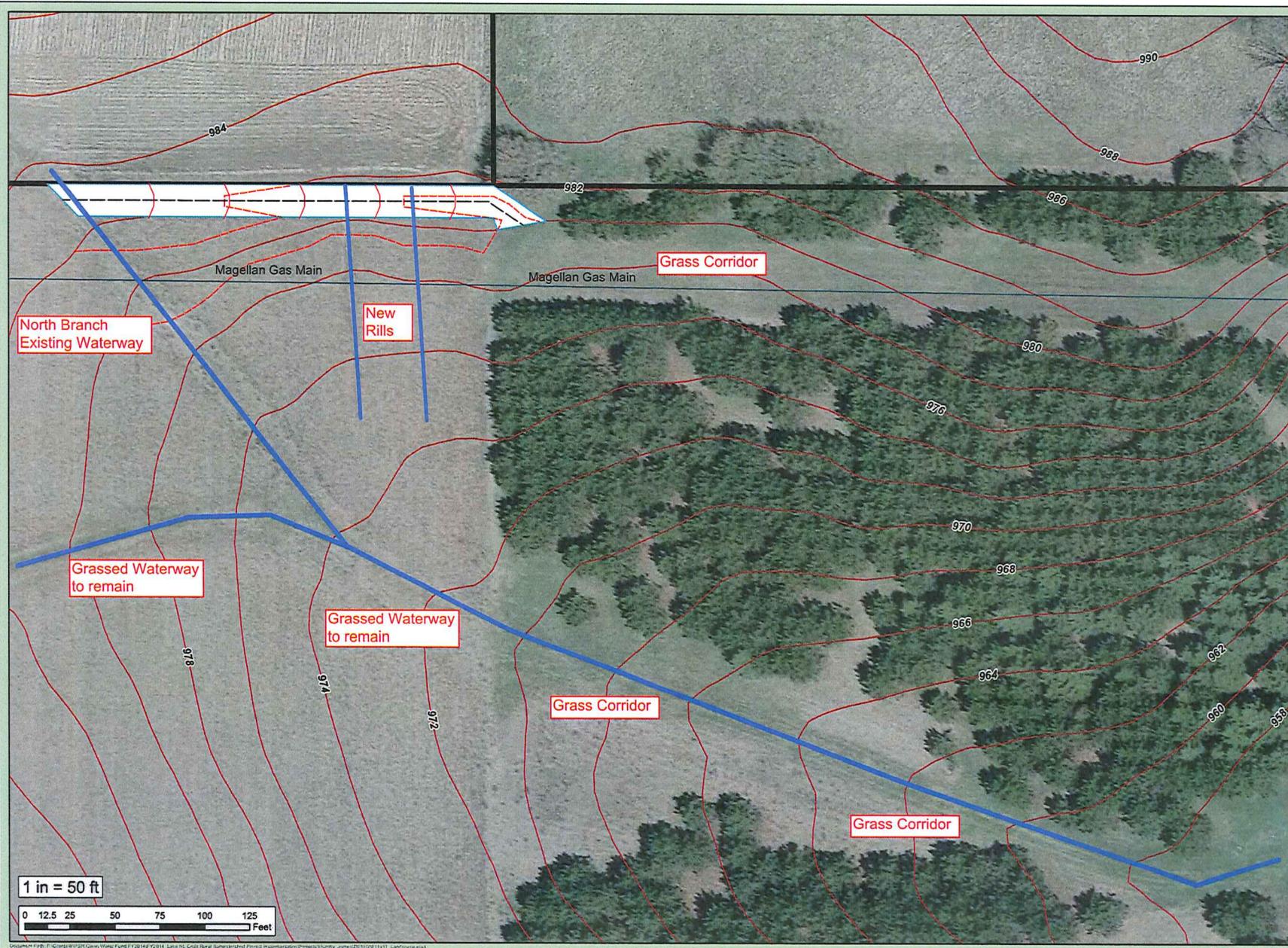
St. Croix County, WI

Subject Property

winter scene-  
St. Croix Valley

Photo by Pete Ganzel





KEY TO FEATURES



Murphy  
Grassed Waterway  
Afton

PIN: 2702820430001

2013 Aerial Photo



DESIGN REPORT  
FOR  
MURPHY PROPERTY  
GRASSED WATERWAY

SECTION 27, T-28N, R-20W  
CITY OF AFTON, WASHINGTON COUNTY

PREPARED BY  
JAMES A. LANDINI, PE  
WASHINGTON CONSERVATION DISTRICT  
455 HAYWARD AVE. N.  
OAKDALE, MN 55128  
651-330-8220 XT21

July 2015

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.



JAMES A. LANDINI, PE DATE: 7/08/15

REG. NO 44939

DESIGN REPORT  
MURPHY GRASSED WATERWAY  
WASHINGTON COUNTY

July 2015

**GENERAL INFORMATION:**

The Murphy property is located in the SW 1/4 of the SE ¼ of Section 27, Township 28 North, Range 20 West (City of Afton), Washington County, Minnesota. The Washington Conservation District has identified a potential pollution problem due to eroding sediment.

The objective of this project is to construct a grassed waterway which outlets to stable woods.

James A. Landini, PE, has designed this project.

**SYSTEM COMPONENTS:**

The proposed grass waterway will be designed using NRCS MN Standard 412. Approximately 250 lineal feet of grassed waterway will be constructed to convey the runoff.

HydroCad software was used to model the runoff, storage and outlet. A ten-year storm event (4.1 "-24 hour) was used to model a waterway. A surface outlet will be used on the project. The outlet will be to the existing stable woods. The practice is modeled to reduce 8 lbs of Phosphorus per year and reduce 8 tons per year of TSS.

The grassed waterway flows east from the site, continuing to the St. Croix River.

The grassed waterway will be planted in a WL354HQ (Aphanomyces 2) or approved equal seed mix. A double sided straw erosion blanket will be used to promote vegetation establishment on the excavated portion of the grassed waterway. Side slopes on the grassed waterway will be 6:1 to match maintenance equipment width.

**Soils:**

No soils investigation was completed for this project. Soils in the work area are identified in the published Washington County Soil Survey as 367B Campia silt loam.

There was no observed evidence of existing tile drainage on the property. If existing tile drainage is encountered during construction, it will be connected to the grassed waterway.

Soil from the excavation will be utilized on site to fill the field rills located adjacent to the project. The placed soil will be vegetated with crops.

**DESIGN CONSIDERATIONS:**

This project will be designed using current NRCS Minnesota Practice Standards. The waterway was sized for the 10 yr precipitation event. The project will use current NRCS Operation & Maintenance documents and Construction & Material Specifications.

Onsite inspection will be based on current NRCS guideline. Field Office/SWCD staff will complete project staking and construction observation. The engineer will be responsible for project certification.

**Permit Considerations:**

Discharges from non-point source agricultural and silvicultural activities excluded from NPDES permit requirements under 40 CFR pt. 122.3(e).

NRCS Conservation Practice Standard 412 is listed as an exemption from permitting under Clean Water Act Section 404(f) (1) (A).

A DNR work in public waters permit is not required because it is not a protected water.

A land reclamation and land grading permit is required from the City of Afton. All excavated soil shall be placed on site to fill existing rills. The excavated disturbance is 4,482 sq. ft. and will move 111 cyd of soil.

A wetland disturbance permit is not required. The waterway has a history of agriculture. The waterway does not exhibit wetland; vegetation, soils, or water present for two weeks of the growing season.

OPERATION AND MAINTENANCE PLAN

FOR

MURPHY PROPERTY

GRASSED WATERWAY

PREPARED BY

JAMES A. LANDINI, PE

OPERATION AND MAINTENANCE PLAN

This operation and maintenance plan has been reviewed by the owner.

X

Owner

X

Technician

## GRASSED WATERWAY

### OPERATION & MAINTENANCE PLAN

A properly operated and maintained grassed waterway is an asset to your farm. The estimated life span of this installation is at least 10 years. The life of this waterway can be assured and usually increased by developing and carrying out a good operation and maintenance program.

For grassed waterways it is important to maintain the capacity and vegetative cover and ensure that runoff reaches the waterway. The following tasks are required to properly operate and maintain this practice to obtain good performance:

1. Inspect the waterway after heavy rains for damage. Inspect annually for damage due to normal use.
2. Protect waterway from damage by farm equipment and vehicles. Do not use the waterway as a road, and practice care when crossing to prevent tillage marks or wheel tracks. Maintain constructed width by lifting or disengaging tillage equipment before crossing the waterway.
3. Avoid planting end rows along the side of the waterway, as they often divert water from the waterway and contribute to gully development. Avoid other farming operations which would hinder water entry.
4. Perform grading operations adjacent to the waterway as needed to ensure that runoff enters the grassed waterway rather than being diverted parallel to the waterway causing gully formation.
5. Do not spray the waterway with herbicides intended for adjacent crops. Avoid crossing waterways during spray operations, and then cross only if the spray equipment is completely shut off.
6. Fertilize waterways the first spring after seeding and thereafter as necessary to maintain a vigorous stand of grass.
7. Mow waterways as needed to maintain a healthy, vigorous sod. For wildlife benefits, delay the first mowing until after nesting birds have hatched (about August 1).
8. Prevent trees and brush from growing in the waterway. Regular mowing will control woody vegetation.
9. Do not overgraze the waterway. Do not graze waterway during establishment of vegetation and when soil conditions are wet.
10. Remove sediment deposits to maintain capacity of grassed waterway and reseed as needed. Maintain effective erosion control on the contributing watershed to prevent sedimentation.
11. Fill and seed all rills or small gullies that occur in the waterway. Reestablish vegetative cover immediately where scour erosion has removed established seeding.

City of Afton  
3033 St. Croix Trl, P.O. Box 219  
Afton, MN 55001

**Meeting Date Oct. 20, 2015**

## **Council Action Memo**

To: Mayor Bend and Members of the City Council  
From: Ron Moorse, City Administrator  
Date: October 12, 2015  
Re: Guy Reithmeyer, et.al. Minor Subdivision at 1093 Lake Edith Lane and 1093 Indian Trail S. -  
**Resolution 2015-70**

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### **Background**

Guy Reithmeyer owns the property at 1093 Lake Edith Lane. The property is nonconforming in size, at 1.889 acres. Mr. Reithmeyer and the owners of the adjacent property at 1093 Indian Trail South have applied for a minor subdivision to transfer 15,443 sq. ft. of land to expand the Reithmeyer property at 1093 Lake Edith Lane. The proposed land division will not create any new lots. The lot line rearrangement could not be accomplished through a simple subdivision because that requires both properties to be conforming both before and after the subdivision. As the 1093 Lake Edith Lane property is less than 5 acres, it is nonconforming. The land division will increase the size of the property, so that it will be less nonconforming. The land division is being done per Section 12-162. Land Division, which is shown below.

### Sec. 12-1262. Land division.

B. In cases where adjoining contiguous property owners wish to exchange or otherwise divide land with the intent of enlarging one of the parcels and as a result of such division neither parcel will be more nonconforming in accordance with the zoning ordinance, article II of this chapter, approval must be obtained from the City Council upon recommendation of the Planning Commission after review of the minor lot subdivision application.

### Surveys

The surveys showing the current properties and the proposed properties are attached, as well as a table showing the sizes of the original lots, the size of the land to be transferred, and the sizes of the proposed lots.

### Multiple Owners

The property at 1093 Indian Trail South has six owners located across the U.S. A signed application from each property owner is attached.

### **Planning Commission Recommendation**

The Planning Commission recommended approval of the proposed subdivision on a vote of 7-1-0. Because the proposed subdivision is not creating any additional lots, and there are no improvements to be constructed, there were no conditions recommended as part of the approval recommendation.

### Findings

As the subdivision is straightforward, and will not create any new lots, the Planning Commission did not articulate specific findings for its recommendation. Staff recommends the following findings be included if the Council elects to approve the application.

1. The proposed subdivision will not create any new lots
2. Neither parcel will be made more nonconforming by the subdivision
3. The parcel at 1093 Lake Edith Lane will be made more conforming

Conditions

Staff recommends the following condition be included if the Council elects to approve the application.

1. The subdivision will be completed according to the surveys dated September 11, 2015.

Resolutions

Attached for the Council's consideration are a resolution reflecting the Planning Commission's approval recommendation and a resolution of denial.

Council Action Requested

**Motion regarding the adoption of a resolution regarding the Guy Reithmeyer, et.al. Minor Subdivision at 1093 Lake Edith Lane and 1093 Indian Trail S.**

**RESOLUTION 2015-70**

**CITY OF AFTON  
WASHINGTON COUNTY, MINNESOTA**

**A RESOLUTION APPROVING THE GUY REITHMEYER, ET. AL. MINOR SUBDIVISION AT 1093  
LAKE EDITH LANE AND 1093 INDIAN TRAIL**

**WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

**WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

**WHEREAS,** Guy Reithmeyer and the owners of the adjacent property are requesting a minor subdivision at 1093 Lake Edith Lane and 1093 Indian Trail S to add a small portion of the 1093 Indian Trail property to the 1093 Lake Edith Lane property; and

**WHEREAS,** City staff reviewed the request and drafted a report for consideration; and

**WHEREAS,** the Planning Commission held a public hearing on the request at its regular meeting of October 5, 2015 and recommended APPROVAL of the application on a vote of 7-1-0; and

**WHEREAS,** the City Council heard the request at its regular meeting on October 20, 2015, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Afton does hereby APPROVE the Guy Reithmeyer, et.al. request for minor subdivision at 1093 Lake Edith Lane and 1093 Indian Trail S., based on the findings and conditions listed below:

Findings

1. The proposed subdivision will not create any new lots
2. Neither parcel will be made more nonconforming by the subdivision
3. The parcel at 1093 Lake Edith Lane will be made more conforming

Conditions

1. The subdivision will be completed according to the surveys dated September 11, 2015.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 20TH DAY OF OCTOBER, 2015.**

**SIGNED:**

\_\_\_\_\_  
Richard Bend, Mayor

**ATTEST:**

\_\_\_\_\_  
Ronald J. Moorse, City Administrator

Motion by:

Second by:

Palmquist:

Richter:

Ross:

Nelson:

Bend:

**RESOLUTION 2015-XX**

CITY OF AFTON  
WASHINGTON COUNTY, MINNESOTA

**A RESOLUTION DENYING THE GUY REITHMEYER, ET. AL. MINOR SUBDIVISION AT 1093 LAKE EDITH LANE AND 1093 INDIAN TRAIL**

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
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**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Afton does hereby DENY the Guy Reithmeyer, et.al. request for minor subdivision at 1093 Lake Edith Lane and 1093 Indian Trail S., based on the findings listed below:

Findings

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 20TH DAY OF OCTOBER, 2015.**

**SIGNED:**

\_\_\_\_\_  
Richard Bend, Mayor

**ATTEST:**

\_\_\_\_\_  
Ronald J. Moorse, City Administrator

Motion by:  
Second by:  
Palmquist:  
Richter:  
Ross:  
Nelson:  
Bend:

7-3715

### CITY OF AFTON MINOR SUBDIVISION PERMIT APPLICATION

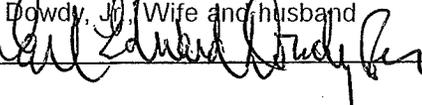
Owner JOSEPH & KIMBERLY REITHMEYER	Address 1093 LAKE EDITH LANE S.	City AFTON	State MN	Zip 55001	Phone (651)- 402-8403
Applicant (if different than owner)	Address	City	State	Zip	Phone
Project Address 1093 Indian Trails + 1093 LAKE EDITH LANE S. AFTON MN 55001					
Zoning Classification RR	Existing Use of Property SINGLE FAMILY RESIDENCE	PID# or Legal Description 04.028.20.43.0003 04.028.20.43.0004 (FROM 0004)			
Description of Request LAND DIVISION - ADD <sup>Parcel B</sup> OUTLOT A TO SECTION 12-1262 REITHMEYER PROPERTY (.0003)					
By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.					
Signature of Owner/Applicant 				Date 9/14/2015	
Make checks payable to City of Afton:					
<b>FEES:</b>		<b>DEPOSITS:</b>			
Minor Subdivision	\$250.00	Minor Subdivision	\$1,500.00	TOTAL:	\$1,750.00
				DATE PAID:	9-14-15
				CHECK #:	15666
				RECVD. BY:	
<b>ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION</b>					

~~T.B.~~

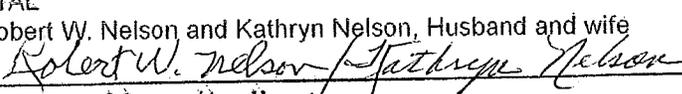
### CITY OF AFTON MINOR SUBDIVISION PERMIT APPLICATION

Owner	Address	City	State	Zip	Phone
Joseph Guy and Kimberly Reithmeyer	1093 Lake Edith Lane S	Afton	MN	55001	(651) 402-8403
Joseph Guy Reithmeyer ETAL	1093 Indian Trail S	Afton	MN	55001	(651) 402-8403
<small>(Each landowner of ETAL will submit an individual application)</small>					
Applicant (if different than owner)	Address	City	State	Zip	Phone
<b>Project Address</b>		<b>AFTON</b>	<b>MN</b>	<b>55001</b>	
1093 Lake Edith Lane S					
1093 Indian Trail S					
Zoning Classification	Existing Use of Property	PID# or Legal Description			
RR	Single Family Dwelling	04.028.20.43.0003			
RR	Agricultural	04.028.20.43.0004			
<b>Description of Request</b>					
Land Division in accordance with Section 12-1262 of the Afton Zoning Ordinance					
Adjoining property owners wish to exchange or otherwise divide land with intent of enlarging one of the parcels.					
By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.					
ETAL					
Cheryl Ann Frenette, a single person					
<i>Cheryl Ann Frenette</i>					<u>9-17-15</u>
Signature of Owner/Applicant					Date
Make checks payable to <b>City of Afton:</b>					
<b><u>FEES:</u></b>		<b><u>DEPOSITS:</u></b>			
Minor Subdivision	\$250.00	Minor Subdivision	\$1,500.00	TOTAL:	\$1,750.00
				DATE PAID:	<u>9/14/2015</u>
				CHECK #:	<u>#15666</u>
				RECVD. BY:	_____
<b>ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION</b>					

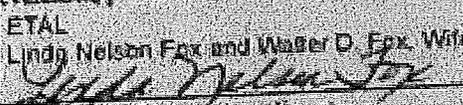
## CITY OF AFTON MINOR SUBDIVISION PERMIT APPLICATION

Owner	Address	City	State	Zip	Phone
Joseph Guy and Kimberly Reithmeyer	1093 Lake Edith Lane S	Afton	MN	55001	(651) 402-8403
Joseph Guy Reithmeyer ETAL	1093 Indian Trail S	Afton	MN	55001	(651) 402-8403
<small>(Each landowner of ETAL will submit an individual application)</small>					
Applicant (if different than owner)	Address	City	State	Zip	Phone
<b>Project Address</b>					
1093 Lake Edith Lane S		<b>AFTON</b>			
1093 Indian Trail S		<b>MN 55001</b>			
Zoning Classification	Existing Use of Property	PID# or Legal Description			
RR	Single Family Dwelling	04.028.20.43.0003			
RR	Agricultural	04.028.20.43.0004			
<b>Description of Request</b>					
Land Division in accordance with Section 12-1262 of the Afton Zoning Ordinance					
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By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.					
ETAL					
Jennifer Ann Nelson-Dowdy and Earl Edward Dowdy, Jr. Wife and husband					
 					9/24/15 Date
Signature of Owner/Applicant					
Make checks payable to <b>City of Afton</b> :					
<b><u>FEES:</u></b>		<b><u>DEPOSITS:</u></b>			
Minor Subdivision	\$250.00	Minor Subdivision	\$1,500.00	TOTAL:	\$1,750.00
				DATE PAID:	<u>9/14/2015</u>
				CHECK #:	<u>#15666</u>
				RECVD. BY:	_____
<b>ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION</b>					

## CITY OF AFTON MINOR SUBDIVISION PERMIT APPLICATION

<b>Owner</b>	<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>	<b>Phone</b>
Joseph Guy and Kimberly Reithmeyer	1093 Lake Edith Lane S	Afton	MN	55001	(651) 402-8403
Joseph Guy Reithmeyer ETAL	1093 Indian Trail S	Afton	MN	55001	(651) 402-8403
<small>(Each landowner of ETAL will submit an individual application)</small>					
<b>Applicant</b> (if different than owner)	<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>	<b>Phone</b>
<b>Project Address</b>		<b>AFTON</b>	<b>MN</b>	<b>55001</b>	
1093 Lake Edith Lane S 1093 Indian Trail S					
<b>Zoning Classification</b>	<b>Existing Use of Property</b>	<b>PID# or Legal Description</b>			
RR	Single Family Dwelling	04.028.20.43.0003			
RR	Agricultural	04.028.20.43.0004			
<b>Description of Request</b>					
Land Division in accordance with Section 12-1262 of the Afton Zoning Ordinance Adjoining property owners wish to exchange or otherwise divide land with intent of enlarging one of the parcels.					
By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.					
ETAL Robert W. Nelson and Kathryn Nelson, Husband and wife					
					<u>9.29.2015</u> Date
Signature of Owner/Applicant					
Make checks payable to <b>City of Afton</b> :					
<b><u>FEES:</u></b>		<b><u>DEPOSITS:</u></b>			
Minor Subdivision	\$250.00	Minor Subdivision	\$1,500.00	TOTAL:	\$1,750.00
				DATE PAID:	<u>9/14/2015</u>
				CHECK #:	<u>#15666</u>
				RECVD. BY:	_____
<b>ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION</b>					

## CITY OF AFTON MINOR SUBDIVISION PERMIT APPLICATION

<b>Owner</b>	<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>	<b>Phone</b>
Joseph Gray and Kimberly Redmeyer Joseph Gray Redmeyer ETAL <small>(Each landowner or ETAL will submit an individual application)</small>	1000 Lake Eden Lane S 1000 Indian Trail S	Afton	MN	55001	(612) 402-4403 (612) 402-0423
<b>Applicant</b> (if different than owner)	<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>	<b>Phone</b>
<b>Project Address</b>	<b>AFTON MN 55001</b>				
1000 Lake Eden Lane S 1000 Indian Trail S					
<b>Zoning Classification</b>	<b>Existing Use of Property</b>	<b>PID# or Legal Description</b>			
RR	Single Family Dwelling	04 028 20 43 0003			
RR	Agricultural	04 028 20 43 0004			
<b>Description of Request</b>					
Land Division in accordance with Section 12-1262 of the Afton Zoning Ordinance					
Adjoining property owners wish to exchange or otherwise divide land with intent of enlarging one of the parcels					
By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.					
ETAL					
Linda Nelson Fox and Walter D. Fox, Wife and Husband					
 					Date 10/1/2015
Signature of Owner/Applicant					
Make checks payable to City of Afton					
<b>FEES:</b>		<b>DEPOSITS:</b>		<b>TOTAL:</b>	
Minor Subdivision	\$250.00	Minor Subdivision	\$1,500.00		\$1,750.00
				<b>DATE PAID:</b>	9/14/2015
				<b>CHECK #:</b>	#15665
				<b>RECVD. BY:</b>	_____
<b>ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION</b>					

**Washington County** Department of Property Records and Taxpayer Services

14949 62<sup>nd</sup> Street North PO Box 200  
Stillwater, MN 55082-0200  
(651) 430-6175 www.co.washington.mn.us

Property ID: 04,028,20,43,0004 Bill#: 94193

Taxpayer: CHERYL A FRENETTE  
1131 INDIAN TRL S  
AFTON MN 55001-9705

TAX STATEMENT 2015		
2014 Values for Taxes Payable in		
VALUES AND CLASSIFICATION		
Taxes Payable Year:	2014	2015
Estimated Market Value:	438,100	515,300
Step 1 Homestead Exclusion:		
Taxable Market Value:	429,400	506,600
New Improvements/ Expired Exclusions:		
Property Classification:	Seasonal Ag Non-Hstd Exempt	Seasonal Ag Non-Hstd Exempt
Sent in March 2014		
Step 2 PROPOSED TAX	Did not include special assessments or referenda approved by the voters at the November election Sent in November 2014	\$4,966.00
Step 3 PROPERTY TAX STATEMENT	First half taxes: May 15 Second half taxes: November 15 Total Taxes Due in 2015:	\$2,442.00 \$2,442.00 \$4,884.00



**REFUNDS?**

You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply.

**Property Address:**

1093 INDIAN TRL S  
AFTON MN 55001

**Description:**

Section 04 Township 028 Range 020 SE1/4-SW1/4 EXCEPT W 330FT SUBJ TO CONDITIONS & EXC PT SE1/4-SW1/4 & SW1/4 SE1/4 STRIP LAND 33FT WIDE RUN S LN SW1/4-SE1/4 TO N LN SE1/4-SW1/4 WITH CL SD STRIP DESC: BEG AT PT S LN SW1/4-SE1/4 388.4FT E OF SW COR RUN THN N40DEG28'W RT ANG 49DEG32' TO S

**Line 13 Special Assessment Detail:**

COUNTY ENVIRONMENTAL CHARGE PHE DEP 3.00

Principal: 3.00  
Interest: 0.00

**Tax Detail for Your Property:**

Taxes Payable Year:	2014	2015
1. Use this amount on Form M1PR to see if you are eligible for a property tax refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible.	<input type="checkbox"/>	\$0.00
2. Use these amounts on Form M1PR to see if you are eligible for a special refund.	\$0.00	
3. Property taxes before credits	\$4,491.00	\$4,881.00
4. Credits that reduce property taxes		
A. Agricultural market value credit	\$0.00	\$0.00
B. Other Credits	\$0.00	\$0.00
5. Property taxes after credits	\$4,491.00	\$4,881.00
6. WASHINGTON COUNTY		
A. County General	\$1,409.42	\$1,528.53
B. County Regional Rail Authority	\$10.00	\$10.76
7. CITY OF AFTON	\$1,292.16	\$1,405.13
8. State General Tax	\$579.58	\$647.83
9. ISD 834 STILLWATER	\$152.96	\$149.70
A. Voter approved levies	\$841.09	\$920.46
B. Other Local Levies	\$45.11	\$47.78
10. Special Taxing Districts		
A. Metropolitan Council	\$23.75	\$24.81
B. Metropolitan Mosquito Control	\$81.53	\$86.15
C. Valley Branch Watershed	\$55.40	\$59.85
D. County HRA		
11. Non-school voter approved referenda levies	\$0.00	\$0.00
12. Total property tax before special assessments	\$4,491.00	\$4,881.00
13. Special assessments	\$3.00	\$3.00
14. TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS	\$4,494.00	\$4,884.00

Agricultural homesteads may have received a supplemental agricultural homestead credit in October 2014. This credit was a reduction in property taxes payable in 2014.  
Minnesota Laws 2014, Chapter 308, Article 1, Section 14.

**PAYABLE 2015 2<sup>nd</sup> HALF PAYMENT STUB**  
TO AVOID PENALTY PAY ON OR BEFORE: November 15

Property ID: 04,028,20,43,0004 Bill #: 94193



Taxpayer:  
CHERYL A FRENETTE  
1131 INDIAN TRL S  
AFTON MN 55001-9705

Fold & detach at perforation & mail this stub with your 2<sup>nd</sup> half payment in the enclosed green envelope

Exempt Ag Non-Hstd Seasonal

SECOND HALF TAX AMT DUE

\$2,442.00

**MAKE CHECKS PAYABLE TO:**

Washington County  
P.O. Box 200  
Stillwater MN 55082-0200

CHECK  
 CASH

No Receipt sent. Your canceled check is proof of payment. Do not send postdated checks.

0402820430004 2 00000000244200 9

**PAYABLE 2015 1<sup>st</sup> HALF PAYMENT STUB**  
TO AVOID PENALTY PAY ON OR BEFORE: May 15

Property ID: 04,028,20,43,0004 Bill #: 94193



Taxpayer:  
CHERYL A FRENETTE  
1131 INDIAN TRL S  
AFTON MN 55001-9705

Fold & detach at perforation & mail this stub with your 1<sup>st</sup> half payment in the enclosed green envelope

Exempt Ag Non-Hstd Seasonal

FIRST HALF TAX AMT DUE

\$2,442.00

**MAKE CHECKS PAYABLE TO:**

Washington County  
P.O. Box 200  
Stillwater MN 55082-0200

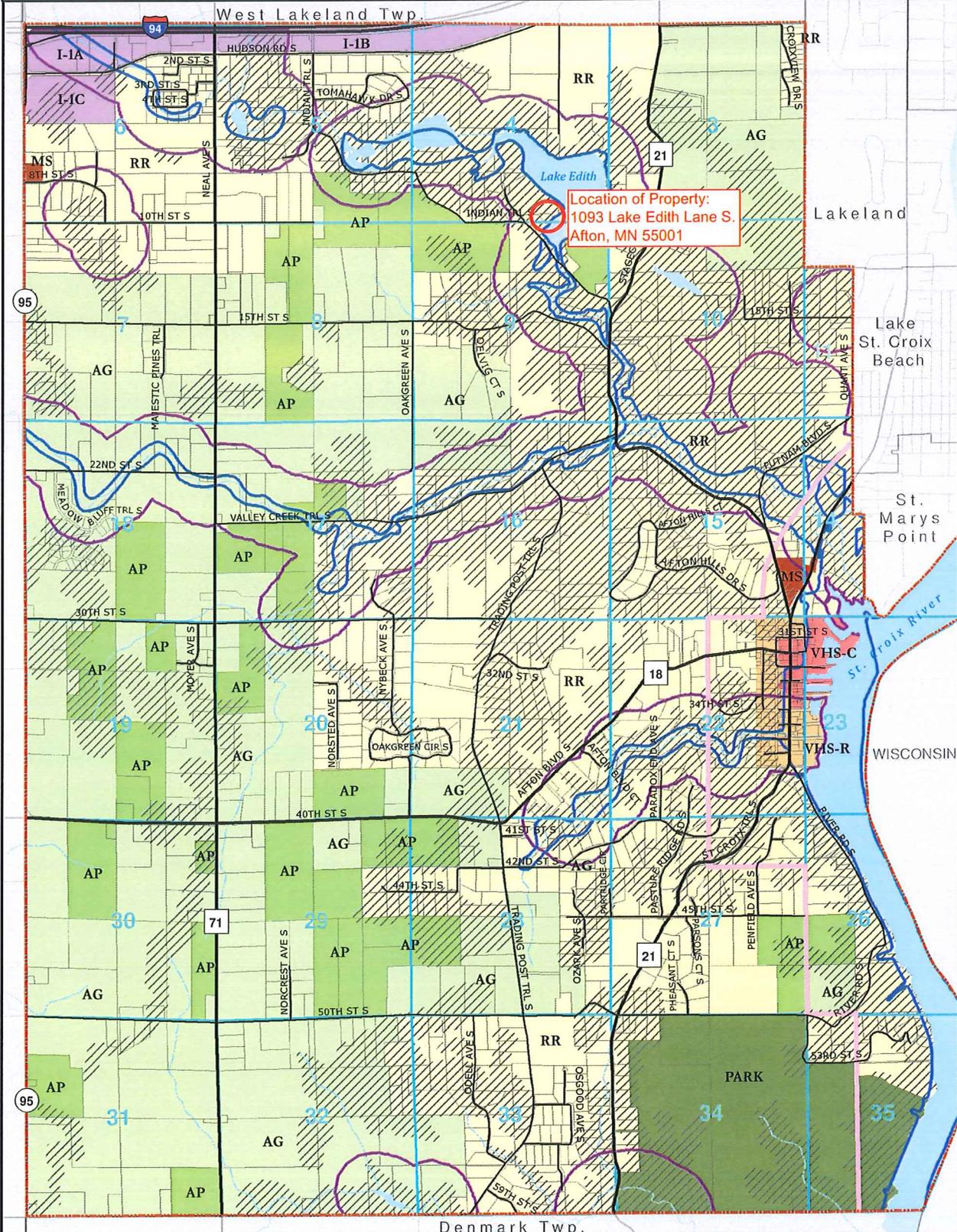
CHECK  
 CASH

No Receipt sent. Your canceled check is proof of payment. Do not send postdated checks.

0402820430004 1 00000000244200 1

# Zoning Map

# MAP 11

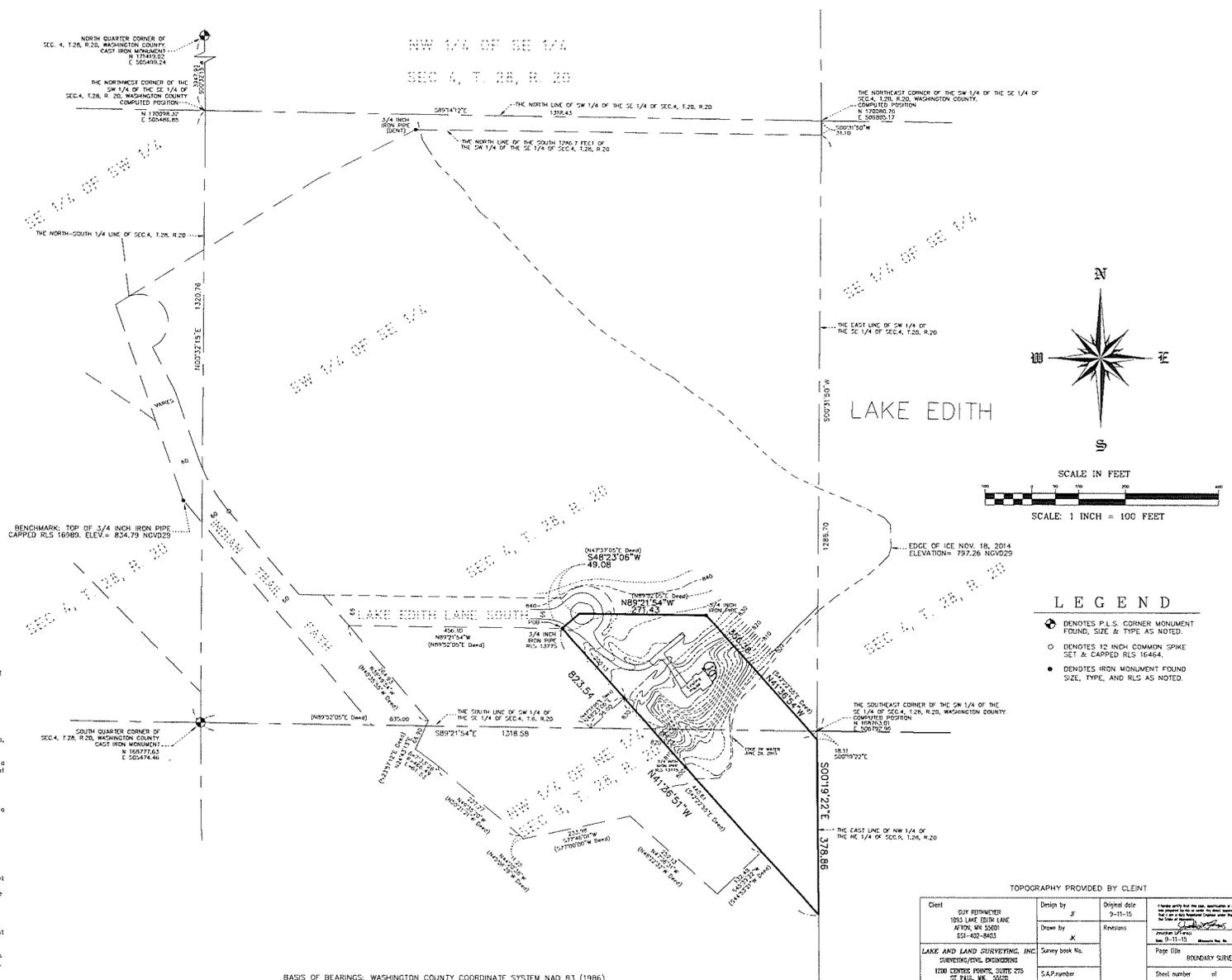
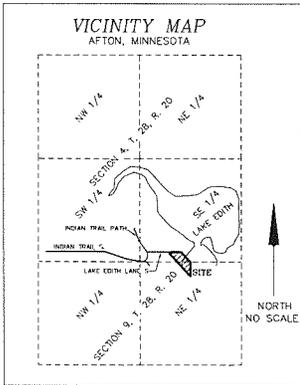


Location of Property:  
1093 Lake Edith Lane S.  
Afton, MN 55001

<b>Zoning Districts</b>	State Park	City of Afton	Streams	0	0.5	1	Miles	
Agriculture	Marina Services	Parcel Boundaries	Major Road					
Ag Preserve	Conservancy Overlay	Section Lines	Local Road					
Village Historic Site- Commercial	St. Croix River Bluffland	Lakes & Rivers						
Industrial	Floodplain Overlay (100 Year)							
Village Historic Site- Residential	Shoreland Management Areas							
Rural Residential								



# Boundary Survey for Guy Reithmeyer

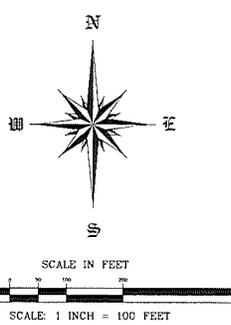


## LEGAL DESCRIPTION:

That part of the Southwest Quarter of the Southeast Quarter of Section 4, and that part of the Northwest Quarter of the Northeast Quarter of Section 9, Township 28, Range 20, City of Afton, Washington County, Minnesota described as follows:

Commencing at the south quarter corner of said Section 4; thence North 89 degrees 52 minutes 05 seconds East, along the south line of said Section 4, a distance of 635.00 feet (deduced as East, 835 feet in that particular warranty deed recorded in Book 297 of Deeds, Page 549, Document Number 258706.); thence North 47 degrees 37 minutes 00 seconds East, a distance of 95.00 feet (deduced as deflecting to the left an angle of 42 degrees 15 minutes, 96 feet) to the most westerly corner of that parcel described in Book 297 of Deeds, Page 549, Document Number 258706, on file and of record in the Office of the County Recorder, Washington County, Minnesota; thence South 42 degrees 22 minutes 55 seconds East, along the southwesterly line of said parcel described in Book 297 of Deeds, Page 549, a distance of 443.61 feet; thence South 44 degrees 53 minutes 21 seconds West, a distance of 132.48 feet; thence North 48 degrees 22 minutes 32 seconds West, a distance of 252.13 feet; thence South 77 degrees 03 minutes 00 seconds West, a distance of 233.99 feet to the centerline of Indian Trail South; thence North 45 degrees 05 minutes 33 seconds West, along said center line of Indian Trail South, a distance of 11.25 feet; thence North 50 degrees 21 minutes 21 seconds West, continuing along said center line of Indian Trail South, a distance of 227.27 feet; thence Northwesterly along a tangential curve to the left having a radius of 466.49 feet and a central angle of 07 degrees 32 minutes 26 seconds, a distance of 81.53 feet along said center line of Indian Trail South; thence North 23 degrees 57 minutes 12 seconds East, a distance of 66.90 feet; thence North 40 degrees 35 minutes 55 seconds West, parallel with and 66.00 feet northerly therefrom, or measured perpendicular to, the northwesterly line of that parcel of land described in Book 299 of Deeds, Page 482, Document Number 265823, on file and of record in the Office of the County Recorder, Washington County, Minnesota, a distance of 264.93 feet; thence North 89 degrees 52 minutes 05 seconds East, parallel with said south line of Section 4, a distance of 455.10 feet to its intersection with a northwesterly projection of the southwesterly line of said parcel described in Book 297 of Deeds, Page 549 and to the point of beginning of the parcel to be described; thence North 47 degrees 37 minutes 00 seconds East, perpendicular to said southwesterly line of that parcel described in Book 297 of Deeds, Page 549, a distance of 49.08 feet; thence North 89 degrees 52 minutes 05 seconds East, parallel with said south line of Section 4, a distance of 271.43 feet; thence South 42 degrees 22 minutes 55 seconds East to its intersection with the east line of said Northwest Quarter of the Northeast Quarter of Section 9; thence southerly, along said east line of the Northwest Quarter of the Northeast Quarter of Section 9, to its intersection with said southwesterly line of that parcel described in Book 297 of Deeds, Page 549; thence North 42 degrees 22 minutes 55 seconds West, along said southwesterly line of that parcel described in Book 297 of Deeds, Page 549, to the point of beginning.

BASIS OF BEARINGS, WASHINGTON COUNTY COORDINATE SYSTEM NAD 83 (1986)



## LEGEND

- ⊕ DENOTES P.L.S. CORNER MONUMENT FOUND, SIZE & TYPE AS NOTED.
- DENOTES 1/2 INCH COMMON SPIKE SET & CAPPED RLS 16464.
- DENOTES IRON MONUMENT FOUND SIZE, TYPE, AND RLS AS NOTED.

## TOPOGRAPHY PROVIDED BY CLIENT

Client	Design by	Dated date	Checked by
GUY REITHMEYER 1603 LAKE EDITH LANE AFTON, MN 55007 551-432-8453	JF	9-11-15	
LAKE AND LAND SURVEYING, INC. SURVEYING/ENGINEERING 8200 CENTER POINT, SUITE 215 ST PAUL, MN 55126 PHONE (651) 798-6211	JK	Revised	
Survey book No.	S.A. Number	2015.074	
Page 15a	BOUNDARY SURVEY	Sheet number	of

# Boundary Survey for Guy Reithmeyer

## EXISTING LEGAL DESCRIPTION:

That part of the Southwest Quarter of the Southwest Quarter, and the Southwest Quarter of the Southwest Quarter of Section 4, Township 28, Range 20, and that part of the Northwest Quarter of the Northwest Quarter of Section 9, Township 28, Range 20, Washington County, Minnesota described as follows:

Commencing at the south quarter corner of said Section 4; thence South 89 degrees 21 minutes 54 seconds East, assumed bearing, along the south line of said Southwest Quarter of the Southwest Quarter a distance of 1318.84 feet to the southwest corner of said Southwest Quarter of the Southwest Quarter; thence North 00 degrees 19 minutes 22 seconds East along the east line of said Northwest Quarter of the Northwest Quarter of Section 9 a distance of 1811 feet; thence North 41 degrees 36 minutes 54 seconds West a distance of 356.38 feet; thence North 89 degrees 21 minutes 54 seconds West, parallel to the south line of said Southwest Quarter of the Southwest Quarter, a distance of 196.74 feet to the westerly right-of-way of Lake Edith Lane South; thence northwesterly, westerly, and southwesterly, along said right-of-way of Lake Edith Lane South, a distance of 153.55 feet along a non-tangential curve concave to the southwest having a radius of 60.00 feet and a central angle of 146 degrees 37 minutes 55 seconds a chord bearing of North 72 degrees 40 minutes 52 seconds West and a chord distance of 14.95 feet; thence North 89 degrees 21 minutes 54 seconds West, along said Lake Edith Lane South right-of-way, a distance of 513.38 feet to the westerly right-of-way of Indian Trail Path; thence North 89 degrees 21 minutes 51 seconds West, along said Indian Head Trail Path right-of-way, a distance of 51.27 feet; thence North 39 degrees 49 minutes 54 seconds West, along said Indian Head Trail Path right-of-way, a distance of 233.28 feet; thence northwesterly, along said Indian Head Trail Path right-of-way, a distance of 135.40 feet along a tangential curve concave to the northeast having a radius of 370.00 feet and a central angle of 20 degrees 58 minutes 00 seconds; thence North 18 degrees 51 minutes 54 seconds West, along said Indian Head Trail Path right-of-way, a distance of 147.58 feet; thence North 26 degrees 35 minutes 35 seconds West, along said Indian Head Trail Path right-of-way, a distance of 108.65 feet; thence northeasterly, northerly, northwesterly, and westerly along said right-of-way of Indian Head Trail Path, a distance of 184.69 feet along a non-tangential curve concave to the southwest having a radius of 60.00 feet and a central angle of 176 degrees 21 minutes 53 seconds East and a chord bearing of North 24 degrees 47 minutes 19 seconds West and a chord distance of 119.94 feet; thence North 57 degrees 38 minutes 05 seconds East a distance of 475.87 feet; thence North 63 degrees 05 minutes 05 seconds East a distance of 234.58 feet to the North line of the South 1286.7 feet of said Southwest Quarter of the Southwest Quarter; thence South 89 degrees 21 minutes 54 seconds East, along said North line of the South 1286.7 feet of the Southwest Quarter of the Southwest Quarter, a distance of 897.18 feet to the east line of the Southwest Quarter of the Southwest Quarter; thence South 00 degrees 21 minutes 50 seconds West along said east line of the Southwest Quarter of the Southwest Quarter a distance of 1286.70 feet to the point of beginning.

## PROPOSED PARCEL A LEGAL DESCRIPTION:

That part of the Southwest Quarter of the Southwest Quarter, and the Southwest Quarter of the Southwest Quarter of Section 4, Township 28, Range 20, Washington County, Minnesota described as follows:

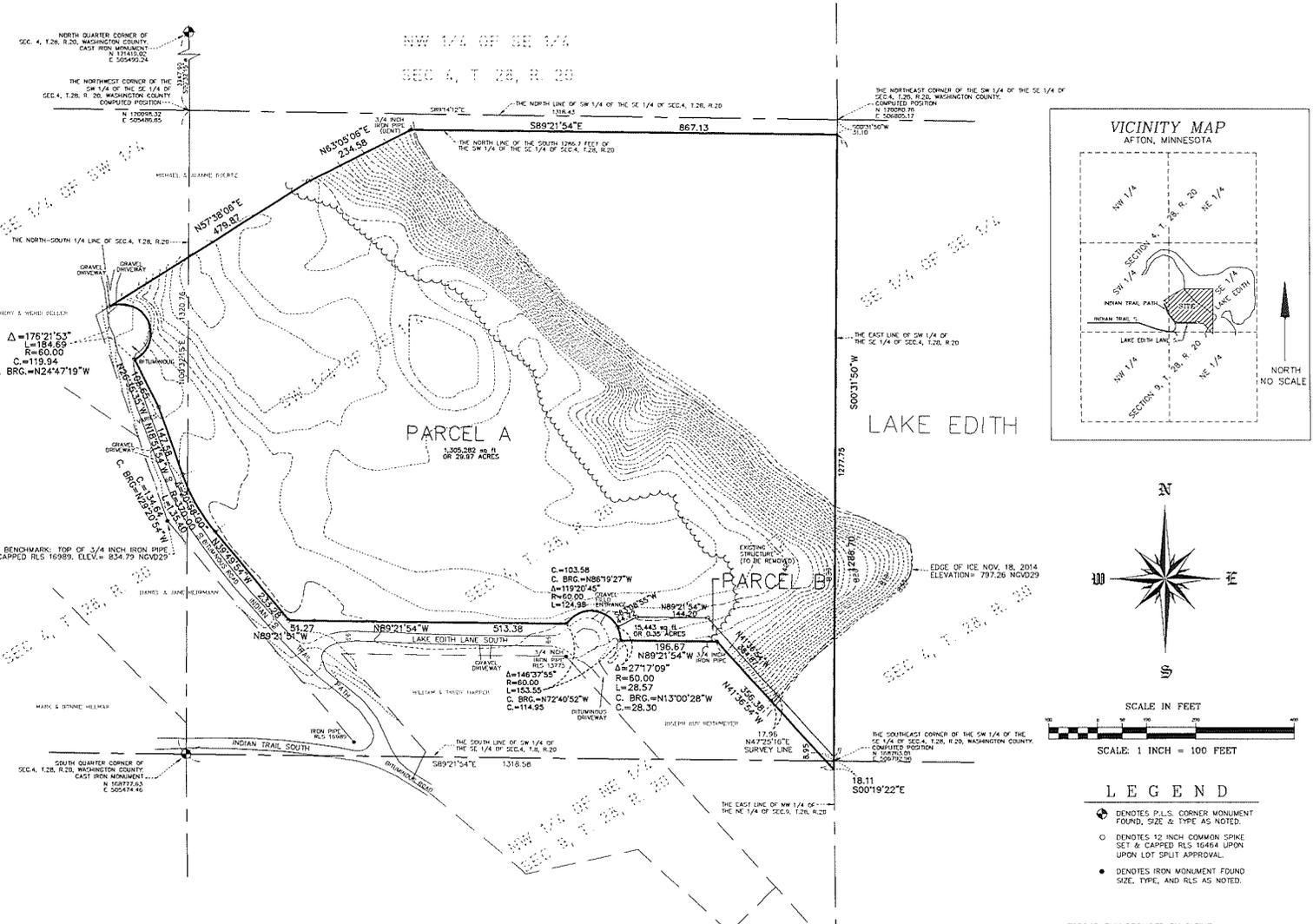
Commencing at the south quarter corner of said Section 4; thence South 89 degrees 21 minutes 54 seconds East, assumed bearing, along the south line of said Southwest Quarter of the Southwest Quarter a distance of 1318.84 feet to the southwest corner of said Southwest Quarter of the Southwest Quarter; thence North 00 degrees 19 minutes 22 seconds East along the east line of said Southwest Quarter of the Southwest Quarter, a distance of 8.95 feet to the point of beginning; thence North 00 degrees 31 minutes 54 seconds East a distance of 284.87 feet; thence North 89 degrees 21 minutes 54 seconds West, parallel to the south line of said Southwest Quarter of the Southwest Quarter, a distance of 144.20 feet; thence North 63 degrees 05 minutes 05 seconds East a distance of 44.72 feet to the westerly right-of-way of Lake Edith Lane South; thence northwesterly, westerly, and southwesterly, along said right-of-way of Lake Edith Lane South, a distance of 153.55 feet along a non-tangential curve concave to the southwest having a radius of 60.00 feet and a central angle of 119 degrees 20 minutes 45 seconds a chord bearing of North 86 degrees 19 minutes 27 seconds West and a chord distance of 153.55 feet; thence North 89 degrees 21 minutes 54 seconds West, along said Lake Edith Lane South right-of-way, a distance of 513.38 feet to the westerly right-of-way of Indian Trail Path; thence North 89 degrees 21 minutes 51 seconds West, along said Indian Head Trail Path right-of-way, a distance of 51.27 feet; thence North 39 degrees 49 minutes 54 seconds West, along said Indian Head Trail Path right-of-way, a distance of 233.28 feet; thence northwesterly, along said Indian Head Trail Path right-of-way, a distance of 135.40 feet along a tangential curve concave to the northeast having a radius of 370.00 feet and a central angle of 20 degrees 58 minutes 00 seconds; thence North 18 degrees 51 minutes 54 seconds West, along said Indian Head Trail Path right-of-way, a distance of 147.58 feet; thence North 26 degrees 35 minutes 35 seconds West, along said Indian Head Trail Path right-of-way, a distance of 108.65 feet; thence northeasterly, northerly, northwesterly, and westerly along said right-of-way of Indian Head Trail Path, a distance of 184.69 feet along a non-tangential curve concave to the southwest having a radius of 60.00 feet and a central angle of 176 degrees 21 minutes 53 seconds East and a chord bearing of North 24 degrees 47 minutes 19 seconds West and a chord distance of 119.94 feet; thence North 57 degrees 38 minutes 05 seconds East a distance of 475.87 feet; thence North 63 degrees 05 minutes 05 seconds East a distance of 234.58 feet to the North line of the South 1286.7 feet of said Southwest Quarter of the Southwest Quarter; thence South 89 degrees 21 minutes 54 seconds East, along said North line of the South 1286.7 feet of the Southwest Quarter of the Southwest Quarter, a distance of 897.18 feet to the east line of the Southwest Quarter of the Southwest Quarter; thence South 00 degrees 21 minutes 50 seconds West along said east line of the Southwest Quarter of the Southwest Quarter a distance of 1277.72 feet to the point of beginning.

## PROPOSED PARCEL B LEGAL DESCRIPTION:

That part of the Southwest Quarter of the Southwest Quarter of Section 4, Township 28, Range 20, and that part of the Northwest Quarter of the Northwest Quarter of Section 9, Township 28, Range 20, Washington County, Minnesota described as follows:

Commencing at the south quarter corner of said Section 4; thence South 89 degrees 21 minutes 54 seconds East, assumed bearing, along the south line of said Southwest Quarter of the Southwest Quarter a distance of 1318.84 feet to the southwest corner of said Southwest Quarter of the Southwest Quarter; thence North 00 degrees 19 minutes 22 seconds East along the east line of said Southwest Quarter of the Southwest Quarter, a distance of 1811 feet; thence North 41 degrees 36 minutes 54 seconds West a distance of 356.38 feet; thence North 89 degrees 21 minutes 54 seconds West, parallel to the south line of said Southwest Quarter of the Southwest Quarter, a distance of 196.67 feet; thence northwesterly, a distance of 153.55 feet along a non-tangential curve concave to the northwest having a radius of 60.00 feet and a central angle of 27 degrees 17 minutes 02 seconds, a chord bearing of North 13 degrees 00 minutes 28 seconds West and a chord distance of 28.30 feet; thence North 63 degrees 05 minutes 05 seconds East a distance of 44.72 feet; thence South 89 degrees 21 minutes 54 seconds East a distance of 144.20 feet; thence South 41 degrees 36 minutes 54 seconds East a distance of 384.87 feet to the east line of said Southwest Quarter of the Southwest Quarter; thence South 00 degrees 21 minutes 50 seconds West along said east line of the Southwest Quarter of the Southwest Quarter a distance of 8.95 feet to the point of beginning.

BASIS OF BEARINGS: WASHINGTON COUNTY COORDINATE SYSTEM NAD 83 (1996)



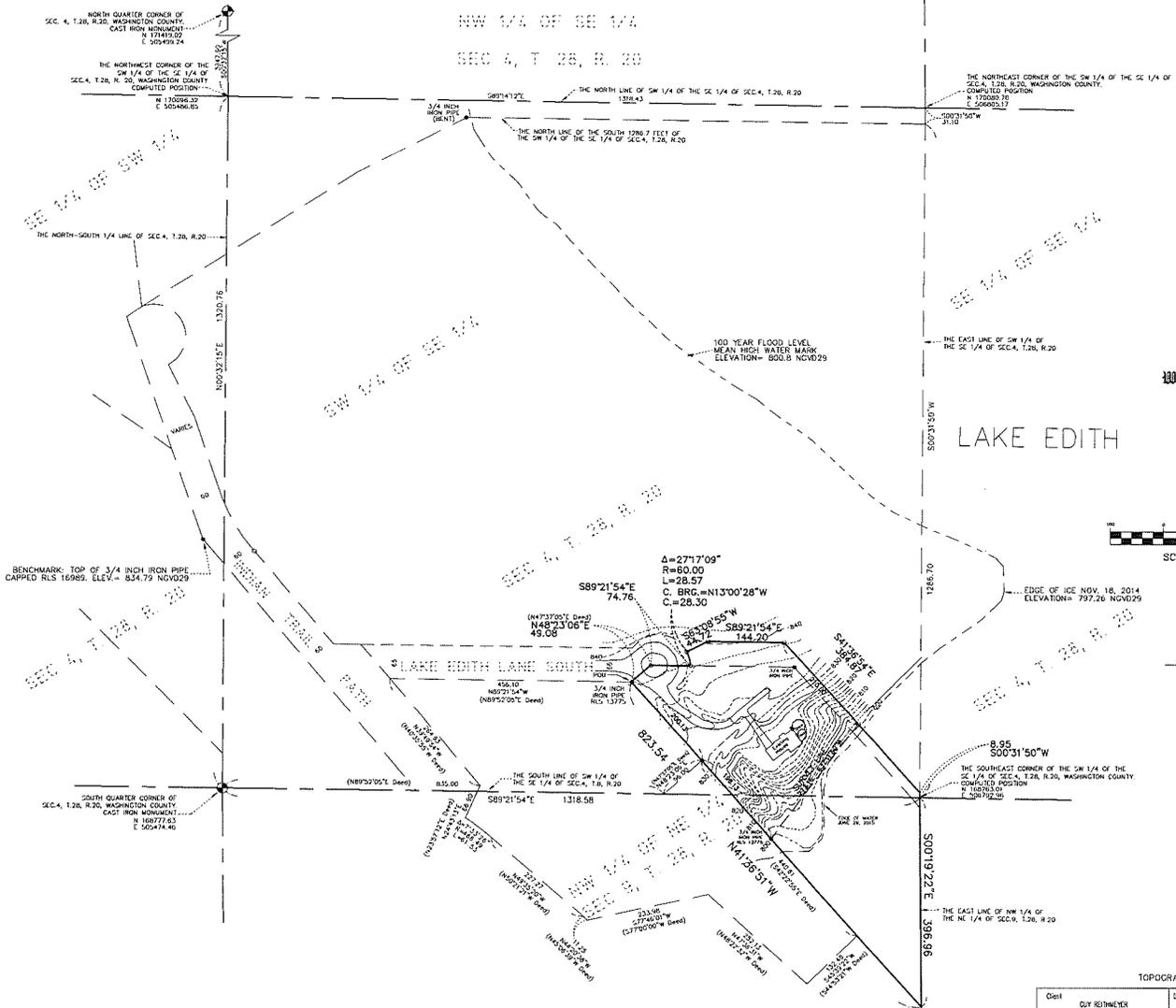
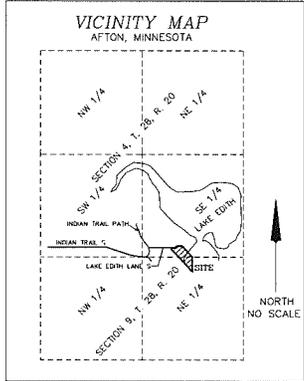
## LEGEND

- DENOTES P.L.S. CORNER MONUMENT FOUND, SIZE & TYPE AS NOTED.
- DENOTES 1/2 INCH CORONAM SPIKE SET & CAPPED RLS 16464 UPON UPON LOT SPLIT APPROVAL.
- DENOTES FROM MONUMENT FOUND SIZE, TYPE, AND RLS AS NOTED.

TOPOGRAPHY PROVIDED BY CLIENT

Date: 05/14/2024 City: AFTON, MN Project: 1000 CENTRE DRIVE, SUITE 270 Client: GUY REITHMEYER Phone: (656) 778-6211	Design by: JF Drawn by: JK Survey book No.: SAP Number: 2025.024	Original date: 8/14/15 Revisions: Page title: BOUNDARY SURVEY Sheet number: of	I hereby certify that this plan, specification and report were prepared by me or by a duly qualified and licensed professional engineer or land surveyor under my direct supervision and that I am a duly licensed professional engineer or land surveyor in the State of Minnesota. Signature of Professional Engineer or Land Surveyor: _____ Date: 7/11/24 License No.: 16564
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# Proposed New Boundary for Guy Reithmeyer



## PROPOSED NEW LEGAL DESCRIPTION:

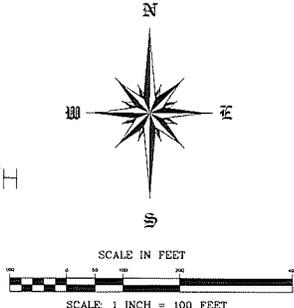
That part of the Southwest Quarter of the Southeast Quarter of Section 4, and that part of the Northwest Quarter of the Northeast Quarter of Section 4, Township 28, Range 20, City of Afton, Washington County, Minnesota described as follows:

Commencing at the south quarter corner of said Section 4; thence North 89 degrees 05 minutes 05 seconds East, along the south line of said Section 4, a distance of 235.00 feet (evidenced as Expt. 829 feet in that particular warranty deed recorded in Book 297 of Deeds, Page 549, Document Number 258706); thence North 47 degrees 37 minutes 05 seconds East, a distance of 90.00 feet (evidenced as deflecting to the left an angle of 42 degrees 15 minutes, 90 feet) to the most westerly corner of that parcel described in Book 297 of Deeds, Page 549, Document Number 258706, on the line of record in the Office of the County Recorder, Washington County, Minnesota; thence South 42 degrees 22 minutes 55 seconds East, along the southwesterly line of said parcel described in Book 297 of Deeds, Page 549, a distance of 440.01 feet; thence South 44 degrees 52 minutes 21 seconds West, a distance of 122.48 feet; thence North 48 degrees 22 minutes 32 seconds West, a distance of 224.13 feet; thence South 77 degrees 00 minutes 00 seconds West, a distance of 233.98 feet to the centerline of Indian Trail South; thence North 45 degrees 06 minutes 39 seconds West, along said center line of Indian Trail South, a distance of 11.25 feet; thence North 50 degrees 21 minutes 21 seconds West, continuing along said center line of Indian Trail South a distance of 227.27 feet; thence Northwestly along a tangential curve to the left having a radius of 486.49 feet and a central angle of 07 degrees 33 minutes 28 seconds, a distance of 61.53 feet along said center line of Indian Trail South; thence North 23 degrees 57 minutes 12 seconds East, a distance of 66.90 feet; thence North 40 degrees 35 minutes 55 seconds West, parallel with and 66.00 feet northeasterly from, as measured perpendicular to, the northeasterly line of that parcel of land described in Book 299 of Deeds, Page 482, Document Number 202831, on the line of record in the Office of the County Recorder, Washington County, Minnesota, a distance of 264.93 feet; thence North 89 degrees 05 minutes 05 seconds East, parallel with said south line of Section 4, a distance of 456.10 feet to its intersection with a northwesterly projection of the southwesterly line of said parcel described in Book 297 of Deeds, Page 549 and to the point of beginning of the parcel to be described; thence North 47 degrees 37 minutes 05 seconds East, perpendicular to said southwesterly line of that parcel described in Book 297 of Deeds, Page 549, a distance of 49.08 feet; thence North 89 degrees 05 minutes 05 seconds East, parallel with said south line of Section 4, a distance of 271.43 feet; thence South 42 degrees 22 minutes 55 seconds East to its intersection with the east line of said Northwest Quarter of the Northeast Quarter of Section 9, thence southerly, along said east line of the Northwest Quarter of the Northeast Quarter of Section 9, to its intersection with said southwesterly line of that parcel described in Book 297 of Deeds, Page 549; thence North 42 degrees 22 minutes 55 seconds West, along said southwesterly line of that parcel described in Book 297 of Deeds, Page 549, to the point of beginning.

and  
That part of the Southwest Quarter of the Southeast Quarter of Section 4, Township 28, Range 20, and that part of the Northwest Quarter of the Northeast Quarter of Section 9, Township 28, Range 20, Washington County, Minnesota described as follows:

Commencing at the south quarter corner of said Section 4; thence South 89 degrees 21 minutes 54 seconds East, assumed bearing, along the south line of said Southwest Quarter of the Southeast Quarter a distance of 1318.84 feet to the southeast corner of said Southwest Quarter of the Southeast Quarter; the point of beginning; thence South 06 degrees 22 seconds East along the east line of said Northwest Quarter of the Northeast Quarter of Section 9 a distance of 18.11 feet; thence North 41 degrees 36 minutes 54 seconds West a distance of 358.38 feet; thence North 89 degrees 21 minutes 54 seconds West, parallel to the south line of said Southwest Quarter of the Southeast Quarter, a distance of 196.67 feet; thence northeasterly, a distance of 28.37 feet along a noncircular curve concave to the northwest having a radius of 60.00 feet and a central angle of 27 degrees 17 minutes 09 seconds, a chord bearing of North 13 degrees 00 minutes 28 seconds West and a chord distance of 28.30 feet; thence North 83 degrees 08 minutes 55 seconds East a distance of 44.72 feet; thence South 89 degrees 21 minutes 54 seconds East a distance of 144.20 feet; thence South 41 degrees 36 minutes 54 seconds East a distance of 384.87 feet to the east line of said Southwest Quarter of the Southeast Quarter; thence South 06 degrees 22 minutes 55 seconds West along said east line of the Southwest Quarter of the Southeast Quarter a distance of 8.55 feet to the point of beginning.

BASIS OF BEARINGS: WASHINGTON COUNTY COORDINATE SYSTEM NAD 83 (1986)



## LEGEND

- DENOTES P.L.S. CORNER MONUMENT FOUND, SIZE & TYPE AS NOTED.
- DENOTES 1/2 INCH COMMON SPIKE SET & CAPPED RLS 18464.
- DENOTES IRON MONUMENT FOUND SIZE, TYPE, AND RLS AS NOTED.

TOPOGRAPHY PROVIDED BY CLIENT		
Client	Design by	Original date
GUY REITHMEYER 1203 LAKE EDITH LANE AFTON, MN 55001 651-402-9463	J	9-11-15
	Drawn by	Revisions
	JK	
LAKE LAND SURVEYING, INC. SIBRING/CHL ENGINEERING 1008 CENTRE POINT, SUITE 270 ST PAUL, MN 55102 PHONE (651) 776-4031	Survey book No.	Page title
	303.024	BOUNDARY SURVEY
		Sheet number of

Original Large Lot Area (Parcels A & B Combined)	Area: 1,320,725 s.f.	30.320 acres
Parcel A	Area: 1,305,282 s.f.	29.965 acres
Parcel B	Area: 15,443 s.f.	0.355 acres
Reithmeyer Lot	Area: 151,026 s.f.	3.467 acres
Reithmeyer Lot with Parcel B added	Area: 166,469 s.f.	3.822 acres
Reithmeyer Lot (Acreage out of water)	Area: 79,417 s.f.	1.823 acres
Parcel B (Acreage out of water)	Area: 12,393 s.f.	0.285 acres
Combined Lot Area (Acreage out of water)	Area: 91,810 s.f.	2.108 acres

City of Afton  
3033 St. Croix Trl, P.O. Box 219  
Afton, MN 55001

## Meeting Date Oct. 20, 2015

### Council Action Memo

To: Mayor Bend and Members of the City Council  
From: Ron Moorse, City Administrator  
Date: October 12, 2015  
Re: Jessie Wilcox After-the-fact Variance Application at 14725 Afton Boulevard S. – **Request for Continuation**

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#### Request for Continuation

Jessie Wilcox has requested that the Council continue action on the after-the-fact variance at 14725 Afton Boulevard South to the regular Council meeting of November 17, 2015. The background information regarding the application is being provided for the Council's information, but the requested action at this time is to continue consideration of the application to the November 17 Council meeting.

#### Council Action Requested

**Motion regarding the continuation of the Jessie Wilcox After-the-fact Variance Application at 14725 Afton Boulevard S. to the November 17, 2015 Council meeting.**

#### Background

Jessie Wilcox has applied for an after-the fact variance to enable two existing accessory buildings that exceed the maximum allowed total square footage to remain on the property. In 2004, the property contained a house and a garage. The then-current property owner wanted to build a large pole barn on the property, but the pole barn along with the garage was going to exceed the maximum allowed square footage of accessory buildings. To address this issue, the property owner provided a letter (see attached) indicating the garage would be joined to the house to create one large principal structure. This would make the pole barn conforming. Based on the letter, the building permit was issued for the pole barn and it was built in 2004. Subsequently, the property owner did not eliminate the garage.

Subsequent to the construction of the pole barn, the then-current property owner demolished the garage and replaced it with a building designed to be used as a dwelling unit. This was done without a building permit. The property has, since that time, been sold to two different owners. An outline of the history of the property is attached.

Mr. Wilcox is requesting that, as he is the second owner of the property since the pole barn and second dwelling unit were built, and he did not have knowledge that the buildings were nonconforming, a variance be granted to enable both structures to remain on the property.

The variance request is specifically to allow the two accessory buildings that together exceed the maximum allowable size of accessory buildings to remain. The parcel size is 10 acres, which allows a maximum of 2500 sq. ft. of accessory buildings. The two existing accessory buildings total 3,020 sq. ft. This is 520 sq. ft. over the maximum allowed.

### Options for Consideration

1. Approve an after-the-fact variance to allow a total of 3,020 sq. ft. of accessory buildings vs. the allowed 2,500 sq. ft.
2. Deny the variance and require that the building size be brought into conformance with the ordinance, either by removing all or a portion of one of the buildings, or by attaching the smaller building to the house as proposed by the then-current owner in 2004.

### Design and Use of the Smaller Accessory Building

As the variance questionnaire indicates, the smaller accessory building was built as a second dwelling unit/guest house. The structure has a kitchen, a living room, a bathroom, and a loft area. The layout of the building is attached. Sec. 12-186 of the City Code requires that "There shall be no more than one residential dwelling unit on any one parcel of land described in Section 12- 132, unless otherwise allowed in the Zoning Code. The three exceptions are a duplex, a temporary accessory dwelling unit and an accessory dwelling unit (mother-in-law apartment). Both the duplex and the accessory dwelling unit require the second dwelling unit to be in the principal structure. The temporary accessory dwelling unit must be a temporary structure that is easily movable, such as a manufactured trailer home.

If the Planning Commission recommends that this structure can remain, the recommendation should include conditions to ensure the structure cannot be used as a second dwelling unit. The conditions could include a declaration signed by the property owner and recorded against the property indicating that the structure will not be used as a dwelling unit, including a guest house, will not be rented, etc. The conditions could also include internal changes to the structure so that it cannot be readily used as a dwelling unit. These could include changes to the kitchen area, such as removing the appliances, eliminating access to the loft area, prohibiting closets, etc.

### Planning Commission Recommendation

The Planning Commission recommended, on a vote of 8-0-0, denial of the variance application, and also recommended that the applicant work with the City to remedy the situation without the need for a variance.

## Ron Moorse

---

**From:** Jesse Wilcox <jesse@bolander.com>  
**Sent:** Tuesday, October 13, 2015 3:17 PM  
**To:** Ron Moorse  
**Cc:** Don Barrett <donbarrett20@gmail.com> (donbarrett20@gmail.com);  
mcisneros@bestlaw.com  
**Subject:** Variance Continuance -Variance after the fact

Ron,

We are asking for a continuance for the variance application for the additional accessory structure to be pushed to the November meeting.

Thank You

Jesse



Jesse Wilcox  
Carl Bolander and Sons  
Project Manager / Estimator  
651.224.6299 Office  
651.223.8197 Fax  
612.363.2280 Mobile

[www.bolander.com](http://www.bolander.com)

## Partial History of 14725 Afton Blvd South, Afton, MN

1. 19xx Simonsons purchase property.
2. 4/19/04 permit application, with variance granted, pole shed constructed. (see attachment 1)
3. 5/5/04 Simonsons give letter to City stating they will connect garage and home, provide drawing. (see attachment 2)
4. 2006, per WA county website; Simonsons take down garage and build new structure without permit.
5. 6/9/08 Barretts purchase property after being told by listing realtor the property meets code as arbor connects the 2 structures.
6. 7/17/13 Barretts sell to Wilcox's and provide same information.
7. 1/29/14 Wilcox meets with Ron and Dewayne on plan to remodel old house; both concerned with guest house – needs to be one home not to code...
8. 12/02/14 Wilcox told by two local banks cannot refinance as property is not up to Afton code;  
From PenFed bank:  
There are two houses on site. It was originally a house and a garage. The owner finished the garage and then converted it into a complete second home.  
  
The appraiser states per the City of Afton this is an illegal structure.  
  
Please advise if you have a work permit for converting the garage into a second home. If so please forward the work permit to Penfed --- DOES NOT EXSIST
9. 1/28/15 Wilcox's approach City re permit to remodel main home and told second structure does not meet code. Reviewed by city attorney stated the property could not be grandfathered; as it was constructed without permit after the city code was adopted.
10. 2/26/15 Wilcox's told by local realtor he would not list property without disclaimer, as property does not comply with city code.

Applicant(s): Jesse and Jenny Wilcox  
Phone: 612-363-2280  
Mailing Address: 14725 Afton Blvd S. Afton, MN 55001  
Property Address for variance: 14725 Afton Blvd S. Afton, MN 55001

Variance request description: Allow previous constructed accessory structure to remain on site and allow the total property of 10 acres to have two accessory structures on the property totaling 3,400 SF. Plus have a principle structure.

City Ordinance Section number(s), for which the variance is requested: 12-187

Answer the following questions to the best of your ability - based on the criteria found in section 12-77 of Afton's Code (Land Use, Appeals and Variances). Completing this questionnaire will help the Planning Commission and the City of Afton evaluate your application in light of the requirements of Afton's Variance Ordinance. It does not guarantee that your variance request will be approved. If needed use a separate page.

Background: This questionnaire is designed to help you and the City of Afton determine whether a variance should be granted. Please consult with the City Administrator who can help you with your variance application and explain the Variance Ordinance to you. The City Administrator will work with you to ensure that the variance you request is the minimum variance required to provide the same rights commonly enjoyed by other properties in the same zoning district. Because of special provisions for certain types of construction, the City Administrator will also determine whether the property is in the Flood Plain District. There are also special provisions for earth-sheltered construction.

**Criteria #1** - Please explain why the proposed use which requires a variance is a reasonable use for this property. Explain:

The current two accessory buildings located on the property have been in place since 2004/2006. The current pole shed was permitted and the second two story garage was constructed without a permit. This work was completed prior to the past two owners of the property.

**Criteria #2** - What exceptional or extraordinary circumstances related to the property do not apply generally to other properties in the same zone or vicinity? Extraordinary circumstances would include lot size, irregular lot shape or topography. Are there other circumstances over which you, as the property owner, have no control?

Explain:

The structures have been in place and are non conforming to the land use ordinance and we would like to bring the property into conformance prior to permitting a possible remodel to the existing primary home constructed in 1968.

**Criteria #3** - How does the literal interpretation of the provisions of the Afton ordinance (from which you are requesting a variance) deprive you of rights commonly enjoyed by other properties in the same zoning district?

Explain:

The property is non-conforming and we are unable to sell and or permit a new construction permit without obtaining a variance. We could sell and disclose the non conformance and risk a great deal of value on the property.

**Criteria #12 (Optional), PC** - Is the requested variance in harmony with the Afton comprehensive plan?

Explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Brad & Karyl Simonson

14725 Afton Blvd.

Afton, MN 55001

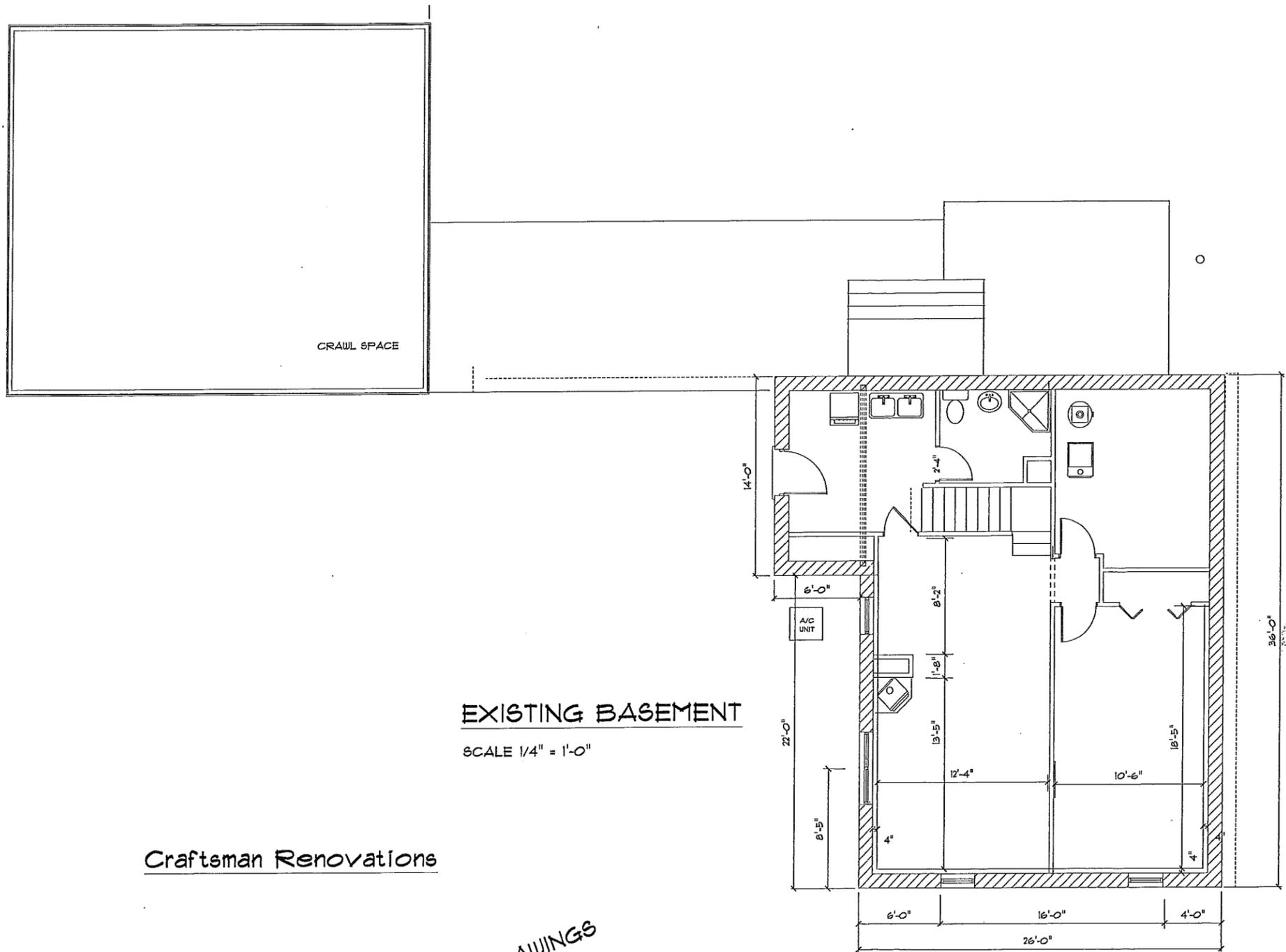
651 436-6600

We will be attaching the existing garage to an existing house making it one liveable residence.

Karyl Simonson  
5-5-04

See  
See





CRAWL SPACE

**EXISTING BASEMENT**

SCALE 1/4" = 1'-0"

Craftsman Renovations

EXISTING DRAWINGS

Jesse Wilcox  
 14725 Aspen Blvd  
 Afton, MN 55001

age 9.67  
Address 14725 AFTON BLVD S  
Owner WILCOX JESSE L & JENNY C  
Class Residential





City of Afton  
3033 St. Croix Trl, P.O. Box 219  
Afton, MN 55001

## Meeting Date Oct. 20, 2015

### Council Action Memo

To: Mayor Bend and Members of the City Council  
From: Ron Moorse, City Administrator  
Date: October 12, 2015  
Re: Gary Maas Minor Subdivision at 15990 32nd Street – **Resolution 2015-72**

---

#### Background

Gary Maas has applied for a minor subdivision to divide the existing 1.04 acre property into two 22,582 sq. ft. lots. There is an existing house on the southern portion of the existing property. The house will be on the proposed new southerly lot. The surveys showing the property before and after the subdivision are attached. Both parcels meet the requirements for a subdivision in the VHS-C zone.

#### Subdivision Requirements

##### 12-132. Minimum Requirements

- A.1. Minimum lot area of 22,500 sq. ft.
- A.4. A minimum of 150 feet of frontage on a public street
- A.5. A minimum lot depth of 130 feet
- A.12. Maximum buildable slope of 12% for all structures

##### Sec. 12-1387 Lot Requirements

- A. Side lot lines shall be substantially at right angles to straight street lines

##### 12-84. Driveway access permits and standards

- A. All lots or parcels shall have direct adequate access for emergency or public safety vehicles along the frontage of the lot or parcel from either an existing improved city street or an existing private road approved by the City. In addition to the required direct physical access, a lot or parcel may have a private easement access driveway to the lot over adjacent lots or parcels.

- D. Maximum Driveway Slope: 12%  
Side slopes: 4:1 and 3:1  
Maximum grade in r-o-w: 3%

### Existing Easement

The City has acquired a 19 foot wide easement along the eastern side of the property for road, levee, stormwater and sanitary sewer purposes. The City and the property owner were unable to reach agreement on the value of the easement, so the value is being determined through a condemnation process. The easement is required mainly for excavation for stormwater and sanitary sewer lines, and to maintain a 15 foot clear zone along the toe of the levee. There will not be any permanent above-ground improvements in the easement area.

### Additional Easements

Sec. 12-1384. Easements provides for the dedication of the following easements as part of a subdivision:

A. Provided for utilities. Easements of at least 20 feet wide, centered on rear and other lot lines as required, shall be provided for utilities where necessary as recommended by the City Engineer. Where underground utilities are being installed, a ten-foot wide front or side yard easement may be required.

B. Provided for drainage. Easements shall be provided along each side of the centerline of any watercourse or drainage channel, whether or not shown on the comprehensive plan, to a sufficient width to provide proper maintenance and protection and to provide for stormwater runoff and installation and maintenance of storm sewers.

C. Dedication. Utility and drainage easements shall be dedicated for the required use.

The City Engineer is recommending the dedication of drainage and utility easements along the perimeter of the property at a width of five feet along side lot lines and a width of ten feet along front and rear lot lines.

### Park Dedication Fee

Section 12-1270 of the Zoning Code requires that the cash park dedication fee in lieu of land dedication shall be equivalent to 7.5 percent of the predevelopment value of the land to be subdivided, subject to a minimum fee of \$5,000 per dwelling unit and a maximum fee of \$10,000 per dwelling unit. Because the subdivision is creating one additional lot, the park dedication fee will be based on one lot. Based on the County's assessed value of the property, the park dedication fee is \$5,000.

### Sewer Service

With the upcoming construction of the sanitary sewer system to serve the downtown area, the applicant is not required to demonstrate adequate septic system sites. The additional lot will be developed with municipal sewer service. The proposed conditions of the subdivision approval include the connection of each lot to the sewer system and an assessment waiver and agreement to pay the cost to hook up both lots to the sewer system.

### Garage and Shed Encroachments onto the Subject Property.

During the survey work for the subdivision, it was discovered that the property on Afton Boulevard South directly west of the subject property has a garage that encroaches 0.4 feet onto the subject property, and the eave of the garage encroaches 1.4 feet. The applicant is proposing to grant a five foot wide easement for the garage, so that it will not be illegally encroaching on the property. There is also a shed that fully encroaches onto the property. The applicant will require the shed to be removed from the property.

### **Planning Commission Recommendation**

The Planning Commission recommended approval of the subdivision application on a vote of 8-0-0.

### Findings

The Planning Commission's recommendation was based on the following findings

1. The proposed subdivision meets subdivision requirements
2. Both proposed lots will meet the minimum lot size standards

### Conditions

The Planning Commission's recommendation of approval of the subdivision, included the following conditions.

1. Drainage and utility easements as recommended by the City Engineer shall be granted, with a minimum width of five feet along the side lot lines and 10 feet along the front and rear lot lines.
2. The subdivision shall be completed according to the surveys dated September 22, 2015, and as revised to reflect the drainage and utility easements described in #2 above.
3. A park dedication fee of \$5,000 shall be paid prior to the recording of the subdivision, in accordance with Section 12-1270 of the Subdivision Ordinance.
4. The principal structure on each lot shall be connected to the City's sewer system when the system is available
5. The applicant shall sign an assessment waiver and agreement to pay the costs required to hook up both lots to the city sewer system.
6. A five foot wide easement for the encroaching garage at the northwest corner of the property shall be recorded prior to the recording of the subdivision
7. The shed that fully encroaches onto the northwest corner of the property shall be removed.
8. A driveway permit is required for the construction of a driveway to serve the northerly lot.

### Resolutions

Attached for the Council's consideration are a resolution reflecting the Planning Commission's recommendation of approval and a resolution of denial.

### Council Action Requested

**Motion regarding the adoption of a resolution regarding the Gary Maas Minor Subdivision at 15990 32nd Street**

**RESOLUTION 2015-72**

**CITY OF AFTON  
WASHINGTON COUNTY, MINNESOTA**

**A RESOLUTION APPROVING THE GARY MAAS APPLICATION FOR MINOR SUBDIVISION  
AT 15990 32<sup>ND</sup> STREET**

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
- WHEREAS,** Gary Maas is requesting a minor subdivision at 15990 32<sup>nd</sup> Street; and
- WHEREAS,** The City Engineer has reviewed the subdivision plan, and
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and
- WHEREAS,** the Planning Commission held a public hearing on the request at its regular meeting of October 5, 2015 and recommended APPROVAL of the application on a vote of 8-0-0; and
- WHEREAS,** the City Council heard the request at its regular meeting on October 20, 2015, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Afton does hereby APPROVE the Gary Maas request for a minor subdivision at 15990 32<sup>nd</sup> Street, based on the findings and conditions listed below:

Findings

1. The proposed subdivision meets subdivision requirements
2. Both proposed lots will meet the minimum lot size standards

Conditions

1. Drainage and utility easements as recommended by the City Engineer shall be granted, with a minimum width of five feet along the side lot lines and 10 feet along the front and rear lot lines.
2. The subdivision shall be completed according to the surveys dated September 22, 2015, and as revised to reflect the drainage and utility easements described in condition #1 above.
3. A park dedication fee of \$5,000 shall be paid prior to the recording of the subdivision, in accordance with Section 12-1270 of the Subdivision Ordinance.
4. The principal structure on each lot shall be connected to the City's sewer system when the system is available
5. The applicant shall sign an assessment waiver and agreement to pay the costs required to hook up both lots to the city sewer system.
6. A five foot wide easement for the encroaching garage at the northwest corner of the property shall be recorded prior to the recording of the subdivision
7. The shed that fully encroaches onto the northwest corner of the property shall be removed.

**RESOLUTION 2015-72**

8. A driveway permit is required for the construction of a driveway to serve the northerly lot.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 20TH DAY OF OCTOBER, 2015.**

**SIGNED:**

\_\_\_\_\_  
Richard Bend, Mayor

**ATTEST:**

\_\_\_\_\_  
Ronald J. Moorse, City Administrator

Motion by:

Second by:

Palmquist:

Richter:

Ross:

Nelson:

Bend:

**RESOLUTION 2015-XX**

CITY OF AFTON  
WASHINGTON COUNTY, MINNESOTA

**A RESOLUTION DENYING THE GARY MAAS APPLICATION FOR MINOR SUBDIVISION AT 15990  
32<sup>ND</sup> STREET**

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
- WHEREAS,** Gary Maas is requesting a minor subdivision at 15990 32<sup>nd</sup> Street; and
- WHEREAS,** The City Engineer has reviewed the subdivision plan, and
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and
- WHEREAS,** the Planning Commission held a public hearing on the request at its regular meeting of October 5, 2015 and recommended APPROVAL of the application on a vote of 8-0-0; and
- WHEREAS,** the City Council heard the request at its regular meeting on October 20, 2015, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Afton does hereby DENY the Gary Maas request for a minor subdivision at 15990 32<sup>nd</sup> Street, based on the findings listed below:

Findings

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 20TH DAY OF OCTOBER, 2015.**

**SIGNED:**

\_\_\_\_\_  
Richard Bend, Mayor

**ATTEST:**

\_\_\_\_\_  
Ronald J. Moorse, City Administrator

Motion by:  
Second by:  
Palmquist:  
Richter:  
Ross:  
Nelson:  
Bend:

RECEIVED

SEP 24 2015

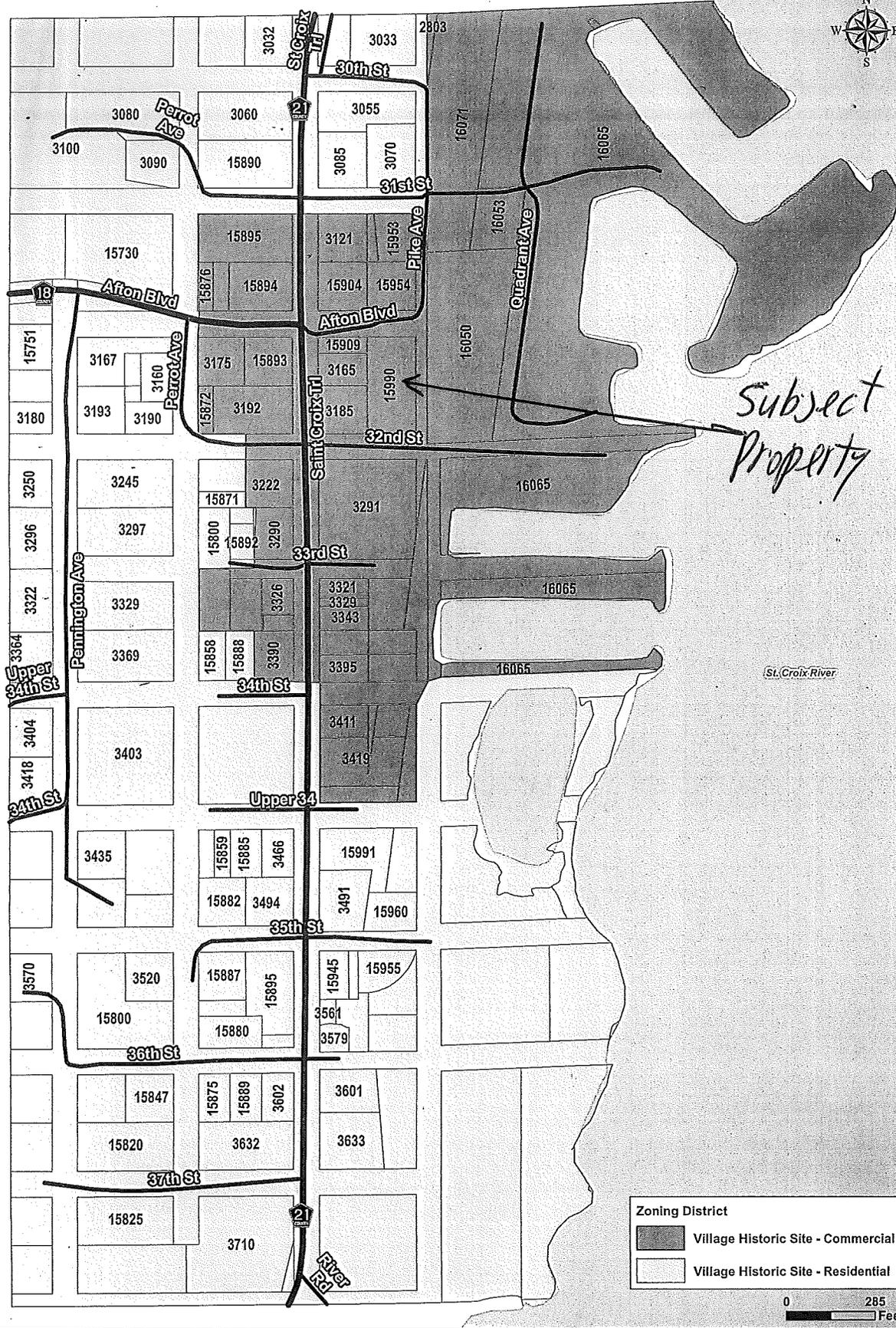
Z-38-15

CITY OF AFTON

CITY OF AFTON  
MINOR SUBDIVISION PERMIT APPLICATION

Owner	Address	City	State	Zip	Phone
GARY MAAS	16688 7 <sup>TH</sup> ST. S.	LAKELAND	MN.	55043	
Applicant (if different than owner)	Address	City	State	Zip	Phone
JOSEPH BUSH	1820 QUINLAN AVES.	LAKELAND			
Project Address					
LOTS 4-12 Block 8, PLAT AFTON		AFTON	MN	55001	
Zoning Classification	Existing Use of Property	PID# or Legal Description			
Description of Request					
DIVIDE P.I.D. # 22.028.20.11.0007 INTO TWO RESIDENTIAL LOTS					
By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.					
APPLICANT: <i>[Signature]</i> 9/21/15		OWNER: <i>[Signature]</i> 9/22/15			
Signature of Owner/Applicant		Date			
Make checks payable to City of Afton:					
<b>FEES:</b>		<b>DEPOSITS:</b>			
Minor Subdivision	\$250.00	Minor Subdivision	\$1,500.00	TOTAL:	\$1,750.00
				DATE PAID:	9/24/15
				CHECK #:	6938
				RECVD. BY:	<i>[Signature]</i>
ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION					

pa:\blu\zoning\Afton\AftonHistoricDistrict\_Zoning



# Historic District Zoning Afton, Mn



City of Afton  
3033 St. Croix Trl, P.O. Box 219  
Afton, MN 55001

## Meeting Date Oct. 20, 2015

### Council Action Memo

To: Mayor Bend and Members of the City Council  
From: Ron Moorse, City Administrator  
Date: October 12, 2015  
Re: Gary Maas Minor Subdivision at 15990 32nd Street – **Resolution 2015-72**

---

#### Background

Gary Maas has applied for a minor subdivision to divide the existing 1.04 acre property into two 22,582 sq. ft. lots. There is an existing house on the southern portion of the existing property. The house will be on the proposed new southerly lot. The surveys showing the property before and after the subdivision are attached. Both parcels meet the requirements for a subdivision in the VHS-C zone.

#### Subdivision Requirements

##### 12-132. Minimum Requirements

- A.1. Minimum lot area of 22,500 sq. ft.
- A.4. A minimum of 150 feet of frontage on a public street
- A.5. A minimum lot depth of 130 feet
- A.12. Maximum buildable slope of 12% for all structures

##### Sec. 12-1387 Lot Requirements

- A. Side lot lines shall be substantially at right angles to straight street lines

##### 12-84. Driveway access permits and standards

- A. All lots or parcels shall have direct adequate access for emergency or public safety vehicles along the frontage of the lot or parcel from either an existing improved city street or an existing private road approved by the City. In addition to the required direct physical access, a lot or parcel may have a private easement access driveway to the lot over adjacent lots or parcels.

- D. Maximum Driveway Slope: 12%  
Side slopes: 4:1 and 3:1  
Maximum grade in r-o-w: 3%

### Existing Easement

The City has acquired a 19 foot wide easement along the eastern side of the property for road, levee, stormwater and sanitary sewer purposes. The City and the property owner were unable to reach agreement on the value of the easement, so the value is being determined through a condemnation process. The easement is required mainly for excavation for stormwater and sanitary sewer lines, and to maintain a 15 foot clear zone along the toe of the levee. There will not be any permanent above-ground improvements in the easement area.

### Additional Easements

Sec. 12-1384. Easements provides for the dedication of the following easements as part of a subdivision:

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B. Provided for drainage. Easements shall be provided along each side of the centerline of any watercourse or drainage channel, whether or not shown on the comprehensive plan, to a sufficient width to provide proper maintenance and protection and to provide for stormwater runoff and installation and maintenance of storm sewers.

C. Dedication. Utility and drainage easements shall be dedicated for the required use.

The City Engineer is recommending the dedication of drainage and utility easements along the perimeter of the property at a width of five feet along side lot lines and a width of ten feet along front and rear lot lines.

### Park Dedication Fee

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### Sewer Service

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### Garage and Shed Encroachments onto the Subject Property.

During the survey work for the subdivision, it was discovered that the property on Afton Boulevard South directly west of the subject property has a garage that encroaches 0.4 feet onto the subject property, and the eave of the garage encroaches 1.4 feet. The applicant is proposing to grant a five foot wide easement for the garage, so that it will not be illegally encroaching on the property. There is also a shed that fully encroaches onto the property. The applicant will require the shed to be removed from the property.

### Planning Commission Recommendation

The Planning Commission recommended approval of the subdivision application on a vote of 8-0-0.

### Findings

The Planning Commission's recommendation was based on the following findings

1. The proposed subdivision meets subdivision requirements
2. Both proposed lots will meet the minimum lot size standards

### Conditions

The Planning Commission's recommendation of approval of the subdivision, included the following conditions.

1. Drainage and utility easements as recommended by the City Engineer shall be granted, with a minimum width of five feet along the side lot lines and 10 feet along the front and rear lot lines.
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8. A driveway permit is required for the construction of a driveway to serve the northerly lot.

### Resolutions

Attached for the Council's consideration are a resolution reflecting the Planning Commission's recommendation of approval and a resolution of denial.

### Council Action Requested

**Motion regarding the adoption of a resolution regarding the Gary Maas Minor Subdivision at 15990 32nd Street**

**RESOLUTION 2015-72**

**CITY OF AFTON  
WASHINGTON COUNTY, MINNESOTA**

**A RESOLUTION APPROVING THE GARY MAAS APPLICATION FOR MINOR SUBDIVISION  
AT 15990 32<sup>ND</sup> STREET**

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
- WHEREAS,** Gary Maas is requesting a minor subdivision at 15990 32<sup>nd</sup> Street; and
- WHEREAS,** The City Engineer has reviewed the subdivision plan, and
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and
- WHEREAS,** the Planning Commission held a public hearing on the request at its regular meeting of October 5, 2015 and recommended APPROVAL of the application on a vote of 8-0-0; and
- WHEREAS,** the City Council heard the request at its regular meeting on October 20, 2015, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Afton does hereby APPROVE the Gary Maas request for a minor subdivision at 15990 32<sup>nd</sup> Street, based on the findings and conditions listed below:

Findings

1. The proposed subdivision meets subdivision requirements
2. Both proposed lots will meet the minimum lot size standards

Conditions

1. Drainage and utility easements as recommended by the City Engineer shall be granted, with a minimum width of five feet along the side lot lines and 10 feet along the front and rear lot lines.
2. The subdivision shall be completed according to the surveys dated September 22, 2015, and as revised to reflect the drainage and utility easements described in condition #1 above.
3. A park dedication fee of \$5,000 shall be paid prior to the recording of the subdivision, in accordance with Section 12-1270 of the Subdivision Ordinance.
4. The principal structure on each lot shall be connected to the City's sewer system when the system is available
5. The applicant shall sign an assessment waiver and agreement to pay the costs required to hook up both lots to the city sewer system.
6. A five foot wide easement for the encroaching garage at the northwest corner of the property shall be recorded prior to the recording of the subdivision
7. The shed that fully encroaches onto the northwest corner of the property shall be removed.

**RESOLUTION 2015-72**

8. A driveway permit is required for the construction of a driveway to serve the northerly lot.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 20TH DAY OF OCTOBER, 2015.**

**SIGNED:**

\_\_\_\_\_  
Richard Bend, Mayor

**ATTEST:**

\_\_\_\_\_  
Ronald J. Moorse, City Administrator

Motion by:  
Second by:  
Palmquist:  
Richter:  
Ross:  
Nelson:  
Bend:

**RESOLUTION 2015-XX**

CITY OF AFTON  
WASHINGTON COUNTY, MINNESOTA

**A RESOLUTION DENYING THE GARY MAAS APPLICATION FOR MINOR SUBDIVISION AT 15990  
32<sup>ND</sup> STREET**

- WHEREAS,** the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and
- WHEREAS,** the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and
- WHEREAS,** Gary Maas is requesting a minor subdivision at 15990 32<sup>nd</sup> Street; and
- WHEREAS,** The City Engineer has reviewed the subdivision plan, and
- WHEREAS,** City staff reviewed the request and drafted a report for consideration; and
- WHEREAS,** the Planning Commission held a public hearing on the request at its regular meeting of October 5, 2015 and recommended APPROVAL of the application on a vote of 8-0-0; and
- WHEREAS,** the City Council heard the request at its regular meeting on October 20, 2015, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Afton does hereby DENY the Gary Maas request for a minor subdivision at 15990 32<sup>nd</sup> Street, based on the findings listed below:

Findings

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 20TH DAY OF OCTOBER, 2015.**

**SIGNED:**

\_\_\_\_\_  
Richard Bend, Mayor

**ATTEST:**

\_\_\_\_\_  
Ronald J. Moorse, City Administrator

Motion by:  
Second by:  
Palmquist:  
Richter:  
Ross:  
Nelson:  
Bend:

RECEIVED

SEP 24 2015

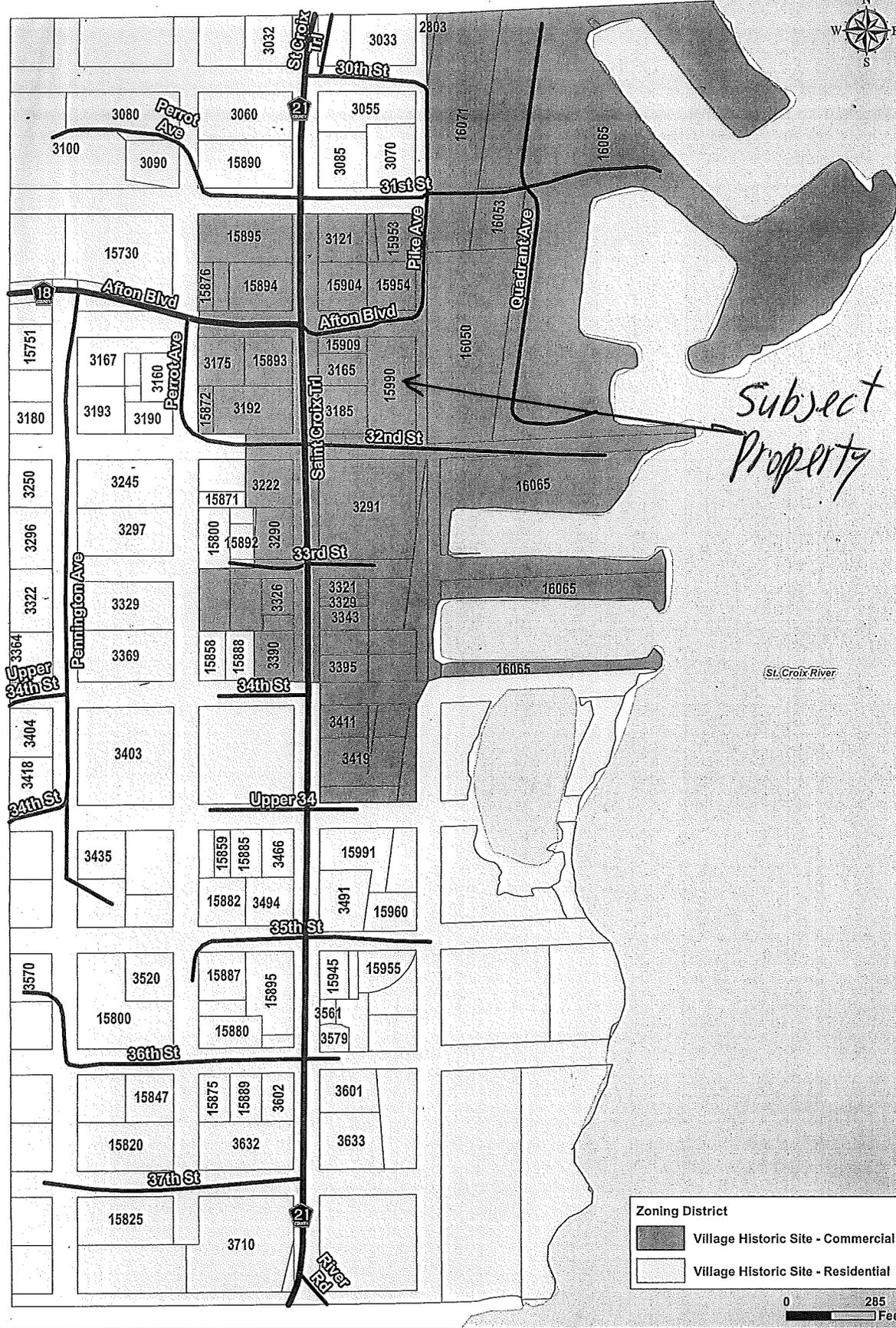
Z-38-15

CITY OF AFTON

CITY OF AFTON  
MINOR SUBDIVISION PERMIT APPLICATION

Owner	Address	City	State	Zip	Phone
GARY MAAS	16688 7 <sup>TH</sup> ST. S.	LAKELAND	MN.	55043	
Applicant (if different than owner)	Address	City	State	Zip	Phone
JOSEPH BUSH	1820 QUINLAN AVE S.	LAKELAND			
Project Address					
LOTS 4-12 Block 8, PLAT AFTON		AFTON	MN	55001	
Zoning Classification	Existing Use of Property	PID# or Legal Description			
Description of Request					
DIVIDE P.I.D. # 22.028.20.11.0007 INTO TWO RESIDENTIAL LOTS					
By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.					
APPLICANT: <i>[Signature]</i> 9/21/15		OWNER: <i>[Signature]</i> 9/22/15			
Signature of Owner/Applicant		Date			
Make checks payable to City of Afton:					
<b>FEES:</b>		<b>DEPOSITS:</b>			
Minor Subdivision	\$250.00	Minor Subdivision	\$1,500.00	TOTAL:	\$1,750.00
				DATE PAID:	9/24/15
				CHECK #:	6938
				RECVD. BY:	<i>[Signature]</i>
ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION					

pa:\blu\zoning\Afton\AftonHistoricDistrict\_Zoning



# Historic District Zoning Afton, Mn



# CERTIFICATE OF SURVEY

## Lots 4, 5, 6, 7, 8, 9, 10, 11 and 12, Block 8, AFTON, City of Afton, Washington County, Minnesota

**Boundary and Topography Survey,  
Existing Conditions**  
Prepared for:

PID: 22.028.20.11.0006 - Existing Parcel C  
PID: 22.028.20.11.0007 - Existing Parcel D

Gary R. Maas  
16688 7th Street South  
Lakeland, Minnesota 55043

Zoning Classification per Zoning Map, Map 11: VHS-C

**Survey Report:** The purpose of this survey is to document existing conditions in part of Block 8 of AFTON, for a proposed Minor Subdivision of Lots 7, 8, 9, 10, 11 and 12, Block 8. Sheriff's Certificate of Sale, Document Number 3877385, references Lots 4, 5, and 6, Block 8, (shown hereon as Existing Parcel C) along with Lots 7, 8, 9, 10, 11 and 12, Block 8, (shown hereon as Existing Parcel D). Washington County taxation records along with Warranty Deed, Document No. 3519926 and Warranty Deed, Document No. 3529185 indicate Existing Parcel C and Existing Parcel D, as shown hereon, are two separate parcels of record that were described on one document.

A Certificate of Survey and related letter by Bruce A. Folz, Minnesota Land Surveyor License Number 9232, dated April 25, 1978, on file at the Washington County Surveyors Office, record number 01071, along with other found monuments is the basis for the boundaries shown hereon.

**Land Description:**  
SHERIFF'S CERTIFICATE OF SALE  
Document No. 3877385

**LEGAL DESCRIPTION OF PROPERTY:**

Lots 4, 5 and 6, Block 8, Afton and  
Lot 7, 8, 9, 10, 11 and 12, Block 8, Afton

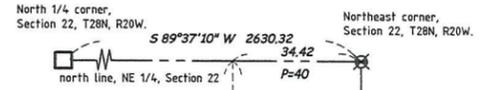
**Land Descriptions of Record:**

**EXISTING PARCEL C**  
Warranty Deed, Document No. 3519926

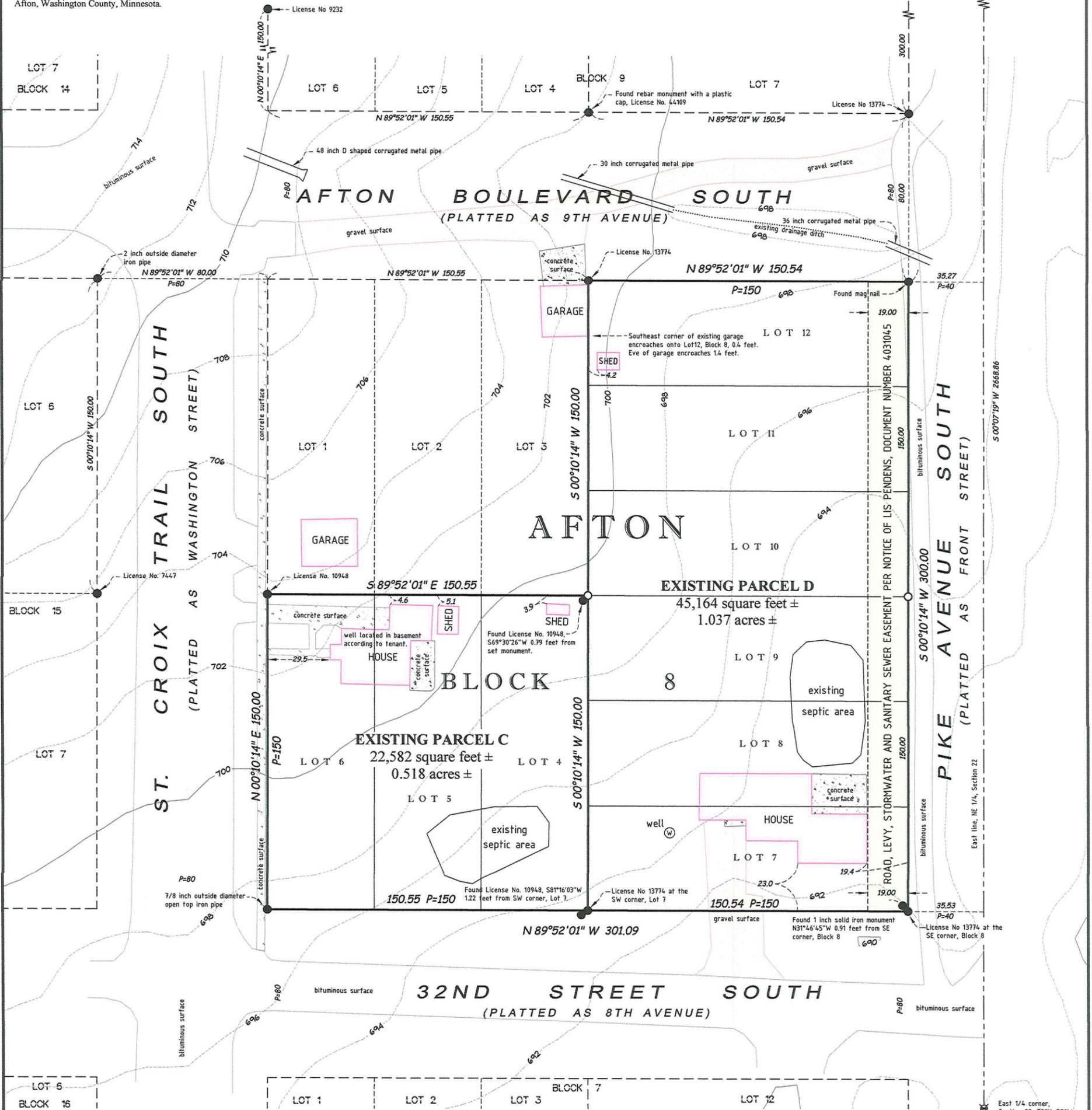
**Exhibit A**  
Lots 4, 5 and 6, Block 8, Afton, Washington County,  
Minnesota

**EXISTING PARCEL D**  
Warranty Deed, Document No. 3529185

Lots 7, 8, 9, 10, 11 and 12, Block 8 of Village of  
Afton, Washington County, Minnesota.



Legend	
<ul style="list-style-type: none"> <li><span style="display: inline-block; width: 10px; height: 10px; border: 1px solid black; border-radius: 50%; margin-right: 5px;"></span> Denotes set 1/2 inch inside diameter iron pipe, 18 inches long, with a plastic cap inscribed HORAK LS 52577.</li> <li><span style="display: inline-block; width: 10px; height: 10px; border: 1px solid black; border-radius: 50%; margin-right: 5px; background-color: black;"></span> Denotes found 7/8 inch outside diameter iron pipe monument with a plastic cap, License No. as noted, unless otherwise noted.</li> <li><span style="display: inline-block; width: 10px; height: 10px; border: 1px solid black; border-radius: 50%; margin-right: 5px; background-color: gray;"></span> Denotes Washington County cast iron monument.</li> <li><span style="display: inline-block; width: 10px; height: 10px; border: 1px solid black; margin-right: 5px;"></span> Denotes stone monument.</li> </ul>	<ul style="list-style-type: none"> <li><math>P=</math> Refers to recorded distances on the plat of AFTON, on file and of record in the Office of the County Recorder, Washington County, Minnesota.</li> <li>Distances are in feet and decimals of a foot.</li> <li>Bearings are based on the Washington County Coordinate System, NAD 83, 1986 Adjustment.</li> <li>Elevations are in feet and based on the National Geodetic Vertical Datum of 1988.</li> <li>Contours are at two foot intervals and are based on field measurements and data published by the Minnesota Department of Natural Resources.</li> </ul>



OFFICIAL COPIES OF THIS MAP ARE CRIMP SEALED

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Landmark Surveying, Inc.

September 22, 2015

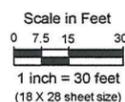
Milo B. Horak Minnesota License No. 52577

Date



**Landmark Surveying, Inc.**

21090 Olinda Trail North, Suite B Office number: 651-433-3421  
P.O. Box 65 Cell number: 651-755-5760  
Scandia, Minnesota 55073 E-mail: inthefield@frontiernet.net



WINDMILL MARINA ASSOC INC  
or Current Resident  
PO BOX 279  
AFTON MN 55001-0279

GIULIANI ENTERPRISES LLC  
or Current Resident  
3751 VILLAGE CT  
WOODBURY MN 55125

DICKINSON MARY J TRS  
or Current Resident  
15895 31ST ST S PO BOX 296  
AFTON MN 55001

AFTON ST CROIX CO ETAL  
or Current Resident  
PO BOX 326  
AFTON MN 55001-0326

DEMATTEO THOMAS D & DONNA M  
or Current Resident  
PO BOX 40  
AFTON MN 55001

MAAS GARY  
or Current Resident  
16688 7TH ST S  
LAKELAND MN 55043

LONE STAR ON SAINT CROIX LLC  
or Current Resident  
3321 ST CROIX TRL S  
AFTON MN 55001

PETTIT BRUCE B & PATRICIA L  
or Current Resident  
3070 PIKE AVE S PO BOX 293  
AFTON MN 55001

AFTON CARE ST CROIX LLC  
or Current Resident  
13115 50TH ST S  
AFTON MN 55001

AMOTH GEORGE M  
or Current Resident  
PO BOX 373  
AFTON MN 55001

DOHERTY TIMOTHY C & MONICA L  
or Current Resident  
15954 AFTON BLVD  
AFTON MN 55001

ARMSTRONG CRAIG & DIANE  
or Current Resident  
3085 ST CROIX TRL S  
AFTON MN 55001

BINDER MARK W  
or Current Resident  
3245 PENNINGTON AVE S  
AFTON MN 55001

BIAGINI SUE E  
or Current Resident  
15904 AFTON BLVD S PO BOX 85  
AFTON MN 55001

NELSON DEBORAH A  
or Current Resident  
25804 OLINDA TRL  
LINDSTROM MN 55045

SNYDER DAVID K  
or Current Resident  
56 E BROADWAY AVE SUITE 206  
FOREST LAKE MN 55025

AFTON MARINA & YACHT CLUB INC  
or Current Resident  
PO BOX 67  
AFTON MN 55001-0067

NAUMAN DOROTHY M & RICHARD L  
or Current Resident  
1101 LECUYER CT  
STILLWATER MN 55082

CASTELL MILLER CLAUDIA  
or Current Resident  
14933 AFTON BLVD S  
AFTON MN 55001

DICKINSON DANIEL D  
or Current Resident  
PO BOX 296  
AFTON MN 55001

HOFFMANN KEITH M & JUDITH M  
or Current Resident  
PO BOX 379  
AFTON MN 55001-0379

CITY OF AFTON  
or Current Resident  
3033 ST CROIX TRL S PO BOX 219  
AFTON MN 55001-0219

THOEMKE MICHAEL S & KATHRYN J  
or Current Resident  
PO BOX 334  
AFTON MN 55001-0334

MEMORIAL EVANG CHURCH AFTON  
or Current Resident  
15730 AFTON BLVD S  
AFTON MN 55001

BLOMGREN BERYL A TRS  
or Current Resident  
1230 N WESTERN AVE # 309  
LAKE FOREST IL 60045

GUINDON THOMAS & AMY BRYNILDSON  
or Current Resident  
3222 ST CROIX TRL S  
AFTON MN 55001

KALLSTROM ROBERT H  
or Current Resident  
PO BOX 52  
AFTON MN 55001

AFTON MARKET SQUARE INC  
or Current Resident  
3121 ST CROIX TRL S  
AFTON MN 55001

ANDERSON BARTON C & SUSAN R  
or Current Resident  
3167 PENNINGTON AVE S  
AFTON MN 55001

BAGLIO WILLIAM J & LISA D  
or Current Resident  
PO BOX 336  
AFTON MN 55001-0336

WASHINGTON COUNTY  
or Current Resident  
11660 MYERON RD N  
STILLWATER MN 55082

BRASEL JEAN A & STEVE H  
or Current Resident  
3175 PERROT AVE S PO BOX 56  
AFTON MN 55001

3877385



Certified Filed and/or recorded on:  
3/02/2012 12:50 PM

3877385

Office of the County Recorder  
Property Records & Taxpayer Services  
Washington County, MN

Kevin J Corbid, County Recorder

Receipt#: 184730

SCF \$46.00

CRV Not Required  
Exempt from Tax

Return to:  
KELLY & LEMMONS PA  
200 CROSSROADS  
7300 HUDSON BOULEVARD  
ST PAUL MN 55128

Office of County Recorder } SS  
Washington County, Minnesota  
I hereby certify that the within instrument was filed at this Office at Stillwater for record on the 2 day of March A.D. 2012 at 12:50 clock P.M., and was duly recorded in Washington County Records. I have hereunto set my hand and affixed my official seal at Stillwater, in said county this 4 day of Sept A.D. 2015  
JENNIFER WAGENIUS  
County Recorder  
By Jennifer Wagenius Deputy

(Top 3 inches reserved for recording data)

SHERIFF'S CERTIFICATE OF SALE  
Minn. Stat. 580.12, 580.025

Minnesota Uniform Conveyancing Blanks  
Form 60.3.1 (2011)

DATE: March 2, 2012  
(month/day/year)

William M. Hutton, Sheriff  
(insert name of Sheriff)  
of Washington County, Minnesota, certifies as follows:

Pursuant to the Notice of Mortgage Foreclosure Sale ("Notice"), and the power of sale contained in the Mortgage described below ("Mortgage"), I offered for sale and sold at public auction to the highest bidder at the time and place specified in the Notice the mortgaged premises described below:

INFORMATION REGARDING MORTGAGE FORECLOSED

1. Date of Mortgage: December 11, 2009  
(month/day/year)

2. Mortgagors: GJ&M Development, Inc., a Minnesota corporation  
(insert name of each Mortgagor named in the Mortgage)

3. Mortgagees: Gary Maas  
(insert name of each Mortgagee named in the Mortgage)

4. Recording Information:  
Recorded on December 16, 2009, as Document Number 3771703 (or in Book \_\_\_\_\_  
(month/day/year)  
of \_\_\_\_\_, Page \_\_\_\_\_), in the Office of the  County Recorder  Registrar of Titles of Washington  
(check the applicable boxes)  
County, Minnesota.

10. If stated on the Mortgage, the name of the mortgage originator, as defined in Minn. Stat. 58.02, is Gary Maas

**INFORMATION REGARDING SALE**

11. The sale was held on March 2, 2012, 10 : 00 a . m., at Washington County Sheriff's Office  
(month/day/year) (insert location of sale)  
15015 62nd Street North, Stillwater, MN 55082 and  
the price paid was \$ 918,028.94. The interest rate in effect on the date of the sale was .012%.

12. The purchaser was Gary Maas

13. The sale was in all respects openly, honestly, fairly, and lawfully conducted.

14. The time allowed by law for redemption by Mortgagor or Mortgagor's personal representatives or assigns is 6 months  
after the date of the sale.

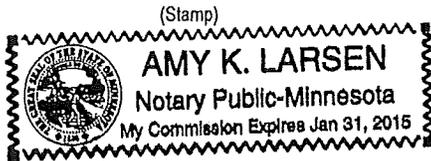
Name of Sheriff William M. Hutton

Sheriff of Washington County

By: [Signature]  
Deputy

State of Minnesota, County of Washington

This instrument was acknowledged before me on March 2<sup>nd</sup>, 2012, by PATRICIA GIESHABER  
(month/day/year)  
Deputy



[Signature]  
(signature of notarial officer)

Title (and Rank): Office Specialist

My commission expires: Jan. 31<sup>st</sup> 2015  
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:  
(insert name and address)

Kelly & Lemmons, P.A.  
7300 Hudson Boulevard, Suite 200  
Oakdale, MN 55128  
(651) 224-3781

FOLLOWING THE EXPIRATION OF ALL REDEMPTION RIGHTS, TAX  
STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS  
INSTRUMENT SHOULD BE SENT TO:  
(insert legal name and residential or business address)

Gary Maas  
16687 7th Street North  
Lakeland, MN 55043

To pay the debt then secured by said Mortgage and taxes, if any, on said premises and the costs and disbursements, including attorney's fees allowed by the law, subject to redemption within 6 months from the date of sale by the Mortgagors, their personal representatives or assigns.

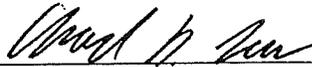
DATE TO VACATE PROPERTY: The date on or before which the Mortgagor must vacate the property if the mortgage is not reinstated under Minn. Stat. § 580.30 or the property redeemed under Minn. Stat. § 580.23 is **September 2, 2012** at 11:59 p.m. If the foregoing date is a Saturday, Sunday or legal holiday, then the date to vacate is the next business day at 11:59 p.m.

THE TIME ALLOWED BY LAW FOR REDEMPTION BY THE MORTGAGOR, THE MORTGAGOR'S PERSONAL REPRESENTATIVES OR ASSIGNS MAY BE REDUCED TO FIVE WEEKS IF A JUDICIAL ORDER IS ENTERED UNDER MINNESOTA STATUTES SECTION 582.032, DETERMINING AMONG OTHER THINGS, THAT THE MORTGAGED PREMISES ARE IMPROVED WITH A RESIDENTIAL DWELLING OF LESS THAN 5 UNITS, ARE NOT PROPERTY USED IN AGRICULTURAL PRODUCTION, AND ARE ABANDONED.

THIS COMMUNICATION IS FROM A DEBT COLLECTOR ATTEMPTING TO COLLECT A DEBT. ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE.

Gary Maas, Mortgagee

**KELLY & LEMMONS, P.A.**



---

Chad D. Lemmons  
Attorney for Mortgagee  
7300 Hudson Boulevard North, Suite 200  
St. Paul, MN 55128  
(651) 224-3781  
I.D. No: 125039

Dated this 17<sup>th</sup> day of January, 2012.



STATE OF MINNESOTA

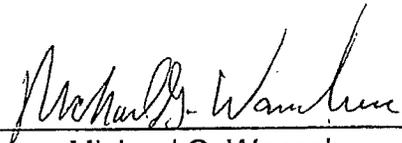
AFFIDAVIT OF SERVICE  
UPON OCCUPANTS

COUNTY OF RAMSEY

**METRO LEGAL SERVICES**

Michael G. Wanschura, being duly sworn, on oath says that on January 31, 2012 he went upon the land and premises commonly known as 3185 St. Croix Trail South, Afton, County of Washington, State of Minnesota, and described in the attached Notice of Mortgage Foreclosure Sale; Help for Homeowners in Foreclosure; Separate Tract Designation Notice; What Happens After A Foreclosure Sale; Homestead Designation Notice; and Foreclosure Advice to Tenants with the intent of serving said Notice of Mortgage Foreclosure Sale; Help for Homeowners in Foreclosure; Separate Tract Designation Notice; What Happens After A Foreclosure Sale; Homestead Designation Notice; and Foreclosure Advice to Tenants on the person(s) in possession thereof; that on said day and for sometime prior thereto, said premises were and have been occupied by Nathan Remus, Dakota Remus and no one else; that he served the attached by handing to and leaving with Nathan Remus personally one (1) true and correct copy thereof.

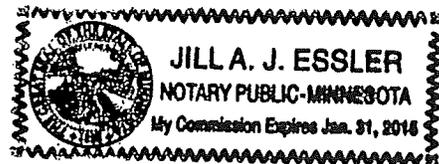
At the same time and place, he served the said Notice of Mortgage Foreclosure Sale; Help for Homeowners in Foreclosure; Separate Tract Designation Notice; What Happens After A Foreclosure Sale; Homestead Designation Notice; and Foreclosure Advice to Tenants upon Dakota Remus by leaving one (1) true and correct copy(ies) thereof at the house of their usual abode with Nathan Remus, a person of suitable age and discretion residing therein.



Michael G. Wanschura

Subscribed and sworn to before me on

1-31, 2012



\*1562479 - 2\*

RE: Maas

### **Getting Help**

**As soon as possible, you should contact your lender at the above number to talk about things you might be able to do to prevent foreclosure. You should also consider contacting the foreclosure prevention counselor in your area. A foreclosure prevention counselor can answer your questions, offer free advice, and help you create a plan which makes sense for your situation.**

**Contact the Minnesota Home Ownership Center at 651-659-9336, or 866-462-6466, or [www.hocmn.org](http://www.hocmn.org) or contact the United States Department of Housing and Urban Development at 1-800-569-4287 or [www.hud.gov](http://www.hud.gov) to get the phone number and location of the nearest certified counseling organization. Call today. The longer you wait, the fewer options you may have for a desirable result.**

**THIS COMMUNICATION IS FROM A DEBT COLLECTOR ATTEMPTING TO COLLECT A DEBT. ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE.**

## **WHAT HAPPENS AFTER A FORECLOSURE SALE**

After the sheriff's sale, you have the right to "redeem." Redeem means that you pay the amount bid for your house at the sheriff's sale, plus interest and costs, to keep your house. You can keep living in your home for a period of time after the foreclosure sale. This is called a "redemption period." The redemption period is six (6) months after the sheriff's sale.

At the end of the redemption period, if you do not redeem or sell, you will have to leave your home. If you do not leave, the person or company that bid on your home at the sheriff's sale has the right to file an eviction action against you in court.

### **Be Careful of Foreclosure Scams**

Be careful! After the foreclosure sale, people may approach you to buy your house or ask you to transfer your house to them for little or no money.

Before you give up the rights to your house or sign any documents (including a deed), be sure you know how much the house sold for at the sheriff's sale and decide if you can save the house by paying the amount of the bid, plus interest and costs.

### **How to Find Out How Much Your House Sold For at the Foreclosure Sale.**

The amount you need to pay to redeem your house may be less than the amount you owed on the mortgage before the sale. You can learn what this amount is (and who the winning bidder at the sale was) by attending the sheriff's sale or by contacting the sheriff's office after the sale.

### **You Can Also Sell Your House**

During the redemption period, if you sell your home, you must sell it for enough to pay off the winning bidder from the sheriff's sale and pay interest, fees, and other claims against the property. If there is any money left from the sale of the house after all these debts are paid, you can keep the money. You can also enter a "short sale." A short sale is an agreement in which the lender agrees to accept less than the full amount you own on the mortgage.

### **Get More Information and Advice**

For more information and advice, contact an attorney or a mortgage foreclosure prevention counselor. You can find a mortgage foreclosure prevention counselor by contacting the Minnesota Home Ownership Center at 651-659-9336 or 866-462-6466 or [www.hocmn.org](http://www.hocmn.org) or contact the United States Department of Housing and Urban Development at 1-800-569-4287 or [www.hud.gov/offices/hsg/sfh/hcc/hcs.cfm?webListAction=search=MN#searchArea](http://www.hud.gov/offices/hsg/sfh/hcc/hcs.cfm?webListAction=search=MN#searchArea) to get the phone number and location of the nearest certified counseling organization.

**THIS COMMUNICATION IS FROM A DEBT COLLECTOR ATTEMPTING TO COLLECT A DEBT. ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE.**

## FORECLOSURE: ADVICE TO TENANTS

You are renting in a property that is in foreclosure. Minnesota law requires that we send you this notice about the foreclosure process. Please read it carefully.

**The mortgage foreclosure does not change the terms of your lease. You and your landlord must continue to follow the terms of your lease, including the rights and responsibilities of you and your landlord. You must keep paying rent unless you have a legal reason to withhold it. Your landlord must keep the property repaired. Utilities must be paid under the terms of your lease or under state law.**

**Moving out of the property early might be a violation of your lease.** The date of the sheriff's foreclosure sale is in the attached foreclosure notice. In most cases you do not need to move from the property before the sheriff's foreclosure sale. Read your lease to see if it says anything about foreclosure and about the rights you may have if the property is in foreclosure. If you have a month-to-month lease, the foreclosure notice does not change the rules for ending your lease. You and your landlord must still give legal notice to end your lease.

In most cases, your landlord has six months after the date of the sheriff's foreclosure sale to pay off the mortgage. This is called the "redemption period." Read the attached foreclosure notice to determine the length of the redemption period. You cannot be asked to move during the redemption period except for lease violations or if your lease expires during the redemption period. If your landlord stops the foreclosure, you may not have to move from the property. If your landlord does not stop the foreclosure, there will be a new owner of the property at the end of the redemption period.

The new owner may have the legal right to ask you to move even if your lease is not over. But, the new owner must still give you a written notice stating that the new owner wants you to move.

Do not wait to get information about foreclosure. Mortgage foreclosure is a complicated process. It is important you learn about your rights as a renter when there is a mortgage foreclosure. You may have fewer options if you wait too long. There are government agencies and nonprofit organizations that you may contact for helpful information about the foreclosure process. For the name and telephone number of the organization near you, please call the legal aid office or bar association office in your county. You also can find information on tenant rights at



6. Homestead Premises. The Premises:

- (check only one box)
- contain a portion of a homestead. Accordingly, Minn. Stat. 582.041 is applicable to these foreclosure proceedings.
  - do not contain a homestead. Accordingly, Minn. Stat. 582.041 is not applicable to these foreclosure proceedings.

7. Certain Abandoned Premises. The Premises are:

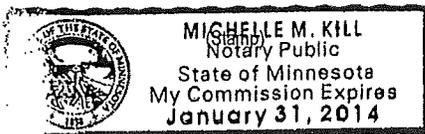
- (check only one box)
- described in Minn. Stat. 582.032, subd. 1. Accordingly, Minn. Stat. 580.04(c) is applicable to these foreclosure proceedings.
  - not described in Minn. Stat. 582.032, subd. 1. Accordingly, Minn. Stat. 580.04(c) is not applicable to these foreclosure proceedings.

8. All notices required under those statutes described above as being applicable to these foreclosure proceedings have been provided in accordance with applicable law.

Affiant

Chad D. Lemmons  
 (signature) Chad D. Lemmons

Signed and sworn to before me on March 1, 2012, by Chad D. Lemmons  
(month/day/year) (insert name of Affiant)



Michelle M Kill  
 (signature of notarial officer)  
 Title (and Rank): \_\_\_\_\_  
 My commission expires: 1/31/2014  
(month/day/year)

City of Afton  
3033 St. Croix Trl, P.O. Box 219  
Afton, MN 55001

## Meeting Date Oct. 20, 2015

### Council Action Memo

To: Mayor Bend and Members of the City Council  
From: Ron Moorese, City Administrator  
Date: October 15, 2015  
Re: Land Application of Septage - Ordinance Amendment

---

#### Background

Rather than having its own subsurface sewage treatment system (private septic system) ordinance, the City adopts the County's septic ordinance. In April of 2015, Washington County approved an updated septic ordinance. The County's updated ordinance includes new language regarding the land application of septage.

Septage is defined as "...solids and liquids removed from an SSTS and includes solids and liquids from cesspools, seepage pits, other pits, or similar systems or devices that receive sewage. Septage also includes solids and liquids that are removed from portable, incinerating, composting, holding, or other types of toilets. Waste from Type III marine sanitation devices, as defined in Code of Federal Regulations, title 33, section 159.3, and material that has come into contact with untreated sewage within the past 12 months is also considered septage."

The former septic ordinance did not specifically address the land application of septage. The updated ordinance allows it within a set of standards. The ordinance language regarding land application of septage is attached.

Septage is most commonly hauled to a sewage treatment system and pumped into the system. Land application of septage provides another method of treatment. The land application of septage is supported by septic pumpers and some of their customers because the land application option is less costly than hauling and disposing of septage at the Pig's Eye treatment plant.

A representative of the Washington County Public Health Department has indicated that approximately 3% of the land in Washington County is suitable for land application. The land application permitting process includes a determination regarding the suitability of the land. In addition, the updated ordinance requires that, prior to approval of a land application permit, documentation from the local unit of government indicating the proposed activity is allowed must be provided.

#### Discussion

Since land spreading of septage has not specifically been allowed under the County's septic ordinance in the past, Afton has not made a determination regarding whether to allow land spreading of septage. The City Council has referred this issue to the Planning Commission for review and recommendation.

The City of Cottage Grove has recently adopted the attached ordinance prohibiting the land application of septage. One reason for the prohibition is that Cottage Grove has had past issues with Perfluorochemicals (PFCs) contamination. One source of the contamination may have been the land spreading of sewage

sludge. Also, much of Cottage Grove has soils that are sensitive to infiltration. In addition, the County ordinance does not include regulations restricting the locations from which the septage can be hauled. Cottage Grove did not want to become the main disposal site for septage. A copy of the Cottage Grove staff report regarding the prohibition is attached.

**Planning Commission Recommendation**

The Planning Commission recommended, on a vote of 8-0-0, that the City adopt an ordinance similar to the ordinance adopted by the City of Cottage Grove, prohibiting the land application of septage in Afton.

**Discussion**

Staff has advised the Washington County Public Health Department that the City is considering whether to allow or prohibit the land application of septage, and in the meantime no permits for the land spreading of septage should be issued. If the Council determines that land spreading of septage should be prohibited and an ordinance similar to the Cottage Grove ordinance should be adopted, the Council should refer the ordinance to the Planning Commission for a public hearing and recommendation.

**Council Action Requested**

**Motion regarding whether to allow or prohibit the land application of septage.**

**SECTION 23 LAND APPLICATION OF SEPTAGE**

**23.1 Allowed Septage Application**

This section applies to land application domestic septage only.

**23.2 Permits and Licenses Required**

- (1) A Permit from this Department is required for each parcel of land to which septage is applied.
- (2) Land spreading must be conducted by a licensed maintainer business.

**23.3 Permit Application**

- (1) An application for a Permit to land apply septage on a specific parcel of land shall made to the Department on forms provided by the Department. At a minimum the application must contain the following information: The geocode for the proposed receiving site;
- (2) The name and address of the landowner;
- (3) A signed copy of the agreement with the landowner for land application on the specified parcel of land;
- (4) A map to scale of the parcel showing the exact location within the parcel where land application is being proposed;
- (5) Soils information at each land application site. Soil information shall include soil observation logs and a soil survey map of each site;
- (6) Information regarding the nutrient suitability for land application of the proposed site, including current soil nutrient levels and proposed nutrient loading rates;
- (7) Information regarding the drainage, slope, absorption rates, and separation distance from saturated soil conditions, bedrock, or other restrictive layer of the proposed site.
- (8) The proposed application rates, volumes of septage to be applied, method of application, incorporation, date(s) of application and limiting conditions to application;
- (9) The cover crop and/or proposed cropping information;
- (10) A description of the pathogen and vector control methods to be used;
- (11) A description of how public access to the site will be controlled;
- (12) Documentation from the local unit of government indicating that the proposed activity is allowed.

**23.4 Duration of Permit**

A Permit shall be valid for a period of no longer than two years from the date of issuance.

**23.5 Maximum Volume**

The maximum volume of septage that can be applied to each acre of land in each land application site must be determined using the following equation:

$$AAR=N/0.0026$$

Where:

**AAR** = Annual Application Rate in gallons per acre per 365 days

**N** = amount of Nitrogen in pounds per acre per 365 days needed by the crop or vegetation to be grown on the land

The maximum allowable volume of domestic septage shall also take into account any nitrogen fertilizer applied in association with the septage.

**23.8 Required Application Methods**

- (1) Land application methods must comply with Code of Federal Regulations (CFR) 40, Part 503 for pathogen reduction, vector attraction, and for maximum volume of septage that may be applied to any site during a 365 day period.
- (2) When soils are snow covered or frozen, the application rate is limited to 10,000 gallons per acre or less, and application is only allowed on slopes of 2 percent or less. Each area of the site may only be covered once.
- (3) Septage must not be applied on areas with ponding water.
- (4) Land application sites shall not be used for crops for direct human consumption unless the waiting periods on Table XI below are followed:

**Table XI**

Restricted Activity	Waiting Period
Food crops whose harvested part may touch the soil/septage (melons, squash, tomatoes, etc.)	14 months
Food crops with harvested parts below the surface (potatoes, carrots, etc.)	38 months
Feed, food, or fiber crops that do not touch the soil surface (field corn, sweet corn, hay, flax, etc.)	30 days
Turf harvest	1 year
Grazing of animals	30 days
Public access to land	
High potential for exposure	1 year
Low potential for exposure	30 days

**23.9 Slope Restrictions**

Slope	Surface Application	Incorporated within 48 hours	Frozen Soil	Injected
<2%	Allowed	Allowed	Allowed	Allowed
2-6%	Allowed	Allowed	Not Allowed	Allowed
6-12%	Not Allowed	Allowed	Not Allowed	Allowed
>12%	Not Allowed	Not Allowed	Not Allowed	Conditionally Allowed*

\*The Department may approve land application of domestic septage through injection on sites previously used for crop production with slopes exceeding twelve percent (12%) on a case-by case basis. The Department may impose any conditions necessary to protect public health, public safety and the environment.

**23.11 Reporting Requirements**

The permittee must submit to the Department an annual report. The reporting year will run from September 1 of each year through August 31 of the following year. Such report shall be submitted to the Department no later than November 1 of each year. The following information is required to be included in the report:

- (1) Daily land application activities, including, but not limited to:
  - (A) Each site where septage was applied, the date of application, permit number for the site, and Geocode of the site;
  - (B) The exact location on the site septage was applied, and the number of acres which received septage;
  - (C) The total volume of septage applied to each land application site;
  - (D) The method of application used for each land application site;
  - (E) Vector attraction reduction and pathogen reduction method used. If lime stabilization is used, records must indicate the pH of each load;
  - (F) A description of any additional management practices and site restrictions that were used.
- (2) Any other analysis of information as required by the Department in the Permit.



TO: Honorable Mayor and City Council  
Ryan Schroeder, City Administrator

FROM: John McCool, Senior Planner

DATE: March 26, 2015

RE: Proposed City Code Amendment – Subsurface Sewage Treatment Systems  
(SSTS)

---

### **Proposal**

Proposed amendments to Title 4, Chapter 1, Section 3; Nuisances Affecting Health and Title 8, Chapter 2; Individual Sewage Treatment System of the City Codes for purposes of prohibiting land spreading of septage on land within Cottage Grove's municipal boundaries.

"Septage" is defined as "solids and liquids removed from an SSTS and includes solids and liquids from cesspools, seepage pits, other pits, or similar systems or devices that receive sewage. Septage also includes solids and liquids that are removed from portable, incinerating, composting, holding, or other toilets.

A copy of the proposed ordinance amendments to Title 4, Chapter 1, Section 3; Nuisances Affecting Health and to Title 8, Chapter 2; Individual Sewage Treatment System is attached.

### **Advisory Commission Comments**

The Cottage Grove Public Safety, Health and Welfare Commission reviewed the City of Cottage Grove's proposed City Code amendment declaring land spreading septage as a public nuisance and prohibiting it from being applied to any land within the City of Cottage Grove's municipal boundaries at their meeting on March 24, 2015. A summary of Washington County's proposed SSTS ordinance amendment was presented and the proposed draft City ordinance prohibiting land spreading of septage within Cottage Grove was presented.

The Public Safety, Health and Welfare Commission expressed concerns for untreated septic waste being applied to land. Understanding that Washington County's proposed Subsurface Sewage Treatment System (SSTS) ordinance amendment includes regulations that comply with MPCA's SSTS requirements and includes regulatory components for permits, setbacks from surface water bodies, wetlands and other groundwater natural resources, geology and infiltration rates. Land spreaders are also required to monitoring surface and groundwater to ensure public health and safety.

The Public Safety, Health and Welfare Commission concurred with City staff that Cottage Grove's geologic subsurface characteristics, urban development and growth, infiltration sensitivity, and existing PFC contamination issues generally do not support land spreading septage within Cottage Grove. For these reasons, the Public Safety, Health and Welfare

(Figure 24), and the Perfluorochemical (PFC) Plume illustration (Figure 26) generally do not support the proposed regulatory conditions for land spreading septage for Cottage Grove area. The Groundwater Plan also noted that southern Washington County has higher sensitivity of bedrock, water table, and groundwater systems to contamination. For these reasons, it is recommended that Washington County not issue any land spreading permits for land within Cottage Grove and that the City's Codes be amended to prohibit land spreading septage in Cottage Grove. A copy of the aforementioned illustrations from Washington County's Groundwater Plan 2014-2024 are attached.

Washington County held a public hearing before the County's Planning Advisory Commission on February 24, 2015. The Washington County Board is tentatively scheduled to take final action regarding their SSTS Ordinance amendments on April 28, 2015.

### ***Proposed Ordinance Amendments***

The proposed ordinance amendment to Title 4, Chapter 1, Section 3; Nuisances Affecting Health adds a Subsection O, which declares land spreading of septage as a public nuisance affecting health.

The proposed ordinance amendments to Title 8, Chapter 2, Section 2; County Standards Adopted continues to adopt and incorporate by reference the Washington County Development Code, Chapter Four, Subsurface Sewage Treatment System Regulations (Washington County Ordinance #\_\_\_\_\_) and adds a new Section 8-2-4 titled Land Spreading Septage Prohibited. This section merely prohibits any person or entity from land spreading septage on any property within the incorporated areas of Cottage Grove.

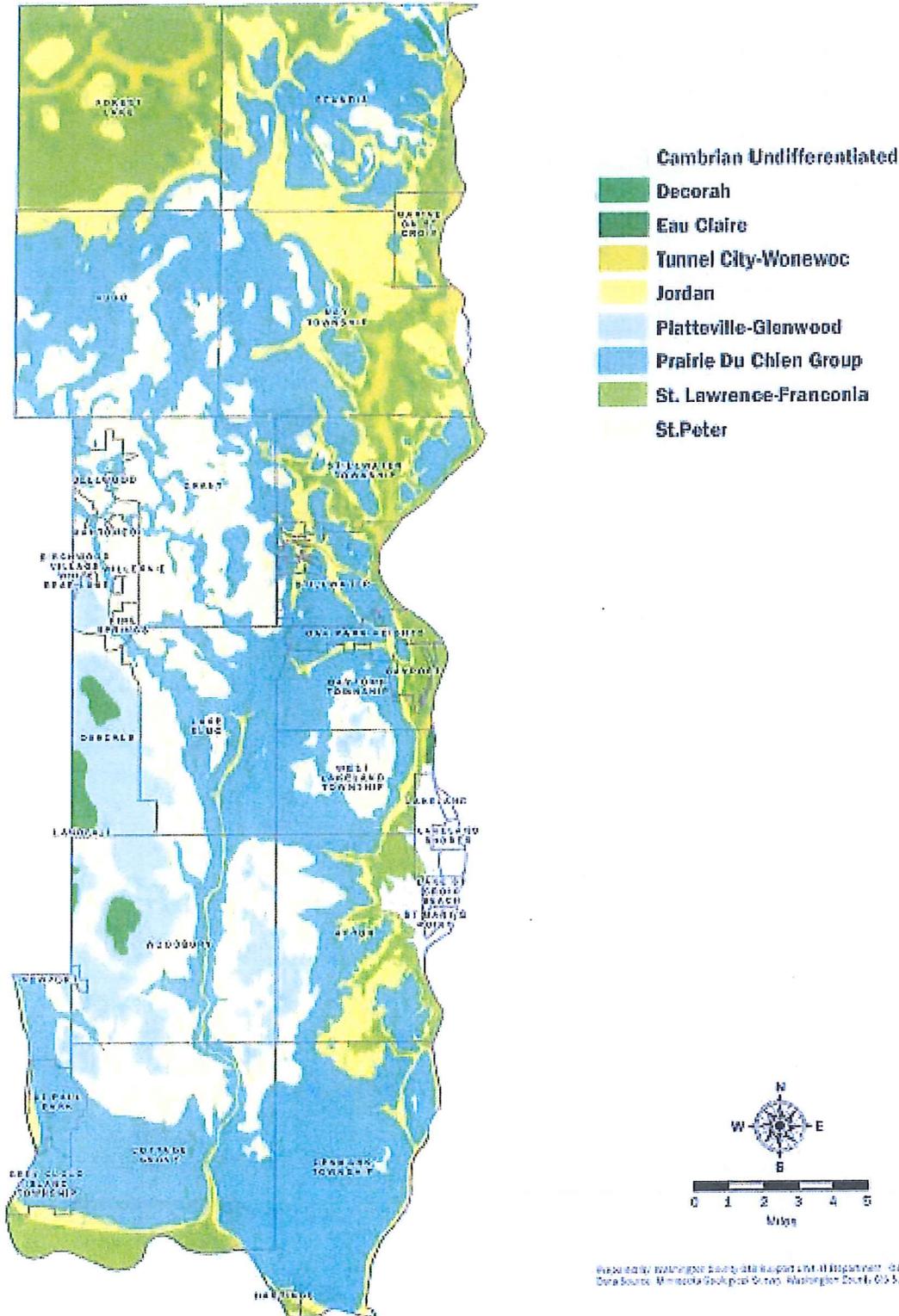
### ***Recommendation***

That the City Council accept the Public Safety, Health and Welfare Commission's recommendation that the proposed City Code amendments prohibiting the land spreading of septage within the Cottage Grove municipal boundaries be adopted.

A copy of the proposed ordinance amendments to the City Codes is attached.

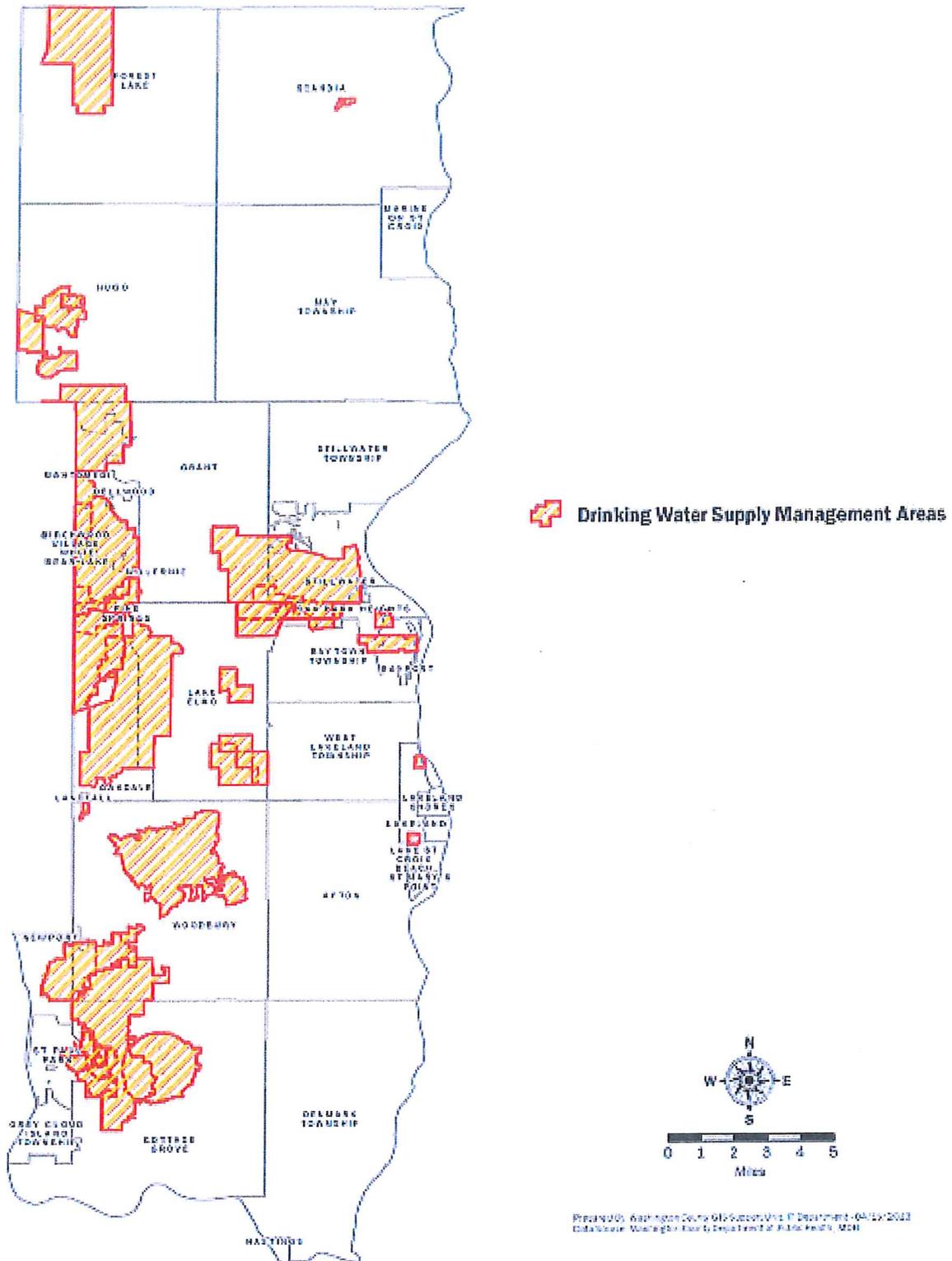


**Figure 6 - Bedrock Geology**





**Figure 24 · Drinking Water Supply Management Areas (DWSMAs)**





*Memorandum*

**To:** *Honorable Mayor and City Council, City of Afton*

**From:** *Diane Hankee, PE, City Engineer*

**Date:** *October 13, 2015*

**Re:** *October Engineering Staff Report  
WSB Project No. 1856-450*

**1. Purchase Agreement for Wetland Banking Credits**

For the Afton Downtown Improvement project we are required to mitigate wetland impacts for the north pond, sanitary sewer, and levee. Enclosed is the standard BWSR purchase agreement for the purchase of wetland credits. The cost will be \$49,174.88 - \$53,234.88 depending on the COE's determination of ratio for impacts (2.25:1 vs. 2:1). The wetland mitigation costs are included in the overall project funding.

**Action:** Approve the Purchase Agreement for Wetland Banking Credits for \$53,234.88.

**2. Downtown Improvement Project Update**

The 60 % project design and construction plans have been reviewed by the County and their comments are being incorporated. The project construction staging was laid out and is being reviewed by City and County construction staff. The City and County construction oversight and administration staffing plan has been discussed preliminarily at the PMT. We continue to work on the MPCA permit requirements.

If you have any questions, please contact me at 651-286-8479 or dhankee@wsbeng.com.

*The following is a sample of a possible Purchase Agreement for the sale of Wetland Banking Credits. This Purchase Agreement does not necessarily cover all of the issues that would be important to Sellers and Buyers, nor does it address the terms that would be appropriate for any particular transaction. Sellers and Buyers should obtain the services of qualified legal counsel to adapt this Purchase Agreement to meet their specific needs.*

**PURCHASE AGREEMENT  
FOR  
WETLAND BANKING CREDITS**

THIS AGREEMENT is made this \_\_\_ day of \_October\_, 2016\_ between

Steve Strandlund \_\_\_\_\_ (Seller) and \_City of Afton\_\_\_\_\_

(Buyer).

1. Seller agrees to sell to Buyer, and Buyer agrees to buy from Seller, the wetland banking credits (Credits) listed below:

<b>CREDITS TO BE SOLD</b>						
Credit Sub-Group <sup>1</sup>	Acres or Sq. Ft.	Wetland Circ. 39 Type <sup>2</sup>	Plant Community Type <sup>3</sup>	Cost per Acre or Sq. Foot	State Fee 6.5%	Fee Estimate
A.	1.06 ac	2	fresh (wet) meadow	\$43,560/ac	0.065	3,001.28
B.					0.065	
C.					0.065	
D.					0.065	
E.					0.065	
Totals						

Check here if additional credit sub-groups are part of this account and are listed on an attachment to this document.

<sup>1</sup>A separate credit sub-group shall be established for each wetland or wetland area that has different wetland characteristics.

<sup>2</sup>Circular 39 types: 1, 1L, 2, 3, 4, 5, 6, 7, 8, B, U.

<sup>3</sup>**Wetland plant community type:** shallow open water, deep marsh, shallow marsh, sedge meadow, fresh meadow, wet to wet-mesic prairie, calcareous fen, open bog or coniferous bog, shrub-carr/alder thicket, hardwood swamp or coniferous swamp, floodplain forest, seasonally flooded basin. See *Wetland Plants and Plant Communities of Minnesota and Wisconsin (Eggers and Reed, 1997)* as modified by the Board of Water and Soil Resources, United States Army Corps of Engineers..

2. Seller represents and warrants as follows:

- a) The Credits are deposited in an account in the Minnesota Wetland Bank administered by the Minnesota Board of Water and Soil Resources (BWSR) pursuant to Minn. Rules Chapter 8420.0700-.0760.

b) Seller owns the Credits and has the right to sell the Credits to Buyer.

3. Buyer will pay Seller a total of \$\_46,173.60\_ for the Credits, as follows:

- a) \$\_0\_ as earnest money, to be paid when this Agreement is signed; and
- b) The balance of \$\_46,173.60\_ to be paid on the Closing Date listed below.

4.  Buyer,  Seller agrees to pay to a withdrawal fee of \$\_3,001.28\_ to the State of Minnesota based on 6.5% of the agreed to purchase price. At the Closing Date,  Buyer,  Seller will execute a check made out for this amount, payable to the Board of Water and Soil Resources.

5. The closing of the purchase and sale shall occur on \_December 31\_\_\_\_, 2015\_\_ (Closing Date) at \_\_TBD\_. The Closing Date and location may be changed by written consent of both parties. Upon payment of the balance of the purchase price, Seller will sign a fully executed Application for Withdrawal of the Credits in the form specified BWSR, provide a copy of the Application for Withdrawal to the Buyer and forward the same to the BWSR along with the check for the withdrawal fee.

6. Buyer has applied or will apply to \_\_Valley Branch Watershed District\_ (Local Government Unit (LGU) or other regulatory authority) for approval of a replacement plan utilizing the Credits as the means of replacing impacted wetlands. If the LGU has not approved the Buyer's application for a replacement plan utilizing the Credits by the Closing Date, and no postponement of the Closing Date has been agreed to by Buyer and Seller in writing, then either Buyer or Seller may cancel this Agreement by giving written notice to the other. In this case, Seller shall return Buyer's earnest money, and neither Buyer nor Seller shall have any further obligations under this Agreement. If the LGU has approved the replacement plan and the Seller is ready to proceed with the sale on the Closing Date, but Buyer fails to proceed, then the Seller may retain the earnest money as liquidated damages.

\_\_\_\_\_  
(Signature of Seller)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Buyer)

\_\_\_\_\_  
(Date)

City of Afton  
3033 St. Croix Trl, P.O. Box 219  
Afton, MN 55001

**Meeting Date Oct. 20, 2015**

## **Council Action Memo**

To: Mayor Bend and Members of the City Council  
From: Ron Moorse, City Administrator  
Date: October 15, 2015  
Re: Afton Historical Museum Request for Funding

---

### **Background**

Attached is a letter and related materials from the Afton Historical Museum Board requesting funding from the City to support the operations of the Museum. While the Museum is able to obtain grants for specific projects and capital items, there are no grants available to fund operating expenses. The Museum is requesting funding for a portion of its operating expenses.

### **Council Action Requested**

**Motion regarding the Afton Historical Museum request for funding.**

**Afton Historical Museum  
3165 St. Croix Trail South  
P.O. Box 178  
Afton, Mn 55001  
651-436-3500**



September 13, 2015

Dear Mayor Bend and members of the City Council,

I'm writing on behalf of the Afton Historical Museum, the Board of Directors and the many hundreds of visitors to the Museum every year. The Museum is seeking funding for operating expenses to assure the long term viability of the organization and building.

Over the last four years the Minnesota Historical Society (MHS) has invested over \$100,000 in Legacy Grant money to assure that Afton's artifacts are properly preserved for years to come. In a few weeks the Museum will know the status of the federally funded Institute of Museums and Library Services (IMLS) grant for \$150,000 to install a state of the art, environmentally controlled artifact storage system in the basement of the Museum. In addition, we expect another \$25,000 in Legacy grant money to continue our ongoing preservation effort. Despite all of these amazing dollars that we have been granted absolutely none can be used for operating expenses.

Since its inception over 30 years ago in 1985 the Museum has not asked for or received any city, county or state funding for its operating expenses. We have relied solely on fund raising events, donations and memberships to cover operating costs.

What has changed? Since the start of our Legacy projects we have had an ever increasing demand for local historical research, improved exhibits and preservation efforts. We have made a concerted effort to raise the visibility of the Museum in the community and with the Minnesota Historical Society. As a result of this effort, MHS featured the Afton Museum in its recent report to the Governor and State Legislature (see attachments). Due to this increasing demand we have out grown our roots as a casual museum with a strictly volunteer staff. Our presence in the community has been affirmed in the fact that often the first stop of potential new residents or business owners is to the museum to discover the history of Afton and its culture and, specifically, the history of their new property.

A few years ago the Board of Directors voted to hire a part time Collections Assistant to manage the demand for research, creation of exhibits and continued preservation of artifacts. This person is specifically trained in the process and procedures of artifact preservation through housing and storage and trains our volunteers in the same discipline. Besides the above mentioned duties this person also handles many other roles at the Museum including relaying the historical stories of Afton to daily visitors, organizes volunteer help, sees to the building's up keep and networks with other museums within Minnesota.

Specifically, the Museum's operating expenses for a typical year are around \$26,000 of which \$11,000 covers the cost to operate the building and the other \$15,000 is for the part time Collections Assistant.

The Museum's current fund raising efforts are as follows; First, beer and wine sales at the three major events in Afton's Town Square Park. Thanks to the City Council for the no-charge liquor license, the Museum has been able to channel 100% of the revenue from beer and wine sales towards operating expenses. Second, the Museum plays a major role in other Afton events such as Afton's Holiday in the Village which typically turns out over 1500 visitors to the Museum and Halloween pumpkin decorating for small children typically attracting 300 children. Third, we have also just started a "Go Fund Me" online campaign to raise money. All of these fund raising efforts yield around \$8,000 - \$10,000 in revenue.

Another area that the Museum is trying to establish is a building fund to make needed improvements. As an example, we have been in need of new front doors for several years now. Any building improvements that have been made in the past has come out of our cash reserves for operating expenses.

In conclusion, the museum is respectfully asking the City of Afton for the following items:

- 1) Contribute \$15,000 annually to the Museum to cover operating expenses. In checking with MHS this process is allowed under Mn. State Statute 138.053 and has been adopted by over 80 cities in Minnesota.
- 2) Designate the Afton Museum as Afton's official history agent for collection, preservation and care taker of Afton's history.
- 3) Assign the Afton Museum statutory responsibility to store and care for the City's historical government records.

We, at the museum are well aware of the current financial demands on the city and understand that this is not an opportune time to make this request. However, it is the feeling of the Board of Directors that this is of critical importance to the future of the museum.

Stan Ross

President,  
Afton Historical Museum

Attachments: MHS report, David Grabitske Letter of Support

September 14, 2015

Stan Ross  
Afton Historical Society  
stan@rossdesigninc.com

Dear Stan,

Since 1923 the state legislature has permitted local government to assist financially with the work of history through the local history act contained in SS 138.051-.053. For cities, the specific citation is SS 138.053. I have reference to approximately 80 cities that support their history organization financially. That financial assistance is quite variable depending upon the amount of work and the capacity to support. As you know, several famous studies have shown that nonprofits should have numerous revenue streams to ensure stability and effectiveness. The role of government funding in nonprofits is twofold: (a) funding creates part of a stable foundation from which to leverage additional nongovernmental funds that would not otherwise be available, and (b) since Afton Historical Society and the City of Afton share a name and a constituency, and since Afton Historical Society acts to preserve the story of Afton in which the City plays a significant role, providing an appropriate amount enables the City to ensure that the Afton Historical Society will live up to its mission of preserving the City's story.

The kinds of support are variable as well. Since the statutes also permit material support, sometimes this means that the government:

- owns the facility that the history organization manages;
- includes the paid staff of the history organization on its health, retirement, and other benefit plans;
- provides its public works staff to mow or clear snow or maintain facilities; and/or,
- includes the history organization in its Information Technology management.

As you know, the Minnesota Historical Society is not a state agency, though it does have numerous state responsibilities assigned to it, for which the state compensates to a certain degree. Many other history organizations are the same at the local level. Here are some examples:

- Some are tasked with caring for and making publicly accessible government records, which access is a statutory responsibility of the government that created the records. Governments employ people to facilitate orderly transactions. Although some government employees become skilled at research in the records, many governments have found it convenient to work with their local history organization, which are specially trained to research in the public archives. Assigning this task then is meant to maximize efficiency by acknowledging the strengths of both - government for transactions and history nonprofit for genealogical and other historical research.
- A few also serve as the designated historic preservation agency. While Afton has a heritage preservation commission, the City's website states that "The HPC also reviews applications for and maintains an inventory of historical sites, and provides education regarding civic and

9/14/2015

Stan Ross, Afton Historical Society

Page 2

architectural heritage in cooperation with the Afton Historical Society." So, Afton Historical Society closely works with the City's efforts to preserve the City's unique sense of place.

- A few manage the government-owned historic properties, such as courthouses and city halls and historic parks. In many cases among these, it is the nonprofit history organization that writes grants to the Minnesota Historical Society for the government.
- A few are given consideration as departments of their respective government, and attend staff meetings accordingly. The reason for this is that history organization will look for ways to help its government navigate history reviews of federally funded projects, support other departments through anniversaries and important decisions, and generally make government more streamlined and useful to the public.
- Given all of the above ways that governments and nonprofit history organizations work together, my encouragement to you is to find the right combination of things most appropriate to Afton. From my perspective, though not a lawyer, for the City to support the Afton Historical Society in some appropriate manner appears legal, common, and prudent.

I hope this helps provide you some context to this issue. I am glad the City is entertaining the idea of increasing its support for the important work you do. Please let me know the outcome of the discussion.

Sincerely,

David Grabitske, D.BA

City of Afton  
3033 St. Croix Trl, P.O. Box 219  
Afton, MN 55001

**Meeting Date Oct. 20, 2015**

## **Council Action Memo**

To: Mayor Bend and Members of the City Council  
From: Ron Moorse, City Administrator  
Date: October 15, 2015  
Re: 2012 Park Plan

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### **Background**

A process for updating the City's Park Plan occurred in 2012. The Park Committee reviewed the previous Park Plan and recommended a number of updates. The Park Plan was revised to reflect the Park Commission's updates. Former Mayor Pat Snyder reviewed the revised Park Plan and provided a number of comments regarding the plan. These comments were to be reviewed by the Council to enable the Park Plan to be finalized. This has not occurred. To finalize the Park Plan, the Council needs to review the updated plan and determine whether the plan is ready for approval or needs further review/revision. The 2012 Park Plan was provided to the Council in 2013, and is available for review on the City website.

### **Council Action Requested**

**Motion regarding the 2012 Park Plan**

City of Afton  
3033 St. Croix Trl, P.O. Box 219  
Afton, MN 55001

**Meeting Date Oct. 20, 2015**

## **Council Action Memo**

To: Mayor Bend and Members of the City Council  
From: Ron Moorse, City Administrator  
Date: October 15, 2015  
Re: Appointment of Representative to the Middle St. Croix Water Management Organization (MSCWMO)

---

### **Background**

In June of this year, the Council appointed Sondra Larson as the City's representative on the MSCWMO. The role was beyond what she expected, and she has resigned from the position. It is now necessary for the Council to appoint a new representative to the MSCWMO. The Council may want to determine whether any members of current commissions or committees would be interested in serving, and/or solicit volunteers through an article or notice in the City Newsletter.

### **Council Action Requested**

**Motion regarding the appointment of a representative to the Middle St. Croix Water Management Organization.**

City of Afton  
3033 St. Croix Trl, P.O. Box 219  
Afton, MN 55001

## Meeting Date Oct. 20, 2015

### Council Action Memo

To: Mayor Bend and Members of the City Council  
From: Ron Moorse, City Administrator  
Date: October 15, 2015  
Re: Funding of Fire Station Sign

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#### **Background**

The Lower St. Croix Valley Cable Commission has provided a special distribution of Cable TV fee revenue to its member cities. Afton's share of the distribution is \$1,404.51. The cities are considering using this revenue to provide partial funding for the installation of a community digital sign at the Lower St. Croix Valley Fire Station. The sign would be used to provide emergency public safety information as well as other public safety information and Fire Department information. It would also be used to provide community information. Mayor Bend has discussed with the Fire Department and the other cities an agreement regarding the funding for the sign and the use of the sign for community information. The agreement would enable the cities to use the sign for community information, and particularly to advertise community events, such as Afton's community festivals and 4<sup>th</sup> of July Parade.

#### **Council Action Requested**

**Motion regarding providing funding for a community digital sign for the Lower St. Croix Valley Fire Station in the amount of \$1,404.51, subject to an agreement regarding the use of the sign for community information.**

City of Afton  
3033 St. Croix Trl, P.O. Box 219  
Afton, MN 55001

## Meeting Date Oct. 20, 2015

### Council Action Memo

To: Mayor Bend and Members of the City Council  
From: Ron Moorse, City Administrator  
Date: October 12, 2015  
Re: River Road Erosion Repairs to Protect the Edge of the Roadway

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#### Background

During a heavy rain this summer, a major washout occurred on a steep slope directly adjacent to River Road. The washout left the edge of the roadway vulnerable to further erosion and possible undermining and damage to the roadway. The property owners are working with an engineer to develop a plan for repairing the steep slope and preventing erosion of the slope. The City's responsibility and priority is to protect the edge of the roadway from being undermined by further erosion. The City Engineer and Tri County have reviewed the area and have recommended temporary repairs to be made this fall to protect the roadway during the rains of next spring.

The recommended repairs are to haul in fill to reestablish the road shoulder in two areas where erosion has washed out soils near the roadway edge, and to construct an earthen berm two feet in height along the portion of the roadway that is sensitive/prone to additional erosion to keep drainage from flowing from the road to the area. The fill and the berm are to be covered with an erosion control blanket. The cost of this work is **\$2,800**. As this work is directly related to protecting the edge of the roadway, staff is recommending the City fund this cost. The major repairs required to permanently reestablish the steep slope will be the responsibility of the property owners.

#### Council Action Requested

**Motion regarding authorizing Tri County to complete temporary erosion control repairs on River Road at a cost not to exceed \$2,800.**

City of Afton  
3033 St. Croix Trl, P.O. Box 219  
Afton, MN 55001

## Meeting Date Oct. 20, 2015

### Council Action Memo

To: Mayor Bend and Members of the City Council  
From: Ron Moorse, City Administrator  
Date: October 15, 2015  
Re: Afton Boulevard Cartway Erosion Repairs

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#### Background

The property owner adjacent to the cartway off Afton Boulevard did unauthorized grading of the cartway that changed the grade of the cartway and exposed a steep slope to potential substantial erosion. The City Engineer has inspected the cartway and has recommended erosion control repairs that have a cost of approximately \$12,000. The property owner who did the grading has been notified that he is required to make the erosion control repairs, but he is questioning the extent of the repairs. The property owner has also been advised that, if he does not complete the repairs, and the City chooses to make the repairs, he would be responsible for the cost of the repairs. It is important that the repairs are completed this fall, so that they are in place for the spring rains next year. If the City makes the repairs, the City would initially make payment to the contractor, then invoice the property owner. In the case that the property owner would not pay the invoice, the City could assess the cost to his property.

Staff is requesting direction from the Council regarding whether the City should make the erosion control repairs if the property owner does not make the required repairs in a timely manner. The City Attorney can provide additional information regarding the City's ability to assess the costs of cartway repairs to the adjacent property owner.

#### Council Action Requested

**Motion regarding authorizing the City to make the required erosion control repairs to the Afton Boulevard cartway if the property owner does not make them in a timely manner, and to obtain payment for the repairs from the property owner.**

City of Afton  
 3033 St. Croix Trl, P.O. Box 219  
 Afton, MN 55001

## Meeting Date Oct. 20, 2015

### Council Action Memo

To: Mayor Bend and Members of the City Council  
 From: Ron Moorse, City Administrator  
 Date: October 15, 2015  
 Re: Replacement of City Hall Water-Related Equipment and Fixtures

#### Background

A number of water-related items at City Hall are not working. These include the water heater, the water softener, and the drinking fountain. In addition, staff is recommending the water filter that filters water from the well needs to be re-plumbed to replace older plumbing and make it easier to regularly replace the filter. The water softener has not been working for a number of years. This results in some issues related to iron in the water, but these are not significant. The drinking fountain also has not worked for a number of years. The Minnesota Department of health has indicated concern that the having a water line that ends at a drinking fountain that is not used could cause problems with the water. There are several options for resolving this issue. One is to replace the drinking fountain. This would be expensive and a drinking fountain is not needed. Another is to remove the drinking fountain and remove the plumbing and repair the wall. A third is to replace the drinking fountain with a sink that can be used for washing dishes, etc. that are difficult to clean using the small sinks in the restrooms. This involves running a hot water line to the sink. This is the option recommended by staff.

Staff has obtained two price quotes for the work. The quotes are as follows: (the quotes include the cost of replacing the water softener, for the Council's information, although staff is not recommending this.)

	St. Croix Plumbing	Stillwater Plumbing
Sink and Faucet	\$2,200	\$1,238
Water heater	\$1,350	\$715
Water Filter	<u>\$425</u>	<u>\$535</u>
Subtotal	\$3,975	\$2,488
Water Softener	\$1,750	\$1,360

#### Staff Recommendation

Staff is recommending approving the price quote from Stillwater Plumbing in the amount of \$2,488 for the sink and faucet, water heater and water filter.

#### Council Action Requested

**Motion regarding authorizing the recommended replacements to be provided by Stillwater plumbing at a cost not to exceed \$2,488.**

City of Afton  
3033 St. Croix Trl, P.O. Box 219  
Afton, MN 55001

## Meeting Date Oct. 20, 2015

### Council Action Memo

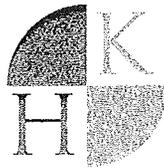
To: Mayor Bend and Members of the City Council  
From: Ron Moorse, City Administrator  
Date: October 14, 2015  
Re: 3-City Facilitated Meeting

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The date that may still work for a facilitated meeting between the Cities of Afton, Lake St. Croix Beach and St. Mary's Point is Thursday evening, November 5, from 6:00 p.m. to 8:00 p.m. If this date works for the Council, staff will notify the County, who will determine if the date still works for the other cities.

#### Council Action Requested

**Motion regarding scheduling the 3-city meeting on November 5, from 6:00 p.m. to 8:00 p.m.**



Frederic W. Knaak\*  
Wayne B. Holstad\*\*

*Of Counsel*  
Donald W. Kohler  
Thomas M. Dailey, P.A.  
Matthew E. Ludt  
Joseph B. Marshall

*\*Also Licensed in  
Wisconsin & Colorado  
\*Qualified Neutral under Rule 114*

**HOLSTAD & KNAAK PLC**  
"Local in character, national in reputation, international in reach"

*\*\*Also Licensed in Iowa &  
Federal Court of Claims*

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**MEMORANDUM: MONTHLY AFTON PROSECUTION REPORT**

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL  
FROM: FRITZ KNAAK, AFTON CITY ATTORNEY  
DATE: October 5, 2015

This past month, our office has represented the City in a total of 11 prosecutions that were followed through to conviction or alternative disposition. They break down as follows:

Arraignments & Rule 8 Hearings:	3	
Pretrials:	3	* Lighter calendar due to Judge's conference
Omnibus Hearings:	3	
Court Trials:	0	
Jury Trials:	1	
Revocation/Plea Hearings/Sentencing:	1	

The report from the court Hearing Officer regarding Afton tickets for the month of September is summarized as follows:

**Afton**

Customers	6	
Citations	6	
Charges	11	
Disposed	4	% Resolved
CFD/DUP	0	36.36%
Contest/NG	1	
DNQ	5	
Extension	0	
No Guidelines	1	
Parking	0	
Petty Misdemeanor	3	
Misdemeanor	8	

# City of Afton – Financial Reports

## September, 2015

Ref	Description	Pages
A.	Balance Sheet	A1
B.	Statement of Changes in Fund Balance: Current Month	B1
C.	Statement of Changes in Fund Balance: Year to Date	C1
D.	Statement of Revenue and Expenditures: General Fund Summary plus Detail for All Other Funds	D1 to D8
E.	Detail Statement of Revenue and Expenditures: General Fund Only	E1 to E6
F.	Summary and Detail of Special Activities Fund - YTD	F1 to F6
G.	Street Improvement Fund: YTD Detail by Account	G1 to G2
H.	Building and Land Fund: YTD Detail by Account	H1
I.	City Dock Fund: YTD Detail by Account	I1
J.	General Fund Streets, Rehab and Public Works: YTD Detail by Account	J1 to J4
K.	Customer Receipts and Other Deposits – MTD Sorted by Account	K1 to K2
L.	Claims Paid during <b>September: \$191,295.51</b>	L1 to L16
M.	Permit Escrow and Fee Detail	M1 to M15
N.	Building Insp Fees by Acct: YTD Detail for Afton	N1 to N4
O.	Park Reserve Fund – YTD Detail by Account	O1
P.	Road Debt Service Fund – YTD Detail by Account	P1
Q.	City Infra-Structure Improvement Fund – Full Years 2012, 2013, 2014 + YTD 2015 Detail	Q1 to Q12
R.	Bank Transfers	R1

**Significant September 2015 Revenue:**  
None

**Significant September 2015 Expense:**  
**\$55,026** #100 General Fd Streets Primarily 2015 Cracksealing Project.

**\$22,569** #120 Street Imp Fd Acct 7941 Primarily Engineering for Village Local Road & CR 21 Improvement Projects

**\$67,245** #800 City Infra-Structure Imp Fd Acct 8890 DNR Flood/Downtown Imp Project expenses. (See Schedule Q10 for YTD detail of this project).

**Fire Relief Association State Aid:** We received \$47,348 in 2015 State Fire Aid with pass thru to the LSCV Fire Relief Association. Both Receipt and Expense is recorded in the Special Activities Fund.

  
 Prepared by Thomas H. Niedzwiecki, Accountant

**City of Afton  
Balance Sheet  
September 30, 2015**

Account #	Account Description	#100 General Fund	#115 Buildings & Land Capital Fund	#120 Street Imp Capital Fund	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Serv Fund	#550 Spec Act Fd + #600 MN Investment Fd	#800 & 805 City Infrastructure Improvement Fund	#725 Road Debt Serv Fd	#810 City Dock Fund	Total All Funds
<b>Assets</b>													
100	4M Fund: General Fund	392,409											392,409
100.8	Petty Cash	185											185
115	4M Fund: Bldg & Land Capital Fund		53,785										53,785
120	4M Fund: Street Imp Capital Fund			385,553									385,553
200	4M Fund: Park Reserve Fund				95,999								95,999
250	4M Fund: Special Reserve Fund					431,413							431,413
400	4M Fund: 201 Project Fund						200						200
500	4M Fund: Fire Station Debt Serv Fund							31,125					31,125
550	4M Fund: Special Activities Fund								183,630				183,630
600	4M Fund: MN Investment Fund								104,396				104,396
700	4M Fund: Road Construction Fund												0
725	4M Fund: Road Debt Service Fund										255,480		255,480
800/805	4M Fund: City Infrastructure Fund									2,334,816			2,334,816
810	4M Fund: City Dock Fund											56,251	56,251
Total Cash and Investments		392,594	53,785	385,553	95,999	431,413	200	31,125	288,025	2,334,816	255,480	56,251	4,325,241
1170	Taxes Receivable from County	0											0
11xx	Fees & Other Receivables	(466)											(466)
2001	Permit Escrow & Fees (net receivable)	0											0
Various	Due (Owed) between Funds	0	0	0.00	0	0	0	0	0	0	0	0	0
Total Assets and Other Debits		392,128	53,785	385,553	95,999	431,413	200	31,125	288,025	2,334,816	255,480	56,251	4,324,775

<b>Liabilities and Fund Balances</b>													
2001	Permit Escrow & Fees (net payable)	32,137											32,137
2002	Accounts Payable	161,649											161,649
2022	Accrued Expenses	0											0
2035	Accrued Interest - Road Bond	0									0		0
2037	Accrued Interest - Downtown Tmp Imp Bd	0									18,170		18,170
2120	Building Surcharges Payable	0											0
2200	Payroll Tax Liabilities/Withholding	6,662											6,662
Total Accounts and Other Payables		200,449	0	0	0	0	0	0	0	0	18,170	0	218,619
2500	Grants Received	0											0
2700	Road GO Tax Abatement Bds										0		0
2701	2014A Refunding Road Bonds										3,184,040		3,184,040
2702	2015A Downtown GO Temp Imp Bonds									3,755,000			3,755,000
Various	Fund Balance - Beginning of Year	301,307	43,274	474,880	51,241	428,867	3,374	2,158	259,383	(397,086)	(3,010,159)	52,383	(1,790,378)
Various	Current Year Net Increase (Decrease)	(109,628)	10,511	(89,327)	44,758	2,546	(3,174)	28,967	28,642	(1,023,097)	63,429	3,868	(1,042,506)
Various	Fund Balance - End of Period	191,679	53,785	385,553	95,999	431,413	200	31,125	288,025	(1,420,184)	(2,946,731)	56,251	(2,832,884)
Total Liabilities and Fund Balances		392,128	53,785	385,553	95,999	431,413	200	31,125	288,025	2,334,816	255,480	56,251	4,324,775

  
Prepared by Thomas H. Niedzwiecki, Accountant

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**City of Afton - Statement of Changes in Fund Balances  
for Month of September 2015**

#	Description	#100 General Fund	#115 Buildings & Land Capital Fund	#120 Street Imp Capital Fund	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Service Fund	#550 Spec Act Fd + #600 MN Investment Fd	#800 & 805 City Infrastructure Improvement Fund	#725 Road Debt Serv Fd	#810 City Dock Fund	Total All Funds
<b>A</b>	<b>Beginning Fund Balances</b>	<b>279,246</b>	<b>53,783</b>	<b>408,110</b>	<b>95,996</b>	<b>431,397</b>	<b>723</b>	<b>31,125</b>	<b>291,036</b>	<b>(1,352,972)</b>	<b>(2,937,651)</b>	<b>56,249</b>	<b>(2,642,958.35)</b>
<b>Section I. Revenues</b>													
1	Property Taxes	0	0	0	0	0	0	0	0	0	0	0	0
	Intergovernmental Revenues	0	0	0	0	0	0	0	0	0	0	0	0
19	Charges for Services	0	0	0	0	0	1,665	0	6,206	0	0	0	7,871
21	Fines and Forfeitures	1,117	0	0	0	0	0	0	0	0	0	0	1,117
	Licenses, Fees and Permits	4,885	0	0	0	0	0	0	0	0	0	0	4,885
25	Special Assessments	0	0	0	0	0	0	0	0	0	0	0	0
35	Misc Revenue/Gaming Tax	25	0	0	0	0	0	0	0	0	0	0	25
36	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	0	0	0	0
36	Other Grants/State Fire Aid	0	0	0	0	0	0	0	45,348	0	0	0	45,348
	Interest Income	6	2	12	3	16	0	0	10	32	5	2	88
37	TIF District/MN Inv Fund Loan	0	0	0	0	0	0	0	0	0	0	0	0
	Park Fees	0	0	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0	0	0
<b>B</b>	<b>Total Revenue</b>	<b>6,032</b>	<b>2</b>	<b>12</b>	<b>3</b>	<b>16</b>	<b>1,665</b>	<b>0</b>	<b>51,563</b>	<b>32</b>	<b>5</b>	<b>2</b>	<b>59,334</b>
<b>C</b>	<b>Other Financing Sources/Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Section II. Expenditures</b>													
	General and Administrative												
1	Wages and Benefits	20,179	0	0	0	0	0	0	0	0	0	0	20,179
2	Professional Services	12,684	0	0	0	0	0	0	6,252	0	0	0	18,936
3	Other Expenditures	4,172	0	0	0	0	0	0	975	0	0	0	5,147
	Total General and Administrative	37,035	0	0	0	0	0	0	7,227	0	0	0	44,261
5	Public Safety/State Fire Aid	831	0	0	0	0	0	0	47,348	0	0	0	48,179
9	Public Health/Cons of Natural Resources	18	0	0	0	0	0	0	0	0	0	0	18
11	Streets	55,026	0	0	0	0	0	0	0	0	0	0	55,026
13	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	67,245	0	0	67,245
13	Other Street Imp/Road Paving Project	179	0	22,569	0	0	2,188	0	0	0	0	0	24,935
14	Buildings and Land/City Dock	487	0	0	0	0	0	0	0	0	0	0	487
15	TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0	0	0	0	0	0
15	Parks and Recreation	24	0	0	0	0	0	0	0	0	0	0	24
16	Debt Service - Interest Expense	0	0	0	0	0	0	0	0	0	9,085	0	9,085
	Debt Service - Principal Retirement	0	0	0	0	0	0	0	0	0	0	0	0
<b>D</b>	<b>Total Expenditures</b>	<b>93,599</b>	<b>0</b>	<b>22,569</b>	<b>0</b>	<b>0</b>	<b>2,188</b>	<b>0</b>	<b>54,574</b>	<b>67,245</b>	<b>9,085</b>	<b>0</b>	<b>249,260</b>
<b>E</b>	<b>Other Financing Uses/Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>E</b>	<b>Revenues Over (Under) Expenditures</b>	<b>(87,568)</b>	<b>2</b>	<b>(22,557)</b>	<b>3</b>	<b>16</b>	<b>(523)</b>	<b>0</b>	<b>(3,011)</b>	<b>(67,212)</b>	<b>(9,080)</b>	<b>2</b>	<b>(189,926)</b>
<b>F</b>	<b>Ending Fund Balances</b>	<b>191,679</b>	<b>53,785</b>	<b>385,553</b>	<b>95,999</b>	<b>431,413</b>	<b>200</b>	<b>31,125</b>	<b>288,025</b>	<b>(1,420,184)</b>	<b>(2,946,731)</b>	<b>56,251</b>	<b>(2,832,884)</b>

  
Prepared by Thomas H. Niedzwiecki, Accountant

**City of Afton - Statement of Changes in Fund Balances  
for Year to Date September 30, 2015**

#	Description	#100 General Fund	#115 Buildings & Land Capital Fund	#120 Street Imp Capital Fund	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Service Fund	#550 Spec Act Fd + #600 MN Investment Fd	#800 & 805 City Infrastructure Improvement Fund	#725 Road Debt Serv Fd	#810 City Dock Fund	Total All Funds
<b>A</b>	<b>Beginning Fund Balances</b>	<b>301,307</b>	<b>43,274</b>	<b>474,880</b>	<b>51,241</b>	<b>428,867</b>	<b>3,374</b>	<b>2,158</b>	<b>259,383</b>	<b>(397,086)</b>	<b>(3,010,159)</b>	<b>52,383</b>	<b>(1,790,378)</b>
<b>Section I. Revenues</b>													
1	Property Taxes	725,214	0	0	0	0	0	28,967	0	0	155,000	0	909,180
	Intergovernmental Revenues	(2,016)	0	30,257	0	0	0	0	0	0	0	0	28,241
19	Charges for Services	96	0	0	0	0	3,467	0	19,962	0	0	3,850	27,374
21	Fines and Forfeitures	12,403	0	0	0	0	0	0	0	0	0	0	12,403
	Licenses, Fees and Permits	122,325	0	0	0	0	0	0	0	0	0	0	122,325
25	Special Assessments	0	0	0	0	0	0	0	0	0	0	0	0
35	Misc Revenue/Gaming Tax	570	0	0	0	0	0	0	0	0	0	0	570
36	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	86,637	0	0	86,637
36	Other Grants/State Fire Aid	900	0	0	0	0	0	0	63,059	0	0	0	63,959
	Interest Income	119	11	88	15	46	0	0	72	(63,573)	77	18	(63,128)
37	TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0	0	0	0	0	0
	Park Fees	0	0	0	44,743	0	0	0	0	0	0	0	44,743
		0	0	0	0	0	0	0	0	0	0	0	0
<b>B</b>	<b>Total Revenue</b>	<b>859,611</b>	<b>11</b>	<b>30,344</b>	<b>44,758</b>	<b>46</b>	<b>3,467</b>	<b>28,967</b>	<b>83,092</b>	<b>23,064</b>	<b>155,077</b>	<b>3,868</b>	<b>1,232,304</b>
<b>C</b>	<b>Other Financing Sources/Transfers</b>	<b>0</b>	<b>10,500</b>	<b>100,000</b>	<b>0</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>14,950</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>127,950</b>
<b>Section II. Expenditures</b>													
1	General and Administrative												
1	Wages and Benefits	178,139	0	0	0	0	0	0	0	0	0	0	178,139
2	Professional Services	120,937	0	0	0	0	0	0	27,372	0	0	0	148,308
3	Other Expenditures	49,292	0	0	0	0	0	0	1,321	0	0	0	50,613
	<b>Total General and Administrative</b>	<b>348,369</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28,692</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>377,061</b>
5	Public Safety/State Fire Aid	251,035	0	0	0	0	0	0	47,348	0	0	0	298,383
9	Public Health/Cons of Natural Resources	862	0	0	0	0	0	0	0	0	0	0	862
11	Streets	177,259	0	0	0	0	0	0	0	0	0	0	177,259
13	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	1,046,162	0	0	1,046,162
13	Other Street Imp/Road Paving Project	1,404	0	219,671	0	0	6,640	0	(6,640)	0	0	0	221,075
14	Buildings and Land/City Dock	7,171	0	0	0	0	0	0	0	0	0	0	7,171
15	TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0	0	0	0	0	0
15	Parks and Recreation	3,689	0	0	0	0	0	0	0	0	0	0	3,689
16	Debt Service - Interest Expense	0	0	0	0	0	0	0	0	0	91,649	0	91,649
	Debt Service - Principal Retirement	0	0	0	0	0	0	0	0	0	0	0	0
<b>D</b>	<b>Total Expenditures</b>	<b>789,789</b>	<b>0</b>	<b>219,671</b>	<b>0</b>	<b>0</b>	<b>6,640</b>	<b>0</b>	<b>69,400</b>	<b>1,046,162</b>	<b>91,649</b>	<b>0</b>	<b>2,223,311</b>
<b>E</b>	<b>Other Financing Uses/Transfers</b>	<b>179,450</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>179,450</b>
<b>E</b>	<b>Revenues Over (Under) Expenditures</b>	<b>(109,628)</b>	<b>10,511</b>	<b>(89,327)</b>	<b>44,758</b>	<b>2,546</b>	<b>(3,174)</b>	<b>28,967</b>	<b>28,642</b>	<b>(1,023,097)</b>	<b>63,429</b>	<b>3,868</b>	<b>(1,042,506)</b>
<b>F</b>	<b>Ending Fund Balances</b>	<b>191,679</b>	<b>53,785</b>	<b>385,553</b>	<b>95,999</b>	<b>431,413</b>	<b>200</b>	<b>31,125</b>	<b>288,025</b>	<b>(1,420,184)</b>	<b>(2,946,731)</b>	<b>56,251</b>	<b>(2,832,884)</b>

  
Prepared by Thomas H. Niedzwiecki, Accountant

**City of Afton**  
**Statement of Revenue and Expenditures**  
**General Fund Summary plus Detail for All Other Funds**  
**Year to Date 9/30/15**

	Audited 2011	Audited 2012	Audited 2013	Audited 2014	Month of Sep-15	YTD Actual 9/30/15	Annual Budget 2015	Remaining Budget \$	YTD Act as % of Annual Budget
<b>#100 GENERAL FUND</b>									
<b>A: REVENUES</b>									
1-PROPERTY TAXES	1,556,120	1,560,592	1,604,540	1,634,042	0	909,180	1,704,183	795,003	53.3%
2-INTERGOVERNMENTAL REVENUES	1,227	8,031	1,811	4,715	0	(2,016)	(1,266)	750	
3-CHARGES FOR SERVICES	51	205	72	70	0	96	135	39	70.9%
4-FINES AND FORFEITURES	17,856	19,292	15,901	10,359	1,117	12,403	16,250	3,847	76.3%
5-LICENSES, FEES, PERMITS	147,715	156,437	253,353	162,119	4,885	122,325	131,750	9,425	92.8%
7-MISCELLANEOUS REVENUE	4,951	7,546	4,622	4,043	25	570	1,625	1,055	35.1%
9-OTHER GRANTS	8,298	8,298	8,298	8,378	0	900	8,290	7,390	10.9%
10-INTEREST INCOME	38	45	57	54	6	119	50	(69)	237.1%
11-TIF DISTRICT	0	0	0	0	0	0	0	0	
<b>TOTAL REVENUES</b>	<b>1,736,256</b>	<b>1,760,445</b>	<b>1,888,654</b>	<b>1,823,780</b>	<b>6,032</b>	<b>1,043,578</b>	<b>1,861,017</b>	<b>817,440</b>	<b>56.1%</b>
<b>B: EXPENDITURES</b>									
GENERAL AND ADMINISTRATIVE									
1-WAGES & BENEFITS	163,249	175,091	190,806	213,147	20,179	178,139	245,281	67,142	72.6%
2-PROFESSIONAL SERVICES	179,195	125,944	176,224	133,198	12,684	120,937	148,100	27,163	81.7%
4-OTHER EXPENDITURES	75,608	56,448	58,082	53,668	4,172	49,292	68,900	19,608	71.5%
<b>TOTAL GENERAL &amp; ADMINISTRATIVE</b>	<b>418,051</b>	<b>357,484</b>	<b>425,111</b>	<b>400,012</b>	<b>37,035</b>	<b>348,369</b>	<b>462,281</b>	<b>113,912</b>	<b>75.4%</b>
5-PUBLIC SAFETY	363,897	363,453	368,944	384,098	831	251,035	393,103	142,068	63.9%
6-PUBLIC HEALTH	1,458	1,294	887	1,780	18	862	2,000	1,138	43.1%
7-STREETS	218,899	174,009	268,207	274,047	55,026	177,259	253,700	76,441	69.9%
9-OTHER PUBLIC WORKS	4,504	3,581	1,692	2,836	179	1,404	7,450	6,046	18.8%
10-BUILDINGS & LAND	7,792	7,511	11,203	10,446	487	7,171	10,750	3,579	66.7%
11-TIF DISTRICT	0	0	0	0	0	0	0	0	
12-PARKS & RECREATION	6,036	5,049	3,805	5,018	24	3,689	5,100	1,411	72.3%
<b>TOTAL EXPENDITURES</b>	<b>1,020,638</b>	<b>912,381</b>	<b>1,079,849</b>	<b>1,078,237</b>	<b>93,599</b>	<b>789,789</b>	<b>1,134,384</b>	<b>344,595</b>	<b>69.6%</b>
<b>C: OTHER FINANCING SOURCES (USES)</b>									
	(714,524)	(845,255)	(805,608)	(708,350)	0	(363,417)	(726,633)	(363,217)	
<b>Net GENERAL FUND</b>	<b>1,094</b>	<b>2,810</b>	<b>3,197</b>	<b>37,193</b>	<b>(87,568)</b>	<b>(109,628)</b>	<b>0</b>	<b>109,628</b>	

**City of Afton**  
**Statement of Revenue and Expenditures**  
**General Fund Summary plus Detail for All Other Funds**  
**Year to Date 9/30/15**

	Audited 2011	Audited 2012	Audited 2013	Audited 2014	Month of Sep-15	YTD Actual 9/30/15	Annual Budget 2015	Remaining Budget \$	YTD Act as % of Annual Budget
<b>#115 BUILDINGS AND LAND CAPITAL FUND</b>									
A: Revenues									
4012	2,500	2,500	5,000	6,000	0	3,000	6,000	3,000	50.0%
4022	0	0	0	15,000	0	7,500	15,000	7,500	50.0%
4600	5,038	0	27,654	(64)	0	0	0	0	
4831	0	0	0	0	0	0	0	0	
6910			25,000	0	0	0	0	0	
4906	4	4	2	3	2	11	0	(11)	
TOTAL REVENUE	7,542	2,504	57,656	20,939	2	10,511	21,000	10,489	50.1%
B: Expenditures									
6003	1,603	3,801	8,437	4,114	0	0	0	0	
6004	8,352	485	31,248	0	0	0	0	0	
6005	900	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	10,855	4,286	39,685	4,114	0	0	0	0	
<b>Net BLDG &amp; LAND CAPITAL FUND</b>	<b>(3,313)</b>	<b>(1,783)</b>	<b>17,971</b>	<b>16,825</b>	<b>2</b>	<b>10,511</b>	<b>21,000</b>	<b>10,489</b>	<b>50.1%</b>
<b>#120 STREET IMP CAPITAL FUND</b>									
A: Revenues									
4013	114,649	171,000	190,000	200,000	0	100,000	200,000	100,000	50.0%
4907	64	27	38	66	12	88	0	(88)	
4016	0	0	0	0	0	30,257	0	(30,257)	
TOTAL REVENUE	114,713	171,027	190,038	200,066	12	130,344	200,000	69,656	65.2%
B: Expenditures									
7935	293,422	5,980	3,550	2,227	0	0	0	0	
7936	0	179,704	0	0	0	0	0	0	
7937	0	4,444	4,655	2,469	0	0	0	0	
7938	0	5,089	135	0	0	0	0	0	
7939	0	0	113,816	0	0	0	0	0	
7940	0	0	0	115,839	0	0	0	0	
7941	0	0	0	0	22,569	219,671	0	(219,671)	
TOTAL EXPENDITURES	293,422	195,217	122,156	120,535	22,569	219,671	0	(219,671)	
C: Oth Fin Sources (Uses)/Transfers									
6910	55,000	175,000	25,000	0	0	0	0	0	
69xx	0	0	0	0	0	0	0	0	
TOTAL OTH FIN SOURCES (USES)	55,000	175,000	25,000	0	0	0	0	0	
<b>Net STREET IMP CAPITAL FUND</b>	<b>(123,709)</b>	<b>150,810</b>	<b>92,882</b>	<b>79,531</b>	<b>(22,557)</b>	<b>(89,327)</b>	<b>200,000</b>	<b>289,327</b>	<b>-44.7%</b>

**City of Afton**  
**Statement of Revenue and Expenditures**  
**General Fund Summary plus Detail for All Other Funds**  
**Year to Date 9/30/15**

	Audited 2011	Audited 2012	Audited 2013	Audited 2014	Month of Sep-15	YTD Actual 9/30/15	Annual Budget 2015	Remaining Budget \$	YTD Act as % of Annual Budget
<b>#200 PARK RESERVE FUND</b>									
<b>A: Revenues</b>									
4425 Park Dedication Fees	0	7,612	10,000	10,000	0	44,743	0	(44,743)	
4426 Afton Donation Program - Parks	0	1,200	0	1,200	0	0	0	0	
4903 Interest Income - 4M Fund	60	58	29	7	3	15	0	(15)	
	0	0	0	0	0	0	0	0	
<b>TOTAL REVENUE</b>	<b>60</b>	<b>8,870</b>	<b>10,029</b>	<b>11,207</b>	<b>3</b>	<b>44,758</b>	<b>0</b>	<b>(44,758)</b>	
<b>B: Expenditures</b>									
6115 Park & Open Space Public Works	3,526	1,418	0	10,803	0	0	0	0	
6117 Grant - Lucy Winton Bell Athletic Fields	0	0	0	0	0	0	0	0	
6125 Bike Trail Improvements	0	0	0	0	0	0	0	0	
<b>TOTAL EXPENDITURES</b>	<b>3,526</b>	<b>1,418</b>	<b>0</b>	<b>10,803</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>C: Oth Fin Sources (Uses)/Transfers</b>									
Transfer to City Infrastructure Imp Fund	0	0	(100,000)	0	0	0	0	0	
<b>TOTAL OTH FIN SOURCES (USES)</b>	<b>0</b>	<b>0</b>	<b>(100,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net PARK RESERVE FUND</b>	<b>(3,466)</b>	<b>7,452</b>	<b>(89,971)</b>	<b>404</b>	<b>3</b>	<b>44,758</b>	<b>0</b>	<b>(44,758)</b>	
<b>#250 SPECIAL RESERVE FUND</b>									
<b>A: Revenues</b>									
6936 Trf from General Fund - Special Reserve	0	17,579	85,000	294	0	2,500	0	(2,500)	
4912 Interest - Spec Reserve 4M Fund	424	427	37	34	16	46	0	(46)	
<b>TOTAL REVENUE</b>	<b>424</b>	<b>18,006</b>	<b>85,037</b>	<b>328</b>	<b>16</b>	<b>2,546</b>	<b>0</b>	<b>(2,546)</b>	
<b>B: Expenditures</b>									
6918 Trf to General Fund	0	0	0	0	0	0	0	0	
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net SPECIAL RESERVE FUND</b>	<b>424</b>	<b>18,006</b>	<b>85,037</b>	<b>328</b>	<b>16</b>	<b>2,546</b>	<b>0</b>	<b>(2,546)</b>	
<b>#400 201 PROJECT FUND</b>									
<b>A: Revenues</b>									
4625 201 Project Revenue	4,048	1,488	9,538	1,347	1,665	3,467	0	(3,467)	
4904 Interest - 201 Project	0	0	0	(1)	0	0	0	0	
<b>TOTAL REVENUE</b>	<b>4,048</b>	<b>1,488</b>	<b>9,538</b>	<b>1,346</b>	<b>1,665</b>	<b>3,467</b>	<b>0</b>	<b>(3,467)</b>	
<b>B: Expenditures</b>									
5915 201 Project maintenance	894	461	10,811	696	2,188	6,640	0	(6,640)	
5918 201 Project Mgmt	1,051	1,155	805	10	0	0	0	0	
<b>TOTAL EXPENDITURES</b>	<b>1,944</b>	<b>1,616</b>	<b>11,616</b>	<b>706</b>	<b>2,188</b>	<b>6,640</b>	<b>0</b>	<b>(6,640)</b>	
<b>Net 201 PROJECT FUND</b>	<b>2,104</b>	<b>(128)</b>	<b>(2,078)</b>	<b>641</b>	<b>(523)</b>	<b>(3,174)</b>	<b>0</b>	<b>3,174</b>	

**City of Afton**  
**Statement of Revenue and Expenditures**  
**General Fund Summary plus Detail for All Other Funds**  
**Year to Date 9/30/15**

	Audited 2011	Audited 2012	Audited 2013	Audited 2014	Month of Sep-15	YTD Actual 9/30/15	Annual Budget 2015	Remaining Budget \$	YTD Act as % of Annual Budget
<b>#500 FIRE STATION DEBT SERV FUND</b>									
A: Revenues									
4050 Fire Station Curr Tax Levy	54,875	55,546	55,808	57,356	0	28,967	57,933	28,967	50.0%
4904 Interest - Fire Station 4M Fund	1	2	2	2	0	0	0	(0)	
TOTAL REVENUE	54,876	55,548	55,810	57,358	0	28,967	57,933	28,966	50.0%
B: Expenditures									
6850 Fire Station Debt Service Expense	54,875	55,546	55,808	57,356	0	0	57,933	57,933	0.0%
	0	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	54,875	55,546	55,808	57,356	0	0	57,933	57,933	0.0%
<b>Net FIRE STATION DEBT SERV FUND</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>28,967</b>	<b>0</b>	<b>(28,967)</b>	
<b>#550 SPECIAL ACTIVITIES FUND</b>									
A. 4914 Interest - Spec Activity Fd (Unallocated)	59	23	22	23	6	37	0	(37)	
B. Cable Comm/4th of July Reserve/CC Contingency/Comm Garden									
4815 Cable Distributions Received	9,073	5,177	0	0	0	7,711	0	(7,711)	
4816 Community Garden	0	1,250	(1,338)	(2,478)	0	0	0	0	
4817 MN Historic Preservation Design Guidelines	0	5,350	(5,350)	5,267	(2,000)	8,000	0	(8,000)	
4th of July Celebration Reserve	0	0	(915)	0	0	0	0	0	
6910 Oper Trf fr Gen'l Fd/City Council Contingency	0	8,000	0	0	0	0	0	0	
6366 City Council Contingency Expenses	(500)	(750)	(300)	0	0	0	0	0	
5561 Communications Expenses	(200)	(532)	0	(10,867)	(975)	(1,200)	0	1,200	
Total B. Cable Comm/4th of July Reserve	8,373	18,495	(7,903)	(8,078)	(2,975)	14,511	0	(14,511)	
C. Codification/Comp Plan/Moratoria									
6934 Oper Trf fr Gen'l Fd - Codification + Oth Rev	6,000	(12,358)	100	100	0	100	100	0	100.0%
6935 Oper Trf fr Gen'l Fund - Comprehensive Plan	5,000	(7,762)	100	2,000	0	1,000	2,000	1,000	
6958 Comm Growth Options (1000 Friends Grant)	0	0	0	0	0	0	0	0	
6356 Comprehensive Plan Expenses	0	0	0	(1,518)	(46)	(7,410)	0	7,410	
6358 Community Growth Options: Expense	0	0	0	0	0	0	0	0	
Total C. Codification of Ordinances	11,000	(20,120)	200	582	(46)	(6,310)	2,100	8,410	-300.5%

**City of Afton**  
**Statement of Revenue and Expenditures**  
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**Year to Date 9/30/15**

	Audited 2011	Audited 2012	Audited 2013	Audited 2014	Month of Sep-15	YTD Actual 9/30/15	Annual Budget 2015	Remaining Budget \$	YTD Act as % of Annual Budget
<b>D. Flood &amp; Storm Water Control and Mitigation</b>									
6931 Oper Trf fr Gen'l Fund (Flood Control)	5,500	5,500	5,500	5,500	0	2,750	5,500	2,750	50.0%
6932 Oper Trf fr Gen'l Fund (Storm Water Run-off)	3,500	3,500	3,500	3,500	0	1,750	3,500	1,750	50.0%
6942 LSCV Water Mgmt Org Revenue	0	0	0	0	0	0	0	0	
7833 TAG re. Wastewater Community Assessment	(319)	(3,499)	(12,164)	(8,881)	0	0	0	0	
7836 Flood & Storm Water Exp - General	(748)	(12,613)	0	0	0	6,640	0	(6,640)	
7842 Engineering Exp re. Old Village Public Process	0	0	0	0	0	0	0	0	
69xx Trf to Gen'l Fund (Stormwater Levee Prior Years)	0	0	0	0	0	0	0	0	
<b>Total D. Flood Control &amp; Mitigation</b>	<b>7,933</b>	<b>(7,112)</b>	<b>(3,164)</b>	<b>119</b>	<b>0</b>	<b>11,140</b>	<b>9,000</b>	<b>(2,140)</b>	<b>123.8%</b>
<b>F. Developer/Applicant Pass-Thru Expenses</b>									
4341 Engineering Services Reimbursed	16,313	2,727	3,159	4,696	6,206	16,862	0	(16,862)	
4342 Legal Services Reimbursed	387	0	0	0	0	700	0	(700)	
4343 Planner Services Reimbursed	0	0	0	3,991	0	2,400	0	(2,400)	
4344 Other Dev Fees Reimbursed	34,267	184	92	0	0	0	0	0	
5341 Engineering Services Pass-Thru	(16,313)	(2,727)	(3,159)	(4,696)	(6,206)	(16,862)	0	16,862	
5342 Legal Services Pass-Thru	(387)	0	0	0	0	(700)	0	700	
5343 Planner Services Pass-Thru	0	0	0	(3,991)	0	(2,400)	0	2,400	
5344 Other Dev Fees Pass-Thru	(34,267)	(184)	(92)	0	0	0	0	0	
<b>Total F. Developer/Applicant Pass-Thru Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>G. TIF District No. 1 (Afton Market Square)</b>									
4924 TIF District #1 Taxes	3,415	0	0	0	0	0	0	0	
5424 TIF District #1 Distributions/Expenses	(3,789)	1,223	0	0	0	0	0	0	
<b>Total G. TIF District No. 1 (Afton Market Square)</b>	<b>(374)</b>	<b>1,223</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>H. State Fire Aid</b>									
4940 State Fire Aid Received	32,226	30,968	45,218	44,687	47,348	47,348	40,000	(7,348)	118.4%
5440 State Fire Aid Distributed	(32,226)	(30,968)	(45,218)	(44,687)	(47,348)	(47,348)	(40,000)	7,348	
<b>Total H. State Fire Aid</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>I. City Vehicles/Equipment</b>									
69xx Oper Trf fr Gen'l - City Vehicles	2,500	2,500	2,500	2,500	0	1,250	2,500	1,250	50.0%
5508 City Equipment	0	0	(201)	0	0	0	0	0	
5977 John Deere X749 Tractor	0	(10,651)	0	0	0	0	0	0	
<b>Total I. City Vehicles</b>	<b>2,500</b>	<b>(8,151)</b>	<b>2,299</b>	<b>2,500</b>	<b>0</b>	<b>1,250</b>	<b>2,500</b>	<b>1,250</b>	<b>50.0%</b>

**City of Afton**  
**Statement of Revenue and Expenditures**  
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**Year to Date 9/30/15**

	Audited 2011	Audited 2012	Audited 2013	Audited 2014	Month of Sep-15	YTD Actual 9/30/15	Annual Budget 2015	Remaining Budget \$	YTD Act as % of Annual Budget
<b>J. Public Health Community Outreach</b>									
4840 Wash Cty Grant 4669: Flu Pandemic	0	0	0	0	0	0	0	0	
6340 Pub Health Flu Pandemic Expenses	0	0	0	0	0	0	0	0	
4845 Well Water Testing Receipts (Residents)	0	0	0	0	0	0	0	0	
6345 Well Water Testing Expense (Coliform)	0	0	0	0	0	0	0	0	
<b>Total J. Public Health Community Outreach</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>K. Audit/Legal Reserve</b>									
4842 Oper Trf fr Gen'l - Audit/Legal	150,000	20,000	100	100	0	100	100	0	100.0%
6342 Legal Exp - Deductible/CoPays	(302,629)	0	0	0	0	0	0	0	
<b>Total K. Audit/Legal Reserve</b>	<b>(152,629)</b>	<b>20,000</b>	<b>100</b>	<b>100</b>	<b>0</b>	<b>100</b>	<b>100</b>	<b>0</b>	<b>100.0%</b>
<b>L. MN Unemployment Claims</b>									
4843 Oper Trf fr Gen'l - MN Unemployment	20,000	10,000	10,000	3,000	0	1,500	3,000	1,500	50.0%
4844 Oper Trf fr Gen'l - Severance & Oth PTO	20,000	0	0	0	0	0	0	0	
6343 MN Unemployment Claim Expense	(12,949)	(10,898)	(3,637)	0	0	0	0	0	
6344 Severance Pay	0	(14,700)	0	0	0	0	0	0	
6345 Vacation, Sick & Other PTO	0	(4,526)	0	0	0	0	0	0	
<b>Total L. MN Unemployment Claims</b>	<b>27,051</b>	<b>(20,125)</b>	<b>6,363</b>	<b>3,000</b>	<b>0</b>	<b>1,500</b>	<b>3,000</b>	<b>1,500</b>	<b>50.0%</b>
<b>M. Parks Capital Repairs/Trail &amp; Ped Bridge &amp; Sidewalk</b>									
4844 Oper Trf fr Gen'l - Parks Capital Repairs/Trail & Ped Brid	6,000	3,000	3,500	5,500	0	2,750	5,500	2,750	50.0%
4846 Oper Trf fr Gen'l - Sidewalk	2,000	2,000	2,000	2,000	0	1,000	2,000	1,000	50.0%
6348 Parks Capital Repairs/Trail & Ped Bridge Expense	0	0	(13,540)	0	0	0	0	0	
<b>Total M. Parks Capital Repairs/Trail &amp; Ped Bridge &amp; Sidewalk</b>	<b>8,000</b>	<b>5,000</b>	<b>(8,040)</b>	<b>7,500</b>	<b>0</b>	<b>3,750</b>	<b>7,500</b>	<b>3,750</b>	<b>50.0%</b>
<b>N. Election Expense Reserve</b>									
4847 Oper Trf fr Gen'l - Election Levy	0	12,250	5,500	5,500	0	2,750	5,500	2,750	50.0%
6347 Election Expenses	0	(10,580)	(768)	(6,122)	0	(121)	0	121	
<b>Total N. Election Expense Reserve</b>	<b>0</b>	<b>1,670</b>	<b>4,732</b>	<b>(622)</b>	<b>0</b>	<b>2,629</b>	<b>5,500</b>	<b>2,871</b>	<b>47.8%</b>
<b>Net SPECIAL ACTIVITIES FUND</b>	<b>(115,138)</b>	<b>9,359</b>	<b>(5,390)</b>	<b>5,125</b>	<b>(3,015)</b>	<b>28,608</b>	<b>21,200</b>	<b>(3,279)</b>	<b>134.9%</b>
<b>#600 MN INVESTMENT FUND</b>									
<b>A: Revenues</b>									
4886 Chandler Exhibits Loan Repayment	27,612	27,612	27,612	9,204	0	0	0	0	
4904 Interest - MN Invest 4M Fund	31	39	38	43	4	34	0	(34)	
<b>TOTAL REVENUE</b>	<b>27,642</b>	<b>27,650</b>	<b>27,650</b>	<b>9,247</b>	<b>4</b>	<b>34</b>	<b>0</b>	<b>(34)</b>	
<b>B: Expenditures</b>									
8986 Chandler Exhibits Repay MN Invest Fd	17,612	17,612	17,612	5,871	0	0	0	0	
<b>TOTAL EXPENDITURES</b>	<b>17,612</b>	<b>17,612</b>	<b>17,612</b>	<b>5,871</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net MN INVESTMENT FUND</b>	<b>10,031</b>	<b>10,039</b>	<b>10,038</b>	<b>3,376</b>	<b>4</b>	<b>34</b>	<b>0</b>	<b>(34)</b>	

**City of Afton**  
**Statement of Revenue and Expenditures**  
**General Fund Summary plus Detail for All Other Funds**  
**Year to Date 9/30/15**

	Audited 2011	Audited 2012	Audited 2013	Audited 2014	Month of Sep-15	YTD Actual 9/30/15	Annual Budget 2015	Remaining Budget \$	YTD Act as % of Annual Budget
<b>#700 ROAD PAVING CONSTRUCTION FUND</b>									
A: Revenues									
4915 Interest - Road Const 4M Fund	0	0	0	0	0	0	0	0	
TOTAL REVENUE	0	0	0	0	0	0	0	0	
B: Expenditures									
69xx Transfer to Street Imp for Afton Hills (Close out)	0	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	0	0	0	0	0	0	0	0	
<b>Net ROAD PAVING CONSTRUCTION FUND</b>	0	0	0	0	0	0	0	0	
<b>#725 ROAD PAVING DEBT SERVICE FUND</b>									
A: Revenues									
4725 Road Paving Debt Levy Proceeds	267,000	282,000	292,000	305,000	0	155,000	310,000	155,000	50.0%
4916 Interest - Road Debt Service 4M Fund	41	44	47	63	5	77	0	(77)	
TOTAL REVENUE	267,041	282,044	292,047	305,063	5	155,077	310,000	154,923	50.0%
B: Expenditures									
7725 Interest Expense - 2005A Road Bonds	143,482	139,610	135,380	130,632	0	10,853	0	(10,853)	
7726 2005A Bond Admin Expense	403	403	403	425	0	0	0	0	
7735 Interest Expense - 2014A Refunding Bonds	0	0	0	0	9,085	80,796	120,000	39,204	67.3%
7736 2014A Refunding Bonds Admin Expense	0	0	0	38,845	0	0	0	0	
TOTAL EXPENDITURES	143,884	140,013	135,783	169,902	9,085	91,649	120,000	28,351	76.4%
<b>Net ROAD PAVING DEBT SERV FUND</b>	123,157	142,031	156,265	135,161	(9,080)	63,429	190,000	126,571	33.4%
<b>#800/805 CITY INFRASTRUCTURE IMP FD</b>									
A: Revenues									
4917 Interest Income (Expense) (Incl Debt Serv on Temp Bd)	0	2	3	3	32	(63,573)	0	63,573	
4871 Rental Income - Flood Levee Property	0	850	1,700	0	0	0	0	0	
4895 DNR Flood Imp Grant/PFA Int Levy	0	360,921	756,544	0	0	39,137	0	(39,137)	
4896 DNR Flood Imp Grant Match - Tax Levy	0	95,000	95,000	95,000	0	47,500	95,000	47,500	50.0%
TOTAL REVENUE	0	456,773	853,247	95,003	32	23,064	95,000	71,936	24.3%
B: Expenditures									
8890 DNR Flood Improvement Expense	6,673	436,755	935,490	523,191	67,245	1,046,162	0	(1,046,162)	
TOTAL EXPENDITURES	6,673	436,755	935,490	523,191	67,245	1,046,162	0	(1,046,162)	
C: Oth Fin Sources (Uses)/Transfers									
4848 Oper Trf from Park Reserve Fund	0	0	100,000	0	0	0	0	0	
TOTAL OTH FIN SOURCES (USES)	0	0	100,000	0	0	0	0	0	
<b>Net 800 CITY INFRASTRUCTURE IMPROVEME</b>	(6,673)	20,018	17,756	(428,188)	(67,212)	(1,023,097)	95,000	1,118,097	-1076.9%

**City of Afton**  
**Statement of Revenue and Expenditures**  
**General Fund Summary plus Detail for All Other Funds**  
**Year to Date 9/30/15**

	Audited 2011	Audited 2012	Audited 2013	Audited 2014	Month of Sep-15	YTD Actual 9/30/15	Annual Budget 2015	Remaining Budget \$	YTD Act as % of Annual Budget
<b>#810 CITY DOCK FUND</b>									
<b>A: Revenues</b>									
4812 Lease of City Docks	3,850	3,850	3,850	3,850	0	3,850	3,850	0	100.0%
4909 Interest Income - 4M Fund	19	18	20	22	2	18	0	(18)	
<b>TOTAL REVENUE</b>	<b>3,869</b>	<b>3,868</b>	<b>3,870</b>	<b>3,872</b>	<b>2</b>	<b>3,868</b>	<b>3,850</b>	<b>(18)</b>	<b>100.5%</b>
<b>B: Expenditures</b>									
8930 Dock Improvements	0	0	0	1,115	0	0	0	0	
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,115</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net 810 CITY DOCK FUND</b>	<b>3,869</b>	<b>3,868</b>	<b>3,870</b>	<b>2,757</b>	<b>2</b>	<b>3,868</b>	<b>3,850</b>	<b>(18)</b>	<b>100.5%</b>

**TOTAL ALL FUNDS COMBINED**

TOTAL REVENUE	2,512,711	2,864,822	3,454,401	2,605,178	59,334	1,536,121
TOTAL EXPENDITURES	1,957,756	1,864,998	2,478,415	2,055,069	249,260	2,223,311
OTH FINANCING SOURCES (USES)	(639,524)	(655,796)	(686,408)	(696,956)	0	(355,317)
<b>Net ALL FUNDS COMBINED</b>	<b>(84,569.53)</b>	<b>344,027.89</b>	<b>289,578.57</b>	<b>(146,846.90)</b>	<b>(189,925.93)</b>	<b>(1,042,506.22)</b>

**City of Afton**  
**Detail Statement of Revenue and Expenditures - General Fund Only**  
**Year to Date 9/30/15**

	Audited 2012	Audited 2013	Audited 2014	Month of Sep-15	YTD Actual 9/30/15	Annual Budget 2015	Remaining Budget \$	YTD Act as % of Annual Budget
<b>#100 GENERAL FUND</b>								
<b>1-PROPERTY TAXES:</b>								
4000 Current Tax Levy	840,790	870,158	860,094	0	503,440	931,792	428,352	54.0%
4003 Market Value Credit (Special Levies)	0	0	0	0	0	0	0	
4005 Fiscal Disparity	51,127	46,685	47,649	0	37,322	45,758	8,436	81.6%
4015 Delinq Taxes, Penalties, Int & Adj	6,421	17,089	17,950	0	5,001	0	(5,001)	
4013 Street Improvement Capital Fund	171,000	190,000	200,000	0	100,000	200,000	100,000	50.0%
6928 Special Reserve Fund	17,579	0	294	0	2,500	5,000	2,500	50.0%
6932 Stormwater Fund	3,500	3,500	3,500	0	1,750	3,500	1,750	50.0%
6933 Vehicle/Equipment Replacement Fund	2,500	2,500	2,500	0	1,250	2,500	1,250	50.0%
6935 Comprehensive Plan	(7,762)	100	2,000	0	1,000	2,000	1,000	50.0%
6936 Flood Fund	5,500	5,500	5,500	0	2,750	5,500	2,750	50.0%
6937 DNR Grant Match	95,000	95,000	95,000	0	47,500	95,000	47,500	50.0%
6934 Codification	(12,358)	100	100	0	100	100	0	100.0%
4843 MN Unemployment Claims	10,000	10,000	3,000	0	1,500	3,000	1,500	50.0%
4847 Election Fund	4,250	5,500	5,500	0	2,750	5,500	2,750	50.0%
6910 City Council Contingency Fund	8,000	0	0	0	0	0	0	
4842 Audit and Legal Reserve	20,000	100	100	0	100	100	0	100.0%
4844 Parks Capital Repairs/Trail & Ped Bridge	3,000	3,500	5,500	0	2,750	5,500	2,750	50.0%
4022 Afton Septic System - City Bldgs	0	0	15,000	0	7,500	15,000	7,500	50.0%
xxxx Public Facilities Authority (PFA) Loan Interest	0	0	0	0	4,000	8,000	4,000	50.0%
4846 Sidewalk	2,000	2,000	2,000	0	1,000	2,000	1,000	50.0%
4012 Bldg & Land Capital Fund	2,500	5,000	6,000	0	3,000	6,000	3,000	50.0%
4050 Debt Service Levy, Fire Hall Remodeling	55,546	55,808	57,356	0	28,967	57,933	28,967	50.0%
4725 Debt Serv Levy - Road Construction Bonds	282,000	292,000	305,000	0	155,000	310,000	155,000	50.0%
TOTAL PROPERTY TAXES	1,560,592	1,604,540	1,634,042	0	909,180	1,704,183	795,003	53.3%
<b>2-INTERGOVERNMENTAL REVENUE:</b>								
4100 Gravel Tax/West Lakeland Cent College	0	(2,301)	(2,374)	0	(2,333)	(2,400)	(67)	
4108 Market Value Credit - Ag	6,606	2,950	5,797	0	0	0	0	
4112 PERA Rate Increase Aid	634	634	634	0	317	634	317	50.0%
4175 Agricultural perserve credit	790	528	659	0	0	500	500	0.0%
TOTAL INTERGOVT REVENUES	8,031	1,811	4,715	0	(2,016)	(1,266)	750	
<b>3-CHARGES FOR SERVICES:</b>								
4205 Assessment Search	80	20	50	0	10	35	25	28.6%
4210 Sale of City Data (Various Media)	125	52	20	0	86	100	14	85.8%
4230 Recycling bin revenue	0	0	0	0	0	0	0	
4270 Misc Planning & Zoning Fees	0	0	0	0	0	0	0	
TOTAL CHARGES FOR SERVICES	205	72	70	0	96	135	39	70.9%

**City of Afton**  
**Detail Statement of Revenue and Expenditures - General Fund Only**  
**Year to Date 9/30/15**

	Audited 2012	Audited 2013	Audited 2014	Month of Sep-15	YTD Actual 9/30/15	Annual Budget 2015	Remaining Budget \$	YTD Act as % of Annual Budget
<b>4-FINES &amp; FORFEITURES:</b>								
4300 County Fines & Fees	19,292	15,901	10,359	1,117	12,403	16,000	3,597	77.5%
4305 Other Fines & Forfeitures	0	0	0	0	0	250	250	0.0%
TOTAL FINES & FORFEITURES	19,292	15,901	10,359	1,117	12,403	16,250	3,847	76.3%
<b>5-LICENSES, FEES, PERMITS:</b>								
4400 Building Permit Fees - Afton	85,983	181,192	86,885	4,282	84,391	65,000	(19,391)	129.8%
4401 Building & Eng'g Inspection Fees	965	2,729	800	0	800	250	(550)	320.0%
4404 4th of July permits	919	200	250	0	0	500	500	0.0%
4405 Pet License & Impound Fees	230	1,825	335	30	1,025	300	(725)	341.7%
4410 Liquor Licenses	2,600	3,000	3,000	0	0	2,600	2,600	0.0%
4415 Other Licenses	156	339	413	73	172	350	178	49.2%
4435 Street Opening & Utility Permit Fees	3,250	2,500	750	0	0	1,750	1,750	0.0%
4437 Utility Franchise Fees	58,409	58,383	59,438	0	29,642	58,000	28,358	51.1%
4440 Zoning Fees & Permits	3,925	3,185	10,248	500	6,295	3,000	(3,295)	209.8%
TOTAL LICENSES, FEES, PERMITS	156,437	253,353	162,119	4,885	122,325	131,750	9,425	92.8%
<b>7-MISCELLANEOUS REVENUE:</b>								
4601 Insurance dividend	6,162	4,072	3,208	0	0	1,125	1,125	0.0%
4604 Park rental & cleaning fees	1,221	550	825	25	550	500	(50)	110.0%
4615 Settlements/Other Income/Transfer	163	0	10	0	20	0	(20)	
TOTAL MISCELLANEOUS REVENUE	7,546	4,622	4,043	25	570	1,625	1,055	35.1%
<b>9-OTHER GRANTS:</b>								
4810 County Grant-recycling grant	7,098	7,098	7,178	0	0	7,090	7,090	0.0%
4815 Cable Commission Grant	1,200	1,200	1,200	0	900	1,200	300	75.0%
TOTAL OTHER GRANTS	8,298	8,298	8,378	0	900	8,290	7,390	10.9%
<b>10-INTEREST REVENUES:</b>								
4901 Interest - 4M Fund General	45	57	54	6	119	50	(69)	237.1%
TOTAL INTEREST REVENUES	45	57	54	6	119	50	(69)	237.1%
<b>TOTAL REVENUES</b>	<b>1,760,445</b>	<b>1,888,654</b>	<b>1,823,780</b>	<b>6,032</b>	<b>1,043,578</b>	<b>1,861,017</b>	<b>817,440</b>	<b>56.1%</b>

**City of Afton**  
**Detail Statement of Revenue and Expenditures - General Fund Only**  
**Year to Date 9/30/15**

	Audited 2012	Audited 2013	Audited 2014	Month of Sep-15	YTD Actual 9/30/15	Annual Budget 2015	Remaining Budget \$	YTD Act as % of Annual Budget
<b>B: EXPENDITURES</b>								
<b>1-WAGES &amp; BENEFITS:</b>								
5002 Mayor & Council	13,200	13,200	13,200	1,100	10,100	13,200	3,100	76.5%
5004 Administrator	68,235	75,000	81,575	7,346	66,113	89,025	22,912	74.3%
5005 Intern (s)	0	0	0	0	0	4,500	4,500	0.0%
5007 Office Assistant	15,168	15,676	17,717	1,328	13,090	15,606	2,516	83.9%
5008 Office Manager/Deputy Clerk	34,975	36,436	38,593	3,405	29,637	41,616	11,979	71.2%
5020 Maintenance Personnel incl Vehicle Allowance	18,464	19,055	17,849	2,402	12,703	23,253	10,550	54.6%
5014 FICA & Medicare	10,782	11,754	13,425	1,292	13,269	14,321	1,052	92.7%
5018 Insurance Benefits (Disability)	362	728	642	54	484	720	236	67.3%
5037 Other Financial Benefits	1,617	6,000	16,200	2,200	19,800	26,400	6,600	75.0%
5053 PERA	10,106	10,772	11,416	1,052	9,255	14,040	4,785	65.9%
5024 Workers Comp Insurance	2,183	2,185	2,530	0	3,689	2,600	(1,089)	141.9%
<b>TOTAL WAGES &amp; BENEFITS</b>	<b>175,091</b>	<b>190,806</b>	<b>213,147</b>	<b>20,179</b>	<b>178,139</b>	<b>245,281</b>	<b>67,142</b>	<b>72.6%</b>
<b>2-PROFESSIONAL SERVICES:</b>								
5120 Contract - Videographer	556	523	606	0	362	1,000	638	36.2%
5302 Assessor Fees	18,683	18,977	20,191	0	20,716	21,200	484	97.7%
5304 Accounting fees	12,705	13,020	13,365	1,075	9,900	14,150	4,250	70.0%
5305 Auditing fees	5,810	4,665	5,350	0	5,450	5,700	250	95.6%
5310 Engineering Fees	15,896	16,852	12,722	5,563	14,122	30,000	15,879	47.1%
5315 Recording fees	92	0	151	0	46	300	254	15.3%
5320 Legal fees - Prosecution	26,824	28,273	29,698	2,329	19,607	28,000	8,393	70.0%
5321 Legal fees - General/Civil	21,176	24,383	13,772	1,296	14,827	22,000	7,173	67.4%
5330 Planning Fees	(12,134)	0	0	0	0	0	0	
5335 Other Fees for Service	0	0	0	0	0	1,500	1,500	0.0%
5350 Building Inspection Fees - Stensland	35,805	68,952	36,910	2,421	35,764	22,750	(13,014)	157.2%
5360 Misc Dev Fees	0	91	(200)	0	(345)	0	345	
5370 Well Monitoring Program	72	0	144	0	0	1,000	1,000	0.0%
5380 Watershed Management	459	488	488	0	488	500	12	97.7%
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>125,944</b>	<b>176,224</b>	<b>133,198</b>	<b>12,684</b>	<b>120,937</b>	<b>148,100</b>	<b>27,163</b>	<b>81.7%</b>

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**City of Afton**  
**Detail Statement of Revenue and Expenditures - General Fund Only**  
**Year to Date 9/30/15**

	Audited 2012	Audited 2013	Audited 2014	Month of Sep-15	YTD Actual 9/30/15	Annual Budget 2015	Remaining Budget \$	YTD Act as % of Annual Budget
<b>4-OTHER EXPENDITURES:</b>								
5500 Office Equipment	0	527	176	0	1,612	600	(1,012)	268.7%
5505 Bank/IRS Fees/Penalties/Sales Tax	496	664	135	0	269	400	131	67.3%
5510 Comp Svc (All Hard/Software, GIS, Web, Email)	7,645	7,476	4,825	325	4,045	9,500	5,455	42.6%
5516 Copier Lease	6,186	7,148	6,424	1,238	5,067	7,500	2,433	67.6%
5520 Equipment Maintenance	0	0	62	0	0	1,000	1,000	0.0%
5525 Insurance-General Liability	19,564	20,824	18,377	0	17,886	20,000	2,114	89.4%
5535 Misc. Expense	708	357	230	30	468	3,000	2,532	15.6%
5540 Office Supplies	3,533	3,281	2,673	628	2,171	4,500	2,329	48.2%
5545 Other Administration	139	100	475	0	593	500	(93)	118.6%
5550 Postage	3,164	3,720	4,816	603	2,499	3,500	1,001	71.4%
5555 Publishing & Printing	2,068	1,777	2,336	416	3,047	2,800	(247)	108.8%
5560 Newsletter	6,250	4,833	5,281	769	4,106	6,600	2,494	62.2%
5565 Telephone	2,707	2,901	2,759	163	2,194	3,500	1,306	62.7%
5575 Travel & Mileage	47	30	180	0	0	500	500	0.0%
5580 Membership & Dues	2,916	2,987	2,987	0	3,158	3,000	(158)	105.3%
5585 Seminars & Education	1,025	1,455	1,932	0	2,179	2,000	(179)	108.9%
<b>TOTAL OTHER EXPENDITURES</b>	<b>56,448</b>	<b>58,082</b>	<b>53,668</b>	<b>4,172</b>	<b>49,292</b>	<b>68,900</b>	<b>19,608</b>	<b>71.5%</b>
<b>SUBTOTAL GENERAL &amp; ADMINISTRATIVE</b>	<b>357,484</b>	<b>425,111</b>	<b>400,012</b>	<b>37,035</b>	<b>348,369</b>	<b>462,281</b>	<b>113,912</b>	<b>75.4%</b>
<b>5-PUBLIC SAFETY:</b>								
5605 Animal Control	3,834	1,969	1,899	352	2,006	4,000	1,994	50.1%
5625 Fire & Ambulance Service	189,316	199,472	213,705	0	164,965	219,953	54,988	75.0%
5626 Fire Relief Association	6,782	2,470	0	0	0	0	0	
5635 Police Service - County	163,521	165,033	168,494	479	84,064	169,150	85,086	49.7%
<b>TOTAL PUBLIC SAFETY</b>	<b>363,453</b>	<b>368,944</b>	<b>384,098</b>	<b>831</b>	<b>251,035</b>	<b>393,103</b>	<b>142,068</b>	<b>63.9%</b>
<b>6-PUBLIC HEALTH:</b>								
5705 Recycling - Afton	0	0	150	18	43	500	457	8.6%
5720 Refuse Hauling - City Hall	1,294	887	1,630	0	819	1,500	681	54.6%
<b>TOTAL PUBLIC HEALTH</b>	<b>1,294</b>	<b>887</b>	<b>1,780</b>	<b>18</b>	<b>862</b>	<b>2,000</b>	<b>1,138</b>	<b>43.1%</b>

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**City of Afton**  
**Detail Statement of Revenue and Expenditures - General Fund Only**  
**Year to Date 9/30/15**

	Audited 2012	Audited 2013	Audited 2014	Month of Sep-15	YTD Actual 9/30/15	Annual Budget 2015	Remaining Budget \$	YTD Act as % of Annual Budget
<b>7-STREETS:</b>								
5820 Gravel Road Maintenance	3,114	2,517	1,755	170	3,170	4,000	830	79.3%
5825 Crackseal/Seal Coat/Gravel Shouldering	6,009	720	90,685	48,073	51,421	71,000	19,579	72.4%
5830 Snow & Ice Control	95,457	162,076	115,692	0	37,058	110,000	72,942	33.7%
5835 Surf maint/Sweeping/Pothole Repair	21,432	25,054	29,844	0	42,932	30,000	(12,932)	143.1%
5845 Brush, Tree, Mow, Bridge, Culvert, Guardrail	33,893	65,736	25,502	6,145	35,687	25,000	(10,687)	142.7%
5850 Street Lighting	4,480	4,682	3,982	440	3,127	5,000	1,873	62.5%
5855 Gas Lamps - Operating Costs	2,870	2,688	2,851	104	1,660	2,700	1,040	61.5%
5856 Gas Lamps - Capital	2,841	2,468	0	0	0	0	0	
5860 Signs & Signals	2,123	1,691	2,977	0	1,694	4,000	2,306	42.4%
5870 Other - Road Maint.	1,791	575	758	94	509	2,000	1,491	25.5%
TOTAL STREETS	174,009	268,207	274,047	55,026	177,259	253,700	76,441	69.9%
<b>9-OTHER PUBLIC WORKS EXPENDITURES:</b>								
5910 Flood Control (Operate Pump/Dike)	658	264	803	0	0	4,000	4,000	0.0%
5920 Repair & Maint - Equipment	1,740	518	1,312	89	621	1,500	879	41.4%
5925 Fuel & Lubricants	696	694	478	50	525	1,000	475	52.5%
5930 Tools & Minor Equipment	487	217	243	40	259	950	691	27.2%
5940 Sidewalk improvements	0	0	0	0	0	0	0	
TOTAL OTHER PUBLIC WORKS	3,581	1,692	2,836	179	1,404	7,450	6,046	18.8%
<b>SUBTOTAL STREETS, REHAB &amp; PUBLIC WORKS</b>	<b>177,590</b>	<b>269,899</b>	<b>276,883</b>	<b>55,205</b>	<b>178,663</b>	<b>261,150</b>	<b>82,487</b>	<b>68.4%</b>
<b>9-BUILDINGS &amp; LAND:</b>								
6010 Gas Heat	1,186	1,721	2,060	76	1,443	2,500	1,057	57.7%
6020 Electricity	1,707	2,030	1,822	225	1,292	1,750	458	73.9%
6030 Miscellaneous Expense	1,044	1,565	777	30	915	500	(415)	183.0%
6035 Cleaning	150	957	1,031	26	836	1,000	164	83.6%
6040 Repair & Maintenance	1,175	1,404	898	28	463	2,000	1,537	23.1%
6045 City Garage Expense	2,017	3,266	3,264	83	1,957	2,500	543	
6050 Supplies	231	260	594	19	265	500	235	52.9%
TOTAL BUILDINGS & LAND	7,511	11,203	10,446	487	7,171	10,750	3,579	66.7%

**City of Afton**  
**Detail Statement of Revenue and Expenditures - General Fund Only**  
**Year to Date 9/30/15**

	Audited 2012	Audited 2013	Audited 2014	Month of Sep-15	YTD Actual 9/30/15	Annual Budget 2015	Remaining Budget \$	YTD Act as % of Annual Budget
<b>12-PARKS &amp; RECREATION:</b>								
6105 4th of July Celebration	4,265	2,985	3,691	0	3,500	3,500	0	100.0%
6135 Park Maintenance	783	713	1,275	24	135	1,200	1,065	11.3%
6140 Miscellaneous expense	0	107	52	0	54	300	246	18.1%
6205 Cemetery maintenance	0	0	0	0	0	100	100	0.0%
<b>TOTAL PARKS &amp; RECREATION</b>	<b>5,049</b>	<b>3,805</b>	<b>5,018</b>	<b>24</b>	<b>3,689</b>	<b>5,100</b>	<b>1,411</b>	<b>72.3%</b>
<b>OVERALL TOTAL EXPENDITURES</b>	<b>912,381</b>	<b>1,079,849</b>	<b>1,078,237</b>	<b>93,599</b>	<b>789,789</b>	<b>1,134,384</b>	<b>344,595</b>	<b>69.6%</b>
<b>C: OTHER FINANCING SOURCES (USES)</b>								
4725 Tax Levy to Road Debt Service Fund	(282,000)	(292,000)	(305,000)	0	(155,000)	(310,000)	(155,000)	
4050 Tax Levy to Fire Hall Debt Service Fund	(55,546)	(55,808)	(57,356)	0	(28,967)	(57,933)	(28,967)	
6920 Oper trf to Bldg & Land Fund - Budgeted	(2,500)	(5,000)	(6,000)	0	(3,000)	(6,000)	(3,000)	
6920 Oper trf to Bldg & Land Fund - UnBudgeted		(25,000)	0	0	0			
6921 Oper trf to Street Imp -UnBudgeted	(175,000)	(25,000)	0	0	0	0		
6925 Oper trf to Street Imp -Budgeted	(171,000)	(190,000)	(200,000)	0	(100,000)	(200,000)	(100,000)	
6928 Oper Trf from(to) Special Reserve Fund	(17,579)	(85,000)	(294)	0	(2,500)	(5,000)	(2,500)	
6932 Oper Trf to Stormwater Fund	(3,500)	(3,500)	(3,500)	0	(1,750)	(3,500)	(1,750)	
6933 Oper Trf to Vehicle Fund	(2,500)	(2,500)	(2,500)	0	(1,250)	(2,500)	(1,250)	
6935 Oper Trf to Comprehensive Plan	7,762	(100)	(2,000)	0	(1,000)	(2,000)	(1,000)	
6936 Oper Trf to Flood Mitigation & Control	(5,500)	(5,500)	(5,500)	0	(2,750)	(5,500)	(2,750)	
6937 Oper Trf to DNR Grant Match	(95,000)	(95,000)	(95,000)	0	(47,500)	(95,000)	(47,500)	
UnBud Trf to Spec Act MN UI Claims, Sev, PTO	0	0	0	0	0	0	0	
6934 Oper trf to Codification (Spec Act Fd)	12,358	(100)	(100)	0	(100)	(100)	0	
4843 Oper Trf to MN Unemployment Claims	(10,000)	(10,000)	(3,000)	0	(1,500)	(3,000)	(1,500)	
4847 Oper Trf to Election Expense Fund	(12,250)	(5,500)	(5,500)	0	(2,750)	(5,500)	(2,750)	
6910 City Council Contingency Fund	(8,000)	0	0	0	0	0	0	
4842 Oper Trf to Audit and Legal Reserve	(20,000)	(100)	(100)	0	(100)	(100)	0	
4844 Oper Trf to Parks Capital Repairs/Trail & Ped Bridge	(3,000)	(3,500)	(5,500)	0	(2,750)	(5,500)	(2,750)	
xxxx Oper Trf to Afton Septic System - City Bldgs			(15,000)	0	(7,500)	(15,000)		
xxxx Oper Trf to PFA Loan Interest (Spec Act Fd)			0	0	(4,000)	(8,000)		
4846 Oper Trf to Sidewalk	(2,000)	(2,000)	(2,000)	0	(1,000)	(2,000)	(1,000)	
6929 Trf (to)/from Special Activities Fund (Various)	0	0	0	0	0	0	0	
<b>TOTAL OTH FINANCING/TRANSFERS</b>	<b>(845,255)</b>	<b>(805,608)</b>	<b>(708,350)</b>	<b>0</b>	<b>(363,417)</b>	<b>(726,633)</b>	<b>(351,717)</b>	
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$2,810</b>	<b>3,197</b>	<b>37,193</b>	<b>(87,568)</b>	<b>(109,628)</b>	<b>\$0</b>	<b>109,628</b>	
Fund Balance - Beginning of Period	<b>\$258,108</b>	<b>260,918</b>	<b>264,114</b>		<b>\$301,307</b>			
Fund Balance - End of Period	<b>\$260,918</b>	<b>264,114</b>	<b>301,307</b>		<b>\$191,679</b>			

**City of Afton**  
**Summary of Special Activities and MN Investment Funds**  
**YTD 9/30/15**

	Balance 12/31/2012	Balance 12/31/2013	Balance 12/31/2014	Receipts	Disbursements	Transfers	Balance 9/30/2015
<b>#550 Special Activities Fund</b>							
A. Interest (unallocated)	3,826.56	3,848.46	3,871.67	37.46			3,909.13
B1. Cable Commission	23,978.90	23,978.90	18,378.87	7,710.86	1,200.00		24,889.73
B2. 4th of July Reserve	914.75	0.00	0.00				0.00
B3. City Council Contingency Reserve	13,752.60	13,452.60	10,975.00				10,975.00
B4. Community Garden	1,250.00	(87.88)	(87.88)				(87.88)
B4. MN Historic Preservation Design Guidelines	5,350.00	0.00	0.00	10,000.00	2,000.00		8,000.00
C1. Codification	3,550.20	3,650.20	3,750.20	100.00			3,850.20
C2. Comprehensive Plan	7,573.28	7,673.28	8,155.36	1,000.00	7,410.00		1,745.36
D1. Flood Control (Acct 7836)	2,945.20	8,445.20	5,063.99	9,390.28			14,454.27
D2. Storm Water Control	14,433.70	17,933.70	21,433.70	1,750.00			23,183.70
D6. TAG Wastewater Comm Assessmnt (Acct 7833)	(3,818.12)	(15,982.34)	(15,982.34)				(15,982.34)
F. Applicant Pass-Thru Expenses	0.00	0.00	0.00	13,910.50	13,910.50		0.00
G. TIF Dist No. 1 (Afton Market Square)	849.01	849.01	849.01				849.01
H. State Fire Aid (Pass-Thru)	0.00	0.00	0.00	47,347.72	47,347.72		0.00
I. City Vehicles	(650.52)	1,648.96	4,148.96	1,250.00			5,398.96
K. Audit/Legal Reserve	38,236.57	38,336.57	38,436.57	100.00			38,536.57
L. MN UI Claims, Severance & Oth PTO	14,425.53	20,788.53	23,788.53	1,500.00			25,288.53
M. Pedestrian Bike Trail & Bridge	21,000.00	10,959.94	16,459.94	2,750.00			19,209.94
N. Election Expense	1,670.12	6,402.20	5,780.27	2,750.00	120.94		8,409.33
O. Sidewalk	6,000.00	8,000.00	10,000.00	1,000.00			11,000.00
<b>Total #550 Special Activities Fund</b>	<b>155,287.78</b>	<b>149,897.33</b>	<b>155,021.85</b>	<b>100,596.82</b>	<b>71,989.16</b>	<b>0.00</b>	<b>183,629.51</b>
<b>#600 MN Investment Fund</b>							
4886/8986 Chandler Exhibits	90,946.70	100,985.08	104,361.13	34.40		0.00	104,395.53
<b>Total #600 MN Investment Fund</b>	<b>90,946.70</b>	<b>100,985.08</b>	<b>104,361.13</b>	<b>34.40</b>	<b>0.00</b>	<b>0.00</b>	<b>104,395.53</b>