



COUNCIL WORK SESSION AGENDA

AFTON CITY COUNCIL CHAMBERS

3033 St. Croix Trail South

Friday, August 14, 2015

At 3:00 p.m.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA – August 14, 2015 Council Work Session**
- 4. CITY COUNCIL BUSINESS**
 - a) Mid-year Financial Review
 - b) 2016 Proposed Annual Budget
 - c) City Administrator Performance Evaluation
 - d) Downtown Improvement Projects
- 5. ADJOURN**

A quorum of the City Council or Other Commissions may be present to receive information at, but not limited to, any of the following meetings: Planning Commission; the Public Works Committee; Parks Committee; Design Review and Heritage Preservation Commission; Lower St. Croix 'Cable Commission; LSCWMO; MSCWMO; I-94 Corridor Coalition and the 5-City Mayor's Alliance.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Aug. 14, 2015

Council Memo

To: Honorable Mayor Bend and Members of the City Council
From: Ron Moore, City Administrator
Date: August 3, 2015
Re: Mid-Year Financial Review

Tom Niedzwiecki, City Accountant, will provide a mid-year financial review that will include an update on the City's budget status, and will assist the Council in its development of the 2016 budget.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Aug. 14, 2015

Council Memo

To: Honorable Mayor Bend and Members of the City Council
From: Ron Moore, City Administrator
Date: August 4, 2015
Re: Preliminary Overview of the Proposed 2016 Annual Budget

Attached is a Preliminary Budget Overview for the 2016 budget and the proposed 2016 line-item budget. The Preliminary Budget overview provides an outline of the budget, including the key items affecting the budget and the tax levy, as well as the impact of the budget and tax levy on residential and commercial property owners.

City of Afton 2016 Preliminary Budget Overview

The following is an overview of the City of Afton proposed 2016 budget. The proposed 2016 budget reflects the effort to expand and upgrade high speed internet access throughout the City, the initial debt service payments related to the downtown improvement projects, and additional funding for roadway maintenance.

General Fund Budget

General Fund Expenditure Highlights

The proposed 2016 General Fund expenditures are \$1,197,633. This is an increase of \$63,249 or 5.6%, over the 2015 budget. The proposed General Fund budget reflects an effort to address street repair needs while limiting discretionary expenditures.

An outline of the key items affecting the General Fund expenditures is as follows:

- Crack sealing and seal coating expenditures have increased by \$3,000, or 5.6%
- Road surface maintenance and pothole repair expenditures have increased \$16,000 or 53.3%, to reflect actual expenditure levels and maintenance needs.
- Brush and tree trimming and mowing along roadways and culvert repair expenditures have increased \$14,000 or 56% to reflect actual expenditure levels and maintenance needs.
- Building Inspection Fees are up \$5,250 or 23.1% to reflect additional building and remodeling. (These expenditures are offset by additional building permit revenues.)
- City Administrator pay is increasing by \$5,887, or 6.6%, due to the 3% general cost-of-living adjustment and a step adjustment.
- Fire and Ambulance service expenditures are up \$12,940, or 5.9%, which reflects the Lower St. Croix Valley Fire Department's 20,990, or 4.91% increase in its charges to its contracted cities and a larger cost share for Afton due to the cost allocation formula. The 4.91% increase to Afton is based on a \$56,766, or 13.4% increase in operating expenses. The two largest operating expense increases are a \$19,000, or 25% increase in Firefighter pay, and a \$21,500, or 71.7 % increase related to the part-time Fire Administrator position becoming full-time.
- Police Service expenditures are up \$2,100, or 1.2% based on the estimated cost increase from the Washington County Sheriff's Department

General Fund Revenue Highlights

- Building Permit revenue is up \$8,000 or 12.3%. Other revenues are generally flat.

Tax levies and Transfers

- The levy and transfer for the Road Paving debt service has been reduced by \$50,000, or 16.1% to reflect reduced debt service obtained by the refunding of the road paving bonds.

- A levy and transfer for the interest payments on the temporary bonds for the downtown improvement project has been added in the amount of \$28,000
- A levy and transfer for the debt service on a planned low interest loan from the Public Facilities Authority (PFA) for the wastewater collection and treatment system project has been added in the amount of \$70,000. (The \$70,000 amount is a placeholder/estimate for a more accurate amount which staff is working to provide for the August 14 budget work session.) There will be debt service on the PFA loan in both 2016 and 2017.
- A one-time levy of \$125,000 has been added to pay the cost of the City-wide expansion and upgrade of high speed internet access

Downtown Improvement Projects

The wastewater treatment system is planned for construction in the fall of 2015. The remainder of the downtown improvement projects are planned to be bid in February of 2016 and constructed in 2016 and 2017. Placeholder costs related to interest payments on the temporary bonds and debt service on a low interest loan from the PFA to be incurred in 2016 and 2017 are included in the proposed 2016 budget. Now that the final design elements have been approved and the timing of the projects has been clarified, staff is working with the City's engineering and financial consultants to develop updated information on the amounts and timing of expenditures and the amounts and sources of funding. This will include the amount and timing of tax levy needed to fund the projects. The City has some flexibility regarding the amount of short term levy increases, as there is approximately \$130,000 available after the close-out of the debt service fund for the original road paving bonds that could be used to pay a portion of 2016 or 2017 debt service.

Tax Levy, Tax Rate and Impact on Property Owners

The proposed 2016 budget results in a total tax levy, including the General Fund levy and the debt service and transfer levies, of \$1,926,467. This is a \$222,284, or 13.04% increase over the total 2015 levy. The three main items causing this increase are the \$125,000 levy for the internet access expansion project, a \$48,535 or 13.2%, increase in debt service (related to the downtown improvement projects) and a \$57,749, or 6.2% increase in the levy to fund General Fund expenditures.

Tax Rate

Based on the proposed total levy, the City's tax rate would be increased from 27.716% in 2015 to 31.431% in 2016. This is an increase of 13.40%.

Impact on Property Owners

The proposed budget and tax levy would result in the City's share of property taxes on a home valued at \$200,000 being \$568.27, an increase of \$67.17 or 13.40% over 2015. For a home valued at \$500,000 the City's share of property taxes would be \$1,571.55, an increase of \$185.74 or 13.40% over 2015. For a commercial property valued at \$500,000, the city's share of property taxes would be \$2,907.37, an increase of \$343.63 or 13.40%.

City of Afton
Preliminary 2016 General Fund Budget

	Audited	Audited	Audited	Year to Date	Annual Budget	Remaining	Annual Budget	Increase (Decrease) 2015 minus 2014 Budget	
	2012	2013	2014	5/31/2015	2015	Budget \$	2016	\$	%
#100 GENERAL FUND									
A: Revenue									
1-PROPERTY TAXES:									
4000 General Fund Levy	840,790	870,158	860,094	0	931,792	931,792	989,541	57,749	6.2%
4003 Market Value Credit	0	0	0	0	0	0	0	0	
4005 Fiscal Disparity	51,127	46,685	47,649	0	45,758	45,758	45,758	0	0.0%
4015 Delinq Taxes, Penalties & Int	6,421	17,089	17,950	0	0	0	0	0	
4013 Street Improvement Capital Fund	171,000	190,000	200,000	0	200,000	200,000	200,000	0	0.0%
6928 Special Reserve Fund	17,579	0	294	0	5,000	5,000	3,000	(2,000)	-40.0%
6932 Stormwater Fund	3,500	3,500	3,500	0	3,500	3,500	3,500	0	0.0%
6933 Vehicle/Equipment Replacement Fund	2,500	2,500	2,500	0	2,500	2,500	2,500	0	0.0%
6935 Comprehensive Plan/Planning	(7,762)	100	2,000	0	2,000	2,000	3,000	1,000	50.0%
6936 Flood Fund	5,500	5,500	5,500	0	5,500	5,500	5,500	0	0.0%
6937 DNR Levee Project Grant Match	95,000	95,000	95,000	0	95,000	95,000	95,000	0	0.0%
6934 Codification	(12,358)	100	100	0	100	100	100	0	0.0%
4843 MN Unemployment Claims	10,000	10,000	3,000	0	3,000	3,000	3,000	0	0.0%
6939 Election Fund	4,250	5,500	5,500	0	5,500	5,500	5,500	0	0.0%
6910 City Council Contingency Fund	8,000	0	0	0	0	0	0	0	
4842 Audit and Legal Reserve	20,000	100	100	0	100	100	100	0	0.0%
4844 Parks Capital Repairs/Trail & Ped Bridge	3,000	3,500	5,500	0	5,500	5,500	5,500	0	0.0%
4022 Afton Septic System - City Bldgs	0	0	15,000	0	15,000	0	15,000	0	0.0%
4897 Public Facilities Authority (PFA) Loan Interest	0	0	0	0	8,000	0	0	(8,000)	-100.0%
4846 Sidewalk	2,000	2,000	2,000	0	2,000	2,000	2,000	0	0.0%
4012 Bldg & Land Capital Fund	2,500	5,000	6,000	0	6,000	6,000	6,000	0	0.0%
4818 City Share High Speed Internet	0	0	0	0	0	0	125,000	125,000	
Subtotal - General Prop Tax Levy	1,223,046	1,256,732	1,271,686	0	1,336,250	1,313,250	1,509,999	173,749	13.0%
4050 Debt Service Levy, Fire Hall Remodeling	55,546	55,808	57,356	0	57,933	57,933	58,468	535	0.9%
4898 Debt Service Levy, Dwntwn Imp Tmp Bond	0	0	0	0	0	0	28,000	28,000	
4899 Debt Service Levy, Dwntwn Imp Bond	0	0	0	0	0	0	70,000	70,000	
4725 Debt Serv Levy - Road Construction Bonds	282,000	292,000	305,000	0	310,000	310,000	260,000	(50,000)	-16.1%
TOTAL PROPERTY TAXES	1,560,592	1,604,540	1,634,042	0	1,704,183	1,681,183	1,926,467	222,284	13.04%
Memo: Adjusted Max Levy b/4 Debt Serv					1,602,769		1,602,769	0	
City Council Adjusted Max Levy					1,310,966		1,287,715		
Max Levy not Used					266,519		92,770		

City of Afton
Preliminary 2016 General Fund Budget

	Audited	Audited	Audited	Year to Date	Annual Budget	Remaining	Annual Budget	Increase (Decrease) 2015 minus 2014 Budget	
	2012	2013	2014	5/31/2015	2015	Budget \$	2016	\$	%
2-INTERGOVERNMENTAL REVENUE:									
4100 Gravel Tax/West Lakeland Cent College	0	(2,301)	(2,374)	(2,333)	(2,400)	(67)	(2,400)	0	0.0%
4108 MV Credit - Ag	6,606	2,950	5,797	0	0	0	0	0	0.0%
4112 PERA Rate Increase Aid	634	634	634	0	634	634	634	0	0.0%
4175 Agricultural perserve credit	790	528	659	0	500	500	500	0	0.0%
TOTAL INTERGOVT REVENUES	8,031	1,811	4,715	(2,333)	(1,266)	1,067	(1,266)	0	0.0%
3-CHARGES FOR SERVICES:									
4205 Assessment Search	80	20	50	10	35	25	35	0	0.0%
4210 Sale of Copies	125	52	20	22	100	78	100	0	0.0%
TOTAL CHARGES FOR SERVICES	205	72	70	32	135	103	135	0	0.0%
4-FINES & FORFEITURES:									
4300 County Fines & Fees	19,292	15,901	10,359	5,596	16,000	10,404	14,000	(2,000)	-12.5%
4305 Other Fines & Forfeitures	0	0	0	0	250	250	250	0	0.0%
TOTAL FINES & FORFEITURES	19,292	15,901	10,359	5,596	16,250	10,654	14,250	(2,000)	-12.3%
5-LICENSES, FEES, PERMITS:									
4400 Building Permit Fees - Afton	85,983	181,192	86,885	39,420	65,000	25,581	73,000	8,000	12.3%
4401 Building & Eng'g Inspection Fees	965	2,729	800	250	250	(0)	250	0	0.0%
4404 4th of July permits	919	200	250	0	500	500	0	(500)	-100.0%
4405 Pet License & Impound Fees	230	1,825	335	945	300	(645)	300	0	0.0%
4410 Liquor Licenses	2,600	3,000	3,000	0	2,600	2,600	2,600	0	0.0%
4415 Other Licenses	156	339	413	50	350	300	350	0	0.0%
4435 R-O-W Permit/Utility Permit Fees	3,250	2,500	750	0	1,750	1,750	1,750	0	0.0%
4437 Utility Franchise Fees	58,409	58,383	59,438	12,952	58,000	45,048	58,000	0	0.0%
4440 Zoning Fees & Permits	3,925	3,185	10,248	3,010	3,000	(10)	3,000	0	0.0%
TOTAL LICENSES, FEES, PERMITS	156,437	253,353	162,119	56,627	131,750	75,123	139,250	7,500	5.7%

City of Afton
Preliminary 2016 General Fund Budget

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	2012	2013	2014	5/31/2015	2015	Budget \$	2016	\$	%
7-MISCELLANEOUS REVENUE:									
4601 Insurance dividend	6,162	4,072	3,208	0	1,125	1,125	1,125	0	0.0%
4604 Park rental & cleaning fees	1,221	550	825	300	500	200	500	0	0.0%
4615 Settlements/Other Income/Transfer	163	0	10	20	0	(20)	0	0	
TOTAL MISCELLANEOUS REVENUE	7,546	4,622	4,043	320	1,625	1,305	1,625	0	0.0%
9-OTHER GRANTS:									
4810 County Grant-recycling grant	7,098	7,098	7,178	0	7,090	7,090	7,090	0	0.0%
4815 Cable Commission Distribution	1,200	1,200	1,200	600	1,200	600	1,200	0	0.0%
TOTAL OTHER GRANTS	8,298	8,298	8,378	600	8,290	7,690	8,290	0	0.0%
10-INTEREST REVENUES:									
4901 Interest - 4M Fund General	45	57	54	90	50	(40)	50	0	0.0%
4905 Miscellaneous Income	0	0	0	0	0	0	0	0	
TOTAL INTEREST REVENUES	45	57	54	90	50	(40)	50	0	0.0%
TOTAL REVENUES	1,760,445	1,888,654	1,823,780	60,932	1,861,017	1,777,085	2,088,801	227,784	12.24%

City of Afton
Preliminary 2016 General Fund Budget

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	2012	2013	2014	5/31/2015	2015	Budget \$	2016	\$	%
B: EXPENDITURES									
1-WAGES & BENEFITS:									
5002 Mayor & Council	13,200	13,200	13,200	5,700	13,200	7,500	13,200	0	0.0%
5004 City Administrator	68,235	75,000	81,575	36,729	89,025	52,296	94,912	5,887	6.6%
5005 Intern(s)	0	0	0	0	4,500	4,500	4,500	0	0.0%
5007 Office Assistant	15,168	15,676	17,717	6,787	15,606	8,819	16,074	468	3.0%
5008 Office Manager/Deputy Clerk	34,975	36,436	38,593	15,986	41,616	25,630	42,864	1,248	3.0%
5020 Maintenance Personnel (incl Mileage)	18,464	19,055	17,849	5,368	23,253	17,885	23,951	698	3.0%
5014 FICA & Medicare	10,782	11,754	13,425	6,177	14,321	8,144	14,956	635	4.4%
5018/3: Ins Benefits (Disability)and Other Fin'l (CA)	1,979	6,728	16,842	11,269	27,120	15,851	27,120	0	0.0%
5053 PERA	10,106	10,772	11,416	5,043	14,040	8,997	14,663	623	4.4%
5024 Workers Comp Insurance	2,183	2,185	2,530	3,462	2,600	(862)	2,600	0	0.0%
TOTAL WAGES & BENEFITS	175,091	190,806	213,147	96,522	245,281	148,759	254,840	9,559	3.9%
2-PROFESSIONAL SERVICES:									
5120 Contract - Videographer	556	523	606	0	1,000	1,000	1,000	0	0.0%
5302 Assessor Fees	18,683	18,977	20,191	20,716	21,200	484	21,200	0	0.0%
5304 Accounting fees	12,705	13,020	13,365	5,600	14,150	8,550	14,150	0	0.0%
5305 Auditing fees	5,810	4,665	5,350	5,450	5,700	250	5,700	0	0.0%
5310 Engineering Fees	15,896	16,852	12,722	5,909	30,000	24,091	30,000	0	0.0%
5315 Recording fees	92	0	151	46	300	254	300	0	0.0%
5320 Legal fees - Prosecution	26,824	28,273	29,698	10,535	28,000	17,465	28,000	0	0.0%
5321 Legal fees - General/Civil	21,176	24,383	13,772	8,765	22,000	13,235	22,000	0	0.0%
5323 Legal fees - Special/Co-Pays	0	0	0	0	0	0	0	0	0.0%
5330 Planning Fees	(12,134)	0	0	0	0	0	0	0	0.0%
5335 Other Fees for Service/YSB/4H	0	0	0	0	1,500	1,500	1,500	0	0.0%
5350 Building Inspection Fees - Stensland	35,805	68,952	36,910	16,740	22,750	6,010	28,000	5,250	23.1%
5360 Misc Dev Fees	0	91	(200)	(345)	0	345	0	0	0.0%
5370 Well Monitoring Program	72	0	144	0	1,000	1,000	1,000	0	0.0%
5380 Watershed Management	459	488	488	488	500	12	500	0	0.0%
TOTAL PROFESSIONAL SERVICES	125,944	176,224	133,198	73,904	148,100	74,196	153,350	5,250	3.5%

City of Afton
Preliminary 2016 General Fund Budget

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	2012	2013	2014	5/31/2015	2015	Budget \$	2016	\$	%
4-OTHER EXPENDITURES:									
5500 Office Equipment	0	527	176	1,612	600	(1,012)	600	0	0.0%
5505 Bank/IRS Fees/Penalties/Interest	496	664	135	269	400	131	400	0	0.0%
5510 Comp Svc (All HW/SW, GIS, Web, Email)	7,645	7,476	4,825	3,247	9,500	6,253	9,500	0	0.0%
5516 Copier Lease	6,186	7,148	6,424	2,050	7,500	5,450	7,500	0	0.0%
5520 Equipment Maintenance	0	0	62	0	1,000	1,000	1,000	0	0.0%
5525 Insurance-General Liability	19,564	20,824	18,377	0	20,000	20,000	21,000	1,000	5.0%
5535 Misc. Expense	708	357	230	(2)	3,000	3,002	2,000	(1,000)	-33.3%
5540 Office Supplies	3,533	3,281	2,673	1,008	4,500	3,492	4,000	(500)	-11.1%
5545 Other Administration	139	100	475	593	500	(93)	500	0	0.0%
5550 Postage	3,164	3,720	4,816	920	3,500	2,580	3,500	0	0.0%
5555 Publishing & Printing	2,068	1,777	2,336	1,744	2,800	1,056	2,800	0	0.0%
5560 Newsletter	6,250	4,833	5,281	2,193	6,600	4,407	6,000	(600)	-9.1%
5565 Telephone	2,707	2,901	2,759	1,544	3,500	1,956	3,500	0	0.0%
5575 Travel & Mileage	47	30	180	0	500	500	500	0	0.0%
5580 Membership & Dues	2,916	2,987	2,987	0	3,000	3,000	3,000	0	0.0%
5585 Seminars & Education incl ICMA	1,025	1,455	1,932	1,025	2,000	975	2,500	500	25.0%
TOTAL OTHER EXPENDITURES	56,448	58,082	53,668	16,203	68,900	52,697	68,300	(600)	-0.9%
SUBTOTAL GENERAL & ADMINISTRATIVE	357,484	425,111	400,012	186,630	462,281	275,651	476,490	14,209	3.1%
5-PUBLIC SAFETY:									
5605 Animal Control	3,834	1,969	1,899	1,052	4,000	2,948	4,000	0	0.0%
5625 Fire & Ambulance Service	189,316	199,472	213,705	109,977	219,953	109,977	232,893	12,940	5.9%
5626 Fire Relief Association	6,782	2,470	0	0	0	0	0	0	
5635 Police Service - County	163,521	165,033	168,494	0	169,150	169,150	171,250	2,100	1.2%
TOTAL PUBLIC SAFETY	363,453	368,944	384,098	111,028	393,103	282,075	408,143	15,040	3.8%
6-PUBLIC HEALTH:									
5705 Recycling - Afton	0	0	150	25	500	475	500	0	0.0%
5720 Refuse Hauling - City Hall	1,294	887	1,630	305	1,500	1,195	1,500	0	0.0%
TOTAL PUBLIC HEALTH	1,294	887	1,780	330	2,000	1,670	2,000	0	0.0%

City of Afton
Preliminary 2016 General Fund Budget

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	2012	2013	2014	5/31/2015	2015	Budget \$	2016	\$	%
7-STREETS:									
5820 Gravel Road Maintenance	3,114	2,517	1,755	2,108	4,000	1,892	4,000	0	0.0%
5825 Crackseal/Seal Coat/Gravel Shouldering	6,009	720	90,685	0	71,000	71,000	75,000	4,000	5.6%
5830 Snow & Ice Control	95,457	162,076	115,692	37,058	110,000	72,942	110,000	0	0.0%
5835 Surf maint/Sweeping/Pothole Repair	21,432	25,054	29,844	17,845	30,000	12,155	46,000	16,000	53.3%
5845 Brush/Tree/Mow/Bridge/Culvert/Guardrail	33,893	65,736	25,502	17,789	25,000	7,211	39,000	14,000	56.0%
5850 Street Lights	4,480	4,682	3,982	1,981	5,000	3,019	5,000	0	0.0%
5855 Gas Lamps - Operating Costs	2,870	2,688	2,851	1,285	2,700	1,415	2,700	0	0.0%
5856 Gas Lamps - Capital	2,841	2,468	0	0	0	0	0	0	
5860 Signs & Signals	2,123	1,691	2,977	663	4,000	3,337	4,000	0	0.0%
5870 Other - Road Maint.	1,791	575	758	300	2,000	1,701	2,000	0	0.0%
TOTAL STREETS	174,009	268,207	274,047	79,028	253,700	174,672	287,700	34,000	13.4%
9-OTHER PUBLIC WORKS EXPENDITURES:									
5910 Flood Control: Oper Pump/Dike Annual Maint	658	264	803	0	4,000	4,000	4,000	0	0.0%
5920 Repair & Maint - Equipment	1,740	518	1,312	457	1,500	1,043	1,500	0	0.0%
5925 Fuel & Lubricants	696	694	478	69	1,000	931	1,000	0	0.0%
5930 Tools & Minor Equipment	487	217	243	54	950	896	950	0	0.0%
5940 Sidewalk improvements	0	0	0	0	0	0	0	0	
TOTAL OTHER PUBLIC WORKS	3,581	1,692	2,836	581	7,450	6,869	7,450	0	0.0%
SUBTOTAL STREETS, REHAB & PUBLIC WORKS	177,590	269,899	276,883	79,609	261,150	181,541	295,150	34,000	13.0%
9-BUILDINGS & LAND:									
6010 Gas Heat	1,186	1,721	2,060	1,087	2,500	1,413	2,500	0	0.0%
6020 Electricity	1,707	2,030	1,822	746	1,750	1,004	1,750	0	0.0%
6030 Miscellaneous Expense	1,044	1,565	777	385	500	115	500	0	0.0%
6035 Cleaning	150	957	1,031	748	1,000	252	1,000	0	0.0%
6040 Repair & Maintenance	1,175	1,404	898	370	2,000	1,630	2,000	0	0.0%
6045 City Garage Expense	2,017	3,266	3,264	1,728	2,500	772	2,500	0	0.0%
6050 Supplies	231	260	594	224	500	276	500	0	0.0%
TOTAL BUILDINGS & LAND	7,511	11,203	10,446	5,286	10,750	5,464	10,750	0	0.0%

City of Afton
Preliminary 2016 General Fund Budget

	Audited	Audited	Audited	Year to Date	Annual Budget	Remaining	Annual Budget	Increase (Decrease) 2015 minus 2014 Budget	
	2012	2013	2014	5/31/2015	2015	Budget \$	2016	\$	%
12-PARKS & RECREATION:									
6105 4th of July Celebration	4,265	2,985	3,691	3,500	3,500	0	3,500	0	0.0%
6135 Park Maintenance	783	713	1,275	6	1,200	1,194	1,200	0	0.0%
6140 Miscellaneous expense	0	107	52	0	300	300	300	0	0.0%
6205 Cemetery Maintenance	0	0	0	0	100	100	100	0	0.0%
TOTAL PARKS & RECREATION	5,049	3,805	5,018	3,506	5,100	1,594	5,100	0	0.0%
OVERALL TOTAL EXPENDITURES	912,381	1,079,849	1,078,237	386,389	1,134,384	747,995	1,197,633	63,249	5.6%

City of Afton
Preliminary 2016 General Fund Budget

	Audited	Audited	Audited	Year to Date	Annual Budget	Remaining	Annual Budget	Increase (Decrease) 2015 minus 2014 Budget	
	2012	2013	2014	5/31/2015	2015	Budget \$	2016	\$	%
C: OTHER FINANCING SOURCES (USES)									
4050 Tax Levy to Fire Hall Debt Service Fund	(55,546)	(55,808)	(57,356)	0	(57,933)	(57,933)	(58,468)	(535)	0.9%
4898 Tax Levy re Dwtwn Imp Tmp Bonds	0	0	0	0	0	0	(28,000)	(28,000)	
4899 Tax Levy re Dwtwn Imp Tmp Bonds	0	0	0	0	0	0	(70,000)	(70,000)	
4725 Tax Levy to Road Construction Debt Service Fund	(282,000)	(292,000)	(305,000)	0	(310,000)	(310,000)	(260,000)	50,000	-16.1%
6920 Oper trf to Bldg & Land Fund - Budgeted	(2,500)	(5,000)	(6,000)	0	(6,000)	(6,000)	(6,000)	0	0.0%
4818 City Share High Speed Internet	0	0	0	0	0	0	(125,000)	(125,000)	
6920 Oper trf to Bldg & Land Fund - Unbudgeted	0	(25,000)	0	0	0	0	0	0	
6921 Oper Trf to Street Imp - UnBudgeted	(175,000)	(25,000)	0	0	0	0	0	0	
6925 Oper trf to Street Imp- Budgeted	(171,000)	(190,000)	(200,000)	0	(200,000)	(200,000)	(200,000)	0	0.0%
6928 Oper Trf from(to) Special Reserve Fund	(17,579)	(85,000)	(294)	0	(5,000)	(5,000)	(3,000)	2,000	-40.0%
6932 Oper Trf to Stormwater Fund	(3,500)	(3,500)	(3,500)	0	(3,500)	(3,500)	(3,500)	0	0.0%
6933 Oper Trf to Vehicle Fund	(2,500)	(2,500)	(2,500)	0	(2,500)	(2,500)	(2,500)	0	0.0%
6935 Oper Trf to Comprehensive Plan	7,762	(100)	(2,000)	0	(2,000)	(2,000)	(3,000)	(1,000)	50.0%
6936 Oper Trf to Flood Mitigation & Control	(5,500)	(5,500)	(5,500)	0	(5,500)	(5,500)	(5,500)	0	0.0%
6937 Oper Trf to DNR Grant Match	(95,000)	(95,000)	(95,000)	0	(95,000)	(95,000)	(95,000)	0	0.0%
6934 Oper trf to Codification (Spec Act Fd)	12,358	(100)	(100)	0	(100)	(100)	(100)	0	0.0%
4843 Oper Trf to MN Unemployment Claims	(10,000)	(10,000)	(3,000)	0	(3,000)	(3,000)	(3,000)	0	0.0%
6939 Oper Trf to Election Fund	(12,250)	(5,500)	(5,500)	0	(5,500)	(5,500)	(5,500)	0	0.0%
6910 City Council Contingency Fund	(8,000)	0	0	0	0	0	0	0	
4842 Audit Legal Reserve	(20,000)	(100)	(100)	0	(100)	(100)	(100)	0	0.0%
6944 Oper Trf Parks Capital (Incl Trail & Ped Bridge)	(3,000)	(3,500)	(5,500)	0	(5,500)	(5,500)	(5,500)	0	0.0%
4022 Oper Trf to Afton Septic System - City Bldgs	0	0	(15,000)	0	(15,000)	(15,000)	(15,000)	0	0.0%
xxxx Oper Trf to PFA Loan Interest (Spec Act Fd)	0	0	0	0	(8,000)	(8,000)	0	8,000	-100.0%
6944 Oper Trf to Sidewalk	(2,000)	(2,000)	(2,000)	0	(2,000)	(2,000)	(2,000)	0	0.0%
6929 Trf (to) from Special Activities Fund (Various)	0	0	0	0	0	0	0	0	
TOTAL OTH FINANCING/TRANSFERS	(845,255)	(805,608)	(708,350)	0	(726,633)	(726,633)	(891,168)	(164,535)	22.6%
REVENUES OVER (UNDER) EXPENDITURES	\$2,810	\$3,197	\$37,193	(\$325,457)	0	\$302,457	0	(302,457)	
Fund Balance - Beginning of Period	\$258,108	\$260,918	\$264,114	\$301,307					
Fund Balance - End of Period	\$260,918	\$264,114	\$301,307	(\$24,149.46)					
Check Total (Actual) - Rev Over (Under) Exp	2,809.82	3,196.60	37,192.93	(325,456.54)					
Check Total (Actual) - Fund Balance	260,917.55	264,114.15	301,307.08	(24,149.46)					
Total General Fund Expenses					1,134,384		1,197,633		This is the balancing formula for the
Less Fiscal Disparity Levy					(45,758)		(45,758)		

City of Afton
Preliminary 2016 General Fund Budget

Less Non-Levy Revenue - General Fund
 General Fund Levy

Audited 2012	Audited 2013	Audited 2014	Year to Date 5/31/2015	Annual Budget 2015	Remaining Budget \$	Annual Budget 2016	Increase (Decrease) 2015 minus 2014 Budget
							\$ %
				(156,834)		(162,334)	General Fund
				931,792		989,541	Levy
				0		0	

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Aug. 14, 2015

Council Memo

To: Honorable Mayor Bend and Members of the City Council
From: Ron Moose, City Administrator
Date: August 4, 2015
Re: Downtown Improvement Projects

The Downtown Improvement Projects topic has been included on the work session agenda in case an issue regarding the projects arises that requires Council discussion and direction.