



COUNCIL WORK SESSION AGENDA

AFTON CITY COUNCIL CHAMBERS

3033 St. Croix Trail South

Thursday, April 16, 2015

At 2:00 p.m.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA – April 16, 2015 Council Work Session**
- 4. CITY COUNCIL BUSINESS**
 - a. **Downtown Improvement Projects (including but not limited to the following)**
 - 1) **Downtown Improvement Projects Design Committee (DIPDC) Update**
 - 2) **Local Road Aesthetics, Trails and ADA Compliance**
 - 3) **CR 21 Aesthetic Elements**
 - 4) **No Parking Resolution for Portions of CR 21**
 - 5) **2015 CR 21/Downtown Improvement Projects Final Design**
 - 6) **MPCA Permit Process Update**
 - 7) **Sanitary Sewer Policy and Ordinance Revision Update**
- 5. ADJOURN**

A quorum of the City Council or Other Commissions may be present to receive information at, but not limited to, any of the following meetings: Planning Commission; the Public Works Committee; Parks Committee; Design Review and Heritage Preservation Commission; Lower St. Croix Cable Commission; LSCWMO; MSCWMO; I-94 Corridor Coalition and the 5-City Mayor's Alliance.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date April 16, 2015

Council Memo

To: Honorable Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: April 9, 2015
Re: Downtown Projects Design Review Committee (DIPDC) Update

The DIPDC will meet at 1:00 p.m. on April 16 to discuss remaining items related to the downtown improvement projects. The agenda for the DIPDC meeting is attached. An update regarding the DIPDC discussion will be provided at the work session.



Downtown Improvement Project Design Review
Thursday, April 16, 2015 (1:00 p.m. – 2:00 p.m.)

AGENDA

- I.* Introduction – Chair Randy Nelson
- II.* Washington County CSAH 21 – Jane Krebsbach
- III.* High Speed Internet – Jamie Wallerstedt
- IV.* Project Schedule – Diane Hankee
- V.* 33rd Street Plaza/Kiosk – rendering
- VI.* Pike Avenue – typical section following construction
- VII.* Carver Park – rendering
- VIII.* Gas Lights update - Diane Hankee

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Council Memo

To: Honorable Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: April 9, 2015
Re: Local Road Aesthetics, Trails and Americans with Disabilities Act (ADA) Compliance

Diane Hankee, City Engineer, will provide information regarding costs related to salvaging the downtown gas lights, and costs related to bringing the City Hall parking lot into compliance with ADA regulations. She will also provide a typical section of Pike Avenue following construction.

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Council Memo

To: Honorable Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: April 9, 2015
Re: CR 21 Aesthetic Elements

A street light demonstration regarding options for light color and brightness and spacing of light fixtures will be held on April 13. The CR 21 Design Review Committee (DRC) will meet on April 14 to finalize its recommendations regarding aesthetics. These recommendations will be provided to the Council at the work session.

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Council Memo

To: Honorable Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: April 9, 2015
Re: No Parking Resolution

At its March 18, 2015 meeting, the Council tabled action regarding a resolution designating the areas along CR 21 that are not designed with parking spaces as “no parking” areas, to enable staff to contact Washington County engineering staff regarding the option of allowing parking in these areas during large community events. Staff has discussed this option with County staff, who indicated parking cannot be allowed in these areas at any time, because the width of the shoulders in these areas is less than the minimum width required for parking. The No Parking resolution will be placed on the April 21 regular Council meeting agenda for Council consideration.

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Meeting Date April 16, 2015

Council Memo

To: Honorable Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: April 9, 2015
Re: 2015 CR 21/Downtown Improvement Projects Final Design

The Council will be asked to approve the final plans and specifications and advertise for bids for the 2015 CR 21/Downtown Improvement Projects at its April 21 regular meeting. If the Council has any remaining questions regarding the final design, they can be addressed at the work session.

Project Schedule

The Council has received a linear project schedule prepared by WSB. The project schedule reflects advertising for bids from April 30 to May 21. In a meeting with County Engineering staff on April 8, they recommended delaying the advertisement for bids until after the May 19 MPCA Citizen's Board meeting. This would still enable construction to begin in mid-July. This schedule change can be discussed at the work session.

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Council Memo

To: Honorable Mayor Bend and Members of the City Council
From: Ron Moorese, City Administrator
Date: April 9, 2015
Re: Minnesota Pollution Control Agency (MPCA) Permit Process Update

The City has received all public comments submitted to the MPCA regarding the City's Wastewater Facility Plan permit and regarding the Environmental Assessment Worksheet (EAW). The comments include requests for an Environmental Impact Statement (EIS) and requests for a contested case hearing. The comments did not include significant new issues or topics, with the exception of comments related to potential archeological impacts, particularly related to burial mounds. The MPCA staff have indicated it is important to adequately address the comments regarding archeological impacts. To do so, Wenck Associates has obtained a proposal from an archeological consultant to conduct a Phase 1 archeological review. The cost of the review is \$2,320. Due to the need to move quickly on the archeological review to meet MPCA timelines for its May 19 Citizen's Board meeting, staff authorized the review based on the additional funding approved by the Council at its March 17 meeting for work necessary to complete the MPCA review process. The archeological review proposal will be brought to the April 21 Council meeting for formal action.

As indicated above, the MPCA Citizen's Board will meet on May 19 to consider three action items. These are the request for an EIS, the request for a contested case hearing and the Facility Plan permit. In preparation for the meeting, the City's consultant engineers, WSB and Wenck, are preparing responses to the comments, including responses to specific questions from the MPCA staff regarding the comments. The responses will be completed and provided to the MPCA by Wednesday, April 15. The City's environmental attorney will also review the comments and the City's responses, and will provide advice regarding the City's preparation for the Citizen's Board meeting.

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Council Memo

To: Honorable Mayor Bend and Members of the City Council
From: Ron Moorse, City Administrator
Date: April 9, 2015
Re: Sanitary Sewer Policy and Ordinance Revision Update

Diane Hankee, City Engineer, is working on a Sanitary Sewer Policy and related ordinance amendment to reflect the new sanitary sewer project and the direction from Council regarding sanitary sewer hook-up requirements. She will provide an update on the policy and ordinance development process at the work session.