City of Afton

CITY COUNCIL AGENDA
AFTON CITY COUNCIL CHAMBERS
3033 St. Croix Trail South
TUESDAY, March 15, 2016
7:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

_____Mayor Bend
_____Council Member Nelson
_____Council Member Ross
_____Council Member Richter
_____Council Member Palmquist

4. APPROVAL OF AGENDA

A. Approval of the Agenda for the Regular City Council meeting of March 15, 2016 -

5. APPROVAL OF MINUTES

A. Minutes of the February 16, 2016 Regular City Council Meeting –

6. PUBLIC INPUT

Citizens may share their comments or concerns on any issue that is a responsibility or function of the Afton City Council, whether or not the issue is on the Agenda. Persons who wish to address the Council must fill out a Comment Card before the meeting begins and give it to the City Administrator or Council Chair. The Council Chair will request you to come to the podium, state your full name and address and present your comments. You are encouraged to limit your presentation to no more than 3 minutes. The Council Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City of Afton's responsibilities. The Council Chair may also limit the number of individual presentations to accommodate the scheduled agenda items.

7. REPORTS/PRESENTATIONS

A. Sheriff's Monthly Report -
B. Jim Bougie, Finance Committee Report -
C. Tom Niedzwiecki, Budget Report -
D. Lower St. Croix Fire District Report –
E. Valley Branch Watershed District – Update - Kelle's Creek Septic System Inspection Program

8. CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by City Council and will be enacted in one motion. If a member wishes to discuss an item, that item will be removed from the Consent Agenda and considered separately. (Roll Call for Consent Agenda approval if Resolutions included):

A. Just and Correct Claims
B. 4M Fund Transfer – JANUARY & FEBRUARY - **Resolution 2016-13**
C. 2016 Cost of Living Adjustment
D. Re-appoint James Langan to a 3-year term on the Planning Commission.
E. Re-appoint Mark Nelson to a 3-year term on the Planning Commission
F. Renew Contract with Tom Niedzwiecki for Accountant Services **Resolution 2016-14**

G. Watershed District Boundary Changes – **Resolution 2016-15**
H. County Economic Development Services Plan and Proposed Legislation - **Resolution 2016-16**
I. Waive Park Reservation Fee for AABA.

9. CITY COUNCIL BUSINESS

A. Planning Commission Report –

1. Tom and Clare Hoelderle application for an amendment to the zoning code to allow a commercial wedding venue as a Conditional Use in the Rural Residential zoning district on lots 20 acres or greater to enable their property at 589 Manning Avenue to be used as a commercial wedding venue – **Ordinance 03-2016**
2. Nature's Trees/SavATree Conditional Use Permit application for a headquarters facility on the planned 5.9 acre parcel in the northeast corner of the property on Hudson Road with PID#06.028.20.24.0002 – **Resolution 2016-17**

B. Engineering Report -

1. Staff Report/Council Update -- Downtown Improvement Project Update
2. Levee Approval – Permitted Aesthetic Items

C. Administration –

1. Appointments to the Afton Branding Committee - Lucy McAllister, Jeff Brower, and Scott Patten
2. Advertise opening on the Planning Commission
3. Restructuring of Deputy Clerk Position
4. City Administrator Pay Adjustment
5. Agreement with CenturyLink for High Speed Internet Access Expansion Project
6. Agreement with Afton Historical Museum for Cemetery Operation and Maintenance
7. Ordinance for the Operation and Maintenance of City Owned Cemeteries
8. Tree Removal Along Quadrant Avenue
9. Schedule Special Council Meeting and Council Work Session
   a. Agenda for special mtg
   b. Work session with the NRGC

D. Committee Reports -

1. Public Works
2. Personnel
3. Parks
   a. Restroom Project Update
4. Heritage Preservation Commission / Design Review
5. Natural Resources and Groundwater
6. High Speed Internet

10. COUNCIL, CONSULTANT AND STAFF REPORTS, ANNOUNCEMENTS AND UPDATES

A. Ward 1 Council Member Palmquist
B. Ward 2 Council Member Richter
C. Ward 3 Council Member Ross
D. Ward 4 Council Member Nelson
E. Mayor Bend
F. City Attorney Knaak
G. City Administrator Moorse

11. ADJOURN

A quorum of the City Council or Other Commissions may be present to receive information at, but not limited to, any of the following meetings: Planning Commission; the Public Works Committee; Parks Committee; Design Review and Historic Preservation Commission; Lower St. Croix Cable Commission; LSCWMO; MSCWMO; I-94 Corridor Coalition and the 5-City Mayor's Alliance.

10. County Economic Development Services Plan and proposed Legislation – **Resolution 2016-XX**

PROCEEDINGS OF THE AFTON CITY COUNCIL
CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

DRAFT City Council Regular Meeting Minutes
February 16, 2016
Afton City Hall
3033 St. Croix Trail
Afton, MN 55001
7:00 P.M.

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1. **THE MEETING WAS CALLED TO ORDER** at 7:00 P.M. by Mayor Bend.

2. **THE PLEDGE OF ALLEGIANCE** – was recited.

3. **ROLL CALL:** Council Members Ross, Richter, Palmquist and Mayor Bend. Absent: Nelson. **Quorum Present.**

   ALSO PRESENT: City Attorney Fritz Knaak, City Engineer Todd Hubmer, Planning Commission Chair Barbara Ronningen, City Administrator Ron Moorse and Deputy Clerk Kim Swanson Linner. City Accountant, Tom Niedzwiecki, joined the meeting in progress.

4. **APPROVAL OF AGENDA –**

   A. Agenda for the Regular City Council Meeting of February 16, 2016 – Item 9C6, Appoint Annie Perkins to NRGC, was moved up to Item 7F. Item 9C4, Liquor License ordinance amendment, was moved up to 9C1; Item 9C10, Liquor License Application for BJS Restaurants, was moved up to 9C2; Item 9C11, Nature's Trees Exterior Building Design was moved up to Item 9C3; the remainder of the agenda items were moved down accordingly. Item 9C16, Blondo Consulting proposal for 106 Process Additional Services, was added.
Motion/Second: Richter/Palmquist. To approve the agenda of the February 16, 2016 Regular City Council Meeting as amended. Motion carried 4-0-0.

5. **APPROVAL OF MINUTES -**

   A. Minutes of the January 19, 2016 Regular City Council Meeting Minutes –

Motion/Second: Richter/Bend. To approve the minutes of the January 19, 2016 Regular City Council meeting as presented.

Council Member Palmquist requested several changes to text and additions of comments made by council members. He provided his revisions to the City Administrator and to Council Members. Changes were accepted by the Deputy Clerk and the motion makers.

The motion was adjusted to include the changes suggested and to approve the minutes as amended. Motion carried 4-0-0.

6. **PUBLIC INPUT –**

   Dan Jarvis, Afton House Inn, spoke of the Liquor License 50% food to liquor ratio that Council will consider tonight and commented that cities are going away from that food to liquor ratio.

7. **REPORTS/PRESENTATIONS -**

   A. Sheriff's Monthly Report – No Deputy in attendance.
   B. Jim Bougie, Finance Committee Report – Not in attendance; no report.
   C. Tom Niedzwiecki, Budget Report – [This item will "float" until Mr. Niedzwiecki arrives from another meeting.]

D. Lower St. Croix Fire District Report – no report.

E. Matt Moore, South Washington Watershed District (SWWD) – introduced Manager Mike Madigan from Woodbury and gave the SWWD Annual Report to Council on the continued work on the overflow project taking water from the northern portion of the watershed to the river at Cottage Grove; they continue their work on Trout Brook. Goals for 2016 were reported as completing Phases 3 & 4 of the overflow project with Washington County and restoring the backwaters of the river by Grey Cloud Island Township. He noted that the SWWD has one opening on the Board of Managers; names of applicants should be submitted the Washington County Commissioners by May 1, 2016.

F. Annie Perkins Application to Serve on the Natural Resources and Groundwater Committee – Administrator Moorse reported that Annie Perkins has applied to serve on the Natural Resources and Groundwater Committee. The Committee is authorized to have nine members. The Committee currently has eight members. Mayor Bend asked if Perkins wished to introduce herself. She briefly spoke about her passion to preserve the natural environment and water quality, which meets with her work as a Sustainability Analyst at Andersen Windows.

Motion/Second: Bend/Richter. To appoint Annie Perkins to the Natural Resources and Groundwater Committee. Motion carried 4-0-0.

8. CONSENT AGENDA –

A. Just and Correct Claims

B. There is NO 4M Transfer Resolution this month, as next month's will be JANUARY & FEBRUARY.

C. Reappoint Jim Cox to the Heritage Preservation Commission – Term expires 2/15/2019

Motion/Second: Palmquist/Ross. To approve the Consent Agenda as presented, noting that it included the Jim Cox reappointment to the HPC. Motion carried 4-0-0.

9. CITY COUNCIL BUSINESS -

A. Planning Commission Report – Chair Barbara Ronningen reported for the Planning Commission:

1. Variance Application at 1987 Manning Avenue for Danielle and Charlie Wamstad (Traditional Ventures LLC) – **Resolution 2016-11** – Administrator Moorse summarized the application for variances to the Danielle and Charlie Wamstad (Traditional Ventures LLC) driveway access standards to replace a driveway access to Manning Avenue which will be eliminated as part of a Minnesota Department of Transportation (Mn/DOT) improvement project at the Valley Creek Road intersection. The driveway is proposed to have access through an easement on the adjacent southern parcel onto 22nd Street S. The second variance is needed, as the driveway is in the Ag zone but is proposed to be separated from the adjacent driveway on the same side of the street by 55 feet, instead of the required 300 feet. The Planning Commission recommended approval of the variance on a vote of 9-0-0, with findings and conditions. Per the PC's request, John Forsythe of MnDOT submitted a letter to the city regarding the planned improvement project and the safety advantages of moving the driveway off of Manning Avenue.

Findings

1. The property is unique and has exceptional conditions due to the Minnesota Department of Transportation (MnDOT) intersection improvement project at Manning and Valley Creek Road.
2. Granting the variance will not confer special privileges on the applicant.
3. The minimum variance is being granted.
4. The variance request is the best alternative for a solution to the problem access and intersection on Manning Avenue at Valley Creek Road.

Conditions

1. The Valley Branch Watershed District shall approve a permit for the driveway over the grassed waterway.
2. The City Engineer shall review and approve the plans for the driveway.

3. The driveway shall be constructed and maintained according to the approved plans and permit.
4. The City shall obtain a letter from MnDOT stating that this alternative is the best solution for this property in alleviating the dangerous access situation that they are remedying on Manning Avenue at Valley Creek Road.

Motion/Second: Palmquist/Ross. To approve Resolution 2016-11 for the Danielle and Charlie Wamstad (Traditional Ventures LLC) request for variances at 1987 Manning Avenue, to enable a driveway to be constructed on the eastern portion of the parcel they own to the south of 1987 Manning, and to have the driveway be located approximately 55 feet from the driveway on the property to the east, instead of the 300 foot separation as required in the Agriculture zoning district. ROLL CALL: Aye-Ross, Palmquist, Bend; Nay-Richter. Motion carried 3-1-0 (Richter).

2. Washington County's Updated Subsurface Sewage Treatment System (SSTS) Ordinance – Administrator Moorse explained that Washington County adopted an updated Subsurface Sewage Treatment System (SSTS) ordinance in April 2015, which gave the City one year to adopt the new ordinance by reference, to adopt its own ordinance, or modify the County ordinance. The City commonly adopts the County's ordinance by reference. A memo from Jeff Travis of Washington County Public Health outlined the significant changes to the ordinance. The Planning Commission has been considering the updated ordinance language regarding the land spreading of septage. Moorse explained that the allowance of the land spreading of septage was a significant revision to the SSTS ordinance, although the county had previously allowed it under Federal Environmental Protection Agency and Minnesota Pollution Control Agency rules. The land spreading of septage is allowed to occur using three methods: surface application with incorporation within six hours, pre-treatment with lime prior to surface application, and injection directly into the soil. The ordinance also provides that no permits for land application of septage will be approved by Washington County without approval by the City. The Planning Commission, on a vote of 9-0-0, recommended adoption of the updated Washington County SSTS ordinance by reference.

Motion/Second: Richter/Bend. To adopt the updated Washington County Subsurface Sewage Treatment System (SSTS) Ordinance #196, as part of the Afton City Code by reference. ROLL CALL: Aye-Richter, Ross, Bend; Nay-Palmquist. Motion carried 3-1-0 (Palmquist).

B. Engineering Report – City Engineer Todd Hubmer was in attendance.

1. 33rd Street Design and Easement – Administrator Moorse summarized that the engineers have been working on revisions to 33rd Street layout and the relation to the proposed easement from the south property. The cost to prepare the easement documentation is estimated at $3,800.00

Motion/Second: Palmquist/Bend. To authorize WSB and Associates to prepare easement documentation from the south property owner on 33rd Street S, in the amount of $3,800.00. Motion carried 4-0-0.

2. Order the Project, Approve Plans and Specifications and Authorize Advertisement for Bids for the Downtown Village Improvement Project – Administrator Moorse indicated this bid package includes the remainder of the Downtown Projects: stormwater, ponds, levee, etc.

Motion/Second: Palmquist/Ross. To authorize Ordering the Project, Approving Plans and Specifications and Authorizing Advertisement for Bids for the Downtown Village Improvement Project per Resolution 2016-12. ROLL CALL: All Ayes. Motion carried 4-0-0.

3. Levee Approval – Permitted Aesthetic Items – Engineer Hubmer reported that this action is to include "placeholders" of aesthetic items such as benches, lighting and marina signing, should they be added to the project, as USACE approval process requires the submittal to include all items that "may" be installed, even if they are never installed.

Motion/Second: Bend/Palmquist. To authorize engineers to include "placeholders" of aesthetic items such as benches, lighting and marina signing, should the City determine they will be added to the levee project, as the USACE approval process requires the submittal to include all items that might be in the project. Motion carried 4-0-0.

4. Approve Agreement with American Engineering Testing, Inc. for inspection and testing services for the construction of Levee improvements as part of the Downtown Village Improvement Project – Engineer Hubmer explained that American Engineering Testing, Inc. is uniquely qualified to perform the construction inspection services as they designed the levee portion of the project and prepared the geotechnical evaluation report, in order to ensure construction conforms to the plans and specifications.

Motion/Second: Palmquist/Richter. To approve the agreement authorizing American Engineering Testing, Inc. to perform inspection and testing services for the construction of the levee improvements in the Downtown Village Improvement Project, in an amount not to exceed $23,655. Motion carried 4-0-0.

5. Approve Agreement with American Engineering Testing, Inc. for geotechnical services to repair the Pennington Avenue Slope Failure – Hubmer reported that the east roadway embankment along Pennington Avenue is experiencing slope failure. Approximately 50 to 100 foot section of embankment that supports Pennington Avenue has experienced sloughing of the exposed slope face. The services of a professional geotechnical engineering firm are required to prepare a mitigation plan to stabilize the slope movements.

Motion/Second: Bend/Ross. To approve the agreement with American Engineering Testing, Inc. authorizing the preparation of a geotechnical report in the amount not to exceed $5,000. Motion carried 4-0-0.

C. Administration –

1. Ordinance Amendment - Number of On-Sale Liquor Licenses - **Ordinance 02-2016** – Mayor Bend opened the Public Hearing at 8:31 p.m.

Administrator Moorse explained that at the January 19 meeting, Council discussed an ordinance amendment to clarify the number of on-sale liquor licenses that should be available in the city. State Statute allows up to five on-sale liquor licenses for a city of Afton's size. The Council generally agreed that five licenses should be allowed, but discussed the desire that the licenses be available for restaurants rather than establishments that are less focused on dining and more focused on liquor. Council discussed including requirements related to the percentage of revenues from food sales vs. liquor sales and directed staff to research ordinances of other cities regarding these types of regulations. Moorse reported contacting the Afton St. Croix Company regarding the ratio of food to liquor sales which was greater than 50%. Liquor ordinances from other cities were reviewed: Roseville included strict requirements allowing on-sale liquor licenses only for hotels and restaurants, with a restaurant needing to have a minimum of 100 seats, and included the food to liquor sales ratio of 50%. Woodbury allowed on-sale licenses in a broader variety of establishments, but required the food sales ratio of 50%. Stillwater includes a variety of establishments, but does not include a required food sales ratio.

Motion/Second: Palmquist/Ross. To adopt Ordinance 02-2016 setting the number of on-sale liquor licenses in Afton at five (5) and requiring a food sales to liquor sales to be at least 50%. ROLL CALL: Ayes-Ross, Palmquist, Bend; Nay-Richter. Motion carried 3-1-0.

2. Liquor License Application – BJS Restaurants, LLC, dba The Lumberyard Pub – **Public Hearing** –

Administrator Moorse reported that BJS Restaurants, LLC is planning to open a restaurant in the former Sail Away Café location at 3121 St. Croix Trail. They applied for on-sale, off-sale license, and Sunday liquor licenses (considered one combination license). The Washington County Sheriff's Department has completed the required background investigation on the applicant, and has indicated there was nothing found in the

investigation that would be a reason to deny the license. The City's liquor licensing ordinance requires that a hearing be held to provide an opportunity for any person to be heard for or against the granting of the license.

Mayor Bend opened the Public Hearing for public comment on the liquor license at 8:31 p.m.

Annie Perkins, 4042 River Road, commented that she appreciated the name, harking back to the Lumberyard which used to stand on the site.

Moorse described that because the liquor license would become effective in mid-February, the Council can decide to pro-rate the on-sale liquor license fee or request the full annual fee amount.

Motion/Second: Palmquist/Richter. To approve the liquor license application by BJS Restaurants, LLC, dba the Lumberyard Pub at 3121 St. Croix Trail, for the pro-rated Liquor License from 2-15-16 to 12-31-16 [which is 319 days of 365 = 87% of $1,750], in the amount of $1.522.50. Motion carried 4-0-0.

3. Nature's Trees, dba St. Croix SavATree, Exterior Building Design at Hudson Road Property with PID# 06.028.20.24.0002 – Administrator Moorse reported that at its January 19, 2016 meeting, the Council approved a variance application for Nature's Trees with a number of conditions, including that the City's Heritage Preservation Commission (HPC) review the exterior building design and provide a recommendation for the Council's final approval. The HPC was provided with a copy of the Council's resolution with its conditions regarding the exterior building design. Nature's Trees provided a revised building design to meet the Council's conditions, and presented that design to the HPC on February 10. The HPC was supportive of the overall design and materials and provided a number of comments and suggestions for revisions. These included using a more naturalistic landscape plan with a variety of tree species, including some trees with a softer look rather than the homogeneous landscape plan shown on the east side of the property. Nature's Trees indicated they plan to include a mixture of species. The HPC also suggested adding some vertical interest on the front building elevation. The HPC recommended approval of the building design with the suggestions they made, on a vote of 4-0-0.

Motion/Second: Palmquist/Bend. To approve the revised building design and landscape plan for Nature's Trees, dba St. Croix SavATree on a parcel in the northeast corner of the Hudson Road Property with PID# 06.028.20.24.0002. Motion carried 3-1-0 (Richter).

4. Afton Branding Project Volunteers – Administrator Moorse explained that Council Member Ross had suggested the City engage in a branding project to create a clear image and expression of Afton's characteristics, values and attributes that identify and differentiate Afton as a unique community. This would involve working with the AABA and other stakeholders through a branding committee made up of a broad range of community members. An initial step in beginning the branding process is to create an Afton Branding Committee and advertise for community members to serve on the Committee.

Bend observed that branding by the business owners may not reflect the many more residents of Afton.

Motion/Second: Palmquist/Ross. To approve creating an Afton Branding Committee and advertising for community members to serve on the committee and to appoint Council Member Ross as the Council Liaison to the committee. Motion carried 4-0-0.

5. Ordinance Regulating Mount Hope Cemetery – Administrator Moorse explained that Mount Hope Cemetery is a historic cemetery with historic grave sites. The cemetery has not been used for new burials, with the exception of burial requests for two people. The Council had directed that the cemetery be closed to new burials and that it be maintained and preserved as a historic cemetery. Cemeteries owned by cities generally have regulations for the maintenance and operation of the cemetery set out in an ordinance. The City does not currently have a cemetery ordinance. It is recommended that the Council direct the City Attorney to draft a cemetery ordinance that reflects the Council's desire to maintain and preserve the cemetery but to not allow any new burials beyond those that have previously been approved by the Council. According to information in the City's records regarding cemeteries, there are other historic cemeteries that are also owned by the City. The Council may want the cemetery ordinance to be generally applicable to City-owned cemeteries.

Motion/Second: Palmquist/Bend. To direct the City Attorney to investigate all of the City-owned cemeteries and to draft an ordinance setting out the regulations related to City-owned cemetery maintenance and operation to reflect the Council's desire to maintain and preserve the cemetery but to not allow any new burials beyond those that have previously been approved by the Council. Motion carried 4-0-0.

6. Jim Cox Proposal for Design of Deputies Facility – Administrator Moorse summarized that as part of the process of planning a garage and office facility for the Sheriff's Deputies and for Public Works storage adjacent to the City Hall, staff met with members of the City's Design Review/Heritage Preservation Commission who have design review authority for buildings in the VHS District. Based on the discussion, Jim Cox, an architect and a member of the City's Design Review/Heritage Preservation Commission, volunteered to prepare a concept plan for the facility. Moorse explained that the next step in the process was to prepare a design detailed enough to be used for bidding. Attached is a proposal from Jim Cox to design and assist with the bidding and construction of the facility. Cox' proposed fee was submitted to the City for $2,500 plus expenses (mileage, printing) which Council reviewed and directed that, prior to approving the proposal, a letter of intent from the Sheriff regarding the Deputies facility was needed. A letter of intent was prepared by the City Attorney and has been signed by the Sheriff. On Friday, February 11, staff had a discussion with Jim Cox about the Deputies facility. Because the cost of the facility will likely be at or above $100,000, the City is required to use the competitive bidding process. Jim Cox was not aware that a competitive bidding process was needed. Moorse requested he provide a more detailed design for the competitive bidding process, and will need to be involved in the administration of the bidding process, including preparing bid specifications, responding to questions from bidders and reviewing bids to ensure they meet specifications. These tasks will significantly increase his time and costs. While his original proposal was for $2,500, his revised proposal has a cost not-to-exceed $4,800. He has indicated that, rather than a lump-sum cost, the cost will be based on actual hours at $85.00 per hour, with a not-to-exceed amount of $4,800.

Motion/Second: Palmquist/Bend. To approve the proposal from Jim Cox to design and assist with the bidding and construction of the facility to house the Deputies and provide Public Works storage, with a fee based on actual hours at an hourly rate of $85.00 and a total cost not to exceed $2,500. Motion carried 4-0-0.

Item 7C: Tom Niedzwiecki, Financial Report – The City Accountant arrived from his other meeting and the Council directed him to present his report at this time.

7. High Speed Internet Access Update – Administrator Moorse reported that he and Council Member Ross met with Richard Gacke of CenturyLink this morning to discuss the expansion of high speed internet access in Afton in the absence of the State Broadband grant. Richard Gacke had been working to determine the extent of expansion that can occur with a combination of the federal Connect America Fund dollars, funding from the City and funding from CenturyLink. A report will be forthcoming for Council review at the March meeting.

8. New Copier Lease and Maintenance Agreement – Administrator Moorse reported that the City currently leases a color copier through Metro Sales, Inc. Staff has been well satisfied with the reliability of the copier and the service responsiveness. The current five-year lease is set to expire. The current copier lease and service agreement costs are $410.00 per month for the copier lease and $173.00 per month for the service agreement. These were based on a much higher number of copies than are currently made. Because the number of copies has been substantially reduced, the vendor has offered a reduced price for both the copier lease and the service agreement. The new cost for the copier lease is proposed to be $230 per month and $73.00 per month for the service agreement. This is a savings of $280 per month or $3360 per year.

Motion/Second: Palmquist/Ross. To approve the new copier lease and service agreement with Metro Sales. Motion carried 4-0-0.

9. Verify Depth of Well at House on Wastewater Treatment Site Property – Administrator Moorse explained that the house on the wastewater treatment system site has a well for which there is no documentation regarding its depth. If the depth of the well is 50 feet or less, the well will need to be abandoned/capped due to setback requirements to the wastewater treatment system. If the depth is greater than 50 feet, it can remain for future use. To determine the depth of the well, a well drilling contractor will need to pull the pump. If the well is less than 50 feet in depth, the contractor would abandon the well. If the well is greater than 50 feet in depth, the contractor would re-install the pump. Mantyla Well Drilling has provided a price quote of $500-$1,000 to pull the pump and measure the well depth. The price is dependent on the depth of pump, age of well, material condition/misc. repair, and time they need to spend. In some instances, the pump, once it is pulled, malfunctions and a new pump is needed. If the well is less than 50 feet deep and needs to be abandoned/capped, the cost would be $1,500-$1,800 depending on the depth.

Motion/Second: Palmquist/Richter. To authorize Mantyla Well Drilling to determine the depth of the well at the house on the Wastewater Treatment Site Property. The proposal is to pull the pump to determine the depth of the well, and to reinstall the pump if the depth is greater than 50, or to abandon the well if the depth is less than 50 feet, at a cost not to exceed $1,800. Motion carried 4-0-0.

10. Stillwater School District School Consolidation Plan – Administrator Moorse reported that the City was contacted by residents in opposition to the Stillwater School District's school consolidation plan. Mayor Bend requested this item be placed on the Council meeting agenda to provide an opportunity for the Council to comment to the School Board regarding the school consolidation plan, if the Council is interested in commenting. The School Board postponed a decision on the consolidation plan at its February 11 meeting. Council members felt they had no interest in the Stillwater School District school consolidation plan as it does not affect Afton directly. Individuals were encouraged to comment directly to the School District if they wish to do so.

11. Annual Appointments: St. Croix Partnership Team – Administrator Moorse reported that at its January 19, 2016 meeting the Council approved annual appointments for 2016, with the exception of an appointment to the Lower St. Croix Partnership Team. The Council questioned whether this organization was still active or not, and directed staff to obtain information about the status of the organization. Staff contacted Jen Sorenson of the DNR for information regarding the Partnership Team. Jen indicated the Partnership Team has a potentially important role, as written in their bylaws, but has not been particularly active recently. One of the duties of the Partnership Team is to review local land use actions for consistency with the intent of the Cooperative Management Plan, the National Wild and Scenic Rivers Act, the Wisconsin Lower St. Croix Preservation Act and the Minnesota Lower St. Croix Wild and Scenic River Act. This role could potentially involve the facilitation of dialogue and education regarding how preserving the quality and natural features of the St Croix River could protect and enhance the property values of shoreland property over the long term. Sorenson encouraged Afton to take an active role on the Partnership Team.

Palmquist reported that he had met with a group of managers for interests in the St. Croix River

Motion/Second: Richter/Ross. To appoint Council Member Palmquist to the Lower St. Croix Partnership Team and appoint Mayor Bend as the alternate, and add the appointment to the 2016 Appointments List. Motion carried 4-0-0.

12. Staff Payroll Processing Changes – Administrator Moorse reported that the hourly office staff have requested two changes related to the payroll process. One is to provide direct deposit of pay checks. The other is to institute a one-pay period delay between the completion of timesheets and receiving a paycheck for those hours. The City Accountant has indicated that providing direct deposit is a straightforward process that involves staff members completing a direct deposit authorization form that provides their account information to set up the direct deposit.

Regarding the one pay period delay for paychecks, currently the office staff receive a paycheck at the end of a pay period for that pay period. To enable this, the staff need to estimate their hours for several days at the end of each pay period. If the estimates are incorrect, they then need to correct their hours on the next time sheet. To avoid this, they have requested that hours worked for a pay period are paid on the next pay day. This would eliminate the need to estimate hours. To make this transition, the change would result in one pay period when the office staff do not receive a paycheck. Both office staff members understand this and have requested this change. (This two-week delay payroll processing procedure is currently used for Ken Johnson and the seasonal staff).

Motion/Second: Palmquist/Richter. To authorize direct deposit of paychecks for all staff and council members who opt to use direct deposit and to institute a one-pay period delay in processing payroll checks for the hourly office staff which matches the delay that other hourly employees follow for processing payroll. Motion carried 4-0-0.

13. Afton Historical Museum Funding Request and Agreement – Administrator Moorse reported that Council had previously discussed the possibility of the Afton Historical Society taking on responsibility for the maintenance/preservation of Mount Hope Cemetery. Council had concerns about the status of the cemetery being available for additional burials vs. being preserved as a historic pioneer cemetery. Staff has researched the issue and determined the City must adopt an ordinance that sets out regulations on the use and maintenance of the cemetery. President of the Afton Historical Museum and City Council Member Stan Ross prepared a draft outline of an agreement and provided to the Council staff at the meeting. Ross will research costs and present it for Council consideration in the spring.

The City Attorney was directed to review and comment on the draft agreement and advise Council on the Afton Historical Museum taking on the maintenance and preservation of Mount Hope Cemetery.

14. City Hall Flooring & Toilet Replacement - Administrator Moorse reported that staff had provided to the Council a price quote for City Hall flooring and a price quote for toilet replacements. The Council approved the price quote for the toilet replacements, but directed staff to obtain an additional quote for the flooring, perhaps to reduce the cost. Staff obtained an additional quote from Erskine Flooring that reflects a significant cost reduction. Staff recommends accepting the price quote from Erskine Flooring in the amount of $5,098.12. Moorse reported that the timing of the flooring replacement has become more critical as the toilet in the women's restroom is not working well. The flooring needs to be replaced before the toilet is replaced to avoid having to install the toilet twice.

Motion/Second: Richter/Palmquist. To approve the flooring replacement price quote from Erskine in the amount of $5,098.12, but not to exceed $5,250. Motion carried 4-0-0.

15. Blondo Consulting Expanded Scope of Services – Administrator Moorse explained that Council had authorized Blondo Consulting at its September 15, 2015 meeting to assist in preparing correspondence to tribal governments related to the 106 Process and to complete an assessment of effects on historical buildings to assist the City in completing the 106 Process. This work has been completed. However, the State Historic Preservation Office (SHPO) has indicated they want a significantly greater level of investigation on a portion of the historic buildings located where construction will occur directly adjacent to them. SHPO has also indicated they want additional investigation of the area adjacent to the Mound where the stormwater pond is planned to be constructed, and a number of tribal governments have expressed questions and concerns regarding the planned construction in the area of the Mound. Blondo Consulting has been and will continue to be an important resource in preparing for and participating in a site visit and consultation meeting with the tribal governments. These activities are beyond the scope of services initially approved by the Council. An expanded scope of services proposal was provided. Because of the importance of the timing of completing the 106 Process, staff has authorized Blondo Consulting to move forward with some of the additional work prior to the Council

considering the expanded scope of services proposal. Staff recommended approval of the proposal at a cost not to exceed $4,000.

Motion/Second: Palmquist/Richter. To approve the expanded scope of services proposed by Blondo Consulting for additional work required by the State Historic Preservation Office (SHPO) to assist the City in completing the 106 Process, at a cost not to exceed $4,000. Motion carried 4-0-0.

D. Committee Reports -

1. Public Works – has not met; reports of cars lately exiting the roadway on Stagecoach Trail may be due to increased speed due to the improvement to the pavement.
2. Personnel – the committee's restructuring of job duties and a title change for the Deputy Clerk position with a proposed pay rate were turned down, [as the Deputy Clerk felt more discussion on the time needed to add the job duties, an appropriate job title and pay rate needed to be completed.]
3. Parks – the grant submitted for the Town Square Restroom Building needed additional information.
4. HPC/DR – work on the local designation process continues.
5. Natural Resources and Groundwater – are working on baseline data for wells in the Village – in order to show possible beneficial changes to wells after the sewer project.
6. High Speed Internet – already reported.

10. COUNCIL, CONSULTANT AND STAFF REPORTS, ANNOUNCEMENTS AND UPDATES

A. Ward 1 Council Member Palmquist – none.
B. Ward 2 Council Member Richter – none.
C. Ward 3 Council Member Ross – none.
D. Ward 4 Council Member Nelson – absent.
E. Mayor Bend – attended the Water Consortium meeting at Prescott, WI.
F. City Attorney Knaak –Prosecution Report on file.
G. City Administrator Moorse – none.

11. ADJOURN –

Motion/Second: Palmquist/Richter. To adjourn the meeting at 10:55 p.m. Motion carried 4-0-0.

Respectfully submitted by:

_____

Kim Swanson Linner, Deputy Clerk

Approved by Council (on March 15, 2016) as (check one): Presented: _____ Amended: _____

Signed by Mayor Richard Bend_____ Date_____

7A

Washington County Sheriff's Office
CITATIONS BY CITY REPORT

City Selected: AFTON

From Date: 2/01/2016 To: 2/29/2016

AFTON

Offense Date	Offense Time	Location	Citation #
2/06/2016	1015	13600 BLK HUDSON RD S	8224486
Statute 169 14 2		73/50 ZONE	
2/07/2016	1650	NEAL	W98955
Statute		SPEED	
2/11/2016	0020	MANNING AV S/22ND ST	8221688
Statute 152 07 4		SMALL AMOUNT MJ	
2/16/2016	2227	MANNING/LAKE RD	8221645
Statute 169A 27 1		DWI	
2/20/2016	0826	60TH ST S/NEAL AV S	8221206
Statute 169 14 2		69/55 ZONE	
2/20/2016	1344	MANNING AV/22ND ST	8221873
Statute 169 14 2A3		73/55 ZONE	
2/26/2016	0548	MANNING AV/40TH ST	8221189
Statute 169 30		FAIL TO STOP AT STOP SIGN	

Total for City: AFTON 7

** END OF REPORT **

Washington County Sheriff's Office
CONTRACT ICR's
Contract Report for AFTON
For the Period 2/01/16 To 2/29/16

Date	Time	ICR #	ID#	Street Name	Complaint
2/01/16	14:06:57	116003789	0160	32ND ST	TRESSPASSING QUESTIONS
2/01/16	14:58:55	116003795	0083	57TH ST	RECEIPT# 160000600
2/01/16	20:41:36	116003853	0061	MEADOW BLUFF TR	SUSPICIOUS VEHICLE **RSTK INFO
2/02/16	10:40:17	116003896	0160	50TH ST	MEDICAL LEVEL 3
2/02/16	14:23:13	116003937	0091	AFTON HILLS DR	ROAD HAZARD
2/02/16	14:31:39	116003932	0075	HUDSON RD	PROPERTY DAMAGE ACCIDENT **3R
2/02/16	15:30:40	116003956	0061	HUDSON RD	PROPERTY DAMAGE ACCIDENT **RS
2/02/16	16:45:43	116003980	0061	RIVER RD	DISABLED VEHICLE
2/02/16	16:54:49	116003982	0091	HUDSON RD	PROPERTY DAMAGE ACCIDENT
2/02/16	17:46:49	116003993	0176	SAINT CROIX TR	MISSING DOG *DOG H
2/03/16	16:23:17	116004144	0091	3RD ST	NEIGHBOR COMPLAINT
2/03/16	17:13:52	116004151	0091	I94	SPIN OUT
2/04/16	9:13:55	116004220	0075	STAGECOACH TR	TK IN DITCH
2/04/16	9:29:20	116004223	0130	I94	CHECK THE WELFARE
2/04/16	15:00:30	116004272	0100	AFTON HILLS DR	OFFICER INFO
2/04/16	19:02:22	116004295	0193	MANNING AV	FRAUD REPORT
2/04/16	21:50:19	116004302	1264	SAINT CROIX TR	TRAFFIC
2/05/16	16:18:48	116004431	0139	I94	DRIVING COMPLAINT
2/05/16	18:35:18	116004445	0073	I94	DRIVING COMPLAINT
2/06/16	9:45:41	116004487	0130	I94	DOG AT LARGE
2/06/16	10:20:52	116004491	0130	HUDSON RD	TRAFFIC SPEED
2/07/16	16:50:04	116004588	0165	NEAL AV	WW#98955 - SPEED
2/08/16	12:16:47	116004661	0085	AFTON BLVD	OFCR INFO
2/08/16	13:49:27	116004683	0172	QUANT AV	OFFICER INFO
2/09/16	21:51:13	116004870	1264	PENNINGTON AV	SUSPICIOUS VEHICLE
2/10/16	15:46:56	116004971	0076	I94	DRIVING COMPLAINT
2/10/16	17:15:44	116004980	1264	60TH ST	BURG ALARM
2/10/16	20:30:13	116004991	1264	NEAL AV	VERBAL DOMESTIC
2/11/16	0:20:56	116005005	1202	MANNING AV	SMALL AMOUNT MJ
2/11/16	1:50:25	116005006	1202	HUDSON RD	OPEN GATE
2/11/16	9:01:29	116005029	1291	SAINT CROIX TR	LIQUOR LICENSE APPLICATION
2/11/16	10:58:16	116005048		32ND ST	WARRANT / WCSO / CR153018
2/11/16	17:27:21	116005101	0192	I94	LOOSE DOGS
2/12/16	13:57:06	116005211	0088	22ND ST	911 CALL
2/13/16	10:26:30	116005305	0115	RIVER RD	ALARM
2/13/16	18:39:04	116005345	0139	HWY 95	DRIVING COMPLAINT
2/14/16	0:51:33	116005364	0178	PENFIELD AV	MEDICAL LEVEL 1
2/14/16	1:06:13	116005366	0098	AFTON BLVD	SQD VS DEER INJURIES
2/14/16	1:06:13	116603388	0100	AFTON BLVD	AOA/SQD VS DEER INJURIES
2/14/16	4:21:08	116005373	0132	PENFIELD AV	SEARCH WARRANT
2/15/16	18:51:18	116005503	0082	VALLEY CREEK TR	ANIMAL CONCERN
2/15/16	20:51:42	116005509	0082	SAINT CROIX TR	VEHICLE OFF ROAD
2/16/16	6:17:51	116005523	0159	I94	CHECK AREA
2/16/16	7:37:53	116005535	0130	STAGECOACH TR	TOW ASSIST
2/16/16	22:25:59	116005652	0124	MANNING AV	4TH DEG DWI/SPEED 79-55ZONE
2/17/16	15:29:31	116005759	1264	INDIAN TR	MEDICAL LEVEL 1
2/18/16	12:00:27	116005865	0063	50TH ST	DOMESTIC **RESTACK 21**
2/18/16	21:06:19	116005935	1264	SAINT CROIX TR	TRAFFIC
2/18/16	21:16:59	116005936	1264	SAINT CROIX TR	TRAFFIC
2/19/16	7:45:27	116005959	0088	45TH ST	ALARM
2/19/16	8:40:22	116005966	0088	AFTON	INFORMATION
2/19/16	10:49:23	116006000	0083	55TH ST	RECEIPT# 160000958

CJBWPFR$
Washington County Sheriff's Office
CONTRACT ICR's
Contract Report for AFTON
For the Period 2/01/16 To 2/29/16

Date	Time	ICR #	ID#	Street Name	Complaint
2/19/16	17:51:08	116006081	0082	AFTON HILLS DR	DECEASED DEER
2/19/16	18:19:41	116006083	1264	SAINT CROIX TR	HEADLIGHT OUT - VERBAL WARNING
2/19/16	18:46:29	116006085	1264	SAINT CROIX TR	FAIL TO OBEY STOP SIGN - WRITT
2/19/16	19:13:10	116006086	1264	HUDSON RD	DRIVING COMPLAINT
2/19/16	20:14:55	116006090	1264	SAINT CROIX TR	TRAFFIC - SPEED/SPIN-OUT DUE T
2/19/16	20:35:37	116006092	1264	SAINT CROIX TR	NO PLATE LIGHT, LOUD MUFFLER
2/19/16	23:28:09	116006098	0072	VALLEY CREEK TR	DISTURBANCE/VERBAL
2/20/16	8:23:07	116006125	0081	HUDSON RD	SUSP VEH
2/20/16	8:26:04	116006126	0160	60TH ST	TRAFFIC - SPEED
2/20/16	13:49:49	116006154	0115	MANNING AV	SPEEDING 73 I A 55
2/20/16	19:36:07	116006183	0177	INDIAN TR	WELFARE CHECK ANO
2/22/16	21:58:20	116006407	0174	HUDSON RD	OFFICER INFORMATION--NO ASSIST
2/24/16	10:47:29	116006596	0160	50TH ST	MEDICAL - LEVEL 3
2/25/16	11:35:23	116006761	0160	NEAL AV	ALARM
2/25/16	14:46:45	116006806	0093	AFTON HILLS DR	DEER TAG ***COMP WANTS PHN CAL
2/25/16	15:18:19	116006812	0100	NEAL AV	OFFICERS INFO
2/25/16	18:01:07	116006833	1264	SAINT CROIX TR	WARNING - SPEED
2/26/16	5:49:08	116006859	1209	MANNING AV	TRAFFIC - STOP SIGN
2/26/16	10:33:47	116006894	0083	8TH ST	RECEIPT# 160001120
2/26/16	14:48:01	116006958	1264	I94	ROLLOVER ACCIDENT LEVEL 1
2/26/16	17:22:22	116006992	0096	INDIAN TR	EXTRA PATROL **RSTK 1264 CALL
2/26/16	19:03:50	116007000	0084	BAILEY RD	VEH VS DEER
2/27/16	6:27:20	116007041	0159	MANNING AV	TRAFFIC-SPEED 77/55ZN CIT#2133
2/27/16	11:32:15	116007067	0081	NEAL AV	TRAFFIC
2/27/16	16:31:03	116007095	0061	VALLEY CREEK TR	LOST DOG
2/27/16	17:28:27	116007101	1264	SAINT CROIX TR	WARNING - SPEED
2/27/16	21:52:01	116007118	1264	I94	TRAFFIC
2/28/16	17:54:32	116007190	0082	MANNING AV	TRAFFIC ISSUE
2/29/16	11:28:53	116007278	0100	10TH ST	OFFICER INFO
2/29/16	21:00:06	116007352	0082	MANNING AV	PARKING INFORMATION

Total ICRs Processed: 82

** END OF REPORT **

City of Afton – Financial Reports
January & February, 2016

Ref	Description	Pages
A.	Balance Sheet	A1
B.	Statement of Changes in Fund Balance: Current Month	B1
C.	Statement of Changes in Fund Balance: Year to Date	C1
D.	Statement of Revenue and Expenditures: General Fund Summary plus Detail for All Other Funds	D1 to D8
E.	Detail Statement of Revenue and Expenditures: General Fund Only	E1 to E6
F.	Summary and Detail of Special Activities Fund - YTD	F1 to F2
G.	Street Improvement Fund: YTD Detail by Account	G1
H.	Building and Land Fund: YTD Detail by Account	H1
I.	City Dock Fund: YTD Detail by Account	I1
J.	General Fund Streets, Rehab and Public Works: YTD Detail by Account	J1
K.	Customer Receipts and Other Deposits – MTD Sorted by Account	K1 to K2
L.	Claims Paid during **January & February: $540,136.24**	L1 to L28
M.	Permit Escrow and Fee Detail	M1 to M14
N.	Building Insp Fees by Acct: YTD Detail for Afton	N1 to N4
O.	Park Reserve Fund – YTD Detail by Account	O1
P.	Road Debt Service Fund – YTD Detail by Account	P1
Q.	City Infra-Structure Improvement Fund – LTD Summary + YTD 2016 Detail	Q1 to Q2

Significant January & February 2016 Revenue:
$6,253 #550 Spec Act Fd Acct 4815 Cable Commission Y/E 2015 Distribution

Significant January & February 2016 Expense:
$58,223 #100 Gen'l Fd Acct 5625 1st Qtr Fire & Amb Service
$24,663 #100 Gen'l Fd Acct 5830 Snow & Ice Control

$21,050 #800 City Infra-Structure Imp Fd Acct 8890 DNR Flood/Downtown Imp Project expenses. (See Schedule Q for LTD Summary plus YTD detail of this project).

Note: The January & February Financials do not include $30,633 of claims relating to Legal, Engineering & other significant expenses. They were received too late for the financials but are included in the Claims to be Approved. They will be reflected in the March financials.

Prepared by Thomas H. Niedzwiecki, Accountant

City of Afton
Balance Sheet
February 29, 2016

Account #	Account Description	#100 General Fund	#115 Buildings & Land Capital Fund	#120 Street Imp Capital Fund	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Serv Fund	#550 Spec Act Fd + #600 MN Investment Fd	#800 & 805 City Infrastructure Improvement Fund	#725 Road Debt Serv Fd	#810 City Dock Fund	**Total All Funds**
	Assets												
100	4M Fund: General Fund	273,060											**273,060**
100.8	Petty Cash	185											**185**
115	4M Fund: Bldg & Land Capital Fund		81,741										**81,741**
120	4M Fund: Street Imp Capital Fund			503,761									**503,761**
200	4M Fund: Park Reserve Fund				105,752								**105,752**
250	4M Fund: Special Reserve Fund					434,066							**434,066**
400	4M Fund: 201 Project Fund						(3,864)						**(3,864)**
500	4M Fund: Fire Station Debt Serv Fund							2,160					**2,160**
550	4M Fund: Special Activities Fund								232,722				**232,722**
600	4M Fund: MN Investment Fund								104,432				**104,432**
700	4M Fund: Road Construction Fund												**0**
725	4M Fund: Road Debt Service Fund										219,042		**219,042**
800/805	4M Fund: City Infrastructure Fund									2,247,615			**2,247,615**
810	4M Fund: City Dock Fund											56,271	**56,271**
	Total Cash and Investments	273,245	81,741	503,761	105,752	434,066	(3,864)	2,160	337,154	2,247,615	219,042	56,271	**4,256,941**
1170	Taxes Receivable from County	0											**0**
11xx	Fees & Other Receivables	(745)											**(745)**
2001	Permit Escrow & Fees (net receivable)	0											**0**
Various	Due (Owed) between Funds	0	0	0.00	0	0	0	0	0	0	0	0	**0**
	Total Assets and Other Debits	272,500	81,741	503,761	105,752	434,066	(3,864)	2,160	337,154	2,247,615	219,042	56,271	4,256,196
	Liabilities and Fund Balances												
2001	Permit Escrow & Fees (net payable)	33,042											**33,042**
2002	Accounts Payable	39,654											**39,654**
2022	Accrued Expenses	0											**0**
2035	Accrued Interest - Road Bond	0									9,085		**9,085**
2037	Accrued Interest - Downtown Tmp Imp Bd	0								11,734			**11,734**
2120	Building Surcharges Payable	507											**507**
2200	Payroll Tax Liablities/Withholding	0											**0**
	Total Accounts and Other Payables	73,204	0	0	0	0	0	0	0	11,734	9,085	0	**94,023**
2500	Grants Received	0											**0**
2700	Road GO Tax Abatement Bds										0		**0**
2701	2014A Refunding Road Bonds										2,810,000		**2,810,000**
2702	2015A Downtown GO Temp Imp Bonds									3,755,000			**3,755,000**
Various	Fund Balance - Beginning of Year	327,317	81,728	503,659	105,731	433,969	(2,000)	2,160	330,834	(1,493,196)	(2,581,624)	56,258	**(2,235,163)**
Various	Current Year Net Increase (Decrease)	(128,021)	13	101	21	97	(1,865)	1	6,320	(25,924)	(18,420)	13	**(167,665)**
Various	Fund Balance - End of Period	199,296	81,741	503,761	105,752	434,066	(3,864)	2,160	337,154	(1,519,120)	(2,600,043)	56,271	**(2,402,827)**
	Total Liabilities and Fund Balances	272,500	81,741	503,761	105,752	434,066	(3,864)	2,160	337,154	2,247,615	219,042	56,271	4,256,196

Prepared by Thomas H. Niedzwiecki, Accountant

File: Afton Financial Reports JanFeb 2016.xlsm Worksheet: Balance Sheet 3/9/2016 Page 1 of 1

A1

City of Afton - Statement of Changes in Fund Balances
for Months of January and February 2016

#	Description	#100 General Fund	#115 Buildings & Land Capital Fund	#120 Street Imp Capital Fund	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Service Fund	#550 Spec Act Fd + #600 MN Investment Fd	#800 & 805 City Infrastructure Improvement Fund	#725 Road Debt Serv Fd	#810 City Dock Fund	Total All Funds
A	**Beginning Fund Balances**	**327,317**	**81,728**	**503,659**	**105,731**	**433,969**	**(2,000)**	**2,160**	**330,834**	**(1,493,196)**	**(2,581,624)**	**56,258**	**(2,235,162.83)**
	Section I. Revenues												
1	Property Taxes	0	0	0	0	0	0	0	0	0	0	0	**0**
	Intergovernmental Revenues	(2,160)	0	0	0	0	0	0	0	0	0	0	**(2,160)**
19	Charges for Services	0	0	0	0	0	0	0	0	0	0	0	**0**
21	Fines and Forfeitures	2,336	0	0	0	0	0	0	0	0	0	0	**2,336**
	Licenses, Fees and Permits	19,752	0	0	0	0	0	0	0	0	0	0	**19,752**
25	Special Assessments	0	0	0	0	0	0	0	0	0	0	0	**0**
35	Misc Revenue/Gaming Tax	0	0	0	0	0	0	0	0	0	0	0	**0**
36	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	0	0	0	**0**
36	Other Grants/State Fire Aid	300	0	0	0	0	0	0	6,253	0	0	0	**6,553**
	Interest Income	115	13	101	21	97	0	1	67	(4,874)	40	13	**(4,406)**
37	TIF District/MN Inv Fund Loan	0	0	0	0	0	0	0	0	0	0	0	**0**
	Park Fees	0	0	0	0	0	0	0	0	0	0	0	**0**
		0	0	0	0	0	0	0	0	0	0	0	**0**
B	**Total Revenue**	**20,343**	**13**	**101**	**21**	**97**	**0**	**1**	**6,320**	**(4,874)**	**40**	**13**	**22,075**
C	**Other Financing Sources/Transfers**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	Section II. Expenditures												
	General and Administrative												
1	Wages and Benefits	36,356	0	0	0	0	0	0	0	0	0	0	**36,356**
2	Professional Services	17,527	0	0	0	0	0	0	0	0	0	0	**17,527**
3	Other Expenditures	5,327	0	0	0	0	0	0	0	0	0	0	**5,327**
	Total General and Administrative	59,210	0	0	0	0	0	0	0	0	0	0	**59,210**
5	Public Safety/State Fire Aid	58,873	0	0	0	0	0	0	0	0	0	0	**58,873**
9	Public Health/Cons of Natural Resources	0	0	0	0	0	0	0	0	0	0	0	**0**
11	Streets	26,896	0	0	0	0	0	0	0	0	0	0	**26,896**
13	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	21,050	0	0	**21,050**
13	Other Street Imp/Road Paving Project	13	0	0	0	0	1,865	0	0	0	0	0	**1,878**
14	Buildings and Land/City Dock	1,622	0	0	0	0	0	0	0	0	0	0	**1,622**
15	TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0	0	0	0	0	**0**
15	Parks and Recreation	1,750	0	0	0	0	0	0	0	0	0	0	**1,750**
16	Debt Service - Interest Expense	0	0	0	0	0	0	0	0	0	18,460	0	**18,460**
	Debt Service - Principal Retirement	0	0	0	0	0	0	0	0	0	0	0	**0**
D	**Total Expenditures**	**148,364**	**0**	**0**	**0**	**0**	**1,865**	**0**	**0**	**21,050**	**18,460**	**0**	**189,739**
E	**Other Financing Uses/Transfers**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
E	**Revenues Over (Under) Expenditures**	**(128,021)**	**13**	**101**	**21**	**97**	**(1,865)**	**1**	**6,320**	**(25,924)**	**(18,420)**	**13**	**(167,665)**
F	**Ending Fund Balances**	**199,296**	**81,741**	**503,761**	**105,752**	**434,066**	**(3,864)**	**2,160**	**337,154**	**(1,519,120)**	**(2,600,043)**	**56,271**	**(2,402,827)**

Prepared by Thomas H. Niedzwiecki, Accountant

File: Afton Financial Reports JanFeb 2016.xlsm Sheet: Funds Monthly
3/9/2016

B1

City of Afton - Statement of Changes in Fund Balances
for Year to Date February 29, 2016

#	Description	#100 General Fund	#115 Buildings & Land Capital Fund	#120 Street Imp Capital Fund	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Service Fund	#550 Spec Act Fd + #600 MN Investment Fd	#800 & 805 City Infrastructure Improvement Fund	#725 Road Debt Serv Fd	#810 City Dock Fund	Total All Funds
A	**Beginning Fund Balances**	**327,317**	**81,728**	**503,659**	**105,731**	**433,969**	**(2,000)**	**2,160**	**330,834**	**(1,493,196)**	**(2,581,624)**	**56,258**	**(2,235,163)**
	Section I. Revenues												
1	Property Taxes	0	0	0	0	0	0	0	0	0	0	0	**0**
	Intergovernmental Revenues	(2,160)	0	0	0	0	0	0	0	0	0	0	**(2,160)**
19	Charges for Services	0	0	0	0	0	0	0	0	0	0	0	**0**
21	Fines and Forfeitures	2,336	0	0	0	0	0	0	0	0	0	0	**2,336**
	Licenses, Fees and Permits	19,752	0	0	0	0	0	0	0	0	0	0	**19,752**
25	Special Assessments	0	0	0	0	0	0	0	0	0	0	0	**0**
35	Misc Revenue/Gaming Tax	0	0	0	0	0	0	0	0	0	0	0	**0**
36	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	0	0	0	**0**
36	Other Grants/State Fire Aid	300	0	0	0	0	0	0	6,253	0	0	0	**6,553**
	Interest Income	115	13	101	21	97	0	1	67	(4,874)	40	13	**(4,406)**
37	TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0	0	0	0	0	**0**
	Park Fees	0	0	0	0	0	0	0	0	0	0	0	**0**
		0	0	0	0	0	0	0	0	0	0	0	**0**
B	**Total Revenue**	**20,343**	**13**	**101**	**21**	**97**	**0**	**1**	**6,320**	**(4,874)**	**40**	**13**	**22,075**
C	**Other Financing Sources/Transfers**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	Section II. Expenditures												
	General and Administrative												
1	Wages and Benefits	36,356	0	0	0	0	0	0	0	0	0	0	**36,356**
2	Professional Services	17,527	0	0	0	0	0	0	0	0	0	0	**17,527**
3	Other Expenditures	5,327	0	0	0	0	0	0	0	0	0	0	**5,327**
	Total General and Administrative	59,210	0	0	0	0	0	0	0	0	0	0	**59,210**
5	Public Safety/State Fire Aid	58,873	0	0	0	0	0	0	0	0	0	0	**58,873**
9	Public Health/Cons of Natural Resources	0	0	0	0	0	0	0	0	0	0	0	**0**
11	Streets	26,896	0	0	0	0	0	0	0	0	0	0	**26,896**
13	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	21,050	0	0	**21,050**
13	Other Street Imp/Road Paving Project	13	0	0	0	0	1,865	0	0	0	0	0	**1,878**
14	Buildings and Land/City Dock	1,622	0	0	0	0	0	0	0	0	0	0	**1,622**
15	TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0	0	0	0	0	**0**
15	Parks and Recreation	1,750	0	0	0	0	0	0	0	0	0	0	**1,750**
16	Debt Service - Interest Expense	0	0	0	0	0	0	0	0	0	18,460	0	**18,460**
	Debt Service - Principal Retirement	0	0	0	0	0	0	0	0	0	0	0	**0**
D	**Total Expenditures**	**148,364**	**0**	**0**	**0**	**0**	**1,865**	**0**	**0**	**21,050**	**18,460**	**0**	**189,739**
E	**Other Financing Uses/Transfers**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
E	**Revenues Over (Under) Expenditures**	**(128,021)**	**13**	**101**	**21**	**97**	**(1,865)**	**1**	**6,320**	**(25,924)**	**(18,420)**	**13**	**(167,665)**
F	**Ending Fund Balances**	**199,296**	**81,741**	**503,761**	**105,752**	**434,066**	**(3,864)**	**2,160**	**337,154**	**(1,519,120)**	**(2,600,043)**	**56,271**	**(2,402,827)**

Prepared by Thomas H. Niedzwiecki, Accountant

File: Afton Financial Reports JanFeb 2016.xlsm Sheet: Funds YTD
3/9/2016

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City of Afton

Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/29/16

#100 GENERAL FUND	Audited 2012	Audited 2013	Audited 2014	UnAudited 2015	Month of JanFeb2016	YTD Actual 2/29/16	Annual Budget 2016	Remaining Budget $	YTD Act as % of Annual Budget
A: REVENUES									
1-PROPERTY TAXES	1,560,592	1,604,540	1,634,042	1,676,572	0	0	1,858,692	1,858,692	0.0%
2-INTERGOVERNMENTAL REVENUES	8,031	1,811	4,715	8,998	(2,160)	(2,160)	2,734	4,894	-79.0%
3-CHARGES FOR SERVICES	205	72	70	137	0	0	135	135	0.0%
4-FINES AND FORFEITURES	19,292	15,901	10,359	15,861	2,336	2,336	14,250	11,914	16.4%
5-LICENSES, FEES, PERMITS	156,437	253,353	162,119	190,172	19,752	19,752	146,250	126,499	13.5%
7-MISCELLANEOUS REVENUE	7,546	4,622	4,043	4,700	0	0	2,500	2,500	0.0%
9-OTHER GRANTS	8,298	8,298	8,378	8,410	300	300	8,290	7,990	3.6%
10-INTEREST INCOME	45	57	54	144	115	115	50	(65)	230.9%
11-TIF DISTRICT	0	0	0	0	0	0	0	0	
TOTAL REVENUES	1,760,445	1,888,654	1,823,780	1,904,993	20,343	20,343	2,032,901	2,012,558	1.0%
B: EXPENDITURES									
GENERAL AND ADMINISTRATIVE									
1-WAGES & BENEFITS	175,091	190,806	213,147	234,446	36,356	36,356	254,840	218,484	14.3%
2-PROFESSIONAL SERVICES	125,944	176,224	133,198	153,655	17,527	17,527	148,550	131,023	11.8%
4-OTHER EXPENDITURES	56,448	58,082	53,668	58,017	5,327	5,327	68,300	62,973	7.8%
TOTAL GENERAL & ADMINISTRATIVE	357,484	425,111	400,012	446,119	59,210	59,210	471,690	412,480	12.6%
5-PUBLIC SAFETY	363,453	368,944	384,098	392,065	58,873	58,873	408,143	349,270	14.4%
6-PUBLIC HEALTH	1,294	887	1,780	1,087	0	0	2,000	2,000	0.0%
7-STREETS	174,009	268,207	274,047	218,410	26,896	26,896	287,700	260,804	9.3%
9-OTHER PUBLIC WORKS	3,581	1,692	2,836	1,914	13	13	5,050	5,037	0.3%
10-BUILDINGS & LAND	7,511	11,203	10,446	10,334	1,622	1,622	10,750	9,128	15.1%
11-TIF DISTRICT	0	0	0	0	0	0	0	0	
12-PARKS & RECREATION	5,049	3,805	5,018	3,921	1,750	1,750	7,500	5,750	23.3%
TOTAL EXPENDITURES	912,381	1,079,849	1,078,237	1,073,850	148,364	148,364	1,192,833	1,044,469	12.4%
C: OTHER FINANCING SOURCES (USES)	(845,255)	(805,608)	(708,350)	(805,133)	0	0	(840,068)	(840,068)	
Net GENERAL FUND	2,810	3,197	37,193	26,010	(128,021)	(128,021)	0	128,021	

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City of Afton

Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/29/16

		Audited 2012	Audited 2013	Audited 2014	UnAudited 2015	Month of JanFeb2016	YTD Actual 2/29/16	Annual Budget 2016	Remaining Budget $	YTD Act as % of Annual Budget
#115 BUILDINGS AND LAND CAPITAL FUND										
A: Revenues										
4012	Current Tax Levy - Bldg & Land	2,500	5,000	6,000	6,000	0	0	6,000	6,000	0.0%
4022	Levy: Afton Septic System - City Bldgs	0	0	15,000	15,000	0	0	15,000	15,000	0.0%
4600	Grant/Insurance: City Hall	0	27,654	(64)	0	0	0	0	0	
4831	Trf in re. Park Structures	0	0	0	0	0	0	0	0	
6910	Trf in fr General Fund (Non Budgeted)		25,000	0	20,000	0	0	0	0	
4906	Interest - Bldg & Land Fund	4	2	3	17	13	13	0	(13)	
	TOTAL REVENUE	2,504	57,656	20,939	41,017	13	13	21,000	20,987	0.1%
B: Expenditures										
6003	City Hall Improvements	3,801	8,437	4,114	2,563	0	0	0	0	
6004	Bldg Repair & Maintenance	485	31,248	0	0	0	0	0	0	
6005	City Garage Improvements	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	4,286	39,685	4,114	2,563	0	0	0	0	
Net BLDG & LAND CAPITAL FUND		(1,783)	17,971	16,825	38,454	13	13	21,000	20,987	0.1%
#120 STREET IMP CAPITAL FUND										
A: Revenues										
4013	Current Tax Levy - Street Improvements	171,000	190,000	200,000	200,000	0	0	200,000	200,000	0.0%
4907	Interest - Street Imp Fund	27	38	66	130	101	101	0	(101)	
4016	MN Small City Assistance for Streets	0	0	0	60,510	0	0	0	0	
	TOTAL REVENUE	171,027	190,038	200,066	260,640	101	101	200,000	199,899	0.1%
B: Expenditures										
7935	Pennington Av Improvements	5,980	3,550	2,227	0	0	0	0	0	
7936	2012 Street Projects (Various)	179,704	0	0	0	0	0	0	0	
7937	Bridge Repair & Replacement	4,444	4,655	2,469	1,806	0	0	0	0	
7938	Culvert Repair & Replacement	5,089	135	0	0	0	0	0	0	
7939	2013 Street Projects (Various)	0	113,816	0	0	0	0	0	0	
7940	2014 Street Projects (Various)	0	0	115,839	0	0	0	0	0	
7941	2015 Street Projects (Various)	0	0	0	273,554	0	0	0	0	
	TOTAL EXPENDITURES	195,217	122,156	120,535	275,360	0	0	0	0	
C: Oth Fin Sources (Uses)/Transfers										
6910	Oper Trf fr General Fd (Non Budgeted)	175,000	25,000	0	43,500	0	0	0	0	
69xx	Oper Trf from Road Construction Fund	0	0	0	0	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	175,000	25,000	0	43,500	0	0	0	0	
Net STREET IMP CAPITAL FUND		150,810	92,882	79,531	28,780	101	101	200,000	199,899	0.1%

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City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/29/16

		Audited 2012	Audited 2013	Audited 2014	UnAudited 2015	Month of JanFeb2016	YTD Actual 2/29/16	Annual Budget 2016	Remaining Budget $	YTD Act as % of Annual Budget
#200 PARK RESERVE FUND										
A: Revenues										
4425	Park Dedication Fees	7,612	10,000	10,000	54,743	0	0	0	0	
4426	Afton Donation Program - Parks	1,200	0	1,200	0	0	0	0	0	
4903	Interest Income - 4M Fund	58	29	7	26	21	21	0	(21)	
		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	8,870	10,029	11,207	54,769	21	21	0	(21)	
B: Expenditures										
6115	Park & Open Space Public Works	1,418	0	10,803	280	0	0	0	0	
6117	Grant - Lucy Winton Bell Athletic Fields	0	0	0	0	0	0	0	0	
6125	Bike Trail Improvements	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	1,418	0	10,803	280	0	0	0	0	
C: Oth Fin Sources (Uses)/Transfers										
	Transfer to City Infrastructure Imp Fund	0	(100,000)	0	0	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	0	(100,000)	0	0	0	0	0	0	
Net PARK RESERVE FUND		7,452	(89,971)	404	54,489	21	21	0	(21)	
#250 SPECIAL RESERVE FUND										
A: Revenues										
6936	Trf from General Fund - Special Reserve	17,579	85,000	294	5,000	0	0	78,000	78,000	0.0%
4912	Interest - Spec Reserve 4M Fund	427	37	34	102	97	97	0	(97)	
	TOTAL REVENUE	18,006	85,037	328	5,102	97	97	78,000	77,903	0.1%
B: Expenditures										
6918	Trf to General Fund	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	0	0	0	0	0	
Net SPECIAL RESERVE FUND		18,006	85,037	328	5,102	97	97	78,000	77,903	0.1%
#400 201 PROJECT FUND										
A: Revenues										
4625	201 Project Revenue	1,488	9,538	1,347	3,787	0	0	0	0	
4904	Interest - 201 Project	0	0	(1)	0	0	0	0	0	
	TOTAL REVENUE	1,488	9,538	1,346	3,787	0	0	0	0	
B: Expenditures										
5915	201 Project maintenance	461	10,811	696	9,160	1,865	1,865	0	(1,865)	
5918	201 Project Mgmt	1,155	805	10	0	0	0	0	0	
	TOTAL EXPENDITURES	1,616	11,616	706	9,160	1,865	1,865	0	(1,865)	
Net 201 PROJECT FUND		(128)	(2,078)	641	(5,373)	(1,865)	(1,865)	0	1,865	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/29/16

	Audited 2012	Audited 2013	Audited 2014	UnAudited 2015	Month of JanFeb2016	YTD Actual 2/29/16	Annual Budget 2016	Remaining Budget $	YTD Act as % of Annual Budget
#500 FIRE STATION DEBT SERV FUND									
A: Revenues									
4050 Fire Station Curr Tax Levy	55,546	55,808	57,356	57,933	0	0	58,468	58,468	0.0%
4904 Interest - Fire Station 4M Fund	2	2	2	1	1	1	0	(1)	
TOTAL REVENUE	55,548	55,810	57,358	57,934	1	1	58,468	58,467	0.0%
B: Expenditures									
6850 Fire Station Debt Service Expense	55,546	55,808	57,356	57,933	0	0	58,468	58,468	0.0%
	0	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	55,546	55,808	57,356	57,933	0	0	58,468	58,468	0.0%
Net FIRE STATION DEBT SERV FUND	2	2	2	1	1	1	0	(1)	
#550 SPECIAL ACTIVITIES FUND									
A. 4914 Interest - Spec Activity Fd (Unallocated)	23	22	23	59	44	44	0	(44)	
B. Cable Comm/4th of July Reserve/CC Contingency/Comm Garden									
4815 Cable Distributions Received	5,177	0	0	9,115	6,253	6,253	0	(6,253)	
4816 Community Garden	1,250	(1,338)	(2,478)	88	0	0	0	0	
4817 MN Historic Preservation Design Guidelines	5,350	(5,350)	5,267	8,000	0	0	0	0	
4th of July Celebration Reserve	0	(915)	0	0	0	0	0	0	
6910 Oper Trf fr Gen'l Fd/City Council Contingency	8,000	0	0	(1,200)	0	0	0	0	
6366 City Council Contingency Expenses	(750)	(300)	0	0	0	0	0	0	
5561 Communications Expenses	(532)	0	(10,867)	(2,605)	0	0	0	0	
Total B. Cable Comm/4th of July Reserve	18,495	(7,903)	(8,078)	13,399	6,253	6,253	0	(6,253)	
C. Codification/Comp Plan/Moratoria									
6934 Oper Trf fr Gen'l Fd - Codification + Oth Rev	(12,358)	100	100	100	0	0	100	100	0.0%
6935 Oper Trf fr Gen'l Fund - Comprehensive Plan	(7,762)	100	2,000	2,000	0	0	3,000	3,000	
6958 Comm Growth Options (1000 Friends Grant)	0	0	0	0	0	0	0	0	
6356 Comprehensive Plan Expenses	0	0	(1,518)	(8,208)	0	0	0	0	
6358 Community Growth Options: Expense	0	0	0	0	0	0	0	0	
Total C. Codification of Ordinances	(20,120)	200	582	(6,108)	0	0	3,100	3,100	0.0%

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City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/29/16

		Audited 2012	Audited 2013	Audited 2014	UnAudited 2015	Month of JanFeb2016	YTD Actual 2/29/16	Annual Budget 2016	Remaining Budget $	YTD Act as % of Annual Budget
D. Flood & Storm Water Control and Mitigation										
6931	Oper Trf fr Gen'l Fund (Flood Control)	5,500	5,500	5,500	5,500	0	0	5,500	5,500	0.0%
6932	Oper Trf fr Gen'l Fund (Storm Water Run-off)	3,500	3,500	3,500	3,500	0	0	3,500	3,500	0.0%
6942	LSCV Water Mgmt Org Revenue	0	0	0	0	0	0	0	0	
7833	TAG re. Wastewater Community Assessment	(3,499)	(12,164)	(8,881)	15,982	0	0	0	0	
7836	Flood & Storm Water Exp - General	(12,613)	0	0	6,440	0	0	0	0	
7842	Engineering Exp re. Old Village Public Process	0	0	0	0	0	0	0	0	
7843	Snow & Ice Reserve	0	0	0	15,000	0	0	0	0	
Total D. Flood Control & Mitigation		(7,112)	(3,164)	119	46,423	0	0	9,000	9,000	0.0%
F. Developer/Applicant Pass-Thru Expenses										
4341	Engineering Services Reimbursed	2,727	3,159	4,696	18,177	0	0	0	0	
4342	Legal Services Reimbursed	0	0	0	700	0	0	0	0	
4343	Planner Services Reimbursed	0	0	3,991	2,400	0	0	0	0	
4344	Other Dev Fees Reimbursed	184	92	0	0	0	0	0	0	
5341	Engineering Services Pass-Thru	(2,727)	(3,159)	(4,696)	(18,177)	0	0	0	0	
5342	Legal Services Pass-Thru	0	0	0	(700)	0	0	0	0	
5343	Planner Services Pass-Thru	0	0	(3,991)	(2,400)	0	0	0	0	
5344	Other Dev Fees Pass-Thru	(184)	(92)	0	0	0	0	0	0	
Total F. Developer/Applicant Pass-Thru Expenses		0	0	0	0	0	0	0	0	
G. TIF District No. 1 (Afton Market Square)										
4924	TIF District #1 Taxes	0	0	0	0	0	0	0	0	
5424	TIF District #1 Distributions/Expenses	1,223	0	0	(849)	0	0	0	0	
Total G. TIF District No. 1 (Afton Market Square)		1,223	0	0	(849)	0	0	0	0	
H. State Fire Aid										
4940	State Fire Aid Received	30,968	45,218	44,687	47,348	0	0	45,000	45,000	0.0%
5440	State Fire Aid Distributed	(30,968)	(45,218)	(44,687)	(47,348)	0	0	(45,000)	(45,000)	
Total H. State Fire Aid		0	0	0	0	0	0	0	0	
I. City Vehicles/Equipment										
69xx	Oper Trf fr Gen'l - City Vehicles	2,500	2,500	2,500	2,500	0	0	2,500	2,500	0.0%
5508	City Equipment	0	(201)	0	0	0	0	0	0	
5977	John Deere X749 Tractor	(10,651)	0	0	0	0	0	0	0	
Total I. City Vehicles		(8,151)	2,299	2,500	2,500	0	0	2,500	2,500	0.0%

City of Afton

Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/29/16

	Audited 2012	Audited 2013	Audited 2014	UnAudited 2015	Month of JanFeb2016	YTD Actual 2/29/16	Annual Budget 2016	Remaining Budget $	YTD Act as % of Annual Budget
J. Public Health Community Outreach									
4845 Well Water Testing Receipts (Residents)	0	0	0	0	0	0	0	0	
6345 Well Water Testing Expense (Coliform)	0	0	0	0	0	0	0	0	
Total J. Public Health Community Outreach	0	0	0	0	0	0	0	0	
K. Audit/Legal Reserve									
4842 Oper Trf fr Gen'l - Audit/Legal	20,000	100	100	100	0	0	1,000	1,000	0.0%
6342 Legal Exp - Deductible/CoPays	0	0	0	0	0	0	0	0	
Total K. Audit/Legal Reserve	20,000	100	100	100	0	0	1,000	1,000	0.0%
L. MN Unemployment Claims									
4843 Oper Trf fr Gen'l - MN Unemployment	10,000	10,000	3,000	3,000	0	0	1,000	1,000	0.0%
4844 Oper Trf fr Gen'l - Severance & Oth PTO	0	0	0	0	0	0	0	0	
6343 MN Unemployment Claim Expense	(10,898)	(3,637)	0	0	0	0	0	0	
6344 Severance Pay	(14,700)	0	0	0	0	0	0	0	
6345 Vacation, Sick & Other PTO	(4,526)	0	0	0	0	0	0	0	
Total L. MN Unemployment Claims	(20,125)	6,363	3,000	3,000	0	0	1,000	1,000	0.0%
M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk									
4844 Oper Trf fr Gen'l - Parks Capital Repairs/Trail & Ped Brid	3,000	3,500	5,500	5,500	0	0	5,500	5,500	0.0%
4846 Oper Trf fr Gen'l - Sidewalk	2,000	2,000	2,000	2,000	0	0	2,000	2,000	0.0%
6348 Parks Capital Repairs/Trail & Ped Bridge Expense	0	(13,540)	0	0	0	0	0	0	
Total M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk	5,000	(8,040)	7,500	7,500	0	0	7,500	7,500	0.0%
N. Election Expense Reserve									
4847 Oper Trf fr Gen'l - Election Levy	12,250	5,500	5,500	5,500	0	0	5,500	5,500	0.0%
6347 Election Expenses	(10,580)	(768)	(6,122)	(121)	0	0	0	0	
Total N. Election Expense Reserve	1,670	4,732	(622)	5,379	0	0	5,500	5,500	0.0%
Net SPECIAL ACTIVITIES FUND	9,359	(5,390)	5,125	71,403	6,297	6,297	23,100	15,803	27.3%
#600 MN INVESTMENT FUND									
A: Revenues									
4886 Chandler Exhibits Loan Repayment	27,612	27,612	9,204	0	0	0	0	0	
4904 Interest - MN Invest 4M Fund	39	38	43	48	23	23	0	(23)	
TOTAL REVENUE	27,650	27,650	9,247	48	23	23	0	(23)	
B: Expenditures									
8986 Chandler Exhibits Repay MN Invest Fd	17,612	17,612	5,871	0	0	0	0	0	
TOTAL EXPENDITURES	17,612	17,612	5,871	0	0	0	0	0	
Net MN INVESTMENT FUND	10,039	10,038	3,376	48	23	23	0	(23)	

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City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/29/16

		Audited 2012	Audited 2013	Audited 2014	UnAudited 2015	Month of JanFeb2016	YTD Actual 2/29/16	Annual Budget 2016	Remaining Budget $	YTD Act as % of Annual Budget
#700 ROAD PAVING CONSTRUCTION FUND										
A: Revenues										
4915	Interest - Road Const 4M Fund	0	0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	0	0	0	0	0	0	
B: Expenditures										
69xx	Transfer to Street Imp for Afton Hills (Close out)	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	0	0	0	0	0	
Net ROAD PAVING CONSTRUCTION FUND		0	0	0	0	0	0	0	0	
#725 ROAD PAVING DEBT SERVICE FUND										
A: Revenues										
4725	Road Paving Debt Levy Proceeds	282,000	292,000	305,000	310,000	0	0	260,000	260,000	0.0%
4916	Interest - Road Debt Service 4M Fund	44	47	63	99	40	40	0	(40)	
	TOTAL REVENUE	282,044	292,047	305,063	310,099	40	40	260,000	259,960	0.0%
B: Expenditures										
7725	Interest Expense - 2005A Road Bonds	139,610	135,380	130,632	10,853	0	0	0	0	
7726	2005A Bond Admin Expense	403	403	425	0	0	0	0	0	
7735	Interest Expense - 2014A Refunding Bonds	0	0	0	104,751	17,510	17,510	105,000	87,490	16.7%
7736	2014A Refunding Bonds Admin Expense	0	0	38,845	(234,040)	950	950	0	(950)	
	TOTAL EXPENDITURES	140,013	135,783	169,902	(118,437)	18,460	18,460	105,000	86,540	17.6%
Net ROAD PAVING DEBT SERV FUND		142,031	156,265	135,161	428,536	(18,420)	(18,420)	155,000	173,420	-11.9%
#800/805 CITY INFRASTRUCTURE IMP FD										
A: Revenues										
4917	Interest Income (Expense) (Incl Debt Serv on Temp Bd)	2	3	3	395	(4,874)	(4,874)	0	4,874	
4871	Rental Income - Flood Levee Property	850	1,700	0	0	0	0	0	0	
4895	DNR Flood Imp Grant/PFA Int Levy	360,921	756,544	0	48,937	0	0	0	0	
4896	DNR Flood Imp Grant Match - Tax Levy	95,000	95,000	95,000	95,000	0	0	95,000	95,000	0.0%
	TOTAL REVENUE	456,773	853,247	95,003	144,332	(4,874)	(4,874)	95,000	99,874	-5.1%
B: Expenditures										
8890	DNR Flood Improvement Expense	436,755	935,490	523,191	1,240,442	21,050	21,050	0	(21,050)	
	TOTAL EXPENDITURES	436,755	935,490	523,191	1,240,442	21,050	21,050	0	(21,050)	
C: Oth Fin Sources (Uses)/Transfers										
4848	Oper Trf from Park Reserve Fund	0	100,000	0	0	0	0	0	0	
		0	0	0	0	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	0	100,000	0	0	0	0	0	0	
Net 800 CITY INFRASTRUCTURE IMPROVEME		20,018	17,756	(428,188)	(1,096,109)	(25,924)	(25,924)	95,000	120,924	-27.3%

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 2/29/16

	Audited 2012	Audited 2013	Audited 2014	UnAudited 2015	Month of JanFeb2016	YTD Actual 2/29/16	Annual Budget 2016	Remaining Budget $	YTD Act as % of Annual Budget
#810 CITY DOCK FUND									
A: Revenues									
4812 Lease of City Docks	3,850	3,850	3,850	3,850	0	0	3,850	3,850	0.0%
4909 Interest Income - 4M Fund	18	20	22	25	13	13	0	(13)	
TOTAL REVENUE	3,868	3,870	3,872	3,875	13	13	3,850	3,837	0.3%
B: Expenditures									
8930 Dock Improvements	0	0	1,115	0	0	0	0	0	
TOTAL EXPENDITURES	0	0	1,115	0	0	0	0	0	
Net 810 CITY DOCK FUND	3,868	3,870	2,757	3,875	13	13	3,850	3,837	0.3%
TOTAL ALL FUNDS COMBINED									
TOTAL REVENUE	2,864,822	3,454,401	2,605,178	2,900,997	22,075	22,075			
TOTAL EXPENDITURES	1,864,998	2,478,415	2,055,069	2,599,049	189,739	189,739			
OTH FINANCING SOURCES (USES)	(655,796)	(686,408)	(696,956)	(746,733)	0	0			
Net ALL FUNDS COMBINED	344,027.89	289,578.57	(146,846.90)	(444,784.77)	(167,664.50)	(167,664.50)			

City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 2/29/16

#100 GENERAL FUND		Audited 2012	Audited 2013	Audited 2014	UnAudited 2015	Month of JanFeb2016	YTD Actual 2/29/16	Annual Budget 2016	Remaining Budget $	YTD Act as % of Annual Budget
1-PROPERTY TAXES:										
4000	Current Tax Levy	840,790	870,158	860,094	899,578	0	0	974,804	974,804	0.0%
4005	Fiscal Disparity	51,127	46,685	47,649	44,904	0	0	43,820	43,820	0.0%
4015	Delinq Taxes, Penalties, Int & Adj	6,421	17,089	17,950	5,456	0	0	0	0	
4013	Street Improvement Capital Fund	171,000	190,000	200,000	200,000	0	0	200,000	200,000	0.0%
6928	Special Reserve Fund	17,579	0	294	5,000	0	0	78,000	78,000	0.0%
6932	Stormwater Fund	3,500	3,500	3,500	3,500	0	0	3,500	3,500	0.0%
6933	Vehicle/Equipment Replacement Fund	2,500	2,500	2,500	2,500	0	0	2,500	2,500	0.0%
6935	Comprehensive Plan	(7,762)	100	2,000	2,000	0	0	3,000	3,000	0.0%
6936	Flood Fund	5,500	5,500	5,500	5,500	0	0	5,500	5,500	0.0%
6937	DNR Grant Match	95,000	95,000	95,000	95,000	0	0	95,000	95,000	0.0%
6934	Codification	(12,358)	100	100	100	0	0	100	100	0.0%
4843	MN Unemployment Claims	10,000	10,000	3,000	3,000	0	0	1,000	1,000	0.0%
4847	Election Fund	4,250	5,500	5,500	5,500	0	0	5,500	5,500	0.0%
6910	City Council Contingency Fund	8,000	0	0	0	0	0	0	0	
4842	Audit and Legal Reserve	20,000	100	100	100	0	0	1,000	1,000	0.0%
4844	Parks Capital Repairs/Trail & Ped Bridge	3,000	3,500	5,500	5,500	0	0	5,500	5,500	0.0%
4022	Afton Septic System - City Bldgs	0	0	15,000	15,000	0	0	15,000	15,000	0.0%
4897	Public Facilities Authority (PFA) Loan Interest	0	0	0	8,000	0	0	0	0	
4846	Sidewalk	2,000	2,000	2,000	2,000	0	0	2,000	2,000	0.0%
4012	Bldg & Land Capital Fund	2,500	5,000	6,000	6,000	0	0	6,000	6,000	0.0%
4050	Debt Service Levy, Fire Hall Remodeling	55,546	55,808	57,356	57,933	0	0	58,468	58,468	0.0%
4898	Debt Serv Levy - Downtown Imp Tmp Bond	0	0	0	0	0	0	28,000	28,000	0.0%
4899	Debt Serv Levy - Downtown Imp PFA Loans	0	0	0	0	0	0	70,000	70,000	0.0%
4725	Debt Serv Levy - Road Construction Bonds	282,000	292,000	305,000	310,000	0	0	260,000	260,000	0.0%
	TOTAL PROPERTY TAXES	1,560,592	1,604,540	1,634,042	1,676,572	0	0	1,858,692	1,858,692	0.0%
2-INTERGOVERNMENTAL REVENUE:										
4100	Gravel Tax/West Lakeland Cent College	0	(2,301)	(2,374)	(2,333)	(2,160)	(2,160)	(2,400)	(240)	
4108	Market Value Credit - Ag	6,606	2,950	5,797	10,033	0	0	4,000	4,000	0.0%
4112	PERA Rate Increase Aid	634	634	634	634	0	0	634	634	0.0%
4175	Agricultural perserve credit	790	528	659	663	0	0	500	500	0.0%
	TOTAL INTERGOVT REVENUES	8,031	1,811	4,715	8,998	(2,160)	(2,160)	2,734	4,894	-79.0%
3-CHARGES FOR SERVICES:										
4205	Assessment Search	80	20	50	20	0	0	35	35	0.0%
4210	Sale of City Data (Various Media)	125	52	20	117	0	0	100	100	0.0%
	TOTAL CHARGES FOR SERVICES	205	72	70	137	0	0	135	135	0.0%

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City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 2/29/16

	Audited 2012	Audited 2013	Audited 2014	UnAudited 2015	Month of JanFeb2016	YTD Actual 2/29/16	Annual Budget 2016	Remaining Budget $	YTD Act as % of Annual Budget
4-FINES & FORFEITURES:									
4300 County Fines & Fees	19,292	15,901	10,359	15,861	2,336	2,336	14,000	11,664	16.7%
4305 Other Fines & Forfeitures	0	0	0	0	0	0	250	250	0.0%
TOTAL FINES & FORFEITURES	19,292	15,901	10,359	15,861	2,336	2,336	14,250	11,914	16.4%
5-LICENSES, FEES, PERMITS:									
4400 Building Permit Fees - Afton	85,983	181,192	86,885	117,818	17,529	17,529	80,000	62,471	21.9%
4401 Building & Eng'g Inspection Fees	965	2,729	800	1,050	0	0	250	250	0.0%
4404 4th of July permits	919	200	250	0	0	0	0	0	
4405 Pet License & Impound Fees	230	1,825	335	1,025	0	0	300	300	0.0%
4410 Liquor Licenses	2,600	3,000	3,000	3,000	1,523	1,523	2,600	1,078	58.6%
4415 Other Licenses	156	339	413	260	100	100	350	250	28.6%
4435 Street Opening & Utility Permit Fees	3,250	2,500	750	500	0	0	1,750	1,750	0.0%
4437 Utility Franchise Fees	58,409	58,383	59,438	59,554	0	0	58,000	58,000	0.0%
4440 Zoning Fees & Permits	3,925	3,185	10,248	6,965	600	600	3,000	2,400	20.0%
TOTAL LICENSES, FEES, PERMITS	156,437	253,353	162,119	190,172	19,752	19,752	146,250	126,499	13.5%
7-MISCELLANEOUS REVENUE:									
4601 Insurance dividend	6,162	4,072	3,208	3,271	0	0	2,000	2,000	0.0%
4604 Park rental & cleaning fees	1,221	550	825	560	0	0	500	500	0.0%
4615 Settlements/Other Income/Transfer	163	0	10	869	0	0	0	0	
TOTAL MISCELLANEOUS REVENUE	7,546	4,622	4,043	4,700	0	0	2,500	2,500	0.0%
9-OTHER GRANTS:									
4810 County Grant-recycling grant	7,098	7,098	7,178	7,210	0	0	7,090	7,090	0.0%
4815 Cable Commission Grant	1,200	1,200	1,200	1,200	300	300	1,200	900	25.0%
TOTAL OTHER GRANTS	8,298	8,298	8,378	8,410	300	300	8,290	7,990	3.6%
10-INTEREST REVENUES:									
4901 Interest - 4M Fund General	45	57	54	144	115	115	50	(65)	230.9%
TOTAL INTEREST REVENUES	45	57	54	144	115	115	50	(65)	230.9%
TOTAL REVENUES	1,760,445	1,888,654	1,823,780	1,904,993	20,343	20,343	2,032,901	2,012,558	1.0%

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City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 2/29/16

		Audited 2012	Audited 2013	Audited 2014	UnAudited 2015	Month of JanFeb2016	YTD Actual 2/29/16	Annual Budget 2016	Remaining Budget $	YTD Act as % of Annual Budget
B: EXPENDITURES										
1-WAGES & BENEFITS:										
5002	Mayor & Council	13,200	13,200	13,200	13,400	2,200	2,200	13,200	11,000	16.7%
5004	Administrator	68,235	75,000	81,575	88,150	14,692	14,692	94,912	80,220	15.5%
5005	Intern (s)	0	0	0	0	0	0	4,500	4,500	0.0%
5007	Office Assistant	15,168	15,676	17,717	16,059	2,506	2,506	16,074	13,568	15.6%
5008	Office Manager/Deputy Clerk	34,975	36,436	38,593	38,922	4,983	4,983	42,864	37,881	11.6%
5020	Maintenance Personnel incl Vehicle Allowance	18,464	19,055	17,849	17,300	846	846	23,951	23,105	3.5%
5014	FICA & Medicare	10,782	11,754	13,425	17,702	2,130	2,130	14,956	12,826	14.2%
5018	Insurance Benefits (Disability)	362	728	642	646	108	108	720	612	14.9%
5037	Other Financial Benefits	1,617	6,000	16,200	26,400	4,400	4,400	26,400	22,000	16.7%
5053	PERA	10,106	10,772	11,416	12,178	1,830	1,830	14,663	12,833	12.5%
5024	Workers Comp Insurance	2,183	2,185	2,530	3,689	2,662	2,662	2,600	(62)	102.4%
	TOTAL WAGES & BENEFITS	175,091	190,806	213,147	234,446	36,356	36,356	254,840	218,484	14.3%
2-PROFESSIONAL SERVICES:										
5120	Contract - Videographer	556	523	606	710	0	0	1,000	1,000	0.0%
5302	Assessor Fees	18,683	18,977	20,191	20,716	0	0	21,200	21,200	0.0%
5304	Accounting fees	12,705	13,020	13,365	14,375	2,350	2,350	15,350	13,000	15.3%
5305	Auditing fees	5,810	4,665	5,350	5,450	585	585	5,700	5,115	10.3%
5310	Engineering Fees	15,896	16,852	12,722	17,707	(1,066)	(1,066)	20,000	21,066	-5.3%
5315	Recording fees	92	0	151	46	0	0	300	300	0.0%
5320	Legal fees - Prosecution	26,824	28,273	29,698	25,140	3,684	3,684	28,000	24,316	13.2%
5321	Legal fees - General/Civil	21,176	24,383	13,772	20,447	3,783	3,783	22,000	18,217	17.2%
5335	Other Fees for Service	0	0	0	0	0	0	1,500	1,500	0.0%
5350	Building Inspection Fees - Stensland	35,805	68,952	36,910	48,921	7,703	7,703	32,000	24,297	24.1%
5360	Misc Dev Fees	0	91	(200)	(345)	0	0	0	0	
5370	Well Monitoring Program	72	0	144	0	0	0	1,000	1,000	0.0%
5380	Watershed Management	459	488	488	488	488	488	500	12	97.7%
	TOTAL PROFESSIONAL SERVICES	125,944	176,224	133,198	153,655	17,527	17,527	148,550	131,023	11.8%

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City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 2/29/16

		Audited 2012	Audited 2013	Audited 2014	UnAudited 2015	Month of JanFeb2016	YTD Actual 2/29/16	Annual Budget 2016	Remaining Budget $	YTD Act as % of Annual Budget
4-OTHER EXPENDITURES:										
5500	Office Equipment	0	527	176	1,612	0	0	600	600	0.0%
5505	Bank/IRS Fees/Penalties/Sales Tax	496	664	135	347	69	69	400	331	17.3%
5510	Comp Svc (All Hard/Software, GIS, Web, Email)	7,645	7,476	4,825	5,396	447	447	9,500	9,053	4.7%
5516	Copier Lease	6,186	7,148	6,424	6,796	410	410	7,500	7,090	5.5%
5520	Equipment Maintenance	0	0	62	0	0	0	1,000	1,000	0.0%
5525	Insurance-General Liability	19,564	20,824	18,377	17,886	0	0	21,000	21,000	0.0%
5535	Misc. Expense	708	357	230	956	0	0	2,000	2,000	0.0%
5540	Office Supplies	3,533	3,281	2,673	2,953	201	201	4,000	3,799	5.0%
5545	Other Administration	139	100	475	713	0	0	500	500	0.0%
5550	Postage	3,164	3,720	4,816	3,439	800	800	3,500	2,700	22.9%
5555	Publishing & Printing	2,068	1,777	2,336	3,656	1,283	1,283	2,800	1,517	45.8%
5560	Newsletter	6,250	4,833	5,281	6,058	479	479	6,000	5,521	8.0%
5565	Telephone	2,707	2,901	2,759	2,682	1,057	1,057	3,500	2,443	30.2%
5575	Travel & Mileage	47	30	180	0	0	0	500	500	0.0%
5580	Membership & Dues	2,916	2,987	2,987	3,158	0	0	3,000	3,000	0.0%
5585	Seminars & Education	1,025	1,455	1,932	2,364	582	582	2,500	1,918	23.3%
	TOTAL OTHER EXPENDITURES	56,448	58,082	53,668	58,017	5,327	5,327	68,300	62,973	7.8%
SUBTOTAL GENERAL & ADMINISTRATIVE		357,484	425,111	400,012	446,119	59,210	59,210	471,690	412,480	12.6%
5-PUBLIC SAFETY:										
5605	Animal Control	3,834	1,969	1,899	2,823	423	423	4,000	3,577	10.6%
5625	Fire & Ambulance Service	189,316	199,472	213,705	219,953	58,223	58,223	232,893	174,670	25.0%
5626	Fire Relief Association	6,782	2,470	0	0	0	0	0	0	
5635	Police Service - County	163,521	165,033	168,494	169,289	227	227	171,250	171,023	0.1%
	TOTAL PUBLIC SAFETY	363,453	368,944	384,098	392,065	58,873	58,873	408,143	349,270	14.4%
6-PUBLIC HEALTH:										
5705	Recycling - Afton	0	0	150	268	0	0	500	500	0.0%
5720	Refuse Hauling - City Hall	1,294	887	1,630	819	0	0	1,500	1,500	0.0%
	TOTAL PUBLIC HEALTH	1,294	887	1,780	1,087	0	0	2,000	2,000	0.0%

City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 2/29/16

		Audited 2012	Audited 2013	Audited 2014	UnAudited 2015	Month of JanFeb2016	YTD Actual 2/29/16	Annual Budget 2016	Remaining Budget $	YTD Act as % of Annual Budget
7-STREETS:										
5820	Gravel Road Maintenance	3,114	2,517	1,755	3,530	0	0	4,000	4,000	0.0%
5825	Crackseal/Seal Coat/Gravel Shouldering	6,009	720	90,685	51,829	0	0	75,000	75,000	0.0%
5830	Snow & Ice Control	95,457	162,076	115,692	62,431	24,663	24,663	110,000	85,337	22.4%
5835	Surf maint/Sweeping/Pothole Repair	21,432	25,054	29,844	49,873	0	0	46,000	46,000	0.0%
5845	Brush,Tree,Mow,Bridge,Culvert,Guardrail	33,893	65,736	25,502	40,117	1,620	1,620	39,000	37,380	4.2%
5850	Street Lighting	4,480	4,682	3,982	4,286	256	256	5,000	4,744	5.1%
5855	Gas Lamps - Operating Costs	2,870	2,688	2,851	2,491	257	257	2,700	2,443	9.5%
5856	Gas Lamps - Capital	2,841	2,468	0	0	0	0	0	0	
5860	Signs & Signals	2,123	1,691	2,977	3,247	0	0	4,000	4,000	0.0%
5870	Other - Road Maint.	1,791	575	758	605	100	100	2,000	1,900	5.0%
	TOTAL STREETS	174,009	268,207	274,047	218,410	26,896	26,896	287,700	260,804	9.3%
9-OTHER PUBLIC WORKS EXPENDITURES:										
5910	Flood Control (Operate Pump/Dike)	658	264	803	0	0	0	1,600	1,600	0.0%
5920	Repair & Maint - Equipment	1,740	518	1,312	1,080	0	0	1,500	1,500	0.0%
5925	Fuel & Lubricants	696	694	478	558	13	13	1,000	987	1.3%
5930	Tools & Minor Equipment	487	217	243	277	0	0	950	950	0.0%
	TOTAL OTHER PUBLIC WORKS	3,581	1,692	2,836	1,914	13	13	5,050	5,037	0.3%
SUBTOTAL STREETS, REHAB & PUBLIC WORKS		177,590	269,899	276,883	220,324	26,909	26,909	292,750	265,841	9.2%
9-BUILDINGS & LAND:										
6010	Gas Heat	1,186	1,721	2,060	1,937	275	275	2,500	2,225	11.0%
6020	Electricity	1,707	2,030	1,822	1,731	223	223	1,750	1,527	12.7%
6030	Miscellaneous Expense	1,044	1,565	777	1,036	70	70	500	430	13.9%
6035	Cleaning	150	957	1,031	874	0	0	1,000	1,000	0.0%
6040	Repair & Maintenance	1,175	1,404	898	1,910	368	368	2,000	1,632	18.4%
6045	City Garage Expense	2,017	3,266	3,264	2,557	687	687	2,500	1,813	
6050	Supplies	231	260	594	288	0	0	500	500	0.0%
	TOTAL BUILDINGS & LAND	7,511	11,203	10,446	10,334	1,622	1,622	10,750	9,128	15.1%

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City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 2/29/16

		Audited 2012	Audited 2013	Audited 2014	UnAudited 2015	Month of JanFeb2016	YTD Actual 2/29/16	Annual Budget 2016	Remaining Budget $	YTD Act as % of Annual Budget
12-PARKS & RECREATION:										
6105	4th of July Celebration	4,265	2,985	3,691	3,500	1,750	1,750	3,500	1,750	50.0%
6135	Park Maintenance	783	713	1,275	359	0	0	1,200	1,200	0.0%
6140	Miscellaneous expense	0	107	52	62	0	0	300	300	0.0%
6205	Cemetery maintenance	0	0	0	0	0	0	2,500	2,500	0.0%
	TOTAL PARKS & RECREATION	5,049	3,805	5,018	3,921	1,750	1,750	7,500	5,750	23.3%
OVERALL TOTAL EXPENDITURES		912,381	1,079,849	1,078,237	1,073,850	148,364.37	148,364	1,192,833	1,044,469	12.4%
C: OTHER FINANCING SOURCES (USES)										
4725	Tax Levy to Road Debt Service Fund	(282,000)	(292,000)	(305,000)	(310,000)	0	0	(260,000)	(260,000)	
4898	Tax Levy to Dwntwn Imp Tmp Bonds	0	0	0	0	0	0	(28,000)	(28,000)	
4899	Tax Levy to Dwntwn Imp PFA Loans	0	0	0	0	0	0	(70,000)	(70,000)	
4050	Tax Levy to Fire Hall Debt Service Fund	(55,546)	(55,808)	(57,356)	(57,933)	0	0	(58,468)	(58,468)	
6920	Oper trf to Bldg & Land Fund - Budgeted	(2,500)	(5,000)	(6,000)	(6,000)	0	0	(6,000)	(6,000)	
6920	Oper trf to Bldg & Land Fund - UnBudgeted		(25,000)	0	(20,000)	0	0	0		
6921	Oper trf to Street Imp -UnBudgeted	(175,000)	(25,000)	0	(43,500)	0	0	0		
6925	Oper trf to Street Imp -Budgeted	(171,000)	(190,000)	(200,000)	(200,000)	0	0	(200,000)	(200,000)	
6928	Oper Trf from(to) Special Reserve Fund	(17,579)	(85,000)	(294)	(5,000)	0	0	(78,000)	(78,000)	
6932	Oper Trf to Stormwater Fund	(3,500)	(3,500)	(3,500)	(3,500)	0	0	(3,500)	(3,500)	
6933	Oper Trf to Vehicle Fund	(2,500)	(2,500)	(2,500)	(2,500)	0	0	(2,500)	(2,500)	
6935	Oper Trf to Comprehensive Plan	7,762	(100)	(2,000)	(2,000)	0	0	(3,000)	(3,000)	
6936	Oper Trf to Flood Mitigation & Control	(5,500)	(5,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)	
6937	Oper Trf to DNR Grant Match	(95,000)	(95,000)	(95,000)	(95,000)	0	0	(95,000)	(95,000)	
6934	Oper trf to Codification (Spec Act Fd)	12,358	(100)	(100)	(100)	0	0	(100)	(100)	
4843	Oper Trf to MN Unemployment Claims	(10,000)	(10,000)	(3,000)	(3,000)	0	0	(1,000)	(1,000)	
4847	Oper Trf to Election Expense Fund	(12,250)	(5,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)	
6910	City Council Contingency Fund	(8,000)	0	0	0	0	0	0	0	
4842	Oper Trf to Audit and Legal Reserve	(20,000)	(100)	(100)	(100)	0	0	(1,000)	(1,000)	
4844	Oper Trf to Parks Capital Repairs/Trail & Ped Bridge	(3,000)	(3,500)	(5,500)	(5,500)	0	0	(5,500)	(5,500)	
xxxx	Oper Trf to Afton Septic System - City Bldgs			(15,000)	(15,000)	0	0	(15,000)		
xxxx	Oper Trf to PFA Loan Interest (Spec Act Fd)			0	(8,000)	0	0	0		
4846	Oper Trf to Sidewalk	(2,000)	(2,000)	(2,000)	(2,000)	0	0	(2,000)	(2,000)	
6929	Trf (to)/from Special Activities Fund (Various)	0	0	0	(15,000)	0	0	0	0	
	TOTAL OTH FINANCING/TRANSFERS	(845,255)	(805,608)	(708,350)	(805,133)	0	0	(840,068)	(825,068)	
REVENUES OVER (UNDER) EXPENDITURES		**$2,810**	**3,197**	**37,193**	**26,010**	**(128,021)**	**(128,021)**	**$0**	**128,021**	
	Fund Balance - Beginning of Period	**$258,108**	**260,918**	**264,114**	**301,307**		**$327,317**			
	Fund Balance - End of Period	**$260,918**	**264,114**	**301,307**	**327,317**		**$199,296**			

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City of Afton
Summary of Special Activities and MN Investment Funds
YTD 2/29/16

	Balance 12/31/2012	Balance 12/31/2013	Balance 12/31/2014	Balance 12/31/2015	Receipts	Disbursements	Transfers	Balance 2/29/2016
#550 Special Activities Fund								
A. Interest (unallocated)	3,826.56	3,848.46	3,871.67	3,930.92	44.25			3,975.17
B1. Cable Commission	23,978.90	23,978.90	18,378.87	24,889.73	6,252.96			31,142.69
B2. 4th of July Reserve	914.75	0.00	0.00	0.00				0.00
B3. City Council Contingency Reserve	13,752.60	13,452.60	10,975.00	9,775.00				9,775.00
B4. Community Garden	1,250.00	(87.88)	(87.88)	(0.00)				(0.00)
B4. MN Historic Preservation Design Guidelines	5,350.00	0.00	0.00	8,000.00				8,000.00
C1. Codification	3,550.20	3,650.20	3,750.20	3,850.20				3,850.20
C2. Comprehensive Plan	7,573.28	7,673.28	8,155.36	1,947.36				1,947.36
D1. Flood Control (Acct 7836)	2,945.20	8,445.20	5,063.99	17,004.27				17,004.27
D2. Storm Water Control	14,433.70	17,933.70	21,433.70	24,933.70				24,933.70
D3. Snow & Ice Reserve	0.00	0.00	0.00	15,000.00				15,000.00
D6. TAG Wastewater Comm Assessmnt (Acct 7833)	(3,818.12)	(15,982.34)	(15,982.34)	0.00				0.00
F. Applicant Pass-Thru Expenses	0.00	0.00	0.00	0.00				0.00
G. TIF Dist No. 1 (Afton Market Square)	849.01	849.01	849.01	0.00				0.00
H. State Fire Aid (Pass-Thru)	0.00	0.00	0.00	0.00				0.00
I. City Vehicles	(650.52)	1,648.96	4,148.96	6,648.96				6,648.96
K. Audit/Legal Reserve	38,236.57	38,336.57	38,436.57	38,536.57				38,536.57
L. MN UI Claims, Severance & Oth PTO	14,425.53	20,788.53	23,788.53	26,788.53				26,788.53
M. Pedestrian Bike Trail & Bridge	21,000.00	10,959.94	16,459.94	21,959.94				21,959.94
N. Election Expense	1,670.12	6,402.20	5,780.27	11,159.33				11,159.33
O. Sidewalk	6,000.00	8,000.00	10,000.00	12,000.00				12,000.00
Total #550 Special Activities Fund	155,287.78	149,897.33	155,021.85	226,424.51	6,297.21	0.00	0.00	232,721.72
#600 MN Investment Fund								
4886/8986 Chandler Exhibits	90,946.70	100,985.08	104,361.13	104,409.10	23.24		0.00	104,432.34
Total #600 MN Investment Fund	90,946.70	100,985.08	104,361.13	104,409.10	23.24	0.00	0.00	104,432.34

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03/09/16

City of Afton
Special Activities Fund - Detail by Account
January through February 2016

Type	Date	Num	Source Name	Memo	Amount
4815 · Cable Commission Distributions					
Dep...	02/18/2016	1824		Cable Commission: Y/E 2015 Distribution	6,252.96
Total 4815 · Cable Commission Distributions					6,252.96
4914 · Special Activity - Interest					
Gen...	01/31/2016	interest		Interest Income	20.64
Gen...	02/29/2016	interest		Interest Income	23.61
Total 4914 · Special Activity - Interest					44.25
TOTAL					**6,297.21**

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03/09/16

City of Afton
Street Improvement Fund - Detail by Account
January through February 2016

Type	Date	Num	Source Name	Memo	Amount
4907 · Pub Wks 4M Fd Interest Earnings					
General ...	01/31/2016	Interest		Interest Income	47.24
General ...	02/29/2016	Interest		Interest Income	53.88
Total 4907 · Pub Wks 4M Fd Interest Earnings					101.12
TOTAL					**101.12**

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City of Afton
Bldg & Land Fund - Detail by Account
January through February 2016

Type	Date	Num	Source Name	Memo	Amount
4906 · Bldg & Land Interest Earnings					
Gen...	02/29/2016	interest		Interest Income	6.91
Gen...	02/29/2016	interest		Interest Income	5.87
Total 4906 · Bldg & Land Interest Earnings					12.78
TOTAL					**12.78**

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City of Afton
City Dock Fund - Detail by Account
January through February 2016

Type	Date	Num	Source Name	Memo	Amount
4909 · Dock 4M Fd - Interest Earnings					
Gen...	01/31/2016	Interest		Interest Income	5.88
Gen...	02/29/2016	Interest		Interest Income	6.65
Total 4909 · Dock 4M Fd - Interest Earnings					12.53
TOTAL					**12.53**

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City of Afton
General Fd Streets, Rehab & Public Works - Detail by Account
January through February 2016

Type	Date	Num	Source Name	Memo	Amount
5830 · Snow & Ice Control					
Bill	01/31/2016	837	Tri-County Services (Snow Ice)	Snow & Ice Control: Jan 2016	(9,702.75)
Bill	02/29/2016	842	Tri-County Services (Snow Ice)	Snow & Ice Control: Feb 2016	(14,960.00)
Total 5830 · Snow & Ice Control					(24,662.75)
5845 · Brush/Tree/Sod/Seed					
Bill	02/29/2016	840	Tri-County Services (Streets, Other)	drive around cut low hanging limbs	(1,620.00)
Total 5845 · Brush/Tree/Sod/Seed					(1,620.00)
5850 · Street Lighting					
Bill	01/31/2016	488711187	Xcel Energy (51-6223921-2)	Street Lighting Service	(163.57)
Bill	01/31/2016	488550662	Xcel Energy (51-5700429-6)	3033 St. Croix Trail S Meter #0077765464	(92.20)
Total 5850 · Street Lighting					(255.77)
5855 · Gas Lamps - Operating Costs					
Bill	02/29/2016	02082016	Centerpoint Energy (8000015314-0)	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	(127.49)
Bill	02/29/2016	02082016	Centerpoint Energy (8000015314-0)	5855 5297143 3033 St. Croix Trl S Meter #M19981171296	(129.95)
Total 5855 · Gas Lamps - Operating Costs					(257.44)
5870 · Other Road Maintenance					
Bill	01/27/2016	6000140	Gopher State One Call	Cafton01 FTP Tickets, 2016 Annual Facility Operator Fee	(100.00)
Total 5870 · Other Road Maintenance					(100.00)
5925 · Fuel & Lubricants					
Bill	01/31/2016	01312016	Freedom Valu Centers, Inc.	tractor fuel	(13.01)
Total 5925 · Fuel & Lubricants					(13.01)
TOTAL					**(26,908.97)**

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City of Afton
Customer Receipts and Other Deposits - Sorted by Account
January through February 2016

Type	Date	Num	Name	Memo	Class	Debit	Credit
100 · 4M Fund/US Bank - General Fund							
Deposit	01/22/2016			Deposit		14,143.33	
Deposit	01/31/2016			Fines&Fees		576.63	
Deposit	02/18/2016			Deposit		44,964.69	
Deposit	02/18/2016			Deposit		55.00	
Deposit	02/29/2016			Fines&Fees		1,723.14	
Total 100 · 4M Fund/US Bank - General Fund						61,462.79	0.00
2001 · Permit Escrow & Fees							
Payment	02/18/2016	146	Hoelderle, Tom & Clare Z16-01 589 Manning	Z16-01 Rezoning Escrow 589 Manning Av S			1,500.00
Payment	02/18/2016	146	Hoelderle, Tom & Clare Z16-01 589 Manning	Pymt of rezoning fee			350.00
Payment	02/18/2016	2126	Traditional Ventures Z16-02 1987 Manning	Z16-02 Variance Escrow 1987 Manning Av S			600.00
Payment	02/18/2016	2126	Traditional Ventures Z16-02 1987 Manning	Pymt of Z16-02 variance fee			250.00
Total 2001 · Permit Escrow & Fees						0.00	2,700.00
1100 · Taxes and Other Receivables							
1170 · Taxes Receivable fr County							
Deposit	01/22/2016	421722	Wash Cty (Taxation Division)	Wash Cty Tax Settlement 012216 for Nov & Dec 2015			14,143.33
Total 1170 · Taxes Receivable fr County						0.00	14,143.33
1180 · Fees, Permits & Lic Receivable							
Deposit	01/31/2016		MN Dept of Revenue	MN Dept of Finance: Wash Cty Fines and Fees Dec15			576.63
Total 1180 · Fees, Permits & Lic Receivable						0.00	576.63
1190 · Other Receivables							
Deposit	02/18/2016	953100	Xcel Energy franchise fee	Xcel Energy: 4th Qtr Franchise Fee			7,799.46
Deposit	02/18/2016	1398303	Centerpoint Energy (Franchise Fee)	Centerpoint Energy: 4th Qtr Franchise Fee			6,629.80
Total 1190 · Other Receivables						0.00	14,429.26
Total 1100 · Taxes and Other Receivables						0.00	29,149.22
4300 · County Fines & Fees							
Deposit	02/18/2016	420672	100 Gen'l Fd:A. Rev:A04 Fines & Forfeitures:4300 Ct...	Wash Cty: Vehicle Forfeiture Thomas Holmes			612.97
Deposit	02/29/2016		100 Gen'l Fd:A. Rev:A04 Fines & Forfeitures:4300 Ct...	MN Dept of Finance: Wash Cty Fines and Fees Jan16			1,723.14
Total 4300 · County Fines & Fees						0.00	2,336.11
4400 · Afton Bldg Inspection Fees							
Sales Re...	02/18/2016	B16-01	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Bertelsen, Wendy 15th St. S.		109.00
Sales Re...	02/18/2016	B16-02	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Crotty, Mary 12575 10th St S		660.00
Sales Re...	02/18/2016	B16-03	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Kinjiakaqawa, Nancy 15123...		109.00
Sales Re...	02/18/2016	B16-04	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Taschuk, Mark 4311 Neal ...		109.00
Sales Re...	02/18/2016	B16-05	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Leonard, Jason 13891 50th ...		109.00
Sales Re...	02/18/2016	B16-06	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:McConnell, Mary 5680 Ode...		109.00
Sales Re...	02/18/2016	B16-07	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Lind, Pete 12738 4th St		50.00
Sales Re...	02/18/2016	B16-08	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Thomas, Kathleen 13736 V...		109.00
Sales Re...	02/18/2016	B16-09	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:303 Croix Drive S		109.00
Sales Re...	02/18/2016	B16-10	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Amaris 5269 Osgood Av		109.00
Sales Re...	02/18/2016	B16-12	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Rivas, Robert 15311 Putna...		15,675.00
Sales Re...	02/18/2016	B16-13	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Voita, Marlene & Jim 4333 ...		109.00
Sales Re...	02/18/2016	B16-14	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Canas, Donna Mae 12799 2...		54.00
Sales Re...	02/18/2016	B16-15	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Building Permit Fees	Afton Bldg Insp Fees:Osborn, Mike 13640 30th S...		109.00

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City of Afton
Customer Receipts and Other Deposits - Sorted by Account
January through February 2016

Type	Date	Num	Name	Memo	Class	Debit	Credit
Total 4400 · Afton Bldg Inspection Fees						0.00	17,529.00
4410 · Liquor License Fees							
Deposit	02/18/2016	5062	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4410 Li...	Sail Away LLC: $1,400 on sale, $200 Sunday, $150 off sale			1,522.50
Total 4410 · Liquor License Fees						0.00	1,522.50
4415 · Other License Fees							
Deposit	02/18/2016	5068	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4415 Ot...	Highland Sanitation: 2016 hauling fee			100.00
Total 4415 · Other License Fees						0.00	100.00
4420 · Afton Surcharges							
Sales Re...	02/18/2016	B16-01	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Bertelsen, Wendy 15th St. S.		1.00
Sales Re...	02/18/2016	B16-02	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Crotty, Mary 12575 10th St S		20.00
Sales Re...	02/18/2016	B16-03	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Kinjiakaqawa, Nancy 15123...		1.00
Sales Re...	02/18/2016	B16-04	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Taschuk, Mark 4311 Neal ...		1.00
Sales Re...	02/18/2016	B16-05	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Leonard, Jason 13891 50th ...		1.00
Sales Re...	02/18/2016	B16-06	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:McConnell, Mary 5680 Ode...		1.00
Sales Re...	02/18/2016	B16-07	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Lind, Pete 12738 4th St		1.00
Sales Re...	02/18/2016	B16-08	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Thomas, Kathleen 13736 V...		1.00
Sales Re...	02/18/2016	B16-09	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:303 Croix Drive S		1.00
Sales Re...	02/18/2016	B16-10	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Amaris 5269 Osgood Av		1.00
Sales Re...	02/18/2016	B16-12	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Rivas, Robert 15311 Putna...		475.00
Sales Re...	02/18/2016	B16-13	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Voita, Marlene & Jim 4333 ...		1.00
Sales Re...	02/18/2016	B16-14	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Canas, Donna Mae 12799 2...		1.00
Sales Re...	02/18/2016	B16-15	100 Gen'l Fd:A. Rev:A05 Lic, Fees & Permits:4400 Af...	Afton Surcharges	Afton Bldg Insp Fees:Osborn, Mike 13640 30th S...		1.00
Total 4420 · Afton Surcharges						0.00	507.00
4815 · Cable Commission Distributions							
Deposit	02/18/2016	1818	100 Gen'l Fd:A. Rev:A09 Other Grants:4815 Cable Co...	Cable Commission: 4th Qtr 2015			300.00
Deposit	02/18/2016	1824	550 Special Activities Fund:B. Cable Comm/July 4th/...	Cable Commission: Y/E 2015 Distribution			6,252.96
Total 4815 · Cable Commission Distributions						0.00	6,552.96
5310 · Engineering Fees							
Deposit	02/18/2016	5079	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 ...	David Zanussi: Paradox FarmCRTWY 12-2015 Charge for ...			1,066.00
Total 5310 · Engineering Fees						0.00	1,066.00
TOTAL						**61,462.79**	**61,462.79**

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03/09/16

City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
Bill Pmt -...	**01/31/2016**	**20398**	**Postmaster**		**100 · 4M Fund/US Bank - ...**	**(189.21)**
Bill	01/31/2016	012716	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	Feb Newsletter	5560 · Newsletter Expenses	189.21
TOTAL						189.21
Bill Pmt -...	**01/06/2016**	**20774**	**Kate Piscitello (1099 Vendor)**	**Office Assistant: $18/hour**	**100 · 4M Fund/US Bank - ...**	**(936.00)**
Bill	12/31/2015	OfficeA...	100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...	Office Assistant: 52 hours @ $18/hr	5007 · Intern/Office Assistan...	936.00
TOTAL						936.00
Paycheck	**01/06/2016**	**20775**	**Johnson, Kenneth L**		**100 · 4M Fund/US Bank - ...**	**(248.21)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	326.40
					2302 · PERA Payable - Staff	(21.22)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5053 · PERA Contribution - ...	24.48
					2302 · PERA Payable - Staff	(24.48)
					2210 · Federal Withholding	(21.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	20.24
					2205 · Soc Sec Payable - E...	(20.24)
					2204 · Social Security W/H -...	(20.24)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	4.73
					2213 · Medicare Payable - E...	(4.73)
					2212 · Medicare W/H - Emp...	(4.73)
					2208 · MN State Withholding	(11.00)
TOTAL						248.21
Paycheck	**01/06/2016**	**20776**	**Baglio, Mya**		**100 · 4M Fund/US Bank - ...**	**(13.85)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	15.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	0.93
					2205 · Soc Sec Payable - E...	(0.93)
					2204 · Social Security W/H -...	(0.93)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	0.22
					2213 · Medicare Payable - E...	(0.22)
					2212 · Medicare W/H - Emp...	(0.22)
TOTAL						13.85
Paycheck	**01/06/2016**	**20777**	**Meade, Debra J**		**100 · 4M Fund/US Bank - ...**	**(505.85)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5007 · Intern/Office Assistan...	630.00

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
					2302 · PERA Payable - Staff	(40.95)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5053 · PERA Contribution - ...	47.25
					2302 · PERA Payable - Staff	(47.25)
					2210 · Federal Withholding	(23.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5051 · Social Security Tax - ...	39.06
					2205 · Soc Sec Payable - E...	(39.06)
					2204 · Social Security W/H -...	(39.06)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5052 · Medicare Tax - Empl...	9.14
					2213 · Medicare Payable - E...	(9.14)
					2212 · Medicare W/H - Emp...	(9.14)
					2208 · MN State Withholding	(12.00)
TOTAL						505.85
Bill Pmt -...	**01/19/201(**	**20778**	**LSCV Fire Protection District**	**Fire Protection Services**	**100 · 4M Fund/US Bank - ...**	**(58,223.25)**
Bill	01/19/201(	Levy1Q...	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safe...	First Quarter 2016	5625 · Fire & Ambulance Se...	58,223.25
TOTAL						58,223.25
Bill Pmt -...	**01/19/201(**	**20779**	**Holstad & Knaak, PLC**	**Legal Services**	**100 · 4M Fund/US Bank - ...**	**(4,087.50)**
Bill	12/31/201!	Dec2015	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Le...	Civil / General	5321 · Legal Fees - General	1,532.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution ...	Criminal	5320 · Legal Fees - Prosecuti...	2,050.50
			800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, ...	Condemnation litigation: Downtown Imp Projects	8894 · Septic Permits, Fees, ...	505.00
TOTAL						4,087.50
Bill Pmt -...	**01/19/201(**	**20780**	**Niedzwiecki, Thomas H.**	**Accounting Services**	**100 · 4M Fund/US Bank - ...**	**(1,000.00)**
Bill	12/30/201!	Downto...	805 Downtown Imp Debt Service:7738 Bond Issue Expense	Other Finance and Accounting, Downtown improveme...	7738 · 2015A Adm Exp Dw...	1,000.00
TOTAL						1,000.00
Bill Pmt -...	**01/19/201(**	**20781**	**Niedzwiecki, Thomas H.**	**Accounting Services**	**100 · 4M Fund/US Bank - ...**	**(750.00)**
Bill	12/30/201!	Budget...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting ...	Assistance in preparing and presenting 2016 Budget/L...	5304 · Accounting Fees	750.00
TOTAL						750.00
Bill Pmt -...	**01/19/201(**	**20782**	**Niedzwiecki, Thomas H.**	**Accounting Services**	**100 · 4M Fund/US Bank - ...**	**(1,239.00)**
Bill	12/31/201!	AcctDe...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting ...	Monthly charge for Accounting Services per Contract	5304 · Accounting Fees	1,075.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli...	Monthly charge for QB Pro software including Payroll...	5540 · Office Supplies	26.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli...	Mailing envelopes, copies of invoices, misc postage	5540 · Office Supplies	38.00

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting ...	Attendance at CC Meeting	5304 · Accounting Fees	100.00
TOTAL						1,239.00
Bill Pmt -...	**01/19/201(**	**20783**	**Stensland Inspection Services**	**Building Inspection Services**	**100 · 4M Fund/US Bank - ...**	**(2,260.00)**
Bill	12/31/201:	Dec2015	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp F...	Building Permits, B-147-15 - B-162-15	5350 · Building Insp Fees - ...	2,260.00
TOTAL						2,260.00
Bill Pmt -...	**01/19/201(**	**20784**	**Tri-County Services (Snow Ice)**		**100 · 4M Fund/US Bank - ...**	**(14,173.75)**
Bill	12/31/201:	829	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	snow plow 12-1, 12-22, 12-23, 12-26, 12-29, 12-30	5830 · Snow & Ice Control	14,173.75
TOTAL						14,173.75
Bill Pmt -...	**01/19/201(**	**20785**	**Tri-County Services (Streets, Other)**		**100 · 4M Fund/US Bank - ...**	**(1,140.00)**
Bill	12/31/201:	831	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	tree trim	5845 · Brush/Tree/Sod/Seed	1,140.00
TOTAL						1,140.00
Bill Pmt -...	**01/19/201(**	**20786**	**Wenck Associates Inc.**		**100 · 4M Fund/US Bank - ...**	**(9,477.53)**
Bill	12/31/201:	11510487	800 City InfraStructure Imp Fd:B. Exp:8897 Septic Construction E...	Afton LSTS - Bidding, Construction & Post Construct...	8897 · Septic Construction E...	9,048.00
Bill	12/31/201:	11510486	800 City InfraStructure Imp Fd:B. Exp:8896 Sanitary Sewer Imp	Wastewater system engineering	8896 · Sanitary Sewer Impro...	429.53
TOTAL						9,477.53
Bill Pmt -...	**01/19/201(**	**20787**	**WSB (Bridge Inspections)**	**Project # 01856**	**100 · 4M Fund/US Bank - ...**	**(129.00)**
Bill	12/31/201:	170-13	120 Street Imp Capital Fd:B. Exp:7937 Bridge Repair & Replacem...	Bridge Safety Inspections	7937 · Bridge Repair & Repl...	129.00
TOTAL						129.00
Bill Pmt -...	**01/19/201(**	**20788**	**WSB (City Engineer)**	**01856**	**100 · 4M Fund/US Bank - ...**	**(1,085.75)**
Bill	12/31/201:	450-11 ...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering...	2015 City Engineer	5310 · Engineering Fees	1,085.75
TOTAL						1,085.75
Bill Pmt -...	**01/19/201(**	**20789**	**WSB (Comprehensive Plan)**	**Project 01856**	**100 · 4M Fund/US Bank - ...**	**(399.00)**

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
Bill	12/31/2015	470-6	550 Special Activities Fund:C. Codification/Comp Plan:6356 Com...	Comprehensive Plan Amendment	6356 · Comp Plan Expenses	399.00
TOTAL						399.00
Bill Pmt -...	**01/19/2016**	**20790**	**WSB (DNR Flood Imp)**		**100 · 4M Fund/US Bank - ...**	**(16,510.25)**
Bill	12/31/2015	410-25	800 City InfraStructure Imp Fd:B. Exp:8896 Sanitary Sewer Imp	Sanitary Sewer Improvements	8896 · Sanitary Sewer Impro...	6,387.75
Bill	12/31/2015	320-47	800 City InfraStructure Imp Fd:B. Exp:8895 DNR Flood Imp Proj ...	Flood protection improvement project	8895 · DNR Flood Imp Proj ...	10,122.50
TOTAL						16,510.25
Bill Pmt -...	**01/19/2016**	**20791**	**WSB (Flood ROW Mitigation)**	**project #01856**	**100 · 4M Fund/US Bank - ...**	**(133.00)**
Bill	12/31/2015	321-27	800 City InfraStructure Imp Fd:B. Exp:8898 Flood Mitigation/RO...	flood mitigation project right of way services	8898 · Flood Mitigation/RO...	133.00
TOTAL						133.00
Bill Pmt -...	**01/19/2016**	**20792**	**WSB (Street Imp)**		**100 · 4M Fund/US Bank - ...**	**(9,430.00)**
Bill	12/31/2015	400-25	120 Street Imp Capital Fd:B. Exp:7981 Village Local Rd Imp	Village local road improvements	7981 · Village Local Road I...	8,929.50
Bill	12/31/2015	390.26	120 Street Imp Capital Fd:B. Exp:7982 CR21 Imp Proj	CR 21 improvement project	7982 · CR 21 Improvement ...	500.50
TOTAL						9,430.00
Bill Pmt -...	**01/14/2016**	**20793**	**Afton House Inn**	**Recycling certificates Sept 24 and Sept 22, 2015 "c...**	**100 · 4M Fund/US Bank - ...**	**(75.00)**
Bill	12/31/2015	Recycle...	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.2 Public Heal...	Recycling certificates December, 2015 "caught recycli...	5705 · Recycling - Afton	75.00
TOTAL						75.00
Bill Pmt -...	**01/14/2016**	**20794**	**Centerpoint Energy (6217601-1)**	**Meter # M19702480474 Account No. 6217601-1**	**100 · 4M Fund/US Bank - ...**	**(156.96)**
Bill	12/31/2015	Dec2015	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	1675 Stagecoach Trl S: City Garage	6045 · City Garage Expense	156.96
TOTAL						156.96
Bill Pmt -...	**01/14/2016**	**20795**	**GE Capital**	**Billing ID No. 90133894302 Acct Sch 7553611-002**	**100 · 4M Fund/US Bank - ...**	**(410.00)**
Bill	12/31/2015	64068651	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	RICOH Aficio MP C5501 copier	5516 · Copier Lease	410.00
TOTAL						410.00
Bill Pmt -...	**01/14/2016**	**20796**	**Gopher State One Call**	**Acct No. MN00128**	**100 · 4M Fund/US Bank - ...**	**(15.95)**

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
Bill	12/31/2015	154125	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	Cafton01 FTP Tickets	5870 · Other Road Maintena...	15.95
TOTAL						15.95
Bill Pmt -...	**01/14/2016**	**20797**	**Hillcrest Animal Hospital**	**Account # 10454**	**100 · 4M Fund/US Bank - ...**	**(281.00)**
Bill	12/31/2015	Dec2015	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safe...	animal control charges	5605 · Animal Control	281.00
TOTAL						281.00
Bill Pmt -...	**01/14/2016**	**20798**	**Innovative Office Solutions LLC**		**100 · 4M Fund/US Bank - ...**	**(168.03)**
Bill	12/31/2015	1032304	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli...	Form jacket, report covers	5540 · Office Supplies	125.76
Bill	12/31/2015	1032305	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli...	rubberbands	5540 · Office Supplies	4.69
Bill	12/31/2015	1034355	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli...	labelmaker	5540 · Office Supplies	37.58
TOTAL						168.03
Bill Pmt -...	**01/14/2016**	**20799**	**Kathi Pelnar**	**Humane Animal Control Service**	**100 · 4M Fund/US Bank - ...**	**(179.53)**
Bill	12/31/2015	Dec2015	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safe...	animal control	5605 · Animal Control	179.53
TOTAL						179.53
Bill Pmt -...	**01/14/2016**	**20800**	**Lakeland Heating & Air Conditioning**		**100 · 4M Fund/US Bank - ...**	**(100.00)**
Bill	12/31/2015	2999	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintena...	2nd floor furnace	6040 · City Property Mainte...	100.00
TOTAL						100.00
Bill Pmt -...	**01/14/2016**	**20801**	**Menards - Hudson**	**Account No. 30890280**	**100 · 4M Fund/US Bank - ...**	**(3.72)**
Bill	12/31/2015	6617	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6035 Routine Cleaning	2pk Lysol	6035 · Routine Cleaning	3.72
TOTAL						3.72
Bill Pmt -...	**01/14/2016**	**20802**	**Meyer Sewer Service, Inc**		**100 · 4M Fund/US Bank - ...**	**(1,700.00)**
Bill	12/31/2015	59709	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintena...	portable, Afton City Park	6135 · Park Maintenance	50.00
Bill	12/31/2015	61588	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6135 Park Maintena...	portable, Afton City Park	6135 · Park Maintenance	50.00
Bill	12/31/2015	StmntD...	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	pump lift station	5915 · 201 Project Maintena...	1,600.00

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
TOTAL						1,700.00
Bill Pmt -...	**01/14/201€**	**20803**	**Moorse, Ron (Reimburse Expenses)**	**Government Affairs Consultant**	**100 · 4M Fund/US Bank - ...**	**(238.37)**
Bill	12/31/201:	Dec2015	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5535 Misc Expense	mileage, lunch for p[roject finance mtg, cake for Pat J...	5535 · Miscellaneous Expense	238.37
TOTAL						238.37
Bill Pmt -...	**01/14/201€**	**20804**	**Nelson, Mark**	**Video: $20 1st Hr, then $12/hr (per meeting)**	**100 · 4M Fund/US Bank - ...**	**(324.00)**
Bill	12/31/201:	VideoC...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5120 Contract - V...	Camcording Council, & other meetings:2nd half 2015,...	5120 · Contract - Video Mee...	324.00
TOTAL						324.00
Bill Pmt -...	**01/14/201€**	**20805**	**Stensland, Duane (Maintenance)**	**Maintenance Services**	**100 · 4M Fund/US Bank - ...**	**(144.43)**
Bill	12/31/201:	Dec2015	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintena...	Maintenance Services 11.0 hrs @ $13.13	6040 · City Property Mainte...	144.43
TOTAL						144.43
Bill Pmt -...	**01/14/201€**	**20806**	**US Bank (Admin Fee)**	**Acct No. 0020325NS**	**100 · 4M Fund/US Bank - ...**	**(450.00)**
Bill	01/14/201€	4167145	725 Road Paving Debt Service Fund:7736 2014A Refund Bd Adm...	2016 Admin Fee: GO Tax Abatement 2014A	7736 · 2014A Refunding Bd...	450.00
TOTAL						450.00
Bill Pmt -...	**01/14/201€**	**20807**	**Xcel Energy (51-0895345-1)**	**Acct: 51-0895345-1 Meter# 000071246886**	**100 · 4M Fund/US Bank - ...**	**(14.03)**
Bill	12/31/201:	484587...	800 City InfraStructure Imp Fd:B. Exp:8891 Dwntown Prop Purch...	Eastwood - Septic Property 2318 St Croix Trl S Meter...	8891 · DNR Flood Imp - Pro...	14.03
TOTAL						14.03
Bill Pmt -...	**01/14/201€**	**20808**	**Xcel Energy (51-7576371-4)**	**Acct#51-7576371-4 Meter #19818068**	**100 · 4M Fund/US Bank - ...**	**(96.44)**
Bill	12/31/201:	484665...	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371...	6045 · City Garage Expense	96.44
TOTAL						96.44
Paycheck	**01/19/201€**	**20811**	**Bend, Richard H**		**100 · 4M Fund/US Bank - ...**	**(280.65)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5002 · Mayor & Council Wa...	300.00
					2303 · PERA Payable - Cou...	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5053 · PERA Contribution - ...	15.00

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City of Afton
Claims Paid
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Type	Date	Num	Name	Memo	Account	Original Amo...
					2303 · PERA Payable - Cou...	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5052 · Medicare Tax - Empl...	4.35
					2213 · Medicare Payable - E...	(4.35)
					2212 · Medicare W/H - Emp...	(4.35)
TOTAL						280.65
Paycheck	**01/19/2016**	**20812**	**Nelson, Randall P**		**100 · 4M Fund/US Bank - ...**	**(187.10)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5002 · Mayor & Council Wa...	200.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5053 · PERA Contribution - ...	10.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5052 · Medicare Tax - Empl...	2.90
					2213 · Medicare Payable - E...	(2.90)
					2212 · Medicare W/H - Emp...	(2.90)
TOTAL						187.10
Paycheck	**01/19/2016**	**20813**	**Palmquist, William B**		**100 · 4M Fund/US Bank - ...**	**(187.10)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5002 · Mayor & Council Wa...	200.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5053 · PERA Contribution - ...	10.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5052 · Medicare Tax - Empl...	2.90
					2213 · Medicare Payable - E...	(2.90)
					2212 · Medicare W/H - Emp...	(2.90)
TOTAL						187.10
Paycheck	**01/19/2016**	**20814**	**Richter, Joseph J**		**100 · 4M Fund/US Bank - ...**	**(187.10)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5002 · Mayor & Council Wa...	200.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5053 · PERA Contribution - ...	10.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5052 · Medicare Tax - Empl...	2.90
					2213 · Medicare Payable - E...	(2.90)
					2212 · Medicare W/H - Emp...	(2.90)
TOTAL						187.10
Paycheck	**01/19/2016**	**20815**	**Ross, Stanley A**		**100 · 4M Fund/US Bank - ...**	**(187.10)**

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5002 · Mayor & Council Wa...	200.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5053 · PERA Contribution - ...	10.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5052 · Medicare Tax - Empl...	2.90
					2213 · Medicare Payable - E...	(2.90)
					2212 · Medicare W/H - Emp...	(2.90)
TOTAL						187.10
Bill Pmt -...	**01/19/201€**	**20816**	**US Bank (Road Bond Pymts)**	**Acct # 0020325NS Abatement Refunding Bond Seri...**	**100 · 4M Fund/US Bank - ...**	**(190,550.00)**
Bill	01/19/201€	2/1/16 ...		GO Tax Abatement 2014A: Interest due 2/1/2016	2035 · Acc Int - 2014A Roa...	50,550.00
				GO Tax Abatement 2014A: Principal 2/1/2016	2701 · 2014A Refunding Ro...	140,000.00
TOTAL						190,550.00
Bill Pmt -...	**01/19/201€**	**20817**	**West Lakeland Township**	**PropID: 04.028.20.21.0005 Scannell Prop#107 LLC**	**100 · 4M Fund/US Bank - ...**	**(2,159.80)**
Bill	01/19/201€	2015Ta...	100 Gen'l Fd:A. Rev:A02 Intergovernmental Revenue:4100 Gravel...	Prop Taxes: West Lakeland Township re. Century Coll...	4100 · Gravel Tax/West Lak...	2,159.80
TOTAL						2,159.80
Bill Pmt -...	**01/19/201€**	**20818**	**Michael W. Pofahl (CPA)**		**100 · 4M Fund/US Bank - ...**	**(585.00)**
Bill	01/12/201€	2015 A...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5305 Auditing Fees	2015 Audit: Progress Billing $585 of $5,350	5305 · Auditing Fees	585.00
TOTAL						585.00
Bill Pmt -...	**01/19/201€**	**20819**	**Environmental Law Group**		**100 · 4M Fund/US Bank - ...**	**(2,128.00)**
Bill	12/31/201:	15541 ...	800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, ...	Environmental review and permitting issues	8894 · Septic Permits, Fees, ...	2,128.00
TOTAL						2,128.00
Bill Pmt -...	**01/14/201€**	**20820**	**Freedom Valu Centers, Inc.**	**Account # 63398**	**100 · 4M Fund/US Bank - ...**	**(14.18)**
Bill	12/31/201:	Dec2015	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub ...	tractor fuel	5925 · Fuel & Lubricants	14.18
TOTAL						14.18
Bill Pmt -...	**01/14/201€**	**20821**	**Pioneer Press**	**Acct # 415245**	**100 · 4M Fund/US Bank - ...**	**(24.72)**

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
Bill	12/31/2015	121541...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing &...	legal notices	5555 · Publishing & Printing	24.72
TOTAL						24.72
Bill Pmt -...	**01/14/2016**	**20822**	**PressEnter**	**Acct # 33299 Customer # 33881**	**100 · 4M Fund/US Bank - ...**	**(290.00)**
Bill	12/31/2015	Dec/2015	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Se...	1 mo contracted service and 1 McAfee Email protectio...	5510 · Computer Service/So...	290.00
TOTAL						290.00
Bill Pmt -...	**01/14/2016**	**20823**	**Xcel Energy (51-4272629-8)**	**3175 St. Croix Trail S Meter #0098360010**	**100 · 4M Fund/US Bank - ...**	**(14.92)**
Bill	12/31/2015	484819...	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel En...	3175 St. Croix Trail S Meter #0098360010	6020 · Electricity	14.92
TOTAL						14.92
Bill Pmt -...	**01/14/2016**	**20824**	**Xcel Energy (51-5247622-9)**	**Acct No. 51-5247622-9 Meters 92023602 & 98359...**	**100 · 4M Fund/US Bank - ...**	**(31.30)**
Bill	12/31/2015	484812...	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	201 Project: 3741 & 4105 River Rd	5915 · 201 Project Maintena...	31.30
TOTAL						31.30
Bill Pmt -...	**01/14/2016**	**20825**	**Xcel Energy (51-5641441-6)**	**Acct #51-5641441-6 Meter #0096704046**	**100 · 4M Fund/US Bank - ...**	**(13.00)**
Bill	12/31/2015	484827...	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel En...	3415 St. Croix Trail S Meter #0096704046	6020 · Electricity	13.00
TOTAL						13.00
Bill Pmt -...	**01/14/2016**	**20826**	**Xcel Energy (51-5700429-6)**	**Acct #51-5700429-6 Meter #0077765464**	**100 · 4M Fund/US Bank - ...**	**(117.29)**
Bill	12/31/2015	484821...	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	3033 St. Croix Trail S Meter #0077765464	5850 · Street Lighting	117.29
TOTAL						117.29
Bill Pmt -...	**01/14/2016**	**20827**	**Xcel Energy (51-6223921-2)**	**Acct No. 51-6223921-2 Street Lighting**	**100 · 4M Fund/US Bank - ...**	**(191.49)**
Bill	12/31/2015	484835...	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	Street Lighting Service	5850 · Street Lighting	191.49
TOTAL						191.49
Bill Pmt -...	**01/14/2016**	**20828**	**Xcel Energy (51-6257802-9)**	**3420 St. Croix Trl S Meter #0096987678**	**100 · 4M Fund/US Bank - ...**	**(86.64)**
Bill	12/31/2015	484833...	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel En...	Town Square Park 3420 St. Croix Trl S Meter #00969...	6020 · Electricity	86.64

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
TOTAL						86.64
Paycheck	**01/14/2016**	**20829**	**Baglio, Mya**		**100 · 4M Fund/US Bank - ...**	**(9.24)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	10.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	0.62
					2205 · Soc Sec Payable - E...	(0.62)
					2204 · Social Security W/H -...	(0.62)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	0.14
					2213 · Medicare Payable - E...	(0.14)
					2212 · Medicare W/H - Emp...	(0.14)
TOTAL						9.24
Paycheck	**01/14/2016**	**20830**	**Baglio, Peri**		**100 · 4M Fund/US Bank - ...**	**(9.23)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	10.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	0.62
					2205 · Soc Sec Payable - E...	(0.62)
					2204 · Social Security W/H -...	(0.62)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	0.15
					2213 · Medicare Payable - E...	(0.15)
					2212 · Medicare W/H - Emp...	(0.15)
TOTAL						9.23
Paycheck	**01/14/2016**	**20831**	**Meade, Debra J**		**100 · 4M Fund/US Bank - ...**	**(534.92)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5007 · Intern/Office Assistan...	672.00
					2302 · PERA Payable - Staff	(43.68)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5053 · PERA Contribution - ...	50.40
					2302 · PERA Payable - Staff	(50.40)
					2210 · Federal Withholding	(27.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5051 · Social Security Tax - ...	41.66
					2205 · Soc Sec Payable - E...	(41.66)
					2204 · Social Security W/H -...	(41.66)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5052 · Medicare Tax - Empl...	9.74
					2213 · Medicare Payable - E...	(9.74)
					2212 · Medicare W/H - Emp...	(9.74)
					2208 · MN State Withholding	(15.00)
TOTAL						534.92
Paycheck	**01/14/2016**	**20832**	**Swanson Linner, Kimberly J**		**100 · 4M Fund/US Bank - ...**	**(1,257.30)**

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...		5008 · Office Manager Wages	1,613.64
					2302 · PERA Payable - Staff	(104.89)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...		5053 · PERA Contribution - ...	121.02
					2302 · PERA Payable - Staff	(121.02)
					2210 · Federal Withholding	(84.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...		5051 · Social Security Tax - ...	100.05
					2205 · Soc Sec Payable - E...	(100.05)
					2204 · Social Security W/H -...	(100.05)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...		5052 · Medicare Tax - Empl...	23.40
					2213 · Medicare Payable - E...	(23.40)
					2212 · Medicare W/H - Emp...	(23.40)
					2208 · MN State Withholding	(44.00)
TOTAL						1,257.30
Paycheck	**01/14/201**	**20833**	**Moorse, Ronald J**		**100 · 4M Fund/US Bank - ...**	**(3,370.05)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5004 · Administrator Salary	3,672.92
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5053 · PERA Contribution - ...	275.47
					2302 · PERA Payable - Staff	(275.47)
					2302 · PERA Payable - Staff	(238.74)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5037 · Flexible Benefits	1,100.00
					2210 · Federal Withholding	(566.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5051 · Social Security Tax - ...	295.92
					2205 · Soc Sec Payable - E...	(295.92)
					2204 · Social Security W/H -...	(295.92)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5052 · Medicare Tax - Empl...	69.21
					2213 · Medicare Payable - E...	(69.21)
					2212 · Medicare W/H - Emp...	(69.21)
					2208 · MN State Withholding	(233.00)
TOTAL						3,370.05
Bill Pmt -...	**01/20/201**	**20834**	**MCMA**	**MCMA Dues for Ron Moorse**	**100 · 4M Fund/US Bank - ...**	**(106.00)**
Bill	01/19/201	MCMA...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5585 Seminars & ...	Membership renewal for Ron Moorse, May 1 2015 to ...	5585 · Seminars & Education	106.00
TOTAL						106.00
Paycheck	**01/28/201**	**20835**	**Meade, Debra J**		**100 · 4M Fund/US Bank - ...**	**(464.78)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5007 · Intern/Office Assistan...	574.00
					2302 · PERA Payable - Staff	(37.31)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5053 · PERA Contribution - ...	43.05
					2302 · PERA Payable - Staff	(43.05)
					2210 · Federal Withholding	(18.00)

City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amo...
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5051 · Social Security Tax - ...	35.59
					2205 · Soc Sec Payable - E...	(35.59)
					2204 · Social Security W/H -...	(35.59)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5052 · Medicare Tax - Empl...	8.32
					2213 · Medicare Payable - E...	(8.32)
					2212 · Medicare W/H - Emp...	(8.32)
					2208 · MN State Withholding	(10.00)
TOTAL						464.78
Paycheck	**01/28/201(**	**20836**	**Moorse, Ronald J**		**100 · 4M Fund/US Bank - ...**	**(3,269.08)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5004 · Administrator Salary	3,672.92
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5053 · PERA Contribution - ...	275.47
					2302 · PERA Payable - Staff	(275.47)
					2302 · PERA Payable - Staff	(238.74)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5037 · Flexible Benefits	1,100.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5018 · Insurance Benefits	26.90
					2325 · Madison Life ST & L...	(26.90)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		2325 · Madison Life ST & L...	(100.98)
					2210 · Federal Withholding	(566.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5051 · Social Security Tax - ...	295.92
					2205 · Soc Sec Payable - E...	(295.92)
					2204 · Social Security W/H -...	(295.92)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5052 · Medicare Tax - Empl...	69.20
					2213 · Medicare Payable - E...	(69.20)
					2212 · Medicare W/H - Emp...	(69.20)
					2208 · MN State Withholding	(233.00)
TOTAL						3,269.08
Paycheck	**01/28/201(**	**20837**	**Swanson Linner, Kimberly J**		**100 · 4M Fund/US Bank - ...**	**(1,257.31)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...		5008 · Office Manager Wages	1,613.64
					2302 · PERA Payable - Staff	(104.89)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...		5053 · PERA Contribution - ...	121.02
					2302 · PERA Payable - Staff	(121.02)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...		5018 · Insurance Benefits	26.90
					2325 · Madison Life ST & L...	(26.90)
					2210 · Federal Withholding	(84.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...		5051 · Social Security Tax - ...	100.04
					2205 · Soc Sec Payable - E...	(100.04)
					2204 · Social Security W/H -...	(100.04)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...		5052 · Medicare Tax - Empl...	23.40
					2213 · Medicare Payable - E...	(23.40)
					2212 · Medicare W/H - Emp...	(23.40)

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
					2208 · MN State Withholding	(44.00)
TOTAL						1,257.31
Liability ...	**01/28/201(**	**20838**	**Madison National Life**	**103815000000000**	**100 · 4M Fund/US Bank - ...**	**(154.78)**
				103815000000000	2325 · Madison Life ST & L...	100.98
				103815000000000	2325 · Madison Life ST & L...	53.80
TOTAL						154.78
Bill Pmt -...	**01/28/201(**	**20839**	**Centerpoint Energy (8000015314-0)**	**Acct No. 8000015314-0**	**100 · 4M Fund/US Bank - ...**	**(401.49)**
Bill	12/31/2015	11/25/1...	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6010 Gas Heat	6010 5280051 3175 St. Croix Trl S Meter #M198105...	6010 · Gas Heat	69.79
			100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	5855 5297140 3033 St. Croix Trl S Meter #M199811...	5855 · Gas Lamps - Operatin...	98.89
			100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6010 Gas Heat	6010 5279993 3033 St. Croix Trl S Meter #M199811...	6010 · Gas Heat	114.80
			100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	5855 5297143 3033 St. Croix Trl S Meter #M199811...	5855 · Gas Lamps - Operatin...	118.01
TOTAL						401.49
Bill Pmt -...	**01/28/201(**	**20840**	**Frontier Ag & Turf**	**Acct No. AFTON002**	**100 · 4M Fund/US Bank - ...**	**(195.94)**
Bill	12/31/2015	W45769	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub ...	Snow blower repair	5920 · Repair & Maint Equi...	195.94
TOTAL						195.94
Bill Pmt -...	**01/28/201(**	**20841**	**Innovative Office Solutions LLC**	**customer # V105001**	**100 · 4M Fund/US Bank - ...**	**(42.77)**
Bill	12/31/2015	1014251	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli...	Towel, MLTIFLD	5540 · Office Supplies	42.77
TOTAL						42.77
Bill Pmt -...	**01/28/201(**	**20842**	**River Valley Printing**	**Cust No. 1483**	**100 · 4M Fund/US Bank - ...**	**(290.00)**
Bill	12/31/2015	5213	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 4-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						290.00
Bill Pmt -...	**01/28/201(**	**20843**	**Wash Cty (Rd & Bridge)(Trans & Phys Dev)**	**Account No. 20490**	**100 · 4M Fund/US Bank - ...**	**(2,186.43)**
Bill	12/31/2015	82556	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	snow & ice control, sand and salt 12/7/15	5830 · Snow & Ice Control	2,186.43
TOTAL						2,186.43

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City of Afton
Claims Paid
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Type	Date	Num	Name	Memo	Account	Original Amo...
Bill Pmt -...	**01/28/2016**	**20844**	**Comcast (8772 10 572 0001508)**	**Account # 8772 10 572 0001508**	**100 · 4M Fund/US Bank - ...**	**(199.55)**
Bill	01/27/2016	Jan2016	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Se...	High Speed Internet	5510 · Computer Service/So...	34.90
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Digital Voice	5565 · Telephone	164.65
TOTAL						199.55
Bill Pmt -...	**01/28/2016**	**20845**	**Gopher State One Call**	**Acct No. MN00128**	**100 · 4M Fund/US Bank - ...**	**(100.00)**
Bill	01/27/2016	6000140	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	Cafton01 FTP Tickets, 2016 Annual Facility Operator ...	5870 · Other Road Maintena...	100.00
TOTAL						100.00
Bill Pmt -...	**01/28/2016**	**20846**	**Innovative Office Solutions LLC**	**customer # V105001**	**100 · 4M Fund/US Bank - ...**	**(27.46)**
Bill	01/27/2016	1051796	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli...	Lid, Dome	5540 · Office Supplies	27.46
TOTAL						27.46
Bill Pmt -...	**01/28/2016**	**20847**	**Menards - Hudson**	**Account No. 30890280**	**100 · 4M Fund/US Bank - ...**	**(22.40)**
Bill	01/27/2016	8372	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	ice melt 20 #	6030 · Misc Exp - Bldg & L...	22.40
TOTAL						22.40
Bill Pmt -...	**01/28/2016**	**20848**	**Pitney Bowes (8000-9090-0626-5198)**	**8000-9000-0232-7223 cust ID 15296006883**	**100 · 4M Fund/US Bank - ...**	**(500.00)**
Bill	01/27/2016	Jan2016	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Postage by phone number 30976419. Postage meter P...	5550 · Postage	500.00
TOTAL						500.00
Bill Pmt -...	**01/28/2016**	**20849**	**Security Response Services Inc**	**account number 120857**	**100 · 4M Fund/US Bank - ...**	**(86.85)**
Bill	01/27/2016	1108377	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Se...	Base Alarm Monitoring-867270	5510 · Computer Service/So...	86.85
TOTAL						86.85
Bill Pmt -...	**01/28/2016**	**20850**	**Stensland, Duane (Maintenance)**	**Maintenance Services**	**100 · 4M Fund/US Bank - ...**	**(223.21)**
Bill	01/27/2016	Jan2016	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintena...	Maintenance Services 17.0 hrs @ $13.13	6040 · City Property Mainte...	223.21
TOTAL						223.21

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City of Afton
Claims Paid
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Type	Date	Num	Name	Memo	Account	Original Amo...
Bill Pmt -...	**01/28/201€**	**20851**	**Wash Cty (Prop Records & Taxpayer Serv)**	**account # 20490**	**100 · 4M Fund/US Bank - ...**	**(340.72)**
Bill	01/27/201€	82762	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing &...	2016 Truth in Taxation	5555 · Publishing & Printing	340.72
TOTAL						340.72
Bill Pmt -...	**01/28/201€**	**20852**	**Wash Cty (Sheriff)**	**Acct No. 20490**	**100 · 4M Fund/US Bank - ...**	**(226.83)**
Bill	01/27/201€	82801	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safe...	2016 Annual CodeRED	5635 · Police Services	226.83
TOTAL						226.83
Bill Pmt -...	**01/28/201€**	**20853**	**Xcel Energy (51-6852605-2)**	**Acct #51-6852605-2 Install No. 184509 & 184508**	**100 · 4M Fund/US Bank - ...**	**(32.16)**
Bill	01/27/201€	485760...	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel En...	Automatic Protective Light Service Install No. 184509...	6020 · Electricity	32.16
TOTAL						32.16
Paycheck	**02/16/201€**	**20854**	**Bend, Richard H**		**100 · 4M Fund/US Bank - ...**	**(280.65)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5002 · Mayor & Council Wa...	300.00
					2303 · PERA Payable - Cou...	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5053 · PERA Contribution - ...	15.00
					2303 · PERA Payable - Cou...	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5052 · Medicare Tax - Empl...	4.35
					2213 · Medicare Payable - E...	(4.35)
					2212 · Medicare W/H - Emp...	(4.35)
TOTAL						280.65
Paycheck	**02/16/201€**	**20855**	**Nelson, Randall P**		**100 · 4M Fund/US Bank - ...**	**(187.10)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5002 · Mayor & Council Wa...	200.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5053 · PERA Contribution - ...	10.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5052 · Medicare Tax - Empl...	2.90
					2213 · Medicare Payable - E...	(2.90)
					2212 · Medicare W/H - Emp...	(2.90)
TOTAL						187.10
Paycheck	**02/16/201€**	**20856**	**Palmquist, William B**		**100 · 4M Fund/US Bank - ...**	**(187.10)**

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City of Afton
Claims Paid
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Type	Date	Num	Name	Memo	Account	Original Amo...
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5002 · Mayor & Council Wa...	200.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5053 · PERA Contribution - ...	10.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5052 · Medicare Tax - Empl...	2.90
					2213 · Medicare Payable - E...	(2.90)
					2212 · Medicare W/H - Emp...	(2.90)
TOTAL						187.10
Paycheck	**02/16/201(**	**20857**	**Richter, Joseph J**		**100 · 4M Fund/US Bank - ...**	**(187.10)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5002 · Mayor & Council Wa...	200.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5053 · PERA Contribution - ...	10.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5052 · Medicare Tax - Empl...	2.90
					2213 · Medicare Payable - E...	(2.90)
					2212 · Medicare W/H - Emp...	(2.90)
TOTAL						187.10
Paycheck	**02/16/201(**	**20858**	**Ross, Stanley A**		**100 · 4M Fund/US Bank - ...**	**(187.10)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5002 · Mayor & Council Wa...	200.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5053 · PERA Contribution - ...	10.00
					2303 · PERA Payable - Cou...	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Ma...		5052 · Medicare Tax - Empl...	2.90
					2213 · Medicare Payable - E...	(2.90)
					2212 · Medicare W/H - Emp...	(2.90)
TOTAL						187.10
Bill Pmt -...	**02/16/201(**	**20859**	**LSCV Fire Protection District**	**Fire Protection Services**	**100 · 4M Fund/US Bank - ...**	**(1,404.51)**
Bill	12/31/201:	CommS...	550 Special Activities Fund:B. Cable Comm/July 4th/Comm Gard...	Replace Void Check No. 20538 LSCVFD re Commun...	5561 · Communications	1,404.51
TOTAL						1,404.51
Bill Pmt -...	**02/16/201(**	**20860**	**MacTavish, Ian**	**Refund Driveway Escrow Z27-13**	**100 · 4M Fund/US Bank - ...**	**(1,500.00)**
Bill	12/31/201:	Refund ...		Refund Driveway Escrow Z27-13	1180 · Fees, Permits & Lic R...	1,500.00
TOTAL						1,500.00

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
Bill Pmt -...	**02/16/2016**	**20861**	**Wash Cty (Sheriff)**	**Acct No. 20490**	**100 · 4M Fund/US Bank - ...**	**(85,224.95)**
Bill	12/31/2015	82584	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safe...	2nd Half 2015 Police Services	5635 · Police Services	85,224.95
TOTAL						85,224.95
Bill Pmt -...	**02/16/2016**	**20862**	**WSB (City Engineer)**	**01856**	**100 · 4M Fund/US Bank - ...**	**(1,154.00)**
Bill	12/31/2015	12	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering...	2015 City Engineer	5310 · Engineering Fees	1,154.00
TOTAL						1,154.00
Bill Pmt -...	**02/16/2016**	**20863**	**WSB (DNR Flood Imp)**	**Project No. 01856**	**100 · 4M Fund/US Bank - ...**	**(8,900.75)**
Bill	12/31/2015	48	800 City InfraStructure Imp Fd:B. Exp:8895 DNR Flood Imp Proj ...	Flood protection improvement project	8895 · DNR Flood Imp Proj ...	8,900.75
TOTAL						8,900.75
Bill Pmt -...	**02/16/2016**	**20864**	**WSB (Flood ROW Mitigation)**	**project #01856**	**100 · 4M Fund/US Bank - ...**	**(871.00)**
Bill	12/31/2015	28	800 City InfraStructure Imp Fd:B. Exp:8898 Flood Mitigation/RO...	flood mitigation project right of way services	8898 · Flood Mitigation/RO...	871.00
TOTAL						871.00
Bill Pmt -...	**02/16/2016**	**20865**	**WSB (Sanitary Sewer Imp)**	**Project 01856-410**	**100 · 4M Fund/US Bank - ...**	**(12,485.00)**
Bill	12/31/2015	25	800 City InfraStructure Imp Fd:B. Exp:8896 Sanitary Sewer Imp	Sanitary Sewer Improvements	8896 · Sanitary Sewer Impro...	12,485.00
TOTAL						12,485.00
Bill Pmt -...	**02/16/2016**	**20866**	**WSB (Village Local Road Imp)**	**Project 01856-400**	**100 · 4M Fund/US Bank - ...**	**(19,602.50)**
Bill	12/31/2015	26	120 Street Imp Capital Fd:B. Exp:7981 Village Local Rd Imp	Village Local Road Improvements	7981 · Village Local Road I...	19,602.50
TOTAL						19,602.50
Bill Pmt -...	**02/16/2016**	**20867**	**Afton Parade Committee**		**100 · 4M Fund/US Bank - ...**	**(1,750.00)**
Bill	01/31/2016	1st Half...	100 Gen'l Fd:B. Exp:B05 Parks & Recreation:6105 4th of July Cel...	APC 1st half 2016 parade payment	6105 · 4th of July Celebration	1,750.00
TOTAL						1,750.00

City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
Bill Pmt -...	**02/16/201€**	**20868**	**Holstad & Knaak, PLC**	**Legal Services**	**100 · 4M Fund/US Bank - ...**	**(4,468.75)**
Bill	01/31/201€	012616	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Le...	Civil / General	5321 · Legal Fees - General	1,935.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution ...	Criminal	5320 · Legal Fees - Prosecuti...	2,065.00
			800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, ...	Condemnation litigation: Downtown Imp Projects	8894 · Septic Permits, Fees, ...	468.75
TOTAL						4,468.75
Bill Pmt -...	**02/16/201€**	**20869**	**Niedzwiecki, Thomas H.**	**Accounting Services**	**100 · 4M Fund/US Bank - ...**	**(1,239.00)**
Bill	01/31/201€	AcctJan...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting ...	Monthly charge for Accounting Services per Contract	5304 · Accounting Fees	1,075.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli...	Monthly charge for QB Pro software including Payroll...	5540 · Office Supplies	26.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli...	Mailing envelopes, copies of invoices, misc postage	5540 · Office Supplies	38.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting ...	Attendance at CC Meeting	5304 · Accounting Fees	100.00
TOTAL						1,239.00
Bill Pmt -...	**02/16/201€**	**20870**	**Stensland Inspection Services**	**Building Inspection Services**	**100 · 4M Fund/US Bank - ...**	**(6,757.00)**
Bill	01/31/201€	Jan2016	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp F...	Building Permits, B-16-01 to 16-13	5350 · Building Insp Fees - ...	6,757.00
TOTAL						6,757.00
Bill Pmt -...	**02/16/201€**	**20871**	**Tri-County Services (Snow Ice)**		**100 · 4M Fund/US Bank - ...**	**(9,702.75)**
Bill	01/31/201€	837	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	Snow & Ice Control: Jan 2016	5830 · Snow & Ice Control	9,702.75
TOTAL						9,702.75
Bill Pmt -...	**02/16/201€**	**20872**	**Wenck Associates Inc.**	**project 2656**	**100 · 4M Fund/US Bank - ...**	**(6,854.64)**
Bill	01/31/201€	11600301	800 City InfraStructure Imp Fd:B. Exp:8897 Septic Construction E...	Afton LSTS - Bidding, Construction & Post Construct...	8897 · Septic Construction E...	6,854.64
TOTAL						6,854.64
Bill Pmt -...	**02/16/201€**	**20873**	**WW Goetsch Associates, Inc.**		**100 · 4M Fund/US Bank - ...**	**(1,320.00)**
Bill	01/31/201€	95774	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	Tech Service 1/4/16, 1/5/16 and 1/8/16	5915 · 201 Project Maintena...	1,320.00
TOTAL						1,320.00
Bill Pmt -...	**02/16/201€**	**20874**	**Centerpoint Energy (6217601-1)**	**Meter # M19702480474 Account No. 6217601-1**	**100 · 4M Fund/US Bank - ...**	**(331.60)**

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
Bill	01/31/201€	01272016	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	1675 Stagecoach Trl S: City Garage	6045 · City Garage Expense	331.60
TOTAL						331.60
Bill Pmt -...	**02/16/201€**	**20875**	**Croix Crystal Water Treatment**		**100 · 4M Fund/US Bank - ...**	**(66.50)**
Bill	12/31/201!	47779	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 · Misc Exp - Bldg & L...	46.25
Bill	01/31/201€	48182	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 · Misc Exp - Bldg & L...	20.25
TOTAL						66.50
Bill Pmt -...	**02/16/201€**	**20876**	**GE Capital**	**Billing ID No. 90133894302 Acct Sch 7553611-002**	**100 · 4M Fund/US Bank - ...**	**(410.00)**
Bill	01/31/201€	64225498	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5516 Copier Lease	RICOH Aficio MP C5501 copier	5516 · Copier Lease	410.00
TOTAL						410.00
Bill Pmt -...	**02/16/201€**	**20877**	**Kathi Pelnar**	**Humane Animal Control Service**	**100 · 4M Fund/US Bank - ...**	**(122.53)**
Bill	01/31/201€	Jan2016	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safe...	animal control	5605 · Animal Control	122.53
TOTAL						122.53
Bill Pmt -...	**02/16/201€**	**20878**	**Middle St. Croix Watershed Mgmt Org**		**100 · 4M Fund/US Bank - ...**	**(488.32)**
Bill	01/31/201€	2016Ful...	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5380 Middle St. ...	2016 Total Full Year payment re MSCWMO 2016 Bu...	5380 · Middle St. Croix Vall...	488.32
TOTAL						488.32
Bill Pmt -...	**02/16/201€**	**20879**	**POPP Telecom**	**Acct No. 51420 Acct ID AFT090**	**100 · 4M Fund/US Bank - ...**	**(727.56)**
Bill	01/31/201€	132799	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Silver Maintenance Contract 1/25/2016 thru 1/24/2017	5565 · Telephone	727.56
TOTAL						727.56
Bill Pmt -...	**02/16/201€**	**20880**	**Freedom Valu Centers, Inc.**	**Account # 63398**	**100 · 4M Fund/US Bank - ...**	**(13.01)**
Bill	01/31/201€	01312016	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.3 Oth Pub ...	tractor fuel	5925 · Fuel & Lubricants	13.01
TOTAL						13.01
Bill Pmt -...	**02/16/201€**	**20881**	**Meyer Sewer Service, Inc**	**Account No. W0291 or PO872**	**100 · 4M Fund/US Bank - ...**	**(450.00)**

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
Bill	01/31/201€	w0291 ...	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	pumped lift stations and tanks	5915 · 201 Project Maintena...	450.00
TOTAL						450.00
Bill Pmt -...	**02/16/201€**	**20882**	**Pioneer Press**	**Acct # 415245**	**100 · 4M Fund/US Bank - ...**	**(341.96)**
Bill	01/31/201€	011641...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing &...	legal notices	5555 · Publishing & Printing	341.96
TOTAL						341.96
Bill Pmt -...	**02/16/201€**	**20883**	**PressEnter**	**Acct # 33299 Customer # 33881**	**100 · 4M Fund/US Bank - ...**	**(290.00)**
Bill	01/31/201€	020816	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Se...	1 mo contracted service and 1 McAfee Email protectio...	5510 · Computer Service/So...	290.00
TOTAL						290.00
Bill Pmt -...	**02/16/201€**	**20884**	**Xcel Energy (51-0895345-1)**	**Acct: 51-0895345-1 Meter# 000071246886**	**100 · 4M Fund/US Bank - ...**	**(21.84)**
Bill	01/31/201€	488325...	800 City InfraStructure Imp Fd:B. Exp:8891 Dwntown Prop Purch...	Eastwood - Septic Property 2318 St Croix Trl S Meter...	8891 · DNR Flood Imp - Pro...	21.84
TOTAL						21.84
Bill Pmt -...	**02/16/201€**	**20885**	**Xcel Energy (51-4272629-8)**	**3175 St. Croix Trail S Meter #0098360010**	**100 · 4M Fund/US Bank - ...**	**(21.78)**
Bill	01/31/201€	488523...	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel En...	3175 St. Croix Trail S Meter #0098360010	6020 · Electricity	21.78
TOTAL						21.78
Bill Pmt -...	**02/16/201€**	**20886**	**Xcel Energy (51-5247622-9)**	**Acct No. 51-5247622-9 Meters 92023602 & 98359...**	**100 · 4M Fund/US Bank - ...**	**(94.55)**
Bill	01/31/201€	488869...	400 201 Project Fund:B. Exp:5915 201 Project Maintenance	201 Project: 3741 & 4105 River Rd	5915 · 201 Project Maintena...	94.55
TOTAL						94.55
Bill Pmt -...	**02/16/201€**	**20887**	**Xcel Energy (51-5641441-6)**	**Acct #51-5641441-6 Meter #0096704046**	**100 · 4M Fund/US Bank - ...**	**(9.75)**
Bill	01/31/201€	488535...	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel En...	3415 St. Croix Trail S Meter #0096704046	6020 · Electricity	9.75
TOTAL						9.75
Bill Pmt -...	**02/16/201€**	**20888**	**Xcel Energy (51-5700429-6)**	**Acct #51-5700429-6 Meter #0077765464**	**100 · 4M Fund/US Bank - ...**	**(92.20)**
Bill	01/31/201€	488550...	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	3033 St. Croix Trail S Meter #0077765464	5850 · Street Lighting	92.20

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
TOTAL						92.20
Bill Pmt -...	**02/16/201(**	**20889**	**Xcel Energy (51-6223921-2)**	**Acct No. 51-6223921-2 Street Lighting**	**100 · 4M Fund/US Bank - ...**	**(163.57)**
Bill	01/31/201(	488711...	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	Street Lighting Service	5850 · Street Lighting	163.57
TOTAL						163.57
Bill Pmt -...	**02/16/201(**	**20890**	**Xcel Energy (51-6257802-9)**	**3420 St. Croix Trl S Meter #0096987678**	**100 · 4M Fund/US Bank - ...**	**(114.31)**
Bill	01/31/201(	488544...	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel En...	Town Square Park 3420 St. Croix Trl S Meter #00969...	6020 · Electricity	114.31
TOTAL						114.31
Bill Pmt -...	**02/16/201(**	**20891**	**Xcel Energy (51-7576371-4)**	**Acct#51-7576371-4 Meter #19818068**	**100 · 4M Fund/US Bank - ...**	**(116.63)**
Bill	01/31/201(	488424...	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	City Garage 1675 Stagecoach Trl S: Acct#51-7576371...	6045 · City Garage Expense	116.63
TOTAL						116.63
Bill Pmt -...	**02/16/201(**	**20892**	**Environmental Law Group**		**100 · 4M Fund/US Bank - ...**	**(6,944.00)**
Bill	01/31/201(	15587	800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, ...	Environmental review and permitting issues	8894 · Septic Permits, Fees, ...	6,944.00
TOTAL						6,944.00
Bill Pmt -...	**02/16/201(**	**20893**	**Springsted Incorporated**		**100 · 4M Fund/US Bank - ...**	**(1,000.00)**
Bill	01/31/201(	16-030	805 Downtown Imp Debt Service:7738 Bond Issue Expense	Continuing Disclosure Services - Temp Imp Bonds	7738 · 2015A Adm Exp Dw...	500.00
			725 Road Paving Debt Service Fund:7736 2014A Refund Bd Adm...	Continuing Disclosure Services - Road Refunding Bon...	7736 · 2014A Refunding Bd...	500.00
TOTAL						1,000.00
Bill Pmt -...	**02/11/201(**	**20894**	**Swanson Linner, Kim (reimburse expenses)**	**Reimburse Expenses**	**100 · 4M Fund/US Bank - ...**	**(475.60)**
Bill	02/11/201(	ICCFeb...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5585 Seminars & ...	ICC Conference Feb 2016	5585 · Seminars & Education	475.60
TOTAL						475.60
Paycheck	**02/11/201(**	**20895**	**Baglio, Mya**		**100 · 4M Fund/US Bank - ...**	**(20.77)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	22.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	1.40

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
					2205 · Soc Sec Payable - E...	(1.40)
					2204 · Social Security W/H -...	(1.40)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	0.33
					2213 · Medicare Payable - E...	(0.33)
					2212 · Medicare W/H - Emp...	(0.33)
TOTAL						20.77
Paycheck	**02/11/2016**	**20896**	**Baglio, Peri**		**100 · 4M Fund/US Bank - ...**	**(20.78)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	22.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	1.40
					2205 · Soc Sec Payable - E...	(1.40)
					2204 · Social Security W/H -...	(1.40)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	0.32
					2213 · Medicare Payable - E...	(0.32)
					2212 · Medicare W/H - Emp...	(0.32)
TOTAL						20.78
Paycheck	**02/11/2016**	**20897**	**Johnson, Kenneth L**		**100 · 4M Fund/US Bank - ...**	**(318.28)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	424.32
					2302 · PERA Payable - Staff	(27.58)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5053 · PERA Contribution - ...	31.82
					2302 · PERA Payable - Staff	(31.82)
					2210 · Federal Withholding	(30.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	26.30
					2205 · Soc Sec Payable - E...	(26.30)
					2204 · Social Security W/H -...	(26.30)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	6.16
					2213 · Medicare Payable - E...	(6.16)
					2212 · Medicare W/H - Emp...	(6.16)
					2208 · MN State Withholding	(16.00)
TOTAL						318.28
Paycheck	**02/11/2016**	**20898**	**Meade, Debra J**		**100 · 4M Fund/US Bank - ...**	**(505.85)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5007 · Intern/Office Assistan...	630.00
					2302 · PERA Payable - Staff	(40.95)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5053 · PERA Contribution - ...	47.25
					2302 · PERA Payable - Staff	(47.25)
					2210 · Federal Withholding	(23.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		5051 · Social Security Tax - ...	39.06
					2205 · Soc Sec Payable - E...	(39.06)

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5007 Int...		2204 · Social Security W/H -...	(39.06)
					5052 · Medicare Tax - Empl...	9.14
					2213 · Medicare Payable - E...	(9.14)
					2212 · Medicare W/H - Emp...	(9.14)
					2208 · MN State Withholding	(12.00)
TOTAL						505.85
Paycheck	**02/11/2016**	**20899**	**Swanson Linner, Kimberly J**		**100 · 4M Fund/US Bank - ...**	**(1,352.55)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...		5008 · Office Manager Wages	1,756.02
					2302 · PERA Payable - Staff	(114.14)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...		5053 · PERA Contribution - ...	131.70
					2302 · PERA Payable - Staff	(131.70)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...		5018 · Insurance Benefits	26.90
					2325 · Madison Life ST & L...	(26.90)
					2210 · Federal Withholding	(104.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...		5051 · Social Security Tax - ...	108.87
					2205 · Soc Sec Payable - E...	(108.87)
					2204 · Social Security W/H -...	(108.87)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5006 De...		5052 · Medicare Tax - Empl...	25.46
					2213 · Medicare Payable - E...	(25.46)
					2212 · Medicare W/H - Emp...	(25.46)
					2208 · MN State Withholding	(51.00)
TOTAL						1,352.55
Paycheck	**02/11/2016**	**20900**	**Moorse, Ronald J**		**100 · 4M Fund/US Bank - ...**	**(3,370.05)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5004 · Administrator Salary	3,672.92
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5053 · PERA Contribution - ...	275.47
					2302 · PERA Payable - Staff	(275.47)
					2302 · PERA Payable - Staff	(238.74)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5037 · Flexible Benefits	1,100.00
					2210 · Federal Withholding	(566.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5051 · Social Security Tax - ...	295.92
					2205 · Soc Sec Payable - E...	(295.92)
					2204 · Social Security W/H -...	(295.92)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5052 · Medicare Tax - Empl...	69.21
					2213 · Medicare Payable - E...	(69.21)
					2212 · Medicare W/H - Emp...	(69.21)
					2208 · MN State Withholding	(233.00)
TOTAL						3,370.05
Paycheck	**02/29/2016**	**20901**	**Baglio, Mya**		**100 · 4M Fund/US Bank - ...**	**(6.93)**

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	7.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	0.46
					2205 · Soc Sec Payable - E...	(0.46)
					2204 · Social Security W/H -...	(0.46)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	0.11
					2213 · Medicare Payable - E...	(0.11)
					2212 · Medicare W/H - Emp...	(0.11)
TOTAL						6.93
Paycheck	**02/29/201(**	**20902**	**Baglio, Peri**		**100 · 4M Fund/US Bank - ...**	**(6.93)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5020 · Maintenance Person	7.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5051 · Social Security Tax - ...	0.46
					2205 · Soc Sec Payable - E...	(0.46)
					2204 · Social Security W/H -...	(0.46)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Ge...		5052 · Medicare Tax - Empl...	0.11
					2213 · Medicare Payable - E...	(0.11)
					2212 · Medicare W/H - Emp...	(0.11)
TOTAL						6.93
Paycheck	**02/29/201(**	**20903**	**Moorse, Ronald J**		**100 · 4M Fund/US Bank - ...**	**(3,269.07)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5004 · Administrator Salary	3,672.92
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5053 · PERA Contribution - ...	275.47
					2302 · PERA Payable - Staff	(275.47)
					2302 · PERA Payable - Staff	(238.74)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5037 · Flexible Benefits	1,100.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5018 · Insurance Benefits	26.90
					2325 · Madison Life ST & L...	(26.90)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		2325 · Madison Life ST & L...	(100.98)
					2210 · Federal Withholding	(566.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5051 · Social Security Tax - ...	295.92
					2205 · Soc Sec Payable - E...	(295.92)
					2204 · Social Security W/H -...	(295.92)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Ad...		5052 · Medicare Tax - Empl...	69.21
					2213 · Medicare Payable - E...	(69.21)
					2212 · Medicare W/H - Emp...	(69.21)
					2208 · MN State Withholding	(233.00)
TOTAL						3,269.07
Liability ...	**02/29/201(**	**20904**	**Madison National Life**	**103815000000000**	**100 · 4M Fund/US Bank - ...**	**(154.78)**

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
				103815000000000	2325 · Madison Life ST & L...	100.98
				103815000000000	2325 · Madison Life ST & L...	53.80
TOTAL						154.78
Liability ...	**02/29/201€**	**20905**	**PERA (Staff)**	**VOID: 3030-01 210990**	**100 · 4M Fund/US Bank - ...**	**0.00**
TOTAL						0.00
Bill Pmt -...	**02/29/201€**	**20906**	**Centerpoint Energy (8000015314-0)**	**Acct No. 8000015314-0**	**100 · 4M Fund/US Bank - ...**	**(532.47)**
Bill	02/29/201€	02082016	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6010 Gas Heat	6010 5280051 3175 St. Croix Trl S Meter #M198105...	6010 · Gas Heat	162.04
			100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	5855 5297140 3033 St. Croix Trl S Meter #M199811...	5855 · Gas Lamps - Operatin...	127.49
			100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6010 Gas Heat	6010 5279993 3033 St. Croix Trl S Meter #M199811...	6010 · Gas Heat	112.99
			100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:58...	5855 5297143 3033 St. Croix Trl S Meter #M199811...	5855 · Gas Lamps - Operatin...	129.95
TOTAL						532.47
Bill Pmt -...	**02/29/201€**	**20907**	**Comcast (8772 10 572 0001508)**	**Account # 8772 10 572 0001508**	**100 · 4M Fund/US Bank - ...**	**(199.55)**
Bill	02/29/201€	02072016	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Se...	High Speed Internet	5510 · Computer Service/So...	34.90
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Digital Voice	5565 · Telephone	164.65
TOTAL						199.55
Bill Pmt -...	**02/29/201€**	**20908**	**Innovative Office Solutions LLC**	**customer # V105001**	**100 · 4M Fund/US Bank - ...**	**(45.38)**
Bill	02/29/201€	in10772...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Suppli...	Office Supplies	5540 · Office Supplies	45.38
TOTAL						45.38
Bill Pmt -...	**02/29/201€**	**20909**	**Pitney Bowes (8000-9090-0626-5198)**	**8000-9000-0232-7223 cust ID 15296006883**	**100 · 4M Fund/US Bank - ...**	**(300.00)**
Bill	02/29/201€	02292016	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Postage by phone number 30976419. Postage meter P...	5550 · Postage	300.00
TOTAL						300.00
Bill Pmt -...	**02/29/201€**	**20910**	**River Valley Printing**	**Cust No. 1483**	**100 · 4M Fund/US Bank - ...**	**(290.00)**
Bill	02/29/201€	5252	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 4-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						290.00

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
Bill Pmt -...	**02/29/201€**	**20911**	**Stensland, Duane (Maintenance)**	**Maintenance Services**	**100 · 4M Fund/US Bank - ...**	**(144.43)**
Bill	02/29/201€	thru2/1...	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintena...	Maintenance Services 11.0 hrs @ $13.13	6040 · City Property Mainte...	144.43
TOTAL						144.43
Bill Pmt -...	**02/29/201€**	**20912**	**Xcel Energy (51-6852605-2)**	**Acct #51-6852605-2 Install No. 184509 & 184508**	**100 · 4M Fund/US Bank - ...**	**(45.10)**
Bill	02/29/201€	489655...	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel En...	Automatic Protective Light Service Install No. 184509...	6020 · Electricity	45.10
TOTAL						45.10
Liability ...	**01/04/201€**	**201601...**	**PERA (Staff)**	**3030-01 210990**	**100 · 4M Fund/US Bank - ...**	**(867.93)**
				3030-01 210990	2302 · PERA Payable - Staff	402.97
				3030-01 210990	2302 · PERA Payable - Staff	464.96
TOTAL						867.93
Liability ...	**01/04/201€**	**201601...**	**PERA (Staff)**	**3030-01 210990**	**100 · 4M Fund/US Bank - ...**	**(814.05)**
				3030-01 210990	2302 · PERA Payable - Staff	377.95
				3030-01 210990	2302 · PERA Payable - Staff	436.10
TOTAL						814.05
Liability ...	**01/19/201€**	**201601...**	**PERA (Council)**	**3030-51 207620**	**100 · 4M Fund/US Bank - ...**	**(110.00)**
				3030-51 207620	2303 · PERA Payable - Cou...	55.00
				3030-51 207620	2303 · PERA Payable - Cou...	55.00
TOTAL						110.00
Liability ...	**01/19/201€**	**201601...**	**PERA (Staff)**	**3030-01 210990**	**100 · 4M Fund/US Bank - ...**	**(968.10)**
				3030-01 210990	2302 · PERA Payable - Staff	449.48
				3030-01 210990	2302 · PERA Payable - Staff	518.62
TOTAL						968.10
Bill Pmt -...	**01/19/201€**	**201601...**	**MN Dept of Labor & Ind (Bldg Surchg)**	**Building Surcharges Cert #2164**	**100 · 4M Fund/US Bank - ...**	**(895.68)**
Bill	12/31/201₹	BldgSur...		4th Quarter 2015 Building Surcharges Cert #2164	2121 · Afton Bldg Surcharge...	895.68

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
TOTAL						895.68
Liability ...	**02/05/201€**	**201602...**	**PERA (Staff)**	**3030-01 210990**	**100 · 4M Fund/US Bank - ...**	**(820.48)**
				3030-01 210990	2302 · PERA Payable - Staff	380.94
				3030-01 210990	2302 · PERA Payable - Staff	439.54
TOTAL						820.48
Liability ...	**02/05/201€**	**201602...**	**IRS (US Treasury)**	**41-1290668**	**100 · 4M Fund/US Bank - ...**	**(3,717.50)**
				41-1290668	2210 · Federal Withholding	1,389.00
				41-1290668	2213 · Medicare Payable - E...	233.60
				41-1290668	2212 · Medicare W/H - Emp...	233.60
				41-1290668	2205 · Soc Sec Payable - E...	930.65
				41-1290668	2204 · Social Security W/H -...	930.65
TOTAL						3,717.50
Liability ...	**02/05/201€**	**201602...**	**MN Dept of Revenue**	**5050730**	**100 · 4M Fund/US Bank - ...**	**(602.00)**
				5050730	2208 · MN State Withholding	602.00
TOTAL						602.00
Liability ...	**02/16/201€**	**201602...**	**PERA (Council)**	**3030-51 207620**	**100 · 4M Fund/US Bank - ...**	**(110.00)**
				3030-51 207620	2303 · PERA Payable - Cou...	55.00
				3030-51 207620	2303 · PERA Payable - Cou...	55.00
TOTAL						110.00
Bill Pmt -...	**02/10/201€**	**201602...**	**US Bank (Safe Deposit Box)**	**Safety Deposit Box**	**100 · 4M Fund/US Bank - ...**	**(69.00)**
Bill	01/31/201€	SafeDe...	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5505 Bank/IRS Fe...	#250700001872 safe deposit rent 2/10/16 to 2/9/17	5505 · Bank/IRS/Sales Tax	69.00
TOTAL						69.00
Liability ...	**02/17/201€**	**201603...**	**PERA (Staff)**	**3030-01 210990**	**100 · 4M Fund/US Bank - ...**	**(907.65)**
				3030-01 210990	2302 · PERA Payable - Staff	421.41
				3030-01 210990	2302 · PERA Payable - Staff	486.24

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City of Afton
Claims Paid
January through February 2016

Type	Date	Num	Name	Memo	Account	Original Amo...
TOTAL						907.65
Liability ...	**02/29/2016**	**201603...**	**PERA (Staff)**	**3030-01 210990**	**100 · 4M Fund/US Bank - ...**	**(514.21)**
				3030-01 210990	2302 · PERA Payable - Staff	238.74
				3030-01 210990	2302 · PERA Payable - Staff	275.47
TOTAL						514.21
Liability ...	**02/29/2016**	**201603...**	**IRS (US Treasury)**	**41-1290668**	**100 · 4M Fund/US Bank - ...**	**(3,220.58)**
				41-1290668	2210 · Federal Withholding	1,289.00
				41-1290668	2213 · Medicare Payable - E...	196.00
				41-1290668	2212 · Medicare W/H - Emp...	196.00
				41-1290668	2205 · Soc Sec Payable - E...	769.79
				41-1290668	2204 · Social Security W/H -...	769.79
TOTAL						3,220.58
Liability ...	**02/29/2016**	**201603...**	**MN Dept of Revenue**	**5050730**	**100 · 4M Fund/US Bank - ...**	**(545.00)**
				5050730	2208 · MN State Withholding	545.00
TOTAL						545.00

Total claims paid
Jan + Feb 2016
$540,136.24

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03/09/16

City of Afton
Permit Escrow & Fee Detail
As of February 29, 2016

Type	Date	Num	Memo	Class	Amount
30th St Subdiv Z31-13					
Invoice	12/31/2013	Z13-31	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Total 30th St Subdiv Z31-13					199.50
4960 Pleasant Ct					
Invoice	08/31/2012	WSBJun12	WSB Engineering: June 2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Total 4960 Pleasant Ct					60.50
50th St Dr/34th Lot Review					
Invoice	10/31/2011	WSBSep11	WSB Engineering Expenses Sep11	Invoices(Dev Fees):4341 Engineering Fees	112.00
Invoice	08/31/2012	WSBJun12	WSB Engineering: June 2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Total 50th St Dr/34th Lot Review					172.50
Belwin Z011-11 Land Restoration					
Payment	09/20/2011	5283	Escrow Deposit Z011-11 Ecological Land Restoration		-600.00
Invoice	09/20/2011	Z011-11	Z011-11 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	09/20/2011	5283	Pymt of CUP fee		-250.00
Total Belwin Z011-11 Land Restoration					-600.00
Berggren/DNR Grading Permit					
Invoice	11/30/2006	SEHOct06	SEH Engineering Oct06	Invoices(Dev Fees):4341 Engineering Fees	524.00
Invoice	02/28/2007	07-0208	Grading Permit Fee: Stream Restoration Valley Creek	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	02/28/2007	EF2600917 DNR	Pymt of Fee & Expenses		-624.00
Invoice	02/28/2007	SEHJan07	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	178.00
Invoice	07/31/2008	CGIJul08	Community Growth: Planner Jul08	Invoices(Dev Fees):4343 Planning Fees	756.50
Invoice	08/31/2008	SEHJul08	SEH Engineering: Jul08	Invoices(Dev Fees):4341 Engineering Fees	218.00
Invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	200.25
Invoice	09/30/2008	SEHAug08	SEH Engineering: Aug08	Invoices(Dev Fees):4341 Engineering Fees	208.00
Invoice	10/31/2008	SEHSep08	SEH Engineering Expenses Sep08	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	12/31/2008	CGIDec08	Community Growth Institute: Dec08	Invoices(Dev Fees):4343 Planning Fees	89.00
Invoice	02/28/2009	SEHJan09	SEH Engineering Services: Jan09	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	03/31/2009	CGIMar09	Community Growth: Mar09 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	23.00
Invoice	04/30/2009	SEHMar09	SEH Engineering: Mar09	Invoices(Dev Fees):4341 Engineering Fees	61.50
Invoice	04/30/2009	CGIApr09	CGI Planning Services: Apr09	Invoices(Dev Fees):4343 Planning Fees	414.00
Invoice	05/31/2009	CGI52509	CGI Expenses: Inv#1718 052509	Invoices(Dev Fees):4343 Planning Fees	230.00
Invoice	05/31/2009	SEHApr09	SEH Engineering: 217414 Apr09	Invoices(Dev Fees):4341 Engineering Fees	301.00
Invoice	07/31/2009	WSBJun09	WSB #1 Jun09 Engineering	Invoices(Dev Fees):4341 Engineering Fees	84.00
General Jour...	01/31/2013	Applicant	Reverse Expense previously charged to Applicant: Berggren - DNR		-178.00
General Jour...	01/31/2013	Applicant	Reverse Expense previously charged to Applicant: Berggren - DNR		-84.00
Total Berggren/DNR Grading Permit					3,305.25
Berggren, Mike Trudy Z239-08 Variance					
Payment	01/27/2009	4349	Z239-08 Variance 13645 Valley Crk Trl		-600.00
Invoice	01/27/2009	Z239-08	Z239-08 Variance Fee re. Garages	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	01/27/2009	4349	Pymt of Z239-08 Variance Fee		-150.00
Payment	06/29/2009	4435	Z212-09 Demolition Deposit		-250.00
Invoice	06/29/2009	Z212-09	Z212-09 Demolition Fee 13645 Val Crk Trl	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	06/29/2009	4435	Pymt of Z212-09 Demolition Fee		-100.00
Invoice	06/30/2009	WashCty	Wash Cty Recording Fees	Invoices(Dev Fees):4344 Misc Dev Fees	46.00
Check	06/30/2009	14869	Refund 212-09 Demolition Deposit		250.00

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City of Afton
Permit Escrow & Fee Detail
As of February 29, 2016

Type	Date	Num	Memo	Class	Amount
Total Berggren, Mike Trudy Z239-08 Variance					-554.00
Boy Scout Troop 226					
Payment	05/08/2012	4392	Park Cleaning Deposit 5/6/12		-25.00
Total Boy Scout Troop 226					-25.00
Brockman Trucking Rezone Ag to Comml Z258					
Payment	11/23/2005	11911	Refundable Rezone Deposit Z258		-1,500.00
Invoice	11/23/2005	Z258	Rezone Fee Ag to Comml Z258 (Brockman Truck/Pearson)	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	11/23/2005	11911	Pymt of Rezone Fee Z258		-350.00
Invoice	11/30/2005	NAC14944	NAC: Pearson rezoning	Invoices(Dev Fees):4343 Planning Fees	63.00
Invoice	12/31/2005	2275Sep05	Hamilton, et al: Sep05 legal services	Invoices(Dev Fees):4342 Legal Fees	105.00
Invoice	12/31/2005	2277Oct05	Hamilton, et al: Oct05 legal services	Invoices(Dev Fees):4342 Legal Fees	30.00
Check	11/30/2009	15237	Refund Z258-05 Brockman Trucking Deposit Net of Expense		1,302.00
Invoice	12/31/2013	Z13-26	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	970.50
Invoice	02/28/2014	WSB Feb14	WSB Engineering Services Feb14	Invoices(Dev Fees):4341 Engineering Fees	182.00
Total Brockman Trucking Rezone Ag to Comml Z258					1,152.50
Cedar Bluffs/Pratt					
Invoice	07/31/2011	KnaakJul11	Knaack & Assoc: legal serv re. Cedar Bluff	Invoices(Dev Fees):4342 Legal Fees	284.44
Invoice	08/31/2011	WSB6-180	WSB: Engineering	Invoices(Dev Fees):4341 Engineering Fees	280.00
Invoice	08/31/2011	WashCtyAug	Wash Cty: Recording fee	Invoices(Dev Fees):4344 Misc Dev Fees	9.50
Invoice	09/30/2011	WSBSep11	WSB Engineering Fees Sep11	Invoices(Dev Fees):4341 Engineering Fees	1,195.50
Invoice	10/18/2011	Z014-11	Z014-11 Sign Permit	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	10/18/2011	Z014-11	Z014-11 Temp/Renewal re. Sign Permit	Invoices(Dev Fees):4440 Zoning Fees	25.00
Payment	10/18/2011	1003	Pymt of Z014-11 Temp/Renewal re. sign permit		-25.00
Payment	10/18/2011	1003	Pymt of Z014-11 sign permit		-275.00
Payment	10/18/2011	1003	Z014-11 sign deposit		-200.00
Invoice	10/31/2011	WSBSep11	WSB Engineering Expenses Sep11	Invoices(Dev Fees):4341 Engineering Fees	2,538.00
Payment	11/30/2011	74796	Pymt of Expenses per Invoice CBD11-2011		-4,297.94
Invoice	11/30/2011	WSBNov11	WSB Engineering Expenses: Nov2011	Invoices(Dev Fees):4341 Engineering Fees	2,316.00
Invoice	12/31/2011	180-9 Nov11	WSB City Engineer Nov11	Invoices(Dev Fees):4341 Engineering Fees	804.00
Payment	03/15/2012	75997	Pymt of escrow Invoice CBD1-2012		-2,975.50
Invoice	05/31/2012	WSB 180-10	WSB Engineering Services Apr12	Invoices(Dev Fees):4341 Engineering Fees	200.00
Payment	07/31/2012	77809	Pymt of engineering fee		-200.00
Invoice	10/31/2012	WSBSep12	WSB Engineering Sep2012	Invoices(Dev Fees):4341 Engineering Fees	242.00
Invoice	11/30/2012	WSBOct12	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	847.00
Invoice	12/31/2012	WSBNov12	WSB Engineering Nov12	Invoices(Dev Fees):4341 Engineering Fees	642.00
General Jour...	01/01/2013	Applicant	Additional Expenses not previously charged to Applicant: Cedar Bluff		171.00
Payment	01/30/2013	80888	Pymt of outstanding balance		-1,731.00
Invoice	01/31/2013	WSB 180-14	WSB Engineering: Jan13 180-14	Invoices(Dev Fees):4341 Engineering Fees	60.50
Invoice	02/28/2013	WSB 180-15	WSB Engineering: Feb13 180-15	Invoices(Dev Fees):4341 Engineering Fees	665.00
Payment	05/30/2013	2030	Pymt of WSB engineering services		-725.50
Invoice	07/31/2013	WSB Jul13	WSB Engineering Jul13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Invoice	11/30/2013	ROW Record	Wash Cty Recording Fee	Invoices(Dev Fees):4250 Recording Fees	46.00
Invoice	12/31/2013	WSBNov13	WSB Eng'g Nov 2013	Invoices(Dev Fees):4341 Engineering Fees	66.50
General Jour...	04/15/2014	Applicant	Addl Exp charged to Applicant: Twomey: WSB Dec Invoice		69.00
Invoice	05/31/2014	Cedar Bluff	WSB Engineering Fees 180-18	Invoices(Dev Fees):4341 Engineering Fees	207.00
Invoice	08/31/2014	WSB 19	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	345.00
Payment	09/16/2014	2058	Pymt of balance		-519.00
Invoice	12/31/2014	WSBAug14	WSB Engineering August 2014	Invoices(Dev Fees):4341 Engineering Fees	174.00
Invoice	03/31/2015	WSB180-21	WSB Engineering 180-21	Invoices(Dev Fees):4341 Engineering Fees	143.00
General Jour...	04/01/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		276.00
General Jour...	04/01/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		69.00
Payment	04/01/2015	2069	Pymt of expenses $276, $69 & $174		-519.00

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City of Afton
Permit Escrow & Fee Detail
As of February 29, 2016

Type	Date	Num	Memo	Class	Amount
Invoice	08/31/2015	WSB 180-22	WSB 180-22 Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	297.00
Invoice	09/30/2015	WSB180-24	WSB Engineering 180-24	Invoices(Dev Fees):4341 Engineering Fees	214.50
Payment	10/31/2015	2097	Pymt of WSB invoice 022815		-143.00
General Jour...	11/30/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		71.50
General Jour...	11/30/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		143.00
Payment	11/30/2015	2101	Invoice CBD11-2015 WSB June, July, Aug & Oct		-726.00
Total Cedar Bluffs/Pratt					414.00
Chrome-X LLC Z15-25 PO Box 221					
Payment	07/31/2015	1002	Partial pymt of $250 fee & $600 Escrow		-155.00
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	234.00
Total Chrome-X LLC Z15-25 PO Box 221					79.00
Clover, Phillip					
Invoice	12/31/2000		Opening balance		5,070.65
Invoice	05/11/2001	Clover1	Ck 6795 HR Green Engineering Fee - Plat Review	Invoices(Dev Fees):4341 Engineering Fees	90.00
Invoice	08/12/2001	Clover2	Ck 7081 Howard R. Green Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	180.00
Payment	08/30/2001	57251	Pymt from Universal Title Co.		-5,340.65
Invoice	09/30/2001	Clover3	Ck 7160 Howard Green Engineering Fee	Expenses (Dev Exp):Clover Estates	270.00
Invoice	11/09/2001	Clover4	Zoning Fee (Driveway)	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	11/09/2001	6975	Pymt of Zoning Fee (Driveway)		-250.00
Invoice	11/30/2001	Clover5	Ck 7317 Howard Green Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	803.25
Payment	02/28/2002	7074	Pymt of balance thru 1/31/02		-1,073.25
Invoice	02/28/2002	Clover6	Septic system & inspection fee	Invoices(Dev Fees):4430 Septic Sys & Insp ...	300.00
Invoice	02/28/2002	Clover7	Park Dedication Fee	Invoices(Dev Fees):4425 Park Dedication Fee	24,300.00
Payment	02/28/2002	7074	Pymt of septic system & inspection fee		-300.00
Payment	02/28/2002	7074	Pymt of park dedication fee		-24,300.00
Invoice	08/31/2002	Clover8	Howard R. Green: plat review	Invoices(Dev Fees):4341 Engineering Fees	25.00
Invoice	02/28/2003	Clover9	Howard Green: Plat review	Invoices(Dev Fees):4341 Engineering Fees	232.50
Invoice	02/28/2003	Clover10	Howard Green: Plat review	Invoices(Dev Fees):4341 Engineering Fees	232.50
Invoice	04/30/2003	Clover11	Howard Green: 4/9 Eng'g	Invoices(Dev Fees):4341 Engineering Fees	93.00
Invoice	05/31/2003	Clover11	Howard R. Green: meet w/Clover at site	Invoices(Dev Fees):4341 Engineering Fees	186.00
Invoice	08/31/2003	Clover12	SEH engineering fees	Invoices(Dev Fees):4341 Engineering Fees	580.05
Invoice	09/30/2003	Clover13	SEH Engineering Clover Subdivision	Invoices(Dev Fees):4341 Engineering Fees	748.45
Invoice	10/31/2003	Clover14	SEH Engineering Fees: Clover subdivision	Invoices(Dev Fees):4341 Engineering Fees	790.71
Invoice	11/30/2003	Clover15	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	903.73
Invoice	12/31/2003	Clover16	SEH: Engineering re. pavement repairs	Invoices(Dev Fees):4341 Engineering Fees	183.15
Invoice	11/30/2006	SEHOct06	SEH engineering Oct06	Invoices(Dev Fees):4341 Engineering Fees	384.00
Invoice	12/31/2006	SEHDec06	SEH: Engineering fees Dec06	Invoices(Dev Fees):4341 Engineering Fees	1,189.50
General Jour...	01/31/2012	Escrow W/O	Write off outstanding balance per CC 1/17/12: 6+ Years Past Due		-477.94
Total Clover, Phillip					5,070.65
DeMaster, Robert Z15-39 15252 Aft Hills					
Payment	10/31/2015	14111	Z15-39 Demo Escrow (burn old barn)		-250.00
Invoice	10/31/2015	Z15-39	Z15-39 Demo Fee	Invoices(Dev Fees):4440 Zoning Fees	110.00
Payment	10/31/2015	14111	Pymt of Z15-39 demo fee		-110.00
Total DeMaster, Robert Z15-39 15252 Aft Hills					-250.00
Deming, David Z016-11 Veg Cutting					
Payment	11/30/2011	9466	Z016-11 Veg Cutting Deposit 16200 45th St S		-200.00
Invoice	11/30/2011	B063-11	Z016-11 Veg Cutting Permit	Invoices(Dev Fees):4440 Vegetative Cutting	150.00
Payment	11/30/2011	9480	Partial pay of Z016-11 Veg Cutting Permit		-50.00

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City of Afton
Permit Escrow & Fee Detail
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Type	Date	Num	Memo	Class	Amount
Total Deming, David Z016-11 Veg Cutting					-100.00
Dickinson, Dan Grading & Variance					
Payment	07/15/2002	4235	Initial Grading Deposit 15876 Afton Blvd S.		-1,000.00
Payment	07/15/2002	4235	Initial Variance deposit (lot area per dwelling 7,000 ft)		-250.00
Invoice	07/31/2002	Dickinson1	Resolution recording fee	Invoices(Dev Fees):4250 Recording Fees	20.00
Check	01/20/2004	9332	Refund Grading & Variance Deposit net of expenses		0.00
Check	03/31/2004	9524	Refund Grading & Variance Deposit net of expenses		1,230.00
Payment	05/27/2004	5095	Final Inspection Deposit Permit A35-04		-200.00
Check	02/28/2005	10429	Refund Bldg Insp Deposit Permit A35-04		200.00
Payment	07/31/2015	5816	Z15-30 Variance Escrow (lot area)		-600.00
Invoice	07/31/2015	Z15-30 CUP	Z15-30 Variance Fee (lot area)	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	5816	Pymt of Z15-30 Variance Fee (lot area)		-250.00
Total Dickinson, Dan Grading & Variance					-600.00
Du, Haiwei Z207 2997 Trading Post Trl					
Payment	01/31/2008	24566	Z200-08 Admin Permit Build SFD w/i 20' of Bluffline		-100.00
Invoice	01/31/2008	Z200Fee	Z200-08 Admin Fee	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	01/31/2008	24566	Pymt of Z200 Admin Permit Fee		-60.00
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	113.90
Invoice	01/31/2008	SEHJan08	SEH Engineering Exp Jan08	Invoices(Dev Fees):4341 Engineering Fees	276.08
Invoice	02/29/2008	NACFeb08	NAC: Planning Feb08	Invoices(Dev Fees):4343 Planning Fees	22.80
Payment	03/31/2008	24564	Z207-08 Deposit Extend Driveway New SFD		-1,500.00
Invoice	03/31/2008	Z207-08	Z207-08 Driveway Permit	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	03/31/2008	24564	Pymt of Z207 Driveway permit		-250.00
Payment	03/31/2008	3412	Erosion Control Deposit Z208-08		-14,831.25
Invoice	03/31/2008	NACMar08	NAC Planning: Mar08	Invoices(Dev Fees):4343 Planning Fees	114.00
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	11.40
Invoice	05/31/2008	SEHMar08	SEH Engineering: Mar08	Invoices(Dev Fees):4341 Engineering Fees	871.00
Invoice	12/31/2011	230-11 WSB	WSB City Engineer Nov11	Invoices(Dev Fees):4341 Engineering Fees	224.00
General Jour...	06/30/2012	Forfeit Esc	Forfeit Escrow outstanding balance to City per CC 5/15/12: Category 4		1,500.00
Total Du, Haiwei Z207 2997 Trading Post Trl					-13,298.07
Dunn, Curtis Z15-35 14320 30th St S					
Payment	08/27/2015	4517	Z15-35 Driveway Escrow 14320 30th St S		-1,500.00
Invoice	08/27/2015	Z15-35	Z15-35 Driveway Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	08/27/2015	4517	Pymt of Z15-35 Driveway Bldg Insp Fee		-250.00
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Dunn Z15-35		117.00
Total Dunn, Curtis Z15-35 14320 30th St S					-1,383.00
Equaris Proposal					
Invoice	03/31/2011	WSB2-230	WSB Engineering: Equaris proposal, memo	Invoices(Dev Fees):4341 Engineering Fees	336.00
Total Equaris Proposal					336.00
Esertz Ent Z26-13 13380 Hudson Rd					
Payment	11/26/2013	46070	Z26-13 CUP Escrow truck parking facility		-600.00
Invoice	11/26/2013	Z26 CUP	Z26-13 CUP fee re truck parking facility	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	11/26/2013	46071	Pymt of Z26 CUP fee		-250.00
Total Esertz Ent Z26-13 13380 Hudson Rd					-600.00
Finch, David & Elizabeth 4885 Pheasant Ct					
Payment	04/30/2009	3336	Park Deposit MPA Picnic		-100.00
Check	06/30/2009	14800	Refund MPA Picnic Park Deposit		100.00

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City of Afton
Permit Escrow & Fee Detail
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Type	Date	Num	Memo	Class	Amount
Payment	07/31/2013	4147	Z13-06 Barn for horses, equip, hay		-600.00
Invoice	07/31/2013	Z13-06	Admin Permit Z13-06	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	07/31/2013	Z13-07	Z13-07 Farmsite	Invoices(Dev Fees):4440 Zoning Fees	50.00
Payment	07/31/2013	4147	Pymt of Admin & Farmsite fees		-200.00
Total Finch, David & Elizabeth 4885 Pheasant Ct					-600.00
Fox, Richard 2855 Nybeck Av S Z14-22					
Payment	06/30/2014	3082	Z14-22 Driveway escrow		-1,500.00
Invoice	06/30/2014	Z14-22	Z14-22 Driveway Fee (Bldg Insp)	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	06/30/2014	3082	Pymt of driveway bldg insp fee		-250.00
Total Fox, Richard 2855 Nybeck Av S Z14-22					-1,500.00
Frenette, Reithmeyer Z24-14 Min Sub 1093					
Payment	07/22/2014	1008319	Minor Subdiv Escrow 1093 Indian Trl S Z24-14		-5,000.00
Invoice	07/22/2014	Z14-24	Minor Sub Fee Z14-24 $1,000 + $100 4 lots	Invoices(Dev Fees):4440 Minor Subdivision	1,400.00
Payment	07/22/2014	1008379	Pymt of minor sub fees		-1,400.00
Total Frenette, Reithmeyer Z24-14 Min Sub 1093					-5,000.00
GJ&W Afton Ctr Dev & EAW					
Invoice	11/30/2006	SEHOct06	SEH Engineering Services Oct06	Invoices(Dev Fees):4341 Engineering Fees	704.00
Invoice	12/31/2006	SEHNov06	SEH: Engineering Nov06	Invoices(Dev Fees):4341 Engineering Fees	1,038.73
Invoice	12/31/2006	LegalNov06	Hamilton: Legal fees Nov06	Invoices(Dev Fees):4342 Legal Fees	45.00
Invoice	12/31/2006	SEHDec06	SEH Engineering Dec06	Invoices(Dev Fees):4341 Engineering Fees	342.12
Invoice	01/31/2007	LegalJan07	Jensen, Bell et al: Legal services Jan07	Invoices(Dev Fees):4342 Legal Fees	108.00
Invoice	03/31/2007	JensenFeb07	Jensen Legal Fees Feb07	Invoices(Dev Fees):4342 Legal Fees	963.00
Invoice	04/30/2007	JensenMar07	Jensen Legal Fees Mar07	Invoices(Dev Fees):4342 Legal Fees	1,494.00
Invoice	05/31/2007	JensenApr07	Jensen: Legal services Apr07	Invoices(Dev Fees):4342 Legal Fees	504.00
Invoice	10/31/2008	Jensen	Jensen, Bell: Legal Expenses	Invoices(Dev Fees):4342 Legal Fees	36.00
Invoice	11/30/2008	SEHOct08	SEH Engineering: Oct08	Invoices(Dev Fees):4341 Engineering Fees	6,992.00
Invoice	12/31/2008	CGIDec08	Community Growth Institute: Dec08	Invoices(Dev Fees):4343 Planning Fees	89.00
Invoice	12/31/2008	SEHNov08	SEH Engineering: Nov08	Invoices(Dev Fees):4341 Engineering Fees	5,322.19
Invoice	12/31/2008	SEHDec08	SEH Engineering: Dec08	Invoices(Dev Fees):4341 Engineering Fees	9,334.72
Invoice	02/28/2009	SEHJan09	SEH Engineering Services: Jan09	Invoices(Dev Fees):4341 Engineering Fees	1,102.00
Invoice	03/31/2009	SEHFeb09	SEH Engineering Services Feb09	Invoices(Dev Fees):4341 Engineering Fees	7,888.40
Invoice	04/30/2009	SEHMar09	SEH Engineering: Mar09	Invoices(Dev Fees):4341 Engineering Fees	1,108.42
Invoice	05/31/2009	CGI052509	CGI Expenses: Inv#1718 052509	Invoices(Dev Fees):4343 Planning Fees	2,874.00
Invoice	05/31/2009	SEHApr09	SEH Engineering: 217415 Apr09	Invoices(Dev Fees):4341 Engineering Fees	840.00
Invoice	07/31/2009	CGIJun09	CGI Planner Expenses thru 062509	Invoices(Dev Fees):4343 Planning Fees	253.00
Total GJ&W Afton Ctr Dev & EAW					41,038.58
Heller, Darin B033 Fence Deposit					
Payment	04/30/2010	7485	B-033-10 Swimming Pool Fence Deposit		-3,850.00
Payment	04/30/2010	7484	B033 Pool Deposit		-60.00
Invoice	04/30/2010	B-033-10	Swimming Pool Fee (Bldg Permit B-033)	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	04/30/2010	7484	Pymt of Pool Fee B-033-10		-60.00
Check	07/29/2010	15809	Refund pool fence deposit Z-007-10		3,850.00
Total Heller, Darin B033 Fence Deposit					-60.00
Herreid, David 16530 Swede Hill Dr S					
Payment	12/31/2014	1304	Variance escrow Z14-40		-600.00
Invoice	12/31/2014	Z14-40	Variance Fee Z14-40	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	12/31/2014	1304	Pymt of variance fee z14-40		-250.00

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City of Afton
Permit Escrow & Fee Detail
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Type	Date	Num	Memo	Class	Amount
Total Herreid, David 16530 Swede Hill Dr S					-600.00
Hill, Peter & Cherie Z15-29 WCD 13212 McG					
Payment	07/31/2015	12258	Grading permit escrow Wash Conserv District		-600.00
Invoice	07/31/2015	Z15-29 CUP	WCD Grading CUP	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	12258	Pymt of WCD Grading CUP Fee		-250.00
Total Hill, Peter & Cherie Z15-29 WCD 13212 McG					-600.00
Hoelderle, Tom & Clare Z16-01 589 Manning					
Payment	02/18/2016	146	Z16-01 Rezoning Escrow 589 Manning Av S		-1,500.00
Invoice	02/18/2016	Z16-01	Z16-01 rezoning fee	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	02/18/2016	146	Pymt of rezoning fee		-350.00
Total Hoelderle, Tom & Clare Z16-01 589 Manning					-1,500.00
Holz, Brad & Shelly Z15-23 4206 Rivr Rd S					
Payment	07/16/2015	1867	Two Escrows $600 Variance & $350 Renewal/Extension		-950.00
Invoice	07/16/2015	Z15-23	Z15-23 $250 Variance & $250 Renewal/Extension	Invoices(Dev Fees):4440 Zoning Fees	500.00
Payment	07/16/2015	1867	Pymt of Z15-23 $250 Variance & $250 Renewal/Extension		-500.00
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	468.00
Total Holz, Brad & Shelly Z15-23 4206 Rivr Rd S					-482.00
Iverson, Ross Z204214 2555 Trdng Post Trl					
Payment	05/31/2006	5458	Driveway Deposit: to access future home site		-1,500.00
Invoice	05/31/2006	Z214	Driveway Inspection Fee	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	05/31/2006	5458	Pymt of Driveway Inspection Fee		-250.00
Payment	03/14/2007	8119	Admin Permit for B16-07 Z204 SFD		-100.00
Invoice	03/14/2007	Z204	Z204 Admin fee for B16-07 SFD	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	03/14/2007	8119	Pymt of Z204 Admin permit B16-07		-60.00
Invoice	04/30/2007	SEHMar07	SEH Engineering Mar07	Invoices(Dev Fees):4341 Engineering Fees	616.58
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	182.20
Check	05/31/2009	14728	Refund Admin Permit Deposit Z204-07		100.00
Total Iverson, Ross Z204214 2555 Trdng Post Trl					-701.22
Johnson, Justin & Jessica 14872 V Crk Trl					
Payment	04/30/2014	Cash	Variance Deposit Z14-15		-600.00
Payment	04/30/2014	350	Renewal/Amendment Deposit Z14-15		-350.00
Invoice	04/30/2014	Z14-15 Var	Z14-15 Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Invoice	04/30/2014	Z14-16 Var	Renewal/Amendment Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	04/30/2014	cash	Pymt of variance fee		-250.00
Payment	04/30/2014	cash	Pymt of renewal/amendment fee		-150.00
Check	11/26/2014	19753	Refund Variance Escrow Z14-15		600.00
Total Johnson, Justin & Jessica 14872 V Crk Trl					-350.00
Krahn, Kurt & Kathy Z13-29 15820 37th					
Invoice	12/31/2013	Z1-14	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Payment	01/27/2014	4990	Z13-29 variance deposit		-600.00
Invoice	01/27/2014	Z13-29	z13-29 variance fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	01/27/2014	4990	z13-29 pymt of variance fee		-250.00
Total Krahn, Kurt & Kathy Z13-29 15820 37th					-400.50
Lakeview Inv 14833 50th St Z14-33					
Payment	10/29/2014	6001	Z14-33 major subdiv escrow		-7,500.00

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City of Afton
Permit Escrow & Fee Detail
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Type	Date	Num	Memo	Class	Amount
Payment	10/29/2014	6001	Pymt major subdiv fee $2000 + $100/lot		-2,800.00
Invoice	10/29/2014	Z14-33	Z14-33 major subdiv fee $2000 + $100/lot	Invoices(Dev Fees):4440 Major Subdivision	2,800.00
Invoice	10/31/2014	WSB420-9	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	414.00
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4343 Planning Fees	553.76
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4343 Planning Fees	500.00
Invoice	12/31/2014	Z14-33	WSB: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4341 Engineering Fees	113.00
Invoice	12/31/2014	Z14-33	WSB: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4341 Engineering Fees	565.00
Invoice	02/28/2015	Planning	The Planning Company 2465	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	02/28/2015	Planning	The Planning Company 2466	Invoices(Dev Fees):4343 Planning Fees	650.00
Invoice	03/31/2015	PlngCo2527	The Planning Company 2527	Invoices(Dev Fees):4343 Planning Fees	687.50
Invoice	03/31/2015	WSB450-2	WSB Engineering 450-2	Invoices(Dev Fees):4341 Engineering Fees	903.50
Invoice	03/31/2015	KnaakMar15	Holstad & Knaak: Legal services Mar2015	Invoices(Dev Fees):4342 Legal Fees	700.00
Payment	04/30/2015	1210459	Escrow re Construction Estimate		-232,689.00
Invoice	04/30/2015	Planning Co	2580 The Planning Company	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	04/30/2015	WSB 450-3	WSB Engineering 450-3	Invoices(Dev Fees):4341 Engineering Fees	71.50
Invoice	04/30/2015	Planning Co	The Planning company 2581	Invoices(Dev Fees):4343 Planning Fees	562.50
Invoice	05/31/2015	WSB450-4	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	214.50
Check	06/30/2015	20306	Reduction Escrow Trading Post Reserve Z14-33		0.00
Check	06/30/2015	20307	Reduction Escrow Trading Post Reserve Z14-33		184,176.50
Invoice	06/30/2015	WSB480-1	WSB Engineering 480-1	Invoices(Dev Fees):4341 Engineering Fees	1,608.00
Invoice	08/31/2015	WSB 480-2	WSB 480-2 Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	4,460.28
Invoice	09/30/2015	WSB Various	WSB Engineering Various	Invoices(Dev Fees):4341 Engineering Fees	4,679.00
Invoice	10/31/2015	Lakeview	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	1,315.50
Total Lakeview Inv 14833 50th St Z14-33					-37,264.46
LOC, LLC Z15-44 xxx Hudson Rd Variance					
Payment	12/31/2015	3975	Z15-44 xxx Hudson Rd Variance		-600.00
Invoice	12/31/2015	Z15-44	Z15-44 xxx Hudson Rd Variance	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	12/31/2015	3975	Pymt of Z15-44 Variance Fee		-250.00
Total LOC, LLC Z15-44 xxx Hudson Rd Variance					-600.00
Lucas Woodland B063-11 15222 Afton Blvd S					
Payment	11/30/2011	1301	Admin Permit Deposit B-063-11 Demo Extension		-1,000.00
Invoice	11/30/2011	B063-11	Admin Permit B063-11 Cert of Occupancy	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	11/30/2011	1302	Pymt of Admin Permit B063-11 Cert of Occupancy		-150.00
Total Lucas Woodland B063-11 15222 Afton Blvd S					-1,000.00
Maas, Gary Z15-26 3185 St Crx Trl					
Payment	07/31/2015		Escrow Vegitative Cutting Z15-26		-200.00
Total Maas, Gary Z15-26 3185 St Crx Trl					-200.00
Maas, Gary Z15-38 16688 7th St S					
Payment	10/31/2015	6938	Z15-38 Minor Subdivision Escrow Deposit		-1,500.00
Invoice	10/31/2015	Z15-38	Z15-38 Minor Subdivision Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	10/31/2015	6938	Pymt of Z15-38 minor sub fee		-250.00
Total Maas, Gary Z15-38 16688 7th St S					-1,500.00
Mactavish, Ian Z13-27					
Payment	01/27/2014	10836	Z13-27 Driveway Escrow 10150 Citywalk Dr #111		-1,500.00
Invoice	01/27/2014	Z13-27	Z13-27 Driveway insp fee	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	01/27/2014	10836	Pymt of Z13-27 bldg insp fee		-250.00

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City of Afton
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Type	Date	Num	Memo	Class	Amount
Check	12/31/2015	20809	Refund Driveway Escrow Z13-27 Ian MacTavish		1,500.00
Total Mactavish, Ian Z13-27					0.00
McDonough, M Z15-32 Pool					
Payment	08/27/2015	2109	Z15-32 Pool Escrow (Prestige Pools)		-1,000.00
Invoice	08/27/2015	Z15-32	Z15-32 Fee re. Pool	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	08/27/2015	2109	Pymt of Zoning Fee Z15-32 re Pool		-100.00
Payment	08/27/2015	2109	Z15-33 Fence Permit for Pool		-1,000.00
Invoice	08/27/2015	Z15-33	Z15-33 Fence Permit	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	08/27/2015	2109	Pymt of Z15-33 Fence Permit Fee		-60.00
Total McDonough, M Z15-32 Pool					-2,000.00
Meissner, Joe 14186 Valley Cr					
Invoice	06/30/2010	WashCty	Wash Cty Recording Fee	Invoices(Dev Fees):4250 Recording Fees	46.00
Invoice	08/31/2010	Variance	Wash Cty Recording Fee - Variance	Invoices(Dev Fees):4250 Recording Fees	46.00
Payment	01/23/2012		Pymt re. re-recording variance		-46.00
Total Meissner, Joe 14186 Valley Cr					46.00
Morgan, Randy Z13-15 Sand Hill Driveway					
Payment	07/25/2013	8930	Z13-15 Driveway Escrow		-1,500.00
Invoice	07/25/2013	Z13-15	Z13-15 Bldg Insp Fee	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	07/25/2013	8930	Pymt of Bldg Insp Fee Driveway		-250.00
Invoice	07/31/2013	WSB Jul13	WSB Engineering Jul13	Invoices(Dev Fees):4341 Engineering Fees	133.00
Invoice	08/31/2013	WSB 360-7	WSB Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	266.00
Invoice	09/30/2013	WSB Sep13	WSB Engineer services	Invoices(Dev Fees):4341 Engineering Fees	133.00
Invoice	05/31/2014	Z13-15	WSB Engineering Fees 420-4	Invoices(Dev Fees):4341 Engineering Fees	69.00
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Morgan Z13-15		500.50
General Jour...	11/30/2015	5310 Eng'g	WSB Engineer: Sep 2015		143.00
Total Morgan, Randy Z13-15 Sand Hill Driveway					-255.50
Murphy, Elaine Z15-28 WCD 4969 Neal					
Payment	07/31/2015	12258	Grading permit escrow Wash Conserv District		-600.00
Invoice	07/31/2015	Z15-28 CUP	WCD Grading CUP	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	12258	Pymt of WCD Grading CUP Fee		-250.00
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Murphy Z15-18		321.75
General Jour...	11/30/2015	5310 Eng'g	WSB Engineer: Sep 2015		234.00
General Jour...	11/30/2015	5310 Eng'g	WSB Engineer: Oct 2015		58.50
Total Murphy, Elaine Z15-28 WCD 4969 Neal					14.25
Myers, Jim Z15-14 1405 Sandhill Rd					
Payment	05/31/2015	104362	Z15-14 Driveway Escrow		-1,500.00
Invoice	05/31/2015	z15-14	Z15-14 Driveway Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	104362	Pymt of Driveway Bldg Insp Fee		-250.00
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	71.50
Total Myers, Jim Z15-14 1405 Sandhill Rd					-1,428.50
Nelson Est/Frennette/Reithmeyer					
Invoice	08/31/2014	NWA Z14-24	NW Assoc Planning Fees	Invoices(Dev Fees):4343 Planning Fees	1,421.90
Invoice	09/30/2014	NWA Z14-24	Northwest Assoc: 21465 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	1,265.20
Invoice	10/31/2014	WSB420-9	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	364.00
General Jour...	11/30/2015	5330 Planng	Northwest Assoc: Nelson Estates - Reithmeyer Plat		94.50

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City of Afton
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As of February 29, 2016

Type	Date	Num	Memo	Class	Amount
Total Nelson Est/Frennette/Reithmeyer					3,145.60
Norcutt Homes Z15-10 12338 Meadow Bluff					
Payment	04/30/2015	12414	Z15-10 Driveway escrow		-1,500.00
Invoice	04/30/2015	Z15-10	Z15-10 Driveway Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	04/30/2015	12414	Pymt of bldg insp fee		-250.00
Check	12/31/2015	20810	Refund Driveway Escrow Z15-10 12338 Meadow Bluff Trl		1,500.00
Total Norcutt Homes Z15-10 12338 Meadow Bluff					0.00
Osborn, Jaeson & Kayla Z15-41 15612 36th					
Payment	11/16/2015	5516	Driveway Escrow Z15-41 15612 36th St S Amaris Homes		-1,500.00
Invoice	11/16/2015	Z15-41	Driveway Bldg Insp Fee Z15-41	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	11/16/2015	5516	Pymt of Bldg Insp Fee (Driveway)		-250.00
Total Osborn, Jaeson & Kayla Z15-41 15612 36th					-1,500.00
Osborn, Jay Z1-13 3850 Oak Green Av S					
Payment	02/28/2013	113	Escrow Ag Bldg Z1-13		-1,000.00
Invoice	02/28/2013	Z1-13	Z1-13 Admin Permit Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	02/28/2013	113	Pymt of Z1-13 admin permit fee		-150.00
Total Osborn, Jay Z1-13 3850 Oak Green Av S					-1,000.00
Osborn, Jay Z1-14 3850 Oak Green Av S					
Invoice	12/31/2013	Z1-14	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	66.50
Payment	01/29/2014	5014	Escrow Z14-1 Ag Purpose - horses		-600.00
Invoice	01/29/2014	Z1-15	Z14-1 ag admin permit	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	01/29/2014	5013	Pymt of z14-1 ag admin fee		-150.00
Invoice	01/29/2014	Z1-14	Farmsite fee	Invoices(Dev Fees):4440 Zoning Fees	50.00
Payment	01/29/2014	5015	pymt of farmsite fee		-50.00
Total Osborn, Jay Z1-14 3850 Oak Green Av S					-533.50
Paddock, Bruce Z15-16 22.028.20.14.0064					
Payment	05/31/2015	5811	Z15-16 Variance Escrow Buildability		-600.00
Invoice	05/31/2015	z15-16	Z15-16 Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	5811	Pymt of variance fee Z15-16		-250.00
Total Paddock, Bruce Z15-16 22.028.20.14.0064					-600.00
Pentel, Sylvia Z009 1501 Stagecoach Trl					
Payment	05/19/2010	3013	Z-009-10 Driveway Deposit		-1,500.00
Invoice	05/19/2010	Z-009-10	Z009 Building Insp fee for Driveway	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/19/2010	3013	Pymt of Z009 Bldg Insp Fee for Driveway		-250.00
Payment	05/19/2010	3013	Grading Deposit		-1,000.00
Invoice	05/19/2010	Pentel	Grading Permit	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	05/19/2010	3013	Pymt of Grading Permit		-100.00
Invoice	06/30/2010	WSBJun10	WSB Engineering Exp: Grading Permit	Invoices(Dev Fees):4341 Engineering Fees	56.00
General Jour...	07/29/2010	Rev Invoice	Reverse Original $100 Charge for Grading Permit 5/19/10		-100.00
Check	07/29/2010	15810	Refund grading permit deposit and fee		1,100.00
Invoice	07/31/2010	WSBJul10	WSB Eng'g: Engineering Services re. grading permit	Invoices(Dev Fees):4341 Engineering Fees	336.00
Invoice	01/31/2011	WSBJan11	WSB: Engineering re. Grading Permit	Invoices(Dev Fees):4341 Engineering Fees	152.00
Invoice	02/28/2011	WSB4-140	WSB Engineering: grading permit	Invoices(Dev Fees):4341 Engineering Fees	188.00
Invoice	07/31/2012	WSBMay2012	WSB EngineeringMay2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Invoice	09/30/2013	WashCty	Wash Cty Recording Fee	Invoices(Dev Fees):4344 Misc Dev Fees	46.00

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City of Afton
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Type	Date	Num	Memo	Class	Amount
Total Pentel, Sylvia Z009 1501 Stagecoach Trl					-661.50
Permit, Adrian (Gonyea Homes) Z15-31					
Payment	08/27/2015	162652	Z15-31 Driveway Escrow 12442 Meadow Bluffs Trl	Invoices(Dev Fees):4401 Building Inspectio...	-1,500.00
Invoice	08/27/2015	Z15-31	Z15-31 Bldg Insp Fee (Driveway)		250.00
Payment	08/27/2015	16262	Pymt of Z15-31 Driveway Bldg Insp Fee		-250.00
Total Permit, Adrian (Gonyea Homes) Z15-31					-1,500.00
Reithmeyer, Joe & Kim Z15-37 1093					
Payment	09/23/2015	15666	Z15-37 Minor Subdiv 1093 Ind Trl S & 1093 Lk Edith Ln	Invoices(Dev Fees):4440 Minor Subdivision	-1,500.00
Invoice	09/23/2015	MinorZ15-37	Minor Subdiv Fee Z15-37		250.00
Payment	09/23/2015	15666	Pymt of Minorsubdiv Fee Z15-37		-250.00
Total Reithmeyer, Joe & Kim Z15-37 1093					-1,500.00
Riverbank Exchange Z215 13900 Hudson Rd					
Invoice	12/31/2004	Zeller15	SEH Engineering Services Dec04	Invoices(Dev Fees):4341 Engineering Fees	246.00
Invoice	11/30/2008	JensenSep08	Jensen, et al: Legal Expenses Sep08	Invoices(Dev Fees):4342 Legal Fees	864.00
Payment	09/08/2009	109076	Z215 CUP Deposit Commercial Bldg		-600.00
Invoice	09/08/2009	Z215-09	Z215 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	09/08/2009	109076	Pymt of CUP Z215 Fee		-150.00
Total Riverbank Exchange Z215 13900 Hudson Rd					510.00
Scheel, Bill 13404 15th St S					
Payment	05/31/2015	1039	Z15-17 Minor Subdivision Escrow	Invoices(Dev Fees):4440 Zoning Fees	-1,500.00
Invoice	05/31/2015	z15-17	Z15-17 Minor Subdiv fee		250.00
Payment	05/31/2015	1040	Pymt of Z15-17 minor subdivision fee		-250.00
Total Scheel, Bill 13404 15th St S					-1,500.00
Schnarr, Steve Z15-34 Pool					
Payment	08/27/2015	8192	Z15-34 Pool Escrow 4504 Parsons Ct	Invoices(Dev Fees):4440 Zoning Fees	-1,000.00
Invoice	08/27/2015	Z15-34	Z15-34 Pool Permit Fee 4504 Parsons Ct		100.00
Payment	08/27/2015	17526	Pymt of Z15-34 Pool Fee 4504 Parsons Ct		-100.00
Total Schnarr, Steve Z15-34 Pool					-1,000.00
Shilts, Aaron Z15-21 2697 Meadow Pt Path					
Payment	07/16/2015	35403	Driveway Escrow Z15-21	Invoices(Dev Fees):4401 Building Inspectio...	-1,500.00
Invoice	07/16/2015	Z15-21	Z15-21 Bldg Insp Fee re Driveway		250.00
Payment	07/16/2015	35403	Pymt of Z15-21 Bldg Insp Fee		-250.00
Total Shilts, Aaron Z15-21 2697 Meadow Pt Path					-1,500.00
Shilts, Aaron Z15-40 2697 Meadow Pt Path					
Payment	10/31/2015	91620	Z15-40 Swimming Pool Fence Escrow	Invoices(Dev Fees):4440 Zoning Fees	-1,000.00
Invoice	10/31/2015	Z15-40	Z15-40 Swimming Pool Fence Fee		60.00
Payment	10/31/2015	91620	Pymt of Z15-40 Swimming Pool Fence		-60.00
Total Shilts, Aaron Z15-40 2697 Meadow Pt Path					-1,000.00
Thao, David Z15-2012416 Meadow Bluff Tr					
Payment	07/16/2015	212217	Z15-20 Driveway/Erosion Escrow ($1,500 + Excess $1,500)	Invoices(Dev Fees):4440 Zoning Fees	-3,000.00
Invoice	07/16/2015	Z15-20	Z15-20 Driveway/Erosion Bldg Insp Fee		250.00
Payment	07/16/2015	212217	Pymt of Z15-20 Bldg Insp Fee		-250.00

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Type	Date	Num	Memo	Class	Amount
Total Thao, David Z15-2012416 Meadow Bluff Tr					-3,000.00
Three Sister's Springs					
Invoice	07/31/2004	Three01	SEH: Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	364.00
Payment	08/31/2004	1206	Refundable Developer Deposit to cover expenses		-9,500.00
Invoice	08/31/2004	Three02	Park Dedication Fee	Invoices(Dev Fees):4425 Park Dedication Fee	17,906.00
Payment	08/31/2004	1205	Pymt of Park Dedication Fee		-17,906.00
Invoice	08/31/2004	Three03	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,726.39
Invoice	09/30/2004	Three04	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	275.50
Invoice	09/30/2004	Three05	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	316.12
Invoice	10/31/2004	Three06	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,556.12
Invoice	11/30/2004	Three07	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	184.50
Invoice	12/31/2004	Three08	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	30.75
Invoice	04/30/2005	Three09	SEH: Engineer services	Invoices(Dev Fees):4341 Engineering Fees	64.00
Invoice	07/31/2005	Three10	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	166.07
Invoice	11/30/2005	SEH138812	SEH: Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	586.85
Invoice	12/31/2005	SEHNov05	SEH: Site inspection	Invoices(Dev Fees):4341 Engineering Fees	128.00
Invoice	12/31/2005	SEHNov05	SEH: Paving of wear course	Invoices(Dev Fees):4341 Engineering Fees	684.25
Invoice	06/30/2006	SEHMay06	SEH: eng'g update	Invoices(Dev Fees):4341 Engineering Fees	64.00
Invoice	10/31/2006	SEHSep06	SEH: Engineering Sep06	Invoices(Dev Fees):4341 Engineering Fees	211.12
Invoice	11/30/2006	SEHOct06	SEH: Final Inspection Oct06	Invoices(Dev Fees):4341 Engineering Fees	291.35
Invoice	12/31/2006	SEHNov06	SEH: Engineering Nov06	Invoices(Dev Fees):4341 Engineering Fees	128.00
Invoice	02/24/2007	Transfer	Transfer from Three Sisters to Valley Creek Proj/Landsmith	Invoices(Dev Fees):4440 Zoning Fees	2,850.98
Invoice	10/31/2007	SEHSep07	SEH Engineering Sep07	Invoices(Dev Fees):4341 Engineering Fees	33.50
Invoice	11/30/2007	SEHOct07	SEH: Engineering Services Oct07	Invoices(Dev Fees):4341 Engineering Fees	317.89
Invoice	06/30/2008	SEHMay08	SEH: engineering fees	Invoices(Dev Fees):4341 Engineering Fees	142.08
Total Three Sister's Springs					621.47
Traditional Ventures Z16-02 1987 Manning					
Payment	02/18/2016	2126	Z16-02 Variance Escrow 1987 Manning Av S		-600.00
Invoice	02/18/2016	Z16-02	Z16-02 variance fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	02/18/2016	2126	Pymt of Z16-02 variance fee		-250.00
Total Traditional Ventures Z16-02 1987 Manning					-600.00
Traditional Ventures Z15-27 WCD 1987 Mng					
Payment	07/31/2015	12258	Grading permit escrow Wash Conserv District		-600.00
Invoice	07/31/2015	Z15-27 CUP	WCD Grading CUP	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	12258	Pymt of WCD Grading CUP Fee		-250.00
Total Traditional Ventures Z15-27 WCD 1987 Mng					-600.00
Vang, Jack SWWD Z15-9 12788 50th St S					
Payment	04/30/2015	4010	CUP Escrow Z15-9 Conservation Projects		-1,700.00
Invoice	04/30/2015	Z15-9	CUP Fee grassed waterway & extended detention	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	04/30/2015	4010	Pymt of CUP Fee		-250.00
Invoice	05/31/2015	WSB450-4	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	825.50
Invoice	06/30/2015	WSB450-2	WSB Engineering 450-2	Invoices(Dev Fees):4341 Engineering Fees	58.50
Total Vang, Jack SWWD Z15-9 12788 50th St S					-816.00
VBWD Fetcher Both Up & Down Stream					
Invoice	12/14/2007	Z234	Z234 Grading Permit re. Pond	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	12/14/2007	141756	Grading Deposit Z234 1916 Oakgreen (Valley Br WMO)		-1,000.00
Payment	12/14/2007	141756	Pymt of Z234 Grading Permit Fee		-100.00
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	114.00

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Type	Date	Num	Memo	Class	Amount
Invoice	03/31/2008	NACMar08	NAC Planning: Mar08	Invoices(Dev Fees):4343 Planning Fees	17.10
Invoice	05/16/2008	Z211Fee	Z211 Downstream Zoning Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	05/16/2008	Z210Fee	Z210 Upstream Zoning Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/16/2008	145285	Pymt of Downstream Z211 zoning fee		-150.00
Payment	05/16/2008	145284	Pymt of upstream Z210 zoning fee		-150.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	05/31/2008	CGIMay08	Community Growth Institute: May08	Invoices(Dev Fees):4343 Planning Fees	311.50
Invoice	06/19/2008	Z217	Z217 Grading Fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	06/19/2008	145282	Pymt of Z217 Grading Fee		-100.00
Payment	06/19/2008	145282	Z217 Upstream Grading Permit 14020, 14100, 14186		-1,000.00
Payment	06/19/2008	145283	Z218 Downstream Grading Deposit 2398 St Crx Trl		-1,000.00
Invoice	06/19/2008	Z218	Z218 Upstream Grading Fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	06/19/2008	145283	Pymt of Z218 Upstream Grading Fee		-100.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	1,001.25
Invoice	06/30/2008	SEHMay08	SEH: engineering fees (Upstream)	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	06/30/2008	SEHMay08	SEH: engineering fees (Downstream)	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08 Upstream	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08 Downstream	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	08/31/2008	SEHJul08	SEH Engineering: Jul08	Invoices(Dev Fees):4341 Engineering Fees	275.25
Invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	111.25
Invoice	09/30/2008	SEHAug08	SEH Engineering: Aug08	Invoices(Dev Fees):4341 Engineering Fees	511.71
Invoice	09/30/2008	CGISep08	CGI Planning Exp: Sep08	Invoices(Dev Fees):4343 Planning Fees	445.00
Total VBWD Fetcher Both Up & Down Stream					1,026.81
VBWD Z15-10					
Payment	06/23/2010	162285	Land grading (remove dam & repace w rock rapids)		-1,000.00
Invoice	06/23/2010	Z-015-10	land grading zoning fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Invoice	06/23/2010	Z-015-10	Z15-10 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	06/23/2010	162285	Pymt of Z15-10 zoning fee		-100.00
Payment	06/23/2010	162284	Pymt of Z15-10 CUP fee		-150.00
Total VBWD Z15-10					-1,000.00
VBWD Z15-18 FOC					
Payment	05/31/2015	2016	Z15-18 Minor Subdivision Escrow		-1,500.00
Invoice	05/31/2015	z15-18	Z15-18 Minor subdivision fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	2016	Pymt of z15-18 minor subdivision fee		-250.00
Invoice	08/31/2015	WSB 450-6	WSB 450-6 Engineering	Invoices(Dev Fees):4341 Engineering Fees	292.50
Total VBWD Z15-18 FOC					-1,207.50
VBWD Z15-22, CWF, FOC Review					
Invoice	06/30/2015	WSB450-5	WSB Engineering 450-5	Invoices(Dev Fees):4341 Engineering Fees	494.00
Payment	07/16/2015	208467	Z15-22 Grading Escrow Neal & Trading Pst Tr		-600.00
Invoice	07/16/2015	Z15-22	Z15-22 CUP Grading re Neal & Trading Pst Tr	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/16/2015	208468	Pymt of Z15-22 CUP Fee		-250.00
Invoice	08/31/2015	WSB 450-6	WSB 450-6 Engineering	Invoices(Dev Fees):4341 Engineering Fees	1,001.25
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	539.00
Total VBWD Z15-22, CWF, FOC Review					1,434.25
Vine Hill Partners/Lucas Woodland Demo					
Payment	12/21/2011	1304	Escrow Demo existing home		-250.00

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Type	Date	Num	Memo	Class	Amount
Invoice	12/21/2011	B138-11	B138-11 Demo Existing Home	Invoices(Dev Fees):4440 Zoning Fees	110.00
Payment	12/21/2011	5371	Pymt of Demo Permit B138-11		-110.00
Total Vine Hill Partners/Lucas Woodland Demo					-250.00
Voxland, Jared 13804 40th S Z13-5					
Payment	04/16/2013	121	Z13-5 Demolition deposit 13804 40th St S		-250.00
Invoice	04/16/2013	Z13-5	Demo Permit $110 x 3	Invoices(Dev Fees):4440 Zoning Fees	330.00
Payment	04/16/2013	121	Pymt of Demo permit fee $110 x 3		-330.00
General Jour...	11/26/2013	Z005-2013	Reverse after the fact fee (CC forgave): Jared Voxland Demo permit		-220.00
Check	11/27/2013	18868	Reverse after the fact fee (CC forgave): Jared Voxland Demo permit		470.00
Payment	05/20/2014	5028	Z14-16 new foundation for barn		-600.00
Invoice	05/20/2014	Z14-16 barn	Z1Admin permit Z14-16 new foundation for barn	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/20/2014	5028	Pymt of Admin permit Z14-16 new foundation for barn		-150.00
Total Voxland, Jared 13804 40th S Z13-5					-600.00
Vujovich, Peter Variance 1296 Indian Trl					
Payment	11/30/2002	5177	Initial Deposit		-250.00
Invoice	11/30/2002	Vujovich1	Zoning fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	11/30/2002	5177	Pymt of zoning fee		-150.00
Invoice	02/29/2004	Vujovich2	NW Assoc Consultant: Planner	Invoices(Dev Fees):4343 Planning Fees	63.60
Invoice	03/31/2004	Vujovich3	NW Assoc Consultants	Invoices(Dev Fees):4343 Planning Fees	346.75
Invoice	04/30/2004	Vujovich4	NW Assoc planning fees	Invoices(Dev Fees):4343 Planning Fees	78.88
Total Vujovich, Peter Variance 1296 Indian Trl					239.23
Walker, Jeffrey Grading/Farm Site					
Payment	05/12/2004	4141	Grading Deposit		-500.00
Invoice	05/12/2004	Walker1	Farm Site Permit Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	05/12/2004	Walker2	SUP Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/12/2004	4140	Pymt of SUP & Farm Site Fee		-300.00
Invoice	05/31/2004	Walker3	NW Assoc: Planning	Invoices(Dev Fees):4343 Planning Fees	442.85
Invoice	05/31/2004	Walker4	Wash Cty: mailing labels	Invoices(Dev Fees):4344 Misc Dev Fees	53.13
Invoice	05/31/2004	Walker5	NW Assoc: 5/7/04 Meeting re. lawsuit	Invoices(Dev Fees):4343 Planning Fees	32.40
Invoice	06/30/2004	Walker6	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,000.12
Invoice	06/30/2004	Walker7	Hamilton et al: legal fees	Invoices(Dev Fees):4342 Legal Fees	2,246.00
Invoice	07/31/2004	Walker8	Hamilton, et al: legal fees	Invoices(Dev Fees):4342 Legal Fees	1,015.00
Invoice	07/31/2004	Walker9	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	439.87
Invoice	07/31/2004	Walker10	Lenny Jenks: Walker transcript	Invoices(Dev Fees):4344 Misc Dev Fees	125.00
Invoice	08/31/2004	Walker11	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	195.37
Invoice	09/30/2004	Walker12	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	435.00
Invoice	09/30/2004	Walker13	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	61.50
Invoice	11/30/2004	Walker14	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	29.00
Invoice	12/31/2004	Walker15	Hamilton, Quigley et al: legal services	Invoices(Dev Fees):4342 Legal Fees	101.50
Invoice	02/28/2006	SEHJan06	SEH engineering services Jan06	Invoices(Dev Fees):4341 Engineering Fees	128.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	67.00
General Jour...	01/31/2012	Escrow W/O	Write off outstanding balance per CC 1/17/12: 6+ Years Past Due		-2,074.24
Total Walker, Jeffrey Grading/Farm Site					3,797.50
Wamstad Z15-27 Plan Review					
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Wamstad Z15-27		328.25
Total Wamstad Z15-27 Plan Review					328.25
Wash Cty Pub Safety Tower Z209,213					
Invoice	11/30/2007	NACNov07	NAC: Planner Services Nov07	Invoices(Dev Fees):4343 Planning Fees	161.20

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City of Afton
Permit Escrow & Fee Detail
As of February 29, 2016

Type	Date	Num	Memo	Class	Amount
Invoice	11/30/2007	NACOct07	NAC: Planner Services Oct07	Invoices(Dev Fees):4343 Planning Fees	119.60
Invoice	12/31/2007	NACDec07	NAC Planning Dec07	Invoices(Dev Fees):4343 Planning Fees	292.64
Invoice	12/31/2007	JensenDec07	Jensen: Legal Dec07	Invoices(Dev Fees):4342 Legal Fees	171.00
Payment	04/21/2008	244177	Deposit Pub Safety Radio Tower Z209		-8,000.00
Invoice	04/21/2008	Z209	Z209 Design Review Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	04/21/2008	244177	Pymt of Design Review Fee Z209		-150.00
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	22.80
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	119.70
Payment	05/16/2008	246176	Z213 Setback Variance Deposit		-600.00
Invoice	05/16/2008	Z213Fee	Z213 Setback Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/16/2008	246176	Pymt of Z213 Setback Variance Fee		-150.00
Invoice	05/31/2008	CGIMay08	Community Growth Institute: May08	Invoices(Dev Fees):4343 Planning Fees	2,493.25
General Jour...	06/30/2008	Z213WashCty	Reverse Variance Fee Z213 Stealth Tower: No Setback Variance Needed		-150.00
Check	06/30/2008	13833	Refund Wash Cty Pub Safety Tower Variance Fee and Deposit Z213		750.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	155.75
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	89.00
Invoice	07/31/2008	CGIJul08	Community Growth: Planner Jul08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	133.50
Invoice	09/30/2008	CGISep08	CGI Planning Exp: Sep08	Invoices(Dev Fees):4343 Planning Fees	178.00
Invoice	10/31/2008	JensenJun08	Jensen, Bell: Legal Expenses	Invoices(Dev Fees):4342 Legal Fees	234.00
Invoice	11/30/2008	JensenSep08	Jensen, et al: Legal Expenses Sep08	Invoices(Dev Fees):4342 Legal Fees	666.00
Invoice	11/30/2008	CGIOct08	Community Growth: Planner Exp Oct08	Invoices(Dev Fees):4343 Planning Fees	356.00
Invoice	12/31/2008	CGINov08	Community Growth Institute: 1584 Nov08	Invoices(Dev Fees):4343 Planning Fees	311.50
Invoice	12/31/2008	CGINov08	Community Growth Institute: 1584 Nov08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	12/31/2008	CGIDec08	Community Growth Institute: 1609 Dec08	Invoices(Dev Fees):4343 Planning Fees	44.50
Invoice	01/31/2009	CGIJan09	Community Growth Institute: Jan09	Invoices(Dev Fees):4343 Planning Fees	287.25
Invoice	03/31/2009	CGIMar09	Community Growth: Mar09 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	23.00
Invoice	04/30/2009	CGIApr09	CGI Planning Services: Apr09	Invoices(Dev Fees):4343 Planning Fees	92.00
Check	12/22/2010	16216	Partial Refund Wash Cty Pub Safety Tower Z209 CUP		1,415.81
Total Wash Cty Pub Safety Tower Z209,213					-500.00
Weber, Scott 1267 Stagecoach Z14-8					
Payment	04/09/2014	2538	Minor Subdivision Z14-8		-1,500.00
Invoice	04/09/2014	Minor Subd	Minor Subdivision Fee Z14-8	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	04/09/2014	2538	Pymt of minor subdiv fee		-250.00
Total Weber, Scott 1267 Stagecoach Z14-8					-1,500.00
Weissner Z15-29 Plan Review					
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Weissner Z15-29		386.75
Total Weissner Z15-29 Plan Review					386.75
Wilcox, Jesse & Jenny Z15-31 Variance					
Payment	09/23/2015	12952	Z15-31 Variance Escrow 14725 Aft Blvd S		-600.00
Invoice	09/23/2015	Variance Z1	Z15-31 Variance 14725 Aft Blvd S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	09/23/2015	12952	Pymt of Z15-31 Variance 14725 Aft Blvd S		-250.00
Total Wilcox, Jesse & Jenny Z15-31 Variance					-600.00
TOTAL					**-33,042.16**

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City of Afton
Building Inspection Fees by Account - Detail Afton
January through February 2016

Date	Num	Valuation/Me...	Class	Class	Amount
Jan 16					
Jan 16					
Feb 16					
02/18/2016	B16-01	na	door	Afton Bldg Insp Fees:Bertelsen, Wendy 15th St. S.	109.00
02/18/2016	B16-02	$40,000	remodel	Afton Bldg Insp Fees:Crotty, Mary 12575 10th St S	660.00
02/18/2016	B16-03	na	hvac	Afton Bldg Insp Fees:Kinjiakaqawa, Nancy 15123 50th	109.00
02/18/2016	B16-04	na	hvac	Afton Bldg Insp Fees:Taschuk, Mark 4311 Neal Av S	109.00
02/18/2016	B16-05	na	hvac	Afton Bldg Insp Fees:Leonard, Jason 13891 50th St S	109.00
02/18/2016	B16-06	na	hvac	Afton Bldg Insp Fees:McConnell, Mary 5680 Odell Av	109.00
02/18/2016	B16-07	na	hvac	Afton Bldg Insp Fees:Lind, Pete 12738 4th St	50.00
02/18/2016	B16-08	na	hvac	Afton Bldg Insp Fees:Thomas, Kathleen 13736 Valley C	109.00
02/18/2016	B16-09	na	hvac	Afton Bldg Insp Fees:303 Croix Drive S	109.00
02/18/2016	B16-10	na	hvac	Afton Bldg Insp Fees:Amaris 5269 Osgood Av	109.00
02/18/2016	B16-12	$950,000	New Residence	Afton Bldg Insp Fees:Rivas, Robert 15311 Putnam Blvd	15,675.00
02/18/2016	B16-13	na	reroof	Afton Bldg Insp Fees:Voita, Marlene & Jim 4333 Penfi	109.00
02/18/2016	B16-14	na	hvac	Afton Bldg Insp Fees:Canas, Donna Mae 12799 2nd St S	54.00
02/18/2016	B16-15	NA	SIDING	Afton Bldg Insp Fees:Osborn, Mike 13640 30th St S	109.00
					17,529.00
Feb 16					
TOTAL					**17,529.00**

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City of Afton
200 Park Reserve Fund Stmt of Rev & Exp - Detail
January through February 2016

Type	Date	Num	Source Name	Memo	Amount
200 Park Reserve Fd					
A. Rev					
4903 Interest Income - 4M Fund					
General Journal	01/31/2016	interest		Interest Income	9.59
General Journal	02/29/2016	interest		Interest Income	11.43
Total 4903 Interest Income - 4M Fund					21.02
Total A. Rev					21.02
Total 200 Park Reserve Fd					21.02
TOTAL					**21.02**

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City of Afton
725 Road Debt Service Fund - Detail
January through February 2016

Type	Date	Num	Source Name	Memo	Amount
4916 · Interest Inc - Road Debt Serv					
General Journal	01/31/2016	interest		Interest Income	21.67
General Journal	02/29/2016	interest		Interest Income	18.57
Total 4916 · Interest Inc - Road Debt Serv					40.24
7735 · 2014A Refunding Bds Int Exp					
General Journal	01/19/2016	Road Bond	725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int E...	Monthly Accrued Interest Expense: 2014A Road Bond	(8,425.00)
General Journal	02/29/2016	Road Bond	725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int E...	Monthly Accrued Interest Expense: 2014A Road Bond	(9,085.00)
Total 7735 · 2014A Refunding Bds Int Exp					(17,510.00)
7736 · 2014A Refunding Bds Admin Exp					
Bill	01/14/2016	4167145	US Bank (Admin Fee)	2016 Admin Fee: GO Tax Abatement 2014A	(450.00)
Bill	01/31/2016	16-030	Springsted Incorporated	Continuing Disclosure Services - Road Refunding Bonds	(500.00)
Total 7736 · 2014A Refunding Bds Admin Exp					(950.00)
TOTAL					**(18,419.76)**

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City of Afton
City Infra-Structure Improvement Projects - LTD Summary
January 2011 through February 2016

	Jan - Dec 11	Jan - Dec 12	Jan - Dec 13	Jan - Dec 14	Jan - Dec 15	Jan - Feb 16	TOTAL
120 Street Imp Capital Fd							
B. Exp							
7981 Village Local Rd Imp	0.00	0.00	(6,079.50)	(89,427.00)	(250,098.57)	0.00	(345,605.07)
7982 CR21 Imp Proj	0.00	0.00	(2,827.50)	(23,269.25)	(23,382.75)	0.00	(49,479.50)
Total B. Exp	0.00	0.00	(8,907.00)	(112,696.25)	(273,481.32)	0.00	(395,084.57)
Total 120 Street Imp Capital Fd	0.00	0.00	(8,907.00)	(112,696.25)	(273,481.32)	0.00	(395,084.57)
800 City InfraStructure Imp Fd							
A. Rev							
4917 Interest Income	0.00	2.04	2.55	3.26	395.48	477.59	880.92
4849 DNR BWSR Grant	0.00	0.00	129,850.00	0.00	0.00	0.00	129,850.00
4850 Park Reserve Trf re. Dwntwn I...	0.00	0.00	100,000.00	0.00	0.00	0.00	100,000.00
4851 VBWD Easement	0.00	0.00	0.00	0.00	5,800.00	0.00	5,800.00
4871 Rental Inc - Flood Levee Prop	0.00	850.00	1,700.00	0.00	0.00	0.00	2,550.00
4894 MnDNR Grant - Other	0.00	9,247.38	10,024.53	0.00	35,137.00	0.00	54,408.91
4895 MnDNR Grant - Land Purchase	0.00	351,673.70	616,669.52	0.00	0.00	0.00	968,343.22
4896 Flood Levy Imp Proj - Tax Levy	0.00	95,000.00	95,000.00	95,000.00	95,000.00	0.00	380,000.00
Total A. Rev	0.00	456,773.12	953,246.60	95,003.26	136,332.48	477.59	1,641,833.05
B. Exp							
8891 Dwntown Prop Purch/Exp	0.00	(372221.16)	(780944.33)	(933.95)	(2,481.58)	(21.84)	(1,156,602.86)
8892 Dwntown Imp - Easemnts & Da...	0.00	0.00	0.00	(11,700.00)	(633,200.00)	0.00	(644,900.00)
8894 Septic Permits, Fees, Admin	0.00	0.00	0.00	(10,558.00)	(42,355.31)	(11,938.75)	(64,852.06)
8895 DNR Flood Imp Proj - Engineer	(6,673.00)	(54,384.11)	(29,242.00)	(157,437.85)	(198,277.10)	0.00	(446,014.06)
8896 Sanitary Sewer Imp	0.00	(395.00)	(87,311.07)	(293,780.46)	(194,199.55)	(544.00)	(576,230.08)
8897 Septic Construction Eng'g	0.00	0.00	0.00	(540.77)	(9,048.00)	(8,545.49)	(18,134.26)
8898 Flood Mitigation/ROW Serv	0.00	(9,754.75)	(4,480.00)	(19,787.25)	(87,667.80)	0.00	(121,689.80)
8899 Village Improvements	0.00	0.00	(33,513.00)	(28,452.75)	0.00	0.00	(61,965.75)
Total B. Exp	(6,673.00)	(436,755.02)	(935,490.40)	(523,191.03)	(1,167,229.34)	(21,050.08)	(3,090,388.87)
Total 800 City InfraStructure Imp Fd	(6,673.00)	20,018.10	17,756.20	(428,187.77)	(1,030,896.86)	(20,572.49)	(1,448,555.82)
805 Downtown Imp Debt Service							
4897 Levy PFA Loan Interest	0.00	0.00	0.00	0.00	8,000.00	0.00	8,000.00
7737 Int Exp Dwntwn Tmp Imp Bd	0.00	0.00	0.00	0.00	(19,948.45)	(4,693.76)	(24,642.21)
7738 Bond Issue Expense	0.00	0.00	0.00	0.00	(53,263.75)	(658.00)	(53,921.75)
Total 805 Downtown Imp Debt Service	0.00	0.00	0.00	0.00	(65,212.20)	(5,351.76)	(70,563.96)
TOTAL	**(6,673.00)**	**20,018.10**	**8,849.20**	**(540,884.02)**	**(1,369,590.38)**	**(25,924.25)**	**(1,914,204.35)**

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03/09/16

City of Afton
City Infra-Structure Imp Projects - Detail by Account
January through February 2016

Type	Date	Num	Source Name	Memo	Amount
4917 · Interest Inc - Disaster Fd					
General J...	01/31/2016	interest		Interest Income	225.37
General J...	02/22/2016	interest		Interest Income	252.22
Total 4917 · Interest Inc - Disaster Fd					477.59
7737 · 2015A Int Exp Dwntwn Tmp Imp Bd					
General J...	01/31/2016	DwntwnImpBd	805 Downtown Imp Debt Service:7737 I...	Monthly Accrued Int Exp: 2015A Downtown Tmp Imp Bond	(2,346.88)
General J...	02/29/2016	DwntwnImpBd	805 Downtown Imp Debt Service:7737 I...	Monthly Accrued Int Exp: 2015A Downtown Tmp Imp Bond	(2,346.88)
Total 7737 · 2015A Int Exp Dwntwn Tmp Imp Bd					(4,693.76)
7738 · 2015A Adm Exp Dwntwn Temp Imp B					
Bill	01/31/2016	16-030	Springsted Incorporated	Continuing Disclosure Services - Temp Imp Bonds	(500.00)
Bill	02/28/2016	1099-S Forms2015	Niedzwiecki, Thomas H.	Prepare 1099-S Forms for Distribution to recipients for easements & damages, Downtown Impro...	(158.00)
Total 7738 · 2015A Adm Exp Dwntwn Temp Imp B					(658.00)
8890 · DNR Flood Imp Expense					
8891 · DNR Flood Imp - Prop Purch/Exp					
Bill	01/31/2016	488325562	Xcel Energy (51-0895345-1)	Eastwood - Septic Property 2318 St Croix Trl S Meter# 000071246886	(21.84)
Total 8891 · DNR Flood Imp - Prop Purch/Exp					(21.84)
8894 · Septic Permits, Fees, Admin					
Bill	01/31/2016	012616	Holstad & Knaak, PLC	Condemnation litigation: Downtown Imp Projects	(468.75)
Bill	01/31/2016	15587	Environmental Law Group	Environmental review and permitting issues	(6,944.00)
Bill	02/29/2016	2496	UW-La Crosse	authentication performed by Mississippi Valley Archeology Center -levee	(3,993.00)
Bill	02/29/2016	Feb2016	Holstad & Knaak, PLC	Condemnation litigation: Downtown Imp Projects	(533.00)
Total 8894 · Septic Permits, Fees, Admin					(11,938.75)
8896 · Sanitary Sewer Improvements					
Bill	02/29/2016	11600811	Wenck Associates Inc.	Wastewater System Engineering	(544.00)
Total 8896 · Sanitary Sewer Improvements					(544.00)
8897 · Septic Construction Eng'g					
Bill	01/31/2016	11600301	Wenck Associates Inc.	Afton LSTS - Bidding, Construction & Post Construction Services	(6,854.64)
Bill	02/29/2016	11600812	Wenck Associates Inc.	Afton LSTS - Bidding, Construction & Post Construction Services	(1,690.85)
Total 8897 · Septic Construction Eng'g					(8,545.49)
Total 8890 · DNR Flood Imp Expense					(21,050.08)
TOTAL					**(25,924.25)**

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City of Afton
Financial Reports - Accountant's
For Year Ended December 31, 2015

A. Balance Sheet (incl separate schedule for Special Activities & MN Investment Funds)
   December 31, 2015

B. Statement of Changes in Fund Balances
   Year Ended December 31, 2015

C. Statement of Revenues and Expenditures
   General Fund Summary plus Detail for Other Funds: Year ended December 31, 2015

D. Detail Statement of Revenues and Expenditures
   General Fund Only: Year ended December 31, 2015

E. Supplemental Schedules
   - E1. Detail of Receivables (Accts No. 1170, 1180 & 1190)
   - E2. Detail of Acct No. 2002 - Accounts Payable
   - E3. Detail of Due (Owed) between Funds
   - E4. Detail of Acct No. 2035 - Accrued Interest - Road Bond
   - E5. Detail of Acct No. 2037 - Accrued Interest - Downtown Temp Imp Bond
   - E6. Detail of Acct No. 2200 - Payroll Tax Liabilities/Withholding
   - E7. Support for 2014A Refunding Road Bond and 2015A Downtown Temp Imp Bond
   - E8. Permit Escrow and Fee Detail (Acct No. 2001)
   - E9. City Infra-Structure Improvement Projects - LTD Summary

Prepared by Thomas H. Niedzwiecki, Accountant
March 15, 2016

City of Afton
Balance Sheet
December 31, 2015

Account #	Account Description	#100 General Fund	#115 Buildings & Land Capital Fund	#120 Street Imp Capital Fund	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Serv Fund	#550 Spec Act Fd + #600 MN Investment Fd	#800 & 805 City Infrastructure Improvement Fund	#725 Road Debt Serv Fd	#810 City Dock Fund	**Total All Funds**
	Assets												
100	4M Fund: General Fund	621,299											**621,299**
100.8	Petty Cash	185											**185**
115	4M Fund: Bldg & Land Capital Fund		61,728										**61,728**
120	4M Fund: Street Imp Capital Fund			460,159									**460,159**
200	4M Fund: Park Reserve Fund				105,731								**105,731**
250	4M Fund: Special Reserve Fund					433,969							**433,969**
400	4M Fund: 201 Project Fund						(2,000)						**(2,000)**
500	4M Fund: Fire Station Debt Serv Fund							2,160					**2,160**
550	4M Fund: Special Activities Fund								211,425				**211,425**
600	4M Fund: MN Investment Fund								104,409				**104,409**
700	4M Fund: Road Construction Fund												**0**
725	4M Fund: Road Debt Service Fund										410,501		**410,501**
800/805	4M Fund: City Infrastructure Fund									2,268,845			**2,268,845**
810	4M Fund: City Dock Fund											56,258	**56,258**
	Total Cash and Investments	621,484	61,728	460,159	105,731	433,969	(2,000)	2,160	315,834	2,268,845	410,501	56,258	**4,734,670**
1170	Taxes Receivable from County	14,143											**14,143**
11xx	Fees & Other Receivables	14,261											**14,261**
2001	Permit Escrow & Fees (net receivable)	0											**0**
Various	Due (Owed) between Funds	(78,500)	20,000	43,500.00	0	0	0	0	15,000	0	0	0	**0**
	Total Assets and Other Debits	571,388	81,728	503,659	105,731	433,969	(2,000)	2,160	330,834	2,268,845	410,501	56,258	4,763,074
	Liabilities and Fund Balances												
2001	Permit Escrow & Fees (net payable)	30,942											**30,942**
2002	Accounts Payable	211,447											**211,447**
2022	Accrued Expenses	0											**0**
2035	Accrued Interest - Road Bond	0									42,125		**42,125**
2037	Accrued Interest - Downtown Tmp Imp Bd	0								7,041			**7,041**
2120	Building Surcharges Payable	0											**0**
2200	Payroll Tax Liablities/Withholding	1,682											**1,682**
	Total Accounts and Other Payables	244,071	0	0	0	0	0	0	0	7,041	42,125	0	**293,237**
2500	Grants Received	0											**0**
2700	Road GO Tax Abatement Bds										0		**0**
2701	2014A Refunding Road Bonds										2,950,000		**2,950,000**
2702	2015A Downtown GO Temp Imp Bonds									3,755,000			**3,755,000**
Various	Fund Balance - Beginning of Year	301,307	43,274	474,880	51,241	428,867	3,374	2,158	259,383	(397,086)	(3,010,159)	52,383	**(1,790,378)**
Various	Current Year Net Increase (Decrease)	26,010	38,454	28,780	54,489	5,102	(5,373)	1	71,451	(1,096,109)	428,536	3,875	**(444,785)**
Various	Fund Balance - End of Period	327,317	81,728	503,659	105,731	433,969	(2,000)	2,160	330,834	(1,493,196)	(2,581,624)	56,258	**(2,235,163)**
	Total Liabilities and Fund Balances	571,388	81,728	503,659	105,731	433,969	(2,000)	2,160	330,834	2,268,845	410,501	56,258	4,763,074

Prepared by Thomas H. Niedzwiecki, Accountant

File: Afton Financial Reports Full Year 2015 Pre-Final.xlsm Worksheet: Balance Sheet 3/7/2016 Page 1 of 1

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City of Afton
Summary of Special Activities and MN Investment Funds
YTD 12/31/15

	Balance 12/31/2012	Balance 12/31/2013	Balance 12/31/2014	Receipts	Disbursements	Transfers	Balance 12/31/2015
#550 Special Activities Fund							
A. Interest (unallocated)	3,826.56	3,848.46	3,871.67	59.25			3,930.92
B1. Cable Commission	23,978.90	23,978.90	18,378.87	9,115.37	2,604.51		24,889.73
B2. 4th of July Reserve	914.75	0.00	0.00				0.00
B3. City Council Contingency Reserve	13,752.60	13,452.60	10,975.00		1,200.00		9,775.00
B4. Community Garden	1,250.00	(87.88)	(87.88)			87.88	(0.00)
B4. MN Historic Preservation Design Guidelines	5,350.00	0.00	0.00	10,000.00	2,000.00		8,000.00
C1. Codification	3,550.20	3,650.20	3,750.20	100.00			3,850.20
C2. Comprehensive Plan	7,573.28	7,673.28	8,155.36	2,000.00	8,208.00		1,947.36
D1. Flood Control (Acct 7836)	2,945.20	8,445.20	5,063.99	12,140.28	200.00		17,004.27
D2. Storm Water Control	14,433.70	17,933.70	21,433.70	3,500.00			24,933.70
D3. Snow & Ice Reserve	0.00	0.00	0.00	0.00		15,000.00	15,000.00
D6. TAG Wastewater Comm Assessmnt (Acct 7833)	(3,818.12)	(15,982.34)	(15,982.34)			15,982.34	0.00
F. Applicant Pass-Thru Expenses	0.00	0.00	0.00	15,226.00	15,226.00		0.00
G. TIF Dist No. 1 (Afton Market Square)	849.01	849.01	849.01			(849.01)	0.00
H. State Fire Aid (Pass-Thru)	0.00	0.00	0.00	47,347.72	47,347.72		0.00
I. City Vehicles	(650.52)	1,648.96	4,148.96	2,500.00			6,648.96
K. Audit/Legal Reserve	38,236.57	38,336.57	38,436.57	100.00			38,536.57
L. MN UI Claims, Severance & Oth PTO	14,425.53	20,788.53	23,788.53	3,000.00			26,788.53
M. Pedestrian Bike Trail & Bridge	21,000.00	10,959.94	16,459.94	5,500.00			21,959.94
N. Election Expense	1,670.12	6,402.20	5,780.27	5,500.00	120.94		11,159.33
O. Sidewalk	6,000.00	8,000.00	10,000.00	2,000.00			12,000.00
Total #550 Special Activities Fund	155,287.78	149,897.33	155,021.85	118,088.62	76,907.17	30,221.21	226,424.51
#600 MN Investment Fund							
4886/8986 Chandler Exhibits	90,946.70	100,985.08	104,361.13	47.97		0.00	104,409.10
Total #600 MN Investment Fund	90,946.70	100,985.08	104,361.13	47.97	0.00	0.00	104,409.10

City of Afton - Statement of Changes in Fund Balances
for Year to Date December 31, 2015

#	Description	#100 General Fund	#115 Buildings & Land Capital Fund	#120 Street Imp Capital Fund	#200 Park Reserve Fund	#250 Special Reserve Fund	#400 201 Project Fund	#500 Fire Station: Debt Service Fund	#550 Spec Act Fd + #600 MN Investment Fd	#800 & 805 City Infrastructure Improvement Fund	#725 Road Debt Serv Fd	#810 City Dock Fund	Total All Funds
A	**Beginning Fund Balances**	**301,307**	**43,274**	**474,880**	**51,241**	**428,867**	**3,374**	**2,158**	**259,383**	**(397,086)**	**(3,010,159)**	**52,383**	**(1,790,378)**
	Section I. Revenues												
1	Property Taxes	1,308,639	0	0	0	0	0	57,933	0	0	310,000	0	**1,676,572**
	Intergovernmental Revenues	8,998	0	60,510	0	0	0	0	0	0	0	0	**69,508**
19	Charges for Services	137	0	0	0	0	3,787	0	21,277	0	0	3,850	**29,051**
21	Fines and Forfeitures	15,861	0	0	0	0	0	0	0	0	0	0	**15,861**
	Licenses, Fees and Permits	190,172	0	0	0	0	0	0	0	0	0	0	**190,172**
25	Special Assessments	0	0	0	0	0	0	0	0	0	0	0	**0**
35	Misc Revenue/Gaming Tax	4,700	0	0	0	0	0	0	0	0	0	0	**4,700**
36	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	143,937	0	0	**143,937**
36	Other Grants/State Fire Aid	8,410	0	0	0	0	0	0	64,463	0	0	0	**72,873**
	Interest Income	144	17	130	26	102	0	1	107	395	99	25	**1,047**
37	TIF District/MN Invest Fund Proceeds	0	0	0	0	0	0	0	0	0	0	0	**0**
	Park Fees	0	0	0	54,743	0	0	0	0	0	0	0	**54,743**
		0	0	0	0	0	0	0	0	0	0	0	**0**
B	**Total Revenue**	**1,537,060**	**17**	**60,640**	**54,769**	**102**	**3,787**	**57,934**	**85,847**	**144,332**	**310,099**	**3,875**	**2,258,464**
C	**Other Financing Sources/Transfers**	**(15,000)**	**41,000**	**243,500**	**0**	**5,000**	**0**	**0**	**43,500**	**0**	**0**	**0**	**318,000**
	Section II. Expenditures												
	General and Administrative												
1	Wages and Benefits	234,446	0	0	0	0	0	0	0	0	0	0	**234,446**
2	Professional Services	153,655	0	0	0	0	0	0	29,485	0	0	0	**183,140**
3	Other Expenditures	58,017	0	0	0	0	0	0	2,725	0	0	0	**60,743**
	Total General and Administrative	446,119	0	0	0	0	0	0	32,210	0	0	0	**478,329**
5	Public Safety/State Fire Aid	392,065	0	0	0	0	0	0	47,348	0	0	0	**439,413**
9	Public Health/Cons of Natural Resources	1,087	0	0	0	0	0	0	(16,070)	0	0	0	**(14,983)**
11	Streets	218,410	0	0	0	0	0	0	0	0	0	0	**218,410**
13	DNR Flood Improvement Project	0	0	0	0	0	0	0	0	1,240,442	0	0	**1,240,442**
13	Other Street Imp/Road Paving Project	1,914	0	275,360	0	0	9,160	0	(6,440)	0	0	0	**279,995**
14	Buildings and Land/City Dock	10,334	2,563	0	0	0	0	0	0	0	0	0	**12,897**
15	TIF District/MN Inv Fund Loan Disb	0	0	0	0	0	0	0	849	0	0	0	**849**
15	Parks and Recreation	3,921	0	0	280	0	0	0	0	0	0	0	**4,201**
16	Debt Service - Interest Expense	0	0	0	0	0	0	57,933	0	0	(118,437)	0	**(60,504)**
	Debt Service - Principal Retirement	0	0	0	0	0	0	0	0	0	0	0	**0**
D	**Total Expenditures**	**1,073,850**	**2,563**	**275,360**	**280**	**0**	**9,160**	**57,933**	**57,897**	**1,240,442**	**(118,437)**	**0**	**2,599,049**
E	**Other Financing Uses/Transfers**	**422,200**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**422,200**
E	**Revenues Over (Under) Expenditures**	**26,010**	**38,454**	**28,780**	**54,489**	**5,102**	**(5,373)**	**1**	**71,451**	**(1,096,109)**	**428,536**	**3,875**	**(444,785)**
F	**Ending Fund Balances**	**327,317**	**81,728**	**503,659**	**105,731**	**433,969**	**(2,000)**	**2,160**	**330,834**	**(1,493,196)**	**(2,581,624)**	**56,258**	**(2,235,163)**

Prepared by Thomas H. Niedzwiecki, Accountant

File: Afton Financial Reports Full Year 2015 Pre-FinaLxlsm Sheet: Funds YTD
3/7/2016

B

City of Afton

Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 12/31/15

#100 GENERAL FUND	Audited 2011	Audited 2012	Audited 2013	Audited 2014	Month of Dec-15	YTD Actual 12/31/15	Annual Budget 2015	Remaining Budget $	YTD Act as % of Annual Budget
A: REVENUES									
1-PROPERTY TAXES	1,556,120	1,560,592	1,604,540	1,634,042	13,480	1,676,572	1,704,183	27,611	98.4%
2-INTERGOVERNMENTAL REVENUES	1,227	8,031	1,811	4,715	6,235	8,998	(1,266)	(10,264)	
3-CHARGES FOR SERVICES	51	205	72	70	31	137	135	(2)	101.5%
4-FINES AND FORFEITURES	17,856	19,292	15,901	10,359	1,215	15,861	16,250	389	97.6%
5-LICENSES, FEES, PERMITS	147,715	156,437	253,353	162,119	19,862	190,172	131,750	(58,422)	144.3%
7-MISCELLANEOUS REVENUE	4,951	7,546	4,622	4,043	3,271	4,700	1,625	(3,075)	289.3%
9-OTHER GRANTS	8,298	8,298	8,298	8,378	0	8,410	8,290	(120)	101.4%
10-INTEREST INCOME	38	45	57	54	18	144	50	(94)	287.6%
11-TIF DISTRICT	0	0	0	0	0	0	0	0	
TOTAL REVENUES	1,736,256	1,760,445	1,888,654	1,823,780	44,111	1,904,993	1,861,017	(43,976)	102.4%
B: EXPENDITURES									
GENERAL AND ADMINISTRATIVE									
1-WAGES & BENEFITS	163,249	175,091	190,806	213,147	19,192	234,446	245,281	10,835	95.6%
2-PROFESSIONAL SERVICES	179,195	125,944	176,224	133,198	10,285	153,655	148,100	(5,555)	103.8%
4-OTHER EXPENDITURES	75,608	56,448	58,082	53,668	3,672	58,017	68,900	10,883	84.2%
TOTAL GENERAL & ADMINISTRATIVE	418,051	357,484	425,111	400,012	33,148	446,119	462,281	16,162	96.5%
5-PUBLIC SAFETY	363,897	363,453	368,944	384,098	85,685	392,065	393,103	1,038	99.7%
6-PUBLIC HEALTH	1,458	1,294	887	1,780	75	1,087	2,000	913	54.4%
7-STREETS	218,899	174,009	268,207	274,047	25,105	218,410	253,700	35,290	86.1%
9-OTHER PUBLIC WORKS	4,504	3,581	1,692	2,836	210	1,914	7,450	5,536	25.7%
10-BUILDINGS & LAND	7,792	7,511	11,203	10,446	1,086	10,334	10,750	416	96.1%
11-TIF DISTRICT	0	0	0	0	0	0	0	0	
12-PARKS & RECREATION	6,036	5,049	3,805	5,018	100	3,921	5,100	1,179	76.9%
TOTAL EXPENDITURES	1,020,638	912,381	1,079,849	1,078,237	145,410	1,073,850	1,134,384	60,534	94.7%
C: OTHER FINANCING SOURCES (USES)	(714,524)	(845,255)	(805,608)	(708,350)	(78,500)	(805,133)	(726,633)	78,500	
Net GENERAL FUND	1,094	2,810	3,197	37,193	(179,798)	26,010	0	(26,010)	

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City of Afton

Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 12/31/15

		Audited 2011	Audited 2012	Audited 2013	Audited 2014	Month of Dec-15	YTD Actual 12/31/15	Annual Budget 2015	Remaining Budget $	YTD Act as % of Annual Budget
#115 BUILDINGS AND LAND CAPITAL FUND										
A: Revenues										
4012	Current Tax Levy - Bldg & Land	2,500	2,500	5,000	6,000	0	6,000	6,000	0	100.0%
4022	Levy: Afton Septic System - City Bldgs	0	0	0	15,000	0	15,000	15,000	0	100.0%
4600	Grant/Insurance: City Hall	5,038	0	27,654	(64)	0	0	0	0	
4831	Trf in re. Park Structures	0	0	0	0	0	0	0	0	
6910	Trf in fr General Fund (Non Budgeted)			25,000	0	20,000	20,000	0	(20,000)	
4906	Interest - Bldg & Land Fund	4	4	2	3	3	17	0	(17)	
	TOTAL REVENUE	7,542	2,504	57,656	20,939	20,003	41,017	21,000	(20,017)	195.3%
B: Expenditures										
6003	City Hall Improvements	1,603	3,801	8,437	4,114	0	2,563	0	(2,563)	
6004	Bldg Repair & Maintenance	8,352	485	31,248	0	0	0	0	0	
6005	City Garage Improvements	900	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	10,855	4,286	39,685	4,114	0	2,563	0	(2,563)	
Net BLDG & LAND CAPITAL FUND		(3,313)	(1,783)	17,971	16,825	20,003	38,454	21,000	(17,454)	183.1%
#120 STREET IMP CAPITAL FUND										
A: Revenues										
4013	Current Tax Levy - Street Improvements	114,649	171,000	190,000	200,000	0	200,000	200,000	0	100.0%
4907	Interest - Street Imp Fund	64	27	38	66	18	130	0	(130)	
4016	MN Small City Assistance for Streets	0	0	0	0	30,254	60,510	0	(60,510)	
	TOTAL REVENUE	114,713	171,027	190,038	200,066	30,272	260,640	200,000	(60,640)	130.3%
B: Expenditures										
7935	Pennington Av Improvements	293,422	5,980	3,550	2,227	0	0	0	0	
7936	2012 Street Projects (Various)	0	179,704	0	0	0	0	0	0	
7937	Bridge Repair & Replacement	0	4,444	4,655	2,469	129	1,806	0	(1,806)	
7938	Culvert Repair & Replacement	0	5,089	135	0	0	0	0	0	
7939	2013 Street Projects (Various)	0	0	113,816	0	0	0	0	0	
7940	2014 Street Projects (Various)	0	0	0	115,839	0	0	0	0	
7941	2015 Street Projects (Various)	0	0	0	0	29,033	273,554	0	(273,554)	
	TOTAL EXPENDITURES	293,422	195,217	122,156	120,535	29,162	275,360	0	(275,360)	
C: Oth Fin Sources (Uses)/Transfers										
6910	Oper Trf fr General Fd (Non Budgeted)	55,000	175,000	25,000	0	43,500	43,500	0	(43,500)	
69xx	Oper Trf from Road Construction Fund	0	0	0	0	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	55,000	175,000	25,000	0	43,500	43,500	0	(43,500)	
Net STREET IMP CAPITAL FUND		(123,709)	150,810	92,882	79,531	44,610	28,780	200,000	171,220	14.4%

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City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 12/31/15

		Audited 2011	Audited 2012	Audited 2013	Audited 2014	Month of Dec-15	YTD Actual 12/31/15	Annual Budget 2015	Remaining Budget $	YTD Act as % of Annual Budget
#200 PARK RESERVE FUND										
A: Revenues										
4425	Park Dedication Fees	0	7,612	10,000	10,000	10,000	54,743	0	(54,743)	
4426	Afton Donation Program - Parks	0	1,200	0	1,200	0	0	0	0	
4903	Interest Income - 4M Fund	60	58	29	7	5	26	0	(26)	
		0	0	0	0	0	0	0	0	
	TOTAL REVENUE	60	8,870	10,029	11,207	10,005	54,769	0	(54,769)	
B: Expenditures										
6115	Park & Open Space Public Works	3,526	1,418	0	10,803	0	280	0	(280)	
6117	Grant - Lucy Winton Bell Athletic Fields	0	0	0	0	0	0	0	0	
6125	Bike Trail Improvements	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	3,526	1,418	0	10,803	0	280	0	(280)	
C: Oth Fin Sources (Uses)/Transfers										
	Transfer to City Infrastructure Imp Fund	0	0	(100,000)	0	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	0	0	(100,000)	0	0	0	0	0	
Net PARK RESERVE FUND		(3,466)	7,452	(89,971)	404	10,005	54,489	0	(54,489)	
#250 SPECIAL RESERVE FUND										
A: Revenues										
6936	Trf from General Fund - Special Reserve	0	17,579	85,000	294	0	5,000	0	(5,000)	
4912	Interest - Spec Reserve 4M Fund	424	427	37	34	23	102	0	(102)	
	TOTAL REVENUE	424	18,006	85,037	328	23	5,102	0	(5,102)	
B: Expenditures										
6918	Trf to General Fund	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	0	0	0	0	0	
Net SPECIAL RESERVE FUND		424	18,006	85,037	328	23	5,102	0	(5,102)	
#400 201 PROJECT FUND										
A: Revenues										
4625	201 Project Revenue	4,048	1,488	9,538	1,347	0	3,787	0	(3,787)	
4904	Interest - 201 Project	0	0	0	(1)	0	0	0	0	
	TOTAL REVENUE	4,048	1,488	9,538	1,346	0	3,787	0	(3,787)	
B: Expenditures										
5915	201 Project maintenance	894	461	10,811	696	1,676	9,160	0	(9,160)	
5918	201 Project Mgmt	1,051	1,155	805	10	0	0	0	0	
	TOTAL EXPENDITURES	1,944	1,616	11,616	706	1,676	9,160	0	(9,160)	
Net 201 PROJECT FUND		2,104	(128)	(2,078)	641	(1,676)	(5,373)	0	5,373	

City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 12/31/15

		Audited 2011	Audited 2012	Audited 2013	Audited 2014	Month of Dec-15	YTD Actual 12/31/15	Annual Budget 2015	Remaining Budget $	YTD Act as % of Annual Budget
#500 FIRE STATION DEBT SERV FUND										
A: Revenues										
4050	Fire Station Curr Tax Levy	54,875	55,546	55,808	57,356	0	57,933	57,933	0	100.0%
4904	Interest - Fire Station 4M Fund	1	2	2	2	0	1	0	(1)	
	TOTAL REVENUE	54,876	55,548	55,810	57,358	0	57,934	57,933	(1)	100.0%
B: Expenditures										
6850	Fire Station Debt Service Expense	54,875	55,546	55,808	57,356	0	57,933	57,933	0	100.0%
		0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	54,875	55,546	55,808	57,356	0	57,933	57,933	0	100.0%
Net FIRE STATION DEBT SERV FUND		1	2	2	2	0	1	0	(1)	
#550 SPECIAL ACTIVITIES FUND										
A. 4914	Interest - Spec Activity Fd (Unallocated)	59	23	22	23	10	59	0	(59)	
B. Cable Comm/4th of July Reserve/CC Contingency/Comm Garden										
4815	Cable Distributions Received	9,073	5,177	0	0	0	9,115	0	(9,115)	
4816	Community Garden	0	1,250	(1,338)	(2,478)	0	88	0	(88)	
4817	MN Historic Preservation Design Guidelines	0	5,350	(5,350)	5,267	0	8,000	0	(8,000)	
	4th of July Celebration Reserve	0	0	(915)	0	0	0	0	0	
6910	Oper Trf fr Gen'l Fd/City Council Contingency	0	8,000	0	0	0	(1,200)	0	1,200	
6366	City Council Contingency Expenses	(500)	(750)	(300)	0	0	0	0	0	
5561	Communications Expenses	(200)	(532)	0	(10,867)	0	(2,605)	0	2,605	
Total B. Cable Comm/4th of July Reserve		8,373	18,495	(7,903)	(8,078)	0	13,399	0	(13,399)	
C. Codification/Comp Plan/Moratoria										
6934	Oper Trf fr Gen'l Fd - Codification + Oth Rev	6,000	(12,358)	100	100	0	100	100	0	100.0%
6935	Oper Trf fr Gen'l Fund - Comprehensive Plan	5,000	(7,762)	100	2,000	0	2,000	2,000	0	
6958	Comm Growth Options (1000 Friends Grant)	0	0	0	0	0	0	0	0	
6356	Comprehensive Plan Expenses	0	0	0	(1,518)	(399)	(8,208)	0	8,208	
6358	Community Growth Options: Expense	0	0	0	0	0	0	0	0	
Total C. Codification of Ordinances		11,000	(20,120)	200	582	(399)	(6,108)	2,100	8,208	-290.9%

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City of Afton
Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 12/31/15

	Audited 2011	Audited 2012	Audited 2013	Audited 2014	Month of Dec-15	YTD Actual 12/31/15	Annual Budget 2015	Remaining Budget $	YTD Act as % of Annual Budget
D. Flood & Storm Water Control and Mitigation									
6931 Oper Trf fr Gen'l Fund (Flood Control)	5,500	5,500	5,500	5,500	0	5,500	5,500	0	100.0%
6932 Oper Trf fr Gen'l Fund (Storm Water Run-off)	3,500	3,500	3,500	3,500	0	3,500	3,500	0	100.0%
6942 LSCV Water Mgmt Org Revenue	0	0	0	0	0	0	0	0	
7833 TAG re. Wastewater Community Assessment	(319)	(3,499)	(12,164)	(8,881)	0	15,982	0	(15,982)	
7836 Flood & Storm Water Exp - General	(748)	(12,613)	0	0	0	6,440	0	(6,440)	
7842 Engineering Exp re. Old Village Public Process	0	0	0	0	0	0	0	0	
7843 Snow & Ice Reserve	0	0	0	0	15,000	15,000	0	(15,000)	
69xx Trf to Gen'l Fund (Stormwater Levee Prior Years)	0	0	0	0	0	0	0	0	
Total D. Flood Control & Mitigation	7,933	(7,112)	(3,164)	119	15,000	46,423	9,000	(37,423)	515.8%
F. Developer/Applicant Pass-Thru Expenses									
4341 Engineering Services Reimbursed	16,313	2,727	3,159	4,696	0	18,177	0	(18,177)	
4342 Legal Services Reimbursed	387	0	0	0	0	700	0	(700)	
4343 Planner Services Reimbursed	0	0	0	3,991	0	2,400	0	(2,400)	
4344 Other Dev Fees Reimbursed	34,267	184	92	0	0	0	0	0	
5341 Engineering Services Pass-Thru	(16,313)	(2,727)	(3,159)	(4,696)	0	(18,177)	0	18,177	
5342 Legal Services Pass-Thru	(387)	0	0	0	0	(700)	0	700	
5343 Planner Services Pass-Thru	0	0	0	(3,991)	0	(2,400)	0	2,400	
5344 Other Dev Fees Pass-Thru	(34,267)	(184)	(92)	0	0	0	0	0	
Total F. Developer/Applicant Pass-Thru Expenses	0	0	0	0	0	0	0	0	
G. TIF District No. 1 (Afton Market Square)									
4924 TIF District #1 Taxes	3,415	0	0	0	0	0	0	0	
5424 TIF District #1 Distributions/Expenses	(3,789)	1,223	0	0	0	(849)	0	849	
Total G. TIF District No. 1 (Afton Market Square)	(374)	1,223	0	0	0	(849)	0	849	
H. State Fire Aid									
4940 State Fire Aid Received	32,226	30,968	45,218	44,687	0	47,348	40,000	(7,348)	118.4%
5440 State Fire Aid Distributed	(32,226)	(30,968)	(45,218)	(44,687)	0	(47,348)	(40,000)	7,348	
Total H. State Fire Aid	0	0	0	0	0	0	0	0	
I. City Vehicles/Equipment									
69xx Oper Trf fr Gen'l - City Vehicles	2,500	2,500	2,500	2,500	0	2,500	2,500	0	100.0%
5508 City Equipment	0	0	(201)	0	0	0	0	0	
5977 John Deere X749 Tractor	0	(10,651)	0	0	0	0	0	0	
Total I. City Vehicles	2,500	(8,151)	2,299	2,500	0	2,500	2,500	0	100.0%

City of Afton

Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 12/31/15

	Audited 2011	Audited 2012	Audited 2013	Audited 2014	Month of Dec-15	YTD Actual 12/31/15	Annual Budget 2015	Remaining Budget $	YTD Act as % of Annual Budget
J. Public Health Community Outreach									
4840 Wash Cty Grant 4669: Flu Pandemic	0	0	0	0	0	0	0	0	
6340 Pub Health Flu Pandemic Expenses	0	0	0	0	0	0	0	0	
4845 Well Water Testing Receipts (Residents)	0	0	0	0	0	0	0	0	
6345 Well Water Testing Expense (Coliform)	0	0	0	0	0	0	0	0	
Total J. Public Health Community Outreach	0	0	0	0	0	0	0	0	
K. Audit/Legal Reserve									
4842 Oper Trf fr Gen'l - Audit/Legal	150,000	20,000	100	100	0	100	100	0	100.0%
6342 Legal Exp - Deductible/CoPays	(302,629)	0	0	0	0	0	0	0	
Total K. Audit/Legal Reserve	(152,629)	20,000	100	100	0	100	100	0	100.0%
L. MN Unemployment Claims									
4843 Oper Trf fr Gen'l - MN Unemployment	20,000	10,000	10,000	3,000	0	3,000	3,000	0	100.0%
4844 Oper Trf fr Gen'l - Severance & Oth PTO	20,000	0	0	0	0	0	0	0	
6343 MN Unemployment Claim Expense	(12,949)	(10,898)	(3,637)	0	0	0	0	0	
6344 Severance Pay	0	(14,700)	0	0	0	0	0	0	
6345 Vacation, Sick & Other PTO	0	(4,526)	0	0	0	0	0	0	
Total L. MN Unemployment Claims	27,051	(20,125)	6,363	3,000	0	3,000	3,000	0	100.0%
M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk									
4844 Oper Trf fr Gen'l - Parks Capital Repairs/Trail & Ped Brid	6,000	3,000	3,500	5,500	0	5,500	5,500	0	100.0%
4846 Oper Trf fr Gen'l - Sidewalk	2,000	2,000	2,000	2,000	0	2,000	2,000	0	100.0%
6348 Parks Capital Repairs/Trail & Ped Bridge Expense	0	0	(13,540)	0	0	0	0	0	
Total M. Parks Capital Repairs/Trail & Ped Bridge & Sidewalk	8,000	5,000	(8,040)	7,500	0	7,500	7,500	0	100.0%
N. Election Expense Reserve									
4847 Oper Trf fr Gen'l - Election Levy	0	12,250	5,500	5,500	0	5,500	5,500	0	100.0%
6347 Election Expenses	0	(10,580)	(768)	(6,122)	0	(121)	0	121	
Total N. Election Expense Reserve	0	1,670	4,732	(622)	0	5,379	5,500	121	97.8%
Net SPECIAL ACTIVITIES FUND	(115,138)	9,359	(5,390)	5,125	14,611	71,403	21,200	(41,824)	336.8%
#600 MN INVESTMENT FUND									
A: Revenues									
4886 Chandler Exhibits Loan Repayment	27,612	27,612	27,612	9,204	0	0	0	0	
4904 Interest - MN Invest 4M Fund	31	39	38	43	6	48	0	(48)	
TOTAL REVENUE	27,642	27,650	27,650	9,247	6	48	0	(48)	
B: Expenditures									
8986 Chandler Exhibits Repay MN Invest Fd	17,612	17,612	17,612	5,871	0	0	0	0	
TOTAL EXPENDITURES	17,612	17,612	17,612	5,871	0	0	0	0	
Net MN INVESTMENT FUND	10,031	10,039	10,038	3,376	6	48	0	(48)	

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City of Afton

Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 12/31/15

		Audited 2011	Audited 2012	Audited 2013	Audited 2014	Month of Dec-15	YTD Actual 12/31/15	Annual Budget 2015	Remaining Budget $	YTD Act as % of Annual Budget
#700 ROAD PAVING CONSTRUCTION FUND										
A: Revenues										
4915	Interest - Road Const 4M Fund	0	0	0	0	0	0	0	0	
	TOTAL REVENUE	0	0	0	0	0	0	0	0	
B: Expenditures										
69xx	Transfer to Street Imp for Afton Hills (Close out)	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	0	0	0	0	0	
Net ROAD PAVING CONSTRUCTION FUND		0	0	0	0	0	0	0	0	
#725 ROAD PAVING DEBT SERVICE FUND										
A: Revenues										
4725	Road Paving Debt Levy Proceeds	267,000	282,000	292,000	305,000	0	310,000	310,000	0	100.0%
4916	Interest - Road Debt Service 4M Fund	41	44	47	63	11	99	0	(99)	
	TOTAL REVENUE	267,041	282,044	292,047	305,063	11	310,099	310,000	(99)	100.0%
B: Expenditures										
7725	Interest Expense - 2005A Road Bonds	143,482	139,610	135,380	130,632	0	10,853	0	(10,853)	
7726	2005A Bond Admin Expense	403	403	403	425	0	0	0	0	
7735	Interest Expense - 2014A Refunding Bonds	0	0	0	0	5,785	104,751	120,000	15,249	87.3%
7736	2014A Refunding Bonds Admin Expense	0	0	0	38,845	0	(234,040)	0	234,040	
	TOTAL EXPENDITURES	143,884	140,013	135,783	169,902	5,785	(118,437)	120,000	238,437	-98.7%
Net ROAD PAVING DEBT SERV FUND		123,157	142,031	156,265	135,161	(5,774)	428,536	190,000	(238,536)	225.5%
#800/805 CITY INFRASTRUCTURE IMP FD										
A: Revenues										
4917	Interest Income (Expense) (Incl Debt Serv on Temp Bd)	0	2	3	3	115	395	0	(395)	
4871	Rental Income - Flood Levee Property	0	850	1,700	0	0	0	0	0	
4895	DNR Flood Imp Grant/PFA Int Levy	0	360,921	756,544	0	0	48,937	0	(48,937)	
4896	DNR Flood Imp Grant Match - Tax Levy	0	95,000	95,000	95,000	0	95,000	95,000	0	100.0%
	TOTAL REVENUE	0	456,773	853,247	95,003	115	144,332	95,000	(49,332)	151.9%
B: Expenditures										
8890	DNR Flood Improvement Expense	6,673	436,755	935,490	523,191	59,371	1,240,442	0	(1,240,442)	
	TOTAL EXPENDITURES	6,673	436,755	935,490	523,191	59,371	1,240,442	0	(1,240,442)	
C: Oth Fin Sources (Uses)/Transfers										
4848	Oper Trf from Park Reserve Fund	0	0	100,000	0	0	0	0	0	
		0	0	0	0	0	0	0	0	
	TOTAL OTH FIN SOURCES (USES)	0	0	100,000	0	0	0	0	0	
Net 800 CITY INFRASTRUCTURE IMPROVEME		(6,673)	20,018	17,756	(428,188)	(59,256)	(1,096,109)	95,000	1,191,109	-1153.8%

City of Afton

Statement of Revenue and Expenditures
General Fund Summary plus Detail for All Other Funds
Year to Date 12/31/15

		Audited 2011	Audited 2012	Audited 2013	Audited 2014	Month of Dec-15	YTD Actual 12/31/15	Annual Budget 2015	Remaining Budget $	YTD Act as % of Annual Budget
#810 CITY DOCK FUND										
A: Revenues										
4812	Lease of City Docks	3,850	3,850	3,850	3,850	0	3,850	3,850	0	100.0%
4909	Interest Income - 4M Fund	19	18	20	22	3	25	0	(25)	
	TOTAL REVENUE	3,869	3,868	3,870	3,872	3	3,875	3,850	(25)	100.7%
B: Expenditures										
8930	Dock Improvements	0	0	0	1,115	0	0	0	0	
	TOTAL EXPENDITURES	0	0	0	1,115	0	0	0	0	
Net 810 CITY DOCK FUND		3,869	3,868	3,870	2,757	3	3,875	3,850	(25)	100.7%
TOTAL ALL FUNDS COMBINED										
	TOTAL REVENUE	2,512,711	2,864,822	3,454,401	2,605,178	119,559	2,900,997			
	TOTAL EXPENDITURES	1,957,756	1,864,998	2,478,415	2,055,069	241,803	2,599,049			
	OTH FINANCING SOURCES (USES)	(639,524)	(655,796)	(686,408)	(696,956)	(35,000)	(746,733)			
Net ALL FUNDS COMBINED		(84,569.53)	344,027.89	289,578.57	(146,846.90)	(157,244.16)	(444,784.77)			

City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 12/31/15

#100 GENERAL FUND		Audited 2012	Audited 2013	Audited 2014	Month of Dec-15	YTD Actual 12/31/15	Annual Budget 2015	Remaining Budget $	YTD Act as % of Annual Budget
1-PROPERTY TAXES:									
4000	Current Tax Levy	840,790	870,158	860,094	13,480	899,578	931,792	32,214	96.5%
4003	Market Value Credit (Special Levies)	0	0	0	0	0	0	0	
4005	Fiscal Disparity	51,127	46,685	47,649	0	44,904	45,758	854	98.1%
4015	Delinq Taxes, Penalties, Int & Adj	6,421	17,089	17,950	0	5,456	0	(5,456)	
4013	Street Improvement Capital Fund	171,000	190,000	200,000	0	200,000	200,000	0	100.0%
6928	Special Reserve Fund	17,579	0	294	0	5,000	5,000	0	100.0%
6932	Stormwater Fund	3,500	3,500	3,500	0	3,500	3,500	0	100.0%
6933	Vehicle/Equipment Replacement Fund	2,500	2,500	2,500	0	2,500	2,500	0	100.0%
6935	Comprehensive Plan	(7,762)	100	2,000	0	2,000	2,000	0	100.0%
6936	Flood Fund	5,500	5,500	5,500	0	5,500	5,500	0	100.0%
6937	DNR Grant Match	95,000	95,000	95,000	0	95,000	95,000	0	100.0%
6934	Codification	(12,358)	100	100	0	100	100	0	100.0%
4843	MN Unemployment Claims	10,000	10,000	3,000	0	3,000	3,000	0	100.0%
4847	Election Fund	4,250	5,500	5,500	0	5,500	5,500	0	100.0%
6910	City Council Contingency Fund	8,000	0	0	0	0	0	0	
4842	Audit and Legal Reserve	20,000	100	100	0	100	100	0	100.0%
4844	Parks Capital Repairs/Trail & Ped Bridge	3,000	3,500	5,500	0	5,500	5,500	0	100.0%
4022	Afton Septic System - City Bldgs	0	0	15,000	0	15,000	15,000	0	100.0%
4897	Public Facilities Authority (PFA) Loan Interest	0	0	0	0	8,000	8,000	0	100.0%
4846	Sidewalk	2,000	2,000	2,000	0	2,000	2,000	0	100.0%
4012	Bldg & Land Capital Fund	2,500	5,000	6,000	0	6,000	6,000	0	100.0%
4050	Debt Service Levy, Fire Hall Remodeling	55,546	55,808	57,356	0	57,933	57,933	0	100.0%
4725	Debt Serv Levy - Road Construction Bonds	282,000	292,000	305,000	0	310,000	310,000	0	100.0%
	TOTAL PROPERTY TAXES	1,560,592	1,604,540	1,634,042	13,480	1,676,572	1,704,183	27,611	98.4%
2-INTERGOVERNMENTAL REVENUE:									
4100	Gravel Tax/West Lakeland Cent College	0	(2,301)	(2,374)	0	(2,333)	(2,400)	(67)	
4108	Market Value Credit - Ag	6,606	2,950	5,797	5,255	10,033	0	(10,033)	
4112	PERA Rate Increase Aid	634	634	634	317	634	634	0	100.0%
4175	Agricultural perserve credit	790	528	659	663	663	500	(163)	132.7%
	TOTAL INTERGOVT REVENUES	8,031	1,811	4,715	6,235	8,998	(1,266)	(10,264)	
3-CHARGES FOR SERVICES:									
4205	Assessment Search	80	20	50	0	20	35	15	57.1%
4210	Sale of City Data (Various Media)	125	52	20	31	117	100	(17)	117.0%
4230	Recycling bin revenue	0	0	0	0	0	0	0	
4270	Misc Planning & Zoning Fees	0	0	0	0	0	0	0	
	TOTAL CHARGES FOR SERVICES	205	72	70	31	137	135	(2)	101.5%

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City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 12/31/15

		Audited 2012	Audited 2013	Audited 2014	Month of Dec-15	YTD Actual 12/31/15	Annual Budget 2015	Remaining Budget $	YTD Act as % of Annual Budget
4-FINES & FORFEITURES:									
4300	County Fines & Fees	19,292	15,901	10,359	1,215	15,861	16,000	139	99.1%
4305	Other Fines & Forfeitures	0	0	0	0	0	250	250	0.0%
	TOTAL FINES & FORFEITURES	19,292	15,901	10,359	1,215	15,861	16,250	389	97.6%
5-LICENSES, FEES, PERMITS:									
4400	Building Permit Fees - Afton	85,983	181,192	86,885	4,895	117,818	65,000	(52,818)	181.3%
4401	Building & Eng'g Inspection Fees	965	2,729	800	0	1,050	250	(800)	420.0%
4404	4th of July permits	919	200	250	0	0	500	500	0.0%
4405	Pet License & Impound Fees	230	1,825	335	0	1,025	300	(725)	341.7%
4410	Liquor Licenses	2,600	3,000	3,000	0	3,000	2,600	(400)	115.4%
4415	Other Licenses	156	339	413	37	260	350	90	74.2%
4435	Street Opening & Utility Permit Fees	3,250	2,500	750	250	500	1,750	1,250	28.6%
4437	Utility Franchise Fees	58,409	58,383	59,438	14,429	59,554	58,000	(1,554)	102.7%
4440	Zoning Fees & Permits	3,925	3,185	10,248	250	6,965	3,000	(3,965)	232.2%
	TOTAL LICENSES, FEES, PERMITS	156,437	253,353	162,119	19,862	190,172	131,750	(58,422)	144.3%
7-MISCELLANEOUS REVENUE:									
4601	Insurance dividend	6,162	4,072	3,208	3,271	3,271	1,125	(2,146)	290.8%
4604	Park rental & cleaning fees	1,221	550	825	0	560	500	(60)	112.0%
4615	Settlements/Other Income/Transfer	163	0	10	0	869	0	(869)	
	TOTAL MISCELLANEOUS REVENUE	7,546	4,622	4,043	3,271	4,700	1,625	(3,075)	289.3%
9-OTHER GRANTS:									
4810	County Grant-recycling grant	7,098	7,098	7,178	0	7,210	7,090	(120)	101.7%
4815	Cable Commission Grant	1,200	1,200	1,200	0	1,200	1,200	0	100.0%
	TOTAL OTHER GRANTS	8,298	8,298	8,378	0	8,410	8,290	(120)	101.4%
10-INTEREST REVENUES:									
4901	Interest - 4M Fund General	45	57	54	18	144	50	(94)	287.6%
	TOTAL INTEREST REVENUES	45	57	54	18	144	50	(94)	287.6%
	TOTAL REVENUES	1,760,445	1,888,654	1,823,780	44,111	1,904,993	1,861,017	(43,976)	102.4%

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City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 12/31/15

		Audited 2012	Audited 2013	Audited 2014	Month of Dec-15	YTD Actual 12/31/15	Annual Budget 2015	Remaining Budget $	YTD Act as % of Annual Budget
B: EXPENDITURES									
1-WAGES & BENEFITS:									
5002	Mayor & Council	13,200	13,200	13,200	1,100	13,400	13,200	(200)	101.5%
5004	Administrator	68,235	75,000	81,575	7,346	88,150	89,025	875	99.0%
5005	Intern (s)	0	0	0	0	0	4,500	4,500	0.0%
5007	Office Assistant	15,168	15,676	17,717	477	16,059	15,606	(453)	102.9%
5008	Office Manager/Deputy Clerk	34,975	36,436	38,593	3,393	38,922	41,616	2,694	93.5%
5020	Maintenance Personnel incl Vehicle Allowance	18,464	19,055	17,849	1,568	17,300	23,253	5,953	74.4%
5014	FICA & Medicare	10,782	11,754	13,425	2,098	17,702	14,321	(3,381)	123.6%
5018	Insurance Benefits (Disability)	362	728	642	54	646	720	74	89.7%
5037	Other Financial Benefits	1,617	6,000	16,200	2,200	26,400	26,400	0	100.0%
5053	PERA	10,106	10,772	11,416	956	12,178	14,040	1,862	86.7%
5024	Workers Comp Insurance	2,183	2,185	2,530	0	3,689	2,600	(1,089)	141.9%
	TOTAL WAGES & BENEFITS	175,091	190,806	213,147	19,192	234,446	245,281	10,835	95.6%
2-PROFESSIONAL SERVICES:									
5120	Contract - Videographer	556	523	606	324	710	1,000	290	71.0%
5302	Assessor Fees	18,683	18,977	20,191	0	20,716	21,200	484	97.7%
5304	Accounting fees	12,705	13,020	13,365	1,925	14,375	14,150	(225)	101.6%
5305	Auditing fees	5,810	4,665	5,350	0	5,450	5,700	250	95.6%
5310	Engineering Fees	15,896	16,852	12,722	2,240	17,707	30,000	12,293	59.0%
5315	Recording fees	92	0	151	(46)	46	300	254	15.3%
5320	Legal fees - Prosecution	26,824	28,273	29,698	2,051	25,140	28,000	2,861	89.8%
5321	Legal fees - General/Civil	21,176	24,383	13,772	1,532	20,447	22,000	1,553	92.9%
5330	Planning Fees	(12,134)	0	0	0	0	0	0	
5335	Other Fees for Service	0	0	0	0	0	1,500	1,500	0.0%
5350	Building Inspection Fees - Stensland	35,805	68,952	36,910	2,260	48,921	22,750	(26,171)	215.0%
5360	Misc Dev Fees	0	91	(200)	0	(345)	0	345	
5370	Well Monitoring Program	72	0	144	0	0	1,000	1,000	0.0%
5380	Watershed Management	459	488	488	0	488	500	12	97.7%
	TOTAL PROFESSIONAL SERVICES	125,944	176,224	133,198	10,285	153,655	148,100	(5,555)	103.8%

City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 12/31/15

	Audited 2012	Audited 2013	Audited 2014	Month of Dec-15	YTD Actual 12/31/15	Annual Budget 2015	Remaining Budget $	YTD Act as % of Annual Budget
4-OTHER EXPENDITURES:								
5500 Office Equipment	0	527	176	0	1,612	600	(1,012)	268.7%
5505 Bank/IRS Fees/Penalties/Sales Tax	496	664	135	34	347	400	53	86.8%
5510 Comp Svc (All Hard/Software, GIS, Web, Email)	7,645	7,476	4,825	615	5,396	9,500	4,104	56.8%
5516 Copier Lease	6,186	7,148	6,424	910	6,796	7,500	704	90.6%
5520 Equipment Maintenance	0	0	62	0	0	1,000	1,000	0.0%
5525 Insurance-General Liability	19,564	20,824	18,377	0	17,886	20,000	2,114	89.4%
5535 Misc. Expense	708	357	230	356	956	3,000	2,044	31.9%
5540 Office Supplies	3,533	3,281	2,673	455	2,953	4,500	1,547	65.6%
5545 Other Administration	139	100	475	0	713	500	(213)	142.6%
5550 Postage	3,164	3,720	4,816	534	3,439	3,500	61	98.2%
5555 Publishing & Printing	2,068	1,777	2,336	25	3,656	2,800	(856)	130.6%
5560 Newsletter	6,250	4,833	5,281	580	6,058	6,600	542	91.8%
5565 Telephone	2,707	2,901	2,759	163	2,682	3,500	818	76.6%
5575 Travel & Mileage	47	30	180	0	0	500	500	0.0%
5580 Membership & Dues	2,916	2,987	2,987	0	3,158	3,000	(158)	105.3%
5585 Seminars & Education	1,025	1,455	1,932	0	2,364	2,000	(364)	118.2%
TOTAL OTHER EXPENDITURES	56,448	58,082	53,668	3,672	58,017	68,900	10,883	84.2%
SUBTOTAL GENERAL & ADMINISTRATIVE	357,484	425,111	400,012	33,148	446,119	462,281	16,162	96.5%
5-PUBLIC SAFETY:								
5605 Animal Control	3,834	1,969	1,899	461	2,823	4,000	1,177	70.6%
5625 Fire & Ambulance Service	189,316	199,472	213,705	0	219,953	219,953	0	100.0%
5626 Fire Relief Association	6,782	2,470	0	0	0	0	0	
5635 Police Service - County	163,521	165,033	168,494	85,225	169,289	169,150	(139)	100.1%
TOTAL PUBLIC SAFETY	363,453	368,944	384,098	85,685	392,065	393,103	1,038	99.7%
6-PUBLIC HEALTH:								
5705 Recycling - Afton	0	0	150	75	268	500	232	53.6%
5720 Refuse Hauling - City Hall	1,294	887	1,630	0	819	1,500	681	54.6%
TOTAL PUBLIC HEALTH	1,294	887	1,780	75	1,087	2,000	913	54.4%

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City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 12/31/15

	Audited 2012	Audited 2013	Audited 2014	Month of Dec-15	YTD Actual 12/31/15	Annual Budget 2015	Remaining Budget $	YTD Act as % of Annual Budget
7-STREETS:								
5820 Gravel Road Maintenance	3,114	2,517	1,755	0	3,530	4,000	470	88.3%
5825 Crackseal/Seal Coat/Gravel Shouldering	6,009	720	90,685	0	51,829	71,000	19,171	73.0%
5830 Snow & Ice Control	95,457	162,076	115,692	23,036	62,431	110,000	47,569	56.8%
5835 Surf maint/Sweeping/Pothole Repair	21,432	25,054	29,844	0	49,873	30,000	(19,873)	166.2%
5845 Brush,Tree,Mow,Bridge,Culvert,Guardrail	33,893	65,736	25,502	1,140	40,117	25,000	(15,117)	160.5%
5850 Street Lighting	4,480	4,682	3,982	514	4,286	5,000	714	85.7%
5855 Gas Lamps - Operating Costs	2,870	2,688	2,851	398	2,491	2,700	209	92.2%
5856 Gas Lamps - Capital	2,841	2,468	0	0	0	0	0	
5860 Signs & Signals	2,123	1,691	2,977	0	3,247	4,000	753	81.2%
5870 Other - Road Maint.	1,791	575	758	16	605	2,000	1,395	30.2%
TOTAL STREETS	174,009	268,207	274,047	25,105	218,410	253,700	35,290	86.1%
9-OTHER PUBLIC WORKS EXPENDITURES:								
5910 Flood Control (Operate Pump/Dike)	658	264	803	0	0	4,000	4,000	0.0%
5920 Repair & Maint - Equipment	1,740	518	1,312	196	1,080	1,500	420	72.0%
5925 Fuel & Lubricants	696	694	478	14	558	1,000	442	55.8%
5930 Tools & Minor Equipment	487	217	243	0	277	950	673	29.1%
5940 Sidewalk improvements	0	0	0	0	0	0	0	
TOTAL OTHER PUBLIC WORKS	3,581	1,692	2,836	210	1,914	7,450	5,536	25.7%
SUBTOTAL STREETS, REHAB & PUBLIC WORKS	177,590	269,899	276,883	25,315	220,324	261,150	40,826	84.4%
9-BUILDINGS & LAND:								
6010 Gas Heat	1,186	1,721	2,060	309	1,937	2,500	563	77.5%
6020 Electricity	1,707	2,030	1,822	172	1,731	1,750	19	98.9%
6030 Miscellaneous Expense	1,044	1,565	777	46	1,036	500	(536)	207.2%
6035 Cleaning	150	957	1,031	4	874	1,000	126	87.4%
6040 Repair & Maintenance	1,175	1,404	898	302	1,910	2,000	90	95.5%
6045 City Garage Expense	2,017	3,266	3,264	253	2,557	2,500	(57)	
6050 Supplies	231	260	594	0	288	500	212	57.6%
TOTAL BUILDINGS & LAND	7,511	11,203	10,446	1,086	10,334	10,750	416	96.1%

City of Afton

Detail Statement of Revenue and Expenditures - General Fund Only

Year to Date 12/31/15

		Audited 2012	Audited 2013	Audited 2014	Month of Dec-15	YTD Actual 12/31/15	Annual Budget 2015	Remaining Budget $	YTD Act as % of Annual Budget
12-PARKS & RECREATION:									
6105	4th of July Celebration	4,265	2,985	3,691	0	3,500	3,500	0	100.0%
6135	Park Maintenance	783	713	1,275	100	359	1,200	841	29.9%
6140	Miscellaneous expense	0	107	52	0	62	300	238	20.8%
6205	Cemetery maintenance	0	0	0	0	0	100	100	0.0%
	TOTAL PARKS & RECREATION	5,049	3,805	5,018	100	3,921	5,100	1,179	76.9%
OVERALL TOTAL EXPENDITURES		912,381	1,079,849	1,078,237	145,409.51	1,073,850	1,134,384	60,534	94.7%
C: OTHER FINANCING SOURCES (USES)									
4725	Tax Levy to Road Debt Service Fund	(282,000)	(292,000)	(305,000)	0	(310,000)	(310,000)	0	
4050	Tax Levy to Fire Hall Debt Service Fund	(55,546)	(55,808)	(57,356)	0	(57,933)	(57,933)	0	
6920	Oper trf to Bldg & Land Fund - Budgeted	(2,500)	(5,000)	(6,000)	0	(6,000)	(6,000)	0	
6920	Oper trf to Bldg & Land Fund - UnBudgeted		(25,000)	0	(20,000)	(20,000)			
6921	Oper trf to Street Imp -UnBudgeted	(175,000)	(25,000)	0	(43,500)	(43,500)	0		
6925	Oper trf to Street Imp -Budgeted	(171,000)	(190,000)	(200,000)	0	(200,000)	(200,000)	0	
6928	Oper Trf from(to) Special Reserve Fund	(17,579)	(85,000)	(294)	0	(5,000)	(5,000)	0	
6932	Oper Trf to Stormwater Fund	(3,500)	(3,500)	(3,500)	0	(3,500)	(3,500)	0	
6933	Oper Trf to Vehicle Fund	(2,500)	(2,500)	(2,500)	0	(2,500)	(2,500)	0	
6935	Oper Trf to Comprehensive Plan	7,762	(100)	(2,000)	0	(2,000)	(2,000)	0	
6936	Oper Trf to Flood Mitigation & Control	(5,500)	(5,500)	(5,500)	0	(5,500)	(5,500)	0	
6937	Oper Trf to DNR Grant Match	(95,000)	(95,000)	(95,000)	0	(95,000)	(95,000)	0	
	UnBud Trf to Spec Act MN UI Claims, Sev, PTO	0	0	0	0	0	0	0	
6934	Oper trf to Codification (Spec Act Fd)	12,358	(100)	(100)	0	(100)	(100)	0	
4843	Oper Trf to MN Unemployment Claims	(10,000)	(10,000)	(3,000)	0	(3,000)	(3,000)	0	
4847	Oper Trf to Election Expense Fund	(12,250)	(5,500)	(5,500)	0	(5,500)	(5,500)	0	
6910	City Council Contingency Fund	(8,000)	0	0	0	0	0	0	
4842	Oper Trf to Audit and Legal Reserve	(20,000)	(100)	(100)	0	(100)	(100)	0	
4844	Oper Trf to Parks Capital Repairs/Trail & Ped Bridge	(3,000)	(3,500)	(5,500)	0	(5,500)	(5,500)	0	
xxxx	Oper Trf to Afton Septic System - City Bldgs			(15,000)	0	(15,000)	(15,000)		
xxxx	Oper Trf to PFA Loan Interest (Spec Act Fd)			0	0	(8,000)	(8,000)		
4846	Oper Trf to Sidewalk	(2,000)	(2,000)	(2,000)	0	(2,000)	(2,000)	0	
6929	Trf (to)/from Special Activities Fund (Various)	0	0	0	(15,000)	(15,000)	0	15,000	
	TOTAL OTH FINANCING/TRANSFERS	(845,255)	(805,608)	(708,350)	(78,500)	(805,133)	(726,633)	15,000	
REVENUES OVER (UNDER) EXPENDITURES		**$2,810**	**3,197**	**37,193**	**(179,798)**	**26,010**	**$0**	**(26,010)**	
	Fund Balance - Beginning of Period	**$258,108**	**260,918**	**264,114**		**$301,307**			
	Fund Balance - End of Period	**$260,918**	**264,114**	**301,307**		**$327,317**			

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Accrual Basis

City of Afton
Receivables Detail
June through December 2015

Type	Date	Num	Name	Memo	Split	Amount
1100 · Taxes and Other Receivables						
1170 · Taxes Receivable fr County						
General Jo...	12/31/2015	TaxLevy		Wash Cty Tax Settlement: Nov & Dec 2015	-SPLIT-	14,143.33
Total 1170 · Taxes Receivable fr County						14,143.33
1180 · Fees, Permits & Lic Receivable						
General Jo...	06/30/2015	FinesFees		Bldg Permit Fees B72 and 67	4400 · Afton Bldg Inspectio...	20,000.00
General Jo...	07/01/2015	FinesFees		Reverse Bldg Permit Fees B72 and 67	4400 · Afton Bldg Inspectio...	(20,000.00)
General Jo...	12/30/2015	VoidCheck		Void Check #20809 12/31/15 Cascade Const re Driveway Refund	100 · 4M Fund/US Bank - ...	(1,500.00)
Bill	12/30/2015	Refund Z13-27	MacTavish, Ian	Refund Driveway Escrow Z27-13	2002 · Accounts Payable	1,500.00
General Jo...	12/31/2015	FinesFees		Wash Cty: Dec15 fines and fees	4300 · County Fines & Fees	576.63
Total 1180 · Fees, Permits & Lic Receivable						576.63
1190 · Other Receivables						
General Jo...	06/01/2015	Checks		Intuit: Checks (to be reimbursed from 4M Fund)	100 · 4M Fund/US Bank - ...	433.88
Deposit	07/16/2015	1867	Holz, Brad & Shelly Z15...	Difference of $900 on Z15-23: Waiting for resolution	100 · 4M Fund/US Bank - ...	(900.00)
General Jo...	10/01/2015	NSF Check		NSF Check: Chrome-X #1002 Z15-25 8/10/15	100 · 4M Fund/US Bank - ...	155.00
General Jo...	12/18/2015	4MReimb		4M Fund Reimbursement for Checks	100 · 4M Fund/US Bank - ...	(433.88)
General Jo...	12/31/2015	UtilityFees		4th Qtr 2015 Utility Franchise Fees: Centerpoint	-SPLIT-	6,629.80
General Jo...	12/31/2015	UtilityFees		4th Qtr 2015 Utility Franchise Fees: Xcel Energy	1190 · Other Receivables	7,799.46
Total 1190 · Other Receivables						13,684.26
Total 1100 · Taxes and Other Receivables						28,404.22
TOTAL						**28,404.22**

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City of Afton
Accounts Payable Detail
As of December 31, 2015

Type	Date	Num	Name	Memo	Split	Amount
Current						
Bill	12/31/2015	RecycleGrant2015	Afton House Inn	Recycling certificates Sept 24 and Sept 22, 2015...	5705 · Recycling - Afton	75.00
Bill	12/31/2015	Dec2015	Centerpoint Energy (6217601-1)	Meter # M19702480474 Account No. 6217601-1	6045 · City Garage Expense	156.96
Bill	12/31/2015	11/25/15 12/23/15	Centerpoint Energy (8000015314-0)	Acct No. 8000015314-0	-SPLIT-	401.49
Bill	12/31/2015	47779	Croix Crystal Water Treatment	cooler lease and water	6030 · Misc Exp - Bldg & Land	46.25
					8894 · Septic Permits, Fees, Admin	2,128.00
Bill	12/31/2015	15541 Dec2015	Environmental Law Group		5925 · Fuel & Lubricants	14.18
Bill	12/31/2015	Dec2015	Freedom Valu Centers, Inc.	Account # 63398	5920 · Repair & Maint Equipment	195.94
Bill	12/31/2015	W45769	Frontier Ag & Turf	Acct No. AFTON002	5516 · Copier Lease	410.00
Bill	12/31/2015	64068651	GE Capital	Billing ID No. 90133894302 Acct Sch 7553611-...	5870 · Other Road Maintenance	15.95
Bill	12/31/2015	154125	Gopher State One Call	Acct No. MN00128	5605 · Animal Control	281.00
Bill	12/31/2015	Dec2015	Hillcrest Animal Hospital	Account # 10454	-SPLIT-	4,087.50
Bill	12/31/2015	Dec2015	Holstad & Knaak, PLC	Legal Services	5540 · Office Supplies	125.76
Bill	12/31/2015	1032304	Innovative Office Solutions LLC	customer # V105001	5540 · Office Supplies	4.69
Bill	12/31/2015	1032305	Innovative Office Solutions LLC	customer # V105001	5540 · Office Supplies	37.58
Bill	12/31/2015	1034355	Innovative Office Solutions LLC	customer # V105001	5540 · Office Supplies	42.77
Bill	12/31/2015	1014251	Innovative Office Solutions LLC	customer # V105001	5007 · Intern/Office Assistant Wages	936.00
Bill	12/31/2015	OfficeAsstDec2015	Kate Piscitello (1099 Vendor)	Office Assistant: $18/hour	5605 · Animal Control	179.53
Bill	12/31/2015	Dec2015	Kathi Pelnar	Humane Animal Control Service	6040 · City Property Maintenance	100.00
Bill	12/31/2015	2999	Lakeland Heating & Air Conditioning		5561 · Communications	1,404.51
Bill	12/31/2015	CommSign2015	LSCV Fire Protection District	Fire Protection Services	6035 · Routine Cleaning	3.72
Bill	12/31/2015	6617	Menards - Hudson	Account No. 30890280	6135 · Park Maintenance	50.00
Bill	12/31/2015	59709	Meyer Sewer Service, Inc	Account No. W0291 or PO872	6135 · Park Maintenance	50.00
Bill	12/31/2015	61588	Meyer Sewer Service, Inc	Account No. W0291 or PO872	5915 · 201 Project Maintenance	1,600.00
Bill	12/31/2015	StmntDec2015	Meyer Sewer Service, Inc	Account No. W0291 or PO872	2121 · Afton Bldg Surcharges Payable	895.68
Bill	12/31/2015	BldgSurchg4Qtr2015	MN Dept of Labor & Ind (Bldg Surchg)	Building Surcharges Cert #2164	5535 · Miscellaneous Expense	238.37
Bill	12/31/2015	Dec2015	Moorse, Ron (Reimburse Expenses)	Government Affairs Consultant	5120 · Contract - Video Meetings	324.00
Bill	12/31/2015	VideoCC2015	Nelson, Mark	Video: $20 1st Hr, then $12/hr (per meeting)	-SPLIT-	1,239.00
Bill	12/31/2015	AcctDec2015	Niedzwiecki, Thomas H.	Accounting Services	5555 · Publishing & Printing	24.72
Bill	12/31/2015	1215415245	Pioneer Press	Acct # 415245	5510 · Computer Service/Software	290.00
Bill	12/31/2015	Dec/2015	PressEnter	Acct # 33299 Customer # 33881	5560 · Newsletter Expenses	290.00
Bill	12/31/2015	5213	River Valley Printing	Cust No. 1483	5350 · Building Insp Fees - Stensland	2,260.00
Bill	12/31/2015	Dec2015	Stensland Inspection Services	Building Inspection Services	6040 · City Property Maintenance	144.43
Bill	12/31/2015	Dec2015	Stensland, Duane (Maintenance)	Maintenance Services	5830 · Snow & Ice Control	14,173.75
Bill	12/31/2015	829	Tri-County Services (Snow Ice)		5845 · Brush/Tree/Sod/Seed	1,140.00
Bill	12/31/2015	831	Tri-County Services (Streets, Other)		5830 · Snow & Ice Control	2,186.43
Bill	12/31/2015	82556	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	Account No. 20490	5830 · Snow & Ice Control	6,675.79
Bill	12/31/2015	83077	Wash Cty (Rd & Bridge)(Trans & Phys Dev)	Account No. 20490	5635 · Police Services	85,224.95
Bill	12/31/2015	82584	Wash Cty (Sheriff)	Acct No. 20490	8897 · Septic Construction Eng'g	9,048.00
Bill	12/31/2015	11510487	Wenck Associates Inc.	project 2656	8896 · Sanitary Sewer Improvements	429.53
Bill	12/31/2015	11510486	Wenck Associates Inc.	project 2656	7937 · Bridge Repair & Replacement	129.00
Bill	12/31/2015	170-13	WSB (Bridge Inspections)	Project # 01856	5310 · Engineering Fees	1,085.75
Bill	12/31/2015	450-11 Nov2015	WSB (City Engineer)	01856	5310 · Engineering Fees	1,154.00
Bill	12/31/2015	12	WSB (City Engineer)	01856	6356 · Comp Plan Expenses	399.00
Bill	12/31/2015	470-6	WSB (Comprehensive Plan)	Project 01856	8896 · Sanitary Sewer Improvements	6,387.75
Bill	12/31/2015	410-25	WSB (DNR Flood Imp)	Project No. 01856	8895 · DNR Flood Imp Proj - Engin...	10,122.50
Bill	12/31/2015	320-47	WSB (DNR Flood Imp)	Project No. 01856	8895 · DNR Flood Imp Proj - Engin...	8,900.75
Bill	12/31/2015	48	WSB (DNR Flood Imp)	Project No. 01856	8898 · Flood Mitigation/ROW Serv	133.00
Bill	12/31/2015	321-27	WSB (Flood ROW Mitigation)	project #01856		

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City of Afton
Accounts Payable Detail
As of December 31, 2015

Type	Date	Num	Name	Memo	Split	Amount
Bill	12/31/2015	28	WSB (Flood ROW Mitigation)	project #01856	8898 · Flood Mitigation/ROW Serv	871.00
Bill	12/31/2015	25	WSB (Sanitary Sewer Imp)	Project 01856-410	8896 · Sanitary Sewer Improvements	12,485.00
Bill	12/31/2015	400-25	WSB (Street Imp)	Project # 01856	7981 · Village Local Road Improve...	8,929.50
Bill	12/31/2015	390.26	WSB (Street Imp)	Project # 01856	7982 · CR 21 Improvement Project	500.50
Bill	12/31/2015	26	WSB (Village Local Road Imp)	Project 01856-400	7981 · Village Local Road Improve...	19,602.50
Bill	12/31/2015	484587748	Xcel Energy (51-0895345-1)	Acct: 51-0895345-1 Meter# 000071246886	8891 · DNR Flood Imp - Prop Purch...	14.03
Bill	12/31/2015	484819940	Xcel Energy (51-4272629-8)	3175 St. Croix Trail S Meter #0098360010	6020 · Electricity	14.92
Bill	12/31/2015	484812921	Xcel Energy (51-5247622-9)	Acct No. 51-5247622-9 Meters 92023602 & 9...	5915 · 201 Project Maintenance	31.30
Bill	12/31/2015	484827205	Xcel Energy (51-5641441-6)	Acct #51-5641441-6 Meter #0096704046	6020 · Electricity	13.00
Bill	12/31/2015	484821153	Xcel Energy (51-5700429-6)	Acct #51-5700429-6 Meter #0077765464	5850 · Street Lighting	117.29
Bill	12/31/2015	484835198	Xcel Energy (51-6223921-2)	Acct No. 51-6223921-2 Street Lighting	5850 · Street Lighting	191.49
Bill	12/31/2015	484833430	Xcel Energy (51-6257802-9)	3420 St. Croix Trl S Meter #0096987678	6020 · Electricity	86.64
Bill	12/31/2015	484665671	Xcel Energy (51-7576371-4)	Acct#51-7576371-4 Meter #19818068	6045 · City Garage Expense	96.44
Total Current						208,196.84
1 - 90						
Bill	12/30/2015	Refund Z13-27	MacTavish, Ian	Refund Driveway Escrow Z27-13	1180 · Fees, Permits & Lic Receivable	1,500.00
Bill	12/30/2015	Downtowm Imp2015	Niedzwiecki, Thomas H.	Accounting Services	7738 · 2015A Adm Exp Dwntwn Te...	1,000.00
Bill	12/30/2015	Budget2016	Niedzwiecki, Thomas H.	Accounting Services	5304 · Accounting Fees	750.00
Total 1 - 90						3,250.00
> 90						
Total > 90						
TOTAL						**211,446.84**

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03/09/16

Accrual Basis

City of Afton
Due to/from Other Funds Detail
December 31, 2015

Type	Date	Num	Name	Memo	Split	Amount
1400 · Due from Other Funds						
1411 · Spec Act - Due fr General Fd						
General Jo...	12/31/2015	YE Snow Ice		Trf to/fr General Fund & Spec Act Snow Ice Reserve: Y/E 2015	-SPLIT-	15,000.00
Total 1411 · Spec Act - Due fr General Fd						15,000.00
1412 · Street Imp - Due fr General						
General Jo...	12/31/2015	Street Imp		Trf to/fr General Fund & Street Improvements: Y/E 2015	-SPLIT-	43,500.00
Total 1412 · Street Imp - Due fr General						43,500.00
1413 · Bldg & Land - Due fr General						
General Jo...	12/31/2015	YE Bldg Trf		Trf to/fr General Fund & Bldg & Land: Y/E 2015	-SPLIT-	20,000.00
Total 1413 · Bldg & Land - Due fr General						20,000.00
Total 1400 · Due from Other Funds						78,500.00
2400 · Due to Other Funds						
2411 · Genl - Due to Spec Act Fd						
General Jo...	12/31/2015	YE Snow Ice		Trf to/fr General Fund & Spec Act Snow Ice Reserve: Y/E 2015	1411 · Spec Act - Due fr General Fd	(15,000.00)
Total 2411 · Genl - Due to Spec Act Fd						(15,000.00)
2412 · General - Due to Street Imp						
General Jo...	12/31/2015	Street Imp		Trf to/fr General Fund & Street Improvements: Y/E 2015	1412 · Street Imp - Due fr General	(43,500.00)
Total 2412 · General - Due to Street Imp						(43,500.00)
2413 · General - Due to Bldg & Land						
General Jo...	12/31/2015	YE Bldg Trf		Trf to/fr General Fund & Bldg & Land: Y/E 2015	1413 · Bldg & Land - Due fr General	(20,000.00)
Total 2413 · General - Due to Bldg & Land						(20,000.00)
Total 2400 · Due to Other Funds						(78,500.00)
TOTAL						**0.00**

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City of Afton
Accrued Interest Payable - Road Bond
August 2014 through December 2015

Name	Memo	Split	Amount
Aug '14 - Dec 15			
725 Road Paving Debt Service Fund:7725 Interest Expense - 2005A Road ...	Monthly Accrued Interest Expense: 2005A Road Bond	7725 · Int Exp - 2005A Road Bo...	10,852.71
725 Road Paving Debt Service Fund:7725 Interest Expense - 2005A Road ...	Monthly Accrued Interest Expense: 2005A Road Bond	7725 · Int Exp - 2005A Road Bo...	10,852.71
725 Road Paving Debt Service Fund:7725 Interest Expense - 2005A Road ...	Monthly Accrued Interest Expense: 2005A Road Bond	7725 · Int Exp - 2005A Road Bo...	10,852.71
725 Road Paving Debt Service Fund:7725 Interest Expense - 2005A Road ...	Monthly Accrued Interest Expense: 2005A Road Bond	7725 · Int Exp - 2005A Road Bo...	10,852.71
725 Road Paving Debt Service Fund:7725 Interest Expense - 2005A Road ...	Monthly Accrued Interest Expense: 2005A Road Bond	7725 · Int Exp - 2005A Road Bo...	10,852.71
725 Road Paving Debt Service Fund:7725 Interest Expense - 2005A Road ...	Monthly Accrued Interest Expense: 2005A Road Bond	7725 · Int Exp - 2005A Road Bo...	10,852.71
US Bank (Road Bond Pymts)	GO Tax Abatement 2005A: Interest due 2/1/2015	2002 · Accounts Payable	(65,116.26)
725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int Exp	Monthly Accrued Interest Expense: 2014A Road Bond	7735 · 2014A Refunding Bds Int ...	8,600.00
725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int Exp	Monthly Accrued Interest Expense: 2014A Road Bond	7735 · 2014A Refunding Bds Int ...	8,600.00
725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int Exp	Monthly Accrued Interest Expense: 2014A Road Bond	7735 · 2014A Refunding Bds Int ...	9,085.83
725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int Exp	Monthly Accrued Interest Expense: 2014A Road Bond	7735 · 2014A Refunding Bds Int ...	9,085.00
725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int Exp	Monthly Accrued Interest Expense: 2014A Road Bond	7735 · 2014A Refunding Bds Int ...	9,085.00
725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int Exp	Monthly Accrued Interest Expense: 2014A Road Bond	7735 · 2014A Refunding Bds Int ...	9,085.00
US Bank (Road Bond Pymts)	GO Tax Abatement 2014A: Interest due 8/1/2015	2002 · Accounts Payable	(62,625.83)
725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int Exp	Monthly Accrued Interest Expense: 2014A Road Bond	7735 · 2014A Refunding Bds Int ...	9,085.00
725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int Exp	Monthly Accrued Interest Expense: 2014A Road Bond	7735 · 2014A Refunding Bds Int ...	9,085.00
725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int Exp	Monthly Accrued Interest Expense: 2014A Road Bond	7735 · 2014A Refunding Bds Int ...	9,085.00
725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int Exp	Monthly Accrued Interest Expense: 2014A Road Bond	7735 · 2014A Refunding Bds Int ...	9,085.00
725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int Exp	Monthly Accrued Interest Expense: 2014A Road Bond	7735 · 2014A Refunding Bds Int ...	9,085.00
725 Road Paving Debt Service Fund:7735 2014A Refund Bds Int Exp	Monthly Accrued Interest Expense: 2014A Road Bond	7735 · 2014A Refunding Bds Int ...	5,785.00
Aug '14 - Dec 15			**42,125.00**

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Accrual Basis

City of Afton
Accrued Interest Payable - Downtown Temp Imp Bond
October through December 2015

Name	Memo	Split	Amount
Oct - Dec 15			
805 Downtown Imp Debt Service:7737 Int Exp Dwntwn Tmp Imp Bd	Monthly Accrued Int Exp: 2015A Downtown Tmp Imp ...	7737 · 2015A Int Exp Dwntwn T...	2,346.88
805 Downtown Imp Debt Service:7737 Int Exp Dwntwn Tmp Imp Bd	Monthly Accrued Int Exp: 2015A Downtown Tmp Imp ...	7737 · 2015A Int Exp Dwntwn T...	2,346.88
805 Downtown Imp Debt Service:7737 Int Exp Dwntwn Tmp Imp Bd	Monthly Accrued Int Exp: 2015A Downtown Tmp Imp ...	7737 · 2015A Int Exp Dwntwn T...	2,346.88
			7,040.64
Oct - Dec 15			

E5

City of Afton
Payroll Tax Liabilities/Withholding
As of December 31, 2015

Type	Date	Num	Source Name	Memo	Split	Amount
2200 · Payroll Liabilities						
2204 · Social Security W/H - Employee						
Paycheck	12/15/2015	20745	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	28.33
Paycheck	12/15/2015	20746	Neitzel, Donald R		100 · 4M Fund/US Bank - ...	6.74
Paycheck	12/15/2015	20747	Joyce, Patrick C		100 · 4M Fund/US Bank - ...	22.38
Paycheck	12/15/2015	20748	Joyce, Patrick C		100 · 4M Fund/US Bank - ...	7.16
Paycheck	12/15/2015	20749	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	105.93
Paycheck	12/15/2015	20750	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	295.92
Paycheck	12/15/2015	20751	Baglio, Mya		100 · 4M Fund/US Bank - ...	2.48
Paycheck	12/15/2015	20752	Baglio, Peri		100 · 4M Fund/US Bank - ...	2.48
Paycheck	12/31/2015	20753	Baglio, Peri		100 · 4M Fund/US Bank - ...	0.93
Paycheck	12/31/2015	20754	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	56.23
Paycheck	12/31/2015	20755	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	104.46
Paycheck	12/31/2015	20756	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	295.92
Liability C...	12/31/2015	201601001	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - ...	(928.96)
Total 2204 · Social Security W/H - Employee						0.00
2205 · Soc Sec Payable - Employer						
Paycheck	12/15/2015	20745	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	28.33
Paycheck	12/15/2015	20746	Neitzel, Donald R		100 · 4M Fund/US Bank - ...	6.74
Paycheck	12/15/2015	20747	Joyce, Patrick C		100 · 4M Fund/US Bank - ...	22.38
Paycheck	12/15/2015	20748	Joyce, Patrick C		100 · 4M Fund/US Bank - ...	7.16
Paycheck	12/15/2015	20749	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	105.93
Paycheck	12/15/2015	20750	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	295.92
Paycheck	12/15/2015	20751	Baglio, Mya		100 · 4M Fund/US Bank - ...	2.48
Paycheck	12/15/2015	20752	Baglio, Peri		100 · 4M Fund/US Bank - ...	2.48
Paycheck	12/31/2015	20753	Baglio, Peri		100 · 4M Fund/US Bank - ...	0.93
Paycheck	12/31/2015	20754	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	56.23
Paycheck	12/31/2015	20755	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	104.46
Paycheck	12/31/2015	20756	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	295.92
Liability C...	12/31/2015	201601001	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - ...	(928.96)
Total 2205 · Soc Sec Payable - Employer						0.00
2208 · MN State Withholding						
Paycheck	12/15/2015	20703	Bend, Richard H		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20704	Nelson, Randall P		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20705	Palmquist, William B		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20706	Richter, Joseph J		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20707	Ross, Stanley A		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20745	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	18.00
Paycheck	12/15/2015	20746	Neitzel, Donald R		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20747	Joyce, Patrick C		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20748	Joyce, Patrick C		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20749	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	48.00
Paycheck	12/15/2015	20750	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	233.00
Paycheck	12/15/2015	20751	Baglio, Mya		100 · 4M Fund/US Bank - ...	0.00

E6.1

City of Afton
Payroll Tax Liabilities/Withholding
As of December 31, 2015

Type	Date	Num	Source Name	Memo	Split	Amount
Paycheck	12/15/2015	20752	Baglio, Peri		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/31/2015	20753	Baglio, Peri		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/31/2015	20754	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	42.00
Paycheck	12/31/2015	20755	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	47.00
Paycheck	12/31/2015	20756	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	233.00
Liability C...	12/31/2015	201601002	MN Dept of Revenue	5050730	100 · 4M Fund/US Bank - ...	(621.00)
Total 2208 · MN State Withholding						0.00
2210 · Federal Withholding						
Paycheck	12/15/2015	20703	Bend, Richard H		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20704	Nelson, Randall P		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20705	Palmquist, William B		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20706	Richter, Joseph J		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20707	Ross, Stanley A		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20745	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	33.00
Paycheck	12/15/2015	20746	Neitzel, Donald R		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20747	Joyce, Patrick C		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20748	Joyce, Patrick C		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20749	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	97.00
Paycheck	12/15/2015	20750	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	568.00
Paycheck	12/15/2015	20751	Baglio, Mya		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20752	Baglio, Peri		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/31/2015	20753	Baglio, Peri		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/31/2015	20754	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	98.00
Paycheck	12/31/2015	20755	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	94.00
Paycheck	12/31/2015	20756	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	568.00
Liability C...	12/31/2015	201601001	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - ...	(1,458.00)
Total 2210 · Federal Withholding						0.00
2212 · Medicare W/H - Employee						
Paycheck	12/15/2015	20703	Bend, Richard H		100 · 4M Fund/US Bank - ...	4.35
Paycheck	12/15/2015	20704	Nelson, Randall P		100 · 4M Fund/US Bank - ...	2.90
Paycheck	12/15/2015	20705	Palmquist, William B		100 · 4M Fund/US Bank - ...	2.90
Paycheck	12/15/2015	20706	Richter, Joseph J		100 · 4M Fund/US Bank - ...	2.90
Paycheck	12/15/2015	20707	Ross, Stanley A		100 · 4M Fund/US Bank - ...	2.90
Paycheck	12/15/2015	20745	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	6.63
Paycheck	12/15/2015	20746	Neitzel, Donald R		100 · 4M Fund/US Bank - ...	1.58
Paycheck	12/15/2015	20747	Joyce, Patrick C		100 · 4M Fund/US Bank - ...	5.24
Paycheck	12/15/2015	20748	Joyce, Patrick C		100 · 4M Fund/US Bank - ...	1.67
Paycheck	12/15/2015	20749	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	24.77
Paycheck	12/15/2015	20750	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	69.21
Paycheck	12/15/2015	20751	Baglio, Mya		100 · 4M Fund/US Bank - ...	0.58
Paycheck	12/15/2015	20752	Baglio, Peri		100 · 4M Fund/US Bank - ...	0.58
Paycheck	12/31/2015	20753	Baglio, Peri		100 · 4M Fund/US Bank - ...	0.22
Paycheck	12/31/2015	20754	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	13.15
Paycheck	12/31/2015	20755	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	24.43

E6.2

City of Afton
Payroll Tax Liabilities/Withholding
As of December 31, 2015

Type	Date	Num	Source Name	Memo	Split	Amount
Paycheck	12/31/2015	20756	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	69.21
Liability C...	12/31/2015	201601001	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - ...	(233.22)
Total 2212 · Medicare W/H - Employee						0.00
2213 · Medicare Payable - Employer						
Paycheck	12/15/2015	20703	Bend, Richard H		100 · 4M Fund/US Bank - ...	4.35
Paycheck	12/15/2015	20704	Nelson, Randall P		100 · 4M Fund/US Bank - ...	2.90
Paycheck	12/15/2015	20705	Palmquist, William B		100 · 4M Fund/US Bank - ...	2.90
Paycheck	12/15/2015	20706	Richter, Joseph J		100 · 4M Fund/US Bank - ...	2.90
Paycheck	12/15/2015	20707	Ross, Stanley A		100 · 4M Fund/US Bank - ...	2.90
Paycheck	12/15/2015	20745	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	6.63
Paycheck	12/15/2015	20746	Neitzel, Donald R		100 · 4M Fund/US Bank - ...	1.58
Paycheck	12/15/2015	20747	Joyce, Patrick C		100 · 4M Fund/US Bank - ...	5.24
Paycheck	12/15/2015	20748	Joyce, Patrick C		100 · 4M Fund/US Bank - ...	1.67
Paycheck	12/15/2015	20749	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	24.77
Paycheck	12/15/2015	20750	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	69.21
Paycheck	12/15/2015	20751	Baglio, Mya		100 · 4M Fund/US Bank - ...	0.58
Paycheck	12/15/2015	20752	Baglio, Peri		100 · 4M Fund/US Bank - ...	0.58
Paycheck	12/31/2015	20753	Baglio, Peri		100 · 4M Fund/US Bank - ...	0.22
Paycheck	12/31/2015	20754	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	13.15
Paycheck	12/31/2015	20755	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	24.43
Paycheck	12/31/2015	20756	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	69.21
Liability C...	12/31/2015	201601001	IRS (US Treasury)	41-1290668	100 · 4M Fund/US Bank - ...	(233.22)
Total 2213 · Medicare Payable - Employer						0.00
Total 2200 · Payroll Liabilities						0.00
2300 · Employee Benefits Payable						
2302 · PERA Payable - Staff						
Paycheck	12/15/2015	20745	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	29.70
Paycheck	12/15/2015	20745	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	34.27
Paycheck	12/15/2015	20747	Joyce, Patrick C		100 · 4M Fund/US Bank - ...	23.47
Paycheck	12/15/2015	20747	Joyce, Patrick C		100 · 4M Fund/US Bank - ...	27.08
Paycheck	12/15/2015	20749	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	111.06
Paycheck	12/15/2015	20749	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	128.14
Paycheck	12/15/2015	20750	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	275.47
Paycheck	12/15/2015	20750	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	238.74
Paycheck	12/31/2015	20754	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	29.70
Paycheck	12/31/2015	20754	Johnson, Kenneth L		100 · 4M Fund/US Bank - ...	34.27
Paycheck	12/31/2015	20755	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	109.51
Paycheck	12/31/2015	20755	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	126.36
Paycheck	12/31/2015	20756	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	275.47
Paycheck	12/31/2015	20756	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	238.74
Total 2302 · PERA Payable - Staff						1,681.98
2303 · PERA Payable - Council						

City of Afton
Payroll Tax Liabilities/Withholding
As of December 31, 2015

Type	Date	Num	Source Name	Memo	Split	Amount
Paycheck	12/15/2015	20703	Bend, Richard H		100 · 4M Fund/US Bank - ...	15.00
Paycheck	12/15/2015	20703	Bend, Richard H		100 · 4M Fund/US Bank - ...	15.00
Paycheck	12/15/2015	20704	Nelson, Randall P		100 · 4M Fund/US Bank - ...	10.00
Paycheck	12/15/2015	20704	Nelson, Randall P		100 · 4M Fund/US Bank - ...	10.00
Paycheck	12/15/2015	20705	Palmquist, William B		100 · 4M Fund/US Bank - ...	10.00
Paycheck	12/15/2015	20705	Palmquist, William B		100 · 4M Fund/US Bank - ...	10.00
Paycheck	12/15/2015	20706	Richter, Joseph J		100 · 4M Fund/US Bank - ...	10.00
Paycheck	12/15/2015	20706	Richter, Joseph J		100 · 4M Fund/US Bank - ...	10.00
Paycheck	12/15/2015	20707	Ross, Stanley A		100 · 4M Fund/US Bank - ...	10.00
Paycheck	12/15/2015	20707	Ross, Stanley A		100 · 4M Fund/US Bank - ...	10.00
Liability C...	12/15/2015	201512004	PERA (Council)	3030-51 207620	100 · 4M Fund/US Bank - ...	(55.00)
Liability C...	12/15/2015	201512004	PERA (Council)	3030-51 207620	100 · 4M Fund/US Bank - ...	(55.00)
Total 2303 · PERA Payable - Council						0.00
2325 · Madison Life ST & LT Disability						
Paycheck	12/15/2015	20749	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20750	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/15/2015	20750	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	0.00
Paycheck	12/31/2015	20755	Swanson Linner, Kimberly J		100 · 4M Fund/US Bank - ...	26.90
Paycheck	12/31/2015	20756	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	26.90
Paycheck	12/31/2015	20756	Moorse, Ronald J		100 · 4M Fund/US Bank - ...	100.98
Liability C...	12/31/2015	20757	Madison National Life	103815000000000	100 · 4M Fund/US Bank - ...	(100.98)
Liability C...	12/31/2015	20757	Madison National Life	103815000000000	100 · 4M Fund/US Bank - ...	(53.80)
Total 2325 · Madison Life ST & LT Disability						0.00
Total 2300 · Employee Benefits Payable						1,681.98
TOTAL						**1,681.98**

E6.4

F7.1

$2,950,000

City of Afton, Minnesota

General Obligation Tax Abatement Refunding Bonds, Series 2014A
Current Refunding of Series 2005A

DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I
08/01/2015	-	-	62,625.83	62,625.83
02/01/2016	140,000.00	3.000%	50,550.00	190,550.00
08/01/2016	-	-	48,450.00	48,450.00
02/01/2017	165,000.00	3.000%	48,450.00	213,450.00
08/01/2017	-	-	45,975.00	45,975.00
02/01/2018	180,000.00	3.000%	45,975.00	225,975.00
08/01/2018	-	-	43,275.00	43,275.00
02/01/2019	195,000.00	3.000%	43,275.00	238,275.00
08/01/2019	-	-	40,350.00	40,350.00
02/01/2020	210,000.00	4.000%	40,350.00	250,350.00
08/01/2020	-	-	36,150.00	36,150.00
02/01/2021	230,000.00	4.000%	36,150.00	266,150.00
08/01/2021	-	-	31,550.00	31,550.00
02/01/2022	250,000.00	4.000%	31,550.00	281,550.00
08/01/2022	-	-	26,550.00	26,550.00
02/01/2023	275,000.00	4.000%	26,550.00	301,550.00
08/01/2023	-	-	21,050.00	21,050.00
02/01/2024	295,000.00	4.000%	21,050.00	316,050.00
08/01/2024	-	-	15,150.00	15,150.00
02/01/2025	315,000.00	3.000%	15,150.00	330,150.00
08/01/2025	-	-	10,425.00	10,425.00
02/01/2026	345,000.00	3.000%	10,425.00	355,425.00
08/01/2026	-	-	5,250.00	5,250.00
02/01/2027	350,000.00	3.000%	5,250.00	355,250.00
Total	$2,950,000.00	-	$761,525.83	$3,711,525.83

SIGNIFICANT DATES

Dated Date	12/18/2014
Delivery Date	12/18/2014
First Coupon Date	8/01/2015

Yield Statistics

Bond Year Dollars	$22,322.36
Average Life	7.567 Years
Average Coupon	3.4114932%
Net Interest Cost (NIC)	2.3630367%
True Interest Cost (TIC)	2.2535093%
Bond Yield for Arbitrage Purposes	2.0376776%
All Inclusive Cost (AIC)	2.4396548%

IRS Form 8038

Net Interest Cost	2.1139369%
Weighted Average Maturity	7.543 Years

Springsted Incorporated
380 Jackson Street, Suite 300
Saint Paul, MN 55101-2887
Tel: 651-223-3000
Fax: 651-223-3046
www.springsted.com

Springsted

TO: Piper Jaffray & Co. (the "Purchaser")
Sarah Miles
Phone: 612-303-7005
Email: sarah.a.miles@pjc.com

City of Afton, Minnesota
Briggs and Morgan, Professional Association
U.S. Bank National Association

FROM: Alyssa L. Lehnertz, CIPMA, Director of Bond Services
Phone: (651) 223-3035
Email: alehnertz@springsted.com

CLOSING DATE: April 16, 2015

SUBJECT: Closing Instructions for:
City of Afton, Minnesota (the "City")
$3,755,000 General Obligation Temporary Improvement Bonds, Series 2015A

DRAFT

I. Pricing Information

Par Amount of the Bonds	$3,755,000.00
Plus: Reoffering Premium	1,764.85
Less: Underwriter's Discount	(12,391.50)
Net Purchase Price	$3,744,373.35
Plus: Accrued Interest	0
Total Purchase Price	$3,744,373.35
Less: Good Faith Deposit	(37,600.00)
Total Purchaser Transfer Due to City	$3,706,773.35

See "Transmittal of Proceeds from the Purchaser" below for additional wire information.

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II. Transmittal of Funds by the Purchaser

By 10:00 A.M. on the day of closing, the Purchaser will wire transfer $3,706,773.35 for the Bonds in immediately available funds to the City. Please use the following wire instructions:

Amount:	$3,706,773.35
Bank:	U.S. Bank N.A.
ABA #:	091000022
FBO:	City of Afton MN – GO Temp Imp Bonds 2015A
Acct. #:	174125002934

III. Release of Bonds

When all parties are satisfied that all moneys have been received and that all documentation is in order, the Purchaser and U.S. Bank National Association will instruct the Depository Trust Company to release the Bonds to the credit of the Purchaser via the DTC Closing Desk at 212-855-3752.

IV. City Receipt and Disbursement of Funds

The total Bond proceeds received in the amount of $3,744,373.35 (representing $3,706,773.35 received from the Purchaser plus $37,600.00 of good faith proceeds previously received) should be allocated as follows:

To Construction Account	$3,700,000.00
Costs of Issuance	44,373.35
Total	$3,744,373.35

DRAFT

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Debt Service Invoice

Name of Issue:
CITY OF AFTON, MINNESOTA GENERAL OBLIGATION TEMPORARY IMPROVEMENT BONDS, SERIES 2015A

usbank.
All Of Us Serving You

Corporate Trust Services

RECEIVED
AUG 25 2015
CITY OF AFTON

Account Number: 0023703NS
Debt Service Date: 10/01/2015
Payment Due Date: 10/01/2015
Page: 1 of 1

CITY OF AFTON, MN
3033 ST CROIX TRAIL SOUTH
P.O. BOX 219

AFTON MN 55001-978

Maturity Date	Rate	Principal Outstanding	Accrual Start Date	Accrual End Date	Interest Due	Principal Due	Call Premium
04/01/2017	0.75%	3,755,000.00	04/16/2015	09/30/2015	12,907.81	0.00	0.00
Totals		**3,755,000.00**			**12,907.81**	**0.00**	**0.00**

Total Amount Due:	$12,907.81

Wire Instruction:
(must be received by 11:30am central time on due date)
BBK: U.S. Bank N.A. (091000022)
BNF: U.S. Bank Trust N.A.
AC: 180120521620
OBI: TFM
REF: 0023703NS
For questions contact: GUADALUPE GANNETT 651-466-6123

$3,755,000.00 x .75% = $28,162.50 Annually
÷12
2,346.875/MO
x 5½ MONTHS
$12,907.81

2037

Please Remit with Payment

Name of Issue:
CITY OF AFTON, MINNESOTA GENERAL OBLIGATION TEMPORARY IMPROVEMENT BONDS, SERIES 2015A

Account #	0023703NS
Debt Service Date:	10/01/2015
Payment Due On:	**10/01/2015**
Net Amount Due:	**$12,907.81**
Amount Enclosed:	

Remit check to: **(must be received 5 business days prior to due date)**
US Bank
CM-9705
PO Box 70870
St. Paul, MN 55170-9705

Change of Address:

03/09/16

City of Afton
Permit Escrow & Fee Detail
As of December 31, 2015

Type	Date	Num	Memo	Class	Amount
30th St Subdiv Z31-13					
Invoice	12/31/2013	Z13-31	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Total 30th St Subdiv Z31-13					199.50
4960 Pleasant Ct					
Invoice	08/31/2012	WSBJun12	WSB Engineering: June 2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Total 4960 Pleasant Ct					60.50
50th St Dr/34th Lot Review					
Invoice	10/31/2011	WSBSep11	WSB Engineering Expenses Sep11	Invoices(Dev Fees):4341 Engineering Fees	112.00
Invoice	08/31/2012	WSBJun12	WSB Engineering: June 2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Total 50th St Dr/34th Lot Review					172.50
Belwin Z011-11 Land Restoration					
Payment	09/20/2011	5283	Escrow Deposit Z011-11 Ecological Land Restoration		-600.00
Invoice	09/20/2011	Z011-11	Z011-11 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	09/20/2011	5283	Pymt of CUP fee		-250.00
Total Belwin Z011-11 Land Restoration					-600.00
Berggren/DNR Grading Permit					
Invoice	11/30/2006	SEHOct06	SEH Engineering Oct06	Invoices(Dev Fees):4341 Engineering Fees	524.00
Invoice	02/28/2007	07-0208	Grading Permit Fee: Stream Restoration Valley Creek	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	02/28/2007	EF2600917 DNR	Pymt of Fee & Expenses		-624.00
Invoice	02/28/2007	SEHJan07	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	178.00
Invoice	07/31/2008	CGIJul08	Community Growth: Planner Jul08	Invoices(Dev Fees):4343 Planning Fees	756.50
Invoice	08/31/2008	SEHJul08	SEH Engineering: Jul08	Invoices(Dev Fees):4341 Engineering Fees	218.00
Invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	200.25
Invoice	09/30/2008	SEHAug08	SEH Engineering: Aug08	Invoices(Dev Fees):4341 Engineering Fees	208.00
Invoice	10/31/2008	SEHSep08	SEH Engineering Expenses Sep08	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	12/31/2008	CGIDec08	Community Growth Institute: Dec08	Invoices(Dev Fees):4343 Planning Fees	89.00
Invoice	02/28/2009	SEHJan09	SEH Engineering Services: Jan09	Invoices(Dev Fees):4341 Engineering Fees	268.00
Invoice	03/31/2009	CGIMar09	Community Growth: Mar09 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	23.00
Invoice	04/30/2009	SEHMar09	SEH Engineering: Mar09	Invoices(Dev Fees):4341 Engineering Fees	61.50
Invoice	04/30/2009	CGIApr09	CGI Planning Services: Apr09	Invoices(Dev Fees):4343 Planning Fees	414.00
Invoice	05/31/2009	CGI52509	CGI Expenses: Inv#1718 052509	Invoices(Dev Fees):4343 Planning Fees	230.00
Invoice	05/31/2009	SEHApr09	SEH Engineering: 217414 Apr09	Invoices(Dev Fees):4341 Engineering Fees	301.00
Invoice	07/31/2009	WSBJun09	WSB #1 Jun09 Engineering	Invoices(Dev Fees):4341 Engineering Fees	84.00
General Jour...	01/31/2013	Applicant	Reverse Expense previously charged to Applicant: Berggren - DNR		-178.00
General Jour...	01/31/2013	Applicant	Reverse Expense previously charged to Applicant: Berggren - DNR		-84.00
Total Berggren/DNR Grading Permit					3,305.25
Berggren, Mike Trudy Z239-08 Variance					
Payment	01/27/2009	4349	Z239-08 Variance 13645 Valley Crk Trl		-600.00
Invoice	01/27/2009	Z239-08	Z239-08 Variance Fee re. Garages	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	01/27/2009	4349	Pymt of Z239-08 Variance Fee		-150.00
Payment	06/29/2009	4435	Z212-09 Demolition Deposit		-250.00
Invoice	06/29/2009	Z212-09	Z212-09 Demolition Fee 13645 Val Crk Trl	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	06/29/2009	4435	Pymt of Z212-09 Demolition Fee		-100.00
Invoice	06/30/2009	WashCty	Wash Cty Recording Fees	Invoices(Dev Fees):4344 Misc Dev Fees	46.00
Check	06/30/2009	14869	Refund 212-09 Demolition Deposit		250.00

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City of Afton
Permit Escrow & Fee Detail
As of December 31, 2015

Type	Date	Num	Memo	Class	Amount
Total Berggren, Mike Trudy Z239-08 Variance					-554.00
Boy Scout Troop 226					
Payment	05/08/2012	4392	Park Cleaning Deposit 5/6/12		-25.00
Total Boy Scout Troop 226					-25.00
Brockman Trucking Rezone Ag to Comml Z258					
Payment	11/23/2005	11911	Refundable Rezone Deposit Z258		-1,500.00
Invoice	11/23/2005	Z258	Rezone Fee Ag to Comml Z258 (Brockman Truck/Pearson)	Invoices(Dev Fees):4440 Zoning Fees	350.00
Payment	11/23/2005	11911	Pymt of Rezone Fee Z258		-350.00
Invoice	11/30/2005	NAC14944	NAC: Pearson rezoning	Invoices(Dev Fees):4343 Planning Fees	63.00
Invoice	12/31/2005	2275Sep05	Hamilton, et al: Sep05 legal services	Invoices(Dev Fees):4342 Legal Fees	105.00
Invoice	12/31/2005	2277Oct05	Hamilton, et al: Oct05 legal services	Invoices(Dev Fees):4342 Legal Fees	30.00
Check	11/30/2009	15237	Refund Z258-05 Brockman Trucking Deposit Net of Expense		1,302.00
Invoice	12/31/2013	Z13-26	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	970.50
Invoice	02/28/2014	WSB Feb14	WSB Engineering Services Feb14	Invoices(Dev Fees):4341 Engineering Fees	182.00
Total Brockman Trucking Rezone Ag to Comml Z258					1,152.50
Cedar Bluffs/Pratt					
Invoice	07/31/2011	KnaakJul11	Knaack & Assoc: legal serv re. Cedar Bluff	Invoices(Dev Fees):4342 Legal Fees	284.44
Invoice	08/31/2011	WSB6-180	WSB: Engineering	Invoices(Dev Fees):4341 Engineering Fees	280.00
Invoice	08/31/2011	WashCtyAug	Wash Cty: Recording fee	Invoices(Dev Fees):4344 Misc Dev Fees	9.50
Invoice	09/30/2011	WSBSep11	WSB Engineering Fees Sep11	Invoices(Dev Fees):4341 Engineering Fees	1,195.50
Invoice	10/18/2011	Z014-11	Z014-11 Sign Permit	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	10/18/2011	Z014-11	Z014-11 Temp/Renewal re. Sign Permit	Invoices(Dev Fees):4440 Zoning Fees	25.00
Payment	10/18/2011	1003	Pymt of Z014-11 Temp/Renewal re. sign permit		-25.00
Payment	10/18/2011	1003	Pymt of Z014-11 sign permit		-275.00
Payment	10/18/2011	1003	Z014-11 sign deposit		-200.00
Invoice	10/31/2011	WSBSep11	WSB Engineering Expenses Sep11	Invoices(Dev Fees):4341 Engineering Fees	2,538.00
Payment	11/30/2011	74796	Pymt of Expenses per Invoice CBD11-2011		-4,297.94
Invoice	11/30/2011	WSBNov11	WSB Engineering Expenses: Nov2011	Invoices(Dev Fees):4341 Engineering Fees	2,316.00
Invoice	12/31/2011	180-9 Nov11	WSB City Engineer Nov11	Invoices(Dev Fees):4341 Engineering Fees	804.00
Payment	03/15/2012	75997	Pymt of escrow Invoice CBD1-2012		-2,975.50
Invoice	05/31/2012	WSB 180-10	WSB Engineering Services Apr12	Invoices(Dev Fees):4341 Engineering Fees	200.00
Payment	07/31/2012	77809	Pymt of engineering fee		-200.00
Invoice	10/31/2012	WSBSep12	WSB Engineering Sep2012	Invoices(Dev Fees):4341 Engineering Fees	242.00
Invoice	11/30/2012	WSBOct12	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	847.00
Invoice	12/31/2012	WSBNov12	WSB Engineering Nov12	Invoices(Dev Fees):4341 Engineering Fees	642.00
General Jour...	01/01/2013	Applicant	Additional Expenses not previously charged to Applicant: Cedar Bluff		171.00
Payment	01/30/2013	80888	Pymt of outstanding balance		-1,731.00
Invoice	01/31/2013	WSB 180-14	WSB Engineering: Jan13 180-14	Invoices(Dev Fees):4341 Engineering Fees	60.50
Invoice	02/28/2013	WSB 180-15	WSB Engineering: Feb13 180-15	Invoices(Dev Fees):4341 Engineering Fees	665.00
Payment	05/30/2013	2030	Pymt of WSB engineering services		-725.50
Invoice	07/31/2013	WSB Jul13	WSB Engineering Jul13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Invoice	11/30/2013	ROW Record	Wash Cty Recording Fee	Invoices(Dev Fees):4250 Recording Fees	46.00
Invoice	12/31/2013	WSBNov13	WSB Eng'g Nov 2013	Invoices(Dev Fees):4341 Engineering Fees	66.50
General Jour...	04/15/2014	Applicant	Addl Exp charged to Applicant: Twomey: WSB Dec Invoice		69.00
Invoice	05/31/2014	Cedar Bluff	WSB Engineering Fees 180-18	Invoices(Dev Fees):4341 Engineering Fees	207.00
Invoice	08/31/2014	WSB 19	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	345.00
Payment	09/16/2014	2058	Pymt of balance		-519.00
Invoice	12/31/2014	WSBAug14	WSB Engineering August 2014	Invoices(Dev Fees):4341 Engineering Fees	174.00
Invoice	03/31/2015	WSB180-21	WSB Engineering 180-21	Invoices(Dev Fees):4341 Engineering Fees	143.00
General Jour...	04/01/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		276.00
General Jour...	04/01/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		69.00
Payment	04/01/2015	2069	Pymt of expenses $276, $69 & $174		-519.00

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City of Afton
Permit Escrow & Fee Detail
As of December 31, 2015

Type	Date	Num	Memo	Class	Amount
Invoice	08/31/2015	WSB 180-22	WSB 180-22 Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	297.00
Invoice	09/30/2015	WSB180-24	WSB Engineering 180-24	Invoices(Dev Fees):4341 Engineering Fees	214.50
Payment	10/31/2015	2097	Pymt of WSB invoice 022815		-143.00
General Jour...	11/30/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		71.50
General Jour...	11/30/2015	Applicant	Addl Exp not previously chged to Applicant: Cedar Bluff		143.00
Payment	11/30/2015	2101	Invoice CBD11-2015 WSB June, July, Aug & Oct		-726.00
Total Cedar Bluffs/Pratt					414.00
Chrome-X LLC Z15-25 PO Box 221					
Payment	07/31/2015	1002	Partial pymt of $250 fee & $600 Escrow		-155.00
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	234.00
Total Chrome-X LLC Z15-25 PO Box 221					79.00
Clover, Phillip					
Invoice	12/31/2000		Opening balance		5,070.65
Invoice	05/11/2001	Clover1	Ck 6795 HR Green Engineering Fee - Plat Review	Invoices(Dev Fees):4341 Engineering Fees	90.00
Invoice	08/12/2001	Clover2	Ck 7081 Howard R. Green Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	180.00
Payment	08/30/2001	57251	Pymt from Universal Title Co.		-5,340.65
Invoice	09/30/2001	Clover3	Ck 7160 Howard Green Engineering Fee	Expenses (Dev Exp):Clover Estates	270.00
Invoice	11/09/2001	Clover4	Zoning Fee (Driveway)	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	11/09/2001	6975	Pymt of Zoning Fee (Driveway)		-250.00
Invoice	11/30/2001	Clover5	Ck 7317 Howard Green Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	803.25
Payment	02/28/2002	7074	Pymt of balance thru 1/31/02		-1,073.25
Invoice	02/28/2002	Clover6	Septic system & inspection fee	Invoices(Dev Fees):4430 Septic Sys & Insp ...	300.00
Invoice	02/28/2002	Clover7	Park Dedication Fee	Invoices(Dev Fees):4425 Park Dedication Fee	24,300.00
Payment	02/28/2002	7074	Pymt of septic system & inspection fee		-300.00
Payment	02/28/2002	7074	Pymt of park dedication fee		-24,300.00
Invoice	08/31/2002	Clover8	Howard R. Green: plat review	Invoices(Dev Fees):4341 Engineering Fees	25.00
Invoice	02/28/2003	Clover9	Howard Green: Plat review	Invoices(Dev Fees):4341 Engineering Fees	232.50
Invoice	02/28/2003	Clover10	Howard Green: Plat review	Invoices(Dev Fees):4341 Engineering Fees	232.50
Invoice	04/30/2003	Clover11	Howard Green: 4/9 Eng'g	Invoices(Dev Fees):4341 Engineering Fees	93.00
Invoice	05/31/2003	Clover11	Howard R. Green: meet w/Clover at site	Invoices(Dev Fees):4341 Engineering Fees	186.00
Invoice	08/31/2003	Clover12	SEH engineering fees	Invoices(Dev Fees):4341 Engineering Fees	580.05
Invoice	09/30/2003	Clover13	SEH Engineering Clover Subdivision	Invoices(Dev Fees):4341 Engineering Fees	748.45
Invoice	10/31/2003	Clover14	SEH Engineering Fees: Clover subdivision	Invoices(Dev Fees):4341 Engineering Fees	790.71
Invoice	11/30/2003	Clover15	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	903.73
Invoice	12/31/2003	Clover16	SEH: Engineering re. pavement repairs	Invoices(Dev Fees):4341 Engineering Fees	183.15
Invoice	11/30/2006	SEHOct06	SEH engineering Oct06	Invoices(Dev Fees):4341 Engineering Fees	384.00
Invoice	12/31/2006	SEHDec06	SEH: Engineering fees Dec06	Invoices(Dev Fees):4341 Engineering Fees	1,189.50
General Jour...	01/31/2012	Escrow W/O	Write off outstanding balance per CC 1/17/12: 6+ Years Past Due		-477.94
Total Clover, Phillip					5,070.65
DeMaster, Robert Z15-39 15252 Aft Hills					
Payment	10/31/2015	14111	Z15-39 Demo Escrow (burn old barn)		-250.00
Invoice	10/31/2015	Z15-39	Z15-39 Demo Fee	Invoices(Dev Fees):4440 Zoning Fees	110.00
Payment	10/31/2015	14111	Pymt of Z15-39 demo fee		-110.00
Total DeMaster, Robert Z15-39 15252 Aft Hills					-250.00
Deming, David Z016-11 Veg Cutting					
Payment	11/30/2011	9466	Z016-11 Veg Cutting Deposit 16200 45th St S		-200.00
Invoice	11/30/2011	B063-11	Z016-11 Veg Cutting Permit	Invoices(Dev Fees):4440 Vegetative Cutting	150.00
Payment	11/30/2011	9480	Partial pay of Z016-11 Veg Cutting Permit		-50.00

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City of Afton
Permit Escrow & Fee Detail
As of December 31, 2015

Type	Date	Num	Memo	Class	Amount
Total Deming, David Z016-11 Veg Cutting					-100.00
Dickinson, Dan Grading & Variance					
Payment	07/15/2002	4235	Initial Grading Deposit 15876 Afton Blvd S.		-1,000.00
Payment	07/15/2002	4235	Initial Variance deposit (lot area per dwelling 7,000 ft)		-250.00
Invoice	07/31/2002	Dickinson1	Resolution recording fee	Invoices(Dev Fees):4250 Recording Fees	20.00
Check	01/20/2004	9332	Refund Grading & Variance Deposit net of expenses		0.00
Check	03/31/2004	9524	Refund Grading & Variance Deposit net of expenses		1,230.00
Payment	05/27/2004	5095	Final Inspection Deposit Permit A35-04		-200.00
Check	02/28/2005	10429	Refund Bldg Insp Deposit Permit A35-04		200.00
Payment	07/31/2015	5816	Z15-30 Variance Escrow (lot area)		-600.00
Invoice	07/31/2015	Z15-30 CUP	Z15-30 Variance Fee (lot area)	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	5816	Pymt of Z15-30 Variance Fee (lot area)		-250.00
Total Dickinson, Dan Grading & Variance					-600.00
Du, Haiwei Z207 2997 Trading Post Trl					
Payment	01/31/2008	24566	Z200-08 Admin Permit Build SFD w/i 20' of Bluffline		-100.00
Invoice	01/31/2008	Z200Fee	Z200-08 Admin Fee	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	01/31/2008	24566	Pymt of Z200 Admin Permit Fee		-60.00
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	113.90
Invoice	01/31/2008	SEHJan08	SEH Engineering Exp Jan08	Invoices(Dev Fees):4341 Engineering Fees	276.08
Invoice	02/29/2008	NACFeb08	NAC: Planning Feb08	Invoices(Dev Fees):4343 Planning Fees	22.80
Payment	03/31/2008	24564	Z207-08 Deposit Extend Driveway New SFD		-1,500.00
Invoice	03/31/2008	Z207-08	Z207-08 Driveway Permit	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	03/31/2008	24564	Pymt of Z207 Driveway permit		-250.00
Payment	03/31/2008	3412	Erosion Control Deposit Z208-08		-14,831.25
Invoice	03/31/2008	NACMar08	NAC Planning: Mar08	Invoices(Dev Fees):4343 Planning Fees	114.00
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	11.40
Invoice	05/31/2008	SEHMar08	SEH Engineering: Mar08	Invoices(Dev Fees):4341 Engineering Fees	871.00
Invoice	12/31/2011	230-11 WSB	WSB City Engineer Nov11	Invoices(Dev Fees):4341 Engineering Fees	224.00
General Jour...	06/30/2012	Forfeit Esc	Forfeit Escrow outstanding balance to City per CC 5/15/12: Category 4		1,500.00
Total Du, Haiwei Z207 2997 Trading Post Trl					-13,298.07
Dunn, Curtis Z15-35 14320 30th St S					
Payment	08/27/2015	4517	Z15-35 Driveway Escrow 14320 30th St S		-1,500.00
Invoice	08/27/2015	Z15-35	Z15-35 Driveway Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	08/27/2015	4517	Pymt of Z15-35 Driveway Bldg Insp Fee		-250.00
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Dunn Z15-35		117.00
Total Dunn, Curtis Z15-35 14320 30th St S					-1,383.00
Equaris Proposal					
Invoice	03/31/2011	WSB2-230	WSB Engineering: Equaris proposal, memo	Invoices(Dev Fees):4341 Engineering Fees	336.00
Total Equaris Proposal					336.00
Esertz Ent Z26-13 13380 Hudson Rd					
Payment	11/26/2013	46070	Z26-13 CUP Escrow truck parking facility		-600.00
Invoice	11/26/2013	Z26 CUP	Z26-13 CUP fee re truck parking facility	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	11/26/2013	46071	Pymt of Z26 CUP fee		-250.00
Total Esertz Ent Z26-13 13380 Hudson Rd					-600.00
Finch, David & Elizabeth 4885 Pheasant Ct					
Payment	04/30/2009	3336	Park Deposit MPA Picnic		-100.00
Check	06/30/2009	14800	Refund MPA Picnic Park Deposit		100.00

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City of Afton
Permit Escrow & Fee Detail
As of December 31, 2015

Type	Date	Num	Memo	Class	Amount
Payment	07/31/2013	4147	Z13-06 Barn for horses, equip, hay		-600.00
Invoice	07/31/2013	Z13-06	Admin Permit Z13-06	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	07/31/2013	Z13-07	Z13-07 Farmsite	Invoices(Dev Fees):4440 Zoning Fees	50.00
Payment	07/31/2013	4147	Pymt of Admin & Farmsite fees		-200.00
Total Finch, David & Elizabeth 4885 Pheasant Ct					-600.00
Fox, Richard 2855 Nybeck Av S Z14-22					
Payment	06/30/2014	3082	Z14-22 Driveway escrow		-1,500.00
Invoice	06/30/2014	Z14-22	Z14-22 Driveway Fee (Bldg Insp)	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	06/30/2014	3082	Pymt of driveway bldg insp fee		-250.00
Total Fox, Richard 2855 Nybeck Av S Z14-22					-1,500.00
Frenette, Reithmeyer Z24-14 Min Sub 1093					
Payment	07/22/2014	1008319	Minor Subdiv Escrow 1093 Indian Trl S Z24-14		-5,000.00
Invoice	07/22/2014	Z14-24	Minor Sub Fee Z14-24 $1,000 + $100 4 lots	Invoices(Dev Fees):4440 Minor Subdivision	1,400.00
Payment	07/22/2014	1008379	Pymt of minor sub fees		-1,400.00
Total Frenette, Reithmeyer Z24-14 Min Sub 1093					-5,000.00
GJ&W Afton Ctr Dev & EAW					
Invoice	11/30/2006	SEHOct06	SEH Engineering Services Oct06	Invoices(Dev Fees):4341 Engineering Fees	704.00
Invoice	12/31/2006	SEHNov06	SEH: Engineering Nov06	Invoices(Dev Fees):4341 Engineering Fees	1,038.73
Invoice	12/31/2006	LegalNov06	Hamilton: Legal fees Nov06	Invoices(Dev Fees):4342 Legal Fees	45.00
Invoice	12/31/2006	SEHDec06	SEH Engineering Dec06	Invoices(Dev Fees):4341 Engineering Fees	342.12
Invoice	01/31/2007	LegalJan07	Jensen, Bell et al: Legal services Jan07	Invoices(Dev Fees):4342 Legal Fees	108.00
Invoice	03/31/2007	JensenFeb07	Jensen Legal Fees Feb07	Invoices(Dev Fees):4342 Legal Fees	963.00
Invoice	04/30/2007	JensenMar07	Jensen Legal Fees Mar07	Invoices(Dev Fees):4342 Legal Fees	1,494.00
Invoice	05/31/2007	JensenApr07	Jensen: Legal services Apr07	Invoices(Dev Fees):4342 Legal Fees	504.00
Invoice	10/31/2008	Jensen	Jensen, Bell: Legal Expenses	Invoices(Dev Fees):4342 Legal Fees	36.00
Invoice	11/30/2008	SEHOct08	SEH Engineering: Oct08	Invoices(Dev Fees):4341 Engineering Fees	6,992.00
Invoice	12/31/2008	CGIDec08	Community Growth Institute: Dec08	Invoices(Dev Fees):4343 Planning Fees	89.00
Invoice	12/31/2008	SEHNov08	SEH Engineering: Nov08	Invoices(Dev Fees):4341 Engineering Fees	5,322.19
Invoice	12/31/2008	SEHDec08	SEH Engineering: Dec08	Invoices(Dev Fees):4341 Engineering Fees	9,334.72
Invoice	02/28/2009	SEHJan09	SEH Engineering Services: Jan09	Invoices(Dev Fees):4341 Engineering Fees	1,102.00
Invoice	03/31/2009	SEHFeb09	SEH Engineering Services Feb09	Invoices(Dev Fees):4341 Engineering Fees	7,888.40
Invoice	04/30/2009	SEHMar09	SEH Engineering: Mar09	Invoices(Dev Fees):4341 Engineering Fees	1,108.42
Invoice	05/31/2009	CGI052509	CGI Expenses: Inv#1718 052509	Invoices(Dev Fees):4343 Planning Fees	2,874.00
Invoice	05/31/2009	SEHApr09	SEH Engineering: 217415 Apr09	Invoices(Dev Fees):4341 Engineering Fees	840.00
Invoice	07/31/2009	CGIJun09	CGI Planner Expenses thru 062509	Invoices(Dev Fees):4343 Planning Fees	253.00
Total GJ&W Afton Ctr Dev & EAW					41,038.58
Heller, Darin B033 Fence Deposit					
Payment	04/30/2010	7485	B-033-10 Swimming Pool Fence Deposit		-3,850.00
Payment	04/30/2010	7484	B033 Pool Deposit		-60.00
Invoice	04/30/2010	B-033-10	Swimming Pool Fee (Bldg Permit B-033)	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	04/30/2010	7484	Pymt of Pool Fee B-033-10		-60.00
Check	07/29/2010	15809	Refund pool fence deposit Z-007-10		3,850.00
Total Heller, Darin B033 Fence Deposit					-60.00
Herreid, David 16530 Swede Hill Dr S					
Payment	12/31/2014	1304	Variance escrow Z14-40		-600.00
Invoice	12/31/2014	Z14-40	Variance Fee Z14-40	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	12/31/2014	1304	Pymt of variance fee z14-40		-250.00

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City of Afton
Permit Escrow & Fee Detail
As of December 31, 2015

Type	Date	Num	Memo	Class	Amount
Total Herreid, David 16530 Swede Hill Dr S					-600.00
Hill, Peter & Cherie Z15-29 WCD 13212 McG					
Payment	07/31/2015	12258	Grading permit escrow Wash Conserv District		-600.00
Invoice	07/31/2015	Z15-29 CUP	WCD Grading CUP	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	12258	Pymt of WCD Grading CUP Fee		-250.00
Total Hill, Peter & Cherie Z15-29 WCD 13212 McG					-600.00
Holz, Brad & Shelly Z15-23 4206 Rivr Rd S					
Payment	07/16/2015	1867	Two Escrows $600 Variance & $350 Renewal/Extension		-950.00
Invoice	07/16/2015	Z15-23	Z15-23 $250 Variance & $250 Renewal/Extension	Invoices(Dev Fees):4440 Zoning Fees	500.00
Payment	07/16/2015	1867	Pymt of Z15-23 $250 Variance & $250 Renewal/Extension		-500.00
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	468.00
Total Holz, Brad & Shelly Z15-23 4206 Rivr Rd S					-482.00
Iverson, Ross Z204214 2555 Trdng Post Trl					
Payment	05/31/2006	5458	Driveway Deposit: to access future home site		-1,500.00
Invoice	05/31/2006	Z214	Driveway Inspection Fee	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	05/31/2006	5458	Pymt of Driveway Inspection Fee		-250.00
Payment	03/14/2007	8119	Admin Permit for B16-07 Z204 SFD		-100.00
Invoice	03/14/2007	Z204	Z204 Admin fee for B16-07 SFD	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	03/14/2007	8119	Pymt of Z204 Admin permit B16-07		-60.00
Invoice	04/30/2007	SEHMar07	SEH Engineering Mar07	Invoices(Dev Fees):4341 Engineering Fees	616.58
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	182.20
Check	05/31/2009	14728	Refund Admin Permit Deposit Z204-07		100.00
Total Iverson, Ross Z204214 2555 Trdng Post Trl					-701.22
Johnson, Justin & Jessica 14872 V Crk Trl					
Payment	04/30/2014	Cash	Variance Deposit Z14-15		-600.00
Payment	04/30/2014	350	Renewal/Amendment Deposit Z14-15		-350.00
Invoice	04/30/2014	Z14-15 Var	Z14-15 Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Invoice	04/30/2014	Z14-16 Var	Renewal/Amendment Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	04/30/2014	cash	Pymt of variance fee		-250.00
Payment	04/30/2014	cash	Pymt of renewal/amendment fee		-150.00
Check	11/26/2014	19753	Refund Variance Escrow Z14-15		600.00
Total Johnson, Justin & Jessica 14872 V Crk Trl					-350.00
Krahn, Kurt & Kathy Z13-29 15820 37th					
Invoice	12/31/2013	Z1-14	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	199.50
Payment	01/27/2014	4990	Z13-29 variance deposit		-600.00
Invoice	01/27/2014	Z13-29	z13-29 variance fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	01/27/2014	4990	z13-29 pymt of variance fee		-250.00
Total Krahn, Kurt & Kathy Z13-29 15820 37th					-400.50
Lakeview Inv 14833 50th St Z14-33					
Payment	10/29/2014	6001	Z14-33 major subdiv escrow		-7,500.00
Payment	10/29/2014	6001	Pymt major subdiv fee $2000 + $100/lot		-2,800.00
Invoice	10/29/2014	Z14-33	Z14-33 major subdiv fee $2000 + $100/lot	Invoices(Dev Fees):4440 Major Subdivision	2,800.00
Invoice	10/31/2014	WSB420-9	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	414.00
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4343 Planning Fees	553.76
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	12/31/2014	Z14-33	The Planning Company: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4343 Planning Fees	500.00
Invoice	12/31/2014	Z14-33	WSB: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4341 Engineering Fees	113.00

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City of Afton
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Type	Date	Num	Memo	Class	Amount
Invoice	12/31/2014	Z14-33	WSB: Lakeview Dev Trading Post Trail Preserve, Z-33-14	Invoices(Dev Fees):4341 Engineering Fees	565.00
Invoice	02/28/2015	Planning	The Planning Company 2465	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	02/28/2015	Planning	The Planning Company 2466	Invoices(Dev Fees):4343 Planning Fees	650.00
Invoice	03/31/2015	PlngCo2527	The Planning Company 2527	Invoices(Dev Fees):4343 Planning Fees	687.50
Invoice	03/31/2015	WSB450-2	WSB Engineering 450-2	Invoices(Dev Fees):4341 Engineering Fees	903.50
Invoice	03/31/2015	KnaakMar15	Holstad & Knaak: Legal services Mar2015	Invoices(Dev Fees):4342 Legal Fees	700.00
Payment	04/30/2015	1210459	Escrow re Construction Estimate		-232,689.00
Invoice	04/30/2015	Planning Co	2580 The Planning Company	Invoices(Dev Fees):4343 Planning Fees	250.00
Invoice	04/30/2015	WSB 450-3	WSB Engineering 450-3	Invoices(Dev Fees):4341 Engineering Fees	71.50
Invoice	04/30/2015	Planning Co	The Planning company 2581	Invoices(Dev Fees):4343 Planning Fees	562.50
Invoice	05/31/2015	WSB450-4	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	214.50
Check	06/30/2015	20306	Reduction Escrow Trading Post Reserve Z14-33		0.00
Check	06/30/2015	20307	Reduction Escrow Trading Post Reserve Z14-33		184,176.50
Invoice	06/30/2015	WSB480-1	WSB Engineering 480-1	Invoices(Dev Fees):4341 Engineering Fees	1,608.00
Invoice	08/31/2015	WSB 480-2	WSB 480-2 Engineering Fees	Invoices(Dev Fees):4341 Engineering Fees	4,460.28
Invoice	09/30/2015	WSB Various	WSB Engineering Various	Invoices(Dev Fees):4341 Engineering Fees	4,679.00
Invoice	10/31/2015	Lakeview	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	1,315.50
Total Lakeview Inv 14833 50th St Z14-33					-37,264.46
LOC, LLC Z15-44 xxx Hudson Rd Variance					
Payment	12/31/2015	3975	Z15-44 xxx Hudson Rd Variance		-600.00
Invoice	12/31/2015	Z15-44	Z15-44 xxx Hudson Rd Variance	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	12/31/2015	3975	Pymt of Z15-44 Variance Fee		-250.00
Total LOC, LLC Z15-44 xxx Hudson Rd Variance					-600.00
Lucas Woodland B063-11 15222 Afton Blvd S					
Payment	11/30/2011	1301	Admin Permit Deposit B-063-11 Demo Extension		-1,000.00
Invoice	11/30/2011	B063-11	Admin Permit B063-11 Cert of Occupancy	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	11/30/2011	1302	Pymt of Admin Permit B063-11 Cert of Occupancy		-150.00
Total Lucas Woodland B063-11 15222 Afton Blvd S					-1,000.00
Maas, Gary Z15-26 3185 St Crx Trl					
Payment	07/31/2015		Escrow Vegitative Cutting Z15-26		-200.00
Total Maas, Gary Z15-26 3185 St Crx Trl					-200.00
Maas, Gary Z15-38 16688 7th St S					
Payment	10/31/2015	6938	Z15-38 Minor Subdivision Escrow Deposit		-1,500.00
Invoice	10/31/2015	Z15-38	Z15-38 Minor Subdivision Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	10/31/2015	6938	Pymt of Z15-38 minor sub fee		-250.00
Total Maas, Gary Z15-38 16688 7th St S					-1,500.00
Mactavish, Ian Z13-27					
Payment	01/27/2014	10836	Z13-27 Driveway Escrow 10150 Citywalk Dr #111		-1,500.00
Invoice	01/27/2014	Z13-27	Z13-27 Driveway insp fee	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	01/27/2014	10836	Pymt of Z13-27 bldg insp fee		-250.00
Check	12/31/2015	20809	Refund Driveway Escrow Z13-27 Ian MacTavish		1,500.00
Total Mactavish, Ian Z13-27					0.00
McDonough, M Z15-32 Pool					
Payment	08/27/2015	2109	Z15-32 Pool Escrow (Prestige Pools)		-1,000.00
Invoice	08/27/2015	Z15-32	Z15-32 Fee re. Pool	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	08/27/2015	2109	Pymt of Zoning Fee Z15-32 re Pool		-100.00

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Type	Date	Num	Memo	Class	Amount
Payment	08/27/2015	2109	Z15-33 Fence Permit for Pool		-1,000.00
Invoice	08/27/2015	Z15-33	Z15-33 Fence Permit	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	08/27/2015	2109	Pymt of Z15-33 Fence Permit Fee		-60.00
Total McDonough, M Z15-32 Pool					-2,000.00
Meissner, Joe 14186 Valley Cr					
Invoice	06/30/2010	WashCty	Wash Cty Recording Fee	Invoices(Dev Fees):4250 Recording Fees	46.00
Invoice	08/31/2010	Variance	Wash Cty Recording Fee - Variance	Invoices(Dev Fees):4250 Recording Fees	46.00
Payment	01/23/2012		Pymt re. re-recording variance		-46.00
Total Meissner, Joe 14186 Valley Cr					46.00
Morgan, Randy Z13-15 Sand Hill Driveway					
Payment	07/25/2013	8930	Z13-15 Driveway Escrow		-1,500.00
Invoice	07/25/2013	Z13-15	Z13-15 Bldg Insp Fee	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	07/25/2013	8930	Pymt of Bldg Insp Fee Driveway		-250.00
Invoice	07/31/2013	WSB Jul13	WSB Engineering Jul13	Invoices(Dev Fees):4341 Engineering Fees	133.00
Invoice	08/31/2013	WSB 360-7	WSB Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	266.00
Invoice	09/30/2013	WSB Sep13	WSB Engineer services	Invoices(Dev Fees):4341 Engineering Fees	133.00
Invoice	05/31/2014	Z13-15	WSB Engineering Fees 420-4	Invoices(Dev Fees):4341 Engineering Fees	69.00
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Morgan Z13-15		500.50
General Jour...	11/30/2015	5310 Eng'g	WSB Engineer: Sep 2015		143.00
Total Morgan, Randy Z13-15 Sand Hill Driveway					-255.50
Murphy, Elaine Z15-28 WCD 4969 Neal					
Payment	07/31/2015	12258	Grading permit escrow Wash Conserv District		-600.00
Invoice	07/31/2015	Z15-28 CUP	WCD Grading CUP	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	12258	Pymt of WCD Grading CUP Fee		-250.00
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Murphy Z15-18		321.75
General Jour...	11/30/2015	5310 Eng'g	WSB Engineer: Sep 2015		234.00
General Jour...	11/30/2015	5310 Eng'g	WSB Engineer: Oct 2015		58.50
Total Murphy, Elaine Z15-28 WCD 4969 Neal					14.25
Myers, Jim Z15-14 1405 Sandhill Rd					
Payment	05/31/2015	104362	Z15-14 Driveway Escrow		-1,500.00
Invoice	05/31/2015	z15-14	Z15-14 Driveway Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	104362	Pymt of Driveway Bldg Insp Fee		-250.00
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	71.50
Total Myers, Jim Z15-14 1405 Sandhill Rd					-1,428.50
Nelson Est/Frennette/Reithmeyer					
Invoice	08/31/2014	NWA Z14-24	NW Assoc Planning Fees	Invoices(Dev Fees):4343 Planning Fees	1,421.90
Invoice	09/30/2014	NWA Z14-24	Northwest Assoc: 21465 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	1,265.20
Invoice	10/31/2014	WSB420-9	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	364.00
General Jour...	11/30/2015	5330 Planng	Northwest Assoc: Nelson Estates - Reithmeyer Plat		94.50
Total Nelson Est/Frennette/Reithmeyer					3,145.60
Norcutt Homes Z15-10 12338 Meadow Bluff					
Payment	04/30/2015	12414	Z15-10 Driveway escrow		-1,500.00
Invoice	04/30/2015	Z15-10	Z15-10 Driveway Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	04/30/2015	12414	Pymt of bldg insp fee		-250.00
Check	12/31/2015	20810	Refund Driveway Escrow Z15-10 12338 Meadow Bluff Trl		1,500.00

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City of Afton
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Type	Date	Num	Memo	Class	Amount
Total Norcutt Homes Z15-10 12338 Meadow Bluff					0.00
Osborn, Jaeson & Kayla Z15-41 15612 36th					
Payment	11/16/2015	5516	Driveway Escrow Z15-41 15612 36th St S Amaris Homes		-1,500.00
Invoice	11/16/2015	Z15-41	Driveway Bldg Insp Fee Z15-41	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	11/16/2015	5516	Pymt of Bldg Insp Fee (Driveway)		-250.00
Total Osborn, Jaeson & Kayla Z15-41 15612 36th					-1,500.00
Osborn, Jay Z1-13 3850 Oak Green Av S					
Payment	02/28/2013	113	Escrow Ag Bldg Z1-13		-1,000.00
Invoice	02/28/2013	Z1-13	Z1-13 Admin Permit Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	02/28/2013	113	Pymt of Z1-13 admin permit fee		-150.00
Total Osborn, Jay Z1-13 3850 Oak Green Av S					-1,000.00
Osborn, Jay Z1-14 3850 Oak Green Av S					
Invoice	12/31/2013	Z1-14	WSB Eng'g Services Dec13	Invoices(Dev Fees):4341 Engineering Fees	66.50
Payment	01/29/2014	5014	Escrow Z14-1 Ag Purpose - horses		-600.00
Invoice	01/29/2014	Z1-15	Z14-1 ag admin permit	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	01/29/2014	5013	Pymt of z14-1 ag admin fee		-150.00
Invoice	01/29/2014	Z1-14	Farmsite fee	Invoices(Dev Fees):4440 Zoning Fees	50.00
Payment	01/29/2014	5015	pymt of farmsite fee		-50.00
Total Osborn, Jay Z1-14 3850 Oak Green Av S					-533.50
Paddock, Bruce Z15-16 22.028.20.14.0064					
Payment	05/31/2015	5811	Z15-16 Variance Escrow Buildability		-600.00
Invoice	05/31/2015	z15-16	Z15-16 Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	5811	Pymt of variance fee Z15-16		-250.00
Total Paddock, Bruce Z15-16 22.028.20.14.0064					-600.00
Pentel, Sylvia Z009 1501 Stagecoach Trl					
Payment	05/19/2010	3013	Z-009-10 Driveway Deposit		-1,500.00
Invoice	05/19/2010	Z-009-10	Z009 Building Insp fee for Driveway	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/19/2010	3013	Pymt of Z009 Bldg Insp Fee for Driveway		-250.00
Payment	05/19/2010	3013	Grading Deposit		-1,000.00
Invoice	05/19/2010	Pentel	Grading Permit	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	05/19/2010	3013	Pymt of Grading Permit		-100.00
Invoice	06/30/2010	WSBJun10	WSB Engineering Exp: Grading Permit	Invoices(Dev Fees):4341 Engineering Fees	56.00
General Jour...	07/29/2010	Rev Invoice	Reverse Original $100 Charge for Grading Permit 5/19/10		-100.00
Check	07/29/2010	15810	Refund grading permit deposit and fee		1,100.00
Invoice	07/31/2010	WSBJul10	WSB Eng'g: Engineering Services re. grading permit	Invoices(Dev Fees):4341 Engineering Fees	336.00
Invoice	01/31/2011	WSBJan11	WSB: Engineering re. Grading Permit	Invoices(Dev Fees):4341 Engineering Fees	152.00
Invoice	02/28/2011	WSB4-140	WSB Engineering: grading permit	Invoices(Dev Fees):4341 Engineering Fees	188.00
Invoice	07/31/2012	WSBMay2012	WSB EngineeringMay2012	Invoices(Dev Fees):4341 Engineering Fees	60.50
Invoice	09/30/2013	WashCty	Wash Cty Recording Fee	Invoices(Dev Fees):4344 Misc Dev Fees	46.00
Total Pentel, Sylvia Z009 1501 Stagecoach Trl					-661.50
Permit, Adrian (Gonyea Homes) Z15-31					
Payment	08/27/2015	162652	Z15-31 Driveway Escrow 12442 Meadow Bluffs Trl		-1,500.00
Invoice	08/27/2015	Z15-31	Z15-31 Bldg Insp Fee (Driveway)	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	08/27/2015	16262	Pymt of Z15-31 Driveway Bldg Insp Fee		-250.00
Total Permit, Adrian (Gonyea Homes) Z15-31					-1,500.00

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Type	Date	Num	Memo	Class	Amount
Reithmeyer, Joe & Kim Z15-37 1093					
Payment	09/23/2015	15666	Z15-37 Minor Subdiv 1093 Ind Trl S & 1093 Lk Edith Ln		-1,500.00
Invoice	09/23/2015	MinorZ15-37	Minor Subdiv Fee Z15-37	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	09/23/2015	15666	Pymt of Minorsubdiv Fee Z15-37		-250.00
Total Reithmeyer, Joe & Kim Z15-37 1093					-1,500.00
Riverbank Exchange Z215 13900 Hudson Rd					
Invoice	12/31/2004	Zeller15	SEH Engineering Services Dec04	Invoices(Dev Fees):4341 Engineering Fees	246.00
Invoice	11/30/2008	JensenSep08	Jensen, et al: Legal Expenses Sep08	Invoices(Dev Fees):4342 Legal Fees	864.00
Payment	09/08/2009	109076	Z215 CUP Deposit Commercial Bldg		-600.00
Invoice	09/08/2009	Z215-09	Z215 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	09/08/2009	109076	Pymt of CUP Z215 Fee		-150.00
Total Riverbank Exchange Z215 13900 Hudson Rd					510.00
Scheel, Bill 13404 15th St S					
Payment	05/31/2015	1039	Z15-17 Minor Subdivision Escrow		-1,500.00
Invoice	05/31/2015	z15-17	Z15-17 Minor Subdiv fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	1040	Pymt of Z15-17 minor subdivision fee		-250.00
Total Scheel, Bill 13404 15th St S					-1,500.00
Schnarr, Steve Z15-34 Pool					
Payment	08/27/2015	8192	Z15-34 Pool Escrow 4504 Parsons Ct		-1,000.00
Invoice	08/27/2015	Z15-34	Z15-34 Pool Permit Fee 4504 Parsons Ct	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	08/27/2015	17526	Pymt of Z15-34 Pool Fee 4504 Parsons Ct		-100.00
Total Schnarr, Steve Z15-34 Pool					-1,000.00
Shilts, Aaron Z15-21 2697 Meadow Pt Path					
Payment	07/16/2015	35403	Driveway Escrow Z15-21		-1,500.00
Invoice	07/16/2015	Z15-21	Z15-21 Bldg Insp Fee re Driveway	Invoices(Dev Fees):4401 Building Inspectio...	250.00
Payment	07/16/2015	35403	Pymt of Z15-21 Bldg Insp Fee		-250.00
Total Shilts, Aaron Z15-21 2697 Meadow Pt Path					-1,500.00
Shilts, Aaron Z15-40 2697 Meadow Pt Path					
Payment	10/31/2015	91620	Z15-40 Swimming Pool Fence Escrow		-1,000.00
Invoice	10/31/2015	Z15-40	Z15-40 Swimming Pool Fence Fee	Invoices(Dev Fees):4440 Zoning Fees	60.00
Payment	10/31/2015	91620	Pymt of Z15-40 Swimming Pool Fence		-60.00
Total Shilts, Aaron Z15-40 2697 Meadow Pt Path					-1,000.00
Thao, David Z15-2012416 Meadow Bluff Tr					
Payment	07/16/2015	212217	Z15-20 Driveway/Erosion Escrow ($1,500 + Excess $1,500)		-3,000.00
Invoice	07/16/2015	Z15-20	Z15-20 Driveway/Erosion Bldg Insp Fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/16/2015	212217	Pymt of Z15-20 Bldg Insp Fee		-250.00
Total Thao, David Z15-2012416 Meadow Bluff Tr					-3,000.00
Three Sister's Springs					
Invoice	07/31/2004	Three01	SEH: Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	364.00
Payment	08/31/2004	1206	Refundable Developer Deposit to cover expenses		-9,500.00
Invoice	08/31/2004	Three02	Park Dedication Fee	Invoices(Dev Fees):4425 Park Dedication Fee	17,906.00
Payment	08/31/2004	1205	Pymt of Park Dedication Fee		-17,906.00
Invoice	08/31/2004	Three03	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,726.39
Invoice	09/30/2004	Three04	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	275.50

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Type	Date	Num	Memo	Class	Amount
Invoice	09/30/2004	Three05	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	316.12
Invoice	10/31/2004	Three06	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,556.12
Invoice	11/30/2004	Three07	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	184.50
Invoice	12/31/2004	Three08	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	30.75
Invoice	04/30/2005	Three09	SEH: Engineer services	Invoices(Dev Fees):4341 Engineering Fees	64.00
Invoice	07/31/2005	Three10	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	166.07
Invoice	11/30/2005	SEH138812	SEH: Engineering Services	Invoices(Dev Fees):4341 Engineering Fees	586.85
Invoice	12/31/2005	SEHNov05	SEH: Site inspection	Invoices(Dev Fees):4341 Engineering Fees	128.00
Invoice	12/31/2005	SEHNov05	SEH: Paving of wear course	Invoices(Dev Fees):4341 Engineering Fees	684.25
Invoice	06/30/2006	SEHMay06	SEH: eng'g update	Invoices(Dev Fees):4341 Engineering Fees	64.00
Invoice	10/31/2006	SEHSep06	SEH: Engineering Sep06	Invoices(Dev Fees):4341 Engineering Fees	211.12
Invoice	11/30/2006	SEHOct06	SEH: Final Inspection Oct06	Invoices(Dev Fees):4341 Engineering Fees	291.35
Invoice	12/31/2006	SEHNov06	SEH: Engineering Nov06	Invoices(Dev Fees):4341 Engineering Fees	128.00
Invoice	02/24/2007	Transfer	Transfer from Three Sisters to Valley Creek Proj/Landsmith	Invoices(Dev Fees):4440 Zoning Fees	2,850.98
Invoice	10/31/2007	SEHSep07	SEH Engineering Sep07	Invoices(Dev Fees):4341 Engineering Fees	33.50
Invoice	11/30/2007	SEHOct07	SEH: Engineering Services Oct07	Invoices(Dev Fees):4341 Engineering Fees	317.89
Invoice	06/30/2008	SEHMay08	SEH: engineering fees	Invoices(Dev Fees):4341 Engineering Fees	142.08
Total Three Sister's Springs					621.47
Traditional Ventures Z15-27 WCD 1987 Mng					
Payment	07/31/2015	12258	Grading permit escrow Wash Conserv District		-600.00
Invoice	07/31/2015	Z15-27 CUP	WCD Grading CUP	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/31/2015	12258	Pymt of WCD Grading CUP Fee		-250.00
Total Traditional Ventures Z15-27 WCD 1987 Mng					-600.00
Vang, Jack SWWD Z15-9 12788 50th St S					
Payment	04/30/2015	4010	CUP Escrow Z15-9 Conservation Projects		-1,700.00
Invoice	04/30/2015	Z15-9	CUP Fee grassed waterway & extended detention	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	04/30/2015	4010	Pymt of CUP Fee		-250.00
Invoice	05/31/2015	WSB450-4	WSB Engineering	Invoices(Dev Fees):4341 Engineering Fees	825.50
Invoice	06/30/2015	WSB450-2	WSB Engineering 450-2	Invoices(Dev Fees):4341 Engineering Fees	58.50
Total Vang, Jack SWWD Z15-9 12788 50th St S					-816.00
VBWD Fetcher Both Up & Down Stream					
Invoice	12/14/2007	Z234	Z234 Grading Permit re. Pond	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	12/14/2007	141756	Grading Deposit Z234 1916 Oakgreen (Valley Br WMO)		-1,000.00
Payment	12/14/2007	141756	Pymt of Z234 Grading Permit Fee		-100.00
Invoice	01/31/2008	NACJan08	NAC Planning Fee Jan08	Invoices(Dev Fees):4343 Planning Fees	114.00
Invoice	03/31/2008	NACMar08	NAC Planning: Mar08	Invoices(Dev Fees):4343 Planning Fees	17.10
Invoice	05/16/2008	Z211Fee	Z211 Downstream Zoning Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	05/16/2008	Z210Fee	Z210 Upstream Zoning Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/16/2008	145285	Pymt of Downstream Z211 zoning fee		-150.00
Payment	05/16/2008	145284	Pymt of upstream Z210 zoning fee		-150.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	05/31/2008	CGIMay08	Community Growth Institute: May08	Invoices(Dev Fees):4343 Planning Fees	311.50
Invoice	06/19/2008	Z217	Z217 Grading Fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	06/19/2008	145282	Pymt of Z217 Grading Fee		-100.00
Payment	06/19/2008	145282	Z217 Upstream Grading Permit 14020, 14100, 14186		-1,000.00
Payment	06/19/2008	145283	Z218 Downstream Grading Deposit 2398 St Crx Trl		-1,000.00
Invoice	06/19/2008	Z218	Z218 Upstream Grading Fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Payment	06/19/2008	145283	Pymt of Z218 Upstream Grading Fee		-100.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	1,001.25

FB.11

City of Afton
Permit Escrow & Fee Detail
As of December 31, 2015

Type	Date	Num	Memo	Class	Amount
Invoice	06/30/2008	SEHMay08	SEH: engineering fees (Upstream)	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	06/30/2008	SEHMay08	SEH: engineering fees (Downstream)	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08	Invoices(Dev Fees):4341 Engineering Fees	123.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08 Upstream	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	07/31/2008	SEHJun08	SEH Engineering: Jun08 Downstream	Invoices(Dev Fees):4341 Engineering Fees	201.00
Invoice	08/31/2008	SEHJul08	SEH Engineering: Jul08	Invoices(Dev Fees):4341 Engineering Fees	275.25
Invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	111.25
Invoice	09/30/2008	SEHAug08	SEH Engineering: Aug08	Invoices(Dev Fees):4341 Engineering Fees	511.71
Invoice	09/30/2008	CGISep08	CGI Planning Exp: Sep08	Invoices(Dev Fees):4343 Planning Fees	445.00
Total VBWD Fetcher Both Up & Down Stream					1,026.81
VBWD Z15-10					
Payment	06/23/2010	162285	Land grading (remove dam & repace w rock rapids)		-1,000.00
Invoice	06/23/2010	Z-015-10	land grading zoning fee	Invoices(Dev Fees):4440 Zoning Fees	100.00
Invoice	06/23/2010	Z-015-10	Z15-10 CUP Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	06/23/2010	162285	Pymt of Z15-10 zoning fee		-100.00
Payment	06/23/2010	162284	Pymt of Z15-10 CUP fee		-150.00
Total VBWD Z15-10					-1,000.00
VBWD Z15-18 FOC					
Payment	05/31/2015	2016	Z15-18 Minor Subdivision Escrow		-1,500.00
Invoice	05/31/2015	z15-18	Z15-18 Minor subdivision fee	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	05/31/2015	2016	Pymt of z15-18 minor subdivision fee		-250.00
Invoice	08/31/2015	WSB 450-6	WSB 450-6 Engineering	Invoices(Dev Fees):4341 Engineering Fees	292.50
Total VBWD Z15-18 FOC					-1,207.50
VBWD Z15-22, CWF, FOC Review					
Invoice	06/30/2015	WSB450-5	WSB Engineering 450-5	Invoices(Dev Fees):4341 Engineering Fees	494.00
Payment	07/16/2015	208467	Z15-22 Grading Escrow Neal & Trading Pst Tr		-600.00
Invoice	07/16/2015	Z15-22	Z15-22 CUP Grading re Neal & Trading Pst Tr	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	07/16/2015	208468	Pymt of Z15-22 CUP Fee		-250.00
Invoice	08/31/2015	WSB 450-6	WSB 450-6 Engineering	Invoices(Dev Fees):4341 Engineering Fees	1,001.25
Invoice	09/30/2015	WSB450-7	WSB Engineering 450-7	Invoices(Dev Fees):4341 Engineering Fees	539.00
Total VBWD Z15-22, CWF, FOC Review					1,434.25
Vine Hill Partners/Lucas Woodland Demo					
Payment	12/21/2011	1304	Escrow Demo existing home		-250.00
Invoice	12/21/2011	B138-11	B138-11 Demo Existing Home	Invoices(Dev Fees):4440 Zoning Fees	110.00
Payment	12/21/2011	5371	Pymt of Demo Permit B138-11		-110.00
Total Vine Hill Partners/Lucas Woodland Demo					-250.00
Voxland, Jared 13804 40th S Z13-5					
Payment	04/16/2013	121	Z13-5 Demolition deposit 13804 40th St S		-250.00
Invoice	04/16/2013	Z13-5	Demo Permit $110 x 3	Invoices(Dev Fees):4440 Zoning Fees	330.00
Payment	04/16/2013	121	Pymt of Demo permit fee $110 x 3		-330.00
General Jour...	11/26/2013	Z005-2013	Reverse after the fact fee (CC forgave): Jared Voxland Demo permit		-220.00
Check	11/27/2013	18868	Reverse after the fact fee (CC forgave): Jared Voxland Demo permit		470.00
Payment	05/20/2014	5028	Z14-16 new foundation for barn		-600.00
Invoice	05/20/2014	Z14-16 barn	Z1Admin permit Z14-16 new foundation for barn	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/20/2014	5028	Pymt of Admin permit Z14-16 new foundation for barn		-150.00
Total Voxland, Jared 13804 40th S Z13-5					-600.00

F8.12

City of Afton
Permit Escrow & Fee Detail
As of December 31, 2015

Type	Date	Num	Memo	Class	Amount
Vujovich, Peter Variance 1296 Indian Trl					
Payment	11/30/2002	5177	Initial Deposit		-250.00
Invoice	11/30/2002	Vujovich1	Zoning fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	11/30/2002	5177	Pymt of zoning fee		-150.00
Invoice	02/29/2004	Vujovich2	NW Assoc Consultant: Planner	Invoices(Dev Fees):4343 Planning Fees	63.60
Invoice	03/31/2004	Vujovich3	NW Assoc Consultants	Invoices(Dev Fees):4343 Planning Fees	346.75
Invoice	04/30/2004	Vujovich4	NW Assoc planning fees	Invoices(Dev Fees):4343 Planning Fees	78.88
Total Vujovich, Peter Variance 1296 Indian Trl					239.23
Walker, Jeffrey Grading/Farm Site					
Payment	05/12/2004	4141	Grading Deposit		-500.00
Invoice	05/12/2004	Walker1	Farm Site Permit Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Invoice	05/12/2004	Walker2	SUP Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/12/2004	4140	Pymt of SUP & Farm Site Fee		-300.00
Invoice	05/31/2004	Walker3	NW Assoc: Planning	Invoices(Dev Fees):4343 Planning Fees	442.85
Invoice	05/31/2004	Walker4	Wash Cty: mailing labels	Invoices(Dev Fees):4344 Misc Dev Fees	53.13
Invoice	05/31/2004	Walker5	NW Assoc: 5/7/04 Meeting re. lawsuit	Invoices(Dev Fees):4343 Planning Fees	32.40
Invoice	06/30/2004	Walker6	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	1,000.12
Invoice	06/30/2004	Walker7	Hamilton et al: legal fees	Invoices(Dev Fees):4342 Legal Fees	2,246.00
Invoice	07/31/2004	Walker8	Hamilton, et al: legal fees	Invoices(Dev Fees):4342 Legal Fees	1,015.00
Invoice	07/31/2004	Walker9	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	439.87
Invoice	07/31/2004	Walker10	Lenny Jenks: Walker transcript	Invoices(Dev Fees):4344 Misc Dev Fees	125.00
Invoice	08/31/2004	Walker11	SEH: engineering services	Invoices(Dev Fees):4341 Engineering Fees	195.37
Invoice	09/30/2004	Walker12	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	435.00
Invoice	09/30/2004	Walker13	SEH: Engineering services	Invoices(Dev Fees):4341 Engineering Fees	61.50
Invoice	11/30/2004	Walker14	Hamilton, et al: Legal services	Invoices(Dev Fees):4342 Legal Fees	29.00
Invoice	12/31/2004	Walker15	Hamilton, Quigley et al: legal services	Invoices(Dev Fees):4342 Legal Fees	101.50
Invoice	02/28/2006	SEHJan06	SEH engineering services Jan06	Invoices(Dev Fees):4341 Engineering Fees	128.00
Invoice	05/31/2008	SEHApr08	SEH Engineering: Apr08	Invoices(Dev Fees):4341 Engineering Fees	67.00
General Jour...	01/31/2012	Escrow W/O	Write off outstanding balance per CC 1/17/12: 6+ Years Past Due		-2,074.24
Total Walker, Jeffrey Grading/Farm Site					3,797.50
Wamstad Z15-27 Plan Review					
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Wamstad Z15-27		328.25
Total Wamstad Z15-27 Plan Review					328.25
Wash Cty Pub Safety Tower Z209,213					
Invoice	11/30/2007	NACNov07	NAC: Planner Services Nov07	Invoices(Dev Fees):4343 Planning Fees	161.20
Invoice	11/30/2007	NACOct07	NAC: Planner Services Oct07	Invoices(Dev Fees):4343 Planning Fees	119.60
Invoice	12/31/2007	NACDec07	NAC Planning Dec07	Invoices(Dev Fees):4343 Planning Fees	292.64
Invoice	12/31/2007	JensenDec07	Jensen: Legal Dec07	Invoices(Dev Fees):4342 Legal Fees	171.00
Payment	04/21/2008	244177	Deposit Pub Safety Radio Tower Z209		-8,000.00
Invoice	04/21/2008	Z209	Z209 Design Review Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	04/21/2008	244177	Pymt of Design Review Fee Z209		-150.00
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	22.80
Invoice	04/30/2008	NACApr08	NAC: Planning Exp Apr08	Invoices(Dev Fees):4343 Planning Fees	119.70
Payment	05/16/2008	246176	Z213 Setback Variance Deposit		-600.00
Invoice	05/16/2008	Z213Fee	Z213 Setback Variance Fee	Invoices(Dev Fees):4440 Zoning Fees	150.00
Payment	05/16/2008	246176	Pymt of Z213 Setback Variance Fee		-150.00
Invoice	05/31/2008	CGIMay08	Community Growth Institute: May08	Invoices(Dev Fees):4343 Planning Fees	2,493.25
General Jour...	06/30/2008	Z213WashCty	Reverse Variance Fee Z213 Stealth Tower: No Setback Variance Needed		-150.00
Check	06/30/2008	13833	Refund Wash Cty Pub Safety Tower Variance Fee and Deposit Z213		750.00
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	155.75
Invoice	06/30/2008	CGIJun08	Community Growth Institute: Jun08	Invoices(Dev Fees):4343 Planning Fees	89.00

City of Afton
Permit Escrow & Fee Detail
As of December 31, 2015

Type	Date	Num	Memo	Class	Amount
Invoice	07/31/2008	CGIJul08	Community Growth: Planner Jul08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	08/31/2008	CGIAug08	Community Growth Institute: Aug08	Invoices(Dev Fees):4343 Planning Fees	133.50
Invoice	09/30/2008	CGISep08	CGI Planning Exp: Sep08	Invoices(Dev Fees):4343 Planning Fees	178.00
Invoice	10/31/2008	JensenJun08	Jensen, Bell: Legal Expenses	Invoices(Dev Fees):4342 Legal Fees	234.00
Invoice	11/30/2008	JensenSep08	Jensen, et al: Legal Expenses Sep08	Invoices(Dev Fees):4342 Legal Fees	666.00
Invoice	11/30/2008	CGIOct08	Community Growth: Planner Exp Oct08	Invoices(Dev Fees):4343 Planning Fees	356.00
Invoice	12/31/2008	CGINov08	Community Growth Institute: 1584 Nov08	Invoices(Dev Fees):4343 Planning Fees	311.50
Invoice	12/31/2008	CGINov08	Community Growth Institute: 1584 Nov08	Invoices(Dev Fees):4343 Planning Fees	66.75
Invoice	12/31/2008	CGIDec08	Community Growth Institute: 1609 Dec08	Invoices(Dev Fees):4343 Planning Fees	44.50
Invoice	01/31/2009	CGIJan09	Community Growth Institute: Jan09	Invoices(Dev Fees):4343 Planning Fees	287.25
Invoice	03/31/2009	CGIMar09	Community Growth: Mar09 Planning Fees	Invoices(Dev Fees):4343 Planning Fees	23.00
Invoice	04/30/2009	CGIApr09	CGI Planning Services: Apr09	Invoices(Dev Fees):4343 Planning Fees	92.00
Check	12/22/2010	16216	Partial Refund Wash Cty Pub Safety Tower Z209 CUP		1,415.81
Total Wash Cty Pub Safety Tower Z209,213					-500.00
Weber, Scott 1267 Stagecoach Z14-8					
Payment	04/09/2014	2538	Minor Subdivision Z14-8		-1,500.00
Invoice	04/09/2014	Minor Subd	Minor Subdivision Fee Z14-8	Invoices(Dev Fees):4440 Minor Subdivision	250.00
Payment	04/09/2014	2538	Pymt of minor subdiv fee		-250.00
Total Weber, Scott 1267 Stagecoach Z14-8					-1,500.00
Weissner Z15-29 Plan Review					
General Jour...	10/31/2015	Applicant	WSB Engineering 450-8 Aug15 Weissner Z15-29		386.75
Total Weissner Z15-29 Plan Review					386.75
Wilcox, Jesse & Jenny Z15-31 Variance					
Payment	09/23/2015	12952	Z15-31 Variance Escrow 14725 Aft Blvd S		-600.00
Invoice	09/23/2015	Variance Z1	Z15-31 Variance 14725 Aft Blvd S	Invoices(Dev Fees):4440 Zoning Fees	250.00
Payment	09/23/2015	12952	Pymt of Z15-31 Variance 14725 Aft Blvd S		-250.00
Total Wilcox, Jesse & Jenny Z15-31 Variance					-600.00
TOTAL					**-30,942.16**

FB.14

03/09/16

City of Afton
City Infra-Structure Improvement Projects - LTD Summary
January 2011 through December 2015

	Jan - Dec 11	Jan - Dec 12	Jan - Dec 13	Jan - Dec 14	Jan - Dec 15	TOTAL
120 Street Imp Capital Fd						
B. Exp						
7981 Village Local Rd Imp	0.00	0.00	(6,079.50)	(89,427.00)	(250,098.57)	(345,605.07)
7982 CR21 Imp Proj	0.00	0.00	(2,827.50)	(23,269.25)	(23,382.75)	(49,479.50)
Total B. Exp	0.00	0.00	(8,907.00)	(112,696.25)	(273,481.32)	(395,084.57)
Total 120 Street Imp Capital Fd	0.00	0.00	(8,907.00)	(112,696.25)	(273,481.32)	(395,084.57)
800 City InfraStructure Imp Fd						
A. Rev						
4917 Interest Income	0.00	2.04	2.55	3.26	395.48	403.33
4849 DNR BWSR Grant	0.00	0.00	129,850.00	0.00	0.00	129,850.00
4850 Park Reserve Trf re. Dwntwn I...	0.00	0.00	100,000.00	0.00	0.00	100,000.00
4851 VBWD Easement	0.00	0.00	0.00	0.00	5,800.00	5,800.00
4871 Rental Inc - Flood Levee Prop	0.00	850.00	1,700.00	0.00	0.00	2,550.00
4894 MnDNR Grant - Other	0.00	9,247.38	10,024.53	0.00	35,137.00	54,408.91
4895 MnDNR Grant - Land Purchase	0.00	351,673.70	616,669.52	0.00	0.00	968,343.22
4896 Flood Levy Imp Proj - Tax Levy	0.00	95,000.00	95,000.00	95,000.00	95,000.00	380,000.00
Total A. Rev	0.00	456,773.12	953,246.60	95,003.26	136,332.48	1,641,355.46
B. Exp						
8891 Dwntown Prop Purch/Exp	0.00	(372221.16)	(780944.33)	(933.95)	(2,481.58)	(1,156,581.02)
8892 Dwntown Imp - Easemnts & Da...	0.00	0.00	0.00	(11,700.00)	(633,200.00)	(644,900.00)
8894 Septic Permits, Fees, Admin	0.00	0.00	0.00	(10,558.00)	(42,355.31)	(52,913.31)
8895 DNR Flood Imp Proj - Engineer	(6,673.00)	(54,384.11)	(29,242.00)	(157,437.85)	(198,277.10)	(446,014.06)
8896 Sanitary Sewer Imp	0.00	(395.00)	(87,311.07)	(293,780.46)	(194,199.55)	(575,686.08)
8897 Septic Construction Eng'g	0.00	0.00	0.00	(540.77)	(9,048.00)	(9,588.77)
8898 Flood Mitigation/ROW Serv	0.00	(9,754.75)	(4,480.00)	(19,787.25)	(87,667.80)	(121,689.80)
8899 Village Improvements	0.00	0.00	(33,513.00)	(28,452.75)	0.00	(61,965.75)
Total B. Exp	(6,673.00)	(436,755.02)	(935,490.40)	(523,191.03)	(1,167,229.34)	(3,069,338.79)
Total 800 City InfraStructure Imp Fd	(6,673.00)	20,018.10	17,756.20	(428,187.77)	(1,030,896.86)	(1,427,983.33)
805 Downtown Imp Debt Service						
4897 Levy PFA Loan Interest	0.00	0.00	0.00	0.00	8,000.00	8,000.00
7737 Int Exp Dwntwn Tmp Imp Bd	0.00	0.00	0.00	0.00	(19,948.45)	(19,948.45)
7738 Bond Issue Expense	0.00	0.00	0.00	0.00	(53,263.75)	(53,263.75)
Total 805 Downtown Imp Debt Service	0.00	0.00	0.00	0.00	(65,212.20)	(65,212.20)
TOTAL	**(6,673.00)**	**20,018.10**	**8,849.20**	**(540,884.02)**	**(1,369,590.38)**	**(1,888,280.10)**

E9

7E

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: March 10, 2016

Re: Valley Branch Watershed District Update Regarding the Kelle's Creek Septic System Inspection Program

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Attached is the PowerPoint presentation information that will be presented by the Valley Branch Watershed District regarding the Kelle's Creek Septic System Inspection Program.

Kelle's Creek Septic System Inspection Pilot Program - Update

Jill Lucas, VBWD Manager and
Jennifer Koehler, Barr Engineering

March 15, 2016

VALLEY BRANCH WATERSHED DISTRICT

BARR

Outline

- Summarize the Kelle's Creek water quality (TMDL) study
- Review scope of the Clean Water Fund grant
- Outline the current status and next steps

BARR

Kelle's Creek Total Maximum Daily Load (TMDL) Study (draft): Source Assessment

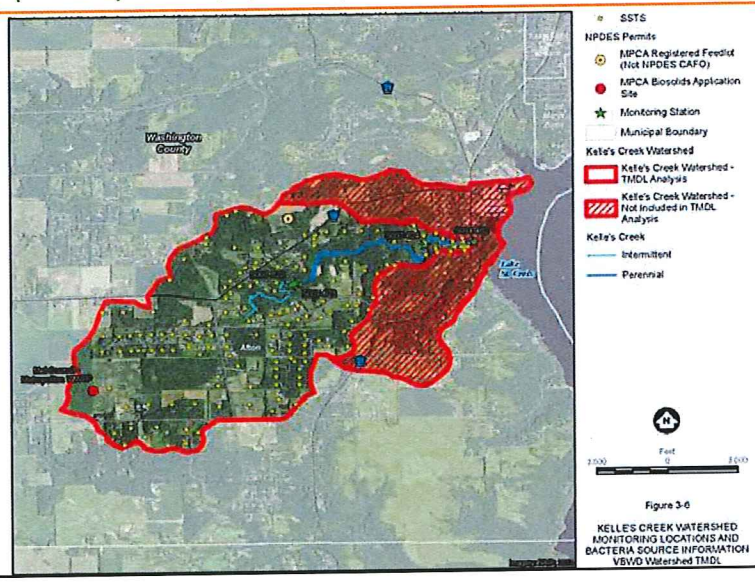
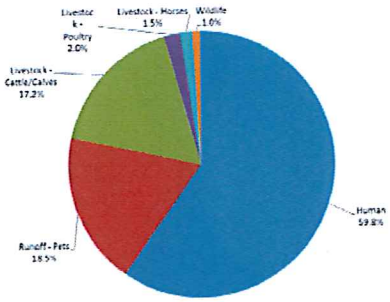


Figure 3-6
KELLE'S CREEK WATERSHED MONITORING LOCATIONS AND BACTERIA SOURCE INFORMATION
VBWD Watershed TMDL

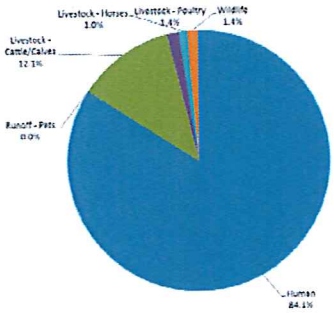
BARR

Kelle's Creek TMDL Study (draft): Bacteria Delivery Estimates

Wet Conditions



Dry Conditions



Non-compliant septic systems make-up 60-84% of bacteria load to Kelle's Creek

BARR

Clean Water Fund Grant: Scope

- Focus on septic systems in the Kelle's Creek watershed, upstream of Afton Village
- Conduct voluntary inspections of willing landowners' septic systems
- Coordinate and pay for investigations of septic system and determine compliance/non-compliance
- Connect property owners of non-compliant systems with potential funding sources
- Develop a memo summarizing the results of the program

BARR

Clean Water Fund Grant: Timeline

2015
Focus on Public Education & Program Development

2016
Conduct Septic System Investigations

2017
Conduct Septic System Inspections and Develop Summary Memo
Complete Project by Dec. 31, 2017

BARR

Clean Water Fund Grant: Where are we at?

- Program documents are under review by:
  - VBWD attorney
  - Washington County Public Health and Environment Staff
  - VBWD Managers
- Begin developing Kelle's Creek Septic System Inspection program website

Next Steps: 2016

- Finalize program documents and website
- RFP for septic system inspectors
- Launch program in April 2016 - 2017
- Focus on education efforts
  - Mailing to Kelle's Creek residents about Septic System Inspection Pilot Program
  - Potential June 2016 workshop about groundwater and septic systems

Financial Assistance Programs

- Washington County (Existing Program)
  - Low-income grants
  - Low-interest loan programs
- VBWD Septic System Cost-Share Program
  - For noncompliant systems in the Kelle's Creek watershed ordered to be upgraded/replaced by the County:
    - 25% cost-share, up to $5,000
    - No income limits

BARR

Questions and Discussion

BARR

City of Afton
Claims to be Approved
February 17, 2016 thru March 15, 2016

Checks Numbered

From	To	Description	To Be Approved
20901	20905	2/29/16 Staff Payroll & Dues (#20905 is Void)	$3,437.71
20906	20917	Routine Vendor Bills + March Council Payroll	$2,585.98
20918	20926	Significant Vendor & Other Bills	$35,826.64
20927	20930	More Routine Vendor Bills	$1,165.77
20931		More Significant Vendor & Other Bills	$2,662.00
20932	20939	Late arriving Significant Vendor & Other Bills (recorded in March Financials)	$30,632.65
EFT Payments		PERA, MN Withholding, Federal Witholding/Payroll Taxes	$5,297.44
		Claims to be approved at 3/15/16 meeting	**$81,608.19**

Submitted by Thomas H. Niedzwiecki, Accountants
File: Afton 2016 Claim Summary.xlsm Worksheet: Feb16 3/9/2016

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03/09/16

City of Afton
Claims to be Approved
February 17 through March 15, 2016

Type	Date	Num	Name	Memo	Account	Original Amount
Paycheck	**02/29/2016**	**20901**	**Baglio, Mya**		**100 · 4M Fund/US Bank - General F...**	**(6.93)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 · Maintenance Person	7.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5051 · Social Security Tax - Employer	0.46
					2205 · Soc Sec Payable - Employer	(0.46)
					2204 · Social Security W/H - Employee	(0.46)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5052 · Medicare Tax - Employer	0.11
					2213 · Medicare Payable - Employer	(0.11)
					2212 · Medicare W/H - Employee	(0.11)
TOTAL						6.93
Paycheck	**02/29/2016**	**20902**	**Baglio, Peri**		**100 · 4M Fund/US Bank - General F...**	**(6.93)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5020 · Maintenance Person	7.50
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5051 · Social Security Tax - Employer	0.46
					2205 · Soc Sec Payable - Employer	(0.46)
					2204 · Social Security W/H - Employee	(0.46)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5020 Gen'l Ma...		5052 · Medicare Tax - Employer	0.11
					2213 · Medicare Payable - Employer	(0.11)
					2212 · Medicare W/H - Employee	(0.11)
TOTAL						6.93
Paycheck	**02/29/2016**	**20903**	**Moorse, Ronald J**		**100 · 4M Fund/US Bank - General F...**	**(3,269.07)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administ...		5004 · Administrator Salary	3,672.92
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administ...		5053 · PERA Contribution - Employer	275.47
					2302 · PERA Payable - Staff	(275.47)
					2302 · PERA Payable - Staff	(238.74)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administ...		5037 · Flexible Benefits	1,100.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administ...		5018 · Insurance Benefits	26.90
					2325 · Madison Life ST & LT Disability	(26.90)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administ...		2325 · Madison Life ST & LT Disability	(100.98)
					2210 · Federal Withholding	(566.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administ...		5051 · Social Security Tax - Employer	295.92
					2205 · Soc Sec Payable - Employer	(295.92)
					2204 · Social Security W/H - Employee	(295.92)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5004 Administ...		5052 · Medicare Tax - Employer	69.21
					2213 · Medicare Payable - Employer	(69.21)
					2212 · Medicare W/H - Employee	(69.21)
					2208 · MN State Withholding	(233.00)
TOTAL						3,269.07
Liability C...	**02/29/2016**	**20904**	**Madison National Life**	**103815000000000**	**100 · 4M Fund/US Bank - General F...**	**(154.78)**
				103815000000000	2325 · Madison Life ST & LT Disability	100.98
				103815000000000	2325 · Madison Life ST & LT Disability	53.80
TOTAL						154.78

City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amount
Liability C...	**02/29/2016**	**20905**	**PERA (Staff)**	**VOID: 3030-01 210990**	**100 · 4M Fund/US Bank - General F...**	**0.00**
TOTAL						0.00
Bill Pmt -C...	**02/29/2016**	**20906**	**Centerpoint Energy (8000015314-0)**	**Acct No. 8000015314-0**	**100 · 4M Fund/US Bank - General F...**	**(532.47)**
Bill	02/29/2016	02082016	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6010 Gas Heat	6010 5280051 3175 St. Croix Trl S Meter #M19810528546	6010 · Gas Heat	162.04
			100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5855 Ga...	5855 5297140 3033 St. Croix Trl S Meter #M19981171295	5855 · Gas Lamps - Operating Costs	127.49
			100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6010 Gas Heat	6010 5279993 3033 St. Croix Trl S Meter #M19981172549	6010 · Gas Heat	112.99
			100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5855 Ga...	5855 5297143 3033 St. Croix Trl S Meter #M19981171296	5855 · Gas Lamps - Operating Costs	129.95
TOTAL						532.47
Bill Pmt -C...	**02/29/2016**	**20907**	**Comcast (8772 10 572 0001508)**	**Account # 8772 10 572 0001508**	**100 · 4M Fund/US Bank - General F...**	**(199.55)**
Bill	02/29/2016	02072016	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5510 Computer Serv/Sof...	High Speed Internet	5510 · Computer Service/Software	34.90
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5565 Telephone	Digital Voice	5565 · Telephone	164.65
TOTAL						199.55
Bill Pmt -C...	**02/29/2016**	**20908**	**Innovative Office Solutions LLC**	**customer # V105001**	**100 · 4M Fund/US Bank - General F...**	**(45.38)**
Bill	02/29/2016	in1077214	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Office Supplies	5540 · Office Supplies	45.38
TOTAL						45.38
Bill Pmt -C...	**02/29/2016**	**20909**	**Pitney Bowes (8000-9090-0626-5198)**	**8000-9000-0232-7223 cust ID 15296006883**	**100 · 4M Fund/US Bank - General F...**	**(300.00)**
Bill	02/29/2016	02292016	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5550 Postage	Postage by phone number 30976419. Postage meter P700, Serial ...	5550 · Postage	300.00
TOTAL						300.00
Bill Pmt -C...	**02/29/2016**	**20910**	**River Valley Printing**	**Cust No. 1483**	**100 · 4M Fund/US Bank - General F...**	**(290.00)**
Bill	02/29/2016	5252	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5560 Newsletter	1250 4-pg newsletters	5560 · Newsletter Expenses	290.00
TOTAL						290.00
Bill Pmt -C...	**02/29/2016**	**20911**	**Stensland, Duane (Maintenance)**	**Maintenance Services**	**100 · 4M Fund/US Bank - General F...**	**(144.43)**
Bill	02/29/2016	thru2/15/16	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6040 Repairs & Maintenance	Maintenance Services 11.0 hrs @ $13.13	6040 · City Property Maintenance	144.43
TOTAL						144.43
Bill Pmt -C...	**02/29/2016**	**20912**	**Xcel Energy (51-6852605-2)**	**Acct #51-6852605-2 Install No. 184509 & 184508**	**100 · 4M Fund/US Bank - General F...**	**(45.10)**
Bill	02/29/2016	489655660	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6020 Electricity - Xcel Energy	Automatic Protective Light Service Install No. 184509 & 184508	6020 · Electricity	45.10
TOTAL						45.10

City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amount
Paycheck	**03/15/2016**	**20913**	**Bend, Richard H**		**100 · 4M Fund/US Bank - General F...**	**(280.65)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5002 · Mayor & Council Wages	300.00
					2303 · PERA Payable - Council	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5053 · PERA Contribution - Employer	15.00
					2303 · PERA Payable - Council	(15.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5052 · Medicare Tax - Employer	4.35
					2213 · Medicare Payable - Employer	(4.35)
					2212 · Medicare W/H - Employee	(4.35)
TOTAL						280.65
Paycheck	**03/15/2016**	**20914**	**Nelson, Randall P**		**100 · 4M Fund/US Bank - General F...**	**(187.10)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5002 · Mayor & Council Wages	200.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5053 · PERA Contribution - Employer	10.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5052 · Medicare Tax - Employer	2.90
					2213 · Medicare Payable - Employer	(2.90)
					2212 · Medicare W/H - Employee	(2.90)
TOTAL						187.10
Paycheck	**03/15/2016**	**20915**	**Palmquist, William B**		**100 · 4M Fund/US Bank - General F...**	**(187.10)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5002 · Mayor & Council Wages	200.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5053 · PERA Contribution - Employer	10.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5052 · Medicare Tax - Employer	2.90
					2213 · Medicare Payable - Employer	(2.90)
					2212 · Medicare W/H - Employee	(2.90)
TOTAL						187.10
Paycheck	**03/15/2016**	**20916**	**Richter, Joseph J**		**100 · 4M Fund/US Bank - General F...**	**(187.10)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5002 · Mayor & Council Wages	200.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5053 · PERA Contribution - Employer	10.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5052 · Medicare Tax - Employer	2.90
					2213 · Medicare Payable - Employer	(2.90)
					2212 · Medicare W/H - Employee	(2.90)
TOTAL						187.10
Paycheck	**03/15/2016**	**20917**	**Ross, Stanley A**		**100 · 4M Fund/US Bank - General F...**	**(187.10)**
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5002 · Mayor & Council Wages	200.00
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5053 · PERA Contribution - Employer	10.00

City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amount
					2303 · PERA Payable - Council	(10.00)
			100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5002 Mayor &...		5052 · Medicare Tax - Employer	2.90
					2213 · Medicare Payable - Employer	(2.90)
					2212 · Medicare W/H - Employee	(2.90)
TOTAL						187.10
Bill Pmt -C...	**03/15/2016**	**20918**	**Wash Cty (Rd & Bridge)(Trans & Phys Dev)**	**Account No. 20490**	**100 · 4M Fund/US Bank - General F...**	**(6,675.79)**
Bill	12/31/2015	83077	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Sn...	snow & ice control, sand and salt 12/30/15	5830 · Snow & Ice Control	6,675.79
TOTAL						6,675.79
Bill Pmt -C...	**03/15/2016**	**20919**	**Holstad & Knaak, PLC**	**Legal Services**	**100 · 4M Fund/US Bank - General F...**	**(4,000.00)**
Bill	02/29/2016	Feb2016	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal F...	Civil / General	5321 · Legal Fees - General	1,848.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Leg...	Criminal	5320 · Legal Fees - Prosecution	1,619.00
			800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, Admin	Condemnation litigation: Downtown Imp Projects	8894 · Septic Permits, Fees, Admin	533.00
TOTAL						4,000.00
Bill Pmt -C...	**03/15/2016**	**20920**	**Niedzwiecki, Thomas H.**		**100 · 4M Fund/US Bank - General F...**	**(1,397.00)**
Bill	02/28/2016	1099-S For...	805 Downtown Imp Debt Service:7738 Bond Issue Expense	Prepare 1099-S Forms for Distribution to recipients for easement.../	7738 · 2015A Adm Exp Dwntwn Tem...	158.00
Bill	02/29/2016	AcctFeb2016	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees	Monthly charge for Accounting Services per Contract	5304 · Accounting Fees	1,075.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Monthly charge for QB Pro software including Payroll Service & ...	5540 · Office Supplies	26.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5540 Office Supplies	Mailing envelopes, copies of invoices, misc postage	5540 · Office Supplies	38.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5304 Accounting Fees	Attendance at CC Meeting	5304 · Accounting Fees	100.00
TOTAL						1,397.00
Bill Pmt -C...	**03/15/2016**	**20921**	**Stensland Inspection Services**	**Building Inspection Services**	**100 · 4M Fund/US Bank - General F...**	**(946.00)**
Bill	02/29/2016	Feb2016	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5350 Bldg Insp Fees - S...	Building Permits, B-16-14 - B16-20	5350 · Building Insp Fees - Stensland	946.00
TOTAL						946.00
Bill Pmt -C...	**03/15/2016**	**20922**	**Tri-County Services (Snow Ice)**		**100 · 4M Fund/US Bank - General F...**	**(14,960.00)**
Bill	02/29/2016	842	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5830 Sn...	Snow & Ice Control: Feb 2016	5830 · Snow & Ice Control	14,960.00
TOTAL						14,960.00
Bill Pmt -C...	**03/15/2016**	**20923**	**Tri-County Services (Streets, Other)**		**100 · 4M Fund/US Bank - General F...**	**(1,620.00)**
Bill	02/29/2016	840	100 Gen'l Fd:B. Exp:B03 Strts, Rehab & Pub Wks:B3.1 Streets:5845 Br...	drive around cut low hanging limbs	5845 · Brush/Tree/Sod/Seed	1,620.00
TOTAL						1,620.00
Bill Pmt -C...	**03/15/2016**	**20924**	**UW-La Crosse**	**Acct # 133-4-288926**	**100 · 4M Fund/US Bank - General F...**	**(3,993.00)**

City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amount
Bill	02/29/2016	2496	800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, Admin	authentication performed by Mississippi Valley Archeology Cent...	8894 · Septic Permits, Fees, Admin	3,993.00
TOTAL						3,993.00
Bill Pmt -C...	**03/15/2016**	**20925**	**Wenck Associates Inc.**	**project 2656**	**100 · 4M Fund/US Bank - General F...**	**(1,690.85)**
Bill	02/29/2016	11600812	800 City InfraStructure Imp Fd:B. Exp:8897 Septic Construction Eng'g	Afton LSTS - Bidding, Construction & Post Construction Services	8897 · Septic Construction Eng'g	1,690.85
TOTAL						1,690.85
Bill Pmt -C...	**03/15/2016**	**20926**	**Wenck Associates Inc.**	**project 2656**	**100 · 4M Fund/US Bank - General F...**	**(544.00)**
Bill	02/29/2016	11600811	800 City InfraStructure Imp Fd:B. Exp:8896 Sanitary Sewer Imp	Wastewater System Engineering	8896 · Sanitary Sewer Improvements	544.00
TOTAL						544.00
Bill Pmt -C...	**03/15/2016**	**20927**	**Centerpoint Energy (6217601-1)**	**Meter # M19702480474 Account No. 6217601-1**	**100 · 4M Fund/US Bank - General F...**	**(238.77)**
Bill	02/29/2016	02252016	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6045 City Garage Expense	1675 Stagecoach Trl S: City Garage	6045 · City Garage Expense	238.77
TOTAL						238.77
Bill Pmt -C...	**03/15/2016**	**20928**	**Croix Crystal Water Treatment**	**cooler lease and water**	**100 · 4M Fund/US Bank - General F...**	**(27.00)**
Bill	02/29/2016	48435	100 Gen'l Fd:B. Exp:B04 Bldgs & Land:6030 Misc Expense	rent on hot & cold cooler, bottled water	6030 · Misc Exp - Bldg & Land	27.00
TOTAL						27.00
Bill Pmt -C...	**03/15/2016**	**20929**	**Kathi Pelnar**	**Humane Animal Control Service**	**100 · 4M Fund/US Bank - General F...**	**(300.00)**
Bill	02/29/2016	Feb2016	100 Gen'l Fd:B. Exp:B02 Public Safety & Health:B2.1 Public Safety:560...	animal control	5605 · Animal Control	300.00
TOTAL						300.00
Bill Pmt -C...	**03/15/2016**	**20930**	**Wash Cty (Prop Records & Taxpayer Serv)**	**account # 20490**	**100 · 4M Fund/US Bank - General F...**	**(600.00)**
Bill	02/29/2016	84237	100 Gen'l Fd:B. Exp:B01 G & A:B1.4 Oth Exp:5555 Publishing & Printing	Automark Maint	5555 · Publishing & Printing	600.00
TOTAL						600.00
Bill Pmt -C...	**03/09/2016**	**20931**	**LMCIT (Worker's Comp)**	**Covenant no. 0200074827**	**100 · 4M Fund/US Bank - General F...**	**(2,662.00)**
Bill	02/29/2016	31626	100 Gen'l Fd:B. Exp:B01 G & A:B1.1 Wages & Benefits:5024 Worker's...	Annual Pay Plan, 1/12/16 to 1/12/17	5024 · Workers Comp Insurance	2,662.00
TOTAL						2,662.00
Bill Pmt -C...	**03/15/2016**	**20932**	**Environmental Law Group**		**100 · 4M Fund/US Bank - General F...**	**(5,432.00)**
Bill	03/15/2016	15619	800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, Admin	Environmental review and permitting issues	8894 · Septic Permits, Fees, Admin	5,432.00

City of Afton
Claims to be Approved
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Type	Date	Num	Name	Memo	Account	Original Amount
TOTAL						5,432.00
Bill Pmt -C...	**03/15/2016**	**20933**	**Holstad & Knaak, PLC**	**Legal Services**	**100 · 4M Fund/US Bank - General F...**	**(4,000.00)**
Bill	03/15/2016	03012016	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5321 General - Legal F...	Civil / General	5321 · Legal Fees - General	2,000.00
			100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5320 Prosecution - Leg...	Criminal	5320 · Legal Fees - Prosecution	1,467.00
			800 City InfraStructure Imp Fd:B. Exp:8894 Septic Permits, Fees, Admin	Condemnation litigation: Downtown Imp Projects	8894 · Septic Permits, Fees, Admin	533.00
TOTAL						4,000.00
Bill Pmt -C...	**03/15/2016**	**20934**	**Wash Cty (Taxation Division)**		**100 · 4M Fund/US Bank - General F...**	**(320.00)**
Bill	03/15/2016	83064	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5302 Assessor Fees	Tax Levy Book 2015	5302 · Assessor Fees	320.00
TOTAL						320.00
Bill Pmt -C...	**03/15/2016**	**20935**	**WSB (City Engineer)**	**01856**	**100 · 4M Fund/US Bank - General F...**	**(447.50)**
Bill	03/15/2016	1	100 Gen'l Fd:B. Exp:B01 G & A:B1.2 Prof Serv:5310 Engineering Fees	2016 City Engineer	5310 · Engineering Fees	447.50
TOTAL						447.50
Bill Pmt -C...	**03/15/2016**	**20936**	**WSB (DNR Flood Imp)**	**Project No. 01856**	**100 · 4M Fund/US Bank - General F...**	**(9,932.99)**
Bill	03/15/2016	49	800 City InfraStructure Imp Fd:B. Exp:8895 DNR Flood Imp Proj - Engi...	Flood protection improvement project	8895 · DNR Flood Imp Proj - Engineer	9,932.99
TOTAL						9,932.99
Bill Pmt -C...	**03/15/2016**	**20937**	**WSB (Flood ROW Mitigation)**	**project #01856**	**100 · 4M Fund/US Bank - General F...**	**(441.00)**
Bill	03/15/2016	29	800 City InfraStructure Imp Fd:B. Exp:8898 Flood Mitigation/ROW Serv	flood mitigation project right of way services	8898 · Flood Mitigation/ROW Serv	441.00
TOTAL						441.00
Bill Pmt -C...	**03/15/2016**	**20938**	**WSB (Sanitary Sewer Imp)**	**Project 01856-410**	**100 · 4M Fund/US Bank - General F...**	**(9,397.66)**
Bill	03/15/2016	26	800 City InfraStructure Imp Fd:B. Exp:8896 Sanitary Sewer Imp	Sanitary Sewer Improvements	8896 · Sanitary Sewer Improvements	9,397.66
TOTAL						9,397.66
Bill Pmt -C...	**03/15/2016**	**20939**	**WSB (Street Imp)**	**Project # 01856**	**100 · 4M Fund/US Bank - General F...**	**(661.50)**
Bill	03/15/2016	27	120 Street Imp Capital Fd:B. Exp:7982 CR21 Imp Proj	CR 21 improvement project	7982 · CR 21 Improvement Project	661.50
TOTAL						661.50
Liability C...	**02/17/2016**	**201603001**	**PERA (Staff)**	**3030-01 210990**	**100 · 4M Fund/US Bank - General F...**	**(907.65)**
				3030-01 210990	2302 · PERA Payable - Staff	421.41

City of Afton
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Type	Date	Num	Name	Memo	Account	Original Amount
				3030-01 210990	2302 · PERA Payable - Staff	486.24
TOTAL						907.65
Liability C...	**02/29/2016**	**201603002**	**PERA (Staff)**	**3030-01 210990**	**100 · 4M Fund/US Bank - General F...**	**(514.21)**
				3030-01 210990	2302 · PERA Payable - Staff	238.74
				3030-01 210990	2302 · PERA Payable - Staff	275.47
TOTAL						514.21
Liability C...	**02/29/2016**	**201603003**	**IRS (US Treasury)**	**41-1290668**	**100 · 4M Fund/US Bank - General F...**	**(3,220.58)**
				41-1290668	2210 · Federal Withholding	1,289.00
				41-1290668	2213 · Medicare Payable - Employer	196.00
				41-1290668	2212 · Medicare W/H - Employee	196.00
				41-1290668	2205 · Soc Sec Payable - Employer	769.79
				41-1290668	2204 · Social Security W/H - Employee	769.79
TOTAL						3,220.58
Liability C...	**02/29/2016**	**201603004**	**MN Dept of Revenue**	**5050730**	**100 · 4M Fund/US Bank - General F...**	**(545.00)**
				5050730	2208 · MN State Withholding	545.00
TOTAL						545.00
Liability C...	**03/15/2016**	**201603005**	**PERA (Council)**	**3030-51 207620**	**100 · 4M Fund/US Bank - General F...**	**(110.00)**
				3030-51 207620	2303 · PERA Payable - Council	55.00
				3030-51 207620	2303 · PERA Payable - Council	55.00
TOTAL						110.00

RESOLUTION 2016-13

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION APPROVING 4M FUND TRANSFERS FOR – JANUARY & FEBRUARY, 2016

BE IT RESOLVED THAT the City Council of the City of Afton, County of Washington, Minnesota, authorizes the transfer of the following sums of money between the City's 4M Fund Accounts, as detailed in Exhibit A – 4M Fund Transfers – Month of JANUARY & FEBRUARY 2016.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 15th DAY OF MARCH, 2016.

SIGNED:

_____
Richard Bend, Mayor

ATTEST:

_____
Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

City of Afton
Exhibit A: 4M Fund Transfers

		Month of:	**2/29/2015**	
	4M Fund Accounts			
#	***From***	***To***	***Amount***	***Comments***
1	City Infra-Structure Improvement Fund (35001-114)	General (35001-101)	$21,708.08	JanFeb16 DNR Flood Imp Project Expense
2	General (35001-101)	Special Activities Fund (35001-106)	$6,252.96	Y/E 2015 Cable Commission Distribution
3	201 Project Fund (35001-103)	General (35001-101)	$1,864.55	JanFeb16 201 Project Expense
4	Road Debt Service Fd (35001-109)	General (35001-101)	$950.00	2015A Road Bond Admin Exp
5	General (35001-101)	Special Activities Fund (35001-106)	$15,000.00	Y/E 2015 Transfer: Set up Snow & Ice Reserve
6	General (35001-101)	Street Improvements Fund (35001-116)	$43,500.00	Y/E 2015 Transfer: Street Improvements
7	General (35001-101)	Bldg & Land Cap (35001-104)	$20,000.00	Y/E 2015 Transfer: Building & Land Fund

Recommended by Thomas H. Niedzwiecki, Accountant
File: Afton 2016 Bank Transfers.xlsm Worksheet: JanFeb16 3/9/2016

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: March 9, 2016

Re: 2016 Cost of Living Pay Adjustment

Background

The annual pay adjustments for City staff are generally based on the level of pay adjustments being provided by other cities in the metro area, and on the Consumer Price Index (CPI). The CPI for urban wage earners in Minnesota, from the last half of 2014 to the last half of 2015 declined by 0.2%. While the index for all items less food and energy was up 1.2%, and food prices rose 1.5%, energy prices fell 16.3%.

Staff has obtained survey information regarding 2016 pay adjustments in the metro area. The information, which is summarized below, indicates that the majority of cities are providing pay adjustments in the range of 2% to 2.5%. The full range of adjustments runs from 2.0% to 2.75%.

Survey of Metro Area City Pay Adjustments for 2016

% Adjustment	Number of Cities
2.0%:	8
2.25%	1
2.5%	10
2.75%	1
Range:	2.0 – 2.75%
Average:	2.19%
Mode:	2.5%

The survey results indicate a pay adjustment of between 2.0% and 2.5% is appropriate. It is recommended that a pay adjustment of 2.5% be provided to City staff, including the seasonal staff, and that the pay adjustments be made effective as of March 1, 2016. (Note, the City Administrator's pay adjustment will be determined based on the pay structure in the City Administrator employment agreement and the Deputy Clerk's pay adjustment will be determined based on a restructuring of the position.)

Council Action Requested

Motion regarding a cost of living pay adjustment of 2.5% for 2016, effective March 1, 2016.

8D & E

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: March 10, 2016

Re: Reappointment of James Langan and Mark Nelson to the Planning Commission

---

James Langan's first term on the Planning Commission expired on February 15, 2016. Mr. Langan has applied for reappointment to a three-year term on the Planning Commission.

Mark Nelson's three-year term on the Planning Commission expired on February 15, 2016. Mr. Nelson has applied for reappointment to a three-year term on the Planning Commission.

COUNCIL ACTION REQUESTED:

Motion regarding the appointment of James Langan and Mark Nelson each to a three-year term on the Planning Commission, to expire on February 15, 2019.

RECEIVED

FEB 17 2016

CITY OF AFTON

8D

CITY OF AFTON

APPLICATION FOR APPOINTMENT TO A CITY COMMITTEE OR COMMISSION

DATE 2/17/2016 PLEASE CHECK ONE: __ New Application _x_ Reappointment

NAME James P Langan

ADDRESS 13186 15th Street South AFTON, MN 55001
(Provide P O Box if applicable)

HOME PHONE (651)436-5998 CELL (913)827-6484 WORK (913)827-6484

EMAIL ADDRESS jlangan.pol@dyn-eng.com

YEARS AS AFTON RESIDENT 16+ WARD # 4

1. COMMITTEE OR COMMISSION YOU ARE APPLYING FOR?

Planning Commission

2. CURRENT OR PREVIOUS PARTICIPATION ON AFTON CITY OR CIVIC COMMITTEES, COMMISSIONS, PROJECTS: Planning Commission May 2015 – February 2015, filling a vacancy

3. OTHER CITIZEN, PROFESSIONAL OR POLITICAL EXPERIENCE YOU FEEL IS RELEVANT TO SERVING ON THIS COMMITTEE/COMMISSION:

US Coast Guard Engineering Staff Officer, Licensed Engineer, Company Officer; BNSF Railway; Senior Engineer

4. WHAT DO YOU SEE AS THE CRITICAL OBLIGATION FOR A MEMBER OF THIS COMMITTEE/COMMISSION? Dedication, understanding of issues which support the property owners of Afton

(Please attach additional sheets if more space is needed to comment further regarding your interest or qualifications for this appointment.)

***** Please submit your application to *****

City of Afton
3033 St. Croix Trail South
PO Box 219
Afton, MN 55001
Or email: **deputyclerk@ci.afton.mn.us** or fax: **(651) 436-1453**

☒ Reappointment

8E

RECEIVED
MAR 10 2016
CITY OF AFTON

APPLICATION FOR APPOINTMENT TO AN AFTON COMMITTEE OR COMMISSION

(Available online at: www.ci.afton.mn.us)

NAME Mark Nelson

ADDRESS P.O. Box 306 ; 15820 ~~Afton Hills Dr.~~ AFTON, MN 55001

(Please provide P O Box if applicable)

HOME PHONE 651-436-7988 WORK PHONE

EMAIL ADDRESS marknelson_afton@q.com

YEARS AS AFTON RESIDENT 9 WARD # 3

WHICH COMMITTEE OR COMMISSION ARE YOU APPLYING FOR?

Planning Commission

CURRENT OR PREVIOUS PARTICIPATION ON AFTON CITY OR CIVIC COMMITTEES, COMMISSIONS, PROJECTS. P. C.

OTHER CITIZEN, PROFESSIONAL OR POLITICAL EXPERIENCE YOU FEEL IS RELEVENT TO SERVING ON THIS COMMITTEE/COMMISSION?

WHAT DO YOU SEE AS THE CRITICAL OBLIGATION FOR A MEMBER OF THIS COMMITTEE/COMMISSION?

Achieve a good balance between the City's interests and the needs of property owners and residents.

(Please attach additional sheets if more space is needed to comment further regarding your interest or qualifications for this appointment.)

*** Submit your application to ***
City of Afton
PO Box 219
Afton, MN 55001
Or email to officemgr@ci.afton.mn.us

8F

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: March 10, 2016

Re: Renewal of Contract with Tom Niedzwiecki for Accountant Services – **Resolution 2016-14**

The current three-year contract with Tom Niedzwiecki for accounting services expires on April 15, 2016. A new three-year contract is attached for the Council's consideration. The services to be provided through the new contract have not changed from the current contract, with the exception that it reflects Mr. Niedzwiecki's attendance at regular City Council meetings to provide budget and financial updates at a cost of $100 per meeting. This additional service and related compensation were added in 2015. The new contract reflects two changes in base compensation. The base compensation is being increased by 3% in each year of the contract. Also, Mr. Niedzwiecki has requested that, beginning in 2017, the base compensation be increased by $50 per month to cover expenses related to continuing education and professional dues, which will be new expenses after he retires from his regular employment in 2017. The new three-year contract and a resolution regarding the contract renewal is attached for the Council's consideration.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of resolution 2016-14 concerning the approval of a three year contract with Tom Niedzwiecki for accounting services expiring on April 15, 2019.

CITY OF AFTON

ACCOUNTANT AGREEMENT

THIS ACCOUNTANT AGREEMENT ("Agreement") is entered into this 15th day of March, 2016, by and between the **City of Afton**, a Minnesota municipal corporation ("City") and **Thomas H. Niedzwiecki** ("Accountant").

RECITALS

WHEREAS, the City desires to retain the services of an Accountant to perform certain duties as determined by the City Council, and

WHEREAS, the Accountant is qualified and willing to accept and perform the responsibilities as Accountant, subject to the terms of this Agreement.

NOW, THEREFORE, the City and Accountant agree as follows:

AGREEMENT

1. **General.** Upon the terms and conditions set forth in this Agreement, the City hereby contracts with the Accountant to perform certain duties to be mutually agreed upon by the Accountant and the City Council.

2. **Term of Agreement**. The term of this Agreement shall be for three years through 4/15/19, and may be terminated by either the City or Accountant as provided in Paragraph 3. The Agreement may be renewed for an additional term by Agreement of the City and the Accountant.

3. **Termination of Agreement**. This Agreement may be terminated at any time upon the mutual Agreement of the City and the Accountant. This Agreement may be terminated by the City for any reason by providing a 90 day advance written notice to the Accountant. This Agreement may be terminated by the Accountantfor any reason by providing a 90 day advance written notice to the City.

4. **Duties**. The duties of the Accountant shall include preparation of monthly financial reports, monthly escrow and permit fee accounting and reports, monthly, quarterly and annual payroll taxes, monthly, quarterly and annual building inspection accounting and reports, benefit plan reporting, on-call for accounting questions, annual update of budget template, preparation of audit work papers and other documentation for annual audit, annual meeting with Auditor, processing of all invoices including assignment or review of account and fund classification and preparation of check and invoice packets in "signature and mail ready form," processing of semi-monthly payroll for staff, processing of monthly payroll for Council, preparation of monthly Claims to be Approved reports, internal control monitoring including review of physical checks for two signatures, cash flow management, fund transfers, monthly bank reconciliatons, petty cash accounting and data entry of deposits.

   Accountant attendance at City Council and Finance Committee meetings or workshops is considered additional services and billed as described in paragraph 6.

5. **Schedule.** The Accountant's normal work schedule will be determined by the Accountant following consultation with the City Administrator. Travel to and from Afton to pick up or return documents will not be counted as time worked.

6. **Compensation and Benefits**. In consideration of the performance of the duties required by this Agreement, the Accountant will be paid a monthly rate of $1,107 for the remainder of 2016, $1,190 for 2017 and $1,226 for 2019 and the balance of the contract term in 2019. Beginning in 2017, these amounts are to cover expenses for continuing education and professional dues (AICPA & MNCPA). Accountant will provide his own computer hardware, software and other office equipment, however, charges for Quickbooks Accounting Software including Payroll Service, Payroll Forms, mailing envelopes, copies of invoices and miscellaneous postage will be billed based on expected usage and cost. In the event of a power outage at the Accountant's normal place of business, the City will facilitate temporary office space, internet service and use of general office equipment.

   Additional time for services not covered in Paragraph 4 will require prior approval of the City Council and be billed by the Accountant to the City at $50 per hour. The City Council may delegate the authority to approve additional services to the Mayor and/or the City Administrator. Approval of additional services shall be in writing or by email to the Accountant. The Accountant shall provide a written record of all time spent on additional services.

   Accountant shall attend the regular monthly City Council meetings to provide budget and financial updates, and will be paid $100 per meeting in addition to the regular monthly rate of compensation.

   The Accountant's compensation shall not be subject to FICA, PERA, and Medicare deduction. The position of Accountant is an Independent Contractor position, and shall not be eligible for cash overtime or compensatory time in lieu of overtime. In recognition of the fact that the Accountant is an Independent Contractor, the Accountant shall not be eligible nor shall receive any fringe benefits from the City. Therefore, by way of example and without limitation, the Accountant shall not be eligible for group insurance benefits, workers' compensation, paid holidays, vacation, sick leave, severance, or city retirement benefits.

7. **Indemnification.** The City shall defend and indemnify Accountant pursuant to Minn.Stat. 466.07 and 467.76. In addition, the City shall defend, hold harmless, and indemnify Accountant from all torts; civil damages; penalties and fines; violation of statutes, laws, rules, and ordinances, provided the Accountant acts only in the good faith performance of the duties of the position.

8. **General provisions.**

   a. All notices, requests and demands given to or made pursuant to this Agreement shall be in writing and personally delivered or mailed, postage prepaid, as follows:

      To City: Honorable Mayor and City Council
      City of Afton
      3033 St. Croix Trail South
      PO Box 219

Afton, MN 55001

To the Accountant: Mr. Thomas H. Niedzwiecki
14317 St. Croix Trail North
Marine on St. Croix, MN 55047

b. **Complete Agreement.** This Agreement constitutes the entire agreement between the parties and supersedes any prior oral or written agreements between the parties. This Agreement can only be modified by written Agreement of both parties. This Agreement shall be interpreted in accordance with the laws of the State of Minnesota. If the parties disagree upon the interpretation of the Agreement, and cannot resolve their differences in good faith, the parties agree to request nonbinding mediation from the Minnesota Bureau of Mediation Services. Each party will be responsible for its own attorney's fees, and the parties will split equally any other mediation fees.

c. **Legality.** The parties covenant and agree that the provisions contained herein are reasonable and are not known or believed to be inviolation of any federal or state law or regulation. In the event a court of competent jurisdiction finds any provision contained herein to be illegal or unenforceable, such court may modify such provision to make it valid and enforceable. Such modification shall not affect the remainder of this Agreement which shall continue at all times to be valid and enforceable. No payment may be made under this Agreement in excess of the maximum amount permitted by law.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

CITY OF AFTON

By: _____ Date: _____
Richard Bend, Mayor

By: _____ Date: _____
Ronald J. Moorse, City Administrator

ACCOUNTANT

By: _____ Date: _____
Thomas H. Niedzwiecki

RESOLUTION 2016-14

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

RENEWAL OF CONTRACT WITH TOM NIEDZWIECKI FOR CITY ACCOUNTING SERVICES

WHEREAS, the City seeks financial and accounting services; and

WHEREAS, the City has a three-year contract with Tom Niedzwiecki for the provision of accounting services that expires on April 15, 2016; and

WHEREAS, Tom Niedzwiecki has proposed a new three-year contract for accounting services that expires on April 15, 2019; and

WHEREAS, the City Council has reviewed the proposed contract.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Afton that the three-year contract with Tom Niedzwiecki for accounting services is hereby approved.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 15TH DAY OF MARCH, 2016.

SIGNED:

_____
Richard Bend, Mayor

ATTEST:

_____
Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: March 9, 2016

Re: Watershed District Boundary Changes

The hydrologic boundaries of the watersheds in Afton served by a number of watershed districts or water management organizations has been updated, which has led the Valley Branch Watershed District, the South Washington Watershed District and the Middle St. Croix Water Management Organization to propose small adjustments to their boundaries to better match the hydrologic boundaries. A map showing the new hydrologic boundaries and the proposed boundary changes is attached.

The changes to the watershed organization boundaries requires a resolution of concurrence from the cities in those watershed organizations. A resolution of concurrence is attached for the Council's consideration.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of resolution 2016-15 regarding the proposed changes to the boundaries of the watershed organizations serving Afton.

RESOLUTION 2016-15

CITY OF AFTON

WASHINGTON COUNTY, MINNESOTA

A RESOLUTION SUPPORTING THE PETITION FROM VALLEY BRANCH WATERSHED DISTRICT TO THE BOARD OF WATER AND SOIL RESOURCES, REQUESTING A BOUNDARY CHANGE FOR THE TRANSFER OF TERRITORY BETWEEN IT AND ITS ADJACENT WATERSHED MANAGEMENT ORGANIZATIONS.

WHEREAS, the City of Afton received map figures showing the proposed changes to the Valley Branch Watershed District, South Washington Watershed District, and Middle St. Croix Watershed Management Organization ("the Watershed Organizations") boundaries.

WHEREAS, these boundary changes will make the legal boundaries of the Watershed Organizations better aligned with the hydrologic boundaries that exist between the Watershed Organizations within the City of Afton.

NOW THEREFORE BE IT RESOLVED that the City of Afton City Council concurs with the proposed legal boundary changes to the Watershed Organizations.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 15TH DAY OF MARCH, 2016.

SIGNED:

_____

Richard Bend, Mayor

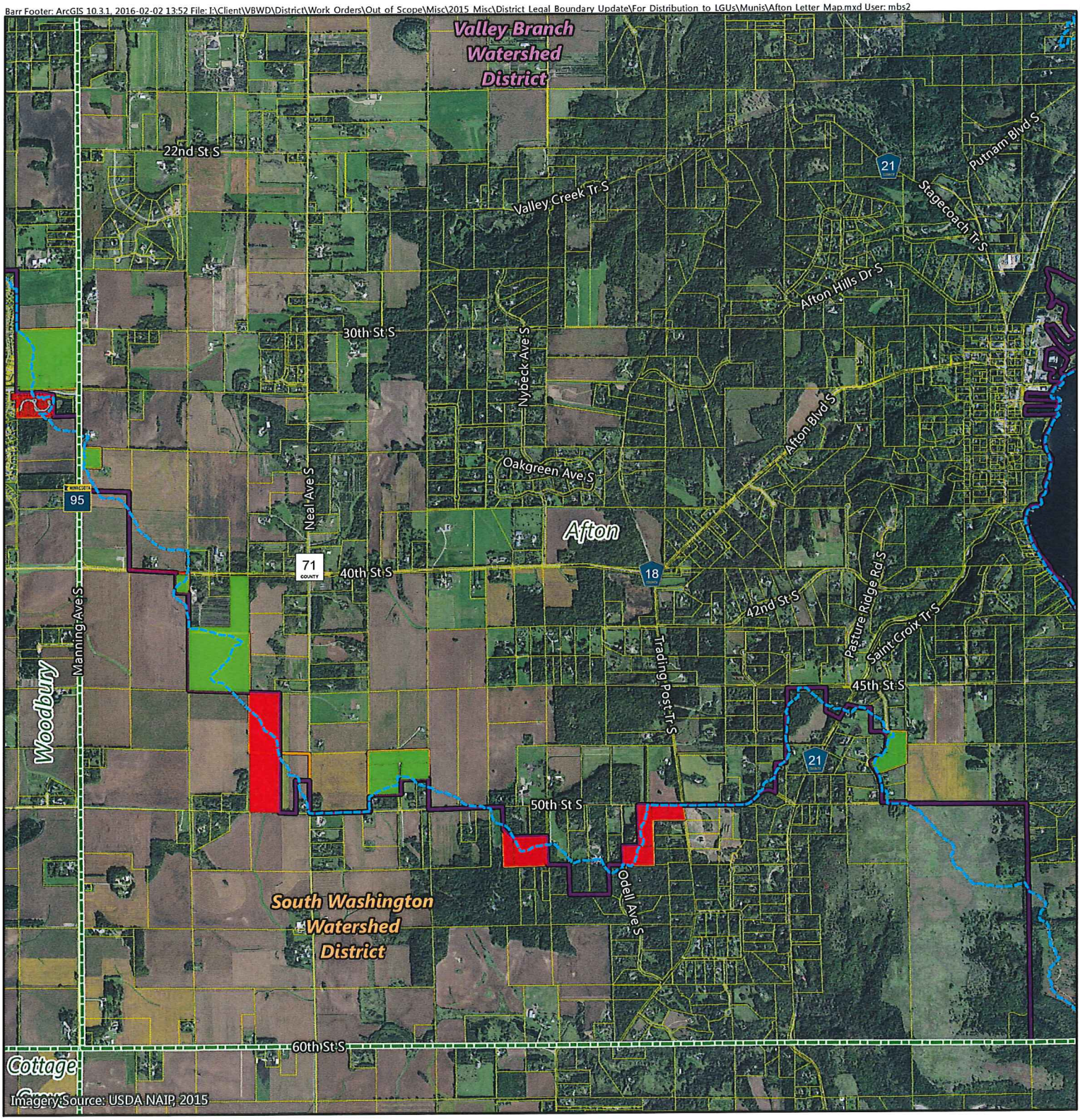
ATTEST:

_____

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

Barr Footer: ArcGIS 10.3.1, 2016-02-02 13:52 File: I:\Client\VBWD\District\Work Orders\Out of Scope\Misc\2015 Misc\District Legal Boundary Update\For Distribution to LGUs\Munis\Afton Letter Map.mxd User: mbs2



Proposed District Legal Boundary

Current District Legal Boundary

Revised Hydrologic Boundary

Proposed Parcel Change

Proposed Parcel into VBWD

No Change

Proposed Parcel out of VBWD

Municipal Boundary

Parcel Boundary

Feet

3,000 0 3,000

Figure 1

PROPOSED PARCEL CHANGES BETWEEN VALLEY BRANCH WATERSHED DISTRICT AND SURROUNDING DISTRICTS

City of Afton

Washington County, Minnesota

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: March 9, 2016

Re: Washington County Economic Development Services Plan and Proposed Legislation – **Resolution 2016-16**

Washington County, working with city economic development practitioners and community representatives, has developed an Economic Development Strategic Plan to guide the County's role in County-wide economic development activities. The implementation of the Strategic Plan involves adding economic development powers to the Washington County Housing and Redevelopment Authority (HRA) and changing the name of the County's Housing and Redevelopment Authority (HRA) to the Community Development Agency (CDA) to reflect the full scope of its responsibilities. Because the HRA was created in 1980 under a special enabling law, the enabling law must now be amended to add the powers of an economic development authority and rename the agency to the Washington County Community Development Agency (CDA). Amending the enabling law requires new legislation. The cities in Washington County are being requested to support the legislation through the adoption of a resolution.

Barbara Dacy, Executive Director of the Washington County HRA, will attend the March 15 Council meeting to provide information and answer questions regarding the change from the HRA to the CDA and regarding the proposed legislation. Staff has advised Ms. Dacy that this item is on the consent agenda and there may not be discussion at the Council meeting. Ms. Dacy has indicated it is fine if the Council approves the resolution on the consent agenda. Attached is a memo from Barbara Dacy regarding the Economic Development Strategic Plan and the proposed legislation, an outline of the key aspects of the proposed bill, a copy of the proposed bill, a copy of a PowerPoint presentation regarding the Economic Development Strategic Plan and the proposed legislation. Also attached for the Council's consideration is a resolution in support of the proposed legislation.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of resolution 2016-16 indicating the City Council's support for the proposed legislation related to the Washington County CDA.

RESOLUTION 2016-16

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

SUPPORTING PROPOSED LEGISLATION TO AUTHORIZE THE COUNTY OF WASHINGTON TO CONFER ECONOMIC DEVELOPMENT POWERS UPON THE WASHINGTON COUNTY HOUSING AND REVELOPMENT AUTHORITY

BACKGROUND RECITALS

WHEREAS, the Washington County Housing and Redevelopment Authority (the "WCHRA") is a county housing and redevelopment authority created and existing under Laws 1974, Chapter 475, as amended, which provides and maintains affordable, decent, and safe housing opportunities in Washington County; and

WHEREAS, in 2013 the County Board of Commissioners (the "County Board") of the County of Washington (the "County") established a broadly-representative economic development work group comprised of municipal economic development practitioners and community partners to assist the County in developing a county-wide long-range economic development strategy; and

WHEREAS, based on the process carried out by the economic development work group, in May of 2014 the County adopted an Economic Development Strategic Plan (the "Economic Development Strategic Plan"); and

WHEREAS, in furtherance of the Economic Development Strategic Plan, the County has determined that the WCHRA should have primary responsibility for economic development activities on behalf of the County; and

WHEREAS, proposed legislation has been prepared which would authorize the County Board by resolution to confer on the WCHRA the powers of an economic development authority (the "Proposed Law"), thus enabling the County to address economic needs as identified in the Economic Development Strategic Plan; and

WHEREAS, adoption of the Proposed Law would empower the WCHRA to undertake economic development activities not authorized by the current WCHRA enabling law, such as, by way of illustration, implementing County marketing and public relations programs relating to economic development, conducting economic development studies to document the need for financial assistance programs, and carrying out financial assistance programs for economic development purposes; and

WHEREAS, the Proposed Law would retain the existing County Board consent process for establishing the WHCRA's housing and redevelopment authority levy under Minnesota. Statutes, Section 469.033, subdivision 6, and would preclude the WCHRA from imposing any concurrent or separate economic development authority levy otherwise authorized under Minnesota Statutes, Section 469.107 (while permitting the County Board to consent to a WCHRA levy at a rate equal to the higher of the permissible housing and redevelopment authority levy rate or the permissible economic development authority levy rate as they may be established by the Legislature); and

WHEREAS, consistent with existing requirements of the WCHRA's enabling law for local approval of housing projects and redevelopment projects, the Proposed Law would require municipal location and project approval as well for development districts and economic development projects; and

WHEREAS, in order to appropriately reflect the combined housing, redevelopment and economic development powers to be conferred, the Proposed Law would change the name of the WCHRA to the Washington County Community Development Agency; and

WHEREAS, the Proposed Law would effect no change in the current structure or composition of the WCHRA Board of Commissioners; and

WHEREAS, the Proposed Law would authorize the County to offer tax-forfeited real property to the WCHRA on the same basis as such parcels are offered to a County department; and

WHEREAS, the County Board has determined to include the Proposed Law as part of the County's legislative initiative for the 2016 Legislature; and

WHEREAS, the City Council of the City of Afton, Minnesota, finds that enactment by the Legislature of the Proposed Law, and the carrying out of economic development activities by the WCHRA in the County, including in the City of Afton, pursuant to the Proposed Law, would be in the public interest and would afford substantial benefit to the residents, businesses, citizens and taxpayers of the City of Afton; and

WHEREAS, the County, the WCHRA and the City of Afton contemplate that the WCHRA and the City of Afton will work together as partners in carrying out economic development activities within the City of Afton which will be complementary and non-duplicative.

NOW, THEREFORE, the City Council of the City of Afton, Minnesota does hereby adopt this Resolution supporting the proposed legislation described above in furtherance of economic development activities by the WCHRA on behalf of Washington County.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 15TH DAY OF MARCH, 2016.

SIGNED:

_____

Richard Bend, Mayor

ATTESTED:

_____

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

WASHINGTON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY

Memo To: City of Afton Mayor and Councilmembers
Mayor Richard Bond
Councilmember Bill Palmquist
Councilmember Joe Richter
Councilmember Stan Ross
Councilmember Randy Nelson

From: Barbara Dacy, Executive Director

Date: March 8, 2016

RE: Proposed Legislation to Add Economic Development Powers to Washington County HRA

The Washington County Housing and Redevelopment Authority (HRA) respectfully requests the City of Afton to adopt the enclosed resolution which will legally enable the HRA to conduct economic development activities in partnership with county cities and townships. The HRA has drafted legislation to amend its enabling law and has introduced a proposed bill for consideration during the 2016 legislative session. The proposed bill has been identified as part of the 2016 legislative agendas for both Washington County and Washington County HRA.

Attached to this memo is a summary of the key provisions of the bill (Attachment A), the proposed bill (Attachment B) and the proposed resolution (Attachment C).

Background

In the fall of 2013, Washington County convened a work group consisting of city economic development practitioners and community representatives to define the appropriate role of the county in economic development. An Economic Development Strategic Plan, adopted in 2014, establishes guiding policy principles and identifies specific strategies and goals. In 2015, the County Board researched organizational options and determined the Washington County HRA is to be responsible for county-wide economic development activities. The objectives of economic development are consistent with the HRA's mission, to promote community and economic development, and the HRA's brand, "to help communities thrive". The County Board authorized $215,000 of the annual HRA levy to hire an Economic Development Director, support staff, and startup funds.

Implementing the Washington County Economic Development Strategic Plan

Guiding Principles

It is envisioned that the Washington County CDA will fill a vital role in coordinating county-level economic development activities and will support communities in the county in working towards their individual economic development goals. This supportive role has been the key foundation of the Economic Development Strategic Plan. The Washington County CDA would collaborate with the City of Afton to provide additional support and capacity to the city's local economic development programs, business retention and business creation efforts, as may be mutually determined..

fax 651.458.1696 | tel. 651.458.0936 | www.wchra.com | 7645 Currell Boulevard | Woodbury, MN 55125

The Washington County CDA would adhere to the following economic development guiding principles identified in the Strategic Plan:

- The private sector is the lead that drives the economy.
- The County will not duplicate or replace the work of cities and other public agencies.
- The County supports a strong collaborative approach to economic development.
- Business attraction and business retention are essential policy objectives.
- The diversity of the county requires an adaptable and open-minded approach.
- A deliberate, purposeful and strategic plan is required.

Goals and Benefits of Proposed Bill

Goals

The proposed bill to amend the HRA's enabling law was drafted to fulfill the following goals:

- Add statutory powers to enable the County to address economic needs through programs and projects, given the diversity of municipalities, large and small.
- Complement municipal economic development authorities and not impede their activities.
- Provide municipal approval prior to the CDA exercising any physical development powers.
- Confer consistent geographic jurisdiction for both HRA and EDA activities and levy authority.
- Maintain current process for levy authority and level of control by County Board.

Benefits to the City of Afton

A county role in economic development will provide the following benefits:

- Dedicated staff experienced in economic development to respond to city and township requests.
- Stronger presence in the industry and marketplace through communication and marketing.
- Stronger county relationship with GreaterMSP.
- Opportunity to build on tourism initiatives, labor and talent attraction initiatives, business creation programs, or other suggestions from communities.
- Potential for additional financial resources for communities to augment existing programs.
- Conduct economic development and industrial/commercial market studies.
- Advocacy for economic development issues at the Legislature.

The initial responsibility of the new CDA Economic Development Director will be to determine how best to support the cities and to cultivate relationships with communities, key stakeholders, and relevant boards. One of the recommendations of the existing strategic plan was to convene a community workgroup; this will be implemented and a starting point to provide community input to determine the best manner in which the County can complement and augment what communities are doing.

Recommendation

We are excited to work with the City of Afton in a collaborative approach. We respectfully request support for the proposed bill by adopting the attached resolution.

ATTACHMENT A
Key Aspects of the Proposed Bill

Key aspects of the proposed bill include naming of the agency, determining levy authority, requiring municipal approval prior to the CDA exercising its physical development powers within a jurisdiction, offering tax-forfeited lands to the CDA, and identifying limitations requiring County Board approval.

Agency Renaming
In order to adequately represent the combined housing, redevelopment and economic development powers to be bestowed, it is proposed the HRA be renamed the Washington County Community Development Agency (CDA). While this term is not defined in statute, the CDA nomenclature has been adopted by Dakota, Carver and Scott counties in their respective enabling laws. The consistency in terminology across the Minneapolis-St. Paul metropolitan area provides for greater recognition and understanding of a county CDA.

Levy Authority
State Statute permits special levying authority for housing and redevelopment authorities up to 0.0185% upon all taxable property, subject to the consent by resolution of the governing body. In addition, a county may, at the request of an economic development authority, levy a tax of up to 0.01813% upon all taxable property. The proposed bill, however, waives EDA tax levying authority under section 469. 107 and, it retains the County Board consent process currently in place for establishing the levy rate and amount under the HRA limits in section 469.033, subd. 6. The proposed language reserves the right to levy the higher of the HRA or EDA permissible rates, as they may be determined by the legislature. This provides the County with future flexibility should there be a program or issue that the County determines is appropriate for this purpose. On an annual basis, the HRA Board has prepared a levy request, within its annual budget, of sufficient size to complete its strategic priorities and financial obligations for approval from the County Board. Under the amended enabling law, the CDA would follow the same process in proposing an annual levy request and obtaining the consent of the County Board.

Municipal Approval
The HRA's current enabling law requires municipal approval prior to the HRA undertaking a housing development. The proposed bill maintains this requirement and adds the municipal approval requirement prior to exercising economic development powers.

Offer of Tax Forfeited Land
When the County receives real property through the tax forfeiture process, it may determine the property to be appropriate for a housing, redevelopment, or economic development purpose. Currently, the HRA must purchase forfeited parcels in the same process as the general public. The proposed bill adds that such parcels "may" be offered to the CDA in the same manner it would be offered to a County department with justification of public purpose.

Establishing the Washington County CDA
The Washington County HRA was created in 1980 under a special enabling law and authorizing resolution from the County Board. This enabling law must be amended to add the powers of an economic development authority and formally rename the agency to the Washington County Community Development Agency (CDA) to reflect the full scope of responsibilities. The proposed bill follows the same process taken by CDAs established in Dakota, Scott, and Carver counties.

ATTACHMENT B
PROPOSED BILL

Laws 1974, Chapter 475, section 1, is amended to read:

Section 1. **WASHINGTON COUNTY; COMMUNITY DEVELOPMENT AGENCY** ~~**HOUSING AND REDEVELOPMENT AUTHORITY**~~. There is created in Washington county a public body corporate and politic, to be known as the Washington county ~~housing and redevelopment authority~~ community development agency, having all the powers and duties of a county authority under the provisions of Minnesota Statutes, sections 469.001 to 469.047, and all powers of a county housing and redevelopment authority under any other provisions of Minnesota law. ~~and~~ Sections 469.001 to 469.047 and 469.090 to 469.1081 apply to the county of Washington. For purposes of applying sections 469.090 to 469.1081 to Washington county, notwithstanding Minnesota Statutes, section 469.090, subdivision 3, "city" means county and "city council" means county board.

Laws 1974, chapter 475, section 2, subdivision 1, is amended to read:

Subdivision 1. This act shall not limit or restrict any existing housing and redevelopment authority or city economic development authority. The jurisdiction and area of operation of the Washington county community development agency ~~housing and redevelopment authority~~ includes all of the area within the territorial boundaries of the county and includes the areas within the boundaries of every city in the county and the areas of operation of city housing and redevelopment authorities and city economic development authorities in the county, whenever created, and notwithstanding any provision of Minnesota Statutes, sections 469.005, subdivision 1, or 469.008, subject, however, to Section 3. The jurisdiction and area of operation of the Washington county community development agency ~~housing and redevelopment authority~~ shall not be affected by any concurrence by the Washington county community development agency ~~housing and redevelopment authority~~ under section 469.004, subdivision 5.

Laws 1974, chapter 475, section 2, subdivision 2, is amended to read:

Subdivision 2. A municipal housing and redevelopment authority may request the Washington county community development agency ~~housing and redevelopment authority~~ to handle the housing duties of the authority and, in such an event, the Washington county community development agency ~~housing and redevelopment authority~~ shall act and have exclusive jurisdiction for housing in the municipality pursuant to the provisions of the municipal housing and redevelopment act, Minnesota Statutes, sections 469.001 to 469.047 ~~462.411 to 462.711~~, and acts amendatory thereof. A transfer of duties relating to housing shall not transfer any duties relating to redevelopment.

Laws 1974, chapter 475, section 2, is amended by adding a subdivision to read:

Subdivision 2a. The governing body of a statutory or home rule charter city or township with an existing municipal economic development authority may request the Washington county community development agency to handle the economic development, housing or redevelopment duties of the authority and, in such an event, the Washington county community development agency shall act and have exclusive jurisdiction for economic development, housing or redevelopment duties in the city or township pursuant to the provisions of the economic development authorities act, Minnesota Statutes, sections 469.090 to 469.1081. ~~462.411 to 462.711~~

Laws 1974, chapter 475, section 2 is amended by adding a subdivision to read:

Subdivision 4. **Washington county community development agency.**

(a) The Washington county housing and redevelopment authority shall be known as the Washington county community development agency. In addition to the other powers granted in this section, the Washington county community development agency shall have the powers of an economic development authority under sections 469.090 to 469.1081 that are granted to the agency by resolution adopted by the Washington county board of commissioners, except as provided in paragraph (b). The enabling resolution may impose the limits

upon the actions of the agency that are listed in paragraph (c). The agency may exercise any of the powers granted to it under sections 469.001 to 469.047 and any of the powers of an economic development authority granted to it by the Washington county board of commissioners for the purposes described in these sections.

(b) The Washington county community development agency may not levy the tax described in section 469.107, but with the approval of the Washington county board may increase its levy of the special tax described in section 469.033, subdivision 6, to any higher limit authorized under section 469.107. The money in the housing and redevelopment project fund under section 469.033, subdivision 6, may be expended by the Washington county community development agency for the purposes of sections 469.001 to 469.047 or sections 469.090 to 469.1081.

(c) The enabling resolution may impose the limits upon the actions of the agency as may be imposed by a municipality under section 469.092, except that the resolution adopted under paragraph (a) may not impose any limitations on the authority's exercise of its powers under sections 469.001 to 469.047.

(d) Section 469.1082 does not apply to the county of Washington.

Laws 1974, chapter 475, section 2, is amended by adding a subdivision to read:

Subdivision. 5. **Offers of tax-forfeited lands**. Notwithstanding any other law, Washington county may offer to the Washington county community development agency, under the conditions and policies established by the county, nonconservation tax-forfeited land prior to making the properties available to cities in Washington county.

Laws 1974, chapter 475, section 3 is amended to read:

Sec. 3. **MUNICIPAL APPROVAL.**

Subdivision 1. **Housing and redevelopment projects.** If any housing or redevelopment project is undertaken in Washington county pursuant to this authorization, and the project is within the boundaries of any statutory or home rule charter city or township, the project and the location of the project shall be subject to approval by the governing body of the city or township. The procedures in section 469.007, subdivision 2, shall apply to the governing body project and location approvals required by this section.

Subdivision 2. **Economic development projects.** If any development district or economic development project is undertaken in Washington county pursuant to this authorization, and the project is within the boundaries of any statutory or home rule charter city or township, the project shall be subject to the planning, zoning, sanitary, and building laws, ordinances, and regulations applicable to the locality in which the project is situated. Additionally, unless such city or township has authorized the Washington county community development agency to exercise exclusive jurisdiction for economic development duties pursuant to Laws 1974, chapter 475, section 2, subdivision 2a, as amended, then prior to the exercise of any powers under Minnesota Statutes, sections 469.090 to 469.1081, within the boundaries of the city or township with respect to a proposed development district or economic development project or proposed development district or economic development project site, the development district or economic development project and the location of the project must be authorized by resolution of the governing body of the city or township with respect to each identified parcel of property.

EFFECTIVE DATE. This section is effective the day after the governing body of Washington county and its chief clerical officer timely complete their compliance with Minnesota Statutes, section 654.021, subdivisions 2 and 3.

PROPOSED LEGISLATION TO ADD ECONOMIC DEVELOPMENT POWERS TO THE WASHINGTON COUNTY HRA

March 15, 2016

"Helping Communities Thrive"

Through innovation, the Washington County Housing and Redevelopment Authority promotes community and economic development, and provides and maintains affordable, decent and safe housing opportunities in Washington County.

Economic Development Strategic Plan Process and Desired Outcomes

- Plan adopted May 2014
  - Springsted Consulting
  - Economic Development Workgroup
  - University of Minnesota Extension Service
  - Washington County Comprehensive Needs Assessment
  - 69% of Washington County residents surveyed support a county role in economic development activities.
- Desired Outcomes
  - Retain premier quality of life
  - Expand tax base and grow jobs
  - County is value-added partner

Economic Development Strategic Plan Guiding Principles

- The private sector is the lead that drives the economy.
- The County will not duplicate or replace the work of cities and other public agencies.
- The County supports a strong collaborative approach to economic development.
- Business attraction and retention are essential policy objectives.
- The diversity of the County requires an adaptable and open-minded approach.
- A deliberate, purposeful and strategic plan is required.

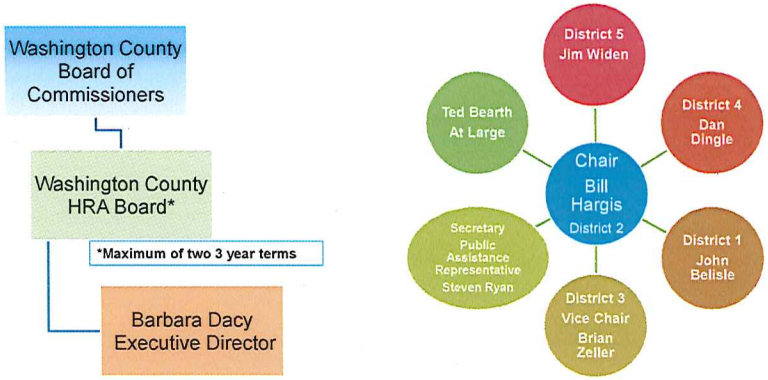
County Activities to Date

- Incorporate economic development considerations in county decision making
- Continued to pursue transportation and transit opportunities that will stimulate economic growth
- Updated TIF and Tax Abatement policies
- Continued partnership with GreaterMSP
- Determined HRA to be best structure option

Why the HRA?

- Objectives are consistent with existing brand and mission
- Structure is comparable to other suburban counties
- In house program and accountability "infrastructure"
- Oversight and control of operations and "Special Benefit Levy"
- Relationships with cities and townships

Current Board Composition



Existing Programs and Services

Benefits to Cities

1. Dedicated staff experienced in economic development
2. Stronger presence in the industry and the marketplace
3. Stronger county relationship with GreaterMSP
4. Opportunity to build on tourism initiatives, labor and talent attraction initiatives, business creation programs
5. Potential for additional financial resources to augment existing programs.
6. Conduct economic development studies needed as a basis to document need for new programs.
7. Advocate at the legislature

Examples of Programs that May Benefit Cities

- Assistance to Cities
  - Economic Development Incentive Grant Program (Scott County)
- Assistance to Businesses
  - Creating new businesses
  - Assisting with development costs
  - Variety of financial assistance programs
  - "Open to Business" and "Economic Gardening"
- Specialized programs
  - Pollution Clean-Up (Ramsey County)
  - Minnesota Main Street (Scott County)
  - Business Park Development (Chisago County)

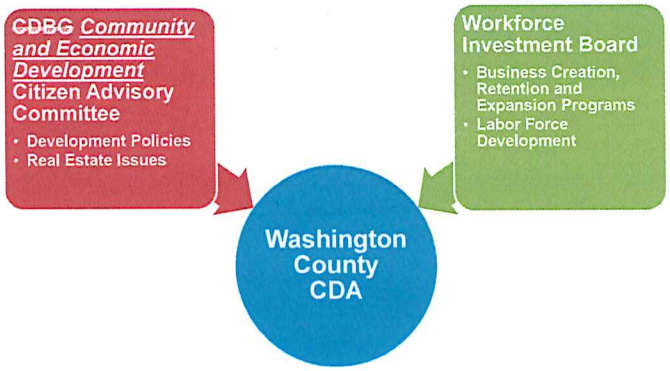
Process

1
- Obtained 2016 Levy funds for Economic Development Director and start up expenses
- Initiate special legislation for 2016 adoption

2
- HRA hires Economic Development Director
- Establishes relationships and input process

3
- Work with cities and townships and stakeholders on a strategic plan
- Identify and recommend policies and programs

Proposed Role of Advisory Boards



Proposed Law

- Establishes a CDA; identifies powers and duties
- Confirms the jurisdiction and area of operation; coexists with city EDAs
- City may request County CDA act as city HRA or EDA
- City approval required for economic development projects
- County resolution required
- Waives right to 2nd levy and retains existing County Board HRA levy consent requirement
- Enables County to offer forfeited properties to CDA

Next Steps

- Resolutions of support from cities and EDAs
- Support from county delegation
- Legislative process and hearings
- Bill adoption
- County resolution required

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: March 10, 2016

Re: Request for Waiver of Park Reservation Fee by the Afton Area Business Association for the 2016 Art in the Park Event

---

The Afton Area Business Association (AABA) has requested the waiver of the park reservation fee for the use of Town Square Park for the 2016 Art in the Park Event. The AABA will pay the $25 Special Event Permit Fee and the $200 refundable deposit. The Council has generally waived park reservation fees for local non-profit organizations.

COUNCIL ACTION REQUESTED:

Motion regarding the waiver of the park reservation fee for the use of the Town Square Park by the AABA for the 2016 Art in the Park event.

Deb Meade

From:	AABA Afton <aftonartfair@gmail.com>
Sent:	Wednesday, March 02, 2016 10:09 AM
To:	Ron Moorse; Deb Meade
Subject:	Fwd: Afton Art in the Park event 2016
Attachments:	Afton Park Reservation 2016.pdf; Afton SPECIAL EVENT PERMIT 2016.pdf; Afton Special Event Permit map attachment.pdf

---------- Forwarded message ----------
From: **AABA Afton** <aftonartfair@gmail.com>
Date: Tue, Feb 23, 2016 at 10:42 AM
Subject: Afton Art in the Park event 2016

Hi Deb & Ron,
Please
confirm $100 fee waiver and I will submit request of payment by AABA to City of Afton for $225 (with $200 being refundable).
If waiver request is denied, please let me know as soon as possible.
Thank You ~ Raenette

Please see attached:
City of Afton Park Reservation request.
City of Afton Special Events Permit application

.

Afton Art in the Park
2015 event map

.

The AABA will issue a check for the $25 application fee for special event permit.
The AABA will issue a check for the $200 refundable deposit for Town Square Park reservation. (refund conditional upon close of event)
The AABA requests that the Park Reservation fee of $100 be waived.

Please confirm $100 fee waiver and I will submit request of payment by AABA to City of Afton for $225 (with $200 being refundable).

The following agencies have been or will be contacted:
- Security : WCSD and Mill City Security.
- Washington County obstruction permit will be applied for to request right of way area south of monument for additional parking.

Thank you for your time and consideration.
Raenette Manderfeld-Pung
651-321-3535
Event Manager - Afton Art in the Park 2016

* Request $100 fee waived
* AABA will issue check for Deposit $200

CITY OF AFTON
PARK RESERVATION AGREEMENT

ORGANIZATION OR INDIVIDUAL

GROUP OR INDIVIDUAL NAME: Afton Area Business Association
STEET ADDRESS: P.O. Box 102,
CITY/STATE/ZIP: Afton. MN. 55001
PHONE NUMBER: 651-321-3535 **EMAIL:** aftonartfair@gmail.com
EVENT / ACTIVITY: Afton Art in the Park 2016
NUMBER IN GROUP: Est. attendance 15,000 -20,000
DATE & TIME OF EVENT: Sept. 23 (3pm-6pm Set Up) Sept 24 (10am-5pm Event) Sept 25 (10am-5pm Event)

FACILITIES NEEDED

BASEBALL FIELD:	✓	PICNIC SHELTER:	✓
HORSE SHOE PITS:		GAZEBO:	✓
TENNIS / B-BALLCOURTS:		WHOLE PARK:*	*

APPLICANT: PLEASE REMEMBER

1. No alcoholic beverages or bonfires are allowed in the park.
2. The deposit is to ensure the park is clean and has no damages when the event is over.
3. The Applicant (person/group making the reservation) is responsible for removing all trash in the park each day of their event.
4. Applicants are **REQUIRED TO ARRANGE** for additional satellite toilets and traffic control for groups of 200 or more.
5. Applicants shall contact Washington County Sheriff, Sgt. Amy Larson, 430-7905, for event traffic control attendance over 200.
6. Applicants shall obtain a **REQUIRED PERMIT** from Washington County Health Department (651-430-6655) if food is sold.
7. Applicants may request **RECYCLING BINS** to be placed in the park in advance of event & removed at the end for pickup.
8. Activities must be contained to the park boundaries; ***OBSTRUCTING SURROUNDING STREETS IS NOT ALLOWED!***

As the applicant for this event, I assume full responsibility for the conduct of the group, trash cleanup, ensuring ONLY RECYCLING ITEMS go into the recycling bins (no trash) and any damages to the property during the time Town Square Park is being used under this agreement.

Raenette Manderfeld-Pung — 2-23-16
Applicant Signature Event Manager-Afton Art in the Park — Date

CIRCLE APPLICABLE FEES:	RESIDENT	NON-RESIDENT
WHOLE PARK *Does not include playground/play structure.	$100 Fee/$200 Deposit	$200 Fee/$200 Deposit
PICNIC SHELTER	$ 25 Fee/$100 Deposit	$100 Fee/$100 Deposit
GAZEBO	$ 25 Fee/$100 Deposit	$100 Fee/$100 Deposit
BALLFIELD	No Fee	
TENNIS/B-BALL COURT	No Fee	
HORSESHOE PITS	No Fee	

RECYCLING BINS (check if requesting Recycling Bins) YES ✓ NO ____ **Circle # of bins:** One Two 6 8

FOR OFFICE USE

CHECK # / AMT / STAFF INITIALS:

____/____/____ FEE PAID

____/____/____ DEPOSIT PAID

CHECK BELOW IF REQUIRED:

___ ADDITIONAL SATELLITE TOILETS
___ EVENT TRAFFIC CONTROL -- WASHINGTON COUNTY
___ FOOD / BEVERAGE PERMIT -- WASHINGTON COUNTY
___ RECYCLING BINS -- CITY OF AFTON

TO BE COMPLETED AFTER EVENT

____ Release entire Deposit ____ Charges for Park Cleanup/Damage ____/____ Staff Initials/Date
Describe Park Cleanup/Damage: ____
Charge for cleanup/damage: $____ deducted from Deposit: $____ = Refund of Deposit: $____

City of Afton

Special Event Permit Application - $25.00 Fee

* AABA will issue check for permit fee # 25

Afton City Hall, 3033 St. Croix Trail S., Afton MN 55045 (651) 436-5090 Fax (651) 436-1453

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

NAME OF ORGANIZATION: Afton Area Business Association

APPLICANT NAME: Raenette Manderfeld-Pung - Event Manager

ADDRESS: P.O. Box 102 **CITY:** Afton **STATE:** MN **ZIP:** 55001

DAYTIME PHONE: 651-321-3535 **EVE.PHONE:** ___ **CELL OR FAX:** ___

MANAGER *ON SITE* DAY OF EVENT: Raenette Manderfeld-Pung **PAGER/CELL:** 651-321-3535

Any change in the above information, please notify City Hall. Event may trigger additional License requirements.

SPECIAL EVENT INFORMATION

___ RUN/WALK ___ RALLY ___ PARADE ___ WEDDING CEREMONY/PHOTOS

X FAIR ___ CONCERT ___ PICNIC ___ OTHER (Specify) ___

EVENT TITLE: Afton Art in the Park

EVENT DATE(S): SAT - SEPT 24 & SUN SEPT 25 **ESTIMATED ATTENDANCE** 15,000 - 20,000

LOCATION: TOWN SQUARE PARK **AREA OR PARK** PARK

HOURS OF EVENT: 10 AM/PM TO 5 AM/PM **SET UP TIMES** Fri, Sept 23, 3 AM/PM TO 6 AM/PM

TAKE DOWN TIME: Sunday 5 AM/PM TO 7 AM/PM **DESCRIPTION OF EVENT SET UP:** ___

ALCOHOL/FOOD SERVED: ✓ YES ___ NO **ALCOHOL/SOLD:** ___ YES ___ NO **GAMBLING/RAFFLE** ___ ___

OPEN TO PUBLIC: YES ___ ***EVENTS ARE SUBJECT TO NOISE ORDINANCE Sec. 12-208(D)(3&4)**

REQUESTED RESOURCES, SUCH AS BARRICADES, POLICE, ETC.

Recycle Bins - 6 if possible

*******Please attach additional sheets as necessary, including plans, fencing, maps, etc. If staff is needed the event will be billed accordingly.***

DEPARTMENTAL/OFFICE ROUTING

CONDITIONS FOR APPROVAL: ___

___ City Administrator Date

___ Police Date

___ Public Works Date

___ Fire Dept. (if required) Date

FEE of $25.00 Collected ___

Reason for Denial: ___

DATE: ___
DEPT: ___
PHONE: ___

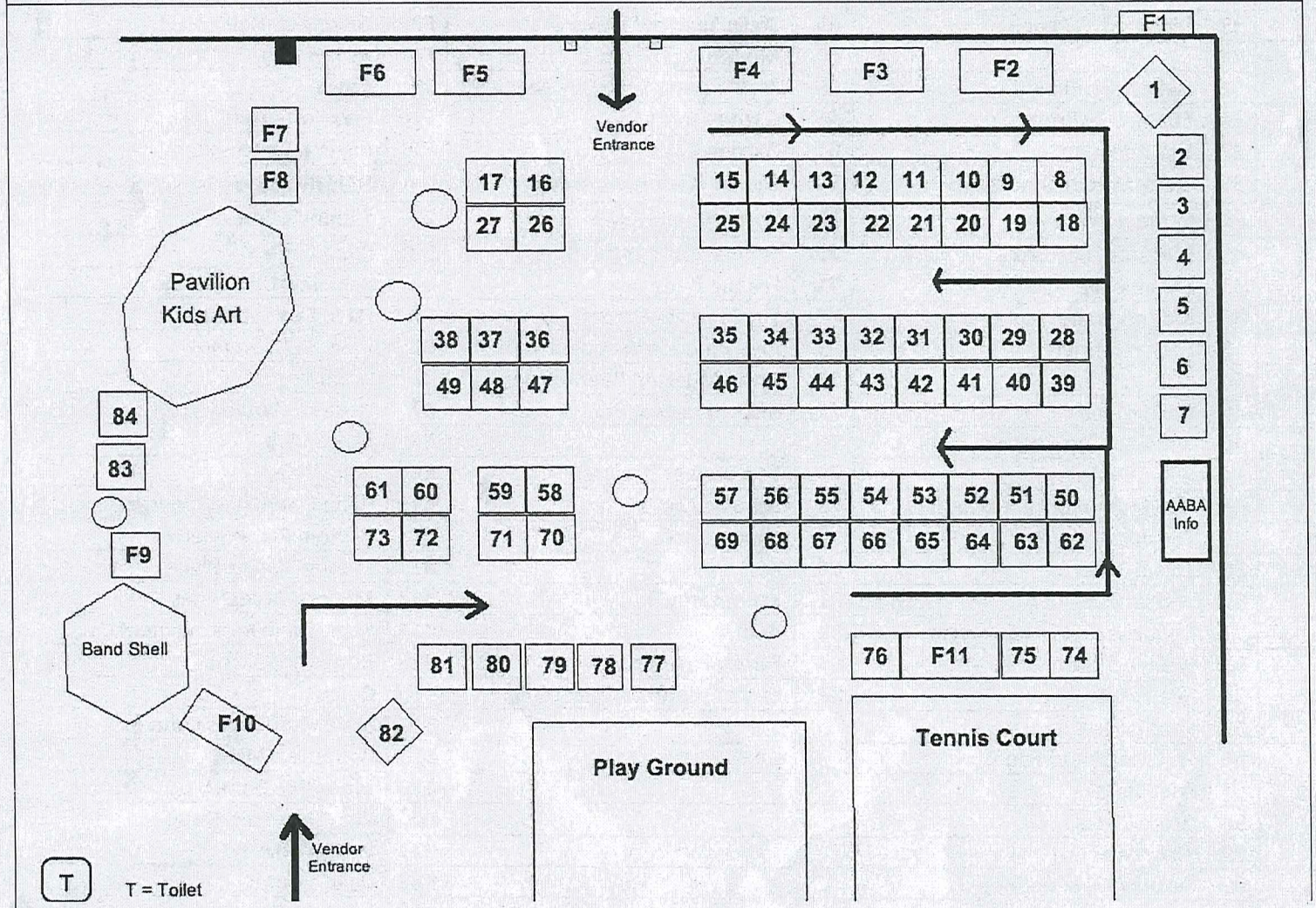
8-09-10

SAT, Sept 26 (10-5pm)

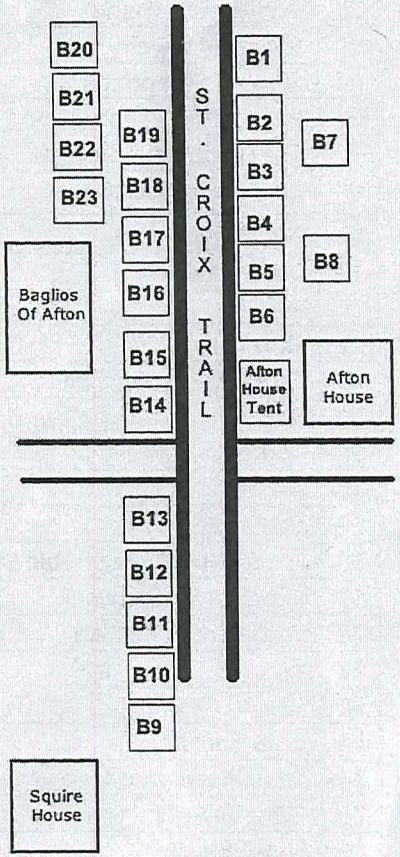
Afton Art In The Park 2015

SUN, Sept 27 (11-4pm)

Renewal by Andersen
today's bed
Summit Orthopedics
Audi St. Paul
Kootenia Homes
Valley Orthodontics
Sisu
My Pillow
Lake Elmo Bank
Selma's Ice Cream Parlour
Xcel Energy
Sam's Club
Woodbury Bulletin
Pioneer Press TwinCities.com



Business Vendors on St. Croix Trail



AFTON ART in the PARK St. Croix River

CITY OF AFTON
DRAFT PLANNING COMMISSION MINUTES
March 7, 2016, 7:00 PM

1. CALL TO ORDER – Chair Barbara Ronningen called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE – was recited.

3. ROLL CALL – Present: Langan, Wroblewski, Kopitzke, Chair Ronningen, Kilmer, Patten, Nelson and Doherty. Excused absence: Seeberger. **Quorum present.**

ALSO IN ATTENDANCE – Alternate Council Liaison Mayor Richard Bend, City Administrator Ron Moorse and Deputy Clerk Kim Swanson Linner.

4. APPROVAL OF AGENDA –
Motion/Second: Wroblewski/Nelson. To approve the February 1, 2016 Planning Commission agenda as written. Motion carried 8-0-0.

5. APPROVAL OF MINUTES –
A. February 1, 2016 Planning Commission Meeting Minutes – Line 68, delete second sentence; Line 90, delete the first two sentences; Line 105, change second sentence to read, "She stated that parking for a large number of cars takes up a lot of space." Line 196, replace "applied" with "a result of actions by;" correct typos on lines 223: "addressing" to "addressed" and "His" to "He;" on Line 240, delete capital T; and Line 270 add a space between "starts" and "on."

Motion/Second: Patten/Wroblewski. To approve the February 1, 2016 Planning Commission Meeting minutes as amended. Motion carried 8-0-0.

6. REPORTS AND PRESENTATIONS –
A. Ryan Garcia, Sector Rep from the Metropolitan Council – presented an overview of the Comprehensive Plan update process to the Planning Commission and to the several council members present. The Comp Plan update is due by December 31, 2018. In 2014 the Met Council issued is Regional System Plans; in 2015 the System Statements were issued to cities. Now cities are in the "local process" and have available the Met Council's "Handbook Tools" to walk through every step and provide examples and mapping capabilities. Basically, cities will be re-confirming the community's vision for the city. Afton has a Diversified Rural designation which has a density of no more than 4 per 40 acres or an average overall density of 10 acres. The city must hold at least one (1) Public Hearing to hear input and comments from residents. Neighboring communities, watershed districts and school districts are given a six-month review period prior to submitting it to the Met Council for review and approval. Met Council review will look for: 1) conformance to the Regional System Plans and Statements; 2) consistency with policy plans; and, 3) compatibility with plans of affected and adjacent jurisdictions. The two new areas the Met Council is asking cities to address in this update are: 1) Resilience – the driver is for key principles of sustainability and the environment, however there are no requirements to address at this time locally; and, 2) Economic Competitiveness – on a regional, national or even international level – as a niche filled as a benefit to residents.

7. PUBLIC HEARINGS –
A. Nature's Trees/SavATree Conditional Use Permit application for a headquarters facility on the planned 5.9 acre parcel in the northeast corner of the property on Hudson Road with PID#06.028.20.24.0002 - Chair Ronningen opened the Public Hearing at 7:43 p.m.

Administrator Moorse summarized SavATree's plan to construct its Minneapolis/St. Paul headquarters facility on a 5.9 acre site in the northeast corner of the property on Hudson Road with PID# 06.028.20.24.0002. The subdivision to create the 5.9 acre parcel is to be recorded subsequent to the approval of the conditional use permit (CUP). The front portion of the proposed facility will be used for offices. The rear portion of the building

will be used for the storage and service of a fleet of trucks and equipment and the storage of supplies. Both the office use and the storage use require a CUP. The CUP process allows the City to review the proposed uses and place conditions on the uses to address any concerns regarding the impacts of the proposed uses. The applicants have indicated that the office portion of the facility will operate as a headquarters with professional management, sales and administrative staff. The operation of the rear portion will involve professional field personnel coming to the facility in the morning, being dispatched for the day to work on client properties, and returning at the end of the day. Fueling of trucks and equipment will take place on-site, requiring bulk fuel storage in outdoor tanks specifically designed for this purpose. There will be no chipping/processing of wood debris on the site. The city received a letter from Mn/DOT regarding requirements and permitting related to accessing Hudson Road by SavATree. The subdivision approval for the creation of the 5.9 acre SavATree parcel included the dedication of a public road right-of-way adjacent to the northwest corner of the 5.9 acre parcel. The subdivision approval included conditions related to the use of the public right-of-way lane adjacent to the SavATree parcel for a driveway to serve the SavATree facility. The City Attorney is drafting an agreement that:

a. Grants a temporary license to allow a driveway to be constructed on the public right-of-way lane adjacent to the SavATree parcel; and,
b. Provides that the City shall have no responsibility for the construction or maintenance of the driveway, or the future construction of a public road.

The Valley Branch Watershed District (VBWD) has approved a permit for this use. The City Engineer is in the process of reviewing the grading and drainage plan and preparing a report regarding the plan and had indicated no significant concerns.

The representative for SavATree, Mike Pizzi, had no additional comments.

One public comment came at the end of the meeting. Al Leopold, 12230 8th Street S, asked to speak on this use. He was against this use, as this portion of the Rural Residential zone was, as he stated, "shoved down their throats" and rezoned to an Industrial zone. He and neighbors moved to this area of Afton to be in a residential zone and they are not happy with heightened industrial uses coming in to their area.

Motion/Second: <u>Kilmer/Doherty.</u> To close the Public Hearing at 7:46 p.m.

<u>Commission Discussion</u>

Nelson saw no comment about the opacity of the landscape buffer and wondered if the 98% opacity requirement should be added to the conditions.

Moorse indicated that condition is contained in the variance.

Kopitzke wondered why no chipping or processing of wood debris will happen on site.

Moorse indicated it is to limit noise in the Rural Residential area. It was pointed out that the applicants voluntarily indicated there would be no chipping or processing of wood debris on site.

Several commissioners had concerns about the bulk fuel tanks and the safety measures in the event of a fuel spill, as Afton residents would not want infiltration to their well water.

The applicant indicated that double-walled tanks are allowed, that there will be a six-foot chain link fence around the entire site and another fence around just the tanks. They indicated that any spills would be contained, that spills could not get out to the environment and that it is in no way tied into their septic system.

It was noted that the applicants would need fence permits from the city.

Motion/Second: <u>Doherty/Kilmer.</u> To recommend approval to the City Council for the Nature's Trees application for a Conditional Use Permit for its proposed facility at the planned 5.9 acre parcel in the northeast corner of the property on Hudson Road with PID#06.028.20.24.0002, with conditions as listed.

<u>Conditions</u>

1. **All conditions of the June 16, 2015 approval of the subdivision to create the 5.9 acre parcel shall be met and the subdivision shall be recorded before the proposed use can begin.**
2. **Easements as required by the City Engineer shall be granted.**
3. **Scenic easements shall be placed on all slopes greater than 18%.**

4. **The developer shall execute a scenic easement agreement.**
5. **The developer shall obtain a permit for constructing a driveway in the road right-of-way.**
6. **The City shall have no responsibility for the construction or maintenance of the driveway, or the construction of a public road, and the developer shall enter into an agreement setting out the developer's responsibilities related to the driveway and the public road.**
7. **The developer shall execute the public right-of-way agreement as drafted by the City Attorney including providing that the City is under no obligation to improve the right-of-way.**
8. **The developer shall follow the requirements in the septic system permit issued by the Washington County Public Health Department.**
9. **Grading plans shall be reviewed and approved by the City Engineer.**
10. **Any permits required by Mn/DOT shall be acquired and all requirements placed on the permits shall be met.**
11. **A permit shall be obtained from the Valley Branch Watershed District, and all requirements of that permit shall be met.**
12. **The grading plan shall be constructed according to plans approved by the City Engineer. Silt fences or other types of erosion control shall be properly installed prior to construction; and shall be maintained in good condition until the construction is complete.**
13. **There shall be no chipping/processing of wood debris on the site.**
14. **The floor drain system for the shop area shall meet applicable MPCA requirements.**
15. **Non-compliance with the conditions of this permit shall be considered a violation, and may result in revocation of this permit.**
16. **Compliance with conditions of this permit shall be monitored on a periodic basis.**
17. **Construction shall begin within one year of the date of issuance of this permit or the permit shall become null and void.**
18. **The applicant is to submit verification to the city that double-walled tanks are sufficient for this use in this location.**

8. NEW BUSINESS –

A. Sec. 12-56 E and Conflicting Language Between the Comprehensive Plan and Zoning Ordinances – Commissioner Nelson requested that the Planning Commission discuss how the City Code's Sec. 12-56 E calls for a more restrictive regulation of any kind to prevail over a less restrictive regulation on the same issue, and the implications that carries for Policy No. 15 in Housing and Land Use Policies of the Comprehensive Plan juxtaposed with Sec. 12-134 and its allowance of accessory commercial uses outside the VHS. Commissioner Nelson felt the use of language such as "spirit" and "intent" espoused by the 1982 City Council in passing Sec. 12-56 E contradicts and expands the application of the zoning ordinances that have been applied more recently. Policy No. 15 states "Commercial uses will only be in the VHS Zoning District" which is more restrictive than 12-134, which allows various accessory commercial uses outside the VHS. In these cases the more liberal 12-134 is prevailing over the more restrictive Comprehensive Plan policy. Commissioner Nelson felt these discrepancies need to be addressed.

Commission Discussion

Commissioners agreed that the general rule is that land use ordinances need to be consistent with the Comprehensive Plan. They discussed that the Comp Plan is not a "regulatory" document, it is a visionary and guiding document for the city. Ordinances are meant to be the regulatory "law of the land."

Several commissioners thought there have been recent conflicts in not enforcing the Comp Plan or the ordinances as drafted.

It was questioned whether the term "commercial" has changed over time. In 2008 the city started allowing Bed & Breakfast uses accessory to the principal residence and home occupations. They wondered if the initial definition of "commercial" was meant more for "retail" and all the traffic, noise, etc that that entailed.

It was agreed that the terminology between the Comp Plan and city ordinances need to be modified to match what is currently being done, and when drafting policy, perhaps stating why it is being drafted the way that it is.

Commissioners commented that enforcement of the ordinances seems to be diminishing when the applications come before the City Council, as the setback requirements for the SavATree facility were not enforced per the ordinances.

It was determined that this issue be kept in mind for the work on the Comp Plan update.

8. OLD BUSINESS -

A. Tom and Clare Hoelderle application for an amendment to the zoning code to allow a commercial wedding venue as a Conditional Use in the Rural Residential zoning district on lots 20 acres or greater as an accessory use to a principal structure – Administrator Moorse summarized that Tom and Clare Hoelderle own the property at 589 Manning Avenue, located in the Rural Residential (RR) District and are requesting an ordinance amendment to allow a commercial wedding venue as a Conditional Use in the RR zone as an accessory to the principal use, which is a residence. Staff was directed to determine how many properties throughout Afton this ordinance amendment may apply to. Moorse indicated that there are approximately 20 properties of 20 acres in the Rural Residential District, half of which have historical structures for this use.

Commission Discussion

Kopitzke and Kilmer felt this use can be seen as similar to a church in a Rural Residential zone, especially if the number of events are limited to once per week.

It was noted that Bed & Breakfast uses are allowed in Rural Residential zoning.

Ronningen felt the magnitude of a wedding venue is much different than a Bed & Breakfast that might have one or two cars per weekend.

Patten noted that only 11% of the petition signatures (in favor of the use) were actually Afton residents and those residents were not located close to the venue.

Kopitzke felt this is a good use to allow in the Agriculture zoning districts, to preserve the rural atmosphere, he just didn't feel it would be a good neighbor in the Rural Residential district.

Wroblewski stated that the Planning Commission identified Manning Avenue as having less of a rural ambiance due to the amount of traffic and noise it generates. She felt this parcel in the Rural Residential district is unique in keeping the area intact, as it is located adjacent to the grandfathered boat storage use designated as an Industrial zoning district. She felt a Conditional Use Permit may be able to include conditions for appropriate landscape screening or limit parking to screened areas, so as not to impact residential neighbors.

Langan, having lived down the street from an illegally operating wedding venue, commented that wedding venues turn neighborhoods into a "zoo." He witnessed people wandering onto properties doing "indiscriminate things." They were loud and are definitely a money-maker, pulling in $5,000 - $9,000 a weekend.

Ronningen noted information about the Hoelderle's rental cost for a recent wedding venue was $2,800. She stated that didn't sound "subordinate" to a residential use; it seems as it is more of a primary use.

Doherty commented that when the Commission considered Agri-Tourism a few years past she felt the enthusiasm was based on preventing development from Woodbury into Afton. When the wedding venue was first proposed in the Rural Residential district, her ear was tuned to the neighbors that objected to that kind of use in the RR zone, as it was just not an expectation they had for that district.

Commissioners discussed what the city could do to enforce noise or violations.

Moorse explained that neighbors can call the Sheriff's Deputies to tell the owner to turn down the music and that Council can revoke a Conditional Use Permit if too many violations are occurring.

Motion/Second: Ronningen/Langan. To recommend DENIAL to the City Council for an amendment to the zoning code to allow a commercial wedding venue as an accessory use with a conditional use permit in the Rural Residential zoning district on lots 20 acres or greater. Motion carried 5-3-0 (Wroblewski, Kilmer, Nelson).

B. Draft City Council Minutes - Update on City Council Actions – Alternate Council Liaison Mayor Bend reported on Council actions of the February meeting.

It was noted that re-appointments of commissioners will occur at the March 15 City Council meeting and the election of officers for the Planning Commission will take place at their April 4, 2016 meeting.

Commissioner Kilmer announced that due to her upcoming retirement schedule she is unable to continue as a Planning Commissioner. Her term was set to expire and she will not be applying for re-appointment. She was thanked for her thoughtful and dedicated service.

10. ADJOURN –

Motion/Second: Wroblewski/Patten. To adjourn the meeting at 8:57 p.m. Motion carried 8-0-0.

Respectfully submitted by:

_____

Kim Swanson Linner, Deputy Clerk

To be approved on April 4, 2016 as (check one): Presented: _____ or Amended: _____

DRAFT

9A1

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: March 10, 2016

Re: Tom and Clare Hoelderle application for an amendment to the zoning code to allow a commercial wedding venue as an accessory use with a conditional use permit in the Rural Residential zoning district on lots 20 acres or greater to enable their property at 589 Manning Avenue to be used as a commercial wedding venue – **Ordinance 03-2016**

Background

Tom and Clare Hoelderle own the property at 589 Manning Avenue, located in the Rural Residential (RR) District. They would like to use the property as a commercial wedding venue. Because this use is not allowed in the RR District they have submitted an application for an ordinance amendment to allow a commercial wedding venue use in the RR District. The Hoelderles made a similar application in 2013, which was denied, based in part on concerns about the impact of allowing this use throughout the Rural Residential zoning district, questions about whether a 20 acre lot would provide for a sufficient buffer from adjacent Rural Residential properties and questions about how the use relates to the Comprehensive Plan's policies regarding commercial uses in the Rural Residential zoning district.

Proposed Use

A description of the proposed use and operation is attached, as well as a site plan and photos.

Zoning Code Amendment

The specific language of the zoning code amendment as proposed by the applicant is attached as ordinance 03-2016. The language of the zoning code amendment reflects generally how the Hoelderles would plan to operate the wedding venue use.

Number of Eligible Parcels in the Rural Residential Zone

The Planning Commission requested staff to determine how many parcels in the Rural Residential zone would meet the criteria of the 20 acre parcel size and having frontage on a County or State Highway. Staff determined there are 24 parcels, including the Hoelderle parcel, in the Rural Residential zone that meet these criteria. The attached map shows the locations of these parcels. Staff also estimated that there are approximately 45 parcels in the Agricultural zone that meet these criteria.

Conformance with the Comprehensive Plan

Part of the review of the zoning code amendment application is to consider whether the amendment is in conformance with the Comprehensive Plan. If the code amendment is not in conformance with the Comprehensive Plan, the Comprehensive Plan would need to be amended in accordance with the zoning code amendment.

Conditions/Performance Standards

The proposed language of the ordinance amendment includes a number of conditions or performance standards reflecting the manner in which the applicants are proposing to operate the wedding venue use. The Planning Commission discussed the need for additional performance standards, such as frequency of events, screening, and noise limitations. Additional performance standards for the Council's consideration are attached.

Recent Use of the Hoelderle Property as a Wedding Venue

The City recently received information from a couple who rented the Hoelderle property for their wedding in September of 2015. The couple indicated they were not aware that the Hoelderle's were not allowed to use the property as a commercial wedding venue. They were not friends, family or acquaintances of the Hoelderles, but contacted the Hoelderles based on information they obtained about the wedding venue on the internet. They paid the Hoelderle's $2,800 to rent the venue for their wedding. Staff has provided this information to the City Attorney who has indicated this does not disqualify the Hoelderles from applying for the amendment to the zoning code, and does not disqualify their application from being considered by the Council.

Planning Commission Recommendation

The Planning Commission recommended, on a vote of 5-3-0, that the Hoelderles' ordinance amendment application be denied. The Planning Commission discussion included concerns regarding the impact of the use on adjacent Rural Residential properties and impacts on other Rural Residential properties if the use was allowed throughout the Rural Residential zone. The concern was that those who chose to live in the Rural Residential zone did not expect to live next to a commercial wedding venue use.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of Ordinance 03-2016, an amendment to the zoning code to allow a commercial wedding venue as an accessory use with a conditional use permit in the Rural Residential zoning district on lots 20 acres or greater to enable the property at 589 Manning Avenue to be used as a commercial wedding venue.

ORDINANCE 05-2016
CITY OF AFTON, MINNESOTA
WASHINGTON COUNTY, MINNESOTA

AN ORDINANCE AMENDING SECTIONS 12-55 AND 12-134 OF THE AFTON LAND USE CODE, AND ADDING A NEW SECTION 12-232. COMMERCIAL WEDDING VENUE TO THE AFTON LAND USE CODE TO ADD A COMMERCIAL WEDDING VENUE USE AS AN ACCESSORY USE WITH A CONDITIONAL USE PERMIT IN THE RURAL RESIDENTIAL DISTRICT

BE IT ORDAINED by the City Council of the City of Afton that the Afton Code of Ordinances be amended as shown below.

Delete the strike-through language and modify the bold and underlined language as shown below:

Sec. 12-55 Definitions.

Commercial Wedding Venue means a facility that operates on a for-profit basis to host wedding ceremonies and receptions.

Sec. 12-134. Uses

	(A)	(RR)	(VHS-R)	(VHS-C)	(I1-A)	(I1-B)	(I1-C)	(MS)
Commercial Wedding Venue	N	A/C	N	N	N	N	N	N

Sec. 12-232. Commercial Wedding Venue

A. *Purpose and intent.* The purpose is to establish regulations and performance standards related to commercial wedding venues that allow for reuse and adaption of existing farm buildings within the city, while ensuring protection of adjacent properties and rural residential neighborhoods. For example, the reuse of an historic barn on a site that can be protected and reused as a commercial wedding venue will ensure such structure is retained as a part of the rural character of the community.

B. *Performance standards.*
   1. A commercial wedding venue may only be located on a site where such use is accessory to a principal residential use.
   2. A commercial wedding venue may be located only on a site that has its primary frontage on a County or State road, and the venue may be accessed only over such road.
   3. A commercial wedding venue may be located only on a site at least 20 acres in size.
   4. A commercial wedding venue shall provide sufficient on-site parking to accommodate all guest, staff, vendor and owner vehicles.
   5. Events shall be limited to a maximum of 200 persons.
   6. Sound amplification is permitted for ceremonies whether located within or outside a structure. All other sound amplification is permitted only within a structure, and must adhere to all local and County sound ordinances.
   7. The venue shall be located at least 400 feet from any residence, and additional screening

may be required for any outdoor event areas. All potential event areas shall be designated on the site plan submitted for review.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS XX DAY OF XX, 2016.

SIGNED:

_____

Richard Bend, Mayor

ATTEST:

_____

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

Additional Performance Standards for Commercial Wedding Venue Use

- Ceremony facilities must comply with all rules and regulations of federal, state, county, and local agencies.
- The applicant shall provide information in the application for the permit, and as requested by the City for permit review, regarding the activities provided by the facility. Information shall include the following:
    - the number of attendees per ceremony,
    - The number of ceremonies and receptions per year
    - The number of employees
    - The hours of operation
    - Parking facilities
    - sanitary facilities
    - lighting
    - sound amplification
    - temporary structures/tents
    - Signage
    - Screening
- Off-street parking shall be required based on the maximum number of attendees planned. The off-street parking area and the number of parking spaces shall be shown on the Site Plan.
- All existing structures to be used for the wedding venue use shall be inspected by the City's Building Inspector and must meet applicable requirements
- Traffic. A Transportation Management Plan shall be submitted to the zoning administrator at the time of application. This plan shall address traffic control, including traffic movement to the public street system and impact on the surrounding roadways.
- Grading. If any grading is proposed, a Grading, Drainage and Erosion Control Plan shall be submitted. The standards of the Watershed Management Organization or Watershed District must be met.
- Landscaping/Screening. Landscaping may be required to be installed to buffer the use from adjacent land uses and to provide screening. A Landscape Plan shall be submitted at the time of application for a Conditional Use Permit, if required by the Zoning Administrator.
- Minimum setbacks from neighboring houses and property lines for the various activities related to the wedding venue.
- Sanitary facilities. Sanitary facilities adequate for the number of attendees shall be provided. Portable toilets may be approved for temporary use. Portable toilets must be screened from view from roads and neighboring properties by landscaping or wooden enclosures.
- Lighting shall be limited, low, downcast and shielded so that the source of the light is not visible from roads or neighboring properties
- temporary structures/tents may be allowed
- signage must meet the requirements of the signage section of the zoning code
- As deemed necessary, the City Council may restrict the operation of the facility.
- The applicant shall provide a site plan showing existing and proposed structures with the maximum capacity of each building where customers have access.
- All solid waste must be stored in a manner that prevents the propagation, harborage, or attraction of flies, rodents, vector, or other nuisance conditions and must be removed at least once every seven days by a licensed Solid Waste Hauler. Burning of solid waste is strictly prohibited.
- The grounds and all structures shall be maintained in a clean and safe manner.

T (612) 337-6100 F (612) 339-6591
100 Washington Ave S | Suite 1300
Minneapolis, MN 55401
siegelbrill.com

SIEGEL BRILL PA
ATTORNEYS AT LAW

March 9, 2016

Via U.S. Mail and Email (rmoorse@ci.afton.mn.us)

Mayor Richard Bend and Members of the City Council
City of Afton
3033 St Croix Trail S
PO Box 219
Afton, MN 55001

Re: Hoelderle application for Zoning Code amendment
Our File No. 27881

Dear Mayor Bend and Councilmembers Palmquist, Richter, Ross and Nelson:

I represent Tom and Clare Hoelderle, the owners of the property located at 589 Manning Avenue. My clients have applied to amend the Afton Land Use Ordinance to designate commercial wedding venues a conditionally permitted accessory use in the Rural Residential zone, and I am writing to provide you with additional information about their application.

As you know, and by way of brief background, my clients' property is quite unique. The 22-acre parcel is located in the northwestern corner of the City, in a transitional area from a land-use perspective. The property to the north is zoned Industrial, the property to the west is zoned by Woodbury as Planned Shopping Center District, the land to the south is zoned Marine Services and Rural Residential, and the land to the east is zoned Rural Residential. The property is the site of a historic farmstead, but faces development pressures—particularly from the west and north—that threaten the long-term single-family residential use of the property. Allowing my clients, and the owners of similar properties, to engage in accessory uses that are consistent with Afton's bucolic lifestyle, such as hosting barn weddings, will enable them to resist those development pressures and preserve their single-family farmstead long into the future.

The Hoelderles are aware that some concerns have been expressed about the hosting of weddings in the Rural Residential Zone. This is why they have proposed that a commercial wedding venue would be allowed only on the basis of a conditional use permit, which can include protective conditions tailored to a particular site and also provide the City with the option of terminating the use if the property owner does not live up to the permit requirements.

The Hoelderles are in agreement with all of the performance standards that have been proposed by staff, and their proposed use would have numerous characteristics that strictly limit the impact of the use, including the following:

> ***Frequency***. Weddings would be limited to one per weekend, from June through early October.

Music. Any amplified music would be in strict compliance with the City noise ordinance and end by 10 p.m.

Traffic. Average attendance would be 120 persons, with guests typically arriving and leaving at different times. With the property located on Manning Avenue, just south of Interstate 94, only negligible additional traffic on local streets would expected.

Parking. All parking would be on site and would be located in a central area of the property, approximately 1,000 feet from the nearest houses in the RR zone. Assuming three passengers per car, a wedding with 120 guests would bring 40 cars to the property, which would require no more than one half acre of land for parking.[1]

On-site supervision and monitoring. The Hoelderles reside on the property and would be on-site for and monitor all weddings.

It is already known and established that weddings are a compatible use in the Rural Residential zone, because there are several churches in the zone that have hosted weddings for many years, without incident or complaint. This means that weddings in commercial wedding venues can succeed as well if they are conducted in a similar manner. The conditional use permit would allow the City to establish the ground rules to ensure this outcome.

Apart from the types of specific concerns that can be addressed through performance standards, the Planning Commission's discussion included two other concerns that were cited by some commissioners as a grounds for denying the application. Both of these concerns relate to the scope and applicability of the amendment, specifically that the amendment would result in improper "spot zoning" and that it would convey an unfair advantage on a small number of property owners. Neither of these concerns is a basis for denying the application.

The text amendment would not result in "spot zoning"

"Spot zoning" occurs when a property is rezoned inconsistently with surrounding property. As the Minnesota Supreme Court has explained the concept of spot zoning, "[t]he term applies to zoning changes, typically limited to small plots of land, which establish a use classification inconsistent with surrounding uses and create an island of nonconforming use within a larger zoned district."[2] The Hoelderles are not seeking a rezoning of their property or any other property, and approval of their application accordingly cannot result in spot zoning.

The text amendment would not provide any unfair benefit

At least one commissioner expressed the concern that the application would affect only a relatively small number of properties, whose owners would thereby receive a special benefit unavailable to others. The Planning Commission received information staff indicating that approximately 24 properties in the RR zone would meet the 20-acre minimum lot size and state or county highway access requirements set forth in the proposal, and approximately 10 of those properties are the site of an existing barn.

---

[1] *See* "Estimating the Number of Parking Spaces Per Acre," University of Tennessee Extension Service (2014), available at: https://ag.tennessee.edu/cpa/Information%20Sheets/CPA%20222.pdf (stating that farm-field parking can accommodate 80 to 100 cars per acre).

[2] Rochester Association of Neighbors v. City of Rochester, 268 N.W.2d 885, 891 (Minn. 1978).

Two things should be kept in mind when considering this concern. First, the lot size and other related standards in the proposed amendment were included in order to limit eligibility for a commercial wedding venue to those properties on which that use could exist with the least impact on surrounding properties, which the Hoelderles understood to be a goal of the City. A minimum lot size would allow wedding activities to take place further from adjoining properties, requiring access to a state or county highway minimizes traffic on local streets, and limiting the use to properties with existing barns promotes the preservation of these structures. That said, the Hoelderles are open to and would defer to the Council on any adjustments to these requirements that may be deemed desirable by the City.

Second, there is nothing unusual about limiting certain uses to parcels best suited to the use. For example, in Afton golf courses and riding stables both have minimum lot sizes (the latter requiring at least 20 acres), and other uses are logically limited to parcels with certain natural features, such as marinas. Limiting riding stables to parcels of 20 acres or more is based on the City's reasoned legislative judgment that parcels smaller than 20 acres cannot accommodate a riding stable without undue impacts on the community. This is not unfair to owners of parcels smaller than 20 acres; it is a legitimate outcome of the City's land-planning process.

In conclusion, the Hoelderles are committed to doing whatever is necessary to make their proposed amendment a "win-win" for all concerned. They are making a considerable investment in their property, located at an entrance to the City, and they sincerely hope that they will be given a chance to show that hosting a limited number of barn weddings can be a benefit not only for them but for the City as well.

The Hoelderles and I will be in attendance at the Council's March 15 meeting, and we look forward to the opportunity to answer any questions you may have at that time. If you would like to visit the property before Tuesday's meeting, please do not hesitate to contact the Hoelderles directly at (952) 210-9965.

Thank you for your consideration of the Hoelderles' application.

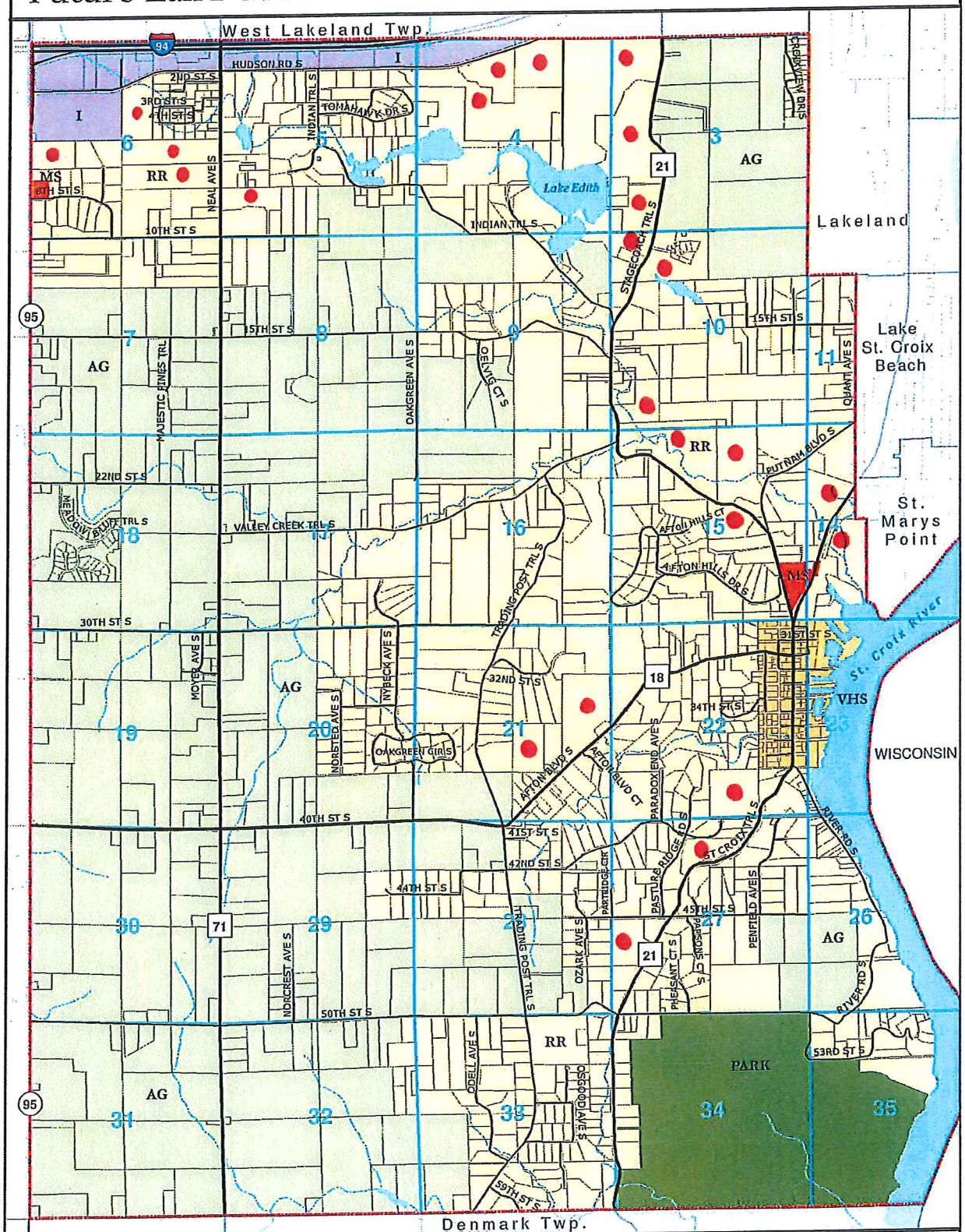
Sincerely,

Mark Thieroff

612.337.6102 | Direct
markthieroff@siegelbrill.com

Future Land Use

MAP 9



Future Land Use

- Agriculture
- Industrial
- Village Historic Site
- Rural Residential
- State Park
- Marina Services
- City of Afton
- Parcel Boundaries
- Section Lines
- Major Road
- Local Road
- Lakes & Rivers
- Streams

0 0.5 1 Miles

N

• Parcels w/20 acres on County or state Road

Afton

Current Households	Forecasted Households	Distributed to Agriculture District	Distributed to Rural Residential
1100	1250	50	100

Map prepared October 2010 1000 Friends of Minnesota TRC
Data Sources: City of Afton, Metropolitan Council, MN DNR, MN DOT, & Washington County

Community Growth Institute

-----Original Message-----
From: Devyn Dimmick
Sent: Monday, February 22, 2016 3:42 PM
To: Ron Moorse <rmoorse@ci.afton.mn.us>
Subject: Re: Avonlea Farm - Wedding Venue

We were unaware of this. Last week I was brought the Hastings StarGazette by a friend. On the front page we read that Tom and Clare weren't allowed to host weddings and that they did not charge for the weddings they have had at Avonlea. They also stated that they only hosted weddings of family and friends. We didn't know if it was true or not so I decided to pursue this and ask you. This concerned us because they hosted our wedding on their property on September, 12th 2015. We also paid around $2800.00 to rent the venue. We are not family or have we ever had a friendship with Tom or Clare it was strictly business as we were looking for a wedding venue for our special day. We had never talked to them until we found their wedding venue on Facebook and contacted them. We are very displeased that Tom and Clare never informed us of this. If we would have known they were not allowed to have weddings we would have never had our wedding there. We would never want to be somewhere where the neighbors didn't want us. Thank you for answering my questions.
Devyn Dimmick-Partington
Sent from my iPhone

> On Feb 22, 2016, at 2:41 PM, Ron Moorse <rmoorse@ci.afton.mn.us> wrote:
>
> Devyn,
> In September, 2015, the owners of Avonlea Farm did not have a permit for a commercial wedding venue, so they were not allowed to charge for weddings. They did not have permits for weddings. They were allowed to hold weddings for people such as family and friends.
> Ron Moorse
> 651-436-8957
>
> -----Original Message-----
> From: Devyn Dimmick
> Sent: Monday, February 22, 2016 1:16 PM
> To: Ron Moorse <rmoorse@ci.afton.mn.us>
> Subject: Avonlea Farm - Wedding Venue
>
>
> I just have a few questions about Avonlea Farm in Afton, MN. In September 2015 were they allowed to charge for weddings? Also did they have permits to hold weddings of other people other then their family or friends?
> Thank you,
> Devyn Dimmick
>
> Sent from my iPhone

RECEIVED

JAN - 4 2016

CITY OF AFTON

Z16-01

CITY OF AFTON
ZONING PERMIT APPLICATION

~~REZONING~~ APPLICATION

Owner	Address	City	State	Zip	Phone
Paul Thomas (Tom) and Clare Hoelderle	589 Manning Ave. South	Afton			763-370-7717 952-210-9965

Applicant (if different than owner)	Address	City	State	Zip	Phone
Same as above					

Project Address: 589 Manning Ave. South — AFTON MN 55001

Zoning Classification	Existing Use of Property	PID# or Legal Description
Rural Residential		06028203200 02

Description of Request

To amend the zoning ordinance to allow wedding ceremonies and receptions through a conditional use permit within the City's RR-Rural Residential zoning district for properties with 20 or more acres

By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to be present during this evaluation, please contact the City.

Clare Hoelderle — 1/4/16

Signature of Owner/Applicant — Date

FEES:

		~~DEPOSITS:~~ Escrow:			
REZONING	$350.00	Driveway		TOTAL:	$1850.00
Driveway (B. Insp)		SUP/Variance			
City Engineer		Rezoning	$1500.00	DATE PAID:	1-4-16
Subdivision		Other		CHECK #:	146
				RECVD. BY:	

Make checks payable to **City of Afton:**

ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION

I understand and hereby agree that the work for which the permit is issued shall be performed according to the following: (1) the conditions of the permit, (2) the approved plans and specifications, (3) the applicable city approvals, ordinances and codes, and (4) the state building code.

I understand that the permit will expire if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 anytime after work has commenced; and that I am responsible for ensuring that all required inspections are requested in conformance with the state building code.

CITY OF AFTON
[redacted] REQUEST CHECKLIST

APPLICANT		CITY
✓	Completed application form, including full legal name (first, middle, and last) and address of the applicant, fee owner, and any other persons having a legal interest in the property.	
	Fee as set forth in the current Fee schedule as adopted by the City.	
✓	Location map showing the general location of the proposed use within the City	
✓	Accurate list and address labels from Washington County Land Survey 430-6875 of recorded owners of property within 500 feet of boundaries of parcel (parcel Search)	
✓	Legal description of the property, including street address, if any, property identification number, and proof of legal ownership.	
✓	Map showing all principal land use within 500 feet of the parcel applied on	See attachment included
	Site Plan (and/or Certificate of Survey) drawn to scale showing:	

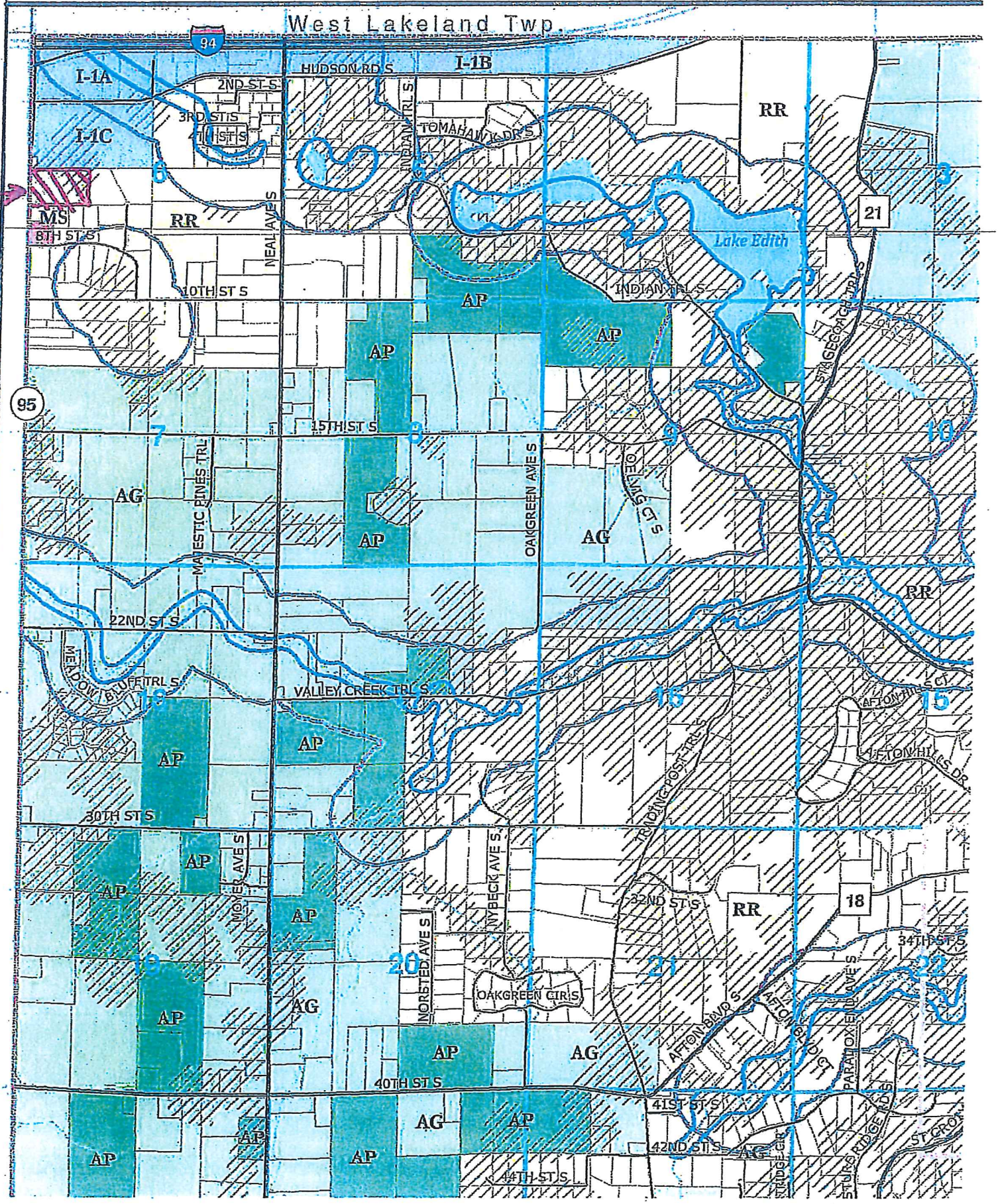
Property dimensions
Adjacent roads and location of existing and proposed curb cuts, driveways, and
Location of existing and proposed buildings, including setbacks, dimensions and
Building setbacks from the crest of slopes greater than 18 percent
Existing topographic information and finished grading and drainage plan
Existing and proposed wells and septic systems
Sewer and water plan with estimated use per day (if applicable)
Existing vegetation and proposed landscaping and screening plans, including species and sizes of trees and shrubs
Location of wetlands

Soil type and soil limitations for the intended use. If severe soil limitations for the intended use are noted, a plan or statement indicating the soil conservation practice or practices to be used to overcome said limitation shall be made part of the permit application

	Proposed floor plan, with uses indicated, and elevations of buildings (if applicable)	
✓	Type of business or activity and proposed number of employees or occucants	

Note: The City may waive or modify some of these submittal requirements if appropriate to the specific situation. Call Sara Irvine at (651) 436-3674 if you have questions about specific submittal requirements.

Zoning Map


West Lakeland Twp.
94
I-1A
I-1B
I-1C
HUDSON RD S
2ND ST S
3RD ST S
4TH ST S
TOMAHAWK DR S
INDIAN TRL S
RR
MS
8TH ST S
NEAL AVE S
Lake Edith
21
10TH ST S
INDIAN TRL S
AP
STAGECOACH TRL S
95
15TH ST S
AG
MAJESTIC PINES TRL
OAKGREEN AVE S
OELVING CT S
22ND ST S
MEADOW BLUFF TRL S
VALLEY CREEK TRL S
AFTON HILLS CT
AFTON HILLS DR
TRADING POST TRL S
30TH ST S
MOVER AVE S
NYBECK AVE S
32ND ST S
18
34TH ST S
NORSTED AVE S
OAKGREEN CIR S
AFTON BLVD S
PARADOXE AVE S
40TH ST S
41ST ST S
42ND ST S
44TH ST S
STURES RIDGE RD S
ST CROIX

Property: 589 Manning Avenue South, Afton, MN

Property Owner: Tom and Clare Hoelderle

Request:

To amend the zoning ordinance to allow wedding ceremonies and receptions through a conditional use permit within the City's RR – Rural Residential zoning district for properties with 20 or more acres.

The ordinance amendment is beneficial for the preservation and re-use of historic buildings that otherwise have limited use and allows for additional opportunity for use of acreage properties that may no longer be viable as farmland.

We, the residents of the City of Afton, Minnesota, in order to:
preserve our rural sanctuary amidst suburban sprawl;
preserve our agricultural heritage and land use;
preserve the character of our Old Village;
protect our groundwater and surface water from contamination;
protect our rolling hills from erosion;
provide for open spaces to be enjoyed by future generations; and
ensure a sound tax base and sense of community
do ordain and establish the 2008 Comprehensive Plan.

Our request works in harmony with the Comprehensive Plan and is consistent with and embodies the numerous statements that support the preservation of the City's rural character. Our request is in alignment with Afton's principles to continue to preserve the rural sanctuary amidst suburban sprawl, preserve agricultural heritage and land use, provide for open spaces to be enjoyed by future generations and ensure a sense of community.

We feel the benefits of finding a suitable and economically viable use for historic buildings and surrounding acreage property to keep development pressure at bay, outweighs any potential impacts to neighbors from the conduct of limited and seasonal business activity on the property. Our business request helps promote the unique aspects of Afton and helps keep the rural lifestyle that we all wish to preserve.

Property Description and Details for 589 Manning Avenue South, Afton:

- 21.26 acres
- Existing zoning: RR - Rural Residential
- Proposed zoning: RR - Rural Residential and to allow wedding ceremonies and receptions through a conditional use permit in this district
- Surrounding land use & zoning: uniquely situated between marine services, industrial zoned property and state road
- Approximately 1/3 of our southern boundary and the majority of our northern boundary borders industrial zoned properties
- Property is .5 miles from Interstate 94
- Property to the west across Manning Avenue is the City of Woodbury, which is more aggressive in encouraging development. In the coming years, there will be offices and light industrial across Manning Avenue from our property, not residential development. In addition, the Gateway Corridor transit station will be located a little over 1 mile from our property. Our northern border will soon be industrial buildings.
- We own a unique property that is sandwiched between the lesser intense land use in rural residential with upcoming very intense land use with industrial.
- Sound land planning usually involves an incremental reduction in the intensity of land use, which our property could be between Woodbury's light industrial on the west side of Manning and both industrial and rural residential on the east side of Manning
- Property continues to remain rural and preserves our natural, open space. Hosting seasonal ceremonies and receptions will help us enhance the property and leave it undeveloped because we have a reasonable economic return for the property
- 2 driveways directly off of Manning Avenue (no neighborhood entrance)
- Original house built in 1913
- Historic barn and other outbuildings on property
- All buildings will continue to match existing architecture of property
- Spent considerable financial resources and time to make substantial renovations to the property over the last 2.5 years
- If conditional use permit obtained, additional landscaping will be added to provide further screening and minimize any impacts to adjacent properties
- No increase in impervious coverage. Based on our measurements, total impervious area is less than 1 acre of our 21.26 total acres

Neighbor and Local Support:

- Our petition copy attached showing local support for our seasonal wedding business *(see Attachment A)*
- Many neighbors have supported our request for a variance and conditional use permit to host seasonal weddings on our property
- In August 2015, we had a neighbor inquire about hosting a wedding on our property

Open House for Neighbors:

On Saturday, October 10, 2015, we invited all the neighbors to come over between 9-11 a.m. for coffee, morning treats and to talk about our business request. We were open to talking with them further and answering any questions

- A copy of the invitation we mailed to our neighbors is attached *(see Attachment B)*
- 20 letters total were mailed to those on 8th Street South, 8th Street Court South and 2 neighbors to the north of our property on Manning Avenue
- A copy of the informational sheet we printed to provide at the open house is attached *(see Attachment C)*
- No neighbors came to the open house on October 10th to talk about any concerns

Since hosting some events for friends in 2015, we have demonstrated we can minimize any impacts to adjacent properties by the following:

- All parking was contained on our property and no parking was part of any neighborhood
- Traffic was minimal and caused no issues on Manning Ave.
- No tractor pulls, air gawker traffic, gunfire, fireworks or sky lanterns were part of the events
- Music levels were checked throughout the evening and adjusted accordingly, if needed
- Guests were not near the neighbor's homes
- No trash or decorations ended up in neighbor's yards

Open Invitation to view Avonlea Farm at 589 Manning Avenue South:

We would like to welcome anyone on the Planning Commission and City Council to come and visit our property in person. Please let us know what day and time would work for you.

Topographical Map:

Included is a topographical map with notes *(see Attachment D)*

Zoning Map:

See Attachment E

Decibel Readings:

See Attachment F

- Typical reading in our backyard on a weekend = 68 decibels
- Readings taken during an event at the closest residential property line (closest property owners are Ken Yang & May Thao) = 65-67 decibels

Details to be submitted with our Conditional Use Permit request for 589 Manning Avenue South:

- No rezoning requested. We wish our property to stay RR - Rural Residential
- Our business request is an accessory to primary, residential use
- Property continues to remain rural with open space
- Seasonal use: June to early October
- One event per weekend maximum
- Neighbors will be able to continue to use and enjoy their property as they have always done. Our part-time, seasonal business should not impede the use of a neighboring property.
- We live here, will raise our family, be respectful neighbors and positive residents of Afton
- Ceremony and reception space will be provided
- No huge crowds. Average attendance is around 120 guests
- Property is self-contained with no vehicular access to adjacent neighborhood(s)
- All parking is self-contained and done on north side of our property only (no parking on Manning Ave or in neighborhood)
- Guests typically enter and leave property at different times reducing congestion on Manning Ave
- No commercial kitchen on-site. All food is provided by a licensed catering company.
- Required use of professional and insured bartending company
- Lighting: down-ward lighting used as needed

- Signage: temporary and used at the end of driveway during the event only
- Music: city noise ordinance followed with amplified music done at 10 p.m. Music is inside the barn, directed toward the north and away from neighbors. The south windows and doors on the barn are closed during the music. Music concludes at 10 p.m.
- Music levels checked with decibel meter and adjusted throughout the night, if needed
- No fireworks, sky lanterns or gunfire allowed during an event
- No overnight accommodations allowed
- Upscale, portable restrooms are rented for each event and are temporary. Restrooms are screened from view from the road and neighboring properties. No septic increase needed
- Most decorations are usually done indoors. No decorations blow nto the neighbor's property
- One covered bonfire may be used, if requested
- Large vehicle traffic is very minimal and typically occurs during normal weekday business hours
- We are on-site for all weddings
- If conditional use permit obtained, we will be purchasing an in-house sound system and limiting output

Typical Wedding Day Schedule

- Morning hours: bride, groom, wedding party and close family arrive to get ready and professional photographs start
- Late Morning/Early Afternoon: A few other vendors arrive to prep for ceremony and reception
- 3:30 pm: Ceremony
  (many vehicles are already on the property because they are part of the wedding party or family with photographs taken before the ceremony begins)
- 4:00-6:00 pm: Social Time
- 5:30/6:00 pm: Dinner
  (a large number of guests will leave after the dinner and before the dance starts)
- 7:30 – 10:00 pm: Dance (on average, the dance is 2 – 3 hours on Saturday only)
  (Another group of people leave by the mid-point of the dance)
- *10:00pm: Music is concluded*

Hosting weddings helps provide economic benefit for other local businesses, including:

- Photographers
- Catering companies
- Bartenders
- Restaurants
- Bakeries
- Hair salons
- Decorators
- Florists
- Portable Restrooms (OnSite Sanitation is owned by an Afton resident)
- Videographers
- Rental companies
- Hotels
- Wedding guests returning to Afton to enjoy the area and festivities in the future

Attachment A
pg. 1

Avonlea Farm Petition

Our dream is to host weddings on our property. **Please sign** if you agree that the City of Afton should approve a Conditional Use Permit for us to have a business on our property and be able to host weddings on a seasonal basis.

Name	Address	City	Phone	Signature
Ceres Mann	10276 E. Pt. Douglas	Cottage Grove	612 799 3155	Ceres Mann
Dan Rappocchi	14877 So St CTSO	Afton	651 436 6162	
Amy A. Peterson	74 Quant Ave. N	Lakeland	(612) 812 5318	Aapeterson
Teri Zupancich	147 Heritage Tr.		(715) 441-7091	Teri Zupancich
Patti Melich	15820 Afton Hills Dr S	Afton	651-436-7988	Patti Melich
Abby Lee	7048 Windgate Rd	Woodbury	651-308-0406	Abigail Lee
Lori French	323 Indian Trails	Afton	651-269-2451	Lori French
Teresa Seifert	5229 Odell Ave S.	Afton	651-308-0407	Teresa Seifert
Sarah Jensen	1530 Oakgreen Ave N	Stillwater	6519981222	[illegible]
Barb Millet	3265 80th St E #202	IGH	651-788-9990	Barb Millet
Lynn Burrows	1219 Victoria Curve	Mendota Hts	651-452-8259	Lynn E. Burrows
Chelsey Campeau	2124 County RD CC	New Richmond WI	(715) 965-3270	Chelsey Campeau
Melissa Summerset	416 Liberty Circle	Somerset	715-557-0133	Melissa Summerset
Angie Barsness	848 Neal Ave S	Afton	715 222 7048	[illegible]
Peter Schaubach	1615 River Crest Rd	Lakeland	651-436-4436	Peter [illegible]

Attachment A
pg. 2

Avonlea Farm Petition

Our dream is to host weddings on our property. **Please sign** if you agree that the City of Afton should approve a Conditional Use Permit for us to have a business on our property and be able to host weddings on a seasonal basis.

Name	Address	City	Phone	Signature
Connie Wees	12675 10th St S	Afton, MN	651-492-9856	Connie Wees
Katelyn Short	1550 Parkwood Dr.	Woodbury	651-398-0743	Katelyn Short
Kathleen Short	1750 Interlachen Bay	Woodbury	651-493-8858	Kathleen A Short
M. CAPEL	2516 Burloak Curve, Hudson, WI	HUDSON, WI	714 253-6562	
Lexie Dornfeld	3670 Hazel St.	White Bear Lake	651-528-0957	Lexie Dornfeld
Andrea Dornfeld	3670 Hazel St	W.B.L	651-332-4755	
Jeff Dornfeld	3670 Hazel St	WBL	651-983-6647	
Diana Wutke	13502 60th St S.	Afton, MN	651-402-5297	
JAMIE SPENCER	2707 OAK RIDGE TR.	WOODBURY	651-312-3484	
Nan Lopatka	112 QUAIL CIR.	Hudson	715-386-8205	
Stefanie Shaffer	62 Brighton Path	Hudson		Stefanie A. Shaffer
Peter Ellison	562 Holly Ave.	St. Paul	612 2805243	
Kristi Ellison	562 Holly Ave. #305	St. Paul	952 457 9393	
Gary Anderson	4548 90th St. E.	Northfield	612-598-0170	
Bill Paulus	8807 Dayton Way	Eden Prairie	952-934-4583	Bill Paulus

Attachment A
pg. 3

Avonlea Farm Petition

Our dream is to host weddings on our property. **Please sign** if you agree that the City of Afton should approve a Conditional Use Permit for us to have a business on our property and be able to host weddings on a seasonal basis.

Name	Address	City	Phone	Signature
Joan Ward	65064 250th Ave	Kasson Mn.	507-251-6768	Joan Ward
Becky Karner	5554 Tradingpost Trail	Afton	651-436-3261	[illegible]
Aaron Cholla	1132 Tower Rd	Hinckley MN	320-630-0128	[illegible]
[illegible]	15001 Fischer Ave	Hastings MN	651-437-8683	[illegible]
Jody Werner	7158 150th St. E., ~~Hastin~~	HASTINGS MN	651-437-6192	Jody Werner
Adrian Wilson	12671 10th St. S.	Afton MN	651-431-8260	Adrian W. Wilson
Betty Linehan	407 Cty S.S, River Falls, WI	R.F, WI	715-822-1481	Betty Linehan
Voseanna dear-leo	358 Maple Knoll Dr.	Clear Lake, WI	641-583-0207	Voseanna dear-leo
Claudia Berns	5858 Olene Ave N	Stillwater, MN	952-463-6898	[illegible]
Annette Berns	5858 Olene Ave N	Stillwater Mn	651 269-4289	Annette Berns
Nancy Voight	12188 Parade Ave N.	Stillwater MN	651-992-4599	Nancy Voight
KRIS HASLUND	12675 10th St. So.	AFTON MN	651-492-9259	Kris Haslund
Kim Carmean	14485 80th St. So	Hastings / Den. Township		Kim Carmean
Bobbi Jo Mayers	9362 72nd St So	CG.		Bobbi Jo Mayers
Al Mayers	"	CG		Alan H Mayers

Attachment A
pg. 4

Avonlea Farm Petition

Our dream is to host weddings on our property. **Please sign** if you agree that the City of Afton should approve a Conditional Use Permit for us to have a business on our property and be able to host weddings on a seasonal basis.

Name	Address	City	Phone	Signature
Marilyn Salley	61126 265th Ave	Mantorville	507.635.5459	Marilyn Salley
Dawn Wachter	1244 120th St	New Richmond	WI 54017	Dawn Wachter
Darla Fehlen	1434 176th Ave.	New Richmond		Darla Fehlen
Janet Wienke	1581 Cty Rd GG	New Richmond		Janet Wienke
Jill Loggher	616 E. Oak St.	Glenwood City WI	715-265-4836	Jill Loggher
Lindsey Overhurst	342 Cty Rd T Baldwin	Hammond WI		Lindsey Overhurst
Elise Benson	2109 Regal Ct ~~Bloomer WI~~ WI 54002	Bloomer	715-404-5053	Elise Benson
Micki Bowers	E4646 1450th Ave.	Ridgeland	715-949-8036	Micki Bowers
Janica Heebink	81 230th St B	Baldwin	715-977-0188	Janica Heebink
Tammy Marquand	1324 45th Ave	Amery	715-268-8723	
Julie Dilts	965 192nd Ave	New Richmond	715-247 5619	Julie Dilts
Kathy Barth	4609 Pierce St. NE	Mpls	612-689-9399	K Barth
Tammy Marquand	1324 45th Av.	Amery WI	715-268-8723	Tammy Marquand
Katrina Hannemann	2904 Virginia Ave S	St Louis Park	952 938 2363	Katrina Hannemann
Tim Dean	5169 Mead Rd	White Bear	651 500 6686	[illegible]

Attachment A
pg. 5

Avonlea Farm Petition

Our dream is to host weddings on our property. **Please sign** if you agree that the City of Afton should approve a Conditional Use Permit for us to have a business on our property and be able to host weddings on a seasonal basis.

Name	Address	City	Phone	Signature
Wendy Martin	1440 W. 17th Str	Hastings	651-437-4953	[illegible]
Nancy Kjellberg	2083 E 4th ST	ST Paul	6517713430	Nancy Kjellberg
Tom Maeder	2673 4th Ave	No ST Paul	6517720791	Tom Maeder
Barb Brooker	742 Cheshire Ct	Eagan	651-688-6584 ~~65123~~	Barb Brooker
Mary Grekoff	1094 Golden Oaks Ln	Hudson	612.221.6769	Mary Grekoff
Stephanie Lucas	1636 40th St.	Somerset	651-214-1836	[illegible]
Nancy Castle	1607 Rosewood Ln SE	Alexandria MN	320.762.1465	Nancy Castle
Kayleen Bromenshenke	11730 Ada Trl	Sauk Centre MN	320.766.4333	[illegible]
Jill Walerius	19936 Cty Rd 29	Glenwood MN	320-766-5516	Jillayne Walerius
Charlene A. Brase	11566 Bailey Rd	Woodbury MN	651 459-2069	Charlene A. Brase
Leicha Frampton	3149 Camelot Dr.	Woodbury MN	651.257.8676	Leicha Frampton
Pam Hanson	11058 Sweetwater Path	Woodbury MN	651.324.8194	Pam Hanson
Dan Carrino	1516 McAndrews Rd. W	Burnsville	952.452.1773	[illegible]
Magda Fernández	1970 64th St E	Inver Grove Heights	651-395-9922	[illegible]
Jackie Carrino	1516 McAndrews Rd W.	Burnsville MN	952.452.1468	Jackie Carrino

Attachment A
pg. 6

Avonlea Farm Petition

Our dream is to host weddings on our property. **Please sign** if you agree that the City of Afton should approve a Conditional Use Permit for us to have a business on our property and be able to host weddings on a seasonal basis.

Name	Address	City	Phone	Signature
Tom Moe	10506 Chestnut Circle	Champlin	612-991-8303	
BRAD SIENKO	10777 DOGWOOD ST NW	COON RAPIDS	763-754-2350	
DAN O'CONNELL	6208 266th Ct.	Wyoming	651-462-9315	
Traci O'Connell	6208 266th Ct	Wyoming	651-462-9315	
Paul Ward	402 13th Ave NW	Lesson	507-259-9913	

Attachment B

9/28/15

Hello Neighbor,

Tom and I continue to hope our dream of operating a seasonal wedding business can become a reality! We are committed to pursuing a successful business that takes into consideration our property, city ordinances and of course, our neighbor's well-being. We want to continue to support the rural character and open space that Afton residents wish to maintain while operating a seasonal, low-impact business.

Since purchasing the property, we have loved and only improved upon our 22 acre property with historic barn and other buildings. We enjoy sharing our property with others!

Our business request maintains the following details:

*seasonal venue operating from June through early October
*one event per weekend
*all parking contained in our property (no parking on Manning Ave)
*all amplified music done by 10 p.m. per city noise ordinance
*we are always on-site for all events

On Saturday, October 10 from 9-11 a.m., we would like to invite you to come by our barn for coffee, morning treats, and talk about our business request. We welcome the opportunity to talk with you further and answer any questions. Please join us!!

In order to show our appreciation to our neighbors, we are planning on making our property available for our neighbors for a graduation, open house, family reunion, picnic or gathering of friends, etc. Please come and hear more details.

Thank you for your support!

Tom and Clare Hoelderle
589 Manning Ave. South, Afton

Attachment C

Thank you for coming!

We appreciate your support as we seek to obtain a Conditional Use Permit to host weddings on our property.

This property is our primary residence and we look forward to raising our family here. Over the last two years, we have worked hard to clean-up and enhance the property in general as well as restore the barn. We want to continue to support the rural character and open space that Afton residents wish to maintain while operating a seasonal, low-impact business. We enjoy sharing our property with others!

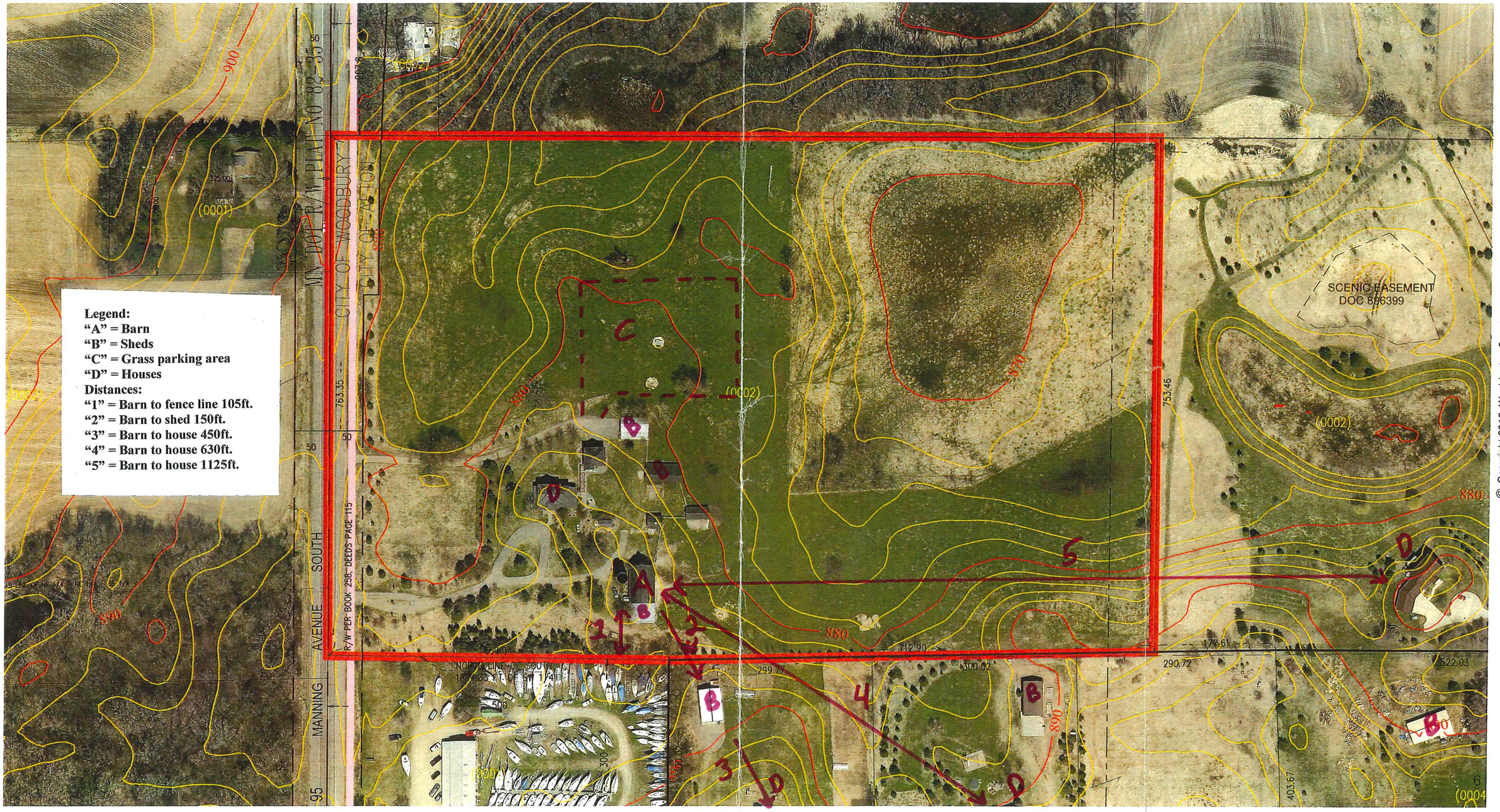
Our business request maintains the following details:

- No rezoning requested. We wish our property to stay Rural Residential
- Our business is an accessory to the primary, residential use
- Seasonal use: June to early October
- One event per weekend maximum
- Ceremony and reception space will be provided
- City noise ordinance followed with amplified music done at 10 p.m.
- Music levels checked throughout the night
- All parking contained on our property only (no parking on Manning or in neighborhood)
- No fireworks, sky lanterns or gunfire allowed during an event
- No commercial kitchen on-site. All food will be provided by a licensed caterer.
- Insured and professional bartender is required
- Guests typically enter and leave property at different times reducing congestion on Manning Avenue
- Signage is temporary and used at the end of the driveway during the event only
- No overnight accommodations allowed
- Most decorations are usually done indoors. No decorations blowing into the neighbor's property
- Minimal down-ward lighting is used
- One covered bonfire may be used, if requested
- We are onsite for all weddings

We look forward to your continued support! Please sign our petition to show your support for the City of Afton to approve a conditional use permit for us to have a business on our property and be able to host weddings on a seasonal basis.

Thank you for coming!
Tom and Clare Hoelderle

$17.00



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Washington County

PUBLIC WORKS DEPARTMENT
SURVEY AND LAND MANAGEMENT DIVISION

14949 62nd Street North, P.O. Box 6
Stillwater, Minnesota 55082-0006
(651) 430-6875
surveyor@co.washington.mn.us
www.co.washington.mn.us/surveyor

CONTOUR LEGEND

10 FOOT INTERVAL CONTOUR
2 FOOT INTERVAL CONTOUR

Contours are provided courtesy of the Minnesota Department of Natural Resources (DNR). The Minnesota DNR makes no representation or warranties, express or implied, with respect to the reuse of data provided herewith, regardless of its format or the means of transmission. There is no guarantee or representation to the user as to the accuracy, currency, suitability, or reliability of this data for any purpose. The user accepts the data 'as is', and assumes all risks associated with its use. The Minnesota DNR assumes no responsibility for actual or consequential damage incurred as a result of any user's reliance on this data.

LEGEND

DNR PROTECTED WATERS
DNR PROTECTED WETLAND
DNR PROTECTED WATERCOURSE
MUNICIPAL BOUNDARY
PARK BOUNDARY

NORTH

SCALE: 1 inch = 140 feet

SECTION-TOWNSHIP-RANGE INDEX

3602921	3102920	3202920
0102821	0602820	0502820
1202821	0702820	0802820

COUNTY VICINITY MAP

* = LOCATION OF THIS MAP

SECTION VICINITY MAP

22	21	12	11
NW		NE	
23	24	13	14
32	31	42	41
SW		SE	
33	34	43	44

PROPERTY IDENTIFICATION NUMBER FORMAT (GEOCODE)

SECTION NUMBER	TOWNSHIP NUMBER	RANGE NUMBER	QUARTER QUARTER	SPECIFIC PARCEL
##	###	##	##	####

(0001) = LAST FOUR DIGITS OF PROPERTY IDENTIFICATION NUMBER

THIS DRAWING IS THE RESULT OF A COMPILATION AND REPRODUCTION OF LAND RECORDS AS THEY APPEAR IN VARIOUS WASHINGTON COUNTY OFFICES. WASHINGTON COUNTY IS NOT RESPONSIBLE FOR ANY INACCURACIES.

PROPERTY LINES AS SHOWN ARE FOR REFERENCE PURPOSES AND MAY NOT REPRESENT ACTUAL LOCATIONS.

MAP LAST UPDATED: January 27, 2011

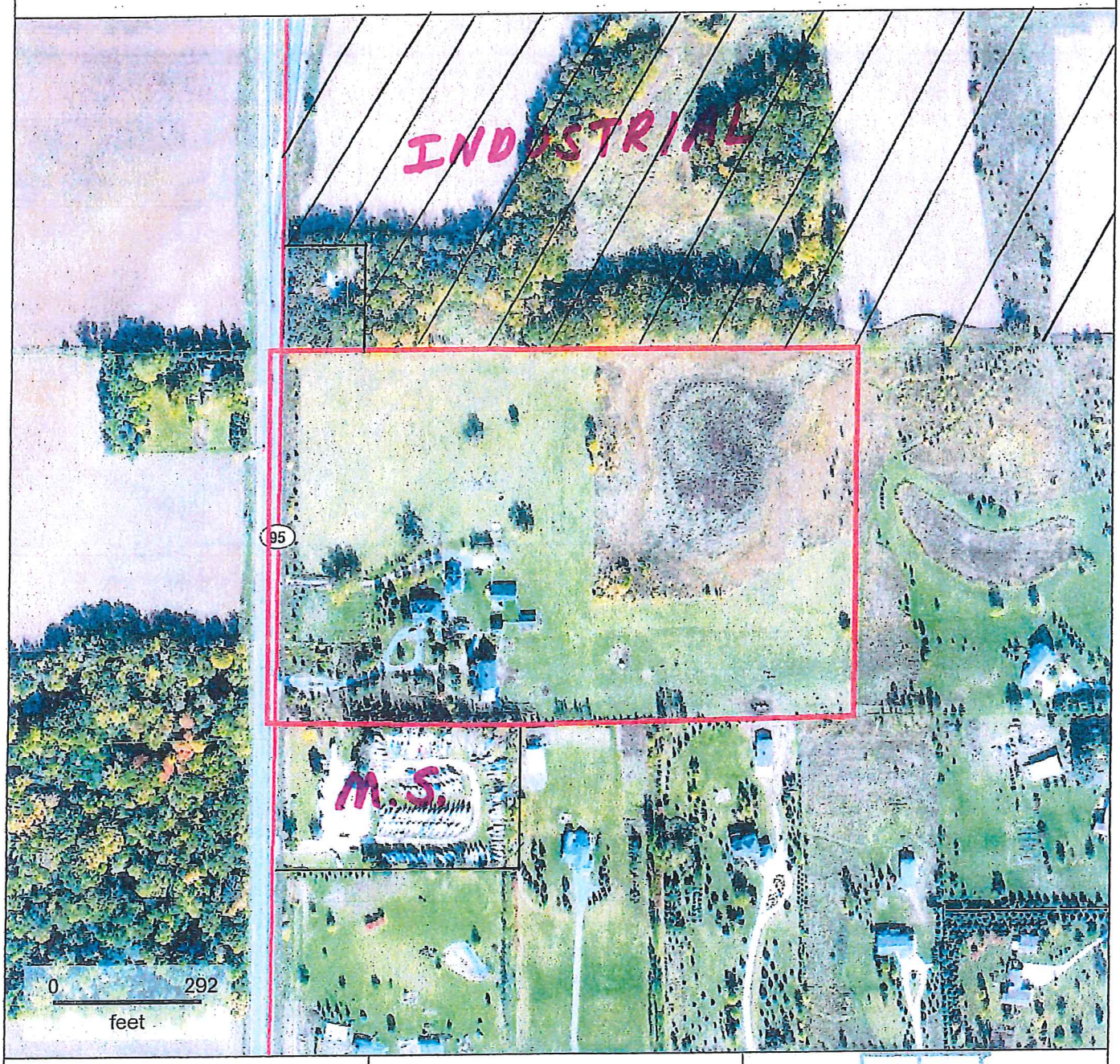
NO ADDITIONAL CHANGES HAVE BEEN REPORTED TO DATE

DATE OF CONTOURS: November, 2011 DATE OF PHOTOGRAPHY: April-June, 2011

Plotted July 9, 2013 at 11:31 a.m. by surveyub

Attachment E

Washington County, MN



Property Information

Property ID 0602820320002
Location 589 MANNING AVE

Washington County

MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT

This drawing is a result of the compilation and reproduction of land records as they appear in various Washington County offices. The drawing should be used for reference purposes only. Washington County is not responsible for any inaccuracies.

Attachment F

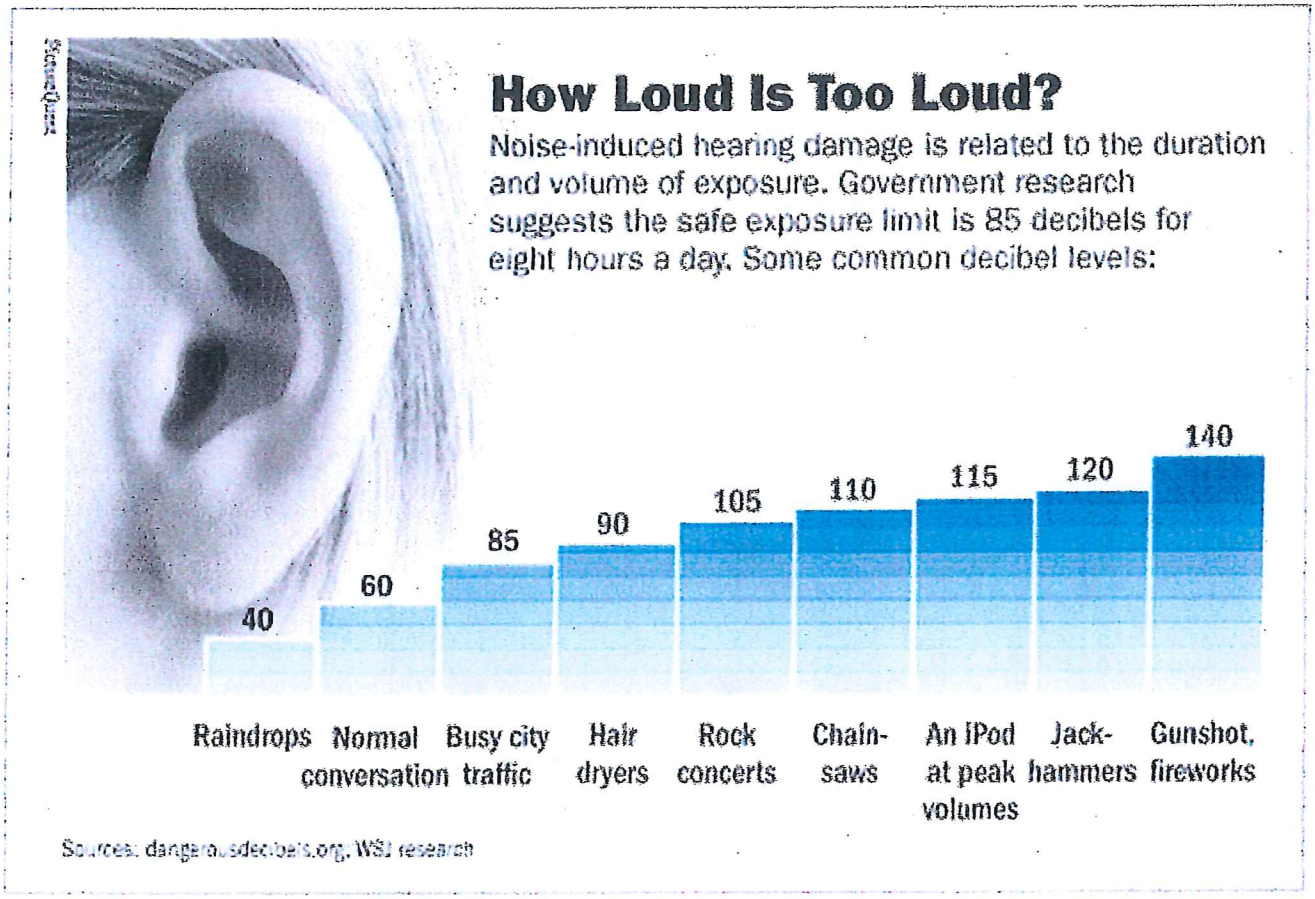


EXHIBIT A

That part of the Southwest Quarter of Section 6, Township 28, Range 20, Washington County, Minnesota described as beginning at the point of intersection of the West line of said Southwest Quarter and the North line of the South 1894.33 feet thereof (the West line of said Southwest Quarter has an assumed bearing of North 0 degrees 48 minutes 03 seconds West); thence North 89 degrees 55 minutes 50 seconds East, along the North line of said South 1894.33 feet a distance of 500.04 feet to the East line of the West 500 feet of said Southwest Quarter; thence North 88 degrees 10 minutes 37 seconds East 712.90 feet; thence North 0 degrees 37 minutes 58 seconds West 753.46 feet to the North line of said Southwest Quarter; thence South 89 degrees 22 minutes 02 seconds West along said North line 1215.00 feet to the West line of said Southwest Quarter; thence South 0 degrees 48 minutes 03 seconds East along said West line 763.35 feet to the point of beginning.

QUIT CLAIM DEED
Business Entity to Joint Tenants

Minnesota Uniform Conveyancing Blanks
Form 10.3.6 (2011)

DEED TAX DUE: $ EXEMPT (MN Stat. 287.22)

DATE: _____

FOR VALUABLE CONSIDERATION,

FEDERAL NATIONAL MORTGAGE ASSOCIATION, AKA FANNIE MAE a corporation organized and existing under the laws of the United States of America, ("Grantor"),

hereby conveys and quitclaims to

PAUL THOMAS HOELDERLE JR AND CLARE ANGELA HOELDERLE, ("Grantee"), as joint tenants,

real property in WASHINGTON County, MINNESOTA legally described as follows:

SEE ATTACHED EXHIBIT A

Check here if all or part of the described real property is Registered (Torrens) ☐

Together with all hereditaments and appurtenances and appendants belonging thereto.

Check applicable box:

☐ The Seller certifies that the Seller does not know of any wells on the described real property.

☒ A well disclosure certificate accompanies this document or has been electronically filed. If electronically filed, insert WDC number: _____

☐ I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor
Federal National Mortgage Association aka Fannie Mae

BY: Peterson, Fram & Bergman, P.A.
ITS: Attorney-in-Fact

BY: _____
Paul W. Fahning
ITS: Vice President

State of MINNESOTA, County of RAMSEY

This instrument was acknowledged before me on 5-15-13, by Paul W. Fahning as Vice President of Peterson Fram & Bergman, P.A., Attorney-in-Fact for Federal National Mortgage Association aka Fannie Mae

Title (and Rank): _____

My commission expires: _____

THIS INSTRUMENT WAS DRAFTED BY:

Signature Title Midwest Services, Inc.
7365 Kirkwood Court #260
Maple Grove, MN 55369
(763)496-1147
File No. NOR5113

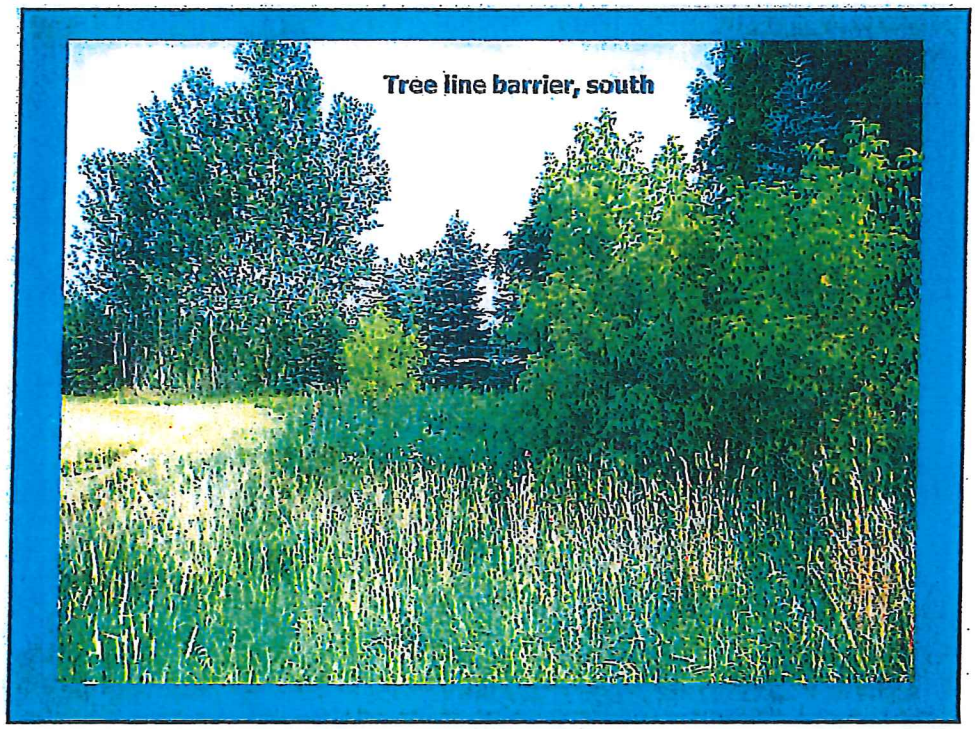
For information purposes only: PIN 06-028-20-32-0002

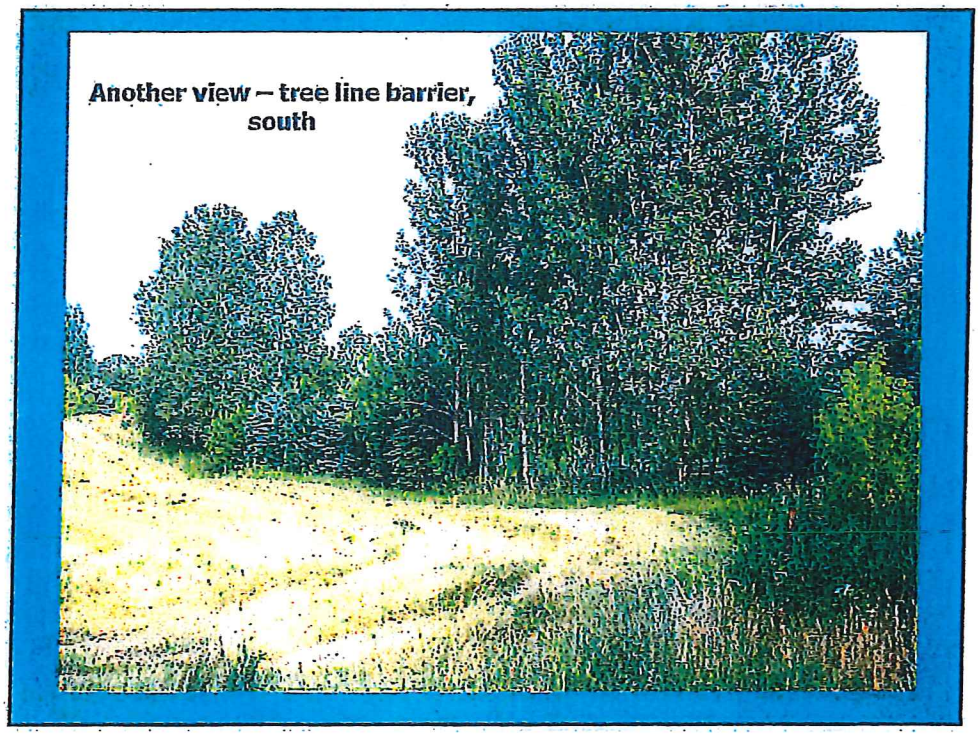
TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:

Paul Thomas Hoelderle Jr and Clare Angela Hoelderle

Parking Area

Rear property and SE tree
boundary

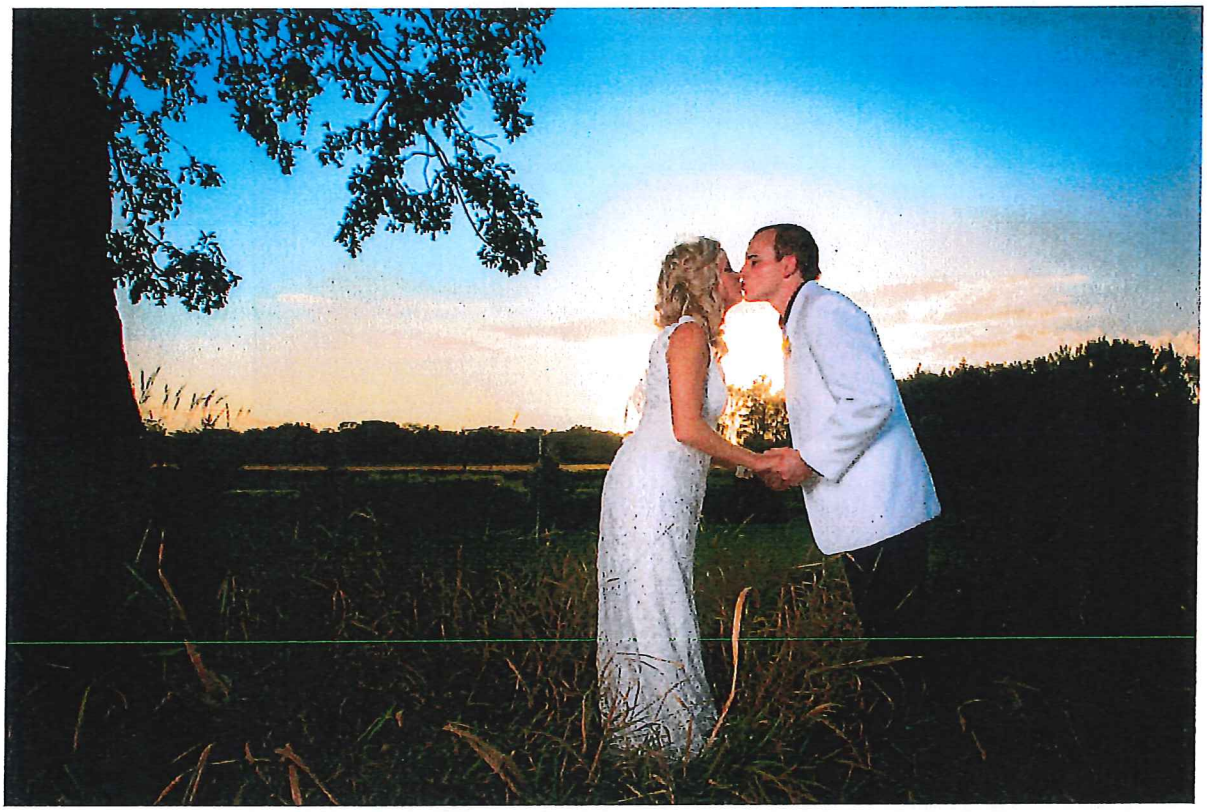

Tree line barrier, south

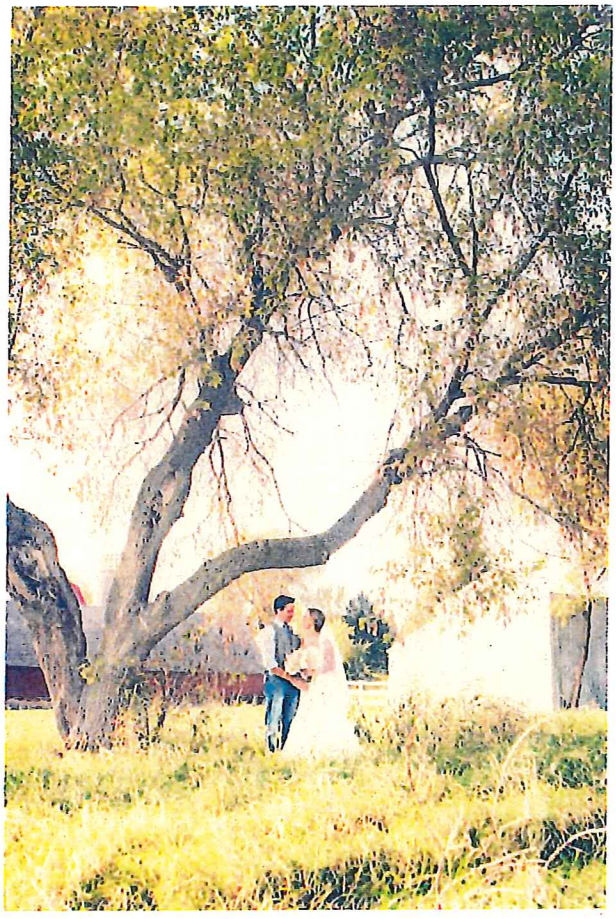

Another view – tree line barrier, south

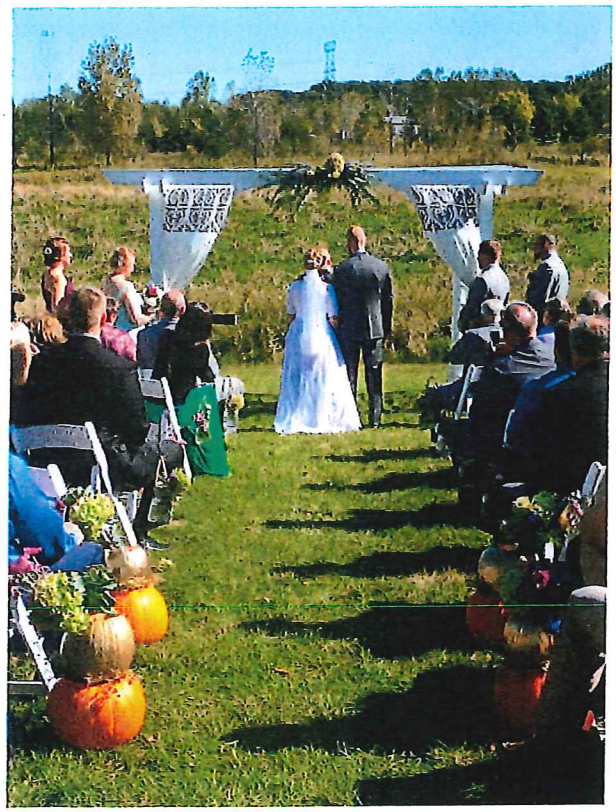
Tree line barrier – south

Another view – tree line barrier – south

Quick Glimpse of Weddings at 589 Manning Avenue South:







To Whom It May Concern:

I am writing to recommend Avonlea Farm to be an established wedding venue in the city of Afton, Minnesota. My name is Jenny (Miller) Peterson and my husband Dan and I were graciously offered to use our friend's property for our wedding on August 1st, 2015. I cannot say enough wonderful things about Clare and Tom Hoelderle, owners of Avonlea Farm or about the setting of our wedding.

Clare and Tom were very accommodating from the beginning of our journey with their venue. They were very flexible in allowing us to have the wedding we wanted, but firm on policies in accordance with state/city regulations. It was clear that music needed to end no later than 10:00pm, food/beverages needed to be catered by licensed companies due to liabilities, and our guests needed to be off the property by 11:30pm. We were allowed to use the property starting Friday night for setting up and rehearsal, and then we were allowed to come back to the barn at 9:00am the day of our wedding; it was plenty of time to set up our decorations, tables, and chairs without feeling rushed. Both Clare and Tom were available to help set up, and they provided many of the decorations around the venue as well. My family offered a shuttle for our guests to a hotel close by and Clare and Tom allowed guests to leave their cars at the property until the next morning. Clare and Tom were very accommodating during our whole time with them.

When our guests arrived at our wedding, we heard endless compliments about Avonlea Farm. Many guests said it was a beautiful, unique setting. Other guests were in awe of the land itself and especially the picturesque barn. Many of our guests had never been to Afton before, and many said they would love to return to see more of the city. Our guests stayed in nearby hotels, and many explored downtown Afton on Sunday after the wedding. My husband Dan and I couldn't have asked for a better setting of our wedding and we were so grateful to Clare and Tom for letting us use Avonlea Farm on our special day. We hope to see Avonlea Farm as an established wedding venue because of the passion, hard work, energy, and love that both Clare and Tom have put into their land in order for couples to start their happily ever after.

If you would like to contact my husband Dan and I, we can be reached at:
1725 Selby Avenue
St. Paul MN 55104
763.639.8924

Thank you,

Jennifer Peterson

Ron Moorse

From: Nicole Pierson [nicole@theurbanstudio.com]
Sent: Wednesday, August 07, 2013 3:56 PM
To: Ron Moorse; ward4; mayor; redbenchvintage@hotmail.com
Subject: Avonlea Farm

To whom it may concern:

I have had the good fortune of becoming friends with Tom and Clare Hoelderle since meeting them at a Friends of Minnesota barns meeting. This is a group of passionate barn owners who network, gather at, and tour Minnesota barns to learn about and share their love of agricultural buildings and settings. It is also a group of advocates who believe in successful reuse stories for the disappearing Midwestern agrarian farmstead's of generations past.

I had been impressed with Clare's existing business model working with wedding event planning before becoming aware of her and Tom's endeavor to reuse their property for an upscale wedding venue. From what I have learned about Avonlea Farm, it seems to be the ideal location to share with others on their special day. The location on a main road, combined with neighboring commercial uses, and proximity to I-94 make it an easily accessible setting for special events. Most Minnesotan's feel connected to the farmstead landscapes that dot our countryside, but few have such a property remaining in their family for use at their wedding or special event. This is where the reuse of barns and farmstead's has become a hugely popular and sustainable business model for rehabilitating and maintaining a unique piece of our region's history.

Tom and Clare are hard working people with the creative talent, strong character, and enviable work ethic who want to turn their investment into a functioning business, fulfilling a dream of working together and with others to create memorable events.

I strongly urge you to believe in them and their goals and allow this use.

Thank you for your time and consideration,

--

Nicole Pierson, Associate AIA

THE URBAN STUDIO
318 S.Broadway, Suite 200
Rochester, MN 55904
www.theurbanstudio.com

August 9, 2013

Afton City Officials:

I am writing in regards to Tom and Clare Hoelderle's desire to have a wedding venue (Avonlea Farm) located at 589 Manning Ave, Afton.

Clare has been dreaming of having a wedding venue(barn weddings) and felt her dreams could come true when she found that the property on Manning Ave was for sale in January. Both Clare and Tom were excited about the location, buildings and being able to make their home in Afton. This would give them the opportunity of owning their own business and made the investment to make this a reality.

Clare has a passion for planning, decorating and creating unique upscale events which earned an 8 page featured article about their wedding in a National Wedding magazine. She also has been featured on Twin Cities TV for decorating and planning service for brides in other venues. Her creative talent will make Avonlea Farm a showcase for Afton and make the dreams of future new brides come true.

Both Tom and Clare are a hard working team with an amazing work ethic. They hold full time jobs and are working nights and weekends to get the property cleaned up and ready to be their new home. They will be good neighbors and will make their business a great addition to the neighborhood. Owning their business (the American dream) will give them the opportunity to work with local vendors providing all the additional services a wedding needs and bring additional revenue to other business in the community.

This location is an ideal property to host weddings. Close to the metro area with all the amenities just a few miles away. The landscaping, grounds and Tom and Clare opening their home to others and the classic barn (probably one of the few left in Afton) that will have a new use and an enduring future in its' second life as the spot for couples to get married and start their new life together.

Dwight Ward

AgVenture East, Inc.

507-254-1697

Ron Moorse

From: Colleen Dupre [cdupre1008@gmail.com]
Sent: Thursday, August 08, 2013 8:21 PM
To: Ron Moorse; ward4; mayor
Cc: redbenchvintage@hotmail.com
Subject: wedding venue - 589 Manning Ave.

Hello,
Clare and Tom Hoelderle have recently purchased the property at 589 Manning Avenue in Afton to fulfill their dream of owning a wedding business called Avonlea Farm. They are requesting approval to convert their barn into a wedding venue. Their private acreage setting is an ideal location to create an upscale wedding business.
I've had the pleasure of Clare's friendship for over 11 years and I've known Tom for over 5 years. I initially met Clare at work where I observed her excellent work ethic and strong communication skills. Also, she is extremely organized and is able to follow through to ensure that the job gets done. Clare was always willing to offer her assistance and had an excellent rapport with her colleagues and clients.
Clare has been polishing her entrepreneurial skills over the years with refurbishing vintage items and reselling her treasures. Clare and Tom are an intelligent, capable, honest and hardworking couple. They have a clear vision for their business and a strong desire to succeed. More importantly, they are eager to support the local businesses in Afton and give back to the community.
I would strongly recommend Clare and Tom's request to open their wedding venue. I feel confident saying they are capable of handling any situation with thoughtfulness and good judgment.
If you have any additional questions, please feel free to contact me at 612-387-3652.
Sincerely,
Colleen M. Dupre

Ron Moorse

From: Ki Nassauer [ki@kinassauer.com]
Sent: Wednesday, August 07, 2013 4:07 PM
To: Ron Moorse; ward4; mayor
Subject: Avonlea Farm

Greetings,
I am the Editor-In Chief of Flea Market Style Magazine. In case you're not familiar with our print magazine, we are a decorating and design magazine for junkers, antiquers, and vintage lovers. Our publisher, Harris Publications, puts about 500,000 copies on newsstands in retailers that include Home Depot, Walmart, CVS, Walgreens, and more.

I have had the immense pleasure of working with Clare and Tom Heuer as we featured their wedding in our Flea Market Style Weddings issue. They were a joy to work with. I understand that planning their own wedding was such a fabulous experience for the Heuers that they opened their own vintage rental company and now hope to open a wedding venue at 589 Manning Avenue in Afton. I could not think of two people more qualified and passionate to complete this endeavor. They are among the most capable, dedicated, and organized people I know.

I was also lucky enough to have Clare produce a "Weddings Lab" at my hugely popular antiques show, Junk Bonanza, in Minnesota. Clare is endlessly creative and hardworking; she designed and executed a comprehensive wedding display full of inspirations and ideas for engaged couples. The future brides and grooms were ecstatic to see her handiwork.
As you already know, a wedding venue does not exist in a bubble- many local businesses will be positively impacted including florists, photographers, caterers, hotels, dress shops, gas stations, entertainment, and more.

I highly recommend Clare and Tom and the Avonlea Farm wedding venue as this can undoubtedly have a favorable effect on your community.

Thank you for your time.

--
Ki Nassauer
ki@kinassauer.com

Be sure to check out:
www.kinassauer.com
www.junkbonanza.com
www.fleamarketstylemagazine.com
www.fleaquest.com
www.junkrevolution.com/community

PO Box 906
Long Lake MN 55356

January 28, 2016

City of Afton
3033 St. Croix Trail S
P.O. Box 219
Afton, MN 55001

To Whom It May Concern,

I'm writing this letter in support of Avonlea Farm at 589 Manning Avenue South, in Afton, MN.

As a longtime resident in neighboring Woodbury, and an active member in the community, I would ask that you please consider Avonlea Farm's owners, Tom & Clare Hoelderle, and their dream as a small business, to use their beautifully restored barn and property, as a venue where residents of the community and surrounding areas, can hold their special events, wedding receptions and more.

I have known Tom and Clare for a while and can attest to the hard work they have put into their property to restore it and make it a quaint, well manicured, and vintage-type setting. It is stunning and so unique in this area! I know them to be active in the community and considerate of it, as well as their neighborhood and neighbors. I also know their dream of being able to offer their property to those looking for something different & truly special.

I believe wholeheartedly, that their venue would be well received and would draw many wonderful people to the area. And with Woodbury next door and growing so fast, their venue would provide a truly unique opportunity for people to gather for a special occasion and feel like they are away from the 'hustle and bustle', while still partaking in nearby shopping, dining and entertainment in both Afton & Woodbury.

Thank you for your consideration,

Traci Meyer
7914 Cobblestone Road
Woodbury, MN 55125

To the City of Afton Planning Commission,

I am hoping this letter finds you in a room full of friends and loved ones of Tom and Clare Hoelderle. My husband and I count ourselves as some of these people, and wish we could be there to tell you this ourselves. Your town has an opportunity to add to its reputation with Avonlea Farm within its borders. This is a place that Tom and Clare have brought back to life to start new lives.

We were fortunate to be able to use Avonlea on our wedding day. To start our lives together in such an incredible location that had been filled already with so much love and care was a dream come true. As a community member in Washington County for over 22 years, it is incredible to find this resurgence of community members changing the way business operates. It is the attitude and belief of a generation- that the old can be made new again. Tom and Clare saw the potential in this location and made something beautiful for the community to use and enjoy for years to come.

Avonlea Farm, as I know it is more than an agritourism opportunity for Afton. For the city of Afton this can only be a boon. Our wedding brought 150 people in the city of Afton for a weekend- where they stayed in your hotels, ate at your restaurants, and supported your community. We used vendors from the area and poured $20,000 of our savings into the Afton community- money that would have never entered your community without Tom and Clare. The Hoelderle's were firm about the time and sound ordinances, the provided every opportunity for our guests to function within the regulations of the city of Afton. We loved every second of our wedding weekend, and would not have changed anything.

The name Avonlea comes from an LM Montgomery book, Anne of Avonlea. In the story Anne organizes a society for the improvement of her community- one that is met with only confrontation and angst from the community. I find this parallel slightly ironic.

Please; rezone, allow for exception, push the ordinance amendment- but do not let this opportunity for Afton to fall through your fingers. Do not let the dreams of a family to slip away. Allow the memory of our wedding day to be honored with the love and laughter of those that follow after us.

Thank you.

Sincerely,

Jaymee and Kurt Harvey Willms

To: Afton Planning Commission and City Council

I am writing in support of Avonlea Farm and to offer my greatest encouragement to approve the Hoelderle family's request to host weddings at their spectacular farm. It has been a joy to follow the family's journey as they have painstakingly restored the property to its full potential. I love that they have chosen to keep the character and charm of this rural property intact and think that it will appeal to clients. I can envision so many happy couples and their guests sharing their special day on this property. I know that the Hoelderle's are committed to working with local businesses whenever possible and see this as a great opportunity for local photographers, caterers, musicians and florists to increase their client base. The weddings would be such a wonderful way to showcase the beautiful property that they call home. I can't think of a more ideal way to utilize this beautiful property.

Thank you so much for considering the Hoelderle family's request. I hope that the property will draw people in to enjoy the beauty that is Afton for many years to come.

Sincerely,

Laura Anderson
13521 1st Avenue S.
Burnsville, MN 55337

To the members of the Afton Planning Commission and City Council,

I am writing to you in encouragement of small business growth, community growth, and community engagement. I recommend approval of Avonlea Farm as a site for weddings. I know the Hoelderle's to be responsible, motivated, and accountable people. I have had the privilege of getting to know them as we raise our young children together. This beautiful property has been a significant emotional and financial commitment for them. Sharing it with the local community would bring a beautiful opportunity to many people and will become a site of lifelong memories. I can only see their impact on the community as positive. The renovated space offers a beautiful aesthetic appearance to the are. There will be little impact on those who are off-site but for other local businesses this will be an avenue for significant growth. As we all know, weddings take an entire city to coordinate and operate. This site will bring additional opportunities for local photographers, catering vendors, floral vendors, rental companies, special events clothing retailers, and the list really goes on and on. My husband and I discovered a lovely small town as we were looking for a location to host our own wedding many years ago. We still recommend this venue, as well as the local florist, caterer, and photographer to our friends to this day. Think of all of the additional visitors this business could bring to Afton! This year is the perfect economic timeframe for a new wedding venue to get off the ground. Please don't miss this opportunity!

Sincerely,

Amy Bidinger
Minnetonka MN

January 28th, 2016

Afton Planning Commission
Afton, Minnesota

Dear Planning Commission Members:

My name is Kris Blair and along with my husband Steve are writing in support of Tom & Clare Hoelderle and are recommending that the City approve there beautiful property Avonlea Farm to host weddings as a business.

We have known Tom and Clare for over 8 years now on both a professional and personal basis. We have never seen harder working people or people that have put more of their heart and soul, love and respect into a property as they have . We add the word "Respect" because it really speaks to how much they have put into that property to make it a beautiful, restoring it to a grand and inspiring piece of the City of Afton.

We also have seen not only respect the property' but how they have carefully constructed a business plan that is all about watching out for their neighbors in that it is a seasonal part-time business, very low impact wanting to host one wedding per weekend. Most important is that Tom and Clare live on this beautiful piece of rural land and are now raising their family there, to us there is no greater respect you can give a home and piece of land.

Steve and I also live in the country right outside a small town so we understand small town values, however we have seen the the impact a small family business can have on a town and in this case it would help support so many local business in the area, florist, rental companies photographers to name a few.

In closing on a personal note, We can speak directly to Tom and Clare's Character. They are two of the most caring and loving people who are very humbled and proud to own such a beautiful piece of land. We know, they only wish to share this with couples wanting to have their wedding at a beautiful venue , on a beautiful rural property, enjoying a small piece of the past.

Sincerely,

Steve & Kris Blair
20258 380th Street
LeCenter, MN 56057

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: March 10, 2016

Re: Nature's Trees/SavATree Conditional Use Permit application for a headquarters facility on the planned 5.9 acre parcel in the northeast corner of the property on Hudson Road with PID#06.028.20.24.0002 –**Resolution 2016-17**

Background

SavATree is planning to construct its Minneapolis/St. Paul headquarters facility on a 5.9 acre site in the northeast corner of the property on Hudson Road with PID# 06.028.20.24.0002. Attached is a site plan and photos showing the proposed parcel and facility. The subdivision to create the 5.9 acre parcel is to be recorded subsequent to the approval of the conditional use permit (CUP). It is recommended that a condition of the CUP be the recording of the subdivision. The front portion of the proposed facility will be used for offices. The rear portion of the building will be used for the storage and service of a fleet of trucks and equipment and the storage of supplies. Both the office use and the storage use require a CUP. The CUP process allows the City to review the proposed uses and place conditions on the uses to address any concerns regarding the impacts of the proposed uses.

The office portion of the facility will operate as a headquarters office with professional management, sales and administrative staff. The operation of the rear portion of the facility will involve professional field personnel coming to the facility in the morning, being dispatched for the day to work on client properties, and returning at the end of the day. There will be no chipping/processing of wood debris on the site.

Fueling of trucks and equipment will take place on-site, requiring bulk fuel storage in 1,500 to 2,000 gallon outdoor tanks specifically designed for this purpose. The Planning Commission questioned the applicants about the fuel storage tanks, including whether they would have containment around them and whether they will meet state and/or federal regulations. The applicants indicated the tanks will be double walled steel tanks, which do not require additional containment. The tanks will meet MPCA regulations. A card-reader security system will be used to control access for the dispensing of the fuel.

Mn/DOT access requirements and permitting

Attached is a letter from Mn/DOT regarding requirements and permitting related to accessing Hudson Road. It is recommended that a condition of the CUP be that any permits required by Mn/DOT shall be acquired and all requirements placed on the permits shall be met.

Agreement regarding use of public right-of-way lane for driveway

The subdivision approval for the creation of the 5.9 acre Sav ATree parcel included the dedication of a public road right-of-way adjacent to the northwest corner of the 5.9 acre parcel. The subdivision approval included conditions related to the use of the public right-of-way lane adjacent to the SavATree parcel for a driveway to serve the SavATree facility. The City Attorney is in the process of drafting an agreement that provides for the following:

a. Grants a temporary license to allow a driveway to be constructed on the public right-of-way lane adjacent to the SavATree parcel
b. Provides that the City shall have no responsibility for the construction or maintenance of the driveway, or the future construction of a public road

Valley Branch Watershed District Permit

The proposed facility requires a Valley Branch Watershed District (VBWD) permit. The VBWD permit has been approved. Attached is the VBWD report memo regarding the permit.

City Engineer Review of Grading and Drainage Plan

The City Engineer has reviewed the grading and drainage plan and does not have any significant concerns.

Planning Commission Recommendation

The Planning Commission recommended, on a vote of 8-0-0, approval of the CUP application, subject to the following conditions. (Staff added condition number 15 regarding the bulk fuel storage tanks.)

Conditions of Approval

1. All conditions of the June 16, 2015 approval of the subdivision to create the 5.9 acre parcel shall be met and the subdivision shall be recorded before the proposed use can begin
2. Easements as required by the City Engineer shall be granted
3. Scenic easements shall be placed on all slopes greater than 18%
4. The developer shall execute a scenic easement agreement
5. The developer shall obtain a permit for constructing a driveway in the road right-of-way
6. The City shall have no responsibility for the construction or maintenance of the driveway, or the construction of a public road, and the developer shall enter into an agreement setting out the developer's responsibilities related to the driveway and the public road
7. The developer shall execute the public right-of-way agreement as drafted by the City Attorney including providing that the City is under no obligation to improve the right-of-way.
8. The developer shall follow the requirements in the septic system permit issued by the Washington County Public Health Department
9. Grading plans shall be reviewed and approved by the City Engineer.
10. Any permits required by Mn/DOT shall be acquired and all requirements placed on the permits shall be met
11. A permit shall be obtained from the Valley Branch Watershed District, and all requirements of that permit shall be met

12. The grading plan shall be constructed according to plans approved by the City Engineer. Silt fences or other types of erosion control shall be properly installed prior to construction; and shall be maintained in good condition until the construction is complete.
13. There shall be no chipping/processing of wood debris on the site
14. The floor drain system for the shop area shall meet applicable MPCA requirements
15. The bulk fuel storage tanks must meet and continue to meet MPCA requirements, and procedures for preventing spills during fueling must be put in place and followed
16. Non-compliance with the conditions of this permit shall be considered a violation, and may result in revocation of this permit.
17. Compliance with conditions of this permit shall be monitored on a periodic basis.
18. Construction shall begin within one year of the date of issuance of this permit or the permit shall become null and void.

Resolutions

Attached is a resolution of approval reflecting the Planning Commission's recommendation, and a resolution of denial, for the Council's consideration.

COUNCIL ACTION REQUESTED:

Motion regarding the adoption of a resolution concerning the Nature's Trees/SavATree Conditional Use Permit application for a headquarters facility on the planned 5.9 acre parcel in the northeast corner of the property on Hudson Road with PID#06.028.20.24.0002

RESOLUTION 2016-17

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION GRANTING THE NATURE'S TREES APPLICATION FOR A CONDITIONAL USE PERMIT FOR THE OFFICE AND STORAGE USES IN ITS PROPOSED HEADQUARTERS BUILDING AT THE 5.9 ACRE PARCEL IN THE NORTHEAST CORNER OF THE PROPERTY ON HUDSON ROAD WITH PID 06.028.20.24.0002

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, Nature's Trees has submitted a conditional use permit application for the 5.9 acre parcel in the northeast corner of the property on Hudson Road with PID #06.028.20.24.0002; and

WHEREAS, the application proposes a headquarters building with office uses in the front and the storage and service of a fleet of vehicles and equipment, as well as the storage of supplies, in the rear; and

WHEREAS, City staff reviewed the request and drafted a report for consideration; and

WHEREAS, the Planning Commission held a public hearing on the request at its regular meeting of March 7, 2016 and recommended APPROVAL of the conditional use permit on a vote of 8-0-0; and

WHEREAS, the City Council heard the request at its regular meeting on March 15, 2016, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby GRANT the Nature's Trees application for a conditional use permit for the office and storage uses in its proposed headquarters building at the 5.9 acre parcel at the northeast corner of the property on Hudson Road with PID #06.028.20.24.0002, subject to the conditions listed below:

Conditions of Approval

1. All conditions of the June 16, 2015 approval of the subdivision to create the 5.9 acre parcel shall be met and the subdivision shall be recorded before the proposed use can begin
2. Easements as required by the City Engineer shall be granted
3. Scenic easements shall be placed on all slopes greater than 18%
4. The developer shall execute a scenic easement agreement
5. The developer shall obtain a permit for constructing a driveway in the road right-of-way
6. The City shall have no responsibility for the construction or maintenance of the driveway, or the construction of a public road, and the developer shall enter into an agreement setting out the developer's responsibilities related to the driveway and the public road
7. The developer shall execute the public right-of-way agreement as drafted by the City Attorney including providing that the City is under no obligation to improve the right-of-way.
8. The developer shall follow the requirements in the septic system permit issued by the Washington County Public Health Department

9. Grading plans shall be reviewed and approved by the City Engineer.
10. Any permits required by Mn/DOT shall be acquired and all requirements placed on the permits shall be met
11. A permit shall be obtained from the Valley Branch Watershed District, and all requirements of that permit shall be met
12. The grading plan shall be constructed according to plans approved by the City Engineer. Silt fences or other types of erosion control shall be properly installed prior to construction; and shall be maintained in good condition until the construction is complete.
13. There shall be no chipping/processing of wood debris on the site
14. The floor drain system for the shop area shall meet applicable MPCA requirements
15. The bulk fuel storage tanks must meet and continue to meet MPCA requirements, and procedures for preventing spills during fueling must be put in place and followed
16. Non-compliance with the conditions of this permit shall be considered a violation, and may result in revocation of this permit.
17. Compliance with conditions of this permit shall be monitored on a periodic basis.
18. Construction shall begin within one year of the date of issuance of this permit or the permit shall become null and void.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 15TH DAY OF MARCH, 2016.

SIGNED:

_____

Richard Bend, Mayor

ATTEST:

_____

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

RESOLUTION 2016-XX

CITY OF AFTON
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION DENYING THE NATURE'S TREES APPLICATION FOR A CONDITIONAL USE PERMIT FOR THE OFFICE AND STORAGE USES IN ITS PROPOSED HEADQUARTERS BUILDING AT THE 5.9 ACRE PARCEL IN THE NORTHEAST CORNER OF THE PROPERTY ON HUDSON ROAD WITH PID 06.028.20.24.0002

WHEREAS, the City of Afton is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Afton has adopted zoning, subdivision, and building regulations as part of the Afton Code of Ordinances, to promote the orderly, economic, and safe development and utilization of land within the City; and

WHEREAS, Nature's Trees has submitted a conditional use permit application for the 5.9 acre parcel in the northeast corner of the property on Hudson Road with PID #06.028.20.24.0002; and

WHEREAS, the application proposes a headquarters building with office uses in the front and the storage and service of a fleet of vehicles and equipment, as well as the storage of supplies, in the rear; and

WHEREAS, City staff reviewed the request and drafted a report for consideration; and

WHEREAS, the Planning Commission held a public hearing on the request at its regular meeting of March 7, 2016 and recommended APPROVAL of the conditional use permit on a vote of 8-0-0; and

WHEREAS, the City Council heard the request at its regular meeting on March 15, 2016, at which it considered all of the comments, concerns and recommendations of the Planning Commission and Zoning Administrator and the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Afton does hereby DENY the Nature's Trees application for a conditional use permit for the office and storage uses in its proposed headquarters building at the 5.9 acre parcel at the northeast corner of the property on Hudson Road with PID #06.028.20.24.0002, based on the following findings of fact:

Findings of Fact
Findings to be provided by the Council.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF AFTON THIS 15TH DAY OF MARCH, 2016.

SIGNED:

_____
Richard Bend, Mayor

ATTEST:

_____

Ronald J. Moorse, City Administrator

Motion by:
Second by:
Palmquist:
Richter:
Ross:
Nelson:
Bend:

Minnesota Department of Transportation
Metropolitan District
Waters Edge Building
1500 County Road B2 West
Roseville, MN 55113

JAN 25 2016
CITY OF AFTON

January 21, 2016

Ronald Moorse
City Administrator
City of Afton
3033 Saint Croix Trail
PO Box 219
Afton, MN 55001

SUBJECT: SAVATree, **Mn/DOT Review #S16-001**
South Side of Hudson Rd, East of MN 95 (Manning Ave. S.)
Afton / Washington County
Control Section 8282

Dear Mr. Moorse:
The Minnesota Department of Transportation (MnDOT) has reviewed the above referenced site plan for the proposed SAVAtree project. Please address the following issues before any further development:

Design:
Ensure that there is adequate sight distance looking east from the proposed site entrance. Hudson Road is posted as 50 mph and without adequate sight distance; trucks may have difficulty turning west as they enter Hudson Road. When ready, submit construction plans showing impacts to MnDOT right of way.

As this project moves forward, be aware that there are noxious weeds present along the Hudson Road right of way as shown on the attachment. For information about these noxious refer to the web site below.
http://www.dot.state.mn.us/roadsides/vegetation/pdf/noxiousweeds.pdf
http://www.mda.state.mn.us/plants/pestmanagement/weedcontrol/~/media/Files/plants/weeds/noxiousweeds2015.pdf

For questions regarding these comments please contact Nancy Jacobson in MnDOT Design at 651.234.7647 or Nancy.L.Jacobson@state.mn.us.

Water Resources:
The proposal includes a driveway connection to Hudson Road South. This may require culvert installation to maintain ditch drainage within MnDOT right of way. If a culvert is required, a MnDOT drainage permit would be needed and the installed culvert would have to meet MnDOT standards. The submitted plan does not include enough detail to determine if installation of a culvert on MnDOT right of way is planned.

As more detailed information is available, please involve Bryce Fossand of MnDOT Metro's Water Resources unit at bryce.fossand@state.mn.us or at 651-234-7529.

Permits:
Any use of or work within or affecting MnDOT right of way requires a permit. Permit forms are available from MnDOT's utility website: http://www.dot.state.mn.us/utility/forms.html. Please include one 11x17

plan set and one full size plan set with each permit application. Please direct any permitting questions to Jeff Dierberger (651-234-7916) of MnDOT's Metro Permits section.

Review Submittal Options:
MnDOT's goal is to complete the review of plans within 30 days. Submittals sent in electronically can usually be turned around faster. There are four submittal options. Please submit either:

1. One (1) electronic pdf version of the plans. MnDOT can accept the plans via e-mail at metrodevreviews.dot@state.mn.us provided that each separate e-mail is under 20 megabytes.
2. Three (3) sets of full size plans. Although submitting seven sets of full size plans will expedite the review process. Plans can be sent to:

   MnDOT – Metro District Planning Section
   Development Reviews Coordinator
   1500 West County Road B-2
   Roseville, MN 55113

3. One (1) compact disc.
4. Plans can also be submitted to MnDOT's External FTP Site. Please send files to: ftp://ftp2.dot.state.mn.us/pub/incoming/MetroWatersEdge/Planning Internet Explorer doesn't work using ftp so please use an FTP Client or your Windows Explorer (My Computer). Also, please send a note to metrodevreviews.dot@state.mn.us indicating that the plans have been submitted on the FTP site.

If you have any questions concerning this review, please contact me at (651) 234-7784.

Sincerely,

Karen Scheffing
Principal Planner

CC:
Bryce Fossand, Water Resources
Buck Craig, Permits
Jeff Dierberger, Permits
Becky Parzyck, Right of way
Kaare Festvog, Traffic
Ryan Coddington, Area Engineer
Nancy Jacobson, Design
Russ Owen, Met Council

Georilla - Metr | I-35W - Google | Dual Maps: Go | Georilla - Metr | Georilla - Metr | Dual Maps: Go | Dual Maps: Go | Dual Maps: Go

georilla/metrogis/?extent=510606.7206943325,4976462.999465169,511875.1330944575,4977507.57438283&layers=base_routes_pgis/all,mng

Apps | WorkFit-S Sit-Stand ... | Roseville, MN Weat... | Bid Letting Home M... | Facebook | Project Information ... | Mn-DOT Bid letting ... | Georilla - Metro GIS...

GEORILLA @ MnIT

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  - ORVW
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  - Roundabouts TIS
  - Shrubs/Perrenials/Vines

MN'T Map Server | X,Y: 511655.617140, 4976944.541094 | Lat, Lon: 44.945840, -92.852254 | USNG: 15TWK1165576944 | Scale: 1:1000

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RECEIVED

FEB 22 2016

CITY OF AFTON

Z16-03

Updated April, 2012

CITY OF AFTON
CONDITIONAL USE PERMIT APPLICATION

~~Owner~~ Contract Vendee	Address	City	State	Zip	Phone
Nature's Trees, Inc. dba St. Croix SavATree	550 Bedford Road	Bedford Hills	NY	10507	914-241-4999

Applicant (if different than owner)	Address	City	State	Zip	Phone
	N/A	N/A	N/A		

Project Address			
XXX Hudson Road	AFTON	MN	55001

Zoning Classification	Existing Use of Property	PID# or Legal Description
I.1.C.	Agriculture	TBD

Description of Request

Seeking to use the parcel for operation of our tree, shrub, and lawn care business. See attached narrative for more detail.

By signing this application, the applicant agrees to pay all expenses incurred by the City of Afton. In connection with this request, your signature constitutes permission for a representative of the City of Afton to enter your property, during business hours, to evaluate this request. This may involve minor excavating or soil borings. If you would like to ~~be present~~ during this evaluation, please contact the City. If work authorized by this Conditional Use Permit is not started **within 12 months of the date issued**, this CUP will EXPIRE and be INVALID.

Signature of Owner/Applicant — Date: 2/19/16

Make checks payable to **City of Afton:**

FEES:

CUP	$250
Amended CUP	$250
City Engineer	
Other	

ESCROW DEPOSIT:

CUP Escrow	$600
Amend CUP Escrow	$350
Engineer Escrow	
Other	

TOTAL: $850

DATE PAID: 2-22-16

CHECK #: 090418

RECVD. BY: BG

ATTACH COPY OF DEED OR PROOF OF OWNERSHIP TO APPLICATION

550 Bedford Road, Bedford Hills, NY 10507
phone: (914) 241-4999 • fax: (914) 244-9375
email: experts@savatree.com

savatree.com

February 19, 2016

City of Afton
3033 St. Croix Trail S.
Afton, MN 55001

RE: Nature's Trees Inc. Conditional Use Permit Application

Nature's Trees, Inc. (DBA St. Croix SavATree/SavaLawn) intends to use the property described in this application as its base of business operations for the Twin Cities East Metro, MN and Western Wisconsin areas. The business provides tree, shrub, and lawn care services to residential, commercial, and municipal clients.

The proposed office space will serve to house professional management, sales and administrative staff handling business operations primarily related to sales and customer service. The main portion of the warehouse space will be used for storage and service of our fleet of trucks and equipment. The warehouse space will also be used for storage and mixing of ingredients for the treatment of trees, shrubs, and lawns. Fueling of trucks and equipment will take place on site, requiring storage of bulk fuel in outdoor tanks, specifically designed for that purpose.

The facility will serve as the place of dispatch for approximately 30-40 professional field personnel who will arrive in the morning and dispatch for the day to work on client properties, returning at the end of the day. Staffing the site daily during business hours will be approximately 8- 10 management and administrative staff. Approximately 6-8 sales personnel will periodically visit the facility, but will largely be out meeting with clients during business hours. The facility will not have any significant number of visitors from the general public and will serve no retail function.

We intend to have an attractively landscaped, well maintained property and believe this facility will be an asset to the surrounding area.

Regards,

Daniel Van Starrenburg, President/CEO

Chris Muehleck, District Manager

Sav-A-Tree Application

Property Ownership Exhibit

SECOND ADDENDUM (the "SECOND ADDENDUM") TO PURCHASE AGREEMENT LAND (NON-RESIDENTIAL) DATED SEPTEMBER 10, 2015 AMENDING THE CLOSING DATE

FOC, LLC, a Minnesota limited liability company, having an address at 1807 Market Boulevard, PMB 335, Hastings, MN 55033, herein referred to as "Seller" and Nature's Trees, Inc., d/b/a St. Croix SavATree, having an address at 575 Bedford Road, Bedford Hills, NY 10507 and its successors and/or assigns, herein referred to as "Purchaser", entered into a purchase agreement as of April 20, 2015 by exchanging valuable consideration and executing documents comprised of a Purchase Agreement Land (Non-Residential) Form Contract [Form MN:PA:L-1(8/14) © Minnesota Association of REALTORS®], prepared based upon Minnesota forms MSBA Real Property Form No. 17 (2005), an Addendum to Purchase Agreement: Survey, Appraisal, Development Evaluation, and Archeological / Historical Survey, and Addendum to Commercial Purchase Agreement MN-ACPA (8/13), and an Addendum to Purchase Agreement Land (Non-Residential), together being herein referred to as the "Purchase Agreement".

As stated in Paragraph 6, 'BUYER'S APPLICATION FOR PROJECT APPROVAL' of the Purchase Agreement ADDENDUM TO PURCHASE AGREEMENT LAND (NON-RESIDENTIAL) "This Purchase Agreement is contingent upon Buyer receiving all necessary City approvals for the construction of a light industrial building with sufficient parking, ingress and egress for its business operations, on or before September 30, 2015. Buyer may cancel this agreement for any reason prior to 5:00 pm, September 30, 2015,

The last sentence of Paragraph 6 further states "Closing shall take place no later than thirty (30) days after Buyer has received the City's approvals for the project or September 30, 2015, whichever occurs first."

The Parties acknowledge and agree that the above sentence is inconsistent with the intentions of the parties and other provisions of the Purchase Agreement.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Parties, and in consideration of the mutual covenants set forth in the Purchase Agreement, Seller and Purchaser agree that Paragraph 6 'BUYER'S APPLICATION FOR PROJECT APPROVAL' of the Purchase Agreement ADDENDUM TO PURCHASE AGREEMENT LAND (NON-RESIDENTIAL), will be changed as follows:

The first sentence of the second paragraph of this contract section will read as follows:

"If Buyer has not received City approvals prior to 5:00 pm, September 30, 2015, Buyer may elect to deposit an additional $5,000 earnest money in exchange for an extension of the due diligence period until April 30, 2016."

Last sentence of the fourth paragraph of this contract section will read as follows:

"Closing shall take place no later than thirty (30) days after Purchaser has received the City's approvals for the project, or April 30, 2016, whichever occurs first."

Sav-A-Tree Application

Property Ownership Exhibit

All other terms and conditions of the Purchase Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, this Second Addendum has been duly executed by the parties hereto as of this 25th day of September, 2015 and has been made a part of the Purchase Agreement hereby.

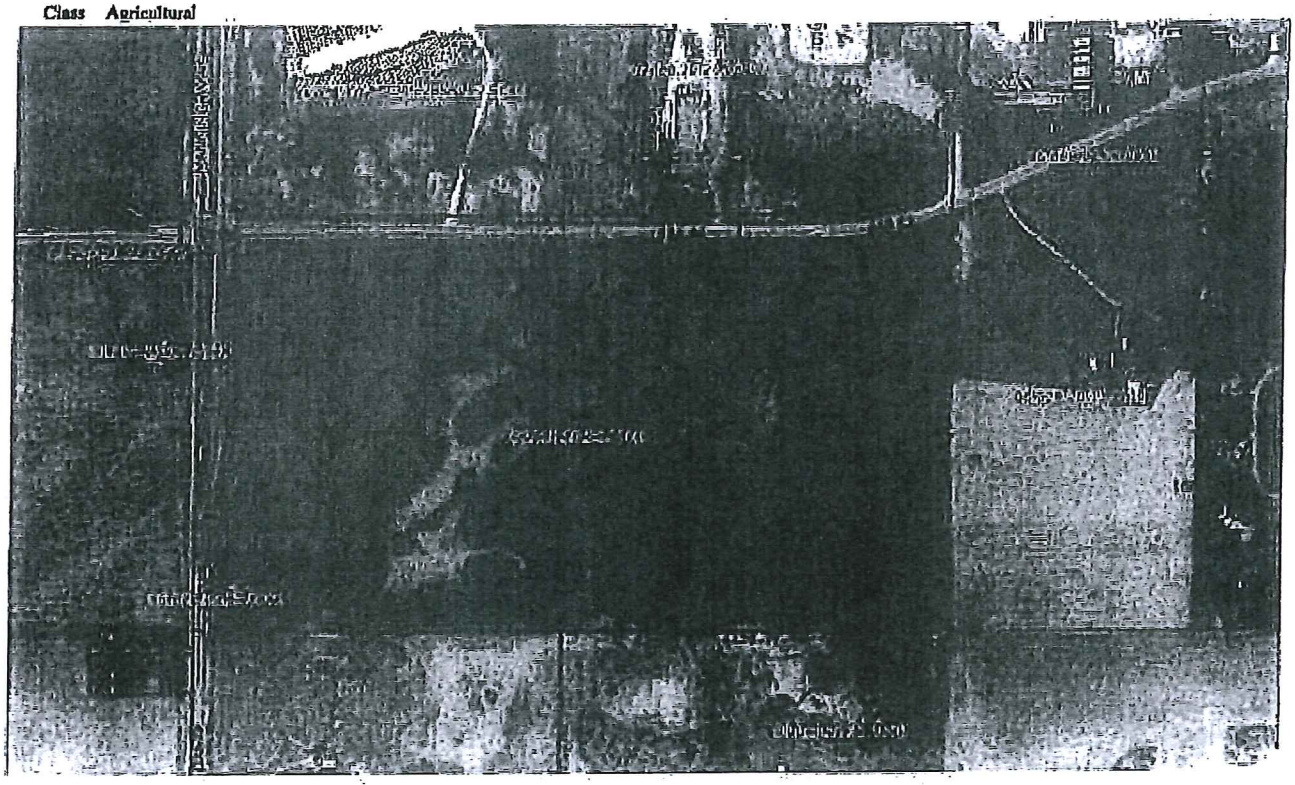
FOC, LLC

Gary Maas, Member

Nature's Trees, Inc.,
(d/b/a St. Croix SavATree)

Daniel Van Starrenburg, President

PIN 06.028.20.24.0002
Acreage 71.88
Owner FOC LLC
Class Agricultural



Sav-A-Tree Application

Property Ownership Exhibit

Easy Peel® Labels
Use Avery® Template 5160®

Feed Paper

Bend along line to expose Pop-up Edge™

AVERY® 5960™

DPS-WOODDALE LLC
or Current Resident
6007 CULLIGAN WAY
MINNETONKA MN 55345

STATE OF MN-DOT
or Current Resident
1500 COUNTY ROAD B2 W
ROSEVILLE MN 55113

RDM II CO LLC
or Current Resident
12225 HUDSON RD S
AFTON MN 55001

BERT MARY L TRS
or Current Resident
5829 WOODLANE BAY
WOODBURY MN 55129

MN DEPT OF TRANSPORTATION
or Current Resident
395 JOHN IRELAND BLVD
ST PAUL MN 55155

HOELDERLE CLARE A & PAUL T JR
or Current Resident
589 MANNING AVE S
AFTON MN 55001

DRISCOLL MICHAEL L & BRENDA NELSON
or Current Resident
501 MANNING AVE S
AFTON MN 55001

BROCKMAN THOMAS J ETAL
or Current Resident
12175 HUDSON BLVD
AFTON MN 55001

CRAIG ANDREW A & MELISSA J
or Current Resident
510 MANNING AVE S
WOODBURY MN 55129

BECHEL BRADLEY J & ANGELA G
or Current Resident
12350 8TH ST CT
AFTON MN 55001

HUDSON ROAD LLC
or Current Resident
7571 9TH ST N
OAKDALE MN 55128

XCEL ENERGY
or Current Resident
414 NICOLLET MALL
MINNEAPOLIS MN 55401

ISLAMIC SOCIETY WOODBURY/EAST METRO
or Current Resident
680 COMMERCE DR # 130
WOODBURY MN 55125

FOC LLC
or Current Resident
1807 MARKET BLVD # 335
HASTINGS MN 55033

CITY OF WOODBURY
or Current Resident
8301 VALLEY CREEK RD
WOODBURY MN 55125

GOEBEL ALVIN F & JOAN M
or Current Resident
12060 110TH ST S
HASTINGS MN 55033

LAMB DOUGLAS K
or Current Resident
15 POINT RD
BAYPORT MN 55003

ALBRECHT LAURETTA O TRS
or Current Resident
1911 NOBLE RD
ARDEN HILLS MN 55112-7832

BENNETT CHARLES J
or Current Resident
12340 8TH STREET CT S
AFTON MN 55001

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BARR

Valley Branch Watershed District Permit Review Memorandum

Subject: SavATree, Permit 2016-05
Applicant: Daniel Van Slarrenburg
Owner: Jean Langlais, FOC. LLC
Applicant's Engineer: Alan Catchman and Pete Moreau, CEI Engineering Associates, Inc.
Date: February 5, 2016
Barr Project No.: 23/82-0020.00 2200 357

Location: Approximately 0.4 miles east of Manning Avenue South (TH 95) and directly south of Hudson Road South, Afton
Section/Township/Range: Part of the north half of Section 6, Township 28 North, Range 21 West
Project Purpose: Construct commercial facility and associated parking on a 5.92 acre lot. The project will create 2.13 acres of impervious surface and an infiltration basin.

Conformance Summary:

Issue		Conforms to VBWD & WCA Rules?	Comments
Stormwater Management	Rate	*Yes*	
	Volume	*Yes*	
	Quality		
	Maintenance Agreement	*No, see comment*	*See Suggested Site-Specific Condition 1.*
	Easement	*Yes*	*See Applicable Standard Conditions 9 and 10.*
Erosion Control Plan		*See comment*	*See Applicable Standard Conditions 4-7.*
Wetland Management & Buffers	Delineation	*Yes, approved on 10/22/2015*	
	MNRAM Evaluation	*Yes*	
	Classification	*Yes, the wetland within the project limits is a Manage 2*	
	Filling/Sequencing	*NA*	
	Excavating	*NA*	
	Buffers	*Yes*	
	Hydrology	*Yes*	
	Replacement Plan	*NA*	
	Banking Plan	*NA*	
Floodplain Management	100-Year Flood Level	*Yes*	
	Minimum Floor Elevations	*Yes*	
	Filling within Floodplain	*Yes, see comment*	*7,007 cubic yards of fill is proposed below the 100-year flood level of the wetland. The fill will increase the flood level of the wetland by less than 0.1, as allowed by VBWD Rules.*
	Easement	*Yes*	*See Applicable Standard Conditions 9 and 10.*
Permit Fee		*Yes*	*A check for $4,426 was submitted in September 2015 and deposited on October 19, 2015.*
Surety		*See comment*	*No surety amount has been estimated. See Suggested Site-Specific Condition 2.*

Suggested Site-Specific Conditions:

1. This permit is not valid until a maintenance agreement in the general format of Appendix B of the VBWD Rules is submitted to and approved by the VBWD Attorney. The maintenance agreement will need to include details that address the monitoring and maintenance of the infiltration basin and sump manholes.
2. The required surety shall be submitted prior to construction.

Applicable Standard Conditions:

1. This permit is not transferable.
2. This permit is subject to obtaining all other permits required by governmental agencies having jurisdiction (including an NPDES permit).
3. The VBWD Engineer and Inspector shall be notified at least 3 days prior to commencement of work.
4. Erosion controls shall be installed prior to the commencement of grading operations and must be maintained throughout the construction period until turf is established. Additional erosion controls may be required, as directed by the VBWD Inspector or VBWD Engineer.
5. The following additional erosion controls shall be implemented on the site:
    a. All proposed slopes 3 feet horizontal to 1 foot vertical (3H:1V) should be covered with erosion-control blanket.
    b. Silt fence should follow existing contours as closely as feasible to limit the potential for gully erosion along the edges.
    c. Any sediment that collects in storm sewers, ponds, or other water-management features shall be removed.
    d. Street sweeping shall be performed if sediment collects on streets.
    e. If erosion occurs at the outlets of the storm sewer pipes, the applicant will be responsible for correcting the problem to the satisfaction of the VBWD.
6. To prevent soil compaction, the proposed infiltration areas shall be staked off and marked during construction to prevent heavy equipment and traffic from traveling over it. If the infiltration facilities are in place during construction activities, sediment and runoff shall be kept away from the facilities, using practices such as diversion berms and vegetation around the facility's perimeter. The infiltration facilities shall not be excavated to final grade until the contributing drainage area has been constructed and fully stabilized. The final phase of excavation shall remove all accumulated sediment and be done by light, tracked equipment to avoid compaction of the basin floor. To provide a well-aerated, highly porous surface, the soils of the basin floors shall be loosened to a depth of at least 24 inches to a maximum compaction of 85% standard proctor density prior to planting.
7. All disturbed areas shall be vegetated within 14 days of final grading.
8. The applicant is responsible for removal of all temporary erosion-control measures, including silt fence, upon establishment of permanent vegetation at the project site as determined by the VBWD Engineer and/or Inspector.

9. Valley Branch Watershed District shall be granted drainage easements which cover (a) land adjacent to stormwater management facilities (including underground systems) and lowlands up to their 100-year flood elevations and (b) all ditches, storm sewers, and maintenance access to the stormwater management facilities.
10. The required drainage easement shall be recorded with the Washington County Recorder's Office.
11. Return or allowed expiration of any remaining surety and permit closeout is dependent on the permit holder providing proof that all required documents have been recorded (including but not limited to easements) and providing as-built drawings that show that the project was constructed as approved by the Managers and in conformance with the VBWD rules and regulations.

Barr Footer: ArcGIS 10.3.1, 2016-02-02 11:36 File: I:\Client\VBWD\District\Work_Orders\Permit_Mapping\Maps\2016_Permit_Maps\2016-05 SavATree Development.mxd User: mbs2

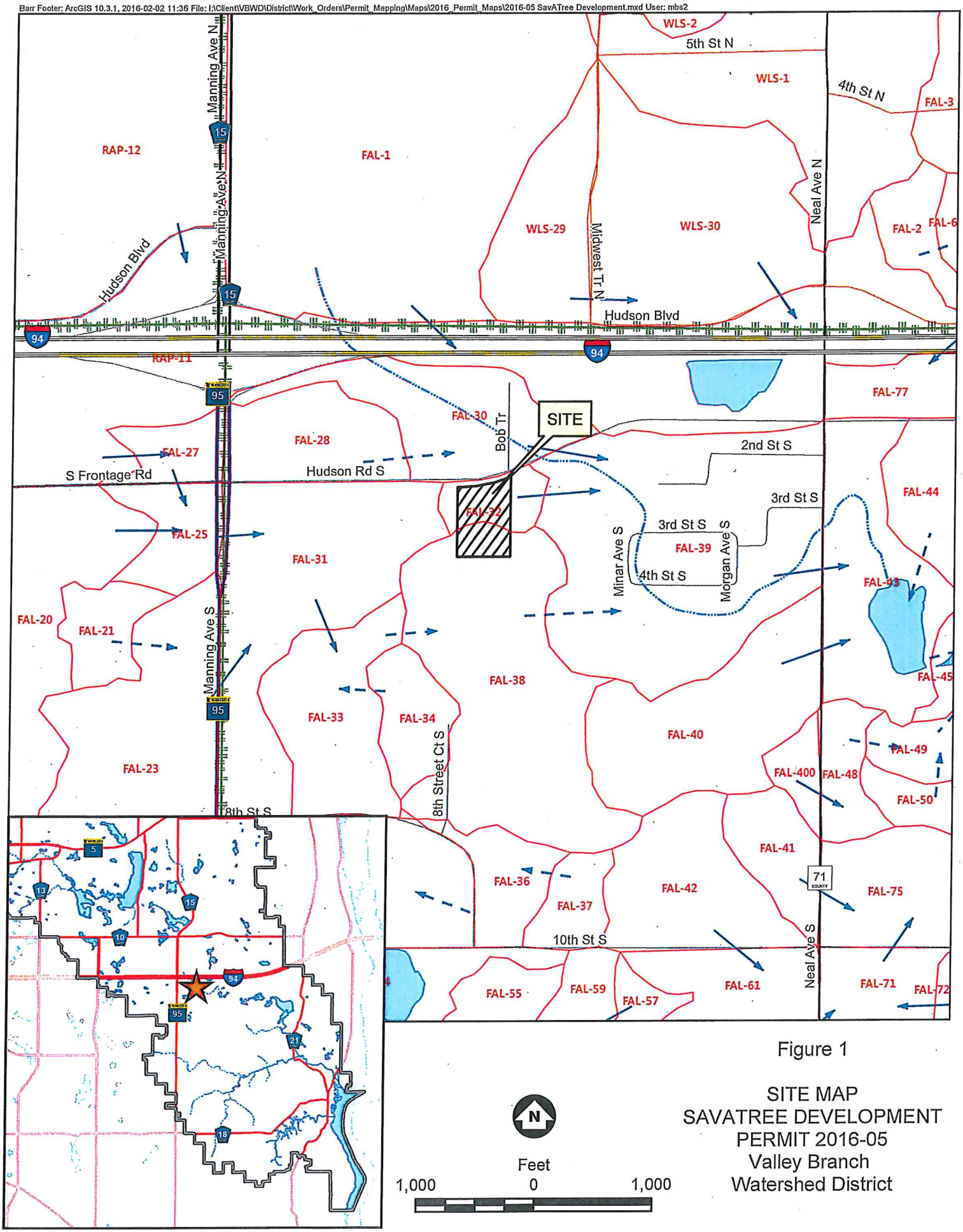
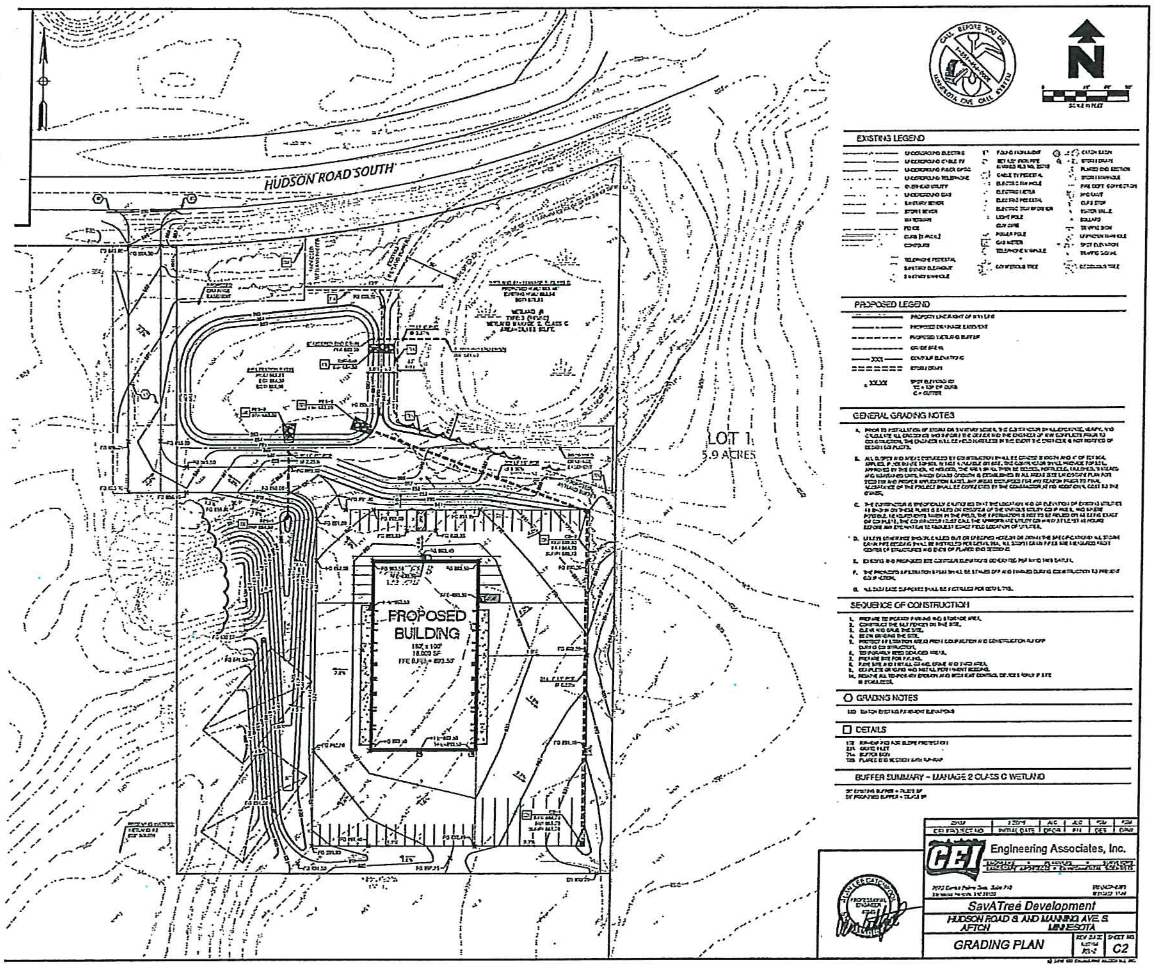
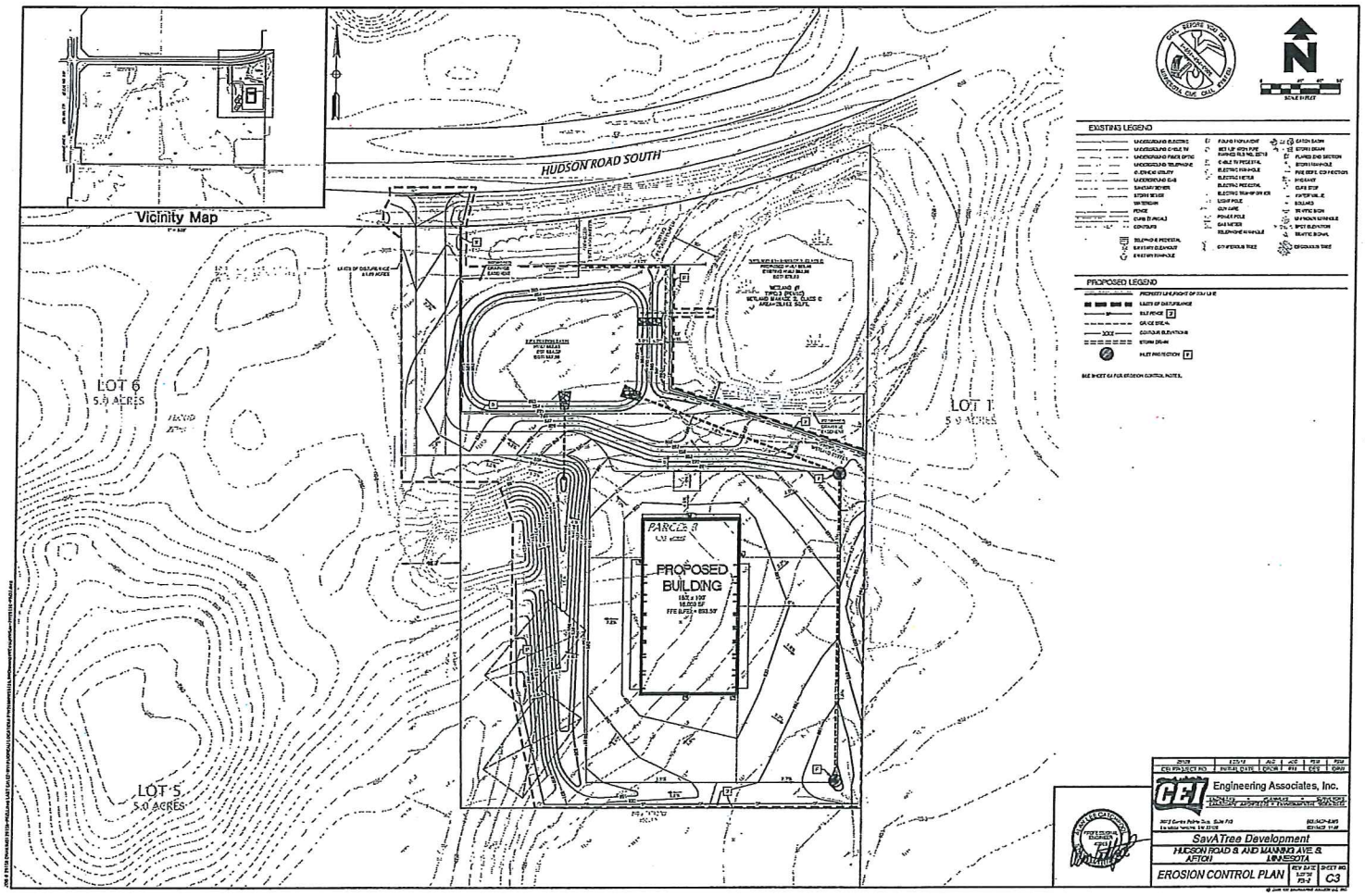


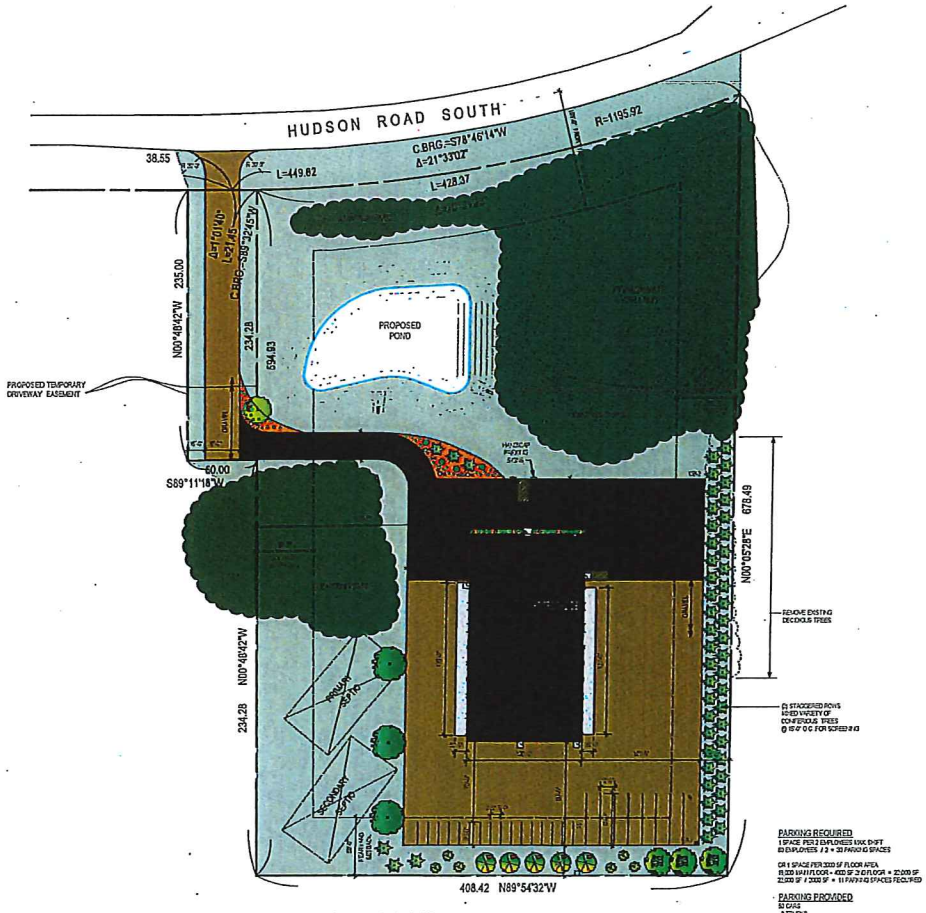
Figure 1

SITE MAP
SAVATREE DEVELOPMENT
PERMIT 2016-05
Valley Branch
Watershed District


N
HUDSON ROAD SOUTH
PROPOSED BUILDING
LOT 1
5.9 ACRES
EXISTING LEGEND
PROPOSED LEGEND
GENERAL GRADING NOTES
SEQUENCE OF CONSTRUCTION
GRADING NOTES
DETAILS
BUFFER SUMMARY - MANAGE 2 CLASS C WETLAND
Engineering Associates, Inc.
SavATree Development
HUDSON ROAD S. AND MANNING AVE S.
AFTON
MINNESOTA
GRADING PLAN
C2



Vicinity Map
HUDSON ROAD SOUTH
LOT 6
5.0 ACRES
LOT 1
5.0 ACRES
LOT 5
5.0 ACRES
PARCEL 3
PROPOSED BUILDING
EXISTING LEGEND
PROPOSED LEGEND
Engineering Associates, Inc.
SavATree Development
HUDSON ROAD S. AND MANNING AVE. S.
AFTON
MINNESOTA
EROSION CONTROL PLAN
C3



1 SITE PLAN
Scale: 1" = 40'-0"

N

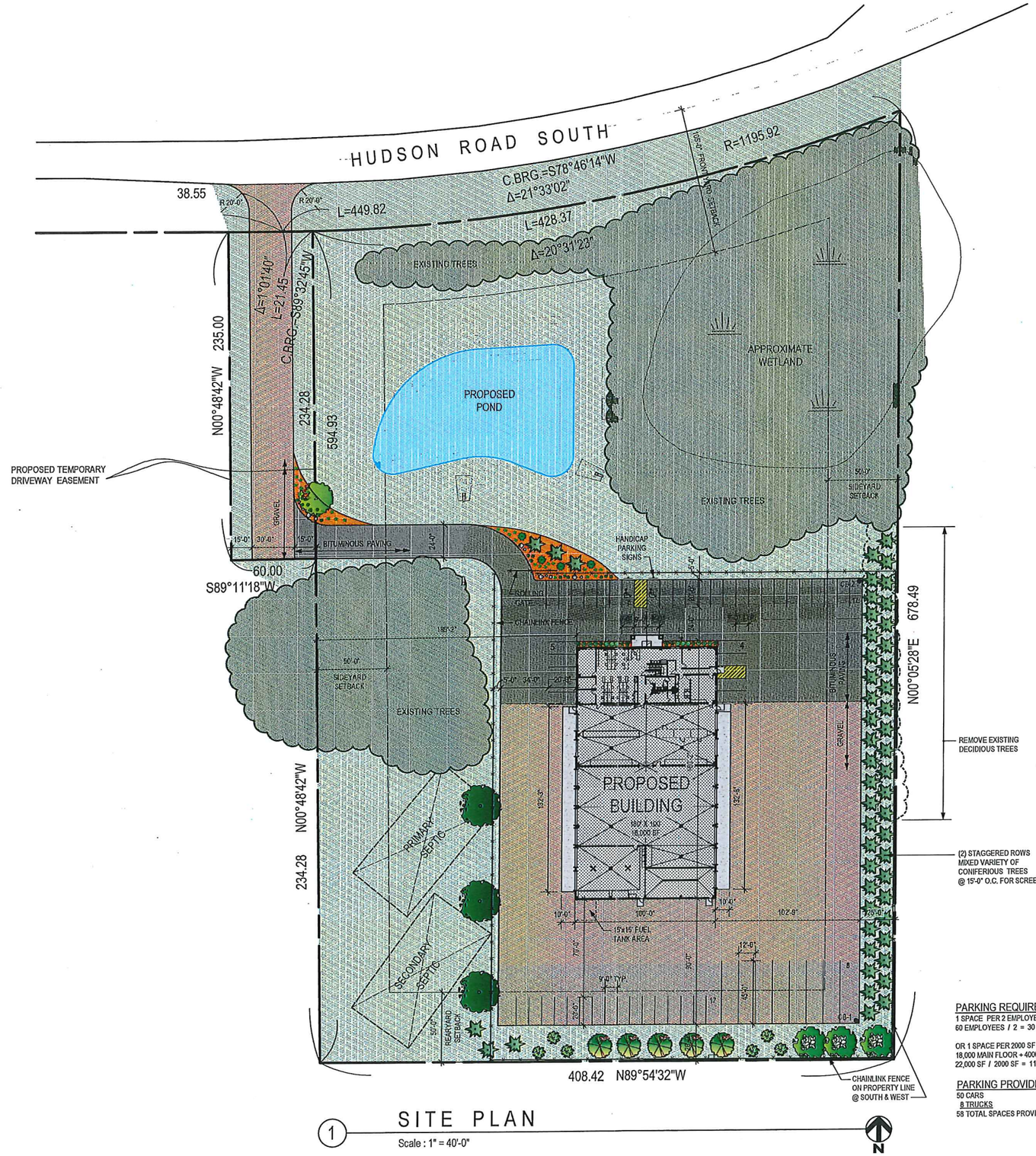
Linner-Morschen Architects

GREYSTONE CONSTRUCTION

A New Facility for:
SavATree
Alton, Minnesota

Revisions

Drawn C.A.W.
Checked L.M.
Date 1-14-15
Job Number 1547
Sheet P1



1 SITE PLAN

Scale : 1" = 40'-0"

PARKING REQUIRED
1 SPACE PER 2 EMPLOYEES MAX. SHIFT
60 EMPLOYEES / 2 = 30 PARKING SPACES

OR 1 SPACE PER 2000 SF FLOOR AREA
18,000 MAIN FLOOR + 4000 SF 2ND FLOOR = 22,000 SF
22,000 SF / 2000 SF = 11 PARKING SPACES REQUIRED

PARKING PROVIDED
50 CARS
8 TRUCKS
58 TOTAL SPACES PROVIDED

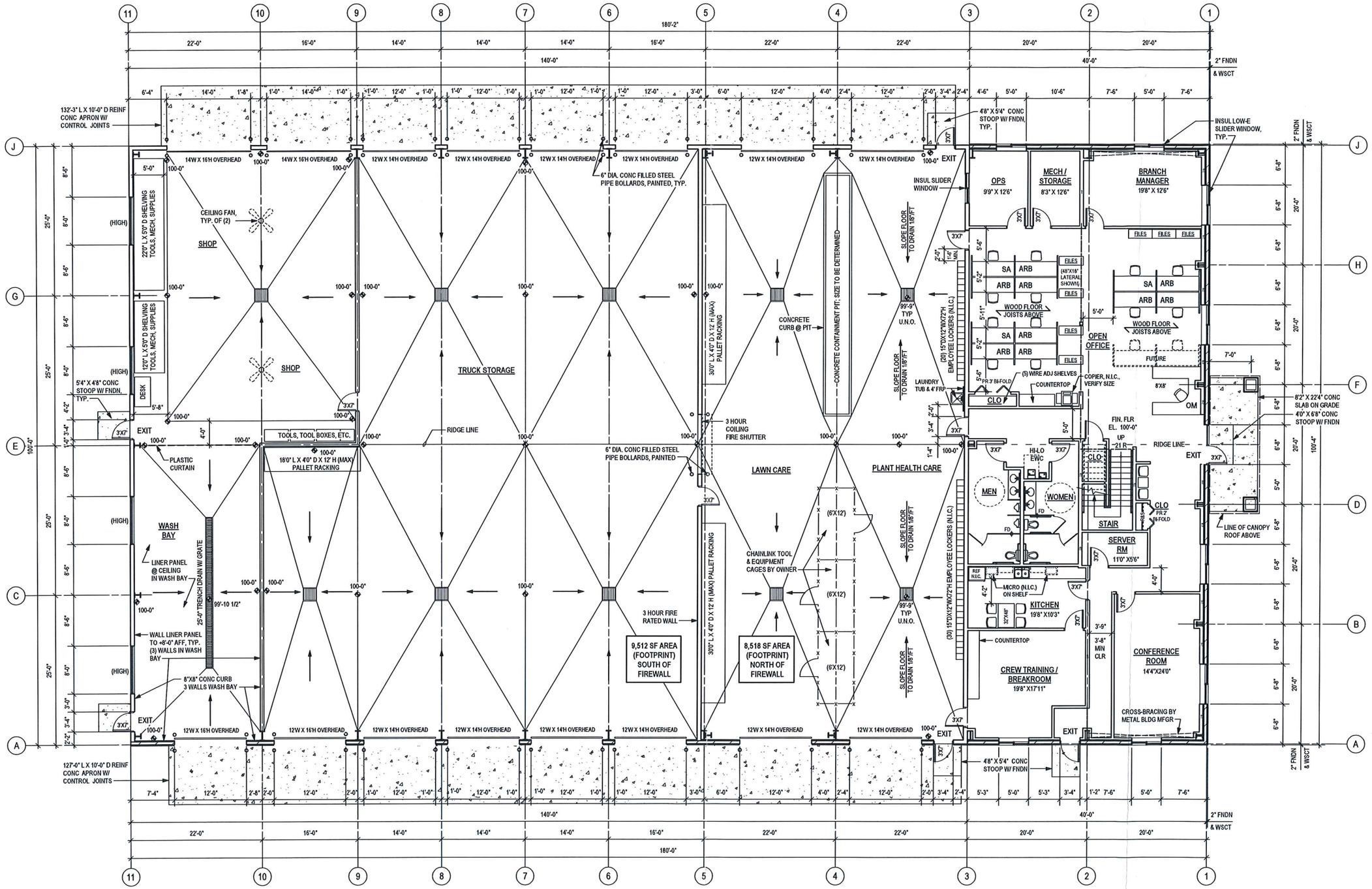
Linner-Morschen Architects
10100 Morgan Avenue S.
Bloomington, MN 55431
PHONE: (952) 884-6455

GREYSTONE CONSTRUCTION
Corporate Headquarters
500 S. Marschall Road, Suite 300
Shakopee, MN 55379
Phone: 952.496.2227
Fax: 952.445.4191
North Dakota Office
120 N. 3rd Street, Suite 225
Bismarck, ND 58501
Phone: 701.214.5893
Fax: 701.214.6403
888.742.6837 | www.greystoneconstruction.com

A New Facility for:
SavATree
Afton, Minnesota

Revisions

Drawn
C.A.W.
Checked
L.M.
Date
3-9-16
Job Number
1547
Sheet
P1



1 FLOOR PLAN

Scale: 1/8" = 1'-0"

Linner-Morschen Architects
10100 Morgan Avenue S.
Bloomington, MN 55431
PHONE: (952) 884-6455

Corporate Headquarters
5001 S. Marschall Road, Suite 300
Shakopee, MN 55379
Phone: 952.496.2227
Fax: 952.445.4191

North Dakota Office
720 N. 3rd Street, Suite 225
Bismarck, ND 58501
Phone: 701.214.5993
Fax: 701.214.6403

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A New Facility for:
SAVA TREE®
The Tree and Shrub Care Company
Afton, Minnesota

Revisions

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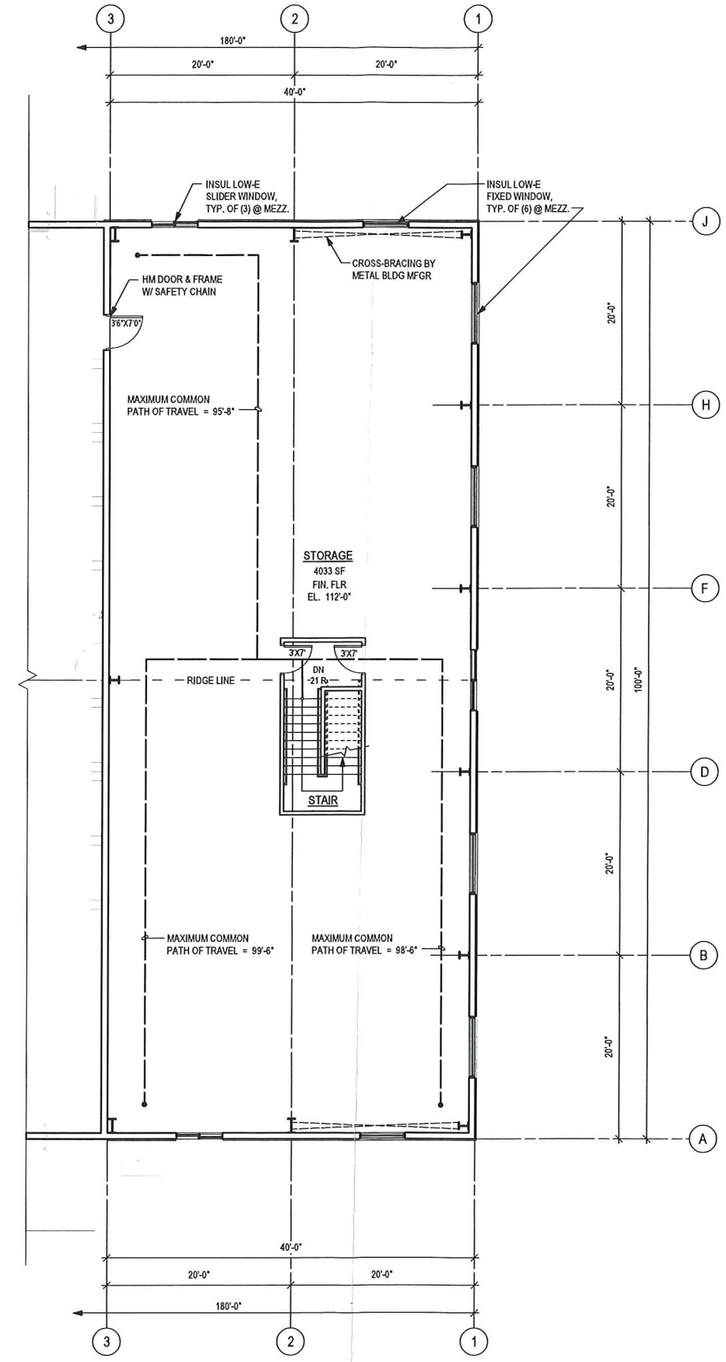
Checked	L.M.
Date	2-1-16
Job Number	1547
Sheet	P2



Linner-Morschen Architects
10100 Morgan Avenue S.
Bloomington, MN 55431
PHONE: (952) 884-4455

Corporate Headquarters
500 S. Marshall Road, Suite 300
Shakopee, MN 55379
Phone: 952.496.2227
Fax: 952.445.4191

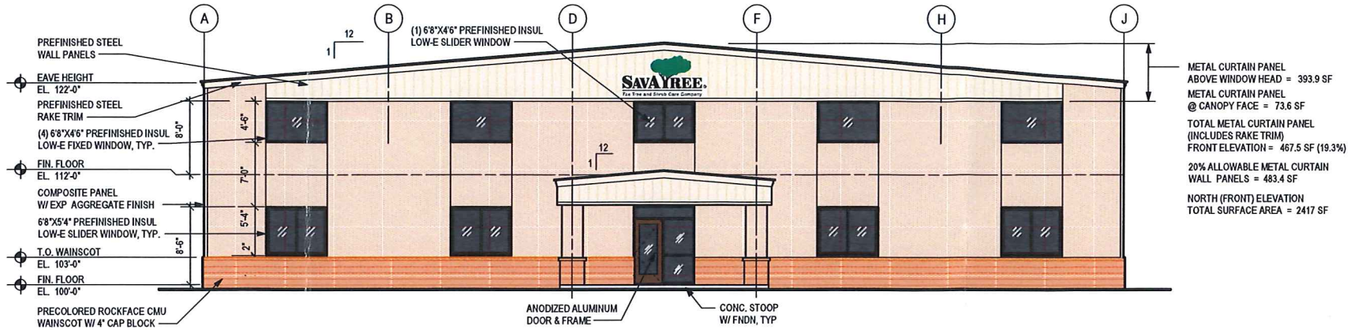
North Dakota Office
120 N. 3rd Street, Suite 225
Bismarck, ND 58501
Phone: 701.214.5893
Fax: 701.214.6403

GREYSTONE CONSTRUCTION
888.742.6837 | www.greystoneconstruction.com

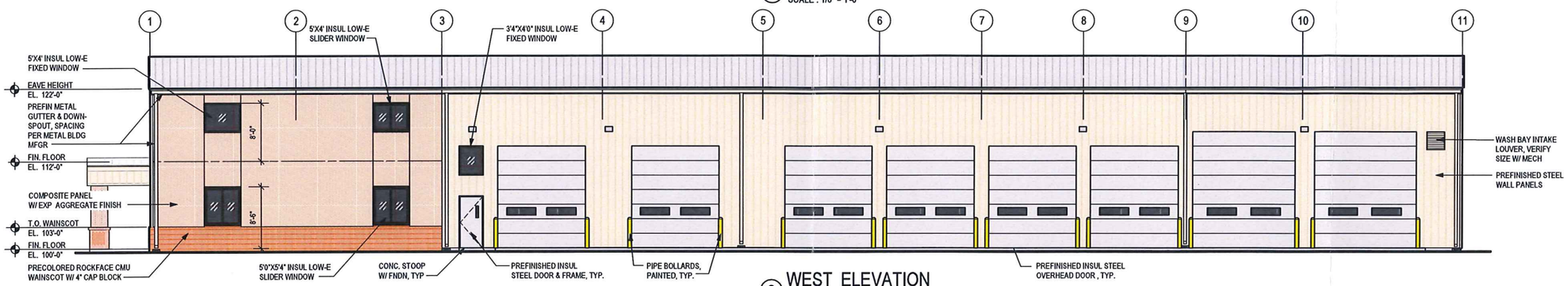
A New Facility for:
SavATree
Afton, Minnesota

Revisions

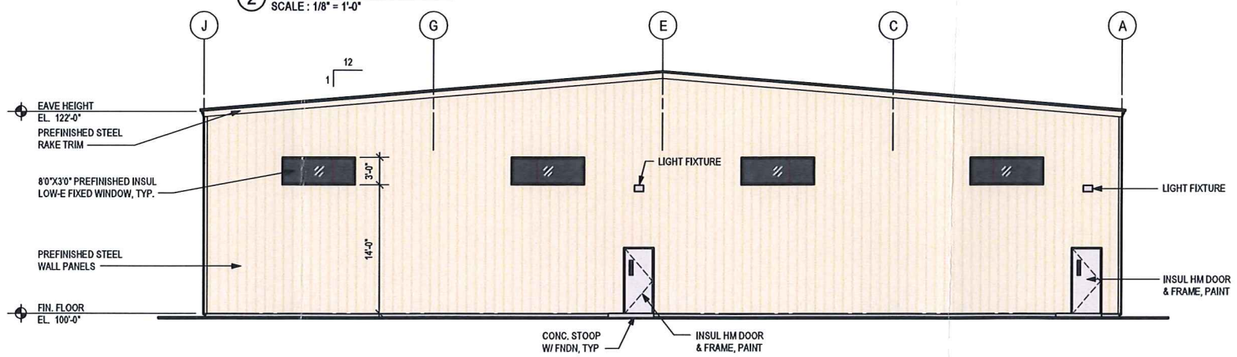
Drawn	C.A.W.
Checked	D.P.L.
Date	9-9-15
Job Number	1547
Sheet	P2



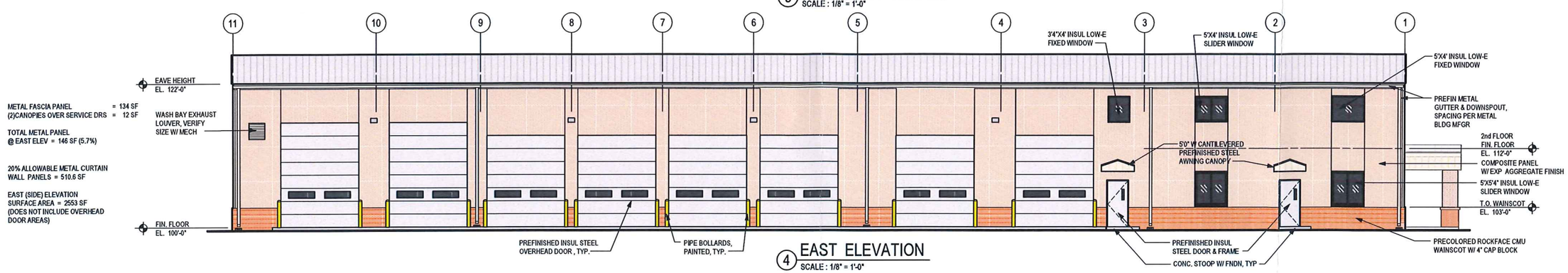
1 NORTH (FRONT) ELEVATION
SCALE : 1/8" = 1'-0"



2 WEST ELEVATION
SCALE : 1/8" = 1'-0"



3 SOUTH ELEVATION
SCALE : 1/8" = 1'-0"



4 EAST ELEVATION
SCALE : 1/8" = 1'-0"

Linner-Morschen Architects
10100 Morgan Avenue S.
Bloomington, MN 55431
PHONE: (952) 884-6455

Corporate Headquarters
500 S. Marschall Road, Suite 300
Shakopee, MN 55379
Phone: 952.496.2227
Fax: 952.445.4191

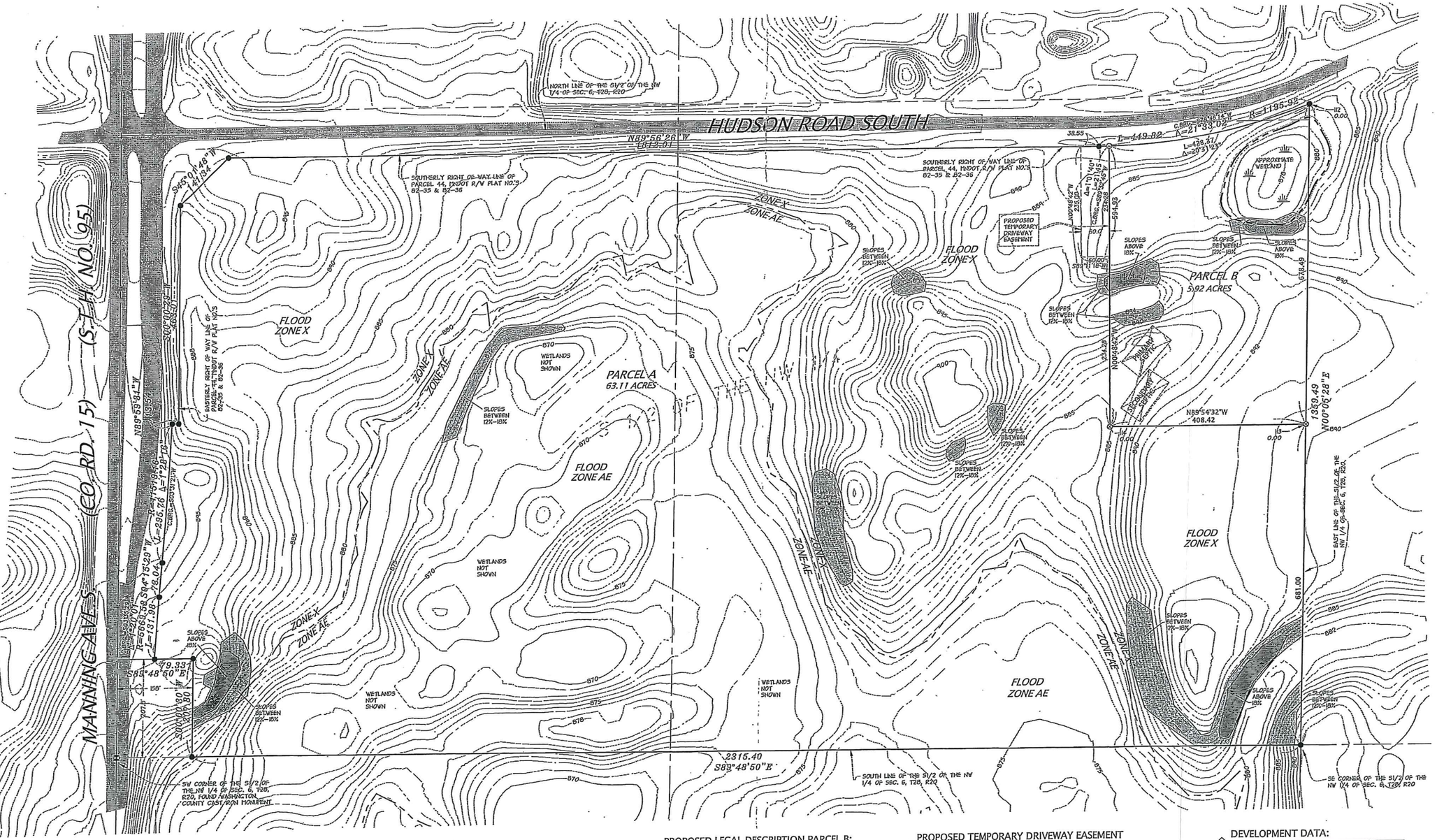
North Dakota Office
1201 N. 3rd Street, Suite 225
Bismarck, ND 58501
Phone: 701.214.5893
Fax: 701.214.6403

GREYSTONE CONSTRUCTION
888.742.6837 | www.greystoneconstruction.com

A New Facility for:
SAVATREE®
The Tree and Shrub Care Company
Afton, Minnesota

Revisions
Drawn C.A.W.
Checked L.M.
Date 2-5-16
Job Number 1547
Sheet P4

SAVANNAH



FOC, LLC
C/O GARY MAAS
1807 MARKET BLVD.
PBM 335
HASTINGS, MN 55033

COUNTY/CITY:
WASHINGTON COUNTY
CITY OF AFTON

NORTH
0 100 200

CALL BEFORE YOU DIG!
Gopher State One Call
TWIN CITY AREA: 651-454-0002
TOLL FREE: 1-800-252-1166

REVISIONS:

DATE	REVISION
4-27-15	PRELIMINARY ISSUE

CERTIFICATION:

I hereby certify that this plan was prepared by me, or under my direct supervision, and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.

Daniel L. Thurmes Registration Number: 25718

Date: 4-27-15

PROJECT LOCATION:

XXXX
HUDSON ROAD S.
PID#0602820240002

EXISTING OVERALL LEGAL DESCRIPTION:

All that part of the East 700.00 feet of the Northeast Quarter of the Northwest Quarter of Section 6, Township 28, Range 20, lying southerly of a line which is 50.00 southerly of and parallel with the following described line:

Beginning at the southwest corner of said Northeast Quarter of the Northwest Quarter; thence North 89 degrees 14 minutes 36 seconds East along the south line of said Northeast Quarter of the Northwest Quarter a distance of 884.44 feet; thence easterly along a tangential curve to the left having a radius of 1145.916 feet and a central angle of 22 degrees 33 minutes 39 seconds a distance of 451.21 feet to the east line of said Northeast Quarter of the Northwest Quarter and said line there terminating.

and

The South Half of the Northwest Quarter of Section 6, Township 28, Range 20, EXCEPT the following two described parcels:

EXCEPTION PARCEL ONE:
The south 207.8 feet of the West 158.00 feet of the Southwest Quarter of the Northwest Quarter of Section 6, Township 28, Range 20:

EXCEPTION PARCEL TWO:
That part of the South Half of the Northwest Quarter of Section 6, Township 28, Range 20, shown as Parcel 44 in the plats designated as MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NUMBERED 82-55 AND 82-36 on file and of record in the Office of the County Recorder in and for Washington County, Minnesota

PROPOSED LEGAL DESCRIPTION PARCEL A:

That part of the South Half of the Northwest Quarter of Section 6, Township 28, Range 20, described as follows:

BEGINNING at the southeast corner of said Northwest Quarter; thence on a assumed bearing of North 00 degrees 05 minutes 28 seconds East along the east line of said Northwest Quarter a distance of 681.00 feet; thence North 89 degrees 54 minutes 32 seconds West a distance of 408.42 feet; thence North 00 degrees 48 minutes 42 seconds West a distance of 594.93 feet to the southerly right of way line of Parcel 44 in the plats designated as MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NUMBERED 82-35 AND 82-36 on file and of record in the Office of the County Recorder in and for Washington County, Minnesota; thence westerly 21.45 feet along said southerly right of way line being a non-tangential curve concave to the north having a radius of 1,195.92 feet a central angle of 01 degrees 01 minutes 40 seconds and a chord which bears South 89 degrees 32 minutes 45 seconds West; thence North 89 degrees 56 minutes 26 seconds West along said southerly right of way line a distance of 1,812.01 feet; thence South 45 degrees 01 minutes 48 seconds West along said southerly right of way line a distance of 141.34 feet; thence South 00 degrees 00 minutes 29 seconds West along the easterly right of way line a distance of 463.01 feet; thence North 89 degrees 59 minutes 31 seconds West along said easterly right of way line a distance of 13.54 feet ; thence southerly 295.76 feet along said easterly right of way line being a non-tangential curve concave to the west having a radius of 11,519.57 feet a central angle of 01 degrees 28 minutes 16 seconds and a chord which bears South 03 degrees 31 minutes 21 seconds West; thence South 04 degrees 15 minutes 29 seconds West along said easterly right of way line a distance of 73.04 feet; thence southerly 131.98 feet along said easterly right of way line being a tangential curve concave to the east having a radius of 5,669.58 feet and a central angle of 01 degrees 20 minutes 01 seconds to the north line of the south 207.80 feet of said Northwest Quarter; thence South 89 degrees 48 minutes 50 seconds East along said north line of the south 207.80 a distance of 79.33 feet to the east line of the west 158.00 feet of said Northwest Quarter; thence South 00 degrees 00 minutes 30 seconds West along said east line of the west 158.00 feet a distance of 207.80 feet to the south line of said Northwest Quarter; thence South 89 degrees 48 minutes 50 seconds East a distance of 2,315.40 feet to the POINT OF BEGINNING.

PROPOSED LEGAL DESCRIPTION PARCEL B:

That part of the Northwest Quarter of Section 6, Township 28, Range 20, described as follows:

COMMENCING at the southeast corner of said Northwest Quarter; thence on a assumed bearing of North 00 degrees 05 minutes 28 seconds East along the east line of said Northwest Quarter a distance of 681.00 feet to the POINT OF BEGINNING; thence North 89 degrees 54 minutes 32 seconds West a distance of 408.42 feet; thence North 00 degrees 48 minutes 42 seconds West a distance of 594.93 feet to the southerly right of way line of Parcel 44 in the plats designated as MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NUMBERED 82-35 AND 82-36 on file and of record in the Office of the County Recorder in and for Washington County, Minnesota; thence easterly 428.37 feet along said southerly right of way line being a non-tangential curve concave to the north having a radius of 1,195.92 feet a central angle of 20 degrees 31 minutes 23 seconds and a chord which bears North 78 degrees 46 minutes 14 seconds East to said east line; thence South 00 degrees 05 minutes 28 seconds West a distance of 678.49 feet to the POINT OF BEGINNING.

PROPOSED TEMPORARY DRIVEWAY EASEMENT

A temporary driveway easement over and across that part of the Northwest Quarter of Section 6, Township 28, Range 20, described as follows:

COMMENCING at the southeast corner of said Northwest Quarter; thence on a assumed bearing of North 00 degrees 05 minutes 28 seconds East along the east line of said Northwest Quarter a distance of 681.00 feet; thence North 89 degrees 54 minutes 32 seconds West a distance of 408.42 feet; thence North 00 degrees 48 minutes 42 seconds West a distance of 360.65 feet to the POINT OF BEGINNING; thence South 89 degrees 11 minutes 18 seconds West a distance of 60.00 feet; thence North 00 degrees 48 minutes 42 seconds West a distance of 235.00 feet to the southerly right of way line of Parcel 44 in the plats designated as MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NUMBERED 82-35 AND 82-36 on file and of record in the Office of the County Recorder in and for Washington County; thence South 89 degrees 56 minutes 26 seconds East along said southerly right of way line a distance of 38.55 feet; thence easterly 21.45 feet along said southerly right of way line being a tangential curve concave to the north having a radius of 1,195.92 feet and a central angle of 01 degrees 01 minutes 40 seconds to the intersection with a line that bears North 00 degrees 48 minutes 42 seconds West from the point of beginning; thence South 00 degrees 48 minutes 42 seconds East a distance of 234.28 feet to the POINT OF BEGINNING

DEVELOPMENT DATA:

PROPOSED PARCEL A = 63.11 ACRES
LAND BELOW 13% GRADE = 61.27 ACRES
LAND BETWEEN 13% & 18% GRADE = 1.52 ACRES
LAND ABOVE 18% GRADE = .31 ACRES
LAND WITHIN FLOOD ZONE AE = 26.53 ACRES

PROPOSED PARCEL B = 5.92 ACRES
LAND BELOW 13% GRADE = 5.62 ACRES
LAND BETWEEN 13% & 18% GRADE = 0.18 ACRES
LAND ABOVE 18% GRADE = .12 ACRES
APPROXIMATE AREA OF WETLAND = 0.70 ACRES
PUBLIC ROAD FRONTAGE = 428.37 FEET

TOTAL AREA = 69.03 ACRES

SURVEY NOTES:

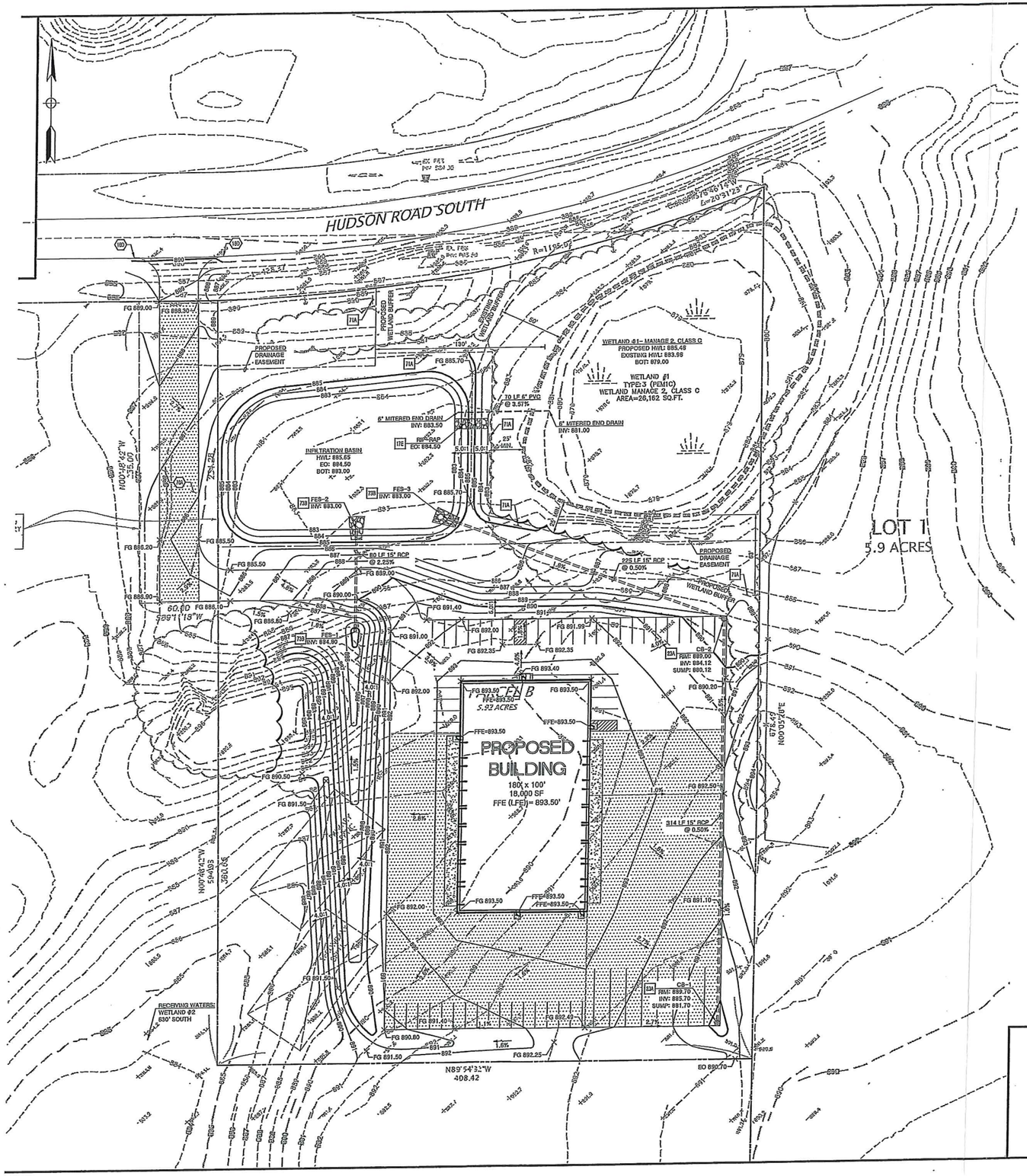
1. BEARINGS ARE BASED ON COORDINATES SUPPLIED BY THE WASHINGTON COUNTY SURVEYORS OFFICE.
2. UNDERGROUND UTILITIES NOT SHOWN.
3. CONTOURS SHOWN PER MNTOPO WEBSITE. 2012 DNR LIDAR GENERATED CONTOURS.
4. BUILDINGS, TREE LINES & ROADWAYS SHOWN PER 2014 WASHINGTON COUNTY ARIEL PHOTO.
5. FLOOD ZONE SHOWN PER DIGITAL DATA PROVIDED BY THE FEMA FLOOD MAP SERVICE CENTER.

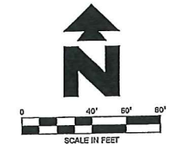
Suite #1
6750 Stillwater Blvd. N.
Stillwater, MN 55082
Phone 651.275.8969
Fax 651.275.8976
dan@
cssurvey
.net

CORNERSTONE
LAND SURVEYING, INC.

FILE NAME	SURVGS40B.DWG
PROJECT NO.	GS14040B

MINOR
SUBDIVISION





EXISTING LEGEND

- UNDERGROUND ELECTRIC
- UNDERGROUND CABLE TV
- UNDERGROUND FIBER OPTIC
- UNDERGROUND TELEPHONE
- OVERHEAD UTILITY
- UNDERGROUND GAS
- SANITARY SEWER
- STORM SEWER
- WATERMAIN
- FENCE
- CURB (TYPICAL)
- 1250 CONTOURS
- TP TELEPHONE PEDESTAL
- SANITARY CLEANOUT
- SANITARY MANHOLE
- FOUND MONUMENT
- SET 1/2" IRON PIPE MARKED RLS NO. 25718
- TV CABLE TV PEDESTAL
- E ELECTRIC MANHOLE
- EM ELECTRIC METER
- EP ELECTRIC PEDESTAL
- ET ELECTRIC TRANSFORMER
- LIGHT POLE
- GUY WIRE
- POWER POLE
- GM GAS METER
- T TELEPHONE MANHOLE
- CONIFEROUS TREE
- CB CATCH BASIN
- CB STORM DRAIN
- FLARED END SECTION
- STORM MANHOLE
- FIRE DEPT. CONNECTION
- HYDRANT
- CURB STOP
- WATER VALVE
- BOLLARD
- TRAFFIC SIGN
- U UNKNOWN MANHOLE
- x 950.0 SPOT ELEVATION
- TRAFFIC SIGNAL
- DECIDUOUS TREE

PROPOSED LEGEND

- PROPERTY LINE/RIGHT OF WAY LINE
- PROPOSED DRAINAGE EASEMENT
- PROPOSED WETLAND BUFFER
- GRADE BREAK
- XXX CONTOUR ELEVATIONS
- STORM DRAIN
- x XX.XX SPOT ELEVATIONS: TO = TOP OF CURB, G = GUTTER

GENERAL GRADING NOTES

A. PRIOR TO INSTALLATION OF STORM OR SANITARY SEWER, THE CONTRACTOR SHALL EXCAVATE, VERIFY, AND CALCULATE ALL CROSSINGS AND INFORM THE OWNER AND THE ENGINEER OF ANY CONFLICTS PRIOR TO CONSTRUCTION. THE ENGINEER WILL BE HELD HARMLESS IN THE EVENT THE ENGINEER IS NOT NOTIFIED OF DESIGN CONFLICTS.

B. ALL SLOPES AND AREAS DISTURBED BY CONSTRUCTION SHALL BE GRADED SMOOTH AND 4" OF TOPSOIL APPLIED. IF ADEQUATE TOPSOIL IS NOT AVAILABLE ON SITE, THE CONTRACTOR SHALL PROVIDE TOPSOIL APPROVED BY THE OWNER. AS NEEDED, THE AREA SHALL THEN BE SEEDED, FERTILIZED, MULCHED, WATERED AND MAINTAINED UNTIL HARDY GRASS GROWTH IS ESTABLISHED IN ALL AREAS (SEE LANDSCAPE PLAN FOR SEED MIX AND PROPER APPLICATION RATE). ANY AREAS DISTURBED FOR ANY REASON PRIOR TO FINAL ACCEPTANCE OF THE PROJECT SHALL BE CORRECTED BY THE CONTRACTOR AT NO ADDITIONAL COST TO THE OWNER.

C. THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES, AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE APPROPRIATE UTILITY COMPANY AT LEAST 48 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATION OF UTILITIES.

D. UNLESS OTHERWISE SHOWN, CALLED OUT OR SPECIFIED HEREON OR WITHIN THE SPECIFICATIONS: ALL STORM DRAIN PIPE BEDDING SHALL BE INSTALLED PER DETAIL 23A. ALL STORM DRAIN PIPES ARE MEASURED FROM CENTER OF STRUCTURES AND ENDS OF FLARED END SECTIONS.

E. EXISTING AND PROPOSED SITE CONTOUR ELEVATIONS GENERATED PER NAVD 1988 DATUM.

F. THE PROPOSED INFILTRATION BASIN SHALL BE STAKED OFF AND MARKED DURING CONSTRUCTION TO PREVENT COMPACTION.

G. ALL SIGN BASE SUPPORTS SHALL BE INSTALLED PER DETAIL 71B.

SEQUENCE OF CONSTRUCTION

1. PREPARE TEMPORARY PARKING AND STORAGE AREA.
2. CONSTRUCT THE SILT FENCES ON THE SITE.
3. CLEAR AND GRUB THE SITE.
4. BEGIN GRADING THE SITE.
5. PROTECT INFILTRATION AREAS FROM COMPACTION AND CONSTRUCTION RUNOFF DURING CONSTRUCTION.
6. TEMPORARILY SEED DENUDED AREAS.
7. PREPARE SITE FOR PAVING.
8. PAVE SITE AND INSTALL GRAVEL DRIVE AND YARD AREA.
9. COMPLETE GRADING AND INSTALL PERMANENT SEEDING.
10. REMOVE ALL TEMPORARY EROSION AND SEDIMENT CONTROL DEVICES (ONLY IF SITE IS STABILIZED).

GRADING NOTES

18D MATCH EXISTING PAVEMENT ELEVATIONS

DETAILS

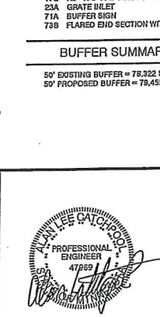
17E RIP-RAP PAD FOR SLOPE PROTECTION
23A GRATE INLET
71A BUFFER SIGN
73B FLARED END SECTION WITH RIP-RAP

BUFFER SUMMARY – MANAGE 2 CLASS C WETLAND

50' EXISTING BUFFER = 78,322 SF
50' PROPOSED BUFFER = 79,455 SF

29153	1/27/16	ALC	ALC	PSM	PSM
CEI PROJECT NO.	INITIAL DATE	DPOR	PM	DES	DRW

CEI Engineering Associates, Inc.
ENGINEERS • PLANNERS • SURVEYORS
LANDSCAPE ARCHITECTS • ENVIRONMENTAL SCIENTISTS
2025 Centre Pointe Blvd., Suite 210
Mendota Heights, MN 55120
(651)452-8960
(651)452-1149



SavATree Development

HUDSON ROAD S. AND MANNING AVE. S.
AFTON MINNESOTA

GRADING PLAN

REV DATE	SHEET NO.
1/27/16 REV-2	C2

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9B1

WSB & Associates, Inc.
engineering · planning · environmental · construction

477 Temperance Street
St. Paul, MN 55101
Tel: 651-286-8450
Fax: 651-286-8488

Memorandum

To: ***Honorable Mayor and City Council, City of Afton***

From: ***Diane Hankee, PE, City Engineer***

Date: ***March 15, 2016***

Re: ***March Engineering Staff Report***
WSB Project No. 1856-450

---

1. **Afton Downtown Improvement Project Update**

   Staff is currently finalizing construction documents and securing permit approvals. It is anticipated that the project will be advertised for construction in April with construction beginning in June.

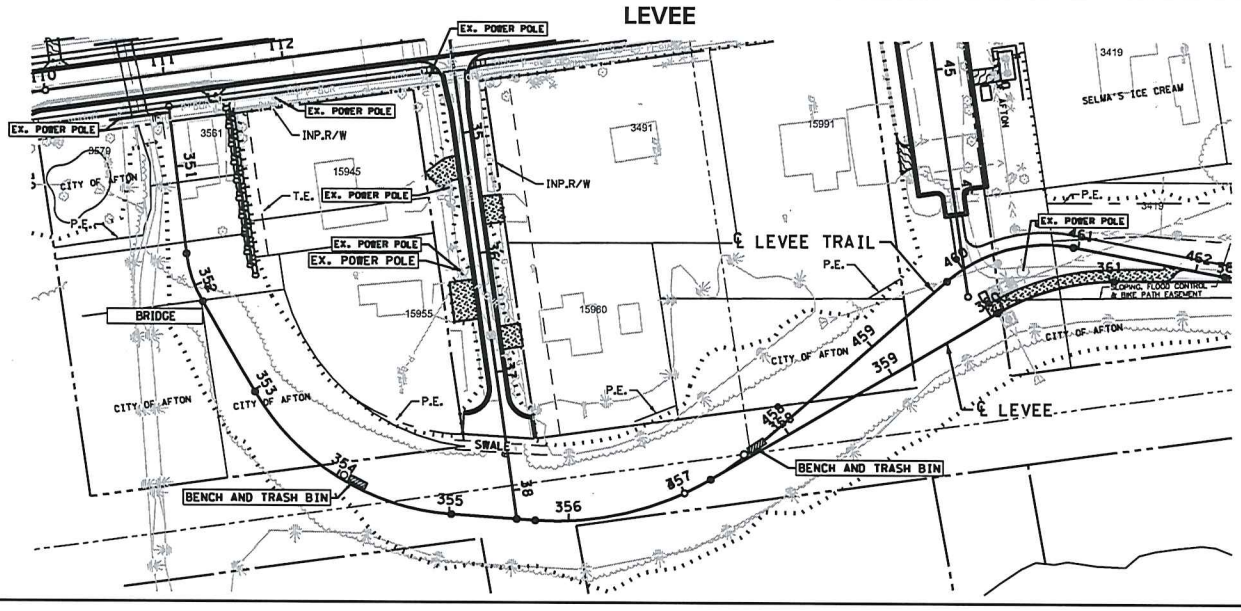
2. **Levee Approval – Permitted Aesthetic Items**

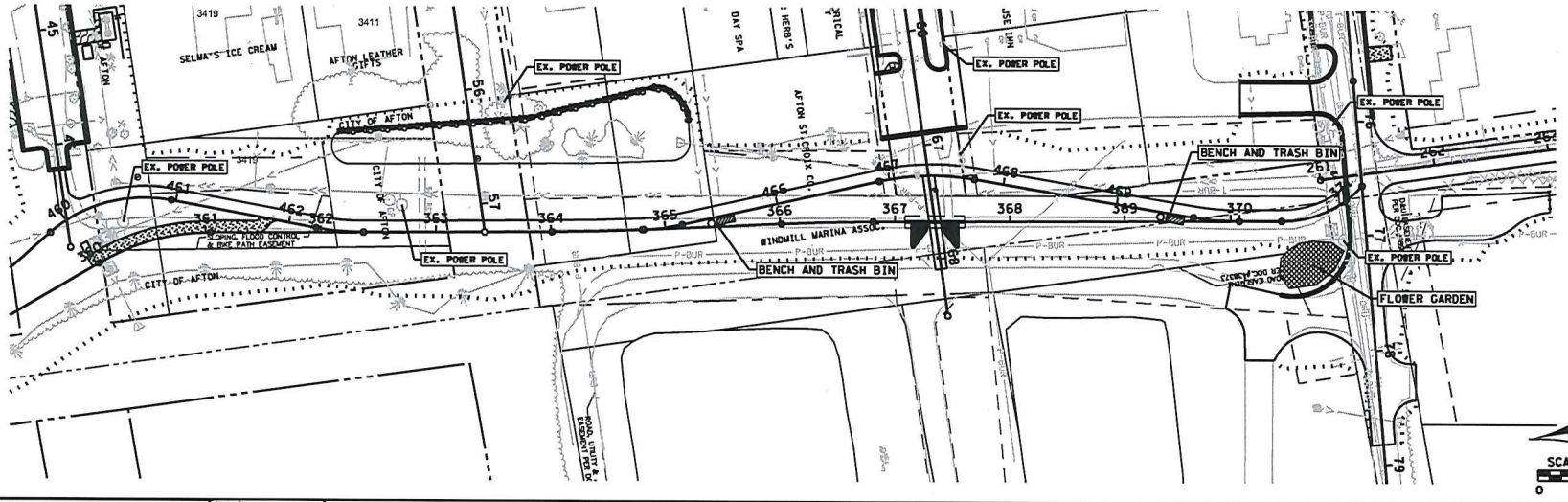
   Proposed items on the levee are being included in the submittal to the USACE with the approval process. Staff will provide a layout for Council consideration.

   Action: Provide staff comments

If you have any questions, please contact me at 651-286-8479 or dhankee@wsbeng.com.

LEVEE





SCALE IN FEET
0 50 100

NO.	DATE	BY	CHK	REVISIONS

Design By: THG
Plan By: MWM
Checked By: DWS
Approved By: SDD

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SEAN DELMORE, PE

DATE: 01-12-2016 LIC. NO. 49945

WSB
701 Xenia Avenue South, Suite 330
Minneapolis, MN 55416
Tel: (763) 541-4800 - Fax: (763) 541-1700
wsbeng.com
engineering · planning · environmental · construction

City of Afton
Washington County

St. Croix Trail and
Downtown Village Improvements
City of Afton
Washington County, Minnesota

WASHINGTON COUNTY, MINNESOTA
LEVEE
AMENITIES PLAN
S.A.P. 082-618-021 /S.A.P. 082-621-031

SHEET 1 OF $TOT SHEETS

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City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: March 10, 2016

Re: Appointments to the Afton Branding Committee – Lucy McAllister, Jeff Brower and Scott Patten

---

Lucy McAllister, Jeff Brower and Scott Patten have applied to serve on the Afton Branding Committee. Attached are the applications for appointment. The applicants has been invited to attend the March 15 Council meeting so that the Council can meet them and find out more about their interest in serving on the Committee.

COUNCIL ACTION REQUESTED:

Motion regarding the appointments of Lucy McAllister, Jeff Brower and Scott Patten to the Afton Branding Committee.

Application for Branding Committee received on the City's website
Applicant: Lucy McAllister

Please enter your Comment, Suggestion or Service Request: I would like to serve on the Afton ``branding`` committee. I am an artist and retired art educator. I`ve resided in Afton since 1973, chaired the Afton Bicentennial Committee, led the redevelopment of Afton 4th of July parades in 1975 and remained active with the Schooner 4th of July Parade Band till about ten years ago.. A year ago I returned to Afton after being away for about ten years with elderly family. I have been considering how to get re-involved with Afton civic activities.
First Name: Lucy
Last Name: McAllister
Street Address: 16368 S. Swede Hill Drive City, State, Zipcode: Afton, MN 55001

CITY OF AFTON

APPLICATION FOR APPOINTMENT TO A CITY COMMITTEE OR COMMISSION

DATE 2/19/16 **PLEASE CHECK ONE:** X **New Application** __ **Reappointment**

NAME Jeff Brower

ADDRESS 13258 Valley Creek Trail S. AFTON, MN 55001

(Provide P O Box if applicable)

HOME PHONE 651-436-3945 CELL 612-669-6789 WORK

EMAIL ADDRESS jeffb@andersonbrower.com

YEARS AS AFTON RESIDENT 12 * WARD # 2

1. COMMITTEE OR COMMISSION YOU ARE APPLYING FOR?

Afton Branding Project

2. CURRENT OR PREVIOUS PARTICIPATION ON AFTON CITY OR CIVIC COMMITTEES, COMMISSIONS, PROJECTS:

Minnesota State Co-Chair for the National Association of Subrogation Professionals (NASP)
Afton Lakeland School Volunteer

* My family homesteaded here in the mid-1800s on Stagecoach Trail. I grew up in the Stillwater. My wife Donna Dalton grew up in Afton.

3. OTHER CITIZEN, PROFESSIONAL OR POLITICAL EXPERIENCE YOU FEEL IS RELEVANT TO SERVING ON THIS COMMITTEE/COMMISSION:

I have over 30 years of experience as a business development and marketing professional.
I have worked with technology products, new business start-ups and the insurance/legal service sectors.
I am a small business owner.

4. WHAT DO YOU SEE AS THE CRITICAL OBLIGATION FOR A MEMBER OF THIS COMMITTEE/COMMISSION? To take input from the community to develop and enhance the brand and image of Afton.

This is a diverse geograhic city. It's a river town, it has woodlands, prairies and streams, large farms, small farms that provide for the buy local trend. Many outsiders see this as "the ski or park place".
We are more than that, we need to work on the perception of what Afton is within our own community as well as the metro area.

(Please attach additional sheets if more space is needed to comment further regarding your interest or qualifications for this appointment.)

***** Please submit your application to *****

City of Afton
3033 St. Croix Trail South
PO Box 219
Afton, MN 55001
Or email: **deputyclerk@ci.afton.mn.us** or fax: **(651) 436-1453**

CITY OF AFTON

APPLICATION FOR APPOINTMENT TO A CITY COMMITTEE OR COMMISSION

DATE 7 March 2016 PLEASE CHECK ONE: X New Application __ Reappointment

---

NAME : Scott Patten

ADDRESS: 15737 Afton Blvd South AFTON, MN 55001
CELL: 651-283-1506

EMAIL ADDRESS: scott@scottpatten.com

YEARS AS AFTON RESIDENT: 12 WARD # 3

1. COMMITTEE OR COMMISSION YOU ARE APPLYING FOR? Brand Committee

2. CURRENT OR PREVIOUS PARTICIPATION ON AFTON CITY OR CIVIC COMMITTEES, COMMISSIONS, PROJECTS: Current member of the Afton Planning Commission current term until 2017. Former member of the Afton Planning Commission 2009/2010 – Former Vice Chair of the Afton Planning Commission

3. OTHER CITIZEN, PROFESSIONAL OR POLITICAL EXPERIENCE YOU FEEL IS RELEVANT TO SERVING ON THIS COMMITTEE/COMMISSION:
20 years in marketing and communication across a variety of industries. Marketing Volunteer with the USDA National Resource Conservation Service – Volunteer with the Crow Watershed District – Volunteer with the National Map Corp/US Geological Survey - Served in the US Army and US Army Reserve.

4. WHAT DO YOU SEE AS THE CRITICAL OBLIGATION FOR A MEMBER OF THIS COMMITTEE/COMMISSION? This committee can help ensure that a clear vision of Afton is created and presented. Allowing the defining characteristics and values of our city to be easily represented in not just the Afton Comp Plan process, but also in civic and business events. Members of this committee should have an undying love for not just the city itself, but what the city means to the people who live and visit here. A member will be able to parse the often conflicting visions of the citizens and be able to drill down and find the common thread that does connect them. I think that if you aren't a passionate storyteller, enthusiastic cheerleader and a devoted, raving fan of the city you won't be able to help serve Afton well on this committee.

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date Feb. 16, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: March 10, 2016

Re: Deputy Clerk Position Restructuring

The Personnel Committee has reviewed the current staffing structure and priority workload needs, as well as pay survey information, and has developed a proposed restructuring of the Deputy Clerk position. The restructuring includes an updated set of job duties, a new position title, a new pay range, and a new pay rate.

Staffing Changes

A number of changes in the staffing structure have occurred over the past five years. In 2010, there was an Assistant City Administrator, with a 32 hour per week work schedule, who was responsible for zoning administration. In 2011, the Assistant City Administrator was promoted to City Administrator with the same 32 hour per week work schedule, and the zoning administration duties were included in the City Administrator position. In mid-2014, the City Administrator position work schedule was increased from 32 hours per week to 40 hours per week to reflect the workload related to the downtown improvement projects and zoning administration tasks. The recent hiring of a new Office Assistant has provided an opportunity for flexibility in the allocation of tasks among staff.

Workload Changes

The staff workload has changed significantly in recent years. When zoning administration duties were added to the City Administrator position in 2011, the economy had not recovered, and there was a low level of development interest and activity. The workload related to zoning administration has increased substantially in the past year. At the same time, the workload related to the downtown improvement projects has also increased substantially. This has caused a backlog in the completion of a number of tasks, including the resolution of zoning complaints and follow-up related to development approvals.

Deputy Clerk Updated Job Duties and Job Title

Deputy Clerk Kim Swanson Linner has the knowledge and abilities necessary to take on a number of the backlogged zoning administration tasks, as well as other additional tasks. The Deputy Clerk job duties are proposed to be expanded as indicated on the attached updated outline of duties. With the expanded duties, the position would become similar to a City Clerk position. Therefore, it is recommended the title of the position be changed from Deputy Clerk to City Clerk.

Survey of Pay for Comparable Positions in Comparable Cities

Attached is a market survey for the City Clerk position in small cities. Also attached is a market survey for a Planner position that does the type of zoning-related duties in the updated outline of duties. Based on the pay survey information, a new pay range was created for the new City Clerk position.

Proposed New Pay Structure

Attached is a proposed new pay range for the City Clerk position. The proposed pay range is not an automatic step range. It is to be based on performance. With this pay structure, each year the Council, based on information and recommendation from the CA, will determine the maximum amount of performance-related pay that is available. The actual pay adjustment will be based on the level of performance as determined by a performance evaluation and goals accomplished. The pay range has been developed to be wide enough to enable performance-based pay adjustments in the coming years.

Pay Rate

It is recommended that Kim Swanson Linner be placed into the mid-range of the new pay range at a pay rate of $25.40, based on her current pay level and the market survey, and because she will just be starting to perform the new duties and it will take some time to accommodate the new duties into her workload. The proposed placement in the pay range would provide a 7% pay adjustment.

COUNCIL ACTION REQUESTED:

Motion regarding the restructuring of the Deputy Clerk position, including the revised duties, the new position title of City Clerk, the new pay range and the new pay rate for 2016.

Expanded Outline of Kim Duties

Current Duties **New Duties**

Finance-related

- Review all invoices, coordinate review by appropriate staff and forward to Accountant for payment
- Process bank deposits
- Billing for current 201 System and **planned new sanitary sewer system**

Records- related

- Manage and maintain all official City records
- Manage and organize all files and information on the City's internal network
- Prepare official minutes of CC and PC meetings

Zoning-related

- Assist in updating and clarifying zoning ordinances
- Ensure publication of adopted ordinances
- Regularly update the City Code to reflect ordinance amendments
- Manage the process of tracking and refunding escrow deposits
- **Create and maintain planning and zoning applicant files and close-out to property files**
- **Provide tracking of zoning applications through the review process, including tracking compliance with the "60 Day Rule" requirement**
- **Coordinate the timely publication and mailing of public hearing notices**
- **Assist in providing timely response to and resolution of zoning code violation complaints**
- **Review the zoning code for inconsistencies, inaccuracies, omissions and clarifications**
- **Assist in responding to zoning questions from the public**
- **Coordinate the recording of resolutions related to zoning applications**
- **Prepare and send letters to applicants regarding Council action on their applications**
- **Assist in follow-up and tracking to ensure conditions of zoning application approvals are met**

Assist in the preparation of official meeting agenda packets

Coordinate election activities

Serve as Recycling Coordinator to ensure the City's recycling program meets County grant requirements

Update website

Recycling Coordinator

Write and layout newsletter

Provide tracking for processes, projects and goals

Assist in planning and implementation of paperless office-related technology and systems

Assist in coordinating requests for proposals for contracted services

City Clerk Pay Range

Min.	Mid Point	Max.
$22.84/hr	$25.88/hr	$28.91/hr

Kim current rate	$23.73/hr X 1664 hrs = $39,436
7% increase	$25.39/hr X 1664 hrs = $42,248
Annualized increase	$ **2,813**

City Clerk
Personally performs or directs the performance of duties associated with voter registration, election arrangements, minutes of council meetings, other official records, licenses, etc., as required by law.

Search Results for City Clerk. No comparison salary provided.

Organization	Population	Region	Organization's Job Title	# Emps	Range Minimum	Range Maximum	Actual Low	Actual High	Actual Average	Hrs/ Week	+/-Diff	Degree Of Match	Union	FLSA	# of Steps in Salary range	# of Yrs to max of range	Licenses	Reports To	Data Entry Date
Centerville	3,881	Metro	City Clerk	1	43,992.00	66,019.20	43,139.20	43,139.20	66,019.20	40	-N/A-	Equal	No	Yes	9	8		Administrator	
Dayton	5,072	Metro	City Clerk	1	60,092.53	76,036.22	74,545.31	74,545.31	74,545.31	40	-N/A-	Equal	No	No	7	6		City Administrator	
Excelsior	2,360	Metro	City Clerk	1			59,160.00	58,000.00	58,580.00		-N/A-	Greater	No	No				City Manager	
Lake Saint Croix Beach	1,161	Metro	City Administrator/Clerk	1			52,000.00	52,000.00	52,000.00	40	-N/A-		N/A	No				City Council	
Lakeland	1,896	Metro	City Clerk/Zoning Administrator	1			47,964.80	47,964.80	47,964.80	40	-N/A-		No	No				Mayor/City Council	
Lexington	2,017	Metro	Deputy City Clerk	1	39,686.40	50,710.40	50,710.40	50,710.40	50,710.40	40	-N/A-	Less	Yes	Yes	6	5		Finance Director	
Norwood Young America	3,637	Metro	City Clerk/Treasurer	1	48,672.00	57,856.00	51,136.00	51,136.00	51,136.00	40	-N/A-		No	No	8	8		City Administrator	
Spring Lake Park	6,768	Metro		1	40,185.60	51,542.40	41,225.60	41,225.60	41,225.60	40	-N/A-	Less	N/A	Yes	6	6		Administrator	
St. Paul Park	5,221	Metro	City Clerk	1	59,841.60	69,617.60	69,617.60	69,617.60	69,617.60	40	-N/A-	Equal	No	Yes	3	3		City Administrator	
Victoria	6,727	Metro	City Clerk	1	53,705.60	67,662.40	63,856.00	63,856.00	63,856.00	40	-N/A-	Equal	No	Yes				City Manager	
Un-aged Average					$49,453.68	$62,777.75	$55,335.49	$55,219.49	$57,565.49		-N/A-								
Aged Average									$57,565.49										

Planner--General
Performs professional work in community planning or related area where an understanding of basic concepts, principles, and techniques of planning is required. Often assists planners of a higher level on assignments. (City Planner)

Search Results for Planner--General. No comparison salary provided.

Organization	Population	Region	Organization's Job Title	# Emps	Range Minimum	Range Maximum	Actual Low	Actual High	Actual Average	Hrs/ Week	+/-Diff	Degree Of Match	Union	FLSA	# of Steps in Salary range	# of Yrs to max of range	Licenses	Reports To	Data Entry Date
Excelsior	2,360	Metro	City Planner	1			57,000.00	58,425.00	57,712.50		-N/A-	Equal	No	No				City Manager	
Ham Lake	15,324	Metro	Bldg. Clerk/Zoning Officer	1	47,673.60	61,651.20	59,571.20	59,571.20	59,571.20	40	-N/A-	Equal	No	Yes	5	3		Administrator	
Hugo	13,140	Metro	Parks Planner	1	44,096.00	57,449.60	50,336.00	50,336.00	50,336.00	40	-N/A-	Equal	No	Yes	6	6		City Administrator	
Lake Elmo	8,326	Metro	City Planner	1			51,250.00	51,250.00	51,250.00		-N/A-	Equal	No	No				Community Development Director	
Medina	5,026	Metro	Planning Assistant	1	43,804.80	61,734.40	61,713.60	61,713.60	61,713.60	40	-N/A-		No	Yes	8	7		City Planner	
Mendota Heights	11,766	Metro	Planner	1	52,515.00	63,831.00	57,894.00	57,894.00	57,894.00		-N/A-	Equal	No	No	5	3		City Administrator	
Orono	7,980	Metro	Planning Assistant	1	39,561.60	52,748.80	52,748.80	52,748.80	52,748.80	40	-N/A-		N/A	Yes	5	5		Planning & Zoning Coordinator	
Osseo	2,499	Metro	City Planner/Administrative Assistant	1	45,822.40	59,654.40	47,881.60	47,881.60	47,881.60		-N/A-		No	No	5	6		City Administrator	
Waconia	10,183	Metro	Assistant Planner	1	50,564.80	59,488.00	55,036.80	55,036.80	55,036.80	40	-N/A-	Equal	No	Yes	7	6		Director of Planning	
Un-aged Average					$46,291.17	$59,508.20	$54,825.78	$54,984.11	$54,904.94		-N/A-								
Aged Average									$54,904.94										

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City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: March 9, 2016

Re: City Administrator 2015 Pay Adjustment

The City Administrator employment letter of agreement calls for the City Administrator pay schedule to be adjusted by the same cost of living adjustment as provided to other employees in 2015 (2.5%), effective July 1, 2015. It also calls for the City Administrator to be placed into step 2 of the 2015 pay schedule subject to performance meeting expectations. The performance evaluation process has been completed and the Council found that the City Administrator's performance meets expectations. The step 2 salary in the 2015 pay schedule is $92,150, which is an increase of 4.5% over the current salary of $88,150. Attached are the 2014 and 2015 City Administrator pay schedules and the City Administrator employment letter of agreement.

COUNCIL ACTION REQUESTED:

Motion regarding adjusting the City Administrator salary to $92,150, which is the step 2 salary in the 2015 City Administrator pay schedule.

City Administrator Pay Step Schedules for 2014 and 2015

2014 Pay Schedule

Step 1	Step 2	Step 3	Step 4	Step 5
$88,150	$89,900	$93,400	$96,900	$99,000

2015 Pay Schedule

Step 1	Step 2	Step 3	Step 4	Step 5
$90,350	$92,150	95,700	99,300	101,450

Letter of Agreement

The City of Afton (Employer) and Ronald J. Moorse (Employee) hereby agree that they will, in a timely manner, approve amendments to the current employment agreement with the Employee dated September 24, 2012 to reflect the following terms of employment effective July 1, 2014:

Other Financial Benefits

The Employer shall provide a payment to the Employee in the amount of $2,200 per month to be used as Employee chooses, in lieu of providing group health and dental insurance coverage and other benefits, and shall provide the same disability insurance benefits as provided to other non-union employees.

Compensation

The Employee will be placed into step 1 of the following pay schedule effective July 1, 2014. Effective July 1, 2015, the pay schedule steps will be adjusted by an economic (COLA) adjustment, if other City employees receive one, which may or may not occur **(the economic adjustment will be the same as provided to other employees for 2015)** and the Employee will be placed into step 2 of the 2015 pay schedule, subject to performance meeting expectations. This process of pay adjustments will continue on an annual basis as described under "Pay Schedule Administration".

Pay Step Schedule for 2014

Step 1	Step 2	Step 3	Step 4	Step 5
$88,150	$89,900	$93,400	$96,900	$99,000

Pay Schedule Administration

If, in any year, an economic (COLA) adjustment is generally provided to City employees, the pay schedule steps will be adjusted by the same amount. After the Employee reaches step 3 of the pay step schedule, the pay steps will no longer be increased by an economic (COLA) adjustment. After the top step of the pay schedule is reached, annual adjustments are COLA only, provided COLA adjustments are provided to other City employees.

Movement through the steps of the pay schedule is on an annual basis at July 1, subject to performance meeting expectations.

Termination

Notice of Termination

In the event that the Employer determines the Employee is to be terminated during such time while the Employee is willing and able to perform the duties of City Administrator, then the Employer agrees to provide a four (4) month notice of termination to the Employee, during which the salary and other

financial benefits of Employee will not be reduced in a greater percentage than across-the-board reductions given to all non-union employees. Or, as an alternative, the Employer agrees to pay Employee at the time of receipt of his last pay check a lump sum cash payment equal to four months salary. Or, the Employer may provide a combination of both alternatives for a total period of four (4) months. However, in the event the Employee is to be terminated because of his malfeasance in office, gross misconduct, conviction for a felony, or conviction for an illegal act involving personal gain to Employee, then the Employer shall have no obligation to provide the six month notice of termination.

Hours of Work

A regular full-time work schedule of 40 hours per week.

City Administrator position to be maintained as a full-time position

The Employer will maintain the City Administrator position as a full-time position during the tenure of the Employee in the position.

Signed:

For City of Afton

Richard Bend, Mayor

Ronald J. Moorse

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City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: March 9, 2016

Re: Agreement with CenturyLink for High Speed Internet Access Expansion Project

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The High Speed Internet Access Committee is meeting with Richard Gacke of CenturyLink the morning of March 15 to review the final plan/proposal from CenturyLink for the expansion of high speed internet access throughout the City. Mr. Gacke has indicated the expansion project should be able to be accomplished at a cost not to exceed $250,000, with the City and CenturyLink sharing the costs equally. The High Speed Internet Access Committee will present the CenturyLink proposal to the Council at the March 15 Council meeting. If the plan/proposal provided by CenturyLink on March 15 meets the expansion requirements and cost parameters, and the Council is supportive of the proposal, an agreement between the City and CenturyLink regarding the requirements of the expansion project, the sharing of costs and the maximum cost to the City will need to be approved to enable the project to move forward. A proposed agreement is attached for the Council's consideration.

COUNCIL ACTION REQUESTED:

Motion regarding the CenturyLink proposal for the expansion of high speed internet access throughout the City, and an agreement between the City and CenturyLink setting out the expansion requirements and the cost parameters of the project.

City of Afton – CenturyLink High Speed Internet Access Service Expansion Agreement

This agreement is made and entered into between the City Of Afton ("Afton" or "City") and CenturyLink.

WHEREAS, Afton desires to contract for the expansion of high speed internet access in Afton; and

WHEREAS, CenturyLink desires to expand high speed internet access infrastructure and services in Afton in exchange for payments as indicated below.

NOW, THEREFORE, CenturyLink and Afton agree as follows:

I. Relationship of Parties: The parties to this Agreement are not joint venturers, partners, agents nor representatives of each other, and have no legal relationship other than as contracting parties. CenturyLink shall not act or represent or hold itself out as having authority to act as an agent or partner of Afton or in any way bind or commit Afton to any obligations, without the prior written consent of Afton.

II. CenturyLink responsibilities:

   A. CenturyLink shall plan, direct and implement all aspects of the expansion of high speed internet infrastructure and service to provide the entire area of the City with internet service with the minimum speed of 1 MB up and 10 MB down, with the exception of those areas currently provided with this level of service by another hardwire provider.

   B. *CenturyLink is to provide a proposal on March 15, 2016 to accomplish the expansion* described in II.A. above.

   C. The high speed internet expansion project will be completed in phases that directly relate to the installation of DSLAM's and necessary related infrastructure improvements.

   D. At the completion of each phase of the high speed internet expansion project, CenturyLink shall provide documentation sufficient to the City to demonstrate the completion of each phase of infrastructure expansion and the ability to provide at least

the minimum required level of service speed (as indicated in II. A. above) to the area necessary to enable the overall project to provide the minimum speed throughout the *entire City (as indicated in II. A. above).*

E. Upon documentation of infrastructure expansion and the required service level at the completion of each of the (6 or 7 TBD) DSLAM installations as listed in the final CTL proposal provided on March 15, 2016, CenturyLink shall provide the City with an invoice not to exceed 50% of the cost indicated in the proposal. If the overall project cost, based on the proposal provided by CenturyLink on March 15, 2016, exceeds $250,000, CenturyLink will pay all costs beyond the $250,000 amount.

III. Afton's responsibilities:

F. Upon receipt of sufficient documentation of the completion of each phase of infrastructure expansion and the ability to provide the minimum required level of service, and the receipt of an invoice for the City's 50% share of the cost as indicated in the proposal provided on March 15, 2016, the City will pay to CenturyLink, within 45 days, the City's share of the cost, subject to not exceeding an overall maximum cost to the City of $125,000 for the entire project.

For Afton	For CenturyLink
_____	_____
Richard Bend, Mayor	Richard Gacke
_____	
Ronald J. Moorse, City Administrator	

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: March 9, 2016

Re: Agreement with Afton Historical Museum Regarding Maintenance and Restoration of Mount Hope Cemetery

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Stan Ross, President of the Afton Historical Museum, prepared an outline of an agreement between the City and the Museum for the maintenance and restoration of Mount Hope Cemetery. Staff fleshed out the outline into an agreement and provided the draft agreement to the Museum. The Museum reviewed the draft agreement and provided suggested revisions. The agreement reflecting the Museum's revisions is attached for the Council's feedback.

The City Attorney has reviewed the draft agreement and has indicated that, although the agreement requires the Museum to carry liability insurance, the agreement language nevertheless would make Afton the liable party for any action of the Museum's volunteers including, presumably, the Museum members. While there is nothing wrong with this, given that the City would be liable for whatever would happen at the cemetery under the current scenario, it does call into question what the purpose would be of the Museum purchasing insurance. The City Attorney suggested that the agreement leave the Museum liable for the acts of its members, agents and volunteers, agreeing to indemnify the City for the actions of these individuals, and the City agreeing to indemnify the Museum for the actions of the City and its employees, exclusive of who might be at the Cemetery for the Museum.

The Council's discussion of the agreement with the Afton Historical Museum has included a discussion regarding the maintenance and operation of the Mount Hope Cemetery. The Council directed that the City Attorney draft an ordinance establishing regulations related to the maintenance and operation of the Cemetery. Staff has not received the ordinance from the City Attorney, but will provide it to the Council as soon as it is received.

COUNCIL ACTION REQUESTED:

Motion regarding the Agreement with the Afton Historical Museum for the maintenance and restoration of Mount Hope Cemetery.

City of Afton – Afton Historical Museum/Afton Historical Society

Mt. Hope Cemetery Agreement

This agreement is made and entered into between the City Of Afton ("Afton" or "City") and the Afton Historical Museum/Afton Historical Society (AHS), a Minnesota 501c3 non-profit organization, whose address is 3165 St. Croix Trail, Afton, MN 55001, on XX, 2016.

WHEREAS, Afton desires to contract for the maintenance and restoration of the Mount Hope Cemetery (MHC); and

WHEREAS, AHS desires to provide services to Afton related to the maintenance and restoration of Mount Hope Cemetery in exchange for payment in the amount indicated below.

NOW, THEREFORE, AHS and Afton agree as follows:

I. Relationship of Parties: The parties to this Agreement are not joint venturers, partners, agents nor representatives of each other, and have no legal relationship other than as contracting parties. AHS shall not act or represent or hold itself out as having authority to act as an agent or partner of Afton or in any way bind or commit Afton to any obligations, without the prior written consent of Afton.

II. AHS rights and responsibilities:

AHS shall plan, direct and implement all aspects of the maintenance and restoration of Mount Hope Cemetery (MHC), including but not limited to the following:

1) Maintain historical burial records for MHC.
2) Not allow any burials at MHC beyond those already authorized by Afton.
3) Organize volunteers to maintain the MHC grounds.
4) Optionally seek grants and other funding for restoration of MHC.
5) Contact Afton and nearby residents anytime maintenance work, tours or any known visitors will be on the MHC grounds.
6) The AHS will pay all expenses necessary to maintain the MHC
7) Afton agrees to pay AHS $XX for maintenance and restoration services for the MHC
8) AHS agrees to purchase a commercial general liability insurance, providing coverage on an "occurrence," rather than a "claims made" basis, which policy shall include coverage for bodily injury, property damage, personal injury, contractual liability (applying to this contract), and independent Contractors. Museum shall maintain a combined policy limit of at least $500,000 per occurrence and $1,000,000 aggregate, which limits may be satisfied by Museum's basic policy or by the basic policy in combination with umbrella or excess policies so long as the coverage is at least as broad as required herein. Afton shall be named as an additional insured under all such policies.
9) AHS shall have the right to access the MHC property as necessary to accomplish the responsibilities set out in this agreement.

III. Afton's responsibilities:

1) Adopt an ordinance that regulates the operation and maintenance of the MHC, *including not allowing any burials beyond those already authorized by Afton.*
2) Name AHS as the official custodian of MHC.
3) Allow AHS to seek financing for upkeep and possible restoration of MHC.
4) Locate and mark the property boundaries of the MHC.
5) Pay AHS an annual sum of $XX for the custodial duties.
6) Allow occasional tours of MHC.
7) The City of Afton agrees to pay AHS $XX on an annual basis for the services described above. Any request by AHS for additional funds shall be made in sufficient time to permit the City to consider the request in the ordinary course at regularly scheduled council meetings and with sufficient time to terminate this agreement pursuant to its terms if the City decides not to provide the funds.
8) The City of Afton will carry coverage insuring itself against liability for bodily injury, property damage or personal injury caused by or arising out of its or its appointees', employees' or invitees' acts or omissions while acting in furtherance of providing *maintenance and renovation of the MHC and providing access for the public to the* MHC.

IV. General Provisions:

1) Term of Agreement: This agreement shall be effective from the date first set forth *above through the date of termination.*
2) Termination: This Agreement may be terminated (i) by either party upon breach by the other party of any of the material provisions of this Agreement, which breach remains uncured for twenty (20) days from the date of receipt of written notice from the non- breaching party to the other party specifying such breach; (ii) immediately upon written notice to AHS if AHS engages in unauthorized activities including, but not limited to, unauthorized uses of City Property or City's name or activities which jeopardize the tax-exempt status of AHS and AHS does not cure within five (5) days upon receiving notice (or without notice or cure period if incurable or the assets of AHS are at risk); (iii) by the mutual written agreement of the parties; or (iv) by either party providing a 180 day written notice of termination.
3) Assignment. Neither party may assign this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed. Any non-approved assignment or attempted assignment shall be null and void. This Agreement is binding upon, and inures to benefit of, the successors and permitted assigns of the parties.
4) Compliance with Laws. Each party may rely on the other party's compliance with all applicable laws. Violation of applicable law by a party which allows or permits said party to take any action under or pursuant to this Agreement which such party would not otherwise have been able to do or take, constitutes a breach of this Agreement.

5) Counterparts. This Agreement may be executed simultaneously in multiple counterparts, each of which is deemed an original, but all of which taken together constitute one and the same instrument. For purposes of execution and delivery, each party may rely upon the faxed signature of the other party.
6) Governing Law. The rights and obligations of the parties under this contract are governed by the laws of the State of Minnesota, including the Minnesota Uniform Commercial Code. Minnesota's choice of laws principles do not apply.
7) Headings. The headings contained in this Agreement are for convenient reference only, and shall not be considered substantive, nor affect the interpretation of this Agreement.
8) Interpretation. This Agreement must be fairly interpreted in accordance with its terms and without any strict construction in favor of or against either party. Any ambiguity shall not be interpreted against the drafting party. The words 'include,' 'includes' and 'including' shall be deemed to be followed by the phrase 'without limitation.' The word 'or' shall be deemed to mean 'and/or.'
9) Jurisdiction. APC irrevocably submits to the nonexclusive jurisdiction of any court of the State of Minnesota or the United States of America sitting in either St. Paul or Stillwater, Minnesota, in any action or proceeding arising out of or relating to this Agreement. All claims in respect of such action or proceeding may be heard and determined in any such court. APC irrevocably waives, to the fullest extent it may effectively do so, the defense of an inconvenient forum to the maintenance of such action or proceeding. Parties agree that a final judgment in any such action or proceeding shall be conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law.
10) Modification and Waiver. No modification of this Agreement and no waiver of any breach of this Agreement will be effective unless in writing and signed by an authorized representative of the Party against whom enforcement is sought. No waiver of any breach of this Agreement and no course of dealing between the Parties will be construed as a waiver of any subsequent breach of this Agreement.
11) Notices. Any notice permitted or required by this Agreement must be in writing and shall be deemed given when sent by registered or certified mail, return receipt requested, or overnight delivery, and addressed as follows:

City of Afton
P.O. Box 219
Afton, MN 55001

Stan Ross (President)
3165 St. Croix Trail South, PO Bix 178
Afton, MN 55001

12) Severability. If any provision of this Agreement is held to be illegal, invalid or unenforceable under present or future laws effective during the term hereof, such provision shall be fully severable; this Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision had never comprised a part hereof; and the remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by the illegal, invalid or unenforceable provision or by its severance from this Agreement. Furthermore, in lieu of each such illegal, invalid or unenforceable provision, there shall be added automatically as a part of this Agreement a provision as similar in terms to such illegal, invalid or unenforceable provision as may be possible and be legal, valid and enforceable.

13) Successors. Subject to the foregoing, this Agreement shall be binding upon, and inure to benefit of, the successors and permitted assigns of the parties hereto.

14) Survival. Any provision of this Agreement that requires performance or grants a benefit after termination of the Agreement shall be deemed to survive the termination of the Agreement.

For Afton

Richard Bend, Mayor

Ronald J. Moorse, City Administrator

For AHS

Stan Ross

City of Afton
3033 St. Croix Trl, P.O. Box 219
Afton, MN 55001

Meeting Date March 15, 2016

Council Action Memo

To: Mayor Bend and Members of the City Council

From: Ron Moorse, City Administrator

Date: March 9, 2016

Re: Tree Removals along Quadrant Avenue

There are approximately 15 cedar trees growing along the edge of Quadrant Avenue that are extending well over the road surface. Attached are photos showing the trees and the extent of their impact on the roadway. If these were deciduous trees, it could be possible to trim them back to avoid affecting traffic. It would not be possible to trim these trees without having an unattractive visual impact. Tri County has provided a price quote of $2,500 to remove these trees.

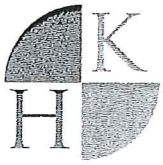
COUNCIL ACTION REQUESTED:

Motion regarding the acceptance of the price quote from Tri-County for the removal of 15 cedar trees along Quadrant Avenue in an amount not to exceed $2,500.

Frederic W. Knaak*
Wayne B. Holstad**

*Also Licensed in Wisconsin & Colorado
*Qualified Neutral under Rule 114

**Also Licensed in Iowa & Federal Court of Claims



HOLSTAD & KNAAK PLC
"Local in character, national in reputation, international in reach"

Of Counsel
Donald W. Kohler
Thomas M. Dailey, P.A.
Matthew E. Ludt
Joseph B. Marshall

Paralegals
Michelle E. Hagland
mhagland@klaw.us

Jacqueline M. Stai
legalassistant@klaw.us

MEMORANDUM: MONTHLY AFTON PROSECUTION REPORT

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: FRITZ KNAAK, AFTON CITY ATTORNEY

DATE: March 9, 2016

This past month, our office has represented the City in a total of 15 prosecutions that were followed through to conviction or alternative disposition. They break down as follows:

Arraignments & Rule 8 Hearings:	10
Pretrials:	5
Omnibus Hearings/Motions:	0
Court Trials:	0
Jury Trials:	0
Revocation/Plea/Sentencing:	0

The report from the court Hearing Officer regarding Afton tickets for the month of February is summarized as follows:

Afton		
Customers	1	
Citations	1	
Charges	1	
Disposed	0	% Resolved
CFD/DUP	0	0%
Contest/NG	0	
DNQ	1	
Extension	0	
No Guidelines	0	
Parking	0	
Petty Misdemeanor	1	
Misdemeanor	0	